

AWM4
**Australian Imperial Force unit war diaries,
1914-18 War**

Formation Headquarters

Item number: 1/51/19

Title: Administrative Staff, Headquarters
5th Australian Division

December 1917



AWM4-1/51/19

DECEMBER 1917.

WAR DIARY

Army Form G. 2118. 34

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

or
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
DRANOUTRE	1st		<p>During the period from the 1st to the 14th of the month, the situation from "Q"'s point of view was very quiet. The normal system of relief was carried out and ammunition was procured only for the actual requirements.</p> <p>Owing to the peculiar circumstances with regard to the Brigades' departures, and the transport available etc., the move of the Division to the SAMER Area was a particularly difficult one. The moves of the Brigade Groups and Transport were carried out in accordance with the Administrative Memoranda attached. (Appendix).</p> <p>Divisional Headquarters were established in the Grand Place, SAMER on the 17th inst..</p> <p>On arrival in the SAMER Area, the ammunition required for training purposes, whilst the Division remains in the present Area, was procured and distributed.</p> <p>Commencing on the 21st inst. a convoy of motor lorries, (distributed between the units and formations of the Division as the needs required), began to carry personnel to BOULOGNE, daily, on leave. 10% of the Division were granted the above-mentioned leave each day, and full advantage of this opportunity was taken by the troops.</p> <p>In accordance with the provisions of G.R.O. 2840 of 17. 11. 17 straw and pailliasses were procured. The number used, (less Artillery which did not arrive at the ESTREE Area until the 24th inst.), was 8240 and straw at the rate of 8lbs. per pailliass was issued. This did tended greatly to enhance the comfort of the troops and was much appreciated.</p> <p style="text-align: right;"><i>W. Smith</i> W. Smith Colonel, A.A. & Q.M.G., 5th Australian Division.</p>	

WAR DIARY

Army Form C. 2118.

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Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
ULSTER CAMP, DRAN- OUTRE	Dec. 1st 1917		Nil.	Appendices attached.
	2		The Countess of Harrowby extended an invitation to overseas officers to visit her home in Grosvenor Place, London, on Christmas Day, and stated that she intended to hold "open house" on that occasion. The invitation was circulated to all units of the Division in order that those officers who desired to take advantage of the offer might make the necessary arrangements.	1
	3		The A.A. & Q.M.G. (Colonel J.H.BRUCHE, C.M.G.) and the D.A.D.V.S. (Major M. HENRY) inspected the transport of 8th Infantry Brigade.	2
	4		A recommendation was submitted that Major A.R.WHITE, M.C., who has been O.C. Divisional Reinforcement Wing since 1-6-17, be given other employment or that he be returned to Australia, as his administration of the Wing had not been satisfactory. He could not be recommended for duty in the front line. Approval was received for this officer to proceed to England for duty.	3
	5		The Divisional Commander recommended the following for higher appointments in the event of vacancies occurring :- BRIGADE COMMAND : Lt.-Col. J.C.STEWART, D.S.O., 57th Battalion, and Lt.-Col. C. S. DAVIES, D.S.O., 32nd Battalion. BATTALION COMMAND : Major J. J. SCANLAN, 59th Battalion, Major N. M. FREEMAN, D.S.O., 58th Battalion, and Major C. R. LUCAS, 56th Battalion.	4
	7		Major D.M.KING, D.S.O., M.C., who had been G.S.O. II of this Division since its formation, left to take up another appointment on the General Staff of XV Corps.	5
	8		Approval was received to a recommendation that Major T.R.MARSDEN, D.S.O. (Divisional Machine Gun Officer) attend the Junior Staff Course, commencing at Cambridge on 29th December. During the absence of Major MARSDEN the duties of D.M.G.O. will be carried out by Major A. WRIGHT, of 25th Machine Gun Company. A recommendation was forwarded also for Major G. A. STREET (Brigade Major 15th Infantry Brigade) to attend the Staff Course, but this did not receive approval.	6

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INTELLIGENCE SUMMARY.

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Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
	1917			
	Dec.			
	9		<p>The Divisional Commander directed that Captain C. Q. TAPLIN (Temporary Staff Trainee with 8th Brigade) be returned to duty with 32nd Battalion, in consequence of the overdrawl of his pay account and the unsatisfactory explanation of it.</p>	
	10		<p>Advice was received that a recommendation had been sent to General Headquarters for Lt.-Col. E.M.RALPH (D.A.A.G. 2nd Australian Division) to be appointed to a similar position with this Division, Captain C.R.E.JENNINGS to transfer to 2nd Australian Division. Lt.-Col. RALPH reported for duty here on 10-12-17, and Captain JENNINGS left two days later.</p>	
	11		<p>Lt.-Col. RALPH (D.A.A.G.) left for SAMER to make preliminary arrangements for the billeting of the Division in the rest area.</p>	
			<p>In response to a telephonic message, the Divisional Commander recommended Captain B. M. MORRIS, R.A.G.A., as Staff Captain 5th Divisional Artillery vice Captain W. H. E. de B. DICKINSON, R.F.A. Captain MORRIS had been Staff Captain Trainee with 5th Divisional Artillery for about a fortnight. The recommendation was approved, and Captain MORRIS assumed the appointment on 26th December.</p>	
	12		<p>Major G.F.WOOTTEN, D.S.O. assumed the appointment of G.S.O. II vice Major D.M.KING, D.S.O., M.C. Major WOOTTEN has been Brigade Major of 9th Australian Infantry Brigade. At one time he held the appointment of Staff Captain 8th Infantry Brigade, of this Division.</p>	
			<p>The Divisional Commander concurred in a proposal received through D.A.G., A.I.F. that, in the interests of the troops themselves, the maximum amount of advance to men on leave, etc. should be reduced from £10 to £7.</p>	
			<p>Official advice was received that Lieutenant J. M. HOBBS had been selected for transfer on probation to the Indian Army and arrangements were being made for the termination of his appointment in the A.I.F. This officer had been A.D.C. to the Divisional Commander up till the time of his selection for the Indian Army.</p>	
			<p>At the invitation of the Divisional Commander, representatives of formations and units met to discuss the question of having a permanent Officers' Club in the Division. The Officers'</p>	
			<p>D. D. & L., London, E.C. (A8001) Wt. W1771/M2031 750,000 5/17 Sch. 52 Forms/C2118/14</p>	

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	1917 Dec.		Club at KEMMEL has given very satisfactory results, and the Corps and Divisional Commanders were both of the opinion that it was an idea that should be fostered. The meeting decided that a Club should be formed if possible in the new area.	
		14	A recommendation was submitted for the appointment of Lt.-Col. D. McF. McCONAGHY, C.M.G., D.S.O. as C.O. 54th Battalion vice Major (Temporary Lt.-Col.) F. STREET, who was recommended for return to duty with 30th Battalion. This received the necessary approval, and Lt.-Col. McCONAGHY assumed the appointment on 18th December.	
			D.A.G., A.I.F. advised that in consequence of the reorganisation of the Australian Base Depots, Lt.-Col. R.H. BEARDSMORE, D.S.O., V.D. would not be required further as C.O. 5th A.D.B.D. In reply to this, the Divisional Commander stated that there was no vacancy to which this officer could be appointed in the Division.	
		15	The Royal Artillery Band (strength, 1 officer and 40 other ranks), who were making a tour of the Army area, gave a performance at DRANOUTRE during the afternoon. It was attended by a large number of members of the Division, who appreciated the excellent programme of music.	
		16	Notification was received that Captain S.A. HUNN, M.C. had been recommended to General Headquarters as G.S.O. II 1st Anzac, and should report there at once. Lieutenant K. A. GOODLAND (G.S.O. III Trainee) had been recommended for appointment as G.S.O. III of this Division vice Captain HUNN, this cancelling Lieutenant GOODLAND'S proposed appointment to a similar position with 1st Australian Division.	
SAMER		17	Divisional Headquarters moved from Ulster Camp, DRANOUTRE, to SAMER, taking over there from 1st Australian Division. The move of Divisional Headquarters was made by road. The Administrative Offices were opened at SAMER on this date. Administrative Memoranda in connection with the move of the Division are attached (appendix 1). As each unit moved out the transport was inspected by the A.A. & Q.M.G. and other officers.	A pp
		18	In view of the fact that many members of the Division were being granted leave to BOULOGNE, arrangements were made by the Australian Comforts Fund for rooms to be set apart in that centre for prophylactic measures against venereal disease. This information was made widely known.	

WAR DIARY

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Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
	1917 Dec. 20		<p>A communication was received from 1st Anzac asking that a reconnaissance be made of the LUMBRES area, as there was a likelihood that the Australian troops would not use SAMER area in future. The D.A.A.G. (Lt.-Col. RALPH) visited the LUMBRES area and submitted a comprehensive report, with maps and appendices. The matters principally dealt with were Baths, Latrines, Incinerators, Billeting Groups, Water Supply, Recreation and Training Grounds, etc.</p> <p>Approval was received for the following Staff Trainee changes :- Captain L.G.MERKEL to be G.S.O. III Trainee. " F.L.COLDWELL-SMITH, M.C. to be Staff Captain Trainee. " C.W.LAY to be Staff Captain Trainee,</p> <p>One hundred copies of a book entitled "Deeds that Won the Empire" were received as a gift from Mrs. PAGET, Darley House, Darley Road, Derbyshire. They were distributed to Units before Christmas.</p>	
	25		<p>Christmas Day passed quietly. This was the second Christmas spent by the Division in France. On the previous occasion Headquarters was at RIBEMONT. Seasonable greetings were received from the G.O.C., A.I.F., II Anzac Corps Commander, and other Australian Divisions. Copies of some of these messages were published in Divisional Routine Orders 1808 (attached). A circular letter from the G.O.C., A.I.F. is attached (Appendix 2). Copies were sent to all Units. Also attached is a copy of greetings sent to all Units by the Divisional Commander (Appendix 3).</p> <p>The A.A. & Q.M.G. visited BOULOGNE and inspected the rooms established there for the benefit of the troops in the direction of prophylactic treatment.</p>	
	26		<p>In the monthly reports on Staff Trainees the following recommendations were made :- Captain F.A.WISDOM - Recommended for Brigade Major. " R.J.WEBSTER, M.C. Recommended for D.A.Q.M.G. Recommendations in regard to Captains L.G.MERKEL, W.BRIDGEFORD, M.C., C.W.LAY, and F.L.COLDWELL-SMITH, M.C. were withheld until they had more experience in the particular line of Staff training in which they were engaged.</p>	

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Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
	1917 Dec. 28		The A.A. & Q.M.G. and D.A.A.G. visited 14th Infantry Brigade and discussed matters of administration and accommodation, also details regarding the transfer of officers. A visit was paid also to the Divisional Artillery to discuss general administrative matters and accommodation.	
	29		The A.A. & Q.M.G. visited the Expeditionary Force Canteen at BOULOGNE and discussed the provision of sports material for the Division. The 5th Pioneer Battalion and 25th M.G. Company were visited also, matters of general administration being dealt with.	
	30		The A.A. & Q.M.G. during a visit to ETAPLES, made inquiries regarding the granting of leave for the troops to that centre. At BERCK the question of laundries was discussed.	
	31		Nil.	
<p><u>RECREATION.</u> Whilst the Division was out of the line, and also at other times when Brigades were relieved, etc., recreation was specially encouraged by the Central Recreation Committee and the Group Representatives. Captain C.R.E. JENNINGS had been Secretary of that Committee since its formation, and on his transfer to 2nd Australian Division the duties were carried on by his successor in the appointment of D.A.A.G. for this Division (Lt.-Col. RALPH). Attached (Appendix 4) gives an outline of the proceedings of a meeting held on 24th December. During the month a large quantity of sporting material, including footballs, was distributed. Although the weather militated somewhat against a set programme of outdoor games, the units entered heartily into the idea of giving the troops all possible encouragement in recreation.</p>				
<p><u>STRENGTH.</u> Early in December the total strength of the Division was - 790 officers and 17,169 other ranks. Although some Units were slightly under strength in officers, others were a little above establishment, and as a whole the Divisional strength in officers showed an excess over establishment of two. In other ranks there was a total deficiency of 933. In Artillery and Infantry Battalions there were the following deficiencies :- Artillery 86, 29th Battalion 75, 53rd 103, 54th 48, 56th 94, 57th 105, 58th 200, 59th 182, 60th 172, Pioneer Battalion</p>				

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	Dec.		<p>22. There was a surplus in the following Battalions : - 30th 76, 31st 24, 32nd 31 and 55th 6. In the middle of the month the Divisional total was - 811 Officers and 17,775 other ranks, the position having been improved considerably. The Total deficiency in the Division so far as other ranks were concerned had fallen to 327. All of the Infantry Battalions and the Artillery were stronger in numbers. A week later the Officers numbered 855 and the other ranks 17,900. The Division was now well over strength in Officers, and only deficient in other ranks to the extent of 232. The Artillery required only 15 to complete, and the Infantry Battalions were gradually wiping out their deficiencies. On 29th December the Division was overstrength both in Officers and other ranks, the former to the extent of 78 and the latter 24, the totals being - 866 Officers and 18,156 other ranks.</p> <p>The deficiencies in Artillery and Infantry Battalions were now : - Artillery 4, 29th Bn. 44, 32nd Bn. 8, 53rd Bn. 57, 54th Bn. 54, 58th Bn. 124, 59th Bn. 80 and 60th Bn. 96. Other Battalions were overstrength as follows : - 30th 108, 31st 60, 55th 43, 56th 26, 57th 45 and Pioneer Battalion 117.</p> <p>In the latter part of the month the Reinforcement Camp was at SAMER. A large number of Officers and others passed through, and were despatched quickly to their Units.</p> <p><u>COURTS MARTIAL.</u> The number of Courts Martial cases dropped considerably below the figure for the previous month. During December there were 40 trials, including a charge of drunkenness against Lieut. R.J. O'SULLIVAN, 31st Battalion. The sentence of the Court was that he be dismissed from the service. The sentence has not yet been confirmed.</p> <p><u>CASUALTIES:</u> The Division held the line during the line during the earlier half of the month. The casualties sustained were as under : -</p> <table style="margin-left: auto; margin-right: auto; border: none;"> <tr> <td style="text-align: center; padding: 5px;"><u>KILLED</u></td> <td style="text-align: center; padding: 5px;"><u>WOUNDED</u></td> <td style="text-align: center; padding: 5px;"><u>MISSING</u></td> </tr> <tr> <td style="text-align: center; padding: 5px;">Off. O.R.</td> <td style="text-align: center; padding: 5px;">Off. O.R.</td> <td style="text-align: center; padding: 5px;">Off. O.R.</td> </tr> <tr> <td style="text-align: center; padding: 5px;">1 35</td> <td style="text-align: center; padding: 5px;">4 129</td> <td style="text-align: center; padding: 5px;">- 3</td> </tr> </table> <p>The Divisional Commander (Major-General J.T. HOBBS, C.B., V.D.) went to England on leave, and during his absence the Division was administered by Brig.-General E. TIVEY, C.B., D.S.O., V.D. (Commanding 8th Infantry Brigade).</p>	<u>KILLED</u>	<u>WOUNDED</u>	<u>MISSING</u>	Off. O.R.	Off. O.R.	Off. O.R.	1 35	4 129	- 3	
<u>KILLED</u>	<u>WOUNDED</u>	<u>MISSING</u>											
Off. O.R.	Off. O.R.	Off. O.R.											
1 35	4 129	- 3											
	20th												

WAR DIARY

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INTELLIGENCE SUMMARY.

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Place	Date 1917.	Hour	Summary of Events and Information	Remarks and references to Appendices
	Dec. 29th		<p>The A.A.Q.M.G. visited the Expeditionary Force Canteen at BOULOGNE and discussed the provision of sports material for the Division. The 5th Pioneer Battalion and 25th M.G. Company were visited also, matters of general administration being dealt with.</p>	
	30th		<p>The A.A. & Q.M.G., during a visit to ETAPLES, made inquiries regarding the granting of leave for the troops to that centre. At BERCK the question of laundries was discussed.</p>	
			<p><i>J. J. Bruck</i> Colonel, A.A. & Q.M.G., 5th Australian Division.</p>	

SECRET.

5th AUSTRALIAN DIVISION.

Copy No. 30

ADMINISTRATIVE MEMORANDUM No. 43.

Issued in connection with forecast of moves G.12/2916 of
8th December 1917.

Headquarters,
9th December 1917.

1. Arrangements will be made forthwith to prepare all handing over lists.
2. Care must be taken to discriminate between Trench and Area Stores and Mobilization or Unit Stores. Mobilization and Unit Stores must under no circumstances be left in the Area.
3. No Area stores will be moved from the Area. The greatest care must be taken with all camp equipment, such as lamps, C.R., lamps, washing basins, etc.. All columns must be duly filled in, in attached form "A" when handing over. Any deficiencies unless duly accounted for, will be charged against the Officers concerned, unless it can be shown by duplicate indents that 1st ANZAC Routine Order Q.442 of 16th October has been carried out.
4. No unit will vacate any camp or bivouac without giving 24 hours notice to the Area or Sub-Area Commandant who will arrange for all stores to be checked before the camp is vacated. The Area or Sub-Area Commandant, or his deputy, will give and take a receipt for all equipment handed over.
5. Billets, camps and bivouacs will be left in a scrupulously clean condition, particular attention will be paid to all latrines, cook-houses, stables and manure dumps. Area or Sub-Area Commandants', or their deputies', certificate must be obtained to this effect.
6. Every thing possible to salvage within the vicinity of camps is to be salvaged without delay. Any underclothing, whether serviceable or otherwise, will be sent to the Divisional Baths, DRANCUTRE. Clothing or equipment will be returned to D.A.D.O.S.; Engineers' Stores will be returned to nearest Engineers' Dump. All other articles to nearest Salvage Dump. Locations of all such Dumps have already appeared in Divisional Orders.
7. When handing over Ammunition Dumps, the name of Dump and map location will be quoted on the receipt.
8. For the purpose of accounting for Trench and Area Stores, Dumps, etc, Brigades will render a consolidated return for all units of the Brigade, except Field Companies, Field Ambulances and Train Cos. Returns for Field Companies, Field Ambulances and Train Cos. will be rendered through C.R.C., A.D.M.S. and C.C., Div. Train; Mobile Veterinary Section through D.A.D.V.S.. Pioneer Battalion, 25th Aust. M.C.Co., and 5th Div. Salvage Co. direct to Divisional Headquarters.

9./

APPENDIX I

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9. All receipts must be legibly made out. Rank, name and unit must be stated of both the handing over and receiving Officer.

J. H. Muecke
Colonel,
A.A. & C.F.G., 5th Aust. Division.

Issued to :-	Copy No.
8th Infantry Brigade.	1.
14th Infantry Brigade.	2.
15th Infantry Brigade.	3.
25th Aust. H.Q. Co.	4.
5th Pioneer Battalion.	5.
C.R.A..	6.
C.R.E..	7.
5th Aust. Div. Train.	8.
S.S.C..	9.
A.D.M.S..	10.
5th Div. Signal Co.	11.
5th Div. Salvage Co.	12.
A.F.M..	13.
D.A.D.C.S.	14.
D.A.D.V.S.	15.
D.M.G.O.	16.
Camp Commandant.	17.
Area Comdnt., WHEELOCK Area.	18.
" BEAVER Area.	19.
" RED CHATEAU Area.	20.
" ULVERCHEN Area.	21.
Div. Baths Officer.	32.
Copies to :- Div. Bomb Officer.	33.
First ANZAC Corps	22.
1st Aust. Division.	23.
3rd Aust. Division.	24.
A.D.C. to C.O.C..	25. ©
"G"	26. 3
"C"	27. ©
War Diary	28-30. ©
File.	31. ©

© without attachments.

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APPENDIX I

SECRET.

5th AUSTRALIAN DIVISION.

Copy No. 45

ADMINISTRATIVE MEMORANDUM No. 44.

Issued in connection with 5th Australian Divisional Order
No. 184.

Headquarters,
10th December 1917.

1. RAILWAY ARRANGEMENTS.

	Entrs in	Time	Detrain	Time	Date.
14th Aust. Inf. Bde. Group.					
14th Aust. Inf. Bde. H.Q.	DE MENNEBEK	1200	DESVRES	1700	13th
14th Aust. M. G. Co.	"	1200	"	1700	13th
14th Aust. L.T.M.B.	"	1200	"	1700	13th
53rd Battalion.	"	1200	"	1700	13th
54th Battalion.	"	1200	"	1700	13th
55th Battalion.	"	1300	"	1800	13th
56th Battalion.	"	1300	"	1800	13th
14th Field Co. A.E.	"	1300	"	1800	13th
14th Field Ambulance	"	1300	"	1800	13th
15th Aust. Inf. Bde. Group					
15th Aust. Inf. Bde. H.Q.	"	1200	"	1700	15th
15th Aust. M.G. Co.	"	1200	"	1700	15th
15th Aust. L.T.M.B.	"	1200	"	1700	15th
57th Battalion.	"	1200	"	1700	15th
58th Battalion.	"	1200	"	1700	15th
15th Field Co. A.E.	"	1200	"	1700	15th
15th Field Ambulance	"	1200	"	1700	15th
25th Aust. M. G. Co.	"	1200	"	1700	15th
59th Battalion.	"	1300	"	1800	15th
60th Battalion.	"	1300	"	1800	15th
32nd Battalion (8th Bde.)	"	1300	"	1800	15th
8th Aust. Inf. Bde. Group.					
8th Aust. Inf. Bde. H.Q.	"	1200	"	1700	17th
8th Aust. M. G. Co.	"	1200	"	1700	17th
8th Aust. L.T.M.B.	"	1200	"	1700	17th
29th Battalion.	"	1200	"	1700	17th
30th Battalion.	"	1200	"	1700	17th
51st Battalion.	"	1300	"	1800	17th
5th Pioneer Bn.	"	1300	"	1800	17th
8th Field Co. A.E.	"	1300	"	1800	17th
8th Field Ambulance	"	1300	"	1800	17th
5th Div. Salvage Co.	"	1300	"	1800	17th
5th Div. Signal Co.	"	1300	"	1800	17th

Each train will accommodate 2200 all ranks, and in addition has two baggage vans.

APPENDIX. I

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2. TRANSPORT TRAIN.

 A transport train will leave BAILLEUL at 1800
 arriving VIZERNES at 2000 on 13th,
 15th and 17th inst. This train consists of 30 covered vans for
 personnel and horses, and 17 flat trucks for wagons and limbers.
 The total number of axles carried is 68.
 Brigades will send by this train on respective days of entrainment
 all cooks,
 one water-cart per unit,
 all mess carts
 Brigade H.Q., one baggage wagon,
 3 Riding horses, Brigade H.Q.,
 2 Riding horses per unit.

All other transport will move in Brigade Groups by road.

Two days rations will be carried for personnel and animals travelling
 by this train. Brigades will send ahead to VIZERNES, an Officer to
 arrange to billet the Brigade party in VIZERNES on the night of
 arrival, and to take charge of column on march the following day
 to new areas.

The officer detailed should be provided with a map and detailed
 instructions given of locations in new area of all units under his
 command.

3. ENTRAINING REGULATIONS.

 All troops proceeding by train from DE KENNEBEK must arrive at
 entraining station at least one and half hours before departure
 of train.

All transport must reach BAILLEUL Station at least two hours before
 departure of train.

Brigades will detail entraining and detraining Officers at each
 station to assist the R.T.O's.

A.P.M. will arrange to have all stations patrolled so that no
 block in traffic will take place.

4. MOVE OF TRANSPORT.

 Separate instructions have been issued to 14th Aust. Inf. Bde.
 Group and will form the subject of a separate Administrative
 Memorandum for 8th and 15th Aust. Inf. Bde. Groups.

5. RAILHEAD.

 Railhead will move to SAMER on 15th inst.

6. SUPPLIES.

 Supplies will be as laid down in Tables "A" and "B" attached.

7. BATHS AND LAUNDRIES.

 The exchange of Baths and Laundries, with clothing, will be
 arranged mutually between Divisions.

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8. AREA STORES.

 Area Stores will be transferred between units under mutual arrangements, taking care that the instructions contained in Administrative Memorandum No. 43 of 9th December are carried out. Particular care must be taken in handing over all Gum Boots and Hot Food Containers in possession.

9. DUTIES.

 Traffic and Police duties and working parties will be taken over by mutual arrangement, so arranging reliefs that there is a continuity of work in every case.

10. REINFORCEMENTS.

 The 5th Aust. Div. Reinforcement ing at CAESTRE will be closed on 14th inst. and the same day will open a Reinforcement Depot at SAMER. Reinforcement Railhead for 5th Australian Division will change from CAESTRE to SAMER on 14th inst. Personnel from Reinforcement ing at CAESTRE will move to SAMER Area with their units and the camp will be handed over to the 1st Australian Division.

11. TRANSPORT.

 On the Brigade Transport moving by road to new area the following transport will be allotted to units by the D.A.C. -

Brigade Headquarters	-	1	G.S. wagon.
M. G. Company	-	1	do.
L.T...B.	-	1	do.
Each Battalion	-	2	do.
Field Co., Engineers	-	1	do.
Field Ambulance	-	1	do.

As transport proceeding by train will not reach units until day after arrival in new area all necessary cooking utensils are to be carried on the train or carried on the motor lorries which will report to Brigades on morning of departure by train. Second blankets and all necessary baggage will be stacked at station on morning of departure and loaded on train by which personnel is travelling.

Motor transport will meet trains on arrival and convey above to billeting areas.

G. Smith Major

for Colonel,
 A.A. & C.M.G., 5th Australian Division.

Distribution over.

-4-

Issued to :-

8th Infantry Brigade.	1.
14th Infantry Brigade.	2.
15th Infantry Brigade.	3.
25th M. G. Co.	4.
5th Pioneer Battalion.	5.
Div. Artillery.	6.
Div. Engineers.	7.
Div. Signal Co.	8.
Div Train.	9-13.
A.D.M.S.	14.
D.A.I.V.S.	15.
D.A.D.O.S.	16.
A.P.M.	17.
Div. Salvage Co.	18.
Camp Commandant.	19.
Area Comdnt., BEAVER	20.
do. VULVERGHEN	21.
do. RED CHATEAU	22.
do. KEMMEL	23.
do. REMESCORE	24.
do. STRAZZELLE	25.
do. THILMERONNE	26.
do. SAHAR	27.
do. APLINTY	28.
do. DESVRES	29.
R.T.O., BAILLEUL	30.
R.T.O., DE KEMMELK	31.
R.T.O., DESVRES	32.
R.T.O., IZERNES	33.

Copies to :-

1st ANZAC Corps.	34.
1st Australian Division.	35.
2nd Australian Division.	36.
3rd Australian Division.	37.
37th Division.	38.
A.D.C. to G.O.C.	39.
"G"	40-41.
"C"	42-43.
War Diary	44-46.
File	47.

TABLE "A".

SUPPLY POSITION OF TROOPS

UNIT.	13. 12. 17	14. 12. 17.	15. 12. 17
14th Inf. Bde.) 14th Field Co.) 14th Field Amb.) 14th M. G. Co.) 14th L.T.M.B.)	Unconsumed portion of days rations on the man. 1 days rations for consumption on 14th inst. on Train. (Issued 12th inst.) One day dumped at WIDEHEM to be issued on 14th for consumption 18th inst. No supplies issued.	Unconsumed portion of days rations on the man. Rations for consumption 15th & 16th inst will be issued at WIDEHEM. (Except 14th Field Co. who will draw at SAMER.	Rations for consumption 17th inst will be issued at WIDEHEM, (except 14th Field Co. who will draw at SAMER.
15th Inf. Bde.) 15th L.T.M.B.) 15th M. G. Co.) 25th M. G. Co.) 15th Field Co.) 15th Field Amb.) 1 En. 8th Bde.)		Rations issued this day will be loaded on Train on 15th inst.	Unconsumed portion of days rations on the man. One days rations for consumption on 16th inst on the Train. One days rations to be dumped at BEAUCORRY to be issued on 16th inst for consumption 17th inst. No supplies issued.
8th Inf. Bde.) 8th L.T.M.B.) 8th M. G. Co.) 8th Field Co.) 8th Field Amb.) Less 1 En.) 8th Bde.)			
5th D.H.C.) 5th Pioneer Bn.) 5th Mob.V.Sectn.) 5th Div.Sig.Co.) 5th Div.M.M.P.) 5th Div.Ordnance) 5th Div.Eng.H.C.) 5th Div.Salvage) Co.)	As for 8th Inf. Bde. except location of Dump in New Area. Refilling Point for this Group will be at SAMER.		

MOVING BY RAIL.

16. 12. 17.	17. 12. 17.	18. 12. 17.	19. 12. 17.
Rations for consumption 15th inst will be issued at WIDEHEM (except 14th Field Co. who will draw at SAMER.	Rations for consumption 19th inst as for 16th inst.	Rations for consumption 20th inst as for 16th inst.	Rations for consumption 21st inst as for 16th inst.
Unconsumed portion of day's rations on the man. Rations for consumption 16th and 17th inst. will be issued at BEAUCORRY, (except 15th Field Co. & 15th Field Amb. who will draw from SAMER	Rations for consumption 19th inst will be issued at BEAUCORRY, (except 15th Field Co & 15th Field Amb. who will draw at SAMER.	Rations for consumption 20th inst as for 17th inst.	Rations for consumption 21st inst as for 17th inst.
Rations issued this day will be loaded on the Train on 17th inst.	Unconsumed portion of days rations on the man. 1 days rations for consumption 18th inst on the Train. 1 day to be dumped at LONGFOSSE to be issued on 18th for conspntn 19th inst. No supplies issued.	Unconsumed portion of days rations on the man. Rations for consumption 19th & 20th inst will be issued at LONGFOSSE except 8th Field Co. who will draw at SAMER.	Rations for consumption 21st inst as for 18th inst.
	As for 8th Inf. Bde. except location of Dump in New Area. Refilling Point for this Group will be at SAMER.		

TABLE "B".

SUPPLY POSITION OF TRANSPORT & PERSONNEL MOVING BY ROAD.

UNIT.	12. 12. 17	13. 12. 17.	14. 12. 17	15. 12. 17	16. 12. 17	17. 12. 17	18. 12. 17	19. 12. 17	20. 12. 17
14th Inf. Bde. (1st Line Tnspt.) 14th Field Co. A.E. 14th M. G. Co. 14th L.T.M.B. 14th Field Amb. 28th Co., A.A.S.C.	Unconsumed portion of days rations on man or transport. Rations for consptn 13th on wagon. No supplies issued this day.	Unconsumed portion on man or transport. Refill at RENESCORE Church for consptn on 14th	Unconsumed portion on man or transport. Refill at THIEM-ERONNE Church for consptn on 15th.	Draw rations for consumption 16th & 17th from Supply Dump, WIDPHEM, except 14th Field Co. who will draw from SAMER.	Rations for consumption 18th inst as for 15th inst.	Rations for consumption 19th inst as for 16th inst.	Rations for consumption 20th inst as for 17th inst.	Rations for consumption 21st inst as for 18th inst.	Rations for consumption 22nd inst as for 19th inst.
15th Inf. Bde. (1st Line Tnspt.) 15th Field Co. A.E. 15th M. G. Co. 15th L.T.M.B. 15th Field Amb. 29th Co., A.A.S.C. 25th M. G. Co. 1 Bn. 8th Bde. (1st Line Tnspt.)			Unconsumed portion on man or transport. Rations for consumption on 15th on G.S. wagons. No supplies issued this day.	Unconsumed portion on man or transport. Refill at RENESCORE Church for consumption on 16th	Unconsumed portion on man or transport. Refill at THIEM-ERONNE for consumption 17th inst.	Draw rations for consumption 18th & 19th from Supply Dump, BEAUCOURY, except 15th Field Co & 15th Field Amb. who will draw from Supply Dump, SAMER.	Rations for consumption 20th inst as for 17th inst.	Rations for consumption 21st inst as for 18th inst.	Rations for consumption 22nd inst as for 19th inst.
8th Inf. Bde. (1st Line Tnspt.) Less 1 Bn. (do.) 8th Field Co. A.E. 8th M. G. Co. 8th L.T.M.B. 8th Field Amb. 18th Co., A.A.S.C.					Unconsumed portion on man or transport. Rations for consptn 17th on wgn. No supplies issued this day	Unconsumed portion on man or transport. Refill at RENESCORE Church for consumption 18th inst.	Unconsumed portion on man or transport. Refill at THIEM-ERONNE Church for consumption 19th inst.	Draw rations for consumption 20th & 21st from Supply Dump, LONGFOSSE, except 8th Field Co. who will draw from Supply Dump, SAMER.	Rations for consumption 22nd inst as for 19th inst.
5th D.H.Q. 5th Pioneer Bn. 5th M.Vet.Section. 5th Div. Signal Co 5th Div.M.M.P. 5th Div.Eng.H.C.	As for 8th Bde. Group, except on arriving in New Area the Supply Dump will be at SAMER.				As for 8th Bde. Group, except on arriving in New Area the Supply Dump will be at SAMER.				

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APPENDIX 1

SECRET.

5th AUSTRALIAN DIVISION.

Copy No. 13

ADMINISTRATIVE MEMORANDUM No. 45.

Headquarters,
10th December 1917.

Move of 14th Aust. Inf. Bde. Transport by Road.

- 1. The transport of 14th Aust. Inf. Bde. will move from 1st ANZAC Corps Area to SAUER Area on 12th inst. The following staging areas will be available -
STRAZEELE
RENESECURE
THILMERONNE

Moves to be carried out as per attached table "A". The times of moving off from each area will be notified by the Senior Brigade Transport Officer, (O.C., Brigade Train Company),

- 2. The following distances will be maintained when transport is brigaded - between each Battalion Transport, 100 yards.
- 3. The A.P.H. will detail one M.C.O. and three men of M.M.P. to accompany Brigade Transport Group on the march. This party will be at the disposal of the Senior Brigade Officer.
- 4. Billeting accommodation will be arranged on application to Area Commandants concerned. A billeting party of 1 Officer and 4 M.C.O's will be detailed and will be provided with bicycles. A motor lorry will report at 14th Inf. Bde. Headquarters at 9 a.m. on 12th inst. to convey this party to first staging area, (STRAZEELE), after which they will proceed by cycle in advance of transport.
- 5. The strictest march discipline must be observed.
- 6. For supplies on march, see Administrative Memorandum No. 44, Table "B".

G. Smith Major

Colonel,
A.A. & G.M.G., 5th Australian Division.

Issued to :-

Copies to :-

H.Q. 14th Inf. Bde.	1.	1st ANZAC Corps.	7.
5th Div. Train.	2.	A.L.C. to G.O.C.	8.
A.P.H.	3.	"G"	9.
Area Commdt.,		"C"	10.
RENESECURE	4.	War Diary	11-13.
do. STRAZEELE	5.	File	14.
do. THILMERONNE	6.		

TABLE "A", Admin. Memo. No. 45.

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Unit.	Date.	From.	To	Route	Report for Billets to	Remarks.
14th Inf. Bde. Group	12th	1st ANZAC Area.	STRAZELLE Area	At discretion of Senior Transport Officer.	Area Comdnt., STRAZELLE	
do.	13th	STRAZELLE Area	RENE SCURE Area	WALLON CAPPEL	Area Comdnt., RENE SCURE	Not to reach RENESCURE before 1 p.m.
do.	14th	RENE SCURE Area	THIEMERONNE Area	ARCUES	Area Comdnt., THIEMERONNE	Clear of billets by 10 a.m.
do.	15th	THIEMERONNE Area	Respective Billeting Areas.	At discretion of Senior Transport Officer.		

APPENDIX /

5th AUSTRALIAN DIVISION,

ADMINISTRATIVE MEMORANDUM No. 47.

Headquarters,
11th December 1917.

1. HORSES.

A heavy strain is always placed on horses during the winter months. Every effort must be made to reduce wastage. This can be achieved by :-

- (a) Organisation, i.e.,
- (i) Pooling horses. All Brigades should adopt the plan of giving Brigade Transport Officers full powers to arrange the equal distribution of work amongst animals of the Brigade. At present it is not uncommon for a wagon to be sent from each of several units to an ordnance or other dump to bring back stores which easily could have been carried in one wagon.
 - (ii) Arranging for reliefs by withdrawing weakly horses to rearward places where they can get a rest, after which they can be employed again when they have picked up sufficiently to relieve other tired animals.
 - (iii) Avoiding the working of weak horses with sound ones. This practice throws extra work on the latter and soon weakens them also.
 - (iv) Supervising by officers of watering and of work in wagon lines. The standings at horse watering places require attention. They should be well policed.
- (b) Chaffing the fodder and mixing the corn feed with the chaff. Chaff cutters should be used to the fullest extent.
- (c) Saving hay by using hay nets.
- (d) Throwing open the best roads for the use of loaded horses, instead of confining them to the worst.
- (e) Reducing the danger of picked up nail by rigorously enforcing Army Standing Order 746.
- (f) Providing standings and overhead cover for animals wherever this is not already provided. Wagon lines should be as near as possible to metalled roads.
- (g) The erection of mud walls around horse lines as a protection against bombs.
- (h) The prompt evacuation of debility cases. There is sometimes a tendency to limit the number of evacuations to the smallest possible number, so that wastage may not appear unduly high in the statistical return. This is bad economy and results in excessive wastage when the strain comes. The border line between animals in poor condition and those suffering from debility is often difficult to define.
- (i) Remounts should always be put into light work to start with and gradually brought on.

2. RECREATION AND LEAVE.

The Divisional Commander desires O.'s.C. formations and units to arrange whenever possible for music in estaminets. This could be done by arranging for parties of men, not exceeding 3, who are musicians to play at estaminets in unit areas. The men should be reliable and specially selected.

LEAVE. While in SAMER area leave to BOULOGNE may be granted daily as under :-

Unit.	No. of men to be given leave.
D.H.Q. (inc. D.A.D.O.S., Salvage Co., Sanitary Section, etc., Esth M.G.Co.)	15
8th Infantry Brigade	105
14th " " "	105
15th " " "	105
Artillery	60
Engineers	30
Pioneers	25
Medical Services	20
Div. Signal Company	10
Div. Train	25
	Total 500

Personnel granted leave will not enter BOULOGNE before 2 p.m. and will leave the town by 8 p.m. Men granted leave will be correctly dressed, and wear belts. They will be inspected by an officer before they leave their units. Every man granted leave will be issued with a pass signed by the A.P.M., stating the day for which it is issued.

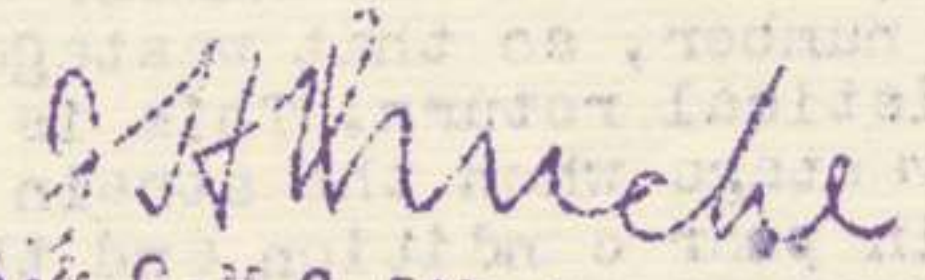
Leave to stay in BOULOGNE overnight may only be granted to officers as under :-

8th Infantry Brigade	2
14th " " "	2
15th " " "	2
Artillery	1
Engineers	1
Div. Train	1
Pioneers	1
	10

On and after 18th inst. lorries will be available to transport Leave personnel to BOULOGNE. Time table will be issued later.

3. BOOKS, NEWSPAPERS, Etc.

The Divisional Commander will be glad if Officers' Messes will arrange for all newspapers, periodicals, magazines, etc., and any books, when finished with, to be sent to the Divisional Rest Station for use of patients. It is hoped to arrange for supplies of books from England to be allotted to Battalion Canteens for issue to the men.


 Colonel,
 A.A. & C.M.G. 5th Australian Division.

SECRET.

5th AUSTRALIAN DIVISION.

Copy No. 20

ADMINISTRATIVE MEMORANDUM No. 48.

Headquarters,
11th December 1917.

In continuation of Administrative Memorandum No. 44.

1. ADVANCE PARTIES.

An advance party from 15th and 8th Aust. Inf. Bde. Groups will proceed from BAILLEUL Station on 13th and 15th inst respectively, by Train R.B.L.40. Party will report to the R.T.C. by 17.30 and will be detrained at SAMER about 5 hours later. Arrangements will be made for this party to be met and accommodation provided for the night at SAMER. On 14th and 16th respectively motor transport will be provided at SAMER to take them to new areas. Officers may take their valises on the train from BAILLEUL. Parties to consist of :-

Brigade Headquarters	-	1 Officer, 1 O.R.
Each Battalion	-	1 Officer, 1 N.C.O. per Co.
Machine Gun Co.	-	1 Officer, 1 N.C.O.
L.T.M.B.	-	1 N.C.O..
Field Ambulance	-	1 Officer, 1 N.C.O..
Field Company	-	1 Officer, 1 N.C.O..
A.A.S.C..	-	1 N.C.O..
Pioneer Battalion	-	1 Officer, 1 N.C.O. per Co.
Div. Headquarters	-	1 Officer, 1 N.C.O..
Div. Signal Co.	-	1 N.C.O..
Div. Salvage Co.	-	1 N.C.O..

Bicycles will be taken, but it is considered sufficient that only one should be taken when there are two representatives of a Unit - (1 Co. - 1 Unit.)

2. ECHELONS.

Units will move out with echelons full.

3. TRANSPORT.

All baggage and supply wagons will report to units on afternoon prior to move of the Brigade Transport by road.

4. ENTRAINING OFFICERS.

Major T. R. MARSDEN, D.S.O., (DE KENNEDY), and Capt. C. F. IAY, 59th Battalion, (BAILLEUL) will represent Divisional Headquarters during hours of entrainment.

J. W. M. M. M.
Colonel,
A.A. & C.M.G., 5th Australian Division.

Distribution over.

APPENDIX

Issued to :-

- 8th Infantry Brigade. 1.
- 15th Infantry Brigade. 2.
- A.D.M.S. 3.
- C.R.E.. 4.
- 5th Aust. Div. Train. 5.
- 5th Pioneer Battalion. 6.
- Camp Commandant. 7.
- 5th Div. Signal Co. 8.
- 5th Div. Salvage Co. 9.
- R.T.O., BAILLEUL 10.
- R.T.O., DE KENNEREN 11.
- R.T.O., SAHER 12.
- Area Commandant, SAHER 13.
- Major MARSDEN 14.
- Capt. LAY 15.
- A.F.M. 16.

Copies to :-

- 1st ANZAC Corps. 17.
- A.D.C. to G.O.C. 18.
- "G" 19.
- War Diary 20-22.
- File 23.

[Handwritten signature]

Colonel
A.D.M.S., 5th Australian Division

Distribution over

S E C R E T.

5th AUSTRALIAN DIVISION.

Copy No. 24

ADMINISTRATIVE MEMORANDUM No. 49.

Headquarters,
12th December 1917.

Unit Billeting Areas, SAMER Area.

The following are the approximate billeting areas in the SAMER Area for all units of the Division -

HESDIGMEUL Area. (SAMER).

Divisional Headquarters	-	SAMER.
Divisional Train Headquarters	-	"
C. R. E.	-	"
A. D. M. S.	-	"
D. A. D. V. S.	-	"
Reinforcement Camp	-	"
Divisional Supply Column	-	"
Ammunition Sub-Park	-	QUEHEN.
15th Field Ambulance	-	QUESTREQUES.
8th Field Co., A.E.	-	"
14th Field Co., A.E.	-	WIERRE au BOIS.
15th Field Co., A.E.	-	HENDIN l'ABBE.
5th Pioneer Battalion.	-	CARLY.
Div. Salvage Co.	-	near CONDETTE.
25th M. G. Co.	-	

FRENCQ Area. (14th Inf. Bde.).

Brigade Headquarters	-	FRENCQ.
1 Battalion.	-	MENTY.
1 do.	-	FRENCQ.
1 do.	-	HALINGHEM.
1 do.	-	TINGRY.
M. G. Co.	-	NIEMBURG.
L. T. M. B.	-	WIDHEM.
Field Ambulance	-	CORMONT.
A.A.S.C. Co.	-	WIDHEM.

DESVRES Area. (8th Inf. Bde.).

Brigade Headquarters	-	DESVRES.
1 Battalion.	-	"
1 do.	-	"
1 do.	-	"
1 do.	-	"
M. G. Co.	-	"
L. T. M. B.	-	WIRWIGNES.
Field Ambulance	-	LONGFOSSE.
A. A. S. C. Co.	-	DESVRES.
D. A. D. O. S.	-	

-2-

PARENTY Area.	-	(15th Inf. Bde.).
-----	-	-----
Brigade Headquarters	-	PARENTY.
1 Battalion	-	DOUDEVILLE.
1 do.	-	ENQUIN sur BAILLON.
1 do.	-	COURSET.
1 do.	-	HUBERSENT.
M. G. Co.	-	COURSET.
L. T. M. B.	-	PARENTY.
A.A.S.C. Co.	-	BEAUCORRY.

14th Inf. Bde. Group will be billeted in BESVRES on night of 13th/14th Decr. and proceed to FRENCQ Area on 14th..

15th Inf. Bde. Group, (less 1 Battalion), will be billeted in DESVRES on night 15th/16th Decr.. One Battalion will move to COURSET immediately after detrainment.

8th Inf. Bde. Group will be billeted in DESVRES on arrival.

J. H. Meeke

Colonel,
A.A. & C.M.G., 5th Aust. Division.

Issued to :-

8th Inf. Bde.	1.	
14th Inf. Bde.	2.	Area Comdts.,
15th Inf. Bde.	3.	KEMMEL 27.
25th M. G. Co.	4.	RID CHATEAU 28.
5th Pioneer Bn.	5.	WULVERGHEM 29.
C.R.E..	6.	BEVER 30.
A.D.M.S.,	7.	SAMR 31.
Reinforcement Camp	8.	FRENCQ 32.
C.R.A..	9.	PARENTY 33.
5th Div. Signal Co.	10.	DESVRES 34.
5th Div. Salvage Co.	11.	
5th Div. Supply Column.	12.	
Ammunition Sub Park	13.	
D.A.D.O.S.	14.	
D.A.D.V.S.	15.	
5th Div. Train.	16.	
A.P.M.	17.	

Copies to :-

1st ANZAC Corps.	18.
A.D.C. to G.O.C.	19.
D.A.A.G.,	20-21.
War Diary	22-24.
Filo	25.
"G"	26.

5th AUSTRALIAN DIVISION.

APPENDIX I

ADMINISTRATIVE MEMORANDUM No. 50.

Headquarters,
19. 12. 17.

LEAVE.

The paragraph referring to Leave in Administrative Memorandum No. 47, para. 3, is hereby cancelled and the following is substituted -

LEAVE.

While in SAFER Area leave to BOULOGNE may be granted daily as under :-

Div. Headquarters Group.

Divisional Headquarters, including Salvage Co. and 25th M. G. Co.	
15th Aust. Field Ambulance	25
8th Field Co., A.E..	7
14th do.	10
15th do.	10
5th Aust. Pioneer Battalion	10
	30

8th Aust. Inf. Bde. Group.

8th Aust. Inf. Bde. Headquarters 29th Battalion.	}	92
30th do.		
31st do.		
32nd do.		
8th Aust. M. G. Co.		
8th Aust. L. T. M. B..	}	122
8th Aust. Field Ambulance.		
18th Co., A. A. S. C..		
D. A. D. O. S..		

14th Aust. Inf. Bde. Group.

14th Aust. Inf. Bde. Headquarters. 53rd Battalion.	}	120
54th do.		
55th do.		
56th do.		
14th Aust. M. G. Co.		
14th Aust. L. T. M. B..	}	
14th Aust. Field Ambulance.		
28th Co., A. A. S. C..		

15th Aust. Inf. Bde. Group.

15th Aust. Inf. Bde. Headquarters. 57th Battalion.	}	
58th do.		
59th do.		
60th do.		
15th Aust. M. G. Co.	}	106
15th Aust. L. T. M. B..		
28th Co., A. A. S. C..		

Artillery Group

60

Total

500

Motor Transport/

APPENDIX I

-2-

MOTOR TRANSPORT.

 Motor Transport will report daily as under :-

Div. Headquarters Group.

 3 Motor lorries will leave the square at SAUER at 1 p.m. daily commencing 20th inst. and proceed by main road through MARBECQUE and HESDIN-L'ABBE to BOULOGNE.

8th Aust. Inf. Bde. Group.

 6 Motor lorries will report daily in the Square at DESVRES and leave at 12.30 p.m. commencing 20th inst.. Column will proceed by route DESVRES-IRIGNIES-BATHUM to BOULOGNE.

14th Aust. Inf. Bde. Group.

 5 Motor lorries are apportioned to this Group and will report daily as under, at 12 noon commencing 20th inst.:-

1	Lorry	53rd Battalion.	MENTY.
1	"	54th do.) FRENOU.
		Bde. Headquarters.)	
		L. T. M. B..)	
1	"	55th Battalion.	HALINGHEM.
1	"	56th do.	TINGRY.
1	"	14th Field Amb.) Leave COMONT daily at 11 a.m., proceed to HUBER- SENT, pick up M.G.Co. thence to WILHEM and pick up A.A.S.C., thence direct to BOULOGNE.
		14th M. G. Co.)	
		28th Co., A.A.S.C.)	

All lorries will proceed independently to BOULOGNE by most suitable route.

15th Aust. Inf. Bde. Group.

 5 Motor lorries are apportioned to this Group and will report on alternate days as under, commencing at 12 noon 20th inst. with 57th Battalion at DLAUDEVILLE -

5	Lorries	57th Battalion,) DLAUDEVILLE.
		pick up 29th Co.,)	
		A.A.S.C.)	
5	"	58th Battalion,) COUSSET.
		15th M. G. Co.)	
(4	"	59th Battalion.	ENCUIN.
(1	"	15th Bde. H. C..	PARENTY.
(4	"	60th Battalion.	REAUSSINT.
(1	"	15th L.T.M.B.	PARENTY.

Artillery Group.

 2 Motor lorries. (Timings later).

Officers and other ranks proceeding on leave will be informed where the lorries will leave from, for the return journey.

Personnel granted leave will not enter BOULOGNE before 2 p.m. and will leave the town by 8 p.m..

All ranks/

-3-

All ranks granted leave will be correctly dressed and wear belts. They will be inspected by an Officer before they leave their units. Every H.C.O. and man granted leave will be issued with a pass signed by the A.P.M. stating the day for which it is issued.

Leave to stay in BOULOGNE overnight, may only be granted to Officers as under :-

8th Aust. Inf. Bde. Group	2
14th Aust. Inf. Bde. Group	2
15th Aust. Inf. Bde. Group	2
Artillery Group.	1
Div. Headquarters Group.	3

Total	10

The Australian Comforts Fund have arranged rooms, to be known as ANZAC Rooms, on the 1st floor at No. 90 Rue Adolphe Thiers, BOULOGNE, where prophylactic treatment will be given to any men of the Division. This to be made known to H.C.O.'s and men of your command. This room will be available on and after the 20th inst..

G. Smith
Colonel,
A.A. & C.M.G., 5th Australian Division.

5th AUSTRALIAN DIVISION.

ADMINISTRATIVE MEMORANDUM No. 51.

Headquarters,
31-12-17.

1. RAILHEAD.

On and after 1st January 1918 the Railhead for 5th Australian Divisional Artillery will be ETAPLES.

2. Mechanical Transport will not be available, and it will be necessary to improvise a column to transport supplies from Railhead to the re-filling point at BREBENT. This column, which will consist of 33 wagons and teams complete, will be supplied by the 5th Australian D.A.C.. They will be sent daily, commencing 1st January, under an Officer to report to the O.C. 10th A.A.S.C. at a time and place which will be notified by wire to-day.
3. THAW PRECAUTIONS.
The order to "Adopt Thaw Precautions" may be expected within the next 48 hours. When this is received it will be necessary to discontinue the use of mechanical transport altogether. To enable the supplies to be drawn from Railhead and distributed to Units, the whole of the transport of the Division will have to be utilised for this work.
4. Immediately on receipt of the order "Adopt Thaw Precautions" the 5th Australian Divisional Artillery will despatch 17 teams (without wagons) from the D.A.C., to report as under :-

6 teams to report	18th A.A.S.C.	-	LONGFOSSE
5 "	28th "	-	WIDHEM
6 "	29th "	-	MUTELETTE.

As long as thaw precautions last (which will be probably about three days) these men and horses from the D.A.C. will be billeted and rationed by the A.S.C. Units to which they are attached.

5. Whilst thaw precautions are "on" the method of transporting supplies will be as under :-

Formation.	From Railhead to Re-filling Point.	From Re-filling Point to Units.
8th Brigade	18th A.A.S.C. plus 6 D.A.C. teams	1st Line
14th Brigade	28th A.A.S.C. plus 5 D.A.C. teams	"
15th Brigade	29th A.A.S.C. plus 6 D.A.C. teams	"
5th Div. Troops No. 2	As at present	As at present
5th Div. Artillery	33 D.A.C. wagons	10th A.A.S.C.

J. H. M. C.

Colonel,
A.A. & C.H.C. 5th Australian Division

Appendix 2

HEADQUARTERS, AUSTRALIAN IMPERIAL FORCE.

FRANCE 25th DECEMBER 1917.

On the occasion of our fourth Christmas on active service, I send my heartiest greeting to all members of the A.I.F. Another strenuous year is drawing to a close—a year in which the magnificent traditions of the A.I.F. have been fully upheld by the loyal and gallant service of one and all. During this period, Bapaume—Bullecourt, Messines and Ypres have been added to the splendid list of honours, which begins with the landing at Gallipoli—Lone Pine—and later Pozieres—names which are indelibly recorded in the History of Australia, and which will never be forgotten.

At this season of the year, our thoughts go out especially to those who have fallen, and those now in hospital as a result of sickness and wounds. The memory of our gallant comrades who have made the supreme sacrifice can but strengthen our determination to achieve complete victory over our enemies in this struggle for the preservation of right, and the establishment of a peace under conditions which will permanently safeguard the freedom of the world.

I know that all in France will join with me in sending best wishes to our comrades in hospital for their rapid and complete recovery.

W. R. BIRDWOOD.

A.I.F. P.S.---389---M---12 17

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5th AUSTRALIAN DIVISION.

Appendix 3

Headquarters,
19-12-17.

I wish all my comrades of the 5th Australian Division a Happy Christmas - as happy as it can be under existing conditions. I hope indeed it will be the last we shall spend away from Australia.

I take this opportunity of thanking you all for the splendid and loyal assistance you have given me during the last twelve months. By your gallantry, efficiency and good discipline you have won for the Division a reputation of which we may be justly proud - a reputation that inspires the hope that in the coming struggle we shall with honour and distinction take our full share.

J. D. Hobbs.

Major-General,
Commanding 5th Australian Division.

Appendix 4

Headquarters,
5th Australian Division,
25th December, 1917.

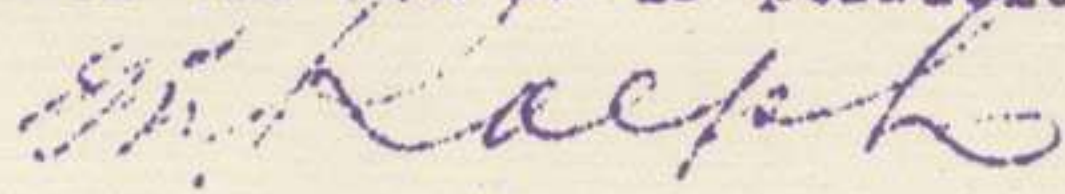
A meeting of the Central Recreation Committee was held on 24th instant. The question of indoor sports and amusements for the men was fully discussed and it was decided that, owing to the scattered nature of the billeting areas and the varying local conditions, it was practically impossible for the Central Committee to lay down any programme or suggestions in regard to the best way of catering for all Units in this respect.

At the same time the importance of giving the men some form of amusement in the long cold winter evenings was fully realised, and it was resolved that Units be written to and asked to take up the work as earnestly as possible.

There is a great deal of talent amongst the men, and local concerts &c. could be got up to brighten the evenings of the troops. Card, draught and chess tournaments, dominoes and rope-quoit competitions might also be arranged as well as numerous other forms of amusement.

A sum of 400 francs is being placed at the disposal of each group representative with which to purchase cards, draughts, quoits, dominoes, chess &c. &c. and these will be issued to Units on a pro-rata basis.

The Divisional Commander hopes that all will do their utmost to make the time in the Rest Area as cheerful for all the men as is possible.



Lieut. Colonel,
D.A.A.G., 5th Australian Division.

Appendix 5

5TH. AUSTRALIAN DIVISION.

ROUTINE by ORDERS

Major-General J.T. Hobbs, C.B., V.D., Commanding
5th. Australian Division.

Headquarters,
2.12.17.

GENERAL STAFF.

N I L.

ADJUTANT AND QUARTERMASTER GENERAL'S BRANCH.

466. ORDERS:

Special attention is directed to :-

- General Routine Orders 2858 - Courts Martial - Evidence.
- 2859 - Entries in Field Conduct Sheets.
- 2864 - Bounds.
- 2869 - Arms and Ammunition - Men proceeding on Leave in France and Italy.
- 2875 - Accidents - Courts of Inquiry.
- Second Army Orders 1384 - Precautions at Level Crossings.
- 1386 - Charges by Provost Branch.
- 1390 - Damage to Crops.
- 1391 - Firing Practice - Precautions.
- 1401 - Dripping.
- 1403 - Thaw Precautions.
- 1st Anzac Order 493 - Leave - Particulars in A.B. 64.

Second Army Orders 1406 and 1407 are republished, and it is directed that these be read specially at the Wagon Lines :-

1406. Wastage in Horses.

Every effort will be made to prevent wastage in horses. Draught horses, including those in Officers' Mess carts, are not to be trotted. The only exceptions allowed will be :-

- (a) When the Transport is under fire.
- (b) In other emergencies, under an order signed by an Officer.

Whenever draught animals are sent out on duty which may be of long duration and involve periods of standing, rugs are to be carried on the vehicles and put on the horses during halts. Feeds will also be taken. All horse-drawn vehicles will be fitted with two 4 gallon or four 2 gallon petrol tins for the carriage of water, and water will be carried if there is likely to be any difficulty in finding it for the animals. The method of carrying petrol tins is shown in Army Standing Orders Part II, Sheet III.

Riding Horses are not to be Trotted

- (a) On pave or down centre of hard roads.
- (b) At a pace exceeding 9 miles per hour.

All Officers will make it their duty to see that these orders are obeyed, and control posts will report every case of disobedience. Army Standing Order 274 is cancelled.

1407. Burial of Horses.

Every Unit is responsible for the burial of its dead animals. If an animal is not buried within 12 hours by a Unit, the Formation in whose area the body lies will arrange for its burial. Any A.P.M., Area Commandant, or Traffic Control Officer is authorised to call on the nearest Unit to bury a dead animal. Animals will be buried not less than 4 feet deep. The carcasses will be opened before burial. A board marked "HORSE BURIED HERE" will be placed over the spot. Animals may not be buried within 150 yards of a house/

-2-

house, whether standing or in ruins, nor within 50 yards of wells or other sources of water supply.

1767. LEAVE:

Officers and other ranks proceeding on leave via Calais must report to Corps Depot, Corps Reinforcement Camp, CAESTRE, by 4 p.m. on the previous day. They should carry rations for the evening meal. The Commandant will arrange accommodation and they will proceed as one party to the station.

1768. APPOINTMENTS:

DIVISIONAL REINFORCEMENT WING.

The following appointments are approved : -

Lieut. E.A. WALKER, 53rd Battalion, to be Adjutant vice Captain D.J. VINE-HALL. Dated 1.12.17.

No. 2333, R.S.M. (Warrant Officer Class 1) J.C.S. McROBIE, 54th Battalion, to be R.S.M. 5th Aust. Divisional Reinforcement Wing. Dated 28.11.17.

1769. PROMOTIONS:

The following promotions are approved : -

DIVISIONAL HEADQUARTERS.

No. 6850, Private G.W. CLAMPETT, 15th Aust. Field Ambulance, to be E.R. Corporal, vice No. 6852, A/Sergeant H.S. Cleary to Cadet Battalion. Dated 24.11.17. This promotion is under the provisions of A.I.F. Order No. 982.

8TH. AUST. INFANTRY BRIGADE.

32nd Battalion.

No. 17, Sergeant Frederick Carl STOLZ to be Company Sergeant-Major (Warrant Officer Class II) vice PORTEOUS, Supernumerary. Dated 6.6.1917.

5TH. AUST. DIVISIONAL ENGINEERS.

8th Field Company.

No. 19, Sergeant Evelyn Caulfield BROWNE to be Temporary Company Sergeant-Major (Warrant Officer Class II) vice C.S.M. evacuated sick. Dated 3.10.1917. GRAMPTON.

D.R.O. 1736 dated 19.11.17 is amended accordingly.

1770. PROMOTIONS TO COMMISSIONED RANK:

It often happens when direct commissions are authorized in Units in the field that members of that Unit attending Cadet Schools in England become junior in rank to members of the Unit who are granted direct commissions because the latter happen to be available with the Unit though priority in selection was previously given to the men attending the Cadet School. Commanders of Units and Formations concerned may deem it desirable in certain cases, to adjust this question of seniority when the promotion to Lieutenant of the Officers ex Cadet Schools and the Officers who were given direct commissions is being considered. It is notified that adjustment of seniority in this way will be approved in such cases if recommended by the commanders concerned and all candidates for direct commissions will be informed by their Commanding Officers that they will be liable to be superseded in promotion to Lieutenant by Officers who are subsequently appointed from Cadet Schools and are serving in the latter at the time the candidate is granted a direct commission.

-3-

1771. OFFICERS AND MEN PROCEEDING TO SCHOOLS:

In future, all Officers and men proceeding to Schools must be provided with written instructions and a record of their departure will be kept by the Unit or Reinforcement Wing as the case may be.

1772. HAIR CUTTING:

A number of men in the Division have been noticed with hair which requires cutting. O.Cs. Units will take steps to ensure that men's hair is kept short.

1773. REMOVAL OF BRICKS, ETC:

Attention is drawn to 1st Anzac Corps Routine Order No. 389 of 22nd September last regarding removal of bricks, etc. from towns and villages in the shelled areas, which will be strictly complied with. It has been brought to notice that in some cases these instructions are not being complied with. There is no difficulty in obtaining bricks etc. for authorized purposes provided the instructions above-quoted are followed.

J. H. M. M. M.
Colonel,
A.A. & Q.M.G., 5th Aust. Division.

N O T I C E.

STOLEN from 'B' Echelon Office, 1st Aust. D.A.C. at T.8.c.9.2. (Sheet 28) on night 20/21st November, Govt. Bicycles Nos. B.20775 and 73808. Any information regarding these bicycles to be forwarded to 1st Aust. D.A.C.

5TH. AUSTRALIAN DIVISION.

ROUTINE ORDERS

by

Major-General J.T. Hobbs, C.B., V.D., Commanding
5th. Australian Division.Headquarters,
5.12.17.GENERAL STAFF.

M I L.

ADJUTANT AND QUARTERMASTER GENERAL'S BRANCH.774. FINANCIAL PROVISION FOR MEN ON LEAVE:

Commanding Officers are responsible that N.C.Os. and men sent on furlough are in a position to obtain sufficient funds (at least £10) either from credit in paybook, by approval of Divisional Paymaster to advance under A.I.F. Order No. 696, or from an outside source (i.e. Bank, friends in United Kingdom, etc.). In the last mentioned case, evidence must be produced from Bank or friend that money may be obtained on arrival in England.

775. PROMOTIONS:14th AUST. INFANTRY BRIGADE.55th Battalion.

No. 1701, Sergeant Henry ANSON to be Company Sergeant-Major (Warrant Officer Class II) vice Dunne, promoted. Dated 30.11.17.

5th D.A.C.DIVISIONAL ARTILLERY.

No. 1447, Sergeant J.V. YOUNG to be Temporary Battery Sergeant-Major (Warrant Officer Class II) vice B.S.M. Bindley, evacuated sick. Dated 27.11.17.

13th F.A. Brigade.

No. 11045, Sergeant Charles Dinham COTTRELL to be Temporary Battery Sergeant-Major (Warrant Officer Class II) vice B.S.M. Morris, evacuated. Dated 21.10.17.

776. ORDERS:

Special attention is directed to: -
1st Anzac Orders 504 - Discipline - S.A.N.L.C., Chinese and Egyptian Labour Companies.
509 - Travelling Kitchens.
512 - Gum Boots.

The following are republished for information and necessary action: -
Second Army Order 1400. - Boots for Troops in Billets.

A worn-out pair of boots, which must be repaired regimentally for this purpose, may be retained for use in billets to facilitate the drying of the wet pair.

Care must be taken to ensure that: -

(a) All repairable boots which are not required as a second pair are either dealt with as directed in A.F.O. 1356, or are sent to the Base for repair.

(b) Boots are not condemned prematurely.

1st Anzac Orders 503 and 507.503. Lights.

Second Army Routine Order No. 1335 of 20th November, 1917 is republished for information and guidance.

" A number of the lights shown in the Army area are likely to serve as guides to hostile aircraft. For the safety of the troops/

APPENDIX 5

-2-

troops and civilian inhabitants, and of factories, railways, etc., engaged on work for the Armies it is essential that such lights shall cease to be shown. All lights will therefore be extinguished or completely shaded one hour after sunset.

This order is to be repeated in the orders of all formations, down to units. All ranks will assist the police and gendarmes both by complying with the order themselves and by bringing to notice any infringement of the order.

Os.C. Units will ensure that this order is carried out by periodical inspections of billets occupied by troops under their command.

507. Clothing - Unauthorised Alterations to.

General Routine Orders No. 2855 of 22.11.17 and No. 1850 of 15.10.16 are republished for information.

2855. A certain number of service dress garments returned by the troops are found to be in a condition which renders them unfit for re-issue, although the material itself is frequently quite serviceable. Such clothing has been improperly altered in pattern. Especially is this the case with trousers, which have either been reduced in length or taken in to fit the shape of an individual soldier's leg, presumably to give neatness in folding the puttees. This practice which is causing waste at a time when the most rigid economy is essential, must cease.

This Order and G.R.O. 1850 will be repeated in the order of all Formations and Units.

1850. It has come to notice that certain Units have been in the habit of wearing shorts as part of the recognised S.D. uniform, and that the trousers issued to the men have been cut down into shorts for the purpose.

This practice is to cease.

1777. LEAVE LORRY:

To convey personnel proceeding on leave to the Corps Depot, Corps Reinforcement Camp, CAESTRE, a lorry will report daily on and after 6th December at centres as under: -

BRANOUTRE (Church)	-	1 p.m.
FULVINGHEM (opposite Baths)	-	1.30 p.m.
KEMMEL (Church)	-	2 p.m.

Units will take steps to ensure that personnel proceeding on leave travel by this lorry. They will be required to shew their passes to the Driver before being allowed on the lorry.

1778. CLIPPING OF HORSES:

No further clipping of horses or mules in the Division is to be carried out except under the authority of a Veterinary Officer. (Second Army R.O. 1250 of 23.10.1917). This order is to be read on the Wagon Line parades. Officers will be held responsible for the action of their grooms in this matter.

1779. DRIPPING:

The following dripping was returned to Railhead by Units of this Division during the month of November: -

8th Inf. Bde.	3,239	lbs.
14th Inf. Bde.	3,713	"
15th Inf. Bde.	5,260	"
5th Div. Troops	1,532	"
Total	13,744	"

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1780. ISSUE OF RUM:

The Divisional Commander authorises a daily issue of rum to be drawn for Battalions in the line, men in gun pits, and units and working parties who are out during the night.

1781. MARKINGS ON VEHICLES:

With reference to D.R.O. 1751 relative to the markings on vehicles; the "Rising Sun" referred to should be painted on vehicles as under : -

Wagon limbers, wagon bodies and gun limbers	- on the off side of the rear lid.
G.S. Wagons	- on both sides (3rd panel) and in centre of tail-board.
L.G.S. Wagons	- on centre of tailboards, both fore and rear halves
Maltese carts and Cooks Carts	- on centre of tailboards.
Water Carts	- In rear, on centre of tank.

J. H. M. M. M.

Colonel,
A.A. & C.M.G., 5th Australian Division.

NOTICE.

LOST: Chestnut mare, good looking Officer's charger; age 12 years; 15.1 hands; clipped; long tail; Marks - Star Forehead, white near hind heels, white saddle marks, 3 white marks off side of neck; Branded 9 L near shoulder, \blacktriangle near quarter, 78535 on upper gum; healed bullet wound on chest; healed wound near hind below the hock; barbed-wire wound marks, stifle joints; lame on near fore. Believed to be taken from SCHERFFENBERG Headquarters stables between 5.30 p.m. and 6 p.m. on 1st December, 1917. Information to H.Q., 37th Division.

5TH. AUSTRALIAN DIVISION.

SPECIAL ROUTINE ORDER

by
Major-General J.T. HOBBS, C.B., V.D., Commanding
5th. Australian Division.

Headquarters,
7.12.17.

782.

Lieut.

J.
SULLIVAN,1st
Battalion,
A.I.F.

The detail of Officers as mentioned below will assemble at Headquarters, 56th Australian Infantry Battalion, (Sheet 28, N.21.b.9.1.) at 2 p.m. on ninth day of December, 1917, for the purpose of trying by General Court Martial the accused person named in the margin and such other person or persons as may be brought before them.

PRESIDENT.

Bt. Lt.Col. (Temp. Brig. Gen.) C.J. HOBKIRK, D.S.O., Essex Regiment, is appointed President.

MEMBERS.

Lieut.Col. E.	STRELT,	54th Battalion, A.I.F.
Lieut.Col. A.J.	SIMPSON,	56th Battalion, A.I.F.
Major B.A.	FARK,	32nd Battalion, A.I.F.
Captain L.K.	STEVENS ON,	18th A.A.S.C.

WAITING MEMBERS.

Major A.C.S.	HOLLAND,	55th Battalion, A.I.F.
Captain C.B.	GRIEVE, M.C.,	28th A.A.S.C.
Captain J.H.	ALLEN,	32nd Battalion, A.I.F.

JUDGE ADVOCATE.

Captain M.P. GRIFFITHS JONES, D.L.I., has been appointed Judge Advocate.

The accused will be warned and all witnesses duly required to attend.

The proceedings will be forwarded to Headquarters, 5th Australian Division.

J. A. M. M. M. Colonel,
A.A. & Q.M.G., 5th Australian Division.

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5th AUSTRALIAN DIVISION.

ROUTINE ORDERS

by Major-General J.T.Hobbs, C.B., V.D., Commanding 5th Australian Division.

Headquarters, 11-12-17.

GENERAL STAFF.

N I L.

ADJUTANT AND QUARTERMASTER GENERAL'S BRANCH.

1783. REINFORCEMENTS.

Whenever a draft of reinforcements totalling more than 20 reaches an Infantry or Pioneer Battalion, or a Machine Gun Company, notification must be sent without delay to Divisional Headquarters. Care must be taken that only reinforcements are considered in this connection, men returning from leave, etc. not to be included.

1784. PROMOTIONS.

The following promotions are approved :-

8th INFANTRY BRIGADE.

32nd Battalion.

No. 498 Sergt. Harcourt Wilson FURZE to be Company Sergt.-Major (Warrant Officer Class 2) vice C.S.M. Mossop died of wounds. Dated 15-10-17.

DIVISIONAL TRAFFIC CONTROL.

- List of personnel promotions including names like Cpl. L.E. BIRD, Pte. A.S. BISHOP, etc., and their new ranks.

(These promotions are made under the provisions of A.I.F. Order 890, and are dated from 2-10-17).

1785. ORDERS.

- Special attention is directed to :- Second Army Orders - 1445 - Motor Cycles, 1449 - Bath Houses, 1st Anzac Orders - 520 - Corps Camps Officer, 521 - Desertion and A.F.L.

P.T.O.

2.
1st Anzac Order 524 is republished :-

ROAD DISCIPLINE - TROTTING HORSES. Attention is directed to A.R.O. 1406 and particularly the following portions, which will be published in orders of every unit with horses on charge and read on parade three times to all mounted men and drivers - Draught horses, including those in Officers' mess carts, are not to be trotted. The only exceptions allowed will be :- (a) When the transport is under fire ; (b) In other emergencies, under an order signed by an Officer. Riding horses are not to be trotted :- (a) On pave or down the centre of hard roads ; (b) At a pace exceeding 9 miles an hour.

1706. SMALL BOX RESPIRATORS.

The following reserves of Small Box Respirators and spare Containers will be held by units for immediate replacement of defective respirators or containers :- Infantry Battalions - One case containing 17 Small Box Respirators and 9 spare Containers. The reserve of an Infantry Battalion can be held conveniently in one of the original packages in which the Box Respirators are received.

All black Containers of Small Box Respirators which are replaced by Containers filled N.C. must be returned to D.A.D.O.S., the sacks being marked "Used" or "Unused," as the case may be. The granules in these Containers are to be used in the chemical filters now being installed in the line.

1787. RATION RETURN.

All formations and units must render, by noon daily, a statement of ration strength in personnel and horses.

J. H. Michi Colonel,
A.A. & C.M.G. 5th Australian Division.

NOTICES.

The Divisional Commander desires to acknowledge with thanks the following gifts from the Australian Comforts Fund during November :-

Cocoa and Milk	343 cases.	Draughts	1	cases
Biscuits	60 "	Letterettes	2	"
Soup	43 "	Battalion cases	108	"
Cigarettes	48 "	Mufflers	14	"
Milk	3 "	Mittens	3	"
Sauce	4 "	Socks	14,000	pairs
Sweets	1 "	Shirts	1200	
Fruit	26 "	Underpants	500	pairs
Gramophones	2 "	Boxing Gloves	40	sets
Car meal	50 "	Footballs	20	
Groceries	10 "	Cockers	6300	
Dominoes	4 "	Primus Stoves	34	
Cards (playing)	10 "			

LOST. Bicycle No. 16861. Information to H.Q. 15th Inf. Bde.
Light Bay Gelding, Officers Charger; 15.2; aged; star; long silver tail; slightly over at knees. Taken from 37th D.A.C. Stables on 2nd inst. Information to H.Q. 37th D.A.C.

FOUND. Royal Humane Society Medal, bearing the name of W.A. KEYS. Apply to A.P.M., 2nd Australian Division.

5TH. AUSTRALIAN DIVISION.

ROUTINE ORDERS

by
Major-General J.T. HOBBS, C.B., V.D., Commanding
5th. Australian Division.

Headquarters,
16.12.17.

GENERAL STAFF.

NIL.

ADJUTANT AND QUARTERMASTER GENERAL'S BRANCH.1788. CHARGE REPORTS:

It has been noticed that in some cases when men have been crimed for offences, and the evidence of the military police appears to substantiate the charge fully, the punishments awarded by Commanding Officers seem to be totally inadequate. Commanding Officers still admonish men guilty of drunkenness, and do not seem to realise that this is a serious crime when committed on active service. In future, in all cases where a charge report has been sent to a Unit by an A.P.M. Town Major, etc., the Unit will return the report, shewing the punishment awarded, to Divisional Headquarters, through the usual channels, and when the case is dismissed or a minor punishment inflicted, an explanation by the Officer dealing with the case, giving reasons for award, will accompany the report.

1789. PAY FOR MEN ON LEAVE:

C.O's. are responsible that N.C.O's. and men granted leave to PARIS are provided with pay before departure from Unit.

1790. ORDERS:

Special attention is directed to : -
Second Army Orders 1464 - Army Routine Orders.
1467 - Dress.
1470 - Economy in the use of Paper.
1485 - Paste for Musketry Targets.

1791. PROMOTIONS:

The following promotions are approved : -

31st Battalion. 8TH. AUST. INFANTRY BRIGADE.
No. 673, Sergeant Bertie Studley FIVEN to be Company Sergeant-Major (Warrant Officer Class II) vice C.S.M. Hynes to Cadet Battalion. Dated 24.11.1917.

59th Battalion. 15TH. AUST. INFANTRY BRIGADE.
No. 3902 Sergeant Ernest Aubrey RICHARDSON to be Company Sergeant-Major (Warrant Officer Class II) vice C.S.M. Baker, Commissioned. Dated 31.10.17.

1792. LACTO AND GLAXO:

Complaints have been received recently as to the issue of Lacto and Glaxo in lieu of condensed milk. It is stated that these issues are very unpopular with the men and that troops actually throw the stuff away rather than consume it.

Lacto and Glaxo are issued because a great scarcity of tinned milk is anticipated and also owing to shipping difficulties. It may

APPENDIX 5

-2-

be noted also that hospitals on the L. of C. take 45% of their milk supply in Glaxo. If the troops do not wish to use it, it must not be drawn from railhead. Orders must be issued to prevent this, or any other, food being wasted.

1793. SPECIFIC OPHTHALMIA IN HORSES:

This disease is very much on the increase and special measures are being taken to deal with it. Full instructions to Veterinary Officers, Sergeants A.V.C. and Farrier Sergeants will be issued by D.A.D.V.S. No animals affected with specific Ophthalmia are to be treated in the Unit Lines but will be sent to the Mobile Veterinary Section, under direction of a Veterinary Officer.

1794. DISINFECTION OF STABLES:

All sheds, stables and barns to be used by horses in the new area are to be disinfected thoroughly as soon as possible, as directed by a Veterinary Officer.

J. H. M. M. M.
Colonel,
A.A. & C.M.G., 5th Australian Division.

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5th AUSTRALIAN DIVISION.

SPECIAL ROUTINE ORDER

by
Major-General J.T.HOBBS, C.B., V.D., Commanding
5th Australian Division.

Headquarters.
19th December 1917.

1795.

Lieut.
R.J.
O'SULLIVAN.
31st
Battalion.
A.I.F.

The detail of Officers as mentioned below will assemble at Headquarters, 8th Australian Infantry Brigade . DESVRES. at 10.am.on twenty-second day of December 1917, for the purpose of trying by General Court Martial the accused person named in the margin and such other person or persons as may be brought before them.

PRESIDENT.

Colonel (Temp. Brig. Gen.) H.E. ELLIOTT. C.M.G., D.S.O. General Officer Commanding 15th Aust. Infantry Brigade is appointed President.

MEMBERS.

Lieut. Col. J.C. STEWART. D.S.O.	57th Battalion. A.I.F.
Lieut. Col. A.J. SIMPSON.	56th Battalion. A.I.F.
Major. P. CHARLTON. M.C.	30th Battalion. A.I.F.
Major. A.C.S. HOLLAND.	55th Battalion. A.I.F.

WAITING MEMBERS.

Major. B.A. PARK.	32nd Battalion. A.I.F.
Major. R.O. COBEY.	55th Battalion. A.I.F.
Captain. L.K. STEVENSON.	18th A.A.S.C.

JUDGE ADVOCATE.

Captain CAMPBELL JOHNSTON, Royal Sussex Regiment has been appointed Judge Advocate.

The accused will be warned and all witnesses duly required to attend.

The proceedings will be forwarded to Headquarters. 5th Australian Division.

Signed this nineteenth day of December 1917.

Signed. J.T.Hobbs.

Major General.
Commanding, 5th Australian Division.

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5TH. AUSTRALIAN DIVISION.

ROUTINE by ORDERS

Brigadier-General E. TIVEY, C.B., D.S.O., V.D., Commanding
5th. Australian Division.

Headquarters,
21.12.17.

GENERAL STAFF.

N I L.

ADJUTANT AND QUARTERMASTER GENERAL'S BRANCH.

1796. DIVISIONAL COMMAND:

During the absence of Major-General J.T. HOBBS, C.B., V.D., the
Division will be administered by Brigadier-General E. TIVEY, C.B., D.S.O.,
V.D.

1797. ORDERS:

Attention is directed to:-

- General Routine Orders 2842 - 3005
- Second Army Orders 1353 - 1527
- 1st ANZAC Orders 481 - 525
- A.I.F. Orders 968 - 1024, Together with Lists 260 - 272,
Appointments, Promotions etc. and
Extracts from "London Gazette".

Special attention is directed to :-

- General Routine Orders 2992 - Cartridge S.A.A. .303 inch Blank.
- Second Army Orders 1464 - Army Routine Orders.
- 1467 - Dress.
- 1470 - Economy in the use of Paper.
- 1485 - Paste for Musketry Targets.
- 1503 - Remounts.
- 1504 - Protection of Water Supply Systems against
Frost.
- 1510 - Baths and Laundries.

1798. SHOOTING AT GAME:

All ranks are forbidden to shoot at any game or other animals
whilst in this area.

1799. A.I.F. PERSONNEL WITH IMPERIAL UNITS:

Formations and Units will submit to Divisional Headquarters, not
later than noon on 25th instant, nominal roll of all N.C.O's and men
who are at present detached for duty with Imperial Units.

1800. DIVISIONAL MACHINE GUN OFFICER: T.C.M.

During the absence of Major T.R. MARSHMAN, D.S.O., (D.F.G.O.) on
duty, Major A.H. FLIGHT will perform the duties of D.M.G.O.

1801. PAY:

Pay for members of the Division whilst in this area can only be
drawn through the Divisional Paymaster and not through the Paymaster
A.I.F. BRULOGNE. The attention of all ranks is to be drawn to this.

1802. MEDICAL REPORTS.

From recent correspondence, it has been noticed that there is a
tendency on the part of various C.O's. to express their own opinion as
to the Medical fitness or otherwise of an Officer or man being reported
on/

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on. The question of a man's physical capabilities is entirely for decision by the medical authorities, and where such is in question the correspondence should be accompanied by a report from the man's regimental or other medical Officer, giving result of his medical examination.

1803. PROMOTION:

The following promotion is approved :-
25TH. AUST. MACHINE GUN COMPANY.

No. 428, C.Q.M.S. W.C. ROBINSON to be Company Sergeant-Major (Warrant Officer Class II) vice C.S.M. Miller to O.T.C. Dated 11.12.1917.

1804. CENSUS OF TYPEWRITERS, ETC.

Special attention is directed to G.R.O. 2987 regarding Censuses of Typewriting, Multi-Colour and Rotary Duplicating Machines. All formations and units in possession of such machines will render the required return direct to D.D.A.P. & S.S., General Headquarters, 2nd Echelon, immediately. No A.I.F. owned machines, outside the establishment, are to be included in this census.

1805. TIMBER:

The practice of cutting down timber in Unit areas must cease immediately.

1806. INDENTS FOR EQUIPMENT:

C.C.'s of Units will arrange that indents are submitted immediately to D.A.D.O.S. for all mobilization equipment required to complete to authorized establishment. All demands for stores "Lost" must be supported by Commanding Officers' certificates. Demands for S.B. Respirators and Containers must be rendered in triplicate.

1807. WATER CARTS:

Attention is drawn to the fact that water-carts are breaking down owing to the water tins carried on the super-structure being full when the carts are on the move. This practice must cease immediately. Super-structures must not be attached permanently, but fixed in such a manner as to allow of their being taken off quickly.

W. Smith
Colonel,
A.A. & C.M.G., 5th Australian Division.

NOTICES.

Lieut.-Colonel E.M. RALPH (D.A.A.G., 5th Australian Division) has been appointed Secretary of the Central Recreation Committee vice Captain C.R.E. JENNINGS, transferred.

A meeting of the Central Recreation Committee will be held at Divisional Headquarters at 2 p.m. on the 24th instant. Delegates should come prepared with information regarding competitions in their respective Groups.

5TH. AUSTRALIAN DIVISION.

ROUTINE by ORDERS

Brig.-General E. TIVEY, C.B., D.S.O., V.D., Commanding
5th. Australian Division.Headquarters,
27.12.17.GENERAL STAFF.

NIL.

ADJUTANT AND QUARTERMASTER GENERAL'S BRANCH.1808. CHRISTMAS GREETINGS:

The following Christmas Greetings were received by the Divisional Commander : -

From General Sir H.R. BLEDWOOD, K.C.B., K.C.S.I., K.C.M.G., C.I.E.,
D.S.O., D.C.

" Very best of good wishes for Christmas and the coming year to you and all ranks of your Division who have fought so well and done so much during this last year."

From Lieut.-General Sir Alex. GODLEY, K.C.B., K.C.M.G.

" Best Christmas wishes and good luck for 1918 from all II ANZAC to you and all ranks of your Division."

From Major-General E.G. SINCLAIR-MACLAGAN, C.B., D.S.O.

" The heartiest seasons' greetings to all ranks of 5th Australian Division from 4th Australian Division."

The above messages have been acknowledged by the Divisional Commander on behalf of all ranks, and Christmas Greetings were also sent to the other Australian Divisions.

1809. ORDERS:

Special attention is directed to : -

General Routine Order	3014 - Yukon Packs and Tumplines.
Second Army Orders	1534 - Prisoners of War.
	1535 - Soldierly Bearing.
	1536 - Wastage in Horses.
	1546 - Special Arrangements during a Thaw.
1st ANZAC Orders	538 - Decorations, Losing of.
	539 - Army Corps Routine Orders.
	543 - Rum, Issue of.

1810. PROMOTION:

The following promotion is approved : -

14th AUST. FIELD ARTILLERY BRIGADE.

No. 3315, B.Q.M.S. P.E. HORNE, 55th Battery, to be Temporary Battery Sergeant-Major (Warrant Officer Class II) vice B.S.M. Kingsbury, Commissioned. Dated 10/10/1917.

1811. TIMBER, REMOVAL OF:

Complaints have been made that wood belonging to the civil inhabitants is being removed from the forests or fields. Officers Commanding Units will take steps to warn all ranks against this, and that disciplinary action will be taken against any offenders. The cutting down of timber in Unit areas must cease immediately.

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1812. WATER:

It is reported that some Units of the Division are making use of water from springs and small streams for drinking purposes. All such water must be regarded as "Dangerous". Water from good wells (and in towns from water mains) is always available, needing usually only one scoop of chloride of lime. The practice of using any water for drinking purposes except that from wells or water mains must cease.

1813. PROTECTORS, MUZZLE:

Demands are to be submitted immediately to D.A.D.O.S. for protectors, muzzle, required to complete to requirements.

J.H. Melle
Colonel,
A.A. & C.M.G., 5th Australian Division.

NOTICES.MAGAZINE FOR A.I.F.:

Special attention is directed to Notice issued with 1st ANZAC Orders dated 24.12.17, relating to the proposed publication of a Magazine for the A.I.F. It is desired that this be brought to the notice of all ranks. Lieut. L. BUCHANAN, 31st Battalion, has been appointed Editor for this Division, and he will receive all contributions from members of 8th Infantry Brigade. Contributions from members of 14th and 15th Infantry Brigades should be sent to Warrant Officer J.P. DAVIS, 53rd Battalion, and L.Cpl. GODDARD, 15th Infantry Brigade Headquarters, respectively, who will pass them on to Lieut. BUCHANAN. Contributions from other formations and units of the Division will be sent direct to Lieut. BUCHANAN.

LOST:

Lost on the night of 17th/18th December service pattern Tin Stationery Box containing stationery etc. belonging to the 29th Battalion. Information to 29th Battalion.

MISSING:

Missing from 8th Infantry Brigade Transport Group proceeding from DRANOUTRE to DESVRES at MERRIS on the 16th/17th December Bay MARE (thick set), black points, 14.1 hands, Branded 5 S.C. on off hind hoof. Any information to 5th Aust. Div. Signal Company.

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Appendix 6

5TH. AUSTRALIAN DIVISION.

C I R C U L A R M E M O R A N D U M N O. 50.

Headquarters,
4.12.17.

Subject: SALVAGE.

The following arrangements for salvage within the Divisional Area have been adopted and should be communicated without delay to all concerned : -

1. The area within which the 5th Australian Division is responsible for the work of clearing the battlefield and for salvage generally is contained within the present Divisional boundary.
2. The Main Divisional Salvage Dump is established at M.36.c.8.2. where all salvage is handled except gun ammunition and empties such as brass shell cases and ammunition boxes; these are sent to Base direct from Ammunition Railhead DE KENNEBAK, T.3.b.
Brigades in the line will themselves establish advanced salvage dumps (from which Units can replenish immediate necessities of arms, equipment, S.A.A. and grenades) at suitable points within the Brigade area. Generally the dumps should be alongside roads for forwarding of Ordnance salvage to Main Dump, or alongside light railways for forwarding of ammunition to Ammunition Railhead.
The positions of these advanced salvage dumps will be notified to Divisional Salvage Officer. Personnel of the Salvage Company will be attached to Brigades if required to look after these advanced dumps.
All dumps will be clearly marked "SALVAGE DUMP" and will be moved as occasion requires.
3. The headquarters of the Divisional Salvage Company is at the Main Salvage Dump where the personnel is employed sorting and classifying all salvaged stores received from the outside dumps and dispatching to Base. Surplus personnel is employed collecting salvage in the Divisional area at the discretion of the Divisional Salvage Officer.
4. Advanced salvage dumps will be cleared by the Divisional Salvage Company personnel as speedily as possible. Full use will be made of empty returning lorries and G.S. wagons, and, if possible, of the light railways.
5. The Divisional Salvage Officer will advise C.R.E., C.R.A., D.A.D.O.S., A.D.M.S., S.S.O. or Signals of all serviceable or locally repairable salvaged stores and instructions will be taken from them as to their disposal. Records will be kept by the Divisional Salvage Officer so that he will be in a position at any time to give full information as to what has been accomplished in the Divisional area in regard to salvage during any particular period by each Unit.
6. Representative Officers of any Unit in the Division will be permitted to draw articles they may require from any of the dumps on giving a receipt in duplicate for any article removed. The Salvage Officer will forward the duplicate receipt daily to D.A.D.O.S.
7. All other salvaged stores surplus to foreseen requirements will be disposed of under instructions of 1st Anzac Corps Salvage Officer.
8. All Units are to be notified as to the location of advanced dumps and the men are to be induced to bring back from the front system some salvaged article. The vast sum of money thus saved may be impressed on the men by quoting the cost price of articles that appear in Divisional Orders from time to time.

BRIGADE SALVAGE OFFICER

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9. It is suggested that each Brigade in the line should detail one Officer and 20 other ranks to work in the Brigade area collecting ammunition and shell cases and removing them by returning empty ration wagons, or otherwise, to the Brigade advanced salvage dump, where Salvage Company personnel will arrange for its despatch to DE KENNEBAX. The results by the Brigade efforts will be communicated to the Divisional Salvage Officer, who will prepare a statement periodically for publication in Divisional Routine Orders, allowance being made for the number of days each Brigade is in the line, or each Brigade area being taken as the basis of effort.

10. No alternative battery positions or contents will be touched.

11. The position of any apparently effective ammunition is to be notified to Divisional Salvage Officer, who will establish liaison with C.R.A.

12. Position of dumps to be notified to Divisional Salvage Officer.

J. H. Hume

Colonel,

C.M.G., 5th Australian Division.

The headquarters of the Divisional Salvage Company is at the main Salvage Dump where the personnel is employed sorting and classifying all salvaged stores received from the outside dumps and dispatching to Base. The personnel is employed collecting salvaged stores in the Divisional area at the direction of the Divisional Salvage Officer.

Advanced salvage dumps will be cleared by the Divisional Salvage Company personnel as speedily as possible. Full use will be made of empty returning lorries and G.S. wagons, and, if possible, of the light railways.

The Divisional Salvage Officer will advise O.R.H., C.R.A., D.A.D., D.A.D., D.A.D., D.A.D. of all salvaged stores or locally responsible salvaged stores and instructions will be taken from them as to their disposal. Records will be kept by the Divisional Salvage Officer so that he will be in a position at any time to give full information as to what has been accomplished in the Divisional area in regard to salvage during any particular period by each Unit.

Representative Officers of any Unit in the Division will be permitted to draw articles they may require from any of the dumps on giving a receipt in duplicate for any article removed. The Salvage Officer will forward the duplicate receipt daily to D.A.D., D.A.D.

All other salvaged stores surplus to forward requirements will be disposed of under instructions of the Salvage Officer.

All Units are to be notified as to the location of advanced dumps and the manner to be induced to bring back from the front system salvaged articles. The vast sum of money thus saved may be impressed on the men by quoting the cost price of articles that appear in Divisional Orders from time to time.

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5th AUSTRALIAN DIVISION.

C I R C U L A R M E M O R A N D U M No. 51.

Headquarters,
22nd December 1917.

At an inspection of the transport on the occasion of the move to the present area the Divisional Commander noticed the following faults which require attention.

Separate reports on units inspected will be forwarded to O.C.'s, formations or units.

1. In many cases drivers still do not know how to salute. A number of drivers were without whips.
2. Many men were not in marching order; in some cases they were without any equipment.
3. Harness, and particularly head stails and bits, dirty or rusty.
4. A number of rifle covers were deficient.
5. Throat lashes in some cases too tight.
6. Some vehicles were in a very dirty condition.
7. Axle caps are to be kept bright.

In future, drivers deficient of whips are to be charged for same, unless good reason can be shown.

J. H. M. M. M.
Colonel,
A.A. & C.M.G., 5th Australian Division.