

10/19/13A

AUSTRALIAN WAR MEMORIAL
ACCESS STATUS
OPEN

DECEMBER 1941
TO
JANUARY 1942

ORIGINAL

3 MILITARY DISTRICT
BULK ISSUE PETROL
& OIL DEPOT

SECRET

Army Form C.2118
(adapted.)

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Unit.....B.I.P.O.D.....

Date and Time.—From 8/12/41..... To.....31/12/41.....

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
	12/12/41		M.B.M. S.M. 16306 authorising the call up of sufficient B.I.P.O.D. sections to meet any emergency	M.B.M. S.M. 16306 appended No V.
	13/12/41		Activity normal	C.A.S.C. memo 12/12/41 V(a)
	14/12/41		Blackout arrangements instituted	C.A.S.C. message 14/12/41 appended VII
	15/12/41		Lieuts. Drake J.F., Dearman E.J., Elflick J.W., Robinson W.J., Appleby H.J., Armstrong E.T., & Thomas marched in for 30 days P.T.D.	D.D.S.T. memo 12/12/41- No VII
	16/12/41		Defence Quartering Order received	A.H.Q. message 16/12/41 No VIII
	17/12/41		Request to A.A.G. for transfers to B.I.P.O.D. of former Oil Company employees at present on strength of other Units	D.D.S.T. memo 17/12/41 app. No IX.
	18/12/41		Activity normal	
	19/12/41		Aviation section held parade. Parade for Officers also instituted	
	20/12/41		Oil Co. Drivers & Tradesmen enlisted in Unit on a Voluntary Basis attended first parade	
	21/12/41		Activity normal	
	22/12/41		Aviation Section paraded	
	23/12/41		D.l.s, Mob.l.s received from personnel voluntary enlisted total Country 112, Metro 97. These are to be completed and forwarded to D.R.O.	
	24/12/41		Activity normal	
	25/12/41		Christmas Day- Skeleton Staff only on Duty	
	26/12/41		Aviation Section paraded	
	27/12/41		Oil Co. Drivers & Tradesmen paraded	
	28/12/41		Activity normal	
	29/12/41		Message received from D.D.S.T. - B.I.P.O.D. to take over Petrol Store at BROADMEADOWS at 1000 hrs. 30/12/41	Store
	30/12/41	1000 hrs	Took over Petrol Store at BROADMEADOWS Camp Commd. to make available to B.I.P.O.D. the Oil Store at present being used by A.A.O.C. Workshops. Officers Parade held	D.D.S.T. message 29/12/41 app. No. X

Johnstone
Lieut.
O.C., B.I.P.O.D., 3 M.D.

Appendix NO III

MESSAGE FORM.

Serial No.

No. of Groups
GR.

OFFICE DATE STAMP

CALL
AND
INSTRUC-
TIONS.

IN
PHONED FROM Q BRANCH

OUT

(ABOVE THIS LINE IS FOR SIGNALS USE ONLY.)

TO

S. COMD.

FROM A.H.Q.

Originator's Number.

Date.

10/12/42

In Reply to Number

Q9622	3rd. ARMY	93872	93866	desire	you
accelerate	enlistment	B.I.P.O.D.	for	which	purpose
approval	is	granted	to	call	up
for	full	time	duty	up	to
1/3rd.	B.I.P.O.D.	Officers	until	organisation	completed
stop	repeat	Mil	District	ADELAIDE	

THIS MESSAGE MAY BE SENT AS WRITTEN
BY ANY MEANS:

IF LIABLE TO BE INTERCEPTED OR FALL
INTO ENEMY HANDS THIS MESSAGE MUST
BE SENT IN CYPHER.

ORIGINATOR'S INSTRUCTIONS
DEGREE OF PRIORITY.

TIME OF ORIGIN

SIGNED

SIGNED
(BELOW THIS LINE IS FOR SIGNALS USE ONLY.)

T.H.I.

SYSTEM IN.	TIME IN.	READER.	SENDER.	SYSTEM OUT.	TIME OUT.	READER.	SENDER.	SYSTEM OUT.	TIME OUT.	READER.	SENDER.

T.O.R.

1500 hrs.

Appendix III

Appendix A10 IV

TELEPHONE FO211

A2 AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

MN 11/12/a

Headquarters,
Southern Command,
309 Swanston St.,
MELBOURNE C.I.
11 Dec 1941.

IN REPLY PLEASE QUOTE
No.

- B.M. 2 Bde. (R)
- B.M. 4 Bde. (R)
- B.M. 6 Bde. (R)
- B.M.10 Bde. (R)

BULK ISSUE PETROL AND OIL DEPOTS. A.A.S.C. (BIPOD).

1. Oil company personnel selected for enlistment in B.I.P.O.D. will report for enlistment at the area office of the Area in which they reside.
2. Selected personnel will produce to the Area Officer a written authority for enlistment signed by the Adj. B.I.P.O.D. (Lieut. Hamilton).
3. On receipt of the written authority Area Officers will have prepared A.A.Fs. Mob 1 and D.1, medically examine the personnel and, if classified medically fit Class 1 or 2, they are to be attested and their basic documents forwarded to the Adj. B.I.P.O.D. Sturt St., SOUTH MELBOURNE.

Lt.-Col.,
A.A.G. Southern Command.

Copy for information to
B.I.P.O.D. Sturt St.,
SOUTH MELBOURNE.

Appendix TV

MILITARY BOARD

31/101/17

SM.16306

Army Head-Quarters,
Victoria Barracks,

Melbourne, S.C.I. 12 DEC 1941

NORTHERN COMMAND
EASTERN COMMAND
SOUTHERN COMMAND
WESTERN COMMANDAUTHORITY TO CALL UP BULK ISSUE PETROL AND OIL
DEPOTS FOR DUTY

I am commanded by the Military Board to state that authority is granted to G.O's. C. to call up for duty such sections or sub-sections of Bulk Issue Petrol and Oil Depots as may be required to meet an emergency, although complete mobilization may not have been ordered.

It is to be understood, however, that the whole of a B.I.P.O.D. is not to be called up automatically on mobilization, but G.O's. C. will decide from time to time the portions which are to be called up as being necessary to ensure the supply and control of petrol within their Commands.

This authority is also to facilitate the rapid replenishment of aviation fuel supplies to R.A.A.F. advanced operational bases. It is desired that personnel and vehicles required for this purpose should, at all times, be warned for duty at such notice that the replenishment can be carried out well within the time limits laid down in the plan agreed with R.A.A.F. Statements prepared by Air Staff showing the operational requirements of R.A.A.F. for each A.O.B. within the areas where Army is responsible for R.A.A.F. supplies are attached.

Consideration should be given to former Oil Company employees now on F.T.D. with other units (particularly drivers), being formed into a nucleus of each B.I.P.O.D. and thus available for immediate duty to supplement the personnel which remain in civil employment until required.

Please acknowledge this memo. on the attached A.A. Form, A.57.

(Sgd) G.H. WILLIAMS.

for Secretary to the Military Board.

THE AUSTRALIAN WAR MEMORIAL BOARD
(1925)

Appendix V

THE AUSTRALIAN WAR MEMORIAL BOARD
HAS THE HONOUR TO ANNOUNCE THAT THE
MEMORIAL TO THE AUSTRALIAN SOLDIERS
WHO DIED IN THE GREAT WAR
1914-1918
IS NOW OPEN TO THE PUBLIC
AND IS OPENED TO THE PUBLIC
ON THE 15th DAY OF APRIL 1925
AT THE AUSTRALIAN WAR MEMORIAL
MUSEUM, SYDNEY

THE AUSTRALIAN WAR MEMORIAL BOARD

MEMORIAL TO THE AUSTRALIAN
SOLDIERS WHO DIED IN THE
GREAT WAR 1914-1918

1925 APR 15

MEMORIAL TO THE AUSTRALIAN
SOLDIERS WHO DIED IN THE
GREAT WAR 1914-1918

MEMORIAL TO THE AUSTRALIAN
SOLDIERS WHO DIED IN THE
GREAT WAR 1914-1918

MEMORIAL TO THE AUSTRALIAN
SOLDIERS WHO DIED IN THE
GREAT WAR 1914-1918

MEMORIAL TO THE AUSTRALIAN
SOLDIERS WHO DIED IN THE
GREAT WAR 1914-1918

MEMORIAL TO THE AUSTRALIAN
SOLDIERS WHO DIED IN THE
GREAT WAR 1914-1918

MESSAGE FORM.

Appendix 5(a)

CALL AND INSTRUC- TIONS.	IN	No. of Groups GR.	Serial No. OFFICE DATE STAMP
	OUT		

(ABOVE THIS LINE IS FOR SIGNALS USE ONLY.)

TO

O.C.M.B.I.P.O.D.

FROM

C.A.S.C. MELB. SUB AREA 6.

Originator's Number.

34

Date.

12/12/41

In Reply to Number

CHRISTMAS LEAVE ANNUAL RECREATIONAL LEAVE AND WEEKEND LEAVE WILL NOT BE GRANTED
STOP ALL MILITARY ESTABLISHMENTS IN S COMD WILL WORK 7 DAYS PER WEEK STOP AT
DISCRETION OF COs MEMBERS MAY BE GRANTED ONE DAY OFF PER WEEK ON ROSTER BUT
NO GREATER PROPORTION ON SUNDAY THAN OTHER DAYS STOP IN SPECIAL CASES LEAVE
MAY BE GRANTED FOR LONGER THAN ONE DAY PROVIDED MEMBERS CONCERNED MAY BE
RECALLED WITHIN 24 HOURS STOP ALL PERSONNEL NOW ON LEAVE RETURN TO STATIONS
IMMEDIATELY

THIS MESSAGE MAY BE SENT AS WRITTEN
BY ANY MEANS:

IF LIABLE TO BE INTERCEPTED OR FALL
INTO ENEMY HANDS, THIS MESSAGE MUST
BE SENT IN CYPHER.

ORIGINATOR'S INSTRUCTIONS
DEGREE OF PRIORITY.

TIME OF ORIGIN

SIGNED

SIGNED

(BELOW THIS LINE IS FOR SIGNALS USE ONLY.)

T.H.I.

SYSTEM IN.	TIME IN.	READER.	SENDER.	SYSTEM OUT.	TIME OUT.	READER.	SENDER.	SYSTEM OUT.	TIME OUT.	READER.	SENDER.

T.O.R.

Appendix V(a)

MESSAGE FORM.

appendix no VI

CALL AND INSTRUCTIONS.	IN	No. of Groups GR.	Serial No. OFFICE DATE STAMP
	OUT		

(ABOVE THIS LINE IS FOR SIGNALS USE ONLY.)

TO O.C. B. I. P. O. D., STURT STREET, SOUTH MELBOURNE

FROM C A S C MELB. SUB. AREA 6	Originator's Number. 35	Date. 14/12/41	In Reply to Number
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PREPARE	TO	ADOPT	COMPLETE	BLACKOUT	ALL
MILITARY	ESTABLISHMENTS INSTANTANEOUSLY		ACK		

THIS MESSAGE MAY BE SENT AS WRITTEN BY ANY MEANS.	IF LIABLE TO BE INTERCEPTED OR FALL INTO ENEMY HANDS, THIS MESSAGE MUST BE SENT IN CYPHER.	ORIGINATOR'S INSTRUCTION'S DEGREE OF PRIORITY.	TIME OF ORIGIN 1600 hours																																																												
SIGNED (BELOW THIS LINE IS FOR SIGNALS USE ONLY.)			T.H.I.																																																												
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IN.	TIME IN.			OUT.	TIME OUT.			OUT.	TIME OUT.																																																						

appendix VI

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
 No 8/J0/12/12p

S. & T. Headquarters,
 Sturt St.,
 SOUTH MELBOURNE. S.C.4
 12 Dec 41

A.A.G.
S. Comd.

BULK ISSUE PETROL OIL DEPOT
W.E. IV/1940/50/1

In accordance with authority contained in A.H.Q. telegram 11/12/41, Q.9622, permission is asked to call up the undermentioned Officers for a period of thirty days to assist in the formation of the unit:-

V75062	Lieut.	J.P. DRAKE
V75061	"	E.J. DEARMAN
V75313	"	J.W. ELPICK
V	"	W.J. ROBINSON
V76988	"	H.J. APPLEBY
V60838	"	E.T. ARMSTRONG
V77002	"	E.W. THOMAS

Colonel,
 D.D.S.T., Southern Command

Appendix VII

THE

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Appendix VIII

MESSAGE FORM.

Serial No.
OFFICE DATE STAMP

CALL AND INSTRUCTIONS.

IN FROM "Q" BRANCH

OUT

No. of Groups
GR.

(ABOVE THIS LINE IS FOR SIGNALS USE ONLY.)

TO S COMD

FROM A H Q

Originator's Number.

Date.

In Reply to Number

Q 535	DEFENCE	QUARTERING	ORDER	MADE	BY
MINISTER	15TH	DECEMBER	ENTIRELY	SUPERSEDES	DRAFT
ISSUED	1939	AND	IS	NOW	BEING
PRINTED	STOP	SUPPLIES	AVAILABLE	IN	FOUR
DAYS					

THIS MESSAGE MAY BE SENT AS WRITTEN BY ANY MEANS:

IF LIABLE TO BE INTERCEPTED OR FALL INTO ENEMY HANDS, THIS MESSAGE MUST BE SENT IN CYPHER.

ORIGINATOR'S INSTRUCTIONS DEGREE OF PRIORITY.

TIME OF ORIGIN

1901

SIGNED

SIGNED (BELOW THIS LINE IS FOR SIGNALS USE ONLY.)

T.H.I.

SYSTEM IN.	TIME IN.	READER.	SENDER.	SYSTEM OUT.	TIME OUT.	READER.	SENDER.	SYSTEM OUT.	TIME OUT.	READER.	SENDER.

T.O.R. 1052 hrs
16 Dec 41

Appendix VIII

Copypaste NO IX

8/30/16/12a

SC 31/161/17

SECRET.

S & T Headquarters,
Sturt Street,
SOUTH MELBOURNE. S.C.4.

17/12/41

A A G,
S Comd.

AUTHORITY TO CALL UP BULK ISSUE PETROL AND OIL DEPOTS
FOR DUTY.

Reference M.B. Memo S.M.16306, 12 Dec 41.

1. It is not considered necessary at the present juncture to mobilize country operating sections of this unit, or to call up for duty Oil Company personnel attached to Metropolitan and Aviation Sections.
2. It is proposed, however, that if arrangements can be made for the transfer of former Oil Company employees whose names are shown on the attached list, to form the nucleus of the undermentioned sections:-
 - (a) Aviation Section.
 - (b) Metropolitan Section.
 - (c) Reserve Transport Section.
3. These personnel will be placed in camp at FISHERMENS BEND and attached for training to other A A S C Units.
4. Necessary equipment and Army vehicles will be drawn so that by supplementing the nucleus with Oil Company vehicles and personnel (already enlisted) the sections can be fully mobilized at short notice.

Colonel,
D.D.S.T., Southern Command.

add name IX

Copies to :-

C A S C, Melb Sub-Area 6.
O C, B I P O D. ✓

MESSAGE FORM.

appendix NO X

CALL AND INSTRUCTIONS.	IN	No. of Groups GR.	Serial No. OFFICE DATE STAMP
	OUT		

(ABOVE THIS LINE IS FOR SIGNALS USE ONLY.)

TO C.A.S.C. 6 STH. MELBOURNE

FROM D.D.S.T.

Originator's Number. _____ Date. 29/12/41 In Reply to Number _____

ARRANGEMENTS	ARE	TO	BE	MADE	TO
TAKE	OVER	PETROL	BOWSER	AT	BROADMEADOWS
AT	1000	HOURS	30 DEC	STOP	TWO
PERSONNEL	WILL	REPORT	FROM	AREA 9	BUT
ARRANGE	TO	COVER	THIS	TEMPORALLY	

THIS MESSAGE MAY BE SENT AS WRITTEN BY ANY MEANS.	IF LIABLE TO BE INTERCEPTED OR FALL INTO ENEMY HANDS, THIS MESSAGE MUST BE SENT IN CYPHER.	ORIGINATOR'S INSTRUCTIONS DEGREE OF PRIORITY.	TIME OF ORIGIN
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SIGNED (BELOW THIS LINE IS FOR SIGNALS USE ONLY.)

T.H.I.

SIGNED		READER.		SENDER.		SYSTEM OUT.		TIME OUT.		READER.		SENDER.	
SYSTEM IN.	TIME IN.												

T.O.R.

appendix X

FIELD RETURN OF OTHER RANKS.

(Adapted)

B.I.P.O.D. (Unit)

6 Dec 19*41* (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.	—	—	3
W.Os. Class II.	—	—	—
<i>Regt</i> Squadron or Company Quartermaster-Serjeants	—	—	1
Staff Serjeants	1	—	5
Serjeants	2	—	38
Corporals	2	—	148
Troopers, Privates, &c.	18	—	693
TOTALS	<i>23</i>	—	<i>888</i>

*These totals should agree with the details shown in Part D on page 2 of Army Form W3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
/			

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
/				

FIELD RETURN OF OFFICERS*B. I. P. O. D.* (Unit)

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4
Ranks.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels			1
Majors			1
Captains	1		10
Lieutenants	19	1	-
2nd Lieutenants			
Quartermasters			1
Totals	20	1	13

*Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1	2	3	4	5	6
Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Whether present with Unit (Insert Yes or No).	If not present with Unit, state how employed.
Lieut V. Capt	V28057	LeBlachier. Jd.	A.A.S.C.	✓	
Lieut	V75061	Shannon. Gw.		✓	
Lieut	V75062	Drake. Jp.		✓	
Lieut	V75313	Bequet. Jw.		✓	
✓	V75314	Western. Hw.		✓	
✓	V9445	McKenlay. S.F.		✓	
✓	V76981	McIntosh. A.H.		✓	
✓	V76982	Sandow. B.B.		✓	
✓	V76983	Morris. G.F.G.		✓	
✓	V76984	Luston. J.B.		✓	
✓	V76985	Toppett. G.H.		✓	
✓	V76986	Short. J.H.		✓	
✓	V76987	Saker. G.S.G.		✓	
✓	V76988	Appleby. J.P.		✓	
✓	V7843	Hamilton. G.H.		✓	
✓	V76989	Rice. G.H.		✓	
✓	V77002	Thomas. G.W.		✓	
✓	V60838	Armstrong. G.H.		✓	
✓	V	Rolle. G.O.		✓	
✓	V	Robinson. W.G.		✓	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Date of attachment.	Nature of attachment.

B.I.P.O.D

(Unit.)

(Signature of Commander.)

6 Dec 41

(Date of Despatch.)

Melb Sub Area 6

(Bde., Divn., Area, etc., with which Unit is serving.)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

FIELD RETURN OF OFFICERS

(Unit)

PART A—STRENGTH SURPLUS OR REINFORCEMENTS REQUIRED

1	2	3	4
Rank	Tested strength counting against authorized establishment (excluding attached)	Strength in establishment	Reinforcements required (i.e. deficit on establishment)
Leut-Colonels			
Majors			
Captains			
Lieutenants			
2nd Lieutenants			
Quartermasters			
Totals			

Appendix 101

*Insert details of higher units as necessary.

PART B—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK

Officers JOINED during week.

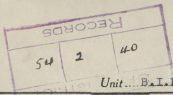
Rank	Name	Corps	Date	Cause

Officers QUITTED during week.

Rank	Name	Corps	Date	Cause

PART C—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank	Name and Initials	Corps	Remarks (e.g. previous assignments, if known)



WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

SECRET

Army Form C.2118
(adapted.)

Unit... B.I.P.O.D. 3.M.D.

Date and Time.—From 1st. Jan. 42 To 31st. Jan 42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
S.E.T. H/Qs Drill Hall, Sturt St., South Melbourne	1 Jan 42		Holiday - Skeleton staff on duty at H.Q. On this day Army owned reserve stocks of petrol the accounting for which, this unit is responsible, total 1,018,039 gals. The petrol is held on Oil Coy. inland depots, both in 44 gal. drums and bulk storage tanks. 24,000 X 4 gal. Army drums now in circulation.	
	2 Jan 42		39 personnel - Oil Coy. employees - transferred to B.I.P.O.D. from other units, reported and were placed in camp at Fisherman's Bend under the charge of Lt. Blackman.	Ref. DDST Memo. 17 Dec 41 attached to War Diary for December. No.1.
	3 Jan 42		3 Lorries - 3 ton (2) and m/c (2) - taken on strength. 12 new personnel transferred to unit camp at Fisherman's Bend. M/S "Hauraki" commenced discharging 14021 x 44 gal. drums of Army owned petrol at Gellibrand Pier, Williamstown. Drums discharged into railway trucks under supervision of B.I.P.O.D. personnel from Camp and from H.Q. Aviation Section paraded also Oil Coy. drivers and tradesmen.	Not add - refer Dec 41 War Diary
	5 Jan 42		1 Officer, 1 N.C.O., and 14 O.R.'s. sent to Dysart Railhead to supervise the unloading of 7592 x 44 gal. drums petrol ex Hauraki shipment. The Officer to return when the unloading of railway trucks is completed, but the other personnel to remain and decant petrol into 4 gal. drums. Work on wharf unloading Hauraki shipment continues day and night. Cpl. Moller commenced two weeks' N.C.O. Class	
	4 Jan 42		Further personnel transferred to B.I.P.O.D. camp. 10 N.C.O.'s and O.R.'s detailed for duty at Gellibrand Pier where M/S Hauraki continues to discharge.	

Lt. Blackman
Lieut.
O.C., B.I.P.O.D., 3 M.D.

WAR DIARY or INTELLIGENCE SUMMARY

SECRET

Army Form C.2118
(adapted.)

(Erase heading not required).

Unit B.I.P.O.D.

Date and Time.—From 1st, Jan 42 To 31st, Jan 42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
	6 Jan 42		1 Officer, 1 N.C.O. and 14 O.R.s sent to Railhead, Dandenong to supervise the unloading of 1621 x 44 gal. drums of Army petrol. 1 Officer and 6 O.R.'s sent to Railhead, Bonegilla for similar purpose. M/S Hauraki moved to Princes Pier to complete discharge of petrol. 1028 drums petrol placed in C.O.R. depot Pt. Melbourne. Commenced dumping Army petrol into Army tanks at Petrol and Oil Station, Sturt Street. This petrol is drawn from Vacuum Oil Coy where 2590 x 44 Gal. Drums were held ex "Hawaii Merchant" shipment. B.I.P.O.D. personnel and trucks used for this work.	<i>Encl</i>
	7 Jan 42		1 N.C.O. And 2 O.R.'s sent to Bacchus Marsh to supervise unloading of petrol ex "Hauraki" shipment.	<i>Encl</i>
	8 Jan 42		Additional 6 O.R.'s. sent to Dandenong Railhead. Total number of Oil Coy. employees transferred to B.I.P.O.D. on F.T.D. is now 69.	
	9 Jan 42		Electric meter petrol pump installed at Dandenong to expedite transfer of petrol from 44 gal. drums to 4 gal. drums. Aviation Section parade held. Approval sought from Southern Command for call up of three additional Officers F.T.D. Authority received from DDET to supply eight U.S.A. Army Cars with petrol. Memo sent to Country Section O'S.C. re advising alternative sites for dispersal of reserve drum stocks of petrol.	<i>Encl</i>
	10 Jan 42		Personnel returned from Bonegilla Railhead. Training Company parade held. Letter to H.Q. Base S. Comnd. ref. three officers to be retained F.T.D.	B.P.D. Memo 20/42 appended. No. II Memo from BDST appended No. III Memo 9/1/42 appended No. IV <i>Encl</i> Memo S. Comd. appended No. V

Johnstone
O.C., B.I.P.O.D., 3 M.D.

Lieut.
O.C., B.I.P.O.D., 3 M.D.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

SECRET

Army Form C-2118
(adapted.)

(Erase heading not required).

Unit.....

Date and Time.—From 1st/ Jan 42 To 31st. Jan 42.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
	11 Jan 42		Sunday. Vehicles maintained and washed at Fisherman's Bend Camp. Lines and quarters thoroughly cleaned.	ld.
	12 Jan 42		Memo to C.A.S.C. re general position of B.I.P.O.D. Organization to date.	BPD Memo 22/42 appended
	13 Jan 42		Unit now dumping petrol into underground tanks from drum stocks at 119 Res. M.T. and Sturt Street Depot each day. The following officers who have been F.T.D. for the past 30 days, marched out. (Ref. Appendix No. VI) Lieut. Drake, Lieut. Dearman, Lieut. Elfick, Lieut. Appleby, H.J. The following officers left for Geelong to attend No. 14 War Course: Lieut. Thomson, J.F., Lieut. Callaghan, R.B., Lieut. Appleby, R.C., Lieut. Tippett, C.G.	No. VI
	14 Jan 42		Regular weekly parade for clerks voluntarily enlisted in B.I.P.O.D. instituted.	ld.
	15 Jan 42		Three officers retained on F.T.D. temporarily. (Ref. App. No. IV)	
	16 Jan 42		Fifteen personnel returned from Dandenong Railhead. Lorry - 30 cwt. (1) taken on strength as kitchen lorry for Aviation Section but this vehicle will be used to dump Army stocks of Drum petrol into tanks. Motor Cycles (4) added to strength. Selected personnel attached to Petrol and Oil Store, Sturt Street, and at F. Bend Camp to be trained as M/C Orderlies.	ld. ld.
	17 Jan 42		Commenced dumping petrol into tanks at Petrol and Oil Store Broadmeadows, Aviation Section held Field Exercise in Mornington Area. Full details of all Officers' duties are included as the training of the officers concerned is also involved.	Operations Order appended No. VII
	18 Jan 42		Sunday. Usual duties carried out at Camp	ld.
	19 Jan 42		Normal day. Officers and Aviation Section parades held, during both of which lessons learned from the field exercise held	ld.

D. 3485/5.7P.—C 4786.

Lawrence
Lieut.
C.C., B.I.P.O.D., 3 M.D.

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

SECRET

Army Form C.2118
(adapted.)

Unit..... Date and Time. From 1 Jan 42 To 31 Jan 42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
	19 Jan 42		17 Jan were discussed. Sgt. Beevers, N.C.O. I/C. P. and O Store, Sturt St., commenced two weeks N.C.O. class.	<i>but</i>
	20 Jan 42		Lieut. Luxton, F.E., O.C. Accounting wing called up F.T.D. by A.H.Q. for period of Two weeks.	
	21 Jan 42		Normal day. M/C Class held at F. Bend. Clerical Section parade held at Sturt Street Drill Hall.	<i>but</i>
	22 Jan 42		C.A.S.C. message re volunteers for independent coys. received. Memo to H.Q. S. Comd. requesting the transfer of additional Oil Coy. employees to B.I.P.O.D.	Message 43 appended No VIII Memo appended No IX
	23 Jan 42		Aviation Section held indoor exercise during which the whole process of mobilising the section was carried out.	<i>but</i>
	24 Jan 42		Aviation Section held trial mobilisation. Oil Coy. drivers voluntarily enlisted in B.I.P.O.D. were picked up at their homes and delivered to the Oil Coy. terminals where they took over the Oil Coy. vehicles which will be used by the B.I.P.O.D. in the event of it being necessary for Aviation Section to function. This exercise was completed when all vehicles were placed in convoy position outside the Vacuum Oil Coy. installation at Yarraville after having been loaded in theory with Aviation fuel and oils. The value of this trial was proved by a number of difficulties encountered and which will now be remedied without delay.	<i>but</i>
	25 Jan 42		Training Coy. parade held 1400 Hours - 1700 Hours.	
	26 Jan 42		Sunday - Usual duties carried out at F. Bend Camp.	<i>but</i>
	27 Jan 42		Aviation Section parade held.	<i>but</i>
	28 Jan 42		Normal day. Balance of personnel returned from Dandenong Railhead.	<i>but</i>
	29 Jan 42		C.A.S.C. Message re recall from Harvesting Leave	GASC Message 45 attached No. X
	30 Jan 42		Normal day.	<i>but</i>

Lieut.
OC, B.I.P.O.D., 3 MD

WAR DIARY or INTELLIGENCE SUMMARY

SECRET

Army Form C.2118
(adapted.)

(Erase heading not required).

Unit..... Date and Time.—From 1 Jan 42 To 31 Jan 42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
	30 Jan 42		Eleven personnel attended M/C Class at F.Bend Camp.	
	31 Jan 42		Training Coy. parade held, also potential N.C.O's class. Following is a summary of the position as at 31 Jan 42;	
			<u>Enlistments</u> Officers 21 O.R's. 387	Details shown Appendix No. XI
			<u>Reserve Stocks</u> In 44 gal. drums 1,151,788 gals. In bulk inland Stge. 208,649 " Total Reserves 1,361,437 gals.	
			<u>4 Gln. Army Drums in Circulation</u> Total 41,414	
			<u>Training</u> In view of the possible necessity for B.I.P.O.D. Supplying R.A.A.F. requirements to A.C.E.'s. at short notice, special attention has been given to the training of Aviation Section. This section could now function in an emergency and stores and equipment for personnel have already been transferred to Vacuum Oil Coy., Yarraville. Available personnel in the Metropolitan Area have been allotted to other Metrop. Sections and regular training parades are being held. Arrangements have been made for an instructor from St. John's Amb. Assoc. to give a series of lectures on First Aid to B.I.P.O.D. personnel. Practically all Oil Coy. personnel employed in "A" Depots in Country Areas have voluntarily enlisted in B.I.P.O.D. and in most country towns, arrangements have been made for personnel to obtain military training with the local V.D.C. Petrol and Oil Store, Broadmeadows. Considerable inconvenience is being caused owing to the failure of the Camp Commandant to make the necessary arrangements for the release of the Oil	

D.3851/0.39.—C.4786.

Howland
Lieut.
O.C., B.I.P.O.D., 3 M.D.

TELEPHONE

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE No. <u>B.P.O. 15/42</u>
--

S. & T. HEADQUARTER,
Sturt St.,
SOUTH MELBOURNE.
10 Jan. 42.

H.Q. BASE,
S. COMD.

BULK ISSUE PETROL OIL DEPOT.

1. Approval is sought to call up an additional three officers F.T.D. to carry out the following duties. Vacancies exist in W.E. IV/1940/50/1. One officer was called up F.T.D. on 1 Aug 41 and on 29 Oct 41 and 26 Dec respectively an officer was called up but both of them have been detached to Petrol Officer, S. Comd.

(i) Officer to assist in general Administration duties at B.I.P.O.D. Camp.

Work involved in recording and accounting for petrol and oils has increased very considerably during the last two months. This is due to :-

- (a) Movement of Reserve Stocks
- (b) Increased output of petrol and oils
- (c) Additional recording necessary following distribution of 4 gallon drums to railheads and units.

(ii) Officer I/C of B.I.P.O.D. personnel in camp at Fishermans Bend.

At present 65 personnel are at this camp and it is anticipated that a further 100 will be marched in shortly. No B.I.P.O.D. Officer was available for the purpose of training the personnel in camp and arrangements were made for an officer to be attached to B.I.P.O.D. temporarily to carry out this duty. A suitably trained N.C.O. is not available.

(iii) Officer to assist the organisation of country sections and training of personnel.

The enlistment of Oil Coy. staffs in country depots involves a considerable amount of work and organisation. The total personnel to be enlisted is approx. 270 and are located at 35 country centres. The O's/C of the Country Sections are in civilian employment and are available to B.I.P.O.D. during weekends and/or evenings.

When not employed in matters concerning country personnel it is proposed that this Officer would assist No. ii at B.I.P.O.D. camp Fishermans Bend.

Lt. Col.,
for D.D.S.T., S. Comd.

"A" BRANCH.

APPX. III.

TELEPHONE ~~XXXX~~

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
No B/BK/10/1/A

S. & T. Headquarters,
Sturt Street,
SOUTH MELBOURNE, S.C.4.
10 Jan 42.

C.A.S.C.
MELB. Sub Area 6.

PETROL SUPPLIES: U.S.A. ARMY CARS

Pending further instructions supplies of petrol and lubricants are to be made available to the undermentioned cars from D.I.D. Sturt Street-

Mercury	No. 1
Mercury	No. 3
Packard	No. 1
Packard	No. 2
Chevrolet	No. 6
Chevrolet	No. 6
Chevrolet	No. 7
Chevrolet	No. 8

Drivers are not supplied with work tickets; however, a signature is to be obtained on a separate F.78, and a record kept of all deliveries, showing make of car and U.S.A. Number.

Major.
For D.D.S.T., Southern Command

Copy for Action to:-
B.I.P.O.D.

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE No. BFD 20/42
--

S. & T. Headquarters,
Sturt Street,
SOUTH MELBOURNE.
10 Jan 42/

Lieut. C. Morris,
O.C. "F" Section.

Lieut. T. Short,
O.C. "D" Section

Lieut. C. Sandow,
O.C. "E" Section

Petrol : Dispersal of Drum Stocks.

1. Reference alternative sites submitted in above connection for reserves held at:-

Morris	Short	Sandow
Ararat	Bendigo	
Ballarat	Echuca	Donald
Horsham	Kyneton	
Maryborough		
2. Advice is required at the earliest possible date as to:-
 - (a) Availability of transport in emergency to move drums rapidly to selected dispersal sites.
 - (b) Arrangements made for security guarding by military personnel of drums stocks if and when placed in selected dispersal sites.
3. C.A.S.C. for Sub-area, or Area Commander, of selected site location should be contacted re both above matters; it may be found possible to arrange for one or the other to undertake to care for both matters.
4. Sketch plans of selected sites at Ararat, and Horsham are required also.

(Note: Para 4 only to Lt. Morris)

Lieut.

for O.C. B.I.P.O.D.

APPX V

TELEPHONE FO211 XXXX

BFD. 42/86/14

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE

No.

S. & T. HEADQUARTERS,
Sturt St.,
SOUTH MELBOURNE.
10 Jan. 42.

H.Q. Base,
S. Comd.

BULK ISSUE PETROL OIL DEPOT.

1. Further reference A.H.Q. telegram 11/12/41, Q9622 which authorised the calling of officers of B.I.P.O.D. temporarily to organise this unit and S. Comd. Memo 121186 authorising the call-up of 6 Officers named for a period of 30 days.
2. This period expires on 13 Jan. 42 and as the organisation is not yet completed it is desired to retain the undermentioned Officers for periods mentioned below;

V 159384	Lieut	Robinson W.J.	30 days
V 60838	"	Armstrong E.T.	21 days
V 77002	"	Thomas E.W.	21 days

Lieut. Col.
for D.D.S.T. S. Comd.

"A" BRANCH

TELEPHONE

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
No. 8PD 22/42S. & T. Headquarters,
Sturt Street,
Sth. Melbourne, S. C. 4.

12 Jan. 42

C.A.S.C.,
Melb. L. of C. Area.B.I.P.O.D. : ORGANIZATION.

Seven B.I.P.O.D. Officers were called for F.T.D. for a period of 30 days so that more progress could be made with the organization of this unit. The 30 days expires on 13th January, 1942.

The organization is by no means complete, but it will be necessary to permit all except Lts. ROBINSON, ARMSTRONG and THOMAS to be released from F.T.D. subject to the following arrangements which are submitted for approval.

- (a) Lt. DRAKE to be available to B.I.P.O.D. for 50% of his normal business hours. His Company has agreed to this arrangement at no expense to A.M.F.
- (b) Lt. DEARMAN will not be available for part time service in business hours. Should this need to be insisted upon, his Company will reconsider the whole aspect of the best means of assisting B.I.P.O.D. in this regard.
- (c) The following to remain F.T.D. for the further period shown.
- Lt. ROBINSON - 30 days : then reconsider with his Company as to possibility of extending the time indefinitely.
- Lt. ARMSTRONG - 21 days
" THOMAS - 21 days
- (d) Lt. HAMILTON to be assisted by the provision of three officers F.T.D. (application submitted in separate memorandum) plus Lt. ROBINSON or a substitute should Lt. ROBINSON be obliged to return to his Company at the end of the second 30 day period.
- (e) Lt. BLACKMAN to remain in charge of personnel at Fishermen's Bend until other officers complete organization work and are available for camp control and training. Preliminary tentative arrangement was that Lt. BLACKMAN be attached for at least three months.
- (f) Office Accommodation - The existing office accommodation is required, plus another adjacent room. Seating is necessary for 5 officers (inc. Lt. DRAKE) and 12 other ranks. A separate room is desired for O/c., Adjutant and a clerk.
- (g) With the foregoing arrangements implemented, it is confidently felt that the organization of B.I.P.O.D. will proceed as expeditiously as would be the case by retaining more Officers F.T.D.

It must be appreciated that whilst Oil Coys. are commercial organizations, their functions have a large bearing upon Army operations and therefore consideration to their staff requirements must be given if they are to assist in the provision

of Army Reserve tankage, stocks of petrol and oils, empty drums, etc. and be prepared to function as a Pool when required.

GENERAL : The following is a broad survey of major matters demanding attention - or completion :-

Enlistment of voluntary personnel from Oil Coys. *7.4.44*

Transfer of F.T.D. personnel from other units.

Training of officers and other ranks is well in hand by Lt. ARMSTRONG who has progressed exceptionally well, but many more personnel are yet to be enlisted and trained particularly in country areas.

Allocation of personnel to Sections.

Instruction in E.I.P.O.D. functions - Metropolitan personnel - country personnel. *Education*

M.T. Vehicles - Arrangements for hire, camouflage, etc. of Oil Coy. trucks.

Liaison R.A.A.F. - Considerable liaison work necessary.

M/C. Orderlies - Training - 65 required and none trained.

Stocks - Listing of Oil Coy. and Army tankage, drums, stocks, etc.

Pool - General discussion with Pool as to facilities staff and co-operation.

Railways - Considerable discussion still necessary.

Workshop Section - Listing of additions to W.E. table and special facilities at A. Depots, such as pumps, etc. Arranging adaptors for purpose of utilizing all coys. M.T. vehicles, R.T. Cars, etc. at each others Depots.

Break of Gauge - Not yet completed - construction, considerable. E.I.P.O.D. organization necessary.

Mob. & Movement Orders - General Mobilization plans and draft movement orders for Sections.

Country Sections - A considerable amount of organizing is still necessary, and also completion of basis and arrangements for taking over from Oil Coy. Camouflage of Depots, dispersal of stocks.

Demolition or Evacuation of stocks - Plans to be prepared, particularly in coastal areas and at A.O.Bs.

H.Qs. Location - Location of E.I.P.O.D. H.Q. and Section H.Q. and Bivouac location for sections located in Metropolitan Areas to be selected and equipped in a skeleton sense.

Reseller Reserve Tankage - Plan incomplete.

J. Drake
Lieut.,

C/O. E.I.P.O.D.

APPX VII

TELEPHONE

AUSTRALIAN MILITARY FORCES. - SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
NO.FIELD EXERCISESECRET

Operations Order No.1

Copy No. 14.....

17 Jan 42

Ref. Maps:Western Port 1" \times 1 m.Information:

1. The enemy is landing small bodies of motorised troops who are infiltrating the Peninsula and harassing our communications. Para troops have been landed at or near out A.O.B. in this area but have been wiped out. Enemy aircraft are active. The use of N.P. gas in the area west of Pt. Nepean Rd between Mornington and Meats Corner has been reported.
2. R.A.A.F. will cooperate with land forces, using an A.O.B. near Balnarring.

Intention:

3. Section "K" to move emergency drum stock of Aviation Fuel, 90 octane and Lube Oil 120' from present H.Q. Sturt St. to Bivouac Area, map ref.148776.

Method:

4. Advance party of fatigues and cooks under Sgt Beevers will leave present H.Q. by 1400 hrs 17 Jan 42 and proceed to bivouac area. This party will carry supplies as per appendix A.

Route:

H.Q. Grant St - St Kilda Rd - St Kilda Junctn - High St - Pt Nepean Rd - Mornington to 077828 X Roads 114817, 112809, 138804, 135775 Bivouac Area 148776.

Remainder will move by Sub Sects after S/S Commanders have personally assured themselves that each driver shall have accurately read the route from their map. Time of moving off 1405.

Administration:

- | | | | |
|--------------------|---------------|----------------|--|
| 5. Admin | Lt. Armstrong | | |
| 6 Messing | " Appleby | | |
| 7 Defence and Fire | " Armstrong | | |
| 8 Hygiene | " Thomas | see appendix B | |
| 9 Transport | " Blackman | " " C | |
| 10 1 S.S. | " Appleby | " " D | |
| 11 2 S.S. | " Luxton | | |
| 12 3 S.S. | " Short | | |
| 13 4 S.S. | " Thomas | | |
- 14 Traffic Control: Each party will be responsible for its own traffic control.
 - 15 Sub/Sec Comdrs responsible for Sub Sec concealment and defence on arrival at Bivouac areas.

Intercommunication:

- 16 H.Q. will close present location 1400 hrs 17 Jan 42 - Open Ref 144778 at 1600 hrs 17 Jan 42.

144778

Acknowledge:

- 17 In writing 2230 hrs 16 Jan 42.

Method Of issue:

- 18 By hand.

E. L. Crustall
.....signed
1430 hrs
15 Jan 42.

Distribution:

- | | |
|---------------------|----------------|
| 1 C.A.S.C. | |
| 2 C.C. B.I.P.O.D. | |
| 3 C.C. Training | |
| 4 Adjutant | |
| 5 Messing Officer | |
| 6 Transport Officer | |
| 7 Lt. Appleby | No. 1 Sub/Sec. |
| 8 " Luxton | " 2 " " |
| 9 " Thomas | " 4 " " |
| 10 " Short | " 5 " " |
| 11 Diary (2) | |

APPENDIX A.

P A R A D E ... Saturday, Jan 17 42.

MESSING OFFICER.

1. Ascertain Strength.
2. Arrange with Lieut. Hamilton to draw:-

1/3 Ration	
Dixies -	3
Soap (washing) -	1 bar
Cups (drinking)-	40
Spade -	1
Axe -(felling)-	1
Fire beaters -	2
3. Consult Sergt. Beevers; arrange with him to have above stores and equipment packed and loaded on H.Q. Utility Van by 1350 hrs. & vehicles in Sturt Street facing East.
4. On arrival at Biv. Area :-
 - (a) Supervise building of trench fire.
 - (b) Supervise making, issue of meal and cleaning of equipment after meal.
 - (c) Meal for guard.
5. On quitting Biv. area, extinguish fire, cover trench and clean up area.
6. On return to S & T H Q, supervise return of equipment (clean).

(If too late to return equipment on Saturday night, arrange for its return properly checked on Sunday morning).
7. Personnel to be detailed to assist with Messing -- 2. These men will be detailed off the parade by application to the Duty Officer, and will report to Sergt. Beevers for loading stores to the vehicle, upon which they will ride.

E. L. Coustons
.....Lieut.
O.C. Training V B I P O D.

APPENDIX 6

Parade Saturday 17 Jan 42.

HYGIENE OFFICER.

1. Draw:-

Spade - 1
Axe - 1

2. On arrival at Biv area construct latrine and direct the attention of all Personnel to it; close and mark it on leaving area. To be marked with a cleft stick into which a piece of white paper or rag is inserted, so that other personnel using the area for Biv site will be warned not to erect a camp site thereon.
3. See that area is cleaned and no debris left round on vacating area.
4. Personnel to be detailed - 2, on application to Duty Officer. These men will ride in their section vehicles and will report to O.C. Hygiene on arrival at Biv area.
5. On return from exercise, O.C. Hygiene, will be responsible for return of his equipment to the Q. stores.

E. L. Arvestad
.....
Lieut.

O.C. Training B.I.P.O.D.

APPENDIX 1

P A R A D E .. Saturday, Jan 17, 1942.

TRANSPORT OFFICER

- 1) To arrange with Adjutant to have one vehicle at S & T H Q, Grant St, at 1100 hrs, Saturday 17 Jan 42 to take Personnel to Fishermen's Bend camp for the purpose of signing over lorries.
- 2) Supervise return of the Lorries in convoy to S & T H Q, Grant St; halt them on the north side of Grant St at 1230 hrs. *Facing East*
- 3) Break Aviation Section off for lunch; arrange to take remainder back to Fishermen's Bend for midday meal. ~~Facing East.~~
- 4) Have all Drivers standing by their vehicles at 1340 hrs where O.C. Convoy will inspect them prior to falling in of Parade inside Drill Hall at 1345 hrs.
- 5) See that Drivers draw Rifles and Side-arms prior to Parade hour.
- 6) Take over Drivers when they are broken off from Parade and supervise embussing of any spare personnel, who will ride in leading vehicles of each sub sec to act as traffic control.
- 7) Ensure that all Drivers have maps of the Area; and know the route; despatch the convoy by sub-sections (confer with O.C. Column).
- 8) Instruct drivers in speed, density, etc., which will be:
Speed 20 m.i.h.
Density .. 17 v.t.m.
- 9) On arrival at Biv. area, ascertain that each sub-section is complete within its sub-section area, and that all vehicles are safely at their destination.
- 10) See that After-duty maintenance is carried out within the sub-section areas.
- 11) Supervise evacuation if necessary.
- 12) Confer with O.C. column re night driving on return route.
- 13) On return to Fishermen's Bend, see that Driver's sign off the vehicles and arrange for return of Aviation Section drivers to City. (The H.Q. Utility Van may be used for this purpose). This should be done without delay in view of the lateness of the hour and restricted tram service.
- 14) Ensure that all work tickets are correctly made out and signed off.

E. L. Quastroy
.....Lieut.
O.C. Training - B.I.P.O.D.

PARADE SATURDAY 17 Jan 42.

SUB - SECTION LEADERS.

Sub-section leaders to be responsible for:-

1. Guiding their sub-section^{d 15 per sal} vehicles to the rendezvous.
2. For the disposal and camouflage of their sub-section vehicles on arrival at Biv. Area.
3. To see that After-Duty maintenance is carried out immediately vehicles are camouflaged.
4. To see that their personnel do not leave their sub-section areas without orders from the O.C. column. This must be rigidly obeyed.

-
- A. Sub-section leaders must ascertain the route from the O.C. Convey prior to departure, and ensure that each of their drivers in their sub-section understand the route before the sub-section leaves H/Q.
 - B. Sub-section leaders will be responsible for the conduct of their sub-section personnel.
 - C. Speed 20 M.I.H.
Density 17 V.T.M.
 - D. Traffic regulations to be strictly adhered to.
Special caution to be observed when approaching the Biv. area.
 - E. All Drivers to obey instructions of the motor cyclist orderly.
 - F. Fire: Sub-section Commanders to post a fire p^ocquet in their own area and make provision for fire fighting detail in the event of a grass fire breaking out.
 - G. Maps: Sub-section Commanders will be responsible for return of maps to
Regtl. Office (S/Sgt. Wybrow) - in good condition.
Maps must not be marked with pencil.

E.J. Armstrong
S. I. P. S.

APPX VIT

MESSAGE FORM

Serial No.

**CALL
AND
INSTRUC-
TIONS.**

IN

OUT

No. of Groups
GR.

OFFICE DATE STAMP

(ABOVE THIS LINE IS FOR SIGNALS USE ONLY.)

TO O.C., 3 M.D. B.I.P.O.D., Sturt St., SOUTH MELBOURNE.

FROM

C.A.S.C. MELB. L. OF C. AREA

Originator's Number

43.

Date

21/1/42

In Reply to Number

~~VOLUNTEERS REPEAT VOLUNTEERS REQUIRED INDEPENDANT COMPANIES 175 STOP
UNITS REPORT NUMBERS AVAILABLE AND LOCATIONS THESE HEADQUARTERS STOP
PERSONNEL MUST BE WILLING TO SERVE AIF STOP REPORT BY MESSAGE FORM
NIL RETURN IF APPLICABLE BY 0900 HOURS 22/1/42~~

THIS MESSAGE MAY BE SENT **AS WRITTEN**
BY ANY MEANS;

IF LIABLE TO BE INTERCEPTED OR FALL
INTO ENEMY HANDS, THIS MESSAGE MUST
BE SENT **IN CYPHER.**

ORIGINATOR'S INSTRUCTIONS
DEGREE OF PRIORITY

TIME OF ORIGIN

SIGNED

C. A. S. C. Melb. L. of C. Area
For Licut. Col.

SIGNED

(BELOW THIS LINE IS FOR SIGNALS USE ONLY.)

1730 hours

T.H.I.

T.O.R.

SYSTEM IN	TIME IN	READER	SENDER	SYSTEM OUT	TIME OUT	READER	SENDER	SYSTEM OUT	TIME OUT	READER	SENDER

8a APPX IX

TELEPHONE F 0211

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
No. 43/75

S/S Hughes

C. & T. Headquarters,
Sturt St.,
SOUTH MELBOURNE.
21 Jan 42.

H.Q.,
S. Comd.

PERSONNEL FOR TRANSFER TO B.I.P.O.D.

Ref. SC 31/101/17, of 17 Dec 41.

1. Attached please find list of U.T.'s whose transfer to B.I.P.O.D. was requested and who have not yet reported to these Headquarters.
2. A list of additional personnel whose transfer is desired is also attached. Supplementary lists will be forwarded as further details of personnel become available.

B. D. S. T.
Lt Col.
B.D.S.T. S. Comd.

"A" BRANCH.

Copy to Petrol Officer, S. Comd.

MESSAGE FORM

APPX X

CALL
AND
INSTRUC-
TIONS.

IN
OUT

ack

No. of Groups
GR.

Serial No.
OFFICE DATE STAMP

TO O C B.I.P.O.D.

(ABOVE THIS LINE IS FOR SIGNALS USE ONLY.)

FROM C.A.S.C. Melb L of C Area

Originator's Number
45

Date
28/1/42

In Reply to Number.

~~ALL PERSONNEL ON HARVESTING LEAVE ON STRENGTH OF UNITS TO BE RECALLED TO
REJOIN UNITS BY 6 FEBRUARY STOP UNALLOTTED PERSONNEL ON AREA STRENGTH ON
HARVESTING LEAVE TO BE CALLED IN FOR ALLOTMENT STOP INSTRUCTION APPLIES
TO PERSONNEL ON LEAVE AND NOT TO THOSE CASES WHERE TRAINING DEFERRED ACK~~

THIS MESSAGE MAY BE SENT AS WRITTEN
BY ANY MEANS.

IF LIABLE TO BE INTERCEPTED OR FALL
INTO ENEMY HANDS, THIS MESSAGE MUST
BE SENT IN CYPHER.

ORIGINATOR'S INSTRUCTIONS
DEGREE OF PRIORITY.

TIME OF ORIGIN

1500 hours.

SIGNED

[Signature]
For Lieut. Col.
C.A.S.C. Melb L of C Area

SIGNED

(BELOW THIS LINE IS FOR SIGNALS USE ONLY.)

T.H.I.

SYSTEM IN.	TIME IN.	READER.	SENDER.	SYSTEM OUT.	TIME OUT.	READER.	SENDER.	SYSTEM OUT.	TIME OUT.	READER.	SENDER.

T.O.R.

ENLISTMENTS O/RS - BY TRADES AND DUTIES.

TRADE/DUTY.	METRO & J SEC			COUNTRY			TOTAL		
	W/E	ENLD	RFTS REQ.	W/E	ENLD	RFTS REQ.	W/E	ENLD	RFTS REQ.
FITTERS	14	8	6	-	-	-	14	8	6
FITTERS ELECTRICIANS	1	-	1	-	-	-	1	-	1
MECHG. M.T.(inc. W/Os & Sgts)	9	13	4	-	-	-	9	13	4
CLERKS (inc. W/Os Sgts & Admin Cpls)	76	67	9	30	5	25	106	72	34
DRIVER MECHANICS	16	-	16	43	-	43	59	-	59
TINSMITHS	-	2	2	12	-	12	12	2	10
ENGINE HANDS I/C	6	1	5	-	-	-	6	1	5
DEPOTKEEPERS (inc 34 Sec Sgts & 81 Cpls i/c Depots)	4	3	1	111	64	27	115	87	28
DRIVERS (inc 6 Sec Sgts & 90cpls i/c Sub Secs.)	145	86	59	197	67	130	342	153	189
ORDERLIES (inc Fillers, Loaders, Orderlies San & Wtr. Duties)	33	30	3	134	7	27	167	37	130
COOKS	9	-	9	-	-	-	9	-	9
BATMEN DRIVERS	7	-	7	17	-	17	24	-	24
L.M.G. DET. DRIVERS	6	-	6	-	-	-	6	-	6
M/C ORDERLIES	7	-	7	32	-	32	39	-	39
R.S.M. & R.Q.M.S.	2	1	-	-	-	-	2	1	1
TOTALS	335	211	124	576	163	413	911	374	537

TOTAL ALLOTTED ...374...

ENLISTED N.E.I.

D.I.D. Sgt.1...

Fitters Mates2...

Sales Reps10...

GRAND TOTAL

387

ENLISTMENTS O/RS - BY SECTIONS.

METRO.	COUNTRY.
Admin. Wing ...9..	B Section ..27.. D.I.D. 12..
Acctg. " ..25..	C Section ..42.. Camp Res 44..
T/C " ...3..	D Section ..26.. V.E. Res 14..
A Section ..32..	
H. Section ..16..	E Section ..22..
J Section ...3..	
K Section ...35..	F Section ..28..
L Section ...22..	G Section ..27..
	TOTAL METRO. 145.
	TOTAL CNTRY. 172.
	D.I.D. & RES. 70.

387

FIELD RETURN OF OTHER RANKS.

B. I. P. O. D. (Unit) 7/2/1942 (Date).
 W/E W/50/11

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W/E 3 W.Os. Class I.	-	-	3
1 W.Os. Class II.	-	-	1
Staff Sergeant Company Quartermaster-Sergeants	-	-	-
6 Staff Sergeants	1	-	5
40 Sergeants	3	-	37
150 Corporals	13	-	137
711 Troopers, Privates, &c.	371	-	340
911 TOTALS	588	-	523

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
/			

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
/				

FIELD RETURN OF OFFICERS

7/2/42

B. I. P. O. D. (Unit)

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4
Ranks.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels			1
Majors			1
Captains			11
Lieutenants	21	3	
2nd Lieutenants			
Quartermasters			1
Totals	21	3	12

*Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A.)

1	2	3	4	5	6
Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Whether present with Unit (Insert Yes or No).	If not present with Unit, state how employed.
<i>Lieut</i>	V17893	Hamilton G.C.	A.A.S.C.	Yes	
/	V145117	Hanson J.S.	/	Yes	
/	V76987	Saker G.E.	/	Yes	
/	V75067	Seaman E.W.	/	No	<i>British employment</i>
/	V75062	Spake J.P.	/	No	
/	V75313	Spick J.W.	/	No	
/	V75314	Wesman J.W.	/	No	
/	V9445	McInlay J.F.	/	No	
/	V76981	McInroth A.J.	/	No	
/	V76982	Sandow G.C.	/	No	
/	V76983	Morris G.S.	/	No	
/	V76984	Stanton J.B.	/	No	
/	V76985	Tippett G.S.	/	No	
/	V76986	Ward J.S.	/	No	
/	V76988	Appleby J.S.	/	No	
/	V76989	Kice J.S.	/	No	
/	V77002	Haines G.S.	/	No	
/	V6035	Armstrong J.S.	/	No	
/	V150615	Kelle J.S.	/	No	
/	V150384	Robinson J.S.	/	No	
/	V150389	Callaghan R.B.	/	No	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Date of attachment.	Nature of attachment.

B.I.P.O.D

(Unit.)

7/2/52

(Date of Despatch.)

(Signature of Commander.)

W.C. Lyle

(Bde., Divn., Area, etc., with which Unit is serving.)