

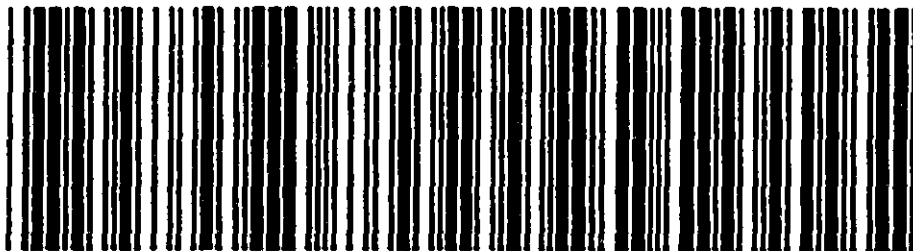
AWM52

Australian Military Forces, Army headquarters,
formation and unit diaries, 1939-1945

1/13/11
UK UNITS

AIF Reception Group UK
Postal Unit

June - December 1944



1/13/11-001

A stock-take of war diaries commenced in 1956 revealed that an ORIGINAL diary covering the above period was missing. This diary, previously registered as a DUPLICATE, has therefore been re-registered as an ORIGINAL.

An entry to this effect has been made in the War Diary Register.

Instructions regarding War Diaries and Intelligence Summaries are contained in F.S. Regs. Vol. 1. Monthly War Diaries will be enclosed in A.P. C.2119. If this is not available, and for Intelligence Summaries, the cover will be prepared in manuscript.

Army Form C. 2118.

WAR DIARY or INTELLIGENCE SUMMARY

Unit AIF Reception Grp. U.K.
Postal Unit.

Commanding Officer Capt. R. Lovell.

Month and Year JUNE 1944

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
Camp Pell	12 June '44		VX 12697 S/Sgt. R. J. Waterston the selected N.C.O., for AIF Reception Grp U.K. Postal Unit, marched out from 2 Aust Army Base P.O., Melbourne, to Holding Coy. HQ Camp Pell to join AIF Reception Grp UK Postal Unit.	(Copies of Field Returns (Officers & ORs) dated 24 June 44 attached herewith. <i>See 15 original War Diary</i>)
Camp Pell	14 June '44		VX 40240 Capt. R. Lovell marched out from LHQ to Holding Coy HQ Camp Pell to take up appointment as O.C., AIF Reception Grp UK, Postal Unit. O.C., (Capt Lovell) interviewed postal orderly HQ Camp Pell and arranged for him to be supplied with a nominal roll of all members of the Group, and for the handling by him of the Groups' inward and outward mail and telegrams.	
Camp Pell	15 June '44		O.C. (Capt Lovell) discussed with Lt. Col. Sladdin D (Post) LHQ., the functions of the Unit when in U.K. Decided that the address of the Group after leaving Aust and in U.K., will be "AIF Reception Group United Kingdom".	
Camp Pell	16 June '44		O.C. (Capt Lovell) visited Mail Branch GPO Melbourne and interviewed the Aust Sup. and officials responsible for the sortation and despatch of PW mail.	
Camp Pell	18 June '44		Army Postal stores and stationery and Army stationery and office requisites collected and delivered to the Unit at Camp Pell. O.C. issued instructions relative to Australian and certain overseas post and telegraph rates and conditions for information of members of the Group.	Copy of instructions issued dated June 18 th 44, attached herewith as append 'A'
Camp Pell	19-30 June '44		During this period O.C., (Capt Lovell) further discussed the functions of the Postal Unit, the handling of PW mail, the use of "V" Mail in USA, Air Mail, Surface mail, Airgraphs etc., with D (Post) and Officials of PW's Central Administration. O.C. (Capt Lovell) perused Central Admin. files relative to PW mail, PW mail, proposed new Air Mail via Colombo to UK and Airgraphs.	

AUSTRALIAN MILITARY FORCES.

APPD'X 'A'

1 AIF Reception Grp.
Camp Pell.
18 June '44

POSTAL AND TELEGRAPH CONDITIONS.

The following particulars are supplied for the information of members of 1 A.I.F., U.K.Reception Group:-

AIRGRAPHS TO U.K.

Rates -	Civilian to soldier.	5d
	Soldier to Soldier	5d
	Soldier to Civilian	10d

Average time lag - i.e., time of lodgment
to delivery in U.K. - 14 days.

AIRGRAPHS FROM U.K.

Rates -	Soldier to civilian	3d
	Soldier to Soldier	3d

Time lag - average 14 days.

The Airgraph Service is the quickest means of POSTAL communication to and from Australia and U.K.

In the event of the Unit passing through U.S.A., the U.S.Postal Administration will accept "V" mail letters (Airgraph equivalent) posted by Australian Servicemen in U.S. for delivery in Australia. These letters will be forwarded to Australia by the quickest possible means. Information in respect to the conditions of posting and charges will be advised when available.

Every effort is being made to obtain a supply of "V" mail forms (American issue) before the Unit's departure from Australia.

AIR MAIL TO U.K.

Route - Surface Mail to U.S. thence by air to U.K.

Rates - Letters 2/1d per $\frac{1}{2}$ oz. Limit 2 ozs.

Post Cards 1/1d. each.

Endorsements - The endorsement "By Air Mail U.S.A. - England" must appear on the top left corners of letters and post cards.

Time lag - average 42 days.

It is expected that a much improved Air Mail service will be established between Australia and U.K., in the very near future. Particulars of this Service will be made available as soon as known.

AIR MAIL FROM U.K.

Route - Air from U.K., to U.S.A., thence by Surface to Australia.

Rates - Letters 1/3d per $\frac{1}{2}$ oz (from Servicemen)

Air Mail Letter cards from servicemen - 6d. each.

Complete information in respect to Air Mail charges and conditions of posting in U.K., are not available at present. Full particulars will be ascertained and advised on arrival at destination.

SURFACE MAIL TO U.K.

Rates - Letters 1d. per oz.

Packets 1d per 4 ozs., Limit - 1 lb.

Parcels - Min 6d., Max. 1/9d. Limit 11 lbs.

The U.K. limit of 5 lbs will not apply to parcels posted to or by Australian Servicemen in U.K.

SURFACE MAIL FROM U.K.

Full particulars will be ascertained and advised on arrival at destination.

CABLEGRAMS TO OR FROM U.K.

Rates - E.F.M., (up to 3 standard texts) - 2/6d.

Deferred rate - 1/3d per word.

Full rate - 2/6d. per word.

Daily Letter Telegram. Min 10/5d (25 words) 5d for each additional word.

(R. Lovell) Captain.
D.A.D. (Posts)

Instructions regarding War Diaries and Intelligence Summaries are contained in F.S. Regs., Vol. I. Monthly War Diaries will be enclosed in A.F. C.2118. If this is not available, and for Intelligence Summaries, the cover (A) to be prepared in manuscript.

WAR DIARY

Army Form C. 2118.

INTELLIGENCE SUMMARY

Unit.. AIF Reception Grp U.K.
Postal Unit.

Commanding Officer **Capt. R. Lovell.**

Month and Year..... **JULY 44**

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
	1-2			
Camp Pell	July		O.C., (Capt Lovell) arranged with D. (Post) and P.M.'s Central Administration Melbourne, to route all mail for Group after its departure from Australia to London Foreign Section. P.M.'s Central Administration to advise all States.	Copies of Field Returns 1/7-44 (Officers & ORs) attached to original War Diary.
	3			
Camp Pell	July		O.C., (Capt Lovell) accompanied by Lt. Col. Sladdin D (Post), visited Mr. Bruce Harry, Chief Inspector P.M.'s Central Administration Melbourne. Mr. Harry confirmed information received re proposed Air Mail service to England via Colombo. Airgraphs and Air letter cards will be routed all the way to England via Colombo, Karachi and Egypt. Air Mail letters will be routed by service to Colombo thence by Air to England. Postal Units cases of stationery and equipment forwarded with Group's baggage party to Sydney for shipment to U.K. Postal Orderly HQ Camp Pell instructed by Capt. Lovell to readdress all mail for the Group received after 0800 hrs delivery on 4 July 44 to care 1 Aust Army Base PO Sydney. Members of Group informed that their Postal address whilst in NSW will be care 1 Aust Army Base PO Sydney.	
	4			
Camp Pell	July	1000	Group inspected by Gen. Blaney. C. in C.	
			1115 Unit marched with Group to Royal Park Rly Sta and entrained for Spencer St. Rly Sta, changed there to Sydney train.	
	5			
Sydney	July	0925	Group arrived at Sydney Central Rly Sta and changed to Liverpool train.	
		1130	Unit arrived at quarters in Liverpool Camp.	
		1200	Capt Lovell visited PFC Liverpool Camp and ascertained particulars in respect to Mil, telegraph and telephone facilities which were proffered to members of the Group. (Copy of instructions issued attached as Appendix 'A')	← Appendix 'A'
Liverpool	5	1400	O.C., (Capt Lovell) visited Postmaster Mil P.O. Liverpool Camp and discussed Groups requirements. P.M. and staff very helpful.	
	July			

INTELLIGENCE SUMMARY

Unit.. AIF Reception Grp U.K.
Postal Unit.

Commanding Officer Capt. R. Lovell

Forrell
Capt.

Month and Year:.....JULY..1944

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
Liverpool	5 July	1630	O.C., (Capt Lovell) visited Major Hattam AD (Post) N.S.W., I of C area at Army Base P.O. Sydney. Decisions reached were - Mail for Group to be despatched to FPO Liverpool twice daily, mail received after Groups departure from Liverpool and before sailing to be delivered to transport. Mail received after sailing to be readdressed to United Kingdom.	
Liverpool	6-7 July		No Special activity.	
Liverpool	8 July	1100	Complaints made by members of Group that their mail is not being readdressed from Camp Bell. O.C., telegraphed redirection instructions to D.A.D. (Post) Vic I of C area. S/Sgt Waterston also telephoned instructions to Camp Bell.	
Liverpool	9-10 July		No special activity.	
Liverpool	11 July	1500	O.C., (Capt Lovell) visited C.C., USA Forces PO Sydney and discussed "V" mail, postal and telegraph facilities available to members of the Group in the event of the Group passing through USA. Obtained 2000 "V" mail forms from O.C., USA Forces PO.	
Sydney	12 July	0820	Group entrained at Liverpool Rly Sta for Sydney. Moved by bus from Sydney Central Rly Sta to Darling Harbour. Embarked on M.S. "Eloerfontain".	
		1300	Major Hattam AD (Post) N.S.W. I of C area visited wharf and handed over a small quantity of mail for Group. Major Hattam stated that Civil and Army Posts would be correctly informed in respect to the routing of the Group's mail to London Foreign Section.	

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WAR DIARY

or

INTELLIGENCE SUMMARY

(Delete heading not required).

Army Form C. 2118.

Unit.....AIF Reception Grp. U.K.
Postal Unit.

Commanding OfficerCapt. R. Lovell.

Month and Year.....JULY 44

Place	Date	Hour	Summary of Events and Information	References to Appendices
Sydney	12 July	1505	Group departed Sydney on E.S. "Tlocomfontain"	
At sea	13-19		No special activity.	
At sea	20		O.C. (Capt Lovell) submitted particulars of postal arrangements (USA to Aust) to Q for promulgation. These instructions were promulgated in Groups ROs. (Copy of instructions submitted attached as Annex "B")	← Appendix "B"
At sea	21 July		Initial issue of "V" mail forms distributed to members of the Group.	
At Sea	22-24		No special activity.	
At sea	25	1445	O.C., (Capt Lovell) lectured to Group on "Army Postal Service". Dealt mainly with known postal facilities and conditions in USA, UK and Aust.	
At sea	26		Reminder of 2000 "V" Mail forms distributed to members of the Group.	
At sea	27-28		No special activity.	
At sea	29		Closing time for posting mail matter fixed at 2000 hrs 29 July 44. Approx 1200 "V" Mail letters and 180 surface mail letters posted by members of the Group during voyage.	
San Francisco	30	1100	Arrived San Francisco Harbour. As the day was Sunday and most of the Civil and Army establishments closed, O.C., (Capt Lovell) decided to defer visits to Army and Civil Ports until the following morning.	
		1300	Group disembarked at San Francisco. Officers accommodated at Hotel Fairmont, ORs at Fort McDowell, Angel Island.	

Army Form C. 2118.

Unit..... **AIF Reception Grp. U.K.**
Postal Unit.

Commanding Officer ... Capt. R. Lovell

Month and Year.....**JULY..1924**

(Delete heading not required).

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Copy

appendix "C"

POSTAL & TELEGRAPH RATES & CONDITIONS
WHILST IN SAN FRANCISCO.

HQ AIF Reception Grp. U.K.
31 July 44.

1. All classes of postal articles are subject to Unit censorship.
2. ORs will lodge postings at the Groups Orderly room, Fort McDowell.
3. Officers at Hotel Fairmont will hand their postings to Capt Lovell who will arrange for them to be posted by the Relief Orderly Officer at Fort McDowell.
4. The Orderly Sgt will be responsible for the posting of all censored mail matter at the U.S. (Casual) P.O. located near the Groups Orderly Room, Fort McDowell.
5. Cablegrams and telegrams should be lodged by the senders at Branch offices of Western Union Telegraph Office, in which case they will be subject to U.S. Censorship.
6. Postal facilities and rates:-

•Surface mail (all classes of postal articles)
Rate - Letters - 5 cents per oz.

"V" Mail letters (Conditions of posting as previously advised)
Rate - 8 cents each.

Air Mail (Letters only)
Rate - 70 cents per $\frac{1}{2}$ oz.

[Signature]
Capt.
D.A.D. (Post)

War Diary.

Hq AIR Reception Cpy. U.K. (at Sea)
20 July 44.

To:- Staff Capt. "O".

The following particulars are submitted for promulgation:-

PORTAL FACILITIES - USA TO AUST.

Facilities available are:

- (a) Surface mail (all classes of postal articles)
- (b) "V" mail (USA Airgraph equivalent).

SURFACE MAIL.

Rates - letters 5 cents per oz.

As custom duty is payable in Aust on articles of commercial value sent from USA, it is suggested that gift parcels be held for posting in UK, when Aust Custom duty concession of £10 duty free per annum will apply.

"V" MAIL LETTERS.

Rate - 8 cents each (airmail charge USA to CANADA).

Conditions of posting -

- (a) Text side of form must be completed in every detail including addressee's full correct postal address which must be written in block letters within the address panel.
- (b) Indelible pencil must not be used.
- (c) After completion form must be carefully folded where marked, but left unsealed when lodged for censoring.
- (d) Each form must be addressed on the outside to the addressee care of "CANADIAN AIRGRAPH SERVICE, TORONTO, CANADA."

Example:-

MRS. W. KING,
Care CANADIAN AIRGRAPH SERVICE,
TORONTO, CANADA.

Note: Address of addressee will not be shown on outside of form.

- (e) A limited supply of "V" mail forms is available for distribution aboard. An initial issue of 5 per member may be had on application as follows:-

Officers - to Capt. Lovell (Cabin B40)
ORC - S/Sgt. Waterston.

(f) "V" mail is a USA airmail service which has been extended to Aust servicemen when in transit through USA. "V" mail letters posted by Aust service men are sent by air from USA to TORONTO, CANADA. Where they are processed and forwarded on the Airgraph service to Aust.

(g) There is no airmail service (except for USA airmail forces) between USA and Aust other than "V" mail service via CANADA detailed above.

(h) USA postage stamps are not available on board therefore cash to the value of the appropriate postal charges must accompany all articles when lodged for censoring.

(i) All matter for posting will be handed in together with postage as follows -

By ORC - To Senior NCO's to be selected by the various units.

By Officers and selected NCO's - To franking Officers to be selected by the various sub units.

(j) The selected franking Officers will arrange for censoring to be completed as soon as possible. Censored and franked mail will then be handed together with postage to Capt. Lovell, who will be available in his cabin from 1330 - 1430 daily except Sundays. Sub-para (b) of RO No. 7 is cancelled.

(k) Unit censor stamp will be impressed in the case of "V" Mail in the space provided and in the case of other mail at the top left hand corner, before sealing, together with franking officer's signature. G3(Int) will issue unit censor stamps to the officers named above. *Selected Franking Officers.*

(l) All articles will be posted in bulk by AIR Reception Cpy. Postal Unit at the first port of call in USA.

War Diary

Paul
Capt.
D.A.D. (Port)

SECRET.

Appendix A.

HQ AIF UK Reception Gp.
5 Jul 44.

LIVERPOOL CAMP.

POSTAL AND TELEGRAPH ARRANGEMENTS.

The following particulars are supplied for the information of the members of AIF UK Reception Group.

INWARD MAILS.

Delivery Times -

Monday to Friday	1030 hrs and 1615 hrs
Saturday	1030 hrs
Sunday	No delivery

OUTWARD MAILS.

Closing times at Postal Orderly's Office -

Monday to Friday	0930 hrs. and 1600 hrs
Saturday	1130 hrs and 1600 hrs
Sunday	No despatch.

(Sunday - Letters may be posted at Milpo, Liverpool Camp, up to 1600 hrs)

TELEGRAMS (Inward)

Telegrams will be delivered at regular intervals (Monday to Saturday) by Camp postal Orderly to Reception Group Orderly Room.

TELEGRAMS (Outward)

Monday to Saturday may be lodged at Postal Orderly's office, 1 Ainst Base Depot Personnel, from 0900 hrs to 1700 hrs or at Milpo Liverpool Camp between the hours of 0900 and 1730.

TELEPHONES.

Public telephones are located at -

Canteen	3 phones
Milpo Liverpool Camp	2 phones

Trunk line calls may be booked at Canteen and Milpo.

OTHER FACILITIES.

Money Order, Savings Bank, Postal Notes facilities are available at Milpo, Liverpool Camp.

Postage Stamps may be purchased at Depot Postal Orderly's office and at Milpo, Liverpool Camp.

CORRECT POSTAL ADDRESSING.

Whilst in Liverpool Camp -

AIF Reception Group,
c/o 1 Ainst Base P.O.
SYDNEY.

after embarkation -

AIF Reception Group,
UNITED KINGDOM.

(The words "UNITED KINGDOM" to be written in full)

Powell Capt.
H. LOVELL.
DAD (POSTS)

Instructions regarding War Diaries and Intelligence Summaries are contained in P.S. Regs., Vol. 1. Monthly War Diaries will be enclosed in A.F. Form 2119. If this is not available, and for Intelligence Summaries, the cover will be prepared in manuscript.

WAR DIARY

or

INTELLIGENCE SUMMARY

(Delete heading not required).

Army Form G. 2118.

Unit... AIF Reception Grp. U.K.
Postal Unit.

Commanding Officer... Capt. R. Lovell.

Drill
Capt.

Month and Year... AUGUST '44

Place	Date	Hour	Summary of Events and Information	References to Appendices
SAN FRANCISCO	1-2 Aug		Postal arrangements satisfactory. Nothing further to report. All ranks with the exception of a few duty personnel granted leave.	
On train	3 Aug		Group departed by Union Pacific Fly for New York.	
	4 Aug		Reached Ogden via Reno and Great Salt Lake.	
	5 Aug		Reached Denver via Cheyenne.	
	6 Aug		Reached Des Moines via Nebraska and Omaha.	
	7 Aug		Reached Pittsburg via Chicago.	
New York	8 Aug		Group arrived New York. Officers accommodated at Hotel Wentworth, West 49th Street. ORs accommodated at Fort Hamilton approx 18 miles from Hotel Wentworth. USA regulations prohibited the posting of mail matter and the sending of telegram by soldiers when travelling by troops train. Instructions relative to postal and telegraph facilities in New York promulgated to members of Group. (Copy of these instructions attached as Appendix "A")	← Appendix "A"
New York	9 Aug		O.C., (Capt Lovell) visited Fort Hamilton and concluded arrangements with U.S., P.O. and Western Union Office there. Leave.	
New York	10-13 Aug		No special activity. Leave.	
New York	14 Aug		Practice march at Fort Hamilton for Broadway march. Leave.	
New York	15 Aug	1230	Group marched down Broadway to City Hall. Leave.	
New York	16-19 Aug		Unit postings very light. "V" mail letters popular. Leave.	
New York	20 Aug		Leave to 1800 hours.	
At sea	21-26	2100	Group embarked on "Queen Mary" for U.K. Nothing special to report.	

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WAR DIARY

Army Form C. 2118.

INTELLIGENCE SUMMARY

Unit... **AIF Reception Grp. U.K.**
Postal Unit.

Commanding Officer... **Capt. R. Lovell.**

Spill
Capt.

Month and Year..... **AUGUST '44**

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
GOUROCK	27 Aug	1000	Group arrived at Gourock, Scotland. Did not disembark. Postings during voyage - approx. 120 Air mail letters, 70 surface articles and 50 Airgraphs. Approx. 500 letters and 30 Cablegrams addressed to members of Group were brought on board by L.O. All were quickly delivered.	
GOUROCK	28	1130 1730	Group disembarked. Group entrained for High Wycombe via Glasgow and Edinburgh.	
HIGH WYCOMBE	29 Aug	1000	Group arrived at High Wycombe Rly. Sta. and enbussed for Hazelmere Park Camp.	
HAZELMERE		1100 1130	Group arrived at Hazelmere Park Camp. O.C. (Capt Lovell) took over Camp P.O. and placed S/Sgt. Waterston in charge. Bdr. Knox (British) who was performing the camps Postal duties before the arrival of the Group (main body) is to remain with S/Sgt. Waterston. Postal articles collected on board "Queen Mary" handed over to S/Sgt. Waterston for posting at High Wycombe at 1230 hrs. FPO hut accommodation satisfactory.	
		1400	O.C. (Capt. Lovell) visited Head Postmaster High Wycombe and ascertained particulars relative to post and telegraph rates and conditions, also mail closing and receipt times. Postal stores ex Australia not to hand. O.C., obtained £50 from Cash Office for stamp advance.	
HAZELMERE	30 Aug	1045	O.C., (Capt Lovell) visited London and reported to Major Radford, DA/IE Australian Army Staff. Major Radford accompanied Capt Lovell to GPO London where Major Boatman, British DAD(Post) and Mr. Sewell, Inspector British Postal services were interviewed and the Group's postal arrangements discussed with them. Capt Lovell also interviewed the Supt. London Foreign Section, Civil officials administering Air Mail, Airgraphs, Inland and Overseas mails, postal stores.	

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WAR DIARY

Army Form C. 2118.

INTELLIGENCE SUMMARY

Unit.. AIF Reception Grp U.K.
Postal Unit.

Commanding Officer .. Capt. R. Lovell

2
P. Lovell
Capt.

Month and Year..... AUGUST '44

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
HAZELMERE	30 Aug	10.5	The decisions reached were as outlined in Appendix 'B' attached. O.C., submitted memo to AA & QMG AIF Reception Grp outlining Post and Telegram rates and procedure applicable to the Group. These particulars were issued by HQ under "Q" Instruction No. 1., copy attached as Appendix "Q".	← Appendix "B"
HAZELMERE	31 Aug		FFO 191 established in Postal Hut near main gate of Camp. Full Army Postal counter service provided. Sealed and vouched mails being despatched to Civil PG High Wycombe, Inward mails being collected from High Wycombe. S/Sgt. Waterston in charge assisted by Burs. Knox and Lloyd (British). O.C., (Capt Lovell) interviewed the 12 British soldiers selected as Postal workers to complete the Units W/L. Only two had had previous postal experience. Acting under "A" instructions all were taken on strength. DAAG was informed that 5 were unsuitable, and he agreed to take action to have them replaced. As the amount of postal work at the time was insufficient to employ all British personnel, 6 were retained and the remainder handed over to British Admin Officer for camp duties. One 15 cwt truck No. 2 4479209 allotted to Unit. D&D(Post) office and postal records section established in Hut B 21. A Cpl Postal Orderly (Australian) was provided by 1 AIF Transit Camp. This MCO, who is accommodated at the rear of FFO 191 hut, will perform the Postal Orderly duties for the Group for the present.	Q Instr 1/01 appendix "C"
			Application made thro HQ for Aust Army Staff approval for extension of Free postage on surface articles up to 4 lbs in weight posted by members of Group to Aust.	Copy of memo re free postage to Aust attached as Appendix "D"

Appendix "A"

Post A Telegraph correspondence - New York

AMV Reception Op United
Kingdom
7 Aug 44.

Staff Capt "A"

1. All postings are subject to unit censorship.
2. Cables and telegrams should be lodged direct at Telegraph offices.
3. All Cables and telegrams lodged direct at Telegraph offices are subject to base censorship.
4. (a) T^o Mail, Airmail and surface mail articles may be sent to Australia.
(b) Rates:- T^o Mail - 8 cents each.
(previous instructions in respect to completion and addressing apply)
Air Mail - 70 cents per oz. (Letters only, limit 2 oz)
Surface mail - Letters, 5 cents per oz.
5. OR's will lodge all postal articles for censorship with the Orderly Officer, Fort Hamilton, through the Orderly Sgt, before 0900 hrs daily.
6. Orderly Officer, Fort Hamilton, will be responsible for the censorship of all OR's postings. All such articles will be posted at U.S. (Consul) Post Office, Fort Hamilton.
7. Officers' Scratched mail matter will be handed to Capt. S. Lovell at the conclusion of the daily conference. Such mail matter will be censor stamped and transferred to the relief Orderly Officer, Fort Hamilton, for posting.
8. Postage stamps must be affixed to all Postal Articles lodged by Officers and ORs.

Paul
RELATIVE Capt.

D.L.D. (Post)

War Diary

Appendix "B"

Copy

HQ AIF Reception Grp. U.K.
30 Aug 44.

N.C.O.1/c FPO 191.

Further to my verbal instructions relative to the decisions reached during my visits to British Civil and Army Posts London, the following particulars are supplied for your information:-

- (a) All classes of Air and surface articles, excepting parcels, posted in Australia for the Group are to be forwarded in civil despatches by all states to London Forward Section. Letters are to be bundled and face-labelled "AIF Reception Grp U.K."
- (b) Each Australian State to forward parcels for the Group in parcel mail despatches labelled "Australian FPO 191 United Kingdom".
- (c) British Civil Posts to arrange for Australian parcel mails labelled to FPO 191 to be forwarded direct to FPO 191 from the Port of receipt and for London forward to forward all other mail matter to PO High Wycombe.
- (d) D(Post) LHQ to be requested by cablegram through Aust Army staff London to arrange for routing as described in (a) and (b).
- (e) Civil posts will supply all necessary Postal stationery and stores.
- (f) British Army Posts will supply all necessary Army postal mail room equipment.
- (g) Mail stationery and stores and mail room equipment have been requisitioned for and will be available for collection within a few days. Arrangements are being made for future requirements of mail stationery and stores to be supplied by the Civil Post Office which services the Group.
- (h) FPO 191 to despatch all articles addressed to places overseas to London Foreign Section (Supt on Duty). This is not to be done until the volume of postings increases. In the meantime, such articles are to be separated from UK Inland articles and included in despatch to PO High Wycombe.
- (i) Outward mail matter for delivery to places within UK are to be despatched by FPO 191 to PO High Wycombe.
- (j) Airgraphs will continue to circulate through normal channels.

Forall Capt.

D.A.D. (Post)

IN ANZ Reception Coy United Kingdom.

C. INSTRUCTIONS No. 1.

31 Aug 44.

Postal & Telegraph Rates and procedure.

The undenmentioned postal and telegraph rates and procedure will apply forthwith:-

Surface Mail rates.

Letters.

To Australia	}	First on 2½d; each addtl on 1d;
" New Zealand		
" England	}	First 2 on 2½d; each addtl 2 on 1d;
" Scotland		
" Irish Ireland		
" Wales		
" Eire	}	First 2 on 2½d; each addtl on 1d;
" other British Empire countries		
" Egypt		
" U.S.A.		
" British Po's in Morocco		
" other countries		First on 3d; each addtl on 2½d;

Air mail rates.

Letters

To Australia	}	2/3d per ½ oz; Limit 2 lbs.
" U.S.A.		
" Irish Ireland		5d per oz; Limit 2 lb.

Letter cards

" Australia (To civilians and members of the Forces)	}	6d each.
" U.S.A. (To members of the Forces only)		

Airmail Rates.

To Australia	}	(To civilians and members of the Forces)	}	3d each
" Other British Empire countries				
" U.S.A. (To members of the Forces only)				

Note:-

The sending officer's signature and impression of unit censor stamp must appear on the top left corner of the addressed side of airmail form.

Telegraph Rates.

To England	}	Ordinary rate - 2/- for 9 wds; 1d for each addtl word.
" Scotland		
" Irish Ireland	}	Priority rate 2/6d for 9 wds; 1d for each addtl word.
" Wales		
" Eire		1/6d for 12 wds; 1d for each addtl wd (No priority rate)

CABLES - RATES.

	<u>Ordinary rate</u>	<u>Deferred rate (L.C.)</u>	<u>Daily Letter Telegram (D.L.T.)</u>	<u>Empire Social Telegram (E.S.T.)</u>	<u>R.F.M.</u>
To Australia	1/3 per word	7/4 per word	10/5 for 25 wds 5d each addl wd	5/- for 15 wds 5d each addl wd	2/6d
" NewYork City	9d "	4 1/2d "	6/3d for 25 wds 3d each addl wd	No rate	No rate
" New York State 12d "		5 1/2 "	8/4d for 25 wds 4d each addl wd	No rate	No rate
" California	2/4d "	8d "	12/5 1/2d for 25 wds 5 1/2d each addl wd	No rate	No rate
" other places in U.S.A.	(Enquire at R.F.O. for rates)				

Registration.

To England " Scotland " Nth Ireland " Wales	}	All classes of postal articles may be registered; minimum fee 3d (in addition to postage)
" Australia " New Zealand " U.S.A.		

Further particulars in respect to registration and insurance may be obtained from
RFO 1/6 R.F.O.

All postal articles, cablegrams and telegrams, other than those addressed to
places in England, Scotland, Northern Ireland and Wales are subject to Unit censorship.

Postage stamps and 6d Air Letter Cards may be purchased at the unit RFO near
Camp main gate.

Postage stamps to the value of the appropriate charges must be affixed by senders
to all postal articles handed to Unit Postal Ordinance. Unit Postal Ordinance will
accept cash for Cablegrams and Telegrams but not for postal articles.

Information in respect to rates and conditions of posting of ^{classes of/} other articles will
be supplied at RFO.

Trails are despatched from RFO at the following times:-

Mon. to Sat.	0700 hrs and 1530 hrs.
Sunday	0700 hrs

Hours RFO open for counter services:-

Mon to Sat.	0800 hrs to 1800 hrs
Sunday	0800 hrs to 1300 hrs

Postal articles are required to deposit postings and lodge telegrams and
cablegrams 45 minutes before closing time.

Lt.Col.
AA & QIC II, AIF Reception Camp, U.K.

Appendix "D"

Free Porters

Re: AIF Reception Co United Kingdom
29 Aug 44.

AA 4 08

Re: AIF Reception Co United Kingdom

The attached draft is submitted for your consideration and
transmission to AAS London.

F. J. Sullivan
Capt.

D.A.R. (Post)

RE AIF Reception Op. US.

3/ Aug 44.

Australian Army Staff.
London.

Surface mails to Australia - Free Postage.

1. The subject of free postage for surface articles addressed to Australia, weighing not more than 4 lbs, was discussed at HQ Civil Postal Administration, London today, and the Postmaster General's representative advised that, subject to the approval of Australian Army Staff, London, the concession will be extended to this Unit and all troops under Command.
2. The required conditions are:-
 - (a) The endorsement 'On Active Service' must appear on the top of the addressed side of the covers of the articles.
 - (b) All articles must bear an impression of an Australian Army Postal Date stamp.
 - (c) Mail despatches from this unit must be labelled direct to the various State GPO's and forwarded as enclosures to GPO London, for despatch as forward mails to Australia.
 - (d) A nominal charge for all mails so despatched will be debited to the Australian Government.
3. The concession will only apply to articles addressed to Australia. All articles addressed to other places, including US, must bear appropriate postage stamps.
4. The concession has already been extended to RAAF, Canadian and Newfoundland troops.
5. Approval is accordingly sought for the introduction of free postage as outlined above. If approved, it is requested that the matter be represented to the Postmaster General's Department, London, and arrangements made for the service to be effected.

Lt-Col.

AAAG:RG.

RE AIF Reception Op. US.

War Diary

Instructions regarding War Diaries and Intelligence Summaries are contained in P.S. Regs., Vol. I. Monthly War Diaries will be enclosed in A.F. C.2119. If this is not available, and for Intelligence Summaries, the cover will be prepared in manuscript.

Duplicate Copy
WAR DIARY
or
INTELLIGENCE SUMMARY

Army Form C. 2118.

Unit.....1 AIF Reception Grp. Postal Unit.

Commanding Officer.....Capt. R. Lovell. *R. Lovell*
Capt

Month and Year.....~~SEPTEMBER~~ 1944

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
HAZELHIRE PARK	1		O.C., (Capt. Lovell) visited S/Dir Kelly, O.C., R.A.A.F., P.O., London, and discussed arrangements for handling of mail matter for P.W., when it is diverted to U.K. to be held for delivery on repatriation of P.W., from Germany. It was agreed that all diverted mail be forwarded to FPO 191 for sorting, and that R.A.A.F. and AIF Reception Group consolidate their P.W. postal record cards at FPO 191. R.A.A.F. to attach 1 ICO to FPO 191 to assist with the sorting and handling of R.A.A.F. portion of the mail. Mail for Naval P.W. and civilian internees to be disposed of in accordance with Naval L.O., and Australia House instructions. The reasons for these decisions are that P.W. mail is forwarded from Aust. in mixed bundles, the Army portion will be approximately 60%, and that a Record Section and organisation is to be set up at FPO 191 to handle such diverted mail. Mail room furniture consisting of sorting frames and drop bag racks collected from Army Postal Stores, 8 Balderton Street, London, and delivered to FPO 191. O.C. (Capt. Lovell) visited Civil Postal Services Branch GPO London in connection with the failure in delivery of a quantity of early Australian postings to members of the Group. Postal Services could not explain the failure and promised to make enquiries and advise result. FPO 191 requirements of Postal stationery and stores received from GPO London and Postmaster, High Wycombe. Arrangements were made for the Head Postmaster of the Civil P.O., which services the Group to supply our future requirements.	
HAZELHIRE PARK	2-4		No special activity.	
	5		Unit Routine Orders Part I Serial I issued. Commenced preparation of Record cards for PW in Germany, Italy & Switzerland and present members of the Group (Approx. 7,000) Army Canteen ICOs and Lt. Cavanagh on loan from AIF Transit Camp assisting with the work.	(ROs Pt. I, Serial I attached as Appdx "A")

Instructions regarding War Diaries and Intelligence Summaries are contained in P.S. Regs., Vol. 1. Monthly War Diaries will be enclosed in A.F. Form C.2118. If this is not available, and for Intelligence Summaries, the cover will be prepared in manuscript.

Duplicate Copy
WAR DIARY
or
INTELLIGENCE-SUMMARY

Army Form C. 2118.

Unit... **1 ATF Reception Gp. Postal Unit.**

Month and Year... **SEPTEMBER '44**

(Delete heading not required).

Commanding Officer... **Capt. R. Lovell.**

R. Lovell

Place	Date	Hour	Summary of Events and Information	References to Appendices
HAZELMERE PARK	5		Det. Army Canteen Service now sharing int with D.A.D. (Post)	
	6		O.C. (Capt Lovell) submitted a mem'd'm to AAS London through Group H.C. re the routing of mail matter for the Group from Australia as outlined in War Diary under date for Aug 44 Also requested that a cablegram as drafted be sent to L.H.C.	(Copy of Mem'd'm re routing of mails from Aust. attached as Appendix 'B')
HAZELMERE PARK	7		O.C. (Capt Lovell) again visited London re missing mail matter. RAAF P.O., British Army Posts and Civil Postal Services Branch could not find any trace of it. Approx 60 Airgraphs addressed to members of the Group were collected from RAAF P.O., London. Mr. Eaton of Civil Postal Services Branch when shown these Airgraphs, explained that Aust Armed Forces airgraphs are received from Australia on the same film, and as most of them are for RAAF personnel it is difficult for the Airgraph section London with its present limited wartime staff to fully separate the few for Army personnel from the great number for RAAF. It was decided that no undue delay in delivery would result under the present conditions if RAAF Postal would quickly forward all such incorrectly delivered Airgraphs to FPO 191 via A.A.S., in bundles labelled "FPO 191 per D.R.". S/Ldr Kelly O.C., R.A.A.F., P.O., agreed to do this.	
HAZELMERE PARK	8		Memos sent to Cable & Wireless Ltd and Central Telegraph Office London confirming verbal instructions re the routing of Telegraphic traffic for the Group to P.O. High Wycombe.	(Copies of memos re routing of Telegraphic traffic attached as Appendix 'C')
	9-10		No special activity.	
	11		AAS advice received that special next-of-kin letters for delivery to repatriated PW on their arrival in UK are to be forwarded from Aust to Aust Army Staff London in bundles face labelled to Army, RAAF and Naval PW. Mails containing these special letters are to be handled by A.A.S.	
	12-14		No special activity.	

Instructions regarding War Diaries and Intelligence Summaries are contained in P.S. Regs., Vol. 1. Monthly War Diaries will be enclosed in A.I.F. C.2118. If this is not available, and for Intelligence Summaries, the cover will be prepared in manuscript.

Duplicate Copy WAR DIARY

or INTELLIGENCE SUMMARY

Army Form C. 2118.

Unit...4. AIF Reception Coy. POSTAL UNIT.

Commanding Officer...Capt. H. Lovell. *H. Lovell* Capt.

Month and Year...SEPTEMBER '44

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
HAZELBURN PARK	15		Missing mail matter referred to in this diary under dated 2 Sept 44 and 7 Sept 44 was received at FPO 191. Some of the letters were marked "Hold". Neither British Civil Posts nor British Army Posts could offer any explanation as to the reason for the delay.	
	16		A memo containing further postal instructions applicable to the Group and amendments to Q Instruction No. 1 (Postal) was submitted to AA & QMG. Q Instruction No. 9 covering these particulars was issued on 16 Sept 44. DAAG advised that repatriated PW on arrival in UK will be allowed to send 1 free Cablegram free of charge, the cost to be borne by the Aust Government, and adjusted by AAS London. DAAG advised that a new standard text to be used by repatriated PW on arrival in UK has been approved and is to be added to the EFM Standard text lists. The text is:- "Repatriated to England - my address is....."	(Copy of Q Instruction No. 9 attached as Appendix 'D')
HAZELBURN PARK	17-18		Major Brown L.C., who met the repatriated PW ex Sweden at the port of disembarkation on 17-18 Sept 44 supervised the acceptance of free Cablegrams from the repatriates and forwarded them to AAS London for lodgement and adjustment of payment. Major Brown was supplied with Cablegram forms and amended EFM Standard text lists.	
	19		First draft of Aust repatriated PW ex Sweden arrived at camp. A total number of 106 are expected within the next few days. Very little mail and a few cablegrams and telegrams on hand for them.	
	20-21		Approx 105 repatriated PW arrived in Camp during the period 19-21 Sept 44. Very few cablegrams lodged by them at FPO 191. Most of the repatriates were satisfied with the free Cablegrams sent by them from the port of disembarkation. Difficulty was experienced in obtaining Nominal rolls of PW arrivals in Camp. Matter reported to DAAG and action is to be taken to have rolls of all future arrivals supplied by 1 AIF Transit Camp.	

Instructions regarding War Diaries and Intelligence Summaries are contained in P.S. Regs., Vol. 1. Monthly War Diaries will be enclosed in A.F. C.2118. If this is not available, and for Intelligence Summaries, the cover will be prepared in manuscript.

Duplicate Copy
WAR DIARY
or
INTELLIGENCE SUMMARY

Army Form C. 2118.

Unit... 1 AIF Reception Coy. Postal Unit.

Commanding Officer... Capt. P. Lovell.

Month and Year... SEPT-DEC 44

(Delete heading not required.)

Place	Date	Hour	Summary of Events and Information	References to Appendices
<u>HAZELMERE</u>				
<u>PARK</u>	22		Postings by repatriated PW very light. This is probably due to the fact that the men are to be granted a few days leave and that they have been warned that they are to return to Australia on an early date.	
	23		One set of approx. 7,000 Record cards completed. Commenced preparation of a duplicate set for issue to postal Offices when PW and other personnel march in to their respective units. Received advice from D(Port) HQ that mail for the Group was to be forwarded by all Australian States to Sydney and despatched from Sydney to MAS London. No action was taken to correct this because a cablegram was sent to HQ on 12 Sept 44 advising the desired method of despatch and routing. (see Appdx "B") Capt Lovell also wrote to Lt. Col. Stoddin D(Port) HQ, by Air letter card advising full particulars.	
	24-25		No special activity.	
	26		Q Instruction No. 11 advising the closing date for Christmas Surface Mails to Australia as 5 Oct 44 was issued to all Units.	(Copy of Q Instruct. No. 11 attached as Appendix "E")
	27		All repatriated PW warned for early return to Australia were requested on parade to leave written instructions for the redirection of their mail matter to civil addresses in Australia. Stencilled redirection forms were issued to them. It is considered that if all personnel returning to Australia left clear redirection instructions, such unnecessary work at Base PCs and District Records Offices in Australia would be obviated. Practically all repatriated PW marched out for Port of embarkation for Australia. Only 47 PW complied with the request to leave written redirection instructions before their departure. Major Brown L.C., agreed to obtain the remainder during the train journey to port. O.C., advised Head Postmaster High Wycombe, Civil Postal Services Branch, Cable & Wireless Ltd., and Central Telegraph Office London, that the Group will move to Eastbourne on 30 Sept 44. Also advised the last collection times from High Wycombe.	(Copies of Memos remove atted as Appendix "F")

Duplicate Copy
WAR DIARY

or
~~INTELLIGENCE SUMMARY~~

Commanding Officer Capt. P. Lovell.

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
HAZELMORE				
PARK	28		Duplicate set of approx 7,000 Record cards completed.	
	29	1400	FPO 191 and Office stores, stationery and equipment was packed and loaded on a 3 ton vehicle for despatch by road to Eastbourne on 30 Sept '44.	
	30	0830	S/Sgt Waterston NCO i/c FPO 191 and Dvr. Clark left by road with stores and equipment for Eastbourne.	
		1030	O.C. (Capt Lovell) and remainder of Unit left for Eastbourne with second rail party.	
EASTBOURNE	30	1400	Road party arrived Eastbourne.	
		1745	Second rail party arrived Eastbourne. OC., accommodated with HQ Officers at Cumberland Hotel. O.P.'s accommodated at Howard House.	
			FPO 191 established in Dickens Hall, Upperton Road. Floor space and building very satisfactory. Sufficient floor space for FPO, records section, store room and sleeping quarters for two men. Central heating system in good order.	
			Small quantity of mail received from PO Eastbourne and AAS London. Civil PO Eastbourne advised of Groups arrival. During the month there was a steady flow of mail matter. Airgraphs and Cablegrams from Australia. No undue delays, with the exception of those mentioned under date 15 Sept 44, were noticed.	
			The approx. mail time lags (Time of posting in Aust to time of delivery) were:-	
			Surface letters - 7 weeks.	
			Air mail letters - 4 to 5 weeks.	
			Air letter cards - 12 to 21 days.	
			Airgraphs - 12 to 21 days.	
				<i>Copies of field returns for month of Sept. attached to original copy of War Diary</i>

Appendix A.

Australian Imperial Force.

REMEMBRANCE

ROSTERING GENERAL PART 1

by

Captain P. Lovell.

Commanding

AIF RECEPTION CAMP (U.K.) POSTAL UNIT.

Serial. 1.

5 Sept. 44.

2. ROSTERING IN - BRITISH ARMY CORPS.

The undermentioned personnel of the British Army are taken on the strength of this Unit.

75274	Cmr. Broome, R.A.
1580842	" Burgess, W.C.
11273431	" Clark, T.
4689800	L/Cdr. Hidding, R.
4261573	W/Cdr. Price, C.D.
1718262	Cmr. Lowry, G.
589815	W/Cdr. Lloyd, R.
11404912	L/Cdr. Matthews, A.
1231800	Cmr. Fritchard, J.J.
1121955	" Quinn, R.
1836192	" Shearman, W.
6653942	" Webster, J.E.

P. Lovell Capt.

C.O. 1 AIF Reception Camp Postal Unit.

5 Sept. 44.

War Diary 2

Appendix B.

Routing and method of despatching mails from
Australia to AIF Reception Op. United Kingdom.

AIF Reception Op United Kingdom.
6 Sept 44.

AA & GMR.

AIF Reception Op United Kingdom.

The attached draft of a memorandum relative to the a/n
subject is submitted for your consideration and urgent reference to
A.A.S. London, please.

P. Powell
Capt.
A.A.S. (Techs)

Australian Imperial Force

HQ AIF Reception Group UK.

6 Sep 44.

Australian Army Staff,
LONDON.

Routing and method of despatching mails from
Australia to AIF Reception Group UK.

1. The subject of routing and method of despatching mails from Australia to this unit was discussed by Capt B. Lovell, DADPS AIF Reception Group UK with the officials in charge of the various mail and airgraph sections at HQ British Postal Administration, London and the following decisions were reached:-

- (a) All surface letters, packets, newspapers, air mail letters and air letter cards are to be forwarded in civil despatches from all GPOs in Australia to "London Forward."
- (b) Surface letters, air mail letters and air letter cards for inclusion in "London Forward" civil despatches are to be separately banded, the bundles being then labelled "All for AIF Reception Group UK."
- (c) Parcels are to be forwarded in direct parcel mails to this unit labelled "Australian FPO 191 United Kingdom."
- (d) The British Postal Administration will arrange for mails labelled "Australian FPO 191 United Kingdom" to be forwarded from the ports of receipt in UK direct to the civil FPO which services the unit.
- (e) Airgraphs are to circulate through ordinary channels as at present.

2. The present routing to London Foreign Section and the mixing of unit addressed articles with civil addressed ones does not permit of the expeditious disposal of this unit's mail and may result in mis-sorting.

3. In order that the above described method of despatching may be introduced as speedily as possible it is requested that a cablegram in the following terms be sent to HQ Melbourne:-

Postal Routing Mail Reception Op Arrange for despatch of air and surface letters OA's in Civil Mails to London Forward (.) Letter bundles to be then labelled All for AIF Reception Group UK (.) Despatch parcels direct to unit labelled Australian FPO 191 United Kingdom (.) If sufficient surface letters OA's forward as enclosures in London Forward (.) British Civil will arrange direct routing of unit labelled mails from ports of receipt (.) Opened FPO 191.

Brig.
Cmdr AIF Reception Group UK.

appendix C

Australian Imperial Force.

M.G., AIF Reception Gp.
United Kingdom.

8 Sept 44.

Traffic Manager,
Cable & Wireless Ltd.,
Elestra House,
London. W.C.2.

Dear Sir,

Confirming verbal arrangements made with Mr. Carpenter will you please arrange for the routing to High Wycombe of cablegrams intended for members of this unit bearing the following addresses:-

- (a) AIF Reception Group,
United Kingdom.
- (b) AIF Reception Group,
United Kingdom,
care Australia House. London.

Yours faithfully,

R. Lovell
R. Lovell. Capt.
D.A.D. (Posts)

W. J. G. G.

Australian Imperial Force

H.Q., AIF Reception Group,
United Kingdom.

8 Sept. 44.

Organising Dept.,
Room 8,
C.T.O. London, E.C.2.

Dear Sir,

Confirming verbal arrangements made with you, will
you please arrange for the routing to High Warrants of telegrams
intended for members of this unit bearing the following addresses:-

- (a) AIF Reception Group,
United Kingdom.
- (b) AIF Reception Group,
United Kingdom,
c/o Australia House, London.

Yours faithfully,

P. J. H. H.
P. J. H. H. (Post)
P. J. H. H. (Post)

W. J. H.

Australian Imperial Force

HQ AIF Reception Group UK.

12 Sep 44.

132

"Q" Instruction No. 9.

POSTAL ADDRESS

1. The form of postal address applicable to members of this Group will contain the following particulars :-

- (a) Army number.
- (b) Rank, initials and surname.
- (c) Name of unit within the Group to which the member is posted or permanently attached.
- (d) Name of Group followed by the words "United Kingdom" (AIF Reception Group United Kingdom).

Example Addresses :-

VX512345
Pte W. Lang,
1 AIF Reception Camp,
AIF Reception Group,
United Kingdom.

VX512345
Pte W. Lang,
92 Aust Depot Cash Office,
AIF Reception Group
United Kingdom.

VX512345 :
Pte W. Lang,
HQ AIF Reception Group
United Kingdom.

2. The postal addresses to be used by repatriated prisoners of war will be :-

- (a) When in Transit Camp and before allocation to a Reception Camp or other unit :-

"AIF Reception Group
United Kingdom".

- (b) After allocation to a Reception Camp or other unit :-

"As outlined in para 1".

3. All correspondents should be advised accordingly.

REDIRECTION OF MAIL MATTER

4. Unit postal orderlies will effect the redirection of mail matter for absent members and ex-members of their respective units. Mail matter for absent repatriated prisoners of war within AIF Transit Camp who have not been allocated to a Reception Camp or posted to another unit will be readdressed by the Group's Postal Record Section.

5. Members are required to notify their respective unit postal orderlies in writing as to their redirection requirements before they move from the Group on leave, transfer, duty, detachment or to hospital, convalescent depots, schools or courses. If this is not practicable the notifications should be forwarded as soon as possible after movement. The member's army particulars, name of unit, accurate particulars of new address and the period for which redirection is desired must be indicated in each notification.

6. Units dispatching drafts will forward copies of nominal rolls of drafts to OC AIF Reception Group UK Postal Unit without undue delay.

7. Units will ensure that all members on movement are conversant with these redirection instructions.

CABLEGRAMS

6. The following EFM Text for use by repatriated prisoners of war has been approved and should be added to all EFM Standard Text lists in possession of units and members.

199 - Repatriated to England. My address is

(Note - The address to be inserted immediately after the text number)

SURFACE MAIL - FREE POSTAGE - AMENDMENT

7. Surface postal articles addressed to Australia, not exceeding 4. ozs in weight, may be sent free of postage. The postage on articles exceeding 4. ozs will be computed on the total weight of the articles at the prescribed rates of postage. "Q" Instruction No.1 is amended accordingly.

TELEGRAM RATES - AMENDMENT

8. The telegram rates appearing in "Q" Instruction No.1 will be amended to read :-

To England	} Ordinary rate 1/- for 9 wds, 1d for each addtl word. Priority rate. 1/6 for 9 wds, 1d for each addtl word.
" Scotland	
" Nthn Ireland	
" Wales	
" Eire	1/6 for 12 words, 1d for each addtl word. (No priority rate)

John D. ...
Lt Col.
AA & QMG AIF Reception Group UK.

Distribution - List "C".
DAD Posts (4 copies)
Dental Offr

appendix E.
DAD 6824

35/3.

Australian Imperial Force

HQ AIF Reception Group UK.

216

22 Sep 44.

"Q" INSTRUCTION No.11

CHRISTMAS MAILS TO AUSTRALIA
CLOSING DATE AND CONDITIONS

CLOSING DATE

1. Letters, Christmas cards, printed matter, packets and parcels for despatch by surface route and intended for delivery in Australia must be lodged for Unit censorship not later than 14.00 hrs 5 Oct 44. Unit postal orderlies are required to post all such articles at FPO 191 not later than 1800 hrs 5 Oct 44.
2. The closing date for airgraphs, air letter cards and air mail letters intended for Christmas delivery in Australia will be advised later.

CONDITIONS OF POSTING FOR PARCELS

3. Parcels must be strongly packed. An outer covering of linen, calico or canvas is recommended for all parcels. Thick twine should be used for tying.
4. The despatch of foodstuffs, tinned or otherwise, including chocolate and confectionery of all kinds, is prohibited.
5. Senders of articles to Australia at parcel post rates are required to complete and attach 2 customs declaration forms and one despatch note form to their parcels. These forms may be obtained from unit postal orderlies.

J. S. ...
for Lt Col.
AA & QMG AIF Reception Group UK.

Distribution - List "C".
DAD (Post) 4 copies.
Dental Officer.

SECRET

appendix F.

the Air Reception Group United Kingdom
27 Sept 44

Chief Postmaster,
East Camp

Dear Sir,

The above mentioned unit will move from East Camp to Eastbourne on 30 Sept 44.

Commencing after the final clearance which will probably be at 0730 hrs 30 Sept 44, will you please readdress all mail matter, telegrams and cablegrams addressed to British and Australian members of the unit to Eastbourne.

It is suggested that all letters etc., be forwarded in bundles, two labelled "Australian POW 191 Eastbourne" or, if the quantity of mail matter is sufficient to warrant bagging, that mails labelled "Australian POW 191 Eastbourne" be forwarded as enclosures in your normal despatches.

I wish to thank you and your staff for the kindly assistance and courtesy extended to us during our stay in your camp.

Yours faithfully,

R. Forde

Colonel, CBE
D.A.D. (Post)

Air Reception Group United Kingdom

AUSTRALIAN IMPERIAL FORCE

HQ AIF Reception Grp United Kingdom
27 Sept 44.

Postal Service Dept., (Mr. Eaton)

C.M.H. - Ops.

H.Q. D.O. 125000, R.C. 1.

C.E.O. 125000, R.C. 1.

Dear Sir,

As from 30 Sept 44 please route mail matter and
ciphertext addressed to units and personnel of AIF Reception Group
United Kingdom, to P.O. Harborne.

The last collection of mail for this Group from H.Q.
High Wycombe will be made at 0730 hrs 30 Sept 44.

Yours faithfully,

R. Lovell

R. LOVELL, Capt.

R.A.A.F. (Post)

AIF Reception Group United Kingdom

Wear Perry

~~AUSTRALIAN SPECIAL FORCE~~

HQ AIF Reception Co United Kingdom
27 Sept 44

SECRET

Traffic Manager,
Cable & Wireless Ltd.,
Electra House,
London. E.C.1.

Dear Sir,

As from 30 Sept 44 will you please route all cablegrams intended for delivery to British and Australian members of AIF Reception Group United Kingdom, to Eastbourne.

The last collection from P.O. High Wycombe will be effected late Friday evening 29 Sept 44.

Yours faithfully,

P. Powell

R. Powell, Capt.
D.A.D. (Post)

AIF Reception Group United Kingdom

W. G. G. G.

SECRET

RE AIF Reception Co United Kingdom.
27 Sept 44

Organising Supt.,
Room 8.-
Central Telegraph Office,
London. E.C.1.

Dear Sir,

As from 30 Sept 44 will you please route all telegraph traffic intended for delivery to British and Australian members of AIF Reception Group United Kingdom, to Northbourne.

The last collection from P.O. High Wycombe will be effected late Friday evening 29 Sept 44.

Yours faithfully,



R. J. O'NEILL Capt.
D.A.D. (Post)
AIF Reception Co United Kingdom.

Wear Gary

(Duplicate Copy)

Instructions regarding War Diaries and Intelligence Summaries are contained in P.S. Regs., Vol. 1. Monthly War Diaries will be enclosed in A.F. C.2116. If this is not available, and for Intelligence Summaries, the cover will be prepared in manuscript.

WAR DIARY

INTELLIGENCE SUMMARY

(Delete heading not required).

Army Form C. 2118.

Unit... AIF Reception Grp, U.K.
Postal Unit.

Commanding Officer Capt. R. Lovell.

Drill Capt

Month and Year... October, 1944.

Place Date Hour
Oct 44

Summary of Events and Information

References to Appendices

EASTBOURNE

1.

5 British ORs E.O.S. as replacements for the 5 British ORs who were originally selected by War Office as Postal workers, but were rejected because of their unsuitability. The 5 rejected ORs were marched out to HQ AIF Reception Grp. The strength of the unit is now 1 Officer (Aust), 1 S/Sgt. (Aust), 2 Bdrs and 10 Gms (British). Full W/E strength. Commenced checking record cards with printed rolls and making necessary corrections. O.C. (Capt. Lovell) visited Head Postmaster, Eastbourne, and discussed Army and Civil Postal requirements in respect to the Group. The decisions reached were as outlined in O.C.'s memo to HQ 1/c FPO 191. Postal stores, stationery and equipment ex Australia delivered to unit by Actg Staff Capt Q. All articles were received in good order and condition. Obtained full requirements of accommodation stores for FPO 191 and OC's office. Also obtained a metal office safe for FPO 191. 1 Postal Orderly posted to HQ AIF Reception Grp UK and 1 to AIF Transit Camp. Previous to the posting of these orderlies, one NCO performed the Postal Orderlies duties for the whole of the Group. Telephone installed in O.C.'s office (Number - Eastbourne 1943 - Ext. 12)

Copy of memo attached as Appendix "A".

2

3-4

5

Nothing special to record. Postage stamp advances to the value of 26 each were issued to Camp Comdt, HQ AIF Reception Grp, and to O.C., AIF Transit Camp by O.C. (Capt. Lovell) 'Marching In & Out' statements, similar to the ones used in M.E., were introduced. Postal orderlies are now required to show particulars of the movements of personnel in and out of their respective units on these forms, and forward them to Records Sectn FPO 191 as soon as possible after the information is available to them. The use of these forms will standardize the method of notifying FPO 191 of movements of personnel and will, if submitted promptly, greatly facilitate the redirection and delivery of mail matter.

Specimen Marching In & Out form attached as Appendix 'B'

Instructions regarding War Diaries and Intelligence Summaries are contained in P.S. Regs., Vol. 1. Monthly War Diaries will be enclosed in A.F. C.2118. If this is not available, and for Intelligence Summaries, the cover will be prepared in manuscript.

WAR DIARY

Army Form C. 2118.

INTELLIGENCE SUMMARY

Unit, AIF Reception Grp, H. F.
Postal Unit.

Commanding Officer ... Capt. P. Lovell.

P. Lovell
Capt

Month and Year ... OCTOBER 1944.

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
	<i>Oct 24</i>			
(continued)				
EASTBOURNE	5		G.O. (Capt. Lovell) submitted a report to AA & QIF, H. AIF Reception Grp, covering the handling of mail matter and telegrams for and from repatriated PWs on London. Requisition submitted through AAS&C to Aust Army Staff London for the printing of 15,000 Army Postal redirection cards similar to those in use in Aust.	Copy of report attached as Appdx "C" Specimen redirection card attached as Appendix "D"
	6		Nothing special to record.	
	7		Q Instructions 1 & 9 (Postal & Telegraph rates and conditions applicable to the Group) were cancelled. Q Instruction No. 21 which is a consolidation of 1 & 9 was issued.	Copy of Q Instruction No. 21 attached as Appendix "E".
	8-9		Nothing special to record.	
	10		Postal Ops moved from unsatisfactory billets at Howard House to excellent billets at Sandhurst Hotel.	
	11		Information obtained from Headpostmaster, Eastbourne, in respect to the closing dates for Air Mail articles intended for Xmas delivery in Australia was promulgated in the Groups RO's. The closing dates are:- Air Mail Letters - 24 Oct 44. Air Letter Cards - 4 Dec 44. Airgraphs - 4 Dec 44.	
			G.O. (Capt. Lovell) collected 12,000 Air Letter forms (Army form 13577) from Army Forms Depot, Olympia. These forms are intended for issue to Aust members of the Group for posting to Aust at the concession rate of 3d each. The postage on the Civil Air letter form is 6d. The issue of these forms is to be controlled by G.O. of this Postal Unit. They will be issued monthly on the basis of 2 per Aust member for each Thursday in the month. See reference to these forms in Q Instruction No. 21 which is attached hereto as Appendix "E".	
	12		First issue of Air Letter Cards made to Units according to messing state strengths. Also forwarded monthly supply to Aust Army Staff London as requested by Camp Comdt Aust Army Staff. Telephone installed at WFO 191 (Number - Eastbourne 2447)	

Instructions regarding War Diaries and Intelligence Summaries are contained in F.S. Regs., Vol. I. Monthly War Diaries will be enclosed in A.I.F. G.211b. If this is not available, and for Intelligence Summaries, the cover will be prepared in manuscript.

WAR DIARY

Army Form G. 2118.

INTELLIGENCE SUMMARY

(Delete heading not required).

Unit... AIF Reception Group.

Postal Unit.

Commanding Officer: Capt. R. Lovell.

R. Lovell
Capt

Month and Year... OCTOBER 1944.

Place	Date	Hour	Summary of Events and Information	References to Appendices
	13-21			
EASTBOURNE.			Nothing special to record.	
	22		Lists of PW ex Switzerland who were repatriated through Egypt and of PW remaining in Switzerland received from DAAC. (Major Solomon) who recently returned from Middle East. Mail matter for the repatriated PW ex Switzerland was endorsed 'Returned to Australia', and forwarded to Base POs for the respective states of enlistment. No action was taken by the Group's representatives in ME to obtain civil forwarding addresses from the repatriates concerned.	
	23		Nothing special to record.	
	24		O.C. (Capt Lovell) informed by Head Postmaster Eastbourne that Civil POs have not been instructed to include the new EFM Standard Text No. 199 "Repatriated to England. My address is....." in their EFM Standard Text Lists. This suggests that the matter has not been finalised by Telecommunications London.	
	25		O.C. (Capt Lovell) visited London in connection with the new EFM Standard Text No. 199., circulation of mail to PW in Germany and treatment of undeliverable PW mail matter returned from Germany. O.C., interviewed Major Radford DAAC Aust Army Staff, the Director Cable & Wireless Ltd., and Mr. Hummerly of Cable and Wireless Ltd., It was ascertained that Telecommunications had not yet decided to include EFM text No. 199 in the text lists and that they were considering further suitable texts to be used by repatriated PW. Pending a decision in the matter, the Director Cable & Wireless Ltd. agreed to accept and transmit all EFM Cablegrams containing text 199 provided that they be lodged direct with Cable & Wireless London, and not at Civil POs. He also agreed to suitably instruct Australia by cablegram. All such cablegrams will now be forwarded per IR to Major Radford DAAC Aust Army Staff London, who will arrange for their lodgement at Head Office, Cable & Wireless London. Mr. Wallis of Civil Postal Services Branch London, informed O.C., that letter mails for Aust PW in Germany is being forwarded from London to Marseilles by Air thence	

Instructions regarding War Diaries and Intelligence Summaries are contained in P.S. Regs., Vol. I. Monthly War Diaries will be enclosed in A.F. C.2119. If this is not available, and for Intelligence Summaries, the cover will be prepared in manuscript.

WAR DIARY

INTELLIGENCE SUMMARY

(Delete heading not required).

Army Form C. 2118.

Unit... AIF Reception Grp.
Postal Unit.

Commanding Officer Capt. R. Lovell

R. Lovell
Capt

Month and Year... OCTOBER 1944

Place	Date	Hour	Summary of Events and Information	References to Appendices
EASTBOURNE	Oct 4	(continued)		
25			by surface to Geneva thence to Germany. Next-of-kin parcel mails from Australia to Australian PW in Germany are being forwarded via USA to Marseilles and in some cases via USA to Lisbon thence to Marseilles. There is no undue delay in the circulation of letter mails to Germany. Parcel mails are somewhat delayed because of shipping difficulties. The circulation of PW mail to Germany is being watched mainly because of the possibility of it being diverted to this Group when the war situation makes it impossible or undesirable to send it to Germany. Aust PW mail which is undeliverable in Germany is returned from Germany to GPO London then sent to Australia House London for reference to Records 2 Eobelon. Any still undeliverable is returned through Civil Postal channels to the senders. Action is being taken to have all such undeliverable mail referred to this Unit for checking before its return to Civil.	
26			15000 printed redirection cards which were ordered on 5 Oct 44 were received. An adequate supply of these cards is now on hand. Commenced another set of approx 6,000 record cards. These record cards will be maintained and held for use in M.E. in the event of large numbers of PW being repatriated through M.E.	
27			Nothing special to record.	
28			Electric light installation at EP0 191 inspected by electrician and required adjustments made.	
29-30			Nothing special to record.	
31			O.C. (Capt Lovell) discussed the purchase of specially printed Xmas Greeting Airgraph forms with AA & CM (Lt Col. Crisp) and Ammities Officer (Capt. Malyon). It was finally agreed that Ammities Service will purchase a sufficient number to permit of the free issue of 5 to each Australian in the Group. The issue to be controlled by DAD (Post). Order placed with Head Postmaster Eastbourne for 1150. During the month approx 20% of inward mail matter for members of the Group, although correctly addressed to the AIF Reception Grp United Kingdom,	

Instructions regarding War Diaries and Intelligence Summaries are contained in F.S. Regs., Vol. I. Monthly War Diaries will be enclosed in A.F. C.2119. If this is not available, and for Intelligence Summaries, the cover will be prepared in manuscript.

WAR DIARY

Army Form C. 2118.

INTELLIGENCE SUMMARY

Unit.....AIF Reception Cpx.
Postal Unit.....

Commanding Officer.....

Month and Year.....OCTOBER 1944

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
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(continued)

EASTBOURNE. 31

was received via Aust Army Staff London. This mis-sorting by Civil posts has often been reported to Postal Services Branch GPO London. Apparently it is a case of bad sorting by the inefficient war time sorting staff and is difficult to supervise.

Approximate time lags between dates of posting in Australia and delivery here are:-

Surface letters	8 weeks
Airmail letters	5 to 6 weeks
Air Letter Cards	12 to 21 days
Airgraphs	12 to 21 days.

Unit Routine Orders
Part I. attached as
Appdx "F" & "G".

Copies of Field Returns
(Officers & OMs) dated
7, 14, 21 & 28th Oct 44
attached to original
copies of War Diary.

H. M. 1/2 H. M. 1/2.

The following decisions were reached during my visit to H. M. Northbourne.

1. H. M. 1/2 to continue despatching sealed mails to H. M. Northbourne.
2. Overseas mail matter will not be forwarded to London until quantity increases sufficiently.
3. Postage free surface articles are to be handled and facelabelled to "London H. M. (Supt on Duty)". Obtain a supply of free labels from Mr. Gutt, Sorting Office, Northbourne.
4. Mail times - Northbourne Civil H. M. -

Inland	Mon to Sat.	0750 hrs
	" "	1500 "
	Sunday.	nil
Overseas	Mon to Sat.	1400 hrs.
	" "	1800 "
	Sunday.	1600 "

H. M. 1/2 H. M. 1/2 to ascertain from Mr. Gutt the time of H. M. 1/2 despatches to Civil H. M. Northbourne. Suggest 45 mins before their closing time.

5. Civil H. M. will supply all H. M. 1/2 mail bags requirements.
6. Ordinary Grey mail bags must be used for Mail Despatches. Green bags for registered mails. Red bags must NOT be used.
7. The transfer of inland and overseas mails must be effected at the Postal Ordinance counter at rear of building. Entrance through side gate and door marked "Postal Ordinance".
8. The insurance of parcels will be effected at P. O. Counter. Particular care must be taken to ensure that every Civil H. M. condition is complied with before parcels are handed in to be insured.
9. Telegrams and Cablegrams will be lodged at Telegram counter as frequently as necessary.
10. The number of words, charges, prefixes, suffixes signatures and addresses etc., must appear on all telegram and cablegram lodged by H. M. 1/2. All other conditions of acceptance must be complied with before lodgement.
11. Inland telegrams and cablegrams will be delivered by Telegraph Messenger. Those definitely addressed to Hotels, named buildings, street numbers etc., will be delivered as addressed. All others will be delivered to H. M. 1/2 during office hours and to Cumberland Hotel after office hours.
12. Every effort is to be made at Cumberland Hotel to effect delivery or arrange for the collection of telegrams etc., delivered to that address after H. M. 1/2 office hours. Any for Transit or Reception camps which are on hand at 0750 hrs the following day will be delivered by P. O. Postal Ordinance to H. M. 1/2 in time for the first transfer of mail to the Transit Camp Postal Ordinance.
13. Receipts will be obtained in the telegram record book for all telegrams and cable grams lodged at the Civil Telegram Counter.
14. A red line will be ruled directly beneath the last entry in record book at time of lodgement. The counter official will acknowledge receipt of the telegrams etc., by date stamping, initialling and writing the number of telegrams etc., received, in the disposal column immediately above the red line.
15. Please arrange for the immediate implementation of the above mentioned decisions and suitably instruct all members of your staff accordingly.

P. Poell
Supt.
H. M. 1/2 (H. M.)

A.P.S. U.K.1.

Serial No.

EXTRACT OF CASUALTY RETURNS.

POSTAL RECORDS SECTION,
WFO 191. EASTBOURNE. SUSSEX.

Unit.....

Date.....

The following movements of personnel are notified:-

[illegible][illegible]

The above mentioned movements have been recorded on Postal Orderly's record cards.

Signature.....
Unit Postal Order.

Handling of Mail matters, delivery and despatch
of Cablegrams, letters etc.

AA & GMC

AIF Reception Group United Kingdom.

RE AIF Reception Grp. U.K.
Eastbourne.

5 Oct 44

1. All articles on hand (5 letters and 20 Cablegrams) were delivered to repatriated p.w. immediately on arrival at Hazelmore Park Camp. Subsequent deliveries were made to repatriates before they proceeded on leave and immediately after their return from leave.
2. Most of the repatriates regarded the period of leave as too short to warrant re-direction and preferred that articles received during their absence be held at FPO 191 for immediate delivery on their return to camp.
3. Although the repatriates were informed that Cablegrams would be accepted at FPO 191, very few were lodged. Quite a number of the men considered that the free cablegrams which they sent on arrival in U.K. were sufficient. The knowledge of their early return to Australia probably influenced their decisions in this respect.
4. Approx. 40 Air letter cards and 50 letters, mostly for delivery within U.K. were posted by repatriates at FPO 191.
5. Nominal rolls of arrivals were not made available to the Postal Orderly who, in some instances, obtained the required information by personally visiting the men in their huts, and in others by the helpful assistance of WO/I Joel R.S.M. Whilst the difficulties experienced by the limited Transit Camp orderly room staff in making nominal rolls readily available are fully appreciated, it must be explained that unless they are made available on arrival of drafts, the delivery of correspondence will be unduly delayed.
6. Information in respect to the evacuation of repatriates direct to hospital and convalescent depots from the port of disembarkation was not made available to this Unit.
7. The quantity of held articles for p.w. at present in enemy hands is gradually being increased by receipts of the special next-of-kin letters.
8. The procedure as outlined hereunder will, if adopted, facilitate delivery to members of subsequent p.w. drafts and obviate delays in delivery.
 - (a) All "held" articles for p.w. to be arranged in lexicographical order in suitable holding trays. This is being done at present at FPO 191.
 - (b) D.A.D. (Post) to be supplied with advance copies of nominal rolls of expected p.w. arrivals whenever possible.
 - (c) When advance copies of expected arrivals are received, D.A.D. (Post) will have articles for the listed members "picked out" and forwarded to the port of disembarkation or British Transit Camp, whichever is the most practicable point of delivery.
 - (d) The delivery at the port of disembarkation or British Transit Camp to be controlled by a member of AIF Reception Grp. U.K. Postal Unit.
 - (e) D.A.D. (Post) copies of nominal rolls to be checked with the list of arrivals by the Postal representative at the ports of disembarkation or British Transit Camp, whichever is the most practicable.
 - (f) Particulars of direct evacuations to Hospital, Convalescent Depots etc., to be noted against the respective names on the nominal roll by the Postal representative at port of disembarkation or British Transit Camp. The particulars to include name of hospital etc., to which evacuated and probable duration of stay in hospital etc.
 - (g) The Groups L.C. to arrange for the Postal representative to be given every facility to check nominal rolls and effect the delivery of correspondence at port of disembarkation or British Transit Camp.
 - (h) When advance nominal rolls of expected p.w. arrivals are not available, copies of nominal rolls of inward p.w. drafts to be supplied by 1 AIF Transit Camp as soon as possible after the arrival of drafts at 1 AIF Transit Camp. It may be possible for the Group's L.C. to obtain an additional copy of each nominal roll of draft and forward per draft conducting Officer to Postal.

- (2) When a Postal representative does not visit the port of disembarkation, all required particulars of direct evacuations to hospital etc, from ports or British Transit Camp to be obtained as soon as possible from Records 2 Echelon or if possible by the Group's I.O. and forwarded to Postal.
- (3) Correspondence which cannot be delivered at ports of disembarkation or British Transit Camp will be disposed of at 1 AIR Transit Camp.
- (4) All new arrivals to be suitably informed as to the re-direction requirements and facilities. Personnel due for return to Australia to be requested to leave written instructions for re-direction to civil addresses in Australia.
- (1) Approx. 7,000 re-direction cards are available for issue to men proceeding on leave, returning to Australia, evacuated to hospital and posted to Units. A requisition will be submitted for a further supply of these cards.

9. Stencilled re-direction forms were issued to all repatriates before their departure from Haslemere Park Camp, and all were asked on parade to leave written instructions for Postal to re-address to civil addresses in Australia.

47 of these re-direction notices were lodged at RFO 191 and 22 more were obtained by I.O. when en route to the port.

F. J. Powell
 Capt.
 D.A.D. (FOET)

File

POSTAL SERVICE
CHANGE OF ADDRESS CARD

TO POST OFFICE

Army No.

Serial

Christian Name

NEW Address

Approximate Duration

REF

File

334

Australian Imperial Force

HQ AIF Reception Group UK.

7 Oct 44.

"Q" INSTRUCTION No. 21

POSTAL AND TELEGRAPH RATES AND CONDITIONS

1. "Q" Instructions Nos. 1 and 9 are cancelled.
2. The following postal and telegraph rates and conditions will apply forthwith :-

SURFACE MAIL RATES

Letters. To Australia - up to 2 ozs - Free; over 2 ozs - 2½d; each additional oz - 1d; (see para 3).

" New Zealand - First oz - 2½d; each additional oz 1d.
 " United Kingdom } First 2 ozs - 2½d; each additional 2 ozs - ½d.
 " Eire }

" Other British
 Empire countries }
 " Egypt } First oz 2½d; each additional oz - 1d.
 " USA }
 " British FOs in
 Morocco }

" Other countries - First oz 3d; each additional oz - 1½d.

Small Packets. To Australia. - Up to 2 oz - free; over 2 oz - 1d per 2 ozs with a minimum charge of 5d; Limit 2 lbs (see para 3).

Parcels. To Australia - First lb - 1/4d; 6d each additional lb. Limit 11 lbs.

AIR MAIL RATES

Letters. To Australia }
 " New Zealand } 1/3 per ½ oz; limit 2 lbs.
 " USA }
 " Nthrn Ireland - 5d per oz; limit 2 lbs. *plus each 3oz in addition to postage.*
 " other places
 in Utd Kingdom - No Air Mail Service.

Air Letter Cards.

To Australia (To Civilians and members of the Forces)
 Concession rate - 3d per letter card.
 Full rate - 6d " " "
 (see para 4)
 " USA (To members of the Forces only) - 6d each.

AIRCRAFT RATES

To Australia }
 " other British } (To Civilians and members of } 3d
 Empire countries } the Forces) } each
 " USA (To members of the Forces only)

POSTAL CONDITIONS

3. All classes of surface mail articles, not exceeding 2 ozs in weight, may be sent to Australia free of postage. When the weight exceeds 2 ozs, postage is chargeable on the total weight. The words "On Active Service" must appear on the top centre of the addressed side of all articles sent free of postage.

4. AIF personnel in United Kingdom are permitted to send 2 Air letter cards (Army Form 3077) per week to Australia at the concession rate of 3d per letter card. Additional Air letter cards may be sent at the full rate of 6d. each.

DAD (Post) will forward monthly supplies of unstamped Air letter cards to units on the first day of each month. The issue will be based on 2 for each Thursday in the month for all AIF personnel on strength or attachment. These concession rate letter cards must bear the requisite postage stamps when posted.

5. Postage stamps and 6d Air letter cards may be purchased from Unit Postal orderlies and at FPO 191.

6. Postage stamps to the value of the appropriate charges must be affixed by senders to all articles requiring postage before they are lodged for consignment and posting.

7. Information in respect to rates and conditions not contained in these instructions can be obtained from Unit Postal Orderlies and at FPO 191 located at Dickens Hall, Upperton Road, EASTBOURNE.

8. Adhesive labels "Official Paid" (Army Form Nos. A2019E and A2019G) are issued for use in respect to official postal articles addressed to places within United Kingdom only. When such articles are intended for registration or insurance, postage stamps to the value of the appropriate registration or insurance fees must be affixed to the articles in addition to the labels. Articles addressed to places outside United Kingdom must bear postage stamps to the value of the appropriate charges.

REGISTRATION

9. All classes of Postal articles except parcels addressed to places outside UK and Eire and letter cards may be registered. All articles for registration must be sealed.

FEES (in addition to postage).

To United Kingdom - Carrying compensation up to £5	- Fee 3d.
& Eire	" " £20 - " 4d.
" " " £40	- " 5d.
and so on up to £100 at the rate of an additional 1d for each £20.	
" Australia - Carrying compensation up to £2	- Fee 3d.
& all other countries.	Maximum compensation - £2.

INSURANCE

10. All classes of surface mail articles except letter cards, addressed to Australia and other overseas places mentioned in the civil Post Office Guide may be insured. Air mail articles cannot be insured.

The insurance limit in respect to articles addressed to Australia is £50, and the fees are 5d for £12 and 2d for each additional £12 or part £12. Articles for insurance must be sealed by means of wax or lead seals which must bear impressions of a private device.

POSTAL ADDRESS

11. The form of postal address applicable to members of this Group will contain the following particulars :-

- (a) Army Number.
- (b) Rank, initials and surname.
- (c) Name of Unit within the Gp. to which the member is posted or permanently attached.
- (d) Name of Gp and place name, ie, AIF Reception Group UK, Eastbourne, Sussex, England.

Example addresses :-

VX 512345
Pte W. Lang,
1 AIF Reception Camp,
AIF Reception Group UK,
EASTBOURNE,
Sussex, England.

VX 512345
Pte W. Lang,
1 AIF Transit Camp,
AIF Reception Group UK,
EASTBOURNE,
Sussex, England.

VX 512345
Pte W. Lang,
HQ AIF reception
Group UK,
EASTBOURNE,
Sussex,
England.

12. The postal addresses to be used by repatriated prisoners of war will be :-

(a) On arrival in UK, when in 1 AIF Transit Camp, and before allocation to a Reception Camp or other unit :-

"AIF Reception Group UK,
EASTBOURNE, Sussex, England".

(b) After allocation to a Reception Camp or posted to another unit within the Group :-

"As outlined in para 8".

All correspondents should be advised accordingly.

13. The redirection of mail matter to absent members and ex-members of units including absent repatriated prisoners of war who have been posted to units will be effected by the respective Unit Postal orderlies. Mail matter for absent repatriated prisoners of war who have not been allocated to a reception camp or posted to another unit will be readdressed by the Record Section, 1 AIF Reception Group Postal Unit.

14. Repatriated prisoners of war and members of units are required to notify their respective Unit Postal orderlies, in writing, as to their redirection requirements before they move from their units on leave, transfer, duty, detachment or to hospital, convalescent depots, schools or courses, and before their departure to Australia. If prior notification is not practicable the notifications should be forwarded as soon as possible after movement. The member's Army number, rank, name and initials in block letters, unit, accurate particulars of new address and period for which redirection is desired, must be indicated in each notification.

15. Personnel returning to Australia will be requested to leave civil forwarding addresses. If this is done deliveries will be expedited and much unnecessary work at base post offices and searching of district records in Australia will be obviated.

16. Any postal redirection cards have been issued to Unit Postal orderlies. Further supplies are obtainable at RPO 191 located at Dickens Hall, Upperton Rd, EASTBOURNE.

17. Units will ensure that all members on movement are conversant with these redirection requirements.

18. Units receiving and despatching drafts will forward copies of nominal rolls of such drafts to DAD (Post) HQ AIF Reception Group UK without undue delay.

TELEGRAM RATES

19.	To England	} Ordinary rate - 1/- for 9 words; 1d for each addl word. Priority rate - 1/6d for 9 words; 1d for each addl word. 1/6d for 12 words; 1d for each addl word. (No priority rate)
	" Scotland	
	" N'Ian Ireland	
	" Wales	
	" Eire	

CABLEGRAM RATES

	<u>Ordinary rate</u>	<u>Deferred rate (IC)</u>	<u>Daily Letter Telegram(DLT)</u>	<u>Empire Social Telegram(GLT)</u>	<u>EFM (up to 3 standard texts)</u>
To Australia)	1/3 per	7½d per	10/5 for 25 wds	5/- for 13 wds	2/6
" New Zealand)	word	word	5d each addl wd	5d each addl wd	
" New York) 9d "		4½d "	6/3 for 25 wds	No rate	No rate
" City)			3d each addl wd		
" California 1/4 "		8d "	11/5½ for 25 wds	No rate	No rate
			5½d each addl wd		
" New York) 11d "		5½ "	8/4 for 25 wds	No rate	No rate
" State)			4d each addl wd		
" Other places in USA	(Enquire at FPO 191 for rates).				
" Other countries	"	"	"	"	"

Note :- All EFM Standard Text lists in possession of Units and members will be amended to include the following additional Text :-

Text 199 - Repatriated to England. My address is
(Note :- The address to be inserted immediately after the text number).

CENSORSHIP

21. All postal articles, cablegrams and telegrams, other than those addressed to England, Scotland, Northern Ireland and Wales, are subject to Unit censorship.

FPO 191 MAIL TIME TABLE

22.	Inward Mails	Mon to Sat	0845 hrs
		" "	1515 "
		Sunday	NIL
	<u>Outward Mails</u>	Mon to Sat	1530 hrs
		" "	1730 "
		Sunday	1530 "

Unit Postal orderlies are required to deposit postings at FPO 191, 30 mins before mail closing times.

FPO 191 COUNTER SERVICE HOURS

25.	Mon to Sat	0630 hrs to 1800 hrs
	Sunday	0900 " to 1000 "

AA & C&E AIF Reception Group UK.

Distribution - List C.

Australian Imperial Force.RECEIVED.ROSTER DRESS, PART 1.

by

Captain E. Lovell.

Commanding

AIF RECEPTION GROUP (U.E.) PORTAL UNIT.

Serial 2.

4 OCT 44.

2. MARSHAL RECEPTION - British personnel.

The undermentioned personnel of the British Army have been marched out to R.C.AIF Reception, Gp. U.E.:-

7527	Cnr. Bracey, R.A.
462300	" Pickling, E.
171062	" Lonsky, G.
112195	" Quinn, M.
185612	" Sheerith, W.

3. ROSTER IN - British personnel.

The undermentioned personnel of the British Army are taken on the strength of this Unit:-

1811369	Cnr. Abell, W.S.
1601692	" Fletcher, E.
1155117	" Downport, J.
992265	" Jones, R.
1716877	" Wiltshire, A.E.

4. FOOT & MOUTH DISEASE.

(a) An outbreak of foot and mouth disease has been confirmed on the following farm:- F.E. Colbran, Downside, 108 Small Holding, Old Town, Eastbourne.

Map Reference - 022192, Sheet 159. 1" to 1 mile.

and an area two miles in radius from the centre of the farm must be considered as infected. No training will take place in this area and movement will be confined to roads.

(b) Particular care will be taken by all ranks to ensure that gates within and on the perimeter of the infected area are kept closed so that the outbreak may not be spread by straying animals.

5. COMMUNICATING WITH ARMY WELFARE.

It has come to notice that units of AIF Reception Gp. U.E., individual officers and soldiers have communicated direct with the local representative of Army Welfare (Capt. J. Pearson) for supply of cots, chairs, tables and other furniture. The practice will cease forthwith.

All requests for supply of furniture etc., from Army Welfare sources will be made to Acquisition Officer, in AIF Reception Gp. U.E.

6. SICK PARADES.

(a) All sick parades will be held at Group RMP Keyholestone Flats, at 0900 hrs. daily. Unit orderly NCO's will ensure that morning Sick Report (AF 1256) is properly prepared before parading sick personnel at RMP.

(b) Where necessary, units may arrange transport to carry sick personnel to RMP.

7. DRESS.

The following orders re Dress will be observed by all concerned:-

(a) British pattern Battle Dress. The wearing of this dress or any parts thereof by Australian personnel is forbidden.

(b) Fatigue Dress. - Will not be worn in streets or public places except by personnel actually performing fatigues or proceeding to or from such duty.

(c) Australian Jacket, 3D (QAs pattern)

When worn, this item of dress will be buttoned to the neck. Members, both Officers and QAs, are forbidden to wear a collar and tie with Australian Jacket, 3D (QAs pattern)

(d) Walking Out. When walking out or appearing in streets or public places (except on fatigues) members will wear appropriate head dress, jacket, trousers, belt (Australian personnel only) and footwear.

When wearing jackets, 3D: Anklets, web, will also be worn except after Retreat and before Reveille, when the wearing of anklets will be at the members discretion. The practice of proceeding between billets, mess-room and places of duty incorrectly dressed will cease.

(e) Group Routine Order 29 of 14 Sept 44 is cancelled.

Forrell Capt.

C.O., 1st Air Reception Coy Postal Unit.

4 October 44.

Distribution:-

- 2 copy HQ 1/c HQ 191
- 2 copies War Diary.
- 1 copy File.

Appendix "G"

Australian Imperial Force.

ROUTINE ORDERS. Part I.

by
Captain R. Lovell.

Commanding

AIF RECEPTION GROUP U.K. POSTAL UNIT.

Serial 3.

31 Oct 44.

8. BOOT REPAIRS.

1. Arrangements have been made for the repair of boots, free of charge, of all personnel in this Group other than Officers.
2. Boots must be securely tied together and labelled with owner's regimental number, name and unit. Australian & British personnel will mark the labels 'Australian' and 'British' respectively.
3. Boots for repair will be forwarded to (A) store R, AIF Reception Grp, U.K.

9. LAUNDRY.

1. Arrangements have been made for a free laundry service for WOs and all personnel below that rank. The service, which will operate weekly, provides for the free laundering of a bundle comprising not more than seven (7) articles selected from the following:-

Trainers.	Towels.
Shirts.	Gym shorts.
Socks.	Gym vests.
Footie.	Bandkerchiefs (5 to count as one article)
2. The laundry allocated to AIF Reception Grp U.K., Postal Unit is Beach Laundry, Royal Parade, RAYBURNTH.
3. Special labels obtainable from C.S. stores, R, AIF Reception Grp, must be filled in and attached by the owner to each bundle. Personnel of units allocated to Beach Laundry will add in brackets "R, AIF Reception Grp, U.K.". The labels issued for Beach Laundry are returned with washed laundry, and may be used on subsequent occasions until the label is filled.
4. Bundles of laundry must be forwarded to (A) store R, AIF Reception Grp, U.K., Cumberland Hotel by 0900 hours each Monday.

10. TRAVEL OF ARMY EMPLOYEES.

Civilians other than Government officials and F.O. employees, must not be transported on F.O. owned or hired mechanical transport unless on production of a certificate signed by an authorized officer to the effect that they are travelling by reason of authorized duties on behalf of the Army, the performance of which makes it necessary and desirable that they should so travel.

11. DAMAGE TO BOOTS.

1. Damage to boots by 'burning' is liable to take place whenever boots become wet and drying by artificial heat is used.
2. All personnel should adopt the correct method of drying boots. Serious damage to soles and undersoles can, and usually does occur without evidence of burning becoming apparent on the outer surface.
3. Wet leather must NOT be subjected to the heat of a steam pipe or exposed near an open fire. If this is done, the leather will lose its flexibility and will crack. If the heat is maintained, the fibres of the leather will melt and form a rigid resinous mass, which will break immediately on bending. This process takes place NOT on the outside first but from the inside outwards, and the mere fact that the outer surface of the sole is still pliable is no assurance that internal damage has not occurred. The sight of steam rising from the soles of wet boots should always be regarded as sure evidence of imminent burning within.

4. Every care must be taken to ensure that the quick drying of boots by artificial heat is avoided. They should be dried, if possible, in a current of air, and drying will be accelerated if some form of absorbent material, (crumpled paper, sawdust, or the like) is placed inside the boot, and the boots laid on their sides. The use of a heated room is quite permissible, but the boots must be kept well away from the source of heat.

12.

PREVENTION OF ACCIDENTS.

Cases have occurred of live am. having been found in the chimneys of requisitioned buildings. Personnel will ensure that before fires are lit all chimneys are examined.

13.

SALE OF AMERICAN CIGARETTES TO GIVE DATA & BRITISH ARMY PERSONNEL.

- (a) American cigarettes are made available at special prices under arrangement with the Customs Dept., on condition that they are not sold or made available to civilians or to members of the British Army.
 (b) Notwithstanding the orders issued for compliance with the above-mentioned conditions, it has come to notice that Australian personnel are re-selling American cigarettes to British personnel. This practice is forbidden.
 (c) Prohibition on re-sale of American cigarettes is brought to the notice of all ranks and that disobedience of the orders is treated as a serious offence.

14.

LOCAL LEAVE, WEEKEND LEAVE & SICK DAYS - British & Australian personnel.

- (a) Local leave may be granted at the discretion of COs until 2400 hrs daily. Except as provided in sub-para (c) below, personnel on local leave will not proceed outside a radius of 25 miles from Northbourne.
 (b) Subject to the exigencies of the Service, one day, which shall be Sunday wherever possible, will be observed as a rest day on which COs may, at their discretion, grant local leave.
 (c) Effective from 24 Oct 44, weekend leave may be granted at discretion of COs from 1200 hrs each Saturday until 2400 hrs on the following day (Sunday) with no restriction as to distance of travel. The following rules will apply:-
 (i) A member will not be granted weekend leave more often than once in every three weeks.
 (ii) A leave pass will be issued in each case and will show the city or area to which leave has been approved.
 (iii) Members granted weekend leave will NOT be granted free travel facilities.
 (d) Local leave, weekend leave and rest days will not be accumulated, free railway warrants will not be issued in respect thereof, the grant will not be counted against recreation leave and records of the granting of these privileges will not be entered in the members record of service book etc.
 (e) The introduction of weekend leave is to be regarded as a temporary arrangement only and subject to cancellation at any time.

15.

SICK PARADES.

- (a) All sick parades will be held at Group HQ Applestone Flats, at 0900 hrs daily. Unit orderly HCOs will ensure that morning Sick Report (AF 2256) is properly prepared before parading sick personnel at RAF.
 (b) Unit transport may be used to convey sick personnel to RAF.

16.

PAUSE.

Group HQ Transport Lines are out of bounds to all personnel not on duty.


 Capt.
 C.C., 1st AF Reception Group, Postal Unit.

WAR DIARY or INTELLIGENCE SUMMARY

Unit.....2-120-Insurance, Co. Postal Units

Commanding Officer

Month and Year.....November 3 1941.

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
EASTBOURNE.	1		Nothing special to report.	
EASTBOURNE.	2		Nothing special to report.	
EASTBOURNE.	3		Nothing special to report.	
EASTBOURNE.	4		Camp visited PM on last night with visit at Transit Camp. Visitation to Hospital direct from port of disembarkation. Each of these PW lodged one first class Cabin and five second party who cleared them through RAF London. Adjut., Transit Camp and Postal Office pickly submitted nominal rolls of arrivals to HQ 1st. Articles on hand were delivered as per usual after their arrival in camp.	
EASTBOURNE.	5		Nothing special to report.	
EASTBOURNE.	6		Nothing special to report.	
EASTBOURNE.	7		Nothing special to report.	
EASTBOURNE.	8		1150 Special Christmas decorations distributed with colored streamers purchased on behalf of Executive Service and distributed by G.C.(Cap.Lov-11) on the basis of 5 per each unit plus 10% for the group.	
EASTBOURNE.	10		Nothing special to report.	
EASTBOURNE.	11		Advice received from British Army Postal Directorate (Major Gorman) that British Treasury approved of Mr. Thompson's for 5 Air Battle Bonds per each unit - 1st of the group to be posted not later than 1st Nov. 41. All other units to follow. Details and full instructions issued to units. (Attach copy of 'G' Instruction No. 11 to War Diary)	
EASTBOURNE.	12		Nothing special to report.	

WILKINGDON COM. EN W.H.A.S. 1941

Instructions regarding War Diaries and Intelligence Summaries are contained in P.S. Regs. Vol. I. Monthly War Diaries will be enclosed in A.F. C.2119. If this is not available, and for Intelligence Summaries, the cover will be prepared in manuscript.

WAR DIARY

or

INTELLIGENCE SUMMARY

Army Form C. 2118.

Unit.....1. AIF Reception Co. Postal Unit.

Commanding Officer.....*F. Lovell* Capt.

Month and Year.....NOVEMBER 1944.

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
EASTBOURNE	13		O.C. (Capt. Lovell) visited 1. AIF Reception Camp in connection with the departure for Aust of repatriated PW. O.C. Draft (Mjr. Perry) supplied with Airgraph and Air Letter Card forms for use of repatriates on voyage and when in U.R. Also arranged for such repatriate to leave a civil forwarding address on departure.	
EASTBOURNE	14		Counter installed at 120 124 by Civil servants. Very presentable and suitable for use.	
EASTBOURNE	15		16 repatriated PW entrained for embarkation port for Austr. lia. Civil forwarding addresses were obtained from all 16 repatriated PW. Most of the redirection notices were obtained a few days before the departure of the repatriates which practice will be followed in future and should ensure the lodgment of 100% redirection notices.	
EASTBOURNE	16		O.C. (Capt. Lovell) visited London re forwarding of Groups mail to Home Base P.O. Nottingham, RAAF and Australia House. Envelopes bearing Home Base P.O. postmarks handed to Major Postman RAAF (British Liaison) who promised to investigate the matter and advise result.	
EASTBOURNE	17/18		O.C. (Capt. Lovell) visited RAAF Reception Camp, Dover, and inspected RE Postal arrangements for the handling of PW mail and airgrams. O.C. RE Postal Unit was absent in London.	
			Left Eastbourne 0800 hours 17 Nov. 44. Returned Eastbourne 1550 hours 18 Nov. 44.	
EASTBOURNE	19-20-21		Nothing special to report.	

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WAR DIARY

or

INTELLIGENCE SUMMARY

Army Form C. 2118.

Unit.....1 AIF Reception Co. Postal Unit.

Commanding Officer.....*Forrell* Capt. *4*

Month and Year.....NOVEMBER 1944.

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
EASTBOURNE	22		O.C. (Capt. Lovell) visited London as the representative of the Civil Postal Services Branch. G.P.O. HQ. in connection with the holding of British Posts of mail matter posted in Australia and intended for delivery to British PW on their repatriation to U.K. It was agreed that such articles be held at G.P.O. section War Office, London. Also discussed the routing of mail matter to PW in Germany and Italy. Was informed that the latter portion of such mails are flown to France thence to Germany and Italy. Parcel mails are being cleared mainly by USA through Marseilles.	
EASTBOURNE	25-24		Major Harbut, HQ Postal Officer visited Eastbourne as guest to this H.Q. O.C. (Capt. Lovell) conducted Major Harbut on visits to HQ 1st, AIF Transit Camp and AIF Reception Camps. A comparison between HQ 1 AIF Reception Groups postal arrangements showed that, except for a few minor details, they are similar.	
EASTBOURNE	25		Major Norman DAPPS (British) advised results of his enquiries re misrouting to Home Base P.O. Nottingham (see entry 10 Nov. 44). It was found that a few articles misrouted by civil to Base P.O. Nottingham had been forwarded in error to U.S. Army Base P.O. and that inexperienced sorters at Home Base P.O. Nottingham were responsible for the holding up and consequent delay of others. Major Norman also stated that all concerned have been suitably instructed and arrangements made which will obviate further complaints re misrouting and delays.	
EASTBOURNE	23-27			
	23-29.		Nothing special to report.	

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WAR DIARY

or

INTELLIGENCE SUMMARY

Army Form C. 2118.

Unit.....1 AIF Reception Co. Postal Unit.

Commanding Officer

R. P. Bell Capt.

Month and Year...ROYAL DUTY 1944.

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
EASTBOURNE	30		O.C. (Capt. Lovell) visited Lon on re suspension of RFE Cablegram service for period in December '44, and re altered Air Mail routes to and from Aust. Both subjects were discussed with Major R. H. Ford, D.A.F.C., and Major Boatman, British D.A.F.C. Major Ford stated that he was not in possession of any official information relative to the subjects. It was ascertained from Major Boatman that the RFE service to Australia and other participating countries will be suspended from 31 Dec 44 to 31 Dec 45, and that the special RFE cablegrams containing text 122 will be accepted for transmission from 1 Jan 45 to 31 Dec 45, the period of suspension of the ordinary RFE service. It was also ascertained from Major Boatman that the route for ordinary air mail letters to Australia from the Air Force Station to Panama thence by surface to Aust. (Previously by air to North America). Air Letter Cards and Airgrams are still forwarded all the way to Aust via Karachi and Colombo. Air Letter Cards and Airgrams are still forwarded all the way from Aust to Panama via Colombo. Ordinary air mail is forwarded from Aust by surface to Colombo, thence by air to U.K. It was also ascertained that when air loading permits, ordinary air mail from Aust is forwarded all the way by air to U.K. Average Mail time from - Aust to U.K. :- Surface mail - 8 weeks. Ordinary air mail letters - 12 to 13 days. Air letter cards - 13 to 14 days. Airgrams - 12 to 13 days. + Forwarded all the war by air from Aust to U.K. O.C.'s memo re disposal of mail matter for repatriated Merchant Seamen, PT and civilian internees attached as Appendix 'B'. O.C.'s memo re redirection of mail matter to Aust House London attached as Appendix 'C'. Unit R.O.'s Pt.I. Nos. 17/19 attached as Appendix 'D'. Unit R.O.'s Pt.I. Nos. 20/27 attached as Appendix 'E'.	

Appendix. A.

Air Letter Cards - Postage Free - Christmas 1944.

HQ ATF Reception Co UK.

11 Nov 44.

AA & CNG.,
HQ ATF Reception Co UK.

The attached draft relative to postage free Christmas Air Letter Cards is submitted for your information and promulgation.

Boell
Capt.
D.A.D.(Post)

War Diary.

Australian Imperial Force.

HQ AIF Reception Gp. UK.

11 Nov 44.

Q INSTRUCTION No. 24.

Air Letter Cards - Postage Free - Christmas 1944.

1. Advice has been received that the British Treasury approves of the extension to Australians in U.K. of the concessional arrangements for sending home five Air Letter Cards each, free of postage, for delivery by Christmas.
2. The general conditions of posting as stated below will be followed:
 - (a) AF.W3077 must be used. Five forms per man will be issued forthwith to all Aust troops. British troops are not entitled to this concession.
 - (b) Postage free Air Letter Cards must not be posted at Civil Post Offices but will be forwarded by units to FPO 191 for despatch.
 - (c) Each Air Letter Card should be plainly marked 'Christmas Post Free' in the space provided for the postage stamp.
 - (d) The Air Letter Cards should be posted as soon as possible and in any case not later than 23 Nov 44. Unpaid Air Letter Cards received after that date will be sent on by surface means.
3. A sufficient supply of Air Letter Cards (Army Form A.3077) which will be stamped 'Australian FPO 191', will be forwarded to units by DAD (Post) AIF Reception Group UK. Only the forms bearing this rubber stamp impression will be accepted for free postage.

Mag. Lt. Col.
A1 & QMG AIF Reception Group UK.

Australian Imperial Force

HQ AIF Reception Group UK

C48

// Nov 44

"Q" Instruction No. 24.

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3. A sufficient supply of Air Letter Cards (Army form W.3077), which will be stamped "Australian FPO 191", will be forwarded to units by DAD (Post) AIF Reception Group UK. Only the forms bearing this rubber stamp impression will be accepted for free postage.

J. S. ... Capt
for Maj
AA & CMC AIF Reception Group UK

Distribution.

List "A" (plus Serial 26 six copies)

War Diary.

Appendix B.

2/12/5

HQ AIF Reception Co. U.K. Postal Unit

23 Nov 44.

Disposal of Mail matter intended for
repatriated Merchant seamen PW and
civilian internees.

To:- WCO 1/c
F.P.O. 191.

Please note that mail matter received at FPO 191 for delivery to Merchant seamen PW and civilian internees on repatriation to U.K. should be readdressed to Care Migration Officer, Australia House, London, and forwarded under cover to A.A.S. Registry (W.O. Butler) Australia House, London for disposal.

Arrangements have been made with W.O. Butler for him to advise this office of particulars of disposal of such readdressed articles and to confirm the delivery addresses of the addressees concerned.

Howell
Capt.
A.A.S. (Post)
O.C.

Appendix C

RAF Reception Op. UK Postal Unit

10 Nov 44.

R.

For Unit Postal Orders.

Direction of Mail Order to Australia House.

1. It has been noticed that mail matter for organisations and other members of this Group is being transmitted by Unit Postal Order to Australia House, London, without any indication as to what branch or office at Australia House is expected to receive the articles for collection by or delivery to the addressee.

2. Commanding procedure in relation to mail orders in respect to collections to Australia House will apply.

- (a) Mail matter for personnel transferred or detached to Australia Army Staff London, will be transmitted to Australia Army Staff, Australia House, London.
- (b) Mail matter for personnel not posted to Australia Army Staff, who have no postal address in Australia House, during the period of their temporary absence from the Group at home etc., will be transmitted to 'A.I.C. Registry, Australia House, London.'
- (c) Mail matter for personnel transferred or detached to other units, establishments or organisations located at Australia House, will be transmitted to the units, establishments or organisations.

Examples:-

Case Australia Army Staff London.
Australia House, London.

Case Reception Club,
Australia House, London.

(d) Whenever possible, postal articles will carry clear written collection notices and correct in every detail, that the new addresses are correctly recorded on the respective postal cards, so that the personnel concerned are fully instructed in respect to their delivery address at Australia House.

Prill
O.C.

Dist.

En.	2
1 Encl.	1.
1 Recd. Card	1.
3 " "	1.
3 " "	1.
4 " "	2.
WFO 101	1.
C. Card. Aust. House.	1.
Mr. May.	2.
File.	2

appendix D.

Australian Imperial Force.

ROUTINE ORDERS. Hotel.

by
Captain E. Howell.

Commanding

1 AIR Reception Coy. I.L.F. Postal Unit.

Serials.

1 Nov 44.

17. DISCIPLINE - GENERAL.

1. It has been noticed that personnel of the Group are not observing the regulations in regard to saluting whilst in London. Unfavourable comment is being made, especially as very senior British officers are being ignored.
11. Personnel of this Unit are reminded that the regulations in regard to saluting of Officers must be fully observed at all times.
111. Military Police have been instructed to report any slackness in respect to saluting.

18. HYGIENE - VENEREAL DISEASE.

There has been a marked increase in the number of personnel suffering from venereal diseases (also known as Venereal Infection and French mouth). As this is an infectious disease, the RCO 1/1 RFO 191 will take the following steps to assist in its suppression:-

- (a) Ensure that ample boiling water is supplied for the washing of men's utensils at RFO 191.
- (b) Ensure that any member of RFO 191 staff suspected of suffering from this condition report immediately for treatment at the Dental Centre.
- (c) Submit orders to this HQ for sufficient tooth brushes to make an issue to all personnel. Tooth brushes now in use will be destroyed on the completion of this issue.

19. LEAVE SYSTEM.

Leave passes issued to members of RFO 191 staff must be collected and returned to C.O.'s Office as soon as possible after the expiration of leave. When the period of leave has been exceeded, a report showing full particulars must accompany the respective returned passes.

Paul
C.O., 1 AIR Reception Coy. I.L.F. Postal Unit.

GENERAL.

GENERAL SERVICES - Sunday 5 Nov 44.

C.O. and R.O.

0930 hrs.
1000 "
0930 "

Church parade at St. Andrew's Chapel.

Holy Communion.

Church parade in the Ballroom in basement of the Cumberland Hotel.

R.O.

0800 "
0845 "

Mass
Mass

Room 25 Cumberland Hotel.

Colwood Court, Colwood Road.

ENTERTAINMENT OF PERSONNEL - GENERAL.

1. An exhibition of pictures depicting Australia's War effort will be opened at Simpson's in Piccadilly at 1200 hrs 7 Nov 44. The exhibition will remain open until 18 Nov 44.
2. Any officers of the Group who may be in London on 7 Nov have been cordially invited to attend the opening.

War Diary.

CLIP Presentation: C.A.T. - Coastal Area

24 FEB 66.

1. The use of weapons for civilian use is not even to be considered.
2. The manner of its use will be similar to that employed to use the gun, except that the target must be the gun.
3. The target is placed up into the air, and the gun is fired at a height of about 100 feet above the ground.

(a) Background - A check is maintained with reference to Washington Technical College, with Sharon, at 1430 has on Feb. 25, 1944. Personnel working to obtain all reports to the President in the field of the District and to the Board of Trustees on that day.

(b) Search - Working in the matter of establishing corporate file numbers, a check will be made for each student. The check will be made of the books and files, and will provide further information for those already provided, as to names and dates of birth.

Agreements in writing will be made with the Education Division with regard to the use of the files. The files will be working on the basis of the files and the files will be made. The records in the elementary school will be checked at the Washington Technical College, Washington.

While several programs conducted in the Carlo Hotel and Carlo College and College in 1962 have been discontinued, but the rights of blacks in school have not been restored or even the right to the complete freedom of school being taken away from them. And also the fact that not immediately progress on arrested during 1962.

THE Recognition of the 10/1/44 memo approved for printing and all I now
get following. That approved and sent and made to sent long the 10/1/44 and the
order to have still instruct for the travel in that connection.
The reply enclosed is not yet below for information of all case invol-
vement which was in your memo 5/15/44 and 21 Oct 44 in printing. The
proposed proceeding in which have to think of other places are
included in these travel facilities, it is advised that travel at public
expense on the occasion of such leave is not approved.
The provisions of sub para (c) (iii), of Group II 4/1/44 will, in future,
be applied also.

No 1 rate of pay will be made to either grade at GI Post Point Cash Office unless the applicant produces a current leave pass or an authority signed by the GI of his unit, the unit to which he is attached, or by another responsible person.

(Form 10 11/54.)

(c) Hostilities to civilians whether in the United Kingdom or in places abroad

(5)

When Australia will be affected by the members themselves through civilian assistance facilities.

(b) Assistance by members to civilians in Australia will be effected through any channels. Such charges will be met by the members.

Such cases charged are as follows:-

Where assistance is for an amount of over pounds.

If less than £100/- 3/6d

If £100 or more. 5/-

Where assistance involves shipping and postage.

If less than £100 3/-

If £100 or more. 7/6d.

26. RELATIONS OF MEMBERS

Wherever possible assistance from Australia in favour of members will be disbursed through any channels and all such requests when received at the Depot Cash Office will be credited to members through their payments.

27. EXPENSES ALLOWANCE

(a) Subsistence allowance will be paid to all members prior to proceeding on leave.

(b) Leave passes will be endorsed 'Subsistence paid' by office certifying from £1.5s.

(c) Claims for subsistence allowance will be presented by individual members of this unit to ^{NOT} ~~SPM~~ (M). London. *17.*

Spull.
Capt.
C.O. 1 AIR Reception Sq. W. Postal Unit.

LIBRARY

LIBRARY FACILITIES

An Airman Service Group Library is now located in Room 15, First Floor, Grosvenor Hotel. Library hours remain unchanged, viz. 1200 hrs to 1700 hrs daily except Sundays.

OTHER LIBRARIES. Sun. 22 Nov. 44.

C of B & B 2000 hrs. Church grounds. St. Andrew's Chapel.
1900 " " Holy Communion, St. Andrew's Church.
10.00 hrs. 2000 hrs. The Book, Cultural Court. Holborn Road.
1900 " " Local 20, 2nd Floor, Grosvenor Hotel.

War Diary.

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Duplicate Copy

WAR DIARY

or

INTELLIGENCE SUMMARY

Army Form C. 2118.

Unit.....1 AIF Reception Sp. Unit Postal Unit.

Commanding Officer.....*P. J. O'Neill* Capt

Month and Year.....NOVEMBER 1944

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
CASEROUPE	1		Received re suspension of AIF service for period 6-10 Dec. submitted to HQ. Instruction re subject issued.	(Attach copy of memo submitted to Appdx. 'A')
	2		12 Repatriated PWs arrived at AIF Transit Camp. From AIF cable -grams accepted from them by Postal Orderly Transit Camp and forwarded by Cable & Wireless London through 2nd AIF. All mail on board for these PWs delivered to them soon after their arrival.	(Copies of field returns attached as Appdx. 'B' Strength 1 Officer 15 One)
	3		2 Repatriated PWs arrived at AIF Transit Camp. Letters delivered to them on arrival. Free PWs accepted from them and forwarded to Cable & Wireless via A.S. London.	
	4-6		Nothing special to report.	
	7		Postal Orderly 1st AIF Transit Camp commenced 3 days privilege leave, followed by a number of PPO 191 Staff. Adj. Transit Camp stated that Postal Orderly will not, in future, be provided by Postal Unit, this Unit must provide own Postal Orderly relief. The British Civil Postal Services Branch complaint that Postage Free Articles were being accepted for destinations other than Australia was investigated and it was found that:-	(Copy of Unit's reply attached as Appdx. 'C')
			(a) Correct instructions relative to free postage have been promulgated by all units within the Group.	
			(b) Free postage articles addressed to places other than Australia were not posted by members of this Group.	
			(c) PPO 191 fully complied with instructions relative to acceptance and despatch of free Postage Articles.	
			Memo covering particulars and arrangements concluded with Cable & Wireless London by C.C. (Capt. Lovell) submitted to HQ.	(Copy attached as Appdx. 'D')
	8-14		Nothing special to report.	
	15		S/Cpt Esterston HQ 1/0 PPO visited Austro-Hungarian Station in connection with the incorrect treatment of mails and loose articles forwarded by Civil Posts to mail-in error. He arranged for all mails labelled 'Australia' PPO 191	

Duplicate Copy

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WAR DIARY

or

INTELLIGENCE SUMMARY

Army Form C. 2118.

1 AIF Reception Co. U.K. Postal Unit.

Unit.....

Commanding Officer..... *P. J. Lovell Capt.*

DECEMBER 1944.

Month and Year.....

(Delete heading not required).

Place	Date	Hour	Summary of Events and Information	References to Appendices
EASTBOURNE	15 (Contd)		United Kingdom' to be refused by LMS and for such mails to be forwarded to Eastbourne. He also arranged with LMS for the despatch of loose articles intended for this Group to be forwarded in separate bags or three labelled bundles per DN to RFC ISI.	
	16-19		Nothing special to report.	
	20		Copies of memoranda originated by PW's Dept Australia and LMS LMS re accommodation addresses for PW mail and treatment of diverted PW mail received and replied to.	(Attach copies of replies as Appdx. 'E')
	21-27		Nothing special to report.	
	28		O.C. (Capt. Lovell) visited Army & Civil Posts HQ London re misrouting of mails labelled "Australian EPs 191 United Kingdom" to Home Postal Centre Nottingham, R.A.A.F. Base PO London and Australian Army Staff London. It was explained to Army & Civil Posts that a number of these mails were opened and irregularly dealt with at the places they were misrouted to, and that a number of letter bills are missing. Also that, until the missing letter bills are located, it is not possible to check despatches from Australian Civil Posts agreed to immediately instruct all London mail sections and Postmasters at ports. British Army Posts promised to suitably instruct Home Postal Centre Nottingham to forward all such mails received there unopened to Eastbourne and to locate and forward the missing letter bills to Eastbourne.	
	29-30		Nothing special to report.	
	31		Most of the Xmas mail posted in Australia for delivery to members of the Group was received and delivered before Xmas. A quantity which was delayed by being misrouted by Civil, London was received before the end of the month. Several members of the Group expressed their satisfaction with the Mail service.	

APPDX 'A'

22 SEP 1944

1 October 1944

To: J. E. [unclear]

22 SEP 1944

22 SEP 1944 - Summary of [unclear]

The attachment, relative to the c/r subject, is submitted for your information and organic investigation please.

[Signature]

(Capt.
22 SEP 1944)

War Diary

FIN CABLEGRAMS - SUSPENSION OF SERVICE

1. The FIN cablegram service to Australia and other participating countries will be suspended for the period 2 Dec '44 to 26 Dec '44, both dates inclusive.
 2. The suspension of the service will not apply to the special FIN cablegrams containing text 180 (Repatriated to England - my address is.....) lodged by repatriated P.O.s after their arrival in U.K.
 3. In order to ensure transmission before the service is suspended, FIN cablegrams other than those mentioned in para 2, must be lodged by units at HPO 101 not later than 1700 hrs 5 Dec 44.
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APPENDIX "C"
HQ IIF Reception Appell.E.

7 December 1944.

To: - 11 & 12,
HQ IIF Reception Appell.E.

POSTAGE FREE SURFACE MAIL ARTICLES.

1. IIS 2001 and the copy of Postal Services Dept. memorandum attached thereto refer.
2. The IIF's requirements in respect to the posting and despatch of Postage Free Surface Mail articles are being strictly complied with by members of this Group and by the Group's Postal Unit.
On no occasion have articles for addressees in the United Kingdom and in places abroad other than Australia been despatched from IFO 181 to London E.S.
3. Your attention is drawn to para 5 of Instruction No. 21 which outlines the conditions of posting of Postage Free articles. All articles despatched by IFO 181 bear impressions of IFO date stamp.
4. A monthly statement showing weights of postage free articles will be submitted as requested by Postal Services.

Spull
Capt.
I.I.F. (Post)

Max Gray

APPDX'D'

HQ AIF Reception Cmp. U.K.

7 December 1944

To: D.A.C.M.C.

H.Q. AIF Reception Cmp. U.K.

1. Ref Free Cablegrams from Repatriates.
2. Cable & Wireless London agreed to the following arrangements:
 - (a) 1 Free EFM Cablegram containing text No. 191 may be accepted from each repatriated P.W. on his arrival in U.K.
 - (b) Repatriated P.W. may lodge any number of additional EFM's containing text No. 199, the charges to be paid by the repatriates.
 - (c) Free and paid EFM's containing text No. 199 must not be lodged at Civil Telegraph Offices but must be listed separately and forwarded with lists and cash (if any) to D.A.C.M.C., A.I.S. for collection by Cable & Wireless, Electra House, London.
3. Cable & Wireless, London, accepts responsibility for the cost of transmission of all "Free" EFM's lodged by repatriated P.W.
4. Telecommunications, London, have not yet reached a decision in respect to additional texts which they are considering.
5. D.A.D.P.S., H.Z.E.F, advised that HZ repatriates are permitted to send one free EFM and one higher priority cablegram each, the costs to be borne by Cable and Wireless and H.Z. Treasury respectively. Enquiries are being made and further particulars will be supplied when available.

F. J. Ford
Capt.
D.A.D. (Post)

W. J. G. G. G.

Mail matter for repatriated P.W.
in United Kingdom.

APPDX 'E'

H. AIF Reception Group, U.K.
Eastbourne.

20 December 1944.

To:- AM & HQ.,
H. AIF Reception Group, U.K.

1. With the exception of the security address shown for AIF Reception Group, the arrangements as outlined in the attached file are adequate and will facilitate the handling of diverted and accommodation addressed P.W. mail.

2. The British ruling in respect to Unit addresses, as stated by British Army Postal Directorate, is that non-combatant units in U.K. such as this Unit should use the place name form of address for correspondence within the British Empire. It is therefore suggested that the accommodation address for publication be altered to read:-
AIF Reception Group, (U.K.)
Eastbourne, England.

and HQ Eastbourne advised accordingly. Should the publication of this address be considered inadvisable and the security address retained, an alternative suggestion is that the Australian PWs Dept. be requested to arrange for such Units in the Commonwealth to dispatch all air and surface postal articles addressed to AIF Reception Group United Kingdom, in bags labelled 'Australian PWs Eastbourne, England.', such bags to be forwarded as labelled or as enclosures in mails to 'London Forward'.

3. Accommodation and floor space at FPO 101 is sufficient for the sorting and handling of diverted and accommodation addressed PW mail.

4. Sealed and suitably labelled mails containing diverted and accommodation addressed mail matter for repatriated Naval PW will be made up at FPO 101 and forwarded to the Naval Representative, Australia House, London, per BA vehicle without undue delay. A system of mail exchange between Australia House and FPO 101 is now in operation.

5. The method of sorting and dispatch of PW mail from Eastbourne to Europe was investigated before my departure from Eastbourne and it was ascertained that every effort is made to separately bundle letters intended for the various services PW and civilian internees according to addresses, but that quite a number of incorrectly and indefinitely addressed letters are forwarded in mixed bundles for attention in the country of destination.

6. When the PW mail is diverted to U.K., the sorting of letters contained in the mixed bundles will be difficult unless a consolidated postal record of all services PW, and civilian internees is maintained at FPO 101 for the checking of addresses.

In order that this may be completed it will be necessary for RAAF, Navy, Merchant Seamen and Civilian Internee representatives to prepare and forward record cards (6" x 4") or nominal rolls of their respective P.W. personnel. If nominal rolls are forwarded AIF Reception Group Postal Unit will prepare the cards. Approval is sought for me to interview the various representatives and conclude arrangements with them.

Paul
Capt.
D.M.S. (Post)

Wear Gary

Mail matter for repatriated PW in United Kingdom.

RE: AIF Reception Coy. S.I.

9 Jan '45.

To: - AG & ICS,
RE: AIF Reception Coy. S.I.

1. Further to this office 2/3/1 of 10 Dec '44, I personally discussed the Australian PW and ICS proposed arrangements for the handling of diverted and accommodation addressed PW and civilian internee mail with the following:-

Major Halford, DIME Australian Army Staff, London.
L/Cenr Graham, Royal Air Force Officer, London.
Major Thomas, High Court's Office, London.
S/Ldr. Kelly, G.C., RAF Base P.O. London.
Messrs. Bole & Millie, Postal Services Bch. G.P.O. London.

2. All proposals except those referred to in paras 4 & 5, were regarded as satisfactory. It was agreed that a consolidated record of all services PW and civilian internees should be maintained by AIF Reception Coy Postal Unit at FPO 101 Rotherham.

3. Central rolls of Naval and Merchant Seamen PW and Australian citizens known to be in enemy occupied territory in Europe have already been received and record cards prepared at FPO 101. Completed record cards for RAF PW will be obtained on 9 Jan '45 from RAF Base P.O. London.

4. G.C., RAF Base P.O. stated that the accommodation address for RAF liberated PW appearing in the proposed statement to press by FPO should be altered to read:-

(REAR)
c/o REAR.

REAR. United Kingdom.

and reported that the desired alteration is mentioned in this report.

5. Attention is drawn to para 2 of 2/3/1 which contains suggestions in respect to the accommodation address for RAF liberated PW.

Drill
Capt.
R.A.F. (Post)

Wol. Diney.

AUSTRALIAN IMPERIAL FORCES.ROUTINE ORDERS PART. I.

by
Captain R. Lovell
Commanding.

I. AIF Reception Group. U.K. Postal Unit.

Serial. 7.

15 Dec 44.

31. EDUCATION - REFERENCE LIBRARY.

A reference library covering a wide range of subjects both technical and general is open to all personnel of HQ, and HQ Units, at room 3, Cumberland Hotel. Times and conditions of borrowing are as for the Lending Library already in operation.

32. AMITIES - ANST COMFORTS FUND XMAS PARCELS.

(a) Anst Comforts Fund Christmas parcels will be issued to all units at 1000 hrs on Fri 22 Dec 44 at Amities Office.

(b). Each parcel contains the following articles -.

2 lb Bar of Chocolate, 1 tin Talcum powder, 2 1b tin Plum Pudding
 1 lb tin Fruit Cake, 1/4 lb tin Dried Fruit, 2 Oze Capstan tobacco
 and cigarette papers, 3 Packets Chewing gum, 1 tube Tooth paste,
 1 stick Shaving soap, 1 tin fruit, 1 ACF Writing pad and envelopes,
 1 pencil, 1 handkerchief, 1 face washer.

33. CHURCH SERVICES.- SUN 17 DEC 44.

C of E and PD. 0930 hrs Church Parade, St Andrews Chapel.

1000 hrs Holy Communion, St Andrews Chapel.

Transport will leave Cumberland Hotel at 0915 hrs for St Andrews Chapel.

RC Mass.

0900 hrs Recreation Room, Oakwood Court.

1000 hrs. Room 29, Cumberland Hotel.

34. EDUCATION - DISCUSSION GROUP. HAGHAM DOWNS (NEAR HAILSHAM).

The Haghman Down Discussion Group will meet at "The Red Lion", Haghman Down, at 1915 hrs on Monday 19 Dec 44.

The subject under discussion will be "Graceland Emagement". AIF personnel who desire to be present at the discussion should notify DAD Education, AIF Reception Group not later than 0900 hrs on Monday 19 Dec 44.

35. ENTERTAINMENT AIF CLUB.

The following entertainment will be provided at the AIF club until further notice -.

Dancing - Tuesdays, Thursdays, Fridays, Saturdays and Sunday nights, commencing at 2000 hrs (including Xmas Day, Mon 25 Dec 44-).

Cinema - Wednesday at 1930 hrs.

58.

XMAS FARE.

1. Approval has been received for the expenditure of an amount not exceeding one shilling per member in respect of extra messing on Christmas Day for all personnel, including British, on the ration strength of AIF Reception Group UK.
2. The allowance will be spent under arrangements similar to those operating in respect of the ordinary Supplementary Ration Allowance of 1¹/₂d per man per day.
3. Entitlement to Supplementary Ration Allowance for 25 Dec 44 will be calculated on the following basis:-

Aust personnel. 1¹/₂d per man for the one day.

British personnel. 1/- per man for the one day.
4. Re-imbursment to A & C S, and any private vendors will be effected through 82 Aust Depot Cash Office in the usual way.

P. J. O'Neill Capt.

C.C AIF Reception Group, Postal Unit.

ROUTINE ORDERS PART I.

by
Captain R. Lovell
Commanding.

I. AIF Reception Group, U.K. Postal Unit.

Serial. 7.

15 Dec 44.

31. EDUCATION - REFERENCE LIBRARY.

A reference library covering a wide range of subjects both technical and general is open to all personnel of HQ and HQ Units, at room 5, Cumberland Hotel. Times and conditions of borrowing are as for the Lending Library already in operation.

32. ACTIVITIES - AUST COMFORTS FUND XMAS PARCELS.

(a) Aust Comforts Fund Christmas parcels will be issued to all units at 1030 hrs on Fri 22 Dec 44 at Activities Office.

(b). Each parcel contains the following articles -.

1 lb Bar of Chocolate, 1 tin Talcum powder, 1/2 lb tin Plum Pudding
1, 1/2 lb tin Fruit Cake, 1/4 lb tin Dried Fruit, 2 Ozs Capstan tobacco
and cigarette papers, 5 Packets Chewing gum, 1 tube Tooth paste,
1 stick Shaving soap, 1 tin Fruit, 1 A4 Writing pad and envelopes,
1 pencil, 1 handkerchief, 1 face washer.

33. CHURCH SERVICES.- SUN 17 DEC 44.

C of E and PD. 0830 hrs Church Parade, St Andrews Chapel.
1000 hrs Holy Communion, St Andrews Chapel.
Transport will leave Cumberland Hotel at 0815 hrs for St Andrews Chapel.

RC Mass. 0930 hrs Recreation Room, Oakwood Court.
1000 hrs. Room 25, Cumberland Hotel.

34. EDUCATION - DISCUSSION GROUP, HAYHAM DOWN (BIRMINGHAM).

The Hayham Down Discussion Group will meet at "The Red Lion", Hayham Down, at 1015 hrs on Monday 19 Dec 44.

The subject under discussion will be "Organized Management". AIF personnel who desire to be present at the discussion should notify DAD Education, AIF Reception Group not later than 0900 hrs on Monday 19 Dec 44.

35. ENTERTAINMENT AIF CLUB.

The following entertainment will be provided at the AIF club until further notice -.

Dancing - Tuesdays, Thursdays, Fridays, Saturdays and Sunday nights, commencing at 2000 hrs (including New Year, Mon 25 Dec 44).

Cinema - Wednesday at 1930 hrs.

56.

EMAS FARE.

1. Approval has been received for the expenditure of an amount not exceeding one shilling per member in respect of extra messing on Christmas Day for all personnel, including British, on the ration strength of AIF Reception Group UK.
2. The allowance will be spent under arrangements similar to those operating in respect of the ordinary Supplementary Ration Allowance of 1/- per man per day.
3. Entitlement to Supplementary Ration Allowance for 25 Dec 44 will be calculated on the following basis:-

Aust personnel. 1/10d per man for the one day.

British personnel. 1/- per man for the one day.
4. Re-imbursment to A A C S, and any private vendors will be effected through 98 Aust Depot Cash Office in the usual way.

P. H. H. H. Capt.

C.C AIF Reception Group, Postal Unit.