

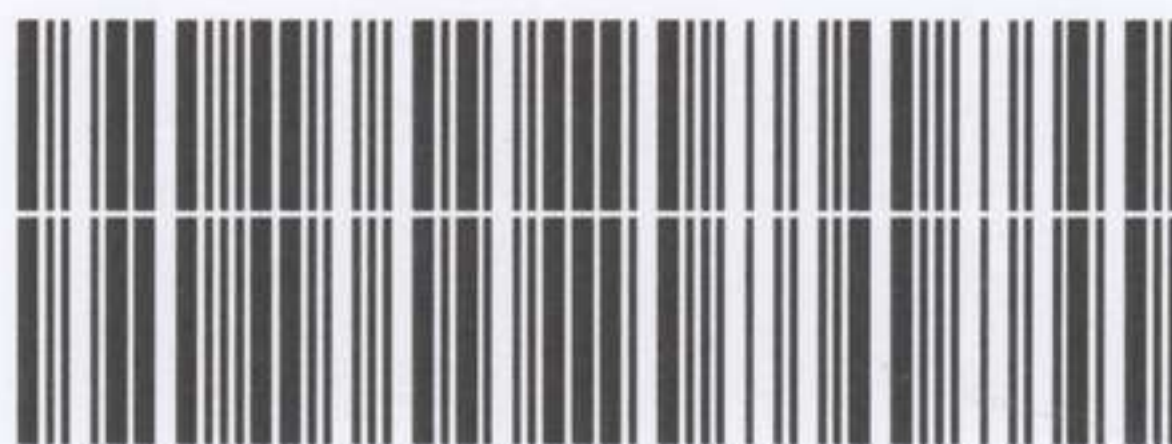
AWM4
Australian Imperial Force unit war diaries,
1914-18 War

Pay

Item number: 5/6/5

Title: Paymaster, 4th Australian Division

May 1918



AWM4-5/6/5

CONFIDENTIAL.

ORIGINAL.
~~DUPLICATE.~~
~~TRIPLICATE.~~

Australian Imperial Force.

WAR DIARY

OF

Laymaster 4th Austral Div

FOR

May 1918

Signature of Officer compiling

Mitchell L.

Signature of Officer Commanding

Mitchell L.

WAR DIARY

Army Form C. 2118.

Instructions regarding War Diaries and Intelligence Summaries are contained in F. S. Regs., Part II, and the Staff Manual respectively. Title pages will be prepared in manuscript.

INTELLIGENCE SUMMARY.

(Erase heading not required.)

Original

Paymaster H. D. D.

Place	Date	Hour	Receipts	Expenditure	Includes Paymaster's Acq. Rolls	Pay-Warrants			Letters Summary of Events and Information		Remarks and references to Appendices
						£	s	d	Recd	Desp.	
Almonville	1/5/18	9h. 20	4486.25	62090.20	1465.00	59	-	-	160	164	
-	2/5/18	-	7445.25	23237.60	-	23	-	-	110	115	
-	3/5/18	-	16725.80	15865.00	2175.00	88	-	-	137	150	
-	4/5/18	-	7832.00	10025.00	1975.00	32	-	-	-	-	
Cagny	5/5/18	-	6322.70	3378.00	700.00	-	-	-	245	288	Moved from Almonville to tented camp outside Cagny. Office opened 5p.m.
-	6/5/18	-	4363.70	1299.70	950.00	120	-	-	80	120	
-	7/5/18	-	253630.78	14319.48	2415.00	10	-	-	179	163	Recd & cashed cheque 250,000 frs from Paymaster, Corps. Hqs. Also cashed cheque 300,000 frs which I have had on hand since 23/4/18. End of return period. Cash on hand 644805.60 frs.
-	8/5/18	-	5479.75	332,866.70	331,971.7 ^{895.00}	117	-	-	135	140	Fortnightly Pay-day
-	9/5/18	-	4130.05	40205.00	1990.00	51	10	-	110	100	
-	10/5/18	-	31714.60	101161.30	3135.00	182	-	-	110	130	Inundated with requests for disbursement of advances from Imperial Bank
-	11/5/18	-	14162.40	19537.30	4085.00	108	-	-	140	154	
-	12/5/18	-	13758.70	1170.00	1170.00	71	-	-	100	117	
-	13/5/18	-	16055.55	23000.00	1075.00	49	-	-	121	130	
-	14/5/18	-	16937.50	15038.55	2545.00	82	-	-	150	130	End of Return Period - Cash on hand 150953.75 frs
-	15/5/18	-	15234.40	19696.55	1205.00	80	-	-	90	80	

WAR DIARY

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or
INTELLIGENCE SUMMARY.

(Erase heading not required.)

Place	Date	Hour	Receipts	Expire	Inc Pm	Chas. H.	Summary of Events and Information	Remarks and references to Appendices
					Acq Rols	Pay Rols		
Bagby	16 May	9 p.m.	15156.95	58088.70	1775.00	121.00	240	266
"	17	"	10942.20	46316.40	1508.00	82.00	180	150
"	18	"	7109.20	12605.00	578.00	55.00	136	145
"	19	"	3447.50	17160.00	1835.00	48.00	190	185
"	20	"	9381.05	40440.00	40.00	59.00	180	183
"	21	"	600789.10	11380.00	450.00	29.00	197	200 Recd Cheque 600,000.00 from Paymaster's Asst Corp, cashed same at Allenville
Allenville	22	"	12372.95	373249.80	1160.00	95.00	30	50 Fortnightly Pay day
"	23	"	2868.65	204242.00	10960.00	224.50	135	120
"	24	"	19032.95	18456.80	8575.00	324.00	150	147
"	25	"	20793.65	5041.80	3775.00	145.00	128	133
"	26	"	25781.70	25950.00	3635.00	786.40	289	300
"	27	"	7642.00	8762.75	4940.00	-	170	166
"	28	"	16750.50	17170.70	5465.00	75.00	137	142 End of Return Period - Cash on hand 59804.85 p.m. 29.2.16.11
"	29	"	8765.45	11648.80	4075.00	45.00	110	103
"	30	"	13030.70	4466.60	2750.00	66.00	150	167
"	31	"	22851.70	9641.70	4600.00	70.00	123	125

A6945 Wt. W11422/M1160 350,000 12/16 D. D. & L. Forms/C. 2118/14.

L. PAYMASTER,
AUSTRALIAN DIVISION

A6945 Wt. W11422/M1160 350,000 12/16 D. D. & L. Forms/C. 2118/14.

W. J. PAYMASTER,
4TH AUSTRALIAN DIVISION.

WAR DIARY

OF

Paymaster 4th Aust Div

FOR

May 1918

LIST OF APPENDICES.

No.

Subject.

✓ 1.

Instructions to Pay Sergeant to 16/5/18

✓ 2

*do**31/5/18*

INSTRUCTION to PAY SERGEANTS

Reversion of Drivers appointed under A.I.F. order 785

The P.A.G., A.I.F. ruled on 14/11/17 that a Driver appointed under A.I.F. order 785 continues to hold that rank only whilst employed in the capacity of Driver, and is to be reverted when relegated to other duty. When a driver is evacuated wounded etc. he is technically employed as a Driver, although unfit for other actual duties. On his return to duty, he will, if employed as a driver, retain his rank; if not so employed he will, if appointed under A.I.F. order 785 be reverted.

Remittances of Cash ~~in Banks~~ or Undrawn Pay made to Banks in Australia.

Difficulty is being experienced by the Defence Dept. in dealing with remittance forms in favor of Bank Accounts, owing to lack of sufficient particulars being supplied. When accepting remittances in favour of banks, please see that the fullest information possible is given. Each application must state whether the remittance is in favour of:-

(a) A new account to be opened.

(b) An account already existing.

In both of these cases six (6) specimen signatures must be submitted, attached to the form. Where possible state number of account.

If to some other persons account full particulars, christian names and surnames must be supplied.

Debit and Credit Advices.

In future when forwarding Dr. & Cr. advices, if received under cover of a letter from the C.P.M., state in your covering memo in reply that advices (giving particulars) are being returned under separate cover. They should however, be forwarded to me attached to the covering memo as usual.

When entries already appear in pay book it is unnecessary to write a covering letter with duplicate advice. Simply insert payment number in column provided.

16 th May 1918

[Signature]
Lieut.
Paymaster 4th Aust. Division.

INSTRUCTIONS TO PAY SERGEANTS?
4th Australian Division.

SEPARATION ALLOWANCE OVER-PAYMENTS. With reference to the system of recovery of Separation Allowance being effected through the medium of No. 2 Account, steps are being taken to guard against the possibility of men returning to Australia without their paybooks containing some record of the debit in respect to the No. 2 Account. In future endorsements will be made in the paybooks as follows:-

On Page 1. "No. 2 Account in Operation."
On Page 16. "Allotment to C. E. M. of per diem as from ..date.. to liquidate debt of £..... Over-payment of Separation Allowance."

SIGNATURES IN PAYBOOKS. It is necessary that, when signing against entries against entries in Paybooks, all A. A. P. C. personnel append the letters 'A. A. P. C.' after their signatures. This will always be done in the future.

CANCELLED PAYMENT NUMBERS. All payment numbers cancelled should be advised separately to the Chief Pay Office. It is not sufficient to merely endorse the fact on an Acquittance Roll embodying a payment against a subsequent number.

DUPLICATE ACQUITTANCE ROLLS. In the past, no definite system has been followed in forwarding duplicate acquittance rolls to London, so it has been decided that, for the future (i.e. from 1st June) all Duplicate Rolls which are 8 weeks old should be sent to this office together with the original rolls for the current period. This means that, after each pay-day, you will forward one set of Original and one set of Duplicate Acquittance Rolls.

DECLARATION OF LOSS FORMS. All Pay Sergeants should now be in possession of at least a specimen of the new style 'D. O. L.' form. For the future should it be necessary to use the old form, you will make the requisite amendments to it to bring it into line with the new form.

PROMOTIONS AND REVERSIONS. In order to keep a further check as to action taken towards obtaining increased allotments or declarations of non-dependency when soldiers are promoted, a slight amendment of the present system of reporting same has been decided upon.

The present Schedule forwarded at the end of each month will be supplied as usual. Instead, however, of forwarding a allotments and declarations to me as soon as they are obtained, you will attach them all up to the schedule, and forward them all together at the end of the month. In addition a report will be required concerning each case not dealt with. Thus, for each name which appears on the Schedule, there must be either

- (1) An Increased Allotment
- (2) A Declaration of Non-Dependency, or
- (3) A Report as to why either (1) or (2) has not been obtained.

ACQUITTANCE ROLLS. Sufficient care has not been taken in some instances to see that Acquittance Rolls are all in order before they are sent in. For the future therefore, it will be necessary for each Pay Sergeant to attach to every Roll he sends in, a certificate that it is correct in every particular. Forms of certificate will be circulated in the course of a few days.

31st May, 1918.

M. J. [Signature]
Lieut.
Paymaster, 4th Australian Division.