

**AWM4**

**Australian Imperial Force unit war diaries,  
1914-18 War**

Supplies & Transport

**Item number:** 25/4/3

**Title:** Senior Mechanical Transport Officer,  
Australian Corps

March 1917



AWM4-25/4/3



## WAR DIARY

Army Form C. 2118. 16

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

or  
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HEILLY	March 1 <sup>st</sup> 1917		<p>Major A WYNYARD-JOSS who was acting O.C. "K" Ammunition Park in the absence of Major J HAMILTON returns to his Sub Park. I inspect N<sup>o</sup> 19 Supply Column with Lt. Col. A. MOON. PTE EVANS transferred to the Printing Staff from 1<sup>st</sup> Battalion. Weather fine sunny. <u>MWT.</u></p>	page 10-
HEILLY	2 <sup>3</sup> / <sub>17</sub>		<p>Received new card passes. Col W H TUNBRIDGE pass N<sup>o</sup> 14963. Capt A W HARVEY " N<sup>o</sup> 14964 to E F ASHEW " N<sup>o</sup> 14965. Inspect with Lt. Col. MOON new standings for the Supply Columns which are at present parked at RIBEMONT SUCRERIE and LA HOUSOYE, so that they should be <del>further</del> nearer Albert and their Rail Heads. Weather fine. <u>MWT.</u></p>	
HEILLY	3 <sup>3</sup> / <sub>17</sub>		<p>Usual Routine on Thursday, 27<sup>th</sup> I convene Court of Enquiry on loss of 4 motor cycles of 14 H.A.G, 1 motor cycle of 1<sup>st</sup> Aust. Field ambulance. <u>MWT.</u></p>	



## WAR DIARY

Army Form C. 2118. 100

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

or  
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HEILLY	4 <sup>3</sup> / <sub>17</sub>		Usual Routine. Weather very cold. MWT.	page 11-
HEILLY	5 <sup>3</sup> / <sub>17</sub>		Usual Routine. Weather cold. During the night about 4 inches of snow fell. MWT.	
HEILLY	6 <sup>3</sup> / <sub>17</sub>		Usual Routine. Thawing roads very bad. MWT.	
HEILLY	7 <sup>3</sup> / <sub>17</sub>		Capt A.W. HARVEY granted leave (4 days) to Paris. Snows during the night. MWT.	
HEILLY.	8 <sup>3</sup> / <sub>17</sub>		No 19 Amm Sub Park and No 19 Supply Column move out to Second Army. Weather still extremely cold. MWT.	



WAR DIARY

Army Form C. 2118.

209

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

or  
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	page 12	Remarks and references to Appendices
HEILLY	9 <sup>3</sup> / <sub>17</sub>		Routine as usual weather fine - <u>WWT.</u>		
HEILLY.	10 <sup>3</sup> / <sub>17</sub>		Routine as usual. No 5 Supply Column marches in. weather dull cold. <u>WWT.</u>		
HEILLY	11 <sup>3</sup> / <sub>17</sub>		Routine as usual. weather fine very cold. <u>WWT.</u>		
HEILLY	12 <sup>3</sup> / <sub>17</sub>		Routine as usual. weather wet cold. <u>WWT.</u>		
HEILLY.	13 <sup>3</sup> / <sub>17</sub>		2/Lieut DENVER returns for 2 days from P.D.S.T to collect material for my report on the A.M.T.C. Scheme. To see D.D.S.T Fourth Army, + "K" Supply Column. <u>WWT.</u>		



WAR DIARY

Army Form C. 2118.

206

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

OR  
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HEILLY	14 <sup>3</sup> / <sub>17</sub>		<p>Draw 580 lanes from Australian Paymaster, 1<sup>st</sup> Anzac for Imprest.                      Reassemble the Court of Enquiry on first precautions of 1<sup>st</sup> Anzac Siege Park. The Court to sit on the 16<sup>3</sup>/<sub>17</sub>.                      Weather fine. Lieut JOHNSON Court martial Officer calls has a look at small pamphlet I am having printed as a useful guide to Officers sitting on Court of Enquiries.</p> <p style="text-align: right;"><u>MWT.</u></p>	<p>Page 13-</p>
HEILLY.	15 <sup>3</sup> / <sub>17</sub>		<p>Usual routine -                      Weather fine but very dull.</p> <p style="text-align: right;"><u>MWT.</u></p>	
HEILLY	16 <sup>3</sup> / <sub>17</sub>		<p>Three N.C.O's C.S.M. PERKINS. N°2 a.a sub Park }                      C.Q.M.S. ROBINSON N°1 a.a sub Park } To sit on as                      Serg WINDRIDGE N°1 a Sup Col } candidates for                      in the A.A.S.C.</p> <p>Inspect N°56 Supply Column at RIBEMONT.                      Weather fine. Lieut DENYER reports back to his unit.</p> <p style="text-align: right;">80 S.T. front Army                      MWT</p>	



WAR DIARY  
OR  
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HEILLY.	17 <sup>3</sup> / <sub>17</sub>		<p>Australian troops enter BADAUME. Go to see A.F.G., Q Branch reference personnel etc. weather fine. Capt FORDYCE to be MAJOR dated January 30<sup>th</sup> 1917 MUT. Sunbeam on charge N°14 A.F. Ambulance.</p>	
HEILLY.	18 <sup>3</sup> / <sub>17</sub>		<p>Adjutant to inspect Ambulance at BECOURT, which had struck an engine, very badly damaged, must be evacuated. I convene a Court of Enquiry. PRESIDENT MAJOR SHIRLAW. N°1 Aust Sup Column. MEMBERS. Lieut R.H de B COOK N°6 Supply Column. 2/Lieut E. PARKER N°56 Supply Column. MUT.</p> <p>L'Corpl Swanson and Dr Ashew apply for transfer as mechanics in Aust. Flying Corps. Lt. Col MOON granted leave from 18<sup>3</sup>/<sub>17</sub> to 28<sup>3</sup>/<sub>17</sub>. Attached is appendix N°5 with regard to the formation of the Army Field Artillery Brigade Park Sections, which reduces the establishment of both an Amm Sub Park and Supply Column - A.I.F. orders received Lt. Col Moon appointed to A.I.F. anti-dated to 17-9-14. Also instructions that any date wrong in A.I.F. orders to be reported see appendix N°6.</p>	<p>N°5. N°6.</p>



## WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

## INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HEILLY	19 <sup>3</sup> / <sub>17</sub>		<p>Inspect N<sup>o</sup> 6 Supply Column - Good workshop site in Albert, all under cover.            Weather fine - <u>MWT.</u></p>	page 15.
HEILLY	20 <sup>3</sup> / <sub>17</sub>		<p>Inspect N<sup>o</sup> 2 Aust Ammunition Sub Park, + N<sup>o</sup> 1 Aust Supply Column -            Call at "K" Supply Column -            weather fine but dull - <u>MWT.</u></p>	
HEILLY.	21 <sup>3</sup> / <sub>17</sub>		<p>Committee meeting to see NCO + men for commissions in the A.S.C those of late that I have been sending up, have been sent back, owing in some cases of men having workshop experience, and <sup>Am</sup> turned down as <del>workshop</del> <sup>Road</sup> officers as the 132 Heavy Battery march out.            weather dull fine very cloudy. <u>MWT.</u></p>	



## WAR DIARY

Army Form C. 2118. 06

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

## INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HEILLY	22 <sup>3</sup> /17		<p>Received notification from S.M.T.O II Corps that we <del>was</del> are to take over all the units that are attached to II Corps e.g. A.T. Coy, Tunneling Coy etc, ring up D.D.S+T + 1<sup>st</sup> Angae "Q" who do not know anything about it, Wire S.M.T.O II Corps that have no notification of taking these units over, but will ring up as <del>and</del> soon as I have received word to do so.</p> <p>122 Heavy Battery march out.</p> <p>weather wet, sleet + very cold.</p> <p style="text-align: right;">NW1.</p>	page 16.
HEILLY	23 <sup>7</sup> /17		<p>I go to Headquarters see the A.A.G, A, Q, ref personnel, commissions transport etc.</p> <p>1/2 Lancs Heavy Battery } march out.</p> <p>1/4 West Riding Heavy Battery }</p> <p>weather fine but very windy, drizzling weather.</p> <p style="text-align: right;">NW1.</p>	
HEILLY	24 <sup>3</sup> /17		<p>Inspect "K" Siege Park at La NEUVILLE. They are preparing to move to Albert. "Q" advise regards taking over the units from II Corps to do so. weather fine very windy - Sunny</p> <p>attached in appendix N<sup>o</sup> 7 my report to IV Army on A.M.T.O scheme - NW1 - N<sup>o</sup> 7</p>	



## WAR DIARY

Army Form C. 2118. 06

Instructions regarding War Diaries and Intelligence  
Summaries are contained in F. S. Regs., Part II.  
and the Staff Manual respectively. Title pages  
will be prepared in manuscript.

or  
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HEILLY	25 <sup>3/7</sup>		<p style="text-align: right;">page 17:</p> <p>Wire received to put the clock on one hour at 11 pm on the night of 24<sup>th</sup>-25<sup>th</sup> inst. So to see B.O.C 1<sup>st</sup> Aust Division with regards the promotion of his car driver and Capt. MORGAN who is in charge of his cars. Inspects the cars the B.O.C's car a Wolseley has a very heavy body &amp; not pulling to well, also a Daimler closed car, old but is yet serviceable. Major Belfield calls and signs commission forms MT/393 which I am now sending direct to D.D.S.T. N° 6 Sup Col have received notice to move their workshops out of Albert subsequent to IV Army Headquarters moving in. Pte ELFORD transferred to S.H.T.O for Printing. The Rising Sun is temporarily stopped owing to the move forward of the line. Receive a duplicator - <u>NW.</u></p>	
HEILLY	26 <sup>3/7</sup>		<p>Evacuate my Douglas motor cycle with a broken frame. Take on strength a Triumph to complete establishment. Capt LACEY O.C N° 3 Aust Amm Sub Park calls.</p> <p style="text-align: right;">Continued -</p>	



WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

or  
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HEILLY	26 <sup>3</sup> / <sub>17</sub>		<p>page 18.</p> <p>Judging from orders received 1<sup>st</sup> Angas will shortly be moving to near BAPAUME.                      Reply to letter of 1<sup>st</sup> Angas reference Oxy-acetylene welding Plant.                      Receive wire from Army D.D.S.T that 5 lorries are awaiting distribution for the Army Field Artillery Brigade Park Sections.                      The supply lorry for the 1/1 West Riding Heavy Battery arrives - this Battery moved out of the Army 10 days previous, Lorry is sent to 33 Auxiliary M.T. Coy for disposal on the 28<sup>3</sup>/<sub>17</sub>.</p>	
HEILLY	27 <sup>3</sup> / <sub>17</sub>		<p>Weather showing very windy -                      Convene Court of Enquiry on accident to Vauxhall Car No 24229 on charge of 1<sup>st</sup> Angas                      Cpts Troop Sup Col. - LIEUT HORLE near driver taken to Hospital through the accident.                      To K<sup>o</sup> Supply Column, then to No 1 Aust Sup Col ref the <sup>225-8-10</sup> promotion of Coptl MORGAN. Draw 510 francs for Imprest account.                      See the A.A.G. L'Coopl Swanson has accident with my Sunbeam, dented the Radiator.                      Weather very windy, showing -                      K<sup>o</sup> Coige Park move from La'nuille to Albert.</p>	<p>HWT.</p>



WAR DIARY

Army Form C. 2118. 206

or

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HEILLY	28 <sup>3</sup> / <sub>17</sub>		<p>Q'ing up require to know how the lorries are detailed at present, give full particulars - Ring up later require to know what every lorry in the Corps is doing a present moment, including attached vehicles. At 10-30 pm receive detail for lorries for tomorrow all lorries including 10% off road, Lorries on Head quarters are to be sent to POZIERES Stone siding tomorrow on stone - apparently the road near Le Sars given way through heavy traffic. Send 100 lorries for this work. Send in a report to 'Q' on the state of the lorries see appendix N°8. -</p> <p>weather fine - <u>meet.</u>                      N°4 Aust Amm. Sub Park move to BAPAUME for ammunition work.</p>	<p>page 19.</p> <p>N°8.</p>
HEILLY	29 <sup>3</sup> / <sub>17</sub>		<p>To see D.D. ST reference 10% lorries off road, commissions etc. nothing definite given. To see General WHITE as to his work regards the moving of the Printing Press, General BIRDWOODS recommends to take it as we shall be probably moving to POZIERES. B Echelon. weather fine -</p> <p>Receive detail 10-30 PM. to late to give units any chance <u>meet.</u></p>	<p>10</p>



WAR DIARY

Army Form C. 2118. 06

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II and the Staff Manual respectively. Title pages will be prepared in manuscript.

or  
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HEILLY	30 <sup>3</sup> / <sub>17</sub>		<p style="text-align: right;">page 20.</p> <p>Adjutant to POZIERES + BAPPAUME to all proposed new sites. The 1<sup>st</sup> Sub Park detailed for stone to Park at Stone Siding POZIERES - N<sup>o</sup> 4 Aust A.S.P. are in BAPPAUME move in on 28<sup>3</sup>/<sub>17</sub> to be near Railhead for Ammunition work. Road is very fair order. Q. approve of my moving the standings from AVELOY to where required - these were left by N<sup>o</sup> 56 Sub Park II Corps str when they moved away. Parking ground near POZIERES very bad. In fact any where in the forward district will be hard to find good workshop sites in future - To day the remaining party found the 2 French M.P. who were blown up with the Town Hall a few days previous in BAPPAUME - Weather fine - Send to <sup>1<sup>st</sup></sup> Angas report with regards the cars in Supply Columns. see appendix N<sup>o</sup> 9 <sup>H.W.F.</sup></p>	
HEILLY	31 <sup>3</sup> / <sub>17</sub>		<p>Pte Butler granted four days leave to Paris from 29<sup>3</sup>/<sub>17</sub> to 1<sup>4</sup>/<sub>17</sub> -</p>	N <sup>o</sup> 9.



WAR DIARY

Army Form C. 2118. 06

or

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
HEILLY	31 3/17		<p>Q'ring up + require 2 lorries (very urgently) at 9 am <sup>this morning</sup> after detailing all available lorries for fatigue, the night before.</p> <p>Col moon reported back from leave on the 28<sup>3</sup>/17.</p> <p>Weather very windy + very showery.</p>	
			<p>Appendix N° 10 attached nominal roll of A.I.F., A.A.S.C., M.T Officers -</p>	N° 10
			<p>Appendix N° 11 attached statement of lorries for the month -</p>	N° 11
			<p>Appendix N° 12 attached Total mileage + Petrol for the month</p>	N° 12.
			<p>Appendix N° 13 attached Standardising the amount of stone to be carried on lorries -</p>	N° 13.
			<p>Appendix N° 14 attached Again reporting to 1<sup>st</sup> angae the position with regards cars in Divisional Supply Column.</p>	N° 14.
			<p>Appendix N° 15 attached - How personnel was furnished to complete establishment of the 3 ang (amt) field artillery Brigade Park section AC 114.</p>	N° 15.
			WWT	



WAR DIARY

Army Form C. 2118. 206

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

or INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices																																																
			<p>Appendix 16 attached. Pamphlet on Courts of Enquiry. adopted by 1st Anzac Corps (a) for whom 100 printed by Fifth Army &amp; ST for whom 150 printed 150 for S.M.T.O. one sent to each MT officer in Corps.</p> <p style="text-align: right;">page 22.</p> <p style="text-align: right;">Lt Col: S.M.T.O. 1st Anzac:</p> <p>The following is a list of work done by 1st Anzac Printing Press during the month of March.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">200 Receipts for Secret Documents</td> <td style="width: 5%;">200</td> <td style="width: 45%;">Acknowledgment Form.</td> <td style="width: 10%;">1/4 Anzac Park</td> </tr> <tr> <td>200 " " " " " "</td> <td>200</td> <td>"</td> <td>1/4 Sup Col.</td> </tr> <tr> <td>200 " " Letters</td> <td>200</td> <td>Memorandum F. S. C. M.</td> <td>Gen. Canathen</td> </tr> <tr> <td>200 Officers joined + home. Sub Park.</td> <td>300</td> <td>Issue Vouchers.</td> <td>1/4 Sup Col.</td> </tr> <tr> <td>200 Form letter O/C at Base. S.M.T.O.</td> <td>500</td> <td>Courts of Enquiry Booklet.</td> <td>S.M.T.O.</td> </tr> <tr> <td>100 Extracts from Routine Orders.</td> <td>1000</td> <td>Petrol care states.</td> <td>M.T. Units.</td> </tr> <tr> <td>100 Instructions re petrol cards.</td> <td>500</td> <td>Stock Cards.</td> <td>1/4 Sup. Col.</td> </tr> <tr> <td>200 Daily work report. Press.</td> <td>500</td> <td>Motor Transport.</td> <td>M.T. Units.</td> </tr> <tr> <td>100 Report on Premature "Q"</td> <td>300</td> <td>Stock sheets.</td> <td>No 1 adsp</td> </tr> <tr> <td>100 " " " "</td> <td>2000</td> <td>Long detail.</td> <td>M.T. Units.</td> </tr> <tr> <td></td> <td>500</td> <td>Form letter long Nos.</td> <td>S.M.T.O.</td> </tr> <tr> <td></td> <td>500</td> <td>Daily States.</td> <td>Stock.</td> </tr> </table>	200 Receipts for Secret Documents	200	Acknowledgment Form.	1/4 Anzac Park	200 " " " " " "	200	"	1/4 Sup Col.	200 " " Letters	200	Memorandum F. S. C. M.	Gen. Canathen	200 Officers joined + home. Sub Park.	300	Issue Vouchers.	1/4 Sup Col.	200 Form letter O/C at Base. S.M.T.O.	500	Courts of Enquiry Booklet.	S.M.T.O.	100 Extracts from Routine Orders.	1000	Petrol care states.	M.T. Units.	100 Instructions re petrol cards.	500	Stock Cards.	1/4 Sup. Col.	200 Daily work report. Press.	500	Motor Transport.	M.T. Units.	100 Report on Premature "Q"	300	Stock sheets.	No 1 adsp	100 " " " "	2000	Long detail.	M.T. Units.		500	Form letter long Nos.	S.M.T.O.		500	Daily States.	Stock.	16
200 Receipts for Secret Documents	200	Acknowledgment Form.	1/4 Anzac Park																																																	
200 " " " " " "	200	"	1/4 Sup Col.																																																	
200 " " Letters	200	Memorandum F. S. C. M.	Gen. Canathen																																																	
200 Officers joined + home. Sub Park.	300	Issue Vouchers.	1/4 Sup Col.																																																	
200 Form letter O/C at Base. S.M.T.O.	500	Courts of Enquiry Booklet.	S.M.T.O.																																																	
100 Extracts from Routine Orders.	1000	Petrol care states.	M.T. Units.																																																	
100 Instructions re petrol cards.	500	Stock Cards.	1/4 Sup. Col.																																																	
200 Daily work report. Press.	500	Motor Transport.	M.T. Units.																																																	
100 Report on Premature "Q"	300	Stock sheets.	No 1 adsp																																																	
100 " " " "	2000	Long detail.	M.T. Units.																																																	
	500	Form letter long Nos.	S.M.T.O.																																																	
	500	Daily States.	Stock.																																																	



Officer Commanding,  
"K" Ammunition Park.

S.I.L.T.C., I ANZAC.
No. AH/178.
Date.....

With further reference to my AH/218 dated 22nd February, 1917.

The "Pool" of lorries for Army Field Artillery Brigade, Park Section, will be formed into 3 sections, namely: -

No 3 Army (Aust:) Field Artillery Bde: Park Section		
No 6	-do-	-do-
No 12	-do-	-do-

Each Park Section will consist of:-

	<u>PERSONNEL</u>	<u>TRANSPORT</u>
<u>A.S.C.</u>	1 Sergeant	1 Motor Cycle
	1 Corporal.	8 Ammn: lorries
(a)	16 Drivers for lorries	1 Spare lorry.
	4 Spare Drivers.	
	2 Drivers for spare lorry.	
	Ammunition D <sup>o</sup> tails all for care of Ammunition (b) 8.	
	(a) Includes 1 Corporal and 1 Lance Corporal.	
	(b) Includes 1 Corporal.	

Each Army (Aust:) Field Artillery Brigade, Park Section, will have -

6 3-ton lorries to carry 75 rounds per gun for 18 18-pounders.
2 lorries (3-ton) to carry 40 rounds per gun for 6 4.5" Howitzers.

In the case of Army Field Artillery Brigades consisting of 4 6-gun 18-pounder Batteries, the Park Sections' 8 lorries will carry 75 rounds per gun for 24 18-pounders.

There will be one A.F.A. Bde, Park Section, for each A.F.A. Bde. It will be attached to the Ammunition Park of the Corps to which its Brigade is allotted and will move from one Corps to another with its own A.F.A. Bde: It will bear the same number as the A.F.A. Bde. which it is formed to supply.

Any surplus personnel or motor cycles should be either absorbed in units under your command or be returned to Base.

The allotment of Motor Lorries will be as follows:-

		<u>Peerless</u>	<u>D'mlrs</u>	<u>T'craft</u>	<u>S.Berna</u>	<u>Karrier</u>	
No 3 A. (A) F.A. Bde. P.S.	9	-	-	-	-	-	
No 6	3	6	-	-	-	-	ALBION
No 12	-	-	5	2(a)	1(a)	1(a)	
(a)	will be received at an early date.						

Please report completion (except for the 4 lorries which have not yet reported), giving W.D. Numbers, Make, Type, Carrying Capacity.

/ It is regretted -



(2).

It is regretted that it has not been possible for the types of lorries to be all the same to complete these sections, but it may be possible at a later date to straighten matters out to a certain extent by exchanging vehicles within the Corps.

Any further information that comes to hand will be forwarded to you at earliest opportunity.

18th. March, 1917.

*W. W. Sambidge*

Lieut-Colonel,  
S.M.T.O., 1st Anzac Corps.



206

Appendix No. 6

S. M. T. O.,	
I ANZAC.	
No.	<i>ac/86.</i>
Date	

*Appendix No. 6*

A. A. G., A. I. F.  
-----

I notice in your A.I.F. Orders of 13th March, 1917, that you are altering the date of officers' appointment in the A.I.F.

May I point out that I was actually appointed on the 10th. September, 1914, and left Melbourne on the 11th for Sydney and Brisbane to organize and recruit the Ammn: Park. I arrived in Sydney on the 12th and interviewed Lieut: Hamilton, Mr. Fordyce and a number of recruits. I recommended the appointment of Lieut. Hamilton and Mr. Fordyce, and their appointments were dated 13th Sept: I left for Brisbane on the 12th, arrived in Brisbane on the 13th. at 10.p.m. I interviewed there Messrs Wynyard-Joss and Harvey and recommended their appointment, and they are dated the 12th and 15th September respectively. I commenced the recruiting in Brisbane and returned to Sydney and Melbourne leaving Brisbane on the 16th. Recruiting in Sydney commenced on 16th. September.

I was naturally the first Officer appointed to the Ammunition Park and did the whole of the organizing and recommended all of the Officers for appointment, yet I am not dated until the 19th. September while my actual appointment was on the 10th. and my work started on the 11th.

As your last correction affects my status may I ask that my date of appointment may also be reviewed.

18th. March, 1917.

*W. W. M. Bridges* Lieut-Colonel,  
S.M.T.O., 1st Anzac Corps.



*War diary appendix No 2*

*Appendix No. 7*

D. A. & C. M. G.,

Fourth Army.

As instructed I beg to submit the following observations and suggestions on the A.M.T.O. scheme (in operation from the 25th. December, 1916, to the 15th February, 1917) in continuation of and supplemental to my report on its working dated the 3rd. February, 1917.

At A.M.T.O. headquarters the minimum establishment should be :-

PERSONNEL - A.M.T.O.

- 2 Officers (Captain & Subaltern)
- 1 Senior N.C.O. in charge of Office.
- 1 experienced Clerk for each Corps in Army.
- 1 Correspondence Clerk (Typist and Shorthand writer).
- 1 Registration Clerk.
- 2 Telephone orderlies (Day and Night work)
- 2 Drivers - 2 Cyclists - 3 Batmen.

TRANSPORT -

- 1 Touring Car.
- 1 Box Car.
- 2 Motor Cycles.

This Office should be provided with a typewriter and should be in direct communication with the S.M.T.O. of each Corps, each S.M.T.O. being also in direct telephonic communication with each lorry grouping in his area. If direct telephonic communication is not possible between the A.M.T.O. and each Corps S.M.T.O. - the A.M.T.O. should be provided with two telephones - very serious delays having been experienced when only one was in operation. A supply of Stationery and Printing on a liberal scale is also most essential, a large amount of Carbon Paper being used in the detail work and an exceptional number of forms having to be provided for the use of Corps and Units making their daily returns to A.M.T.O.

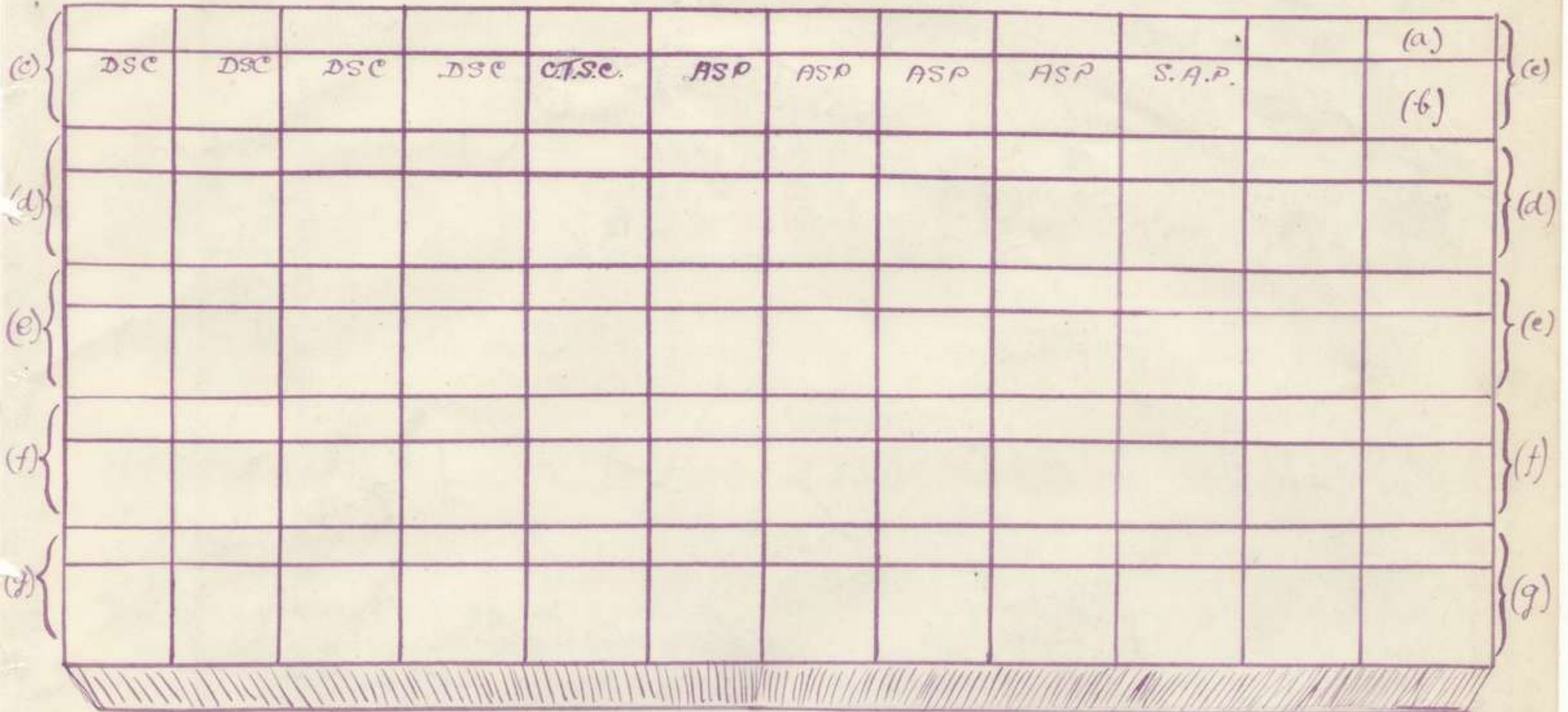
The accompanying proformas (marked "A", "B" and "C" respectively) were compiled by me and after careful revision were found most serviceable for the purpose of Units' returns, consolidated returns, and lorry details referred to later in the report. These forms have been cut down to the lowest possible limit, and necessitate one printed form only having to be filled in daily by each Unit and one consolidated return filled in daily by each S.M.T.O., thus rendering their work under this heading to an absolute minimum.

The working of the scheme as authorised by A.R.O. 376, may be shortly summarised as follows:-

All demands for transport by Corps, Army Troops or Units were due at A.M.T.O. by 4.p.m. on the day previous to that on which the transport was required. The demands were received by telephone, telegram or despatch rider - and in the former case were taken down in the form of a wire. Immediately upon receipt the same were handed to one of the Officers and allotted by him



to one of the series of pigeon holes provided for the purpose. The following diagram will explain this :-



(a) Pigeon Holes - (b) Blackboard - (c) - (c) Row of Pigeon holes and board for one Corps. Each pigeon hole is for the reception of demands proposed to be detailed on that particular Supply Column, Ammunition Sub Park or Siege Artillery Park, and the blackboard immediately beneath it indicates its Divisional Number, Location or Map Reference, and the number of lorries estimated to be available for the following day. The four rows (c), (d), (e) and (f) would be utilized for four Corps, row (g) being used for Army Units.

Example of use :- If demands for 10, 5 and 2 lorries were received, which it is proposed the 1st D.S.C. at Behencourt should carry out, the requisitions would be placed in the pigeon hole of that Unit, and the blackboard below would appear as follows, the estimated available lorries in that Unit being (say) 25, and all the figures being chalked in only:-

```

+-----+
:  No: 1 D. S. C.  :
:  BEHENCOURT    :
+-----+
:  10             25 :
:  5              :
:  2              :
:  17          8  :
+-----+

```

When both Officers are on duty, it will be found convenient for each Officer to arrange, deal with, and supervise the detail work, correspondence and returns of two Corps. They will constantly exchange views as to the best method of arranging each evening's detail and will provide for such interchange of lorries, loads or return journeys, etc. between their respective Corps as appears possible and practicable.

To each of the four detail clerks should be allotted the work in connection with one Corps only, his duty



being to receive and file that Corps' daily return, to check its accuracy, to note and queries arising or any matters requiring attention in the remarks column, to prepare and tabulate memoranda and states, to make out in triplicate the daily detail of that Corps, to be responsible for its punctual despatch by Despatch Rider and to write up the register of demands and details on the following morning.

By 6.p.m. each Corps S.M.T.O. will have sent in by Despatch Rider to A.M.T.O. the consolidated return "B", shewing the work done on the previous day and an estimate of the vehicles available for the Army on the following day. Upon its receipt the actual number of vehicles in each unit estimated as available for detailing on the following day is chalked up on the blackboard beneath that Units' pigeon hole, and if, in the example mentioned above, the first D.S.C. show only 20 available the number (25) having been overestimated prior to the receipt of the return, the figures are amended accordingly.

In practice, however, it will be found possible to approximate very nearly to the correct figures before the return comes to hand, and comparatively little alterations are necessary. This return will have been prepared by the S.M.T.O. in each Corps from the Unit return "A". The despatch Rider will wait for the detail for their respective Corps, as in practice it was found that the detail could, in ordinary circumstances, be ready by between 7.30. and 8.p.m.

The demands having been sorted out and allotted by the Officer as indicated above, are dealt with by the clerks as soon after 4.p.m. as possible, each pigeon hole being emptied in rotation, the details for each Unit being made out in triplicate on the detail slip "C", and addressed to the O.C. of that Unit. All the details (in duplicate) for one Corps are despatched together to the S.M.T.O. of that Corps and are distributed by him to the respective units, one copy being retained by A.M.T.O., one by S.M.T.O., and the third being available for the use of the Unit concerned. The greatest possible importance must be attached to the demands being received not later than 4.p.m. each day and the returns not later than 6.p.m. Delay in either case seriously prejudices the chances of the efficient working of the scheme as the detail has to be done hurriedly and it is not possible to arrange it with the necessary care so as to ensure the proper economy in transport. Units or individuals making demands cannot be too strongly impressed with the fact that if requisitions are not received by 4.p.m. their demands are treated as late demands and (unless of an urgent nature) will be put aside to be dealt with later out of any surplus transport still available.

Reference the organization apart from H.Q.  
There should be at least two inspecting officers (qualified Workshops Officers) each provided with a Car, who would check the bona fides of lorries shown in workshops by personally inspecting the latter, would advise as to the most economical and rapid repair of same, as to the general state of workshops, as to the periodical withdrawal of a fixed percentage or otherwise for the purpose of overhaul, and generally inspect on behalf of the A.M.T.O. and report to him from time to time the state of M.T. in the Army as it may be affected by detailing under the A.M.T.O. scheme.

In addition, four Liaison Officers are necessary, one for each Corps and each provided with a Car, who would work in conjunction with the Roads Officer of that Corps, would deal (as representing the A.M.T.O.) with all matters affecting traffic in that Corps area and, if specified roads were set apart for motor traffic ~~xxxxxxx~~ only, be the responsible authority for traffic regulations and control over such roads. He would be in constant touch with the A.M.T.O. reporting to him the state



206

of traffic, condition of roads and other matters of transport interest in his area, would inspect and report on sites for lorry groupings or standings and supervise their construction and maintenance.

The above is, I consider, the minimum number of officers necessary to effect anything like effectual supervision of motor traffic within each Corps area. Wherever possible roads should be set apart for motor traffic only, and if that were possible, I should then strongly advise the adoption of the French system, under which for every 15 kilometres of "motor traffic" road there would be an officer in charge who would keep that portion of the road clear and the traffic ever it moving without interruption or congestion. Such officer would be provided with a car and would have a small office on his section of the road in direct telephonic communication with the A.M.T.O. - all these telephones being linked up together so as to enable the A.M.T.O. to ring them all up and give them all instructions at one and the same time.

Generally - For the purpose of emphasizing some of the more material points to be observed if the scheme is to be worked successfully, a circular was prepared by me - copy attached marked "D" - and distributed to all M.T. Officers and Senior N.C.Os. in the Fourth Army. Some of the matters referred to in that circular appear to be of considerable importance and might with advantage be brought to the notice of any organization similarly inaugurated.

Under any such fresh organization I should strongly advise against the detailing of cars and sidecars being included in the A.M.T.O's duties. Such detailing involves an enormous addition to the work of the office, the majority of it being quite unnecessary, as no pool of cars or sidecars is placed at the disposal of the A.M.T.O. and on present establishment, all cars and sidecars are urgently required for their own duties under the intensive scheme of transport in the Army.

On the other hand, the demand for transport of personnel is often very heavy and it would prove highly convenient if the Army 'buses were brought under the control of the A.M.T.O. for detailing. The omission of such control led to continual applications having to be made to Army Headquarters as to what 'buses might be relied upon for movement of troops, and trouble was constantly experienced when sudden and urgent demands were made, and programmes for transport could not be arranged until the very last moment, owing to the uncertainty mentioned above.

With regard to the selection of a site for the A.M.T.O. Headquarters, experience has shown that its location should be as central as possible in relation to all the Corps areas in the Army, and (granted sufficient telephonic facilities) it need not necessarily be adjacent to Army Headquarters.

I submit that where any new dumps, Engineers Dumps, or Railheads be found necessary, the sites should invariably be selected and the dumps prepared only in consultation with the Engineers and the S.M.T.O. of the Corps concerned. The possibilities for loading, the facilities for inlet and outlet and all questions of a similar nature will then receive the fullest consideration. All these matters should, in my opinion, have already been completed - including the construction of any roads giving access to and from such dumps and railheads with the main or trunk road or roads - prior to the inauguration of any new A.M.T.O. organization.

24th. March, 1917.

*M. W. ...*  
Lieut-Colonel.



A  
S. M. J. O., 1st Anzac. <sup>FOURTH ARMY.</sup>

17

Unit: .....

Date: ..... 1917.

WORK DONE YESTERDAY.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Loads Ammunition.	Loads R.E. Work.	Loads Rations and Petrol	Loads Supplies	Loads Stones	Loads Various	Total Loads Done	Total Lorries Out	Miles run Full	Miles run Empty	Petrol issued from Store	Lorries available	Lorries under Repair	Lorries Detached	Remarks as to misuse of transport, shortage of fatigue parties, or any other causes of holding up lorries.

ESTIMATE OF VEHICLES AVAILABLE FOR TO-MORROW.

Vehicles.				Vehicles.			
Lorries on charge	...		...				Total brought forward:
Motor Cars on charge	...		Motor Cars under repair	...		Water Tanks	
Box Cars on charge	...		Box Cars under repair	...		Uncompleted Details (Quote Ref. No.)	...
Motor Cycles on charge	...		Motor Cycles under repair	...			
Side Cars on Charge	...		Side Cars under repair	...			
Lorries under repair	...	...				Lorries on Detachment	... ..
Lorries on Company Rations and Water	...	...				Lorries not yet returned from Duty	... ..
Lorries on first aid	...	...					Total
Lorries Workshops and Store	...	...				Lorries available	... ..
Lorries on Postal	...	...				Motor Cars available	... ..
Lorries on Ordnance	...	...				Box Cars available	... ..
F. W. D.	...	...				Motor cycles available	... ..
Lorries loaded with Battery Spare Parts	...	...				Side Cars available	... ..
			Total carried forward.				

To be rendered to S.M.T.O. 1st Anzac by 5 p.m. daily.

Anzac Pr ss 138b-5M-2-17.

Appendix No. 17  
21



UNIT

DATE

19

**ESTIMATE OF VEHICLES AVAILABLE FOR TO-MORROW**

VEHICLES.	D.S.C.	D.S.C.	D.S.C.	D.S.C.	Troop S.C.	A.S.P.	A.S.P.	A.S.P.	A.S.P.	Siege Artillery Park	Total.
Lorries on charge											
Motor Cars "											
Box Cars "											
Motor Cycles "											
Side Cars "											
Lorries under repair											
Lorries on Company rations and water											
" " First Aid											
" " Workshops and Store											
" " Postal											
" " Ordnance											
F. W. D.											
Lorries loaded with battery spare parts											
Water Tanks											
Uncompleted Details (Quote Ref. No.)											
Lorries on Detachment											
Lorries not yet returned from duty.											
Total											
Lorries available for Army											
Motor Cars " " "											
Box Cars " " "											
Motor Cycles " " "											
Side Cars " " "											

Appendix No. B



UNIT

DATE

19

WORK DONE YESTERDAY

UNITS	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	Loads Ammn.	Loads R.E. Work	Loads Rations & Petrol	Loads Supplies	Loads Stones	Loads Various	Total Loads done	Total Lorries out	Miles run Full	Miles run Empty	Petrol iss'd from store	Lorries available not used	Lorries in Workshop	Lorries Detached	Remarks as to misuse of transport, shortage of fatigue parties or any other causes holding up Lorries.
D.S.C.															
D.S.C.															
D.S.C.															
D.S.C.															
Troop S.C.															
A.S.P.															
A.S.P.															
A.S.P.															
A.S.P.															
Siege Artillery Park															
Totals															

23



51

**FOURTH ARMY M.T.O.**

O.C.

No. \_\_\_\_\_

Dated.

Please detail Lorries as follows:

Detail for \_\_\_\_\_ 1917.

Detail No.	No. of Lorries.	To Report at	At (Time)	For Work under	Carrying	Via	To	Apprx. No. of Loads for Lorry.	On Completion of this Detail the Lorry is to report to	Remarks: Speed Limits, Map Referencer, Loads on Return Journey, etc.

NOTE—Should any hitch, e.g., No loading parties—train not in—destination uncertain, etc.—occur in carrying out any of the above details, the officer or N.C.O. in charge of the lorries should, as soon as possible, communicate by telephone with his corps M.T.O. (giving Detail No.—) who will, if the matter cannot be adjusted locally, ask the 4th Army M.T.O. by telephone for instructions.

Army Printing and Stationery Services. 1623. 10,000. 1/17.

\_\_\_\_\_ for Lt.-Col.,  
A.M.T.O. 4th Army.

Appendix No. 5



A. M. T. O. Circular No.1.  
Fourth Army.

WITH REFERENCE TO ARMY ORDER 376 AS TO THE NEW SCHEME  
FOR CONTROLLING MECHANICAL TRANSPORT IN THE ARMY.

In the inauguration of any new scheme, there is bound to be a considerable amount of work that may be thought unnecessary, and as the organisation develops it may be found that much may, in fact, be dispensed with,

In the new scheme of transport now being organised in the Fourth Army the returns will be reduced to a minimum compatible with sufficient information being obtained.

A single return is being asked for, but it is comprehensive, and it is essential that the information should, in every respect, be fully and faithfully given.

Until complete information has been obtained of the conditions obtaining in each unit, it is evident that unless this return is a true index of these conditions, more lorries may be expected than are shown by you as available.

The return will not only indicate what transport you can provide, but it should prove a sound defence of your unit as well.

The column for petrol drawn by the lorries is necessary, not so much as a check on the driver or the unit as an indication of the state of the roads over which you are working.

Lorries using good roads, where they can travel at an even pace, will use less petrol than those working over very bad roads, or over good ones which are seriously congested,

These returns, therefore, will prove of value in arranging for the repair and clearance of roads for motor traffic.

This column should be made up from storekeepers' books giving all petrol issued to lorries of the unit, except the workshops.

Special attention is drawn to the column for remarks, which is intended for use. All Officers, N.C.O's and Drivers in charge of convoys or lorries are expected to report, for insertion in this column, any cause which may have delayed or impeded their work throughout the day—such as (a) Congestion of roads at certain points, giving the location and reason. if possible, (b) Insufficient or inefficient loading parties (c) Unworkable Railheads, Loading Yards or Dumps (d) Loads or roads which are likely to damage the lorries, etc.

Officers and N.C.O.'s are expected to take a keen interest in their work, and not only to see that their vehicles are expeditiously loaded and offloaded, but also to personally see that the loading is effected with due regard to the nature of the load.

The load is not to be so placed that the whole weight falls to the rear of the back axle and loads are to be regulated to suit the roads over which the lorry has to travel.

On good roads 3 tons should be put on 3 ton lorries, but on bad roads the loads may be reduced at the discretion of the Officer or N.C.O. in charge of the convoy.

The Officer in charge will be responsible for seeing that M,T, vehicles are so martialled that loading and unloading is facilitated. He must also ensure that lorries are kept moving at, as far as possible, a regular pace and regular intervals, and that no block occurs by any fault of vehicles in his charge.

O's C. Units will see that all officers, N.C.O.'s or drivers in charge of convoys or individual lorries have a chit stating what loading they are to pick up, destination, and the unit for whom the loading is to be transported,

It is expected that Inspectors will be appointed in order that regular and complete supervision of the work in each area may be maintained.

When the scheme has been running a few weeks a report on its working will be furnished to Army and it is hoped that it may be possible to say in such report that every Officer, N.C.O. and Driver has done his absolute best during that time.

28th DECEMBER 1916.

W. H. TUNBRIDGE,  
LIEUTENANT-COLONEL.  
A. M. T. O., FOURTH ARMY.



Headquarters,

1st Anzac Corps.  
-----

I have to draw your attention to the shortage and the condition of the Mechanical Transport of the Corps

Since the 8th. March, 1917, when the No. 19 Ammn: Sub Park was withdrawn, the Corps has been short of one M.T. Unit.

Working all the Units to their full capacity as has been necessary, there has still been a shortage of from 30 to 40 lorries per day for some time.

Owing to the continuous heavy work over very bad roads of all Corps M. T. Vehicles, the workshops of the various Units have most of their time taken up with ordinary repairs and consequently the systematic overhaul of lorries cannot be carried out quickly and often enough to ensure thorough efficiency.

There were on the 25th instant -

29 lorries awaiting springs.  
28 Tyres  
31 Spare Parts.  
57 in for general repair.

Today there are -

13 vehicles awaiting springs.  
21 Tyres.  
53 Spare Parts.  
80 vehicles for ordinary repairs.

The daily average number of vehicles in Workshop for the last 14 days has been →

Ammunition Parks	33 vehicles	3 Workshops
Supply Columns	62 "	11 Workshops.
Siege Park	62 "	3 Workshops and 5 "B" outfits.

There are three methods of alleviating the position

- (a) By giving more artificers.
- (b) By giving more lorries.
- (c) By doing less work.

- (a) It has been stated that no more artificers can be given.
- (b) If another Sub Park were given it would materially help. There should be an auxiliary Park for R.E. work and some specially made tipping lorries for Stone work.

If neither (a) and (b) can be met then less work must be put on the existing vehicles, or, when they may be urgently wanted for their legitimate work they will not be fit to meet the emergency.

28th. March, 1917.

Sd. W.H. Tunbridge, Lieut-Colonel,  
S.M.T.O., 1st Anzac Corps.



Headquarters,

1st Anzac. Corps.

S. M. T. O.,
I ANZACS.
AC/104.
No. ....
Date .....

The condition of Mechanical Transport Units with regard to Cars is not at all satisfactory.

The Supply Columns now have two cars detailed away which leaves one Column without any car for Supply work, and each of the other columns including Corps Troops Supply Column only have one each. Should any other casualty occur there will be two Units without any Car.

The state of cars in the M.T. Units of the Corps is as follows:-

No 1 Aust: D.S. Column.

No car available for the unit work.

One in shops awaiting spares and one with Chaplain General, Fifth Army.

No 6 D.S. Column.

One car in use for Supply duty.

One car with Controller of Mines.

No 5 D.S. Column.

One Car in use for Supply Duty.

One Car in Workshops.

No 56 D.S. Column.

1 Car doing Supply Duty

One Car with Corps Troops Supply Column.

Corps Troops Supply Column.

No Car.

Evacuated.

The Ammunition Sub Parks are no better off,

No 1 Aust: Ammn: Sub Park.

One Car on Stone Duty.

No 2 Aust: Ammn: Sub Park.

No Car - evacuated.

No 4 Aust: Ammn: Sub Park.

One Car On Ammunition Duty.

30th. March, 1917.

Lieut. Colonel,  
~~Captain and Adjutant,~~  
 S.M.T.O. 1st Anzac.



## AUSTRALIAN ARMY SERVICE CORPS

## Mechanical Transport

Senior Mechanical Transport Officer  
(S. M. T. O.)

Tunbridge, W.H., CB., VD., Lieut-Colonel

Adjutant

Harvey, A.W.

Captain

27-7-16.

Majors.Ammunition Parks.

Hamilton, J.	O.C., "K" Ammun: Park	5- 8-16.
Wynyard-Joss, A.	O.C., No 2 A.A.S.P.	11- 8-16.
Searle, E.T.		23-10-16.
James, A.H.	O.C., No. 4 A.A.S.P.	1-11-16.
Fordyce, E.G.	O.C., No. 1 A.A.S.P.	30- 1-17.

Captains.

Lacey, S.B.	No. 3 A.A.S.P.	14- 8-16.
Tatham, H.M.	Demands Officer, "K" Ammun: Park	1-10-16.
Campbell, A.J.	No. 2 A.A.S.P.	9- 1-17.

Lieutenants.

McSwaine, K.	No. 3 A.A.S.P.	27-10-16.
Campbell, J.D.	No. 1 A.A.S.P.	27-10-16.
Reid, A.H.	Adjutant, "K" Ammun: Park	27-10-16.
Hammond, F.H.		7- 2-17.
Mercer, C.W.	No. 4 A.A.S.P.	@ 11- 2-17.
Harvey, J.D.	No. 1 A.A.S.P.	@ 11- 2-17.

2nd. Lieutenants.

Bird, H.H.	No. 4 A.A.S.P.	10- 1-17.
Legan, T.C.	No. 2 A.A.S.P.	10- 1-17.
Reid, A.L.		10- 1-17.
Ridge, F.E.	No. 3 A.A.S.P.	10- 2-17.

Supply Columns.Lieut-Colonel.

Moore, A., CMC.	O.C., "K" Supply Column	11- 9-14.
-----------------	-------------------------	-----------

Majors.

Lyons, N. Mc D.	O.C., No. 3 Aust D.S.C.	17- 3-16.
Goddard, C.J.	O.C., 1st Anzac C.T.S.C.	7-11-16.
Shirlaw, G.R.	O.C., No. 1 Aust D.S.C.	30- 1-17.

/Captains.



Sheet 2.

Captains.

Harper, A.B.	No. 3 Aust. D.S.C.	23-10-16.
Hutchinson, V.	1st Anzac C.T.S. Column.	7-11-16.
de Fraga, C.	"K" Supply Column	27- 2-17.

Lieutenants.

Greenlees, A. Mc P.	No. 3 Aust. D.S.C.	16- 4-16.
Reynolds, E.R.T.	No. 3 Aust. D.S.C. Supply Offer.	18-10-16.
Tonkin, M.J.G.	"K" Supply Column. Demands "	19-11-16.
Richards, T.H.	1st Anzac C.T.S.C.	3- 1-17.
de Fraga, A.N.	Adjutant, "K" Supply Column	3- 1-17.
Hoyles, H.E.	1st Anzac C.T.S.C. Supply Offer.	3- 1-17.
Dowson, L.A. ✓	No. 3 Aust. D.S.C.	
Clowser, G.C.	No. 1 Aust. D.S.C. Supply Offer.	12- 3-17. &

2nd. Lieutenants.

Johnston, S.W.	No. 1 Aust. D.S.C.	27- 2-17.
Mullett, W.J.	No. 1 Aust. D.S.C.	27- 2-17.
Hartley, H.	No. 1 Aust. D.S.C.	27- 2-17.

© ..... These two Officers have been put up for promotion as from the dates stated, and are consequently shown as such.

& ..... This Officer has been put up for promotion as from the date shown.

✓ ..... The date of this Officer's promotion to Lieutenant is unknown to me, I have therefore left same open.



WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

or  
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information														Remarks and references to Appendices	
			Appendix No. 11															
			March 1914															
			1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	13 <sup>th</sup>	14 <sup>th</sup>	15 <sup>th</sup>	
Total number of lorries on charge			557	562	562	562	562	561	561	561	469	527	526	525	572	574	575	
In Workshops.			133	134	145	145	144	145	138	134	139	138	135	140	162	162	160	
First Aids.			14	17	17	17	17	17	17	17	13	15	15	15	15	15	15	
Workshop Stores			47	38	38	38	38	38	38	38	32	36	36	36	36	36	36	
F. W. D.			8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	
Loaded in Park, water tank Reserve Supplies, Bathing Parts			46	46	46	46	43	43	43	47	43	43	37	37	29	33	30	
Total.			251	243	254	254	250	251	244	244	225	240	231	236	250	254	249	
Coys Supplies			23	23	23	23	23	23	23	23	18	20	20	20	22	22	22	
Supplies.			131	98	116	116	132	129	138	124	105	118	103	99	101	95	101	
Stone			2	7	10	67	22	7	2	38	37	73	48	44	35	25	25	
Timber			39	32	34	25	31	25	23	27	26	18	21	17	21	18	18	
Personnel			15	8	16	9	8	2	10	-	-	2	26	4	-	-	6	
Ammunition			9	7	-	-	-	10	7	10	5	5	13	5	5	5	5	
Miscellaneous			43	19	26	19	22	21	23	20	23	23	38	46	45	60	39	
In Park, not used			53	125	83	49	74	93	91	75	30	18	26	24	93	95	110	
Total.			571	562	562	562	562	561	561	561	469	527	526	525	572	574	575	



WAR DIARY

Army Form C. 2118. 16

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

or  
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information														Remarks and references to Appendices			
			Appendix No. 11 cont																	
			March 1917.																	
			16 <sup>th</sup>	17 <sup>th</sup>	18 <sup>th</sup>	19 <sup>th</sup>	20 <sup>th</sup>	21 <sup>st</sup>	22 <sup>nd</sup>	23 <sup>rd</sup>	24 <sup>th</sup>	25 <sup>th</sup>	26 <sup>th</sup>	27 <sup>th</sup>	28 <sup>th</sup>	29 <sup>th</sup>	30 <sup>th</sup>	31 <sup>st</sup>		
			Total number of barrels on charge.	545	575	571	571	572	572	572	575	571	572	572	572	577	579	576	576	
			In Workshops	154	161	170	163	171	160	154	149	148	158	155	153	157	165	156	155	
			First aids	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	
			Workshops & Stores	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	
			F. W. D.	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	
			Loaded in Park. Mat. Park Reserve Supplies Ballymore	30	24	18	20	24	24	24	24	26	21	20	20	22	18	22	20	
			Total.	243	247	247	242	254	243	240	232	233	238	234	232	238	243	237	224	
			Boy Supplies	22	22	22	22	22	22	22	22	22	22	25	22	22	22	16	15	
			Supplies	114	106	108	116	103	105	109	111	108	113	121	117	116	84	104	116	
			Stone	98	55	96	79	70	66	85	66	74	76	64	63	51	147	117	118	
			Timber	17	18	19	18	20	8	5	8	6	9	17	9	23	-	15	16	
			Personnel	3	.	2	3	.	4	1	6	2	3	3	13	2	1	1	1	
			Ammunition	5	5	5	5	5	5	5	5	5	5	5	5	20	27	1	5	
			Miscellaneous	38	49	52	59	63	75	85	97	84	88	86	91	87	55	80	74	
			In Park, not used.	35	63	20	27	35	44	22	28	37	18	17	20	16	.	.	4	
			Total	575	578	571	571	572	572	572	575	571	572	572	572	577	579	576	576	



WAR DIARY

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

or  
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information						Remarks and references to Appendices
			<i>March 1917</i>						<i>Appendix No. 12.</i>
			<i>Mileage &amp; Petrol</i>						
			<i>Date</i>	<i>Miles</i>	<i>Petrol</i>	<i>Date</i>	<i>Miles</i>	<i>Petrol</i>	
			<i>1<sup>st</sup></i>	<i>7368</i>	<i>2540</i>	<i>17<sup>th</sup></i>	<i>5535</i>	<i>1390</i>	
			<i>2<sup>nd</sup></i>	<i>3898</i>	<i>2615</i>	<i>18<sup>th</sup></i>	<i>6853</i>	<i>1670</i>	
			<i>3<sup>rd</sup></i>	<i>11653</i>	<i>2316</i>	<i>19<sup>th</sup></i>	<i>5486</i>	<i>1664</i>	
			<i>4<sup>th</sup></i>	<i>7418</i>	<i>2044</i>	<i>20<sup>th</sup></i>	<i>5932</i>	<i>1818</i>	
			<i>5<sup>th</sup></i>	<i>5735</i>	<i>2155</i>	<i>21<sup>st</sup></i>	<i>6518</i>	<i>1846</i>	
			<i>6<sup>th</sup></i>	<i>4006</i>	<i>1788</i>	<i>22<sup>nd</sup></i>	<i>5945</i>	<i>1792</i>	
			<i>7<sup>th</sup></i>	<i>3925</i>	<i>1303</i>	<i>23<sup>rd</sup></i>	<i>4580</i>	<i>2144</i>	
			<i>8<sup>th</sup></i>	<i>3940</i>	<i>1454</i>	<i>24<sup>th</sup></i>	<i>6147</i>	<i>1928</i>	
			<i>9<sup>th</sup></i>	<i>4891</i>	<i>1873</i>	<i>25<sup>th</sup></i>	<i>5693</i>	<i>1570</i>	
			<i>10<sup>th</sup></i>	<i>7583</i>	<i>2081</i>	<i>26<sup>th</sup></i>	<i>8078</i>	<i>2368</i>	
			<i>11<sup>th</sup></i>	<i>5930</i>	<i>2554</i>	<i>27<sup>th</sup></i>	<i>6817</i>	<i>1726</i>	
			<i>12<sup>th</sup></i>	<i>5725</i>	<i>1794</i>	<i>28<sup>th</sup></i>	<i>7983</i>	<i>1697</i>	
			<i>13<sup>th</sup></i>	<i>3791</i>	<i>1440</i>	<i>29<sup>th</sup></i>	<i>6981</i>	<i>2511</i>	
			<i>14<sup>th</sup></i>	<i>4066</i>	<i>1536</i>	<i>30<sup>th</sup></i>	<i>6328</i>	<i>2324</i>	
			<i>15<sup>th</sup></i>	<i>4348</i>	<i>1325</i>	<i>31<sup>st</sup></i>	<i>8190</i>	<i>2292</i>	
			<i>16<sup>th</sup></i>	<i>6418</i>	<i>2075</i>	-	-	-	



*Appendix N° 13*

S.M.T.O., 1st Anzac.  
No. AH/253/1.

Officer Commanding,

*K. Supply Coy*  
*K. Ammunition Park*  
*K. Signal Coy*

---

Forwarded for your information and circulation  
to the Units under your command. Attention is directed  
to the Corps Routine Order which will shortly be published.

*W. Lambie*

1st. April, 1917.

Lieut-Colonel,  
S.M.T.O., 1st Anzac Corps.



II. Corps.  
IV. Corps.  
V. Corps.  
XIII. Corps.

With reference to above, there has been a great waste of transport, and wear and tear on roads, owing to lorries not carrying a proper load of stone. H.Q. Units must send Officers out permanently on duty to see that lorries carry a full 3-ton load.

2. As far as possible, a certain number of lorries should be set aside for stone work, arrangements being made to fit them in the manner suggested by the D.D.S. and T.

9.1.1917.

(sd) E. NEEDHAM, Lieut-Colonel,  
for D.A.S.Q.H.G., Fifth Army.

Q.H.G., G.H.Q., No. 5859 (Q.A.1)

Fifth Army.

It has been noticed that when vehicles are used for the carriage of road metal there is a tendency to place the whole load in the rear of the vehicle so that the entire weight falls on the back axle. Moreover, there appears to be a lack of supervision over the transport used for this purpose, due, it is alleged, to the employment of A.S.C. Officers on extraneous duties.

Army Commanders are requested to take steps to ensure that the loads are distributed over the whole body of the vehicle and that closer supervision is maintained over the transport, thereby it is hoped that it may be possible to make some reduction in the long hours at work hitherto obtaining.

G. H. Q.  
26th. March. 1917.

(Sd) G.E. PARTINS, Major-General,  
for Quartermaster General.

(2)

V. Corps.  
1st Anzac Corps.  
4th. Cavalry Division.  
D.A.D. Roads.

Hd. Qrs., 1st Anzac Corps.  
No. 189/93.

For information and necessary action.

Special attention is directed to this Office letter Q/873/203 dated 9th. January, copy attached.

29-3-1917.

(Sd) E. NEEDHAM, Lieut-Colonel,  
for D.A.S.Q.H.G., Fifth Army.

(3).

S.H.T.O.

S.H.T.O., 1st ANZAC.  
No. AH/253/1.

For circulation to all concerned.

A Corps Routine Order will be published drawing attention to this.

30-3-1917.

(Sd) F.E. Gibbs, Major,  
D.A.S.Q.H.G., 1st Anzac Corps.



Fifth Army "Q".  
-----

With reference to standardising the amount of stone to be carried in lorries. There are great difficulties in arranging this. It is practically impossible to detail the same lorries permanently for stone work as the amount of stone to be carried varies, and ammunition and supply questions cause variations in the number of lorries available for stone work.

The only really reliable method of preventing overloading - to ensure the carriage of a fair load and to prevent damage to the lorry, particularly as regards springs - is as follows:-

In the front part of the lorry a space of 2' 6" is permanently walled off by 1" timber. In this space the driver keeps his kit, spares etc. and has a dry spot in the lorry to sleep on. A good proportion of any load of stone consists of liquid mud, grit and slime. This enclosed space has been found necessary to keep the health of the men who have to sleep in their lorries.

On the after part of the lorry, exactly over the back axle, on each side two grooves are filed of angle iron, 2' high, and 2 planks each one foot broad, are laid to slide into these grooves.

On starting to load the lorry one of these planks is put into position, and all stone is thrown over this plank into the central space. When the stone reached the top of this plank the second plank is placed in position and the stone thrown over this. When the stone reaches the level of the top of the second plank the load is complete, and weighs about 5 tons, but it is quite safe to carry this load in spite of its being a dead weight as it is centrally situated and does not shift going up or down hills or throw excessive weight on either the rear or front springs.

This is the only really practicable method of ensuring the full but not excessive load and preventing damage to the lorry etc., but it is obvious that this cannot be carried out with the 3000 lorries in the Army which may be required from time to time to work on stone.

The walled space in front is valuable for the carriage of light bulky stores, such as hay etc., in the case of supply lorries.

When the above rather complicated system cannot be carried out the only method I can suggest is a load line of hoop iron, placed all round the lorry sides, front and tail board at the height of 1' 3", but this pre-supposes the fact that anybody is going to take the trouble to level out a load over the whole floor of the lorry, a difficult thing to do though easy within the confined space in the system mentioned above.

Having in view the grave shortage of spring steel, not only in France but also in England, it is most important not to overload lorries.

My suggestion is that Corps should be instructed to put one or more officers of their Ammunition Sub-Parks or Supply Columns permanently on stone duty, and should be instructed to constantly visit all dumps and stop over or underloading.

If large Units could find the time to fit up the system outlined at the commencement of my letter there is no question that equality of load in the proper space would be secured, but with the roads in the present state and the constant repairs that have to be carried out, I do not think that any M.T. Unit could spare the time to equip large numbers of lorries with this stone carrying fitment, unless Corps can arrange to set apart a certain number of the lorries at their disposal for stone work.

Fifth Army  
4-1-1917.

(Sd) E. GILLESPIE, Colonel,  
D. D. of S. and T., Fifth Army.

/(2) -



Appendix No. 14

AC/104.

Headquarters,

1st Anzac Corps.  
-----

With further reference to my AC/104 dated 30th. March, 1917, I beg to draw your attention that the following is the position with regard to Motor Cars in Supply Columns at present.

As will be seen there is no car available for Supply duties.

No. 1 Aust: D.S.C.

One Car with Assistant Chaplain General,  
Fifth Army, to 2-4-1917.  
One Car under repair.

No. 6 D.S.C.

One Car with Controller of Mines, Fifth Army,  
to 10th April, 1917.  
One Car under repair.

No. 56 D.S.C.

One Car with Fifth Army Purchasing Board.  
One Car to go into Workshops to-day.

No. 5 D.S.C.

Both Cars under extensive repairs. One with  
broken crown wheel and one rear axle stay rod  
broken.

Corps T.S.C. No Car at all. One Car evacuated to Base,  
the result of an accident.

1st. April, 1917.

Lieut-Colonel,  
S.M.T.O., 1st Anzac Corps.



Headquarters,

AC/114.

1st Anzac Corps.  
-----

## Australian

To furnish/personnel for the Army Field Artillery  
Brigades, Park Sections No. 3, 6 and 12, 126 of all ranks  
were required.

Withdrawn from No. 1 A.A.S.P.	23
" " No. 2 "	23
" " No. 4 "	23
" " No. 1 Aust Supply Column	6
Reinforcements from Base	17
	<u>92.</u>

IMPERIAL

Withdrawn from No. 6 Supply Column	6
" " No. 19 "	6
" " No. 56 "	6
" " No. 19 A.S.Park.	23
	<u>41</u>
Evacuated to other Units	7
	<u>34</u>
	126.

Of the 34 Australian personnel wanted to complete  
10 are required for Ammunition lorries and 24 for Supply  
lorries. I am expecting more reinforcements from Base  
and there are a number of drivers transferring from other  
Units. As soon as these report the Imperial personnel  
will be returned to Base.

1st April, 1917.

Sd. W.H. Tunbridge, Lt-Colonel,  
S.M.T.O., 1st Anzac Corps.



Appendix 16.

W.W.

Lieut. Col.

S.M.T.O., 1st Anzac.

S.M.T.O., 1st Anzac.

T/2

*This Pamphlet is not official, It is issued as a help and guide to all M.T. Officers in the Corps, but they are responsible that all extracts, etc., are verified.*

---

---

## COURTS OF ENQUIRY.

---

EXTRACTS from  
Manual of Military Law, K.R.,  
and  
D.D. of S. and T.'s Circulars,  
FIFTH ARMY.

---

Regulations for Courts of Enquiry,  
and Procedure to be adopted in  
relation to losses by Fire,  
Accident, etc.

---

---



PROCEDURE to be  
ADOPTED at  
COURTS of ENQUIRY

---

---

*. Compiled by .*

**Lieut.-Colonel W. H. Tunbridge,**

C.B., V.D.

**S.M.T.O., 1st Anzac Corps.**

---

---

**Being Reprints and Extracts  
from . . .  
Authorities Indicated Herein.**



## Extract from Manual of Military Law.

### Regulations for Courts of Inquiry, other than those held under Section 72 of the Army Act.

124. (A) A court of inquiry is an assembly of officers directed to collect evidence, and, if so required, to report with regard to any matter which may be referred to them.†

(B) A court of inquiry may be assembled by the Army Council or by the officer in command of any body of troops, whether belonging to one or more corps,

(C) The court may be composed of any number of officers of any rank, and of any branch or department of the service, according to the nature of the investigation.

(D) The court will be guided by the written instructions of the authority who assembled the court. The instructions will be full and specific, and will state the general character of the information required. They will also state whether a report is required or not.

(E) Previous notice should be given of the time and place of the meeting of a court of inquiry, and of all the adjournments of the court, to all persons concerned in the inquiry.

(F) Whenever any inquiry affects the character or military reputation of an officer or soldier, full opportunity must be afforded to the officer or soldier of being present throughout the inquiry, and of making any statement and of giving any evidence he may wish to make or give, and of cross-examining any witness whose evidence, in his opinion, affects his character or military reputation, and producing any witnesses in defence of his character or military reputation.\*



(G) It is the duty of a court of inquiry to put such questions to a witness as they think desirable for testing the truth or accuracy of any evidence he has given, and otherwise for eliciting the truth.

(H) When a court of inquiry is held on recovered prisoners of war, and in any other case in which the authority who assembled the court has so directed, the evidence will be taken on oath, in which case the court will administer the same oath or solemn declaration to witnesses as if the court were a court-martial.

The authority who assembled the court will, when the court is held on a returned prisoner of war, direct the court to record their opinion whether the officer or soldier concerned was taken prisoner by reason of the chances of war, or through neglect or misconduct on his part, and the authority who assembled the court will record his own opinion. In other cases the court will give no opinion on the conduct of any officer or soldier unless so directed by the authority who assembled the court.

(I) The members of the court will not themselves be sworn, but when the court is a court of inquiry on recovered prisoners of war the members will make the following declaration:—

*I, A.B. do declare upon my honour that I will duly and impartially inquire into and give my opinion as to the circumstances in which <sup>became a prisoner of</sup> war, according to the true spirit and meaning of His Majesty's Orders and Regulations on this head; and I do further declare, upon my honour, that I will not on any account, or at any time, disclose or discover my own vote or opinion, or that of any particular member of the court, unless required to do so by competent authority.*

(J) The court may be reassembled as often as the authority who assembled the court may direct, for the purpose of examining additional witnesses, or further examining any witness, or recording further information.

(K) The whole of the proceedings of a court of inquiry will be forwarded by the president to the authority who assembled the court.

(L) The proceedings of a court of inquiry, or any confession, statement, or answer to a question made or given at a court of inquiry, shall not be admissible in evidence

against an officer or soldier, nor shall any evidence respecting the proceedings of the court be given against any officer or soldier, except upon the trial of any officer or soldier under Section 29 of the Army Act, for wilfully giving false evidence before that court.

(M) An officer or soldier who is tried by court-martial in respect of any matter or thing which has been reported on by a court of inquiry, and, unless the Army Council see reason to order otherwise, an officer or soldier whose character or military reputation is, in the opinion of the Army Council, affected by anything in the evidence before, or in the report of, a court of inquiry, shall be entitled to a copy of the proceedings of the court, including any report made by the court, on payment of the actual cost of the copy required, not exceeding twopence for every folio of 72 words.

† See generally as to courts of inquiry, K.R., 666-678. As to privilege of report of court, see Ch. VIII, para, 78; and as to privilege of witnesses, *ib.*, para. 82.

\* A court of inquiry has no power to compel the attendance of civilian witnesses.

### **Regulations for Courts of Inquiry under Section 72 of the Army Act, for the purpose of determining the illegal Absence of Soldiers.**

125. (A) A court of inquiry under Section 72 of the Army Act †, will, when assembled, require the attendance of such witnesses as they think sufficient to prove the absence and other facts specified as matters of inquiry in that section\*.

(B) They will take down the evidence given them in writing, and at the end of the proceedings will make a declaration § of the conclusions at which they have arrived in respect of the facts they are assembled to inquire into.

(C) The commanding officer of the absent soldier will enter in the regimental books a record of the declaration of the court, and the original proceedings will be destroyed.

(D) The court of inquiry will examine all witnesses who may be desirous of coming forward on behalf of the absentee, and will put such questions to them as may be desirable for testing the truth or accuracy of any evidence they have



given, and otherwise for eliciting the truth, and the court in making their declaration, will give due weight to the evidence of all such witnesses.

(E) A court of inquiry will administer the same oath † or solemn declaration to the witnesses as if the court were a court-martial, but the members of such court will not themselves be sworn.

† See notes to A.A. 72.

\* See note 2 to r. 124.

The court should not be assembled until the soldier has been absent for a period of 21 *clear* days —excluding the day on which the absence commenced and that on which the court assembles

§ The court, in making their declaration on A.F., A.2, will follow the wording shown below. The record of the declaration in Army Book, 161 will be an exact reproduction of the declaration on A.F., A.2. (See K.R. 1912.)

*Declaration.*

The Court declare that No. . . . . [rank, name, Corps] illegally absented himself without leave [or other sufficient cause] at [station or place] . . . . on the . . . day of . . . . ; that he is still so absent, and that on the . . . . [date on which the inventory of kit was taken] he was deficient and that he is still deficient of the following articles:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Names of \_\_\_\_\_ President.  
President { \_\_\_\_\_  
and \_\_\_\_\_ } Members.  
Members. { \_\_\_\_\_

In framing a charge of Losing by Neglect the date of inventory should be assigned

Before a Court of Inquiry are entitled to find deficiencies they will require evidence:—

that the absentee has been at some time previously in possession of a complete kit, or at any rate, of the articles alleged to be deficient:

that an inventory of his kit has been taken, and at the taking of the inventory certain specified articles were deficient.

that none of the articles have since been recovered. (Any articles recovered will, of course, be omitted.)

When A.F., B. 115 is produced in evidence before a court-martial it is not necessary that A.B. 161 should be laid before the court for comparison with that document.

† See r. 82.

**Extract from G.R.O.**

**Losses by Fire, Stress of Weather, Accidents or Incidents of the Service (G.R.O. 1625) as amended by G.R.O. 2049.**

1. With reference to G.R.O. 1378 of 1916—Army Commanders G.O.C. Cavalry Corps and G.O.C. L. of C. Area are empowered, in so far as the troops under their command are concerned, to deal with losses of public property as set forth in Table III (b) Army Order 52 of 1915 up to £200. That is, they will investigate such cases and deal with them under paras. 1029 and 668—671 K.R.

2. Before authorising a write off chargeable to the public they will obtain the concurrence of the representative with the Army of the Director concerned.

3. In the case of every write off approved by the Army Commander, the documents will be forwarded after action to the Financial Adviser as laid down in para. 2 of G.R.O. 1378 of 1916.

4. When the damage or loss to public property exceeds £200 in any one case, or when the representative of the Director concerned is unable to concur, the Army Commander will refer the matter with his recommendations to the Quartermaster General. (11/6/16 and 31/12/16).

**D. of T.'s Circular.**

**D. of T., G.H.Q., No. 9726.**

L/136 A.

To S.M.T.O., 1st Anzac :

In view of the issue of G.R.O. 1625 dated 11/5/16, the following will be substituted for D. of T.'s 9726 dated 12/5/16



In dealing with cases of accident or damage to M. T. vehicles, due to acts of the enemy or any other causes, the following is the procedure which should in all cases be adopted:—

### 1. DAMAGE BY SHELL FIRE OR OTHER ACTS OF THE ENEMY.

(a). A chassis or body which has been destroyed by acts of the Enemy may be written off charge by the G.O.C., the Army Corps or Formation concerned, on the certificate of the Officer Commanding the unit to which the vehicle belongs.

(b). In the event of a motor vehicle being only partially destroyed, but to such an extent that it must be evacuated to a Heavy Repair shop for re-building, the loss to the public may be approved by the G.O.C., the Army Corps or Formation concerned on the certificate of the O.C. Unit on whose charge the vehicle is borne.

(c). In both (a) and (b) the certificate will contain a brief statement of the circumstances under which the destruction took place, and a copy of this certificate, together with a copy of the G.O.C.'s approval will be forwarded for record purposes as directed in 3 below.

### 2. DAMAGE BY FIRE OR OTHER ACCIDENTAL CAUSES.

(a). A local investigation will be made into the cause of the damage or accident, in order to decide whether blame is to be attached to any individual, and to state the estimated loss to the Public. This report will be submitted to the G.O.C., Army Corps or Formation concerned, for consideration and approval.

(b). Unless the loss to the Public is assessed at £50 or over, it will not be necessary to assemble a formal Court of Enquiry, vide K.R. 668-670.

(c). If the accident necessitates the total loss or evacuation of the vehicle, and the loss to the Public does not exceed £200, the Army Commander may write off the loss, under G.R.O. 1625, dated 11th June, 1916. In minor cases where the loss does not exceed £5, authority for any write-off arising from the accident may be given by the D.D.S. and T. of the Army, as far as M.T. stores are concerned.

(d). If, under similar conditions, the loss to the Public is over £200, the proceedings of the Court of Enquiry, will be forwarded to the D. of T., G.H.Q., in order that any write-off necessary may be approved in accordance with G.R.O. 1378 dated 26th January, 1916.

### 3. METHOD OF DEALING WITH CORRESPONDENCE

All correspondence in connection with each case involving a write-off, whether authorised by the Commander or D.D.S. and T. of an Army, or Director of Transport, G.H.Q. will be forwarded to the D.D.T. (Northern) or (Southern) according to which Repair Shop on the L. of C. the evacuated vehicle or salvaged parts have been sent, and will be attached by them to the monthly return of "writes-off" forwarded to the Financial Adviser.

Papers will only be forwarded direct to the D. of T. in cases where:—

(a). His authority for a write-off is required, or,

(b). A vehicle has been completely struck off charge.

G.H.Q.  
26/7/16.

(Sgd) J. M. YOUNG, Colonel,  
For Director of Transport.

### H/991 Circular and D.T. 9726/2.

With reference to my No. 9726 dated 26/7/1916, in order to reduce the correspondence in connection with Accidents to Motor Vehicles, as apart from cases involving theft, the Financial Adviser has agreed to the following modifications in the present system:—

1. When the loss or damage is due to an act of the enemy, there is no need to obtain the Financial Adviser's concurrence.

In the case of Damage by Fire not due to the Enemy, or other accidental causes, when an Army Commander, G.O.C. L. of C. Area, G.O.C. Cavalry Corps, or Director of Transport, as the case may be, has, in accordance with G.R.O. 1625, received the concurrence of the Financial Adviser to the cost of the damage to a motor vehicle being charged against the public, the matter may be considered as closed, and no entry need be made in the monthly schedule.

2. The loss to the public, incidental to the accident, should be the estimated cost of the new parts or material



required to effect the repair, and should not include the cost of labour.

3. Officers Commanding Heavy Repair Shops will not be required to institute any enquiries as to the causes of accidents, but will accept the fact that the vehicles have been evacuated to their shops as sufficient authority to carry out the necessary repairs.

4. If the "Write-Off" approved by the Army Commander, G.O.C. L. of C. Area, G.O.C. Cavalry Corps, in the case of an accident does not exceed £50, the case need not be referred to the Financial Adviser, unless any portion of the loss is to be borne by an individual, and provided the Army Commander, G.O.C. L. of C. Area, G.O.C. Cavalry Corps, or D. of T., as the case may be, is satisfied that there has been no culpable negligence on the part of anyone concerned.

The result of these modifications will be that there will be no necessity for any correspondence with regard to an accident to be forwarded to the D. of T., or D.D.T., Northern or Southern, except where a vehicle is completely destroyed, and has, therefore, to be struck off charge as a vehicle, or when the loss amounts to over £200, and, therefore, requires Q.M.G.'s authority.

In the former case, the D. of T. must be notified of the "Write-Off", and if the remains of the vehicle have been evacuated to a Heavy Repair Shop the D.D.T., on the L. of C. concerned must be notified as well, so as to avoid a second Board being held in the Repair Shop to strike the vehicle off charge.

The only monthly schedules of "Write-Off" to be rendered to the Financial Adviser in future by D.D.T., Northern and Southern, will, therefore, be simply such items as refer to errors in Stores accounts.

In other words, the Financial Adviser having once concurred on a file to any "Write-Off" does not wish to have the same subject again brought to his notice.

G.H.Q.  
2/2/1917.

J. M. YOUNG, Col.  
for Brigadier-General,  
Director of Transport.

#### **D.D.S. & T., Fifth Army, Circular H/773.**

It is notified for information that, in future when estimating cost of repairs to M.T. vehicles damaged by acci-

dent, only the estimated cost of the new parts required to effect the necessary repairs need be given, and should not include the cost of labour.

Sgd F. M. Shaw Page,  
for D.D.S. & T., Fifth Army.  
7/2/17.

Head Quarters.

#### **D.D. of S. & T. Circular H/991.**

When any damage occurs to any motor vehicle or cycle no summary award is to be inflicted by the C.O. until such time as the matter has been properly investigated by a court of inquiry under D. of T's letters 9726-9726/2 and A.R.O. 155 of 11-10-16.—*Authority: D.D.S. & T's letter H/991.*

#### **D.D. of S. & T. Circular L/491. Damages and Courts of Inquiry.**

The S.M.T.O. will take steps to see that a Regimental Court of Inquiry is held on all minor damage to M.T. vehicles, and that a formal Court of Inquiry, *vide* King's Regulations para. 670, is held on more serious damage in accordance with A.R.O. c 155 dated 11-10-16, and D. of T's letter No. G.H.Q./9726 dated 26-7-16 and 9726/3 dated 2-2-17-forwarded under this office H 773.

The word damages should include any such cases as collision, neglect, or frost, other than damage by acts of the enemy, which should be dealt with as laid down in the above mentioned D. of T. letter.

Every Court of Inquiry should be most carefully investigated by the S.M.T.O. and should bear his recorded opinion prior to its being forwarded to Corps Headquarters for approval.

#### **A. R. O., Fifth Army.**

#### **531.—Courts of Enquiry on Damaged or Lost Vehicles.**

The following procedure should be adopted when forwarding Courts of Enquiry to the D.D.S. & T.:—

1. A.Fs. A 2 to be submitted in duplicate.
2. Both number and make of vehicle should be shown on A.F. A 2. In the case of Motor Cycles, the number of engine and frame is required, and if a Motor Cycle Combination the number of side car also.



3. The estimated cost of repairs should invariably be given.

4. In the case of the loss of a Motor Cycle, the estimated value at the time of loss is to be given.

5. If any portion of the cost of replacement or repair is recommended to be charged to a soldier, his daily rate of pay should be stated.

6. All cases of losses of machines should be published in Corps and Divisional Orders, and a notification to the effect that this has been done, made in the forwarding minute.

7. The name of the unit on whose charge the vehicle is held, to be entered on the front page of A.F. A 2.

## G. R. O.

### Accidents—Courts of Inquiry (G.R.O. 1173.)

All accidents caused by a War Department vehicle involving injury to inhabitants will be immediately reported through the usual channel to the G.O.C. Division or O.C. Troops at a station, who will, if it has not already been done, cause an inquiry to be held, and forward a report to the President, Claims Commission, for information.

The report should show :—

(1) The number of the military vehicle concerned and the name and unit of the driver.

(2) The speed of the vehicle or vehicles concerned.

(3) Position as regards the rule of the road.

(4) Whether the conventional signs of approach or turning were given.

(5) Whether the injured person was to blame.

(6) Whether the case was one of pure accident, with no blame on either side.

(7) Whether blame attaches to a member of the British Forces.

In cases of damage to private or municipal property by War Department vehicles :—

(8) The nature and extent of the damage caused.

(9) Whether the claimant's charges for damages appear to be fair and reasonable.

A Court of Inquiry should usually be held, but when this is not possible, written evidence of witnesses will be forwarded. A plan of the scene of the occurrence is of material assistance. (25.915.)

## Extracts from K. R.

### Injuries to Soldiers on or off duty (except wounded in action.) King's Regulations, 674.

When a soldier, whether on or off duty, is maimed, mutilated, or otherwise injured (except by wounds received in action) a certificate on A.F. B 117 will be forwarded by the medical officer in charge of the case to the man's C.O. as soon as possible after the man's admission to hospital.

(i) When a soldier is injured in any way when not on duty, by or through the fault of a civilian or civilians, and receives compensation from such civilian or civilians, in lieu of any future claim, the fact should be recorded in the proceedings of a court of inquiry (if held) or on A.F. B 117.

(ii) If the medical officer certifies that the injury is of a trivial character, unlikely to cause permanent ill effects, no court of enquiry need be held, unless considered necessary under sub-para. (b), (c) and (d). A.F. B 117 will then be attached to the soldier's medical history sheet (A. F. B 178), on which it should be recorded whether the man was on duty and whether to blame.

(iii) In the following cases a court of inquiry will be assembled to investigate the circumstances :—

(a) If the injury is fatal (unless an inquest is held) or certified by the medical officer to be of a serious nature.

(b) If, in the opinion of the C.O., doubt exists as to the cause of the injury.

(c) If, in the opinion of the C.O., it is doubtful whether the soldier was on or off duty at the time he received the injury.



(d) In case where for any reason it is desirable to thoroughly investigate the causes of injury.

(iv) When no evidence as to the circumstances attending the injury, beyond that of the injured man, is forthcoming, it should be so stated in the proceedings. The Court will not give any opinion, but the soldier's C.O. will record his opinion on the evidence, stating whether the man was on duty and whether to blame. The proceedings will then be sent to the brigade commander for confirmation, and the latter, in case of remission of hospital stoppages, will state on the proceedings whether he has remitted the full or half stoppages (*see* Allowance Regulations). A record will be made on A.F. B 178, by the C.O., that a court of inquiry has been held, and also as to whether the man was on duty and whether to blame or not. This document will then be passed to the medical officer, who will record his opinion as to the effect of the injury on the man's service. Finally, the proceedings will be attached to the man's original attestation.

#### **COURTS OF ENQUIRY ON GRENADE ACCIDENTS; ETC.**

##### **Extract from Reserve Army R.O. 186.**

Presidents of Courts of Enquiry on Grenade Accidents will attach to the proceedings in each case a certificate that a copy of the Army Council Instruction No. 1894, of 1916, [which is now in circulation] was laid before the Court.

##### **Fifth Army R.O. 493.**

In cases where a Court of Enquiry is ordered in connection with accidents arising from or in any way likely to be due to defective grenades, or other ammunition, the A.D.O.S. of the Corps in whose area the Court is held, should be notified so that he may attend. (A.R.O. Nos. 109 and 205 are hereby cancelled)

##### **Extract from Fifth Army R.O. 154.**

Where a Court of Enquiry assembles in connection with accidents arising from or due to defective grenades, evidence must be given and recorded in the proceedings as to:—

The pattern of the grenade in question.

And when possible the name of its manufacturer, and the date given on the box from which the grenade was taken.

[NOTE:—Where documentary evidence is put in to any Court each document should be marked with a letter or number and initialled by the President. These documents must be alluded to in the evidence as having been put in by a witness.]



PRINTED BY  
ANZAC PRESS  
IN THE FIELD  
FRANCE

134—3/17