

AWM52

Australian Military Forces, Army headquarters,
formation and unit diaries, 1939-1945

1/1/10 HEADQUARTER UNITS

Directorate of Recruiting
and Demobilization

April 1943



1/1/10-005

WAR DIARY ~~or INTELLIGENCE SUMMARY~~

(Erase heading not required).

DIRECTORATE OF RECRUITING AND DEMOBILIZATION

M. 1000 1/12

Unit _____ Date and Time. From 1/4/1943 To No. 479

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
		(a)	A. I. F. Enlistments -	
			Lines of Communication Areas -	
			Queensland 6	
			New South Wales 17	
			Victoria 21	
			South Australia 14	
			Western Australia -	
			Tasmania -	
			Northern Territory -	
			58	
			Colonel, Director of Recruiting and Demobilization.	

24

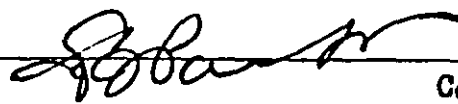
WAR DIARY ~~or INTELLIGENCE SUMMARY~~

(Erase heading not required).

DIRECTORATE OF RECRUITING AND DEMOBILIZATION

Unit

Date and Time: From 2/4/1943 To No. 480

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
		(a)	A. I. F. Enlistments -	
			Lines of Communication Areas -	
			Queensland 7	
			New South Wales 18	
			Victoria -	
			South Australia 2	
			Western Australia -	
			Tasmania -	
			Northern Territory -	
			27	
				
			Colonel, Director of Recruiting and Demobilization.	

80

WAR DIARY of INTELLIGENCE SUMMARY

(Erase heading not required).

DIRECTORATE OF RECRUITING AND DEMOBILIZATION

Unit

Date and Time. From 3/4/1943 To No. 481

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
		(a)	A. I. F. Enlistments -	
			Lines of Communication Areas -	
			Queensland -	
			New South Wales 10	
			Victoria -	
			South Australia 20	
			Western Australia -	
			Tasmania -	
			Northern Territory -	
			30	
			Colonel, Director of Recruiting and Demobilization.	

401

Army Form C. 2118
(adapted,)

(Erase heading not required).

DIRECTORATE OF RECRUITING AND DEMOBILIZATION

2. 1000 2/72

Unit _____ Date and Time.—From _____ 4/4/1943 To _____ No. 482 _____

[illegible]

10.

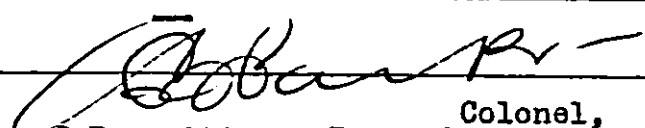
WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

5/4
Army Form C. 2118
(adapted.)

M. 1004 2/2

Unit DIRECTORATE OF RECRUITING AND DEMOBILIZATION Date and Time From 5/4/1943 To No. 483

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
		(a)	<u>A. I. F. Enlistments -</u>	
			<u>Lines of Communication Areas -</u>	
			<u>Queensland</u> -	
			<u>New South Wales</u> 3	
			<u>Victoria</u> 4	
			<u>South Australia</u> 14	
			<u>Western Australia</u> -	
			<u>Tasmania</u> 1	
			<u>Northern Territory</u> -	
			22	
				
			Colonel, Director of Recruiting & Demobilization.	

10,

WAR DIARY or INTELLIGENCE SUMMARY

6/4
Army Form C. 2118
(adapted.)


(Erase heading not required).

DIRECTORATE OF RECRUITING AND DEMOBILIZATION

M. 1000 2/12

Unit

Date and Time.—From 6/4/1948 To No. 484

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
		(a)	<u>A. I. E. Enlistments -</u>	
			<u>Lines of Communication Areas -</u>	
			Queensland 7	
			New South Wales 3	
			Victoria 5	
			South Australia 4	
			Western Australia 6	
			Tasmania -	
			Northern Territory -	
			25	
			 Colonel, Director of Recruiting & Demobilization.	

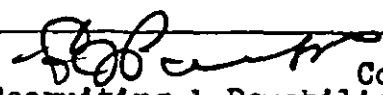
Do ✓

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

IL 1004 2/12

Unit DIRECTORATE OF RECRUITING AND DEMOBILIZATION Date and Time From 7/4/1943 To No. 485

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
		(a)	A. I. F. Enlistments -	
			Lines of Communication Areas -	
			Queensland 2	
			New South Wales 19	
			Victoria 13	
			South Australia 5	
			Western Australia -	
			Tasmania -	
			Northern Territory -	
			39	
			 Colonel, Director of Recruiting & Demobilization.	

Do /

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

DIRECTORATE OF RECRUITING AND DEMOBILIZATION

W. 1000 2/72

Unit

Date and Time.—From 8/4/1943 To No. 486

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
		(a)	A. I. F. Enlistments -	
			Lines of Communication Areas -	
			Queensland 2	
			New South Wales 28	
			Victoria -	
			South Australia 10	
			Western Australia 1	
			Tasmania 1	
			Northern Territory -	
			42	
		(b)	Instructions issued that no further releases of serving personnel to R.A.A.F. will be approved. Allocation Parades at R.R.Ds for purpose of calling R.A.A.F. Ground Staff Volunteers are to be discontinued forthwith.	A.24150
			Colonel, Director of Recruiting & Demobilization.	

WAR DIARY ~~or INTELLIGENCE SUMMARY~~

9/4
Army Form C. 2118
(adapted.)


(Erase heading not required).

Directorate of Recruiting and Demobilization

U. 1000 2/72

Unit _____

Date and Time.—From 9/4/1943 To No. 487-A


Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
		(A)	<u>ARMY - R.A.N. RECRUITING -</u>	
			Instructions issued in regard to -	SM. 7343
		1.	(a) Personnel who are attested and shown on R.A.N. Unmobilized Pool.	
			(b) Personnel on R.A.N. "Waiting List".	
			(c) Attendance of District Naval Recruiting Officers at all Allocation Parades at R.R.Ds as and from 1st May, 1943, for purpose of recruiting volunteers for R.A.N.	
		2.	As from 1st May, 1943, NO release of serving personnel to R.A.N. will be permitted from Units in advance of Allocation Parades at R.R.Ds except in special cases which will be submitted to L.H.Q. for approval.	
		3.	R.A.N. will continue public recruiting, but this will be confined to personnel NOT AT PRESENT SERVING.	
		4.	L.H.Q. 104023 of 9th September, 1942, is cancelled.	
			 Colonel, Director of Recruiting & Demobilization.	

No.

Army Form C. 218
(adapted.)

(Erase heading not required).

14. 5000 2 1/2

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
		(A)	A. I. F. Enlistments -	
			Lines of Communication Areas -	
			Queensland -	
			New South Wales 17	
			Victoria 15	
			South Australia 6	
			Western Australia -	
			Tasmania -	
			Northern Territory -	
			38	
		(B)	The instructions contained in A.24150 in regard to R.A.A.F. releases and recruiting (vide War Diary 8th April, 1943) are cancelled and previous arrangements will continue.	A.24304
		(C)	War Cabinet approval was given on 6th April, 1943, that the lower age limit for enlistment in the A.I.F. should be 18 years subject to the existing conditions for enlistment in the A.I.F.. and the same instruction as for personnel under 20 years of age as prescribed in G.R.O. A.492/1942.	
			 Colonel, Director of Recruiting & Demobilization.	

10/4

Army Form C. 2118
(adapted,)

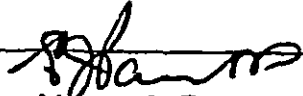
WAR DIARY of INTELLIGENCE SUMMARY

(Erase heading not required).

DIRECTORATE OF RECRUITING AND DEMOBILIZATION

Unit

Date and Time.—From 10/4/1943 To No. 488

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
		(a)	A. I. F. Enlistments -	
			Lines of Communication Areas -	
			Queensland -	
			New South Wales 19	
			Victoria 2	
			South Australia 20	
			Western Australia -	
			Tasmania -	
			Northern Territory -	
			31	
			 Director of Recruiting & Demobilization. Colonel,	

DO,

Army Form C 2118
(adapted.)

(Erase heading not required).

M. 1000 2/82

[illegible]

80,

Array Form C. 2118
(adapted).

(Erase heading not required).

1. **THESE**

Unit.

Date and Time.—From 12/4/1943 To No. 490

[illegible]

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Army Form C 2118
(adapted,)

DIRECTORATE OF RECRUITING AND DEMOBILIZATION

ML 10000 2/82

Unit 4

Date and Time.—From 13/4/1943 To No. 491

No

14-18
Army Form C-218
(adapted)

ML 10008 2/4 X

[illegible]

A.

WAR DIARY of ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

DIRECTORATE OF RECRUITING AND DEMOBILIZATION

ML 169M 2/13

Unit.

Date and Time.—From 15/4/1943 To No. 493

No. 493

Remarks and references to
Appendices, Diaries, &c.[illegible]

Director of Recruiting & Demobilization.

10

WAR DIARY of INTELLIGENCE SUMMARY

16/4
Army Form C. 7.18
(Subject)

(Enter heading not required).

DIRECTOR OF RECRUITING AND DEMOBILIZATION

Unit

Date and Time—From 15/4/1918 To 15.12.18

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			(a) 1. I. P. Enlistments -	
			Lines of Communication Lines -	
			Greenland	
			New South Wales	
			Victoria	
			South Australia	Not rendered in weekly
			Western Australia	bulletin. See 7th Army
			Tasmania	for 17th April, 1918,
				No. 125.
			Northern Territory	
			(b) Improvement in Civil Employment whilst on leave pending	21215
			discharge. Improvement whilst on leave pending discharge of	
			M.E.I. A.167/41 is intended to prevent a soldier whose discharge	
			has been authorized from engaging in civil employment whilst on leave pending discharge.	
			Director of Recruiting	

20

WAR DIARY or INTELLIGENCE SUMMARY

17/4
Army Form C. 2118
(adapted.)


(Erase heading not required).

DIRECTOR OF RECRUITING AND DEMOBILIZATION

W. 1000 2/12

Unit _____

Date and Time.—From 17/4/1943 To No. 495

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
		(a)	A. I. F. Enlistments - for week ending 17th April, 1943.	
			Lines of Communication Areas -	
			Queensland 10	
			New South Wales 99	
			Victoria 49	
			South Australia 19	
			Western Australia 12	
			Tasmania -	
			Northern Territory -	
			188	
			 Colonel Director of Recruiting & Demobilization.	

Army Form C-2118
(adapted)

(Erase heading not required).

9. 1000 2/4 1

Unit

DIRECTOR OF RECRUITING AND DEMOBILIZATION

Date and Time.—From

18/4/1943

 T_0

No. 496

[illegible]

10

Army Form G-21 (adapted)

(Erase heading not required).

DIRECTORATE OF RECRUITING & DEMOBILIZATION

XL 100M 2 1/2

Unit _____ Date and Time.—From 19/4/1943 To No. 497

[illegible]

A0

Army Form E 248
(adapted.)

DIRECTORATE OF RECRUITING & DEMOBILIZATION

ML 100M 2/82

Unit _____ Date and Time.—From 20/4/1943 To No. 498

[illegible]

A

WAR DIARY ~~or INTELLIGENCE SUMMARY~~

(Erase heading not required).

211
Army Form C/2118
(adapted.)

DIRECTORATE OF RECRUITING & DEMOBILIZATION

Unit _____ Date and Time.—From 21/4/1943 To No. 499

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
		(a)	A. I. E. Enlistments -	
			Lines of Communication Areas -	
			Now rendered in weekly totals. See War Diary for 24th April, 1943, No. 502	
		(b)	Form of Oath - A.W.A.S. and A.A.M.W.S.	59136
			Instructions issued that the form of oath and/or affirmation to be made by recruits for the A.W.A.S. and A.A.M.W.S. is to be amended by substituting "Women's Services of the Military Forces" for "Citizen Military Forces" where the latter occurs	
			Director of Recruiting & Demobilization.	

No

2214
Army Form C. 218
(adapted.)

(Erase heading not required).

DIRECTORATE OF RECRUITING & DEMOBILIZATION

PL 16201 2/82

Unit

Date and Time.—From 22/4/1943 To No. 500

[illegible]

Army Form C-2118
(adapted.)

(Erase heading not required).

DIRECTORATE OF RECRUITING & DEMOBILIZATION

W. 1000 2/4 2

Unit _____ Date and Time,--From 23/4/1943 To No. 501

[illegible]

Army Form C. 2718
(adapted,)

DIRECTORATE OF RECRUITING & DEMOBILIZATION

Unit

Date and Time.—From 23/3/1943 To No. 470-A

[illegible]

Army Form ~~C-201~~
(~~adapted~~)

RECEIVED 10/20/88 2/5/88

Unit.

Date and Time.—From 24/4/1943 To No. 502

[illegible]

Army Form C-2118
(adapted.)

WAR DIARY ~~OF INTELLIGENCE SUMMARY~~

(Erase heading not required).

DIRECTORATE OF RECRUITING & DEMOBILIZATION

No. 10041 2/15/51

Unit.

Date and Time.—From 25/4/1943 To No. 503

[illegible]


Army Form C-2118
(adapted,)

(Erase heading not required).

DIRECTORATE OF RECRUITING & DEMOBILIZATION

11. 100% 2/1

Unit _____ Date and Time.—From 25/4/1943 To 20.504

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
		(g)	A. I. F. Enlistments -	
			Lines of Communication Areas -	
			Now rendered in weekly totals.	
			See War Diary for 1st May, 1943, No.509.	
			 Colonel, Director of Recruiting & Demobilization.	

Army Form C. 208
(adapted.)

(Erase heading not required).

DIRECTORATE OF RECRUITING & DEMOBILIZATION

Unit _____ Date and Time.—From 27/4/1943 To No. 505

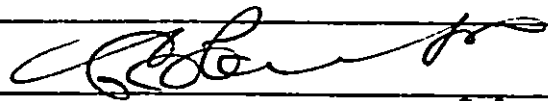
[illegible]

Army Form ~~C~~ 2118
(adapted)

ML 100W 2'x2'

Unit

Date and Time.—From 28/4/1943 To No. 506

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Army Rehabilitation Instructions	67904
			Attention is drawn to the fact that vacancies in certain Commonwealth Government Departments still exist and applications are invited from suitable personnel.	
			 Colonel, Director of Recruiting & Demobilization.	

Army Form C-211
(adapted.)

ML 1004 2/17

Unit

DIRECTORATE OF RECRUITING AND DEMOBILIZATION

Date and Time.—From 29/4/1943 To No. 507.

[illegible]

WAR DIARY ~~or INTELLIGENCE SUMMARY~~

(Erase heading not required).

30
Army Form Q-2118
(adapted)

DIRECTORATE OF RECRUITING AND DEMOBILIZATION

Unit _____ Date and Time.—From 30/4/1943 To No. 508 _____

W. SCOTT 2/12

[illegible]

ALLIED LAND FORCES IN S. W. PACIFIC AREA

L. H. Q.

SM7343

9 April, 1943.

Hqrs, QED L. OF C. AREA
 " NSW L. OF C. AREA
 " VIC. L. OF C. AREA
 " S.A. L. OF C. AREA
 " W.A. L. OF C. AREA
 " TASMANIA FORCE

Copy to: Inspector of Recruiting, Navy Office.

ARMY - R.A.N. RECRUITING

Arrangements have been made with Hqrs, R.A.N. for District Naval Recruiting Officers to supply to Hqrs, L. of C. Areas, a complete nominal roll in triplicate of all personnel as at 30th April, 1943, who are attested and shown on R.A.N. Unmobilised Pool. An additional list of personnel on R.A.N. "Waiting List" will also be supplied. These nominal rolls will show names and private addresses of personnel concerned. Hqrs, L. of C. Areas will arrange to have these rolls checked and any personnel shown thereon who are serving in the Army will be indicated on one copy and returned to District Naval Recruiting Officer by 7th May.

2. In connection with any personnel shown on above rolls who ARE NOT SERVING in Army, arrangements are to be made that Area Officers will NOT issue Mob 30 in relation thereto and will arrange for the relevant Basic Documents to be inscribed and treated on Mob 34 as "Enlisted R.A.N."

3. As and from 1st May, District Naval Recruiting Officers will be permitted to attend all Allocation Parades at R.R.Ds for the purpose of recruiting volunteers for R.A.N. There will be no quota set in relation to numbers released to R.A.N. Those selected will be handed over to R.A.N. and basic documents will be held in Suspense at R.R.Ds pending final acceptance by R.A.N. Arrangements have been made with R.A.N. that notification of acceptance by R.A.N. will be transmitted to Hqrs, L. of C. Area (D.A.A.G. (R&M) as early as possible (probably within seven days).

The following action will be taken on receiving such notification:-

THOSE ACCEPTED: R.R.Ds will be instructed to return Basic Documents to relevant Area to enable Area Records to be adjusted and Documents marked and treated as "Enlisted R.A.N."

THOSE NOT ACCEPTED: R.R.Ds will be instructed to return Basic Documents to Area and Areas will be instructed to issue another Mob 30 and call up in the usual way. Areas will also be instructed that when drafting such personnel to R.R.D. on second occasion Mob 30 is to indicate "Rejected by R.A.N." and the personnel so concerned will NOT be put on Allocation Parade again, but treated as Army intake.

4.

4. As from 1st May NO release of serving personnel to R.A.N. will be permitted from units in advance of Allocation Parades at R.R.Ds. Any special cases will be submitted to these Hqs for approval.

5. Personnel handed over to R.A.N. will be shown on weekly Intake Return submitted to these Hqs in accordance with L.H.Q. 15095 of 3rd March, 1943. Adjustment of men not accepted will be made by deduction off the period when acceptance or otherwise is notified by D.N.R.O. Any undue delay in notification of acceptance or otherwise to be brought to the notice of these Hqs whilst normally seven (7) days will be required. All adjustments should be completed by fourteen (14) days.

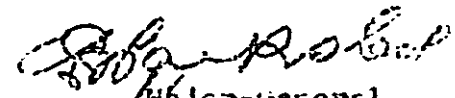
6. Although R.A.N. will receive certain intake from the arrangements set out in para. 3 above, it is their intention to continue public recruiting, but will confine their attention to personnel NOT AT PRESENT SERVING. Arrangements have been made for D.N.R.Os. to submit to L. of C. Hqs (DAAG(R & M)) daily of personnel applying for enlistment in R.A.N. Unmobilised Pool. L. of C. Area will thereupon promptly check A.I.F. and A.N.Z. records to ensure that such personnel are not serving in Army and promptly notify D.N.R.O. of the objection or otherwise to clearance for Naval enlistment. Areas will be notified that Mob 30 is not to be issued until advice is received from D.N.R.O. that their enlistment is not acceptable to R.A.N. In this case Mob 30 will be promptly issued and such personnel will be treated in like manner to those not accepted in para. 3 above.

Areas will treat Basic Documents of personnel in "Suspense" until notification of acceptance or otherwise is received from D.N.R.O. This suspense should not be allowed to exceed fourteen (14) days without reference as to reason for delay.

7. Hqs, L. of C. Areas will arrange for DAAG(R & M) or equivalent Staff Officer to confer with relevant D.N.R.O. to ensure complete harmony of action.

8. L.H.Q. 104023 of 06th September, 1942, is cancelled.

9. Acknowledge.


Major-General,
ADJUTANT-GENERAL.

COPY/BF

MILBASE BRISBANE SYDNEY MELBOURNE ADELAIDE PERTH HOBART rptd NORFORCE
DARWIN FIRSTAUSTARMY TOOWOOMBA SECONDAUSTARMY PARRAMATTA THREEAUSTCORP
PERTH MANPER SYDNEY

LANDFORCES MELBOURNE

A.24304 9/4

REFERENCE A.24150 8 APRIL RELATIVE RAAF RELEASES AND RECRUITING
INSTRUCTIONS THEREIN CANCELLED (.) PREVIOUS ARRANGEMENTS TO
CONTINUE PENDING FURTHER ORDERS (.) ALL INFORMED (.) ACK

Colonel
D.R.D.

Important

Lo

ERC/AG11/BL.

ALLIED LAND FORCES IN S.W. PACIFIC AREA.

62513

L.H.Q.

Melbourne C.1.

HQ	Qld	L of C Area	Qld	L of C Area	Records Office
HQ NSW	"	"	NSW	"	"
HQ Vic	"	"	Vic	"	"
HQ S A	"	"	S A	"	"
HQ W A	"	"	W A	"	"
HQ Tas	"	"	Tas	"	"

ENGAGEMENT IN CIVIL EMPLOYMENT WHILST ON
LEAVE PENDING DISCHARGE

It has been reported that in one of the L of C Areas, soldiers discharged from the Army are not permitted to engage in civil employment until the expiry of any accrued leave granted on discharge.

It is further stated that H.Q. L of C Area concerned advised an enquirer that under regulations, a soldier was not permitted to engage in civil employment whilst in receipt of Army pay and if he did so engage he would be required to refund his military pay for the period involved.

The D.D.G.M.P. in the L of C area concerned is also under the impression that although anxious to do so, he cannot place personnel in civil employment during the period of leave granted on discharge because of a military regulation.

Apparently this ruling was based on a misinterpretation of either A.M.R. & O. 338 or M.B.I. A167/41 and it is advised for the information of all concerned that neither of these orders is intended to prevent a soldier whose discharge has been authorized from engaging in civil employment whilst on leave pending discharge.

To facilitate entry into civil employment during this period, A.M.R. & O. 262 has recently been amended to enable discharge to be confirmed and certificates issued prior to the termination of any period of leave due on discharge, and every effort is to be made to issue all men with discharge certificates before leaving the C.D.D.

The question of Departmental liability for medical treatment etc. during the period of leave on discharge, when members might be engaged in civil employment, is now receiving consideration.

M. M. Alage
Major-General,
ADJUTANT-GENERAL.

11 Apr. 43.

DDP/AG9(1)/BL.

T275/1/29

ALLIED LAND FORCES IN S.W. PACIFIC AREA

L.H.Q.

Melbourne S.C.1

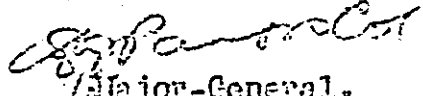
59136

HQ Qld L of C Area
HQ NSW " "
HQ Vic " "
HQ S A " "
HQ W A " "
HQ Tas. Force

FORM OF OATH - A.W.A.S AND A.A.M.W.S.

The form of oath endorsed on A.A.F. Mob. 1 refers to service in the Citizen Military Forces in the Commonwealth of Australia. The Military Forces (Women's Service) Regulations have now been gazetted and the terms of engagement of voluntarily enlisted members of the A.W.A.S. and A.A.M.W.S. under these Regulations is such as to make them part of the Permanent Military Forces and not of the Citizen Military Forces.

In order to ensure the validity of enlistment of members of women's services and their correct entitlement to pay, action is to be taken to amend the form of oath and/or affirmation to be made by recruits for the A.W.A.S. and A.A.M.W.S. by substituting "Women's Services of the Military Forces" for "Citizen Military Forces" where the latter occurs.


Major-General,
ADJUTANT-GENERAL.

2/ Apr. 43.

ALLIED LAND FORCES IN S.W. PACIFIC AREA.

47445

L.H.Q.
23 Mar '43

ARMY REHABILITATION INSTRUCTION NO. 2

H.Q. Qld L of C Area (6)	H.Q. W.A. L of C Area (6)
" N.S.W. " (6)	Tas Force (4)
" Vic. " (6)	2 Ech (for Records Offices) (16)
" S.A. " (6)	

Copies to:

Sec. Defence (4), Sec. Army (2), Pte. Sec; C-in-C (1), C.G.S. (1),
I.G.A. (2), A.G. (16), C.F.O. (4), C.I. Army (1), Chief Inspector
of Adm (8), D.E.V.T. (20), D.G.P.R. (1), Sec. Air Board (2), Dept. of
Repat. (12), Dept. of Labour & National Service (6), Dept. of Post War
Reconstruction (2).

Reference G.R.C. A.196 of 5 Mar '43

Army Rehabilitation Instruction No. 1 of 4 Mar '43.

G.R.C. A.196 of 5 Mar '43 and Army Rehabilitation Instruction
No 1 of 4 Mar '43 deal with Army policy and procedure. This instruction
is intended, by amplification of previous instructions, to ensure
uniformity of procedure throughout all L of C Areas.

2. Knowledge of procedure. It will be appreciated that
Rehabilitation Officers must have an intimate knowledge of all that
discharged soldiers in the various categories are entitled to and
what the Army, and the various Government Departments require from
the soldier on his resuming civil status.

3. Attitude of the soldier. The attitude adopted by certain
types of personnel contemplating discharge from the Army is one of
helplessness. These types are difficult to handle, but they may be
assisted to better advantage if they can be made to realise that they
must co-operate with the Rehabilitation Section. This applies
particularly to those whose discharge may not take effect for some
time, and who in the meantime may be assisted by the Army Education
Service.

4. Vocational Training. It will also be appreciated that the
earlier that contact can be made with the soldier the greater will
be the opportunities for extending assistance to him. Vocational
training can be extended to many of those whose discharge will not be
immediate, and particularly will those whose retention in hospital is
likely to be prolonged be subjects for vocational guidance, and, where
practicable for vocational training. In practically all cases where
men have no particular trade or calling, or no permanent employment
available, a psychology test should be applied if this has not already
been done, so that they can be assisted by advice as to the vocation
they should follow.

5. Post-discharge training. Availability, or otherwise, of post-
discharge training for personnel not eligible for training under the
Repatriation Act, depends upon the result of deliberations in progress
at the present time, but at least the Army can advise the soldier
through the Psychology Section if it is felt that he needs that advice,
and even though Government assistance is not available to him he may
be able to follow the vocation recommended by taking instruction or
training privately.

6. Co-ordination. As for the soldier who is suffering from a war-caused-disability, the process of advice or instruction and training is a relatively simple one, because the machinery for handling this class of case is already set up. The great need of the moment is co-ordination of activities, an outline of which is contained in Army Rehabilitation Instruction No.1. Whilst the diagram provided relates specifically to the Hospital patient, it will serve as a general guide to the plan of co-ordination.

7. Early Contact. Reference has been made to the need for early advice to the Rehabilitation Section in all cases, and even though notification of discharge has not reached Records Office in time for Form A.261 to be prepared and sent to the Rehabilitation Officer before the soldier reports to G.D.D. he should report immediately to the Rehabilitation Officer so that his A.262 can be prepared and consideration given to his case. The advantage of having Man Power Officers stationed at the G.D.D. and working in co-operation with the Rehabilitation Sections is apparent, and if contact with the soldier needing employment is made as soon as he reaches the Depot the Man Power Officer has a better chance of placing him to advantage before the ordinary process of discharge has been completed.

8. Department of Social Services. The fact will not be overlooked that where a soldier suffering from non war-caused-disability is discharged from the Army, with no employment in view, he may get a measure of financial assistance from the Department of Social Services, commonly known as "Pensions Office" in each State. Rehabilitation Officers are however, advised to contact the Department in their respective States for full details of the available benefits. It will, of course, be realised that relatively few cases will be eligible for benefits from this Department.

9. Army Education Service. Close liaison is necessary with the Officers operating in each State to ensure co-operation. Compilation of Form A.262 in so far as hospital cases are concerned will normally be entrusted to the Education Officers. Where there is no Education Officer attached to a Hospital or Convalescent Depot a responsible member of the staff may be "co-opted" to act as agent for the Rehabilitation Officer.

10. Army Book 84 is attached. It has been carefully compiled and contains most of the information likely to be required by the average soldier, but in many cases it will be found necessary to amplify the advice contained in the booklet or to assist the soldier in interpreting it. Normally it will be issued by General Details Depots to soldiers whose discharge has been authorized but copies should be held by Education Officers or the "agent" referred to in para. 9 so that reliable advice may be given, with due discretion, to the soldier whose discharge from the Army is considered probable.

11. Interstate Transfers. In the case of a soldier being handled by the Rehabilitation Section in a State other than the one in which he is to be discharged, it will be the responsibility of that Section to handle the case until such time as nothing further can be done for the soldier in that State, and then to forward a copy of Forms A.261 and A.262 with any relevant reports to the Section in the State in which the discharge is to take place. Address any communications direct to the Army Rehabilitation Section c/o G.D.D. in the L of C Area concerned. This action will in no way impinge on the normal procedure for interstate transfers of personnel.

12. Psychology Test. This is particularly important, and in fact essential for vocational guidance. Every opportunity should be availed of to assist the soldier through this Service. If the A.240 has been completed it should be made available to the Rehabilitation Officer to complete his record of the case.

13. Reports. Any subsidiary report of a case from the Army Education Section, the Psychology Section, a Hospital, or from any other source will be attached to the Rehabilitation Forms to complete the master file, and only such reports or information as concern any recipient of Forms A.261 and A.262 will be passed on by the Rehabilitation Officer.

14. Date of Discharge. While it is desirable, and in fact necessary, for the probable date of discharge to be communicated to and recorded by the Rehabilitation Officer, care must be taken to ensure that the actual date on which discharge becomes effective will be entered in the space provided on Form A.261. This is the date that will be certified on "Application for Identity Card" etc. (Form C.R.1).

15. Ration Entitlements. With the transfer from Finance Branch of Army Rehabilitation Sections of responsibility for the issuing of special clothing coupons, vide G.R.O. A.196 para. 8 (d) special care must be taken to record the issue of those coupons and to ensure that none get into the wrong hands. A rubber stamp endorsement "Issued with _____ clothing coupons" should be made on the master copy of Form A.261 at time of issue. It should be borne in mind that a definite concession has been made to the Services by the Director of Rationing and the Chief Electoral Officer in waiving the necessity for a special application to be submitted for ration tickets and care must be taken to avoid abuse of that concession.

16. Printed Matter. It is expected that Army Book 84 and Rehabilitation Forms A.261 and A.262 will arrive at Stationery Depots in all L of C Areas before the end of March. Following is the distribution of the initial issue, which is calculated to be sufficient for several months. Application for further supplies should be submitted in ample time to ensure that no hold up will occur:-

L of C Area	Army Book 84	Form 1 A.261	Form 2 A.262
G'd	2500	7500	4000
H.S.W.	6000	17500	8000
Vic.	5000	15000	7500
S.A.	2000	5000	2500
W.A.	750	2500	1500
Tas.	750	2500	1500
Reserve	3000	10000	5000
	20000	60000	30000

17. Rehabilitation Forms. These are now on their way to Stationery Depots, therefore early requisitions are called for. Of this issue 20% of each are blue tinted to distinguish them as master copies for the Rehabilitation Officers' files. The forms, of which copies are attached hereto, will be used as follows:-

- (a) Form No.1-A.261. Records Office will originate one tinted form with three white copies, vide G.R.O. A.196 para. 4. (The Rehabilitation Offr. may vary the number of copies required for particular cases). L of C Areas will arrange for the two questions at the end of Part I to be answered by D.F.Os., care being taken not to unduly delay the passage of the Forms to Rehabilitation Officers.

(b) Form No. 2 -A. 262. White copies will be distributed to appropriate officers including Army Education Offrs. or "Agents" referred to in para. 9, to permit of their completion and transmission to Rehabilitation Officers as early as possible. One tinted form with required number of white copies will then be completed by Rehabilitation Offrs. and dealt with as in G. R. O. A. 196 para 4 (d).

The NOTE at foot of A. 262 will be qualified in the case of personnel retained in a State other than that in which they are to be discharged in conformity with para. 11 hereof.

In the case of personnel in hospital the estimated period of hospital treatment will be entered by Records Office in Part II of Form A. 261 after stating the location of the patient.

Serial Nos. on Rehabilitation Forms will be allotted by Rehabilitation Officers.

18. Repatriation Form No. 2. The Acting Chairman, Repatriation Commission has advised that Rehabilitation Forms Nos 1 and 2 will be accepted by the Commission in lieu of Repatriation Form No. 2 hitherto in use.

19. Abbreviations. In future the following abbreviations will be used:-

"Rehab Offr" - Army Rehabilitation Officer

"Rehab Sec" - Army Rehabilitation Section

M. M. Algu
12/ MAJOR-GENERAL,
ADJUTANT-GENERAL.

Disposal of • Copies	Date	AUSTRALIAN MILITARY FORCES Rehabilitation Form No. 1 For personnel likely to be discharged.	AAF A.261 Introduced March, 1943 Serial No. _____ Date _____
B			
C			
D			

PART I—PERSONAL DETAILS

Surname _____ Other Names _____

Army No. _____ Rank _____ Decorations _____

Date of Birth _____ Place of Birth _____

Trade or Occupation on Enlistment _____

Single, married, or widower _____ Religion _____

If married, full name of wife
and her present address _____

Educational qualifications _____

If single, name and address
of any dependents _____

No. of children under age of
16 years. Full names and
dates of birth to be shown _____

PART II—MILITARY SERVICE

Date of Enlistment _____ Place _____

Unit _____

Any special Army
employment or training _____

At present located at _____

Reason for discharge or grounds
on which likely to be discharged _____

L. of C. Area _____ Records Officer. _____

Date Discharge effected _____ at _____ Entered by _____
(Rehabilitation Officer)

NOTE: Rehabilitation Form No. 1 (A.261) will be completed in quadruplicate at Records Office, as far as possible, and forwarded immediately to the Army Rehabilitation Officer for the L. of C. Area.

If any questions are not answered, the signing Officer will place a cross opposite in left hand margin. Any subsequent entry will be initialled by the responsible Officer.

Rehabilitation Form No. 2 (A.262) contains Parts III, IV and V—Civil Employment, General Information, and Physical Fitness respectively. Parts III and IV will be completed by interrogation of the individual; Part V (where applicable) by a Medical Officer and will be combined with Form No. 1 by the Army Rehabilitation Officer or his representative.

Disposal of
Copies

Date

AUSTRALIAN MILITARY FORCES.

AAF A.262
Introduced March, 1943

Rehabilitation Form No. 2

Serial No.

(Continuation of Form No. 1 to which
it will be sub-joined.)

For personnel likely to be discharged.

Surname..... Other Names.....

Army No..... Rank..... Unit.....

QUESTIONNAIRE

PART III.—CIVIL EMPLOYMENT

Prior to Enlistment

Apprenticeship, if any,
give details.....

Main Occupation..... Experience.....

Alternative Occupation..... Experience.....

Name and Address
of last employer.....

Date of leaving last
employer and reason.....

Experience in organising
or handling men.....

Prospective Employment

Is employment available to you?.....

Have you applied for your former
position, and with what result?.....

What special training (if any)
do you wish to take up?.....

What is your aptitude for this?.....

What vocational training have
you had in the Army?.....

PART IV.—GENERAL

Your present location.....

Name of State in which you desire discharge* (Block Letters).....

Did you serve in a former war?

If so, state Army Number..... Rank..... Unit.....

Do you desire any assistance either
in employment or otherwise?.....

Your probable address after discharge.....

Witness..... Signature.....

*Soldiers will normally be discharged in State of enlistment, but in special circumstances may elect to be discharged in another State.

Approx. date Soldier may
be expected at G.D.D.....

†To be com-
pleted by Army
Rehabilitation
Officer at time
of discharge.

†Have you been advised in regard to (a) Rationing..... (b) Registration
with Man Power..... (c) Registration with Electoral Registrar?.....

Have you received Army Book No. 84?.....

(Initials
of Soldier)

PART V.—PHYSICAL FITNESS.

To be completed
where applicable)

Remarks by M.O. in
regard to patient's
medical condition:

Station or Unit of M.O. Signature of M.O.

NOTE: This Form will be filled in as soon as contact can be made with the soldier concerned, and immediately sent to the Rehabilitation Officer of the L. of C. Area in which discharge is to be, or likely to be, effected.

A.A. Book 84

Introduced March, 1943

AUSTRALIAN MILITARY FORCES

**ARMY
REHABILITATION**



*Advice to Army Personnel
Awaiting Discharge*

1943

By Authority,
Brown, Prior, Anderson Pty. Ltd.,
430 Little Bourke Street,
Melbourne, C.I

TO THE SOLDIER ABOUT TO BE DISCHARGED

A message from the Commander-in-Chief

I want to say a word to you as you lay aside the soldier's uniform and assume again the mantle and responsibilities of a civilian.

The Army has taught you to live the hard way. Whether you resume now your former civilian occupation or start in a new field altogether, there will no doubt be some temptation to discard completely the fruit of your army experience and adopt an "away-from-it-all" attitude. But, though you may appreciate the absence of the formal discipline which is essential to an army, you will, I trust, regard this relaxation of restrictions as freeing you for new tasks which are still essential to achieve our national aims. Lessons you have learnt under difficult conditions in the Army will remain with you to be applied to your new way of life—the value of comradeship, the sense of pride in doing a job as part of a team and the morale which enables us to rise above disappointments and setbacks and to face the future with resolution.

We all agree on the need for a great future for Australia as part of the British Empire, a group of free nations bound together by common loyalty to the King. To achieve this, Australia needs from you as a civilian the same amount of energy as you showed when a soldier.

Help to make vividly real the words of Mr. Churchill when he called "Every Man to His Post":

"They (our fighting forces) know that they have behind them a people who will not flinch or weary of the struggle—hard and protracted though it will be; but that we shall rather draw from the heart of suffering itself the means of inspiration and survival, and of a victory won not only for our time, but for the long and better days that are to come."

In your new job, with its new responsibilities, I wish you good luck. You have in your hands to shape for yourself in civilian life a career no less worthy than that which you leave now.



General,
Commander-in-Chief,
Australian Military Forces.

ARMY REHABILITATION

Advice to Army Personnel Awaiting Discharge

CONSULT YOUR STATE ARMY REHABILITATION OFFICER (GENERAL DETAILS DEPOT), WHO WILL ADVISE YOU IN ALL MATTERS PERTAINING TO YOUR REHABILITATION IN CIVIL LIFE

The following information is intended to help you on your discharge from the Army:

1. ENROLMENT FOR MILITARY SERVICE.

Under the Defence Act, Part IV, all male inhabitants of Australia (with certain exceptions) between the ages of 18 and 60 years are liable, in time of war, to serve in the Citizen Forces.

Accordingly, discharge from the A.M.F. does not remove liability for service, and you may be called up again for service if national policy so requires, or if the reason for which your discharge was granted no longer exists. A periodical review is made by Area Officers of all persons enrolled in their Areas under Defence Act Part IV. As part of the procedure of discharge at the G.D.D., your enrolment for military service with the Area Officer of the Area in which you are to reside will be effected and you will be advised of the location of the Area Office.

2. CIVIL REGISTRATIONS.

- (a) On discharge you must fill in Civil Registration Form No. 1 (for males) or No. 2 (for females) and forward it to the Divisional Returning Officer of the electorate in which you live. This form will be completed for you, if you so desire, by the Rehabilitation Officer. The form will be endorsed by rubber stamp—

"Discharge authorized as from _____" (Date).

An Identity Card (Form C.R. 3) will subsequently be posted to you or may be obtained on application to the Divisional Returning Officer.

- (b) Secondly, if you are unemployed on discharge, you must register within seven days of your discharge with the National

Service (Manpower) Officer nearest to your place of living, and give such particulars about yourself as the National Service Officer requires. The Manpower Officer located at the General Details Depot will accept your registration.

- (c) Enrolment as an Elector. To protect your civil rights it is advisable for you to complete a form of application for enrolment as an elector and forward this to the Divisional Returning Officer of the Electoral Division within which you reside. This form will be completed for you if you so desire by the Rehabilitation Officer. This applies to persons of or over the age of 21 years.

3. EMPLOYMENT.

Details of your civil and military capacity in so far as they concern your future employment are being made available to the Department of Labour and National Service (Manpower), whose responsibility it is to allot employment. The Rehabilitation Officer will give you all assistance possible in co-operation with the Manpower officers.

4. REPATRIATION.

As an ex-member of the A.I.F. or C.M.F. you may be eligible for certain repatriation benefits providing you have been honourably discharged from the service. These benefits are available irrespective of whether you are placed in employment or otherwise. Following are the conditions which, however, may be subject to amendment from time to time:

- (i) If you have been discharged as medically unfit and, in the opinion of the Repatriation Commission, your disability is pensionable, as attributable to, or aggravated by, your war service, you may be eligible for—
- (a) A pension (for yourself and your dependants). This will vary according to your disability and, in some cases, your service rate of pay. Except in cases of special rate pensions for total incapacity, any earnings from personal exertion will not affect the amount of your war pension.
- (b) Free medical treatment, either as an in-patient or an out-patient, for your accepted disability (including the supply, renewal or repair of artificial limbs and surgical appliances).
- (c) Sustenance, where the necessities of treatment prevent you from following your usual occupation. (See (ii) (b) below.)

- (d) Travelling expenses in connection with medical treatment for your accepted disability, or for the renewal or repair of artificial limbs and surgical appliances, or to attend pension reviews.

- (ii) If you have been discharged as medically unfit, and if, in the opinion of the Repatriation Commission, your war-caused disability prevents you from returning to your pre-enlistment occupation, you may be eligible for—

- (a) Training for work in keeping with your capacity. Even though you may be placed in employment by the National Service (Manpower) Officer, part-time training may be available, free, in a night class, or by correspondence.

- (b) Sustenance during training if you are not employed to give an income as determined by the Repatriation Act or amendments thereto.

- (c) Fees, fares, books and materials necessary for your training.

- (iii) If you are discharged as medically unfit as a result of war service, and are classed by the Repatriation Commission as totally and permanently incapacitated, there are extensive benefits of education and training which, under the Soldiers' Children Education Scheme, may be available to your children.

- (iv) On whatever grounds you have been (honourably) discharged, if you have, in the opinion of the Repatriation Commission, suffered by your enlistment any material prejudice, that is, any real handicap in your capacity to earn a living, you may be eligible, if you apply within 12 months of discharge, for—

- (a) Placement in employment (in conjunction with the Manpower authority).

- (b) Sustenance, while waiting employment, as in (ii) (b) above, with a limit of three months.

- (c) Tools of trade to those to whom such tools are deemed necessary to the exercise of their calling, by way of gift up to £10 and an interest-free loan of up to £40 for the purchase of additional tools, instruments, etc., repayable by instalments to the Repatriation Commission.

- (d) Fares to the place of employment on appointment.

- (e) Immediate assistance, if you are in genuine need of financial help, by a cash gift not exceeding £5 in any one case.

- (v) If you interrupted an apprenticeship to enlist for active service outside Australia and you resume your apprenticeship

on discharge, your wages may be made up to what they would have been if you had not enlisted. This will be done regardless of any war pension you may be receiving.

Application. (a) You cannot obtain these benefits until you have been discharged from the Army, but you need not wait until then to make enquiries. The Army Rehabilitation Officer is available to assist you in obtaining further information regarding your particular case.

(b) After you have been discharged you should apply personally or by letter to the office of the Deputy Commissioner of Repatriation in the capital city of the State in which you live, or to the Secretary of the nearest local Committee. There are local Committees working for the Repatriation Commission on behalf of discharged men in the main country centres, which would give you useful information.

5. APPEAL SYSTEM.

- (i) If the State Repatriation Board rejects a claim for war pension on the ground that your incapacity is not attributable to, or aggravated by, your war service, you may appeal to the Repatriation Commission. If this decision is unfavourable, you may further appeal, within 12 months, to the War Pensions Entitlement Appeal Tribunal.
- (ii) If you are dissatisfied with the rate of pension granted, you may appeal, within three months, to the Assessment Appeal Tribunal. These Tribunals are quite independent of the Repatriation Commission.
- (iii) There is no appeal against the decision of the Repatriation Commission on any matter other than pensions.

The general conditions with regard to medical care, discharge and after-treatment are given as Appendix "A" to this advice, and are authoritative.

6. WAR SERVICE HOMES.

Under the War Service Homes Act, which is administered by a Commission quite separate from the Repatriation Commission, you may get, under certain conditions, loans for the provision of homes. To apply, you must be married or about to marry, or have dependants, or be a dependant. The maximum loan is £950. Interest is payable at 4% with a period for repayment of 45 to 50 years. Further information is obtainable from the Deputy Commissioner of War Service Homes in the State in which you live.

(Further details of Repatriation and War Service Homes conditions are given in a Repatriation booklet which will be issued to you.)

7. AID FROM VOLUNTARY WELFARE ORGANIZATION.

Various voluntary welfare organizations exist for the relief of distress among ex-service personnel and their families, and particularly to assist those who are not eligible for benefits under any of the official schemes mentioned above. Advice with regard to these voluntary organizations may be obtained from the Rehabilitation Officer at the General Details Depot.

8. RATION ENTITLEMENT.

Members who are discharged or released from the Army are entitled to a civilian issue of ration coupons as from date of discharge or release. This issue will be made to you with your Identity Card referred to in para. 2 (a), minus a proportion of coupons for any expired period of the ration year.

Where the period of Army Service exceeds six months an initial issue of 150 clothing ration coupons will be made at the General Details Depot at time of discharge by the Army Rehabilitation Officer.

9. EDUCATION AND YOUR FUTURE.

Every man will be helped to find employment. But when you are settled at work again do not lose any time or neglect any opportunity to improve your prospects. Use the educational resources of your State which are available to you.

Remember that the professions, industry—primary and secondary—and commerce require trained men in ever-increasing numbers, and the wider your general education and the better developed your special skills, the greater the opportunities that lie before you.

If your vocational training or general education was interrupted by enlistment, you should start at once to complete it; if you have qualifications in some field, try to improve them.

There are ample facilities available in your State. You can obtain vocational and educational guidance from the State Technical Colleges and Education Departments. The Universities provide courses not only for those who wish to study for degrees, but through their extension boards or tutorial departments, for all who wish to improve their general educational background.

Use these resources to the full, for the educated man not only has greater opportunities in commerce and industry, but he is better

equipped to make the most of what life has to offer. Education can help you to improve your position in life, to establish your family in happiness and security, and enable you to play an effective part as a citizen in your country's affairs.

You should get in touch as early as possible with the Army Education Section at Headquarters, Lines of Communication Area of the State in which you are being discharged.

10. DEPARTMENT OF SOCIAL SERVICES.

If you are unfit to undertake employment through non-war-caused disability an allowance is payable by the Department of Social Services for a limited period. Child Endowment, Old Age and Invalid Pensions also are payable by the Department of Social Services.

11. WARNING.

The information given herein is only an outline. It does not cover every detail, and has no legal authority. The provisions of the various Acts of Parliament are the real authority. Also, these provisions may be altered from time to time, and it may not be possible to inform you of the alterations. It is your responsibility to apply to the Department concerned for the benefits you feel you are entitled to receive.

**YOU ARE ASKED TO CO-OPERATE WHOLE-HEARTEDLY
WITH THE ARMY AUTHORITIES AND OTHER ORGANIZATIONS
IN THEIR EFFORTS TO ASSIST YOU, THEREBY MAKING
EASIER YOUR REABSORPTION IN CIVIL LIFE.**

Remember! The Army Rehabilitation Officer at the General Details Depot is available to assist you.

DDO/AGIT/JRM/GH

ALLIED LAND FORCES IN S.W. PACIFIC AREA

67150

L.H.Q.
27 Apr '43.

ARMY REHABILITATION INSTRUCTION NO.3

H Q Q'd L of C Area	(6)	H Q WA L of C Area	(6)
" H S W "	" (6)	Tas Force	(4)
" Vic "	" (6)	2 Ech (for Records Office)	(16)
" S A "	" (6)		

Copies to:

Sec Defence (4), Sec Army (2), Pte Sec; C-in-C (1), C G S (1), L G A (2), A G (16), C F G (4), C I Army (1), C I of Adm (8), D E V T (20), D G P R (1), Sec Air Board (2), Dept of Repat (12), Dept of Labour & National Service (6), D G of Man Power (10), Dept of Post War Reconstruction (8), Red Cross Society (3).

1. Phases of Rehabilitation. The process of rehabilitating the soldier now being discharged may be divided into phases, and in order that each phase may be considered in its proper perspective the following is submitted :-

(a) First Phase (Applicable to medical cases)

Patient in Hospital or Convalescent Depot is under control of Medical Service. Here he may receive treatment by the Occupational Therapist, or Vocational guidance and training by the Army Educational Service working with the approval of the Medical Service in collaboration with the Reconstruction training authority. The present authority is the State Technical Educational Advisory Committee, but this has only interim standing.

(b) Second Phase (Applicable to all cases)

Soldier in Transit Camp or G.D.D., authorized for discharge or recommended for discharge. The process of finalization in accordance with G.R.O. 334, includes medical examination to ascertain extent of his disability and its relation to his civil employment. Steps are being taken to ensure that an appropriate recommendation in this regard is transmitted to the Rehab Sec.

The Rehab Officer is responsible for co-ordinating all activity up to time of discharge, and passing to the appropriate civil authorities all necessary information to permit them to carry out the third phase of rehabilitation. Rehab Forms Nos 1 and 2 will provide the basis for this information. (It is hoped that all post-discharge activities will be co-ordinated in the near future).

Here Army responsibility ceases.

(c) Third Phase

In this, the post-discharge period, and whilst the war continues the Dept of Manpower is responsible for placing ex-soldiers in employment to meet national needs, having regard to any physical or mental disability.

The Dept/2.....

The Dept. of Repatriation accepts responsibility for the extension of various benefits to eligible cases in this phase of rehabilitation and continues to extend those benefits in fulfilment of its obligations throughout the fourth phase. The Dept of Social Services extends financial assistance for a limited time in certain cases not "accepted" by the Dept of Repatriation. In addition to Government Departments, the Red Cross Society and other organizations extend benefits to ex-service men and their dependants.

(d) Fourth Phase Post-War

In this, the final phase of rehabilitation, the ex-soldier will be eligible for benefits that may have been postponed for the duration of the war, including training and placement in employment in his own interests, but this is dependent upon future Government policy.

2. Records. The importance of an accurate and comprehensive record of every man being available at time of discharge to be passed on to the civil authorities is paramount, especially as his complete rehabilitation in many cases will not be effected until after the war.

3. Placement of discharged personnel in employment during war time. Phase 3. In view of a report received that discharged men have been placed in employment not in keeping with their prior-to-enlistment occupation, Rehab Offrs will make it clear to each individual when considering his qualifications for available employment that during the war period personal interests must be subordinated to the National interests. Employment during war must, in general, be governed by war needs, but, on the conclusion of the war, an ex-soldier so placed who desired other employment will be eligible for employment in his own interests in the fourth and final phase of rehabilitation.

4. Scientific Manpower Advisory Committees. Attention is drawn to the fact that in each State the Director-General of Manpower has appointed a number of Scientific Manpower Advisory Committees which are voluntary bodies acting in an advisory capacity in respect to appropriate placement in employment of personnel with scientific training in Engineering, Chemistry, Physics, Agricultural Science and General Science, also in the State of New South Wales in Veterinary Science.

Rehab Offrs will submit to Deputy Directors-General of Manpower from time to time the names and qualifications of personnel being discharged from the Army who are considered suitable for placement in the respective scientific fields.

5. Vacancies in Commonwealth Government Departments. Recommendations recently have been invited by certain Commonwealth Government Departments for the employment of discharged personnel possessing specific qualifications. Unfortunately the nominations submitted by L of C Areas did not include sufficient details of individuals to enable the departments concerned to make preliminary selections for the available vacancies.

To avoid/3.....

To avoid delay, and to achieve the dual objects of finding suitable employment for discharged personnel and filling existing vacancies in important national activities, nominations in future will be submitted on Rehab Forms Nos 1 and 2 with relevant questions completed, and any additional information as to qualifications for the particular work required.

6. Emergency Training Scheme for Industrial Welfare Officers.

The Dept of Labour & National Service is inviting applications from the community for a training course for industrial welfare officers to commence in Melbourne in July 1943, and has extended the invitation to members of the forces discharged or being discharged. Applicants must be of good personality and character, good average intelligence, and the educational standard which would enable a candidate to profit from this intensive course of study should not be less than an Intermediate Certificate. A good medical record is necessary as the work and training are strenuous, but this would not necessarily exclude men who had been wounded - the extent of any disability would be the determining factor. A leaflet giving further details and application forms are being sent to Rehab Offrs. Applications must be in the hands of the Secretary of the Dept in Melbourne by 22 May 1943.

W. M. Algie, Lt Col.
Major-General,
ADJUTANT-GENERAL.

ALLIED LAND FORCES REHABILITATION AREA

67904

L.H.Q.

28 Apr 45

HQ QLD L OF C AREA

Copies to: Rehab Offr Qld L of C Area

" NSW	"	"	" NSW	"	"
" VIC	"	"	" VIC	"	"
" SA	"	"	" SA	"	"
" WA	"	"	" WA	"	"
" TAS	"	"	" TAS	"	"

VACANCIES IN COMMONWEALTH GOVERNMENT DEPARTMENTS.

Ref Army Rehabilitation Instruction No 3 para 6.

The response to requests previously circulated to L of C Areas for nominations to fill vacancies in certain Govt Depts was disappointing, and as it is felt that suitable personnel are available the fact that vacancies still exist is brought to your notice.

2. Allied Works Council require men of undoubted integrity, and considered worthy of the fullest confidence and reliance for inspectorial and other positions at salaries ranging from £400 upwards.

3. The Dept of Post War Reconstruction requires men with general clerical experience, particularly men trained in statistical work and mathematics or alternatively in insurance, accountancy or in handling figures, with experience either in a Govt Dept or with a commercial firm.

4. The Dept of Labour & National Service requires men and women for a course of training to fit them for appointments as Industrial Welfare Officers, vide Rehab Instruction No 3 para 6, at salaries, when qualified, of from £415 to £484 for men and £303 to £375 for women.

5. Ex-service men who can be recommended are especially desired for these vacancies.

6. If any medical or physical disability exists its nature must be stated.

7. Offrs whose appointments are likely to be terminated, or in respect to whom finalization has been decided upon, should be dealt with in accordance with GRO A196. On receipt of Rehab Form A261 Rehab Offrs will be in a position to consider these cases and submit those recommended for selection by the respective Depts.

8. All nominees should be interviewed by the Rehab Offr or by an Offr on his behalf, and a recommendation should accompany the Rehab Forms, which will be submitted for each Offr or O/R nominated, vide Rehab Instruction No 3 para 6, to enable an appreciation to be made of each nominee's qualifications.

Major-General,
ADJUTANT-GENERAL.