

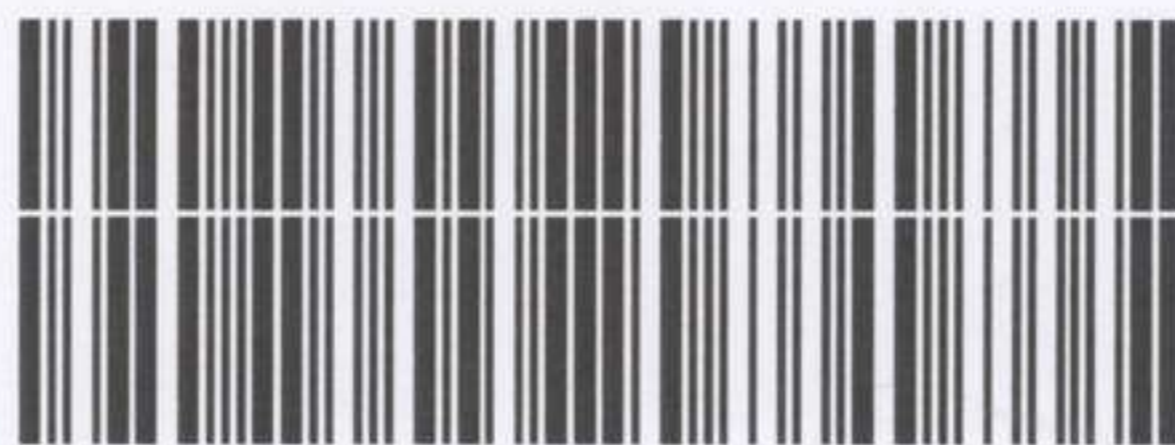
AWM4
Australian Imperial Force unit war diaries,
1914-18 War

Pay

Item number: 5/6/7

Title: Paymaster, 4th Australian Division

July 1918



AWM4-5/6/7

182

CONFIDENTIAL.

ORIGINAL.
DUPLICATE.
TRIPLICATE.

Australian Imperial Force.

WAR DIARY

OF

Paymaster 4th Aust Div

FOR

July 191*8*

Signature of Officer compiling

Mitchem
Lient.
Paymaster 4th Aust. Divn.

Signature of Officer Commanding

Mitchem
Lient.
Paymaster 4th Aust. Divn.

WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Par II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

or
INTELLIGENCE SUMMARY.

(Erase heading not required.)

182

| Place | Date 1918 | Hour | Receipts | Expenditure | Inc Pm Acq. Rolls | Bank Warrants | Cash on Summary of Hand | Events and Information | | | Remarks and references to Appendices |
|------------|--------------|-------|-----------------------|------------------------|----------------------|---------------|-------------------------------|------------------------|------|---|--|
| | | | | | | | | Recd | Desp | Advices | |
| H-32-b-5-1 | July 1 | 9 pm. | 1,450.00 12,999.95 | 5,682.55 | 3,185.00 | 50 - - | | 102 | 24 | Carried out pay at 2nd Div. P/m 2nd Div on leave | |
| -1- | 2 | - | 7,072.55 | 21,637.35 | 5,000.00 | 40 - - | | 135 | 36 | Drew cheque for 700,000 frs from P/m. Corps. Cashed same at Abbeville. Paid over 100,000 frs to 2nd Div P/m & 100,000 frs to P/m Corps. Closing day for week. Balce on hand 623,618.90 frs or £22,866-8-8 | |
| -4- | 3 | - | 6,520.00 | 31,874.75 | 1,730.00 | 68 3 6 | 281,392.05 | 108 | 119 | Divisional Pay-day | |
| - | 4 | - | 12,842.80 | 38,675.00 | 3,625.00 | 44 | 255,559.85 | 93 | 110 | | |
| - | 5 | - | 8,411.60 | 56,420.00 11,740.85 | 6,420.00 | 17 | 248,810.60 | 74 | 49 | | |
| - | 6 | - | 17,521.20 | 9,778.35 | 2,225.00 | 34 | 256,553.45 | 79 | 23 | | |
| - | 7 | - | 28,999.00 | 50,615.00 | 17,240.00 | 5 - - | 234,937.45 | 100 | 127 | | |
| - | 8 | - | 14,858.15 | 5,619.10 | 5,435.00 | 50 - - | 244,176.50 | 97 | 57 | | |
| - | 9 | - | 16,570.70 | 35,639.05 | 8,730.00 | 37 - - | 224,908.15 | 131 | 83 | End of Return Period | |
| - | 10 | - | 2,102.70 | 12,689.80 | 3,565.00 | 10 - - | 207,361.70 | 129 | 25 | | |
| - | 11 | - | 12,947.05 | 6,745.00 | 4,120.00 | 36 8 - | 213,558.75 | 99 | 64 | | |
| - | 12 | - | 2,581.40 | 8,570.00 | 6,995.00 | 19 - - | 207,620.00 | 150 | 93 | | |

WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Par II and the Staff Manual respectively. Title pages will be prepared in manuscript.

OR
INTELLIGENCE SUMMARY.

(Erase heading not required.)

182

| Place | Date | Hour | Receipts | Expre | Inc P/M's Acq Rolls | Bank Warrants | Cash on Hand | Summary of Events and Information | | Remarks and references to Appendices |
|--------|--------------------|--------|-----------|-----------|------------------------|------------------|-------------------------------------|-----------------------------------|--------|---|
| | | | | | | | | Corres Desp - | Adnces | |
| COIST. | 1918 July 13 | 9 P.M. | 1419.75 | 35,785.00 | 3,285.00 | 25 - - | 173,284.40 | 97 | 57 | |
| - | 14 | - | 9510.00 | 53,170.00 | 1,195.00 | 71 10 - | 129,624.40 | 85 | 163 | |
| - | 15 | - | 11709.65 | 22,875.45 | 6,885.00 | 915 - - | 111,508.60 | 157 | 97 | |
| - | 16 | - | 2461.30 | 15,615.45 | 10,710.00 | 105 - - | 88,511.75 | 70 | 130 | End of Return Period. Obtained & cashed cheque 450,000 frs (not inc in receipts for the day) |
| - | 17 | - | 52,272.50 | 53,506.00 | 9,815.00 | 75 - - | 73,744.25 | 65 | 96 | Obtained further cash advance of 60,000 frs from Corps |
| - | 18 | - | 36,354.50 | 52,295.00 | 6,415.00 | 70 10 - | 57,803.75 | 73 | 57 | Obtained cash advance 35,000 frs from P.M. 2 nd Div 2 nd Div reported receipt of 32,000 frs in first advance |
| - | 19 | - | 8,280.65 | 20,285.00 | 20,285.00 | 68 10 - | 45,799.40 | 76 | 181 | |
| - | 20 | - | 12,538.05 | 16,719.00 | 5,205.00 | 47 - - | 154,398.45 108,597.05 | 98 | 197 | Obtained advance for supplementary pay for 4 th Brigade |
| - | 21 | - | 3,241.85 | 12,813.00 | 9,950.00 | 27 - - | 32,897.30 | 73 | 186 | |
| - | 22 | - | 23,234.40 | 7,975.00 | 7,975.00 | 115 - - | 48,206.70 | 50 | - | |
| - | 23 | - | 4,060.15 | 5,054.40 | 4,340.00 | 135 - - | 32,529.75 | 20 | 87 | End of Return Period. |
| - | 24 | - | 16,768.60 | 5,405.00 | 4,750.00 | 93 - - | 43,893.35 | 45 | 36 | |
| - | 25 | - | 13,738.65 | 22,271.40 | 7,630.00 | 70 - - | 35,300.60 | 93 | 180 | |
| - | 26 | - | 10,663.60 | 11,745.00 | 9,330.00 | 46 - - | 32,479.20 | 71 | 110 | |
| - | 27 | - | 25,072.65 | 11,612.90 | 7,045.00 | 40 - - | 45,938.95 | 147 | 167 | |

WAR DIARY.

Army Form C. 2118.

182

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II, and the Staff Manual respectively. Title pages will be prepared in manuscript.

INTELLIGENCE SUMMARY.

(Erase heading not required.)

| Place | Date 1918 | Hour | Receipts | Expre * | Inc. P/17's Acq. Rolls | Pay Warrants | Balance Summary of on hand | Corres. | | Remarks and references to Appendices |
|--------|--------------|-------|-----------|------------|----------------------------------|-----------------|----------------------------------|----------------------------|------------------------|---|
| | | | | | | | | Events and Letters Desp | Information Advices | |
| COISY. | 28 | 9PM | 11,941.75 | 4,878.20 | 5,200.00 3,380.00 | 20 - - | 53,002.50 | 93 | 93 | Law proceedings of Court of Inquiry into the theft of 32,000 frs by 2nd Comdant, 14 comments by the trial by C/M. |
| - - - | 29 | - - - | 5,418.15 | 6,080.00 | 52,340.65 4,570.00 | 36 - - | 52,340.65 | 101 | 87 | |
| - - - | 30 | - - - | 12,318.15 | 33,013.90 | 3,370.00 | 115 - - | 2027 | 87 | 51 | Cash Balance taken over by Paymaster's Asst Corps End of Return Period. Recd + cashed cheque for 700,000 frs. Taken into a/c 31st July. |
| - - - | 31 | - - - | 72,354.90 | 55,921.15 | 4,460.00 | 37 - - | 172,624.75 | 49 | 63 | Fortnightly Pay-day |

Mitchell
 Paymaster, 4th Aust. Divn.
 1/5/18

WAR DIARY

OF

Paymaster 4th Austn Divn

FOR

July 1918

LIST OF APPENDICES.

No.

Subject.

1. Instructions to Pay Sergeants
2. Form for use in connection with Paybooks of men sentenced to imprisonment for 90 days or over
3. Instructions to Pay Sergeants

Mitchell
 Liout.
 Paymaster 4th Austn. Divn.

INSTRUCTIONS TO PAY SERGEANTS.

6th JULY, 1918.

SPECIAL CREDITS. It must be impressed on all men on whose account Cash Credits are accepted that only one payment on account of same will be made in the field. If a soldier desires to draw only a portion of the amount, he must clearly understand that the balance must remain on his paybook until he can produce a Leave Warrant. Unless soldiers are prepared to abide by these conditions, Cash Credits will not be accepted.

In order to draw on any Special Credit, soldiers must produce the Official Receipt or Credit Advice and an authority bearing the Orderly Room stamp and the signature of either the Commanding Officer or the Adjutant.

SEPARATION ALLOWANCE OVERPAYMENTS. You are advised that all compulsory allotments on P2a Forms are to be given effect to as from the date filled in by the Chief Paymaster, irrespective of whether or not the account will become overdrawn thereby. Dates of compulsory allotments in favor of the Chief Paymaster, however, will be decided in the field.

RETURN OF OLD PAYBOOKS. The Chief Paymaster advises that old paybooks are now available for return to their owners. Owing to the risk of loss and ~~that~~ the fact that present whereabouts of soldiers are so difficult to ascertain, the books will not be sent through the post, but anybody who happens to be in London may make personal application at the Chief Pay-office and obtain ~~same~~ same.

SENTENCES OF 90 DAYS OR OVER. Commencing from Monday, 8th inst., the practice of forwarding the paybooks of men sentenced to imprisonment for 90 days or over to the Chief Pay Office, London, will be discontinued. Books will be sent to the Australian Paymaster, Rouen, instead, together with an advice on the attached proforma. Where paybooks are not obtainable, you will secure a D. O. L. if possible. Should the soldier refuse to sign a D. O. L. you will insert on your form of advice "neither paybook nor D.O.L. obtainable" An advice on the attached form must be forwarded for each soldier awarded a sentence of 90 days or over. You will require to keep a register of all cases that come under this head, and will have to be most careful of all those who state that they have lost their pay-books, in case they suddenly find their books on release, and operate upon them without the forfeiture having been inserted therein. Certain instances may occur of men getting away from the unit before you are able to obtain their pay-books. You must report all such immediately, in order that the Paymaster, ~~XXXXXX~~ Australian Corps may endeavour to obtain same at the Field Punishment Compound. I would suggest as your best method of getting hold of paybooks that you try and arrange with your Unit Headquarters to collect paybooks as soon as it is known that a man is to be Court-Martialled, and hold until the result of the trial is known.

COST OF CABLES RE ALLOTMENTS. It has been decided that the cost of cables to Australia regarding Allotment matters which need a reply is to be THIRTY SHILLINGS (30/-) and those which do not need a reply FIFTEEN SHILLINGS (15/-). These reduced rates will take effect from 1st JULY, 1918.

This Intimation cancels previous instructions with regard to the old rates of £2:10:0 and £1:5:0.

IMPERIAL ACQUITTANCE ROLLS. The Command Paymaster, Base, complains that the number of discrepancies and omissions in the compilation of Acquittance Rolls received from the Field is considerable. Carelessness in this connection throws a deal of extra work on our Base Pay Office, owing to the Imperial Authorities rejecting such Rolls on account of insufficient information. Your attention is drawn to the necessity of ensuring that the following points are borne in mind when compiling Other Govt.

6

182

Acquittance Rolls:

Separate Acq Rolls to be used for each distinct unit.
"Regular" and "Territorial" soldiers' payments to be made on separate rolls.

Acq. Rolls are only to be signed by Commissioned Officers
In the case of A. S. C. - Acq. Rolls must be compiled separately for:

A. S. C.

Horse supply and Labour

A. S. C. (M. T.)

The full designation of all units to be given.
Regimental numbers always to be furnished.

ISSUE OF NEW PAYBOOKS. The issue of New Paybooks is now close at hand, and I need scarcely impress upon you the great necessity for keeping all your books right up to date. When the issue starts, it will have to be carried through very rapidly, and the further you go now with your preparations, the better it will be for you when the time comes. You have already been supplied with instructions which must be followed when the issue commences. Now, you will have to check you will have to check your Credit Earnings right up to date, and put a reconciliation on the last page of the books showing:

.../.../... to 31/7/18, ...days @ .../- p.d., £.../.../...

Other Credits

Total Credits to 31/1/18

The debits should be correct, but it will be as well for you to run over the additions just to make sure.

For the purposes of the issue, all credits are to be compiled to 31/7/18. In books issued after that date, you will work up the monthly credits separately in the ordinary way.

Undrawn Cash Credits need not be separated in Officers' books.

The new book provides, in the Total Debits brought forward, for the number of days' forfeiture to be shown. This you will leave blank, as it is not possible for us to state accurately the number of days' forfeiture which the total includes.

Each of the new books has a serial number on the inside of the back cover. This serial number must be inserted in the same place in the book which it replaces.

Declarations of Dependency will not be required in this issue, owing to the lists of Separation Allowance being paid in Australia having come to hand.

Paymaster, 4th Australian Division.

Lieutenant,

18 July, 1918.

182

7

APPENDIX 2

(2)

The Australian Paymaster, ROUEN.

Appended please find particulars of No.....Rank.....
Name.....Unit.....

awarded the following sentence:

Forfeiture - A. F. B. 2069 of.....

A. S. L. (if any).....

Waiting Trial.....

Sentence.....

Total Forfeiture.....

Paybook
D. C. L herewith

Lieutenant.
Paymaster, 4th Australian Divn.

(For use at ROUEN.)

Chief Paymaster Advised.....

Remission (if any).....

Forfeiture entered in paybook.....

Disposal of Pay-book.....



182

(3)

APPENDIX 3

| |
|-------------------------------------|
| DIVISIONAL PAYMASTER |
| Nº 81 |
| 4 TH AUSTRALIAN DIVISION |

INSTRUCTIONS TO PAY SERGEANTS.

Forfeiture of Pay - V. D.

With reference to A.I.F. order No 1282 on the above subject, the Chief Pay Office is preparing Credit Notes for the necessary adjustments under this order. In the meantime however, should any Officer or soldier make application to have the necessary adjustment made before the Credit Notes come to hand, in cases of extreme urgency, the case may be submitted to me, and if the grounds for urgent action be deemed sufficient, the adjustment will be made at once.

The scale showing the rates to be credited is as follows:

| | | | |
|---------------------|--------------------------------|------|---------|
| Private | receives credit at the rate of | 3/4 | per day |
| Driver | " | " | " |
| " (M.T) | " | " | " |
| 2/Cpl, Bdr. | " | " | " |
| Corporal | " | " | " |
| Sergeant | " | " | " |
| C.O.M.S.&c. | " | " | " |
| C.S.M. & S. Sgt &c, | " | " | " |
| W.O.1 | " | " | " |
| Lieut | " | " | " |
| Captain | " | " | " |
| Major | " | " | " |
| | | 4/- | " |
| | | 4/8 | " |
| | | 5/- | " |
| | | 5/8 | " |
| | | 5/8 | " |
| | | 6/4 | " |
| | | 6/8 | " |
| | | 7/8 | " |
| | | 9/8 | " |
| | | 12/8 | " |
| | | 21/8 | " |

All credit entries made in anticipation of the Credit Advices will be advised to the Chief Paymaster in detail as follows:

- Full Regimental Particulars
- Paybook No.
- Amount Debited
- Debit Note No. or other authority
- Period of stoppage and rate of pay
- Amount Credited.

In the case of a soldier admitted to hospital on say 20th 20th Decr. 1917, and discharged on 20th Jan. 1918, credit will be given him for the period 1-20th Jany.

Pay of Australian Prisoners of War.

The Chief Paymaster directs that Pay-Books of any members of the A. I. F. who may escape from internment are to be forwarded to London for Audit. Any such soldier requiring an advance of pay may be granted same, but only at the usual restricted rates

Duplicate Acquittance Rolls.

Your attention is drawn to A. I. F. Order No 1305, which lays down that all Duplicate Rolls must be forwarded to the Paymaster of the Formation at the expiration of ONE MONTH. You will therefore arrange to forward duplicate rolls for your unit for the pays advanced on 5th June, 18th June, and 3rd July at once. A summary must be attached to each roll.

Payments to Soldiers without Paybooks.

It is found that, in contravention of A.I.F. Orders, pay is sometimes issued to soldiers without paybooks. When this occurs and you are unable to prevent it, the Roll should be endorsed "No Paybook", and a careful record kept of the amount paid, so that you may enter the amount in the pay-book when it comes to hand, and send advice to London.