

**AWM4**  
**Australian Imperial Force unit war diaries,**  
**1914-18 War**

Pay

**Item number:** 5/5/2

**Title:** Paymaster, 3rd Australian Division

January 1918



AWM4-5/5/2



**CONFIDENTIAL.**

ORIGINAL.  
~~DUPLICATE.~~  
~~TRIPLICATE.~~

28 ✓

DIVISIONAL PAYMASTER
3RD
AUSTRALIAN DIV.
No. <u>26/475</u>
Date.....

Australian Imperial Force.

**WAR DIARY**

OF

*Paymaster 3rd Aus. Div.*

FOR

*January.* 191

Signature of Officer compiling.....

*K Phillips*

Signature of Officer Commanding.....

*K Phillips*



1287

WAR DIARY

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

January 1918  
 DIVISIONAL PAYMASTER  
 3RD  
 AUSTRALIAN DIV.  
 No. W. D.  
 Date 31/1/18

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
Steenwerck	1/1/18		<p>Beyond general routine work there is nothing of particular interest to report.</p> <p>Owing to the increased English leave allotment a very large number of troops from this Division proceeded on furlough to the United Kingdom during the month. It is safe to say that had not A. 9. 2 order No 696 (as amended by A. 9. 2 orders 942 and 1061) been in existence (providing for an overdraft in special cases) 20% of those granted leave would have had necessarily to forego their furlough owing to lack of funds.</p> <p>The granting of an overdraft is however a very temporary concession to those concerned and the pinch will certainly be very keenly felt (especially as the winter is not yet over) when future payments are restricted to 5 pence (<math>\frac{3}{8}</math>) per 14 days until the debt is liquidated.</p>	
Merris	3/1/18		<p>Divisional Headquarters moved from Steenwerck at 10 A.M. and was established at Merris at 12 noon this day.</p> <p>The establishment of an Australian Pay Office in Paris and the opening of English leave has very considerably reduced the amount of cash disbursed to individual payees</p>	

at this office.

A5834 Wt. W4973 M687 750,000 8/16 D. D. & L. Ltd. Forms/C.2118/13.



128 ✓

DIVISIONAL PAYMASTER  
3RD  
AUSTRALIAN DIV.  
No. W.P.  
Date 31/1/18

WAR DIARY

OR

INTELLIGENCE SUMMARY.

(Erase heading not required.)

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Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
Merris	5/1/18.		<p>Since January 1st the interim leave advance (to provide for travelling expenses) of 60 francs - £2-4-0 - for Paris leave, and 30 francs - £1-2-0 - for English leave has been made available from Headquarters of Brigades as well as at the Divisional Pay office. This procedure saves a great amount of time and inconvenience to the soldier especially when short notice of leave is given and Divisional H.Q. is situated some distance from the railhead.</p> <p>Unauthorized alterations in Paybooks owing to the number of cases of wilful alteration of entries in paybooks routine order no 357 was issued by the S.O.C. Major General Sir John Monash K.C.B. I.D. on 5/1/18 drawing special attention to this matter. Para (D) of the order reads "Strict disciplinary action will be taken if this order is contravened and also where it is discovered that a paybook has been wilfully mutilated or any entry wilfully obliterated or otherwise interfered with by an unauthorized person".</p>	

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128 ✓

WAR DIARY

~~INTELLIGENCE SUMMARY.~~ Page 3

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DIVISIONAL PAYMASTER  
3RD  
AUSTRALIAN DIV.  
W. D.  
Date 31/1/18

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Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
Merris	25/1/18		<p>It is very satisfactory to note that not a single instance of an illegal advance (ie. an advance which would make a pay account account overdrawn) has been reported during the last three months. The very strict provisions of A. G. 2 order No 723 of 29/6/17 are being rigidly complied with.</p> <p>The position with regard to the liquidation of overdrafts already in existence is also very satisfactory. Last month six officers of the Division were overdrawn to the extent of £113-9-4. Four of these overdrafts have now been liquidated and the total amount reduced to £50-5-2.</p> <p>A large number of accounts are overdrawn on account of the special grant of £7- which is made in certain cases for leave purposes.</p> <p>Since 9/1/18 to 25/1/18 309 of these special leave applications have been approved by me.</p> <p>Proceeds Sale of Lat During the month the sum of £129-15-0 was credited by me to the Regimental Funds of units of the Division. This sum represents the payment for drugging (approx. 8900 lbs) despatched to the Base to</p>	

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128 ✓

DIVISIONAL PAYMASTER  
3RD  
AUSTRALIAN DIV.  
No. W.O.  
Date 30/1/18

WAR DIARY

INTELLIGENCE SUMMARY

Page 4

(Erase heading not required.)

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices									
Merris.			<p>to be manufactured into glycerine.</p> <p><u>Sale of Coal Coupons</u> The sale of these coupons has increased during the present month. The system of purchasing extra coal for messes on repayment during the winter months is very popular and the sum of £56-2-0 was received on this account as against £15-8-0 during December.</p> <p><u>Amounts paid in for credit to pay accounts</u></p> <p>These are steadily increasing as will be seen from the undermentioned comparison :-</p> <table border="0"> <tr> <td>Paid in during</td> <td>November</td> <td>£665-4-7</td> </tr> <tr> <td>"</td> <td>December</td> <td>£1089-13-4</td> </tr> <tr> <td>"</td> <td>January</td> <td>£1252-2-0</td> </tr> </table> <p>This is due to the facilities afforded those who desire to deposit money for safe keeping or in order to augment their credit so as to have sufficient funds available when proceeding on leave. The knowledge also that any sums so deposited will not be prejudiced in any way by any subsequent change in</p>	Paid in during	November	£665-4-7	"	December	£1089-13-4	"	January	£1252-2-0	
Paid in during	November	£665-4-7											
"	December	£1089-13-4											
"	January	£1252-2-0											



128 ✓

DIVISIONAL PAYMASTER  
3RD  
AUSTRALIAN DIV.  
No. W. D.  
31/1/18

WAR DIARY

or

INTELLIGENCE SUMMARY.

Page 5

(Erase heading not required.)

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Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
Merris	31/1/18		<p>the state of his account is also an incentive to the soldier concerned to avail himself of the advantages of this procedure and to treat the Chief Paymaster as his Banker and his paybook as a Pass Book.</p> <p>The sum of £ 56.952 - 16 - 8 was drawn during the month for the pay of the Division.</p> <p>I am attaching statement of Receipts and Expenditure and a schedule of miscellaneous transactions.</p> <p style="text-align: right;"><i>R. Phillips</i> LT PAYMASTER, 3RD AUSTRALIAN DIVISION.</p>	

AP.



128

6

18,000-12/17-8723.

# WAR DIARY

OF

*Paymaster 3<sup>rd</sup> Aus. Div.*

FOR

*January* 1918

## LIST OF APPENDICES.

No.	Subject.
1.	<i>Statement of bank transactions</i>
2.	<i>" Miscellaneous "</i>

*K. Phillips* LT PAYMASTER,  
3<sup>RD</sup> AUSTRALIAN DIVISION.



Statement of Receipts & Expenditure

A 28

Divl Paymaster 3rd Aust Divn

MONTH. JANUARY 1918

RECEIPTS	AMOUNT			EXPENDITURE	AMOUNT		
<u>Balance forward.</u>	881	16	8	<u>Advances to Australian Paymasters</u>	.	.	.
<u>Total advances.</u>	56952	16	8	<u>Australian Acquittance Rolls</u>	50814	11	8
<u>Post Office Receipts.</u>	705	18	8	<u>Other Government A/Rolls.</u>	76	1	8
<u>Remittances.</u>	30	16	.	<u>Advances to B.E.F. Imprest Holders</u>	488	10	9
<u>Credits to Pay Ledger ac</u>	1252	5	.	<u>Trust accounts</u>	4018	15	7
<u>"Cash in Effects"</u>	20	9	7	<u>Bills.</u>	110	3	11
<u>Trust accounts.</u>	2759	1	1	<u>Sundry Expenditure.</u>	143	8	4
<u>Sundry Receipts.</u>	64	7	.	<u>Conversion.</u>	.	.	5
				<u>Balance carried forward</u>	7015	18	4
				<small>(Cash in Hand &amp; with Sub-Imprest Holders)</small>			
	£62667	10	8		£62667	10	8

Field 24/1/18

  
 LT PAYMASTER,  
 3RD AUSTRALIAN DIVISION.

Appendix /



128

"B"

MISCELLANEOUS

Divl Paymaster 3rd Aust Divn.

January 1918

	No	AMOUNT
<u>War Savings Certificates</u>	NIL	NIL
	NUMBER.	
<u>Sub. Imprest Accounts</u>	71	
<u>Sub. Imprest Balances outstanding at end of month</u>	6	
<u>Dr etc Advices dealt with</u>	2800	
<u>Letters received</u>	2945	
<u>Letters despatched</u>	3420	
<u>Allotments dealt with</u>	194	

Field

24/1/18

M. Kelly LT PAYMASTER,  
3RD AUSTRALIAN DIVISION.