

AWM4
Australian Imperial Force unit war diaries,
1914-18 War

Claims

Item number: 4/4/5

Title: Claims Officer, 4th Australian Division

October - December 1917



AWM4-4/4/5

WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

or INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
STEENVOORDE	Oct. 1917 1		D.C.O. Routine. A.F. N.1531A forwarded to Paymaster after signature by G.O.C. showing receipts and Disbursements for month of September, 1917.	No copy available.
YPRES	11		4th Aust. D.H.Q. in 3 Echelons- 1st. at RAMPARTS ^{YPRES} Offices, - 2nd. at SMYTH Camp - 3rd. at RENINGHELST at Red Horse Shoe Camp.	
RENINGHELST	19		M. POVERT, 4th French Mission, attached to D.C.O. awarded Military Medal.	See Appendix.
BOMY	26		D.C.O. acted as Entraining Officer for 4th Aust. Div. at POPERINGHE for 3 days - 25th, 26th, and 27th October. D.C.O., who is also President of Divisional F.G.C's Ms, was engaged thereon for 3 weeks. D.C.O. Routine.	
	28		2nd. Army Q. 1056/4 rendered to 1st. ANZAC.	See Appendix.
	Nov. 5.		A.F. N.1531A forwarded to Paymaster after signature of G.O.C.	"
	Nov. 5		Notice from First Army of possible collection Octroi.	"
	10		Notice re damage to Crops. D.R.O. 417	"
	14		Warning that 4th Aust. Div. was about to move to GAMACHES Area. Telegram to all Units to pay Cliams direct if possible, if not, to Forward same to D.C.O. who was remaining behind for that purpose.	
	19		Division moved to GAMACHES Area- M. DUBOLT, French Mission, left behind with D.C.O. to settle claims.	

WAR DIARY

Army Form C. 2118.

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or INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
REGNIERE ECLUSE	Nov. 19		4th D.H. Q. D.C.O. visits all villages in BOMY Area	
GAMACHES	23		4th D.H.Q.	
Fruges	24		D.C.O. arrives and remains there for 48 hours.	
GAMACHES	25		D.C.O. rejoins D.H.Q. via BOULOGNE.	
	26		Report to G.O.C. by D.C.O. of work done in BOMY Area	See Appendix.
	27		Second Army Q.1056/4 sent to 1st. ANZAC	"
	30		A.F.N. 1531A forwarded to Paymaster after signature of G.O.C.	"
	Dec. 3		Warning received that Div. was about to move forward.	"
	4		Telegram to all Units re settlement of Claims. D.R.O. No.429 re settlement of Claims. para. 1844.	"
	5		D.C.O. and M. POVERT, French Mission, left behind to settle all Claims.	"
HAUT ALLAINES PERONNE	6		4th D.H.Q. arrived in Camp.	
	14		D.C.O. visited all villages- 40 in all, to settle Claims.	
	15		D.C.O. arrived.	
	16		D.C.O. Routine.	
	17		D.R.O. 437, para. 1868, 1869 re Civilian Property.	"

D. D. & L., London, E.C.
(A8001) Wt. W1771/M2031 750,000 5/17 Sch. 52 Forms/C2118/14

WAR DIARY

or

INTELLIGENCE SUMMARY.

(Erase heading not required.)

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Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
UT LAINES.	18.		Board of Enquiry re fire at PERONNE.	
PERONNE	19		D.C.O. Routine.	
	21		D.R.O. No. 439 re Fire.	See Appendix.
	23		Board of Enquiry on Fire at PERONNE.	
	25		D.C.O. Routine.	
	26		Received the sum of 2315 Frs. for Units in refunds. This is a record since the appt. of D.C.O.	"
	27		Second Army Q. 1056/4 forwarded to 1st, Anzac.	"
	28		A.F. N. 1531 A forwarded to Paymaster Base.	"
	31		D.C.O. Routine.	

A. W. Agman
 Major,
 Divisional Claims Officer,
 4th AUSTRALIAN DIVISION.

Return showing number of Claims which have been dealt with during the month of OCTOBER 1917,
by Divisional Claims Officer in 4th Australian Division.

Under G.R.O. 763.

Amount claimed	Fr.	5,496. 97	(Including those sent to Claims Commission for settlement.)
Amount awarded	Fr.	224.	
No. of Claims allowed		9.	
No. of Claims disallowed		4.	

Under G.R.O. 634.

No. of Claims investigated,		10.	
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Headquarters,
28th October 1917.

A. W. Symon

Major,
D.C.O.
4th AUSTRALIAN DIVISION.

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ROUTINE ORDER NO. 408,

by
Major-General E.G. SINCLAIR MACLAGAN, C.B., D.S.O.,
Commanding 4th. AUSTRALIAN DIVISION.

19th. October, 1917.

HONOURS
AND
REWARDS.

1763. The Field Marshal Commanding-in-Chief has, under authority granted by His Majesty the King, awarded the following decoration. The Army, the Army Corps, and the Divisional Commanders desire their congratulations to be conveyed to the recipient.

MILITARY MEDAL.

1180 M. des L. Chef. Claude POVERT,
19e Escadron du Train,
attached 4th. Aust. Division.

DIVISIONAL
COLLECTING
STATION.

1764. A Divisional Collecting Station has been opened at BELGIAN BATTERY CORNER Ambulance Post for cases of exhaustion, slight Trench Foot, etc., who are likely to be fit for duty within 12 hours. Such cases will be sent to Div. Collecting Station with a note from their R.M.O. to the O.C., A.D.S. 4th. Aus. Division, YPRES, I.7.c.6.7., or direct to O.C., Divisional Collecting Station.

When fit for duty these men will be sent to their respective Wagon lines, whence they will be forwarded to their units by O.C. Brigade Wagon Lines.

R. Snow

Lieut-Colonel,
A.A. & Q.H.G.,
4th. AUSTRALIAN DIVISION.

ORLY

and

Div. Claims Officer

4 cases ^{As4} l/w



(1359) Wt. W. 12638/M1282 50,000 Pads 1/17
J. P. & Co., Ltd. Books/6/4. (E. 470.)

FOR USE IN THE FIELD.

Army Form N. 1531A.
(To be made out in duplicate.)

ACCOUNT of sums received and expended by the Sub-Accountant during the month of OCTOBER 1917., in account with the Paymaster i/c Clearing House, Base. 4th AUSTRALIAN DIVISION. (Unit.) Imprest Account No. A/12.
(Full official designation of Imprest Holder.)

DR.					CR.				
Date.	No. of Voucher.	From whom received.	Particulars.	Amount (Local Currency).	Date.	No. of Voucher.	To whom paid.	Particulars.	Amount (Local Currency)
October 1		Brought forward for Oct. '17.		55	Oct. 1		JOLY V.	Brush, Pillar	25
	841/4	13th A.F. Amb.		35	"	862/4	TELLIER J.	Wood	20
2.	726/4	12th F. Coy. AE.		117	" 3.	772/4	DECOOPMAN H.	Windows	12
"	727/4	13th do		289	"	897/4	SPIETER V.V.E.	Vegetables	35
"	728/4	4th do		296	"	899/4	STAES D.	"	30
"	729/4	C.R.E. 4th Aus. Div.							
	724/4	"							
	725/4	"							
	721/4	"							
	722/4	"							
	732/4	"							
	723/4	"							
	733/4	"							
	734/4	"							
	735/4	"							
	736/4	"							
	737/4	"							
	738/4	"							
	739/4	"							
			Total Receipts	737 55				Total Expenditure	122
		Balance due to Paymaster on last Account	...				Balance due by Paymaster on last Account	...	
		Balance due by Paymaster on this Account	...				Balance due to Paymaster on this Account	...	
		Total Dr.					Total Cr.		

APPENDIX.

1. This Account is to be made out by the Sub-Accountant (the Vouchers supporting the several credits and charges being annexed and numbered as "Sub-Vouchers") and should be forwarded as soon after end of month as possible to the Paymaster in charge of Clearing House at the base.

2. When this Form is used by the General Staff in connection with intelligence duties, the Sub-Accountant should attach a Certificate in those cases where it is not possible or expedient to obtain Vouchers.

3. Vouchers or Certificates should be numbered 1, 2, 3, &c., a fresh series of numbers being used for each account.

I certify that the above Account is correct.

Sub-Accountant.

Station and Date _____

(2)

Wt. 4833—M353. 150,000 pads. 2/17. B. and N., Ltd.

FOR USE IN THE FIELD.

Army Form N. 1531A.
(To be made out in duplicate.)

ACCOUNT of sums received and expended by the Sub-Accountant during the month of OCTOBER 1917, in account with the Paymaster i/c Clearing House, Base. 4th AUSTRALIAN DIVISION (Unit.) Imprest Account No. A/12.
(Full official designation of Imprest Holder).

					CR.						
Date.	No. of Voucher.	From whom received.	Particulars.	Amount (Local Currency).		Date.	No. of Voucher.	To whom paid.	Particulars.	Amount (Local Currency).	
Oct.,		Forward		737	55			Forward		122	-
"	2	740/4	C.R.E. 4th Aus.Div.								
"		741/4	"								
"		742/4	"								
"		743/4	"								
"		744/4	"								
"		746/4	"								
"		747/4	"								
"		748/4	"								
"		749/4	"								
"		750/4	"								
"		751/4	"								
"		753/4	"								
"		755/4	"								
"	3	828/4	12th A.M.G.Coy.	15	-						
"	4	797/4									
"		798/4	803/4 15th Bn A IF								
"		800/4	804/4 (all over)	752	55					122	
Total Receipts						Total Expenditure					
Balance due to Paymaster on last Account						Balance due by Paymaster on last Account					
Balance due by Paymaster on this Account						Balance due to Paymaster on this Account					
Total Dr.						Total Cr.					

APPENDIX

1. This Account is to be made out by the Sub-Accountant (the Vouchers supporting the several credits and charges being annexed and numbered as "Sub-Vouchers") and should be forwarded as soon after end of month as possible to the Paymaster in charge of Clearing House at the base.
2. When this Form is used by the General Staff in connection with intelligence duties, the Sub-Accountant should attach a Certificate in those cases where it is not possible or expedient to obtain Vouchers.
3. Vouchers or Certificates should be numbered 1, 2, 3, &c., a fresh series of numbers being used for each account.

I certify that the above Account is correct.
 _____ Sub-Accountant.

Station and Date _____

(3)

FOR USE IN THE FIELD.

(1359) Wt. W. 12638/M1289 50,000 Pads 1/17
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Army Form N 1531A.
(To be made out in duplicate.)

ACCOUNT of sums received and expended by the Sub-Accountant during the month of OCTOBER 1917, in account with the Paymaster i/c Clearing House, Base. 4th AUSTRALIAN DIVISION. (Unit.) Imprest Account No. A/12.
(Full official designation of Imprest Holder.)

DR.					CR.						
Date.	No. of Voucher.	From whom received.	Particulars.	Amount (Local Currency).	Date.	No. of Voucher.	To whom paid.	Particulars.	Amount (Local Currency)		
		Forward		752 55			Forward		122 -		
Oct. 4	305/4	15th Bn A.I.F.			Oct. 8	710/4	BOULET E.	Windows	30 -		
"	306/4				"	14	929/4	MANTEL E.	"	10 -	
"	307/4				"	17	756/4	BAES MARCEL	Pickets	12 -	
"	313/4			498 -	"	21	931/4	SIX A.	Poultry	50 -	
"	780/4	26th Coy. A.A.S.C.		28 -				Refund to Div. Paymaster			
" 8	342/4	48th Bn. A.I.F.		30 -				4th Australian Division.	900 -		
"	343/4	48th Bn. A.I.F.		15 -							
"	783/4	13th Aus. M.G. Coy.		50 -							
" 18	354/4	12th A.I. Bde.		70 -							
" 21	781/4	46th Bn. A.I.F.		30 -							
" 24	756/4	12th Aus. M.G. Coy.		12 -							
				Total Receipts	1475 55					Total Expenditure	1124
Balance due to Paymaster on last Account				Balance due by Paymaster on last Account			
Balance due by Paymaster on this Account				Balance due to Paymaster on this Account				...	351
				Total Dr.	1475 55					Total Cr.	1475 55.

APPENDIX 55.

1. This Account is to be made out by the Sub-Accountant (the Vouchers supporting the several credits and charges being annexed and numbered as "Sub-Vouchers") and should be forwarded as soon after end of month as possible to the Paymaster in charge of Clearing House at the base.

2. When this Form is used by the General Staff in connection with intelligence duties, the Sub-Accountant should attach a Certificate in those cases where it is not possible or expedient to obtain Vouchers.

3. Vouchers or Certificates should be numbered 1, 2, 3, &c., a fresh series of numbers being used for each account.

I certify that the above Account is correct.

Sub-Accountant.

Station and Date

Pages 1 & 2

Text

missing

Copy in

triplicate

diary

"A" Form.
MESSAGES AND SIGNALS.

Army Form C. 2121.
(In pads of 100.)

No. of Message.....

Prefix.....	Code.....	m	Words.	Charge.	This message is on a/c of:	Recd. at.....	m.
Office of Origin and Service Instructions.						Date.....	
Sent			Service.			Date.....	
At.....			m.			From.....	
To.....						By.....	
By.....			(Signature of "Franking Officer.")				

TO { to all units

Sender's Number.	Day of Month.	In reply to Number.	AAA
* C/M 12	4		

Reference Blanks A.A.A
Units will send all
Blanks they cannot settle
direct to local MAIRIE
through post office with
a written ^{ref} attached on each
Blank by each Unit
concerned. A.A.A every endeavor
will be made in the
first instance to direct
direct mail Blanks
by Unit A.A.A All necessary
communications may be
forwarded to Major Hyman
direct at CAMACHES G.O.D.H.Q
up to date of departure A.A.A after

From.....
Place.....
Time.....
The above may be forwarded as now corrected. (Z)
Censor. Signature of Addressor or person authorised to telegraph in his name.

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"A" Form.
MESSAGES AND SIGNALS.

Army Form C. 2121.

No. of Message.....

Prefix.....	Code.....	m	Words.	Charge.	This message is on a/c of:	Recd. at.....	m.
Office of Origin and Service Instructions.						Date.....	
Sent			Service.			Date.....	
At.....			m.			From.....	
To.....						By.....	
By.....			(Signature of "Franking Officer.")				

TO {

Sender's Number.	Day of Month.	In reply to Number.	AAA
*			

that date case of
MAIRIE at CAMACHES

From 4th Aust Div
Place.....
Time.....
The above may be forwarded as now corrected. (Z)
Censor. Signature of Addressor or person authorised to telegraph in his name.

APPENDIX.

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APPENDIX

4

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~~I Corps.~~
~~V Corps.~~
~~XI Corps.~~
~~XIII Corps.~~
4th Australian Division.

H.Q.
4th AUSTRALIAN
DIVISION.
Ans 364

APPENDIX.

SECRET.

First Army No.2031 Q.A.

5-11-17.

Quartermaster General's Branch of the Staff	
No.
Date
Headquarters, 1st Army	

In the event of claims for the payment of Octroi duties being made by any town or Commune, the matter should at once be reported to Army Headquarters.

[Handwritten initials]
Headquarters,
First Army.

[Handwritten signature]
Major,
at D.A.Q.M.G., First Army.

APPENDIX.

ROUTINE ORDER NO. 417,

by
 Brigadier-General J.C. ROBERTSON, C.M.G., D.S.O.,
 Commanding 4th. AUSTRALIAN DIVISION.

10th. November, 1917.

HONOURS
 AND
 REWARDS.

1798. The Army Corps Commander has awarded the Military Medal to No. 3961 Sgt. W.C. WADE 46th. Battalion, A.I.F., and desires that his congratulations be conveyed to the recipient. The Divisional Commander wishes to add his congratulations to those of the Army Corps Commander.

BOUNDS. 1799.

The following villages are placed out of bounds to all troops of this Division -

ENQUIN LES MINES.
 ESTRA BLANCHE.

DAMAGE
 TO CROPS. 1800

Complaints have been received of damage to newly sown and growing crops. The attention of all ranks is again directed to G.R.O. No. 1377, which is to be republished in Brigade and Regimental Orders. Severe disciplinary action will be taken against all offenders.

W. G. Robertson
 Major
 Lieut-Colonel,
 A.A. & Q.M.G.,
 4th. AUSTRALIAN DIVISION.

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Headquarters,
4th AUSTRALIAN DIVISION,
26th NOVEMBER 1917.

Headquarters,
4th AUSTRALIAN DIVISION.

I have to make the following report, arising out of the settlement of November Claims, for the information of the G.O.C.

- | | | |
|----|---------------------------------------|------------------------------|
| 1. | (a) Total amount of claims dealt with | 134 |
| | (b) Total amount claimed | 17,318 Fr. |
| | (c) Total amount paid | 1,554 Fr. |
| 2. | Robberies were | 7 (particulars are attached) |
| | Wood were | 60 |
| | Straw, Oats and wheat were | 23 |

3. Attention is drawn to the practice of Units taking Claims away with them without reporting thereon to the D.C.O., or leaving any record of the action taken.

This led to very great trouble and inconvenience as on arrival at a Village the D.C.O. was at once met with Claims by inhabitants of which he had no particulars notwithstanding the attached wire which was sent to all Units on the 13th instant.

It is suggested that in future all Claims which Units cannot settle be left at the local Mairie in a sealed envelope addressed to the D.C.O. with a clear and concise report on each.

A. W. G. M.

Major,
D.C.O.

4th AUSTRALIAN DIVISION.

ROBBERIES.

1. 325 Fr. For Bicycle at FRUGES belonging to a Gendarme. Allegation against 51st Battalion. Every effort was made to trace same without success.
2. 7000-9000 Fr. At PREDEFIN, alleged against the 14th Battalion. The exact amount cannot be ascertained. The C.O. of the Unit has made every effort to trace the offenders without success. The Claimant and his wife have been closely examined by the A.P.M. and D.C.O.
3. 81 Fr. At FRUGES, 1 Watch and 2 Clocks.
4. 325 Fr. At FRUGES, jewellery and liquor.
5. 60 Fr. At FRUGES, men's wearing apparel and jewellery.
6. 160 Fr. At BEAUMETZ, 4000 - 2000 bricks taken by the 51st Battalion in wagons to HEZECQUES requisition or consent of owner. These were used to make stands for horses, coolers and paths for billets. The Claim took nearly a week to investigate. The Unit is to be asked to refund in this case. D.C.O. reduced the claim to 80 Fr. after considerable trouble.
7. 50 Fr. At BOMY for money.

NOTE. In each of the first five Claims there was a Proces Verbal executed. All claims were carefully investigated by the D.C.O. but in view of the absence of positive proof, failed to bring offenders to conviction, same were all disallowed.

On the other hand there appears to be little doubt that the Claims are more or less rightly founded.

Monthly statement
for NOVEMBER
1917

AN 1531 A

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4th AUSTRALIAN DIVISION.

NOVEMBER

7.

A/12.

Nov. 10	932/4	Balance from October	351	55	Nov. 6	904/4	STMAXENT F.	Windows etc.	15
Nov. 10	932/4	51st Bn AIF	40		"	783/4	PILLON D.	Beans etc.	50
12	922/4	48th " "	60		7.	944/4	VERDIN V.M.	Windows	4
"	920/4	48th " "	180		"	943/4	CRUTEL D.	"	8
16		4th Div. Paymaster	500		13	907/4	GALLET A.	Pasture	16
17		4th " "	500		13	910/4	BROSSELLE E.	"	20
					13	911/4	DELAIRE F.	"	30
					13	912/4	PIQUET R.	Vegetables	25
					13	913/4	MARSILLE A.	"	20
					13	914/4	CARNEL A.	Oats etc.	60
					13	967/4	DUBOIS F.	Wood	15
					13	972/4	COMMUNE ON MENCAS	Wood	18
					16	958/4	ROUSSEL D.	Sheep	20
					16	1002/4	DESMOND B.	Wall	10
					16	1003/4	DELHAYE H.	Wall etc.	30
					16	1004/4	MARQUANT E.	" "	10
					16	1005/4	TOULOTTE A.	Wood	10

1631 55

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APPENDIX.

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(2)

Account of sums received and expended by the Sub-Accountant during the month of NOVEMBER 1917 in account with the Paymaster i/c Clearing House, Base. 4th AUSTRALIAN DIVISION. Imprest account No. A/12.

DR.					CR.				
Date.	No of Voucher.	From whom received.	Particulars	Amt.	Date	No. of Voucher	To whom paid.	Particulars	Amt.
Brought forward				1631.55	Brought forward				361.
					Nov 16	1006/4	FEITVE E.	Wall	10
					17	950/4	MAQUENHEM M.	Vegetables	25
					"	949/4	DETOEUF A.	"	60
					"	982/4	HILMOINE B.	Pillar	20
					"	963/4	DEBOMY C.	Wheat	25
					"	964/4	DUWEZ E.	Shed etc.	70
					"	966/4	LEGER B.	Straw	20
					"	1011/4	COCU E.	Wood	10
					"	1012/4	BLAMPAIN D.	Door	15
					"	1013/4	BONNIERE F.	Cart	15
					"	1014/4	MAILLARD P.	Wall etc.	25
					"	1015/4	CARINCOTTE D.	Gate	10
					"	1016/4	CARIVOTTE A.	Wood	70
					"	1017/4	COMMUNE OF COYECQUES.	Snow clearer	40
					"	1018/4	BOUDAY A.	Wood	50
					"	1019/4	VINCENT C.	"	15
					"	1020/4	CARINCOTTE O.	Wheat	20
					17	1021/4	FOREST M.	Wood	8
					18	957/4	MASSE S.	Pig	80
					"	1022/4	BARRANVILMARES	Wall	10
					"	980/4	LEMAITRE V.	Wall etc.	60
					"	1024/4	CORDONNIER F.	Wall	20
					"	1025/4	DUWEZ L.	Tree	10
					"	1026/4	DUWEZ L.	"	10
					19	1037/4	DEVAUX H.	Door	8
					"	990/4	Vve GUILMAN	House	50
					"	991/4	LOUCHART G.	Wall	20
					"	1010/4	BLOCQUET L.	Vegetables	16
Carried Forward				<u>1631.55.</u>	Carried Forward				<u>1153.</u>

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APPENDIX

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Brought Forward 1631.55

Brought Forward 1153.

Nov. 19	1039/4	ROBITAILLE	A.	Pasture	10.
20	959/4	LEMAITRE	B.	Bricks	90.
	1033/4	CLEUET	H.	Wood	30.
	1046/4	LECLERCQ	N.	Vegetables.	20.
	1034/4	BROQUET	V.	Pasture.	35.
	1035/4	DEMANY	H.	Wood	20.
21	1047/4	VETU	F.	Wood	10.
	1032/4	DEHAY	H.	Vegetables	15.
	1048/4	DEHAY	B.	Rabbits	26.
	1049/4	DAUCHEZ	F.	Pasture.	8.
	1052/4	LEPRETRE	E.	Wheat.	8.
	1054/4	GUYOT	E.	Oats.	10.
	1051/4	DUCROCQ	C.	Wood	15.
	1055/4	BROQUET	O.	Wood	35.
	1053/4	CHARLE	L.	Wheat	10.
22	1023/4	GLEUT	P.	Door	12.
	1036/4	DELEFORGE	M.	Windows	7.
	1032/4	DELAY	H.	Vegetables	15.
23	1056/4	RASSEZ	O.	Wood.	10.
	1062/4	CAUDRON	B.	Oats	10.
24	1029/4	LEFRANCOIS	H.	Windows.	5.

Total Receipts. 1631.55

Total Expenditure. 1539.

Balance due to Paymaster on this acc. 92.55

Total. 1631.55

Total. 1631.55.

W. H. G. M. A.
W. H. G. M. A.
4th Bunko Co
 In the Field. Station and Date. 5/12/17
 Sub-Accountant,

APPENDIX.

2nd. Army. Q.

Return showing number of Claims which have been dealt with during the month of NOVEMBER 1917,
by Divisional Claims Officer in 4th. Australian Division.

Under G.R.O. 763.

Amount claimed	Fr.	17,318.	(Including those sent to Claims Commission for settlement).
Amount awarded	Fr.	1,554 .	
No. of Claims allowed		66.	
No. of Claims disallowed		9.	

Under G.R.O. 634.

No. of Claims investigated	35.
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Headquarters,
27th. November 1917.

A. W. Asman

Major,
D.C.O.

4th. AUSTRALIAN DIVISION.

APPENDIX.

ROUTINE ORDER No.429

by
Major-General E.G.SINCLAIR MACLAGAN, C.B., D.S.O.
Commanding 4th AUSTRALIAN DIVISION.

4th DECEMBER 1917.

GENERAL STAFF.

I ANZAC
CORPS
SCHOOL.

1840. The Divisional Commander wishes to congratulate the undermentioned personnel on having obtained very satisfactory reports at the 10th Intelligence Course, 1st Anzac Corps School, which terminated 20th November 1917.

Lieut. JOHNSON J.H. 14th Battalion.
2/Lieut. PHILLIPS N.C. 51st "
600L Cpl.DAY R.A. 15th "
2035 Cpl.ISTED A.C. 51st "

ADVANCED
HORSE
TRANSPORT
DEPOT.

1841. The Divisional Commander wishes to congratulate the undermentioned Officer on having obtained a very satisfactory report at the 25th Regimental Course at the Advanced Horse Transport Depot.

Lieut. G.H.THORNTON, 4th Aus. Pioneer Bn.

R. G. Ross - Lieut-Colonel,
G.S., 4th AUSTRALIAN DIVISION.

ADMINISTRATIVE STAFF.

HONOURS
AND
REWARDS.

1842. His Majesty the King has approved of the award of the VICTORIA CROSS to No.2060 Sgt. J.J.DWYER, 4th Aus. Machine Gun Company A.I.F., The G.O.C., Second Army, G.O.C., 1st Anzac Corps and G.O.C., Division desire that their congratulations be conveyed to the recipient. The award was announced in the London Gazette of 26/11/17.

HORSE
RUGS.

1843. It is noticed that the Order (D.R.O. 1790) relative to Horse Rugs always being carried with vehicles so that they may be placed on horses when halted for some time is not being carried out. All ranks concerned will give particular attention to this matter.

CLAIMS.

1844. All Units are directed to settle Claims as far as practicable before leaving the area. Claims in dispute or unsettled from any cause will be left at the local Mairie addressed to the D.C.O.

SANITATION.

1845. C.O.'s. Units will ensure that all billets and their precincts are left in a clean and sanitary condition before leaving. The usual certificate to be forwarded.

VACATING
STABLES.

1846. All Stables in GALACHES will be cleared of military horses from 8 a.m. until 4 p.m. on 5th instant for the monthly market day as arranged with the French authorities.

R. G. Ross Lieut-Colonel,
A.A. & Q.M.G.,
4th AUSTRALIAN DIVISION.

Appendix

ROUTINE ORDER No.437

by

Major-General E.G. SINCLAIR MACLAGAN, C.B., D.S.O.,
 Commanding 4th AUSTRALIAN DIVISION.

17th DECEMBER 1917.

SANITATION. 1865. It is reported that Units show a great lack of ability or desire to improvise Sanitary Conveniences such as Urinals, Flyproof Latrines, Grease Traps, Boat Safes etc., from whatever material is at their disposal. An excellent exhibition of improvised Sanitary Conveniences may be seen at the Army School of Sanitation PERONNE, and is on view daily.

All Units will detail the R.H.O., the W.C.O. Regimental Sanitary Detachment, and one O.R. Pioneers to visit the exhibition forthwith. Brigades will arrange with their respective Field Ambulances, and Divisional Artillery, Pioneer Battalion, and Divisional Units, with the Ambulance now clearing their sick to convey parties by Motor Ambulance to the School.

CLIPPING MACHINES. 1866. All Stewart Clipping Machines and Grinder attachments will be handed in to the O.C., 4th Aus. Mobile Vet. Section forthwith for overhaul before distribution to Units in accordance with G.R.Os 1812, 1897 and 1900.

WHALE OIL FOR USE WITH HORSES. 1867. Units will indent for a supply of Whale Oil for use with Horses as preventive measure against necrotic dermatitis.

DAMAGE TO CIVILIAN PROPERTY. 1868. VIIIth Corps Routine Order No.1056 dated 23/7/1917 is repeated for information.

No standing wall or foundations are to be demolished or in any way interfered with when removing rubbish-rubble from destroyed villages. No beams are to be removed.

The FOUNDATIONS will probably afford the only means of recognising the sites of demolished houses. The beams will be required for rebuilding purposes.

REMOVAL OF MATERIAL FROM RUINED VILLAGES. 1869. Third Army Routine Order No.1310 dated 27/11/17 is repeated for information.

In cases where bricks or materials are removed from ruined villages for military purposes, the following procedure must always be adopted:-

A requisition NOTE will be made out on A.B. 395 with the following particulars:-

- (a) The quantity, nature and condition of material taken.
- (b) The purpose for and the circumstances under which it is taken.
- (c) The name of the owner when known.
- (d) The Map reference and, if possible, the name of the Commune.

It is essential that these details are fully given in order to assist subsequent investigation and to prevent unnecessary correspondence.

P. T. O.

Appendix

(2)

REMOVAL 1869.
OF MATERIAL
FROM RUINED
VILLAGES.
(Continued.)

The ORIGINAL and DUPLICATE copies will be sent to the Central Requisition Office, Base, unless the Maire is present when the ORIGINAL will be given to the MAIRE and DUPLICATE sent to the Central Requisition Office.

A duplicate copy will also be sent to the FRENCH MISSION of the CORPS concerned.

Albery

Lieut-Colonel,
A.A. & Q.A.G.,
4th AUSTRALIAN DIVISION.

Appendix

ROUTINE ORDER No. 439.

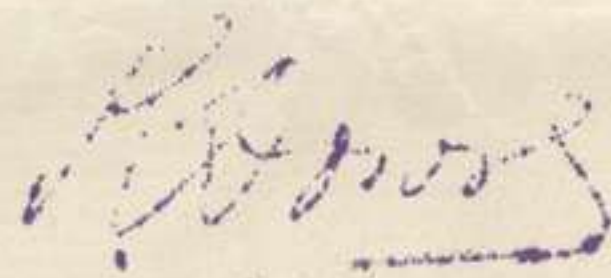
by
Major-General E.G. SINCLAIR MACLAGAN, C.B., D.S.O.
Commanding 4th AUSTRALIAN DIVISION.

21st December 1917.

ECONOMY OF EXPENDITURE AND MAN POWER. 1878. Attention is drawn to A.I.F. Order No. 1021. The Divisional Commander desires that this information be disseminated by C.O.'s in such a manner as to reach all ranks. C.O.'s. will impress on all Officers under their command that they must inculcate in the minds of all the necessity for rigid economy. Waste of any description, no matter how small, is avoidable and combined effort is called for to reduce it to a minimum.

FIRE PRECAUTIONS. 1879. Attention is drawn to G.R.O. 1535 - Commanding Officers' responsibilities in regard to fires occurring in hutted or tented Camps etc. During continuance of frosty weather fire buckets should be kept inside buildings etc., and in addition a supply of loose earth should be available as a means of extinguishing fires.

PAY BOOKS. 1880. (1) Any member of this Division whose paybook contains any alteration which is not initialled by the Pay Sergt., of his Unit or other representative of the A.A.P.C. or, if the alteration is a debit entry, by the paying Officer, will take the necessary steps forthwith to have such alteration so initialled. (2) From the date of this Order it is forbidden for any member of this Division to have or retain in his possession his paybook if there is any alteration in it which is not so initialled. (3) Erasures are forbidden. Any wrong words or figures should be struck out, not erased, and the correct words or figures inserted and initialled as in para 1. (4) Strict disciplinary action will be taken if this order is contravened. (To be repeated in Brigade and Regt. Orders periodically.)



Lieut-Colonel,
A.A. & Q.M.G.,
4th AUSTRALIAN DIVISION.

NOTICE.

LOST. On afternoon of 19th December 1917 between MOISLAINS and TEMPLEUX-LA-FOSSE an Eb Military Band PICCOLO.

Information to - C.O., 13th Battalion A.I.F.

Return showing number of Claims which have been dealt with during the month
of DECEMBER 1917 by Divisional Claims Officer in 4th Australian Division .

Under G.R.O. 763.

Amount claimed	Fr. 13,154	(Including those sent to Claims Commission for settlement.)
Amount awarded	Fr. 934	
No. of Claims allowed	25	
No. of Claims disallowed	12	

Under G.R.O. 634.

No. of Claims investigated	56.
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Headquarters,
4th Australian Division,
26th December 1917.

W. H. G. M. A.
Major,
D.C.O.
4th AUSTRALIAN DIVISION.

Appendix

ACCOUNT of sums received and expended by the Imprest Holder

4th AUSTRALIAN DIVISION.

for the period from 28th Nov. 1917 to 27th Dec. 1917. in a/c with the Paymaster

A/12

Dr.				Cr.					
Date	No. of Voucher	From whom received.	Particulars	Fr.	Date	No. of Voucher.	To whom paid	Particulars	Fr.
1917.									
			Brought forward	92 55					
Nov. 27	1073/4	13th M.G.Coy		5	Nov. 27	1073/4	M. BELLEVILLE	Poultry	5
Dec. 3	1051/4	14th Bn. A.I.F.		15	Dec. 8	1100/4	ROSSI D.	Window	9
"	1052/4	do		8	" 8	1104/4	GARDE A.	do	30
"	1053/4	do		10	" 9	1129/4	DEQUEKER A.	Door	30
"	1054/4	do		10	"	1130/4	BACHELLIER E.	Vegetables	7
"	948/4	4th A.I. Bde HQ.		7	"	1131/4	GAUDEFROY M.	Wood	18
"	1048/4	16th Bn. A.I.F.		26	"	1132/4	DUCCOROY L.	Window	18
"	1062/4	47th Bn. A.I.F.		10	"	1134/4	LAVAQUERY H.	Glass	15
"	1003/4	4th A.I. Bde HQ.		30	"	1133/4	DUFLOS C.	Wood	99
"	1032/4	15th Bn. A.I.F.		15	10	1103/4	GILSON A.	Fence	15
"	1049/4	4th M.G.Coy		8	"	1112/4	PIEFFORT G.	Trees	80
"	964/4	45th Bn. A.I.F.		70	"	1124/4	RASSE A.	Poultry	40
"	963/4	do		25	"	1128/4	BOURDON D.	House	100
"	1025/4	do		10	LL	1138/4	QUENNEHEN B.	Glass	25
"	1033/4	do		30	12	1148/4	CANNET L.	Trees	100
Dec. 4	980/4	4th Aus. D. Sig. Co		4	"	1111/4	GAMBET G.	Straw	20
" 6	1124/4	11th A.F.A. Bde		20	13	1150/4	BIHET C.	Straw	20
			Forward	395 55			Forward	631 -	

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(2)

ACCOUNT of sums received and expended by the Imprese Holder

4th AUSTRALIAN DIVISION.

for the period from 28th November to 27th December 1917, in account with Paymaster A/12.

Dr.				Cr.						
Date	No. of Voucher	From whom received	Particulars	Fr.	Date	No of Voucher	to whom paid	Particulars	Fr.	
Brought forward				395	55	Brought forward				631
Dec. 6	A/12	4th Aus.Div.Paymaster		500	Dec. 13	1151/4	GOURLIN H.	Straw	30	
"	1123/4	11th A.F.A.Bde		15	"	1146/4	BRISSET A.	Wall	20	
"	1111/4	13th M.G.Coy		20	"	1119/4	SAUCET I.E.	wood	30	
"	1100/4	12th Field Coy.A.E.		9	"	1153/4	ALLIN C.	door	33	
12	1113/4	15th Bn.A.I.F.		388	14	1141/4	MEUDUIT G.	windows	50	
15	1108/4	47th Bn. A.I.F.		3	"	1155/4	COUDRAY E.	Stables	80	
16	1134/4	48th Bn.A.I.F.		15	"	1143/4	COMMUNE OF GAMACHES	Seats	25	
"	1038/4	24th M.G.Coy		200	"	1142/4	DOSCOT R.	Chairs	35	
"	1102/4	46th Bn.A.I.F.		25	16	4th Aus.Div.Paymaster			900	
"	1112/4	13th Bn.A.I.F.		80	23	Paid to 4th Aus.Div.Paymaster			412	
"	1128/4	13th Bn.A.I.F.		80	24	"	"	"	281	
"	1011/4	46th Bn.A.I.F.		10	26	"	"	"	195	
"	1012/4	"	"	15					50	
"	1013/4	"	"	15						
"	1014/4	"	"	25						
"	1015/4	"	"	10						
"	1018/4	"	"	50						
Forward				1830	55	Forward				2722
										50

Appendix

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(3)

4th AUSTRALIAN DIVISION.

ACCOUNT of sums received and expended by the Imprest Holder.

for the period from 28th November to 27th December 1917, in account with Paymaster A/12.

Dr.				Cr.					
Date	No. of voucher	From whom received.	Particulars	Fr.	Date	No. of Voucher	To whom paid	Particulars	Fr.
			Brought forward	1830			Brought forward		2722
Dec. 16	1019/4	46th Bn. A.I.F.		15					50
"	1020/4	"		20					
"	1021/4	"		8					
"	959/4	51st		80					
18	1148/4	49th		100					
"	917/4	12th A.I. Bde HQ.		17	50				
"	1046/4	4th Aus. D.A.C.		20					
"	1179/4	15th Bn. A.I.F.		108					
19	1124/4	11th A.F.A. Bde		20					
21	1192/4	48th Bn. A.I.F.		77					
"	959/4	"		10					
"	1034/4	"		35					
25	1143/4	4th A. Sub. Park)		8					
"	1143/4	4th A. Supp. Column.)		8					
22	1162/4	24th M.G. Coy		40					
"	1150/4	4th Aus. D.A.C.		20					
"	1151/4	"		30					
		Forward		2447	05		Forward		2722
									50

Appendix

(4)

ACCOUNT of sums received and expended by the Imprest Holder. 4th AUSTRALIAN DIVISION

for the period from 28th November to 27th December 1917, in account with Paymaster A/12.

Date	No. of Voucher	Dr. from whom received.	Particulars	Fr.	Date	No. of Voucher	To whom paid	Cr. Particulars	Fr.
			Brought forward	2447 05			Brought forward		2722 50
Dec. 22	1096/4	4th Aus.D.H.Q.		3					
" 24	1140/4	4th A.I.Bde		280 50					
"	1101/4	4th Ays.Pioneer Bn.		15					
"	971/4	13th M.G.Coy.		150					
26	1053/4	13th Bn.A.I.F.		7					
"	1167/4	4th A.Sub.Park		15					

Total receipts 2907 55

Total expenditure 2722 50

Balance due to Paymaster on this Account 185 5

Total Dr. 2907 55

Total Cr. 2907 55

I certify the above Account is correct

Station and Date. *In the field*
27/12/17 (E.H.)

E. F. ...
...

A. W. ...
 Imprest Holder.

Appendix