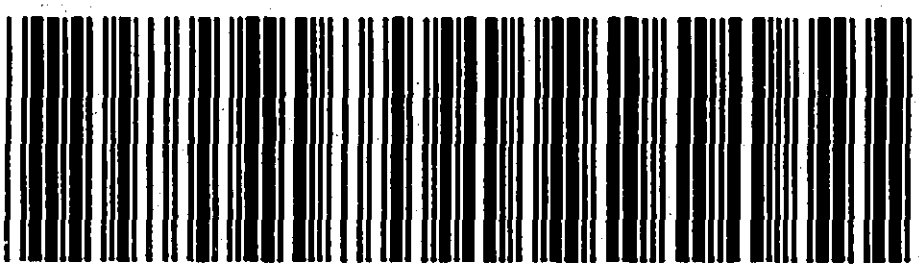
AWM52
Australian Military Forces, Army headquarters, formation and unit diaries, 1939-1945

1/15/16
RECORDS

District Records Office 3 Military District (DRO 3 MD)

October - December 1941



1/15/16-0067

11/5/46

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	~~Hour~~ ARMY No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.,	2/10/41	V 83167	Cpl. SIMS, E.W.P. Transferred from 2 Tn.Bn. to 3 D.R.O. 30/9/41	Part 11 Order No.77 2/10/41
Melbourne.		V 19499	Pte. BASSINGDALE, G.T. Taken on Str. & Promoted Cpl. 27/9/41	" " "
		V 1157	Cpl. PHILLIPS, A.C. From Hospital 26/9/41	" " "
		V 10105	" TERNAN, A.D. " " 25/9/41	" " "
		V 9584	" MILLER, A.A. Evacuated to 107 Con.Depot 29/9/41	" " "
		V 80969	" FORSTER, G. Granted A.R.L.18 Days 27/9/41 to 17/10/41	" " "
		V 9919	" STEVENS, H.E. " " 8 days 27/9/41 to 6/10/41	" " "
		V 12048	" GILLETT, R.A. " " 6 days 25/9/41 to 1/10/41	" " "
		V 17490	" STRICKLAND, F.P.D Sick leave 27/9/41 to 1/10/41	" " "
		V 81879	Sgt. HOOPER, G.A.B. " " 22/9/41 to 29/9/41	" " "
		V 82196	" BOURKE, J.F. " " 1/10/41 to 3/10/41	" " "
		V 1047	Cpl. FIELD, F.G.B. " " 26/9/41 to 28/9/41	" " "
		V 9192	" MEADE, J.R. " " 26/9/41 to 28/9/41	" " "
		V 1591	" BUCHANAN, J.R. Promoted Sergt. 30/9/41	" " "

D.3483/3.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd. District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour / Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	2/10/41	V 85815	Cpl. GLITHRO, F.G. Promoted Sergt. 30/9/41	Part 11 Order No.77 2/10/41
Melbourne.		V 19499	" BASSINGDALE, G.T. To draw subsistence from 27/9/41	" " "
		V 83167	" SIMS, E.W.P. " " " 30/9/41	" " "
	8/10/41	V 84949	T.W.O.II TASSIE, T/W.O.1 S.C. 92383 of 7/10/41	" " 78 8/10/41
		V 5549	Cpl. McINTYRE, J. To Gen.Hosp. Heidelberg. 26/9/41	" " "
	9/10/41	V 19843	Pte. CROW, J.T. Taken on Strength & Promoted Cpl. 8/10/41	" " "
		V 19917	" CURNICK, G.S. " " " 8/10/41	" " "
		V 1590	Sgt. SMALL, R.A.B. T/Ferred to 39 Bn. Darley 6/10/41	" " "
		V 84323	S/Sgt. HOWLETT, E.H. Evacuated to 115 Gen.Hosp. 2/10/41	" " "
		V 17987	Cpl. COX, F.W. Granted Sick Leave from 7/10/41 to 11/10/41	" " "
		V 82196	Sgt. BCURKE, J.F. " " " 3/10/41 to 8/10/41	" " "
		V 82494	" CASPERS, J.H. " " " 25/9/41 to 8/10/41	" " "
		V 17677	Cpl. WELLS, G.W. " " " 23/9/41 to 28/9/41	" " "
		V 80744	" BALFOUR-OGILVY, I. " A.R.Leave 6/10/41 to 25/10/41	" " "

D.3485/5.39.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St., Melbourne.	9/10/41	V 6501	Cpl. WOODS, H.A. Granted A.R.Leave 6/10/41 to 25/10/41	Part 11 Order No.79 of 9/10/41
		V 12157	" HARPER, S.R. " " 6/10/41 to 11/10/41	" " "
		V 14599	" WESTHORP, F.H. " " 6/10/41 to 10/10/41	" " "
		V 55191	Sgt. GOOD, A.G. " " 4/10/41 to 10/10/41	" " "
		V 55832	S/Sgt. WATTS, T.C. " " 5/10/41 to 26/10/41	" " "
	10/10/41	V 59661	L/Sgt. ATKINSON, W.O. Ceases to draw Subsistence from 7/10/41	" " No.80 of 10/10/41
		V 54432	Pte. DAVEY, L.W.D " " " " 10/10/41	" " "
		V 46261	Sgt. STEPHENS, L.C. " " " " 10/10/41	" " "
		V 46246	Cpl. SCOTT, I.M. " " " " 10/10/41	" " "
		V 46540	" ALLEN, C.R. " " " " 10/10/41	" " "
		V 20839	L/Cpl. RICHARDS, H.S.S. " " " " 10/10/41	" " "
	14/10/41	V 19977	Pte. CORCORAN, J. Taken on Strr. & Promoted Cpl.13/10/41	" " No.81 of 14/10/41
		V 12531	Cpl. MURPHY, R.L.B. Granted Sick Leave 11/10/41 to 15/10/41	" " "
		V 12748	" PERRY, F.R. " " " 9/10/41 to 13/10/41	" " "

D.3483/5,38.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Rank Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St., Melbourne.	15/10/41	V 38232	S/Sgt. POLLARD, Att. from 29 Bn. 6/10/41	Part 11 Order No.82 of 15/10/41
		V 61012	Sgt. HOSKIN, J.S. Att. from 5 Rmt. Sqn. 10/10/41	" " "
		V125113	Pte. WARREN, J.C. " " 29 Bn. 9/10/41	" " "
		V 38232	S/Sgt. POLLARD, R.J. To draw subsistence from 6/10/41	" " "
		V 61012	Sgt. HOSKIN, J.S. " " " 10/10/41	" " "
		V125113	Pte. WARREN, J.C. " " " 9/10/41	" " "
		V45014	Sgt. DELANEY, B.W. Ceases to draw subsistence from 10/10/41	" " "
		V102223	L/Sgt. LEED, R.J. " " " 10/10/41	" " "
		V 47296	Sgt. SCOBIE, R.J. Att. for duty. 2/10/41	" " "
		V 75138	Sgt. THOMPSON, R.H. Att. for duty from 120 R.M.T. 6/10/41	" " No.83 of 17/10/41
		V 75138	Sgt. THOMPSON, R.H. Marched out to 120 R.M.T. 14/10/41	" " "
		V 75138	" THOMPSON, R.H. To draw subsistence from 6/10/41	" " "
		V 75138	" THOMPSON, R.H. Ceases to draw subsistence from 14/10/41	" " "

D.2481/3.39.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.,	18/10/41	V 12436	Pte. SHAW, Taken on Str. & Promoted Cpl. 14/10/41	Part 11 Order No.84 of 18/10/41
Melbourne.		V 84323	S/Sgt.HOWLETT, E.H. Rejoined from 115 H. Hosp. 13/10/41	" " "
		V 4415	S/Sgt.BOLITHO, L. Granted 18 Days A.R.L. 13/10/41 to 1/11/41	" " "
		V 12436	Cpl. SHAW, C.B. To draw subsistence from (Inc) 14/10/41	" " "
		V 32276	L/Sgt.DISHER, D.W. Attached for duty from 4 F.R. 29/9/41	" " No.85 of 21/10/41
		V 74906	Cpl. BLAIR, R.W. " " " 3 Sup.& Pers.10/10/41	" " "
		V 75230	" THURSTON, R. " " " 2 Tps.Sup.Col.3/10/41	" " "
		V128219	Pte. HANLON, T.A. " " " 37 Bn. 14/10/41	" " "
		V 61012	Sgt. HOSKIN, J.S. Marched out to 5 Rmt. Sqn. 13/10/41	" " "
		V 69137	Cpl. GREELY, E.C. " " 6 Bn. 16/10/41	" " "
		V 32276	L/Sgt.DISHER, D.W. To draw subsistence from 29/9/41	" " "
		V 74906	Cpl. BLAIR, R.W. " " " 10/10/41	" " "
		V 75330	" THURSTON, R. " " " 3/10/41	" " "
		V 61012	Sgt. HOSKIN, Ceases to draw Subsistence from 13/10/41	" " "

D.3483/3.38.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. Date and Time.—From 1/10/41 To 31/10/41

Place	Date	~~Hour~~ Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.,	21/10/41	V 69137	Cpl. GREELY, E.C. Ceases to draw subsistence from 16/10/41	Part 11 Order No.85 of 21/10/41
Melbourne.	22/10/41	V 82120	Lt.Col.RAPER, B.C. Rec. Leave 18/10/41 to 23/10/41	" " No.86 of 22/10/41
		V 15994	Cpl. McLAUGHLAN, A. A. Leave 15/10/41 to 21/10/41	" " "
		V 15994	" McLAUGHLAN, A. Ceases to draw subsistence 22/10/41	" " "
		V 14981	" DAVIS, H.S. To 115 Gen. Hospital	" " "
	23/10/41	V143195	Pte. MAITLAND, A.S. Taken on Str. & Promoted Cpl. 20/10/41	" " No.87 of 23/10/41
		V 6782	Cpl. NEWCOMBE, H. Granted A.R.L. from 20/10/41 to 8/11/41	" " "
		V 5711	" STUART, L.A. Granted leave without pay 20/10/41 to 25/10/41	" " "
		V 5711	" STUART, L.A. " " " 26/10/41 to 8/11/41	" " "
		V 82146	T/WO11 McCORMICK, J.F. Promoted T/WO 1 1/7/41 Auth.SC 98005	" " "
		V 82796	S/Sgt.PEARSON, G.E. " T/WO 11 1/7/41 " SC 98330 22/10/41	" " "
		V 82280	S/Sgt.BANBURY, F. " T/WO 11 1/7/41 " SC 98233 23/10/41	" " "
		V 84992	S/Sgt.TREKARDO, L.J. " T/WO 11 1/7/41 " SC 98066 23/10/41	" " "
		V 1386	S/Sgt.PRENTICE, G. " T/WO 11 1/7/41 " SC 98063 22/10/41	" " "

D.3483/3.40.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St., Melbourne.	23/10/41	V 82148	S/Sgt. NEWMAN, A. Promoted T/WO 11 1/7/41 SC 98064 22/10/41	Part 11 Order No.87 of 23/10/41
		V 82180	S/Sgt. WIGG, H.E. " T/WO 11 1/7/41 SC 98004 22/10/41	" " "
		V 82501	S/Sgt. DUNBAR, F.W. " T/WO 11 1/7/41 SC 98329 23/10/41	" " "
		V 81992	S/Sgt. LAWRIE, R.A. " T/WO 11 1/7/41 SC 32/17/634	" " "
		V 81324	S/Sgt. WESTLE, W.H. " T/WO 11 1/7/41 SC 98065 22/10/41 23/10/41	" " "
		V 4415	S/Sgt. BOLITHO, L. " T/WO 11 1/7/41 SC 98325 23/10/41	" " "
	24/10/41	V 84083	Sgt. CHAPPLE, A.S. From R & T Camp 21/10/41	" " No.88 of 24/10/41
		V 84083	Sgt. CHAPPLE, A.S. Transfd. to A.H.Q.(Ord.Services)18/10/41	" " "
		V 83694	Cpl. HENDERSON, H. " S.Comd.Camp Hosp. 18/10/41	" " "
		V 12114	Cpl. WORCESTER, O.R. Discharged 16/9/41 Auth.S.C. 75906	" " "
		V 82494	Sgt. CASPERS, J.H. Granted 4 days Rec.L. 22/10/41 to 25/10/41 23/8/41 A.M.R. & O. 11	" " "
		V 13505	Cpl. DUFFUS, F.S. Sick Leave 16/10/41 to 22/10/41	" " "
		V 12436	Cpl. SHAW, C.B. " 16/10/41 to 20/10/41	" " "
		V 1544	Sgt. HERMAN, L.C. " 13/10/41 to 19/10/41	" " "

D.3423/3.38.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	~~xxxx~~ Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.,	24/10/41	V 82179	S/Sgt. HOYLES, P. Sick Leave 14/10/41 to 19/10/41	Part 11 Order No. 88 of 24/10/41
Melbourne.		V 83694	Cpl. HENDERSON, H. Ceases to draw subsistence from 18/10/41	" " "
		V 143195	" MAITLAND, A.S. To draw subsistence from 18/10/41	" " "
		V 5393	" CURWEN E.J. A.W.L. from 0845 Hrs. 27/10/41 to 0830 Hrs. 31/10/41 (4 days)	" " "
			Severely reprimanded. Forfeits pay for period A.W.L.	
			Awarded by Capt. A.S.Dickenson 22/10/41	
		CORRIGENDUM.		
		V 82494	Sgt. CASPERS, J.H. Granted 6 days A.R.L. 22/9/41 to 27/9/41.	" " "
			Delete all reference and Substitute.	
		V 82494	Sgt. CASPERS, J.H. Granted 3 days A.R.L. 22/9/41 to 24/9/41	" " "
	25/10/41	V 62298	Cpl. ALLEN, V.G. To draw subsistence from 22/10/41	" " No.89 of 25/10/41
		V 25523	S/Sgt. REED, R.C. " " 20/10/41	" " "
		V 30330	Sgt. HALE, W.M. " " 23/10/41	" " "
		V 55088	L/Sgt. MILLER, J.D. " " 9/10/41	" " "

D.3483/5.38.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.,	25/10/41	V 72553	Cpl. GLENNON, E.J.P. To draw subsistence from 9/10/41	Part 11 Order No.89 of 25/10/41
Melbourne.		V 54229	S/Sgt. EVANS, L.A. Ceases to draw subsistence 18/10/41	" " "
		V 29336	Sgt. LANCASHIRE, L. " " " 22/10/41	" " "
		V 73256	Sig. AUSTIN, D.H. " " " 11/10/41	" " "
		V 52652	L/Sgt. LANE, H.S. Attached to DRO from 2 Svy. Regt.	" " "
			Delete all reference and Substitute.	
		V 52652	L/Sgt. LANE, H.S. Attached to DRO from 2 Svy.Regt.3/10/41	" " "
		V 72661	Cpl. TULLY, F.J. " " S.C.Sigs. 8/10/41	" " "
		V 73256	Sig. AUSTIN, D.H. " " " 8/10/41	" " "
		V 72682	" TODD, J.V. " " " 13/10/41	" " "
		V 72701	" SINCLAIR, K.E.A. " " " 13/10/41	" " "
		V 72599	Cpl. ABBOTT. D.F. " " " 13/10/41	" " "
		V 78794	Pte. MAUNDRELL, G.L. " " A.A.O.C. 16/10/41	" " "
		V 62298	Cpl. ALLEN, V.G.C. " " 23/21 Bn. 22/10/41	" " "

D.3485/5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	~~HOUR~~ Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.,	25/10/41	V 78740	Pte. PARKER, L. Attached to D.R.O. from A.A.O.C. 16/10/41	Part 11 Order NO. 89 of 23/10/41
Melbourne.		V 30330	Sgt. HALE, W.M. " " 4 Fd.Amb.23/10/41	" " "
		V 55088	L/Sgt.MILLER, J.D. " " 5 Btn. 9/10/41	" " "
		V 72553	Cpl. GLENNON, F.J.P. " " S.C.Sigs.15/10/41	" " "
		V 5 4229	S/Sgt.EVANS, L.A. Ceases to be attached to D.R.O. 18/10/41	" " "
		V 29336	Sgt. LANCASHIRE, L. " " " 22/10/41	" " "
		V 73256	Sig. AUSTIN, D.H. " " " 10/10/41	" " "
		V 65985	S/Sgt.AITKEN, J.C. A.R.Leave 20/10/41 to 1/11/41 Inc.	" " "
		V 72661	Cpl. TULLY, F.J. " 8/10/41 "	" " "
		V 73682	Sig. TODD, J.N. " 13/10/41 "	" " "
		V 72701	" SINCLAIR, K.E.A. " 13/10/41 "	" " "
		V 72599	Cpl. IBBOTT, D.F. " 13/10/41 "	" " "
		V 78794	Pte. MAUNDRELL, G.L. " 16/10/41 "	" " "
		V 78740	" PARKER, L. " "	" " "

D.3481/3.39.—C.4784.

Lieut. Colonel
Officer - in - Charge,
District Records Office,
Southern Command, 3rd M.D.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW.	
339 Swanston St.,	31/10/41		DISCHARGE & RETURNED SOLDIERS RECORDS SECTION.	
Melbourne.			Routine work of Section:-	
			(a) Prepare Discharge Certificates for members of A.I.F.,	
			A.M.F. and P.M.F.	
			(b) Maintain register and records of same.	
			(c) Issue Daily Discharge Statement.	
			(d) Despatch to R. & T. Camp of D/Cs, Wills and notification	
			of A.R.L. Leave due to members for discharge.	
			(e)Secure "Proceedings on Discharge" from R. & T. Camp,	
			record and file same.	
			(f)Prepare and issue D/Cs. to H.S. V.A.D.'s enlisting in	
			A.I.F.	
			(g) Maintain register and issue Statements of Service	
			received from Canberra, for members of 1st A.I.F.	

D.3455/5.39.—C.4784.

Officer - in - Charge,
District Records Office,
Southern Command, 3rd M.D.

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WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		DISCHARGE & RETURNED SOLDIERS RECORDS SECTION. (h) Investigation, preparation and issue of Statements of	
Melbourne			Service approved for members of 2nd A.I.F.	
			(i) Prepare and supply to Commonwealth Statistician Forms	
			W.S. 6 covering all discharges in 3 M.D.	
			(j) Maintain certain records of members of A.I.F. returned	
			from Abroad, in accordance with M.B.M. 78258.	
			(k) Advise N.O.K. of impending arrival of returnees.	
			(l) Supply Staff to board ship on arrival, receive, check	
			and sort documents and rolls for despatch to various	
			destinations such as Hospital, R. & T. Camp, other	
			Districts. Supply Staff at R. & T. Camp for duties	
			in connection with reception, boarding and disposal	
			of Returnees.	
			(m) Preparation and issue of Disembarkation Rolls of	

D.3425/5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		DISCHARGE & RETURNED SOLDIERS RECORDS SECTION.	
Melbourne.			OF Returnees and supplying of extracts to other	
			Districts, of personnel disembarked here.	
			All work is well in hand. As Discharge Certificates leave	
			this office within 24 hours of receipt of authority and duties	
			connected with disembarkations are usually rush jobs, it is	
			not possible to spread the work evenly over a period, therefore	
			a certain amount of overtime is necessary.	
			New work undertaken during October was the issue of Dis-	
			charge Certificates to V.A.D.'s going from V. to VX.	
			Approximately 850 Discharge Certificates were prepared in	
			October, 50% of these were for V. Personnel, mostly for en-	
			listment in A.I.F. An improvement suggested and approved was	
			an amended method of notices to N.O.K. of returning members	
			of A.I.F. A Separate report has been submitted regarding	

D.3425/5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St., Melbourne.	31/10/41		DISCHARGE & RETURNED SOLDIERS RECORDS SECTION. conflicting instructions contained in various M.B. and S.C. Memorandums onDischarge procedure.	
			A report was submitted to the O.C. regarding difficulties experienced in connection with recent disembarkation of 3 M.D. Personnol in Eastern Command, and it is understood the matter has been taken up with H.Q. S.C..	
			Cpl. Maitland was allotted to this Section on Oct. 20th, Cpl. McIntyre is still in 115 G.H.. Several members of the section have suffered severely from eyestrain owing to the poor lighting available. Colds and sore throats have also been prevalent, factors contributing to this being inadequate cubic air space per man and covering or blocking up of all window ventilators on the floor.	

D.3683/5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		BADGE SECTION. The functioning of this section has proceeded smoothly	
Melbourne.			during the month, but the total number of Badges issued has	
			been again (as in September) greatly reduced owing to the	
			inability to obtain any supplies whatsoever of the Female	
			Relatives "E" Badge. The position regarding this Badge has	
			reached a most acute stage, and the correspondence being re-	
			ceived from disappointed and indignant applicants is increasing	
			daily. The total number of approved applications outstanding	
			received for this badge is now 9525. Applications for the	
			Female Relative's Badge in respect of A.I.F. personnel serving	
			in 7 M.D. and 8 M.D. total 800, and no advice has yet been	
			received from A.H.Q. that any alteration can be made to the	
			regulations which preclude these applicants from being issued	
			with same. Large numbers of these applicants are also	

D.3425/2.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		BADGE SECTION.	
Melbourne			expressing disgust and disappointment at being debarred from receiving this Badge. Advice which was expected regarding the issue of the General Service "B" Badge to all members of the A.I.F. discharged in Australia prior to embarkation for Overseas for medical reasons has not yet been received.	
			The issue of the Medically Unfit "C" Badge to members of the A.I.F. who have served in Australia and the Mandated Territories for lengthy periods is causing the utmost dissatisfaction.	
			This section is fortunate in regard to accommodation, being self-contained with ample space for all members of the staff to work in comfort. Two members of this section have completed their annual recreation leave during the month and the section has been without the services of Cpl. Armstrong who was admitted	

D.3625/5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit...3rd District Records..... *Date and Time.—From*....1/10/41..... *To*...31/10/41.....

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		BADGE SECTION.	
Melbourne.			to General Hospital Caulfield, and is at the present time a patient at Heidelberg Military Hospital. In spite of the non receipt of the badges most urgently required for despatch, all members of the Staff have been kept fully occupied doing the routine work of the section and be relieving personnel on leave in other sections of the Records Office.	
			STATISTICAL RECORDS SECTION.	
			During the month the work of this section increased to a very large extent. Return called for by M.B. 57388 (X.Y.Z. Return) is now supplied to all formation H.Q.'s in addition to the previous distribution. This means that the work entailed in compiling, typing, and checking is now doubled. The extra work is being very efficiently handled by two N.C.O's attached from the Militia Staff. Return called for by M.B. 57387	

D.3455/8.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St., Melbourne.	31/10/41		STATISTICAL RECORDS SECTION. (A.I.F. Camp Strength Return) is causing some concern as it is considered that figures are duplicated by some units treating attached personnel as strength. A new Pro Forma (Copy attached) has been devised which has columns checking previous figures, and it is thought possible that there is now no loophole, providing of course that the pro forma is filled in entirely. It is proposed to concentrate on the A.I.F. units with the object of having this return compiled with absolute accuracy. The compilation and consolidation of W.3008 and W.3009 has taken four of the staff the whole of the month to complete. Delays were caused by the non-receipt of many returns. Delinquent units were contacted by phone, circulars, and finally letters were sent to the various formation H.Q.'s. To obviate this trouble in future, a circular (Copy attached)	

D.3485/5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		STATISTICAL RECORDS SECTION. was sent to all units setting out the requirements of the .	
Melbourne.			W.3009, and many units have expressed their appreciation of this	
			action, quite a number state that several doubtful points are	
			now entirely cleaned up.	
			So that a periodical check of all strength returns can be	
			carried out when required it is suggested that all ledger	
			keepers be requested to record in their ledgers the following	
			information:-	
			A.I.F., & F.T.D. Units - Strength, Attached, Detached.	
			Units composed of F.T.D. & P.T.D. Personnel. Show	
			separately F.T.D. & P.T.D. - Strength, Attached, & Detached.	
			The latter to include men on leave without pay for a period	
			of more than seven days.	
			Colds have been very prevalent throughout the month.	

D.3625/5.39.—C.4784

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		STATISTICAL RECORDS SECTION. This cannot be attributed to draughts or crowding as the	
Melbourne			present location, apart from the general noise, is excellent.	
			CASUALTY RECORDS SECTION.	
			The casualties reported during the month of October were	
			approx. 1000, and as the majority of these were variations	
			of previous reports, a large amount of work was entailed.	
			During the past month, many people called with Postcards	
			from Prisoners of War of which no further report had been re-	
			ceived other than "missing", and most of these had been report-	
			ed in June, 1941. Later reports from Echelon cleared up a	
			number of these cases.	
			Reporting of Militia Casualties came into operation on 6th	
			October, and eight were reported to the end of the last month.	
			A list was forwarded from Echelon of Prisoners of War who	

D.3625/3.39.—C.4798.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		CASUALTY RECORDS SECTION.	
Melbourne.			were suffering from wounds, and of which nothing was reported previously to this Office.	
			A special letter was drafted by the O.C. and Next of Kin were notified as to the nature of the wounds and sympathy was expressed.	
			Lists of Prisoner of War numbers were received from Echelon totalling about 700 and Next of Kin were notified.	
			A number of citations for acts of gallantry was received, and copies of same were despatched to Next of Kin.	
			A few people have written expressing appreciation for kindness and courtesy in the matter of keeping them posted with latest reports regarding casualties.	
			A general check of all casualties from the inception, is being made by the N.C.O's in charge of Casualty sheets to	

D.3435/5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		CASUALTY RECORDS SECTION. ensure that each casualty has been recorded.	
Melbourne.			Rubber stamps with the work "ENTERED" were obtained for use	
			of N.C.O's on Casualty sheets, and telegrams, letters etc. are	
			stamps and initialled after entry, thus ensuring that nothing	
			is overlooked.	
			A card system has been started for "Records of Death" in	
			order that there is no delay in forwarding same to Next of	
			Kin, Solicitors etc., when B.2090A is received from Overseas.	
			All members of this Section are being trained with the Idea	
			that, if and when, a large number of casualties ~~are~~ IS received,	
			~~these~~ THIS can be handled with efficiency, and that no confusion	
			will result.	
			A Senior N.C.O. is required to assist the Officer in Charge,	
			as matters are referred to him which could be dealt with by	

D.3455/8.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St., Melbourne.	31/10/41		CASUALTY RECORDS SECTION. a senior N.C.O., as the N.C.O's capable of dealing with enquiries etc. only hold the rank of Corporal and have little authority.	
			The general health of this Section (with one exception) has been quite good.	
			QUARTER MASTERSSTORE.	
			The store has just passed through its busiest period to date, (Stocktaking of Ordnance and non-expendable stores, also the taking over of Militia Records.)	
			Stocktaking revealed that sections had purchased non-expendable store out of petty cash and no record was held in the store. It is suggested that in future such items pass through the store to be taken on charge, also, that stores held by sections, but not in use, be returned to Q.M. for	

D.3625/5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		QUARTER MASTER STORE. reissue where required.	
Melbourne.			The taking over of Militia Records called for larger stocks	
			to be obtained, and only when stocks were unobtainable was the	
			store unable to keep up the good work. Every method possible	
			has been tried to obtain tables and chairs for the ever increas-	
			ing staffs but all to no avail. (Evidently the old maxim	
			applies here also viz:- "If at first you don't succeed try, try	
			again".)	
			The health of the section is excellent.	
			PERSONAL RECORDS SECTION.	
			During the month of October, 1941 this section was again	
			working at high pressure, several embarkations having taken	
			place. As is to be expected with many men embarking for Over-	
			seas the extracts are being received in much greater numbers	

D.3683/5,39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118
(adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		PERSONAL RECORDS SECTION. and our Overseas section is very busy at present, and looks as	
Melbourne			if they will continue to be so from now on.	
			Four N.C.O's of the staff were transferred out and only one	
			replacement was made. Very little sick leave has been granted,	
			three N.C.O's only being concerned. Two of the staff had	
			A.R. Leave.	
			LEDGERS. During the past month all the ledgers of Units	
			which have not gone overseas were checked. On the whole the	
			ledgers were in good order, only minor errors were noticeable.	
			Overseas ledgers will be checked during the next few weeks.	
			ILLEGAL ABSENTEES. The list of Illegal Absentees is very	
			large, some being of very long standing. Although the Provost	
			staff are responsible for this state of affairs it is thought	
			that a small selected plain clothes staff working from the	

D.3455/5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted)

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		PERSONAL RECORDS SECTION. Records Office would do efficient work in tracing these soldiers.	
Melbourne.			Armoured Division. Ledgers are kept for the various units	
			of the Armoured Division. The men in the Division are con-	
			tinually changing from one Regiment to another, attending	
			Schools etc., thus causing considerable work in the keeping of	
			their records. It is considered that these records could be	
			kept far more effectively and expeditiously if the members of	
			the Division were kept in numerical order and not by Regiments	
			etc..	
			RETURNED MAIL. Considerable time is taken by officers in	
			Records Office in signing returned letters, thousands having	
			been dealt with during the past few weeks.	
			As a rubber stamp signature is not permissable it is suggested	
			that the initials of an officer be accepted.	

D.3485/5.10.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		PERSONAL RECORDS SECTION. Letters from overseas with such remarks, impressed with a	
Melbourne.			rubber stamp, as follows:- "Not with Unit believed M.I.A." or	
			"Not with 2/7 Bn. June 6th, 1941.", are initialled only.	
			MILITIA RECORDS SECTION.	
			This Section commenced to function on 28/9/41, in anticipation	
			of taking over Militia Records as from 30/9/41.	
			STAFF. A staff of 1 W.O.(1), 1 W.O.(2), 1 Staff Sgt. and 4	
			Sgts. was allotted to supervise the Militia personnel detached	
			for Duty in this Office, from Militia Units.	
			RECORDS. Units were directed to hand over Records to this	
			Office as under:-	
			3rd Div. 30/9/41	
			4th Div. 1/10/41	
			2 Cav. Div. 2/10/41	

D.3483/3,39.—C.4784.

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WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.,	31/10/41		REVIEW CONTD. MILITIA RECORDS SECTION. Command Troops & Maintenance Units 3/10/41	
			This was adhered to in the main, with exception of 29th. Btn.	
			whose records were not received until 5/10/41; A.A.O.C. records	
			received on 16/10/41, and Eng. Base W/Shops on 29/10/41.	
			ACTION TAKEN. All documents received have been checked	
			by Nominal Rolls supplied by Units, and Units have been advised	
			of missing documents and inaccuracies shown on this check.	
			An alphabetical Index has been put into operation and approxi-	
			mately 36,000 Personnel have been so indexed. A Numerical	
			Index is now in course of preparation. A Nominal Roll of	
			each Unit has been made out and is kept in front of Unit Ledgers.	
			Approximately 36,000 documents have been received and	
			checked. B.103's made out where necessary and Army Forms	
			3091 (Personal Cover) has been made out, but this is incomplete	

D.3485/5.39.—C.4784.

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WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118
(adapted.)

4

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		MILITIA RECORDS SECTION.	
Melbourne.			to about 3000 documents. Covers not being obtainable for this,	
			from Stationery Office. D.1's have been extracted and are	
			filed numerically in Medical Records Section.	
			OFFICERS' RECORDS. A section comprising 3 N.C.O.'s has	
			been formed to look after these records. Original documents	
			(A.98 and B.199A) have not as yet been received from H.Qrs. 3rd	
			and 4th. Divisions. The H.Qrs. advise that on completion of	
			checking and extraction of data required by them, these documents will	
			be forwarded to this Office. From enquiried made, it would	
			appear that this action is nearly completed.	
			Unit copies of these documents are in possession of this	
			office, but are far from being a satisfactory record.	
			ROUTINE ORDERS. This Section has promulgated 408 Routine	
			Orders to Units up to 1030 Hrs. on 3/11/41, this is 18.5 R.O's	

D.3425/5.38.—C.4784.

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WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		MILITIA RECORDS SECTION. per working day. The first Routine Order was published on	
Melbourne			8/10/41 for 7th Bn., 7 days after the first documents were	
			received.	
			MILITIA STAFF. Divisions were directed to supply staff as	
			under:	
			3 Div. 30	
			4 Div. 30	
			2 Cav.Div.20	
			To date a total of 109 clerks have been received from various	
			units, but owing to some being only on loan temporarily, and	
			others being claimed back by their Units, the total strength	
			is now 74. The medical Section and Statistical Section have	
			6 between them leaving 68 clerks on Units ledgers. The	
			Section is thus 6 understrength. H.Qrs. Division have been	

D.3483/6.38.—C.4784.

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WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		MILITIA RECORDS SECTION. advised of their representative strength on staff of this Office.	
Melbourne.			With one or two exceptions the Militia personnel are of good	
			type, and taking into consideration the extreme difference in	
			system of keeping records in this Office as compared to that	
			which existed in Units prior to 30/9/41, are showing considerable	
			progress.	
			There are several Staff Sgts. allotted from Units, and in	
			view of the Supervisors being Sgts. it is suggested that they	
			could be replaced by a Junior N.C.O. from their Units.	
			HEALTH. A few cases of largyngitis and colds have occurred.	
			One N.C.O. is convalescing after appendicitis and one sick	
			in R.G.H.C. - Pneumonia.	
			REGISTRY SECTION.	
			During the above period work in this section has increased	

B.3485/2.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records Date and Time.—From 1/10/41 To 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		REGISTRY SECTION. considerably due to Militia Records now being maintained by	
Melbourne.			D.R.O., there being a general increase in all correspondence	
			both Inwards & Outwards, Casualty Returns and Daily Orders, etc..	
			The Staff now being more conversant with their respective	
			duties, finds that the work in this Section is flowing smoothly.	
			During the month W.O. Bolitho was on A.R. Leave, and Sgt.	
			Suckling carried out the duties of N.C.O. in Charge most	
			efficiently.	
			The general health of personnel in Section has been good.	
			HOME SERVICE, CENSORS, P.M.F., P.O.W. & INTERNEES SECTIONS.	
			HOME SERVICE SECTION. This Section handles approximately	
			22,400 F.T.D. Records, including Officers, Nurses, V.A.D.,	
			A.H.Q., and P.M.F.. There are also approximately 1000 U.S.P.,	
			serving with F.T.D. Units.	

D.3685/2.38.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		HOME SERVICE SECTION. The Section is practically self-contained and all Ledgers,	
Melbourne.			Basic Documents and Indexes are maintained within the Section,	
			an arrangements of very great advantage when prompt information	
			is required.	
			With regard to Interstate movements - there has been a	
			number of movements from this State to all other States within	
			the Commonwealth, more particularly to 7 M.D. and 8 M.D., in	
			which case, of course, all documents have to be duplicated,	
			and Part II Orders have to be prepared and promulgated.	
			Before any of these movements can be completed the necessary	
			returns have to be submitted by all Units concerned. Unfort-	
			unately the information is not given until the 11th hour and	
			then considerable last minute work has to be done before the	
			instructions can be implemented. This has been particularly	

B.3435/5.39.—C.4788.

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WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		HOME SERVICE SECTION. noticeable during the month of October.	
Melbourne.			The numerical strength of the Records kept by this Unit is	
			gradually mounting. The number of Officers and N.C.O's,	
			Nursing Staff and V.A.D.'s is increasing and the consequent	
			addition of various F.T.D.Units is helping to swell the volume	
			of records.	
			15 F.T.D.Units have been mobilised since the end of last	
			month. It is true that a certain number of these Units consist	
			only of a few Officers and men; nevertheless, it entails a	
			great deal of extra work FOR on the staff.	
			795 Routine Orders, Part II, have been issued and 16,000	
			separate entries have been made on B.103's and, consequently,	
			on the Routine Orders, Part II.	
			In addition, the 39th Battalion has been formed, which	

D.3435/5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. Date and Time.—From 1/10/41 To 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		HOME SERVICE SECTION.	
Melbourne.			includes Officers and other ranks from F.T.D. Units and Militia, of which there are 1040. The majority of this personnel has been taken on strength of the 39th Battalion from various Militia Units.	
			It is pointed out that in the returns submitted a tremendous amount of detail work is entailed, in that it is to be assured that the Officers and men transferred have been taken on strength by the 29th Battalion.	
			CENSORS. There are 220 Full Time Censors as at the end of October (Plus 87 Honorary) B.103's are compiled for Censors, a duplicate copy being sent to 2nd Echelon. All casualties are reported on W.3011, and entered on B.103's.	
			P.M.F. During the last month, Routine Orders Part 11, Nos. 12,14 and 15, were promulgated and distributed. Each of these	

D.3435/5.30.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records Office *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		P.M.F.	
Melbourne.			Orders comprises approximately fourteen pages and the work of	
			preparation and addressing was done by this Section, after which	
			they were handed to the Registry for distribution.	
			Movements of Personnel of P.M.F., have been effected and	
			all the essential documents either received or despatched.	
			Action has been taken by this Office to obtain from A.H.Q.,	
			the necessary documents, but to date this has been very un-	
			successful. Apparently there is a great reluctance on the	
			part of A.H.Q. to release any documents of the Staff Corps and	
			P.M.F.. In spite of numerous telephonic and written requests,	
			this office is sadly in want of various documents required to	
			complete their records.	
			Action has also been taken to supply 2nd Echelon, with	
			B.199(a) and M.O.B.1 Forms as requisite.	

D.3435/2.20.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St., Melbourne.	31/10/41		P.M.F. The various Units have been contacted to ensure that the returns sent in are as required. There is still great difficulty in ensuring that these returns are rendered in the correct manner. It is noted especially with regard to Militia Units that they still include P.M.F. Personnel in the returns submitted to this Office on the same return as their Militia Personnel. A request has been made to all Divisions that P.M.F. Personnel should be rendered on a separate return from Militia and F.T.D. Personnel. As these returns have to be dealt with separately this procedure is essential and it is understood that this request will be complied with in future.	
			P.O.W. AND INTERNEES. P.O.W. held in this State, are at present:-	
			1038 GERMAN (Includes 60 Germans, and) 1099 Italian (119 Italians, interned) (during the month.) 2137 Total	

D.3435/5.39.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. Date and Time.—From 1/10/41 To 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		P.O.W. AND INTERNEES.	
Melbourne.			These are all interned within the 13th P.O.W. Group,	
			Murchison, which includes all German Officers held at Dhurringile.	
			These are all the P.C.W. received in the State from the Middle	
			East.	
			Internees held in this State are, at present:-	
			TATURA.	
			3147 GERMAN	
			357 ITALIAN	
			3504	
			There has been considerable movement in this last month	
			between this State and 2 M.D. and 4 M.D., and Marchings-in and	
			Marchings-out of the State have been continuous and numerous.	
			It must be realised that each and all of these movements	
			entailed a large amount of detail work.	
			As regards the 3 M.D. Internees, all the documents had to	

D.3835/5.39.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. Date and Time.—From 1/10/41 To 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		P.O.W. AND INTERNEES.	
Melbourne.			duplicated. Between the States of 2 M.D. and 4 M.D., although	
			these Internees have been transferred from one State to the	
			other, a Record has to be kept of their movements as 3 M.D. is	
			used as an intermediary State between these two Military Districts.	
			It is also pointed out that movements occur between other	
			States of the Commonwealth and the same provedure apparently	
			is carried out, i.e., - that 3 M.D. is used as an intermediary	
			State. This entails the recording of a number of non-essential	
			moves.	
			Among these various movements has been the release of a	
			number of Internees, most of whom are sent to 2 M.D. During	
			the last month a number of releases have been effected for	
			Internees ex-United Kingdom to be returned to United Kingdom,	
			apparently to form part of Labour Battalions, formed of certain	

D.3455/5,20.—C.4784.

30

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		P.O.W. AND INTERNEES. Internees in the United Kingdom. When these men are released	
Melbourne.			from 3 M.D. they are sent to 2 M.D. under escort and then, it	
			is understood, they are sent on various ships to United Kingdom	
			to form part of the said Labour Battalions.	
			GENERAL: It is pointed out by the foregoing that over 1200	
			Routine Orders Part II, have been published by this Section	
			during the month. On an average there are ten copies per R/O.	
			irrespective of the number of pages in each order, which	
			entails 12,000 signatures at least.	
			The O/C Section would like to express his appreciation	
			of the willing assistance accorded by CAPTAIN ENTWISTLE, LIEUT.	
			NICHOLSON, LIEUT. TEGGART and LIEUT. SMITHELLS in the signing	
			of these Orders, as it was an obvious impossibility for the O/C	
			Section to sign all orders himself and supervise the work of	

D.3453/5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St., Melbourne.	31/10/41		GENERAL. the Section, which, among other things, involves the writing of, approximately, fifty letters per diem.	
			SUMMARY: Until such time as the Establishment can be increased it is necessary that Senior N.C.O's of the Home Service Section should not only carry out the work of general supervision, but also do a fairly large amount of the detail work themselves. It is impracticable at present to detail supervisors pure and simple. Every day there are still more enlistments in the Home Service, which entails more work on every man, e.g. -	
			There is a 39th Battalion (1040 personnel mostly transferred from Militia Units) which it is true is only in the transition stage. In time, it will be transferred to another M.D., but still has to be dealt with here at present, and also any subsequent	

D.3483/3.39.—C.4798.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONT'D.	
339 Swanston St., Melbourne.	31/10/41		SUMMARY. movements and/or casualties recorded.	
			P.O.W. Records must of necessity increase and not decrease as time goes on, whereas Internees would remain more or less static.	
			P.M.F. also should remain comparatively static.	
			Militia should not alter very much, but, of course, U.S.P. will be up and down in numbers, but entails a tremendous amount of Reoutine work.	
			The health of the troops as a whole, in spite of the congestion, remains good, and until such time as convenient, work can be carried out under the existing conditions.	
			As regards the administration, the O/C Section would like to place on record the splendid work done by W.O.1 Robinson and staff of Home Service Section W.O.1 Curran and staff of	

D.3483/3.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

8

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		SUMMARY.	
Melbourne.			the Militia Section and the Staff of P.M.F. and P.O.W. Sections, ~~wi~~	
			without whose hearty co-operation the work could not have been	
			effeciently carried out.	
			MEDICAL RECORDS SECTION.	
			Apart from the usual routine work the only matter of import-	
			ance occurring during the month of October was the taking over	
			of Militia Medical Records, and as upwards of thirty thousand	
			documents were involved in the transfer, the work of sorting	
			these records from alphabetical to numerical sequence and	
			filing as well as the extraction of Mob.l's necessitated an	
			increase in the Staff. Therefore, arrangements were finalized	
			to transfer seven N.C.O.'s from the Militia Staff to this	
			Section, with the result that now all V. files are assembled	
			in cabinets on a satisfactory numerical basis, AND many demands	

D.3483/5.38.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		MEDICAL RECORDS SECTION.	
Melbourne.			for the release of these documents can be expediously fulfilled.	
			Consequent upon the concentration of Militia records in this	
			Office it has been necessary to contact all C.D.S., Camp and	
			General Hospitals for the purpose of obtaining essential Daily,	
			Weekly and Monthly returns (viz. A.F's A.30, & 31, A.F.'s W.	
			3034 & 3018) The response has been satisfactory and separate	
			consolidated returns for (a) A.I.F., F.T.D. and Garrison and	
			(b) Militia are now being compiled and submitted to the	
			appropriate authorities. Case card (A.F's 1 1220) for Militia	
			forces are also coming to hand, but are being pended until such	
			time as Medical documents can be checked, sorted and filed.	
			To facilitate the work in the compilation of M.R.S.2 it is	
			suggested that when duplicating Medical History Sheets the	
			dates of enlistment be inserted on the top left hand corner of	

D.3481/5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		MEDICAL RECORDS SECTION. copies of A.F.'S D.1. The present procedure is to examine	
Melbourne.			all case cards with A.D.'s A.200; this would be obviated if	
			the above suggestion was put into effect.	
			The health of the Staff during the Winter months has been	
			remarkably good when all aspects are taken into consideration,	
			and with the exception of odd days off duty for seasonal com-	
			plaints such as colds etc., all the members of the Section are	
			attending to their duties regularly and promptly. As no	
			complaints of any serious nature have been brought under notice	
			it can safely be assumed that the welfare of the N.C.O's is	
			quite satisfactory, and generally speaking all happy in their	
			environment.	
			H.Q. SECTION.	
			The strength of 3rd District Records as at 31/10/41 was	

D.3403/5.50.—C4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		H.Q. SECTION.	
Melbourne.			9 Officers and 231 O/R's with 80 O/R's from Militia Units	
			attached, making a total of 9 Officers and 311 O/R's.	
			All Militia Records were taken over from units at the	
			beginning of the month.	
			The administration of the Unit is controlled by H.Q. Section	
			which includes the following Sub-Sections. The strength at	
			this date being:-	
			Administrative Sect. 9	
			Lexicographical Index. 13	
			Numerical " 7	
			Embarkation Section 5	
			Personal Data Section 4	
			Officers Records 6	
			Photographic Section 3	
			Wills Section 2	
			Inquiry 2	

D.3483/5.38.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/10/41 *To* 31/10/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			REVIEW CONTD.	
339 Swanston St.,	31/10/41		H.Q. SECTION.	
MELBOURNE.			The work of the Sections is mainly of a routine nature, and	
			does not vary much from month to month. Embarkations for the	
			month are dealt with in a separate report furnished by W.D.	
			Errey of Embarkation Sub-Section.	
			The health of the personnel has been consistently good.	
			A.R.Leave has been granted to 7 members of this section	
			during the month.	
			EMBARKATION SECTION.	
			Embarkation movements of troops for Overseas for month	
			of October were nil.	

D.2431/3.39.—C.4784.

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008.
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

[illegible] (Unit) 4/4/41

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels	1		
Majors			
Captains	2		
Lieutenants	4		
2nd Lieutenants			
Quartermasters			
TOTALS	9		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known)

Army Form W.3008.
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1 Substantive Rank, and higher temporary rank, if held.	2 Personal Number.	3 Name and Initials.	4 Corps.	5 Whether present with Unit (Insert Yes or No).	6 If not present with Unit, state how employed.
LT COL	82120	RAPER F C	RCD	Y	
CAPT	83122	DICKINSON A S	"	"	
"	83981	ENTWISLE T J	"	"	
"	80011	WILLIAMS H S H	"	"	
"	81323	CHAPMAN J H	"	"	
LIEUT	85182	NICHOLSON V R B	"	"	
"	85184	GALE J H	"	"	
"	91991	SMITHELLS F E.	"	"	
"	82166	TEGART J L	"	"	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps	Date of attachment.	Nature of attachment.

S Comd (3rd D) Records (Unit.)

4/10/41 (Date of Despatch.)

[signature] Lieut.
Officer in Charge (Signature, Rank and Appointment.)
Southern Command, 3rd M.D.
(Bde., Divn., Area, etc., with which Unit is serving.)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008.
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

S Condl Records (Unit) 11/10/41

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels	1		
Majors			
Captains	4		
Lieutenants	4		
2nd Lieutenants			
Quartermasters			
Totals	9		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known)

Army Form W.3008.
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1 Substantive Rank, and higher temporary rank, if held.	2 Personal Number.	3 Name and Initials.	4 Corps.	5 Whether present with Unit (Insert Yes or No).	6 If not present with Unit, state how employed.
LT COL	82120	HOPER F G.	GRO	Yes	
CAPT	53122	VICKINSON H S	"	"	
"	83981	ENTWISLE T J	"	"	
"	90011	WILLIAMS H S H.	"	"	
"	61323	CHAPMAN J H	"	"	
LIEUT	85762	NICHOLSON V R B	"	"	
"	81364	GRAIE J H.	"	"	
"	81997	SMITHELLS F E	"	"	
"	82166	TEGART J L	"	"	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps	Date of attachment.	Nature of attachment.

S Cond (Bnd) Records (Unit.)

11/10/41 (Date of Despatch.)

(Signature of Commander.)

In Charge District Records Staff

Command 3rd Inf. Bde.

(Bde., Divn., Area, etc., with which Unit is serving.)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008.
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

S (Cond 3MD) Records (Unit)

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorised establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels	1		
Majors			
Captains	4		
Lieutenants	4		
2nd Lieutenants			
Quartermasters			
TOTALS	9		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known)

Army Form W.3008.
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1 Substantive Rank, and higher temporary rank, if held.	2 Personal Number.	3 Name and Initials.	4 Corps.	5 Whether present with Unit (Insert Yes or No).	6 If not present with Unit, state how employed.
LTCOL	82120	RAPER P C			
CAPT	83122	DICKINSON H S			
"	83981	ENTWISLE T J			
"	80011	WILLIAMS HSH			
"	81323	CHAPMAN J H			
LIEUT	85782	NICHOLSON W R B			
"	81364	CALE J N			
"	81997	SMITHELL F E			
"	82166	TEGART J L			

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps	Date of attachment.	Nature of attachment.

S Cond (3MD) Records (Unit.)

18/10/41 (Date of Despatch.)

[illegible] Records Office (Signature of Commander.)

Southern Command, 3rd M. D. (Bde., Div., Area, etc., with which Unit is serving.)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008.
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

S Comd 3rd Records (Unit) 25/10/41

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels	1		
Majors			
Captains	4		
Lieutenants	4		
2nd Lieutenants			
Quartermasters			
TOTALS	9		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known)

(Adapted

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1 Substantive Rank, and higher temporary rank, if held.	2 Personal Number.	3 Name and Initials.	4 Corps.	5 Whether present with Unit (Insert Yes or No).	6 If not present with Unit, state how employed.
Lt Col	052120	RAPER P C	AAD	Yes	
Capt	83122	DICKINSON A S	"	"	
"	83981	ENTWISLE T J	"	"	
"	80011	WILLIAMS H S H	"	"	
"	81323	CHAPMAN J H	"	"	
Lieut	85782	NICHOLSON W R B	"	"	
"	81364	GALE J H	"	"	
"	81997	SMITHELLS F E	"	"	
"	82166	FEGAN T L	"	"	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps	Date of attachment.	Nature of attachment.

S Comd (3rd) Records (Unit.)

25/10/41 (Date of Despatch.)

J Hogan Lieut.
for Officer in Charge District Records Office
Southern Command, 3rd Area (Signature of Commander.)

(Bde., Divn., Area, etc., with which Unit is serving.)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

5 Comd (3rd) Records Office (Unit) 4/10/41 19..... (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1 Detail.	2 Posted strength counting against authorised establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.	5		10
W.Os. Class II.	6		24
Squadron or Company Quartermaster-Serjeants			
Staff Serjeants	16	1	47
Serjeants	42		
Corporals	159		186
Troopers, Privates, &c.			
TOTALS	228 (775)	63	267

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
14 OR	VARIOUS MILITIA UNITS		

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).

A.W. 3m bks 2/41

.....Unit.

Army Form W. 3009.
(Adapted) (Aug. 41)
(page 2)

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators			Panel Beaters		
Armament Artificers			Fitters			Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks		267	Height Takers			Rivetters		
Clerks, Engineering			Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Rentters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanisers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
Totals (to agree with Columns 3 and 4 of Part A.)		267						

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

5 Comd (3rd) Records Office
Unit.

Date of Despatch 4/4/41

Officer in Charge District Records Office
(Signature of Commanding Officer)
Southern Command, 3rd M. D.

Bde., Divn., Area, etc., with which unit is serving.

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

S. Comd (3rd) RECORDS (Unit) 11/10/41 19..... (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorised establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.	5		
W.Os. Class II.	6		
Squadron or Company Quartermaster-Serjeants			
Staff Serjeants	16		
Serjeants	42		
Corporals	160		
Troopers, Privates, &c.			
TOTALS	229	*	*

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
75 - Obr.	VARIOUS MILITIA UNITS.		

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).

A.W. 3m bks 8/41

Army Form W. 3009
(Adapted) (Aug. 41)
(page 2)

.....*Unit.*

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (b)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (b)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (b)
Ammunition Examiners			Fire Control Operators			Panel Beaters		
Armament Artificers			Fitters			Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks			Height Takers			Rivetters		
Clerks, Engineering			Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanizers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
Totals (to agree with Columns 3 and 4 of Part A.)								

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

Unit.

Date of Despatch.....

for [illegible] Signature of Commander.
Signal Command, 3rd Div.

Bde., Divn., Area, etc., with which unit is serving.

F.R.2.

3rd District Records Office
Southern Command.(3 M.D.)
339 Swanston St.,
MELBOURNE. C.1.
20/10/1941.

TO ALL UNITS ON O.D.B.

SUBJECT: FIELD RETURNS A.F.W.3008 & A.F.W.3009.

1. Reference the above Returns. The following instructions are promulgated for the guidance of all Personnel engaged in compiling same and should be read in conjunction with H.Q.S.Comd. Memo 81600 of 4th September 1941.

2. A revised A.F.W.3009 is now on issue, and all Units will use this form commencing 1st November, 1941.

3. The object of this Return is to complete all Units up to War Establishment by the transfer of surplus Personnel to Units requiring same.

4. All Units on the O.D.B. will render, separately and direct to D.R.O. Returns as follows: -
   (a) Full Time Duty Units, Schools & Tng.Units.(V.Returns.) Weekly 2 copies of W.3008(Includes 1 Copy for Echelon),1 copy of W.3009. In addition an Extra copy of each Return as at 0600 hrs. on 1st Saturday in each month is essential.
   (b) Militia Units 3 copies of W.3008 (Includes 1 copy for Echelon) 2 copies of W.3009 as at 0600 hrs. on 1st Saturday in each month.(Weekly Returns are not required)
   (c) Separate Returns are required for L.A.D.'s.

5. All returns must reach this Office by the following Monday.

6. War Establishment is equal to the Additions of Columns 2 and 4 minus Column 3 on Page 1 Part A.

7. Ref. Page 2 Part D. W.3009 (Adapted). This must be completed in its entirety. The total Columns agreeing with relevant columns on Page 1. In the event of Units being up to W.E.,having no surplus or deficiency,all these Columns will be completed by the insertion of "NIL". All Personnel including N.C.O's. other than tradesmen, specialists etc., will be Grouped as General Duty Personnel.

8. The practice of grouping two or more units together is incorrect. (See Para 4.)

9. The total of Column 2 Page 1 of both Returns will agree with the Totals of X.Y. & Z. on Return called for by M.B.57388.

10. Units not yet formed: Returns are required for Units not yet formed. Columns 2 & 3 on Page 1 will be completed by NIL, and Column 4 and its relevant Columns on Page 2 will be the War Establishment. Responsibility for these Returns is primarily the duty of the Unit or Formation which will eventually be called upon to raise the said Units.

11. Reinforcements held by Units will be treated as surplus to War Establishment.

12. This Circular must be carefully filed away, as it is anticipated that it will be needed for future reference.

13. These instructions cancel all previously issued from District Records Office relative to above subject.

Lieut.
For Officer-in-Charge, Records.

S.R. & W.D.

3rd District Records,
Statistical Section.
Phone Cent. 1046 Ext. 53.

26th September, 1941.

TO ALL UNITS:

SUBJECTS:- STRENGTH RETURNS & WAR DIARIES.

1. It is requested that the Pro Forma enclosed be completed as at 0600 Hrs. on 4th Oct. and returned to this office with W.3008 and 3009 of same date. In this connection, all units must notify District Records Office of future changes in establishment as they occur.

2. Attention is directed to the following instructions showing returns required, method & time of distribution, & details for compilation.

3. For information of all concerned it is pointed out that steps must be taken to ensure delivery of return as required. The use of the URGENT stamp will help.

4. Commencing week ending Oct. 4th A.F.W.3008 & 3009 must be completed in their entirety, attention is particularly directed to Part A, Columns 1,2,3,4 on both returns & Page 2 Part D of W.3009.

5. ON THE FIRST SATURDAY IN EACH MONTH AN EXTRA COPY OF W.3008 AND W.3009 IS REQUIRED.

6. A.I.F. UNITS will render returns as below direct to District Records Office.

RETURN	RELATING TO	TO REACH THIS OFFICE	REMARKS
W.3006	Daily Strength	Following Day	
W.3008	Field Return Off.	Monday every week	
W.3009	" " O/Rs.	" " "	
M.B.57387	Camp Strength A.I.F.	" " "	Absolutely essential that these returns reach DRO on time.
M.B.57388	" " Att.Home Svce.	" " "	
C.2118	War Diary	1st Day of Month	F.S.Regs.Vol.1 Chap.XVIII Sec.174

(a) On Saturday W.3006, Serial C, W.3008 & 3009, Page 1, Part A, Column2, M.B.57387 Column 2 (posted strength) must all be in agreement.

(b) W.3008 Page 2,Part (ii), & W.3009 page 1, Part B, & M.B.57387, Column 3 to coincide.

(c) M.B.57388. Applies to all P.M.F.,E.T.D., & Militia personnel attached. (Nurses & Civilians to be excluded.) A Notation should be made on return showing parent unit of these troops.

7. TNG. UNITS. will render the following returns as at present.

RETURNS	RELATING TO	TO REACH THIS OFFICE	REMARKS
W.3006	Daily Strength	Following Day	Separate Returns V.& VX.
W.3008	Field Return Off.	Monday each week	" " "
W.3009	" " O/Rs.	" " "	" " "
M.B.57387	Camp Strength	" " "	See remarks A.I.F.
M.B.57388	X.Y.Z. Return	" " "	As at present
C.2118	War Diary	1st day of Month	F.S.Regs.Vol.1 Chap XVIII, Sec. 174.

(a) M.B.57387 See A.I.F. UNITS Para 6 A. & B.

(b) M.B.57388 On Saturday W.3006 (V)Serial C, W.3008 & W.3009(V)Part A, Column 2 and M.B.57388 Column W. must all be in agreement.

(c) Note A.I.F. Units Para 6 C. This also applies to attached, other than A.I.F. & must show in Total Column under S.

(d) Where War establishment permits of the absorption of P.M.F. Personnel, they will be shown as posted strength, otherwise show as attached.

(e) Personnel posted to reinforcements and admistered by a Tng.Unit will for purposes of strength returns be included in posted strength.

8. SCHOOLS. Will render the following returns as at present.

RETURN	RELATING TO	TO REACH THIS OFFICE	REMARKS
W.3008	Field Returns Off.	Monday each week	Show attached Staff separate from students
W.3009	" " O/Rs.	" " "	
M.B.57387	Camp Strength AIF Att.	" " "	As at present
M.B.57388	X.Y.Z. Return	" " "	" " "
C.2118	War Diary	1st day of each month.	F.S.Regs.Vol.1 Chap. XVIII. Sec. 174.

(a) A Nominal Roll (1 copy only) of all X Officers attached is required with W.3008 weekly.

(b) M.B. 57388 see Tng. Units paras 7 B & C. See Para 7 D. re P.M.F. Personnel.

9. F.T.D. UNITS. Will render similar returns as Schools, and in the same manner as at present.

M.B. 57387 for attached A.I.F. personnel must also be rendered, and will show number of Off. and O/Rs., and parent Unit.

Also see Para 7 D. re P.M.F. Personnel.

10. MILITIA UNITS. Will render the following returns direct to District Records Office. This will commence week ending 4th October, 1941.

RETURN	RELATING TO	TO BE MADE UP	TO REACH THIS OFFICE
W.3008	Field Returns Off.)	1st Sat. in each	Following Monday
W.3009	" " O/Rs.)	month as at 0600 Hrs.	
M.B.57388	X.Y.Z. Return	Every Sat. As at 0600 Hrs.	" "

(a) M.B. 53788 (X.Y.Z. return) On first Saturday in each month check up with Field Returns W.3008 & W.3009. See that Page 1, Part A, Column 2 of these returns agree with M.B. 57388 Column W. Also attached shown on return agree with attached on Field Return.

(b) Also refer Para 7 D. re P.M.F. Personnel.

11. WAR DIARIES. Attention of all Units submitting War Diaries is directed to the following:-

(a) An Entry must be made daily, and initialled by the unit War Diarist.

(b) The Diary must be signed under last entry.

(c) The object of a War Diary is to provide data on which to base future improvements in army training etc.. A copy of Part 11 Orders does not constitute a War Diary.

(d) Appendices as laid down in F.S.Regs. must be attached.

(e) Do not include Copies of Part 11 orders, Casualty Returns with Appendices.

(f) Appendices sometimes become separated from Diary and consequently mislaid, therefore fasten War Diaries and appendices together securely.

(g) Diary should be arranged as follows:-

C.2118, Adm. Instructions, Operation Orders, Copies of other Documents, Routine Orders Consecutively, lowest number on top, W.3008 folded inside each other, last date on outside. W.3009, separate from W.3008 and treated similarly.

---------- for Gaby Lieut.
for Officer in Charge, Records.

PRO FORMA TO BE USED IN SUBMITTING RETURN
AS CALLED FOR BY M.B. 57387.

FOR WEEK ENDING _____ AS AT 0600 HRS..UNIT _____

SCHOOLS:- USE PART 1 Column 2 FOR ATTACHED STAFF & STUDENTS MARCHED IN
PART 1 Column 3 " " " " " OUT
PARTS 1 & 2 Column 4 FOR ATTACHED STAFF
PARTS 1 & 2 Column 5 " " STUDENTS.

HOSPITALS: Use PART 1 Column 2 FOR ATTACHED STAFF & PATIENTS MARCHED IN
PART 1 Column 3 " " " " " OUT
PARTS 1 & 2 Column 4 FOR ATTACHED STAFF
PARTS 1 & 2 Column 5 " PATIENTS.

PART 1.

Column 1.	Col.2.		Col.3.		Col.4.		Col.5.		Col.6.		Col.7.	
Allocations as Per M.E. 16592 (Names of Pft.Unit)	Str. Increase Off.	O/Rs	Str. Decrease Off.	O/Rs	Unit Strength Off.	O/Rs	Attached. Off.	O/Rs	Detached Off.	O/Rs	Camp Strength Off.	O/Rs
TOTAL:												

NOTE: Column 1:-Concerns Units supplying Reinforcements.
Columns 2 & 3:-Refers to changes in Strength since last Return.
Columns 2,3,4,5 & 6:-This information is according to that supplied on the usual Casualty Returns.
Column 7:-Column 4 Plus Column 5, Minus Column 6 equals Column 7.

PART 2.

	COL	Returnees 2 AIF. Off.	O/Rs	NX. Off.	O/Rs	QX. Off.	O/Rs	SX. Off.	O/Rs	TX. Off.	O/Rs	WX. Off.	O/Rs	VX. Off.	O/Rs	TOTAL (A) Off.	O/Rs
Detail of Composition of Columns	4																
	5																
	6																
	7																

Total Colums to agree with relevant Columns in Part 1.
Returnees 2 A.I.F.:Applies to all Ranks returned from the present War, and who are still A.I.F.

PART 3. Schools & Hospitals will show a consolidated figure for all A.I.F

ATT.FROM UNITS LOCATED IN 3 MD. Parent Unit of Att.	Off.	O/Rs.	DET. TO UNITS LOCATED IN 3 MD. Unit to which Det. are att.	Off.	O/Rs
TOTAL:			TOTAL:		

PART 4: Refers to VX.Column in Part 2. The Actual name of the Unit is required such as 2 Armd.Tng.Regt.,A.A.F.V. School, A.School of Mech.etc.. No.20 course & similar vague notations mean nothing to D.R.O.) Insert NIL or - in all spaces where applicable.

LOCATION: _____ SIGNATURE OF RESPONSIBLE OFFICER. _____

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

186

Unit 3rd District Records. Date and Time.—From 1/11/41 To 30/11/41.

Place	Date	~~Hour~~ Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St. MELBOURNE.	3/11/41	V.143388	Pte. STUART J.A. Taken on Str. & promoted Cpl. 27/10/41	Part II Order No 90 5/11/41.
		V.143324	" CARGILL F. " " " " " 29/10/41	"
		V.143412	" CHAPMAN R.K. " " " " " 29/10/41	"
		V. 84337	Cpl. KING M.B. Transferred to A.H.Q. 26/10/41	"
		V. 1157	" PHILLIPS A.C. " R.R.D. 30/10/41	"
		V. 6337	Sgt. McPHEE L.C. Promoted S/Sgt. 30/ 9/41	"
		V. 85809	" BEDWELL G.L. " " 30/ 9/41	"
		V. 82505	" SMITH J.C. " " 30/ 9/41	"
		V. 84267	" PIKE C. " " 30/ 9/41	"
		V. 85622	" ROWE R.W. " " 30/ 9/41	"
		V. 83923	" ILLSLEY J.A. " " 30/ 9/41	"
		V. 82905	" HALL J.A. " " 30/ 9/41	"
		V. 85817	" RAYNOR W.H. " " 30/ 9/41	"
		V. 84017	" LANGFORD F.L. " " 30/ 9/41	"

D.S.I.S./9.39.—C.4786.

HR ..... Lieut Colonel
Officer-in-Charge
District Records
Southern Command

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St., MELBOURNE.	3/11/41	V.84297	Sgt. MENZIES E.A.A. Promoted S/Sgt. 30/9/41	Part II Order No.90. 3/11/41.
		V.85735	" THORNTON-SMITH C. " " 30/9/41	"
		V.13725	Cpl. SECOMB H.H. " " 30/9/41	"
		V. 6229	" SUCKLING T.U. " Sergt. 30/9/41	"
		V.84125	" FRANKLYN R.N. " " 30/9/41	"
		V.84377	" HODSON S.H. " " 30/9/41	"
		V.10399	" ARTHUR W.G. " " 30/9/41	"
		V.11073	" STUART G.F. " " 30/9/41	"
		V.84545	" COLE W.P. " " 30/9/41	"
		V. 9192	" MEADE J.R. " " 30/9/41	"
		V. 6499	" SMITH A.R. " " 30/9/41	"
		V.143388	" STUART J.A. To Draw Subsistence 27/10/41	"
		V.143324	" CARGILL F. " " " 29/10/41	"
		V.143412	" CHAPMAN R.K. " " " 29/10/41	"

D.343 /5..9.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit..... 3rd District Records.... *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St. MELBOURNE.	3/11/41	V. 1157	Cpl. PHILLIPS A.C. To cease drawing subsistence 1/11/41	Part II Order No.90 3/11/41.
	4/11/41	V. 9584	" MILLER A.A. Discharged 11/11/41 Auth.S/C 96589 18/10/41 A.M.R.& O. 253 (V1)	" No.91 4/11/41.
		V.81841	T/WO 11 PYRNES L.G. Granted 18 days A.R. Leave 27/10/41 to 15/11/41.	"
		V.81800	Sgt. GURR T.H. Granted 18 days A.R. Leave 27/10/41 to 15/11/41.	"
		V.84361	" ELLERY A.E. Granted Sick Leave from 21/10/41 to 23/10/41	"
		V.12048	Cpl. GILLETT R.A. Granted Sick Leave from 24/10/41 to 25/10/41 Incs.	"
		V.84295	Sgt. O'BRIEN G. Granted Sick Leave from 24/10/41 to 29/10/41.	"
		V.10262	Cpl. POTTER C.G. Granted Sick Leave from 20/10/41 to 23/10/41.	"
		V.13505	" DUFFUS F. Granted Sick Leave from 23/10/41 to 26/10/41.	"
		V.12436	" SHAW C.B. Granted Sick Leave from 21/10/41 to 30/10/41.	"
		V.159833	Sgt. PARKER R.E. Granted Sick Leave from 24/10/41 to 26/10/41.	"
		V.18805	Cpl. MAHER E. Granted Sick Leave from 30/10/41 to 31/10/41.	"
		V.12436	Cpl. SHAW C.B. Granted Sick Leave from 30/10/41.	"
		V.11279	Cpl. ARMSTRONG N.W. Admitted to Camp Hosp. B'Meadows.20/10/41.	"

D.S.& T.(A.W.)—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit..... 3rd District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St. MELBOURNE.	4/11/41	V.84083	Sgt. CHAPPLE A.S. Admitted to 107 Con. Depot. 20/10/41.	Part II Order No.91 4/11/41.
		V. 9584	Cpl. MILLER A.A. Dis. from Camp Hosp.B'meadows to R.& T Dep.	"
		V.84083	Sgt. CHAPPLE A.S. Dis. from 107 Con. Depot to R.& T Depot. 21/10/41.	"
		V.29605	Cpl. TREBILCOCK R.V. Attached for duty from 3 Cav. Div. Fld. Amb. 20/10/41.	" No.91 A.
		V.110654	A/Cpl. SCETRINE J. Attached for duty from E.B.W. 28/10/41	"
		V.62390	Cpl. BEECHAM K.W.J. Attached for duty from 23/21 Bn. 7/10/41	"
		V.44130	A/Cpl. RYAN P.J. Attached for duty from 58 Bn. 27/10/41	"
		V.49927	A/Cpl. THORPE E.H. Attached for duty from 3 Div.Pro.Coy. 27/10/41	"
		V.76974	Pte. HAVIN D. Marched out to 104 R.M.T. Co. 28/10/41	"
		V.74906	Cpl. BLAIR R.W. Marched out to 3 Supply Coy. 27/10/41	"
		V.47296	Sgt. SCOBIE R.J. Marched out to 3 Div.Pro.Coy. 27/10/41	"
		V.72599	Cpl. IBBOTT D.F. Marched out to S.C. Sigs. 27/10/41	"
		V.72661	Cpl. TULLY F.J. Marched out to S.C. Sigs. 27/10/41	"
		V.72701	Sig. SINCLAIR K.E.A. " " 27/10/41	"

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

4

Unit 3rd District Records *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St. MELBOURNE.	4/11/41	V.72682	Sig. TODD J.N. Marched out to S.C. Sigs. 27/10/41	Part 11 Order No.91A of 4/11/41.
		V.102223	L/Sgt. LEED R.J. 5 A.Tank Rgt. Rec.Leave 4 days from 23/10/41 to 27/10/41.	"
		V.29605	Cpl. TREBILCOCK R.V. To draw Subsistence 28/10/41	"
		V.16405	Pte. HOGAN T.F. " " " 28/10/41	"
		V.110654	A/Cpl. SCETRINE J. " " " 28/10/41	"
		V.62390	" RYAN P.J. " " " 27/10/41	"
		V.49927	" THORPE E.H. " " " 27/10/41	"
		V.103934	Sgt. COOK C.L. Ceases to draw subsistence 30/9/41	"
		V.20568	" GAWITH A.G. " " " 6/10/41	"
		V.76974	" HAVIN D. " " " 29/10/41	"
		V.47296	" SCOBIE R.J. " " " 28/10/41	"
		V.72599	Cpl. IBBOTT D.F. " " " 28/10/41	"
		V.72661	" TULLY F.J. " " " 28/10/41	"
		V.72701	Sig. SINCLAIR K.E.A. " " " 28/10/41	"

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit...3rd District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St. MELBOURNE.	4/11/41	V.72682	Sig. TODD J.N. Ceases to draw subsistence 28/10/41	Part II Order No.91A 4/11/41.
		V.84925	Sgt. CRAIGHEAD W.T. do 28/10/41	"
		V.74906	Cpl. BLAIR R.W. do 28/10/41	"
	13/11/41	V.19682	Pte. MAYGER J.A.W. Taken on Str. & promoted Cpl. 6/11/41	" 92 13/11/41.
		V.14307	A/Cpl. TOLLET S.R. Taken on Str. from H.Q. Garr. Bde. 31/10/41.	"
		V.14437	" HOLDEN G.Y. do 31/10/41	"
		V. 4780	Cpl. GOSEWINCKEL R.C.H. Granted Sick Leave 28/10/41 to 2/11/41.	"
		V.82177	L/Sgt. CARVER A.G. do	"
		V.82494	Sgt. CASPERS J.H. do from 6/11/41 to 10/11/41	"
		V.83923	S/Sgt. ILLSLEY J.A. do from 6/11/41 to 10/11/41	"
		V.13398	Cpl. SKINNER W.L. Granted 6 days A.R.L. 3/11/41 to 8/11/41	"
		V.84545	Sgt. COLE W.P. " 3 days A.R.L. 4/11/41 to 6/11/41	"
		V.19682	" MAYGER J.A.W. To draw subsistence from 6/11/41	"
		V.11729	Cpl. ARMSTRONG N.W. Trans to 115 G.H. From Camp Hosp 22/10/41	"

D.S.I.S. /5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St. MELBOURNE.	13/11/41	V.53155	A/Cpl. WALKER Attached for duty from 2 Fd. Coy. 6/11/41	Part II Order no. 92A 13/11/41.
		V.25986	" BUSSE C.J. " " " " " 6/11/41	"
		V.25523	S/Sgt. REED R.C. Marched out to 26 L.H. Regt. 7/11/41	"
		V.63667	Cpl. ENDERBY L.W. " " 3 Div. R.A.E. 6/11/41	"
		V.51405	A/Sgt. McGRATH A.P. Sick Leave 3/11/41 to 4/11/41	"
		V.38232	S/Sgt. BALLARD R.J. Leave without pay 5/11/41 to 6/11/41	"
		V.24822	Sgt. WHITLOCK L. Leave " " 6/11/41 to 10/11/41	"
		V.102223	L/Sgt. LEED R.J. To draw subsistence 7/11/41	"
		V.21366	A/Sgt. MOLYNEAUX R.J. " " 7/11/41	"
		V.20568	Sgt. GAWITH A.G. " " 7/11/41	"
		V.53155	A/Cpl. WALKER L.H.F. " " 6/11/41	"
		V.25523	S/Sgt. REED R.C. Ceases to draw subsistence. 7/11/41	"
		V.63667	Cpl. ENDERBY L.W. " " " 6/11/41	"

D.S.& T./A.79.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit...3rd District Records *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	~~Hour~~ Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St. MELBOURNE.	14/11/41	V.143527	Pte. DEVENSHIRE V.F. Promoted Corporal 10/11/41	Part II Order No.93 of 14/11/41.
		V.143698	" JOHNSTONE J.G. " " 12/11/41	" "
		V.143564	Cpl. MORRISON E.G. To draw subsistence 8/11/41	" "
		V.143527	" DEVONSHIRE V.F. " " 10/11/41	" "
		V.143698	" JOHNSTON J.G. " " 12/11/41	" "
		V. 14981	" DAVIS H.S. Discharged from 115 G. Hosp. 30/10/41	" "
		V.81568	T/WOII ERREY J.C. Birth of Child (Daughter) Lesley Janice 16/10/41	" "
		V.143564	Pte. MORRISON E.G. Posted & Taken on strength 8/11/41	" "
		V.143527	" DEVONSHIRE " " " 10/11/41	" "
		V.143698	" JOHNSTON J.G. " " " 12/11/41	" "
		V. 82177	L/Sgt. CARVER A.G. Sick Leave 10/11/41 to 16/11/41	" "
		V. 84323	S/Sgt. HOWLETT E.H. " " 10/11/41 to 11/11/41	" "
		V. 84377	Sgt. HODSON S.H. " " 3/11/41 to 14/11/41	" "
		V.143412	Cpl. CHAPMAN R.K. Granted 1 day A.R. Leave 8/11/41 to 9/11/41	" "

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour / Army No.	Summary of Events and Information						Remarks and references to Appendices, Diaries, &c.
339 Swanston St. MELBOURNE.	14/11/41	V.12048	Cpl.	GILLETT R.A.	Granted 2 days A.R.L.			7/11/41 - 9/11/41	Part II Order No.93 of 14/11/41.
		V. 9118	"	MELLISH E.M.	"	18	"	10/11/41 -29/11/41	" "
		V. 9228	"	DAWSON H.W.	"	18	"	10/11/41 - 29/11/41	" "
		V. 4041	"	KENNEDY C.C.	"	6	"	10/11/41 - 15/11/51	" "
		V. 9136	"	TODD E.J.	"	18	"	10/11/41 - 29/11/41	" "
		V. 9192	Sgt.	MEADE J.R.	"	18	"	10/11/41 - 29/11/41	" "
		V.12129	Cpl.	TREBLE C.W.	"	4	"	10/11/41 - 13/11/41	" "
		V. 1386	T/WO II	PRENTICE G.	"	6	"	10/11/41 - 15/11/41	" "
		V.143564	Pte.	MORRISON E.G.	Promoted Corporal			8/11/41	" "
		V.55668	Cpl.	COOK C.A.	Attached for duty from 57/60 Bn			11/11/41	" "
		V.62367	Sgt.	TONKIN A.J.	Marched out to 23/21 Bn.			22/10/41	" "
		V.90072	Bdr.	BAKER C.H.	"	"	2 Med. Regt.	29/10/41	" "
		V.51533	Cpl.	ANDERSON E.A.	Granted 2 days A.R.L.			8/11/41 - 10/11/41	Inc. " "
		V.62367	Sgt.	TONKIN A.J.	Ceases to draw subsistence			23/10/41	" "

D.S.S. [illegible]—C.6788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St. MELBOURNE.	14/11/41	V.90072	Bdr. BAKER C.H., Marched out to 2 Med. Regt. 29/10/41	Part II Order No.93 14/11/41
		V.51533	Cpl. ANDERSON E.A. Granted 2 days A.R.L. 8/11/41 - 10/11/41	" "
		V.62367	Sgt. TONKIN A.J. Ceases to draw subsistence 23/10/41	" "
		V.90072	Bdr. BAKER C.H. " " " 30/10/41	" "
		V.55688	Cpl. COOK C.A. " " " 11/11/41	" "
	21/11/41	V.143758	Pte. CLARK J.M. Taken on Str. & promoted Cpl. 17/11/41	Part II Order 94 21/11/41
		V. 5549	Cpl. McINTYRE J. From 115 Gen. Hosp. 11/11/41	" "
		V.14654	Cpl. MILLIGAN W.S. Transferred to A.H.Q. 16/11/41	" "
		V.84118	L/Sgt. RUDD W.N. " " 2nd Ech. 16/11/41	" "
		V. 4780	Cpl. GOSEWINCKEL R.C.H. Evacuated to 115 G.H. 11/11/41	" "
		V.82177	L/Sgt. CARVER A.G. " " 14/11/41	" "
		V.85782	LIEUT. NICHOLSON W.R.B. Granted Sick Leave 10/11/41 - 16/11/41	" "
		V.84323	S/Sgt. HOWLETT E.H. " " " 13/11/41 - 16/11/41	" "
		V.84377	Sgt. HODSON S.H. " " " 14/11/41 - 16/11/41	" "

D.S.S. /5.70.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3 District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour / Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St. MELBOURNE.	21/11/41	V.84323	S/Sgt. HOWLETT E.H. Granted Sick Leave 11/11/41 - 13/11/41	Part II Order No.94 of 21/11/41.
		V.83923	S/Sgt. ILLSLEY J.A. " " " 10/11/41 - 11/11/41	" "
		V.81323	Capt. CHAPMAN J.H. A.R. Leave 17/11/41 to 6/12/41	" "
		V.81364	Lieut. GALE J.H. " " 17/11/41 to 29/11/41	" "
		V.12322	Cpl. McLENNAN P.W. " " 3/11/41 to 8/11/41	" "
		V.81908	Sgt. CUMBERBAND J.F. " " 3/11/41 to 22/11/41	" "
		V.81828	S/Sgt. DE AUBYN G.F.C. " " 3/11/41 to 22/11/41	" "
		V. 6499	Sgt. SMITH A.R. " " 3/11/41 to 8/11/41	" "
		V.82177	L/Sgt. CARVER A.G. Ceases to draw subsistence from 15/11/41	" "
		V.84083	Sgt. CHAPPLE A.S. " " " " 23/10/41	" "
		V. 5648	Cpl. MASKELL R.H. Birth of child (Lynette Muriel) 10/11/41	" "
		V.81324	T/WO 2 WESTLE W.H. A. R. Leave 2 days 15/11/41 to 17/11/41	" "
		V. 9066	Cpl. MASON R.H. A. R. Leave 18 " 17/11/41 to 6/12/41	" "
		V. 9149	" TRELAR R.C. A.R. Leave 18 " 17/11/41 to 6/12/41	" "

D.343 /5.28.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit...3rd District Records. *Date and Time.—From* 1/11/41. *To* 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St. MELBOURNE.	21/11/ 41	V. 9314	Cpl. McBREARTY J. A.R.L. 18 Days 17/11/41 to 6/12/41	Part II Order No.94 21/11/41.
		V.143758	Pte. CLARK J.M. Promoted Cpl. 17/11/41	" "
		V.84083	Sgt. CHAPPLE A.S. To draw subsistence 21/10/41 to 22/10/41	" "
		V.14654	Cpl. MILLIGAN W.S. Ceases to draw subsistence 17/11/41	" "
		V.84118	L/Sgt. RUDD W.N. " " " 17/11/41	" "
		V.84083	Sgt. CHAPPLE A.S. " " " from 10/10/41 to 20/10/41	" "
		V. 5549	Cpl. McINTYRE J. " " " from 27/ 9/41	" "
		V. 4780	" GOSEWINCKEL R.D.H. " " " 12/11/41	" "
		V.54229	S/Sgt. EVANS L.A. Attached from 4 Div. Sigs. 12/11/41	" "
		V.11061	A/Sgt. PEARCE D.A. " " 16 A.Fd. Regt. 14/11/41	" "
		V.30960	Cpl. McKAY N.R. Ceases to draw subsistence fr. 10/10/41	" "
		V.55088	L/Sgt. MILLAR J.D. Evac to R.G.H. Caulfield 20/10/41	" "
		V.29605	Cpl. TREBILCOCK R.V. Ceases to draw subsistence 21/10/41	" "
		V.58340	Sgt. JAMES R. Died 16/11/41 Cas.Sec.Report No. 18/11/41	" "

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St. MELBOURNE.	23/11/41	V.143814	Pte. PATTISON W.A. Taken on Str. & Promoted Cpl. 20/11/41	Part II Order No.95 of 23/11/41.
		V.143814	" PATTISON W.A. " " " " " 20/11/41	" "
	28/11/41	V.55668	Cpl. COOK C.A. To draw subsistence 11/11/41	" No.96 28/11/41.
		V.143769	" GAME W.S. Taken on Str. from R.R.D. & Promoted Cpl. 19/11/41	" "
		V.80073	T/WO 1 ROBINSON A.R. Granted 18 A.R.L. from 24/11/41-13/12/41	" "
		V.81922	T/WO 11 LAWRIE R.A. Granted 18 days A.R.L. 24/11/41-13/12/41	" "
		V.82148	" NEWMAN A. " 12 " " 24/11/41- 7/12/41	" "
		V.81879	Sgt. HOOPER G.A.B. " 18 " " 24/11/41-13/12/41	" "
		V.12230	Cpl. LEDWICK G.W. " 6 " " 21/11/41-27/11/41	" "
		V. 5849	" PHILLIPS E. " Sick Leave from 18/11/41- 19/11/41	" "
		V. 4639	" QUIRK J.B. " " " " 18/11/41- 20/11/41	" "
		V.85809	S/Sgt. BEDWELL G.L. " " " " 19/11/41- 20/11/41	" "
		V.13505	Cpl. DUFFUS F.S. " " " " 19/11/41- 20/11/41	" "
		V.82995	" DONNELLY F.J. Granted Leave W/O pay from 0845 hrs 21/11/41 to 14/1/42.	" "

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit 3rd. District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St. MELBOURNE.			Review.	
			BADGE SECTION.	
			This section is now operating at full strength, Corporal Armstrong having returned to duty after being for several weeks in hospital. With the exception of the Female Relations Badge the normal average issue of all other types of War Badges is being maintained. No instruction has been yet received varying the regulations governing the ~~issue of badges to ex members of the A.I.F. discharged prior~~ to embarkation and the resultant dissatisfaction of these ex A.I.F. personnel who are offered the medically unfit badge has not diminished.	
			~~The O.i/c of the section and N.C.O's dealing personally with~~ applicants of both sexes have of necessity had to make themselves extremely proficient in the art of appeasement.	
			The total number of outstanding and approved applications for the Female Relatives badge has been reduced to 9,000 by the belated receipt on the 26th of the month of 1140 Badges ~~which have all been despatched. Accompanying this meagre~~ issue camea vague promise of further supplies in the near future. It is desired to place on record that the position in regard to the issue of the Female relatives badge (as has been previously stressed) is most unsatisfactory owing to ~~the entirely inadequate supply of this badge being received.~~	

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118
(adapted.)

Unit ...3rd...District...Records.... *Date and Time.—From* .....1/11/41..... *To* .....30/11/41....

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			DISCHARGE SECTION.	
			Over 600 Discharge Certificates were prepared in November and a large number of men returned from Overseas was finalised.	
			Date of Discharge of all medically unfit returnees is now being fixed to give the Repatriation Commission one calendar ~~month's notice of such date.~~	
			When advice was received from 2nd. Echelon that the men had returned to Middle East, next of kin of personnel listed for return to Australia on guard duties on H.M.T. "Aquitania" ~~had to be advised that arrangements were altered, and the men~~ would not now be returning as stated in previous advice.	
			No previous information having been received regarding personnel returned by "Largs Bay" which disembarked at Sydney on 29/11/41. close contact had to be kept with D.R.O.Eastern Command to secure names immediately on arrival of ship. On ~~receipt of this information, D.R.O.4M.D. was advised per~~ 'phone, of S.X. names and every effort made to contact N.O.K. by telegram or 'phone where available.	
			S/Sgt. Bedwell, proceeded to 4 M.D. on 27/11/41 to board ~~2/8 Hospital Ship, for the purpose of having all documents.~~	

D.3465/5.39.—C.4784.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit...3rd District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review cont. DISCHARGE SECTION.	
			checked and ready on arrival at Melbourne.	
			Judging by lists now in hand, work in connection with returnees will increase greatly during the next month.	
			HEADQUARTERS SECTION.	
			The Strength of 3 D.R.O. has increased by 7 during the month making a total as at 30.11.41 9 Officers and 238 Other Ranks with 80 Militia Personnel attached.	
			The health of personnel has been consistently good, an average of 2.5% daily being absent on account of sickness.	
			During the month Parades were commenced, the whole unit parading for Roll Call at 0855 hours daily and the attached Militia for Physical Training each Wednesday from 1530 hours to 1700 hours.	
			The work of H.Q. Sub. Sections has proceeded normally.	
			EMBARKATION SECTION.	
			EMBARKATION MOVEMENTS OF TROOPS FOR OVERSEAS FOR MONTH OF NOVEMBER, 1941.	

D.343 /5.39.—C.4788.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3rd District Records. Date and Time.—From 1/11/41. To 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.

Review cont. EMBARKATION SECTION.

Troops entrained from Melbourne for embarkation on H.M.T. "KK" and H.M.T. "LL" from Sydney 1.11.41. 1 Officer and 3 N.C.O's proceeded to Sydney from 3 D.R.O. with Rolls and Basic Documents for this movement.

H.M.T. "Zealandia" embarked troops from Melbourne for overseas on 2.11.41. 1 Officer, 1 W.O. and 2 N.C.O's carried out the embarkation on this ship.

S.S. "Cremer" carried troops for overseas from Melbourne on 22.11.41. This was a small movement. 25 Postal Rfts. in all. 1 Officer, 1 W.O., 1 S/Sgt being present at this movement. The embarked strength of the above transport are set out below:-

	Off.	W.O.	Sgt.	O/R.	TOTAL
H.M.T. "KK".	72	1	31	1348	1452
H.M.T. "LL".	71	1	30	1004	1106
H.M.T. "Zealandia".	17	1	16	330	364
S.S. "Cremer".	1	-	1	24	26
H.M.T. S.S."Marella".	3	-	5	139	147
	164	3	83	2845	3095

PERSONAL RECORDS SECTION A.I.F.

During the month of November 1941, the conditions were very

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review cont. PERSONAL RECORDS SECTION A.I.F.	
			similar to the previous month. The work was more or less ordinary routine with the exception of the Armoured Division section. Several new regiments marched in from other Commands and the Armoured Division section has been working at high pressure. The general health of the section has been good. Three additional newly enlisted N.C.O's have been allotted to take the place of the senior N.C.O's who were transferred to the Militia Section.	
			MILITIA SECTION.	
			The last report on the activities of this Section was submitted on 3/11/41, since that date the following points might be noted:-	
			STAFF. The permanent staff has been increased by 1 Staff Sgt. who is in charge of Index and personal files.	
			RECORDS. The Second Camp period commenced on November 5th, when new personnel marched in to existing Camps of Training. Units were prompt with the submission of documents to this Office with a reservation as to D.I's. It was requested by this Office that the Inoculations and Vaccinations given the new personnel should be shown on the D.I, as many requests for this information are received from persons desirous of enlisting or enlisted in the three Services. Units pointed out that this would necessitate the retention of the D.I's by them until completion of the innoculations. This was agreed to but owing to some Units retaining these documents longer than was originally thought necessary, they were in-	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit 3rd District Records *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review cont. MILITIA SECTION.	
			structed to forward these documents and later submit a roll of personnel showing inoculations and vaccinations received. The o.i/c Medical Records Section arranged to have this information transferred to the D.I's in this Office. To date, with the exception of a few odd documents outstanding in various Units, this has been complied with by all except the following Units:-	
			2nd Field Ambulance 4 Div. 4th Field Hygiene Sec. " 16th Field Regt. 3 Div.	
			These Units have however been contacted and the transmission of these Documents has been promised at an early date.	
			All documents received have been dealt with in similar manner to that set out in report of 3/11/41.	
			A numerical register has now been put into effect and to date approximately 7,600 personnel have been so Indexed.	
			An approximation of documents received in this second Camp march in, would show this office as now holding an additional 7,800 documents.	
			Personal Covers (A.A.Forms 3091) have been received and made out for all documents received.	
			The question of documents of personnel granted exemptions on various grounds is in dispute. S.C. R.O. 387 sub.para.(e)	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Cont. MILITIA SECTION.	
			states that "the documents of personnel exempted from further training, prior to mobilisation," "will be forwarded to Area Officer concerned." This would appear to affect only personnel who proceeded to Camp prior to Militia records being taken over by Records Office, but as Units must still transfer certain personnel to Areas, Area Officers are requesting that the Basic Documents of the soldiers concerned be forwarded to them.	
			The policy of this Records Office is that no documents should pass from its keeping. In an attempt to arrive at a state of agreement with Area Officers on this matter, the Brigade Major, 2 Inf. Bgde. was interviewed and suggestions submitted to him which he thought would meet with approval of Areas and convey to them the data which they require, a copy of the adopted proforma, which has been compiled from Mob.1 and D.1 is attached. It would still appear, however, that a number of Area Officers do not accept this document and claim that the conference of Brigade Majors and representative Area Officers of each Brigade might be convinced of the necessity for all documents being under one control, and the concensus of their opinions might help to solve this difficulty.	
			OFFICERS RECORDS. This Section has completed the duplication of about 650 Records and these duplicate Mob.1's and B.199[illegible] have been forwarded to Officer in Charge, 2nd Echelon vide A.H.Q. Direction 25 of 12th September, 1941. 2 Cav. Div. and 3 Div. H'qrs. have forwarded documents for Officers of their respective divisions to this Office. No documents	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review cont. MILITIA SECTION.	
			have been received from 4 Div. and on enquiry it is noted that Lt. Col. Wallace Ross has given instructions that they must not be forwarded. In this connection it is important to note that owing to the very inaccurate data on Unit copies of Officers' records, where any data does show, it is imperative that the copies held by Divisional Hqrs. should be available at this Office.	
			ROUTINE ORDERS. 1013 have been promulgated to date, this is an increase of 605 on figures shown on last report, this is approximately 29 per diem.	
			MILITIA STAFF ATTACHED. At this date 81 clerks are on strength of this Office from Units of the three divisions and non-divisional Units. 63 are effective with this Section at present, 4 being on leave and 4 sick, and 3 temporary replacements have been received for personnel sick and in hospital. 8 with Med. Sec. and 2 with Statistical Section. Considerable improvement has been shown in their handling of the work of this Section.	
			A period of 1½ hours drill and recreational training has been instituted for Militia Staff attached and C.O. 6th Bn. has placed the Unit Drill hall at our disposal for this purpose, each Wednesday afternoon.	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit 3rd District Records. Date and Time.—From 1/11/41 To 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review cont. CASUALTY SECTION.	
			CASUALTIES.	
			Casualties for Month (A.I.F.) 910 Militia 20	
			Casualties reported during month were mostly previously reported "Missing" now reported "Prisoner of War."	
			PRISONER OF WAR NUMBERS. During the month Prisoner of War numbers were received and were forwarded to Next of Kin.	
			HEALTH. General health of Section, with on exception, has been good.	
			PERSONAL EFFECTS. It is expected that in two or three months time large quantities of these will be received, and special storage accommodation will be required.	
			The effects of Prisoners of War will need considerable space for storage.	
			MEDICAL RECORDS SECTION.	
			The work of the section for the month of November has been well maintained, and notwithstanding the extra volume of filing and administration work involved by the taking over of the Militia Records, everything has gone along smoothly, chiefly owing to the co-operation of all concerned, combined with the assistance granted by extra appointments of an ex-	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit 3rd District Records. Date and Time.—From 1/11/41 To 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Cont. MEDICAL RECORDS SECTION.	
			ceedingly good type to the permanent staff.	
			During the month the task of cutting and filing upwards of 100,000 35 M.M. X-Ray Films was commenced, and the duties in this connection were allotted to Militia personnel attached to Staff, which has proved a very great success. These N.C.O's being much younger than the personnel of the permanent Staff, have proved with their eyesight to be most suitable for reading these small prints. All relevant inter-state, Navy and Air Force X-Ray Films are being forwarded in progressive weekly returns, accompanied by Nominal Rolls to appropriate destinations. Very good progress is now being made with the cutting and filing of these records, and upwards of 1,700 are now being completed daily.	
			The activities in the release of documents for the Repatriation has assumed a very important branch of the Section, and the application for release of documents for Medical Boards has grown to such an extent that a total of over 1,000 are now being released weekly.	
			With the valuable assistance of the Volunteer Staff, all work is being kept right up to date, and with the expectation of a further call-up, no difficulties are anticipated in handling additional work.	
			REGISTRY SECTION.	
			The work in above section is purely of a routine nature, and the amount of correspondence both inwards and outwards shows a slight increase over the previous months figures. We	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Cont. REGISTRY SECTION.	
			find that by registering Secret correspondence in the same manner as general correspondence gives better results than the method adopted previously. The general health of this Section has not been up to its usual Standard, as two members of the Staff were unfortunate to be laid up for a few days.	

			HOME SERVICE, P.M.F., CENSORS, P. of W. & INTERNEES, MILITIA SECTIONS.	
			HOME SERVICE SECTION.	
			The position of this section is substantially the same as the preceeding month. There is still a steady influx of new men.	
			Interstate movements are in the increase and the indications are that that side of the work will grow to large proportions. 750 R.O's Part 11 were issued in Home Service Units, besides R.O's for A.H.Q. and P.M.F.	
			The 39 Bn. still causes a lot of work as there are constant changes in and out, as well as numerous A.W.L's.	
			There were no changes in number of H.S. staff, and the health of the men was good, three N.C.O's being absent, sick for some days, all three being in Hospital for a while.	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit 3rd District Records. *Date and Time.—From* 1/11/41 *To* 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Cont. HOME SERVICE, P.M.F., CENSORS, P.of W. & INTERNEES, MILITIA SECTIONS.	
			P.O.W. & INTERNEES.	
			New arrivals from overseas and interstate transfers have taken place, the position at this month-end being this-	
			P.O.W. at Murchison:	
			1042 German (German Officers are held at Dhurringile)	
			1105 Italian	
			2147 TOTAL	
			Internees at Tatura:	
			3076 German	
			357 Italian	
			3433 TOTAL	
			This makes a Grand Total of 5580.	
			CENSORS. Nothing to report.	
			MILITIA SECTION.	
			The second camp period commenced on Nov. 5th when new personel marched in to existing training camps.	
			All documents were promptly delivered with a few exception, and these came to hand soon after.	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit 3rd District Records. Date and Time.—From 1/11/41 To 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Cont. MILITIA SECTION.	
			Numerical register is now functioning and approximately 7,600 personnel have to be indexed. Approximately 43,800 documents are now held at this office.	
			With regard to transfer of basic documents of personnel transferred to Areas, the documents are still being held at this office, and a pro-forma compiled from the Mob 1 and D.1 are forwarded. Some Area Officers are reluctant to accept these in lieu of the original documents, others appear to be satisfied.	
			Officers Mob 1's and B.199a's have been duplicated and forwarded to 2nd Echelon, and with the exception of 4 Div. are complete. Unit copies of 4th Div. Officers B.199a have been received and H.Q., 4 Div. have been requested to forward theirs without delay.	
			605 R.O. Part II have been promulgated during the month, making a total of 1013 Orders for this Section since its inception. 81 N.C.O's from Militia units are attached, some of whom are performing duties with other Sections. A period of 1½ hours drill and recreational training for the Militia staff has been carried out at 6 Bn. Drill Hall.	
			-------oOo-------	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit 3rd District Records Date and Time—From 1/11/41 To 30/11/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Cont. STATISTICAL SECTION.	
			All returns for the month of November were duly compiled and submitted on due dates. Returns compiled from various data obtained from records available in this office present little or no difficulty in compilation. Returns from Units in the field are by no means 100% accurate, undoubtedly due to Unit staffs inability to obtain or understand the various instructions issued.	
			To overcome this difficulty it has been arranged for Capt. Dickinson and W.O. Trekardo to visit the various camps with the object of instructing Units staffs in essential requirements and the setting up of a uniform method, consistent with economy and simplicity, of rendering returns, particularly the A.F.W. and A.3008 & A.3009.	
			During the month a minor change in the K.Y.C. returns has caused a considerable amount of confusion which necessitated a fair amount of correspondence and phone calls in an endeavour to put the Units on the right track.	
			Returns A.F.W. 3008 & 3009 also were the cause of quite a lot of headaches and fully two weeks elapsed before these returns were straightened out and ready to start on consolidation of same.	
			The health of the section as a whole was good, but the general noise is distracting to personnel engaged in this type of work requiring as it does the utmost concentration of all engaged.	
				Lieut Colonel Officer in Charge, District Records Office, Southern Command, 3rd M.D.

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008.
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

5 Comd Records Office (Unit) 5/11/41

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorised establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels	1		
Majors			
Captains	4		
Lieutenants	4		
2nd Lieutenants			
Quartermasters			
TOTALS	9		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known)

Army Form W.3008.
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1 Substantive Rank, and higher temporary rank, if held.	2 Personal Number.	3 Name and Initials.	4 Corps.	5 Whether present with Unit (Insert Yes or No).	6 If not present with Unit, state how employed.
Lt Col	V 42120	RAPER P C	R A O	Yes	
CAPT	83122	DICKINSON H S	"	"	
"	83981	HENWISLE T J	"	"	
"	80011	WILLIAMS H S H.			
"	81323	CHAPMAN J H			
LIEUT	85782	NICHOLSON W R B.			
"	81364	GALE J H.			
"	81997	SMITHELLS F R			
"	82166	TECORT T L			

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008.
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

S Command Records (Unit) 15/11/41

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels	1		
Majors			
Captains	4		
Lieutenants	4		
2nd Lieutenants			
Quartermasters			
TOTALS	9		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known)

Army Form W.3008.
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1 Substantive Rank, and higher temporary rank, if held.	2 Personal Number.	3 Name and Initials.	4 Corps.	5 Whether present with Unit (Insert Yes or No).	6 If not present with Unit, state how employed.
CAPT	82120	RAPER F C	R.A.O.C.	Yes	
LIEUT	83122	DICKINSON N J	"	"	
"	83951	ENTWISLE I J	"	"	
"	60011	WILLIAMS H S H.	"	"	
"	81323	CHAPMAN J H.	"	"	
LIEUT	83782	NICHOLSON W K B			
"	81364	ONLEY J H.			
"	81997	SMITHELLS F E			
"	82166	TEGART T L			

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps	Date of attachment.	Nature of attachment.

S Command Records (Unit.)

15/11/41 (Date of Despatch.)

T B Smithells Lieut
(Signature of Commander.)
for Officer in Charge of Records
Southern Command, 3rd M.D.
(Bde., Divn., Area, etc., with which Unit is serving.)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008.
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

Standing Forces SEE (Unit) 24/11/41

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorised establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels	1		
Majors			
Captains	11		
Lieutenants	2		
2nd Lieutenants			
Quartermasters			
TOTALS	9		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known)

Army Form W.3008.
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1 Substantive Rank, and higher temporary rank, if held.	2 Personal Number.	3 Name and Initials.	4 Corps.	5 Whether present with Unit (Insert Yes or No).	6 If not present with Unit, state how employed.
Lt-Col	82120	Roper F C	RAC	Yes	
Capt	83122	Dickinson H S	"	"	
"	83981	Ewings T J	"	"	
"	84011	Williams H S M	"	"	
"	81323	Chapman T H	"	"	
Lieut	85782	Nicholson V C B	"	"	
"	81364	Cole J H	"	"	
"	81997	Smithells F E	"	"	
"	82166	Tegart T L	"	"	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps	Date of attachment.	Nature of attachment.

Standing Forces SEE (Unit.)

24/11/41 (Date of Despatch.)

F E Smithells (Signature of Commander.)

for Officer in Charge District Records Office

(Bde., Div., Area, etc., with which Unit is serving.)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

S Comd Sub D Records. (Unit) 8/11/41 19..... (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorised establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.	6 9		
W.Os. Class II.	15 to 16		
Squadron or Company Quartermaster-Serjeants			
Staff Serjeants	18 to 20		
Serjeants	38 ish		
Corporals	167		
Troopers, Privates, &c.			
TOTALS	234	*	*

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).

a.w. 2m bks 8/41

.....Unit.

Army Form W. 3009
(Adapted) (Aug. 41)
(page 2)

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators			Panel Beaters		
Armament Artificers			Fitters			Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks			Height Takers			Riveters		
Clerks, Engineering			Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanisers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
Totals (to agree with Columns 2 and 4 of Part A.)								

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

S Comd Sub D Records
Unit.

F B Mitchell Lieut.
for Officer i/c Records
Southern Command, 3rd M. D.
Signature of Commander.

Date of Despatch 8/11/41

Bde., Divn., Area, etc., with which unit is serving.

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

S. Comd 3rd D Records (Unit) 13/11/41 19.... (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorised establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.	6		
W.Os. Class II.	15		
Squadron or Company Quartermaster-Serjeants			
Staff Serjeants	18		
Serjeants	38		
Corporals	158		
Troopers, Privates, &c.			
TOTALS	235	•	•

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).

a.w. 2m 10m 8/41

Army Form W. 3009
(Adapted) (Aug. 41)
(page 2)

S. Comd 3rd D Records *Unit.*

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators			Panel Beaters		
Armament Artificers			Fitters			Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks			Height Takers			Rivetters		
Clerks, Engineering			Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanisers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operaters, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
Totals (to agree with Columns 3 and 4 of Part A.)								

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

S. Comd 3rd D Records
Unit.

J. B. Smith
Signature of Commander.
Brigadier Commanding, 3rd Inf. D.

Date of Despatch 13/11/41

Bde., Divn., Area, etc., with which unit is serving.

...R SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

S. Comd (3 mo) Records Office (Unit) 22/11/41 19..... (Date)...

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorised establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.	6		
W.Os. Class II.	15		
Squadron or Company Quartermaster-Serjeants			
Staff Serjeants	18		
Serjeants	38		
Corporals	159		
Troopers, Privates, &c.			
TOTALS	236	*	*

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
90 ORS.	VARIOUS MILITIA. UNITS.		

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).

A.W. 3m bks 9/41

.....Unit.

Army Form W. 3009
(Adapted) (Aug. 41)
(page 2)

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators			Panel Beaters		
Armament Artificers			Fitters			Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks			Height Takers			Rivetters		
Clerks, Engineering			Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanisers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
Totals (to agree with Columns 3 and 4 of Part A.)								

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

S. Comd (3 mo) Records Office
Unit.

Date of Despatch 22/11/41

for Officer in Charge District Records Office
Signature of Commander.

Southern Command, 3rd M.D.
Bde., Divn., Area, etc., with which unit is serving.

No.1.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit..... 3 District Records Date and Time.—From 1/12/41 To 31/12/41

Place	Date	Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	2/12/41	V143886	Pte. SHARP H.G. Taken on Str.& Promoted Cpl. 28/11/41	Part.II.Ord.No97 of 2/12/41
		143978	" HILL A.G. Taken on Str.& Promoted Cpl. 28/11/41	"
		11729	Cpl. ARMSTRONG N.W. Rejoined from 115 G.H. 28/11/41	"
		14307	A/Cpl. TOLLET S.P. " R.&.T.Camp 28/11/41	"
		4780	Cpl. GOSEWINCKEL R.C.H. " from 115 A.G.H. 26/11/41	"
		1149	" WHEELER M.H. Evac. to 115 A.G.H. 25/11/41	"
		12436	" SHAW C.B. Granted Sick Leave 24/11/41 to 29/11/41	"
		82196	Sgt. BOURKE J.F. Sick Leave from 20/11/41 to 26/11/41	"
		6229	" SUCKLING S.N. " 25/11/41 to 26/11/41	"
		14599	Cpl. WESTHORPE F.H. " 25/11/41 to 27/11/41	"
		9473	Cpl. COWLEY G. " 25/11/41 (One day)	"
		85809	S/Sgt. REDWELL G.L. Det. to 4M.D. 28/11/41	"
		78740	A/Cpl. PARKER L. Ceases to draw Subsistence 26/10/41	"
		78740	" PARKER L. To draw Subsistence 6/11/41	"

D.S.S. J.S.D.—C.4788.

No.2.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit....3 Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	2/12/41	V143886	Cpl. SHARPE H.G. To draw Subsistence 6/11/41	Part II Ord.No97 of 2/12/41
		85809	S/Sgt.PEDWELL G.L. Ceases to draw Subsistence 28/11/41	"
		143978	Pte. HILL A.G. To draw Subsistence 28/11/41	"
		11729	Cpl. ARMSTRONG N.W. To draw Subsistence 28/11/41	"
		"	" ARMSTRONG N.W. Ceases to draw Subsistence 21/9/41	"
		1149	" WHEELER M.H. " " 26/11/41	"
		14307	Cpl. GOSEWINCKEL R.C.H. To draw Subsistence 26/11/41	"
		11841	" BANNISTER C.R. New address:-	
			Mrs S.G. Bannister,	
			14 Gover St.,	
			NTH. ADELAIDE.	
		102223	L/Sgt.REED R.J. Granted Sick Leave 24/11/41 to 26/11/41	" 97A "
		54229	S/Sgt.EVANS L.A. " " 22/11/41 to 26/11/41	"
		21366	A/Sgt.MOLYNEAUX R.J. " " 27/11/41 to 30/11/41	"

D.B.S. (S.A.)—C.4786.

No.3.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118
(adapted.)

Unit 3 Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	~~Hour~~ Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	2/12/41	V102223	L/Sgt. REED R.J. Granted Sick Leave 27/11/41 to 29/11/41	Part II Ord. No97A of 21/12/41
		75230	" THURSTON R. Ceased to draw Subsistence 25/11/41	"
		78740	A/Cpl. PARKER L. Evac. to 115 G.H. 27/11/41	"
	8/12/41	82177	L/Sgt. CARVER A.G. Rejoined from R.&.T. Camp 2/12/41	98 8/12/41
		85809	S/Sgt. BEDWELL G.L. Rejoined from Detachment 4MD. 1/12/41	"
		82166	Lieut. TEGART J.L. A.R.L. 1/12/41 to 20/12/41	"
		14602	Cpl. LOWE R. 6 Days 1/12/41 to 6/12/41	"
		82178	Sgt. SHORT R. 18 1/12/41 to 20/12/41	"
		82179	S/Sgt. HOYLES P. 18 1/12/41 to 20/12/41	"
		10999	Cpl. MONTEETH C.D. 6 1/12/41 to 6/12/41	"
		12436	" SHAW C.P. 6 1/12/41 to 6/12/41	"
		17914	" LEE A. 6 1/12/41 to 6/12/41	"
		11698	" JOLLY C.O. 6 1/12/41 to 6/12/41	"
		12748	" PERRY F.R. 2 29/11/41 to 1/12/41	"

D.S.S. /5.29.—C.4788.

No.4.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118
(adapted.)

Unit 3 Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	~~Hour~~ Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	8/12/41	V 6229	Sgt. SUCKLING S.N. Sick Leave 27/11/41 to 29/11/41	Prt.II.Grd.No98 of 8/12/41
		13505	Cpl. DUFFUS F.S. 21/11/41 to 8/12/41	"
		4041	KENNEDY C.C. 1/12/41 to 2/12/41	"
		17490	STRICKLAND F.P. 2/12/41 to 7/12/41	"
		82475	S/Sgt. GASKELL N.E. 1/12/41 to 2/12/41	"
		82177	I/Sgt. CARVER A.G. To draw Subsistence 2/12/41	"
		85809	S/Sgt. BEDWELL G.L. " 1/12/41	"
		1149	Cpl. WHEELER M.H. Adm. 115 G. Hosp. 24/11/41	"
		17002	" DOLPHIN F.A.S. " Cfield. Hosp. 24/11/41	"
		82177	I/Sgt. CARVER A.G. Disch. from 107 Con.Camp to R.&.T. Camp 2/12/41	"
		82177	I/Sgt. CARVER A.G. Tiferred. to 107 Con. Dep. 28/11/41	"
		21079	Cpl. McMAHON C. Evac. 115 G. Hosp. 2/12/41	98A "
		64685	PVM D.J. Granted 6 days A.R.L. 29/11/41 to 5/12/41	"
		45014	" DELANEY B.W. 6 " " 1/12/41 to 6/12/41	"

D.343 /5.39.—C4756.

No.5.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit..... 3 Dist. Records ..... *Date and Time.—From* ..... 1/12/41 ..... *To* ..... 31/12/41 .....

Place	Date	Hour / Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	8/12/41	V55668	Cpl. COOK C.A. Ceases to be attached to D.R.O. 1/12/41	Pt.II Ord.No98A of 8/12/41
		57925	" HOPPER J.J. " " 1/12/41	"
		21079	" McMAHON C. " " 3/12/41	"
		55668	" COOK C.A. " " 30/11/41	"
	10/12/41	19585	Pte. ROGERS F.C. Taken on Str.& Promoted Cpl. 6/12/41	99 10/12/41
		144180	" HAMLET F.C. " " 6/12/41	"
		9331	A/Cpl.FELMORE R.L. Tfrd. from 4 A.Tps. to 3 DRO. 8/12/41	"
		5649	Cpl. MASKELL R.N. Evac. to 115 G. Hosp. 3/12/41	"
		82146	WO.I.McCORMACK J.F. Granted 18 days A.R.L. 8/12/41 to 30/12/41	"
		82177	L/Sgt.CARVER A.C. Granted A.R.L. from 3/12/41 to 23/12/41	"
		5648	Cpl. MASKELL R.N. Granted Sick Leave 4/12/41 to 5/12/41	"
		12157	" HAMLET S.F. Granted Sick Leave 5/12/41 to 6/12/41	"
		19585	" ROGERS F.C. To draw Subsistence 6/12/41	"
		144180	" HAMLET F.C. To draw Subsistence 6/12/41	"

D.S.S. [illegible]—C.4788.

No.6.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3 Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	~~Rank~~ Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	10/12/41	V 9331	A/Cpl. HELMORE R.L. To draw Subsistence 8/12/41	Pt.II.Ord.No99 of 10/12/41
		5648	Cpl. MASKELL R.N. Ceased to draw Subsistence 6/12/41	99A "
		54432	Pte. DAVEY L.W. Attached to 3 DRO. from 5 Btn. 25/11/41	"
		27108	Bdr. CRAIG W.H. " 3DRO. from 16 A.Fd.Rgt. 25/11/41	"
		49927	" THORPE E.H. Evac. to 107 Con. Dep. 4/12/41	"
		47307	Sgt. HANSFORD W.T. Cease to draw Subsistence 6/12/41	"
		38232	S/Sgt. POLLARD R.J. Granted 12 days A.R.L.3/12/41 to 18/12/41	"
		23519	A/Sgt. SHANAHAN E.P. Granted 6 days ARL. 8/12/41 to 13/12/41	"
		69127	Cpl. WILLIAMS R.H. Granted Sick Leave from 6/12/41 to 11/12/41	"
		69127	Cpl. WILLIAMS R.H. Granted 2 days Sick Leave 4/12/41 to 5/12/41	"
		54432	Pte. DAVEY L.W. To draw Subsistence from 25/11/41	"
		27108	Bdr. CRAIG W.H. To draw Subsistence from 25/11/41	"
		45014	Sgt. DELANEY E.W. " 25/11/41	"
		49927	A/Cpl. THORPE E.H. Cease to draw Subsistence 5/12/41	"

D.S.I.S./5...—C.4788.

No.7.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit.....3 Dist. Records..... *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	~~Hour~~ Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	10/12/41	V47307	Sgt. HANSFORD W.T. Ceases to draw Subsistence 7/12/41	Pt.II Ord.99A. 10/12/41
	14/12/41	5393	Cpl. CURWEN E.J. Granted 1 day's Sick Leave 8/12/41	100 14/12/41
		12436	" SHAW C.E. Granted Sick Leave 8/12/41 to 14/12/41	"
		84017	S/Sgt. LANGFORD F.L. Granted 1 day's Sick Leave 10/12/41	"
		143814	Cpl. PATTESON W.A. " Sick Leave 10/12/41 to 14/12/41	"
		5648	" MASKELL R.N. Adm. to 115 G.H. 6/12/41	"
		83533	" FOX J.E. New Address:- 328 Punt Rd., South Yarra.	"
		36015	A/Sgt. WALKER H.K. Ceases to be attached to DRO. 9/12/41	100A "
		55088	L/Sgt. MULLAR J.D. Rejoined unit from R.G.H. 10/12/41	"
		55191	Sgt. GOOD A.G. Granted 1 day's Sick Leave 10/12/41	"
		125113	A/Cpl. WARREN J.C. " 10/12/41	"
		36015	A/Sgt. WALKER H.K. Ceases to draw Subsistence 10/12/41	"
		49927	A/Cpl. THORPE E.H. Transferred to 115 G.H. 4/12/41	"

D.S.S. [illegible]—C.1758.

No.8.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3 Dist. Records Date and Time.—From 1/12/41 To 31/12/41

Place	Date	Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	16/12/41	V144239	Pte. REBECCA G.H. Taken on Str. & promoted Cpl. 12/12/41	Pt.II Ord.No101 of 16/12/41
		144041	" HAMILTON W.E. do 12/12/41	"
		82146	WO.I. McCORMACK J.F. Recalled from A.R.L. 13/12/41	"
		82179	S/Sgt. HOYLES " " 13/12/41	"
		82178	Sgt. SHORT R. " " 14/12/41	"
		82177	L/Sgt. CARVER A.G. " " 15/12/41	"
		1149	Cpl. WHEELER M.H. From 11 5 G.H. 15/12/41	"
		80073	WO.I. ROBINSON A.L. Recalled from A.R.L. 12/12/41	"
		13746	Cpl. PERRY F.R. Granted Sick Leave 13/12/41 to 14/12/41	"
		17932	Cpl. FLOODY E.D. " 13/12/41 to 14/12/41	"
		10105	Cpl. TERNAN A.D. Granted Sick Leave 14/12/41 to 15/12/41	"
		82979	" WHITE J. Granted Sick Leave 11/12/41 to 14/12/41	"
		84267	S/Sgt. PIKE C. " 10/12/41 to 14/12/41	"
		12613	Cpl. HYMAN W.T. " 8/12/41 to 12/12/41	"

D.342 /3...79.—C.4788.

No.9.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3 Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston S t.	16/12/41	V19378	Cpl. ANDREWS G.S. Granted 1 Day's Sick Leave 11/12/41	Pt.II Ord.No.101 of 16/12/41
		144239	Cpl. REBECCA G.H. To draw Subsistence 12/12/41	"
		84949	T/WO.I.TASSIE R. Ceases to draw Subsistence 12/12/41	"
		1149	Cpl. WHEELER M.H. To draw Subsistence 15/12/41	"
		144041	Cpl. HAMILTON W.E. To draw Subsistence 12/12/41	"
		82120	Lt-Col.RAPER P.C. R/O 86/41/11 Sub. Para 1001	"
			Delete all references & Substitute	"
			Granted A.R.L. 18/10/41 to 24/10/41	"
339 Swanston St.	19/12/41	V83000	Sgt. EDWARDS K.N. Promoted S/Sgt. 24/11/41	102 19/12/41
		84450	" FOGARTY F.V. " "	"
		83957	" LEVY H.S. " "	"
		84295	" O'BRIEN H.G. " "	"
		1481	" HITCHCOCK R.H. " "	"
		4540	" PEARSON M.T. " "	"

D.343 /3.39.—C.4758.

No.10.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3 Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	~~Rank~~ Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	19/12/41	V 6229	Sgt. SUCKLING T.N. Promoted S/Sgt. 24/11/41	Pt.II Ord.No102 of 16/12/41
		6298	Cpl. MEADES J.W. " S/Sgt. 24/11/41	"
		84376	RUSS H. " Sgt. 24/11/41	"
		84174	DREDGE S.V. " " 24/11/41	"
		83350	RODWELL D.J.N. " 24/11/41	"
		83165	BROWNING N.A.A. " 24/11/41	"
		85862	L/Sgt. CHAPMAN R.E. " 24/11/41	"
		11026	Cpl. GROSART D. " 24/11/41	"
		11030	" KENTISH C.H. " 24/11/41	"
		13139	" HOCKING E.N.R. " 24/11/41	"
		13830	" MEWETT C.T. " 24/11/41	"
		5627	" HENDERSON G.W. " 24/11/41	"
		10961	" SWALLOW E.E. " 24/11/41	"
		12049	" HUGGINS H. " 24/11/41	"

D.343 [illegible].—C.4781.

No.11.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit....3 Dist. Records Date and Time.—From 1/12/41 To 31/12/41

Place	Date	~~Hour~~ Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	19/12/41	V12204	Cpl. EDMUNDS R.H. Promoted Sgt. 24/11/41	Pt.II.Ord.No102 of 19/12/41
		5711	STUART L.A. " 24/11/41	"
		12068	NICHOLS R. " 24/11/41	"
		9028	WILLIAMS S.O. " 24/11/41	"
		4600	VIGAR A. " 24/11/41	"
		4601	WILLIAMS D. " 24/11/41	"
		50642	Sgt. WILDMAN J.M. Attached for duty from 8 Btn. 1/12/41	101A of 16/12/41
		58119	Cpl. CALLENAN G.C. " "	"
		72553	Cpl. GLENNON E.J.P. Ceases to be attached to DRO. 12/12/41	"
		21079	" McMAHON C. From R.&.T. Camp 12/12/41	"
		38232	S/Sgt.POLLARD R.J. Recalled from A.R.L. 12/12/41	"
		69127	Cpl. WILLIAMS R.H. Granted Sick Leave 12/12/41 to 13/12/41	"
		125113	A/Cpl.WARREN J.C. " 11/12/41 to 13/12/41	"
		51027	A/Bdr. ALLAN P.C. " 13/12/41 to 15/12/41	"

D.S.& M.S.O.—C.4788.

No.12.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3 Dist. Records Date and Time.—From 1/12/41 To 31/12/41

Place	Date	Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	16/12/41	V50642	Sgt. WILDMAN J.M. To draw Subsistence from 1/12/41	Pt.II.Ord.No.101A of 16/12/41
		58119	Cpl. CALLENAN G.C. " 1/12/41	"
		72553	Cpl. GLENNON E.J.P. Ceases to draw Subsistence 12/12/41	"
		21079	McMAHON C. To Draw Subsistence 12/12/41	"
	20/12/41	100321	Pte. FRANCIS W.A. Taken on Str.& promoted Cpl. 8/12/41	105 20/12/41
		82166	Lieut. TEGART J.L. Recalled from A.R.L. 13/12/41	"
		9331	A/Cpl. HELMORE R.L. Evac. to Camp Hosp. 16/12/41	"
		11083	Cpl. MAJOR J.G. Granted Sick Leave 14/12/41 to 15/12/41	"
		85791	Cpl. COLLINS C.H. Gtanted Sick Leave from 15/12/41 to 16/12/41	"
		9331	A/Cpl. HELMORE R.L. Granted Sick Leave 14/12/41 to 15/12/41	"
		100321	Cpl. FRANCIS W.A. To draw Subsistence 8/12/41	"
		17002	Cpl. DOLPHIN F.A.S. Ceases to draw Subsistence 25/11/41	"
		10105	" TERNAN A.D. " 17/12/41	"
		9331	A/Cpl. HELMORE R.L. " 17/12/41	"

D.S.I.S. (A.H.Q.)—C.4798.

No.13.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3 Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	Rank Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	22/12/41	V17987	Cpl. COX F.W. Granted Sick Leave 18/12/41 to 20/12/41	pt.II.Ord.No104 of 22/12/41
		19659	" GALE G. " "	"
		84949	WO.I. TASSIE R. To draw Subsistence 17/12/41	"
		13505	Cpl. DUFFUS F.L. Change of address to 140 High St., St.Kilda.	"
		72563	Cpl. GLENNON E.J.P. Attached for duty to S.C.Sigs. 19/12/41	104 A.
		72589	Sig. SHAW M.J. Ceases to be attached to 3 D.RO. 18/12/41	"
		30960	Cpl. McKAY N.R. Rejoined unit from R.&.T. 12/12/41	"
		49927	A/Cpl. THORPE E.H. do 13/12/41	"
		78740	A/Cpl. PARKER REjoined attachment from R.R.D. 17/12/41	"
		69127	Cpl. WILLIAMS R.H. Granted Sick leave from 16/12/41 to 17/12/41	"
		65403	A/Cpl. HINE G.W. " 18/12/41 to 21/12/41	"
		51016	Sgt. CRACKNELL A.G. " 17/12/41 to 19/12/41	"
		30960	Cpl. McKAY N.R. Granted Sick leave 16/12/41 to 21/12/41	"
		65985	S/Sgt. AITKEN J.G. " 17/12/41 to 19/12/41	"

D.3435/5,30.—C.4784.

No. 14.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118
(adapted.)

Unit 3 Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	~~Hour~~ Army No.	Summary of Events and Information		Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	22/12/41	W30960	Cpl. McKAY N.R. To draw Subsistence	12/12/41	Pt.II.Ord.No104 of 22/12/41
		49927	A/Cpl.THORPE E.H. "	13/12/41	"
		78740	" PARKER L. "	17/12/41	"
		72553	" GLENNON E.J.P. "	19/12/41	"
		72589	Sig. SHAW M.J. Ceases to draw Subsistence	19/12/41	"
		9149	Cpl. TEELOAR R.C. Appointed L/Sgt.	24/12/41	105 26/12/41
		30744	" BALFOUR-OGILVY J. "	24/12/41	"
		1047	" FIELD E.C.B. "	24/12/41	"
		159852	" DUDDY J.T. "	24/12/41	"
		4747	" FOREMAN W.J. "	24/12/41	"
		4780	" GOSEWINCKEL R.C.H. "	24/12/41	"
		5432	" COLLINS F.B. "	24/12/41	"
		5446	" GROGAN L.G. "	24/12/41	"
		10262	" POTTER G.S. "	24/12/41	"

D.3495/5.39.—C.4784.

No.15.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3 Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	Hour / Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	29/12/41	V144610	Pte. FURBER F.W. Taken on Str. & promoted Cpl. 20/12/41	Pt.II.Or.No106 of 29/12/41
		144280	" STEVENSON J. do 20/12/41	"
		144893	" BELL C.V. do 22/12/41	"
		13398	Cpl. SKINNER W.L. Rejoined unit from 115 G.H. 20/12/41	"
		14670	" HAMILTON H.E. Evac. to 115 G.Hosp. 22/12/41	"
		9473	" COWLEY G. Granted 1 Day's Sick Leave 21/12/41	"
		82246	" PESCUD W.J. Granted Sick Leave 22/12/41 to 23/12/41	"
		83923	S/Sgt. ILSLEY J.A. " 1 Day 23/12/41	"
		85086	Cpl. BARRETT P.J. " 21/12/41 to 24/12/41	"
		82245	T/WO.I. CURRAN W.E. To be Lieut. 24/11/41 S/C.120609 14/12/41	"
		84949	" TASSIE R. " " "	"
		81618	" McCRICKARD R. " " "	"
		13398	Cpl. SKINNER W.L. Ceases to draw Subsistence 12/12/41	"
		14670	" HAMILTON H.E. " 23/12/41	"

D.3432/5,20.—C.4784.

No.16.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3 Dist. Records Date and Time.—From 1/12/41 To 31/12/41

Place	Date	Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	29/12/41	V13398	Cpl. SKINNER W.L. Admitted to 115 G.H. 11/12/41	Pt.II.Ord.No106 of 29/12/41
		18104	" HIGGINS J.G. Change of address 20 Crimea St.,C'field.	"
		23289	Gnr. BUTLER A.J. Attached to 3 DRO. from 4 Fd.Rgt. 4/12/41	106 A
		72589	Sig. SHAW " 3 DRO. from S.C.Sigs.12/12/41	"
		21075	Spr. MAHLE R.P. " 3 DRO.from 21 A.Fd.Co.3/12/41	"
		36748	Pte. WALKER H.J. " 3 DRO.from 14 Btn. 8/12/41	"
		51016	" CRACKNELL A.G. Granted Sick leave 21/12/41 to 23/12/41	"
		41650	L/Sgt. DURWARD O.J. One Day's Sick leave 21/12/41	"
		32389	Gnr. BUTLER A.J. Granted Sick Leave 19/12/41 to 25/12/41	"
		125113	A/Cpl. WARREN J.C. Granted Leave W/O pay 0600hrs. 19/12/41	"
		32389	Gnr. BUTLER A.J. To draw Subsistence 4/12/41	"
		72589	Sig. SHAW M.J. do 12/12/41	"
		21075	Spr. MAHLE R.P. do 3/12/41	"

D.3457/5.39.—C.4788.

No.17.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3 Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	Army No.	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
339 Swanston St.	29/12/41	V36748	Pte. WALKER H.J. To draw Subsistence 8/12/41	Pt.II.Ord.No106A of 8/12/41
		6129	Sgt. BARRY W.J. " 16/12/41	"
		125113	A/Cpl.WARREN J.C. Ceases to draw Subsistence 19/12/41	"
		49927	A/Cpl.THORPE Admitted to 107 Con.Dep.B'mdws. 11/12/41	"
		78740	A/Cpl.PARKER L. Admitted to 107 Con.Dep.B'mdws. 16/12/41	"
		49927	A/Cpl.THORPE E.H. Discharged to R&T.Camp Caulfield. 12/12/41	"
		78740	PARKER L. Discharged to R.R.D. 17/12/41	"
		21079	Cpl. McMAHON C. T'ferred to 107 Con.Dep.from 115 GH. 10/12/41	"
		82501	T/WO.II.DUNBAR E.W. Promoted A/WO.I.17/12/41 Auth.S/C125523 of 27/12/41	107 of 30/12/41
		1386	" PRENTICE G. " " S/C32/17/692 of 27/12/41	"
		81841	" BYRNES L.G. " " S/C125611 of 27/12/41	"
		81658	" ERREY J.C. " " S/C125522 of 27/12/41	"
		80125	" PERRYMAN C.R. " " S/C125610 of 27/12/41	"
		4415	" BOLITHO L. " " S/C126324 of 27/12/41	"

D.3435/5,39.—C.4784.

No.18

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3. Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. CASUALTY SECTION.	
			Six hundred Casualties were reported during the month and as these were mostly variations, especially regarding Missing personnel now reported Prisoners of War and location of Prison Camps, also change of Prison Camps, much correspondence was entailed.	
			Preparations were made in the event of a large number of casualties being received to ensure that same are handled with efficiency and speed.	
			~~The personal effects of one hundred and fifty deceased~~ personnel received from Overseas were checked and despatched to persons entitled to receive them.	
			The general health of the Section was good.	
			Q.M. STORE.	
			Activities in connection with Q/M Store for period ending ~~31st. Dec. 1941 have been of a varied character.~~	
			Additional shelving has been secured & erection of same carried out with the co-operation of Wks. Foreman.	
			In spite of this addition, more room is required, not only for extra supplies of stationery needed as a result of expanding demands, but also for storing personal effects of A.I.F. casualties arriving from overseas. In this connection one consignment of 10 cases recently arrived for which room had	

D.3485/5,30.—C.4784.

No.19.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118
(adapted.)

Unit 3 Dists. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. Q.M.' STORE.	
			to be provided pending disposal of same.	
			Although supplies of stationery, Forms etc. have been maintained, thanks to the co-operation of Stationery Officer & staff, some items are increasingly difficult to obtain. ~~This applies principally, at the moment, to~~ Paper Carbon F.W. 12 copies. It is suggested therefore, that this type be used in future, solely for "Daily Orders," pencil or heavier being used for other work.	
			~~Continual Contact has to be maintained with Ordnance in an~~ endeavour to obtain chairs & tables for use of increase in staff. So far, unfortunately, these efforts have not obtained results owing to the fact that Ordnance itself has no stocks on hand, & thanks are due to the co-operation of the staff in making the best use of supplies on hand. This shortage, it is confidently expected will be overcome in the near future.	
			DISCHARGE & R/S. SECTION.	
			Several important alterations in procedure were made during December, the most noticable being the establishment of a Discharge Section at R. & R.R.D. Royal Park, for finalisation ~~of discharges of "V" personnel. In future, only "VX"~~ discharges will be effected at Caulfield.	
			To assist in the establishment of this section, several visits were made to R. & R.R.D. by Lieut. Tassie, who	

No.20.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3 Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. DISCHARGE & R/S SECTION.	
			submitted certain recommendations to the Camp Commandant. It is understood that these recommendations are being adopted and the Camp Discharge Section will soon function effectively. As discharges of U.S. Personnel will be wholly completed in the Camp, a Discharge Register was supplied by this office and the section N.C.O's instructed in the procedure necessary regarding authorisation, preparation and finalisation of these discharges.	
			Discharges for December were - A.I.F. 311, Others 251. A large proportion of the A.I.F. discharges were for members returned from Overseas.	
			The handling of returnees during the month was greatly facilitated by members of this Section proceeding to other Commands to come forward with Hospital Ships - S/Sgt. Bedwell and Lieut. Tassie joining the "Wanganella" and "Oranje" respectively at Adelaide. This enabled documents to be classified and despatched to their destinations immediately the ship berthed. Lieut. Tassie also attended disembarkation of "L.L." at Sydney, and despatched second N.O.K. Notices from there. Considerable difficulty was experienced in securing reliable information in Eastern Command regarding forward movement of Southern Command personnel and had a representative from this office not been on the spot, much confusion would have occured regarding N.O.K. Notices at this end.	
			Cpl. Newcombe was admitted to 115 A.G.H. Health of balance of Section is good.	

D.3493/3.3m.—C.4784.

No.21.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit.....3.Dist.. Records..... *Date and Time.—From*.....1/12/41..... *To*....31/12/41.....

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. DISCHARGE & R/S. SECTION.	
			Lieut. McCrickard joined the Section on 30/12/41 to take over from Lieut.Tassie, who is being transferred to A.H.Q.	
			MEDICAL RECORDS SECTION.	
			The closing month of the year proved to be very eventful and strenuous, as the cancellation of leave and the working ~~hours being extended to include Saturday afternoon and~~ Sundays necessitated a somewhat new organization of the duties of the Medical Records Section. With the further call up of all Militia and the new Class 1 U.S.P. work has been correspondingly increased in the various branches of ~~the Records, and so far as this section is concerned all~~ demands have been dealt with promptly.	
			With a further increase in the personnel returning from the Middle and Far East, (ex Hospital ships) the Repatriation Branch of the Medical Records Section is now assuming a very important organization and work has had to continue at high ~~pressure. This was of course anticipated, and as provision~~ hadbeen made for further activities no difficulties are expected in handling an extended flow of documents for consideration of Pension claims.	
			The routine work has proceeded smoothly and generally speaking all current work has been well maintained. ~~The promotions of W.O's and N.C.O's during the month were~~ very satisfactory and as the health and well being of all Members of the section is also satisfactory, the Staff are	

WAR DIARY ~~or INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118
(adapted.)

Unit 3 Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. MEDICAL RECORDS SECTION.	
			looking forward to the New Year with quiet confidence in the assurance that all demands on their services will be fulfilled.	
			PERSONAL RECORDS SECTION.	
			The month of December was the busiest for the past year and a half. Enlistments totalled 3352 as against 1157 for the previous month (November) and were in fact only 263 short of the total enlistments for the preceding three months. ~~During the past three months the Section had lost 2 Officers, 2 W.O's and 14 N.C.O's, all trained men, on transfer to other Sections and Units, and although 10 other N.C.O's were taken on strength they were (as new hands always are) more a liability than an asset until they pick up the rudiments of the work~~ owing to the fact that they have to be coached by an experienced N.C.O. whose own work suffers in consequence. In addition ~~a certain amount of hold up occurred owing to B.103's not~~ coming to hand. The foregoing circumstances, as a whole, resulted in the work of the Section falling into arrears and this will necessitate overtime being worked for some time to come. Instructions have been issued that from the resumption ~~of duty after the New Year~~ personnel will work on each evening from Monday to Friday until 8 p.m. ~~Since January 1941, 27 personnel have been transferred from~~ this Section, whilst 24 have been put in as replacements. The loss of 27 trained personnel would not be compensated by 24 untrained personnel.	

D.3483/5.40.—C.4788.

No.23.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit ....3. Dist. Records..... *Date and Time.—From* .... 1/12/41..... *To* .....31/12/41.....

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Cont'd. MILITIA E.T.D. RECORDS SECTION.	
			STAFF.	
			The sectional staff has been amended by promotion of two members viz -	
			~~1~~ Staff Sgt. to ~~A/~~W.O.2.	
			1 A/W.O.2 to A/Lieut.	
			RECORDS.	
			Very few Basic documents are now outstanding, and Units have ~~been requested to supply these as soon as possible; this~~ request is receiving marked attention by the Units concerned.	
			It is noted that all Unit Ledgers contained a considerable number of B.103's for personnel who had been effective in ~~previous Camp periods, but whose records gave no indication~~ of their having been called up for the present Camp training ~~with their Units.~~ Many of these men had apparently not been called up since their "Marching Out" as far back as April and July 1941. These apparently non-effectives have been assembled as such in Unit Ledgers, and a list of same, showing the last entry on the B.103 has been sent to all Units ~~affected, with a request for information as to the position.~~ This was sent out on 9/1/42.	
			With reference to the retention of Basic documents of exempted personnel the instructions set out in S.C. R.O. 387, sub para (e) ~~are now to be carried out, and all Basic documents~~ for the personnel mentioned will be returned to the Area Officer concerned.	

No.24.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit ..... 3 Dist. Records ..... *Date and Time.—From* ..... 1/12/41 ..... *To* ..... 31/12/41 .....

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. MILITIA F.T.D. RECORDS SECTION.	
			U.S.P. DRAFTS TO COMPLETE UNITS WAR ESTABLISHMENT.	
			The first draft was received at Royal Park R. & R.R.D. on ~~27/12/41~~ and drafts have been received subsequently on 29th, 30th and 31st. Dec., 2nd, 3rd, 5th, 6th, and 8th Jany.1942. ~~On receipt of Mob.1's with covering Casualty Return and Mob~~ 2, documents have been checked against Mob.2., B.103, Index slip and A.3091 have been made out for each man. B.103's have been bound in Ledgers by Brigade Groups. On draft of personnel from R. & R.R.Depot, a Mob.3 has been received from ~~the Brigade Group Training Pool, taking the personnel indicated~~ on strength from R. & R.R.D. Relevant entries have been made on B.103 and Routine Orders promulgated for the movement. A copy of the R.O. is sent to R.& R.R.D. as acknowledgement of the transfer to Brigade Pool. Approximately 4,500 documents ~~have been handled and completed as above since 27/12/41.~~ This makes the total of documents filed with this Section approximately 53,200.	
			OFFICERS RECORDS.	
			Every effort is being made to have these completed, but owing to the absence of conclusive data, particularly from 4 Div., it is very difficult to make much progress.	
			ROUTINE ORDERS.	
			To date 1,971 have been promulgated, this showing an increase ~~of 958 on figures of last report. This is approximately~~ 30 per diem.	

No.25.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118
(adapted.)

Unit....3..Dist...Records..... *Date and Time.—From* .....1/12/41..... *To* .....31/12/41.....

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. MILITIA F.T.D. RECORDS SECTION.	
			MILITIA STAFF. At present, 74 Militia N.C.Os. are attached D.R.O. on strength of this Section and owing to the pressure of work, it has ~~been necessary to work these clerks for several nights from~~ 6 p.m. to 9 p.m. each week.	
			MILITIA MOVEMENTS. A considerable amount of duplication of Militia Records has occurred through movements of Units to other Commands. Personnel have been sent to D.G.M.F., C.A.M.T. "EMU" Force ~~8 M.D., and 583 members of the 10 M.G. Regt. to 8 M.D.~~ Documents for all these have been duplicated and forwarded to the Records Office of the District concerned.	
			HEALTH. ~~The average incidence of absence through sickness of various kinds was 3.176 per diem. A mild form of gastric influenza being the cause in most cases.~~ Owing to pressure of work, the weekly Drill period has been suspended.	
			~~WAR ESTABLISHMENT.~~ Units were requested to submit a return showing postings of personnel under the various headings shown on War Establishments. Immediate response was obtained and data so secured has been most valuable to Ledger Clerks, by removing many ~~doubts as to ranks and classifications held by a number of~~ personnel in Unit active strengths.	

No.26.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3 Dist. Records Date and Time.—From 1/12/41 To 31/12/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. MILITIA F.T.D. RECORDS SECTION.	
			NUMERICAL INDEX. To date, 27,700 names have been indexed. This is an increase of 20,100 for the month.	
			REGISTRY SECTION.	
			There has been a gradual increase in all correspondence in this Section during the month of December, mainly due to the increase of personnel in Militia Units, also to the increased recruiting figures in the A.I.F. & H.S. Units. A new card ~~System for the despatch of Daily Orders has been adopted and~~ we find that it eliminates the unnecessary entering of the distribution in the Despatch Book. It also provides a quicker and better method of tracing any Daily Order that has previously been dispatched. All of the staff in this Section have enjoyed the best of health during this period.	

No.27.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit 3 Dist. Records *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. BADGE SECTION.	
			Owing to the greatly increased recruiting figures for the A.I.F. during the month of December there has been a proportionate increased demand for the Medically Unfit. "C" Badge- the figure of 1054 badges of this type having been issued is the highest since May 1941. The position regarding the ~~issue of the Female Relatives' "E" Badge is still most~~ unsatisfactory, there still being 9025 approved applications on hand which cannot be met owing to the inability of A.H.Q. to furnish this office with supplies. Actually only 880 Badges of this type were received by this Section of D.R.O. ~~during the month but applications continue to flow in.~~	
			The Staff has been working shorthanded owing to the absence of Cpl. A.D. Ternan who has been an inmate of the Convalescent Depot, Broadmeadows for several weeks and the absence of Cpl. P. McLennan who has been and still is, temporarily on loan to the Photography Section - Attestation Office, A.I.F. Details Depot, S/Cmd. 3 M.D. Caulfield.	

No.28.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit....District Records..... *Date and Time.—From* .....1/12/41..... *To* .....31/12/41.....

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review contd. HOME SERVICE.	
			There has been the usual number of enlistments in H.S. units.	
			Nine new units have been formed during the month, which ~~includes the splitting up of H.Q. S.C. into Base H.Q. S.C.~~ and H.Q. S.C. (advanced H.Qrs.)	
			L. of C. Areas have also come into operation, but as some of them have no W.E. they have not been able to function as such.	
			3 Gar. Bn. Reserve and 9 Gar. Bn. Reserve have been called up to F.T.D., ~~but it is understood that a number are~~ applying for discharge as being over age and in essential services.	
			Inter-state movements are still constant but so far not heavy.	
			~~781 R/O Part II were~~ issued for H. S. Units besides the usual A. H. Q. and P. M. F. Orders.	
			Health of staff is good. Staff promotions. 2 S/Sgt. 2 Sgts. 1 L/Sgt. have been promoted to ranks shown.	
			P.of W. and INTERNEES.	
			November Figures — December Figures	
			P. of W. Murchison — Murchison	
			1042 German — 1138 German 1105 Italian — 1092 Italian ~~2147~~ Total — ~~2230~~ Total	

No.29.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit ..... District Records ..... *Date and Time.—From* ..... 1/12/41 ..... *To* ..... 31/12/41 .....

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. P.O.W. and INTERNEES.	
			Internees at Tatura — Tatura	
			3076 German — 3122 German	
			357 Italian — 170 Italian	
			— 83 Japanese	
			3433 Total — 3375 Total	
			Grand Total 5580 — Grand Total 5605.	
			One U.K. German internee died. 18 overseas children were released for schooling. It will be noted that there have ~~been inter-state transfers of Italians and that 83 Japanese~~ arrived - 16 Victorians and 67 from the Islands etc., Many of these are children.	
			CENSORS SECTION.	
			~~Very little movement has taken place.~~	
			P.W.E. SECTION.	
			Nos. 18, 19, and 20 R/O part II were promulgated and issued during the month of December 1941 with an average of 19 per R.O. pages.	
			Movements of personnel have been recorded and personal documents for personnel transferred to other Commands were despatched.	

No.30.

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required).

Army Form C.2118
(adapted.)

Unit ....District Records..... *Date and Time.—From* .....1/12/41..... *To* .....31/12/41.....

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. P.M.F. SECTION.	
			Personal Documents for Aust. Staff Corps officers and other P.M.F. Officers were received from A.H.Q. and necessary action taken for MOB 1's and B 199 (a)'s to be forwarded to 2nd Ech. A.H.Q.	
			Trouble is still being experienced from Militia Units by their promulgating P.M.F. personnel on same Casualty Returns as their own Personnel. This matter is being attended to.	
			Basic Documents were received from other Commands for personnel enlisted S/Comd. in 3 M.D. but serving in other Commands.	

E.T. JAN 42.

Lieut-Colonel
Officer-in-Charge
Southern Command, 3rd Mil. D.

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C.2118 (adapted.)

RECEIVED 9 MAR 1942 RECORDS

Unit District Records 3 M.D. *Date and Time.—From* 1/12/41 *To* 31/12/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. STATISTICAL SECTION.	
			Returns called for by the various authorities were compiled and submitted at due dates.	
			~~Capt. A.S. Dickinson and W.O. L.J. Prehardo visited various~~ camp sites:- Balcombe and Mt. Martha on the 3rd, Seymour on the 4th, and Bonegilla on the 6th. Arrangements for transport from station to camp, and camp site to camp site, lecture halls and messing were admirable. In all, total attendances, (comprising unit orderly room staffs) were approximately 230 all ranks. The objects of the conferences ~~were to explain the various difficulties District Records~~ staff were experiencing, due both to ~~the~~ late and incorrect returns, to institute a uniform system, (consistent with economy and simplicity) of rendering same and a method by which the X.Y.Z. and A.F.W.3008 and A.F.W.3009 should be ~~kept in the form of running states.~~ Excellent results were obtained, returns submitted for week ending the 6 Dec. from the 4 Div. called for no comment and from 3 Div. two queries on very minor errors were all that were necessary. Unfortunately the record set for that date has not been maintained. The call up in the latter part of the month apparently upset some of the units office routine. Major Anderson of the ~~3rd Division W.O. Lunt of the 2 Cav. Div. were appointed~~ by their respective formations to act as liaison officers with District Records, both attended this office for a period of two weeks and received a very thorough knowledge of the various returns required. The former, it has since been learned, has been transferred to another unit, but it is considered that W.O. Lunt who is very enthusiastic will be of	

D.3483/5.18.—C.4788.

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C.2118 (adapted.)

2

Unit District Records 3 M.D. *Date and Time.—From* 1/12/41 *To* 31/12/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review contd. STATISTICAL SECTION.	
			great assistance. S.Comd. routine instruction, 118172 of 8th Dec. has been received, it states that all units will in future submit war diaries in accordance with field service regulations Vol. 1 Chapter XVIII Sec. 174. All preparations for receiving and recording same are well in hand. The health of the section is particularly good, Cpl. Haskell, at present a patient in Heidleberg, is our only invalid.	
			H.Q. SECTIONS Comprising:-	
			Index, Lexicographical, Numerical, Wills, Personal Data, Photographs, Nonco, A.I.F. Officers, Interstate Transfers, Embarkations. Total Personnel 50.	
			Strength of 3 D.R.O. as at 31/12/41 was 12 Officers and 369 Other Ranks which includes 35 Other Ranks Militia attached and 39 Typistes, an increase of 3 Officers and 12 Other Ranks.	
			HEALTH. The Health of the Unit has been remarkably good, considering the overcrowding of floors, an average of 3½ % on sick list daily. Special reports on Embarkations, Interstate Transfers and Officers Records are set out hereunder.	
			EMBARKATION SECTION	
			Embarkation movements of troops for overseas for month of	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit District Records 3 M.D. *Date and Time.—From* 1/12/41 *To* 31/12/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. H.Q. SECTIONS. (Embarkation Sect.)	
			December 1941.	
			Personnel for the 2/2 Hospital Ship entrained from Melbourne for Sydney on 10/12/41 and embarked on Ship 12/12/41. The Personnel comprised A.A.N.S. Chaplain and Red Cross Representative as shown on summary attached.	
			S.S. Ruys from Sydney 13/12/41. 10 Personnel from Melbourne embarked on this boat for overseas.	
			Home Service and A.I.F. Personnel entrained from Melbourne for Sydney on 26/12/41 and embarked on H.M.T. P.A. on 27/12/41. This movement was not overseas it was a inter M. District movement. Strength embarked 68 Officers 1476 O.R. Detail Summary attached.	
			The staff of Embarkation Section comprises 1 W.O.I, 1 S/Sgt, 1 Cpl.	
			INTERSTATE SECTION.	
			W.O. I Byrnes, L.G.	
			Sgt. Chapman, R.E.	
			Interstate Transfers.	
			Interstate Personnel Out 309 Inward 688	
			VK. Personnel Out 213 Inward 60	

D.3483/5.39.—C.4794.

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit District Records 3 M.D. *Date and Time.—From* 1/12/41 *To* 31/12/41.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review contd. H.Q. SECTIONS. (Interstate Sect.)	
			All documents received indexed and running Staff completed.	
			Documents forwarded to commands concerned.	
			Returns completed for Statistical Section and 2nd Echelon.	
			Documents for Interstate personnel discharged in 3 M.D. forwarded to commands concerned (8).	
			Embarkation extracts completed and despatched.	
			OFFICERS SECTION (A.I.F.)	
			During the month 23 new officers were taken on strength and 37 promoted from other ranks a total of 60 for the month.	
			The present total of "W.X." officers is 2845 of which 1018 have been promoted from other ranks.	
			Appointments terminated during the month total 30.	
			"W.X." officers at present in 3 M.D. - 434, in other commands - 196, overseas 2063. Nurses taken on strength numbered 2 and 1 appointment was terminated leaving the total nurses on strength 310.	
			97 Interstate officers marched in to 3 M.D. and 65 marched out leaving 195 at present in 3 M.D.	
			The total officers records to be maintained at this date is 3350. Approx. 450 Casualty returns were received during the month for officers in 3 M.D. and approx. 300 orders checked.	

D.3453/5.39.—C.4788.

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit District Records 3 M.D. *Date and Time.—From* 1/12/41 *To* 31/12/41

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
			Review Contd. H.Q. SECTIONS (Officers Sect.)	
			3 Gazettes were extracted and the necessary action taken on 22/12/41. - 276 Commissions were received for forwarding to officers or next of Kin. - This being new work for the section, a Ledger was opened and action taken to introduce a system for the correct disposal of Commissions. As all services (in A.I.F., Home Service, Militia, Perm. Forces and Cadets) have to be searched to locate officers, considerable time is involved in this.	
			Section Comprises:- 1 W.O. 1 Sgt. 4 Cpls.	

Lieut Colonel
Officer-in-Charge
District Records
Southern Command A.I.F.W.D.

D.3483/3.38.—C.4788.

CONVOY

SUMMARY OF EMBARKATION ABOARD. S.S. "TANDA" MELBOURNE 7/1/1942

UNIT.	UNIT STRENGTH					STRENGTH EMBARKED					CAS.	REMARKS
	Off.	W.O.	Sgt.	O.R.	TOTAL	Off.	W.O.	Sgt.	O.R.	TOTAL		
61592 GEN.PROV. OFFICE.	-	-	2	-	2	-	-	2	-	2		SECRET
576 A.A.P.C.	-	1	1	-	2	-	1	1	-	2		
656 A.P.M.	1	-	-	-	1	1	-	-	-	1		
TOTAL	1	1	3	-	5	1	1	3	-	5		
B.E.F.				7	7	-	-	-	7	7		
GRAND TOTAL.	1	1	3	7	12	1	1	3	7	12		

F.C. Kay
Lieut Colonel
Officer - in - Charge.
District Records Office.
Southern Command. 3rd M.D.

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008.
(Page 1.)
(Adapted.)

FIELD RETURN OF OFFICERS

S Comd Troops Records (Unit) 6/12/41

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks.	2 Posted strength counting against authorised establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e. deficits on establishment).
*			
*			
Lieut.-Colonels	1		
Majors			1
Captains	4	1	
Lieutenants	2		1
2nd Lieutenants			
Quartermasters			
TOTALS	7	—	4

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known)

Army Form W.3008.
(Page 2.)
(Adapted.)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1 Substantive Rank, and higher temporary rank, if held.	2 Personal Number.	3 Name and Initials.	4 Corps.	5 Whether present with Unit (Insert Yes or No).	6 If not present with Unit, state how employed.
Lt Col	68120	HOPE R C	R Corps	Yes	
Capt	53122	DICKINSON H S	"	"	
"	53951	ENTWISLE T J	"	"	
"	54011	WILLIAMS H S H	"	"	
"	81343	CHAPMAN J H	"	"	
Lieut	53152	NICHOLSON W N B	"	"	
"	81364	GALE J H	"	"	
"	81991	SMITH E L S F E	"	"	
"	82106	TEGART T L	"	"	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive rank, and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps	Date of attachment.	Nature of attachment.

S Comd (Tps) Records (Unit.)

6/12/41 (Date of Despatch.)

Lt Gale Lt (Signature of Commander.)

(Bde., Divn., Area, etc., with which Unit is serving.)

INTER M. DISTRICT
MOVEMENT

SECRET

SUMMARY OF EMBARKATION ABOARD. H.M.T. P.A. SYDNEY 27/12/41.

UNIT.	UNIT STRENGTH					STRENGTH EMBARKED					CAS.	REMARKS
	Off.	W.O.	Sgt.	O.R.	TOTAL	Off.	W.O.	Sgt.	O.R.	TOTAL		
A905 Dental Unit	1	-	1	3	5	1	-	1	2	4		1 OR U/S.
A906 " "	1	-	1	3	5	1	-	1	3	5		
A907 Dental Unit & Rfts.	1	-	1	5	7	1	-	1	4	6		1 OR U/S.
A911 23 A.A.Battery	8	-	15	185	208	8	-	8	192	208		
A899 39 Bn.	44	4	54	982	1084	44	4	48	987	1083		1 OR U/S.
A909 109 Ind.Bde.Ord. F.P.	1	-	2	17	20	1	-	2	16	19		1 OR U/S.
A897 30 Inf.Bde.Sig. Sec.	2	-	2	36	40	2	-	2	35	39		1 OR U/S.
A913 30 Inf.Bde.HQ.	6	-	3	48	57	5	-	1	49	55		1 Off, 1 O.R. U/S.
A898 30 Inf.Det.Plat.	1	-	2	44	47	1	-	2	40	43		4 OR U/S.
A820 8 MD Ord.Dep. Dets.	2	1	14	36	53	2	1	5	43	51		2 OR U/S.
A908 109 Ind.Bde. Gp.w/s	2 &	-	17	103	122	2	-	9	105	116		6 OR U/S
TOTAL	69	5	112	1462	1648	68	5	80	1476	1629		1 Off. 18 O.R. Under Strength.

Lieut Colonel
Officer - in - Charge.
District Records Office.
Southern Command, 3rd M.D.