

AWM4
**Australian Imperial Force unit war diaries,
1914-18 War**

Formation Headquarters

Item number: 1/45/37 Part 2

Title: Administrative Staff, Headquarters
2nd Australian Division

December 1918



AWM4-1/45/37PART2

Appx 15

SECOND AUSTRALIAN DIVISION.

HEADQUARTERS,
2ND AUSTRALIAN
DIVISION.
18/120

Divisional Headquarters,
12th. December, 1918.

- C.R.A., C.R.E.,
- 2nd. Aust. Div. Signal Coy.,
- 5th., 6th. & 7th. A.I. Bdes.,
- 2nd. Aust. Div. Train.
- 2nd. Aust. Pioneer Battalion.
- 2nd. Aust. M.G. Battalion.
- A.D.M.S., D.A.D.V.S.,
- D.A.D.O.S., D.A.P.M.,
- Camp Commandant,
- 2nd. Aust. Div. Salvage Coy..

Reference this Office instructions of 23rd. ultimo, being extracts from Aust. Corps 5/5244/10, Instruction No. 11 of 21st. instant.

Field Punishment and Safe Custody Compounds.

Delete para. 1, which is amended to read:-

- "The instructions were issued in anticipation of the Corps proceeding at an early date to German territory.
- "Such a move is now postponed, and it has been decided that it is advisable for men to be with their Units where they can be managed, rather than that they should be held together in one body.
- "It is not considered desirable that those men who have misbehaved should be returned to Australia earlier than men who have behaved themselves and done their duty."

J. P. Dushell Major,
a/A.A. & Q.M.G.,
Second Australian Division.

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
14th December 1918.
74/586.

C.R.A. C.R.E.
2nd Aust. Div. Sig. Coy.
5th, 6th and 7th Aust. Inf. Brigades.
2nd Aust. Pioneer Battalion.
2nd Aust. M.G. Battalion.
2nd Aust. Div. Train.
A.D.M.S. D.A.D.O.S.
D.A.D.V.S. D.A.P.M.
2nd Aust. Div. Salvage Coy.
Camp Commandant.

The following is an extract from Fourth Army
HD/877 dated 8.12.18 :-

"PEACE DESPATCH."

1. Instructions have now been received for the preparation of a final Honours Despatch to be known as the "PEACE DESPATCH", the London Gazette in which rewards are published being known as the "peace Gazette".
The period to be covered will be from September 17th inclusive, to December 31st inclusive. Recommendations in connection with this Despatch should include :-

- (a) Services rendered between midnight 16/17th September and cessation of hostilities - November 11th.
- (b) Services rendered between the cessation of hostilities (November 11th) and the closing date of the Peace Despatch, (midnight 31st December 1918/1st Jan'y, '19)
Although the allotment has been based on the composition of the Forces previous to this period, recommendations must come out of the allotment of the Officer making the recommendation. Recommendations will necessarily be exceptional and should only be submitted in special cases. No extra allotment can be given to meet such cases.
- (c) Services which do not fall under (a) or (b) above in the case of officers, soldiers or others under your command, whose names may have possibly been held over for future consideration, or whose services - rendered during the period covered by the New Year's Despatch 1919 (Feb'y. 25th - Sept. 16th) - were brought to notice subsequent to the closing of that Despatch.

2. Recommendations for the Peace Despatch will not be submitted until AFTER the New Year's Gazette 1919, has been published.

YOUR RECOMMENDATIONS must reach the Assistant Military Secretary, FOURTH ARMY by 20th January 1919.

3. (a) Headquarters of Formations will be responsible for the submission of recommendations concerning all those who were under their command, or administered by them at 11 a.m. on Novr. 11th '18. If there is any doubt in the case of a unit on the move at that hour it will count as part of the formation it has just left.

(b) At the same time any reward recommended for an officer or man who may have left a formation in which he is considered to have earned reward, must form part of those of the officer making the recommendation.

(c) No recommendation will be sent to the formation to which the officer or man may have been transferred. An exception may be made in the case of a recommendation for the Commander of a formation or Unit which has been transferred complete.

(d) Recommendations for commanders will come out of the allotment to the Unit which they command.

4. The proportion of honours to mentions for officers will be 2 to 3. A separate allotment of Honours and Mentions will be given for "other ranks", the proportion being three medals to one mention. The number of recommendations submitted for the D.C.M. will in no case be larger than those for the M.S.M.

5. (a) Except in special circumstances, or for particularly gallant services, no officer should be recommended who has received two rewards in any of the following Gazette s, or Supplements, bearing the same date :-

1st Jany, 1918. 3rd June, 1918. 1st J any, 1919.
Two rewards are to be regarded as either two promotions, brevet or substantive, or one promotion and one decoration, or two decorations.

(b) If an officer or man received an honour in the Gazette bearing date Jany. 1st 1919, a recommendation for an honour in this Peace Despatch should be most exceptional (See para. 59 (a) of S.S. 477.)

(c)

- (c) Excessive rewards or duplication of rewards should be carefully guarded against, and it must be impressed on all concerned that when framing recommendations the rewards already conferred on the individual during the war must not be lost sight of.
6. It should be borne in mind in submitting names for the C.B. and C.M.G. that when the complete Despatch is forwarded to the War Office the recommendations for those two orders have to be in approximately equal proportions.
7. The Army Council have pointed out that the question of recommendations for Substantive and Prevet promotion in favour of officers holding permanent commissions in the Regular Army requires at this stage the most careful consideration and that in framing such recommendations, due regard must be given to the position of the individual officer in the Corps or Unit with relation to the interests of the officers on the same list.
8. Special attention is drawn to the amendments to para. 64(a) of S.S. 477 which were issued with G.R.O. 5667, regarding recommendations for the award of the M.S.M.
9. Recommendations for the Peace Despatch will be prepared and assembled in exactly the same manner as previously and in accordance with the instructions contained in Section III of S.S. 477 dated September 1918.
10. For instructions regarding the conditions governing the award of the B.E.O., D.S.O. and M.C. see attachment marked "A"
(Note :- Attachment marked "A" is similar to that issued with 2nd Aust. Div. 74/480 of 16th Sept, 1918.)
Recommendations for the award of the B.E.O. to military personnel will count against your allotment and be submitted in TRIPLICATE on A.F.W.3121.
11. (a) Particulars of all officers must be verified by the latest available Army List and a certificate forwarded to that effect.
(b) Recommendations for different honours should not be on the same form.
(c) Recommendations for _____ officers and other ranks belonging to different arms of the Service must not be submitted on the same Army Form.
(d) Denomination and class of all Chaplains must be given.

P.T.O.

(e)

- (e) An alternative should (where possible) be stated with all recommendations for brevet or substantive promotion.
- (f) Attention is directed to War Office letter No. 0137/5232 (M.S. 3) (issued in connection with the last Despatch) regarding qualifications for the award of the D.S.O., M.C., and D.C.M. "

The foregoing are preliminary instructions only. The allotment has not yet been issued.

E. Bushell

Major.
a/A.A. & Q.M.G.
Second Australian Division.

D.A.G., A.I.F.
Australian Corps "A"

SECOND AUSTRALIAN DIVISION.

Ac. 24.

STRENGTH RETURN AS AT NOON 15th DECEMBER 1918.

Unit.	Actually with unit.		Sick in Divl. Area.		On Command leave, detached, etc.		Total Strength.		Estab-lish-ment.		Required to com-plete as estab-lish-ment.		Excess over estab-lish-ment.	
	Off.	O.R.	Off.	O.R.	Off.	O.R.	Off.	O.R.	Off.	O.R.	Off.	O.R.	Off.	O.R.
DHQ.	34	112	-	-	3	2	37	114	37	114	-	-	-	-
DAHQ.	4	17			2	3	6	20	6	20				
1/2 AFA Bde.	20	613		3	2	83	28	704	24	785		81	4	
5/AFA Bde.	21	609		5	4	77	25	691	24	785		94	1	
2/DAC.	18	549			2	73	20	622	15	570			5	52
MTM Btys.	6	96				6	6	102	8	106	2	4		
Div. Engrs.	24	587		2	6	67	30	686	24	644			6	12
Div. Sig. Coy.	16	324	1	42		1	17	367	16	356			1	11
5/BHQ.	4	17			5	6	9	23	11	29	2	6		
17th Bn.	38	472	3		6	130	47	602	44	901		299	3	
18th Bn.	44	566		2	6	154	50	722	44	901		179	6	
20th Bn.	41	470			10	134	51	604	44	901		297	7	
5/ALTM Bty	4	45				4	4	49	4	46				3
6/BHQ.	8	20				7	8	27	11	29	3	2		
22nd Bn.	31	501		9	6	119	37	629	44	901	7	272		
23rd Bn.	35	564			3	102	38	666	44	901	6	235		
24th Bn.	45	847		7	6	165	51	1019	44	901			7	118
6/ALTM Bty.	4	38		4		4	4	46	4	46				118
7/BHQ.	3	20			4	8	7	28	11	29	4	1		
26th Bn.	51	792		2	18	223	69	1017	44	901			25	116
27th Bn.	39	473			4	72	43	545	44	901	1	356		
28th Bn.	32	586			3	101	35	687	44	901	9	214		
7/ALTM Bty.	4	51				6	4	57	4	46				11
2/AMG Bn.	49	831		8	2	43	51	882	49	880			2	2
2/Pnr. Bn.	31	641			5	134	36	778	39	901	3	126		
5/Fld Amb.	7	143		3	4	20	11	166	10	218		52	1	
6/Fld Amb.	7	179			3	8	10	187	10	218		31		
7/Fld Amb.	5	168		2	5	20	10	190	10	218		28		
2/Div. Train.	16	312		3	4	91	20	406	21	403	1			8
Mob. Vet. Sect.	1	9					1	9	1	20		11		
2/Div. Sal. Co.	1	51				4	1	55	1	69		14		
Totals	643		4	119			766		736	38		68		
Totals.	10708		92	1867			12667		14641	2302		328.		

E. P. Bushell Major-General.
Commanding Second Australian Division.

Copy to :-

A. I. F. Adm in. Headquarters.

A. I. F. Depots in U. K.

G. O. C.

A. D. M. S.

War Diary.

Aust. Section, 3rd Echelon.

Aust. Gen. Base. Depot.
"A"

D. A. D. O. S.

Paymaster.

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Appx 18

SECOND AUSTRALIAN DIVISION.

CONFIDENTIAL.

Divisional Headquarters,
16th. December, 1918.
118/131.

C.R.A., C.R.E.,
2nd. Aust. Div. Signal Coy.,
5th., 6th. & 7th. A.I. Bdes.,
2nd. Aust. Pioneer Bn.,
2nd. Aust. M.G. Battalion,
2nd. Aust. Div. Train.
A.D.M.S., D.A.D.V.S.,
D.A.D.O.S., D.A.P.M.,
Camp Commandant,
2nd. Aust. Div. Salvage Coy.

The following is copy of letter received from Australian Corps, No. 150/1/145, dated 14.12.18:-

"The Corps Commander has decided to take up strongly the question of getting rid of undesirable men in Units, and wishes you to prepare and forward lists of these men specifying whether they are:-

- "(a) At present with their Unit.
- "(b) In the Field Punishment Compound.
- "(c) In custody awaiting trial, or commitment to prison.
- "(d) In prison serving sentences of I.H.L. or Penal Servitude.

"In the cases of (b) and (d), the date when the sentence expires should be stated.

"The Corps Commander wishes the difficulties connected with this matter to be considered, in particular the fact that the men who have committed crimes will appear to obtain an advantage, in that they will be returned to Australia sooner than men of good character. For this reason, it will be very much easier to get rid of men who are away from their Units in custody, or doing sentences in the Field Punishment Compound or in Prison.

"It is these men that will be got rid of first.

"The Corps Commander will discuss the matter with Divisional Commanders at an early date."

Lists furnished to this Office during November are returned herewith. Separate lists in accordance with (a), (b), (c) and (d) of above will be prepared and forwarded to this Office on or before the 27th. instant.

E. Rushell Major,
a/A.A. & Q.M.G.,
Second Australian Division.

Appx 19

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
16th December, 1918.
98/659.

C.R.A., C.R.E.,
2nd. Div. Signal Coy.,
5th., 6th. & 7th. A.I. Bdes.
2nd. Aust. Pioneer Bn.,
2nd. Aust. M.G. Battalion,
2nd. Aust. Div. Train,
A.D.M.S., D.A.D.V.S.,
D.A.D.O.S., D.A.P.M.,
Camp Commandant,
2nd. Aust. Div. Salvage Coy.

The following memo from Australian Corps, dated 12.12.18, is published for information:-

"H.R.H. the Prince of Wales has joined Australian Corps Headquarters on a visit to the Australian Troops. H.R. Highness intends to see as much as he can of the troops and will visit Units freely. Commanders will let it be widely known among their men that these visits will occur at any time, and will warn all troops to expect them.

"The Corps Commander knows how welcome this visit on the part of the Heir Apparent will be, and he hardly needs to add that he relies on all ranks to show their appreciation at all times in a manner worthy of the Corps.

"The Prince's car carries a furled flag and may be distinguished by a very brightly polished bonnet.

"H.R.H. has expressed his desire to present medals to any men who have not yet had them presented, and parades for this purpose will be frequently held. Unit Commanders must expect very short notice of these parades, and should make all necessary arrangements in anticipation."

E. Bushell Major,
a/A.A. & G.M.G.,
Second Australian Division.

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
16th. December, 1918.

ADMINISTRATIVE MEMORANDUM No. 237.

PIQUET
IN
CHARLEROI.

1. 7th. Aust. Infantry Brigade will detail 2 Officers, 2 Sergeants, 2 Corporals, 40 Other Ranks and one Cook and one Assistant to report to A/D.A.P.M., 2nd. Aust. Division, in CHARLEROI, for duty for one week commencing 20th. instant, with dixies.

The 6th. Infantry Brigade will detail a similar party to report as above at 1600, 26th. instant, and 5th. Brigade will detail similarly on 2nd. proximo, followed by the 7th. Infantry Brigade. The piquet will be billeted in CHARLEROI and be rationed by the D.A.P.M..

LEAVE
PASSES.

2. Leave passes will be issued to all ranks granted leave to places outside their billeting area, such passes to terminate not later than 2200 daily, passes to be stamped before issue by A/D.A.P.M., 2nd. Aust. Division.

DRESS.

3. All ranks proceeding on leave to adjacent villages or towns will be correctly dressed. WAIST BELTS will be worn.

It is unnecessary at this period to impress upon leave personnel the necessity for care in their personal appearance and behaviour whilst in uniform. Unfortunately, in isolated cases, men forget that the good name of their Unit and the force to which they belong is in the hands of each individual, and it is expected that there will be no occasion for the withdrawal of any liberties.

TIME
TABLES
TRAINS.

4. The timings of daily passenger trains to and from the towns mentioned are as follows:-

MONS-CHARLEROI to NAMUR-LIEGE.

<u>Departure</u>		<u>Arrival.</u>	
<u>MONS.</u>	<u>CHARLEROI.</u>	<u>NAMUR.</u>	<u>LIEGE.</u>
0208	0534	0755	2145
	0730	0845	
0900	1300	1500	
1200	1500	1730	
1408	1734	1955	2345

P.T.O.

TIME TABLES TRAINS.
(continued).

LIEGE-NAMUR to CHARLEROI-MONS.

<u>Departure.</u>		<u>Arrival.</u>	
<u>LIEGE.</u>	<u>NAMUR.</u>	<u>CHARLEROI.</u>	<u>MONS.</u>
	0730	0910	
0415	0805	1004	1352
	1100	1230	
	1400	1600	
1645	2035	2254	0222

CHARLEROI to BRUSSELS.

<u>Departure.</u>		<u>Arrival.</u>
0630		0858
1430		1656

BRUSSELS to CHARLEROI.

<u>Departure.</u>		<u>Arrival.</u>
0630		0858
1430		1656

Leave to places other than CHARLEROI will not be granted until instructions have been received from Divisional Headquarters.

J. Bushell Major,
a/A.A. & Q.M.G.,
Second Australian Division.

<u>ARRIVAL.</u>	<u>DEPARTURE.</u>
<u>LIEGE.</u>	<u>MONS.</u>
0415	0910
0805	1004
1100	1230
1400	1600
2035	2254

SECOND AUSTRALIAN DIVISION,

Divisional Headquarters,
20th December 1918.
89/1/380.

C.R.A. C.R.E.
2nd Aust. Div. Sig. Coy.
5th, 6th and 7th Aust. Inf. Bdes.
2nd Aust. M.G. Battalion.
2nd Aust. Pioneer Battalion.
2nd Aust. Div. Train.
A.D.M.S.
Camp Commandant.

LEAVE TO U.K.

1. The leave allotment shown on the reverse will come into force commencing 22nd December 1918.
All previous allotments are cancelled.
2. Officers and other ranks, if not debarred from leave, who have been longest in France without leave must be granted leave in preference to others.
3. Port of sailing - BOULOGNE.

E. P. Dushell Mayo Captain
a/D.A.A.G.
Second Australian Division.

DECEMBER.
OTHER RANKS.

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	22	23	24	25	26	27	28	29	30	31
Div. Headquarters.	1	-	1	-	1	1	1	-	1	1
Div. Artillery.	4	4	4	4	4	4	4	4	4	4
Div. Engineers.	1	1	1	1	1	1	1	1	1	1
Div. Sig. Coy.	1	1	1	1	1	1	1	1	1	1
5th A.I. Brigade.	4	4	4	5	4	4	4	4	4	4
6th A.I. Brigade.	5	5	6	5	6	6	5	5	6	5
7th A.I. Brigade.	7	7	6	6	7	7	7	7	6	7
2nd Aust. Pnr. Bn.	2	2	2	2	2	2	2	2	2	2
2nd Aust. Div. Train.	1	2	1	2	1	1	1	2	1	1
2nd Aust. M.G. Bn.	1	-	1	-	-	-	-	1	-	1
A.A.M.C.	-	1	-	1	-	-	1	-	1	-

OFFICERS.

Div. Headquarters.	1	1	-	-	-	1	1	1	-	-
Div. Artillery.	2	1	2	1	2	1	2	1	2	2
Div. Engineers.	1	-	-	1	-	-	-	-	-	-
Div. Sig. Coy.	-	1	-	-	-	1	-	1	-	1
5th A.I. Brigade.	1	1	1	1	1	1	-	1	1	1
6th A.I. Brigade.	-	1	1	1	-	1	1	1	-	1
7th A.I. Brigade.	1	-	-	1	1	1	-	1	-	1
2nd Aust. Pnr. Bn.	-	1	-	1	1	-	1	-	1	-
2nd Aust. M.G. Bn.	-	-	1	-	1	-	-	-	1	-
A.A.M.C.	-	-	1	-	-	-	-	-	1	-
2nd Aust. Div. Train.	-	-	-	-	-	-	1	-	-	-

Handwritten signature and notes

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
20th December 1918.ADMINISTRATIVE MEMORANDUM No. 238.1. SUPPLIES.

Railhead - BEAUMONT.
The following is the system to be adopted when supplies will be drawn from R.H. by Horse Transport:-

5th A. I. Bde. Group :-

15th A.A.S.C. will be billeted at MARTENNE and refill to 1st Line Transport at FONTENELLE.

6th A. I. Bde. Group :-

16th A.A.S.C. will be billeted at BERZEE and refill at THY-LE-CHATEAU.

7th A. I. Bde. Group :-

17th A.A.S.C. will be billeted at MARBAIX and refill at GOZEE to the Sub-Section, S.A.A. Section, 2nd D.A.C. which will be quartered at MONTIGNIES-LE-TILLEUL, where 1st Line Transport will collect supplies.

Q. Ms. will take over supplies at Refilling Point, GOZEE.

Div. Troops :-

20th A.A.S.C. will be billeted at BIESMES and refill at same place.

Vegetables :-

Fresh vegetables will not be purchased from civilians by Units. The S.S.O. is arranging to purchase fresh vegetables from civilians to ensure a full ration being available. Any Unit wishing to augment their supply will make arrangements with the S.O. of the Group to which they are attached.

2. REINFORCEMENTS AND DETAILS.

Railhead - CHARLEROI.

Reinforcement Camps will be established as follows :-

Corps Reinforcement Camp	}	USINE DULAIF MARCINELLE.
1st Aust. Div. Wing		266 Rue de Beaumont, MARCIENNE-AU-PONT
2nd Aust. Div. Wing.		

Corps Reinf. Camp will meet all reinforcements at CHARLEROI SUD STATION and take them to the Reinforcement Camp. Those for 1st and 2nd Aust. Divisions will be sent at once to Divisional Wings.

Reinforcements and Details for 86th Army Bde. R.F.A. will be dealt with by 2nd Aust. Div. Wing.

3. LEAVE.

(a) Leave and Schools personnel will be despatched to Corps Reinforcement Camp as follows :-

5th and 6th Bde. Groups by Bus.
2nd D.A. and 86th Army Bde. by metre gauge train from GOZEE to MARCIENNE-AU-PONT.
7th Bde. Group by march route.

Corps Reinforcement Camp will arrange for their despatch to the Base Port by the following leave train, commencing on 19th instant :-

P.T.O.

CHARLEROI SUD
BOULOGNE

dep. 21.39.
arr. 14.42.

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and personnel embark the following day.

(b) Personnel returning from leave will travel by the following train :-

BOULOGNE
CHARLEROI

dep. 0908.
arr. 0304.

Corps Reinforcement Camp will meet personnel at CHARLEROI, accommodate them at the Corps Reinforcement Camp, and despatch to Units those to be sent by Bus.

4. PERSONNEL BUS SERVICE.

The following personnel bus services, for conveying leave men, men for schools, details, etc., to Corps Reinforcement Camp, and leave men, reinforcements, and details to Units from the Corps Reinf. Camp will commence running on 19. 12. 18 :-

DINANT	dep. 0800.	MARCINELLE (Corps Reinf. Camp)	dep. 1100.
ONHAYE	0825	BERTRANSART	arr. 1140.
ANTHEE.	0850.	LANEFEE.	1230
ROSEE.	0915.	MORIALME.	1320.
FLORENNES.	0945.	FLORENNES.	1345.
MORIALME.	1010.	ROSEE.	1415
LANEFEE.	1100.	ANTHEE.	1440
BERTRANSART.	1200.	ONHAYE.	1505
MARCINELLE	arr. 1245.	DINANT.	1530.
(Corps Reinf. Camp).			

Halting place at each of the above points will be marked by a sign "BUS SERVICE HALT".

This service will only be used by 5th and 6th Bde. Groups.

Personnel using the busses will be provided with a pass issued to Brigades by D.H.Q. G.Os. C. 5th and 6th Bde. Groups will be responsible that not more than 10 passes be issued per day for each group.

Should further accommodation be required for Schools and Paris leave personnel the Brigades concerned will notify "A" Branch by 1800 of the second day prior to the extra accommodation being required, the number for which they require transport.

Enquiries are being made whether men may be sent by the train service running from WALCOURT to MARCIENNE-AU-PONT.

5. CANTEEN.

The Divisional Canteen is established at 67 Rue de Beaumont, MARCINELLE.

All goods will be allotted to Units on a pro rata basis.

Buyers for Unit Canteens of 5th A.I. Bde Group will make their purchases direct from the Divisional canteen and the goods so purchased will be sent to a Brigade distributing store by M.T. under Divisional arrangements.

This distributing store will be worked under Brigade arrangements, and Units will collect the goods they have purchased, from this store.

Brigades will arrange to transfer the Sub-Section, 2nd D.A.C. to one Battalion for purpose of purchasing Canteen stores, if these Sub-Sections have no canteen of their own. The canteen Officer to be notified of any such transfer and the strength of the Sub-Section.

6. Baths

6. BATHS AND CLEAN CLOTHING

Permanent Baths have been located at THUIN and MARCINELLE. Arrangements are being made to erect a bath set in 5th and 6th Bde. Areas.

Clean clothing will be delivered to each Bath by M.T. except 7th A.I. Bde. who will arrange to draw direct from Div. Clothing Store, location of which will be notified later.

7. ORDNANCE STORES.

D.A.D.O.S. is established at 290 Rue du Beaumont, MARCINELLE, and will refill to Units when necessary. 7th A.I. Bde. Group will draw direct from D.A.D.O.S. Refilling Points as follows :-

5th A. I. Bde. Group	VALCOURT.
6th A. I. Bde. Group	NALINNES.
Div. Arty & 86th Army Bde. R.F.A.	GOZEE.

Any dumps of German Horse-shoes should be utilised to meet demands and balance returned to D.A.D.O.S. for return to BASE.

1st Ord. Mobile Workshop (MED)	is located at FLORENNES.
1st Aust. Ord. Workshop (M)	is located at SOLRE-LE-SAMBRE.
2nd Aust. Ord. Workshop (L)	" " " FLORENNES.
3rd Aust. Ord. Workshop (L)	" " " SOLRE-LE-CHATEAU.

J. Bushell

Major.
a/A.A. & C.M.G.
Second Australian Division.

DISTRIBUTION :-Copy No.

1.	-	G.O.C.	50.	-	Paymaster.
2.	-	"G"	51.	-	Div. Reinf. Wing.
3-7	-	C.R.A.	52.	-	Div. Gas Officer.
8-11	-	C.R.E.	53.	-	Div. Education Officer.
12-13	-	2nd Aust. Div. Sig. Coy.	54.	-	Div. Salvage Coy.
14-18	-	5th A.I. Bde.	55.	-	Div. Canteen Officer.
19-23	-	6th A.I. Bde.	56.	-	1st Aust. San. Sec.
24-28	-	7th A.I. Bde.	57.	-	2nd A.M.T. Coy.
29	-	2nd Aust. Pioneer Bn.	58-59	-	Aust. Corps.
30-34	-	2nd A.M.G. Bn.	60	-	1st Aust. Div.
35-40	-	2nd Aust. Div. Train.	61	-	3rd Aust. Div.
41-44	-	A.D.M.S.	62	-	4th Aust. Div.
45-46	-	D.A.D.V.S.	63	-	5th Aust. Div.
47	-	D.A.D.O.S.	64-66	-	War Diary.
48	-	D.A.P.M.	67	-	File.
49	-	Camp Commandant.	68-80	-	Spares.

64

Appx 23

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
20th December 1918.
89/1/499.



C.R.A., C.R.E.
2nd Aust. Div. Sig. Coy.
5th, 6th and 7th A. I. Bdes.
2nd Aust. Pioneer Bn.
2nd Aust. M.G. Battalion.
2nd Aust. Div. Train.
A.D.M.S., Camp Commandant.

LEAVE TO PLACES IN FRANCE.

The allotment of leave for the next period will be as follows :-

	<u>Officers.</u>	<u>Other Ranks.</u>
Divisional Headquarters.	1	1
Divisional Artillery.	1	3
Divisional Engineers.	-	2
Divisional Signal Coy.	1	1
5th Aust. Inf. Brigade.	1	6
6th Aust. Inf. Brigade.	1	6
7th Aust. Inf. Brigade.	1	6
2nd Aust. Machine Gun Battalion.	-	1
2nd Aust. Pioneer Battalion.	-	1
2nd Aust. Div. Train.	-	2
A.A.M.C.	-	1

Personnel will proceed on dates as shown hereunder and applications will be submitted to reach this office as soon as possible.

	<u>Leave Unit.</u>	<u>Return.</u>
D.H.Q., 2nd Div.Arty. Div. Sig. Coy. Div. Engineers, 5th A.I. Brigade. }	26.12.18.	4.1.19.
6th A.I. Bde., 7th A. I. Bde.	27.12.18.	5.1.19.
2nd A.M.G. Bn., 2nd Aust. Div. Train. 2nd Aust. Pnr. Battalion, A.A.M.C. }	28.12.18.	6.1.19.

Mac... Major.
a/A.A. & Q.M.G.
Second Australian Division.

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
21st December 1918.
114/570.

C.R.A. C.R.E.
2nd Aust. Div. Sig. Coy.
5th, 6th and 7th Aust. Inf. Bds.
2nd Aust. M.G. Battalion.
2nd Aust. Pioneer Battalion.
2nd Aust. Div. Train.
D.A.P.M.
2nd Aust. Div. R-inf. Wing

1. In continuation of this office Aq.141 of 20th inst.:-
The following extracts from Aust. Corps 114/8/187
of 20th instant are published for guidance and action :-

(i) A further draft of personnel for return to Australia
will be despatched to Aust. General Base Depot, HAVRE, as follows :-

2nd Aust. Division.

9 Officers 230 Other Ranks. Draft will concentrate 2nd
Div. Rft. Wing on 24th and entrain at CHARLEROI
for A.G.B.D. on 25th under instructions to
be issued later.

Draft conducting party will consist of 3 Officers and 12 N.C.Os.

(ii) The draft will include all 1914 and January-February
1915 men not already despatched, and the remaining personnel
will be selected from men who embarked prior to 30th June 1915.
Divisions will ensure that the full allotment proceed.

(iii) A nominal roll will accompany each Divisional draft
and a copy will be posted direct to Director-General, Demobilisation
A.I.F., London.

(iv) Drafts will entrain with four days rations.

(v) Officers will take their complete kits. Other Ranks
will proceed fully equipped with the exception of arms, ammunition,
box respirators and steel helmets. Ordinary winter clothing will
be taken on the scale laid down in G.R.O. 5103 with the addition
of one blanket per man for use on the voyage. Special winter
clothing vide Table 3 of G.R.O. 5103 will not be taken. Any
coats sheep-skin lined, will be exchanged for ordinary greatcoats.

(vi) The Divisional Draft conducting parties will be detailed
in accordance with this office 66/219 of 15.12.18 (see 2nd Aust.
Div. 47/203 of 21.12.18) and will be returned to their Unit
from A.G.B.D.

The instructions contained in that office memorandum
reference a picked guard, the placing of a draft conducting N.C.O.
in each truck, the promulgation of certain orders to the personnel
of the draft, and the report to be rendered by the Draft conducting
officer on return will be strictly observed. "

(2) In accordance with the above the following allotment
is made :-

P.T.O.

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
21st December 1918.

118/203.
47

C.W.A. C.R.E.
2nd Aust. Div. Sig. Coy.
5th, 6th and 7th Aust. Inf. Bdes.
2nd Aust. Pioneer Battalion.
2nd Aust. Machine Gun Bn.
2nd Aust. Div. Train.
A.D.M.S. D.A.D.V.S.
D.A.D.O.S. D.A.P.H.
2nd Aust. Div. Salvage Coy.
O.C., 2nd Aust. Div. Reinf. Wing
Camp Commandant.

The following copy of instructions received from Australian Corps is forwarded for information and necessary action :-

1. It has been brought to the notice of the Corps Commander that the discipline of drafts proceeding to the Base leaves much to be desired.
2. To effect an improvement each Division will detail a number of Officers and N.C.Os. for duty as draft conducting parties. Whenever a draft of 25 men or under is despatched to the Base a Draft Conducting N.C.O. will be sent in charge. Any draft over 25 men will be in charge of a Draft Conducting Officer with an N.C.O. to every 20 men. These Draft Conducting Officers and N.C.Os. will report back to their units when the draft is handed over at the Australian Base Depot, and they will then be held responsible for any indiscipline that has occurred. The Senior Officer will submit a report on the journey to Divisional Headquarters.
3. In addition to the above, a picked guard of 10 per cent will be told off from each draft sometime before they leave the Division. This Guard will be employed keeping discipline throughout the journey. On the train they will be posted at each end and in the centre portion of the train in which the draft is travelling. The draft conducting N.C.Os. will travel one in each truck or carriage occupied by the draft.
4. All drafts will be warned before they leave their Units that certain orders will be strictly observed throughout the journey :-
 - (a) Men are only to travel in the trucks or compartments allotted them - on no account are men to travel on roofs or buffers.
 - (b) Men are not to leave the trucks in which they are travelling without permission and at a halt will not go out of the station yard without permission.
 - (c) No wine, beer or other intoxicant are to be taken into the trucks in which men are travelling.

Men will be warned that any men guilty of disobedience of these orders will be sent back to their Units for trial by F.C.M. and will forfeit their right to early return to Australia. "

P. Bushell Major.
a.A.A. & Q.M.G.
Second Australian Division.

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
21st December 1918.

FIRST AMENDMENT TO ADMINISTRATIVE MEMO. No. 238.

PARA. 4. PERSONNEL BUS SERVICE.

Cancel sub-para. "Personnel using Busses, etc"
and insert:-

"Men proceeding on leave will produce their leave warrants as their authority to travel. Other personnel will be provided with a pass from Brigade showing the duty on which they are proceeding. The total accommodation is 25, and is allotted 10 to 5th A. I. Bde. Group and 15 to 6th A. I. Bde. Group.

Arrangements have been made with the Belgian Railway Authorities for one coach, to carry 15 men, to be added to the daily train to MARCIENNE-AU-PONT.

This coach is reserved for troops and will be utilised by 5th Aust. Inf. Brigade.

A. J. ...

Captain.
a/D. A. Q. M. G.
Second Australian Division.

SECOND AUSTRALIAN DIVISION.

D.A.G., A.I.F.
Australian Corps "A"

Ac. 28.

STRENGTH RETURN AS AT NOON 22nd DECEMBER 1918.

Unit.	Actually Sick		On Command,		Total	Estab-lish	Required	Excess		
	with Unit.	in Divl. Area.	Leave, detached, etc.	Command, detached, etc.					ment.	to com-plete es-tablish-ment.
	Off.	O.R.	Off.	O.R.	Off.	O.R.	Off.	O.R.	Off.	O.R.
DHQ.	34	112			37	114	37	114		
DAHQ.	4	16			6	20	6	20		
4/AFA Bde.	22	591		2	7	94	24	785	98	5
5/AFA Bde.	18	591		2	7	85	24	785	107	1
2/DAC.	13	543	1		1	74	15	570		47
MTM Bty.	6	97				5	6	106	2	4
Div. Engrs.	24	589			6	67	30	656		6
Div. Sig. Coy.	16	321		2	1	44	16	356		1
5/BHQ.	3	20			6	6	9	26	2	3
17th Bn.	39	454	3		7	136	44	901	311	5
18th Bn.	42	557		2	8	159	44	901	183	6
20th Bn.	40	452			9	148	44	901	301	5
5/ALTM Bty.	3	45			1	4	4	46		3
6/BHQ.	3	18				8	8	26	3	3
22nd Bn.	30	500	1	8	6	112	44	901	7	281
23rd Bn.	34	540			3	118	44	901	7	243
24th Bn.	48	829		4	6	169	44	901		10
6/ALTM Bty.	4	41				5	4	46		101
7/BHQ.	6	15			3	12	9	27	2	2
26th Bn.	54	754			19	233	44	901		29
27th Bn.	39	449			5	91	44	901	361	104
28th Bn.	32	573			4	100	44	901	8	228
7/ALTM Bty.	4	49				8	4	46		11
2/AMG Bn.	47	799	1	28	2	49	50	876	49	880
2/Pnr. Bn.	31	642			6	128	37	770	39	901
5/Fld Amb.	8	141		1	3	22	11	164	2	131
6/Fld Amb.	8	168			2	12	10	218		54
7/Fld Amb.	6	171		1	4	18	10	218		38
2/Div. Train.	16	292			3	88	19	380	21	403
Mob. Vet. Sec.	1	10					1	10	2	23
Div. Sal. Coy.	1	50				5	1	55	1	20
							1	69		14
Totals.	641		6	124	771		736		38	70
Totals.		10429	50	2024	12503		14641		2427	289

E. Bushell Major
for Major-General.
Commanding Second Australian Division.

Copy to :-

A.I.F. Admin. Headquarters.
A.I.F. Depots in U.K.
G.O.C.
A.D.M.S.
War Diary.

Aust. Section, 3rd Echelon.
Aust. General Base Depot.
"A"
D.A.D.O.S.
Paymaster.

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
22nd December 1918.
74/586.

C.R.A. C.R.E.
2nd Aust. Div. Sig. Coy.
5th, 6th and 7th Aust. Inf. Bds.
2nd Aust. Pioneer Battalion.
2nd Aust. Machine Gun Battalion.
2nd Aust. Div. Train.
A.D.M.S. D.A.D.O.S.
D.A.D.V.S. D.A.P.M.
2nd Aust. Div. Salvage Coy.
Camp Commandant.

PEACE DESPATCH.

Reference this office 74/586 of 14th instant, Units will forward drafts of recommendations to reach Divisional Headquarters on or before 1st January 1919.

Drafts will be submitted for all those considered worthy of decoration or mention. From the recommendations for decorations and mentions submitted the G.O.C. will allot the awards on merit.

Drafts will be accompanied by a list of names in order of merit; this list also to show the decoration or mention recommended by Unit Commanders.

Recommendations will be submitted on Army Form W.3121 in triplicate, except in the case of the British Empire Order, which will be in quadruplicate.

The recommendations of the G.O.C., 2nd Aust. Division, will not be forwarded to Corps until after the publication of the New Year's Honours List, in order that it may be seen what recommendations, if any, submitted for New Year's Honours have not been approved.

Special attention is drawn to the following points :-

- (a) Recommendations for the Meritorious Service Medal will not be for acts of gallantry which should have been the subject of a recommendation for the Military Medal.
- (b) Recommendations for different honours, for Officers and Other Ranks or for personnel of different arms of the service, must not be on the same form.
- (c) Correct Units must, in every case, be shown. (This needs particular attention where Officers and Other Ranks are detached, e.g.)
Lieut. John James BROWN. 14th Bn. AIF. attd. 4th A. I. Bde. HQ
No. 10 Pte. Henry SMITH. 16th Bn. AIF. attd. 4th Div. HQ.
- (d) Special attention must be given to the correct spelling of Christian and Surnames in all cases submitted. In the past it has been necessary to make several corrections after the award has been made.

L. Bushell Major.
a/A.A. & G. M.G.
Second Australian Division.

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
24th December, 1918.

59/450.

C.R.A.
C.R.E.
2nd. Aust. Div. Sig. Coy.,
5th. Aust. Inf. Brigade.
6th. Aust. Inf. Brigade.
7th. Aust. Inf. Brigade.
2nd. Aust. M.G. Bn.
2nd. Aust. Pioneer Bn.
2nd. Aust. Div. Train.,
A.D.M.S.
D.A.D.V.S.
D.A.D.O.S.
D.A.P.M.
2nd. Aust. Div. Salvage Coy.,
Camp Commandant.,

Reference D.R.O. 1917 of 16th instant.

The following is forwarded for information and guidance:-

"(1) All Courts of Enquiry into the loss of Government Property including animals, should comply with the instructions contained in Fourth Army Standing Orders No. 1191, 1192 and 1193.

(2) In Courts of Enquiry into the loss of motor bicycles, evidence will always be taken as to :-

- (a) The steps taken to safeguard the machine.
- (b) Whether the place in which the cycle was stored had been inspected and passed as a safe place, by an officer (vide G.R.O. 3377 para 2 subpara 1).
- (c) Whether any steps were taken to render the machine unusable (vide G.R.O. 3377 para 2 subpara 3).
- (d) What steps were taken to trace or recover the machine.

(3) In Courts of Enquiry regarding the loss of animals evidence will always be taken as to :-

- (a) Whether a stable guard was mounted over the missing animals.
- (b) If a stable guard was not mounted, what precautions were taken to safeguard the animals.

(4) All forwarding minutes from higher authority than the Convening Officer should state :-

- (a) Whether blame is attributable to anyone;
- (b) Whether disciplinary action has been taken or is recommended;
- (c) By whom it is recommended the cost should be borne;
- (d) Whether the loss has been advertised in Routine Orders, and when;
- (e) Whether the A.P.M. was informed of the loss, and when;
- (f) Any action taken to recover or search for the missing property."

A. A. A. & Q. M. G.
for Major,
A/A.A. & Q.M.G.,
Second Australian Division.

Officers who embarked in 1914				Officers who embarked Jan-Mar. 1915.			Officers who embarked Apr-June 1915.			
Total	Had part or whole of 75 days leave	Net had any of 75 days	Desire early return	Do not desire early return	Total	Desire early return	Do not desire early return	Total	Desire early return	Do not desire early return

SECOND AUSTRALIAN DIVISION

Divisional Headquarters

1915

1915

1915

1915

1915

1915

U R G E N T.SECOND AUSTRALIAN DIVISION.
-----Divisional Headquarters
26th. December, 1918.

114/574

C.F.A.,
 C.I.E.
 2nd. Aust. Div. Signal Coy.
 5th. Aust. Infantry Brigade
 6th. Aust. Infantry Brigade
 7th. Aust. Infantry Brigade
 2nd. Aust. M. G. Battalion
 2nd. Aust. Pioneer Battalion
 2nd. Aust. Divn. Train
 A.D.M.S.
 D.A.D.V.S.
 D.A.D.O.S.
 D.A.M.
 Camp Commandant
 2nd. Aust. Div. Salvage Coy.

1. 150 Officers who embarked from Australia in 1914 or 1915 will be returned to Australia in January. They will be despatched to England at short notice.
2. To enable an allotment to be made, a return on pro forma as shown on reverse hereof will be rendered to reach this office not later than noon on 28th. inst. nt. As this return is urgently required by Corps, units will please ensure that it reaches this office at the time stated above.

J. Bushell Major,
 A/S.A. & Q.M.G.
 Second Australian Division.

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
26th December 1918,
74/598.

C. R. A.
C. R. E.
2nd Aust. Div. Sig. Coy.
2nd Aust. M.G. Battalion.
2nd Aust. Div. Train.
A. D. M. S. D. A. P. M.
Camp Commandant.

H.R.H. the Prince of Wales will present medals to 2nd Aust. Divisional Artillery and other N.C.O's and men of Units in the Division at THUIN at 0945 on 27th instant.

In confirmation of telephone conversation (with 2nd Aust. Div. Artillery) this morning the parade will be held in the Square, THUIN. All available personnel will be present on parade, which will be formed up in a hollow square, with a table provided on which to place the medals. Band to be in attendance.

Personnel whose names appear on the attached list will be formed up distinct from the remainder and in the order in which their names appear.

After the presentation the parade will march past in column of route. After the troops have passed the saluting point officers will fall out to be presented to His Royal Highness.

In other parades of this nature the Corps Commander was received with the general salute and it is anticipated that the same procedure will be adopted on this occasion.

One lorry will report to 7th Brigade Headquarters at 8 a.m. to convey personnel. This lorry will proceed via Main Road to GOZEE and will leave GOZEE JUNCTION of MARCHIENNE-AU-PONT Road at 9 a.m. after picking up 2nd Aust. Div. Engineers and other personnel and convey them to THUIN.

Dress :- Drill Order, except those to receive medals who will parade without rifles. Overcoats to be worn by all ranks. Medal party will shed their coats for the presentation.

P. Bushell Major.
a/A.A. & Q.M.G.
Second Australian Division.

Personnel other than Divisional Artillery will report to Staff Captain, Divisional Artillery, on the parade ground.

LIST OF PERSONNEL TO BE PRESENTED WITH MEDALS.

7330.	R. S.M.	GARLAND, A.	4th A.F.A. Bde. H.Q.	M.S.M.
6702	B.S.M.	NOLAND, T.W.	10th Bty,	"
6245	Cpl.	GRIMSHAW, R.J.	10th Bty,	"
6398	T/Cpl.	PARK, W.A.	10th Bty,	M.M.
11966	Gnr.	TOOGOOD, F.	10th Bty,	M.M.
10430	Dvr.	HOLLAND, T.W.	10th Bty,	M.M.
6360	Dvr.	HAWKINS, C.E.	10th Bty,	M.M.
9033	Dvr.	ROBERTSON, J.V.A.	104th Bty, A.F.A.	M.M.
89	Bdr.	DUNSTAN, G.	M.T.M. Bty,	M.S.M.
10194	Gnr.	McKENZIE, M.	12th Bty, A.F.A.	M.M.
7236	W.O.	ROSTRON, J.	5th A.F.A. Bde. HQ. D.	C.M.
11844	Dvr.	BAKER, C.A.	5th A.F.A. Bde. HQ.	M.M.
10241	Gnr.	BANNER, F.	5th A.F.A. Bde. HQ.	M.M.
7780	Sgt.	LEWINGTON, C.S.	13th Bty, A.F.A.	M.M.
7379A	A/Bdr.	McMEEKIN, J.F.	13th Bty, A.F.A.	M.M.
7161	Sgt.	COOK, A.A.	13th Bty, A.F.A.	M.M.
8950	A/Bdr.	MOUNT CASTLE, F.B.	13th Bty, A.F.A.	M.M.
7767	Dvr.	MALLINSON, G.R.	13th Bty, A.F.A.	M.M.
7189	Sgt.	KELTON, K.L.	13th Bty, A.F.A.	M.S.M.
4510	Cpl.	HOGG, E.	15th Bty, A.F.A.	M.M.
9407	Gnr.	O'NEILL, C.T.	15th Bty, A.F.A.	M.M.
876	Sgt.	SMITH, J.C.	105th Bty, A.F.A.	M.M.
11517	Cpl.	NEVILL, C.W.	105th Bty, A.F.A.	M.M.
637	Bdr.	CLARK, C.G.	105th Bty (att. from M.T.M.)	M.M.
11627	Dvr.	RYAN, A.M. J.	105th Bty, W.F.A.	M.M.
27964	Dvr.	SWINTON, R.	105th Bty, A.F.A.	M.M.
11865	Dvr.	LEESON, H. J.	2nd D.A. C.	M.M.
11541	Dvr.	SANDERSON, A.	2nd D.A. C.	M.M.
771	Cpl.	LAMBORN, N. R.	3rd A.M.T.M. Bty.	M.M.
7187	Cpl. (now Lieut)	HOLT, W.R.M.	5th Bde, A.F.A.	D.C.M.
9501	W.O.	TOMS, E.R.	2nd A.D.H.Q.	M.S.M.
9480	Sgt.	GRAHAM, A.F.	-do-	M.S.M.
1992	Cpl.	BARBER, P.C.	3rd M.T.M. Bty.	M.M.
7364	Sgt.	HOPKINS, E.V.	D. E. H. Q.	M.S.M.
3056	Cpl.	JOHNSON, C.C.	5th Fld. Coy. A.E.M.S.	M.S.M.
2359	L/Cpl.	BUCHANAN, A.J.	5th Field, Coy. A.E.	M.M.
3149	Spr.	WALKINSHAW, F.	5th -do-	M.M.
3281	Sgt.	PATRICK, G.	6th -do-	M.S.M.
771	L/Cpl.	WORLDAND, W.	6th -do-	M.M.
7765	Sgt.	JONES, R. J.	6th -do-	M.M. & Bar.
7112	L/Cpl.	KING, T.G.	7th F -do-	M.M.
15428	Spr.	OWEN, H. J.	7th -do-	M.M.
7383	Spr.	WEIDNER, L.R.	7th -do-	M.M.
2022	CCMS.	CARTWRIGHT, H.F.	2nd Div. Sig. Coy.	M.M.
1543	L/Cpl.	JAMES, J.L.	-do-	M.M.
4424	Pte.	FAIRGRIEVE, A.W.	-do-	M.M.
314	Spr.	GRIFFITHS, T.A.	-do-	M.M.
17061	Spr.	PANNELL, J.G.	-do-	M.M.
392	Spr.	CATO, E.	-do-	M.M.
93	Spr.	TIERNEY, G.S. H.	-do-	M.M.
19126	Spr.	BRYANT, T.T.	-do-	M.M.
2758	Sgt.	YOUNG, G.A.	-do-	M.M.
1094	Sgt.	BUNN, R.H.	-do-	M.S.M.
4876	Sgt.	OVENS, A.A.A.	-do-	M.S.M.
6341	Pte.	MURRELL, H.C.	17th Bn. (attd. 2nd D.H.Q.)	M.M.
3551	Pte.	JOHNSTON, H.R.	2nd Aust. W.G. Bn.	M.M.
3522	Pte.	FRASER, R.P.	-do-	M.M. & Bar.
282	Sgt.	GROFFIN, J.	-do-	M.S.M.
6488	Sgt.	CARPENTER, W.H. H.	2nd Aust. Div. Train,	M.S.M.
6455	W.O.	FORTESCUE, A.H.	-do-	M.S.M.
3504	Dvr.	THORNE, C.J.	-do-	M.M.
6368	Dvr.	WHITE, J.W.	-do-	M.S.M.
6578	L/Cpl.	PRATT, D.	-do-	M.M.

6031	Cpl.	ESTE, W.E.	6th Aust. Fld. Amb.	M.M.
3267	Pte.	D'ARCY, J.	-do-	M.M.
16187	Pte.	OVEN, S.D.	-do-	M.M.
3639	Sgt.	TROOPE, A.G.	7th Aust. Fld. Amb.	M.M.
13641	Pte.	ROWE, F.L.	6th -do-	M.M.
8761	L/Cpl.	KNOX, J.F.	6th -do-	M.S.M.
3510	Pte.	HUNTER, F.H.	7th -do-	M.M.
958	Sgt.	MASTERTON, J.	2nd Aust. Div. Traffic Con.	M.M.
541	Cpl.	WINSTANLEY, V.H.	Aust. Prov. Corps.	M.M.
96	L/Sgt.	ABERSKALN, E.	Aust. Prov. Corps.	M.M.
3284	W.O.	TOWLER, S.G.	2nd Aust. Div. H.Q.	M.S.M.
5368	Pte.	MILLIKEN G.	18th. Battalion	M.M.
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Appx 32

64

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
27th December 1918.
104 / 594.



- C.P.A. C.P.R.
- 2nd Aust. Div. Sig. Coy.
- 5th, 6th and 7th Aust. Inf. Bde.
- 2nd Aust. Pioneer Battalion.
- 2nd Aust. Machine Gun Bn.
- 2nd Aust. Div. Train.
- A.D.M.S.
- Camp Commandant.

1. In future, the following leave train will run between CHARLEROI and BOULOGNE :-

CHARLEROI	dep.	17.45
BOULOGNE.	arr.	06.00.
	dep.	19.30
CHARLEROI	arr.	07.40

The number of seats allotted to this Division daily is seven officers.

2. The train is primarily intended for officers travelling on leave, but since a certain number of Junior Officers will travel by ordinary leave trains as Conducting Officers, the above allotment should suffice also for officers proceeding to England on duty or Special Leave.

3. No officers or other ranks will be allowed on the train without a special ticket. These tickets will be obtained from "Q" Branch, 2nd Aust. Divisional Headquarters, No. 77 Rue de Charleroi, MARCINELLE, which is near the Station, by the officers proceeding on leave prior to entrainment.

4. One seat per day is available for officers of the Division proceeding on duty to England and in its desiring an allotment for this purpose will make application to reach this office at least 24 hours prior to departure of train, and will be advised by wire if a seat is available.

5. A very limited number of seats for other ranks has been allotted to the Corps. These are intended for officers' servants on duty, or Warrant Officers on leave or duty. Units desiring an allotment for a batman on duty with his officer, or a Warrant Officer on duty or leave, will apply to this office three clear days in advance so that application can be made to Corps for an allotment.

6. Tickets will be given up to the attendant on entering the train, but the coupon attached to ticket will be retained during the journey to BOULOGNE by the person to whom the ticket was issued. Prior to making the return journey towards COLOGNE, officers and other ranks who were issued with ticket with coupon, will present the coupon at the office of the R.T.O., BOULOGNE, where it will be exchanged for a ticket BOULOGNE - CHARLEROI.

7. Sleeping accommodation will be provided for all officers travelling on the train. Drinks, sandwiches, etc., will be supplied to officers on repayment on the train by the E.F.C. and during the stop at CHARLEROI a hot meal will be served at the E.F.C. Club, which will be opened shortly. Food for other ranks will be supplied on the ticket system.

Blayney Capt. for Major.
A.D.M.S.
2nd Australian Division.

64

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
27th. December, 1918.



- C. R. A.
- C. R. E.
- 2nd. Aust. Div. Sig. Coy.,
- 5th. Aust. Inf. Brigade.
- 6th. Aust. Inf. Brigade.
- 7th. Aust. Inf. Brigade.
- 2nd. Aust. M.G. Bn.,
- 2nd. Aust. Pioneer Bn.,
- 2nd. Aust. Div. Train.
- A. D. V. S.
- Camp Commandant.

The following is an extract from Aust. Corps 114/685 of 26.12.18 :-

"Commencing 27.12.18 a leave train will run from CHARLEROI to BRUSSELS leaving CHARLEROI at 14.30 hours.
2nd. Aust. Division allotment - 15.

Officers or men proceeding will report to R. T. C. CHARLEROI one hour prior to the departure of the train

Tickets will cost 1 franc 60 centimes return and will have the time of leaving BRUSSELS stamped on the back."

The following allotment to units is made :-

Date	Unit	Officers	O. Rs.
28.12.18	7th. Aust. Inf. Brigade	3	12
29.12.18	{ Camp Commandant	1	4
"	{ 2nd. Aust. Div. Train	1	5
"	{ 2nd. Aust. Pioneer Bn.	1	4
30.12.18	6th. Aust. Inf. Brigade	3	12
31.12.18	5th. Aust. Inf. Brigade	3	12
1.1.19	{ 2nd. Aust. Div. Artillery	5	6
	{ 2nd. Aust. Div. Engineers	1	4
2.1.19	{ A. D. V. S.	1	4
	{ 2nd. Aust. V.G. Bn.	1	4
	{ 2nd. Aust. Div. Sig. Coy.	1	4

Units as above will grant leave for no longer than 48 hours. It is to be exercised that all ranks are correctly dressed and are likely to conduct themselves creditably.

All ranks to be in possession of a pass with unit stamp thereon.

E. P. Bushell Major,
A. A. & Q. M. G.,
Second Australian Division.

Appx 34

SECOND AUSTRALIAN DIVISION,

Divisional Headquarters,
28th December 1918.
89/1/564.

C.R.A. C.R.E.
2nd Aust. Div. Sig. Coy.
5th Aust. Inf. Brigade.
6th Aust. Inf. Brigade.
7th Aust. Inf. Brigade.
2nd Aust. Machine Gun Battalion.
2nd Aust. Pioneer Battalion.
2nd Aust. Div. Train.
A.D.M.S. Camp Commandant.

The following wire (AA284 of 27th inst.) received from Australian Corps is forwarded for information and necessary action :-

"pending publication G.R.O. this week reference leave to BRUSSELS AAA passes to be issued in all cases on A.F.W. 3105 if leave not exceeding 48 hours on A.F.V. 3774 if exceeding 48 hours AAA Officers report Commandant other ranks D.A.P.M. submit application other places in Belgium to this office." The Commandant and D.A.P.M. referred to are at BRUSSELS.

O.C. of Unit party will ensure that this is carried out.

In all cases of leave of absence in CHARLEROI and elsewhere all ranks must be properly dressed and inspected before departure from their Units.

All ranks must wear belts and colour patches and be in possession of leave pass correctly filled in.

J. Bushell
Major.
s/A.A. & Q.M.G.
Second Australian Division.

SECOND AUSTRALIAN DIVISION.

A. 32.

D. A. G., A. I. F.
Australian Corps.

STRENGTH RETURN AS AT NOON 29.12.18.

Unit	Actually Sick with unit		In Divl. Area		On Command, Leave, detached, etc.		Total Strength		Establishment		Required to complete establishment.		Excess over establishment.	
	Off. O.R.	Off. O.R.	Off. O.R.	Off. O.R.	Off. O.R.	Off. O.R.	Off. O.R.	Off. O.R.	Off. O.R.	Off. O.R.	Off. O.R.	Off. O.R.	Off. O.R.	Off. O.R.
DHQ.	30	112			6	2	36	114	37	114	1			
DAHQ.	3	13			3	2	6	20	6	20				
4th P. A. Bde.	19	697	2	11	52		30	661	24	785		104	6	-
5th -do-	19	585	1	6	80		25	666	24	785		119	1	
2nd DAC.	11	537	1	3	58		15	595	15	570				25
MTM Btys.	6	92		1	3		6	95	8	106	2	11		
Div. Engrs.	13	556		1	13	7	26	654	24	644			8	10
Div. Sig. Coy	14	526			3	40	17	366	16	356			1	10
6/DHQ	3	10			6	9	9	27	11	29	2	2		
17th Bn.	42	403	2		4	126	48	588	44	901		313	4	
18th Bn.	40	569		2	9	144	49	715	44	901		186	5	
20th Bn.	37	484			11	101	48	585	44	901		316	4	
5th ALTM Bty	5	48			1	4	4	49	4	46				3
6/DHQ.	8	16				8	8	26	11	29	5	3		
22nd Bn.	38	493		4	6	108	38	605	44	901	6	296		
23rd Bn.	33	550			4	96	37	654	44	901	7	244		
24th Bn.	42	760		4	7	230	53	1000	44	901			9	99
6/ALTM Bty.	8	39				7	4	46	4	46				
9th Bn.	6	19			3	9	9	28	11	29	2	1		
26th Bn.	55	608			14	272	69	970	44	901			25	69
27th Bn.	38	432			6	104	44	536	44	901		365		
28th Bn.	32	556			3	116	35	672	44	901	0	229		
7/ALTM B.	4	49				8	4	57	4	48				11
2/AMB Bn.	46	810		3	4	50	50	863	49	880		17	1	
2/Pnr. Bn.	29	639			7	127	36	766	39	901	3	135		
5/Pld Arb.	7	127		4	2	21	9	152	10	218	1	66		
6/Pld Arb.	8	156			2	17	10	173	10	218		45		
7/Pld Arb.	6	172		2	4	14	10	188	10	218		30		
2/Div. Train	16	311		1	3	69	19	381	21	403	2	22		
Mob. Vet. Sec.	1	18					1	18	1	20		2		
Div. Sal. Coy.	1	48				6	1	54	1	69		15		
Totals. Off.	611		3		142		766		736		38		58	
Totals. OR.	10310		24		2010		12344		14641		2524		227	

L. Bushell Major-General.
Commanding Second Australian Division.

Copy to :-

A. I. F. Admin. H.Q.
A. I. F. Depots in U.K.
G. O. C.
A. D. M. S.
D. A. I. C. S.

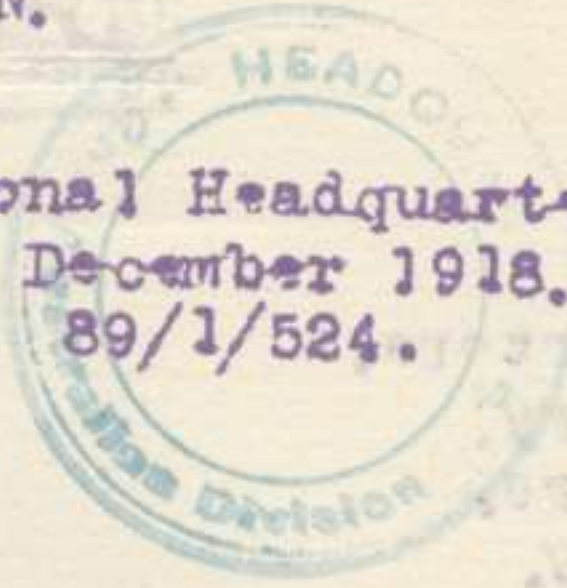
War Diary.
Aust. Section, 3rd Echelon.
Aust. Gen. Base Depot.
"A"
Paymaster.

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,

30th December 1918.

89/1/524.



C.R.A. C.R.E.
 2nd Aust. Div. Sig. Coy.
 5th, 6th and 7th Aust. Inf. Brigades.
 2nd Aust. Pioneer Battalion.
 2nd Aust. M.G. Battalion.
 2nd Aust. Div. Train.
 A.D.M.S.
 Camp Commandant.

LEAVE TO U.K.

1. The leave allotment shown on reverse will come into force commencing 1st January 1919. All previous allotments are cancelled.
2. Officers and other ranks, if not debarred from leave, who have been longest in France without leave, must be granted leave in preference to others.
3. Port of sailing - BOULOGNE.

C. H. Harrison

Captn.
 a/D.A.A.G.
Second Australian Division.

JANUARY.

OTHER RANKS.
DECEMBER.

64

<u>Unit.</u>	<u>1.</u>	<u>2.</u>	<u>3.</u>	<u>4.</u>	<u>5.</u>	<u>6.</u>	<u>7.</u>	<u>8.</u>	<u>9.</u>	<u>10.</u>
Div. Headquarters.	1	-	1	-	1	1	1	-	1	-
Div. Artillery.	3	3	3	3	3	3	3	3	3	3
Div. Engineers.	2	2	1	2	1	1	2	1	1	2
Div. Sig. Coy.	2	1	2	2	2	2	2	2	2	2
5th A. I. Bde.	4	5	5	4	4	5	4	5	5	5
6th A. I. Bde.	4	5	5	5	6	4	5	5	5	5
7th A. I. Bde.	6	5	6	5	6	7	5	7	6	6
2nd Pioneer Bn.	2	2	2	2	2	2	2	1	1	1
2nd Div. Train.	1	2	1	2	1	1	1	1	1	1
2nd A.M.G. Bn.	1	1	1	1	-	-	1	1	1	1
A. A. M. C.	1	1	-	1	2	1	1	1	1	1

OFFICERS.

Div. Headquarters.	-	-	-	-	1	-	-	-	-	-
Div. Artillery.	-	1	1	-	1	-	1	-	1	1
Div. Engineers.	-	-	-	-	-	1	-	-	1	-
Div. Sig. Coy.	2	-	-	1	-	-	1	-	-	1
5th A. I. Bde.	2	1	1	2	1	1	2	1	1	1
6th A. I. Bde.	1	1	2	1	1	1	1	2	1	1
7th A. I. Bde.	2	1	1	1	1	1	1	1	1	1
2nd Pioneer Bn.	-	-	1	-	-	1	-	1	-	-
2nd Div. Train.	-	1	-	-	1	-	-	1	-	1
2nd A.M.G. Bn.	-	1	-	-	-	1	-	-	1	1
A. A. M. C.	-	-	-	1	-	-	-	-	1	-

Handwritten signature
 2nd A.M.G. Bn.
 2nd Div. Train.

67

SECOND AUSTRALIAN DIVISION

Divisional Headquarters
31st December 1918.

ADMINISTRATIVE MEMORANDUM No. 259

1. SUPPLIES. Railhead - THUILLES.
All supplies except for 7th Brigade Group will be drawn by H.T., and all units including 7th Brigade will draw by 1st Line Transport from Refilling Points.

2. AREA ADMINISTRATION.
G. Os. C. Brigade and Artillery Groups will detail transport and fatigue men to clean villages, etc., on application by Area Commandants or Town Majors.

3. DIVISIONAL Y.M.C.A.
Divisional Store is 124 Rue MARRAIX, GOZEE.
For the convenience of Officers and men visiting CHARLEROI the Y.M.C.A. are finalising arrangements to open a Restaurant, Billiard Room, and reading and writing room at Cafe du Theatre, Market Place, CHARLEROI. Concerts are also being arranged.

4. TROPHIES.
B.E.F. Sub-section, A.W.R.S. is now located at No. 1 Rue de Jone, MONT-SUR-MARCIENNE.

5. SALVAGE.
Brigades and Artillery will be responsible for clearing their area of all general salvage and ceded and abandoned stores.
Each Brigade and 2nd Div. Artillery will appoint an Officer not below the rank of Captain, as Salvage Officer, who will work under Brigade and Artillery arrangements.
All German material other than material of all natures on railway trucks and barges is to be concentrated in dumps.

G. Os. C. Groups will be responsible for guarding and care of all ceded and abandoned material in their area both before and after collection into main dumps.

The Divisional Dumps will be railway stations at BERZEE and WALCOURT. No other dumps will be formed.

Material is classified under three headings :-

- (a) "Captured" material - all enemy material to the West of the Armistice Line of 11.11.18. There will be no captured material in this Divisional area as the Armistice Line is West of Charleroi area.
- (b) "Ceded" material - enemy material handed over in due form by German personnel under the terms of the Armistice Convention, or through the medium of authorised civil Officers (Maires, Prefects, etc.).
- (c) "Abandoned" material - all enemy material East of the Armistice Line not coming under the heading of "ceded" material.

All general salvage such as clothing, personnel equipment, S.A.A. will be returned to Railhead by 1st Line Transport to Refilling Points then by returning Train Wagons. Guns, machine guns, etc., will be sent to either of the Divisional Dumps, except the three German Anti-Aircraft guns at MARCIENNE-AU-PONT which were handed over by the Germans.

Dumps of any "ceded" material will be reported to this office giving location and contents of dump, and this material will not be removed to Divisional Dump until instructions are issued from this office.

(P. T. O.)

/M.T. Stores

M.T. Stores, cars and lorries and workshops, machinery wagons and similar material of value will be treated as abandoned stores, and Units will make every endeavour to collect the abandoned lorries and despatch them to BERZEE or WALCOURT Railway Station, except the cars and lorries concentrated at MARCIENNE-AU-PONT, which will remain at their present location.

If required two F.W.D. lorries can be obtained to tow lorries, etc., on application to this office.

The location of all abandoned motor lorries which cannot be moved, i.e., if wheels are off, etc., will be reported to this office, with weekly return.

The following are locations and contents of dumps which have been reported in this area :-

MARCIENNE-AU-PONT. (a) 6 A.A. Guns. - ceded.
 (b) 2 Light Guns.
 (c) Approx. 200 motor cars and lorries .
S IENRIEUX STATION. Trench Mortars.
THULLIES. 3 Machine Guns.

The Salvage Coy will be distributed as follows and move under instructions from this office :-

1 Section at THULLIES to deal with the general salvage being returned by empty supply wagons.

1 Section at WALCOURT Railway Station to deal with salvage, i.e., abandoned and ceded stores.

Remainder of Salvage Coy stationed at BERZEE Railway Station.

The following returns are required :-

<u>Return</u>	<u>Made up to.</u>	<u>Due at D.H.Q.</u>	<u>Remarks.</u>
(1) Inventories in duplicate showing location, quantity & condition of M.T. both vehicles and stores abandoned by the enemy other than material on trucks and barges.	Bi-weekly 0900 Sundays and Wednesdays.	Last D.R. Sundays and Wednesdays.	
(2) Ceded and abandoned guns, Machine Guns and Trench Mortars.	2200 hours Sundays and Wednesdays.	Last D.R. Sundays and Wednesdays.	As per preforma, Appendix "A"
(3) Inventories in duplicate showing location, quantity and condition of all material other than ammunition, aeroplane stores, material on trucks and barges and M.T. vehicles and stores.	Weekly Sunday.	Sunday.	

After the first return is submitted additional items need only be shown on the return.

J. Bushell Major.
 a/A.A. & Q.M.G.
 Second Australian Division

APPENDIX "A"

RETURN OF GUNS, MACHINE GUNS AND TRENCH MORTARS.

CAPTURED DURING PERIOD _____ TO _____

Nature of Gun (a) Light (b) Heavy Machine Gun, Trench Mortar,	Total previously reported from 1100, 11th Nov. to 2000		Total captured since last Return.		Grand Total.		Map location of material captured since last return. Remarks
	S.	U.	S.	U.	S.	U.	
.....							

Return will state whether guns are complete with sights, breech mechanism and limbers.

- S. - Serviceable.
- U. - Unserviceable.

- State whether (i) Captured.
- (ii) Surrendered.
- (iii) Left by Germans in charge of local civil authorities and taken over from them.
- (iv) German, Russian or other nationality.
- (v) Abandoned.

Appx 38

SECOND AUSTRALIAN DIVISION.

Divisional Headquarters,
31st December 1918.
98/675.

E. R. A. C. R. E.
2nd Aust. Div. Sig. Coy.
5th, 6th and 7th Aust. Inf. Bdes.
2nd Aust. Pioneer Battalion.
2nd Aust. M.G. Battalion.
2nd Aust. Div. Train.
A. D. M. S. D. A. D. V. S.
D. A. P. M. D. A. D. O. S.
2nd Aust. Div. Salvage Coy.
Camp Commandant.

EDUCATION.

The following scale of instructors has been approved (D.A.G., A. I.F., 193/5 of 23.11.18):-

Each Battalion.	3 Sgts.	3 Corporals.
" Field Amb.	1 do	2 do
" " Coy.	1 do	2 do
" Arty. Bde.	1 do	1 do per Bty.
" D. A. C.	3 do	3 do
Div. A.S.C.	1 do and	1 do each Coy. of Train.
Each Tunnelling Coy	3 do	3 do
M. T. (in France)	1 do	1 do per unit.
Corps Mounted Troops.	3 do	3 do

With regard to miscellaneous units not mentioned above, e.g. Headquarters of Formations, Medium and Light T.M. Batteries and so on, 1 N.C.O. to be allowed to each 60 men.

C. O's of Units have power to approve these extra regimental promotions on the recommendation of Education officer.

C. H. Harrison
Captain,
a/D.A.A.G.
Second Australian Division.