

AWM52

Australian Military Forces, Army headquarters,  
formation and unit diaries, 1939-1945

**1/1/18**  
**HEADQUARTER**  
**UNITS**

**Director of Education (and  
Vocational Training)**

**January-March 1943**



1/1/18-0020

ERT

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

No. 369

Army Form C-218  
(adapted)

(Erase heading not required).

2400 hrs.

2400 hrs.

孔 105mm

Directorate of Education  
Unit and Vocational Training.

*Date and Time.*—From 31st Dec. 1942 To 1 Jan. 1943.

[illegible]

## WAR DIARY or INTELLIGENCE SUMMARY

No. 370

Army Form C-218  
(adapted.)

(Erase heading not required)

2400 hrs

2400 hrs

1 Jan 43

To 2 Jan 43

Directorate of Education &amp;

Unit Vocational Training.

Date and Time.—From 1 Jan 43

To 2 Jan 43

[illegible]

**M.S.**

## WAR DIARY or INTELLIGENCE SUMMARY

No. 371

Army Form C. 21-8  
(adapted.)

(Erase heading not required).

Directorate of Education  
& Vocational Training.

2400 hrs

2400 hrs

Unit      & Vocational Training. Date and Time.—From 2 Jan 43 To 3 Jan 43

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perry House			Nil.	
Melbourne Grammar School				
St. Kilda Road,				
MELBOURNE S.C.2				
			Lieutenant-Colonel, Director of Education and Vocational Training.	

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

Army Form C. 2118  
(adapted,)

(Erase heading not required).

2400 hrs

2400 hrs.

Directorate of Education  
~~Unit and Vocational Training.~~

Date and Time.—From 3 January, 1943 To 4 January, 1943.

JL 10000

[illegible]



## WAR DIARY or INTELLIGENCE--SUMMARY

(Erase heading not required).

Directorate of Education and  
Unit Vocational Training

Date and Time.—From 5th Jan 2400 hrs To 6th January, 1943 2400 hrs

PL 100M

[illegible]





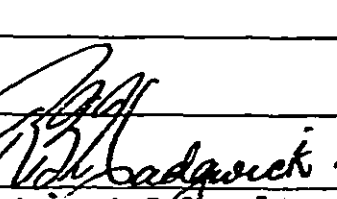
## WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Directorate of Education and  
Unit Vocational Training

Date and Time.—From 7th January To 8th January, 1942

PL 100M

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perry House,				
Melbourne Grammar				
School, St. Kilda Rd., Melbourne S.C.2.			N I L	
				
			Lieutenant-Colonel, Director of Education and Vocational Training.	

## No. 377

Army Form C. 211B  
(adapted.)

(Erase heading not required).

2400 hrs

2400 hrs

ML 10000

Directorate of Education  
~~Unit & Vocational Training.~~

*Date and Time.*—From 8 Jan 43 To 9 Jan 43

*W. H. Sedgwick.*  
Lieutenant-Colonel,  
and Vocational Training.



**E.S.**

## WAR DIARY or INTELLIGENCE SUMMARY

No. 379

Army Form C. 2-18  
(adapted.)

(Erase heading not required)

2400 hrs.

2400 hrs.

10 Jan 43

11 Jan 43.

Directorate of Education

Unit &amp; Vocational Training.

*Date and Time.*—From.

10 Jan 43

**T**

11 Jan 43.

[illegible]

## WAR DIARY or INTELLIGENCE SUMMARY

No. 380

Army Form C. 2118  
(adapted.)

Directorate of Education  
Unit & Vocational Training

(Erase heading not required).

2400 hrs 2400 hrs

Date and Time.—From 11 Jan 43 To 12 Jan 43

[illegible]

Army Form C. 2118  
(adapted.)

2400 hrs.

To 13 Jan 43

*Rich Sadgrove*  
Lieutenant Colonel,  
and Vocational Training.

M.S.

## WAR DIARY or INTELLIGENCE SUMMARY

Army Form C. 2178  
(adapted.)

No. 382

Directorate of Education

(Erase heading not required).

2400 hrs.

2400 hrs.

13 Jan 43

14 Jan 43

## Unit & Vocational Training

Date and Time.—From 13 Jan 43 To \_\_\_\_\_

[illegible]

M.S.

## WAR DIARY or INTELLIGENCE SUMMARY

No. 383

Army Form C. 218  
(adapted.)

(Erase heading not required).

Directorate of Education

2400 hrs.

2400 hrs

Unit &amp; Vocational Training.

*Date and Time.*—From 14 Jan 43

To 15 Jan 43

[illegible]



**EAS**

NO. 384

Army Form C. 2518  
(adapted.)

## WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Directorate of Education and  
Unit Vocational Training

Date and Time.—From 2400 hrs 15th Jan To 2400 hrs 16th January, 1943

[illegible]

Army Form C. 2118  
(adapted.)

(Erase heading not required).

2400 hrs

To 17th January, 1943

[illegible]

U.S.

## WAR DIARY or INTELLIGENCE SUMMARY

No. 386

Army Form C. 21  
(adapted.)

Directorate of Education  
Unit & Vocational Training

(Erase heading not required).  
2400 hrs 2400 hrs  
Date and Time.—From 17 Jan 43 To 18 Jan 43

[illegible]

**M.S.**

## WAR DIARY or INTELLIGENCE SUMMARY

No. 387

Army Form C. 2  
(adapted,)

(Erase heading not required).

2400 hrs

2400 hrs

Directorate of Education  
Unit & Vocational Training.

Date and Time.—From 18 Jan 43 To 19 Jan 43

DL 1029

[illegible]

## WAR DIARY or INTELLIGENCE--SUMMARY

(Erase heading not required).

2400 hrs

2400 hrs

Directorate of Education and  
Unit. Vocational Training

*Date and Time.*—From 19th Jan

To 20th January, 1943

12 1003

[illegible]

## WAR DIARY or INTELLIGENCE--SUMMARY-

(Erase heading not required).

Directorate of Education and  
Unit Vocational Training

Date and Time.—From 2400 hrs  
20th Jan To 2400 hrs  
21st January, 1943

4. 100M

[illegible]

## WAR DIARY or INTELLIGENCE--SUMMARY

(Erase heading not required).

Directorate of Education and  
Unit Vocational Training

Date and Time.—From 21st Jan To 22nd January, 1943

2. 10CW

[illegible]

Army Form C-1 (adapted,)

Date and Time.—From 22nd Jan To 23rd January, 1943

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perry House, Melbourne				
Grammar School, St.				
Kilda Rd., Melbourne			N I L	
S.C.2.				
			<i>W. G. Jones Mgr</i>	
			+ Lieutenant-Colonel, Director of Education and Vocational Training.	



(Erase heading not required).

Directorate of Education and  
Unit Vocational Training

Date and Time.—From 23rd. Jan To 24th January, 1943

[illegible]

WAR DIARY ~~OF~~ ~~INTELLIGENCE~~ ~~SUMMARY~~

Army Form C-218  
(adapted.)

(Erase heading not required).

NO. 393

Directorate of Education and

2400 hrs

2400 hrs

Unit Vocational Training

Date and Time.—From 24th January To 25th January, 1943

12-10318

[illegible]





WAR DIARY ~~or INTELLIGENCE SUMMARY~~

Army Form G-2718  
(adapted.)

396

(Erase heading not required).

2400 hrs

2400 hrs.

Directorate of Education and

Unit Vocational Training

Date and Time.—From 27th January To 28th January, 1943

1997

[illegible]

W.T.

WAR DIARY or -INTELLIGENCE--SUMMARY-

(Erase heading not required).

397

Army Form C-718  
(adapted.)

PL 1003

Unit Directorate of Education and Vocational Training Date and Time.—From 2400 hrs. 28th January To 2400 hrs. 29th January, 1943

[illegible]

100

(Erase heading not required).

398

$T_0$  2400 hrs.

*Date and Time.*—From 2400 hrs. *To* 2400 hrs.  
29th January 30th January, 1943

[illegible]

Army Form C-20  
(adapted,)

## 399

(Erase heading not required).

PL 100-191

Date and Time.—From 2400 hrs. 30th January To 2400 31st January, 1943

[illegible]





## WAR DIARY or INTELLIGENCE--SUMMARY

(Erase heading not required).

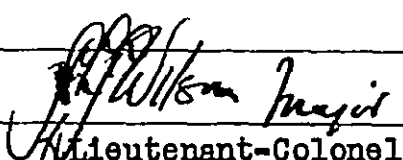
2400 hrs

2400 hrs

PL 100M 2/32

Directorate of Education and  
Unit Vocational Training

Date and Time.—From 1st February To 2nd February, 1943

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perry House, Melbourne				
Grammar School, St.			N I L	
Kilda Road, Melbourne				
S.C.2				
			<div style="text-align: right;">   Lieutenant-Colonel;  Director of Education and Vocational Training. </div>	

(Erase heading not required).

2400 hrs

2400 hrs.

Date and Time.—From 2nd February To 3rd February, 1943

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[illegible]

## WAR DIARY or INTELLIGENCE--SUMMARY

(Erase heading not required).

Directorate of Education and  
Unit Vocational Training

Date and Time.—From 2400 hrs 3rd February To 2400 hrs 4th February, 1943

PL 100-218

[illegible]

EAS

NO. 404

Army Form G-2118  
(adapted.)

## WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Directorate of Education and  
Unit - Vocational Training

(Erase heading not required). 2400 hrs 2400 hrs  
Date and Time.—From 4th February To 5th February, 1943

[illegible]

2400 hrs

2400 hrs

Date and Time.—From 5th February To 6th February, 1943

HL 100W 2/42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perry House, Melbourne				
Grammar School, St.			N I L	
Kilda Road, Melbourne				
S.C.2.				
			<i>W.G. Jones M.P.</i>	
			for Lieutenant-Colonel; Director of Education and Vocational Training.	

**EAS**

NO. 406

Army Form C. 2118  
(adapted.)

## WAR DIARY or INTELLIGENCE--SUMMARY

(Erase heading not required).

2400 hrs

2400 hr's

Directorate of Education and  
Unit Vocational Training

*Date and Time.*—From 6th February To 7th February, 1943

- 1000 2/42

[illegible]

**EAS**

NO. 407

Army Form C. 2118  
(adapted.)

~~WAR DIARY or INTELLIGENCE--SUMMARY~~

(Erase heading not required).

Directorate of Education and  
Unit Vocational Training

*Date and Time.*—From <sup>2400 hrs</sup> 7th February To <sup>2400 hrs</sup> 8th February, 1943

[illegible]



NO. 408

Army Form C. 2118  
(adapted.)

## WAR DIARY or INTELLIGENCE--SUMMARY

(Erase heading not required).

Directorate of Education and  
Unit Vocational Training

*Date and Time.*—From 2400 hrs 8th February To 2400 hrs 9th February, 1943

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perry House, Melbourne				
Grammar School, St.			N I L	
Kilda Road, Melbourne				
S.C.2				
			<i>W. C. James</i>	
			for Lieutenant-Colonel; Director of Education and Vocational Training.	

**EAS**

10/2

NO. 409

Army Form C-2118  
(adapted,)

## WAR DIARY or INTELLIGENCE--SUMMARY

(Erase heading not required).

Directorate of Education and  
Unit Vocational Training

Date and Time.—From 2400 hrs 9th February To 2400 hrs 10th February, 1943

[illegible]



# WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C. 2118  
(adapted.)

0001 hrs

1159 hrs

H. 1008 2/42

Unit A.A. Education Service, L.H.Q. Date and Time.—From 11th Feb. 43 To 19th February, 1943

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perry House, Melbourne Grammar School, St.	11 Feb.		Publication of Consolidated Report on Education for month of December	Appendix A 2 copies
Kilda Road, Melbourne, S.C.2	12 Feb.		Promulgation of Australian Army Education Service. Transfer of Directorate of Army Education Service from D.A.G. (P.S.) to D.A.G. 3 - Brigadier Cohen, whose function also includes control of A.A. Amenities Service.	
	13 Feb.		Nil	
	14 Feb.		Day of rest (Sunday) Major W.C. Groves on duty 0900 hrs - 1730 hrs as Security Officer for Directorate	
	15 Feb.		Sgt. Fabinyi returned from duty in Sydney - securing of books for Army Education Libraries.	
	16 Feb.	1600 hrs	Parade of all officers of the Directorate addressed by Brigadier H.E. Cohen	
	17 Feb.		Nil	
	18 Feb.		Administration Instruction Number 1 Paras. 1 - 6	Appendix B
	19 Feb.		Nil	
			War Diary (Publications Section) from 3 Feb. to 19 Feb. received, with Appendices A to D	
			Director, A.A. Education Service.	

*R. H. Radgwick*  
Lieutenant-Colonel,

NO. 410

Army Form C. 2118  
(adapted.)

## WAR DIARY or INTELLIGENCE--SUMMARY

(Erase heading not required).

Directorate of Education and  
Unit Vocational Training

Date and Time.—From 2400 hrs 11th February To 2400 hrs 12th February, 1943

W. 100M 2/42

[illegible]

(Erase heading not required).

0001 Hrs.

2359 hrs


PL 100W 2/12

Unit A.A. Education Service

*Date and Time.*—From 20. Feb. 43

To 26 Feb 43

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perry House	20 Feb.		Weekly Casualty return compiled	Appendix A. ( <i>copy only!</i> )
Melb. Grammar School	21 Feb.		Day of rest (Sunday) Major M. Stanley on duty 0900 hrs - 1730 hrs as Security Officer for Directorate	
St. Kilda Rd.,		1830	Lieut. R. Brewster-Jones left for Sydney for duty in connection with filming newsreel of Army Education.	
MELBOURNE	22 Feb.	1200	Meeting of Standing Committee of Australian Services Education Council, held in Vice-Chancellor's rooms at the University of Melbourne.	
	23 Feb.	1130	Lieut. Goodman marched in from music lecture recital tour of W.A. and S.A. L. of C. Areas. Report of tour being prepared.	
		1600	Directorate Conference on C.A.B., Dr. W.G.K. Duncan present.	
	24 Feb.	1030	C.A.B. Conference continued and concluded 1700 hrs.	
	25 Feb.		Report received from H.Q. Force of loss in transit of 173 out of 700 Army Education Box Library books. Matter being investigated.	Appendix B.
			Correspondence Course in Electric Refrigeration now available through Melbourne Technical College	
			Admin. Orders Serial 2 Paras. 7-11 issued.	
	26 Feb.		Request for information on Aust. Army Education Service for Canadian Army. Material being despatched.	

  
 Lieutenant-Colonel,  
 Director, A.A. Education Service.

Lieutenant-Colonel,  
Director, A.A. Education Service.

~~War Diary for Publications Section of the Directorate A.A. Education~~  
~~Service attached.~~

12 APR 1943

No. 413

Army Form C. 2118  
(adapted)

# WAR DIARY or INTELLIGENCE SUMMARY

Directorate to  
Unit A.A. Education Service.

(Erase heading not required).  
0001 Hrs 2359 hrs  
Date and Time.—From 27 Feb. 1943 To 5 March 1943

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perry House	27 Feb.		Capt. O.L. Ziegler arrived from S.A. L. of C. Area H.Q. Education Section, for duty at L.H.Q. Weekly casualty return for Directorate compiled	
Melbourne Grammar School, St. Kilda Rd.,	28 Feb.	0900-1730	Sunday (Rest Day) Lieut. W.J. Allen on duty as Directorate Security Officer	Appendix A.
Melbourne	1 March	0900	W/O II Bollen and Sgt. Robertson arrived from Tasmania Forces for tour of hospitals Vic. L. of C. Area Financial approval (£250) for secretarial assistance for N.S.W. Advisory Committee. &c.	
	2 March		Preliminary arrangements made for conference on May 24 - 28, 1943 of D.A.D's Education from all formations and areas.	
	3 March	1830	Lieut. W.A. Talty marched out to attend meeting of Music Advisory Sub-Committee N.S.W. L. of C. Area.	
	4 March		Publication of Newsletter for March	Appendix B.
	5 March		Nil	

*J. M. Wilson Major*  
Lieutenant-Colonel,  
Director, A.A. Education Service

NOT TO BE PUBLISHED

A.M.R. & O. 1588 (B)

ALLIED LAND FORCES IN S.W. PACIFIC AREA

— ADMINISTRATIVE INSTRUCTION —

by

LIEUTENANT-COLONEL R.B. MADGWICK

DIRECTOR A.A. EDUCATION SERVICE

L.H.Q.

Serial Number 1, Paras 1 - 6

18 Feb 1943

1. The Australian Army Education Service

All full time Army Education Service personnel will in future be merged into "The Australian Army Education Service". The abbreviation officially adopted is "The A.A. Education Service" (vide G.R.O. A 131 of 12 February 1943).

All correspondence prepared for the signature of the Director will be arranged for signing in the following form :-

Lieutenant-Colonel,  
Director A.A. Education Service.

2. War Diary

In future, War Diary for the Directorate will be prepared weekly on the lines laid down in F.S.R. Vol.1 Section 174. For this purpose each officer will maintain a day to day record of items of interest coming within his official field. These records will be made available to the Directorate Co-ordinating Officer as required.

The object of a War Diary is :-

- (a) to furnish a historical record of operations and
- (b) to provide data upon which to base future improvements in Army training, equipment, organisation and administration.

All War Diary entries and papers are classified as SECRET, and the regulations governing the handling of Secret documents will apply.

3. Fortnightly Conference of Officers :

The fortnightly conference of officers will be held at Perry House on Monday ~~22 Feb~~ 1943 at 1930 hrs.  
4 March

4. Parade:

All ranks will parade at the offices of the Publications Section, 383 Latrobe St., on Wednesday 24 Feb. at 1930 hrs.



5. Duty Officers:

The allocation of officers for duty is as follows:-

<u>Perry House</u>	<u>1800 hrs. to 2200 hrs daily</u>
22 Feb	Lieut. J.W. Allen
7 March	Lieut. H. Harte
8 March	Lieut. W.A. Talty
17 March	Lieut. L. Philpott
31 March	Lieut. W.J. Allen.

Directorate A.A. Education Service    0900 hrs - 1800 hrs daily

21 Feb. (Sunday)	Major M. Stanley
22 Feb.	Lieut. L. Philpott
23 Feb.	Lieut. W.J. Allen
24 Feb.	Major W.C. Groves
25 Feb.	Lieut. R.B. Jones
26 Feb.	Lieut. H. Harte
27 Feb.	Lieut. W.A. Talty.

Staff Arrangements for Sundays:

In accordance with D. of O. minute of 22 August, 1942, with respect to staff arrangements for Sundays, officers will arrange for a means of communication to be established in the event of their being absent from their recorded address.

6. Recreation Leave:

In future the maximum period of recreation leave to be taken at one time shall not exceed six days, except in special cases.

*W. G. Jones*  
for Lieutenant-Colonel,  
Director A.A. Education Service.

COPIES FOR

1. NOTICE BOARD
2. OFFICE FILE
3. PUBLICATIONS
4. WAA DIARY

NOT TO BE PUBLISHED

A.M.R. & O. 1586B

ALLIED LAND FORCES IN S.W. PACIFIC AREA

ADMINISTRATIVE INSTRUCTION

by

LIEUTENANT-COLONEL R.B. MADGWICK

DIRECTOR A.A. EDUCATION SERVICE

L.H.Q.

Serial 2, Paras. 7 - 11

25 Feb. 1943

7. Orderly Room Duty. Until further notice, the duties of Orderly Room Clerk for the Directorate will be carried out by Sgt. Freeman.
8. Casualty Return. Military personnel will notify Orderly Room Sgt. immediately of any of the following items, for inclusion in the weekly casualty return -
- (a) Change of address of member
  - (b) Change of address of Next of Kin
  - (c) Alteration in Next of Kin with postal address
  - (d) Particulars of marriage and birth or death of children.
9. Circulation of G.R.O's. Reports, etc. Attention is drawn to the need for expedition in the circulation of G.R.O's. reports, etc. amongst Directorate personnel. These will always be returned to Orderly Room Sergeant on completion of circulation.
10. Sick Parades. The times for attendance at R.A.P. Perry House are 1100 hrs - 1200 hrs and 1630 hrs - 1715 hrs daily, Sundays excepted. In cases of emergency occurring outside these hours e.g. where personnel are too ill to attend sick parade in person, the matter will be reported to Orderly Room Sgt. so that medical attention may be arranged.
11. Duty Officers : The allocation of officers for duty is as follows -
- |   |                                  |
|---|----------------------------------|
| <u>Perry House</u>                        | <u>1800 - 2200 hrs daily</u>     |
| 7 March                                   | Lieut. H. Harte                  |
| 8 March                                   | Lieut. W.A. Talty                |
| 17 March                                  | Lieut. L. Philpott               |
| 31 March                                  | Lieut. W.J. Allen                |
| <u>Directorate A.A. Education Service</u> | <u>0900 hrs - 1800 hrs daily</u> |
| 28 Feb. (Sunday)                          | Lieut. W.J. Allen                |
| 1 March                                   | Major T.H. Seates                |
| 2 March                                   | Lieut. L. Philpott               |
| 3 March                                   | Lieut. W.J. Allen                |
| 4 March                                   | Major W.C. Groves                |
| 5 March                                   | Lieut. H. Harte                  |
| 6 March                                   | Lieut. I. Goodman                |

Copies for :

- 1 Notice Board
- 2 Office File
- 3 Publications
- 4 War Diary (2) ✓

  
Lieutenant-Colonel,  
Director A.A. Education Service.

A.A. Education Service

(Unit.)

## Casualty Return—Other Ranks

Date of last A.F. W.3011 rendered

13 Feb. 1943 Number of sheets

attached to this return.

Detail of casualties to other ranks which have occurred since last return. The details should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
<u>Promotions</u>						
VX114560	A/Cpl.	Boulton A.F.	A.A. Education Service		22/1/43	To be Corporal & L/Sgt vide R011/14/1456
V9668	A/Cpl	Hall J.T.	"		22/1/43	To be Corporal & L/Sgt vide R011/14/1368
VF388745	A/Cpl.	McKenzie G.C.	"		18/1/43	To be Corporal & L/Sgt vide R011/13/1241
VF395806	Pte.	Hayes L.O.	"		18/1/43	To be A/Corporal vide R011/13/1240
<u>APPOINTMENTS</u>						
VF388577	Pte.	Torrance B.F.	"	Appointed	18/1/43	Graded Gp 111 Clerk vide R011/13/1244
VF388369	Pte.	Castledine H.D.	"	"	18/1/43	Graded Gp 111 Clerk vide R011/13/1245
VF396579	Pte.	Patterson J.L.	"		19/1/43	Graded Gp 111 Orderly R011/13/1304
<u>DUTY IN</u>						
V377798	Sgt.	Fabinyi A.	"	Marched in	15/2/43	From duty N.S.W. I of C Area
<u>SICK LEAVE</u>						
VF388390	Cpl.	Wellesley Smith A	"	Marched in	15/2/43	From Queen Victoria Hospital
VF388390	Cpl.	Wellesley Smith A	"	Marched out	19/2/43	For 14 days sick leave and treatment

Date 20 February 19 43

*W. G. Jones. M. p. L. G.*  
(Signature of Commander.)

A.A. Education Service

(Unit.)

L.H.Q.

(Bde., Divn., Area, etc., with which Unit is serving.)

# APPENDIX A.

## PART 1, SECTION 1 - UNIT EDUCATION OFFICERS

Appointments effective end of Nov,	703
New appointments during December	82
Resignations etc. during December	2
Appointments effective end of December	783

PART 1, SECTION 2 - LECTURES & ILLUSTRATED LECTURES			General	In Hospitals
Lecturers	No. on central panel (approximately)		552	
	No. on local panels (approximately)		201	
No. of camps and locations at which lectures given			821	28
No. of lectures given during the month of <del>November</del> <del>DEC.</del>			2682	163
Classifications of Lectures	(a)	Arranged by H.Q. Education Staff	2434	65
		Arranged by U.E.O's	248	98
	(b)	Delivered by H.Q. (E) Lecturers	2003	67
		Delivered by other military lecturers	394	54
		Delivered by non-military lect-.	285	42
Aggregate attendances (approximately)			165,904	18,204
Lectures arranged and cancelled (troop movements, etc.)			379	13
PART 1, SECTION 3 - FILM PROGRAMMES				
No. of camps and locations at which programmes given			380	32
No. of programmes given			689	68
Aggregate attendances (approximately)			139,750	11,333
PART 1, SECTION 4 - CLASSES.				
No. of Classes	Classes active at end of Nov.		227	41
	Classes begun during the month of Dec.		42	2
	Classes which completed courses during Dec.		25	3
	Classes lapsed during month of Dec.		24	2
	Classes active at end of December		220	38
No. of camps and locations with active classes			111	12
Total number of men participating (approximately)			2,856	330

PART 1, SECTION 5 - DISCUSSION GROUPS

General In Hosp-itals

No. of Groups	Groups active at end of Nov.	285	15
	New groups formed during December	128	4
	Groups which completed courses during Nov	48	1
	Groups which lapsed during December	20	-
	Groups active at end of December	341	18
No. of camps and locations with active groups		218	16
Total number of men participating (approximately)		4,702	271
<u>PART 1, SECTION 6 - MUSIC</u>			
Locations at which Music Programmes given		161	19
No. of programmes given during the month of Dec.		265	49
Classif-ication	Performances by musicians in person	92	28
	Performances of Recorded Music	173	21
Aggregate attendance at performances (approximately)		23,655	5,525
No. of camps and locations with Music Groups or Clubs		58	8
Membership of Music Groups or Clubs (approximately)		1,575	69
<u>PART 1, SECTION 7 - HOBBIES.</u>			
Groups active during December		683	155
No. of camps and locations with active groups		367	41
Total number of men participating (approximately)		11,369	2,622
No. of difference hobbies pursued		105	68
<u>PART 1, SECTION 8 - CORRESPONDENCE COURSES</u>			
Technical	Total applications <u>received</u> of Dec.	7,168	1,266
College	Total applications <u>accepted</u> by Technical Colleges to end of December	4,643	1,051
Courses	Applicants actually enrolled to end of Dec.	3,022	636
Undergraduate courses supplied to end of December		101	-
Matriculation courses supplied to end of December		66	-
Other courses supplied by Area Staff during Dec.		257	43

## EXTRACTS FROM REPORTS OF AREAS AND FORMATIONS

### 1. UNIT EDUCATION OFFICERS:

Tasmania Force. An appointment of an N.C.O. as U.E.O. for A.W.A.S. personnel has been made and the commencement of several activities is reported.

Q'land. L. of C. Area. The number of U.E.O's increased by 15 during the month.

N.S.W. L. of C. Area. The steady improvement of the attitude of these officers noted in previous reports continues and it is evident that more and more Unit Officers are beginning to realise the fundamental importance and value of the Army Education Service.

Vic. L. of C. Area. It can be confidently stated that several U.E.O's are becoming more conscious of their responsibilities and better organised and presented programmes and activities have resulted from more careful attention to their duties. In most cases it is submitted however, that the appointments are merely nominal or at best they act as local publicity agents.

### 2. LECTURES.

First Aust. Army. The total figure under this head (195) includes a number of debates and discussions conducted by Army Education Service personnel.

Second Aust. Army. Very few single lectures have been given during the month. Most of them have been series of talks on psychology, political institutions and international affairs. Lectures have been followed by discussion with results which can be seen in the increase of discussion groups.

Northern Territory Force. Plans are in hand for improving the quality and educational significance of talks. During December educational personnel in conference decided that the time had arrived to place the lecture programme of the area on a rational, logical basis designed to achieve certain more or less specific objectives. Accordingly a tentative plan of lectures for 1945 was drawn up and after being tried and discussed at a further conference the scheme laid down was adopted as common policy for Northern Territory. The adoption of the syllabus does not supplant the news commentaries and discussions on current affairs. These have been features of Education in Northern Territory from the outset and have had a popular educational appeal. However such commentaries and discussions have of necessity been disjointed and have given the men rather a static picture of their world than an insight into "how things come to be as they are". It therefore seems logical with the interest of the men fully aroused and educational sessions a feature of the men's military life, to give them something less transitory and of more permanent educational value. Planning for the future must be largely mis-directed if the lessons of the past are to be ignored. Hence the syllabus aims at those things as a minimum:-

- (a) to outline the problems of human relationship in the modern world.
- (b) to show through an outline of history how those problems have arisen and been tackled in the past.
- (c) to put man in his proper perspective in relation to time and the universe.

(d) to survey the countries of the world in the present century with a view to estimating their resources and their difficulties.

(e) on the basis of this knowledge to examine the various policies and attitudes which may be adopted by Australia in the post-war era.

In this way it is hoped that history, geography, politics and economics can be made to live and that the correlation between them may be illustrated.

The foregoing is, it is realised, an ambitious programme- but it is felt that insofar as it presents difficulties it is the more worth tackling. In discussing the plan lecturers revealed a number of difficulties, the chief of which were:

- (a) breaks in the continuity of weekly lectures due to troop movements, training, adverse weather etc.
- (b) the impossibility of knowing how long or how short a period would be available to us to cover the course, hence the difficulty of knowing how fully the topics could be treated and still allow the course to be completed.
- (c) difficulties in the preparation of lectures due to lack of time and scarcity of suitable references.
- (d) the varying backgrounds and educative capacities of the men. It is felt however that most of these difficulties could be overcome satisfactorily. In fact the first series of lectures have met with ready and animated discussion and the troops have expressed a desire for continuance of the series in preference to a reversion to the previous commentaries. However discussion of the high lights of the news at home and abroad still forms the introduction to each lecture and is wherever possible linked with some aspect of the lecture of the day. The success of the scheme, it is realised, pre supposes:-
  - (i) the previous establishment of the interest and co-operative attitude of the audience.
  - (ii) full-time lecturers working in the field who understand the psychology and appreciate the attitudes of the men.
  - (iii) the presentation of the subject matter with a freshness of outlook which will appeal and in language that the men can understand.
  - (iv) sufficiently reliable and varied reference so that as many facets as possible of each topic may be presented so that the faculties of judgment and criticism may be brought to bear on the subject.
  - (v) perhaps the most important of all, the thorough conviction of the lecturer that the job is so worth doing that no difficulty or temporary disability will cause him to neglect his programme.

The syllabus has been made sufficiently flexible that it may be modified in the light of current happenings and so

that the initiative and background of the individual lecturer may determine the form in which the subject matter is presented. The weekly lectures are based on an outline lecture and suggestions issued from H.Q. and it is left to the lecturer in each area to use his material in his own way so long as the general plan is adhered to.

As far as practicable, within the limits of equipment provided, other activities such as films and music will be tied in with this central theme of our work.

New Guinea Force. Figures for talks, though a record, are no indication of what is to be expected when all personnel have been appointed.

Tasmania Force. The topics dealt with by both civilian and Army Education Service lecturers included New Guinea, Russia, Northern Queensland, London, Free French, Co-operation with U.S., while special attention was directed to Tasmanian history because of the Tasman Tercentenary celebrations early in the month. One of the talks most appreciated was a review of the events of 1942. Happenings on several war fronts are so many and the daily news so scattered that impressions are not lasting and a clear perspective of the war as a whole has to be drawn. Several programmes have been given combining the use of educational films and gramophone records to illustrate a talk "Ten Years Back! from Bodyline to Blitzkrieg" consisting of reminiscences of significant events in Australia, Britain, U.S.A., France and Germany since 1932. The aim was to remind men of problems, international, social and constitutional which underlie the world war, but which remain to be solved when war is done.

Queensland L. of C. Area. Lecture activities were curtailed to a small extent during the latter portion of December owing to the absence of a number of lecturers on the central panel and to cancellations by units during Christmas week.

N.S.W. L. of C. Area. A well known Sydney lecturer and naturalist delivered 49 lectures at a school for jungle fighting on Living off the Land and allied topics. The Australian museum and the Department of Botany have made available many specimens of edible plants, bulbs, frogs etc.

An increasing number of talks and illustrated lectures have dealt with international affairs and from reports furnished by lecturers of the issues raised in the question and discussion period it has been noted that the problem of post-war reconstruction particularly as it affects the individual soldier is more and more exercising the minds of troops. A coherent series of talks on various aspects of the American Scene is being prepared in collaboration with competent lecturers and authorities and will be commenced at the earliest possible date.

A sub-committee of the N.S.W. State Advisory Committee is at work in collaboration with the educational staff of this H.Q. and Second Aust Army in the drawing up of suitable pamphlets on lecture activities for the guidance of Education Officers, although the usefulness of these pamphlets will be somewhat limited as far as N.S.W. L. of C. Area is concerned, owing to the fact that conditions compel a wider use of civilian lecturers than those of a Field formation permit or require, still they should be of value to the full time officers in Training Depots, Hospitals etc.



Victoria L. of C. Area. Due to a delay in production of strip films a considerable curtailment of the forward programmes appears to be necessary. It is suggested that pending an improvement in the situation the production of glass slides which fit the slide attachments of the strip film projectors be proceeded with.

During the month under review many fixtures were held out of doors and several new topics were introduced. In addition to being illustrated some of these took the form of demonstrations. These demonstrated talks proved most popular. One of particular interest was given by an anatomist who used "soft stuff" which included a human brain, a leg, and a hand partly dissected. Efforts to relate talks to the particular type of work done by a unit were continued.

The following information regarding procedure in arranging lecture programmes is set out:-

- (a) a forward programme applicable to the particular interests of a unit is prepared, the dates are then confirmed with the various voluntary civilian lecturers and film exhibitors who receive written confirmation. At the same time such civilians receive a military permit to enter camps, together with a pro forma receipt to be completed and returned to this H.Q.
- (b) the unit Education Officer is advised in writing of the confirmed programme; should he desire any alterations this can be advised by telephone and if possible they are immediately effected.
- (c) accompanying this programme advice is a pro forma acknowledgment to be filled in and returned to this H.Q. Where the Unit Education Officer is away on leave or duty for one or more of the date fixtures such an acknowledgment fixes the responsibility for programme arrangements upon some other officer. It also expedites the matter of trunk line calls where such are put through to the unit prior to each programme date. This acknowledgement has been found to have an excellent effect in ensuring voluntary civilian lecturers and film exhibitors are satisfactorily attended to after arrival at the unit and not left fend for themselves. A list is prepared and checked off as these returns come to hand. Where an officer or N.C.O. other than the U.E.O. is responsible for a fixture a note of his name is made against the particular unit involved on the master programme list.
- (d) a master programme list in daily order is made out for each month and it is from this list that the checking of arrangements with lecturers and units is made.
- (e) a daily report sheet is kept to record attendances and remarks.

W.A. L. of C. Area. One very satisfactory feature of talks to troops during December was the progress made by a Division in locally arranged talks given by military personnel chiefly officers and N.C.O's of Education Sections in Brigades and Div. H.Q's.

Sgt. Lindsay's talks on bushcraft have met with great success. It is anticipated that he will be fully occupied

for a further period of six months working through units in Western Australia. Consideration has been given to holding classes of instruction in bushcraft to follow up preliminary work done by Sgt. Lindsay.

Following conference between Western Australian representative of Army Inventions Directorate, Comd. W.A. L. of C. Area has approved D.A.D. Education complying with the representative's request that Education Officers act as publicity agents for Army Inventions Directorate and that troops be encouraged to forward their various suggestions through D.A.D. Education.

### 3. FILM PROGRAMMES.

First Aust. Army. 69 programmes during the month.

Second Aust Army. 42 programmes during the month.

Northern Territory Force. These continue to be one of the poorest aspects of our work, due apparently to lack of film but mainly to lack of equipment.

It will be extremely difficult to act on the suggestions forwarded by L.H.Q. for improving the educational value of film work because of the large audiences prevalent in this area and the difficulty of denying entrance to men from other units who flock to see shows being given to another unit. Such action is difficult until some stage closer to saturation point is reached and it seems doubtful in view of equipment and staff likely to become available if that stage will ever be reached.

New Guinea Force. Film programmes were restricted chiefly by lack of portable generators. The demand for such programmes is universal but supply of suitable current is difficult to obtain.

Tasmania Force. An appreciable increase in attendances is apparent for the month. This is due to the strong programmes arranged for the Brighton Educational night where 35 mm films were used in conjunction with lectures.

All film programmes have been used with introductory talks or as illustrating lecture topics. Those with musical recordings used to paint settings of periods etc., have resulted in very successful composite programmes, which have been the feature of the month.

O'land L. of C. Area. All available films are now continuously in use, programmes being forwarded to 10 units or formations.

N.S.W. L. of C. Area. This section of activity is still severely limited by the shortage of up to date copies but by the wider use of commentaries with the films available it may be possible to continue useful activities for some little time.

Victoria L. of C. Area. Well balanced film programmes from our library were screened during the month. All programmes were well received. Films such as those on Port Moresby and "The Road to Kokoda" also the A.I.P. magazine series are in constant demand. It is noted that travel films of all descriptions are always most acceptable to the men in camp.

On several occasions the films "Dangerous Comment" and "Words for Battle" were used as an introduction and illustrat-

tion for a talk entitled "War of Words". This new departure was most successful, adding interest and colour to the talk.

A programme was provided by screening a silent film showing the work of salvaging the gold from the "Niagara", which was lost off the coast of New Zealand. An excellent commentary was given by one of the divers connected with the project. The show as a whole was something quite out of the ordinary and proved of absorbing interest. The opinion is expressed that the film would be appreciated by most men in camp. It is proposed that notes be taken of the commentary and adapted for use with the film.

S.A. L. of C. Area. A 16 mm. silent film taken by Lieut. J.L. Arthur under the direction of Sgt. Lindsay entitled "Died of Thirst" was completed. This film deals with the question of finding water in Australian outback country. It is anticipated that it will be available for screening to troops in S.A. L. of C. Area during January. It should prove of great value to all troops likely to be drafted to bush and desert country. It is suggested that it might be viewed by L.H.Q. and copied for other areas.

W.A. L. of C. Area. The number of film programmes and aggregate attendances remained steady during the month.

Arrangements were made for W.A. L. of C. Area Education section operator and 16 mm sound projector to spend approximately three weeks during January in North West Australia for purposes of screening films: "Mosquito", "Fly", "Louse" and 35 mm strip film on V.D.

#### 4. C.A.B.

First Aust. Army. Greater use is being made of C.A.B. particularly in Army Tps. units. Experience in this connection stresses the value of active co-operation by Education Service personnel with regimental officers in this field. It is considered desirable that Education Officers should conduct discussions themselves wherever practicable.

Second Aust. Army. Discussions on Current Affairs will be carried out fortnightly in every unit in 1. Aust. Div. commencing on 1st. January. It is hoped that arrangements can be finalised early in the new year, so that Current Affairs will be discussed at H.Q. Second Aust. Army each fortnight.

Northern Territory Force. In spite of instructions issued through the usual channels making it obligatory for officers to use C.A.B. and despite the fact that over 80% of officers appear to regard it as a very good publication only a minority of units use it as a basis for a fortnightly discussion period. It could and should be a useful supplement to lectures and discussions carried on by Education personnel.

Tasmania Force. In practically all of the larger field units C.A.B. is taken satisfactorily and Army Education Service Officers gave assistance regularly. Some officers reported a lack of debatable issues in the Bulletins on New Zealand and Canada complaining that there was little to discuss. On the other hand other officers expressed appreciation of facts and figures hitherto unreported in ordinary sources and were especially alive to such constitutional events as Canada's declaration of war.

N.S.W. L. of C. Area. C.A.B. is well received and is being used more effectively as time goes by but one gains the impression that more suitable topics could be found if the practical

problems of the men in their vocational, economic, social, etc. spheres were used as bases and sources of interest.

Victoria L. of C. Area. The distribution of C.A.B. is considered reasonably satisfactory.

It is hoped that the experience of D.A.D. Education at Stonnington recently was an exceptional disappointment. Of the 110 men present not one had previously taken part in a discussion on Current Affairs Bulletin. Those present were representative of many arms of the services. Admittedly many men present had recently returned from the Middle East or had been detached from their units for some time.

The experiment of a dramatised form of C.A.B. as presented on the weekly broadcast at Heidelberg has proved extremely popular. Without presumption an offer is made to make available copies of these scripts if they are of interest to other Areas.

S.A. L. of C. Area. A series of C.A.B. Broadcasts over Station 5D.N. on Fridays at 1845 hours was continued each week with the exception of Christmas night. These broadcasts, while not being anything sensational, have generally created interest and it is felt that at least they have done something to stimulate interest among troops. In a number of cases C.O's have called parades for the broadcast, and discussions have followed.

W.A. L. of C. Area. C.A.B. broadcasts on world affairs from Station 6 W.N. and regionals at 1000 hours on alternative Sundays have continued.

## 5. MUSIC.

First Aust. Army. The success of gramophone recitals and musical performances held where facilities have been available is encouraging and every effort will be made to foster activity in this field.

Second Aust. Army. Musical activities should show a considerable increase during the next two or three months but progress is hampered by the lack of gramophones and gramophone records.

Northern Territory Force. Although much trouble has been experienced with gramophones supplied, recorded music recitals show a large increase. Experience with these already proves that at least a considerable proportion of troops appreciate good music but the extension of activity here as elsewhere is limited by the time available.

Tasmania Force. It is hoped to have a pianist on H.Q.s staff in the near future when it will be possible to organise a regular roster of visits to locations. Good use has been made of the amplifying set for recordings in composite programmes. Supplies of needles are not available here. It is suggested that this matter, together with the building up of a central library of records at L.H.Q. for distribution to areas and formations, might well be considered.

A correspondence course in the Theory of Music has been prepared. 28 students have enrolled and the first two papers have been forwarded.

O'land L. of C. Area. While a number of units are conducting musical activities of one form or another the educational value of these is difficult to assess. When the vacancy for W.O. (Music) is filled it should be possible to estimate the actual value and potentialities of these activities and to train them where possible into educational channels. A Gr. Bn. has formed

a choir of 50 members and singing lessons are being given on three nights a week by a member of the Bn. Choirs have also been formed in an A.W.A.S. unit and at a Convalescent Depot.

N.S.W. L. of C. Area. Programmes of recorded music figure prominently in next months musical features and the appointment of W.O.1 (Music) will allow for a much greater expansion of musical activities than has proved possible in previous months.

Victoria L. of C. Area. The appointment of W.O.1 (Music) has added greatly to the development of musical programmes in this area. An inspection of music houses and wholesalers in Melbourne has revealed that recordings and needles are in very short supply. If it is intended to secure a circulating library it is recommended that the matter be given immediate attention.

This H.Q.s acknowledges the magnificent gift of a baby grand piano from the Victorian State Schools' War Relief Funds and places on record the enthusiasm and active co-operation of Messrs. Osborne and Ross of the Victorian Education Department. The instrument will be used with the mobile unit.

S.A. L. of C. Area. 68 programmes given during the month.

W.A. L. of C. Area. December saw substantial increase in musical activities partly owing to ability of W.O. (Music) at W.A. L. of C. Area to draw upon civilians during the vacation period. Special attention has been given to the needs of troops in forward areas, the number of locations at which "Everyman's" music programmes were given having risen during December from 20 to 31 and the number of music groups from 160 to 304. Additional boxes of gramophone records are now in circulation.

## 6. DISCUSSION GROUPS.

Second Aust. Army. In the November report it was stated that the lecture programme was firmly established and that efforts would be made to build discussion groups on this foundation. Brigade Officers have concentrated on discussion groups during the months with the result that 35 new groups were begun and 36 groups are now functioning. "Australian Resources and Prospects" "Clash in the Pacific" and "The Australian Political Scene" are the most popular courses. It is anticipated that discussion groups will show a further increase within the next two or three months.

Q'land. L. of C. Area. The popularity of discussion course material is shown by the fact that units which discontinued this activity owing to operational conditions generally re-commence as soon as circumstances permit. Many requests are received for the reading matter recommended to amplify the material in the courses.

Victoria L. of C. Area. 5 new groups were formed during the month and from the first reports it is believed that they will meet regularly.

"One meeting" subjects have been tried successfully on several units and whilst the subjects lack continuity as courses, the circumstances of movement and duties prevent the establishment of continued studies.

S.A. L. of C. Area. Discussion groups are becoming more popular and plans are in hand for a solid drive among Unit Education Officers to encourage and form further groups.

## HOBBIES.

Northern Territory Force. The demand for hobbies of various kinds is also undoubted and it is hoped to have an officer available at H.Q. soon to develop these activities. As usual equipment and supervision present great difficulties.

Tasmania Force. Financial Authority for hobbies, mentioning specifically plants, seeds, etc. and G.R.O. 641 indicating that the same must be bought from recreational funds has created an anomaly. It is felt that the contacts with units through gardening hobbies will now be lost to Army Education after having done the greater portion of the preliminary work.

Q'land. L. of C. Area. As a result of G.R.O. F641 supply through this office of material for gardening, pig raising, and poultry keeping has ceased.

Further progress has been made with classes for group leaders of various handicraft groups.

It has been found difficult to form successful groups in Convalescent Depots as the men are continually being discharged to their units. However this difficulty has now been overcome by training N.C.O.'s who are permanently attached to the various staffs. It is expected that these men will organise, supervise and instruct handicraft groups at the depots to which they belong and that they will be able to maintain continuous activity even though patients are continually being discharged.

Proper instruction in hospitals and Convalescent Depots should greatly assist in and be the cause of the formation in the future of groups in those units to which the discharged men return.

The 27 crafts at present practiced include wood-work, - toy making, wood carving, fret-work, wood turning; leather work - book repairing, leather plaiting, leather embossing; spinning - weaving, knitting, rug making, stitchcraft; basket making - Reed Tex work; book binding, fancy paper and cardboard work, papier-mache; trinket making, sketching, sign writing, oxywelding and metalwork.

Some excellent articles are produced, particularly in leather work, cardboard work, book binding and basket making, which handicrafts seem to be the most popular. Reed Tex has been found an excellent substitute for cane which is at present unprocureable.

N.S.W. L. of C. Area. Hobby leaders' courses continue to function well.

Model aircraft work is again to the fore, following on the preparation by this office of standard supplies of tools, materials and drawings for the construction of a range of sixty-four different models of Allied and enemy types.

Pig and poultry projects have been seriously affected by G.R.O. F641 of 4 December, 1942. Unless specific advice is received from L.H.Q. that Army Education Service projects are excluded from its application it is feared that these admirable projects may be abandoned. The pig raising projects, owing to the methods employed in their conduct must be regarded as of natural value and in view of the present and future demands for increasing supplies, should be encouraged to the utmost.

An outstanding event of the month was the donation to the Legacy Club of Sydney of a delightful consignment of toys for their Christmas tree. About 700 toys were made by members of

various units.

Victoria L. of C. Area. This service has now been registered with A.A.O.D. as an Accounting Unit. This arrangement will permit of goods being obtained in bulk from Ordnance and distributed as required to units. Bulk supplies of tools for wood work are already on hand and are stored in a room set aside at this H.Q.s.

The appointment of an Education Officer to supervise hobbies is under consideration and when the appointment is confirmed this activity should be put upon a firmer basis than hitherto.

It is desired to seek a ruling regarding the supply of materials and equipment for training units. At present allotment is only made for staff of these units.

W.A. L. of C. Area. Hobby and workshop activities during the month have shown a steady expansion. Five additional groups have been formed in field forces and five in W.A. L. of C. Area. The work shop accommodation at R.T.D. has proved totally inadequate to the demands being made upon it. Arrangements are now in hand to double the accommodation and provide additional equipment by using for workshop purposes that portion of the Education Hut previously used for lectures and classes, these activities being conducted in an adjoining hut which is equipped for this purpose, and which is available during the evening.

The value of such work shops as those mentioned has been proved by the eagerness with which men attend and by the quality of the work produced, which in a great many cases reaches the standard of first class craftsmanship. In these activities advantage is taken of the voluntary services of qualified tradesmen who act as instructors in their own particular trade.

The provision of portable benches for field troops has resulted in an increased demand for tools and materials. An order has been placed for the supply of 15 tool chests which will be equipped with tools as they become available for purchase; when complete, these will be allotted to field units.

The success of the "established workshop" practice in hobby activities raises the question of N.C.O. establishment for supervising and instructional purposes. It is desired in the immediate future to set up a work shop at a Special Hospital. Accommodation and equipment can be provided, but it is not considered advisable to do so unless a responsible and competent N.C.O. can be appointed to exercise control and provide the necessary supervision and instruction. Only under these conditions can tool equipment be kept in good condition and breakages and waste avoided. Suitably experienced men in the "B" medical category are available if approval to increase establishment could be obtained.

## 8. CORRESPONDENCE COURSES.

First Aust. Army. Great difficulty is being experienced in obtaining accurate information regarding enrolments and it would appear that despite repeated instructions on the matter Education Officers in some of the lower formations are not giving adequate attention to the following up of applications. Further steps will be taken in this connection.

Northern Territory Force. These are still expanding steadily, over 1,000 having now been received in this Command (excluding No. 11 (C.A.) L. of C.). Endeavours are being made to follow

up of applications with a view to ascertaining progress made in their studies.

New Guinea Force. A special report is being prepared on correspondence courses, the present system being considered quite inadequate.

Tasmania Force. Fewer applications have been received during December, nevertheless we have passed the 500 mark. Students, particularly those who have been slow in sending in their work, are now being followed up. Experience has proved that courses from Melbourne Technical College can be finalised within a fortnight whilst Sydney courses take from six to ten weeks to be commenced.

Q'land L. of C. Area. Although every effort is being made during the period of the schools' vacation to limit applications for correspondence courses to the essential needs of bona fide students the number of applications forwarded to the colleges shows little decrease. This bears out past experience that there is in every unit a certain number of personnel who are genuinely desirous of taking a correspondence course and are entitled to be given one. Each time a new unit is contacted a batch of applications is received. The demand then slackens. Replies received to the request for the particulars required for Technical College reports have shown that the delay of from four to six weeks which in the case of Sydney Technical College occurs between the receipt of the G.I. form at this office and the notification of acceptance for enrolment is causing adverse comment and is likely to injure the prestige of the Army Education Service. This time lag is particularly dangerous in Convalescent Depots where the personnel are always anxious to use their spare time to the best advantage. Many inquiries continue to come to hand for Matriculation and University subjects. Arrangements have now been made with the Queensland University for the provision of free courses to qualify Army personnel and it is hoped that the necessary authority will arrive in time to allow for an early start to be made in 1943.

A number of inquiries received for a correspondence course in poultry raising resulted in D.A.D. Education making arrangements to secure a limited number of copies of a course compiled by the Queensland Poultry Farmers' Cooperative Society Ltd. The new course in Japanese is still proving popular and several study groups have been formed to learn the language. There is still a steady demand for other locally compiled courses.

N.S.W. L. of C. Area. The demands for these courses show no signs of decreasing and almost without any publicity or effort the staff at this office is kept working at full capacity.

Victoria L. of C. Area. Following on receipt of advice from the Melbourne Technical College "follow up" letters have been sent to those soldiers who have enrolled for a course but have not sent in any work for correction. A list of the books specified for use in connection with courses conducted by the Sydney Technical College has been received. A copy of this list has been forwarded to the Deputy Director of Rehabilitation, Red Cross Society, with a suggestion that these books should be included in Red Cross hospital libraries.

Each month this report contains a complaint regarding the excessive time taken by the Sydney Technical College to give a decision as to the eligibility or otherwise of an applicant to undertake a course. The position has not improved during the present month.

S.A. L. of C. Area. There is a greatly increasing interest in correspondence courses among troops in this area and it is



freely predicted that January will record an even greater number of enrolments.

#### 9. CLASSES.

First Aust Army. As a result of tests carried out by Mr. Weeden of the New South Wales Education Department, Mr. Madgwick of the Singleton High School will conduct classes for 57 illiterates and near-illiterates commencing on 4th January. Three teachers of the Singleton High School have given up their school vacations for this purpose.

Northern Territory Force. Apart from classes for illiterates which have now been organised where the need exists no further developments have taken place.

Tasmania Force. The illiterates' class at Brighton is doing an excellent job and arrangements are being made to commence classes in two other locations.

A start has been made with dancing, typing and dress making classes for A.W.A.S. personnel.

N.S.W. L. of C. Area. The existing classes continue to function satisfactorily. Considerable expansion is expected early in 1943, following on the activities of permanent officers in Training Depots and hospitals and on the opening of the campaign on illiteracy.

The syllabus for the instruction of illiterates which the Education Department of New South Wales is preparing is expected to be ready in January and the necessary organisation for the concentration of illiterates at suitably central units is under way. The main centres will be in the Training Bdes, CFD and A.A. Groups.

Q'land L. of C. Area. A class of 8 illiterates is being taught by the Education Officer of the Training Bde. 3 of the members wrote their first letters home at Christmas.

Victoria L. of C. Area. The vacation period is being used to solicit further "citizen aid" bodies to make their services available during 1943.

W.A. L. of C. Area. The work with non-British born illiterates proceeded steadily throughout the month. Classes are now being held weekly at three camps and 100 personnel of 2 Employment Companies are receiving instruction in English. Arrangements have been made for the formation of an additional class at a fourth location where instruction will commence in February. In addition a series of talks on Australian history and political, social and economic conditions in Australia have been given in these Companies.

Individual and class tuition of Australian-born illiterates has proceeded in a Division throughout the month.

The first direct steps in preparation for co-ordinated instruction of Australian-born illiterates were taken with the beginning of the Government school vacation. A member of the Government Education Department is devoting the school vacation to the preparation of the equivalent of text books and charts for use by Army Education Service personnel throughout Western Australia. Stencilling of the first lessons will begin early in January. It is hoped that this will result in an organised attack on the problem of illiteracy in field forces by the end of that month.

H.Q. 3 Aust. Corps. Report shows a wastage of approximately 300 members of classes in Malay language leaving approximate total

effective membership of 981. Number of classes has been reduced correspondingly through amalgamation made possible by wastage. Chief instructor in Malay continues to be satisfied with progress made by personnel attending classes with reasonable degree of regularity. Some of the factors militating against more rapid progress are beyond the control of instructors or C.Os. These include:-

- (i) absence of personnel on interstate leave;
- (ii) attendance at school
- (iii) dispersion of units ... training programmes.

The possibility is being investigated of conducting school or schools for instruction in Malay and in other subjects affecting the S.W. Pacific. It is not proposed to move in this matter until personnel in existing Malay classes are more advanced. Specially selected students might then attend a short school at which there would be intensive instruction in Malay language with Malays present for conversation purposes and talks on political, economic and geographic questions affecting the S.W. Pacific area. On return to their units such personnel might assist Malay instructors with less advanced students.

#### 10. WORK IN HOSPITALS.

Tasmania Force. Music, lectures, films, craftwork and general educational activities have been continued in the Convalescent Depots and camp hospitals.

Q'land L. of C. Area. Now that an establishment for hospitals has been promulgated it is expected that much lost ground will be recovered and opportunities exploited to a degree not possible under previous arrangements. Two hospitals in country areas are doing outstanding work in the direction of general education and hobby activities.

N.S.W. L. of C. Area. The new establishment for hospitals and the definition of duties and responsibilities of Education Officers in L.H.Q. makes more effective work possible. It must be stressed however that the rate of change-over of patients as well as the actual number, render it almost impossible for only one Army Education Service representative to work effectively in such an institution. An assistant to function also as a clerk should be provided if only to act as a permanent resident of the office, ready to interview at any time anyone of the dozens of walking patients. At an average rate of intake it is quite possible that the full time of any one Army Education Service officer would be absorbed in the mere interviewing of new patients, apart altogether from the servicing of those already contacted.

Victoria L. of C. Area. D.A.D. Education has visited each hospital and Convalescent Depot during the month and in all cases has found the C.Os alive to the importance of and willing to co-operate with the Army Education Service.

W.A. L. of C. Area. Army Education Service activities at a Special Hospital were continued and extended. Music, film programmes and talks are being arranged for personnel at this hospital. Patients are displaying an interest in correspondence courses.

#### 11. LIBRARY SERVICES.

Second Aust. Army. Boxes of books were being dispatched by the Army Education Library Service to Second Aust. Army formations at the end of December. The distribution is two boxes to each Brigade.

Northern Territory Force. This is one of our most urgent needs. Despite advice that books were being forwarded there is yet no sign of them and, in any case, the 20 cartons being forwarded will be entirely inadequate for even our barest needs.

A substantial library of reference books for Education personnel is now available as a result of direct purchasing but it will need to be still further enlarged to meet the requirements of the various centres now in operation.

Tasmania Force. Both the Free Library Movement and the Tasmanian Public Library continue to give good support. The reference books available in the Education hut at Brighton are well used and the camp libraries provide lighter reading which is much appreciated.

The proposed standard Reference Library for Brigade Education Officers is an excellent idea. It is suggested that similar provision should be made for each 600 bed hospital, especially where these are in isolated areas.

Q'land L. of C. Area. The demand for books continues. A certain amount of discretion has to be exercised in the interests of the Public Library of Queensland in the lending of books. There is a serious risk that valuable volumes will be lost or damaged if lent to units outside Australia. It is very difficult also to keep track of books lent to hospital patients but the position in this regard should be improved when the new Education establishment for hospitals commences to function. Adequate service can be given however only when the Army Education Service has its own library and is released from the present complete dependence on outside sources.

Victoria L. of C. Area. A sub-committee of the State Advisory Committee was appointed to examine the prospects for securing supplementary reading material to the official camp library service. At this meeting it was determined to conduct an extensive drive during the first two weeks of February and to co-operate with the Returned Army Nurses' Association in the distribution of the books.

With the approval of the Director of Education, every State School in Victoria will act as a collecting agency. A series of radio talks on national and commercial stations will present the appeal to the public, whilst Retail Book Sellers' Association of Victoria will insert a leaflet in every book sold and the daily provincial press will give notices of the drive. Publicity blocks and stereos have been prepared and distributed to such journals as "Life" and the various Digest magazines.

On advice from the Headmasters of schools this H.Qs will arrange transport and the selection of suitable material, the residue will be passed over to waste products. It is contended that this will serve a better purpose than nominating types of books required.

S.A. L. of C. Area. Applications for books total 146 during the month.

W.A. L. of C. Area. Cartons of books from the N.S.W. Public Library did not arrive during December.

Use by military personnel of the Adult Education Library of Western Australia as a reference lending library continued throughout the month. Books supplied on loan to individual applicants through D.A.D. Education total 203 for the month.

12. MISCELLANEOUS.

First Aust. Army. General. Educational activity developed satisfactorily in this formation during the month of December although hampered by bad weather, traffic breakdowns, Christmas festivities and shortage of equipment.

Second Aust. Army. (1) "Salt". Constant references are made in talks to troops about the material contained in "Salt". The Christmas number was so popular that stocks were soon exhausted and we are still receiving requests from units in the field for this and other back numbers.

(2) Research Bureau. Officers and Sergeants in the field are finding it increasingly difficult to keep up their reading on modern topics and for that reason it has been found necessary to send a Sergeant to the Public Library three times a week to prepare material for men in the field. It is suggested that a small research bureau be established to meet the growing needs of the men in the field.

New Guinea Force. (1) Organisation. D.A.D. Education and H.Q. staff have been mainly engaged this month in laying foundations for a comprehensive educational programme.

(2) General. Figures for talks and correspondence courses, though a record, are no indication of what is to be expected when all personnel have been appointed. Other equally important educational work has barely begun.

Tasmania Force. (1) "Salt". Many favourable comments have been made upon the Christmas issue and the popularity of the journal is increasing.

(2) The Army Wants to Know. Attractive wall-notice have been prepared and placed above radio sets in our recreational huts drawing attention to "The Army Wants to Know" session.

(3) Brains Trust. A new experiment for an educational night in a major camp during the month was the inclusion of a Brains Trust as a special feature. The contributions by the six members, each an expert in one particular sphere, proved both entertaining, informative, and popular with an audience of 1000. It is intended to hold a Brains Trust session once a month, and, as soon as possible, to extend the idea to other locations.

Queensland L. of C. Area. (1) "Salt". The distribution of "Salt" is satisfactory. In the few cases in which the former was not being received a request to D.A.D. Education (Publications) has received immediate attention.

(2) Education Huts. Study tents have been set apart in each Trg. Depot and these will be replaced by Education Huts in the near future. In one Training area plans have been made for the provision of five study huts. Facilities such as these are procurable only where full time Education Officers are operating. This provides additional proof of the need for permanent Education Officers in each area in which there is any considerable number of troops.

N.S.W. L. of C. Area. "Salt". "Salt" is now firmly established in the good opinion of all ranks. The non-arrival of any consignment almost invariably brings an urgent report to this office for attention.

Victoria L. of C. Area. Exhibitions. Two further exhibitions have been displayed during the month. One was made up of 100 original

cartoons from daily and periodical newspapers. The other exhibition of Australian photography was made available by the Australian National Travel Association and "Walkabout".

General. A remark heard recently - "It is necessary that education for service men should be continued, not in spite of the war, but because of the war."

S.A. L. of C. Area. Education Centre. Work was commenced on the construction of the Army Education centre at H.Q. S.A. L. of C. Area and it is anticipated that it will be completed during January. This centre will enable a great deal of important work in the matter of lectures, film programmes and classes to be carried out to units in the Metropolitan area not having any facilities of their own.

Appendix 'C'

ARMY EDUCATION SERVICE

# Newsletter

MARCH, 1943

## Good Efforts in the Field

Second Aust. Army reports that its intensive course for illiterates held at a High School was completed at the end of January. Sixteen men made sufficient progress to enrol for correspondence courses in Elementary English and Elementary Mathematics.

Northern Territory Force is still well ahead in the field of lectures. During January, Education personnel delivered 1,164 of the 1,223 talks given.

New Guinea has more than its share of difficulties. Two examples from the monthly report for January give some idea of conditions:—

"Lieutenant Neil, who hitch-hiked or walked to units until we were able to provide him with a truck, still has to visit some of his more inaccessible units on horse-back (when he can borrow a horse), otherwise he walks.

"Distance is another difficulty, particularly on these roads. Captain Gidley estimates that he and his sergeant covered 2,042 miles during January to give 65 talks."

Queensland tried an experiment with discussion groups which might be worth investigation. A group of 16 was divided into two parts, which were given separate rooms for their discussion. Twenty minutes before the end of the period allotted the two bodies were brought together to deliver and discuss their findings. The idea worked successfully, and might well be tried elsewhere.

New South Wales is experimenting with the idea of having units adopted by a citizen or group of citizens. So far the idea has been confined to discussion groups, but there appears to be the nucleus of something really good in the scheme.

South Australia made a determined drive on Unit Education Officers. A five day school at which 66 officers attended was held at Adelaide, and it is intended to hold a conference of all Education Officers every three weeks in future. Arising out of this school, a

full day's conference during February of all Commanding Officers in S.A. L. of C. took place at which all matters relative to Army Education were discussed. A full description of this school and conference will appear in the next issue of "Newsletter."

Western Australia continues to enjoy great success with its C.A.B. broadcasts over 6WN, Perth. An innovation is a 5-minute broadcast from 0810-0815 hrs., Mondays to Saturdays inclusive. These broadcasts have apparently drawn the attention of civilians to Army Education activities and, it seems, are having a healthy effect upon civilian morale by indicating facilities available to military personnel in the field.

### DEVELOPMENTS AT L.H.Q.

There were two major developments here. The first was that, on the 12th February, 1943, the L.H.Q. Directorate was transferred from the field of D.A.G. (P.S.) and came under the general direction of a new D.A.G., Brigadier H. E. Cohen, former Director of Amenities. On the same day, the personnel of the Army Education Services were formed into a unit for the purposes of promotion to the ranks of captain and major. This means that Army Education has now its own regimental list of officers.

A meeting of the Standing Committee of the Australian Services Education Council was held on Monday, the 22nd February, and, among other things, it was decided that a meeting of the full Council should be held during April next. The date tentatively fixed was the 14th April.

### NEW PUBLICATIONS.

Copies have been received of the Vic. L. of C. "News and Views," a newsletter for Unit Education Officers. This is a lively publication, well set up and printed by courtesy of the Melbourne "Age." The February issue gave advice on Correspondence Courses, Discussion Groups, Lectures, Films and Music, and stated that the object of the paper is to provide a better contact between H.Q. and the Unit Education Officer. That such close contact is desirable is undeniable, and Major Purvis is to be congratulated on a very attractive little publication.

## Thank God for the Bolt Holes

The article "Bolt holes in Army Education" ("Newsletter," January, 1943) has produced the following reply from Captain C. H. Murray, H.Q., N.S.W. L. of C. Area. It is hoped that Captain Murray's vigorous defence of Hobbies calls forth further comment from the Field.

"Army Education Service showed its wisdom in providing hobbies for troops. The Army Education Service showed more. It showed a simple human understanding.

In a world where sophistication is the ordinary thing—where to be blase is to be modern—there is a constant search for new thrills and new experience. Actually we've been living in a circle—and thank God we've now got back to a new experience—Simplicity. To some minds the exploitation of hobbies does look like window-dressing. To the soldier who has been disillusioned and for whom "the vision splendid" is a pious sneer and a cruel sham, the hobby provides a bolt hole—it spells security and brings to a tortured mind the cool refreshment of simplicity. What children we are really! The greatest philosopher of all time urged that we become as little children. Another philosopher has said that men are only boys grown up. It's only when men and women forget that, that complications come.

Boredom must be recognised as a mental sickness. It's a condition which results in lowered morale—a sense of frustration and finally in morale destruction.

For the man who suffers from boredom—and that mental stagnation caused by the deadly monotony of army routine—we say thank God for the bolt hole of Army Education Service hobbies. To whittle, to stitch, to draw, or to plait—these things spell creation. To create is to grow—to progress and to develop.

The educationist knows that the real contribution to education must come from the student. But to ask a man who is bored stiff to apply himself to an educational cause or to absorb the principles of an involved lecture is a bit like stopping a man in a motor cycle race to ask him if he has any cigarette cards.

The real task of Army Education is to implement the hobby scheme amongst the men who need it.

If men can think through their finger tips—then in the name of all that's intelligent—teach them to do so. What to-day's problems

require more than anything is thought. What to-morrow's world will need is thought.

Truly Brian Penton said: "We must think or be damned." We must remember always that the three primary objects of Army Education are:

1. To employ profitably leisure time;
2. To improve and maintain morale;
3. To create thinking citizens for to-morrow's world.

It is well to see in hobbies the connection between the soldier and the home. If one could keep ever fresh in the mind of the soldier his responsibility to his home—his wife, his children—then we would have done something towards laying the foundation of the future. The importance of this point should not be overlooked. Any brave new world will have to be planned with due consideration of the part to be played by the home. Otherwise it will not endure.

The Education Officer's approach to the hobby scheme requires above all a clear understanding of the underlying object of the scheme. Hobbies are an integral and important part of our plan. Naturally the scheme must be applied intelligently, but we hope that that applies to all phases of education.

The wise Education Officer will not seek to belittle or discount the value of hobbies. The principle requires neither defence nor justification.

Hobbies provide a step in education. Education does not stop there or anywhere else. Judicious lecturing and discussion can be combined with the hobby programme. There is no need to be ashamed of progress or success in hobbies. So if you have "a room in which, tier upon tier, rise models of aeroplanes, prettily-bound Penguins, blotters, foot-stools, lamp-shades and what-have-you," then by all means take your "Staff Notability" or C.O. and show him with all the pride possible. Let's hope that all other phases of Army Education receive the same attention and obtain the same results."

"Training is nothing without morale, and morale depends on faith in the cause for which men are fighting.  
"Men must be trained not merely technically, but also spiritually, if they are to attain victory."

—Major Atlee.

## The Solomon Islands

Note.—This area has obviously been influenced by the war. Certain information can only give a pre-war picture.

Position.—A continuation of the Admiralty Is., New Ireland formation, which sweeps from N.W. to S.E. from about lat. 2° S. long. 150° E. to lat. 11° S. long. 162° 30' E. The islands themselves extend from 155° to 170° E. and 5° to 12° 30' S. Distance to Tulagi from Port Moresby about 870 miles, from Townsville about 1090 miles.

Bougainville and Buka are geographically connected with the Solomons but are treated separately as part of the New Guinea Mandated Territory.

Size.—Total land area is approximately 146,000 sq. miles, and is composed of a double row of islands stretching over 900 miles. There are ten large islands and numerous small ones, the most important islands being Tulagi (with the chief town of the same name), Guadalcanal, San Christoval, Malaita, Florida, Ysabel, New Georgia, Rennell, Sikiana.

Ongtong Java, the Duff and Reef groups, and the Santa Cruz group are with Solomons in one administration.

### Strategic Importance.—

#### To the Japanese:—

- (a) An outpost.
- (b) A point of organisation for attacks on shipping between U.S.A., New Zealand and Australia.
- (c) A supply and assembly base for an attack on the Australian coast.
- (d) A point East of the S.E. peninsula of New Guinea, enabling the sea between them to be under Japanese domination (especially from the air) and sheltering New Guinea bases and Rabaul, etc., from Allied naval attacks.
- (e) A potential base for an attack on Papua (the Milne Bay landing may have been connected with the Solomons).

#### To the Allies, the gaining of the Solomons represents:—

- (a) The removal of one threat to vital trade routes.
- (b) A "plug" to south-east advance by the Japanese, thus aggravating the effect of (a).
- (c) Air bases and supply depots for attack on Japanese installations, aircraft, and shipping to the north and north-west (as well as support for naval engagements in nearby waters).

Topography.—The main islands are of volcanic origin, mountainous, heavily wooded, and well watered, mountains tending to the south-west rather than the north-east coasts. Formation is of a submerged mountain range, consequently islands high in relation to size and run away steeply to considerable depths. Hence channels and areas of water between islands tend to be deep. Chains of small islands and reefs parallel to the coastlines of larger islands are common, especially in Ysabel Is. and New Georgia. Rennell Is., about 50 miles long and 6-12 miles wide, is finest example of a raised atoll. (Coral limestone, laid down under water and raised by earth movement). Lagoons formations are common.

Climate.—The prevailing winds blow from the south-east in the period April-November, while from November to the end of March calms are the rule, broken by occasional spells of heavy weather from the north-west. Spells up to three weeks, and disturbance is considerable, though hurricanes unknown.

The direction of winds to coast and mountains has some importance. Plantations are determined by flat areas. The north-east areas tend to be the less mountainous areas, and these are often in a lee from the south-east winds.

Temperature.—At sea level, temperature shows a variation from a maximum of 92° to a minimum of 73° at night. Mountain temperatures vary considerably and at a height of 6,000 feet on Guadalcanal an early morning reading of 49° has been recorded. In 1926 mean maximum temperature (the average of the highest temperature readings each day) was 86°, and mean minimum temperature was 75°.

Humidity is high, and this, together with constant heat and the prevalence of malaria, discourages white settlement.

Rainfall.—Pronounced yearly irregularity, totals over 30 years varying from 89 to 240 inches for one station. Maximum rainfall exceeds 100" average, the ideal type for volcanic soils in these regions (60" is inadequate). Graphs show fairly even distribution, with maximum in Jan.-Mar., though this is not universal. Local factors important. North-west winds seem more important for rain than south-east.

Flora.—Especially rich in palms—in heavily wooded mountain regions valuable timbers are found. Mangrove swamps near inlets and stream mouths; luxuriant vegetation along watercourses, including plantain, taro, palms of various types including sago, and tree ferns. Open areas of even country covered with grasses and low ferns.

Animal and Bird Life.—Native Pig. Wild dogs (said to have hunted in savage packs). Small rats common near settlements—on Guadalcanal two gigantic species of bush rat grow to size of rabbits, one a tree rat. A considerable number of cattle and horses, a few goats and mules, cockatoos, parrots, lorries, pigmy parrots, ten species of kingfisher, ducks on large rivers. Eagles, ospreys, hawks and buzzards common. Some crows and hornbills (San Christoval). Large fruit eating pigeons and the rare long-tailed pigeon.

Whales are seen, blackfish and porpoises abound. Porpoise common about Malaita. Dugong is common to group. Crocodiles infest the coast and mangrove swamps. Lizards and geckoes in evidence—sea abounds in turtles. Butterflies and moths. White ants destructive. Culex mosquito common. Anopheles (malaria) spreads fever.

Natives.—Melanesians of many types. Bougainville Straits—very black. New Georgia and Choiseul almost as black. Ysabel, Malaita, Guadalcanal, San Christoval, Santa Cruz lighter, but types and shades vary on almost every island. May be Polynesian admixture.



Southern group probably Polynesian.

Noted for canoes, which are strongly and skillfully made—heavily decorated, inlays of mother of pearl, shark-head prows. No outrigger.

Over forty dialects, and no universal language, though "pidgin" is understood in many parts.

The natives showed themselves warlike, and early history is of violent opposition to foreigners. Have good physique and are good workers. Apparently made most of natural resources—animals, fish, turtles, coconuts, taro, etc., with some cultivation. Production for trade (copra, etc.) developing. Many natives employed on plantations under contract rates (minimum of 10/- per month for labourers, and clothing, keep, medical attention, etc.). Hours of labour are controlled by Regulation; average number of labourers about 5,000. Recruited by licensed vessels; bulk of recruits from Malaita.

**Government (Pre-War).**—A British Protectorate, not part of Mandated Territory.

Administrative officers in Malaita, Guadalcanal, Gizo, Santa Cruz, Shortlands, Ysabel, East Solomons and N'gela (Tulagi). Seat of government is Tulagi. Resident Commissioner reports to High Commissioner for West Pacific at Suva. Pacific Order in Council, 1893, provides for: Resident Commissioner reports to High Commissioner for West Pacific at Suva. Pacific Order in Council, 1893, provides for:

- (a) Religious marriages by Resident Commissioner (also performed by resident ministers of religion).
- (b) Prohibition of arms and liquor (natives).
- (c) Regulation of native employment.
- (d) Quarantine.
- (e) Leasing of land
- (f) Collection of customs dues and licences.

Settlers have some voice through an Advisory Council.

Postal services organised (no roads or railways except plantation routes). Wireless at Tulagi. No income tax: licence fees and taxes, and import and export tariffs raise revenue.

Native armed constabulary maintained—two W.O.'s and 150 O.R.'s with Lee-Enfield rifles.

Europeans present are traders, representatives of trading firms, plantation owners, administrators, and mission personnel. Six large missions (Melanesian, Methodist, two Roman Catholic, South Sea Evangelical, and Seventh Day Adventists) with hundreds of stations and mission presses.

Education is entirely in mission hands. About 5,000 pupils.

**Requisition of Land.**—May not be purchased. Leases from Government or (Government supervised) from native owners. Lease rates are set down.

**Principal Industries.**—Coconuts (for copra export), ivory nuts (used for buttons, etc.) and some rubber. Trochus industry sound, and Vanikoro timber well established. Gold not yet in production owing to difficulties of working lease. Many

plantations have herds grazing in plantations, chiefly cattle. Beche-de-mer, turtle shell, some mother of pearl.

**General Health Conditions.**—Malaria prevalent among Europeans—practically all suffer from periodic attacks. Blackwater fever not uncommon—dengue and dysentery occur.

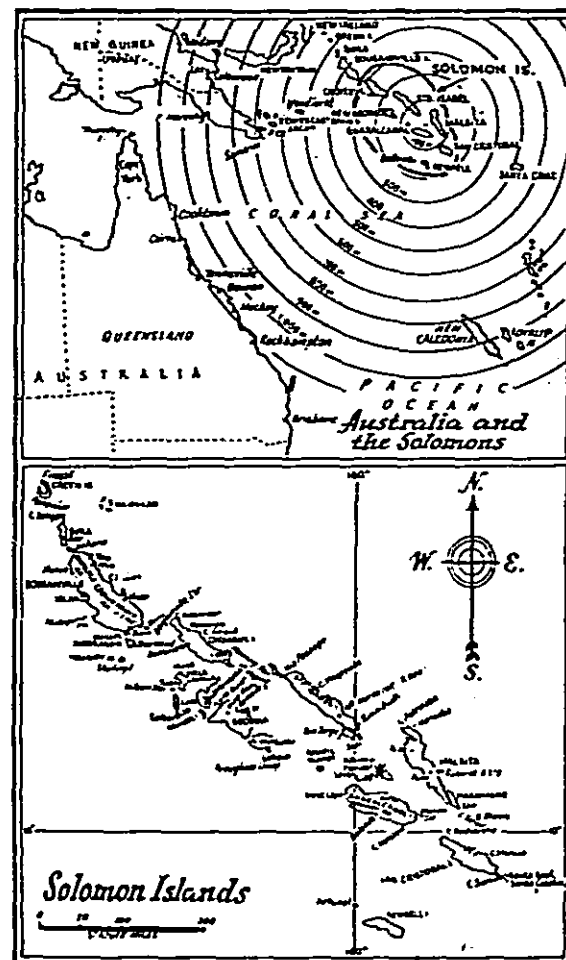
Among natives, tuberculosis: respiratory diseases (especially pneumonia) major causes of death. Dysentery endemic, but not epidemic.

**Leprosy not uncommon.** Poliomyelitis (infantile paralysis) broke out in 1920, but was apparently overcome.

Tens of thousands of injections against yaws and hookworms given in last twelve years, and their incidence lessened.

Hospitals at Tulagi, Auki. Travelling medical officer with auxiliary vessel for natives generally and plantations, and a District Medical Officer who may be stationed anywhere in group.

Some missions are subsidised for medical work (as is the Vanikoro Keuri Co.). Two native hospitals are mission-established (Choiseul and North Malaita).



## New Correspondence Courses

### ELECTRIC REFRIGERATION.

A Correspondence Course which should prove of interest and value to many men is the new course in Electric Refrigeration, which has just been announced by Army Education Service.

The course includes twenty assignments, and covers the servicing and maintenance of all types of electric refrigerators (excluding heavy duty ammonia plants).

The first few assignments deal with the fundamental principles of refrigeration and the causes of food spoilage.

Next, the mechanism of the refrigerator is discussed, so that a thorough understanding of the part played by each section of the machine will provide the student with knowledge necessary for servicing it.

Attention is then given to problems connected with installing refrigerators, and their subsequent service and maintenance.

The course concludes with lessons covering such matters as the theory of air circulation and refrigeration calculations.

### A Warning to Unit Education Officers.

Unit Education Officers must note that this course cannot, by reason of its technical nature, be made available to all and sundry. A careful assessment of an applicant's ability must be made by the Unit Education Officer. If the soldier obviously has not the necessary background to enable him to attempt the course, he should be told so at once: it is unfair to hold out hope when there is none, and it is futile to "try the application out" on the College.

Of the field of men who will apply there will be:—

1. Those with no experience of any value.
2. Those who have had experience in a mechanical field:—
  - (a) not electrical
  - (b) partly electrical
3. Those who have had experience in an electrical field—whose civilian occupation was electrical, or whose job in the Army is of an electrical nature.

The College authorities will classify applicants into the above groups, in the light of details supplied in the General Information Form.

Applicants who fall in Class (1) will be rejected. In point of fact, these applications should never come as far as the College. The Unit Education Officer should point out

to the soldier that he is ineligible, and reject his application.

Applicants in Class 2 (a) will be advised to take a basic electric trade course (such as Preliminary Wiring) first; or else abandon the idea. Of those in Class 2 (b), some will be advised to do the basic course and others may be accepted. Where there is some difficulty in determining whether candidates are fit for the electric refrigeration course or only for the basic course, the College will set a test paper. Applicants in Class 3 will be accepted.

All this procedure may seem unnecessarily involved and smacking of "red tape." But it is in the best interests of the individual student and the Service generally that only men qualified to undertake a course are admitted to it. The emphasis in Correspondence Courses should be not on how many are enrolled, but on how many complete the course. Enrolling men for a course which is beyond them, either because of their lack of experience or because of their limited mental ability, can do both the man and the Service untold harm.

### FREELANCE JOURNALISM.

Ever since the Correspondence Course scheme was announced, there have been frequent requests for a course in Freelance Journalism. Now such a course is available to Army personnel through the Melbourne Technical College.

A handbook, "The Australian Freelance," compiled by Stanley Brogden, a journalist of extensive experience now serving with the Army, has been used as the basis of the course. A series of well-graded assignments has been planned by the Supervisor of the Correspondence School, and students' work will receive the personal attention of Mr. Alan Marshall, well-known freelance journalist.

The course aims at developing literary ability by advice and criticism, offering hints as to procedure in the freelance field, and encouraging the student's observation and initiative. The College authorities cannot undertake the placing of literary work, nor can they guarantee that students will secure acceptances whilst pursuing the Course or after its completion. In some cases, success will be achieved early; in others, not without persistent effort; and in still others, not at all. Whether or not a student "breaks into print," the training in written expression should be interesting and of practical value. It is pointed out that this is a course in *freelance*, not *staff*, journalism. To become a staff journalist, a period of cadetship, except in rare instances, is essential—a condition which, by reason of their age, would exclude most Service men and women.

General Information Forms should be accompanied by samples of the applicant's literary work and submitted through the usual channels.



## Film Programme Experiments

Returns from the field show that a varying degree of success is being encountered in carrying out the suggestions recently forwarded from L.H.Q. regarding film programmes. Second Aust. Army reports without qualification that discussion with films was most successful and popular. On the other hand, Northern Territory Force says: "With the resources available and the wide demand for this type of activity, it has been impossible to carry out the suggestions...Nor does it seem possible to follow them unless much more liberal supply of equipment is provided."

Queensland L. of C. Area experimented with the idea during January and found that it was successful only in special circumstances. As, for example, when the idea was tried in a training unit and the film "Kokoda Front Line" was shown. In the audience was an officer who had been with Parer, and who actually appeared in the film. He was able to lead a discussion after the film, very successfully. Again, success was met when a lecturer gave a talk, which was followed by a film on a similar subject. However, it has not been found practicable to arrange such a favourable combination of circumstances except in isolated cases. "The experiment," says Major Hobgen, "will be continued, but it would appear that unless the average soldier is encouraged to think and to express his thoughts in words he will not take part in activities of this type."

From N.S.W. L. of C. Area comes the report that the poor supply of films available, and the fact that almost all of them have already been in use for some months, has made the initiation of film talks a difficult matter. However, some success has been achieved. A sub-committee of the N.S.W. State Advisory Committee is at present reviewing films and suggesting suitable commentaries. Qualified civilians are also showing films and giving their own commentaries.

South Australia L. of C. has experimented with the scheme but makes no comment on the degree of success or failure achieved.

These varying reports indicate that the scheme can be made successful and popular, in spite of difficulties of supply and equipment. It is recognised that the method is not an easy one, and that it makes considerable additional demands on Education Staffs. A progressive increase in the number of film discussion programmes is looked for in the next few months.

## New Ideas for Lectures

Two ideas calculated to encourage self-expression on the part of troops are mentioned in reports for January. The first comes from New Guinea Force and seems particularly suitable for use in small formations. The report is as follows:—

The idea of getting the men themselves to give short talks on various phases of their occupations and experiences was carried out at a large ack ack station with conspicuous success. Arrangements are in hand to make this a regular weekly feature and to extend the general scheme to other ack ack units. On this first occasion four men spoke on these subjects:

- (1) Six years knocking round New Zealand.
- (2) How to buy a motor car on the lay by.
- (3) The evolution of the fighter plane.
- (4) Credit in business.

The Education sergeant chaired the opening session, but it is planned in the future to allow the men to nominate a different chairman for each meeting from among their number.

It is felt that the scheme is to be commended for the following reasons:

- (1) It enables the men to exchange specialised knowledge in various branches, e.g., occupations, travel, hobbies.
- (2) It educates them in the art of public speaking and helps them to gain self-confidence.

The troops have acclaimed the scheme and the majority have expressed willingness to co-operate. The aim is that every man on the location will participate.

The second idea comes from Queensland L. of C. Area and is designed to meet the case of men who are not sure of their qualifications as lecturers. It has been described as the "radio interview" type of lecture and the method employed is that of question and answer. In the experiment conducted in Queensland, a Canadian who had a wide knowledge of his own country was asked a series of questions relating to Canada by a B.E.O. Subsequently the audience was invited to ask questions and some interesting discussion arose. D.A.D. Education comments: "When the proposition was first put to the Sergeant, he was doubtful as to his ability to do the job well, but he developed an enthusiasm which made the project an undoubted success."

EAS

(Margin for Filing Purposes)

Appendix A

Army Form W.3011 (Books of 100).

Date of last A.F. W.3011 rendered  
20 Feb. 1943 Number of sheets

attached to this return 1

A.A. Education  
Service (Unit.)  
L.H.Q.

## Casualty Return—Other Ranks

Detail of casualties to other ranks which have occurred since last return. The details should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
		<u>Strength Increase</u>				
827284	Pte	Bell, D.G.	A.A. Educ. Ser.	Marched in	26/2/43	Taken on strength from A.A.P.C. S.A. L. of C. Area
H447463	Pte	Stevens	"	Attached	22/2/43	For special duty from H.S.W. L. of C. Area
		<u>Promotions</u>				
V53870	Cpl	Freeman, H.A.	"	Promoted	25/1/43	To A/Sgt vide R.O. PtII/16/1717
V159122	Cpl	Powell A.L.	"	Promoted	13/1/43	To A/Sgt vide R.O. PtII/12/1037
V500918	Cpl	Power, J.S.	"	Promoted	13/1/43	To A/Sgt vide R.O. PtII/12/1038
		<u>Sick Leave</u>				
VF388745	Sgt	McKenzie, G.C.	Pub. Section	Marched out	20/2/43	on 4 days sick leave
VF388745	Sgt	McKenzie, G.C.	"	Marched in	24/2/43	from 4 days sick leave
VF398587	Pte	Robins, P.J.	A.A. Educ. Ser.	Marched out	19/2/43	on 3 days sick leave
VF398587	Pte	Robins, P.J.	"	Marched in	22/2/43	from 3 days sick leave
		<u>Recreation Leave</u>				
V143039	S/Sgt	Hoar, R.T.	A.A. Educ. Ser.	Marched out	19/2/43	on one days recreation leave
V143039	S/Sgt	Hoar, R.T.	"	Marched in	22/2/43	from one days recreation leave
V9668	Sgt	Hall, J.T.	Pub. Section	Marched out	20/2/43	On 6 days recreation leave

Date 19

(Signature of Commander.)

(Unit.)

(Bde., Divn., Area, etc., with which Unit is serving.)

(2)

Date of last A.F. W.3011 rendered

20 Feb. 1945 Number of sheets

attached to this return.

**A. A. Education Service**

L.H.Q. (Unit.)

### Casualty Return—Other Ranks

**Detail of casualties to other ranks which have occurred since last return.** The details should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

[illegible]

Date 27 February 19 43

W. G. Jones, Major, Jr., Lt. Col.  
(Signature of Commander.)  
Director, A-A Education Service

*Discipline,*  
A.A. Education Service  
(Unit.)

L.H.Q.

(Bde., Divn., Area, etc., with which Unit is serving.)

BAS

(Margin for Filing Purposes)

Appendix B

A.F. W.3010 (Books of 100)

Date of last A.F. W.3010 rendered

20 Feb. 1943 Number of sheets

attached to this return

A.A. Education Service

L.H.Q. (Unit.)

## Casualty Return---Officers

Detail of casualties to officers which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotions (acting, temporary, local or substantive), transfers, postings, attachments, etc., courts-martial, leave of absence, particulars of marriage and birth or death of children, alteration in next-of-kin with postal address, transfers to "X" List and any other items connected with an officer's service.

Rank	Personal Number	Name and Initials	Corps	Nature and Date of Casualty	Date	Remarks. (In the case of casualties from wounds or disease any available information for communication to relatives should be stated.)
		<u>Duty In</u>				
Capt.	VX104092	Lee, W.L.	Pubns.Sec	Marched in	18/2/43	From duty Q'd L. of C. Area
Lieut.	VX117152	Goodman, I.	A.A. Educ. Ser.	Marched in 1030 hrs	23/2/43	From duty S.A. and W.A. L. of C. Area
		<u>Duty Out</u>				
Capt.	VX104092	Lee, W.L.	Pubns.Sec.	Marched out	2/2/43	For duty Qld. L. of C. Area
Lieut.	SX15384	Brewster-Jones, R.	A.A. Educ. Ser.	Marched out	21/2/43	For duty N.S.W. L. of C. Area
		<u>Recreation Leave</u>				
Lieut.	VX108288	Barnett, C.H.	Pubns.Sec.	Marched out	26/2/43	On 2 days recreation leave
		<u>Evacuation</u>				
Lieut.	V1638	Littlewood, J.		Evacuated	15/2/43	Caulfield Hospital

*W. H. Jones*  
Signature of Commanding Officer.

Date 27, February, 1943.

*Directorate*  
A.A. Education Service (Unit.)

L.H.Q.

(Bde. Divn. Area with which Unit is serving.)

## WAR DIARY or--INTELLIGENCE--SUMMARY

(Erase heading not required).

Directorate of Education and Vocational Training (Perry House Branch)  
 Unit Vocational Training (Perry House Branch) Date and Time.—From 0001 hours 6th March 1943 To 2359 hours 12th March, 1943 inclusive

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perry House, Melbourne	6th March	1130	Lieut. R. Brewster Jones arrived from duty N.S.W. L. OF C. Area, having completed first period of liaison with Universal Films in connection with production of News Reel of Army Education activities.	
Grammar School, St.			Lieut. Colonel R.B. Madgwick left for visit and inspection of Education activities in N.S.W. L. of C. Area and Second Aust Army.	
Kilda Road, Melbourne			Weekly Casualty Return compiled	Appendix A. 2 copies
	7th March		Sunday (Rest Day) Lieut. C.H. Barnett of Publications Section on duty as Directorate Security Officer from 0900 hrs - 1800 hrs.	
	8th March		W.OII Bollen and Sgt. Robertson returned to Tasmania Force having completed tour of hospitals Victoria L. of C. Area	
	9th March			
	10th March		N11	
			Lieut. R. Brewster Jones returns to N.S.W. L. of C. Area to continue liaison with Universal Films in production of newsreel record of Army Education activities	
	11th March		Administrative Instructions (Serial 3, Paras. 12-17) issued	Appendix B. 1A copies
		1200	Lieut. Colonel R.B. Madgwick returned from duty N.S.W. L. of C. and Second Aust Army	
	12th March		(i) Submission of Report of Lieut. Goodman on Music Lecture Recital Tour of W.A. and S.A.	Appendix C. 2 copies
			(ii) Weekly liaison with Publications Branch - for exchange of information and inter-Branch co-ordination.	
			(iii) Minutes of Staff Conference of all officers D.E.V.T. held 1 March 43.	Appendix D. 2 copies
			<i>W. Jones</i> for Lieutenant-Colonel, Director of Education and Vocational Training.	



# WAR DIARY or INTELLIGENCE SUMMARY

No. 416.

20/3  
Army Form 2118  
(adapted.)

Directorate Education and  
Vocational Training

(Erase heading not required). 0001 hrs.

2359 hrs.

Unit

Date and Time.—From 20th March '43 To 26th March '43.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
	20		Weekly Casualty Return compiled	Appendix A.
Perry House	21		(Sunday) Rest Day. Lieut. H. Gilchrist on duty as Directorate	
Melbourne			Security Officer. 0900 - 1800 hrs.	
Grammar	22		Capt. Lilley marched in for duty L.H.Q. from N.S.W. L. of C.	Appendix B
School, St. Kilda Rd.			Area. Copies of Army Rehabilitation Instruction No.1. <del>that</del>	
MELBOURNE.			sent to all areas and formations.	
	23		(a) Material submitted for C.G.S. weekly letter to the Prime	Appendix C
			Minister. (b) Major M. Stanley & Lieut. H. Harte attended	
			meeting of the Federal Executive of the Australian Journalists'	
			Association with view to obtaining journalists' co-operation in	
			the preparation of Discussion Groups.	
	24		Material submitted for monthly letter to Washington	Appendix D
	25	1830	Capt. Lilley returned to N.S.W. L. of C. Area.	
		1830	Lieut. Philpott marched out for duty in connection with Corres.	
			Courses in N.S.W. L. of C. Area.	
			Administrative Orders, Serial 4 Paras 18-21 issued	Appendix E

W. G. Jones  
for Lieut Col  
D.E.V.F. 29/3/43





## WAR DIARY or--INTELLIGENCE--SUMMARY

(Erase heading not required).

Directorate of Education and

0001 hrs

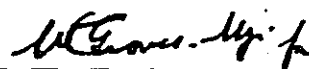
2359 hrs.

H. 1000 2/42

Unit Vocational Training

Date and Time.—From 27 Mar. 1943 To 2 April, 1943.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perry House.	27 Mar.		Lieut. I. Goodman marched in from duty Tasmania Force	
Melbourne Grammar		1130 hrs	Lieut. R. Brewster-Jones marched in from duty N.S.W. L. of C. Area	
School, St. Kilda Rd.	28 Mar.	0900 hrs 1800 hrs	Weekly Casualty Return for Directorate compiled Sunday (Rest Day) Major T.H. Coates on duty as Directorate Security Officer	Appendix A
Melbourne	29 Mar.		Consolidated Report of Education activities for January 1943 issued	Appendix B
			Officers Fortnightly Conference - Lieut. Butter, E.O. 3 Aust I. Bde. present	
	30 Mar.		Approval granted of W.E. v/15c/1 for L.H.Q. School of Army Education	
	31 Mar.		Submission for C.G.S. weekly letter Capt. V145699 Ryan M.B. marched in from D. of O. L.H.Q. and attached D.E.V.T. pending posting to Second Aust Army	Appendix C
	1 Apr.		Details of activities by S/Sgt. B.A. Brudenell and L/Bdr. S. Jones submitted for month of March 1943	Appendix D.
	2 Apr.		Weekly liaison with Publications Section.	
			Minutes of meeting of Music Sub-Committee 5 Mar. 1943	Appendix E (COPY ONLY)
			Minutes of meeting of Aust. Services Education Council	" p
			Standing Committee 22 Feb. 1943	-
			Additional appendices are attached	
			Report on teaching illiterates	" G
			ADMINISTRATIVE INSTRUCTIONS OF 25 MAR 1943	" H.



Lieutenant-Colonel.

Director of Education and Vocational Training.

EAS

(Margin for Filing Purposes)

APPENDIX A

A.F. W.3010 (Books of 100)

Date of last A.F. W.3010 rendered

6 March 19 43 Number of sheets

attached to this return

**Directorate of Education and  
Vocational Training (Unit.)**
**Casualty Return---Officers**

Detail of casualties to officers which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotions (acting, temporary, local or substantive), transfers, postings, attachments, etc., courts-martial, leave of absence, particulars of marriage and birth or death of children, alteration in next-of-kin with postal address, transfers to "X" List and any other items connected with an officer's service.

Rank.	Personal Number.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease any available information for communication to relatives should be stated.)
		<u>Duty In</u>				
Lt.-Col.	VX89012	Madgwick, R.B.	D.E.V.T.	Marched in 1200 hrs.	12.3.43	From duty N.S.W. L. of C. Area
Lieut.	SX15384	Brewster Jones, R.	"	Marched in	6.3.43	From duty N.S.W. L. of C. Area
Lieut.	VS70583	Gilchrist, H.	Pubns.Sec.	Marched out	9.3.43	For duty Canberra
		<u>Duty Out</u>				
Lieut.	SX15384	Brewster Jones R.	D.E.V.T.	Marched out	10.3.43	Duty N.S.W. L. of C. Area
		<u>Sick Leave</u>				
Capt.	VX104092	Lee, W.L.	Pubns.Sec.	Marched out	11.3.43	on 3 days sick leave
		<u>Change of Address.</u>				
Capt.	HX139824	MacCallum, M.B.	Pubns.Sec.			New Address:- 4 Selburn Road, Kew (Haw. 1897)

*W. Jones. Mgr. p. 266*  
Signature of Commanding Officer.

Date 13 March 1943.

Directorate of Education and (Unit.)  
Vocational Training.

L.H.Q.

(B/c. D/cn. Area with which Unit is serving.)

EAS.

(Margin for Filing Purposes)

Army Form W.3011 (Books of 100).

Directorate of Education and  
Vocational Training (Unit)

# Casualty Return—Other Ranks

Date of last A.F. W.3011 rendered  
6 March 1943 Number of sheets  
attached to this return

Detail of casualties to other ranks which have occurred since last return. The details should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
<u>Duty Out</u>						
VF388524	Cpl	Meighan J.E.	D.E.V.T.	Marched out	2.3.43	A.W.A.S. N.C.O. School, Darley
VX80754	Pte	Hawkins, G.	Pubns. Sec.	Marched out	10.3.43	to duty Canberra
<u>Recreation Leave</u>						
VX110703	S/Sgt.	Heintz., A.C.	Pubns. Sec.	Marched out	6.3.43	6 days recreation leave
V19600	S/Sgt.	Hart, A.E.	" "	Marched in	8.3.43	from 6 days recreation leave
V53870	Sgt.	Freeman, H.A.	D.E.V.T.		8.3.43	two days recreation leave
VF388745	Sgt.	McKenzie, G.C.	Pubns. Sec.	Marched in	8.3.43	from six days recreation leave
VF388206	Cpl.	Smith, E.A.	D.E.V.T.	Marched in	12.3.43	from 11 days recreation leave
VF395806	Cpl.	Hayes, L.C.	"		3.3.43	9 days recreation and marriage leave.
					11.3.43	
<u>Sick Leave</u>						
VF395603	Pte.	Potter, I.K.	"	Marched in	8.3.43	from 3 days sick leave
<u>Promotions.</u>						
V80789	T/WOI.	George, A.E.	Pubns. Sec.		12.2.43	To be WOI. Auth. L.H.Q. A34/311
VE36940	Sgt	Leahy, R.C.	D.E.V.T.		18.2.43	To be A/WOII Auth. L.H.Q. A34/332
V377799	A/Sgt	Fabinyi, A.	"		12.2.43	To be Sgt. vide R.O. Pt. II/22/para. 2385

Date 13 March 1943

*W. G. Jones*  
(Signature of Commander.)  
*J. L. Col*

Directorate Education and Vocational  
Training (Unit.)

L.H.Q.

(Bde., Divn., Area, etc., with which Unit is serving.)

*War Diary*

INFORMATION FOR BOOKLET : NOTES OF OFFICE AND GENERAL PROCEDURE  
AT L.H.Q.

DIRECTORATE OF EDUCATION AND VOCATIONAL TRAINING.

*APPENDIX B*

1. FUNCTION:

The function of the Directorate of Education and Vocational Training (D.E.V.T.) is to direct and co-ordinate all aspects of the work of the Australian Army Education Service, which provides facilities of an educational nature for Army personnel including Women's Services.

2. AIMS :

(i) The prime object of Army Education is to build and sustain morale: Education for War.

(ii) Its post-war purpose is to collaborate with other authorities in the problems of rehabilitation, by training or retraining men for absorption into civil life : Education for Peace.

3. THE TASK DURING THE WAR :

The task of Army Education during the war is to supplement the essential work of training soldiers to fight, by providing them with the no less essential understanding of what the fighting is about; and, by catering in a wide variety of ways for the intellectual needs of the soldier, to ensure that his knowledge and skills are improved both for the immediate purpose of war and for the more distant needs of peace.

4. PROBLEMS :

The four problems confronting Army Education are -

(i) that of developing and maintaining a positive faith in the cause for which we are fighting;

(ii) that of keeping men aware of the changes that are occurring in the society from which they have temporarily been removed;

(iii) that of fitting the men as far as possible for these changes by providing instruction in a wide variety of subjects and by inducing that frame of mind which will look with the calm born of understanding upon the changed society to which they will return;

(iv) that of helping to fill in the men's spare time with occupations and interests that may advance their educational and occupational status.

5. FACILITIES:

Two main considerations regulate the policy of the Education Service in regard to the nature of its activities. The first is that they must be of such a character as to engage the voluntary attention of the adult mind. The second is that they should be practicable under conditions of Army life.

The facilities at present regularly available include :-

(a) Lectures and Talks , including war-background and news commentaries.

(b) Discussion Groups: Printed courses covering a wide range of subjects, designed to broaden the knowledge and outlook of troops through reading and organised group discussion. The courses available consist of pamphlet sequences, and the discussion is arranged by forming small groups which meet regularly to study the material.

- (c) Visual Education: Programmes of educational films (16mm sound and 35mm strip), provided as a means of conveying ideas directly to the men at all levels of literacy. This section of Army educational work has obvious entertainment value.
- (d) Correspondence Courses: Tuition by correspondence in a wide range of subjects, general and vocational. The courses are provided by special arrangement between Army and Technical Colleges, Universities and Education Departments.
- (e) Classes : Organised as circumstances permit, including special classes for illiterates.
- (f) Music: Programmes designed to cater for and develop the men's interest in better class music, including personal performances by artists and gramophone recitals with interpretative commentaries.
- (g) Libraries: Providing better class reading material (Biography, Travel, the Arts, and the like) through a Circulating Box Library scheme; also small Reference Libraries for Education Field Staff.
- (h) Hobbies: Provision of materials and instruction for educative employment of a practical nature for men in off-duty periods.
- (i) Hospitals : Provision of educational interests for patients in hospitals and convalescent depots. In this, Army Education works in co-operation with the Rehabilitation Service section of the Australian Red Cross.
- (j) Publications:
  - (i) "SALT" (The Army Education Service Journal) - A fortnightly magazine of 48 pages, pocket size, distributed free to all ranks on the basis of 1 copy to every 3 personnel.
  - (ii) "Current Affairs Bulletin" (C.A.B.) : A fortnightly publication of 16 pages. Distributed on the basis of 1 copy per officer. Under M.B.I. A.37 of 15 March 1942 and G.R.O. A.342 of 28 August 1942, officers are required to make themselves familiar with the information provided in C.A.B. and to communicate it to their men in regular weekly talks for which purpose a period of at least 30 minutes is set aside each week.
  - (iii) "Newsletter": A monthly 4-page pamphlet issued to all members of the Army Education Service staff, to keep them regularly informed on Service developments, and to provide a less formal contact between the Directorate at L.H.Q. and Education Officers in the field. With each issue of "Newsletter" is a printed 2-page supplement giving reliable information on a particular subject of topical interest.
- (k) Other Activities include such broadly educational interests as debates, news sheets, drama and educational quizzes.

## 6. ORGANISATION AND ADMINISTRATION

- (a) Full Time Education Staffs : War Establishment provides for a Director of Education and Vocational Training at L.H.Q. with Assistant Director, and D.A.D's and subordinate officers organised on a sectional basis; for full-time Education Officers on the H.Q. of Forces, field formations down to and including brigades, L. of C. Areas, and Training Depots; and in hospitals and in Convalescent Depots. A Captain A.W.A.S. is on the staff of D.E.V.T. at L.H.Q., with subordinate A.W.A.S. representatives at H.Q. of L. of C. Areas.

- (b) Unit Education Officers: G.R.O. A.197 of 1943 provides for part-time Education Officers or E.C.O's for all units lower than a brigade. These act as educational liaison officers between the units concerned and the full-time education staff of the particular Area or Formation.

7. L.H.Q. ARMY EDUCATION TRAINING SCHOOL:

Authority has been given for the establishment of an Army Education Training School. The school will be staffed with a Chief Instructor and subordinate teaching personnel, and will provide a course of 3 weeks duration covering all aspects of the work of the A.A. Education Service.

8. POST-WAR RECONSTRUCTION:

Regular liaison is maintained between the Directorate of Education and Vocational Training and the Government Departments concerned with post-war rehabilitation, including the Department of Repatriation and the Reconstruction Branch of the Department of Labour and National Service.

9. SERVICE ADVISORY BODIES:

The Army Education scheme as approved by War Cabinet includes provision for the establishment of civil advisory bodies. The chief of these is the Australian Services Education Council (A.S.E.C.) which consists of representatives of the Australian Universities and State Departments of Education, with other members selected for their special qualifications. Its function is to advise the Army on all matters of educational policy. The Council has the assistance of Advisory Committees in various States, and of Sub-Committees appointed for special purposes.

DIRECTORATE OF EDUCATION AND VOCATIONAL TRAINING

C.G.S.'s WEEKLY LETTER TO THE PRIME MINISTER

LANGUAGE CLASSES HQ

APPENDIX C

Entries for L.H.Q. language classes - which commence on 1 April 1943 - closed on Saturday 13 March 1943. The number of entries received totalled 106 and were made up as follows :-

31 Malay  
38 French  
37 German

EXCHANGE OF INFORMATION WITH CANADA AND NEW ZEALAND

Arrangements have now been made through the respective Military Attaches for regular exchange of information on Army Education between this H.Q. and the H.Q.'s of the Canadian and New Zealand Armies. A considerable amount of material - publications, reports etc., - has been despatched as a first step in this liaison arrangement.

UNIVERSITY STUDIES : ARRANGEMENTS FOR INSTRUCTION BY CORRESPONDENCE

The Minister for the Army has now approved of the proposal that correspondence tuition be provided for members of the Military Forces by the Universities of Queensland, Melbourne, South Australia and Western Australia along the lines of the arrangement now in operation with the University of Sydney.

The Army will pay all expenses incurred in the administration of the scheme, such as the preparation of notes, the keeping of records and the despatch of correspondence and lesson materials. The University will be re-imbursed every term or quarter upon claims submitted to the Army, setting out items on which expenditure has been incurred. These claims will be accompanied by a terminal report setting out the names, ranks, numbers and units of students enrolled; subject (s) of instruction and some indication of the regularity and quality of their work.

ISSUE OF "SALT" AND C.A.B. TO R.A.N.

The Naval Board has requested that a regular supply of "SALT" (2000 copies) and C.A.B. (200 copies) be made available for issue to R.A.N. personnel serving in small ships. This is the first order for supply of Army publications to R.A.N., although C.A.B. is on issue to R.A.A.F. It was found possible to meet the demand for issues of "SALT", but a difficulty arose in the case of C.A.B. through the limitation of printing to 25000 copies. Under our contract this is the maximum number which can be printed, and is only slightly higher than the present Army and R.A.A.F. demand. The Navy's request could only be met by reducing the quotas at present issued to the other Services. On the ground that Australian Services should have priority, a reduction of 200 in the number (1200) of C.A.B. supplied to United States Forces has been authorised, enabling the Naval Board's request to be met.

\*March.1943

Lieutenant-Colonel,  
Director of Education and Vocational Training.

DEVT/AB/SW.  
COPY/ERT

RECORDED LECTURE RECITALS BY S/SGT BRUDENELL, IN ALBURY  
SUB-AREA.

Director,  
A.A. Education Service.

APPENDIX D.

The tour of the Areas mentioned hereunder provided proof of the growing popularity of gramophone record recitals.  
Outstanding examples of enthusiasm.

1. Murchison East: The enthusiasm for recorded music, in this camp, was so encouraging that after my lecture a cinema entertainment took place, after which I received a request from Major Valentine, C.O. of the unit, and many of the personnel, for further recorded music. At about 2230 hrs. the men gathered outside the Officers' quarters and listened, under ideal conditions, to the full Tschalkovsky Sixth Symphony. At the conclusion of the programme, at 2340 hrs the C.O., on behalf of the audience expressed the wish that I return in the near future.
2. Bonegilla: 106 A.G.H. Dental Unit. Representation from this unit was made to me to give an extra recital at their location. They asked for the complete Beethoven 5th Symphony among many other recordings. Captain Donovan, having expressed the Unit's thanks for the opportunity of hearing a programme of good music.
3. Hume: Once again, after my performance, a group of young enthusiasts requested Beethoven's 5th Symphony after which spontaneous appreciation was shown with three cheers.
4. Wangaratta. Conditions here were ideal. Members of the unit grouped themselves in the arena prior to the cinema show. As time was pressing I intended playing only the first movement of Beethoven's fifth. But after listening to my remarks about this symphony there followed cries for the finale, which I at once responded to. Indeed, the enthusiasm in this unit, was very encouraging. Lieut. Libbis told me on the following morning that he was "agreeably surprised at the spontaneous reaction of the troops to worth while music."

<u>Location.</u>	<u>Date.</u>	<u>Attendance.</u>
Murchison	2nd. March	102
Tocumwal	3rd March	450
Bandiana	4th March	120
Bonegilla, 106 A.G.H.	5th March	42
Sergeants' Mess-Bonegilla	6th March	25
Dental Unit- Bonegilla	7th March	22
Hume	7th March	98
Bonegilla, Block 23 ) A.W.A.S. )	8th March	95
East Albury, A.W.A.S.	9th March	32
Myrtleford, No.5 P.O.W.	10th March	65
Wangaratta	11th March	460
		<u>1,511</u>

Remarks

1. Dysart (horse transport) and Myrtleford are not suitable locations for music of a high quality. The men here are mostly P.O.W. and did not respond as one would have desired having asked for music such as jazz, and popular recordings.



2. Attendance would have been greater in the various units had I arrived at the camps when most of the personnel were off duty.

The following is a list of recordings used in the programmes :-

Hungarian March (Berlioz)  
Ave Maria (Schubert)  
March Militaire (Schubert)  
Valse Triste (Sibelius)  
Finlandia (Sibelius)  
Rhapsody No 2 (Liszt)  
Symphony No. 6 (Tchaikovsky)  
Nut Crackers Suite "  
Sleeping Beauty Waltz "  
Symphony No. 5 (Beethoven)  
Meditation Thais (Massenet)  
Blue Danube (Strauss)  
Largo (Handel)  
Clair d'lune (De Bussy)  
Pop Goes the Weasel  
I'll Walk Beside You  
Love Lost for Ever More  
Londonderry Air (Traditional)



S/Sgt. (Music).

COPY/M.S.

ARMY EDUCATION SERVICE - DR. EMMERY BARCS.

Secretary,  
Department of the Army.

APPENDIX E.

---  
Reference your minute of 9 March 1943.

1. In view of the educational background and experience of Dr. Emmery Barcs it is considered highly desirable that he be employed in the Army Education Service.
2. It is suggested that Dr. Barc's services would be of highest value if he could be employed as a representative of the Army Education Service in an Employment Company.
3. No establishment exists for Army Education Service personnel in Employment Companies.
4. It is desired to submit for Ministerial approval a request that an expansion of Army Education Service establishments be granted to provide for one Education Sergeant on each Employment Company.
5. It is considered that a considerable amount of valuable work could be performed among Employment Companies by instruction in English and by talks on Australian political, social and economic conditions, thus accelerating the assimilation of personnel as members of the Australian community. In addition, it is considered that an extension of full Army Education Service facilities to members of Employment Companies would improve the morale of members of those companies by indicating to them that they are regarded as an integral part of the Australian Army and are eligible for facilities provided for other units.
6. If such approval is granted it is intended to appoint such personnel as Dr. Barcs and Pte. E. Ehrman-Ewart (file 89.703.707) and others having outstanding qualifications to the position of Education Sergeant in Employment Companies.

18.3.43.

Major-General,  
ADJUTANT-GENERAL.

SW.

STAFF CONFERENCE

DIRECTORATE A.A. EDUCATION SERVICE.

Minutes of a staff conference of Directorate A.A. Education Service held at Melbourne Grammar School on Monday 1 Mar. 43.

Present: - The following were present at the conference:-

Major J.L.J. Wilson  
Major W.C. Groves  
Major T.H. Coates  
Captain M.B. MacCallum  
Lieut. W.A. Talty  
Lieut. H. Gilchrist  
Lieut. H. Harte  
Lieut. L. Philpott  
Lieut. H. Dow.

In Attendance: W.O.11 R.C. Leahy was in attendance.

Chair:- Major J.L.J. Wilson was in the chair.

The proceedings began at 1935 hrs.

1. MINUTES. The minutes of the conference of 8 Feb. 43, having been previously circulated, were taken as read and were adopted and signed.

2. PROPOSED SUNDAY ACTIVITY. Major Groves reported the sub-committee had met again and had decided that because of certain difficulties the proposal should be dropped for the time being.

Some general discussion followed this report and the conference passed the following resolution.

"That Major Groves' report be received and that the matter be put on the agenda paper again in six weeks time".

3. DISCUSSION ON C.A.B. Lieutenant Gilchrist said that since the last meeting of the conference, Dr. Duncan had visited Melbourne and following discussions with Major Wilson and Dr. Duncan the points made at the last conference had mainly been settled. In these circumstances he asked for leave to withdraw his notice of motion. The Chairman agreed to this course.

Lieutenant Harte tabled and subsequently read extracts from a document setting out the proposed alterations to C.A.B. which had been discussed with Dr. Duncan. A discussion on this report followed. Captain MacCallum quoted several opening sentences from various issues of C.A.B. and stated that the openings quoted lacked punch. To be successful, C.A.B. must attract officers. It did not appear to be in touch with the troops and the necessary steps must be taken to get proper contact.

Lieutenant Dow spoke on this subject at length. His main points were:-

- (1) We must make C.A.B. real to the man reading it and we must relate it to things that are read to the men in the field.
- (2) The changes outlined were superficial.
- (3) C.A.B. should be published when the men were thinking of the subject in issue. The article

on the Atlantic Charter had appeared about twelve months after the actual event.

- (4) The aspects of overseas affairs dealt with did not have sufficient relevance in relation to Australian affairs.

- (5) C.A.B. was too academic and highbrow.

Lieutenant Harte said that the suggested changes should be given a trial and some results should be known by 1st. April.

Major Wilson stated that it was difficult to hang C.A.B. on current events when articles had to be written at least five weeks before publication. He went on to say that if the standard of C.A.B. was lowered its value would be lost. The purpose of C.A.B. did not appear to be sufficiently understood by some, though the Military Board Instruction on this point was ~~not~~ explicit. If the style of C.A.B. was so changed as to lower its present standards the publication would fail.

Regarding reconstruction, Major Wilson stated that it was most difficult to talk to men on this important subject unless they had a wide international background which we were endeavouring to give by the present discussions on C.A.B.

After further general discussion the conference passed the following resolution:-

"That Lieutenant Harte's report be received and that Dr. Duncan should be advised of further developments at this meeting.

Steps should also be taken to advise D.A.D.'s that they should not conduct discussions on C.A.B. themselves but that they should take more effective steps to stimulate these discussions".

4. STRIP FILMS. Lieutenant Harte reviewed the present development of Strip Films and said he thought consideration should be given to this activity under three headings:-

- (1) The planning and actual technique of the film.
- (2) The lecture notes.
- (3) Research.

Before enlarging on the point Lieutenant Harte concluded that he was not familiar with the history of this activity and his criticisms and suggestions were based on three films he had seen particularly on the latest, featuring the Mediterranean.

The main points made by Lieutenant Harte were:-

1. The Planning and Actual Technique of the Films.

- (a) The "Mediterranean" film was a failure mainly because it had no central theme. The vague attempts to hang it on a theme made it disjointed, uninteresting and difficult to remember.
- (b) One of the maps was criticised because of small smudgy pictures.
- (c) The strategic island of Sicily was not mentioned because no photographic material was immediately available.
- (d) Terms like "Carthaginians", "Chaldees", "Ur",

"Germania" etc. were used and it was assumed that they were understood by the audience.

- (e) The film lacked a sense of the dramatic and was not allied in any way to the interests of the soldier.
- (f) Some proof of the inadequacy of the film was indicated by the fact that only very limited discussion resulted when questions were invited.
- (g) The Technique of three film strips seen (e.g. India, Mediterranean and Palestine) depended almost entirely on the skill of the lecturer. It was felt that the film strip should set out to tell an interesting story around a central theme so that it depended less on the skill of the lecturer.
- (h) Scenarios should be planned first. The present films gave the impression that a series of pictures were obtained and a talk strung together to fit the picture.

In writing a scenario we should plan for the finest series of pictures, irrespective of immediate availability. If, after a search some were not available "ready made" we should engage a commercial photographer and take what pictures we can "stage manage". If it is impossible to get a reasonably good selection of photographs the film on that topic should be abandoned or deferred.

- (i) Whilst the number of photographs we can direct local photographers to shoot for us is limited, we can do a lot in re-creating scenes we want. The props of J.C. Williamsons and the use of movie studio facilities would be available to us. There is a field also in files of stills from movie films.
- (j) Consideration should be given to creating our own department for taking photographs, and providing our own films. Commercial photographers advise against this because of the difficulty of getting men trained and experienced in the exacting work of making strip films.
- (k) If, as it seems at present, that the Army Cinematograph is a bottle-neck for making strip films we should use commercial studios who can give us good service and who consistently produce work of a high technical quality. One such studio is Melton Ritter and there is a possibility in the future of using the services of the department at Melbourne Technical College (Radio School).
- (l) It is suggested that we set out to cram as much interest into our films as possible. In all photography - movies or stills - practice proves that the best final result is obtained when a big overlap of film is shot. Skill in "cutting" is then needed. This must not be regarded as waste but as part of a technique necessary to get a good final result.

We should adopt this technique. After a preliminary "cutting" we should show a copy of the film to a test audience (perhaps more than one audience) and so by trial and error get a final film that will have known and measurable results.

- (2) The Lecture Notes. The lecture notes were criticised as being very dull and uninteresting.

It was suggested that we get lecture notes printed with actual pictures from the film strip appearing alongside relevant notes in the lecture.

The lecture notes could also contain questions interpolated through the text as a help to the lecturer in providing discussion.

- (3) Research. This was the real bottle-neck of film strip production. It is felt that it is not in the best interest of the activity to expect one man (Sgt. Powell) to do all the research necessary and make the film as well.

If establishment would allow for it we should set up our own research department. The facilities of this department would, of course, be available to all the sections of the Service. It would collect data, file it, have a feature service of photographs, and record the photographs at present available in the Army, Air Force, Navy, D. of I. Newspapers and Film Companies. With this department we could greatly increase the output of strip films.

Following Lieutenant Harte's submissions, Major Coates stated:-

- (a) That the strip film under discussion was prepared with a plan which was later modified owing to shortage of material. It was intended to introduce the Mediterranean to the soldier and to show its value:
- (i) as a strategic sealane in war,  
and
  - (ii) as a trade route in peace time
- (b) The technical production of the strip film was good and the maps were clear and well drawn.

Some general discussion ensued and the following resolution was passed:-

"That further discussion be postponed to the next meeting and that in the meantime Major Coates should prepare and circulate a statement dealing with matters raised by Lieutenant Harte and reporting generally on the position regarding strip films".

##### 5. GENERAL.

- (a) Newsreels. Major Wilson reported that the newsreels on various activities were in the course of completion and it was hoped that some of the sequences could be screened next week.
- (b) L.H.Q. School. Major Wilson reported that the establishment of a school for Education Officers had been approved in principle and that the Army Hirings branch were now looking for suitable accommodation.
- (c) Pamphlets on A.A. Education Service. Lieutenant Gilchrist reported that he had been unable to complete this task because of lack of time and pressure of other work. He thought that the job could be completed if three full days were allotted solely to it.

As no further business was brought forward,  
the meeting closed at 2155 hours.

Signed as a correct record.

OFFICIAL RECORD

VISIT OF LIEUT. I. GOODMAN TO W.A. L. OF C. AREA.

Director,  
A.A. Education Service.

-----  
Details of lectures recitals given in W.A. L. of C.  
Area are as follows :-

<u>Date</u> February	<u>Place</u>	<u>Attendance</u>
1	Chidlows Well	500
2	Midland Junction Town Hall (Report in "The Broadcaster" attached)	750
3	Jin Jin	550
4	Strawberry	600
5	Mullewa	750
6	Geraldton	800
7	Morowa	700
10	118 A.G.H. (Afternoon)	400
10	Northam (Evening)	800
14	Melville	160
16	Cottesloe	300
Total Attendances		<u><u>-6,310</u></u>

2. Observations.
- (a) Midland Junction Town Hall - Feb. 2nd. This performance was attended by Brigadier Hoad, the Area Commander, who expressed great appreciation of the lecture recital in a short speech.
- (b) Jin Jin. - Feb. 3rd. Attended by Brigadier Langley who made similar observations to those stated above.
- (c) First Aust. Armd. Div. - Morawa. Attended by G.O.C., Major General Robertson, who in a subsequent speech of appreciation stated that the performance created more interest for him than was experienced when attending the Palestine Symphony Orchestral concerts. The attitude of the G.O.C. was a complete reversal from that indicated earlier during that day, when seated on his immediate left at afternoon tea no conversation whatever transpired.
- (d) H.Q., W.A. L. of C; Area. This H.Q. is particularly fortunate in having as their W.O. (Music) Vaughan Hanley, a particularly brilliant violinist. His lecturing ability is extremely well adapted to the particular needs and his organising ability unquestionable. It is unfortunate however that the great increase in audience requirements of this Area cannot be fully met, due to a scarcity of first class artists. By careful manipulation and well organised itinerary W.O. Hanley is successfully coping with the situation.
- (e) Major Alexander accompanied me throughout this tour and it is gratefully acknowledged that he spared no trouble regarding my personal comfort in view of the strenuous tour.



- (f) Returning to Perth from Geraldton it was found that an urgent telegram from the Director of A.A. Education Service inquiring about the suitability of Arthur Brewster Jones for the position of W.O. (Music) in H.Q., S.A. L. of C. Area had been replied to by Captain Stanbury.

It is understood that Captain Stanbury strongly recommended Arthur Brewster Jones, but that he had no opportunity for consultation with Major Alexander, W.O. Hanley or myself as we were all absent on duty at the time. It was subsequently indicated to me by Major Alexander that he considered him unsuitable for such an appointment.

Major Alexander's opinion was to the effect that Brewster Jones does not measure up to A.A.E.S. requirements in other respects besides music, i.e. drive or inspirational qualities. It is also felt that he is somewhat temperamental. When visiting Adelaide on my return journey it was found that Captain Ziegler was none too happy about this appointment for similar reasons as stated above.

- (g) Transport etc. The transport arrangements were exceedingly well organised. A three-ton truck was used to transport the grand piano throughout the tour and Major Alexander and myself had the use of the H.Q. staff car. A piano tuner was attached to me throughout the tour and travelled with the instrument keeping it in perfect condition. I have made a note of this man's particulars and would suggest that he would be a valuable attachment in future tours covering other Areas. Publicity was very well handled and display cards were distributed (Specimen attached).
- (h) Results achieved.
- (i) A considerable amount of difficulty was previously experienced at Northam (which I visited on February 10), where the Education Officer lacked confidence in presenting musical programmes. He felt that the camp generally would not welcome musical programmes of the type planned by A.A.E.S. The attendance, however, was 800 and a great demand has set in for further programmes.
- (ii) Discussion took place between Major Alexander, representatives of the Schools' Patriotic Fund and myself. During this discussion I was able to convince them of the necessity for providing a suitable piano. I also suggested that a mobile trailer in the form of a stage would be a valuable adjunct in this Area. Just before leaving Perth I was informed unofficially that in all likelihood these purchases would be made by the Schools' Patriotic Fund.
- (iii) Major Alexander and W.O. Hanley both expressed the opinion that my visit had proved valuable in many respects, (a) because of the opportunity of seeing my work, and (b) it was felt that large concert parties would not be necessary in future, as apparently the men were willing to listen to solo performances. This meant that the limited number of performers available could be distributed over a wider area.
- (j) I was requested to investigate the possibility of making a series of recordings, much in the same style as that employed in my lecture recitals. This request emanated from both W.A. and S.A. L. of C. Areas.

Lieut.,  
Education Officer (Music).

VISIT OF LIEUT. I. GOODMAN TO S.A. L. OF C. AREA.

Director,  
A.A. Education Service.

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Details of lecture recitals given in S.A. L. of C. Area are as follows:-

<u>Date.</u>	<u>Place.</u>	<u>Attendance.</u>
January.		
11	Keswick Barracks	250
12	Fort Largs	220
13	Keswick Barracks (clash with compulsory parade "Next of Kin")	50
14	Warradale	270
18	Loveday	200
20	Springbank	175
21	Woodside	75
22	Strathabyn	400
24	Keswick Barracks	275
25	Cheltenham	250
26	Wayville H.Q. (this recital given as a result of requests from units already visited)	800
February		
21	Keswick Barracks	250
		<u>Total Attendances 3,215</u>

2. Observations.

- (a) facilities for music at Keswick Barracks would suggest that this H.Q. has advantages which are not to be found in other Areas. The partitioning of the Drill Hall has resulted in a splendid concert hall with excellent acoustic properties and comfortable seating accommodation. The Schools' Patriotic Fund have purchased a Kirkman Baby Grand Pianoforte and have given it to the A.A.E.S. for the duration under similar conditions to those in Victoria L. of C. Area.
- (b) Appointment of W.O. (Music). Captain Ziegler informed me that Dr. Keith Barry had strongly recommended a Mr. Dawe for the position of W.O. (Music). I interviewed Mr. Dawe and also had an opportunity of seeing him work with an audience of troops. Whilst he evinced great enthusiasm for the cause of good music in conversation, it was found that his manner with this audience was typical of the methods adopted by "B" class broadcasts at community singing functions. His main activities consisting of cross talk between the audience and himself on "Bluey & Curly" lines, a "Yes, No" jackpot and a distribution of Chocolate Frogs. In subsequent conversation I asked Mr. Dawe whether he had any idea of what the duties of a W.O. (Music) would consist of but frankly admitted that he knew nothing whatever about it, but was very keen on the position. Theoretical knowledge of music was

lacking, but, it was understood that he was a fairly successful singer and had organised some good choral work in South Australia. In making my report to Captain Ziegler I avoided inclusion of the above observations as a matter of diplomacy in view of the fact that Captain Ziegler was very keen on the appointment, and stated as my main objection the fact that Mr. Dawe was a non-executant of an instrument.

- (c) Australian Broadcasting Commission Activities. It has been the policy of the Australian Broadcasting Commission to give regular Friday evening concerts for the troops at Keswick Barracks, a portion of which programme is broadcast. From the troops' point of view these concerts have been a complete failure as indicated by the following attendances:-

Friday January 22nd.	Attendance --- 6
Friday January 29th.	Attendance --- 4

The programmes presented have consisted of a good standard of music including a generous amount of chamber music, but the method of presentation has been singularly lacking in imagination. This opinion was expressed to me from many quarters and I had an opportunity of hearing one of these performances at a date prior to the two mentioned above. My conclusions are that performances designed primarily for broadcasting are most unsuitable for an audience in actual attendance, and that the Australian Broadcasting Commission must take steps to provide interesting information about the music and composers rather than be content with a bare announcement of the title and a statement of the various movements untranslated in order to create greater interest.

- (d) Transport and Other Facilities. It is desired to state that every facility for transport was made available wherever possible, and that Captain Ziegler co-operated to the fullest in this regard.

Lieut.,  
Education Officer (Music).

NOT TO BE PUBLISHED

A.M.R. & O. 1598 B

ALLIED LAND FORCES IN S.W. PACIFIC AREA

ADMINISTRATIVE INSTRUCTIONS

BY

LIEUTENANT-COLONEL R.B. MADGWICK

DIRECTOR OF EDUCATION AND VOCATIONAL TRAINING L.H.Q.

Serial Number 3 Paras 12 -17

11 March 1943

12. War Diary : F.S.R. requires that two copies of all unit orders and reports should be attached to War Diaries. Officers issuing any reports will arrange to make the required copies available for this purpose.
13. Amendment : For purposes of L.H.Q. administration, the Directorate will be known as the Directorate of Education and Vocational Training. The reference to this matter contained in the second half of Para. 1 of Administrative Orders 18 Feb 43 is cancelled.
14. Administration and Control A.W.A.S. : In accordance with R.O. A 169 of 26 Feb 43, VF 346842 Sgt. P. Grigg will perform the duties of A.W.A.S. Administrative N.C.O. until further notice.
15. Staff Conference : The fortnightly conference of officers of the Directorate will be held at Perry House, Melbourne Grammar School at 1930 hrs., Monday, 15 March, 1943.
16. Camp Commandant's Routine Orders : All ranks are required to acquaint themselves with Routine Orders issued from time to time by the Camp Commandant, L.H.Q.
17. Duty Officers

Perry House

1800 hrs to 2200 hrs daily

17 March  
31 March


Lieut. L. Philpott  
Lieut. W.J. Allen

Directorate Education & Vocational Training -0900 hrs - 1800 hrs daily

12 March  
13 March  
14 March (Sunday)  
15 March  
16 March  
17 March  
18 March

Major W.C. Groves  
Lieut. H. Harte  
Capt. R.M. Kydd (Amenities)  
Major W.C. Groves  
Lieut. W.A. Talty  
Major T.H. Coates  
Lieut. L. Philpott

Copies to:  
Notice Board  
Office File  
Publications  
War Diary (2) ✓

  
Lieutenant-Colonel,  
Director of Education and Vocational Training.

Directorate.  
A.A. Education Service  
(Unit.)

## Casualty Return—Other Ranks

Date of last A.F. W.3011 rendered  
27 Feb. 1945 Number of sheets

attached to this return

Detail of casualties to other ranks which have occurred since last return. The details should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
		ATTACHED FOR DUTY				
TX 12626	W/O II	Bollen A.G.	A.A. Education Service	Marched in	1/3/43	attached for duty from Tas. Force
T 26365	Sgt.	Robertson M.D.	"	Marched in	1/3/43	attached for duty from Tas. Force
		DETACHED FROM DUTY				
I 447463	Pte.	Stivens D.G.	"	Marched out	5/3/43	to rejoin unit N.S.W. L. of C. H.Q.
		DUTY OUT				
I 17191	S/Sgt.	Brudenell B.A.	"	Marched out	1/3/43	for duty Vic. L. of C. Area.
		STRENGTH DECREASE				
I 6464	L/Sgt	Hunkin C.E.	Pubens, Section	Marched out	28/2/43	to Mil. Sec. Directorate
		SICK LEAVE				
IX 114559	Sgt.	Gordon M.	"	Marched out	3/3/43	Sick leave
IX 114559	Sgt.	Gordon M.	"	Marched in	4/3/43	From 1 days sick leave
IF 388390	Cpl.	Wellesley Smith A.	A.A. Educ. Service	Marched in	6/3/43	From convalescent leave
VF 395603	Pte.	Potter L.K.	" "	Marched out	4/3/43	3 days sick leave
		RECREATION LEAVE				
VX 110702	S/Sgt.	Feldmann J.	Pubens Section	Marched out	1/3/43	On 6 days rec. leave

Date 6 March 1943

W.E. M. for L.C. (Signature of Commander.)

J.E.V.T.

Directorate A.A. Education Service  
(Unit.)

L.H.Q.  
(Bde., Divn., Area, etc., with which Unit is serving.)

Army Form W.3011 (Books of 100).

Date of last A.F. W.3011 rendered:

27 Feb 1943 Number of sheets

attached to this return.....

### Casualty Return—Other Ranks

Detail of casualties to other ranks which have occurred since last return. The details should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

[illegible]

Date 6 March 1983

Lieutenant-Colonel  
(Signature of Commander.)

Directorate A.A. Education Service  
(Unit.)

L.H.Q.  
(Bde., Divn., Area, etc., with which Unit is serving.)

Directorate

A.A. Education Service

## Casualty Return---Officers

Detail of casualties to officers which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotions (acting, temporary, local or substantive), transfers, postings, attachments, etc., courts-martial, leave of absence, particulars of marriage and birth or death of children, alteration in next-of-kin with postal address, transfers to "X" List and any other items connected with an officer's service.

Rank.	Personal Number.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease any available information for communication to relatives should be stated.)
Capt.	SX 22248	<del>ATTACHED FOR DUTY</del> Ziegler G.L.	A.A. Education Service	Marched in	27/2/43	attached for duty from G.A. L. of C. H.Q. Educ. Section
Capt.	SX 22248	<del>DETACHED FROM DUTY</del> Ziegler G.L.	"	Marched out	5/3/43	detached from duty Directorate A.A. Education Service L.E.G. to rejoin unit.
Lieut.	HX 112560	<del>DUTY OUT</del> Falty W.A.	"	Marched out	4/3/43	for duty H.S.W. L. of C. Area
Major	VX 117262	<del>RECREATION LEAVE</del> Groves W.O.	"	Marched out	5/3/43	one days rec. leave

Signature of Commanding Officer.

Date 6 March 43.

Directorate A.A. Education Service (Unit.)

(Bde. Divn. Area with which Unit is serving.)

Directorate of Education and  
Vocational Training (Unit.)

# Casualty Return—Other Ranks

Date of last A.F. W.3011 rendered  
19 Mar. 1943 Number of sheets  
attached to this return

Detail of casualties to other ranks which have occurred since last return. The details should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
		<u>SICK LEAVE.</u>				
VF388745	L/Sgt	McKenzie, G.C.		Marched out	19.3.43	on 10 days sick leave
V101823	L/Cpl	Lindesay, J.C.		Marched out	24.3.43	on 2 days sick leave
V101823	L/Cpl	Lindesay, J.C.		Marched in	26.3.43	from 2 days sick leave
VF388577	Pte	Torrance, B.T.		Marched out	22.3.43	on 2 days sick leave
VF388577	Pte	Torrance, B.T.				
		<u>ADMITTED TO HOSPITAL</u>				
VF388369	Pte	Castledine, H.D.		Admitted	20.3.43	Queen Victoria Hospital
		<u>RECREATION LEAVE</u>				
0754	Pte	Hawkins, G.		Marched out	22.3.43	on 6 days recreation leave
VF346800	Pte	Cameron, L.T.		Marched out	22.3.43	on 6 days recreation leave
VF388577	Pte	Torrance, B.T.		Marched in	22.3.43	from 6 days recreation leave
		<u>MARRIAGE</u>				
VF395806	Cpl.	Hayes, L.		Married	4.3.43	now Cpl. L. Evans
		<u>CHANGE OF NEXT OF KIN</u>				
VF395806	Cpl.	Hayes, L.				H.O.K. now husband 1787 Charles George Evans, A.I.F.

Date 27 March 1943

W. Thomas. Jy for  
Lieutenant-Colonel (Signature of Commander.)

Directorate of Education and  
Vocational Training (Unit.)

L.H.Q.

(Bde., Divn., Area, etc., with which Unit is serving.)



Date of last A.F. W.3010 rendered  
**March 43**  
 19 Number of sheets

Directorate Education and  
 Vocational Training (Unit.)

# Casualty Return---Officers

attached to this return

Detail of casualties to officers which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotions (acting, temporary, local or substantive), transfers, postings, attachments, etc., courts-martial, leave of absence, particulars of marriage and birth or death of children, alteration in next-of-kin with postal address, transfers to "X" List and any other items connected with an officer's service.

Rank.	Personal Number.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
Lieut	S.X.15384	DUTY OUT Brewster Jones R.		Marched out	21.3.43	for Duty H.S.W. L. of C. Area.
Capt.	V.X.104092	SICK LEAVE Lee. W.L.		Marched out	22.3.43	from sick leave.
Capt.	V.X.104092	RECREATION LEAVE Lee. H.L.		Marched out	22.3.43	on 6 days recreation leave.

*W. Graves*  
 Lieutenant Colonel  
 Signature of Commanding Officer.

Date **27** March, 1943.

Directorate Education and Vocational  
 Training. (Unit.)  
 L.H.Q.

(Bdc. Divn. Area with which Unit is serving.)

ALLIED LAND FORCES IN S.W. PACIFIC AREA

36456

L.H.Q.  
4 March, 1943ARMY REHABILITATION INSTRUCTION NO. 1

Adv L.H.Q.	(10)	H.Q. Tas Force	(4)
H.Q. First Aust Army	(10)	H.Q. Q'd L. of C. Area	(6)
H.Q. Second Aust Army	(4)	H.Q. N.S.W. " "	(8)
H.Q. 3 Aust Corps	(6)	H.Q. Vic. " "	(6)
H.Q. N.T. Force	(6)	H.Q. S.A. " "	(4)
H.Q. New Guinea Force	(3)	H.Q. W.A. " "	(4)
2 Ech. (for Records Offices)	(16)	H.Q. R.H.C. & S.S. (Aust)	(3)

Copies to :-

Sec. Defence (4), Sec. Army (2), Pte. Sec; C-in-C; C.G.S. (4),  
L.G.A. (2), A.G. (16), C.F.O. (4), Sec. Air Board (2), C.I. Army (1),  
D.G.P.R., Aust Army Staff London (2), Aust Military Mission  
Washington (2), U.K. A.L.S. (Aust) Melbourne (2), Chief Auditor  
Defence & Supply (2), Dep. of Repatriation (12), Dept. of Labour  
& National Service (6), Dept. of Post War Reconstruction (6).

The Commander-in-Chief has issued a message to the soldier about to be discharged from the Army. This message, which expresses the C-in-C's desire to see the ex soldier's early re-establishment in civil life as a useful citizen, will shortly be published in an Army Book containing advice to the soldier awaiting discharge. To give practical expression to the C-in-C's personal interest in rehabilitation the co-operation of all concerned is essential.

ARMY REHABILITATION SECTIONS

2. In G.R.O. A.196 authority is given for the establishment of an Army Rehabilitation Section in each L of C Area as an integral part of the General Details Depot. These sections are operating in N.S.W., Vic., S.A., and W.A. L of C Areas. They will shortly be established in Queensland and Tasmania also.

3. OBJECTS. The objects of the Rehabilitation Section are to ensure means whereby :-

- (a) return to civil life of personnel discharged or released to Area, may be facilitated so far as obligations under regulations concerning man power, rationing, electoral matters, repatriation and national security are concerned;
- (b) the pre-enlistment history, service training and medical history are fully and properly considered in relation to the absorption of the particular individual into suitable civil employment;
- (c) furtherance of public relations is maintained by ensuring that each man discharged returns to his home feeling that the Army is actively and sympathetically interested in him on leaving its Service, and interested in him as a particular individual for whose future welfare it is concerned on discharge as well as at enlistment; and
- (d) that loss of man power is reduced to a minimum.

APPENDIX B

4. REHABILITATION OFFICERS. Duties of Rehabilitation Officers may be summarised as follows :-

- (a) Interview personally, or through his agents as early as possible, all personnel considered by specified authority as likely to be discharged from the Army, or whose discharge has been authorised.
- (b) Collate and record all relevant information and data concerning the individual's educational, industrial, Army and physical history.
- (c) Receive from Records Office and distribute to authorities concerned, Rehabilitation Form A.261 with any added data that he will collect from available channels.
- (d) Ascertain the individual's suitability and eligibility, if known, for pre-discharge and post-discharge vocational training in conjunction with Army Education Service.
- (e) Co-ordinate all activity concerned with the individual's re-establishment in civil life with due regard for national and economic considerations, and
- (f) Assist in re-establishing the civil obligations and privileges of the individual in regard to civil registration, electoral rights and rationing. In short, to advise and assist as far as possible in all matters pertaining to his return to civil life.

5. PRINTED MATTER. The following are being printed and will shortly be distributed :-

- (a) Army Book 84. "Advice to Army Personnel Awaiting Discharge" for distribution through GDD's, one to each soldier whose discharge has been authorised.
- (b) Rehabilitation Forms  
A261 contains Part I - PERSONAL DETAILS; and  
Part II - MILITARY SERVICE

and will be issued to Records Offices for use as directed.

A262 contains Part III - CIVIL EMPLOYMENT  
Part IV - GENERAL INFORMATION  
Part V - PHYSICAL FITNESS

This form will be issued to L of C Areas for appropriate distribution.

Parts (III and IV) will be completed by interrogation of the individual as early as contact with him is practicable.

Part (V) will be completed only where the individual is in Hospital or Convalescent Depot or in cases where he is suffering from some physical disability.

To avoid unnecessary interrogation of the individual, to save time, conserve paper and ensure accuracy of information, Rehabilitation Forms, which will be distributed by Rehabilitation Officers, will be used as far as it is practicable by all branches of the service which are concerned with rehabilitation. Any additional information required will be subjoined thereto.

6. CO-ORDINATION. In order that the system of co-ordination within the Army may be clearly understood by all concerned, the division of responsibility of the Government Departments and Army branches involved in rehabilitation is set out herein :-

1. In the case of medically or physically unfit.

- (a) Medical Services, in addition to medical and surgical care and attention, supervise therapeutical treatment and Red Cross activity, finally conducting a Medical Board, on which the Department of Repatriation is represented, to determine the soldier's medical classification.
- (b) Army Education Service maintains close liaison with Medical Services. It either posts a representative at the Hospital or Convalescent Depot or ensures contact, in order to maintain or rebuild morale, give vocational advice and guidance and arrange any vocational training or instruction that may be recommended.
- (c) Army Psychology Section originates A.A.F. A.240, which is primarily a Psychology test card, to be completed ultimately for every soldier. At present only those who have joined since Oct. 1942 have been tested. If the Psychology test has not been applied and the Army Education Officer considers it desirable for any particular individual, in order to assist in vocational guidance, he will arrange for the test to be carried out either by the Army Psychology Section or through any source that may be available.

- (d) Department of Repatriation may grant eligible personnel, after discharge from the Army, any necessary medical or surgical treatment, vocational training, pensions, sustenance and sundry other benefits under the Repatriation Act. The Department also co-operates with the Man Power Authorities in finding suitable employment.

The existing authority for the granting of post-discharge vocational training is limited by War Cabinet decision to the training of those men who, through war disablement, are unable to return to their prior-to-enlistment occupation.

The power to grant this training rests with the Repatriation Commission, which is guided by recommendations of the State Technical Educational Advisory Committee for Repatriation Training.

- (e) State Technical Educational Advisory Committee. In each State there is a State Technical Educational Advisory Committee for Repatriation Training, which consists of the Superintendent of Technical Education, the principal of a Technical College, the Deputy Commissioner for Repatriation, an expert Vocational guidance officer, the Senior Medical Officer for Repatriation, a Man Power officer and such other experts as it may be necessary to Co-opt.

The personnel of the Committee is such that the training of men in excess of the absorption capacity of the particular industries will be avoided, and men will be trained only in those avenues in keeping with their physical and mental aptitudes.

Where men are considered eligible for post discharge training they will be referred by the Army Education Service, as early as possible (before discharge) to the State Technical Educational Advisory Committee, or such other body as may be appointed in the future to perform this function.

- (f) Department of Labour & National Service (Man Power) is responsible for placing ex-service personnel in employment and, with its knowledge of industrial requirements, is able to advise the army of avenues of employment open to soldiers coming back into civil life, having due regard to the qualifications and physical condition of each individual.
2. In the case of UNFIT personnel, whose disability is not war-caused.
3. In the case of FIT personnel.
- (a) The same procedure as in Para. 1 would apply as far as the Army is concerned.
- (b) The Department of Repatriation under the existing Act, does not extend vocational training to this category. It is possible that provision may be made by the Government at some future date for vocational training or for the continuance of any vocational training that may be commenced in the Army.
- (c) The Department of Labour & National Service under existing legislation, is responsible for placing in employment ex-service personnel regardless of the reason for discharge and in the case of personnel coming under the jurisdiction of the Repatriation Commission, the Department will be largely guided by the recommendation of the Commission, which may grant sustenance while the ex-soldier is awaiting placement in employment.
4. In the case of personnel dishonourably discharged. The Army, through its Rehabilitation Officers will give such detail of the soldier's military service and other personal particulars, to the Department of Labour & National Service, as are considered to be of assistance in finding employment for the personnel concerned.
5. Personnel released to Industry. In some cases soldiers in this category will be entitled to, and subjects for, vocational guidance and training under the Army Education Service, and/or the Repatriation Commission. They will, however, be advised by Rehabilitation Officers in this regard.
6. Co-operation. It is only by co-operation between the Government Departments, branches of the Army that are involved, and individuals administering Army policy, that these activities can be co-ordinated.
7. Co-ordination Chart. Co-ordination is effected through the Army Rehabilitation Officers. The accompanying chart (Appendix A) sets out in diagrammatic form, the channels through which activities are co-ordinated, it indicates how continuity of appropriate vocational training is ensured and how contact with the case is maintained by Man Power Officials, thus facilitating employment.
8. Persons eligible. All members of the Australian Military Forces - Officers, other ranks and members of Women's Services, including A.A.N.S., A.W.A.S., and A.A.M.W.S., who are considered likely to be discharged from the Army, whose discharge has been authorized, or whose release to area has been authorized, are eligible for assistance from Army Rehabilitation Sections.

(Sgd.) A.N.Kemsley,  
Col.  
for MAJOR-GENERAL.  
ADJUTANT-GENERAL.

**NOTE:** In the case of discharges other than on medical grounds the distribution of Rehabilitation Forms may include Dept. of Repatriation -if the soldier is applying for repatriation benefits - Dept. of Labour & National Service (Man Power), or such other authorities as may be concerned from time to time. The number of copies required will be determined by the Rehabilitation Officer.

DIRECTORATE OF EDUCATION AND VOCATIONAL TRAINING.C.G.S. WEEKLY LETTER TO THE PRIME MINISTER.1. School for Illiterate and Educationally Backward Personnel :

A report has been received on a course of instruction for illiterate and educationally backward personnel arranged by Army Education staff, Second Aust. Army, ~~for illiterate personnel in that formation.~~ The school was of one month's duration.

The personnel attending the classes numbered 57; the classes were held at Singleton High School, New South Wales, with the co-operation and assistance of teaching staff of the Department of Education of New South Wales, the trainees being graded on the basis of intelligence tests and literacy level. A detailed report on the course and its results has been submitted by the Headmaster of Singleton High School who arranged the actual instruction. This report will be of considerable value to the Army Education Service in formulating future plans for teaching illiterate and educationally-backward personnel.

The practical results of the course are summarised below :

- A. 16 men who originally found difficulty in reading and writing, passed a special examination set for all personnel by the teaching staff. This was at QC standard and indicated that these men would be suitable for training in the future by Correspondence Courses from the Technical Colleges.
- B. Each of the above 16 men applied for and will be granted correspondence courses in elementary English and Arithmetic.
- C. Quite a fair proportion of the men who were graded in the lower class graduated to the upper class.
- D. Although difficulty is being experienced with the actual illiterates attending school they at least have lost their sensitivity and shyness and are really more confident of their future progress than their teachers. Their general bearing has definitely improved.
- E. Reports from Officers and NCO's indicate that some of the sixteen men who "graduated" from the school have improved appreciably from the military point of view and are making better soldiers.

2. Education for Personnel of Employment Companies.

It is considered that a useful field of work for the A.A. Education Service is presented by Aust. Army Employment Coys. The personnel of these units are alien nationals, and their organisation into Army units represents valuable opportunity of providing them with training designed to assist towards their assimilation into the Australian community. The educational programme to be provided would include instruction in English, talks on Australian political, social and economic conditions, and the like.

Already a certain amount of successful work has been done along these lines by the A.A. Education Service in Western Australia and Queensland, particularly in the provision of classes for teaching English.

The plan proposed would have a good effect upon the morale of the personnel concerned, by indicating to them that they are regarded as an integral part of the Australian Army, equally eligible with other units for Education Service facilities.

APPENDIX C

Some members of these Employment Coys. are men of considerable cultural attainment in their home countries, and the service of these could be drawn upon in the planning and conduct of Education programmes.

With a view to establishing this work, consideration is being given to the extension of establishment to provide for a full-time Education Sergeant on the strength of each Employment Coy., to be responsible under supervision, for the organisation of educational activities for his particular unit.

  
Lieutenant-Colonel,  
Director of Education and Vocational Training.

13 March 1943.



## MONTHLY LETTER TO WASHINGTON

### AUSTRALIAN ARMY EDUCATION SERVICE

#### Education in Hospitals and Convalescent Depots.

1. War Establishment provides for the <sup>appointment</sup> attachment of full-time Education Officers to Australian Military hospitals and convalescent depots according to their size. This branch of Army Education has now been in existence long enough to enable an appreciation of its scope and methods to be made.

The range of work to be covered in hospitals and convalescent depots is such as to require officers with a wide range of interests and the right personality. Much of the work is arranged in close co-operation with the officers of the Rehabilitation Section of the Australian Red Cross attached to the respective hospitals. The scope of the Education work includes provision of news, lectures, hobbies and handicrafts, music recitals, publication of a unit journal, educational films drama, library service, discussion of current affairs, exhibitions of art, and vocational guidance particularly for men likely to be discharged from the Army after hospital treatment has been completed. In this connection, liaison is maintained with the newly-established Army Rehabilitation Section and with the Army Psychology Service.

A special report on Education work in hospitals and convalescent depots in Victoria for the month of January 1943 shows a wide range of interests and activities. Most of the larger hospitals have an internal public address system, which enables the Education Officer to conduct regular sessions from his own room for patients in every part of the hospital. At Stonnington Convalescent Hospital, which is maintained by the Australian Red Cross, there is a special workshop for woodwork instruction with a Staff Sergeant instructor in charge. This has proved a particularly popular centre for the men, who make all kinds of useful and ornamental articles, mostly from scrap material. Talent Quests and Educational Quiz Sessions are regular features of the programme at the large hospital at Heidelberg.

Titles of recent programmes on the public address system at this hospital include:-

The Other Man's Job - talks on trades and vocations.

What do You Think? - patients' views on subjects of topical interest.

Out of the Bag - patient's own impromptu talks on a variety of subjects.

Inside the Cover - Book reviews, to encourage reading.

News Behind the News - Commentaries on Current News and World Affairs.

The World We Live In - Sidelights on interesting and little-known subjects.

I've Seen - Personal experiences of patients.

2. Correspondence Courses : Weekly Return of Melbourne Technical College

For some weeks past, Melbourne Technical College, which provides certain of the Army Education Correspondence Courses, supplied a weekly return of the work covered. The return for week ending 19 March, 1943, is as follows :-

APPENDIX D

Applications received during the week - 237  
Enrolments made during the week - 131  
(Previous highest weekly total - 121)  
Packages of Work Received for Correction - 277  
(Previous highest weekly total - 235)

3. Correspondence Courses in University Subjects.

The University of Sydney has for some months been providing free tuition to Army personnel in all subjects of the Law Course, and certain subjects in the faculties of Arts and Economics. The Army meets the actual costs of the University, and administers the scheme through a Secretariat located at the University. The Minister for the Army has now approved of similar arrangements being made with the Universities of Western Australia, Queensland, Adelaide and Melbourne, and negotiations to that end are now in progress.

4. School for Illiterate and Educationally Backward Personnel :

The report has been received on a course of instruction for illiterate and educationally backward personnel arranged by the Army Education staff of a field formation in Australia.

The personnel attending the classes numbered 57; the classes were held at Singleton High School, New South Wales, with the co-operation and assistance of teaching staff of the Department of Education of New South Wales, the trainees being graded on the basis of intelligence tests and literacy level. A detailed report on the course and its results has been submitted by the Headmaster of Singleton High School who arranged the actual instruction. This report will be of considerable value to the Army Education Service in formulating future plans for teaching illiterate and educationally-backward personnel.

The practical results of the course are summarized below:

- A. 16 men who originally found difficulty in reading and writing, passed a special examination set for all personnel by the teaching staff. This was at QC standard and indicated that these men would be suitable for training in the future by Correspondence Courses from the Technical Colleges.
- B. Each of the above 16 men applied for and will be granted correspondence courses in elementary English and Arithmetic.
- C. Quite a fair proportion of the men who were graded in the lower class graduated to the upper class.
- D. Although difficulty is being experienced with the actual illiterates attending school they at least have lost their sensitivity and shyness and are really more confident of their future progress than their teachers. Their general bearing has definitely improved.
- E. Reports from Officers and NCO's indicate that some of the sixteen men who "graduated" from the school have improved appreciably from the military point of view and are making better soldiers.

5. Exchange of Information with Canada and New Zealand

Arrangements have now been made through the respective Military Attaches for regular exchange of information on Army Education between this H.Q. and the H.Q.'s of the Canadian and New Zealand Armies. A considerable amount of material - publications, reports etc., - has been despatched as a first step in this liaison arrangement.



X<sup>o</sup>.3.1943

Lieutenant-Colonel,  
Director of Education and Vocational Training.

ALLIED LAND FORCES IN S.W. PACIFIC AREA

-----ADMINISTRATIVE INSTRUCTIONS-----

BY

LIEUTENANT-COLONEL R.B. MADGWICK

DIRECTOR OF EDUCATION AND VOCATIONAL TRAINING. L.H.Q.

Serial Number 4 Paras 18 - 21

25 March 1943

- 18 Identification Photos. It is the responsibility of all personnel to see that their identification photos are securely fastened inside back cover of Pay Book.

Personnel of D.E.V.T. who have not yet had identification photos taken will notify Orderly Room Sgt. immediately.

- 19 Discipline - Women's Services

Attention is directed to the necessity for the exercise of the utmost propriety in relationships between male and female personnel in the Military Forces. Any failure to observe this propriety may become the subject of a charge.

Instruction is given to all ranks in units containing male and female personnel that they will bring to the notice of C.O's. immediately, cases where relationships such as husband and wife or fiancé and fiancée exist between male and female members of the unit, with the object of effecting appropriate transfers.

- 20 Duty Officers

Directorate of Education and Vocational Training -0900hrs.-1800hrs  
daily.

28 March, 1943 (Sunday) Major T.H. Coates.  
29 " " Major W.C. Groves.  
30 " " Lieut. H. Harte.  
31 " " Lieut. I Goodman.  
1 April, " Lieut. L. Philpott.  
2 " " Lieut. H. Harte.  
3 " " Lieut. W.J. Allen.

- 21 NOTICE BOARD: All D.E.V.T. personnel at Perry House will refer to the Directorate notice board from time to time, to keep themselves informed of instructions, etc.



Lieutenant-Colonel,  
Director Education and Vocational Training.

Copies to:-  
Notice Board.  
Office File  
Publications  
War Diary (2)

APPENDIX E

Directorate of Education and  
Vocational Training (Unit.)

# Casualty Return—Other Ranks

Date of last A.F. W.3011 rendered  
**13 March 43** Number of sheets  
attached to this return

Detail of casualties to other ranks which have occurred since last return. The details should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
<b>STRENGTH INCREASE</b>						
101823	L/Cpl.	Lindesay J.C.	Pubns. Sec.	Marched in	12.3.43	From Victoria L. of C. Area A.A.P.C.
128245	Pte	Greenlees D.	Pubns. Sec.	Marched in	4.3.43	From H.S.W.L. of C. Area A.A.M.C. Trng. Bn.
447463	Pte	Stevens D.	D.E.V.T.	Marched in	16.3.43	From H.Q. H.S.W. L. of C. Area
<b>DUTY IN</b>						
X80754	Pte	Hawkins G.	Pubns. Sec.	Marched in	15.3.43	From duty Canberra
<b>RECREATION LEAVE</b>						
X110703	S/Sgt	Heints A.C.	Pubns. Sec.	Marched in	15.3.43	From 6 days recreation leave
F388577	Pte	Torrance B.T.	Pubns. Sec.	Marched out	15.3.43	On 6 days recreation leave
<b>PROMOTIONS AND APPOINTMENTS</b>						
F388068	A/Cpl	Fedley M.G.	Pubns. Sec.	To be Corporal	18.2.43	vide R.O. Pt.II/23/para.2589
F396587	Pte.	Robins P.J.	D.E.V.T.	Graded	18.2.43	Group III Typist R.O.Pt.II/23/para. 2606
<b>CHANGE OF ADDRESS OF SOLDIER</b>						
01823	L/Cpl	Lindesay J.C.	Pubns. Sec.	New address		11 Wright Street, Prahran, Victoria
88245	Pte	Greenlees D.	Pubns. Sec.	New address		58 Collins Street, Melbourne Cent. 2789
<b>CHANGE OF ADDRESS OF SOLDIER'S N.O.K.</b>						
1236940	N/OI	Leahy R.O.	D.E.V.T.	New address of Next of Kin (Mary Leahy wife)		151 Darley Rd., Randwick, N.S.W.

Date 20 March 43

*W. G. Jones* *ly* p **Lieut.-Colonel**  
(Signature of Commander.)

**Directorate of Education and Vocational Training.** (Unit.)

(Bde., Divn., Area, etc., with which Unit is serving.)

**Directorate Education and  
Vocational Training (Unit.)**
**Casualty Return---Officers**

attached to this return

Detail of casualties to officers which have occurred since last return. The detail should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotions (acting, temporary, local or substantive), transfers, postings, attachments, etc., courts-martial, leave of absence, particulars of marriage and birth or death of children, alteration in next-of-kin with postal address, transfers to "X" List and any other items connected with an officer's service.

Rank.	Personal Number.	Name and Initials.	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease any available information for communication to relatives should be stated.)
<b>DUTY IN</b>						
Lt.-Col.	VX89012	Madgwick R.B.	D.E.V.T.	Marched in	18.3.43	From duty Canberra
Lieut.	EX112550	Talty W.A.	"	Marched in	15.3.43	From duty N.S.W. L. of C. Area
Lieut.	SK15384	Brewster Jones R.	"	Marched in	15.3.43	From duty N.S.W. L. of C. Area
Lieut.	N270583	Gilchrist H.	Pubns.Sec.	Marched in	15.3.43	from duty A.C.T.
<b>DUTY OUT</b>						
Lt.-Col.	VX89012	Madgwick R.B.	D.E.V.T.	Marched out	14.3.43	For duty Canberra
Lieut.	VX117152	Goodman I.	D.E.V.T.	Marched out	14.3.43	For duty Tasmania Force
<b>SICK LEAVE</b>						
Capt.	VX104092	Lee W.L.	Pubns.Sec.	Marched out	11.3.43	3 days sick leave - extended to 22.3.43
<b>RECREATION LEAVE</b>						
Lieut.	VX109289	Barnett C.H.	Pubns.Sec.		(15.3.43 17.3.43)	3 days recreation leave
Lieut.	VX75163	Harte H.	D.E.V.T.		18.3.43 19.3.43	4 days recreation leave
<b>CHANGE OF ADDRESS OF OFFICER</b>						
Lt.-Col.	VX89012	Madgwick R.B.	D.E.V.T.	New Address		St. Carole's 101 Caroline Street, South Yarra, Victoria
<b>CHANGE OF ADDRESS OF H.O.K.</b>						
Lt.-Col.	VX89012	Madgwick R.B.	D.E.V.T.	New Address of		Mrs. Aisla M. Madgwick (wife) 8 View Street, Woolwich, N.S.W.

*Lt. Col. Madgwick*  
Signature of Commanding Officer. **Lieut.-Colonel**

Date 20 March 1943.

**Directorate of Education and Vocational Training** (Unit.)

**L.H.Q.**

(Ete. Divn. Area with which Unit is serving.)

# AUSTRALIAN MILITARY FORCES

## ARMY EDUCATION SERVICE

### CONSOLIDATED REPORT FOR MONTH OF JANUARY 1943

#### PART 1 - STATISTICS OF ACTIVITIES

SECTION 1 ARMY EDUCATION PERSONNEL		Offrs	O/R	Total
(a) Total full time staff on strength end of month		75	180	255
(b) Total of E.L.O.'s effective at end of month		750	83	813
Total of Personnel		805	263	1068
SECTION 2 LECTURES INCLUDING ILLUSTRATED LECTURES		Gen	Hosp	Total
No. of locations at which lectures given		898	45	943
No. of lectures given during month of		2719	272	2991
No. of illustrated lectures given		229	53	282
CLASSIFICATION OF LECTURES DELIVERED	by Army Education Staff	1982	119	2101
	by other Army Personnel	371	94	465
	by members of other Services	12	-	12
	by civilians	354	59	413
Aggregate attendances at all lectures during month		194447	26355	220802
SECTION 3 EDUCATIONAL FILM SCREENINGS				
No. of locations at which screenings given		592	39	431
Total No. of screenings given		816	85	901
(a) With lecture or discussion		279	23	302
(b) Without lecture or discussion		537	62	599
Aggregate attendances (Approx)		175848	12726	188574

SECTION 4 CLASSES		Gen	Hosp	Total
NUMBER OF CLASSES	Active at end of previous month	220	38	258
	Begin during month	72	5	77
	Completed courses during month	33	10	43
	Lapsed during month	14	-	14
	Active at end of month	245	33	278
No. of camps and locations with active classes		139	12	151
Total No. of personnel participating		2991	393	3384
SECTION 5 DISCUSSION GROUPS				
NUMBER OF GROUPS	Active at end of previous month	345	18	363
	Formed during month	116	11	127
	Lapsed during month	33	1	34
	Completed courses during month	50	6	56
	Active at end of month	378	22	400
No. of camps and locations with active groups		248	13	261
Total No. of personnel participating		5067	178	5245
SECTION 6 MUSIC				
Locations at which music recitals given		203	33	236
Total No. of music recitals		337	59	396
Aggregate attendances		31487	7038	38525
No. of recitals by musicians in person				
(a) With commentary		135	25	160
(b) Without commentary		27	4	31
Total		162	29	191
II No. of recitals of recorded music				
(a) With commentary		139	9	148
(b) Without commentary		36	21	57
Total		175	30	205
III No. of locations with music groups or clubs		66	8	74
Total membership of music groups or clubs		1397	115	1512

SECTION 7 - CRAFTS & HOBBIES		Gen	Hosp	Total
Groups active during month		79	52	131
No. of locations with active groups		313	40	353
Total number of personnel participating (Approx)		12212	1980	14192
Number of different crafts and hobbies pursued		113	59	172
SECTION 8 - CORRESPONDENCE COURSES				
TECHNICAL COLLEGE COURSES	Total applications forwarded to Colleges	8857	1482	10339
	Total applications accepted by Colleges	6385	1176	7561
	Actual enrolments to end of month	4156	753	4909
Undergraduate courses arranged to end of month		113	1	114
Matriculation courses arranged to end of month		76	1	77
Other courses supplied by Area staffs		455	55	510
* Progressive total				
SECTION 9 - LIBRARIES				
No. of books issued from A.E. Libraries				
(a) Educational		2492	9	2501
(b) Fiction		3653	35	3688
Total		6145	44	6189
II No. of books issued from Pub. Lib. & other sources				
(a) Educational		1259	192	1451
(b) Fiction		720	N11	720
Total		1979	192	2171
III Books added to A... Libraries during month				
(a) Educational		1394	N11	1394
(b) Fiction		532	N11	532
Total		1926	N11	1926



EXTRACTS FROM REPORTS OF AREASAND  
FORMATIONS.1. UNIT EDUCATION OFFICERS.

Tasmania Force. A number who were Education Officers in name only have been removed from the list so that the roll now represents effectives only. A considerable improvement is shown, particularly in field units where practically every unit in one Brigade has an effective U.E.O.

Q'land L. of C. Area. The number of effective appointments of U.E.O's increased by seven during the month.

N.S.W. L. of C. Area. Practically every unit of any size in this area now has its U.E.O. and on the whole it appears that the majority of them are endeavouring to give of their best under adverse conditions.

Victoria L. of C. Area. There is evidence that some over-worked U.E.O's have nominated N.C.O's to undertake their work. Generally the results of these N.C.O's have been most satisfactory to date.

2. LECTURES.

First Aust. Army. 181 lectures were delivered during the month but this figure does not include a return from 2 Aust. Corps and subordinate units.

Second Aust. Army. Although the number of lectures delivered shows a decrease of 45 on the figures for December, this fact is attributable to the transfer of two officers and the illness of a N.C.O.

N.T. Force. Army Education personnel delivered 1,164 out of 1,223 talks given during the month. Re-organization of the Areas to give more effective coverage should be completed in February, and this should result in a maximum effort being obtained from the existing staff. Cancellations were heavy during the period under review.

N.G. Force. Considerable difficulty has been experienced by personnel in this Area. The transport problem has often been acute and wear and tear on vehicles very considerable. Some idea of the difficulties encountered is made clear from the fact that one Education Officer covered 2,042 miles during January to give 65 lectures. Cancellations due to the usual causes were heavy and 83 lectures were arranged and subsequently cancelled.

Considerable development in this activity is anticipated when additional personnel arrive from the mainland.

Tasmania Force. A falling off in the number of lectures delivered during the month of January was due to staff personnel being on leave, activity in education Instructors' School and concentration upon training by units.

Queensland L. of C. Area. A marked increase is noticeable in the number of lectures given and the number of locations visited. This is mainly due to the efforts made by Education personnel to cater for troops stationed at A.A. and Searchlight Units where in many cases the strength totals less than 30. Several well-known personalities have been engaged upon this work and many

talks of real educational value have resulted.

N.S.W. L. of C. Area. Lectures and illustrated talks totalling 231 were delivered during the month to an aggregate audience of 17,170.

Travel and the War continued to be staple topics covering Naval Strategy in the Pacific, Russia, Burma, India and Australia. A lecture on "Australia's Post-War Responsibilities and Problems" has succeeded in provoking lively discussion.

A new location has been opened at the District Records Office, District and Finance Office, and General Details Depot, and it is proposed to deliver a planned series of lectures at these locations during the coming month.

A notable series of lectures has been delivered by Mr. Melbourne Ward of the Sydney Museum. These lectures were given at a jungle training school, the subjects covering natural history, food and health problems. They created wide interest amongst the men concerned, and were highly commended by senior officers.

Victoria L. of C. Area. During the month a total of 109 lectures were delivered to an aggregate audience of 19,430. With the introduction of publicity posters and a journal for Unit Education Officers, it is hoped that adequate advance publicity of the week's programme may be given. It is hoped that development will also achieve greater cohesion of activities and result in increased attendances.

S.A. L. of C. Area. Although only a fortnight of active work remained after the conclusion of a school for Unit Education Officers, a stimulating effect is noticeable in the monthly reports. Lectures jumped from 165 in December to 227 in January, of which 129 were given by Education Officers as compared with the previous highest total of 35. Attendances increased from 11,720 in December to approximately 30,000 in January. These figures speak eloquently for the increased enthusiasm of Unit Education Officers.

W.A. L. of C. Area. A satisfactory and encouraging increase is noticed in the January figures. Initiative has been shown by Education Officers in organising talks by military personnel within various units.

Highly satisfactory reports continue to be received in connection with bushcraft instructions given by Sgt. Lindsay, and arrangements are now in hand for making a 35 mm newsreel showing the methods of this N.C.O.'s instruction.

### 3. FILM PROGRAMMES.

First Aust Army. 56 programmes were shown during the month.

Second Aust Army. A total of 67 film programmes was given during the month. This figure represents an increase of 25 programmes on the total for the month of December. 24 of these screenings were accompanied by lectures or discussions which proved to be both successful and popular.

N.T. Force. There continues to be a wide demand for this type of activity, and it has been impossible to carry out the suggestions recently forwarded from L.H.Q. regarding film programmes. It doesn't seem possible to follow these instructions until a more liberal supply of equipment is provided.

N.G. Force. Lack of suitable generators has made film screenings the most difficult service to provide. Practically every

screening has required at least six hours' Preliminary preparation. This time can be considerably reduced if proper power had been provided with projectors. Unless suitable steps are taken to remedy this situation, screenings will have to be restricted owing to:-

- (a) the strain of long hours on personnel
- (b) damage to bulbs from faulty power.
- (c) limitation of programmes to sites which have suitable power.

Film screenings are in great demand, especially amongst out-lying units which are usually without power. More films are also necessary.

Tasmania Force. Here again staff difficulties were experienced because of the School of Instruction. It is to be noted, however, that at this school members of the staff have received training to enable them to operate projectors as well as to qualify them to deliver appropriate talks based on films.

An increase is noted particularly in field units in the use of sound, silent and strip films as a method of instruction. Because of increased demands it has been decided to supply on loan a sound machine and operator for use in Brigade units.

Queensland L. of C. Area. Several films have been returned from units in a damaged condition, damage in many cases being extensive, with a possibility that losses may exceed replacements. The position is being closely watched, but it is difficult to see what action can be taken to prevent this. Technical advice on this point shows that if film is damaged in ampro machines, one suspects carelessness. It is to be noted that gebescoptes on lusse to unites may now be in a state of disrepair and many of these are no longer serviceable. Films must not be shown on suspected projectors or handled by careless or un-skilled persons.

N.S.W. L. of C. Area. The poor supply of films available and the fact that almost all of them have already been in use for some time, have made the initiation of film talks a difficult matter; however, some success has been achieved. A sub-committee of the N.S.W. State Advisory Committee is at present viewing films and suggesting suitable commentaries.

Useful work has been accomplished in adapting 16 mm projectors for use in the field. This applies particularly to their use in units possessing their own generating plants but no normal current supplies. The equipment devised has proved entirely satisfactory.

Victoria L. of C. Area. The normal programme of films has continued to be presented during January with little, if any, increase in the film library. All equipment is in a good state of efficiency.

S.A. L. of C. Area. A total of 126 screenings were given during the month and approximately one-sixth of this number were accompanied by discussion. The provision of a lecture and music hall has filled a long-felt want in the form of a suitable place in which training film and educational film programmes could be provided for H.Q. personnel. Several units have already availed themselves of this service.

W.A. L. of C. Area. It has not yet been possible to make use of the ampro 16 mm sound projectors except where A.C. current is available. Experience in obtaining A.C. current from LAD's in forward areas has not been satisfactory, lamps having been blown on several occasions owing to variation in current. The possib-

ility is being explored of obtaining governors for projectors to prevent this damage. Steady increase in the number of screenings took place during the month under review.

#### 4. C.A.B.

Second Aust Army. 103 officers are conducting fortnightly C.A.B. discussions.

Tasmania Force. Work is continuing in C.A.B. discussions despite high pressure training programmes, and more and more officers express appreciation of its possibilities. Some units, where it is taken properly and regularly are realising its value as an effective part of training. But this is true only of sections of some of the larger units and where officers are keen.

The latest bulletin dealing with changes in the constitution has produced favourable comments. Discussions after lectures have been lively, and show strong interest in questions of morale, political affairs, the French, the Russian campaign and in financing the war and in reconstruction after it.

Queensland L. of C. Area. Distribution of this publication appears to be satisfactory, and there are indications that C.A.B. discussions are becoming increasingly popular with the troops.

N.S.W. L. of C. Area. Generally there appears to be an improvement in the distribution of C.A.B., though it is still by no means perfect.

It is observed with interest that there is an increasing number of C.A.B. subjects being used for discussion groups. It is suggested that in place of "Discussion to some purpose", there should be an instruction on "How to use this Bulletin". Most officers and N.C.O's need instruction in technique.

Victoria L. of C. Area. Distribution of this journal is considered satisfactory. This H.Q. has continued to present a dramatised form of Current Affairs Bulletin in the weekly broadcast at Heidelberg Hospital, and each full-time Education Officer takes a C.A.B. discussion regularly each week.

S.A. L. of C. Area. As a result of the school for U.E.O's, C.A.B. has been given an additional boost, and reports indicated that far more use is being made of the Bulletin than previously.

The weekly broadcasts of C.A.B. over station 5 DN are still drawing regular listeners although indications are that, having done their job of giving practical demonstrations of suitable ways in which C.A.B. discussions might be carried out, their function has been performed. It was the intention of D.A.D. Education to discontinue the series, but the management of station 5 DN have stated, that in their opinion, the general interest is so great as to warrant a continuance. Under these circumstances the discussions are continuing for the present.

#### 5. MUSIC.

Second Aust Army. The recitals given by a Divisional Education Sergeant have been most popular, but gramophones and records are urgently required if these activities are going to be increased.

N.T. Force. A steady increase in music recitals and attendances has been maintained during the last two months where time and equipment are available and the Education Officer or N.C.O. is keen on music. But in other cases little or nothing has been done. More gramophones, of a type more suitable to the conditions, are urgently required for distribution to areas not at present provided with equipment. A new mobile music unit is necessary

in order to ensure the continuance of the very good work being done by W.O. 1 (Music).

An important feature of recorded recitals is that not one was given without commentary or discussion. Groups are showing great interest in these recitals under the stimulus of good music and the enthusiasm of those who conduct them.

New Guinea Force. Performances were given on an old piano in poor condition which was acquired for the occasion. Gramophones and records are essential if musical activities are to be carried out in this area.

Tasmania Force. During the month seven recitals with commentary were given. These, with one exception, were most successful. The exception showed that the organisation within the units must be satisfactory and the troops must understand the nature of the programme.

Music groups and the correspondence course in Theory of Music continue satisfactorily. Amplified recordings have been used to supplement lectures, but it is evident that difficulty will be experienced in borrowing records as replacements will be difficult to procure and the life of a disc is very limited.

Queensland L. of C. Area. Details of musical activities are still difficult to obtain. Gramophone records are being supplied on loan to five units and sheet music has been provided for a choir of thirty voices in a Grn. Bn. This choir gave a successful public performance to an audience of between 700 and 800.

N.S.W. L. of C. Area. A total of 35 musical programmes was recorded during the month. These included music recitals arranged by W.O. (Music) and the Musical Association of N.S.W., performances by the Polynesian Club of Sydney and annotated recordings presented by Education personnel. It was not possible for the Musical Association to provide artists for its monthly quota of recitals, as many members were on annual vacation; however, full and active co-operation can be expected in February, with a consequent increase in figures and programmes.

Victoria L. of C. Area. A total number of 49 music recitals was given during the month, with aggregate attendances of 8,540.

Indents for 60 records for the music library are ready to be delivered, and over 100 records donated by the Elorada War Workers are being selected and accounted through Ordnance.

S.A. L. of C. Area. During the month good music was given a remarkable boost in this area by a series of pianoforte recitals delivered by Lieutenant I. Goodman. 11 recitals were held and it can be confidently stated that classics and light classics have reached a new high level in the opinion of troops who were afforded an opportunity to hear Lieutenant Goodman. During the month, A.B.C. Celebrity Concerts were broadcast from the Army Education centre at Adelaide over the National network.

The music and lecture hall at Army Education Centre has been prepared acoustically, and Lieutenant Goodman expressed the opinion that it was one of the best sounding halls in which he had performed. The value of the baby grand piano presented by the Schools' Patriotic Fund is now very much enhanced.

The first series of organised recorded music concerts was given in several camps, and judging by the keenness of the troops concerned these recitals should prove very popular, particularly when the cooler winter months come on. At present, open-air recitals of this type are proving popular.

Musical quizzes have been carried out successfully and are beginning to form a regular part of Army Education Quiz functions.

W.A. L. of C. Area and 3 Aust. Corps. January was a record month in musical activities. Aggregate attendances rose to 8,472 and the number of recitals by musicians to 39.

Additional extension of "Everyman's Music" in February and March are expected to result from the transfer to the Service of Edward Black who, prior to enlistment, has participated regularly in music teams as a pianist. Arrangements have also been made for a well-known soprano to devote approximately two hours daily to administrative work and up to three evenings weekly to performances in "Everyman's Music" teams. These services will be honorary.

## 6. DISCUSSION GROUPS.

First Aust. Army. 3 discussion groups were active at the end of the month.

Second Aust. Army. 3 discussion groups lapsed.

N.T. Force. A substantial increase is recorded as a result of better methods of control and sufficient staff being made available at Alice Springs to cover more than a bare lecture programme. It has been emphasised, however, that pressure of the lecture programme makes it difficult to develop this activity, for which a reasonably substantial demand can apparently be stimulated.

N.G. Force. A fall in discussion groups during the month was due to troop movements and the re-shuffling of various units. When stocks of material arrive a big expansion of this activity can be expected.

Tasmania Force. Plans have been made for a more concentrated drive in this direction, and a N.C.O. is to be allotted to the officer-in-charge of lectures and discussion to enable a more effective follow-up.

Queensland L. of C. Area. There has been considerable expansion of this activity and 39 new groups were formed.

The U.E.O. at a Trng. School recently tried an experiment which he claims was very successful. He divided a group of 16 into two parts, gave them separate rooms for their discussion, and 20 minutes before the end of the period he brought the two bodies together to deliver and discuss their findings. At the same school, debates are conducted every three weeks and these attract audiences of between 80 and 100.

N.S.W. L. of C. Area. Activities for the month are notable for the following interesting reasons:-

- (i) the continuance of the policy of having an Army Education lecture included in the syllabus of Trng. Schools. Lectures have now been given at the A.W.A.S. Trng. School and Receiving Depot and arrangements have been made to extend to the Trades Trng. Centre.
- (ii) the experiment of commencing "Discussion Groups Adoption" in Newcastle. This promises to become a successful plan and has been readily accepted by the local Education Committee. The plan marks the first step in complete Unit adoption by

providing a regular contact and a base from which to develop all aspects of Army Education. The response to the suggestion was most gratifying and provides a stronger selling story to the Unit. We can approach a Unit not only with a suggestion that a group be formed, but also with a proposition that an acceptable citizen wishes to foster a group within the unit.

It has been found that the undermentioned points have helped to maintain figures:-

- (a) encouraging the use of C.A.B. as group material;
- (b) guaranteeing complete course material;
- (c) encouraging the idea of the discussion group becoming the Army Education centre or "cell" within the unit;

It is also noticeable that the idea of the group becoming in fact a morale cell within the Unit has much to recommend it to C.O.'s.

Victoria L. of C. Area. Slight progress in the development of Discussion Groups has been made and it is anticipated that, with shorter and less comprehensive courses being made available, a marked increase in enthusiasm will be noted.

S.A. L. of C. Area. A great deal more interest has been aroused in discussion in this area and there are now a total of 91 groups active. Excellent demonstrations have been given as to the most effective manner of conducting discussion groups and education officers have evidently profited from this valuable instruction.

W.A. L. of C. Area and 3 Aust. Corps. A total of 23 groups was active at the end of the month.

## 7. HOBBIES.

N.T. Force. The number of groups shows a steady increase, but there is a tremendous amount of un-organised hobby activity that cannot be tabulated at present. With the arrival of substantial supplies of equipment considerable progress should now be made. Typical of the demand for hobbies is a recent request from a B.E.O. for hobby equipment for no less than 14 different units in his Bde. area. The important task of equipping hospitals and Con. Depots for hobbies and crafts is now being undertaken.

Tasmania Force. The garden hobby competition has been completed and the prize winners announced in Routine Orders. Prizes were donated and are to be presented by His Excellency the Governor, Sir Ernest Clark. Competition was very keen and in several cases only one point divided the positions which illustrates the enthusiasm aroused.

Queensland L. of C. Area. There has been a considerable decrease in the number of hobby activities due to the fact that no figures are included for agricultural activities. Because of this the technical staff has more time to organise, service, and instruct new groups in various handicrafts. During the month 18 new groups were formed and practical instruction was given to group leaders.

Lists have been compiled showing tools and materials needed for various handicrafts, also the current prices of these materials, and firms from which they are at present available. This information, when distributed to various formations, should assist greatly in estimating future requirements and should generally greatly facilitate buying.

N.S.W. L. of C. Area. These activities are developing satisfactorily, and during January 58 additional units were allotted funds and 22 requisitions involving £188 in tools etc. were satisfied.

Victoria L. of C. Area. A total number of 67 groups were active at the end of the month.

S.A. L. of C. Area. In all units hobby activities were maintained, the greatest interest being displayed in gardens. During the month the competition, sponsored by Advertiser Newspapers Ltd., was concluded, and prizes totalling £35 were distributed.

W.A. L. of C. Area and 3 Aust. Corps. The most interesting feature of these activities in January has been the steadily increasing demand amongst personnel in field formations and at small isolated posts for portable benches and tool kits.

Hobby activities continue to grow and to embrace a greater variety of work. Leatherwork is very popular in one particular Div. where to G.O.C. has approved of shoulder titles "Australia" being made in leather, and in this formation these titles are now being made and worn by the men.

The success of the "established work-shop practice" in hobby activities continues, and satisfactory reports continue to be received from hospitals, con. depots and isolated posts.

#### 8. CORRESPONDENCE COURSES.

N.T. Force. The field staffs are maintaining contacts with students as frequently as possible, but because of pressure of work and the fact that units are widely dispersed, this is not an easy matter in most centres.

Tasmania Force. The flow of inquiries and applications being received is steady, particularly from field units. A local correspondence course in the Theory of Music, conducted by W.O. (Music), has now been commenced.

Queensland L. of C. Area. A large increase in the number of applications handled during the month is only partly explained by the fact that under instructions from L.H.Q. no applications were forwarded to the Colleges during the last week in December, 1942. There is a steadily increasing demand for all courses. One Grn. Bn. alone has sent in 113 applications in the last two months. An interesting feature is the number of inquiries constantly being received from individuals in front line units in New Guinea.

It is interesting to note that an applicant in a Trng. Depot stated on his G.I.F. that he had forwarded his last papers in a former course on the date on which he applied for a new course. Another feature of the month has been the renewed demand for the courses in English and Arithmetic provided by the No. 1 Q'land Primary Correspondence School.

N.S.W. L. of C. Area. During the past month 237 applications were received for Technical College courses. Of these, 53 were submitted to Melbourne Technical College and 184 to Sydney. A good deal of unnecessary work is entailed in answering inquiries concerning applications which have been delayed at the Sydney College.

A "follow-up" procedure has been initiated to ensure that men enrolling in courses proceed with their studies and maintain satisfactory progress. It has been found that a number have been temporarily unable to continue with their studies owing to military duties, but sympathetic treatment of the cases at the



hands of C.O's and U.E.O's will help to overcome many of the difficulties which are being experienced.

Victoria L. of C. Area. For the month under review 80 new applications for courses were received. The total number of applications received and referred to the Technical College to the end of January is 1411.

The provision of Matriculation courses by correspondence which was inaugurated during the month, will fill a want that has existed for some time.

S.A. L. of C. Area. Correspondence courses continue to be in demand from all ranks, and 363 applications have been received to the end of January. As an adjunct to these courses the text books available through Army Education Service and the Country Lending Service of the Adelaide Public Library have been most helpful. Approximately 140 technical books were lent from the Army Education Service Library and 260 from the Public Library during the month to assist studies in various subjects.

W.A. L. of C. Area and 3 Aust. Corps. A new record has been established for correspondence courses for the month of January bringing the total applications forwarded to colleges to 1,466. Completed enrolments to the end of January were 718.

## 8. CLASSES.

Second Aust. Army. The intensive course for illiterates held at the Singleton High School was completed at the end of the month. 16 men made sufficient progress to enrol for correspondence courses in elementary English and elementary mathematics. The remainder will continue to attend Singleton High School on Fridays and Saturdays until they reach Q.C. standard.

N.T. Force. Teaching of illiterates is now proceeding satisfactorily in several centres, and the men are being given time off during training or working hours for this purpose.

Tasmania Force. The illiterates' class has continued during the month.

An excellent example of how Army Education can operate with benefit to all is to be found in an L.A.D. where a large proportion of the unit is taking a course in motor-mechanics with Sydney Technical College. The C.O. and W.O. instructor conduct a class three nights weekly and with this is associated an allied hobby. Thus the whole unit is included and interest is remarkably keen.

Queensland L. of C. Area. A class for foreigners has been formed with the personnel of an Employment Coy. near Brisbane. The men give up an hour of their rest day for the purpose and an hour is also given one night per week.

N.S.W. L. of C. Area. 43 classes were active at the end of the month.

Victoria L. of C. Area. With the approach of the school year many applications for admission to schools and colleges have been received.

S.A. L. of C. Area. Very little has been done to build up classes in this Area because of insufficient staff and lack of funds to provide fees for tutors to cope with an increased amount of work.

Approval has now been given, however, to spend a certain amount of money on the provision of classes involving subjects that are of importance to Army Units. Arrangements have been

made for three special classes to cater for about 250 personnel, and they are to commence operations in February.

W.A. L. of C. Area. Classes for the teaching of English to foreign born personnel of Employment Coys. continued during the month.

A Reader for Australian-born illiterates, being prepared by a member of the Government Education Department under the direction of Education Officers, has proved to be a bigger undertaking than had been contemplated. The first two sections of the booklet have now been stencilled and illustrated and the booklet will soon be ready for distribution. The Education Officers in an Inf. Bde. has shown initiative in organising instruction for illiterates in that formation. The personnel concerned attend two full days per week, from 0900 to 1615 hours, at a school conducted by A.A.E.S. personnel, and receive further instruction of at least two 1-hour periods per week in unit lines.

3. Aust. Corps. Movement of certain formations seriously complicated instruction in colloquial Malay during January. For this reason it has not been possible to give accurate figures for all classes.

Movement of certain formations outside the Areas has also increased the difficulty of servicing certain units which were not to accompany Bdes. on movement. During this period of re-adjustment regularity and quality of instruction suffered.

In other respects the work of the month has been satisfactory. Re-organisation of instruction has been planned in a Bde. where numbers in classes had fallen considerably as a result of schools and other factors. C.I. Malay reports continued satisfaction with classes visited by him or instructed by him, where reasonable regularity of attendance was maintained. Examination results for a class which had 10 meetings with 100% attendance showed that 19 passed out of a class of 23 - 4 with distinction and 11 with over 60% of total marks. It is proposed to prepare examination tests for personnel in all classes. Results of this test will be used to assist in determining which members of classes might be admitted to a special school of instruction in Malay.

#### 10. WORK IN HOSPITALS.

Tasmania Force. There is an urgent need for the organisation of libraries in each ward in the new hospital, and a fair amount of time has been spent in this work. Each block of wards now has a small selection of reading material and it is hoped that this will be increased when more accommodation is available. In other hospitals and Con. Depots work continued as previously.

Queensland L. of C. Area. Every effort has been made to organise handicraft activities and successful results are already visible, mainly through the system of making members of the permanent staffs group leaders. This maintains continuity of the activity even though members of the groups are constantly moving out. In the past, hobby activities have proved a valuable adjunct to hospital treatment for war neurosis cases and for this reason everything possible is being done to introduce them to members of the Forces who are at present patients in a mental hospital.

N.S.W. L. of C. Area. Fairly satisfactory results are recorded. The isolated location of 3 large hospitals in this area makes full service very difficult but the appointment of full time officers will assist in widening our field.

Victoria L. of C. Area. Widespread activities are being carried out with much success in hospitals and Con. Depots in this area. In addition to other activities the Education representative

produces a weekly magazine in each hospital. These magazines have been found to be interesting, effective and good for morale.

W.A. L. of C. Area. Despite delay in securing appointments of Education Officers in some hospitals and Con. Depots, steady progress has been made in hospital activities throughout January.

A sequel to activities with individual soldiers in hospitals and elsewhere has been noticeable in the number of calls made by Army personnel when on leave in Perth. Education Section, H.Q., W. Aust. L. of C. Area is apparently coming to be regarded as a centre from which vocational guidance can be obtained by military personnel.

## 11. LIBRARY SERVICES.

N.G. Force. Books and more books are our urgent need. There are now three libraries in operation in this area - one at the Port, one at 17 Mile and the third a mobile exchange library serving units above the pass.

The cartons being used by the Public Library of N.S.W. are not strong enough to with-stand the rough handling in transit to New Guinea. Many have arrived broken with a large number of books missing.

Tasmania Force. The Free Library Movement now has Camp Libraries in 76 locations. It has supplied 200 books during the month, making a total of 12,300.

Queensland L. of C. Area. 40 boxes of books for circulation by the Box Library System were received during the month. These should prove a boon to units on battle stations. The demands for books on loan from the Public Library of Queensland continues, but can be catered for only to a very slight degree owing to limited supplies and danger of loss or damage.

N.S.W. L. of C. Area. Circulating box libraries on issue to units will have been in use long enough by next month for satisfactory investigation of their use and results to be made. Arrangements are under way for this survey.

Victoria L. of C. Area. 34 cartons of books for the Camp Library Service have been received during January and are ready for distribution. Confidence is expressed in the acceptability of the type of reading matter provided, and H.Q., Victoria L. of C. desires to compliment the people responsible for the selection of the books.

S.A. L. of C. Area. There is a growing demand for books by all units, and the Army Education Service Libraries section is kept constantly busy dealing with these applications.

W.A. L. of C. Area. 30 cartons of books were received during January and were forwarded to field formations and other units.

Demand for books from the Adult Education Library and University of W.A. has remained steady, 253 books having been supplied to individual soldiers during the month.

An encouraging feature of this work has been the uniformly good condition in which books have been returned after loan, even where they have been read under difficult field conditions.

Following recommendations by H.Q., W.A. L. of C. Area Trng. Depots and discussion with Amenities Officer, directions have been given that the Northam Camp Library consisting of some 3,000 volumes, mainly fictional in character, shall come under the direction of A.A.E.S.

12. MISCELLANEOUS.

First Aust Army. Educational activity did not expand as was hoped in the period under review; this was due largely to (a) extensive changes within the formation, and (b) the unavoidable absence of approximately half of the A.A.E.S. personnel on home leave.

N.G. Force. (1) Lecturettes. The idea of getting men together to give short talks on various phases of their occupations and experiences was carried out in certain units with conspicuous success. Arrangements are in hand to make this a regular weekly feature and to extend the scheme to other units.

(2) Play Reading. This activity appeals to certain A.A. units.

(3) Dual Discussions. Captains Rowley and Gidley discussed problems of post-war reconstruction from the points of view of the historian and the economist before an audience of 200 at a Con. Depot.

Queensland L. of C. Area. "Salt". Distribution of this publication appears to be satisfactory.

N.S.W. L. of C. Area. (1) Amplifier. The design and construction of a small outfit to amplify and broadcast recorded music has received attention. When complete it will be possible to use this amplifier under all conditions and to provide recorded music programmes and broadcast lectures in any type of location.

(2) "Salt". Generally there appears to be an improvement in the distribution of "Salt" though it is still by no means perfect.

The general opinion is that "Salt" has improved. Most comments are unsolicited, but inquiry never fails to bring some comment on its improvement. It appears that the recent questionnaire and the new type of cover have had the effect of drawing attention to "Salt" with the result that it is now more thoroughly read and appreciated.

S.A. L. of C. Area. A school for part-time U.E.O's was held at the Education Centre at Adelaide, and this was attended by 66 U.E.O's. The school extended over 5 days and at the conclusion of this period U.E.O's freely stated that they had not realised before that Army Education could play so important a part in the training and general life of the troops.

W.A. L. of C. Area. Surprising success has attended the experiment of a 5-minute broadcast from 0810-0815 hours Mondays to Saturdays inclusive. These broadcasts have apparently drawn the attention of civilians to A.A.E.S. activities, and it seems, are having a healthy effect on civilian morale by indicating facilities available to military personnel in the field as well as in Base units. The weekly news commentaries and discussion broadcasts continued through January.

## DIRECTORATE OF EDUCATION AND VOCATIONAL TRAINING

### MATERIAL FOR C.G.S.'s WEEKLY LETTER

#### 1. Educational Facilities in Queensland:

Approval has been granted for an increase in the Education establishment Queensland L. of C. Area to enable provision to be made for the needs of troops in Townsville and Cairns Sub-Areas, those stationed on islands and isolated coastal posts. Provision has also been made for an Education Officer and N.C.O. assistant for Torres Straits Forces. It is an increasingly important part of the work of A.A. Education Service to provide interests which will assist in maintaining the morale of troops in comparatively isolated locations, and the provision of this additional establishment will enable the Education Service to meet this need for the Areas concerned.

#### 2. Music Sub-Committee of Australian Services Education Council:

A meeting of the above Sub-Committee was held in Sydney on 5 March, 1943. Two Officers of D.E.V.T., L.H.Q. were present at the meeting.

The Sub-Committee included Dr. K.L. Barry (Chairman), Professor Bernard Heinze, Mr. W.G. James, Mr. Harold Williams, and Mr. G. Faunce Allman.

The committee agreed that the policy of the A.A. Education Service in regard to Music should be based on the following broad principles -

(i) That the men should be given every encouragement themselves to provide music under suitable leadership.

(ii) That the men should have music brought to them so that they might develop a better appreciation of it.

#### 3. Music Lecture-Recital Tour of Tasmania by Lieut. I. Goodman:

A report has been received from Lieut. I. Goodman, Education Officer (Music), of D.E.V.T., on his recent tour of Tasmania. Between March 16 and 25, Lieut. Goodman gave personal pianoforte lecture recitals in 8 different locations to an aggregate Army audience of 2,340. The tour has provided additional evidence of the Australian soldier's desire for and appreciation of the value of good music presented in an attractive form with interpretative commentary. One interesting result of the tour was the launching of an appeal through the State Schools of Tasmania for money to purchase a Baby-grand piano, for use in regular recitals amongst troops. The organisation of the appeal was undertaken by the Tasmanian Teachers' Federation.

#### 4. Relations of A.A. Education Service with Army Rehabilitation Organisation:

Army Rehabilitation Instruction No.1, issued 4 March 1943, sets out the organisation within the Army in connection with the re-absorption into civil life of personnel being discharged.

The plan provides for liaison between Rehabilitation Staffs and the Army Education Service at points of discharge. In this connection the attachment of an Education Sergeant to the staff of Vic. L. of C. Rehabilitation Section at Caulfield has been arranged. It will be the function of this Education representative to advise discharges on their educational and vocational problems, as required by Rehabilitation Section.

C

5. Annual Conference of Education Staff:

The date for the 1943 annual conference of senior representatives of the A.A. Education Service from L. of C. Areas and field formations, has been arranged to take place at Melbourne from May 24-28 inclusive.

Similar conferences were held in 1941 and 1942. They represent an opportunity for full review of activities for the period since the previous conference; and enables each member to make personal contact with those from other Areas and formations, and to exchange accounts of experiences and methods.

Items already listed for the Agenda for the forthcoming conference include -

(i) Teaching of Illiterates

(ii) Education in relation to Rehabilitation and Post-War Reconstruction.

6. Mobile Education Unit  
Gift from State Schools' Patriotic Fund of Victoria:

A specially designed Army Education Service Mobile Unit was presented this month to the General Officer, Commanding Vic. L. of C. Area, by the Victorian State Schools' Patriotic Society - a gift from the children of the Victorian State Schools.

The Unit is designed to bring to troops on remote stations a full range of educational facilities - films, music, talks, library services and materials for study and handicrafts.

The Unit consists of a van containing built-in cupboards and a power unit; it houses two complete 16mm sound film projectors, slide and strip-film projectors, portable screens, a world-range radio receiver fitted with two portable speakers, and a public address system with microphones and external amplifiers, also an electric gramophone.

Built in filing cabinets house gramophone records, pamphlets, forms for correspondence course enrolments and other reference material.

The Unit carries with it also a special display board used as a Wall Newspaper, presenting the news review of the month partly in pictorial form. During its early tours, the Unit will call at every State School along its route to enable the children to see in concrete for something of the results of their patriotic efforts.

*RBM*

30.3.1943.

Lieutenant-Colonel,  
Director of Education and Vocational Training.

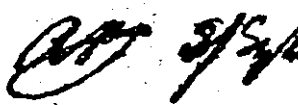
**ARMY EDUCATION SERVICE (MUSIC) - ACTIVITIES FOR MONTH  
ENDING 31 MARCH 1943.**

**D.E.V.T.**  
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Details of activities undertaken by this H.Q. in connection with Army Education Service Music for the month ending 31 March, 1943, are set out hereunder.

<u>DATE</u>	<u>PLACE</u>	<u>ARTIST</u>	<u>ATTENDANCES</u>
1/3/43	Heidelberg Hospital	L/Bdr. Jones (Gramophone Recital)	90
3	Heidelberg Hospital	Estelle Coady Aileen Robinson L/Bdr. Jones	70
8	Heidelberg Hospital	L/Bdr. Jones (Gramo. Recital)	90
15	" "	" "	90
18	Grong Grong	S/Sgt. Brudenell (Gramo. Recital)	66
19	Victoria Barracks	L/Bdr. Jones (Gramo. Recital)	14
22	Portsea Garrison	S/Sgt. Brudenell (Gramo- Recital)	18
22	Batman Ave. No. 1 Guard	L/Bdr. Jones (Gramo- Recital)	30
22	Frankston Orthopaedic Hospital	L/Bdr. Jones Estelle Coady Aileen Robinson	70
22	Heidelberg Hospital	L/Bdr. Jones (Gramo. Recital)	90
23	Grong Grong	S/Sgt. Brudenell (Gramo. Recital)	45
25	Royal Park	S/Sgt. Brudenell L/Bdr. Jones (Gramo. Recital)	23
29	Heidelberg Hospital	L/Bdr. Jones (Gramo. Recital)	90
<b>TOTAL</b>			<b>776</b>

This report does not include the tour of Albury Sub-Area by myself which was covered by a separate report during the month. L.Bdr. Jones has taken part in another programme arranged by Vic. L. of C. Area during the month.

  
for, Education Officer (Music).

*War Diary*

MINUTES OF MEETING OF MUSIC SUB-COMMITTEE OF THE AUSTRALIAN SERVICES EDUCATION COUNCIL HELD AT BROADCAST HOUSE, 264 PITT STREET, SYDNEY, ON FRIDAY, MARCH 5, 1943.

PRESENT:

PRESENT:

Dr. K. L. Barry (Chairman) - Chairman  
Mr. G. Faunce Allman (Vice-Chairman)  
Mr. Harold Williams  
Mr. W. G. James  
Professor Bernard Heinze (Chairman, Victorian Sub-Committee)  
Major Mulholland, Lieut. Ryan and W/O Thew (representing NSW L of C)  
Lieut. Talty (representing Lieut. Col. Madgwick)  
Lieut. Brewster Jones (representing Lieut. Isador Goodman)

MINUTES:

The Minutes of the last Meeting were adopted.

PURCHASE OF PIANOS:

Mr. Harold Williams reported that he was taking steps in regard to the acquiring of a piano for the N.S.W. L. of C. and he hoped to meet with success.

Dr. Barry reported that he had been in touch with the Australian Comforts Fund regarding the purchase of a piano for the Darwin Area and had arranged an appointment with Mr. McKerihan on Monday, 8th March, to discuss the matter.

MELBOURNE MUSIC SUB-COMMITTEE:

Dr. Barry reported that the Melbourne Sub-Committee had been appointed and had met under the Chairmanship of Professor Bernard Heinze, whom he welcomed to this meeting.

CONSTITUTION OF MUSIC SUB-COMMITTEE:

There was some discussion on the official relationship between the Music Sub-Committee, the Australian Services Education Council and the Army, and Professor Heinze asked that the matter be explained for the guidance of the Melbourne Sub-Committee. Dr. Barry said that the Music Sub-Committee was a sub-committee of the Australian Services Education Council and its Minutes were, therefore, forwarded to the Chairman of the A.S.E.C. For the sake of convenience and quick working the Minutes were also sent to the officer in charge of Army Education, Lieut. Col. Madgwick. A courtesy copy of the Minutes was also sent to officers like Major Mulholland when they attended meetings. The important point, however, was that the Music Sub-Committee was not responsible to the Army but was responsible to its parent body, the A.S.E.C. Again, in the interests of quick working and friendly relationship many discussions were held between members of the Committee and these Army officers directly concerned with the work upon which the Committee offered advice from time to time.

EXTENSION OF COMMITTEE:

The Chairman mentioned that the Committee had power to add to its numbers and it was, therefore, agreed that this membership should now be extended to cover each State. The following names were put forward:-  
Western Australia: Mr. Marshal Sumner and Mr. Leckie.  
South Australia: Messrs. Cade, Parsons and Wildo and one other.  
Queensland: To be arranged.

11



In regard to Western Australia it was agreed that a letter should be written jointly to Messrs. Sumner and Lockie asking them to nominate two other well known Western Australian musicians.

FEEs FOR  
ARTISTS:

It is proposed that artists should be paid an out-of-pocket fee for their services. A great number of musicians have to leave their usual work and lose professional fees in order to give their services to the Camps. While the Committee does not feel that it would be wise to attempt a scale of fees for the various artists involved, it should not be difficult to establish a uniform rate which should be regarded as no more than an expenses fee.

POLICY IN REGARD  
TO MUSIC:

Lieut. Talty informed the Chairman that he had been asked by Colonel Madgwick to get an expression of opinion from the Music Sub-Committee regarding the policy to be adopted in regard to music. He advised that as Lieut. Goodman was away so much on tour it had been decided that he and Lieut. Brewster Jones should carry on the general routine musical activities during Mr. Goodman's absence.

Dr. Barry said this question had been raised last year and it was generally agreed that the policy in regard to music should be based on two broad principles:-

1. That the men should be given every encouragement themselves to make music under suitable leadership.
2. That the men should have music brought to them so that they might have a better appreciation of it.

SONG BOOK:

The Committee is of the opinion that in order to fall into line with the general opinion that troops should be encouraged to express themselves musically a song book should be published at the expense of the Army and distributed amongst the troops. The main object is to furnish the troops going into the line with some means of making music when they get away from base areas. The Music Sub-Committee would be very glad to help in whatever way it can in connection with music arrangements, etc.

AUSTRALIAN SERVICES EDUCATION COUNCIL.STANDING COMMITTEE.

Minutes of a meeting of the Standing Committee held at the Vice-Chancellor's Room at the University of Melbourne on Monday 22nd. February, 1943.

Present: There were present at the meeting:-

Mr. J.D.G. Medley  
Mr. C.R. Badger  
Major A.A.J. Conlon  
Dr. W.G.K. Duncan  
Lieutenant-Colonel R.E. Madgwick  
Squadron-Leader C.E.S. Gordon

Brigadier Harold Cohen, D.A.G. (3), attended at the opening of the meeting to meet the members of the Committee.

In Attendance: Major J.L.J. Wilson and Lieutenant W.A. Talty were in attendance.

Chair: Mr. Medley occupied the chair.

Apologies were received from Professor R.C. Mills and Mr. E.P. Eltham. The proceedings began at 1200 noon.

1. MINUTES. The minutes of the meetings of the 11th September, 1942 and the 29th October 1942, having been previously circulated were taken as read and were adopted and signed.

2. BUSINESS ARISING OUT OF MINUTES OF MEETING OF 11TH SEPTEMBER, 42.

(a) Projectors and Film Supplies. Major Wilson reported that a number of projectors had been received in October, 1942 and had been distributed and were operating satisfactorily. A further supply of projectors had been ordered but it was not expected that these would arrive under 18 months. The film supply position was very serious. Further supplies of raw stock had been ordered from the U.S.A., but until these arrived, no great expansion could be expected in film activities.

(b) Libraries. Major Wilson reported that the 'A' list book order had arrived in England, and advice had been received that 50% of the books had been purchased and were being dispatched. A further 300 titles were being printed or bound. About 300 titles were unobtainable.

Lieutenant-Colonel Madgwick said that some books had already been bought in Australia. About 15,000 were on hand and further supplies were being bought.

(c) Membership of Council and Standing Committee. The Chairman reported that he had written to Mr. Eltham inviting him to become a member of the Standing Committee. Mr. Eltham had accepted the invitation, but pointed out that he would not be able to attend all meetings.

The Chairman also said that Mr. Metcalfe had accepted an invitation to become a member of the Council. A letter had been written by the Minister to Mr. Crofts inviting three members of the A.C.T.U. to become members of the Council. However, no reply had been received from Mr. Crofts.

It was unanimously agreed that Dr. H.C. Coombs should be invited to become a member of the Council and of the Standing Committee.

- (d) Illiteracy in the Forces. Lieutenant-Colonel Madgwick said that a survey had been taken in all areas and formations and quite a large number of illiterates had been discovered in the Forces. Schools for illiterates had been formed and particularly good work was being done in W.A. and N.S.W. Not enough information had been obtained from the survey to make a comprehensive report on illiteracy in the Forces, but an interesting report, which was tabled, had been received from a Psychological Testing Unit.

Lieutenant-Colonel Madgwick undertook to report at length on illiteracy at the next meeting of the Council.

- (e) Work in Hospitals. Lieutenant-Colonel Madgwick reported that the following establishments for hospitals and Convalescent Depots had been approved:-

Hospitals - 600 Beds.

Lieutenant 1

Hospitals - 1200 Beds.

Captain 1

Convalescent Depots - 500 and 1000 beds.

Lieutenant 1

Convalescent Depots - 1500 and 2000 beds.

Captain 1

About half of these officers had now been appointed, but some difficulty was being experienced in obtaining personnel with suitable experience for these positions.

- (f) Music. Lieutenant-Colonel Madgwick reported that an increase of establishment had been granted to provide for a Warrant Officer Class 1 on each Division and each L. of C. Area. The function of these Warrant Officers would be to organise musical activities. Nearly all the vacancies had been filled and a start had been made with the work. The main difficulty was that of equipment. Gramophones, needles and records were very difficult to obtain.

- (g) "Salt". Lieutenant-Colonel Madgwick reported that Major Massey Stanley had now been appointed Editor of "Salt". No other changes had occurred and in general "Salt's" difficulties seemed to be over. An application had been made for the journal to revert to a weekly publication but this had been deferred until the R.A.A.F. journal "Wings" had appeared.

- (h) Air Force Magazine. Squadron-Leader Gordon reported that the Air Force Magazine "Wings" had not yet appeared. Major Massey Stanley was to be Editor and the R.A.A.F. Director of Public Relations was to control matters relating to Administration. There had been delays in connection with the magazine but the contract had now been let. The first copies should be available soon. It would appear fortnightly, be of quarto size, and be printed in two colours on a flat-bed press.

3. BUSINESS ARISING OUT OF MINUTES OF MEETING OF 29TH OCTOBER, '42.

R.A.A.F. Rehabilitation Section - Squadron-Leader  
C.E.S. Gordon said there was nothing new to report.

4. SUB-COMMITTEES OF THE COUNCIL.

(a) Minutes Circulated. The Secretary reported that the following minutes had been circulated since the last meeting:

- (i) Library Sub-Committee - meeting of 20th Jan., 1943.
- (ii) Music Sub-Committee - meetings of 9th Sept., 1942, and 15th January, 1943.
- (iii) Drama Sub-Committee - meeting of 3rd. Dec., 1942.

(b) Minutes received. It was resolved that the minutes enumerated above be received.

5. RECOMMENDATIONS FROM SUB-COMMITTEES OF THE COUNCIL.

(a) Music Sub-Committee.

- (i) Musical Unit for New Guinea. The Secretary reported that the Music Sub-Committee had recommended that a small musical unit should be formed for New Guinea.

Colonel Madgwick said that while this was desirable he did not think it would be possible to obtain an increase of establishment for this particular purpose. After discussion it was suggested that the W.O's (Music) in the New Guinea Area might form a team for musical recitals.

- (ii) Formation of Melbourne Music Sub-Committee. The Secretary reported that a Melbourne section of the Music Sub-Committee had been appointed. Its personnel was: -

Professor Bernard Heinze,  
Mr. J. Sutton Crow,  
Mr. Harold Elvins  
Mr. M. Pettigrove.

A resolution was passed thanking professor Heinze and Messrs Crow, Elvins and Pettigrove for becoming members of the sub-committee.

- (b) Drama Sub-Committee - Formation of Dramatic Companies. The Secretary tabled copies of the minutes of a meeting of the Drama Sub-Committee held on 3rd. December, 1942. After discussion, it was agreed that whereas the formation of two professional companies was highly desirable it was not possible to do so at present. The suggestion that Warrant Officers might be appointed to organise dramatic activities was also rejected on the score of shortage of manpower. Finally, it was agreed that the function of the drama sub-committee should be to advise Education Officers on how to encourage the men themselves to participate in dramatic performances.

6. STATE ADVISORY COMMITTEES.

(a) Minutes Circulated. The Secretary reported that the following minutes had been circulated since the last meeting:-

- (1) Q'land State Advisory Committee. Meetings of 10th August 1942, 11th September 1942 and

6th October, 1942.

- (ii) N.S.W. State Advisory Committee. Meetings of 31st. August 1942; 28th September 1942; 26th October 1942; 9th November 1942; 23rd. November 1942 and 25th January 1943.
- (iii) Victorian State Advisory Committee. Meetings of 2nd. October 1942 and 4th December 1942.
- (iv) South Australian State Advisory Committee. Meeting of 1st October 1942 and 5th November 1942.
- (v) Western Australian State Advisory Committee. Meetings of 18th August 1942; 15th September 1942; 20th October 1942; 17th November 1942; and 15th December 1942.
- (vi) Tasmanian State Advisory Committee. Meetings of 28th September 1942; 30th November 1942 and 11th January 1943.

- (b) Minutes Received. It was resolved that the minutes enumerated above be received.

7. RECOMMENDATIONS FROM STATE ADVISORY COMMITTEES.

- (a) Q'land State Advisory Committee. The Secretary read the following resolution:-

"That this Committee recommends to the A.S.E.C. that the entrance fees charged to members of the Forces sitting for subjects in the Junior and Senior University examinations be refunded if the candidate passes the examination in such subject or subjects".

After discussion in which Lieutenant-Colonel Madgwick said that he doubted whether the Army would agree to pay examination fees as opposed to tuition fees, it was agreed that the question should be submitted to the appropriate financial authority for decision.

- (b) New South Wales State Advisory Committee.

- (i) The Secretary reported that it had been suggested that representations should be made through the appropriate channels to the American Army in view of the possibilities that the Army Education Service for our Forces could receive considerable assistance from the American organisation.

Lieutenant-Colonel Madgwick reported that several approaches had been made without results. As the Standing Committee knew, "Salt" was distributed regularly to Allied Forces and supplies of "C.A.B." had been made available. Three issues of "C.A.B." were designed to cover the American scene, and other educational facilities such as lectures and correspondence courses were also available to them. Unfortunately the American Army had no organisation comparable to the Australian Army Education Service and it had not been found possible to secure reciprocal assistance from American Forces here.

(ii) The following resolution was read:-

"That a request be made to the A.S.E.C. to recommend to Army authorities the appointment of at least one full time Education Officer to each sub-area instead of part time officers at present."

After Lieutenant-Colonel Madgwick had stated that for the time being no further increase of establishment could be obtained for this purpose it was agreed that no action be taken. It was pointed out, however, that an experiment was now being carried on in Victoria providing for a regional rather than a functional organisation of the staff. If this experiment proved successful it would be suggested that similar methods be applied in other Areas. This should meet the demand for full time Education Officers in sub-areas.

(iii) The following resolution was brought forward:-

"That D.A.D.'s Education L. of C. Areas be authorised to utilise the services of suitably qualified members of units under their L. of C. control as visiting lecturers to units. Such selected personnel to be attached to the D.A.D. Education for duty while so employed. Not more than 10 such personnel to be attached at any one time nor for more than 3 months in each individual case."

On Colonel Madgwick reporting that this resolution was impracticable it was decided that no action be taken.

(iv) The following resolution was read:-

"That the Chairman should be asked to forward a request to Melbourne for a grant for the appointment of a full time person to carry out secretarial duties".

Colonel Madgwick reported that this request had been received and that representations had been made to the appropriate authority for the grant of a sum of £250 for the period ending 30th June, 1943. Approval had been granted for this request and the money was now available. The Secretary of the New South Wales State Advisory Committee had been advised.

(c) Victorian State Advisory Committee.

(i) The following resolution was read:-

"Large groups of men in certain Areas are not receiving adequate facilities from the Army Education Service. It is due to the fact that no representative of the service is allotted to these groups. In the opinion of this Committee the personnel to be allotted should be based upon the number of men concerned rather than the military category to which the group belongs."

Colonel Madgwick reported that several applications had been made for the appointment of full-time Education Officers to meet the needs of groups of this nature but all applications had been refused. He considered that the best way to meet demands of this nature was by the re-organisation of staff as suggested previously.

- (ii) The Secretary reported that at a meeting of this Committee held on 2nd. October, 1942 the question was raised as to the relative responsibilities in Military Hospitals and Convalescent Depots of the Army Education Service and the State Technical Educational Advisory Committee for Repatriation Training of which Mr. W.R. Dean is Chairman.

Colonel Madgwick reported that this matter was at present under discussion and that it was impossible as yet to give an answer. He would see that the necessary information was furnished as soon as possible.

- (iii) The Secretary reported that it had been suggested that a panel of non-commissioned military lecturers should be formed from within the Army. The Standing Committee did not consider this matter as it had already been dealt with under the head 8 (viii) above.

- (iv) The following resolution was read:-

"This Committee deplores the serious delay which at present exists at the Sydney Technical College between the time an application for a Correspondence Course is lodged and the time that acceptance or rejection is notified."

Major Wilson reported that he had recently spent two days at the Sydney Technical College investigating this matter and as a result the staff of that institution was to be increased so that more expeditious attention could be given to applications. He anticipated that a considerable improvement in the situation would shortly be notified. However, he pointed out, the Sydney Technical College would always be slower than the Melbourne Technica College in notifying acceptance or rejection since the Sydney courses were generally much longer and more involved than were the Melbourne courses and it was necessary for individual tutors in each case to decide on the eligibility of the applicant.

- (v) The following resolution was read:-

"In the opinion of this Committee every attempt should be made to avoid overloading staffs of Technical Colleges providing correspondence tuition and to broaden the scope of the courses available. To this end it is suggested that all other State agencies throughout Australia should be used".

Colonel Madgwick reported that other State agencies including the Adelaide School of Mines and similar organisations in Queensland and Victoria had already been approached on this question and that to a limited extent their facilities were being used. However a larger issue arose out of the resolution; that of using private commercial institutions. This

matter was now being considered and despite serious doubts it appeared that the only alternative to using some courses from private commercial houses would be to set up a correspondence course organisation within the Army Education Service itself. This appeared impracticable. The matter was under consideration and would be discussed further at the next Council meeting. Major Conlon said that the question of using private organisations should first be referred to the Technical Colleges in order that their views might be obtained.

(vi) The following resolution was read:-

"This Committee reiterates its opinion that schools for the training of Army Education personnel should be held and notes with satisfaction that a beginning is about to be made."

Lieutenant-Colonel Madgwick reported that approval in principle had now been granted for the establishment of a full time school for Education Officers. He anticipated that this school would be located somewhere in the vicinity of Melbourne and the Hirings Department was now investigating the question of obtaining a suitable building.

(d) S.A. State Advisory Committee.

(i) The Secretary reported that the Chairman of this State Advisory Committee had requested that Mr. Harvey be invited to become a member of his Committee. It was decided unanimously that Mr. Harvey should be so invited.

(ii) It was suggested that a letter be forwarded to the A.S.E.C. asking that N.C.O.'s in charge of outlying groups receive a copy of C.A.B.

It was decided that this should be done.

(e) W.A. State Advisory Committee. The following resolution was read:-

"That in view of the fact that the ultimate goal is the complete rehabilitation of the soldier in civil life, there is need for some system of after-care in order to check whether recommendations made and action taken by Army Education Service and R.A.A.F. Rehabilitation Officer, Department of Labor and National Service, Red Cross Society and Repatriation Department result in the complete readjustment of the individual to civilian life".

Lieutenant-Colonel Madgwick reported that the authority of the Army Education Service ceased immediately upon the discharge of members of the Forces. After that stage the Service had no authority to pursue investigations further. In these circumstances it was agreed that nothing could be done by the Standing Committee.

9. CORRESPONDENCE. The Chairman tabled a letter received from Major-General V.P.H. Stantke thanking him and the members of the Council for their advice and co-operation in launching and developing the Army Education Service. The Standing Committee unanimously requested the Chairman to write to Major-General Stantke thanking him for his letter and expressing the thanks of the Council and the



Standing Committee for his interest in and co-operation with the Service.

10. REPORT ON ARMY EDUCATION SERVICE ACTIVITIES.

- (a) General. Lieutenant-Colonel Madgwick reported that the personnel of the Army Education Service had been formed into a unit. This had the effect of giving a much greater degree of control over appointments and promotions of officers.

He also reported that approval had been granted for the creation of a full time Army Education Service school and that the Army Hirings Department were at present investigating the question of finding suitable accommodation for the school.

As members of the Standing Committee had already been advised, the Directorate had now transferred from D.A.G. Personal Services and now came under the control of Brigadier H.E. Cohen D.A.G. (3). Apart from these major developments the work of the Service was progressing rapidly and favourably and many more troops were now being reached by the Service than ever before.

Lieutenant-Colonel Madgwick then tabled a statement as to the objects and activities of the Army Education Service and inquired if the Standing Committee thought it was suitable for publication in book form. After discussion it was decided that the statement should be brought up to date, re-duplicated and forwarded to members of the Council and all D.A.D.'s Education for comment.

The Standing Committee expressed gratification that approval had been granted for the formation of a school for Education Officers and requested the Chairman to write to the Adjutant-General expressing pleasure that approval had been granted.

Lieutenant-Colonel Madgwick also reported that quite a number of Brigade News-Sheets were now operating and that requisitions had been received from Brigades for wireless sets so that news-items could be kept up to date. He also mentioned a new projected monthly publication designed to keep troops informed of major legislation in Federal and State Parliaments.

- (b) Current Affairs Bulletin. Dr. Duncan reported that he was in the course of writing a new handbook for the instruction of officers on methods of handling C.A.B. He had prepared one draft which had been referred to the Sub-Committee of the New South Wales State Advisory Committee for comment. His draft had been criticised and was now being re-written. Other criticisms had been received on the lay-out and content of C.A.B. and he intended to stay in Melbourne for further discussions relating to the criticisms of the hand-book and of the lay-out of the bulletins. He thought that good results would not be obtained from C.A.B. until the school for Education Officers was functioning.

11. REPORT ON R.A.A.F. REHABILITATION ACTIVITIES. Squadron Leader Gordon said that there was nothing new to report. He was still considerably hampered by lack of funds and establishment. Until these matters were adjusted he could not see any possibilities for further expansion of rehabilitation work within the R.A.A.F.

12. MEETING OF AUSTRALIAN SERVICES EDUCATION COUNCIL. It was decided that a meeting of the Australian Services Education Council should be held on the 14th, 15th and 16th April next commencing at 2.30 pm on 14th April. The Secretary was instructed to make the necessary arrangements for this meeting to be held.

13. GENERAL BUSINESS.

Appointment of Secretary. It was recommended by Lieutenant-Colonel Madgwick that W.O.11 R.C. Leahy be appointed to the position of Secretary to the Council in place of Lieutenant W.A. Talty who had been transferred to other duties. This recommendation was adopted.

No other business being brought forward the meeting closed at 3.00 pm.

Read and confirmed.

CHAIRMAN.

TEACHING ILLITERATE FOREIGN-BORN SOLDIERS  
TO READ AND WRITE ENGLISH.

1. INTRODUCTORY.

i. An introductory note on the state of literacy of the pupils, 15 Italians, is necessary, in order that the nature of the problems to be solved may be understood.

At the date of joining the class,

(a) 3 pupils were illiterate even in Italian: they were just able to make themselves understood in English. They could write their names, after a fashion, but to spell them properly, aloud, was beyond them.

(b) 6 could read and write English, but very badly: spelling and composition were hopeless.

(c) 4 could read fairly well (comparatively) but their writing was almost unintelligible on account of very poor formation of letters, and also complete lack of knowledge of spelling and composition.

(d) one spoke and read English well, and wrote with facility in a style very unEnglish.

(e) one spoke, read and wrote English quite as well as most Australian youths who have completed a primary education some years since.

ii. It is emphasized that all that is being done is experimental, as there appears to be no record of previous work done in this field to serve as a guide.

2. METHODS OF TEACHING.

Obviously, each of the groups (a) to (e) mentioned above has to be given individual treatment.

The methods employed are -

Group (a). The pupils are first taught the names and sounds of the letters: then to read simple words and sentences (using phonic method) from "The Little Primer", and to transcribe what they have read and to reproduce it at dictation. It was proposed at first to use only script for actual or near-illiterates as being easier to master than a parallel use of script and print. This was found to be unnecessary and impracticable and was soon abandoned. Only one man has had any difficulty in learning both forms of the letters at once.

The blackboard, and the "Letter Sheet" of the Primary Correspondence School (copy attached) is used in the early stages of the teaching of letter formation, and then the Prep. 2,3, and 4 Copy Books are used to give further skill and to teach the mechanics of word formation from the individual letters.

For those with absolutely no idea that words represent things and actions, the "Prep. 1 Reader" has been found most helpful since it teaches words and their meanings by means of illustration.

Though this group consists of only 3 (there have been 4 at times) it must be noted that it is a full-time job for one teacher since they require so much individual attention.

Groups (b) and (c). These Groups were taught separately until such time as, for reasons of expediency, they could be merged under one teacher. This was done after 7 lessons - about 10 or 11 hours teaching.

These pupils were given, at first, much the same type of work as has been set out above under the heading "Group (a)". They were not given copy books.

9

Let us consider ~~the work done with them~~ under four headings.

(i). LETTERS AND SOUNDS.

The pupils either knew already how to name and make the various letters, or soon learnt to do so.

The next step was to teach the sounds of the letters. This proved much more difficult and it became obvious that some sort of English-Italian sound-equivalent table would prove of great value (mainly to the teacher, at first). This was drawn up (copy attached). It deals only with single vowels and the consonants, has been carefully checked, and may be regarded as accurate for our purpose.

First these single vowels were taught, and only in words in which they had the more common pronunciations (see 'Sound Table' for the range dealt with). Incidentally, it is considered best to proceed from the unknown 'a' in 'mat', to 'mate', and thence to the known 'a' in 'father', otherwise all "a's" will tend to get the Italian pronunciation, as in 'father'.

Consonants, in the beginning, were taught only as they occurred in the simple words used in teaching the vowels. Gradually other consonants were introduced, until all, including combinations such as 'th', 'sh', 'ch', etc. had been dealt with. The pupils have these kept clearly before them by 10 minutes of "sounds" drill at the beginning of each lesson.

Diphthongs and double-vowels are now being introduced after 10 lessons. The method used is to build word lists, all words used being suggested by the pupils from their own range of experience.

bread	meat	meet	would
head	seat	seel	could
dead	eat	heel	should
lead	neat	crèek	
spread			

Let the pupils suggest any half-dozen words to start; write them across the blackboard as the head of columns and then get further words of the same vowel-type.

(ii). READING.

This started with "The Little Primer" and progressed to "The Little Reader". The portions read are used as training material for pronunciation, spelling, dictation, etc. Particular attention is paid to comprehension of meaning. Even simple words may not be understood rightly. Any words, though simple, which are not likely to form part of their vocabulary, are avoided.

(iii). WRITING.

This is probably the most difficult and at the same time the most important phase of the work.

Dictation. The value of dictation at this stage cannot be over-emphasized. Let the pupils read a sentence, then write either new words or the whole sentence: read a page, tell the facts back for the teacher to put on the blackboard: read from the blackboard, note the spelling, then reproduce it at dictation: finally correct their work from the blackboard (script) and when possible, from the Reader (print).

This method does much to impress correct spelling and syntax, and will lead later to reproduction in their own words of a passage they have read.

Letter Writing. It was decided to encourage them to write letters to the D.A.D. Educ. During the fourth lesson the method of setting out such a letter was demonstrated on the blackboard. In later lessons

this idea was carried further and by the tenth lesson seven of the group of ten had written such letters. The letters are corrected and answered. The pupils receive back the corrected letter, a typed copy showing corrections, a typed copy of what they should have said (departing as little as possible from their own words and construction), and a typed answer. Improvement is already obvious in the letters of those who have written three or four.

Some advantages of the letter system are that the teacher sees -

- (i) What vocabulary they can use (or abuse).
- (ii) What vocabulary they wish to use.
- (iii) Their range of vocabulary.
- (iv) Individual difficulties of spelling - often based on faulty knowledge of English sounds.
- (v) Their individual interests and aspirations.

So far the teaching of definite syntax has not been introduced. It may or may not be done: experience and observation will determine the line to be taken.

Groups (d) and (e). The duties of the two soldiers who comprise these groups do not admit of their attending the actual class, so their instruction has been through letter and answer, with an occasional word of advice. They have progressed very rapidly; and now (d) has been enrolled with the Primary Correspondence School of the Queensland Department of Public Instruction, starting at Grade 4, and (e) has applied for the Melbourne Technical College course in "Preparatory English". Both pupils also continue their letter and answer contact with the teacher of the class.

### 3. CONCLUSION.

#### Method.

Generally speaking, there is nothing revolutionary in the methods being used. As usual, it is a matter of using individual judgment based on an understanding of the principles of teaching and of the individuality and requirements of the taught.

#### Elementary English Classes.

Where the material supplied by the Queensland Primary Correspondence School is being used as the basis of instruction, it will probably be found best, where possible, to assemble the pupils as a class and use the material there. The pupils, either Australian-born or foreign, will probably be much happier working thus as a Class than working individually, and they will certainly make much more rapid progress. This method is especially suited to Training Depots where the pupils learn to help themselves by the use of the Primary Correspondence system and can continue self-instruction when they are drafted to their permanent units.

#### Foreign-born Illiterates.

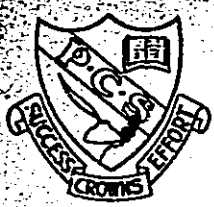
Special factors to be taken into account with foreigners are - the age of the pupils (here 21 to 52): the great variation in attainment, experience and ability: the strangeness and difficulty of English particularly the written language. These are difficulties of a very real nature: but they are largely offset by the keenness of the pupils, all of whom attend voluntarily during their own time, and by the importance of the work, which may eventually give us a body of sound Australian citizens, instead of a foreign colony of potential enemies.

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# TABLE OF ENGLISH VOWELS AND CONSONANTS WITH ITALIAN EQUIVALENTS.

(N.B. The Table does not attempt to deal with diphthongs).

English Letters	English words	Italian letters	Italian words and English meaning.
<b>I Vowels - Single</b>			
a	mat mate father	e in bello (nearly)	bello (beautiful). caro (dear).
e	met	e	venti (twenty).
i	pin pine machine	i	filo (thread). notte (night). ora (now).
o	not note	o	
u	nut put (rude) (rood)	u	uva (grape) uva "
<b>II Consonants.</b>			
b,bb	bomb, bubble	b	bomba (bomb)
c	city camp	s	sito (place)
cc,ck,k	occupy, back, kick	c, ch	campo (field) perche (because)
ch	cheese	c, ch	campo " perche "
d,dd	dig, hidden	c, cc before i or e	cena (supper). dare (to give). fuoco (fire). laghi (lakes). gente(nation) leggere (to read)
f,ff	fire, suffer	d	
g,gg	wag, waggon	f	
g	gentle	gh	
j	Joke	s, gg before i or e	gente (nation) leggere (to read)
h	hand	s, gg before i or c	gente (nation) leggere (to read)
m,mm	morning, hammer	m	mattino (morning).
l,ll	letter, bell	l	lettera (letter).
n,nn	nest, tennis	n	nido (nest)
p,pp	pass, happy	p	passare (to pass).
qu	quality	qu	qualita (quality)
r,rr	rich, merry	r	ricco (rich)
s,ss	soon, possible	s,ss	presto(soon) possibile (possible).
s	is, his	s	casa (house)
sh	she	sc before i or e	scena (scene, theatre).
t,tt	time, bottle	t	tempo (time).
th	three	-	-
v	visit	v	visita (visit).
w	wet	u before o (nearly)	uomo (man)
x(-cks)	fox	-	-
y	you	i before o (nearly)	io (I)
y(at end of word)	happy	i	oggi (today)
z	zero	s	casa (house).



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DEPARTMENT OF PUBLIC INSTRUCTION, QUEENSLAND  
PRIMARY CORRESPONDENCE SCHOOL

A B C D E F G H

I J K L M N O P

Q R S T U V W X

Y Z

a b c d e f g h i j k

l m n o p q r s t u

v w x y z

0 1 2 3 4 5 6 7 8 9

Keep this sheet and practise these  
letters and figures every day.

Keep this sheet and practise these letters and figures every day.

**Note to Home Supervisor.**

The writing of some of the letters on this sheet may differ slightly from those in the copy books. Many small children have difficulty in forming some letters correctly, and, consequently, get a result very unlike the copy.

To counteract this, some letters are given without certain details which cause the trouble, and thus a more perfect representation is obtained from the child.

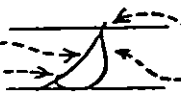
For example, this setting of letter  
given in the copy book.



is

A slight bend—

A curl—

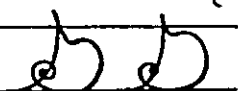


A point above line.

A curved back.



It leads to errors such as these.



Exaggerated stroke and curl and a humped back.

NOT TO BE PUBLISHED

A.M.S. & C. 1530 B

ALLIED LAND FORCES IN S.W. PACIFIC AREA

ADMINISTRATIVE INSTRUCTIONS

BY

LIEUTENANT-COLONEL R.D. MADGWICK

DIRECTOR OF EDUCATION AND VOCATIONAL TRAINING. L.H.C.

Serial Number & Pages 18 - 21

25 March 1945

- 18 Identification Photos. It is the responsibility of all personnel to see that their identification photos are securely fastened inside back cover of Pay Book.

Personnel of D.E.V.T. who have not yet had identification photos taken will notify Orderly Room Sgt. immediately.

- 19 Discipline - Morale Services

Attention is directed to the necessity for the exercise of the utmost propriety in relationships between male and female personnel in the Military Forces. Any failure to observe this propriety may become the subject of a charge.

Instruction is given to all ranks in units containing male and female personnel that they will bring to the notice of C.O's. immediately, cases where relationships such as husband and wife or fiancé and fiancée exist between male and female members of the unit, with the object of effecting appropriate transfers.

- 20 Duty Officers

Directorate of Education and Vocational Training - 0900hrs.-1800hrs  
daily.

25 March, 1945 (Sunday)	Major T.H. Cotton.
29 "	Major W.C. Groves.
30 "	Lieut. H. Harte.
31 "	Lieut. I. Goodman.
1 April,	Lieut. L. Philpott.
2 "	Lieut. H. Harte.
3 "	Lieut. W.J. Allen.

- 21 NOTICE BOARD: All D.E.V.T. personnel at Perry House will refer to the Directorate notice board from time to time, to keep themselves informed of instructions, etc.

Lieutenant-Colonel,  
Director Education and Vocational Training.

Copies to:-

Notice Board.  
Office File  
Publications  
War Diary (2) ✓

H.



Directorate Education and  
Vocational Training (Unit.)

## Casualty Return—Other Ranks

Date of last A.F. W.3011 rendered  
27 March 1943 Number of sheets  
attached to this return

Detail of casualties to other ranks which have occurred since last return. The details should include all battle casualties, accidents, admission to and discharge from hospital, casualty clearing station, etc. Promotion (acting, temporary, local or substantive). Transfers, postings, attachments, etc., courts-martial, field punishment, forfeiture of pay, etc. Leave of absence, particulars of marriage and birth or death of children, alteration in next of kin with postal address, transfers to "X" List and any other items affecting a soldier's service.

Army No.	Rank	Name and Initials	Corps.	Nature and Date of Casualty.	Date.	Remarks. (In the case of casualties from wounds or disease, any available information for communication to relatives should be stated.)
		<u>STRENGTH INCREASE</u>				
VF396587	Pte	Robins P.J.	D.E.V.T.	Taken on strength	24.3.43	previously attached for duty D.E.V.T.
		<u>STRENGTH DECREASE</u>				
VF395603	Pte	Potter L.K.	D.E.V.T.	Marched out	24.3.43	to Military Secretary
		<u>RECREATION LEAVE</u>				
V80789	W.O.I	George A.E.	Pubns. Sec.	Marched out	29.3.43	on 6 days recreation leave
VF388968	Gpl.	Pedley, M.G.	" "	Marched out	29.3.43	on 6 days recreation leave
VX80754	Pte.	Hawkins G.	" "	Marched in	29.3.43	from 6 days recreation leave
VF346800	Pte.	Cameron I.T.	" "	Marched in	29.3.43	from 6 days recreation leave
V19700	Pte.	Hurst M.L.	" "	Marched out	29.3.43	on 6 days recreation leave
V501889	Pte.	Gust I.	D.E.V.T.	Marched out	29.3.43	on 6 days recreation leave
		<u>SICK LEAVE</u>				
VF388745	L/Sgt.	McKenzie G.C.	Pubns. Sec.	Marched in	29.3.43	from 10 days sick leave
VF388369	Pte.	Castledine H.D.	D.E.V.T.	Marched in	29.3.43	from Convalescent Depot, Hampton
VF388369	Pte.	Castledine H.D.	D.E.V.T.	Marched out	30.3.43	on 4 days Convalescent Leave
VF388369	Pte.	Castledine H.D.	D.E.V.T.	Marched in	3.4.43	from 4 days Convalescent Leave

Date 5 April 1943

Lieutenant-Colonel  
(Signature of Commander.)

Directorate of Education and Vocational  
Training (Unit.)

L.H.Q.  
(Bde., Divn., Area, etc., with which Unit is serving.)

