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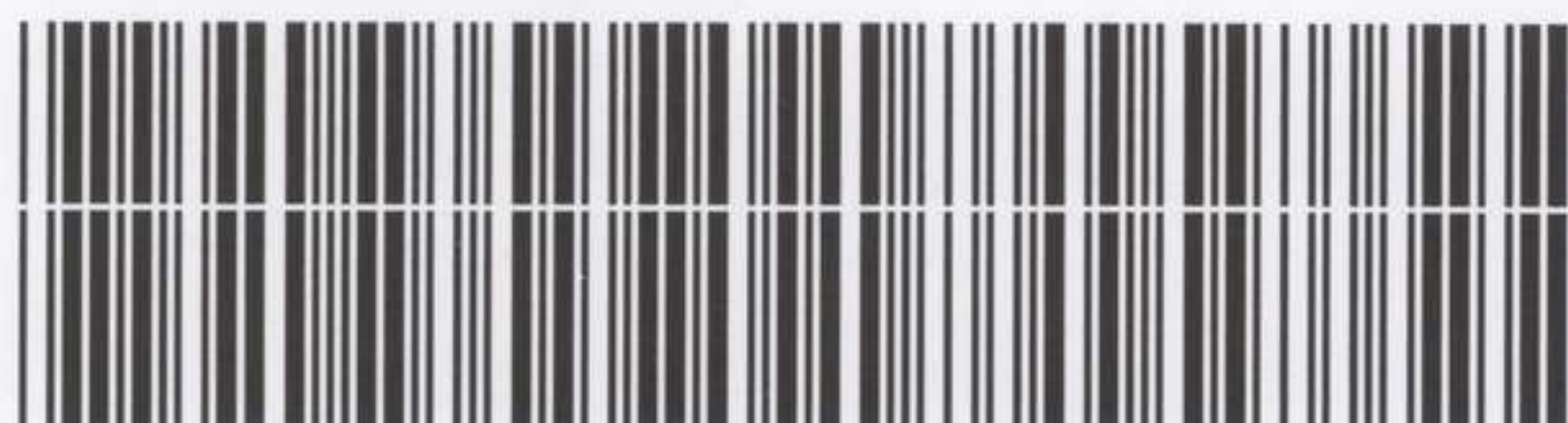
**Australian Imperial Force unit war diaries,
1914-18 War**

Medical, Dental & Nursing

Item number: 26/94/7

Title: Staff Officer, Australian Dental
Services, France

January 1918



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STAFF OFFICER.
AUSTRALIAN DENTAL SERVICES
FRANCE.

S.O. 8/1/1918

Australian Imperial Force.

WAR DIARY

OF

STAFF OFFICER AUSTRALIAN DENTAL SERVICES FRANCE

FOR

JANUARY

1918

Signature of Officer compiling

Glennville K. Satchell Capt.
for S.O. A.D.S. FRANCE.

Signature of Officer Commanding

Glennville K. Satchell Capt.
for S.O. A.D.S., FRANCE.

AUSTRALIAN IMPERIAL FORCE.

STAFF OFFICER,
AUSTRALIAN DENTAL SERVICES
FRANCE.

SC. 9/2/18

From;- S.O., A.D.S., France.
attached H.Q., Aust. Corps.

To;- D.M.S., A.I.F.,
Administrative Headquarters,
LONDON.

MONTHLY REPORT of the S.O., A.D.S., FRANCE, JANUARY 1918.

1. INSPECTIONS.

I have to report that I have carried out the under-mentioned inspections of Aust. Dental Units during the month of January 1918.

Jan. 3.	No. 5.	Locre.
" 3.	No. 37.	Dranoutre.
" 3.	No. 4.	Westhof Farm.
" 4.	No. 56.	Outersteen.
" 4.	No. 45.	Revelsberg.
" 4.	No. 4.	Westhof Farm.
" 5.	No. 5.	Locre.
" 5.	No. 37.	Dranoutre.
" 5.	No. 3.	Wyttschaete Road.
" 5.	No. 18.	Wulverghem.
" 5.	No. 24.	Pont d'Achelles.
" 5.	No. 22.	Nieppe.
" 6.	No. 29.	Trois Arbres.
" 6.	No. 41.	Zwartemolenhoek.
" 7.	No. 17.	Wimmereux.
" 8.	No. 23.	Samer.
" 9.	No. 10.	Abbeville.
" 11.	Base Depots.	Havre.
" 18.	No. 56.	Bailleul.
" 18.	No. 37.	Dranoutre.
" 18.	No. 45.	Revelsberg.
" 19.	No. 19.	Sh. 28, S, 9, d, 7, 2.
" 19.	No. 34.	Kemmel.
" 29.	No. 27.	Erzenwalle.
" 19.	No. 11.	Krabtenhof Farm.
" 21.	No. 41.	Zwartemolenhoek.
" 21.	No. 24.	Pont d'Achelles.
" 23.	No. 29.	Trois Arbres.
" 25.	No. 22.	Nieppe.

The inspections between the dates 4-1-18 and 11-1-18, inclusive, were carried out in company with Lt.-Col. Marshall, S.O., A.D.S., A.I.F., and no particular reports are furnished on that account. Itemized reports of inspections carried out subsequent to 11-1-18 are attached to this report, (Appendices 1-11).

The 2nd. Aust. Div. moved back to the Lumbres rest area two days ago and as this area is practically inaccessible by railroad and I have no establishment of transport all work with the Units of this Division will have to be carried out by correspondence during the time that the Div. is in rest---probably four weeks. I would like to concentrate more on the work done by Units when the troops are in rest, but as rest areas are usually away from the beaten track it is only now possible to get contact with the Units at the expense of several days time and under existing conditions the work arising from Units in the forward areas keeps me very busy and any opportunity to go personally into the work of the Units in rest does not arise.

arise/

The matter of transportation to meet all needs of the Aust. Dental Services in France is gone into in Part 2 of this report.

The 5th.Aust.Div. moved forward from the Samer area two days ago and I shall be able to get contact with the Units of this Division during February.

2.RETURNS.

A system of returns has been worked up which reaches in every possible direction. Copies of instructions to Dental Officers in France regarding this scheme of returns are attached herewith, (Appendices 12-15). By these returns all the work done by the Aust. Dental Units in France is centralized to this Office, the returns dovetailing one with another and each unit being a check on the other whether the Unit be in the field, on the lines of communication, or at the Base.

Graphs have been worked up at this office on numbers of men rendered dentally fit in France, cases admitted to Ambulance, D.R.S., G.C.S., or hospital, dentures, extractions, repairs, ulcerative gingivitis, etc.

This scheme has only been possible by the reducing of the Aust. Base Depots at Havre from six to two Depots and though not working as perfectly as I would like at this date the system is being whittled into perfection, which should be reached. As soon as it is going harmoniously a further return will be called for from Units in the field in respect to troops that leave the Base dentally unfit and report to Units in the field for dental treatment within a month of leaving the Base. Such a return was not immediately practicable when these instructions were issued as it would only lead to correspondence and reports that could not be traced down to the S.D.O., Aust. Base Depots, as his examination of drafts only began in mid-January and it would not be justice to hold him accountable for men drafting from the Base Depots ante-dating his taking over at that place. Such a return will be set afoot during the early days of February. These itemized returns will be forwarded to your office each week with the file of weekly dental reports together with any comments thought fit.

I have written to the D.D.M.S., Aust. Corps, asking if arrangements might be made for the Dental Officers in the Corps to send their reports direct to this Office. At present there is often delay as the reports pass through the offices of the A.Ds.M.S. and the D.D.M.S., Aust. Corps before being received here, from which no benefit to the Dental Services accrues.

3.LEAVE.

The leave roster for the Aust. Dental Services, attached Aust. Corps has been worked up and checked and necessary arrangements made with Aust. Corps "A." for controlling and issuing necessary leave and rail warrants, passes and sugar cards. Leave to the United Kingdom is given direct from this office. Leave to Paris is only given on my recommendation to the D.A.A.G., Aust. Corps. Leave to the South of France is only possible on my recommendation through the D.A.A.G., Aust. Corps, to Army Headquarters.

The leave roster shows only one Officer, (Capt. Heatley), entitled to the privilege of leave of fourteen days in February and no other Officer until April so many having had leave during January. As stated elsewhere in this report there has been a scuffle amongst the Dental Services attached to the Corps to get leave before the control of same came under the auspices of this office on the supposition that leave would be considerably curtailed if allotted to the S.O., A.D.S., France. This, if true, is erroneous as the leave has neither been curtailed nor increased except for an extra bonus allotment of two special leaves for Feb. 1st. and 7th. from G.H.Q., making fourteen leave warrants for the U.K. for the month of February. An Officer or other rank who cares to take his fourteen days leave in France

fourteen days leave either in Paris or the South of France does not reduce the allotment though, of course, this leave counts the same as if leave had been taken to the United Kingdom as far as the Officer's or O.R.'s. position on the leave roster is concerned. The reason of this is that transportation on leave in France has to be paid for from the individual pocket and there is no burden of cost of cross-Channel transportation on His Majesty's Government. No leave of fourteen days can be given within a minimum period of three months of rejoining from last leave, leave at all times being a privilege and not a right.

As referred to above I shall be able to get one officer and thirteen other ranks away during February and the circumstances that so many officers took leave during this month will be a benefit to the Mechanics and orderlies and also will ameliorate any difficulties of sending relieving officers to France during the next six weeks as no officer will be proceeding on leave during that time except Capt. Heatley and his place can be capably filled by S/Sgt. McGrath.

4. STORES.

Many indents sent in this month were exorbitant. The particular items in excessive demand were hypodermic needles, files, flask bolts, burs and sheet wax. A routine instruction to exercise the utmost economy in all stores, particularly those given to mechanics was issued on 15-1-18. Primus stoves are impossible to obtain also parts for same, particularly burners. Liquor arsenicalis is very difficult to have and the War Office has notified me that clasp wire and camph-phenique cannot be approved on any future indent. A large supply of teeth, pin and diatoric, has come to hand and the shortage that existed in the last three months of 1917 has now been overcome. A weekly return of teeth in stock and used during the week has now to be made by all Dental Officers. The quality of Ash's rubbers, particularly black, has been the cause of complaints during the month and nearly all the work done with Ash's "Excellent" alloy had to be re-done as the amalgam will not set. I have notified Medical Stores on these matters.

A return from Dental Officers attached Aust. Corps was called for on 20-1-18 in respect to the number of teeth held in each equipment. This shewed the undermentioned totals.

Upper pin incisors.	17884.
Lower " "	4898.
Upper diatoric incisors.	6486.
Lower " "	2032.
Pin bicuspid.	2137.
Pin molars.	62.
Diatoric molars and bicuspid.	32911.
Crowns, Davis, or other.	193.
Teeth unserviceable.	4034.

An explanation as to the steps taken to safeguard teeth pliers, etc., from loss was asked for from all Dental Officers in France. Some of the explanations were unsatisfactory and further steps were taken from this Office on the matter.

The matter of stores, indents etc. is gone into more generally in Part 2 of this report. Help on this matter is urgently needed at this office if the subject is to be dealt with in a thorough manner.

In connection with the abovementioned return a number of Dental Officers sent in a statement of being in possession of Davis and other crowns. These are not obtainable by indent in France so that the attention of each Officer concerned was drawn to G.R.O. 1616 which reads ; - "Dentistry of a purely cosmetic nature such as crowns, bar, and bridge-work will not be done. Officers when on leave in England can make their own arrangements for such work".

On 14-1-18 I wrote to the Officer-in-Charge, Aust. Red Cross Depot, Boulougne, asking if he would kindly refer to this office any request received at his Depot, or its branches in France, for supplies for the Aust. Dental Units in France before supplying same. A reply in accordance with the request has been received here.

5. STRENGTH.

Nominal roll at this date herewith, (Appendix 16). During the month there have been several changes of personnel of which your office has been notified in each case. On 20-1-18 Capt. Caulfield took over at the 2nd. A.C.C.S. vice Capt. Lockhart evacuated. Capt. Lockhart has been in hospital at Nice during the greater part of the month but I was informed on 28-1-18 that he had reported at No. 1 A.G.H., Rouen so I requested the A.A.G., A.I.F. to wire instructions for him to report to the Aust. Base Depots, which was effected on date of my request. Capt. Sutton took over at the 15th. Aust. Field Amb. vice Capt. Roberts evacuated, on 9-1-18. Any other details regarding personnel have been forwarded from time to time during the month. I would be glad to have a capable officer sent to the Aust. Base Depots, Havre, as soon as possible as I have not a great deal of confidence in Capt. Hall who is the second senior officer there now and in case the S.D.O. should go sick it would be essential to my system to have someone competent to take over immediately. If an officer be sent from England to the Base Depots I will move Capt. Willcox to the Aust. Reinforcement Camp, Caestre, which has made several demands for a Dental Unit lately, which demands I have enquired in to and found to be very justified. The general scheme of what is required in France as strength for the Aust. Dental Services is dealt with in Part 2 of this report.

6. ULCERATIVE GINGIVITIS.

Under the new system of returns elaborated in Appendices 12-15 of this report a far more accurate record on the treatment, prevalence and number of relapsing cases is being kept at this office.

On 24-12-17 I had the following inserted in Corps Routine Orders:-

"547. GINGIVITIS, prevention of. A number of cases of ulcerative gingivitis have been reported by the S.O., A.D.S., France, as having occurred amongst Australian troops. This complaint which effects the teeth appears to be infectious and can be transmitted from one man to another by the use of drinking vessels, smoking pipes, spoons, forks, etc., also by exchange of box respirators. Units will be warned that the exchange of these articles leads to infection and care should be taken to avoid the common use of drinking vessels, spoons, forks, etc., which should be carefully sterilized in boiling water. This also applies to Officers' Messes in which cases have occurred in which the disease has been conveyed to almost all the members. The exchange of Box Respirators in Gas Schools and in Units will be avoided as much as possible".

7. MONTHLY REPORT of S.D.O., Aust. Base Depots.

I have instructed the S.D.O., Aust. Base Depots to render a monthly report to this office on the 25th. of each month. The first is attached herewith, (Appendix 17).

In connection with the statements of men that they have had their plates taken from them whilst in C.C.S. I have written to the C.Os., 1st., 2nd., and 3rd., Aust. C.C. Stns. in re this matter and asked them to issue instructions that the men be not sent from the respective Stations without their dentures.

8. LECTURE.

At 3 p.m. on 27-1-18 I delivered a lecture "Dental Con-

siderations in France" at the Aust. Corps School for Medical Officers in Bailleul. The subject was dealt with under the following headings:-

1. Evolution of the Aust. Dental Services.
2. Present system and disposition of Aust. Dental Units in France.
3. Routine of dental treatment - drafts at the Aust. Base Depots - treatment in the field - dental fitness.
4. How an R.M.O. can obtain dental treatment for his men - dental treatment that an R.M.O. can render in the line.
5. Pay-books.
6. Class of dental treatment rendered in the field.
7. Steps taken to prevent men getting from the line to the Base for dental treatment.
8. How an R.M.O. can work in with a Dental Officer.
9. Odontalgia - dentures - pyorrhoea - ulcerative gingivitis.
10. General conclusions.

I have been requested to repeat this lecture on February 6th. next.

9. WORK ACCOMPLISHED DURING 1917.

The Aust. Dental Units in France during the year 1917 treated 177,259 cases. This averages 7120 odd for each unit for the year, or, 137 cases per week.

Considering that until May 1917 there were only 24 Units in France and for the rest of the year 25, and taking into account the fact that fifteen units are mobile, some of whom had as many as thirty changes of location during 1917 this is a worthy record.

10. WORK ACCOMPLISHED DURING JANUARY 1918.

Cases treated	11540.
Extractions.	3769.
Amalgam fillings.	2133.
Cement fillings.	1113.
Dentures.	1349.
Repairs.	1711.

These figures are for work accomplished up to and including January 26th. Over 800 extractions were done for British troops at the 2nd. A.G.C.S., 2nd. and 3rd. A.G. Hospitals. Seven Officers were on leave during a variable part of the time under consideration.

H.Q., Aust. Corps.
January 31st., 1918.

Sgd. L.B. Day Major.
S.O., A.D.S., France.

ATTACHMENTS :- 18, and Part 2 of Report.

SUGGESTIONS REGARDING ESTABLISHMENT OF AUSTRALIAN DENTAL SERVICES,
FRANCE.1. GENERAL IDEA.

This is shewn on attached blue-print. The pros and cons are dealt with below in the "Particular Idea". Suggestions that have been put forward from time to time from various sources are gone into therewith and reasons given for arriving at the conclusions laid out in the "General Idea". The whole is viewed as the fruit of twelve months experience as S.O., A.D.S. and the conclusions and suggestions put forward at this date embody the subject in entirety.

2. PARTICULAR IDEA.

A. Appointment of a Staff Captain Australian Dental Services, France, and reasons in extenso leading to this suggestion. This Officer would need to have had some experience as a Dental Officer in the field to be of real value to the S.O., A.D.S., France. The S.C., D.S. may hold the rank of Lieutenant, Captain, or Major, the parallel cases cited being those in Divisional Staffs where a Lieutenant or Major may be a Staff Captain. If such an Officer were appointed he would need to be attached Headquarters Australian Corps.

1. The idea of appointing a Senior Dental Officer to each Division is not recommended and is not practicable. He would not have enough work to occupy himself if his duties were purely administrative and the idea of his having a Unit of his own to render dental treatment at Divisional Headquarters would not be tolerated by Division. Division Headquarters does not want parades of men reporting daily when enemy observation from kite-balloons and enemy aircraft is upon them and the roads leading to Division Headquarters along which the men would have to pass. Divisions say they have enough attached Officers as it is. The appointment of a Senior Dental Officer to each Division would inappreciably lessen the work of the S.O., A.D.S., France. More than four dental Units per Division is not necessary, for compulsory dental treatment can never be instituted in the field as the men are engaged in far more important duties in the line and are only accessible to a proportionate extent when out of the line and in rest. With a Unit attached to Div. H.Q. there would be frequent lack of accommodation to work, especially when Division is forward. The burden of correspondence, reports, returns, leave, transfers, evacuations, replacements, stores, equipment, the conduct, inspections, and general work of all Dental Units in France is regulated by the S.O., A.D.S., France from H.Q. Australian Corps. The appointment of a Senior Dental Officer to each Division would not relieve these responsibilities to any noticeable extent and would not help to centralize matters, centralization being essential to the administration of the scattered Dental Units as shewn on the "General Idea". Further, the appointment of a Senior Dental Officer to Division would not be workable as there is no assurance that the Div. Artillery will remain with the Division. Frequently the Div. Artillery goes to rest at a place sixty or more miles from the Division

or the opposite may occur and the infantry go out to rest and leave the Division Artillery in the line. In the above views I am supported by the A.D.M.S. 4th. Division and the A.A.G., A.I.F.

2. The bulk of the administrative work of the S.O. A.D.S. France pertains to the Units in the field therefore any further appointment of a Senior Dental Officer on the Lines of Communication or at the Base would not improve matters.

3. The idea of appointing a Staff Captain Australian Dental Services France is put forward for the following reasons. The work thrown on the S.O.A.D.S. France has increased to such an extent that all that should be done to render perfect the Australian Dental Services cannot be done. The Units in the field should be inspected at least once in ten days and their work gone into on the spot. This is just barely possible at present owing to the pressure of office work and time occupied on returns, indents, stores, etc. and at this date the Division in rest is only accessible by correspondence. The work of checking returns, indents, etc. cannot be left to a clerk as an expert knowledge of dentistry is necessary. With the increase in the number of Dental Units in France - which is essential to the welfare of the troops - as shewn on the "General Idea", one thing or the other must suffer. Either personal inspections of the Units by the S.O. A.D.S. France cannot be carried out as they should or else correspondence and returns cannot be dealt with in a thorough manner. Further, as one Division is always in the same rest area, a journey of 120 miles is entailed in reaching these Units and returning. The work of the Units for troops in a rest area is of even greater importance than the work when the troops are forward. To visit the Units in the rest area now entails four days at least away from Headquarters. If isolated Units such as the Australian Flying Corps, Tunnellers, Light Horse, etc. are to receive the dental treatment they require the continual absence from office duties of the S.O. A.D.S. France must interfere with the general running and system of the Australian Dental Services. Further, the Base and General Hospitals need inspection at least once in two months and if the allotted fourteen days leave to the S.O. A.D.S. France be taken it will be seen that the system of control gets very out of hand during his absence, as at present there is no one available with a knowledge of the Dental Services to carry on the work during absence. If a Staff Captain Dental Services were appointed the S.O. A.D.S. France would be far better equipped to carry out the routine essential to a perfect service and there would always be either the S.C. A.D.S. or the S.O. A.D.S. on duty at Headquarters to maintain the office system. There are matters that obviously cannot be held up, such as leave allotment, transfers, and replacement of personnel evacuated, and Officers proceeding on leave. The D.A.D.M.S. Aust. Corps cannot reasonably be expected to have an intimate knowledge of the Dental Services and the borrowing of a Dental Officer from a Unit to act for the S.O. A.D.S. France during any absence only renders that Unit sine vires and opens publicity to the office correspondence.

- B. A Staff Sergeant is asked for in order to take over the issue of stores, sorting of same, book-keeping necessary to same, collection and delivery of stores from railhead, return and checking of unserviceable stores etc.. Reasons for asking for same -

1. The matter of establishing a Base Depot of Dental Supplies in France in order to serve the British, Canadian, New Zealand and Australian Dental Services is before the War Office at the present time. If this be approved or not,

3.

the demands made by Australian Dental Officers for stores would have to be checked before being passed to the Base for supply just as is the case at the present time. The only advantage of such a Base Depot of Dental Supplies would be the quicker railing of stores and also the long wait - usually six weeks - now necessary for the local purchase in London of instruments not carried by the present Base Depot Medical Stores would be obviated. It could not be expected of the Officer-in-charge Base Depot Dental Stores to know whether a demand made by an Australian Dental Unit working in the field were exorbitant in any particular or not, as it is unlikely that such an Officer i/c. would have had any experience of the actual needs of an Australian Dental Unit. Such checking of indents must be made by an Officer who has actually been a Dental Officer in the A.I.F. and has an exact knowledge of what is required. Any complaint regarding exorbitant demands or non-compliance with Army Council Instructions would fall on the S.O. A.D.S. France and he should be equipped to prevent any such complaint.

2. Accurate record must be kept of all stores issued (K.R. 100). From this accurate record any succeeding indent may be checked and quantities of supplies demanded adjusted. Also the monthly inventory rendered by all Dental Officers in Australian Corps is a means to this end. The principle of allowing Dental Officers to requisition ad lib on Medical Stores as was the case previous to the appointment of the present S.O. A.D.S. France was costing the Government some hundreds of pounds annually unnecessarily. The system now in vogue of checking indents, bulking indents and requisition at stated periods through the S.O. A.D.S. France is the best system from every point of view except that the work has become too cumbersome to handle and a N.C.O. with experience in dental supplies is essential to the establishment of the S.O. A.D.S.
3. Such a Clerk in charge of stores requires rank equivalent to those with whom he will have to deal - principally Staff Sergeants.
4. The present system of using the Office of the S.O. A.D.S. France as a small depot of dental supplies has many objections, particularly when salvaged equipment and unserviceable stores are dumped there. Also the Camp Commandant objects to the transport required to move the stores - often several hundredweights of plaster of Paris - when Corps H.Q. moves. All this would be obviated by having a Staff Sergeant to handle stores at the nearest Advanced Depot of Medical Stores instead of having them delivered from railhead to H.Q. as is the case at present. All records of stores issued etc. would be kept at the Office of the S.O. A.D.S. France for purposes abovementioned.
5. The S.O. A.D.S. France should not be called upon to perform the duties of a Quarter-Master Dental Supplies. This is the work of a N.C.O. with experience in dental supplies.
6. With the increase of the number of Units in the field will come an increase in indents and an increase in the amount of supplies at present consigned from the Base Depot Medical Stores to railhead for the S.O. A.D.S. France. The work of sorting and arranging delivery of these supplies with an increased number of Units cannot be carried out with the present staff and is only carried on at the present time to the detriment of the work of the S.O. A.D.S. France.

C. Establishment of transport in the shape of one 15 Cwt. box car and driver. Reasons for asking for the same -

1. The old idea of a Maltese cart, harness, and driver for each dental Unit is exploded. Units have been in the Field in France since April 1916 and admitting that there have been certain hindrances occasionally with respect to transport the Units generally speaking have got along without a special establishment of transport of their own, consequently no special establishment of transport for each Unit is advocated at this date. Further, a Maltese cart cannot cover a great distance in a day. Units do not sometimes move for a month on end and during that time the horse would be "eating it's head off" and the driver hardly worth his rations or else the vehicle would be utilized by the Ambulance or formation to which the Unit is attached and possibly the horse overworked and sick at the time the Unit may require to move. The idea of having the Dental Orderly as driver is not practicable. Dental Orderlies have enough clerical, sterilizing, and cleaning work to do as it is as well as in many cases acting as Officer's batman and it would not be reasonable to ask a Dental Orderly to work in a stable and then come in and sterilize instruments. A motor vehicle available at a central spot such as Corps H.Q. would meet all needs for transportation of Units at present attached Field Ambulances.
2. With the increase in the allotment of Dental Units to Artillery Divisions there comes the increased need of having suitable transport available to such Units. The Artillery cannot always carry the Dental Unit and equipment when moving to an area to which ammunition has to be transported and often such moves are a long distance and over country not railroaded. Quick and economical transport is necessary. A 15 Cwt. box car shewn on the establishment of the S.O.A.D.S. France would overcome all difficulties in this direction.
3. The most important need for an establishment of transport would arise if the two mobile Units suggested in the General Idea were brought into being. The Minute idea gives full particulars of these Units which are out of the Corps area and in many cases as much as sixty or seventy miles away. That such formations as shewn in the Minute Idea need dental treatment calls for no elaboration but at present such formations are next door to inaccessible or if accessible are only so by railroad transport which means several days work lost both ways for the Dental Unit sent to render any dental treatment. The allocation of two Dental Units to attend formations shewn in the Minute Idea would not be feasible without an establishment of transport.
4. A 15 Cwt. box car and driver is advocated because a Ford Car would be too light to carry an Officer, four other ranks and 600-700 lbs. of equipment as well as the personal kits of the Unit. In going into matters with the S.M.T.O. the type of transport advocated in the Idea is considered the most suitable for the purpose. Given the box car and driver on the establishment both are obtainable by indent in France.
5. Such transport would also be available for carriage and delivery of supplies to Units from Advanced Depot Medical Stores. Box car would be an adjunct to the S.O.A.D.S. France in reaching the Rest Areas which is frequently necessary and which under present conditions takes four days away from Headquarters. There are frequently matters occurring in Units which need immediate attention and under the present system of pooling cars in the Corps garage annoying hindrances delays, and waste of time occur before one is able to obtain transport to the Unit concerned.

5.

6. The speedy transportation of Dental Officer acting as relief for another Dental Officer proceeding on leave is a matter of vital importance and calls for a form of transport being always available to the S.O. A.D.S. France.
7. Some form of transport is absolutely essential to the Dental Units in France and to the S.O. A.D.S. France in conjunction in order that duties may be efficiently carried out and the means suggested in put forward as being the best suitable to all possible needs.



3. MINUTE IDEA.

A. This shows A.I.F. formations at this date working outside the Corps area together with locations and approximate strengths. These formations would only be accessible if the idea on the establishment of transport were acted upon. Formations at present working outside the Corps Area and having access to Dental Units are not included.

<u>UNIT.</u>	<u>APPROXIMATE STRENGTH.</u>	<u>PRESENT LOCATION.</u>
3rd. A.C.C.S.	200	Near Poperinghe.
1st. Aust. Tunn. Coy.	650	1st. Army.
2nd. do	650	3rd. Army.
3rd. do	650	1st. Army.
A.E.M.M. and B. Coy.	300	Hazebrouck.
Aust. Vet. Hospital.	500	Calais.
1st. Depot Unit of Supply.	16	3rd. Army.
2nd. do	16	No. 7 Base Supply Depot.
3rd. do	16	Dieppe.
4th. do	16	Calais.
5th. do	16	3rd. Army.
6th. do	16	2nd. Army.
8th. do	16	4th. Army.
9th. do	16	Calais.
10th. do	16	Andruicq.
11th. do	16	Dunkerque.
12th. do	16	Calais.
13th. do	16	Calais.
14th. do	16	Calais.
15th. do	16	Dunkerque.
17th. do	16	Calais.
18th. do	16	5th. Army.
20th. do	16	3rd. Army.
21st. do	16	3rd. Army.
22nd. do	16	Calais.
1st. Australian Field Butchery	30	Dieppe.
2nd. do	30	Calais.
3rd. do	30	Calais.
4th. do	30	Dieppe.
2nd. Australian Field Bakery.	100	Calais.
3rd. do	100	Calais.
15th. Aust. L.R.O. Coy.	250	Ellerside.
16th. do	250	Ellerside.
35th. Aust. B.G.R.O. Coy.	250	Andruicq.
59th. do	250	do
60th. do	250	do
2nd. Sqdn. A.F.C.	200	
4th. do	200	
22nd. Corps Mtd. Regt. (2 Sqdns. A.I.F.)	250	XXII Corps.

H.Q., Aust. Corps.
January 31st., 1918.

Sgd. L. B. Day
Major.
S.O., A.D.S., France.

ATTACHMENT ;:- One Print.

WAR DIARY

OF

STAFF OFFICER,
AUSTRALIAN DENTAL SERVICES
FRANCE.

A.C. 8/1/191

STAFF OFFICER AUSTRALIAN DENTAL SERVICES
FRANCE
FOR

JANUARY

1918.

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Glenn M. Satchell Capt.
H.S.O. H. S. France.

Report on Inspection of Dental Unit No. 56. January 18th., 1918.

This Unit at that date was working temporarily attached to the 11th. Aust. Field Ambulance in Bailleul. Far too much work was presenting, particularly plate-work. The Units parading men for treatment were the 11th. Inf. Bgde. Group, (includes Engrs. and M.Gs.) 7th. Bgde. F.A., 3rd. Div. Pnrs., 11th. Field Amb., 33rd. and 34th. Btns., 3rd. Div. M.T., part of 36th. Btn. in the area, Salvage Corps, and men from 55th. Bty. R.A.A. The R.A.A. is an Australian formation under British command. At times the R.A.A. has been in the same, or an adjoining, area to an A.I.F. Division as is the case at present and was the case on the Somme part of last year. The men of this formation readily avail themselves of the A.I.F. Dental Services when in the vicinity. In order to probe into the need of dental attention to the R.A.A. I arranged that Capt. Austin would have the 55th. and, if possible, the 54th. Batteries R.A.A. paraded on the following Sunday, January 20th., and a thorough classification of all the men made. On the date in question, however, the 54th. Bty. was not available and the dental examination of the 55th. Bty. shewed the following:-

Men not examined, including Officers.	38.
Fillings.	200.
Extractions.	30.
Scaling cases.	10.
New dentures.	13.
Remodel.	1.
Repairs.	18.
Gingivitis.	2.
A. Class.	58.

The dental needs of the R.A.A. could be thoroughly coped with in the scheme of making one or two Dental Units mobile as put forward in another part of this report. The R.A.A. often are thirty or forty miles away from the Aust. Corps area as the formation does not work under A.I.F.

The reason why Dental Unit No. 56 is overpowered with work is due to the fact of my having to detail No. 46 Dental Unit from the 11th. Aust. Field Amb. for duty with the 3rd. Aust. Div. Artillery, thus the 11th. Bgde. has been nominally without a Dental Unit for some time. No. 46 Dental Unit has by no means completed the work required for the 3rd. Aust. Div. Art., but conditions have made it imperative to have this Unit returned to the 11th. Aust. Field Amb. during the last week of January.

In connection with this inspection I found a man on the dental parade in possession of a denture he had had made in private life but which had not been entered in the soldier's pay-book as "in situ", although he had been to Capt. Austin several times for dental treatment. I drew Capt. Austin's attention to this in no mean terms; likewise the Staff-Sergeant's. It seems incredible that such a thing could be overlooked after the repeated instructions on the matter to Dental Officers from this Office. I am keeping a sharp lookout on this subject in each Unit that I visit.

I wrote to the A.D.M.S., 3rd. Aust. Div. on 20-1-18 asking if he would let Capt. Austin have a memo. to dentally examine the 10th. Aust. Inf Bgde. The matter was practically arranged when the Brigade received orders to move forward. It is very difficult to get at the men in any systematic way in the field as the best laid plans go all awry at the last moment.

H.Q., Aust. Corps.
January 31st., 1918.

Sgd. L. B. Day Major.
S.O., A.D.S., France.

APPENDIX 2.

APPENDIX 2.

REPORT ON INSPECTION OF DENTAL UNIT NO. 37. JANUARY 18th. 1918.

This Unit, at the date of the inspection, was working in a billet at Dranoutre in close contact with the 1st. D.A.C. to which it is attached.

On the date of the inspection I reported No. 1466 S/Sgt. H.F. Grome of this Unit to the A.P.M., Aust. Corps, as being A.W.L. He proceeded to England on leave on 19-12-17 and at the date of writing this report has not rejoined.

On enquiring how it was that the two mechanics and orderlies were all on leave at the same time from this Unit I find that it was a prearranged affair on the part of Capt. Russell as Aust. Corps "A". informed me that he called personally in respect to the matter and S/Sgt. Morrison's leave was arranged with the Camp Commandant, Aust. Corps, which was irregular as No. 37 Unit was working with a Division and all leave at that time should have been obtained through the Division and not direct from the Corps H.Q., an officer's recommendation being necessary in any case. Capt. Murray informed me that he knew nothing about any of these three men proceeding on leave until the day of their departure.

The Dental reports from this Unit have been weak, Capt. Murray reported to me that he had only been able to get at the D.A.C. and very few of the gunners as the Div. Artillery is in the line in an inaccessible spot at present, but it is very likely that it will come out to rest shortly and in that case a Dental Unit will be badly needed with this Div. Artillery. The A.D.M.S. 1st. Aust. Div. wrote to the M. Offs. of the Brigades last month when Capt. Murray's Unit was attached from attachment to 5th. D.A.C. and notified them that the Dental Unit was in Dranoutre, but the location conditions have made it difficult for the men from the guns to get back, also the gunners are working a lot at night and sleeping in the day which mitigates their parading. I instructed Capt. Murray at the date of my inspection to again write the M. Offs. himself right away and say that he could take more work. I also instructed him to try and get every man in the D.A.C. dentally fit before the Div. goes out to rest as he will find his Unit swamped with work when the Div. moves back to a rest area. I can report at this date that Capt. Murray's returns have considerably brightened up. Once Capt. Murray has gone thoroughly through the D.A.C. I will arrange with the A.D.M.S. of the Div. to send the Unit further forward to get contact with the gunners, if accommodation can be found, and provided the Div. does not come out to rest in the interim.

H.Q., Aust. Corps.
January 31st., 1918.

Sgd. L. B. Day Major.
S.O., A.D.S., France.



APPENDIX.3.REPORT ON INSPECTION OF DENTAL UNIT 45 - 18-1-18.

This Unit was at the date of inspection working in a hut at Revelsberg with 9th. Australian Field Ambulance. This Unit sent in a nil report for the week before last. This was due to the lack of accomodation for working. Capt. BENNETT was on leave in the South of France. The Ambulance took over a number of huts from a bombing and signalling school. Through some mismanagement the bombers and signallers did not move for several days after the Ambulance arrived and Officers and Other Ranks had to makeshift with the accomodation scarcely sufficient to hold the bombers and signallers - thus the Dental Unit had no place to work for the week. Things are going O.K. at this date and Capt. BENNETT is on duty again. The Unit is working for the 10th. Infantry Brigade and two Battalions of the 9th. Infantry Brigade (35th. and 36th.) Capt. BENNETT says the Orderly Rooms of the Battalions concerned have been notified of his return from leave and readiness to take their parades. I impressed on Capt BENNETT the need of making all men parading to him dentally fit and rendering every necessary service to each soldier, also need of entering all dentures in pay-books.

18-1-18.

Ad. L. B. Day
.....Major,
B.O., A.D.S., FRANCE.



APPENDIX.4REPORT ON INSPECTION OF DENTAL UNIT NO.19. JANUARY 19th.,1918.

This Unit at the date of inspection was working in a hut at the location of the 4th. Aust. Field Ambulance at Sheet 28,S.9. d.7.2., (near Bailleul). The Ambulance is the Divisional Rest Station. A Unit is always necessary at the D.R.S. though the parades are not always large but there is always a number of sick men in the Station that need dental attention and it is an excellent opportunity at reaching a number of men who would not otherwise be accessible. The Unit is working for men from the 4th., 12th., and 13th. Inf. Bgdes. as well as a few R.G.A. men from some lines in the vicinity. Whilst a man is a patient in the D.R.S. it is an opportune occasion to render him dentally fit and an instruction to this effect has been issued and is now in operation.

The work of this Unit has been lately hampered by the Officer being on leave and by Army instructions for the Ambulance to be ready at one hour's notice to move off. This was while the 4th. Aust. Div. was on the Cambrai front.

I went into matters re dentally fit men with Captain Finlay also re entries in pay-books. Work in this Unit is now running along smoothly. I pointed out the need of running vulcanite to the incisal edge of teeth on dentures whenever possible to both Capt. Finlay and the Staff-Sergeants. The hut in which the Unit was working was neat and clean. Time of visit 10 a.m.,.

H.Q., Aust. Corps.
January 31st., 1918.

Agd. L. B. Day Major.
S.O., A.D.S., France.

APPENDIX 5.REPORT ON INSPECTION OF DENTAL UNIT NO.34. JANUARY 19th., 1918.

This Unit at the date of inspection was working in a hut at the location of the 13th. Aust. Field Ambulance at Kemmel. The Unit has plenty of work presenting and is being kept more than busy. The Unit is working practically exclusively for the troops of the Brigades of the 4th. Aust. Division.

On 15-1-18 I wrote asking the A.D.M.S., 4th. Aust. Divn. to instruct Capt. Forster to render more permanent work as his reports shewed a predominance of cement fillings.

The hut in which this Unit was working was not tidy. I spoke to Capt. Forster about this. The orderly of this Unit, Pte. Mildern, is practically useless but as he genuinely suffers from rheumatism is not fit for discharge to the Base Depots as a bearer.

I instructed Capt. Forster about rendering all men dentally fit that paraded to his Unit. In this connection please see routine instructions issued to all Dental Officers in France regarding this matter, (attached to this file). I also instructed Capt. Forster and the S/Sgts. about protecting the incisal edge of anterior teeth with vulcanite whenever possible in order to lessen the amount of repair work in the future.

It is certainly difficult to keep a hut tidy in the field as often the Officer and the Mechanics have to work alongside of one another in the same hut due to the makeshift accommodation frequently available in the field and in wet weather the room becomes littered with mud and pieces of plaster. The tables and instruments of this Unit left nothing to be desired. Capt. Forster explained that the Orderly had lately become so useless that he does a good deal of the orderly's work himself. As this Orderly is unsatisfactory with this Unit he would ipso facto be the same with another and I advised Capt. Forster to get him evacuated on the next occasion he goes sick with rheumatism.

H.Q., Aust. Corps.
January 31st., 1918.

Sgd. L. B. Day Major.
S.O., A.D.S., France.



APPENDIX.6.REPORT ON INSPECTION OF DENTAL UNIT NO. 27. 19-1-18.

This Unit, nominally attached 12th. Australian Field Ambulance, was working in the ruins of a brewery at Erzenwelle as there was no accomodation further up the road at the Advanced Dressing Station, Voomerzeele.

The Acting C.O. reported to me that he had always been thoroughly satisfied with Capt. MELDRUM'S work and that he was an industrious Officer. The reports from this Unit have been weak lately and I called for an explanation of the large number of temporary fillings done by the Unit. I am informed that the Ambulance was under orders for the whole month of December last to be ready to move at an hour's notice. This was when the 4th. Division was on the Cambrai Front. For this reason the bulk of the dental equipment had to be kept packed up and only necessary and temporary work was done. The Unit at date of inspection was having parades from the trenches and 13th. Inf. Brigade and was being kept reasonably busy. I instructed the Officer and mechanics about working vulcanite closer to the incisal edges of teeth on dentures in order to lessen the number of repairs presented to Units. I also went into the matter of endeavouring to make dentally fit all men parading. Written instructions in connection with this are contained in another part of this report. I drew Capt. MELDRUM'S attention to the fact that more permanent fillings must be done in lieu of the large number of cement fillings shewn in his report.

S/Sgt. DOREIAN of this Unit is reported to me as unsatisfactory. He has been paraded to the C.O. of the Ambulance and reprimanded. He is the type that works hard when there is anything to be gained but otherwise rests on his oars. He was promoted S/Sgt. Dental Mechanic before I took over in France. The time is not ripe to move him at present.

I went into the matter of signing up pay-books for dentures supplied. There seems to be a little laxity all around at the present time in this direction and I am dealing with the subject in each Unit I visit.

31-1-18.

L. B. Day
.....Major,
S.O., A.D.S., FRANCE.



REPORT ON INSPECTION OF DENTAL UNIT NO. 11. 19-1-18-

This Unit was working in a hut in the D.A.C. lines at Sheet 28 M. 2 3.d. 6. 8. (near Locre). S/Sgt. McGRATH on leave. Very fair parades presenting and Unit treating 13th. L.H. (Corps troops billeted in Locre) as well as 4th. Div. Artillery. Capt. HEATLEY reports that ulcerative gingivitis is practically nil in the 4th. Div. Artillery. This occasioned him some surprise when he took over after being at the Base. This is another point confirming the general opinion that Artillery--mens' mouths and teeth are better cared for than infantry-mens'. The C.O. 4th. D.A.C. reported that Capt. HEATLEY had always been an exemplary Officer and had done very good work to the satisfaction of all concerned.

I went into the matter of rendering all men parading dentally fit and pointed out the need of protecting incisor teeth with vulcanite whenever possible - also impressed necessity for entering all dentures supplied or in situ in the soldier's pay-book. Capt. HEATLEY assured me he carried out this Office instructions to that effect.

The A.F.C. (2 Squadrons) near Arras have written an ~~un-~~ official letter saying that a number of their men are in need of dental attention (particularly broken dentures) and that the services of a dentist for a few days to adjust matters would be very valuable. I am arranging for the A.F.C. to have Capt. Heatley and S/Sgt. NEATE for a few days to do the work provided the A.F.C. send a car to transport personnel and equipment to and from Arras. A.D.M.S. 4th. Div., D.D.M.S. Aust. Corps, and A.A.G. A.I.F. concur. The matter has to be done sub rosa as my experience is that if Army gets possession of an Australian Dental Unit it is more than difficult for me to get it back. The D.A.A.G. A.F.C. writes that there is an English Dental Officer near the Squadrons but he refuses to lend any aid to the Australians and I think we are able to look after our own in this respect.

Capt. HEATLEY will move to the waggon lines as soon as he returns from Arras in order to get closer to the men there. If any difficult work arises whilst Capt. Heatley is away the 3rd. Field Amb. is nearby and S/Sgt. McGRATH of No. 11 Dental Unit is a third year student and quite a capable operator and will return from leave by the time Capt. HEATLEY moves, so no hitch should occur.

Some weeks ago Units complained of lack of lighting equipment which is necessary in view of early darkness at this time of the year. I arranged with A.D.O.S. Aust. Corps to have D.A.D's. O.S. of Divisions supply lamps to all Units needing them. This has been done and the above Unit amongst others is being thus equipped.

31-1-18. CAPT. HEATLEY and S/Sgt. NEATE proceeded to A.F.C. with light equipment for few days duty on 27-1-18.

31-1-18.

Agd. L. B. Day Major,
S.O., A.D.S., FRANCE.

APPENDIX.8.REPORT ON INSPECTION OF DENTAL UNIT NO. 24. JANUARY 21st., 1918.

This Unit at the above date was working in a Nissen hut at the Pont d'Achelles Dressing Station. The Unit is being kept very busy and the hut was neat and tidy. No one from the Unit was on leave. This Unit has always been exemplary in every way and Capt. Fraser is a painstaking and industrious Officer. The Unit was working for troops of the 2nd. and 3rd. Aust. Divns. and also for details of the 1st. Aust. Divn., all of which are located in the vicinity

I spoke to Capt. Fraser about entries in pay-books regarding dentures supplied and explained returns required and scheme for getting as many men dentally fit as possible from the voluntary parades. This last would be a little difficult to do to any great length as the Unit is situated at present as the parades are so large it is a hard day's work to get through the work actually presenting each day.

I spoke to Capt. Fraser and the mechanics about supporting front teeth on dentures with vulcanite whenever possible. They stated that this had always been done in the Unit and actual cases in course of completion on the bench proved their words.

H.Q., Aust. Corps.
January 31st., 1918.

Agd. L. B. Day Major.
S.O., A.D.S., France



REPORT ON INSPECTION OF DENTAL UNIT NO.41 ,JANUARY 21st.,1918.

This Unit at the date of inspection was working in a hut in the lines of the 3rd. Aust. Army F.A.Bgde. at Zwartemolenhoek. Capt. Satchell had proceeded to the U.K. on leave a few hours previous to my arrival.

Since the D.A.A.G., Aust. Corps issued an instruction about a leave allotment being made to the S.O., A.D.S., France for the Dental Services attached to the Corps there has been a regular scuttle to get away on leave before this came into operation, (a delay of a couple of weeks being necessary for the compilation of particulars for a leave roster). The result of this will be that in about six months time a dozen odd Officers will come due for leave within a few days of each other and as the allotment will not allow so many Officers to proceed at the same time, (not to speak of other reasons precluding same), it will mean that several Officers will have to wait eight or nine months for their leave. The Dental Officers can only thank themselves for that as there will be leave going begging on the February allotment to this Office as things point at this date.

As the Officer-in-Charge of this Unit will be on leave for the next fourteen days there will be no surgical work done by the Unit. The Unit is working for the 7th., 8th., 9th., and 103rd. Batteries and the B.A.C., (constituting the 3rd. Aust. Army F.A.Bgde.) The denture work for the Brigade is just about finished but there is still a lot of surgical work to be done. I am issuing an instruction to Capt. Satchell on his return to his Unit to render a nominal roll of the 3rd. Army F.A.Bgde., (strength 1077), on which he is to certify that each man is dentally fit. This will be possible if the Brigade does not go into an inaccessible part of the line shortly.

I would be glad to have a full Dental Unit with equipment sent to the Corps Rest Station, (formerly the 1st. A.C.C.S.), as soon as possible as Army laid it down in sanctioning the temporary detachment of this Unit that it was to be returned to the Corps Rest Station on completion of duty with the 3rd. Army F.A.Bgde.. Army does not really care whether this Unit is returned to the Corps Rest Station as long as some Unit is there and I think it would be wisest to keep Unit No.41 for duty with the 3rd., 6th., and 12th., Army F.A.Bgdes. for reasons given to the S.O., A.D.S., A.I.F., on his visit to the field. There have been a number of cases for dental treatment evacuated from the Field Ambulances to the Corps Rest Station during the past ten days. Dental Officers proceeding on leave seem to have a proclivity for tipping a few cases to C.C.S. once they have their leave warrant in their hands and with no Unit at the Rest Station a few cases are getting past my system. This would not be the case if a new Unit were sent to the Rest Station and the appointment of a couple of relieving Officers to Units for replacement of Officers absent on leave would stop all that. In the face of Army's instruction to return Unit No.41 to the Rest Station on completion of duty with the 3rd. Army F.A.Bgde. I cannot transfer the Unit to the 6th. Army F.A.Bgde. until a Unit is sent to the Corps Rest Station and am waiting events. I would like to move Unit No.41 to the 6th. Army F.A.Bgde. about February 25th. next provided as above.

I drew the mechanics' attention to the need of running vulcanite up to the incisal edge of teeth on dentures whenever possible. The S/Sgts. of this Unit stated that in their experience Ash's diatoric fronts were more brittle than Casco teeth. My experience and information had always been to the contrary.

January 31st. 1918.
H.Q., Aust. Corps.

L. B. Day Major.
S.O., A.D.S., France.

APPENDIX 10.REPORT ON INSPECTION OF DENTAL UNIT NO. 29. 23-1-18.

This Unit is located in a well equipped hut fitted with electric light at 2nd. A.C.C.S. at Trois Arbres. Capt. CAULFIELD had only reported on 20-1-18 and was just getting into the way of things as he had come up from the Base. I went thoroughly through the instructions regarding returns to this Office, etc., with him. Copy of instruction is attached to this report. This Officer should prove excellent at the C.C.S. as his work at the Base has always shewn keenness.

No one from the Unit was on leave. I drew the attention of the Mechanics to the need of supporting all incisor teeth with vulcanite on all dentures turned out.

No. 256 S/Sgt. A.V.IBBOTSON of this Unit has rendered conspicuously devoted service and stands out from the Mechanics in France. I requested the C.O. 2nd. A.C.C.S. to submit his name to me in order that I may endeavour to obtain him a Meritorious Service Medal from the Corps, which he richly deserves.

23-1-18.

Sgd. L. B. Day
.....Major,
S.O., A.D.S., FRANCE.



APPENDIX.11.REPORT ON INSPECTION OF DENTAL UNIT NO. 22 - 25-1-18.

This Unit is working with the 5th. Australian Field Ambulance at a School at Nieppe. Capt. HARBECK, Officer-in-charge, is in the South of France on leave. The Mechanical section of the Unit is working at Nieppe but all Surgical cases are sent down to Capt. FRASER'S Unit at the Pont d'Achelles Dressing Station. There is a good deal of plate work presenting (the Unit works for troops in support lines) and I noticed that the necessary entries for dentures received were being made in soldiers' pay-books. I drew the attention of the mechanics to the need of supporting incisor teeth on dentures with vulcanite.

This Unit asked for panniers for packing equipment. Several Units already have these and I have only indented for them as the Units have demanded them. A.D.O.S. Aust. Corps has to-day asked me to find out how many panniers are required in the Corps so that all who need them may be equipped. This is being arranged.

31-1-18.

Sgt. L. B. Day
.....Major,
S.O., A.D.S., FRANCE.



APPENDIX 11A.REPORT ON DENTAL UNIT NO. 5.

In connection with this Unit I have to report that Capt. MORCOM was ordered in writing by me on 2-1-18 to furnish an inventory of the dental equipment taken over at the 3rd. Aust. Field Ambulance from Major K.V.BLOGG. He furnished an inventory shewing neither teeth nor burs. Naturally a memo. was sent asking him to explain how he and his Mechanics were carrying on their work with neither teeth nor burs in their equipment. This Officer quoted instructions in which he alleged that orders were given not to shew teeth and burs on inventories. On being requested to furnish the exact words of such an order he failed to do so and put forward a subterfuge excuse, which was regarded as highly unsatisfactory. In this connection I note from the A.D.C. Form 4 in use by Units in England that teeth and burs are not shewn on the printed form. This does not excuse Capt. Morcom as he shewed on his inventory such expendable stores as "brushes lathe, black and white," "Cones, felt" etc. In France the Unit inventory must shew absolutely every item whether expendable or unexpendable and instructions are very distinctly laid down on this matter, receipt of which instructions every Dental Officer has to acknowledge. Capt. MORCOM stated himself to be in possession of these instructions when he furnished his inventory.

31-1-18.

19d. L. B. Day
.....Major,
S.O., A.D.S., FRANCE.



Appendix 12.

APPENDIX

STAFF OFFICER,
AUSTRALIAN DENTAL SERVICES
FRANCE.

AUSTRALIAN IMPERIAL FORCE.

D.C. 3/2/56

Major K. V. BLOGG,
Senior Dental Officer,
Australian General Base Depot,
HAVRE.

The following outlines for your information and action the returns etc. required of you by this Office :-

1. WEEKLY DENTAL REPORT.

This must be rendered in duplicate on A.D.C. Form 1. and show totals of work accomplished for the week ending Saturday midnight. It must always be signed by an Officer. If there has been any factor mitigating the amount of work done for the week full particulars of such factor must be rendered in duplicate. If no work at all be done a duplicate nil return must be forwarded with explanation.

2. ITEMIZED PARTICULARS OF ALL WORK ACCOMPLISHED DURING THE WEEK.

This return need only be rendered in single copy in future. It must be legibly made out on the forms prescribed (record books, surgical and mechanical A.I.F.). This return must show the date, regimental number, name, rank, and Unit of every individual treated at your Clinic during the week. Also particulars of the dental service rendered in each case must be given. If a soldier be rendered "A. Class Dental" at your Clinic, words to this effect must be inserted in remarks column of the return. The heading of each page of the return will be made out and the totals inserted at the bottom of the page. You will initial each page of such return before forwarding same. The total figures of this return and the weekly dental report to which it should be attached, must tally.

3. NOMINAL ROLL.

A complete nominal roll of all ranks under your command must be rendered in duplicate weekly. All ranks temporarily attached for duty must be shown with full particulars and authority for temporary attachment. In the case of ranks temporarily attached a statement of the duty on which they are employed must be made.

4. TRANSFERS.

In the case of transfer or rejoining from Hospital of any ranks from your Clinic or to your Clinic you will show the following particulars weekly. Return to be in duplicate and if no transfers or rejoining have taken place a duplicate nil return is to be rendered.

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Marched out (date).
6. To where.
7. Marched in (date).
8. From where.

5. EVACUATIONS.

In the case of evacuation of any ranks from your Clinic you will show the following particulars weekly. Return to be in duplicate and if no evacuations have taken place a duplicate nil return is to be rendered.

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Date of evacuation.
6. Diagnosis.
7. To where evacuated.

6. LEAVE.

The following particulars are required of all ranks under your command respecting leave. This return is to be in duplicate and if no ranks be on leave a duplicate nil return is to be rendered.

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Date proceeded on leave.
6. Date rejoined from leave.
7. Where leave was spent (U.K., Paris, or South of France).

7. DEPOT STRENGTH.

A duplicate return shewing the undermentioned particulars must be rendered weekly. The figures should be those of the Saturday of each week.

	<u>Total strength.</u>
A.I.B.D. -----	
A.G.B.D. -----	
<u>BASE DEPOTS.</u> --	

8. DRAFTS EXAMINED.

You will be held responsible for the dental examination and dental fitness of all drafts and casuals marching in and out of the Australian Base Depots. This will be a matter of arrangement between the S.M.O., Depot M.O's., and yourself. A separate return in duplicate on this subject will be rendered weekly and signed by yourself as under.

"I certify that I have dentally examined the undermentioned number of men for the week ending midnight Saturday ---- 1918 -

Total No. of men dentally examined at A.I.B.D. -----	
" " " " " " " " A.G.B.D. -----	
" " " " " " " " -----	
Aust. Base Depots	

Of these men dentally examined I found the undermentioned dentally unfit and certify that they have been rendered dentally fit before drafting out of the Depots. (Here give the following particulars of each man or else a nil return).

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Dental treatment required to render dentally fit.

6. Entry in pay book (if any).
7. From where drafted.
8. Date of drafting from preceding camp.

Date -----Major,
S.D.O., Aust. Base Depots."

9. MONTHLY REPORT.

You will render a monthly report in duplicate to S.O., A.D.S. France. This report will embrace in general the work you have done during the month, condition of drafts, any difficulties you are encountering, any thing of interest regarding stores, personnel, suggestions you would like to put forward for the betterment of the service, remarks on capabilities of those under your command and any other items of information. This report should be forwarded on the 25th. of each month, commencing January 25th. 1918.

10. ULCERATIVE GINGIVITIS.

For the purpose of obtaining more accurate record of the prevalence of ulcerative gingivitis and if possible to trace "carriers" a separate return will be rendered each week in duplicate shewing the regimental number, rank, name and Unit of each individual under treatment at your Clinic for ulcerative gingivitis. Once a soldier's name is reported by you on this return his name will not be repeated on any subsequent return but the actual number of treatments rendered will be shown on the weekly dental report as heretofore. A duplicate nil return will be rendered if no new cases present at your Clinic during the week.

11. TROOPS TREATED.

The following particulars of troops treated will be rendered in duplicate weekly -

1. Total number of A.I.F.
2. " " " B.E.F. (except A.I.F.)
3. " " " French, Belgian, Chinese, Portuguese, Indians and others not included in paras. 1 and 2.
4. Total number of Prisoners of War.
5. Total number of civilians.

The total number thus shown must tally with the number shown in the column "cases treated" on the weekly dental report.

12. HOSPITAL CASES.

In the case of any man from the Australian Base Depots having to be admitted to Hospital solely on account of needing dental treatment particulars of his regimental number, rank, name, Unit, and details, hospital to which he is admitted, and of dental treatment required must be furnished in duplicate weekly or else a nil return in duplicate rendered.

13. MEN EVACUATED TO THE BASE FROM THE FIELD SOLELY FOR DENTAL TREATMENT.

In the case of any man being sent from any Unit in the field to the Base solely on account of dental treatment the fullest particulars must be rendered in duplicate at the earliest to this Office.

14. ACKNOWLEDGE receipt of these instructions.

H.Q. Australian Corps,
January 16th. 1918.

(Sga.) L. S. Day Major,
S.O., A.D.S., FRANCE.

Appendix 13.
AUSTRALIAN IMPERIAL FORCE.

STAFF OFFICER,
APPENDIX 13
AUSTRALIAN DENTAL SERVICES
FRANCE

DC 3/2/160

Capt. Donovan,
Dental Officer,
attd. 3rd. A.G.H. ABBEVILLE,
(thro'. C.O. 3rd. A.G.H.)

and

Capt. Henderson,
Dental Officer,
attd. 2nd. A.G.H., WIMMEREUX,
(thro'. C.O. 2nd. A.G.H.)

The following outlines for your information and action the returns etc. required of you by this Office :-

1. WEEKLY DENTAL REPORT.

This must be rendered in duplicate on A.D.C. Form 1. and show totals of work accomplished for the week ending Saturday midnight. It must always be signed by an Officer. If there has been any factor mitigating the amount of work done for the week full particulars of such factor must be rendered in duplicate. If no work at all be done a duplicate nil return must be forwarded with explanation.

2. ITEMIZED PARTICULARS OF ALL WORK ACCOMPLISHED DURING THE WEEK.

This return need only be rendered in single copy in future. It must be legibly made out on the forms prescribed (record books, surgical and mechanical, A.I.F.). This return must show the date, regimental number, name, rank, and Unit, of every individual treated during the week. Also particulars of the dental service rendered in each case must be given. If a soldier be rendered "A class Dental" at your Clinic, words to this effect must be inserted in remarks column of the return. The heading of each page of the return will be made out and the totals inserted at the bottom of the page. You will initial each page of such return before forwarding same. The total figures of this return and the weekly dental report to which it should be attached, must tally.

3. NOMINAL ROLL.

A complete nominal roll of all ranks under your command must be rendered in duplicate weekly. All ranks temporarily attached for duty must be shown with full particulars and authority for temporary attachment. In the case of ranks temporarily attached a statement of the duty on which they are employed must be made.

4. TRANSFERS.

In the case of transfer to or from your Unit of any ranks or in case of any ranks rejoining your Unit from Hospital you will show the undermentioned particulars. Return to be in duplicate and if no transfers or rejoining have taken place a duplicate nil signed return is to be rendered.

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Marched out (date).
6. To where.
7. Marched in (date).
8. From where.

5. EVACUATIONS.

In the case of evacuation of any ranks from your Unit you will show the following particulars weekly. Return to be in duplicate and if no evacuation has taken place a duplicate nil signed return is to be rendered.

1. Regimental number.
2. Rank.

3. Name.
4. Unit.
5. Date of evacuation.
6. Diagnosis.
7. To where evacuated.

6. LEAVE.

The following particulars are required of any member of your Unit respecting leave. This return is to be in duplicate and if no ranks be on leave a duplicate nil signed return is to be rendered.

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Date proceeded on leave.
6. Date rejoined from leave.
7. Where leave was spent (U.K., Paris, or South of France).

7. DENTAL FITNESS.

Every endeavour must be made to render all A.I.F. troops parading to your Unit dentally fit. The entire personnel of the Unit to which you are attached should be called up as soon as convenient and mouths and teeth thoroughly overhauled. Particular attention must be given to the insertion in soldier's pay-book of all dentures supplied or in situ. A.I.F. N.C.O's. and men refusing dental treatment should have words to that effect inserted in their pay-book. A soldier presenting for one filling and requiring several others, for example, must be impressed with the need of having same done and arrangements made accordingly by you. Every effort must be bent towards completing all necessary fillings treatments, and dentures. In the case of personnel on the strength of or attached your Hospital you will render a separate return in duplicate each week shewing the number, rank, name, and unit of such personnel that you have rendered dentally fit. This will be rendered on the prescribed form for surgical and mechanical dental service A.I.F. and if no personnel so included are rendered dentally fit by you during the week a duplicate nil return will be forwarded. In the case of N.C.O's. and men who are members of the A.I.F. not on the strength nor attached your Hospital you will render the return in conformity with para. 2 sub-para.5 of these instructions.

8. ULCERATIVE GINGIVITIS.

For the purpose of obtaining more accurate record of the prevalence of ulcerative gingivitis and if possible to trace "carriers" a separate return will be rendered each week in duplicate shewing the regimental number, rank, name, and unit of each individual under treatment for ulcerative gingivitis. Once a soldier's name is reported by you on this return his name will not be repeated on any subsequent return but the actual number of treatments rendered will be shown on the weekly dental report as heretofore. A duplicate nil return will be rendered if no new cases present at your Unit during the week.

9. TROOPS TREATED.

The following particulars of troops treated will be rendered in duplicate weekly -

1. Total number of A.I.F.
2. " " " B.E.F. (except A.I.F.)
3. " " " French, Belgian, Chinese, Portuguese,

3. Contd. Indians and others not included in paras. 1 and 2.
 4. Total number of Prisoners of War.
 5. Total number of civilians.

The total number thus shown must tally with the number shown in the column "cases treated" on the weekly dental report.

10. DENTAL CASES.

All ranks parading to you for dental treatment and that have subsequently to be admitted by you or by a Medical Officer to Hospital solely on account of dental treatment must be shown on a return giving the following particulars. Return to be rendered in duplicate and if no such cases present a duplicate nil signed return is to be forwarded. Every possible endeavour must be made to keep the number of such cases at a minimum. Into this return must be embodied any case that is admitted to your Hospital from the field solely on account of dental treatment and which you yourself are called upon to treat either in the wards or at your clinic.

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Why admitted.
6. Date admitted.
7. Date discharged.
8. To where discharged.
9. If evacuated from the field say from what C.C.S. or other Unit.

11. INVENTORIES.

On the last day of each month commencing from January 31st. 1918 you will furnish to the S.O., A.D.S., France attached H.Q. Australian Corps a complete inventory of your dental equipment in single signed copy. The articles shown on this inventory must be rendered in alphabetical order under the following headings :-

1. Stores, surgical, unexpendable.
2. " " expendable.
3. Stores, mechanical, unexpendable.
4. " " expendable.

12. INDENTS.

All indents for dental supplies from Medical Stores must be mailed by you to this Office for notation and return to you before being passed to Medical Stores by you.

13. RETURNS.

All returns must be legibly written, neatly rendered and signed by the Officer-in-charge of the Dental Unit.

14. ACKNOWLEDGE receipt of these instructions.

H.Q. Australian Corps,
 January 18th. 1918.

(Sgt.) L. B. Say Major,
 S.O., A.D.S., FRANCE.

Appendix H.
AUSTRALIAN IMPERIAL FORCE.

STAFF OFFICER,
AUSTRALIAN DENTAL SERVICES
FRANCE.

O.C. 3/2/161

Capt. Caulfield,
Dental Officer,
attached 2nd. Australian Casualty Clearing Station,
(thru' G.O., 2nd. A.C.C.S.)

The following outlines for your information and action the returns etc. required of you by this Office :-

1. WEEKLY DENTAL REPORT.

This must be rendered in duplicate on A.D.C. Form 1. and shew totals of work accomplished for the week ending Saturday midnight. It must always be signed by an Officer. If there has been any factor mitigating the amount of work done for the week full particulars of such factor must be rendered in duplicate. If no work at all be done a duplicate nil return must be rendered with explanation.

2. ITEMIZED PARTICULARS OF ALL WORK ACCOMPLISHED DURING THE WEEK.

This return need only be rendered in single copy in future. It must be legibly made out on the forms prescribed (record books surgical and mechanical, A.I.F.). This return must shew the date, regimental number, rank, name, and Unit of every individual treated during the week. Also particulars of the dental service rendered in each case must be given. If a soldier be rendered "A Class Dental" at your Clinic, words to this effect must be inserted in remarks column of the return. The heading of each page of the return will be made out and the totals inserted at the bottom of the page. You will initial each page of such return before forwarding same. The total figures of this return and the weekly dental report to which it should be attached, must tally.

3. NOMINAL ROLL.

A complete nominal roll of all ranks under your command must be rendered in duplicate weekly. All ranks temporarily attached for duty must be shewn with full particulars and authority for temporary attachment. In the case of ranks temporarily attached a statement of the duty on which they are employed must be made.

4. TRANSFERS.

In the case of transfer to or from your Unit of any ranks or in case of any ranks rejoining your Unit from Hospital you will shew the undermentioned particulars. Return to be in duplicate and if no transfers or rejoining have taken place a duplicate nil signed return is to be rendered.

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Marched out. (date).
6. To where.
7. Marched in. (date).
8. From where.

5. EVACUATIONS.

In the case of evacuation of any ranks from your Unit you will shew the following particulars weekly. Return to be in duplicate and if no evacuation has taken place a duplicate nil signed return is to be rendered.

1. Regimental number.

2. Rank.
3. Name.
4. Unit.
5. Date of evacuation.
6. Diagnosis.
7. To where evacuated.

6. LEAVE.

The following particulars are required of any member of your Unit respecting leave. This return is to be in duplicate and if no ranks be on leave a duplicate nil signed return is to be rendered.

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Date proceeded on leave.
6. Date rejoined from leave.
7. Where leave was spent. (U.K., Paris, or South of France).

7. DENTAL FITNESS.

Every endeavour must be made to render all A.I.F. troops parading to your Unit dentally fit. The entire personnel of the Unit to which you are attached should be called up as soon as convenient and mouths and teeth thoroughly overhauled. Particular attention must be given to the insertion in soldier's pay-book of all dentures supplied or in situ. A.I.F. N.C.O's. and men refusing dental treatment should have words to that effect inserted in their pay-books. A soldier presenting for one filling and requiring several others, for example, must be impressed with the need of having same done and arrangements made accordingly by you. Every effort must be bent towards completing all necessary fillings, treatments, and dentures. In the case of personnel on the strength of or attached your Station you will render a separate return in duplicate each week shewing the number, rank, name, and Unit of such personnel that you have rendered dentally fit. This will be rendered on the prescribed form for surgical and mechanical dental service A.I.F. and if no personnel so included are rendered dentally fit by you during the week a duplicate nil return will be forwarded. In the case of N.C.O's. and men who are members of the A.I.F. not on the strength nor attached your Station you will render the return in conformity with para. 2 sub-para. 5 of these instructions.

8. ULCERATIVE GINGIVITIS.

For the purpose of obtaining more accurate record of the prevalence of ulcerative gingivitis and if possible to trace "carriers" a separate return will be rendered each week in duplicate shewing the regimental number, rank, name, and Unit of each individual under treatment for ulcerative gingivitis. Once a soldier's name is reported by you on this return his name will not be repeated on any subsequent return but the actual number of treatments rendered will be shown on the weekly dental report as heretofore. A duplicate nil return will be rendered if no new cases present at your Station during the week.

9. TROOPS TREATED.

The following particulars of troops treated will be rendered in duplicate weekly -

1. Total number of A.I.F.
2. " " " B.E.F. (except A.I.F.)

3. Total number of French, Belgian, Chinese, Portuguese, Indians, and others not included in paras. 1 and 2.
4. Total number of Prisoners of War.
5. Total number of civilians.

The total number thus shown must tally with the number shown in the column "cases treated" on the weekly dental report.

10. DENTAL CASES.

All ranks parading to you for dental treatment and that have subsequently to be admitted by you or by a Medical Officer to your Station solely on account of dental treatment must be shown on a return giving the following particulars. Return to be rendered in duplicate and if no such cases present a duplicate nil signed return is to be forwarded. Every possible endeavour must be made to keep the number of such cases at a minimum. Into this return must be embodied any case that is admitted to your Station from the field solely on account of dental treatment and which you yourself are called upon to treat either in the wards or at your Clinic.

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Why admitted.
6. Date admitted.
7. Date discharged.
8. To where discharged.
9. If evacuated from the field say from what Field Ambulance or other Unit.

11. INVENTORIES.

On the last day of each month commencing from January 31st. 1918 you will furnish to the S.O., A.D.S., France attached H.Q. Australian Corps a complete inventory of your dental equipment in single signed copy. The articles shown on this inventory must be rendered in alphabetical order under the following headings :-

1. Stores, surgical, unexpendable.
2. " " expendable.
3. Stores, mechanical, unexpendable.
4. " " expendable.

12. INDENTS.

All indents for dental supplies from Medical Stores must be mailed by you to this Office for notation and return to you before being passed to Medical Stores by you.

13. RETURNS.

All returns must be legibly written, neatly rendered and signed by the Officer-in-charge of the Dental Unit.

14. ACKNOWLEDGE receipt of these instructions.

H.Q. Australian Corps,
January 18th. 1918.

(Sgd.) L. B. Day Major,
S.O., A.D.S., FRANCE.

Appendix 15.
AUSTRALIAN IMPERIAL FORCE. APPENDIX 15.

STAFF OFFICER,
AUSTRALIAN DENTAL SERVICES
FRANCE.

AC. 8/1/15

Dental Officers,
attached 1st. - 15th. Aust. Fd. Ambs.,
1st. Aust. D.A.C.
4th. Aust. D.A.C.
3rd. Army Bde. A.F.A.

The following outlines for your information and action the returns etc. required of you by this Office :-

1. WEEKLY DENTAL REPORT.

This must be rendered in duplicate on A.D.C. Form 1. and shew totals of work accomplished for the week ending Saturday midnight. It must always be signed by an Officer. If there has been any factor mitigating the amount of work done for the week full particulars of such factor must be rendered in duplicate. If no work at all be done a duplicate nil return must be rendered with explanation.

2. ITEMIZED PARTICULARS OF ALL WORK ACCOMPLISHED DURING THE WEEK.

This return need only be rendered in single copy in future. It must be legibly made out on the forms prescribed (record books surgical and mechanical, A.I.F.). This return must shew the date, regimental number, rank, name, and Unit of every individual treated during the week. Also particulars of the dental service rendered in each case must be given. If a soldier be rendered "A Class Dental" by your Unit words to this effect must be inserted in remarks column of the return. The heading of each page of the return will be made out and the totals inserted at the bottom of the page. You will initial each page of such return before forwarding same. The total figures of this return and the weekly dental report to which it should be attached, must tally.

3. NOMINAL ROLL.

A complete nominal roll of all ranks under your command must be rendered in duplicate weekly. All ranks temporarily attached for duty must be shewn with full particulars and authority for temporary attachment. In the case of ranks temporarily attached a statement of the duty on which they are employed must be made.

4. TRANSFERS.

In the case of transfer to or from your Unit of any ranks or in case of any ranks rejoining your Unit from Hospital you will shew the undermentioned particulars. Return to be in duplicate and if no transfers or rejoining have taken place a duplicate nil signed return is to be rendered.

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Marched out (date).
6. To where.
7. Marched in (date).
8. From where.

5. EVACUATIONS.

In the case of evacuation of any ranks from your Unit you

will shew the following particulars weekly. Return to be in duplicate and if no evacuation has taken place a duplicate nil signed return is to be rendered.

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Date of evacuation.
6. Diagnosis.
7. To where evacuated.

6. LEAVE.

The following particulars are required of any member of your Unit respecting leave. This return is to be in duplicate and if no ranks are on leave a duplicate nil signed return is to be rendered.

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Date proceeded on leave.
6. Date rejoined from leave.
7. Where leave was spent (U.K., Paris, or South of France).

7. DENTAL FITNESS.

Every endeavour must be made to render all A.I.F. troops parading to your Unit dentally fit. The entire personnel of the Unit to which you are attached should be called up as soon as convenient and mouths and teeth thoroughly overhauled. Particular attention must be given to the insertion in soldier's pay-book of all dentures supplied or in situ. A.I.F. N.C.O.'s. and men refusing dental treatment should have words to that effect inserted in their pay-books. A soldier presenting for one filling and requiring several others, for example, must be impressed with the need of having same done, and arrangements made accordingly by you. Every effort must be bent towards completing all necessary fillings, treatments, and dentures. All men rendered dentally fit by you will be shewn weekly as outlined in para. 2 sub-para. 5. of these instructions. In the case of men parading for dentures who have not their pay-books in their possession at the time, a memo. must in all cases be sent to the C.O. of the B attalion or Unit concerned requesting the entry to be made. Dental Officers must always keep a copy of such memos.

8. ULCERATIVE GINGIVITIS.

For the purpose of obtaining more accurate record of the prevalence of ulcerative gingivitis and if possible to trace "carriers" a separate return will be rendered each week in duplicate shewing the regimental number, rank, name, and Unit of each individual under treatment for ulcerative gingivitis. Once a soldier's name is reported by you on this return his name will not be repeated on any subsequent return but the actual number of treatments rendered will be shewn on the weekly dental report as heretofore. A duplicate nil return will be rendered if no new cases present at your Unit during the week.

9. TROOPS TREATED.

The following particulars of troops treated will be rendered in duplicate weekly :-

1. Total number of A.I.F.

2. Total number of B.E.F. (except A.I.F.)
3. " " " French, Belgian, Chinese, Portuguese, Indians, and other TROOPS not included in paras. 1 and 2.
4. Total number of Prisoners of War.
5. Total number of Civilians.

The total number thus shown must tally with the number shown in the column "cases treated" on the weekly dental report.

10. DENTAL CASES.

All ranks parading to you for dental treatment and that have subsequently to be admitted by you or by a Medical Officer to Ambulance solely on account of dental treatment must be shown on a return giving the following particulars. Return to be rendered in duplicate and if no such cases present a duplicate nil signed return is to be forwarded. Every possible endeavour must be made to keep the number of such cases at a minimum. Into this return must be embodied any case that may not have paraded to your Unit but which has been admitted to Ambulance, D.R.S., C.M.D.S., etc., (as the case may be) and which you yourself are treating.

1. Regimental number.
2. Rank.
3. Name.
4. Unit.
5. Why admitted.
6. Date admitted.
7. Date discharged.
8. To where discharged.
9. If evacuated from the field say from what Field Ambulance, or other Unit.

11. INVENTORIES.

On the last day of each month commencing on January 31st. 1918 you will furnish to the S.O., A.D.S., FRANCE, attached Headquarters, Australian Corps, a complete inventory of your dental equipment, in single signed copy. The articles shown on this inventory must be rendered in alphabetical order under the following headings :-

1. Stores surgical, unexpendable.
2. " " expendable.
3. Stores mechanical, unexpendable.
4. " " expendable.

12. INDENTS.

Indents for stores will be dealt with in conformity with this Office instructions to Dental Officers dated 23-10-17.

13. RETURNS.

All returns must be legibly written, neatly rendered and signed by the Officer-in-charge of the Dental Unit. All returns will be made out as to Saturday midnight of the week.

14. TEETH.

A duplicate signed weekly return will be rendered showing as under :-

1. Date.
2. Dental Unit No.

3. No. of pin teeth in stock.
4. No. of diatoric teeth in stock.
5. No. of pin teeth used during week.
6. No. of diatoric teeth used during week.

15. ACKNOWLEDGE receipt of these instructions direct to S.O., A.D.S. France.

H.Q. Australian Corps,
January 22nd. 1918.

(Sd) L. S. Day...Major,
S.O., A.D.S., FRANCE.

APPENDIX.16.

NOMINAL ROLL OF AUSTRALIAN DENTAL UNITS IN FRANCE.

<u>Dental Unit</u> <u>No.</u>	<u>Officer-in-charge.</u>	<u>Rank.</u>	<u>No.</u>	<u>S/Sgt.</u>	<u>No.</u>	<u>Orderly.</u>	<u>Location.</u>
18	SCHOLES L.R.	Capt.	14220	Bell C.			
			14215	BELL W.	788	THOMAS W.E.	1st. Aust. Fd. Amb.
3	PONSFORD C.H.S.	"	9116	BARTON C.R.	1549	PONSFORD R.L.	2nd. do
			1670	PROVE E.H.			
5.	MORCOM G.	"	9528	McKENZIE C.S.	2625	RAMSAY R.	3rd. do
			3703	MURRAY A.			
19	FINLAY G.	"	13217	COOK W.A.	1433	SCOTT D.	4th. do
			1834	DALGARNO G.E.			
22	HARBECK L.	"	6233	PEACOCK J.W.E.	9007	GODDARD E.	5th. do
			14038	FRENCH C.H.			
4	POTTINGER H.W.	"	3263	RAY V.E.	8636	BAILEY W.R.	6th. do
			8168	BURNS H.D.			
24	FRASER R.	"	3594	ANDREA J.E.	3982	BOWERING V.H.	7th. do
			137	DeSAXE N.D.			
2	RUSE B.B.	"	15814	INGRAM L.	8046	BLOOMFIELD L.A.	8th. do
			1820	TULLOH C.A.			
45	BENNETT G.B.	"	10661	SMEDLEY E.H.	10663	DRUCE R.B.	9th. do
			10662	GODFERY E.A.			
56	AUSTIN D.	"	2770	HARDING N.	12409	McINNES J.T.	10th. do
			2649	DADLEY O.			
46	TAUNTON H.C.D.	"	13454	HEATH A.L.	13458	COOK E.T.	3rd. Aust. D.A.C.
			14217	FLEMING W.E.			

APPENDIX

<u>Dental Unit</u> <u>No.</u>	<u>Officer i/c.</u>	<u>Rank.</u>	<u>No.</u>	<u>S/Sgt.</u>	<u>No.</u>	<u>Orderly.</u>	<u>Location.</u>
27	MELDRUM F.	Capt.	14221 10665	DOREIAN A.C. HARROLD V.N.	9788	McKINLEY W.A.	12th. Aust. Fd. Amb.
34	FORSTER F.R.	"	8866 10664	ALLEN L.H. RICKEY W.T.	13323	MILDERN E.E.	13th. do
32	STEVENS H.E.	"	5665 7534	SOUFFLOT R. DAVIS C.E.	6112	COTTERILL C.M.	14th. do
23	SUTTON A.F.	"	14224 14225	RALSTON W. CASH H.R.	1095	ARMSTRONG E.	15th. do
41	SATCHELL G.K.	"	72 243	GHISHOLM A.J. WHETTON P.	15926	DAWSON S.B.	3rd. Army Bde. A.F.A.
29	CAULFIELD W.E.G.	"	256 7567	IBBOTSON A.V. PIKE J.D.	7384	WALTON H.	2nd. A.C.C.S.
37	MURRAY O.R.	"	1466 13745	CROME H.F. BARNES H.	6282	DEMPSTER W.	1st. D.A.C.
17	HENDERSON A.R.P.	"	1457 10817	GREGG B. CAMPBELL W.F.	6670	WYNTER F.G.	2nd. A.G.H.
10	DONOVAN G.T.	"	1374 1418	JONES E.W. COLLINGS W.A.I.	652	BOUTCHER J.	3rd. A.G.H.
11	HEATLEY C.P.	"	1670 14058	McGRATH T.M. NEATE C.B.	562	THOMPSON M.J.	4th. Aust. D.A.C.
	BLOGG K.V.	Major					S.D.O. A.G.B.D. HAVRE.
44			2451 2452	SNELLING J.M. SNELLING W.F.	1622	BLOOM L.	A.G.B.D.

APPENDIX

<u>Dental.</u> <u>No.</u>	<u>Unit</u>	<u>Officer i/c.</u>	<u>Rank.</u>	<u>No.</u>	<u>S/Sgt.</u>	<u>No.</u>	<u>Orderly.</u>	<u>Location.</u>
35				128 12407 15543 1742	McSHERRY G.P. PATTERSON J.H.O. HYDE A.S. TUCKER C.H.A.	15627	WELCH F.C.	A.G.B.D.
59	HALL D.S.	Capt.		323 1502 264	JOHNSTON T.E. LIVOCK E.J. SUTTON C.U.A.	9042	IRELAND F.	A.G.B.D.
1	WILCOX S.E.	"		6218 7934	ALFORD L.E. STRATFORD C.R.			A.G.B.D.

CLERICAL STAFF TO)
S.O., A.D.S., FRANCE.) No. 431 Cpl. (A/Sgt.) W.L. DUCKWORTH.

IN HOSPITAL.:-

Capt.N.E.LOCKHART, ex Aust. Dental Unit No.29.
144, S/Sgt. BEARD L., ex Aust. Dental Unit No.18.

UNDER ARREST.:-

6284.S/Sgt. E.R.HARRIS, ex Aust. Dental Unit No.5.

W.L. from 2-1-18.

1468, S/Sgt. H.F.CROME, Aust. Dental Unit No.37.

January 31st., 1918.
11p.m.

Sgt. L. E. Day Major.
S.O., A.D.S., France.

APPENDIX

16

COPY.

25-1-18.

Appendix 17.

APPENDIX 17

Australian Dental Clinic,
HAVRE.

To Major L.B.DAY,
S.O., A.D.S.,
H.Q. Aust. Corps.

Herewith Monthly Report of Australian Dental Clinic, HAVRE.

This is my first month as S.D.O. A.G.B.D. and consequently I cannot draw comparisons with previous months except by reference to records.

DRAFTS.

On the 11th. of this month Lt. Col. Marshall, S.D.O., A.I.F. accompanied by yourself made a visit of inspection to this Unit. While here he inspected a draft of 450 men from England and found 26 men requiring dental treatment. On Monday, 21st. inst. following the inspection, instructions arrived from you requiring the dental examination of all men on draft or casuals on their arrival in camp. Arrangements were made with the S.M.O. and inspections began the same day. To date the result is as follows :-

<u>Date.</u>	<u>Unit.</u>	<u>From where.</u>	<u>No. inspected.</u>	<u>No reqr. trt.</u>
21-1-18	A.G.B.D.	Casuals.	30	4
21-1-18	do	England.	23	-
22-1-18	do	Casuals.	16	7
23-1-18	do	Casuals.	20	9
23-1-18	do	England.	36	4
23-1-18	A.I.B.D.	Casuals.	46	20
24-1-18	do	Casuals.	50	25
24-1-18	A.G.B.D.	Casuals.	29	5
24-1-18	A.I.B.D.	England.	350	16
24-1-18	A.G.B.D.	England.	115	4
<u>Totals</u>			<u>709</u>	<u>74</u>

Percentage of English draft requiring treatment	4.6 %
" " Casual " " "	35 %

CONDITION OF
DRAFTS.

The above percentage indicates fairly accurately the condition of the drafts though some men require very little done and are not held up from draft. The absence of A.I.B.D. in the early part of this list was due to their Orderly Room, the M.O. sending them on parade as usual. This has been rectified. This afternoon 575 men had to be inspected with two D.O's. and as Capt. Caulfield's place is not yet filled the work at the Clinic was very much interfered with.

PAY-BOOKS.

A thing which is greatly to be noticed is the absence of the "in situ" entry in the pay-book. I have had to make numerous entries in the pay-books of men who are in possession of a denture whereas no entry ~~xxx~~ of any description appears in the pay-book.

CLERICAL
STAFF.

The inspecting and recording of all these men increases very considerably the work of the clerical staff and I have consequently made application for an increase of establishment in this department, vide my 119/1 of 21-1-18 to you.

RESULT OF
INSPECTION.

As a result of the inspections the work at this Clinic has increased though as it has not yet been going a week it is not possible to definitely compare results. The apparent fall off in attendances in recent weekly records is due to your 9/1/61 of 14-12-17 whereby men attending say four times

25-1-18.

-2-

APPENDIX 17

for a denture is counted as having attended only once. No actual falling off has occurred.

ULCERATIVE
GINGIVITIS.

The amount of U.G. is apparently falling off a little. The average time for the treatment of this condition in the Clinic is about 7 days. I have had to evacuate one chronic case to Hospital this week for proper diet.

N.C.O's.

Of the Mechanics S/Sgts. STRATFORD and LIVOCK are the best i.e. first class mechanics - of the rest most are more or less satisfactory except two, viz. S/Sgt. PATTERSON who, on account of his inefficiency was put on repairs but had to be taken off on account of unreliability. S/Sgt. JOHNSTON is a fair mechanic but he has so little interest in his work that he is unreliable. He had another application in this week.

LOSS OF
DENTURES.

Many men inform me on parade that they lost their dentures at a C.C.S. where everything was taken from them and they were too sick to look after them. Under such circumstances they can hardly be penalised. Could a circular memo be sent to C.C.S's. and such places re the care of mens' dentures.

Parades are working well except for a little inconvenience.

(SGD.) K. VALENTINE BLOGG, Major,
S.D.O. A.B.Ds., HAVRE.

*Glenn H. Kitchell Capt.
for S.O.A.D.S*

APPENDIX

Sum 4
26/94/7

STAFF OFFICER
AUSTRALIAN DENTAL SERVICES
FRANCE.

WAR DIARY

OF
SO.A.D.S. FRANCE.
for January 1918.
DENTAL REPORT, FROM Jan. 5th To Jan. 26th 1918.

APPENDIX

Dental Unit number	Unit to which attached	week ending	Number of cases examined						Cases treated.	Teeth extracted.	Anaesthetics		Number of										Dentures					Approx. number of Dentally Unit, exclusive of those waiting for Dentures	Approx. number waiting for Dentures	Remarks.	
			A.I.F.	B.E.F. (excepted A.I.F.)	French, Belgian, etc.	P.O.F.W.	Civilians	TOTAL			Local.	General.	Fillings				Scaling Cases.	Dressings	Minor Operations	Ulcerative Gingivitis	Pyorrhoea.	Crowns	Fractured, Iam. Cases.	Full Upper.	Full Lower.	Partial Upper.	Partial Lower.				Repairs
													Amalgam	Cement.	Root.	Temporary.															
18	1 st Aust. D. Sub.	5 th	71	6				77	77	42	24	1	12	16	12	7	4	6	5					1		5	1	10			Only one Sgt.
		12 th	69	11				80	80	25	18	1	21	21	8	10	4	8	6				1		3	3	16				
		19 th	54	1				55	55	12	8		10	11	6	6		4	6	1			2		4	2	44			Dental officer on leave.	
		26 th	22	2				24	24														2		6	3	9			also.	
3	2 nd Aust. D. Sub.	5 th	93	11				104	104	30	20		14	7	2		3	7	18	8	1		1		11	8	44				
		12 th	118	13				131	131	34	25		11	18	5		3	11	28	4			2	2	7	2	18				
		19 th	86	4				90	90	22	18		8	12	2		3	6	16		1				6	4	18				
		26 th	108	12				120	120	42	35		17	13	5		1	6	20	5			4		5	1	24				
5	3 rd Aust. D. Sub.	5 th	96	23	2		8	129	129	54	30		37	11	8		4	16	35	4			3		6	7	23				
		12 th	112	23	1		3	139	139	38	26		46	1	4		6	40	37	1			5	3	10	6	22				
		19 th	135	8			5	148	148	33	25		51	10	13		5	38	40	2			3	1	10	4	14				
		26 th	101	8				109	109	56	28		44	6	8		3	24	18	2					8	4	12				
19	4 th Aust. D. Sub.	5 th	80					80	80	33	29		7	2	1		8	4	7	1	7		1		2	1	20			Dental officer on leave 3 days	
		12 th	18					18	18	7	7						1	1	4				1				9			Unit moving.	
		19 th	51	2				53	53	5	4		23	10	3	1	1	12	33		1		1		6	5	5				
		26 th	70	9				79	79	10	6		20	11	5		9	12	72	1	3		2	1	8	10	13				
22	5 th Aust. D. Sub.	5 th	127	6			2	135	135	47			21	6	6	13	4	10	5	25				1	5	4	19				
		12 th	169	1				170	170	77			12	44	7	22	2	25		17		1			5	21		14			
		19 th	67	1			1	69	69	35			8	11	2	18	2	14	1		1	2	1	2	8	2	10		44		
		26 th	21					21	21														1		8	4	8		20	Dental officer on leave.	
4	6 th Aust. D. Sub.	5 th	173	3			2	178	178	38	23		20	1	9	45	4	16	19	18			2		18	9	25			Dental officer off one day	
		12 th	349	2	4		6	361	361	32	21	1	50	11	21	64	5	57	34	20	6		4	2	17	13	53				
		19 th	167	11			4	182	182	35	20		54	3	8	43	2	34	24	2	7				10	5	16				
		26 th	121	27	2		2	152	152	22	18		19	5	13	14	5	47	9	44	29		2		6	1	9				
24	7 th Aust. D. Sub.	5 th	114	5			1	120	120	20	15		12	2	2			10	2	27		1			9	3	24		15		
		12 th	69					69	69														3		44	7	39		11	Dental officer on leave.	
		19 th	116	5				121	121	18	15		22	1	1		2	7	2	4		1	2		7	3	43		14		
		26 th	202	8			3	213	213	126	85		73	5	18		6	49	18	29		6	2		20	6	36				
2	8 th Aust. D. Sub.	5 th	192		3		13	208	208	62	41		40	16	4	11	2	25	3	3		2	4		11	8	11				
		12 th	266				15	281	281	79	45		65	15	5	9	1	26		6		1	3		10	8	49				
		19 th	337				14	351	351	54	35		45	10	12	3	1	27	2	5	1	1	7	2	19	44	54				
		26 th	136		1		10	147	147	35	25		57	19	17	6		17	1	2					3		15				
45	9 th Aust. D. Sub.	5 th																												Dental officer on leave + Unit moving.	
		12 th	88					88	88	7	7			2		7	8	4	3								23				
		19 th	72	1				74	74	7	7		7	4		7	4	11	6	23	4						16				
		26 th	144	1				145	145	16	16		19	6	9	28	10	17	15	88	15	4			1		24				
26	10 th Aust. D. Sub.	5 th	36	6				62	62	4			4	6	4		2	29	4	9			1		1	2	3			Dental officer + orderly on leave.	
		12 th	69	3				72	72	37			10	16	3			11	12				1		4	2	34				
		19 th	211	3			2	216	216	60	60		48	9	15		2	80	25	15			3	1	21	6	66				
		26 th	373	2	1		2	378	378	67	47		102	12	20		13	108	29	26		2	3	1	17	2	63				
46	11 th Aust. D. Sub.	5 th	87	1				90	90	19	19		27	14	12	5		27		1					4	2	10			Unit moving	
		12 th	86					86	86	14	14		35	5	4	2	4	76							11	6	11			Unit moving.	
		19 th	114					114	114	6	6		48	14	18	3	3	53		2					10	6	8				
		26 th	72					72	72	6	5		35	10	12		1	15	24												

**STAFF OFFICER,
AUSTRALIAN DENTAL SERVICES
FRANCE.**

WAR DIARY
OF
SO, A.D.S., FRANCE.
for *January 1918*
DENTAL REPORT, FROM *5th Jan.* TO *26th Jan.* 1918.

APPENDIX

Dental Unit number	Unit to which attached	week ending	Number of cases examined						Cases treated.	Teeth extracted.	Anaesthetics		Number of										Fractured Iem. Cases	Dentures					Approx. number of Dentally Unit, exclusive of those waiting for Dentures	Approx. number waiting for Dentures.	Remarks.	
			A.I.F.	B.E.F. (excepted A.I.F.)	French, Belgian, etc.	P.O.F.W.	Civilians	TOTAL			Local.	General.	Fillings				Scaling Cases.	Dressings	Minor Operations	Ulcerative Gingivitis	Pyorrhoea.	Crowns		Full Upper.	Full Lower.	Partial Upper.	Partial Lower.	Repairs				
													Analgam	Cement.	Root.	Temporary																
	Brought forward.	6/6/49	306	14		108	7077	7077	1796	1235	3	1542	1497	429	436	208	1241	754	430	79	27	1	95	16	417	215	1209		124			
23	1st Aust. Gen. Hosp.	5/4	112			2	114	114	18	6		17	3	3	7		23	23	16				1		6	4	12		50			
		12/4	150	1		2	153	153	43	28		14	6	8	4	2	39	25	8				2		8	1	18					
		19/4	186			3	189	189	29	20		9	26	12	13	3	35	15	7				3		5	4	31		30			
		26/4	157			5	162	162	17	15		5	25	23	16		39	11	3		1		3		11	7	28		30			
41	3rd Army Bde. Hosp. 2 H.	5/4	117				117	117	8	8		47	30	6	6	3	20	6	1				1		15	8	20					
		12/4	98				98	98	20	20		38	21	8	7	7	15	11	3	1			2		7	3	17					
		19/4	89				89	89	17	17		26	15	13	12	9	31	6	2	1			1		4	2	13					
		26/4	44				44	44	3	3													1		5	1	8					
29	2nd F. C. C. S.	5/4	82	50		3	135	135	49	16		10	7	5	1	1	7	47	20				4	1	3	1	9					
		12/4	37	111		2	150	150	39	21		16	8	16	19	3	10	55	36		1						17					
		19/4	90	94		3	187	187	92	16		23	11	11	8	3	9	41	38				2		1		15					
		26/4	152	47		4	183	183	51	24		15	21	16	5		7	33	18				2		5	3	20					
37	1st Aust. D. H. C.	5/4	29				29	29	6	4		4	4		1	3	4	3									8					
		12/4	78				78	78	16	16		11	30	12	3	4	13								4	1	9					
		19/4	75		2	1	78	78	11	11		11	24	9	3	1	13	10					1		8	4	3					
		26/4	119		2	3	123	123	17	17		30	26	11	7	3	25	10	1					1	9	1	16					
11	4th Aust. D. H. C.	5/4	7				7	7	3	3							2										2					
		12/4	92				92	92	19	19		14	116	13	6		12	23	1		1		1	1	7	3	14					
		19/4	112				112	112	31	31		9	26	8	2	2	21	33	1		2		4		8	8	18					
		26/4	112				112	112	19	19		24	24	12	2	2	15	13	1				1		10	8	18					
17	2nd F. G. H.	5/4	15	149	4	4	142	172	69	33		8	18	6		9	69	33	17		2				2	2	7					
		12/4	31	159	1	10	201	201	51	34		13	44	15	2	9	68	32	15		4		4		5	5	2					
		19/4	18	192	1	6	227	227	56	46		11	34	16	1	7	46	16	26		5		1	1	13	4	13					
		26/4	38	170	10	2	228	230	57	32		10	27	8		12	34	45	45		2		2		6	6	13					
10	3rd F. G. H.	5/4	50	65	1	2	118	118	110	99	11	14	5		2	3	2	27	5	12		2	1		9	3	8	5				
		12/4	65	45	2	1	116	116	84	81	3	15	7	3		3	9	23	7	6		1	2	2	6	1	11		6			
		19/4	20	52		4	76	76	55	30	1	5	7	3		1	4	16	7	4	1	1	2	2	7	5	9	4				
		26/4	26	73		6	105	105	67	35	1	17	19	1		6	44	11		2	1		1		11	7	11	5				
44 35 37 + 1	F. G. B. S. Base.	5/4	276	1			277	277	81	36		58	32	20	148	1	45	20	87				3		31	27	29	62	32			
		12/4	331				331	331	67	39		62	53	26	146	5	46	15	165				4	1	30	25	22	83	50			
		19/4	272				272	272	92	44		79	36	20	36	3	36	13	83				5	4	27	26	27	75	63			
		26/4	370				370	370	127	44		74	56	16		7	26	22	128		1		9	1	36	32	45	151	56			
TOTALS.			10,059	1535	37	23	160	11814	11814	3250	2089	19	2241	2163	749	395	220	2013	1392	1163	105	48	5	159	30	729	419	1699	405	461		
																											Glaunceville K. Sakhell Bx1.			H.S.O. F. S. S. France		

Granville K. Satchell Capt.
U.S.A., U.S.S., France