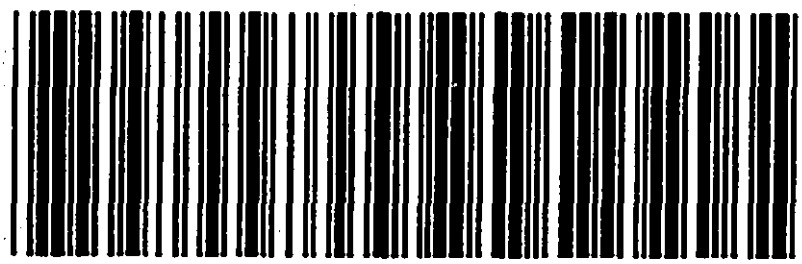
AWM52
Australian Military Forces, Army headquarters, formation and unit diaries, 1939-1945

1/8/8

BASE AND LINE OF COMMUNICATION AREAS (SUB)

1 Australian Base Sub Area 1 Staging Area 2 Staging Area

November - December 1944



1/8/8-0015

SECRET
ORIGINAL

Army Form C. 2118.
(adapted.)

WAR DIARY or INTELLIGENCE SUMMARY.

(Erase heading not required.)

Unit 1 Aust Base Sub Area (AIF) (Staging Area 2) Date and Time.—From 19 Nov 44 To 31 Dec 44.

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
	19 Nov 44		Embarked at BRISBANE on MT GORGON. Personnel as shown on nominal roll attached.	See Appendix "A".
	29 Nov 44		Arrived TANEMERAH BAY (DUTCH NEW GUINEA). Personnel remained on board until accommodation stores unloaded.	
	2 Dec 44		Disembarked. No sickness during voyage. Personnel staged by HQ 1 Aust Base Sub Area (No 1 Staging Area). Camp site at CAMP WALKER in vicinity of LAKE SENTANI.	
			A few minor deficiencies of stores ex GORGON. Amenities wireless set missing.	
			Portable latrines constructed from suitable material available near camp site.	
			Comd, Lt Col NORRIS, reported to Fwd Ech LHQ and received Adm Instr. He requested and received letter of introduction to Commanding General 31 US Div. In addition to the Adm Instr the following verbal instructions were received:	See Appendix "B" (Copy of Fwd Ech LHQ Adm Instr No 1 of 1 Dec 44 attached ORIGINAL WAR DIARY only)
			1. Detailed recce to be carried out on arrival in conjunction with 1 Aust CRE (Wks), Lt Col WESTLUND, and two representatives of "Q" Branch at Fwd Ech LHQ, for the purpose of locating staging area, dumps, Etc.	
			2. Traces of camp area and area therein to be submitted to Fwd Ech LHQ.	
			3. Detailed plan for reception and disembarkation of troops to be submitted.	
			4. Fwd Ech LHQ require a weekly progress report.	
			5. Closest possible liaison to be maintained with US Forces on MOROTAI.	

By Authority: L. F. JOHNSTON, Commonwealth Government Printer, Canberra.

WAR DIARY or INTELLIGENCE SUMMARY.

(Erase heading not required.)

Army Form C. 2118. (adapted.)

Unit..... *Date and Time.—From*.....*To*.....

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
			6. Troops to wear Australian issue uniforms only. Smartness of turnout to be emphasised. Desired generally to create a favourable impression with our allies by the soldierly bearing and conduct of our troops.	
			Comd also contacted all service representatives on Fwd Ech LHQ. Maj BLAXLAND contacted GS (Ops) and GS (Air). Under instructions from Fwd Ech LHQ six Owen Guns, 36 magazines and 6,000 rounds of 9 mm ammunition were transferred to HQ by 23 Aust L of C Sigs.	
	4 Dec 44		Warning and Movement Orders received for on move to MOROTAI. Ten days in voyage rations received in addition to ten days landing rations. Rations and accn stores loaded on ship.	
	5 Dec 44		Embarked EDGAR W NYE at HOLLANDIA. Personnel as per nominal roll attached. NX 104219 Pte MARTIN, R. evacuated from ship with poisoned hand.	
			No life belts on ship. These obtained through Aust Mov Control. At invitation of master, Officers accommodation arranged in crew's quarters and bunk houses on deck. Master also invited officers to mess in saloon. Necessary written request for rationing submitted.	
			Talk given by Comd to men emphasising that their conduct on ship and at MOROTAI must reflect credit on the Australian Army. Men informed of conditions to be expected at MOROTAI.	

By Authority: L. F. JOHNSTON, Commonwealth Government Printer, Canberra.

WAR DIARY or INTELLIGENCE SUMMARY.

(Erase heading not required.)

Army Form C. 2118. (adapted.)

Unit..... *Date and Time.—From* .....*To*.....

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
	7 Dec 44		Departed HOLLANDIA	
	8 Dec 44		Arrived BIAK. Ship anchored in roadstead.	
	10 Dec 44		Departed BIAK in convoy.	
	13 Dec 44		Arrived MOROTAI. Ship anchored off docks.	
	14 Dec 44		Comd went ashore. Called at 31 US Div and presented letter of introduction to Commanding General 31 US Div . Camp site near stick Liberty wharf was reconnoited. Contacted Lt-Col WESTLUND. 12 men disembarked to prepare camp site. ~~Comd visited 31 US Div and also was introduced to Commanding~~ General 33 US Div. This formation will assume command of the area from 31 US Div on the arrival of the HQ in about ten days time. Maj BLAXLAND saw Signal Officer and G 3 31 US Div. Comd called on Air Officer Commanding First Tactical Air Force RAAF. ~~Maj BLAXLAND called on AMF ALO with 1st TAF.~~ Maj PINNAGER arranged for rations to be drawn from US Quartermaster.	
	15 Dec 44		Remainder of party disembarked. Commenced unloading stores. Medical Officer called on Senior Surgeon 31 US Div.	

By Authority: L. F. Johnston, Commonwealth Government Printer, Canberra.

WAR DIARY or INTELLIGENCE SUMMARY.

(Erase heading not required.)

Army Form C. 2118. (adapted.)

Unit..... *Date and Time.—From*.....*To*.....

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
	16 Dec 44		Signal sent to Fwd Ech LHQ for info 1 Aust Corps, 1 Aust Base Sub Area and Staging Area Tps HOLLANDIA advising HQ established.	See Appendix "C" - Staging Area 2 G/908 of 17 Dec 44 "Report to 2359 I 15 Dec 44".
			Comd compiled report to date for submission to Fwd Ech LHQ. Copy for 1 Aust Base Sub Area.	
	17 Dec 44		ALO First TAF RAAF called. Arranged for WO ALLEN to fly to NOEM FOOR in RAAF aircraft and pick up stores from RAAF Canteens.	See Appendix "D"
			Voyage report sent to Adv LHQ and 1 Aust Base Sub Area.	
	19 Dec 44		WO ALLEN returned from NOEM FOOR with some stores other supplies coming by sea due next few days. RAAF will distribute. He saw RAAF ACF rep who advises Xmas Hampers and Comforts will be available.	
			Telephone installed.	
			Letter sent to Adv LHQ re Singal communications in Staging Area.	
	20 Dec 44		Maj BLAXLAND called on 31 US Div.	See Appendix "E" (Copy for ORIGINAL only)
			Comd saw CG XI US Corps. 33 US Div probably moving out by end of Jan. Notes of conference attached.	
			First Routine Order promulgated.	See Appendix "F".
	21 Dec 44		Maj BLAXLAND called on 31 US Div.	See Appendix "G".
			Advice received that detachment of 1 Aust CRE (Wks) is coming forward.	See Appendix "H".

By Authority: L. F. Johnston, Commonwealth Government Printer, Canberra.

WAR DIARY or INTELLIGENCE SUMMARY.

(Erase heading not required.)

Army Form C. 2118. (adapted.)

Unit..... *Date and Time.—From*.....*To*.....

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
	22 Dec 44		Branch Resumes compiled	See Appendices "J" and "K" (ORIGINAL ONLY)
	23 Dec 44		Report to Adv LHQ compiled	See Appendix "L"
	25 Dec 44		Excellent Christmas Day. First Rest Day since arrival. Turkey received from US QM. Ducks from AACS by plane. ACF hampers and Comforts issue distributed. Beer ration drawn from RAAF distributed.	
	27 Dec 44		AQMG (Maint) Adv LHQ arrived.	
	28 Dec 44		Cond, 1 Aust CRE (Wks) and AQMG (Maint) visited XI US Corps and 31 US Div. G1 and G4 31 US Div visited HQ.	
			Draft Adm Instr compiled and given to AQMG (Maint) Adv LHQ	See Appendix "M".
	29 Dec 44		Cond, 1 CRE and AQMG (Maint) Adv LHQ carried out recce of SABATAI RIVER WEST.	
	30 Dec 44		AQMG (Maint) returned to Adv LHQ by Air.	
			G and AQ representatives carried out recce of SABATAI RIVER EAST.	

W.T.I.

By Authority: L. F. Johnston, Commonwealth Government Printer, Canberra.

WAR DIARY or INTELLIGENCE SUMMARY.

(Erase heading not required.)

Army Form C. 2118.
(adapted.)

Unit..... *Date and Time.—From* .....*To*.....

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
	31 Dec 44		Comd and CRE carried out recce of SARATAI RIVER by air in TAYLOR CUB aircraft. See notes attached.	See Appendix "N"
			Report to 29 Dec forwarded to Adv LHQ.	See Appendix "O"
			Copies of AFW3008 and AFW 3009 for period attached	See Appendix "P" & "Q".
			Copies of Daily Int Reports from 31 US Div attached.	See Appendix "R".

By Authority: L. F. Johnston, Commonwealth Government Printer, Canberra.

HQ MOROTAI STAGING AREA

20 Dec 44 — CAMP ROUTINE ORDERS — Serial 1.

By

Lt.-Col. N.A. NORRIS

---

1. ORDERLY DUTIES

Camp Orderly duties will be performed by the undermentioned officers and NCOs on the dates stated, commencing at Retreat each day:-

Date	Orderly Offr		Orderly NCOs 1/c Piaquet	
20 Dec	Lieut.	MAY	Sjt.	WATTS
21 Dec	Capt.	MORPHETT	"	BROKENSHIRE K
22 Dec	Maj.	PINNIGER	"	SIMPSON H
23 Dec	"	BLAXLAND	"	SIMPSON R
24 Dec	Lieut.	POLYCHROME	"	BREEN
25 Dec	Capt.	SANDERS	"	WATTS
26 Dec	Capt.	BRUNSDON	"	DOBBIE
27 Dec	Capt.	REDMOND	"	SIMPSON H

[redacted] Capt
A/Camp Comd.

N O T I C E S

CHURCH SERVICES

Sunday 24 Dec: R.C (Mass) 1100 hrs at 534 US Eng.

Monday 25 Dec: (Xmas Day)
C of E (Communion) 0830 hrs
O P D General Service 0930 hrs
} Location 14 A C S RAAF.

R C (Mass) 1100 hrs - 534 US Eng.

Tpt for personnel of HQ Morotai Staging Area to attend these Services will be arranged where necessary. Personnel desiring to attend services are requested to notify Camp office of their intentions.

DISTRIBUTION:
Comd
1 Aust CRE (Wks)
"Q"
S & T
RMO
Notice Board
File

HQ NORMTAL STAGING AREA.

27 Dec 44 [illegible] Serial 2.

by

Lt-Col H A [illegible]

ORDERLY NOTES:

The undermentioned personnel will carry out Orderly Duties, commencing their 24 hr tour of duty at Retreat on the dates stated.

	Orderly Offr	Orderly NCO i/c Pierquet
28 Dec	Lt May	Sgt Bradenshire
29	Capt Barnhett	Sgt Simpson H
30	Maj Pinsinger	Sgt Brown
31	Maj Rinkland	Sgt Watts
1 Jan 45	Lt Polychrone	Sgt Dobbie
2	Capt Sanders	Sgt Bradenshire
3	Capt Brunson	Sgt Simpson H
4	Capt Redmond	Sgt Brown

DUTY DRIVERS

Duty dvrs will be on duty 24 hrs commencing at 0615 hrs daily and will not be relieved from duty at night unless with permission from CO. Duty dvr will not be required to perform pisquet duty during the 24 hrs that he is duty dvr.

TIME OF RT

All requests for the use of tpt at night should reach Camp Orderly Room not later than 1600 hrs daily.

[illegible] Capt
A/CAMP COMMANDANT.

N O T I C E S.

CHURCH SERVICES ON 31 Dec 44.

RC MASS 1100 hrs at [illegible] US Hqrs
C of E [illegible] ACS [illegible]. (Cooperation).

Tpt for users of HQ Normtal Staging Area to attend these services will be arranged where necessary. Personnel desiring to attend services are requested to notify Camp Orderly Room of their intention by 1630 hrs each Sat.

DISTRIBUTION.

Comd
1 Asst CMH (Wms)
C Branch
S & T
MPO
Notice Board
File.

HQ MOROTAI STAGING AREA

CAMP STANDING ORDERS

By

Lt.-Col. N.A. NORRIS

1. DAILY ROUTINE:

TIME	PURPOSE	ACTION
0630	Reveille	(a) Arrange bedding. Spray tents. Close tent flaps. Carry out personal toilet.
0645	Bath or shower	(b) Disrobing for this purpose will be for the minimum period necessary. Bathing and showers will not be taken between 1800 hrs and 0630 hrs. daily.
0720	Adm Parade	(c) Roll call. Atebrin Adm. Inspections of tents, arms etc by OO. Orders of the day.
0730	Breakfast	(d) All ranks will ensure that hands and finger nails are clean prior to partaking of meals.
0800	Sick Parade	(e) Under supervision of Orderly NCO personnel will be paraded to RAP.
0815	Work	
1215	Stand Down	(f) Pre-lunch ablutions
1230	Lunch	See note (d)
1330	Work	
1630	Stand Down	(g) Organized recreation, PT or games, as circumstances permit.
1700	Bath or shower	See note (b)
1730	Evening meal	See note (d)
1800	Tent arrangement	(h) Arrange bedding and nets. Spray tents and close flaps. Apply mosquito repellant.
1815	Retreat	(i) Hand over of Orderly Duties at Camp HQ. Inspection of piquet and Anti-malarial measures by OO.
2130	Tattoo	(j) Inspection of Anti-malarial precautions by OO.
2215	Lights Out	(k) Inspection by OO of sleeping quarters, ensuring that sleepers are not in contact with nets.

2. DRESS:

Minimum dress at all times will be - Hat or cap (for ranks authorised to wear same) shirt or safari jacket, slacks, anklets, boots. On sea bathing parades trunks or shorts will be worn as ordered for the occasion. Shirts may be discarded during daylight when doing hard manual labour and then only on the order of an officer. Between 1800 and 0630 hrs daily, shirt sleeves will be rolled down and buttoned at wrists, and top button of shirt may be left undone.

3. DISCIPLINE:

Spartness in appearance and actions must be practised at all times and appropriate compliments will be paid to all officers.

4. ANTI-MALARIAL PRECAUTIONS:

Instructions relative to anti-malarial precautions contained in Para 1 (daily routine) will be rigidly enforced and any disregard thereof will be treated as a serious offence.

5. HYGIENE:

(a) PERSONAL HYGIENE, which basically embraces cleanliness in person and habits is the responsibility of every member of the HQ and compulsion in this report will be exercised by officers, WOs and NCOs. A high standard of personal hygiene is demanded and will reflect its effectiveness in camp hygiene which is likewise the responsibility of all ranks.

(b) CAMP HYGIENE:

(i) LATRINES
Antiseptic bottles (2% Lysol) to be used in all latrines. Latrine seats when not in use to be closed.

(ii) GARBAGE
All refuse to be incinerated - tins to be burnt - flattened and buried.

(iii) Kitchen sullage water to be disposed of through grease trap into soakage pit - grease trap must be cleaned at least daily.

(iv) STERILISATION OF MESSING GEAR:
Sterilisation of messing gear will be carried out at all Mess parades.

(v) CLEANLINESS OF COOKS AND ORDERLIES
Strict attention is necessary in this direction - nail brush - soap - towel supplied to kitchen to be used by cooks and orderlies at all kitchens.

(vi) WATER
All water to be superchlorinated.

6. MEDICAL

The RAP will be manned at all times. Should cases of diarrhoea or skin infections be discovered at other than normal sick parades the patient will report to the RAP immediately.

7. PICQUETS - LOCAL PROTECTION (AIR AND GROUND)

A picquet consisting of 1 Sjt and 3 ORs will be appointed daily and mount duty at retreat. Picquet orders are issued separately. The Sjt of the picquet will ensure that the members of his picquet are fully acquainted with such orders.

8. ALARM SIGNALS - AIR

(a) Red Alert - Three (3) successive rounds from AA gun. On this signal in daylight an air sentry will be posted by the Orderly Officer to give warning of approach directly overhead of enemy aircraft; unless aircraft are approaching to pass directly overhead, normal work will continue. On the air sentry's warning troops will take cover. On the red alert sounding at night time all personnel will prepare to enter slit trenches as necessity dictates.

(b) All Clear - Two (2) red flares accompanied by single round from AA gun. On this signal normal duties will be resumed.

9. FIRE ORDERS

Discovery of fire will be passed by word of mouth with the exceptions of picquets on duty, all personnel not engaged on special duties will proceed in an orderly manner to the scene of the fire. The CO will take charge of operations and detail fire fighting squads as necessary.

10.

11.

12.

13. DUTIES OF ORDERLY OFFICER AND NCO

The Orderly officer will mount daily at retreat. In the absence of the Camp Comd he will attend and supervise all parades and be responsible for the enforcement of the Standing Orders. He will make daily inspection of the camp area and in consultation with Camp Comd, will take action to rectify any irregularities which come to his notice. At leastbance nightly and then not before 2300 hrs he will ensure that the roving picquet is alert and active in the performance of his ,duties.

The Orderly NCO will mount daily at retreat and carry out duties as detailed by OO.

Until further notice Sjt of the picquet (see Para 7) will also act as Orderly NCO.

W.H. Thompson Capt

A/Camp Comd

20 Dec 44

DISTRIBUTION: 1 Aust CRE (Wks)
GS
AQ
S & T
Camp Notice Board
War Diary (2)
File

ORIGINAL

SECRET

WAR DIARY

of

HQ 1 AUST BASE SUB AREA (AIF) (STAGING AREA 2)

FROM 19 NOV 44 to 31 DEC 44.

LIST OF APPENDICES

APPX "A"	-	Nominal Roll of Personnel Embarking
"B"	-	Fwd Ech LHQ Adm Instr No 1 (ORIGINAL ONLY)
"C"	-	Report to 15 Dec 44
"D"	-	Voyage Report
"E"	-	Notes on visit 31 US Div
"F"	-	Routine Order
"G"	-	Notes on visit 31 US Div
"H"	-	Signal re Det 1 Aust CRE (Wks)
"J" & "K"	-	Branch Resumes
"L"	-	Report to 22 Dec 44
"M"	-	Draft Adm Instr
"N"	-	Notes on Air recce
"O"	-	Report to 29 Dec 44
"P" & "Q"	-	AF W3008 and AFW 3009.
"R"	-	DAILY INTELLIGENCE REPORTS from 31 US Div.

WAR DIARY

NOMINAL ROLL OF EMBARKATION

EMBARKED Brisbane per S.S. Gorgon Date 29 Nov 44

DISEMBARKED Hollandia Date 2 Dec 44

Unit: 2 Det HQ 1 Aust Base Sub Area

No.	Rank	Name	
WX 36	Lt-Col	NORRIS	N.A.
VX24148	Major	PINNIGER	T.G.
NX 14671	Major	BLAXLAND	J.F.
VX 81018	Capt	REDMOND	A.L.
NX 107253	Capt	BRUNSDON	W.M.
NX140034	Capt	SANDERS	J.V.
NX119869	Lt	POLYCHRONE	W.G.
QX 29127	Pte	WATSON	W.G.
Q 125390	Pte	SEATON	C.P.
VX112587	Pte	KNIGHT	A.S.
NX 90249	Pte	PARSONS	E.M.
QX 32419	Pte	KENDALL	H.J.
WX 16410	Pte	MEERS	A.N.
QX 58575	Pte	SHAW	W.P.
V 507335	Pte	ANDERSON	F.B.
TX 11451	Pte	DIDSBURY	G.A.
NX193390	Pte	EVANS	W.G.
NX104219	Pte	MARTIN	R.
QX 12833	S/Sgt	UHLMANN	P.S.
NX 45626	Cpl	ROWE	F.J.
NX 43096	Cpl	FLOOK	C.A.
QX 23381	Pte	MITCHELL	T.N.
VX111801	WO1	ALLEN	R.
VX117443	Sgt	SIDWELL	W.L.
SX 21692	Sgt	THOMAS	R.A.F.
QX 37228	Sgt	KOHLER	J.W.
NX165570	Sgt	BROKENSHIRE	K.
NX 48738	Sgt	SIMPSON	R.S.
QX 43960	Cpl	BEARD	S.L.
QX 43750	Cpl	GEORGE	H.C.
QX 36499	Cpl	STEELE	J.R.
TX 14840	Cpl	ORPWOOD	D.A.
VX 84900	Cpl	HORTON	N.S.
NX110871	L/Cpl	WILKINS	G.L.
NX170937	Pte	TEHAN	M.J.
QX 37242	Pte	WOTHERSPOON	N.D.
VX 40145	Pte	KEENAN	S.
W 24810	Pte	WESTON	S.H.
NX110858	Pte	PIKE	S.R.
VX 92595	Pte	STANLEY	C.M.
NX111371	Pte	PUCKERIDGE	A.T.

NOMINAL ROLL OF EMBARKATION

EMBARKED AT Hollandia PER S.S. Edgar W. Nye Date 5 Dec 44

DISEMBARKED AT Noumea DATE 14 Dec 44

UNIT:- No 2 Detachment HQ 1 Aust Base Sub-Area

Ser. No.	Regtl. No.	Rank	Name	
1.	WX 26	Lt-Col	NORRIS	N.A.
2.	NX 14671	Maj	BLAXLAND	J.F.
3.	VX94148	Maj	PTERIGER	T.G.
4.	VX 81018	Capt	REDMOND	A.L.
5.	NX 197855	Capt	ERICKSON	W.H.
6.	NX119869	"	POLYCHRONIS	W.C.
7.	NX170034	Capt	SHADERS	J.V.
8.	TX 11451	Pte	DIDSBURY	G.A.
9.	QX 12833	S/Sgt	UHLMANN	P.S.
10.	TX 14840	Cpl	CRIPWOOD	D.A.
11.	WX 16410	Pte	MYERS	A.N.
12.	SX21692	Sgt	THOMAS	R.A.F.
13.	QX 23851	Pte	MITCHELL	T.N.D.
14.	W 26810(WX)	Pte	WESTON	S.H.
15.	QX 28157	Pte	WATSON	W.G.
16.	QX28413	Pte	KENDALL	H.J.
17.	QX 28489	Cpl	STEELE	J.R.
18.	QX 27288	Sgt	KOHLER	J.W.
19.	QX 27242	Pte	WOTTE-SPOON	N.D.
20	VX 40145	Pte	KEENAN	S.
21.	NX 42826	Cpl	ROWE	F.J.
22.	QX 45780	Cpl	GEORGE	H.C.
23.	QX43060	Cpl	BEARD	S.L.
24.	NX 48728	Sgt	SIMPSON	R.S.
25.	QX 50675	Pte	SHAW	W.P.
26.	VX 84900	Cpl	HORTON	M.S.
27.	NX 90240	Pte	PARSONS	E.M.
28.	VX 92295	Pte	STanley	CM
29.	NX110688	Pte	PIKE	S.R.
30.	NX110671	L/Cpl	WILKINS	G.L.
31.	VX111801	WO 1	ALLEN	R.
32.	VX112887	Pte	KNIGHT	S.A.
33.	VX87448	Sgt	SIDWELL	W.L.
34.	Q [illegible](QX)	Pte	SEATON	C.P.
35.	NX140096	Cpl	FLOOK	C.A.
36.	VX140818	Pte	DAVIS	G.
37.	NX140570	Sgt	BROKENSHIRE	K.
38.	NX170887	Pte	TEHAN	M.J.
39.	NX173290	Pte	EVANS	W.G.
40.	V 307235(VX)	Pte	ANDERSON	F.B.

Lt-Col Norris
O.C. Detachment
C.O.

Appx 'B'
ORIGINAL

SECRET
Forward Echelon
S/472.012/Q

6 Dec 44

15

ALLIED LAND FORCES

SOUTHWEST PACIFIC AREA

Amendment No 1 to Forward Echelon LHQ Administrative Instruction No 1.

Reception and Staging of 1 Aust Corps and 1 Aust Base Sub Area at HOLLANDIA and MOROTAI.

1. Appendix 'A' to para 2 (a) of Fwd Ech Adm Instr No 1 of 1 Dec 44 is cancelled.

2. A new shipping programme will be issued when a revised list of shipping is made available to this HQ.

3. It is anticipated that rate of movement will approximate that indicated in Appendix 'A'.

Signed at D.6.1615.I

Brig
DA & QMG

Distribution:

		Method of Despatch
LHQ	Copies 1 - 5	Safe Hand
1 Aust Corps	" 6 -10	" "
1 Aust Base Sub Area	" 11 -12	" "
Staging Area Tps-HOLLANDIA	" 13 -14	Hand
Staging Area Tps-MOROTAI	" 15 -16	"

Internal

DA & QMG	"
G (Ops)	"
G (SD)	"
War Diary	"
Float	"
File	"

NOTES - WAR DIARY

1. This is the ORIGINAL copy of this HQ WAR DIARY for period 19 Nov to 31 Dec 44.

2. There is a DUPLICATE COPY and a FILE copy.

3. All copies will be held temporarily and forwarded at a later date.

4. Matters for WAR DIARY for current month are held in folder by Maj BLAKLAND.

5. Branches and Services will please ensure that two copies of important letters, reports etc, are given to "G" for WAR DIARY.

6. "A" will please attach:-

   (a) Nominal Rolls
   (b) Copies of RO's
   (c) Copies of AF W3008 and 3009,

to both ORIGINAL and DUPLICATE of Nov - Dec WAR DIARY and make them available for Jan WAR DIARY.

J.F.Blakland

(J.F.BLAKLAND) Maj GS.

5th Jan 45.

SECRET
S/472.012/Q
1 Dec 44

Copy No. 15

FORWARD ECHELON LHQ ADMINISTRATIVE INSTRUCTION NO. 1

(Issued in amplification of Fwd Ech LHQ S/472.012/SD of 11 Nov 44)

RECEPTION AND STAGING OF 1 AUST CORPS AND 1 AUST BASE SUB AREA AT HOLLANDIA AND MOROTAI

1. **Composition of Force**

Forward Echelon LHQ memo S/472.012/SD of 11 Nov 44 indicates -

(a) In Appx 'A' Part I - Staging Area Troops HOLLANDIA
In Appx 'A' Part II - Staging Troops HOLLANDIA

(b) In Appx 'B' Part I - Staging Area Troops MOROTAI
In Appx 'B' Part II - Staging Troops MOROTAI

2. **Movement**

(a) Attached to copies shown in distribution list as Appx 'A' is Shipping Programme for movement of Staging Area Troops ex AUSTRALIA to HOLLANDIA and MOROTAI. At present date this plan cannot be taken as absolutely firm. Rate of movement is related to port capacities in AUSTRALIA and maximum unloading rate at destinations by Docks Op Coys on OOB.

(b) LHQ is responsible for embarkation and movement from AUSTRALIA.

(c) Adv LHQ is responsible for disembarkation and reception in Staging Areas.

3. **Command**

(a) Dets from HQ 1 Aust Base Sub Area will be established in each Staging Area, and will be designated -

HQ HOLLANDIA Staging Area
HQ MOROTAI Staging Area

(b) Staging Area Troops will be under command of HQ Staging Areas, who in turn will be under direct command of Adv LHQ. However on arrival in MOROTAI of 7 Aust Div Comd he will assume command of all Aust Forces, except in matters of general Adm.

4. **Functions of HQ Staging Areas.**

Supervision of -

(a) Construction of Staging Camps, coverage and development of Staging Areas under direction of Adv LHQ.

(b) Control of all Staging Area Depots and issue in bulk of stores and supplies to Staging Troops

(c) Allocation of Camps to Staging Troops.

(d) Reception and fostering into camps of Staging Troops.

(e) Local administration of that portion of Staging Areas not occupied by a Formation.

5. **Accommodation**

(a) Location plans of Staging Areas will be issued separately as Appx 'B'.

(b) Each Staging Area is laid out in camps to accommodate the following groups :-

(i) Bde Gps
(ii) Div Tps Gp
(iii) Beach Gp
(iv) Corps Tps Gp
(v) Base Troops
(vi) Port Troops

Subsequent reference in this instruction to camps will mean Bde etc Gps Camps vide above.

(c) Composition of a Bde Gp is shown in Appx 'J' attached. Composition of other groups can be obtained from Appendices A and B of Fwd Ech S/472.012/SD of 11 Nov 44. Extracts from these Appendices will be passed to those concerned.

(d) Scale of accommodation is -

(i) Kitchens on scale of one per Inf Coy or equivalent unit.
(ii) Water point, with tanks storage where necessary.
(iii) Showers and ablution points.
(iv) Latrines
(v) Incinerators.
(vi) Refrigeration as available.

(e) All units are to arrive complete with accommodation stores which will be essential to supplement above provision.

(f) In each camp - vide para 5 (b) - will be established a Maintenance area which will be manned by AASC, Ord, Cantoens and Postal personnel of the Corps, Div, Bde or Beach Group etc occupying the Camp. Coverage to hold supplies and stores up to 3 days in HOLLANDIA and 7 days in MOROTAI and camp for service personnel will be erected in each Maintenance area.

(g) A transit camp to accommodate 3000 troops and capable of expansion to 5000 will be constructed in each Staging Area. This camp will be under the control of HQ Staging Area.

6. **Coverage for Stores and Supplies**

(a) Coverage of a minimum area of 150,000 sq ft will be constructed in each Staging area on sites as indicated in Location Plans as Appx 'B'.

(b) Two areas will be prepared, one for Staging Maintenance, and one for 30 days Initial Maintenance.

(c) If necessary this coverage will be supplemented by hard standings, tarpaulin shelters, and material from local resources.

7. Reception of Staging Troops

(a) Movement Control will be responsible for unloading of all ships.

(b) HQ Staging Areas in consultation with Movement Control will be responsible for transportation of troops, supplies and stores to their allocated areas.

(c) On disembarkation, all units with personal baggage, unit equipment and cooking gear, will move to Transit Camp. Units will occupy Transit Camp for approximately 48 hours to cover unloading period of WE and accommodation stores.

(d) WE and accommodation stores of units will be moved under arrangements made by Movement Control in conjunction with HQ Staging Area, from wharf direct to camp site allocated in Camps. Each unit will provide the necessary personnel to guard those stores during disembarkation, and until the arrival of the unit at its Camp.

(e) HQ Staging Area will foster units into Transit Camp and render such assistance as is necessary.

(f) Movement Control in conjunction with HQ Staging Area will prepare detailed instructions for disembarkation and reception of troops and ensure that a copy of these instructions is passed to OC Troops of each ship at least one hour before disembarkation commences.

8. Reception of Staging Area Troops

Separate instructions will be issued covering reception of Staging Area Troops.

9. Staging Maintenance

(a) Maintenance of 1 Aust Corps and 1 Aust Base Sub Area whilst in the Staging Area will be the responsibility of Adv LHQ.

(b) Appropriate depots to be known as Staging Area Depots will be established in locations shown in Appx 'B', from where AASC Supplies, POL, Ord Stores etc will be delivered daily / or periodically) in bulk to Maintenance Areas in Camps vide para 5 (f) above.

(c) Indents for rations, POL, Canteen Supplies, Ord Stores etc., will be co-ordinated by Services in each Maintenance area and forwarded to the appropriate Service Depot in each Staging Area for delivery daily in bulk, direct to Maintenance Areas. Mail will be delivered to and collected from Maintenance Areas, It will be the responsibility of the Service personnel at the Maintenance Area to break bulk for distribution within their own areas.

10. Initial Maintenance for Subsequent Operations

Stores and Supplies for Initial Maintenance of Assault and Follow-Up Forces will be concentrated in areas as shown in Appx 'B', and subsequently will be re-issued as required for tactical loading.

11. Landing Rations with Staging Troops

Landing Rations accompanying Staging Troops will be

taken over by Staging Area Supply Depots under instructions to be issued by HQ Staging Areas.

12. Supplies

(a) Supply Depots operated by AASC personnel of Staging Area Troops will be established in locations shown in Appx 'B'.

(b) Daily issues will be made in bulk vide para 9 (c).

13. Petrol, Oils and Lubricants

(a) Petrol Depots will be established in Staging Area Depots at locations shown in Appx 'B' and operated by BIPOD personnel of Staging Area Troops. Petrol for these Depots will be drawn from local US resources.

(b) Lubricants for use during staging will be concentrated in Petrol Depots.

(c) All containers of Petrol, distillate, certain oils and lubricants will be returnable and issues to units of these commodities will be made only on the return of such containers.

14. Water

Water Points will be established throughout Staging Areas by RAE on a basis of one per camp.

15. Ordnance

FODs and FADs will be established in locations shown in Appx 'B', and issues will be made in bulk to Camp Maintenance areas.

16. AEME

(a) Repairs

(i) Staging Troops by Wksp units of the Bde Gp etc. Work beyond their capacity will be evacuated to Inf Tps Wksp.

(ii) Staging Area Troops by Wksp allotted to units. Work beyond their capacity and work for units without Wksp will be effected by Inf Tps Wksp.

(b) Recovery

(i) In Camp areas - under Bde etc., arrangements.

(ii) In other areas - under HQ Staging Area arrangements.

17. Medical

(a) Evacuation to AGH established in each Staging Area.

(b) Personnel will be discharged from Hospital to Details Depot at Staging Area Transit Camp.

(c) Medical Stores - on demand from:-

(i) HOLLANDIA - Adv Depot Med Stores

(ii) MOROTAI - Base Depot Med Stores

(d) Malaria Control -

(i) By Malaria Control Units (Type B) included in Staging Area Troops and unit Anti-Mosquito Squads.

(ii) Provisions of GRO A321/44 apply as for Malarious Areas.

18. Hygiene

(a) Camp

(i) Water - only water that has been super-chlorinated or boiled will be used.

(ii) Bathing - in rivers, pools, creeks, streams, lakes or harbours will not be permitted except in such places approved by a Medical Officer.

(iii) Clothing - boots, gaiters, trousers and shirts will be worn. Shirt sleeves may be rolled up after sunrise and until dusk. Shirts may be removed during heavy labour in daylight in open areas, on the authority of an officer.

(iv) Ablutions - Showers will not be used after dusk and before sunrise, unless specially screened.

(b) Camp Hygiene

(i) Strict attention will be paid to the cleanliness of all grease and soap traps and drains from kitchens, ablutions and shower points.

(ii) Latrine seats will be kept closed and inspected regularly to ensure that pits are fly proof.

(iii) Garbage - wet and dry - and tins must be thoroughly burned in incinerators and the incinerated refuse buried in pits constructed in camp areas. Each camp will detail necessary personnel to service these refuse pits. Tins are to be crushed before burial.

(iv) All food refuse and empty food tins must be protected from flies pending incineration.

(v) Food must be kept covered from flies at all times.

(vi) Exteriors of food tins should be cleaned before opening.

19. Engineer Stores

(a) For site of Engineer Dumps see Appx 'B'.

(b) Demands for Engineer Stores will be made through Formation Hq. Supply is restricted, and only under special conditions will stores be issued.

20. Traffic Control

(a) HQ Staging Area will ensure that all essential sign posts are erected on roads, and location of Depots, Camp Areas, Garbage Pits etc are indicated.

(b) Speed limits as already laid down for main roads and Docks, hospital and HQ areas are to be strictly adhered to. These are:-

(i) Main Road - 20 mph for all wheeled trucks.
25 mph for all light vehicles.
(Staff Cars and Jeeps)

(ii) Docks, Hosps and HQ Areas - 15 mph

(iii) Restricted Areas- 15 mph or as imposed by local authority.

(c) (i) As maintenance of Staging Troops is being carried out by HQ Staging Areas in bulk, to Camp Maintenance Areas, there should be little need for 1 Aust Corps vehicles to use main highways.

(ii) Owing to traffic congestion, and difficulty of maintaining roads, Comds are to ensure that traffic is reduced to a minimum, especially during or after rain.

21. Provost

HQ Staging Areas will establish liaison with US Provost Marshall with regard to control in Docks Area, Main roads and Control Posts. Aust Provost will pair up with US Provost on these duties.

22. Salvage

Through Camp Maintenance areas to Salvage Depot located in Staging Maintenance Depot Area.

23. Postal

(a) A Base Post Office will be established by 1st Base Postal Unit in each Staging Area.

(b) All mail will be sorted into camp lots at Base Post Office and delivered to Postal Detachments located in Camp Maintenance Areas.

(c) Dets of Div and Corps Postal Units will be attached to Base Post Office to assist in sorting and despatching.

(d) Base Postal Unit will be responsible for establishing an APO in the HQ Staging Area and in the Port Troops area.

(e) Both official and private correspondence for temporary HQ established to command HOLLANDIA and MOROTAI Staging areas will be addressed:-

(i) HQ 1 Aust Base Sub Area (Staging Area 1) for HOLLANDIA and -

(ii) HQ 1 Aust Base Sub Area (Staging Area 2) for

MOROTAI.

Telegraphic address will be Staging Area 1 or Staging Area 2.

(f) Outwards mail will be handled in a similar manner to inwards mail.

24. Canteens

(a) Canteen Issuing Point will be established in each Camp Maintenance Area.

(b) Div Det AACS will be responsible for staffing these points.

(c) Det Base AACS will be responsible for the receipt and storing of all bulk supplies and for issuing in bulk to Camp Issuing Points.

25. Local Administration

HQ Staging Area will establish liaison at -

HOLLANDIA - US Base Section 'G'.

MOROTAI - 31 US Div

with regard to matters of local administration to which it will be necessary for Aust Forces to conform. Such matters will be notified direct to incoming units by HQ Staging Areas.

L.L. Wescombe Brig
DA & QMG Fwd Ech LHQ

Ack.

Signed at.. 010745I

Distribution.		Method of Despatch.
LHQ	Copies 1 - 5	Safe Hand
1 Aust Corps	" 6 - 10	"
1 Aust Base Sub Area	" 11 - 12	"
Staging Area Tps- HOLLANDIA	" 13 - 14	Hand
Staging Area Tps - MOROTAI	" 15 - 16	"
Internal		
DA & QMG		"
G (Ops)		"
G (SD)		"
War Diary		"
Float		"
File		"

Appx. A to Fwd Ech LHQ Adm. Instn. No 1 of 1 Dec 44.

STAGING AREA TROOPS

SECRET

MOVEMENT AUSTRALIA - HOLLANDIA

1 Dec ~~Nov~~ 44

Serial	Unit	From SYDNEY				From BRISBANE				From CAIRNS				Remarks
		Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cgo Tons M	
1	Det HQ 1 Aust Base Sub Area					45	4	5						Allotted to CORGON ETD 18 Nov 44
2	Det 11 Aust MC Gp									30	6	4		
3	2/1 Aust Docks Op Coy					293	14	100						Vehs incl 1 x 40' Wkboat
4	2/3 Aust Docks Op Coy									293	14	100		do
5	7 Pl, 1 Aust Port Maint Coy					55	6	20						
6	2/30 Aust Tpt Pl(TS)					99	43	30						
7	30 Aust Wks Coy					468	4	90						
8	11 Aust Sup Depot Pl									33	4	5		
9	Det 17 Aust AOD					114	4	35						
10	Det 5 Aust Ord Port Det					12	2	4						
11	HQ 2/26 Aust Sup Depot Coy					16	2	10						
12	Det AACS					30	1	3						
13	Det 6 Aust Base Postal Unit					40	2	25						
14	33 Aust Works Coy					468	4	90						

MOVEMENT AUSTRALIA - HOLLANDIA (contd)

Serial	Unit	From SYDNEY				From BRISBANE				From CAIRNS				Remarks
		Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cargo TonsM	
14A	Maintenance for Staging Area				2000									
15	2/31 Aust Tpt Pl(TS)					99	43	30						
16	HQ R&E 1 Aust Corps Tps									39	10	60		
17	2 Aust Fd Coy									251	41	80		
18	5 Aust Mech EqptCoy									254	127	2400		
19	2/93 Aust LAD									16	6	20		
20	2/4 Aust Mech Eqpt Wksp									58	5	80		
21	14 Aust Fd Coy					251	41	80						
21A	Engr Constr Stores								4000					
22	1 Aust Port Constr Coy					286	23	100						
23	2 Aust Port Constr Coy					286	23	100						
24	1 Aust Welding Pl					47	14	100						
25	2 Aust Welding Pl					47	14	100						
26	3 Aust Welding Pl					47	14	100						
27	5 Aust Welding Pl					47	14	100						
28	Det 15 Aust Op Sec					16	1	2						
29	Det 10 Aust Line Sec					25	2	50						
30	Det 9 Aust Tech Maint Coy					5	1	4						
31	Det 25 Aust Wireless Sec (Lt)					13	2	2						

MOVEMENT AUSTRALIA - HOLLANDIA (contd)

Serial	Unit	From SYDNEY				From BRISBANE				From CAIRNS				Remarks
		Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cargo TonsM	
32	41 Aust Wireless Sec (XY) less Det					20	3	18						
33	Det HQ 22/L of C Sigs Aust					4	2	2						
34	Det 50 Aust Cipher Sec					5	-	1						
35	Det HQ Comd AASC 1 Aust Corps Tps									19	2	5		
36	HQ 2/102 Aust Gen Tpt Coy (TS)					28	4	10						
37	Det 14 Aust AAD					32	1	6						
38	2/36 Aust Tpt Pl(TS)					99	43	30						
39	2/37 Aust Tpt Pl(TS)					99	43	30						
40	2/38 Aust Tpt Pl(TS)					99	43	30						
41	64 Aust BIPOD Pl					29	-	28						
42	181 Aust Sup Depot Pl					33	2	5						
43	182 Aust Sup Depot Pl					33	2	5						
44	2/102 Aust Wksp Pl(TS)					24	6	20						
45	13 Aust Fd Baking Pl					37	-	50						
46	15 Aust Fd Baking Pl					37	-	50						
47	46 Aust Fd Baking Pl					37	-	50						
48	Two Secs 2/1 Aust MAC (TS)					28	14	10						
49	102 Aust Adv Depot Med Stores									9	2	22		
50	2/5 Aust Gen Hosp		26	1800		537	-	-						Pers to move SYD-BRIS by rail

MOVEMENT AUSTRALIA - HOLLANDIA (contd)

Serial	Unit	From SYDNEY Tps	Veh	Eqpt TonsM	Cargo TonsM	From BRISBANE Tps	Veh	Eqpt TonsM	Cargo TonsM	From CAIRNS Tps	Veh	Eqpt TonsM	Cargo TonsM	Remarks
51	76 Aust Depot Cash Office					3	-	-						
52	8 Aust Hosp Laundry Unit					68	7	90						
53	13 Aust MCU					21	4	9						
54	Det 10 Aust Ord Veh Pk					30	2	6						
55	2 Aust Inf Tps Ord Fd Pk					123	57	80						
56	Det 2/7 Aust Mob Laundry & Fwd Decon Unit					60	11	40						
57	336 Aust LAD					16	4	20						
58	2/2 Aust Inf Tps Wksp									219	32	100		
59	Two Secs 2/3 Aust Pro Coy					32	4	2						
60	Det 11 Aust L of C Stationery Depot					7	1	2						
	Totals	-	26	1800	2000	4350	531	1775	4000	1221	249	2876	-	
						Total ex BRISBANE				4350	531	1775	4000	
						Total ex SYDNEY				-	26	1800	2000	
						TOTAL EX AUSTRALIA				5571	806	6451	6000	

Appx. A to Fwd Ech LHQ Adm. Instn. No 1 of 1 Dec 44

SECRET

1 Dec ~~Nov~~ 44

STAGING AREA TROOPS

MOVEMENT AUSTRALIA - MOROTAI.

Serial	Unit	From SYDNEY				From BRISBANE				From CAIRNS				Remarks
		Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cargo TonsM	
1	Det 1 Aust Base Sub Area					45	4	6						Allotted GORGON ETD BRISBANE 18 Nov 44
2	2/32 Aust Tpt Pl					99	43	30						
3	2/10 Aust Docks Op Coy									293	14	100		Vehs incl 1 x 40' Wkboat
4	5 Aust Docks Op Coy					293	14	100						do
5	8 Pl 1 Aust Port Maint Coy					55	6	20						
6	Det 11 Aust MC Gp									30	6	4		
7	14 Aust Works Coy					468	4	75						
8	HQ 3 Aust Sup Depot Coy									16	4	5		
9	12 Aust Sup Depot Pl									33	4	5		
10	2/33 Aust Tpt Pl					99	43	30						
11	Det 17 Aust AOD					20	-	8						
12	Det 5 Aust Ord Port Det					8	2	2						
13	Det AACS					30	2	5						
14	Det 6 Aust Base Postal Unit					40	2	25						
15	8 Aust Works Coy					468	4	75						
15a	Maint for Staging				2000									
16	1 Aust CRE Wks					34	9	20						

MOVEMENT AUSTRALIA - MOROTAI (contd)

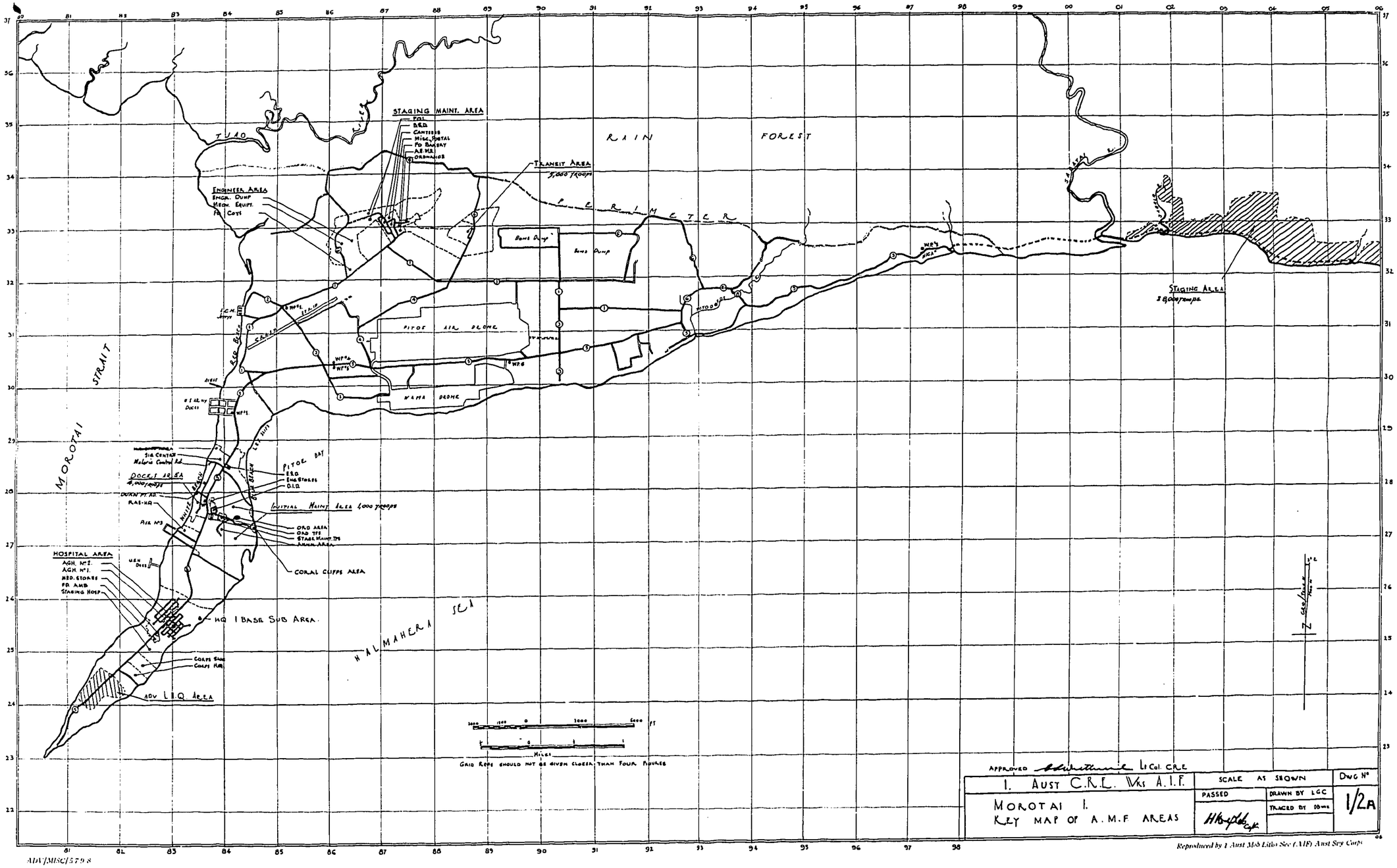
Serial	Unit	From SYDNEY				From BRISBANE				From CAIRNS				Remarks
		Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cargo TonsM	
17	18 Aust Fd Coy					251	41	80						
17A	Engr Constr Stores								5000					
18	2/1 Aust Mech Eqpt Coy					254	127	2400						
19	2 Aust Mech Eqpt Wksp					58	5	100						
20	340 Aust LAD					16	4	20						
21	21 Aust Fd Coy					251	41	80						
22	60 Aust Corps Fd Pk Coy					221	60	720						
23	2/4 Aust LAD					16	4	20						
24	4 Aust A Tps Coy					277	35	320						
25	9 Aust A Tps Coy					277	35	320						
26	2/1 Aust Boring Pl					78	24	300						
27	4 Aust Mech Eqpt Spare Parts Sec					13	2	20						
28	Det 18 Aust Op Sec					12	1	2						
29	Det 10 Aust Line Sec					15	3	38						
30	Det 9 Aust Tech Maint Sec					4	1	3						
31	Two dets 41 Aust Wireless Sec (Hy)					18	3	18						
32	Two Dets 50 Aust Cipher Sec					5	-	1						
33	HQ Comd AASC 1 Aust Corps Tps (less det.)									23	4	2		
34	HQ 2/101 Aust Gen Tpt Coy					28	4	1						
35	Det 14 Aust AAD					10	-	2						

MOVEMENT AUSTRALIA - MOROTAI (contd)

Serial	Unit	From SYDNEY				From BRISBANE				From CAIRNS				Remarks
		Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cargo TonsM	
36	2/34 Aust Tpt Pl					99	43	30						
37	2/35 Aust Tpt Pl					99	43	30						
38	2/131 Aust Wksp Pl					24	6	20						
39	178 Aust Sup Depot Pl					33	4	3						
40	179 Aust Sup Depot Pl					33	4	3						
41	2/1 Aust Baking Pl					37	-	50						
42	2/3 Aust Baking Pl					37	-	50						
43	9 Aust MCU Y					21	4	9						
44	2/6 Aust Gen Hosp X									537	26	1800		
45	2 Aust Hosp Laundry Unit X									68	7	90		
46	95 Aust Depot Cash Office x									3	-	-		
47	1 Aust Blood Transfusion Unit					24	2	5						
48	Det 17 Aust AOD					145	3	45						
49	Det 14 Aust AAD					10	2	1						
50	Det 10 Aust Ord Veh Pk					20	1	3						
51	Two Secs 2/3 Aust I of C Pro Coy x					32	3	1						
52	2/3 Aust Inf Tps Ord Fd Pk (less Veh Pk Sec)					74	42	30						
53	62 Aust BIPOD Pl					29	-	28						

MOVEMENT AUSTRALIA - MOROTAI (contd)

Serial		From SYDNEY				From BRISBANE				From CAIRNS				Remarks
		Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cargo TonsM	Tps	Veh	Eqpt TonsM	Cargo TonsM	
54	2 Aust Base Depot Mod Stores					26	2	68						
55	2/4 Aust MAC Pl (less two Secs)					71	31	10						
56	260 Aust LAD					16	4	20						
57	2/3 Aust Inf Tps Vksp					219	32	70						
58	Det 1 Aust ARD x					30	2	125						
59	Det 11 Aust L of C Stationery Depot					7	1	2						
					2000	4549	752	5444	5000	1003	65	1947	-	
						Ex BRISBANE				4549	752	5444	5000	
						Ex SYDNEY				-	-	-	2000	
						TOTAL EX AUSTRALIA				5552	817	7391	7000	



APPROVED Lt Col C.R.E.

1. AUST C.R.E. Wks A.I.F.	SCALE AS SHOWN	DWG No
	PASSED	DRAWN BY LGC
MOROTAI I.		TRACED BY DD-WR
KEY MAP OF A.M.F AREAS		1/2A

Reproduced by 1 Aust Mob Litho Sec (AMF) Aust Sig Corps

ADV/MISC/557.9.8

003269K

Appendix 'C' to Fwd Ech
LHQ Adm Instr No 1 of
1 Dec 44

COMPOSITION OF A BDE GP FOR STAGING

HQ One Inf Bde

One Inf Bn

One Inf Bn

One Inf Bn

One Pl Gd Regt

One Fd Regt (JD)

One Fd Coy

One Inf Bde Sig Sec

Det Div Sigs

Det Cipher Sec (Type K)

One Fd Regt Sig Sec (JD)

One Sup Dep Pl

One Sup Dep Pl

One Gen Tpt Pl (TS)(LT)

One Fd Amb

One Sec Dental Unit

One Bde Ord Fd Pk

One Bde Wksp (Type A)

One LAD (Type J)

One LAD (Type D)

One Sec Div Pro Coy

Det Div AACS

Det Div Cash Office

Det Div Postal Unit

SECRET

Appx "C"
ORIGINAL

HQ 1 Aust Base Sub Area (AIF)
(Staging Area No. 2)

G/908.

17 Dec 44.

ADV HQ

Copy to: HQ 1 Aust Base Sub Area (AIF)
HQ 1 Aust Base Sub Area (AIF)
(Staging Area No.1)

ARRANGEMENTS FOR STAGING 2 AUST CORPS
[illegible]
[illegible]

1. ARRIVAL HOLLANDIA.

(a). Comd reported to HQ Fwd Sub LOC on 30 Nov 44 for orders. Requested letter of introduction to 31 US Div.

(b). Fwd Sub LOC Adm Instn No.1 received on 2 Dec 44 also letter of introduction from 8 US Army to CG 31 US Div.

(c). Following verbal instns were received:-

(i) Detailed recce to be carried out on arrival in conjunction with 2 Aust CMF Wksp, Lt Col [illegible], and two representatives of "Q" Branch at Fwd Sub LOC, for the purpose of locating staging area, dumps, etc.

(ii) Trace of camp area and accn therein to be submitted to Fwd Sub LOC.

(iii) Detailed plan for reception and disembarkation of troops to be submitted.

(iv) Fwd Sub LOC require a weekly progress report.

(v) Closest possible liaison to be maintained with US forces on HOMOTAL.

(vi) Troops to wear Australian issue uniforms only. Smartness of turnout to be emphasised. Desired generally to create a favourable impression with our allies by the soldierly bearing and conduct of our troops.

(d). Comd contacted Service reps at Fwd Sch LEG. CII contacted GS (ops) and GS (Air).

(e). Under instns from Fwd Sch LEG 6 Guns and Comn. 6000 rounds amn and two watches GS were transferred to this HQ by 23 Aust L of C Sigs. The Guns were NOT Tropic proofed.

2. ARRIVAL MORTAR.

(a). Comd called on GS XI US Div at 1800 hours 14 Dec 44 and presented letter of introduction. He was informed that 33 US Div was moving into this Area. GS 33 US Div, being Senior Officer, would take over Comd of the area.

(b). Lt Col WESTLUND 1 Aust CRE (Adm) was contacted and discussed with the Comd present position. This is very obscure as yet.

(c). XI US Div was requested to arrange an appointment with GS 33 US Div on 15 Dec 44.

3. STAGING AREAS.

Comd and Lt Col WESTLUND attended conference of GS 33 US Div and staff on 15 Dec 44 and discussed the following matters:-

(a) Areas required for staging and hospitalisation purposes were indicated on the map. GS 33 US Div advised that it would be necessary for troops of his command to utilise part of the areas allotted for hospitalisation and depots. The exact area required could NOT then be indicated. The areas for Staging Area maint and staging troops appeared to be in order.

(b) It was arranged that a list would be prepared showing the US Units moving from the Area, and a plan of areas required by 33 US Div, to enable exact position to be ascertained.

(c) Considerable doubt exists as to the exact role of XI US Div and in view of the conversation between Col "Q" Adv HQ and Comd Staging Area No. 2 it was decided to adopt the above plan pending clarification of the position by higher authority.

(d) Detailed recces of areas definitely allotted will be commenced on 18 Dec 44.

4. Comd called on AOC 1 Tactical Task Force RAAF and the Port Director. Aust LOs with RAAF and PT Base were also contacted.

5. Reception of Staging Area Troops:

(a) It is proposed if possible to arrange for all staging area units to proceed to their permanent camp sites on arrival MOROTAI.

(b) The maximum amount of preparation will be carried out, but the small number of troops now available restricts the scale to which this can be effected.

(c) In view of the scarcity of water trucks and transport generally, vide para 6 below, it is recommended that Q Aust Tpt Pl with vehicles be moved on the first vessel to arrive at MOROTAI.

6. TRANSPORT:

(a) Transport represents a problem at the moment. This has been temporarily overcome by assistance from XI US Div, also the semi permanent loan of a 2½-ton GS vehicle from RAAF.

(b) Delays are occurring on wharves due to lack of transport.

(c) Truck water are very scarce and RAAF have been forced to take water vehicles from the Air strips to carry water for their camps.

(d) The water for this HQ is obtained in 44-gal drums carried in jeeps. This restricts the use of the jeeps for general use.

(e) In view of the above circumstances it is requested that two trailers jeep and one water trailer 80-gal be shipped with the remaining two jeeps for this HQ.

7. [redacted]

(a) Report by [redacted] this HQ attached.

(b) It is understood that no further US Hospital will be coming into the area, which may result in difficulty in hospitalisation of staging area troops until Aust Gen Hosp established.

8. [redacted]

Rations and POL are being obtained from US Q2 as arranged by Fwd Sub HQ. Cigarettes are included in the issue.

9. [redacted]

(a) Arrangements have been made with RAAF for drawing limited canteen supplies. It is understood that further supplies will be available by the end of December.

(b) Contact is being established also with US PX.

10. [redacted]

Both offices RAAF are prepared to make pay facilities available. In view of the small number of Aust troops involved, this offer has been accepted.

[redacted]-Col.
([redacted])
Comd Staging Area 2.

INTERNAL DISTRIBUTION by GS

AQ ✓
War Diary (2)
File G/908.

Subject Medical I/44

Headquarters
NO 2 Staging Area
H.Q. I Aust Base Sub Area.
(A.I.F.)

Dec 18/44.

MEDICAL AND HYGIENE REPORT.

Contacted Div Surgeon, U.S.A. Army Lieut Col Jenkins

MEDICAL SUPPLIES.

From 3I Div Base Med Supply Depot (U.S.A.)

Supplies scarce at present . O.C. Capt Morrel.

EVACUATIONS.

Through I55th and I74th U.S.A. Station Hospitals. Hospitalisation facilities acute as these are only 400 and 2oo bed hospitals respectively, and are overtaxed already, necessitating air evacuations of 30 patients daily.

Routine evacuations to hospital by unit transport. Only urgent cases by 4II Collecting Unit.(U.S.A.)

DISEASE.

1. No case of Scrub Typhus.
2. Occassional case of Malaria, area at present is supervised by 204 U.S.A. Malaria Survey Unit.
3. Isolated cases of Dengue Fever.
4. Normal amount of Diarrhoeas and P.U.O's.

LATRINES.

Maximum depth limited to 9ft by hard coral, it is suggested that units carry their own 3 hole thunder boxes if possible.

WATER.

Chlorinated in bulk Nearest water point 1½ miles from 2 Staging Area site . Transported from there by unit in 44 gal petrol drums on a jeep.
It is therefore suggested that a Water Cart or 80 gal jeep trailers be supplied as soon as possible.

GENERAL.

1. It is suggested that units carry with them two mess gear sterilisers and a small 44 gal incinerator if possible.
2. An outfit of tools (Hygiene) would be appreciated.

Sgd .....Capt.
R.M.O. NO 2 Staging Area.

DISTRIBUTION.

I Copy Forward Echelon L.H.Q.
I " D.A.D.M.S. H.Q. I Aust Base Sub-Area (A.I.F.)
I " D.A.D. of H. NO I Staging Area.
I " File.

Appx "D"
ORIGINAL

[redacted]

[redacted] 3 Armd Inf Bde Gp Arty
(Slinging Arty Tps No. 2)
A.A.F.

17 DEC 44

[redacted] 3 Armd Inf Bde Gp

Section 2(g)
App VIII
Slinging Arty Tps No.2

[redacted]

1. [redacted]

26 NOV 44	Det [redacted]	[redacted]
30 NOV 44	" [redacted]	[redacted]
2 DEC 44	" [redacted]	[redacted]
		[redacted] Slinging Arty Tps No.2.
3 DEC 44	" [redacted]	[redacted]
4 DEC 44	" [redacted]	[redacted]
5 DEC 44	" [redacted]	[redacted]
10 DEC 44	" [redacted]	[redacted]
13 DEC 44	" [redacted]	[redacted]
15 DEC 44	" [redacted]	[redacted]

2. [redacted]

[redacted] Fig [redacted] 1. Classified [redacted] on [redacted] - returned [illegible] - and superseded by D.S. 61 Gen Disp of 5 DEC 44. Sketch [illegible] and [illegible]. Other Comms [illegible].

3. [redacted] [illegible] and [illegible] prd.
[illegible] on completion of move on docks of both vessels, no regular services could be worked out.
Slip hooked in either 4 sections on [illegible].
Six in three docks.
Slip hooked in either 4 sections on [illegible].
Six in three docks.
Both water channels available on both vessels.

4. [redacted]
(a) All units on [illegible] embarked by vessel. Individuals from [illegible] rendered, but could appear to be saved by some personal [illegible] to 24 hour service, this causing shortage [illegible] for ship work.
(b) [redacted] No packing facilities arranged with Master for [illegible] and loading of two chains for dry dock pumps, US "A" and "B" in 2" Bulldog clutch through [illegible] for use on voyage.

5. [redacted]
(a) Vessel sailed 26 NOV 44 and returned in ballast.
US Army personnel [illegible] to disembark as personnel.
No facilities available where for hoisting kit, so arranged with Transportation Officer for party to remain on vessel until [illegible] complete.
1 ship and 22 Gun disembarked 26 NOV 44 to prepare hatches, etc at [illegible].
(b) Slinging Arty [illegible] - [illegible] provided working party and we found few shortage of men above.

[redacted]

Appx E
ORIGINAL

MINUTE

Subject: Notes on visit to 31 US Div by Maj BLAXLAND at 201030 I Dec 44.

COmd (Retain for War Diary Notes)
A-Q
Engrs SEEN (Co WESTLUND)

STANDING ORDERS

1. Lt Col GOODWIN G1 (Capt HICKS Asst G1) will send us copies of their Standing and Routine Orders to date.

2. Maj BLAXLAND will arrange to obtain similar orders from 13 th Air Force.

INTELLIGENCE SUMMARIES

3. Lt Col DAVIS G2 11 US Corps will arrange to send us their daily and periodical intelligence summaries.

4. G2 requested that we inform them of any bomb damage or casualties.

DRLS

5. Lt BOLTZ Signal Office 31 US Div will arrange that the twice daily Message Centre Courier calls on us. He will notify us of times.

6. Lt Col HARDENBERG G4 was out. In his absence Maj MEADERS Asst G4 promised to obtain a list of units expected to move out of this area [redacted], together with their ETD.

APPOINTMENT COMD WITH GEN HALL, CG 11 US CORPS

7. Col GRAHAM, C of S 31 US Div, introduced me to Brig Gen HUTCHISON, Asst Div Comd 31 Us Div, who introduced me to Lt Col ROY, Deputy Chief of Staff 11 US Corps. Lt Col ROY informed me that 11 US Corps was expected to remain on the island for about a month during which time it would exercise command. As Gen HALL is going on a trip tomorrow for several days Lt Col ROY arranged an appointment for Lt Col NORRIS at 1400 I 2o Dec

NOTE
Lt Col Norris acting on visit to Gen Hall

JMB
20 Dec

Co WESTLUND SEEN

NOTES ON CONFERENCE CO XI US CORPS, DEPUTY CHIEF OF STAFF, COMD STAGING AREA 2, 1 AUST CML REG, 1400 hrs 20 DEC 44.

CO XI US Corps advised that anticipated HQ XI Corps and 33 US Div would be moved from MORCTAI by end JAN 45, thus making available all areas originally allocated to Aust Forces.

AA Guns in hospital area. CO considered this could be adjusted. Area was only one suitable for hospitals, and every effort would be made by US Forces to ensure area was available. Hospital areas are at present occupied, but assurance was given that one would be available by time of arrival of first hospital. Other areas should be cleared when required by us.

When list of US Units under weaning order was received by Aust Base, Recce would be carried out and plans prepared. CO will put offr at disposal of Staging Area for purpose of ensuring no difficulty with Units at present in occupation. Staging Maintenance area would not be required by US Forces, and some units would be vacating the area.

SARAGAI RIVER WEST Transit Area:

Recce would be carried out and plans prepared. In case this area was required by US Forces, it was proposed to endeavour to find another area, but no planning would be carried out.

Staging Area definitely allotted.

33 Div would be carrying out operations to clear Japs from MOROTAI.

Comd informed CO XI US Corps that Aust Tps would conform to US speed limits, etc.

Van Divy

Appx "F"
ORIGINAL

[redacted] GARRISON GUIDE

By

[redacted] H.A. HOUSE

1. [redacted]

TIME	DUTIES	ACTION
0530	Reveille	(a) Answer bugles. Open barks. Clean tent flaps. Carry out personal toilet.
0545	Bath or shower	(b) Disarming for this purpose will be for the minimum period necessary. Nothing but shaving will not be taken between 1800 hrs and 0530 hrs daily.
0730	Mess Parade	(c) Roll call. Adjutant. Adm. Inspection of tents, come etc by Sgt. Orders of the day.
0750	Breakfast	(d) All units will ensure that beds and linen baths are taken prior to pre-taking of meals.
0800	Sick Parade	(e) Duties supervision of Orderly NCO personnel will be provided by RAF.
0815	Work	
1215	Stand Down	(f) Pre-lunch ablutions.
1230	Lunch	See note (d)
1330	Work	
1630	Stand Down	(g) Organized recreation, PT or games, as circumstances permit.
1700	Bath or shower	See note (b)
1730	Evening meal	See note (d)
1900	Tent [illegible]	(h) Answer bugles and note. Open tents and close flaps. Quiet enjoyed regulated. Inspection of tents by Co.
1915	Retreat	(i) Hand over of orderly duties at Camp HQ. Inspection of sleeper and anti-[illegible] measures by Co.
2130	Tattoo	(j) Inspection of anti-[illegible] precautions by Co.
2215	Lights out	(k) Inspection by Co of sleeping quarters, ensuring that sleepers are not in contact with nets.

2. [redacted]

Minimum dress at all times will be - Hat or cap (for units authorised to wear same) shirt or actual jacket, slacks, stockings, boots. On new bedding parades brushes or sticks will be worn as ordered for the occasion. Shirts may be discarded during daylight when doing hard manual labour and then only on the order of an officer. Between 1900 and 0630 hrs daily, shirt sleeves will be rolled down and buttoned at wrists, and top button of shirt may be left undone.

3. [redacted]

Sportsmen in appearance and actions must be prevalent at all times and appropriate compliments will be paid to all officers.

4. [redacted]

Instructions relative to anti-malarial precautions contained in para 4 (daily routine) will be rigidly enforced and any disregard thereof will be treated as a serious offence.

5. [redacted]

(a) [redacted], which basically entrusts cleanliness in person and habits is the responsibility of every member of the RI and completion in this regard will be evidenced by actions, not and NOW. A high standard of personal hygiene is demanded and will reflect the effectiveness in camp hygiene which is likewise the responsibility of all ranks.

(b) [redacted]

(i) [redacted]
Hibiscrub bottles (QM level) to be used in all latrines. Latrine seats when not in use to be closed.

(ii) [redacted]
All latrines to be incinerated - nine to be burnt - Station and burned.

(iii) Kitchen refuse water to be disposed off through grease trap into soakage pit - grease trap must be cleaned at least daily.

(iv) [redacted]
[redacted] will be carried out at all mess premises.

(v) [redacted]
Water chlorination is necessary in this campaign - refill brush - soap - towel supplied to kitchen to be used by cooks and orderlies at all kitchens.

(vi) [redacted]
All water to be superchlorinated.

6. [redacted]

The RAP will be moved at all times. Should cases of dysentery or skin infections be discovered at other than normal sick parades the patient will report to the RAP immediately.

7. [redacted]

A [redacted] 3 0 hrs will be exercised

7. (Cont'd A.)

Aircraft ashore are issued separately. The gift of the aircraft will ensure that the numbers of the aircraft are fully maintained with such assets.

8. [illegible] ATC

(a) Red Alert - Three (3) successive rounds from AA gun. On this signal all lights on air cavity will be rested by the Security Officer to give blacking of approach circuit of ramp aircraft, taxiing aircraft are proceeding to park circuits overhead, normal work will continue. On the air cavity a warning beeper will take cover. On the red alert sounding all night time all personnel will prepare to enter slit trenches as directed by Officials.

(b) All Clear - Two (2) red flares connected by single round from AA gun. On this signal normal duties will be resumed.

9. [illegible]

Discovery of fire will be passed by word of mouth with the exception of pigeons on duty, all personnel not engaged on special duties will proceed in an orderly manner to the scene of the fire. The SO will take charge of operations and detail fire fighting squads as necessary.

10.

11.

12.

13. [illegible]

The orderly officer will report daily at patrol. In the absence of the duty unit he will attend and supervise the parade and be responsible for the enforcement of the standing orders. He will make daily inspection of the camp area at a convenient time with duty unit, and also assist to enforce any precautionary orders that may be issued. At least one night, not less [illegible] he will make that the guard is alert and active in the performance of his duties.

The orderly NCO will report daily at patrol and carry out duties as detailed by orderly officer.

Unit duties during night of the pigeon (see para 7) will also all be orderly NCO.

[illegible] Capt.
[illegible]

[illegible]: 1 Amd Sig (Sig) [illegible]
[illegible]
[illegible]
[illegible]

Appx "Q"
ORIGINAL

MINUTE

Subject: LIAISON

Comd
A
Q
S and T
Engrs

LICQUOR

1. RAAF advise that ship with beer on board from NOEMFOOR expected to arrive tomorrow—Fri 22 Dec.

2. RAAF also advise that there is an issue of beer from US QM to all ranks on the island. Issue 5 bottles to 2 men. Price 75 cents. Indent for beer issue with rations.

UNIT SIGN

3. Two unit signs are being painted by 441 Engr Depot. Capt IKERMAN, or Sjt PERRY (Jockey 600) will contact us when they are completed.

US UNITS VACATING AREA

4. Lt Col HARDENBERG G4 31 US Div advises that a number of US units as per Appx "A" attached are expected to move out of this area by Jan 20. He will keep us advised of any units in addition to these which may be placed on warning order.

OPERATION OF DOCKS

5. Lt Col HARDENBERG stated that he was responsible for the operation of the Army docks in this area. He emphasised that he wished us to more or less pool our resources of docks operating personnel and facilities, and that while he would help us to unload our ships in the early stages of our moving in he also expected us to help him unload US ships when necessary. He stated that as 31 Div was acting as a base organisation he was at present operating the docks with unskilled infantry and artillery units. He requested that as soon as our docks operating units arrived he might see the OCs and our appropriate staff officers.

LOCATION 33 US DIV

6. HQ 33 US Div is setting up its HQ as from yesterday 20 Dec in the area allotted to one of our hospitals on the Cape Gila peninsular.

MOVEMENT OF AUST TPS

7. Asst GS Capt ROSS gave me copy of sig stating Aust Staging Area Tps expected to leave Aust 15 Jan and remainder of Corps about 1 Feb. See Hectagraph;

13 US AIR FORCE

8. Saw Lt Col NEILL AL. Lt Col HINES is Engr Officer.

21 Dec 44

Secret

Appx "A"

TO THOSE MOVING OUT OF AREA BY 30 JAN 42.

98 Evac Hospital
841 Engr Avn Bn
1876 Engr Avn Bn
426 Sig Constr Bn
534 Hv Maint Co
1288 Engr Constr Op (HQ and HQ Coy)
43 Engr Constr Bn
540 Engr Constr Bn
886 Engr Avn Bn
617 Engr Base Dept Coy
616 Port Coy
HQ and HQ Det 578 Port Bn) Situated together.
1089 Port Constr Op--small det only

Note: Leading men. Will have left by 26 Dec.

The above units are marked on location map in G office.

Appx "H"

TOO: 2108252
TOR: 212248-I
MSN: 4532
RCD: RADIO

CONFIDENTIAL MESSAGE

ORIGINAL

COPIES TO:

Classification CONFIDENTIAL

Precedence ROUTINE

This is copy No. _____

TO: STAGING AREA 1
STAGING AREA 2

INFO: 1 AUST CORPS
1 AUST BASE SUB AREA
COV HOLLANDIA

FROM: PM LANDOPS

WSD 35. CONFIDENTIAL. WARNING ORDER. 1. STAGING AREA 1 WILL PREPARE DET 1 CUE WKS 9 PERSONNEL 4 VEHS 4 CU TONS STORES FOR MOV HOLLANDIA MOROTAI. TARE GTFWREQPT ACCN STORES TENOAGE UNDER COMD STAGING AREA 2 ON ARRIVAL MOVE UNDER ARRANGEMENTS LANDOPS. 2. ADVISE LANDOPS STAGING AREA 2 BY SIG EX HOLLANDIA COMPLETE.

War Diary

The making of an exact copy of this message is forbidden. Only such extracts as are absolutely necessary will be made and marked _____. This copy will be safeguarded with the greatest care and will be returned to AGO without delay.

CONFIDENTIAL

Appx "J"

ORIGINAL

HQ 1 Aust Base Sub Area (AEF)
(Staging Area 2)
G/105.1

22 DEC 44

REPORT OF ACTIVITIES - GS, Period 17-21 DEC 44

PLANNING

1. Arrival of Aust Units:

US Army signal of 10 DEC reported to 31 US Div advises that Aust Staging Area Troops expected to leave Aust on 15 JAN 45 and remainder of 1 Aust Corps about 1 FEB 45.

2. US Units reverting ours:

A number of US Engr and Port Units are expected to have vacated this area by 20 JAN 45

STAFF DUTIES

3. Weekly Report to Adv LHQ to 15 DEC submitted 17 DEC 44. Voyage Report submitted 1 Aust Base Sub Area 17 DEC 44. GS & AQ Summary of activities will be made out every Friday as from 22 DEC 44. On same day consolidated report will be submitted to Adv LHQ.

4. Local US Orders for this area are being incorporated in Aust Aust Orders.

INTELLIGENCE

5. Intelligence Summ: Arrangements have been made to obtain Daily Intelligence Reports and periodical Summaries from 31 US Div, 52 Fighter Tactical Air Force RAAF, and from the Aust LO attached to this HQ.

Air Raids:

6. The Area suffer the same by night on the following dates:- 14 DEC, 15 DEC, 16 DEC, 19 DEC, 20 DEC, and 21 DEC 44.

Enemy Ground Activity:

7. On 19 DEC 44 small party of Japs penetrated the perimeter and attempted to destroy a laundry.

On 20 DEC 44 a party of about 30 Japs penetrated the perimeter, entered a native village and killed men, women and children.

SECURITY

8. GS 31 Div advised that there was no danger of enemy penetration to Camp areas on Leyte Island penimsula. Therefore security piquet only posted.

9. Slit trenches have been dug as protection against air raids.

MAPS

10. Detailed maps showing locations of all units have been obtained.

LIAISON

11. Liaison has been established with :-
(a) HQ 31 US Div.
(b) ACC at Tacloban Tacloban Air Force RAAF.
(c) Also 2 Aust Camp Ad Section.
(d) US Naval & Port Authorities.
(e) Aust LO HQ 77 Bomb Wing.

SIGNAL COMMUNICATIONS

12. 31 US Div have installed telephone at this Hq.

[redacted]

[redacted] (Contd)

[redacted]

[redacted]

J.J. Blanchard
([redacted]) Maj Gen

Appx "K"
ORIGINAL

HQ MOROTAI STAGING AREA

WEEKLY RESUME - "AQ"

For week ending 21 Dec 44

1. LOCAL ADM: SC (A) having been made responsible for local camp adm, a combined AQ-Camp office has been set up.

2. MEDICAL: RMOs report is tendered separately.

3. EDUCATION: The Detachment Education Sjt has opened a local camp library, the books for which were brought from the mainland. Favourable comment has been made upon the selection of reading matter.

4. AMENITIES: The Detachments radio having been lost from HMAT Gorgon, arrangements have been made for obtaining world news per medium of a daily camp paper published by US 13 AIR FORCE. During the week SC (A) contacted Chaplains in the locality and arranged for members of the Detachment to attend services at 13 ACS RAAF (Anglican and OPD) and at US Eng (RC). Salvation Army representative with RAAF was also contacted. His offer to arrange for the issue of ACF Xmas parcels to members of the Detachment was thankfully accepted. It is also anticipated that Salvation Army representative will provide coverage and furnishings for a camp recreation tent.

5. S & T: N I L.

6. POSTAL: Inwards mail, both official and private, has been irregular; all inwards mail is routed from Adv LHQ to US 31 APO. Outgoing official mail is placed in safe hand bag and deposited at Sig Office US 31 Div for air delivery to Adv LHQ. A speedier means of despatching private mail to the Aust Mainland has been obtained by depositing such mail at 251 AFPO (RAAF), from which a direct air delivery is made to TOWNSVILLE.

7. QUARTERING: Staging Camp and maintenance areas. No detailed recce has yet been carried out. Final allocation of these areas by US Comd MOROTAI has been delayed pending the outcome of certain operations now under way.

[redacted] Capt
SC (A)

[redacted] Capt
SC (Q)

21 Dec 44.

HQ I AUST BASE SUB AREA(AIF)
No 2 STAGING AREA
2I Dec 44.

Subject CAMP REPORT HYGIENE

IO/OII/2 Med.

"A" Branch
Copies to DADMS HQ I Aust Base Sub Area (AIF)
DADH " " " " " No I Staging Area.

WATER SUPPLIES.

All water is superchlorinated in bulk by USA Engineers. Unit supplies obtained in 44 gal drum containers.

MESSING ARRANGEMENTS.

Kitchen and Preparation Room under construction, to be made fly proof, concrete floor to be laid.

Mess Huts under construction, bush timber being used with corrugated iron roof.

Sterilisation of messing gear carried out at all Mess Parades.

At present food is being protected from fly attack by food containers and cheese cloth .. kitchen safes will be under construction within a few days.

ACCOMMODATION.

All troops under canvas, tents have been raised above ground level, tents not overcrowded.

BATHING AND ABLUTION FACILITIES.

Organised swimming parades have been held and cold water showers available within camp area.

LAUNDRY FACILITIES.

Ample fresh water available, 4 gal tins and drums being used as receptacles for boiling clothes.

DISPOSAL OF WASTES.

Simple drum incinerator constructed, working satisfactorily burning wet and dry refuse.

Disposal of kitchen waste water, through grease trap into soakage pit (size 6X6) grease trap improvised from 44 gal drums.

LATRINES AND URINALS.

Deep Trench Latrine in use , depth obtained 9 ft.

If greater depth is required as would be the case with larger units,a pneumatic drill and blasting would be necessary.

Latrine box improvised by the use of packing cases, fly traps installed and antiseptic bottle in use. Urinals, funnel type, constructed under approved hygiene principles.

ANTI FLY MEASURES.

Fly traps being made.

ANTI MALARIA MEASURES.

No mosquito breeding grounds in unit area. Full personal protection being taken in anti-malaria measures, very few mosquitoes in camp area.

LECTURES.

Hygiene lectures were given by Hygiene Inspector Sgts on board ship.

GENERAL.

RAP primus not working satisfactorily, American Engs have inspected same and consider that it cannot be repaired to function efficiently.

The despatch of mantels for Tilly Lamp to be used in RAP would be appreciated.

Kit of tools for Hygiene purposes is of an urgent necessity.

J. Blackstone Lieut.
Hygiene Officer.

Appx L

SECRET

ORIGINAL

HQ 1 Aust Task Sqn Area (ATF)
(Staging Area No 2)

G/308

05 Dec 44

ADV HQ:

Copy to : HQ 1 Aust Task Sqn Area (ATF)
HQ 1 Aust Task Sqn Area (ATF)
(Staging Area No 1)

APPRECIATION FOR STAGING 1 AUST CORPS [illegible]

1. **[illegible]**

(a) On XX US Corps arriving at MORTAIN it was [illegible] to take [illegible] of all troops in the area.

(b) Movement into the area by 35 US Div is now completed.

(c) Copy of signal from 6 US Army to 21 US Gp was received on 30 Dec 44 and reads as follows :-

"[illegible] 191515 Dec (c) this in connection to GSGAD 6424 (c) ALST staging area [illegible] ALST 15 Jan and remainder 1 Aust Corps about 1 Feb"

2. **STAGING AREA**

Attention is invited to staging area 2 Letter G/308 of 17 Dec 44 para 1. On arrival of XX US Corps arrangements were made for Aust Staging Area 2 to call on Maj-Gen HULL and discuss arrangements and areas for staging. The following problems were discussed and arrangements made :-

(a) **[illegible]**

(i) Movement out of XX US Corps and 35 US Div should be completed by the end of Jan 45, thus making available areas previously allotted for occupation by Aust troops. Having [illegible] HQ 1 Aust Corps would be carrying out operations against the enemy in the Ardennes.

(ii) A list of US units moving out has been obtained and the CO has given approval for troops of the area to be contacted just prior to their departure. A reception officer will be attached from 21 US Gp for purpose of escorting the recce party around these units concerned.

(b) **Hospitals**

(i) Maj-Gen HULL agreed that the only possible location for hospitals was in the Perpignan area. He would accept that one hospital site would be made available on arrival of our staging area troops. Other hospital sites would be provided as required.

(ii) It was considered that AA guns could be moved from the actual hospital areas but it would still be necessary for them to be sighted on the Perpignan.

(c) **Buildings**

The availability of this area is dependent on date of movement of US units. The area at present allotted to [illegible] is sufficient to hold two to two troops and is being shared with our own [illegible].

(d) [redacted]

US Ammunition dumps encroached slightly on this area but other ground on the outskirts of the area should be available upon agreement of US units.

(e) Air Force would conform to existing US regulations regarding speed limits, etc.

3. [redacted]

Some doubt exists as to whether this area is required by US forces. It is considered that by the end of Jan 45 there will be no likelihood of this and plans will therefore be prepared for this area. Preliminary recce has been carried out.

4. [redacted]

(a) Definitely allotted. No recce yet carried out as US forces are now patrolling on both sides of the SIEGFRIED and it was decided to wait until these patrols had begun to make their presence felt.

(b) Some concern is felt as to whether the roads will stand up to tank traffic if the Allied front is put beyond the Reichswald. The load capacity of bridges will also have to be considered.

(c) Small Comps and Base Units are being grouped tentatively for convoy of accommodation which their comp areas.

5. [redacted]

A preliminary recce revealed that canal lies close to the surface over a large part of the area. In wet weather the area will be very muddy with the possibility that some places will need to be metalled. However it is considered that vehicles should be able to get through at all times.

6. [redacted]

(a) There has been some fog penetration of the Reichswald. The last occasion was on the night of 19-20 Dec when one fog was shot. It was found to be carrying a pack containing demolition charges, 10 lbs of American sugar, German coin and discovered buried.

(b) If US Div advise there is no danger of enemy penetration to the Reichswald area.

(c) Construction of roads, bridges and buildings outside the perimeter definitely reduce the security angle and this will be borne in mind on the selection drawings.

(d) There were six raids during the period of this report. All bombs fell on air strips or into the sea. Two searches have been taken within this unit.

7. [redacted]

It has been noted the question of public chest lines to obtain maximum efficiency in the Port. Good planning this that all our resources would be utilized to ensure the best results to the Allied war effort, but the question of allocation of tons to US or Amt Corps personnel and the method of work would be a matter for higher direction. Could Air HQ indicate the policy to be followed please.

8. [redacted]

Advice has been received that 1 Amt Gp (Tac) has sailed at midnight. As this unit is essential [illegible] could movement forward be expedited. please.

9. [illegible]

A telephone has now been installed at this PS and we will be calling twice daily.

10. [illegible]

Some supplies have been obtained through DAQ. The PX has promised to obtain as required, new supplies are now being discharged and should be available in a few days.

11. [illegible]

No alteration has been made in building for Customs Post and no maintenance exists. It would be appreciated if advice of any arrangement in this regard could be given.

12. [illegible]

This is not in course of preparation.

13. [illegible]

Reference DAQ MSC Adm Instruction of 1 Dec 44 (para 9 (c)) regarding Duty Declarations which are to be carried by service personnel of the Military Government Staff, each ship. It is noted that the CO of Ships Detail and 1 Adm Team DAQ MSC are following arrangements, under no provision for such personnel:

(a) Cargo Vessels
- 1 PE & Asst Adjt DAQ
- Det 1 Asst Cargo Control Unit

(b) 1 Asst Dock Adm Area Spt
- Det 17 Asst AGO
- Det 10 Asst Cml Veh Sec

It is requested that this be advised please whether provision can be made to enable the above requirements to be established.

14. [illegible]

Further conditions during the period of this report have been favourable. Both ends of road have been completed and work finished. Road and bridge workers are very busy and diligent.

[illegible]

(E.A. Bolton)
[illegible]

ORIGINAL Appx "M"

CONFIDENTIAL

HQ 1 AUST BASE SUB AREA
(Staging Area No 2)

G/908.

8 Dec 44.

SUBJECT: STAGING ARRANGEMENTS - 1 AUST CORPS

AFV LEO (2)

Copy to: HQ 1 Aust Base Sub Area
(Staging Area 1)

1. Reference Fwd Sub LEO Adm Instr No 1 of 1 Dec 44 and Fwd Sub G/472.012/Q of 9 Dec 44.

2. A draft Administrative Instruction for staging in this area is attached as Appendix "A". This will be issued in conjunction with Disembarkation Instructions to be issued by 11 Aust MG Gp.

3. It is considered advisable to issue at the same time but separately a brief resume of the ground and air situations prevailing in the area at the time of disembarkation of staging troops. A draft of this proposed resume is submitted for approval and attached as Appendix "B".

Lt-Col.
(N.A.ROBERTS)
Comd Staging Area No 2.

Appendix "A" - Draft - Administrative Instruction "Arrangements for staging 1 AUST CORPS at MORETAI".

Appendix "B" - Draft - "GROUND AND AIR SITUATION at MORETAI as at Feb 45.

DRAFT ONLY

APPENDIX "A" TO HQ MOROTAI STAGING AREA G/202 OF DEC 44.

CONFIDENTIAL

HQ MOROTAI STAGING AREA

Feb 45

ADMINISTRATIVE INSTRUCTION NO 1

ARRANGEMENTS FOR STAGING 1 AUST CORPS AT MOROTAI

Ref: 1. LOCATION MAP SOUTH WEST MOROTAI ISLAND (produced by HQ 13 US ARMY AIR FORCE)

2. SKETCH MAP OF STAGING AREA CAMPS (attached as Appendix "A")

To: All Staging Units

Copies to: Adv HHQ
XI US Infantry Division

OBJECT:

1. The object of this Instruction is to inform Staging Units prior to their disembarkation as to -

(a) Administrative arrangements for reception and maintenance in the staging area, and;

(b) Particular regulations applying to the staging area.

SIGNAL COMMUNICATIONS:

2. Signal communications in the area are limited. Care will be exercised to avoid unnecessary telephone calls.

INTELLIGENCE:

3. The following will be reported as early as possible to HQ Staging Area :-

(a) Enemy ground activity.
(b) Air raid casualties and damage.
(c) Map references of sites where bombs are dropped.

LOCATIONS:

4. Units will report arrival and departure from camp areas to HQ Staging Area. No change of location will be made except by permission of HQ Staging Area.

ROADS AND BRIDGES:

5. (a) The 2 Bde & Bse component in the Staging Area is

No 2 Det 2 Aust Adv 2 Bde
(attached to HQ MOROTAI STAGING AREA)

(b)

(c)

NOTE: To be completed on receipt of instruction from 2 Aust

MEDICAL:

6. (a) Normal formation arrangements will obtain. Evacuation beyond fd ambs will be under arrangement of DADMS HQ MOROTAI STAGING AREA to -

2/6 Aust Gen Hosp located at map ref:

(b) Personnel will be discharged by 2/6 Aust Gen Hosp to

DET 1 AUST AMD located at map ref:

The latter Det will also function as a Details Depot.

MALARIA CONTROL:

7. The provisions of GRO A321/44 will be rigidly applied. Unit Comds will be responsible for Malaria Control in their respective camp areas and for the areas within the camp boundary.

HYGIENE:

8. (a) Personal Hygiene:

A high standard of personal hygiene is essential. Troops who are clean in personal habits will demand and maintain an equally high standard of camp hygiene. The following matters should receive special attention:-

(i) All water will be superchlorinated or boiled before use.

(ii) Bathing in rivers, pools, creeks, streams, lakes or harbours will NOT be permitted except in places approved by a Medical Officer. Walking barefooted on the bare earth is NOT permitted; some form of foot gear will be worn to and from showers and on beaches.

(b) Camp Hygiene:

(i) Strict attention will be paid to the cleanliness of all grease and soap traps and drains from kitchens, ablutions and shower points. These must be cleaned once daily at least.

(ii) Latrine seats will be kept closed and inspected regularly to ensure that the pits are flyproof.

(iii) Garbage - wet and dry - and tins must be thoroughly burned in the incinerators and the incinerated refuse buried in pits constructed in camp areas. Each camp will detail necessary personnel to service these refuse pits. Tins are to be crushed before burial.

(iv) All food refuse and empty tins must be protected from flies pending incineration.

(v) Food must be kept covered from flies at all times.

(vi) Exteriors of food tins must be cleaned at all times.

(vii) Sterilisation of messing gear will be carried out at all mess parades.

(viii) Units must insist on absolute cleanliness of cooks and mess orderlies. Nail brush, soap and towels should be supplied to each kitchen for use by cooks and orderlies.

(ix) Rations should be securely stored in such a way as to prevent contamination by rats, flies and other vermin.

(x) Action to destroy rats, which are sources of serious epidemic diseases, must be relentless. Each Unit Comd is responsible for carrying out anti-rodent within his camp area, and should be assisted by the MEO. Issues of rat poison (Barium Carbonate) conspicuously labelled "Poison" are available at

DRESS:

9. (a) Hats or caps, shirts, or safari jackets, trousers, anklets and boots will be worn. Between sunset and sunrise daily shirt sleeves must be rolled down and buttoned at the wrists; top button of the shirt may be left undone. Shirts may be removed during heavy manual labour in daylight, in open areas, on the authority of an officer.

(b) Times for sunrise and sunset in MOROTAI STAGING AREA will be regarded as

1800 I - Sunset
0630 I - Sunrise

(c) Nude bathing is prohibited West of Sabatai River.

BURIALS:

10. (Policy to be advised).

TRAFFIC CONTROL:

11. (a) Speed limits laid down for main routes and roads within Docks, Hospital and HQ areas will be strictly observed. These limits are :-

(i) Roads in US Area - 20 mph for all wheeled trucks
20 mph for all light vehicles (including Staff Cars and Jeeps)

(ii) SABATAI RIVER STAGING AREA - 20 mph for all wheeled trucks
25 mph for all light vehicles (including Staff Cars and Jeeps).

(iii) Docks, Hospital and HQ Areas - 15 mph

(iv) Restricted area - 15 mph or as imposed by HQ MOROTAI STAGING AREA and indicated by signs.

(b) Maintenance of Staging Troops is being carried out by HQ MOROTAI STAGING AREA in bulk to camp Maintenance Areas. Vehicles of staging troops will NOT use main routes, except on matters for which the prior approval of Camp HQ has been obtained. Camp Comds will ensure that this instruction is strictly observed.

(c) Owing to traffic congestion and difficulty of maintaining roads, Comds will ensure that traffic is reduced to a minimum within camp areas especially during or after rain.

(d) Vehicles will NOT overtake traffic proceeding in the same direction when :-

(i) Turning corners or going round blind corners.
(ii) Ascending or descending hills unless safe passage is assured.

(iii) At cross roads.
(iv) The road is not wide enough to allow two (2) feet clearance between vehicles.

(e) Driving at excessive speeds over rough, slippery or congested roads is prohibited, and the fact that the vehicle was travelling within the authorised speed limit will not be accepted as excuse for such driving.

(f) Double parking is prohibited.

(g) Vehicles will not park on main roads or highways at any time.

(h) During night air (red) alerts, tactical situation permitting vehicles will park clear of the road and all lights will be extinguished immediately. NOTE - this is the current practise in US Army area. (Australian policy requested).

(i) Prohibited area - The NADI and PITOE airstrips, dispersal areas, taxiways, and airfield installations are prohibited areas to all army personnel, except personnel on official business in the aerodrome areas.

PROVOST:

12. (a) Pro will co-operate with US Provost in the control of traffic on Main Highways, Docks, Hospital and HQ Areas, and will also assist in the manning of TCPs. On these duties Aust Pro are paired with US Provosts.

(b) Traffic control and provost functions within Staging Gps camp will be under formation arrangements.

PAY:

13. (a) 95 Aust Depot Cash Office is located at Map Ref..... where Sub-ingrest advances may be drawn on the date prior to normal pay day.

(b) Advances will be made in Netherlands East Indies currency, the relevant exchange rates being as under -

AUST	NEI
3/3½	1 Guilder (100 cents)
6/7	2 "
13/2	4 "
19/8	6 "
1/ 6/4	8 "
1/12/11	10 "
3/ 5/10	20 "

(c) Australian currency may be exchanged in bulk for NEI currency by arrangement with 95 Aust Depot Cash Office.

MOVEMENT TO STAGING AREA:

14. Under instructions issued separately by 11 Aust Inf Gp, units will complete disembarkation and move to Staging Camps in two stages as follows:-

STAGE "A" - TRANSIT CAMP : In this stage units are accommodated in Transit Camp pending discharge from ship of unit MT and accommodation stores. As stores are discharged from the ship they will be moved to the Staging Camp Area. Units will provide parties to unload and safeguard their own stores on arrival at Staging Camp Area. The composition and strengths of such parties will be at unit's discretion.

STAGE "B" - STAGING CAMP: On completion of delivery to Staging Camps of all unit stores, etc, the personnel staging in the TRANSIT CAMP will move into their respective camp areas.

TRANSIT CAMP (Location Map Ref.....)

15. (a) Unit advance parties and stores as per 11 Aust MC Gp Disembarkation Order No..... of (date) will move to Transit Camp.

(b) On arrival at Transit Camp OsC Advance Parties will report to OC Camp for allottment to areas.

(c) On arrival of the main bodies at Transit Camp they will be guided to unit areas by guides provided from Transit Camp Staff.

(d) During the period covered by Stage A the units will provide for duty such personnal as may be directed by the OC Transit Camp.

(e) (i) Units will carry the unconsumed portion of the ration for the day of disembarkation.
(ii) Rations will be provided by Transit Camp S & T Maintenance Det during the period of the Unit's stay in that camp; but food preparation will be under unit arrangements.
(iii) Rationing of personnel safeguarding unit stores will be by unit arrangement.
(iv) On arrival at Transit Camp units will lodge indents with the S & T Maintenance Det to cover rations and expense stores for consumption on the first three days of occupation of the Staging Camp.

(f) After Unit vehicles have been unloaded from the ship and serviced by LAD in the Dock Area unit drivers will move the vehicles to their respective Staging Camps.

(g) On receipt of instructions to move into the Staging Camp Areas, Units will ensure that no tentage or stores other than those provided from own sources, are removed from the Transit Camp.

(h) Plan of the Transit Camp is attached hereto as Appendix * *.

STAGING CAMP (Location Map Ref.....)

16 (a) No movement into the Staging Camp areas will be effected until further instructions have been received from this HQ.

(b) Preparation of the sites allotted in the Staging Camp Areas will be carried on by units before occupation. To implement this, and pending availability of own vehicles, units will make application for transport to HQ Transit Camp, who in turn will apply to S & T Service HQ MOROTAI STAGING AREA.

ACCOMMODATION:

17. (a) The following standard scale of accommodation is provided viz:

(i) Kitchens on the scale of one per Inf Coy or equivalent Unit.

(ii) Camp Water Point.

(iii) Showers and ablution areas.

(iv) Deep trench latrines.

(v) Incinerators.

Certain necessary water storage facilities have been provided.

(b) Additional structures may be erected by units, using bush timber or salvage materials. It is emphasised that no removals of, or structural alterations to existing camp constructions will be attempted without prior approval of this HQ.

ENGINEER STORES:

18. In view of the temporary nature of the Staging Camps elaborate constructional is NOT practicable. Essential Engineer Stores to complete facilities have been provided and no further demands can be met.

ALLOTMENT OF CAMPS IN STAGING AREA:

19. Each Bde, etc., camp will be known by a colour designation. Within each such camp will be established a Camp HQ and a CAMP MAINTENANCE AREA. The following shows allottment of camps in STAGING AREA :-

CAMP	TROOPS	HQ ESTABLISHED BY
GREEN CAMP	7 Aust Div (less 3 Bde Gps)	HQ 7 Aust Div.
YELLOW CAMP	18 Aust Inf Bde Gp	HQ 18 Aust Inf Bde.
BLACK CAMP	21 Aust Inf Bde Gp	HQ 21 Aust Inf Bde.
BLUE CAMP	25 Aust Inf Bde Gp	HQ 25 Aust Inf Bde.
PURPLE CAMP	1 Aust Beach Gp	HQ 1 Aust Beach Gp.
RED CAMP	1 Aust Corps Tps	HQ 25 Aust AA Regt.
BROWN CAMP	1 Aust Base Sub Area Tps	5 Aust GH (Wks).

Sketch map attached as Appendix "A" shows location of camps.

CAMP MAINTENANCE AREAS:

20. (a) Maintenance of Staging Camps will be effected through Maintenance Areas established in each camp. Unit demands for Maintenance, issues of supplies, POL, Ordnance Stores etc., will be submitted to the relative service representative in each camp area.

(i) Indents for AASC supplies will be lodged bi-weekly with each Camp AASC representative by 0900 hrs on the following days:-

SERIAL	CAMP	DAY OF LODGEMENT	DAY OF ISSUE	DAYS FOR CONSUMPTION.
1	GREEN, YELLOW, BLACK, PORT AREA, RED	MONDAY	Wed	Thurs, Fri, Sat
		THURSDAY	Sat	Sun, Mon, Tues, Wed.
2	BLUE, PURPLE, RED, BROWN	TUESDAY	Thurs	Fri, Sat, Sun
		FRIDAY	Sun	Mon, Tues, Wed, Thurs,

NOTE:- Perishables will be issued daily.

(ii) A reserve of seven (7) days supplies will be carried in each Camp Maintenance Area. Camp AASC representatives will indent for this reserve immediately the respective maintenance areas are established.

(iii) Issues of POL will be made in Returnable Containers which must be returned before replacement issues can be made.

(iv) Indents for Ordnance Stores will be lodged and submitted through usual channels to 19 Aust Adv Ord Depot, from which bulk issues will be made to Camp Maintenance Areas weekly.

(v) Repairs - vehicle and equipment repairs beyond the capacity of camp workshops will be evacuated to 2/3 Aust Inf Tps Wksp.
Recovery - within camp areas recovery will be by camp arrangements. Recovery outside such camp areas will be effected by 2/3 Aust Inf Tps Wksps.

(vi) Mails will be delivered to and cleared from Camp Maintenance areas under arrangements 6 Aust Base Postal Unit.

(vii) Canteen supplies willbe available from issuing points located in camp maintenance areas. The range and quantities of commodities are entirely dependent upon availability of stocks in the area.

(viii) Salvage materials will be passed into collecting depots in Camp Maintenance Areas. With the exception of timber, which is centralled through RASC channels issues to units of useful items of salvage will be made from these depots.

(b) The following timber erections will be provided for each Camp Maintenance Area. Coverage will be provided by means of tarpaulin covers, portable shelters, etc., supplied by units occupying the respective camp areas.-

Butchers Shop	- 14' x 12'	(Food Room)
AASC Supplies	- 60' x 30'	
Bulk Canteen	- 60' x 30'	
Ordnance & Postal	- 40' x 18'	

WATER:

21. All water for unit use will be drawn from a water point established at Map Ref.....)
This water will be superchlorinated prior to receipt by units. Where necessary defusting will be done by Units.

FIRE CONTROL:

22. See Appendix "B" attached.

23.

24.

Lt-Col.

H.A.ROBERTS)
Camp Staging Area 2.

Appendix "A" - Sketch Map showing location of Camps.

Appendix "B" - FIRE CONTROL.

APPENDIX "B" TO HQ MOROTAI STAGING AREA

ADMINISTRATION INSTRUCTION NO 3

Feb 45.

FIRE ORDERS

MOROTAI STAGING AREA

The following Fire Orders will be observed by all units of 1 Aust Corps Staging in MOROTAI area :-

1. Except where necessary to destroy decaying vegetation and undergrowth fires will only be lit in properly prepared places.

2. Fire will be used to destroy decaying vegetation and undergrowth. This material will be collected in heaps removed 10 yds from tents, camp buildings and dumps and burnt under close supervision.

3. All fires will be extinguished by sunset.

4. Lighted lamps will NOT be left in unoccupied tents or buildings.

5. Smoking will be forbidden within a radius of 10 yds from petrol dumps and within the precincts of a petrol installation.

6. Smoking will be forbidden within the precincts of an ammunition depot.

7. All units will appoint fire piquets whose responsibility it will be to attack any outbreak of fire immediately it is discovered. Officers will be detailed to supervise the work of these piquets.

8. Upon the outbreak of fire the warning will be passed to the fire piquet. The discoverer and any other personnel nearby will attempt to keep the outbreak under control until the arrival of the fire piquets.

9. These Fire Orders will be promulgated to all ranks.

[illegible] SECRET

APPENDIX "E" TO STAGING AREA 2 S/SGT of [illegible] 44.

HQ MOKMAI STAGING AREA

Subject: GROUND AND AIR SITUATION AT MOKMAI AS AT [illegible] 44

To: All Staging Units

Copy to: AHQ ENC.

ENEMY GROUND ACTIVITY:

1. Small parties of the enemy, generally four or five men, have regularly effected penetration of the perimeter. These parties occur at periods of from a week to ten days. The raiding parties carry demolition charges, and attempt to destroy dumps and installations. Penetration has been effected as deep as one mile.

ENEMY AIR ACTIVITY:

2. Enemy air raids occur about four or five nights a week. Their strength is generally from two to five aircraft, although there was one raid of 19 aircraft. Incendiary and fragmentation bombs are dropped, and generally fall in the airfield area. The fragmentation bombs used are particularly dangerous to personnel as they explode above the ground.

AIR RAID WARNINGS IN AREA:

3. (a) Red Alert: Three rounds fired from 40 mm AA Gun (Bofors).

(b) All Clear: One round on 40 mm AA Gun followed by a red flare.

Lt-Col.

(W.A.MORRIS)
Comd Staging Area 2

Apex "N"
ORIGINAL

Sunday 31 DEC 44

Carried out air recce over areas allocated especially reference to depth of staging area.

Ample area available on east side of SARATAI RIVER running at least one mile back from beach. Coconuts and secondary growth.

One swamp was noticed which may present some difficulty for engrs to put rd up.

Area DAGE - SARATAI RIVER is divided by rails running approx NORTH and SOUTH which would necessitate back area to be opened up with a rd at right angle to existing track.

Distributions:

File

War Diary (2) —

Appx "O"
SECRET
ORIGINAL

HQ 1 Aust Base Sub Area (AIF)
(Staging Area No 2)

G/908.

31 Dec 44.

ADV HQ.

Copy to: HQ 1 Aust Base Sub Area
(Staging Area No 1)

ARRANGEMENTS FOR STAGING 1 AUST CORPS
FORCE
REPORT NO 2359 I 29 DEC 44.

1. AQMG (Maint) Adv HQ visited Staging Area No 2 27 - 30 Dec 44.

2. ALLOTMENT OF STAGING AREAS:

(a) Staging Area No 2 letter G/908 of 23 Dec 44 addressed to Adv LHQ was discussed with AQMG (Maint).

(b). Comd and AQMG (Maint) visited XI US Corps and 31 US Div and discussed the arrangements as set out in the above-mentioned letter.

The principal matters of discussion were:-

(i) Areas generally. All confirmed excepting Transit Area. This is being reserved by US Forces to cover any eventuality if 31 US Div are required to concentrate preparatory to leaving the area.

(ii) Removal of AA guns from Hospital Area. AC of S XI US Corps confirmed that CG had stated guns would be removed. It had been learnt that AA guns were under operational control of US Air Corps so request was made for XI US Corps to obtain agreement of Air Corps to this arrangement.

(c) Staging Area No 2 letter AQ/908 of 28 Dec was addressed to XI US Corps with copies to Adv LHQ (fwded safe hand with AQMG) and 31 US Div. Copy of XI US Corps letter of 30 Dec in reply is attached.
It will be noted that no confirmation has been given regarding moving AA guns, though verbal answer was received from AC of S XI US Corps that US Air Corps had agreed to move them subject to operational requirements when construction of hospitals commenced.

(d) General recce of areas were carried out on 28 Dec and recce to SABATAI River EAST area on 29 Dec 44.
SABATAI River EAST is suitable for staging purposes, the area being planted with cocoanuts and runs back 800 yds minimum from the beach on coral spurs.

There will be difficulty in bridging SABATAI River and the next stream EAST but Engrs advise these two projects could be completed by D + 8.

Arrangements have been made with 7th US Div for the provision of Landing Craft for transporting Engr equipment beyond these points, so that commencement of construction in Staging Area can be made at the same time as bridges are being built.

(c) Ref our G/908 of 23 Dec para 4 sub-para (b) AQMG (Maint) authorised Armd Regt Gp being located in an area near the wharves. An extension of Docks Area was obtained from XI US Corps and AQMG has approved of site.

3. LAYOUT OF DEPOTS:

Discussed with AQMG (Maint) who advised that layouts of Depots given by Services at Adv LHQ to Engrs were for guidance only and that changes could be made if circumstances warranted and under advice to Adv LHQ.

4. ENGRS:

(a) 1 Offr and 1 BOR 1 Aust CRE (Wks) arrived MOROTAI 27 Dec 44.

(b) It is understood that consideration is being given to calling forward one Aust Mech Equip Coy and one Aust Fd Coy RAE to arrive at MOROTAI some days before the Staging Area troops reach here.

It is strongly recommended that very favourable consideration be given to the above as the construction of roads etc., in Staging Maintenance Areas could be proceeded with, greatly facilitating reception of stores. In addition construction could be commenced on hospital roads and road from finish of present road WEST of perimeter to the SABATAI River.

The Engr Coy could proceed with coverage for Maintenance Area and construction of two bridges required for opening up SABATAI River EAST Area.

5. ADM INSTR FOR RECEPTION OF STAGING TROOPS:

This was discussed with AQMG (Maint) and copies forwarded to Adv LHQ in his care. Our AQ/908 (b) of 29 Dec 44 refers. Letter received from CG XI US Corps ref natives etc., is enclosed and it is proposed to incorporate this in instruction.

6. FWD ECH LHQ ADM INSTR No 2 OF 10 DEC 44:

Copy of above received from AQMG (Maint) 27 Dec 44. No copy previously received.

7. CHANNELS OF COMMUNICATIONS:

As instructed by AQMG (Maint) no correspondence except matters concerning personnel promotions, etc., will be addressed to 1 Aust Base Sub Area.

Two copies of correspondence likely to be of interest to 1 Aust Base Sub Area will be forwarded to Adv LHQ one copy could be forwarded to 1 Aust Base Sub Area if considered necessary.

It has been the practice to forward copies of correspondence regarding Staging matters generally to Staging Area No 1 and this is being continued.

8. OPERATIONS:

(a) AIR - 4 raids and 18 alerts for period. There being 6 alerts on night 26/27 Dec 44.

(b) US operations against enemy on MOROTAI are proceeding.

9. [illegible]

It HQ 1Div has requested estimate of POL requirements discussed with AOMG who obtained estimates already submitted by Adv LHQ. It HQ 1Div were informed accordingly.

10. [illegible]

The lack of transport is hampering rations and specialists generally. Could movement of the two jeeps for Singing Area & one two jeeps for 2 Aust CCS [illegible] be expedited please.

11. [illegible]

(a) Beer (i) Issue of beer was arranged through ZAAF.
(ii) Three bishops received from HQ 1Div.
(iii) Five casks from Adv LHQ.

(b) All troops were given a rest day the first whole day after arrival at [illegible].

[illegible]
Lt-Col.
[illegible]
Comd No 2 Singing Area.

Internal Distribution:

War Diary (2)
File.

[redacted]

[redacted]

[redacted]

[redacted] Hq, 2nd Inf Div, APO [redacted], 30 November 1944.

To: Hq, Central Staging Area, Australian Imperial Force.

Allocation of areas as outlined in radio communication and sketch dated 29 November with the exception that the area indicated as "French" area in the vicinity of the Naval Mine, cannot be made available to you. The area just north of that indicated by the word "Staging", located on the east by the Naval Mine and on the west by the northward extension of the dividing line between the French and Staging areas, is available.

For the Commanding General:

(signed) J. B. Murray
Major, A.G.D.
Asst. Adjutant General

Army Form W.3008
(Adapted) (Page 1)
(Revised Jan., 1943)

FIELD RETURN OF OFFICERS

1 / UK (Serial No.)

At 0600 Hrs. Saturday 2 / 12 / 1944 4th Field BSA (Pt I) (Unit)
Staging Area

W.E. 14 / / . OFFRS. 6 O.R's. 34 + OFFRS. - O.R's. - ATT. BY W.E.

PART A.—POSTED STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.				DETAIL.	ATTACHED ALLOWED BY W.E.				
Rein'fts Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.		Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Rein'fts Required.
				*					
				*					
			1	Lieut.-Colonels					
			3	Majors					
			2	Captains					
				Lieutenants					
				Quarter-masters					
				A.A.N.S. and A.A.M.W.S. Offrs.					
				Civilians Counting as Offrs.					
			6						

	DETAIL.		A.I.F.	C.M.F.	A.W.A.S.	A.A.N.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	* *	TOTAL.
Analysis of Part A to be shown here by ALL units. Only units notified in para. 10 of instructions for compilation of form will complete Part B(1) & B(2).	A.		6									6
	B.(1)											
	B.(2)											

* Insert detail of higher ranks as necessary.
* * Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces; 10 N.Z. Forces.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

OFFICERS JOINED DURING WEEK

Army No.	Rank.	Name and Initials.	Unit From.	Date.	CAUSE.

OFFICERS QUITTED DURING WEEK.

Army No.	Rank.	Name and Initials.	Unit To.	Date.	CAUSE.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO _____ (Unit) IS PARTICULARLY REQUESTED. ___ / ___ /194___.

Army No.	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

Staging Area 2 Unit
HQ, Base Sub-Area (CAIF)

PART D.—NOMINAL ROLL OF OFFICERS ON POSTED STRENG

At 0600 Hrs. Saturday 2/12/1944 (Total to agree with Columns 4 and 7 of Part II.)

1 Substantive Rank and Higher Temporary Rank if Held.	2 Army Number.	3 Surname.	4 Initials.	5 Posting.	6 Whether present with Unit (insert Yes or No)	7 If not present with Unit, state how employed.	8 Date of Detachment.
MAJOR	NX104671	BLAXLAND	J.F	SO HQ	Yes		
MAJOR	VX21105	FINNERN	T.C.	DADS	Yes		
CAPT.	NX107213	BRUNSDEN	W.M	SC(A)	Yes		
CAPT.	NX81018	REDMOND	A.L	SC(P)	Yes		
CAPT.	NX170634	SANDERS	J.V	FMD	Yes		
LT.	NX119569	ALEXANDER	W.G.	AAG	Yes		

PART E.—NOMINAL ROLL OF OFFICERS ATTACHED FROM OTHER UNITS.

Substantive Rank and Higher Temporary Rank, if Held.	Army Number.	Name and Initials.	Unit.	Date of Attachment.	Nature of Attachment.
2/Lt.	WX76	NOT IN NA			To Detachment

22 Dec 44
Date of Despatch

Signature of Commander

Army Form W.2009 (Adapted)
(Page 1)
(Revised Jan. 1940.)

FIELD RETURN OF OTHER RANKS

1/1/44 (Serial No.)

At 0600 Hrs. Saturday 1/1/1944 No 2 Sec HQ 1 Aust Base Sub Area (AIF) (Unit)

W.E. 1/1/44 OFFRS. 6 O.R's. 34 + OFFRS. — O.R's. — ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED				DETAIL.	ATTACHED ALLOWED BY W.E.				
Reinfts. Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.		Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Reinfts Required.
			1	W.Os Class I					
				W.Os. Class II					
				Squadron or Company Quartermaster Sgts					
			1	Staff Sergeants					
			3	Sergeants					
			7	Corporals					
			20	Troopers, Privates, etc					
				Civilians counting as O.R					
•			34 •	Totals of cols marked • should agree with details shown in Part E on Page 2.		•			•

Analysis of Part A to be shown here by ALL units. Only units notified in para. 7 of instructions for compilation of this return will complete analysis of Part B(1) and B(2).

• • Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces, 10 N.Z. Forces

Detail		A.I.F.	C.M.F. Under 19 Years	C.M.F. 19 Years and over	A.W.A.S.	A.A.M.W.S.	CIVIL	R.A.N.	R.A.A.F.	• •	TOTAL
A		34						[redacted]	[redacted]		34
B(1)											
B(2)							[redacted]				

Part B. Other Ranks Attached from Other Units.

Number of O.Rs	Unit to which they belong	Number of O.Rs	Unit to which they belong
	2 Aust AGH 2 Echl		
	1 Aust CRE (Wks)		

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs	Unit to which detached	Number of O.Rs.	Unit to which detached

Part D. Description of Other Ranks Whose Return To _____ (Unit) is Particularly Requested. ___/___/194___

Army No	Rank	Name and Initials	REMARKS (e.g., physical characteristics if known)

First Aust Army Stab Print Unit—250—6/44—S.43

No 2 Sect HQ 1 Aust Base Sub Area Unit (A.I.F.)

Army Form W 3009
(Adapted) (Page 2)
(Revised Jan., 1942)

1 / 04 Serial No.

PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday 2 / 12 / 1944.

Details of Tradesmen. GROUP I.	W.E.	Posted Strength	Reinfs. Required	Details of Tradesmen. GROUP I. (cont.)	W.E.	Posted Strength	Reinfs. Required	Details of Tradesmen. GROUP II (cont.)	W.E.	Posted Strength	Reinfs. Required	Details of Tradesmen. GROUP III. (cont.)	W.E.	Posted Strength 16	Reinfs. Required
Ammunition Examiners				Surveyors, Engineering				Operating Room Asst.		2		G.P.O. Assistants			
Armament Artificer Fitter				Surveyors, R.A.A.				Operator, Keyboard				Hammermen			
Armament Artificer Fitter (Electrical)				Surveyors, Topographical				Operator, Line				Leather Stitchers			
Armament Artificer Fitter (M.V.)				Surveyors, Trigonometrical				Operator, Signal				Orderlies, Nursing			
Armament Artificer Fitter (A.F.V.)				Tentmakers				Operator, Switchboard				Orderlies, Nursing Mental			
Armament Artificer Instrument				Turners				Operator, Wireless				Plate Layers			
Armament Artificer Radio				Watchmakers				Opticians				Rangetakers			
Armament Artificer Signals				Welders				Painters				Riveters			
Armament Artificer Wireless								Panel Beaters				Roughriders			
Artificer, Artillery								Photographer, Dry Plate				Saddlers			
Artificer, Engine								Predictor Numbers				Saddletree Makers			
Blacksmiths								Printers				Shoemaker and Boot Repairer			
Bricklayers								Radiographers				Stevedores			
Carpenters								Riggers				Stokers, Stnly. Engine			
Cooks, Hospital				GROUP II.				Sawyers				Storemen, Technical			
Coppersmiths				Armourers				Signallers				Tailors			
Sign Painters				Assmen				Signallers				Textile Refitters			
Draughtsmen				Bakers				Telegraph Operators Morse				Tinsmiths			
Draughtsmen (Architectural)				Bkr. Comd'g. Asst.				Well Sinkers				Vulcanizers			
Draughtsmen (Engineering)				Boilermakers				Wheelers				Wagon Examiners			
Draughtsmen (Mechanical)				Carpenters				Winchmen				Whitesmiths			
Draughtsmen (Topographical)				Carpenters and Joiners				Wiremen				Hospital Cooks		2	
Electricians				Cooks R.A.E.C.		7		Woodturners				M.T. - R.A.S.C.		3	
Electricians (M.T.)				Dental Mechanics								16 Aust. Gen. Hosp. R.A.M.C.		1	
Electricians (Signals)				Driver-Mech. (Eng. and Mot.)								Aust. W.O.I		1	
Fitters				Driver-Operator											
Fitters (Cyclo)				Draughtsmen											
Fitters (Electrical)				Electrical Engineers											
Fitters (Gun)															
Fitters (Instrument)				Fire Control Operators				GROUP III.				DETAILS OF NON-TRADESMEN			
Fitters (M.T.)				Gun Operator				Battery Surveyors				Clerks		2	
Fitters, Military [illegible]				Hairdressers				Butchers				Drivers M.T.		2	
Fitters, [illegible]				Height Taker				Clerks H.Q. R. Coms		6		Gen. Duties		4	
Grinders, Precision				Helio Operator				Clerks, Supply S.A.A.		6		Hosp. Duties		2	
Mechanics, Instrument				Instrument Operator				Clerks, Tpt. (M.T.)		1		Mess Orderlies		2	
Mechanics, Instrument (Signals)				Intelligence Duties				Couch Trimmers				Wdsy. Duties		1	
Mechanics, Instrument (Surgical)				Joiners				Concreters							
Mechanics, Radio				Lineman				Cooks							
Mechanics, Typewriter				Linemen, Signals				Dental Clerk Orderlies							
Mechanics, Wireless				Lithographers				Despatch Riders				ATTACHED BY W.E.			
Millwrights				Machinists, Metal				Draughtsmen, Signals							
Operators, Kinematic				Machinists, Wood				Drivers, M.T.							
Pattern Makers				Masons				Driver Mechanics		1					
Photographers				Masseurs				Driver Tpts. Plant							
Photographer, Wet Plate				Mechanics, M.T.				Engine Hands, I.C.							
Photovoltaic				Miners				Equipment Repairers							
Plumbers				Moulders				Farriers							
Gas Fitters				Nurses, Trained				Fitters' Mates							
Surveyors				Observation Post Asstn.				Gun Layers							
CARRIED FORWARD				CARRIED FORWARD		2		CARRIED FORWARD		16		Totals of columns marked * to agree with columns 6 and 7, and 1 and 10 of Part A respectively		34	

[illegible] other than private is involving other details on back.
[illegible] Attached or specialists not included in list will be added as required in spaces provided.
[illegible] A.T.S. and/or A.A.M.W.S. Detachment are quoted above details on back.
[illegible] reinforcements not quoted above necessarily on return by insertion of N.R. in col. "Reinfs. Required."
[illegible] request or notation is made on back of form, the words "See Back" should be written in one of the blank spaces on this page.

2 Feb 1944
Date of Despatch

[illegible]
for Signature of Commander

Army Form W.2009 (Adapted)
(Page 1)
(Revised Jan. 1943.)

FIELD RETURN OF OTHER RANKS

2nd Lt (Serial No.)

At 0600 Hrs. Saturday 16/12/1944. HQ 1 Aust Base Sub Area (Unit) (AIF)

W.E. 14/8/44. OFFRS..... O.R's.....+ OFFRS..... O.R's..... ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED					ATTACHED ALLOWED BY W.E.				
Reinfts. Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.	DETAIL.	Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Reinfts Required.
			1	W.Os Class I					
				W.Os. Class II					
				Squadron or Company Quartermaster Sgts					
			4	Staff Sergeants					
			3	Sergeants					
			7	Corporals					
1	1		19	Troopers, Privates, etc					
				Civilians counting as O.R					
1 •	1		33 •	Totals of cols marked • should agree with details shown in Part E on Page 2.		•			•

Analysis of Part A to be shown here by ALL units. Only units notified in para. 7 of instructions for compilation of this return will complete analysis of Part B(1) and B(2).

• • Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces, 10 N.Z. Forces

Detail		A.I.F	C.M.F Under 18 Years	C.M.F 18 Years and over	A.W.A.S.	A.A.M.W.S.	CIVIL	R.A.N.	R.A.A.F.	• •	TOTAL
A		33						[redacted]	[redacted]		33
B(1)											
B(2)							[redacted]				

Part B. Other Ranks Attached from Other Units.

Number of O.Rs	Unit to which they belong	Number of O.Rs	Unit to which they belong
	Tpt Coy ASC	2	RCN
	1 Aust CRS (WA)		

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs	Unit to which detached	Number of O.Rs.	Unit to which detached

Part D. Description of Other Ranks Whose Return To ~~[illegible]~~ (Unit) is Particularly Requested. ~~[illegible]~~ /194~~[illegible]~~

Details of NCO's mentioned in Part E

Army No.	Rank.	Name and Initials	REMARKS (e.g., present whereabouts if known)
Cento	CS	1 Cpl	
	AS	1 Cpl	
	ST	1 Sgt 2 Cpls	
	Doc. ADM	1 L/Cpl 1 Cpl	
Cento	Medical	1 Cpl	

No 1 Adv. Base Sub Area (HIF) Unit
No 2 Staging Area

Army Form W 3009
(Adapted) (Page 2)
(Revised Jan., 1943)
2, 48 Serial No.

PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday 16/12/1944.

Details of Tradesmen. GROUP I.	W.E.	Posted Strength	Reinfs. Required
Ammunition Examiners			
Armament Artificer Fitter			
Armament Artificer Fitter (Electrical)			
Armament Artificer Fitter (M.V.)			
Armament Artificer Fitter (A.F.V.)			
Armament Artificer Instrument			
Armament Artificer Radio			
Armament Artificer Signals			
Armament Artificer Wireless			
Artificer, Artillery			
Artificer, Engine			
Blacksmiths			
Bricklayers			
Compositors			
Cooks, Hospital			
Coppersmiths			
Dispensers			
Draughtsmen			
Draughtsmen (Architectural)			
Draughtsmen (Engineering)			
Draughtsmen (Mechanical)			
Draughtsmen (Topographical)			
Electricians			
Electricians (M.V.)			
Electricians (Signals)			
Fitters			
Fitters (Cycle)			
Fitters (Electrical)			
Fitters (Gun)			
Fitters (Instrument)			
Fitters (M.V.)			
Fitters [illegible]			
[illegible]			
[illegible]			
Mechanics, Instrument			
Mechanics, Instrument (Signals)			
Mechanics, Instrument (Gunnery)			
Mechanics, Radio			
Mechanics, Typewriter			
Mechanics, Wireless			
Millwrights			
Operators, Examiner			
[illegible] Fitter			
[illegible]			
[illegible] Draughtsman, Gun Fitter			
Photographer			
Plumbers			
Gun Mechanic			
Sprayers			
CARRIED FORWARD			

Details of Tradesmen. GROUP II.	W.E.	Posted Strength	Reinfs. Required
Surveyors, Engineering			
Surveyors, R.A.A.			
Surveyors, Topographical			
Surveyors, Trigonometrical			
Toolmakers			
Turners			
Watchmakers			
Welders			
GROUP II.			
Armourers			
Asmen			
Bakers			
Bty. Comd'rs. Asst.			
Boilermakers			
Carpenters			
Carpenters and Joiners			
Cooks PAYCC		2	
Dental Mechanics			
Driver-Mech. (Eng. and Med.)			
Driver-Operator			
Drainers			
Electricians			
Electricians (Engineers)			
Fire Control Operators			
Gun Operator			
Hairdressers			
Height Taker			
Helio Operator			
Instrument Operator			
Intelligence Duties			
Joiners			
Lineman			
Lineman, Signals			
Lithographers			
Machinists, Metal			
Machinists, Wood			
Masons			
Masseurs			
Mechanics, M.T.			
Miners			
Moulders			
Nurses, Trained			
Observation Post Asstn.			
CARRIED FORWARD		2	

Details of Tradesmen. GROUP II. (cont.)	W.E.	Posted Strength	Reinfs. Required
Operating Room Asstn.			
Operator, Keyboard			
Operator, Line			
Operator, Signal			
Operator, Switchboard			
Operator, Wireless			
Opticians			
Painters			
Panel Beaters			
Photographer, Sky Plate			
Predictor Numbers			
Printers			
Radiographers			
Riggers			
Sawyers			
Signallers			
Signwriters			
Telescope Identifn Numbers			
Well Borers			
Wheelers			
Winchman			
Wireman			
Woodturners			
GROUP III.			
Battery Surveyors			
Butchers			
Clerks, HQ C Comp		6	
Clerks, Pay		4	
Clerks, Technical		1	
Coach Trimmers			
Concreters			
Cooks			
Dental Clerk Orderlies			
Despatch Riders			
Draughtsmen, Signals			
Drivers, M.T.			
Driver Mechanics		1	
Driver Tptn. Plant			
Engine Hands, I.C.			
Equipment Repairers			
Farriers			
Fitters' Mates			
Gun Layers			
CARRIED FORWARD		16	

Details of Tradesmen. GROUP III. (cont.)	W.E.	Posted Strength	Reinfs. Required
G.P.O. Assistants			
Hammermen			
Leather Stitchers			
Orderlies, Nursing			
Orderlies, Nursing Mental			
Plate Layers			
Rangefinders			
Riveters			
Roughriders			
Saddlers			
Saddletree makers			
Shoemaker and Boot Repairer			
Stevedores			
Stokers, Stnry. Engine			
Storemen, Technical			
Tailors			
Textile Refitters			
Tinsmiths			
Vulcanizers			
Wagon Erectors			
Whitesmiths			
Hyam Jacobs		1	
[illegible]		3	
Edwards H		1	
ROWO WO1		1	
DETAILS OF NON-TRADESMEN			
[illegible]		2	
[illegible]		3	
[illegible] Bombers		3	
[illegible] Bombers		6	
[illegible]		1	
[illegible]		1	
ATTACHED BY W.E.			
Totals of columns marked * to agree with columns 4 and 7 and 1 and 10 of Part A respectively		33	

[illegible] Date of Despatch

[illegible] Signature of Commander

Army Form W.3009 (Adapted)
(Page 1)
(Revised Jan. 1943)

FIELD RETURN OF OTHER RANKS

3/44 (Serial No.)

At 0600 Hrs. Saturday 23/12/1944 HQ 1 Aust BSA (AIF) (Unit)
No 2 Staging Camp

W.E. 14/8/45. OFFRS. ..... O.R's. ..... + OFFRS. ..... O.R's. ..... ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED				DETAIL.	ATTACHED ALLOWED BY W.E.				
Reinfts. Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.		Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Reinfts. Required.
			1	W.Os Class I					
				W.Os. Class II					
				Squadron or Company Quartermaster Sgts					
			1	Staff Sergeants					
			5	Sergeants					
			21	Corporals					
			69	Troopers, Privates, etc					
				Civilians counting as O.R					
•			33 •	Totals of cols marked • should agree with details shown in Part E on Page 2.		•			•

Analysis of Part A to be shown here by A.I.F. units. Only units notified in para. 7 of instructions for compilation of this return will complete analysis of Part B(1) and B(2).

• Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces, 15 N.Z. Forces

Detail		A.I.F	C.M.F Under 19 Years	C.M.F 19 Years and over	A.W.A.S.	A.A.M.W.S.	CIVIL	R.A.N.	R.A.A.F.	• •	TOTAL
A		33						[redacted]	[redacted]		33
B(1)											
B(2)							[redacted]				

Part B. Other Ranks Attached from Other Units.

Number of O.Rs	Unit to which they belong	Number of O.Rs	Unit to which they belong
	Det 2 Aust Ad Sup 2 Ech		
	1 Aust CAE (WA)		

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs	Unit to which detached	Number of O.Rs.	Unit to which detached

Part D. Description of Other Ranks Whose Return To ..... (Unit) is Particularly Requested..... 194

Details to 1 HQ 2 Echelon (Continued from Part E)

Army No.	Rank.	Name and Initials	REMARKS (e.g., present whereabouts if known)
Clerks	GS	1 Cpl	
	AR	2 Cpls	
	SR	1 Sgt + 2 Cpls	
	1 CAE ADM	1 Sgt, 1 Cpl	
Orderly	Medical	1 Cpl	

HQ 10 Aust BSA (AIF) ..... Unit

M & S Staging Area

Army Form W 3009
(Adapted) (Page 2)
(Revised Jan., 1941)

2/4 Serial No.

* PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday 23/12/1944.

Details of Tradesmen. GROUP I.	W.E.	Posted Strength	Reinfs. Required
Ammunition Examiners			
Armament Artificer Fitter			
Armament Artificer Fitter (Electrical)			
Armament Artificer Fitter (M.V.)			
Armament Artificer Fitter (A.F.V.)			
Armament Artificer Instrument			
Armament Artificer Radio			
Armament Artificer Signals			
Armament Artificer Wireless			
Artificer, Artillery			
Artificer, Engine			
Blacksmiths			
Bricklayers			
Compositors			
Cooks, Hospital			
Coppersmiths			
Dispensers			
Draughtsmen			
Draughtsmen (Architectural)			
Draughtsmen (Electrical)			
Draughtsmen (Mechanical)			
Draughtsmen (Topographical)			
Electricians			
Electricians (M.V.)			
Electricians (Signals)			
Fitters			
Fitters (Cycle)			
Fitters (Electrical)			
Fitters (Gun)			
Fitters (Instrument)			
Fitters (M.V.)			
Fitters, Railway Signal			
Fitters, Signals			
Grinder, Precision			
Mechanics, Instrument			
Mechanics, Instrument (Signals)			
Mechanics, Instrument (Surgical)			
Mechanics, Radio			
Mechanics, Typewriter			
Mechanics, Wireless			
Millwrights			
Operators, Examiner			
Pattern Maker			
Pharmacist			
Photographer, Dry Plate			
Photovoltaic			
Plumber			
Saw Doctors			
Surveyors			
CARRIED FORWARD			

Details of Tradesmen. GROUP I. (cont.)	W.E.	Posted Strength	Reinfs. Required
Surveyors, Engineering			
Surveyors, R.A.A.			
Surveyors, Topographical			
Surveyors, Trigonometrical			
Toolmakers			
Turners			
Watchmakers			
Welders			
GROUP II.			
Armourers			
Asdcmen			
Bakers			
Bty. Comd's. Asst.			
Boilermakers			
Carpenters			
Carpenters and Joiners			
Cooks 1/ICC		2	
Dental Mechanics			
Driver-Mech. (Eng. and Med.)			
Driver-Operator			
Drainers			
Electricians			
Electricians (Engineers)			
Fire Control Operators			
Gun Operator			
Hairdresser			
Height Taker			
Intn Operator			
Instrument Operator			
Intelligence Duties			
Joiners			
Lineman			
Lineman, Signals			
Lithographers			
Machinists, Metal			
Machinists, Wood			
Masons			
Masseurs			
Mechanics, M.T.			
Miners			
Moulders			
Nurses, Trained			
Observation Post Assts.			
CARRIED FORWARD		21	

Details of Tradesmen. GROUP II. (cont.)	W.E.	Posted Strength	Reinfs. Required
Operating Room Assts.			
Operator, Keyboard			
Operator, Line			
Operator, Signal			
Operator, Switchboard			
Operator, Wireless			
Opticians			
Painters			
Panel Beaters			
Photographer, Dry Plate			
Predictor Numbers			
Printers			
Radiographers			
Riggers			
Sawyers			
Signallers			
Signwriters			
Telescope Identifn Numbers			
Well Borers			
Wheelers			
Winchman			
Wireman			
Woodworkers			
GROUP III.			
Battery Surveyors			
Butchers			
Clerks, [illegible] Gr.		6	
Clerks, Supply SA		6	
Clerks, Technical GR		1	
Coach Trimmers			
Concertors			
Cooks			
Dental Clerk Orderlies			
Despatch Riders			
Draughtsmen, Signals			
Drivers, M.T.			
Driver Mechanics		1	
Driver Tpts. Plant			
Engine Hands, I.C.			
Equipment Repairers			
Farriers			
Fitters' Mates			
Gun Layers			
CARRIED FORWARD		16	

Details of Tradesmen. GROUP III. (cont.)	W.E.	Posted Strength	Reinfs. Required
G.P.O. Assistants			
Hammermen			
Leather Stitchers			
Orderlies, Nursing			
Orderlies, Nursing Mental			
Plate Layers			
Rangetakers			
Riveters			
Roughriders			
Saddlers			
Saddletree makers			
Shoemaker and Boot Repairer			
Stevedores			
Stokers, Stnry. Engine			
Storemen, Technical			
Tailors			
Textile Refitters			
Tinsmiths			
Vulcanisers			
Wagon Erectors			
Whitesmiths			
Hqs. Instructors			
4th Regt			3
Base "			1
BOMO WO1			1
DETAILS [illegible] NON-TRADESMEN			
Batmen			11
Cmn MT			3
Gen Duties			3
Hqs "			1
Pnt & Dkr			2
Water Duties			1
ATTACHED BY W.E.			
Totals of columns marked * to agree with columns 4 and 7, and 1 and 10 of Part A respectively			33

[illegible] Gen Officer is transferred [illegible] on both.

[illegible] Grades or nominals not included in list will be added as required in spaces provided.

[illegible] O.A.S. and/or A.A.M.W.S. personnel are carried show details on both.

[illegible] cannot depart same morning as return by insertion of N.E. in col. "Reinfs. Required."

[illegible] reports or notices to make use [illegible] of them, the words "Not Used" should be written in one of the blank spaces on this page.

23 Dec 44
Date of Despatch

[illegible]
for Signature of Commander

Army Form W.3009 (Adapted)
(Page 1)
(Revised Jan. 1943.)

FIELD RETURN OF OTHER RANKS

4 / 44 (Serial No.)

At 0600 Hrs. Saturday 30 / 12 / 1944 HQ Aust RSA (MEF) 102 Staging Camp

W.E. 1V / 83 / 21. OFFRS. ..... O.R's. ..... + OFFRS. ..... O.R's. ..... ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED				DETAIL.	ATTACHED ALLOWED BY W.E.				
Reinfts. Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.		Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Reinfts Required
			1	W.Os Class I					
				W.Os. Class II					
				Squadron or Company Quartermaster Sets					
			1	Staff Sergeants					
			3	Sergeants					
			7	Corporals					
			19	Troopers, Privates, etc					
				Civilians counting as O.R					
•			33 •	Totals of cols marked • should agree with details shown in Part E on Page 2.		•			•

Analysis of Part A to be shown here by ALL units. Only units notified in para. 7 of instructions for completion of this return will complete analysis of Part B(1) and B(2).

• • Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., SS U.K. Forces, SS N.Z. Forces

Detail		A.I.F.	C.M.F. Under 18 Years	C.M.F. 18 Years and over	A.W.A.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	• •	TOTAL
A		33						[redacted]	[redacted]		33
B(1)											
B(2)							[redacted]				

Part B. Other Ranks Attached from Other Units.

Number of O.Rs	Unit to which they belong	Number of O.Rs	Unit to which they belong

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs	Unit to which detached	Number of O.Rs.	Unit to which detached

Part D. Description of Other Ranks Whose Return To ..... (Unit) is Particularly Requested ..... / ..... /194...

Details of RCOs Rationed from Part E

Army No	Rank	Name and Initials	REMARKS (e.g., present whereabouts if known)
Clerks GS	1 CPL		
AD	2 Cpls		
ST	15 & 2 CPLS		
Admin	1 & 1 CPL		
Orderlies	-		
Medical	1 Cpl.		

First Aust Army Mob Print Unit—4,250—30m—6-43

1 Quot BSA (AIF) ..... Unit

Staging Area 2

Army Form W.3009
(Adapted) (Page 2)
(Revised Jan., 1942)

4, 44 Serial No.

PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday 30 / 12 / 1944

Details of Tradesmen. GROUP I.*	W.E.	Posted Strength	Reinfs. Required	Details of Tradesmen. GROUP I. (contd.)	W.E.	Posted Strength	Reinfs. Required	Details of Tradesmen. GROUP II. (contd.)	W.E.	Posted Strength	Reinfs. Required	Details of Tradesmen. GROUP III. (contd.)	W.E.	Posted Strength	Reinfs. Required
Ammunition Examiners				Surveyors, Engineering				Operating Room Asstn.				G.P.O. Assistants			
Armament Artificer Fitter				Surveyors, R.A.A.				Operator, Keyboard				Hammermen			
Armament Artificer Fitter (Electrical)				Surveyors, Topographical				Operator, Line				Leather Stitchers			
Armament Artificer Fitter (M.V.)				Surveyors, Trigonometrical				Operator, Signal				Orderlies, Nursing			
Armament Artificer Fitter (A.F.V.)				Toolmakers				Operator, Switchboard				Orderlies, Nursing Mental			
Armament Artificer Instrument				Turners				Operator, Wireless				Plate Layers			
Armament Artificer Radio				Watchmakers				Opticians				Rangetakers			
Armament Artificer Signals				Welders				Painters				Riveters			
Armament Artificer Wireless								Panel Beaters				Roughriders			
Artificer, Artillery								Photographer, Dry Plate				Saddlers			
Artificer, Engine								Predictor Numbers				Saddletree makers			
Blacksmiths								Printers				Shoemaker and Boot Repairer			
Bricklayers								Radiographers				Stevedores			
Compositors								Riggers				Stokers, Stat. Engine			
Cooks, Hospital				GROUP II.				Sawyers				Storemen, Technical			
Coppersmiths				Armourers				Signallers				Tailors			
Dispensers				Axemen				Signarticers				Textile Refitters			
Draughtsmen				Bakers				Telescope Identn Numbers				Tinsmiths			
Draughtsmen (Architectural)				Bty. Comd'rs. Asst.				Well Borers				Vulcanisers			
Draughtsmen (Engineering)				Boilermakers				Wheelers				Wagon Erectors			
Draughtsmen (Mechanical)				Carpenters				Winchman				Whitesmiths			
Draughtsmen (Topographical)				Carpenters and Joiners				Wireman				Hyg Inspector		1	
Electricians				Cooks AHCC		21		Woodturners				AI Rgts		3	
Electricians (M.V.)				Dental Mechanics								Educ. O.		1	
Electricians (Signals)				Driver-Mech. (Eng. and Med.)								BOWO WO1		1	
Fitters				Driver-Operator											
Fitters (Cycle)				Drainers											
Fitters (Electrical)				Electricians											
Fitters (Gun)				Electricians (Engineers)											
Fitters (Instrument)				Fire Control Operators				GROUP III.				DETAILS OF NON-TRADESMEN.			
Fitters (M.V.)				Gun Operator				Battery Surveyors				Batmen		24	
Fitters, Railway Signal				Hatchman				Butchers				Drivers MT		3	
Fitters, Signals				Height Taker				Clerks C. HQ Coy		6		Gen Duties		3	
Grinders, Precision				Helio Operator				Clerks Supply Sgt	1	6		Hyg Duties		1	
Mechanics, Instrument				Instrument Operator				Clerks Technical Sgt		1		Mess Orderlies		24	
Mechanics, Instrument (Signals)				Intelligence Duties				Coach Trimmers				Offrs Batmen		4	
Mechanics, Instrument (Surgical)				Joiners				Conveyors							
Mechanics, Radio				Lineman				Cooks							
Mechanics, Typewriter				Lineman, Signals				Dental Clerk Orderlies							
Mechanics, Wireless				Lithographers				Despatch Riders				ATTACHED BY W.E.			
Millwrights				Machinists, Metal				Draughtsmen, Signals							
Operators, Excavator				Machinists, Wood				Drivers, M.T.							
Pattern Maker				Masons				Driver Mechanics		1					
Photographer, Gun Photo				Masseurs				Driver Tptn. Plant							
Plasterer				Mechanics, M.T.				Engine Hands, I.C.							
Plumber				Miners				Equipment Repairers							
Sign Painters				Moulders				Farriers							
Surveyors				Nurses, Trained				Fitters' Mates							
				Observation Post Asstn.				Gun Layers							
CARRIED FORWARD				CARRIED FORWARD		2		CARRIED FORWARD		16		Totals of columns marked * to agree with columns 4 and 7, and 1 and 10 of Part A respectively		83	

NOTES.—(a) If rank other than private is involved give details on back.
(b) Authorised trades or specialists not included in list will be added as required in spaces provided.
(c) Where A.W.A.S. and/or A.A.M.W.S. personnel are desired show details on back.
(d) Where replacements not desired note accordingly on return by insertion of N.R. in col. "Reinfs. Required."
(e) Where any request or notation is made on back of form, the words "See Back" should be written in one of the blank spaces on this page.

30 DEC 44
Date of Despatch

[signature] Capt
for Signature of Commander

WAR DIARY ~~or INTELLIGENCE SUMMARY~~ Serial.1. page.1.

Army Form C.2118
(adapted.)

(Erase heading not required).

Unit HQ, 1 Aust Base Sub Area. Staging Area 1.

Date and Time.—From 19 Nov 44 To 31 Dec 44.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			~~GENERAL REPORT ON VOYAGE.~~	
AT SEA.	19 Nov 44	0730	No.1. Det HQ 1 Aust Base Sub Area consisting of 8 Offrs and 35 ORs under comd of Lt-Col N.F.COSTELLO embarked for tropical service at BRISBANE on SUNDAY 19 Nov 44, per HMAT "GORGON". The vessel put to see at 1700 hrs on that date.	
	20 Nov 44		After steaming for approx 17 hours the vessel was forced to anchor owing to a ~~breakdown of the auxilary engines. This stoppage occured on four occasions and at~~ approx 1800 hrs on 20 Nov 44 the vessel returned to the Australian coast and anchored in the vicinity of SANDY CAPE to undergo repairs. The vessel eventually got under way	
	21 Nov 44		at approx 0600 hrs on 21 Nov 44.	
	28 Nov 44		~~At approx 0800 hrs on 28 Nov the vessel entered HOLLANDIA harbour, and at 0900 hrs~~ a signal was received instructing the vessel to proceed to TANAHMERAH BAY to discharge ~~personnel and cargo.~~ The vessel berthed at TANAHMERAH BAY JETTY (which is approx 30 miles from HOLLANDIA by road) at 1500 Hrs on 28 Nov 44.	
			The voyage was uneventful and calm weather predominated. The vessel was unescorted from the vicinity of the Australian Coast.	
	Dec 1. 44		Personnel of 1 Aust Base Sub Area assisted in the unloading of the vessel in ~~co-operation with 2/1 Aust Docks Op Coy.~~ At approx 1500 hrs on 1 Dec 44 the cargo consigned to this HQ was unloaded and transported to the tempy camp site; at approx 1030 hrs on 1 Dec 44 an Advance Party of 8 Offrs & 6 NCOs disembarked to the Temp Camp site and the remaining personnel, together with No.2 Det HQ 1 Aust Base Sub Area (comprising the same strength as No.1. Det but under Comd of Lt-Col NORRIS) were ~~disembarked on the same day.~~	
	5 Dec 44.		~~At 0600 hrs on 5 Dec 44 No.2. Det together with dets from 1 Aust CRE (Wks) and 2 Aust Adv 2nd Ech embarked for service on MORATAI ISLAND.~~	
			HQ 1 Aust Base Sub Area Staging Area 1 was temporarity located at :- HOLLANDIA SHEET (US ARMY SPECIAL MAY) 1:20000. 824724 vicinity LAKE SENTANI.	

CONDITIONS ON VOYAGE : Generally good.

WAR DIARY ~~or INTELLIGENCE SUMMARY~~ Serial 1. page 2.

Army Form C. 2118
(adapted.)

(Erase heading not required).

Unit HQ, 1 Aust Base Sub Area Staging Area 1. Date and Time. From To

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Field	5 Dec 44	0900	Returns - AAF W3008 & W 3009 in Dup to 2 Dec 44	Appx. 1.
			Office Instruction No.1. - Transport	" 2.
			" " No.2. - Duty Officer & NCO	" 3.
		1000	Comd, in company with Lt-Col McKENZIE (AA&QMG Fwd Ech LHQ) ~~Capt CLEAVER (Fwd Ech LHQ)~~ Capt DART (Corps Engrs) and Maj PAUL (DADMS No.1.Det.1ABSA) made a general recce of the area. A minute was subsequently sent to BASE "G"(US ARMY) in respect to firm proposals covering the whole area.	
	6 Dec 44		Nothing to report.	
	~~7 Dec 44~~	~~1400~~	~~After liaison with Fwd Ech LHQ areas in the main are now firm.~~ Permission has been granted for this HQ to move and establish its new area as desired. It is anticiapted that the new camp site will be occupied within a week; provision of water is a major problem and suitable measures are being taken to meet the situation. Construction of the ~~tempy~~ camp area should be completed ~~tomorrow - 8 Dec - construction in this area (as will be the case in our new area)~~ was hampered by lack of Tpt, Camp Eqpt Stores and lack of Gen Duties personnel ~~and personnel skilled in camp construction~~ in the field, the position regarding Tpt & Eqpt however, was releived to some extent by requisitions on the US Authorities.	
		1700	Recce and attempted liaison with American Engrs in occupation of our new ~~camp site was unsuccessful, the CO of the unit being away.~~ Instruction were, however, issued to Hygiene, Camp & Engrs to reconnoitre in detail and lay out the area; installations and erections to be made by working parties from our present site. Attention to be given to the posting of security picquets where necessary.	
			Comd visited BASE "G" to liaiase with Col CRAIG Exec Offr INPI BAY.	

WAR DIARY ~~or INTELLIGENCE SUMMARY~~

Army Form C. 2118
(adapted.)

=Serial No. 1. page 3.

(Erase heading not required).

H. 1000

Unit HQ 1 Aust Base Sub Area Staging Area 1. Date and Time.—From ..... To .....

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Field	7 Dec 44	1700	Safe hand docs from HQ 1 Aust Base Sub Area by hand Lt-Col CHADWICK received and ackd.	
	8 Dec 44		Tempy camp site complete - branches and services functioning in normal manner.	
			Detailed recce of the new area in progress.	
	9 Dec 44	0600	AAF W 3008 & W3009 to 9 Dec 44	Appx 4.
			Particulars regarding the departure of Base Tps for Staging Areas were provided by DAQMG Fwd Ech LHQ.	
	10 Dec 44		Adverse weather conditions hampering construction of new camp site and improvements to this one.	
	11 Dec 44		" " " " " " " " " "	
	12 Dec 44		Working parties began construction of new camp site - layout is good but progress will be hampered by lack of Tpt, Tools & field trained troops.	
			Office Instruction No. 3. Staff Conferences.	Appx 5.
	13 Dec 44		Nothing to report.	
	14 Dec 44		Office Instruction No.4 - Correspondence	Appx 6.
	15 Dec 44		Nothing of general insterest to report. It is anticipated that little activity will take place until Staging Tps commence to arrive in this area. Closest liaison is being maintained with Fwd Ech LHQ pending this event.	

WAR DIARY ~~or INTELLIGENCE SUMMARY~~ Serial No.1. page 4.

Army Form C. 2118
(adapted.)

(Erase heading not required).

Unit HQ 1 Aust Base Sub Area Staging Area 1 Date and Times—From To

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Field	16 Dec 44	0600	AAF W3008 & 3009 to 16 Dec 44.	Appx 7.
	17 Dec 44		Engrs working on layout & construction of camp areas to accommodate staging Tps. Satisfactory progress is being made.	
	18 Dec 44		Due to prevailing shortage of Tpt, Camp Eqpt Stores and to some extent bad weather, occupation of our new camp site was not completed as anticipated. A quantity of Engrs stores has been obtained locally ~~which should assist the position and permit occupation at an~~ early date.	
	19 Dec 44		Capt CLEAVER Adv LHQ called re submission of Camp Layouts re Bde Areas. Lt-Col WARNER OC 8 Aust Mov Control called to pay respects.	
			Comd visited FORLAND re draft ~~of~~ Staging Instructions. ~~DAQMG FORLAND was also interviewed regarding the COND's responsibility~~ in respect to operation of discharge of ships in relationship to Mov Control. A definite policy in respect to Camp Maint Areas.(minor modifications may be necessary in regard to Port Tps.	
			COL "Q" Adv LHQ interviewed re detachment of an ORD OFFr from HQ 1 Aust Base Sub Area - to the dets.	
	20 Dec 44		Maj Swan - DAQMG 8 US ARMY called.	
			DAQMG Adv LHQ produced approx first Key Plan and outline plan for staging areas, and the following points were discussed or clarified :- Combination of Camp Maint Area for Base Tps & Beach Gps. Gen Tpt Coys to be all centrally situated in Staging Areas & not in Port area. ~~Modifications of Camp Maint Areas for Docks Tps.~~ Advisability of all WORKS COYS being concentrated in Docks Area. Clearance of disembarkation areas for staging Tps such as Engrs. Road into Docks Area commenced by Americans who will not complete until requirements of access roads are available.	

WAR DIARY or INTELLIGENCE SUMMARY.

(Erase heading not required.)

Army Form C. 2118. (adapted.)

Unit HQ 1 Aust Base Sub Area Staging Area 1. Date and Time.—From ..... To .....

Place.	Date.	Hour.	Summary of Events and Information.	Remarks and references to Appendices, Diaries, &c.
Field	21 Dec 44		Comd visited PROVOST MARSHALL regard	
	22 Dec 44		Comd visited Lt-Col GOLD in regard to layout of AGH allotted this formation.	
	~~23 Dec 44~~		~~AAF W3008 & W 3009 to 23 Dec 44.~~	~~Appx 8.~~
			Addendum to Office Instruction No. 2 - Duty Officer & NCO	" 9.
	24 Dec 44		Nothing to report - amenities for Tps over Christmas period well inhand.	
	25 Dec 44		A splendid menu has been prepared including, Turket, Fowl, Ham and mixed fresh fruit and vegetables. All messing fatigues will be carried out by the officers on this HQ thus permitting the men to derive full benefit from the occasion. In the evening members of this unit are entertaining members of the American Forces at a social to be held in this area. It is expected that 150 persons will attend.	
	26 Dec44		Nothing to report - Last evening's function went off very well .	
	27 Dec 44		Col PATTERSON SD Adv LHQ & Lt-Col LITTLE SO SIGS visited the Comd.	
	28 Dec 44		Nothing to report - practically all personnel employed on construction of new camp	
	~~29 Dec 44~~		~~Camp RO Serial No. 3.~~	~~Appx 10.~~
	29 Dec 44		Camp RO Serial No. 4.	" 11.
	31 Dec 44		W3008 & W3009 returns to 30 Dec 44.	" 12.
			GENERAL.	
			During the week sufficient progress was made at the new camp site to permit the HQ to establish and function in the area as from 31 Dec 44. It is considered that the site lends itself ideally to the requirements of a Headquarters of this nature, being conveniently situated to the areas eventually to be occupied by Corps & Staging Tps athus facilitating liaison and communication. Its picturesque environments and elevated position should have a beneficial	

By Authority: L. F. Johnston, Commonwealth Government Printer, Canberra.

WAR DIARY or INTELLIGENCE SUMMARY

Army Form C. 21
(adapted.)

(Erase heading not required).

Unit HQ 1 Aust Base Sub Area Staging Area 1. Date and Time.—From To

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			and strengthing effect on the health and moral of the personnel that occupy it. Some difficulties regarding fuel and water are still being encountered but energetic endeavours are being made to meet the situation.	
			Telephonic communication has now been established at this HQ through US ARMY Communication system - our number is :- "BANYAN" - Aust Base.	
			The location of our new camp site is :-	
			KOEJABOE SHEET (US ARMY SPECIAL MAP) 1:20000 . 822734 near LAKE SENTANI.	

(F.H.COSTELLO) Lt-Col.
Commander, HQ, 1 Aust Base Sub Area Staging Area 1.

FIELD RETURN OF OFFICERS

Army Form W3008 (Adapted) (Page 1) (Revised Jan., 1943)

At 0600 Hrs. Saturday 2/12/1944. No 1 Det No 1 Mort Unit Base 306 Unit (AIF) (Serial No.)

W.E. 11/12/43. OFFRS. 7 O.R's. 35 + OFFRS. — O.R's. — ATT. BY W.E.

PART A.—POSTED STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.				DETAIL.	ATTACHED ALLOWED BY W.E.				
Rein'fts Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.		Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Rein'fts Required.
			1	Lieut.-Colonels					
				Majors					
			5	Captains					
			1	Lieutenants					
				Quarter-masters					
				A.A.N.S. and A.A.M.W.S. Offrs.					
				Civilians Counting as Offrs.					
			7						

Analysis of Part A to be shown here by ALL units. Only units notified in para. 10 of instructions for compilation of forms will complete Part B(1) & B(2).	DETAIL		A.I.F.	C.M.F.	A.W.A.S.	A.A.N.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	◆◆	TOTAL.
	A.		7									7
	B.(1)											
	B.(2)											

◆ Insert detail of higher ranks as necessary.
◆◆ Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces; 10 N.Z. Forces.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

OFFICERS JOINED DURING WEEK

Army No.	Rank.	Name and Initials.	Unit From.	Date.	CAUSE.

OFFICERS QUITTED DURING WEEK.

Army No.	Rank.	Name and Initials.	Unit To.	Date.	CAUSE.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO _____ (Unit) IS PARTICULARLY REQUESTED. ___/___/194___.

Army No.	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

Army Form W3008 (Adapted) (Page 2) (Revised Jan., 1943)

[illegible] Unit (Serial No.)

PART D.—NOMINAL ROLL OF OFFICERS ON POSTED STRENGTH

At 0600 Hrs. Saturday 2/12/1944 (Total to agree with Columns 4 and 7 of Part A.)

1	2	3	4	5	6	7	8
Substantive Rank and Higher Temporary Rank if Held.	Army Number.	Surname.	Initials.	Posting.	Whether present with Unit (insert Yes or No)	If not present with Unit, state how employed.	Date of Detachment.
Major	[illegible]	[illegible]	[illegible]	[illegible]	Yes		
Capt	[illegible]	[illegible]	[illegible]	[illegible]	Yes		
Capt	[illegible]	[illegible]	[illegible]	[illegible]	Yes		
Capt	[illegible]	[illegible]	[illegible]	[illegible]	Yes		
Capt	[illegible]	[illegible]	[illegible]	[illegible]	Yes		
Capt	[illegible]	[illegible]	[illegible]	[illegible]	Yes		
Lieut	QX6-2234	[illegible]	A.	[illegible]	Yes		

PART E.—NOMINAL ROLL OF OFFICERS ATTACHED FROM OTHER UNITS.

Substantive Rank and Higher Temporary Rank if Held.	Army Number.	Name and Initials.	Unit.	Date of Attachment.	Nature of Attachment.
Lieut	NX 6466	Costello E.M.J.			Att for duty as Asst C.O.

3 Dec 44
Date of Despatch

[signature] Lieut Colonel
Signature of Commander

a.v. 10m bks 10/43

FIELD RETURN OF OFFICERS

Army Form W.3008
(Adapted) (Page 1)
(Revised Jan., 1943)

At 0600 Hrs. Saturday 2/12/1944 No 1 Dist HQ Lowest Base Sub Area (Unit) (AHF) 1144 (Serial No.)

W.E. 11/12/42 OFFRS. 7 O.R's. 35 + OFFRS. — O.R's. — ATT. BY W.E.

PART A.—POSTED STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.				DETAIL.	ATTACHED ALLOWED BY W.E.				
Rein'fts Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.		Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Rein'fts Required.
			1	Lieut.-Colonels					
			5	Majors					
				Captains					
			1	Lieutenants					
				Quarter-masters					
				A.A.N.S. and A.A.M.W.S. Offrs.					
				Civilians Counting as Offrs.					
			7						

Analysis of Part A to be shown here by ALL units. Only units notified in para. 10 of instructions for compilation of form will complete Part B(1) & B(2).

DETAIL.		A.I.P.	C.M.P.	A.W.A.S.	A.A.N.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	**	TOTAL.
A.		7									7
B.(1)											
B.(2)											

* Insert detail of higher ranks as necessary.
** Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces; 10 N.Z. Forces.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

OFFICERS JOINED DURING WEEK

Army No.	Rank.	Name and Initials.	Unit From.	Date.	CAUSE.

OFFICERS QUITTED DURING WEEK.

Army No.	Rank.	Name and Initials.	Unit To.	Date.	CAUSE.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO _____ (Unit) IS PARTICULARLY REQUESTED. ___/___/194___

Army No.	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

Army Form W.3008
(Adapted) (Page 2)
(Revised Jan., 1943)

No 1 Dist HQ Lowest Base Sub Area Unit (AHF) 1144 (Serial No.)

PART D.—NOMINAL ROLL OF OFFICERS ON POSTED STRENGTH

At 0600 Hrs. Saturday 2/12/1944 (Total to agree with Columns 4 and 7 of Part A.)

1	2	3	4	5	6	7	8
Substantive Rank and Higher Temporary Rank if Held.	Army Number.	Surname.	Initials.	Posting.	Whether present with Unit (insert Yes or No)	If not present with Unit, state how employed.	Date of Detachment.
Lt Col	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]		
Major	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]		
Major	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]		
Major	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]		
Capt	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]		
Capt	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]		
Capt	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]		
Lt	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]		

PART E.—NOMINAL ROLL OF OFFICERS ATTACHED FROM OTHER UNITS.

Substantive Rank and Higher Temporary Rank, if Held.	Army Number.	Name and Initials.	Unit.	Date of Attachment.	Nature of Attachment.
Lt Col	[illegible]	Costello E.H.			48 for duty as Asst Col

3 Dec 44
Date of Despatch

[signature] V Comdg Lowest
Signature of Commander

A.W. 12bis (Revised 10/43)

FIELD RETURN OF OTHER RANKS

BRANCH OR SERVICE		RANK	POSTED STRENGTH
G.S	Clerks	Sjt	1
AQ	Clerks	Cpl	1
	Ordinly	Pte	1
MED	Clerks	Pte	1
	Ordinly (AAMC)	Sjt	1
	Hygiene Inspectors	Cpl	1
	" "	Pte	1
EDUC	Clerks	S/Sjt	1
SET	Clerks	S/Sjt	2
	"	Sjt	1
	"	S/Sjt	1
	"	NO II	1
	"	Sjt	1
ORD	Ordinly	Pte	2
	Clerks	Pte	1
		Sjt	1
LOCAL AAM	Clerks	Pte	1
		Pte	1
			20

Army Form W.3009 (Adapted)
(Page 1)
(Revised Jan., 1943.)

FIELD RETURN OF OTHER RANKS

1/1144 (Serial No.)

At 0600 Hrs. Saturday 2/12/1944 (Unit) NO 1 Det HQ 1 Aust Base Sub Area (AIF.

W.E. 17/12/42 OFFRS. 7 O.R's. 35 + OFFRS. O.R's. ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.					ATTACHED ALLOWED BY W.E.				
Reinfts. Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.	DETAIL.	Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Reinfts. Required.
				W.Os. Class I.					
			1	W.Os. Class II.					
				Squadron or Company Quartermaster Sgts.					
			2	Staff Sergeants					
			1	Sergeants					
			3	Corporals					
			22	Troopers, Privates, etc.					
				Civilians counting as O.R.					
•			35 •	Totals of cols. marked • should agree with details shown in Part E on Page 2.	•	•			•

Analysis of Part A to be shown here by ALL units. Only units notified in para. 7 of instructions for completion of this return will complete analysis of Part B(1) and B(2).

• • Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 D.E. Forces, 10 N.Z. Forces.

Detail		A.I.F.	C.M.F. Under 18 Years.	C.M.F. 18 Years and over.	A.W.A.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	• •	TOTAL.
A								[redacted]	[redacted]		
B(1)											
B(2)							[redacted]				

Part B. Other Ranks Attached from Other Units.

Number of O.Rs.	Unit to which they belong	Number of O.Rs.	Unit to which they belong
3	2 Aust Fd. Ord. Fd Coy		
15	2/3 Fd Coy		
		•	

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs.	Unit to which detached.	Number of O.Rs.	Unit to which detached.

Part D. Description of Other Ranks Whose Return To.....(Unit) is Particularly Requested. ...../...../194.....

Army No	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

NO 1 Det HQ 1 Aust Base Sub Area Unit (AIF)

Army Form W.3009 (Adapted) (Page 2) (Revised Jan., 1943)

/ Serial No.

PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday / /194 .

Details of Tradesmen. GROUP I.	W.E.	Posted Strength.	Reinfts. Required.	Details of Tradesmen. GROUP I. (cont.)	W.E.	Posted Strength.	Reinfts. Required.	Details of Tradesmen. GROUP II. (cont.)	W.E.	Posted Strength.	Reinfts. Required.	Details of Tradesmen. GROUP III. (cont.)	W.E.	Posted Strength.	Reinfts. Required.
Ammunition Examiners				Surveyors, Engineering				Operating Room Asstn.				G.P.O. Assistants			
Armament Artificer Fitter				Surveyors, R.A.A.				Operator, Keyboard				Hammermen			
Armament Artificer Fitter (Electrical)				Surveyors, Topographical				Operator, Line				Leather Stitchers			
Armament Artificer Fitter (M.V.)				Surveyors, Triangulation				Operator, Signal				Orderlies, Nursing			
Armament Artificer Fitter (A.F.V.)				Technicians				Operator, Switchboard				Orderlies, Nursing Special			
Armament Artificer Instrument				Turners				Operator, Wireless				Plate Layers			
Armament Artificer Radio				Watchmakers				Opticians				Sanguinisers			
Armament Artificer Shipwright				Welders				Painters				Riveters			
Armament Artificer Wireless								Panel Beaters				Roughriders			
Artificer, Artillery								Photographic, Dry Plate				Saddlers			
Artificer, Engine								Predictor Numbers				Saddlerers makers			
Blacksmiths								Printers				Shoemaker and Boot Repairer			
Bricklayers								Radiographers				Stevedores			
Carpenters								Riggers				Stokers, Stnry. Engine			
Cooks, Hospital				GROUP II.				Sawyers				Storemen, Technical			
Coppersmiths				Armourers				Signallers				Tailors			
Dispensers				Assmen				Signwriters				Textile Refitters			
Draughtsmen				Bakers				Telescope Sights, Numbers				Timberhs			
Draughtsmen (Architectural)				Bty. Comd'rs. Asst.				Well Borers				Tinsmiths			
Draughtsmen (Engineering)				Boilermakers				Wheelers				Vulcanisers			
Draughtsmen (Mechanical)				Carpenters				Winchmen				Wagon Erectors			
Draughtsmen (Topographical)				Carpenters and Joiners				Wiremen				Wheelwrights			
Electricians				Cooks AACC		2		Woodturners				Batman			3
Electricians (M.V.)				Dental Mechanics								Duco M.T.			3
Electricians (Signals)				Driver-Mech. (Eng. and Med.)								Gen Duties			3
Fitters				Driver-Operator								Hosp Duties			3
Fitters (Cycle)				Drivers								Mess Orderly			2
Fitters (Electrical)				Electricians											
Fitters (Gun)				Electricians (Engineers)											
Fitters (Instrument)				Fire Control Operators				GROUP III.				RETURN OF NON-TRADESMEN.			
Fitters (M.V.)				Gun Operator				Battery Surveyors				Hosp Employ			1
Fitters, Railway Signal				Hatchman				Butchers				Hosp Duties			3
Fitters, Signals				Height Taker				Clerks H.Q. & Fmn Related		5		Mess Orderly			1
Grinder, Precision				Hoist Operator				Clerks, Supply S+T		8					
Mechanics, Instrument				Instrument Operator				Clerks, Supplement Ord		2					
Mechanics, Instrument (Signals)				Intelligence Duties				Clerk Stenog AACC		1					
Mechanics, Instrument (Surveyor)				Joiners				Conservancy							
Mechanics, Radio				Lineman				Cooks							
Mechanics, Typewriter				Lineman, Signals				Dental Clerk Orderlies							
Mechanics, Wireless				Lithographers				Despatch Riders				ATTACHED BY W.E.			
Millwrights				Mechanists, Hotel				Draughtsmen, Signals							
Operators, Kinematic				Mechanists, Wood				Drivers, M.T.							
Pattern Maker				Messmen				Driver Mechanics		1					
Pharmacist				Messmen				Driver Tpte. Plant							
Photographer, Wet Plate				Mechanics, M.T.				Engine Hands, I.C.							
Plasterer				Miners				Equipment Repairers							
Plumber				Moulders				Farriers							
Saw Doctors				Nurses, Trained				Fitters' Mates							
Surveyors				Observation Post Asstn.				Gun Layers							
CARRIED FORWARD				CARRIED FORWARD		2		CARRIED FORWARD		17		Totals of columns marked • in ARTY. with columns 4 and 7, and 1 and 10 of Part A. respectively.		35 •	

NOTES.—(a) If rank other than private is involved give details on back.
(b) Authorised trades or specialists not included in list will be added as required in spaces provided.
(c) Where A.W.A.S. and/or A.A.M.W.S. personnel are desired show details on back.
(d) Where replacement not desired note consistently on return by insertion of N.R. in col. "Reinfts. Required."
(e) Where any request or notation is made on back of form, the words "See Back" should be written in one of the blank spaces on this page.

Date of Despatch

Lieut Col Comdg

Signature of Commander

I.H.Q. Press—516—10/43—416m.

APPX 1

BRANCH OR SERVICE		RANK	POSTED STRENGTH
GS	Clerks	Sjt	1
AQ	Clerks	Cpl	1
	Clerks	Pte	1
	Orderly	Pte	1
MED	Clerks	Sjt	1
	Hygiene Inspectors	S/Sjt	1
	Orderly (ABMC)	Sjt	2
	" "	Cpl	1
		Pte	1
EDUC	Clerk	Sjt	1
S&T	Clerks	WO II	1
	"	S/Sjt	1
	"	Sjt	1
	Orderly	Pte	2
		Pte	1
CRD	Clerks	Sjt	1
	"	Pte	1
LOCAL ADM	Clerks	Pte	1
			20

Army Form W.3009 (Adapted)
(Page 1)
(Revised Jan., 1943.)

FIELD RETURN OF OTHER RANKS

1,144 (Serial No.)

At 0600 Hrs. Saturday 2/12/1944 No 1 Det, HQ 1 Aust Base Sub (Unit) AREA (AIF)

W.E. 11/12/44 OFFRS. 1 O.R's 205 + OFFRS. — O.R's — ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.					ATTACHED ALLOWED BY W.E.				
Reinfts. Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.	DETAIL.	Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Reinfts. Required.
				W.Os. Class I.					
			1	W.Os. Class II.					
			[illegible]	Squadron or Company Quartermaster Sgts.					
			2	Staff Sergeants					
			7	Sergeants					
			3	Corporals					
			22	Troopers, Privates, etc.					
				Civilians counting as O.R.					
•			35 •	Totals of cols. marked • should agree with details shown in Part E on Page 2.	•	•			•

Analysis of Part A to be shown here by ALL units. Only units notified in para. 7 of instructions for compilation of this return will complete analysis of Part B(1) and B(2).

• • Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces, 10 N.Z. Forces.

Detail		A.I.F.	C.M.F. Under 18 Years	C.M.F. 18 Years and over.	A.W.A.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	• •	TOTAL.
A								[redacted]	[redacted]		
B(1)											
B(2)							[redacted]				

Part B. Other Ranks Attached from Other Units.

Number of O.Rs.	Unit to which they belong	Number of O.Rs.	Unit to which they belong
3	2 Aust Wks & Sqn RAE		
15	2/3 Bl. of C Pro Coy.		
18		•	

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs.	Unit to which detached.	Number of O.Rs.	Unit to which detached.

Part D. Description of Other Ranks Whose Return To _____ (Unit) is Particularly Requested. ___/___/194___

Army No	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

No 1 Det HQ 1 Aust Base Sub Area (AIF) Unit — War Diary

1,144 Serial No.

Army Form W.3009
(Adapted) (Page 2)
(Revised Jan., 1943)

PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday 2/12/1944.

Details of Tradesmen. GROUP I.	W.E.	Posted Strength.	Reinfts. Required.
Ammunition Examiners			
Armament Artificer			
Armament Artificer Fitter			
Armament Artificer Fitter (Electrical)			
Armament Artificer Fitter (M.V.)			
Armament Artificer Fitter (A.F.V.)			
Armament Artificer Instrument			
Armament Artificer Radio			
Armament Artificer Sperab			
Armament Artificer Wireless			
Artificer, Artillery			
Artificer, Engine			
Blacksmiths			
Bricklayers			
Carpenter			
Cooks, Hospital			
Coppersmiths			
Dispensers			
Draughtsmen			
Draughtsmen (Architectural)			
Draughtsmen (Engineering)			
Draughtsmen (Structural)			
Draughtsmen (Topographical)			
Electricians			
Electricians (M.V.)			
Electricians (Signals)			
Fitters			
Fitters (Cycle)			
Fitters (Electrical)			
Fitters (Gun)			
Fitters (Instrument)			
Fitters (M.V.)			
Fitters, Railway Signal			
Fitters, Signals			
Grinder, Precision			
Mechanics, Instrument			
Mechanics, Instrument (Signals)			
Mechanics, Instrument (Surgical)			
Mechanics, Radio			
Mechanics, Typewriter			
Mechanics, Wireless			
Millwrights			
Operators, Excavator			
Pattern Maker			
Pharmacist			
Photographer, Wet Plate			
Photorotter			
Plumber			
Saw Doctors			
Surveyors			
CARRIED FORWARD			

Details of Tradesmen. GROUP I. (cont.)	W.E.	Posted Strength.	Reinfts. Required.
Surveyors, Engineering			
Surveyors, R.A.A.			
Surveyors, Topographical			
Surveyors, Triangulation			
Toolmakers			
Turners			
Watchmakers			
Welders			
GROUP II.			
Armourers			
Assmen			
Bakers			
Bty. Comd's. Asst.			
Butchermakers			
Carpenters			
Carpenters and Joiners			
Cooks AAC		2	
Dental Mechanics			
Driver-Mech. (Ess. and Med.)			
Driver-Operator			
Draftsmen			
Electricians			
Electricians (Engineers)			
Fire Control Operators			
Gun Operator			
Hatchmen			
Height Taker			
Helio Operator			
Instrument Operator *			
Intelligence Duties			
Joiners			
Linesmen			
Linesmen, Signals			
Lithographers			
Machinists, Metal			
Machinists, Wood			
Masons			
Masseurs			
Mechanics, M.T.			
Miners			
Moulders			
Nurses, Trained			
Observation Post Asstn.			
CARRIED FORWARD		-2-	

Details of Tradesmen. GROUP II. (cont.)	W.E.	Posted Strength.	Reinfts. Required.
Operating Room Asstn.			
Operator, Keyboard			
Operator, Line			
Operator, Signal			
Operator, Switchboard			
Operator, Wireless			
Opticians			
Painters			
Panel Beaters			
Photographer, Dry Plate			
Predictor Numbers			
Printers			
Radiographers			
Riggers			
Sawyers			
Signallers			
Signwriters			
Telescope Identification Numbers			
Well Borers			
Wheelers			
Winchman			
Wireman			
Woodturners			
GROUP III.			
Battery Surveyors			
Butchers			
Clerks AAOC & Ord Sec		5	
Clerks, Supply S&T		6	
Clerks, Technical GSO		2	
Clerks Med		1	
Conductors			
Cooks			
Dental Clerk Orderlies			
Despatch Riders			
Draughtsmen, Signals			
Drivers, M.T.			
Driver Mechanics		1	
Driver Typs, Fitter			
Engine Hands, E.C.			
Equipment Repairers			
Farriers			
Fitters' Mates			
Gun Layers			
CARRIED FORWARD		17	

ATTACHED BY W.E.	Posted Strength.	Reinfts. Required.
Batmen		3
Boys, M.T.		3
Cook Waiter		3
Mess Waiter		3
Mtd. Ord. Waiter Waiter		2
Hyd Graphs		
Lt. Col.		3
Lt. Col. Waiter Lt.		1
Totals of columns marked • to agree with columns 4 and 7, and 1 and 10 of Part A. respectively.		25.

NOTES.—(a) If rank other than private is involved give details on back.
(b) Authorised trades or specialists not included in list will be added as required in spaces provided.
(c) Where A.W.A.S. and/or A.A.M.W.S. personnel are desired show details on back.
(d) Where reinforcements not desired note accordingly on return by insertion of N.R. in col. "Reinfts. Required."
(e) Where any request or notation is made on back of form, the words "See Back" should be written under date of despatch appearing on this page.

24 Dec 44
Date of Despatch

Signature of Commander

L.H.Q. Press—516—10/43—416m.

Appx. 2

HQ 2 Aust [illegible]

File

[illegible] INSTRUCTION No. 1

TRANSPORT

1. Owing to the limited number of vehicles at the disposal of this Headquarters, the use of transport will be economised wherever possible.

2. Officers requiring transport for whatever purpose will submit their demands to the Transport Officer (or in his absence, to the Camp Comdt) by 1600 hrs on the day prior to that on which the transport is required.

3. The Transport Officer will, wherever possible, co-ordinate the use of transport from the demands submitted.

4. The following particulars will be submitted on the demands for transport:

(a) Date and time required
(b) By when required
(c) Nature of duty
(d) Exact destination
(e) Estimated time of return to camp area
(f) Signature of officer requiring transport

5. The Transport Officer will maintain a register in which he will enter daily particulars as submitted on transport requisitions and such requisitions will be filed with transport records.

[signature]

Lt
General Staff
HQ 2 Aust Base Sub Area (AIF)
HQ 2 Staging Area

Appx 3

Comb.

HQ 1 Aust Base Sub Area (AIF)
No 1 Staging Area
Dec 44

File G.353.1

OFFICE INSTRUCTION NO 2

DUTY OFFICER AND DUTY N C O

1. On and from 5 Dec 44 a Duty Officer and NCO will be appointed daily.

2. Their tour of duty will be from Reveille to Reveille.

3. The following roster sets out the order in which officers will mount duty and they will rotate in that order:

4 Dec 44	Lt	DALE
5 Dec 44	Capt	TERRY
6 Dec 44	Capt	LOADER
7 Dec 44	Capt	DUKER
8 Dec 44	Capt	SUTHERS
9 Dec 44	Capt	TAIT
10 Dec 44	Major	PAUL

4. The CSM will detail the Duty NCO who will be warned on the first parade of the day prior to the day of duty. The CSM will maintain the roster of NCOs for duty and submit daily by 0900 hrs to the Camp Comd the name of the NCO detailed.

5. The duties of the Duty Officer will include those of Orderly Officer which are as follows:

(i) 0645 hrs mount duty.
(ii) 0800 hrs supervise the Ateshun Parade.
(iii) 0645 hrs supervise the morning meal parade
(iv) 1000 hrs to inspect the Camp Area which will include cleanliness of Cooks including inspection of hands.
See that Garbage Containers are covered.
See that hot water arrangements both for cooking utensils and mens' mess gear are in order and that the water contained in the drums is changed frequently.
See that dish cloths are clean.
Ensure that food is covered and is inaccessible to flies and rats.
Ensure cleanliness of Garbage Cans surroundings.
Ensure that Latrine seats are disinfected and that the lids are closed when not in use.
(v) Attend all meal parades.
(vi) See that malaria precautions are being observed and at least once after 1215 carry out a check on the unit lines.
(vii) In relation to Camp Adm check any other matters particularly the observance of such Routine Orders as are published from time to time.
(viii) Submit a report to the Camp Comd by 0800 hrs on the day following the tour of duty, on any matter requiring attention or on any breach of discipline and/or contravention of Camp Routine Orders or Camp Standing Orders.

The Duty NCO will report to and accompany the Duty Officers as required during the hour of duty and he will,

(a) Conduct all Mess Parades at the Mess' Mess.

(b) Pay particular attention to discipline and dress of the personnel on Mess Parades. All personnel will conform to the dress laid down in Camp Routine Orders, leave hats, and will shave before the 0645 hrs Mess Parade.

(c) Ensure that all ORs sterilize Mess Gear prior to entering the Mess.

(d) March Sick Parade personnel from Camp parade ground to the RAP at the hours as laid down in Camp Routine Orders.

(e) Conduct the Asparin Parade at 0800 hrs.

(f) Submit in writing to the Camp Comdt any complaints or irregularities arising out of the Mess Parades.

2. The Duty Officers and the Duty NCO are NOT required to be absent from their other duties for their whole hour of duty, but only for such periods as are necessary for them to carry out the above duties.

Lt,
Command Staff
HQ 1 Aust Base Sub Area (AIF)
No 1 Staging Area.

War Diary Army Form W.3009 (Adapted) (Page 1) (Revised Jan., 1943.)

FIELD RETURN OF OTHER RANKS

2 / [illegible] (Serial No.)

At 0600 Hrs. Saturday 9/12/1944 HQ 1 Const Engr Gp (Unit) 1 C H Sqdrn Const Engrs

W.E. 11/10/44 OFFRS. 1 O.R's 35 OFFRS. — O.R's — ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.R. EXCLUDING ATTACHED.					ATTACHED ALLOWED BY W.R.				
Reinfts. Required.	Deficient W.R.	Surplus to W.R.	Posted Strength.	DETAIL.	Arm or Corps.	Posted Strength.	Surplus to W.R.	Deficient W.R.	Reinfts. Required.
				W.Os. Class I.					
			1	W.Os. Class II.					
				Squadron or Company Quartermaster Sgts.					
			2	Staff Sergeants					
			1	Sergeants					
			31	Corporals					
			22	Troopers, Privates, etc.					
				Civilians counting as O.R.					
			35 •	Totals of cols. marked • should agree with details shown in Part E on Page 2.					

Analysis of Part A to be shown here by ALL units. Only units notified in para. 7 of instructions for compilation of this return will complete analysis of Part B(1) and B(2).

• • Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 30 U.S. Forces, 10 N.Z. Forces.

Detail	R.A.F. A	A.T.S. B	C.M.F. Under 18 Years	C.M.F. 18 Years and over	A.W.A.S.	A.A.M.W.S.	CIVIL	R.A.N.	R.A.A.F.	• •	TOTAL.
A	35	—						[redacted]	[redacted]		35
B(1)											
B(2)											

Part B. Other Ranks Attached from Other Units.

Number of O.Rs.	Unit to which they belong	Number of O.Rs.	Unit to which they belong
3	2 Rank Hqd - 2 Fd.		
1	HK RHE 1 Const		
	Engrs Pde.		

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs.	Unit to which detached.	Number of O.Rs.	Unit to which detached.

Part D. Description of Other Ranks Whose Return To_____(Unit) is Particularly Requested. ___/___/194___

Army No	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

HQ 1 Const Engr Gp (HKT) HQ 1 Const Engr Gp Unit

Army Form W.3009 (Adapted) (Page 2) (Revised Jan., 1943)

11 / 44 Serial No.

PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday 9/12/1944.

Details of Tradesmen. GROUP I.	W.R.	Posted Strength.	Reinfts. Required.	Details of Tradesmen. GROUP I. (cont.)	W.R.	Posted Strength.	Reinfts. Required.	Details of Tradesmen. GROUP II. (cont.)	W.R.	Posted Strength.	Reinfts. Required.	Details of Tradesmen. GROUP III. (cont.)	W.R.	Posted Strength.	Reinfts. Required.
Ammunition Examiners				Surveyors, Engineering				Operating Room Asstn.				O.P.O. Assistants			
Armament Artificer Fitter				Surveyors, R.A.A.				Operator, Keyboard				Hammermen			
Armament Artificer Fitter (Electrical)				Surveyors, Topographical				Operator, Lino				Leather Stitchers			
Armament Artificer Fitter (M.V.)				Surveyors, Trigonometrical				Operator, Signal				Orderlies, Nursing			
Armament Artificer Fitter (A.F.V.)				Technicians				Operator, Switchboard				Orderlies, Nursing Mental			
Armament Artificer Instrument				Turners				Operator, Wireless				Plane Layers			
Armament Artificer Radio				Watchmakers				Opticians				Rangefinders			
Armament Artificer Sights				Welders				Painters				Riveters			
Armament Artificer Wireless								Panel Beaters				Rangefinders			
Artificer, Artillery								PHOTOGRAPHER, Dry Plate				Saddlers			
Artificer, Engine								Proficient Numbers				Saddlerine makers			
Blacksmiths								Printers				Shoemaker and Boot Repairer			
Bricklayers								Radiographers				Stevedores			
Compositors								Riggers				Stokers, Stnry. Engine			
Cooks, Hospital				GROUP II.				Sawyers				Storemen, Technical			
Coppersmiths				Armourers				Signallers				Tailors			
Dispensers				Assmen				Signwriters				Textile Refitters			
Draughtsmen				Bakers				Telescope Identification Numbers				Tinsmiths			
Draughtsmen (Architectural)				Bty. Comd'rs. Asst.				Well Borers				Tobacconists			
Draughtsmen (Engineering)				Boilermakers				Wheelers				Wagon Erectors			
Draughtsmen (Mechanical)				Carpenters				Winchmen				Whitesmiths			
Draughtsmen (Topographical)				Carpenters and Joiners				Wiremen				[illegible]			
Electricians				Cooks				Woodturners				[illegible]			
Electricians (M.V.)				Dental Mechanics								[illegible]	6	6	
Electricians (Signals)				Driver-Mech. (Lt. and Med.)								[illegible]	2	2	
Fitters				Driver-Operator								[illegible]			
Fitters (Cycle)				Draughtsmen								[illegible]	1	1	
Fitters (Electrical)				Electricians								[illegible]			
Fitters (Gun)				Electricians (Instrument)								[illegible]	3	3	
Fitters (Instrument)				Fire Control Operators				GROUP III.				[illegible]			
Fitters (M.V.)				Gun Operator				Military Surveyors				[illegible]			
Fitters, Railway Signal				Hatchmen				Butchers				[illegible]	1	1	
Fitters, Signals				Height Taker				Clerks HEC in Lieu	3	5		[illegible]			
Grinder, Precision				Radio Operator				Clerks, Supply				[illegible]			
Mechanics, Instrument				Instrument Operator				Clerks, Technical				[illegible]	3	3	
Mechanics, Instrument (Signals)				Intelligence Duties				Coach Trimmers				[illegible]	2	2	
Mechanics, Instrument (Survey)				Jointers				Conveyors				[illegible]	2	2	
Mechanics, Radio				Linemen				Cooks				[illegible]	2	2	
Mechanics, Typewriter				Linemen, Signals				Dental Chair Orderlies				ATTACHED BY W.R.			
Mechanics, Wireless				Lithographers				Despatch Riders				AHQC	2	2	
Millwrights				Mechanists, Metal				Draughtsmen, Signals				AHQC	2	2	
Operators, Kinematic				Mechanists, Wood				Drivers, M.T.							
Pattern Maker				Masons				Driver Mechanics	1	1					
Pharmacist				Masseurs				Driver Tract. Fitter							
Photographer, Wet Plate				Mechanics, M.T.				Engine Room. A.D.							
Photorefiller				Miners				Equipment Repairers							
Plumber				Moulders				Painters							
Saw Doctors				Nurses, Trained				Pioneers' Mates							
Surveyors				Observation Post Asstn.				Gun Layers							
CARRIED FORWARD				CARRIED FORWARD	—			CARRIED FORWARD	6	6	—	Totals of columns marked • to agree with columns 4 and 7 and 1 and 10 of Part A respectively.	35	35	—

NOTES.—(a) If rank other than private is required give details on back.
(b) Authorised trades or specialists not included in list will be added as required in space provided.
(c) Where A.W.A.S. and/or A.A.M.W.S. personnel are desired state details on back.
(d) Where replacements are desired note accurately on return by insertion of N.R. in col. "Reinfts. Required."
(e) Where any request or notation is made on back of form, the words "See Back" should be written in one of the blank spaces on this page.

9 Dec 44
Date of Despatch

Signature of Commander

L.H.Q. Press—516—10/43—416m.

Trade	Rank	W.E.	P.S.	Surp	Def.
Services					
Clerks A,Q,G	Sjt	1	1		
	Cpl	1	1		
S+T					
Clerks	WOII	1	1		
	S/Sjt	1	1		
	Sjt	1	1		
Ordnance					
Clerks	Sjt	1	1		
Medical					
Clerks	Sjt	1	1		
Hygiene					
Asstg Draptsn	S/Sjt	1	1		
	Sjt	2	2		
Education					
Clerks	Sjt	1	1		
Attached					
AAMC Orderly	Cpl	1	1		
General Duty	Cpl	1	1		
		13	13	—	—

War Diary

Army Form W.3009 (Adapted) (Page 1) (Revised Jan., 1943.)

FIELD RETURN OF OTHER RANKS

2/44 (Serial No.)

At 0600 Hrs. Saturday 9/12/1944 HQ 1 Aust Base Sub Area (AIF) (Unit) 10 1 Staging Area.

W.E. 14/20/21 OFFRS. 1 O.R's. 35+ OFFRS. – O.R's. – ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.					ATTACHED ALLOWED BY W.E.				
Reinfs. Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.	DETAIL.	Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Reinfs. Required.
				W.Os. Class I.					
			1	W.Os. Class II.					
				Squadron or Company Quartermaster Sgts.					
			2	Staff Sergeants					
			7	Sergeants					
			3	Corporals					
			22	Troopers, Privates, etc.					
				Civilians counting as O.R.					
•			35 •	Totals of cols. marked • should agree with details shown in Part E on Page 2.	•	•			•

Analysis of Part A to be shown here by ALL units. Only units entitled to para. 7 of instructions for completion of this return will complete analysis of Part B(1) and B(2).

• • Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces, 15 N.Z. Forces.

Detail	AIF A	A.I.F. B	C.M.P. Under 18 Years.	C.M.P. 18 Years and over.	A.W.A.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	• •	TOTAL.
4	35	–						[redacted]	[redacted]		35
B(1)											
B(2)							[redacted]				

Part B. Other Ranks Attached from Other Units.

Number of O.Rs.	Unit to which they belong	Number of O.Rs.	Unit to which they belong
3	2 Aust Repr 2 Echs.		
1	HQ RAE 1 Aust Corps Tps.		

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs.	Unit to which detached.	Number of O.Rs.	Unit to which detached.

Part D. Description of Other Ranks Whose Return To.....(Unit) is Particularly Requested. ...../...../194...

Army No	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

HQ 1 Aust Base Sub Area (AIF) 10 1 Staging Area Unit

Army Form W.3009 (Adapted) (Page 2) (Revised Jan., 1943)

2/44 Serial No.

PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday 9/12/1944.

Details of Tradesmen. GROUP I.	W.E.	Posted Strength.	Reinfs. Required.	Details of Tradesmen. GROUP I. (cont.)	W.E.	Posted Strength.	Reinfs. Required.	Details of Tradesmen. GROUP II. (cont.)	W.E.	Posted Strength.	Reinfs. Required.	Details of Tradesmen. GROUP III. (cont.)	W.E. 6	Posted Strength 6	Reinfs. Required
Ammunition Examiners				Surveyors, Engineering				Operating Room Asstn.				G.P.O. Assistants			
Armament Artificer Fitter				Surveyors, R.A.A.				Operator, Keyboard				Hammermen			
Armament Artificer Fitter (Electrical)				Surveyors, Topographical				Operator, Line				Leather Stitchers			
Armament Artificer Fitter (M.V.)				Surveyors, Trigonometrical				Operator, Signal				Orderlies, Nursing			
Armament Artificer Fitter (A.F.V.)				Taximeters				Operator, Switchboard				Orderlies, Nursing Mental			
Armament Artificer Instrument				Turners				Operator, Wireless				Plate Layers			
Armament Artificer Radio				Watchmakers				Optician				Rangetakers			
Armament Artificer Turret				Welders				Printers				Riveters			
Armament Artificer Wireless								Fruit Packers				Rough Riders			
Artificer, Artillery								Fruit Preserver, Dry Plate				Saddlers			
Artificer, Engine								Proficter Numbers				Saddlers Helpers			
Bacteriologists								Printers				Shoemaker and Boot Repairer			
Bricklayers								Radiographers				Shorthand Writers			
Carpenters				GROUP II.				Signal				Stokers, Mtly. Engine			
Coppersmiths				Armourers				Signallers				Storemen, Technical			
Dispensers				Airmen				Signwriters				Tailors			
Draughtsmen				Bakers				Telescope Identification Numbers				Textile Radiators			
Draughtsmen (Architectural)				Bty. Comd'rs. Asst.				Wall Borers				Timmilite			
Draughtsmen (Engineering)				Bottermakers				Wheelers				Vulcanizers			
Draughtsmen (Mechanical)				Carpenters				Wireless				Wagon Erectors			
Draughtsmen (Topographical)				Carpenters and Joiners				Wireman				Whitesmiths			
Electricians				Cooks				Woodturners				Services			
Electricians (M.V.)				Dental Mechanics								S+T			
Electricians (Signals)				Driver-Mech. (Ens. and Sml.)								Clerks	6	6	
Fitters				Driver-Operator								Ord			
Fitters (Cycle)				Drivers								Clerks	2	2	
Fitters (Electrical)				Electricians								Medical			
Fitters (Gun)				Electricians (Engineers)								Clerks	1	1	
Fitters (Instrument)				Fire Control Operators				GROUP III.				Hygiene			
Fitters (M.V.)				Gun Operator				Battery Surveyors				Hyg. Instrs.	3	3	
Fitters, Railway Signal				Rangefinder				Butchers				Education			
Fitters, Signals				Height Taker				Clerks REQ Lab 3	5			Clerk	1	1	
Grinder, Precision				Radio Operator				Clerks, Supply				NON-SPECIALISTS			
Mechanics, Instrument				Instrument Operator				Clerks, Technical				Painters	3	3	
Mechanics, Instrument (Optical)				Intelligence Duties				Coach Trimmers				Duco PNT	3	3	
Mechanics, Instrument (Surgical)				Joiners				Conveyors				Gen. Duties	3	3	
Mechanics, Radio				Linemen				Cooks				Hyg. Duties	3	3	
Mechanics, Typewriter				Linemen, Signals				Dental Clerk Orderlies							
Mechanics, Wireless				Lithographers				Despatch Riders				ATTACHED BY W.E.			
Millwrights				Machinists, Metal				Draughtsmen, Signals				AAFC	2	2	
Operators, Kinematic				Machinists, Wood				Drivers, M.T.				AAMC	2	2	
Pattern Makers				Masons				Driver Mechanics	1	1					
Pharmacist				Masseurs				Driver Tpte. Plant							
Photographers, Still Photo				Mechanics, M.T.				Engine Fitters, I.C.							
Photorecller				Miners				Equipment Repairers							
Plumber				Musicians				Farriers							
Sole Duties				Nurses, Trained				Fitters' Mates							
Surveyors				Observation Post Asstn.				Gun Layers							
CARRIED FORWARD				CARRIED FORWARD				CARRIED FORWARD	6	6	-	Totals of columns marked • to agree with columns 4 and 7, and 1 and 10 of Part A, respectively.	35	35	-

NOTES.—(a) If rank other than private is required give details on back.
(b) Authorised trades or specialists not included in list will be added as required in spaces provided.
(c) Where A.W.A.S. and/or A.A.M.W.S. personnel are desired state details on back.
(d) Where replacements are desired note particulars on return by insertion of N.R. in col. "Reinfs. Required."
(e) Where any figures or notation is made on back of form, the words "See Back" should be written in one of the blank spaces on this page.

9 Dec 44
Date of Despatch

Signature of Commander

L.H.Q. Press—516—12/43—416m.

Grade	Rank	H.E.	P.S.	Camp	Regt.
Senior Clerks H.C.S.	SPC	1	1		
S.T. Clerks	WCII	1	1		
	SPC	1	1		
Executive Clerks	SPC	1	1		
Accounts Clerks	SPC	1	1		
Welfare Officers	SPC	2	2		
Education Clerk	SPC	1	1		
Attached AMIC Orderly	SPC	1	1		
Commandant	SPC	1	1		
		13	13	—	—

War Diary

Army Form W.3008
(Adapted) (Page 1)
(Revised Jan., 1943)

FIELD RETURN OF OFFICERS

At 0600 Hrs. Saturday 9/12/1944. HQ 1 Cdn Base Sub Area (NIS) / No 1 Staging Area (Unit) [illegible] (Serial No.)

W.E. 10/12/44. OFFRS. 7 O.R's 36 + OFFRS. — O.R's — ATT. BY W.E.

PART A.—POSTED STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.				DETAIL.	ATTACHED ALLOWED BY W.E.				
Rein'fts Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.		Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Rein'fts Required.
				Lieut.-Colonels					
			1	Majors					
			5	Captains					
			1	Lieutenants					
				Quarter-masters					
				A.A.N.S. and A.A.M.W.S. Offrs.					
				Civilians Counting as Offrs.					
			7						

Analysis of Part A to be shown here by ALL units. Only units notified in para. 10 of instructions for compilation of form will complete Part E(1) & E(2).	DETAIL.		A.I.F.	C.M.F.	A.W.A.S.	A.A.N.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	**	TOTAL.
	A.		7									7
	E.(1)											
	E.(2)											

* Insert detail of higher ranks as necessary.
** Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces; 10 N.Z. Forces.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

OFFICERS JOINED DURING WEEK

Army No.	Rank.	Name and Initials.	Unit From.	Date.	CAUSE.
[illegible]	Capt	East R.E.	HQ 1 Cdn Base Sub Area (NIS) / No 1 Staging Area (Unit)	9 Dec 44	Att for duty with 1 Cdn Corps Tps
			1 Cdn Corps Tps	11 11	1 Cdn Corps & 38 Fd
[illegible]	Capt	Neville E.F.	ditto	-	ditto

OFFICERS QUITTED DURING WEEK.

Army No.	Rank.	Name and Initials.	Unit To.	Date.	CAUSE.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO _____ (Unit) IS PARTICULARLY REQUESTED. ___/___/194___

Army No.	Rank.	Name and Initials.	REMARKS. (e.g., present whereabouts if known).

HQ 1 Cdn Base Sub Area (NIS) / No 1 Staging Area Unit

Army Form W.3008
(Adapted) (Page 2)
(Revised Jan., 1943)

[illegible] (Serial No.)

PART D.—NOMINAL ROLL OF OFFICERS ON POSTED STRENGTH

At 0600 Hrs. Saturday 9/12/1944 (Total to agree with Columns 4 and 7 of Part A.)

1	2	3	4	5	6	7	8
Substantive Rank and Higher Temporary Rank if Held.	Army Number.	Surname.	Initials.	Posting.	Whether present with Unit (insert Yes or No)	If not present with Unit, state how employed.	Date of Detachment.
Major	[illegible]	Faull	J.R.	HQ Det	Yes		
Capt	[illegible]	East	F.C.	5 Pl	Yes		
Capt	[illegible]	Loader	V.E.	Pl Det	Yes		
Capt	[illegible]	Tyrell	H.E.	Base Det	Yes		
Capt	[illegible]	Sutcliffe	D.R.	5 Pl	Yes		
Capt	[illegible]	Cooper	C.E.	Att Capt RAE	Yes		
Lieut	[illegible]	Cole	N.	5 Pl	Yes		

PART E.—NOMINAL ROLL OF OFFICERS ATTACHED FROM OTHER UNITS.

Substantive Rank and Higher Temporary Rank if Held.	Army Number.	Name and Initials.	Unit.	Date of Attachment.	Nature of Attachment.
Capt	[illegible]	Neville E.F.			Att for duty & on Detachment C.C.
Capt	[illegible]	East R.E.	HQ Base Sub Area (NIS) / No 1 Staging Area	9 Dec	Att for duty with 1 Cdn Corps & 38 Fd
Capt	[illegible]	Neville E.F.	"	"	"

9 Dec 44
Date of Despatch

Campbell
Signature of Commander

a.w. 1209/Base 18/43.

War Diary

FIELD RETURN OF OFFICERS

Army Form W.3008 (Adapted) (Page 1) (Revised Jan., 1943)

At 0600 Hrs. Saturday 9/12/1944 HQ 1 Const Bde Sub Area (INF) (Unit) 2/44 (Serial No.)

W.E. 11/12/44 OFFRS. 7 O.R's. 35 + OFFRS. — O.R's. — ATT. BY W.E. 1 Sigs / 1 Camo

PART A.—POSTED STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.				DETAIL.	ATTACHED ALLOWED BY W.E.				
Rein'fts Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.		Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Rein'fts Required.
				* Lieut.-Colonels					
			1	Majors					
			5	Captains					
			1	Lieutenants					
				Quarter-masters					
				A.A.N.S. and A.A.M.W.S. Offrs.					
				Civilians Counting as Offrs.					
			7						

Analysis of Part A to be shown here by ALL units. Only units notified in para. 10 of instructions for compilation of form will complete Part E(1) & E(2).

DETAIL.		A.I.F.	C.M.F.	A.W.A.S.	A.A.N.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	**	TOTAL.
A.		7									7
E.(1)											
E.(2)											

* Insert detail of higher ranks as necessary.
** Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces; 10 N.Z. Forces.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

OFFICERS JOINED DURING WEEK

Army No.	Rank.	Name and Initials.	Unit From.	Date.	CAUSE.
VX112176	Capt	Last R.W.	HQ 6AE 1 Const Engrs Tps	7 Dec 44	Att for duty. Auth: 1 Const Engrs 63777
VX62316	Capt	Costello E.F.	Attd	Attd	Attd

OFFICERS QUITTED DURING WEEK.

Army No.	Rank.	Name and Initials.	Unit To.	Date.	CAUSE.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO _____ (Unit) IS PARTICULARLY REQUESTED. __/__/194__.

Army No.	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

HQ 1 Const Bde Sub Area (INF) / HQ 1 Staging Camp Unit

Army Form W.3008 (Adapted) (Page 2) (Revised Jan., 1943)

2/44 (Serial No.)

PART D.—NOMINAL ROLL OF OFFICERS ON POSTED STRENGTH

At 0600 Hrs. Saturday 9/12/1944 (Total to agree with Columns 4 and 7 of Part A.)

1	2	3	4	5	6	7	8
Substantive Rank and Higher Temporary Rank if Held.	Army Number.	Surname.	Initials.	Posting.	Whether present with Unit (insert Yes or No)	If not present with Unit, state how employed.	Date of Detachment.
Major	VX 77302	Cook	J.D.	HQ 1 Const Bde Sub Area (INF)	Yes		
Capt	VX 41800	Smith	F.C.	2 I.H.	Yes		
Capt	VX 82[illegible]	Loader	V.E.	1 Sigs	Yes		
Capt	VX 82672	Tommy	H.E.	1 Const Engrs	Yes		
Capt	SX 41701	Mitchell	P.A.	2/3 F.	Yes		
Capt	VX 30[illegible]	Burgess	C.G.	5 Div Sigs	Yes		
[illegible]	[illegible]			AL	Yes		
Lieut	QX 5[illegible]2	Dale	G.R.	2 I.C.	Yes		

PART E.—NOMINAL ROLL OF OFFICERS ATTACHED FROM OTHER UNITS.

Substantive Rank and Higher Temporary Rank if Held.	Army Number.	Name and Initials.	Unit.	Date of Attachment.	Nature of Attachment.
Lt Col	VX 62316	Costello E.F.			Att for duty see Det Schedule HQ
Capt	VX 112176	Last R.W.	HQ 6AE 1 Const Engrs Tps	7 Dec 44	Att for duty Auth: 1 Const Engrs 63777
VX 62316	Capt	Costello E.F.	"	"	"

7 Dec 44
Date of Despatch

Signature of Commander
Lieut-Col.

a.w. 18m bks 10/43

Appx. 5

1/15

RESTRICTED.

H.Q. 1 Aust Base Sub Area (AIF),
Staging Area 1.

Q/753.1.

12 Dec 44.

OFFICE INSTRUCTION No 8.

Staff Conferences.

1. On and from TUESDAY 12 DEC 44 a Staff Conference will be held at this HQ at 0800 1 Hrs. Subsequent conferences will be held at the same time on TUESDAY of each week. and, Unless otherwise instructed, ALL OFFICERS on this HQ, including ENGR Officers attached, will attend.

2. Officers of the various Branches & Services will prepare a resume of the past weeks activities for submission to the Commander, and, at the conclusion of the conference hand their resume to SC "A" for consolidation.

3. Visitors whose attendance at a conference has been approved by the Commander, may attend.

(P.H. COSTELLO) Lt-Col,
Commander, HQ, 1 Aust Base Sub Area (AIF),
Staging Area 1.

Distribution.

All Officers on HQ
Engr Offrs Attached (2)
Fwd Ech LHQ
HQ, 1 Aust Base Sub Area (AIF)
War Diary (2)
File.

W/O

RESTRICTED.

HQ, 1 Aust Base Sub Area (AIF),
Staging Area 1.

G/753.1.

12 Dec 44.

OFFICE INSTRUCTION No 5.

Staff Conferences.

1. On and from TUESDAY 12 DEC 44 a Staff Conference will be held at this HQ at 0800 1 Hrs. Subsequent conferences will be held at the same time on TUESDAY of each week. and, Unless otherwise instructed, ALL OFFICERS on this HQ, including ENGR Officers attached, will attend.

2. Officers of the various Branches & Services will prepare a resume of the past weeks activities for submission to the Commander, and, at the conclusion of the conference hand their resume to SC "A" for consolidation.

3. Visitors whose attendance at a conference has been approved by the Commander, may attend.

[redacted]

Lt-Col. (F.H. COSTELLO) Lt-Col,
A/ Commander, HQ, 1 Aust Base Sub Area (AIF),
Staging Area 1.

Distribution.

All Officers on HQ
Engr Offrs attached (2)
Fwd Ech LHQ
HQ, 1 Aust Base Sub Area (AIF)
War Diary (2)
File.

Appx. L

1176

HQ, 1 Aust Base Sub Area (AIF),
Staging Area 1.

G/753.1 .

14 Dec 44

OFFICE INSTRUCTION No.4.

Correspondence.

Set Up.

1. All memos originated at this HQ will be set out as shown in Pro Forma below. It will be noted that the reference number of the previous correspondence is quoted in the first paragraph.
External addressees will be shown at the head of the document (whether for action or information) and internal distribution will appear under the signature, offset to the left hand margin. The internal distribution will NOT be shown on correspondence for despatch to external addressees.
In Orders, Instructions, Summaries and similar formal documents the complete distribution list will be shown at the end of the paper.

Signing Authorities.

2. The only signing authorities within this HQ are :-

(a) To equal or higher formations: The Commander.

(b) To lower formations and units under command. Normally the Commander, but in his absence, the senior Staff Officer present, who will sign as "for" the Comd.

Note:
On TECHNICAL MATTERS only, representatives of technical Sections and Services on this HQ may correspond with the heads of technical Sections & Services on other formations or units.

(F.H.COSTELLO) Lt-Col,
Commander, HQ, 1 Aust Base Sub Area, Staging Area 1.

Correspondence Pro Forma.

HQ, 1 Aust Base Sub Area (AIF),
Staging Area 1.

G/104.

Dec 44.

Subject: Concentration of Units.

Fwd Ech LHQ

Copy to:
HQ, 1 Aust Base Sub Area (AIF).

1. Ref your G/467.4 of 13 Dec 44, it is advised etc.....

(F.H.COSTELLO) Lt-Col,
Commander, HQ, 1 Aust Base Sub Area, Staging Area 1.

100

HQ, 1 Aust Base Sub Area (AIF),
Staging Area 1.

G/753.1 .

14 Dec 44

OFFICE INSTRUCTION No.4.

Correspondence.

Set Up.

1. All memos originated at this HQ will be set out as shown in Pro Forma below. It will be noted that the reference number of the previous correspondence is quoted in the first paragraph.
External addressees will be shown at the head of the document (whether for action or information) and internal distribution will appear under the signature, offset to the left hand margin. The internal distribution will NOT be shown on correspondence for despatch to external addressees.
In Orders, Instructions, Summaries and similar formal documents the complete distribution list will be shown at the end of the paper.

Signing Authorities.

2. The only signing authorities within this HQ are :-

(a) To equal or higher formations: The Commander.

(b) To lower formations and units under command. } Normally the Commander, but in his absence, the senior Staff Officer present, who will sign as "for" the Comd.

Note:
On TECHNICAL MATTERS only, representatives of technical Sections and Services on this HQ may correspond with the heads of technical Sections & Services on other formations or units.

(F.H.COSTELLO) Lt-Col,
Commander, HQ, 1 Aust Base Sub Area, Staging Area 1.

Correspondence Pro Forma.

HQ, 1 Aust Base Sub Area (AIF),
Staging Area 1.

G/104.

Dec 44.

Subject: Concentration of Units.

Fwd Zeh-LHQ

Copy to:
HQ, 1 Aust Base Sub Area (AIF).

1. Ref your G/467.4 of 13 Dec 44, it is advised etc.....

(F.H.COSTELLO) Lt-Col,
Commander, HQ, 1 Aust Base Sub Area, Staging Area 1.

[redacted]

War Diary

Army Form W.3009 (Adapted)
(Page 1)
(Revised Jan., 1943.)

FIELD RETURN OF OTHER RANKS

/ / 42 (Serial No.)

At 0600 Hrs. Saturday 11 / 12 / 1944 [illegible] (Unit)

W.E. 11 / 12 / 44. OFFRS. [illegible] O.R's. [illegible] + OFFRS. — O.R's. — ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.					ATTACHED ALLOWED BY W.E.				
Retain. Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.	DETAIL.	Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Retain. Required
				W.Os. Class I.					
			1	W.Os. Class II.					
				Squadron or Company Quartermaster Sgts.					
			2	Staff Sergeants					
			1	Sergeants					
			3	Corporals					
			22	Troopers, Privates, etc.					
				Civilians counting as O.R.					
•			35 •	Totals of cols. marked • should agree with details shown in Part E on Page 2.		•			•

Analysis of Part A to be shown here by All units. Only units notified in para. 7 of instructions for compilation of this return will complete analysis of Part B(1) and B(2).

• • Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces, 15 N.Z. Forces.

Detail		A.I.F.	C.M.F. Under 19 Years.	C.M.F. 19 Years and over.	A.W.A.S.	A.A.M.W.S.	CIVIL	R.A.N	R.A.A.F	• •	TOTAL
A	32							[redacted]	[redacted]		32
B(1)											
B(2)							[redacted]				

Part B. Other Ranks Attached from Other Units.

Number of O.Rs.	Unit to which they belong	Number of O.Rs.	Unit to which they belong
3	[illegible] 28		
11	[illegible] 1		
1	[illegible]		

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs.	Unit to which detached.	Number of O.Rs.	Unit to which detached

Part D. Description of Other Ranks Whose Return To _____ (Unit) is Particularly Requested. ___/___/194___

Army No	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

[illegible] Sub-Unit (HQ)

[illegible] Unit

Army Form W.3009
(Adapted) (Page 2)
(Revised Jan., 1943)

[illegible] Serial No.

PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday 11 / 12 / 1944.

Details of Tradesmen. GROUP I.	W.E.	Posted Strength.	Retain. Required.
Ammunition Examiners			
Armament Artificer Fitter			
Armament Artificer Fitter (Electrical)			
Armament Artificer Fitter (M.V.)			
Armament Artificer Fitter (A.F.V.)			
Armament Artificer Instrument			
Armament Artificer Radio			
Armament Artificer Signals			
Armament Artificer Wireless			
Artificer, Artillery			
Artificer, Engine			
Blacksmiths			
Bricklayers			
Compositors			
Cooks, Hospital			
Coppersmiths			
Dispensers			
Draughtsmen			
Draughtsmen (Architectural)			
Draughtsmen (Engineering)			
Draughtsmen (Mechanical)			
Draughtsmen (Topographical)			
Electricians			
Electricians (M.V.)			
Electricians (Signals)			
Fitters			
Fitters (Cycle)			
Fitters (Electrical)			
Fitters (Gun)			
Fitters (Instrument)			
Fitters (M.V.)			
Fitters, Railway Signal			
Fitters, Signals			
Grinder, Precision			
Mechanics, Instrument			
Mechanics, Instrument (Signals)			
Mechanics, Instrument (Surgical)			
Mechanics, Radio			
Mechanics, Typewriter			
Mechanics, Wireless			
Millwrights			
Operators, Excavator			
Pattern Maker			
Pharmacist			
Photographer, Wet Plate			
Photowriter			
Plumber			
Saw Doctors			
Surveyors			
CARRIED FORWARD			

Details of Tradesmen. GROUP I. (cont.)	W.E.	Posted Strength.	Retain. Required.
Surveyors, Engineering			
Surveyors, R.A.A.			
Surveyors, Topographical			
Surveyors, Trigonometrical			
Toolmakers			
Turners			
Watchmakers			
Welders			
GROUP II.			
Armourers			
Asemen			
Bakers			
Bty. Comd'rs. Asst.			
Cooks			
Dental Mechanics			
Driver-Mech. (Eng. and Med.)			
Driver-Operator			
Dressers			
Electricians			
Electricians (Engineers)			
Fire Control Operators			
Gun Operator			
Hatchman			
Height Taker			
Helio Operator			
Instrument Operator			
Intelligence Duties			
Joiners			
Lineman			
Lineman, Signals			
Lithographers			
Machinists, Metal			
Machinists, Wood			
Masons			
Masseurs			
Mechanics, M.T.			
Miners			
Moulders			
Nurses, Trained			
Observation Post Assts.			
CARRIED FORWARD			

Details of Tradesmen. GROUP II. (cont.)	W.E.	Posted Strength.	Retain. Required.
Operating Room Assts.			
Operator, Keyboard			
Operator, Line			
Operator, Signal			
Operator, Switchboard			
Operator, Wireless			
Opticians			
Painters			
Panel Beaters			
Photo(Publicn), Dry Plate			
Predictor Numbers			
Printers			
Radiographers			
Riggers			
Sawyers			
Signallers			
Signwriters			
Telescope Identin. Numbers			
Well Borers			
Wheelers			
Wireless			
Woodturners			
GROUP III.			
Battery Surveyors			
Butchers			
Clerks	31	29	
Clerks, Supply			
Clerks, Technical			
Coach Trimmers			
Conductors			
Cooks			
Dental Clerk Orderlies			
Despatch Riders			
Draughtsmen, Signals			
Drivers, M.T.			
Driver Mechanics			
Driver Tpts. Plant			
Engine Hands, L.C.			
Equipment Repairers			
Farriers			
Fitters' Mates			
Gun Layers			
CARRIED FORWARD	4	4	-

DETAILS OF NON-TRADESMEN.			
	[illegible]	5	5
	[illegible]	1	1
	[illegible]	1	1
	[illegible]	1	1

Details of NCR

Trade	Mark	H.T.	F.S.	Sup.	C/f
Services					
Clerks A.C.G.	Sjt	1	1		
	Cpl	1	1		
S&T					
Clerks	WO	1	1		
	S/Sjt	1	1		
	Sjt	1	1		
Ordnance					
Clerks	Sjt	1	1		
Medical					
Clerks	Sjt	1	1		
Hygiene					
Hyg Sergts	Sjt	1	1		
	Cpl	2	2		
Education					
Clerks	Sjt	1	1		
General Duty					
General Duties	Cpl	1	1		
Attached					
RAMC Clerks	Cpl	1	1		
		13	13	-	-

WO 32

war diary

FIELD RETURN OF OFFICERS

Army Form W.3008
(Adapted) (Page 1)
(Revised Jan., 1943)

At 0600 Hrs. Saturday 16/12/1944 HQ 1 Adv Base Sub Area (HAF) (Unit) 3144 (Serial No.)
Staging Area 1

W.E. 15/12/44. OFFRS. 8 O.R.'s 35 + OFFRS. — O.R.'s — ATT. BY W.E.

PART A.—POSTED STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.					ATTACHED ALLOWED BY W.E.				
Rein'fts Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.	DETAIL.	Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Rein'fts Required.
			0	* Lieut.-Colonels					
			1	* Majors					
			5	Captains					
			1	Lieutenants					
				Quarter-masters					
				A.A.N.S. and A.A.M.W.S. Offrs.					
				Civilians Counting as Offrs.					
			7						

Analysis of Part A to be shown here by A.I.2. units. Only units notified in para. 10 of instructions for compilation of form will complete Part E(1) & E(2).	DETAIL.		A.I.P.	C.M.P.	A.W.A.S.	A.A.N.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	**	TOTAL.
	A.		8									8
	E.(1)											
	E.(2)											

* Insert detail of higher ranks as necessary.
** Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces; 10 N.Z. Forces.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

OFFICERS JOINED DURING WEEK

Army No.	Rank.	Name and Initials.	Unit From.	Date.	CAUSE.

OFFICERS QUITTED DURING WEEK.

Army No.	Rank.	Name and Initials.	Unit To.	Date.	CAUSE.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO _____ (Unit) IS PARTICULARLY REQUESTED. __/__/194__.

Army No.	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

HQ 1 Adv Base Sub Area (HAF)
Staging Area 1 Unit

Army Form W.3008
(Adapted) (Page 2)
(Revised Jan., 1943)

3144 (Serial No.)

PART D.—NOMINAL ROLL OF OFFICERS ON POSTED STRENGTH

At 0600 Hrs. Saturday 16/12/1944 (Total to agree with Columns 4 and 7 of Part A.)

1 Substantive Rank and Higher Temporary Rank if Held.	2 Army Number.	3 Surname.	4 Initials.	5 Posting.	6 Whether present with Unit (Insert Yes or No)	7 If not present with Unit, state how employed.	8 Date of Detachment.
Lt-Col	78[illegible]46	Castle	F.H.	Comd	Yes		
Maj	NZ[illegible]20	Reed	F.W.	[illegible]	Yes		
Capt	NZ[illegible]34	Tait	J.C.	SC.O.	Yes		
Capt	NZ[illegible]58	Leader	V.T.	[illegible]	Yes		
Capt	NZ[illegible]47	Tenny	H.O.	[illegible]	Yes		
Capt	NZ[illegible]00	Arthur	T.H.	SC.O.	Yes		
Capt	NZ[illegible]44	[illegible]	C.E.	Adj 15 Fd	Yes		
				Regt			
Lt	NZ[illegible]34	Cole	A.	S.O.	Yes		

PART E.—NOMINAL ROLL OF OFFICERS ATTACHED FROM OTHER UNITS.

Substantive Rank and Higher Temporary Rank if Held.	Army Number.	Name and Initials.	Unit.	Date of Attachment.	Nature of Attachment.
[illegible]	Capt	Cant K.M.	HQ 1 PE Sig Coy	[illegible]	Off to duty from [illegible]
2/Lt	Capt	Fenwick F.	[illegible]	"	[illegible]

16 Dec 44
Date of Despatch

Signature of Commander

A.W. 16m 8/43

War Diary

Army Form W.3009 (Adapted) (Page 1) (Revised Jan., 1943.)

FIELD RETURN OF OTHER RANKS

3 / 44 (Serial No.)

At 0600 Hrs. Saturday 16/12/1944 [illegible] (Unit) Harrying Force 1

W.E. 7/5/—. OFFRS. 2 O.R's. 35 + OFFRS. — O.R's. — ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.				DETAIL.	ATTACHED ALLOWED BY W.E.				
Reinfts. Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.		Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Reinfts. Required.
				W.Os. Class I.					
			1	W.Os. Class II.					
				Squadron or Company Quartermaster Sgts.					
			2	Staff Sergeants					
			1	Sergeants					
			2	Corporals					
			2 2	Troopers, Privates, etc.					
				Civilians counting as O.R.					
•			35 •	Totals of cols. marked • should agree with details shown in Part E on Page 2.		•			•

Analysis of Part A to be shown here by ALL units. Only units notified in para. 7 of Instructions for compilation of this return will complete analysis of Part B(1) and B(2).

• • Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces, 16 N.Z. Forces.

Detail	A.I.P.	C.M.P. Under 19 Years.	C.M.P. 19 Years and over.	A.W.A.S.	A.A.M.W.S.	CIVIL.	R.A.N	R.A.A.F	• •	TOTAL
A							[redacted]	[redacted]		
B(1)										
B(2)						[redacted]				

Part B. Other Ranks Attached from Other Units.

Number of O.Rs.	Unit to which they belong	Number of O.Rs.	Unit to which they belong
3	[illegible]		
32	[illegible]		
	[illegible]		

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs.	Unit to which detached.	Number of O.Rs.	Unit to which detached

Part D. Description of Other Ranks Whose Return To ____(Unit) is Particularly Requested. ___/___/194___

Army No	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

HQ 1 Guard Bde Sub Area (HQ) Harrying Force 1 Unit

Army Form W.3009 (Adapted) (Page 2) (Revised Jan., 1943)

3 / 44 Serial No.

PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday 16/12/1944.

Details of Tradesmen. GROUP I.	W.E.	Posted Strength.	Reinfts. Required.	Details of Tradesmen. GROUP I. (cont.)	W.E.	Posted Strength.	Reinfts. Required.	Details of Tradesmen. GROUP II. (cont.)	W.E.	Posted Strength.	Reinfts. Required.	Details of Tradesmen. GROUP III. (cont.)	W.E.	Posted Strength.	Reinfts. Required.
Ammunition Examiners				Surveyors, Engineering				Operating Room Asstn.				G.P.O. Assistants			
Armament Artificer Fitter				Surveyors, R.A.A.				Operator, Keyboard				Hammermen			
Armament Artificer Fitter (Electrical)				Surveyors, Topographical				Operator, Line				Leather Stitchers			
Armament Artificer Fitter (M.V.)				Surveyors, Trigonometrical				Operator, Signal				Orderlies, Nursing			
Armament Artificer Fitter (A.F.V.)				Taximeters				Operator, Switchboard				Orderlies, Nursing Mental			
Armament Artificer Instrument				Turners				Operator, Wireless				Plate Layers			
Armament Artificer Radio				Watchmakers				Opticians				Rangefinders			
Armament Artificer Signals				Welders				Painters				Riveters			
Armament Artificer Wireless								Panel Beaters				Roughriders			
Artificer, Artillery								Photographic, Dry Plate				Saddlers			
Artificer, Engine								Predictor Numbers				Saddletree makers			
Blacksmiths								Printers				Shoemaker and Boot Repairer			
Bricklayers								Radiographers				Stevedores			
Carpenters								Riggers				Stokers, Stoty. Engine			
Cooks, Hospital				GROUP II.				Sawyers				Storemen, Technical			
Coppersmiths				Armourers				Signallers				Tailors			
Engineers				Assmen				Signwriters				Textile Refitters			
Draughtsmen				Bakers				Telescope Identin. Numbers				Tinsmiths			
Draughtsmen (Architectural)				Bty. Comd's. Asst.				Wall Borers				Vulcanizers			
Draughtsmen (Engineering)				Bottlemakers				Wheelers				Wagon Erectors			
Draughtsmen (Mechanical)				Carpenters				Winchman				Whitesmiths			
Draughtsmen (Topographical)				Carpenters and Joiners				Wireman				[illegible]			
Electricians				Cooks				Woodturners				[illegible]			
Electricians (M.V.)				Dental Mechanics								[illegible]	1	1	
Electricians (Signals)				Driver-Mech. (Eng. and Med.)								[illegible]			
Fitters				Driver-Operator								[illegible]	—	—	
Fitters (Cycle)				Drivers								[illegible]			
Fitters (Electrical)				Electricians								[illegible]	1	1	
Fitters (Gun)				Electricians (Equipment)								[illegible]			
Fitters (Instrument)				Fire Control Operators				GROUP III.				NUMBERS OF NON-TRADESMEN.			
Fitters (M.V.)				Gun Operator				Battery Surveyors				[illegible]	3	3	
Fitters, Railway Signal				Hatchman				Butchers				[illegible]			
Fitters, Signals				Height Taker				Clerks [illegible]	5	5		[illegible]	1	1	
Grinder, Precision				Helm Operator				Clerks, Supply				[illegible]			
Mechanics, Instrument				Instrument Operator				Clerks, Technical				[illegible]	2	2	
Mechanics, Instrument (Signals)				Intelligence Duties				Coach Trimmers				[illegible]	2	2	
Mechanics, Instrument (Surgical)				Joiners				Conservers				[illegible]	2	2	
Mechanics, Radio				Linesmen				Cooks				[illegible]	2	—	
Mechanics, Typewriter				Linesmen, Signals				Dental Clerk Orderlies				[illegible]			
Mechanics, Wireless				Lithographers				Despatch Riders				ATTACHED BY W.E.			
Millwrights				Machinists, Metal				Draughtsmen, Signals							
Operators, Exacerator				Machinists, Wood				Drivers, M.T.				[illegible]	—	—	
Pattern Maker				Masons				Driver Mechanics	1	1					
Pharmacist				Masseurs				Driver Tpts. Plant				[illegible]	2	2	
Photographer, Wet Plate				Mechanics, M.T.				Engine Hands, I.C.							
Photowriter				Miners				Equipment Repairers							
Plumber				Moulders				Farriers							
See Doctors				Nurses, Trained				Fitters' Mates							
Surveyors				Observation Post Asstn.				Gun Layers							
CARRIED FORWARD				CARRIED FORWARD				CARRIED FORWARD	6	6	—	Totals of columns marked • to agree with columns 4 and 7, and 1 and 10 of Part A. respectively.	35	35	—

NOTES.—(a) If rank other than private is required give details on back.
(b) Authorised trades or specialists not included in list will be added as required in spaces provided.
(c) Where A.W.A.S. and/or A.A.M.W.S. personnel are desired show details on back.
(d) Where replacements not desired make emphatically on return by insertion of N.R. in col. "Reinfts. Required."
(e) Where any request or notation is made on back of form, the words "See Back" should be written in one of the blank spaces on this page.

16 Dec 44
Date of Despatch

[signature] Comdg Officer
Signature of Commander

L.H.Q. Press—202—5/43—312m.

Details of NCOs

Trade	Rank	WE	FS	Sup	Ref.
Services					
Clerks A.G.G	Sjt	1	1		
	Cpl	1	1		
S&T					
Clerks	WO II	1	1		
	S/Sjt	1	1		
	Sjt	1	1		
Ordnance					
Clerks	Sjt	1	1		
Medical					
Clerks	Sjt	1	1		
Hygiene					
Hyg Insp tr.	S/Sjt	1	1		
	Sjts	2	2		
Education					
Clerks	Sjt	1	1		
General Duty					
General Duties	Cpl	1	1		
Attached					
AAMC Orderly	Cpl	1	1		
		13	13	-	-

Army Form W.3008
(Adapted) (Page 1)
(Revised Jan., 1943)

FIELD RETURN OF OFFICERS

At 0600 Hrs. Saturday 11/12/1944. 16 Maint Aid Det (MAD) Hagunga Area 1 (Unit) 3144 (Serial No.)

W.E. 11/12/44. OFFRS. 5 O.R's. 35 + OFFRS. — O.R's. — ATT. BY W.E.

PART A.—POSTED STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.					ATTACHED ALLOWED BY W.E.				
Rein'fts Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.	DETAIL.	Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Rein'fts Required.
				*					
				*					
			1	Lieut.-Colonels					
			1	Majors					
			5	Captains					
			1	Lieutenants					
				Quarter-masters					
				A.A.N.S. and A.A.M.W.S. Offrs.					
				Civilians Counting as Offrs.					
			7						

Analysis of Part A to be shown here by ALL units. Only units notified in para. 10 of instructions for compilation of form will complete Part E(1) & E(2).

DETAIL		A.I.P.	C.M.F.	A.W.A.S.	A.A.N.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	**	TOTAL.
A.		7									7
E.(1)											
E.(2)											

* Insert detail of higher ranks as necessary.
** Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 30 U.K. Forces; 10 N.Z. Forces.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

OFFICERS JOINED DURING WEEK

Army No.	Rank.	Name and Initials.	Unit From.	Date.	CAUSE.

OFFICERS QUITTED DURING WEEK.

Army No.	Rank.	Name and Initials.	Unit To.	Date.	CAUSE.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO _____ (Unit) IS PARTICULARLY REQUESTED. ___/___/194___.

Army No.	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

16 Maint Aid Det (MAD) Hagunga Area 1 Unit

Army Form W.3008
(Adapted) (Page 2)
(Revised Jan., 1943)
3144 (Serial No.)

PART D.—NOMINAL ROLL OF OFFICERS ON POSTED STRENGTH

At 0600 Hrs. Saturday 11/12/1944 (Total to agree with Columns 4 and 7 of Part A.)

1	2	3	4	5	6	7	8
Substantive Rank and Higher Temporary Rank if Held.	Army Number.	Surname.	Initials.	Posting.	Whether present with Unit (insert Yes or No)	If not present with Unit, state how employed.	Date of Detachment.
Lt Col	NZ 1466	Fenton	F.W.	Comd	Yes		
Major	NZ 77303	Wyatt	T.H.	2/I/C	Yes		
Capt	NZ 413329	Hart	T.C.	56 Coy	Yes		
Capt	NZ 11[illegible]	Trade	V.T.	Admin	Yes		
Capt	NZ 13[illegible]	Jenny	A.E.	Adm	Yes		
Capt	NZ 7[illegible]	Sutton	T.H.	56 Coy	Yes		
Capt	NZ 70[illegible]	Kinyon	C.E.	Adj 56 Coy	Yes		
Lt	NZ 75[illegible]	Cole	H.	56 Coy	Yes		

PART E.—NOMINAL ROLL OF OFFICERS ATTACHED FROM OTHER UNITS.

Substantive Rank and Higher Temporary Rank, if Held.	Army Number.	Name and Initials.	Unit.	Date of Attachment.	Nature of Attachment.
Lt [illegible]	Capt	Hart T.C.	16 Maint Aid Det (MAD)	7.12.44	Adj 56 Coy vice Capt [illegible]
					Hagunga Area 1
[illegible]	Capt	Woodside W.F.	[illegible]	—	Adm

16 Dec 44
Date of Despatch

Signature of Commander

L.W. 10m 5/44 16/43

Army Form W.3009 (Adapted) (Page 1) (Revised Jan., 1943.)

FIELD RETURN OF OTHER RANKS

—/—/— (Serial No.)

At 0600 Hrs. Saturday 23/12/1944 HC Rest Base Sub Area (HQ) (Unit) Staging Area 1

W.E. N/R/— OFFRS. 8 O.R's. 35+ OFFRS. — O.R's. — ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.					ATTACHED ALLOWED BY W.E.				
Reinfts. Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.	DETAIL.	Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Reinfts. Required.
			1	W.Os. Class I.					
				W.Os. Class II.					
				Squadron or Company Quartermaster Sgts.					
			2	Staff Sergeants					
			7	Sergeants					
			5	Corporals					
			12	Troopers, Privates, etc.					
				Civilians counting as O.R.					
•			35 •	Totals of cols. marked • should agree with details shown in Part E on Page 2.		•			•

Analysis of Part A to be shown here by ALL units. Only units notified in Para. 7 of instructions for completion of this return will complete analysis of Part B(1) and B(2).

• • Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces, 15 W.E. Forces.

Detail	A.T.S.	C.M.F. Under 18 Years.	C.M.F. 18 Years and over.	A.W.A.S.	A.A.M.W.S.	CIVIL	R.A.N	R.A.A.F	• •	TOTAL
A	35						[redacted]	[redacted]		35
B(1)										
B(2)						[redacted]				

Part B. Other Ranks Attached from Other Units.

Number of O.Rs.	Unit to which they belong	Number of O.Rs.	Unit to which they belong
3	Lt Rest Area 2 Echl		
4	HE 1 Echl		
	Corps Tps		

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs.	Unit to which detached.	Number of O.Rs.	Unit to which detached

Part D. Description of Other Ranks Whose Return To ____(Unit) is Particularly Requested. ____/____/194____

Army No	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

HC 1 Rest Base Sub Area (HQ) Staging Area 1.

Army Form W.3009 (Adapted) (Page 2) (Revised Jan., 1943)

—/—/— Serial No.

PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday 23/12/1944

Details of Tradesmen. GROUP I.	W.E.	Posted Strength.	Reinfts. Required.
Ammunition Examiners			
Armament Artificer Fitter			
Armament Artificer Fitter (Electrical)			
Armament Artificer Fitter (M.V.)			
Armament Artificer Fitter (A.F.V.)			
Armament Artificer Instrument			
Armament Artificer Radio			
Armament Artificer Signals			
Armament Artificer Wireless			
Artificer, Artillery			
Artificer, Engine			
Blacksmiths			
Bricklayers			
Carpenters			
Cooks, Hospital			
Coppersmiths			
Dispensers			
Draughtsmen			
Draughtsmen (Architectural)			
Draughtsmen (Engineering)			
Draughtsmen (Mechanical)			
Draughtsmen (Topographical)			
Electricians			
Electricians (M.V.)			
Electricians (Signals)			
Fitters			
Fitters (Cycle)			
Fitters (Electrical)			
Fitters (Gun)			
Fitters (Instrument)			
Fitters (M.V.)			
Fitters, Railway Signal			
Fitters, Signals			
Grinder, Precision			
Mechanics, Instrument			
Mechanics, Instrument (Signals)			
Mechanics, Instrument (Surgical)			
Mechanics, Radio			
Mechanics, Typewriter			
Mechanics, Wireless			
Millwrights			
Operators, Examiner			
Pattern Maker			
Pharmacist			
Photographer, Wet Plate			
Photorecorder			
Plumber			
Saw Doctors			
Surveyors			
CARRIED FORWARD			

Details of Tradesmen. GROUP I. (cont.)	W.E.	Posted Strength.	Reinfts. Required.
Surveyors, Engineering			
Surveyors, R.A.A.			
Surveyors, Topographical			
Surveyors, Trigonometrical			
Toolmakers			
Turners			
Watchmakers			
Welders			
GROUP II.			
Armourers			
Asemen			
Bakers			
Bdr. Comd'a. Asst.			
Boilermakers			
Carpenters			
Carpenters and Joiners			
Cooks			
Dental Mechanics			
Driver-Mech. (Elec. and Mot.)			
Driver-Operator			
Drivers			
Electricians			
Electricians (Engineers)			
Fire Control Operators			
Gun Operator			
Hatchmen			
Height Taker			
Helio Operator			
Instrument Operator			
Intelligence Duties			
Joiners			
Linemen			
Linemen, Signals			
Lithographers			
Mechanics, Metal			
Mechanics, Wood			
Masons			
Masseurs			
Mechanics, M.T.			
Miners			
Moulders			
Nurses, Trained			
Observation Post Assts.			
CARRIED FORWARD			

Details of Tradesmen. GROUP II. (cont.)	W.E.	Posted Strength.	Reinfts. Required.
Operating Room Asets.			
Operator, Keyboard			
Operator, Line			
Operator, Signal			
Operator, Switchboard			
Operator, Wireless			
Opticians			
Painters			
Panel Beaters			
Photographer, Dry Plate			
Predictor Numbers			
Printers			
Radiographers			
Riggers			
Sawyers			
Signallers			
Signwriters			
Telescope Identin. Trackers			
Well Borers			
Wheelers			
Wireless Mechanics			
Wireless Operators			
Wireless Technicians			
Wireless Trackers			
Wireman			
Woodturners			
GROUP III.			
Battery Surveyors			
Butchers			
Clerks			
Clerks, Medl.	5	5	
Clerks, Tradesmen			
Coach Trimmers			
Conductors			
Cooks			
Dental Clerk Orderlies			
Despatch Riders			
Draughtsmen, Signals			
Drivers, M.T.			
Driver Mechanics			
Driver Tpts. Fleet	1	1	
Engine Hands, L.C.			
Equipment Repairers			
Farriers			
Fitters' Mates			
Gun Layers			
CARRIED FORWARD	6	6	-

Details of Tradesmen. GROUP III. (cont.)	W.E.	Posted Strength.	Reinfts. Required.
G.P.O. Assistants			
Hammermen			
Leather Stitchers			
Orderlies, Nursing			
Orderlies, Nursing Mental			
Plate Layers			
Rangetakers			
Riveters			
Roughriders			
Saddlers			
Saddletree makers			
Shoemaker and Boot Repairer			
Stevedores			
Stokers, Staff. Engine			
Storemen, Technical			
Tailors			
Textile Refitters			
Tinsmiths			
Vulcanizers			
Wagon Erectors			
Whitesmiths			
Loaders			
3.7 Echelon	6	6	
Med Echelon	1	1	
Ord Echelon	2	2	
Hyg Comply	3	3	
Educ Staff	1	1	
DETAILS OF NON-TRADESMEN.			
Cooks HE	3	3	
Gen Duties	3	3	
Hyg Duties	3	3	
Batmen	3	3	
ATTACHED BY W.E.			
HQE	2	2	
HQAFC	2	2	
Totals of columns marked • to agree with columns 4 and 7, and 1 and 10 of Part A respectively.	35	35	-

NOTES.—(a) If cook other than private is required give details on back.
(b) Authorised trades or specialists not included in list will be added as required in spaces provided.
(c) Where A.W.A.S. and/or A.A.M.W.S. personnel are detailed show details on back.
(d) Where replacements not desired note accordingly on reasons by insertion of N.R. in col. "Reinfts. Required."
(e) Where any request or notation is made on back of form, the words "See Back" should be written in one of the blank spaces on this page.

Date of Despatch

Signature of Commander Capt Echl

L.H.Q. Press—202—5/44—112m.

Details of NCOs

Trade	Rank	WE	FS	Surp	Def.
A.G.G. Clerks	Sjt	1	1		
	Cpl	1	1		
S+T Clerks	WOII	1	1		
	SISjt	1	1		
	Sjt	1	1		
Ordnance Clerks	Sjt	1	1		
Medical Clerks	Sjt	1	1		
Hygiene Hygiene Inspectors	SISjt	1	1		
	Sjts	2	2		
Education Clerks	Sjt	1	1		
General Duty General Duties	Cpl	1	1		
ATTACHED					
AANC Orderly	Cpl	1	1		
		13	13	-	—

Army Form W.3009 (Adapted) (Page 1) (Revised Jan., 1943.)

FIELD RETURN OF OTHER RANKS

_____ (Serial No.)

At 0600 Hrs. Saturday __/__/194__ _____ (Unit)

W.E. __/__/__ OFFRS. __ O.R's. __ OFFRS. __ O.R's. __ ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.					ATTACHED ALLOWED BY W.E.				
Reinfts. Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.	DETAIL.	Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Reinfts. Required
				W.Os. Class I.					
			1	W.Os. Class II.					
				Squadron or Company Quartermaster Sgts.					
			2	Staff Sergeants					
			4	Sergeants					
			6	Corporals					
			25	Troopers, Privates, etc.					
				Civilians counting as O.R.					
*			35*	Totals of cols. marked * should agree with details shown in Part E on Page 2		*			*

Analysis of Part A to be shown here by ALL units. Only units notified in para. 7 of instructions for compilation of this return will complete analysis of Part B(1) and B(2).

** Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces, 16 N.Z. Forces.

Detail		A.I.P.	C.M.P. Under 19 Years.	C.M.P. 19 Years and over.	A.W.A.S.	A.A.M.W.S.	CIVIL	R.A.N	R.A.A.F	**	TOTAL
A		25						[redacted]	[redacted]		2
B(1)											
B(2)							[redacted]				

Part B. Other Ranks Attached from Other Units.

Number of O.Rs.	Unit to which they belong	Number of O.Rs.	Unit to which they belong
3	[illegible]	1	
2	[illegible]	1	
	[illegible]		

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs.	Unit to which detached.	Number of O.Rs.	Unit to which detached

Part D. Description of Other Ranks Whose Return To _____ (Unit) is Particularly Requested. __/__/194__

Army No	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

[illegible] Unit

Army Form W.3009 (Adapted) (Page 2) (Revised Jan., 1943)

_____ (Serial No.)

PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday 31/12/194[illegible]

Details of Tradesmen. GROUP I.	W.E.	Posted Strength.	Reinfts. Required.	Details of Tradesmen. GROUP I. (cont.)	W.E.	Posted Strength.	Reinfts. Required.	Details of Tradesmen. GROUP II. (cont.)	W.E.	Posted Strength.	Reinfts. Required.	Details of Tradesmen. GROUP III. (cont.)	W.E.	Posted Strength.	Reinfts. Required.
Ammunition Examiners				Surveyors, Engineering				Operating Room Asstn.				G.P.O. Assistants			
Armament Artificer Fitter				Surveyors, R.A.A.				Operator, Keyboard				Hammermen			
Armament Artificer Fitter (Electrical)				Surveyors, Topographical				Operator, Line				Leather Stitchers			
Armament Artificer Fitter (M.V.)				Surveyors, Trigonometrical				Operator, Signal				Orderlies, Nursing			
Armament Artificer Fitter (A.F.V.)				Toolmakers				Operator, Switchboard				Orderlies, Nursing Mental			
Armament Artificer Instrument				Turners				Operator, Wireless				Plate Layers			
Armament Artificer Radio				Watchmakers				Opticians				Rangetakers			
Armament Artificer Signals				Welders				Painters				Riveters			
Armament Artificer Wireless								Panel Beaters				Roughriders			
Artificer, Artillery								Photographic, Dry Plate				Saddlers			
Artificer, Engine								Predicter Numbers				Saddlery makers			
Blacksmiths								Printers				Shoemaker and Boot Repairer			
Bricklayers								Radiographers				Shrouderers			
Computers								Riggers				Stokers, Stnly. Engine			
Cooks, Hospital				GROUP II.				Sawyers				Storemen, Technical			
Coppersmiths				Armourers				Signallers				Tailors			
Dispensers				Assmen				Signwriters				Textile Refitters			
Draughtsmen				Bakers				Telescope Identfn. Numbers				Tinsmiths			
Draughtsmen (Architectural)				Bty. Comd'rs. Asst.				Wall Rovers				Vulcanisers			
Draughtsmen (Engineering)				Bottlemakers				Wheelers				Wagon Erectors			
Draughtsmen (Mechanical)				Carpenters				Winchman				Whitesmiths			
Draughtsmen (Topographical)				Carpenters and Joiners				Wireman				[illegible]			
Electricians				Cooks				Woodturners				[illegible]	4	4	
Electricians (M.V.)-				Dental Mechanics								[illegible]	1	1	
Electricians (Signals)				Driver-Mech. (Eng. and Mod.)								[illegible]	1	2	
Fitters				Driver-Operator								[illegible]	2	3	
Fitters (Cycle)				Drainers											
Fitters (Electrical)				Electricians								[illegible]	1	1	
Fitters (Gun)				Electricians (Engineers)											
Fitters (Instrument)				Fire Control Operators				GROUP III.				DETAILS OF NON-TRADESMEN.			
Fitters (M.V.)				Gun Operator				Battery Surveyors							
Fitters, Military Signal				Hatchman				Butchers				[illegible]	2	3	
Fitters, Signals				Height Taker				Clerks [illegible]	2	1		[illegible]	1	1	
Grinder, Precision				Helio Operator				Clerks, Supply				[illegible]	2	2	
Mechanics, Instrument				Instrument Operator				Clerks, Technical				[illegible]	2	2	
Mechanics, Instrument (Signals)				Intelligence Duties				Coach Trimmers							
Mechanics, Instrument (Surgical)				Joiners				Conductors							
Mechanics, Radio				Linemen				Cooks							
Mechanics, Typewriter				Linemen, Signals				Dental Clerk Orderlies							
Mechanics, Wireless				Lithographers				Despatch Riders				ATTACHED BY W.E.			
Millwrights				Machinists, Metal				Draughtsmen, Signals							
Operators, Examiner				Machinists, Wood				Drivers, M.T.				[illegible]			
Pattern Maker				Masons				Driver Mechanics	1	1		[illegible]	1	1	
Pharmacist				Masseurs				Driver Tptn. Plant							
Photographer, Wet Plate				Mechanics, M.T.				Engine Hands, I.C.							
Photorifler				Miners				Equipment Repairers							
Plumber				Musicians				Farriers							
Saw Doctors				Nurses, Trained				Fitters' Mates							
Surveyors				Observation Post Asstn.				Gun Layers							
CARRIED FORWARD				CARRIED FORWARD				CARRIED FORWARD	4	4		Totals of columns marked * to agree with columns 4 and 5, and 1 and 10 of Part A. respectively.	35*	35*	

NOTES.—(a) If rank other than private is involved give details on back.
(b) Authorised trades or specialists not included in list will be added as required in spaces provided.
(c) Where A.W.A.S. and/or A.A.M.W.S. personnel are desired show details on back.
(d) Where replacement not desired note accordingly on return by insertion of N.R. in col. "Reinfts. Required."
(e) Where any request or deletion is made on back of form, the words "See Back" should be written in one of the blank spaces on this page.

3 Dec 1/11
Date of Despatch

[illegible]
Signature of Commander

L.H.Q. Press—202—5/43—512m.

Roll of Arms.

Name	Arms	Ht	Ft	Sq	Cr
Blk Knights	Erm	1	1		
Sir Edward	Erm	1	1		
	Erm	1	1		
	Erm	1	1		
Lord [illegible]	Erm	1	1		
Earl of [illegible]	Erm	1	1		
Marquis of [illegible]	Erm	1	1		
Duke of [illegible]	Erm	1	2		
Viscount [illegible]	Erm	1	1		
Archbishop of [illegible]	Erm	1	1		
BISHOP					
Bishop of [illegible]	Erm	1	1		
		12	13		

War Diary.

FIELD RETURN OF OFFICERS

Army Form W.3008 (Adapted) (Page 1) (Revised Jan., 1943)

At 0600 Hrs. Saturday 25/12/1944 1st Field Coy (Unit) 4/111 (Serial No.) Lt-Col (THF) Staging Area 1

W.E. 14/12/44 OFFRS. 8 O.R's. 255 + OFFRS. — O.R's. — ATT. BY W.E.

PART A.—POSTED STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.					ATTACHED ALLOWED BY W.E.				
Nstn'ls Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.	DETAIL.	Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Nstn'ls Required.
			1	Lieut.-Colonels					
			1	Majors					
			5	Captains					
			1	Lieutenants					
				Quarter-masters					
				A.A.N.S. and A.A.M.W.S. Offrs.					
				Civilians Counting as Offrs.					
			7						

Analysis of Part A to be shown here by ALL units. Only units notified in para. 10 of Instructions for compilation of form will complete Part B(1) & B(2).

DETAIL		A.I.F.	C.M.F.	A.W.A.S.	A.A.N.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	* *	TOTAL.
A.		7									7
B.(1)											
B.(2)											

* Insert detail of higher ranks as necessary.
* * Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces; 10 N.Z. Forces.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

OFFICERS JOINED DURING WEEK

Army No.	Rank.	Name and Initials.	Unit From.	Date.	CAUSE.

OFFICERS QUITTED DURING WEEK.

Army No.	Rank.	Name and Initials.	Unit To.	Date.	CAUSE.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO _____ (Unit) IS PARTICULARLY REQUESTED. ___/___/194___.

Army No.	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

1st Aust Base Sub-Area (THF) Staging Area 1 Unit

Army Form W.3008 (Adapted) (Page 2) (Revised Jan., 1943)

4/111 (Serial No.)

PART D.—NOMINAL ROLL OF OFFICERS ON POSTED STRENGTH

At 0600 Hrs. Saturday 23/12/194.7 (Total to agree with Columns 4 and 7 of Part A.)

1	2	3	4	5	6	7	8
Substantive Rank and Higher Temporary Rank if Held.	Army Number.	Surname.	Initials.	Posting.	Whether present with Unit (Insert Yes or No)	If not present with Unit, state how employed.	Date of Detachment.
Lt Col	NX4[illegible]	Costello	F H.	Adjt	Yes		
Major	VX7[illegible]	Trout	J H	1 Fld Coy	Yes		
Capt	[illegible]	[illegible]	[illegible]	[illegible]	Yes		
Capt	[illegible]	Lawson	[illegible]	[illegible]	Yes		
Capt	[illegible]	Fraser	[illegible]	[illegible]	Yes		
Capt	[illegible]	[illegible]	[illegible]	[illegible]	Yes		
Capt	[illegible]	[illegible]	[illegible]	[illegible]	Yes		
Lt	[illegible]	[illegible]	[illegible]	[illegible]	Yes		
Lt	[illegible]	[illegible]	[illegible]	[illegible]	Yes		

PART E.—NOMINAL ROLL OF OFFICERS ATTACHED FROM OTHER UNITS.

Substantive Rank and Higher Temporary Rank, if Held.	Army Number.	Name and Initials.	Unit.	Date of Attachment.	Nature of Attachment.
VX [illegible]	Capt	Trout J. H.	HQ 1 Aust Base Sub Area	7 Dec 44	Will for duty (Staff)
			1 Fld Coy		Fld Capt to 1 Fld Coy
VX [illegible]	Capt	[illegible]	[illegible]	[illegible]	[illegible]

Date of Despatch

Signature of Commander

a.w. 10bm 20m 10/42

War Diary.

Army Form W.3008
(Adapted) (Page 1)
(Revised Jan., 1943)

FIELD RETURN OF OFFICERS

_____ (Serial No.)

At 0600 Hrs. Saturday ___/___/194___ _____ (Unit)

W.E. ___/___/___ OFFRS. ___ O.R's. ___ + OFFRS. ___ O.R's. ___ ATT. BY W.E.

PART A.—POSTED STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.				DETAIL.	ATTACHED ALLOWED BY W.E.				
Rein'fts Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.		Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Rein'fts Required.
			1	Lieut.-Colonels					
			1	Majors					
			5	Captains					
			1	Lieutenants					
				Quarter-masters					
				A.A.N.S. and A.A.M.W.S. Offrs.					
				Civilians Counting as Offrs.					
			9						

	DETAIL.		A.I.P.	C.M.F.	A.W.A.S.	A.A.N.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	* *	TOTAL.
Analysis of Part A to be shown here by ALL units. Only units notified in para. 10 of instructions for compilation of form will complete Part B(1) & B(2).	A.		9									9
	B.(1)											
	B.(2)											

* Insert detail of higher ranks as necessary.
* * Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 30 U.K. Forces; 10 N.Z. Forces.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

OFFICERS JOINED DURING WEEK

Army No.	Rank.	Name and Initials.	Unit From.	Date.	CAUSE.

OFFICERS QUITTED DURING WEEK.

Army No.	Rank.	Name and Initials.	Unit To.	Date.	CAUSE.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO _____ (Unit) IS PARTICULARLY REQUESTED. ___/___/194___.

Army No.	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

_____ Unit

Army Form W.3008
(Adapted) (Page 2)
(Revised Jan., 1943)

_____ (Serial No.)

PART D.—NOMINAL ROLL OF OFFICERS ON POSTED STRENGTH

At 0600 Hrs. Saturday ___/___/194___ (Total to agree with Columns 4 and 7 of Part A.)

1	2	3	4	5	6	7	8
Substantive Rank and Higher Temporary Rank if Held.	Army Number.	Surname.	Initials.	Posting.	Whether present with Unit (insert Yes or No)	If not present with Unit, state how employed.	Date of Detachment.

Appx. 9

HQ, 1 Aust Base Sub Area (AIF).
Staging Area 1.

G/753.1.

23 Dec 44.

Subject:- OFFICE INSTRUCTION No 2.
DUTY OFFICER and DUTY N.C.O.

Addendum No 1.

1. The Commander is of the opinion that the duties laid down in the above instruction are being treated too lightly.
The express attention of all officers is therefore directed to the provisions of the above paper, and to the additional instruction hereinafter contained.

2. In future, an Orderly Officer's Report (in terms of the pro-forma attached hereto as Appendix "A") will be completed by each Orderly Officer at the completion of his tour of duty and handed to the Camp Comd by 0800 hrs on that day.
The Camp Comd will file all reports submitted and hold them in readiness for perusal by the Commander.

3. Orderly Officers will be particularly diligent in their policing of Camp Standing Orders, Routine Orders, Malaria discipline, and all other such orders or instructions as may be now current, or issued from time to time.
It is pointed out that non-observance of such matters is an embarrassment on the policy laid down by the Commander for this Headquarters, and should be regarded in that light.

(A. D[illegible]) Lt,
General Staff, HQ 1 Aust Base Sub Area, Staging Area 1.

Distribution:-

Comd.
GS
A
Q
Camp Comd
All Offrs on HQ
War Diary (2)
File.

Appendix "A" to G/Tech. 25 Dec 44

REPORT OF ORDERLY OFFICER.

Tour of Duty.....0645 hrs.....45 to 0645 Hrs.....45.

---

1. Reveille.....Hrs.

2. Parades.

I was present at, and conducted the following parades, and report :-

0600 AFEBRIN Parade.....
0645 MESS Parade.....
0725 ADM Parade.....
12[illegible] MESS Parade.....
1400 FALL IN Parade.....
1645 MESS Parade.....

Lights Out was sounded at .....Hrs.

3. Hygiene.

I inspected the Camp Area at .....hrs and report :-

(a) Cleanliness of Lines .....

(b) Cleanliness of Latrines.....

(c) Cleanliness of Drains, Grease Traps.....

.....

(d) Condition of Refuse Bins .....

.....

4. Cooking and Messing.

I inspected the Cook Houses, Messing quarters and personnel employed therein at .....hrs and report:-

(a) Cook-Houses and Messing Quarters .....

.....

.....

(b) Personnel.

(i) Condition of Hands.....

(ii) Singlets and aprons worn by Cooks were :-.....

(iii) Food Coverings were .....

(iv) Conveniences for washing mess gear were .....
.....

(v) Cooking utensils were .....
.....

PTO.

5. Disciplins.

The following breaches of Camp Standing Orders, Routine Orders and current instructions were detected by me and the following action taken :-

.....

.....

.....

6. Camp Duties.

I inspected all duties being carried out in the Camp area at .....hrs and .....hrs and found that Satisfactory / Unsatisfactory progress was being made (or) The following action was taken by me :-

.....

.....

7. Malaria Control.

The following non-observance of Malaria Precautions were detected in respect to, Shirt Sleeves, Gaiters, Insect Repellant lotion, Mosquito Nets and details of action taken are :-

.....

.....

.....

I inspected the unit lines (after 2215 hrs) at..... hrs and found that Mosquito Nets were :-

Correctly tucked in
or
The following breaches were detected :-

.....

.....

Action taken :-

.....

.....

.....

8. General Remarks.

Orderly Officer.

Dismounted duty .....Hrs.

HQ, 1 Aust Base Sub Area (AIF).
Staging Area 1.

G/753.1.

23 Dec 44.

Subject:- OFFICE INSTRUCTION No 2.
DUTY OFFICER and DUTY N.C.O.

Addendum No 1.

1. The Commander is of the opinion that the duties laid down in the above instruction are being treated too lightly.
The express attention of all officers is therefore directed to the provisions of the above paper, and to the additional instruction hereinafter contained.

2. In future, an Orderly Officer's Report (in terms of the pro-forma attached hereto as Appendix "A") will be completed by each Orderly Officer at the completion of his tour of duty and handed to the Camp Comd by 0800 hrs on that day.
The Camp Comd will file all reports submitted and hold them in readiness for perusal by the Commander.

3. Orderly Officers will be particularly diligent in their policing of Camp Standing Orders, Routine Orders, Malaria discipline, and all other such orders or instructions as may be now current, or issued from time to time.
It is pointed out that non-observance of such matters is an embarrassment on the policy laid down by the Commander for this Headquarters, and should be regarded in that light.

(R.D[illegible]) Lt,
General Staff, HQ 1 Aust Base Sub Area, Staging Area 1.

Distribution:-

Comd.
GS
A
Q
Camp Comd
All Offrs on HQ
War Diary (2)
File.

REPORT OF ORDERLY OFFICER.

Tour of Duty.....0645 hrs.....45 to 0645 Hrs.....45.

1. Reveille.....Hrs.

2. Parades.....

I was present at, and conducted the following parades, and report :-

0600 ATTENTION Parade .....
0645 MESS Parade .....
0725 ADM Parade .....
12[illegible] MESS Parade .....
1400 FALL IN Parade .....
1645 MESS Parade .....

Lights Out was sounded at .....Hrs.

3. Hygiene.

I inspected the Camp Area at .....hrs and report :-

(a) Cleanliness of lines .....

(b) Cleanliness of Latrines.....

(c) Cleanliness of Drains, Grease Traps.....

.....

(d) Condition of Refuse Bins .....

.....

4. Cooking and Messing.

I inspected the Cook Houses, Messing quarters and personnel employed therein at .....hrs and report:-

(a) Cook Houses and Messing Quarters .....

.....

.....

(b) Personnel.

(i) Condition of Hands.....

(ii) Singlets and aprons worn by Cooks were :-.....

(iii) Food Coverings were .....

(iv) Conveniences for washing mess gear were .....

.....

(v) Cooking utensils were .....

.....

PTO.

5. Discipline.

The following breaches of Camp Standing Orders, Routine Orders and current instructions were detected by me and the following action taken :-

.....

.....

.....

6. Camp Duties.

I inspected all duties being carried out in the Camp area at .....hrs and .....hrs and found that
Satisfactory
Unsatisfactory progress was being made (or) The following action was taken by me :-

.....

.....

7. Malaria Control.

The following non-observance of Malaria Precautions were detected in respect to, Shirt Sleeves, Gaiters, Insect Repellant lotion, Mosquito Nets and details of action taken are :-

.....

.....

.....

I inspected the unit lines (after 2215 hrs) at.....
hrs and found that Mosquito Nets were :-

Correctly tucked in
or
The following breaches were detected :-

.....

.....

Action taken :-

.....

.....

.....

8. General Remarks.

Orderly Officer.

Dismounted duty .....Hrs.

.....

Appx. 10 11/12

RESTRICTED.

The information contained in this document, is not to be communicated to the Press, or to any person not authorised to receive it.

Serial No. 3.

Nos. 8 to 17

ROUTINE ORDERS PART 1.

by

Lt.-Col. DALE CAMP COMMANDANT.

HQ. 1 Aust Base Sub Area, Staging Area 1.

27th Dec 44.

---

8. ADMINISTRATION.

(a) Dress:

It is apparent that orders for Dress are not really understood by all ranks. To clarify any such misunderstanding, the following orders are promulgated.

(i) Shirts - Shirts will be worn by all ranks at all times excepting:-

(a) When engaged in strenuous sport.

(b) When employed on manual tasks, when shirts may be removed only after permission has been obtained from an Officer.

(c) By cooks and Mess orderlies who are permitted to wear clean athletic singlets between 0600 hrs and 1800 hrs.

(d) Whilst proceeding to and from showers.

(e) When under protection of nets, mosquito.

Permission will not be granted under any circumstances for the removal of shirts after 1800 hrs and before retiring and showers will not be taken between 1800 hrs and 0545 hrs.

Between 1800 hrs and 0545 hrs shirts will be worn with the sleeves rolled down and all buttons excepting the collar button will be fastened.

(ii) Gaiters - Gaiters will be worn at all times by all ranks including Cooks excepting when engaged in strenuous sport and when proceeding to and from the showers. Trousers will be tucked into Gaiters.

(b) Malaria Control:

Closer attention will be paid by all ranks to the tucking in of nets, mosquito and to the application of Mosquito Repellent Lotion to all exposed portions of the body at 1800 hrs and at 2 hourly intervals thereafter until retiring, and when leaving

(c) Parades:

Orderly NCO will sound whistle blasts as follows:-

At Reveille and fifteen minutes before any other parades - 3 blasts

Five minutes before parades - 2 blasts

On parade - 1 blast

General:

Punctuality on parades will be insisted upon. It is the duty of all NCOs to set an example in Dress, Anti-Malaria Discipline and in punctuality. It is also the duty of NCOs to police the strict observance of all Orders. It will be the particular duty of the Orderly NCO to charge detected offenders against whom prompt and severe disciplinary action will be taken.

9. POSTING OF MAILS.

The correct address of this unit is:-

HQ 1 Aust Base Sub Area
Staging Area 1

This will be the only address used in future.

"ON ACTIVE SERVICE" will be written on the top left hand corner of the envelope and stamps will be affixed to the envelope if procurable from the Postal NCO. "NO STAMPS AVAILABLE" or "NSA" will not be written on the envelope unless stamps are unprocurable.

10. CENSORSHIP.

Green Envelopes - Green Envelopes will be issued upon application to the Camp Commandant. One Green Envelope each ten days is the individual entitlement. Attention is directed to the Declaration on the Green Envelope. This Declaration will be signed before posting. Any breach of Censorship reffered back to this HQ by the District Censor will result in the cancellation of the issue of Green Envelopes and severe disciplinary action being taken against the offender.

A separate order will be issued for the guidance of personnel on matter concerning Censorship and Security.

11. DISCS IDENTITY.

Discs Identity will be worn by all ranks at all times.

12. LOSS OF CLOTHING AND/OR EQUIPMENT.

A number of reports have been submitted to the Camp Comd concerning the loss of clothing and other articles. Stealing from a person subject to Military Law who is a comrade is regarded as peculiarly disgraceful, seeing that in the daily routine of Camp life soldiers must constantly leave exposed their arms and kits as well as private property, such as money, watches etc. trusting to the honour of their comrades.

Personnel will ensure that all their property is clearly marked with their number and name and they will deliver to the Camp Comd immediately, any article of

clothing or otherwise in their possession or in their tents which is not their property.

13. BLANKETS.

Blankets will be aired every week. CSM will see that all blankets are aired for at least four hours on each Saturday. If weather conditions prevent such airing on Saturdays blankets will be aired on the next suitable day under orders by Camp Comd.

14. "Q" STORE.

The "Q" Store and immediate vicinity where stores are held is out of bounds to all ranks. No article will be issued from the "Q" Store without the authority of Camp Comd. Member to whom any article is issued is personally responsible for its return.

15. CANTEEN.

Canteens Hours are from 1300 hrs to 1330 hrs daily.

16. LAYOUT OF TENTS.

The layout of gear in tents lacks uniformity and neatness. The CSM will set out a specimen layout which will be viewed by personnel. Tent Commanders are responsible for both layout and cleanliness of the tents and the immediate vicinity of their tents. A specimen layout of kit will be on view in the Recreation tent from 1600 hrs on 23 Dec 44.

17. HYGIENE.

Mess Orderlies will be responsible for the cleanliness of Kitchens, Mess Huts and Refuse Drums and all the area in their vicinity. They will also see that the covering provided for Refuse Bins are at all times replaced, and will draw the attention of the Duty NCO to any member not replacing the covering on Refuse Bins.

(A DALE) Lt,
Camp Comd, HQ 1 Aust Base Sub Area, Staging Area 1.

The information contained in this document, is not to be communicated to the Press, or to any person not authorised to receive it.

Serial No. 3.

Nos. 8 to 17

ROUTINE ORDERS PART 1.

by

Lt. A. DALE CAMP COMMANDANT.

HQ. 1 Aust Base Sub Area, Staging Area 1.

27; Dec 44.

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8. ADMINISTRATION.

(a) Dress:

It is apparent that orders for Dress are not really understood by all ranks. To clarify any such misunderstanding, the following orders are promulgated.

(i) Shirts - Shirts will be worn by all ranks at all times excepting:-

(a) When engaged in strenuous sport.

(b) When employed on manual tasks, when shirts may be removed only after permission has been obtained from an Officer.

(c) By cooks and Mess orderlies who are permitted to wear clean athletic singlets between 0600 hrs and 1800 hrs.

(d) Whilst proceeding to and from showers.

(e) When under protection of nets, mosquito.

Permission will not be granted under any circumstances for the removal of shirts after 1800 hrs and before retiring and showers will not be taken between 1800 hrs and 0546 hrs.

Between 1800 hrs and 0545 hrs shirts will be worn with the sleeves rolled down and all buttons excepting the collar button will be fastened.

(ii) Gaiters - Gaiters will be worn at all times by all ranks including Cooks excepting when engaged in strenuous sport and when proceeding to and from the showers. Trousers will be tucked into Gaiters.

(b) Malaria Control:

Closer attention will be paid by all ranks to the tucking in of nets, mosquito and to the application of Mosquito Repellent Lotion to all exposed portions of the body at 1800 hrs and at 2 hourly intervals thereafter until retiring, and when leaving the protection of nets mosquito during the night.

(c) Parades:

Orderly NCO will sound whistle blasts as follows:-

At Reveille and fifteen minutes before any other parades - 3 blasts

Five minutes before parades - 2 blasts

On parade - 1 blast

General:

Punctuality on parades will be insisted upon. It is the duty of all NCOs to set an example in Dress, Anti-Malaria Discipline and in punctuality. It is also the duty of NCOs to police the strict observance of all Orders. It will be the particular duty of the Orderly NCO to charge detected offenders against whom prompt and severe disciplinary action will be taken.

9. POSTING OF MAILS.

The correct address of this unit is:-

HQ 1 Aust Base Sub Area
Staging Area 1

This will be the only address used in future.

"ON ACTIVE SERVICE" will be written on the top left hand corner of the envelope and stamps will be affixed to the envelope if procurable from the Postal NCO. "NO STAMPS AVAILABLE" or "NSA" will not be written on the envelope unless stamps are unprocurable.

10. CENSORSHIP.

Green Envelopes - Green Envelopes will be issued upon application to the Camp Commandant. One Green Envelope each ten days is the individual entitlement. Attention is directed to the Declaration on the Green Envelope. This Declaration will be signed before posting. Any breach of Censorship reffered back to this HQ by the District Censor will result in the cancellation of the issue of Green Envelopes and severe disciplinary action being taken against the offender.

A separate order will be issued for the guidance of personnel on matter concerning Censorship and Security.

11. DISCS IDENTITY.

Discs Identity will be worn by all ranks at all times.

12. LOSS OF CLOTHING AND/OR EQUIPMENT.

A number of reports have been submitted to the Camp Comd concerning the loss of clothing and other articles. Stealing from a person subject to Military Law who is a comrade is regarded as peculiarly disgraceful, seeing that in the daily routine of Camp life soldiers must constantly leave exposed their arms and kits as well as private property, such as money, watches etc. trusting to the honour of their comrades.

Personnel will ensure that all their property is clearly marked with their number and name and they will deliver to the Camp Comd immediately, any article of

clothing or otherwise in their possession or in their tents which is not their property.

13. BLANKETS.

Blankets will be aired every week. CSM will see that all blankets are aired for at least four hours on each Saturday. If weather conditions prevent such airing on Saturdays blankets will be aired on the next suitable day under orders by Camp Comd.

14. "Q" STORE.

The "Q" Store and immediate vicinity where stores are held is out of bounds to all ranks. No article will be issued from the "Q" Store without the authority of Camp Comd. Member to whom any article is issued is personally responsible for its return.

15. CANTEEN.

Canteens Hours are from 1300 hrs to 1330 hrs daily.

16. LAYOUT OF TENTS.

The layout of gear in tents lacks uniformity and neatness. The CSM will set out a specimen layout which will be viewed by personnel. Tent Commanders are responsible for both layout and cleanliness of the tents and the immediate vicinity of their tents. A specimen layout of kit will be on view in the Recreation tent from 1600 hrs on 28 Dec 44.

17. HYGIENE.

Mess Orderlies will be responsible for the cleanliness of Kitchens, Mess Huts and Refuse Drums and all the area in their vicinity. They will also see that the covering provided for Refuse Bins are at all times replaced, and will draw the attention of the Duty NCO to any member not replacing the covering on Refuse Bins.

(A DALE) Lt,
Camp Comd, HQ 1 Aust Base Sub Area, Staging Area 1.

Appx 11 War Diary

RESTRICTED

The information given in this document is not to be communicated either directly or indirectly to the Press or to any person not authorised to receive it.

Serial No: 4
No 18

AUSTRALIAN MILITARY FORCES

HQ 1 AUST BASE SUB AREA, STAGING AREA 1

ROUTINE ORDERS PART I
by
LT A DALE CAMP COMMANDANT

29 Dec 44

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18. SECURITY AND CENSORSHIP:

1. This HQ is subject to Unit Censorship.

2. Instructions appertaining to Security and Censorship as detailed in GRO 371/44 published hereunder apply to this unit.

PART A - INTRODUCTION

1. Interpretation.

(a) For the purpose of this order -
"Australia" means the Commonwealth of Australia, the Territory of PAPUA and the Mandated Territory of New Guinea;

"communication" means any letter, registered letter, letter card, field service postcard, green envelope, newspaper, parcel, packet or telegram;

"member" means a member of the Australian Military Forces;

"prohibited information" means any naval, military or air force information which has not been published and which may be directly or indirectly of use to the enemy if received by him;

(b) The provisions of this order will not apply to any communication prepared or despatched by a member in the course of his duty.

(c) Part B of this Order deals with Security and will be observed by all members at all times.

Part C sets out the type of information which must not be written and the type of article which must not be enclosed in communications and will be observed by all members at all times.

Part D contains the orders which will be followed when members are subject to Unit Censorship and only affects those members to whom the provisions of paras 7 and 8 apply.

PART B - SECURITY

2. Security of Information:

A member will not communicate any prohibited information except for the purpose of carrying out his duty. A breach of this provision is also an offence under the Defence Act 1903-41, punishable by a fine or imprisonment or both.

3. Diaries and Notebooks:

(a) A member will not send through the post any Diary or

Notebook.

(b) All Diaries and Notebooks will be collected by an Officer appointed for the purpose -

(i) before any movement by sea or (except within the Commonwealth of Australia) by air;

(ii) whenever contact with the enemy is imminent;

(iii) on the 31 Dec in each year and at such other times as are notified in Formation or L of C Routine Orders.

(c) All such Diaries and Notebooks will be clearly marked as such and will show the regimental number, name, rank and unit of the owner.

After examination, they will be sent by Det 1 Aust Fd Censorship Coy or Base Censor to Echelon and Records of the L of C Area of enlistment of the owner of the Diary or Notebook for safe custody and storage.

(d) A similar procedure will be followed for the disposal of official notebooks kept by Officers and ORs containing technical notes or records of details connected with their duties, notes of Army Schools etc (except to the extent to which other official unit arrangements for the safe custody of such notebooks are made with the approval of the Formation concerned).

(e) Diaries and Notebooks may be returned to the owner on application to the Echelon and Records of the L of C Area of the members enlistment, after return to Australia, provided that such Diaries and Notebooks have been approved by the OC Det 1 Aust Fd Cens Coy or the Base Censor for release. If such Diaries or Notebooks are not approved for release they shall not be returned until the termination of hostilities.

(f) No member will carry with him when returning to the Commonwealth of Australia, or send, deal with or dispose of any Diary or Notebook except in accordance with the provisions of this order.

PART C - CENSORSHIP

4. Prohibited Information.

A member will not post or send any communication containing any prohibited information. In particular, reference will not be made to any of the following matters:-

(a) Strength or any Organisation of our own or Allied Forces (including naval and air forces) or reference to their morale);

(b) Location of any naval, military or air force units or detachments except -

(i) to the extent of which the official address of the unit includes the name of the location;

(ii) that, in a communication to an address of a unit in Australia, a member of the Commonwealth of Australia may, subject to any restrictions imposed by a Formation or an L of C Area, say that he is in a State of the Commonwealth of Australia or the Northern Territory, but he may not give any indication of his actual location in that State or Territory.

(iii) that, in a communication to an address outside Australia a member may, subject to any restrictions imposed by a Formation or an L of C Area, say that he in Australia or on a Pacific Island, but he may not give any indication which State in Australia or which Pacific Island;

(iv) that, in a communication to an address in Australia a member in the Territory of Papua, the Mandated Territory of New Guinea or Dutch New Guinea may, subject to any restriction imposed by a Formation or L of C Area, say that he is in such Territories or countries, but he may not give any indication of his location in any such Territory or country.

(c) Movements of any naval, military or air force units or detachments (including reference to reinforcements).

(d) Armament or equipment of any kind.

(e) Distinguishing signs used for the identification of units, Formations and their transport.

(f) Plans or forecasts of orders for current, future or cancelled operations for movement, whether rumoured, known or surmised.

(g) Communications such as the use, condition or probable extensions of roads, railways or other transportation facilities, bridging operations etc.

(h) State of the maintenance services (including any reference to reserves).

(i) Positions or description of billets, camps or bivouacs.

(j) Casualty figures before publication.

(k) The effects of any action by the enemy. This includes any remarks that tend, if published, to encourage the enemy, to cause despondency to our forces or people or to prejudice the good relations between our own people and the people of Allied or neutral countries.

(l) Criticism and statements which may bring into disrepute of our forces or those of our Allies.

5. Prohibited Articles.

A member will not save in the course of duty, include in a communication -

(a) Any document or equipment captured from the enemy or found in places occupied by the enemy, or any documents containing information of the enemy, other than documents or equipment stamped with a war souvenir stamp, signed by an authorised Officer certifying that the article is not required by Intelligence. In this regard the attention of all members is directed to GRO G473/43.

(b) Official documents, including Intelligence summaries, orders, maps etc.

(c) Official documents belonging to the Civil Authorities in Allied or enemy territory.

(d) Propaganda leaflets, whether issued by the enemy or by the Australian or Allied Forces or authorities.

6. Codes and Ciphers.

A member will not post or send any communication containing -

(a) Any writing which bears any meaning other than that on the face of it.

(b) Any instructions or requests to use any means of secretly conveying or recording any information or to use any form of code, cipher or shorthand.

(c) Any writing, mark, sign or thing secretly conveying or recording information.

(d) Any code, cipher, shorthand or any writing, mark or sign in any form of code, cipher or shorthand.

PART D - UNIT CENSORSHIP

7. Areas where Unit Censorship applies.

All communications (other than Green Envelopes and Field Service Postcards) from any members outside Australia and from members within the the following areas in Australia are subject to Unit Censorship:-

(a) That part of Western Australia north of twenty degrees South Latitude.

(b) The Northern Territory of Australia.

(c) That part of Queensland north of the northern boundaries of the Shires of Barkly Tableland, Cloncurry, McKinley, Wyangaree, Flinders, Dalrymple and Thuringowa.

(d) The shires of Barclay Tableland, and the District of Haslingden, Haywood and Mt Isa in the State of Queensland.

(e) The Territory of Papua and the Mandated Territory of New Guinea.

8. Special Circumstances in which Unit Censorship applies.

The following communications (other than Green Envelopes and Field Service Postcards) from members outside the areas specified in para 7 of this order shall also be subject to Unit Censorship:-

(a) Communications from members of any Formation or Unit where so directed by LHQ.

(b) Communications from a member who is rationed and quartered by the Army when his Unit is under orders to move outside Australia or to any of the areas mentioned in para 7 of this order.

(c) At the discretion of his Unit Commander, any communications from a member who has been guilty of a breach of Security or Censorship.

9. Attached personnel.

Unit Censorship extends to all accredited War Correspondent members of Philantrophic Organisations and naval, air force or Allied personnel, attached to a Unit.

A commissioned naval, air force or Allied Officer, as accredited War Correspondent or an accredited member of a Philanthrophic Organisation with Officer status and entitled to wear uniform may frank letters written by himself and censor or frank letters written by his assistants or other ranks who are not members.

10. Only Officers to censor.

No member other than a commissioned Officer to whom communications have been submitted in the course of Unit Censorship, will censor or frank or purport to censor or frank any communication from any member of the Forces.

11. Officers responsibility.

The signature of an Officer will imply a certificate by that Officer that the communication does not contain any matter or article that would be a breach of this order. An Officer who franks a communication containing any matter or thing, the despatch of which is prohibited by this order shall be guilty of an offence. The franking of a communication containing such matter will not absolve in any way the member who wrote, made or sent the communication for being proceeded against for his breach.

12. Secrecy of Censorship.

An Officer will nto disclose to, or discuss with, any person whatever the contents of a communication submitted to him for franking or censoring or permit any other person to examine such a communication provided, however that:-

(a) In any case of doubt, an Officer may refer a communication to another Officer of his Unit for franking or may send the same to a Base Censor or to Det 1 Aust Fd Cens Coy; and

(b) An Officer may refer a communication or make a report disclosing the contents of the communication if, in his opinion, such a communication contains any prohibited matter or article.

13. Official Address.

All communications from a member subject to Unit Censorship shall contain the full name of the sender and his full official address. This shall be written in the case of a telegram, on the back; in the case of a letter or letter-card, on the top right hand corner of the first page; and, in the case of a packet, parcel or newspaper, on a slip of paper enclosed therein. A member shall not use any address other than his official address or request any person to send to him any communication except through that address, provided however, that in writing to a Prisoner of War or to a neutral country, the address as provided by Appendix I to LHQ Field Censorship Instruction No 4 shall be used.

14. Despatch of Communications.

A communication other than a telegram from a member who is rationed and quartered by the Army, will not be despatched until it bears a Unit Censor Stamp or a Dept of the Army Concession Stamp. Every communication from a member whose communications are subject to Unit Censorship, will bear, in addition to the Unit Censor Stamp, the signature of the franking Officer.

15. When Civil posting prohibited.

A member whose communications are subject to Unit Censorship, will submit to the Unit Censor all communications made subject thereto by this order. He will not despatch or attempt to despatch any communication through Civil postal channels.

16. Carrying Communications for others.

A member will not carry, convey, send or post any communication from a member whose communications are subject to Unit Censorship.

17. Green Envelopes.

A member may use a green envelope to send a letter which contains private or family matters.

Green Envelopes will be issued on the scale of one per member per each ten days for those members whose communications are subject to Unit Censorship.

A member who is guilty of a breach of security may have the privilege of using Green Envelopes withdrawn by his CO.

As a disciplinary or security measure, LHQ may direct that the issue of Green Envelopes to Formations or Units be stopped.

18. Newspapers.

A member in any of the areas specified in para 7 of this order will not post or send any newspaper unless authority so to do has been given by the GOC Formation. Other members whose communications are subject to Unit Censorship may send newspapers under Unit Censorship arrangements, subject to any restrictions imposed by the Formation or L of C Area.

No unit newspapers will be sent by post unless the issue of such newspapers has been passed for publication by an Assistant or Deputy Assistant Director of Public Relations.

19. Penalties.

Penalties imposed for a breach of Security or Censorship will be notified in Formation Routine Orders and, whenever possible and practicable, such notification will be read out on parade to the troops in the Formation.

It is emphasised that Censorship is NOT applied as a disciplinary measure but is primarily a Security precaution to deny the enemy any information of value

All mail will, AS FROM THIS DATE, be handed unsealed to the OC of the member's Branch or Service. Local Adm personnel will deposit thier mail at the Orderly Room. NO mail will be lodged direct to the Postal Tent. All parcels must be exhibited opened, to an Officer and sealed in his presence. Envelopes containing Postal Notes or other valuables will be handed direct to the Camp Comd and NOT deposited in the Post Box.

(A DALE) Lt,
Camp Comd, HQ 1 Aust Base Sub Area, Staging Area 1.

War Diary

RESTRICTED

The information given in this document is not to be communicated either directly or indirectly to the Press or to any person not authorised to receive it.

Serial No: 4
No 18

AUSTRALIAN MILITARY FORCES

HQ 1 AUST BASE SUB AREA. STAGING AREA 1

ROUTINE ORDERS PART I
by
LT A DALE CAMP COMMANDANT

29 Dec 44

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18. SECURITY AND CENSORSHIP:

1. This HQ is subject to Unit Censorship.

2. Instructions appertaining to Security and Censorship as detailed in GRO 371/44 published hereunder apply to this unit.

PART A - INTRODUCTION

1. Interpretation.

(a) For the purpose of this order -
"Australia" means the Commonwealth of Australia, the Territory of PAPUA and the Mandated Territory of New Guinea;

"communication" means any letter, registered letter, letter card, field service postcard, green envelope, newspaper, parcel, packet or telegram;

"member" means a member of the Australian Military Forces;

"prohibited information" means any naval, military or air force information which has not been published and which may be directly or indirectly of use to the enemy if received by him;

(b) The provisions of this order will not apply to any communication prepared or despatched by a member in the course of his duty.

(c) Part B of this order deals with Security and will be observed by all members at all times.

Part C sets out the type of information which must not be written and the type of article which must not be enclosed in communications and will be observed by all members at all times.

Part D contains the orders which will be followed when members are subject to Unit Censorship and only affects those members to whom the provisions of paras 7 and 8 apply.

PART B - SECURITY

2. Security of Information:

A member will not communicate any prohibited information except for the purpose of carrying out his duty. A breach of this provision is also an offence under the Defence Act 1903-41, punishable by a fine or imprisonment or both.

3. Diaries and Notebooks:

(a) A member will not send through the post any Diary or

Notebook.

(b) All Diaries and Notebooks will be collected by an Officer appointed for the purpose -

(i) before any movement by sea or (except within the Commonwealth of Australia) by air;

(ii) whenever contact with the enemy is imminent;

(iii) on the 31 Dec in each year and at such other times as are notified in Formation or L of C Routine Orders.

(c) All such Diaries and Notebooks will be clearly marked as such and will show the regimental number, name, rank and unit of the owner.

After examination, they will be sent by Det 1 Aust Fd Censorship Coy or Base Censor to Echelon and Records of the L of C Area of enlistment of the owner of the Diary or Notebook for safe custody and storage.

(d) A similar procedure will be followed for the disposal of official notebooks kept by Officers and ORs containing technical notes or records of details connected with their duties, notes of Army Schools etc (except to the extent to which other official unit arrangements for the safe custody of such notebooks are made with the approval of the Formation concerned).

(e) Diaries and Notebooks may be returned to the owner on application to the Echelon and Records of the L of C Area of the members enlistment, after return to Australia, provided that such Diaries and Notebooks have been approved by the OC Det 1 Aust Fd Cens Coy or the Base Censor for release. If such Diaries or Notebooks are not approved for release they shall not be returned until the termination of hostilities.

(f) No member will carry with him when returning to the Commonwealth of Australia, or send, deal with or dispose of any Diary or Notebook except in accordance with the provisions of this order.

PART C - CENSORSHIP

6. Unofficial Publication.

A member will not post or send any communication containing any prohibited information. In particular, reference will not be made to any of the following matters:-

(a) Strength or any Organisation of our own or Allied Forces (including naval and air force) or reference to their morale);

(b) Location of any naval, military or air force units or detachments except -

(i) to the extent of which the official address of the unit includes the name of the location;

(ii) that, in a communication to an address of a unit in Australia, a member of the Commonwealth of Australia may, subject to any restrictions imposed by a Formation or an L of C Area, say that he is in a State of the Commonwealth of Australia or the Northern Territory, but he may not give any indication of his actual location in that State or Territory.

(iii) that, in a communication to an address outside Australia a member may, subject to any restrictions imposed by a Formation or an L of C Area, say that he in Australia or on a Pacific Island, but he may not give any indication which State in Australia or which Pacific Island;

(iv) that, in a communication to an address in Australia a member in the Territory of Papua, the Mandated Territory of New Guinea or Dutch New Guinea may, subject to any restriction imposed by a Formation or L of C Area, say that he is in such Territories or countries, but he may not give any indication of his location in any such Territory or country.

(c) Movements of any naval, military or air force units or detachments (including reference to reinforcements).

(d) Armament or equipment of any kind.

(e) Distinguishing signs used for the identification of units, Formations and their transport.

(f) Plans or forecasts of orders for current, future or cancelled operations for movement, whether rumoured, known or surmised.

(g) Communications such as the use, condition or probable extensions of roads, railways or other transportation facilities, bridging operations etc.

(h) State of the maintenance services (including any reference to reserves).

(i) Positions or description of billets, camps or bivouacs.

(j) Casualty figures before publication.

(k) The effects of any action by the enemy. This includes any remarks that tend, if published, to encourage the enemy, to cause despondency to our forces or people or to prejudice the good relations between our own people and the people of Allied or neutral countries.

(l) Criticism and statements which may bring into disrepute of our forces or those of our Allies.

5. Prohibited Articles.

A member will not save in the course of duty, include in a communication -

(a) Any document or equipment captured from the enemy or found in places occupied by the enemy, or any documents containing information of the enemy, other than documents or equipment stamped with a war souvenir stamp, signed by an authorised Officer certifying that the article is not required by Intelligence. In this regard the attention of all members is directed to GRO G473/43.

(b) Official documents, including Intelligence summaries, orders, maps etc.

(c) Official documents belonging to the Civil Authorities in Allied or enemy territory.

(d) Propaganda leaflets, whether issued by the enemy or by the Australian or Allied Forces or authorities.

6. Codes and Ciphers.

A member will not post or send any communication containing -

(a) Any writing which bears any meaning other than that on the face of it.

(b) Any instructions or requests to use any means of secretly conveying or recording any information or to use any form of code, cipher or shorthand.

(c) Any writing, mark, sign or thing secretly conveying or recording information.

(d) Any code, cipher, shorthand or any writing, mark or sign in any form of code, cipher or shorthand.

PART D - UNIT CENSORSHIP

7. Areas where Unit Censorship applies.

All communications (other than Green Envelopes and Field Service Postcards) from any members outside Australia and from members within the the following areas in Australia are subject to Unit Censorship:-

(a) That part of Western Australia north of twenty degrees South Latitude.

(b) The Northern Territory of Australia.

(c) That part of Queensland north of the northern boundaries of the Shires of Barkly Tableland, Cloncurry, McKinley, Wyangaree, Flinders, Dalrymple and Thuringowa.

(d) The Shires of Barclay Tableland, and the District of Haslingden, Haywood and Mt Isa in the State of Queensland.

(e) The Territory of Papua and the Mandated Territory of New Guinea.

8. Special Circumstances in which Unit Censorship applies.

The following communications (other than Green Envelopes and Field Service Postcards) from members outside the areas specified in para 7 of this order shall also be subject to Unit Censorship:-

(a) Communications from members of any Formation or Unit where so directed by LHQ.

(b) Communications from a member who is rationed and quartered by the Army when his Unit is under orders to move outside Australia or to any of the areas mentioned in para 7 of this order.

(c) At the discretion of his Unit Commander, any communications from a member who has been guilty of a breach of Security or Censorship.

9. Attached personnel.

Unit Censorship extends to all accredited War Correspondents, members of Philantrophic Organisations and naval, air force or Allied personnel, attached to a Unit.

A commissioned naval, air force or Allied Officer, as accredited War Correspondent or an accredited member of a Philanthrophic Organisation with Officer status and entitled to wear uniform may frank letters written by himself and censor or frank letters written by his assistants or other ranks who are not members.

10. Only Officers to censor.

No member other than a commissioned Officer to whom communications have been submitted in the course of Unit Censorship, will censor or frank or purport to censor or frank any communication from any member of the Forces.

11. Officers responsibility.

The signature of an Officer will imply a certificate by that Officer that the communication does not contain any matter or article that would be a breach of this order. An Officer who franks a communication containing any matter or thing, the despatch of which is prohibited by this order shall be guilty of an offence. The franking of a communication containing such matter will not absolve in any way the member who wrote, made or sent the communication for being proceeded against for his breach.

12. Secrecy of Censorship.

An Officer will nto disclose to, or discuss with, any person whatever the contents of a communication submitted to him for franking or censoring or permit any other person to examine such a communication provided, however that:-

(a) In any case of doubt, an Officer may refer a communication to another Officer of his Unit for franking or may send the same to a Base Censor or to Det 1 Aust Fd Cens Coy; and

(b) An Officer may refer a communication or make a report disclosing the contents of the communication if, in his opinion, such a communication contains any prohibited matter or article.

13. Official Address.

All communications from a member subject to Unit Censorship shall contain the full name of the sender and his full official address. This shall be written in the case of a telegram, on the back; in the case of a letter or letter-card, on the top right hand corner of the first page; and, in the case of a packet, parcel or newspaper, on a slip of paper enclosed therein. A member shall not use any address other than his official address or request any person to send to him any communication except through that address, provided however, that in writing to a Prisoner of War or to a neutral country, the address as provided by Appendix E to LHQ Field Censorship Instruction No 4 shall be used.

14. Despatch of Communications.

A communication other than a telegram from a member who is rationed and quartered by the Army, will not be despatched until it bears a Unit Censor Stamp or a Dept of the Army Concession Stamp. Every communication from a member whose communications are subject to Unit Censorship, will bear, in addition to the Unit Censor Stamp, the signature of the franking Officer.

15. When Civil posting prohibited.

A member whose communications are subject to Unit Censorship, will submit to the Unit Censor all communications made subject thereto by this order. He will not despatch or attempt to despatch any communication through Civil postal channels.

16. Carrying Communications for others.

A member will not carry, convey, send or post any communication from a member whose communications are subject to Unit Censorship.

17. Green Envelopes.

A member may use a green envelope to send a letter which contains private or family matters.

Green Envelopes will be issued on the scale of one per member per each ten days for those members whose communications are subject to Unit Censorship.

A member who is guilty of a breach of security may have the privilege of using Green Envelopes withdrawn by his CO.

As a disciplinary or security measure, LHQ may direct that the issue of Green Envelopes to Formations or Units be stopped.

18. Newspapers.

A member in any of the areas specified in para 7 of this order will not post or send any newspaper unless authority so to do has been given by the GOC Formation. Other members whose communications are subject to Unit Censorship may send newspapers under Unit Censorship arrangements, subject to any restrictions imposed by the Formation or L of C Area.

No unit newspapers will be sent by post unless the issue of such newspapers has been passed for publication by an Assistant or Deputy Assistant Director of Public Relations.

19. Penalties.

Penalties imposed for a breach of Security or Censorship will be notified in Formation Routine Orders and, whenever possible and practicable, such notification will be read out on parade to the troops in the Formation.

It is emphasised that Censorship is NOT applied as a disciplinary measure but is primarily a Security precaution to deny the enemy any information of value

All mail will, AS FROM THIS DATE, be handed unsealed to the CO of the member's Branch or Service. Local Adm personnel will deposit thier mail at the Orderly Room. NO mail will be lodged direct to the Postal Tent. All parcels must be exhibited opened, to an Officer and sealed in his presence. Envelopes containing Postal Notes or other valuables will be handed direct to the Camp Comd and NOT deposited in the Post Box.

(A DALE) Lt,
Camp Comd, HQ 1 Aust Base Sub Area, Staging Area 1.

Army Form W.3009 (Adapted)
(Page 1)
(Revised Jan., 1942.)

FIELD RETURN OF OTHER RANKS

3/40 (Serial No.)

At 0600 Hrs. Saturday 29 12 /194- HQ 1 Aust Base Sub Area (Unit) Staging Area 1

W.E. 1 26 12 OFFRS. 2 O.R's 35 + OFFRS. - O.R's - ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.					ATTACHED ALLOWED BY W.E.				
Reinfts. Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.	DETAIL.	Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Reinfts. Required
				W.Os. Class I.					
			1	W.Os. Class II.					
				Squadron or Company Quartermaster Sgts.					
			2	Staff Sergeants					
			7	Sergeants					
			2	Corporals					
			22	Troopers, Privates, etc.					
				Civilians counting as O.R.					
- *	-	-	35 *	Totals of cols. marked * should agree with details shown in Part E on Page 2.		*			*

Analysis of Part A to be shown here by ALL units. Only units notified in para. 7 of instructions for completion of this return will complete analysis of Part B(1) and B(2).

* Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces, 15 N.Z. Forces.

Detail		C.M.P.								
	A.I.F.	Under 19 Years.	19 Years and over.	A.W.A.S.	A.A.M.W.S.	CIVIL.	R.A.N	R.A.A.F	* *	TOTAL
A	35						[redacted]	[redacted]		35
B(1)										
B(2)						[redacted]				

Part B. Other Ranks Attached from Other Units.

Number of O.Rs.	Unit to which they belong
3	2 Aust Base Sup Unit
4	HQ Aust Base Sup Area Troops Tpt
2	2 Aust Base Sup Area Reinforcement
1	HQ 1 Aust Base Sub Area Staging Area 2

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs.	Unit to which detached.

Part D. Description of Other Ranks Whose Return To ___(Unit) is Particularly Requested. __/__/194__

Army No	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

HQ 1 Aust Base Sub Area Unit Staging Area 1.

Army Form W.3009
(Adapted) (Page 2)
(Revised Jan., 1942)

5/40 Serial No.

PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday 30/12/194-

Details of Tradesmen. GROUP I.	W.E.	Posted Strength.	Reinfts. Required.
Ammunition Examiners			
Armament Artificer Fitter			
Armament Artificer Fitter (Electrical)			
Armament Artificer Fitter (M.V.)			
Armament Artificer Fitter (A.P.V.)			
Armament Artificer Instrument			
Armament Artificer Radio			
Armament Artificer Signals			
Armament Artificer Wireless			
Artificer, Artillery			
Artificer, Engine			
Blacksmiths			
Bricklayers			
Computers			
Cooks, Hospital			
Coppersmiths			
Dispensers			
Draughtsmen			
Draughtsmen (Architectural)			
Draughtsmen (Engineering)			
Draughtsmen (Mechanical)			
Draughtsmen (Topographical)			
Electricians			
Electricians (M.V.)			
Electricians (Signals)			
Fitters			
Fitters (Cycle)			
Fitters (Electrical)			
Fitters (Gun)			
Fitters (Instrument)			
Fitters (M.V.)			
Fitters, Railway Signal			
Fitters, Signals			
Grinder, Precision			
Mechanics, Instrument			
Mechanics, Instrument (Signals)			
Mechanics, Instrument (Surgical)			
Mechanics, Radio			
Mechanics, Typewriter			
Mechanics, Wireless			
Millwrights			
Operators, Generator			
Pattern Maker			
Pharmacist			
Photographer, Wet Plate			
Photovoltaic			
Plumber			
Saw Doctors			
Surveyors			
CARRIED FORWARD			

Details of Tradesmen. GROUP I. (cont.)	W.E.	Posted Strength.	Reinfts. Required.
Surveyors, Engineering			
Surveyors, R.A.A.			
Surveyors, Topographical			
Surveyors, Trigonometrical			
Toolmakers			
Turners			
Watchmakers			
Welders			

Details of NCOs

Trade	Rank	Nr	Pr	Surp	Def
A.G.G Clerks	Sjt	1	1		
	Cpl	1	1		
S&T Clerks	WO II	1	1		
	S/Sjt	1	1		
	Sjt	1	1		
Ordnance Clerks	Sjt	1	1		
Medical Clerks	Sjt	1	1		
Hygiene Hygiene Insprs	S/Sjt	1	1		
	Sjts	2	2		
Education Clerks	Sjt	1	1		
General Duty General Duties	Cpl	1	1		
ATTACHED					
AAMC Orderly	Cpl	1	1		
		13	13	-	-

Army Form W.3009 (Adapted) (Page 1) (Revised Jan., 1943.)

FIELD RETURN OF OTHER RANKS

_____ (Serial No.)

At 0600 Hrs. Saturday 2/1/194_ _____ (Unit)

W.E. 11/12/42 OFFRS. ___ O.R's 24 OFFRS. ___ O.R's ___ ATT. BY W.E.

Part A. Posted Strength, Surplus or Reinforcements Required.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.					ATTACHED ALLOWED BY W.E.				
Reinfts. Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.	DETAIL.	Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Reinfts. Required.
				W.Os. Class I.					
			1	W.Os. Class II.					
				Squadron or Company Quartermaster Sgts.					
			2	Staff Sergeants					
			7	Sergeants					
			3	Corporals					
			22	Troopers, Privates, etc.					
				Civilians counting as O.R.					
*			35 *	Totals of cols. marked * should agree with details shown in Part E on Page 2		*			*

Analysis of Part A to be shown here by ALL units. Only units notified in para. 7 of instructions for compilation of this return will complete analysis of Part B(1) and B(2).

Detail		C.M.P. A.I.P. A	C.M.P. Under 19 Years.	C.M.P. 19 Years and over.	A.W.A.S.	A.A.M.W.S.	CIVIL.	R.A.N	R.A.A.F	* *	TOTAL
A		35						[redacted]	[redacted]		35
B(1)											
B(2)							[redacted]				

* * Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 50 U.K. Forces, 10 N.Z. Forces.

Part B. Other Ranks Attached from Other Units.

Number of O.Rs.	Unit to which they belong	Number of O.Rs.	Unit to which they belong
3	2 Aust Adv 2 Ech		
4	HQ 1 Aust Base Sub		
	Area Training Regt		
1	HQ 1 Aust Base Sub		
	Area Training Regt. 2		

Part C. Other Ranks Included in Part A Detached to Other Units.

Number of O.Rs.	Unit to which detached.	Number of O.Rs.	Unit to which detached

Part D. Description of Other Ranks Whose Return To _____ (Unit) is Particularly Requested. ___/___/194___

Army No	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

HQ 1 Aust Base Sub Area Training Unit

War Diary.

Army Form W.3009 (Adapted) (Page 2) (Revised Jan., 1943)

5 ___ Serial No.

PART E. Detail of Present Strength and Reinforcements required as shown in Part A of Army Form W.3009 at 0600 Hours Saturday 20 /12 /194 .

Details of Tradesmen. GROUP I.	W.E.	Posted Strength.	Reinfts. Required.
Ammunition Examiners			
Armament Artificer Fitter			
Armament Artificer Fitter (Electrical)			
Armament Artificer Fitter (M.V.)			
Armament Artificer Fitter (A.F.V.)			
Armament Artificer Instrument			
Armament Artificer Radio			
Armament Artificer Signals			
Armament Artificer Wireless			
Artificer, Artillery			
Artificer, Engine			
Blacksmiths			
Bricklayers			
Coopers			
Cooks, Hospital			
Coppersmiths			
Dispensers			
Draughtsmen			
Draughtsmen (Architectural)			
Draughtsmen (Engineering)			
Draughtsmen (Mechanical)			
Draughtsmen (Topographical)			
Electricians			
Electricians (M.V.)			
Electricians (Signals)			
Fitters			
Fitters (Cycle)			
Fitters (Electrical)			
Fitters (Gun)			
Fitters (Instrument)			
Fitters (M.V.)			
Fitters, Military Signal			
Fitters, Signals			
Grinder, Precision			
Mechanics, Instrument			
Mechanics, Instrument (Signals)			
Mechanics, Instrument (Surgical)			
Mechanics, Radio			
Mechanics, Typewriter			
Mechanics, Wireless			
Millwrights			
Operators, Examiner			
Pattern Maker			
Pavements			
Photographic, Wet Plate			
Photosurveyor			
Plumber			
Saw Doctors			
Surveyors			
CARRIED FORWARD			

Details of Tradesmen. GROUP I. (cont.)	W.E.	Posted Strength.	Reinfts. Required.
Surveyor, Engineering			
Surveyors, R.A.A.			
Surveyors, Topographical			
Surveyors, Trigonometrical			
Toolmakers			
Turners			
Watchmakers			
Welders			
CARRIED FORWARD			

GROUP II.			
Armourers			
Artificers			
Bakers			
Bty. Comd'n. Asst.			
Bottlemakers			
Carpenters			
Carpenters and Joiners			
Cooks			
Dental Mechanics			
Driver-Mech. (Eng. and Med.)			
Driver-Operator			
Drummers			
Electricians			
Electricians (Engineers)			
Fire Control Operators			
Gun Operator			
Hatchmen			
Height Taker			
Kite Operator			
Instrument Operator			
Intelligence Duties			
Joiners			
Lineman			
Lineman, Signals			
Lithographers			
Mechanics, Metal			
Mechanics, Wood			
Masons			
Masseurs			
Mechanics, M.T.			
Miners			
Musicians			
Nurses, Trained			
Observation Post Assts.			
CARRIED FORWARD			

Details of Tradesmen. GROUP II. (cont.)	W.E.	Posted Strength.	Reinfts. Required.
Operating Room Asts.			
Operator, Keyboard			
Operator, Line			
Operator, Signal			
Operator, Switchboard			
Operator, Wireless			
Opticians			
Painters			
Panel Beaters			
Photographic, Dry Plate			
Predictor Numbers			
Printers			
Radiographers			
Riggers			
Sawyers			
Signallers			
Signwriters			
Telescope Identin. Numbers			
Well Borers			
Wheelers			
Winchmen			
Wiremen			
Woodturners			
CARRIED FORWARD			

GROUP III.			
Battery Surveyors			
Butchers			
Clerks, H.Q. [illegible]	5	5	
Clerks, Supply			
Clerks, Technical			
Coach Trimmers			
Conductors			
Cooks			
Dental Clerk Orderlies			
Despatch Riders			
Draughtsmen, Signals			
Drivers, M.T.			
Driver Mechanics	1	1	-
Driver Tpts. Plant			
Engine Hands, L.C.			
Equipment Repairers			
Farriers			
Fitters' Mates			
Gun Layers			
CARRIED FORWARD	6	6	-

DETAILS OF NON-TRADESMEN.		
Dirs. Mt	3	3
Cmdrs	3	3
Gen Duties	2	2
HQ "	3	3
ATTACHED BY W.E.		
AAMC	24	24
AAMC	2	2
HQ Inspr Education	3	3
" "	1	1
Cmd "	4	4
" "	5	5
Offrs "	6	6
" "	1	1
Totals of columns marked * to agree with columns 4 and 7, and 1 and 10 of Part A, respectively.	55	35 * *

NOTES.—(a) If rank other than private is inserted give details on back.
(b) Authorised trades or specialists not included in list will be added as required in space provided.
(c) Where A.W.A.S. and/or A.A.M.W.S. personnel are detailed show details on back.
(d) Where replacement not desired none necessarily on return by insertion of N.R. in col. "Reinfts. Required."
(e) Where any request or notation is made on back of form, the words "See Back" should be written in one of the blank spaces on this page.

30 Dec 42
Date of Despatch

Signature of Commander

L.H.Q. Press—202—5/43—312m.

Details of NCO

Trade	Rank	WE	PS	Surp	Def
AGC Clerks	Sgt	1	1		
	Cpl	1	1		
S+T					
Clerks	NCO	1	1		
	S/Sgt	1	1		
	Sgt	1	1		
Ordnance					
Clerks	Sgt	1	1		
Medical					
Clerk	Sgt	1	1		
Hygiene					
Hygiene Inspectors	S/Sgt	1	1		
	Sgt	2	2		
Education					
Clerks	Sgt	1	1		
General Duty					
General Duties	Sgt	1	1		
ATTACHED					
ATTAC Orderly	Sgt	1	1		
		13	13	—	—

Base Records.

Army Form W.3008 (Adapted) (Page 1) (Revised Jan., 1943)

FIELD RETURN OF OFFICERS

At 0600 Hrs. Saturday 30/12/194+ HQ 1 Aust Base Sub Area (Unit) 5/44 (Serial No.)

WE 11/20 2 OFFRS. 8 O.R's. 35+ OFFRS. — O.R's. — ATT. BY WE. Stajang Area 1

PART A.—POSTED STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4	5	6	7	8	9	10
W.E. EXCLUDING ATTACHED.				DETAIL.	ATTACHED ALLOWED BY W.E.				
Rein'fts Required.	Deficient W.E.	Surplus to W.E.	Posted Strength.		Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Rein'fts Required.
			1	Lieut.-Colonels					
			1	Majors					
			5	Captains					
			1	Lieutenants					
				Quarter-masters					
				A.A.N.S. and A.A.M.W.S. Offrs.					
				Civilians Counting as Offrs.					
			8						

	DETAIL.		A.I.F.	C.M.F.	A.W.A.S.	A.A.N.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	**	TOTAL.
Analysis of Part A to be shown here by A.I.F. units. Only units notified in para. 10 of instructions for compilation of form will complete Part B(1) & B(2).	A.		8									8
	B.(1)											
	B.(2)											

* Insert detail of higher ranks as necessary.
** Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces; 10 N.Z. Forces.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

OFFICERS JOINED DURING WEEK

Army No.	Rank.	Name and Initials.	Unit From.	Date.	CAUSE.

OFFICERS QUITTED DURING WEEK.

Army No.	Rank.	Name and Initials.	Unit To.	Date.	CAUSE.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO _____ (Unit) IS PARTICULARLY REQUESTED. ___/___/194___

Army No.	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

HQ 1 Aust Base Sub Area Stajang Area 1 (Unit)

Army Form W.3008 (Adapted) (Page 2) (Revised Jan., 1943)

_____/_____ (Serial No.)

PART D.—NOMINAL ROLL OF OFFICERS ON POSTED STRENGTH

At 0600 Hrs. Saturday 30/12/194+ (Total to agree with Columns 4 and 7 of Part A.)

1	2	3	4	5	6	7	8
Substantive Rank and Higher Temporary Rank if Held.	Army Number.	Surname.	Initials.	Posting.	Whether present with Unit (insert Yes or No)	If not present with Unit, state how employed.	Date of Detachment.
Lt-Col	VX[illegible]	Costello	F.W.	Comd	Yes		
Major	NX 11303	Pond	F.A.	2IC	Yes		
Capt	VX[illegible]	Tait	I.O.	SCdt	Yes		
Capt	VX[illegible]	Loader	N.F.	DADOS	Yes		
Capt	VX[illegible]	Jenny	A.R.	RMO	Yes		
Capt	[illegible]	Burkett	P.A.	SCB	Yes		
Capt	VX 50[illegible]	Bunyan	E.C.	Sig Officer	Yes		
Lt	[illegible]	Cole	A.	SCB	Yes		

PART E.—NOMINAL ROLL OF OFFICERS ATTACHED FROM OTHER UNITS.

Substantive Rank and Higher Temporary Rank, if Held.	Army Number.	Name and Initials.	Unit.	Date of Attachment.	Nature of Attachment.
VX11[illegible]	Capt	Ewart R.W.	HQ 1 Aust Base Sub Area Stajang Area 1 Camp Staff	4 Dec 44	Attd for duty Asst Camp Comdt
VX62[illegible]	Capt	Neville W.F.	ditto	ditto	ditto

4 Dec 44
Date of Despatch

Camp Comdt
Signature of Commander

S.W. 1600 Bks 12/43

War Diary

Army Form W.3008 (Adapted) (Page 1) (Revised Jan., 1942)

FIELD RETURN OF OFFICERS

At 0600 Hrs. Saturday 30/12/1944 HQ 1 Aust Base Sub Area (Unit) (Serial No.) Staging Area 1.

W.R. 14/8C/2 OFFRS. 8 O.R's. 35+ OFFRS. - O.R's. - ATT. BY W.E.

PART A.—POSTED STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4	5	6	7	8	9	10
W.R. EXCLUDING ATTACHED.				DETAIL.	ATTACHED ALLOWED BY W.R.				
Establishment Required.	Deficient W.R.	Surplus to W.R.	Posted Strength.		Arm or Corps.	Posted Strength.	Surplus to W.E.	Deficient W.E.	Establishment Required.
			1	Lieut.-Colonels					
			1	Majors					
			3	Captains					
			1	Lieutenants					
				Quarter-masters					
				A.A.N.S. and A.A.M.W.S. Offrs.					
				Civilians Counting as Offrs.					
			8						

	DETAIL.		A.I.F.*	C.M.F.	A.W.A.S.	A.A.N.S.	A.A.M.W.S.	CIVIL.	R.A.N.	R.A.A.F.	**	TOTAL.
Analysis of Part A to be shown here by ALL units. Only units notified in para. 16 of instructions for compilation of form will complete Part B(1) & B(2).	A.		8									8
	B.(1)											
	B.(2)											

* Insert detail of higher ranks as necessary.
** Personnel belonging to a category not provided for in the analysis will be shown in this Col. Particulars will be shown, e.g., 20 U.K. Forces; 15 N.Z. Forces.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

OFFICERS JOINED DURING WEEK

Army No.	Rank.	Name and Initials.	Unit From.	Date.	CAUSE.

OFFICERS QUITTED DURING WEEK.

Army No.	Rank.	Name and Initials.	Unit To.	Date.	CAUSE.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO (Unit) IS PARTICULARLY REQUESTED. /__/194__.

Army No.	Rank.	Name and Initials.	REMARKS (e.g., present whereabouts if known).

HQ 1 Aust Base Sub Area (Unit) Staging Area 1.

Army Form W.3008 (Adapted) (Page 2) (Revised Jan., 1942)

S/144 (Serial No.)

PART D.—NOMINAL ROLL OF OFFICERS ON POSTED STRENGTH

At 0600 Hrs. Saturday 30/12/1944 (Total to agree with Columns 4 and 7 of Part A.)

1	2	3	4	5	6	7	8
Substantive Rank and Higher Temporary Rank if Held.	Army Number.	Surname.	Initials	Posting.	Whether present with Unit (insert Yes or No)	If not present with Unit, state how employed.	Date of Detachment.
Lt-Col	VX104162	Castello	E H	Comd	Yes.		
Major	NX77206	Rank	S B	HQ AIF	Yes		
Capt	VX83334	Tait	J. O.	SC "A"	Yes		
Capt	VX113516	Loader	V. T	DADS	Yes		
Capt	VX152662	Lemon	R. E	RMC	Yes		
Capt	VX84791	Andrews	V. H	SC "C"	Yes		
Capt	VX50174	Lingen	E. G	Sig Capt	Yes		
Lt	VX53238	Wall	H	SC "C"	Yes		

PART E.—NOMINAL ROLL OF OFFICERS ATTACHED FROM OTHER UNITS.

Substantive Rank and Higher Temporary Rank, if Held.	ARMY Number.	Name and Initials.	Unit.	Date of Attachment.	Nature of Attachment.
VX113516	Capt	Loader V.T.	HQ RAE 1 Aust Corps	9 Dec	Asst Area duty with 1 Aust Corps L.O.
VX83334	Capt	Tait J.O.	Leave	Leave	Leave

30 Dec 44
Date of Despatch

Signature of Commander

A.M. 10th Feb 19/43