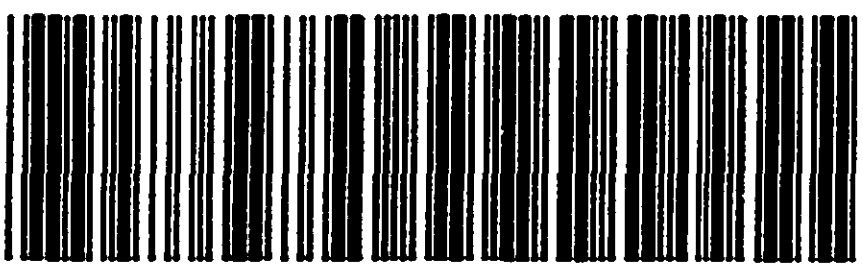
AWM52
Australian Military Forces, Army headquarters, formation and unit diaries, 1939-1945

1/7/37

MILITARY DISTRICTS, COMMANDS AND LINE OF COMMUNICATION AREAS

Western Australia Line of Communication Area Adjutant General Branch (Western Command) (WA L of C Area AG Branch)

June - December 1942



1/7/37-0027

Original

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C.2118 (adapted.)

HQ. W. Aust Lof C Area

Unit A Branch Date and Time.—From 1 Jun 42 To 30 Jun 42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perth	8 June		Issued instruction to raise W Aust Lof C Area Fd.	HQ.
			Security Sec on basis WE. 111/62/4 until new WE is received	SCR 56.6.11.
"	9 "		Issued instructions to raise 26 Labour Coy (less 2 Pls)	HQ SCR 43.4.81
"	10 "	0900 hrs	Air Raid Alarm — the first — staff moved to shelters —	HQ
			duration — approx 30 mins.	
"	24 "		Issued instructions to raise 2 Labour Coys (less 2 coys)	HQ.
			from KOEPANGESE in accordance with SM. 9451	SCR 43.4.81.
"	" "	1910 hrs	"Yellow" from 1910 — 1930 (approx)	
"	30 "		Issued instructions to raise WERRIBEE CAMP STAFF	HQ SCR 43.4.48.

D.2483/3.38.—C.4788.

Original

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit HQ W Aust L of C Area A. BRANCH. Date and Time.—From 1 Jul 42 To 31 Jul 42.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.	
Perth.	1 Jul 42		Issued instructions to raise STAGING CAMP- KALGOORLIE.	S.R. 43.4.48	HKK
"	2 Jul 42		" " " " 5 AUST. ARMY ORD WKSHOP (L.E)	S.R. 61.1.2	HKK
"	"		" " " " 14 GRAVES REG & ENQ UNIT (L.E)	S.R. 61.1.2	HKK
"	"		Promulgated correction of title LABOUR COY- 11 to 12		
			(11 LABOUR COY [ALIEN] to 12 LABOUR COY)	SR. 43.4.81	HKK
"	4 Jul 42		Issued instructions to raise AA GUN STN (Class 'A')	Sm. 10472	HKK
"	9 Jul 42		" " to withdraw CAMP STAFF ASCOT	S.R. 43.4.48	HKK
"	10 Jul 42		" " to raise 0/9 AUST ADU ORD WKSHOP	SM 10915	HKK
"	16 Jul 42		" " reorganizing A.T.T.D. W.E. V/63/1	SR 43.4.82	HKK
"	"		" " to raise 122 SPEC HOSP W.E. IV/65G/1	SR 61.1.2	HKK
"	22 Jul 42		" " " " 116 AUST LT A.A. REGT S16 SEC		
"	"		" " " " " " " WKSHOP SEC	W.E III/52F/1	HKK
"	"		" " " " W. AUST L of C AREA CIPHER SEC	SR 61.1.2	HKK
"	23 Jul 42		" " " " 109 AUST A.A. TNG QTY	W.E. V/35/1	HKK

D.S.M.S./S.B.—C.4788.

WAR DIARY or INTELLIGENCE SUMMARY

Army Form C.2118 (adapted.)

W. Aust L of C Area (Erase heading not required).

Unit A. BRANCH Date and Time.—From 1 Jul 42 To CONTINUED 31 Jul 42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perth.	31 Jul 42		Issued instructions to raise. A.A. DEFENCE UNITS	SR 61.1.2 HKK
			viz:- A A. Gp HQ (L.E.)	WE. VI/13C/1 HKK
			A.A. Ops Room Type A.	" VI/14A/2 HKK
			421 GUN STN CLASS A FREMANTLE	" VI/13G/1 HKK
			423 " " " " PEARCE	" " HKK
"	"		Issued instructions to raise 12 + 13 CAMOUFLAGE	
			TNG UNITS	WE III/30/1 HKK
			Lieut Colonel	

D.3481/5.39.—C.4788.

ORIGINAL.

A. Branch.

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

16/11/01

Army Form C.2118 (adapted.)

Unit HQ W. Aust L of C Area. Date and Time.—From 1 Aug 42 To 11 Aug 42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perth	1 Aug 42		S. 86.1.9 issued ordering transfer 250 personnel (Class I under	
			30yrs) from Grn Bns to W. Aust L of C Area Trng Depots.	Hkk.
	3 "		Issued instructions to raise W.A. Canteens 10 E. IV/1501	Hkk.
	3 "		" " " 33 L of C Area Salvage Sec IV/1501	Hkk
	8 "		Issued Adm Order A 17 re boundaries 12 & 13 L of C Sub Areas.	Hkk (561.1.1) Ref. 3 Aust Corps Adm Order HQ3
	10 "		Issued instructions re AASC reorganization - 121-122	
			Res M T Coys disbanded, 124-125 Gen Tpt Coys raised.	Hkk 561.1.2.
	11. "		Designation W Aust L of C Area Fd Security Sec altered	
			to 33 Fd. Security Sec.	Hkk 556.6.11
	11 "		C.O. 29 Grn Bn appointed O.C Details Metropolitan Area	
			(Reference W Aust L of C Area Adm Order A 17)	Hkk
	11 "		Issued instructions for disbanding 16 & 21 Ord Amn Secs	
			& raising of HQ 9 Aust Adv Ord Amn Depot and	Hkk 561.1.2.
			13 Aust. Ord Amn Coy.	

D.2483/530—C.6288.

A Branch

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit HQ W. Aust Lof C Area..... Date and Time.—From 11 Aug 42 To.....

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perth	11 Aug 42		Issued instructions to raise 5 Aust Blood & Serum Prep Unit	
			(less Serum drying sec)	AHQ 561.1.2.
	11 "		Issued instructions for reorganising B.D unit RAE & raising	
			3 Aust B.D. Coy (LE) 3 Secs	AHQ 561.1.2
	12 "		Issued instructions for disbanding LHQ Sny Co No 1	
			Geodetic Sec & movement of personnel (LHQ memo 14199)	AHQ 561.1.2
	27 "		Promulgated change in Comd of W Aust Lof C Area Tng Depots.	
			Col. A R Allen E.D. vice Brig. A R B Cox ED (to Comd.	AHQ 5.61.4.9
			Queensland Lof C Area Tng Depots) to date. 11 Aug 42.	
	31 "		Instructions issued for raising of 2 Aust. A.A Wkshop Hq	AHQ. 561.1.2
			(W.E. VII/31/1) SM. 14167	
	31 -		Issued Adm Order A 23 ordering working parties ex	
			26 Labour Coy to N.W ports.	AHQ 5.35.1.9.

J.K. Robinson Lieut

D.3403/3.39.—C.4268.

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

ORIGINAL

Army Form C.2118 (adapted.)

16/1/102

A Branch.

Unit W. Aust. L of C. Area. Date and Time.—From 1 Sep 42 To 17 Sep 42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.	
Perth	3 Sep 42		Issued instruction to raise Nucleus HQ & 1 Sec 11 Fd Bakery	S 61-1-2	Ltr
	7 "		" " for reduction in strength Lt AA Regts &		
			raising of 16 Hvy Lt A.A. Regt.	S. 71. 10. 7	Ltr
	9 "		Issued instruction to raise 422 Gun Sqn Class A. (less det for		
			1 Rafers Gun	S. 61-1-2	Ltr.
	9 "		Issued instructions to increase strength of 3 Remount Sqn		
			to W.E. IV/105/3 and to raise R. — 1 Amb	S 43.4.1	Ltr
			Train (strength limited to 100 Lors + 1 AAMS.	S 61. 1. 2	Ltr
	14 "		Instruction issued on Reorganisation of Engr Services	S 61. 1 2	Ltr.
	16 "		"YELLOW" Air Raid Warning — 1520 - 1545 hrs (approx)		
	16 "		Promulgation change of Comd V.D.C. — Colonel W.R.		
			Robinson DCMI. ED vice Brig-Gen A.J. Bessell-Browne		
			CE. CMG. DSO. VD. — to date 9 Sep 42.		Ltr.
	17.		Instruction issued re M. Gun Coy (HARVEY DETACHMENT)	S 43. 4. 12	Ltr.

D.3691/3.39.—C.4788.

WAR DIARY or INTELLIGENCE SUMMARY

Original.

Army Form C.2118 (adapted.)

(Erase heading not required).

Unit A Branch W. Aust Lof C Area Date and Time.—From 18 Sep 42. To 30 Sep 42.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perth	18 Sep 42		Instruction issued re-organising Dental Units	S. 61. 1 2 Hck.
"	19 "		" " raising Concert Party.	S 61. 1. 2. Hck
	19 "		" " Ord. Serv. Provision. W.E. 111/331/1	S 61. 1. 2 Hck
	18 "		" " for movement 5 Aust Labour Coy to Queensland	S 71-10-2 Adm Inst No A27 Hck
	18 "		" " for reorganization HQ W Aust Lof C Area WE. 11/44/1	S 43. 7. 3 Hck
	24 "		" " for handover of WERRIBEE to CHIDLOWS CAMP	S 43. 4 48 Hck.
	25 "		" " for raising to Higher Estab. 5 Aust. Army Aux Wksp	S 61 1 2 Hck
	25 "		" " for deletion restrictive marking 9 Aust Adv Aux Wksp	S 61. 1. 2 Hck
	28 "		" " disbanding 5 FRT COY AAMC + raising 60 Camp Hosp.	S 61 1 2 Hck
	27 "	Approx 2130-2145	Practise Yellow + Red Air Raid WARNINGS — Duty Officer took post for ARP.	Hck

D.3083/3.30.—C.4788.

WAR DIARY or INTELLIGENCE SUMMARY ORIGINAL

Army Form C.2118 (adapted.)

(Erase heading not required).

A Branch

Unit HQ W. Aust L of C Area. Date and Time.—From 1 Oct 42 To 31 Oct 42

16/1/703

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perth.	14 Oct.		Instructions issued to raise 109 Aust Lt AA Regt Sig Sec.	S. 61.1.2 Sm 15549
"	"		" " " " " " Wkshop Sec.	S 61.1.2 "
"	"		" " " " " " to full strength	S 71.10.7 "
"	"		" " to form Cooks Reinft Pool (of 20 Mod Class 8 Cooks)	
"	"		" " to withdraw AA personnel for D.E.M. Ships	S 63.1.2 Sm 18706
"	16 Oct.		" " to raise KIT STORE — HQ W. Aust Kit Store	S 42.1.7 Sm 13361
"	"		" " " Harbour Bty.	S 61.1.2 Sm 10466
"	"		" " " Area Comdt. Home West Aust. 2 x 11	S 61.1.2 Sm 19 414 1
"	"		" " " 1 Aust Women's Hosp. (50 beds)	" Sm 19224
"	"		" " " 75 Family Hosp (Composite) — 60 beds	" Sm 144 00
"	17 Oct.		" " to reorganise Dental Units — designations of	" Sm 19247
"	20 Oct.		" " Concerning Tradesmen AAOC released by DDGMP	CR 227.4.210
"	"		" " to raise 16 Aust Tng Coy (for E Class Aers)	S 61.1.2 Sm 17468
"	22 Oct.		" " " W. Aust L of C Area Stationary Depot Type 'B'	LHQ Signal P.S. 54657
"	"		" " " HQ 10 Aust. AA Workshop Coy (L.E)	S 61.1.2 Sm 19566

B.2465/3.38.—C.4788.

H K Kahan Lieut
"A" Branch

Army Form C.2118
(adapted.)

WAR DIARY or INTELLIGENCE SUMMARY DUPLICATE

(Erase heading not required).

A Branch

Unit HQ W. Aust L of C Area. Date and Time.—From 1 Oct 42 To 31 Oct 42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perth.	14 Oct		Instructions issued to raise 109 Aust L of C AA Regt Sig Sec.	S. 61.1.2 Sm 15544 Hall
"	"		" " " " " " " Wkshop Sec.	S61 1.2 " Hall
"	"		" " " " " " " to full strength	S 71 10.7 " Hall
"	"		" " to Erect Contr Reinft Pool (c.f. 20 Mont Class A Pers)	Hall
"	"		" " to mob Aust AA personnel for D.E.M. Ships	S63.1.2 Sm 15706 Hall
"	16 Oct.		" " to raise KIT STORE — HQ W Aust Kit Store	S42.1.7 Sm 13361 Hall
"	"		" " " Harbour Bty.	S61 1 2. Sm 10969 Hall
"	"		" " " Area Comdt. North West Aust 2 x 11	S61 1 2 Sm 19 441 Hall
"	"		" " " 1 Aust Women's Hosp (50 beds)	" Sm 19224 Hall
"	"		" " " 75 Camp Hosp (Composite) - 60 beds	" Sm 14400 Hall
"	17 Oct.		" " to reorganise Dental Units - designations of	" See 19247 Hall
"	20 Oct.		" " Concerning Tradesmen AAOC released by DDGMP.	CR 227.4.210. Hall
"	"		" " to raise 16 Aust Trg Coy (for B Class Pers)	S61.1.2. Sm 17468 Hall
"	22 Oct.		" " - W Aust L of C Area Stationary Depot. Type "B"	Line Signal I.P.S. 54657 Hall
"	"		" " " HQ 10 Base AA Wkshop Coy (L.E)	S61 1 2 Sm 19568 Hall

D.H.Q. (S.D.)—C.2118.

H K Kahan Capt
"A" Branch

HQ 12 JAN. 1943 A Branch - HQ 1/7/37

WAR DIARY or INTELLIGENCE SUMMARY

ORIGINAL

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit W. Aust L of C Area. Date and Time.—From 1 Nov 42 To 30 Nov 42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.	
Perth	3 Nov 42		Issued S 42/1/7 - Change Designation KIT STORE.	Sm 20490	K
	4 Nov 42		Issued instruction to raise 4 Aust BASE POSTAL UNIT (No 1 Sec)	S61 1.2 Sm-20501	K
	"		" " " " 40 Camp HOSP (2 Hd to 109 Con Depot.)	S61.1.2. WE. IV/65/1	K
	5 Nov 42		" " " " W. Aust L of C Area LTD. (500 men)	S61.1.2 WE IV/165A/1	K
	"		" " " " " " GDD RRD	S61.1.2. WE IV/168/1	K
	7 Nov. 42		" S101/1/1 re TRADESMEN - TRG of.		
	"		Issued instruction to raise 14 Aust. INF SPEC GP. WE V/144A/1	S61.1.2	K
	"		" " " " - W Aust L of C Area MT TRG DEPOT.	S101.7.14 WE V/164D/1	K
	"		" " " disbanding W Aust L of C Area VRD.	S61.1.2.	K
	13 Nov 42		Lt-Col CL RILES & MAJ R B MITCHELL appointed to inspect		
			drafts & render certificates in accordance with Sm 19102 of 6 Oct 42.		K
	16 Nov 42		Issued instructions to raise 3 Aust MOB AMN REPAIR SHOP	S61-1-2 Sm 21602	K
	"		" " " " LHQ DEPOT of DENTAL STORES	" WE. IV/170A/1	K
	19 Nov 42		" Adm Inst No A 53 - 7 Aust Emb Coy - mvt to Q'land	S71/10/2.	K

D.S.M.S./S.S.—C.4788.

Henry K Mahon Lieut

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C.2118 (adapted.)

"A" Branch.

Unit HQ W Aust L of C Area. Date and Time.—From 23 Nov 42 To 30 Nov 42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perth	23 Nov 42		Issued instructions for reorganization AA & SL UNITS	S61.1.2 Sm 21681 K
	"		" " to raise 4 AUST SIG TRG UNIT	" WE V/42G/1 K
	"		" " " 36 AUST INF TRG BN	" WE V/44/2 K
	"		" " " 5 AUST TANK ORD WKSHOP COY	" WE IV/56A/1 K
	"		" " " 36-42 Aust Carrier PIGEON LOFTS	" WE III/45/1 K
	"		" " " GARDEN PERON BTYS 147 148 Aust CASL Secs	" Sm 20973 K
	"		" " " AWAS NCOO SCHOOL	" WE V/70A/1 (LE) K
	"		" " " AWAS BARRACKS, TRG DEPOTS	
			ADMI CADRES -	" Sm 22249 K
	"		" " expanding 5 Aust L of C PRO Coy to 9 Secs	" " 21758 K
	25 Nov 42		" Admi Inst A59 Disbanding "M" Gen Coy.	" " 21483 K
	30 Nov 42		" instructions for movt 11 ORs to MATARANKA	" " 16659 K
			Henry K Rathmell Lieut.	

D.W.I./3.30.—C.4788.

WAR DIARY or ~~INTELLIGENCE~~ SUMMARY

~~Duplicate~~ ORIGINAL

Army Form C.2118 (adapted.)

(Erase heading not required).

A Branch

Unit HQ W Aust Ld C AREA Date and Time.—From 1 Dec 42 To 31 Dec 42.

12 JAN. 1943

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Perth	1 Dec 42		Issued instructions reorganising Gen Bns involving Defence of NW	S69.5.3
	3 Dec 42		" Adm Inst No A66 GUARDS & PICQUETS	S3a16
	9 Dec 42		" instructions amending S61.12 of 23 Nov 42 re	
			Raising of Pigeon Lofts 36-41 (incl)	S61.12
	14 Dec 42		" S61.12 instructions for raising 166 & 167 CA SL Secs	WE. VI/15W/1
	17 Dec 42		" S61.12 expansion of 122 Spec Hosp to 200 beds	WE IV/434/2
	23 Dec 42		" S61.12 raising of Depot Cash Offices	
			43 at Claremont 44 at Bathurst	WE IV/106/2
			45 at Geraldton 46 at Northam	
	24 Dec 42		" S61.12 reorganising Frt Engrs RAE in accordance with	SM2116
	"		" S61.12 raising of 83 + 84 Aust Gen Hosps.	
	28 Dec 42		" S61.12 " " Frt. Engrs CA SL Secs in accordance with	SM 2467
	31 Dec 42		" S61.12 " " % North West Cipher Sec.	WE 10/10/1
	31 Dec 42		" S61.12 " Graves Maintenance Details —	SM 2000/7

D.2483/3.10.—C.1788.

J K Kaman Lieut

Lieut Kahan

WA. 5. Copy No. 35

AUSTRALIAN MILITARY FORCES - W. AUST. L OF C AREA.

S.69/5/3 SECRET. Headquarters, Swan Barracks, Francis Street, PERTH.

(a) DEFENCE OF THE NORTH WEST.
(b) REORGANISATION OF GRN BNS.

1. In accordance with LHQ instructions contained in SM19963 requiring 29 Aust Grn Bn to be reduced to authorised strength, reorganisation of Grn Units will be implemented forthwith as set out in this instruction. It will be seen that, in effect, as from 1 Dec 42 -

(a) personnel at present in the North West will remain to carry out present operational roles but will be transferred from 29 Aust Grn Bn ("D", "F" & "G" Coys) to 19 Aust Grn Bn ("C" Coy), necessary alterations in designations being -

Old Designations	New designations
29 Aust Grn Bn - Det H.Q.	HQ "C" Coy 19 Aust Grn Bn.
" " "D" Coy	14 Pl "C" Coy, 19 Aust Grn Bn.
" " "F" Coy	15 Pl "C" Coy, 19 Aust Grn Bn.
" " "G" Coy	16 Pl "C" Coy, 19 Aust Grn Bn.

Although termed a "Coy", the strength of the NW Det is approximately 300 all ranks, and consequently the strength of the "platoons" will be considerably in excess of normal.

(b) Personnel at present on strength of "C" Coy, 19 Aust Grn Bn, Albany, will remain to carry out present operational roles at Albany, but will be transferred to strength of 5 Aust Grn Bn and be known as "C" Coy, 5 Aust Grn Bn.

2. 29 Aust Grn Bn - D, F & G Coys (NW Det) - Incorporation in 19 Aust Grn Bn.

(a) Personnel

(i) Offrs.

Major J.S. Kerr (W244042) will remain on strength of 29 Aust Grn Bn in the posting of 2 i/c and will remain detached to administer cond of "C" Coy, 19 Aust Grn Bn with powers of a C.O.

The following offrs will be transferred to 19 Aust Grn Bn "C" Coy to date 1 Dec 42 -

T/Capt	W244151	Brady, E.
T/Capt	W29115	Hennessy, T.S.
T/Capt	W29294	Clarke, R.A.
A/Lieut	W29333	Bowers, N.E.
A/Lieut	W237517	Ashby-Freeman, J.
A/Lieut	W2128	Thornett, P.E.
A/Lieut	W47711	Norman, [illegible] DeB
A/Lieut	W237598	Allison, F.J.

Two Lieutenants to be selected in collaboration with this HQ, will also be transferred to strength of 19 Aust Grn Bn "C" Coy. Transfer of Lieut J.N. Martin (W243076) from 29 Aust Grn Bn is the subject of a separate memo.

(cont)

(ii) O/Rs.

All O/Rs (incl NCOs, tradesmen and specialists) will be transferred to 19 Aust Grn Bn ("C" Coy) as from 1 Dec 42. Personnel for whom vacancies are not at present available will be carried supernumerary pending absorption.

(iii) The number of offrs, NCOs and specialists in "C" Coy will NOT exceed that at date of transfer (1 Dec 42) from 29 Aust Grn Bn, with the exception of the two additional offrs mentioned in (i) above, which will then bring offr strength to 3 Capts and 7 Lieuts in addition to Maj Kerr.

(b) The total number of offrs, WOs, NCOs, specialists and non-specialists of 19 Aust Grn Bn (including "C" Coy) is NOT to exceed the WE (WI/21/3) with the exception of personnel supernumerary on reorganisation as provided in para 2 (a) (ii) above.

(c) Vehicles, Arms, Equipment, Stores etc.

All items on charge to 29 Aust Grn Bn and at present in NW will be transferred to 19 Aust Grn Bn in accordance with arrangements made with DAQMG.

(d) Postal.

Nominal rolls of personnel at various mailing points in NW will be forwarded forthwith to DADAPS, W Aust L of C Area, and any subsequent alterations immediately notified.

(e) Records.

Usual records procedure will apply except that -

(i) All returns will be forwarded by "C" Coy direct to DRO with copy to HQ 19 Aust Grn Bn Geraldton.

(ii) In all returns to 2nd Echelon, "C" Coy will be incorporated in the 19 Aust Grn Bn returns, and under no circumstances will be shown separately.

3. 19 Aust Grn Bn - Personnel in Albany Area ("C" Coy).

(i) Personnel.

As from 1 Dec 42, all personnel (including offrs) at present on strength of 19 Aust Grn Bn ("C" Coy) and now stationed in Albany will be transferred to 5 Aust Grn Bn ("C" Coy) but will remain at present stations and continue to carry out present roles. Major J. Chappell (W9605) 19 Aust Grn Bn will remain in his present posting and continue to act as Cord Fd Tps Albany Area.

(ii) Vehicles, Arms, Equipment, Stores etc.

Equipment and Stores at present in Albany Area and on charge to 19 Aust Grn Bn will be transferred to 5 Aust Grn Bn.

4. Separate instructions are being issued with regard to absorption of personnel of "T" Grn Coy now disbanded.

5. W Aust L of C Area Adm Instr No.3 of 15 May 42 (869/5/3) is hereby cancelled incofar as it conflicts with this instruction.

6. "Action complete" reports will be submitted to this HQ (copy to 12 L of C Sub-area) by Bns concerned not later than 11 Dec 42.

Major
for AA & QMG W Aust L of C Area

../... Dec 42.

Distribution:

1. 3 Aust Corps (for inf)
2. Comd W Aust L of C Area
3. Gen Staff
4. AA & QMG
5. DAAG
6. DAAG (PS)
7. DAAG (O)
8-9. DAQMG (2)
10. DDMS
11. DAD Postal Servs
12. ADS & T
13. DAD Hirings
14-16. ADOS (3)
17. ADME
18. HQ 12 L of C Sub-Area
19-20. CFD (2)
21. 5 Aust Grn Bde Adm HQ
22-23. 19 Aust Grn Bn (2)
24. 29 Aust Grn Bn
25-27. 29 Aust Grn Bn Det (3)
28. Comd Fd Tps Albany Area
29. Lt Col JR Saunders
30. 4 Aust CE Works
31. 4 Aust Movt Cont Gp.
32. W Aust L of C Area Staty Depot
33. do Accounts Offic
34. do Records Office
35. War Diary
36. S.R.
37-38. Spares (2)

VWA5

Copy No. 27 25

AUSTRALIAN MILITARY FORCES - W. AUST. L OF C AREA.

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

S.61/1/2 SECRET.

PIGEON LOFTS - RAISING OF.

With reference to this HQ S61/1/2 of 23 Nov 42, para 2, only Six (NOT Seven) additional lofts have been added and should be numbered 36 to 41 (incl) in lieu of 36 to 42 (incl).

Please amend accordingly.

Major
for AA & QMG W Aust L of C Area

...9. Dec 42.

Distribution:

1. 3 Aust Corps (for inf)
2. Cond W Aust L of C Area
3. Gen Staff
4. AA & QMG
5. DAAG
6. DAAG (PS)
7. DAAG (O)
8-9. DAQMG (2)
10. DAD Postal Servs.
11. ADS & T
12. DAD Hirings
13-15. ADOS (3)
16. ADME
17. CSO
18. HQ 4 Sec (Carrier Pigeon) Aust Corps of Sigs
19. HQ 12 L of C Sub-Area
20. 4 Aust Const Works
21. 4 Aust Movt Cont Gp.
22. W Aust L of C Area Staty Depot
23. W Aust L of C Area Accounts Office
24. W Aust L of C Area Records Office
25. War Diary
26. S.3.
27-28. Spares (2)

JWB.

NO. 26

AUSTRALIAN MILITARY FORCES – W. AUST. L. OF C. AREA

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

S 61/1/2

SECRET

166 and 167 C.A.S.L. SECS – RAISING OF

In accordance with L.H.Q. Signal A.71097 of 11 Dec 42, the raising of the following units (not yet on O. of B) will be undertaken forthwith.

166 C.A.S.L. Sec (2 moving lights) W.E. VI/15W/1 – 1 offr.
21 O.Rs.
22 Total

167 C.A.S.L. Sec (2 moving lights) W.E. VI/15W/1 – 1 offr.
21 O.Rs.
22 Total

2. Personnel for these units will be withdrawn from existing Frt Engr Units. Names of offrs selected will be forwarded to this H.Q. as soon as possible.

3. Units will be ready to commence operational duties by 1 Jan, 43.

4. C.F.E., in collaboration with C.F.D. and C.A.A.D. will take all necessary action to raise these units which are to be complete and ready for movement to operational stations NOT later than 21 Dec. 42.

This H.Q. will be advised on or before that date of "action complete".

Major
for A.A. & Q.M.G. W. Aust. L of C Area

14 Dec. 42

Distribution:

1. 3 Aust Corps (for inf)
2. Comd W Aust L of C Area
3. Gen Staff
4. A.A. & Q.M.G.
5. D.A.A.G.
6. D.A.A.G. (PS)
7. D.A.A.G. (O)
8,9. D.A.C.M.G. (2)
10. D.D.L.S.
11. D.A.D. Postal Servs
12. A.D.S. & T.
13. D.A.D. Hirings
14-16 A.D.O.S. (3)
17. A.D.E.E.
18. H.Q. 12 L of C Sub Area
19. 4 Aust C.E. Works
20. 4 Aust Mort Cont Gp
21. W Aust L of C Area Staty Depot
22. W Aust L of C Area Accounts Office
23. W Aust L of C Area Records Office
24. A.A. Gp. H.Q.
25. C.F.D.
26. War Diary
27. S.R.
28,29 Spares (2)

WWA.

Copy No. 26...

AUSTRALIAN MILITARY FORCES - W. AUST. L OF C AREA.

S.61/1/2

SECRET.

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

122 AUST SPECIAL HOSPITAL - EXPANSION OF.

Consequent on the amendment to the Order of Battle, AMF, and in accordance with authority contained in SF 22468, approval is given to expand forthwith the abovenamed unit from 100 beds to 200 beds as follows:-

122 Aust Special Hospital, 200 beds -
W.E. AIF IV/42/2 - 7 Offrs
56 O/Rs.

Total 63

2. The additional offrs will be nominated by the D.G.M.S. and W Aust L of C Area Records Office will issue the necessary instructions for the release of the additional O/Rs required to complete the unit to W.E.

3. D.D.M.S. will take necessary executive action as above and submit progress report to this HQ on 31 Dec 42 and fortnightly thereafter until the unit is fully raised.

for AA & QMG W Aust L of C Area Major

17 Dec 42.

Distribution:

1. 3 Aust Corps (for inf)
2. Comd W Aust L of C Area
3. Gen Staff
4. AA & QMG
5. DAAG
6. DAAG (PS)
7. DAAG (O)
8-9. DAQMG (2)
10-11. DDMS (2)
12. 122 Aust Spec Hosp.
13. DAD Postal Servs.
14. ADS & T.
15. DAD Hirings
16-18. ADOS (3)
19. ADME
20. HQ 12 L of C Sub-Area
21. 4 Aust CE Works
22. 4 Aust Movt Cont Gp.
23. W Aust L of C Area Staty Depot
24. W Aust L of C Area Accounts Office
25. W Aust L of C Area Records Office
26. War Diary
27. S.R.
28-30. Spares (3)

WA.

Copy No. 26...

AUSTRALIAN MILITARY FORCES - W AUST L OF C AREA.

S.61/1/2

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

DEPOT CASH OFFICES - RAISING OF.

Consequent on amendments to the Order of Battle, AMF, and in accordance with authority contained in SM23683, approval is given to raise forthwith the undermentioned units:-

	Offrs	O/Rs	Total.
43 Aust Depot Cash Office (Type A) WE IV/106/2 Claremont	1	9	10
44 Aust Depot Cash Office (Type B) WE IV/106/2 Rottnest	1	6	7
45 Aust Depot Cash Office (Type B) WE IV/106/2 Geraldton	1	6	7
46 Aust Depot Cash Office (Type B) WE IV/106/2 Northam	1	6	7

2. 8 Aust Depot Cash Office (not previously raised) is now deleted from Order of Battle. Personnel previously on strength of W Aust L of C Area Accounts Office and absorbed within the WEs of the units raised in accordance with this instruction will NOT be replaced. Additional personnel required to bring the new units to WE will be released by W Aust L of C Area Records Office as and when available.

3. In view of the existing arrangement (vide W Aust L of C Area R/O 79/42 and ASO 11/1) whereby Geraldton and Northam areas are under control of Comd Paymaster 3 Aust Corps, the operating of -

45 Aust Depot Cash Office (Geraldton)
46 Aust Depot Cash Office (Northam)

will be his responsibility.

The staff at present carrying out duties at these centres will be transferred from Comd Paymaster's Staff. Those fit class "A" (med) will be replaced as soon as possible with "B" Class (med) men.

4. DFO will take all necessary executive action to carry out the above instructions and will submit "action complete" report to this HQ on 31 Dec 42.

LT COL
H E Saunders Major
for A & QMG W Aust L of C Area

9.d. Dec 42.

Distribution:

1-2. 3 Aust Corps (2)
3. Comd W Aust L of C Area
4. Gen Staff
5. A & QMG
6. DAG
7. DAAG (PS)
8. DAAG (O)
9-10. DADOS (2)
11. DDMS
12. DAD Postal Servs
13. DDS & T
14. DAD Hirings
15-17. ADCs (3)
18. HMC
19. HQ 12 L of C Sub-Area
20. 4 Aust CE Works
21. 4 Aust Movt Cont Gp
22. W Aust L of C Area
23-24. W Aust L of C Area Accounts Office (2)
25. W Aust L of C Area Records Office
26. War Diary
27. S.R.
28-30. Spares (3)
Stats Depot

JWA. No. 24.

AUSTRALIAN MILITARY FORCES - W. AUST. L OF C AREA

851/1/2 SECRET Headquarters,
Swan Barracks,
Francis Street,
PERTH.

FRT ENGRS, R.A.E. - REORGANIZATION OF

Consequent on amendment to the Order of Battle A.I.F and in accordance with instructions contained in SM24115 of 12 Dec 42, reorganisation of Frt Engr Units is to be implemented forthwith in accordance with the following instructions.

Appendix "A" attached hereto contains a summary of the reorganisation of Frt Engr Units and it will be noted -

(a) that there is a new system of designation of such units with varying types of coys and sub units, covered by new WEs indicated therein.

(b) that certain units have been deleted from Order of Battle

(c) that certain units have been added to the Order of Battle

2. Reorganisation - Action to be taken.

(i) Having due regard to present unit strengths, all Frt Engr Units as set out in Appendix "B" attached, will be reorganised to the extent possible, and inter-unit transfers will be implemented where necessary to ensure correct postings under new WEs.

When this has been done, a schedule showing details of surplus and/or deficiencies by ranks and trades will be forwarded to this H.Q. All surpluses will be held intact.

(ii) On receipt of information vide preceding sub-para, LHQ will be notified and will issue further instructions covering any interstate transfers necessary to ensure the maximum use of available personnel.

3. (i) The reorganisation of Frt Engrs, as set out in this instruction provides for the flexibility necessary to keep pace with the ever changing conditions of equipment and strategical requirements as well as being economical in manpower.

(ii) It provides for an easy method of detachment and movement at short notice of units of Frt Tps, and obviates the constant necessity of alteration to WEs, as has been the case in the past.

(iii) Depite the provision of the small units on the Order of Battle, it is not intended that these units should be self-accounting in any respect save when such units may be employed in a role beyond the control of a Coy HQs.

(iv) It will, therefore, be accepted by all services that the HQ of each Frt Coy will be the sole accounting unit for all sections within or operating with the respective Coy for all purposes of returns, records, pay, rations or ordnance requirements.

4. After completion of the instructions in para 2 AAFs W3008 and 3009 will be submitted in the normal manner, showing additional personnel required to complete WEs.

5. All figures quoted in the Appendices attached are based on NZ strengths, not unit strength returns.

6. C.F.E. in collaboration with C.F.D. will take all necessary action to implement the above reorganisation forthwith.

7. Information required under para 2 (1) above will be forwarded to this H.Q. not later than 31 Dec 42 on which date a progress report together with a list of revised officer postings will be submitted.

Distribution on back. 24.12.42

E.J. [illegible] Lt.-Col.
for A.A. & Q.M.G. W. Aust L of C Area

Distribution

1. 3 Aust Corps (for inf)

2. Comd. W. Aust. L of C Area
3. Gen Staff
4. A.A. & Q.M.G.
5. D.A.A.G.
6. D.A.A.G. (PS)
7. D.A.A.G. (O)
8,9. D.A.Q.M.G. (2)
10. D.D.M.S.
11. D.A.D. Postal Servs
12. A.D.S. & T.
13. D.A.D. Hirings
14-16 A.D.O.S. (3)
17. A.D.M.E.
18. HQ 12 L of C Sub-Area
19. 10 Aust GRE Works
20. 4 Aust Movt Cont Gp
21. W Aust L of C Area Staty Depot
22. W Aust L of C Area Accounts Office
23. W Aust L of C Area Records Office
24. War Diary
25. S.R.
26,27, Spares (3)
28.
29. AA Gp H.Q.
30-32. CFD (3)

APPENDIX "A" ISSUED WITH S61/1/2 of 24 DEC. 42

Location	Present W E Strength			W E Strength on Re-Organization			W E Comparison					
							Additional			Reductions		
	Offrs	O/Rs	Total	Offrs	O/Rs	Total	Offrs	O/Rs	Total	Offrs	O/Rs	Total
Fremantle	21	314	335	16	295	311	-	-	-	5	19	24
Albany	3	53	56	3	55	58	-	2	2	..	-	-
Total	24	367	391	19	350	369	-	2	2	5	19	24

APPENDIX "B" ISSUED WITH S61/1/2 of 24 DEC 42.

Existing Organization	W E Reference	W E Strength O	O/R	T	O O B on Reorganization	W E Reference	W E Strength O	O/R	T
					HQ Frt Engrs WA L of C Area F'tle	VI/15/1	4	24	28
					HQ 15 Aust Frt Coy (Type C)	VI/15A/2	3	14	17
Fremantle:-					39 Aust Works Sec	VI/15T/1	-	20	20
Frt Engrs	VI/15J/1				40 Aust Works Sec	VI/15T/1	-	20	20
HQ	VI/15J/1	5	20	25	60 Aust E & M Sec	VI/15V/1	-	12	12
HQ Coy					78 Aust Water Tpt Sec (Type A)	VI/15U/1	1	12	13
Coy HQ	VI/15J/1	2	13	15	87 Aust Depot Sec	VI/15S/1	-	11	11
E & M Sec	VI/15J/1	1	5	6	88 Aust Depot Sec	VI/15S/1	-	11	11
Water Tpt Sec	VI/15J/1	1	6	7	237 Aust Shore Defence Sec	VI/15Y/1	-	5	5
Works Sec	VI/15J/1	1	30	31	238 Aust Shore Defence Sec	VI/15Y/1	-	5	5
Depot Sec	VI/15J/1	1	19	20	239 Aust Shore Defence Sec	VI/15Y/1	-	5	5
Frt Coy -									
Coy HQ	VI/15J/1	2	14	16					
Rottnest Sec	VI/15J/1	1	35	36	HQ 16 Aust Frt Coy (Type D)	VI/15A/2	2	13	15
Swanbourne Sec	VI/15J/1	2	33	35	145 Aust CASL Sec (1 Moving Light)	VI/15W/1	1	12	13
Mainland Sec	VI/15J/1	1	20	21	146 Aust CASL Sec (1 Moving Light)	VI/15W/1	1	12	13
Arthur's Head Sec	VI/15J/1	1	33	34	147 Aust CASL Sec (2 Moving Lights)	VI/15W/1	1	21	22
Bickley Sec	VI/15J/1	2	54	56	148 Aust CASL Sec (2 Moving Lights)	VI/15W/1	1	21	22
9.2 Gun Sec Oliver	VI/15J/1	1	32	33	149 Aust CASL Sec (3 Moving Lights)	VI/15W/1	1	27	28
					190 Aust CASL Sec (3 Fixed Lights)	VI/15W/1	-	20	20
					205 Aust 9.2 Gun Sec	VI/15X/1	1	30	31
							16	295	311
Total Fremantle -		21	314	335					
Albany:-					Albany:-				
Frt Engrs	VI/15H/1	3	53	56	HQ 14 Aust Frt Coy (Type B)	VI/15A/2	2	14	16
					38 Aust Works Sec	VI/15T/1	-	20	20
					144 Aust. C.A.S.L. Sec (2 Moving Lights)	VI/15W/1	1	21	22
							3	55	58
Total Albany		3	53	56					
							19	350	369
TOTAL WA L OF C AREA		24	367	391					

JWMA. No.....

AUSTRALIAN MILITARY FORCES - W. AUST. L. OF C. AREA

S61/1/2 SECRET

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

83 AUST CAMP HOSPITAL (210 BEDS) - RAISING OF

Consequent on amendments to the Order of Battle AMF and in accordance with instructions contained in Sm22467, action is to be taken forthwith to raise the above hospital as follows:-

83 Aust Camp Hospital (210 beds) WE IV/C5/2

6 Offrs 20 ANS 41 O/Rs - Total 67

2. Staffing.

In accordance with direction contained in SM23586 of 14 Dec 42, an amendment to the Order of Battle AMF may be anticipated adding remarks "Staffed by a CCS" after the name of the hospital, and HQ 3 Aust Corps will arrange for the 3 Aust CCS to occupy and staff the site allotted to this Hospital at Koolanooka. Pending completion of necessary accomodation, the hospital will function temporarily at Morawa.

3. Equipment.

(i) As soon as practicable, equipment for the 83 Aust Camp Hospital will be drawn and installed at 83 Aust Camp Hospital, thus releasing the equipment of 3 Aust CCS so that in the event of the latter unit being required to resume its normal operational role, the camp hospital can continue to function without interruption. Whilst staffed by 3 Aust CCS, CO 3 Aust CCS will act as accounting offr for 83 Aust Camp Hospital.

(ii) Plan for relief, in such an emergency, of 3 Aust CCS Staff at 48 hours notice will be prepared by DDMS.

4. DDMS, in collaboration with DDMS 3 Aust Corps will take necessary action to implement these instructions and will submit, not later than 15 Jan, 43, report to this HQ on action taken.

1 [signature] Lt.-Col.
for A.A. & Q.M.G. W. Aust L of C Area

24. Dec. 42

Distribution

1-3 3 Aust Corps (for inf) (3)
4. Comd. W. Aust L of C Area
5. Gen. Staff
6. A.A. & Q.M.G.
7. D.A.A.G. (C)
8. D.A.A.G. (PS)
9. D.A.A.G. (O)
10,11 D.A.Q.M.G. (2)
12,13 D.D.M.S. (2)
14. D.A.D. Postal Servs
15. A.D.S. & T.
16. D.A.D. Hirings
17-18 A.D.O.S. (2)
19. A.D.M.E.
20. H.Q. 12 L of C Sub Area
21. 10 Aust C.R.E. Works
22. 4 Aust Movt Cont Gp.
23. W Aust L of C Area Stnty Depot
24. W Aust L of C Area Accounts Office
25. W Aust L of C Area Records Office
26. War Diary
27. S.R.
28,29 Spares (2)
30. A.B.O.S.

VWA.

Copy No. C.....26

AUSTRALIAN MILITARY FORCES - W AUST L OF C AREA.

S.61/1/2

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

84 AUST CAMP HOSPITAL (120 BEDS - RAISING OF.

Consequent on amendment to Order of Battle AMF and in accordance with instructions contained in SM22467, the above unit is to be raised forthwith as follows:-

84 Aust Camp Hospital (120 beds) W.E. IV/65/2 -

3 Offrs 12 AANS 33 O/Rs Total - 48.

The hospital will be ready to function by 31 Jan 43. Pending completion of accommodation at site selected at Blackboy Hill, facilities at Helena Vale will be used.

2. The offrs and AANS will be nominated by DGMS. W Aust L of C Area Records Office will issue instructions for the release of the O/Rs required to complete the unit, as and when they become available.

3. An appropriate officer from the unit will report to W Aust L of C Area Records Office for instruction in unit records procedure.

4. DDMS will take all necessary action to implement these instructions and submit a report to this HQ not later than 31 Jan 43.

for AA & QMG W Aust L of C Area. Lt.-Col.

24. Dec 42.

Distribution:

1. 3 Aust Corps (for inf)
2. Comd W Aust L of C Area
3. Gen Staff
4. AA & QMG
5. DAAG (C)
6. DAAG (PS)
7. DAAG (O)
8-9. DAQMG (2)
10-12. DDMS (3)
13. DAD Postal Servs
14. ADS & T
15. DAD Hirings
16-18. ADOS (3)
19. ADME
20. HQ 12 L of C Sub-Area
21. 10 Aust CRE Works
22. 4 Aust Movt Cont Gp.
23. W Aust L of C Area Staty Depot
24. do Accounts Office
25. do Records Office
26. War Diary
27. S.R.
28-30. Spares (3)

JWMA.

No.....

AUSTRALIAN MILITARY FORCES - W. AUST. L. OF C. AREA

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

S61/1/2

SECRET

FORTRESS ENGINEERS CASL SECTIONS - RAISING OF.

In accordance with instructions contained in SM24672, the following personnel will be withdrawn from Fortress Engineers R.A.E. and concentrated ready for movement to Brisbane by train leaving Perth on 5 Jan 43 under instructions to be issued by 4 Aust Movt Cont Gp.

These personnel will subsequently be absorbed within "M", "N","O", "P", and "Q" CASL Sections being raised by Queensland L of C Area.

Lieut S L C	1
Mech Sgts	2
Sgts	2
Trade Gp II.	
Cooks	1
Inst Ops S L	4
Trade Gp III	
Clerks	-
Engine Hand i/c	5
Non-Specialists	
Gen Duties	1
Switchmen	4
Telephonists	3
Total	23

2. Personnel so withdrawn from Fortress Engineers will be replaced as and when personnel are available, by the normal procedure of submission of A.A.Fs W3008 and 3009.

3. Equipment.

All unit equipment will be issued by Queensland L of C Area and personnel will move to Brisbane equipped for tropical service and with personal arms and equipment, personal arms being limited to rifles and bayonets.

Revolvers and Sub Machine Guns, where necessary, will be issued by Queensland L of C Area.

4. C.F.E. in collaboration with C.F.D. will take necessary action to implement above instructions. Confirmation of "action complete" will be sent to this H.Q. not later than 1300 hrs 4 Jan 43.

27,28 C.F.D. (2)
29. Lt.-Col C.L. Biles
30. 12 L of C Sub Area

for A.A. & Q.M.G. W. Aust. L of C Area Lt.-Col.

Distribution

1. 3 Aust Corps
2. Comd. W Aust L of C Area
3. Gen. Staff
4. AA & QMG
5. DAAG (C)
6. DAAG (PS)
7. DAAG (O)
8,9. DAQMG (2)
10. DDMS
11. DAD Postal Servs
12. A.D.S. & T.
13. DAD Hirings
14-16 A.D.O.S.
17. A.D.M.E.
18. 10 Aust CRE Works
19. 4 Aust Mov Con Gp
20. Staty Depot
21. D.P.O.
22. D.R.O.
23. War Diary
24. S.R.
25,26 Spares (2)

28 DEC 1942
.....Dec. 42

VWA.

Copy No. 28

AUSTRALIAN MILITARY FORCES - W AUST L OF C AREA.

S.61/1/2 SECRET.

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

% NORTH WEST CIPHER SEC - RAISING OF.

In anticipation of an amendment to Order of Battle, AMF, adding the above unit to Order of Battle W Aust L of C Area, authority is given vide SM24246 of 14 Dec 42 to raise forthwith on a nucleus basis the abovemantioned unit as indicated hereunder:-

	Offrs	O/Rs	Total.
% North West Cipher Sed (WE IV/17B/1)	-	3	3

2. W Aust L of C Area Records Office will issue the necessary instructions for the release of the personnel required to raise this unit to the authorised nucleus.

3. Personal arms and equipment, and all unit equipment in accordance with WET E2 - 148A, will be issued by ADOS.

4. Personnel will be attached to W Aust L of C Area Sigs for Administration, discipline, etc., which unit will be responsible for ensuring that Unit Records are maintained in accordance with required procedure.

5. CSO will take all necessary action to implement above instructions, and will submit 'action complete' report to the undersigned not later than 10 Jan 43.

for AA & QMG W Aust L of C Area Lt-Col.

31.. Dec 42.

Distribution:

1. 3 Aust Corps (for inf)
2. 3 Aust Corps (MS)
3. Comd W Aust L of C Area
4. Gen Staff
5. AA & QMG
6. DAAG (C)
7. DAAG (PS)
8. DAAG (O)
9-10. DAQMG (2)
11. DDMS
12. DAD Postal Servs.
13. ADS & T
14. DAD Hirings
15-17. ADOS (3)
18. ADME
19. HQ 12 L of C Sub-Area
20. 10 Aust CRE Works
21. 4 Aust Movt Cont Gp
22. W Aust L of C Area Staty Depot
23. do Accounts Office
24. do Records Office
25. BSO
26. W Aust L of C Area Sigs.
27. HQ W Aust L of C Area Trg Depots
28. War Diary
29. SR
30-31. Spares (3)

VW4. Copy No. 25

AUSTRALIAN MILITARY FORCES - W AUST L OF C AREA.

S.R. 61/1/2 SECRET.

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

GRAVES MAINTENANCE DETAILS (WE IV/127B/1) - RAISING OF.

Consequent on amendment to Order of Battle, AMF, and in accordance with instructions contained in SM24447 of 17 Dec 42, authority is given to raise forthwith for LHQ personnel as shown hereunder.

Portions of this LHQ Unit will be raised in each L of C Area but figures shown below are for W Aust L of C Area portion only -

Graves Maintenance Details - WE IV/127B/1

W.O.1	Cpls	Ptes	Dvrs MT	Total.
1	3	6	3	13

2. Each L of C part of the unit will render returns, states etc., as an individual unit, except that its WE, and, therefore, its strength returns and states etc., and demands for reinforcements will be based on the WE strength and composition for that part of the unit only (vide GRO 4419) as shown above.

3. W Aust L of C Area Records Office will issue instructions for the release of personnel required.

4. Attention is drawn to footnote on page 2 of the WE which states that all ranks may be provided from personnel unfit for general service with fighting units. Only such type of personnel will be included without express approval of this HQ.

5. In accordance with LHQ 25188, personnel will be selected by or in consultation with, Staff Officer Graves Registration, under whose direction they will come when raised.

6. Staff Officer, Graves Registration, will take all necessary executive action to implement the above instructions and submit action complete report to the undersigned not later than 15 Jan 43.

[signature] Lt-Col.
for A. & QMG W Aust L of C Area

31... Dec 42.

Distribution:

1. 3 Aust Corps (for inf)
2. 3 Aust Corps (MS)
3. Comd W Aust L of C Area
4. Gen Staff
5. A. & QMG
6. D.M.G (C)
7. D.M.G (PS)
8. D.M.G (O)
9-10. D.D.M.G (2)
11. DDMS
12. D.D Postal Servs.
13. A.D.S & T
14. D.D Hirings
15-17. A.D.O.S (3)
18. A.D.M.E
19. HQ 12 L of C Sub-Area
20. 10 Aust CRE Works
21. 4 Aust Movt Cont Gp
22. W Aust L of C Area Staty Depot
23. do Accounts Office
24. do Records Office
25. War Diary
26. S.R.
27-28. SO Graves Registration (2)
29. Staff Capt (R)
30-31. Spares (2)

eba.

AUSTRALIAN MILITARY FORCES - W.A. L OF C AREA.

C.R. 161/1/19 -

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

W.AUST L. of C. AREA ADM. INSTN. A67

MARCH THROUGH CITY OF PERTH
10 Aust L.H. Regt. - 10 Dec. 42.

1. Troops of 10 Aust L.H. Regt. will march through Perth on 10 Dec. 42 and W.Aust L of C Area will be responsible for the following arrangements:-

2. ASSEMBLY POINT

Bennett Street corner of Wellington Street.

3. ASSEMBLY TIME

1100 hrs.

4. START TIME

1145 hrs.

5. SALUTING BASE

Government House opposite Anzac House.

Head of column will pass Saluting Base at 1230 hrs.

6. ROUTE

Bennett Street - Wellington Street - Forrest Place - Murray Street - Barrack Street - Hay Street - William Street - St. George's Terrace - Victoria Avenue - Esplanade, east

7. ADM.

"A" Branch will arrange:-

(a) Invitations to guests.
(b) Liaison with Police Traffic Branch regarding control of traffic.
(c) Supervision of arrangements at Assembly Area and Saluting Base.

10 Aust C.R.E. Works will arrange:-

(a) Supply of largest dais suitably draped, together with flagpole and halyards.
(b) Necessary transport to carry sufficient posts and barrier rails to cover 100 yards, together with (a) to the Saluting Base by 1030 hrs.; and return of these articles at conclusion of parade.
(c) Working party to unload and erect barriers, dais, and flagpole where directed by "A" Branch and to reload same at conclusion of parade. No dismantling to take place until official party have left dais.

Camp Comdt.

Will provide Union flag with toggles

Area S.M.

Will draw flag and be responsible for return of same.

D.A.P.M.

Will arrange for personnel at Assembly Area and Saluting Base.

Civilian cars will NOT park at Saluting Base during parade.

3 Remt. Sqn.

Will provide two drivers with lances and pennants at Saluting Base.

G.H. Gilmour Maj for Lt.-Col.
A.A.&Q.M.G. W.A. L. of C. Area.

..5...Dec. 42.

DISTRIBUTION:

3 Aust Corps (4)
Comd W.Aust L of C Area
10 Aust L.H. Regt. (2)
A.A.&Q.M.G.
Gen. Staff
D.A.A.G.(PS)
10 Aust C.R.E. Works (2)
Camp Comdt.
D.A.Q.M.G.
3 Remt. Sqn.
D.A.P.M. (2)
Area S.M.
Town Clerk, City of Perth
Inspector Police Traffic Branch (2)
Mr. Lloyd, Commonwealth Bank Buildings (2)
Capt. Ferguson Stewart
Capt. J. Smith (A Branch)
War Diary (2)
File
Spares (3)

War Diary (Mr Kahan).

VWA.

NOT TO BE PUBLISHED.

The information contained in this document is not to be communicated either directly or indirectly to the Press or to any person not holding an official position in His Majesty's Service.

Serial No. 188

Nos. 1 - 14.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDER PART I

by

BRIG C.V. HOAD

COND W AUST. L OF C AREA.

W Aust L of C Area ROs 183-187 inclusive dealt with Courts Martial and were not generally distributed.

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

3 Dec 42.

GENERAL STAFF.

1. GROs 0.577 AND 0.579. (C.R. 106-2-119)

GRO 0.577 USE OF .45-inch TSMG AMN WITH .455 MARK VI REVOLVER. Attention is drawn to the above GRO forbidding the use of .45-inch TSMG amn with .455 MARK VI pistols revolver.

GRO 0.579 LMGs (GERMAN) AND MMGs (GERMAN). Disregard of the directions contained in para 3 of the above GRO has been found to have seriously affected the efficiency of guns. All units concerned will accordingly promulgate the restrictions imposed.

2. SELECTION OF STUDENTS FOR SCHOOLS AND COURSES. (C.R. 108-3-244)

Recent reports from CIs of L'HQ Schools comment on the following weaknesses displayed by certain students:

(a) Incapacity to absorb instruction
(b) Lack of preparation for courses
(c) Insufficient knowledge of gas training
(d) Rifles not zeroed and courses not fired
(e) The low standard of tactical knowledge of students of all arms
(f) Lack of knowledge of other arms
(g) Low standard of general bearing and address
(h) Frequent requests for night leave and a general holiday attitude.

(ii) The above points should assist all officers concerned in the selection of candidates for schools, and the necessity for a personal interest in the selection of students for any type of course is again impressed on Unit Commanders.

(iii) Generally, the results obtained by students from W Aust L of C Area have been gratifying and it is desired that this standard should not only be maintained, but raised. This can only be done by overcoming the weaknesses set out above and the full realisation of the benefit which should accrue to Units through suitable members attending Schools and Courses.

3. SECURITY OF INFORMATION. (C.R. 123-1-94)

The attention of all ranks will be drawn to GRO 561 which will be repeated in all Unit ROs.

Major
GS W Aust L of C Area

ADMINISTRATION.

4. "X" LIST PERSONNEL. (C.R. 241-14-196)

Numerous enquiries, both telephonic and personal, are being received by W Aust L of C Area Records Office from personnel of L of C Units and from the units themselves for the urgent return of "X" List personnel to unit.

Telephonic and verbal enquiries of this nature will in future not be given any consideration, as sufficient authority now rests with GDD for the return of L of C personnel direct to unit. The time between arrival of personnel at GDD and return to unit should not exceed 24 hours in any case.

5. PAYMENT OF DEPENDANTS' ALLOWANCES, ALLOTMENTS AND VARIATIONS THERETO, etc. (C.R. 241-10-221)

(i) Attention is drawn to GRO 334(c) para 6 sub-para 4(b) and to this Area RO 181 of 24 Nov 42 (para 5).

(ii) Release of personnel on leave without pay will be effected through the GDD except where such action would involve duplication of travelling in which case units will release direct.

(iii) When release is effected through GDD, Units will show on Casualty Returns as follows:-

Marched Out - M/O to GDD (Date) for leave w/o pay and Subs. This will be promulgated in Pt II Orders as such. GDD will show on Casualty Returns -

Leave W/O Pay and Subsistence. M/O to leave w/o pay and subsistence (date)

(iv) When release is effected direct from units to avoid duplication of travelling, Units will show on Casualty Returns -

Leave W/O Pay and Subsistence. M/O to leave w/o pay and subsistence (date)

(v) Similar action will be taken when personnel rejoin units as follows:-

GDD Leave W/O Pay and Subsistence - M/I ex leave w/o pay (date)

Unit Marched In. M/I ex GDD from leave w/o pay (date)

(vi) From the numerous complaints being received at these HQ it is apparent that units are not paying due attention to the matter of submitting casualty returns in regard to movement, leave, leave without pay etc. (including seasonal leave).

(vii) Delay in finalisation or notification of alteration of a dependant's allowance or allotment, can be traced mainly to default on the part of the unit concerned. Apart from the inconvenience being caused to dependants of soldiers a serious view is taken of the matter from an administrative point of view, and units will make every effort to put this phase of their administration on a sound basis.

6. LEAVE ROSTER. (C.R. 129-1-497)

Major K.C. Duncan will be Acting 10 Aust CRE Works from 30 Nov - 5 Dec 42 (incl) during the absence on leave of Lt Col J.H. Napier 10 Aust CRE Works.

7. C.A.A.D. (C.R. 12-1-161)

Comd AA Gp HQ Fremantle will in future be designated Comd AA Defences, abbreviation CAAD.

8. EXTRA MESSING CHRISTMAS DAY. (C.R. 185-1-122)

Approval has been given for expenditure from Public Funds, of an amount not exceeding 1/- per member additional to the normal scale, for extra messing on Christmas Day 1942, for personnel actually in the field and in camps, forts and garrisons, on that day.

The amount of 1/- will be treated as a special addition to the normal 1½ per day for supplementary rations, and will, therefore, be dealt with in accordance with GRO F160, i.e., purchases will be made by units from canteens wherever possible and the money will be accounted for in the normal manner. (Refer para 4 of above quoted GRO).

The following stores, in addition to those listed in Supplementary Ration Scale, may be obtained through Canteens:-

Tinned Fruit	Fresh Pork 10½ lb.
" Cream	" Veal 8 lb.
Xmas Puddings	
(3-lb tins @ 4/3 ea.)	

All prices are subject to discount of 7½%.

In order that arrangements for purchase may be made, requisitions for extra messing requirements from Canteens must be submitted by 10 Dec 42.

9. DISPOSAL OF KITCHEN REFUSE. (C.R. 205-1-17)

Reports have been received that some units are continuing to dispose of kitchen refuse other than by incineration or burying, as instructed in RO 167 para 8 and Signal of 14 Nov 42.

(ii) These methods of disposal are essential in order to avoid a possible spread of the existing epidemic of swine fever among pigs.

(iii) Disciplinary action will be taken against any member attempting to dispose of kitchen refuse, other than by incineration or burying.

10. FIRE EXTINGUISHERS. (C.R. 99-1-29)

All units, branches and services will render a return of all fire fighting appliances including knapsack sprays held on charge or which are installed in premises occupied by units etc. Return to reach 4 Aust CE Works by 11 Dec 42.

11. CONSERVATION OF RUBBER. (C.R. 138-1-759)

It has been brought to notice that the seriousness of the rubber situation has not impressed itself on the troops in the field and the waste of rubber and tyres is deplorable.

(ii) A very serious view is being taken of any case of failure to conserve rubber supplies. Instructions re conservation of rubber have been promulgated in GRO 0.150 of 1942 and MBI 0.41 of 1942, while full details of correct inflation pressures, etc., are given in Mechanisation Circulars Nos. 305, 306 and 316.

(iii) It is essential that a correct understanding of the situation be instilled into all ORs concerned and that the practical observance of the above instructions be much improved in future.

12. INDENTING BY WORKSHOP UNITS. (C.R. 215-36-15)

The following method of indenting by W Aust L of C Area Workshop Units will be instituted forthwith:-

(a) Items for maintenance of stores appearing on the relative Workshop E Table.

(b) Expense Stores.

(c) Replacement parts for stores being repaired or re-conditioned.

Items under (a) will be indented for in the normal manner by submitting indents to ADOS, W Aust L of C Area for approval.

Items under (b) and (c) will be indented direct on the nearest ordnance depot without submitting indent to ADOS for approval.

13. MOBILISATION AMN. (C.R. 10-1-302)

The attention of OsC is directed to the fact that Amn issued in accordance with WE and/or WEF as Mobilisation Amn is, under no circumstances, to be used for other than operational purposes, but retained intact for mobilisation.

OsC will also ensure that the amn held is that required for the actual type of weapon on issue and will take immediate steps to check up on this.

OsC will cause a check to be made of Amn held against entitlement for mobilisation, and this HQ advised of position.

14. PREPARATION OF INDENTS ORDNANCE STORES - CLOTHING AND EQUIPMENT. (C.R. 215-15-532)

(1) OsC and QMs of Units seem in many instances not to be fully aware of the importance of the proper preparation of indents before submission to ADOS, W Aust L of C Area or to DADOS Sub-Areas.

(2) The standard authorities for issue of stores are:-

(a) War Equipment Tables.
(b) E4 Scales (for MT Spares) when applicable.
(c) E2-500. Scale of Personal and Unit Equipment. (see GRO 44).
(d) Standing Orders for Equipment of AMF Part II. (Where (a) and (c) do not apply).
(e) Or as authorised by GROs or LHQ authorities.

Only in exceptional circumstances will items not authorised by foregoing be approved. Where such items are considered to be essential for the efficient carrying out of the role of the unit, indents will be submitted suitably endorsed with reason for demand, when action will be taken to authorise and where necessary, to recommend amendment to War Equipment Table. —>issue

(3) The salient rules for preparation of indents are these -

(a) Correct Vocabulary Section. The authorities quoted above indicate the correct Vocabulary Section. Indents are often received with items of different sections intermingled.
(b) Only stores of one Section or Sub-Section should be shown on a sheet.
(c) Not more than 7 (seven) items should be indented for on one sheet.
(d) All relevant columns of indents must be completed so that sufficient information and authority is quoted to justify the indent.

(4) War Equipment Tables.

Units operating on War Equipment Tables will not submit indents for stores and equipment shown therein, issues up to entitlement being automatic from 7 Aust Adv Ord Depot and 9 Adv Ord Depot. The only indents required being for the following:-

(a) Clothing and Expense Stores.
(b) Replacements.
(c) Special demands.

Two forms of indent are now in use, i.e., AA Form F20 and AF G997.

If AAF20 is being used, then "Unit Strength" should be shown in "Remarks" column; if G997, then strength should be shown in Column 2.

All indents submitted should be enfaced with particulars of issue as follows:-

1. "Initial Issue"

Used in cases where WETs are not operative.

R.O. 188/42.

11. "Maintenance"

Expense and other items required for maintenance of existing equipments.

111. "Replacements"

Items required for replacement of initial issue through wear and tear or losses.

for [illegible] Lt. Colonel
[illegible] CMG Asst L of C Area

.4.. Dec 42.

NOTICE.

PABX TELEPHONE DIRECTORY.

Add -

Lieut A.F. Smith
Asst Camp Comdt 236

War Diary (Mr Kahan)

NOT TO BE PUBLISHED.

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Serial No. 192.

Nos. 1 - 10.

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDER PART I

by

BRIG O.V. HOAD

COMD. W. AUST. L OF C AREA.

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

4 Dec 42.

W Aust L of C Area ROs 189-191 inclusive dealt with Court Martial and were not generally distributed.

GENERAL STAFF.

1. PASSES TO ROTTNEST. (C.R. 241-11-22)

It has been reported that some service personnel visiting Rottnest are not in possession of the necessary passes. In future all ranks travelling to and from Rottnest must carry a fully authorised pass which must be shown on demand, otherwise entry to the Island will be refused.

2. RECORD OF ATTENDANCE AT SCHOOLS AND COURSES. (C.R. 103-1-285)

In order to establish a basis on which to make allocations at schools and courses in proportion to unit requirements, the following information is required in regard to personnel on strength as at 15 Dec 42 :-

(a) Officers -
No, Rank, Name, Appointment and all courses attended including nature of course, location and date.

(b) O/Rs -
The number only who have attended courses during 1942. Each type of course should be shown separately, e.g.

P & R.T. Course	3 Aust Corps School	19
- do -	Frankston	6
- do -	Frankston (Remedial)	2

NOTE: (i) Personnel either (a) or (b) attending courses as at date of this return to be included.
(ii) Includes staffs of training units and Depots but not reinforcements.

This return is required from branches, services and units and is to reach General Staff Branch by 19 Dec 42.

[signature] Major
GS W Aust L of C Area

3. OUTSIDE EMPLOYMENT (CIVILIAN STAFFS) C.R. 177-1-49)

The Commonwealth Public Service Board has approved of officers and other employees of the Commonwealth Public Service (permanent and temporary) engaging in employment such as harvesting crops, etc. during their recreation leave and week-ends subject to such work not interfering with their Public Service duties.

4. AIRMAIL LETTER CARDS. (C.R. 170-1-229)

Approval has been given for the use of the Airmail Letter Card Service to members of the forces serving in Western Australia.

The letter cards will be supplied on the basis of two per man per week, and for the present, issues will be made to units on separate weekly stationery requisitions on "Must L of C Stationery Depot.

Owing to the difficulties in the maintenance of supplies every action will be taken to ensure that the prescribed rate of issue is not exceeded and that Stationery Requisitions are kept to absolute requirements only.

The postage charge - including airmail surcharge - on each letter card will be one penny, and the cards will be conveyed by air over the internal air mail services of the Commonwealth.

The service will be introduced on Sunday 20 Dec 42, and units will submit the first weekly stationery requisition to reach Stationery Depot not later than 10 Dec 42.

Airmail letter cards, to be granted transmission by air, must bear the rubber stamp impression "Passed by Censor" or the "Department of the Army Concession Postal Rate" stamp.

To be repeated in unit orders.

5. RECONDITIONING OF BALL AND ROLLER BEARINGS. (C.R. 215-36-124)

(i) With further reference to the recovery of worn and damaged parts referred to in GRO 0.242/42. units are advised that the reconditioning of ball and roller bearings of all normal types is now being undertaken on a considerable scale.

(ii) All part worn ball and roller bearings now in the possession of, or in future required by Workshops, Wkshop Platoons, L. Wkshops, or Salvage Units, should be returned to the nearest Ordnance Store.

(iii) Each bearing after greasing should be packed in several layers of hessian, rag, paper or similar shock proof material and placed in a container. All containers used are to be labelled in clear lettering -

"Ball bearings for reconditioning by S.O.M."

(iv) Particular care in packing is requested, as hair cracks caused by rough handling in transit, greatly increases the difficulty of repair.

6. DISCOUNT ON CLAIMS. (C.R. 47-1-226)

(a) In order that the DFO may take the greatest possible advantage of discounts which various trading concerns offer

for prompt settlement of account, the necessity for immediate action by the responsible Officers on Forms TS4 and supporting documents is stressed. It will also be the responsibility of the purchasing officer when placing an order, to ensure that the terms of payment are clearly stated on the firm's official invoice, or on the form TS4 AAF F59 or T33. "Nett" prices should be marked as such.

(b) Where agreement is reached that discount will be allowed if payment is effected within a certain period, no action will be taken by the officer authorising the claim for payment, to make the discount deduction. The exact date of settlement cannot be anticipated, and the DFO will ensure that necessary adjustments are made.

(c) This instruction does not have application to the normal trade discounts which are allowed to the Dept of the Army, and does not alter procedure in connection therewith.

7. OFFICERS VISITING FORMATION AREAS. (C.R. 151-1-110)

Many instances have been reported of staff cars proceeding to or through Formation areas without the knowledge of the Formation concerned.

In future, all officers visiting units or other formations in forward areas, or passing through Formation administration areas, either will advise the Formation concerned prior to move, or will report to the Formation HQ en route.

8. ISSUE OF SUGAR RATION COUPONS TO NEW PERSONNEL. (C.R. 185-1-394)

(a) With reference to GRO 9390/42 governing the issue of sugar ration coupons, an additional issue of coupons is authorised for all ranks in the AIF who are not rationed departmentally or who are not billetted.

(b) The additional issue of coupons is allowed for the purpose of encouraging in members' homes, the making of jam and the preserving of fruit.

(c) Coupons will be issued forthwith and will be a special issue in respect of the period ending 15 Jun 43. The following scale of issue will apply in this area:-

6 half-coupons (entitlement, 6 lbs.)

9. CONSERVATION OF RUBBER. (C.R. 138-1-759)

(a) It is obvious from the many abuses evident and the unjustified use of MT in many units, that the seriousness of the rubber situation especially in regard to tyres has not been impressed on cmds, offrs and MT personnel generally.

(b) It is the responsibility of cmds and those controlling the use of MT to study constantly the question of saving tyre wear and thus prolonging the life of tyres in issue. Unless this is done the depletion of our available supplies of rubber may well bring about the situation that a large percentage of vehs have to be grounded for lack of replacement tyres.

(c) The most obvious means of implementing this saving are contained in GRO 0150 and MEI 041/42 to which the attention of all ranks will be directed. They are as follows-

(i) Less use of vehs
(ii) Strict observance of speed limits at all times.
(iii) Constant attention to tyre pressures.
(iv) Close study of tyres to reveal any undue wear caused by bad alignment or faulty brake adjustment.
(v) Return of tyres for remoulding or recapping when in correct stage of wear.
(vi) Unloading vehs if they are to be left standing idle for a period unless provision is made to "jack up", and remove weight from wheels.

(d) It is considered that if the true position in regard to supplies and the vital necessity for economy are explained to all concerned, an appreciable saving in tyre wear will be effected. Comds will therefore arrange for discussions among officers and all MT personnel on methods of conserving tyres.

(e) The contents of this order will be reported in unit orders, and the strictest disciplinary action will be taken against personnel involved in the abuse or neglect of tyre preservation and maintenance.

10. SUPPLY OF LIQUOR TO OFFRS AND SGTS MESSES.
(C.R. 68-1-9)

(a) Issuing pts for supplying liquor to offrs and sgts messes have been opened at all canteens stores in fwd areas in addition to:-

PERTH
CLAREMONT
MELVILLE
MIDLAND JUNCTION
NORTHAM.

(B) In order to economise in use of MT, offrs and sgts messes will draw sups of liquor only from their nearest issuing pt, and on no account from bulk store PERTH except for units within Metropolitan area.

(c) Issues of beer to offrs and sgts will be on the basis of one gall per man per week.

H E Lawrence Lt Colonel
A.A. & Q.M.G. Dist L of C Area

War Diary - Mr Kahan

VWA.

NOT TO BE PUBLISHED

The information contained in this document is not to be communicated either directly or indirectly to the Press or to any person not holding an official position in His Majesty's Service.

Serial No. 195.

Nos. 1 - 15.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDER PART I

by

BRIG. O.V. HOAD

COMD. W. AUST. L OF C AREA.

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

W Aust L of C Area ROs 193 & 194 dealt with Courts Martial and were not generally distributed.

9 Dec 42.

GENERAL STAFF.

1. A.T.M. (WAR) AUSTRALIA) NO.15.
Attention is particularly directed to -
Appendix D - Notes on the Bren Gun (C.R. 106-4-81)

and -

Appendix F - Amendments to G.S. Publications (C.R. 178-1-468)

which appear in the above Publication.

2. SLOGANS. (C.R. 150-1-26)

Headquarters, 3 Aust Corps has expressed appreciation of the designs and ideas already submitted, and many of them have been distributed.

It is desired that Units continue to forward as many ideas and designs as possible.

Attention is directed to W Aust L of C Area R/O of 6 Oct 42, Serial 131 No.1, which sets out the requirements regarding purpose and design, etc.

3. TRADE GROUPING (CLASSIFICATION) OF TRADESMEN.
(C.R. 228-1-44)

Reference W Aust L of C Area RO No.134 of 8 Oct 42. In future the qualification "Class B" following T.G. rating, will be used to indicate that men with civil experience as well as those who are Army trained only, need further practice and instruction before being upgraded to T.G. "Class A".

Conrad Chaffey Major
GS W Aust L of C Area

4. ADMINISTRATION OF COMD: (C.R. 108-3-570)

Capt R.A. Beall (W237610) will assume administration of Comd of 55 Aust AA Coy from Lieut C.A. Radford pending return of OC from SME Course.

5. USE OF UNIT TPT TO CONVEY ARMY PERSONNEL TO ORGANISED ENTERTAINMENT. (C.R. 138-1-917)

(a) In view of the necessity to conserve petrol, oil and rubber, it is to be taken as a general rule that Army tpt will NOT be used for conveyance of tps to organised entertainment.

(b) However, in specific cases the GOC 3 Aust Corps may approve of the use of Army tpt, but only when the entertainment has been organised by Army Authorities.

6. MEDICAL. (C.R. 140-2-255)

A Clinical meeting will be held at 118 AGH on Sunday, 20 Dec, at 1030 hrs.

DDMS W Aust L of C Area will be notified of numbers attending not later than 16 Dec.

Transport under unit arrangements.

7. APPOINTMENT MILITARY JUSTICES OF THE PEACE AS CORONERS. (C.R. 11-1-58)

In the event of the death of military personnel, Courts of Inquiry (where necessary) except where the exigencies of the service make it impossible, shall be conducted in the following manner:-

(i) Units will immediately communicate the fact to the police and the District Coroner will be notified.

(ii) Every assistance will be given to the Police to collect evidence of military personnel connected with the death, but where the facts may involve a criminal charge, a voluntary statement only will be taken from personnel likely to be subject to the charge. In accidents involving mechanical vehicles MBI 2127 will be followed.

(iii) These Headquarters will be immediately notified of the death and will arrange for the appointment of a military Justice of the Peace to act as Coroner through the District Coroner.

(iv) The Court of Inquiry will immediately be assembled and, in conjunction with the Police, will assemble at the same time and place as the Inquest, though acting independently of the Coroner.

(v) The Court of Inquiry being interested in the Coroner's proceedings has power, and shall, in co-operation with the Coroner and Police, ask such questions of the witnesses as are relavent to the Coroner's inquiry and call such witnesses, with the permission of the Coroner, who may not have been called by the Police.

(vi) The Coroner's Notes of Evidence shall be accepted as the Notes of the Court of Inquiry and as the statement of each witness is completed by the Coroner, the Court will have such statement typed in triplicate, or in the event of that not being possible, make a true copy of the Notes of Evidence.

(vii) At the conclusion of the Coroner's Inquest, the Coroner will endorse his finding, in accordance with the Coroners' Act 1920, on the Court of Inquiry proceedings. The Court of Inquiry will then make its finding and the documents forwarded to Headquarters in triplicate, without delay, for confirmation.

(viii) In the event of there being matters for consideration by the Court of Inquiry which are not relevant to the Coroner's proceedings, the Court of Inquiry will continue to sit after the conclusion of the Coroner's Court, make the necessary findings and forward the whole proceeding without delay to Headquarters.

(ix) It is the desire of these Headquarters that the proceedings be completed within seven days.

8. PERSONAL RECORD CARDS AAF A240. (C.R. 150-1-15)

This card is completed at ERD for each recruit in accordance with GRO 4334, and is to be used as a simple record card ignoring the provision for special indexing and filing.

The card will accompany the soldier through his recruit training period in the same way as an AAF 200, and other personal documents, until such time as he is allotted to a unit, when the card fully completed will be returned to DRO of State of enlistment for filing with the soldier's personal records.

AAF A240 replaces the WA A10 previously used in W Aust L of C Area, but supplies of this latter card will be made available to units on OOB W Aust L of C Area which desire to continue to retain a personel record card as part of the unit record system.

Where form WA A10 has already been completed and is in possession of unit, it will continue to follow the soldier, unless he is posted to a unit of a field formation, when the card will be returned to W Aust L of C Area Records Office for filing.

9. HOME LEAVE - INTRASTATE. (C.R. 181-1-199)

To enable all personnel to obtain the maximum amount of leave with minimum delays at LTD, all units will prepare a schedule of train services, and march out personnel to depart from camps by train connecting at PERTH with train to their Home Stations.

10. RAIL WARRANTS & RAILWAY CONSIGNMENT NOTES. (C.R. 181-2-2)

Officer holding appointment of Town Major, Fullerton, is authorised to issue and sign:-

AAF T.1 (Country Rail Warrants only)

WX16470 L/Sgt Wood T.J., whilst acting as RTO is authorised to issue and sign:-

AAF T.1 (Country Rail Warrants only)
AAF T.2 (Railway Consignment Notes).

11. RAIL WARRANTS & RAILWAY CONSIGNMENT NOTES. (C.R. 181-2-2)

Major P.R. Maxwell (W47702) CO 16 (Murchison) Bn WDC is authorised to sign and issue:-

AAF T.1 (Country Travel only)
AAF T.2 (Railway Consignment Notes).

12. AUTHORITY TO SIGN. (C.R. 241-11-22)

Major H. Shapcott (WX30484) 2 i/c AA Gp HQ FREMANTLE is authorised to issue and sign:-

HL2 Home Leave Pass
PL1 " " " (Midland Railway Coy)
AAF T.1 (Country Travel only)
Temporary permit to Wharf enclosure.

13. ORDERING OFFICERS, TREASURY REGULATIONS 63(1) & OFFICERS CERTIFYING TO PAYMENT OF ACCOUNTS. (C.R. 62-1-175)

The Comd W Aust L of C Area has authorised the following Amendment (Serial No.18) to the list of officers authorised to issue orders for supplies and services under Treasury Regulations 63 (1) and to sign certificates on Form TS4 affecting payment of Accounts, appearing in W Aust L of C Area RO Part I 44/42 para 6:-

Add:-

Branch or Service	Appointment	Ordering Officer	Certifying Officer
General Staff	W Aust L of C Area Sec Int Corps	Lieut J.H. Urbahns	Lieut J.H. Urbahns
DSD Type "D"	O.C.		Lieut A.J. Sier

Delete:-

General Staff	W Aust L of C Area Sec Int Corps	Lieut HMS Benbow	Lieut HMS Benbow

This delegation is made in favour of the particular officers mentioned above and not to any other Officer who may act temporarily at any time in any one or more of the above appointments.

14. CHRISTMAS GREETINGS TELEGRAMS. (C.R. 225-1-323)

Christmas Greetings Telegrams forwarded to and from members of the Defence Forces serving within and beyond Australia, will impose an additional strain on already overburdened communication channels throughout Australia.

Christmas Greeting telegrams must be lodged with Army and Civil Post Offices not later than 19 Dec 42 to ensure delivery prior to Christmas. Censorship provisions will be observed.

To be promulgated in Unit Routine Orders once weekly until 19 Dec 42.

15. RETURN OF ACQUITTED ISSUE VOUCHERS.
(C.R. 215-15-5?2)

Instances of delay in acquitting and returning to COO 7 Aust Adv Ord Depot, the No.3 copy of Issue Vouchers (AF G982D) are occurring. OsC units will ensure that no delay is occasioned in returning through ADOS, receipted copy as early as practicable after receipt of stores.

COO 7 Aust Adv Ord Depot will report to this Headquarters any unit failing consistently to observe this instruction.

Lt.-Col
AA & QMG W Aust L of C Area

.....

N O T I C E S.

RIFLE FOUND. - No.3/76050 (C.R. 198-1-126)

The above rifle has been handed in to DAPM W Aust L of C Area, having been found in Melville Camp.

The Unit having this Rifle on charge will make application to DAPM, Stirling Barracks for its return.

war Diary

VWA.

NOT TO BE PUBLISHED.

The information contained in this document is not to be communicated either directly or indirectly to the Press or to any person not holding an official position in His Majesty's Service.

Serial No. 198

Nos. 1 - 14.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDER PART I

by

BRIG. O.V. HOAD

COMD. W. AUST. L OF C AREA.

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

14 Dec 42.

W Aust L of C Area ROs 196 and 197 dealt with Courts Martial and were not generally distributed.

GENERAL STAFF.

1. NEW MAPS AVAILABLE. (C.R. 136-1-156)

CORRIGIN I-50/3 4 ml to 1"; reproduction FIRST EDITION
ALBANY I-50/11 4ml to 1"; SECOND EDITION

GAZETTEER OF WESTERN AUSTRALIA.

PART I. Towns, villages and Railway Sidings is available to Units and formations on application to GSI, W Aust L of C Area.

2. RESPIRATORS, ANTI GAS - WEEKLY WEARING. (C.R.227-3-88)

As from receipt of this order respirators anti gas will be worn as under:-

All branches and services of HQ W Aust L of C Area.

On SATURDAY of each week the respirator will be carried in the slung position. It will actually be worn for twenty minutes during the day.

Field, training and other units will wear the respirator in the alert position one day only each week, such day be promulgated through unit ROs. The respirator will be worn for a period not exceeding two hours during that day.

INSPECTION A GAS EQUIPMENT.

Attention is drawn to GRO 0.593 of 20 Nov 42.

2. G.628 ANNUAL ALLOTMENT OF GUN AMMUNITION FOR TRAINING DURING 1942/1943. (C.R. 136-1-156)

Attention is drawn to the above GRO which amends GRO G.162/42.

3. TRAINING INSTRUCTION - TRAINING OF MOTOR CYCLISTS MILITARY TRAINING PAMPHLET NO.24. (C.R. 227-1-221)

The appendices to Military Training Pamphlet No.14 - "Training of Motor Cyclists" 1941 will NOT be used in training.

Training in riding and maintenance will continue to be carried on as laid down by AHQ 27099 of 16 Mar 42 except in the case of L of C Area MT Trg Depots which will continue to use the syllabus of training in LHQ 125240 of 15 Oct 42, Appendix "B" Part III.

Maintenance of motor cycles will continue to be carried out as prescribed by Mechanical Vehicle Training Pamphlet No.1, Appendix "C".

4. WAR DIARIES. (C.R. 85-2-7)

Attention is drawn to GRO No.G601 of 27 Nov 42 in regard to disposal of War Diaries and the cancellation of all previous instructions and orders relative thereto.

5. SIG COMN - DEFERRED MESSAGES. (C.R. 65-1-330)

In future all officers will make greater use of Deferred Messages.

By this means it is anticipated the delays in handling other traffic will be subsequently reduced, especially during peak periods. To assist officers in deciding whether a message should be franked "Deferred" or otherwise, all Sig Offices will advise the HQ whose outward traffic they handle of the maximum likely delay in the clearance of these messages.

6. SECURITY - OFFICIAL CORRESPONDENCE - ADDRESSING OF. (C.R. 65-1-359)

Attention is directed to the correct form of addressing official correspondence.

FIXED ADDRESSES.

Where a unit is at a fixed location, i.e. Training Camp, Hospital, Workshops, or belongs to Fixed Defences, etc. the name of the location will be indicated in the address.

Correspondence so addressed circulates either per medium of the DRLS or through civil postal channels.

The endorsement "Certified Official", is required on the envelopes of correspondence for transmission by DRLS, but articles for transmission through civil postal channels do not require this endorsement. However, official correspondence for transmission through civil postal channels when addressed to a unit using a fixed address, must bear postage at the prescribed postage rates. In addition the address must be clearly indicated, and the unit from which the correspondence originates, will place the unit rubber stamp on the lower left-hand cover on the front of the envelope.

FIELD FORCES ADDRESSES:

Official correspondence for units of the "Field Forces" will be correctly addressed in accordance with the designation of the particular unit, followed by the indicator "Anstralia". Place names will on no account be shown.

Official correspondence for units of the "Field Forces" is forwarded wholly through Army Postal Channels if handed in at the Base Post Office, or at any Field Post Office. Where correspondence is handed in at a civilian post office, such correspondence is transferred by the civil postal authorities to the Army Postal Service for onward transmission.

Where the civil postal authorities handle such correspondence at any stage during course of transmission through the post, postage stamps must be affixed to each article. Where transmission is wholly through Army Postal channels such correspondence, unless despatched by D.R.L.S. must be endorsed "Certified Official", and signed by an officer or authorised NCO and does not require postage stamps. The name of the unit despatching the correspondence must be indicated in the lower left-hand corner of the envelope.

UNITS LOCATED IN N. WEST AREA.

Official correspondence for units located in the N.West area will be correctly addressed in accordance with the designation of the particular unit, followed by the indicator "Australia". Such correspondence must bear postage stamps at the prescribed rates of postage. Although such correspondence is despatched to its destination by the Army Postal Service, delivery is effected per medium of the civil postal authorities. Such correspondence in course of transmission through the post is handled by the civil postal authorities, and therefore requires postage stamps. Unit petty cash advances will be used to purchase postage stamps, vide GRO F597.

7. SUB MACHINE GUN AMMUNITION. (C.R. 10-1-306)

Units concerned will immediately advise GS Branch by signal the number of rds of SMG ammunition expended for training purposes from initial receipt of the weapon or weapons to date.

Major
GS W Aust L of C Area.

ADMINISTRATION.

8. LEAVE - CHRISTMAS, 1942. (C.R. 110-1-44)

Subject to operational requirements and such parades as may be deemed necessary for administrative purposes, Christmas Day, 1942, will be observed as an additional rest day.

Personnel detailed for duty on Christmas Day, 1942, may be permitted to take Boxing Day, 1942, as a rest day, in lieu.

Except as above, no leave, apart from leave under GRO 1559/1942, is available for Christmas or New Year.

9. COLLECTION OF INCOME TAX BY INSTALMENTS FROM MEMBERS OF THE FORCES. (C.R. 184-1-17)

(i) Ordinarily a member who embarks for service outside Australia is entitled to exemption from tax on his military pay in respect of

(a) the financial year in which he embarks, and
(b) the financial year immediately preceding his embarkation.

(ii) Although no deductions have been made for Income Tax from the pay of any member during the period of his period of his service in Papua and New Guinea, the existing provisions of the Income Tax Act created certain anomolies as between members of the AIF and CMF serving in Papua and New Guinea.

(iii) The Treasurer has now approved that an amendment to the Act may be anticipated so that all members of the Military Forces, AIF, CMF and PMF, serving in Papua, New Guinea, etc., will be granted the same exemption from Income Tax as applies in the case of members of the AIF who embark for service overseas. That is to say, for the purpose of Income Tax exemption, in Papua, New Guinea or any other Territory of the Commonwealth which is not part of Australia, is to be regarded as service overseas.

(iv) This decision will effect Income Tax instalment deductions as follows:-

(a) Members detailed for special duty of short periods outside Australia.

In the case of members who are detailed for such duty, the performance which will not call for the member's absence out of Australia for a period longer than 6 months, the deduction of tax instalments will continue for the whole period of his service, including the period of service out of Australia.

(b) All members other than those referred to in (a)

(i) On embarkation for service overseas (including Papua and New Guinea) deductions on account of the then current Group Year will be deleted by the Pay Staff from members' paybooks, and details of such furnished to District Finance Officers of the Districts of enlistment concerned to ensure that all other financial records are suitably amended.

Rebates, if any, on account of previous years, will be adjusted as set out in para 39 of memorandum No. 78821 of the 21st July, 1942.

(ii) All members returning from Papua and New Guinea will receive the same privileges, irrespective of whether they served in the AIF, CMF or PMF - i.e. deductions from their pay will not commence until the Group Year following the financial year in which they were posted for duty on return to Australia. This means that members who disembark in Australia between 1st July, 1942, and 30th June, 19-3, will not have deductions made from their pay on account of Tax until 1st May, 1944.

10. HOME LEAVE PASSES. (C.R. 181-1-199)

Units will endorse across the top of HL pass the number of days leave to be granted - LTD will add any travelling time to be allowed.

11. MEDICAL. (C.R. 17-1-366)

DDMS W Aust L of C Area requires recommendations from COs AIWC units of senior NCOs capable of being appointed as Lieut instructors AIWC Trg Depot Northam.

Recommendations should include full regimental particulars, medical classification, age, military and civil experience and personal recommendation of CO as to suitability.

12. ADMINISTRATION OF COMMAND. (C.R. 53-1-78)

During the absence of Lt.-Col. G.A. Davis, COO 7 Aust Adv Ord Depot Major J.W. Plank will administer Comd.

13. SALVAGE: RECLAMATION OF USED LUBRICATING OIL. (C.R. 204-1-19)

It is apparent from inspection of returns at Salvage Depot, that units generally are not conforming to directions contained in ASO 18/6.

OsC units will ensure that personnel are fully conversant with the importance of Oil recovery and that suitable containers are made available.

Empty containers may be obtained on application to HQ Salvage Depot, Karrakatta.

Owing to the difficulty in securing sufficient empty drums, units will co-operate with Salvage and ensure that these drums are utilised only for Oil storage.

14. ISSUE OF RAZOR BLADES. (C.R. 215-15-299)

Free issue of razor blades at the rate of one blade per man per week will commence as at 19 Dec 1942. The issue will be restricted to rationed personnel and distribution will be undertaken by "Q" Branch (S. and T.) with and on the basis of the ration issue.

ADS & T is authorised to draw requirements from Ordnance Stores on the basis of estimated monthly requirements.

All unit indents based on GROs 0349 and 0427 are cancelled.

Lt. Col.
AA & QMG 7 Aust L of C Area.

N O T I C E S.

TELEPHONE - 4 AUST MOVT CONT GP. (C.R. 225-1-68)

HQ 4 Aust Movt Cont Gp switchboard is connected with main switchboard HQ 7 Aust L of C Area numbers B4171, B3143, B3171, B3050 - extensions 270 and 272 and by direct lines B4777, B5008, B5014.

Between the hours of 1730 and 0845, Saturdays after 1230 hours and Sundays, ring - Duty Officer's phone B3143 and extension PABX 272.

LOST. (C.R. 215-36-129)

It is notified that Army Bicycle No.165 was removed from 7 Aust L of C Area Workshop ABMC on or about 21 Nov 42. Will anyone finding this bicycle report the matter to the aforementioned workshop.

TELEPHONES. F1273 has now been disconnected. All calls for Kingston Adv Exchange from this date to go through Aust St Adv Exchange L2032.

"War Diary" of Mrs Kahan.

JWMA.

NOT TO BE PUBLISHED

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Serial No. 200

Nos. 1 – 13

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART I

by

BRIG. O.V. HOAD

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

15 Dec. 42.

W. Aust L of C Area R.O. 199 dealt with Courts Martial and was not generally distributed.

GENERAL STAFF

Nil.

ADMINISTRATION

1. COMD. (C.R. 11/1/50)

Lieut. E.A.G. Burnett (WX.30299) whilst occupying his present posting of Bty. Comd. will exercise limited powers of a C.O. for disciplinary purposes.

2. SPECIALIST'S CONSULTATIONS (C.R. 140/2/287)

Forms A.A.F. D.9 (Specialised Report Form) will, in future, be sent direct to nearest General Hospital, which will approve of patient being sent for medical consultation and make necessary appointment.

3. DELAYS IN DELIVERY OF CORRESPONDENCE BY D.R.L.S. (C.R. 65/1/45)

Attention is drawn to R.O. 165/5 of 6 Nov 42 and to the fact that delays in delivery by D.R.L.S. of correspondence are still occurring as a result of the failure to cancel old addresses on used envelopes.

This failure can be due only to carelessness or stupidity on the part of orderly room staffs and disciplinary action will be taken in cases brought to notice in future.

O.C. Area Signals will cause badly addressed envelopes to be opened and the contents to be forwarded to the correct addresses. He will forward the envelopes showing by whom it was last addressed to A.A. & Q.M.G. W. Aust L of C Area.

4. APPOINTMENT MILITARY JUSTICES OF THE PEACE AS CORONERS (C.R. 11/1/58)

R.O. Part I. Serial 195 9 Dec 42, para 7 is cancelled and following R.O. is substituted.

(i) Coroners' Act 1920. 6 (1) reads -

When a Coroner is informed that the dead body of a person is lying within the state, and -

(a) there is reasonable cause to suspect that such person has died either a violent or unnatural death, or has died a sudden death of which the cause is unknown; or

(b) such person has died in prison, or while detained in any hospital for the insane, or in such place or under such circumstances as to require an inquest under any act,

the Coroner shall have jurisdiction to inquire into the manner and cause of the death of such person.

(ii) Units will immediately communicate the fact to the Police and the District Coroner will be notified, and requested to appoint a military Justice of the Peace as acting Coroner. In the event of one not being immediately available, the Civil Coroner will be requested to co-operate in the observance of the procedure in this Routine Order. (A list of Military Justices of the Peace has been forwarded to the Officer in Charge of Police in the different Magisterial Districts).

(iii) Every assistance will be given to the Police to collect evidence of military personnel connected with the death, but where the facts may involve a criminal charge a voluntary statement only will be taken from personnel likely to be subject to the charge. In accidents involving mechanical vehicles, MBI Q127 will be followed.

(iv) The Court of Inquiry will immediately be assembled and, in conjunction with the Police, will assemble at the same time and place as the Inquest, though acting independently of the Coroner.

(v) The Court of Inquiry being interested in the Coroner's proceedings has power, and shall, in co-operation with the Coroner and Police, ask such questions of the witnesses as are relevant to the Coroner's inquiry and call such witnesses, with the permission of the Coroner who may not have already given evidence.

(vi) The Coroner's Notes of Evidence shall be accepted as the Notes of the Court of Inquiry and as the statement of each witness is completed by the Coroner, the Court of Inquiry will have such statement typed in triplicate, or in the event of that not being possible, make a true copy of the Notes of Evidence.

(vii) At the conclusion of the Coroner's Inquest, the Coroner will be requested to endorse his finding, in accordance with the Coroner's Act 1920 on the Court of Inquiry proceedings. The Court of Inquiry will then make its finding and the documents forwarded to this Z.Q. in triplicate, without delay, for confirmation.

(viii) In the event of there being matters for consideration by the Court of Inquiry which are not relevant to the Coroner's proceedings, the Court of Inquiry will continue to sit after the conclusion of the Coroner's Court, make the necessary findings and forward the whole proceeding without delay to this H.Q.

(ix) D.R.O. will immediately be notified of the death and in turn will notify Graves Registration and this H.Q.

(x) Nothing in this R.O. will affect in any way the existing procedure of notifying D.R.O. immediately of the deaths of Military Personnel.

(xi) The urgency of notifying Police and District Coroner of deaths is emphasised, so that post mortem, if necessary, can be held without delay and the order for burial made at the earliest possible moment.

(xii) It is the desire of these Headquarters that the proceedings be completed within seven days.

5. DISTRICT COURT MARTIAL

W.400101 Pte. Omodei, W.

Proceedings of D.C.M. held at Claremont 18 Nov 42.
CHARGE (1) Absenting himself from camp without leave from 1000 hrs 9 Sep 42 until surrendering himself to the Military Police Kalgoorlie at 1630 hrs 16 Oct 42.
CHARGE (2) Losing by neglect his equipment, clothing and regimental necessaries to value of £1.5.2
FINDING Guilty. SENTENCE 60 days detention and to be put under stoppage of pay to the amount of £1.6.2. 18 Nov 42.
CONFIRMED by Comd W Aust L of C Area 21 Nov, 42.
PROMULGATED 23 Nov, 42. FORFEITURES 130 days.

6. DISTRICT COURT MARTIAL

W.96002, Pte. De Cresenzo, G.

Proceedings of D.C.M. held at Claremont 18 Nov 42.
CHARGE (1) Absenting himself without leave from camp from 1000 hrs 9 Sep 42 until surrendering himself to the Military Police Kalgoorlie at 1630 hrs 16 Oct 42.
CHARGE (2) Losing by neglect his equipment, clothing and regimental necessaries to the value of £1.6.2.
FINDING. Guilty. SENTENCE 60 days detention and to be put under stoppage of pay to the amount of £1.6.2. 18 Nov 42.
CONFIRMED by Comd W Aust L of C Area 21 Nov 42.
PROMULGATED 23 Nov 42 FORFEITURES 130 days

7. DISTRICT COURT MARTIAL

W.78388, Pte. Anderson, J.

Proceedings of a D.C.M. held at Claremont 18 Nov 42.
CHARGE (1) Absenting himself without leave from 2359 hrs 9 Sep 42 until apprehended by the Military Police Perth 1900 hrs 12 Oct 42. CHARGE (2) Losing by neglect his equipment, clothing and regimental necessaries to the value of £2.15.0
FINDING Guilty SENTENCE 6 months detention and to be put under stoppages of pay to the amount of £2.15.0. 18 Nov 42.
CONFIRMED by Comd W Aust L of C Area 21 Nov 42.
PROMULGATED 23 Nov, 42. FORFEITURES 249 days

8. OVER-SUPPLIES OF GOODS AUTHORISED FOR PURCHASE (C.R. 52/1/282)

As a result of representations from the Contract Board, it has been agreed that, in order to avoid the necessity for the issuing of amendments to Contract Authority Requisitions occasioned by small over-supplies of stores by contractors, the following procedure (which has now been approved by the Minister for Supply and Development) will be observed:

(a) The quantities shown for purchase on an Authority Requisition may be exceeded when such excess is not greater than 10% of the stated quantity and the additional

amount involved is not more than £50.

(b) The purchase price rate is not to be altered by the over-supply.

(c) It is to be understood that the approval is not intended as a general authority to increase supplies ordered but only when processes of manufacture or production have unavoidably resulted in over-supplies being delivered.

Contracts Instructions are being amended to cover this variation.

9. W AUST L OF C AREA PARCEL & PASSENGER SERVICE - DISCONTINUANCE OF (C.R. 138/1/253)

As from 22 Dec 42 the Parcel and Passenger Service will be discontinued, and the despatching of parcels, packages and non-urgent correspondence will be carried out under war service conditions.

(ii) Correspondence of a non-urgent nature and parcels unddr 11 lbs are to be posted through civil post offices if no Army field postal services exist at either sending or recipient locations.

Postage stamps for this purpose will be obtained from the D.F.O. (M.F.R. & I. 502 and G.R.O. F597).

(iii) (a) Parcels etc. weighing 11 lbs and under 112 lbs must be forwarded through the Military Forwarding Organisation.

Consignments over 112 lbs will be forwarded through Movement Control Officer (Freight) or R.T.O. if no office of the M.F.O. is established at Railhead.

For any single package weighing over 112 lbs special arrangements must be made through M.F.O. or R.T.O. for transport.

(b) The transmission of several small parcels to different Units under cover of a larger parcel whereby it is expected M.F.O. will distribute severally, is prohibited. Small parcels may, however, be addressed under cover of a larger package provided that they are destined for individuals serving in the one Unit, and that the package is addressed to the O.C. of that Unit who in turn would undertake distribution.

(c) To most places the transport agency by which the troops at that place receive their daily rations is normally the most convenient channel for parcel traffic to flow.

For Units drawing rations from D.I.Ds the M.F.O. will arrange to forward any consignments required to the appropriate D.I.Ds' R.H. The D.I.Ds will arrange delivery when Units draw rations.

Similarly D.I.Ds will act as receiving agencies for consignments 11 lbs and over for forwarding through M.F.O.

(iv) Requisitions on Stationery Dept and Ordnance must specify adequate instructions for forwarding and information compatible with necessary security precautions will be given to assist in the promptest despatch being arranged.

Correct labelling or marking, with the elimination of old or previous addresses and the application of care and commonsense will do much to make the operation of the M.F.O; work smoothly and efficiently.

Parcels, packages etc. insufficiently or insecurely packed or not clearly addressed will not be accepted.

(v) Attention is drawn to F.S.R. Vol. I 1930 Sec. 30, A (VI) Manual of Movement 1933 Sec. 64 (v) & Railway Manual (War) 1942.

10. SUPPLIES OF LUBRICATING OIL & GREASE (C.R.138/1/40)

Until 1 Jan 43, no supplies of Lubricating Oils and Greases will be drawn from Oil Company "A" Depots or Agencies (except in an emergency).

D.I.Ds will advise A.D.S. & T. of their estimated requirements to 31 Dec 42 and will demand on A.D.S. & T. for supplies as required. Individual Units will demand on nearest D.I.D.

11. CLEARANCE OF RAILWAY ROLLING STOCK (C.R.181/1/179)

Attention is directed to R.O. 164/42 para 17.

It is imperative that all available rolling stock be utilised to the fullest extent. A serious view will be taken where it is found that demurrage charges have been raised through non-compliance with the instructions outlined in the above R.O.

12. CONSERVATION OF RUBBER (C.R.138/1/759)

Attention is directed to W Aust L of C Area R.O. Part 1, 188/42. Para 11, Sub-para (ii) thereof is amended at last 2 lines as follows:-

Delete "Mechanization Circulars 305, 306 and 316"

Insert "Mechanization circulars 305 and 322"

Particular notice will be taken of the contents of such circulars and also of W. Aust L of C Area R.O. Part 1 No. 192/42 para 9.

13. INDENTS - ORDNANCE STORES (C.R. 157/1/17)

Frequent instances are occurring where indents are being delivered by hand to A.D.O.S., W. Aust L of C Area requesting immediate approval and "over the counter" issue from 7 Aust Adv Ord Depot.

Only in extremely urgent cases will such issues be approved in future.

Os.C. will issue such instructions to "Q" that will ensure requirements being anticipated to allow normal action to proceed.

Lt.-Col.
A.A. & Q.M.G. W. Aust L of C Area

War Diary - McKahan

W.A.

NOT TO BE PUBLISHED.

The information contained in this document is not to be communicated either directly or indirectly to the Press or to any person not holding an official position in His Majesty's Service.

Serial No. 201

Nos. 1 - 14.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART I

by

BRIG O.W. HOAD

COMD. W. AUST. L OF C AREA.

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

18 Dec 42.

GENERAL STAFF.

1. MILITARY PASSES. (C.R. 241-11-22)

Personnel of the 33 Pd Security Sec carrying military passes (blue form with photograph of holder) are to be admitted without question to all military camps, establishments and prohibited areas within W Aust L of C Area.

Conrad Chapple Major
GS W Aust L of C Area

ADMINISTRATION.

2. ENLISTMENT A.I.F. (C.R. 241-19-87)

Reference W Aust L of C Area RO 106/8 of 7 Sep 42 Comds, COs and OsC of all units as well as Heads of Branches and Services, will personally ensure conformity to above-named RO. It is their personal responsibility to ensure the observance of the spirit as well as the letter of GRO 168/42.

3. COMD. (C.R. 241-14-224)

Major R.T. Blair (=6652) will administer comd W Aust L of C Area Trg Depots during the absence on leave of Col A.R. Allen (63064).

4. OFFICERS A.I.F. - SUBSTANTIVE RANK. (C.R. 151-3-71)

Recommendations for promotions to substantive rank as provided for in GRO 766 will be submitted by COs forthwith. Care must be taken to see that officers seconded in units are not overlooked.

The recommendations will be forwarded to these H.Q. in schedule form as per pro forma attached to this RO Serial.

It is advisable that recommendations be made as early as possible (and in any case not later than 28 Dec 42) as the date of approval will affect Army seniority.

5. DOCUMENTS OF EVACUATED PERSONNEL. (C.R. 241-12-227)

A considerable amount of trouble is still being caused through the failure of units to ensure that personal documents accompany the soldier during various moves. Numerous cases are still occurring where soldiers arrive at hospitals, Con Depots, Trg units, etc., without these documents, which are either sent on too late or not at all.

With regard to personal record cards, procedure as laid down in RO 195/8 will apply.

Attention of all units is again drawn to W Aust L of C Area ROs 75/6 and 88/10, which must be strictly observed.

6. DISTRICT COURT MARTIAL.

WX12481 Pte Marriott L.F. Tried by DCM at Claremont 23 Nov 42 on 6 charges of desertion and 6 charges of conduct to the prejudice of good order and military discipline. He was found guilty of the six charges of desertion and sentenced to 2 years imprisonment with hard labour. Sentence was confirmed by Cond W Aust L of C Area 26 Nov 42 and promulgated 30 Nov 42. Total forfeitures 926 days.

7. DISTRICT COURT MARTIAL.

WX3857 Chapman C.W. DCM held at Claremont 23 Nov 42. WOAS absenting himself without leave General Details Depot, from 0830 hrs 7 Jul 42 until apprehended in Claremont Camp at 2230 hrs 20 Nov 42. FINDING. Guilty SENTENCE To undergo detention for one (1) year 23 Nov 42. CONFIRMED by Cond W Aust L of C Area 26 Nov 42. PROMULGATED 30 Nov 42. TOTAL FORFEITURES 504 days.

8. DISTRICT COURT MARTIAL.

WX9611 Pte Cockman J.W. DCM held at Claremont 30 Nov 42. CHARGE (1) WOAS conduct to the prejudice of good order and military discipline in that he at Swanbourne on 19 Nov 42, when medically examined by the Regimental Medical Officer was insolent. A.A.40. CHARGE (2) WOAS disobeying a lawful command given by his superior officer in that he at Swanbourne on 20 Nov 42 did not attend a sick parade when ordered to do so by Lieut Cook A.A. 9(2). CHARGE (3) WOAS conduct to the prejudice of good order and military discipline in that he at Swanbourne on 20 Nov 42 at the breakfast parade was insolent. A.A.40. FINDING Guilty of all charges. SENTENCE Detention for ninety days. 30 Nov 42. CONFIRMED by Cond W Aust L of C Area 2 Dec 42. PROMULGATED 3 Dec 42. TOTAL FORFEITURE Ninety days pay.

9. RETURNS O/Rs REQ AS POTENTIAL OFFRS. (S.R. 37-1-2)

Units will submit to this HQ returns giving particulars (age, med class, etc.) of O/Rs having war experience who are recommended for first appointment to commissioned rank in either AIF or CMF unit. "Nil" returns are not required.

Units will certify their readiness to accept each candidate nominated and will indicate if candidate is -

(a) suitable for immediate commission or

(b) suitable for commission after qualification at O.T.S.

10. SUBSISTENCE ALLOWANCE LOWER RANK ENTITLED. (C.R. 241-10-15)

Reference W Aust L of C Area NO 164/7. It is advised that a number of persons drawing 4/6d Subsistence Allowance have not submitted statutory declarations as set out in above NO. Unless action is taken immediately to have the instructions carried out, action will be taken to cancel higher rate and recover payments made to date.

Units are also advised that applications made by memoranda prior to promulgation of above NO are not acceptable as evidence and no further action will be taken on these applications.

11. AIRMAN CONSIGNMENT NOTES. (C.R. 181-2-2)

W244022 WO(II) Day A.L. 16 (Burchison) Bn UDC is authorised to issue and sign AAF T2 Railway Consignment Notes in the absence of the CO and Adjt.

12. EQUIPMENT & EFFECTS FOUND ON RAILWAY STATIONS AND CLOAKROOMS. (C.R. 181-1-199)

Reference GRO 9636(b). Action as set out below will be taken in all cases where arms, equipment, kits and personal effects are recovered from railway stations and railway cloakrooms.

Such action will be taken by the NCO recovering the articles.

(a) Arms and equipment will be returned to the nearest AAOC Depot.

(b) Kits and personal effects will, if the owner and his unit can be ascertained, be forwarded to the Section of Aust Kit Store which serves the formation to which the member belongs. If there is no such section, such articles will be forwarded to the nearest Sub K of Aust Kit Store. Such Sub K will arrange for storage of the articles and notify the owner.

Arms, ammunition, or equipment will not be deposited in cloakrooms other than those staffed by military personnel.

13. MT DRIVING. (C.R. 130-1-61)

In order that wear of engines, transmission, brakes, and tyres may be reduced to a minimum, and economy in petrol effected, the following instructions will be promulgated throughout unit orders and any breach will be made the subject of disciplinary action.

(a) Rapid deceleration by changing into a lower gear when slowing down at corners or crossings will cease. This form of driving places an undue strain on engine and transmission and causes excess wear on tyres.

(b) Excessive use of brakes during normal driving is mainly due to bad driving and lack of anticipation. Constant and heavy wear is thereby imposed on both tyres and brakes, and this practice will cease.

14. BOOT REPAIRS. (C.R. 51-5-58)

Cases have occurred recently where boots returned to Ordnance for repair have been condemned owing to excessive wear having rendered them unfit for repair. Debits for unfair wear have been raised against units concerned.

This would not arise if regular inspections were made, and boots were forwarded for repair at the correct time.

It is the responsibility of commanders to ensure that boot inspections are held at such periods as will prevent them becoming unfit for repair.

Lt Col
A.A.G. for Asst L of C Area

C.R. 151/3/71 OFFICERS A.M.F. - SUBSTANTIVE RANK Ref. W Aust L of C Area R.O. 201/42

Personal Number	Name	Substantive		Temporary		Posting when promoted to present rank	Present Posting	Recommendation of C.O.		Remarks
		Rank	Date	Rank	Date			Rank	Date	

C.R. 151/3/71 OFFICERS A.M.F. - SUBSTANTIVE RANK Ref. W Aust L of C Area R.O. 201/42

Personal Number	Name	Substantive		Temporary		Posting when promoted to present rank	Present Posting	Recommendation of C.O.		Remarks
		Rank	Date	Rank	Date			Rank	Date	

War Diary.

WA.

NOT TO BE PUBLISHED.

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Serial No. 207.

Nos. 1 - 17.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDER PART I

by

BRIG. O.L. ROAD

COMD. W. AUST. L OF C AREA.

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

1. AUST. L of C Area Nos 202-206 inclusive dealt with Courts Martial and were not generally distributed. 22 Dec 42.

GENERAL STAFF.

1. ANNUAL RETURN OF SECRET DOCUMENTS. (S.R. 39-3-2)

Returns of Secret Documents to be accounted for Annually - vide AR (C) 1592 - are to be submitted in duplicate to GSI W Aust L of C Area before 31 Dec 42.

2. GRO 0.661 MODIFICATION OF .38-INCH PISTOLS TO FIRE .38 PARABELLUM AMMUNITION. (S.R. 10-2-75)

Attention is drawn to the prohibition contained in the above GRO.

3. MILITARY MAPS AVAILABLE. (S.R. 136-1-156)

PERTH	Zone 2	4 ml to 1";	FIRST EDITION
NORSEMAN	Zone 2	4 ml to 1";	FIRST EDITION
ESPERANCE	I-50/7	4 ml to 1";	FIRST EDITION (again available)

4. CAMERAS AND PHOTOGRAPHY. (S.R. 241-11-135)

Attention is directed to GRO 645 which must be repeated in all Unit ROs. Unit Security Officers will act as O i/c Photography, in terms of this Order. The following are approved photographers, and their names and addresses must be published in Unit ROs:-

Kodak (Australasia) Pty Ltd. 652 Hay St Perth and Country Districts.
Tilly's Ltd. 726 Hay St Perth.

Instr.

An officer of GSI W L of C Area will contact all Unit Security Officers for the purpose of indicating the exact Procedure under this GRO.

5. SIGNAL TRAFFIC - SECURITY OF CYPHERS. (S.R. 23/4/23).

It is essential that the following rules regarding references in clear to messages received in cypher are rigidly adhered to by officers originating signals.

(i) It is NOT permissible to send a clear or code signal in which mention is made of the subject matter of any signal under reference, which has been received in cypher. The TOO or TTI of cypher signals must NOT be referred to in clear.

(ii) Replies to cypher signals may be made in clear or code provided that NO indication is given of the contents of the cypher signal under reply. Originators' numbers and dates may be quoted in clear. If a reply is sent by letter the letter is to be treated as "secret".

(iii) Replies to code or clear messages may be made in cypher.

(iv) It is NOT permissible to publish or disclose to the Press or to any person not holding an official position in His Majesty's Service, the entire contents of a cypher signal even if such contents are not secret per se. The TOO or TTI must never be disclosed.

(v) The above restrictions will also apply to conversations over open telephone circuits.

[redacted] Major
[redacted] Inst L of C Area

ADMINISTRATION.

6. G.R.Os. (C.R. 153-1-114)

G.R.O. G625 which dealt with War Establishments was distributed on a restricted scale and was not forwarded to Units.

7. ALLOTMENT OF TAILORS TO UNITS. (C.R. 85-1-136)

W Cond NO 161/8 of 30 Oct 42 is cancelled. The numbers and ranks of tailors allotted to units are now authorised by relevant war establishments.

8. DISTRICT COURT MARTIAL.

WX6042 Pte Marischetti Abele 12 Inst Dep Coy. Proceedings of DCM held at Claremont 19 Nov 42.

CHARGE. Desertion in that he, with intent to absent himself permanently from Military Service, did absent himself without leave from 12 Inst Dep Coy from 14 Sep 42 until apprehended by the Military Police in Cantonment Street, Fremantle at 1115 hrs 28 Oct 42 he then being dressed in civilian clothes. FINDING. Not guilty of desertion but guilty of A.W.L. SENTENCE. 60 days detention 19 Nov 42. CONFIRMED by Cond T Inst L of C Area 21 Nov 42. PROMULGATED 23 Nov 42. TOTAL TO BE SERVED 125 days.

9. KITCHEN REFUSE: Int and Pty. (C.R. 215-1-17)

Many units are disposing of kitchen refuse by burial instead of by incineration.

Units or camps without adequate or satisfactory incineration facilities will immediately requisition on Camp Staff Officer or Area Commander for material necessary for construction of "Down draught" incinerator and/or alteration of existing incinerators (EO 192/42 para 6).

10. LANCE SERGEANT (SUBSTANTIVE CORPORAL) RANK. (C.R. 164-1-255).

It is advised that a soldier granted the appointment of a Lance Sergeant, with or without pay, has conferred on him the substantive rank of a Corporal and is entitled to be paid as a Corporal.

The attention of COs of Units is directed to AMR & O, Para 223 (Reg 164). (LHQ memo 21301 of 19 Nov 42).

11. DISCLOSURE OF INFORMATION. (C.R. 114-1-78)

Instances have occurred in which information in Departmental documents has been made available to interested industrial firms. Such action contravenes the sections of Commonwealth Crimes Act and Public Service Regulations quoted hereunder.

Commonwealth Crimes Act - Disclosure of official secrets.

Section 70:

Any person who, being a Commonwealth officer, publishes or communicates any fact which comes to his knowledge by virtue of his office, and which it is his duty to keep secret, or any document which comes to his possession by virtue of his office, and which it is his duty to keep secret, except to some person to whom he is authorised to publish or communicate it, shall be guilty of an offence.

Penalty - Imprisonment for two years.

Commonwealth Crimes Act - Definition.

Section 3:

Commonwealth officer means any person holding office under the Commonwealth, and includes any person permanently or temporarily employed in the Public Service of the Commonwealth, or in connection with the Naval, Military or Air Forces of the Commonwealth, or in the Service of any public authority under the Commonwealth and includes an officer of the Commonwealth Bank.

Commonwealth Public Service Regulations.

Public comment on administration - Regulation 34.

An officer shall not -

(a) publicly comment upon any administrative action or upon the administration of any Department; or

(b) use for any purpose, other than for the discharge of his official duties, information gained by or conveyed to him through his connexion with the Service.

Information not to be given - Regulation 35:

Except in the course of official duty, no information concerning public business or any matter of which an officer has knowledge officially shall be given, directly or indirectly, nor shall the contents of official papers be disclosed, by an officer without the express authority of the Chief Officer.

12. USE OF CANTEENS BY CIVILIAN STAFF. (C.R. 41-1-165)

Approval has been given for those facilities provided by the Australian Defence Canteens Service to be extended to members of civilian staffs employed at establishments at which canteens are operating.

In order that sales of tobacco and cigarettes may be controlled, ration cards will be issued forthwith to all members of such establishments.

Under no circumstances will tobacco or cigarettes be sold by the canteens concerned to any person not in possession of a ration card.

13. HORSE HAIR. (C.R. 204-1-117)

All horse hair collected from Army Remounts when tails and manes are being trimmed or pulled will, in future, be handed to the nearest salvage collecting unit for disposal.

14. MOVEMENT OF PERSONNEL ON DUTY - GRO 2.635. (C.R. 191-2-251)

Attention is drawn to the instructions contained in this GRO. Up to the present, Movement Orders for personnel travelling interstate have been prepared by Movement Control. This practice will be discontinued as from 1 Jan 43 from which date Formations, etc., will strictly conform to GRO 2.635.

In regard to Movement Order for personnel travelling interstate, these will be made out in quadruplicate, one copy will be dealt with as per para 2 of GRO. 635, one copy will be forwarded to DRO, one copy to DPO and one copy to HQ 4 Aust Movement Control Group for subsequent transmission to LEQ or the L of C Area to which the party is proceeding.

In the case of personnel in possession of a Movement Order reporting to Transit Camp for subsequent on-carriage, the Movement Order will be made out to the ultimate destination of the party but will be endorsed "Via Transit Depot .....". Prior to on-movement from this transit depot, the Movement Order will be again endorsed with the date and time of entraining for the next stage of the journey.

Particular attention is drawn to Para 5 of GRO.

15. M. OF L OF ROAD MAKING & MAINTENANCE FROM ROADSIDE DUMPS. (C.R. 54-1-330)

It has been brought to notice, that some units are removing gravel, stone, etc., which has been dumped on the roadside for the maintenance of the road. The material, in most cases, has been carted long distances and the importance of having stocks of material, readily available for the repair of the road should be apparent.

Units will ensure that under no circumstances will these materials, be removed without the authority, in writing, from the Local Governing body concerned.

16. SUPPLY OF BLOTTING PADS AND BLOTTING PAPER. (C.R. 241-1-259)

Blotting pads size 22½" x 17½" will not be purchased, and blotting paper of that size for insertion in existing pads will not be supplied in future.

Blotting paper of size 11½" x 4½" only will be available for future issue.

Where necessary, pieces of strawboard of suitable size will be issued in lieu of blotting pads, and this, together with all other means, will be adopted to ensure the most rigid economy in the use of blotting paper and the conservation of present stocks. Blotting pads at present in use will not be refilled, but turned over and used with the underside face upwards.

17. ISSUE OF RAZOR BLADES. (C.R. 215-15-209)

Reference W Aust L of C Area Routine Order 198 (para 14), the following procedure will apply to demand and issue of Razor Blades to units:-

(a) Units will indent on AB65 as for Expense Stores, for number of blades required.

(b) DIDs will obtain requirements weekly from 8 Aust Sup Pars Coy West Midland which will be sole demanding authority on Ordnance Depots.

(c) Delivery from DID to Units will be made with weekly issue of Expense Stores.

Lt. Col.
A & QMG W Aust L of C Area.

AUSTRALIAN MILITARY FORCES - W. AUST. L. OF C. AREA.

Headquarters,
Swan Barracks,
Francis St.,
PERTH.

ISSUED AS APPENDIX TO W. AUST. L. OF C. AREA ROUTINE ORDER PART 1. SERIAL NO.207.

GREETINGS.

Might I take this opportunity of conveying to all ranks serving in Units of W. Aust. L. of C. Area, my personal thanks for the manifestation of the will to achieve the requisite higher standard of Training, Discipline and Conduct so essentially necessary to the realization of that Esprit-de-Corps which, in itself, is inseparable from the will to win required of a nation stripped for war.

The morale of the people, can and will, be influenced by proud soldierly bearing, calm confidence, and the undeniable outward signs of physical fitness, which is the natural corollary of the trained soldier. It is on you therefore to set the standard and maintain the spirit required of us all.

IN YOUR HANDS I LEAVE IT, AND THAT WITH CONFIDENCE.

I wish you all, both you and yours, the compliments of the season expressed in the words:-

"A Happy Xmas and a prosperous and victorious New Year".

Brigadier.
Comdg. W. Aust. L. of C. Area.
(O.V.HOAD)

...21...Dec.42.

VWA.

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Serial No. 211.

Nos. 1 - 18.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDER PART I

by

BRIG O.V. HOAD

COMD. W. AUST. L OF C AREA.

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

29 Dec 42.

W Aust L of C Area ROs 208-210 inclusive dealt with Courts Martial and were not generally distributed.

GENERAL STAFF.

1. NEW MAPS AVAILABLE. (C.R. 136-1-156)

CHITTERING MS No.387 ZONE 1 Temporary FIRST EDITION 1 ml to 1".

2. PHONETIC ALPHABET. (C.R. 227-1-277)

Reference GRO G627 of 4 Dec 42.

The following amendments are promulgated to all concerned.

(a) Letter "A" delete "Adam" insert "Able."

(b) " "Z" delete "Zed" and insert "Zebra."

PRONUNCIATION OF NUMBERS.

The figure "0" will be pronounced as "Zero."

3. CONTROLLED STORES. (C.R. 215-15-429)

No controlled stores will be returned to RSD 7 Adv Ord Depot or transferred between units without the authority of General Staff, W Aust L of C Area. Units having such stores surplus to their War Equipment Tables will inform General Staff, who will issue directions as to the disposal thereof.

Major
G.S. W Aust L of C Area.

4. COMD AA GP H.Q. (C.R. 12-1-161)

W Aust L of C Area RO 188/7 of 3 Dec 42 is cancelled. The designation of the Commander, Anti-Aircraft Group Headquarters, Fremantle will, for the present, remain unchanged.

5. ENGINEER SERVICES. (C.R. 83-1-199)

Engineer Services have been re-organised into works units as under:-

Unit.	Telephone	Area of Responsibility.
10 Aust CRE Wks (Lt Col Napier)	B3143	State of W.A. less 3 Aust Corps operational areas.
66 Aust DCRE Wks (Capt Guest)	Merredin 125	Kellerberrin, Menzies, Kalgoorlie, Esperance, Kellerberrin.
67 Aust DCRE Wks (Maj Duncan)	B3143	Perth area - North boundary, River Swan Guildford via Government Road to Main Street Osborne Park. Western Boundary, Main Street Osborne Park to Crawley Baths River Swan. Southern Boundary, North bank River Swan. In addition area Mundaring Northam, York, Narrogin.
68 Aust DCRE Wks (Maj Chisholm)	L1742	Fremantle, Geraldton, Albany, Bunbury, exclusive of 67 DCRE Wks. area.
69 Aust DCRE Wks	Will be notified later.	

DCsRE are responsible for all works, and services in their respective areas and are Engineer advisers to the senior officer in such area.

Demands for works, services and engineer stores will be forwarded by units or branches to DCRE area in which the service is required.

6. ORDERLY OFFRS. (C.R. 185-1-41)

Unit Orderly Offrs, besides inspecting the serving of meals, will also inspect the methods, conveniences, etc. by which eating utensils are cleaned at completion of meals.

7. SEASONAL LEAVE. (C.R. 194-5-1338)

Instances have been reported of personnel released for seasonal occupation leave reporting to LTD. Attention is directed to GRO A334, para 6 "X" List Personnel sub para 4(b) which directs that the release of such personnel will be effected through GDD except under certain stated conditions.

8. POWERS OF SENTRIES & GUARDS. (C.R. 241-11-170)

Attention is directed to GRO A682 which will be repeated in all unit R/Os.

9. CONCESSION TRAM AND BUS FARES. (C.R. 230-8-31)

The State Government has granted the undermentioned reduced fares on government trams, trolley buses and omnibuses -

Travel on 3d. and 4d. sections ..... 2d.
" " sections 5d. and over ..... 3d.

These concessions operate from 1 Jan 43 and are available to members of the following:-

Navy, Army, Air Force, Nurses, Members of Allied Forces, VAD, WAAAF, VDC, AWAS and WRANS.

10. DISTRICT COURT MARTIAL.

W56187 Pte Toms J.C. Proceedings of a DCM held at Claremont 4 Dec 42. CHARGE (1) Deserting HM's Service in that he did absent himself from 13 Ord Amn Coy from 2359 hrs 16 Aug 42 until apprehended at 2115 hrs 23 Nov 42. CHARGE (2) Losting by neglect one Jacket Service Dress value £1.5.0. FINDINGS. CHARGE (1) Not guilty of desertion but guilty of AWL. CHARGE (2) Guilty. SENTENCE. Detention for one year and to be put under stoppages to the sum of £1.5.0. CONFIRMED BY Comd W Aust L of C Area 5 Dec 42. TOTAL FORFEITURES 474 days.

11. DISTRICT COURT MARTIAL.

W.21402 Gne Burnham M. Proceedings of a DCM held at Claremont 18 Nov 42. CHARGE (1) WOAS disobeying a lawful command given by his superior officer in that he at 2100 hrs 19 Oct 42 did not proceed to his gun when ordered to his gun by Bdr Wells. CHARGE (2) WOAS when in arrest escaping, in that he on 24 Oct 42 when in open arrest escaped. CHARGE (3) WOAS was AWL from 0800 hrs 24 Oct 42 until apprehended by the Mil Police Perth at 0900 hrs 6 Nov 42 he being dressed in civilian clothes. CHARGE (4) WOAS losing by neglect his equipment clothing and regimental necessaries to the value of £4.16.6. FINDING. Guilty on all charges. SENTENCE 365 days detention 18 Nov 42 and to be put under stoppages until accused has made good the sum of £4.16.6 the value of lost equipment. CONFIRMED BY Comd W Aust L of C Area 21 Nov 42. PROMULGATED 23 Nov 42. TOTAL FORFEITURES 390 days.

12. RAILWAY CONSIGNMENT NOTES. (C.R. 181-2-2)

Officers holding the undermentioned appointments are authorised to sign and issue AFs T2 (Railway Consignment Notes)

(a) QM "C" Coy 5 Aust Grn Bn, Albany
(b) OsC "A", "B", "C", "D" and "TCH" Sections BIPOD.

13. COMPENSATION FOR KIT LOST IN THEATRES OF OPERATIONS.
GRO 437. (C.R. 241-7-391)

Cases have arisen in which officers claiming reimbursement for kit lost in theatres of operations have been unable to comply with the conditions laid down in GRO 437:-

The two main sources of difficulty are:-

a. Production of receipts, vide para 6(b)
b. Certification as to loss by Commanding Officers, vide para 6(c)

In cases where it is not possible for claimants to produce receipts covering replacements, in accordance with para 6(b), a statutory declaration setting out the circumstances of the case, the articles purchased, and their cost may be accepted provided that receipts cannot be produced and that there is a reasonable explanation for their non-production.

Where it is not possible for the claimant's CO to furnish the certificate as required by para 6(c) the claim may be certified to by any officer who is conversant with the facts of the case. This certificate should be accompanied by a/statutory declaration by the officer /supporting officer certifying setting out the reason for such certification.

The other conditions prescribed by GRO 437 must be strictly adhered to in cases where variations, as set out in paras 3 and 4 above, are permitted.

14. ORDERING OFFICERS, TREASURY REGULATIONS 63 (1) & OFFICERS CERTIFYING TO PAYMENT OF ACCOUNTS.
(C.R. 62-1-175)

The Comd W Aust L of C Area has authorised the following Amendment (Serial No.19) to the list of officers authorised to issue orders for supplies and services under Treasury Regulations 63(1) and to sign certificates on Form TS4 affecting payment of accounts, appearing in W Aust L of C Area RO Part 1 44/42 para 6:-

Add:-

Branch or Service	Appointment	Ordering officer	Certifying officer
5 Aust Docks Control Det	CO	Maj R.J. Hurcombe	-
	Adjt	Capt N. Wilson	-
Ordnance	APO Eastern Group		Lieut J.B. KELLY

This delegation is made in favour of the particular officers mentioned above and not to any other officers who may act temporarily at any time in any one or more of the above appointments.

15. POSTAL - REDIRECTION OF MAIL MATTER. (C.R. 170-1-106)

(a) In order that Post Orderlies attached to Con Depots, ARD, CDD and training units can maintain proper records of personnel passing through, COs at these establishments will arrange for copies of "marching in" and "marching out" statements to be made available to the Post Orderly for maintaining an up to date card index system as is required by Army Postal Services.

(b) OsC will also promulgate to personnel on arrival at their depots, that troops will forward a personel redirection order to the Postal Orderly of their former unit, as soon as they are in a position to give a sufficiently stable Unit address for mail to reach them before further movement. Cards for sending Re-direction Orders are available from Postal Orderly attached to the camp.

16. METHOD OF SUPPLY OF POL TO US ARMY. (C.R. 138-1-40)

(i) Indents for POL will be lodged with Supply Officers on AA B55 (a) in triplicate, the third copy being detached from the book. The original will be receipted on behalf of the indenting unit, and will be retained by the Supply Officer as an issue voucher to the Provision Supply Account. The Supply Officer will certify as to the issue made on the duplicate and triplicate copies; he will retain the duplicate AA B55(a) and will hand the triplicate to the representative of the indenting unit.

(ii) Duplicate copies of AA B55(a) will be retained by Supply Officers as supporting vouchers to the monthly schedule of issues of POL to US Army.

(iii) At the end of each monthly period the duplicate copies of AA B55(a) will be attached to the schedule of issues for forwarding to the ADS & T unless arrangements are made between the ADS & T and Base Section Quartermaster for forwarding duplicate copies of AA B55(a) more frequently e.g. weekly and in advance of the schedule of issues.

(iv) ADS & T will forward monthly schedules of issues of POL to Quartermasters of H.Q. Base Sections in accordance with LHQ SM20378 of 22 Oct. The schedules will be accompanied by the supporting vouchers i.e., the duplicate copies of AA B55(a) except when they may have been forwarded in advance.

(v) In a case where a US Army unit presents AA B55(a) in duplicate only and requires a record of issue this will be given on AAF F78.

(vi) Supplies issued to single vehicles on the production of a work ticket, will be recorded on AAF F78 of which one copy will be used as a supporting voucher to the schedule of issues of POL and the AAF F78 will be dealt with in the same manner as the duplicate copies of AA B55(a).

In future AA Books 55(a) will not be issued direct to US Army units but will be made available to Petroleum Officers at Base Sections who will be responsible for their issue and for overstamping all forms "USASOS" before issue. Stocks of old books will be withdrawn and returned to ADS & T.

Lt.-Colonel.
AA & QMG W Aust L of C Area.

ADMINISTRATION ADDENDUM.

17. DISTRICT COURT MARTIAL.

W52892 Pte Long N. DCM held at Claremont 1 Dec 42. CHARGE (1) Desertion CHARGE (2) Conduct to the prejudice of good order and military discipline. FINDINGS CHARGE (1) Not guilty of desertion, but guilty of AWL from 2215 hrs. 25 Sep 42 till 1940 hrs 18 Nov 42. CHARGE (2) Guilty. SENTENCE 243 days detention 1 Dec 42. CONFIRMED BY Comd W Aust L of C Area. PROMULGATED 3 Dec 42. TOTAL FORFEITURES 309 days.

18. DISCONTINUANCE OF CERTAIN MEMORANDA OF EXAMINATION. (C.R. 106-3-41)

Memoranda of Examination in respect of weapons of the following description:-

Ordnance M.L. 2-in. and 3-in. Mortars
" S.B. 4.2-in. Mortar
" M.L. 2-in. Bomb Throwers

will no longer be issued or maintained.

Existing Memoranda of Examination held by all units of W Aust L of C Area will be returned forthwith to ADOS W Aust L of C Area.

In this connection, attention is directed to GRO 0638.

Lt.-Colonel
AA & QMG W Aust L of C Area

VWA.

NOT TO BE PUBLISHED.

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Serial No. 212

No. 1

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART I

by

BRIG O.V. ROAD

COMD W. AUST. L OF C AREA.

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

31 Dec 42.

ADMINISTRATION.

1. ORDERING OFFICERS, TREASURY REGULATIONS 63 (1) AND OFFICERS CERTIFYING TO PAYMENT OF ACCOUNTS. (C.R. 62-1-175)

(1) The list of names appearing in W Aust L of C Area ROs Para 1 44/42. as amended by Serials No.1 to 19, in subsequent ROs, Part 1, is cancelled, and the list hereunder is substituted.

Comd W Aust L of C Area has authorised the following Officers to issue Orders for Supplies and Services under Treasury Regulations 63 (1) and to sign certificates on Form TS4 affecting payment of accounts relative to matters dealt with by the Branch or Service concerned:-

Branch or Service	Appointment	Ordering Officer	Certifying Officer.
HQ W Aust L of C Area	AA & QMG	Lt-Col H Walker	Lt-Col H Walker
	SO Lab	Capt L Tweedie	Capt L Tweedie
"G" Branch	GSO 1	Maj CLD Chase	Maj CLD Chase
	GSO II (I)	Maj C Ednie-Brown	" C Ednie-Brown
	W Aust L of C Area Sec Int Corps	Lieut JH Urbahns	Lieut JH Urbahns
	GSO II (Trg)	Maj H Salom	Maj H Salom
Surveys	DID Surveys	Maj JA Ewing	Maj JA Ewing
Signals	CSO	Lt-Col G West	Lt-Col G West
	Asst CSO	Maj LJ Clarke	Maj LJ Clarke
Frt Signals	OC Sigs Ptle		
	Fxd Defences	Capt J Marshall	Capt J Marshall
"A" Branch	DAAG (C)	Lt-Col JE Saunders	Lt-Col JE Saunders
	DAAG (PS	Maj CB Gibson	Maj CB Gibson
	DAD Educ	Maj F Alexander	Maj F Alexander
	Educ Offr	Capt EB Stanbury	
	Staff Offr	Capt W Gregson	Capt W Gregson
	Graves Services		

Branch or Service	Appointment	Ordering Officer	Certifying Officer
Medical Service	DDMS	Col LG Male	Col LG Male
	DADMS	Maj WA Parry	Maj WA Parry
	DADMS	Maj A Vivian	Maj A Vivian
	OC W Aust LofC Area Depot M&V Stores	Maj NH Moore	
	CO 110 AGH	Col HH Jamieson	Col HH Jamieson
	QM 110 AGH	Capt O Saunders	
	CO 118 AGH		Lt-Col HH Stewart
	QM 118 AGH	Capt AF Schofield	
	CO 125 AGH	Lt-Col ARS Vickers	Lt-Col ARS Vickers
Records	O i/c	Maj HOAD Burrowes	Maj HOAD Burrowes
	2 i/c	Capt WG Brown	Capt WG Brown
Amenities	Amenities Offr	Capt W Edwards	Capt W Edwards
"Q" Branch	DAQMG	Maj H Buck	Maj H Buck
	DAQMG (Mtce)	Maj WR Gillespie	Maj WR Gillespie
	Staff Capt	Capt WG Benbow	Capt WG Benbow
Hirings	DAD Hirings	Maj JHO Hargraves	Maj JHO Hargraves
	Hirings Offr	Capt HH Bonner	Capt HH Bonner
4 Aust Movt Cont Gp	AQMG (M)	Lt-Col LH Lewington	Lt-Col LH Lewington
	DAQMG (M)	Maj RR Phillips	Maj RR Phillips
	MCO (Freight)	Lieut F Manford	-
	ESO (Fremantle)	Lieut AWA Tweeddale	-
5 Aust Docks CO		Maj RJ Hurcombe	-
Control Det Adjt		Capt N Wilson	-
Supply & Transport	ADS & T	Lt-Col FW McLean	Lt-Col FW McLean
	OC BSD	Maj E Isaachsen	-
	DADS & T	Maj AJ Stone	Maj AJ Stone
	DADS	Maj CL Provis	Maj CL Provis
	DADT	Maj ES Everett	Maj ES Everett
	Capt AASC	Lieut D Hunt	Lieut D Hunt
	Supervisor of Catering Services	Lieut C Huck	Lieut C Huck
	8 Sup Pers Coy	Maj WJ Leader	Maj WJ Leader
		Capt GS Sharp	-
		Lieut GS Negus	-
		Lieut H Bowra	-
		Lieut A Pollock	Lieut A Pollock
		Lieut E McKenzie	-
	Lieut G.A. Watt	Lieut AV Montgomery	-
		Lieut HR Norton	-
		Lieut C Johnson	-
		Lieut JB Collins	Lieut JB Collins
		Lieut B Collopy	-
		Lieut G Collier	-
		Lieut F Ward	-
	W Midland Serv Purch Sec	Lieut OB Synnot	-
	ASD Type "C"	Lieut AJ Sier	Lieut AJ Sier
	Capt AASC	Capt KJ Innes	Capt KJ Innes
	Capt AASC (POL)	Lieut FE Selden	Lieut FE Selden
	I.S.D.A.	Capt LA Wyndow	Capt LA Wyndow
	OC BIPOD	Capt JN Enston	Capt JN Enston
	BIPOD	Lieut RS Toms	Lieut RS Toms
Engineer Services	10 Aust CRE Wks	Lt-Col JH Napier	Lt-Col JH Napier
	66 Aust DCRE "	Capt GH Guest	Capt GH Guest
	67 Aust " "	Maj KC Duncan	Maj KC Duncan
	68 Aust " "	Maj OV Chisholm	Maj OV Chisholm
	DADES	Capt HCR Korner	Capt HCR Korner
	Engr Stores Offr	Lieut FD Heagney	Lieut FD Heagney

Branch or Service	Appointment	Ordering Officer	Certifying Officer
Ordnance	ADOS	Lt-Col MJ Cloirec	Lt-Col MJ Cloirec
	COO	Lt-Col GA Davis	Lt-Col GA Davis
	D/COO	Maj JW Plank	Maj JW Plank
	OO Accounts	Maj WJ Hunt	Maj WJ Hunt
	OO Checking Staff	Capt TH Dalziell	Capt TH Dalziell
	Administration	-	Lieut FS Lewis
	2 i/c Provision	Capt D Smith	Capt D Smith
	Local Purchase Officer	Lieut CM Wilson	Lieut CM Wilson
	OO Provision No 1 Sub-Depot	Lieut AE Menner	Lieut AE Menner
	OO Provision No 2 Sub-Depot	Lieut WJ Platt	Lieut WJ Platt
	OO's Provision No3 Sub-Depot	Mr B Davies / Lieut GW Hatton	Mr B Davies / Lieut GW Hatton
	APO Eastern Gp	-	Lieut JB Kelly
AEME	ADME	Maj JW Redpath	Maj JW Redpath
	CO 9 Aust Adv Wkshop AEME	Maj HB Jarvis	Maj HB Jarvis
	EME	Lieut HF King	Lieut HF King
	AdmComd 5 Aust Tank Wkshop Coy AEME	Maj JW Redpath	Maj JW Redpath
	OC W Aust LofC Area Wkshop AEME	Maj WFE Schrader	Maj WFE Schrader
	HQ 10 Aust AA Wkshop Coy AEME	Capt WJ Bauert	Capt WJ Bauert
Printing & Stnty	OC W Aust LofC Stnty Depot	Capt PH Gray	Capt PH Gray
Fxd Defences	CFD Albany	Maj FC Vaughan	Maj FC Vaughan
Frt Engrs	HQ Coy	Maj LW Hall	Maj LW Hall
	5 Frt Coy	Capt CJ Fonseca	Capt CJ Fonseca
VDC	DAQMG	Maj A Martin	Maj A Martin
	Staff Capt	-	Lieut TO Storey
12 L of C Sub-Area	Comd	Lt-Col CL Biles	Lt-Col CL Biles
	DAA & QMG	Maj LH Quartermaine	Maj LH Quartermaine
Area Comdt North West Area	Comdt	Lt-Col H James	Lt-Col H James
	Broome	Capt E Brady	Capt E Brady
	Carnarvon	Capt FS Hennessey	" FS Hennessey
	Derby	Lieut FJ Allison	Lieut FJ Allison
	Onslow	Lieut JM Martin	Lieut JM Martin
	Port Hedland	Capt RA Clarke	Capt RA Clarke
		Lieut JA Firman	Lieut JA Firman

(2) This delegation is made in favour of the particular Officers mentioned above and not to any other Officer who may act temporarily at any time in any one or more of the above appointments.

(3) No supplies or services may, under any circumstances, be obtained on behalf of the Department without the prior issue of an official order (Form TS3 or AAF F59) in accordance with the instructions listed hereunder. The officers listed above as Ordering Officers, are the only persons authorised to issue and sign Official Orders; and, except in the cases mentioned in para (4) no other officer or soldier may do so.

(4) The following exceptions apply only when the supply or service cannot be obtained through normal channels. In view of the expansion of Wkshop, LAD, Fd Park, Supply and other facilities throughout W Aust L of C Area, such circumstances/seldom should arise:-

(a) Repair of Mechanical vehicles.

Under MFR & I (ix) (a) and SO for Operation and Maintenance of MV (1940) para 114 - COs may authorise minor repairs, if beyond capacity of unit tradesmen, and vehicles are operating in areas distant from Capital Cities, up to a maximum amount of £5, in accordance with procedure set out in W Comd RO Part 1 175/41 para 11. In the case of hired vehicles, a CO may under SO for Operation and Maintenance of MV (1940) para 154, authorise repairs, under similar circumstances, up to £2.

(b) Supplementary Rations.

Under GRO F160, where the Canteen Service does not operate or is inaccessible or cannot supply the commodities ordered, the QM may submit to vendors demands on AAF F59.

(c) Petrol, Oil and Lubricants.

Under ASO 13/10, in cases of emergency, POL may be obtained from A Class Depots, B Class Depots or country resellers in accordance with the procedure set out therein.

(5) The attention of all ordering and Certifying Officers is directed to the following:-

MFR & I (Generally)
Finance and Accounts, War Organisation and Procedure, 1942.
Contract Instructions Part 11.
Treasury Regulations made under the Audit Act.
ASO 11/26 (subject to separate instructions in respect of Forms TS1 being issued by DFO to all officers concerned)

MBI F47/1941.
W Comd RO Part 1 35/41 para 7, 106/41 para 10 and 113/41 para 13 (Outstanding accounts).

(6) Attention is drawn to the following practices, which have been noticed and which are strictly prohibited:-

(a) the issuing and signing of official orders by persons other than the duly authorised Ordering Officers, as listed above, and the subsequent signing of such orders by an authorised Ordering Officer.

(b) the splitting of orders into smaller amounts to overcome limitations of authority and to evade contract instructions.

(c) The passing for payment of duplicate claims and the issuing of substitute orders, in cases where the originals are stated to have been lost, without being clearly marked "Duplicate see endorsement" and the following certificate endorsed on back of order and claim:-

> "I certify that after thorough investigation I am satisfied that the original order has been lost, and that this claim has not previously been passed for payment".

(7) Any failure to observe any of the foregoing instructions will be the subject of disciplinary action against the member concerned and may result in the claim in question being made payable by such member personally.

Lt-Col.
AA & QMG W Aust L of C Area.

VWA.

NOT TO BE PUBLISHED.

The information contained in this document is not to be communicated either directly or indirectly to the Press or any person not holding an official position in His Majesty's Service.

Serial No. 213.

Nos. 1 - 13.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART I

by

BRIG. O.V. HOAD

COMD. W. AUST. L OF C AREA.

Headquarters,
Swan Barracks,
Francis Street,
PERTH.

31 Dec 42.

GENERAL STAFF.

1. PERSONNEL POSSESSING KNOWLEDGE OF HOMING PIGEONS.
(C.R. 215-18-170)

Units will submit to CSO W Aust L of C Area, by 10 Jan 43, a list of names of personnel possessing knowledge of Homing Pigeons.

Personnel may be medical Class B.

Returns will indicate the following particulars:-

Army No. Name. Age. Experience with pigeons.
Army Experience. Medical Classification.

2. COMMUNICATIONS, C.S.O. AND AREA SIGNALS.
(C.R. 65-4-331)

The functioning of the CSO and Area Signals is not clearly understood by all offices of this L of C Area.

The duties of the CSO are to be found in Signal Training Vol 1 (1937) Chapter-3, Section 18 and Field Service Regulations Vol 1 (1930) Sections 38 and 39.

The OC Area Signals is the Signal Officer responsible for providing communications for this formation and he is also Officer Commanding and responsible for Signal Office at present established at Yorkshire House for the receipt and delivery of signal traffic. Branches and Services are forwarding signals for addressees other than CSO to CSO, Yorkshire House. All such messages will be sent to the Signal Master at the Signal Office.

Major
GS W Aust L of C Area.

3. REHABILITATION OFFICER. (C.R. 241-14-196)

Major (W18531) H.M. PULLIN (seconded in 29 Grn RN) commenced duty as Rehabilitation Officer W Aust L of C Area 29 Dec 42 inclusive.

4. VACANCY - SERGEANT, ARMY EDUCATION SERVICE. (C.R. 79-1-16)

Applications are invited from personnel with wood-working and educational qualifications for posting to Army Education Section, Rottnest.

Duties will be to take charge of A.E.S. Workshop in capacity of Instructor in woodwork and other crafts; also to assist in organisation of Educ. activities among units on the Island.

Applications marked 'attention DAD Education' should reach W Aust L of C Area Hqrs by Wed 6 Jan 43.

5. CAMP COMMANDANT - HARVEY AREA. (C.R. 30-21-38)

Authority is hereby given for the Chief Instructor, 3 Aust Corps School to exercise the powers of a Camp Commandant in respect of the Harvey camp area.

This area comprises at present the following units:-

3 Aust Corps School, "M" Garrisen Harvey Detachment (W Aust L of C Area), DID 8 Sup Coy (W Aust L of C Area), 7 & 26 Emp Coy Dets., 9 Aux MT Sec, VDC personnel.

The powers referred to will include powers in respect of military personnel in addition to, or in substitution of those specified above who may from time to time come into the same area.

6. COMD. (C.R. 108-3-623)

During the absence at SME Course of Major J Pigeon (WX30759), Capt A.G. Sloane (WX34126) will administer command of 9 Aust Bomb Disposal Sec.

7. COMD. (C.R. 140-1-220)

Capt C.R. Davies (WX29130) will administer Comd W Aust L of C Area LTD during the absence on sick leave of Major A.J. Flanagan.

8. NOTING OF MEMOS. (C.R. 65-1-360)

When memos or other documents are sent to Branches, Services or Units to be noted, the fact that they have been noted is to be endorsed on the memo or document itself and not on an annexed slip of paper.

9. V.D.C. (C.R. 70-2-202)

As from 3 Jan 43, Volunteer Defence Corps HQ and HQ No.1 Gp VDC will be accommodated in premises recently vacated by Canteens Services above Swan Barracks Garage Museum Street.

Telephones - B3420. 38622, B9865.

10. TRANSPORT OF EXPLOSIVES. (C.R. 10-1-286)

An unduly high percentage of bombs and ammunition arrive at destinations in a damaged condition due to rough handling whilst being transported by rail and road. Considerable damage is done to tail units of RAAF bombs apparently when they are dropped tail first from the transport medium to the ground.

Such damage entails a considerable wastage of man-hours in repair work.

Personnel at loading stations and transhipment points will be given such instructions in regard to the necessity for proper care to be exercised in handling consignments of this nature as well as other types of equipment and stores, as will ensure their arrival at destinations in good order and ready, if needed, for instant use.

11. AIR TRAVEL - EXCESS LUGGAGE. (C.R. 26-1-73)

When luggage in excess of the 35 lbs allowed by Air Companies is authorised to be carried at the expense of the Department of the Army, the authority for the weight in pounds excess must be notified in the signal or memo authorising the travel by air.

Luggage carried in excess without the proper authority having been previously obtained will become a charge against the member concerned.

12. REPORTING CASES OF DEFICIENCIES NOTED ON ISSUE VOUCHERS (G982D) (C.R. 215-15-522)

Attention is drawn to correct method of reporting cases of deficiencies noted on Issue Vouchers (G982D). Such deficiencies should be reported on prescribed report form (AFG 985) available from Stationery Depot. Three (3) copies of such report should be prepared, the original and duplicate being returned with signed No.3 copy of Issue Voucher, which should be endorsed "Received with exception of items shown on Discrepancy Report No. ... attached". The figures shown on the Issue Voucher must not be altered.

The triplicate copy of Discrepancy Report is to be retained by Unit in a Pending File awaiting advice of action taken to adjust reported deficiency.

13. MONTHLY CENSUS OF MECHANICAL TRANSPORT. (C.R. 138-1-888)

(i) GRO 0318 states, 2 copies of E5-9A together with two copies of pro forma are to be submitted to DADOS Formation at the 20th of each month.

(ii) Many units are not paying sufficient attention to this GRO, as only one copy is received in many cases, also copies are received without pro forma attached. Other errors are frequently made in compiling the return.

(iii) Particular care should be taken to ensure that:-

(a) Unit [illegible] number and not [illegible] Dept Table number is quoted on the pro forma.

R.O. 213/42.

(b) Pro forma is compiled in accordance with GRO 0318, para 5 (ii).

(iv) Care should be taken to ensure that Trucks are not shown as Vans, or Lorries etc. GRO 0318 and GRO 0449 explain how the different types are recognised. Also more care is necessary in reading WEs.

(v) As supply and maintenance of MT depends to a great extent on the accuracy of this return, it is in the interests of units themselves to ensure that future returns are correctly compiled and are submitted by the correct date.

Lt-Col.
AA & QMG W Aust L of C Area

N O T I C E S.

TELEPHONE DIRECTORY.

Add -

5 Aust Tank Wkshop Coy AEME U2454, U2479

Amend -

Alexander F Major from 301 to 284

Greville E.K. W.O. from 284 to 301

Pearce Capt from 361 to 301.

LOCAL TELEPHONE DIRECTION (PARK ETC.) (C.R. 225-1-198)

Under "HQ 7 Adv Ord Depot, Midland Junction"

Delete -

"Capt. Arkell
Lt-Col. Cleirec.
Lieut. Cleary
Lieut Olsen" and detail

Insert ADOS and Staff

285	Cleirec Lt-Col	ADOS
286	Arkell Major	DADOS
288	Scott Capt	CO Personnel
304	Cleary Lieut	ICO
288	Olsen Lieut	OO Audit
305	Campbell Lieut	Asst DADOS
304	Lomas Lieut	OO MT
311	Brown Sgt.	MT
296	Nielsen Sgt	Senior Clerk
287	Robins Sgt	Indent Checker
311	Graves Cpl	Pers & Estabs
310	Byrne Cpl	Registry.