

AWM4
Australian Imperial Force unit war diaries,
1914-18 War

Repatriation & Demobilisation

Item number: 30/1/3 Part 1

Title: Repatriation and Demobilisation, AIF

December 1918



AWM4-30/1/3PART1

CONFIDENTIAL.

ORIGINAL.
~~DUPLICATE.~~
~~TRIPLICATE.~~

481

Australian Imperial Force.

WAR DIARY

OF

DEPT. OF REPATRIATION & DEMOBILISATION

FOR

DECEMBER

1918

Signature of Officer compiling

B. B. Quirk
Lieutenant.

Signature of Officer Commanding

B. B. Quirk
LIEUT. COL.
DEPT. OF REPAT. & DEMOBILISATION, A.I.F.

WAR DIARY

or

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and Staff Manual respectively. Title pages will be prepared in manuscript.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
54 Victoria St. S.W.1.	Dec 1 to Dec 31		<p>The period under review has been occupied chiefly in the establishment and organisation of the Repatriation & Demobilisation Dept., As shown in Appendix No. B1, the department has been sub-divided into five Branches, each with its necessary re-sub-divisions. This system has worked successfully. Premises sufficient for office accommodation have been occupied at 54, Victoria Street, Belgrave Square, Eaton Place and Grosvenor Place. Attached reports show that 16 ships sailed from English ports, during the period under review, conveying, 491 Officers, 55 Nurses and 13,039 other ranks, to various Australian ports. Transports in all cases were reported comfortable and commodious. Transport arrangements from Divisional Groups in France, to concentration camps in United Kingdom, thence to port of embarkation were sufficient and satisfactory.</p> <p>The Non-Military employment Branch established at the beginning of this period, reports a splendid response to the various schemes, educational and industrial, inaugurated in France and in United Kingdom. 450 University applications were received and dealt with - all the leading Universities of United Kingdom promising their assistance to students. Highly satisfactory reports from units in France regarding the work of the Divisional Education Officers, vide, page 6, educational report, appendix "B". From the number of enquiries received, it is anticipated that during the coming month, applications for educational facilities and non-</p>	481

WAR DIARY

or

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

Summary of Events and Information

481

Remarks and references to Appendices

Place

Date

Hour

military employment shall be received in larger numbers, but the industrial section will by that time have thoroughly organised its centres.

To facilitate the work of this Department, specially prepared A.I.F. Forms seeking information necessary to speedy demobilisation and repatriation have been printed and issued in sufficient quantities to enable each unit or individual in the A.I.F. to be supplied.

Special Propoganda in the form of pamphlets vide attached "sample" in Appendix, have been circulated by this Department throughout the A.I.F. Advantage has been taken at different centres for the deliverance of special lectures to the troops on the work of this department. Special mention is made of the pamphlet "Australian State Government Proposals" and such others as "What Every Australian Soldier Ought to Know".

During the month, several special Ministerial Policy decisions, vide Appendix No. QI, have been received, and their provisions embodied in General Instructions. All regulations as to procedure in connection with Demobilisation & Repatriation, are being issued as General Instructions - copies 1 to 5, being herewith attached as Appendices.

Complete liaison exists between this and the Prime Minister's Department, which is kept in daily touch with our activities per the medium of the liaison officer (Lieut. Col. T.F. Borwick). Periodical Progress Reports have been cabled to Australia - this department

WAR ³ DIARY

or

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	481	Remarks and references to Appendices
			<p>also being kept advised from time to time as to conditions in Australia.</p> <p>Special attention is drawn to a file of early correspondence marked "G X" dealing with probable schemes for Demobilisation & Repatriation, prior to the signing of the Armistice, and the inauguration of this department.</p> <p style="text-align: center;">-----oOo-----</p>		

2
3

WAR DIARY

OF

DEPARTMENT OF REPATRIATION & DEMOBILISATION

FOR

DECEMBER 1918

LIST OF APPENDICES.

No. 1.

Subject.

Table showing the sub-division of Administrative Duties

No. 2.

War Diary of Branch 1D, and Appendices, including Educational report.

No. 3.

War Diary of Branch 2 D

No. 4.

War Diary of Branch 3 D

No. 5.

War Diary of Branch 4 D

No. 6.

War Diary of Branch 5 D

Special Annexures

No. 7.

General Instructions Nos. 1 to 5

No. 8.

A.I.F. Form 534

No. 9.

Special Instructions re Hospital Patients, and the filling of A.I.F. Form 534

No. 10.

A.I.F. Form 535

No. 11

Application form for early repatriation.

No. 12.

Correspondence with official Secretary High Commissioner for Australia, re return of widows to Australia

No. 13.

Copy of letter to D. M.S.T., (Shipping Ministry) re accommodation for return of Dominion Troops.

No. 14.

Copy of Minutes of Conference of Officers, held on 19th December at 54, V ictoria Street.

WAR DIARY

OF

DEPARTMENT OF REPATRIATION & DEMOBILISATION
FOR

DECEMBER 1918

LIST OF APPENDICES.

- | No. | Subject. |
|---------|--|
| No. 15. | Minute by the Director General re interview with the Prime Minister - subject - finding employment for student workers in factories, workshops etc., |
| No. 16. | Draft of Cable to Australia <i>(progress Report &c)</i> |
| No. 17. | Correspondence and ruling re temporary and extra regimental rank. |
| No. 18. | Ruling by Director General re finding employment in National Workshops in England. |
| No. 19. | Correspondence to Prime Minister's Department re the activities of the Dept. of Demobilisation and Repatriation. |
| No. 20. | Official notification to the High Commissioner re the formation of the Dept. of Demobilisation and Repatriation. |
| No. 21. | Appointment of Liaison Officer between the Prime Minister's Department and the Dept. of Demobilisation and Repatriation. |
| No. 22. | Balance sheet for January showing shipping available and Personnel |
| No. 23. | Copy of letter from Prime Minister to Director General of Demobilisation. |
| No. 24. | Ministerial policy decisions required, Nos. 1 to 8. |
| No. 25. | Schedule showing the duties of Liaison Officer with the Prime Minister. |

DEPARTMENT OF REPATRIATION AND DEMOBILISATION

BRANCH 1D

Non-military Employment

Director: Col. J.H. Bruche C.B., C.M.G.
D/Director: Lt. Col. J.M.A. Durrant, C.M.G., D.S.O.

Staff Officer: Major A.E. Reed, D.S.O.

Assistants: Captain F. Angel, M.C. (Returns etc)
Captain R.A. Keay (Applications)

481

1.D.1.
Early Repatriation
Discharge elsewhere
than in Australia
Leave etc.
Lt. Col. B. Marsden, D.S.O.

1.D.2.
Education
Brig-Gen. G.M. Long
Director
Major H.T. Thomson, M.C.
D/Director

1D.11
Capt. L.R. Walker
Early Repat.
Late

1D.12
Major F.G. Street
Discharges elsewhere
than in Australia

1D.13
Capt. Jackson M.C.
Leave

1D.14.
Capt. Staples
(I) Issue of F.R.
213.
(II) Registry of
Officers & O/Ranks
in Non-Military
employment
(III) All records of
sub-Branch.
(IV) War Diary

1D.1c2
Capt. Brain
Officers' Leave

1D.1c3
Capt. Sorensen
Other Ranks' Leave

1.D.21
Capt. R.J. Rudall
Asst. Director.

1.D.22
Lt. H.W. Allen
Universities. Etc.

1.D.23.
Mjr. E.W. Webb, DSO. MC.
Technical

1.D.24
Capt. W.R. Birks
Agriculture

1.D.25.
Capt. H.W. Mulholland
Asst. Director. France. worth

Capt. E.W. Robinson
Asst. Director. T.M.

1.D.3.
Industrial Employment

Lt.R.J.Burchell, M.C.

1.D.4.
Military Training

Lt.Col.J.H.Peck, C.M.I., D.S.O.

1.D.31
Capt.L.G.Sewell, M.C.

Shipbuilding

1.D.32.
Lt.Robin

General
Engineering

1.D.33
Lt.Kewell
Lt.Burgess

Motors
Aeroplanes
Electrical

1.D.34
Mjr.Marfell
D.S.O.

Wools & Textiles

1.D.35
Mjr.Drake.Brock-
man, M.C.

Lt.Lewis
" Butcher
" Mason
" Wright

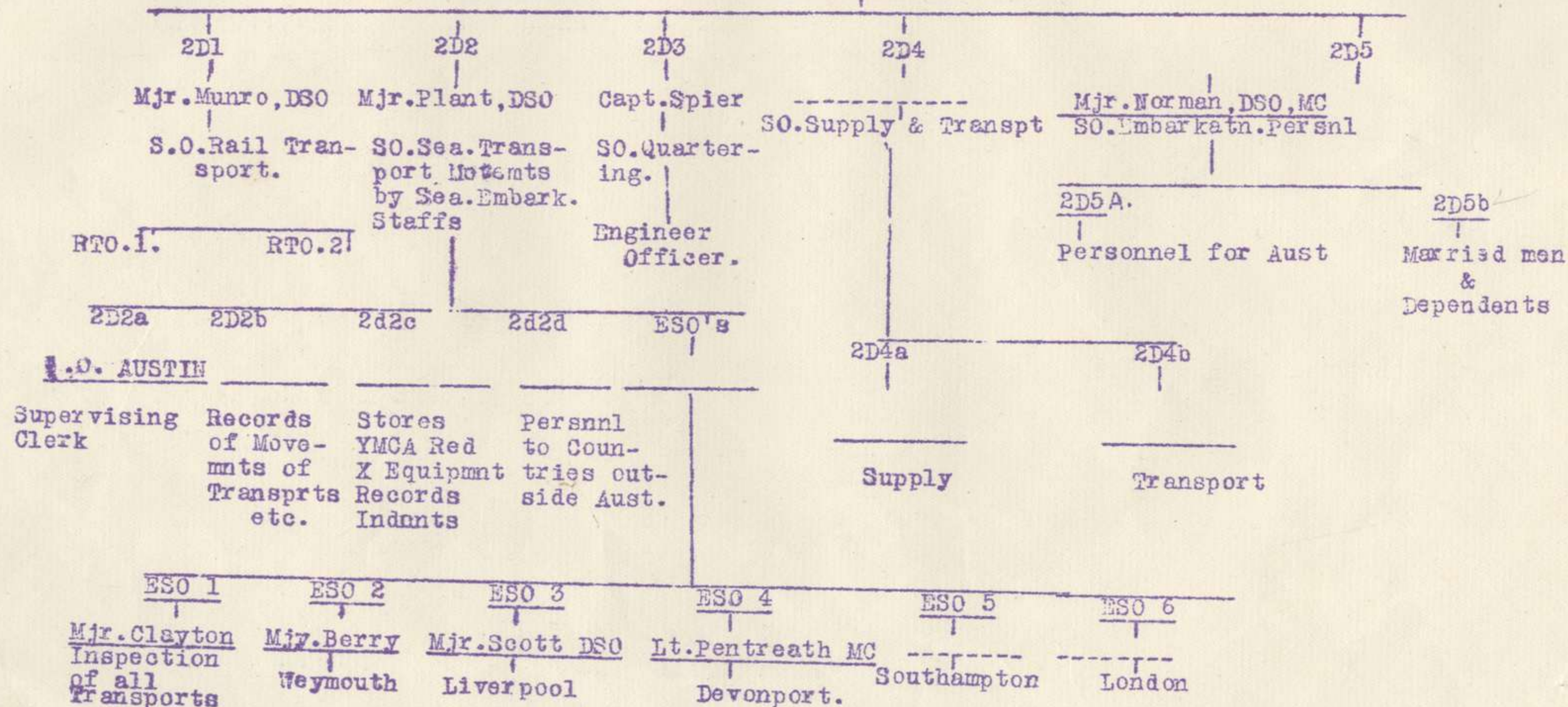
Miscellaneous
& Building Trades

REPATRIATION AND DEMOBILIZATION DEPARTMENT

BRANCH 2 D.

DIRECTOR - LT.COL.G.C.SOMERVILLE, C.M.G., D.S.O.

STAFF OFFICERS -
Capt. W.A.PERRIN, M.B.E.
Lt.L.LAYTON-SMITH, M.C.

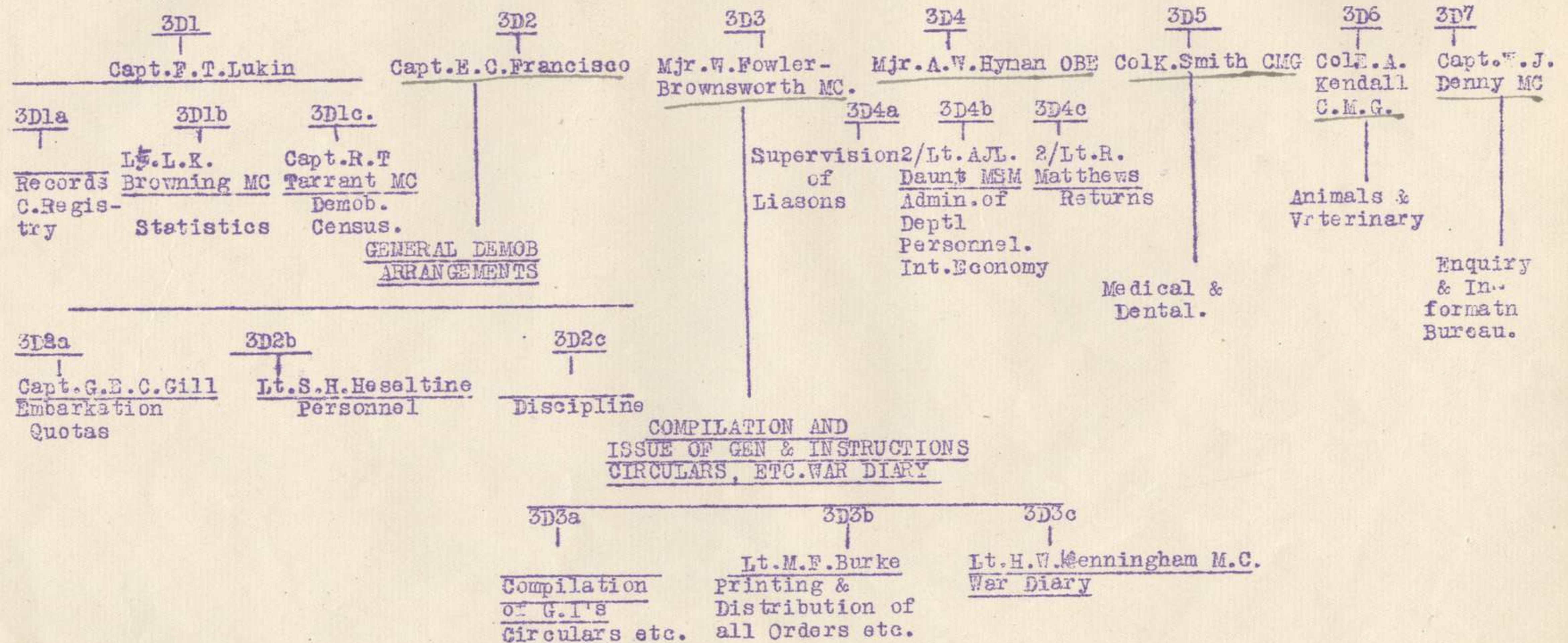


REPATRIATION AND DEMOBILISATION DEPARTMENT

BRANCH 3D

DIRECTOR - LT.COL.C.C.RIDLEY, D.S.O.

STAFF OFFICERS: Major W.Fowler-Brownsworth M.C.
Capt.A.Nicholson M.C.



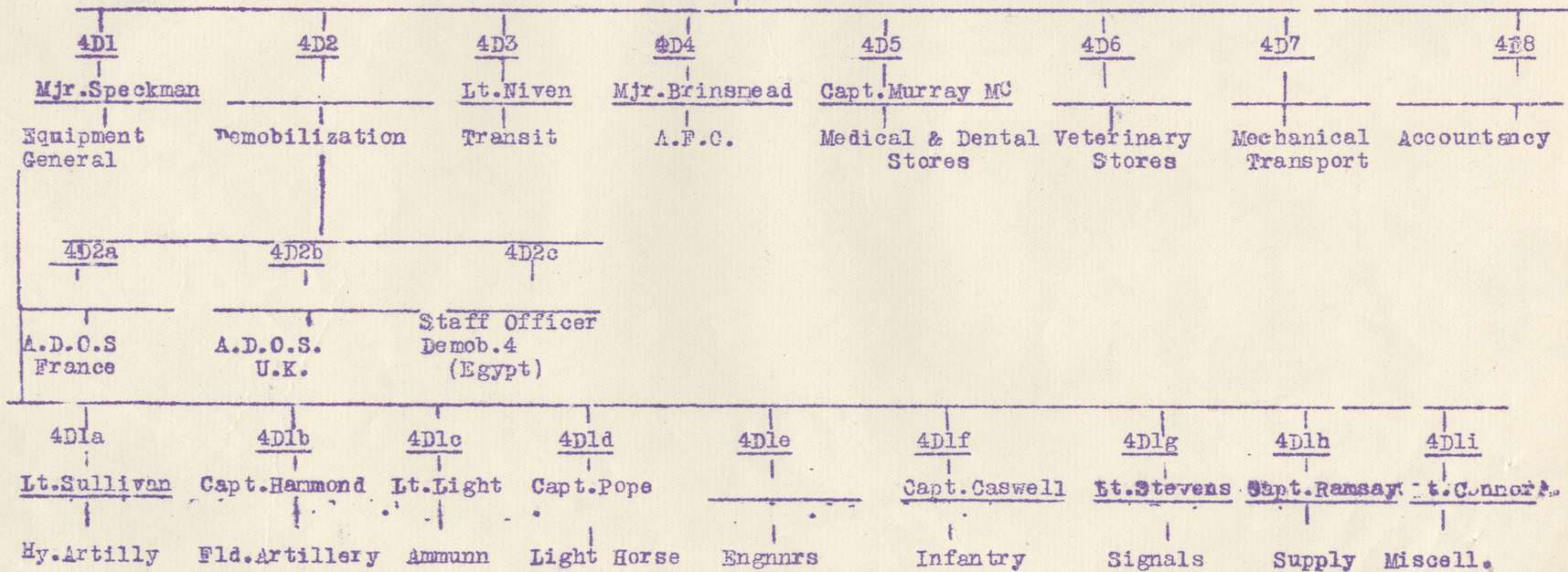
REPATRIATION AND DEMOBILIZATION DEPARTMENT

BRANCH 4 D

DIRECTOR - BRIG. GENERAL COXEN, C.B., C.M.G., D.S.O.

DEPUTY DIRECTOR - COL. E. T. LEANE

STAFF OFFICERS (1) CAPT. MURPHY
(2) LT. S. H. RAINBIRD

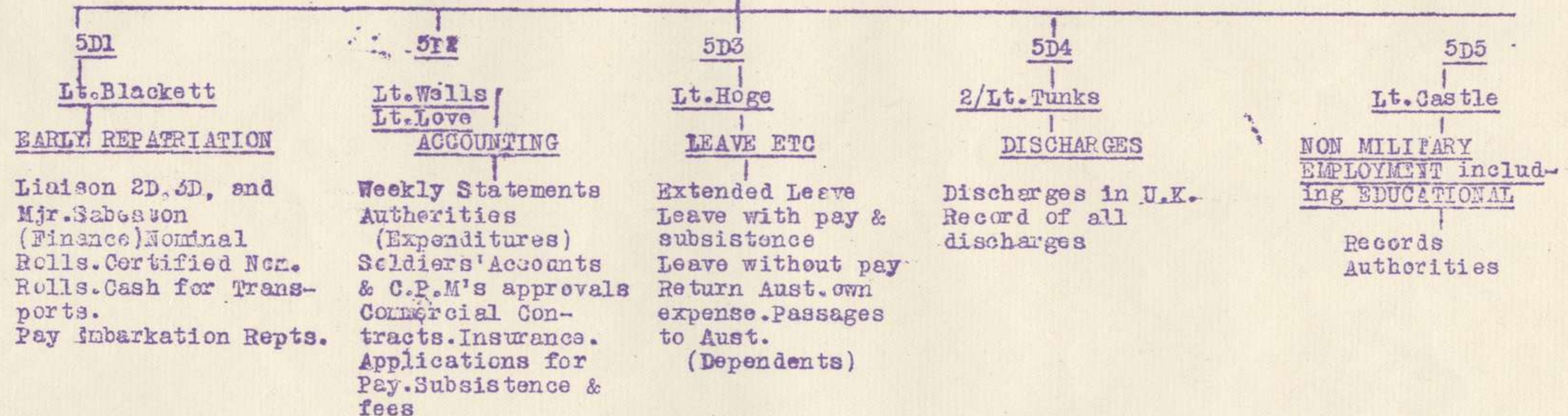


DEPARTMENT OF REPATRIATION AND DEMOBILISATION

BRANCH (5D)

DIRECTOR -Lt.COL H.S.EVANS, CMG (Chief Paymaster A.I.F.)

STAFF OFFICER - Lt.R.COCKS (5D)



DI
CONFIDENTIAL.

ORIGINAL.

~~DUPLICATE.~~

~~TRIPLICATE.~~

App No 2
481

Res
Australian Imperial Force.

WAR DIARY

OF

BRANCH 1 D (Repatriation & Demobilisation Department, A.I.F.)

FOR

DECEMBER, 1918.

Signature of Officer compiling

H.R. Lovejoy Capt.

Signature of Officer Commanding

Ima...
Lt Col

1311

[B-2 28/12/1918]
481
WAR DIARY.

December, 1918.

London,
1st to
31st.

1.D. Branch (Non-Military Employment) was inaugurated on 1st December 1918 under Lieut. Colonel J.M.A. Durrant, C.M.G., D.S.O.

The policy was defined and the Branch sub-divided as follows :-

- 1.D.1. Early repatriations.
Discharges elsewhere than in Australia.
Leave for Educational and Industrial reasons.
Extended leave prior to embarkation.
- 1.D.2. Non-Military Employment (Educational)
 - (a) Universities etc.
 - (b) Technical.
 - (c) Agricultural.
- 1.D.3. Non-Military Employment (Industrial).
 - (a) Shipbuilding.
 - (b) General engineering.
 - (c) Electrical, Aeroplanes, Motors.
 - (d) Wools and Textiles.
 - (e) Building trades.
 - (f) Miscellaneous.
- 1.D.4. Military training.

Organisation of the Branch was commenced and matters of policy discussed.

Checking of the various applications received from the Sections of this Branch and the submitting of them for the approval of the Director General was carried out.

- 1.D.1. 110 applications for Early Repatriation received and 6 were approved.
252 applications for Discharge elsewhere than in Australia, received and 36 approved.
220 applications for Leave for Educational and Industrial reasons received and 67 approved.

1.D.2. (Educational Report)
Universities.

In the original prospectus of the Education Service, plans were laid for placing University graduates and undergraduates in British Universities, and for the training of men who wish to begin University courses. Nothing could be done until the conditions of military release were decided. The early repatriation of undergraduates was recommended by the Director, and sanctioned by Repatriation and Demobilisation, and this order was read to include others who had broken definite courses of study, and were equivalent to undergraduates. The A.A.M.C. and A.A.D.S. took over the charge of medical and dental officers, thus leaving to the Education Service only non-medical and

non-dental graduates, such undergraduates as missed early repatriation and men who had not yet started courses when they enlisted.

The University and Professional section (I.D.2.2.) was entrusted to 2/Lt. H.W.Allen and 2/Lt. J.H. Vaughan. Various Universities were visited - Oxford by the Deputy Director, Cambridge and London by Lieut. Allen, Manchester, Liverpool, Leeds, Birmingham, and Sheffield by Lt. Vaughan and Capt. Sewell (who was for a while attached to I.D.2.2.). Bristol had already promised by letter to take 100 of our students in Engineering. An arrangement was made with the Council of Legal Education and Middle Temple Library for accepting students without fee. All these bodies promised to take our men as students, and grant them concessions for war service and arrangements made for accepting them. Assistance was also enlisted from the Universities Bureau of Empire, the Officers University and Technical Classes, and the Board of Education.

An examination of 450 University applications showed 70 post-graduates (13 medical), 180 who are either undergraduates or in an equivalent position, and 200 who have not started University courses. 24 who were not considered qualified to begin a University course were recommended for the Rue School. The post-graduate medical students were informed that the A.A.M.C. was arranging for them and men in a position equivalent to undergraduates were advised to apply for early repatriation. A number of men who had made agreements with Universities or other institutions were granted leave.

FIRST SCHOOL OF INSTRUCTION, TIDWORTH.

The Staff of the School was as follows :-

Commandant	-	Lieut.A.W.HICKS, M.C.
Adjutant	-	Lieut.H.J.MOORE.
Instructor	1	Lieut.C.C.CRANE.
Orderley Room Staff	-	Three.
Orderlies	-	Six.

A convenient brick building consisting of six large Rooms and Offices was made available by the G.O.C. A.I.F. Depots in the U.K.

Thirty-five Students reported.

The Course was designed to -

- (a) Quicken the spirit of service in all.
- (b) Make clear the ideas of the Education Service.
- (c) Identify the Instructors as co-operators with the Depot Education Officers.
- (d) Stimulate thought.
- (e) Establish principles of class organisation and method.
- (f) Encourage Students in oral expression before groups of their fellows.

The Hours of Work were 9 a.m. to 12.15 p.m. and 2 p.m. to 4 p.m.

Lectures.

Experiences in Adult Education - A.Mansbridge, Esq.

Origin of Australian Universities - do.

England - do.

The Little Commonwealth - Homer Lane Esq.

Psychology of Wrongdoing - do.

Some Ideals of Education. - Prof.Nunn

481

Teaching of Mathematics.	-	Professor Nunn.
Spirit of the Education Service	-	Capt. Robinson
In the Prisoners' Cage	-	do.
Opportunities for Sheep and Cattlemen in the U.K.	-	Liaut. Kelly.
The Sheep Industry.	-	do.
Purpose of the School.	-	Commandant.
Internal Organisation of a Unit	-	do.
What the A.I.F. Education Service has done	-	do.
Principles of Class Organisation I.	-	do.
Method Principles, I.	-	do.
Principles of Class Organisation II.	-	do.
Method Principles. II.	-	do.
Library facilities of the Education Service	-	Adjutant.
The Heuristic Method of Teaching	-	do.
Teaching of Science	-	do.
Teaching of Commercial Subjects	-	do.
Possibilities and Methods of Teaching	-	do.
Agricultural to A.I.F. in England	-	Lieut. Crane
General Agricultural Methods	-	do.
Breeding.	-	do.
The Mendelian Theory.	-	do.

Practice Lessons.

Practice Lessons were given daily and were followed by discussion and criticism of the method employed. The standard of efficiency in teaching varied but was, in the main, high. Thirteen of the Students were experienced teachers, some being of no mean ability. Several of the students, without previous teaching experience, did not suffer by comparison with those having experience. The most pleasing feature was the degree of skill in presenting, coupled with knowledge of the subject, which was displayed by those who purpose instructing in 'Land Pursuits', 'Trades and Crafts' and 'Business Principles'. The less apt were most ready to receive advice in method.

Study Circles etc.

The Study Circles were inaugurated in a manner which was as near as possible that in which a Circle would be started in a Military Camp. The whole of the Students were included in the Circle, the obvious objection as to size being overruled for instruction purposes; each Study period was followed by discussion of the work. Besides illustrating the method of starting and carrying out a Study Circle, an admirable opportunity was given to estimate in some measure the attainments of the Students. The success of the Circles was pronounced, and indicated quite clearly what a force they will become in the A.I.F. if properly regulated.

Each Student wrote three Essays during the course. It was made clear that matter rather than form was desired. Specimens of the work are attached. As a result of a study of these one is again forced to comment on the high standard of education of the men associated with the Land Pursuits, revealed. It would be interesting to find to what degree the class superiority in general education of these men persists among the soldiers as a whole.

Conclusion.

The first course of the Instructors' School shows quite clearly that the Instructors are efficient and imbued with the ~~right~~ right spirit. Unfortunately the delay in the announcement of the Service Establishment has prevented the Education Officers from keeping all the Instructors desired, but now that the position has been defined, the number of Instructors should increase.

Further detailed Reports of this Section are attached, marked Appendix "B".

481

Staffs of Branch and Sub-branches :-

Regtl. No.	Rank and Name.	Unit.	Date taken on strength.
---------------	----------------	-------	----------------------------

Branch 1 D.

7388	Lt.-Col. DURRANT, J.M.A.	2nd Div. Hd.Qrs.	9.12.18.
	Major REED, A.E.	21st Battalion.	28.12.18.
	W.O. SORRELL, C.R.	1st Div. Hd.Qrs.	11.12.18.

Sub-Branch 1 D1.

12872	Lt.-Col. MARSDEN, R.		28.12.18.
2839	Major STREET, G.A.		31.12.18.
	Dvr. SULLIVAN, J.J.		13.12.18.
	L/Cpl. WILLIAMS, S.B.		16.12.18.

Sub-Branch 1 D2. (See Appendix "B").Sub-Branch 1 D3.

2049	Lieut. BURCHELL, R.J.	4th A.B.G.R.O.Co.	24.11.18.
7343	Capt. SEWELL, L.G.	1st A.M.G. Bn.	25.11.18.
22062	Lieut. ROBIN, R.J.	2nd A.Tun.Co.	31.12.18.
4073	Major MARFELL, W.L.	107th How. Bty.	9.12.18.
3134	Cpl. CAMERON, D.C.	6th T.M. Bty.	31.12.18.
	" WALSH, J.T.	13th Battn.	9.12.18.
	Gnr. WISE, G.J.	30th Battery.	27.12.18.
	Pte. KENAFICK, T.	32nd Battn.	30.12.18.
	Cpl. DINSDALE,	Rly. Reinforce- ments.	20.12.18.

Sub-Branch 1 D4.

Lt.-Col. PECK, J.H.	(temporarily employed with 1 D1.)
---------------------	-----------------------------------

481

I. D. 2.

A.I.F. EDUCATION SERVICE

WAR DIARY

DECEMBER 1918.

20 pages.

EDUCATION SERVICE.

18²₂₀

481

NOMINAL ROLL OF STAFF 31/12/18.OFFICERS.O.Rs.

Brig.Gen.	LONG, G.M.	4252	W.O.	TOZER, H.J.
" "	McNICOLL, W.R.	14104	"	BEAMES, A.E.
Major	THOMSON, H.	2447	Sgt.	JOHNSTON, W.
"	WEBB, M.E.	2016	S/Sgt.	CHAMBERLAIN, J.J.
Capt.	BIRKS, W.R.	7422	Sgt.	FULLER, W.E.
"	McDOUGALL, F.L.	764	"	COOPER, J.J.
"	RUDALL, R.J.	1857	Cpl.	WOODWARD, L.G.
Lieut.	BOWDEN, R.	2962	Pte.	SEYMOUR, R.H.P.
"	KELLY, W.S.	3177	"	McLEAN, A.E.
"	VAUGHAN, J.H.	758	"	TESSEYMAN, F.C.
"	ALLEN, H.	411	"	BOWES, W.L.
"	HODGSON, H.H.	7249	L/Cpl.	HANTON, F.S.
"	HENCHMAN, H.H.	34291	Bmd.	WILLIAMS, G.R.B.
Lieut.	MALONE, J.J.	30693	W.O.	WRIGHT, L.H.
"	GALE, C.C.	4401	Pte.	CHALLIS, W.W.
		5532	"	EDMUNDS, F.E.
		3152	"	PARTRIDGE, W.F.
		3748	L/Cpl.	BOA, J.
		22234	Spr.	GLAUERT, L.
		14936	"	BENFIELD, J.
		3500	Cpl.	WESTERN, C.
		1706.	Pte.	WILSON, J.G.

TOTAL.

Off. 15.

O.Rs. 22.

War diary Dec. 3 1917

LIST OF EDUCATION OFFICERS SHOWN IN ORDER OF BATTALIONS 31/12/18

BATTALION or UNIT	RANK	NAME.
1st BATTALION	Lieut.	H.V. CHEDGEY
2nd "	Lieut.	W.F. KING
3rd "	2/Lieut.	F. PURNELL
4th "	Lieut.	G. HOUGH
5th "		
6th "	2/Lieut.	W. WALKER
7th "	Lieut.	A. DEAN
8th "	Lieut.	H. FENTON
9th "	Lieut.	H. FINTER
10th "	Lieut.	W.S. BENNETT
11th "	Lieut.	W.C. BELFORD
12th "		
15th "	2/Lieut.	R.C. HAMILTON
16th "	2/Lieut.	T.S. HALPIN
17th "	2/Lieut.	H.T. SEYMOUR
18th "	Lieut.	J.R. NEILD
20th "	Lieut.	W. SAUNDERSON
22nd "	Lieut.	F.D. HARRISON
23rd "	Lieut.	F.P. FEDERICK
24th "	Lieut.	A.H. STRANAGHAN
26th "	2/Lieut.	A.R. CHISHOLM
27th "	Lieut.	W.L. DAVIES M.C.
28th "	Lieut.	A.F. WALTERS
30th "	Capt.	W.A. THOMPSON
33rd "	2/Lieut.	P.W. POWELL
34th "	Lieut.	F.F. HEBBARD
35th "	Lieut.	E.D. REDFERN
38th "	Lieut.	C. CRISPE

20
22

UNIT	RANK	NAME.
39th Battalion	Lieut:	A.R.CANTWELL.
40th "	Lieut	V.C.SMITH
43rd "	Lieut:	S.J. TIVER. M.G.
44th "	Capt.	J.H. FOXWORTHY
45th "	Lieut:	F.E.PARSONS.
46th "	2/Lieut:	H.G.CUMMING.
48th "	Lieut:	C.A.HENDRY
49th "	2/Lieut:	C.L.VARDON.
50th "	Lieut:	J.H.HILL.
53rd "	Lieut:	A.G.ASKAM.
55th "	Lieut:	T.C.WATTERS.
56th "	2/Lieut;	J.G.MACKENZIE.
57th "	2/Lieut:	G.T.FRYER.
58th "	Lieut:	L.M. CAMPBELL.
59th "	Lieut:	A.H.MACROBERTS.

DIVISIONAL EDUCATION OFFICERS.

1st DIVISION	Capt.	M.AUROSSEAU. M.C.
2nd "	Capt.	N.R.MEARNS
3rd "	Capt.	G.SYMONS.
4th "	Capt	A.L.ROSSITER.
5th "	Capt.	E.W.FRECKER.

ARTILLERY.

1st A.F.A. Bde.	2/Lieut.	W. BARTROP.
5th A.F.A.Bde	2/Lieut;	J.W.FERGUSON.
6th Army Bde	2/Lieut:	R.H.GREGORY
7th A.F.A.Bde	2/Lieut:	W.H.LISTER.
8th A.F.A.Bde	Lieut:	A.B.LAING.

481

UNIT	RANK	NAME.
12TH.ARMV BDE.	2/Lieut.	H.R.PURNELL.
13TH.A.F.A.BDE.	Lieut.	V.J.J.BRADY.

AMMUNITION COLUMNS.

1st. DIV.A.C.	2/Lieut.	J.A. AIRD.
3RD. DIV.A.C	2/Lieut.	A.U.TONKING.

DIVISIONAL TRAINS.A.A.S.C.

5TH. DIV.TRAIN.	CAPT.	T.A.DAVID.
-----------------	-------	------------

DIVISIONAL ENGINEERS:

4TH.DIV.	2/Lieut.	A.L.MERROISY.
5TH.DIV.	Lieut.	E.V.CLARK.

PIONEER BATTALIONS.

1ST. PIONEER BN.	2/Lieut.	A.E.WILLES.
2ND. " "	2/Lieut.	C.L.HENRY.
3RD. " "	Lieut.	H.T. WILLIAMS.
4TH. " "	Lieut.	C.J.CRAGGS.

6
32

UNIT.	RANK	NAME
<u>MACHINE GUN BATLNS.</u>		
3rd A.M. GUN BN.	Lieut.	G.L. WRIGHT
4th " " "	2/Lieut.	R. HOLTHAM
5th " " "	Lieut.	C. HEATHCOTE.

DIVISIONAL A.A.M.C.

1st DIV. A.M.C.	2/Lieut.	F.W.A. LOWE
2nd " "	2/Lieut.	K.S. CUNNINGHAM
3rd " "	Lieut.	S.C. STEELE
4th " "		
5th " "	Lieut.	J. CRESWELL

Tunnelling Companies

2nd TUN. COY.	Capt.	G.I. ADCOCK
3rd " "		

MISCELLANEOUS

AUST. CORPS HdQrs.	2/Lieut.	F.J. GALLAGHER
" " "	2/Lieut.	L.J. DUFFY
AUST. CORPS SCHOOL	2/Lieut.	R.S. WALLACE
" " "	2/Lieut.	
A.G.B.D. & CON. CAMPS	Lieut.	A.W. CLEMES
HAVRE.		
A.I.B.D. HAVRE.	Lieut.	C.P. SMITH.
AUST. B.G.E.O.	2/Lieut.	G.E. HALL.
M, T, in France	Lieut.	E.R.T. REYNOLDS
A.C.M.T.	Lieut.	R.M.S. BRETT

Aust. Director of Education
Army Corps Headquarters,
FRANCE.

Capt. W, J. MULHOLLAND.

No. 4 Command Depot,
Hurdcott.

23
25

WHERE POSTED	RANK	NAME
<u>EDUCATION OFFICERS IN ENGLAND</u>		
Aust. Director of Education Hd, Qrs. A.I.F. Depots in U.K.	Capt,	F.W. ROBINSON.
1st Training Bde. Sutton Veny	2/Lieut.	A.H. CLERKE
2nd. Training Bde. Fovant.	Lieut.	W.N. DANN
3rd Training Bde. Hurdcott.	2/Lieut.	A. CROSS.
No. 1 Command Depot, Sutton Veny.	2/Lieut.	J.P. TUKE
No. 2 Command Depot, Weymouth.	Lieut.	W.A.W. BLACKETT
" " "	2/Lieut.	H.B. DUCE.
" " "	2/Lieut.	H.W. GARTRELL
Machine Gun Depot, Parkhouse.	2/Lieut.	A.F. WOOLARD
Heavy Artky. Tr. Depot, Devonport.	2/Lieut.	A.T. CLOSS
A.F.C. TR. WING.		F.G. GOSS
R.B.A.A. Heytesbury	Lieut.	L.J. DUFFY
School of Instruction. Tidworth.	Lieut.	H.J. FILSHIE M.G.
O.T.B. Longbridge Deverill.	Lieut.	A.W. HICKS.
A.E.T.B., Brightlingsea	2/Lieut.	L.A. HIGGINSBOTTOM.
School of Instruction Tidworth.	Lieut.	D.C. J. HILL.
No. 4 Command Depot, Hurdcott.	2/Lieut.	R.J. MOORE.
No. 1 A.D.H.	2/Lieut.	F.W. STEELE.
		P.W. JONES.

Lectures.

481

1.12.18.

After several preliminary discussions between Director and Deputy Director and Lord Gorrell of the War Office a conference on Lectures to the Troops had been held on 9.8.18. at Universities House, Bloomsbury Square, attended by Lord Gorrell in private capacity and by representatives of the Australian, Canadian, and New Zealand forces and the American Y.M.C.A., and Y.M.C.A. Universities Committee.

It was agreed that lecturers on distinctly educational topics (as distinguished from entertainment lectures) should be pooled to prevent overlapping and that periodical meetings of representatives of various organisations and forces should be held to settle questions arising. A standard rate of fees to lecturers was also agreed to.

At the first official meeting of the Committee on Lectures on 15.10.12, Lord Gorrell of the War Office, presided and the following bodies were represented. The Navy, the War Office, A.I.F., Canadian Forces, N.Z.E.F., American Y.M.C.A., Y.M.C.A. Universities Committee and Q.M.A.A.C.

It was agreed :-

1. That a general list of lecturers be kept at S.D.8. of all lecturers available for the Troops and the Fleet.
2. That each body represented on the Committee of Lectures send to S.D.8. all information it collects as to lecturers available.
3. That S.D.8. take steps to supplement this information.
4. That each body responsible for bringing in a lecturer have first call on his services.
5. That at a weekly meeting of Committee of Lectures final allocation of lecturer be made.
6. A flat rate of fees was agreed to of £1 per day, £5 per week, £300 per year.

4.12.18.

Meeting of Committee on Lectures. Further details of General List and future arrangements were noted and settled.

11.12.18.

Meeting of Committee on Lectures, the War Office announced that it was hoped to keep up a supply of 50 lecturers for France. War Office also stated that arrangements were being made to circulate to each command a list of lecturers within its geographical area.

18.12.18.

Further arrangements for France were noted and seven additional names given in for lectures in France.

Arrangements made for various lecturers as follows :-

Dec.1 to Dec. 24.	Bishop Frodsham	-	France.
Dec.27 to Jan.13.	Canon Masterman	-	France.
Dec.18 to Dec.20.	Dr. A.J. Carlyle	-	Brightlingsea.
Dec.30 to Jan. 4.	Dr. Lionel Taylor	-	Weymouth.
Jan. 6 to Jan.10.	do.	-	Brightlingsea.

1.12.18.

After several preliminary discussions between Director and Deputy Director and Lord Gortall of the War Office a conference on Lectures to the Troops had been held on 9.8.18. at Universities House, Bloomsbury Square, attended by Lord Gortall in private capacity and by representatives of the Australian, Canadian, and New Zealand forces and the American Y.M.C.A., and Y.M.C.A. Universities Committee.

1004

It was agreed that lecturers on distinctly educational topics (as distinguished from entertainment lectures) should be pooled to prevent overlapping and that periodic meetings of representatives of various organisations and forces should be held to settle questions arising. A standard rate of fees to lecturers was also agreed to.

At the first official meeting of the Committee on Lectures on 15.10.18, Lord Gortall of the War Office, presided and the following bodies were represented. The Navy, the War Office, A.I.F., Canadian Forces, N.Z.E.F., American Y.M.C.A., Y.M.C.A. Universities Committee and G.M.A.A.C.

It was agreed :-

1. That a general list of lecturers be kept at S.D.8. of all lecturers available for the Troops and the Fleet.
2. That each body represented on the Committee of Lecturers send to S.D.8. all information it collects as to lecturers available.
3. That S.D.8. take steps to supplement this information.
4. That each body responsible for bringing in a lecturer have first call on his services.
5. That at a weekly meeting of Committee of Lecturers final allocation of lecturer be made.
6. A flat rate of fees was agreed to of £1 per day, £5 per week, £300 per year.

4.12.18.

Meeting of Committee on Lectures. Further details of General List and future arrangements were noted and settled.

11.12.18.

Meeting of Committee on Lectures, the War Office announced that it was hoped to keep up a supply of 50 lecturers for France. War Office also stated that arrangements were being made to circulate to each command a list of lecturers within its geographical area.

18.12.18.

Further arrangements for France were noted and seven additional names given in for lecturers in France.

Arrangements made for various lecturers as follows :-

Dec. 1 to Dec. 24.	Bishop Trodahan	-	France.
Dec. 25 to Jan. 13.	Canon Masterman	-	France.
Dec. 18 to Dec. 20.	Dr. A.J. Carlyle	-	Brightlinges.
Dec. 30 to Jan. 4.	Dr. Lionel Taylor	-	Weymouth.
Jan. 6 to Jan. 10.	do.	-	Brightlinges.

23
27

CORRESPONDENCE COURSES.

- 4/12/18. Application forms for Correspondence Courses distributed to units with Circular Memo. GE/1 and Lists of Courses.
- 7/12/18. Letter to I.C.S. re sending their representative.
- 8/12/18. Letter to War Office re release (temp. or permanent) of 2/Cpl.KING, F. to allow him to supervise I.C.S. within this Office.
- 10/12/18. I.C.S. acknowledge letter re King.
- 16/12/18. King reported. Applications begin to arrive.
- 20/12/18. Letter to I.C.S. requesting 38 Scholarships be granted to students in accordance with agreement.
- 21/12/18. Cpl.L.G.WOODWARD of H.Qrs. 4th Aust.Inf.Brigade is placed in charge of Correspondence Branch.
- 27/12/18. Letter to I.C.S. requesting 43 Scholarships be granted to students in accordance with agreement.
- 28/12/18. Ditto letter for 67 Scholarships.
- 28/12/18. 22 students notified that scholarships have been awarded to them.
- 30/12/18. Letter to C.P.M. requesting that a Trust A/c. be opened for the deposit of fees paid by students.
Remittances to be paid in daily.
- 31/12/18. Letter to I.C.S. requesting that 65 students be granted scholarships in accordance with agreement.

APPENDIX "A".

26

28

Total number of Scholarships applied for up to
31/12/18. 213.

Students granted scholar-
ships. 22.

481

Library.

1.12.18
/6

The total number of books purchased and brought
to charge to 27/12/18 was 14,797.
Issued to 27/12/18 6,372.
Stock in hand 27/12/18 8,425.

31.12.18

481

Books were issued to Branch Libraries of 1st.
2nd. 3rd. 4th and 5th Divisions, Corps Headquarters,
Havre, Tidworth, Weymouth, Hurdcott, Sutton Veny,
Longbridge Deverill, Fovant, Codford and London.

The costing and cataloguing of all incoming books
was proceeded with.

War Diary - December
30 28

Universities.

12.18
to
31.12.18
In the original prospectus of the Education Service, plans were laid for placing University graduates and undergraduates in British Universities, and for the training of men who wished to begin University courses. Nothing could be done, until the conditions of military release were decided. The early repatriation of undergraduates was recommended by the Director, and sanctioned by Repatriation and Demobilization, and this order was read to include others who had broken definite courses of study, and were equivalent to undergraduates. The A.A.M.C. and A.A.D.S. took over the charge of medical and dental officers, thus leaving to the Education Service only non-medical and non-dental graduates, such undergraduates as missed early repatriation and men who had not yet started courses when they enlisted.

The University and Professional section (I.D.2.2.) was entrusted to 2/Lt. H.W. Allen and 2/Lt. J.H. Vaughan. Various Universities were visited - Oxford by the Deputy Director, Cambridge and London by Lieut. Allen, Manchester, Liverpool, Leeds, Birmingham, and Sheffield by Lt. Vaughan and Capt. Sewell (who was for a while attached to I.D.2.2). Bristol had already promised by letter to take 100 of our students in Engineering. An arrangement was made with the Council of Legal Education and Middle Temple Library for accepting students without fee. All these bodies promised to take our men as students, and grant them concessions for war service and arrangements made for accepting them. Assistance was also enlisted from the Universities Bureau of Empire, the Officers University and Technical Classes, and the Board of Education.

An examination of 450 University applications showed 70 post-graduates (13 medical), 180 who are either undergraduates or in an equivalent position, and 200 who have not started University courses. 24 who were not considered qualified to begin a University course were recommended for the Rue School. The post-graduate medical students were informed that the A.A.M.C. was arranging for them and men in a position equivalent to undergraduates were advised to apply for early repatriation. A number of men who had made agreements with Universities or other institutions were granted leave.

13
29
31
TECHNICAL.

- 8/12/18. The formation of a technical branch was first suggested early in December, and Major E.M.Webb, D.S.O., M.C., 7th Field Coy. Aust.Engrs. was asked to organise it.
- 12/12/18. Lt.Malone was taken on strength to handle Telegraphy, Telephony, and Radio work, and commenced enquiries re suitable training.
- 19/12/18. A circular memo. was issued by Aust.Corps H.Q. on surveying with detached pro forma for application.
- 21/12/18. A circular memo. was issued by Aust.Corps H.Q. giving a **résumé** of probable comprehensive scheme of technical training and employment in the A.I.F.
- 25/12/18. Major Webb and C.S.M.Beames reported to be attached to Education Service, London. Special cases were dealt with and work done in assimilating instructions, rulings, &c. Efforts were made to accelerate the obtaining of staff and procuring of office accommodation.

AGRICULTURAL.

30
14
37

1/12/18
to
31/12/18.

Lieut.W.R.Birks took over control of this section with ^{organisation and} Capt.MacDougall in charge of office work and 2/Lieut.Kelly in charge of Wool and Stock section.

It having been ascertained by numerous enquiries made that no suitable text-books were available for agricultural classes the work of compiling textbooks by individual efforts was begun under supervision of Capt.MacDougall and the textbooks prepared for printing as follows:

Land Pursuits Text-books.

SYLLABUS COURSES.		A.I.F. LAND BOOKS.		I.C.S. INSTRUCTION PAPERS.	
Title.	No.	Title.	No.	Title.	No.
Introductory	1	Land Selection and Im- provements The Business of Farming	1 3		
Stock Raising and Wool	2	Beef, Mutton and Wool...	2	Horse Management Ponies, Asses and Mules Horse Judging Types, Breeds and Market Classes of Horses	1327 A. and B. 1328. 1326. 1325 A. and B.
Wheat and General Farming	3	Wheat and General Farming	4	The Soil Soil Properties Soil Drainage Tillage Corn Potatoes Silos and Silage Stable Manure Root Crops	1300 A. and B. 1551. 1304 A. and B. 1305 A. 1308. 1310. 1314 B. 1301 A. 1311.
Fruit Growing	4	Fruit Growing Viticulture	5 6	Essentials of Fruit Culture Apple Culture Pear Culture Apple Pests and Injuries Cherries, Apricots and Quinces.. Citrus Fruits under Irrigation ...	1385 A. and B. 1387 A. and B. 1390 A. and B. 1388. 1398. 1355 A.B.C.D. and E.

[Continued on back

SYLLABUS COURSES.		A.I.F. LAND BOOKS.		I.C.S. INSTRUCTION PAPERS.	
Title.	No.	Title.	No.	Title.	No.
Dairying and Pig Raising	5	Dairying Pig Raising	7 8	Breeds of Dairy Cattle Dairy Cattle Management Beef and Dual Purpose Breeds... Principles of Animal Feeding ... Feeding Standards Dairy Calf Raising Development of Dairy Herds ... Milk Dairy Barns and Equipment ... Swine Breeding Swine Feeding and Judging ...	1330. 1331 A. and B. 1334. 1315. Dairy Bulletin 1. Dairy Bulletin 2. Dairy Bulletin 3. 1332 A. and B. 1329. 1320. 1319.
Irrigation and Lucerne	6	Irrigation Lucerne	9 10		
Tropical Agriculture ...	7	Tropical Agriculture ...	11		
Minor Agricultural Pursuits	8	Poultry Bee Keeping Market Gardening ...	12 13 14	Artificial Incubation Laying Hens Artificial Brooding Standard Bred Poultry Poultry Appliances Poultry Farms Diseases of Poultry Essentials of Vegetable Growing	1355. 1351. 1356. 1371 A. and B. 1362. 1360 A. and B. 1364. 1550.

Numerous interviews were held with various Associations connected with agricultural pursuits and circulars issued through them for farming out of A.I.F. agricultural students.

481

An inspection was made of the whole area at Sutton Veny with a view to the establishment of an Agricultural Training Depot and a detailed report submitted.

Enquiries were made by Lieut. Kelly at Bradford and Leeds for woolclassing students and a report submitted. Negotiations were finalised with wool firms for supply of raw material for classes in wool. Arrangements made for a class in wool at Halifax for 50 students.

EDUCATION WORK IN FRANCE.

326

327

31.12.18

The Assistant Director of Education reported that classes were formed in the various groups as follows;

DIVISION.	GROUP 1.	GROUP 2.	GROUP 3.	GROUP 4.	GROUP 5.	GROUP 6.	TOTAL
First.	138	415	422	1013	28	111	2127.
Second.	98.	33	190	509	-	-	830
Third.	542	578	911	1646	358	301	4336
Fourth.	312	606	713	1677	28	-	3336
Fifth	289	336	998	1676	23	87	3409
Extra Div.U-nits.	93	130	142	340	2	83	790
Totals.	1472	2098	3376	5215	81	582	10492

All Divisions were establishing Divisional Central Schools for various advanced classes and for classes units were unable to provide. The 2nd Australian Division took over a small college building and the 5th Australian Division took over an old German Hospital with accommodation for 1,000 students. The Corps Central School was established as a commercial and advanced study centre dealing with advanced accountancy, bookkeeping, shorthand and Commercial art, mathematics, history, economics, &c.

The Corps Technical School was also formed. Two thousand skilled tradesmen were receiving training in its construction which takes a month and on completion it was proposed to attach 1500 - 2000 students per period for instruction.

33¹⁷
35

FIRST SCHOOL OF INSTRUCTION, TIDWORTH.

9/12/18
to
30/12/18.

481

The Staff of the School was as follows:-
 Commandant - Lieut. A. W. HICKS, M.C.
 Adjutant - Lieut. H. J. MOORE.
 Instructor - Lieut. C. C. CRANE.
 Orderly Room Staff - Three.
 Orderlies - Six.

A convenient brick building consisting of six large Rooms and Offices was made available by the G.O.C. A.I.F. Depots in the U.K.

Thirty-five Students reported.
 The Course was designed to -

- (a) Quicken the spirit of service in all.
- (b) Make clear the ideas of the Education Service.
- (c) Identify the Instructors as co-operators with the Depot Education Officers.
- (d) Stimulate thought.
- (e) Establish principles of class organisation and method.
- (f) Encourage Students in oral expression before groups of their fellows.

The Hours of Work were 9 a.m. to 12.15 p.m. and 2 p.m. to 4 p.m.

Lectures.

Experiences in Adult Education	- A. Mansbridge, Esq.
Origin of Australian Universities	- do.
England	- do.
The Little Commonwealth.	- Homer Lane, Esq.
Psychology of Wrongdoing.	- do.
Some Ideals of Education.	- Professor Numn.
Teaching of Mathematics.	- do.
Spirit of the Education Service	- Capt. Robinson.
In the Prisoners' Cage	- do.
Opportunities for Sheep & Cattle-men	- do.
in the U.K.	Lieut. Kelly.
The Sheep Industry.	- do.
Purpose of the School.	- Commandant.
Internal Organisation of a Unit	- do.
What the A.I.F. Education Service	- do.
has done.	- do.
Principles of Class Organisation I.	- do.
Method Principles. I.	- do.
Principles of Class Organisation II.	- do.
Method principles.	- do.
Library facilities of the Edcn. Ser-	- do.
vice.	Adjutant.
The Heuristic Method of Teaching	- do.
Teaching of Science.	- do.
Teaching of Commercial Subjects	- do.
Possibilities and Methods of	- do.
Teaching	- do.
Agricultural to A.I.F. in England	- Lieut. Crane.
General Agricultural Methods.	- do.
Breeding.	- do.
The Mendelian Theory.	- do.

Practice Lessons.

Practice Lessons were given daily and were followed by discussion and criticism of the method employed. The standard of efficiency in teaching varied but was, in the main, high. Thirteen of the Students were experienced teachers, some being of no mean ability. Several of the students, without previous teaching experience, did not suffer by comparison with those having experience. The most pleasing feature was the degree of skill in presenting, coupled with knowledge of the subject,

34¹⁸
36

which was displayed by those who purpose instructing in 'Land Pursuits', 'Trades and Crafts' and 'Business Principles'. The less apt were most ready to receive advice in method.

Study Circles &c.

The Study Circles were inaugurated in a manner which was as near as possible that in which a Circle would be started in a Military Camp. The whole of the Students were included in the Circle, the obvious objection as to size being overruled for instruction purposes: each Study period was followed by discussion of the work. Besides illustrating the method of starting and carrying out a Study Circle, an admirable opportunity was given to estimate in some measure the attainments of the Students. The success of the Circles was pronounced, and indicated quite clearly what a force they will become in the A.I.F. if properly regulated.

Each Student wrote three Essays during the course. It was made clear that matter rather than form was desired. Specimens of the work are attached. As a result of a study of these one is again forced to comment on the high standard of education of the men associated with the Land Pursuits, revealed. It would be interesting to find to what degree the class superiority in general education of these men persists among the soldiers as a whole.

Conclusion.

The first Course of the Instructors' School shows quite clearly that the Instructors are efficient and imbued with the right spirit. Unfortunately the delay in the announcement of the Service Establishment has prevented the Education Officers from keeping all the Instructors desired: but now that the position has been defined, the number of Instructors should increase.

was day's 375
Dec. 37

Report of Major Sherley on inauguration of Educational Scheme
on board H.M.T. "ORONTES".

16-12-18
16
31-12-18
On Dec. 16th. instant, I interviewed the Director of Education and made enquiries as to what was to be done on the H.M.T. "ORONTES". The Director explained to me that owing to the shortage of Staff and Material, it was not proposed that the Educational scheme should apply to this Ship.

481
After discussion, the Director authorised me to obtain from his Library, text books to the value of £10-0-0. I then interviewed Ordnance re writing paper and Materials, and was assured that the Red Cross Society had put on sufficient of these requisites.

CLASSES FORMED.

With the limited sum of £10-0-0 at my disposal, it was impossible to purchase anything like the number of Text Books required, but I obtained sufficient to start Classes in the following subjects:-

- | | |
|--------------------|--|
| 1. EDUCATIONAL | - Arithmetic, Geometry and Algebra. |
| 2. BOOK-KEEPING | - General. |
| 3. SHORTHAND | - " Practice. |
| 4. AGRICULTURAL | - " Farming. Fruit Growing. |
| | Poultry " Cereal " |
| | Dairy " Horse, Cattle & Pig Raising |
| 5. PATTERN MAKING. | |
| 6. PETROL MOTORS | - Automobile, Aeroplane, Stationary Gas, Farm. |
| 7. Elementary | - Electricity and Magnetism. Mechanical |
| ENGINEERING | Devices. Electrical Machines. |

EDUCATION OFFICER.

I was fortunate in having amongst the Officers on board, Captain F.J.S. Road 6th Bn., who is a repatriated Prisoner of war, and who has had charge of the British Legation Schools in Switzerland, and I therefore appointed him Educational Officer on board, reserving Lieut. H. Wardale-Greenwood for general organising duties.

CLASSES WORKING

Classes as under have been in progress since leaving

England:-

	Students enrolled	62	Average Attendance	45
1. EDUCATIONAL	-	90	"	85
2. BOOK-KEEPING	-	20	"	19
3. SHORTHAND	-	12	"	10
4. FRENCH	-	80	"	70
5. AGRICULTURAL	-	20	"	15
6. AEROPLANE	-			

CONSTRUCTION

In all these subjects we have been able to find amongst the troops, professional men who have agreed to act as instructors.

CLASSES UNDER FORMATION.

Applications have been received to join additional Classes as under, and these Classes are now under formation:-

	Applicants	20
1. ELEMENTARY ENGINEERING	-	30
2. TELEPHONE FITTING	-	20
3. TYPEWRITING	-	15
4. DRAUGHTMANSHIP	-	20
5. SALESMANSHIP	-	

GENERAL SUMMARY

The troops on board have shown themselves very anxious to join these Classes and it will be noticed that the number of applicants for enrollment is nearly 50% of the total number of Troops on board.

Numerous difficulties have been encountered, the greatest being the lack of all Materials, the second the lack of suitable instruction rooms.

As the Education Scheme progresses, it will no doubt be found possible to put on board a sufficient quantity of Text Books, Writing Material, Desks, Experimental Gear etc.

481

13. 2. 19.

J. Howard Langham
2 Lt.
for Brig. General.
Director of Education
1 D. 2.

192
CONFIDENTIAL.

ORIGINAL.
~~DUPLICATE.~~
~~TRIPLICATE.~~

App 4 No 3

481

Australian Imperial Force.

WAR DIARY

OF

Branch 2 D Reparation & Demobilisation Dep.

FOR

December 1918

Signature of Officer compiling

Clayton-Smith Jones

Signature of Officer Commanding

J. Somerville
2 D. L. Col.

WAR DIARY

or

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Instructions regarding War Diaries and Intelligence
Summaries are contained in F. S. Regs., Part II.
and the Staff Manual respectively. Title pages
will be prepared in manuscript.

Place	Date 1918.	Hour	Summary of Events and Information	Remarks and references to Appendices
London	Dec. 3.		H.T. "PORT HACKING" sailed from Devonport with 16 Officers, 153 W.Os. and Sgts., 504 Other Ranks = Total Personnel 673	See app. B.
	" 4.		H.T. "SOMERSET" sailed from Devonport with 18 Officers, 4 Nurses, 72 Warrant Officers and Sgts. 637 Other Ranks = Total personnel 731	See app. B.
	" 5.		Capt. H.B. Taylor, M.C., taken on strength from 5th Training Battalion.	
	" 9.		H.T. "LEICESTERSHIRE" sailed from Liverpool with 69 Officers, 8 Nurses, 154 Warrant Officers and Sgts., 823 Other Ranks = Total personnel 1,054	See app. B.
			H.T. "ARGYLLSHIRE" sailed from Liverpool with 45 Officers, 3 Nurses, 50 Warrant Officers and Sgts. 1,112 Other Ranks = Total personnel 1,210	See app. B.
			Major H.S.R. Clayton taken on strength. Capt. J.J.S. Scoular " " " Capt. J.S. Harrison " " "	

50
8

WAR DIARY

Army Form C. 2118.

or

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
	1918.			481
London	Dec. 10		<p>2D Branch of Repatriation and Demobilisation Department was formed, with Offices at 130, Horseferry Road.</p> <p><u>Objects of Branch:</u> Control of Movements, Quartering and Supply.</p> <p><u>Organisation:</u> ...</p> <p><u>Staff:</u> Lieut.-Colonel G.C. Somerville, C.M.G., D.S.O., Director of Movements, Quartering and Supply. Capt. W.A. Perrin, M.B.E. Assistant to Director of Movements, Quartering and Supply. Capt. R.V. Spier. S.O., Quartering. Lieut. F.N. Laird S.O., Sea Transport. Capt. J.J.S. Scoular. In Charge Rail Transport. Major H. R. Clayton. Supervising Embarkation Staff Officer. Capt. H.B. Taylor, M.C. Embarkation Staff Officer, Liverpool. Capt. J.S. Harrison do. Plymouth. S.Q.M.S. Austin. Supervising Clerk, and 34 Other Ranks. Also 11 Civilian personnel (Typists etc).</p>	See annexure "A" of Appendix "A"
	11		<p>H.T. "SOMALI" sailed from Devonport with 30 Officers, 3 Nurses, 76 W.Os. and Sergts. 963 Other Ranks; 1 Munitionier = Total 1,073 personnel.</p> <p>H.T. "SAXON" sailed from Liverpool with 37 Officers, 4 Nurses, 107 W.Os. and Sgts., 1,076 Other Ranks, 5 Munitioniers = Total 1,229 personnel.</p> <p>2 Other Ranks taken on Strength. <u>Strength of Branch</u> 8 Officers, 37 Other Ranks, 11 Civilian personnel (typists, etc.)</p>	See appen- dix "B". See appen- dix "B".

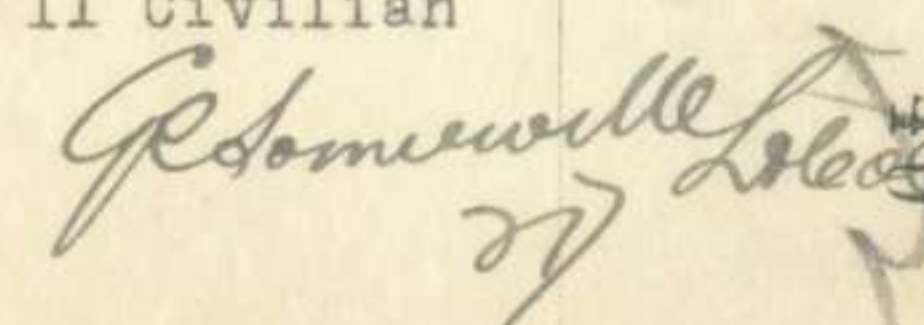
G. Somerville
Le
27
26

02

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
	1918.			481
London.	Dec. 12		H.T. "BURMA" sailed from Devonport with 40 Officers, 3 Nurses, 107 W.Os. and Sgts., 690 Other Ranks, 2 Women (Civilian 1) = Total 842 personnel.	See App."B".
			H.T. "NESTOR" sailed from Liverpool with 59 Officers, 8 Nurses, 70 W.Os. and Sgts., 1,403 Other Ranks. = Total personnel 1,540.	See App."B".
			3 Other Ranks taken on strength. Strength of Branch 8 Officers, 40 Other Ranks, 11 Civilian personnel (typists, etc.)	
	13		H.T. "KARoola" sailed from Southampton with 28 Officers, 35 W.Os. and Sgts., 371 Other Ranks. = Total personnel 434	See App."B".
			Strength of Branch 8 Officers, 40 Other Ranks, 11 Civilian personnel.	
	14		1 Other Rank taken on strength. Strength of Branch: 8 Officers, 41 Other Ranks, 11 Civilian personnel.	
	15		Strength of Branch 8 Officers, 41 Other Ranks, 11 Civilian personnel.	
	16		2 Other Ranks taken on strength. Strength of Branch: 8 Officers, 43 Other Ranks, 11 Civilian personnel.	
	17		Medical Inspections of H.T. "MAMARI" by Col. K. Smith, at Liverpool.	See App."C".
			" " " " "ORONTES" " " " " " " "	do."D".
			" " " " "AENEAS" " " " " " " "	do."E".
			Strength of Branch: 8 Officers, 43 Other Ranks, 11 Civilian personnel (Typists, etc.).	
	18		H.T. "AENEAS" sailed from Liverpool with 32 Officers, 3 Nurses, 54 W.Os. and Sgts. 764 Other Ranks. = Total 853 personnel (1 Civilian).	See App."B".
			1 Other Rank taken on strength. Strength of Branch: 8 Officers, 44 Other Ranks, 11 Civilian personnel.	



D. D. & L., London, E.C.
 (10549) W's W's 500/P713 750,000 2/18 E 2688 Forms C/222/24.

WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence
Summaries are contained in F. S. Regs., Part II.
and the Staff Manual respectively. Title pages
will be prepared in manuscript.

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
	1918			481
London.	Dec. 19		Major W.J.R. Scott, D.S.O., taken on strength as E.S.O. at Liverpool. 1 Other Rank taken on strength. Strength of Branch: 9 Officers, 45 Other Ranks, 11 Civilian personnel.	
	20		H.T. "ORONTES" sailed from Liverpool with 30 Officers, 7 Nurses, 76 W.Os. and Sgts., 866 Other Ranks, 1 Woman = Total personnel 980. 3 Other Ranks struck off strength. Strength of Branch: 9 Officers, 42 Other Ranks, 11 Civilian personnel.	See App. "B".
	21		H.T. "MAMARI" sailed from Liverpool with 21 Officers, 62 W.Os. and Sgts., 773 Other Ranks. = Total personell 856. H.T. "MILTIADES" sailed from Avonmouth with 10 Officers, 6 Nurses, 18 W.Os. and Sgts., 43 Other Ranks, 276 Women = Total personnel 353. (44 Civilians, 48 Children, 48 Infants, 6 Crew, ex "Winfield"). Medical Inspection of H.T. "BAKARA" by Col. K. Smith, at Devonport. 1 Other Rank taken on Strength. Strength of Branch 9 Officers, 43 Other Ranks, 11 Civilian personnel.	See App. "B". See App. "B". See App. "F".
	22		H.T. "BAKARA" sailed from Devonport with 13 Officers, 47 W.Os. and Sgts. 545 Other Ranks. Total personnel = 605. Strength of Branch: 9 Officers, 43 Other Ranks, 11 Civilian personnel.	See App. "B".
	23		Strength of Branch: 9 Officers, 43 Other Ranks, 11 Civilian personnel.	

G. Somerville
41

WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
	1918.			
London	Dec. 24		H.T. "TAKADA" sailed from Devonport with 43 Officers, 6 Nurses, 73 W.Os. and Sgts., 1,024 Other Ranks: Total personnel - 1,146.	See App. "B".
			H.T. "BARAMBAH" sailed from Gravesend with 6 Other Ranks.	See App. "B".
			Strength of Branch: 9 Officers, 43 Other Ranks, 11 Civilian personnel.	
	25		Strength of Branch: 9 Officers, 43 Other Ranks, 11 Civilian personnel.	
	26		Strength of Branch: 9 Officers, 43 Other Ranks, 11 Civilian personnel.	
	27		Major E.C.P. Plant, D.S.O., taken on strength as S.O. Sea Transport.	
			Major W.M. Berry taken on strength as E.S.O., Southampton.	
			Strength of Branch: 11 Officers, 43 Other Ranks, 11 Civilian personnel.	
	28		Medical Inspection of H.T. "KARMAIA" by Colonel K. Smith at Avonmouth.	See App. "G".
			2 Other Ranks taken on Strength. Strength of Branch: 11 Officers, 45 Other Ranks, 11 Civilian personnel.	
	29		Medical Inspection of H.T. "MORVADA" by Colonel K. Smith at Cardiff	See App. "H".
			Strength of Branch: 11 Officers, 45 Other Ranks, 11 Civilian personnel.	
	30		Lieut. L. Layton-Smith, M.C. taken on strength from 17th Btn. A.I.F., for General Staff duties.	
			Strength of Branch: 12 Officers, 45 Other Ranks, 11 Civilian personnel.	
	31		Medical Inspection of H.T. "BERRIMA" by Col. K. Smith at Southampton.	See App. "I".
			Strength of Branch: 12 Officers, 45 Other Ranks, 11 Civilian personnel.	

481

42

G. Somerville
27

Original

43

WAR DIARY

OF

BRANCH 2D. ~~REPATRIATION AND DEMOBILISATION~~ DEPARTMENT.
FOR

481

December, 1918.

LIST OF APPENDICES.

No.	Subject.			
a.	Organisation of Branch.			
b.	Synopsis of Sailings of Military Transports.			
c.	Report on Medical Inspection H.T. "MAMARI".			
d.	"	"	"	H.T. "ORONTES".
e.	"	"	"	H.T. "AENEAS".
f.	"	"	"	H.T. "BAKARA".
g.	"	"	"	H.T. "KARMALA".
h.	"	"	"	H.T. "MORVADA".
i.	"	"	"	H.T. "BERRIMA".

G. Somerville
Lieut.-Colonel.
Movements & Quartering Branch.



Appendix A.
44

54, VICTORIA STREET,

LONDON, S.W. 1.

16th December, 1918.

481

AUSTRALIAN IMPERIAL FORCE.

Department of Repatriation and Demobilisation.

GENERAL INSTRUCTIONS No. 2.

11. The Organisation of the Department is set out in Annexure A attached hereto.
12. The attention of all members of the A.I.F. is to be drawn to the fact that amendment of the Commonwealth Defence Act was assented to on June 19th, 1918, providing that in lieu of the arrangement that the period of service lasts for "the duration of the war and four months after," the Governor-General may declare by Proclamation that the forces "may be maintained after the time of war and so long as that proclamation remains in force."

The effect of the amendment is that any person now serving in the A.I.F. has no claim or right to discharge under the terms of his original enlistment. The intention of the amendment is entirely favourable to the members of the A.I.F. since it empowers the Commonwealth Government to pay, feed and clothe them as soldiers until such time as Repatriation is completed.

13. Reference General Instructions No. 1 para. 10a. A supply of A.I.F. Demobilisation Form No. 534 and instructions for its compilation have been issued to all A.I.F. Units. A copy of the above-mentioned instructions is attached hereto. (Annexure B.)

14. Regulations covering the grant of discharge elsewhere than in Australia are promulgated herewith. (Annexure C.)

A.I.F. Form 535 (Application for Discharge) is printed as part of Annexure C. Copies of this form will be distributed in bulk to all Units forthwith.

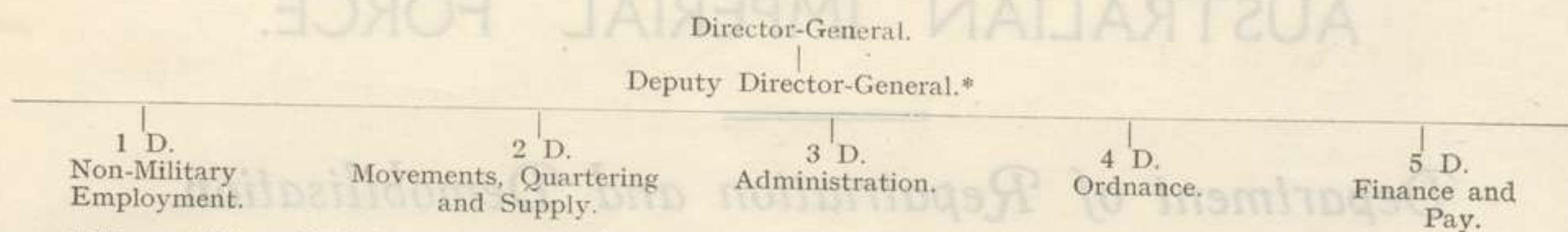
15. Regulations covering the grant of applications for early repatriation to Australia are promulgated herewith. (Annexure D.)

A.I.F. Form 537 (Application for early repatriation) is printed as part of Annexure D. Copies of this form will be distributed in bulk to all units forthwith.

John Monash

Lieut.-General,
Director General Repatriation and Demobilisation,
A.I.F.

W.L.

GENERAL INSTRUCTIONS No. 2.**ANNEXURE A.***Vide Para. 11.*

* There will be a Staff Officer to the D.D.G., who will assist him generally and deal with:—

War Diary; Despatches; Departmental Reports; Policy Questions; and co-ordination of work of whole Department.

BRANCH 1 D.**Non-Military Employment.**

- (a) Military Administration of all personnel withdrawn from Units for non-military employment.
- (b) Non-military employment—comprising:—
 - (i.) Education.
 - (ii.) Industrial.
- (c) Questions of discharge elsewhere than in Australia, and of early Repatriation for special reasons.
- (d) Military training of personnel, which has come under the jurisdiction of the branch, when not employed educationally or industrially.

BRANCH 2 D.**Movements, Quarters and Supply.**

- (a) Movements by rail.
- (b) Movements by sea.
- (c) Quarters.
- (d) Supply and Transport.

BRANCH 3 D.**Administration.**

- (a) Records, Central Registry, Statistics, Demobilisation Census.
- (b) Supervision of all Liaisons.
- (c) Issue of all Orders, General Instructions, Circulars, &c., to A.I.F.
- (d) Administration of departmental personnel, and of civilian personnel.
- (e) Medical and Dental.
- (f) Animals and Veterinary.

BRANCH 4 D.**Ordnance.**

- (a) Proposals and negotiations for equipment to be taken to Australia.
- (b) Collection, inspection and care of equipment, prior to embarkation.
- (c) Loading and care during sea transport.
- (d) Disembarkation and distribution of equipment in Australia.
- (e) Australian Flying Corps.
- (f) Disposal of Surplus Equipment, Stores and Salvage.

BRANCH 5 D.**Finance and Pay.**

- (a) Finance Policy—advice on all finance questions.
- (b) Pay, allowances, grants.
- (c) Insurances.
- (d) Commercial Contracts.
- (e) Accountancy and Audit.

NOTES.—The A.F.C. sub-branch of Branch 4 D will, in addition to all questions of **equipment** dealt with by this Branch, have a liaison with Branches 2 D and 3 D, for all questions relating to the Repatriation of A.F.C. Personnel. Branch 5 D will have a close and direct liaison with all other Branches.

GENERAL INSTRUCTIONS No. 2.**ANNEXURE B.***Vide Para. 13.*

**Instructions to Officers responsible for filling in A.I.F. Demobilisation
Form No. 534.**

All Officers entrusted with the duty of compiling A.I.F. Form No. 534 will carefully note the following :—

1. The Commanding Officer of each unit will be responsible for filling in a Demobilisation Form No. 534 for every soldier under his command. The forms are to be filled in under the direct supervision of an officer, who must interrogate the soldier and ensure that the information recorded is complete and accurate.
2. A sufficient quantity of forms will be delivered to each unit by the A.I.F. Postal Service. Reserve pools of uncompleted forms will be established at each Headquarters and all Divisional Headquarters, from which source further demands can be made if required.
3. **The work of filling in the forms will be simultaneous as far as possible throughout the A.I.F.—starting on Tuesday, 17th December, 1918, or as early as possible thereafter as circumstances permit.**
4. Every man is to be informed that the information asked for on this form is exclusively for the use of the Repatriation and Demobilisation Department, A.I.F. It does not reach the Pensions Department, nor has it anything to do with the allotment of his pension or the granting of other than Repatriation privileges.
5. Question No. 11 relating to a promise of employment should only be answered affirmatively if there has been a **definite** promise of employment. The Commanding Officer must take all possible steps to ensure that this question is truthfully answered.
6. The answering of question No. 14 is optional to the soldier.
7. Electoral question 16. The State in Australia and the Federal Electorate in which the soldier has resided for a period of at least six months continuously are to be given.
8. The questions on the front of the form printed in " italics " and **underlined** will be filled in by the Repatriation and Demobilisation Department in London.
9. Under the heading " General Remarks " on the back of the form, any special request or information MAY be filled in, provided the questions on the front portion do not cover the information which it is desired to state.
10. **The greatest expedition consistent with accuracy must be observed in completing this work.** Immediately a substantial majority of forms for any unit has been filled in, they will be strongly packed and posted.
Each packet should be clearly addressed as follows :—

THE DIRECTOR-GENERAL,

Repatriation and Demobilisation Dept., A.I.F.,

54, Victoria Street, LONDON, S.W. 1.

11. The remainder of the forms will be held until EVERY soldier under the command has his form filled in. They will then be posted to London in the manner set out in para. 10 above. Any surplus forms not required by units will then be returned to the Headquarters or Divisional pool, by whom they will be collected and retained until instructions are issued for the return of such unused forms.
12. The work of filling in the forms must be completed by December 31st, 1918, when O.C. Units will forward to the Director-General in London a nominal roll of any soldiers under their command for whom a form has NOT been filled in by that date, giving reasons for failure to complete such forms.
13. Care must be taken that the forms are completed in legible writing. All surnames and the Federal Electorate must be shown in block letters.
14. The Educational Service section of the form below the perforated line must NOT be detached.

One Form No. 534 will be filled in for every Member of the Australian Imperial Force.

GENERAL INSTRUCTIONS No. 2.**ANNEXURE C.***Vide Para. 14.*

1. Discharge elsewhere than in Australia will be granted sparingly, and only under special circumstances. The interests of Australia, rather than of the individual, will have first consideration.
2. No such discharge can, in any case, be considered until, having regard to the military situation and the requirements of this Department, the applicant's military service can be dispensed with.
3. Such discharges will be granted only for very substantial reasons, and only in exceptional cases. The guiding principle will be that such discharge must be desirable and unobjectionable on broad national grounds. It is against Australian policy to acquiesce in any member of the A.I.F. giving up his Australian citizenship.
4. It is a condition precedent to any such grant of discharge that the applicant must, if called upon, be able to produce evidence to the satisfaction of the Director-General, Repatriation and Demobilisation, of the following facts :—
 - (a) That he has no dependants in Australia ; or that his dependants in Australia are agreeable that he should be discharged elsewhere than in Australia.
 - (b) That his domicile was ordinarily outside Australia before the war, and that, if returned to Australia, it will be necessary for him again to leave Australia for the place at which he desires discharge.
 - (c) That he is able to maintain himself in the country in which he desires discharge, or in the country to which he intends to go after discharge.

The places other than Australia, in which discharges can be granted are confined to :—

 - (a) The United Kingdom.
 - (b) Some place en route, in the normal course, between the United Kingdom and Australia, *e.g.*, France, Egypt or Colombo.
5. In every case the applicant must furnish an undertaking on the prescribed form that the issue of the desired discharge absolves the Government of the Commonwealth of Australia from any further liability to repatriate him, his wife, or widow, or any of his dependants, to any country outside the United Kingdom.
6. The question whether persons so discharged elsewhere than in Australia will be entitled to any war gratuity or to leave on full pay in lieu of same, or to a payment to cover the cost of the voyage, or to cover pay and sustenance during period of voyage to Australia, or to pension rights, or the like, has not yet been decided ; but it is probable that no such pay will be granted, except at the discretion of the Director-General of Repatriation and Demobilisation, and then only on compassionate grounds.
7. Plain clothes or allowance in lieu upon discharge will be given subject to provisions of War Financial Regulations No. 50 in following amounts :—
 - 30s. per suit of plain clothes and cap.
 - 21s. 9d. per overcoat.
8. Deferred Pay is payable on discharge. The member's Pay Account, including Deferred, Balance of Nett Rate, and Allotment (if any) will be settled as follows :—
 - 30 per cent. on discharge.
 - 35 per cent. after one month.

The balance after three months from date of discharge.
9. Upon the granting of the discharge, the individual so discharged must, at his own expense, return to a place designated by the Director-General, Repatriation and Demobilisation, all military arms, equipment, uniform and clothing in his possession.
10. Each applicant for discharge shall be examined by a Medical Board, as ordered by the Director-General, Repatriation and Demobilisation. The Medical Board will express and record an opinion of the applicant's condition.
11. The decision of the Director-General of Repatriation and Demobilisation shall be final in each case. The Director-General, R. and D., may defer or postpone the consideration of any application, or the granting of any discharge, to any date.
12. The discharge of any officer or soldier authorised by the Director-General, Repatriation and Demobilisation, to be discharged, will be carried out by an officer deputed by the Director-General, R. and D.
13. Any Commanding Officer to whom application for such discharge is made by an Officer or soldier under his command, is to forward the same through the usual channel, to this office on the prescribed A.I.F. Form 535, together with his recommendation.

AUSTRALIAN IMPERIAL FORCE.**Application for a Discharge in a Country other than Australia.**

UNIT
NO..... RANK..... SURNAME
FULL CHRISTIAN NAME
PRESENT LOCATION

1. I, the above-named member of the Australian Imperial Force, do hereby apply for my discharge in.....
2. In consideration of my application being granted, I hereby release and discharge the Commonwealth Government from all obligations in respect of my return to Australia.
3. Reasons for application

(To secure favourable consideration these reasons must be stated fully and frankly.)

4. Signed at.....this.....day of.....19 ..

Signature.

..... Name. }
..... Rank. } Signature of Witness.
..... Unit. }

The applicant's signature must be witnessed by a General Field Officer or Chaplain of the A.I.F.

5. List of references and supporting documents attached (if any).
.....
.....
.....

6. Medical category
(To be vouched for by C.O. of applicant.) Initials of C.O.

7. No. of entries on Conduct Sheet.....
(To be vouched for by C.O. of applicant.) Initials of C.O.

8. Length of service. Joined the A.I.F. on.....
Total.....years.....days. Initials of C.O.

9. Paybook No..... Deferred Pay due to date £
(amount in words) pounds.....shillingspence.

10. Commanding Officer's remarks and recommendation.

I certify that the particulars set forth in paras. 6, 7, 8 and 9 above are correct to the best of my knowledge and belief. The application is.....recommended for the reason that.....
.....
.....
.....

Signature.

Rank.

Unit.

11. Decision of Director-General, Repatriation and Demobilisation.
.....
Lieut.-General.

12. Action taken
Passed to Records for action
.....
(Date.)

13. Entered in Records
.....
(Date.)

GENERAL INSTRUCTIONS No. 2.

ANNEXURE D.

Vide Para. 15.

1. Applications for **early repatriation** will be submitted, through the usual A.I.F. channels, to this Department, for the decision of the Director-General.
2. Every application must be accompanied by a certificate of the Commanding Officer to the effect :—
 - (a) That the applicant can be spared from military duty. In the case of Divisions this must be endorsed by the Divisional Commander.
 - (b) That the C.O. has, as far as possible, satisfied himself that the accompanying statement of reasons by the applicant is bona fide and true. If there are no means of verifying the statement he should so report.
3. The applicant must submit a statement in writing, accompanied where possible by documentary evidence, setting out fully and frankly the reasons for which early repatriation is desired. The applicant must also sign a statement to the effect that he agrees to a debit of not more than £1 10s. being entered in his paybook, to cover the cost of any cable to Australia that may be considered necessary to verify his statements.
4. Such applications will be granted only very sparingly, and should not be encouraged ; seeing that it would be most unfair to the great body of the personnel to grant special priority to individuals, except for the most substantial reasons.
5. The only reasons which will receive favourable consideration fall under one or more of the following heads :—
 - (a) **Business reasons** : but it must be shewn that great hardship will ensue to a business or an individual, if repatriation occurs only in the normal course.
 - (b) **Family reasons** : but these must be of a distressful nature, and the early repatriation of the applicant must be shewn to be a measure of relief of such distress.
 - (c) **Educational reasons** : but it must be shewn that there would be substantial hardship to the individual if his repatriation occurs only in the normal course.
 - (d) **Public or National reasons** : where the applicant is holder of an important public office, or where his early return is desirable on National economic grounds.

6. Applications will be made on the prescribed A.I.F. Form 537, and are to be forwarded through the proper channels, to :—

The Department of Repatriation and Demobilisation, A.I.F.,
54, Victoria Street, London, S.W. 1.

and if approved, the formation or unit concerned will be notified when to send the applicant to report at this Headquarters. He will be struck off the strength of the unit, and his embarkation will be arranged for by this Department.

A.I.F. FORM No. 537.

AUSTRALIAN IMPERIAL FORCE.

Department of Repatriation and Demobilisation.

Application for Early Repatriation.

UNIT

NO..... RANK..... SURNAME
(In block letters.)

FULL CHRISTIAN NAMES

PRESENT STATION

1. I, the undersigned, do hereby apply for Early Repatriation to Australia.
2. I am prepared to accept the debit of not more than thirty shillings in my pay book to defray the cost of a cable to Australia if that is considered necessary.
3. My reasons are as follows :—
(NOTE.—State these frankly and fully. If space is insufficient a signed statement may be attached.)
.....
.....
.....
4. Signed at.....this.....day of....., 19.....
..... (Signature)
5. List of supporting documents, letters, etc., copy of which are attached.
.....
.....
.....
6. Number of Entries in Conduct Sheet
7. Remarks of Commanding Officer.
(a) The applicant can be spared from Military Duty.
(b) Other remarks :—
.....
.....
.....
..... (Signature)
8. Remarks of Divisional Commander.
(Not required when the Unit does not form part of a Division.)
.....
.....
.....
..... (Signature)
9. Decision of Director-General, Dept. of Repatriation and Demobilisation.
.....
10. Action taken.

This form will be sent by Divisions direct to the Department of Repatriation and Demobilisation in the case of Units forming part of a Division.

Commanders of Units not forming part of a Division will forward direct to the Department.

APPENDIX "B".

S Y N O P S I S

of Military Transports leaving England for Australia since 1.12.1918.

Name of Ship.	Date of Embarkn.	Port of Embarkn.	Officers.	Nurses.	W.Os. & Sgts.	O.Ranks.	Women.	Munitnrs.	Total.	Remarks.
Port Hacking	Dec. 3	Devonport.	16	..	153	504	673	
Somerset	" 4	Devonport.	18	4	72	637	731	
Leicestershire	" 9	Liverpool	69	8	154	823	1,054	
Argyllshire	" 9	Liverpool	45	3	50	1,112	1,210	
Somali	" 10	Devonport	30	3	76	963	..	1	1,073	(1 Civilian)
Saxon	" 11	Liverpool	37	4	107	1,076	..	5	1,229	
Burma	" 12	Devonport	40	3	107	690	2	..	842	(1 Civilian)
Nestor	" 12	Liverpool	59	8	70	1,403	1,540	
Karoola	" 13	Southampton	28	..	35	371	434	
Aeneas	" 18	Liverpool	32	3	54	764	853	(1 Civilian)
Orontes	" 20	Liverpool	30	7	76	866	1	..	980	(1 Civilian; 1 Woman, Egypt)
Mamari	" 21	Liverpool	21	..	62	773	856	
Miltiades	" 21	Avonmouth	10	6	18	43	276	..	353	(44 Civilians, 48 Children, 48 Infants, 6 crew ex "Winfield")
Takada	" 24	Devonport	43	6	73	1,024	1,146	
Barambah	" 24	Gravesend	6	6	
Bakara	" 22	Devonport	13	..	47	545	605	

481

4850

INSPECTION OF TRANSPORT "M A M A R I".

Date: 17.12.1918.

Port: Liverpool.

Number to be embarked: 20 Officers; 84 Sergeants;
812 Other Ranks.

Hospital Accommodation: General: 19 Beds, Shelter Deck.
Isolation: 10 Beds, Deck House.

Spray Room: House on Boat Deck; Satisfactory.

Disinfecting Room: House on Boat Deck; Satisfactory.

Troop Decks: See attached sheet.

Latrine Accommodation: Open Trough on Spa Deck; very satis-
factory.

Ablution Benches: On Spa Deck; Satisfactory.

Baths: Shower Baths on Spa Deck.
No canvas baths had been provided, but
this was arranged with the D.N.T.O.

We recommend that, provided no contagious or infectious disease develops between England and Egypt, the sleeping accommodation should be filled to 100% in Egypt.

sgd. G.C. SOMERVILLE.
Lieut.-Colonel.
Inspecting Officer.

sgd. KENNETH SMITH.

Colonel.
A.A.M.C.

s.s. "M A M A R I."

481

Deck.	F i t t e d.		A l l o t t e d.		C. Space per man (allotted).	Accommodation.	Ventilation.	Remarks.
	To Mess.	To Sleep.	To Mess.	To Sleep.				
"A" Shelter) Deck for'd.)					X			
"B" Shelter) Deck aft.)	1,005	1,025	84	84		Sergeants)	Very good. Portholes and Hatch- ways	A very good ship.
Inc. Serfts.	100	100	12	12	104 c.feet.	Staff.)		
"C" No. 5 Main Deck.	Sgts.	Sgts.	800	800		Hammocks.)		
Total	1,105	1,125	896	896				

X A 12 $\frac{1}{2}$ % deduction is made for fittings.

54
50

INSPECTION OF TRANSPORT "ORONTES".

Date: 17.12.1918.

Port: Liverpool.

481

Number to be embarked: 40 Officers; 72 Sergts.; 860 O. Ranks;
3 Nurses.

Hospital Accommodation: General. 30 Beds, Cabins with doors re-
moved.
Isolation. 10 Beds, Deck House on Poop.

Spray Room: House on Boat Deck. Satisfactory.

Disinfecting Room: House on Boat Deck. Satisfactory.

Troop Deck: Sheet attached.

Latrine Accommodation: Open trough on Spa Deck.
Flush Pans on Spa Deck.
Very satisfactory.

Ablution Benches: On Spa Deck. Satisfactory.

Baths: Shower Baths on Spa Deck.
Canvas Baths provided.

We do not recommend that any additional personnel should
be embarked in Egypt.

sgd. G.C. SOMERVILLE.

Lieut.-Colonel.
Inspecting Officer.

sgd: KENNETH SMITH.

Colonel.
A.A.M.C.

"O R O N T E S".

Deck.	F i t t e d.		A l l o t t e d.		C. space p.m.allotted.	Accommodation.	Ventilation.	Remarks.
	To Mess.	To Sleep.	To Mess.	To Sleep.				
"A" No. 1 Main.	270	164	130	130	X 110	Hammocks.	Good. Open Hatchway. Port Holes.	17 Hammocks with Mess accommodation is al- lotted for V.D.cases. Ablution house and latrine accommodation.
"B" No. 1 Lower	276	227	150	150	106	do.	Good. Open hatch- way. Port Holes.	
"C" No. 4 Main.	72 Sgts. 80 O.Rs.	26 Cabins 50 Hmks. 76	72 60	72 60	90	Cabin Hammocks.	Good. Port Holes. Hatchway.	Dressing Room and Massage Room are in this Section.
"D" No. 4 Lower.	360	226	150	150	110	Hammocks.	Good. Hatchway. Ex- haust Fan. Windsails to ensure source of air.	
"E" No. 5 Main.	190	132	110	110	90	Hammocks.	Good. Port Holes. Hatchway.	
"F" No. 5 Lower.	220	146	110	110	106	Hammocks.	Good. 2 windsails to be used.	
"G" No. 5 Main.	108	98	80	80	85	Hammocks.	Good. Port Holes.	
"H" No. 5 Lower.	136	104	70	70	90	Hammocks.	Satisfactory. Exhaust Fan. 2 Windsails to be used to ensure supply.	

X A 12½% deduction is made for all fittings (mess-tables, etc.)

187

54

52

INSPECTION OF TRANSPORT "A E N E A S".

481

Date: 17.12.1918.
 Port: Liverpool.

Number to be embarked. 30 Officers. 52 Sergts. 846 O. Ranks.
Hospital Accommodation. General. 20 Beds in Smoking Room.
 28 Beds in Deck Cabins.
Isolation. 10 Beds.
Spray Room: On Boat Deck. Satisfactory.
Disinfecting Room: On Boat Deck. Satisfactory.
Troops Decks. See attached Sheet.
Latrine Accommodation: Trough with flap seats on Spa Deck.
 Satisfactory.
Ablution Benches: Satisfactory.
Baths: Showers on Spa Deck.

No Canvas Baths provided, but this was arranged with the D.N.T.O.

We recommend that 294 cases for the D.T. Berths be shipped in
 Egypt

sgd. G.C. SOMERVILLE.

Lieut.-Colonel.
 Inspecting Officer.

sgd. KENNETH SMITH.

Colonel.
 A.A. M.C.

Deck.	Fitted.		Allotted.		C. Space allotted per man. X	Accommodation.	Ventilation.	Remarks.
	Mess.	Sleep.	Mess.	Sleep.				
"A" No. 1 Main.	58	60	50	50	120 c.ft.	Hammocks.	Good Hatchways. Electric Fans.	481 Very high. 'Tween Decks.
"B" No. 2 Main (Sergts.)	80	50	52	40)	100 c.ft.	Hammocks. ex Cabins.	Good. Electric Fans.	
(O.Ranks.)	168	135	120	120)		Hammocks.		
"C" No. 2 Lower.	132	132	110 22	110	140 c.ft.	Hammocks. Hammocks ex "D"	Good.	Very high 'tween Decks.
"D" No. 3 Main.	132	84 84	... 48	84 70	120 c.ft.	D.T.B.cases ex Egypt. Hammocks.	Good.	
"E" Bge. Deck. (stbd).	28	30 9	...	30	120 c.ft.	D.T.B.cases ex Egypt. Hammocks.	Deck House. Good.	
"F" Bge. Deck. (port)	20	20 16	...	20	100 c.ft.	D.T.B.cases ex Egypt. Hammocks	Deck House. Good.	
"G" Saloon	120	80 108	... 40	80 86	90 c.ft.	D.T.B. cases ex Egypt. Hammocks.	Good. Hatchway. Fans.	
"H" Upper Deck. (Saloon Accdtn.)	44	60	10 34	10 34	80 c.ft.	Staff. Hammocks.	Good. Port Holes.	
"J" No. 5 Main.	140	80 120	... 60	80 60	110 c.ft.	D.T.B.cases ex Egypt. Hammocks.	Good.	
"K" No. 6 Main.	282	250	220 46	220	80 c.ft.	Hammocks. do. ex "G" Deck.	Good.	

X A $12\frac{1}{2}\%$ deduction is made for fittings

54
96

557

INSPECTION OF "B A K A R A".

481

Date: 21.12.1918.
 Port: Devonport.

Troops Embarking: Invalids.
 13 Officers.
 54 Sergts.
 562 Other Ranks.
629

Hospital Accommodation:

General: No. 2 Upper Deck. 26 D.T.Bs. and Cots.
Ventilation very good. Portholes with scoops.
Shaft.
 2 Ordinary Electric Fans.
Dressing Room, on No. 1 Upper Deck, communicating
with Hospital.
Latrine and Ablution arrangements are on No. 1
Upper Deck.

Isolation: Deck House on Boat Deck amidships 14 D.T. Bs.
Latrine and Ablution arrangements good.

Troop Decks: (see attached sheet).

Inhalation Room Deck House very good.
Disinfection Room Deck House very good.
V.D. Accommodation on B. Troop Deck in Hammocks.

Latrines: In Deck Houses open trough with flap seats.
 24 for General use. Discharge pipes are large
 and carried well down the ship's sides. Good
 flushes.

Sergts. Latrines: Forward in No. 1 Upper Deck. Cut off
 from A. Troop Deck by Bulkhead.

Ablution Benches: No. 1 Upper Deck Forward on "C" Troop
 Deck aft (No. 6 Upper). Very Good.

Showers: in Deck Houses (20). Sail Baths. Yes - 2.

General Remarks.

The "Bakara" is well fitted up and is a very good troopship.
 "C" Troop Deck is especially good. Officers' Cabins are in Deck
Houses on Bridge Deck. The Butcher's Shop, Troops' Galley and
 Vegetable Room are all in Deck Houses and are very satisfactory.
 Provided no epidemic or contagious disease develops 150 other
 ranks could be embarked in Egypt.

sgd. K. SMITH. Colonel.
 A.A.M.C.

sgd. H.J. CLAYTON, Major.
 E.S.C.I.

"B A K A R A".

Deck.	Fitted.		Allotted.		C. Space per man.	Accommodation.	Ventilation.	Remarks.
	To Mess.	To Sleep.	To Mess.	To Sleep.				
"A" NO. 2 Upper.	85	85	12	12	720c.f.	Hammocks.	Very good. (Hatchway. Portholes with scoops).	Could accommodate 72 (C.space per man 120c.f.)
"B" No. 3. Upper	180	170	54	54	220	do.	Very good. (Hatchway. Portholes with scoops). Also Blower Fan.	V.D. accommodation is on this deck on port side. Sgts. Mess on starboard side. Could take 50 more, thec. space per man then being 100 c.ft.
"C" No. 4-6 Upper.	727	727	550	550	100	do.	Very good. (Hatchways 2. Portholes with scoops. Blower fan at forward end).	Stewards' quarters are on this deck on starboard side aft. Troops ablution benches on port side. Could accommodate 100 more very easily as the centre is quite clear. C. space per man would then be 85 c.ft.

N.B. In calculation C. space per man, a $12\frac{1}{2}\%$ deduction for fittings is made, and in addition all hatchways are deducted.

sgd. K.S. (Col).

sgd. E.J.C. (Mjr).

181

2/2

41
8157
59

Date: 28.12.1918.
Port: Avonmouth.

Embarking: Invalids. Officers 41
Sergeants 63
O.Rs. 952 1,056.

Hospital Accommodation:

General. On Main Deck. Aft.
Single Cots. 10
D.T. Berths. 18
Spare D.T. Berths. 18 46

Latrine and Ablution Accommodation adjoining Hospital.

Dressing Station: Adjoins Hospital.

Dispensary: Adjoins Hospital.

Ventilation: Portholes with scoops. Blower fitted which can be
either exhaust or supply.
The Hospital is not well placed.

Isolation: Deck House on poop. D.T.B. 10. Latrine and ablution
accommodation adjoining.

Spray Room: On Promenade Deck. Satisfactory.

Disinfecter: Nil at present, but the Spray Room is to be fitted
with steam radiators, etc., and will then serve as a
Disinfecting Chamber also.

V.D. Accommodation: On E. Troop Deck.

Latrine Accommodation in Deck House forward on port side. Entrance
through General Latrine. This is not desirable.

Ablution Bench bulkheaded off from General Ablution place.

Latrine Accommodation. In Deck Houses both forward and aft; total
58 and 4 for Sergeants. Soil pipes 6" diameter, carried
well down ship's side. On starboard side forward, the
Latrine is bulkheaded into 2 compartments, and one of these
must be allotted as V.D. Latrine.

Ablution Benches. In Port Gallery on Main Deck. 101 for General
use and 4 for Sergeants. Discharge pipes are 2" in
diameter.

Showers. 4 Forward and 12 aft. Not fitted in deck houses, but out-
side. This is not desirable.
Two showers are inside the after compartment of the forward
Starboard Latrine. These might well be allotted to V.D.
patients.
Sail baths are provided.

Guard Room. No. 1 main; part of "A" Troop Deck; 3 cells.

Troop Decks. See attached Sheet.

Troops' Galley. 2nd Class Saloon Galley.

Bakehouse. Deck House after Well Deck.

General Remarks.

General Remarks.

The upper troop decks are very good, but the lower can only be classed as fair, especially "E" Troop Deck.

Windsails are provided for all decks, and the artificial ventilation is well fitted. The Latrine and Ablution fittings would serve 2,500 troops.

The recommendations as to extra accommodation are, of course, dependent on no epidemic or contagious disease appearing among the troops between England and Egypt.

All rifle racks are to be removed so as to increase the deck space of Troop Decks, and so allow of men sleeping on the floor.

The Hatches on the lower Decks should also be used so as to increase the spacing of the men on these Decks.

"E" Troop Deck should be left unoccupied, if possible, during the first part of the voyage, except for V.D. cases.

sgd. KENNETH SMITH.

Colonel.
A.D.M.S.
Demobilisation

"K A R M A L A".

Deck.	Fitted.		Allotted.		C. Space per man (allotted).	Accommodation	Ventilation.	Remarks.
	To Mess.	To Sleep.	To Mess.	To Sleep.				
"A" No. 1 Main.	66	64	45	45	140 c.ft.	Hammocks.	Hatchway. Yes, at forward end. Ports. 2, with scoops. Ventilators. 1 about 1' in diameter.	The Guard Room and Cells are on this deck.
"B" No. 2 Main.	320	320	200	200	150 c.ft.	Hammocks.	Hatchway. Yes. Ports. Yes, with scoops. Ventilators. 2.	Could easily accommodate 300. (C. space per man 100 c.ft.)
"C" No. 2 Lower.	432	336	150	150	180 c. ft.	Hammocks.	Hatchway. Yes Ports. No. Fans. 2 (1 forward and 1 aft. Can be used either as Supply or exhaust).	Could take 200 men. (C. space 130 c. ft.) All rifle racks to be re- moved.
"D" No. 3 Main.	252	251	157	157	120 c. ft.	Hammocks.	Hatchway. Yes. Small. Ports. Yes, with scoops. Fans. 2. Supply or exhaust.	Could take 200 men. (C.space 100 c.ft.) All rifle racks to be removed.
"E" No. 3 Lower.	324	273	150	150	120 c.ft.	Hammocks.	Hatchway. Yes. Small. Forward. Ports. No. Fans. 2. Supply or exhaust.	Not a good Deck. Number to be reduced to 120.
"F" No. 4 Main.	396	300	150	150	190 c. ft.	Hammocks.	Hatchway. Yes. Ports. Yes, with scoops.	Could accommodate 240 men. (C. space 100 c. ft.)
"G" No. 4 Lower.	324	253	100	100	200 c. ft.	Hammocks.	Hatchway. Yes. Ports. Nil. Fans. 2 Supply or exhaust.	Could accommodate 150 (c.space 130 c.ft.)
Sergts. No. 5 Main.	120	87	63	39	200 c.ft.	Hammocks.	Hatchway. No. Ports. Yes. Fans. No.	Could accommodate 78. (c. space 100 c.ft.)

24 Sergts. are in 2nd Class cabins. 30 more 2nd Class cabins are now available.
2nd Saloon can supply extra messing, as it is now allotted as smoking room for Sergeants.

INSPECTION OF "MORVADA".60
62

Date: 29.12.1918.

Port: Cardiff.

Embarking: 33 Officers; 4 Nurses.
80 Sergeants.
762 Other Ranks

£875Hospital Accommodation:

General. 2nd Class Cabins. 30. 2nd Saloon 6 Cots.

Latrines. 4 adjoining Hospital Cabins.

Baths. 2 near Cabins.

Isolation. 2nd Class Music Room. D.T. Berths 14.
Emergency. Starboard side under Forecastle.
D.T. Berths 6.

Latrine and Bath adjoin Hospital.

Dressing Room adjoins 2nd Saloon.

Massage Room " Dressing Room.

Gymnasium on Bridge Deck.

Dispensary on Bridge Deck; S.M.O.'s Office adjoins.

Spray Room on Bridge Deck; is to be adapted to serve
also as disinfecter.

V.D. Accommodation on "D" Troop Deck.

Latrine Accommodation. In Deck Houses. 25 for General use;
4 for Sergeants. Sergeants also are to have use
of Gents.' 2nd Class Lavatory.

Ablution. In Deck Houses 43 Basins. 6 for Sergeants.
V.D. 2 Basins.

Showers. 25.Sail Baths. 2.Troop Decks. See attached sheet.

General Remarks. The Troop Decks are very good. The Decks are high, and this makes the companion ways rather steep. There is ample deck space. The discharge pipes of Latrines and Wash Places are large and efficient.

The recommendations as to extra accommodation are small, on account of the D.T. Berths filling up the Troop Deck space. One mess table is to be removed from "D" Troop Deck.

sgd. KENNETH SMITH.
Colonel.
A.D.M.S.
Demobilisation.

"M O R V A D A".

Deck.	Fitted.		Allotted.		C. Space per man (allotted).	Accommodation.	Ventilation.	Remarks.
	To Mess.	To Sleep.	To Mess.	To Sleep.				
"A" No. 1 Main.	202	202	124 60	124 60	D.T.B. 75 c. ft. 100 c. ft.	124 D.T.B. 60 Hammocks.	Hatch. Yes. Ports Yes. with scoops. Ventilators. 2. V. Good.	Could take 70 Hammocks. Very high between Decks. Compan- ion way steep.
"B" No. 2 Main.	337	337	178 130	178 130	75 c. ft. 95 c. ft.	D.T. Berths. Hammocks.	Hatch. Yes. Ports Yes, with scoops. Ventilation V. Good.	Companion way rather steep. 1 Mess Table to be removed.
"C" No. 3 Main.	180	166	30 32 18	30 32	75 c. ft. 120 c. ft. 190 c. ft. 100 c. ft.	Sgts. D.T.B. " Hammocks. " Cabins O.Rs. Hammocks.	Hatch Yes. Ports Yes, with scoops. Ventilators 2 (uptake).	Could take 70 O. Ranks in Hammocks.
"D" No. 4 Main.	264	261	210	210	100 c. ft.	Hammocks.	Hatch Yes. Ports Yes, with scoops. Fans. 1 Exhaust, aft. Ventilators 4.	Could take 230 men. "C" space 90 c. ft. V.D. on this deck.
Very good decks. Companion ways rather steep.								

Appendix I

64

62

INSPECTION OF "BERRIMA".

Port: Southampton.

Date: 31st December, 1918.

Embarking: Invalids.

60 Officers.
3 Nurses
27 Passengers.
72 Sergeants
1012 Other Ranks.

1144

Hospital Accommodation:

General: Boat Deck Smoking Room 11 cots
30 D.T.B.

41

Lavatory and Bathroom adjoining.
Dispensary adjoins.

Isolation: On Poop. 8 D.T.B.
Latrine and Bath adjoining.

S.M.O. Office: in Deck House on Promenade Deck. Large.

Spray Room: On Promenade Deck. Satisfactory.

Disinfector: Autoclave on Boat Deck.

V.D. Accommodation. On A Troop Deck.
Latrine and ablution place under Forecastle.

Troop Decks. See attached Sheet.

Latrine Accommodation: In Deck Houses on Spray Deck.
35 seats.

Sergts. On starboard side. 7 seats.
The soil pipes are large and discharge well
down the ship's side.

Ablution Benches: In Deck Houses: 61 troughs.

Showers: 18. Baths. 6.

Sail Bath. Can be improvised from awnings.

Galleys. Two. Very satisfactory.

Bake House and Butcher's Shop. Satisfactory.

General Remarks: The ship has been well fitted. The troop
decks are excellent. The only slight drawback is the distance
of the dressing room from the Hospital, and the fact that it is
on the second deck below the Hospital.

Provided no epidemic or contagious disease appears
before reaching Egypt, 260 Other Ranks could be placed on board.
There is no more room for Sergeants.

Demobilisation.

J. Somerville Lobel
27
Hector Blagden
sgd. K. SMITH.
Colonel.
A.D.M.S.

" B E R R I M A . "

Deck.	Fitted.		Allotted.		C. Space per man allotted.	Accommodation.	Ventilation.	481	Remarks.
	To Mess.	To Sleep.	To Mess.	To Sleep.					
A. No. 1 Main.	185	147	112	112	110 c.ft.	Hammocks.	Hatchway. Yes. V. Good. Ports. Yes, with Scoops. <u>Vent. Shaft.</u> 1.		Can accommodate 147. (C. Space 90 c.ft.)
B. No. 2 Main.	410	253	200	200	110 c. ft.	do.	V. Good. (As for "A" Deck).		Can accommodate 253.
C. Sergts.	80	80	60 12	60 12	130 c.ft. In cabins.	do.	V. Good. <u>Ports with Scoops.</u>		No more should be put on this deck.
D. Saloon.	256	199	130	130	220 c. ft.	do.	V. Good. Skylight. Ports with Scoops. Doors fore and aft.		Can take 199. (C. space 140 c.ft.)
E. No. 4 Main.	572	385	310.	310	100 c. ft.	do.	V. Good. Hatchway. Yes. <u>Ports.</u> Yes with scoops. <u>Fans.</u> 1 Exhaust from forward end.		Can take 350. (C. space 95 c. ft.)
F. No. 5 Main.	418	324	260	260	105 c.ft.	do.	V. Good. <u>Hatch.</u> Yes, and also Companion-way aft. <u>Ports.</u> Yes with scoops.		Can take 300. (C. space 95 c. ft.)
DT. Berths.	30	30	These are fitted in a small compartment and forward of the Dressing Room. Messing is provided.				

If not required, several rifle racks can be knocked down; thus providing more deck space on troop decks.

G. Somerville
W. L. L. L.
W. L. L. L.

CONFIDENTIAL.

ORIGINAL. ✓
DUPLICATE.
TRIPLICATE.

Copy No 4

Australian Imperial Force.

WAR DIARY

OF

Branch 3 W

FOR

December 1918

Signature of Officer compiling

Ed Burke Lt.

Signature of Officer Commanding

bb Riley Lieut Col
37. (Administration). g

64

WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Summary of Events and Information

481

Remarks and references to Appendices

Place	Date	Hour	
DECEMBER	1918		
Repatriation	6th		Pending the arrival of a senior Officer to supervise the Administrative Branch, this duty is being performed by Major G. Sherington.
Demobilisation			
Dept. A.I.F.			
4 Victoria St.	8th		SUNDAY.
	9th		General Instruction No. 1 setting out the various matters with which the Department of Repatriation and Demobilisation would deal with, was issued to all A.I.F. Units. A copy is attached as Annexure ^{list of appendices} No 7. Each Branch was given a cypher and allotted a section of the work of the Department. The work allotted to this Department was Administration, and the cypher No. 3 D.
	10th		A table sub-dividing the Administrative duties was drawn up; this divides the Branch into 5 sections - a copy of this table is attached as Annexure No 1. ^{list of Gen. Appendices}
	11th		-
	12th		A.I.F. Demobilisation Form 534, together with instructions for the completion of same, was issued in bulk to all Units, and a pool made at each Divisional Headquarters. One of these forms will be completed by each member of the A.I.F. - a copy is attached as Annexure .
	13th		In order to check any misleading questions which may appear on A.I.F. Form 534, an Officer was selected to fill in forms for all men reporting from France for leave.
	14th		In order to save time in the printing and issue of G.Is, Contract Section were asked to arrange with a firm of printers for a per page rate to be charged, the same firm to do all printing of G.Is. This will enable a proof copy to be available early, and expedite the issue.
	15th		SUNDAY.
	16th		General Instruction No. 2 issued to Units. This sets out : (1) the organisation of the Department, (2) regulations regarding discharge in a country other than Australia, (3) regulations regarding applications for early repatriation. A copy of the forms for applications ^{D. D. & L. London, E. C.} are attached as Annexure .

65

WAR DIARY

or

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
DECEMBER	1918.			481
4 Victoria Street.	17th to 19th		-	
	20th		Lt.Col.J.T.E.C.Ridley, D.S.O. reported from France for duty as head of this Branch.	
	21st		A further instruction regarding the compilation of A.I.F. Form 534 was issued. In order that a form will be filled in for all patients of Hospitals, arrangements were made for three Officers to visit all Hospitals containing Australian patients in order to complete Forms.	X
	22nd		General Instruction No. 3 which sets out the instructions for the compilation of Unit Repatriation Rolls issued to all Units. A copy is attached as Annexure <i>General Instruction of Appendix No 7</i>	X
	23rd		SUNDAY.	
	24th		General Instruction No. 4 which sets out the Regulations regarding the granting of leave prior to return to Australia, issued to all Units; a copy is attached as Annexure <i>Appendix No 7</i> . A copy of A.I.F. Form 539, Application for extended leave, is also attached as part of Annexure .	G
	25th		CHRISTMAS DAY. One officer remained on duty to attend to any urgent matters.	
	26th		BOXING DAY.	
	27th		-	
	28th		General Instruction No. 5 was issued, which sets out the instructions regarding the employment of members of the A.I.F. on non-military work whilst awaiting embarkation. <i>(Appendix No 7)</i>	H
	29th		SUNDAY.	
	30th to 31st		-	

CONFIDENTIAL.

ORIGINAL.
DUPLICATE.
TRIPLICATE.

481

Australian Imperial Force.

WAR DIARY

OF

Colonel K. Smith, C.M.G., A.D.M.S. Demobilisation.

FOR

DECEMBER 1918

Signature of Officer compiling

Kenneth Smith
Colonel

Signature of Officer Commanding

G.B. Halsey
Colonel
DEPT. OF REPAT. & DEMOBILISATION, A.I.F.

67

WAR DIARY

Page 1.

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence
Summaries are contained in F. S. Regs., Part II.
and the Staff Manual respectively. Title pages
will be prepared in manuscript.

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Summary of Events and Information

481

Remarks and
references to
Appendices

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
	December 1918.			
LONDON.	9th		Reported to D.M.S., A.I.F. for duty; also to D.D.R. & D.	
	10th		Classified all Medical Officers in accordance with wishes for (a) Early return to Australia (b) Discharge in England (c) 6 months duty at A.I.F. Hospitals in England (d) 6 months leave without pay.	
	11th		Selected Medical Officers for January Transports for approval of D.M.S., A.I.F.	
	12th to 14th		Instructed to arrange for inspection of all Transports returning to Australia. Studied all information bearing on the question and arranged to visit Liverpool with Lt. Col. Somerville and inspect "Orontes", "Aeneas" and "Marmari".	
	16th		Left for Liverpool.	
	17th		Inspected "Orontes", "Aeneas" and "Marmari". Reports filed in Sea Transport office.	
	18th		Saw embarkation of "Aeneas". Returned to London.	
	21st		Left for Devonport with E.S.O.1.	
	22nd		Inspected "Bakara" Report in Transport office.	
	23rd		Inspected "Takada". Report in Transport office Saw embarking of "Bakara"; returned to London.	
	24th		London.	
	28th		Left for Avonmouth. Inspected "Karmala" with Fleet Paymaster Parker (A.N.T.O.) & Capt. M. J. Holmes, who has been allotted for Medical Embarkation duties.	
	29th		Left for Cardiff. Inspection of "Morvada". Returned to London.	
	30th		Left for Southampton with E.S.O.1. and Lt. Davis R.A.N.R. who is to be supervisor of filling of Aust. Transports.	
	31st		Inspected "Berrima". Returned to London.	

Kenneth Smith
Colonel,
A.D.M.S. Demobilisation.

CONFIDENTIAL.

ORIGINAL.
DUPLICATE.
TRIPLICATE.

4D

481

Australian Imperial Force.

WAR DIARY

OF

ORDNANCE & EQUIPMENT BRANCH,
REPATRIATION & DEMOBILISATION DEPARTMENT.

FOR

DECEMBER, 1918.

Signature of Officer compiling

W. L. P. L. G.

Capt.

Signature of Officer Commanding

W. L. P. L. G.

Brig. Genl.
Repatriation & Demobilisation Dept., A.I.F.

WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

INTELLIGENCE SUMMARY.

(Erase heading not required.)

DECEMBER, 1918.

481

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
LONDON	1st.		Dealing generally with question of Officers and Other Ranks for appointments in Ordnance and Arsenal work in Australia after the War.	
	2nd.		<p>Upon General Monash assuming the position of Director General of Repatriation and Demobilisation, some time was spent today in discussing details with him.</p> <p>I.O.M.'s Course, Ordnance Course, and other matters relative to Australian Arsenal were discussed with Lt. Col. Gipps of the C.M.F. (Australia House.)</p> <p>Col. Kendall called with regard to selling horses in the A.I.F. as Australia is anxious to begin selling surplus horses at once while the market is good.</p> <p>The services of Lieut. W. H. THOMAS, M.C. 3rd. Div. Engineers were applied for as O. i/c Engineer Indent Section.</p> <p>The undermentioned N.C.O. reported for duty in this Branch -</p> <p>1941 Cpl. E. A. JENNINGS - from Australian Corps H.Q.</p>	
	3rd.		<p>General Office work arranging details for the forthcoming Ordnance Course. Request for services of Lieut. S. H. RAINBIRD, A.I.F. Audit Section, was repeated to Commandant, Administrative Headquarters, as nothing appears to have been done in this matter to date.</p> <p>At request of this Branch, General Foott applied for Major D.V.J. BLAKE as Aviation Officer, Ordnance & Equipment Branch.</p> <p>The services of Capt. E.N. TOOTH, A.F.C. were applied for, this Officer being required to supervise A.F.C. Indents. (This latter request was subsequently cancelled.)</p> <p>The following N.C.O. reported for duty in this Branch:-</p> <p>19368 Cpl. (T/Sgt) C. THOMPSON. (Clerk)</p>	

48
DECEMBER, 1918 ✓

WAR DIARY

or

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
LONDON	4th.		<p>Interviewed Capt. Lennox, and suggested that if he satisfactorily passed his first year that he be allowed to continue on next year at the Ordnance College, Woolwich, to qualify for inspector of guns and carriages.</p> <p>Lieut. Light from R.B.A.A. called. Arranged for him to be taken on in this Branch as Officer i/c Ammunition and Anti-aircraft Indents Section, with Capt. Hammond.</p> <p>Arrangements were made with the Commandant, Administrative Headquarters, for a cable to be sent to Australia asking for permission to send 7 Ordnance Officers and 4 Gunnery Staff Officers to the next Courses instead of the number proposed by Defence Department, Melbourne.</p>	
	5th.		<p>Commandant, Administrative Headquarters, A.I.F. was interviewed with reference to getting a letter written to the War Office regarding the taking of 7 Officers instead of 2 for the Ordnance Course, pending approval from Defence Department, Melbourne.</p> <p>Sent a reminder (by cable) to 36th. Australian H.A. Brigade, France, asking for a return of names of the 5 Officers and 60 Other Ranks for training in Ordnance duties in France as suggested by the War Office.</p>	
	6th.		<p>Major Kinninmonth called, and Brig.General Coxen went into details regarding the training of Ordnance personnel in France with him and Col. Leane.</p> <p>Wired A.I.F. attached 5th. Army, France, to the effect that on November 29th. commencement of demobilisation of 1st. A.G.H. was ordered.</p> <p>The following reported for duty in this Branch today:-</p> <p style="text-align: center;">Lieut. G. H. MILES 3252 Gnr. H. W. BOWMAN 8613 L/Cpl. F. A. NAINBY</p>	

(Erase heading not required.)

Summary of Events and Information

Remarks and
references to
Appendices

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
LONDON	7th.		Major J.M. Irwin was interviewed with reference to his relieving Capt. G.C. Rowe in Military Advisers Office, Australia House, Capt. Rowe having been selected for the next Ordnance Course. Letter to Commandant, A.I.F. Headquarters in connection with this matter (No.1555/2/6) is shown as ----- APPENDIX	1.
	8th.		----- N I L -----	
	9th.		As approval has not yet been received from Australia for 7 Officers to attend Ordnance Course, the names of 2 Officers were submitted to Commandant, Administrative Headquarters, as under, for transmission to the War Office - Major M. D. WILLIAMS, A.I.F.) Copy of letter No.) 1552/2/4 2860 is Capt. G. C. ROWE, A.I.F.) shown as ----- APPENDIX	2.
			Director of Ordnance & Equipment attended a Conference in D.G's office at 5 p.m. to discuss the General Branches and Sub-Branche s of Demobilisation Department.	
			Col. E. T. Leane submitted a proposal re handing in of Stores from the Field. This was forwarded to Demob. l., and copy is attached as ----- APPENDIX	3.
			Capt. G. J. HAMMOND from R.B.A.A. reported for duty this day.	
	10th.		Interviewed General Monash with r eference to a cable from Australia regarding 50% of the permanent Ordnance personnel being returned to Australia at once, and afterwards saw Col. Wilson (C.M.F.) re this matter. It was decided that the withdrawal of this personnel from U.K. would in no way affect our organisation in France.	

72

D. D. & L., London, E.C.
 (1034e) Wt W 5500/P713 750,000 3/18 Z 2888 Form C/222/04

WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

- INTELLIGENCE SUMMARY.

(Erase heading not required.)

DECEMBER, 1918.

481

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
LONDON	10th. (Ctd.)		<p>It was also arranged for this Branch to be notified in future before any permanent A.A.O.C. personnel were being returned to Australia as they may be required for duty here.</p> <p>Copy of letter to D.M.S., Administrative Headquarters, reference the disposal of equipment of 1st. A.G.H. is attached as ----- APPENDIX</p>	4.
	11th.		<p>Went into matters with Major Brinsmead A.F.C. regarding the demobilisation of A.F.C. Training Centres in the U.K. A report on this matter was furnished to the D.D.G. and copy is shown as ----- APPENDIX</p> <p>A hastener was sent to France by order of the D.D.G. to expedite the reporting of Major D.V.J. Blake to this office for A.F.C. work in connection with demobilisation.</p>	5.
	12th.		<p>Arranged for a cable to be sent to Defence Department, Melbourne, asking them to state the number of men who would be permanently employed on Ordnance work in Australia after the War, in order to induce suitable men to volunteer, having permanent employment assured them in this way.</p> <p>Applied for services of Lieut. G. LIGHT (R.B.A.A.) as O. 1/c Ammunition and Anti-aircraft Indent Section.</p>	
	13th.		<p>Capt. Rowe handed over to Major J. M. Irwin at Australia House, and is now ready to proceed to Ordnance College, Woolwich, on receipt of instructions.</p>	
	14th.		<p>Interviewed Major Brinsmead with reference to preparation of vouchers for A.F.C. when returning equipment on demobilisation of U.K. portion. It was decided to cancel</p>	

D. D. & L., London, E.C.
(10942) Wt W 1100/P713 750,000 3/18 E 2688 Forms C/2018/26.

23

WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

INTELLIGENCE SUMMARY.

(Erase heading not required.)

DECEMBER, 1918. 481

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
LONDON	14th. (Ctd.)		the application for Capt. E. N. Tooth and ask for a junior Officer and 3 Clerks for work in preparation of A.F.C. Indents.	
	15th.		----- N I L -----	
	16th.		<p>Interviewed D.G. and received instructions to make out the general Artillery policy for the post-bellum army for Australia.</p> <p>A hastener was sent to Administrative Headquarters for services of Capt. J.F.S. Murray and Lieut. S. H. Rainbird.</p> <p>Letter was written to Col. W. H. Tunbridge, S.M.T.O., A.I.F., asking him to submit a recommendation for appointment of an Officer to deal with the despatch of M.T. Equipment to Australia.</p> <p>Major D.V.J. BLAKE, A.F.C. reported for duty in this Branch today.</p>	
	17th.		<p>Obtained from Australia House advance copy of cable regarding policy for Flying Corps in Australia, the latter being passed to D.D.G. for information of the D.G.</p> <p>Lieut. Geake called, and the question of Inventions used during the War was discussed fully. A letter was subsequently written to the D.D.G. recommending that the War Office be asked to grant access to the files etc. so that a complete list of Inventions may be compiled by Lieut. Geake. Copy of above letter is shown as -APPENDIX</p> <p>Letter was written to Air Ministry, introducing Major D.V.J. Blake.</p>	6.

WAR DIARY

or

INTELLIGENCE SUMMARY.

(Erase heading not required.)

DECEMBER, 1918. 481

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II, and the Staff Manual respectively. Title pages will be prepared in manuscript.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices															
LONDON	17th. (Ctd.)		<p>The services of Lieut. C. A. NIVEN, 3rd. Squadron A.F.C. were applied for, for duty in Equipment Section of this Branch, in connection with Transport work.</p> <p>Letter was written to Australian Corps, France, asking that the undermentioned Officers be instructed to report for duty in this Branch in the Indents Section:-</p> <table><tr><td>Capt. A. H. CASWELL</td><td>-</td><td>31st. Battalion.</td></tr><tr><td>T/Capt. W. E. POPE</td><td>-</td><td>1st. D.A.C.</td></tr><tr><td>Capt. R. T. RAMSAY</td><td>-</td><td>3rd. Div. Train.</td></tr><tr><td>Lieut. J. H. STEVENS</td><td>-</td><td>Australian Corps Sig. Coy.</td></tr><tr><td>Lieut. M. B. CONNOR</td><td>-</td><td>2nd. Div. Artillery.</td></tr></table>	Capt. A. H. CASWELL	-	31st. Battalion.	T/Capt. W. E. POPE	-	1st. D.A.C.	Capt. R. T. RAMSAY	-	3rd. Div. Train.	Lieut. J. H. STEVENS	-	Australian Corps Sig. Coy.	Lieut. M. B. CONNOR	-	2nd. Div. Artillery.	
Capt. A. H. CASWELL	-	31st. Battalion.																	
T/Capt. W. E. POPE	-	1st. D.A.C.																	
Capt. R. T. RAMSAY	-	3rd. Div. Train.																	
Lieut. J. H. STEVENS	-	Australian Corps Sig. Coy.																	
Lieut. M. B. CONNOR	-	2nd. Div. Artillery.																	
	18th.		<p>Director of Ordnance & Equipment, with Major Blake, attended a Conference with the D.G.</p> <p>The D.G. having approved of the recommendations contained in this office letter No. 1548/22/2 of 17th. instant, letter was written to Commandant, Administrative Headquarters, asking that arrangements may be made for Lieut. Geake to carry out this work. Copy is attached as ----- APPENDIX</p> <p>A weekly return was requested from S.O. for Aviation, showing number of aeroplanes serviceable and unserviceable in the U.K.</p> <p>Application was made for the services of the undermentioned Officer and N.C.O. for duty in A.F.C. Section of this Branch:-</p> <table><tr><td>Capt. R. ROSS</td><td>-</td><td>3rd. Squadron, A.F.C.</td></tr><tr><td>1330 Flight Clerk J.L. TIMEWELL</td><td>-</td><td>3rd. Squadron, A.F.C.</td></tr></table> <p>Cable was sent to A.I.F. Headquarters, Cairo, requesting number and type of aeroplanes on establishment of A.F.C. in Egypt, also number actually held.</p>	Capt. R. ROSS	-	3rd. Squadron, A.F.C.	1330 Flight Clerk J.L. TIMEWELL	-	3rd. Squadron, A.F.C.	7.									
Capt. R. ROSS	-	3rd. Squadron, A.F.C.																	
1330 Flight Clerk J.L. TIMEWELL	-	3rd. Squadron, A.F.C.																	

D. D. & L., London, E.C.
(10346) W1W 2500/P773 750,000 3/18 E 2688 Forms C/225/24

7
C

WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

or INTELLIGENCE SUMMARY.

(Erase heading not required.)

DECEMBER, 1918.

481

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
LONDON	19th.		<p>Interviewed Lt. Col. Gipps at Australia House, and gathered information from him as to the output of the Arsenal.</p> <p>Also saw Col. Wilson at the War Office. He stated that the question of a D.A.C. for three-brigade organisation F.A. had not been settled. The question of 13-Pdrs. and A.A. was also discussed.</p>	
	20th.		<p>Capt. Chapman called, and submitted proposals for the organisation under Citizen Forces, of Sound Ranges and Calibration Ranges. ----- APPENDIX</p> <p>In connection with the demobilisation and repatriation of the A.F.C. a letter was written to High Commissioner for Australia, stating the responsibilities of the D.G. in this matter. Copy of this letter is shown as ----- APPENDIX</p>	8. 9.
	21st.		<p>Col. E. T. LEANE proceeded to France on duty.</p> <p>The undermentioned man reported for duty this day:-</p> <p>2632 Private C. G. PATMAN</p>	
	22nd.		----- N I L -----	
	23rd.		<p>Lt. Col. Hirst called with reference to a proposal to strike off certain equipment from Mobilisation Store Tables.</p> <p>Went into the matter of cadres for the various units for demobilisation.</p> <p>Lieut. C. A. NIVEN reported for duty in Transit Section of this Branch today.</p>	

WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

INTELLIGENCE SUMMARY.

(Erase heading not required.)

DECEMBER, 1918.

481

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
LONDON	24th.		----- N I L -----	
	25th.		----- N I L -----	
	26th.		No. 21077 Bdr. W. F. IRELAND reported for duty with this Branch today.	
	27th.		The following Officers reported for duty today:- <div> <div>Capt. A. H. CASWELL - 31st. Battalion - Infantry Equipment Section.</div> <div>Lieut. G. LIGHT - R.B.A.A. - Artillery Section.</div> </div>	
	28th.		Working out details for Artillery proposals.	
	29th.		Working out details for Artillery proposals.	
	30th.		General proposals, upon which the Branch has been working, were submitted to the D.D.G., afterwards being passed to Officer i/c Indent Section, to check the figures. The undermentioned Officers reported for duty in this Branch today:- <div> <div>Capt. R. T. RAMSAY</div> <div>Lieut. M. B. CONNOR</div> <div>Lieut. J. E. S. STEVENS.</div> </div>	
	31st.		Col. E. T. LEANE returned from France.	

WAR DIARY

or

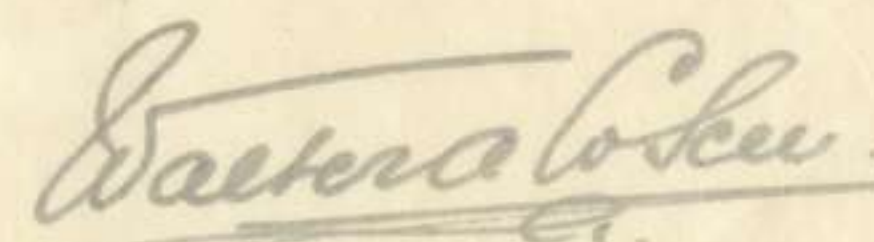
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Army Form C, 2118.

DECEMBER, 1918. 481

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
LONDON	31st. (Ctd.)		<p>The undermentioned Other Ranks reported for duty in this Branch today:-</p> <p>2108 Private D. W.R. WHITEOAK 3568 Private L. J. CHAPMAN</p> <p>A wire was sent to Headquarters, A.I.F., France, asking them to state urgently Demobilisation Store Tables on which Australian Units in Egypt have been equipped, and requesting 2 complete sets of these Tables. (All Units.)</p> <p style="text-align: center;">G E N E R A L -----</p> <p>During the month the work of organising the Branch was proceeded with, further enquiries made and information obtained to assist the working of the Branch in the future, but owing to the absence of a policy nothing of a definite nature could be performed.</p> <p>Staff employed by the Branch at 31.12.18 is shown as -----APPENDIX</p> <p style="text-align: right;">  BRIGADIER GENERAL. 4.D. </p>	<p>10.</p> <p style="text-align: center;">82</p>

WAR DIARY
OF
ORDNANCE & EQUIPMENT BRANCH
REPATRIATION & DEMOBILISATION DEPARTMENT
FOR

DECEMBER, 1918.

LIST OF APPENDICES.

- | No. | Subject. |
|-----|---|
| 1. | Letter to Commandant, A.I.F. Headquarters, in reference to relieving Capt. G. C. Rowe in Military Advisers Office, Australia House. |
| 2. | Letter to Commandant, A.I.F. Headquarters, in reference to submission of names of Officers for Ordnance Course. |
| 3. | Proposal by Col. E. T. Leane for handing in of Stores from the Field. |
| 4. | Letter to D.M.S., A.I.F. Headquarters, re disposal of equipment of No. 1 A.G.H. |
| 5. | Report by Major Brinsmead A.F.C. re demobilisation of A.F.C. Training Centres in U.K. |
| 6. | Letter to D.D.G. requesting that War Office be asked to give access to records of new inventions used during the War. |
| 7. | Letter to Commandant, A.I.F. Headquarters, asking that arrangements be made for Lieut. Geake to carry out the work referred to in Appendix 6. |
| 8. | Proposals by Capt. Chapman for organisation of Sound & Calibration Ranges. |
| 9. | Letter to High Commissioner for Australia stating responsibilities of the D.G. re demobilisation and repatriation of A.F.C. |
| 10. | List of Staff employed by this Branch at 31.12.18. |

APPENDIX 1.

Repatriation & Demobilisation Dept., A.I.F.
54, Victoria Street.

7th. December, 1918.

Commandant,
Administrative Headquarters, A.I.F.

With reference to our conversation of a few days ago, regarding the relief of Captain G. C. Rowe, Military Advisers Office, Australia House, I recommend that Major J. M. Irwin, who is now at the R.B.A.A., Heytesbury, relieve this Officer in order that he, Capt. Rowe, may be free to attend the forthcoming Ordnance Course.

I consider that Major Irwin is quite suitable, as he himself is an applicant for an Ordnance Course, and I recommend that on the return of Capt. Rowe, this Officer also attends an Ordnance Course prior to his return to Australia.

I will be glad if instructions can be issued for Major Irwin to report to Australia House for duty, if possible on Tuesday next the 10th. instant; he should call on me on his way to Australia House.

It will be necessary that this Officer report early as it will take some little time for him to take over the duties from Capt. Rowe, and there is not much time for this as the next Ordnance Course (Preliminary) commences on the 6th. January next.

Major Irwin informs me that he will be able to hand over his battery at the R.B.A.A. and be able to report for duty on the date mentioned, if necessary.

BRIGADIER GENERAL
4.D.

APPENDIX 2.

Repatriation & Demobilisation Dept. A.I.F.
54, Victoria Street,
9th. December, 1918.

Commandant,
Administrative Headquarters, A.I.F.

With reference to our correspondence of Saturday last
regarding Officers for Ordnance Course.

The file on this matter has not yet reached me and I
am therefore sending you the names of the Officers recommended:-

Major M. D. WILLIAMS, A.I.F.

Capt. G. C. ROWE, A.I.F.

BRIGADIER GENERAL
4.D.

Brigadier General Coxen,
Demob. 4.

With reference to the Cadre System adopted by the British War Office, it is suggested that this is not necessary in the A.I.F.

The proposal for dealing with Stores of Units as they become available for return to Army Ordnance Department is as follows:-

- (1) In France and United Kingdom, that the A.Ds.O.S. shall be appointed as Liaison Officers to this Branch and take direct instructions from this Branch on all questions of Demobilisation of Ordnance Stores.
- (2) That the existing organisation of A.A.O.C. be utilized for the return to A.O.D. of all Unit Stores. The Establishment of this organization comprises D.A.D.O.S. and 20 other ranks in each of five Divisions and Corps Troops in France; in U.K. it is 6 Officers and 163 other ranks, distributed between London, Millwall, Tidworth and Codford, and these Units should be maintained at full strength until the complete returns have been made.
- (3) In the event of demobilisation of personnel by units or categories the stores should be returned by Quartermasters to D.A.Ds.O.S. as was done on the reduction of Brigades to the nine Battalion basis recently, except that in the event of demobilisation by categories the complete stores of a Unit should be returned at a time when the numbers have been reduced to below 50% of its establishment, and it has ceased to be an effective force.
- (4) D.A.Ds.O.S. who issued the Stores (in U.K. Officers i/c Depots) having a knowledge of the Stores which have been issued and should be returned, and of Ordnance Base requirements, as to vouchering, waybilling etc., will be best qualified to carry out the work, and make the necessary enquiries into discrepancies.
- (5) In Egypt, the returns of Stores may be made direct to A.O.D., as there is I believe no A.A.O.C. organisation there. In this case the A.D.O.S. Mounted Corps and D.A.Ds.O.S. Divisions, with their A.O.D. personnel, would be responsible for the correct listing, vouchering etc. of the Stores returned to A.O.D. Depots, an officer of Field Rank and with Ordnance knowledge being sent to Egypt to supervise the transaction on behalf of Demob. 4. and he would be responsible that the records of all returns, explanations of discrepancies, and receipts for Stores are completed and collected by him.

9.12.18.

COLONEL.
4.D.

APPENDIX 4.

Repatriation & Demobilisation Dept.,
54, Victoria Street.

D. M. S.,

10th. December, 1918.

Admn. Hdqrs., A.I.F.

Reference attached re demobilisation of No.1 A.G.H.

It is requested that when receipts are obtained for the equipment referred to, this department be notified where such receipts may be had available for inspection, if necessary.

It is presumed that such receipts will be in the form of Issue Vouchers duly receipted, and with Stores properly sectionalized.

BRIGADIER GENERAL
Demob. 4.

PM/EJ.

APPENDIX 5.

Repatriation & Demobilisation Dept.,
Demob. 4.

11th. December, 1918.

Deputy Director-General,
Repatriation & Demobilisation Dept.

I have gone into this matter with Major Brinsmead, Australian Flying Corps, and from what I can gather, there should be no objection to the repatriation of the U.K. portion of the A.F.C. during the period January to March.

As regards the equipment - he tells me that the whole of the equipment at the two stations could be packed within a period of six weeks and that the indents required to cover the material to be passed over to Ordnance could also be prepared in that period.

I feel that it is desirable that the personnel should be demobilised at the same time so that they can accompany the equipment out to Australia and be available there to unpack it and to assemble the machines. The actual personnel, he tells me, consist of about 242 Officers, 131 Cadets and 1331 Other Ranks. As regards the Cadets in training, they could finish their training in Australia and therefore it would not be necessary for them to remain behind. As the personnel of the Other Ranks are mostly drawn from trades there should be no difficulty in at once absorbing them in Australia as soon as they were no longer required for putting the machines together on arrival.

BRIGADIER GENERAL
Demob.4.

APPENDIX 6.

Repatriation & Demobilisation Dept.,
D.4.

17th. December, 1918.

Deputy Director-General,
Repatriation & Demobilisation Dept.

I have seen Lieut. Geake and have gone into the matter fully with him.

I recommend that the War Office be asked to grant the necessary access to the files etc., so that a complete list of the new inventions used during this war may be compiled by Lieut. Geake as recommended as an alternative proposal in his letter of the 6th. December.

I consider that such a list would be of great benefit to those considering the improvement of munitions in the future. By sending Home the Cable Word of the article under review a full drawing and specification could then be obtained and sent out to Australia and thereby save a considerable amount of time in research work that might have already been carried out, and upon which definite decisions had been obtained by experiment. It would give the person considering the question of improvement in ammunition a definite "Jumping Off" line from which to commence his research work.

Brigadier General.
4.D.

481
ECT/EJ

APPENDIX 7.

Repatriation & Demobilisation Dept.,
54, Victoria Street.
18th. December, 1918.

Commandant,
Administrative Headquarters,
A.I.F.

Reference your minute of 7th. instant (No. 3.)

As the Director-General has approved of the alternative proposal contained in minute No. 1, may arrangements be made by your office for this to be carried out by Lieutenant GEAKE, please?

BRIGADIER GENERAL
4.D.

30th. December, 1918.

Director-General,
Repatriation & Demobilisation Dept.

I attach suggestions made by Captain R. H. CHAPMAN, R.E., at my request, with reference to Screen Calibration and Sound Ranging and I strongly recommend that the question of training of personnel in Calibration and Sound Ranging be taken up as early as possible.

I am generally in accord with Captain CHAPMAN'S suggestions and I suggest that 2 Officers and 20 Other Ranks be selected for each Section.

In selecting the Officers I consider they should have the qualifications as suggested in the attached letter, i.e. a high knowledge of science or electrical engineering. Half of this personnel should be selected from the R.A.G.A. and R.A.F.A. the other half being selected from those with the Militia Forces who would be likely to continue their studies, or be employed in electrical work, after the war.

I understand that Captain CHAPMAN is an Australian who was transferred to the R.E., and, from correspondence attached, it will be seen that he has had a considerable amount to do at the initiation of Screen Calibration. He has been highly spoken of as regards that work, and has also had experience in Sound Ranging. I therefore strongly recommend that he be transferred to the Australian Imperial Force to supervise the instruction of these Sections.

This is an urgent matter, as in a short time the facilities for training Officers and Other Ranks in this important branch of the service will disappear.

BRIGADIER GENERAL
4.D.

BRIG. GENERAL COXEN,
AUSTRALIAN ARTILLERY.

Sir,

In accordance with your request, I beg to submit the following suggestions relating to Screen Calibration and Sound Ranging in the Australian Forces.

I consider that the question of the future establishment for both Sound Ranging and Screen Calibration is a very urgent one for the following reasons:-

- I. The men of the necessary technical qualifications will soon be demobilized.
- II. The opportunity for obtaining training from Officers who have had practical experience of Sound Ranging and Calibration under service conditions will soon be passed.
- III. The necessary supply of Sound Ranging films taken under service conditions should be obtained for instructional purposes, also the latest information regarding Screen Calibration and new methods for measuring Muzzle Velocities requires to be properly collated.
- IV. The necessary instruments and equipment should now be easily obtainable, and their supply could be at once arranged for.

REGULAR FORCES.

Supposing the establishment to include one Sound Ranging and one Calibration Section. The personnel for a Sound Ranging Section is 4 Officers and 43 other ranks. For a Calibration Section 4 Officers and 77 other ranks.

It would not be necessary for the whole of this personnel to be trained as many of them have not very specialized jobs, but 20 men of each Section should undergo training if possible, for, say one or two months, depending on the importance of their work in the Section.

Two Officers for Sound Ranging and two for Calibration would be required to attend courses of instruction. It is important that these Officers should have good technical qualifications, and have degrees in either Science or Electrical Engineering; and the longer their course of instruction could last the better.

CITIZEN FORCES.

With reference to the Citizen Forces a similar procedure could be adopted. In this case I consider that such Units could be best run in connection with the Universities. In this way the supply of the necessary technical men in peace time would be assured, and experimental and research work in connection with these Units greatly assisted.

481

It would be necessary in the case of Citizen Forces for the whole of the nucleus trained for any one Section to peopse residing in the same city after the War. I do not know how many Sections you will require, but it should be possible to thus arrange for the skeleton establishments to be trained for two Sound Ranging and one Calibration Section for the various Capitals, such Sections to work in close touch with the Universities.

In order to encourage Officers and men of the necessary qualifications to take up this work, it would perhaps help if they could be promised immediate demobilisation at the end of (say) a six weeks course.

I would suggest that Sound Rangers be trained at MAPS. G.H.Q. and a Calibration personnel at 4th. Army Calibration Section, if this could be arranged.

In connection with the above, I beg to offer my services for a period of 3 months from the date of this letter, should it be possible to arrange for my immediate transfer to the A.I.F.

I would ask that I be granted the temporary rank of Major while so employed and enclose two testimonials, one from General Budworth, and the other from Colonel Jack. (MAPS. G.H.Q.)

Before being made O.C. of a Calibration Section, I was four months Sound Ranging.

I will be in London on Monday or Tuesday next (30th. or 31st. insts.) and will call on chance of being able to see you.

I have the honour to be,

Sir,

Your obedient Servant,

(Sgd.) R. H. CHAPMAN, Captain, R.E.

Experimental Sound Ranging & Calibration Sections.

Cornbury Farm,
West Lavington,
WILTS.

28.12.18.

General Headquarters,

December 19th. 1918.

Captain CHAPMAN was in charge of the first Section formed to determine the muzzle velocity of guns by Screen Calibration. It was asserted at that time that it was useless to measure the M.V. of a gun, in the field, for the purpose of calibrating it, because the wear of the gun introduced an unknown factor which could not be measured. Captain CHAPMAN proved that Screen Calibration is capable of predicting with great accuracy the flight of a projectile, and that the argument that unsteadiness of flight affects the projectile too much to allow of this is erroneous.

Incidentally Captain CHAPMAN, in order to account for certain discrepancies, which occurred in the results, investigated the effect of droop and jump in the guns. He made a most exhaustive examination of this subject, and was able to demonstrate many facts that were previously unknown.

The whole series of experiments was very thorough and was excellently carried out by Captain CHAPMAN. At the same time Captain CHAPMAN evolved a most efficient organization for a Calibration Section, which enabled the Section to work out a very large number of results in a day with a minimum chance of error.

The problem with which he had to deal was a new and a difficult one. Captain CHAPMAN handled it with great thoroughness and showed considerable experimental ability as well as high powers of organization.

(Signed) E. M. JACK,

Colonel, G.S.

Headquarters, R.A.

FOURTH ARMY.

18th. December, 1918.

My dear Chapman,

You are free to make any use of this letter you like subject to its not being published in any form.

I consider that owing to your indefatigable zeal and energy you have assisted materially towards the development of accuracy of Artillery fire, in assisting to develop, as you have done, a new technical unit in the Field in the form of Screen Calibration. I think that there is a future for this work, and in connection with such work or any similar technical work I consider that your services have been, and will be, very useful to the country.

If at any time seeking employment in a technical line in England or in the Dominions, I should be very pleased to endeavour to answer any questions which might be put to me with a view to your being able to obtain an appointment.

Wishing you all success in the New Year,

Yours sincerely,

(Sgd.) C. L. E. BUDWORTH,

Brigadier General,
G.O.C., R.A.

4th. ARMY.

Capt. R. H. Chapman, R.E.,
Dial House,
West Lavington,
Wilts, ENGLAND.

DB/MEA

4D.E.

20th. December, 1918.

The Secretary for
High Commissioner for Australia,
Australia House,
Strand, W.C.2.

In connection with the demobilisation and repatriation of the Australian Flying Corps, the following statement of the responsibilities of the Director General of Repatriation and Demobilisation, A.I.F. is forwarded for your information:-

- (a) Non-military employment.
- (b) Discharge elsewhere than in Australia.
- (c) Movements, quartering and supply of Units under orders for return to Australia.
- (d) Proposals for establishing Australian Flying Corps in Australia.
- (e) Proposals and negotiations for equipment to be taken to Australia.
- (f) Collection, inspection and care of equipment prior to embarkation.
- (g) Loading, and care of equipment during sea transport.
- (h) Disposal of surplus equipment, stores and salvage.
- (i) Financial adjustments.

I am directed to request that any matters that may arise in connection with the above be referred to this Department, please.

BRIGADIER GENERAL
Deputy Director General
Repatriation & Demobilisation A.I.F.

LIST OF STAFF,ORDNANCE AND EQUIPMENT BRANCH.

93

AS AT 31st DECEMBER 1919.

Brig-General W.A. COXEN, C.B., C.M.G., D.S.O.
Colonel E.T. LEANE.
Major C.A. SPECKMAN,
Major D.V.J. BLAKE.
Captain G.J. HAMMOND.
Captain A.H. CASWELL.
Captain R.T. RAMSAY.
Lieut. P.K. MURPHY.
Lieut. R. SULLIVAN.
Lieut. G.H. MILES.
Lieut. C.A. NIVEN.
Lieut. G. LIGHT.
Lieut. J.E.S. STEVENS.
Lieut. M.B. CONNOR.

18398 Sgt. C.E. THOMPSON.
19368 T/Sgt. C. THOMPSON.
1941 Cpl. E.A. JENNINGS.
18506 A/Bdr. W.A. MULLEY.
21077 Bdr. W.F. IRELAND.
2632 Pte. C.G. PATMAN.
5344 Pte. J.W. ELLERMAN.
622 Pte. C.H.V. BAKER.
8613 L/Cpl. F.A. NAINBY.
3252 Gnr. H.W. BOWMAN.
2108 Pte. D.W.R. WHITEOAK.
3568 Pte. L.J. CHAPMAN.

WAR DIARY

or

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II. and the Staff Manual respectively. Title pages will be prepared in manuscript.

52.
December 1918.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices
54, Victoria St. WESTMINSTER. LONDON. SW.	10.12.18.		Lt. Col. H.S. EVANS (Chief Paymaster) appointed to take charge of 5D branch of the Demobilisation Department, A.I.F. - The Functions of 5D are epitomised as follows:- <u>FINANCE & PAY.</u> <u>5D</u> (a) Finance Policy - advice on all finance questions. (b) Pay, allowances, grants. (c) Insurances. (d) Commercial contracts. (e) Accountancy & Audit.	See Repatn. & Demobn. "Gen. Inst. No 2" page 2.
	11.12.18		Authority was sought by Chief Paymaster, A.I.F. from the Director General Repatriation & Demobilisation, to cover, by the latter's approvals, all expenditure incurred under the new avenues, such as Educational, Agricultural & Industrial outlay, not being expenditure hitherto covered by the War Vote. <u>NOTE.</u> Additional policy matters dealt with will be noted in Diary for January, 1919.	C6py of letter attd. 11.12.18.
	16.12.18.		Lt. Col. EVANS arranged the internal sub-division of 5D., as follows:- <u>LIAISON OFFICER - Lt. R. COCKS, i/c.</u> 5D.1 Early Repatriation - Lieut. RO. Blackett - (commenced duty on 28.12.1918.) 5D.2 Accountancy, &c. - Lieut. (to be appointed.) 5D.3. Leave &c. - Lieut. " " " 5D.4. Discharges. - Lieut. KA. Tunks. 5D.5 Non-Military) " " " Employt. including) - Lieut. Educational.)	
	31.12.18.		Other than preliminaries, including the endeavour to obtain office space, not much regular routine business passed through this Department for December. 5D.1 records that 15 ships with personnel of 13,000 were dealt with during the month. 5D.4 records that 45 discharges were dealt with.	

(SGD) R. COCKS. Lt. 5D.23.1.19