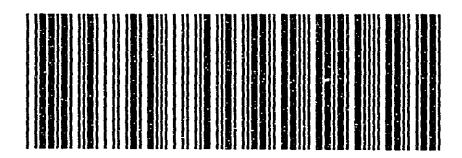
AWM52 Australian Military Forces, Army headquarters, formation and unit diaries, 1939-1945

1/5/2 DIVISIONS

1 Australian Division
Adjutant and
Quartermaster General
Branch (1 Aust Div AQ
Branch)

July-August 1942



1/5/2-0050

(I)

WAR DIARY or INTELLIGENCE SUMMARY (Erase heading not required)

ARMY FORM C.2116 (adapted.)

Unit 1 Aust Div.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Burnood	l Jul 142		DADIS Learner - Maj.G. Flynn AMIC - 21 Fd Amb. returned to Unit on 29 Jan after 3 months service in this office and replaced by Capt. R.D. DAVEY AMIC from 18 Fd Amb.	
***			AA & QMG, ADMS & DAAG recce to 21 Recce Bn.	
Berrima, Wollongong & 51 Bde Areas	2 Jul 42.		" " proceed on recce to 28 & 51 Bdes. Area and return to Hg 1 Aust Div.	
Burwood			Offrs War Kit - Circular AQ53 issued containing list of articles likely to be required by offrs on Active Service, prepared by Comd. I Aust Div. based on his experiences in HE in this war and last.	
			Disposal of Personal Equipment of Casualties - ADIS circular issued appending copies of 2 Aust Corps Orders, Serial 8, para 70 of 26 Jun and First Aust Army Orders No. 121.	
	3 Jul 42.		Hig 9 Inf Bde moves from Thornleigh to "Greenstanes" Mahroongah. District Court Martial - Vaccination. Letter received from M255558 Pte. STACK, H.V. re-directed from MSW L of C Area applying for a copy of transcript of evidence in connection with District Court Martial, held at Victoria Barracks on 11th, 18th, and 20th June, 1942. Pte. Stack was charged under Sec. 9 (2) of the Army Act, disobeying a lawful command given by his superior officer in that he failed to submit to vaccination when ordered to do so. He was represented by Mr. B.J. Parkinson of the Victorian Bar. Confirmation has also been advised by Messrs Parkinson & Mettenhall, Solicitors, of Melbourne that it is proposed to apply to the appropri Court for a writ of prohibition, or such other process as may be adviwith a view to deciding the powers of a Court Martial to deal with the Hearing Mr. Parkinson objected on the grounds that ARR & O 780 was ultra vires Sec 124 of the Defence Arm.	ate sed,

287000

UAR DIARY or INTELLIGENCE SUMMARY (Erase heading not required)

ARMY FORM C.2118 (adapted.)

Place	Date	Hour	Summary of Events and Information	Remarks and refer- eaces to Appendices, Diables, &c.
BUNWOOD	\$ /al42		60 pdrs with associated stores to be handed over to CRFD forth- with (.) Cletracs NOT to be handed over (.) Personall to revert Comd led Regt - message recd from G. Branch	
Burwood St Mary's Area	5 Jul 42 3 " " 4 " "		18 Garr Bn transferred to 00B NSW L of C Area, but remains under Comd I Aust Div less one Coy (.) One Coy now under Comd 28 Bde reverts Comd L of C and comes under Comd CFD. 21 Fd Amb exercise - under instns from DDMS 2 Corps, ADMS I Div supervises exercise by 21 Fd Amb plus B Coy 9 Fd Amb.	·
Burnood	i u	1000	Comp Staffs - AA & QMG conference with the three (3) Camp Staff offrs - advises them of their new position under L of L Area (vide correspondence in last month's War Diary) and generally and fore-shadows agenda for conference next week with Col Smith L of C.	
	·	,	FMIDreturns of Offrs and ORs - W5008 & W5009 compiled	App 1.
•	5 " "		16 Garr Bn transferred COB 1 Div - One Coy to remain under coud FDC.	
			Controlled stores - first bulk release of - 2 Corps Secret A93447 of 1 Jul - method of issue contrary to general practice in AIF.	
	6 4 4		Hove 21 Fd Amb - Orders reed that this Amb will move Apph on 8 Jul for intensive training and will remain under Comd 31 Ede (.) One Coy 9 Fd Amb to take over duties from 21 Fd Amb 1000/8 and remain under Comd 9 Ede.	
•	7 " "		Instruction enlistment of AF WO's, WGO's and specialists in AF	App 2.
			50 Div Ord Hanops - report by DADOS (E)	App 3.
		· !	I Aust Div RO scrial No 27 issued.	App 4.

WAR DIARY or INTELLIGENCE SUMMARY (Erase heading not required)

ARMY FORM-6,2118 - (adapted.)

Place	Date	Hour	Summary of Events and Information	Remarks and refer- ences to Appendices, Diaries, &c.
Burwood	10 Jul 42		VDC - Orders received that VDC personnel under Comd L of C Area will take over four (4) CRP's 9 Bde Area and one CRP 38 Bde Area 11 Jul (.) Bdes to arrange transport from BROOKVALE to relieve Grn Bn Personnel manning posts.	
	11 Jul 42		Offris Efficiency Reports - circular A2808 issued.	App 5.
			Med. Supplies - ADMS circular issued appending copies DDMS 2 Gorps 42/61/18 & 19 M both of 8 Jul 42.	
			Field Returns offs and ORs	App. 6.
	12 Jul 42		Owen S.M.G.Mags - recd 2 Corps Q414 reading (when amended) as follows "secret (.) Ref First Aust Army AD860 of 19 Jun & AD913 of 21 Jun (.) As result investigation ben on use Owen gun with live amm.lifted (.) Reissue magazine without repeat without modification (.) Important to note that when magazine is empty magazine platform holds bolt in half locked position (.) When magazine is removed, gun will fire if unfired round still in chamber unless bolt fully cocked before removing magazine (.) Ack Necessary action taken.	
	13 Jul 42		117 Res MT Coy reorganisation. Assistant LSO Capt. A.C. Wallace ex LSO 20 Aust Inf Bde marches in fo	2
: . : .			duty. Offence reports - Instruction on rendition a compilation.	App. 7.
	14 Jul 42		21 Aust Racca Bn moves to new location - recd "G" instructions thereo	n.
			Rd Block Gds - Recd copy "G" instruction thereon. Promotion of offrs - Instruction issued on supersession. Mob. Laundry Units - disposal of reinforcements - recd from 2 Aust Corps copy AG's 70534 of 29 Jun.	App. 8.
·			l Aust Div RO Ser No.28 issued.	App. 9.

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WAR DIARY or INTELLIGENCE SUMMARY (Erase heading not required)

ARMY FORM C.2118 (adapted.)

Unit A & Q Branches | Aust Div. Date and Time -- From To To Remarks and refer-Place Date Hour Summary of Events and Information eaces to Appendices. Diaries, &c. App 10 Reinforcement Offrs - LHg Policy ' -14 Jul 42 Camouflage training Unit I Aust Div. formed and attached to HQ RAE 15 Jul 42 1 Aust Div. on 7 Jul 42. Above advice from RAE pursuant to 1 Aust Div instructions. Stealing from Railway Ref. Rooms - Instruction on method to be used App 11. to counteract same. DAOMG, Major J. Human returns from Staff School. . 16 Jul 42 App 12. Coloured American Soldiers - Relations with Allied Forces. 1 Aust Div. supplies 500 ORs for Mos. 16 & 19 Labour Goys. Canteen Prices - Ag61 to 2 Aust Corps App. 13. Transfers of personal equipment & arms AQ 62 to 2 Aust Corps App. 14. App.15. 17 Jul 42 Redress of Wrongs ATF Enlistments App. 16. Reorganisation Div. Cav. Regts & Rection Ens Recd copy of Ho Instruction S:1190 of 1 Jul 42. 18 Jul 42 App. 17. Field Return of Offrs & ORS, W5008, W5009 AAOC personnel attached to VE of Units - Admin. Instructions App. 18. 20 Jul 42 App. 19. Infections Diseases - Treatment and reporting Daily Strength Returns W.3006 and Field Returns 13008 a 15009. Instructions for compilation. App. 20.

WAR DIARY or INTELLIGENCE SUMMARY (Erase heading not required)

ARMY FORM C.2118 (adapted.)

Place	Date	Hour	Summary of Events and Information	Remarks and refer- ences to Appendices, Diaries, &c.
	21 Jul 42		Illegal absentees - method of dealing with	App.21.
	24 Jul 42		Transfer of personal alms and equipment, recd reply from 2 Aust Corps to AG62 that matter being brought to notice of DADOS Ing Depots and Hg MSW L of C ARea.	
			l Aust Div RO \$29/42 issued	App. 22.
	25 Jul 42		117 Res : Coy Reorganised into Gen Transport Coy.	
			Surplus Amunition. CASC & ADCS advise that all ann supplies to units VET and I Aust Div. Ann Echelon returned to Ann. Dumy Herangar	0
			Chaplains - movement of.	App. 23.
·;	25 Jul 42		Field Returns #3008 and #3009	App. 24.
			Hob. Orders and plans - Ag Circular No. 70 issued.	App. 25.
	27 Jul 42 28 26 Jul 42		Razor blades - rationing of. (Aust Dis Ro. Sec 30/42 issued) Recd outline of functions of state Co-ordination Committee	App. 26. App. 27 App. 28.
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Australian



Military Forces

Eastern Command

Address your reply to Headquarters, Eastern Command, Paddington, and quots Number hereunder V

E.C. REGISTRY NUMBER

H.Q. I AUST.DIV.

Peddington, N.S.W.

ATTACHED

PERSONNEL

4th.July/42

OTHER

	ARMY NO.	NAME	RANK
	NTH.ADM. CAMP STAFF		
	N 102904 N 107728 N 10021 N 280589 N 228311 N 213529 N 213551 N 181069	SCANLON, M COLEMAN, E.V MORREY, J CHEESEMAN, E COLLINS, H MCDOUGALL, J SEMPLE, L THURLEY, A	SGT L/SGT CPL CPL PTE PTE PTE PTE
	STH.ADM. CAMP STAFF		
	N 218030 N 205407 N 274089 N 213497 N 213110 N 264026 N 10079	NICOL, C CONWAY, W CHAMBERLAIN, DAVIS, C.R KONNECKE, E LEECE, K JACKSON, W	SGT SGT CPL PTE PTE PTE PTE
	CENTRE ADM. CAMP STAFF		
	N 213112 N 17193 N 103364 N 213528 N 213271 N 240755 N 228419 N 170933	LAURENCE, P BAGSHAW, H JONES, H MCCALLUM, C JOHNS, G LAMB, V LARKHAM, C WILKINS, L	SGT CPL CPL CPL PTE PTE PTE PTE
	1 DIV PROV. COY.	·	
	N 271061 N 213004	BLACKBURN, J.J KAUFMANN,	CPL CPL
	1 DIV POSTAL UNIT		
	N	ensby	SGT
	9 INF. BDE		
- (1) 10 % (1) - (1) 10 % (1) - (1) 10 % (1) %	NP 5636	RITCHIE	SGT
	105 MOB. BATH	•	· ·
	N 213557	SPIERS, G	PTE
		(G.R. CAME	KING) COMDT. H.Q I AUST. DIV.

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009 (page 1)

FIELD RETURN OF OTHER RANKS.

(Adapted)

(To be furnished by all units and all Headquarter units.)

. 37	C	E1		Reinforcements	
PARL A.	SHEIRIL	SERVIUS	OF.	ECHINTARCEMENTO	PARTITER

		2	3	4
Detail.		Posted strength counting against suthorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.	4	3		1 3 3 3
W.Os. Ciass II.	1	1	-	-
Squadron or Company Quartermaster-Serjeo	ats /	1	-	•••
Staff Serjeants	3	3		- Marie - Mari
Berleants	6	7	1.	
	23	21	-	ô-
Troopers, Privates	3	3	<u> </u>	£
PARTIALS	72 132	150	16	• 4

*These cotals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Hame and Initials.	Corps,	Remarks (e.g., present wheresbouts if known).
				4.
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a.w. 302 582 \$/41				
		en e		

Army Form W. 3009 (Adapted) (Aug. 41) (page 2)

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Unit.

Detail of Specialists, Tradesmen, etc.	Burplus (a)	Reinfts, Required (a)	Detail of Specialists, Tradesmen, etc.	Burplus (g)	Reinfts, Required (a)	Detail of Specialists. Tradesmen, etc.	Burplus (a)	Reinfts. Required
Ammunition Examiners	 		Fire Control Operators			Panel Beaters		1
Armament Artificers	_		Fitters			Pattern Makers		
Armourers			Fitters and Turners			Pharmacists	 	1
Artificers, Artillery			Pitters, Cycle			Photographers, dry plate		
Axemen	<u> </u>		Fitters, Drivers	-		Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Rallway Signal			Plumbers		1
Blacksmiths	 -		Pitters, Signal			Predictor Numbers		i —
Bollermakers	 	<u> </u>	Grinders			Printers		
Bricklayers		<u> </u>	Gun Layers			Radiator Mechanics		┼──
Eutchers			G.P.O. Assistants			Badiographers	1	
Camouflage Modeller	[1	Gun Operators			Range Takers		1
Carpenter and Joiner			Hammermen			Riggers		-
Clerks	6	3	Height Takers			Rivetters		┼──
rks, Engineering		 	Helio Operators			Saddlers	 -	 -
Clerks, Supply	 		Instrument Mechanics			Saddle Tree Makers		i -
Clerks, Technical	 		Instrument Mechanics, Surgical			Saw Doctors		 -
						Sawyers	- 	├
Coachmakers	 		Instrument Operators	<u> </u>		Shoemakers		
Computers	 -	 	Intelligence Duties				- 	
Concretors	 		Joiners Court			Bignallers		├
Cooks	 	<u></u>	Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		├
Corpersmiths	<u> </u>	<u> </u>	Linesmen, Signals			Storemen, Technical		<u> </u>
Dental Clerk Orderlies	<u> </u>		Lithographers			Surveyors	<u> </u>	<u> </u>
Despatch Riders			Machinists		·	Surveyors, Engineering		<u> </u>
Dispensera		<u> </u>	Masons			Tallors Telescope Identification		<u> </u>
Draughtsmen		<u> </u>	Masseurs			Numbers		<u> </u>
Branghismen, Architectural			Mechanics, Dental			Textile Relitters	<u> </u>	
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		<u> </u>
Draughtsmen, Signal	<u> </u>		Mechanics, Typewriter			Toolmakers		<u> </u>
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanizers	I	
river Operators			Miners			Wagon Erectors	-	
rivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		L^{-}
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		1
Electricians, Signal			Observation Post Assistants			Wheelers		<u> </u>
Engine Artificers			Operating Room Assistants		_	Whitesmiths		T-
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners	1	
Farriera			Painters					
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 Army Form W3008 (Page 2) (Adapted)

WAR DIARY

Pire Island	**	******************************	HI, THEFE	3 .	(Unit)
	PART A	-Strength	, surplus or re	INFORCE	ients required.
1			2	3	4
Ranks.		against author	rength counting prized establishment ing attached).	Surplus to Establishm	(in definite on establishment)
Mry Gener			7		~
Collects	J.				** .
LieutColonels	- -	<u></u>			
Majors	- 2				
Saptains			1		
				· · · · · · · · · · · · · · · · · · ·	
ind Lieutenant Chapt Quartermasters					
rotais	- 27		16	1	12
		*Insert	detail of higher ranks	as necessary.	_\
PAR'	r b.—parti	CULARS OF	OFFICERS JOINS	d or qui	TTED DURING WEEK.
 			icers JOINED duri		
Bank.	Name.		Corps.	Date.	Cause,
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Cayl	Barcey		∫ξ Γ(Ω) I(M) cers QUITTED duri		
(a, I	Inney Name.				Cause.
Rank.	Name.	Offi	cers QUITTED duri Carps.	ng week.	Cause.
Rank.			cers QUITTED dari	ng week.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).
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Army Form W.3008 (Page 2) (Adapted)

1	2	3	4	5	6
bstantive Rank and higher emporary rank, if held.	Personal Number,	Name and Initials.	Corps.	Whether present with Unit (insert Yes or No).	If not present with Unit, state how employed.
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		(ii) OFFICERS ATTACHED	FROM OTHER	CORPS.	
stantive Rank	Personal	***************************************		Date of	
mporary rank, if held.	Number.	Name and Initials.	Corps.	attachment.	Nature of attachment.
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Army Form Cart (Padr of 104 Reprinted Jun. 196	1.	WAR I	DIARY SE FORM.	,	Script	No.
GALL] AND INSTRUC-	И				GR. OFFIC	P DATE STAM
tions,	OUT	BOVE THIS LINE IS FO	R SIGNALS LIGE ON	(V.)		*
TO RAS 1 IR, 51 AUST	I AUST. DIV.	POVE THE TIME IS TO	Originator's Numb	er. C 124	DIE, 28 AU DIV, ADOS 1 c 1942 lo Rep	IST INP L AUST D ply to Number
Pipet	Aust.	Vicini	A.851	o£	4 30]	148
ašvisea	regarding	enlistments	in	A.I.F.		
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WAR DIARY SUMMARY

3

50 AUST DIV ORD WKSHOPS.

7 July

WAR DIARY.

The HQ and the 3 Gps of the 50 Aust Div Ord Wkshops are now functioning satisfactorily executing 2nd Echelon and light 3rd Echelon repairs.

The dearth spare parts for certain makes of vehicles is a great problem and exercises the ingenuity of the various Gp. Comdrs to provide suitable substitutes. In a number of cases intricate pieces of equipment have been made by the respective Gps by utilizing the machine tool equipment with which they are provided.

Samples of this type of work are available for inspection.

AUSTRALIAN WILLTARY FORCES - 2 AUST CORPS

(1 Div Pro Forma No. A.4)

H.Ç. 1 Aust Div. HOME FORCES.

APPOINTMENTS AND FROMOTIONS

It is advised that the following appointments/ promotions have been approved/gazetted :-

NUMBER	NAME	NEW RANK	AS TROM	AUTHORITY
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		. 1		
			<u> </u>	

(J. W. WILLIS). Major, D.A. G. I AUST. DAY.

AUSTRALIAM MILITARY FORCES - 2 AUST CORES

(1 Div Pro Forma Ho. 1.4)

H.Q. I Aust Div. HOME FORTES.

APPOINT LIMES AND PROMOTIONS

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pronotions ha	It is advised the been approved,		
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(J. W. WIEEES), Hajor, D.A.A.G. I AUST, Dry.

The information given in this decument is not to be communicated, either directly or indirectly, to the Press or to any person not holding an official position in His Majesty's Service.

Serial No. 27

Nos. 33 - 45

AUSTRALIAN HILITARY FORCES -- 2 AUST. CORPS.

ROUTINE ORDERS PART I

BY

MAJOR-GENERAL C.A. CLOWES, D.S.O., M.C. COMMANDING I AUST. DIVISION.

H.Q. I AUST HOME FORCES. I AUST. DIV 7th July, 1942.

غجرا

GENERAL STAFF.

FIELD CENSORSHIP. 33.

In future, Franking Officers will remove consorable matter from letters by cutting out offending passages with scissors or blade.

34. SIGNAL COINS.

(a) Priority Lists

The offra: holding the undermentioned appointments are authorised to frank messages as indicated --

Any offr. wishing to send a message of the utmost importance having a direct bearing Emergency Ops on ops. This must only be used in cases

of extreme emergency and the offr. concerned will be held responsible that the urgency is sufficient to justify his action.

Immediate

G.S.O. I G.S.O.II A.A. & Q.M.G. Night duty offr, et Div & Ede H.Qs. C.R.A. BM, R.A.A. C.R.E.

Inf. Bde. Comds. BM, Inf. Bde.

Bn. & equivalent comds.

Important

All those mentioned under immediate All S.Os. & Heads of services All offrs. of Sigs. Adjts. of units.

Improper use of priority prefixes will be regarded as a very serious offence. They must only be used when absolutely necessary.

If offre. who are unauthorised to do so, frank messages with priority prefixes they will be accepted but the facts will be. .. reported by Sigs, and the offr. concerned will be held ... responsible that circumstances justified his action,

(b) Deferred Category

As from 6001 hrs. 8 Jul '42 a deferred category for messages will be introduced,

This will rank below ordinary non-priority service traffic but before private paid traffic (if the latter are accepted).

Originators will write "deferred".

- 2 -

In the originators instns. space in the message to indicate that the message may be deferred.

(c) Use of Telephone.

In order to economize in paper, envelopes and typing, the massage form should be used wherever possible in lieu of a telephone conversation or the typing of a letter or memo.

(H.N. HERFORD) Colonel, G. S. I AUST. DIV.

ADJUTANT AND QUARTERMASTER GENERAL'S STAFF.

35. ROUTINE ORDERS.

The undermentioned Os. have been issued and will be noted for information, necessary action and filing for future reference :-

G. R. O. 121 - 139
G. R. O. 140 - 160
G. O. 19 - 24
First Aust A.O. Serial 11 of 1 Jul. 142
2 Aust Corps R.O. 7 9 of 3 Jul. 142.

36. RECORDS -A.I.F. ENLISTMENTS: (FIRST AUST. A.O. 158)

Reports received from L. of C. Area Records Offices indicate that the procedure prescribed in First Aust. Army AS/210 of 13 Jun 142 para (1) is not being observed.

Documents are being fwded without any record of new army numbers or the new A.I.F. prefix.

In a number of cases Casualty Returns and Nominal Rolls are not being submitted.

Unit comds, will take a personal interest in the accuracy of these

37. SUBSISTENCE ALLOWANCE.

Approval has been received from L.H.Q., to increase Subsistence Allowance from two shillings and five pence to three shillings per day. Such increase to come into effect as from 19th June 1942.

War Financial Regulations No. 68/5, which provides that leave must be for a period of at least 72 hours in order that Subsistence may be paid continues to apply to personnel on leave.

38. PREPARATION OF ACQUITTANCE ROLLS.

Attention of all Units is drawn to the following instructions issued by the Chief Finance Officer, Department of the Army.

- 1. "Immediately above the printed number on the Acquittance Roll, the Pay Sergeant will endorse the progressive total of debits, inclusive of the payment being made at that time, shown by the Soldier's Paybook."
- 2. "The place of payment will not be shown in the Paybook, but the Pay Cypher and Period No. will be shown."



1 ...

39. COMPLAINTS BY MEMBERS OF THE FORCES. (G.R.O. A.108)

The attention of all ranks will be directed to A.M.R. & 0.293 (1), which provides :-

"Officers and soldiers are farbidden to use any method of obtaining redress of real or supposed grievances other than those prescribed by the A.M.R. or authorised by these orders. Anonymous complaints and complaints through the press are forbidden."

The use of outside influence is forbidden by A.M.R. & O. 307 (1) which provides :-

"The use of outside influence to support complaints or applications for personal advantages, or in any matter affecting the position of an officer or soldier, is contrary to discipline. The only proper course for an officer or soldier is to apply through his C.O. or to complain in accordance with the A.M.R. and these orders. Iny attempt to obtain favourable consideration of requests or grievances by other means is forbidden."

The provisions of Division 1 Part IV of A.M.R. & O. will be explained to all formed units on parade at least once in every three months and to all members in tng. depots once every month. The consequences of failing to observe the provisions of that Division will be made clear.

All complaints or applications of the nature described in para. 2 above received at any H.Q. through unauthorised channels will be forwarded to the unit concerned, with a direction that the member will be paraded and informed of the unit order on this matter and that any further failure to observe its provisions will be dealt with as an offence.

The above order will be published in all unit R.Os.

40. DISPOSAL OF OFFICERS (G.R.O. A.143)

Attention is directed to the abovementioned G.R.O.

41. HATIONAL SECURITY (LANDLORD&TENANT) REGULATIONS (G.R.O. A.110)

Members of the Forces or their dependants who desire to complain of breaches of the National Security (Landlord and Tenant) Regulations should NOT communicate with members of Parliament or with Federal or State Departments, but should approach the nearest Clerk of Courts for advice as to their rights and obligations under those Regulations.

This R.O. will be published in all unit R.Os.

42. MAX. PERMISSABLE SPEEDS IN AUSTRALIA - "A", "B" & A.A.S.C. VEHS.

Attention of all units is directed to First Aust. Army Order No. 164 with regard to the above, with particular reference to para, 4:-

"The speed limit for any town or built up area in First Aust. Army area will be 20 m.p.h. max., or as ordered by local authorities if less".

I Aust. Div. Pro. Coy, has been instructed to enforce this order rigidly.

43. CARE OF TENTS.

Inspection of tents recently carried out by an Ord, representative disclosed that a very large number had been rendered unserviceable by improper use and neglect. Attention is drawn to responsibilities of C.O's. in connection with liability to pay cost of damage in such cases.

43. CARE OF TENTS (Contd.)

The principal faults disclosed were: --

- (a) At least 25% of flys were pitched inside out thus causing wear on unprotected surfaces,
- (b) Nails in poles and wire strong from pole to pole numerous cases were found where tents had been torn by nails and ends of wire.
- (c) Coat hangers and other objects suspended from ventilators this has caused a large amount of damage.
- (d) Boxes against sides of tents These have resulted in rubbing and consequent wear,
- (e) Absence of weather lines This has caused stress and in many cases has ruined tents. Weather lines can be obtained by giving a Repair Requisition (F3) to the Ord. W.O.

Immediate action will be taken by all Cmds. to eliminate these caused of unfair wear in tents.

It is stressed that it will probably not be possible to replace any further tents rendered unserviceable through unfair use.

44. ISSUE OF CLOTHING ETC. TO SIG, SECS. AND OTHER SUB-UNITS PERMANENTLY ATTACHED TO UNITS.

In future, issues of clothing, necessaries, blankets, camp eqot., and similar items will be made to Sig. Secs, and LAD's and other sub-units permanently attached, by the Bde. H.Q. or unit to which the Sec. or sub-unit is attached.

This does not apply to War Equipment items which will continue to be dealt with as at present.

45. DISTRICT COURTS MARTIAL

ī .

(a) A D.C.M. convened by the Comd. 1 Aust. Div. was held at H.Q. 20 Aust. Inf. Bn. on 19 Jun 42 for the trial of --

N. 45577, Pte. Ralph Stevens CAWLEY - 34 Bn.

The accused was charged with:-

- 1. Absenting himself without leave from 1800 hours on 20/4/42 until 2130 hours on 26/5/42. (Army Act Sec. 15 (1).).
- When in confinement escaping. (Army Act Sec. 22.),

The accused pleaded not guilty but was found guilty of all the charges and sentenced to undergo detention for 45 days.

The finding and sentence of the Court were duly confirmed by the Comd. 1 Aust. Div. on 27 Jun. 142.

The findings and sentence were promulgated to the accused at Holsworthy on 1 Jul '42.

The accused was in custody awaiting trial for 16 days.



45. DISTRICT COURTS MARTIAL (Contd.)

(b) A D.C.M. convened by the Comd. 1 Aust. Div. was held at Victoria Barracks on 27 May '42 for the trial of :-

N. 35053, Pte. Thomas John VORLEY - 56 Bn.

The accused was charged with Desurting His Majesty's Service in that he at Bathurst on 14 Feb '42 absented himself from 56 Bn. until he surrendered himself to 56 Bn. on 12 May '42. (Army Act Sec. 12 (1)(a).).

The accused pleaded not guilty and was found not guilty of describon but guilty of absence without leave and was sentenced to be fined the sum of ten pounds (£10).

The finding and sentence of the Court were duly confirmed by the Comd. 1 Aust. Div. on 10 Jun. 142.

The result of the trial was promulgated to the accused at his Unit H.Q. on 18 Jun. 142.

The accused was in custody awaiting trial for 15 days.

(c) A D.C.M. convened by the Comd. 1 Aust. Div. was held at Victoria Barracks on the 11 Jun. '42 for the trial of

NX.86488, Pte. Charles PORTER - 18 Bn.

The accused was charged with "Deserting His Majesty's Forces" in that he absented himself from his Unit from 0600 hours on the 10 Apr '42 until arrested at 0900 hours on the 23 May '42. (Army Act Sec. 12 (1)(a).).

The accused pleaded "not guilty" and was found not guilty of desertion but guilty of "absence without leave" and was sentenced to undergo detention for 40 days.

The finding and sentence of the Court were duly confirmed by the Comd. 1 Aust. Div. on the 24 Jun '42.

The result of the trial was promulgated to the accused at his Unit H.Q. on the 30 Jun 142.

The accused was in custody awaiting trial for 5 days.

(d) A D.C.M. convened by the Comd. 1 Aust. Div. was held at Victoria Barracks on the 18 Jun '42 for the trial of --

N213884, Ptc. Joseph Clement Bede LONGOBARDI - 21 Aust Fd Amb.

The accused was charged with "Deserting His Majesty's Service" in that he absented himself from his Unit without leave from 2359 hours on the 26 Mar '42 until he surrendered himself to a member of his unit at 1200 hours on the 8 Jun '42 (Army Act Sec 12(1)(a).)

The accused pleaded not guilty and was found not guilty of desertion but guilty of "absence without leave" and was sentenced to undergo detention for 30 days.

The finding and sentence of the Court were duly confirmed by the Comd. 1 Aust. Div. on the 27 Jun '42
The result of the trial was promulgated to the accused at Orange on the 4 Jul '42

The accused was in custody awaiting trial for a period of 10 days.

(J.C. LITCHFIEL Colonel, A.A. & Q.M.G. I AUST. DIV.

WAR DIARY



OFFICERS' DEFICIENCY REPORTS.

HOLE FORCES.
// JUL. '42;

CIRCULAR NO. A.2808

DISTRIBUTION *B" (5 copies each)

Reference G.R.O. A.144 of 3 Jul. 42.

2. H.Q. of Bdes. and Services will render reports in accordance with the above quoted G.R.O. to reach this H.Q. on or before 22 Jul. '42. Subsequent reports will be submitted on 15 Jun. and 15 Dec. each year.

The pro forms on the back hereof will be used. One copy only is required at this H.g. and one sheet should be used for each officer.

4. Paras. 4, 5 and 6 of G.R.O. A.144 are repeated for guidance --

"If the report contains entries which are unfavourable, the report is to be sent to the officer for initialling.

A report is also to be submitted where an officer of less than field rank has shown that he has outstanding capacity and application.

Adverse reports are to be dealt with as directed in G.R.O. A.143/1942."

(J.C. LITCHFEELD) Colonel, A.A. & C.H.G. I AUST. DIV.

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•	•	OFFICERS!	EFFICIENCY PORT.	D.s	ATE

	·			<u>off</u>	ICERS' EFFICI	BDE OR SERVICE	₽.	DATE
PERSONAL HUMBER	RANK (SUBSTAN- TIVE AND TEMP.)	naae	UMIT & POLTING	GEN.CHARACTER- ISTICS & POWERS . OF LEADERSHIP.	SPECIAL PROFESSIONAL QUALIFICA- TIONS,	RECOMMENDATION FOR EMPLOYMENT IN COMD. OR STAFF DUTIES	REMARKS OF BDE.COMD.OR HEAD OF SERVICE.	REMARKS OF FORMATION COMD.
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•	·					Signature of Communding Of	îr.	
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	•			2		Of gracture of	13.5	
·.					-	Signature of or Head of Se	rvice.	

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008 (Page 1) (Adapted)

WAR DIARY FIELD RETURN OF OFFICERS

11/1940/1c/1

H.Q. I	AUST.DIV.	$_{.}(Unit)$
--------	-----------	--------------

1		2	3	4
Ranks.	W/E	Posted strength counting against authorized establishment (excluding attached).	Surplus · to Establishment.	Reinforcements required (i.e. deficits on establishment)
MAJ-GENERAL	1.	1		
COLONELS	3∙	3		
LieutColonels	2	****	tig .	2
Majors — —	8_	8	****	
Captains	12_	1		11
Lieutenantz	6_	3	 	. 3
2688666666	-	-	-	
Quarchastains	3_			3
Totals	35	16	-	19

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.						
Rank.	Name.	Corps.	Date.	Cause.		

			<u> </u>			
	***************************************		}			
		-	 			
		,				

	Officers QUITTED during week.					
Rank.	Kame.	Corps.	Date.	Cause.		
	, an area and a few a	***************************************	,			
************		*************************************	,			
***********			g-144221-218-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-			

····	-					

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).
		************	***************************************
	**************************************		***************************************
		}	

Army Form W.3008 (Page 2) (Addated)

PART D.-NOMINAL ROLL OF OFFICERS ON STRENGTH.

1	2	3		4	5	6
Substantive Rank and higher	Personal	Name and Initi	als	Corps.	Whether present with Unit (insert	If not present with Unit,
temporary rank, if held.	Number.	THE SIDE	aug.	2 Aust.	Vnit (insert Yes or No).	state how employed.
RIG/T/M.G	TX 2050	CLOWES,	C.H	G.O.C	YES	
J.COL.T/C		VICKERS.	₩	A.D.M.S	YES	u dhinasas gabbanas qui hisaa ang ahbaa ruyaa bosa roos e
tt tt:	N 20119	LITCHFIELD.	J.C	AA & QMG	YES	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
11 11	N 10069	HERFORD,	H,N	G.I	YES	
APT.T/MAJ		KEARNS,	F.J	A.D.O.S	YES	
11 11	N 232806	BLACK,	J.R	D.A.D.M.S		***************************************
	N 271950	HILL,	C	L.S.0	YES	.*
	N 40135	EDWARDS,	Ç.J	D.A.A.G	NO	DET. to 31 Inf. Bde.
T.T.MAJOR		HENDY,	R	L.O	NO	Part Time Only
H H	N 35801	HUMAN.	J.H	D.A.Q.M.G		School C-S Duntroo
11 17	N 280592	BAKER,	A.H	G.S.O.II	YES	adadd 1886 awr y 1866 awr 186
	N 9260	TURKINGTON,	A.J	D.A.D.O.S		
T.CAPT	N 56305 N 393074	RENWICK,	G C.E	G.S.O.III		
JEUT.		MARTIN,	~~~~~~	EDUC.OFF	YES	
11	NP 348	JAMES. KING.	G.R	CATER.AD.		
	BE 340	AIAG,	G.R	CAMP COM	T YES	
		A DIFT A CITTOTS	*************			***************************************
		ATTACHED	*,\/*		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	(Ex.45 B
T.T/KAJOR	N 40137	SINGE.	C.W	G.S.O. II O	ns NO	DET. to 31 Inf. Ede
T.T/CAPT.	N 19127	BOSANQUET,	G.S	G OFF'C	МО	SCHOOL, Ex AASC I D
11	N: 40153	DUNNING,	R,S	S.O.M.T	YES	EX 45 BN
11 11	N 38384	TAYLOR,		A/DAQMG	YES	EX 17 BN
)) <u> </u>	N 38852	WILLIS,	J.H	A/DAAG	YES	EX 9 BDE
APT.	N 278265	DAVEY,	R.D	A/DADMS	YES	EX 18 FLD.A
IEUT.	N 58662	AYRTON.	G.	SCHOOL	NO	EX E.C Corp
1)	N 38418	BODDAM-WHETAL		LO	YES	EX 17 Bn
ti	N 36813	GILLESPIE,		INT.SECT.	YES	EX 1 BN
1)	N 26115	GREEN.			NO	SCHOOL EX AASC I D
11	N 393048	HAWKESWOOD.		DAPM	YES	EX 2 ARM RE
11	N 49513	CLARKE, I		A.D.C	YES	EX 9 FLD.RE
II	N 27899	MCINTOSH,	N.J.	D.A.D.O.S	1	EX AAOC (M-
Yr	NP 9237	KELLY,	<u>H</u>	"A" Learne	r YES	EX 45 BN
11	N 85366	WILSON, W.G.		"Q" Learne		EX RAA GOG
1 2:	N 17440	ROBERTSON,	Y.E	L.0	YES	EX 18 Bat.

		(ii) OFFICERS AT	TACHED	FROM OTHER	CORPS.	
ubstantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initi	als.	Согра.	Date of attachment.	Nature of attachment.
CAPT.	NX 70189	THOWAS,	R.E.	3 Aust.Co	грв 20/6/4	Attached pending appteas L.O.

Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Date of attachment.	Nature of attachment.
CAPT.	NX 70189	THOMAS, R.E.	3 Aust.Co	тра 20/6/ц	Attached pending eppt.as L.O.
***********************		,,			

H.Q. I AUST.DIV.

(Unit.)

11/7/42

(Date of Despatch.)

FIELD RETURN OF OTHER RANKS

HOI aust Der Will

1/7/19 42 (Date)

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2		1	3			4		
Detail.	Posted strength counting against authorized establishment (excluding attached).		Surplus to Establishment.			Reinforcements required (i.e., deficits on establishments).			
W.Os. Class I. 3	3						-		
W.Os. Ciass II. 2	1						1		
Equadron or Company Quartermaster-Serjeants	`.₹								
Staff Serjeanis 2	3			7			<u> </u>		
gerjeants 6	5	-		-			1		
Corporals 10	19			9			2		
Troopers, Privates, &c.	34			*			<u></u> 7		
TOTALS 0	139		•	10		•	15 31		

These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Pank.	Hame and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
				
	•			
			·	

.y. Im bits 6/41

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Burplus (n)	Refuired (a)	Detail of Specialists, Tradesmen, etc.	Burplus (n)	Reinfts, Required	Detail of Specialists, Tradesmen, etc.	Burplus (a)	Roinfts, Required
Ammunition Examiners			Fire Control Operators			Panel Beaters		1
Armament Artificers			Fitters		3	Pattern Makers		
Armourers	T	1	Fitters and Turners		<u></u>	Pharmaeists		
Artificers, Artillery	<u> </u>	1	Fitters, Cycle			Photographers, dry plate		
Axemen	1		Fitters, Drivers			Photographers, wet plate		<u> </u>
Bakers	i	i ——	Fitter's Mates			Photo-Writers		ì
Battery Surveyors	 		Fitters, M.V.			Plate Layers	+	i
Battery Comdrs. Asst.	 		Fitters, Railway Signal		 -	Plumbers		
Blacksmiths	 		Fitters, Signal			Predictor Numbers		i
Boilermakers	!		Grinders			Printers		
			Gun Layers			Badlator Mechanics	+	
Bricklayers	<u></u>		G.P.O. Assistants				 -	
Butchers]					Radiographers		 -
Camoufiage Modeller	ļ		Gun Operators			Range Takers	-}	
Carpenter and Joiner			Hammermen			Riggers		<u> </u>
Clerks	10	9	Height Takers			Rivetters		<u>!</u>
Clerks, Engineering			Helio Operators			Saddlers		
rks, Supply	<u> </u>		Instrument Mechanics			Saddle Tree Makers		<u> </u>
Clerks, Technical		1	Instrument Mechanics, Surgical		ļ ,	Saw Doctors		<u> </u>
Coachmakers			Instrument Operators			Saujers	7	}
Computers .			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers	Ţ	<u> </u>
Ccoks		5	Leather Stitchers			Signwriters	7	i — —
Cooks, Hospital			Linesmen			Stokers, Stationary Engine	T	
Coppersmiths			Linesmen, Signals			Storemen, Technical	 	i
Dental Clerk Orderlies			Lithographers			Surreyors		
Despatch Biders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identineation		
Draughtsmen, Architectural			Mechanics, Dental			Numbers Textile Refitters		
								
Braughtsmen, Mechanical		'	Mechanics, M.T.			Tinsmiths		 -
Draughtsmen, Signal			Mechanics, Typewriter		5	Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners	<u> </u>	
Driver Mechanics			Millwrights			Vulcanizers		
Driver Operators		l	Miners	!	l	Wagon Erectors	<u> </u>	
Drivers, Transportation Plant]		Moulders			Watchmakers		
ctrical Fitters		1	Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)	1		Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal		T	Observation Post Assistants		1	Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen	1	
Equipment Repairers		$\neg \neg$	Opticians			Woodtnrners	<u> </u>	
Fartiers			Painters				- [<u> </u>
		——		{	f	Atoremin		4
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		l	<u></u>	!	1	·		
					1			
Totals (to agree with Columns 3 and 4 of Part A.)	1	Ş					10	2/

Totals (to agree with Columns 3 and 4 of Part A.)						10	31
 (b) Author	other than Private is involved ised Trades or Specialists not in			ied as required in	fraga provided	p	
MQ10	aust Div		i! Sign	ature of Con	imanaer.	W.	بالمملع
Date of Despatch	11/7/42	Bde., D	ivn., Are	a, etc., with u	hich unit is s	erving.	•
ing disease of the second seco					€		

Qetail:	Durplus	Requirements
Clerks W/02	-	1
5gt	-	1
SISgto	1	_
Grap Spec II		
Cpls	9	-
Inters		
Spee Grip I	_	
<i>3402</i>		
Zype-writer trechances		1
Spec Grap I		
Cooko	1	
Spee Sup !		5
Spec 340 -		
Storemen		4
Gen Duties	-	11
	10	31
	• • • • • • • • • • • • • • • • • • •	
di Tabaharan Baran 🕏	Section 4 to the second of the second	

1451/2/334

SUBJECT: OFFENCE REPORTS - A.A.F. B.2069.

H.Q. I AUST. DIV., HOME FORCES. /3. JULY, 1942.

CIRCULAR NO. A.2841

DISTRIBUTION: "A"

21 AUST. RECCE. BN. 18 AUST. GARR. BN.

The following instructions will be strictly observed by all units in regard to the submission and preparation of A.A. F. B.2069:- All previous instructions issued by this H.Q. with regard to A.A. Forms B.2069 are hereby cancelled.

SUBMISSION

- 1. This return will be rendered weekly through normal channels to reach this H.Q. not later than 1200 hours on Mondays. One copy only is required at this H.Q. "Nil" returns are required where applicable.
- 2. One copy will be forwarded direct to the D.R.G.
- 3. The forwarding of copy B:2069 to H:0: 1 Aust. Div. will not relieve Commanding Officers and superior Commanders of their responsibility under A.M.R. & O. 413 (1) and A.M.R. & O. 431 respectively:

PREPARATION

1. Offence Report (including nil returns) will be serially numbered and endorsed with the period in respect of which it is submitted e.g.

PERIOD: 21 Jun '42 to 27 Jun '42 - Serial No. 1/42.

A new series will be commenced each year on the first return rendered after the 31 Dec.

Where the report comprises mero than one page each page will be consecutively numbered: Page 1, Page 2, etc.

- 2. The Offence Report will contain a complete record in summarised form of all offences committed and punishments awarded each week up to and including Saturday.
- 3. The rank and appointment of each officer making an award must be shown on B.2069 immediately beneath his signature.
- 4. Where an award is made by an Officer administering command his appointment should be designated as "Admg. Comd. 500 Aust. Inf. Bn." and not merely as "2 i/c 500 Aust. Inf. Bn."
- 5. Where an award is made by a Coy. Comd., B.2069 should be endorsed to show that such award has been considered and approved by his C.C. on the day on which such award is made, under A.M.R. 2 0. 413. An appropriate endorsement would be as follows:-

Considered (date)

(Signd.) W. Barkis Lt-Col., C.O. 500 AUST. INF. BN.

6. Where an award is made by an officer entitled to exercise the powers of a detachment commander an endorsement to the following effect shall be made in the "Remarks" Column

opposite the award: -

"Exercising the powers of a detachment Comd."

- 7. The summarised record of each offence in form B.2069 shall include:
 - 1. The statement of Offence (Legal description of offence).
 - 2. The particulars of offence (Facts supporting the statement of offence.)
 - 3. The reference to the relevant sec of the Army Act.
- 8. The statement of Offence must be strictly in accordance with the relevant sections of the Army Act and follow precisely the wording set out in R.P. App 1 Part II MML Page 630.
- 9. The particulars of Offence must support the charge under the relevant section of the A.A. and should be in the form and follow the examples given in the specimen charges in MMI Page 640.
- 49 10. Notwithstanding paras 7 & 8 above where the offence charged is absence without leave it will not be necessary to set out the charge in detail. It will be sufficient if the offence is stated as "A.W.L." setting out the period of absence with respect to times and dates.
- 11. Great care must be exercised in calculations of automatic forfeitures of pay and allowances and the provisions of AMR & 0 490 (2) and Army Act Sec 140 (2) (a) must be strictly observed.
- 12. Since forfeiture of ordinary pay may now be awarded as a punishment either alone or in conjunction with another punishment as provided in ALR & 0 418 (7) (b) (i) references in returns B2069 to forfeitures will show clearly whether the forfeiture is a punishment or is automatic.
- Forfeiture as a punishment should be recorded in the column "Punishment awarded" as follows:- "....days forfeiture of ordinary pay (AMR & 0 418 (2) (b)". Forfeiture when automatic should be recorded in the "Remarks" column as follows:- "Informed of forfeiture of days pay and allowances" as required by AMR & 0 427
- 14. Each charge may state only one offence: RP13 MML Page 549.
- Attention is particularly directed to AMR & 0 346 (18) 409 & 418 -440.

HQ of Bdes and Services will be held responsible for the rendition of forms B2069 within the times above specified and for the checking thereof. Under no circumstances will the return be forwarded to this HQ without first having being checked by the appropriate HQ.

16. Specimen form B2069 for guidance is shown overleaf.

LFICHFIELD Colonel

& Q.M.G. 1 AUST DIV

1 Aust. Div. - 300 Aust. Inf. Bde. 500 Aust. Inf. Bn. 2 Aust. Corps.

Period: 5/7/42. to 11/7/42

Serial No. 18/42. Fage 1. Army Form B. 2069

OFFENCE REPORT (FIELD SERVICE ONLY).

Sqn., Tp., Bty or Coy.	REGT. NO.	RANK	ñane	PLACE & DATE OF OFFENCE	OFFENCE	BY WHOM REFORTED & NAMES OF WIT- NESSES	OF OFFICER COMPANY ETC.	funish- ment	SIGNATURE OF OFFICER BY WHOM ORDERED & DATE OF AWARD.	Date of entry in conduct sheet	Remarks
A Coy.	N000	Į.	dickens,	Station	A.W.L. from 1000 hrs. on 5/7/42 until 0630 hrs. on 10/7/42. (A.A. 15(1).).	Cpl B.Rudge		Fined £1 96 Hrs. detention Ordered to forfeit 7 days ord. pay (a)	W.Barkis Lt-Col. C.O. 500 Aust. Inf. Bn. 10/7/42.	10.7,42	Informed of forfeiture of 5 days pay a allowances (b)
A Coy,		Pte.	HEEP, U.	Eattle Station 6/7/42	Disobeying a lawful Command given by his Superior Officer in that he when ordered by Cpl. Murdstone to report for kitchen duties did not do so. (A.A. 9 (2).).	17	D. C.	7 days C.B.	D.Copper- field Lieut. OC. B Coy. 6.7.42	6.7.42	Considered 6/7/42 W. Barkis Lt-Col. (c)
doy.	N002	Pte.	SYKES, W	Pattle Station 7/7/42	Conduct to the prejudice of good order and milit-	Sgt. Nickleby		14 days detention	O.Twist Capt.ma; OC C.Coy 8/7/42,	8,7,42	Exercising powers of a Det. Comdr. (d)

Vide A.M.R. & O. 418 (7)(b)(i)

Vide A.M.R. & O. 490 (2), A.M.R. & O. 490(1)(f)(iii)

Vide A.M.R. & O. 413

Vide A.M.R. & O. 413

) dorsed on B.2069.

⁽b)

⁽c)

Vide A.M.R. & O. 389 (3) & (4)

WAR DIARY

8

HAK/RJ

PROMOTION OF OFFICERS.

1432/4/1156

H.Q. I AUST. DIV.
AUSTRALIA.
//j JUL. 42.

A.2975.

DISTRIBUTION "A".

The following is copy of 2 Aust. Corps memo AQ.4270 of 11 Jul. 42.

"When recommending promotions involving the supersession of other offrs. in accordance with First Aust. Army directions, a certificate must be att. showing that it is hereby certified that Lieut. is not capable or competent to fill the regtl. appt. proposed to be filled (First Aust. Army Order 132).

To prevent difficulties subsequently arising relating to the promotion of the offr. superseded and to prevent his army status from being affected by such a certificate, it has been agreed that the certificate might contain the word "yet" which, being indefinite as to time, will not prevent the offr. superseded from being recommended subsequently for promotion. The certificate will accordingly read:-

'It is hereby certified that Lieut. is not yet competent or capable to fill the regtl. appt. proposed to be filled.'

It is also desired that the certificate placed upon the A.33 be in accordance with the notification to the offr. superseded. It is suggested that the following form of notice to offrs. being superseded be used:-

'To (offrs. supersoded)

Proposed Bromotion of Lieut.

It is advised that the above recommendation, if confirmed, will involve your regtl. supersession. Such supersession has been recommended because you are not yet capable or competent to fill the appt. proposed to be filled. In accordance with regns. notice of this recommendation is hereby given. You will initial this memo as noted. Any objection you may have should be lodged within 24 hours of noting this memo.'

MOVEMENT OF OFFRS: It is understood that the GOC-in-C has commented upon the fact that offrs, are being moved and transferred without higher approval and that subsequently covering approval for such movements and transfers is requested.

In all these cases permission should be asked and concurrence obtained from higher authority before the move or transfer is effected. $^{\rm m}$

(J.W. WILLIS) Capt. A/D.A.A.G. I AUST. DIV.

NOT TO BE PUBLISHED.

The information given in this document is not to be communicated, either directly or indirectly, to the Press or to any person not holding an official position in His Majesty's Service.

Serial No. 28:

Nos. 46 - 70

1 AUST. DIV. ROUTINE ORDERS.

PART I.

BY

MAJOR-GENERAL C.A. CLOWES, D.S.O., M.C. COMD. I AUST. DIV.

H.Q. I AUST. DIV. AUSTRALIA. 14 Jul. 42.

GENERAL STAFF:

SECURITY OF INFORMATION IN CORRESPONDENCE (E.C.R.O. No.22, para.2. of 9/5/41.)

- (1) The practice of including in communications to members of the forces serving overseas reference to past or impending embarkation of individuals, arrivals and departures of troopships etc. is to case forthwith.
- (2) The majority of letters travel by air and as misfortune may easily deliver such into the hands of the enemy even before ships referred to have cleared port destruction of such vessels, together with personnel, may result from what is tantamount to criminal thoughtlessness.
- (3) Military personnel are instructed to impress these vital points upon civilian relatives and friends in order that it may not become necessary, as the result of examination to delay or withhold transmission of such communications.
- (4) The above will be reprinted in all Unit R.O's. once every two weeks.

47. SECURITY OF INFORMATION (LEAKAGE OF INFORMATION BY GOSSIP E.C.R.O. No.28 para. 3 of 20 June (41)

- (b) All ranks will be warned against discussing service matters with civilians at any time, or amongst themselves in Clubs, theatres, cafes or other public places.
- (c) All ranks will be warned that it is their duty to ensure by their own reticence and by reporting immediately cases of indiscreet talk by others, that information useful to the enemy does not reach unauthorised persons.
- (d) The above will be reprinted in all Unit R.O's. once every two weeks.

Serial 28/42.

48. TRANSPORT FOR RANGE PRACTICES.

In order to conserve petrol and rubber, trains and trams will be used to transport personnel to rifle ranges wherever possible.

Entraining and detraining will be carried out as training and strict discipline will be maintained.

Requirements for transport must reach H.Q. 1 Aust. Div. at least 48 hours before transport required.

49. LOSS OF OFDINARY PASS No. 15427.

All units are advised that the above pass issued to Mr. Robert James SPOWART, Main foads Board, has been stolen. All personnel are warned to detain anyone presenting this pass and report the matter immediately to the nearest H.Q.

These H.Qs. must also be advised immediately.

(H.F. HERFORD) Col., G.S. I AUST. DIV.

ADJUTANT AND QUARTERM. STER GENERAL'S STAFF.

50. ADMINISTRATION OF OATHS, ETC. BY OFFRS.

Attention of all units is directed to G.R.O. A.169 of 10 Jul. 42.

Comds. will ensure that all offrs. concerned are familiar with the provisions of the above G.R.O. and are properly instructed in the manner of taking affidavits and declarations.

G.R.O. A.169 will be read to all tps. on parade on at least three occasions.

51. TRANSFER OF OFFICERS.

In future when approval is sought for transfers of offrs. such approval will NOT be anticipated and actual approval will be obtained from First Aust. Army before any offr. is moved.

52. FIELD ALLOWANCE.

Attention is directed to the following instruction received from LHQ, Vide telegram F30194 dated 3rd July 1942:-

"FMG 65. as Field Allowance is payable all officers in camp including officers attending Schools, special messing Allowance of 1/5 per day does not apply from 19th June 1942. Allowance of 10d., per day to other ranks is still payable at schools covered by special authority."

Further instructions will be issued concerning any debits for Field Allowance that may have been raised in paybooks of members for attendance at Schools subsequent to 19th June 1942. No action is to be taken to offect adjustment in the interim.

53. PAY.

Attention of all units is directed to the following instruction issued by Command Faymaster, First Aust., Army:-

"Personnel being granted leave of two or more days, must be paid within their unit and not by the District Finance Officer."

54. PREPARATION OF ACQUITTANCE ROLLS.

Units requisitioning cash from Divisional Faymaster, H.Q., 1 Aust. Div., are advised that the Pay Cypher will be F/Cl for the future. Further, that Pay Period ending 16th July 1942 is No. 73.

55. A.A.P. A.14 - DAILY STRENGTH STATE.

Units are again reminded that a copy of the above return is no longer required by this H.Q.

56. BAKERS REQUIRED.

Ref. First aust. Army Order No. 168 of 9 Jul. 42.

Units will fwd. nominal rolls, in triplicate, on A.A. Form Mob.3. to this H.Q. through normal channels of all personnel claiming to be Bakers.

Nominal rolls are to reach this H.Q. on or before 18 Jul. 42.

57. DRESS - OFFRS.

Cases have recently been observed of offrs., while associated with exercises, NOT wearing a belt. It will be ensured that offrs. conform to the orders laid down in regard to dress, and that in this respect, as in all others, they give their special attention to setting a proper example to all ranks under their comd. or with whom they come in contact.

58. CIRCULARS.

The following H.Q. 1 Aust. Div. Circulars have been issued since promulgation of H.Q. 1 Aust. Div. R.O. 27/42 of 7 Jul. 42.

				<u> </u>
SUBJECT	BRANCH	DATE.	ROMEO	DISTRIBUTION.
l. Officers' Efficiency Reports.	A	11/7/42	A.2808	B (5 copies each) less No.1, and plus copies to 21 Aust.Recce.Bn. and 18 Aust.Garr.Bn.
2. Offence Reports - A.A.F. B.2069	Å	13/7/42	A.2841	A plus 21 Aust. Recce.Bn. and 18 Aust.Garr.Bn.

59. STEALING FROM RAILWAY REFRESHMENT ROOMS.

Owing to the large amount of crockery, cutlery, etc., stolen from Railway Refreshment Rooms by members of the Forces travelling by rail, an acute shortage of these articles has resulted.

Serial 28/42.

59. STEALING FROM RAILWAY REFRESHMENT ROOMS (Contd.)

As further supplies are NOT available, members of the Forces may be denied admission to Refreshment Rooms in future, unless this practice ceases forthwith.

Comds. will draw the attention of all ranks to this matter.

60. PRIVATE PELEPHONE CALLS.

Units are reminded that Army telephones must NOT be used for private calls, except in grave emergency.

Numerous instances have come under notice where official calls have been seriously delayed owing to the large volume of private calls.

Comds. will take all necessary steps to ensure that this instn. is rigidly enforced.

61. P.M.F. & C.M.F. ENLISTMENT IN A.I.F.

Attention is directed to G.R.O. A.168 of 10 Jul. 42 which consolidates instas. previously issued on the above matter.

OFFICERS. Units will fwd. a nominal roll of offrs. who are fit Class I and who volunteer for A.I.F. to this H.Q. setting out number, rank, name and unit. Bde. Comds. and Heads of Services will endorse such nom. rolls with a certificate to the effect that the offrs. concerned are considered young enough for the performance under active service conditions of the duties of their appointments.

Nominal rolls will be accompanied by proceedings of a NEW Medical Board (A.A.F. D.1) and A.A.F. A.200 duly completed, for each offr.

On receipt of Formation Comds. approval units will take action in accordance with G.R.O. A.163, para. 1 (h)

62. MAXIMUM PERMESSIBLE SPEEDS - VEHS.

.

- (a) Reference is made to First Aust. Army Orders Serial No.11. para.164, sub-para.4.
- (b) The speed restriction (20 m.p.h.) provided in the above quoted sub-para, will NOT apply to vehs. in 1 Aust. Div. op. area.
- (c) Vehs. operating in 1 Aust. Div. op. area will comply with table of maximum speeds laid down in sub-para. 3. of above quoted Army Order and with any restrictions as to speed in towns or built up areas 1.id down by any State Government or semi-government body, o.g., in the COUNTY OF CUMBERLAND the maximum speed in towns or built up areas is 30 m.p.h.

63. OUTBREAK OF RIPE - NOTIFICATION OF, AND COURTS OF INQUIRY (G.R.O. Q.177)

The attention of all units is directed to the abovementioned. G.R.O.

64. CARE OF AMMUNITION IN THE FIELD. (G.R.O. 0.188)

It has been brought to notice that in some cases insufficient care has been taken of ammunition in the field held under field storage conditions. Examples noted have been where ammunition boxes have been stored on ground which is under water.

The provision of every round of ammunition means either use of valuable shipping space from abroad or the labour of limited man or woman power at home, and is too precious to be wasted in the manner quoted.

It is the responsibility of all members of the army concerned to ensure that adequate protection of ammunition is provided. Supplies are limited and the cost of labour and money is high.

Full instructions for the preservation of ammunition are centained in "Notes on the Care and Preservation of Ammunition and Explosives in the Field, Part 1 - Artillery Ammunition, and Fart 11 - Other than Artillery Ammunition", copies of which have been distributed.

65. CAPS S.D.

Attention is drawn to the fact that the following personnel only are permitted to wear Caps S.D.

- 1. Drivers M.T.
- 2. Don R's.
- 3. Those personnel who have received authorised issue.

ALL other personnel MUST wear approved pattern Hats Khaki Fur.

66. POSTAL ADDRESS.

G.R.O. Q.171 of 10 Jul. 42 will be repeated in all unit noutine Orders and will be read on parade to all tps. on at least four occasions.

Immedaite steps will be taken to ensure that all official correspondence complies with the above G.R.O.

67. LIST OF OFFICERS I AUST. DIV. AUTHORISED TO SIGN ORDERS FOR SUFFLIES OR TO SIGN AMY CERTIFICATE ON FORMS TS.4 (1434/1/352).

1 Div. P.O. 32/41, para.9 is amended by inserting and/or deleting the following:-

		DESIG- NATION	FORES AUTHORISED INDICATED THUS "z"				
UNIT	RAMK & NAME.		TS.1	T3.4	P.59	Rail.Frt. & Coach Warrants.	
INSERT	:						
18 Aust.							
Garr.Bn.	Lt-Col.G.S.Devonshire	C.O.		x		х	
ท ก	Capt. J.H. Maggs.	Adjt.		ж		x	
50 Div. Ord.Fd. Pk.	Lieut. A. Clarke.			х		х	
DFLETE. 50 Div. Ord.Fd.Pk	Lieut. T. Wilkinson.			х		x	

69. AMENDMENTS TO W/EQPT. TABLES.

Attention is drawn to G.R.O. 0.137 of 26 Jun. 42, which sets out amendments to be made in W/Eqpt. Tables. Amendments should be made to such tables immediately.

69. CENSUS OF WARLIKE STORES.

With reference to Serial No. 989, the word "liquid" should be deleted.

In all cases where a unit has on hand a substitute mark of a particular store, the substitute article should be shown in the "Held" column of Master Cards and Meturns.

70. : DISTRICT COURT MARTIAL.

(a) A D.C.M. convened by the Comd. 1 Aust. Div. was held at Victoria Barracks on 25 Jun. 42 for the trial of --

N.22950, FTE. John Thomas CLIRKE - 1 AUST. INF. BN.

The accused was charged with absenting himself without leave from 0600 hrs. on 6 Jun. 42 until 1830 hrs. on 16 Jun. 42 (army Act Dec. 15 (1).)

The accused pleaded not guilty but was found guilty and was sentenced to undergo detention for 22days,

The finding and sentence of the Court were duly confirmed by the Comd. 1 fust. Div. on 4 Jul. 42.

The finding and sentence were promulgated to the accused at Fark "oad Guard Room on 7 Jul. 42.

The accused was in custody awaiting trial for 8 days.

(b) A D.C.M. convened by the Comd. 1 Aust. Div. was held at H.Q. 20 Aust. Inf. Bn. on 19 Jun. 42 for the trial of --

N.265625, Pre. Ivan James d'Arcy PARSONS - 34 AUST.INF.EN.

The accused was charged with --

- 1. Absenting himself without leave from 2200 hrs. on 19/3/42 until 2100 hrs. on 26/5/42. (Army net Sec. 15 (1).)
- 2. When in confinement escaping. (army act Sec. 22).

The accused pleaded not guilty but was found guilty of all the charges and was sentonced to undergo detention for 50 days.

The findings and sentence were duly confirmed by the Comd. 1 Aust. Div. on 8 Jul. 42.

The findings and sentence were promulgated to the accused at Holsworthy on 11 Jul. 42.

The accused was in custody awaiting trial for 16 days.

70. DISTRICT COURT MARTIAL (Contd.)

(c) A D.C.M. convened by the Comd. I Aust. Div. was held at H.Q. 1 Aust. Div. on 26 Jun. 42 for the trial of --

N.36616 - PTE. Victor Robert GOVER - 1 AUST. INF. BN.

The accused was charged with deserting His Majesty's Service in that he on 19 Feb. 42 absented himself without leave from 1 Aust. Inf. Bn. until apprehended by the Military Police at 1100 hours on 15 Jun. 42. (Army act Sec.12 (1) (2).).

The accused pleaded not guilty but was found guilty of the charge with the exception that the period of absence commenced at 2200 hours on 21 Feb. 42 and was sentenced to undergo detention for 90 days: The finding and sentence of the Court were duly confirmed by the Comd. 1 Aust. Div. on 4 Jul. 42.

The result of the trial was promulgated to the accused at Holsworthy on 7 Jul. 42.

The accused was in custody awaiting trial for 11 days.

(d) A D.C.M. convened by the Comd. I must. Div. was held at H.Q. I must. Div. on 26 Jun. 42 for the trial of --

N.36673 - FTE. James Robert EASTON - 1 AUST. INF. BN.

The accused was charged with absenting himself without leave from 2000 hours on 13 pr. 42 until 1630 hours on 11 Jun. 42. (Army act Sec. 15 (1).).

The accused pleaded not guilty but was found guilty of the charge and was sentenced to undergo detention for thirty days. The finding and sentence of the Court were duly confirmed by the Cond. 1 "ust. Div. on 4 Jul. 42.

The finding and sentence were duly promulgated to the accused at Holsworthy on 7 Jul. 42.

The accused was in custody awaiting trial for 15 days.

(e) A D.C.M. convened by the Comd. 1 aust. Div. was held at HQ. 20 aust. Inf. Bn. on 19 Jun. 42 for the trial of --

N.195098 - FTE. William Kennoth TAYLOR - 20 AUST.INF.BN.

The accused was charged with deserting His Majesty's pervice in that he on 24 Apr. 42 absented himself without leave from 20 Aust. Inf. Bn. until apprehended by the Civil Police on 3 Jul. 42. (Army Act Sec. 12 (1) (a).).

The accused pleaded not guilty and was found not guilty of desertion but guilty of absence without leave and was sentenced to be fined the sum of seven pounds ton shillings (£7/10/0). The finding and sentence of the Court were duly confirmed by the Cord. 1 Aust. Div. on 2% Jun. 42.

The result of the trial was promulgated to the accused at Brigownie on 3 Jul. 42.

The accused was in custody awaiting trial for 6 days.

(J.C. LITCHFIELD) Colonel. A.A. & Q.M.G. I AUST. DIV.

Serial 26/42

Reference 1 Div. Circular 8580 of 15 apr. 42.

Distribution "A" Will be amended as follows :-

No. 8 delete 3 Mob. Laundry & Fwd. Decontamination Unit.
No. 42 " 2 Mob. Aerodrome Coy.
No. 43 " V.D.C. Det. Hascot.

No.43

V.D.C. Det. Hascot. 12 A. Fd. hegt. 257 L.A.D. No.59 "

After copies 78 substitute 72.

Distribution "B" will be amended as follows :-

No.11 add 21 must. mecce. Bn.

No.14 " 18 must. Garr. Bn.
After copies 14 substitute 16.

Distribution "C" will be amended as fellows :-

No.33 add Amenities Officer. After copies 34 substitute 35.

Distribution "F" will be deleted.

WAR DIARY H.Q. 1 AUST. DIV.

1407/1/285

REINFORCEMENT OFFICERS.

H.Q. I AUST. DIV.

A.2976.

AUSTRALIA.

DISTRIBUTION "B".

The following is copy of 2 Aust. Corps memo AQ.4173 of 10 Jul. 42.

"It is advised that IMQ has laid down a policy in relation to promotion to commissioned rank of pers. for reinft, offrs.

Hereunder is copy of LHQ 72015 of 3 Jul. 42, which outlines this policy:-

With reference to your A/1312/24 of 21st June 1942, you are advised as follows:

- (a) Under present conditions CO's may originate the recommendations, but it is considered that men who have previously qualified should be first selected.
- (b) New appointees under present conditions should replace officers as first reinforcements.
- (c) Under present conditions candidates will not be commissioned on leaving school.
- (d) All successful candidates within a Division should be recommended at Divisional Headquarters, and posted according to requirements.

Units may now aubmit recommendations for the promotion of first reinft. offra.

(J. T. WILLIS) Capt. A/D.A.A.G. I AUST. DIV. Jü/Bi.

WAR DIARY

CONFIDENTIAL.

C/189/42

STEALING FROM RAILWAY REFRESHMENT ROOMS.

H.G. I AUST. DIV., AUSTRALIA. /5 JUL. 142.

CIRCULER NO. A. 5041.

DISTRIBUTION "B".

It is desired to draw the attention of Comds. to 1 Aust. Div. R.O. No.59 of 14 Jul. '42.

- 2. Comd. I Aust. Div. views this matter very seriously and directs that "snap" kit inspections be arranged in all units in an endeavour to locate the culprits in this matter.
- All necessary steps will be taken to ensure that notice of such kit inspections is NOT given to the troops.
- 4. Soldiers found in possession of articles which can be identified as being the property of Railway Refreshment Rooms should be charged under A.A. Sec. 40 "being improperly in cossession of Public property" or elternatively under A.A. Ged. 41 "committing a civil offence to wit being in possession of property reasonably suspected of being stolen.
- When the soldier has been dealt with the articles should be returned to the nearest Railway Refreshment Room.
- A report as to the result of the above mentioned kit inspections will be forwarded to this H.Q. as early as possible.

LITTIPIND) Colonel 2 I AUST. DIV.

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WAR DIARY

c/187/42

CAC/TM

COMFIDENTIAL.

RELATIONS WITH ALLIED FORCES.

H.Q. I AUST. DIV., AUSTRALIA.

6 JUL. 142.

CIRCULAR NO. AQ.57

DISTRIBUTION "A".

First Army Conf. memo AS/153 of 24 Jun '42, reads as follows:-

"It is advised that some unpleasant incidents have occurred when AMF personnel have been in contact with American native troops, and that difficulty is caused between AMF and white Americans if AMF troops are seen to fraternise with coloured personnel.

In view of this, it is directed that AMF personnel be instructed not to make companions of American coloured personnel, should they be in contact with them at any time.

This action will be taken in such a way that as little publicity as possible is occasioned, and personnel will be instructed not to "broadcast" the order, for reasons which are obvious."

- 2. Action to implement the above instn. will be taken as follows:-
 - (a) It will be ensured that the contents of paras. 1 and 2 of the instn. is communicated to all ranks;
 - (b) Pers. will be warned that the matter is a delicate one, since it is most undesirable to live cause for friction between U.S. tps. and those of the AMF.;
 - (c) Consequent on para. 2(b) above, NO publication bearing on this matter will be made in orders, instns. or otherwise. The necessary communication will be made to the tps. verbally, with a direction that the matter is NOT to be discussed or mentioned outside the unit. It should be impressed on the tps. that it is desirable to avoid publicity in the matter.

(J.C. LITCHFIELD) Colonel, A.A. & Q.M.G. I AUST. DIV.

Q.1428/1/24.

AQ.61

CANTEEN PRICES.

HQ I AUST DIV AUSTRALIA 16 JUL 42.

2 AUST CORPS REAR HQ.

Appended hereto is a comparison of prices charged by the Australian Canteens Board and a leading Sydney wholesale grocer (Messrs. Tillochs Ltd.)

"Tomate Saucs." Sugar. Pineapple. Fruit Salad. Cornflour. Vinegar.	70 30	16. 92.	pottles. Tins. bottles.	2 bags: 4 cases. 4 n 80 lb.		10 6 0 6	8 10 0 0	2 5 5	18 18 18 15 7	<u> </u>
					£23	16	6	£21	5	4

Difference between Canteen and Tillochs.

£2/11/2.

Tillochs prices are less discount also."

The purchases indicated represent the normal weekly purchases by an Inf. Bn.

3. ... May representations be made, please, to the proper authority with a view to either -

- (a) having the canteens prices reduced to at least as low as the wholesale grocers price, or -
- (b) authorising the purchase of such articles direct from the wholesaler in lieu of from the Canteens Board.

C.A. CLOWES. Major-General. (SED) COMMANDING I AUST DIV.

COOCLE TO THE LEFT TO

AUSTRALIAN MILITARY FORCES -- 2 AUST. CORPS.

(1 Aust. Div. Pro Forma No. A.3)

INJURY OF

H.Q., I AUST. DIV., HOME FORCES.

R.A.A., 1 Aust. Div.
R.A.E. 1 Aust. Div.
Sigs. 1 Aust. Div.
Inf. Bde.
A.A.S.C. 1 Aust Div.

Returned herewith in accordance with 1 Div. R.O. No. 25/41 (para. 5) is confirmed A.A. Form D.II submitted consequent upon the Injury of the abovenamed on for noting and forwarding to the D.R.O.

D. A. A.G. IST AUST. DIVISION

AUSTRALIAN MILITARY FORCES --- 2 AUST. CORPS.

(1 Aust. Div. Pro Forma No. A.1)

H.Q., I AUST. DIV., HOME FORCES.

Reference 1 Aust. Div. memo No.

ji Pamani Post A. I.

of

Please expedite reply.

D.A.A.G. IST JUST. DIVISION.

1544/3/AQ.133

TRANSEERS OF PERSONAL EQUIPMENT AND ARMS.

HQ I AUST DIV AUSTRALIA. 16 JUL 42.

2 AUST CORPS REAR HQ.

Reference is made to G.R.O. 0.67 of 29 May 42, wherein it is provided that, when inter-unit transfers of personnel occur, personal equipment and arms will also be transferred.

- This order has been carried out by all units of this Formation.
- Personnel reporting into the Formation from Training Depot and elsewhere, do NOT report with personal equipment, such as rifle, web equipment etc.. The result is that all units in the Formation are now considerably below W.E. in personal equipment.
- 4. It is, therefore, submitted that, until it can be ensured that all personnel reporting in, particularly from Training Depots, are fully equipped, then personnel reporting out should not take with them personal equipment, or, alternatively, that definite instructions should be issued that personnel reporting to any unit without their personal equipment should not be accepted, but returned to their unit of origin to be so equipped.

(SED) C.A. CLOWES. Major-General. COMMANDING I AUST DIV.

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AUSTRALIAN MILITARY FORCES -- 2 AUST. CORPS.

(1 Aust. Div. Pro Forma No. A.5)

INJURY OF

H.Q., I AUST. DIV., HOME FORCES.

R.A.A., 1 Aust. Div.
R.A.E. 1 Aust. Div.
Sigs. 1 Aust. Div.
Inf. Ede.
A.A.S.C. 1 Aust Div.

Returned herewith in accordance with 1 Div. R.O. No. 25/41 (para. 5) is confirmed A.A. Form B.11 submitted consequent upon the Injury of the abovenamed on for noting and forwarding to the D.R.O.

D.A.A.G. IST AUST. DIVISION

AUSTRALIAN HILITARY, FORCES -- 2 AUST. CORPS.

(1 Aust. Div. Pro Forma No. A.1)

H.Q., I AUST. DIV.,

Réference 1 Aust. Div. memo No.

αf

Please expedite reply.

D.A.A.G. IST JUST. DIVISION.

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WAR DIARY

15

JW#/RJ

REDRESS OF WRONGS.

H.Q. I AUST. DIV. AUSTRALIA.
// JUL. 42.

CIRCULAR No. AQ.63

DISTRIBUTION "A"

Reference is made to GRO A.108 dated 19 Jun 42 "Complaints by Members of the Forces" which was re-published in 1 Aust Div R/O No.39 of 7 Jul 42.

- 2. It is desired to draw attention to AMR & O Part IV, Division 1, paras. 289-294 in which the correct manner of making and dealing complaints is set out.
- 5. The Comd of every unit will ensure by means of lectures and other appropriate tuition that EVERY offr. and senior NCO under his comd is thoroughly conversant with the correct manner of dealing with complaints and of obtaining redress of wrongs brought to his notice.
- It is to be clearly understood that :-

- (a) A soldier wishing to make a complaint must be referred to the proper authority (Vide Air & 0 289 (1) and (2).)
- (b) Such authority must investigate the complaint and right any wrong if within his power. If NOT within his power he must refer the matter to the next superior authority (AMR & 0 289 (3).)
- (c) A soldier must NOT be prevented or dissuaded from carrying his complaint to a superior authority if he so desires (AFR & 0 289 (5).)

5. The Formation Comd desires that the Comd of every Unit take a personal interest in the instruction of his offrs and NCOs in these matters as it is felt that sound administration in this regard is the foundation of good discipline.

(5.C. LITCHFIELD) Colonel. A.A. & Q.M.G. I AUST. DIV.

WAR DIARY

Jio

CONFIDENTIAL

AIF ENLISTHENTS

HQ 1 AUST DIV **AUSTRALIA**

JJL '42

DISTRIBUTION "A"

Ref the above, cases have occurred recently which have given rise to complaints to outside sources by individuals in certain units to the effect that coercive methods have been used to persuade AMF personnel to volunteer for AIF service. These are probably the result of excessive zeal, but as such or otherwise they can NCT be countenanced.

- Attention has been directed on several occasions recently to the necessity for NOT employing methods of the above nature:(Vide:- 1 Aust Div S3576 of 17 Jun '42 enclosing First Aust Army AS/210 of 13 Jun '42; 1 Aust Div A2156 of 26 Jun; 1 Aust Div RO's 21/42 & 28/42 and GRO A165 of 10 Jun '42.)
- It must be thoroughly understood that MO cause must be given, either actually or by implication, for any suggestion that methods used are in any way coercive, persuasive or threatening. The greatest care and forethought must therefore be given to all statements made, with the object of ensuring that nothing is said on any account which could in any way be misconstrued in the direction indicated. In this connection the safest course to follow is to ensure that NO mention is made of AMY aspect of the situation unless such has already been authorised by higher authority, in the form of written order, instruction, memo etc. The reported statement by a Minister of the Cabinet or other person either in this or in any other connection has NO force whatever unless and until implemented through normal military channels.
- The Gord directs that the contents of this memo be immediately made known to all Offrs, and to others in any way concerned with enlistments of AFF personnel for AFF. A very serious view will be taken of any case in which there is the slightest infringement of this instn. Severe disciplinary action will follow.
- Comds of all units will personally ACK.

(J.C. LITCHFIELD) Golorel

AA & QMG 1 AUST DIV

Army Form W.3008 (Page 1) (Adapted)

WAR DIARY FIELD RETURN OF OFFICERS

HO / auston(*Unit*)

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1		2	3	4
Ranks.	wis	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e. deficits on establishment).
maj Gund	10	1	-	
Maj Gunde	3+	3		چسنید ۱۳۵۸ - ۱۳۵۸ تا ۱۳۵۸ تا در در در در ۱۳۵۸ تا
LieutColoneis	2	-		2
Majors	8_	8.	_	
Captains	12	1		11
Lieutenants	6	3	_	3
2nd Lieutenants				
Quartermasters	3_			3
Totals	<u>35</u>	16		19

*Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Hank.	Name	·.	Corps.	Date.	Cause.
Capt	Hallace	a.c.	HOIRE	13/7/42	allached funding appt as aftso
Capt	Wells	9. E.	hr 4	14/7/42	attached as 93 Learners

Officers QUITTED during week.

Bank.	Name.	Corps.	Date.	Cause.
				[]
			S.F.	

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).
<u>-</u>	***************************************		***************************************
·			-
	<u></u>		

Army Form W.3008 (Page 2) (Adapted)

PART D.-NOMINAL ROLL OF OFFICERS ON STRENGTH.

1	2	3		4	5	5
Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	·	Carps.	Whether present with Unit (insert Yes Or No).	If not present with Unit, state how employed.
in T/s/as Serveral	TX2050	CLOWES	CH	G.G.C.	yes	***************************************
col 1/tolonel	N10099	VICKERS	W	ADMS.	to	
	N20119	LITCHFIELD	TC	AA × QMG		
4 4	N10069	HEREFORD	HN	9.1	*	
aht T/Major	N19003	KEARNS	FJ	AP.OS	*	~**************************************
3	N232806	Black	TR	DADMS.	•	**************************************
	N271950	HILL	4	L50.	٠	
• •	N40135	EDWARDS	CJ	DARG	760	Det to 31 Int Ede
evel T/Megor	N175048	HENDY	R.	LD.	И	Part Jime only
4	N3580/	HUMAN	אנ	DAOMG.	yw.	
	N280592	BAKER	A.H.	G 5.0.2 8	-	
A 4	N9260	TURKINGTON	A.J.	DADOS(E)	4	
ent T/Bept	N56305	RENWICK	G	6503	•	
Lieut	N393074	MARTIN	C.E.	Educ. Off.	>	
	N287103	JAMES	C.	Catering Off		
	NP348	KING	GR	Completends		***************************************
		ATTACHED		^====\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	**********	
Levent T/Mayor	N40137	SINGE	GH.	9503(0/a)	740	Det 31 Int Bdy (Ex- 45)
Levet T/Capt	N19127	BOSANQUET	GS	9 officer	*	School (-AASC)
- ,	N40153	DUNNING	R.S	SONT	3/10	Ex-45 BW
7 4	N38384	TAYLOR	EK	a/DAQMG	*	176n
•	N38852	WILLIS	J.H.	Q/DARG	Бу	- 9 Bde
Cast	N278265	DAVEY	RD.	O/DROMS.	,	. 18 Hd amb
+	N281603	WALLACE	A.C	a/L50	•	· 28 Int Bole
•	N14168	WELLS	J.E.	G3 Learner	-	- HONSWLAC
Leut	N58662	AYRTON	G	School	76	· EC Corps 5
*	N38419	BODDAM-INHETAM	7.	24⇒ L.O.	3 4	• 178,0
4	N36813	GILLESPIE	D	Int. 04.	•	· 18n
4	N26115	GREEN	T.P.	M.T. Off	710	School Ex APSC IDW
	H393048	HAWKESWOOD	Н.	D.APAI	yω	Ese 2 ann Reg.
•	N49513	CLARKE	1.	ADC	-	- 9 Hd Reg
. 0	N27899	PICINTOSH	N.J.	DADOS	•	- aaoc (M-EC)
•	NP9237	KELLY	H.	"a" Learner	*	
*	N85366	WILSON	W.G.	·Q` -	•	RAA GYA SIF
*	NIJHHO	ROBERTSON	HE	L.O.		· 188de
••••••••••••	**********************		************		**************	
			~~~~		***************************************	

#### (ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Date of attachment.	Nature of attachment.
Caft.	NX 70189	THOMAS RE	3 Aust Großs	20/6/42	attached funding affit as L o
14	9 1 auss	(Unit.)	<i>Site</i>	M.C.C. (Signati	ure of Commander Apre

(Date of Despatch.)

(Bde., Divn., Area, etc., with which Unit is serving.)

# PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Roinfia," Required (n)	Detail of Specialists, Tradesmen, etc.	Surplus (n)	Reinfts. Required	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfta, Reguired (a)
Ammunition Framiners			Fire Control Operators			Panel Beaters		
Armament Artificers			Fitters			Pattern Makers		1
Armonrers			Fitters and Turners	-		Pharmacists		
Artificers, Artiflery			Fitters, Cycle			Photographers, dry plate		1
Axemen		i — —	Fitters, Drivers	Ī.		Photographers, wet plate		T .
Rakers		ii	Fitter's Mates			Photo-Writers		1
-Battery Surveyors			Fitters, M.V.			Plate Layers		1
Battery Comdrs. Asst.			Fitters, Bailway Signal			Plumbers		i –
Blacksmiths			Fitters, Signal			Predictor Numbers	-i	† <del></del>
Boilermakers			Grinders			Printers		1
Bricklayers			Gun Layers			Radiator Mechanics	<del></del>	<del> </del>
Butchers			G.P.O. Assistants			Radiographers		<del>                                     </del>
Camouflage Modeller	<del></del>		Gun Operators			Range Takers		╂──
Carpenter and Joiner	<del></del>	<del></del> -	Haminermen			Riggers	<del></del> -	
Clerks	70	9	Height Takers			Rivetters		┼
	10	7				Saddlers		<del></del>
Clerks, Engineering			Helio Operators				<del></del>	<del></del>
lerks, Supply			Instrument Mechanics			Saddle Tree Makers	!	<del> </del>
Clerks, Technical			Instrument Mechanics, Surgical			Saw Dectors		<u> </u>
Coachmakers		·	Instrument Operators	<u>.</u>		Sawyers		<u> </u>
Computers			Intelligence Duties			Shoemakers		<u> </u>
Concretors			Joiners			Signaliers	1	1
Cooks		<b>R</b>	Leather Stitchers			Signwriters	1_	
Cooks, Hospital			Linesmen			Stokers, Stationary Engine	_	-
Coppersmiths			Linesmen, Signals	-		Storemen, Technical		
Dental Clerk Orderlies		1	Lithographers			Surveyors	<del></del>	
Despatch Riders			Machinists			Surveyors, Engineering		<del>                                     </del>
Dispensers			Masons			Tallors		<del>                                     </del>
Draughtsmen			Masseura			Telescope Identification Numbers		1-
Draughtsmen, Architectural			Mechanics, Dental			Textile Belitters	<del></del>	1-
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths	<del>-</del>	├─-
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		├
Draughtsmen, Topographical			Machanias Windows			Turners		
Driver Mechanics			Millwrights			Vulcanizers		<del> </del>
								<del> </del>
Driver Operators			Miners			Wagon Erectors		<b>↓</b> —
Drivers, Transportation Plant			Moulders			Watchmakers		<u> </u>
Priectrical Fitters		<u>.</u>	Nursing Orderlies		'	Watermen	<u> </u>	<u> </u>
Electricians			Nursing Orderlies (Mental)			Welders		<u> </u>
Electricians, Eng. Units			Nurses, Trained			Well Borers		<u> </u>
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants	:		Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen	1	i
Equipment Repairers			Opticions			Woodturners	$\neg$	1
Farriers			Painters			540-00-0		1
						-Storean	1	-
							<del> </del>	1
			· · · · · · · · · · · · · · · · · · ·			Gen. Duties	<del></del>	122
* 6 5/03/5		<del>  </del>					+	<del> </del>
	-					<u> </u>		<del>                                     </del>
		<u> </u>				<u> </u>	<del></del>	<u> </u>
		<b>  </b>				<u> </u>		<u> </u>
			<u> </u>		<u> </u>			
		- 7					1	

(to agree with Column and 4 of Part A.)	nrs					10	30
		es or Specialists not	red give details on ba i included in list above		required in spaces pro	ovided!	\
		Unit.		Signatúi	re of Commarder Camp Com 1	k I Aust, D'e	Capt.
Date of Despe	atch18/	7/12	Bđế	Divn., Area, et	c. with which un	it is serving	•

		Namada da Alamada da A		
Details	Queplus		Requirement	6
Clerks	-			
Wor		-		
SISgt				
Syr				•
cpls	4			
Spee Gepr !!	• .   •   •		7	
				_
Fitters	A STATE OF THE STA			•
Spec Supi				
Cooks				
Spec Gyp !			<i>5</i>	
				<u>.</u>
Storemen	<b>—</b>		4	
GenDuties				
	10		20	
	10		30	
	السعود في الأنصية على المعاول الله. الرابع الله المعاولة المعاولة الله المعاولة الله المعاولة المعاولة المعاولة المعاولة المعاولة المعاولة المعاولة المعاولة الله المعاولة			••• •••••

Army Form W.3009 (page 1) (Adapted)

### FIELD RETURN OF OTHER RANKS.

i.q. i Aust.Div. (Unit) 18 July 142

(To be furnished by all units and all Headquarter units.)

Part A.	Strength,	Surplus	or Reinforcemen	its required.
---------	-----------	---------	-----------------	---------------

1	2	3	
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.			
W.Os. Class II. 3	3	•	
Squadron or Company Quartermaster-Serjeants	. 1	and the second second	-
Staff Serjeants			:
Berjeanis 2	3	1	
Corporals 6	3.5	•	1
Troopers Printe 17 6	4	<b>3</b>	2
(2) 8 (39145	) 14		77

#### Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which	Detail.	Unit and Corps to which they belong.
		n in win in complete the little and a single and the	
•		The state of the s	
		The state of the s	
		The second of the first of the second of the	
			·

#### Part C. Description of other ranks whose return to the unit is particularly requested.

Army Mo.	Bank.	Hame and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
			,	
		<u> </u>		
		:	,	

🏲 jw/rj

## WAR DIARY

1463/1/1

#### UNITS WHOSE W/E INCLUDES AAOC ATTACHED.

H.Q. I AUST DIV. AUSTRALIA. 20 JUL 42.

#### CIRCULAR No. A.3254.

#### DISTRIBUTION "A"

If suitable trade tested personnel are available within units to fill positions shown on W/E as AACC attached, the following action should be taken to transfer them to AACC.

### (a) Stores Branch Personnel (incl. Shoemakers)

- (i) A Cas Leturn transferring this pers. to 50 Div Ord Fd Park should be forwarded to DRO together with a second Cas Acturn attaching them to original unit for duty, etc..
- (ii) A copy of both Cas acturns should be forwarded to 50 Div Ord Fd Park, who will render appropriate Cas Returns to DRO taking pers. on strongth and detacting them for duty with their original unit.

#### (b) Workshops Branch Personnel:

- (i) Procedure will be the same as set out in para (a) above, except that pers. will be transferred to 50 Div Ord %/Shop.
- 2. The pers. referred to above will be carried supernumerary to W/E of 50 Div Ord Fd Park or 50 Div Ord T/Shop.
- 3. It will be the responsibility of ADOS 1 Aust Div in conjunction with "A" Branch to insure that these AAOC attachments are provided for the units authorised to have them on strength.
- 4. Promotion of AAOC pers. attached to units will be effected by ADOS 1 Aust Div, on the recommendation of the unit concerned, and Cas acturn will be rendered by the parent Ordnance Unit.
- 5. Transfer of ALOC pers. attached to Units will NOT be made without prior approval of ADOS 1 Aust Div.

(J. J. LITCHFIELD) Colonel. L. V. & G. H.G. I LUST. DIV.

## WAR DIARY

19

HLK/VB

#### INFECTIOUS DISELSES - X-RLYS ETC

CIRCULAR NO. .3264

HQ 1 AUST DIV AUSTRALIA

20 JUL 42

#### DISTRIBUTION "A"

RMOs will forward a <u>daily</u> return by telephone to CO Fd amb in that Bde Gp giving the number of patients suffering from respiratory diseases or diseases of the digestive tract during the preceding 24 hrs.

2. COs 9, 18, 21 Aust Fd Ambs will prepare a consolidated return of the above to reach this HQ by 0900 hrs Saturday of each week.

5. In addition, COs Fd Ambs will include a return of INFECTIOUS Diseases and OTHER DISEASES admitted to ADS discharged or evacuated.

NOTE - The term URTI means Upper Respiratory Tract Infection and will only be used when a more exact diagnosis cannot be made. It the same time, the diagnosis "Bronchitis" will only be made when there are obvious signs of that condition.

4. The attention of all Units and MOs is drawn to the necessity for carrying out instructions regarding infectious diseases, particularly CSM.

5. All cases referred for opinion by specialists or for X-Ray will be very carefully considered by MOs. Where it is likely that treatment will be required, cases are to be referred for this purpose not for X-Ray or Specialist's opinion.

6. Units will ensure that the contents of this Circular are brought to the notice of RHOs.

(J.C. LIFCHFIELD) Colonel
L. & FIG 1 WIST DIV

## WAR DIARY

20=

HAK/WB

1535/1/93

DAILY STRENGTH STATE AAF W.3006 AND FIELD RETURNS W.3008 AND W.3009.

CIRCULAR NO. A3231

HQ 1 AUST DIV

20 JUL '42

#### DISTRIBUTION "A"

Attention is directed to the instruction on the compilation and rendition of the above returns recently issued by Records Office, NSW L of C Area, and also to First Aust Army Order Serial No.21 No. 172.

- 2. These instructions will be carefully noted and implemented immediately.
- 34 The following are the requirements of this formation:-

#### 17-3006

To be forwarded through Bdcs to reach this HQ bg-1200 hrs daily.

#### ₩•3008

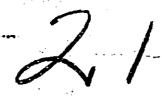
One copy to be forwarded direct to AMS HQ First Aust Army and two copies to 1 Aust Div by 1800 hrs each Sunday.

#### 17.3009

One copy is to be forwarded to reach this HQ by 1800 hrs each Sunday.

The above cancels instructions on the rendition of these returns issued under 1 Aust Div Gircular A2276 of 29 Jun '42.

(J.C. LITCHFIELD) Colonel



#### ILLEGAL ABSENTEES

er a contribution of the

HQ 1 AUST DIV AUSTRALIA Z/ JUL '42 នាំ ក៏អស់ ក៏ដី ប៉ុន្តែការិកសំខាន់កំ នាំ ១៨២ ២០ ១៣ ១២១០ ២០១ សែក ១៤ ២០៨១ ភូទ្ធិ

The following procedure will be adopted in respect of personnel illegally absent:

As soon as practicable after a man in reported AML the unit will:-

- 1. Hake all reasonable enquiries within the Unit to ensure that he has not been reported absent in error. Cases have occurred where a soldier has been reported AVL, whereas he was actually in camp, an inter-Company transfer having been made. Thus it will be necessary to make a full check of all transfers, leave, exemptions, hospital admissions etc. Frequently it will be found that information can be obtained from other members of the Unit.
- 2. Inquiries should then be made from the DRO, who will check with RAN and RAAF records, and ensure that the absent soldier has not enlisted AIF, FTD or in the R.M or R.F.
- .3. A further notice to attend camp should be posted (Registered Hail) to the soldier's last known address,
- والمراجعة والتابع المتابية والمتابعة المعادمان 4. When practicable, Unit, Bac or Formation personnel will be used in the endeavour to trace the soldier.
- 5. When the above efforts have proved unsuccessful, six orpics of a Descriptive Report should be prepared (a) within 24 hrs after his absence is discovered in the case of a soldier where there is ground for supposing him to have described, and (b) within five days in all other cases.
- 6. This Descriptive Report should be either the .. 52 or the pro forma set out in First Aust Army Order, Serial No. 9, para 130, and the latter should additionally state the date when absence commenced.
- 7. Of the six copies, four will be sent to this HQ, one to HQ of the L of C Area in which the soldier was enlisted, and the remaining copy retained by the Unit.
- 8. After 21 days of absence, a Court of Inquiry will be held by the Unit, and the following procedure adopted:-
  - (a) Original a2 and a2 (a) will be retained by the Unita
    - (b) One copy of A2 (A) will be sent to the Officer-in-Charge, 2nd Echelon (DRO) and one copy of A2 (A) to the DFG, this HQ being notified that this has been done.
    - (c) One copy of the A2, with evidence, and one copy of the n2 (n) will be sent to this HQ.
- 9. A Warrant for the arrest of the absentee my be issued after seven days absence, but in any event, it MUST be issued at the vine the Court of Inquiry declares the absentee a Deserter.
- 10. The Warrant will be forwarded direct to the DAPH of the D of C Area concerned, and this HO MUST be notified that this has been done The Warrant will contain the absentee's full name and last known address.

Should an absentee return to comp voluntarily, or be apprehended, this Ha and the DAPM of the L of C area concerned MUST be notified of the fact immediately.

Church Jost DIV

Marthan

#### NOT TO BE PUBLISHED.

The information given in this document is not to be communicated, either directly or indirectly, to the Press or to any person not. holding an official position in His Majesty's Tervice.
Serial No. 29.

#### AUST DEV ROUTINE ORDERS.

MAJOR-GENERAL C.A. CLOWES, D.S.O., M.C. COMD I AUST DIV.

> HO I WALL DIA AUSTRALIA 21 Jul 42.

#### 71.

In connection with Decurity generally the following list of DOMES should be impressed on all ranks:

DONT talk of troop movements or dispositions with or in the hearing of any strangers whether in uniform or not.

DONT talk about troop movements or dispositions at all.

DONT spread rumour.

DOWN liston to rumours.

DOWT fail to report anyone spreading rumours. ...

DOWT write anything in your letters which may assist the cnemy.

DONT talk about details of equipment or lack of equipment.

DOMT be a knowall -

in other words

DOM be silly.

The following para is to be typed and attached to list of abbreviations recently issued by this HQ:-

Full stops NOT to be used; E.G. The abbreviation for Advanced Dressing Station is ADS NOT A.D.S.

This applies throughout.

#### 73. BLACKOUT RESTRICTIONS (First Aust 40.166)

The attention of all units is directed to the above mentioned First .ust AO.

Serial 29 /42.

#### 74. REVISION OF AAF G.11.

It is noted that units have not completed the revision of AAF G.11. as per MT training instn No.8579 15 Apr 42. Units will ensure that these instns are implemented forthwith.

G.S. I AUST DIV.

#### ADJUTANT AND QUARTERMASTER GENERAL'S STAFF.

#### 75. ROUTINE ORDERS.

The undermentioned 0's have been issued and will be noted for information, necessary action and filing for future reference:

GRO 140 - 160 GRO 161 - 194 GRO 195 - 223

First Aust A O Serial 12 of 9 Jul 42. First Aust A O Serial 13 of 15 Jul 42. 2 Aust Corps R O Serial 10 of 10 Jul 42.

2 aust Corps R O Serial 11 of 17 Jul 42.

#### 76. ADOPTION OF MIF WAR ESTABLISHMENTS.

- (a) Reference is made to GRO A.197 on above subject.
- (b) By the 6th of each month all units I wast wiv will forward, through normal channels, a return showing :-

No	Rank.	Name.	, Posting.	

Such return showing all personnel carried supernumerary to establishment at and of month immediately preceding date of return.

(c) all such personnel WILL be absorbed within authorised AIF establishment at carliest possible date.

#### 77. TITLES AUSTRALIA - WEARING OF. (First aust 40.194)

Instructions have been received from LEQ that GRO ... 38 will not be operative until service chevrons are issued to units.

To ensure uniformity of dress within First oust army it is directed that Titles Eustralia will be worn by AFF personnel until all units are able to charge over to service chevrons.

Brigades and units will report through normal channels when service chevrons and issued and the date on which Titles Australia will cease to be worn will be promulgated in First aust Army

Orders.

#### 78. MEDICAL ATTENTION WHILST ON LEAVE.

Special attention is directed to First Just 1 mmy Order No.198 of 15 Jul 42, which will be read to all troops on parade on at least four occasions.

#### 79. SALUTING.

- (a) Attention is specially drawn to GRO A.198.
- (b) Comds of all units loust Div will cause above GRO to be read on parade to all troops on at least four occasions during the week immediately following receipt of this order.
- (c) The GRO will also be read on parade on at least four occasions during the first wisk of each of the months of Aug and Sep.
- (d) C.O's will ensure that the provisions of the GRO are strictly policed and that any breach thereof is dealt with by suitable disciplinary action.

### 80. LEAVE FOR SELSONIL OCCUPATIONS.

- (a) Reference is made to GRC A.199.
- (b) CO's attention is particularly drawn to para 4 (a) and para 5.
- (c) Conditions of such leave WILL be promulgated to all troops.

#### 81. ARMY - RAAP RECRUITING (LHQ 75519 of 10 Jul 42.)

The instructions contained in GHQ51897 of 21 May 42, in regard to the above are hereby cancelled, and the following instructions issued:-

### Serving Personnel in all army Units.

#### (a) Volunteers for Air Crews.

- (i) The Army may release any man up to and including the rank of subaltern, whether already in the Army, or enlisted hereafter, who applies, and is accepted by RAAF for air Crew duties, provided his release to RAAF will not seriously affect the efficiency of the Army unit.
- (ii) If the Commanding Officer does not approve the transfer he will forward the application to the Brigadier, or other equivalent superior commander for decision, who, in reaching a decision will give due consideration to the needs of RAMF., the desire of the applicant and the needs of the army.
- (iii) The decision of the Erigadier, or officer of equivalent status, will be final.

#### (b) Volunteers for RAAF Ground Staffs.

(i) Men already serving in the Army will not be released for ground staff duties in RAAF except in special cases mutually arranged between LHQ and RAAF HQ.

#### 81. ARMY - RAAF RECRUITING (LHQ 75519 of 10 Jul 42.) (Contd)

- (ii) Special cases will include personnel in the Army who desire to qualify for cormissioned rank in RAAF Administrative Services. In this connection, Commanding Officers may accept applications from personnel who, from age or medical plassification, are debarred from promotion to commissioned rank in the Army.
- (iii) In every instance these special applications must be initialled by the serving soldier to his Commanding Officer, who will forward his recommendation through the usual channels to LHQ for decision.
  - (iv) Before submitting any recommendation of special cases to the LFQ for release of personnel to RAAF, evidence must be produced to CO. Unit, that the applicant will be accepted by RAAF. In this connection applications with units whose release is agreed to by COS and who have not been accepted by RAAF to be made available to RAAF Selection Beards when those bodies visit unit camps.
  - (v) Applications received by any other method will be disregarded.
- 82. LIST OF OFFICERS I AUST DIV AUTHORISED TO SIGN ORDERS FOR SUPPLIES OR TO SIGN ANY CERTIFICITE ON FORMS TS.4 (1434/1/352)

1 Div R/O 32/41 para 9 is amended by inserting ari/or deleting the following:-

			FORM:	THUS		INVESTIED
UNIT.	RANK & .NIME.	DESIG- N.TION	TS.1	TS.4	สะรอ	RAIL FREIGHT AND COACH WARRLHIS.
Insert.	<u>.</u>	·				A COURT DE
HQ 1 Aust	Najor J.E. HUKAN	DH9MG-		7.	X.	×
Delete.					• •	
HQ 1 Aust Div,	Cept E.K. TAYLOR	l/DAQMG		*	X.	Σ.

83. FEDERAL TAXATION - DEDUCTIONS FROM DATELY RUPS OF PLY OF MEMBERS OF THE FORCES TO MEET TAXES FOR THE YEAR ENDED 30 Jun 42 (GRO F.223)

Members of the Forces, other than recently returned AIF are required to lodge income tax returns in any case where the income (as a soldier and private income), including the value of subsistence, field allowance and allotments, but excluding depdenants' allowance, derived during the rear ended 30 Jun 42, exceeding 2156.

Members of the Forces so liable for the payment of income tax for the year ended 30 Jun 42, will be assisted to meet such payments by having deducted from their drawing rate of pay a daily rate, approximately equivalent to that required, according to their rank and rate of pay. They will be duly advised of the rate to be deducted, and the drawing rate in paybooks will be adjusted accordingly.

83. FEDERAL TAYATION - DEDUCTIONS FROM DAILY RATE OF PAY OR MEMBERS OF THE FORCES TO MEMBERS FOR THE YEAR ENDED 30 Jun 42 (GRC F.223) (Contd).

Deductions and payments will be made by the Army and controlled by the district in which the member enlisted, irrespective as to whether or not the member derived his income in that State.

To enable the Army and the Taxation Department to carry out the proposed procedure, it is necessary that all taxation returns be forwarded to the correct authority. In this connection members should submit their returns for the year ended 30 Jun 42, to the Commissioner of Taxes in the capital city of the State in which they enlisted, e.g. a mamber who enlisted in Victoria - say, with an Army No. "Y" 12345 - will forward his return to the Commissioner of Taxes, Melbourne, Victoria.

The substance of this order will be published each week, until 51 Jul 42, in all unit orders.

#### 84. TRUCKS FUD FD AND CVE (First Aust A0.182)

The front wheel drive of these wehs will only be used under emergency conditions. It must be disengaged immediately this condition is passed. All drivers will be instructed accordingly.

To be repeated in all unit R/Os.

#### 85. HANDFOOLS (First Aust A0,183)

The present shortage of handtools and the difficulty in securing replacements necessitates every care being taken of those tools now on issue. This is equally applicable to tools in possession of Washop and Unit Tradesmen as well as tools which comprise part of VOL of Nehs and Carriers.

COs of Units will arrange for a check to be made of tools --

- (a) On issue to unit tradesmen.
- (b) Forming part of VOLS LAF G12 of A, B and ALSC Vehs.

All tools will be made the specific responsibility of tradesmen and drivers to whom they are on issue. Cos units will conduct frequent inspections and ensure that tools are being properly cared for and correctly used. Where carelessness is established or deficiencies exist, the circumstances will be investigated and strong disciplinary action taken against offenders.

To be repeated in Bde and Unit orders.

#### 86. MOTOR CYCLE - FIRE HAZARD (First aust AO.191)

A warming notice is given to Units recently issued with W.D. type BSA 500 cc. Side-valve model motor cycles.

Difficulty in starting these machines is due to incorrect setting of the controls; consequently, if the carburetter is flooded to excess, the engine is liable to back-fire and ignite the petrol.

Similar trouble of back-firing and petrol igniting has been experienced with these machines when in course of travel, due to slightly lean mixture.

Serial 29/41.

Pending the result of further tests now being conducted to dispel the risk of fire, which will be promulgated at a later date, the following instructions are issued as a guide :-

- (a) Riders of PSA Motor cycles of the abovementioned type will adhere strictly to the advice given in the manufacturer's instruction book, particularly in regard to starting up.
- (b) When preparing to start, set the throttle at \frac{1}{5} inch (oneeighth inch) open. Do not unnecessarily flood the carburattor.
- (c) When machine is travelling, close the air control lever sufficiently to allow smooth running without developing too rich a mixture.

The correct procedure to extinguish a fire on a motor cycle is:-

(a) Turn off petrol.(b) Raise and hold valve-lifter open.

(c) Keep on turning over the engine with the kick-starter, or alternatively, wheel the machine along in gear.

To be repeated in Bde and Unit orders.

#### 87. DISTRICT COURT MARTIAL.

(a) A DCM was held at Victoria Barracks on 10 Jul 42 for the trial of --

N. 277576 Ptc Cyril Jack BOEKEMANN + 1 AUST INF BN.

The accused was convicted of the offence of absence without leave from 0645 hrs on 11 May 42 until 1400 hrs on 29 Jun 42.

Sentence: Forty (40) days detention.

The accused was 10 days in custody awaiting trial.

The finding and sentence were duly confirmed on 15 Jul 42 and promula 19 Jul 42. and promulgated to the accused at Park Road Guard Room on

(b) A DCM was held at HQ 1 Aust Div on 26 Jun 42 for the trial

N. 223102 Pte William Robert MORTIMER - 1 AUST INF BN.

The accused was convicted of the offence of absence without leave from 2200 hrs on 25 May 42 until 1930 hrs on 12 Jun 42.

Sentence: Fined £2,

The accused was 13 days in custody awaiting trial.

The finding and sentence were duly-confirmed on 4 Jul 42 and promulgated to the accused at Sydney on 8 Jul 42. 

Serial 29/42.

#### 88. CI RCULARS.

The following HQ 1 Aust Div Circulars have been issued since promulgation of HQ 1 Aust Jiv R/O 28/42 of 14 Jul 42.

		·		
ECT.	BRANCH.	DATE.	RONEO.	DISTRI- BUTICK.
Officers.	A	14.7.42	A.2975	A
t Officers.	A	14.7.42	A.2976	В
	AQ	16.7.42	AQ,57	Ä
rongs.	ΛQ	17.7.42	£Q.63	A
nts (Confidentia	l) AQ	17.7.42	AQ.66	<u> </u>
	<b>G</b>	17.7.42	G.776	9,28 & 31 aust Inf Bdes.
and Field	Á	20.7.42	A.3231	A
	Ā	20.7.42	A. 3254	A
<del>-</del>	Ā	20.7.42	A.3264	À
	Officers. t Officers. th Allied fidential) rongs.	Officers. A  t Officers. A  th Allied AQ fidential)  rongs. AQ  nts (Confidential) AQ  echs - Bde G Perlod 20 Jul -  th State A  and Field 008 and  A/E includes A  ed.  Lseascs - A	officers. A 14.7.42 t Officers. A 14.7.42 th Allied AQ 16.7.42 fidential) rongs. AQ 17.7.42 nts (Confidential) AQ 17.7.42 echs - Bde G 17.7.42 echs - Bde G 17.7.42 th State A 20.7.42 end Field 008 and  A/E includes A 20.7.42 ed. Iseascs - A 20.7.42	Officers. A 14.7.42 A.2975  t Officers. A 14.7.42 A.2976  th Allied AQ 16.7.42 AQ.57  fidential)  rongs. AQ 17.7.42 AQ.63  mts (Confidential) AQ 17.7.42 AQ.66  echs - Bde G 17.7.42 G.776  echs - Bde Period 20 Jul -  th State A 20.7.42 A.3231  and Field COS and  A 20.7.42 A.3254  ed.  Iseascs - A 20.7.42 A.3264

#### NOTICES.

#### STANDARD DISTRIBUTION LISTS.

Reference 1 Div Circular 8580 of 15 ..pr 42.

Distribution "A" Will be amended as follows :-

No.48 - delete 117 Res HT Coy (5 copies) substitute No.2.

Gon Tpt Coy AASC.
No.59 - Add No.3. Gon Tpt Coy AASC.

Ho.93 - delete SK Northern Camp Staff.
Ho.94 - " " Centre " "
No.95 - " " Southern " "

" Southern "

After copies 73 substitute 66.

## WAR DIARY

23

HAK/YIB

1463/1/14

#### POSTING OF CHAPLAINS

HQ 1 AUST DIV AUSTRALIA 14-JUL 42

CIRCULAR NO. 33468

#### DISTRIBUTION "B"

The following is copy of 2 Aust Corps memo AQ4864 of 22 Jul '42:-

"Subtended is copy of First Aust Army memo AMS1684 of 14 Jul 42:-

'Movement of Chaplains within First Aust Army will be effected only on receipt of authority from AMS HQ First Aust Army.

'Under no circumstances will chaplains be moved on the recommendation of DACsG of Corps or senior chaplains of Divs without prior reference to this HQ through the normal channels.

'In cases of urgency recommendation should be made by signal, which is to incl the initials and denomination of the chaplains concerned.

'The contents of this memo are to be brought to the notice of all concerned."

Col ie 3 & O.G 1 JST DIV

'			-223		·			` _					_
13	cc	) BE	MAD	E UP	$\mathbf{TO}$	AND	FOR	•8	ATURDAY	-IN	BAC	H WEET	ĸ.

WAR DIARY FIELD RETURN OF OFFICERS

(1)	an á i
10	1660
- A 3 ATTEM 1337	
E.Q. 1 AUST. DIV.	

A. I.F. 11/1/3PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

<b>1</b>	2	3	4	
Ranks.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e. deficits on establishment	
<b>1/3</b> .				
Eng-General . 2				
Lidelandia			8	
Majors				
Captains	3			
Lieutenants				
2nd Lieutenants	•			
Quartermasters		***************************************		
r@mplairs		1	18	

#### PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

### Officers JOINED during week.

Name.	Corps.	Date.	Cause:
			•
			• •
•			
		i	

## Officers QUITTED during week.

Rank		Name.	Corps.	Date.	Cause.	i
					and the contract of C	i
		P 4 97 75	17 Aust. TE	.Br. 21	/4/42 Attended H.S.W. L of C Area pending transfor.	1
<b>T/G</b>	eş:	TATION			1366 D2157116 ***********************************	1
						1
-						1
			-			i

# PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).
.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		****************************	
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Page W.3008

#### PART D.-NOMINAL ROLL OF OFFICERS ON STRENGTH.

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<u></u>	·	_				
Substantive Reni and higher temporary rank, if held.	Personal Number.	Name and	Initials.	OSTIES	Whether present with Unit (insert Yes or No).	If not present with Unit, state how employed.
rig.?/faj	TARESO	CIOTES	C.A.	8.0.0.	YES	
T/Col.	EE.0099	VICEES		1.D.H.S.	YES	***************************************
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1.2/3:1.	H10040	HER PORTS	J.C.		YES	
DE.T/Majo	<b>239002</b>	KRARKE	P. 3	A.D.O.S.	732	
	M428905	SZACK	J.R.	B.A.D.M.E.		
	H271980	BILL	C.A.	L. S. O.	VES	***************************************
	Beclas	REMARDS	G. 3.	D.A.A.G.	,	RETURNED TO DATE
out.	E175048	HEEDY	R.	L.O.	BO P	ARE TIME OBLY
***************************************	555601 F160802	HUMAN	J.H.	D.A.Q.N.Q.		
***************************************	10220	Paren Turkington	A.E.	9-8-0- Y	223	
T/Capt	2563G3	RENUICE	a.j.	D.A.D.O. 34		
ieus.	B393074	MARIN	g.e.	D.E.O. S EDUC.OFFR	TES	
· Annua	8734B	<b>XX30</b>	g.R.	C.C.	YES	***************************************
	258888	Wilson	W. C.	A.D.C.	773	
	238419	BODDAR-WHAT	HAM T.C	. 5.Q.	YES	
eut.T/maj.	B60237	ASTACTO.				***********************************
pt.	E278355	DAVEY	G.Y.	A/GEG 2		Pekosi en däins II
<b>1</b>	2261563	PALL MIE	R.R.	DADUS Lear		PALS AND PARAMETER
<b>5</b>	2170289	THOMAS	A.C.	VL36	388	62 BQ. B. B. W. L. CP. (
iout.T/cas	t.M9187	BOSANCOKT	9.8.	L.O.	ZES	a S Ans. Corps.
n k	#60153	DURBING	R.8.	8.0.H.T.	-1	43003
₩ 💣	RSCESS?	MILLIS	J. W.	A/DAAG		2 65 Aust. Inf. Br.
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8	24446 ····	ROBERTSON	7.3.	£.0,		3 45 Amet. Inf. Pa.
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olt.	250662	ATRION	G.	Adviser		
	 		************	l Div. Sec. Ind. Corps.	29	CHOOL
		(ii) OFFICERS	ATTACHE	D FROM OTHER	CORPS.	<u> </u>
Substantive Rank		<del></del> _				
and higher temporary rank, if held.	Personal Number.	Name and	Initials.	Corps.	Date of attachment.	Nature of attachment.
					4	***************************************
		* * * * * * * * * * * * * * * * * * * *			***************************************	
	DIG.	/ Bust De	ز _ي		10 A	Kerry hier
9 5	JUL 1942	(Unit.)	•	vilen <del>en Vijenis</del> t rekgas ve blj., erudičes az več <u>amersk</u> am	(Signati	re of Commidneter.

## TO BE MADE UP TO AND FOR SATURDAY IN EACH. WEEK WAR DIA 7 1my Form W.3009 (page 1) FIELD RETURN OF OTHER RANKS. (Adapted). H.Q. I AUST. DIV. (Unit) 25/7/42 (To be furnished by all units and all Headquarter units.) ATP 11/1/3 Part A. Strength, Surplus or Reinforcements required. Posted strength counting against sutherized establishment (see failing attached). Detail. Surplus to Establishment. W.Os. Class I. W.06. Class II. Squadron or Company Quarternaster-Serjeants Staff Serjeants Berjeants Corporals Troopers, Printing with the details shown in Part D on page 2 of Army Form \$5009. Part B. Other Banks attached from other Corps. Three MX Personnel Serving With Unit. Army No. Bank. Hame and Initials. -

Ext. In the life

# PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts, Required (a)	Detail of Specialists Tradesmen, etc.	Burplus (a)	Reinfts, Required (n)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts, Required
Ammunition Examiners			Fire Control Operators			Panel Beaters	ĺ	$\overline{}$
Armament Artificers			Fitters		-	Pattern Makers		
Armourers			Fitters and Turners		i .	Pharmacists	1	
Artificers, Artillery	1		Fitters, Cycle			Photographers, dry plate		
Axemen	1-		Fitters, Drivers			Photographers, wet plate	1	$\overline{}$
Bakers	<del> </del>		Fitter's Mates	<del></del>		Photo-Writers	<del>i</del>	<del></del>
Battery Surveyors	<del> </del>	<del>                                     </del>	Fitters, M.V.			Plate Layers	<del>                                     </del>	<del></del>
Battery Comdrs. Asst.	<del>                                     </del>		Fitters, Railway Signal			Plumbers	<del>                                     </del>	<del>                                     </del>
Blacksmiths	<del>                                     </del>	-	Fitters, Signal			Predictor Numbers	<del> </del>	<del>                                     </del>
Bollermakers	<del> </del>		Grinders			Printers	<del>                                     </del>	-
Bricklayers	<del> </del>		Gun Layers			Radiator Mechanics	<del> </del> -	
<del></del>	17		G.P.O. Assistants			Radiographers	<del> </del> -	<del> </del>
Butchers Spec.3	<del> </del>					Range Takers		<del> </del> -
Camoufiage Modeller	<del> </del>	<u> </u>	Gun Operators			·	ļ	<u> </u>
Carpenter and Joiner	-91	8	Hammermen -	<u> </u>	<u> </u>	Riggers	<del>! —</del> —	
Clerks	1 500		Height Takers			Rivetters	!	<u> </u>
Clerks, Engineering	<u> </u>	<u> </u>	Helio Operators			Saddlers	-	
tlerks, Supply	<u> </u>		Instrument Mechanics			Saddle Tree Makers	!	<u> </u>
Clarks, Technical	ļ		Instrument Mechanics, Surgical			Saw Doctors	<u> </u>	
Coachmakers	<u> </u>		Instrument Operators			Sawyers	<u> </u>	
Computers	<u> </u>	<u>i</u>	Intelligence Duties -			Shoemakers	<u> </u>	]
Concretors			Joiners			Signaliers		
Cooks	<u> </u>	2	Leather Stitchers			Signwriters	<b> </b>	
Cooks, Hospital	1		Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering	<u> </u>	
Dispensers			Masons			Tallors	<u> </u>	
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters	<del> </del>	
Draughtsmen, Mechanical	<del> </del>		Mechanics, M.T.		<del></del> -	Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers	<del>!</del>	
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights .			<del></del>		
	1		Miners			Vulcanizers	<u> </u>	<u> </u>
Driver Operators						Wagon Erectors	<u> </u>	<u> </u>
vers, Transportation Plant			Moulders			Watchinakers	<u> </u>	
Sectrical Fitters			Nursing Orderlies			Watermen		
Electricians	<u> </u>		Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained		<u> </u>	Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers	<u>.                                    </u>	<u> </u>	Operating Room Assistants	]	l	Whitesmiths		
Engine Hands I/C			Operators, Signal		1	Wiremen		
Equipment Repairers			Opticians			Wgodturners Storoman		1.
Farriers			Painters			O FOR TOWN		-
		:						2.
						General Lutica		22
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<u> </u>	[			!		<u> </u>	<u>                                     </u>	
Totals (to agree with Columns		1	· · · · · · · · · · · · · · · · · · ·		,		10	

Notes—(a) If rank other than Private is involved (b) Authorised Trades or Specialists not it	relinded in list above will be added as equipmed to be all manhages
H.Q. I AUST.DIV.	- Musiky from
Unit.	Signature of Commander. Capt. Commander.
Date of Despatch	Bde., Divn., Area, etc., with which unit is serving.

	Delauls	Anoplus	Requirements
	Clerks		•
	11/02		1
	S/Sgt		
	Sgt		1
	Chlo	8	
	Spec Gifu 3		6
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#### HOB. ORDERS AHD

H.Q. I AUST. DIV. AUSTRALIA.

25 701. 142.

CIRCULAR A.Q. 70

### Distibution

- (I)Reference is made to MOB CRDERS issued under cover I AUST DIV Secret memo 542, of 7 Nov. 141.
- (2) Following instructions contained in G.R.O. A.170, Comd. I Aust. Div. directs :-
  - All copies of I Aust. Div. Hob. orders issued pursuant to para (I) hereof WILL be returned to H.Q. I Aust. Div. not later than I Aug. 142.
  - One copy of Unit or sub-unit Mob. Orders issued following receipt of I Aust. Div. Hob. Orders or otherwise WILL be forwarded, not later than I Aug. 142. (ъ) to D.R.O. (2nd. Echelon) for filing and possible future reference.
  - (c) All other issued copies will be recalled, and destroyed.
  - All comas WILL forward to this H.J. not later than 6 Aug. 1/2., a certificate that the directions contained in (a), (b), and (c) hereof have been carried out.

COL.

A.A & Z.E.G. I AUST. DIV.

#### RAZOR BLADES

HQ 1 AUST DIV AUSTRALIA

#### CIRCULAR AQ73

#### DISTRIBUTION "A"

Owing to shortage of razor blades an allocation of 1 blade per man in NSW L of C Area per week has been made and will not be excecded.

To ensure fair distribution it will be necessary that control be exercised over the purchase of blades by Members of the Forces:-

- (a) As from 1 Aug the sale of rezor blades over the counter at Canteens will be discontinued.
- (b) Canteens will arrange to have a member of the Staff of the Canteen available to COs of Units on pay parades and each member will be sold the requisite number of blades without duplication.
- (c) Units operating their own conteens will draw from Canteen Services in bulk the number of rezor blades required, based on the above scale.
- In fixed camps and unit lines where two or more pays are made on the same day, at the same time, difficulty would be experienced in supplying a Conteen attendent to attend to each point.
- Many Units have taken the responsibility of distribution by buying fortnightly with Unit Funds, in bulk, from Canteen, and either selling, or distributing free, through Orderly room on pay parado.
- The latter is most favoured by Commending Officers as a medium of passing to troops Canteen profits paid to them for the benefits of their personnel.
- To central stocks a Record Book will be kept in each Canteen, a page for each Unit showing:-

Date.

(2) Unit strength.

(3)Number of blades supplied.

Signature.

No subsequent sales will be made until fourteen days after date of previous issue.

Thunhfillel

NAT Dieny

27

#### NOT TO BE PUBLISHED.

The information given in this document is not to be communicated, either directly or indirectly, to the Press or to any person not holding an official position in His Majesty's Service.

Serial No: 30:

Nos. 89 - 108.

#### 1 AUST DIV ROUTINE ORDERS.

PART 1.

BY

MAJOR-GENERAL C.A. CLOWES, D.S.O., M.C. COMD I AUST DIV.

HQ I AUST DIV AUSTRALIA 28 Jul 42.

#### GENERAL STAFF

NIL

### ADJUTANT AND QUARTERMASTER GENERAL'S STAFF.

#### 89. ROUTINE ORDERS.

The undermentioned 0's have been issued and will be noted for information, necessary action and filing for future reference :-

GRO 224 - 252 First Aust A O Serial 14 of 22 Jul 42. 2 Aust Corps Serial 12 of 24 Jul 42.

#### 90. PROMOTIONS AND APPOINTMENTS OF OFFICERS.

It is noted that the following particulars are often NOT stated when recommendations for first appointment or promotion of officers are made:-

- (a) Army No of the officer or, in the case of first appointments, the soldier concerned.
- (b) Educational qualifications not stated.
- (c) On relinquishing a staff appointment, date on which the officer is to resume regimental duty.
- (d) If recommended for a staff appointment, the name and disposal of previous appointee.

When AAFs A.33 are submitted for staff appointments, including Adjt and QM, advice should be furnished as to whether the appointment has already been approved or whether the recommendation is for both the appointment and promotion.

#### 91. AMF & CMF ENLISTMENTS IN AIF.

Transfers of O/Rs and acceptance of officers who volunteer for service with the AIF are NOT effective until published in Routine Orders.

Serial 30/42.

### 92. PROMULGATION OF POUTINE AND OTHER ORDERS (1443/1/29A)

All units of 1 Aust Div will submit a report through normal channels on the steps taken to promulgate Routine and Standing . Orders to the tps, such reports to state:-

- (a). Whether Unit orders are posted on notice boards in appropriate places.
  - (b) Whother Unit orders are read out on parade to all tps.

Reports are to reach this HQ by 3 Aug 42.

#### 93. UNIT REST POSTS (1501/1/167)

Each unit having an RHO attached, will, if practicable, organise a Unit Rost Fost to accommodate up to five patients suffering from minor illnesses.

Provision of accommodation is a matter for Bdc or Unit and the necessary equipment should be demanded from the appropriate . Fd Amb.

### 94. AFFIDAVITS, DECLARATIONS ETC.

By a recent mondment to the National Security negulations, an Officer of the Military Forces who holds a rank, not below a Captain, may, whether in or cutside of Australia, administer oaths to, take affidavits of, and attest the execution of documents by any member of a fighting force and every oath administered by, affidavit sworn before, and document attested by any such officer in pursuance of this regulation shall be valid and effectual for the purposes of any matter arising in, or under the law of the Commonwealth, or of any State or Territory of the Commonwealth.

An officer performing the above functions shall write, type, or stamp legibly in the jurat or attestation of the document after his signature, his name and rank and it shall not be necessary to state the place where the oath is administered or the affidavit sworn or the document attested.

An affidavit or declaration sworn crimedo in pursuance of this regulation shall be sufficient in law if it is substantially in accordance with the form provided by any law of the Commonwealth or by any law of the State or Territory of the Commonwealth in which the affidavit or declaration is to be used.

For the purpose of these provisions "affidavit" includes any affirmation, statutary or other declaration, acknowledgement, or examination, and "oath" includes an affirmation and a declaration.

#### 95. DETACHMENT COMDS.

It is desired that NO offr exercise the powers of a Det Comd in accordance with AMR & 0 389 (4) unless specifically authorised by Comd I Aust Div or unless the Comd I Aust Div has authorised the offr holding the appointment which he, for the time being, holds to exercise the powers of a Det Comd.

If any offr should exercise the powers of a Det Comd in an emergency he may be called upon to justify such action.

Advice has been received from the Deputy Director of Recruiting, AIF, NSW, that certain irregularities are occurring in connection with CLF enlistments in AIF.

Many mombors of Ciff calling at socruiting Centre regarding enlistment in ATF were informed that enlistments were to be made through Unit COs.

The following are examples of replies received :-

1. "No forms available."
2: "The unit does not appear to be interested."
3: "Will NOT accept enlistment papers."
4: "Not encouraged and few papers only available."
5: "Will not accept applications for Commande Coys."
6: "Not encouraged to enlist, but rather the reverse."
7 "Not accepting applications."

7. "Not accepting applications."

There are NO reasons for any of the above statements and Comd I must Biv directs that the necessary steps be taken to implement instructions already issued.

### 97. PROTECTED ANIHALS, BIRDS AND PLANTS (GRC A. 232)

Attention is directed to the abovementioned GRO which will be published in all Unit R/Os.

#### UNIT TRUST FUNDS.

(a) Reference is made to GRO F.251.

(b) All units I must Div will comply with instructions contained in paras (1) and (2) thereof not later than 3 mag 42.

(c) All Comds will, not later than 7 aug 42, forward certificate to HQ 1 Aust Div that GRO F.251 is being observed in its entiraty.

#### CLSH ADVANCES - Reference I must Div R/O 22/42 of 2/6/42 pera 6.

The procedure laid down in the above Div R/O is not being carried out, and considerable delay and trouble is being occasioned thereby.

Advances of cash will NOT be made to Units failing to comply with the instructions in future.

Treasury Regulations para 79 (2) provide as under :-

when an advance is made for the payment of such services as salaries, wages and evertime, the person to whom the advance is made shall furnish acquitted wouchers to the authorising Officer within three days after receipt of the advance, or within such further time as the treasurer directs."

Strict adherence to Treasury Regulations is requested by IHQ and COs Units will take necessary action to ensure compliance.

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#### 100. CIRCULARS.

The following HQ 1 Aust Div Circulars have been issued since promulgation of HQ 1 Aust Div R/O 29/42 of 21 Jul 42.

SUBJECT.	BRANCH.	DATE.	RONEO.	DIST.
1. Illegal Absentees.	A	21.7.42		A
2. Troop Movements by Train.	G	21.7.42	G.837	A
3. Range Practices & Tng Amn.	G	22.7.42	G.841	
•				14 plus
		_		1 Aust
		•		Div Ing
		•		School.
4. Regimental Lists.	À	23.7.42	A.3441	. В 🗥
5. Posting of Chaplains.	ſ,	24.7.42		
6. Mob Orders and Plans.	/ _Q	25.7.42		A
7. Razor Blades.	AQ	27.7.42		
		•, •		

101. FEDERAL TAXATION - DEDUCTIONS FROM DAILY RATE OF PAY OF MEMBERS OF THE FORCES TO MEET TAXES FOR THE YEAR ENDED 50 Jun 42 (GRO F.223)

Members of the Forces, other than recently returned ATF are required to lodge income tax returns in any case where the income (as a soldier and private income), including the value of subsistence, field allowance and allotments, but excluding dependants' allowance, derived during the year ended 30 Jun 42, exceeding £156.

Members of the Forces so liable for the payment of income tax for the year ended 30 Jun 42, will be assisted to meet such payment by having deducted from their drawing rate of pay a daily rate, approximately equivalent to that required, according to their rank and rate of pay. They will be duly advised of the rate to be deducted, and the drawing rate in paybooks will be adjusted accordingly.

Deductions and payments will be made by the army and controlled by the district in which the member enlisted, irrespective as to whether or not the member derived his income in that State.

To enable the Army and the Taxation Department to carry out the proposed procedure, it is necessary that all taxation returns be forwarded to the correct authority. In this connection members should submit their returns for the year ended 30 Jun 42, to the Commissioner of Taxes in the capital city of the State in which they enlisted, e.g. a member who enlisted in Victoria - say, with an Army No. "V" 12345 - will forward his return to the Commissioner of Taxes, Melbourné, Victoria.

The substance of this order will be published each week, until 31 Jul 42, in all unit orders.

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# 102. LIST OF OFFICERS I AUST DIV AUTHORISED TO SIGN ORDERS FOR SUPPLIES OR TO SIGN ANY CERTIFICATE ON FORMS TS.4 (1434/1/352)

1 Div R/O 32/41 para.9 is smended by inserting and/or deleting the following:-

and the second			FORUS	AUTHO THU	RISED IS "x"	INDICATED
UNIT -	RANK & NAME.	DESIG- NATION	TS.1	TS.4	F.59	RAIL FRT & COACH WARRANTS.
Insert		•	*1			
9 Aust Fd Regt	Cart R.G. Styles.	Adjt				x
l Aust Inf En	Lieut B.S. Garvey	'A/Adjt		x		х

### 103. CAMOUFLAGE NETS & G. NHISHING.

. 1 1 2

Authority for issue of these items is "Scale of personal and Unit Equipment - All Arms" of Mar 42 which provides as follows :-

- (a) Cars 1 net 14' x 14', 2 rolls coloured garnish
- (b) Trucks up ) 2 nets 14' x 14', 4 rolls coloured garnish to 30 Cwt )
- (c) Trucks Over) 2 nets 24' x 24', 8 rolls coloured garnish 30 Cut

These are the minimum number and size nets which will satisfactorily hide trucks in the open and they must be garnished before use.

Where 24' x 24' nots are not available, six 11' nets are needed as equivalent to two 24' x 24'.

#### - 104. CANOPY COVERS.

Recent observations have shown that canopy covers are damaged through not being properly lashed to the various fitments provided for that purpose.

It is directed that all Units ensure that full use is made of the lashing provided on the canopies in order that wear from abrasions may be eliminated.

#### 105. CAMOUFLAGE NETS.

It has been observed that camouflage nets have been left in bundles after becoming wet by rain and in order to avoid early deterioration, it is directed that as soon as possible after becoming wet, the nets be spread and allowed to dry before repacking.

Serial 30/42.

#### 106. CANOPIES FOR MT VEHS.

Units will forward statements to ADOS 1 fust Div immediately showing number of each type of Canopy required to complete.

Returns will give full details of make, type, size of body etc.

#### 107. DISTRICT COURTS MARTIAL.

(a) A DCM was held at Victoria Barracks on 10 Jul 42 for the trial of --

N.262996 Pte Lloyd Roy DAVIES - 1 AUST INF-EM:

The accused was convicted of the offence of absenting himself without leave from his unit on 1 May 42 until 0700 hrs on 29 Jun 42.

Sentence: Fined the sum of seven pounds (£7)-

The accused was 10 days in custody awaiting trial.

The finding and sentence were duly confirmed on 15 Jul 42 and promulgated to the accused at his unit HQ on 18 Jul 42.

(b) A DCM was held at Victoria Barracks on 3 Jul 42 for the trial of --

NX.78569 Gnr Samuel George WARD - 19 AUST FD REGT.

The accused was convicted of the offence of absenting himself from his unit without leave from 0530 hrs on 31 May 42 until 0900 hrs on 19 Jun 42.

Sentence: Thirty-five (35) days detention.

The accused was 13 days in custody awaiting trial.

The finding and sentence were duly confirmed on 16 Jul 42 and promulgated to the accused at Holsworthy on 20 Jul 42.

# 108. VACANCIES IN 50 DIV ORD FD PM.

Difficulty is being experienced in obtaining suitable personnel as MT Storemen for abovementioned unit. Vacancies in non-commissioned ranks exist.

In order that this unit can give service to units in connection with supply of spare parts for vehs, sig equpt and small arms, it is essential that units release any suitable men on strength. The principal need is for men with experience in a business firm handling MT spare parts. It is in the interests of units to release such men.

The names of all suitable men available for transfer, and the names of men with stores experience and suitable for training, will be ferwarded to ADOS 1 Aust Div as soon as possible.

AA & QUE I AUST DIV

(OVER)

# Ned CES.

# STANDARD DISTRIBUTION LISTS.

Reference 1 Div Circular 8580 of 15 apr 42.

Distribution "A" will be amended as follows :-

No.48 - delete No.2 Gen Tot Coy substitute 103 Gen Tpt Coy.

#### TELEPHONE DIRECTORY - HQ I AUST DIV.

HQ 1 Aust Div telephone directory will be amended as follows :-

# Page 2.

After ADC Lieut Clarke - delete extn 20 substitute extn 15. Delete CC Learner Lieut Hughen extn 92.

# Page 3. "G" BRANCH.

Delete Capt Bosanquet substitute Major Singe. Delete G.3 (0) Capt Renwick extn 6. Add G.3 (CW) Capt Renwick extn 45. Add G.5 Learner Capt Wells extn 45. Add LO (1) Capt Thomas Extn 70.

#### "A" BRANCH.

Delete Col Ings substitute Pte Moore.

# "Q" BRANCH.

Delete Capt Taylor substitute Major Human. Delete "Q" Learner Lieut Robinson.

# Page 4. RAA.

Delete Licut Riley substitute Lieut Holt. Delete W.O. (1) Doyle.

#### SIGNALS.

Delete all reference to Signals and substitute the following :-

<b>CO</b>	Lt-Col Clementson	extn 5.
Adjt.	Capt Pursley.	<b>።</b> 5.
OC HQ Coy.	Capt James.	¹¹ 91,
A/Adjt.	Liout Hindo.	ti 91.
Orderly Rcom.	Sgt Leake.	¹¹ 91.
OC No.1. Coy.	Major Cuincy.	" 96.
Cipher Offr.	Capt Dixon.	" lo.
TO	Lieut Aldridge.	1 64.
Qli	Lieut Punch.	. 81 & 95.
"M" Section.	Sgt Shrubo.	" 81 & 93.
OC Nos. 2 & 3 Coys. Page 5. MEDICAL.	Capt Hall.	" 93

Delote Major Flynn substitute Capt Davey.

#### MISCELLANEOUS.

add amerities Offr Sgt Rich extn 30.

# Page 6.

Add HQ 50 DOW & FP extn 47.

# EXCERCTS FROM LETTER FROM SECRETARY, STATE VAR EFFORT.

Dear Mr. Martin,

•

In accordance with your request, I am setting out hereunder a brief resume of the activities of the State War Effort Co-orlination Committee.

The Committee was constituted by the Premier in May, 1941, and consists of the Chairman of the Dublic Service Board, hads of the various corporate bodies in this State engaged in any way upon defence works, together with a representative of the Army, the Under Secretary of the Treasury, and the Under Secretary, Premier's Department. The Premier is Chairman of the Committee, the full personnel of which is set out in the attached statement.

The function of this Committee is to co-ordinate all works and services rendered by the State for the Commonwealth, with a view to expediting as far as possible the carrying out of such works and services, and at the same time distributing the work as equitably as possible between the various State organisations. It was found that when this Government assumed office, Commonwealth Departments requiring work to be done or asking for the loan of staff from the State Tublic Service had been approaching the various Departments or bodies direct. Not only was it difficult to ascertain at any time just what work the State was carrying out on behalf of the Commonwealth, but in some instances overlapping had taken place, and the distribution of work was not always made in the best manner, so as to keep all the State activities working at full capacity.

An Executive was appointed, consisting of a Secretary and his assistant, an Engineer of the Tublic Works Dept. to co-ordinate all engineering services, an officer from the Main Roads Dept. to co-ordinate and deal with all requests for the use of plant and materials, and a Staff Officer from the Dept. of Railways, to handle all requests for personnel required by the Commonwealth or by the various bodies engaged on defence works. At the request of the Tremick the Commonwealth Government has directed that its various Departments should comminisate all their requests for works and services of a defence character to the State War Effort Co-ordination Committee, and all correspondence, directions, and enquiries relating to these matters are dealt with by the Executive of the Committee. It has been found that the existence of this Committee has facilitated work to a very large extent.

The Committee has functioned, however, not only to co-operate with the Commonwealth in ascertaining the various defence works which may be undertaken, or in which help may be rendered by a State Department or body, but also in such matters as the housing of war workers, charcoal production, and the fitting of producer gas units.

Immediately upon powers being conferred upon him under Section 35A of the National Security (General) Regulations, the Frenier lirected that the officers of the State War Effort Co-ordination Committee, with the assistance of other engineers and public officers, should comfer and evolve a scheme for affording assistance to the Public Utilities and A.R.F. Services, in the event of major damage being caused through enemy action.

The scheme was speedily worked out and put into operation within a week of these deliberations, and as a result control centres were established at Sydney, Newcastle and Wellongong.

I am forwarding herewith details of the organisation and operation procedure of the Control Centres, which you will notice embrace the following functions:-

Technical and Engineering Plant and Material Personnel Communication and Transport Victualling and Accommunication Public Utilities Administration The purpose of the Cormittee is to provide a central co-ordinating control and also an auxiliary organisation which, while leaving to organisations such as the Water Board, electricity undertaking, National Emergency Services etc, the task of coping with these particular responsibilities which fall within their respective spheres, would be ready at short notice to render full and efficient assistance as required to any one of the organisation functioning as an individual unit in the general scheme for the protection of civilian life and property.

In addition to the above the following committees, sub-committees, and organisations are associated with the State War Effort Co-ordination Committee:-

Trimary Industries' Evacuation Committee
Charcoal Production
Committee charged with the evacuation of stores & plant
from heavy industries from coastal area
Scorched Earth Sub-Committee.

The Committee also acts as a co-ordinating authority in respect of buildings and land required by the Military and Civil Authorities.

The facilities at the disposal of the Cormittee are being largely availed of by the Army and Air Force for engineering work closely associated with operations, e.g., building of tank traps, gun emplacements, etc. In meeting these requirements, engineering services, plant and personnel in State organisations are being diverted to work on behalf of the Cormonvealth.

A further Committee has been formed to consider the position which would arise if the Sydney Harbour Bridge, as a result of enemy action, were damged to such an extent as to cause its partial or complete collapse. This involves preparation for the clearance of debris, with a view to restoring a channel through which saipping could pass, and the provision of an emergency link between the Harbour foreshores.

The foregoing indicates in broad cutline the activities of the Committee, but should you require it, I would be pleased to furnish more detailed information on any particular aspect.

Yours faithfully,

W. Stowart Howard

Secretary. (State War Effort Co-ordination Committee)

Lieut. the Hon. C.E.Mertin, M.Ec., LL.B. M.L.A. Attorney General.

THE

STATE WAR EFFORT

CO-ORDINATION COMMITTEE

December, 15th 1941 ø

# GENERAL FUNCTIONS OF EXECUTIVE BRANCHES OF CO-ORDINATION GROUP. Introductory:

To have a real understanding of how the Co-ordination Group will operate, it is necessary to bear in mind, when considering the work of each Executive Branch, that the Co-ordination Group as a whole, while operating as a general directing authority, will not interfere with the normal functions of specialist organisations.

Its purpose is, in the event of an attack, to have at all times a clear picture of what is transpiring and of the full extent of the damage that has been done, or is being done, to private or public buildings and general services.

It will have to be so organised as to be able to provide at a moment's notice such technical personnel, equipment and manpower, either to undertake itself, or to assist with, immediate repairs to roads, bridges, railways, transays, P.M.G. and other utilities, or to clear debris, repair naval, military, air force, munitions, and industrial works. In the inevitable confusion arising cut of a large scale attack, the Headquarters Executive, keeping in constant touch with me, will also be charged with the determination of priority of work in regard to demands made upon it for assistance.

Through various liaison contacts, the Executive Officers will be kept informed of the ability of such organisations as N.E.S., or the Main Roads Board, for example, in any particular area to cope speedily with the situation in that particular area.

In the possible, or even probable, event of widespread havoc, it is not only conceivable, but more than likely, that particular organisations may require assistance. It will be the responsibility of Co-ordination Group to supply that assistance whether it be additional engineers, plant, or organised labour units, within a minimum of time.

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Another matter which I think should be emphasised is that in an attack the action we must take on the civil side will fall into two phases. The first of these is concerned primarily with the saving of life - that is to say, rescue work. This, to a great extent, is the responsibility of N.E.S. But, as I have said, havon may be widespread, and the N.E.S. organisation over a wide area be overtaxed. Co-ordination Group must be prepared with, what I shall term, fast mobile shock units, situated at strategic points and ready to

rush at a moment's notice to any point where additional aid is required.

The second phase concerns the prompt restoration of services. You, gentlemen, will realise that for military reasons, and also - and I consider this vastly important - reasons of public morale, when damage is caused to essential services they must be restored as quickly as they can be restored.

While, of course, the prime responsibility for coping with damage to any particular utility, such as gas or electric light, will fall on the Gas Company's organisation, or the Electricity Undertaking's organisation, again the damage may be so widespread that, although the Gas Company or the Electricity Undertaking will, no doubt, be able to supply sufficient specialist engineers to direct each repair job and to disperse the subordinate members of their organisations in such a way as to provide at each job a core of experienced men, it will be absolutely vital, if we are to achieve as rapid a return to normal as is possible, that there should be ready to be rushed into service selected reserves of engineers, plant and trained labour groups to augment the skilled sheleton crews that the body primarily responsible will provide, and so rush the job to completions

What I have just said is in the nature of a general picture of the responsibilities to be undertaken and the work to be done by Co-ordination Group.

I now propose to give the seme general picture of what will be required of each Executive Branch.

#### ALMINISTRATION & GENERAL SUPERVISION OF OFFICE STAFF.

Secretary and Chief Executive Officer Mr. W.S. Howard.

Assistant Chief Executive Officer Mr. N.J. White.

Assistant Secretary Mr. J. Thirlwell

Administrative Officer Dr. H.J. Hynes.

Assistant Administrative Officer Mr. A.H. Hann.

#### Luties:

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Maintenance of constant liaison with the Premier; general supervision of all reports received; co-ordination of activities of all Headquarters' functions.

#### TECHNICAL AND ENGINEERING.

Executive Officer - Mr. E.R.C. Gallop.

Assistant Executive Officer - Mr. W.R. Carroll.

Duties -

To organise and have available an emergency "pool" of engineering officers drawn from Government Departments and Corporate Bodies who will be available at any time to be sent to assist in or take charge of any work made necessary by enemy attack. These men will be the type of engineer who, if the circumstances demand it, will be able to assume control of all operations in the immediate area of damage and to co-ordinate all activities taking place there. They will also be capable of making swift decisions on the spot as to the priority of work to be undertaken.

PLANT AND MATERIAL.

Executive Officer - Mr. F. Brewster.

Assistant Executive Officer - Mr. M. McDonald.

Duties -

To organise and be able to make available at any moment plant and material which may be necessary either in the first or the second phases of Co-ordination's Group work. The Executive Officer will determine priorities with regard to any necessary demands which may have to be made for plant etc. from Governmental, semi-Governmental, Municipal, or private sources.

So far as the first phase of operations is concerned, the Executive Officer will have available for immediate despatch to any scene of damage, heavy rescue equipment to supplement N.E.S. Rescue Squads. This particular equipment will be assembled as Shock Units and will consist not only of the heavy rescue equipment and ancillary material itself, but of a wrained gang of ten men per unit.

The Executive Officer will also be responsible for making provision for mobile cranes, bulldozers, hydraulic jacks, etc., which will be sent to follow the Mobile Shock Units if this should be necessary in the first phase of operations.

In the second phase of operations, that is to say, those dealing with the larger job of restoring services, the Executive Officer will, as necessary requirements are passed to him by the Executive Officer, Technical and Engineering Section, arrange for the despatch of this plant from the various sources available to him. PERSONNEL.

Executive Officer - Mr. R. Winsor.

Assistant Executive Officer - Mr. E. Seymour.

#### Dutles -

The Executive Officer will organise all manpower requirements and Co-ordination Groups. These will include staff for Co-ordination Headquarters, special men for Mobile Shock Units, organisation of repair squads drawn from Governmental and semi-Governmental organisations which have, as part of their establishment, big groups of experienced maintenance men.

In recording end mobilising the necessary manpower, skilled and unskilled, the Executive Officer in an emergency will draw from Governmental, semi-Governmental, Local Government or private sources.

#### COMMUNICATIONS AND TRANSPORT.

Executive Officer - Mr. J.O.A. Bourke.

Assistant Executive Officer - Mr. W.F. Woodfield.

#### Duties -

As this Section's title indicates the duties fall into two distinct compartments.

#### (a) Communications:

The Executive Officer will be charged with organising a complete communication system to meet the requirements not only of Co-ordination Group but of N.E.S. in relation to the latter's main communications.

The Executive Officer primarily will organise complete telephonic channels, using direct line services to all major contacts and ensuring that adequate telephone installations are at all contact points.

In addition, in view of the probable dislocation of at least some section or sections of the telephone system, the Executive Officer will have organised auxiliary communication services which will include Police, Ambulance and County Council Wireless and a communication messenger service. The last named will be so organised as to be able at all times to maintain contact between Co-ordination Headquarters and N.E.S. Central Control, and also between those two key-points and Chief Warden Control points.

In addition, the Executive Officer will arrange for a notor post service between Sydney and Port Kembla and Sydney and Newcastle.

#### (b) Transport:

100)

The Executive Officer will not only organise transport for Co-ordination Group, but will also arrange transport for N.E.S. where the latter organisation's transport arrangements are deficient.

As full Commonwealth powers under National Security Regulations have now been delegated to the Directors of Emergency Transport, the Executive Officer will maintain close limison with the Directors of Emergency Transport, and will, in collaboration with these Authorities, make arrangements for the provision of such transport as may be necessary to convey plant and materials and manpower in the event of attack.

The Executive Officer will also maintain close liaison with the Maritime Services Board, so that in the event of damage to the Bridge and assistance being required on the North side of the Harbour, it will be possible at short notice to transfer men and plant by lighter to their destination.

The Executive Officer will also co-ordinate the whole of the transport arrangements in regard to evacuation of hospitals, children from vulnerable areas, or general evacuation.

VICTUALLING AND ACCOMMODATION.

Executive Officer - Mr. S.W. M. Stilling.

Assistant Executive Officer - Mr. T. Lipscombe.

#### Duties:

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The Executive Officer will organise and arrange all necessary victualling and accommodation, establish camps, provide cooking facilities or any other service for the welfare and sustenance of Executive Staff, Clerical Workers, Engineers, Artificers, Mechanics, Drivers, Labourers, etc. and will be responsible for the conveyance of foodstuffs to, and establishment of canteens, food dumps, stores or caches or any such arrangement which may be necessary.

The Executive Officer, upon receipt of advice at Co-ordination Headquarters that such action is necessary, will arrange and despatch food supplies to the area concerned, and ensure that adequate and satisfactory supply is maintained to workers supplied by Co-ordination Headquarters or, if necessary, from any other sources.

Mein Bulk Supply Depot will be established at the Technical School Darlinghurst, where kitchens and other necessary conveniences are available.

Food dumps will be established at Council depots at North Sydney,
Manly, Ryde, Woollahra, Waverley and at Railway Depots at Leichhardt and Chullora
Permanent Way Workshops, also at the Maritime Services Board Cottages at Sussex
Street and Woolloomcoloo.

The Executive Officer will set up machinery and arrange with the Executives for Personal and Transport for any staff or transport required to properly carry out any duties that become necessary either prior to or in the event of emergency.

The emergency food supplies will be drawn as far as possible from and through the New South Wales Government Railways Refreshment Rooms on requisition signed by or on behalf of the Executive Officer who will certify to the wouchers submitted for same.

As Commonwealth powers under National Security Regulations have now been delegated to the Director of Emergency Food Supply, the Executive Officer will maintain close limison with him and will, in collaboration, make arrangements to draw upon food supplies as may be necessary from time to time in emergency.

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# PUBLIC UTILITIES.

Executive Officer .- Mr. W. Harrison.

# Assistant Executivo Officer

Arrangements to be made for Corporate Bodies and Companies operating public utilities (gas, water, electricity, etc.) to nominate contact officers to work with the Co-ordination Group, so that in an emergency the work of those services may be co-ordinated and, in the event of damage, restoration may be quickly effected.

#### DETAILS OF OPERATIONAL PROCEDURE.

I do not propose to go fully into the detailed plans which have been drawn up by each Executive Officer for the organisational and operational procedure for which he will be personally responsible. For the information of the gentlemen of the Committee, however, these details are attached to the copies of the general statement which have been prepared for each member of the Committee.

I can say this, however, that I have been closely associated with the formulation of the detailed procedure and have carefully examined the complete plan and, in my opinion, it does provide for a much more elastic and comprehensive scheme of protection than has hitherto been visualised in Australia.

On examination of these operational plans by the gentlemen of the Cormittee, certain improvements in detail may suggest themselves; however, in view of the urgent necessity at the present moment of having this organisation established and workable, not within two weeks or a week, but within the next couple of days, if possible, it is vitally necessary that the general principles should be adopted. We shall be acting in a nannor worse than futile should we, at this stage, put aside what is an eminently workable scheme in the hope of achieving a possibly perfect one.

#### STEPS ALREADY TAKEN:

(1) On Friday, the 12th December, Mr. Norman White, Inspector, Public Service Board, was charged with providing adequate accommodation for Co-ordination Feadquarters. In consultation with the Government Architect, he arranged for premises which would provide reasonable air raid shelter, and, at the same time, space for the work envisaged. The occupants of these quarters were immediately moved, and by Friday might necessary furniture, bedding, etc. were installed, and workness were already engaged in taking down partitions, protecting necessary glass work, bricking up windows, etc.

The P.M.G.'S Department was contacted and a first priority arrangement made for the installation of direct lines to the Premier, N.E.S. Central Control, Victoria Barracks, Police Headquarters, Main Roads Board, Department of Railways, Department of Public Works, and the Department of Road Transport and Transvays. In addition, the P.M.G.'s Department was instructed to instal a 10-line switch-board with appropriate clarm apparatus for internal use. By Sunday, the 14th December, all the above work was well under way and arrangements had been made

with the Department of Supply for priority to be given for all necessary materials to enable work on Co-ordination Headquarters to be completed.

- As a matter of urgency, in view of the fact that a raid might be anticipated even while the Executive Officers were deliberating, by Saturday might the Executive Officer in charge of Plant and Materials and the Personnel Officer had four mobile shock units equipped with all necessary plant and materials with crews standing by. Had an alarm occurred in the period between Saturday and to-day these units would have been able to give whatevery auxiliary assistance might have been needed by N.E.S.
- (5) Although this main Committee had not met, the Executive Officers, or my instructions, contacted various key men in Departmental and semi-Departmental bodies with a view to -
  - (a) having available over the week-end, should an emergency occur, the necessary technical officers, plant, and emergency gangs to core with any situation which might arise out of a surprise raid.
  - (b) subject to any alterations of detail made by this Committee, the

    Technical Officers already specified, pending the concurrence of

    members of the Committee, to be the contact officers listed

    for co-operation in any future emergency situation.

- (4) The Executive Officer in Charge of Communications and Transport on Saturday morning discussed with the Director of Emergency Read Transport the general situation in regard to read transport with a view to being in a position, should a week-end emergency arise, of having available the trucks, lorries, etc., which would be necessary to move any technicians, plant, or labour gangs to the scene of damage. This interview will also be of value as a basis for the transport arrangements which will be set up as a permanent feature of the organisation.
- (5) Again with a view to safeguarding ourselves, so far as possible, against any week-end emergency, the Executive Officer in Charge of Personnel made contact with those Departments and Corporate Bodies such as the Railways, Road Transport and others, capable of rendering immediate assistance with labour gangs should the need arise.
- (6) With the ready co-operation of the Public Service Board, Inspectors
  Bourko and Goodsell were made available to be present at the deliberations of
  the Executive Officers and those others they had asked to be present. As a result

of this, Mr. Bourke and Mr. Goodsell were able to leave Sydney this morning accompanied by Mr. Grainger and Mr. Dellow, respectively, for Newcastle and Port Kembla, with a very comprehensive idea of the organisation it is proposed to set up in Sydney, and with instructions to duplicate this organisation each in the area for which he is responsible. The individual Executive Officers of Co-ordination Group have indicated to Mr. Bourke and Mr. Goodsell the officers they desire to have appointed as their opposite numbers in Newcastle and Port Kembla.

Mr. Bourke and Mr. Goodsell, on arrival at their respective areas, will, until such time as the organisation they are charged with setting up is capable of functioning independently, be the responsible officers in charge. That is to say, in the unfortunate event of a raid on either Newcastle or Port Kembla we shall at least have available an officer, with the organisation in some state of preparation, who will have sufficient background to direct operations in the way in which I desire them to be directed when the scheme is completely established.

(7) So that there should be a complete tie-up with N.E.S., Co-ordination Group's operational districts have been made to coincide with those laid down by Mr. J. Webster. Chief Engineer, N.E.S.

The Executive Officers had the benefit of Mr. Webster's attendance for very long hours on Saturday and yesterday, and he has expressed himself as being very gratified indeed with the planned co-operation which is to be established.

(8) As prompt passing on of information from the Army is vitally necessary to the efficient functioning of Co-ordination Group, I gave a direction on Friday that a Co-ordination Group Army Liaison Officer should be appointed immediately.

Mr. B. Filewood was selected for this post and proceeded at once to Victoria Barracks with a letter of introduction addressed to the G.O.C. Eastern Command, with when the appointment had previously been discussed, both by myself and the Secretary of the War Effort Co-ordination Committee.

(9) A Police Lieiscn Officer is also to be appointed for the Co-ordination Group.

#### PERSONNEL.

#### Organisation:

(1) Seventeen mebile shock units have been arranged for which personnel of 170 men have been trained; full details concerning these gangs are included under "Technical and Engineering."

- (2) When men additional to those attached to mobile shock units are required, arrangements will be made to withdraw them from establishments where men are employed on night shift or day shift, Saturdays, Sundays or holidays as the case may be.
- (5) Arrangements have been made for the following volunteer staff to be restored for duty at Co-ordination Headquarters each might:-
  - 2 female switchboard operators
  - 2 female typistes
  - 2 male junior messengers
  - 2 auxiliary transport communication messengers.
  - 1 records clerk
- (4) In addition to all Executive Officers, arrangements have been made for the following volunteer staff to report for duty at Co-ordination Headquarters immediately on the .. alarm being sounded at night:
  - 9 record clerks
  - 6 message writers
  - 9 typists
  - 2 telephomists (switchboard work)
  - 5 message officers
  - 8 messengers
  - 1 mapping officer
  - 1 recording officer
  - 1 numbering officer.

In the event of an alarm being sounded during the daytime, the necessary headquarters staff will be drawn from the Premier's Department and the Treasury.

On the sounding of the alarm during office hours, Deputy Executive Officers will remain at or report to their usual departmental office and stand by. On the sounding of the alarm outside office hours Deputy Executive Officers will remain at their homes.

- (5) Particulars of labour employed by various government departments shires and municipalities have been summarised in location and shift groups with a list of officers (with all necessary particulars) who should be contacted in arranging withdrawel of men for emergency work.
- (6) The private addresses of skilled men such as oxy-welders, electricians.

riggers, etc. have been recorded, and if schedule operatives are not available on working shifts at night time, Saturdays, Sundays or holidays, men required will be picked up from their homes by emergency transport.

(7) Particulars have been recorded respecting the following associations which have been co-opted to assist:

Electrical Contractors' Association

Master Plumbers' and Sanitary Engineers' Association

Master Builders' Association

Australian Institute of Refrigeration Engineers

Hospital Auxiliaries

#### Operational Procedure:

- (1) Where shock gangs already in existence are required, the Executive Officer in charge of Personnel will not be called upon for any assistance, seeing that the gangs attached to the mobile shock units will already be at their duty stations (see Technical and Engineering).
- (2) Where requests are made for additional skilled or unskilled labour the Executive Officer in charge of Personnel, after checking the requirements with the Engineering Executive, will direct that men be despatched from establishments where they are on duty or will take whatever steps are necessary to obtain labour.

He will arrange with the Transport Executive for whatever transport is required and, as far as possible, will warn the Transport Executive in advance of his likely requirements.

#### PLANT AND MATERIALS.

#### ORGANISATION.

....

- 1. Departments and Corporate Bodies to arrange for contact officers and their deputies in Sydney, Newcastle and Port Kembla for plant supply and material supply purposes. Such officers to be given adequate authority to supply emergency items on request from the Co-ordination Group Executive Officer in Charge of Flant and Material.
- 2. Contact officer and deputy to be detailed for mobile shock units at:
  - (a) Department of Main Roads Depot, Rosehill;
  - (b) Water Supply and Sewerage Board Depot, Crown St;
  - (c) Department of Railways Depot, Petersham;
  - (d) Department of Road Transport and Transvays, Darley Rd. Bandwick;
- 3. Contact officers and deputies to be arranged for with private owners for the supply of emergency plant, floats, mobile cranes, Bulldozers, and earth moving equipment: together with key-men, drivers, operators, etc. who are to be readily available on call.
- 4. One emergency 5-ton lorry to be available at all times at each of the abovementioned depots (see 2) and loaded with emergency equipment similar to N.E.S. equipment, as specified below.
- 5. One volunteer gang, comprising a working ganger, lorry driver and eight suitable maintenance men to be on duty to operate the lorry and equipment specified in Clause 4 at night, week-ends and holidays. In case of day-time alarm, crew to be drawn from working staff.
- 6. Executive Officer in Charge of Plant and Materials to arrange for the supply of Emergency equipment referred to in Clause 4 to the following:
  - (a) Manly Council;
  - (b) North Sydney Council;
  - (c) Woollahra Council;
  - (d) Waverley Council;
  - (e) Kurringai Council;
  - (f) Leichhardt Railway Depot;
  - (g) Chullora Railway Depot.
  - (h) Police;

It is to be noted that while the first four mobile shock units will be loaded at all times on trucks available for immediate despatch to the scene of an incident, the auxiliary equipment referred to in this clause will be assembled at the precises of the Councils and bodies specified immediately the alarm is sounded. The previously appointed personnel for the seven groups of equipment will mobilise at their respective depots. Transport, also previously earmarked for this purpose, shall proceed to this depot, where the truck shall be loaded ready for despatch when directed by Co-ordination Headquarters.

#### CERATIONAL PROCEDURE:

- 1. Upon receipt of advice at Co-ordination Headquarters that mobile shock units are required, the Engineering Executive Officer will contact one or more, as required, of the depot contact officers and arrange for the despatch of emergency larries to specified points.
- 2. Council contact officers to arrange for auxiliary emergency shock units on receipt of direction from Co-ordination Headquarters.
- 3. On receipt of advice that plant and materials are required, the Plant and Materials Officer will contact (a) Departmental contact officers and arrange the supply of the items required, (b) arrange with Communication and Transport Officer for the supply of any transport required, (c) arrange with the Personnel Officer for any additional personnel required.
- 4. Arrange with Executive Officer in Charge of Communications and Transport for the supplies of additional fuel, lubricating oil and stores for plant as may be required.

#### General.

- 1. It has been arranged that owners of heavy duty floats, articulated high-level floats and mobile crunes (including equipment) should make their plant available for emergency purposes at any time, subject to the Government reimbursing them for damage to their plant not caused by the negligence of their cum employees. Such plant is to be charged for at the standard hire rates.
- 2. Trucks to be used on behalf of the Executive to be provided with first-priority identification discs, and the truck drivers to be provided with passes which shall cover the number of men carried.
- 3. Details of equipment for the 5-ten lorry and emergency squed:

- 10 pairs of leather gloves;
  - 10 steel helmets and gasmasks;
  - 10 strap-on-head band torches;
  - 3 battery lamps;
  - 6 hocded hurricane lamps;
  - 4 heavy jacks, from ten tons upwards;
  - 1 Trewhella jack and cable.
  - 4 14 x 10" x 8", (Timber)
  - 6 railway sleepers,
  - 2 Oregon Gin Poles 20 ft. x 6 ins.
  - 4 Barrier Boards and 6 Standards,
  - 2 Rope Locks (Handy Billies)
  - 1 Coil of 21" Manilla Rope.
  - 100! 12" Light Cordage,
  - 6 Long Handle Shovels, Square Mouth,
  - 6 Heavy Crowbars,
  - 2 10' or 12' Wooden Levers, Iron Shod, with Fulerum Blocks,
  - 6 Picks,
  - 3 Axes,
  - 3 14-16. Hommers,
  - 1 Cross-cut Sow,
  - 1 Rip Saw,
  - 1 Heavy Duty Hacksaw, with 12 Spare Blades,
  - 1 Oxy-welding and Cutting Torch, with one cylinder of oxygen and one Cylinder of Acetylene.
  - 2/3 Sheave 5" blocks to suit 21" manilla rope
  - 2/2 11 511 11 11  $2\frac{1}{2}$ 11 11 1
  - 2/Single " 5" " " * 2½" " '
  - 2/200 ft. lengths  $2\frac{1}{2}$  inch manilla rops as tackle for the above blocks.
  - 1 snatch block to suit 3 inch manilla.
  - $\frac{1}{2}$  coil (approx. 350 ft.) of  $1\frac{1}{2}$ ⁿ manilla to make 10 lashings.
  - 2/7' x 5/8" wire rope slings.
  - 2/7' x 3" manilla rope slings.
  - $1/6^{\circ} \times 5/8^{\circ}$  nip chain to lift 3 tons.
  - 1/6' x 3/8" " " " 15 cwt.

1 Rescue ladder stretcher as per sketch page 43 No. 3 Book.

(This stretcher can be made or can be purchased from Mote Ladder Co. - Price £4)

- 1/16' scaling lodder as per sketch, Page 57, No. 3 Book.
- 1 Rope Ladder, on Page 57, No. 3 Book.

Assortment of fox wedges for tomming or shoring, about 2 dozen.

- 1 Bosums Chair (Page 50 of No. 3 Book)
- 1 Iron Wheelbarrow for removing debris.
- 24 Wall hooks 6" long for shoring)
- 24 Timber dogs 9" x 4½" " ) Page 28, No. 2 Book
- 2 Claw hammers.
- 20 Wooden holdfasts 5' x 3" x 3" hardwood
- 20 Steel holdfasts 3' x 14"
- 3 or more 20' to 25' Scaffold poles.

Rubber gloves for handling live wires.

- 1 Ambulance Stretcher.
- 1 First Aid Kit.
- 1 Large Tarpaulin.
- 1 Megaphone.
- 1 Dozen Matches.
- 5 gallons of Fresh Drinking Water.
- 3 Iron Mugs.

#### TECHNICAL AND ENGINEERING:

#### Organisation:

From an Engineering and Technical viewpoint only, the N.E.S. has subdivided the Metropolitan Area into 8 groups. At each group the N.E.S. has appointed a Group Engineer. In each group there are a number of municipalities or shires each of which has its own N.E.S. organisation including an Area Engineer.

When an Area Engineer requires assistance over and above the resources available to him in his own area he calls on the Group Engineer who directs help

from other areas in his group, or if help is not available he calls on the Chief Engineer of N.E.S., Mr. Webster, for assistance. Mr. Webster controls all the Engineering Service of all the 8 groups of the Metropolitan Area and should the assistance required not be available from other groups he then calls on Co-ordination Headquarters for help.

To serve a dual purpose of assisting the Group Engineer and providing a source of information on cutside happenings to Co-ordination Headquarters.

Deputy Group Engineers and Assistant Deputy Group Engineers have been appointed by Co-ordination Headquarters at each group centre.

The following list shows the areas in the various groups, also the names of the Group Engineers, Deputy Group Engineers and Assistant Deputy Group Engineers:

		CROUP ENGINEERS	DEFUTY GROUP ENCIDEERS	ASSISTANT DEPUTY GROUP EVGINEERS
(1)	City	B.M. McIntyre		
(2)	Woollahra	C. E. Percival	V. Hardy	R. A. Prildle
(3)	Balmain	G. F. Harding	J. L. Allan	D. V. Wills
(4)	Bankstown	W. Bornett Smith	T. Atherton	T. Coulter
(5)	Concord	L. H. Webber	H. G. Fry	F. C. Hill
(6)	Canterbury	C.R.C. Lundy	W.A.Butterfield	A.J.Courtney
(7)	North Sydney	A.H. Buckhan	L.S.K.Donaldson	E.W.Harrison
(8)	Hornsby	T. W. Bell	S. H. Knight	T.K.Anderson

To control Co-ordination Handquarters activities at scenes of incidents a number of Pool Engineers and Architects have been appointed who are all experienced men and capable of taking complete charge of rescue work, denolition, or work connected with the making safe of damaged buildings and protecting civilian life to the utmost.

The Engineers and Architects on the Pool list are as follows:

DEPARTMENTAL	POOL ENGINEERS.	NON-DEPARTMENTAL,
T. Coulter	Main Roads Dept.	G. I. Davey
R. 7. Gray	Public Works Dept.	0. Le M. Knight
F. C. H11	Met. W.S. & D. Board	R. E. McMillan
0.च.ट. Robson	Fublic Works Dept	R. W. Pankhurst
R. J. Spowart	Main Roads Department	E. S. Rowe

		•
DEPARTMENTAL	-	NON-DEPARTMENTAL
R. A. Young	W.C. & I. Commission	M. S. Stanley
W. C. Andrews	Public Works Dept.	E. G. Wagner
P. Funda	Public Works Dept.	J. E. Nichols
S. H. Knight	W.C. & I. Ocumission.	
J. T. Nookes	Public Works Dept.	
DEPARTMENTAL.		MECHANICAL ENGINEERS.
O. M. Holl	Public Works Dept.	G. Trotter
W. A. R. Kerle	Railway Dept.	G. D. Mills
C. J. Tingate	Water Board	
F. L. Wood	Dept. of Interior	
J. R. Beck	Dept. of Interior	
W. A. Butterfield	Public Works Dept:	
H. W. Sando	Dept. of Interior	
	POOL ARCHITECTS.	·

#### POOL ARCHITECTS.

DEPARTMENTAL.		NON-DEPARTMENTAL
J. I. Harrison	Dept. of Interior	Prof. A. S. Hook
A. J. Wilson	Dept. of Interior	D. W. King
B. J. Stone	Dept. of Interior	W. A. McSlister
T. H. Willington	DEPT. of Interior	N. W. McPherson
		C. C. Ruwold
		A. E. Stafford
		T. L. Konwood
		R. D. Rudder
		D. S. Littlemore
•		R. E. Grout

Co-ordination Headquarters has also established eleven shock gangs, which can be despatched quickly to scenes of incidents. Each gang comprises foreman, deputy foremen and eight men, also large large large fully equipped with year for carrying out all types of rescue work and timber for shoring and tunnelling operations. Six police gangs have also been formed and they are linked up with and form part of Co-ordination Headquarters. They are directed to scenes of incidents when requested by the Police Idaison Officer attached to Co-ordination Headquarters. These 6 gangs together with the eleven referred to (making 17 in all) have all

been fully trained by expert trainers attached to Co-ordination Headquarters.

These shock gangs are located as follows:-

Randwick

Dept. of Road Transport, Darley Road

Rosehill

Dept. of Main Roads Depot

Petersham

Railway Yard

Crown Street

Water Board Depot

Rushcutters Bay

Dept. of Road Transport Depot

North Sydney Ovel

Room built under grandstand

Manly

Balgowlah Road - East of Condamine Street

Woollahra

Council Depot, Pelham Street

Waverley

Council Depot, Blenheim St., off Birreel Street

Chullora

Liverpool Road, Ways and Works

Leichhardt

Overhead Mains Depot, Top of William St., off Norton Street.

Ku-ring-gai

Council Depot, Gordon

(There are also 6 Police shock gangs)

In order that extensive shoring or demolition work can be undertaken to large buildings, and where perhaps the resources of the shock gangs would be limited, Co-ordination Headquarters has organised a number of the Master Builders into a special group trained and thoroughly organised for this special work. A Liaison Officer between this group and Co-ordination Headquarters has been appointed and this Liaison Officer, upon request from Co-ordination Headquarters, directs the assistance required to the incidents.

Co-ordination Headquarters has also set up similar activities at Newcestle and Wollongong.

#### Operational Procedure:

- (1) In an emergency, the Chief Engineer, N.E.S., if he considers it advisable, will contact the Engineering Executive, Co-ordination Control, intimating the extent of the assistance he requires in respect of shock gangs, etc. etc.
- (2) All Executive Officers receive a copy of the message from N.E.S. and proceed to take whatever action is indicated on the message. They are advised by the Engineering Executive, Co-ordination Control, of any change in requirements specified in the message.
- (3) As soon as Co-ordination Headquarters has despatched assistance, contact will be made with Chief Engineer, N.E.S. to advise him of steps taken.
- (4) At the discretion of the Engineering Executive, Co-ordination Headquarters, an engineer will be drawn from the "pool" and sent to the scene of the damage.

Co-ordination Headquarters "Pool" Engineer on arrival at scene of damage will either communicate directly with Co-ordination H.Q. or send a message through indicating what further plant, etc. he considers Co-ordination Headquarters should despatch.

- (6) The information contained in (5) will be communicated to Executive Officers in charge of Plant and Personnel.
- (7) Where it is evident that check contact should be made with public utility bodies whose services have been affected, this contact will be made by the Public Utilities Executive Officer and the extent of the assistance to be rendered (either in the way of engineers, plant, or mampower) will be influenced by the opinion of the public utility body concerned.
- (8) Chief Engineer N.E.S. or, if he cannot be contacted, the Group Engineer will be advised of all action taken.
- (9) Co-ordination H.Q. to be notified by Chief Engineer, N.E.S., Group Engineer or Deputy Group Engineer or, if he is on the job, "pool" Engineer, when work is under control.

#### General Note:

Where any restoration work is required, the following details are to be given, if possible, in the first instance by the Chief Engineer, N.E.S., if not, then by the "pool" Engineer on his arrival at the scene:

(a) Exact location of damage.

- (b) If rescue work requires provision of emergency gear beyond that included in the Mobile Shock Unit Truck, the type of gear and the number of men necessary to be stated.
- (c) If more than one area affected, order or urgency of work to be indicated.
- (d) Report as to nature and extent of damage to include information as to damage to public utilities, e.g., gas, water, electricity, and also whether these public bodies require additional assistance in the way of labour, plant or material.
- (e) If restoration work is required give, as far as possible, details of -
  - (i) Labour requirements to include skilled men, gangers and labourers.
  - (ii) Plant.
  - (iii) Material.
  - (iv) Engineering and architectural assistance (to be taken from Technical and Engineering "pool".)
- (f) "Pool" Engineers, if instructed, to have full authority to co-ordinate all work at site of incident in order to ensure proper use of labour, plant, etc.
- (g) Special forms have been prepared to facilitate the speedy receipt of information and transmission of messages to and from Co-ordination Headquarters, and Chief Engineer N.E.S., Pool Engineers, shock gangs, etc.

#### COMMUNICATIONS AND TRANSFORT.

#### A. COMMUNICATIONS - ORGANISATION.

- (1) Communications will be established in the Metropolitan, Newcastle, and Port Kembla districts with a view to
  - (a) Instant mubilisation of Co-ordination Group Headquarters Staff.
  - (b) Maintenance of contacts with (1) Auxiliary staffs at call including officers of Manber Bodies. (2) National Energency Services Central Control and local control centres. (5) Co-ordination group units in field operation.
  - (c) Maintenance of contact between Co-ordination Headquarters at Sydney, Mewcastle and Port Kenbla.
- (2) Provision of adequate telephonic equipment at Co-ordination Group

Headquarters at Sydney, Port Kembla and Newcastle. Provision for direct line contact with the Premier, N.E.S. Central Control, Military Commands, Police Headquarters, Main Roads Department, Department of Railways, Department of Public Works and Department of Road Transport and Transays, and with associated emergency organisations and controls.

(5) The establishment of a special despatch service from Headquarters as auxiliary to the telephone service and in supplementation of transport arrangements. In this connection, it is proposed immediately to arrange for two despatch drivers to stand by at each Co-ordination Group Headquarters each night so as to be available immediately on the occurrence of an alarm.

It is proposed also to arrange pools of voluntary despatch drivers as follows:-

- (1) Metropolitan area 14 primary units (these will report to Head Office immediately the alarm is sounded) and 14 secondary units whose names and addresses will be listed, and who will be called on in the event of demands requiring their services.
- (2) Port Kenbla District, 6 primary units 8 secondary units.
- (3) Newcastle, 10 primary units 10 secondary units.
- (4) Gosford 4 secondary units.

(5) Sutherland, 4 secondary units.

The secondary pools at the two lastmentioned centres are intended only to be at call for use in the event of interruptions of either half of the telephone lines, Sydney and Newcastle or Sydney and Port Kembla respectively.

arrangements for the establishment and control of the units at these centres will be made with the local N.E.S. Chief Wardens. Care will be taken to select, as far as possible, despatch messengers outside the military age groups who possess vehicles of the type which the Military Authorities have indicated will not be impressed.

Emergency petrol supplies will be established for use of each Coordination Group Headquarters.

(4) Arrangements to be made for the Executive Officers of the Committee and staffs to be in continuous contact with Headquarters during "all clear" periods. To this end, the private telephones of all such officers to be placed on the vital telephone list and, if possible, arrangements will be made for the transmission of urgent nessages through the Police, Ambulance or County Council wireless systems and nessengers service.

(5) Close liaison will be established with P.M.G. Department to ensure its co-operation in installation, maintenance and restoration of telephone services. All existing alternative communication and messenger systems should be explored (e.g. Police, Ambulance, Wireless) and their co-operation ensured. Steps are being taken to provide an independent radiotelephone communications system for the use of Control Headquarters to serve as an auxiliary communications system in the event of dislocation or failure of telephone services. This will consist of one transportable Headquarters two-way wireless telephone set and seventeen auxiliary mobile two-way sets.

Lists of Executive Officers and staffs' addresses and telephono numbers will be compiled immediately and furnished to each member of the Committee and staff, and these will be kept up to date.

- (6) Arrangements will be made for the transmission from N.E.S. central control to Co-ordination Headquarters of all reports of incidents demanding the attention of the Co-ordination staff. Auxiliary Service by despatch drivers will be provided to operate in the event of telephonic interruption between the two Headquarters.
- (7) Emergency fuel supplies, the issue of petrol ration tickets and suitable identification passes for Hilitary, Police, and Road Transport requirements will be arranged for the Executive Officers and staffs. Provision in this connection for the auxiliary and secondary staffs will be retained at Headquarters pending the need for the services of such staffs.
- (8) All alternative routes for the transmission of telephone communications between Sydney and Port Kombla and Sydney and Newcastle will be ascertained immediately and recorded.
- (9) The Local Chief Wardens at Gosford and Sutherland will be asked to establish post services for the receipt of messages in the event of interruption of either half of the telephone or telegraph lines between Sydney and Newcastle and Sydney and Port Kembla, respectively. Such services are to operate in conjunction with a despatch messenger unit referred to above, and to mobilize at the police stations at Gosford and Sutherland on the sounding of the alert.
- (10) irrangements will be made immediately for the priority of Co-ordination in Group telephone and telegraph measures.
- (11) Provision will be made for a despatch and communications service between Sydney and Newcastle or Sydney and Port Kembla to operate in the event of loss of

telephone communication between the centres through any cause other than the severance of the lines, e.g. by the loss of vital exchanges. In this event, the despatch drivers units to be established at Gosford and Sutherland will be utilised as relays.

ALL THE ABOVE ARRANGEMENTS WILL BE MADE IN COLLABORATION WITH THE NATIONAL EMERCENCY SERVICES AND WITH A VIEW TO THE SUPPLEMENTATION OF THE SYSTEMS OF COMMUNICATION ALREADY ESTABLISHED BY THAT ORGANISATION.

#### OFFRATIONAL PROCEDURE - Communications

- (1) On sounding of the elect Executive Officers and Headquarters operational staff will be contacted immediately by the Executive Officer on duty at Control Headquarters and instructed (a) to proceed to Control Headquarters, if they have their own transport, or (b) if they do not have their own transport to stand by to be picked up by transport drivers.
- (2) On sounding of the alert, ten pools of auxiliary transport drivers (comprising a pool leader and eleven transport drivers) mobilise at key police stations and stand by to receive operational orders from Control Headquarters, covering their responsibilities as transport drivers and/or communication nessengers.
- (5) On sounding of the alert, fourteen transport drivers (primary units) proceed immediately with their cars to Control Headquarters, and fourteen transport drivers (secondary units) stand by with their cars as a reserve at call.
- (4) If the Executive Officer on duty at Control Headquarters receives an air raid message-yellow (pre-alert) he issues the necessary instructions by telephone to mobilise the transport pools, headquarters transport drivers, and surmons to Headquarters the Executive Officers and Headquarters operational staff.

#### B. TRANSFORT - Organisation.

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- (1) The transport requirements of the N.E.S. in Sydney, Newcastle and Port Kembla will be checked immediately in respect of ambulances, cars, stretcher party cars, rescue squad conveyances, and arrangements will be made to provide for any deficiencies.
- (2) The question of exemption from Military and Emergency Transport impressment of vehicles intended for N.E.S. and Co-ordination activities will be taken up immediately. If this is not possible, arrangments will be made for the replacement of such vehicles on impressment by others of types not required by the authorities.

- (3) Arrangements will be made for the transport of Executive Officers and staffs of the Co-ordination Committee on the sounding of the "Alert" and during the course of a raid. This will involve, inter alia, the provision of hoods over lights on vehicles to be used and the provision of emergency petrol.
- (4) Provision will be made for the emergency identification of drivers and vehicles used by Co-ordination Group and N.E.S.
- (5) A record will be established of the vehicles in Sydney and Newcastle and Fort Kembla owned by Government and Local Government Authorities, together with information concerning motor lorries, covering their type and order of impressment for Military use. In any type of lorry of which it is thought an insufficienct number will be available after Military requirements are met, tentative arrangements will be made for the use of vehicles of similar capacity but of types not required for Military use.
- (6) Lorry transport will be arranged for shock rescue units and plant.

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- (7) Transport will be arranged for plant, labour and materials required to supplement the activities of the particular authority concerned in the restoration of services. It is anticipated that requirements of this nature can be met from the Governmental vehicles available, with the addition of a limited number of privately owned floats.
- (8) Tentative arrangements will be made through the Maritime Services Board and other bodies for the water transport of shock units and plant should such be necessary.
- (9) The extent to which roads taken over by the Military Authorities may be used by N.E.S. and Co-ordination Group vehicles (suitably identified) will be established with the Army.
- (10) Contact with Emergency Road Transport Cornittee representatives in Newcastle and Port Kenbla will be established and continuously maintained.

  Operational Procedure: Transport.
- (1) On sounding of the alert, auxiliary transport drivers will be nobilised in two groups, (a) Headquarters transport drivers, (b) pool drivers, (See before: Operational Procedure Communications) and will be available to transport personnel.
- (2) On sounding of the alert, transport contact officers (being the officers of government departments and corporate bodies responsible for the medilisation of departmental transport) will stand by their telephones ready to receive operational instructions from Control Headquarters.

#### VICTUALLING AND ACCOMMODATION.

#### Organisation:

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- (1) Arrange for two mobile victualling units with crews complete to be on call. These units will be located at Darlinghurst Technical School where equipment for same is stored.
- (2) Arrange for relief crews for victualling units, also for cooks, assistant cooks, centeen assistants, storekeepers, store assistants, store clerks, truck drivers, truck drivers offsiders, telephonists etc. to be rostered to report for duty at Darlinghurst on the alarm being given.
- (3) Arrange for trial "turn out" of the crews and other personnel referred to above.
- (4.) When any additional assistance is required for any purpose, request to be made to the Fersonnel or Transport Officers or any other Executive Officer as may be necessary.
- (5) Arrange caches of dry and other foodstuffs at Municipal and Railway
  Depots consisting of canned meats (beef and tongue), canned fruit (peaches and
  pears), tinned or powdered milk, canned vegetables, canned soup (tomato), tea,
  coffee, sugar and sweet and non-sweet biscuits.

## OPERATIONAL PROCEDURE.

- (1) Upon receipt of advice at Co-ordination Headquarters that mobile shock units are required, the Victualling and Accommodation Officer will issue instructions to the Depot Officer-in-Charge to take the necessary action to supply.
- (2) The Executive Officer will keep himself informed of all working parties sent out and of the approximate numbers to be fed on specific jobs so as to be in a position to arrange the necessary cooking and provisioning.
- (3) It will be the Executive Officer's responsibility to see that all personnel attached to his organisation is provided with steel helmets properly badged, and arm bards, in accordance with instructions also that the necessary masked lights and stickers are provided for trucks, mobile canteens or other transport allotted him, and that proper arrangements are made for issue of petrol, lubricating oil or producer gas requirements.

# PUBLIC UTILITIES.

#### Organisations

(1) Corporate Bodies and Companies operating public utilities to arrange

for contact officers to work with the Co-ordination group so that in an emergency the work of those services may be co-ordinated and, in the event of damage, restoration may be quickly made.

- (2) The main services are -
  - (a) Water Supply Sydney Water, Sewerage and Drainage Board and the Hunter District Water Board.
  - (b) <u>Electricity</u> Sydney County Council, Balmain Electric Light Co., St. George County Council, Railway Department and various municipalities distributing electricity in the Sydney Metropolitan area; and the Public Works Department in the Port Kembla and other Districts.
  - (c) Gas The Australian Gas Light Co., the North Shore Gas Co.
    in the Sydney areas, and other authorities at Newcastle and
    Wollongong.
- (3) Provision to be made for protection, to the extent practicable, of power plants, gas works, pumping stations and other vital works affecting public utilities.
- (4) Organisation of electricians, plumbers, and other specialised trades to be arranged to provide for prompt restoration of public services in the event of damage to same in an emergency.
- (5) The whole of the work to be so organised that, without interfering with the operations of any Corporate Body or Company responsible for a public utility, assistance may be rendered when necessary, either by another similar authority or by special organisations working under the direction of the Co-ordination Group.

#### OPERATIONAL PROCEDURE.

The Executive for public utilities functions virtually as an observer of the operations of the abovementioned departments. He should be in a position to assess the relative altered conditions that will eventuate following damage by enemy action, so that the remedial measures imposed by one authority can be considered from the angle of the remedial measures being imposed by other authorities.

He must ensure that the Departments are proceeding with the work of restoration with commensurate resources, and if they are lacking in this respect, arrange for implementation. To this end all the State's resources are to

be thrown into the restitution and the Executive's ultimate function immediately after a raid is to see that nothing lags or is left undone that could be accomplished by timely and concerted action by the State authorities concerned.

POLICE LIAISON.

### Organisation:

- (I) The Police Department is represented on the State War Effort Co-ordination Committee by a Linison Officer, Mr. C.L. Gentle representing the Commissioner of Police.
- (2) Services available:-

Police Shock Gangs - Six trucks fully equipped and manned in all by 60 Police. Trucks obtained by the Police Department on loan for the duration of the war. Units established at:
Police Depot (3 units), Police Headquarters, North Sydney Police Motor Garage, Wood Coffill's Garage, Missenden Road, Camperdown, -where trucks and equipment are garaged ready for immediate operation.

- (3) Auxiliary Transport Pools established by the State War Effort
  Co-ordination Committee at the following Police Stations:Hurstville, Marrickville, Concord, Ryde, Chatswood, North Sydney, Rose Bay,
  Paddington, Randwick and Drummoyne (being established).
  Supervision by Police Officer of issue of petrol to Auxiliary Transport from
  reserves established for that purpose.
- (4) Arrangement, through respective Officers concerned, for Police Shock
  Gengs to be fully equipped and trucks provided with masked lights and stickers;
  also that personnel is provided with necessary helmets and overalls and
  receives requisite training.

#### OPERATIONAL PROCEDURE.

#### Responsibility of Police Liaison Officer: -

#### Police Shock Gangs.

- (a) Arrange for despatch of Police Shock Gangs as required by Executive Officer, Technical and Engineering.
- (b) Have readily available information as to Police Shock Gargs reporting on duty; time of despatch and arrival at scene of incident and return to respective depots and keep Executive Officer, Technical and Engineering, fully posted in this regard.

29

#### Communications - Police Wireless

Consistent with the requirements of the Police Department, arrange for such urgent and important messages as may be required by the State War Effort Co-ordination Committee to be transmitted over the Police Wireless and Telephonic systems.

#### General

Keep the Chief Executive Officer fully posted as to the Police position in respect of any incidents of major importance; also arrange for any Police assistance that may be required by the State War Effort Co-ordination Committee in any capacity consistent with the actual requirements of the Department itself.

# (Erase heading not required)

ARMY FORM C.2118 (adapted.)

Date and Time --From 1 Aug 42. To 31 Aug 42.

Place	Date	Hour	Summary of Events and Information	Remarks and refer- ences to Appendices, Dlaries, &c.
BURWCOD	l Aug		From 1200 hrs the troops of 10 Aust Div come under comd 1 Aust Div. From the same time 1 Aust Div comes under comd Second Aust Army. Advance party from 10 Aust Div arrives at Eurwood. 130 and 131 Gen Tot Coys cease to be under comd 1 Aust Div. Field Returns of Offra and ORs - W3008 and W3009 - compiled.	App 1
Andrews (1997) Andrews Manager (1997)	3		HQ Staff 10 Aust Div less rear party arrive at Burwood.	•
	4		l Aust Div RO Serial No 31 issued.	App 2
	4 & 5		Reorganisation of HQ Staff l Aust Div and selection of personnel to be included in C Force.	
	6		Personnel for C Force move to Liverpool.	
• .	8.		Field Returns of Offrs and ORs - W3008 and W3009 0 compiled	App 3
	11		1 Aust Div RO Serial No 32 issued	App 4
WALLGROVE	14		10 Aust Inf Bn and MG Coy 48 Aust Inf Bn move ex Wallgrove to Narellan	
nencastle	15		212 LAD and 306 LAD move by road ex NEWCASTLE AREA to INGLEBURN	
BURWOOD			Field Returns of Offrs and ORs - W3008 and W3009 - compiled	App 5
•	17		l Aust Fd Cash Office moves by road and rail ex Burwood to Brisbane	
	18		1 Aust Div RO Serial No 33 issued	App 6
RUTHERFORD			1 Aust Fd Amb take over and staff Camp Hospital Rutherford	
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## WAR DIARY OF INTELLIGENCE SUMMARY

Unit HQ 1 Aust Div.

(Erase heading not required)

Date and Time --From 30 AUG 942

ARMY FORM C.2118

(adapted.)

Remarks and references to Appendices, Summary of Events and Information Date -Place Hour Diaries. &c. BURWOOD Y Tp 18 Aust Fd Bty comes under comd 1 Aust Div 19 Aug Coy 21 Aust Fd Amb relieves Coy 9 Fd Amb ADS Bankstown. Amenities Services - Circular A4675 issued regarding appointment 20 of Officers to Amenities Services. App 7 21 Coy 21 Aust Fd Amb relieves Coy 9 Fd Amb ADS Pennant Hills. SYDNEY 9 Aust Fd Amb concentrates at St Ives for training. 238, 322 and 323 Aust Dental Units att 17, 34, and 48 Aust Inf Bns respectively come under cond Second Aust Army, Sec 254 LAD moves temporarily to 18 Aust Inf Br. NARELLAN 22 10 Aust Inf Bn and MG Coy 48 Aust Inf Bn begin move to Adelaide. One half personnel and stores leave Campbelltown by rail. BURWOOD Field Returns of Offrs and ORs - W3008 and W3009 - compiled .App 8 NARELLAN 23 Remainder 10 Aust Inf Bn less rear party and MG Coy 48 Aust Inf Bn leave Campbelltown by rail for Adelaide. BURWOOD 24 District and General Courts Martial - Circular prepared by ISO relating to procedure on taking Summary of Evidence, Application for Court Hartial, hearing and promulgation and publication of awards issued App 9 NARELLAN 25 48 Aust Inf Bn is withdrawn from Comd 9 Aust Inf Bde and comes under comd 28 Aust Inf Bde BURWOOD 1 Aust Div RO Serial No 34 issued. App 10 27 10 Aust D & E Pl, 40 Aust D & E Pl, and D & E Pls of 1, 9, 28, and 31 Aust Inf Bdes disbanded. 32 Aust Inf Bde D & E Pl is not disbanded pending result of application to enlist AIF as a Unit.

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## WAR DIARY OF INTELLIGENCE SUMMARY

ARMY FORM C.2118 (adapted.)

(Erase heading not required)

Place	Date	Hour	Summary of Events and Information	Remarks and refeeres to Appendic
PUNCHBOWL	27 Aug		1 Aust Inf Bn is withdrawn from comd 31 Aust Inf Bde and comes under comd 9 Aust Inf Bde.	
SYDNEY			270 Aust Dental Unit moves from att 1 Aust Ord W/Shops to att 20 Aust Inf Bn. 365 Aust Dental Unit moves from att 134 Aust Gen Tpt Coy to att 16 Coy AASC.	
			Col D M Salter apptd ex 2/2 Aust Fd Amb to be ADMS 1 Aust Div arrives at HQ 1 Aust Div and takes up duties.	
newcastle	28		34 Aust Inf Bn moves to Narellan Camp.  266 Aust Dental Unit moves to 2 Aust Inf Bn  2/52 " " " " " " " " " " " " " " " " " " "	
BURWOOD			Unit T rust A/c's - 1 Aust Div circular A5199 issued directing that all units from which such sub-units as LG Coys, Sig Pls, etc, have been transferred shall consider the claims of such sub-units to share in Unit Trust Funds	App 11
	29		MMG Coys 33 and 45 Aust Inf Bns are transferred to 5 Aust MG Bn Residue of personnel 33 and 45 Aust Inf Bns less Majors Phillips, Faint, and Dwyer, transfer to 103 Aust Lt AA Regt. Personnel for time being remain at present locations.	
			Field Returns of Officers and ORS - W3008 and W3009 - compiled.  Courts of Inquiry -1 Aust Div circular AQ5264 issued, giving detailed instructions for convening of Courts of Inquiry and preparation of reports.	App 12.

# WAR DIARY or INTELLIGENCE SUMMARY (Erase heading not required)

]	lace	Date	Hour	Summary of Events and Information	Remarks and remark
N	WCASTLE	31 Aug		316 LAD begin move by road ex Beresfield to Brisbane.	
S	DNEY			N60363 T/Naj J.V. MATHER is granted L.W.O.P. to report to U.S. Naval Liaison Officer, Sydney, for service with U.S. Forces. Technical Literature, Office Procedure, and Equipment Maintenance - Circular of this date issued by DADOS (E) 1 Aust Div	Appl 4.
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				(A.G. HAGUE) AA & GHG 1 AUST DIVISION.	
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Majors	8		8			***************************************
Captains	14	*************				13
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nd Lieuten	i	***************************************				
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Rank.	Name.	Of	Corps.	Date. Date.		Cause.
Rank.	Name.	Of OFFIC	Corps.	Date.  Date.	6.	Cause.

PART	DNOMINAL	ROLL O	F OFFICERS	ON	STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A). : 8 | 9 1 | 2 | 3 | Whether present with Unit (Insert Yer or No). Date If not present Joined with Unit, state Unit. how employed. Higher acting or temporary rank, if held. У. Substantive Name and Initials. Corps. Rank. 1 Big T/May Sin TX2050 2 LIGHT/GE N10099 3 Maj T/GE N20119 yes CLOWES GO.C. C.Fl. ADMS. VICKERS W. LITCHFIELD J.C. AAYAMG N10069 HERFORD H.N. 6501 CaptT/May N19003 KEARNS F.J. ADOS NZ32806 BLACK J.R DADMS N271950 HILL C.A. L.S.O. Ret to Unit N40135 EDWARDS C. J. DAAG no NITSOUS HENDY R. L.O. Part time only yes H35801 HUMAN J.H. DAGMG * N280592 BAKER GSOJ N9260 TURKINGTON A.J. DADOS(S) RENWICK G GS0 3 N56305 Educ Of N393074 MARTIN CE KING GR NP348 CC ADC N85366 -WILSON G N38419 BODDAM-WHETAMT. LO attached C.W 0/6502 2+ T/Alay N40137 700 SINGE DADMS Leaven 20 AAMC Sch. N278265 DAVEY A.C a/LSO Exhibityc N281603 WALLACE NX70189 " 3 auct Corpo RE LO THOMAS - aascion -BOSANQUET GS SSOLERMEN . StT/Cast NIG127 4 4520fBn R.S. SOMT N40153 DUNNING . 9 Inf Bde J.H AJDAAG N38852 WILLIS " Sigs 2 Corps J.E 9503 Learner ? * NIHIGG WELLS - lauston Leut 550 S N36813 GILLESPIE D. T.P. MTO4. - auscian ** N26115 GREEN · 2 ann Regt. HANKESWOOD H. N393048 DAPM ~ 9 Quest Haking 1. Allached for duty? N49513 CLARKE MICINTOSH N.S. GIRADOS " aaoc(n) Ec N87899 - 45 Inf Bon NP9237 KELLY H.A. DAH6LLA: EL - 18 Jul En ROBERTSON WE LO (i) OFFICERS ATTACHED FROM OTHER CORPS. School Brand

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(Signature of Commander.)

(Bde., Divn., Area, etc., with which Unit is ecreing.)

	n <b>gih,</b> Surpla	s or Reinforcements require			Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfla. Require (a)	Detail of Specialists, Tradesmen, etc.	Burplus (a)	Reinfts. Reguiro (a)	Detail of Specialists, Tradesmen, etc.	Burplus (a)	Reinfta. Roquire (a)
	1 //	<b>1</b>	3		Ammunition Examiners			Fire Control Operators			Panel Beaters		
A Section 1	eall.	Posted strength counting against authorized establishment	Surplus to Establishin	ent. (Le., deficits on establishments).	Armament Artificers	·		Fitters		\ 	Pattern Makers		
		(excluding attached).		(cat, desire or Caracamana),	Armourers	<u> </u>	<u> </u>	Fitters and Turners	<u> </u>		Pharmacists	<u> </u>	
7.Os. Class L	12		-	2	Artificers, Artillery Axemen	<del>                                     </del>		Flitters, Cycle Flitters, Drivers		-	Photographers, dry plate Photographers, wet plate	<del></del>	<del></del>
W.Os. Class II	- 9				Bakers	<del>                                     </del>		Fitter's Mates			Photo-Writers	<del>   </del>	
					Battery Surveyors			Fitters, M.V.			Plate Layers		
Squadron or ( Quartermaste		_		-	Battery Comdrs. Asst.			Fitters, Raliway Signal			Plumbers		-
Staff Serjeants					Blacksmiths	<b> </b> -	ļ.,	Fitters, Signal			Predictor Numbers	<del></del> [	
			<u> </u>		Bollermakers Bricklayers	┼	<b> </b>	Grinders Gun Layers	· · ·	-	Printers  Radiator Mechanics		
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Part B. Othe	r Ranks att	ached from other Corps.	,	• • •	Computers			Intelligence Duties			Shoemakers		
		MA Dore and Force to which I	Detail.	Unit and Cores to which	Concretors	<u> </u>		Joiners			Signaliera	ļ]	
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HG 320	ust for Boly	<del></del>			Draughtsmen, Architectural Draughtsmen, Mechanical	<del> </del> -	<u> </u>	Mechanics, Dental Mechanics, M.T.			Textile Befitters Tinsmiths		<del></del>
A.A.S.C.I	A Post				Draughtsmen, Signal	<del>                                     </del>		Mechanics, Typewriter		<del> </del>	Toolmakers	<del>                                     </del>	
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HG. /	AO.L				Driver Operators Drivers, Transportation Plant			Miners Moulders			Watchmakers		
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# G. /	A0.0			arly requested.	Driver Operators Drivers, Transportation Plant Electrical Fitters			Miners Moulders Nursing Orderlies			Watchmakers Watermen		
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators  Drivers, Transportation Plant  Electrical Fitters  Electricians  Electricians, Eng. Units  Electricians, Signal			Miners Moulders Nursing Orderlies Nursing Orderlies (Mental) Nurses, Trained Observation Post Assistants			Watchmakers Watermen Welders Well Borers Wheelers		
Part C. Desc	A0.0	1211225 92		arly requested.  Remarks (e.g., present whereabouts if known).	Driver Operators  Drivers, Transportation Plant  Electrical Fitters  Electricians  Electricians, Eng. Units  Electricians, Signal  Engine Artificers			Miners  Moulders  Nursing Orderlies  Nursing Orderlies (Mental)  Nurses, Trained  Observation Post Assistants  Operating Boom Assistants			Watchmakers Watermen Welders Well Borers Wheelers Whitesmiths		
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators  Drivers, Transportation Plant Electrical Fitters Electricians Electricians, Eng. Units Electricians, Signal Engine Artificers Engine Hands I/C			Miners Moulders Nursing Orderlies Nursing Orderlies (Mental) Nurses, Trained Observation Post Assistants Operating Boom Assistants Operators, Signal			Watermen Welders Well Borers Wheelers Whitesmiths Wiremen		
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators Drivers, Transportation Plant Electrical Fitters Electricians Electricians, Eng. Units Electricians, Signal Engine Artificers Engine Hands I/C Equipment Repairers			Miners  Moulders  Nursing Orderlies  Nursing Orderlies (Mental)  Nurses, Trained  Observation Post Assistants  Operating Boom Assistants			Watchmakers Watermen Welders Well Borers Wheelers Whitesmiths		
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators  Drivers, Transportation Plant Electrical Fitters Electricians Electricians, Eng. Units Electricians, Signal Engine Artificers Engine Hands I/C			Miners Moulders Nursing Orderlies Nursing Orderlies (Mental) Nurses, Trained Observation Post Assistants Operating Boom Assistants Operators, Signal Opticians			Watermen Welders Well Borers Wheelers Whitesmiths Wiremen		
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators Drivers, Transportation Plant Electrical Fitters Electricians Electricians, Eng. Units Electricians, Signal Engine Artificers Engine Hands I/C Equipment Repairers			Miners Moulders Nursing Orderlies Nursing Orderlies (Mental) Nurses, Trained Observation Post Assistants Operating Boom Assistants Operators, Signal Opticians			Watermen Welders Well Eorers Wheelers Whitesmiths Wiremen Woodturners		
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators Drivers, Transportation Plant Electrical Fitters Electricians Electricians, Eng. Units Electricians, Signal Engine Artificers Engine Hands I/C Equipment Repairers			Miners Moulders Nursing Orderlies Nursing Orderlies (Mental) Nurses, Trained Observation Post Assistants Operating Boom Assistants Operators, Signal Opticians			Watchmakers  Watermen  Welders  Well Borers  Wheelers  Whitesmiths  Wirzmen  Woodturners		
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators Drivers, Transportation Plant Electrical Fitters Electricians Electricians, Eng. Units Electricians, Signal Engine Artificers Engine Hands I/C Equipment Repairers			Miners Moulders Nursing Orderlies Nursing Orderlies (Mental) Nurses, Trained Observation Post Assistants Operating Boom Assistants Operators, Signal Opticians			Watermen Welders Well Eorers Wheelers Whitesmiths Wiremen Woodturners		
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators Drivers, Transportation Plant Electrical Fitters Electricians Electricians, Eng. Units Electricians, Signal Engine Artificers Engine Hands I/C Equipment Repairers			Miners Moulders Nursing Orderlies Nursing Orderlies (Mental) Nurses, Trained Observation Post Assistants Operating Boom Assistants Operators, Signal Opticians			Watermen Welders Well Eorers Wheelers Whitesmiths Wiremen Woodturners		
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators Drivers, Transportation Plant Electrical Fitters Electricians Electricians, Eng. Units Electricians, Signal Engine Artificers Engine Hands I/C Equipment Repairers			Miners Moulders Nursing Orderlies Nursing Orderlies (Mental) Nurses, Trained Observation Post Assistants Operating Boom Assistants Operators, Signal Opticians			Watermen Welders Well Eorers Wheelers Whitesmiths Wiremen Woodturners		
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators  Drivers, Transportation Plant Electrical Fitters Electricians Electricians, Eng. Units Electricians, Signal Engine Artificers Engine Hands I/C Equipment Repairers Farriers			Miners Moulders Nursing Orderlies Nursing Orderlies (Mental) Nurses, Trained Observation Post Assistants Operating Boom Assistants Operators, Signal Opticians			Watermen Welders Well Eorers Wheelers Whitesmiths Wiremen Woodturners		7
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators Drivers, Transportation Plant Electrical Fitters Electricians Electricians, Eng. Units Electricians, Signal Engine Artificers Engine Hands I/C Equipment Repairers			Miners Moulders Nursing Orderlies Nursing Orderlies (Mental) Nurses, Trained Observation Post Assistants Operating Boom Assistants Operators, Signal Opticians			Watermen Welders Well Eorers Wheelers Whitesmiths Wiremen Woodturners	7	
art C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators  Drivers, Transportation Plant  Electrical Fitters  Electricians  Electricians, Eng. Units  Electricians, Signal  Engine Artificers  Engine Hands I/C  Equipment Hapairers  Farriers  Totals (to agree with Columns 3 and 4 of Part A.)	rank oth	ar than	Miners Moulders Nursing Orderlies Nursing Orderlies (Mental) Nurses, Trained Observation Post Assistants Operating Room Assistants Operators, Signal Opticians Painters	back.		Watermen Welders Well Eorers Wheelers Whitesmiths Wirzmen Woodturners  Thereman Duties	7	7
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators  Drivers, Transportation Plant  Electrical Fitters  Electricians  Electricians, Eng. Units  Electricians, Signal  Engine Artificers  Engine Hands I/C  Equipment Repairers  Farriers  Totals (to agree with Columns 3 and 4 of Part A.)  Notes—(a) If (b) An	rank oth	Traces o	Miners  Moulders  Nursing Orderlies  Nursing Orderlies (Mental)  Nurses, Trained  Observation Post Assistants  Operating Boom Assistants  Operators, Signal  Opticians  Painters  Private is involved give details on a specialists not included in list at	back,	be adde-	Watermen Welders Well Eorers Wheelers Whitesmiths Wirzmen Woodturners  Thereman Duties	7	7
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators  Drivers, Transportation Plant  Electrical Fitters  Electricians  Electricians, Eng. Units  Electricians, Signal  Engine Artificers  Engine Hands I/C  Equipment Hapairers  Farriers  Totals (to agree with Columns 3 and 4 of Part A.)	rank oth	Der	Miners Moulders Nursing Orderlies Nursing Orderlies (Mental) Nurses, Trained Observation Post Assistants Operating Room Assistants Operators, Signal Opticians Painters  Private is involved give details on a Specialists not included in list at	back,	•	Watermen Welders Well Borers Wheelers Whitesmiths Wiremen Woodturners  Tananal Duties  d as required in spaces provided.	7	7
Part C. Desc	AO.E	her ranks whose return to	the unit is particu		Driver Operators  Drivers, Transportation Plant  Electrical Fitters  Electricians  Electricians, Eng. Units  Electricians, Signal  Engine Artificers  Engine Hands I/C  Equipment Espairers  Farriers  Totals (to agree with Columns 3 and 4 of Part A.)  Notes—(a) If (b) Au	rank oth thorised	Oir Oir Uni	Miners Moulders Nursing Orderlies Nursing Orderlies (Mental) Nurses, Trained Observation Post Assistants Operating Boom Assistants Operators, Signal Opticians Painters  Private is involved give details on r Specialists not included in list at	back, core will	•	Watermen Welders Well Eorers Wheelers Whitesmiths Wirzmen Woodturners  Thereman Duties	7	7
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Army Form W. 3009 (Adapted) (Aug. 41) (page 2)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK. WAR DIAR Ymy Form W.3009 (page 1)

FIELD RETURN OF OTHER RANKS.

The information given in this document is not be be communicated, either directly or indirectly, to the Press or to any person not holding an official position in His Majesty's Service.

Scrial No. 31.

Nos. 109 - 117.

#### 1 AUST DIV ROUTINE ONDERS.

PART I.

ηv

MAJOR-GENERAL R.P. DERHAM, D.S.O., V.D. GOND I AUST DIV.

HQ I AUST DIV AUSTR.LIA 4 AUG 42.

#### GENERAL STAFF.

#### 109. CORRESPONDENCE & ABBREVIATIONS.

Abbreviations as laid down in FSPB and appendix A of First aust Army G (SD) 198 will be used in messages only. Abbreviations will NOT be used in correspondence.

G.S. I AUST DIV

#### ADJUTANT AND QUARTERMASTOR GENERAL'S STAFF.

#### 110. ROUTINE ORDERS.

The undermentioned O's have been issued and will be noted for information, necessary action and filing for future reference :-

GRO 253 GRO 254 - 277 First Aust A O Serial 15 of 29 Jul 42. 2 Aust Corps Serial 13 of 31 Jul 42.

#### 111. RETURN OF OFFICERS.

Returns of officers as listed in 1 must Div Circular A.1592 of 15 Jyn 42 are MO longer required.

### 112. CIRCULARS.

The following Hall Aust Div Circulars have been issued since promulgation of Hall Aust Div R/O 30/42 of 28 Jul 42.

		,	<del></del>	
Subject	BRANCE.	DATE.	RONES.	DISTRIBUTION.
1. First Appointments to Commissioned Rank.	A	30/7/42	A.3669	B (Less 1 & 9)
	<b>j</b>	į.	] ]	

#### 113. LIST OF OFFICERS I AUST DIV AUTHORISED TO SIGN ORDERS, FOR SUPPLIES OR TO SIGN ANY CERTIFICATE ON FORMS TS.4 (1434/1/352)

1 D: R/O 32/41 para 9 is amended by inserting and/or deleting the following :-

> FORMS AUTHORISED INDICATED THUS "x"

Rail Freight and Coach

RANK & NAME. UHIT

DESIG-

TS.I TS.4 F.59 NATION. Warrant.

Insert.

Capt H.L. James. Sigs 1 Aust Div.

#### 114. TABLES, MAP FOR CARS, DS.

Indents will be submitted immediately for Map Tables required for fitting to Cars DS. It is essential that indents be in the hands of DADOS 1 Aust Div within 48 hrs, otherwise supplies available may be exhausted.

#### 115. ADOPTION OF AIF WAR EQUPT TABLES.

As new War Equipment Tables are received, four (4) copies will be delivered to Units concerned for completion, and return of all 4 copies to ADOS 1 Aust Div within 3 days.

"On hand" quantities in old tables will be shown in Red Ink, as "Transferred to New Table", the quantity transferred being entered in the next progressive issue column. The actual "on hand" quantities will be entered in the New Tables in pencil.

A report will be furnished regarding any deficiencies found to exist at the time of transfer to new Tables.

Bde Ord WO's will advise units on all details regarding preparation of new Tables.

#### NEW SCALE OF CAMP EQUET (SCALE "A"). 116.

The Table herounder shows the working out of the new scale of Camp Equpt referred to in GROs 0.78 and 0.239.

These quantities will be treated as a permanent supplement to War Equipment and will be accounted for on a War Equpt Table Extract, E2(a), incorporated in each unit's War Equpt Table.

Only Scale "A", plus camp Equpt on War Equpt Table, will be taken when units move.

## CAMP EQUPT FOR A BDE GP

## SCALE "A"

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ITEM.	BDE HQ (INCL SIG SEC)	DEF FL	LAD	INT BN	FD REGT (INCL SIG SEC)	A/TK BTY	FD COY	FD AMB''	BDE GP ORD WKSHOP	BDE GP SEC ORD FD PK	HQ COY AASC	TRANSPORT PL AASC	COMPOSITE PL ASSC	DRI	WKSHOP PL AASC
Sec J.1 Chairs Camp.	1														
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Tables, camp.	. 2	- 1	1	1	-1	1	1	• 1	1	1	1	1	1	1	1
Tables, portable FS.	: 3					 			<u> </u>						
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Sec K. Buckets, 13"	25	9	. 4	142	124	33	38	39	19	5	8	9	6.	4	13
Lamps, hurricane.	27	10	4	145	127	34	40	41	20	6	11	12	9	7	14

Tents, SDA ) count
" auto(various) ) as 1
" circular singles) Tent
. ) oblong

Tents, conical, merican count as la tents, oblong

NOTE: - These figures are based on establishments. Additional tents, oblong (with buckets and lamps, hurricance will be allowed for any personnel in excess of establishment, on the basis of 1 tent per 8 men.

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#### 117. DISTRICT COURTS MARTIAL - MINUTE OF PUBLICATION.

(a) A DCM was held at Victoria Barracks on 16 Jul 42, for the trial of -

N.255849 PTE Eric William HADLEY, B Coy 45 AUST INF BN

The accused was convicted of the offence of absence without leave in that he absented himself from 45 Aust Inf Bn without leave from 2200 hrs on 19 May 42 until 1145 hrs on 3 Jul 42,

SENTENCE: 50 days detention.

The accused was 13 days in custody awaiting trial.

The finding and sentence were duly confirmed on 23 Jul 42 and promulgated to the accused at his unit on 27 Jul 42.

(b) A DCM was held at Victoria Barracks on 16 Jul 42 for the trial of -

N.51646-SPR George William KIRKWOOD, 9 AUST FD COY RAE 1 AUST DIV.

The accused was convicted of deserting His Majesty's Service in that he absented himself from 0600 hrs on 19 Dec 41 until he surrendered himself to the Military Police at 1445 hrs on 1 Jul 42 dressed in civilian clothes.

SENTENCE: 6 months detention.

The accused was 16 days in custody awaiting trial.

The finding and sentence were duly confirmed on 23 Jul 42 and promulgated to the accused at Orange on 31 Jul 42.

(c) A DCM was hold at Victoria Barracks on 3 Jul 42 for the trial of -

N:49156 GNR Albert CLIFFORD - 9 AUST FD REGT.

The accused was convicted of the offence of desertion in that he on 24 Dec 41 absented himself from 9 Aust Fd Regt until apprehended by the civil power on 4 Jun 42 dressed in plain clothes (Army Act Sec 12 (1) (a).

SENTENCE: One hundred days detention.

The accused was 29 days in custody awaiting trial.

The finding and sentence were duly confirmed on 18 Jul 42 and promulgated to the accused at Park Rd Guard Room on 22 Jul 42.

(d) A DCM was held at Victoria Barracks on 9 Jul 42 for the trial of -

N.240575 Pte Ernest William BLOW - 34 AUST INF BN

The accused was convicted of the following offences :-

- (1) Absenting himself without leave from 0600 hrs on 18 apr 42 until 0630 hrs on 24 Apr 42 (AA Sec 15 (1).)
- (2) Whilst under open arrest absenting himself without leave from 0600 hrs on 2 May 42 until 0630 hrs on 16 May 42 (AA Sec 15 (1).)

Serial 31/42.

#### 117. DISTRICT COURTS MARTIAL - MINUTE OF PUBLICATION. (Contd)

- (3) Whilst under open arrest absenting himself without leave from 0600 hrs on 18 May 42 until 1500 hrs on 18 Jun 42. (AA Sec 15 (1).)
- (4) Whilst under open arrest absenting himself without leave from 0600 hrs on 20 Jun 42 until 0630 hrs on 25 Jun 42. (AA Sec 15 (1).)

SENTENCE: Forty-five days detention.

The accused was 14 days in custody awaiting trial.

The finding and sentence were duly confirmed on 23 Jul 42 and promulgated to the accused at Holsworthy on 28 Jul 42.

AA & QMG I AUST DIV

#### NOTICE.

#### LOST.

Rifle No.119591 on charge to Sigs 1 Aust Div. Any Unit having any information concerning this rifle will advise HQ 1 Aust Div.

#### CORRIGENDUM.

1 Aust Div R/O Serial No.29 of 21 Jul 42, para 78 is amended to read :-

"--First Aust A 0 No.189--"

TILLO KLIUKH OF OTTICLE	FIELD	D RETURN	OF	<b>OFFICERS</b>
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Majora	•••		7	-	<u> </u>
Captains	*** ***		J		13
Lieutenan	a		3		
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Quarterma	sters				
District O	ficers	<u>f</u>		·	***************************************
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## PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JO	INED during	week.
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	Rank	Name.		Corps.	Date		Cause.
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	mei	Jameson	<i>HH</i>	**		?	*
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	Renk.	Kitcher Name		33 Q 3nf	Date.		Cause.
	22	Collens	24	aic		<u>.                                    </u>	<u> </u>
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PART	DNOMINAL	ROLL OF	OFFICERS	ON	STRENGTH.

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	И. er S.	Substantive Rank.	Higher acting or temporary rank, if held.	Name and Initials.	Corps.	Whether present with Unit (Insert Yes or No).	Date Joined Unit.	with Unit, state
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## (ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank.	Higher acting or temporary rank, if held.	Name and Initials.	Corps.	Date of attachment	Nature of attachment.
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	<del></del>	<del></del>	<del></del>		<u></u>

(Signature of Commander.)

(Bde., Divn., Area, elc., with which Unit is serving.)

Army Form W.2009 (page 1)

(Adapted)

FIELD	RETURN	OF	OTHER	RANKS.

(To be furnished by all units and all Headquarter units.)

(To be furnished by all units a 3th A. Strength, Surplus or Reinforcements required.

1		2	3	4
Detail.	¥.	Posted strength counting against surhorized establishment (excluding attached).	Surplus to Establishment.	Beinforcements required (i.e., deficits on establishments).
W.Os. Class I.	3		<u>_</u>	3 .
W.Os. Class II.	2	4	2	
Squadron or Company Quartermaster-Serjean	-	<b>.</b>	_	
Staff Serjeants	2	4	2-	-
Serjean <b>is</b>	6	7	1	
Cerporals	10	28,	18	5
Proopers, Privates, Sc.	NO B	<del>\tau</del>		<u>2</u> 7
TOTA	13	134 186	· 21 나나	• 19

*These totals should agree with the details shown in Pert D on page 2 of Army Form W2009.

Part B. Other Ranks attached from other Corps.

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-	2-10 Bin Cult	-				,	7	1	SIK MIL C SIEH						2	2	4
. —	10 Am Forest Con					2		2	SKSILCSEIL						1	3	5
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_	27 aust Holory						1	,	With the area			7	7	1	7		2
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Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present wheresbouts if known).
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Army Form W. 3009 (Adapted) (Aug. 41) (page 2)

## PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (A)	Heinfts, Required	Detail of Specialists, Tradeemen, etc.	Surplus (a)	Reinfts, Reguired (A)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfte. Required (a)
Ammunition Examiners	-		Fire Control Operators			Panel Beaters	<del></del> -	-
Armament Artificers	-	<del> </del>	Fitters		2	Pattern Makers		
Armourers	· ·		Fitters and Turners			Pharmacists		
Artificers, Artifiery	<del> </del>		Fitters, Cycle		<b> </b> -	Photographers, dry plate	<del></del> -	<del> </del>
Axemen			Fliters, Drivers			Photographers, wet plate	<del></del>	<del> </del>
Bakers	<del>                                     </del>		Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers	<del>-  </del>	<del> </del>
Battery Comdra Asst.	<del> </del> -	<del></del>	Fitters, Railway Signal	- <del></del> -		Plumbers		<del>                                     </del>
Blacksmiths	<del>                                     </del>	<b> </b>	Fitters, Signal	<u></u>		Predictor Numbers	<del></del>	<del></del>
Bollermakers	<del> </del>		Grinders			Printers	<del></del>	<del> </del>
Bricklayers	<del> </del> -		Gun Layers		<del></del>	Radiator Mechanics	<del>-                                    </del>	<del>                                     </del>
Butchers	<del> </del> -	<del>   </del>	G.P.O. Assistants	·		Radiographers	<del>- </del>	<del> </del>
Camoudage Modeller	<del> </del>		Gun Operators			Range Takers	<del>-                                    </del>	<del></del>
Carpenter and Joiner	<del>                                     </del>		Hammermen			Riggers		<u> </u>
Clerks	23	17.	Height Takers		<del>  </del>	Rivetters		<u></u>
Clerks, Engineering	<u> </u>		Helio Operators			Saddlers	<del></del> -	<del></del>
Clerks, Supply	<b> </b> -		Instrument Mechanics		<del>  </del>	Saddle Tree Makers	+	<u></u>
Clerks, Technical	<del>}</del> -		<del></del>	<del>-</del> -	<u> </u>	Saw Doctors	-}	<del> </del>
<del></del>			Instrument Mechanics, Surgical			<del></del>		<u> </u>
Coachmakers	<b> </b> -	<b> </b> -	Instrument Operators			Sawyers		<del> </del>
Computers			Intelligence Dutles			Shoemakers	<u> </u>	<u> </u>
Concretors		-3-	Joiners			Signaliers	<u>;</u>	<b> </b>
Cooks	<b> </b> -	2	Leather Stitchers			Signwriters		<del> </del>
Cooks, Hospital			Linetmen			Stokers, Stationary Engine	<u> </u>	
Copperamiths			Linesmen, Signals			Storemen, Technical		<u> </u>
Deatal Clerk Orderlies			Lithographers			SHEYE JOES		-
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons .			Tallors		<del> </del>
Draughtsmen			Masseura			Telescope Identification Numbers		•
Draughtsmen, Architectural	·		· Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths	<u> </u>	<u> </u>
Draughtsmen, Signal		3	Mechanics, Typewriter			Toolmakers	<u>]</u>	<u>(                                    </u>
Dranghtsmen, Topographical			Mechanics, Wireless			Turners		·
Driver Mechanics		إ	Millwrights			Vulcanizers		
Driver Operators			Miners			Wagon Erectors	11	<u> </u>
Drivers, Transportation Plant			Moulders	!		Watchmakers	<u>[1</u>	
Electrical Fitters			Nursing Orderlies		[	Watermen		
Ejectricians .			Nursing Orderlies (Mental)		l	Welders		1
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants	]	1	Wheelers		
Engine Artificers			Operating Room Assistants			Weltesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers		7	Opticians			Woodturners		
Parriers .			Painters				1	
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						Sentinties	21	
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Totals (to agree with Columns and 4 of Part A.)					1	•	44	19

Notes-(a) If rank other than Private is involved give details on back.

(b) Authorised Trades or Specialists not 1 118 1 Cutof Our	included in list above will be added as required in spaces provided.
Unit.	Signature of Commander.
Date of Despatch 2/8/42	Bde., Divn., Area, etc., with which unit is serving.

4

#### NOT TO BE PUBLISHED

The information given in this document is not to be communicated cither directly or indirectly, to the press or to any person not holding an official position in His Majesty's Service.

scrial No. 32.

Mes. 118 - 127

#### 1 JUST DIV ROUTING ORDERS

#### F RT I

GO D.1 JUST DIV.

H) 1 NUST DIV.,,

11 Jug 142.

#### GUITER L STAFF

NIL

#### DUTT AND WRITER STOR CHURAL'S ST FF.

#### 118. INJURIES TO LITBURS - USE OF BRIDE-CUTTING TO CHIES.

- (a) In order to avoid accidents to members of the forces when using bread-cutting machines, leaves of bread will MOT be pushed into the cutter by hand but will be propelled by a piece of mood which will be of sufficient size to prevent any portion of the operator's hand easing into contact with the blade of the cutter. Every member detailed to operate a bread-cutting machine is to be instructed accordingly by the member so detailing him.
- (b) In any future accidents arising from the use of bread-cutting machines, inquiry is to be made as to whether the injured member has been advised of this direction. If he has been so advised, appropriate action is to be taken against him for disobedience of orders. Should the operator not have been so advised, appropriate disciplinary action is to be initiated against the number of the forces who detailed the operator for such duty without giving him proper instructions to conform with the direction herein contained.
- (c) All reports of accidents arising from the use of bread-cutting mechines will so tain a statement of the action taken in accordance with the last preceding sub-para and the appropriate particulars of the member against when such action was taken and of the result of such action.
- (a) Disciplinary action against the member operating the bread-cutting mechine or the member detailing him for that duty, as the case may be, is to be taken under 1.1. Sec. 11.

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#### 119. OOLL AND

e dispersal rerain eliate all'alle. L'allande de l'alle de l'alle alle alle de l'alle The appointment of Haj. H. H. HOORE to administed Command of the 10 Aust Inf En to date from 8 Aug '42, is approved.

#### 120. FIRE FIGHTING APPLIANCES - FLEED BUILDINGS.

- (a) Several cases have occurred there units on vacating fixed buildings, which are still being revained by the Military, removing all fire fighting capt.
- (b) This cept is issued to the building and NOT to the in Unit in occupation and therefore will be handed over to the incoming Unita
  - (c) In the event of the property on vacation being returned to the owner, the unit concerned mill notify Gomp Staff Officer the will telecrover all fire fighting copy.

### 121. LIST OF OFFICERS TO TUSE DIV AUTHORISHD TO SIGH ORDERS FOR SUPPLIES OR TO SIGH MAY CHRUIFIC TO OH FOR S TS. 4.

1 Div RO 32/41 para 9 is amended by inserting and/or deleting the following:-

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to should ensure that their copies of the gray jet are amended accordingly,

^{123.} SPORTS GOODS IN TERRITS - GRO 291.
The Units will implement the instructions vice and 291. 

### 124. GODANY ND STOTION ROLL BOOKS - GRO A292.

- (a) Units will requisition for revised Goy Roll Books (1/B76) and Section Roll Book (MB 77) as supplies become available.
- (b) Am Staffs should particularly note Sub-para 3, which reads as follows, "Instructions for the keeping of these books are printed on each, and will be strictly observed."

#### 125. RITURNS.

Return of Alteration to Strength, Scriel No.5 in 10 Aust Div Schedule of returns No.3 is hereby cancelled.

#### 126. TR DITRY - DISTRIBUTION OF

All ex 10 Aust Div Units are no longer required to forward copy of their for Diery to this Mg.

## 127: DISTRICT COURTS INTELL - HIGHER OF PUBLIC TION.

(a) 1. D.C.H. was held at Victoria Barracks on 16 Jul 142 for the trial of H 263060, Ptc Leslie John HOMHINERY-17 Nust Inf Bn.

The accused was convicted of the following offences:-

- (1) Absenting himself mithout leave from 2330 hrs on 16 May '42 till 1630 hrs on 24 June '42.
- (2) In act to the prejudice of good order and military discipline in that he on 24 Jun 42 was in possession of a document purporting to be a genuine leave pass well knowing that it was not genuine.

#### SHITHIOD: 50 days detention.

The accused was 21 days in custody avaiting trial.

The findings and sentence were duly confirmed on 23 Jul 142 and promulgated to the accused at his unit on 29 Jul 142.

(b) I D.C.II. was held at Victoria Barrachs on 16 Jul 142 for the trial of IX 83992 Ptc Gus August MDIRSON 17 Lust Inf En.

The accused was convicted of the effence of absenting himself without leave from 2550 hrs on 8th Jun 42 till 0700 hrs on 18 Jun 142.

#### SEMPENCE: 14 days detention.

The accused was 27 days in custody amaiting trial.

The finding and sentence of the gowt were duly confirmed on 23 Jul '42 and promulgated to the accused at his unit on 29 Jul '42.

Lt.Gol,
(L. G. HIGUI)
LL & TIG 1 LUST DIV

FIELD	RETURN	OF.	OFFICERS.
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PART B.  Rank.  Rank.  Player  Capt	PARTICU  BONDE  BLUNG  COLLIN	Name.  Name.  VEIU  FUL  VS  TION (UESTEI	OF OFFIC	Corps.  Licers QUITTED du Corps.  Licers QUITTED du Corps.  Licers QUITTED du Corps.	OUITTED ring week.  Date.  Date.  11/8/42  1075/112	Cause.  Cause.  Cause.  Re-formed block  Octo Sch Ass-craft  Dette Reas HG Hersele	ULAR

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(i) Officers posted to Unit (Total to agree with column 2 of Part A).

Substantive Rank.  Application Tology	N10049  N10069  N19107  N231806  N271950  N40135  N392969  N175043  N35801  N9260  H280592-  D32	Name and Initials.  DERHAM VICKERS HERFORD HAGUE BLACK HILL EDWARDS JAMIESON HENDY HUMAN TURKINGTON BAKER STONE MERKS RENWICK BRENWAN NEWMAN	F.P. W. H.N. J.R. C.J. H.H. R.H. T.C. C.K. G.K. C.S.	ADMS GSOI AR-QNG DADMS L.S.O. DAAG  LO. DABMG DADOS(S) GSOI(3) ADOS  BADOS  GSO3 DAPM	Whether present with Unit (Insert Yes or No).  ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   ###   #	Date Joined Unit.	
Cole Thole  T/Lock  T/Lock  T/Lock  T/Player  T/Nager  T/Colet  " Lunt	N10049  N10049  N19107  N232806  N271950  N40135  N372969  N175043  N35801  N9260  N280592  D32  N14912  N56305  N153061  N281440  N14195  N393074	VICKERS HERFORD HAGUE BLACK HILL EDWARDS JAMIESON HENDY HUMAN TURKINGTON BAKER STONE MERRS RENWICK BRENNAN YEWMAN	V. H.N  A.C. J.R. C.J. H.H  A.J. T.C. C.K. G  K.	ADMS GSOI AR-QNG DADMS L.S.O. DAAG  LO. DABMG DADOS(S) GSOI(3) ADOS  BADOS  GSO3 DAPM	70 70 70 70 70 70 70 70		Assubne appt. Partime only
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T/LIGH T/Major T/Major T/Major T/Major T/Calt	N19107 N232806 N271950 N40135 N392969 N175043 N35801 N9260 N280591 N34912 N14912 N56305 N153061 N281440 N141915 N393074	HAGUE BLACK HILL EDWARDS JAMIESON HENDY HUMAN TURKINGTON BAKER STONE MERRS RENWICK BRENNAN YEWMAN	A.C J.R C.A. C.J. H.H A.J. F.H T.C. C.K. G K.	DADMS L.S.O. DAAG  L.O. DABMG DADOS(S) GSO!(3) ADOS  GSO3 DAPM	710 710 710 710 710 710		Assubne appt. Partime only
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	t T/Ca/it. T	# 17/Cast N19127  17/Cast N19119  1 N16005  1 N40153  1 N40153  1 N90469  Lecut N19936  1 N36813  (ii) OF  We Rank temporary rank, if held, N15095  1 N15095	### ### ##############################	### Higher seting or temporary rank, If held.  ###################################	### HIGHE NIGITY BOSENQUET G.S. GSOLEANNE TICALE NIGITY KITCHER W.N. CADAGG  1 NIGOOS BRUNSDON W. DAAGLESS DUNNING R.S. SOMT  1 NAOIS DUNNING R.S. SOMT  2 NAOIS WOODWARD BN Legal Off  2 NAOIS BEHETS A. Official Selection of the Color of	HOLGEN NIGHT BOSHNOUET G.S. GSOLERED TO TICASE, NIGHT KITCHER W.N. CYDARG TO TICASE, NIGHT WAS BRUNSDON W. DANG LEGAL W. "  NHOISS DUNNING R.S. SOMT "  NHOISS DUNNING R.S. SOMT "  NHOISS DUNNING R.S. SOMT "  NIGHT NIGHT TO THE CORPS R. "  NIGHT NIGHT TO THE CORPS R. "  NOODIYARD BN Logic Off "  NOODIYARD D. G.SO.S (Y) "  (II) OFFICERS ATTACHED FROM OTHER CORPS.  NOOTITE CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (III) OFFICERS ATTACHED FROM OTHER CORPS.  NOODIYARD D. G.SO.S (Y) "  (II	### ### ##############################

(Date of Despatch.)

(Bde., Divn., Aren, etc., with which Unit is serving.)

	-		•			A Page 1975 A Print		
TO	BE	MADE	TP TO	AND	FOR	SATURDA	Y IN EA	CH. WEEK.
	==							

Army Form W.3009 (page 1)

## FIELD RETURN OF OTHER RANKS.

(Adapted)

NEW MUNDER

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

ı	.2	\$	4
Detail.	Posted strength counting against sutherized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.	-		3
W.Os. Class II.	4	2	
Squadron or Company Quartermaster-Serieants	-		
Staff Serjeants	4	2	
Serjeants .	6		
Corporals	18 2	8	TL.
Troopers, Privates, &c.	3	Buttle 1	2 9
TOTALS	s 121 163	2/	• 18

*These totals should agree with the details shown in Part D on page 2 of Army Form W3009.

Part B. Other Banks attached from other Corps.

	Detail.	, (S)	lė ės tyrė	d Ca	pa to clony	which			Detail.	as f	į.	Unit	and they	Corpa t Selona	WE SA	ich	<del>-</del>
	The start and Earl	•	į				ŧ	. '	AGULTERAN	1			1		,	29	
	41		,				4		Jane Production	1					7		
	Mary Thing		7				7		के हैं की हा धार कर पहले हैं कि है।	12					1	1	
. ——	THE SAN COSTS	·					1.		Spe 42. 63 55						2	2	4
	他の中でいった。	<b>*</b>		1	100	2	- 1		34 5 mil 312 30		1	-		1	.1	3	<u></u>
	Black Flow Play					1	1		SHK Cant Cart			-		1	30	4	é
	3.7 King & Lifting						*		Fresh /Chica			<u>;</u>		1	1		
							_	2	9					<del></del>			<u> </u>

Fart C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Bank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
			·	
	·			
-	<del></del>		·	
	·			
2.00			<del></del>	

	-		;			
-	•	±1	Line	,	35.32	<b>.</b> .
		1 7 4	23-6 5	1-61.2	12.50	<i>Un</i>

Army Form W. 3009 (Adapted) (Aug. 41) (page 2)

# PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesman, etc.	Burntua (a)	Roln'ts. Roquired	Detail of Specialists, Tradesmen, vic.	Burplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required
Ammunitica Examiners			Fire Control Operators		1	Panel Beaters	7	T
Armament Artificers			Fitters		2	Patiern Makers		
Armourers			Fitters and Turners			Pharmacists		1
Artificers, Artiflery	-		Fitters, Cycle			Photographers, dry plate		1
Aresten	1	1	Fitters, Drivers			Photographers, wet plate		1
Bakers	1		Fitter's Mates			Photo-Writers	<del></del>	<del>†</del>
Battery Surveyors			Fitters, M.V.			Plate Layers		<del>†</del>
Battery Comdra. Asst.		-	Fitters, Raliway Signal			Plumbers		<del> </del>
Blacksmiths		<b></b>	Fitters, Signal		<del>   </del>	Predictor Numbers		<del></del>
Bollermakers			Grinders		<del>                                     </del>	Printers		<del> </del>
ErickiaTers			Gun Layers			Radiator Mechanics		+
Butchers			G.P.O. Assistants			Radiographers		<del></del>
Camouflage Modeller			Gun Operators			<del></del>	<del></del> -	<del></del>
Carpenter and Joiner			Hammermen		<u>  </u>	Range Takers	<del></del>	<del> </del>
Cierks	77	12			┞╼┈╌┦	Riggers		<del>}</del>
Cierks, Engineering	160	16-	Height Takets	·		Rivetters		<del>!</del>
<del></del>			Helio Operators			Saddlers		<u> </u>
Clerks, Supply			Instrument Mechanics	·—		Saddle Tree Makers	<u> </u>	<u> </u>
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors .	<u> </u>	<u> </u>
Cozchmakers		<u>.</u>	Instrument Operators			Sawyers		Ţ
Computers	·		Intelligence Duties			Shoemakers	1	$T^{-}$
Concretors			Joiners			Signaliers	T	1
Cooks		2	Leather Stitchers			Signwriters	1	
Cooks, Hospital		·	Linesmen			Stokers, Stationary Engine	$\top$	<del></del>
Coppersmiths			Linermen, Signals			Steremen, Technical	<u> </u>	<del>                                     </del>
Dental Clerk Orderlies	- 1		Lithographers			Surveyors	<del> </del>	
Despatch Riders			Machinists			Surveyors, Engineering	<del></del>	<del>                                     </del>
Dispensers .			Mesons			Tailors	<del></del>	<del> </del>
Draughtsmen		2	Masteura			Telescope Identification Numbers	+	-
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters	<del> </del> -	<del> </del>
Draughtsmen, Machanical			Mechanics, M.T.			Tinsmiths	· <del>[</del>	├
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers	1	<del>}</del> -
Draughtsmen, Topographical		<del></del>	Mechanics, Wireless	<del> </del>	∤		<del> </del>	<del> </del>
Driver Mechanics	<del>i</del>		Milwrights	}	╼┷╁	Turners	<del></del>	<del> </del>
Driver Operators	<del></del>		Miners	<del></del>		Volcanizers	<del>}</del> _	<del> </del> -
Drivers, Transportation Plant			Moulders			Wagon Erectors	<del> </del>	<u> </u>
			- <del></del>			Watchmakers	<del> </del>	<u> </u>
Electrical Fitters		}	Nursing Orderiles			Watermen	<u> </u>	<u> </u>
Electricians			Nursing Orderlies (Mental)			Welders	<u> </u>	
Electricians, Eng. Units		}	Nurses, Trained			Well Borers	<u> </u>	<u>                                     </u>
Electricians, Signal			Observation Post Assistants			Wheelers	1	
Engine Artificers			Operating Room Assistants		<u></u>	Whitesmiths	1	
Engine Hands I/C	1	1	Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners	1	<u> </u>
Farriers			Painters				1	
				i		SenDuties	8	i
							1-	<del> </del>
<del></del>				<del></del> -f		<del></del>	<del>                                     </del>	<del> </del>
			<del></del>		<del></del>	<del></del>	<del> </del>	<b> </b>
<del></del>		<del></del>		<del></del> -{		<del></del>	<del> </del> -	<b> </b>
<del></del>		<del></del> {				<del></del>	<del> </del>	ļ
<del></del>			<u>_</u>		L	<del></del>	<u> </u>	
							<u> </u>	
Totals (to agree with Columns	1	1	. 1	- 1	- 7		<u> </u>	18

Hotes-(a) If rank other than Private is involved give details on back.

(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.								
At the second								
Unit.	Signature of Commander.							
2/8/47								
Date of Despatch	Bde., Divn., Area, etc., with which unit is serving.							

the preparation of Acquittance Rolls,

#### NOT. TO HE PUBLISHED.

The information given in this document is not to be communicated either directly or indirectly to the press or to any person not holding an official position in His Hajesty's Service.

Serial No. 33 Nos. 128 - 140.

### 1 AUST. DIV. ROUTING ORDERS.

PART 1.

## EAJOR-GENERAL F.P. DERHAL, DSO, VD., COHD. 1 AUST. DIV.

HQ 1 Aust.Div. AUSTRALIA. 18 Aug. 42.

the preparation of secutitance noils.

#### ADJUTANT AND QUARTURIASTER GENERAL'S STAFF.

### 128. WATER CONSUMPTION IN CAMPS.

- In order to give effect to the requests of Hetrop. N. S. & D. Board, the closest supervision will be exercised exercised water consumption in Camps.
  - 2. The following methods will be adopted:-
    - (a) Provision of basins at ablution troughs.
    - (b) Replacement of large shower roses by fittings not greater than 22" size.
    - (c) Prompt attention to defective fittings.
    - (d) Use of l' taps maximum size.
  - 3. Camp Staff Officers have been requested to assist Units in carrying out the above.

4. Requisitions \$18 for shower roses referred to in para. 2 (b) above will be forwarded to this Ho.

## 129. DEMANDS FOR ENGINEER STORES AND WOOL SERVICE.

On numerous occasions AAF. S18 and AAF P26 have been forwarded direct to ESB NSW L of C Area.

This practice will ccase forthwith.

All units are instructed that the forms referred to will be forwarded to this H3 for approval.

#### 130. UNIT REQUISITIONS FOR CASH.

Attention is again drawn to 1 Aust. Div. ROS 22/42 and 30/42.

· Units obtaining advances for pay from Div Pmr must forward forms (F.123 in duplicate to reach 1 Aust Div Pmr by 1200 hrs. on the Honday preceding pay day.

This order will be strictly adhered to.

#### 131. UNIT PETTY CASH (FIRST AUST: ARILY ORDER NO. 175)

The CO of each Unit will be provided on application to the Formation or Army Cash Office with a petty Cash Advance of a maximum amount of £5/-/-, to enable him to make purchases of items which cannot be obtained through normal Army Channels, or to cover other authorised winor expenditure.

No individual payment will exceed 21, and every payment will be covered by the authority of the CO or Adjutant. The writing up of the Petty Cash Book, which is kept on the Imprest System, is the duty of the Pay Sergeant, but he is not responsible for the security of the Petty Cash Advance.

When a reimbursement of expenditure is required, a TS 4 will be prepared to cover such expenditure. The TS 4 will be made out in the name of the CO as claimant, who will also complete the following certificate:-

"I hereby certify that the expenditure covered by this claim was necessary for the purchase of articles which were not available through normal Army channels, and that such articles will be used for military purposes only, or that the expenditure was incurred for authorised military purposes not covered by normal provision."

Each item of expenditure will be shown separately and receipts will be attached as vouchers.

Every receipt will be numbered consecutively to correspond with the numbered entry in the petty Cash Book.

On presentation of the TS 4 duly authorised and certified, together with the Petty Cash Book, the Pormation or Army Paymaster will make the re-imbursement.

The Petty Cash Advance will be refunded if the advance has not been operated on at least once a month.

#### 132. PAY

In view of the shortage of silver coinage in Australia, Units will issue pay in notes to the nearest 10/- as far as possible. Small overdrawals may be permitted to implement this instruction, but as a rule pay should be within the amount of a soldier's credit.

#### 133. UNIT PAY RECORD CARDS.

A Unit Pay Record Card (IF 140) will be maintained for every member attached to a Unit. Cos will ensure that this instruction is carried out and that Forms IF 140 are utilised for the preparation of Acquittance Rolls.

#### 134. CLAIMS.

का पहुंचा अतः वृद्धः स्था Units will ensure that Certificates on TS4's and TS 5A's by CO's Units show official capacity and designation.

## 135. LIST OF OFFICERS. 1 AUST. DIV. AUTHORISED TO SIGN ORDERS FOR TS4's AND RAIL WARRANTS.

l Div. RO 32/41 para 9 is amended by inserting and/or deleting the following:-

••	•	:				
				AUTHO THUS	RISED "x"	DETACIONI
UNIT	RANE AND NAME	DESIGN- ATION.	TS.1	TS.4	F59	Rail Freight Coach.
Delete RAE 1 Aust Div	Lieut. J.D. MAY			x		<b>x</b>
Insert RAE 1 Aust. Div.	Lieut. E.J.L. LAMENCE	adjt.RAE		**		<b>x</b> :
lll Aust. A. Tk. Regt		2 1/c.		x	erak.	<b>x</b> ·
9 Aust Eds Coy AASO	Ideut. J.H. WATSON				***************************************	<b>x</b> .
57 Aust Fd Pk Coy	Capt. A.G. ROBERTSON Capt. H. WAGSTAFFE Ideut. W. P. C. CURLEWIS			,		x x x

#### 136. RETURNS.

Attention is directed to the regimental lists prepared by all units of the division, and the need for their maintenance.

Copies of Casualty Returns, therefore, in respect of movements, appointments, promotions, etc., of officers, will be forwarded to Formation HQ henceforth.

#### 137. CASUALTY RETURNS (W. 3012) A. A. P. C. PERSONNEL.

Units will ensure that a copy of each Casualty Return (W 3012) affecting A.A.P.C. personnel attached is submitted to Divisional Paymaster, HQ I Aust. Div.

#### 138. COMMAND.

Major G.W. PHILLIPS is authorised to Adm. Comd. 2 Aust. Inf. Bn. vice Major POST as from 12 Aug. 42.

#### 139. ORDERS

It is the responsibility of all units to systematically file and index all Routine Orders issued to them.

It is advised that they may be asked to produce said files for inspection by visiting Staff Officers.

### 140. DATLY STRENGTH STATE. AAF 13006 AND FD. RETURNS W.3008 & W.3009

Attention is directed to the instruction on the compilation and rendition of the above returns recently issued by Records Office, NSN L of C Area memo. 51028 of 13 Aug. 42.

The above instructions MUST be carefully noted and implemented.

The following are the requirements of this formation:-

W3006: To be forwarded through Bdes or where units are not in Bde Gps direct to this HQ, by 1200 hrs. daily.

W3008: 2 copies to be forwarded to reach 1 Aust. Div. by 1800 hrs. each Saturday.

73009: 1 copy to be forwarded to reach these Hq by 1800 hrs. each Saturday.

The above cancels instructions on the rendition of these returns issued under 1 Aust. Div. circular A3231 of 20 Jul. 42.

Lt. Col

(A.G. HAGUE)

AA & QUG I Aust Division

Mar Deary

#### AUSTRALIAN MILITARY FORCES.

MAK/FJH.

A4675.

HQ 1 AUST DIV.

20 AUG 145.

SUBJECT: AMENITIES SERVICES.

Distribution "B".

1. Following is a copy of LEQ momo 82920 of 28 Jul 142:-

"Thilst the nomination of officers to amenities Services rests with Commanders of prescribed formations it is nevertheless desired to direct that the following points receive attention with regard to such appointments:

- (1) All things boing equal, personnel who have had military training and are acquainted with the requirements of discipline and security are preferred.
- (2) Non who have served actively in the war of 1914-18 or in this war, over 40 years of ago, or who are not "A" class are, for reasons of psychology, and unless there are special circumstances, preferable to civilians or other soldiers fit for fighting duties.
- (3) Porsonel proficioncy in entertainment or sport are in themselves insufficient unless supported by qualities of leadership and experience in organization in the special duties to be undertaken. ...menities officers should possess qualities which enable them to work with the Philanthropic Societies and civilian bodies assisting to entertain troops.
- (4) When a nomination for appointment is made a precis of the qualifications of the officer concerned should be sent to the Directorate of Amerities at LEQ."

Magne in col ,

L. & QMG 1 .UST DIVISION.

(...G.H.GUE)

# FIELD RETURN OF OFFICERS.

Sign of the second		Since Figure	(U	nit.) For	Week E	nding 4	22/8/42	
PART A.	-STRENGT	TH, SURPLUS O	R REINFORG	ements r	EQUIRE	D.	-	
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F I				<del></del>				

ent.	1		2	. 3	4
War Establishmont.	Ranks.		Posted strength counting against authorised establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishment).
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*************************		*			
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-	المعالم	*	2		/
	LieutColonels		1		1
₹. *	Мајога		9	7	_
4.5	Captains		¥		10
ا خ	Lieutenants		3	-	
<u>, , , , , , , , , , , , , , , , , , , </u>	2nd Lieutenants			*	23
	Quartermastera				
i	District Officers	•			
4	Totals		20	1	2 15

* Insert detail of higher ranks as necessary (e.g., Major-General, Brigadier, etc.).

#### PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

	·	Of	ficers JOINED duri	ng week.	
Rank.	Name.		Corps.	Date.	Cause.
Copt-	BLUNDELL	J.R·	2/17 Bru GUF	26/5/42	Constituting Office LD
	······································				
					***************************************

		Uni	cers QUITED du	ring week.	
Rank.	Name.		Corps.	Date.	Cause.
May T/Col	JANIESON	н.н.	HRIDIT	20.8.4%	Ingualined to 109 aGH
St TICOLY	· BOSANQUET	<u> </u>	Gasc 10:5	6.8.4.2	- CApric
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			<u>                                     </u>	·
	***************************************		,	<u> </u>	***************************************

## PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present wheresbouts, if known).

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

<u>5</u>		6 6			9
			<u> </u>	. S	<u> </u>
Name and Initials.		Corps.	Whether present with Unit (Insert Yes or No).	Date Joined Unit.	
ERHAM	F.F	GOC	1/43	i	<u> </u>
ICKERS	W	FACEM S		! 	***************************************
IERBORG	Vi Vi	6301	•		*************************
TAGUE	AC	AR-QMG	1		**************************************
LACK	ノス	DADNS	`	<u>'</u>	) 
HILL	८न	L 5.0	**************************************		**********************
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BAKER	13.4	5301(2)			***************************************
STONE	7.6	11005			***************************************
MEARS	( 🗶		140		Det 5 10 10 3 4 10
KGNWICK	G	6503.	3103		
BKENNAN	K	DAFM			
MENMAN	65	DITLIOS	······································		
SIM	K	GICILLA			
MARTIN	3.5	81.46.03	***************************************		*********
KING	G K	C/C C			
WILSON	3	ADL	<del></del> }		***************************************
					**********
FIELD	F. 3	(C	700		En. In Inform
WHELHEE	HC	4/LSO	<u> </u>		- MANLEYE
FORTUNE	CW	ajorroos s	,		· ALGOC P
THOMAS	RE	2.0	>+++++++++++++++++++++++++++++++++++++		- Billiot Corps
DAYEY	X 15.	WE AUMS	73 9		OFG and se
UMIE 7	~ <del>.</del>	/2//0//3			
KITCHEIL	¥4.14	व्युव्यत्तव	yu.		2x. 13 3480
RRUHSDON	P/	DAME LIAN			11 11 1
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DUNNING	स्ड	\$0017	·····		- 35 546
KNOWLES	AN.	despitably	7 765		SICTAGE TOU 10 COA
BEHETS		<b>K</b>			#15
·	17	Co Jana Labor	- 15.2	ļ	
ERS ATTACHED	FROM	OTHER COF	eps. ,		12-13-13-
	<b></b>	WINDER OF THE STREET			
Name and Initials. KELLY	K.A	Corps.	Date of stiachment.	Natur	e of attachment. 20: -45 Un Inf C
HALL	ELI		20%.		- 25 man
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·		<u>:</u>	<u>i</u> _		-
· · · · · · · · · · · · · · · · · · ·	<u> </u>		<u></u>		8 (m. 46 d. 8 <del>2 ) (m. 4 (4 (4 (4 (4 (4 (4 (4 (4 (4 (4 (4 (4 (</del>
***************************************			<u></u>		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
(Unit.)	•		ISia	nalure	of Commander.)
	(Unit.)	(Unit.)	(Unit.)	(Unit.) (Sig	(Unit.) (Signature

(Date of Despatch.)

(Bde., Divn., Aren, etc., with which Unit is serving.)

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TO	RR	MADR	TIP TO	AND	FOR	SATURDAY	IN	PACH	WEEK.
	_						~.		1.

Army Form W.3009 (page 1)

(Adapted)

FIELD	RETURN	OF	<b>OTHER</b>	RAN

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Beinforcements required.

1		2	3	4
Detail.	唯	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Beinforcements required (i.e., deficits on establishments).
W.Os. Class I.	3		-	3
W.Os. Class II.	2	5	3	_
Squadron or Company Quartermaster-Serjeant	-	-	_	
Staff Scrieants	2	4	2	
Serjeants	6	6	_	
Corporals	100	202	10	Ŧ.
Troopers, Privates, eg.	10	4	Butcher	10
PANETTOTAL	60 0	123 165	. 10 26	• 21

#### Part B. Other Ranks attached from other Corps.

:	Detail.	410,	MO		Seio Seio					WC	WOZ	Un	t and Sines	Corpa belo Se F	10	nich Pt.	
	AK	1		T''-			i	1	aasc 10 a Dis				1	-		9	10
····	2 aust Infant	ــــــــــــــــــــــــــــــــــــــ	1	<u> </u>			1	2	HC 2 Corso								1
	/3 n n		1	·			24	75	I and Bufrey.	į		_		٤	1		1
	10 AW Ord W/S		/				,	1	53 Burord HAR	.2					1		3
	2-10 Bir al F 10 Dr. Polal Unit					/	1	1	SIK ML CSEH						2	2	Ļ
1	10 Dw Provist Cong HQ 23 Const 2 of Bir					2	. /	2	SK SILC Staff				- :	1	i	3	5
	I Gest Hel Rest					,	/	/	SIK Cent CStalf					. 1	3	4	8
	27 aust Klay						1	1	MSHL. OFC area	,				1	1		2

#### Part C. Description of other ranks whose return to the unit is particularly requested.

					Electricians, Signal		L	Observation Post Assistants			Wheelers	1	i
Army No.	Rank	Name and Initials.	Corps.	Hemarks (e.g., present whereshouts if known).	Engine Artificers			Operating Room Assistants			Whitesmiths	1	
			•		Engine Hands I/C			Operatora, Signat			Wiremen .		
·			<del></del>		Equipment Repairers			Opticians			Woodturners		
					Parriers		<u> </u>	Painters				)	[
			•								Genouties	10	
													<u> </u>
, <del></del>			<del></del>	<del></del>	·	[				<del> </del> -		<u> </u>	
	· .					<b></b> -			<del>- </del>				<b></b>
						·			-}			-	
[					<del></del>		· -					ļ	
					<del></del>			<del></del>		<del>- </del> -	<del> </del>		
					Totals (to agree with Columns 3 and 4 of Part A.)					}		26	21
	.— .				Notes—(a) If	rank oth	er than	Private is involved give details of	n back	<u></u>	<u>.                                    </u>		<del></del>
			<del></del>		(b) Au	thorised '	Trades o	or Specialists not included in list	above w	II be add	ed as required in spaces provided.		
		<u></u>			4816	aris	YD.	w					
							Un			Sign	ature of Commander.		
						_		· .					
a.v. 20 Mz 13/61	·				Date of Despate	<u>, z</u>	18	.42 Bo	le Div	n. Area	ı, etc., with which unit is s	ervina.	
			-						-	•	• • • • • • • • • • • • • • • • • • • •		

Army Form W. 3009 (Adapted) (Aug. 41) (page 2)

### PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Roinfia, Required	Detail of Specialists, Tradesmen, etc.	Burplus (a)	Reinffa, Required (a)	Datail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts, Required (a)
Ammunition Examiners			Fire Control Operators			Panel Beaters		
Armament Artificers			Fitters	· · ·		Pattern Makers	<u> </u>	
Armourers	1		Fitters and Turners			Pharmacists	1	
Artificers, Artillery		<u> </u>	Fitters, Cyclo			Photographers, dry plate	1	
Azemen	-	f	Fitters, Drivers		f	Photographers, wet plate	1	[
Bakers	<del></del>		Fitter's Mates			Photo-Writers	<del>                                     </del>	
Battery Surveyors	<del>                                     </del>	<del></del>	Fitters, MLV.		<del>                                     </del>	Plate Layers	<del>                                     </del>	<del> </del>
Battery Comdra, Asst.		<del> </del>	Fitters, Rallway Signal	-	<del> </del>	Plumbers	<del></del>	<u> </u>
Blacksmiths	<del> </del>		Fitters, Signal			Predictor Numbers	<del>-</del>	
Boilermakers	<del> </del>	<del> </del> -	Grinders			Printers	<del> </del>	<del> </del> -
Bricklayers	<del> </del>		Gun Layers			Radiator Mechanics	<del> </del> -	
Butchers	<del>                                     </del>	<u> </u>	G.P.O. Assistants		[——	Radiographers	┼	<del> </del>
							<del></del>	
Camouflage Modeller	<del> </del>		Gun Operators		<b>!</b>	Range Takers	<del> </del> -	ļ
Carpenter and Joiner	1		Hammermen			Riggers	<del></del>	<u> </u>
Clerks	15	13_	Height Takers			Rivetiers	<del>!</del> _	<u> </u>
Clerks, Engineering			Helio Operators			Saddlera	<u> </u>	
Clerks, Supply	ļ		Instrument Mechanics			Saddle Tree Makers	<u>\</u>	
Clerks, Technical	<u> </u>		Instrument Mechanics, Surgical			Saw Doctors	<u> </u>	<u> </u>
Coachmakers			Instrument Operators			Sawjers	<u> </u>	
Computers			Intelligence Duties		]	Shoemakers	]	
Concretors			Joiners			Signaffers	1	
Cooks	l	4	Leather Stitchers			Signwriters	1	
Cooks, Hospital			Linesmen			Stokers, Stationary Engine	1	
Coppersmiths			Linesmen, Signals			Storemen, Technical	1	<u> </u>
Dental Clerk Orderlies			Lithographers			Surreyors	<del>                                     </del>	
Despatch Riders .			Machinists			Surveyors, Engineering	<del>                                     </del>	
Dispensers			Masons			Tailors		<del></del>
Draughtsmen		2	Masseurs			Telescope Identification	<del>                                     </del>	
Draughtsmen, Architectural			Mechanics, Dental			Numbers Textile Besitters	<del> </del> -	
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths	<del> </del> -	
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		<del></del>
Draughtsmen, Topographical			Mechanics, Wireless			Turners	<u> </u>	<u> </u>
Driver Mechanics			Miliwrights			Vulcanizers	<del> </del>	<u> </u>
Driver Operators			Miners				<del>!                                    </del>	
Drivers, Transportation Plant			Moulders			Wagon Erectors	<u> </u>	<u> </u>
						Watchmakers	<del> </del>	
Electrical Fitters			Nursing Orderlies			Watermen	<u> </u>	
Electricians			Nursing Orderlies (Mental)			Welders	<u> </u>	<u> </u>
Electricians, Eng. Units	<b></b> .		Nurses, Trained			Well Borers		
Electricians, Signal		I	Observation Post Assistants		1	Wheelers	<u> </u>	
Engine Artificers			Operating Room Assistants			Whitesmiths		<u> </u>
Engine Hands I/C			Operatora, Signat			Wiremen	اـــــا	
Equipment Repairers	1	l	Opticians			Woodturners	<u>                                      </u>	
Parriers			Painters					
						Gen Outico	10	
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<del></del>				<del>-                                    </del>			<del>                                     </del>	
						<del></del>	<del> </del>	
							<del>  </del>	
Totals (to agree with Columns 3 and 4 of Part A.)	. }					•	26	21

Notes—(a) If rank other than Private is involve (b) Authorised Trades or Specialists not  40   Quick Our	d give details on back. included in list above will be added as required in spaces provided.
Unit.	Signature of Commander.
Date of Despaich 22 8.42	Bde., Divn., Area, etc., with which unit is serving.

IVER SLIVERY

#### AUSTRALIAN HILITARY FORCES.

A4909

JBK/DG.

H, 1 AUST DIV AUSTRALIA

24 /JUG 142.

SUBJECT: DISTRICT AND GREERAL COURTS HERTIAL.

#### Distribution:

All units under cond. (2 copies).
NS: L of C Area, for LSO and Det Barracks. (6 copies).
LSO File (50 copies).

Attention of all units is directed to the following provisions affecting Summaries of Evidence and Courts Hartial.

D.A. 110A provides that the production of a <u>Company</u> Roll Book shall be prima facie evidence of the entries contained therein. Ource shall be taken that such a Roll Book is alrays kept and that the regulations affecting the same are strictly adherred to.

book or document etc., and purports to be signed by the CO or by the officer whose duty it is to make the record, the record shall be evidence of the facts thereby stated, Sub.-reg. (3) provides that a copy of such record, purporting to be certified to be a true copy by the officer having the custody of the book or other document, shall be primary evidence of that record. Care should be taken in making such a copy that it is certified as a true copy and that below the signature of the officer shall appear a statement such as "Officer having the custody of the book or other document".

#### SUILLRY OF EVIDENCE.

The pro forma is given in Appendix VI to A II R & O. Original documents should be attached to the original summary. Declaration of illegal absentce, or duly certified copy thereof (A 2 (a)) is evidence of absence without leave, or desertion and is sufficient if produced by a witness and tendered. If a certificate of arrest is in existence it should also form part of the summary. In this way a case of A.I. or desertion may be proved very simply. Desertion should not be charged unless there is some fact from which it may be inferred that the coldier intended to desert. Here absence, unless for a long period does not necessarily provide such a fact. There should be at least five copies of the summary prepared so that one may be kept with the unit and four forwarded.

#### COURT WARTIAL - Application.

The application for a court martial should be made by forwarding the following documents to this H:

- Application, which should show the date of enlistment, the date when the accused soldier first came before his Commanding Officer on the present charge or charges, any military decorations or awards, whether he is under open or close arrest, whether medically unfit for trial, and if so, particulars of such unfitness and when it is anticipated that he will be fit for trial.
- 2. Four copies of the charge sheet. Pro forma is seen at IIIL p.639 and thereafter are specimen forms of charges. These should be followed strictly.

- 3. Four copies of Summary evidence. There documents are attached to the original copies of such documents should appear with the copies of the summary.
- 4. One copy of soldier's B 122 (Regimental Conduct Sheet) certified as correct and bearing a certificate in or to the effect of the following form:

"Certified true copy of original

(Signature of officer)

Officer having custody of original."

This obviates the necessity of calling the adjutant to prove the 144.

5. List of mitnesses for both prosecution and defence and their present station.

when the application is received Div appoints the court prosecuting and defending officers, and the place and time of trial. The defending officer is always legally qualified, but the accused may have any other officer who is available or may be represented by a legally qualified civilian. But such fact should be disclosed in the application. Unit must see that the rights of the accused under RP. 14 are explained to him. I copy of the charge sheet and summary of evidence will be supplied to the defending officer by Div, unless the accused requires them to be given to him or some other legal representative. The accused will be notified of the above facts by the Unit.

#### HE/RING.

Unless otherwise ordered the premises will be arranged by Div Ha. Unit will, however, in all cases provide the following:

- 1. Locused, escort and mitnesses, both for prosecution and defence. It is the duty of the unit to have all mitnesses, civil and otherwise, at the hearing.
- 2. Medical certificate in the form provided by AHR & 0 522.
- 3. Certificate signed by the CO on the morning of trial in or to the effect of the following form:

"The accused (No name etc) first came before me on the present charges on the day of 1942 and since then has been in close (open) arrest. (If in close arrest). During this period he has (not) performed any military duties and has spent days in hospital.

- 4. Any original documents necessary to the case which have not already been included in the Summary.
  - NB. All certificates must be dated and signed in ink and any alterations appearing therein should be initialled by the person signing the same.

If the accused is to remain in or is remanded to close arrest he remains the responsibility of the unit. Unit may then either retain him or send him to some detention barracks for temporary detention. In the latter case he must be accompanied by medical certificate and warrant in form "T" Appendix 3 ! HR & O. If he is moved to another place of detention unit should ask to be notified.

In the past it has been the practice to forward the proceedings after confirmation to the place of detention and to the Unit for promulgation and publication. Owing to the time involved and the risk of proceedings being mislaid this practice has ceased and the procedure which must be followed is now set out.

A minute of the necessary particulars will be sent to the unit by Div Ho. If the accused is still with the unit, the minute will be read to him and a copy thereof published in the unit Routine Orders. Cortificate in the form set out below till be completed by the adjutant, signed by him and returned to Div Hotogether with 3 copies of the Unit Routine Orders. This certificate is then pasted on to the proceedings by Div.

If the accused is not with the unit but in some place of detention a copy of the minute will be made by the unit and forwarded to the Gomd. Place of Detention together with a warrant Form H, Appendix 3 . HR & O, signed by the CO with a request that the minute be promulgated to the accused, and a certificate of such promulgation be signed by the officer performing the same and returned to the unit. Unit will thereupon complete the minute by adding the date of promulgation and publish a copy of the minute in Routine Orders. ... certificate in the form set out below will be completed by the adjutant, signed by him, and returned to Div Ho together with the certificate of promulgation and three copies of the Routine Orders.

The above procedure will be treated as an ungent matter and not more than seven days should clapse between the receipt of the minute from Div H; and the return thereto of the certificate of promulgation and publication.

The following is a suggested certificate of promulgation:

#### CHAILFICATE OF PROJUEGIZION.

#### DCH: (No. rank, name and unit.)

I certify that particulars of the finding, sentence of the DCH herein and the confirmation thereof were promulgated to the accused at on the day of 19.

(Signature of officer).

The following is a suggested certificate of promulgation and publication:

#### CERTIFICATE OF PRODUCATION AND PUBLICATION.

#### DCm: (No. rank, name and unit)

I certify that particulars of the finding and sentence of the DCE herein and the confirmation thereof mere promulgated to the accused at on the day of 19 , and mere published in Routine Orders of (unit) No. dated

(Signature of adjutant)

#### ACQUITTAL

The result of any DCL by which a soldier has been acquitted will be published in Routine Orders on receipt of a minute from Div HQ and an appropriate certificate completed and returned to this HQ.

#### NOTE

It is directed that the above procedure will be adopted in all cases unless otherwise stated. In future no further directions will be given when the minute is sent out to the unit and any failure to emply with the above directions, in addition to providing unnecessary delay, will be met with disciplinary action. It is proposed to forward copy hereof to Detention Barraeks with a request that the procedure be adopted.

(A.G. HAGUE)

AL & GIG 1 Lust Division.

Was Brany

• • • •

#### NOT TO BE PUBLISHED.

The information given in this document is not to be communicated either directly or indirectly to the press or to any person not holding an official position in His Hajesty's Service.

Serial No. 34.

Hos. 141 - 151.

#### 1 AUST DIV ROUTING ORDERS

PART 1.

#### HAJOR-GENERAL F.P. DERHAL, DSO, VD., COHD I AUST DIV

-...

Ho 1 Aust Div, AUSTRALIA 25, Aug 42.

#### GENERAL STIFF

#### 141 HT CONTROL

Staff Offre have reported an increasing apparent lack of control of MT. Several breaches have recently occurred, i.e. Excessive speed during black out hours, use of Staff cars without authority, and negligent driving generally. This practice will cease forthwith and severe disciplinary action will be taken in any further breaches to all occupants of the vehicle.

#### 142 SCHOOLS AND COURSES

L. The following personnel qualified at 1 Aust Div Course Serial No 10, Junior Leaders' ling, held at 1 Aust Div Tng School, Thornleigh, from 6 JUL 42 to 5 AUG 42:-

#### SIGS 1 AUST DIV

#### MASC 1 AUST DIV

N127005 Cpl		1127110 Cpl	SAUNDERS	R
N14561 Cpl 1	HORDERE J.B.	N36798 CQL	SUTTOH	L. L.
N14731 Cpl :	BAILEY A.J.	and the second s		

#### 51 FD PARK RAE 1 AUST DIV

## 25 FD COY R/E 1 AUST DIV

N171049 L/CPI FREELAN TI

M303200 Cpl JACKSON R.T.

#### 50 DIV ORD MORESHOPS

N86578 L/CPL IV. INWARING G

10 AUST INF BN		1 AUST THE BH		
S17429 A/CP1 CHAPIAN S17291 L/Sgt HIGHETT SK16959 Sgt CURNOT S17650 CP1 CONNOR SX16334 CP1 USHER	R H.C. B.A. H.A. R.G.	N227685 A/Gpl N728079 T/Cpl N227622 L/Cpl N213213 L/Cpl	F.R. HH.RSON 1:UGGLETON CASEY JOHNSON	H.J. J E.R. V
18 AUST INF BN N170591 A/OPLHCINTYRE N250373 A/OPLHCINTYRE N170587 A/OPLHCRINA	K L. L.	17 LUST INC BN N235278 L/Op1 N38876 i/Cp1 NX84979 L/Cp1	SHAW	Н D. G. Н.

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ing distribution of the second		the state of the s
	ng Grand Company (1965) Grand Company (1965) The Company (1965)	
	34 AUST INF BN	45 AUST INF BN
	N265055 A/GPL ADLER T.C. N265862 GPL WORTH THER. NX91804 Pte ANDERSON C.	N40034 Sgt IYONS II.J.
•	48 AUST INF BN	31 AUST THE BDE:
	S27287 L/CPL DUNLOP W SX17099 Pte FLINT A.W SX17432 L/CPL GODWIN E.B.	N240502 L/Cpl HURRAY W N238421 L/Cpl HcCOWAGE J
• • • • • • • • • • • • • • • • • • • •	held during I Aust Div Cour Ing School, Thornleigh, fro	mel qualified at T.O.E.T. (C.W.) se Serial No. 10, at 1 Aust Div m 6 Jul 42 to 5 Aug 42 :-
n saide gant. Thaifinn an <del>the</del> thirth an east said	SIGS 1 AUST DIV	AASC 1 AUST DIV
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	N127005 CP1 BOURNESS K N14561 CP1 HORDERN J.I N14731 CP1 BAILEY: A.	L.O.
(1000년) 194 <b>년 (144년 현황</b> (1964년)	51 FD PARK RAE 1 AUST DIV	
	N171049 L/Cpl FREEHAM W	State of the state
	50 DIV ORD MORKSHOPS	1 AUST INF BN
a	N86578 L/CPL HATE ARING C	N227685 A/GPL FARQUHARSON H.J. N728079 L/CPL HUGGLETON J N227622 L/CPL CASEY E.R. N213218 L/CPL JOHNSON W
	10 AUST INF BN	17 AUST INF BN CONSIS
	S17291 L/Sgt HIGHETT H.C. SX16959 Sgt CURNON B.A. S17650 Cpl CONNOR H.A.	N235278 L/CPL SHAR H N38876 A/CPL BILL D.G. NX84979 L/CPL STEPHENSON H
	18 AUST INF BN	20 AUST DIV THE SCHOOL
	N170591 A/Cpl HCINTYRE K N250373 A/Cpl BEATTIE A N170587 A/Cpl HARINA L.L.	M195965 Cpl SPRATT R.T.J.
	34 AUST INF BN N265055 A/CPL ADLER W.C. N265862 CPL WORTH H.R. NX91804 Pte ANDERSON C.J.	HS AUST INF BN H240394 CPL ISEDER J.P. N40034 Sgt IYONS M.J. N40680 Sgt CULLERTON G.C. N39800 A/Sgt YOUNG J.O.
	48 AUST INF BN  S27287 L/CP1 DUNLOP !!  SX17432 L/CP1 GODWIN E.B.  SX17099 Pte FLINT A.W.	31 AUST INF BDE N240502 L/GD1 HURRAY. W N238421 L/CD1 HCCONAGE J

1.12			
	3.		
3.	The following personnel qualify 10, MMG Wing, held at 1 Must Do 5 AUS 42:- 34	ied at l just Div Course Seriev Tng School from 6 JUL 42	ial No -
	1 AUST INF BN	17 Aust inf Bn	
	N35884 Pte FITZPATRICK C.F. N212552 Pte CRITTENDEN E	N232857 Pte JONES N270244 Cpl HURST	J. W. A
	18 AUST INF BN	20 AUST INF BN	
		11-2-0-1	J G.J.
	34 AUST INF BN	45 AUST INF BNI	•
		N39945 Ptg WILSON	f 8 C.V.
	48 AUST INF BN	10 AUST INF BIL	
	### ### ### ### ### ### ### ### ### ##	E17150 L/CplGKUSSOH	L.E. J A.L.
	4. The following personnel 1 Aust Div Course Serial No. 10 School, 1rde 6 Jul 42 to 5 AUG	qualified in TOET (C!) held O LIG Wing, at 1 Aust Div Tn 42:-	dwing g
	1 AUST INF BH	17 AUST INF BN	
	N35884 Pte FITZP/TRICK C.F. N212552 Pte CRITTINDEN E		J.W. A
	18 AUST INF BN	20 AUST THE BN	-
•	N87164 Pte BAYLIN TI NX86134 Pte EVANS R		J C. J.
	34 AUST INF BN	45 AUST INF BH	£
The second secon	N265680 Pte SHITH F.B. N17951 Pte JAY H.S. N218188 Pte LOVETT E	- N39945 Ptc WILSON	e S C.W.
	48 AUST INF BN	10 AUST INF BN	• -
:	S526654 Sgt KEANE J.L. S26518 A/Sgt CCONEY B.C. S25920 Sgt HUBBARD G.L.	S17022 Sgt CHARLTON S17150 L/Cpl LAGNUSSEN	L. E. J A. L.
	5. The following personnel Serial No 10a Hortar Ming, held Thornleigh, from 6 JUL 42 to 2	i at I Aust Div Ing School,	rse
	1 AUST INF BN N242266 Pte JOEL A.A. N218293 Pte CHAPMAN M.L. N36029 Pte MITE R.B.	10 AUST THE BUT TURNER 17 AUST INF BN	G
100 100 100 100 100 100 100 100 100 100	18 AUST INF BN N170927 Pts WINDSOR A.A.	N235644 Pte de TELIGA 20 AUST INF BN	υ̃• <b>L</b> • .
	34 AUST INF BN N240550 Pte WILKINSON A.J.	N30825 CPL HILDER 45 AUST INF BN	S. W.
	48 AUST INF BN S26592 CP1 GOLDING F.J. S26134 CP1 THOMAS H.J.	N240378 Ptc HATCH:AN	G-

6.	The	follow:	ing per	sonnel	qua lifico	i in toet	(cw) held	during
1 Aust	Div	Hortar	Course	Serial	No 10a,	held at 1	Aust Div	Tng
School	from	a 6 JUL	42 to 8	21 Mr	42:-	· ·		

1 AUST-INF BH	10 AUST INF BN	
N242266 Pte JOEL A.A. N36029 Pte WHITE R.B. N218293 Pte CHAPHAN H.L.	SX16088 Pte TURNER SX162388 Pte LEAN	G E.H.
18 AUST INF BN	17 Aust Inf Bn	
N170927 Pte WINDSOR A.A.	N235644 2te de Teliga	$J_{\bullet} L_{\bullet}$
34 AUST INF BN	45 AUST THE BN	
N240650 Pte ILKINSON A.J.	H240378 Pte HITCHIE	G
20 AUST INF BN	48 AUST INF BN	
N30825 CP1 HILDER . S.V.	N238089 Pte DETTILLE N237646 Pte CRIVEN	г. Г.

7. (a) The following personnel qualified at 1 Aust Div Course Serial No 10B Hortar Ming, held at 1 Aust Div Tng School, from 21 JUL 42 to 5 AUG 42:-

#### 34 AUST INF BN

## 21 AUST RECCE BM

N265646 Pte ROACH J.H. N265116 Pte Heinerney K.P.	N5767 CPL CRAINTON C N5801 CPL L'CCULLOUGH J.G. N202787 CPL KELLY R.G.
48 AUST INF BN	N200519 CPL PARSION L.C. N5522 CPL FAULES R.W.
S26031 S gt WILLS R.V.	The state of the s
S26840 Pte NITSCHEE W.H. S26387 Cpl GEHAN R.C.	
S62829 Pte PAGE L	
S26051 Pte BREE A.II. S26446 Cpl BLACKELE V.R.	医上线套线 人名
S26446 CPL BLACKWELL W.R.	· · · · · · · · · · · · · · · · · · ·

(b) The following personnel qualified in FOET (CN) held during Course Serial No. 10b (Hortar Wing) at 1 Aust Div Ing School held from 21 JUL 42 to 5 AUG 42:-

## 21 AUST RECCE BN

## 48 AUST INF BH

•								
	N5801	IgD	HCCULLOUGH	J.G.	S26031	Sgt	WILLS	R.V.
	115767		CRAIPTON	C	S26840	Pte	NITSCHIE	W.H.
	N202787	Cpl	KELLY	R.G.	s26387	Cpl	GEHAN	R.C.
	M200519	Cpl	PASSIO!	L.C.	862829	Pie	PAGE	L
	N5522 -	Cpl	FAULKS	R.W.	.826446	Cpl	BLACKWELL	W.R.
•		Ŧ. <b>Ŧ.</b>	7.7	• • •	326051	Pte	BREW	A. II.
			**					

#### 34 AUST INF BN

N265646 Pte ROACH N265116 Pte MCINERNEY K.P.

G.S. I AUST DIVISION

#### ADJUTANT AND MUARTERHASTER GENERAL'S STAFF

## 143 COMPLAINTS BY HEIBERS OF THE FORCES (Second Army RO 159)

- 1. Commanders and Commanding Officers will ensure that, when representations are made on behalf of soldiers, by Members of Parliament or Lembers of the Public, suitable replies are furnished.
- 2. Precise rules cannot be laid down to meet every case but generally the reply should state that the legally authorised method for obtaining redress of grievances is that the soldier must make applications through or to his Commanding Officer, in accordance with the procedure which is regularly explained to all ranks, and that any complaint made through the authorised channels will be thoroughly investigated and if it is detablished that the individual has suffered a wrong, action will be taken to redress it as fully as possible. Care is to be taken that the tone of letters is such as to inspire confidence that the Army is willing and anxious to adjust complaints if properly submitted, and that men submitting genuine complaints have nothing to fear.
- J. It is essential if the prescribed channel is to be preserved, and proper organisation and discipline is to be maintained, that men should have ready access to their Commanders regarding grievances and that those who submit matters which they believe constitute just cause for complaint, are made to feel that their Commanders will ensure to the utmost of their power that justice is done. Such an attitude is essential if leaders are to obtain and hold the considence of their men.
  - 4. All Commanding Officers will therefore ensure that complaints by soldiers are expeditiously and impartially considered, and, if a grievance is well founded, that it is redressed without delay.
  - 5. Attention of Commanding Officers is drawn to GRO 108 of 19 Jun 42.

## 144 ARLY EDUCATION SERVICE - BRO/DCAST SESSION OVER MATIONAL STATIONS

A weekly session, entitled "THE ARMY WARTS TO RHO!", has been instituted by the Army Education Service for the information and entertainment of the troops.

This session is broadcast over all National Stations each Mednesday at 1935 hrs.

During the session, questions submitted by members of the Forces will be discussed and answered by a group of four experts in various spheres.

Hembers of the Forces are invited to submit questions direct to A.B.C., Pitt Street, Sydney. Envelopes should be endorsed "THE ARRY WANTS TO KNO!". A wide variety of topics will be welcomed, c.g. serious; humorous, economic, historical, etc.

A service of the servic

# 6. 145 LIST OF OFFICERS. 1 AUST DIV. AUTHORISED TO SIGN ORDERS FOR TSU'S AND RAIL WARRANTS

(a) 1 Div RO 32/41, para 9, is amended by inserting and/or deleting the following:

			FORES .	THORI CUHT	SÉD D	DICATED
UNIT	RANK AND NAME	DESIGN- ATION	TS.I	TS.4	F59	Rail, Freight Coach
Insert  18 Aust. Grn Bu  Sigs 1 Aust Div	rajor f.l. Panicill Lt.col s.J. Grevilie	Det Comd		<b>X</b>	X X	x

- (b) Authority is hereby given for Capt D. HIES, 33 Aust Inf En, to sign Rail, Freight, and Coach Tarrants, vice Lieut Rickards; and for Lieut C. CALPRELL to sign Rail Freight and Coach Tarrants vice Lieut Egan.
- (c) 10 Aust Div RO 26/42, para 11, is amended by deleting "Lieut DOWNIE", and substituting "Lieut. ECCANN".

#### 146 BOHBS ML DUILLY 3" LORT R 10-1b IP

Advice has been received from LH3 (85736 of 3/8/42) that approval has been given for scale of issue of above to be increased from 12 to 24 per Bn (i.e. 4 Bombs per mortar).

Scale of issue of 95 gr Ballistite Cartridges for training with these Bombs is as promulgated in ORO 161.

Some time will clapse until full supplies are available on above scale.

Bus should however immediately submit regs for full entitlement.

#### 147 TRUCKS FOD (FD & CVT)

- 1. Attention is directed to Second Aust Army Administration Instruction No 23 in that the following Army Routine Order is to be read in conjunction with Administration Instruction No 23.
- 2. The front wheel drive of FORD and CHEVROLET, FWD vehicles will only be used under emergency conditions and disengaged after emergency condition is passed.
- 3. All drivers will be instructed accordingly.
  (To be repeated in Unit Orders)

#### 148 HAND TOOLS

1. The present shortage of hand tools and the difficulty in securing replacements necessitates every care being taken of those tools now on issue. This is equally applicable to tools in possession of Workshop and Unit Tradesmen as well as tools which comprise part of VOL of Vehicles and carriers.

- 2. New inventories have been made for many artisans' kits including Motor Mechanics and Driver Mechanics. All existing kits are to be reduced to now scale and surpluses returned to store for making up other kits. Particulars are available from recent WET's or DADOS.
- 3. "Chests tool filled" are a Unit issue, while "Rits, tool, artisans" are issued for use by individuals.
- 4. Cos of Units will arrange for a check to be made of tools-
  - (a) On issue to unit tradesmen
  - (b) Forming part of VOLS AFF GL2 of A, B, and AASC Vehicles.

5. All tools will be made the specific responsibility of tradesmen and drivers to whom they are on issue. Cos units will conduct frequent inspections and ensure that tools are being properly cared for and correctly used. There carelessness is established or deflectneics exist, the circumstances will be investigated and strong disciplinary action taken against offenders.

### 149 MOTOR: CYCLIS - FIRE H.ZARD

45

- L. A marning notice is given to Units recently issued with WD type BSA 500 cc, side-valve model motor cycles.
- 2. Difficulty in starting these machines is due to incorrect setting of the controls; consequently, if the carburettor is flooded to execus, the engine is liable to back-fire and ignite the petrol.
- 3. ... Similar trouble of back-firing and petrol igniting has been experienced with these machines when in course of travel, due to slightly lean mixture.
- 4. Pending the result of further tests now being conducted to dispel the risk of fire, which will be promulgated at a later date, the following instructions are issued as a guide:-
  - (a) Riders of BSA Hotor cycles of the above-mentioned type will adhere strictly to the advice given in the manufacturer's instruction book, particularly in regard to starting up.
  - (b) When preparing to start, set the throttle at 1 inch (one-cighth inch) open. Do not unnecessarily flood the carburcttor.
  - (c) When machine is travelling, close the air control lever sufficiently to allow smooth running without developing too rich a mixture.
- 5. The correct procedure to extinguish a fire on a motor-cycle is:-
  - (a) Turn off petrol
  - (b) Raisc and hold valve-lifter open
  - (c) Keep on turning over the engine with the kick-starter, or alternately, wheel the machine along in gear.

    (To be repeated in Unit Orders)

### 150 SECOND AUST AREY RO SERIAL NO 14.

Attention is drawn to the following paras appearing in the above RO:-

Para 162 - Ration Coupons for scasonal workers - Clothing.

Para 168 - Rail Travel Priority - Procedure for Interstate
Bookings.

### 151 CIRCULARS

The following H3 1 Aust Div Circulars have been issued since promulgation of H9 1 Aust Div R/O 33/42 on 18 Aug 42.

	SUBJECT :	BRNCH	: DATE :	RONEO:	DIGERIBUT- ION
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2.	Enlistment PHF & Chir in AF	: :	15/8/42	Second ust	"iBu
:				Army A2450	

(A.G. HAGUE)

id. & Olig 1 Aust Division.

unidiary.

#### AUSTRALIAN MILITARY FORCES.

HQ 1 AUST DIV AUSTRALIA 28 AUG '42

A5199

SUBJECT: RE-ORGANISATION - TRUST ACCOUNTS.

#### ALL UNITS.

- 1. probably all units now under command of 1 Aust Div will be affected by the reorganisation now in progress some units to a greater degree than others.
- 2. It is understood that all units now have Unit Trust a/cs with funds of varying amounts and that all officers and Sgts Hesses are possessed of funds and accets.
- 3. It is the wish of the GOC that all units will deal fairly with outgoing personnel and will realise that the officers and Sgts will be required to form now messes and that the new units will for a time be devoid of funds and of amenities in specie.
- 4. The GOO directs that all units will consider the claims of each sub-unit e.g. H G Coys, Sig Pls etc. that have been or are to be transferred to a share of the Unit Trust moneys and to the assets and funds of officers and Sgts Messes.

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Al & FIG 1 LUST DIV.

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Army Form W. 3008. (Page 2.)

PART D.-NOMINAL ROLL OF OFFICERS ON STRENGTH.

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IF	FIELD RETURN	OF OTHER RA	NKS. (Adapted)  29.8-42 19 (Date).		•			emen	ts rec	Army Form V (Adapted) (A (page 2) Juired as shown in	ug. 41)	
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A. Strength, Surpli	s or Reinforcements requ	iređ.		Detail of Specialists, Tradesmen, etc.	Burplus (A)	Reinfis, Required	Detail of Specialists, Tradesmen, etc.	Burphus (a)	Reinfts. Required	Detail of Specialists, Tradesmen, etc.	Burplus (A)	Reinfts
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ds. Class II. 2	5	3		Bakers Battery Surveyors		<del> </del>	Fitter's Mates Fitters, M.V.	<del> </del>	<del> </del>	Photo-Writers Plate Layers		+
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opers, Privates, &c. 3	*	1 Butcher	Y		16	13	Height Takers	<del>  -</del>	<del> </del>	Rivetters		+
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419 An al 7 10 Dep Fort Word			11442	Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
10 Dar Pros Coy	2	SK SK Camp 4	1135	Draughtsmen, Signal		ļ	Mechanics, Typewriter		<u> </u>	Toolmakers		<u> </u>
HQ 33 a Saf & da.		SIK Centic Comp	1348	Draughtsmen, Topographical		ļ	Mechanics, Wireless Millwrights		<del> </del>	Turners		+
aasc P		NSW LAC		Driver Mechanics Driver Operators		<del> </del>	Miners	<del> </del>		Vulcanizers Wagon Erectors	<del></del> -	+
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C. Description of o	her ranks whose return t	o the unit is particular	rly requested.	Electricians, Eng. Units		ļ	Nurses, Trained	<u> </u>	ļ	Well Borers		- -
rmy No. Rank.	Name and Initials.	Corps.	Remarks (e.g., present wheresbouts if known).	Electricians, Signal Engine Artificers		<del> </del>	Observation Post Assistants Operating Room Assistants		<del> </del>	Wheelers Whitesmiths		+
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Army Form Wassille (Adapted) (Apg. 41) (page 3)

PART D. Delqil of Surphy or Estalorcommute required as shown in delaulaced. Fare 1921 41-14 Form W. 5009 clauladd ROLL WO allament to this of the second ontscorp granute at the Wie Front Control rounder, F., relater Problem Stebenst. censt has artil Type to both companies America einen, Cale Plategraphics vot this marine British केरके राज्यात रोग सन्दर्भ A Desirationer William W. S. 2:1-1:2-14:21:12 District Making Below Mars Padinter trachange #157ml 4th 3 Cop F Budgertangen William Britains SE FINE CHARLES (187) no-meanigh FIGHTWEST renduk dantah radbler. MARKET WATER uslat siis<del>ala</del> ja ja akula and the feathers ₹25555 - 100. ¥ finipula minute it theory itself Action of publication test weens Openion ್ಷ ಕೃತ್ಯಾಗಿ ಚಿನ್ನಾಗಿತ್ತಾಗಿತ್ತಿ ಕೃತ್ಯಾಗಿ ಕೃತ್ಯಾಗಿ ಕೃತ್ಯಾಗಿತ್ತಾಗಿತ್ತಾಗಿ Tropie bange estall manificat . . 3 Ceargaite is on Mannya 101101 *10*71383/3 radatik national ಷಾಗವನ್ನು? क्षांत्रक दश्यामक स्थानिक विद्या religiost Frents religios (1938) . Semanel I Searchen, Technique; 1 eligi - 2 in animalit Bereitener filbb arabid diere ist. 40 war and the Co स्थलका प्रसंभवन्त्र स्थलका residential begins in เล่นกรรมไ in a carrant ten a asserble Traits Ribites autodochimatik in soleždinamit; Desta services Bernelbier n. Mert infinet Hala sednedadis Min französ Truenster Topologica Valendiky แรวใชญ่ีให้ขายเก็บคลัสธรรมี etdalole With marabin a title ipul. etvices neguin er ninth islimi Profesional and the same same same garti meralistensis ed erreige. · armagayar Karsing terdetek Aleitei - Petion ( Statute of the contract - while Pilla et a company ಷ್ಟರ ಕ್ಯು೯. ೧% ಸಚ**ಸ** e lemá o planeta-la Sett Black Fred S र्थात्रात्राक्षर्यः ज्ञाति स्वाद्यात्रस्य न्तुन्ति Microfraction. Operator Kook Assistants - ಖರ್ಚಿಗಿ ಗಾರ್ಪಿಗಳ 112-11-11-11 trans insissivit Coleff Sixads IgC Feetwaer eculating O t çorpasını Regalin il 45 and million that a constitution of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of the first term of term of the first term of term of term of term of term of term of t

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AQ 5264

HQ 1 AUST DIV AUSTRALIA. 29 Aug 142.

SUBJECT: GENERAL DIRECTIONS FOR COURTS OF INQUIRY.

Apart from Courts of Inquiry into the illegal absence of soldiers, the main provisions of A.H.R. & O. dealing with Courts are contained in Division 20, Paras. 661 - 701 inclusive.

The following provisions should be noted:

- 663. 663A Inquiry affecting the character or military reputation of a member of the Forces.
- 622. Court will report where appropriate whether any loss or suffered or expense incurred by the Commonwealth has been occasioned by a member's neglect of duty or failure to observe any provision of the DA or of any regulation made thereunder, or any lawful order or instruction, alone or with any other person.
- 680 Liability to answer questions or produce documents.
- Report will include any matter which may assist proper military authority in determining liability, and where apprepriate will be divided into two parts.

  (1) dealing with injury to person and (2) loss of or damage to Government or other property.
- 692 All losses due to theft or fraud will be investigated by a court of inquiry.
- 693 Liability of CO's in certain cases.
- 694 Where loss, etc., involved, officers not to come from unit involved and court to report on 60's liability under 693, with its reasons.
- 597 Report where loss entails claim for compensation against public. Report should also state whether loss etc., was due to negligence etc., of civilian and the reasons therefor.
  - 699 Procedure and report on injury to or disease contracted by member of Forces.

Draft terms of reference are set out below to cover most cases where a court has been convened or is necessary and in future, where a court is convened, or ordered to be convened by HQ 1 Aust Div, terms of reference will be included only by reference hereto. The court will take evidence in all cases where practicable on cath and report on the appropriate terms of reference.

# A. MOTOR VEHICLE ACCIDENTS.

Attention is directed to M.B.I. Q 127 of 1941, para 38 which provides:

- 38. The court, where applicable, will -
  - (:.) Establish the identity of the vehicles involved, place, time and drivers concerned.
  - (b) View driver's license and work ticket.

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- (c) View accident and investigation reports, technical reports, police reports, depositions taken at inquest etc., with the object of eliciting any further evidence (and where available these or copies thereof should be attached to the proceedings).
- (d) Ascertain particulars of persons injured and the extent of same.
- (e) Obtain full particulars as to damage and probable cost of repairs, etc.,
- (f) Take statements from witnesses and examine them on same.
- (h) Ascertain condition of vehicle immediately prior to accident.
- (i) If mechanical defects are alleged, obtain technical evidence relating to same.
- (j) Speed, distance travelled and condition of tyres and brakes should receive particular attention.
- (k) any other relevant motters.

## Terms of Reference.

- 1. Circumstances of and locality of accident to Military vehicle with full particulars of same.
- 2. The was the driver of said vehicle and was he in possession of a current military drivers license to drive the type and make of vehicle involved; particulars of any civilian license previously held by him.
- Similar particulars in respect of any other vehicle involved, including name and address of owner.
- 4. Was vehicle engaged on military duty, and was a work ticket (G.2) duly issued for the duty.
- 5. Was vehicle being operated under conditions which precluded the using of the initiative or judgment of driver.
- 6. Whether there is a police report of accident.
- 7. Speed of vehicle or vehicles and whether such was reasonable in view of visibility, weather, read surface or otherwise.
- 8. Was the vehicle or vehicles in proper mechanical condition.
- 9. Vere drivers sober or otherwise.
- 10. Was the driver or any other member of the Forces guilty of any neglect of duty or failure to observe any provision of the D.A., or of any regulation made under the D.A. or any lawful order or instruction, either alone or with any other person, which occasioned any loss, damage or expense or liability to the Commonwealth.
- 11. If the answer to 10 is in the negative, whether the driver or any other person has been guilty of any negligence. The reasons for this conclusion must be stated.

- 12. Whether any military or civil proceedings have been instituted, whether of disciplinary nature or otherwise, and if completed the result thereof.
- 13. Extent of denage to vehicles or vehicle and/or other property (Government or civilian) and cost of repairs to same, showing cost of materials and labour separately, where possible (See R.B.I. Q 127 para 15).
- 13... Whether any question of compensation is involved and whether a claim is likely to be made by a civilian.
- 14. If appropriate, whether the CO is relieved of responsibility under A.M.R. & O. 693, with the reasons therefor.

The court will sight and mention in its report, the license and the work ticket.

The proceedings will contain the following documents or certified copies thereof:

Work ticket
Accident report
Preliminary Investigation report
Police report (if any)
Assessors report (if any)
Coronial finding (if any)
Any other relevant document.

## B. INJURIES TO PERSONNEL PROPERTOTOR :CCIDENT.

There this is combined with large to vehicle, the report shall be in two parts, this being the first part. The second part will deal with the matters referred to above so far as they relate to the vehicle and of the terms set out below, the appropriate matters will be reported.

The provisions of A.M.R. & 0. 697 and 699 should be complied with.

In reporting the court shoul! note hall. R. & O. 487 which provides that a member shall ferfeit all pay and allowances for every day during which he is absent from duty, on account of sickness or injury, certified by the medical authority attending him to have been caused by an offence against the Dane, or these regulations, or the hall of which he has been convicted.

#### Terms of reference.

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- 15. Any of the matters from 1 14 which the court considers necessary as a preliminary.
- 16. Full particulars of army personnel and civilians by whom injury was suffered.
- 17. Particulars of injury suffered by each person.
- 18. Whether injured army personnel were on duty at the time, and if so the nature of such duty.
- 19. Thether the injury suffered or any disease contracted, was due to conditions of service, or a pre-existent disability aggravated by conditions of service, or a pre-existent disability independent of conditions of service.

The medical evidence must contain the reasons for any such opinion.

- 20. Whether in each case the injury is likely to cause permanent ill-effects or to impair the members future efficiency as a soldier.
- 21. Tas the death or incapacity, as the case may be, of the member directly attributable to his employment as a member of the forces.

* (**)

- 22. Thether, and to what extent (if any), neglect, misconduct, carelessness, or failure to observe any act; regulation, order or instruction, on the part of the person suffering from the injury or disease, or of any other person, has caused, contributed to, or aggravated the injury or disease.
- 23. Where a member is injured by or through the fault of a civilian, whether he has received or is claiming compensation from the civilian.
- 24. Whether a claim for compensation is likely to be made against the Commonwealth by the soldier or his wife.
- 25. Whether the member is single or married, and if married full name and address of his wife and names and ages of his children.
- 26. What steps have been taken to notify next-of-kin and proper military authorities in appropriate cases.
- 27. Any other matters arising from the evidence upon which the court considers it necessary to report.

## C. DEATH INJURY OR DISEASE TO PERSONNEL.

বার

With appropriate medifications terms 15 - 27 above will apply. The following will be excefully noted:

- 28. Thether the injury or diease was sustained or contracted on duty or during or as the result of performance of military duty. Then no evidence other than that of the injured or diseased person is forthcoming in respect of either of these matters, that fact will be stated in the report.
- 29. Was deceased a number of the Permanent Forces, or Militia or A.I.F. If Militia was he called up F.T.D.
- 30. If due to accident, was deceased member sober or otherwise at time of accident.
- 31. Disposal of the member or his remains immediately after the accident and subsequently, having regard particularly to medical attention by authorised medical practitioners.
- 32. In any case whether injury or disease was aggrevated by lack of proper care and attention.
- 33. Name and aldress of any uitnesses of accident whose evidence cannot be obtained and of any other person involved.
- 34. Has there been an inquest on the death of the deceased number and if so, what is the finding. A record, certified to be correct, of the depositions and findings of the Garaner's Inquest to be attached to the proceedings.
- 35. Any other matter raised by the evidence upon which the court thinks it is necessary to report, particularly, in the case of a self inflicted wound, turn 22 above.

The proceedings will contain the following documents, or certified copies thereof:

A 2 (b) as near as possible in date to the report of court

46 or certificate of discharge from hospital or Con.Depot.

Coroner's finding and depositions

Any post morten report

Any other relevant document.

# D. LOSS OF, DEFICIENCIES IN, OR DAHLGE TO EQUIPMENT.

i.i.R. & 0. 692 - 694.

## Terns of reference.

13.

- 36. .. preliminary statement covering the locality and circumstances of the loss, with reference to persons and units involved.
- 37. Whether the less or darker was due to the wrongful act, default, or neglect of some person definitely proved or against when there is some evidence.
- 38. Whether all necessary instructions and supervision which might reasonably have been required of him in the circumstances, have been given and exercised by the CO. Particulars of such instructions and supervision should be given.
- 39. Whether the loss was due to an occurrence or fact over which the CO had no control.
- 40. Technical evidence will be taken where appropriate.
- '42. Whether the 60 has been informed of an adverse report under term 41 and given an opportunity of providing additional evidence.
- 43. Whether any guards or picquets provided in the circumstances were adequate, having regard to all the circumstances.
- 44. In the case of theft, whether the loss has been reported to Civil and Hilitary Police and Formation and if not why not.
- 45. What steps have been taken to recover or salvage or repair any lost or damaged articles.
- 46. That steps have been taken to prevent any recurrence.
- 47. The value of any lost or immged equipment and the value of any salvage. Also the cost of repairs where appropriate.
- 48. .ny recommendation by the court as to action, disciplinary or otherwise.
- 49. Thether any disciplinary action has already been taken and the result thereof.

#### E. LOSS OR D.H.GE BY FIRE.

Attention is directed to G.R.O. 9 177 of 1942.

#### Terms of reference.

- 50. Terms 36 49 above where appropriate.
- 51. When was the fire first discovered, and who made the discovery.

- 52. Then was the fire alarm sounded.
- 53. What immediate action was taken, particularly by the fire picquet, the fire parties or the fire squad.
- 54. The was in charge of fire fighting operations.
- 55. Here the fire appliances and water supplies efficient and sufficient.
- 56. When was the fire brigade called. When did it arrive. That was the extent of its assistance.
- 57. When was the fire extinguished.
- 58. That was the cause of the fire and who was responsible for the outbreak.
- 59. What was the extent of the damage, to persons, stores and equipment, and to property, either (a) Army, (b) requisitioned or (c) private.
- 60. Was there any salvage and if so what was the value thereof.
- 61. Here the unit fire orders correctly drawn up and published.
- 62. The court will inspect the scene of the fire before taking evidence and will report this fact.
- 63. There a Coronial Inquest has been held the finding will be included in the proceedings together with a certified copy (if available) of the depositions.
- 64. Copy of unit fire orders should be attached to proceedings.

#### F. GENER.L.

In most cases the proceedings will be submitted in quadruplicate in the absence of other directions. All copies will be certified as such and where an original is attached to the original proceedings a copy will appear with the copy proceedings.

In future, except in special cases terms of reference will not be given but reference will be made to this circular.

On receipt, this will be read, and the receipt thereof will be acknowledged.

Copies hereof should be made available to every officer in the unit.

G. Hague)

#### Distribution.

Cond (1)
All Branches and sub-branches (1)
all Bdes and Units under cond (3)
War Diary (2)
LSO File (50).

OB/AJT/FJH.

## AUSTRALIAN MILITARY FORCES

HQ 1 Aust Div, AUSTRALIA 31 Aug 42.

Subject:- (1) TECHNICAL LITERATURE (2) OFFICE PROCEDURE

(3) EQUIPMENT MAINTENANCE

HQ 50 Div Ord Workshop HQ 58 Div Ord Horkshop "A" Bde Group Ord Morkshop 58 DOT uBu ii 11 11 11 58 DOT 12 9 11 Ħ Ħ 28 17 11 ŧΙ 31 LAD 204 254 249 210 250 311 291 310 316 295 307 308 216

War Diary 2 copies

# (1) TECHNICAL LITERATURE

During recent visits to Workshop Units and LADs of this Division, it has been observed that the information contained in technical publications such as Mechanical Engineering Circulars, D.M.M., Workshop Instructions and General Routine and Army Orders etc is not being disseminated to Officers, NGOs, and in some cases to Other Ranks.

It is now directed that all Orders and Instructions be promulgated to Officers & NCOs by devoting one (1) hr on each of three (3) nights per week, when discussions might also take place concerning observations made during each individual's tour of duty.

When an order or instruction is of general nature, or when it is considered that the technical information should be passed on to other Ranks, then it is directed that the order or instruction be read on parade. For this purpose, if the parade is formed up in a hollow square, more attentive parade will result.

The above requirements must be implemented immediately.

Furtherance to the above certain topical items appearing in the ATMs can form the basis of an informative discussion during the hourly periods mentioned above, also certain of these items would hold the interest of all ranks and should therefore be read to all on Parado.

### (2) OFFICE PERSONNEL.

Also during visits it has been observed that separate files are not created for each particular subject, for instance, in one case, Mechanization Circulars, Workshop Instructions, and general correspondence were all placed irregularly in one folder. Again another case revealed that while all circulars bearing on the same subject were filed in one folder they were not arranged in numerical sequence.

This indicates a degree of carelessness and inefficiency, the existence of which is to be deprecated in any Workshop unit (including LADs). Attention to detail is essential.

# (3) EQUIPMENT & MAINTENANCE

Generally, the maintenance of Vehicles and machine and hand tools on charge to the First and Second Echelon Workshop Services of this Division leaves a lot to be desired. Officers commanding the respective Workshops and LADs will forthwith take action to ensure that all equipment including machines, machine tools, weapons etc are maintained and serviced so as to be an example to all arms of the Division, adopting the motto that "equipment serves those who serve it well".

Attention is also directed to ATM No. 13, paragraph 2
"Some Reminders for Commanders", subparagraph (1): "Are you satisfied with the standard of Mechanical Maintenance in your Unit?".

AED ADOS (E) I am not satisfied, and therefore all concerned must correct this imperfection. This memo is to be read in the light that "if the cap fits, wear it".

(A.J. TURKINGTON)
DADOS (E) 1 AUST DIVISION.

Gopy to D/POME Second Aust Army.