

AWM52
2nd Australian Imperial Force and
Commonwealth Military Forces unit war
diaries, 1939-45 War

Item number: 8/3/14

2/14 Infantry Battalion

October 1940

WAR DIARY OF INTELLIGENCE SUMMARY

Army Form C.211^{1/2}
(adapted.)

(Erase heading not required)

OCTOBER 1940.

PAGE 1.

Unit 2/14 BN. A.I.F.

Date and Time.—From

To

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Puckapunyal	1 Oct. '40.		Unit on pre-embarkation leave. Major Corby, E.D. returned 1300hrs. Q.M. moves on leave, Lieut. James carries on Q.M. Duties.	<i>JMB</i>
	2 Oct. '40.		Pre-embarkation leave.	<i>JMB</i>
	3 Oct. '40.		Main body from Melb. & Suburbs arrive in camp 2130hrs.. A/Adjt. returns from leave.	<i>JMB</i>
	4 Oct. '40.		Fine & Sultry. Adjt. returns from leave. Bn. Route March to ASH'S BR. evening meal in field.	<i>JMB</i>
	5 Oct. '40.		Fine & Sultry. Issue of summer dress uniform, shorts shirts, singlets and underpants cotton, sand shoes and golf sox. Route march in afternoon to ASH'S BR.. Swimming parade. Further inoculations and vaccinations.	<i>JMB</i>
	6 Oct. '40.		Fine, Divine services, camp open to visitors.	<i>JMB</i>
	7 Oct. '40.		Fine, Kit inspection, and packing of stores. C.O. & I.O. return from leave.	<i>JMB</i>
	8 Oct. '40.		Cloudy & warm. Coy. muster parades, further inoculations & vaccinations by 2/2. Pnr. Bn. R.M.O., blood typing, and photographing completed App.1 & 2. movement Master sheets of embarkation rolls completed.	<i>JMB</i> order.
	9 Oct. '40.		Fine & cool. Bn. parade with marching order & kit bags - test for embarkation. Unit color path changed - small gold & blue 14 Bn. rectangle on steel grey diamond, replacing black over steel blue diamond. "A" Coy. complete table 4b. Rifle at Seymour rifle range. 1st. A.I.F. 14 Bn. flag replaced flag on 2/14 Bn. A.I.F. flag pole.	<i>JMB</i>

WAR DIARY ~~OF INTELLIGENCE SUMMARY~~

Army Form C.2110
(adapted.)

(Erase heading not required)

Unit 2/14 BN. A.I.F.

OCTOBER '40.

PAGE 2.

Date and Time.—From

To

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
PUCKAPUNYAL.	10 Oct. '40.		Fine. B & C. Coy. use Seymour Rifle Range. H.Q. Coy. use 30x range. "A" & "D" Coys. trg. under Coy. arrangements.	MS.
	11 Oct. '40.		Fine & warm. Capt. C.V. Anderson (Ship's Q.M.) W.O. Ross (Ships R.S.M.) Sjt. McGlynn (Ships Provost Sjt.) and 6 Deck Sjts. leave for SYDNEY "D" Coy. at Rifle Range. Other Coys. Kit inspection. 1420hrs. Bn. moves out to ASH'S BRIDGE and bivouac for night. Camp party & concert.	App.3. 0.0. No.1. copy No.12. 9 Oct. '40.
	12 Oct. '40.		Fine & hot. Bn. returns from Bivouac. Make and mend, signing of embarkation cards in presence of embarkation staff. Approx. 1500hrs advice by telephone that date of embarkation delayed by 4 days.	MS.
	13 Oct. '40.		Fine, hot, and windy. Divine services. Visitors in camp.	MS.
	14 Oct. '40.		Fine, but dusty and windy. Trg. under Coy. arrangements XXXXXX XXXX Route march and recapitulation of small arms drill.	MS.
	15 Oct. '40.		Fine. Coy. trg. arrangements. Berthing list of Officers received	App.4.
	16 Oct. '40.		Overcast and cool. Trg. under Coy. arrangements A.C.D.HQ Coys. use 30x range. "B" Coy. route march and midday meal out of camp. Secret instructions for final messing issued	App.5.
	17 Oct. '40.		Fine and cool. 0900 hrs. Bn. parade, and move out to field firing range. Sec. Comds. fire orders, and control of sec. using ball Amn.. 1500 hrs. Bn. muster parade	App.6. movement order No.2. train. App.7. ditto No.4. train.
	18 Oct. '40.		Coy. muster parades for entraining, cleaning fatigues. midday meal for complete Bn., and evening meal for ½ Bn. provided by 2 A.A. Regt..	details for last day at PUCKAPUNYAL attached.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

Army Form C.2118
(adapted.)

(Erase heading not required)
OCTOBER 1940.

PAGE 3.

Unit 2/14 BN. A.I.F.

Date and Time.—From _____ To _____

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
PUCKAPUNYAL	18 Oct. '40.		2/14 Bn. moves from PUCKAPUNYAL entrained at DYSART in two train loads. Very orderly train movement. Feeding arrangements by R.R.R's particularly good.	
ON TRAIN ENROUTE SYDNEY.	19 Oct. '40.		En route SYDNEY. Large crowds along railway line. Victorian members members of 2/14 Bn. A.I.F. a favorable impression of N.S.W. trains.	
SYDNEY	19 Oct. '40.		Trains unloaded at PYRMONT, personnel immediately embarked aboard ferry, and taken to berth of H.T. "AQUITANIA", embarkation completed by 1330 hrs. 3 men disembarked suffering from mumps see A.F.W.3010.	
AT SEA.	20 Oct. '40.	0930hrs.	H.T. "A" moves out of WOOLOOMOOLOO with assistance of tugs, and makes for SYDNEY HEADS, followed by many ferries and small craft "QUEEN MARY" with N.S.W. Troops leading & H.M.S. "PERTH" escort following "Aquitania". All vantage points around Harbor thronged with spectators.	
	21 Oct. '40.		First distribution of A.C.F. parcels -much appreciated by troops Shipboard training commences with elementary training rifle exercises, and P.T.. Wilsons Promentary passed 1130 hrs. H.T. MAURETANIA joins convoy. last sight of Victoria 1600 hrs. passed CAPE OTWAY.	App.8. A.C.F.parcel App.9.Syllabus of ship-board training.
	22 Oct. '40.		Convoy enters GREAT AUSTRALIAN BIGHT. effects of sea-sickness become noticeable, though few effected as yet. Weather remains cool, and sky overcast. Strom expected in evening.	

WAR DIARY or INTELLIGENCE SUMMARY

Army Form C.2118
(adapted.)

(Erase heading not required)
OCTOBER 1940.

PAGE 4.

Unit 2/14 BN. A.I.F.

Date and Time.—From To

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
AT SEA.	23 Oct.'40.		Storm did not eventuate, but slight sea was increases seasickness till approx. 20% are affected.	
	24 Oct.'40.		Weather fine. Course alters to north 1430hrs.. Lieut.V.F.James slips on wet floor - Frac. Collar bone - confined to bed in ship's Hospital.	
FREMANTEE W.A.	25 Oct.'40.	0730hrs.	Anchor dropped off Fremantle. First pay on voyage, 10/- to Tps., £1. for W. & N.O.O.'s. 1300 hrs. 2/16 Bn. under Lt.-Col. A.R. BAXTER-COX embarked. Weather fine P. & R.T. in afternoon while 2/16 Bn. settled down. First censored mail from Unit was sent ashore during morning. Many telegrams sent by all ranks per Ships Post Office. (7 Div. Postal Unit.)	Censorship instructions App.10.
	26 Oct.'40.		All personal records checked by Coys. - work completed 1700hrs. Shore leave granted to MAURETANIA personnel in this ship berthed at wharfside. 2055hrs. first inward mail on voyage received and distributed. Distributed to Coys. by 2130hrs..	App.11.
AT SEA.	27 Oct.'40.	0530hrs.	Left FREMANTLE. Weather fine. Last sight of AUSTRALIA 0715hrs. Course W.N.W. first Church Parade at Sea 0930hrs. Lockheed Hudsons flying overhead most of the morning. Boat drill 1430hrs. remainder of day free.	
	28 Oct.'40.		Fine and Warm. Training settles down. Sea calm - slight roll. Distribution of Arabic-Hebrew Handbook to all ranks. Allocation of deck space for sleeping. Eliminations Boxing Tournament commenced in afternoon.	
	29 Oct.'40.		Fine and warmer. Boxing heats continued. "A", "B", "HQ" Coys. sleep on deck.	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

OCTOBER 1940.

PAGE 5.

Unit 2/14 BN. A.I.F.

Date and Time.—From _____ To _____

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
AT SEA.	30 Oct.'40.		<p>Hot weather continues. 1300 hrs. H.M.A.S. "PERTH" passes back on starboard side with convoy in line ahead, troops line rails and cheer. Both bands on board our ship play, Naval band returns with "Roll out the barrel", cheers returned by sailors. H.M.A.S. "CANBERRA" had appeared on horizon at 1220 hrs. - met by H.M.A.S. "PERTH". Sports and boxing continued after lunch.</p> <p>Uncensored mails sent ashore at FREMANTLE, and afterwards intercepted — was returned to Coys. for action against offenders. Disturbance on board, man thought overboard, ship turned back for time, but no avail.</p>	<p>Appendices 12 + 13</p>
	31 Oct.'40.		<p>2100hrs. Hot and sultry with some showers. Boxing semi finals held, 4 semi finals won by this Unit. Severe penalties imposed on offenders against censorship instructions.</p>	<p>Appendix 14 - Headings for voyage reports. Appendix 15 Ships Standing Orders</p>

Oct. 1940.

Vol. No. 6.

Appx.No.Subject.

- | | |
|---------|---|
| 1. | Embarkation Instruction No. Q 13/40 |
| 2. | Embarkation Instruction No. Q 13/40 |
| 3. | 2/14 Bn. Operation Order No.1. |
| 4. | Berthing List of Officers of Serial 240. |
| 5. | Instructions re Cooking prior to leaving Puckapunyal. |
| 6. | 2/14 Bn. Movement Order - Embarkation Zero Day. No 2 |
| 7. | 2/14 Bn. Movement Order - Embarkation Zero Day. 4. Train |
| 8. | A.C.F. Parcel, Contents. |
| 10. → 9 | Censorship Instruction. → <i>Camp Standing Orders - Devalah</i> |
| 11. | Records and Returns. |
| 12. | Mail and Censorship Instruction No.3. |
| 13. | Uncensorship Mail Intercepted. |
| 14. | Voyage Reports. |
| 15. | Ship's Standing Orders. H.T.'A' |
| 16. | Field Return - Other Ranks. |
| 17. | Field Return - Officers. |

Appendix I.

TELEPHONE

MOST SECRET 28

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
No.

H.Q. 2/14 Bn. A.I.F.
Puckapunyal.
8 Oct '40

MOST SECRET

Dist. Maj J.A. Corby. *✓*
"H.Q." Coy. *✓*
"A" Coy. *✓*
"B" Coy. *✓*
File. *✓*

EMBARKATION INSTRUCTIONS NO. 9 13/40. 2/14 BN. EXTRACT.

1. (a) O.C. Train. Maj J.A. Corby. E.D.

H.Q. Coy. 1237
"A" Coy. 1239
"B" Coy. 1239

435

To travel on No. 4 Special Train. - 14 Oct '40.

(b) MOVEMENT TIMES.

1600 Evening Meal in lines.
1610 Depart PUCKAPUNYAL.
1640 Arrive DYSANT.
1800 Depart DYSANT.
2305 Arrive ALBURY. Change Trains.
2350 Depart ALBURY.
0730 Arrive GOULBURN. Breakfast.
0845 Depart GOULBURN.
1235 Arrive PERTHONT.

2. SECRET. Too much stress cannot be placed upon the importance of preventing any leakage of information in respect of, dates, times of embarkation and subsequent departure of H.M.T.

(b) PHOTOGRAPHERS. - Only personnel with special passes for the purpose will be permitted the use of cameras.

(c) PIGS. - No animals of any description will be permitted on board. Disregard of this order will be a serious offence.

JMB
Capt.
Adj't 2/14 Bn. A.I.F.

TELEPHONE

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
NO.

H.Q. 2/14 Bn. A.I.F.
Puckapunyal.
8 Oct. '40

M O S T S E C R E T .

Dist. I.O. Lieut. Graham. (1st Rein.)
"C" Coy. File.
"D" Coy. C.O.

EMBARKATION INSTRUCTION NO. G 13/40 - 2/14BN EXTRACT.

1. 2/14 Bn will embark aboard the "AQUITANIA."

2(a) "HQ" H.Q. 50.
"C" Coy. 129.
"D" Coy. 129.
1st. Rein. 154.

462.

To travel on No.2 Special Train, 14 Oct. '40.

(b) MOVEMENT TIMES.

1410. Depart PUCKAPUNYAL.
1440. Arrive DYSART.
1500. Depart DYSART.
1730. Arrive WANGARATTA. Evening meal.
1905. Depart WANGARATTA.
2015. Arrive ALBURY. Change trains.
2100. Depart ALBURY.
0548. 15 Oct. Arrive MOSS VALE. Breakfast.
0945. Arrive PYRMONT.

3(a) SECURITY Too much stress cannot be placed upon the importance of preventing any leakage of information in respect of dates, and times of embarkation, and subsequent departure of H.M.T.

(b) PHOTOGRAPHERS. - Only persons with special passes for the purpose will be permitted the use of cameras.

4. PETS. - No animals of any description will be permitted on board. Disregard of this order will be a serious offence.

J. M. Buckle Capt.
Adj. 2/14 Bn. A.I.F.

TELEPHONE

Appendix 3. ~~Duplicate~~
AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

SHB/HAB

IN REPLY PLEASE QUOTE
NO.

H.Q. 2/14 Bn. A.I.F.,
Puckapunyal. Vic.
9 Oct. '40.

SECRET.

Copy No. 12.

9 Oct. '40.

2/14 Bn. OPERATION ORDER No. 1.

INFORMATION.

1. (a) Enemy NOT in close contact.
- (b) Caproni Bombers have been attempting to delay the movement of our columns.

INTENTION.

2. 2/14 Bn. has been ordered to move from training grounds on a four day march to a frontier position.

METHOD

3. (a) Coy parades 1415 hrs Fri 11 Oct.
- (b) Advance to Bn. parade 1425 hrs.
- (c) Bn. parade 1430 hrs.
4. Adv. Gd - Comd. Capt. J.S.Silverman
B. Coy.
One sec. carrier pl.
Main Body - Bn. H.Q.
H.Q. Coy
A. Coy
D. Coy
C. Coy
5. ROUTE, WEST along PUCKAPUNYAL - PYALONG RD.
6. A.A. active defence measures will be carried out against enemy aircraft. Coys deployed will make Pl. comds responsible for fire orders and control.
Warning against aircraft whistle blasts (long short)

ADMIN.

7. (a) Order of Dress K.W.D.

/Page 2.

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE No.

Page 2.

SECRET.

ADMIN. 7. (a) Order of Dress - K.W.D. Greatcoat) Inside
Blanket) Pack.

(b) Mess tin inside haversack.

(c) Baggage stacked and secured in Coy huts
closest to Coy offices.

8. Cooking by secs. Coys will issue rations uncooked
to sec. comds. for evening meal, Fri 11 Oct.

breakfast Sat 12 Oct.

9. 1st. Reinf. to remain in camp

Bn. H.Q. - 5

H.Q. Coy - 30

Rifle Coy - 5 (each)

ACK.

A. Buckles
.....Capt.
Adjutant 2/14 Bn. A.I.F.

Distribution.

Copy No. 1	A
" " 2	B
" " 3	C
" " 4	D
" " 5	HQ Coy
" " 6	I.O.
" " 7	T.O.
" " 8	Qr.Mr.
" " 9	C.O.
" " 10	Bde.
" " 11	File
" " 12	War Diary.

SECRET.

Appendix 4
H.Q. 2/14 BN. A.I.F.
PUGHAFUNYAL.
15 Oct. '40.

O.C. COYS.

COPY No. ¹⁰.....

BERTHING LIST OF OFFICERS OF SERIAL 240.

Officers baggage to be marked with:-
Serial No. (not name of Unit)

Name - Deck - Cabin No.

So that as far as possible it can be placed in their respective cabins.

All Officers are to report to the Purser's Office to collect their accommodation cards which have their boat stations and messing accommodation incorporated, before proceeding to their cabins.

A LLOEMENT OF CABINS :-

RANK.	NAME	DECK	BIRTH NO.
Lt.-Col.	W. G. Cannon, E.D.	B	108
Major	J.A. Corby, E.D.	"	104
"	E.S. Cusworth	"	104
"	J.G. Evans, M.C., E.D.	"	104
Capt.	J.S. Silverman	"	102
"	W.S. Howden	"	102
"	C.V. Anderson	"	102
"	B.S. Noonan	"	98
"	P.E. Rhoden	"	98
"	I.W. Hamilton	"	98
"	J.H. Rodd	"	116
"	W.G. Landale	"	116
Lieut.	E.W. Scott	"	98
"	W.H. Arthur	"	96
"	H.R. Gowling	"	96
"	G. Beggs	"	96
"	W.B. Russell	"	100
"	H.E. Dickenson	"	100
"	C.L. Thompson	"	100
"	R.K. Whittaker	"	100
Capt.	S.H. Buckler	"	114
Lieut.	E.P. Graham	"	114
"	A.L. Schmits	"	114
"	J.C. McAllester	"	118
"	C.C.P. Nye	"	118
"	W.G. Allan	"	118
"	K.A. Evans	"	122
"	T.J. Rose	"	122
"	G. O'Day	"	120
"	V.H. Watts	"	120
"	P.A. Christopherson	"	124
"	A. Treloar	"	124
"	A.S. Pechon	"	130
"	A.S.D. J. McGavin	"	130
"	J.G. Thurgood	"	130
"	V.P. James	"	130
"	G.E. Lyon	"	121
"	F.J. Ayton	"	121
Capt.	D.G. Duffy	"	116
Chap.	Honner	"	117a.
Lieut.	Ballantyne	"	117a.

S.H. Buckler Capt.
ADJUTANT 2/14 BN. A.I.F.

DISTRIBUTION.

C.O. Copy. No. 1.				
O.C.H.Q.	Coy.	Copy.	No.	
"	"A"	"	"	3
"	"B"	"	"	4
"	"C"	"	"	5
"	"D"	"	"	6
WHH I.O.	"	"	"	7
File	"	"	"	8
2 1/c	"	"	"	9

War Diary

War diary, Appendix 5

H.Q., 2/14 Bn. A.I.F.,
PUCKAPUNYAL.
16 Oct. 40

SECRET.

ALL COYS.

Five men will report to Sjt. Vanderberg at
0830 hrs. Thursday 17 Oct. 40 to prepare vegetables.

[Signature]
.....Capt.
ADJUTANT 2/14 Bn. A.I.F.

H.Q., 2/14 Bn. A.I.F.,
PUCKAPUNYAL.
16 Oct. 40

SECRET.

"B" Coy.

One (1) N.C.O. and 5 men to report to Cookhouse
at 0900 hrs. Friday 18 Oct. 40.

An Officer to parade 20 men to Sjt. Patten,
2 A.A. Regt. at 1100 hrs. Friday 18 Oct. 40 at 2/14 Bn. Cookhouse
to act as mess orderlies.

[Signature]
.....Capt.
ADJUTANT 2/14 Bn. A.I.F.

H.Q., 2/14 Bn. A.I.F.,
PUCKAPU YAL.
16 Oct. 40

SECRET.

"H.Q." Coy.

One (1) N.C.O. and five men to report to the
Cookhouse at 0900 hrs. Friday 18 Oct. 40.

An Officer to parade 25 men to Sjt. Patten,
2 A.A. Regt. at 1100 hrs. Friday 18 Oct. 40 at 2/14 Bn. Cookhouse
to act as mess orderlies.

[Signature]
.....Capt.
ADJUTANT 2/14 Bn. A.I.F.

TELEPHONE

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

SMB/HAB

IN REPLY PLEASE QUOTE
NO.H.Q. 2/14 Bn. A.I.F.,
POCKAPUNYAL. VIC.
17 Oct. '40.SECRET.2/14 Bn. MOVEMENT ORDER - EMBARKATION ZERO DAY - PART 1 No.2 SPECIAL
TRAIN.

Serial	Time	Parades	Remarks.
1	Z Day minus 1 Day	Removal or destruction of surplus hut articles.	Non permanent fittings boxes etc., Coy. Comds. inspect officers and men's huts at 1630 hrs.
2.	Z day 0600	Reveille	Silent. Do <u>not</u> disturb other units
3.	0630	Breakfast	All messes. Allowing time for thorough cleaning of equipment & scrubbing of messes.
4 a	-	Return of Camp Equipment	Instructions issued by Gr.Mr.
4 b	0830	Officers Baggage	Stacked in 3 dumps:- Trunks, valises & kitbags suitcases. Officers I/C Baggage Lieut. McEavin. Lieut. Thurgood. Baggage Ptg:- Batmen.
5 n	1045	Bn. Parade	Close column of Coys in order of trains:- <u>No.2 Special Lt.Col. W.G.</u> Cannon E.D. Bn. HQ, C Coy D Coy 1st.Reinf. <u>Dress</u> Marching Order with embarkation kits, pile arms & dump kits. Retain mess tins, knives, forks and spoons.
6.	1115	Stand to huts	Men parade to South side of respective sleeping huts. Inspection by C.O. <u>Dress: S.D. less equip-</u> <u>ment.</u>
7.	1140	Coy parades	
8.	1200	Midday meal	Strength 949
9.	1315	Bn. Parade	No.2 Special Train party. Call rolls, issue embarkation cards.
10.	1410	Embus	No. 2 Special
11.	1440	Entrain Dysart	From rear to front i.e. Lowest numbers Bn.HQ at rear of train.

SECRET.

Serial	Time	Parades	Remarks.
12.	1500	Depart Dysart	
13	1730	Evening Meal	WANGARATTA. Instructions for messing promulgated before arrival. Three relays.
14.	1905	Departs WANGARATTA.	After evening meal.
15.	2015	Arrives ALBURY	Change trains and shift baggage.
16	2100	Departs ALBURY	
17	Zero day plus 1 day 0545	Breakfast MOSS VALE	
18	0720	Departs MOSS VALE	
19	0945	Arrives PYRMONT	

ACK.

J. W. Buckle
Captain.
 Adjutant 2/14 Bn. A.I.F.

DISTRIBUTION.

Copy No. 1	-	C. Coy.
2.	-	D. Coy
3.	-	1st. Reinf.
4.	-	I.O.
5.	-	Gr. Mr.
6.	-	File
7.	-	War Diary.

TELEPHONE

Copy No 7 *Appendix 7*

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
No.

H. Q., 2.14 Bn. A. I. F.,
PUGHAPUNYAL,
17 OCT. '40.

SECRET.

2/14 BN. MOVEMENT ORDER - EMBARKATION ZERO DAY - PART 2
NO. 4 SPECIAL TRAIN.

<u>SERIAL.</u>	<u>TIME.</u>	<u>PARADES.</u>	<u>REMARKS.</u>
1	2. Day minus 1 day	Removal or destruction of surplus hat articles	Non permanent fittings boxes etc. Coy. Comds. inspect officer's and men's hats at 1630 hrs.
2	Zero Day 0600.	Reveille	Silent. Do NOT disturb other units.
3	0630.	Breakfast	All messes. Allowing time for thorough cleaning of equipment and scrubbing of messes.
4a.	--	Return of camp equipment	Instructions issued by Gr. Mr.
4b.	0830.	Officer's Luggage	Stacked in three dumps:- Trunks, valises & kit- bags, suitcases. Officers i/c. baggage, Lieut. McCavan, Lieut. Thurgood. Baggage Ptg. Batmen.
5.	1045	Bn. Parade.	No. 4 Special Train Party. - Major J.A. Corby, R.D., H.Q. Coy., "A" Coy., "B" Coy. DRESS. Marching Order. K.W.D. less eating utensils. Dismiss for fatigues.
6.	1115	Stand to huts.	Men parade south side of respective sleeping huts. Inspection by C.O. Dress K.W.D. NO Equipment
7.	1140	Coy. Parade	
8.	1200	Midday Meal.	
9.	-	No. 4 Special Train Party.	2 i/c. for duties. Rest period in afternoon if duties permit.
10.	1515	Change into marching order B.D.	
11.	1540	Coy. Parades	
12.	1600	Evening Meal	435 Ration Strength.
13.	1700	Final check of lines	2 i/c. with Camp Comds. representative hand over "D" Group.

SERIAL	TIME	PARADES	REMARKS.
14	1715	Bn. Parade	Issue Embarkation Cards
15	1810	Embark	
16	1840 1840	Entrain DYSART.	
17	1900	Depart DYSART	
18	2305	Arrives ALBURY	Change trains
19	2350	Departs ALBURY	
20	0730	Morning Meal GOULBURN	
21	0845	Departs GOULBURN	
22	1235	Arrives PENNONT	

ACK.

.....*J. M. Buchholz*..... Capt.
Adj. 2/14 Bn. A. I. F.

Distribution

- Copy No. 1. H.Q. Coy.
- " " 2. "A" Coy.
- " " 3. "B" Coy.
- " " 4. Gr. Mr.
- " " 5. S I/c. (Personal)
- " " 6. File
- " " 7. War Diary.

TELEPHONE

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
NO _____

AUSTRALIAN COMFORTS FUND PARCEL.

ACF parcels distributed amongst members of 2/14 Bn upon 20 Oct 40
each containing the following:—

- 1 Towel
- 1 pr Khaki Shorts
- 1 suit Byjamas
- 1 suit underclothing
- 2 prs Socks
- 1 Athletic Singlet
- 2 Writing Pads (each complete with envelopes)
- 1 cake Saltwater Soap
- 1 cake Laundry Soap
- 2 Handkerchiefs
- 1 copy Australian Soldier's Pocket Book.

Sh.
28 Oct 40

CIRCULAR TO ALL BATTALIONS - 2/14 BATTALION, AUSTRALIAN MILITARY FORCES - SOUTHERN DISTRICTS

Mail and Censorship Arrangements - Unit Instruction No. 1.

YOU SHOULD IMMEDIATELY INFORM YOUR RELATIVES AND FRIENDS:

1. That your address remains " _____ Coy., 2/14 Bn. A.I.F., PUCKAPUNYAL. " until they receive a letter from you headed as follows:-
" _____ Coy., 2/14 Bn. A.I.F., ABROAD."

You will put this last address at the head of all letters written by you after embarkation and will not use it before. Letters addressed to Puckapunyal and posted after departure of the unit, will be collected at the G.P.O. and forwarded direct. There will be no delay of mail due to the use of this address.

2. That any enquiries regarding members of the A.I.F., who have left for overseas, should be addressed to "Officer-in-Charge of Records, District Records Office, (Capital City of Home State)." The enquiry must include Army No., Rank, Name and Unit.

YOU MUST KEEP IN MIND WHEN WRITING LETTERS -

3. That you must not mention the names of ports-of-call, of ships (particularly troop transports), of other units (whether A.I.F. or other troops.)
4. That you must not discuss numbers or movements of troops, weapons or equipment, or similar purely military matters, in your letters or even in conversation with civilians.
5. That all your mail posted outside Australia, will be censored. If you have broken any of the above rules, parts of your letters will be cut out and destroyed. This will spoil their value to your friends and may make your relatives unnecessarily anxious.
6. That you cannot evade censorship by using civil postal service: not only is it an offence for a soldier to post a letter in a post office or box, abroad (even while on leave) but such mail will be censored according to the laws of the country in which it was posted and will take longer to reach its destination.
7. That all your letters must be in plain English - codes, ciphers and foreign languages are not allowed.
8. That ship's note paper, headed hotel etc., note paper must not be used for your letters. If you use post cards, do not put your own address in any form on them.

FINALLY -

9. Hand all your letters UNSEALED to your Platoon Comd., or other O.C. (e.g. Coy. H.Q. to the Coy. 2 I/C). They will be censored immediately and stamped with a Military Censor Stamp, which will ensure their prompt despatch and delivery.
10. CENSORSHIP IS FOR YOUR PROTECTION - TO KEEP THE ENEMY IN THE DARK AS TO OUR INTENTIONS. DON'T TRY TO EVADE CENSORSHIP - YOU WILL LOSE MANY PRIVILEGES WHEN DETECTED. DON'T THROW LETTERS OVERBOARD IN BOTTLES.
11. SEE EVERYTHING, HEAR EVERYTHING but SAY NOTHING.
12. TEAR OFF ALONG DOTTED LINE, SEND TOP HALF HOME AND KEEP THE LOWER HALF IN YOUR WRITING PAD.

J.P. McErdright
Adjutant 2/14 Bn. A.I.F.

11 Oct. 40.

H.Q., 2/14 Bn. A.I. F.,
POONAPUNAL.
12 OCT. '40.

FOR INFORMATION OF OFFICERS
ADDRESS ONLY.

2/14 BN. CENSORSHIP INSTRUCTION NO. 2.

COPY NO.....

To.....

The attached bundle of.....copies of 2/14 Bn. Censorship Instruction No. 1, dated 11 OCT. '40, are for distribution on the basis of one copy each to all ranks of..... including attached personnel, immediately. Please return any surplus immediately and also notify any deficiency. It is essential that every member of this Unit should receive a copy.

As you will be responsible for franking the mail of..... it is suggested that you make certain that all instructions contained in F.S.P.B., Pamphlet No. 3, 1939, Sections 18 - 26, are quite clear to yourself. They are amplified in Army Field Censorship Instruction No. 7 and 1 Aust. Corps Field Censorship Instruction No. 3, copies of which are available for perusal.

Immediate action should be taken to amplify Unit Instructions No. 1, by explaining the list of censorable matter set out in para. 19 of F.S.P.B., para. 3.

S. H. BUCKLER. Capt.
Adj. 2/14 Bn. A.I.F.

H.M.T. "A"
22 Oct. '40.MAIL AND CENSORSHIP ARRANGEMENTSINSTRUCTION NO.1THE FOLLOWING IS TO BE CAREFULLY EXPLAINED TO ALL RANKS

1. You should inform your relatives and friends that your address is now:-

(Number, Rank and Name)
(Unit)
Australian Imperial Force
Abroad.

2. That any enquiries regarding members of the A.I.F. who have left for overseas service should be addressed to:-

Officer in Charge of Records,
District Records Office,
(Capital City of State
of Enlistment)

3. That if you, your friends and relations number letters consecutively it will be possible to tell if any letters have gone astray.

4. That they should enquire at a post office regarding the postal rates on letters to you.

5. THE FOLLOWING MUST BE KEPT IN MIND WHEN WRITING LETTERS.

That you cannot evade censorship by using the civil postal service, not only is it an offence for a soldier to post a letter in a post office or box after embarkation (even while on leave) but such mail will be censored according to the laws of the country in which it was posted and will take longer to reach its destination.

6. It is an offence for any Officer or man to take on leave with him any letter written by another Officer or man, or to post same in any civil Post Office.

7. It is forbidden to send through the post photographs or films except those taken under the proper authority.

8. Plans or Orders for future movements or operations, whether known or merely rumoured, must not be mentioned in a letter or discussed.

9. You must not discuss numbers or movements of troops, weapons or equipment, or similar purely military matters in your letters or even in conversation with civilians.

10. That all letters must be in plain English. Codes, Ciphers, Foreign languages or shorthand are not allowed.

11. That Ship's paper or Menus, headed Hotel etc, note paper must not be used for your letters. If post cards are used no address or information showing the locality of your unit is to be given.

12. That all mail posted after embarkation will be censored. If you have broken any of the above rules parts of your letters will be cut or destroyed. This will spoil their value to your friends and will make your relatives unnecessarily anxious.

13. Do Not throw letters overboard in bottles.

/14. Hand all

MAIL AND CENSORSHIP ARRANGEMENTS INSTRUCTION NO.1. PAGE 2.

14. Hand all your letters UNSEALED to your C.O. or O.C. They will be censored immediately, stamped with a MILITARY CENSOR stamp which will ensure their prompt despatch and delivery.
15. Censorship is your protection - to keep the enemy from knowing our movement. Do not evade the Censorship. Serious consequences may result.
16. If you have any doubts or questions on any of the above, refer them to your Platoon Comd. rather than risk having the letter wholly or partially destroyed.
17. Use one side of your note paper so that if any portion has to be cut out by the Censor, it will not affect other parts of the letter.
18. That letters up to 4 ozs in weight may be posted without a stamp, but that the normal fee will be charged on registered articles, letters of over 4 ozs in weight and articles posted air mail and that letters not over 2 ozs in weight will also be delivered free in the Empire countries.
19. No stamps are available at present, but letters which require stamps should be handed to your O.C. with the required money to cover postage. Scales will be available at the Post Office on Deck "D" between the hours of 1630 and 1800.

Goach.
Maj.
Ship's Adit.

W. D. D. Appx 11

H.M.T. "A",
22 Oct '40

TO ALL UNITS.

CIRCULAR NO. 4.

RECORDS AND RETURNS

NOTES FOR UNIT COMDS.

(1) FORMS A.F.B. 199 A and B 103

After Attestation Forms have been checked by Chief H.Q. the above forms - Officers Record of Service and Casualty Forms, Other Ranks - will be passed to Units. These forms must then be checked by Units and completed in every detail, including particulars of embarkation. This must be completed as quickly as possible and the forms returned to Chief H.Q.

(2) ARMY FORMS W 3010 (OFFICERS) and W 3011 (OTHER RANKS)

must be completed where applicable and handed to Chief H.Q. by 0900 hrs THURSDAY 24 Oct.

Further Returns are to be submitted before the termination of the voyage at a time to be notified later.

See attached

~~This Return was to be submitted to the Officer.~~

(3) A.F.B. 2069 - CRIME AND OFFENCE REPORT -

To be completed during the voyage and submitted to Ship H.Q. when called for.

(4) VENEREAL DISEASE

Particulars of Officers or Soldiers suffering from venereal disease should be shown on A.F.'s W.3010 and 3011 respectively. The entry should be complete showing nature of disease, date of admission and discharge from hospital. In the event of member still suffering from V.D. on arrival at port of disembarkation, he should be shown in the last return as "still in isolation V.D." Officers, Warrant Officers and Other Ranks forfeit one-third of daily rate of pay and of deferred pay for the period they are suffering from venereal disease.

(5) The whole of the abovementioned documents will be checked by Embarkation Staff Officer immediately on arrival at the port of disembarkation. They will be in immediate readiness, and Officers Commanding Troops should therefore pay particular attention to the absolute necessity for accuracy in compilation of same.

(6) Officers Commanding Units will have in their possession on arrival at the Training Centre complete Nominal Rolls and Field Conduct Sheets (A.F.'s B.122) as well as Training Records for all Soldiers under their Command.

(On disembarkation Orderly Room Sergeants will proceed with their Units to place of concentration)

(7) ENQUIRIES- It should be notified to all concerned that enquiries by relatives etc., regarding members of the 2nd Australian Imperial Force should be addressed to:-

The Officer i/c Records of the Capital City of the State in which member enlisted, who will be in a position to furnish the latest reliable information available. Enquiries should state the Personal or Army Number, full name and unit of the individual concerning whom the enquiry is made.

Cooch
Maj.
Ship's Adit.

W. D. Quary Appx 11

H.M.T. "A",
22 Oct '40

TO ALL UNITS.

CIRCULAR NO. 4.

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This return must show all promotions, appointments, reversions and confirmation of Temporary Ranks with dates. All casualties such as Deaths, Stowaways (Showing how disposed of) Deserters, and Absentees showing place and date, sickness, men left at intermediate ports showing reason; men taken on strength showing from where and all other casualties during the voyage which affect the history of the soldier.

(4) VENEREAL DISEASE

Particulars of Officers or Soldiers suffering from venereal disease should be shown on A.F's W.3010 and 3011 respectively. The entry should be complete showing nature of disease, date of admission and discharge from hospital. In the event of member still suffering from V.D. on arrival at port of disembarkation, he should be shown in the last return as "still in isolation V.D." Officers, Warrant Officers and Other Ranks forfeit one-third of daily rate of pay and of deferred pay for the period they are suffering from venereal disease.

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W. D. Quary
Maj.
Ship's Adit.

TELEPHONE

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

*War Diary
Appendix 17*

IN REPLY PLEASE QUOTE
NO

10.

H.Q., 2/14 Bn. A.I.F.,
H.T. "A".
28 Oct. 40

ALL COYS.

VOYAGE REPORTS.

Coy. Comds. are asked to prepare the following reports prior to 2 Nov. 40 :

- (a) Health on route.
- (b) Training.
- (c) Discipline.
- (d) Personnel.
- (e) Messing facilities - Food.
- (f) Losses or deficiencies chargeable against troops.
- (g) Fresh water supplies.
- (h) Ships arrangements generally including accommodation.
- (i) Sanitary arrangements.
- (j) Religious services.
- (k) Weather conditions during voyage and effect on troops.
- (l) Any other matters of interest.
- (m) General remarks and recommendation.

Sgd. S.H. BUCKLER.....Capt.
ADJUTANT 2/14 Bn. A.I.F.

TELEPHONE

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
No.

HQ 2/14 Bn AIF
H M T "A"
29 Oct 40

MAIL AND CENSORSHIP INSTRUCTION No 3.

1. Coy Comds are to ensure that all ranks have received a copy of Unit Instn No 1, and that additional points from Ship's Censorship Instructions No's 1 & 2 have been fully explained.

Additional copies of Unit Instn No1 are obtainable from the Unit Security Officer.

2. Mail posted at FREMANTLE without passing Unit Censorship was intercepted and examined. Names of offenders and letters will accompany this instruction. Severe disciplinary action is essential.

It should be explained further that although mail which evaded censorship may not have contained information of use to the enemy, it would have been postmarked with the port of call, so disclosing the location of the Unit.

3. Many post cards were received in the last outward mail, bearing the sender's address, yet had been stamped as passed by censor. This was prohibited in Unit Instn No 1 Para 8.

4. Many attempts were made in letters to convey information by suggestion etc. It is essential that such statements should be cut out, even though no definite names or times etc. are mentioned.

5. The responsibilities of holders of Unit Censor Stamp are again emphasised. The latter must not be impressed unless the signature of an officer entitled to frank correspondence appears on the bottom left hand corner of the envelope. This in turn guarantees that a similar signature appears at the end of the text. Some letters were received from coys stamped, but not franked, and were consequently delayed.

6. Good observance of censorship rules by all ranks means a good issue to the Unit of FS postcards and green envelopes after disembarkation.

7. Mail from Coys in bundles franked and stamped will be received between 1400 and 1500hrs on Saturday 2 Nov 40. Times for further clearances will be notified later. Franked mail from Pls etc to be held for stamping by Coy Comds will be received daily between 1100 hrs and 1115 hrs, and may be collected for stamping, between these hours.

J. W. C. Lester
-----for----- Capt.

Adj. 2/14 Bn. AIF

Distribution.

- A Coy
- B "
- C "
- D "
- HQ Coy
- 1 Reinf.
- BIO (for infn)
- File.

War Diary Appendix 13

TELEPHONE

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
NO.

HQ 2/14 Bn
H M T "A"
30 Oct 40

UNCENSORED MAIL INTERCEPTED.

Herewith letters from members of your Coy in list below.
Please report action taken, and return letters as soon as possible.

VX15296	Pte	J. W. Hawkins	HQ Coy (2 letters)
VX16944	Sjt	D. R. Clarke	HQ Coy (3 letters)
VX15281	Pte	F. W. Sharp	HQ Coy
VX15318	Cpl	C.E. Reid	HQ Coy (possibly)
VX15258	Cpl	E. A. Bloy	HQ Coy
VX15513	Pte	G. F. Henderson	HQ Coy (2 letters)
VX15484	Cpl	D. Crisp	HQ Coy
VX16951	Pte	H. F. Allen	B. Coy
VX17960	Pte	R. Howson	B Coy (2 letters)
VX15505	Pte	H. Curr	C Coy (2 letters. No censorable matter)
VX17486	Pte	N. Pender	C Coy
VX41217	Pte	G. Barber	1 Reinf(4 letters)
VX16190	Pte	M. Curtain	1 Reinf (No censorable matter)

A. C. Alexander Lieut for Capt.

Adj. 2/14 Bn AIF.

War Diary Appendix 15

SHIP'S STANDING ORDERS.

issued by

BRIGADIER J. E. S. STEVENS E.D.

O. C. TROOPS

H. M. T. "AQUITANIA".

14 OCT. '40

SHIP'S STANDING ORDERS

by

BRIGADIER J.E.S. STEVENS E.D.

OFFICER COMMANDING TROOPS H.M.T. "AQUITANIA"

Monday 14 Oct '40

1. PERMANENT SHIP'S STAFF

O.C. TROOPS	-	BRIGADIER J.E.S. STEVENS, E.D.
2 i/c	-	LT-COL. H.M. FRENCHAM (AASC)
S.M.O.	-	LT-COL. S.H. LOVELL
SHIP'S ADJUTANT	-	MAJOR T.N. GOOCH
" Q.M.	-	CAPT. C.V. ANDERSON
MESSING OFFICER	-	CAPT. C.H. WOOD
DECK MESSING OFFICERS	-	D.Deck Mess - One Captain detailed by 2/5 Fd.Pk.Coy. F.DECK MESS - One Captain detailed by 2/14 Bn.
BAGGAGE OFFICER	-	CAPT. R.C. ANSTEE
R.S.M.	-	W.O.1. E.H. ROSS
R.Q.M.S.	-	W.O.1. B.J. THYNNE
ORDERLY ROOM SGT.	-	S/SGT. C.H. CHEONG
PROVOST SGT.	-	SGT. M. McGLYNN

2. DAILY ROUTINE

0630	hrs	Reveille
0730	"	Breakfast - 1st Sitting
0815	"	" - 2nd "
0900	"	Sick Parade
0915	"	Parade
1015	"	Ship's Inspection
1130	"	Boat Drill
1200	"	Lunch - 1st Sitting
1245	"	" - 2nd "
1300	"	" - Officers' & Sgts' Mess
1400	"	Parade
1600	"	Dismiss
1700	"	Dinner - 1st Sitting
1745	"	" - 2nd "
1900	"	" - Officers' & Sgts' Mess
2100	"	Troops Below
2100	"	First Post
2130	"	Tattoo
2200	"	Lights Out
2200	"	Rounds

3. RESPONSIBILITY.

Commanding Officers are responsible throughout the voyage for the administration, discipline and training of their own Units.

/4. Orderly

4. ORDERLY ROOM ACCOMMODATION

A room has been set aside on B Deck for use as an Orderly Room. Accommodation is available in this room for the following:-

- Ship's Orderly Room
- H.Q. 7 Div. Engineers
- H.Q. 7 Div. A.A.S.C.
- H.Q. 21 Bde and A.Tk. Coy
- 2/14 Bn.
- 2/16 Bn.
- 2/5 Fd. Park Coy.

Orderly Room of 2/4 Fd. Amb. will be in the S.I.O. Office, F. Deck.

5. DUTIES

The following guards and duties are required daily:-

- (a) Ship Orderly Officer - detailed daily by Ship H. Q.
- " " Sergeant - detailed by unit supplying Ship Orderly Officer
- (b) Guard of :- 3 Officers (to be on duty in succession for relief of 4 hours each)
- 2 Sergeants
- 4 Corporals
- 15~~72~~ Privates
- detailed by the duty Battalion.

For this purpose 2/14 Bn. will be duty Bn. until embarkation of 2/16 Bn. Thereafter the duty Bn. will be detailed.

The Guard will mount at 1730 hrs daily.

For Guard orders see Appendix A.

- (c) Other fatigues and duties to be found by Units as follows:- (For orders see Appendix A.)

Fire Picquet

- 1 Sergeant
- 3 Corporals
- 30 Men
- to be detailed by 2/5 Fd. Pk. Coy.

Gun Crews for Ship's A.A. Guns

- 1 Sergeant
- 3 Corporals
- 18 Men
- to be detailed by 21 A.T. Coy.

Gun Detachments for A.A. Machine Guns

The Carrier Platoon of the Duty Bn. to be detailed for this duty. 2/14 Bn. to be on duty until embarkation of 2/16 Bn, thereafter as ordered

Notify Bill. →

Lookouts

- 1 Sergeant
- 2 Corporals
- 16 Men
- to be detailed by 2/4 Fd. Amb.

/ Both
/ Boat Parties

Boat Parties and Ladder Men

294 men for boat parties and 15 men for ladder men to be detailed on first general muster parade by Ship's Staff.

Deck Sweepers

1 Sergeant
5 Corporals
27 Men

to be detailed by 7 Div. Salvage Unit.

Mess Orderlies

Units will supply Mess Orderlies as follows:-

<u>D. Deck Mess.</u>	
H.Q. 21 Inf. Bde.	3
21 A.T. Coy	4
→ 2/14 Bn.	39
2/4 Fd. Amb.	11
7 Div. Postal Unit	1
7 Div. Salvage Unit	2
2/5 Fd. Pk. Coy.	8
H.Q. 7 Div. Engrs.	2
H.Q. 7 Div. A.A.S.C.	2
	<hr/>
Total	72

<u>F. Deck Mess.</u>	
→ 2/14 Bn.	15
2/16 Bn.	46
	<hr/>
Total	61

As far as possible the same personnel will be used as Mess Orderlies throughout the voyage. In case of sickness, etc., substitutes are to be provided. Unit Mess Orderlies will report to respective Messes as soon as possible after embarkation, those for D. Deck Mess reporting to Mr McGovern and those for F. Deck Mess to Mr Ridgen.

Unit parties reporting to the Mess must be in charge of an N.C.O. who will have with him a nominal roll of his mess orderlies.

Duties of Mess Orderlies will be explained to them when they report for duty.

Working Parties

To be furnished by Units as follows:-

(a) Cleaning A. Deck - Garden Lounge - Open Berth Area.
R.A.A.F. : 1 N.C.O.
4 Men.

(b) Cleaning A. Deck - Open Berth Area - Aft.
R.A.N. : 1 N.C.O.
8 Men.

(c) Cleaning D. and E. Decks - Quarters - Lavatories, etc..
H.Q. 21 Inf. Bde.:
2 N.C.O.'s
15 Men.
/H.Q. 7 Div.

H.Q. 7 Div. A.A.S.C.:
1 N.C.O.
14 Men.

2/4 Fd.Amb.:
4 N.C.O's.
46 Men.

Mob.Printing Section:
1 N.C.O.
5 Men.

TOTAL : 8 N.C.O's
80 Men.

Report to Mr McGovern at D.Deck Mess Room 0900 hrs daily;
Required up to approximately 1200 hrs daily.

(d) Cleaning F. and G. Deck - Quarters - Lavatories, etc..

2/14 Bn.: 4 N.C.O's
44 Men.

Mob.School of Mech.:
1 N.C.O.
5 Men.

TOTAL : 5 N.C.O's
49 Men.

Report to Mr Ridgen at F.Deck Mess Room 0900 hrs daily;
Required up to approximately 1200 hrs daily.

(e) Permanent Duty - Kitchens.

2/5 Fd.Park Coy.:
2 N.C.O's
18 O.R's.

Report to Mr McGonigal on D Deck Square (near Purser's Office) at 0700 hrs on day following embarkation.
Duties and hrs will then be explained.

(f) Ration Party - Kitchens.

59 L.A.D.:
1 N.C.O.
9 Men.

Report to Mr McGonigal on D Deck Square at 0915 hrs daily. Required up to approximately 1200 hrs daily.

(g) Ration Party - Canteens.

2/5 Fd.Pk.Coy.:
3 N.C.O's
27 Men.

Report to Mr McGonigal on D Deck Square at 0915 hrs daily. Required up to approximately 1200 hrs daily.

(h) Permanent Duty - Wet Canteens.

21 A.T. Coy.:
2 N.C.O's
10 Men.

Report to Mr McGonigal on D.Deck Square at 0915 hrs on day following embarkation. Duties and hours will then be explained.

(i) Permanent Duty - Officers' Mess
~~PANTRIES Parties~~, etc..

2/4 Fd. Ambulance:
2 N.C.O's.
16 Men.

Report to Mr McGonigal on D. Deck
Square at 0700 hrs on day following
embarkation. Duties and hours will
then be explained.

6. DECK ALLOTMENT

A. RECREATION

For recreation purposes decks are allotted as follows:-

OFFICERS - Boat Deck - except AFTER END of RAISED PORTION.
"A" Deck - Port Side, Forward End - Forward
of Sleeping Area.

W.O's & Sgts.

- Boat Deck - AFTER END of RAISED PORTION ONLY.
"A" Deck - Starb'd Side, Forward End - Forward
of sleeping area.

O.R's - All Other Decks, except that reserved for
ship's crew, viz., Forecastle Deck forward
of the foremast.

B. TRAINING

For training purposes deck space is allotted to units
as follows :-

(i) 2/14 Bn - A Deck - AFT PORTION and PORT SIDE up to
but excluding Sleeping Area.

(ii) Bde H.Q., Anti-Tank Coy, 59 L.A.D. and 2/4 Fd. Amb. -
A. DECK - STARB'D SIDE - MAIN PORTION up to
but excluding Sleeping Area.

(iii) 2/16 Bn. - B. Deck

(iv) H.Q. 7 Div. Eng. & 2/5 Fd. Pk. Coy. - A Deck - Starb'd
Side - Sleeping Area and Forward thereof.

(v) Other Units - A Deck - PORT SIDE - Sleeping Area
and Forward thereof.

O.C's Units which share a deck will arrange mutually for
a suitable sub-division.

NOTE: Units doing rifle exercises must select areas
where the deckhead is sufficiently high to permit these
without damage to rifles.

C. SLEEPING.

Personnel from lower decks will be permitted, in rotation,
to sleep on deck - details for this will be issued from
time to time.

Unless specially detailed to do so, no personnel will
sleep on A Deck except in the bunks erected.

Personnel sleeping on Decks as above, will be permitted
to use only ground sheet, blankets and pillow.

/7. Bounds

7. BOUNDS

Out of bounds notices will be displayed at various parts of the ship. These notices must be rigidly obeyed.

In addition, the following places are out of bounds to personnel stated:-

- (i) Officers Quarters and passage ways - to all troops except batmen and orderlies on duty.
 - (ii) Nurses Quarters - to all ranks.
 - (iii) Crews Quarters - to all ranks.
- Personnel are not to loiter on stairways and in passages.

8. SMOKING

Smoking is permitted only in smoke rooms, canteens and on weather decks. Owing to the danger of fire, smoking is strictly forbidden in cabins or quarters.

Between sunset and sunrise no smoking or striking of matches is to take place on deck.

On no account will cigarette butts, matches, etc., be thrown into the sea. They are to be placed in the scuppers and drains in deck and will be swept up later.

9. BLACKOUTS

A blackout will be instituted nightly. Times for this will be notified. Units are responsible that the parts of the ship in which their personnel are quartered are correctly blacked out. Units will report to the ship's Orderly Room nightly when their black out is complete.

Officers are responsible for the blackout of their own cabins.

10. SENTRIES IN PORT

The Ship's Orderly Officer is responsible that sentries are posted at all gangways while the ship is in port.

11. GAMBLING

The games of "Housie" and certain card games for moderate stakes are permitted but "Crown & Anchor" and other forms of gambling are prohibited in the ship.

12. LIQUORS

It is forbidden to bring any wines, spirits or liquors aboard and in no circumstances must any drink be taken to or consumed in sleeping quarters.

13. Water

Strictest economy in water is necessary. The S.M.O. will exercise supervision over the water supply. Water will be cut off during certain hours, and it may be necessary to place sentries over water taps if waste occurs.

14. ARTIFICIAL TEETH

Troops are warned that artificial teeth should be removed in cases of sea sickness. Disregard of this precaution may cause loss which will have to be made good at the man's own expense.

/15. Disposal

15. DISPOSAL OF RUBBISH

No rubbish is to be thrown overboard during the day.

Rubbish from all decks will be collected in boxes by the Sweepers and thrown in the rubbish dump on D Deck. This will be disposed of after dark.

16. LIFEBELTS

Lifebelts must be carried at all times while the ship is at sea. They need not be worn but must be at hand at all times, whether at meals, recreation or training. Everyone must take all possible steps to preserve their lifejackets from damage as at any time their safety may depend upon their use.

17. DAMAGE TO PREMISES AND PROPERTY

It must be impressed on all ranks that there are possibilities of doing considerable damage to valuable property by carelessness and thoughtlessness. Their own comfort and the comfort of those that come after them, is dependent on the care they take of premises and property. Matches and cigarette ends must be extinguished carefully and not left smouldering. Nails are not to be driven into the walls, or marks made. Any damage done must be paid for by the offenders prior to disembarkation.

18. CROSSING THE LINE

There will be no crossing the line ceremonies.

19. NOISE ON DECKS

Every effort must be made to avoid noise on decks surrounding sleeping quarters on A and B Decks. No one but the sentries, officers, and N.C.O's on duty, and personnel granted permission to sleep there, are to be on these decks after lights out.

20. SLEEPING ON DECK

When troops are permitted to sleep on deck there must be no noise, talking or movement between lights out and Reveille. Sentries will be responsible for insisting on this.

21. WORKING PARTIES IN THE HOLDS

Where working parties are sent into the holds they must be in charge of an Officer to ensure precautions against fire and damage or pilfering of stores and goods.

22. BEDDING

Bedding must be checked frequently by unit commanders especially on the day after leaving and the day before arriving at each port.

23. INSPECTION OF SHIP

All cabins must be in inspection order by 0900 hrs daily and must be kept in such order till 1230 hrs. A daily inspection will be carried out except on Sundays, commencing at 1015 hrs. For this inspection bedding must be neatly folded and the mattresses turned up for airing (not rolled). Kits must be hung up or placed on bunks;
/ no kits

no kits must be on the floor. Each cabin must contain a receptacle for rubbish.

24. DISCIPLINE

It must be impressed on all ranks that the maintenance of discipline is essential on board ship. Any abuse of the privileges allowed will mean that many of them may be withdrawn. Many of the amenities of life during the voyage are dependent on the behaviour of the troops themselves.

25. POLICE

The Regimental Police of 2/14 and 2/16 Bn will come under the command of the Ship Provost Sgt during the voyage. Orders for these police will be issued separately to the Provost Sgt.

Additional personnel will be called for from Units as required.

26. DRESS

A. OFFICERS

- (i) During parade hours Officers will wear battle dress or shirt and shorts as directed by Unit Comds. but all Officers in the Unit must be dressed the same.
- (ii) At breakfast and lunch all Officers must wear a jacket.
- (iii) At the evening meal Officers must be correctly dressed in Service Dress - Officers Pattern.
- (iv) Whilst taking part in deck games, etc., Officers may wear recreation kit.

B. OTHER RANKS

- (i) During Parade hours O.R.'s will wear working dress or shirts and shorts as directed by Unit Comds.
- (ii) At breakfast and lunch a working dress jacket must be worn.
- (iii) At the evening meal all men must be correctly turned out in Service Dress.

27. SALUTING

During the voyage, troops will salute only when actually reporting to or addressing an officer.

28. PAY

Pay will be issued during the voyage to Unit Comds. at times to be notified in Routine Orders. Acquittance Rolls and balance of advance will be returned to O.C. Troops.

29. POSTAL

The Officer Commanding 7 Div. Postal Unit will carry out the duties of "Postal Officer" throughout the journey - vide A.I.F. Standing Orders - Ch viii, App iv. He will detail his own Postal Orderly.

Outgoing mails from the ship will be free of postage up to 4 ozs in weight. Rates for letters and packages over this weight are shown in A.I.F. S.O. Ch viii.

All mail matter from personnel must be posted on the transport. This will be collected and censored under Unit /arrangements

arrangements and placed in the receptacle provided in the Ship's Orderly Room.

As all mail matter will be censored and letters must therefore be handed in unsealed, the instructions regarding disposal of mail by units will be issued in Ship Routine Orders before arrival at any port of call.

It is to be clearly understood by all ranks that, after embarkation, no mail matter is to be posted anywhere other than on the ship.

30. WIRELESS SETS

No wireless sets, either sending or receiving, can be used on board. Any contravention of this order will be regarded as a very serious offence. All wireless receiving sets are to be handed over immediately on embarkation to the Ship's Quartermaster.

31. CAMERAS

Personnel are not permitted to take photos from the ship of any other ship of the convoy or of places passed en route.

32. CHURCH SERVICES

The times of Church Parades will be notified from time to time in Ship Routine Orders.

33. WASHING OF CLOTHES

Saturday afternoon is set aside as troops washing day. Hot water will be available. Clothes will be put out on deck to dry, deck space being allotted as for training areas. Units must make their own arrangements as regards protection of their own clothes whilst drying.

No clothes may be hung in cabins to dry. No clothes other than of Officers and Sergeants may be placed on the Boat Deck.

34. SPORTS AND RECREATION

The Ship 2 i/c (Lt.-Col. Frencham) will control all ship's sports and recreational activities. Any queries by units will be made direct to him.

Further orders on this matter will be issued from time to time.

35. ELECTRIC FANS AND LIGHTS

Fans and lights in cabins must always be switched off when the cabin is not occupied. Fittings must never be interfered with. Any defects should be reported to the Section Steward.

36. CABINS

- (a) To ensure sufficient fresh air and ventilation, doors of cabins on decks lower than B. must never be fully shut. They must be kept either completely open or on the hook.
- (b) No ports below E Deck are to be opened at sea and ports on D and E Decks are only to be opened by the Section Steward.
- (c) No water tight doors below E Deck are to be opened at sea.
- (d) A card showing the names and unit of the occupants of /the cabin

the cabin must be posted on the cabin door, or in the absence of a door, on a conspicuous place near the cabin entrance.

- (e) Wet clothes should not be hung in cabins.
- (f) Troops quarters must be scrubbed out daily and lavatory decks, pans and urinals flushed with electrolised water. This is a Unit responsibility. Application should be made to the Section Steward for necessary buckets and other requirements.

37. OFFICERS AND SERGEANTS MESSSES

Drinks are not to be served before 1200 hrs daily.

Officers Mess Bar will close at 2300 hrs and Sgts Mess Bar at 2200 hrs daily.

38. CANTEENS

(a) Wet Canteens

Two wet canteens are established and situated on B and D Decks Aft.

They will be open daily as follows:-

1630 to 1800 hrs.
1930 to 2100 hrs.

(b) Dry Canteens

- (i) A dry canteen of soft drinks is situated on C Deck. It will be open from 1200 hrs to 2100 hrs. daily.
- (ii) A Dry Canteen for other goods is situated on E Deck, open from 1200 hrs to 2100 hrs daily.

39. SENTRIES.

A list of sentry posts and picquets and sentries is attached as Appendix A, and unit commanders must make themselves acquainted with these lists and orders. Sentries will carry out the order of their posts as shown on the respective boards or lists as well as such special orders as may be issued from time to time by O.C.Troops.

40. HEAT STROKE

While sun bathing is to be encouraged it must be impressed upon all ranks that serious danger of sun stroke or severe scorching exists in tropical waters and special precautions must be taken. S.M.O. will arrange lectures to all ranks on the dangers and precautions to be taken. He will also arrange for personnel of the A.A.M.C. to make frequent patrols during hot weather to supervise the protection of personnel.

41. MEDICAL INSPECTION OF UNITS

The S.M.O. will arrange for the periodical inspection of complete units with special reference to personal cleanliness, hygiene and cleanliness of clothing. These inspections will be arranged with unit commanders, who are responsible for maintaining a high standard in their own units.

/ Officers batmen

42. OFFICERS BATMEN

Officers Rooms are kept in order by the Ship Stewards. Batmen will be allowed access to Officers Quarters daily but only at the following times:-

0700 to 0815 hrs

0915 to 1030 hrs

1700 to 1800 hrs

At all other times batmen must attend Unit parades. Every batman must be in possession of a pass authorising him to enter the particular Officer's cabin concerned. These passes will be issued under Unit arrangements.

43. LANDING AT PORTS

No landing will be allowed before final disembarkation until authority has been obtained from Movement Control and notified in orders or by notice signed by O.C. Troops.

44. BOAT DRILL AND EMERGENCY STATIONS.

Regulations regarding action in case of emergency are issued herewith as Appendix B.

All ranks must be thoroughly acquainted with the emergency signal and the action required of them if this signal is heard.

Until further orders, boat drill will be carried out daily as set out in Para 1.

45. AIR ATTACK

Warning of air attack and action to be taken is shown in Appendix B. All ranks must be thoroughly acquainted with these instructions.

46. FIRE ORDERS

Action to be taken in the case of fire is set out in Appendix C. All ranks must be thoroughly acquainted with these orders.

47. MAN OVERBOARD

The first person to observe anybody to fall overboard will loudly shout "Man Overboard", and call the attention of the nearest sentry. The sentry will at once throw the lifebuoy and report to the bridge.

48. PUBLICATION OF STANDING ORDERS

Unit Commanders are responsible that these orders are read and explained to all ranks at suitable periods.

(Sgd.) T.W. GOOCH Maj.
Ship's Adjutant.

APPENDIX - "A"

GUARDS - PICQUETS AND DUTIES

1 - GUARD

- (1) STRENGTH - 3 Officers
2 Sergeants
4 Corporals
1572 Men
- (2) DRESS. Guards to mount in service dress - drill order ~~without rifles~~ and carrying lifebelts. During the day the dress of the guard may be changed to shirts and shorts at the discretion of the Guard Comd.
- (3) Before going on duty all Guards will be inspected by an Officer of their own Unit.
- (4) There will be no handing over ceremony between guards but sentries will be correctly relieved.
- (5) The standing orders of the guard will be read and explained to the men as soon as the guard has mounted. Every relief will be inspected before going out and on its return.
- (6) An officer or soldier will not take off any articles of clothing or accoutrements while on guard, but the wearing of the greatcoat will be at the discretion of the Guard Comd. Rifles will not be carried. *except Posts 5, 6, 14, 17, 19, 20.*
- (7) Every guard will turn out at the commencement of Reveille and Tattoo sounding. The Commander will then inspect it.-
- (8) When a fire breaks out, or an alarm is raised, the guard will immediately turn out, and will stand to until the fire is extinguished or the cause of the alarm has subsided, unless otherwise ordered.
- (9) Sentries will normally be relieved every two hours - but at night and in inclement weather they may, at the discretion of the Guard Comd. be relieved every hour. Arrangements should be made for hot coffee to be provided at some period of the night for each man of the guard.
- (10) Each sentry will be furnished with written orders. Sentries will endeavour to prevent men acting contrary to orders and will report cases of disobedience such as - (a) blocking up ladders, (b) spitting on the deck; (c) throwing dirt or slops over the side or on the decks; (d) going aloft; (e) sitting on the rails, bulwarks or rigging; (f) going into any part of the ship appropriated for the use of the crew; (g) the hanging of clothes or bedding other than the appointed places; (h) smoking except in the authorised parts of the ship and during hours when smoking is permitted; (i) leaving bed after the rounds have passed, except to go to the latrines etc..
- (11) The duties of the Officer of the Guard and detail of sentry posts are as follow :-

OFFICER OF THE GUARD.

- (1) Three officers of the guard will be appointed daily, one of whom will be detailed as Guard Comd. Each officer will be on duty for two reliefs of four hours, commencing

/from

- from 1800 hrs.
- (2) The Officer on duty will remain at the guard room unless on duty elsewhere. Whenever his men are called he will attend with them, and see that the wishes of the ship's officer of the watch are carried out.
 - (3) He will inform the Master when soldiers in custody or lunatics are on decks for exercise, and also when they have returned to the guardroom.
 - (4) He will visit the sentries hourly during the day and night, see that they are on the alert, and carrying out their duties. He will arrange for an N.C.O. of the Guard to visit the sentries every half-hour during the night.
 - (5) He will take steps to see that the sentries do not interfere needlessly with the officers and crew of the ship.
 - (6) The Officer detailed as Guard Comd. will render his guard report by 0830 hrs on the day following his tour of duty. He will also send an immediate report to the Orderly Officer of any unusual occurrence coming under his notice.

SENTRY POSTS AND DUTIES.

- No.1 Starb'd side A Deck Fwd.
Duties (a) To prevent persons from sitting on ship's rail.
(b) To prevent smoking on deck after sunset.
(c) In case of man overboard, to throw over the nearest lifebuoy, give the alarm, and inform officer of watch.
- No.2 Port Side "A" Deck Fwd.
Duties Same as for No 1 Post.
- No.3 Starb'd Side "A" Deck Amidships.
Duties (a), (b), (c) as for No.1.
(d) To prevent pillage of spirits from Smokeroom Bar.
- No.4 Port Side "A" Deck Amidships
Duties (a), (b), (c) as for No.1.
(d) To prevent pillage of spirits from Cocktail Bar.
- No.5 Starb'd Side "A" Deck Aft (Tourist)
Duties (a), (b), (c) as for No.1.
(d) To prevent tampering with S.A. Magazines.
(e) To prevent unauthorised persons ascending to H.A.Gun Deck.
- No.6 Port Side "A" Deck Aft (Tourist)
Duties (a), (b), (c) as for No.1.
(e) As for No.5.
- No.7 Starb'd Side "B" Deck Forward
Duties (a), (b), (c) as for No 1.
- No.8 Portside "B" Deck Forward
Duties As for No.7.
- No.9 Starb'd Side "B" Deck Amidships
Duties As for No.1.
- No.10 Portside "B" Deck Amidships
Duties As for No.1.

- No.11 Starb'd Side "B" Deck Aft
Duties (a), (b), (c) as for No.1.
(d) To prevent persons descending to 4.7" Gun Deck.
- No.12 Portside "B" Deck Aft
Duties As for No.11.
- No.13 On After Mooring Deck (4.7 in. Gun Deck)
Duties (a) To prevent troops using this deck.
(b) Only ship's officers, gun's crews and ammunition supply party allowed on this deck, or ship's crew on duty.
- No.14 On Clerks' Office - C Deck.
Duties (a) To prevent loitering in the vicinity and to prevent any interference with the two safes except by an officer of the Ship's Staff.
- No.15 On Wet Canteen Aft.- B Deck.
Duties (a) To prevent pillage of liquor and maintain order.
- No.16 On Starb'd Side Wet Canteen Aft - D.Deck.
Duties As for No 15 and in addition to see that the lids of the rubbish dump are kept closed as much as possible.
- No.17 On After Magazine
Duties (a) To prevent troops loitering or smoking near magazine.
(b) To flood magazine in case of serious outbreak of fire in vicinity, press electric fire alarm push and report immediately to an officer.
- No.18 Forward End of Working Alleyway
Duties To prevent troops entering crew's quarters.
- No.19 Outside Forward Magazines and Armoury
Duties To prevent smoking and loitering in this vicinity.
- No.20 Outside Detention Cells
Duties Guard over prisoners.
- No.21 Patrol of Working Alleyway
Duties To prevent congestion in working alleyway.
- No.22 Starboard Side of Dry Canteen.- E Deck.
Duties To prevent pillage of stores and to maintain order.
- No.23 Port Side of Dry Canteen - E Deck.
Duties As for No.22
- No.24 Port Side of C Deck (Troop Quarters)
Duties (a) To prevent congestion in alleyway.
(b) To prevent smoking on troop decks.
(c) To give alarm in case of fire by pressing nearest fire alarm push and to put fire out if possible by means of fire extinguisher or hose.
- No.25 Starb'd Side of C Deck (Troop Quarters)
Duties As for No.24.

/Note

NOTE:- Sentries will see that an efficient blackout is maintained on their posts during hours of darkness, that is, from sunset to sunrise. Sentries will be alert at all times for outbreak of fire and will report any outbreak immediately, and do all in their power to put out fire with fire extinguishers or hoses.

2 - FIRE PICQUETS

PERMANENT FIRE PICQUETS

Fire picquets will be posted on decks below working alleyway, "I" Deck with duties as follows :-

- (a) To prevent smoking on these decks and in cabins.
- (b) To keep a sharp lookout for any outbreak of fire. Sound the alarm immediately a fire is detected and endeavour to put the fire out with fire extinguishers and hoses.

One picquet to be posted in each section as follows:-

"C" Section and H. & K. Pockets	1 Man.
"D" Section and "O" Pocket	1 Man.
"E" Section and "P" Pocket	1 Man.
"P" Pocket Starboard	1 Man.
"F" Mess Deck and "Q" Pocket	1 Man.
"F" Mess Deck, "R" and "S" Pockets.....	1 Man.
"F" Deck Long Gallery	1 Man.
"F" and "Q" Sections aft end "E" Deck.....	2 Men
"A" to "H" Rooms aft	1 Man.

Duty will be two hours on and four hours off.

Picquet will be in charge of N.C.O's who will work out their details.

All picquets will receive instruction in the use of fire fighting apparatus and be advised of the position of the nearest fire alarm bell, pushes etc. from Ship's Officers and Master at Arms.

The various sections and pockets, the quickest route to and from the sections and pockets will be shown to N.C.O's l/c picquets by members of the Ship's Company.

Total Picquets required.....50 Men.
 N.C.O's..... 5

5 - GUN CREW

1 Sgt, 3 Cpls and 18 men are required to work in watches of 1 N.C.O. and 6 men from 0400 hrs. to 2000 hrs. During this period one man will remain on duty near the guns as an air sentry. He will be relieved every hour. Should the warning for air attack be sounded, the N.C.O. and remaining men on duty at the time will move quickly to their positions at the gun and take necessary steps to counter the attack.

4 - A.A. MACHINE GUN CREWS

The carrier Platoon of the duty Bn. will be responsible for manning the A.A. Machine Guns in case of air attack. The Officer Commanding carrier platoon will detail his men to respective guns.

From 0400 hrs to 2000 hrs he will maintain an air sentry with each gun, and will arrange to relieve sentries every hour. In the event of the air attack warning being sounded, gun teams will take post at the guns and engage low flying aircraft. One box of ammunition will be kept at the gun whilst the sentry is on duty. Additional ammunition will be got up in case of emergency under direction of Carrier Platoon Comd.

/ LOOKOUTS

5 - LOOKOUTS

1 Sgt., 2 Cpls., 16 men are to be detailed daily by 2/4 Fd Ambulance. Comd. 2/4 Fd.Amb. will be responsible for obtaining details of the duties required of these personnel and for maintaining this service throughout the voyage.

6 - BOAT PARTIES AND LADDER MEN.

12 men to act as boat parties at each pair of davits from No 3 to No 24 Boats and 15 men to No 25 and 26 Boats (Total 294 men) plus 13 men, to act as ladder men in case of emergency, will be detailed at the first general muster parade. Duties required will then be explained. Boat and ladder parties will remain constant throughout the voyage.

7 - DUTIES OF DECK SWEEPERS.

A party of 1 Sgt., 5 Cpls and 27 men will be detailed by the Unit responsible to carry out the duties of deck sweepers throughout the voyage. Decks will be swept at regular intervals three or four times daily, the times for sweeping to be arranged by O.C.Party. The sweeper party will be organized for duty as follows:-

- | | | |
|--|---|--|
| <u>BOAT DECK.</u>
(6 men) | 3 | On Port Side. To sweep raised portion of deck as well as main level. |
| | 3 | On Starb'd Side. To sweep raised portion of deck and Sun deck at after part of deck as well as main level. |
| <u>"A" DECK.</u>
(6 men) | 3 | On each side of Deck. To sweep deck and ladders to "B" deck from forward to right aft, not including Garden Lounge. The Garden Lounge will be swept and scrubbed by personnel sleeping on that deck. |
| <u>"B" DECK.</u>
(6 men) | 3 | On each side of deck. To sweep on each side of deck, and to sweep ladders to "C" deck forward and aft. |
| <u>"C" DECK.</u>
Near Guns.
(1 Man.) | 1 | Man to sweep both sides of this deck from just forward of the guns. |
| <u>"D" Deck.</u>
(2 Men
1 N.C.O.) | 1 | Man to sweep each side and around the rubbish dump and wet canteen. |
| <u>"E" DECK.</u>
(6 men)
(1 N.C.O.) | 6 | Men to sweep all the working alleyway, squares and side alleyways. 3 sweepers to start from forward end and 3 from aft. |

TOTAL SWEEPERS REQUIRED.....27.
N.C.O's..... 5.

Rubbish from all decks will be collected in boxes by sweepers and thrown in rubbish dump on "D" deck. N.C.O's will be held responsible for the cleanliness of their respective decks.

APPENDIX B.

ACTION IN CASE OF EMERGENCY.

EMERGENCY STATIONS.

A. ORGANIZATION.

The ship is divided into ten emergency stations, five on each side of "A" deck, numbered from forward, 1 to 5 Port and Starb'd.

The occupants of each cabin are allotted to one of these stations, in order to distribute the number for embarking into lifeboats.

In each cabin or section will be found a card, giving instructions, with reference to emergency stations and the correct method of putting on a lifebelt.

The quickest route from all cabins to the particular station to which they may belong is indicated by red and green arrows on bulkheads, in alleyways, etc..

All even numbered cabins are on the Port Side of the ship and the red arrows lead to their emergency station on the Port Side of "A" deck.

All odd numbered cabins are on the Starb'd Side and the green arrows lead to their emergency station on the Starb'd side of "A" deck.

Officers and N.C.O's are berthed together; on embarking they must ascertain the emergency station of their unit and that will be their own station.

Lifebelts are supplied to each berth and at the first muster officers must see that their men know how to put them on correctly, especially the cork lifebelts; the front tapes only of these must be tied, and these drawn tight.

Boat parties will be told off at the first general muster to assist the ship's crew on the boat deck; naval ratings will be used for this purpose if there are sufficient. The emergency station for Boat Parties will thereafter be the boat deck near their respective davits.

B. EMERGENCY SIGNAL AND ACTION

The emergency signal is more than six short followed by one long blast on the ship's whistle and supplemented by electric gongs and bugle. When this signal is made, troops, with lifebelts on, should move quickly to their station, but avoid rushing and blocking gangways. On arrival at emergency stations personnel will fall in in two or more ranks facing outward, well back from the ship's side.

The Guard with soldiers in custody will fall in on the forecastle. The Guard Comd. will leave sufficient personnel to guard the prisoners and will dispose the remainder of his Guard immediately as sentries over the lifeboats, placing at least one sentry to every boat and two as far as his numbers will allow. These sentries will be responsible that no unauthorised person interferes in any way with the boats.

As soon as his sentries are placed the Guard Comd. will take necessary steps to have the sentries in all boats doubled, obtaining the additional men required from personnel of his own Unit.

/He will

He will then move his remaining guard and prisoners to a suitable position on "A" Deck.

The Emergency Signal is not an order to abandon ship. It is given in order to have everyone ready, in case it should be necessary to do so.

If the order to abandon ship is given, the lifeboats will be lowered to "A" Deck. Officers in charge of stations will then allow 30 men into each boat abreast of their station. The boat will then be lowered into the water and 30 more men will be allowed down the ladder to fill the boat to capacity. After the first boat has been got away the Falls will be rounded up and another boat put over the side and the same procedure will be carried out but not more than 62 altogether are to go in the second boat, excepting at No 5 Station, from where four boats will be lowered holding 68 persons each. The motorboats Nos 13 and 14 only have capacity for 30 persons each.

Troops (excepting boat parties) are to be warned not to go on to the boat deck as it is not possible to embark from that deck, and they will interfere with the lowering of the boats.

Should it not be possible to embark all the troops in the lifeboats, and after the boats have been filled to capacity and sent away, the remainder of the persons on board are to proceed on the boat deck, spread out the rafts and stand by them. The rafts must not be thrown over the side. They must be allowed to float off.

Officers are to understand that no special boats are allotted to any emergency station. The stations are only a mustering place on the deck from which they will be embarked into the boats.

C. AIR ATTACKS

The warning of an air attack will be the sounding of klaxon horns and whistles round the deck.

On the signal being heard Anti-Aircraft gun crews and A.A. Machine-Gun Detachments will man their guns as set out in Appendix A.

Look-outs and sentries will remain at their posts.

All other personnel will go to their quarters and remain there until informed by their Officers that they may emerge, or the emergency signal is sounded when they will go to their emergency stations.

Personnel berthed on a deck will go to the nearest Mess Room.

FIREORDERS.GENERAL

Fire extinguishers, hydrants and hoses are fitted throughout the ship in addition to push bells, which, when pressed, register on the bridge the position of the fire.

ACTION OF PERSON DISCOVERING THE FIRE

Any person discovering an outbreak of fire should push in the nearest fire bell push. This will bring the ship's fire party to the scene of the fire. This fire party will then take appropriate action.

He should then report immediately to the Adjutant or other Officer at Ship's Orderly Room.

Pending the arrival of the fire party persons nearby should endeavour to extinguish the fire by fire extinguishers if the fire is small, or by using the hose if the extinguishers are insufficient.

ACTION OF OFFICERS AND OTHER RANKS

On a report of fire being received the Adjutant will proceed to the reported scene of the fire with the R.S.M. and the Orderly Bugler. If the fire is considered serious the Adjutant will instruct the Bugler to sound the "Fire Alarm". This will be sounded on all decks.

On the "Fire Alarm" being sounded the following action will take place:

- (a) The O.C. Troops, with Officers of his Brigade Staff will go to the Boat and A Decks to preserve order and ensure that directions of the Ship's Master are carried out.
- (b) All officers and O.R.'s not otherwise engaged will proceed quickly to their emergency stations on A deck or the Boat Deck as the case may be, taking with them their lifebelts. On arrival at their stations they will fall in in two or more ranks facing outwards and as far back to the centre of the ship as they can get.
- (c) The Guard, with soldiers in custody, will fall in on the forecastle. The Guard Comd. will leave sufficient personnel to guard the prisoners and will dispose the remainder of his guard immediately as sentries over the lifeboats, placing at least one sentry on every pair of boats and two as far as his numbers will allow. These sentries will be responsible that no unauthorised person interferes in any way with the boats.

As soon as his sentries are placed the Guard Comd. will take necessary steps to have these sentries on all boats doubled, obtaining the additional men required from personnel of his own Unit.

He will then move the remainder of his guard and prisoners to a suitable position on A deck.

- (d) Troop Deck Sergeants will remain on the decks for which they are responsible until they are satisfied that their respective decks are clear of all troops. They will then repair to their emergency stations.

Any person discovered in contravention of this order shall be liable to summary court martial. The commanding officer shall be responsible for the execution of this order.

The commanding officer shall be responsible for the execution of this order. He shall ensure that all personnel are aware of the provisions of this order and that they are strictly observed.

On a report of the occurrence of a fire, the commanding officer shall immediately order the sounding of the fire alarm. All personnel shall immediately proceed to their designated assembly points.

On the fire alarm, all personnel shall immediately proceed to their designated assembly points. The commanding officer shall ensure that all personnel are accounted for.

(a) The commanding officer shall ensure that all personnel are aware of the provisions of this order and that they are strictly observed.

(b) All personnel shall immediately proceed to their designated assembly points. The commanding officer shall ensure that all personnel are accounted for.

(c) The commanding officer shall ensure that all personnel are aware of the provisions of this order and that they are strictly observed.

As soon as the commanding officer has ascertained that the necessary steps have been taken to extinguish the fire, he shall order the sounding of the all-clear alarm.

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W. 3009

(page 1)

(Adapted)

FIELD RETURN OF OTHER RANKS.

2/14 Bn a S J (Unit) 5 Oct 1940 (Date)

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1 Detail.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishments).
W.Os. Class I.	1	-	-
W.Os. Class II.	6	-	-
Squadron or Company Quartermaster-Serjeants	5	-	-
Staff Serjeants	3	-	-
Serjeants	23	-	8
Corporals	59	-	2
Troopers, Privates, &c.	814	21	-
TOTALS	* 911	* 21	* 10

* These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
VX 10184 SJA MCINTYRE I.	ANPC		
VX 40386 C/L LAINA DC	ANPC		
VX 12359 C/L MILLER PJ	ANPC		

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g. present whereabouts if known).

2/14 Bn A 17 Unit.

Part D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W.3009.

DETAIL OF SPECIALISTS, TRADESMEN, ETC.	SURPLUS TO ESTABLISHMENT.							REINFORCEMENTS REQUIRED.							REMARKS.
	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Staff-Serjeants.	Serjeants.	Corporals.	Troopers, Privates, &c.	TOTAL.	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Serjeants.	Corporals.	Troopers, Privates, &c.	
Bricklayers															
Butchers															
Carpenters and Joiners															
Clerks															
Despatch Riders															
Draughtsmen (topo)															
Drivers H.T. and/or I.C.															
Electricians															
Farriers															
Fitters															
Masons															
Painters and Decorators															
Plumbers and Gasfitters															
Saddlers and Harness Makers															
Signallers											1			1	
Storemen technical															
Vickers Machine Gunners															
Cooks															
MECHANICS AIT													2	2	
General duty personnel							21	21			7	2		9	
TOTALS (to agree with Columns 3 and 4 of Part A.)							21	21			8	2	2	12	

2/14 Bn A 17 Unit.

Date of Despatch 6 Oct 40

Joseph Major LT. Col
Signature of Commander.

21 Aust Inf Bde

Bde., Divn., Area, &c., with which unit is serving.

FIELD RETURN OF OTHER RANKS.

2/14 BN A.I.F. (Unit) 12-10- 1940 (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1 Detail.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishments).
W.Os. Class I.	-	-	1
W.Os. Class II.	6	-	-
Squadron or Company Quartermaster-Serjeants	5	-	-
Staff Serjeants	3	-	-
Serjeants	27	-	4
Corporals	58	-	3
Troopers, Privates, &c.	804	11	-
TOTALS	903	11	8

* These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

** Includes first reinforcements*
Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
VX 10184 Svt MCINTYRE, I.D	AAPC		
VX 40386 Cpl LAING, DC	AAOC		
VX 14103 Plt ASHING, J	21 Aust Inf Bde Chaplain's Battalion		
VX 15589 Plt KLINE, A	AAOC		
VX 16207 Plt MURRAY, W	AAOC		

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g. present whereabouts if known).

2/14 Bn. 9th Unit.

Part D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W.3009.

DETAIL OF SPECIALISTS, TRADESMEN, ETC.	SURPLUS TO ESTABLISHMENT.							REINFORCEMENTS REQUIRED.							REMARKS.
	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Staff-Serjeants.	Serjeants.	Corporals.	Troopers, Privates, &c.	TOTAL.	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Serjeants.	Corporals.	Troopers, Privates, &c.	
Bricklayers															
Butchers															
Carpenters and Joiners															
Clerks															
Despatch Riders															
Draughtsmen (topo)															
Drivers H.T. and/or I.C.															
Electricians															
Farriers															
Fitters															
Masons															
Painters and Decorators															
Plumbers and Gasfitters															
Saddlers and Harness Makers															
Signallers															
Storemen technical															
Vickers Machine Gunners															
Cooks															
General duty personnel							11	1		43				8	
TOTALS (to agree with Columns 3 and 4 of Part A.)							11	1		43				8	

2/14 Bn. 9th Unit.

Date of Despatch

14 Oct 40

Whitman LT Col

Signature of Commander.

21 Aug 40

Bde., Divn., Area, &c., with which unit is serving.

FIELD RETURN OF OTHER RANKS.

2/14 Bn. A.I.F. (Unit) 19. 10. 40 (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1 Detail.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishments).
W.Os. Class I.	-	-	1
W.Os. Class II.	6	-	-
Squadron or Company Quartermaster-Serjeants	5	-	-
Staff Serjeants	3	-	-
Serjeants	27	-	4
Corporals	58	-	3
Troopers, Privates, &c.	804	8	-
TOTALS	* 903	8	8

* Includes *just reinforcements*. * These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
VX 10184 Sjt MCINTYRE. ID	A.A.P.C.		
VX 40386 Cpl LAING. D.C	A.A.O.C.		
VX 14163 Plt ASHING J	21 aurt Bde chaplain's Battalion		
VX 15589 Plt KLINE A	A.A.O.C.		
VX 16207 Plt MURRAY W	A.A.O.C.		

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g. present whereabouts if known).

2/14 *Ln. a 97* Unit.

Part D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W.3009.

DETAIL OF SPECIALISTS, TRADESMEN, ETC.	SURPLUS TO ESTABLISHMENT.							REINFORCEMENTS REQUIRED.							REMARKS.
	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Staff-Serjeants.	Serjeants.	Corporals.	Troopers, Privates, &c.	TOTAL.	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Serjeants.	Corporals.	Troopers, Privates, &c.	
Bricklayers															
Butchers															
Carpenters and Joiners															
Clerks															
Despatch Riders															
Draughtsmen (topo)															
Drivers H.T. and/or I.C.															
Electricians															
Farriers															
Fitters															
Masons															
Painters and Decorators															
Plumbers and Gasfitters															
Saddlers and Harness Makers															
Signallers															
Storemen technical												1			1
Vickers Machine Gunners												1			1
Cooks															
General duty personnel							8	8	1			3	3		7
TOTALS (to agree with Columns 3 and 4 of Part A.)							8	8	1			4	3		8

2/14 *Ln. a 97*
Date of Despatch 20 Oct 40

[Signature]
Signature of Commander. Lt Col
Bde., Divn., Area, &c., with which unit is serving.

FIELD RETURN OF OTHER RANKS.

2/14 Br APT (Unit) 26 Oct 19 40 (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1 Detail.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishments).
W.Os. Class I.	1	-	-
W.Os. Class II.	5	-	1
Squadron or Company Quartermaster-Serjeants	5	-	-
Staff Serjeants	3	-	-
Serjeants	27	-	4
Corporals	58	-	3
Troopers, Privates, &c.	801	5	
TOTALS	900	5	8

* These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

* Includes 1st Remo.
Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
VX 10184 MCINTYRE Sgt I.D.	AAFC		
VX 40386 LAINIS Cpl DC	AAFC		
VX 14163 ASLING Pte 21 Aust Inf Bde Chaplain Battalion			
VX 13589 KLINE Pte A	AAFC		
VX 16207 MURRAY Pte W	AAFC		

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g. present whereabouts if known).

2/14 En A 97 Unit.

Appendix 16

Part D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W.3009.

DETAIL OF SPECIALISTS, TRADESMEN, ETC.	SURPLUS TO ESTABLISHMENT.							REINFORCEMENTS REQUIRED.							REMARKS.	
	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Staff-Serjeants.	Serjeants.	Corporals.	Troopers, Privates, &c.	TOTAL.	W.Os. Class I.	W.Os. Class II.	S.Q.M.S.; C.Q.M.S.	Serjeants.	Corporals.	Troopers, Privates, &c.		TOTAL.
Bricklayers																
Butchers																
Carpenters and Joiners																
Clerks																
Despatch Riders																
Draughtsmen (topo)																
Drivers H.T. and/or I.C.																
Electricians																
Farriers																
Fitters																
Masons																
Painters and Decorators																
Plumbers and Gasfitters																
Saddlers and Harness Makers																
Signallers																
Storemen technical																
Vickers Machine Gunners																
Cooks																
General duty personnel							5	5	1	3	3				7	
TOTALS (to agree with Columns 3 and 4 of Part A.)							5	5	1	4	3				8	

2/14 En A 97 Unit.

[Signature] LT COL
Signature of Commander.

Date of Despatch 27 Oct 40

21 Aust Inf Bde
Bde., Divn., Area, &c., with which unit is serving.

FIELD RETURN OF OFFICERS

2/14 BN. A.I.F. (Unit)

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels	1		
Majors	3		
Captains	8		
Lieutenants	25 26	7 (1st. Rein.)	
2nd Lieutenants			
Quartermasters	1 (Capt.)		
TOTALS	38 39		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.
Lieut. Capt.	Ballantyne K.R.H.	2/14 BN.	9-10-40.	Pending Gazettal.
Lieut.	Ayton P.J.	" "	9-10-40.	" "
" "	Watts V.H.	" "	9-10-40.	" "

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.
Lieut.	Larkin J.R.	2/14 BN.	26-940.	Transferred "X" List. Temp. unfit. Authority 7 Aust. Div. A39/1/1543.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.
(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1	2	3	4	5	6
Substantive Rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Whether present with Unit (Insert Yes or No).	If not present with Unit, state how employed.
Lt-Col.	VX13432	Cannon W.G., E.D. ✓	2/14 BN.	YES	BHQ CO
Major.	14056	Corby J.A., E.D. ✓	"	"	BHQ 2 1/c
"	46509	Evans J.G., MC, ED ✓	"	"	HQ OC
"	14046	Cusworth K.S. ✓	"	"	A OC
Capt.	14047	Howden W.S. ✓	"	"	C OC
"	14250	Roden P.E. ✓	"	"	B 2 1/c
"	14120	Noonan B.S. ✓	"	"	D OC
"	8325	Silverman J.S. ✓	"	"	B OC
"	13641	Anderson C.V. ✓	"	"	HQ QM
"	14032	Hamilton I.W. ✓	"	"	D 2 1/c
"	14043	Rodd J.M. ✓	"	"	A 2 1/c
"	14682	Landale W.G. ✓	"	"	C 2 1/c
"	13637	Buckler S.H. ✓	"	"	BHQ adyt
Lieut	14040	Scott H.W. ✓	"	"	HQ Sig Pl 1
"	14147	McAllester J.C. ✓	"	"	BHQ I.O.
"	12013	Allan W.G. ✓	"	"	HQ Carman 4
"	14041	Rose T.J. ✓	"	"	C
"	14038	Christopherson F.A. ✓	"	"	C
"	14162	Whittaker R.K. ✓	"	"	Rem
"	15868	Thurgood J.G. ✓	"	"	B
"	13864	Beggs G. ✓	"	"	B
"	14097	O'Day G. ✓	"	"	A
"	14110	Dickenson H.L. ✓	"	"	D
"	14035	Russell W.B. ✓	"	"	B
"	14034	Graham E.F. ✓	"	"	Rem
"	14681	Schultz A.L. ✓	"	"	D
"	14106	McGavin A.S.D.J. ✓	"	"	D
"	14096	Nye C.C.P. ✓	"	"	A
"	14093	Treloar A. ✓	"	"	HQ 3 PL
"	14025	Evans K.A. ✓	"	"	Rem
"	43185	Lyon G.E. ✓	"	"	C
"	43032	Pochon A.S. ✓	"	"	Rem
"	43377	Arthur W.A. ✓	"	"	HQ 3rd 6 PL
"	14659	James V.F. ✓	"	"	HQ AA 2 PL
"	14033	Thompson C.L. ✓	"	"	A
"	14597	Ballantyne K.R.H. ✓	"	"	(Pending Gazettal)
"	14618	Ayton P.J. ✓	"	"	Rem
"	14889	Watts V.H. ✓	"	"	Rem
"	14107	Gowling H.B. ✓	"	"	HQ 5 PL Pam

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Date of attachment.	Nature of attachment.
Capt.	VX14687	Duffy D.G.	A.A.M.C.	29-5-40	R.M.O. 2/14 BN. A.I.F.
Chap.	SX 9042	Henner J.F.	A.A.Ch.D.	29-7-40	Chap. 2/14 BN. A.I.F.

2/14 BN. A.I.F. (Unit.)

W. J. Cannon
Lt.-Col.
(Signature of Commander.)

13 Oct. '40. (Date of Despatch.)

21 Aust. Inf. Bde.
(Bde., Divn., Area, etc., with which Unit is serving.)

FIELD RETURN OF OFFICERS

2/14 BN. A.I.F. (Unit)

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels ...	1		
Majors ...	3		
Captains ...	8		
Lieutenants ...	26	7 (1st. Rein.)	
2nd Lieutenants ...			
Quartermasters ...	1 (Capt.)		
TOTALS ...	39		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1	2	3	4	5	6
Substantive Rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Whether present with Unit (Insert Yes or No).	If not present with Unit, state how employed.
Lt.-Col.	VX13432	Cannon W.G., E.D.	2/14BN.	YES	
Major	14056	Corby J.A., E.D.	"	"	
"	46509	Evans J.G., M.C., E.D.	"	"	
"	14046	Cusworth K.S.	"	"	
Capt.	14047	Howden W.S.	"	"	
"	14250	Rhoden P.E.	"	"	
"	14120	Noonan B.S.	"	"	
"	8325	Silverman J.S.	"	"	
"	13641	Anderson C.V.	"	"	
"	14032	Hamilton I.W.	"	"	
"	14043	Rodd J.M.	"	"	
"	14682	Landsale W.G.	"	"	
"	13637	Buckler S.H.	"	"	
Lieut.	14040	Scott E.W.	"	"	
"	14147	McAllester J.C.	"	"	
"	12013	Allan W.C.	"	"	
"	14041	Rose T.J.	"	"	
"	14038	Christopherson F.A.	"	"	
"	14162	Whittaker R.K.	"	"	
"	15868	Thargood J.G.	"	"	
"	13864	Beggs G	"	"	
"	14097	O'Day G	"	"	
"	14110	Dickenson H.L.	"	"	
"	14035	Russell W.B.	"	"	
"	14034	Graham E.F.	"	"	
"	14681	Schultz A.L.	"	"	
"	14106	McGavin A.S.D.J.	"	"	
"	14096	Nye C.C.P.	"	"	
"	14107	Gowling H.R.	"	"	
"	14093	Treloar A.	"	"	
"	14025	Evans K.A.	"	"	
"	43185	Lyon G.E.	"	"	
"	43032	Pochon A.S.	"	"	
"	43377	Arthur W.H.	"	"	
"	14659	James V.F.	"	"	
"	14033	Thompson C.L.	"	"	
"	14597	Ballantyne K.R.H.	"	"	
"	14618	Ayton P.J.	"	"	
"	14839	Watts V.H.	"	"	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Date of attachment.	Nature of attachment.
Capt.	VX14687	Duffy D.G.	A.A.M.C.	29-5-40	R.M.O. 2/14 BN. A.I.
Chap.	SX 9042	Honner J.F.	A.A.Ch.D.	29-7-40	Chap. 2/14BN. A.I.F.

2/14 BN. A.I.F.

(Unit.)

20 Oct. '40.

(Date of Despatch.)

W. Cannon Lt-Col.

(Signature of Commander.)

21 Aust. Inf. Bde.

(Bde., Divn., Area, etc., with which Unit is serving.)

Apr 17

FIELD RETURN OF OFFICERS

2/14 BN. A.I.F. (Unit)

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4
Ranks.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels ...	1		
Majors ...	3		
Captains ...	8		
Lieutenants ...	26	7 (1st.Rein.)	
2nd Lieutenants ...			
Quartermasters ...	1 (Capt.)		
TOTALS ...	39		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.
(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1	2	3	4	5	6
Substantive Rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Whether present with Unit (Insert Yes or No).	If not present with Unit, state how employed.
Lt-Col.	VX13432	Cannon W.G., E.D.	2/14BN	YES	
Major	14056	Corby J.A., E.D.	"	"	
"	46509	Evans J.G., M.C., E.D.	"	"	
"	14046	Cusworth K.S.	"	"	
Capt.	14047	Howden W.S.	"	"	
"	14250	Rhoden P.E.	"	"	
"	14120	Noonan B.S.	"	"	
"	8325	Silverman J.S.	"	"	
"	13641	Anderson C.V.	"	"	
"	14032	Hamilton I.W.	"	"	
14032 Capt.	14043	Rodd J.M.	"	"	
Capt.	14682	Lendale W.G.	"	"	
"	13637	Buckler S.H.	"	"	
Lieut.	14040	Scott E.W.	"	"	
"	14147	McAllester J.C.	"	"	
"	12013	Allan W.G.	"	"	
"	14041	Rose T.J.	"	"	
"	14038	Christopherson F.A.	"	"	
"	14162	Whittaker R.K.	"	"	
"	15868	Thurgood J.G.	"	"	
"	13864	Beggs G.	"	"	
"	14097	O'Day G.	"	"	
"	14110	Dickenson H.L.	"	"	
"	14035	Russell W.B.	"	"	
"	14034	Graham E.P.	"	"	
"	14681	Schultz A.L.	"	"	
"	14106	McGavin A.S.D.J.	"	"	
"	14096	Nye C.C.P.	"	"	
"	14107	Gowling H.R.	"	"	
"	14093	Treloar A.	"	"	
"	14025	Evans K.A.	"	"	
"	43185	Lyon C.E.	"	"	
"	43032	Peehon A.S.	"	"	
"	43377	Arthur W.H.	"	"	
"	14659	James V.F.	"	"	
"	14033	Thompson C.L.	"	"	
"	14597	Ballantyne K.R.H.	"	"	
"	14618	Ayton P.J.	"	"	
"	14889		"	"	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Date of attachment.	Nature of attachment.
Capt.	VX14687	Duffy D.G.	A.A.M.C.	29-5-40	R.M.O. 2/14BN.A.I.F.
Chap.	SX 9042	Honner J.F.	A.A.Ch.D.	29-7-40	Chap. 2/14BN.A.I.F.

2/14 BN. A.I.F. (Unit.)

W. Cannon
Lt.-Col.
(Signature of Commander.)

27 Oct. '40. (Date of Despatch.)

21 Aust. Inf. Bde. (Bde., Divn., Area, etc., with which Unit is serving.)

WAR DIARY

OF.

2/14 BN. A. I. F.

ADDITIONAL APPENDICES To Vol VI.

[Not available at time of compilation on board
ship - 30 Oct 40]

Contents

A - Shipboard Training

B - Miscellaneous Orders issued
prior to embarkation

C. - Ships' Circulars H.T. "A"

A

War Diary Vol. VII
H.Q. 2/14 BN. A.I.F.
Shipboard Training
H.Q. 2/14 Bn., A.I.F.
H.M. Aquilana,
21 Oct. '40.

2/14 Bn. SHIPBOARD TRAINING WEEK 1. 21 Oct.-27 Oct.

The following periods of work will be carried out daily during week 1 Shipboard Training.

1st. Period.	0915 hrs.	-	0955 hrs.
2nd. Period.	1000 "	-	1040 "
3rd. "	1045 hrs.	-	1135 "
4th. "	1130 "	-	Boat Drill.
5th. "	1400 "	-	1440 hrs.
6 th. "	1445 "	-	1500 " 1525
7th. "	1550 "	-	1600 "

Mon. 21 Oct.

- Period 1. R.N.O.'s Inspection.
- 2. Reading of Ship's Orders.
- 3. Coy movement to boat stations. Bn. arrangement only.
- 4. Rifle inspection. Lying position L.14. Include muscle exercises.
- 5. Recreational training.
- 6. P.T. Table 2 Part II, carried out by Offrs. and N.C.O.'s in bare feet

Tue. 22 Oct.

- Period 1. Anti-Gas Respirator Drill.
- 2. Rifle Lying position. L.14. L.20.
- 3. P.T. Table 2 Part II, bare feet.
- 4.5. Recognition of targets, use of landscape targets.
- 6. Recreational training.

Wed. 23 Oct.

- Period 1. Elementary Drill. Sd uting, turning, drill without arms.
- 2. Lecture personal hygiene.
- 3. First Aid. Prevention of bleeding. Use of lot. Field Dressing. R.N.O. supply 1 instructor per coy.
- 4. Rifle inspection. Standing and sitting position. L.16.
- 5. Physical Training. Table 3. Part I
- 6. Recreational Training.

Thu. 24 Oct.

- Period 1. Lecture. Sec leading and patrols.
- 2. Cloth model. Sec exercises.
- 3. " " " "
- 4. " " " "
- 5. Application of fire. Recognition of Targets. L.5,6,7,8.
- 6. P.T. Table 3 Part Ia

Fri. 25 Oct.

- Period 1. Anti-Gas. Respirator Drill.
- 2. Rifle Snaphooting. L.17.
- 3. B.T. general revision.
- 4. Reserved.
- 5. P.T. Table 3 Part II.
- 6. Recreational Training.

Pass. Re.

Sat. 26 Oct.

Period 1. Rifle Snaphooting L.17.18.
2. Lecture- Organisation of units. One coy off:
report Adj. Fri. 25 Oct.
3. A.A.rifle, direct attacker. L.S.
4. Reserved.
5. "
6. "

ALLOCATION OF DECK SPACE.

Coys will be allotted the following spaces pending the embarkation of further troops.

1st.Rein.)	Fore Port B Deck.
A coy.)	Aft. " B Deck.
H.Q.coy.	Fore Starboard B Deck.
B coy.	Aft. " B Deck.
C coy.	Aft B Deck.
D coy.	Aft. A Deck.
Bn. H.Q. Coy.	Aft. A Deck.

List of stores available from Ships' Q.M. to be issued separately. Coys will submit requisitions for stores to Bn.H.Q. by 1400 hrs daily. At 0830 hrs. on the day of training, C.Q.M.S. will report to Ships Q.M. to draw such stores as are allotted for the day. These stores will be returned at the conclusion of the day's training, or passed to another coy.

S.H. BUCKLER, Capt.
Adj. 2/14 Bn., A.I.F.

TELEPHONE

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
NO

H.Q. 2/14 Bn. A.I.F.
28 Oct. '40.

SHIPBOARD TRAINING - 2/14 BN. A.I.F.

The following periods of work will be carried out daily during week 2 Shipboard Training:-

MON 28 Oct. '40.

PERIOD	TRAINING.
1	<u>INSPECTION.</u> Dress - Shorts, Shirts, Drill Order Hats up. Particular care in inspection of rifles.
2	<u>BAYONET TRAINING.</u> - General.
3.	<u>A&A WARNING</u> - Air sentries, ranging recognition.
4	<u>DRILL</u> - With arms.
5	<u>PHYSICAL TRAINING</u> - Table 3 Pt. <u>II</u> .
6	<u>RECREATIONAL TRAINING.</u>

TUES 29 Oct. '40.

1	<u>ANTI-GAS</u> - Respirator Drill.
2	<u>RIFLE</u> - Snapshooting L 17, 18.
3	- Reserved for Coy. Comds.
4	<u>MAP READING.</u> - Explanation of references, the compass.
5	<u>Physical Training</u> - Table 3 Part <u>II</u>
6	<u>RECREATIONAL TRAINING</u>

WED 30 Oct. '40.

1	<u>DRILL</u> - With arms.
2-3	<u>MAP READING</u> - Conventional signs for sketching items of military importance. Sketching.
4	<u>LECTURE.</u>
5	<u>PHYSICAL TRAINING.</u> - Table 4 Part <u>I</u>
6	<u>RECREATIONAL TRAINING</u>

THUR. 31 Oct. '40.

1	<u>RIFLE</u> - Individual Fire descriptive Trng. L.23.
2	<u>DRILL</u> - With arms.
3	<u>RESERVED</u> - For Coy. Comds.
4	<u>FIRE CONTROL</u> - L.13, 14 & 16.
5	<u>PHYSICAL TRAINING</u> - Table 4. General P.T.
6	<u>RECREATIONAL TRAINING.</u>

TELEPHONE

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
No.

H.Q. 2/14 BN. A.I.F.
H.T. "A"
26 OCT. '40.

SHIPBOARD TRAINING - 2/14 BN. A.I.F.

1 NOV. CONTINUED.
PRI. 30 40.

PERIOD	TRAINING.
1	<u>FIRE CONTROL</u> - L.13,14 & 16 Repetition.
2-3	<u>MAP READING</u> - General. I.S.L. Range card -Panoramas
4	<u>ANTI-GAS.</u> - Respirator Drill.
5	<u>PHYSICAL TRAINING.</u> - Table 5 Part I.
6	<u>RECREATIONAL TRAINING.</u>
SAT 2 NOV.	
1-2	<u>CLOTH MODEL.</u> - Exercise Patrols.
3	<u>RECREATIONAL TRAINING</u>

PARADE IN BOOTS

Coys. will parade in boots at 0900 hrs., marching on "A" Deck. Aft. until 0915 hrs.:-

MON.)	H.Q. Coy.	
THUR.)	1st. Reinf.	Major Evans, M.C., E.D..
TUES.)	"A" Coy.	
FRI.)	"B" Coy.	Major. Cusworth.
WED.)	"C" Coy.	
SAT.)	"D" Coy.	Capt. Howden.

The Band will parade for the above.

Every care must be taken to prevent softening of feet. Coy. Comds. will order a daily foot inspection.

[Signature]
S. A. Buckler Capt.
ADJUTANT 2/14 BN. A.I.F.

2114 Br.

Suggested Syllabus for Shipboard Training

	Serial.	Time	Subject.
1 st day.	1.	1 hour	Lecture - Discipline, saluting . Shipboard routine Duties of sentries etc as in A.I.F. Standing Orders.
	2.	1 hour.	Recapitulation of Elementary Drill — Saluting, Squad Drill without arms.
	3.	1 hour.	Recognition of targets. use of landscape targets
2 nd day.	4.	1 hour	Squad drill with arms.
	5.	1 hour	Lecture - Personal Hygiene
	6.	1 hour.	Check fitting of respirators.
3 rd day.	7.		

Lectures

Security

Censorship

Foreign Armies

Camouflage & Concealment. (? Epidiastopes)

Defence

Withdrawals

Attacks

Training Films

? Knotting & Lashing.

Discipline Saluting

AA P.A.D. AA Rifle

Gas. Check fitting Care & cleaning
Defence against. Decontamination

Bayonet - spirit of bayonet vulnerable points A

P/F P + R.T.

Rifle Loading & Aiming
Mechanism

S.L. Recognition of Targets. Checks
Aiming.

L.M.G. Mechanism - Wall Diagrams

Pistol Mechanism.

Tactics. Map Reading

Medical. Lectures. Health. X.D. First aid
Personal Hygiene

Notes.

1. Staggering of hours
2. P & K T every pm.
3. Training films.
4. N.C.O classes.

Map reading
Tactics
Leadership

5. Officers Classes

Tactics
Foreign Armies

SECRET

TELEPHONE

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

TNG/JED

IN REPLY PLEASE QUOTE
No.

H.Q. 21 Aust. Inf. Bde.
PUCKAPUNYAL.
7 Oct '40.

SECRET

2/14 Bn.

SHIPBOARD TRAINING

The syllabus submitted by you in connection with the above training contains most of the subjects required but the sequence, particularly as regards rifle training, might be altered with advantage.

In order to obtain more uniformity in subjects to be covered, the attached outline syllabus is forwarded.

2. You will please base your detailed syllabus on this outline and submit an amended copy to this H.Q. by THURSDAY 10 Oct.

3. Basing the syllabus on the assumption that half the day will be devoted to normal training and half to physical training and recreation. 4 periods per day of 40 mins. each will be available for 6 days per week for normal training - total 72 periods for 3 weeks. In addition to this, definite physical training periods must be included as part of the recreational training.

4. Of this 72 periods certain time will be required for boat drill etc., and probably for showing of training films etc. A number of periods in the detailed syllabus can therefore be shown as RESERVED.

The outline syllabus attached caters for a total of 65 periods but these can readily be reduced if found necessary at the time.

Gooch

Maj.
B.M. 21 Aust. Inf. Bde.

SECRET

SHIPBOARD TRAINING - OUTLINE SYLLABUSSUGGESTED LECTURES AND PRACTICAL PERIODSLECTURES.

+1 Anti Gas - 4 Periods - (War Gases
✓ (Weapons
(A.C. Clothing and Equipment
(Decontamination

SHIP STANDING ORDERS ETC. ✓ - 1 period on first day.

-1 DISCIPLINE - 1 period

+2 PERSONAL HYGIENE - 1 period

-1 FIRST AID - 2 periods - Include blood points - prevention of
bleeding - application first field dressing etc.

-1 SECURITY AND INTELLIGENCE - 2 periods - Censorship - What to
include in letters etc.
General importance of Information etc.

CONCEALMENT AND CAMOUFLAGE - 1 period. ✓

SECTION LEADING ✓ - 3 periods - immediately preceding each cloth
model exercise.

+1 ORGANISATION - 1 period - stress other Units of Bde.

COUNTRY AND INHABITANTS ✓ - 1 period - cyclostyled notes will
probably be issued.

-1 DESERT WARFARE - 1 period - To outline conditions likely to
be met - only to be attempted if experienced
officers available.

18 PeriodsPRACTICAL PERIODS

-6 DRILL WITH - WITHOUT ARMS - 10 periods - to include saluting and
general smartening up.

-1 ANTI GAS - 4 Periods - Drill
Fitting
Inspection and care of respirator
Personal protection - duties of sentries.

+2 BAYONET TRAINING - 4 Periods - smartening up - training stick or
improvised training stick particularly useful.

+3 RIFLE TRAINING - 3 periods - Keep correct sequence as per S.A.T.
Vol.1. but include particularly - Snapshooting-
Rapid Fire Trng - Firing Behind Cover - P.D.T.

-3 APPLICATION OF FIRE - 5 periods - particularly recognition and fire
orders - landscape target - fire orders both as
for Rifle and L.M.G.

+1 A.A. TRNG. → RIFLE - 3 periods.

MAP READING - 4 Periods. ✓

SAND MODEL EXERCISES - 9 periods - based on 3 exercises of 3 periods
each on action of a section.

TOTAL 47 PERIODS.

2/14 Bn. ←
2/16 Bn.
2/27 Bn.

TRAINING.

1. SHIPBOARD.

In addition to normal shipboard training syllabus, Units, during the voyage, will concentrate on the training of Officers and N.C.O's. In this connection particular attention is to be paid to (a) Issue and receipt of verbal orders (b) Battle procedure (c) Question of supply in the field, rations ammunition, petrol, etc. (d) All phases of tactical training (e) Map reading. Some of this work can be done by lectures but much of it should be carried out by use of the cloth model.

2. ON DISEMBARKING.

No direction has yet been given as to the type of training that should be undertaken after disembarking. The following will, however, be the probable basis for training. During the voyage Commanding Officers will concentrate on the best methods of handling this type of training :-

- (a) Check of organisation, particularly with reference to new equipment, vehicles, etc., which will probably be received.
- (b) Smartening up drill.
- (c) Hardening.
- (d) Weapon training - new weapons.
- (e) Specialist training for H.Q. Coy - with additional equipment likely to be received.
- (f) Section and Platoon Training - to adapt principles etc to new landscape.
- (g) Map reading.
- (h) Compass, including compass marching.
- (i) Company training.

The amount of training that will be possible under the various headings and the time to be devoted to it will depend on when and how the additional equipment is received.

The above notes are therefore only issued as a guide and to give C.O's. some points to think on. They will be amplified at a later date.

Brook,

Maj.
B.M. 21 Aust. Inf. Bde.

H.Q. 2/14 Bn., A.I.F.
 POCKAPUNYAL, Vic.,
 2 Oct. '40.

21 Aust. Inf. Bde.

SHIPBOARD TRAINING - SUGGESTED SYLLABUS.

Day	Time	Serial	Subject.
1st.	1 hr.	1	Lecture Discipline, Shipboard routine, duties of sentries. - see A.I.F. Standing Orders.
	1 hr.	2	Recapitulation of elementary drill - saluting - squad drill w/o arms.
	1 hr.	3	Recognition of targets - use of landscape targets.
2nd.	1 hr.	4	Squad drill with arms.
	1 hr.	5	Lecture - Personal Hygiene.
	1 hr.	6	Check fitting of respirators.
3rd.	1 hr.	7	A.A. defence - rifle.
	1 hr.	8	Lecture - censorship.
	1 hr.	9	L.M.G. Mechanism. Wall diagrams.
4th.	1 hr.	10	Bayonet - Spirit of Bayonet - Vulnerable points.
	1 hr.	11	Lecture First Aid.
	1 hr.	12	Care of respirators and cleaning.
5th.	1 hr.	13	P.A.D. Discussion with reference to ship.
	1 hr.	14	Rifle - Loading. Quickening exercises.
	1 hr.	15	Squad drill with arms.
6th.	1 hr.	16	Lecture. Customs of native inhabitants.
	1 hr.	17	Bayonet training.
	1 hr.	18	Pistol, mechanism and handling.
7th.	1 hr.	19	Lecture - Sanitation.
	1 hr.	20	Aiming instruction.
	1 hr.	21	Lecture (M.C.O.'s). Camouflage and Concealment.
8th.	1 hr.	22	Organisation of the coy. and allotment of vehicles.
	1 hr.	23	Bayonet training.
	1 hr.	24	Rifle - loading - snap and rapid.
9th.	1 hr.	25	Organisation of H.Q. Coy (for rifle coys)
	1 hr.	26	Organisation of rifle coy (for H.Q. coy)
	1 hr.	27	Rifle - mechanism and care of.
10th.	1 hr.	28	Aiming instruction - checking of aim.
	2 hr.	29	Gas - check fitting, care and cleaning.
	3 hr.	30	Map reading - 1st. lecture.
11th.	1 hr.	31	Rifle - tests of elementary training. P & R.T.
	1 hr.	32	Map reading - 2nd. lecture.
	1 hr.	33	Rifle - A.A. Defence.
12th.	1 hr.	34	Rifle - Rapid Fire Discipline and bolt action practise.
	1 hr.	35	Training film.
	1 hr.	36	Lecture V.D.

Include Bde units

Shipboard training Syllabus (cont)

<u>Day</u>	<u>Time</u>	<u>Serial</u>	<u>Subject.</u>
13th.	1 hr.	37	Lecture. Section Formations, Pl formations.
	2 hr.	38	Bayonet training.
	1 hr.	39	Map reading - 3rd. Lecture.
14th.	1 hr.	40	L.M.G.Lecture.- on elementary drill and fire orders to L.M.G. team.
	1 hr.	41	Gas decontamination. ✓
	1 hr.	42	Training film.
15th.	1 hr.	43	Section leading- Lecture - Patrols- Orders and instructions- Procedure of patrolling.
	1 hr.	44	Rifle - Accuracy of aim training.
	1 hr.	45	Bayonet training.
16th.	1 hr.	46	Section leading - Messages and reports.
	1 hr.	47	A.A.Training - Rifle and use of the LMG for A.A.Defence.
	1 hr.	48	Loading, aiming and firing.
17th.	1 hr.	49	Grenade - Lecture and Demonstration.
	1 hr.	50	Section Leading - Issue of Orders - What the men must know.
	1 hr.	51	Rifle. Rapid Fire Discipline training.
18th.	1 hr.	52	Lecture. Map Reading. 4th. lecture.
	1 hr.	53	Squad Drill.
	1 hr.	54	Ammunition. Chain of Supply.
19th.	1 hr.	55	Training films.
	1 hr.	56	Bayonet training - Recapitulation.
	1 hr.	57	Rifle - Recapitulation.
20th.	1 hr.	58	L.M.G. Care and Cleaning, also during Gas attack.
	1 hr.	59	Lecture. Protection when on the move.
	1 hr.	60	Recognitions of targets and Fire Orders to Sections.
21st.	1 hr.	61	Lecture - Man Management.
	1 hr.	62	Defence against Gas. ✓

Appendix I.

1. Periods will have to be staggered owing to limitations of space.
2. Physical and Recreational Training every afternoon to include marching.
3. Training films and use of epidiascope as opportunity offers.
4. N.C.O.classes to include : Map reading, Tactics, Leadership, Camouflage and Concealment.
5. Officers' Classes : Tactics, Foreign Armies, Franking of Correspondence, Security, Knotting and Lashing Instructions, Astronomy, Pistol Mechanism.

.....Lt.Col.
Comd. 2/14 Bn., A.I.F.

SECRET.

SECRET 20

- 2/14 Bn
- 2/16 Bn
- 2/27 Bn
- 21 A.Tk.Coy.

TRAINING DURING OVERSEAS VOYAGE.

Further to 7 Aust.Div.Circular S.G. 55/8 of 25 Sept. '40 and to the notes sent direct to C.O's by the Brigade Commander, kindly forward to this H.Q. by Saturday, Oct 5, '40 a draft syllabus covering training suitable for an overseas voyage of, say, 21 days duration.

The items to be included are those enumerated in the Circular and Notes referred to above together with such other training which you consider might prove practicable and valuable.

Attention is especially directed to para 3 (b) (VI) of 7 Div.Circ. S.G. 55/8, and in this connection the expenditure of up to £10 as authorised in 7 Div Circ. G.33, should be incurred where necessary.

It is essential that the work of instruction be decentralised so far as is practicable in order firstly to relieve the strain on the C.O. and 2^{i/c} and secondly to afford Coy Cdrs the opportunity of undertaking tactical instructions where the C.O. is satisfied that they possess the requisite knowledge to undertake this work.

Careful organization of training and sport is essential in order to overcome the monotony of a sea voyage, and this objective can only be achieved by the preparation of a definite plan of training, etc., prior to embarkation. Any adjustments rendered necessary to this plan by the restrictions of ship-board life can easily be made when the actual conditions are known.

Attention is again directed to the need for the careful packing of stores and equipment. Inside each package there should be a list of what it contains and duplicate master lists should be held by the Q.M. and Unit H.Q.. Each package in addition to bearing the official serial number allotted to the Unit and the appropriate distinguishing colour code should also bear a Unit private number which must be shown on the master lists to facilitate the location of items of equipment on disembarkation.

Wright
Ma. J.
B. 21 Aust. Inf. Bde.

H. Q. 2/14 BN. A. I. F.		
SEEN BY	DATE	INITIALS
C. O.		
2 i/c		
Adjt.		
Q. M.		
I. O.	27 Sep 40	
T. O.		
H. Q. Coy		
"A"	"	
"B"	"	
"C"	"	
"D"	"	

<u>I T E M.</u>	<u>NO. AVAILABLE</u>	<u>2/14 Bn.</u>
Cartridges S.A. Ball	19984	
Cartridges Revolver	480	
Chargers .303 Cartge.	2000	
Ipediaropes	1	
Rests, Triped	135	40
Flags Signalling with poles	108	40
Buzers Sig. Trg.	22	8
Cells Dry	44	16
Medel Equipment sets	6	2
Actions Skeleton Rifle	5	1
Rests, aiming	80	20
Rods, cleaning .303 M.G.	4	4
Night Sights, Vickers Back & Fore	2 ea.	2
Tubing Condenser Vickers	4	4
V.M.G. complete with special A.A. mountings	4	4
Targets Landscape	16 Sets	3
Chalk, White & Colored	32 Bxs. Ea.	5
Blackboards & Easels	32	5
Targets, Miniature Grouping 100/25 Yds.	270	20

2/14 B²

SECRET 18

5

AUSTRALIAN IMPERIAL FORCE

JAC/CDM

Headquarters,
7 Aust Div,
441 St Kilda Rd.,
Melbourne S.C.2.

SG 55/3

SECRET

25 Sep 40

TRAINING DURING OVERSEAS VOYAGE

1. TRAINING STORES FOR VOYAGE

Attention is directed to S Os for the A I F Ch IX - training stores for use on the voyage.

D A D O S of each Comd is responsible for placing on board the stores listed in this chapter. It will be noted that cloth model equipment and sets of models are included.

2. PURCHASE OF STORES

A circular has been issued (G 33) which gives authority to certain formations and units to purchase stores for training. This authority deals with general training in Australia and does not specifically relate to training during an overseas voyage. Where time permits authority should be obtained from D F Os for the purchase of any additional stores required. These stores are required not only for the voyage but for training on disembarkation.

It has not been possible to obtain a variation of the procedure set out in the authority referred to.

3. TRAINING DURING THE VOYAGE

(a) A perusal of the reports submitted from previous transports indicates that the following were some of the limiting factors in training:-

- (i) Shortage of training stores
- (ii) Limited deck space
- (iii) Weather conditions
- (iv) Physical condition of the tps
- (v) Probable necessity for two sittings at meals.

(b) As the details and hrs of training will vary according to the conditions obtaining and the facilities available, programmes must be left to units as directed by the O C Transport. It may be necessary to stagger the hrs of training in order to make full use of the deck space available.

The following points are submitted as a guide:-

- (i) About half day should be devoted to training and the other half to relaxation and sport.
- (ii) It is of paramount importance that all ranks should maintain a high standard of physical fitness. The wearing of deck shoes all the time will cause the feet to become soft and lose the value of the hard training which has already been undertaken. Should it not be possible to wear boots then portion of the work should be carried out in bare feet.
- (iii) P T must be included in each day's programme.
- (iv) Lectures on military subjects such as -
Discipline; V D; first aid; personal hygiene; camouflage and concealment; section leading; organisation; intelligence and censorship; security; foreign armies etc.

P T O

- (v) Items of training should include:-
 Saluting; P A D; deen; respirator drill, care
 and cleaning; small arms; drill; first aid;
 knotting and lashing; specialist subjects;
 A A defence.
- (vi) Full advantage should be taken of the cloth models
 and instructional films to obtain training in tactics,
 procedure and drills. These subjects can be further
 advanced by means of lectures to offr and N C Os.
- (vii) Classes for offr and N C Os should be organised.
- (viii) Ship's routine should be carefully explained.
 Living quarters must be kept clean and tidy at all times.
- (ix) Lectures should be given to all ranks on the countries
 and inhabitants where Australian tps are likely to
 operate. These lectures should outline the general
 conditions prevailing in these countries and stress the
 fact that the customs of the civil population should be
 respected.

4. DISCIPLINE

A high standard of discipline must be maintained, and the
 normal system of command retained. Junior offr particularly
 should keep in close contact with their men throughout the
 voyage.

Leave arrangements should be carefully organised during
 the voyage to ensure the maintenance of discipline. A smart
 turn out during leave must be ensured in order to maintain the
 high standard of the div.

DISTRIBUTION:

20 Inf Bde	(3)
21 Inf Bde	(2)
2/16 Bn	(1)
2/27 Bn	(1)
C R A	(5)
C R L	(5)
Sigs	(1)
C A S C	(4)
A D I S	(5)
Div Intelligence Sec	(1)
Postal	(1)
Pro Coy	(1)
Emp Pl	(1)
Mob Bath	(1)
Mob Laundry	(1)
Salvage Unit	(1)
5 Gen Hosp	(1)
D A D O S	(2)
A Q	(2)
G II	(1)
C III (0)	(1)
File	(1)
War Diary	(2)

John Chapman
 Col.
 G S 7 Aust Div.

H. Q. 2/14 BN. A. I. F.		
SEEN BY	DATE	INITIALS
C. O.		<i>[Signature]</i>
2 i/c		
Adjt.		
Q. M.		<i>[Signature]</i>
I. O.		
T. O.		
H. Q. Coy.		
"A"	"	
"B"	"	
"C"	"	
"D"	"	

TELEPHONE

B
AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

SHE/HAB

IN REPLY PLEASE QUOTE
NO.

H.Q. 2/14 Bn. A.I.F.,
Puckapunyal. Vic.
9 Oct. '40.

SECRET

H. Q. 2/14 Bn. A.I.F.
File No. *Training 140*
Date *9 Oct 40*

SECRET.

Copy No. *11*

9 Oct. '40.

H. Q. 2/14 BN. A.I.F.
WAR DIARY
Vol VI

2/14 Bn. OPERATION ORDER No. 1.

INFORMATION.

1. (a) Enemy NOT in close contact.
- (b) Caproni Bombers have been attempting to delay the movement of our columns.

INTENTION.

2. 2/14 Bn. has been ordered to move from training grounds on a four day march to a frontier position.

METHOD

3. (a) Coy parades 1415 hrs Fri 11 Oct.
- (b) Advance to Bn. parade 1425 hrs.
- (c) Bn. parade 1430 hrs.
4. Adv. Gd - Comd. Capt. J.S.Silverman
B. Coy.
One sec. carrier pl.
Main Body - Bn. H.Q.
H.Q. Coy
A. Coy
D. Coy
C. Coy
5. ROUTE, WEST along PUCKAPUNYAL - PYALONG RD.
6. A.A. active defence measures will be carried out against enemy aircraft. Coys deployed will make Pl. comds responsible for fire orders and control.
Warning against aircraft whistle blasts (long short)

ADMIN.

7. (a) Order of Dress K.W.D.

Sydney

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
No.

Page 2.

SECRET.

ADMIN. 7. (a) Order of Dress - K.W.D. Greatcoat) Inside
Blanket } Pack.

(b) Mess tin inside haversack.

(c) Baggage stacked and secured in Coy huts
closest to Coy offices.

8. Cooking by secs. Coys will issue rations uncooked
to sec. comds. for evening meal, Fri 11 Oct.

breakfast Sat 12 Oct.

9. 1st. Reinf. to remain in camp

Bn. H.Q. - 5

H.Q. Coy - 30

Rifle Coy - 5 (each)

ACK.

M. Buckley
.....Capt.
Adjutant 2/14 Bn. A.I.F.

Distribution.

Copy No. 1	A	<i>[Signature]</i>
" " 2	B	<i>[Signature]</i>
" " 3	C	<i>[Signature]</i>
" " 4	D	<i>[Signature]</i>
" " 5	HQ Coy	<i>[Signature]</i>
" " 6	I.O.	<i>[Signature]</i>
" " 7	T.O.	<i>[Signature]</i>
" " 8	Qr. Mr.	<i>[Signature]</i>
" " 9	C.O.	
" " 10	Bde.	
" " 11	File	
" " 12	War Diary.	

SECRET

H.Q. 2/14 BN. A.I.F.

WAR DIARY

Vol 51

AUSTRALIAN MILITARY FORCES.

ROUTE ORDER PART 1.

No. 113

by
LT. COL. W.G. CANNON, E.D. CO MANDING 2/14 Bn. A.I.F.

DUPIES 1. To mount at Retreat on 4 Oct. '40 for a 24 Hour Tour of Duty.

- Bn. Orderly Officer - Lieut. G. O'Day
- N.F.D. - Lieut. C. Beggs
- Bn. Orderly Sjt. - A/Cpl. Hutchison, I. McL.
- N.F.D. - A/Sjt. Wilson, E.N.
- Bn. Orderly Cpl. - A/Cpl. Tulloch, I.J.
- N.F.D. - A/Cpl. Irwin, I.H.
- Duty Coy. - "C" Coy.
- N.F.D. - "D" Coy.

STEPS TO BE TAKEN TO COMPLY WITH A.I.F. STANDING ORDERS

CHAP. VI PARA 14 b, c, d.

2

(a) Coys and Bn. H.Q., will hold muster para des on 8 Oct. '40 at the following respective times:-

- Bn. H.Q. - 0815 hrs.
- A. Coy. - 0830 "
- B. Coy. - 0915 "
- C. Coy. - 1000 "
- D. Coy. - 1045 "
- HQ. Coy. - 1130 "

(b) Bn. will arrange for two senior N.C.O's from 2/2 A.A. Regt. to attend each of these parades. Coys and Bn. H.Q. will hand to these N.C.O's, a Coy nominal roll which the N.C.O's will retain and mark thereon whether each man is present, absent with leave or absent without leave. Coys and Bn. H.Q. will prepare these nominal rolls prior to the time for the muster parade

(c) At the muster parade, the following order will be read out in the presence of the abovementioned N.C.O's. :-

"All personnel are under orders for embarkation and are to hold themselves in readiness for embarkation. Personnel are warned that this information is secret and must NOT be communicated to any person. They are also warned that absence without leave at any time hereafter is a serious offence, punishable by imprisonment."

(d) Further muster parades will be held from time to time as detailed by Bn., and at these parades the procedure detailed above will be followed except that no new nominal rolls will be prepared as the N.C.O's will again use those previously handed to them.

ARTILLERY RANGE 3. Ref. B.R.O. 112 Para 2, All ranks are notified that the Artillery Shoot is postponed.

FITTINGS IN HUTS 4. Fittings such as tables, shelves, pigeonholes, erected in huts by personnel of 2/14 Bn., are to be left intact for use by incoming units.

INNOCULATIONS. VACCINATIONS 5. Coys Comds are informed that inoculations and vaccinations are to be completed tomorrow. Further information as to time and place, will be notified later.

Capt.
Adjutant 2/14 Bn. A.I.F.

NOTICES: ENTERTAINMENTS - R.S.L. & Y.M.C.A. - PICTURES - 4 Oct.

TELEPHONE

Copy No **SECRET**

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

22

IN REPLY PLEASE QUOTE NO.

H.Q. 2/14 BN. A.I.F.
WAR DIARY
Vol VI

H.Q. 21 Aust. Inf. Bde.,
PUCKAPUNYAL.
4 Oct. 40.

SECRET.

2/14 Bn.

APPOINTMENT OF SHIPS STAFF.

The following officers and other ranks of your unit are required for duty during the voyage overseas:-

<u>RANK.</u>	<u>NAME.</u>	<u>APPOINTMENT ON H.M. TRANSPORT.</u>
Captain	C.V. Anderson.	Quarter Master.
W.O.II	Ross.	R.S.M.
Sgt.	McGlynn	Provost Sgt.
Sgts. or Staff Sgts.	6 to be nominated by unit and names to be forwarded to this H.Q. by 1200 hrs 7 Oct.	Tp. Deck Sgt. " " " " " " " " " " " "

- Capt. Anderson should be accompanied by his batman.
- The abovementioned are to be prepared to leave Puckapunyal on the morning of Friday 11 Oct. Officers will take with them both light and heavy baggage. Detailed instructions respecting movements will be issued later.
- Capt. Anderson is required to report to H.Q. 21 Bde. immediately on his return from leave.

H.Q. 2/14 BN. A.I.F.

SEEN BY	DATE	INITIALS
C. O.	24/10	" " D
Adj.		" " C
Q. M.		" " B
I. O.		" " A
T. O.		Coy. O H
H Q. Coy.		O T
"A"		O I
"B"		O M
"C"		Adv
"D"		2/10
		C O

H.Q. 2/14 BN. A.I.F.
SEEN BY DATE INITIALS

Jes Stevens
Brig.
Comd. 21 Aust. Inf. Bde.

MESSAGE FORM

H.Q. 2/14 BN. A.I.F.

Serial No.

CALL AND INSTRUCTIONS.

IN

OUT

No. of Groups
GR.

OFFICE DATE STAMP

War Diary
Vol VI

(ABOVE THIS LINE IS FOR SIGNALS USE ONLY.)

TO

A. B. D. H.Q. Coy

FROM

2/14 BN

Originator's Number.

Date.

In Reply to Number

<i>The</i>	<i>following</i>	<i>to</i>	<i>report</i>	<i>to</i>	<i>Lieut</i>
<i>A Schoon</i>	<i>1130 hrs</i>	<i>4 Oct 40.</i>			
<i>Sjts.</i>	<i>Farmer J.C.</i>	<i>Manning J.</i>	<i>Butler C.G.</i>	<i>Penrose P.V.</i>	<i>Schwinnel</i>
<i>McCall T.J.</i>					

THIS MESSAGE MAY BE SENT AS WRITTEN BY ANY MEANS:

IF LIABLE TO BE INTERCEPTED OR FALL INTO ENEMY HANDS, THIS MESSAGE MUST BE SENT IN CYPHER.

ORIGINATOR'S INSTRUCTIONS DEGREE OF PRIORITY.

TIME OF ORIGIN

SIGNED

A. Schoon

SIGNED

(BELOW THIS LINE IS FOR SIGNALS USE ONLY.)

1105

T.H.I.

T.O.R.

SYSTEM IN.	TIME IN.	READER.	SENDER.	SYSTEM OUT.	TIME OUT.	READER.	SENDER.	SYSTEM OUT.	TIME OUT.	READER.	SENDER.

H.Q. 2/14 BN. A.I.F.
WAR DIARY.
Vol VI

2/14 Bn

SECRET

Cop. No 1
SECRET NO. 13.

24

H.Q. 21 Aust. Inf. Bde.,
PUCKAPUNYAL.
7 Oct. '40.

GIFT FROM AUST. DEFENCE CANTEENS SERVICES.

A conference was called in Melbourne on Saturday 5 Oct by G.O.C. 7 Aust. Div. to discuss the expenditure of 4/- per head per man made available by Central Control, Australian Defence Canteens Services to O.C. Tps. of each Transport. After a discussion, in which the A.D.M.S. 7 Aust. Div. dealt with the ships diet sheet, it was agreed to act as under :-

- (a) Make approximately half the amount available immediately to C.O's. so that they may make purchases prior to embarkation.
- (b) The O.C. Tps. to spend the balance on fresh fruit to supplement the ships diet which does not contain this item.

In accordance with (a), a cheque for £100.00 is being forwarded to you today by the Director, Central Control, Aust. Defence Canteens Services (Lieut-Col. W.S. Hosking. D.S.O., M.C.)

There are no strings tied to this amount which is a straight out gift from Canteens. There is only one restriction i.e. that there must be no CASH distribution to the men. The amount may be spent before or during the voyage, or taken overseas with you. The Canteens Services purchasing organization is available to you if you wish to take advantage of it in expending the amount passed over to you. The representative in your State is :-

The Purchasing Officer
Central Control
Aust. Defence Canteen Service
52 Queen St. Melbourne

Gas Stevens Brig.
Comd. 21 Aust. Inf. Bde.
and O.C. Tps. H.M. Tpt.....

H.Q. 2/14 BN. A.I.F.		
SEEN BY	DATE	INITIALS
C.O.		
2 i/c		
Adjt.		
Q.M.	7/10	
I.C.		

TELEPHONE

MOST SECRET 27

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE NO.

H.Q. 2/14 BN. A.I.F.
Wai Diary
Vol VI

H.Q. 2/14 Bn. A.I.F.
Puckapunyal.
8 Oct. '40.

MOST SECRET.

Dist. I.O. *ble* Lieut. Graham. (1st Rein.) *gn*
"C" Coy. *of* File.
"D" Coy. *Row* C.O. *WLB*

EMBARKATION INSTRUCTION NO. Q 13/40 - 2/14BN EXTRACT.

1. 2/14 Bn will embark aboard the "AQUITANIA."

2(a)	"HQ" H.Q.	50.	H.Q. Coy	227
	"C" Coy.	129.	A	129
	"D" Coy.	129.	B	129
	1st. Rein.	154.		<u>485</u>
		<u>462.</u>		

To travel on No.3 Special Train, 14 Oct. '40.

(b) MOVEMENT TIMES.

- 1410. Depart PUCKAPUNYAL.
- 1440. Arrive DYSART.
- 1500. Depart DYSART.
- 1730. Arrive WANGARATTA. Evening meal.
- 1905. Depart WANGARATTA.
- 2015. Arrive ALBURY. Change trains.
- 2100. Depart ALBURY.
- 0648. 15 Oct. Arrive HOSS VALE. Breakfast.
- 0948. Arrive PYRMONT.

3(a) SECURITY Too much stress cannot be placed upon the importance of preventing any leakage of information in respect of dates, and times of embarkation, and subsequent departure of H.M.T.

(b) PHOTOGRAPHERS. - Only persons with special passes for the purpose will be permitted the use of cameras.

4. PETS. - No animals of any description will be permitted on board. Disregard of this order will be a serious offence.

JMB Capt.
Adj. 2/14 Bn. A.I.F.

JD. 11/10p.

SECRET 1940/413.

H.Q. 2/14 BN. A.I.F.
War Diary
Vol VI

Headquarters,
Victoria Barracks,
MELBOURNE, S.C.I.

12th October 1940.

Camp Commandant,
PUCKAPUNYAL.

Herewith are berthing lists for Officers of the following Serials proceeding to Sydney:-

245, 243, 239, 244, 240, 246.

Officers' Baggage is to be marked with:-

Serial No. (Not name of Unit)
Name.
Deck.
Cabin No.

so that as far as practicable it can be placed in their respective cabins.

It is requested that you inform Officers of Southern Command Units before departure from Victoria that it has been arranged that all Officers for both ships are to report to the Purser's Office to collect their Accomodation Cards, which have their boat stations and messing accomodation incorporated, before proceeding to their cabins.

(Sgd) A.S. McLEAN, Capt.
E.S.O. Southern Command.

H.Q. 2/14 BN. A.I.F.
SEEN BY DATE INITIALS

H.Q. 2/14 BN. A.I.F.
SEEN BY DATE INITIALS
C. O. *Yes*
2 i/c
Adj. *Yes*
C. H.
J. *Acked. J.H.*

copies to Coy & 8 m/j

1/B/40

LIST OF OFFICERS NAMES AND BERTH NUMBERS

JD 11/10P

SERIAL 240.

Unit	Rank	Name	Deck	Berth No.
2/14 Bn. SERIAL 240	Lt.-Col.	W.G.CANNON	B	106
	Major	J.A.CORBY	B	104
	"	K.S.CUSWORTH	B	104
	"	J.G.EVANS	B	104
	Capt.	J.S.SILVERMAN	B	102
	"	W.S.HOWDEN		102
	"	C.V.ANDERSON		102
	"	B.S.NOONAN	B	98
	"	P.E.RHODEN		98
	"	I.W.HAMILTON		98
	"	J.M.RODD	B	116
	"	W.G.A.LANDALE		116
	"	D.G.DUFFY		116
	Lieut.	E.W.SCOTT	B	96
	"	W.H.ARTHUR		96
	"	H.R.GOWLING		96
	"	G.BEGGS		96
	"	W.B.RUSSELL	B	100
	"	H.E.DICKENSON		100
	"	C.L.THOMPSON		100
	"	R.K.WHITTAKER		100
	"	S.H.BUCKLER	B	114
	"	E.F.GRAHAM		114
	"	A.L.SCHULTZ		114
	"	J.C.McALLESTER	B	118
	"	C.C.P.NYE		118
	"	W.G.ALLAN		118
	"	K.A.EVANS **	B	122
"	T.J.ROSE **		122	
"	G.O'DAY **	B	120	
"	J.R.LARKIN V.H. Watts *		120	
"	F.A.CHRISTOPHERSON	B	124	
"	A.TRELOAR		124	
"	A.S.POCHON	B	130	

* to 117A

** to 882E

Unit	Rank	Name	Deck	Berth No.
2/14 Bn. (Contd)	Lieut.	A.S.D.J. McGAVIN	B	130
	"	J.G. THURGOOD	B	130
	"	V.F. JAMES	B	130
	"	G.E. LYON	B	121
	"	P.J. AYTON	B	121
	Capt.	E.G. DUFFY	B	116
	Lieut.	No Name <i>Chaplain Hanned</i>	B	117A
	"	" " <i>Lieut Ballantyne</i> <i>lieut Watt</i>	B	117A

TELEPHONE

AUSTRALIAN MILITARY FORCES.—SOUTHERN COMMAND

IN REPLY PLEASE QUOTE
NO _____

H.Q. 2/14 Bn. A.I.F.
H.T. "A"
31 Oct '40.

Ships H.Q.

CHECK OF PERSONNEL. - 2/14 BN.

All personnel have been checked and found
correct at Roll Call today.

Total.	OFFICERS.	O.R.'s	
	41	905	946.

Robinson

Lt-Col.
Comd. 2/14 Bn. A.I.F.

(Ref War Diary Vol VI,
- Man overboard - false alarm)

Ship's Circulars

H.M.T. "A"

War Diary Vol VII

October 1940

SECRET

H.Q. 2/14 BN. A.I.F.

C

[Signature]

CIRCULAR NO. 2

H.M.T. "A"
20 Oct. '40

TO ALL UNITS.

BLACK - OUT.

Reference Ship's Standing Order, Para 9,
Black-Out time will be 1840 hrs. 20 Oct. '40, to 0530 hrs
21 Oct '40.

Please report to Ship's Orderly Room
immediately your Unit Black-Out has been completed.

Hd ✓
A ✓
B ✓
C ✓
D ✓
Reinf ✓
Bn Hd ✓

C. G. G. G.
Maj.
Ship's Adjutant.

H.M.T. "A"
21 Oct. '40.

CIRCULAR NO. 3

ALL UNITS

PAY MATTERS

1. C.O's and 2 i/c's of units are requested to furnish two (2) specimen signatures to Capt. G.J. Hill, Ship's Paying Officer, Clerks Office, C Deck, Sentry Post No. 14 by 0900 hrs 22 Oct '40 for the purpose of checking signatures on Requisition for Cash (WF 123).
2. Senior Pay N.C.O's of units will report to Capt. G.J. Hill Clerks Office at 2000 hrs 21 Oct '40 to discuss matters relating to Pay.

Good

Maj.
Ship's Adit.

Ad. A. Hill
H.M.T. "A"

Pay Matters

*Reference Circular No 3 of 21 Oct 40 the
required signatures are given hereunder for 2/14/40.*

*C.O. Lt. Col W.G. CANNON
2 1/2 Maj J. A. Corby.*

This return must show all promotions, appointments, reversions and confirmation of Temporary Ranks with dates. All casualties such as Deaths, Stowaways (Showing how disposed of) Deserters, and Absentees showing place and date, sickness, men left at intermediate ports showing reason; men taken on strength showing from where and all other casualties during the voyage which affect the history of the soldier.

File

H.M.T. "A",
22 Oct '40

TO ALL UNITS.

CIRCULAR NO. 4.

RECORDS AND RETURNS

NOTES FOR UNIT COMDS.

(1) FORMS A.F.B. 199 A and B 103

After Attestation Forms have been checked by Chief H.Q. the above forms - Officers Record of Service and Casualty Forms, Other Ranks - will be passed to Units. These forms must then be checked by Units and completed in every detail, including particulars of embarkation. This must be completed as quickly as possible and the forms returned to Chief H.Q.

(2) ARMY FORMS W 3010 (OFFICERS) and W 3011 (OTHER RANKS)

must be completed where applicable and handed to Chief H.Q. by 0900 hrs THURSDAY 24 Oct.

Further Returns are to be submitted before the termination of the voyage at a time to be notified later.

See attached
~~These Returns should show all particulars of the soldier.~~

(3) A.F.B. 2069 - CRIME AND OFFENCE REPORT -

To be completed during the voyage and submitted to Ship H.Q. when called for.

(4) VENEREAL DISEASE

Particulars of Officers or Soldiers suffering from venereal disease should be shown on A.F.'s W.3010 and 3011 respectively. The entry should be complete showing nature of disease, date of admission and discharge from hospital. In the event of member still suffering from V.D. on arrival at port of disembarkation, he should be shown in the last return as "still in isolation V.D." Officers, Warrant Officers and Other Ranks forfeit one-third of daily rate of pay and of deferred pay for the period they are suffering from venereal disease.

(5) The whole of the abovementioned documents will be checked by Embarkation Staff Officer immediately on arrival at the port of disembarkation. They will be in immediate readiness, and Officers Commanding Troops should therefore pay particular attention to the absolute necessity for accuracy in compilation of same.

(6) Officers Commanding Units will have in their possession on arrival at the Training Centre complete Nominal Rolls and Field Conduct Sheets (A.F.'s B.122) as well as Training Records for all Soldiers under their Command.
(On disembarkation Orderly Room Sergeants will proceed with their Units to place of concentration)

(7) ENQUIRIES- It should be notified to all concerned that enquiries by relatives etc., regarding members of the 2nd Australian Imperial Force should be addressed to:-

The Officer i/c Records of the Capital City of the State in which member enlisted, who will be in a position to furnish the latest reliable information available. Enquiries should state the Personal or Army Number, full name and unit of the individual concerning whom the enquiry is made.

Cooch
Maj.
Ship's Adit.

106 2/14 BN

H.M.T. "A"
22 Oct. '40.

CIRCULAR NO. 5.

ALL UNITS

DISCREPANCIES - PERSONNEL ON BOARD AND
EMBARKATION NOMINAL ROLLS.

All units will please submit by 1200 hrs today 22 Oct '40 particulars of any differences between the number of their personnel on board and the number shown on their Embarkation Nominal Roll, also Casualty Returns to cover these differences. If there are no discrepancies a Nil Return should be furnished.

H. Wright Capt.
Maj.
Ship's Adit.

H.M.T. "A"
22 Oct. '40.

CIRCULAR NO. 7

ALL UNITS

PAY MATTERS

Pay will be at the rate of £1 for W.O.'s and N.C.O's and 10/- for O.R's. Officers may draw to the extent of credit in Pay Book.

Units are requested to submit Requisition for Cash (WF 123) by 0900 hrs 23 Oct '40, coinage list to be shown on back thereof.

Cash will be made available at Clerks Office, C Deck at 1400 hrs 23 Oct '40, Units will collect in the following sequence:-

2/4 Pd. Amb
2/5 Pd. Pk. Coy
H.Q. 7 Div. A.A.S.C.
Mob School of Mech
21 Inf. Bde. H.Q.
21 Anti Tank Coy.
H.Q. 7 Div. Eng.
Mob Printing Sec
7 Div. Salvage Unit
2/14 Bn.

at 10 minute intervals

C. H. P.
for
Maj.
Ship's Adj't.

H.M.T. "A"
23 Oct. 1940.

2/14 BW
CIRCULAR NO. 8

ALL UNITS

CASUALTY RETURNS A.F.W. 3010 and 3011
AND SICK REPORTS A.A.F. A.46

Units are reminded that, in addition to forwarding a copy of A.A.F. A 46 (Sick Reports) to Ship's H.Q., they must include on Casualty Returns A.F.W. 3010 (Officers) and 3011 (Other Ranks), particulars of Officers and Other Ranks who have been evacuated to hospital.

It is not necessary for units to include on Casualty Returns particulars of personnel who have reported sick but have not been evacuated to hospital.

H. E. Wright Capt.
Maj.
Ship's Adit.

H.M.S. "A"
23 Oct '40.

CIRCULAR NO.10

ALL UNITS

DISTRIBUTION OF GOODS BY AUSTRALIAN COMFORTS FUND

At embarkation, practically every man appears to be well equipped with underclothing, personal kit etc and the question arises as to whether at this particular time, it is desirable or necessary for the A.C.F. to issue the items which it now does. So that the position may be represented to the A.C.F. in the light of experience on board this ship, the O.C. Tps would appreciate the opinion of C.O's on the following points:-

- (a) is embarkation a suitable time for an issue of comforts on the present lines?
- (b) if the present arrangements are continued, are the items issued the most suitable to meet the requirements at this stage?
- (c) whether an issue of the same items say two months after embarkation would not be of greater value?

Any further comments respecting comforts would be helpful. Naturally it is safe to assume that a limited number of the articles now issued generally would be available for necessitous cases if the present arrangements were changed.

A reply is desired by 1700 hrs 24 Oct '40, please.

Bunker & Fraser
Maj
Ship's Adit.

Distribution of goods by A.C.F

The questions contained in Circular No 10 of 23 Oct have been discussed with Coy and Pl Comdr and the general ^{consensus of} opinion is that the issue of most of the articles was made too early. The gifts have been much appreciated but would probably be of greater value later.

Writing pads and saltwater soap ~~contained~~ included in the parcel were of definite value at the time of issue.

Another point to be considered is that the number of letters ^{receiving the value of gifts which will be} received by relatives ~~soon after departure~~ ^{at an early date after departure} ~~which the value of~~ of the writers may have a stimulating effect on activities for the A.C.F.

No 14 PL
R.A. Coy

788

1st Coy
2nd Coy
3rd Coy
4th Coy
5th Coy
6th Coy
7th Coy
8th Coy
9th Coy
10th Coy

1st Coy
2nd Coy
3rd Coy
4th Coy
5th Coy
6th Coy
7th Coy
8th Coy
9th Coy
10th Coy

Res.
Rifle
Observation

C Coy
D Coy
B Coy
A Coy
HQ Coy
1st Reg

Duties -
Aft. Starboard B.
Guard - Aft. A.
Starboard - B.
Port - B.
Cloth Model - Starboard A
Port - B.
Starboard B - forward

1st Coy
2nd Coy
3rd Coy
4th Coy
5th Coy
6th Coy
7th Coy
8th Coy
9th Coy
10th Coy

53 000 140
H.M.S.
H.M.S.
H.M.S.

CIRCULAR NO. 11

TO ALL UNITS

H.M.T. "A"
25 Oct '40

VACCINATIONS AND INNOCULATIONS

All personnel still requiring either vaccination or T.A.B. inoculations should be paraded outside the GYMNASIUM "E" Deck at 1400 hrs. today.

2/14 Bn Personnel to be paraded on "B" Deck Starboard Aft.
at 1345 hrs..

Gooch.

Maj.
Ship's Adjutant.

A
B
C
D
HQ
BN HQ.
REIN.
R.M.O.

J.R. Bull Capt
[Signature]

W. Landale (Capt)
A. Wilson

W.K. Gwiling Lieut.

[Signature]

[Signature]

[Signature]

SP 064 130
H.M.S. "V"

REINFORCEMENTS TO BE DETACHED ON 15th DECEMBER 1942
ALL PERSONNEL WILL BE DETACHED ON 15th DECEMBER 1942
ALL PERSONNEL WILL BE DETACHED ON 15th DECEMBER 1942

[Signature]
1942

CIRCULAR NO. 12

H.M.F. "A"
26 Oct '40.

TO ALL UNITS.

STRENGTH RETURNS - DISEMBARKATION - A.A.F. T51.

Units are requested to forward immediately to Ship's H.Q. an amended copy of A.A.F. T51 showing casualties to date.

Goodrich
Maj.
Ship's Adite

CIRCULAR NO. 13

TO ALL UNITS

H.M.T. "A"
27 Oct '40.

CHECK OF PERSONNEL

Unit Comds. will please arrange for a definite check of their unit today. Every man must be seen and checked off. A return is to be submitted by all units by 1800 hrs today showing number of Officers, W.Os and Sgts, and others on board.

Where this differs in any way from original numbers embarked an explanation must be given.

Ack

A	_____
B	_____
C	_____
D	_____
HQ	_____
Bn HQ	_____
1st Perif.	_____

Porch Maj.
Ship's Adjutant.

CIRCULAR NO. 13

H.M.T. "A"
27 Oct '40.

TO ALL UNITS

CHECK OF PERSONNEL

Coy *AMB.*
 Unit Comds. will please arrange for a definite check of their unit today. Every man must be seen and checked off. *1630*
 A return is to be submitted by all *coys* by ~~1800~~ *1630* hrs *AMB.* today showing number of Officers, W.Os and Sgts, and others on board.

Where this differs in any way from original numbers embarked an explanation must be given.

Gooch. Maj.
Ship's Adjutant.

Dist: -
 1. A Coy 6. 1st Rein
 2. B " 7. Bulld 1. O
 3. C "
 4. D "
 5. H A Coy

H.M.T. "A"
28 Oct '40.

CIRCULAR NO. 14

ALL UNITS

ARRANGEMENTS FOR PICTURES

Arrangements for allotting seats at the pictures nightly on a roster basis has broken down on the last two nights owing to a large body of men disregarding the picquet on the door and entering the room without tickets.

This is a serious breach of discipline and must cease.

Any recurrence of such disorderly behaviour will result in disciplinary action against the persons concerned and the discontinuance of the picture programmes. Unit Comds. will please ensure that this is pointed out to their men and will have the arrangements regarding entrance to the pictures carefully explained. These are as follows:-

(a) The space in the picture theatre is very limited and only about 450 men can attend at the one time. A preportional allotment of tickets have therefore been made to each unit. Units should keep their own roster to enable every man to have his fair share at the pictures.

(b) No troops can be allowed in without a ticket.

(c) The only entrance will be by stairway down from C Deck - other doors will be closed.

Gooch
Maj.
Ship's Adit.

Bn HQ (I.O.)

HQ Coy

A "

B "

C "

D "

RHS

Please read this to your tps.

Whit

0955 hrs 28 Oct 40

SECURITY

Int. 2.

H.M.T. "A"
29 Oct. '40.

CIRCULAR NO. 14, A.

TO ALL UNITS.

SECURITY OF INFORMATION - BOMBAY - OTHER PORTS.

I am directed to draw attention to the following and request that suitable action be taken to continually warn and instruct all ranks regarding this matter.

Since certain ports including Bombay have become important places on the Lines of Communication of Australian transports, the leakage of information is one of the greatest worries of the local authorities. It is known that enemy agents are apparently very active.

Capt Pearson, the Intelligence Officer of the Bombay Command, in a recent lecture to certain of our personnel, stated that enemy action took generally the following forms:-

- (i) Obtaining information after a friendly approach to soldiers.
- (ii) The spreading of false rumours (e.g. just before a convoy of native troops was to leave, a rumour was spread that a ship of a previous convoy was torpedoed and sunk with considerable loss of life)
- (iii) Short wave wireless communication.

Further, it has been brought to notice that a fertile channel of information in Bombay is apparently opened through the Entertainment Committee which is not under Army Control. The local M.I. state that they know our troops meet a number of undesirable and inquisitive people whilst being entertained and that all should be put on their guard and reply to dangerous questions by saying "I do not know".

Gooch.
Maj.,
Ship's Adit.

H.M.T. "A"
29 Oct '40.

CIRCULAR NO.15

ALL UNITS

BLACK-OUT

Reference Ship's S.O. para 9, the time for BLACK-OUT will be from 1845 hrs 29 Oct '40 to 0530 hrs 30 Oct '40. Please report to Ship's Orderly Room immediately your unit Black-out is complete.

A. J. [Signature]
Maj.
Ship's Adit.

CIRCULAR NO. 16.

ALL UNITS.

File
~~SECRET~~
SECRET

H.M.T. "A",
31 Oct '40.

PREPARATION FOR DISEMBARKATION - BOMBAY

PRELIMINARY INSTRUCTIONS.

It is anticipated that the ship will arrive at BOMBAY on MONDAY 4 Nov. What will happen thereafter is not known except that the ship cannot tie up and will remain anchored in the harbour.

2. In order to be in a position to comply with any instructions then received the following preliminary action will be taken :-

- (a) All unit orderly rooms to close down at 1200 hrs. SUNDAY 3 Nov.
- (b) All "Wanted on Voyage" stores to be packed by above time - details regarding stacking of Officers' baggage etc. to be issued later.
- (c) All Ship Training Stores to be returned to Ship Q.M. Store by 1600 hrs SATURDAY 2 Nov.
- (d) All returns, Casualty Returns, Crime Reports etc. to be completed and passed to Ship H.Q. by 0900 hrs 3 Nov - note on Venereal Disease to be complied with in Casualty Return.
- (e) Particular attention to be paid on SUNDAY and MONDAY to the cleanliness of the ship - the ship must be handed over clean.

Proch M.
of Brig.
O.C. TROOPS.

CONFIDENTIAL.

H.M.T. "A"
30 Oct '40.

C.O's.
ALL UNITS

FAREWELL TO H.M.A.S. PERTH

When "Perth" leaves - probably ¹³⁰⁰ ~~1230~~ hrs today - she will steam through the convoy. I would like all available tps to line A and B decks on the side nearest the cruiser and cheer her as she goes. She will pass on our starboard side.

I anticipate 30 minutes notice.

Orderly Officer

Arrange early meal for
Band.

Band to mess 1200 hrs
In position 1245 hrs P

SAR

John Stevens
Brig.
O.C. TROOPS

CIRCULAR

To all Units

SPORTS - WEDNESDAY 30 Oct 40.

Preliminary heats as under will be run off to-day, commencing at 1500 hrs.

Event	Area	Teams competing
Boxing	Ring	All competitors have already been warned.
Tug-of-War	"A" Deck Both sides	14 teams from 2/16 Bn.
Tunnel Ball	"A" Deck	21 teams from 2/16 Bn. (14 teams for Dribble Ball)
Sand Bag Passing	Both sides	R.A.N.; HQ 21 Inf Bde; 21 A Tk Coy; 2/5 Pd
Squat Boat Race	"A" Deck	Park Coy; HQ ASC; 2/4 Pd Amb; 55 LAD;
4's and 8's	Port Side	59 LAD; RAAF; - (all events except tunnel ball)
Medley Relay	"A" Deck	2/14 Bn. (Except tunnel ball)
Dribble Ball	Starboard Side	(After assembly certain of the teams will change decks to provide inter-unit competition)
Giant Holo	"A" Deck Aft	2/16 Bn; Mob School of Mech; 2/4 Pd Amb
Peg Quoits		7 Div Postal; Adm Med Hosp; 55 LAD;
Deck Quoits		R.A.N.; R.A.A.F.
Shovel Board		

TO-MORROW - 31 Oct 40.

The following are required to play off heats at 1500 hrs on "A" Deck Aft.

Giant Holo	HQ 7 Div Engers; HQ 21 Inf Bde; 21 A Tk;
Peg Quoits	HQ ASC; 59 LAD; Mob Printing; AIF Adm HQ;
Deck Quoits	7 Div Salvage; 7 Pd Cash Office.
Shovel Board	

In order to get through the large number of entries in P.T. and Tug-of-War events, it will be necessary to run them all day tomorrow, Thursday 31 Oct. Units are therefore requested to have their teams available at short notice from 0900 hrs onward.

(Sgd.) C.W.T. KYNGDON Capt.
Sports Committee.

A.H. ECH. 10 4 18

PRECIS FORM OF UNIT WAR-DIARY.

SUBJECT. UNIT... 2/14 BN: PERIOD &
LOCALITY... PUCKAPUNYAL - VOYAGE: XXXX UNIT

EQUIPMENT. COLOUR PATCHES, of unit changed, from black over 2/14 Bn.
blue diamond to gold and blue rectangle 9 Oct 40. Oct 40.

MOVEMENTS - ENTRAINED Puckapunyal 18 Oct 40. Embarked 2/14 Bn.
First Arrival. "AQUITANIA" at SYDNEY 19 Oct 40 and sailed Oct 40.
next day.

807
3/14