AWM52
2nd Australian Imperial Force and Commonwealth Military Forces unit war diaries, 1939-45 War

Item number: 8/2/20

20 Infantry Brigade

November 1940, Appencices, part 2 of 2

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AUSTRALIAN IMPERIAL FORCES

ROULLIN ORDERS

by

BRIGADIER J. J. MURRAY, D.S.O., M.C., V.D., OC TRS HT "QUILLIN MARY".

AF SEA NO. 16 SUNDAY 3 Nov 40.

DUTIES:	Duty Unit - 7 Div Supply Col	3/4 Nov 40.
	NEXT FOR DUTY - 2/13 Bn	4/5 Nov 40.
	NEXT FOR DUTY - 2/17 Bn	5/6 Nov 40.
	NEXT FOR DUTY - 2/5 Fd Regt	6/7 Nov 40.
	NEXT FOR DUTY - 7 Div RAE (2/5 & 2/6 Fd Coys)	7/8 Nov 4 0.
	NEXT FOR DUTY - 7 Div Sigs Sec	8/9 Nov 40.
FIELD OFFICER OF THE DAY	- Capt E. R. Searl	HQ 20 Inf Bde.
CAPTAIN OF THE DAY	- Capt A. H. Alison	" " " "
PERMANENT ORDERLY OFFRS	- Lieut S. McLarwell	2 ATk Regt.
	- Lieut P. B. Robin	7 Div Sigs.
	- Lieut C. E. Melvin	2/5 Fd Regt.
	- Lieut L. C. Maclam	2/17 Bn.
ORDERLY MEDICAL OFFICER	- Capt Perrett	3/4 Nov 40.
NEXT FOR DUTY	- Capt McNamara	4/5 Nov 40.
PERMANENT ORDERLY SGT	- Sgt Morris, F.C.	7 Div Supp Col.

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1. COURT OF INQUIRY.

(a) A Court of Inquiry, consisting of the undermaned Offrs, will assemble at such time and place as the President may appoint for the purpose of enquiring into and reporting on:-

Deficiencies in Training Equipment.

PRESIDENT	- Major A.H. Wilson	2 A/Tk Regt
MEMBERS	- Capt. A.G. Fenton	7 Div Int Sec
"	- Capt. A.C. Stacey	7 Div Supp Col

(b) Attention is directed to the provisions of AIR & C 694 & 697.

2. DISEMBARKATION DRESS.

Dress for disembarkation will be shirts, shorts, stockings, boots and hats. Offrs may wear shoes.

3. CARE OF ARMS.

(a) It is notified that during the stay of tps in Dulle particular attention should be paid to the security of all arms and equipment.

(b) Rifles and equipment should not be left unguarded, even for the shortest period.

ALLAN BRIGGINS Capt,
Ship's Adjt.

NOTICES

FOUND: The following articles remain unclaimed and may be collected by owners at SHIP'S ORDERLY ROOM.

Respirator marked "1113729"; Steel helmet marked "J. LONDON"; Hold-all marked "ENGLAND" 20091 and containing toilet gear; Towel marked "D. MARR" "NORMANS C.B.S.84"; Cheque book Bank of N.S.W. (Mosman Branch); black-backed note-booked containing inter-alia "Diary of Trip to England"; money belt with three zipped-fastened pockets; tobacco pouches (one rubber & one leather); spectacle case; stiff leather pocket watch holder; propelling pencil; "A.I.F." match box cover; pocket knife and silver emblem marked "Pte J.J. O'Brian, MARGATE" Cross Vale

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AUSTRALIAN EXPEDITIONARY FORCES.

ROUTINE ORDERS BY

BRIGADIER J. J. MURPHY, D.S.O., M.C., V.D., OC TPS HT "QUEEN MARY".

AT SEA. No. 15. SATURDAY 2 Nov 40.

DUTIES: DUTY UNIT 20 Inf Ath Coy
NEXT FOR DUTY - 7 Div Pro Coy
- 7 Div Mob Laun
- 2/2 Fd Hyg Sec — 2/3 Nov 40
NEXT FOR DUTY - 7 Div Supp Col — 3/4 Nov 40
NEXT FOR DUTY - 2/13 Bn — 4/5 Nov 40
NEXT FOR DUTY - 2/17 Bn — 5/6 Nov 40
NEXT FOR DUTY - 2/5 Fd Regt — 6/7 Nov 40
NEXT FOR DUTY - 7 Div AAA (2/5 & 2/6 Fd Coys) — 7/8 Nov 40
NEXT FOR DUTY - 7 Div Sigs Sec — 8/9 Nov 40

SENIOR OFFICER OF THE DAY	- Capt B. A. Searl	HQ 20 Inf Bde
CAPTAIN OF THE DAY	- Capt A. H. Alison	" " " "
PERMANENT ORDERLY OFFRS	- Lieut S. Mc. Maxwell	2 ATk Regt
	- Lieut F. B. Robin	7 Div Sigs
	- Lieut C. J. Melvin	2/5 Fd Regt
	- Lieut L. C. Maclarn	2/17 Bn
ORDERLY MEDICAL OFFICER	- Capt Rose	2/3 Nov 40
NEXT FOR DUTY	- Capt Forrett	3/4 Nov 40
PERMANENT ORDERLY SGT	- Sgt Morrie, F. C.	7 Div Supp Col.

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1. SHIP'S STORES.

(a) It has been reported that mooring equipment has been removed, without authority, from Hold's Mess Hall.
(b) It is directed that a close inspection be made of Unit areas by Unit Orderly Offrs with a view to locating and returning all ship's mooring gear to the Chief Steward.

2. PERSONNEL FOR DISTRIBUTION TO SHORE HOSPITAL. (Ref: GRO No. 13(7), 31 Oct)

Unit Adjts will contact 2/3 AGH Orderly Room, Main Deck, aft, for the purpose of informing themselves of the position regarding any of their personnel now in hospital.

3. LOSTED - RIFLES.

(a) It has been reported that rifle No. 62742 has been mislaid.
(b) Units will make a check of rifles on hand, and, if the above rifle is discovered, it will be returned to Ship's Orderly Room.

4. [illegible] - [illegible].

(a) Casualty and [illegible] returns are to be submitted to Ship's Orderly Room by not later than 1700 hrs, Tue, 2 Nov 40.
(b) The numbers will be confined to [illegible] and [illegible] of all ranks of [illegible], Tuesday, and Wednesday and endorsed "Military [illegible]".

5. NOMINAL ROLL - SICK. (Ref: GRO No. 6, 24 Oct 40, para 9)

The Nominal Roll referred to above will be furnished to Ship's Orderly Room by not later than 1200 hrs, Sun, 3 Nov 40.

6. [illegible]

[illegible]

[illegible]

[illegible] 2 Nov 40, 1800 hrs [illegible]
Sun, 3 Nov 40, 0700 hrs: [illegible]

AUSTRALIAN WAR MEMORIAL RCDIG1021731

7. IDENTIFICATION DISCS.

(a) A number of discs still remain unclaimed at Ship's Orderly Room.
(b) Units will instruct Orderly Rm Sgts to call at Ship's Orderly Rm in order to identify the discs and return them to personnel concerned.

8. BATMEN.

Unless in the performance of their duties, batmen are not to be permitted to congregate in passageways and corridors outside offrs' qrs, or in pantries or service alleyways.

9. CHURCH PARADES.

(a) Church Pdes will be held Sun, 3 Nov 40, at 0945 hrs.
(b) Units will be formed up at place of pde by 0940 hrs; dress, tropical.

CHURCH OF ENGLAND.	UNIT.	PLACE OF PARADE.
Chaplain Francis	2/13 Bn	Prom Deck, port, forward
	7 Div Supp Col	" " " "
	2/2 Fd Hyg Sec	" " " "
	20 Inf ATk Coy	" " " "
Chaplain Lousada	2/17 Bn	Prom Deck, starboard, aft
	2/5 Fd Regt	" " " "
	52 LAD	" " " "
Chaplain Doyle	7 Div Emp Pl	Prom Deck, Starboard, forwd.
	7 Div Amn Coy	" " " "
	2/5 Fd Coy RAE	" " " "
	2/6 Fd Coy RAE	" " " "
Chaplain Manney	5 AGH	Prom Deck, port, aft
	7 Div Mob Laundry	" " " "
	2 ATk Regt	" " " "
	54 LAD	" " " "
	7 Div Pro Coy	" " " "
	20 Aust Inf Bde HQ	" " " "
	7 Div Int Sec	" " " "
	7 Div Fd Cash Office	" " " "
Chaplain Bell	7 Div Mob Bath	Prom Deck, Shopping Centre
	58 LAD	" " " "
	7 Div Sigs	" " " "
	56 LAD	" " " "

OTHER PROTESTANT DENOMINATIONS, from all Units, will pde in Cinema Hall, Main Deck, aft. Service will be conducted by Chaplain Phillips.

ROMAN CATHOLIC.	UNIT.	PLACE OF PARADE.
Chaplain Gallagher	2/13 Bn	Tps Wet Canteen, Prom Deck,
	7 Div Supp Col	" " " "aft
	2/2 Fd Hyg Sec	" " " " " "
	20 Inf ATk Coy	" " " " "
	5 AGH	" " " " "
	7 Div Mob Laundry	" " " " "
	2 ATk Regt	" " " " "
	54 LAD	" " " " "
	7 Div Pro Coy	" " " " "
	7 Div Mob Bath	" " " " "
	7 Div Int Sec	" " " " "
	7 Div Fd Cash Office	" " " " "
Chaplain Watson	2/17 Bn	Prom Deck, Sgts Lounge
	2/5 Fd Regt	" " " "
	52 LAD	" " " "
	HQ 20 Aust Inf Bde	" " " "
	58 LAD	" " " "

AUSTRALIAN WAR MEMORIAL RCDIG1021731

9. CHURCH PARADES (cont.).

ROMAN CATHOLIC.	UNIT.	PLACE OF PARADE.
Chaplain Watson	(7 Div Emp Pl	Prom Deck, Sgts Lounge
	(7 Div Amn Coy	" " " "
	(2/5 Fd Coy	" " " "
	(2/6 Fd Coy	" " " "
	(7 Div Sigs	" " " "
	(56 LAD	" " " "

ALLAN BACKHOUSE Capt,
Ship's Adjt.

NOTICES.

CHURCHES. C. of E. - Holy Communion will be celebrated in the Library at 0615, 0700 and 0745 hrs, Sun, 3 Nov 40, also each weekday at 0645 hrs.
RC - Mass is celebrated in Nurses Lounge, daily, at 0700 and 0730 hrs.
OPD - Communion Service will be held at 1100 hrs, Sun, 3 Nov 40, in Library.

ENTERTAINMENTS.	Date.	Time. hrs.	Place.	Item.
	Sun, Nov 3	1400	Prom Deck, fwd	2/13 Bn Band Recital
		1515	" " "	RAE Band Recital
		1555	" " aft	2/13 Bn Band Recital
		2000	Cinema Hall	Lecture, Major B.B.Watchorn, M.C., "Native Customs".
	Mon, Nov 4	1640	Cinema Hall	Pictures
		1830	" "	Pictures
		2000	" "	Musical Request Evening.

LOST. Money belt marked with Name and No. Conatins £12.10s. -d. £2 reward for return to Pte FOLDER, 7 Div Amn Coy.
Leather stick, believed to have been taken in mistake from cabin of Ship's Adjt. Please return to Lieut H. C. Jensen, Ship's Orderly Room.
Money belt inscribed "From citizens of South Melb". Finder return to Pte MULLANE (VX.17915), 7 Div Supp Col.

FOUND. Steel helmet marked "J. LONDON"; steel helmet, unmarked. Money belt; pocket watch pouch; wristlet watch, oblong shape, inscribed; tobacco pouch (rubber); magazine propelling pencil; brown suede tobacco pouch; wristlet watch, cushion shape. These articles will be returned to owners at SHIP'S ORDERLY ROOM

LOST. Tobacco tin, chrome plated, inscribed "LAURIE". Return to L. Stewart, "A" Coy, 2/17 Bn.

LOST. Money belt with zip fastener, £1 note and silver. Return to VX.14977 Pte WILSON, M.T., 7 Div Sigs.
Money belt, with name and no. inside, Indian sbakeskin, grey colour, contains 30/-, notes. Return to L/Bdr Manning-Smith, NX.15511, 2/5 Fd Regt, No. 10 Bty.
1 bottom plate false teeth in Cinema Hall or Smoke Room. Return to QX.10653, Pte A. K. Smith, 2 ATk Regt, 7 Bty.
Silver wristlet watch inscribed, A'BECKETT. Reward on return to Ship's Orderly Room.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

[illegible] (PRESS OF PRINTING) [illegible] 1947.

[illegible] ON THE TROOP.

ROUTINE ORDERS BY

BRIGADIER J. J. MURTHY, D.S.O., M.C., V.D., OC TPS 1ST "QUEEN MARY".

AT SEA. No. 14. FRIDAY 1 Nov 40

DUTIES:

DUTY UNIT	- 7 Div Sigs Sec	1/2 Nov 40
NEXT FOR DUTY	- 20 Inf Bde Coy	2/3 Nov 40
	- 7 Div Pro Coy	
	- 7 Div Hob Bum	
	- 2/5 Fd Hyg Sec	
NEXT FOR DUTY	- 7 Div Supp Col	3/4 Nov 40
NEXT FOR DUTY	- 2/13 Bn	4/5 Nov 40
NEXT FOR DUTY	- 2/17 Bn	5/6 Nov 40
NEXT FOR DUTY	- 7 Div RAE (2/5 & 2/6 Fd Coys)	6/7 Nov 40

FIELD OFFICER OF THE DAY	- Capt B. [illegible] Scarl	H. Q. Def Bde
CAPTAIN OF THE DAY	- Capt A. [illegible] Alison	" " "
LIEUTENANT ORDERLY OFFICE	- Lieut [illegible] Maxwell	2 AGM Regt
	- Lieut [illegible] Robin	7 Div Sigs
	- Lieut [illegible] Melvin	2/5 Fd Regt
	- Lieut [illegible] Maclarn	2/17 Bn
ORDERLY MEDICAL OFFICER	- Capt Woolford	1/2 Nov 40
NEXT FOR DUTY	- Capt Rose	2/3 Nov 40
PERMANENT ORDERLY SGT	- Sgt [illegible] Morris	7 Div Supp Col.

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1. ENTERTAINMENT.

(a) It is intended that a band recital be given on the forward main deck as a form of entertainment from tps of this ship to the ship's crew.

(b) In order that the ship's crew may be in a position to take full advantage of the entertainment offered, it is directed that all tps be instructed to avoid crowding the forward portions of the vessel, and in every case to give preference of place to members of the crew.

2. HEAT STROKE AND SUNBURN.

(a) Several cases of collapse from heat stroke, and some due to sunburn, have occurred.

(b) It is instructed that all tps wear headdress on open decks and that they be warned to avoid too rapid sunbaking.

3. WELFARE.

All books, writing paper and envelopes, also games, issued by YMCA representative may be retained by Units and taken with them, for their own use, on disembarkation.

4. LOSS BY - RIFLES.

(a) Rifles bearing the following numbers have been reported as having been mislaid:-

61602, 61564, 62151.

(b) It is instructed that Units make a check of rifles on hand and any rifles bearing the above numbers that are discovered will be returned to Ship's Orderly Room.

5. NOMINAL ROLL.

Any alterations in the Nominal Rolls furnished by Units will be notified in writing, immediately they occur, to Ship's Orderly Room.

[illegible] Capt.,
Ship's Adjt.

FOUND: Tristlet watch, case marked "OX.5744 [illegible] H. READ". Apply to Ship's Orderly Room.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

HMT "QUEEN MARY",
AT SEA, 31 Oct 40.

ALL UNITS.

CABLE SERVICE.

1. It is notified that concession rates for overseas telegrams from members of AIF, as outlined in AIF Routine Orders, para 44, sub-para 6, will not be available at next port of call.

2. Charges are:- 10d per word, address and signature inclusive, plus 10d for telegraph prefix.

3. Overseas telegrams may be lodged at Post Office, Midland Bank, "A" deck, where they will be censored and held for despatch.

4. Overseas telegrams will not be accepted after 1500 hrs, Sat, 2 Nov 40.

ALLAN BACHHOUSE Capt,
Ship's Adjt.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS BY

BRIGADIER J. J. MURPHY, D.S.O., M.C., V.D., OC TPS ON "QUEEN MARY".

AT SEA. No. 13. Thursday 31 Oct 40.

DUTIES:	DUTY UNIT	- 7 Div RAE (2/5 & 2/6 Fd Coys)	31 Oct/1 Nov 40
	NEXT FOR DUTY	- 7 Div Sigs Sec	1/2 Nov 40
	NEXT FOR DUTY	- 20 Inf ATk Coy	
		- 7 Div Pro Coy	2/3 Nov 40
		- 7 Div Lob Laun	
		- 2/2 Fd Hyg Sec	
	NEXT FOR DUTY	- 7 Div Supp Col	3/4 Nov 40
	NEXT FOR DUTY	- 2/13 Bn	4/5 Nov 40
	NEXT FOR DUTY	- 2/17 Bn	5/6 Nov 40
	NEXT FOR DUTY	- 2/5 Fd Regt	6/7 Nov 40
	FIELD OFFICER OF THE DAY	- Capt B. R. Searl	HQ 20 Inf Bde
	CAPTAIN OF THE DAY	- Capt A. M. Alison	" " " "
	PERMANENT ORDERLY OFFRS	- Lieut S. Mc. Maxwell	2 ATk Regt
		- Lieut P. B. Robin	7 Div Sigs
		- Lieut G. S. Melvin	2/5 Fd Regt
		- Lieut L. C. MacLarn	2/17 Bn
	ORDERLY MEDICAL OFFICER	- Capt Barling	31 Oct/1 Nov 40.
	NEXT FOR DUTY	- Capt Woolford	1/2 Nov 40
	PERMANENT ORDERLY SGT	- Sgt W. Norrie	7 Div Supp Col.

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1. THIEVING.

(a) From reports received, it is apparent that petty thieving is on the increase.
(b) Units are instructed to take all steps possible to prevent this from occurring and to apprehend the offenders.
(c) Strong disciplinary action will be taken in all cases where personnel are found guilty of unlawfully taking or being in possession of their comrades' possessions.

2. EMERGENCY DRILL. (Ref: SRO No. 4, 22 Oct 40, para 13).

(a) As theory set down for Emergency Drill has now been completed, it is notified that it is not intended to carry out any further set drill of this type, but surprise drills will be carried out from time to time.
(b) All offrs and NCOs will remain on the alert at all times for the purpose of carrying on by whistle the aircraft and surface raider alarms, also for supervising the movement to Emergency Stns in case of emergency alarm.

3. BLANKETS AND BEDDING.

Units are instructed to ensure that no blankets or bedding are left on decks or in passageways.

4. PORTHOLES.

Portholes on upper decks must be opened during the day and fans switched off when ports are open.

5. LIGHTS.

Attention is again drawn to SSO regarding lights. ALL lights must be switched off in cabins and tp decks as much as possible.

6. PREVENTION OF TINEA.

(a) Attention is called to the following measures for the prevention of Tinea -
  (i) By washing the feet, after swimming pde in special lotion.
  (ii) By use of special dusting and drying powder after feet have been washed and dried.
(b) Tubs filled with lotion and powder shakers will be provided at each swimming pool.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

RTO No. 13, 31 Oct 40, MNT "QUEEN MARY", AT SEA.

7. PERSONNEL FOR DISEMBARKATION TO SHORE HOSPITAL.

In the event of it being necessary to evacuate any personnel to shore hospital at next port of call, Units are instructed that the paybooks and Conduct Sheets of the soldiers concerned are to be delivered to SMO, 2/5 AGH Orderly Room, Main Deck aft, early on arrival so that no delay will be caused in the evacuation.

8. ARABIC/HEBREW VOCABULARIES.

(a) A parcel of Arabic/Hebrew vocabularies intended for 7 Div RAE (2/5 and 2/6 Fd Coys) has not been received by that Unit.
(b) Will any Unit that has received this parcel, or that has on hand surplus vocabularies, please return same to Ship's Orderly Room.

ALLAN BACKHOUSE Capt,
Ship's Adjt.

NOTICES.

FOUND. Dark brown leather money belt, old condition.
Large notebook containing diary and military notes.
Souvenir wrist strap with metal medallion inscribed "Pte J. P. O'BRIAN, NX.60502". LOSERS APPLY TO SHIP'S ORDERLY ROOM.

LOST. Will the officer who removed Cap F/S by mistake from hat rack in Offrs' Mess please return same to Major J. W. Simpson, 2/13 Bn Orderly Room (Austin Reed Shop) Main Deck. Cap made by Hawkes & Co., Ltd., London. Initials on hat band "N.W.S."

Money Belt containing large sum money property of QX.7595 Gnr Agnew, D., 2 ATk Regt. Reward. Finder return to Ship's Orderly Room.
F/S hat, property of NX.22184 Pte Wise, H.L., 7 Div Sigs. Finder return to Unit Orderly Room.
Gold wrist watch, oblong shape, leather strap. Property of QX.6907 Gnr KAJEWSKI, H.E., 2 ATk Regt.

ADDENDUM ROUTINE ORDER No. 13, 31 Oct 40, para 2, "EMERGENCY DRILL".

Nurses and nursing staff will go immediately to hospital on the sounding of air raid warning and not to their qrs.

BOXING.

The following is the draw for the first round of semi-finals in the Ship's Boxing Tournament.

HEAVYWEIGHT DIVISION.

Name.	Unit	Weight st.	lbs.		Name	Unit	Weight. st	lbs.
Dvr [illegible]	Div Amn Coy	14 st		v	Gnr STUBBS	2/5 Fd Regt	13s	13 lbs
Gnr [illegible]	2 ATk Regt	12	2	v	Dvr TAYLOR	Supp Col	13	6

LIGHT HEAVYWEIGHT DIVISION.

Dvr	PLOVER	Supp Col	11	12	v	BYE			
Dvr	BREWER	Div Amn Coy	12	7	v	Gnr BACOTT	2 ATk Regt	12	4
Gnr	CAMPBELL	2/5 Fd Regt	11	7	v	Pte CAMPBELLERS	2/13 Bn	11	10
Pte	SHELSON	2/17 Bn	11	13	v	Spr COLLISS	2/6 Fd Coy	12	7

MIDDLEWEIGHT DIVISION.

Spr	LOCKE	2/5 Fd Coy	11	-		BYE			
Gnr	ALBURY	2/5 Fd Regt	11	6½		BYE			
Pte	EVANS	2/13 Bn	10	11		BYE			
S/Sgt	DUYANT	5 AGH	10	13		BYE			
Sig	McALISTER	7 Div Sigs	10	11		BYE			
Pte	LAMONT	Supp Col	11	2		BYE			
Pte	MOORE	2/17 Bn	11	3½		BYE			
Gnr	[illegible]	2 ATk Regt	11	4½	v	Dvr ISLES	Div Amn Coy	11	2

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Name.	Unit.	Weight. st. lbs.			Name.	Unit.	Weight. st. lbs.	
HEAVYWEIGHT DIVISION.								
Spr O'GRADY	2/5 Fd Coy	10	2	v	Dvr CATAWAY	Div Supp Col	10	10
Cpl BOURKE	Div Amn Coy	10	8	v	Gnr HAMILL	2/5 Fd Regt	10	1
Gnr DUCKERING	2 ATk Regt	10	1	v	Sigs MATTHEWS	Div Sigs	10	7
Pte SOLLERS	2/13 Bn	10	4	v	Dvr HOWES	Supp Col	10	7
LIGHTWEIGHT DIVISION.								
Spr DALTON	2/6 Fd Coy	9	6	v	Dvr FUNGE	Supp Col	9	6
Pte CLOETHER	2/13 Bn	9	7	v	Pte HUDSON	2/17 Bn	9	3
Dvr McCULLOCH	Supp Col	9	5	v	Gnr BRODRICK	2 ATk Regt	9	9
FEATHERWEIGHT DIVISION.								
Gnr EDWARDS	2 ATk Regt	8	11	v	Pte MURTHY	2/17 Bn	9	-½
Gnr MATHESON	2/5 Fd Regt	8	9	v	Dvr FLANNIGAN	Div Amn Coy	8	11
BANTAMWEIGHT DIVISION.								
Pte SHIM	2/13 Bn	8	6½			BYE		
Dvr WILSHIRE	Div Amn Coy	8	6½			BYE		
Gnr EDWARDS	2 ATk Regt	8	2			BYE		
Pte JOHNSON	2/17 Bn	8	5	v	Pte BRIDLE	5 AGH	8	6
FLYWEIGHT DIVISION.								
Gnr RAINES	2 ATk Regt	8	-			UNOPPOSED		

Competitors will report to Sgt McCARTH, 2/13 Bn, at the Boxing Ring by 1545 hrs, Thurs, 31 Oct 40.

Each Unit competing will supply one pair boxing gloves.

Any competitor failing to appear when called upon will forfeit.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

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AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS

by

BRIGADIER J. J. MURRAY, D.S.O., M.C., V.D., OC TPS HMT "QUEEN MARY".

AT SEA NO. 12. 30 Oct 40.

DUTIES:	DUTY UNIT	- 2/5 Fd Regt	30/31 Oct 40.
	NEXT FOR DUTY	- 7 Div RAE (2/5 & 2/6 Fd Coys)	31 Oct/1 Nov 40.
	NEXT FOR DUTY	- 7 Div Sigs Sec	1/2 Nov 40.
	NEXT FOR DUTY	- 20 Inf A/Tk Coy 7 Div Pro Coy 7 Div Mob Laun 2/2 Fd Hyg Sec	2/3 Nov 40.
	NEXT FOR DUTY	- 7 Div Supp Col	3/4 Nov 40.
	NEXT FOR DUTY	- 2/13 Bn	4/5 Nov 40.
	FIELD OFFICER OF THE DAY	- Capt. B. R. Searl	HQ 20 Inf Bde.
	CAPTAIN OF THE DAY	- Capt. A. M. Alison	" " " "
	PERMANENT ORDERLY OFFRS	- Lieut. S. McMaxwell	2 A/Tk Coy.
		Lieut. P. B. Robin	7 Div Sigs.
		Lieut. G. S. Melvin	2/5 Fd Regt.
		Lieut. L. C. MacLarn	2/17 Bn.
	ORDERLY MEDICAL OFFICER	- Capt. Macintosh	30/31 Oct 40.
	NEXT FOR DUTY	- Capt. Barling	1/2 Nov 40.
	PERMANENT ORDERLY SGT	- Sgt. W. Morrie	7 Div Supp Col.

1. DUTIES:

(a) The undermentioned duties will be supplied by Duty Unit:-

66 - The details shown will report to Offrs' Lounge Steward at the times and on the dates indicated:-

Date	Details	Time
Wednesday, 30 Oct	1 NCO & 8ORs.	0700 hrs.
" 30 Oct	1 NCO & 8 ORs.	1800 hrs.
Thursday, 31 Oct	1 NCO & 8ORs.	0700 hrs.

67 - Permanent detail of 3 NCO's to report to Sgt. Winnicott at Men's Mess Room 15 minutes before commencement of each meal.

2. ADVANCES FROM AUST CANTEENS FUND.

Adjts of Units to whom moneys have been paid out of Aust Defence Cantoen Services Fund and who issued interim receipts, will call at Ship's Orderly Room and sign the Cash Book in acknowledgment of these payments.

3. INOCULATIONS, VACCINATIONS & BLOOD TYPING.

(a) All personnel requiring TAT inoculation will parade at CINEMA THEATRE, Main Deck, aft, at 1030 hrs, Wed, 30 Oct 40.
(b) All personnel requiring BLOOD TYPING and/or VACCINATION will parade at CINEMA THEATRE at 1030 hrs, Thurs, 31 Oct 40.
(c) Each man will be in possession of his paybook.
(d) Personnel will move under the charge of a responsible NCO.

4. CONFERENCE OF ADJTS.

A Conference of Adjts of Units will be held in the Library, Prom Deck fward at 1500 hrs, 30 Oct 40.

5. EMERGENCY DRILL. (Ref: SRO No. 4, 22 Oct 40, para 4).
Emergency Drill will be continued on 30 Oct at 0930 hrs. Procedure laid down for day 6 will be carried out.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Ship's Routine Order No. 12, 30 Oct 40, At Sea, HTM "Queen Mary".

6. PARADE:

(a) At Approx 1200 hrs, 30 Oct 40, HMAS "Perth", which has acted as escort to convoy US6 will be relieved by HMAS "Canberra".
(b) On relief the HMAS "Perth" will turn about and move on the starboard side of HMT "QUEEN MARY".
(c) In order that appreciation may be given to HMAS "Perth" for the protection provided during the trip to date, it is instructed that all tps will assemble on the fore and aft unenclosed portions of the Prom. Deck and the starboard side of the Sun Deck and, at a suitable moment, pay the usual compliment to the Offrs. and crew of HMAS "Perth" as she passes HTM "Queen Mary" by giving three cheers.
(d) Signal will be given by senior offr. on each deck by blowing one blast on the whistle.
(e) Units allocated boat stations on starboard side of Prom. deck will occupy similar positions on Sun Deck while those allocated boat stations on port side of Prom. Deck will assemble at equivalent positions on fore and aft unenclosed portions of Prom. Deck.
(f) Units will be at place of parade by 1200 hrs.
(g) Permanent fatigues, e.g. mess orderlies, piquets, etc., will not parade.
(h) Troops will attend their normal mess sitting and units will ensure that all available personnel is on deck by the above time.

7. TROPICAL DISEASE, LECTURES ON

(a) Unit Cmdrs desirous of arranging lectures to tps on the "Preventive Measures adopted to control Tropical Disease" will please communicate with Capt. Croll, Cabin M69.
(b) The object of these lectures is to explain to the men the reason for the various restrictions likely to be imposed on them on disembarkation and to enlist their aid and co-operation in the Prevention of Disease.
(c) The lectures will be illustrated and are delivered by various members of 2/2 Fd Hygiene Section.
(d) Preparations are in hand for a school of instruction for water and sanitary personnel. Arrangements will be notified.

8. SWIMMING.

The swimming (1st Class) pool will be closed from 1200 to 1400 and from 1625 to 1700 hrs, daily.

ALLAN BACHHOUSE (Capt)
Ship's Adjt.

NOTICES.

ENTERTAINMENTS.

Date	Time	Place	Entertainment
Fri. Nov 1	1640 & 1830 hrs	Cinema Hall	Pictures
	2000 hrs	" "	Euchre Party
Sat. Nov 2	1640 hrs	" "	Pictures
	2000 hrs	Dining Room	Musical Request Night. Tkts available on appln to Units.

LOST: Brown leather wallet embossed with Rising Sun between Sun and "B" decks. Finder please return to Gnr. C. Constable, 9 Bty, 2/5 Fd Regt.

FOUND: Identity discs - QX822 R.J. Lourigan, QX8653 A.A.J. Dowdett. May be collected at 7 Div Supp Col Orderly Room.

LOST: Paybook No. 2543 on or between Prom and "A" Decks. Finder please return to DX532 Pte A.J. Richards, 2/17 Bn.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS BY

BRIGADIER J. J. MURRAY, D.S.O., M.C., V.D., OC TPS HMT "QUEEN MARY".

AT SEA. No. 11. 29 Oct 40.

DUTIES :	DUTY UNIT	- 2/17 Bn	29/30 Oct 40
	NEXT FOR DUTY	- 2/5 Fd Regt	30/31 Oct 40
	NEXT FOR DUTY	- 7 Div RAE (2/5 & 2/6 Fd Coys)	31 Oct/ 1 Nov 40
	NEXT FOR DUTY	- 7 Div Sigs Sec	1/ 2 Nov 40
	NEXT FOR DUTY	- 20 Inf ATk Coy	
		- 7 Div Pro Coy	2/3 Nov 40
		- 7 Div Mob Laux	
		- 2/2 Fd Hyg Sec	
	NEXT FOR DUTY	- 7 Div Supp Col	3/4 Nov 40
	NEXT FOR DUTY	- 2/13 Bn	4/5 Nov 40
	FIELD OFFICER OF THE DAY	- Capt B. R. Searl	HQ 20 Inf Bde
	CAPTAIN OF THE DAY	- Capt A. H. Alison	" " " "
	PERMANENT ORDERLY OFFRS	- Lieut S. Mc Maxwell	2 ATk Regt
		- Lieut H. A. Nicholls	7 Div Sigs
		- Lieut Q. S. Molvin	2/5 Fd Regt
		- Lieut L. C. MacLarn	2/17 Bn
	ORDERLY MEDICAL OFFR	- Capt Kingsley	29/30 Oct 40
	NEXT FOR DUTY	- Capt MacIntosh	30/31 Oct 40
	PERMANENT ORDERLY SGT	- Sgt W. Norrie	7 Div Supp Col.

1. STRENGTH RETURN (Ref: SRO No. 10, 22 Oct 40, para 8).

The abovementioned Strength Return will include those personnel who are in hospital at time of compilation.

2. NOMINAL ROLL. (Ref: SRO No. 6, 24 Oct 40, para 7).

The nominal roll (6 copies) called for in abovementioned SRO will be submitted to Ship's Orderly Room by 1200 hrs, Thurs, 31 Oct 40. It will show Offrs, WOs & Sgts, and ORs separately and in numerical order.

3. DUTIES.

(a) The undermentioned permanent duty will be supplied by Duty Unit:-

65 - Strength, 2 ORs; station, Gun Deck aft; tour of duty, from Duty Mounting Pde to "Lights Out" and from 0600 hrs until 1630 hrs; Dress, F/S, hat, side-arms.

4. RIFLE STATE. (Ref: SSO Chap 1, para 6). (SRO No. 3, 24 Oct 40, para 10)

(a) The Rifle State is not being received regularly from some Units.
(b) It is again emphasised that the Rifle State must be submitted, without fail, by all Units so as to reach Ship's Orderly Room by 1000 hrs daily.
(c) The State should show the number of rifles on issue to personnel and the number of rifles actually held by them. Statements such as "Correct" and "According to issue" are not acceptable.

5. SMOKING. (Ref: SSO, Chap 3, para 1, Sheet 1).

(a) Attention is drawn to the provisions of the above Ship's Standing Order and Units are instructed to see that the instructions set out therein are fully complied with, as there is evidence that some men are still smoking in the cabins.
(b) It is again pointed out that the danger of fire is greatly increased by this practice, and the steps taken to enforce compliance with instructions cannot be too stringent.

6. MAINTENANCE.

(a) It has been notified that several lavatories have become blocked up, due to carelessness in throwing material into the pans that the drain pipes are not capable of dealing with.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

(6) MAINTENANCE (cont).

(b) It is directed that instructions be promulgated to all ranks pointing out that if this practice continues, the health of personnel on the ship if likely to be affected, in addition to being the cause of a considerable amount of inconvenience to the tps themselves.

7. INOCULATIONS.

(a) All personnel requiring 1st, 2nd and/or 3rd TAB inoculation will parade at CINEMA THEATRE, Main Deck, aft, at 1030 hrs, Tues, 29 Oct 40.
(b) Each man will be in possession of his paybook.
(c) Personnel will move under the charge of a responsible NCO.

8. EMERGENCY DRILL. (Ref: SRO No. 4, 22 Oct 40, para 4).

(a) Emergency Drill will be continued on Tues, 29 Oct 40, at 0930 hrs. Procedure laid down for Day 5 will be carried out.
(b) Attention is drawn to the fact that once the bulkhead doors are set in motion for closing, they cannot be stopped until the movement is completed. The danger to personnel passing through the doorways whilst doors are in the act of closing cannot be over-emphasised, and tps will be instructed that they must not pass through doorways whilst the alarm bells are ringing.
(c) All personnel will be in their sleeping qrs at 0915 hrs.

9. LOST PROPERTY.

(a) Lists of lost property that has been handed in to the Ship's Orderly Room have been promulgated in Routine Orders from time to time. In many cases, the owners have not yet come forward to claim the articles mentioned.
(b) Units are instructed to prepare a list of all articles that have appeared in SRO as having been found and place it in a prominent position, within Unit areas, so that tps will be given the opportunity of receiving this information.

ALLAN BACKHOUSE Capt
Ship's Adjt.

NOTICES.

CHURCHES. Evening Devotions will be conducted daily, by Chaplain B. H. Phillips, in the Nurses' Lounge at 2115 hrs.

LOST. By OC Tps, Conklin fountain pen (green) and lever pencil. Return of same is especially desired as the articles are of sentimental value. Finder return to Ship's Orderly Room.
Respirator and steel helmet marked with chalk "No. 30". Property of Lieut Baird. Finder return to Ship's Orderly Rm.
Khaki pullover marked "C. M. DAINTREE". Finder return to 2/13 Bn Orderly Room.
Forms of service carried away from C of E service, Sun, 27 Oct 40. Please return to 2/5 AGH Orderly Room.

FOUND. Cheque book on Bank of NSW, Mosman. Apply to Ship's Ord Rm.
Tobacco pouch, oval shape. Apply to Ship's Orderly Rm.
Metal match box inscribed "FRED PARRELL". Apply to SOR.
A number of identity discs still await claimants at Ship's Orderly Room.
Wristlet watch found in aft swimming bath. Apply to SOR.
Bayonet No.63550; Two FS Hats; Four PJ Caps; working jacket marked "NX.16435, RAY HILL"; towel marked "QX.5564 ROBERTS" and, also, "D. HALL". Losers apply to Ship's Orderly Room.

BOXING. Units will submit to Ship's Orderly Room nominations for Ship's Tournament not later than 1700 hrs, Tues, 29 Oct 40.
Personnel whose names have been submitted will report to Sgt McGrath, 2/13 Bn, at Swimming Pool, "C" Deck, fwd, at 1100 hrs on Wed, 30 Oct, to be weighed in. Ship's Tournament will commence at 1100 hrs, Thurs, 31 Oct 40. Draw will be notified in Ship's Routine Orders. Any contestant failing to appear when called upon will forfeit his bout.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

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AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS.

by

BRIGADIER. J.J. MURRAY, D.S.O., M.C., V.D., OC TPS HMT "QUEEN MARY".

AT SEA. No.10. 28 Oct 40.

DUTIES:	DUTY UNIT.	2/13 Bn.	28/29 Oct 40.
	NEXT FOR DUTY.	2/17 Bn.	29/30 Oct 40.
	NEXT FOR DUTY.	2/5 Fd Regt.	30/31 Oct 40.
	NEXT FOR DUTY.	7 Div RAE (2/5 & 2/6 Fd Coys)	31 Oct/1 Nov 40.
	NEXT FOR DUTY.	7 Div Sigs Sec.	1/2 Nov.40.
	NEXT FOR DUTY.	20 Inf A/TK Coy.)	
		7 Div Prov Coy.)	2/3 Nov. 40.
		7 Div Mob Laun.)	
		2/2 Fd Hyg Sec.)	

FIELD OFFICER OF THE DAY -	Capt. B.R. Searl.	HQ 20 Inf Bde.
CAPTAIN OF THE DAY.	Capt.A.N.Alison.	" " " "
PERMANENT ORDERLY OFFRS.	Lieut. S.Mc.Maxwell.	2 A/TK Regt.
	Lieut.H.A.Nicholls.	7 Div Sigs.
	Lieut.G.S. Melvin.	2/5 Fd Regt.
	Lieut.L.C. Maclaren.	2/17 Bn.
ORDERLY MEDICAL OFFICER.	Capt. McNamara.	28/29 Oct 40.
NEXT FOR DUTY.	Capt. Kingsley.	29/30 Oct 40.

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1. INJURIES.

(a) Several injuries have been occasioned by troops whilst taking part in organized games.

(b) It is directed that such games as affect the balance of the troops be not indulged in, particularly leap frog, and wheel barrow races.

2. COURT OF INQUIRY.

A Court of Inquiry has been constituted to inquire into, and report on:

(a) Bayonet wound alleged to have been received by NX22303. Pte.Lukeman. L. of 2/13 Bn.

(b) Disorder in Canteen "A" Deck Fward during evening of 26 Oct 40.

PRESIDENT:	Maj. J.W.Williams.	2/17 Bn.
MEMBERS)	Capt.P.R. Evans.	2/5 Fd Regt.
)	Capt.A.G. Fenton.	7 Aust Div I Sec.

(c) Time and placed to be appointed by the President.

3. CANTEENS & BARS. Ref. S.S.Orders Camp 7 Para 4 Sheet 1.

(a) Units responsible for discipline in various canteens will maintain continuous Offrs & NCO Piquet for the purpose of giving effect to the above instructions.

(b) For information the location of canteens for control of discipline is again published.

2/17 Bn.	"A" Deck Aft.
2/5 Fd Regt.	"A" Deck Forward.
2/13 Bn.	Prom Deck Aft.
20 A/TK Coy.	Soft Drinks, Main Deck Aft.
7 Div Supp Col.	Dry Canteens, Main Deck Aft & forward.

4. EMERGENCY DRILL. Ref. R.O. No. 4. 22 Oct 40. Para 12.

Emergency Drill will be continued on Monday 29 Oct 40 at 0930 hrs, procedure laid down as for day 4, thence in sequence on successive days.

CONTD.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

5. SHIPS TIME.
Clocks will be retarded 30 minutes at 2359 hrs on the following days commencing to-night, Sunday Monday, Tuesday, Wednesday and Thursday, 27, 28, 29, 30 and 31 Oct.40.

6. CORRIGENDUM. Ref. S.S. Orders Cahp 11. Sheet 3.
Cancel Nos. 33 and 47.
ADD.
62. Piquet. Engrs Quarters. Duty Unit 2 OR's. Tour of duty 0600-2200 hrs.
63. Engrs Mess. Duty Unit 1 OR.Tour of duty 0600-2200 hrs.
64. Gangway and Hatch Guards (Armed) Duty Unit 9 OR's. Tour of duty - to mount when in port or at anchorage.
ALTERATION.
44. Tour of duty 2 4 hours.

7. DUTIES.
(a) The following duties will parade on Prom Deck S.Side 1615 hrs daily. Ships S.M. will take parade and post duties.
Serial Nos. 31, 36 (when required), 39, 40, 41, 44, 45, 62 63, and 64 (when required).
(b). i. When ships cells are not occupied N.C.O 1/c Quarter Guard will relieve sentries, and post 2 ORs at F.Os Office for full tour of duty.
ii. Sgt of Guard will maintain guard within call during tour of duty, and will maintain contact with R.S.M.
(c) Units will arrange reliefs for their own duties.
(d) R.S.M. of Duty Unit will report to S.S.M at Travel Bureau 1030 hrs the day of duty mounting to check duties to be mounted.

8. S TRENGTH RETURN.
All units will submit by 1200 hrs Tuesday 29 Oct 40, to Ships Orderly Room S trength return on the undermentioned pro forma.

Unit.	Offrs	WOs.	S gts.	Crs.	TOTAL.

A.N. BACKHOUSE. Capt.
Ship's Adjt.

NOTICES.

ENTERTAINMENTS.

Date.	Time.	Place.	Entertainment.
Sun. Oct.27.	1500 hrs.	Forward Prom.	2/13 Bn Band Recital.
	1500 hrs.	Aft Prom.	2/17 Bn " "
	1630 hrs.	Forward Prom.	R.A.E.Pipe Band Recital.
	2000 hrs.	Cinema Hall.	Orchestral Concert.
Mon.Oct.28.	1640 & 1830 hrs.	Cinema Hall.	Pictures.
	2000 hrs.	do.	Recordings.
Tues.Oct.29.	1640 & 1830 hrs.	Cinema Hall.	Pictures.
	1900 hrs.	Cinema Hall & Garden Lounge.	Classic Recordings.
Weds.Oct.30.	1640 hrs.	Cinema Hall.	Pictures.
	2000 hrs.	do.	Community Singing.
Thurs.Oct.31.	1640 & 1830 hrs.	Cinema Hall.	Pictures.
	2000 hrs.	do.	Quiz contest.

LOST. Paybook No. 63023. NX1652 4. Pte.C.L. LEWIS. Finder please return to 2/17 Bn Orderly Room.
One Compass in cedar case approx 2" in diam. Finder please return to NX22995 A.Cutmore. 2/5 Fd Regt. Orderly Room.
EVENING DEVOTION. C of E. Evening Devotion will be conducted in the Library. Prom Deck each evening a t 2200 hrs.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

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AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS BY

BRIGADIER J. J. MURRAY, D.S.O., M.C., V.D., OC TPS HMT "QUEEN MARY".

AT SEA. No. 9. 27 Oct 40.

DUTIES: DUTY UNIT	- 7 Div Supp Col	27/28 Oct 40
NEXT FOR DUTY	- 2/13 Bn	28/29 Oct 40
NEXT FOR DUTY	- 2/17 Bn	29/30 Oct 40
NEXT FOR DUTY	- 2/5 Fd Regt	30/31 Oct 40
NEXT FOR DUTY	- 7 Div RAE (2/5 & 2/6 Fd Coys)	31 Oct/ 1 Nov 40
NEXT FOR DUTY	- 7 Div Sigs Sec	1/2 Nov 40
NEXT FOR DUTY	- 20 Inf ATk Coy) - 7 Mob Laundry) - 2/2 Fd Hyg Sec)	2/3 Nov 40
FIELD OFFICER OF THE DAY	- Capt B. R. Searl	HQ 20 Inf Bde
CAPTAIN OF THE DAY	- Capt A. H. Alison	" " " "
PERMANENT ORDERLY OFFRS	- Lieut S. Mc. Maxwell	2 ATk Regt
	- Lieut C. S. Melvin	2/5 Fd Regt
	- Lieut R. A. Nicholls	7 Div Sigs
	- Lieut D. C. Maclaren	2/17 Bn
ORDERLY MEDICAL OFFICER	- Capt Perrett	27/28 Oct 40
NEXT FOR DUTY	- Capt McNamara	28/29 Oct 40

1. CHURCH PARADES.

(a) Church Pdes will be held Sun, 27 Oct 40, at 0945 hrs.
(b) Units will be formed up at place of pde by 0940 hrs; dress - F/S, hats and gaiters.

CHURCH OF ENGLAND.

	Unit.	Place of Parade.
Chaplain Francis	(2/13 Bn	From Deck, port, forward
	(7 Div Supp Col	" " " "
	(2/2 Fd Hyg Sec	" " " "
	(20 Inf ATk Coy	" " " "
Chaplain Lousada	(2/17 Bn	From Deck, starboard, aft
	(2/5 Fd Regt	" " " "
	(52 LAD	" " " "
Chaplain Doyle	(7 Div Mob Bath	From Deck, Starboard, forwd.
	(58 LAD	" " " "
	(7 Div Emu Platoon	" " " "
	(7 Div Amm Coy	" " " "
	(2/5 Fd Coy RAE	" " " "
	(2/6 Fd Coy RAE	" " " "
	(7 Div Sigs	" " " "
	(56 LAD	
Chaplain Manney	(5 AGH	From Deck, Port, Aft
	(7 Div Mob Laundry	" " " "
	(2 ATk Regt	" " " "
	(54 LAD	" " " "
	(7 Div Pro Coy	" " " "
	(20 Aust Inf Bde HQ	" " " "
	(7 Div Int Sec	" " " "
	(7 Div Fd Cash Office	" " " "

OTHER PROTESTANT DENOMINATIONS.

Other Protestant denominations from all Units, will pde in Cinema Hal Main Deck, aft. Service will be conducted by Chaplain Phillips.

(See page 2)

AUSTRALIAN WAR MEMORIAL RCDIG1021731

1. CHURCH PDES (cont).

ROMAN CATHOLIC.

	Unit.	Place of Parade.
Chaplain Gallagher	(2/13 Bn	Tps Wet Canteen, Prom Deck, aft
	(7 Div Supp Col	" " " " " "
	(2/2 Fd Hyg Sec	" " " " " "
	(20 Inf ATk Coy	" " " " " "
	(5 AGH	" " " " " "
	(7 Div Mob Laundry	" " " " " "
	(2 ATk Regt	" " " " " "
	(54 LAD	" " " " " "
	(7 Div Pro Coy	" " " " " "
	(7 Div Mob Bath	" " " " " "
	(7 Div Int Sec	" " " " " "
	(7 Div Fd Cash Office	" " " " " "
Chaplain Watson	(2/17 Bn	Prom Deck, Sgts Lounge
	(2/5 Fd Regt	" " " "
	(52 LAD	" " " "
	(HQ 20 Aust Inf Bde	" " " "
	(58 LAD	" " " "
	(7 Div Emp Platoon	" " " "
	(7 Div Amm Coy	" " " "
	(2/5 Fd Coy	" " " "
	(2/6 Fd Coy	" " " "
	(7 Div Sigs	" " " "
	(56 LAD	" " " "

2. MESS/ING. (Ref: SRO No. 8, 26 Oct 40, para 2.)

(a) It is notified that duty table at 1st and 2nd sittings, Men's Mess, is intended for use of guards and picquets only.
(b) Units will see that all details on special duty within the Unit and ship's cleaning fatigues are released for meals as indicated on their messing cards.
(c) Admission to Mess Room will be given only in accordance with sittings allocated.
(d) Personnel should be instructed to arrange their attendance at picture show in accordance with meal sittings.

ALLAN BACKHOUSE Capt
Ship's Adjt.

NOTICES.

CHURCHES: C of E - Holy Communion will be celebrated in the Library at 0615, 0700 and 0745 hrs on Sun, 27 Oct 40, also each weekday at 0645 hrs.
RC - Mass is celebrated in Nurses Lounge, daily, at 0700 and 0730 hrs.

LOST: Silver cigarette case and Scotch College badge, property of Pte WASLEY, R., "B" Sec, AASC, "E" Deck, "N" Sec. A reward of 10/- is offered by owner for return of these articles, or information leading to their recovery.
Wrist watch, in leather case, on "D" deck, inscribed "VX.47608 - R.O.O.". Reward on return to Orderly Room of 7 Aust Div Supp Col.

ENTERTAINMENTS:

Date.	Time.	Place.	Entertainment.
Mon Oct 28	1640)	Cinema Hall	Pictures
	1830)		
	2000	" "	Recordings.
Tues Oct 29	1640)	" "	Pictures
	1830)		
	1900	Cinema Hall & Garden Lounge	Classic Recordings
Wed Oct 30	1640	Cinema Hall	Pictures
	2000	" "	Community Singing
Thurs Oct 31	1640)	" "	Pictures
	1830)	" "	"
	2000	" "	Quiz Contest

AUSTRALIAN WAR MEMORIAL RCDIG1021731

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS BY

BRIGADIER S. F. MERRETT, D.S.O., M.C., V.D., OC AMF MT "QUEEN MARY".

AT SEA. No. 8 26 Oct 40

DUTIES: DUTY UNITS	- 20 Inf ATk Coy	26/27 Oct 40
	- 7 Div Pro Coy	
	- 7 Div Mob Laundry	
	- 2/2 Fd Hyg Sec	
NEXT FOR DUTY	- 7 Div Supp Col	27/28 Oct 40
NEXT FOR DUTY	- 2/13 Bn	28/29 Oct 40
NEXT FOR DUTY	- 2/17 Bn	29/30 Oct 40
NEXT FOR DUTY	- 2/5 Fd Regt	30/31 Oct 40
NEXT FOR DUTY	- 7 Div RAE (2/5 & 2/6 Fd Coys)	31 Oct/ 1 Nov 40
FIELD OFFICER OF THE DAY	- Capt B. R. Searl	HQ 20 Inf Bde
CAPTAIN OF THE DAY	- Capt A. M. Alison	" " " "
PERMANENT ORDERLY OFFRS	- Lieut S. Mc. Maxwell	2 ATk Regt
	- Lieut G. S. Melvin	2/5 Fd Regt
	- Lieut H. A. Nicholls	7 Div Sigs
ORDERLY MEDICAL OFFICER	- Capt McNamara	26/27 Oct 40
NEXT FOR DUTY	- CaptKingsley	27/28 Oct 40.

1. PERMANENT DUTIES - THEATRE PICQUET.

(a) Picquet is to be provided by 20 Aust Inf Bde HQ and will consist of 1 NCO and 4 ORs, to mount at Main Lounge, Main Deck, aft. Dress: F/S and sidearms.
(b) Tour of Duty:-

Monday Tuesday Thursday Friday	1615 hrs to completion - approx 2000 hrs. 2 sessions, Suns excluded.	Wednesday Saturday	1615 hrs to completion - approx 1800 hrs.

(c) On mounting, picquet will clear the lounge preparatory to admitting ticket holders of the colour laid down in ROs and will collect such ticket from each person attending the screening. These will be handed to Ship's Orderly Room for passing to Entertainments Committee.
(d) They will maintain good order and military discipline.

2. MEN'S MESS.

(a) It is reported that Units Messing Offrs or Orderly Offrs in many cases are not attending Mess.
(b) It is directed that each Unit Messing Offr, Orderly Offr and Coy Orderly Offr attend and remain in attendance during the whole of the period in which the Unit is partaking of meals.
(c) Attention is again drawn to the fact that all men must be fallen in and marched to the Mess room under proper control and the whole matter is to be treated as a pde.

3. SGTS WET CANTEEN.

(a) Duty Unit will detail one WO daily for duty in Sgts Wet Canteen.
(b) Tour of Duty 1900 to 2300 hrs.
(c) Duty WO will report to SSM at Travel Bureau 1630 hrs.

4. CORRIGENDUM. (Ref: SRO No. 7, 25 Oct 40 - "Permanent Orderly Officers")

Substitute Lieut G. S. Melvin, 2/5 Fd Regt, for Lieut S. H. Connell, 2/5 Fd Regt, and add Lieut L. C. Maclaren, 2/17 Bn.

5. PERMANENT SHIP'S ORDERLY SGT.

Sgt W. NORRIE, 7 Div Supp Col, has been appointed Permanent Ship's Orderly Sgt.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

6. SWIMMING POOLS.

(a) Personnel are to be informed that they must wear footwear when leaving swimming pools.
(b) Picquets will ensure that this order is carried out.

7. PERSONNEL IN CABINS.

Personnel will not be allowed in cabins on on troop decks, or allowed to congregate in passages during ship's inspections which is completed at 1115 hrs.

8. SHIP'S INSPECTION.

Unit Orderly Offrs will be on duty in their Unit areas to receive Ship's inspection parties. Inspection commences at 1030 hrs.

9. LIGHTS.

(a) Insufficient attention is being paid to orders regarding lights.
(b) They must not be kept burning in tps qrs, and must finally be switched off at "Lights Out".
(c) Orderly Offrs will visit qrs as many times as necessary after "Lights Out" to ensure that lights have not been switched on again.

10. POST OFFICE.

It is notified that the Ship's Post Office, Midland Bank office, "A" deck, is again open for business.

ALLAN BACKHOUSE Capt
Ship's Adjt.

NOTICES.

ENTERTAINMENT. The following fixtures are announced for the PICTURE THEATRE, Main Deck, aft:-

Thurs,	24 Oct 40	2000 hrs	Recorded Music.
Fri	25 Oct 40	2000 hrs	Community Singing
Sat	26 Oct 40	2000 hrs	Concert
Sun	27 Oct 40	1500 hrs	Forward, 2/13 Band
			Aft 2/17 Band
		1630 hrs	Forward, Pipe Band
		2000 hrs	Orchestral Concert.

FOUND. F/S hat marked "WEBSTER, VX.30261"; Respirator in case, marked "NX.13729"; 1 tobacco pouch inscribed "B.C."; 1 black leather, zipp fastener, tobacco pouch; steel helmet; quantity of identity discs. Losers apply to Ship's Orderly Room.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

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ROUTINE ORDERS

by

BRIGADIER J. J. MURRAY, D.S.O., M.C., V.D., CC TPS HMT "QUEEN MARY".

AT SEA. No. 7. 25 Oct 40.

DUTIES: DUTY UNIT - 7 Div Sigs Sec 25/26 Oct 40
NEXT FOR DUTY - 20 Inf ATk Coy)
- 7 Div Pro Coy) 26/27 Oct 40
- 7 Div Mob Laundry)
- 2/2 Fd Hyg Sec)
NEXT FOR DUTY - 7 Div Supp Col 27/28 Oct 40
NEXT FOR DUTY - 2/13 Bn 28/29 Oct 40
NEXT FOR DUTY - 2/17 Bn 29/30 Oct 40
NEXT FOR DUTY - 2/5 Fd Regt 30/31 Oct 40
NEXT FOR DUTY - 7 Div RAE (2/5 & 2/6 Fd Coys) 31 Oct/ 1 Nov 40

FIELD OFFICER OF THE DAY - Capt B. R. Searl HQ 20 Inf Bde
CAPTAIN OF THE DAY - Capt A. M. Alison " " " "
PERMANENT ORDERLY OFFRS - Lieut D. Mc. Maxwell 2 ATk Regt
- Lieut S. H. Connell 2/5 Fd Regt
- Lieut H. A. Nicholls 7 Div Sigs
ORDERLY MEDICAL OFFICER - Capt Rees 25/26 Oct 40
NEXT FOR DUTY - Capt McNamara 26/27 Oct 40

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1. CONSIGNEUR.

Ref: SRO No. 6, 24 Oct 40 - Delete para 3(1) and substitute the following allocation -

Starboard Side.

No.	1	Stn	..	Boat	No.	1A	
"	3	"	..	"	"	1	& 3
"	5	"	..	"	"	5	& 7
"	7	"	..	"	"	9	& 11
"	9	"	..	"	"	13	& 15
"	11	"	..	"	"	17	& 19
"	13	"	..	"	"	21	& 23
"	15	"	..	"	"	23	& 25A
"	17)	"	..	"	"	27	& 29
"	18)						

2. EMERGENCY DRILL.
(Ref: SRO No. 4, 22 Oct 40, para 13.

(a) Emergency Drill will be suspended until further notice.
(b) OIC ladder-guard will be responsible for seeing that congestion does not take place ay embarkation deck and will only call up 2nd group of 50 men when first group of 50 men have actually embarked in a lifeboat

3. CHURCH PARADES.

(a) Church Parades will be held on Sun, 26 Oct 40, at 0945 hrs.
(b) Units will be formed up at place of pde by 0940 hrs; dress - P/S, hats and gaiters:-

CHURCH OF ENGLAND.

Unit.		Place of Parade.
Chaplain Francis	(2/13 Bn	Prom Deck, port, forward
	(7 Div Supp Col	" " " "
	(2/2 Fd Hyg Sec	" " " "
	(20 Inf ATk Coy	" " " "
Chaplain Lousada	(2/17 Bn	" " Starboard, aft
	(2/5 Fd Regt	" " " "
	(52 LAD	" " " "
Chaplain Doyle	(7 Div Mob Bath	" " " forward
	(58 LAD	" " " "

AUSTRALIAN WAR MEMORIAL RCDIG1021731

3. CHURCH PARADES (Continued).

CHURCH OF ENGLAND (cont).

	Unit	Place of Parade.			
Chaplain Doyle	(7 Div Emp Platoon	From Deck,	Starbd,	fwd	
	(7 Div Amm Coy	"	"	"	"
	(2/5 Fd Coy RAE	"	"	"	"
	(2/6 Fd Coy RAE	"	"	"	"
	(7 Div Sigs	"	"	"	"
	(56 LAD	"	"	"	"
Chaplain Manney	(5 AGH	"	"	Port,	aft
	(7 Div Mob Laundry	"	"	"	"
	(2 Atk Regt	"	"	"	"
	(54 LAD	"	"	"	"
	(7 Div Pro Coy	"	"	"	"
	(20 Aust Inf Bde HQ	"	"	"	"
	(7 Div Int Sec	"	"	"	"
	(7 Div Fd Cash Office	"	"	"	"

OTHER PROTESTANT DENOMINATIONS.

Other Protestant Denominations, from all Units, will pde in Cinema Hall, Main Deck, aft. Service will be conducted by Chaplain Phillips

ROMAN CATHOLIC.

Chaplain Callagher	(2/13 Bn	Tpn Wet Canteen,		From Deck,	aft
	(7 Div Supp Col	"	"	"	"
	(2/2 Fd Hyg Sec	"	"	"	"
	(20 Inf Atk Coy	"	"	"	"
	(5 AGH	"	"	"	"
	(7 Div Mob Laundry	"	"	"	"
	(2 Atk Regt	"	"	"	"
	(54 LAD	"	"	"	"
	(7 Div Pro Coy	"	"	"	"
	(7 Div Mob Bath	"	"	"	"
	(7 Div Int Sec	"	"	"	"
	(7 Div Fd Cash Office	"	"	"	"
Chaplain Watson	(2/17 Bn	From Deck,	Sgts	Lounge Mess	
	(2/5 Fd Regt	"	"	"	"
	(52 LAD	"	"	"	"
	(HQ 20 Aust Inf Bde	"	"	"	"
	(58 LAD	"	"	"	"
	(7 Div Emp Platoon	"	"	"	"
	(7 Div Amm Coy	"	"	"	"
	(2/5 Fd Coy	"	"	"	"
	(2/6 Fd Coy	"	"	"	"
	(7 Div Sigs	"	"	"	"
	(56 LAD	"	"	"	"

ALLAN D. CHRISTISEN Capt
Ship's Adjt.

NOTICES.

BOXING TOURNAMENT: The Boxing Bouts arranged will be put forward one day, except SUNDAY.

ENTERTAINMENTS: The picture programme will be changed on Mon and Thurs of each week. Coloured tickets, procurable at Regtl Orderly Rooms, must be given up at door. Colours to be presented:-

Thurs.	24 Oct 40,	1610 hrs	RED
"	" " "	1830 "	WHITE
Fri	25 Oct 40	1610 "	BLUE
"	" " "	1830 "	YELLOW
Sat	26 Oct 40	1640 "	RED

AUSTRALIAN WAR MEMORIAL RCDIG1021731

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ROUTINE ORDERS.

BY

BRIGADIER J. J. MURRAY, D.S.O., M.C., V.D.

AT SEA. No. 6 24 Oct 40.

DUTIES:	DUTY UNIT	- 7 Div RAE (2/5 and 2/6 Fd Coys)	24/25 Oct 40.
	NEXT FOR DUTY	- 7 Div Sigs Sec	25/26 Oct 40.
	NEXT FOR DUTY	- 20 Inf A/Tk Coy)	
		- 7 Div Pro Coy)	26/27 Oct 40.
		- 7 Mob Laundry)	
		- 2/2 Fd Hyg Sec)	
	NEXT FOR DUTY	- 7 Div Supp Col	27/28 Oct 40.
	NEXT FOR DUTY	- 2/13 Bn	28/29 Oct 40.
	NEXT FOR DUTY	- 2/17 Bn	29/30 Oct 40.
	FIELD OFFICER OF THE DAY	- Capt B. R. Searl	HQ 20 Inf Bde
	Capt OF THE DAY	- Capt A. M. Alison	HQ 20 Inf Bde
	PERMANENT ORDERLY OFFRS	- Lieut S. Mc. Maxwell	2 A/Tk Regt
		- Lieut S. H. Connell	2/5 Fd Regt
		- Lieut H. A. Nicholls	7 Div Sigs
	ORDERLY MEDICAL OFFICER	- Capt Loake	24/25 Oct 40.
	NEXT FOR DUTY	- Capt Rees	25/26 Oct 40.

---

1. AIF SHIP'S NEWSPAPER.

(a) A daily newspaper is to be published on this ship at an early date, and it is desired to have every Unit represented on the Editorial staff. Names of journalists or others qualified to act for Units should be sent immediately to Capt A. G. Penton at Ship's Orderly Room.
(b) Required urgently - linotype operator and/or mechanic. Names to Capt Penton, Ship's Orderly Room.

2. HOSPITAL VISITING HOURS.

(a) Visitors will be allowed in hospital between 1900 and 2000 hrs daily as from 23 Oct 40.
(b) Patients suffering from infectious diseases cannot be visited.

3. ROUTINE FOR EMBARKING TROOPS INTO BOATS. (Ref: SRO No. 4, 22 Oct 40, page 2, para 13 (b).).
DAY 3 - EMERGENCY STN TO BOAT STN.

(a) Troops are to Stand Fast at their Emergency Stations until boats are cleared away and lowered to the Embarkation Deck.
(b) When boats are ready at Embarkation Deck:- The Chief Officer on the Port side of the Deck, and the First Officer on the Starboard side of the Deck will be given an order from the Bridge to "Man the Boats".
(c) This order will be passed along the Boat Deck by means of CME long "C" on the bugle, for which purpose a bugler will be stationed on each side of Boat Deck.
(d) A Military Offr stationed at top of each companionway, on hearing the long "C" will immediately pass the order down to his Emergency Stn to send up 1 offr, 1 NCO and 50 Ors. 18 stns will thus provide 900 men for embarkation.
(e) These offrs and men, when they reach the boat deck, will immediately be embarked into boats under the direction of the Boat Group Offrs and the general supervision of the Chief and First Offrs.
(f) The military offr stationed at top of companionway, when he sees that the majority of first 50 men have been embarked, will give the order for second batches of 50 men to be passed up, in such a manner as to avoid delay in embarkation.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

(g) In a similar manner, he will get up the third and fourth batches of men until the boat is full and ready for lowering.
(h) Boats will not be lowered until the order to do so is given from the Bridge.
(i) Boats allotted to each Stn are as follows:-

Starboard Side.

No.	1	Stn	Boats	Nos.	1A	No.	2	Stn	Boats	N's.	2A
"	3	"	"	"	1 & 3	"	4	"	"	"	2 & 4
"	5	"	"	"	5 & 7	"	6	"	"	"	6 & 8
"	7	"	"	"	13 & 15	"	8	"	"	"	10 & 12
"	9	"	"	"	1 7& 19	"	10	"	"	"	14 & 16
"	11	"	"	"	21 & 23	"	12	"	"	"	18 & 20
"	13	"	"	"	25 & 25A	"	14	"	"	"	22 & 24
"	15)					"	16)				
	17)	"	"	"	27 & 29	"	18)	"	"	"	26 & 28

(j) For drill purposes, men, as they are passed on to the boat deck, will fall in under their own boats, as for instance men from No. 3 Stn -

1st - 50 fall in under No. 1 boat.
2nd 50 " " " " 3 "

(k) Owing to the fact that personnel located at Stns N's. 17 and 18 have to pass through an adjoining Emergency Stn it is not intended that they will supply the boat quotas when called for, but will stand fast.
(l) As the movement is an exercise only, one group of 50 men for each boat from each Emergency Stn will be passed up, only.
(m) Mess Orderlies and cleaning fatigues will not attend the drill.

4. COMFORTS:

(a) It is notified that the issue of tobacco, cigarette papers and other comforts made to Units on 23 Oct 40 was made available by the Lord Mayor's Comforts Fund, Sydney.
(b) This information is to be promulgated to all tps.

5. LIFE BELTS.

(a) A number of life-belts (25) have been found lying around the decks by members of the ship's crew.
(b) It is requested by the Ship's Staff Capt that personnel be instructed to take greater care of their life-belts.
(c) The lifebelts found will be returned to Units concerned on application to Ship's Orderly Room.

6. AMENDMENT, SSO Chap 2, Para 6.

Tour of Duty by patrols will be 1630 (Duty mounting parade) to 1630 hrs.

7. NOMINAL ROLL.

Two days before disembarkation, Units will submit to Ship's Orderly Room a Nominal Roll (six copies) of all ranks as at date of compilation.

8. MAIL.

(a) Mail matter for despatch at next port of call should be handed in to ship's post office by 1700 hrs, 24 Oct 40.
(b) All letters should be franked, and full censorship regulations complied with.

9. NOMINAL ROLL - SICK.

(a) Units will maintain a nominal roll of all tps parading sick during the voyage, irrespective of whether or not they are admitted to hospital
(b) This roll will be handed in to Ship's Orderly Room on the day prior to disembarkation for despatch to AHQ, 2nd Echelon.
(c) Roll will be compiled in accordance with the following pro forma:-

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Transport No.....
Embarked SYDNEY (Date)....
Disembarked (Place) Date...

Personal or Army No.	Rank	Name	Unit	Date Parading	Disability	MO's Remarks	Initials of M.O.

10. RIFLE STATE (Ref: SSO Chap 1, para 6).

This return is not being submitted regularly by Units and it is directed that the return be furnished to Ship's Orderly Room by 1000 hrs each day.

11. SPORTS.

(a) MONDAY of each week is to be set aside for Inter-Unit competitive sports and games.
(b) Co-ordination will be carried out by the Sports Sub-Committee of the Ship's Welfare and Entertainment Committee.

12. ENTRIES IN PAY BOOKS.

Units are directed that the date of embarkation to be shown in paybooks is 19 Oct 40, irrespective of the date when personnel boarded this Ship. Where any other date is shown it is to be altered to 19 Oct 40.

13. ALLOTMENTS.

Notice of allotments or variations of allotments is to be lodged with 7 Div Fd Cash Office not later than 1000 hrs. 24 Oct 40, otherwise allottee will not be paid allotment for some length of time.

ALLAN BACK OUSE Capt.
Ship's Adjutant.

NOTICES

ENTERTAINMENT. Instead of "PICTURES" as set down, in SRO No. 9, 23 Oct 40, for 2000 hrs, AIRS, 24 Oct 40, please read "RECORDED MUSIC".

CHESS: Intending players are requested to notify Chaplain H.F. LOUSADA, Cabin 1B, Main Deck, or Cpl. JOHNSON, 10th Bty Orderly Room, of their intention to enter CHESS TOURNAMENT by 1800 hrs, 24 Oct 40. To facilitate draw, players should indicate strength.

LOST: Wrist watch, no cover, steel case, luminous dial. Finder please return to Lieut HART, 2 A/Tk Regt.
1 green dark patterned pullover and one Navy sweater (issue) on Prom Deck. Finder return to Pte D.M. McLeish, M.L & D Unit.
Money belt, brown leather, Centre Lavatory, Forehead Port "D" Deck. Finder please return 7/5 Fd Coy Orderly Room.

FOUND: One green leather spectacle case. Loser apply to Ship's Orderly Room.
Identity discs marked:-

NX[illegible]49 - WOODS, L.R.
VX[illegible]17 - CURREY, R.B.

Apply to Ship's Orderly Room.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

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ROUTINE ORDERS

BY

BRIGADIER J. J. MURRAY, D.S.O., M.C., V.D.,

OC TROOPS, MMT "QUEEN MARY".

AT SEA. No. 5. 23 Oct 40

DUTIES: DUTY UNIT - 2/5 Fd Regt 23/24 Oct 40
NEXT FOR DUTY - 7 Div RAE (2/5 & 2/6 Fd Coys) 24/25 Oct 40
NEXT FOR DUTY - 20 Inf ATk Coy)
7 Div Pro Coy)
7 Mob Laundry) 26/27 Oct 40
2/2 Fd Hyg Sec)
NEXT FOR DUTY - 7 Div Sigs Sec 25/26 Oct 40
NEXT FOR DUTY - 7 Div Supp Col 27/28 Oct 40

FIELD OFFICER OF THE DAY - Capt B. R. Searl HQ 20 Inf Bde.

CAPT OF THE DAY - Capt A. M. Alison HQ 20 Inf Bde.

PARLIAMENT ORDERLY OFFICERS- Lieut S. Mc. Maxwell 2 ATk Regt
- Lieut S. H. Connell 2/5 Fd Regt
- Lieut H. A. Nicholls 7 Div Sigs.

ORDERLY MEDICAL OFFICER - Capt Woolford 23/24 Oct 40
NEXT FOR DUTY - Capt Leake 24/25 Oct 40

---

1. PAY.

(a) Pay will be available up to and including Thurs, 24 Oct 40.
(b) Requisitions for cash are to be lodged with the Paymaster in Tourist Office, "C" Deck, and will be submitted immediately.
(c) Payments will be made not exceeding £10 for offrs, £5 for NCOs and £2 for ORs.

2. LEAVE.

Owing to the berthing arrangements at the next port of call, shore leave will not be granted to all ranks.

3. EMERGENCY DRILL. (Ref: SRO No. 4, 22 Oct 40, para 4 (a), page 2.

Units will see that all ranks are in elected sleeping qrs by 0010 hrs and that they remain there until the emergency gong is sounded, whereupon emergency procedure will be carried out.

4. MEDICAL BOARDS.

(a) Units will submit names of all personnel to be Medically Boarded, immediately, in order that Boards may be arranged before convoy departs from AUSTRALIAN waters.
(b) The necessary D.2 forms are obtainable at 2/5 AGH Orderly Room.

5. DUTY PERSONNEL.

Unit Duty personnel will arrange to dine at special Duty Tables available at first and second sittings only.

6. LOST MESS PLACE CARDS.

Personnel who lose their mess place cards will be provided with passes issued by Unit Messing Officer, otherwise admission to Dining Room will be refused.

ALLAN BRIGHT OBE, Capt
Ship's Capt.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

N O T I C E S.

ENTERTAINMENTS: The undermentioned entertainments for Tps are announced by the President of Entertainments Committee -

TUES, 22 Oct 40 -	1640 hrs	PICTURES	(Green Meal Ticket)
	1830 hrs	"	(Yellow meal ticket)
WED, 23 Oct 40 -	1830 hrs	"	(Blue Meal Tickets)
	2015 hrs	BAND RECITAL	In Cinema Hall

(Change of Picture Programme, THURS).

THURS, 24 Oct 40 -	1640 hrs	PICTURES
	1830 hrs	PICTURES
	2000 hrs	PICTURES
FRI, 25 Oct 40	1640 hrs	PICTURES
	1830 hrs	PICTURES
	2000 hrs	COMMUNITY SINGING in Cinema Hall
SAT, 26 Oct 40	1640 hrs	PICTURES
	2000 hrs	GRAND CONCERT in Cinema Hall.

Beginning on Thurs, 24 Oct 40, admission to Pictures can be obtained only on presentation of specially printed tickets, to be forwarded to OC Units for distribution to tps. The colours will be set down in ROs from day to day.

SWIMMING.

At the recent meeting of Unit Representatives, the following Committee was elected:-

President	- Capt Roseblack	- 7 Div Sigs
Members	- Lieut Cutler	- 2/5 Fd Regt
	- Lieut McKay	- 7 Div Mob Bath Unit
	- Lieut Dean	- 2 ATk Regt
	- S/Sgt Brasher	- 2/2 Fd Hygiene Sec
	- Cpl Ford	- 2/17 Bn
	- L/Cpl Laing	- 20 Inf ATk Coy.

Members are requested to attend a meeting in the cabin of the President (Main Deck, Cabin 66) at 2030 hrs, 23 Oct 40.

FOUND: The undermentioned identity discs, part of whole, have been found and are available to losers at Ship's Orderly Room, Main Deck, aft, port -

VX.18784 Taylor, S. M.	NX.19197 Gillett, J.E.
NX.24407 Courtney, P.	NX.14003 Patterson, J.W.
NX.16853 O'Keefe, J.J.	NX.19299 Murray, S.
QX. 1350 Katting, A.J.	TX.18554 Harris, E.
NX.23072 Cain, W.G.	NX.24726 Roper, R.
75/19225 Haughton, E.G.	

AUSTRALIAN WAR MEMORIAL RCDIG1021731

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ROUTINE ORDERS

BY

BRIGADIER J. J. MURRAY, D.S.O., M.C., V.D.

OC TROOPS, HMT "QUEEN MARY".

AT SEA. No. 4. 22 Oct 40

DUTIES; DUTY UNIT	- 2/17 Bn	22/23 Oct 40
NEXT FOR DUTY	- 2/5 Fd Regt	23/24 Oct 40
NEXT FOR DUTY	- 7 Div RAE (2/5 & 2/6 Fd Coys)	24/25 Oct 40
NEXT FOR DUTY	- 20 Inf ATk Coy)	
	7 Div Pro Coy)	
	7 Mob Laundry)	26/27 Oct 40
	2/2 Fd Hyg Sec)	
NEXT FOR DUTY	- 7 Div Sigs Sec	25/26 Oct 40
NEXT FOR DUTY	- 7 Div Supp Col	27/28 Oct 40
FIELD OFFICER OF THE DAY	- Capt B. R. Searl	22/23 Oct 40
CAPT OF THE DAY	- Capt E. ~~H. G. Hopkins~~ R. R. Alison	22/23 Oct 40
NEXT FOR DUTY	- Capt P. R. Evans	23/24 Oct 40
PERMANENT ORDERLY) OFFICERS)	- Lieut S. Mc. Maxwell	2 ATk Regt
	Lieut S. H. Connell	2/5 Fd Regt
	Lieut H. A. Nicholls	7 Div Sigs
ORDERLY MEDICAL OFFICER	- Capt Burling	22/23 Oct 40
NEXT FOR DUTY	- Capt Woolford	23/24 Oct 40

1. COMMUNICATIONS. (Ref: Ship's Standing Orders Chap XI, Sheet 2).

(a) It is pointed out that the runners being supplied by Units are not fully conversant with their duties and the nearest way from Ship's Orderly Room to Unit Orderly Rooms.

(b) It is requested that suitable men be provided for these duties, as difficulty is being experienced in delivering messages to Units as required.

(c) There has also been difficulty in locating responsible details within Units, and it is requested that personnel be detailed for continuous duty in Unit orderly rooms and also that they are properly instructed as to the situation and location of the Duty Officer when he may be absent from the orderly room.

2. HOSPITAL IN-PATIENTS.

Personnel who are evacuated to hospital will carry with them their life-belts.

3. MEDICAL. (Ref: Ship's RO No. 1, 16 Oct 40, para 2 (a).

The return called for in the abovementioned Ship's RO will be submitted immediately.

4. AREAS OUT OF BOUNDS TO TPS.

The stage in the Main Lounge, Main Deck, is placed out of bounds to all tps.

5. SHIP'S TIME.

It is notified that Ship's Time will be put back 30 mins as at 2400 hrs, 21 Oct 40, and for the same period at the same hr on Tues, Wed and Thurs, 22, 23, 24 Oct 40.

6. PERSONNEL SLEEPING ON DECKS.

Those Units some of whose personnel are sleeping on deck will each supply 1 NCO and 12 ORs at [illegible] for each [illegible] from these personnel

7. SMOKING ON UNENCLOSED DECKS.

(a) Attention is drawn to SRO, Chap 3, Sheet 2, para 4, sec A.
(b) This Regulation is not being strictly complied with and officers are instructed to note the name of any offender and report the circumstances to the offender's Unit.
(c) If blackout regulations are not fully observed, the security of the ship and the lives of its personnel are greatly endangered. This should be explained to the men by sub-unit comds in an effort to obtain a greater measure of co-operation than is apparent at present.

8. WELFARE.

A distribution of comforts from Australian Comforts Fund will be made by ACF representative, Major Smith, at ACF office situated in Tourist Purser's Office, "C" deck aft.

9. ENTERTAINMENTS COMMITTEE.

The abovementioned Committee will meet in the picture theatre, Main Lounge, Main Deck, at 1000 hrs 22 Oct 40.

10. POSTAL.

(a) Postage stamps may be purchased from Ship's Post Office, Midland Bank, "A" deck, between the hrs 0900 to 1230, 1500 to 1700, daily except Sunday.
(b) Telegrams will be sent from first port of call. To assist postal staff, telegrams should be lodged as early as possible.

11. BERTHING CARDS, OFFICERS'.

(a) Officers who have not yet handed in Berthing Cards will do so to the Purser's Office, "A" deck, by 1200 hrs, 22 Oct 40.
(b) Units will submit to Ship's Orderly Room a list of all offrs showing berthing accommodation occupied by each offr. This return is required by not later than 1200 hrs, 22 Oct 40.

12. WOs AND SGTS.

Units will supply a Nominal Roll of WOs and Sgts showing Army No., Rank, Name and Cabin No. to Ship's Orderly Room by 1200 hrs, 22 Oct 40.

13. EMERGENCY DRILL.

(a) As from and including Tues, 22 Oct 40, daily emergency drill will take place at 0930 hrs.
(b) Each day's drill will include a new phase in emergency conditions.

Day 1 - will cover preliminary movement in location of personnel to emergency stn.
Day 2 - from sleeping qrs to emergency boat stn.
Day 3 - Emergency stn to boat stn.
Day 4 - Aircraft action followed by emergency stn.
Day 5 - Sleeping qrs to emergency stn with bulkheads closed.
Day 6 - Emergency stn followed by aircraft action.

14. ADDITIONAL DUTIES.

(a) Officers' Lounge, Promenade Deck - Tour of Duty, permanent, report at 1600 hrs, 6 ORs to be supplied by 20 Aust Inf Bde HQ.
(b) Picquet - Bank, "C" deck aft - tour of duty, permanent, 24 hrs; 1 OR to be supplied by 2/5 Fd Regt.
(c) Guard - "C" deck, passage between crew's qrs and galley, both ends - tour of duty permanent, 24 hrs, 2 ORs to be supplied by 7 Div Pro Coy.
(d) Picquet - Nurses' qrs, sun deck. Tour of Duty, permanent, 2 ORs to be supplied by 7 Div Supp Col.
(e) Duties - Sgts' Canteen, tour of duty permanent 1645 hrs to 2300 hrs, 2 ORs from 20 Inf ATk Coy, 1 OR from 7 Div Supp Col.
(f) YMCA - 1 NCO, 12 ORs from 20 Inf Bde HQ.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

15. CENSORSHIP.

(a) Units will ensure that all mail submitted is censored in accordance with regulations.
(b) In cases where small Units are not issued with a "CENSOR SHIP" the mail will be censored and franked in the usual manner and handed in to the Ship's Orderly Room in bundles for stamping.

16. R PORTS.

(a) Attention is drawn to SSO, Chap 3, para 4.
(b) Blackout reports will be submitted to Field Offr not later than half an hour after time order for blackout.
(c) The following pro forma will be used:-

BLACKOUT REPORT	DATE	
Unit, and signature of O.O.	Location	Report

One-third sheet of foolscap will be used for each report.

(d) Ports will not be opened under any circumstances until signal is given.

17. TATTOO ROLL CALL.

(a) Attention is drawn to SSO, Chap 3, para 11.
(b) Returns will be submitted to PO at time laid down on pro forma, similar to above, and headed, "TATTOO REPORT".
(c) Tattoo roll call will be made so that every man is seen and accounted for, and after roll call is made, men must not leave their sleeping qrs.

18. SMOKING.

(a) Attention is drawn to SSO, Chap 3, para 1.
(b) Smoking in dining room - particularly by mess orderlies - and throwing of cigarette butts overboard still is done.

19. SLEEPING ON DECK.

(a) HQ instructions of 20 Oct 40 to Units concerned must be carried out.

20. LIGHTS AND FANS.

Units CO will ensure that SSO, Chap 11, is carried out in its entirety. Lights have been found alight in a large proportion of cabins.

21. LIFE BELTS.

(a) Life belts will not be taken from tp decks other than on emergency boat drills or when otherwise ordered.
(b) Life belts will not be used as cushions. It must be remembered that a man's life may depend on the life belt being in good order, and continual handling and abuse will very quickly reduce its efficiency.

22. CRIMINAL CONTROL.

(a) Offrs must familiarise themselves with SSO and exercise control of men at all times.
(b) Junior offrs, particularly, will maintain close contact with their sub-units and have their NCOs maintain discipline.
(c) Any breaches of SSO, particularly with regard to security, must immediately be dealt with by any offr, irrespective of which unit he or the person committing the breach belongs.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

23. CANTEEN FUNDS.

Sums allocated to E Scad Units out of the above Fund will be available at Pay Office, situated "C" Deck aft, at 1100 hrs, 22 Oct 40.

ALLAN BACKHOUSE Capt

Ship's Adjt.

NOTICES.

CHURCHES. R.C. Chapel situated in Nurses' Lounge Room, on Promenade Deck, is open to tps from 0700 to 0800 hrs week-days.

LOST. "Titan" wristlet watch inscribed "VX.47608, R. O. OWENS" in leather wrist cover. Finder return to Ship's Orderly Room.

"Titan" wristlet watch, in leather cover, name and number scratched on back - "QX.9593 Pte R. W. BEST", ML & D.

F/S hat property of QX.13760 Pte GRANVILLE, J., ML & D.

FOUND. Several identity discs have been handed in to Ship's Orderly Room and may be had by owners on application.

Linen bag, containing toilet gear, marked "- ENGLAND, 20991". Loser apply to Ship's Orderly Room, Main Deck, port.

B O X I N G.

(a) A Ship's Boxing Tournament will be held on the Boat Deck, aft, where a ring will be erected.
(b) Elimination Contests will be arranged by Units as under:-

Unit.	Date. 1940	Time.
2/17 Bn	Oct 24	0900 to 1700 hrs
56 & 58 LAD	Oct 25	0900 to 1030 "
20 Inf Bde HQ	" 25	1030 to 1200 "
7 Div HQ	" 25	1400 to 1530 "
2/5 AGH	" 25	1530 to 1700 "
2/13 Bn	" 26	0900 to 1700 "
2/5 Fd Regt	" 27	0900 to 1700 "
7 Div Sigs	" 28	0900 to 1200 "
7 Div Pro Coy	" 28	1400 to 1600 "
2/2 Hygiene Sec	" 28	1600 to 1700 "
7 Div Amn Coy	" 29	0900 to 1200 "
2/5 Fd Coy	" 29	1200 to 1700 "
2/6 Fd Coy	" 30	0900 to 1200 "
7 Div Supp Col	" 30	1400 to 1600 "
7 Div Mob Bath	" 30	1600 to 1700 "
2 ATk Regt	" 31	0900 to 1500 "
7 Div Mob Laundry	" 31	1500 to 1700 "

(c) Units will use the above ring for eliminations.
(d) Nominations for the Ship's Tournament will be submitted through Ship's Orderly Room not later than 0900 hrs, 1 Nov 40.
(e) The following divisions will be contested:-

Division.	Weight.
Heavyweight	Catchweight
Light Heavy	12 st 7 lbs and under
Middle weight	11 st 6 lbs and under
Welterweight	10 st 7 lbs and under
Lightweight	9 st 9 lbs and under
Featherwight	9 st and under
Bantam	8 st 6 lbs and under
Fly	8 st and under

AUSTRALIAN WAR MEMORIAL RCDIG1021731

(f) One nomination in each division only to be submitted by each Unit; no contestant to box in more than one division.

(g) Conditions -

Strict Army rules of boxing will apply.

(h) Duration of Bouts -

All elimination and tournament contests to be 3 rounds of 2 minutes each.

(i) Dress for Contestants -

Singlets, shorts, sandshoes or boxing boots.

(j) Equipment -

Training equipment will be drawn by Units from Ship's QM or Comforts Fund officers.

(k) Committee -

The following personnel have been elected to the Committee and will assist in the conduct of the Tournament -

Lieut S. R. Leach	2/13 Bn	President
Gnr Hendy	2/5 Fd Regt	Member
Bdr Millene	" " "	"
Sgt Ragan	2/13 Bn	"
Sgt McGrath	" "	"
Pte Snelson	2/17 Bn	"
Sgt Hall	2 ATk Regt	"
Sgt Newlard	7 Div Sigs	"
WO Fletcher	20 Inf ATk Coy	"
Sgt Gaven	Mob Bath Unit	"

(l) The Committee will meet on the boat deck, aft, at 1400 hrs, Tues, 23 Oct 40.

FOUND (Repeated) Money belt containing foreign currency note. Steel helmet. Losers apply to Ship's Orderly Room, Main Deck, port.

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A.M.R. & O. 1587.

ROUTINE ORDERS.

by

BRIGADIER. J. J. MURRAY, D.S.O., M.C., V.D.
O.C.TROOPS. H.M.T. "QUEEN MARY".
No. 3.

AT SEA. 20 Oct 40.

DUTIES.	DUTY UNIT.	7 Div Amn Coy.	20/21 Oct. 40.
	NEXT FOR DUTY.	2/13 Bn.	21/22 Oct.40.
	NEXT FOR DUTY.	2/17 Bn.	22/23 Oct.40.
	NEXT FOR DUTY.	2/5 Fd Regt.	23/24 Oct. 40.
	NEXT FOR DUTY.	7 Div R.A.E.(2/5 & 2/6 FdCys)	24/25 Oct. 40.
	NEXT FOR DUTY.	7 Div Sigs Sec.	25/26 Oct. 40.
	NEXT FOR DUTY.	20 Inf A/Tk Coy.) 7 Div Prov. Coy.) 7 Mob Laundry.) 2/2 Fd Hyg. Sec.)	26/27 Oct.40.
	FIELD OFFICER.	Capt. R.E.M.Newton.	20/21 Oct.40.
	NEXT FOR DUTY.	Capt.H.N.Chilton.	21/22 Oct.40.
	CAPT OF THE DAY.	Capt.R.H.Cogswell.	20/21 Oct.40.
	NEXT FOR DUTY.	Capt. G.Colvin.	21/22 Oct.40.
	ORDERLY OFFICERS.	2 A/Tk Regt. to nominate 1 Subaltern permanent. 2/5 Fd Regt. " " " " " 7 Div Sigs. " " " " "	
	ORDERLY MEDICAL OFFICER.	Capt. Kingsley.	20/21 Oct 40.
	" " "	Capt. MacIntosh.	21/22 Oct 40.

---

1. BAGGAGE. (Ref. Ship's S.O.Chap 9 Sheet 1. para 5).

Baggage Cpls will report immediately to Baggage Officer, Travel Bureau "A" Deck, for instructions.

2. MAIL.

(a) Letters and telegrams properly censored, will be received at Ships Orderly Room from Unit Orderly Rooms, as from and including 19 and 20 Oct 40, after that day mail will be forwarded to Ships P.O. Midlands Bank "A" Deck.
(b) It is notified that mail or telegrams cannot be despatched from ship whilst standing at this anchorage, all mail received will be held for posting at first port of call.

3. MEDICAL.

(a) FOOT INSPECTIONS. (Ref Ships R.O. No. 1 16 Oct 40.). Units embarked on 18 Oct 40 will hold foot inspection under unit arrangements with Group R.M.O. at 1400 hrs 20 Oct 40.

(b) Inspection for Troops embarking 19 Oct 40 will be notified.

(c) SICK PARADES. Until further orders Sick Parades will be held at 0900 hrs daily.

(d) ADMISSIONS TO HOSPITAL. (Kit Bags). In the absence of any Kit Bag Store accomodation men admitted to Hospital will bring with them only personal shaving gear, and devotional books, and will be clad in overcoats and pyjamas, or Overcoats and underclothes only. All other clothing equipment & money etc must be left in charge of Unit before admission to Hospital.

Allan Backhouse Capt.
Ship's Adjt.

Contd.

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ROUTINE ORDERS

BY

BRIGADIER J. J. MURRAY, D.S.O., M.C., V.D.

OC, TROOPS, HMT "QUEEN MARY".

AT SEA. No. 4. 21 Oct 40.

DUTIES:	DUTY UNIT - 2/13 Bn	21/22 Oct 40
	NEXT FOR DUTY - 2/17 Bn	22/23 Oct 40
	NEXT FOR DUTY - 2/5 Fd Regt	23/24 Oct 40
	NEXT FOR DUTY - 7 Div RAE (2/5 & 2/6 Fd Coys)	24/25 Oct 40
	NEXT FOR DUTY - 7 Div Sigs Sec	25/26 Oct 40
	NEXT FOR DUTY - 20 Inf Atk Coy) 7 Div Pro Coy) 7 Mob Laundry) 2/2 Fd Hyg Sec)	26/27 Oct 40
	NEXT FOR DUTY - 7 Div Supp Col)	27/28 Oct 4
	FD OFFR OF DAY - Capt H. N. Chilton	21/22 Oct 4
	NEXT FOR DUTY - Capt B. R. Searl (20 Inf Bde)	22/23 Oct 4
	CAPT OF THE DAY - Capt G. Colvin	21/22 Oct
	NEXT FOR DUTY - Capt EE. H. C. Hipkins	22/23 Oct
	PERMANENT ORDERLY OFFICERS) Lieut Maxwell (S Mc) -	2 ATk Regt
	) Lieut S. H. Connell -	2/5 Fd Re
	Lieut H. A. Nicholls -	7 Div Sig Se
	ORDERLY MEDICAL OFFR - Capt MacIntosh	21/22 Oct 40
	NEXT FOR DUTY - Capt Barling	22/23 Oct 40

1. SALUTING.

(a) It is advised that saluting may be dispensed with whilst on board ship.
(b) Tps will pay this compliment only when addressing or being addressed by an offr.
(c) It is instructed that when OC Tps passes along any deck or alleyway or appears in any of the public rooms, all ranks will stand to attention until ordered to stand easy or OC Tps passes.

2. TRAFFIC.

(a) NCOs and ORs will use the main forward and aft staircases, only, when moving from deck to deck. The main staircase amidships is out of bounds.
(a) When moving on staircases or along alleyways, tps will keep strictly to the left.

3. TATTOO REPORTS. (Ref: Ship's Standing Orders Chap III, para 11).

This report is not being received by the Fd Offr regularly from some Units and it is directed that particular attention be given this ma

4. WELFARE AND ENTERTAINMENT.

(a) A meeting of Unit representatives will be held in 3rd-class T Lounge (Picture Theatre) main deck, Mon, 21 Oct 40, at 1000 h
(b) All Units will be represented by a Sports Offr or Senior NCO. Chaplains att to Units will also attend.

5. WOS AND SGTS' MESS.

WOs and Sgts will attend mess, punctually, at the meal hours set d

ALLAN BACKHOUSE Capt
Ship's Adjt

LOST: 1 offr's cap, S/D. Finder return to OC Tps Orderly Room.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

NOTICES.

CHURCH SERVICES.

C. of E. Communion will be celebrated in Lecture Room Promenade Deck Fward at 0645 hrs Sunday 20 Oct 40.

FOUND. Money belt marked VX15676, Sgt L.F. O'Connor. Owner apply to Sgt Linn 2/17 Bn, Cabin A34 "A" Deck.

FOUND. Money Belt containing a foreign currency note. Owner apply O.C.Troops Orderly Room Main Deck Aft.

FOUND. Steel Helmet marked "QX10271" owner apply O.C. Troops Orderly Room Main Deck aft.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

ROUTINE ORDERS.

by

BRIGADIER, J.J. MURRAY, D.S.O., M.C., V.D.
O.C. TROOPS H.M.T. "QUEEN MARY".

AT SEA. No. 2. 19 Oct.40.

DUTIES.	DUTY UNIT.	7 Div Supp Col.	19/20 Oct 40.
	NEXT FOR DUTY.	7 Div Amn Coy.	20/21 Oct 40.
	FIELD OFFICER.	Capt.A.H.Singleton.	19/20 Oct 40.
	NEXT FOR DUTY.	Capt. H. Newton.	20/21 Oct 40.
	CAPT OF THE DAY.	Capt. H.C.Thompson.	19/20 Oct 40.
	NEXT FOR DUTY.	Capt. R.H.Cogswell.	20/21 Oct 40.
	ORDERLY OFFICERS.	2 A/TK Coy to nominate 1 Subaltern permanent.	
	" "	2/5 Fd Regt." " " " "	
	" "	7 Div Sigs. " " " " "	
	ORDERLY MEDICAL OFFICER.	Capt.R.R.Winton.	2 A/TK Regt. 19/20 Oct 40.
	NEXT FOR DUTY.	Capt.S.W.Bryan.	2/13 Bn. 20/21 Oct 40.

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1. GUN CREWS.

(a) 2/13 Bn and 2/17 Bn each will detail 3 Vickers Gun Crews to man Anti-Aircraft Defences under Command of a competent Offr.

(b) 20 Inf A/TK Coy will detail one Lewis Gun Crew to man Anti-Aircraft Defences under command of a competent Offr.

(c) Tour of duty 24 hours.

(d) OICs report Ships Orderly Room for orders.

2. DEPARTURE.

(a) When ship moves from anchorage all troops will fall in at Emergency Stations on Promenade Deck and face outward.
(b) 2/13 Bn Band will take up position on "A" Deck Fward.
(c) 2/17 Bn Band will take up position on Prom Deck Aft.
(d) Both bands will play continuous music until the heads are reached.
(e) It is strictly forbidden for the troops to climb rigging, sit on ships rail, or climb into ships boats.
(f) All troops will remain at Emergency Stations until 4 Gs. (all clear) is sounded by the ships Bugler.

Allan Buckhouse. Capt.
Ship's Adjt.

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ROUTINE ORDERS:

by

BRIGADIER J.J. MURRAY, D.S.O., M.C., V.D.
O.C. TROOPS H.M.T. "QX".

AT SEA. NO.1. 16 Oct.40.

APPOINTMENTS.

O.C.TROOPS.	Brig.J.J.Murray, D.S.O., M.C.V.D.	20 Inf Bde.
S.M.O.	Col. W.E.Kay.	2/5 A.G.H.
SHIP'S ADJT.	Capt. A.N.Backhouse, S.C.	20 Inf Bde.
ASST. SHIP'S ADT.	Lieut.H.C.Jensen.	20 Inf Bde.
" " "	Lieut.J.K.Macmeikan.	2/5 Fd Regt.
SHIP'S Q.M.	Capt.H.T.Allen. M.C.	2/17 Bn.
ASST SHIP'S Q.M.	Capt.J.A.Kelly.	2/13 Bn.
SHIP'S POSTAL OFFICER.	Lieut.N.B.Trebeck.	2/17 Bn.
SHIP'S MESSING OFFR.	Capt.H.D.Murphie.	AASC.Attach.20 Inf Bde.

DUTIES.

DUTY UNIT.	2/A/TK Regt.	Day of Embarkation.
NEXT FOR DUTY.	7 Div Supp Coln.	" " " x 1.
NEXT FOR DUTY.	7 Div Amn Coy.	" " " x 2.
FIELD OFFICER.	Maj.A.H.Wilson.	" " "
NEXT FOR DUTY.	Capt.A.H.Singleton.	" " " x 1.
NEXT FOR DUTY.	Capt.M.Newton.	" " " x 2.
CAPT OF THE DAY.	Capt.A.J.Helgerson.	" " "
NEXT FOR DUTY.	Capt. H.C.Thompson.	" " " x 1.
NEXT FOR DUTY.	Capt. R.H.Cogswell.	" " " x 2.
ORDERLY OFFICERS.	2 A/TK Coy to nominate 1 Subaltern permanent.	
" "	2/5 Fd Regt." " " " "	
" "	7 Div Sigs. " " " " "	
ORDERLY MEDICAL OFFICER.	Capt. J.W.McNamara 2/5 A.G.H.	day of Embarkation.
NEXT FOR DUTY.	Capt. R.R.Winton. 2 A/TK Regt.	Day of Embarkation x 1.
NEXT FOR DUTY.	Capt. S.W.Bryan. 2 /13 Bn.	Day of Embarkation x 2.

1. WELFARE.

(a) Attention is drawn to Ship S.Os Chap.10.
(b) Names of Unit Representatives will be submitted to Ships Orderly Room by 1000 hrs on day of embarkation.
(c) Welfare Committee will meet on first day after voyage commences.
(d) Maj.N.W.Simpson, 2/13 Bn will appoint time and place, which will be notified.

2. MEDICAL.

(a) Unit will submit by 1000 hrs day of embarkation x 3, a return showing number of men requiring to be vaccinated, inoculated TAT & (T.A.B.), and Blood Grouping. Separate figures will be shown for 1.2. or 3 inoculations as applicable.

(b) Group MO's will hold foot inspection of all Units allocated to them for sick parades. Vide Standing Orders Chapter 8 Para 6. Returns to be submitted direct to S.M.O. on completion of inspection. Inspection will be held on day of Embarkation x 2.

CONTD.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

3. PROCEDURE ON EMBARKATION.

(a) All personnel will proceed to sleeping quarters, remove equipment, put on sand shoes, place equipment, rifle and kits on berth and stand by for orders.

(b) On completion of "a" order will be given by Unit Comd for personnel to proceed to Emergency Stations where all troops will be guided to their allotted Emergency Station (guides will be provided from Ships Company) (Ref. Appendix "A" Sheet 1. Chap. 2. Ships S.O.).

(c) Senior Officer at each station is appointed O.I.C. of that Station.

(d) Name of Officer appointed in "C" will be notified to Ships Orderly Room immediately.

(e) O.I.C. Station will detail a ladder guard of 1 Off. 1 Sgt and 1 OR.

(f) (1) Ladder Guard will immediately take post, Offr at head of ladder on upper deck, Sgt & 1 OR at foot of ladder on Prom Deck.

(2) DUTIES. To see that only the numbers called for by Ship's Officer proceed to upper deck.
(Ref. Chap. 2. Appen "A" Sheet 2. Ships S.O.)

(g) O.I.C. will ready emergency instructions as issued by Commodore and will complete form of certificate to Ships Orderly Room immediately on dismissal.

(h) On dismissal all personnel will proceed to sun deck or sleeping quarters, and will remain there until embarkation is complete.

(i) Troops already embarked and dismissed from Emergency Stations will NOT remain in alleyways, stairs or on any deck except the Sun Deck allotted, or sleeping quarters. This will be strictly enforced ~~unit~~ until embarkation is complete.

4. EMERGENCY.

(a) Attention is drawn to Ships S.O. Chap. 2.

(b) All offrs and NCOs will be instructed to carry their whistles at all times, and to carry on the alarm signal in the manner laid down.

(c) The indiscriminate blowing of whistles is to be treated as an offence as this is likely to lead to false ~~arms~~. alarms

5. SHIPS STANDING ORDERS (Amendment).

Chap. 2. Para 3. Lines 2 & 3.
delete words "Put on gas maks and lifebelts
and insert
"PUT ON LIFEBELT AND WEAR GAS MASKS IN READY POSITION".

A.N. Backhouse. Capt.
Ship's Adjt.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

S T A N D I N G O R D E R S.

HT "QX"

by

BRIGADIER J.J. MURRAY. D.S.O. M.C. V.D.

I N D E X.

CHAPTER.	TITLE.	NO. OF PAGES.
1.	Administration.	2.
2.	EMERGENCIES.	3.
	Appendices to Emergencies.	3.
3.	Discipline.	5.
4.	Messing.	2.
5.	Training.	3.
6.	Postal.	1.
7.	Canteens & Bars.	2.
8.	Medical.	1.
	Appendix to Medical.	1.
9.	Baggage.	2.
10.	Welfare & Entertainments.	1.
11.	Summary of Duties.	4.

Orders are numbered by Chapters to facilitate the insertion of amendments.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

A M E N D M E N T S.

SERIAL NO.	DATE.	AMENDMENT.	INITIALS.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

1. ROUTINE.

DUTY.	FIRST SITTING.	SECOND SITTING.	THIRD. SITTING.
(a) Reveille - ~~Troops bathe shave & dress.~~	0600 hrs.	0600 hrs.	0600 hrs.
(b) ~~Cabins cleaned, put in inspection~~ order and inspected by Unit O.O.	0630 hrs.	0630 hrs.	0630 hrs.
(c) Mess Orderlies parade.	0630 hrs.	0630 hrs.	0630 hrs.
(d) Breakfast, Unit Sick Parades and Administration Parades.	0700 hrs.	0745 Hrs.	0830 hrs.
(e) Outdoor training.	0800-0855.	1000-1055.	1100-1155.
(f) Lectures.	1000-1100.	1100-1145.	1150-1245.
(G) Ships Inspection.	1030 hrs.	1030 Hrs.	1030 hrs.
(h) Mess Orderlies.	1100 hrs.	1100 hrs.	1100 hrs.
(i) Lunch.	1130 hrs.	1215 Hrs.	1300 hrs.
(j) Outdoor training.	1215-1415.	1300-1500.	1400-1600.
(k) Lectures.	1415-1455.	1450-1540.	1545-1630.
(l) Duties Mounting.	1615 hrs.	1615 hrs.	1615 hrs.
(m) Mess Orderlies.	1630 hrs.	1630 hrs.	1630 hrs.
(n) Mess. W.O's & Sgts. 1700 hrs. ORS	1700 hrs	1745 hrs	1830 hrs
(o) Mess. Offrs. 1900 hrs.			
(p) First Post.	2130 hrs.	2130 hrs.	2130 hrs.
(q) Last Post.	2145 hrs.	2145 hrs.	2145 hrs.
(q) Lights Out.	2200 hrs.	2200 hrs.	2200 hrs.

2. CABINS.

1. All cabins including bathrooms attached will be in inspection order by 0915 hrs.

2. (a) Beds will be stripped daily and made neatly.
   (b) Mirrors will be washed and all clothes will be placed in kit bags.
   (c) Equipment will not be hung on cabin walls but will be placed neatly at the foot of each bed.
   (d) S.D. trousers and jackets will be folded neatly and placed below the pillow - jacket on top with sleeves so folded that the colour patch is visible.
   (e) Boots will be placed under the bed.
   (f) Unit Orderly Officers will inspect Unit Troop Decks by 1000 hrs and adjust the irregularities prior to the ships inspection.
   (g) Cabin doors will be kept open continuously.
   (h) Cabins will remain in inspection order until 1600 hrs daily after which hour they will be kept tidy.

3. LIFEBELTS.

1. All personnel are reminded that deficiences or damage to life belts will be paid for by the person or persons concerned.

2. Should a lifebelt be lost a full written report will be submitted to the Ship's P.M. immediately.

4. LOSSES AND DAMAGE.

All losses and damage must be reported to the Ships P.M. immediately, in writing.

Damage to Ships property will be charged to the offender. If he cannot be found then to the troops in general.

5. CONSERVATION OF FRESH WATER.

All ranks are warned against wasting fresh water and will use as little fresh water as possible for washing purposes. Soap which will lather in salt water may be obtained from Dry Canteen

Contd. to sheet 2

AUSTRALIAN WAR MEMORIAL RCDIG1021731

6. RETURNS.

The following returns are to be rendered whilst on board:-

FORM.	NO. OF COPIES.	WHEN RENDERED.	REMARKS.
W3008.	2.)	Day previous to arrival at	
W3009.	2.)	each Port of Call and finally	By all Units.
W3010.	2.)	before dieembarking at	
W3011.	2.)	destination.	
W3012.	2.))		
B2069.	2.	To be compiled during voyage and rendered prior to disembarking at destination.	do.
Return of all personnel in hospital.	1.	1000 hrs daily.	by S.M.O.
Nominal roll of personnel on Sick Parade.	1.	1000 hrs daily.	By all units.
Rifle State.	1.	1000 hrs daily.	do.
Disembarkation Nominal Roll.	6.	As advised in Ships Routine Orders.	do.
Nominal Roll.	8.	do.	do.
Report by:-			
Field Officer.	1.	Daily.	
Captain of Day.	1.	"	
Orderly M.O.	1.	"	
Ships O.O's.	1.	"	
Guard C'dr.	1.	"	do.
Tatoo Reports.	1.	"	do.
Report on Damage or losses.	1.	Within 24 hrd of such loss or Damage.	

7. CHURCH PARADES.

Services will be held each Sunday as follows:-

ROMAN CATHOLIC MASS.
0600 hrs. Units messing in 1st Sitting - Mens Tourist Lounge.
0700 hrs. Units messing in 2nd Sitting - Main Deck.
0730 hrs. Units messing in 3rd Sitting - Mens Tourist Lounge.

CHURCH OF ENGLAND & OTHER DENOMINATIONS - HOLY COMMUNION.
0600 hrs. Units messing in 1st sitting - Library Prom. Deck. Forward.
0700 hrs. Units messing in 2nd sitting - do. do. do.
Morning Service 1000 hrs Men's Tourist Lounge Main Deck.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

AIR ATTACK OR ATTACK BY SURFACE RAIDER.

In the event of an Enemy Air Raid or an attack by Surface Raider, the following procedure is to be carried out:

If possible the Air attack warning will be made on Whistles around all Decks, and for this purpose Officers and N.C.O.s should at all times carry their Whistle.

The initial warning will be made from the Bridge by the O.O.W.; this will be taken up and passed on by the Look-out piquet on each wing of the Bridge and repeated by all Officers and N.C.O's around the Decks.

If however, owing to the suddenness of the attack, it is not possible to give the Air Attack warning, Guns Crews and Troops on board will conform to the following procedure immediately the attack commences:

(1) Guns Crew will close up at Anti-Aircraft Gun and bring Gun to the "Ready".
The order to "Open Fire" will be passed by telephone from the bridge, after which the Gun will come under the Control Officer until the order "Cease Fire" is ordered by the same means.

~~(2) The Anti-Aircraft Batteries will close up and bring their Guns to the "Ready" and come under the control of their own Control Officers.~~
~~They will take their cue to open fire from the 3 lb. Anti-Aircraft Gun, after which they are to bring their Guns into action as soon as they can be brought to bear on the enemy.~~

(2) The Anti-Aircraft Batteries will close up and bring their Guns to the "Ready" and come under the control of their own Control Officers.
They will take their cue to open fire from the 3 lb. Anti-Aircraft Gun, after which they are to bring their Guns into action as soon as they can be brought to bear on the enemy.

(3) The remainder of Troops are to proceed with all despatch to their respective sleeping quarters and put on Gas Masks and Lifebelts.
Close all ports and deadlights in their quarters and remain at these stations until:-

(a) The "All Clear" (4 G's) is sounded when they may resume normal conditions.

(b) The emergency signal is made, in which case they are to assemble at their Emergency Stations.

Sentries and Pickets (except Sentries and Pickets on open Decks) will stand fast at their posts during Air attacks, but will go to their Emergency Stations if and when the Emergency Signal is made.

Troops will be exercised in this procedure during the voyage, and Unit Commanding Officers should arrange that the Troops under their command are instructed accordingly.

Note:
When ship approaches latitudes where an Air Attack might be expected, at least 50% of Anti-Aircraft Batteries should be manned during the hours from Dawn to Dark, and during moonlight nights.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

2. In case of danger of sinking :-

(a) The emergency signal will be seven short and one long blast on the steam whistle, supplemented by electric alarm gongs throughout the ship. All ranks, except as stated in para 4, will move immediately to their allotted stations (see Appendix A), but will avoid rushing or crowding on companionways. All ranks will ensure that in proceeding to their allotted stations they come out on to the Promenade Deck only by the nearest entrance to their station. Green arrows indicate routes to Port Stations and Red arrows indicate Starboard Stations.

At Emergency Stations troops will be fallen in under Unit arrangements six deep. Troops will be under the command of the Senior Officer at that station.

(b) Boats will be lowered by the SHIP'S CREW to the embarkation position.

(c) Troops will not move up to the Boat Deck until ordered to do so by Officers on the Boat Deck. They will then move up in orderly manner in single file with a break between each 50 men.

(d) For the purpose of controlling movement on to the Boat Deck one (1) N.C.O. and one (1) man, will be detailed as ladder guards at the foot of its ladder or stairway, by the Commander of each station. (See Appendix A).

3. A. (a) At Drill Emergency Stations the only persons who will NOT attend are:-

1. Guards. (Quarter Guards and Prisoners, Pay Office and Armoury guards and Canteen piquets.
2. Essential Medical Duties.
3. Essential Kitchen etc. duties.

(b Units supplying 1 & 2 duties are responsible for checking these personnel on their own rolls.

(c) Officer I/C Messing will make lists, by Units of duties in Para (a) 3, sending them to C.O's of personnel concerned.

(d) Mess Orderlies WILL attend.

B. In the event of a real emergency:-

(1) If a severe explosion occurs (e.g. torpedo mine) all ranks without exception, proceed to Emergency Station, the Quarter Guard first releasing prisoners in their custody.

(2) If no explosion occurs (e.g. Collision or Fire), Quarter Guard, with their prisoners, Pay and Armoury Guards, and canteen piquets remain at their posts until ordered to leave them by Field Officer of the Day, or his representative, or if danger becomes apparent, of which, the Commander of the Guard or piquet shall be the judge.

(3) On leaving their posts, guards and piquets will proceed to Emergency Stations as quickly as possible.

(4) Essential Medical details will act as directed by Senior Medical Officer, to deal with casualties and to prepare hospital patients for "abandon ship".

AUSTRALIAN WAR MEMORIAL RCDIG1021731

4. O.C. Troops Staff are allotted for duty as follows:

(a) At Air Attack Stations the Adjutant, together with Captain of Day will proceed to the Bridge with O.C. troops. The remainder of Ship's Staff will continue normal duties.

(b) At Emergency Stations, Senior Asst. Adjt. will proceed with O.C. Troops to the Bridge. The Adjt will liaise with Staff Captain on Boat Deck, assisted by Q.M., Asst. Adjts. and Baggage Officer. The remainder of ship's staff will rejoin their Units.

5. Exercises in this procedure will be carried out during the voyage and C.Os. will ensure that all ranks under their command thoroughly understand the above orders.

6. FIRE

(1) The danger of fire on board ship must be impressed on all ranks.

(2) Attention is directed to Ships Standing Orders Chapter ... Para ... for smoking restrictions.

(3) FIRE PATROLS.

(1) Units will maintain Fire Patrols whose duties are:-

(a) To ensure troops do not smoke in prohibited areas.

(b) To acquaint themselves with all fire extinguishers.

In case of enemy air attack or attack by surface craft Fire Patrols will stand Fast at their posts but will go to their Emergency Stations if and when the Emergency Signal is made.

(4) When a fire is discovered the nearest person will

(1) Sound the Fire Alarm and will endeavour to extinguish the blaze.

(2) Inform the Field Officer at the Ship's Orderly Room by phone.

Patrols will be detailed as follows:

Units will maintain fire patrol of 1 N.C.O. and 2 O.Rs. in Unit Area from 1800 hrs to 0700 hrs daily.

(5) AUTOMATIC SPRINKLERS. It is most important that these are not interfered with or damaged in any way as they automatically release a large volume of water before they can be controlled.

(6) Fire fighting will be done by members of the Ship's Fire Station.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

APPENDIX "A"

EMERGENCY STATIONS (TROOPS).

(In numerical order of boat stations)

STATION No.	UNIT	PERSONNEL	
1.	2/5 Fd Coy & Reinforcements 56 L.A.D.	261 13	274
2.	2/6 Fd Coy & 1 Reinforcements 7 Div Employment Platoon	259 34	293
3.	7 Div Amn Coy & reinforcements	395	395
4.	2/17 Bn & 1 Reinforcements 20 A/Tk Coy	316 82	398
5.	2/13 Bn & 1 Reinforcements 7 Div Mobile Bath Unit	316 20	336
6.	2/17 Bn & 1 reinforcements Y.M.C.A. Salv. Army & A.C. Fund	316 3	319
7.	2/13 Bn & 1 reinforcements	316	316
8.	2/17 Bn & 1 reinforcements H.Q. 20 Inf Bde 7 Div Intell. Sec. 58 L.A.D.	317 70 10 13	410
9.	2/13 Bn & 1 reinforcements 2/2 Fld Hygiene Sec. Hospital Patients	317 30	347
10. & 12.	2/5 A.G. Hospital 7 Div Supp. Column & 1 Reinforcement) Details H.Q. 7 Div) Hospital Patients	286 510	
11 & 13	2/5 Fd Regt & 1 reinforcements Regimental H.Q. 52 L.A.D.	638 13	651
14.	7 Div Mobile Laundry 7 Div Provost Coy	135 117	252
15.	7 Div Sigs & 1 Reinforcements & Details H.Q. 7 Div.	235	235
16.	7 Div Sigs & 1 reinforcements & Details H.Q. 7 Div	235	235
17.	2 A/Tk Regt & 1 reinforcements 54 L.A.D.	300 13	313
18.	2 A/Tk Regt & 1 reinforcements	299	299
	TOTAL		5869

AUSTRALIAN WAR MEMORIAL RCDIG1021731

EMERGENCY STATIONS. LADDER GUARDS EMERGENCY STATIONS

Staircases are situated inside Ship, Sun to Promenade Deck.
Ladders are situated outside on Deck.

Station No.	Location		
No. 1 Star.	Forward 1st. Cl. Staircase		
	Top.	Sun Deck	1 Officer
	"	" "	
	Bottom	Prom. Deck	1 NCO 1 OR.
	"	" "	
	.....		
No. 2 Port	Forward 1st Cl Staircase		1 Officer
	Top	Sun Deck	
	"	" "	
	Bottom	Prom Deck	1 NCO 1 OR
	"	" "	
	.....		
No. 3 Star.	Ladder Prom. to Sun Deck.		1 Officer
	Top	Sun Deck	
	Bottom	Prom Deck	1 NCO 1 OR.
	.....		
No. 4 Port	Ladder Prom. to Sun Deck		1 Officer
	Top	Sun Deck	
	Bottom	Prom Deck	1 NCO 1 OR
	.....		
No. 5 Star.	Main 1st cl. Staircase		
	Top	Sun Deck	1 Officer
		"	
	Bottom	Prom Deck	1 NCO 1 OR
	"	" "	
	.....		
No. 6 Port	Main 1st Cl. Staircase		1 Officer
	Top	Sun Deck	
	"	" "	
	Bottom	Prom Deck	1 NCO 1 OR
	"	" "	
	.....		
No. 7 Star	Ladder Prom to Sun Deck		1 Officer
	Top	Sun Deck	
	Bottom	Prom Deck	1 NCO 1 OR
	.....		
No. 8 Port	Ladder Prom. to Sun Deck		1 Officer
	Top	Sun Deck	
	Bottom	Prom Deck	1 NCO 1 OR
	.....		
No. 9 Star	After 1st Cl. Staircase		1 Officer
	Top	Sun Deck	
	"	" "	
	Bottom	Prom Deck	1 NCO 1 OR
	"	" "	
	.....		
No. 10 Port	After 2nd Cl. Staircase		1 Officer
	Top	Sun Deck	
	"	" "	
	Bottom	Prom Deck	1 NCO 1 OR
	"	" "	
	.....		
No. 11 Star	Ladder Aft. end Tourist Prom Dk		1 Officer
	Top	Sun Deck	
	Bottom	Prom Deck	1 NCO 1 OR
	.....		
No. 12 Port	Ladder Aft. end Tourist Prom Dk		1 Officer
	Top	Sun Deck	
	Bottom	Prom Deck	1 NCO 1 OR

AUSTRALIAN WAR MEMORIAL RCDIG1021731

FIRE PATROLS.

Fire Patrols should be posted at the following positions :-

Position 1. Forward end of Sun-Deck Troop accommodation.
" 2. Starbd. side of Prom. Deck. Troop accomodation abaft Officers Lounge.
" 3. Port Side Prom. Deck. Troop accomodation.
" 4. Starbd. side "A" Deck. Troop accomodation.
" 5. Port side "A" Deck. Troop accomodation.
" 6. Starbd. "B" Deck. Troop accomodation.
" 7. Port side "B" Deck. Troop accomodation.
" 8. Both sides "D" Deck aft. Troop accomodation.
" 9. Both sides "E" Deck. Troop accomodation.
" 10. "D" Deck forward. Troop accomodation.
" 11. "D" Deck forward. Troop accomodation.
" 12. "E" Deck pocket. Troop accomodation. Cabins 47-73 Forward.
" 13. "E" Deck pocket. Troop accomodation. Cabins 74-99 Forward.

DUTIES OF FIRE PATROLS.

1. No smoking is to be allowed in Troop sleeping quarters, or in alleyways leading to same.

2. At frequent intervals around the ship there are "Fire Alarms" which are set in operation by simply breaking the glass. Immediately a fire is discovered, the nearest alarm should be "Set off".

3. This will indicate on the Bridge and in the Fire-Station, the position of the fire.

4. Having given the alarm, the Fire-Patrol should then take steps by means of the Fire-Extinguishers and hoses, to put the fire out, recruiting help from anyone in the vicinity. The alarm will bring the Ship's Fire-Guard to the scene of the fire.

5. They are to see that the Regulations governing Ship's side ports in Troop quarters are carried out. Namely, all ports are to be kept closed except when permission has been given to open same.

6. In case of an Enemy Air -Attack or Attack by Surface Craft, Fire-Patrols will "Stand Fast" at their posts, but will go to their Emergency Stations if and when the Emergency signal is given.

7. The Orderly Officer of the Day and Night Orderly Officer should visit the Fire-Patrols on their Rounds and should report the Rounds to the Officer of the Watch on the Bridge.

8. The Fire-Patrols should be relieved at the end of four hours duty

AUSTRALIAN WAR MEMORIAL RCDIG1021731

1. SMOKING

(a) Smoking will not be permitted in

(i) Cabins
(ii) Swimming Baths.
(iii) Kitchens
(iv) On open Decks after the call for closing Portholes has been sounded
(v) Dining Rooms during meals
(vi) Corridors.

2. LIFTS.

Lifts will not be used under any circumstances by O.R's.

3. GENERAL

Units will be responsible for maintaining discipline within their own Units and will appoint a patrol in Unit areas and accommodation with areas as allotted with duties as follows:

(a) Patrol Unit Group areas, together with public places allotted hereunder at least once each two hours at irregular intervals.
(b) Ensure that Standing and other orders are observed in their areas and anywhere they may be, by all ranks.
(c) Ensure that fraternising does not take place between troops and crew.
(d) Ensure that personnel do not loiter between decks. They should be either o the decks or in public rooms allotted, in cabins or moving between them. The practice of loitering and playing games in open spaces between decks in the vicinity of crew's quarters will be stopped.
(e) Ensure that crew, not on duty, are not allowed in quarters, public rooms or on decks allotted to troops.
(f) Ensure that troops remain within the bounds laid down.
(g) Remain on vestibule on C Deck outside Men's Mess for 15 minutes before each sitting of meals which their Units are attending, and despatch personnel who may be gathering there to Unit Meal Parades.
(h) Report to Field Officer of Day's Office at least once per two hours the result of patrols. First report at 2000 hrs.
(i) Tour of duty from 0700 hrs to 2359 hrs daily.

PUBLIC AREAS ALLOTMENT.

Units will be responsible for maintaining discipline and for patrolling the following areas

UNIT GROUP	DECK	AREAS
C - 2/5 Fd Regt	Main	Dry Canteen & Soft Drinks Main Deck Fwd.
B - 2/17 Bn	A	1. Troops Wet Canteen From Deck Aft. 2. Ship's Crew's area "A" Deck Aft. 3. All staircases on "A" Deck 4. All Deck Space on "A" Deck.
D - 7 Div Sigs	B	1. Troops Wet Canteen "A" Deck Aft. 2. All crew's quarters "B" Dk Aft & Fwd 3. All corridors "B" Deck.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

3. GENERAL - PUBLIC AREAS ALLOTMENT 9continued)

Unit Group	Deck	Areas
E - 2/13 Bn	C	1. Officers W.O's & Sgts Swimming Bath. 2. Main Kitchens 3. All corridors C Deck 4. Vicinity of Crew's Quarters C Deck forward and aft.
F - 5 A.G.H.		Hospital (only reports if not correct).
G - 2/5 & 2/6 Fd Coys	D	1. Working Ally way "D" Deck. 2. Vicinity of Crew's Mess Rooms. 3. Troops' S wimmaing Bath 4. Vicinity of Crew's Quarters D Deck.
I - 2 A/Tk Regt	E	1. Vicinity of Ratings Quarters "E" Deck forward. 2. Steward's accommodation "E" Deck Aft. 3. Store "E" Deck forward. 4. Troops' Wet Canteen "A" Deck Fwd.

All other public rooms and decks will be disciplined by the Field Officer of the Day.
Personnel of patrols may be changed as often as desired by Unit Groups within each 24 hours.
Tour of Duty 0700 - 2359 hrs.

4. LIGHTING RESTRICTIONS.

(a) No naked lights will be exposed on decks.
(b) All portholes will be closed ~~on the sounding 4 G's. by the ship's~~ buglers, and they will not, on any account, be opened until 4 G's. and a double are sounded by the Ship's Bugler.
The Field Officer of the Day will find out from the Officer of the Watch on the Bridge, times at which portholes must be closed and when they may be opened. and he will instruct the Orderly Bugler accordingly.
Unit Orderly Officers will report to the Field Offr of the Day ~~in the Travel Bureau~~, when all the portholes in ~~their~~ unit accommodation have been closed. The Field Officer will arrange for all other portholes to be inspected.

5. GAMBLING

Gambling on the ship is strictly prohibited.

6. WIRELESS SETS

No private wireless sets are permitted to be used whilst on board.

7. SALE OF FOOD ETC.

The buying or selling of tea, coffee, etc. or any other articles of food, between troops, or between troops and crew is strictly forbidden.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

8. SLEEPING ON DECKS

1. When authorised, personnel may sleep on the decks normally allotted for their off-duty use. Application for permission must be made to Ship's Adjutant.
2. All bedding will be removed by 0545 hrs daily.
3. Personnel sleeping on unenclosed decks will observe smoking restrictions.
4. The Duty Unit will supply a fatigue to report to Ship's Personnel on Promenade Deck Starboard at 0550 hrs. Four parties to be detailed - strength of each party 1 N.C.O. and 12 O.R's - Total 4 N.C.O's and 48 O.R's. This only applies when permission is granted to sleep on deck.

9. SPITTING

Spitting in any part of the ship is prohibited.

10. LIGHTS AND FANS

The lights and fans will be switched off when personnel leave cabins. Electric Lights generate considerable amount of heat and a strict observance of this order will have an appreciable effect in keeping the ship cool in the hot weather. Fans go out of adjustment easily and if used more than necessary now will probably be out of action when required.

11. TATTOO ROLL CALL

Units will ensure that troops are in their cabins by 2145 hrs each night. Tattoo Rolls will be called by an officer at 2145 hrs and returns forwarded to Field Officer of the Day in ~~Travel Bureau~~ at 2200 hrs.

12. BOUNDS

(1) The following parts ofthe ship are available to TROOPS.

Sun Deck - Starboard Side Barrier to Barrier

Prom Deck - (a) Stern Deck (Both sides of Dome over Tourist Lounge.
(b) Starboard side from forward barrier right around Aft end of deck to barrier on Port side.
(c) Tourist Smoke room (Wet Canteen)

Main Deck - (a) Tourist Promenade, Port & Starboard
(b) Aft Deck
(c) Tourist Main Deck Lounge

"A" Deck - (a) Tourist Lounge (Wet Canteen)
(b) Sleeping quarters Port & Starboard
(c) Public Room - A Deck Fwd. (Wet Canteen)

"B" Deck - (a) Sleeping quarters
(b) Tourist Hairdresser.

"C" Deck (a) Troops' Mess (Meals only)
(b) Sleeping Quarters Fwd.

"D" D eck - (a) Aft. Starboard & Fwd Sleeping Quarters
(b) Swimming Bath (On allotted days only)

"E" Deck - (a) Sleeping Quarters.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

12. BOUNDS

(2) Companionways Available to Troops.

(a) E to A Decks - All Companionways
(b) A Deck to Prom. Deck Forward and Aft. Companionways only
(c) Prom. to Sun Deck - Outside stairways as indicated.

(3) W.O's & Sergeants

Sun Deck	(a)	Aft of Verandah Grill
Prom Deck	(a)	Port Side Barrier to Starboard side Barrier
	(b)	Smoke Room
"B" Deck	(a)	Sleeping Quarters
"C" Deck	(a)	Dining Saloon - Only while meals are in progress

Note W.O's and Sgts. except whilst on duty will not use decks, public rooms etc allotted to troops.

(4) The following are out of bounds to all ranks

(a) Gun Deck Aft
(b) All Life Boats and the cat walk alongside them
(c) Accommodation and Quarters of Ship's Personnel.
(d) Bridge
(e) Engine rooms
(f) Kitchens (except on duty)

13. DAILY SHIP'S INSPECTION

(1) An inspection of the ship will be carried out daily at 1030 hrs, except Sundays.
(2) The ship is divided into six sections for inspection, each section being inspected by a party consisting of one ship's Officer, one Army Officer, one member ship's crew and one unit Group Patrol (5 A.G.H. Patrol will not be available).
(3) The Field Officer of the Day will detail his Officers and Unit Group Patrols to inspection parties, and have all in readiness at 1025 hrs in Foyer, Promenade Deck. In the absence of O.C. Troops and Adjut, Field Officer will himself accompany the Commodore's party.
(4) On finishing inspection each Army Inspecting Officer will report to Field Officer of the Day the result of the inspection together with any action taken by him.

14. SHIP'S CREW.

Troops will not fraternise with the ship's crew nor enter their quarters or public rooms.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

LEAVE

1. When leave is granted at any port, the following arrangements will come into operation:-

(1) The duty unit will supply a guard of 1 N.C.O. & 3 men for each gangway to prevent unauthorised persons from embarking or disembarking.

(2) Each unit group will supply a continuous patrol, strength - 1 Officer, 1 Sgt & 6 O.R's, who will patrol wharves, etc. to prevent unauthorised personnel from taking photographs, remaining in the vicinity of the ship, and to prevent persons from boarding or leaving the ship except on duty or on leave.

2. All units will compile a Nominal Roll of personnel to whom leave is granted and each man will be issued with a pass, which will be collected by the picquet at the gangway on his return to the ship.

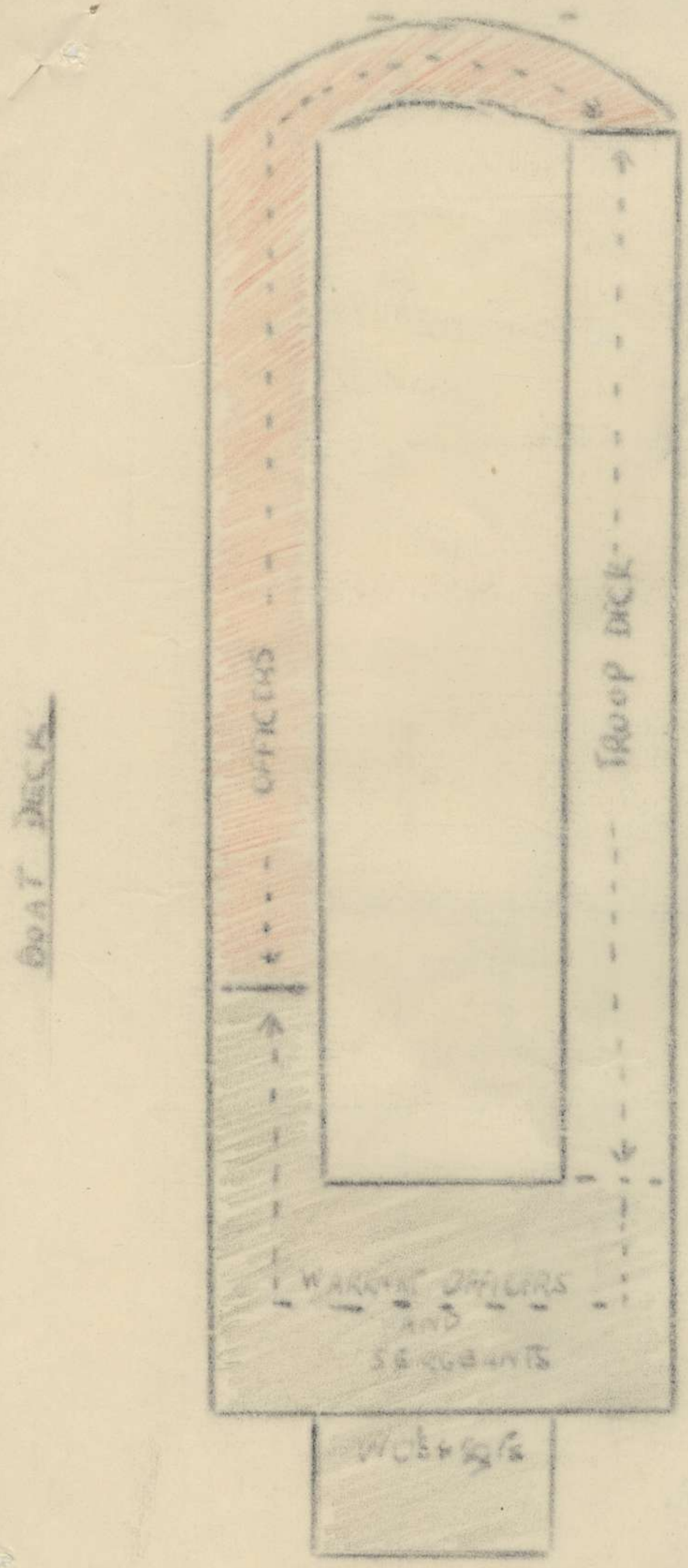
3. On arrival in port 6 sentries are to be posted by the Field Officer, to prevent the introduction of spirits and unwholesome fruits (of which the Ord. Medical Officer will be the judge) into the ship. Troops will be allowed to purchase only such fruits and vegetables as the Ship's Medical Officer may recommend. No hawkers will be allowed on board, and sentries will examine all parcels going off and coming on the ship, reporting irregularities to the Field Officer.

4. On the day of duty, the Duty Unit Group will NOT be permitted to proceed on leave, and will be available for duty in case of emergency.

5. Patrols and duties to be provided ashore while troops are on leave will be published in Daily Orders.

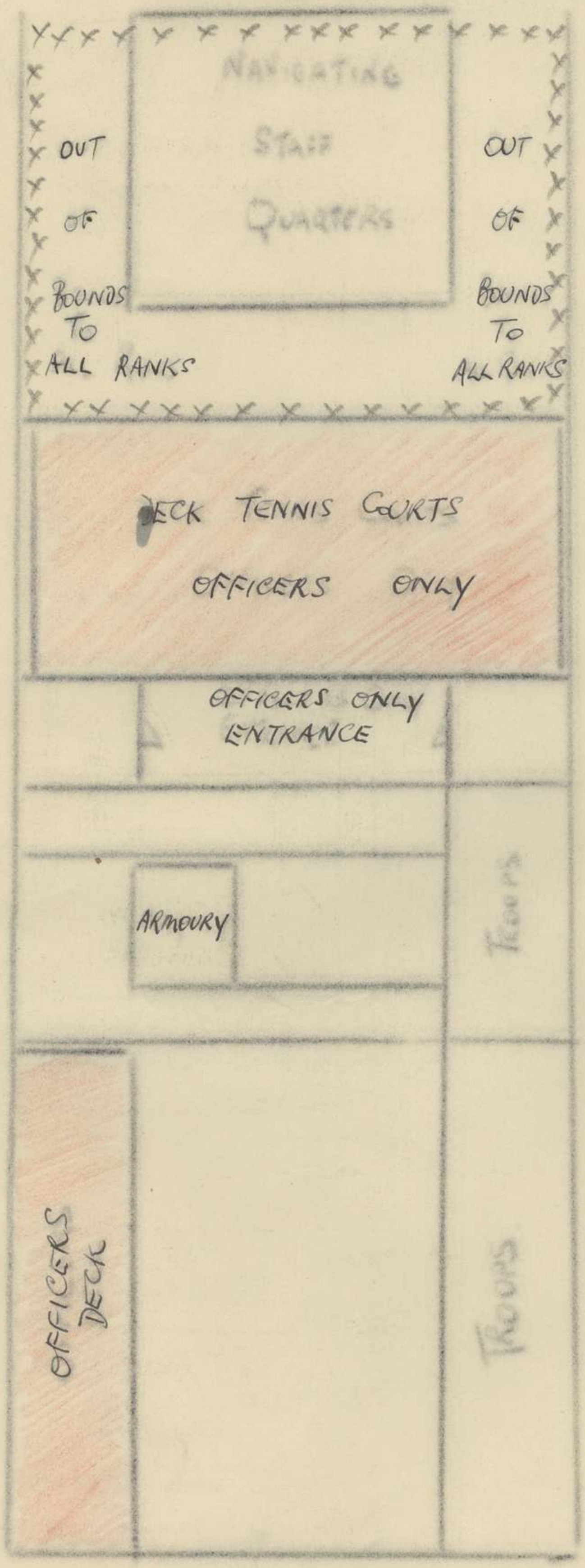
AUSTRALIAN WAR MEMORIAL RCDIG1021731

Appendix A Discipline Sheet 1



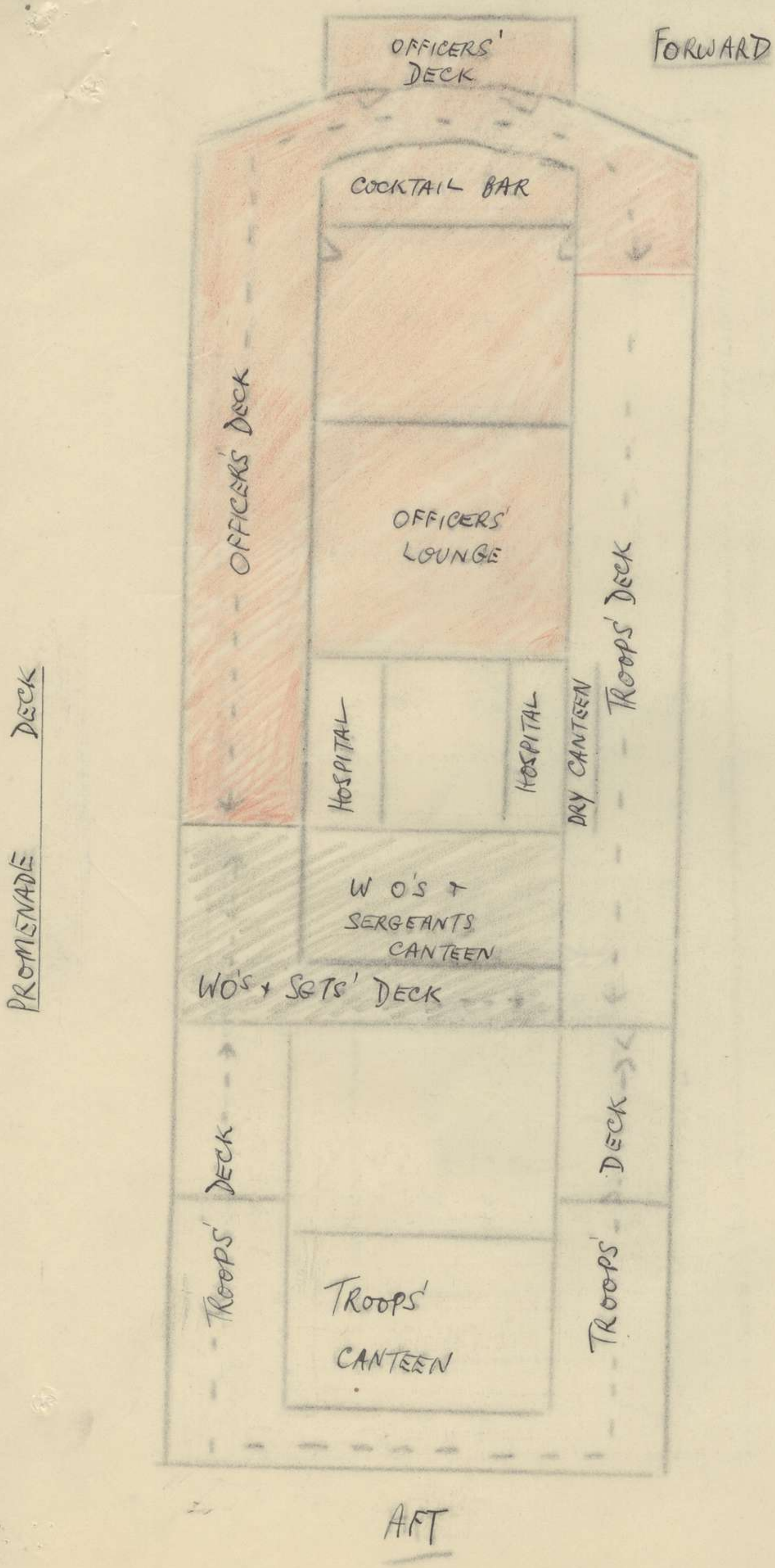
AUSTRALIAN WAR MEMORIAL RCDIG1021731

Appendix A Discipline Sheet 2



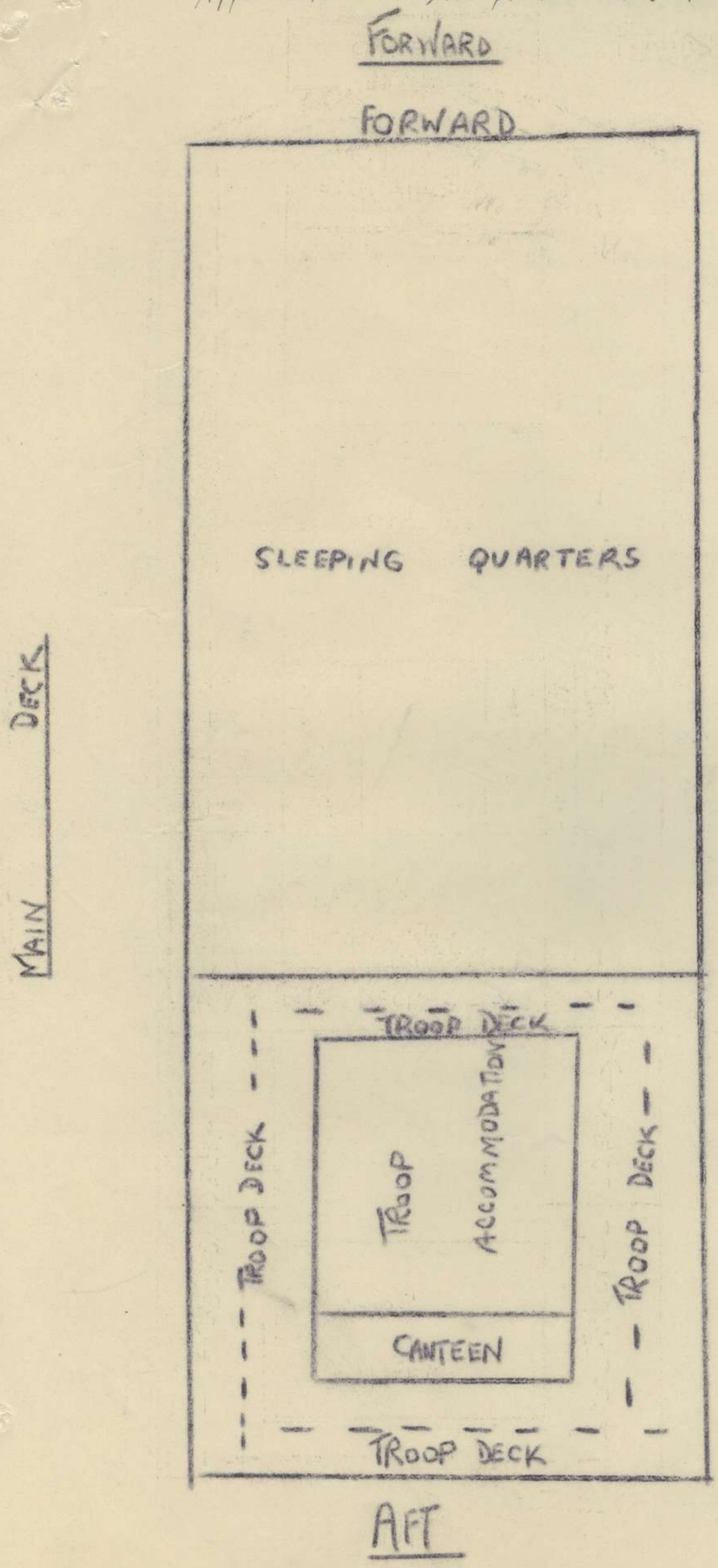
AUSTRALIAN WAR MEMORIAL RCDIG1021731

Appendix A Discipline Sheet 3



AUSTRALIAN WAR MEMORIAL RCDIG1021731

Appendix A Discipline Sheet 4



AUSTRALIAN WAR MEMORIAL RCDIG1021731

1. The mess will be divided into three (3) Sittings for each meal.

2. Attendance at each sittings will be as indicated on card issued at time of embarkation.

3. Troops will retain mess card throughout voyage for reference.

4. Allocation of seating accommodation.
Units will be given an allottment of tables at which to sit their personnel. The detailed allottment of these tables will be the responsibility of the Unit concerned in conjunction with ships messing Officer.

5. Head of Unit Mess Columns will reach the entrance of the troops' Mess Hall at the times set out below:-

Units from Main Deck.	5 minutes prior to meal hour.
Units from "A" Deck.	5 minutes prior to meal hour.
Units from "D" Deck.	2 minutes pripr to meal hour.
Units from "B" Deck.	15 minutes prior to meal hour.
Units from "E" Deck.	10 minutes prior to meal hour.
Units from "C" Deck. (Aft)	15 minutes prior to meal hour.
Units from "C" Deck. (using Main Entrance)	7 minutes prior to meal hour.

6. MEAL PARADES.

(1) A Parade will be held by each Unit for all meals. Personnel will form up in the corridors and passages in their Unit areas and will be marched by the Unit Orderly Officer to their alloted place in the Dining Room. On arrival, the Unit Orderly Officer will move his Unit into their seats and will report to the Ship's Orderly Officer.

(2) Personnel will leave the Dining Room under the supervision of the Ship's Orderly Officer, who will ensure that it is vacated 30 minutes after the commencement of the first sitting.

(3) With Mess Orderlies used to the job the meal is waiting for the troops and in most cases can be served before they arrive.

(4) Units are to see that there is no change in seating accomodation after troops have been all seated.

(5) Troops are to leave as soon as they have finished.

(6) Unit or Sub Unit Officers will be present during all meals, i.e. Coy or equivalent O.O's.

7. INSTRUCTION TO MESS ORDERLIES.

Mess Orderlies are instructed that all food, (pickles, Jam, Butter, milk and bread) must be removed from tables in the Troops' Mess Room, and taken to the Galley after the third sitting of each meal.

Meat dishes and coup cans are to be taken to the Galley after breakfast.

Plates for one sitting only are to be taken from the Galley. This instruction must be adhered to, as there is an insufficient number of plates for more than one sitting.

All crockery must be correctly stowed in the racks, to prevent breakages in the event of the ship rolling.

8. MESS ORDERLIES.

Mess Orderlies, with the exception of permanent details, will be drawn from the Mess at which they normally eat so that at each sitting one of the Orderlies will know and be knownby the members of the Mess. They will, as before, wait at the three sittings and their tour of duty will be for one week, commencing on Sundays and Wednesdays for the first meal. If Mess Orderlies, for any reason, are missing from their tables at the commencement of any meal, a substitute will be found from the table concerned.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

8. MESS ORDERLIES (Contd).

Units will submit lists of men detailed and their messes to the Messing Officer. They will be supplied on the following Scale.

(1) For tables seating up to 20 - 1 Orderly per sitting.
(2) For tables seating more than 20 - 2 Orderlies per sitting.

Pantry details will be changed on sundays and wednesdays.

9. LOSSES OF CROCKERY AND CUTLERY.

The attention of Units is again drawn to losses of crockery and cutlery from the Mess. Units will periodically inspect cabins and report to the Officer in Charge of such inspection.

10. COOKS AND BUTCHERS. (See List of Duties Chap 11)

These will be detailed for duty in the Kitchen:-

Cooks and Butcher.	Kitchen.	2/5, Fd Regt.	Permanent report 0630 hrs.	130R's.
"	"	2/17 Bn.	"	18 "
"	"	20 A/Tk Coy.	"	3 "
"	"	20 Inf Bde.	"	1 "
"	"	2/13 Bn.	"	18 "
"	"	2/6 Fd Coy.	"	4 "
"	"	2/5 A.G.H.	"	7 "
"	"	2/5 Fd Coy.	"	4 "
"	"	7 Div Sigs.	"	11 "
"	"	2 A/TK Regt.	"	13 "
Pantry Details.	"	7 Div Sigs.	"	3 "
"	"	7 Div. Sup.Col.	"	3 "
"	"	2/5 Fd Coy.	"	3 "
"	"	2/13 Bn.	"	5 "
"	"	2/5 Fd Regt.	"	3"
"	"	2 A/TK Regt.	"	4 "
"	"	2/17 Bn.	"	5"

11. ADDITIONAL DUTIES.

The following additional duties will be provided.

Supervising Corporals.	Mens Dining Room.
7 Div Sigs.	1. N.C.O.
7 Div Supply Col.	1. N.C.O.
2/6 Fd Coy.	1. N.C.O.
2/5 A.G.H.	1. N.C.O.
2/5 Fd Regt.	1. N.C.O.
2/2 A.TK Regt.	1. N.C.O.

2. MESS ROOM PICQUET.

A Piquet of 1 N.C.O. and 3 O.R. will mount in Men's Mess Room at 1900 hrs daily and dismount at 0630 hrs will be provided by Duty Unit and will be responsible that nothing is removed from the Mess Room.

3. POTATO PEELING FATIGUE.

1 N.C.O. & 15 OR's to report to Messing Sgt at 0900 hrs daily (to be supplied by duty Unit.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

4. MOVEMENT.

It is most important that Units carry out moves from Decks to lecture rooms and from lecture rooms to Decks as indicated.

At 1025 hrs and 1455 hrs, on the Bugler sounding STAND FAST, Units will cease their programmes of work prior to moving. Units on the TOP SUN DECK, SUN DECK, and PROM DECK, will close up as close as possible to the stairways which will be indicated verbally to Commanding Officers.

At 1030 hrs & 1500 hrs. Units at lectures, who will proceed to TOP SUN DECK & SUN DECK will move to these decks by routes indicated verbally to Commanding Officers.

At 1035 hrs & 1505 hrs. Units at lectures, who will proceed to the PROM DECK will move to that deck by routes indicated by Commanding Officers.

At 1040 hrs & 1510 hrs. Units, on TOP SUN DECK & SUN DECK will move to lecture rooms by routes indicated to Commanding Officers.

At 1045 & 1515 hrs. Units on PROM DECK will move to Lecture rooms by routes indicated to Commanding Officers.

5. TRAINING STORES.

Units will ensure that unit training stores are placed on decks alloted to them before time of parade laid down, and that they are returned to the Storerooms after times of conclusion of parades laid down.

6. GAMES - EQUIPMENT & FACILITIES.

Games equipment will be handed over by supervising Sports N.C.O'S on decks, to Units on signature and will be handed back by units to the same N.C.O. at the conclusion of the parade.

The Sports Committee will ensure that equipment, courts, etc, are ready for use at times laid down in these orders.

7. TRAINING FILMS, PROJECTOR & CLOTH MODELS.

Units will requisition to Ship's Orderly Room for Training Films, & Projector and Cloth Models at least 24 hours before time of requirement and will draw same from the Ship's Quartermaster. Units will be responsible for returning Training Films and projector, and cloth models to the Ship's Quartermaster or for handing over to the next Unit. Last Unit to use the equipment before lunch or before conclusion of parade will return it to the Ship's Quartermaster. Only qualified operators may operate projector.

8. BLACKBOARDS.

The Quartermaster will ensure that blackboards, chalk & dusters are placed in lecture rooms by 0830 hrs daily.

9. SWIMMING.

(1) The following orders are promulgated for use of troops swimming Pool, D Deck Aft.
(2) The Pool is at the disposal of the C.O's at the times indicated on the Roster. To avoid congestion and danger of accidents, no more than 50 men (under the control of and Officer) will use the Pool at the one time.
(3) To allow troops to swim as frequently as possible Units will swim 150 men per hour.
(4) There will be no smoking or consumption of any foodstuffs at any time within the precincts of the Pool.
(5) The troops using the Pool will come under the jurisidiction of the permanent attendants and they will report any irregularities to the Officer in charge of the party.
(6) The Duty Bn of the day will supply 8 men, (4 to 1st Class Pool C Deck and 4 to Tourist Pool) to report to Bath Stewards for duty at 0700 hrs.

CONTD.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

9. SWIMMING (Contd).

(7) Time tables and rosters will be issued from Ship's Orderly Room, and will be exhibited in Bathing Area.

(8) Units will allow permanent Canteen Assistants to use the pool during their own periods, on production of a pass signed by the Canteen Officer.

(9) 1st Class or C Deck Pool will be daily for use daily as under:-

0700 - 0830 hrs Officers & Nurses.

0830 - 1200 hrs. Men.

1400 - 1530 hrs Men. only.

1530 - 1800 Officers and Nurses.

(10) The following piqquets and fatigues will be provided by the units named.

Fatigues	1st Class.	2/17 Bn.	Permanent.	2 ORs.
"	Aft. Baths.	2/13 Bn.	"	2 ORs.
Picquet.	1st Class.	2/5 Fd. Regt.	0645 hrs. to 1930 hrs.	2 ORs.
"	Aft. Baths.	7 Div. Amn Coy.	0645 Hrs. to 1930 "	1 NCO 1 OR.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

1. Ship's Post Office is located in the Midland Bank on "A" Deck Amidships.
2. Letters will not be received for posting from troops at the Post Office. They will be posted under Unit arrangements and after censorship and franking they will be delivered to the Post Office by Unit Postal Orderlies.
3. CENSORSHIP. No letter or postal article will be received at the Post Office unless it has first been censored and franked by a Unit censor.
4. POSTAL RATES.
   (a) Unregistered letters not exceeding 4ozs in weight posted at sea for delivery to any part of Australia or its territories (not exceeding 2ozs in weight to any other Empire Country) are FREE.
   (b) Full postage must be paid on.
      (1) Registered and unregistered articles exceeding 4 ozs in weight.
      (2) Letters for transmission by air mail.
   (c) The postage charges on parcels and or classes of mail matter exceeding 4 ozs in weight addressed to the Commonwealth and its territories (and exceeding 2 ozs in weight addressed to other Empire Countries) are:-

Letters.	1d per oz.
Printed matter.	1d per 8 ozs.
Merchandise (on packages weighing over 1 lb parcel rate applies)	1d per oz.
Books periodicals & newspapers.	1d per 12 ozs.
Parcels not xceeding 1 lb.	6d.
2 lbs.	9d.
3 lbs.	1/-
5 lbs.	1/3
8 lbs	1/6.
11 lbs	1/9.

   (d) Correspondence for foreign countries posted at sea must be prepaid in Australian postage Stamps at Australian rates of postage. These rates are letters 3d for first oz and 2nd for each additional oz.

   (e) Air mail rates on letters posted at sea for transmission to Australia - 1/6 in Australian Stamps for ½ oz letter.
   Letters must carry the full postage otherwise they they will go by ordinary mail and not by air.
5. Postage Stamps may be purchased as follows:

Officers.	From Library Steward, Promenade Deck.
W.O.'s & Sgts.	From Steward Starboard Gallery Promenade Deck.
O.R's.	From Steward Tourist Lounge Main Deck Aft from 1100-1300 hrs & 1700-2100 hrs.

6. ADDRESSING OF MAIL.
   (a) No parcels or packets for transmission to foreign countries will be received.
   (b) All ranks are reminded that, in addressing letters, nothing should be written on the outside of the envelope, except the actual address of the recipient. It is not necessary nor permissable to put the sender's address, or the words "On Active Service" on the outside of the envelope.

7. FRANKING. The Franking Officer should sign his name only witout the addition of rank nor unit, at the end of the letter and on the bottom left hand corner of the envelope.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER 7 - CANTEENS & BARS.

1. Canteens and Bars will be open at the following times:

Officers' Lounge.	1700 hrs	-	2300 hrs
Officers' Bar (Observation Cocktail Bar)	1600 hrs	-	2200 hrs
W.O's and Sergeants' Bar	1700 hrs	-	2200 hrs

2. TROOPS' CANTEENS.

1630 hrs to 2100 hrs.

3. Special allowance for Mess Orderlies on production of a pass from Messing Officer:

1500 hrs to 1600 hrs.

4. The following Units are responsible for the discipline of the canteens named.

2/17 Bn.	"A" Deck Aft.
2/5 Fd Regt	"A" Deck Forward
2/13 Bn	Prom Deck Aft.
20 A/Tk Coy	Soft Drinks, Main Deck Aft.
7 Div Supply Col	Dry Canteens, Main Deck Aft and Forward.

5. The following duties will be detailed for controlling and cleaning canteens

Canteen Assistants

Outside Officers' Canteen	Forward end Prom. Deck	7 Div Supp. Col.	Permanent 2 OR's
Officers' Lounge	Aft entrance	2/13 Bn.	Permanent 2 OR's
Officers' Lounge	Forward entrance Port & Starboard Sides	2/17 Bn	Permanent 2 OR's
Outside Troops' Wet Canteen	Aft Tourists Smokeroom Prom. Deck	2/17 Bn	Permanent 2 OR's
Outside Troops' Wet Canteen	3rd Class Smokeroom	2 A/Tk Regt	Permanent 2 OR's

AUSTRALIAN WAR MEMORIAL RCDIG1021731

5. CANTEEN ASSISTANTS (Contd)

Outside Sgts Wet Canteen	Tourist Cocktail Bay	7 Div Sigs	Permanent 2 OR's
Troops' Wet Canteen	"A" Deck Lounge	7 Div Sup Col	Permanent 2 OR's
Chief Barkeeper)	Report 0900 hrs	Amn Coy	1 NCO 6 OR's
Rear Mess Room)	" " "	7 Div Sigs	2 OR's
)	" " "	2 A/Tk Regt	4 OR's
)	" " "	7 Div Supp Col	1 NCO 4 OR's
)	" " "	2/5 Fd Regt	4 OR's
Dry Canteen Main) Deck Fwd)		Amn Coy	2 OR's
Remaining Dry Canteens) Main Deck & Soft Drinks) Canteen Main Deck Aft)		7 Div Sup Col	2 OR's on each

6. Under no circumstances will drinking be allowed outside canteens.

DUTIES OF TEMPORARY CANTEEN ASSISTANTS

1. Report to Canteen Corporal at 0955 hrs each morning and shall be under his jurisdiction.

2. They will be on duty for one fortnight with the exception of half of the first roster who will be relieved after the first week, thereafter assistants will be relieved each two weeks.

3. Duties will be from 1000 hrs to 1200 hrs each day or any longer period as may be required.

4. Assistants will attend ordinary mess parades.

7. CANTEEN CONTROL.

1. No man may receive more than two pints of beer at any one time.
2. Drinking vessels with the exception of Troops own mess tins or pannikins will not be taken into or removed from Canteens.
3. Drinking vessels must be washed before being filled.
4. Canteens will be efficiently piqueted and discipline maintained therein at all times by units to which they are allotted.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

1. LOCATION OF MEDICAL DEPARTMENTS.

(a) A.D.S., Medical Inspection and Hospital Admission Room. Children's Playroom next Dispensary, Main Deck Aft.
(b) Main Hospital - Long Gallery, Starboard gallery, tea & dance room Promenade deck.
(c) Additional Hospital (Convalescent) Gymnasium, Sun Deck.
(d) Isolation Hospital - Cabin 180-203 "B" Deck.
" 190A-208A. "A" Deck. Portside Aft.
(e) V.D.Hospital - Ships isolation, B Deck aft.
(f) Dispensary - Tourist Cocktail bar, Main deck aft.
(g) S.M.O's Cabin - M51.
S.M.O's Office - to be notified.
(h) R.A.P. - A.D.S. Main Deck, M.O. 2½5 A.G.H.
(i) R.A.P. - 33a A Deck. R.M.O. 2/17 Bn.
(j) R.A.P. - 38. B Deck. R.M.O. 2/13 Bn.
(k) R.A.P. - 208A B Deck, R.M.O. 2/5fd Regt.
(l) R.A.P. - 5 C Deck O/C 2/2 Hygiene Sect.
(m) R.A.P. - 11 C Deck, R.M.O. 2 A/TK Regt.
(n) Dental Unit - Barber Shop (3rd Class) A Deck. Forward.
(o) V.D. Prophylactic Cabin (for use before and after embarking). Ladies Lavatory, opposite Cabin 285, D Deck.

2. Sick Parade.

(a) Officers, A.A.N.S., Masseures requiring medical attention will notify S.M.O's Office by 0900 hrs daily giving names and cabin number, when arrangements will be made to visit them in their cabin.
Major A.J.Murray 2/5 A.G.H., is appointed Staff Surgeon for this purpose. Urgent cases will be seen at any time on application to Orderly Medical Officer.
(b) Sick parade will be held daily as scheduled at R.A.P. mentioned in Para 1., under unit arrangements.

3. Orderly Medical Officer.

O.M.O. will be notified in Ship's Routine Orders.
He will wear brassard, Geneva Cross, as distinguishing badge, or Ship's Staff distinguishing brassard. He will be in command of Emergency Squad of 1. N.C.O. and 4 OR's with stretcher maintained at A.D.S. His duties will be detailed in special instruction to be issued.

4. Scheme for Emergency Evacuation, Aircraft attack and gas decontamination, has been drawn up and will be notified to all concerned.

5. Dental.

All men requiring dental treatment will report to A.D.S. at 0930 hrs daily when arrangements will be made for them to be seen by Dental Officer. Only cases for relief of pain will be treated.

6. Division of Ship for Medical attention and Inspection.
The ship has been divided into six areas to be served by the Sic R.A.P.'s. Medical Officers responsible for these R.A.P.'s will also be responsible for medical and hygiene matters affecting their particulars area (APPENDIC "A").

7. Questions affecting Hospital Routine and Administration have been dealt with in special instructions that will be issued to those concerned.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER 8. MEDICAL. APPENDIX "A".

R.A.P. LOCATION.	DECK.	UNIT.	NUMBER.	MEDICAL OFFICER.
1. 33A.	"	2/17 Bn.	947.	R.M.O. 2/17 Bn. Capt. Sullivan.
2. MDS.	Main.	56 LAD.	13.	
		58 LAD.	13.	
		2/3 Bde Hq.	70.	
		7 Div Hq.	51.	M.O. 2/5 A.G.H.
		2/5 A.G.H.	234.	
		[illegible]	.	
		2 Div Dec Int. Corps.	10.	
		R.A.N.	2.	
			3937.	
3. 38.	B	2/13 Bn.	947.	RMO. 2/13 Bn. Capt. Bryan.
4. [redacted] 206A	B	2/5 Fd Regt.	638.	
		7 Div Sigs.	458.	
		7 Div Prov. Coy.	117.	R.M.O. 2/5 Fd Regt.
		2/3 A/Tk Coy.	82.	Capt. Johnson. Plus M.O.
		7 Div Empl. Pltn.	34.	2/5 A.G.H.
			1309.	
5. 5	C	2/2 Hygiene Sec.	3[illegible].	
		7 Div. Amn. Coy.	395.	
		2/5 Fd Coy.	261.	O.C. 2/2 Hygiene Sec. Capt Croll.
		2/6 Fd Coy.	259.	
		7 Div Supp. Coy. D Deck.	173.	
		7 Div Mob. Bath Unit.	2[illegible].	
			1198.	
6. 11	C	2 A/Tk Regt.	599.	
		7 Div Supp. Coy. F Deck.	278.	R.M.O. 2/3 A/Tk Regt. Capt. Winton.
		7 Div Mob Laundry.	125.	
			1512.	

Any Units or detachments not allocated to R.A.P's are requested to inform S.M.O. at once so that this may be done.

Any details attached to Units have possibly not been mentioned but should attend the R.A.P. allotted to the Unit which they are attached.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER. 9. BAGGAGE. SHEET 1.

1. The following arrangements in connection with baggage will apply.

2. "Baggage includes Officers' Baggage, Units' Stores, "Required on voyage" and Training Stores.

3. Inquiries may be made regarding baggage, from the Baggage Officer in the ~~Travel Bureau, Main Deck, Centre.~~ Ship's Orderly room

4. For purpose of obtaining baggage, units will contact Baggage Officer in the ~~Travel Bureau, Main Deck, Centre.~~ Ship's Orderly room

One Baggage Corporal will be supplied from each of the following Unit Groups.

2 A/Tk Regt.
54 L.A.D.
7 Div Mob. Laundry & Dec Unit.
2 Fd Hyg.

2/13 Bn

2/5 Fd Ambulance

7 Div. Sup. Col.

Co Fy Dete.

7 Div. Amn Coy.

LAD

2/5 Fd Coy. RAE.
2/6 Fd Coy. RAE.
Employ Pl.
Mobile Bath Unit.

LAD
LAD
LAD

all insert numbers.

7 Div Sigs Sec.
56 L.A.D.
Details HQ 7 Div.

LAD.
LAD
LAD.

2/13 Bn.

2/17 Bn.
7 Div Prov. Coy.

5 A.G.H.

20 Inf Bde HQ
20 A/Tk Coy.
7 Div Intell Sec.
58 L.A.D.

2/5 Fd Regt.
52 L.A.D.

Ship's Orderly room

5. Baggage Corporals will cal at ~~Travel Bureau, Main Deck,~~ at 0830 hrs and 1600 hrs daily to ascertain unit requirements.

6. Messages for Baggage Corporals may be left at the ~~Travel Bureau, Main Deck.~~ Ship's Orderly room

Sheet 7. Baggage Corporals will advise units when baggage will be available and Units will provide carrying parties.

Sheet 8. In the case of the Ship's Training Stores and Unit's Stores, packages may not be opened in the holds or baggage rooms. These areas are not out of bounds to all ranks excepting Ship's Staff.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

9. Officers or their batmen may visit the ~~Cherbourg Mail Room on G Deck~~ baggage room daily between the following hours:-

0900 hrs to 1000 hrs.
1530 hrs to 1630 hrs.

Batmen will be given access to Officers' baggage only on production of written authority.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER 10 - WELFARE & ENTERTAINMENTS.

1. Units will detail one Unit representative to act on Welfare and Entertainments Committee.

2. This Committee will act under the Presidency of Major N. W. Simpson, 2/13 Bn, and will be responsible for the entertainment and welfare of the troops throughout the voyage.

3. All Chaplains, ~~A.C.F. and Y.M.C.A.~~ representatives will be members of this Committee.

4. Sub-Committees will be formed for the purpose of supervising:-

   (a) Deck Games, which will be responsible for organising deck games in conjunction with trainingand for the issue and upkeep of sporting materials to Units as required.

   (b) Swimming - which will be responsible for the schedule of periods allocated to each Unit and for the appointment of a life saving piquet at each pool.

   (c) Boxing and wrestling - which will be responsible for the conduct of bouts and competitions.

   (d) Welfare, indoor games and entertainments sub-Committee, which will be responsible for the production of concerts, cinemas and indoor games, arranging tournaments where practicable, and the issue of reading and writing material to troops.

5. Y.M.C.A. and A.C.F.is established in Tourist Purser's Office, "C" Deck, Tourist Section, Aft centre

   HOURS: 1115 - 1245 hrs
   1600 - 1745 hrs
   1900 - 2030 hrs

   for distribution of writing paper, envelopes, post cards, pen, ink, etc.

6. Comforts will be issued by ship's Quartermaster, ~~acting in conjunction with A.C.F. representative, Major P. G. Smith.~~

AUSTRALIAN WAR MEMORIAL RCDIG1021731

(Less Ship's Staff)

Serial Number	Duty	Location	Unit to Provide	Tour of duty	Strength
1.	Mess Orderlies	Mens Dining Room	7 Div Sigs	Permanent	27 OR's
2.	" "	" " "	7 Div Sply Col.	"	27 OR's
3	" "	" " "	7 Div Amn Coy	"	28 OR's
4.	" "	" " "	7 Div Pro Coy	"	5 OR's
5.	" "	" " "	5 A. G. H.	"	10 OR's
6.	" "	" " "	2/13 Bn	"	32 OR's
7.	" "	" " "	2/5 Fd Regt	"	30 OR's
8.	" "	" " "	2 A/Tk Regt	"	32 OR's
9.	" "	" " "	2/5 & 2/6 Fd Coys	"	30 OR's
10.	" "	" " "	HQ 20 Inf Bde	"	3 OR's
11	" "	" " "	52 L. A. D.	"	1 OR's
12.	" "	" " "	54 L. A. D.	"	1 OR's
13.	" "	" " "	7 Div Sigs	"	15 OR's
14.	" "	" " "	2/17 Bn	"	32 OR's
15.	Supervising Corporals	" " "	2/17 Bn	"	2 NCO's
16.	"	" " "	2/13 Bn	"	2 NCO's
17.	Messing Sgt.	Kitchen	7 Div Sigs	"	1 NCO
18	Officers' Mess Fatigue	Officers' Mess	Duty Unit	0700 hrs to 2100 hrs	20 OR's
PICQUETS					
19	Bottom of Stairs leading to Commodores Quarters	Raised Sun Deck	58 L. A. D.	Permanent	2 OR's
20	Outside Officers Canteen	Forward end Prom Deck	7 Div Supp Col	"	2 OR's
21	Officers' Lounge	Aft entrance Ports Starboard Side	2/13 Bn	"	2 OR's
22.	Officers' Lounge	Forward entrance Port & Starbd sides	2/17 Bn	"	2 OR's
23	Outside Troops' Wet Canteen	Aft Tourists Smokeroom Prom. Deck	2/17 Bn	"	2 OR's
24	Outside Troops' Wet Canteen	3rd Class Smokeroom	2 A/Tk Regt	"	2 OR's

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Serial Number	Duty	Location	Unit to Provide	Tour of Duty	Streng
25.	Outside Sgts Wet Canteen	Tourist Cocktail Bar Smoke Room	7 Div Sigs	Permanent	2 OR's
26.	Troops' Dry Canteen	Both sides Main Deck Aft	2/5 Fd Regt	"	2 OR's
27.	Deck Patrol	Aft end Prom Deck	7 Div Sigs	"	2 OR's
28.	Cleaning Fatigues	Main entrance Dining Room "C" Deck	7 Div Sigs	Permanent report hrs.	2 NCO' 26 OR'
	"	Troops (Mr. Smith)	7 Div Suppl Col.	" 0830	2 NCO' 24 OR'
	"	"	7 Div Amn Coy	" 0930	2 NCO' 26 OR'
	"	"	2/13 Bn	" 0830	1 NCO 17 OR'
	"	"	2/17 Bn	" 0830	5 NCO 51 OR'
	"	"	2/5 Fd Regt	" 0830	2 NCO 27 OR'
	"	"	2 A/Tk Regt	" 0950	3 NCO' 29 OR'
	"	"	20 A/Tk Coy	"	1 NCO 10 OR'
	"	"	7 Div Pro Coy	"	1 NCO 10 OR'
	"	"	2/5 & 2/6 Fd Coys	"	1 NCO 10 OR'
29.	Cleaning Fatigue "A" Deck Aft	Report to fire station "C" Deck Forward	Duty Unit	Report 1800 hrs	2 NCO' 8 OR's
30.	Canteen Assistants	Chief Barkeeper Rear Mess Room	2/13 Bn	Report 0900 hrs	2 NCO' 10 OR's
	"	"	7 Div Sigs	"	2 OR's
	"	"	2 A/Tk Regt	"	4 OR's
	"	"	2/5 Fd Regt	"	4 OR's
31.	Quarter Guard.	Duty Mounting Parade from Deck.	Duty Unit	1615 hrs to 1615 hrs	1 Sgt 2 Cpls 5 OR's
32.	Runners	Ship's Orderly Room	5 A.G.H.	0830 hrs to 2130 hrs	1 OR
	"	"	7 Div Sigs	"	1 OR
	"	"	HQ 20 Inf	"	1 OR
	"	"	2/13BBn	"	1 OR
	"	"	7 Div Sup. Col.	"	1 OR
	"	"	7 Div Am Coy	"	1 OR
	"	"	2/5 Fd Regt	"	1 OR
	"	"	2/17 Bn	"	1 OR
	"	"	2/5 & 2/6 Fd Coys		1 OR
	"	"	2 A/Tk Regt	"	1 OR
33.	Orderly Sgt.	Duty Mounting Pade from deck	Duty Unit	1615 hrs to 1615 hrs	1 Sgt
34	Orderly Cpl.	" "	Duty Unit	"	1 Cpl.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

SUMMARY OF DUTIES.

SERIAL NO.	DUTY.	LOCATION.	UNIT TO PROVIDE.	TOUR OF DUTY.	STRENGTH.
35.	Buglers.	Ships Orderly Room.	One (1) each. 2/17 Bn. 2/13 Bn. 2 A/TK Regt. 2/5 Fd Regt.	0600 hrs to 2200 hrs.	4 OR's.
36.	Look out Picquet.	Officer of the Watch Ships Bridge.	Duty Unit.	Permanent. 1600 hrs to 1600 hrs.	2 OR's.
37.	Disembarkation Deck Picquet.	To Picquet Life-boats & Ramp.	2/13 Bn.	Permanent.	4 OR's.
38.	Main Staircase.	Prom. Deck.	2/13 Bn.	Daily 0600 2200 hrs.	4 OR's.
39.	Corridor Main Deck.	Betwn M93 & M95 " M94 & M96	Duty Unit.	0600 hrs to 2200 hrs.	4 OR's.
40.	Main Deck F'ward.	At forward end of corridors Main Deck, and dry Canteen F'ward.	Duty Unit.	0600 hrs to 2200 hrs.	4 OR's.
41.	Main staircase.	"A" Deck.	Duty Unit.	0600 hrs to 2200 hrs.	4 OR's.
42.	Fire Patrols.	Own accommodation.	1 Post.	Daily 1800 hrs to 0700 hrs.	1 NCO 2 ORS.
	"	"	2 "	"	1 NCO. 2 OR's.
	"	"	3 "	"	1 NCO 2 OR's.
	"	"	4 "	"	1 NCO. 2 OR's.
	"	"	5 "	"	1 NCO. 2 OR's.
	"	"	6 "	"	1 NCO. 2 OR's.
	"	"	7 "	"	1 NCO. 2 OR'S.
	"	"	8 "	"	1 NCO. 2 OR's.
	"	"	9 "	"	1 NCO. 2 OR's.
	"	"	10 "	"	1 NCO. 2 OR's.
	"	"	11 "	"	1 NCO. 2 OR's.
	"	"	12 "	"	1 NCO. 2 OR's.
	"	"	13 "	"	1 NCO. 2 OR's.
43.	Duty Signallers.	Ships Bridge.	7 Div Sigs.	PERMANENT.	2 ors.
44.	Ships Store Duties.	Main Deck outside Ships Orderly Room.	Duty Unit.	Report 0840 hrs on duty to 1630 hrs.	1 NCO. 6 OR's.
45.	Crows Bar Aft.	"C" Deck. Aft.	Duty Unit.	Report 0840 hrs on duty to 1630 hrs.	1 NCO. 2 OR's
46.	Postal N.C.O.	Post Office "A" Deck.	20 Inf Bde.	Permanent.	1 NCO.
47.	One Duty N.C.O. to report to Field Officer.	Travel Bureau.	Duty Unit.	1615-2300 1700-1615.	1 NCO.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Serial No.	DUTY.	LOCATION.	Unit to Provide.	Tour of Duty.	Strength.
51.	Potato Peelers.	Kitchen.	2/5 Fd Regt.	Permanent report 0700 hrs.	13 OR's.
	" "	"	2/17 Bn.	"	18 OR's.
	" "	"	2/13 Bn.	"	18 OR's.
	" "	"	20 A/TK Coy.	"	3 OR's.
	" "	"	20 Inf Bde HQ.	"	1 OR.
	" "	"	2/6 Fd Coy.	"	4 OR's.
	" "	"	2/5 A.G.H.	"	7 OR.
	" "	"	2/5 Fd Coy.	"	4 OR's.
	" "	"	7 Div Sigs Sec.	"	11 OR's.
	" "	"	7 Div Supp.Col.	"	8 OR's.
	" "	"	2 A/TK Regt.	"	13 OR's.
52.	Pantry Details (Kitchen)		7 Div Sigs.Sec.	"	3 OR's.
	" "	"	7 Div Supp.Colm.	"	3 OR's.
	" "	"	2/17 BN.	"	3 OR's.
	" "	"	2/13 Bn.	"	6 OR's.
	" "	"	2/5 Fd Regt.	"	3 OR's.
	" "	"	2 A/TK Regt.	"	3 OR's.
	" "	"	2/6 Fd Coy.	"	3 OR's.
	" "	"	2/5 Fd Coy.	"	2 OR's.
53.	Storemans Assts.	Ship's Store Room "D" Deck.	DUTY UNIT.	1000 hrs to 1300 hrs.	1 NCO. 10 OR's.
54	FATIGUES.	Troops Lounge on Main Deck.	do.	Monday to Saturday.	1 NCO. 10 OR's.
		Prepare lounge for pictures.		1700 hrs.	
55.	Baths Fatigues.	Forward swimming pool.	2/17 BN.	Permanent.	2 OR's
56.	" "	Aft Swimming pool.	2/17 BN.	"	20R's
57.	Baths Picquet.	Forward Pool.	2/5 Fd Regt.	0645 hrs to 1930 "	2 OR's
58.	Baths Picquet.	Aft Pool.	7 Div Amn Coy.	do.	1 NCO. 1 OR.
59.	Armoury Picquet.	Mail Room G Deck Aft.	2 A/TK Regt.	Permanent.	1 NCO. 1 OR
60.	Kitchen Guard.	Main Kitchen C.Deck. (Mr.Smith).	7 Div Prov. Coy.	do.	1 NCO. 4 ORS.
61.	Sanitary Fatigue.	Ships Toilet. (Mr.Smith).	All Unit Pioneers.	do.	All Unit Pioneers.

ALL PERMANENT FATIGUES REPORT DIREC TO DUTY.
DUTIES SUPPLIED BY DUTY UNIT WILL PARADE AT DUTY MOUNTING PARADE.

DRESS.

PICQUETS. F.S. Hat, Gaiters Belt & Sidearms.

SHIPS GUARD. F.S. Drill Order.

FATIGUES. Working dress.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

APPENDIX "A". SENTRY POSTS.

CHAPTER. 11. DUTIES. SHEET 1.

PICQUET AT POST NO.	LOCATION.	DUTIES.
1.	Bottom of stairway leading to Commodore's Quarters.	1. To prevent any unauthorised person entering Commodores quarters. 2. To raise the alarm in case of fire or any unusual circumstance.
2.	Outside Offrs Canteen on Fwd end of Prom Decj.	1. To maintain good order and military discipline. 2. To preventtunauthorised persons from entering Offrs Canteen. 3. To guard against the pilferage of liquor in Offrs Canteen. 4. To raise the alarm in case of fire or any unusual circumstance.
3.	Outside Offrs Lounge, Port Side Aft. Entrance Prom Deck.	1. To prevent unauthorised persons from entering Offrs Lounge. 2. To raise the alarm in case of fire or any unusual circumstance.
4.	Outside Offrs Lounge, Starboard side Aft Entrance. Prom Deck.	1. To prevent unauthorised persons from entering Offrs lounge. 2. To raise the alarm in case of fire or any unusual circumstance.
5.	Outside Offrs Lounge, Port side, Fwd entrance.	1. To prevent unauthorised persons from entering Offrs Lounge. 2. To raise the alarm in case of fire or any unusual circumstance.
6.	Outside Offrs Lounge, Starboard side, Fwd Entrance.	1. To prevent unauthorised persons from entering Offrs Lounge. 2. To raise the alarm in case of fire or any unusual circumstance.
7.	Outside Troops Wet Canteen, Aft. Tourist Smokeroom.	1. To prevent unauthorised persons entering Troops Canteen. 2. To maintain good order and discipline in troops canteen. 3. To guard against pilferage in Troops Canteen. 4. To prevent members of the crew from entering Troops Canteen. 5. To raise the alarm in case of fire or any unusual circumstance.

CONTD.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

PIQUET AT POST NO.	DUT LOCATION.	DUTIES.
8.	Outside Troops Wet Canteen 3rd Class Smokeroom.	1. To precent unauthorized persons from entering Troops Canteen. 2. To maintain good order & discipline. 3. To Guard against pilferage in Troops Canteen. 4. To prevent members of crew from entering Troops Canteen. 5. To raise the alarm in case of fire or any other unusual circumstance.
9.	Outside Sgts Wet Canteen Tourist Cocktail Bar.	1. To prevent unauthorised persons from entering Canteen. 2. To maintain good order and discipline in Canteen. 3. Guard against pilferage in set canteen. 4. To prevent members of crew from entering Canteen. 5. To raise the alarm in case of fire or any other unusual circumstance.
10.	Outside Offrs Dry Canteen Amidships.	1. To prevent unauthorized persons entering Offrs Dry Canteen. 2. To guard against pilferage in Offrs Dry Canteen. 3. To raise the alarm in case of fire or any unusual circumstance.
11.	Outside Troops Dry Canteen in 3rd Class Shop Forward.	1. To maintain order in Troops ~~Wet~~ Dry Canteen. 2. To prevent unauthorised persons from using troops Dry Canteen. 3. To Guard against pilferage in Troops Dry Canteen. 4. To raise the alarm in case of fire or any other unusual circumstance.
12.	Outside Troops Dry Canteen in Tourist Shop Aft.	1. To,maintain order in Troops Dry Canteen. 2. To prevent unauthorised persons from using troops Dry Canteen. 3. To guard against pilferage in Troops Dry Canteen. 4. To raise the alarm in case of fire or any other unusual circumstance.
13.	At aft end of Prom Decj.	1. To prevent Troops sitting on Ships Rails. 2. To raise alarm in case of "Man overboard" and throw lifebuoy overboard. 3. To raise alarm in case of fire or any other unusual circumstance.

CONTD.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

PICQUET AT POST NO.	LOCATION.	DUTIES.
14.	On Aft "A" Deck.	1. To prevent troops sitting on Ship Rails. 2. To raise alarm in case of "Man Overboard" and throw lifebuoy overboard. 3. Raise alarm in case of fire or any other unusual circumstance.
15.	Outside Wine & Spirit Stores on "D" Deck.	1. To prevent unauthorised persons entering Wine & Spirit Stores. 2. To prevent pilferage from Wine and spirit stotes. 3. Raise alarm in case of fire or any other unusual circumstance.

NOTE. In the event of an Air Attack or an Attack by Surface Raider, Sentries will "Stand Fast" at their Emergency Station if and when the Emergency Signal is made.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Headquarters
Western Command } B 3147 (4 lines).
Ordnance Officer M.J 100.
For other Branches and Drill Halls see Dept. of Defence in Telephone Directory.

WAR DIARY

20 INF. BDE. 2/A.I.F.
No. S/148
- 3 NOV 1940
RECEIVED

6/LH. Australian Military Forces—Western Command.

Headquarters,
Swan Barracks,
Francis St.,
Perth.
24 Oct 40.

Please quote this Number when replying.

S.53	10	37

S E C R E T.

O.C. Troops,
H.M.T., "Queen Mary",
FREMANTLE.

The following telegram has been received from Army Headquarters :-

Q.2680 23/10.

" TRANSIT FOLLOWING MESSAGE TO OFFICER COMMANDING TROOPS QUEEN MARY REFERENCE STANDING ORDERS A I F CHAPTER NINE PARAGRAPH NO FORTY NINE APPROVAL GIVEN REDUCTION OF SCALE OF ISSUE RESTS AIMING NUMBER ONE TO THE FOLLOWING FIVE HUNDRED MEN FIVE ONE THOUSAND MEN TEN FIFTEEN HUNDRED MEN FIFTEEN STOP ANY ISSUES EXCESS THIS QUANTITY MADE TO TROOP SHIPS OF CONVOY TO BE WITHDRAWN AT FREMANTLE STOP TAKE CHARGE RESTS ARE TO BE RETURNED TO THE COMMAND FROM WHICH ISSUED - ARMY MELBOURNE. "

File
cc Perth & Troops
W Comd
returned

Major.
D.A.Q.M.G.(M. & Q) Western Command.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

G214/1/6

WAR DIARY

937/4/64

AUSTRALIAN IMPERIAL FORCE

Headquarters
1 Aust Corps
GAZA
17 Nov 40.

2537

TRAINING AREAS

Ref att sketch showing 1 Aust Corps Tng Sub Areas for camps or gps of camps.

1. Units will NOT carry out exercises outside GAZA Civil District boundaries (ref Maps PALESTINE, south sheet 1/250,000 GAZA sheet 1/100,000) without the approval of HQ 1 Aust Corps. Applications for such approval must be submitted to reach HQ 1 Aust Corps at least 14 days before the commencement of the exercise.

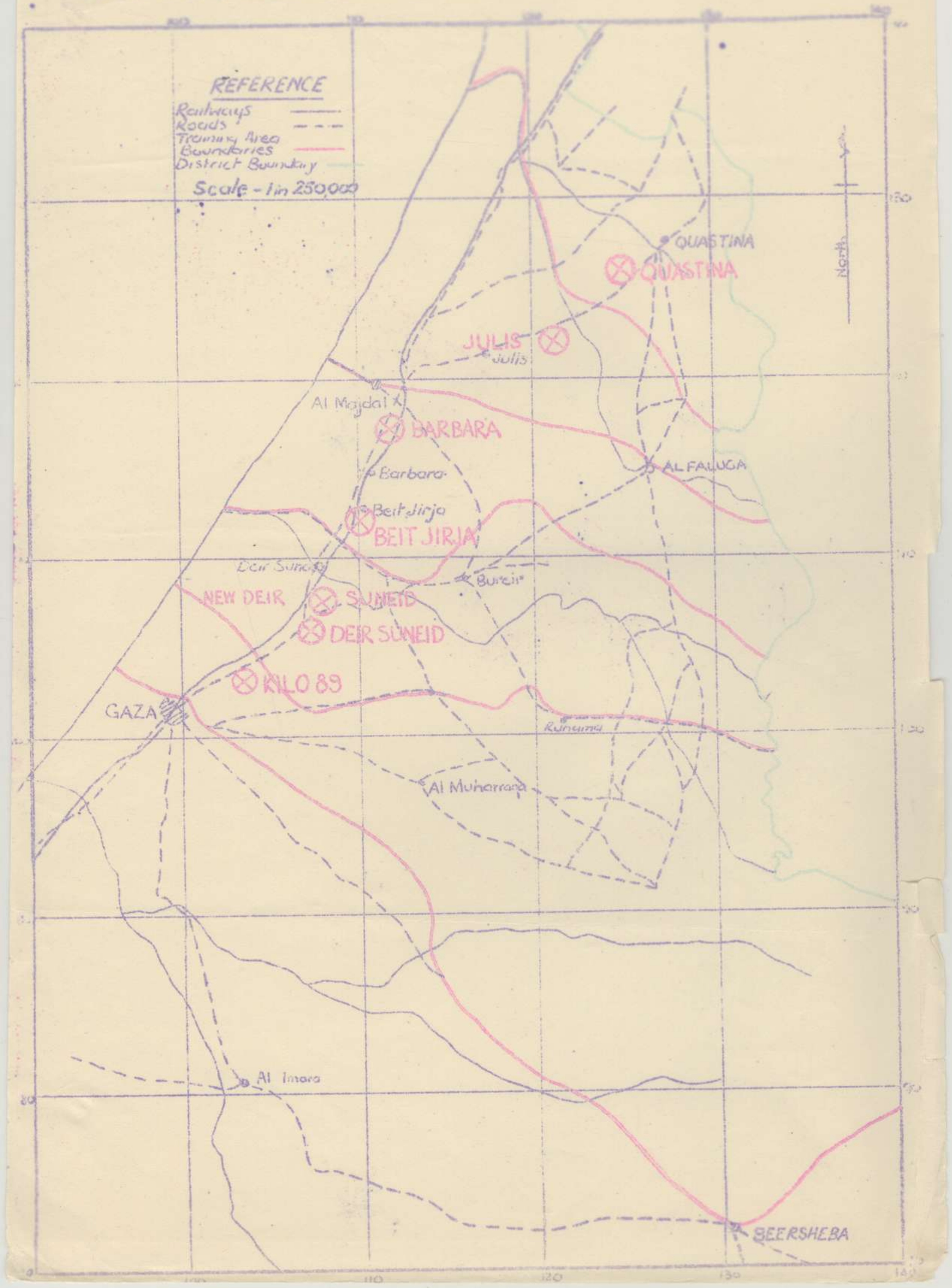
3. Exercises in tng sub areas other than that belonging to the camp or gps of camps shown on sketch of tng areas are to be arranged mutually between the senior offrs concerned.

Chrittenden Brig
GS 1 Aust Corps.

DISTRIBUTION :

HQ Tng & Gen Base Depot	6
1 Aust Corps Sigs	1
2/1 Pnr Bn	1
Aust HQ Gd Bn	1
7 Div Sub Pk Corps Amn Pk	1
7 Div Sec Ord Fd Pk	1
1 Aust Corps Pro Coy	1
G	1
A	1
Q	1
CE	1
CSO	1
ADOS	1
COME	1
DDST	1
DDMS	1
APM	1
Area Comdt GAZA	1
Area Hqs offr	1
Camp	1
File	2
Spare	30

AUSTRALIAN WAR MEMORIAL RCDIG1021731


REFERENCE
Railways
Roads
Tramway Area
Boundaries
District Boundary
Scale - 1 in 250,000
North
QUASTINA
QUASTINA
JULIS
Julis
Al Majdal
BARBARA
Barbara
AL FALUGA
Beit Jirja
BEIT JIRJA
Deir Suneid
Bureir
NEW DEIR
SUNEID
DEIR SUNEID
KILO 89
GAZA
Rafah
Al Muharraqa
Al Imara
BEERSHEBA

REPORT OF OC TROOPS.

BRIGADIER J. J. MURRAY, DSO, MC, VD,

ARMY HQ.

TRANSPORT "QUEEN MARY".

1. Period 20 to 24 Oct 40 was covered by report submitted from FREMANTLE, WA, 25 Oct 40.

2. Transport arrived at FREMANTLE 25 Oct 40 and departed 0600 hrs, 27 Oct 40.

3. Leave was not granted to troops during stay at FREMANTLE.

4. Transport arrived at BOMBAY 0800 hrs, 4 Nov 40, where arrangements were made for disembarkation of troops.

5. Health of troops good, see SMO's report (Appendix "A").

6. Within the limited space available, training was continued and standard maintained.

7. (a) Discipline throughout the voyage has been good, there being no serious cases, only a small number of breaches of Ship's Standing Orders, which were dealt with by respective COs.

(b) No cases of AWL were reported at FREMANTLE, nor was there any attempt to break bounds.

8. The general bearing and behaviour of all personnel has been excellent.

9. (a) Accidents have been of a minor nature arising out of sports and PT.

(b) Operations; hospital evacuation - see SMO's report, (Appendix "A")

10. Messing was carried out in three sittings in Main Dining Saloon. This arrangement proved satisfactory, and the food was of good quality and sufficient. Messing Officer's report is attached, Appendix "B".

11. One pay was made on 23 Oct 40. Balance of cash received from DFO, E Comd, has been transferred to OC, 7 Div Fd Cash Office, who arranged for a further pay at staging camp.

12. Certain deficiencies have occurred in training equipment and are being reported on by a Board of Inquiry.

13. Fresh water has been available for drinking and washing but NOT for bathing.

14. (a) Accommodation generally was good, excepting, perhaps, the hammock areas which appear to be overcrowded and, in tropical conditions were very hot and stuffy.

(b) There was NOT any accommodation for washing and drying clothes.

15. Sanitary arrangements are good and sufficient.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

16. Co-operation of ship's staff has been all that could be desired, and Ship's Master has used every endeavour to meet all requirements.

17. Organised sports and entertainments were carried out during the whole of the voyage. Report of Welfare and Entertainment Committee is attached, (Appendix "C").

18. C of E, RC and OPD services were held for all ranks on 27 Oct and 3 Nov 40. Holy Communion and Mass were held daily.

19. Weather conditions throughout were good. Very little rough weather was experienced, consequently sea-sickness was confined to a few. Hot and sultry weather prevailed after leaving FREMANTLE, which rendered the ship (when travelling under black-out conditions) hot and stuffy throughout. Approximately 30 per cent. of the personnel slept on deck.

20. The ship reached BOMBAY at 0800 hrs, 4 Nov 40, and troops were disembarked in following order for destination as shown:-

Date.	Unit.	Destination.
5 Nov 40	7 Div Pro Coy detchmt	DEOLALI
	" " " " "	BOMBAY
6 Nov 40	HQ 20 Aust Inf Bde	DEOLALI
	7 Div Supp Col	"
	7 Div Amn Coy	"
	2/17 Bn	""
	2 ATk Regt	POONA
	2/5 Fd Regt	"
	7 Div Mob Laundry	"
7 Nov 40	7 Div Sigs ...	DEOLALI
	2/13 Bn ...	"
	YMCA ...	BOMBAY
	ACF	"
	SA	"
	5 AGH	"
	56 LAD	"
	54 LAD	"
	7 Div Mob Bath ...	"
	7 Div Int Sec ...	""
	2/2 Fd Hygiene ...	"
	20 Inf ATk Coy ...	"
	7 Div Emp Pl ...	"
	2/5 Fd Coy RAE ...	"
	2/6 Fd Coy RAE ...	"
	HQ 7 Div ...	"

21. Comforts were issued to all troops by ACF, YMCA and Salvation Army. ACF report attached (Appendix "D").

RECOMMENDATIONS.

(a) As arrangements for messing troops in three sittings in the Main Dining Saloon on "C" deck have proved satisfactory, it is recommended that the tables and hammock fixings be removed from the hammock areas on "D" and "E" decks and that bunks be installed in their stead. If this is done, the berthing accommodation will not be lessened.

(b) That on future voyages, the grill room on the Sun Deck be used

AUSTRALIAN WAR MEMORIAL RCDIG1021731

(b) as a Ship's Orderly Room instead of the Writing Room and Library on Main Deck aft, as at present located. The present room was found to be very hot and stuffy in the tropics and it was very difficult for any work to be carried out with any degree of comfort. If the grill room were used, it would obviate the interruptions caused by personnel attending entertainments in the picture theatre situated on the opposite side of the alleyway.

(c) That the Writing Room and Library (existing Ship's Orderly Room) be converted for use as a wet canteen in addition to the present wet canteens, which have proved inadequate for requirements

(d) That an attempt be made to provide facilities for washing and drying articles of clothing.

(e) This transport was in BOMBAY harbour for 38 hrs before any representative of the Military Embarkation Staff, BOMBAY, visited the ship, nor were any disembarkation instructions received. This would appear to be due to lack of sufficient or adequate transport from shore to ship, and it is recommended that this be investigated with a view to the situation being rectified and making available to the OC Troops disembarkation orders immediately on arrival of the ship at this port.

Attached are copies of Routine Orders issued during voyage (Appendix "E") and diary of the voyage (Appendix "F").

BOMBAY
10 Nov 40.

(J. J. Murray) Brig,
Comd 20 Aust Inf Bde, OC Tps, HT "Queen Mary".

AUSTRALIAN WAR MEMORIAL RCDIG1021731

WAR DIARY

A PRIVATE SOLDIER'S IMPRESSIONS OF THE CITY OF BOMBAY.

A first glimpse of the City of BOMBAY, from the decks of our luxurious transport, that once was the pride of the Atlantic and now was distinguished by a mere cipher, HT QX, called to mind all that one had read and heard of the mystery and magic of the East. Dimly outlined domes, turrets and minarets stirred the imagination and promised unnameable adventures and excursions among the teeming Indian populace.

Once ashore, illusion fled and romantic thoughts could not survive the sight of streets busy with motor traffic, picture shows flaunting the posters of American films and all the evidences of modernity that one had hoped to escape. Squalor and magnificence, poverty and opulence were to be seen in sharp and pitiful contrast.

The "Gateway of India", right at the water's edge, is an imposing structure of carved and chiselled stone, especially erected to greet the late King George V and Queen Mary when they visited the City in 1924. Not far from it is the "Taj Mahal" hotel, a handsome building of stone and marble, and reputed to be the leading hotel of BOMBAY. For comfort and service it surpasses anything offering in SYDNEY. The Telegraph office, built in the substantial Victorian style, is worthy of mention.

Walking in the streets was made difficult by the unremitting attentions of native pedlars, offering all sorts of wares from contraceptives to cameras, betel nuts and bangles, mingled with the solicitations of fortune-tellers, snake-charmers, bootblacks and cripples. A reasonably quick journey could NOT be made by foot and one had recourse to the taxi-cab and gharry - a horse drawn vehicle in the nature of a landau, whose drivers were even more rapacious than the taxi-men, over whom one had some check by way of the metre.

The good citizens of BOMBAY are provincial in that they assume that non-residents are so familiar with their thoroughfares that there is no need to affix street- and place- names for the guidance of visitors. Hence, it is impossible to refer briefly to localities, squares and streets.

The native bazaar proved interesting, even though at times embarrassing. The famed "Paddy's Market" of SYDNEY pales into insignificance, both as to area, odour and variety, by comparison. Here, if one evinces the least curiosity as to the wares displayed, he is besieged and pursued by the eager Indian merchants. The place abounds in touts, wheedlers, commission agents and the like. If one purchases anything in the nature of food, such as fruit of which there was an abundance, the many Indian urchins assert their title to a share. Clamour, confusion and smells is the impression carried away from this centre.

It was in this Indian city that the Australians had their first experience of bargaining. Accustomed, as they were, to paying fixed prices for goods offering, they fell easy victims to the sellers before they became aware that the first price demanded was merely a basis for haggling. Many and astonishing were the reductions thus brought about. An article offered at two rupees (about 3s 8d) would eventually, after much talk, change hands at eight annas (11d).

A gruesome sight was the many beggars, who writhed and scampered about the pavements, holding out their hands in piteous, mute appeal. These unfortunates were victims of infantile paralysis. It brought the blush of shame to one's

AUSTRALIAN WAR MEMORIAL RCDIG1021731

cheek to think that, in a British community, they should be allowed at large to supplicate public charity. Perhaps, the reason is that they are present in such numbers that institutions cannot be provided to house and maintain them.

One source of wonderment and irritation to the troops was the absence of public-houses, as we understand them. Once one knew where to go, reputed Australian beer was procurable at the Indian equivalent of about 3s per bottle at cafes and restaurants. A bender in BOMBAY was, therefore, an expensive undertaking and the troops were remarkably abstemious. Just before sailing, beer was made available at relatively low rates at the Bombay Town Hall, but, despite all efforts, I could not locate it, so did not partake of the citizenry's bounty. Quite a good dry canteen was provided by a committee of Bombay people, but the monotony of the diet drove the troops into the restaurants where good fare at reasonable rates could be procured.

No city can be justly claimed to be typical of the people of the county in which it is situated. BOMBAY is no exception to the rule. One felt that, for all its variety, and the presence of so many of its people, it lead one no nearer to the real INDIA than a guide book. As far as the writer and his companions were concerned, they saw little of the European population of BOMBAY and received no hospitality from any source. This may be for the very good reason that none was sought, or it may be that those of our own race are so well accustomed to the sight of soldiers that they have become just a weariness of the flesh. Mention must be made of the all-pervading smell that hangs over the city and which has been likened to the stench of over-ripe bananas and old clothes - a curious blend. As, at the time of our visit, I had a heavy cold, I was spared this manifestation of the Indian city, which, after all, is a pity, for there is nothing like a scent to awaken memories long dormant.

James Cassidy

by Pte J. Cassidy, NX 22549

AUSTRALIAN WAR MEMORIAL RCDIG1021731

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by Pte J. Cassidy, NX 22549

AUSTRALIAN WAR MEMORIAL RCDIG1021731

WAR DIARY

DEOLALI - AS IT APPEARED TO AN AUSTRALIAN SOLDIER

"Fall in Brigade". Through the darkness that precedes the dawn the sharp words of command rang out and, together with the majority of the personnel of HQ, 20 Aust Inf Bde, I detrained at the station of Devlali, situated in the hills of India.

Apart from the short march to the train from the mighty transport "QM", on which we had travelled from our own sunny land, it was the first time in weeks on which I had had the pleasure of standing on mother earth and the sensation was most welcome. The marvellous thrill of making one's first long sea trip had worn off after the first few days and the voyage from Sydney had tended to become rather monotonous, but now in front of me stretched the enchanting prospect of spending a few short days in a strange and famed land.

My unit formed up and through the indistinct light of approaching dawn marched to our camp at Deolali. My first impression, gained in the soft light of the rising sun, was very favourable, the camp appeared clean and well set out, and close by was a shower room which promised the first fresh water bath for many days, and the beds in the reed huts looked invitingly comfortable.

In the full light of the day the camp lived up to its promise and I realized that we were, with luck, faced with a few days of real enjoyment.

One of the first things to attract our attention was the thick flights of birds which we subsequently discovered to be Kites, a species of bird sacred to the natives; they hovered over the camp in great numbers and swooped and picked up any scraps of food that happened to lie around and even at times from plates held in the hands of unsuspecting soldiers. Generally speaking they did a great job in assisting the natives to keep the camp in a state of cleanliness.

The troops were allowed ample leave to enable them enjoy their short stay in this, to most of them, new land. Naturally the main attractions were the native villages and bazaa rs which were a source of unfailing interest. To me the main impression made by the country was its great variety, there were such contrasts of wealth and poverty, beauty and filth, modern and primitive, that at times I almost found the whole place beyond my comprehension, but I think the dominating feature was of squalor. The tiny mud huts in which most of the natives live are, to my Australian mind, fit only for animals; as a matter of fact goats and fowls did appear to live in them with the natives who had almost to crawl to enter their homes.

The whole of their villages were unspeakably filthy and most unhygienic and it is little wonder that disease is rampant among the unfortunate people who are, by force of circumstances and heritage, compelled to live in them. One particular village had a huge rubbish dump nearby which was inhabited by a large number of loathsome vultures.

The bazaars are filled with small stores containing a great variety of goods for sale, goodness knows to whom they are sold in normal times but money was certainly spent freely during our sojourn in the district and many souvenirs of the country have been sent to sweethearts, friends and families in Australia from that little bazaar.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

All too soon were we informed that our stay was over and to prepare for our departure, and so with our packs on our backs and rifles on our shoulders we marched from Deolali one night to the train that was to carry us back to the City of Bombay at which our transport awaited us. We left as we had arrived with the light of the moon softening any harshness that may have been apparent in the countryside during the hours of daylight, probably never to see it again, but as we thought to ourselves, "Good-bye, Deolali", we were thankful that we had been fortunate enough to have been afforded a glance at the real India and a peep into the lives of its people.

NX14943 L/Cpl A J Wright

NX 14943 L/Cpl A. J. B. Wright.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

One copy already in War Diary file

WAR DIARY
E1

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The whole of their villages were unspeakably filthy and most unhygienic and it is little wonder that disease is rampant among the unfortunate people who are, by force of circumstances and heritage, compelled to live in them. One particular village had a huge rubbish dump nearby which was inhabited by a large number of loathsome vultures.

The bazaars are filled with small stores containing a great variety of goods for sale, goodness knows to whom they are sold in normal times but money was certainly spent freely during our sojourn in the district and many souvenirs of the country have been sent to sweethearts, friends and families in Australia from that little bazaar.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

All too soon were we informed that our stay was over and to prepare for our departure, and so with our packs on our backs and rifles on our shoulders we marched from Deolali one night to the train that was to carry us back to the City of Bombay at which our transport awaited us. We left as we had arrived with the light of the moon softening any harshness that may have been apparent in the countryside during the hours of daylight, probably never to see it again, but as we thought to ourselves, "Good-bye, Deolali", we were thankful that we had been fortunate enough to have been afforded a glance at the real India and a peep into the lives of its people.

NX14943 L/Cpl A. J. B. Wright.

NX 14943 L/Cpl A. J. B. Wright.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

REPORT

by

BRIGADIER J. J. MURRAY, DSO, MC, VD,

OC TPS, TRANSPORT 306; CONVOY BN.8½.

1. The following units were embarked 11 Nov 40 at No 18 Dock, BOMBAY:-

UNIT	STRENGTH			
	Offrs	WOs & Sgts	Cpls & ORs	Total
20 Aust Inf Bde HQ	9	5	56	70
2/13 Bn	40	42	821	903
ø 2/4 Fd Amb	7	15	202	224
51 LAD	1	1	11	13
52 LAD	1	1	11	13
54 LAD	1	1	11	13
55 LAD	1	1	11	13
56 LAD	1	1	11	13
58 LAD	1	2	8	11
59 LAD	1	1	11	13
TOTAL	63	70	1153	1286
ø Det 2/5 AGH AANS	4	-	-	4

The embarkation was carried out in an orderly manner and was completed by 0800 hrs.

2. On completion of embarkation inspection, tps were granted shore leave from 1200 to 1930 hrs.

3. (a) There were NOT any absentees when the tpt moved from dock at 2200 hrs.
(b) No disciplinary action was necessary as a result of the leave.

4. The tpt moved out into main stream and remained at anchor until convoy moved off at 1400 hrs, 12 Nov 40.

5. Tpt arrived at port of KANTARA 26 Nov 40, when units disembarked for destinations as follows:-

UNIT	STRENGTH (ALL RANKS)	DESTINATION.
20 Aust Inf Bde HQ	70	KILO 89, PALESTINE
2/13 Bn	903	" " "
2/4 Fd Amb	224	" " "
51 LAD	13	DEIR SUNEID
52 LAD	13	" "
54 LAD	13	QASTINA
55 LAD	13	"
56 LAD	13	"
58 LAD	11	KILO 89
59 LAD	13	JULIS
AANS	4	GAZA

A hot meal was provided for all tps on disembarkation and arrangements worked satisfactorily.

6. Health of tps throughout was good. There was a minor epidemic of measles during the last few days of the voyage. See SMO's report att (APPENDIX "A" - part "B" only is applicable).

7. Training was continued, movement being restricted by the limited amount of deck space available. Emergency drill was carried out on seven occasions, including one night drill.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

8. Discipline throughout the voyage was good, only minor breaches taking place which were dealt with summarily by the respective COs.

9. Messing was carried out in two sittings, which operated satisfactorily. Food was of fair quality and sufficient in quantity. Messing Offr's report attached (APPENDIX "B").

10. The sum of 55,000 Rupees was advanced by ESO, BOMBAY, for pay to tps, and the following advances were made to units, covering two pays:-

Unit.	Rupees
20 Aust Inf Bde HQ	2615
2/13 Bn	30505
2/4 Fd Amb	7270
51 LAD	315
52 LAD	450
54 LAD	320
55 LAD	225
56 LAD	320
58 LAD	362
59 LAD	400
Total	42782

Balance in hand, R.12218, was handed over to CPM, Overseas Base.

11. (a) The following deficiencies, chargeable to public expense, occurred and were acknowledged to Ship's Master on the proper form -

10 ornamental fixings valued at £A 25.

(b) Deficiencies chargeable to tps were Nil.

12. Water supply was sufficient and adequate for all purposes.

13. Sanitary arrangements were satisfactory and adequate.

14. Ship's Master and officers co-operated in all respects and complied with requests where possible.

15. Organised games and PT were conducted.

16. OPDs and RC Church Pdes were held on Sunday, 17 Nov 40; C of E Holy Communion and RC Mass were celebrated daily.

17. Weather throughout was calm and fine, but hot weather prevailed.

18. Enemy air activity was observed at 1000 hrs, 19 Nov 40.

(a) An enemy recce 'plane flew North along the West flank of the convoy, thence turned East and passed across the full front, then returned and disappeared in a West direction. All Clear was given at 1030 hrs.
(b) Escorting cruiser fired (approx) 15 AA shots.
(c) A friendly 'plane escorted the convoy from 1030 hrs until 1415 hrs, when it flew in an East direction and appeared to crash into the sea. A large cloud of smoke appeared and the 'plane was not seen again. A unit of the Naval escort left the convoy to investigate the matter.
(d) No report of the incident was received.
(e) A second alarm was given at 1040 hrs, which lasted 15 minutes. No enemy air activity was observed on this occasion.
(f) During night of 18/19 Nov 40, at approx 2400 hrs, what appeared to be aerial flares and gun flashes were observed in a South South westerly direction at distance unestimated. No report of the incident was received.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

18 (cont) (g) Friendly recce 'planes appeared over the convoy on 17, 18 and 19 Nov 40.

19. RECOMMENDATIONS.

(a) That a definite currency be laid down for use on tpships (there were three forms circulated on Tpt 306, viz., Australian, Dutch and Indian).

(b) That method of loading and stowage of stores be investigated with a view to preventing a recurrence of damage to packages and loss of stores which occurred whilst loading Tpt 306, apparently due to improper supervision and control.

(c) The preparation of an informative stowage plan for use of OC Tps.

20. Ship's Standing Orders and Ship's Routine Orders are attached (APPENDIX "C"), also Adm Instructions Nos 1 and 2, Disembarkation Returns and Nominal Rolls of Units concerned.

KILO 89, PALESTINE
28 Nov 40.

(J. J. Murray) Brig,
OC Tps HT 306.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

REPORT OF OC TPS, TPT 306, CONVOY BN 8½ - APPENDIX "A".

S.M.O's Office
H.T. 306
23 Nov 40.

D.G.M.S. (2)
A.D.M.S. (1)
A.D.M.S. Overseas Base (1)
D.D.M.S. A.I.F. (1)
O.C. Troops H.T. 306 (3)
File
War Diary

MEDICAL REPORT OF S.M.O. TRANSPORTS H.T. 1 (20 Oct 40 - 7 Nov 40) AND H.T. 306 (11 Nov 40- 23 Nov 40.)

Submitted in accordance with S.O. A.I.F. Chap. XII, Para. 95.

PART "A" H.T.1.

1. HEALTH GENERALLY: The health of the troops was excellent and the numbers on Sick Parade minimal. During the latter part of the voyage the weather was considerably hotter and the humidity at times very high. The troops stood up to the conditions very well indeed. Cabins in the ship generally were always maintained in a particularly clean condition and the sanitary accommodation was good. From our experience on this ship we could only state that the accommodation for the troops was of a very satisfactory standard and the health of the personnel could not have been maintained at a higher level.

2. FOOD: Qualitatively and quantitatively the food on this ship was excellent. The type of diet suited the troops very well indeed. A considerable quantity of fresh fruit, mainly citrous, was taken on board at Sydney and a further quantity at Fremantle. This was very much appreciated by the troops. The presentation of the food was always good.

3. CASUALTIES: Moderate or calm seas were experienced throughout the voyage and no accidents occurred which could be attributed to weather conditions. The only accident of any potentially ~~particularly~~ serious nature resulted from a Boxing Tournament, when one of the participants developed Haematuria after a blow over the kidneys. This man's general condition remained excellent and there was never any indication for active surgical intervention. He was disembarked at BOMBAY three days later and transferred to the Bombay military hospital. I should expect that his haematuria would have eased after a few more days and that he will not suffer any permanent ill effects.

4. DISEASES:
(i) List of the cases treated at the R.A.P. ~~are~~ is submitted in Appendix "A"
(ii) A Nominal Roll of patients admitted to hospital is submitted in Appendix "B"
(iii) Infectious Diseases: Details of these are shown in Appendix "B" and comment in respect of some cases of mumps was made in the interim report from Fremantle dated 25 Oct 40.

5. DETAILS OF SICK DISEMBARKED AT INTERMEDIATE PORTS:

Three cases of Mumps were disembarked a few hours after embarkation at Sydney. These were taken over by D.D.M.S. Eastern Command and transferred to Prince Henry Hospital, Little Bay Sydney. One Soldier was disembarked at FREMANTLE with a Pott's fracture which he had sustained while the ship was at anchor there.
Upon arrival at BOMBAY 18 cases were transferred to Bombay Military hospital. Ordinarily these cases would not have been transferred to a Shore hospital, but instructions were received that if any people were not in a fit condition to make the train journey to the Rest Camp, they were to be sent to the Military hospital where they were taken over by R.A.M.C. personnel at BOMBAY.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Following is the Nominal Roll of those transferred to the Bombay Military Hospital from H.T.1 on 5 N ov 40.

NX16934	Cpl.	Buxton D.R.	2/14 Bn.	Ac. conjunctivitis
WX3541	Pte.	Buttel S.	2/16 Bn.	Frac. R. 2 Metacarp
VX24412	"	McGavin L.E.	2/14 Bn.	Frac. R. Carpel
WX2638	Sgt.	Draper T.A.	2/16 Bn.	? Distal end L fibula frac
NX20818	Pte.	Brooksley J.L.	2/14 Bn.	Contused L. Elbow joint
VX22070	"	Reed, R.	"	Mumps
VX46056	"	Anderson J.T.	"	Haematuria
VX15774	"	Gerrard, L.K.	"	? Frac.lower end L fibula
WX4650	"	East, J.E.	2/16 Bn.	Sinovitis R knee
NX52303	Spr.	O'Laughlin M.	2/5 Fd.Pk.	Severe Abdominal colic
VX17140	Pte.	House, J.W.	2/14 Bn.	Mumps
WX2978	Pte.	Jones, L.G.	2/16 Bn.	? frac. 5th R Metatarsal
VX8266	"	Clarkson	2/14 Bn.	Measles
WX5775	Pte.	Dermody R.	2/16 Bn.	Pleurisy, Pleumonia
VX14780	Sgt.	Noble	2/14 Bn.	Pneumonia
WX4319	Pte.	Platts	2/16 Bn.	Sub. ac. Otitis Media
NX13953	Pte.	Colbourn R.	2/4 Fd.Amb.	U.R.T.I.
WX5802	L/Cpl.	Cook, C.R.	2/16 Bn.	Pneumonia

6. HOSPITAL ACCOMMODATION: The hospital accommodation on this ship proved adequate and was quite satisfactory in every respect.

7. SANITATION AND SANITARY ACCOMMODATION:

(i) Hygine: Lectures on hygiene were given to the various units through out the voyage and particular emphasis was laid on tropical hygiene.

(ii) Sanitation: A very high standard of sanitation was maintained throughout the voyage and everything was perfectly satisfactory in this respect. The sanitary accommodation for the troops was excellent and no troubles were experienced.

During the second half of the voyage the swimming pool was in use and no problems arose in middle ear disease or tinea.

(iii) In company with the ship's M.O. I took part each day in the routine ship's inspection and I was invariably afforded every possible co-operation in my supervision of the sanitation of the ship.

8. MEDICAL AND SURGICAL EQUIPMENT:

(i) Surgical: There was no occasion for the use of surgical equipment during this part of the voyage.

(ii) Medical: In view of the minimal demands made on the medical service during thispart of the voyage it was possible to refrain from opening up all packages of medical supplies, and many cases were intact at BOMBAY for transhipment.

(iii) As mentioned in the interim report dated 25 Oct it is desired to suggest that the following articles might be included in further issues.

(a) Some Cramer's wire for fractures of the upper limb.
(b) Throat spray.
(c) The following drugs:

Menthol Ung. Eg. 6c.	Sodi Sal
Anti-tinea powder	Ichthyol
Lin. Terebinth	Sod.bicarbonate
	Corks

9. GENERAL REMARKS:

(a) Organization of Medical services: A copy of Ship's Standing Orders medical was submitted with the report forwarded from FREMANTLE dated 25 Oct 40. Throughout this part of the voyage the Medical services were very satisfactory.

(b) Relations with Ship's Staff: These were uniformly excellent and I would like to record my appreciation of the cooperation given by Dr. S.M. Rust and his dispenser

AUSTRALIAN WAR MEMORIAL RCDIG1021731

(c) Inoculations etc: Two series of inoculations were carried out and it is believed that all requisite inoculations were completed with the exception of tetanus prophylaxis which had not become due.

(d) Red Cross Supplies: A generous issue of Red Cross Supplies for use on the voyage proved quite ample and I still have a considerable surplus. I have not had occasion to use any of the £25 allotted to me. I would have taken advantage of this provision to make available Red Cross Comforts for the men sent to Hospital at BOMBAY, but was prevent from so doing by the unsatisfactory nature of the staff work associated with transfers at that Port.

(e) Embarkation Nominal Roll (Medical) (206B): Owing to some mischance forms 206B for the following units were not available on board this ship:

Mob.School Mech.
H.Q. 21 Inf. Bde.
21st Anti Tank Coy.
Mob Printing Section
7 Div. Salvage Unit.

(f) V.D. PROPHYLAXIS: Considerable efforts have been made throughout the voyage to impress on all troops the need of V.D. Prophylaxis, and issues of Blue light Outfits and Condoms prophylactic were made. A Blue Light depot was set up on ship at BOMBAY, but there is some reason for believing that few of the troops felt inclined to expose themselves to the risks at this port.

(g) DUTIES OF S.M.O. I gave all Medical Officers on the ship reasonable instruction in the duties of S.M.O. transport, in view of the possible requirements in the final stage of the voyage.

(h) REPORT A.D.M.S. 7 AUS. DIV. In accordance with instructions received before embarkation I reported in person to A.D.M.S. 7 Aus. Div. at FREMANTLE on the morning of arrival there.

(i) D.D.M.S. EASTERN COMMAN D: After going ashore at FREMANTLE I reported in person to D.D.M.S. Western Command at Swan Barracks, PERTH.

(j) LIAISON: I wish to report appreciation of the excellent cooperation invariably received from the various authorities of Eastern Command prior to embarkation and from the authorities at FREMANTLE during the stay there.

This was in contrast to the experience at BOMBAY where the staff work left much to be desired and made it very difficult to organise transhipment satisfactorily.

PART B H.T.306

1. H EALTH GENERALLY: The health of the troops has been relatively well maintained aboard H.T. 306. Compared with periods covered in part A there was proportionately an increase in the number on sick parades. The one serious aspect of this development was the occurrence in the last few days of some cases of Morbilli. A Measles Census has been completed in accordance with "Instructions for S.M.O. Transports" and appropriate isolation will be recommended. All quarters were kept in a uniformly clean condition and the troop accommodation was quite satisfactory.

2. FOOD: The quality and quantity of the food supplied to the troops did not reach the same standard as that attained on board H.T.1., and the troops have sometimes given expression to their dissatisfaction. Although the quality of the food was satisfactory its method of preparation by Dutch and Javanese cooks was different

AUSTRALIAN WAR MEMORIAL RCDIG1021731

from that to which the troops were accustomed in Australia. It appeared that the feeding of the troops could have worked more smoothly. Whatever opinions may be stated on this matter it has been noticed that considerably large amounts have been spent in the Canteen by troops in the purchase of foodstuffs.

5. CASUALTIES: Sea conditions remained calm and there have been no accidents during this stage of the voyage.

4. DISEASES: A list of diseases treated at the R.A.P. is submitted in Appendix "A".

(B) A nominal roll of patients admitted to the hospital with details of infectious diseases is given in Appendix B.

5. DETAILS OF SICK DISEMBARKED AT INTERMEDIATE PORTS: Nil.

6. HOSPITAL ACCOMMODATION: The hospital accommodation was excellent and the recent extension carried out at BOMBAY has proved not only very necessary but also completely satisfactory. This ship's hospital was really ideal.

7. SANITATION AND SANITARY ACCOMMODATION:

(i) Hygiene: Further lectures have been given to the troops on this ship and all troops have now received reasonable instruction on the subject.

(ii) Sanitation: Sanitary accommodation was ample, but there were a number of plumbing defects leading to repeated breakdowns which caused inconvenience especially in view of the humid weather and the closing of portholes in accordance with security regulations. The Ship's company effected repairs promptly and cooperated in every way in abating the inconvenience resulting from these breakdowns. Supplies of fresh water have proved adequate for the voyage.

(iii) Throughout the voyage I conducted routine ship's inspection and received every possible cooperation from the Ship's Officers in my supervision of the sanitation of the ship.

(iv) The swimming pool of the ship has been in daily use and there was no increase of tinea. A few cases of Middle Ear disease were encountered.
It is my opinion that these pools are not kept as clean as they might be by those using them, and I am not really in favour of their use by the troops.

(v) During the hotter weather on this part of the voyage large numbers of troops slept on deck. In the case of my own unit I prohibited this practice. When sleeping on deck is permitted I think very strict supervision should be exercised by Platoon and Coy. officers. Many of the soldiers tend to lie on the decks in a half naked condition, without bed clothes, and thus expose themselves to the early morning changes of temperature.

8. MEDICAL AND SURGICAL EQUIPMENT:

(i) Surgical: There was no occasion to use surgical equipment

(ii) Medical: ~~The~~ Supplies of medical stores expendable and non-expendable was added to by the authorities at BOMBAY, and these supplies have been used during this period of the voyage. For the main part the selection of items has proved adequate, but often it has been necessary to have recourse to our own stores in the hold. Until after our disembarkation from the first transport it was not possible to learn our responsibilities for the second part of the voyage, and we therefore had no option but to take all our stores and pack them with our war equipment in the second transport, whichever that was going to be. This surplus will be handed over to A.D.M.S. Overseas base.

9. GENERAL REMARKS:

AUSTRALIAN WAR MEMORIAL RCDIG1021731

for Air Raid Emergencies. Medical services have been carried out satisfactorily.

b. Relations with Ship's Staff: These have been quite satisfactory. Ful cooperation was received from the Office of the ship.

c. Red Cross Supplies: Owing to the difficulties referred to previously Red Cross supplies are still intact and will be handed to the Commissioner at Overseas Base.

d. Transhipment at Bombay: If Bombay is to be established as part of the lines of communication it is felt that it will be imperative to institute there a special post manned by Australian Officers.

I can only state that in my opinion, and based on the standards to which I have been accustomed, the need of liaison in this Port was most noticeably. There was a marked absence of information which should have been available to Senior Officers, and in the circumstance it was next to impossible to make the necessary adjustment for this part of the voyage. In particular this refers to the transhipment and sub-division of stores.
With due humility I should like to suggest that a Senior Officer (say A.D.M.S.) would be of value in this port. He would be responsible for liaison and general supervision of transhipments insofar as medical matters are concerned. This officer could supervise invali disembarked at this port and it would appear to be a suitable location for A.A.M.C. officers' Reinforcement and Training school - which the officer appointed could also superintend.

e. Package of Stores including Red Cross Stores: Much greater care is required in the package of stores and in particular Red Cross stores to withstand the handling that is received from native labour. It is at present carried out under native supervision and such captions as "This Side Up with Care", " Glass With Care", and "Handle with care" are quite worthless as the natives handling the packages cannot understand English.
While we as a unit suffered minimal loss, I am afraid that this has not been a common experience.

f. Other Transports: In accordance with instructions received at BOMBAY from the Embarkation Staff detachments from the 2/4 Fd. Amb. were allocated for duty with three other transports. These detachments each consisted of two Medical Officers, one Sgt. and four other ranks, the senior medical officer in each case acting as S.M.O. of the transport. It is assumed that these S.M.O's will submit their reports for this section of the voyage individually.

GENERAL CONCLUSION

In short my experience as S.M.O. on these two ships has been a most happy one with minimal responsibilities and troubles and my main comment is directed at the conditions obtaining at BOMBAY, where there is considerable room for improvement.

(S.H.LOVELL) Lt-Col.
S.M.O.
H.T.1 AND H.T.306

AUSTRALIAN WAR MEMORIAL RCDIG1021731

AIR RAID EMERGENCIES.

MEDICAL PLAN

H.T. CHRISTIAAN HUYGENS

1. Medical Posts will be established, manned and equipped as shown in Appendix A hereunder.
2. Personnel detailed for duty will proceed to these Posts on the sounding of the Air Raid Emergency Signal.
3. In the event of a prolonged attack inter-communication will be by runner; but unnecessary movement of personnel should not occur.
4. The general plan of evacuation from the posts will be to S.M.O's Office which is the surgical centre of the ship, and carriage will be effected by hand or by the use of hammocks.
5. These stations will be manned by details named during practice drill and cleared when the "All Clear" is sounded.

(S.H.LOVELL) Lt-Col.

APPENDIX "A"

Serial	Deck	Location	Personnel	Equipment
1	A	Ship's Hospital	Ship's Staff	Full
2	A	Troops Hospital	Duty Personnel and Pte Bruce, less Mjr. Chenhall & A.A.N.S.	Full
3	A	Cabin 194	Pte Bela (N. Ordly) Ptes. West E, Fraser, Hughes D, & Boonton	Dressing Kit
4	B	Men's Recreation Room.	Ptes. Carrick, Penrose, & Clarke W. (Runner).	" "
5	B	Hammock Room	Ptes. Hotchkis, Gallagher & Brown (Runner).	" "
6	B	Officers' Lounge	Cpts. Bryan, 1 AANS, M.O. Ordnly of R/15 Bn. Ptes Warren, Pinson, McNamee & Greaves (Runner).	Surg. Hvsk & Dressing Kit.
7	C	Pursers' Office	Ptes. Henderson, Ryvers & Treuer (Runner).	Dressing Kit
8	C	S.M.O's. Office	S.M.O., Cpt. Moon, Cpt. Rowell, Duty personnel at R.A.P. & Office, one AANS, Ptes. Sinfield & Moore (Nurs. O.) L/Cpls. Dennis & Alderson, Ptes. Tolhurst, Vallis, Gillam, Wilmot, Melville, Pope, Fitzgerald and Baker.	Dressing kit, operating set, Blood Transfusion sets.
9	D.	Dry Canteen	Ptes. Hughes, C. Fuller-Bridges & Bootson, (Rnr.)	Dressing Kit
10	D	Near Laundry	Ptes. Briggs, Villis & Elphick (Runner)	" "
11	E	Aft Hold	Ptes. Egan, Moon and Turnell (Runner.)	" "
12	E	Troops' Mess Room	Ptes. Foster & King T. Pte Stanwyck (Runner).	" "
13	E	Troop Deck Aft	Ptes Johnson, Webster & Winter (Runner).	" "
14	E	Officers' Mess	Mjr Chenhall, 2 AANS, Ptes. Brock, Williams J, Smith N.J. McAlpin, Howard, Webster, Berriman, Walters, Walker A.A., Walker C	" "
15	E	Forward Hold	Ptes. Pride, Bradford and Gilsenan (Runner.)	" "

AUSTRALIAN WAR MEMORIAL RCDIG1021731

STANDING ORDERS

MEDICAL

H.M.T.306

NOVEMBER 1940.

1. DUTY PERSONNEL:

a/ Permanent

S.M.O.	Lieut.Colonel S.H.Lovell	D52
O.C. Hospital	Major F.N.Chenhall	C120
Dental Officer	Capt. A.G.Rowell	C122
Q.Mr. A.A.M.C.	Capt. T.A. Bier	C122
Gas Officer	Capt. A.G.Rowell	C122
Dispensers	S/Sgt. R.B. Crawford	C140

b/ Detailed.

Orderly Officer	As detailed in D.R.O.
M.O. at R.A.P.	Capt. A.A. Moon (C.122) and Capt. S.W. Bryan(A188) Alternately

2. LOCATION OF MEDICAL STATIONS:

S.M.O's Offic	C Deck next to R.A.P.
R.A.P (M.I. Room)	C Deck off Main stairway
Hospital	A Deck, amidships
Dispensary	At R.A.P.

3. QUOTATION OF DUTIES OF S.M.O.
(Standing Orders A.I.F., Chap. XII, para 95)

(i) The S.M.O. will be under the orders of the O.C. Troops for discipline and general duties.

(ii) The S.M.O. will be responsible for the care of the health of troops and arrangements for medical and dental treatment of troops.

(iii) He will be responsible for medical treatment of any R.A.N. or R.A.A.F. personnel on board when these are not accompanied by a medical officer of their own service.

(iv) He will decide as to the fitness of invalids for parade, boat drill, fatigue duty, and routine work on the ship. He will communicate such decisions to the O.C. Troops.

(v) He will act as Sanitary Officer, and will inspect food, water, stores etc. and may reject them if necessary.

(vi) He will control the troop's hospital, as well as the dispensary and hospital patients, and will decide which are medically fit to be granted shore leave at Ports.

(vii) The A.A.M.C. and A.A.N.S. staff will be under his control and will receive orders through him.

(viii) He will be responsible for medical equipment supplied for use on voyage, and for handing over all non-expendable and unconsumed expendable equipment on charge to S.M.O. ship to the A.D.M.S. Australian Overseas Base or his representative at port of disembarkation, for the return of these stores to Australia. He will be responsible for packing of this equipment which will be branded on end and one side with its number and the name of the transport. Special care must be taken that bottles containing liquid are securely sealed and not put in cases containing dressings. A copy of items and quantities handed over will be forwarded to D.G.M.S. The A.D.M.S. Australian Overseas Base will arrange with Sea Transport Officer of Port of Disembarkation for the return of these stores to Australia.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

(ix) The S.M.O. will instruct the Medical and Dental Officers and Nurses concerning the necessity for economy in the use of medical equipment during the voyage, and he should check this equipment at intervals to detect any wastage or excessive consumption.

(x) Medical Equipment not authorized for use on transports will not be obtained except in cases of emergency, and in such cases, a report will be forwarded from the Port of supply to D.G.M.S. with a copy of the requisitions submitted and the reason for the purchase of the items contained therein. Requisitions for such stores will be submitted through the local Naval and Military authorities at Ports of Call.

(xi) At Ports of Call a Blue Light Depot should be established on board.

(xii) The S.M.O. will ensure that frequent foot inspections are carried out and that any minor foot ailments which might cause trouble later in the field, should be remedied if possible while on board.

(xiii) On completion of the voyage a report will be submitted to O.C. Troops on board for transmission to the proper authorities.

4. SICK PARADES:

a. Officers and members of the A.A.N.S. requiring Medical attention will notify S.M.O.'s office of their names and Cabin Nos. by 0900 hours daily, when arrangements will be made to visit them in their cabins.

b. Other Ranks will be paraded at R.A.P. by Orderly N.C.Os. at 0900 hours and 1700 hours daily. A.A.F.A46 will be supplied in triplicate by Unit Orderly N.C.Os.

5. HOSPITAL ROUTINE:

a. Patients will be referred for admission to hospital from R.A.P. and notification of such admissions will be sent immediately to O.C. Troops and S.M.O's Office.

b. Full records will be maintained and will be the responsibility of M.O. i/c Hospital.

c. A.A.F. A36 will be completed weekly (on Sunday) and will be forwarded to A.D.M.S. Overseas Base on Disembarkation.

d. The bedding of all patients suffering from infectious disease will be disinfected before its return to store, as at the end of the voyage O.C. Hospital will furnish a certificate to S.M.O. that all articles capable of conveying injection have been disinfected (or destroyed if disinfection is impossible)

e. All bedding and bed linen will be checked weekly on Sundays and on day of disembarkation by Cpl. Steward Stores 2/4 Fd. Amb.

f. Members of A.A.N.S. will carry out such professional duties as are relegated by O.C. Hospital to whom they are responsible in all ways when on duty in the hospital. Members of A.A.N.S. will not make any requisitions or initiate any action without the concurrence of O.C. Hospital.

g. Members of the A.A.M.C. will carry out such duties as are relegated to them by O.C. Hospital to whom they are responsible when on duty in the hospital.

6. GENERAL DISCIPLINE ETC:

a. All functions of the A.A.M.C. will be carried out in accordance with the Standing and Routine orders issued by O.C.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

b. The discipline and administration of all soldiers evacuated beyond the R.A.P. is the responsibility of the A.A.M.C.

7. RED CROSS SUPPLIES. While it is intended that full advantage should be taken of the Red Cross Supplies for use on the voyage, it is very desirable that care should be exercised in the distribution thereof to avoid premature exhaustion. A daily record will be kept of all distribution in the Expense Ledger.

8. MEDICAL STORES: Care will be exercised in the case of Medical Stores to avoid premature exhaustion. Disciplinary action will be taken in the event of careless or wilful infringement. No requisitions will be submitted to Ship's own dispensary without prior approval of S.M.O.

SGD. S.H.LOVELL, Lieut Colonel.
S.M.O. H.T. 306
"CHRISTIAAN HUYGENS"

AUSTRALIAN WAR MEMORIAL RCDIG1021731

APPENDIX "B" H.T. 1

NOMINAL ROLL OF ADMISSIONS TO HOSPITAL

VX44157	Pte.	Eden, W.	2/14 Bn.	Teno Synovitis (L and R ank
NX16190	"	Curtain W.	"	Scabies
VX15505	"	Curr, H.H.	"	Rubella
VX21940	"	Climas F.J.	"	Vac. reaction
VX19181	"	Floet, C.N.	"	Fistula in Ano
VX15266	"	Maher, W.	"	Ac. Balanitis
NX21699	"	Russell S.V.L.	7 Div. Pos.	Ac. Urethritis
~~NX21699~~				
NX17618	L/Cpl.	Medcalf W.J.	2/4 Fd.Amb.	Tramatic Mycsitis Neck
VX14612	Pte.	Wallace, J.W.	2/14 Bn.	F.B. left eye
VX26709	"	Monk, E.S.	2/14 Bn.	Mumps
VX15529	"	Bull J.G.	"	Mumps
VX18271	"	McIntyre, A.E.	"	Mumps
VX23157	"	Morris R.J.	"	Infec.Blister R. foot
VX17374	"	Butler, J.M.	"	~~Gastr.~~ Diarrhoea
VX15385	"	Spellman J.	"	Furuncle R. upper arm
NX31048	"	Dunn E.C.	2/4 Fd. Amb.	Frac. 5 Metatarsal L
VX20583	"	Mouscos M.	2/14 Bn.	Scabies
NX57825	"	Roberts, E.	2/4 Fd. Amb.	U.R.T.I.
VX22514	"	Munro L.A.	2/14 Bn.	Ac. Urethritis
NX38581	"	Hill R.	2/4 Fd. Amb.	Ac. Melancholia
NX22586	Dvr.	Palfreyman C.E.	"	Furuncle face
VX47401	Pte.	Faulkner L.L.	21 Inf.Bde.	Cellulitis L Breast
NX58487	Spr.	Baker, E.G.	2/5 Fd.Pk.Coy.	Frac. Distal and R. fibula
VX15496	Pte.	Martin K.P.	2/14 Bn.	U.R.T.I.
VX17973	"	Jackson T.	"	Fibrositis Sacro-iliac
SX235	Spr.	Burt, R.T.	2/5 Fd.Pk.Coy.	Impetigo feet
VX18938	Pte.	Douglas J.H.	2/14 Bn.	? Frac. Navicula R
VX14165	"	Asling J.	2/14 Bn.	Dacro-cystitis
VX22617	"	Zanbrook P.	2/14 Bn.	Furuncle R. Orbital margin
VX13265	"	Elliott A.	"	Sea Sick and ingrowing toe
VX14462	Sig.	McLennan D.A.	2/14 Bn.	U.R.T.I
VX21813	Pte.	Long R.W.	"	Gunshot wound R hand
VX15865	Lieut.	Thurgood, S.	2/14 Bn.	Mumps
NX22939	Pte.	Foster, L.A.	2/4 Fd. Amb.	U.R.T.I.
VX22578	"	Bradender, J.	2/14 Bn.	Sub Ac. appendicitis
NX57589	Spr.	Bartley, A.S.M.	2/5 Fd.Pk. Coy.	Duodenal Ulcer
NX23577	Pte.	Bruce, D.	2/4 Fd.Amb.	Abdominal colic
NX19269	"	Sweeney R.A.	A.A.S.C	" "
NX65652	Spr.	Sunderland B.	2/5 Fd.Pk.Coy.	Pediculosis Pubis
VX15487	Pte.	Webb, K.J.S.	2/14 Bn.	Vasomotor syncope
VX14659	Lieut.	James V.	"	Frac. L. Clavicle
VX13864	Pte.	Carroll A.	21 Inf.Bde	Pityriasis Rosea.
NX50660	L/Cpl.	Sillince, J.	2/5 Fd. Pk. Coy.	Post injection reacti
NX27130	Pte.	Hughes C.J.	2/4 Fd. Amb.	U.R.T.I.
NX22484	"	Fletcher, G.	"	Torn Ligmanent, Knee-joint,
NX17625	"	Cunningham, G.	"	Traumatic mycsitis.
NX28647	"	Watton S.E.	7 Div Postal Unit.	Non-gonococcal urethr
VX16011	"	Nicholls, R.E.	2/14 Bn.	Tonsillitis.
VX13132	"	Shuttleworth, S.P.	2/14 Bn.	U.R.T.I.
WX4369	"	Dick J.T.	2/16 Bn.	U.R.T.I.
WX4205	"	Mooby, J.	"	Tonsilitis.
WX3865	"	Bremner, L.D.	"	"
WX3268	"	Colgrove J.H.	"	Pott's Fracture, Rt.
NX29307	"	Peterson, W.	"	U.R.T.I.
WX 7550	"	Scott, L.S.	"	"
VX16934	Cpl	Buxton D.R.	2/14 Bn.	Conjungtivitis.
VX15619	Pte.	Caudwell, A.C.	"	U.R.T.I.
VX22530	"	Dalgleish G.R.	"	"
NX28120	Cpl.	Donaldson, W.	A.A.S.C.	"
VX15471	Pte.	Gerron, R.	2/14 Bn.	Tonsilitis.
WX7389	"	Hancock J.W.	2/16 Bn.	Abrasion to thumb.
WX3541	"	Buttel, S.	"	U.R.T.I. & Frac. foot.
VX18644	Sgt.	Mawley R.H.	2/14 Bn.	Scabies, U.R.T.I.
WX5919	Pte.	Smith, V.G.	2/16 Bn.	Tonsilitis.
WX5665	"	Braybrook C.F.	2/16 Bn.	Conjungtivitis.
WX3835	Pte	Parker R.	"	Carbuncle on Jaw.
VX23456	"	Taylor C.J.	2/14 Bn	Mal-reduced Colles Fra
WX6651	"	Nossack H.E.	2/16 Bn.	Tonsilitis.
VX33789	"	Thomas B.L.	2/14 Bn	Pharyngitis.
NX58006	Sgt	Stanley, M.	2/4 Fd. Amb.	Nail puncture R. leg.
WX4017	Pte	Lawrence A.E.	2/16 Bn.	Finger for X-Ray

AUSTRALIAN WAR MEMORIAL RCDIG1021731

NX35588	Spr.	Cooper, D.F.	2/5 Fd. Pk. Coy.	Appendix Colic.
VX24412	Pte.	McGavin P.E.	2/14 Bn.	Contused R. Wrist
VX14534	L/Cpl.	Creighton E.	"	U.R.T.I.
WX4326	"	Scott, R.E.	2/16 Bn.	U.R.T.I.
WX2638	Sgt.	Draper, T.A.	"	Sprained Ankle
N X59697	Spr.	Hutt, P.J.	2/5 Fd.Pk.Coy.	Pediculi Pubis
VX17467	Pte.	Stewart, E.G.	21 Inf. Bde.	Carbuncle Forehead
VX20818	"	Brookesley, J.M.	2/14 Bn.	Contused Elbow Joint
WX3848	"	White, J.	2/16 Bn.	Body Lice
VX36290	"	Gaetely E.J.	21 Inf. Bde.	U.R.T.I. Canti
WX4788	"	O'Dea P.	2/16 Bn.	U.R.T.I
VX17964	"	Baker, C.R.	2/14 Bn.	Otitis
WX3151	"	Hillberg. N.	2/16 Bn.	Generalized dermitit is
NX15233	Dvr.	Fitton S.A.	2/4 Fd. Amb.	U.R.T.I.
VX33112	Sgt.	Kneebone J.N.	2/14 Bn.	U.R.T.I.
VX22711	Pte.	Thompson T.T.	2/14 Bn.	U.R.T.I.
N X28180	"	Webb, E.	A.A.S.C.	Strained ankle
VX21804	"	McLean K.	2/14 Bn.	Contusion of Perineum
VX15194	"	Forrest, J.W.	"	Erysipelas R Leg
VX38253	"	Pilgrim V.C.	21 Inf. Bde.	Lacerated forehead and nose
WX5507	"	Stone T.H.	2/16 Bn.	Furuncle face
WX4012	"	Oliver, F.T.	"	U.R.T.I.
VX18885	"	Potter, J.E.	21 At. Tk.	Bronchitis
VX46056	"	Anderson J.T.	2/14 Bn.	Haematuria
NX17796	"	Edwards, A.R.	"	Scalds
N X24046	"	Bainbrigge, L.	2/4 Fd. Amb.	U.R.T.I.
NX17335	"	Hoyle T.	"	Oedema Feet & legs
VX15774	"	Gerrard, S.J.	2/14 Bn.	Probable frac. lower and L. fibula
WX2894	"	Ashdown E.G.	2/16 Bn.	Small Corneal ulcer
WX4650	"	East, J.E.	"	Sinovitis R.Knee
VX13985	"	Douglas J.H.	2/14 Bn.	Strd.R. Wrist
VX22782	"	Graham, E.	"	Strd.R.Deltoid
WX4353	"	Nicholls A.	2/16 Bn.	Impetigo legs and L Buttock
WX7962	"	Palmer, R.H.	"	Tonsilitis
WX5671	Cpl.	Mort T.J.	"	U.R.T.I.
N X32303	Spr.	O'Laughlin N.	2/5 Fd.Pk.Coy.	Abdominal Colic
WX2820	Cpl.	McRae, H.	2/16 Bn.	Dermititis
WX4550	Pte.	Offer, A.G.	"	U.R.T.I.
VX17496	"	Gaskett, G.A.	2/14Bn.	U.R.T.I& Tonsilitis
WX5757	"	Daniels A.D.	2/16 Bn.	U.R.T.I.
WX2978	"	Jones, L.G.	"	Fractured foot
NX58066	Dvr.	Turner, R.J.	2/4 Fd.Amb.	Vac.& T.A.B. Reaction
WX2660	Pte.	Simpson R.A.	2/16 Bn.	Rubella
VX15193	"	Thonan L.	2/14 Bn.	? Gonorrhoea
VX32070	"	Reed, R.	"	Mumps
VX18464	Sgt.	Lawley	"	Scabies, U.R.T.I.
VX17140	Pte.	House, J.W.	"	Mumps.

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AUSTRALIAN WAR MEMORIAL RCDIG1021731

APPENDIX "B"

NOMINAL ROLL OF PATIENTS ADMITTED

Hospital H.T.306

NX28956	S/Sgt.	Robinson C.T.	2/4 Fd. Amb.	U.R.T.I.
NX19378	Pte.	Murray, M.M.	2/13 Bn.	Frontal Sinusitis (L)
NX36150	"	Myers, W.	20 Inf.Bde.	Infectured R. Hand
NX32860	Lieut.	Faulkner D.F.	2/13 Bn.	Ac. bronchitis
NX16860	Pte.	Evans, J.	2/13. U.R.T.I.	
NX15841	Cpl.	Meers, J.	2/13 Bn.	U.R.T.I.
NX19093	Pte.	Makin R.G.	2/13 Bn.	Ac. Urethritis
NX17922	"	Montgomery J.A.	2/13 Bn.	Ac. Paraphimosis
NX14604	"	Reynolds H.	2/13 Bn.	U.R.T.I.
NX16662	Dvr.	Simonds, A.A.	20 Inf. Bde.	Sprd. R. Foot.
NX17585	Pte.	Johnson J.W.	2/13 Bn.	U.R.T.I.
NX28612	Sgt.	Johns E.W.	2/4 Fd. Amb.	Heat exhaustion
NX18793	Pte.	Connor, G.T.	2/13 Bn.	Gastritis
NX16841	"	Naughton M.R.	2/13 Bn.	Impetigo
NX36366	"	Smith, H.E.	2/13 Bn.	Scabies
NX16667	"	Carroll L.	2/13 Bn.	Otitis Media
NX30761	"	Smith N.V.	2/13 Bn.	Contusion of sacrum
NX13769	W.O.1	Williams K.	2/4 Fd. Amb.	U.R.T.I.
QX9380	W.O.	McLeish W.A.	54 L.A.D.	Ac. Bronchitis
QX10651	Pte.	Leigh D.M.	2/13 Bn.	Gastritis
NX15060	"	Kirkland J.	2/13 Bn.	Sub. Ac. appendicitis
NX17715	"	Bourke D.	2/13 Bn.	U.R.T.I.
NX20016	"	Sharpe J.	2/4 Fd. Amb.	U.R.T.I.
NX15692	"	Etherington M.	2/13 Bn.	Malaria
NX16440	Cpl.	MacDermott F.	2/13 Bn.	Measles
NX16003	Pte.	Armstrong A.	2/13 Bn.	Measles
NX18707	"	Mowbray J.W.	2/13 Bn.	U.R.T.I.
NX24243	"	Earles C.	2/13 Bn.	Pediculi Pubis
NX16734	"	Delaney T.E.	2/13 Bn.	U.R.T.I.
NX14764	Cpl.	Carson A.B.	2/13 Bn.	U.R.T.I.
NX17254	L/Cpl.	Kolynack, A.	2/4 Fd. Amb.	U.R.T.I.
NX23089	Pte.	Gaskett, V.	2/13 Bn.	U.R.T.I.
NX16025	"	Hearne, J.W.	2/13 Bn.	U.R.T.I.
NX15505	"	Singleton G.D.	2/13 Bn.	U.R.T.I.
NX25152	"	Beetson J.	2/4 Fd. Amb.	~~Sprd.R.Ankle~~ U.R.T.I.
NX17522	"	Penrose, E. ~~[illegible]~~	"	Sprd. R ankle
NX18668	"	Smith F.N.	2/13 Bn.	Morbilli
NX22619	"	Ellis T.J.	20 Inf. Bde.	Morbilli
VX2191	Lieut.	Taylor C.S.	2/13 Bn.	Ac. Otitis media
NX18712	Pte.	Smith S.	2/4 Fd. Amb.	U.R.T.I.
NX24642	"	Hayes G.	2/13 Bn.	Sun exposure
NX20933	L/Cpl.	Beaden J.W.	2/13 Bn.	Diarrhoea
NX30134	Cpll	Ricketts, E.H.	20 Inf. Bde.	U.R.T.I.
NX23212	Pte.	Newman W.H.	2/13 Bn.	Morbilli
NX21439	"	Witchard K.	2/13 Bn.	U.R.T.I.
NX17809	"	Turnbull R.	2/13 Bn.	Sprd. Ankle
NX17254	L/Cpl.	Kolynack A.	2/4 Fd. Amb.	Morbilli
NX36558	Pte.	Wealands, F.	2/13 Bn.	Morbilli
NX17167	"	Brock H.F.	2/4 Fd. Amb.	U.R.T.I.
NX15035	Sgt.	Fearnside G.	2/13 Bn.	Ac. Otitis Media
NX56774	Pte.	Lewis I.	2/4 Fd. Amb.	"
NX21085	"	Adamson G.	2/13 Bn.	U.R.T.I.
NX28534	"	Webber H.J.	2/13 Bn.	Morbilli
NX29081	"	Webster H.J.	2/4 Fd. Amb.	U.R.T.I.
VX63000	W.O.2	Pengelly S.	51 L.A.D.	U.R.T.I.
NX15004	Cpl.	Cutts, F.	2/13 Bn.	Morbilli
NX18257	Pte.	McLaughlin J.	2/13 Bn.	Morbilli
NX22983	"	Crumpton T.E.	2/13 Bn.	Rubella
NX18256	L/Cpl.	Morris F.W.	"	Morbilli
NX16570	Pte.	Wiltshire G.R.	"	U.R.T.I.
NX16918	"	Rafferty J.	"	Morbilli
NX21462	"	Stevens L.	"	U.R.T.I.
NX14881	Cpl.	Ryan J.W.	"	U.R.T.I.
NX14395	Pte.	Kentwell A.	"	U.R.T.I.
NX23275	"	Morrice A.	"	Rubella
NX16525	"	Bourke J.	"	"
NX17938	"	Stevenson J.	"	"
NX17471	"	Smith P.G.	"	"
NX21525	L/Cpl.	Welsh E.	"	"
NX20975	Pte.	Prentice F.	"	U.R.T.I.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

H.T. 1.

APPENDIX "A"

NATURE OF CASES TREATED AT R.A.P.

U.R.T.I.	257	Ortaphal Otitis Media	9
Tonsilitis	4	Otitis Media	6
Dental	63	Abdominal Colic	5
Foot Troubles	70	Plantar warts	3
Sprains	64	Sunburn, Scalds, Burns	16
Dressings	28	Pylitis	1
Boils & Abscesses	61	Lynovitis	2
Cellulitis	12	Bursitis	2
Fibrositis	18	Pediculi Pubis	1
Cuts & Abrasions	75	Seborrhoea	1
Vac. etc. reaction	42	Haematuria	1
F.B. in eyes	15	Balanitis	1
Other eye troubles	27	Ring Worm	1
Headache for Inves.	1	Concussion	1
Sub.Ac. Appendicitis	2	Sinusitis	1
Diarrhoea	7	Sudamana	3
Constipation	34	Oedema	1
Dermatitis	19	Rubella	2
Mumps	6	Fractures	16
Scabies	1	Vincent's Infection (old)	1
Gonorrhoea	1	Acute Melancholia	1
?Neisserian	1	Lipoma	1
Ulcers	3		
Duodenal Ulcer	1		
Sea Sickness	3		
Myositis	4		
Gunshot wound (secondary treatment)	2		
Gastritis	4		
Pityriasis Rosea	1		
Thrombosis	1		
Blocked External ear	21		
Acne	2		
Varicose veins	2		
Hernia	2		
Urticaria	2		
Impetigo	8		

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H.T. 306

Dental conditions	17	Lacerations	12
Headaches	14	Abrasions and contusions	20
Skin infection (dermititis)	46	Dyspepsia	6
Arthritis	14	Gastritis	5
Neuritis	14	Sinusitis	5
Sprains	24	Bursitis	4
Fractures (immediate and old)	6	Painful feet and corns etc.	28
U.R.T.I.	157	Burns and scalds (inc. sunburn)	7
Furuncles	58	Herpes	3
Carbuncles	7	Scabies	1
Conjunctivitis and other eye infections	37	Pediculi	1
Diarrhoea	47	Joint injuries	5
Otitis	26	Impaired vision	3
Wax in ear	20	Appendicitis	1
Tonsilitis	25		
Skin ulcers	10		
Fibrositis	34		
Phimosis	1		
Varicocele	4		
Cystitis	3		
Tinea infections	14		
Constipation	12		
Intestinal colic	27		
Measles and rubella	14		
Haemorrhoids	2		

AUSTRALIAN WAR MEMORIAL RCDIG1021731

REPORT OF OC TPS, TPT 306, CONVOY BN.8½, APPENDIX "B".

HT 306, CONVOY BN.8½,
AT SEA,
23 Nov 40.

OC Tps.

MESSING REPORT.

I submit hereunder Messing Report covering voyage of HT.306 commenced 11 Nov 40 finished 23 Nov 40.

(1) Rations.

Meat - generally of poor quality, particularly Indian Cow Beef.

Fish - Satisfactory.

Vegetables - poor quality, particularly potatoes. Understand loaded in BOMBAY.

Sweets - Very poor; variety small.

(2) Cooking. - Fair generally with exception of vegetables. Potatoes seldom properly cooked, probably due to type and lack of sufficient appliances.

(3) Service - Permanent mess orderly system operated quite satisfactorily. Two sittings aft saloon accommodating 520 persons per sitting. One sitting forward saloon accommodating 140 persons.

(4) Copy of daily menu attached.

(5) It is strongly recommended that in all future sailings Ship's QM be handed copy of ration agreement between military authorities and shipping Coy, or basis on which rationing is to be carried out by ship, as this is essential when dealing with complaints covering faults in messing.

H. D. Murphie

(H. D. Murphie) Capt
Ship's Messing Officer.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

SECRET.

AUSTRALIAN IMPERIAL FORCES.

ADMINISTRATIVE INSTRUCTION No. 1

by

BRIGADIER J. J. MURRAY, DSO, MC, VD, OC TROOPS

TRANSPORT Y.S25.

DISEMBARKATION.

AT SEA. 24 NOV 40.

1. Units will disembark at EL CAMERA at Z hrs, 26 Nov 40, in accordance with the following schedule:-

Serial	Unit	Disembark at Hrs	Mins	Train No.	Du-train Hrs	Train departs at Hrs	Destination.
1	Baggage Parties serials 2-10	Z	-				
2	2/4 Fd Amb	Z plus	5	10	0815	0830	Kilo 89
3	20 Aust Inf Bde HQ	Z "	20	11	0915	0930	" "
4	58 LAD	Z "	30	11	0915	0930	" "
5	51 LAD	Z "	35	11	0915	0930	Detr SUDTO
6	52 LAD	Z "	40	11	0915	0930	" "
7	54 LAD	Z "	45	11	0915	0930	MAJDAL
8	55 LAD	Z "	50	11	0915	0930	"
9	56 LAD	Z "	55	11	0915	0930	"
10	59 LAD	Z "	60	11	0915	0930	"
	(Baggage parties serials 2-10 return to ship and take baggage ashore)						
11	Baggage party serial 12	Z plus	90	11	~~0915~~	~~0930~~	
12	2/13 Bn	Z plus	100	12	1015	1030	Kilo 89
13	Sick	Z plus	130	By road to hospital.			

(Baggage party serial 12 returns to ship and takes baggage ashore).

It is anticipated that Z time will be 0730 hrs.

Disembarkation may be facilitated by the provision of an extra gangway, in which case above times will be advanced.

2. ROUTINE:

	hrs.
Reveille	0430.
Coffee	0500
Cabins clear and kits on B deck	0600
Cabins clean and in inspection order	0630
Roll-call	0630

Tps will stand by kits until order to disembark is received.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

3. Immediately on disembarkation, all tps will proceed to assembly area N of station as directed, take off kits and await for orders to proceed to mess tents. Rifles will be taken by soldiers to mess tents.

4. On completion of meal, tps will move independently to their kits and stand by for entrainment.

5. All equipment and stores will remain under guard at all times.

6. (a) Brig J. J. Murray, DSO, MC, VD, will act as OC Train No. 11.
(b) OC 54 LAD will act as entraining offr No. 11 train.
(c) OC 2/13 Bn will act as OC train No. 12 and will detail one entraining offr.

7. (a) Tps will disembark with both kit-bags; mess tins to be carried in an accessible position; knife, fork and spoon to be available.
(b) Offrs will take valise and one suit-case only.
(c) Offrs' tin trunks to be placed in baggage room by 1200 hrs, 24 Nov 40.
(d) Offrs' valises and suit-cases will be stacked as directed on stair landings B and C decks by 0600 hrs, 26 Nov 40.
(e) FS dress will be worn by all ranks.

8. Men's kits will be placed on B deck by 0600 hrs:-

2/13 Bn - the whole of port side extending around forward of Offrs' Lounge towards aft on starboard side to and inclusive of WOs and Sgts' Lounge.
20 Aust Inf Bde HQ - from aft end of WOs and Sgts' Lounge to partition at No. 7 Emergency Stn starboard side.
LAD Coy from partition No. 7 Emergency Stn to gangway on starboard side.
2/4 Fd Amb - from aft to gangway on starboard side.

9. Offrs in possession of pistols will wear them.

10. Train baggage parties will consist of at least one NCO and strength equal to 10% of strength of Unit.

11. Units will arrange to draw and will issue, prior to disembarkation, 10 rds SAA per rifle.

12. Orderly room equipment required for maintenance of Units on arrival in camp will be treated as offrs' valises and suit-cases; other equipment to come forward with Unit stores.

13. Rear parties will NOT disembark at EL CANTARA but will proceed to PORT SAID and will take orders from Movement Control at that port.

14. All times given are PALESTINIAN time.

(Allan Backhouse) Capt
Ship's Adjt.

DISTRIBUTION. 2/13 Bn (6 copies), 2/4 Fd Amb (3 copies), LADS (7), Ship's Adjt, BM, Supply Offr, Fd Offr, RSM, CM (Cabin 187) A Deck, War Diary, File (4 copies), Bde HQ, Troop Deck Sgt, Ship's QMS.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

S E C R E T.

AUSTRALIAN IMPERIAL FORCES.

ADMINISTRATIVE INSTRUCTION No.2.

by

BRIGADIER. J. J. MURRAY, D.S.O., M.C., V.D., OC TROOPS.

TRANSPORT Y.325.

DISEMBARKATION.

AT SEA. 25 Nov.40.

1. HAVERSACK RATION.

(a) A haversack lunch will be issued to personnel at morning coffee 26 Nov 40.
(b) As there is not sufficient suitable wrapping on board this will be carried in mess tin.

2. WATER BOTTLE.

Water bottles will be full on disembarkation.

3. MORNING COFFEE.

Those tps who usually have their meal at the second sitting will obtain coffee at 0500 hrs 26 Nov, and those tps who usually have their meal at the first sitting will obtain coffee at 0530 hrs.

4. TIME.

(a) Watches will be put forward 60 mins at 2000 hrs 25 Nov and all movement from then on will be carried out in accordance with the time shown, i.e., PALESTINIAN time.
(b) Time shown by clocks on ship and at railway station or anywhere else in the Egyptian zone will be disregarded.

5. BLANKETS.

All unused ship's blankets to be returned immediately; those in use to be returned by 0440 hrs, 26 Nov.

6. HAMMOCKS.

All hammocks will be neatly laid out on the floor of each hammocked area, in bundles of 20, each heap will be in line, lashings will be folded to the centre.

7. LIFE-BELTS.

All life-belts will be returned to racks in sleeping quarters.

Capt.
(Allan Backhouse)
Ship's Adjt.

DISTRIBUTION: 2/13 Bn (2 copies), 2.4 Fd Amb (3 copies), LAD's (7), Ship's Adjt, BM, Supply Offr, Fd Offr, RSM (Cabin 187) A Deck, War Diary, File (4 copies), Bde HQ, Troop Deck Sgt, Ship's QMS.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

AUSTRALIAN IMPERIAL FORCES

STANDING ORDERS

HMT 306 - CONVOY BN8½

by

BRIGADIER J. J. MURRAY, D.SO., M.C., V.D.

INDEX

CHAPTER	TITLE
1.	Administration
2.	Emergencies
3.	Discipline
4.	Messing
5.	Training
6.	Postal
7.	Canteens and Bars
8.	Medical
9.	Baggage
10.	Welfare and Entertainment
11.	Summary of duties

Capt.
(A. N. BACKHOUSE)
Ship's Adjt.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

AMENDMENTS

SERIAL NO.	DATE.	AMENDMENT	INITIALS.
Chap 3	16 Nov 40	Para 1. Smoking will be permitted in offrs W.O's & Sgts Messes after meals	[illegible]
Chap 4 Para 6	15 Nov 40	Tables in Men's Messes to be occupied by 10 men.	[illegible]

SHIPS STANDING ORDERS FOR

HT 306, CONVOY BN 8½

Distribution	No of Copies	Copy Nos
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Fd Offr, TO, " " "	1	12
Sup " , AASC, " " "	1	13
IO, " " "	1	14
2/13 Bn	3	15-17
2/4 Fd Amb	3	18-20
51 LAD	1	21
52 "	1	22
54 "	1	23
55 "	1	24
56 "	1	25
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AUSTRALIAN WAR MEMORIAL RCDIG1021731

SHIP'S ROUTINE:

Reveille.	0600 hrs
Mess Orderlies Parade.	0645 hrs
Administration Pde.	0700 hrs
Breakfast. (First Sitting) . . .	0715 hrs
do. (Second Sitting). . .	0800 hrs
Sick Parade.	0900 hrs
Ship's Inspection.	1045 hrs
Mess Orderlies Pde.	1145 hrs
Lunch First Sitting.	1215 hrs
do Second Sitting.	1300 hrs
Duty Mounting Pde.	1630 hrs
Mess Orderlies Pde.	1630 hrs
Sick Pde.	1700 hrs
Tea First Sitting.	1700 hrs
do. Second Sitting.	1745 hrs
Retreat.	1745 hrs
Supper.	2000 hrs
First Post.	2130 hrs
Last Post.	2145 hrs
Lights Out.	2200 hrs
W.O.'s & Sgts. Mess.	
Breakfast.	0700 hrs
Lunch.	1200 hrs
Dinner.	1815 hrs
Officer's Mess	
Breakfast.	0800 hrs
Lunch.	1315 hrs
Dinner.	1915 hrs

2. CABIN
(a) All cabins including bathrooms will be in inspection order by 0915 hrs.
(b) Beds will be stripped daily and made neatly.
(c) Mirrors will be washed and all clothes will be placed in kit bags.
(d) Equipment will not be hung on cabin walls, but will be placed neatly at the foot of each bed.
(e) S.D. trousers and jackets will be folded neatly and placed below the pillow- jacket on top with sleeves so folded that the colour patch is visible.
(f) Boots will be placed under the bed.
(g) Unit Orderly Officers will inspect unit troop deck by 1000 hrs and adjust any irregularities prior to the ship's inspection.
(h) Cabin doors will kept open continuously.
(i) Cabins will remain in inspection order until 1600 hrs daily after which hour they will be kept tidy.

3. LIFEBELTS.
(a) All personnel are reminded that deficiencies in, or damage to, lifebelts will be paid for by the person or persons concerned.
(b) Should a lifebelt be lost a full written report will be submitted to the ship's Q.M. immediately.

4. LOSSES AND DAMAGE:
(a) All losses and damage must be reported to ship's Q.M. immediately, in writing.
(b) Damage to ship's property will be charged to the offender. If he cannot be found, then to the troops in general.

5. CONSERVATION OF FRESH WATER:
All ranks are warned against wasting fresh water and will use as little fresh water as possible for washing purposes. Soap which will lather in salt water may be obtained from dry canteen.

6. RETURNS:
The following returns are to be rendered whilst on board:-

FORM	NO. OF COPIES	WHEN REQUIRED	REMARKS.
W.3008	2)	Day previous to arrival at each port of call and finally before disembarking at destination.	By all units.
W.3009	2)		
W.3010	2)		
W.3011	2)		
W.3012	2)		

AUSTRALIAN WAR MEMORIAL RCDIG1021731

FORM	NO. OF COPIES	WHEN REQUIRED.	REMARKS.
B2069	2	To be compiled during voyage and rendered prior to disembarking at destination.	By all Uni
Return of all personnel in hospital.	1	1000hours daily.	by S.M.O.
Nominal roll of personnel on sick parade	1	One day prior to disemba rkation.	by all Uni
Rifle state	1	1000 hrs daily.	by all Uni
Disembarkation nominal roll.	12	As advised in Ship's Routine Orders.	by all Uni
Nominal roll.	8	do. do.	by all Uni
Report by:-			
Field Officer	1	Daily	
Captain of Day	1	do.	
Orderly M.O.	1	do.	
Ship's O.O's.	1	do.	
Guard Comd.	1	do.	
Tatoo Reports.	1	do.	by all Uni
Report on damage or loss es	1	Within 24 hours of such loss or damage.	by all Uni

7. CHURCH PARADES

Denominational church parades will be held as promulgated in Ship's daily routine orders.

8. VENTILATION

All cabin doors will remain open continuously.

9. CANTEEN HOURS

Dry Canteen - 0730 to 0830 hrs
1200 to 1330 hrs
1630 to 1930 hrs.
Wet Canteen - 1830 to 2130 hrs

10. SECURITY

(a) The ship will maintain a complete black-out during the hours of darkness. No torches matches or any lights will be exposed for any purpose whatever.
(b) This regulation must be strictly enforced by all ranks and disciplinary action will be taken in all cases of non-observance.
(c) All port-holes on D and E decks will be closed day and night.

11. SHIP'S SIREN

The ship's siren will be sounded once, at 1200 hrs, daily. This is a test only.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER 2 - EMERGENCIES

1. The following emergency signals will be sounded in regard to the resepctive state of emergency :-

(a) Proceed to life-boats on boat deck, close water-tight doors and port holes SEVEN SHORT BLASTS FOLLOWED BY A LONG BLAST ON THE ELECTRIC HORN.

(b) Abandon ship - lifeboats will be lowered to promenade deck - SEVEN SHORT BLASTS FOLLOWED BY A LONG BLAST ON THE SHIP'S SIREN.

(c) Fire alarm - all water tight doors, fireproof doors, and port holes closed - fire party proceed to station - A SERIES OF SHORT BLASTS ON THE ELECTRIC HORN.

(d) Drill for closing water tight doors, port holes, valves, etc - A CONTINUOUS BLAST OF ABOUT ONE MINUTE ON THE ELECTRIC HORN.

(e) Air raid or surface attack - SERIES OF FIVE SHORT BLASTS WITH FIVE SECOND INTERVALS FOR ABOUT ONE MINUTE.

(f) Water tight doors, port holes, etc. to be closed, gun crews proceed to station - A SERIES OF A LONG BLAST FOLLOWED BY A SHORT ONE ON THE ELECTRIC HORN.

(g) Stand down in all cases of emergency - TWO LONG BLASTS ON ELECTRIC HORN.

2. The following procedure will be adopted on receipt of the respective alarm signals

I (a) AIR ATTACK OR SURFACE RAID ATTACK - SIGNAL - FIVE SHORT BLASTS ON ELECTRIC HORN IN SERIES OF FIVE SECOND INTERVALS

(b) All personnel will proceed to "D" and "E" decks to a similar position in relation to their boats stations assume the prone position, face downward, and preserve strict silence.

(c) This situation will be maintained until the "all clear" signal is given or the signal for boat stations is sounded.

(d) OC Troops, Ship's Adjt, Field Officer and one runner will proceed to the bridge.

(e) Fire party (2/13 Bn) one officer, one NCO and 10 ORs will report to ship's officer at concreted protection area near wireless cabin on "A" deck, port side.

(f) Armed guard (2/13 Bn) one officer, one Sgt, 2 Cpls, 20 ORs will take up station on area immediately aft of bridge on "A" deck.

II (a) EMERGENCY - SEVEN SHORT BLASTS FOLLOWED BY A LONG BLAST ON THE HORN.

(b) All personnel will don life belts and proceed to boat station.

(c) Officers and NCOs will go to the station to which their men are allocated.

(d) Senior Officer present will act as OC boat station.

(e) Strict silence will be preserved and all will await orders. OIC station will receive orders from the ship's officers.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

3. III (a) Fire - SIGNAL - A SERIES OF SHORT BLASTS ON ELECTRIC HORN

(b) All troops will stand fast.

(c) Field Officer will proceed to scene of fire and report to bridge by runner, and take any apparent immediate action.

(d) Fire party will proceed to station on "A" deck and await orders.

4. GENERAL

(a) 2/13 Bn will detail a fire party consisting of one Officer, one NCO and 10 ORs who will proceed to "A" deck and report to Ship's Officer at concreted protection area near wireless cabin "A" deck, port side.

(b) 2/13 Bn will detail an armed guard one officer, one Sgt, two cpls, 20 ORs who will "stand to" on area immediately aft of bridge "A" deck.
Rifles for these personnel will be kept in a special locker at this situation. 20 rounds of .303 amn will be drawn from ship's QM and placed in locker with rifles.

(c) This guard will await orders from OC troops and will function during all phases of emergency.

5. It is notified that the situation of the boat stations is in no way related to the boats immediately adjacent to them - it rests entirely with the ship's officer as to which boat troops from any station may be embarked in the case of emergency and directions in this regard will be given to the OIC boat station by the ship's officer, such instructions are to be strictly complied with.

6. All ranks are to be instructed to familiarise themselves with the situation of the electric emergency fire alarm press button within their area.

These are situated at regular intervals in the passages throughout the ship and should be used as the method of raising the alarm in the event of fire.

7. The senior officer present will act as OIC boat station and he will immediately prepare a roll of all personnel attending that station and he will check up and see that all personnel are present in the event of an emergency occurring.

8. OIC station will register his rank, number and name and unit at ship's orderly room as soon as practicable after the first emergency practice drill.

9. OC troops, Ship's Adjt, and Field Officer will proceed to the bridge in all cases of emergency.

10. Boat stations are located as per appendix "A".

AUSTRALIAN WAR MEMORIAL RCDIG1021731

APPENDIX "A", CHAPTER II, EMERGENCIES:

BOAT STATIONS:

Station No 2	A Deck	Portside abaft the brfge.		Station No 1	A Deck	starboard abaft the bridge.	
" 4	B "	1st Class portside		" 3	B "	1st Class starboard side	
" 6	B "	" " "		" 5	B "	" " " "	
" 8	B "	2nd " "		" 7	B "	2nd " " "	
" 10	B "	" " "		" 9	B "	" " " "	
" 12	B "	" " "		" 11	B "	" " " "	
" 14	B "	" " "		" 13	B "	" " " "	
" 16	C "	portside No 2 hatch		" 15a	C "	" " "	No 2 hatch
" 18	B "	1st " portside		" 17	B "	1st Class "	side
" 20	B "	" " "		" 19	B "	" " " "	
" 22	A "	2nd " " near Hospital		" 21	A "	2nd " " "	
" 24	B "	" " " No 7 hatch		" 23	B "	" " " "	No 7 hatch
" 26	B "	3rd " "		" 25	B "	3rd " " "	
" 28	A "	1st " " No 3 hatch		" 27	A "	1st "" " "	No 3 hatch
"				" 29	Lido Deck starboardside.		

AUSTRALIAN WAR MEMORIAL RCDIG1021731

APPENDIX "A", CHAPTER II, - EMERGENCIES:

BOAT STATIONS

			No of Pers.
Station	2	Crew	
"	4	Passengers from Cabins 26/66	63
"	6	" 2/20, 116/132	64
"	8	" 134/170	62
"	10	" 68, 220/268	62
"	12	" 172/312	62
"	14	" 270/294, 414/418 314/328, 315/3 27	67
"	16	" 4th Class F Deck	86
"	18	" Hatch No 2 tweendeck Portside	130
"	20	"	
"	22	" Portside Veranda 1st Class B Deck	88
"	24	" Hatch No 6 tweendeck, Portside	65
"	26	" 3rd Class E deck portside	85
"	28	" -	

			No of Pers.
Station	1	Crew	
"	3	Passengers from Cabin 25/65	61
"	5	" 1/23, 115/131	66
"	7	" 133/169	62
"	9	" 67/69, 223/255	62
"	11	" 171/313	62
"	15	" 257/285, 413/419	--68
"	15a	" 4th Class shelter	34
"	17	" Hatch No 2 tween deck starboardside	129
"	19	" - -	
"	21	" Starboardside Veranda 1st Class B Deck	88
"	23	" Hatch No 6 tweendeck starboardside	65
"	25	" 3rd class E Deck starboardside	80
"	27	" A Deck Cabins	40
"	29	--	

AUSTRALIAN WAR MEMORIAL RCDIG1021731

HTM 3 06,
AT SEA,
16 Nov 40.

SMOKING.

Ref SSO Chap 3, Para 1. Smoking will be permitted in Offrs, W.O's and Sgts Messes after meals.

ALLAN BACKHOUSE (Capt)
Ship's Adjt.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER 3. - DISCIPLINE

1. Smoking will not be permitted in

   (i) Cabins,
   (ii) Swimming Baths
   (iii) Kitchens
   (iv) On open decks during darkness
   (v) Dining rooms during meals
   (vi) Corridors

3. General

1. Units will be responsible for maintaining discipline within their own allotted areas. Patrols will be appointed with duties as follows:
   (a) Patrol unit areas; together with public places within that area, at least once every hour at irregular intervals.
   (b) Ensure that SSO AND SRO's are fully complied with by all ranks.
   (c) Ensure that fraternising does not take place between troops and crew.
   (d) Ensure that personnel do not loiter between decks. They should be either on the decks or in public rooms allotted, in cabins or moving between them. The practice of loitering and playing games in open spaces between the decks in the vicinity of crews quarters will be stopped.
   (e) Ensure that crew, not on duty, are not allowed in quarters, public rooms or on decks allotted to troops.
   (f) Ensure that troops remain within the bounds laid down.

   (h) Report to Field Officer of Day's office at least once per two hours the result of patrols. First report at 2000 hrs.
   (i) Tour of duty 0700 hrs to 2359 Hrs.

2. 2/13 Bn will be responsible for maintaining good order and Military discipline in the wet canteen.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

4. Lighting restrictions

(a) No naked lights will be exposed on decks.
(b) All port-holes will be closed on the sounding of four "G" by the ship's bugler, and they will not, on any account, be opened until 4 "G" and a double are sounded by the ship's bugler.
(c) The Field Officer of the Day will find out from the Officer of the Watch on the bridge, times at which port holes must be closed and when they may be opened and he will instruct the Orderly Bugler accordingly.
(d) Unit Orderly Officers will report to the Field Officer of the Day when all port holes in unit accommodation have been closed.
(e) Field Officer will arrange for all remaining port holes to be inspected and, if necessary, closed.
(f) All port holes will be closed on any emergency signal being sounded.

5. Gambling.

(a) Gambling on the ship is strictly prohibited.
(b) All Officers and NCO's will assist in the enforcement of this regulation; the names of any offenders being taken and a report forwarded to the unit concerned.

6. Wireless sets.

No private wireless sets are permitted to be used whilst on board.

7. Sale of food etc.

The buying or selling of tea, coffee, etc. or any other articles of food between troops or between troops and crew is strictly forbidden.

8. Sleeping on Decks

(a) When authorised personnel may sleep on decks normally allotted to their off duty use.
(b) Application for permission for men to sleep on deck must be made to the Ship's Adjt.
(c) No bedding will be brought on deck before 2030 hrs and must be removed before 0545 hrs.
(d) Personnel sleeping on ~~the~~ unenclosed decks will observe smoking restrictions.
(e) The use of ~~hm~~ slung hammocks on open decks is forbidden.

9. Spitting

Spitting in any part of the ship is prohibited.

10. Lights and fans

(a) The lights and fans will be switched off when personnel leave cabins.
(b) Electric lights generate considerable heat and a strict observance of this order will have an appreciable effect on keeping this ship cool.
(c) Fans go out of adjustment ~~and~~ if left running for long periods and should only be used when necessary.
(d) Lights will be left on in all cabins and troop decks during ship's inspection period, i.e. 1045 to 1115 hrs.

11. Tattoo roll call

(a) Units will ensure that all troops are in their cabins by 2145 hrs each night.
(b) Tattoo roll call will be called by an officer at 2145 hrs and returns forwarded to Field Officer of the Day by 2200 hrs.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

12. Bounds

1. The following parts of the ship are out of bounds to troops at all times:
   (a) Officers and nurses' accommodation, bath rooms and lavatories.
   (b) WO's and Sergeants accommodation, bath rooms and lavatories.
   (c) Officers and nurses', WO's and Sgt's lounges.
   (d) Officers, nurses, WOs and Sgts' promenade deck as indicated.
   (e) Ship's hospital.
   (f) Crews' quarters.
   (g) Ship's officers quarters and deck.
   (h) Ship's bridge.
   (i) All galleys.
   (j) Engine room.
   (k) Forward top lido deck (except for training).
   (l) Ship's top bumper.
   (m) The vicinity of naval gun aft.
   (n) All rigging.

2. Officers, nurses, WOs and Sgts will not use those portions of the ship allocated to troops unless on duty.

13. Daily ship's inspection.

   (a) An inspection of the ship will be carried out daily at 1045 hrs
   (b) The ship is divided into three sections for this purpose each section being inspected by a party consisting of one ship's officer, one army officer and the unit orderly officer.
   (c) The army officers to attend will be OC troops, SMO, Field Officer of the Day. In the absence of OC troops, CO 2/13 Bn will attend. In the absence of SMO, 2 I/C 2/4 Fd Amb will attend. In the absence of the Field Officer an officer to be detailed.
   (d) On completion of the inspection inspecting parties will attend a conference in the Captain's cabin where any action taken will be reported and any matter requiring attention raised for discussion.
   (e) Unit areas are to be in inspection order by 1000 hrs.
   (f) Hammocks will be stowed and bunks made up by 0700 hrs.

14. Ship's crew

Troops will not fraternise with the ship's crew nor enter their quarters or public rooms.

15. Leave

1. When leave is granted at any port the following arrangements will come into operation:
   (a) The duty unit will supply a guard, one NCO and 3 men for each gangway to prevent unauthorised persons from embarking or disembarking.
   (b) Each unit group will supply a continuous patrol of one Officer, one Sgt and 6 OR's who will patrol wharves, etc. to prevent unauthorised personnel from taking photographs, remaining in the vicinity of the ship and to prevent persons from boarding or leaving the ship except on duty or on leave.

2. All units will prepare a nominal roll of personnel to whom leave is granted and each man will be issued with a pass which will be collected by the picket at the gangway on his return to ship.

3. On arrival in port six sentries are to be posted by the Field Officer to prevent the introduction of spirits and unwholesome fruit into the ship. Troops will be allowed to purchase only such fruit and vegetable as the ship's Medical Officer may recommend.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

15. Leave (Contd).

4. No hawkers will be allowed on board and sentries will examine all parcels going off and coming on the ship, reporting irregularities to his guard commander who will advise the Field Officer.

5. On the day of duty the duty unit will not be permitted to proceed on leave and will be available for duty in case of emergency.

6. Patrols and duties to be provided ashore will be published in Ship's routine orders or by Administrative instruction.

16. Hatch gratings

Gratings of Nos. 2 and 6 hatches must be kept clear at all times; this is necessary in order that the ventilation of the troop decks will not be interfered with.

17. Swimming

(a) The pool is available to troops from 0800 hrs to 1630 hrs daily. Officers and nurses 1630 hrs to 1930 hrs.
(b) Diving into the pool is forbidden as this is considered dangerous.

18. Training

During training rifle butts will not be allowed to come in contact with the deck in such a manner as to cause markings nor will troops be permitted to bump the rifle on the deck during care of arms in order to assist the pull-through to slide through the barrell.

19. Lavatories

(a) Units will see that lavatory pans and basins are only used for the purpose for which they are intended; solid matter of any description will not be permitted to enter the drain or waste pipe.
(b) Clothes will not be washed in hand basins.

20. Arms

(a) Personnel allotted to cabins will keep their rifles therein in such a manner as to prevent the cabin fittings being damaged.
(b) Rifles from hammock areas will be stowed in armoury.

21. Refuse

(a) No refuse may be dumped overboard until 30 minutes before dusk.
(b) This will be carried out under unit supervision.
(c) Bins must be thoroughly cleansed before being returned to their proper places.

22. Passage ways

Passage ways must be kept clear at all times.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

20 Aust Inf Bde. H Q
AT SEA
15 Nov 40

STANDING ORDERS- MESSING.

1. Reference S.S.O. Chap. 4, Para 6 (d).

2. Commencing from lunch Friday 15 Nov 40 Units Messing Officer, in conjunction with Unit Orderly Officer, will ensure that each table is occupied by the number of men provided for i.e. where table seats 16 men, that number must occupy that particular table irrespective of the previous definite alloca tion of seating accommodation.

3. This is necessary as in the past mess orderlies have drawn rations for full quota of table whereas the occupants are considerably less due to picquets, guards etc.

4. The above is to be strictly enforced.

Capt.
Messing Officer

C.O. 2/13 Bn
C.O. 2/4 Fd Amb
Messing Officer 2/13 Bn
do. 2/4 Fd Amb
do. 20 Aust Inf Bde.HQ
do. LADS. (Capt. Jones)
File.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER 4 - MESSING

1. Mess

Messing will be carried out in two sittings for each meal.

2. Sittings

Attendance at each sitting will be in accordance with the following schedule:

Sitting	Unit	Number	Dining Room
1st	2/13 Bn(less HQ & HQ Coy)	498	Aft
1st	HQ 20 Inf Bde	43	Forward
1st	51, 52, 54, 55, 56, 58, 59 LADs.	76	Forward
	TOTAL	617	
2nd	2/13 Bn (less A, B, C & D Coys)	292	Aft
2nd	2/4 Fd Amb	190	Aft
	TOTAL	482	

Totals less Mess Orderlies.

3. Cutlery & Mugs

(a) Troops will use their own knife, fork and spoon.
(b) Mugs will be issued by ship which will remain with the man until end of voyage.
(c) Personnel will be held responsible for mugs and if lost are to be paid for.

4. Allocation of seating accommodation

Units will be given an allotment of tables at which to seat their personnel. A detailed allotment will be responsibility of the unit concerned in conjunction with the ship's Messing Officer.

5.

Reserved

AUSTRALIAN WAR MEMORIAL RCDIG1021731

6. Meal parades

(a) A parade will be held by each unit for all meals, personnel will form up in the corridors and passage ways in unit area and will be marched by the unit Orderly Officer to the allotted place in the dining room. On arrival the unit Orderly Officer will move his men into their seats and will report to the ship's Orderly Officer.
(b) Personnel will leave the dining room under the supervision of the ship's orderly officer who will ensure that it is vacated 30 minutes after commencement of the first sitting.
(c) Mess Orderlies will endeavour to have the meal waiting for the troops on the table before they arrive.
(d) Units will see that seating is not changed after the first allocation.
(e) Troops will leave the dining room as soon as they are finished their meal.
(f) Sub unit commanders will be present during all meals, i.e. platoon or equivalent commanders.

7. Instructions to Mess Orderlies

(a) Mess Orderlies are instructed that all food (pickles, jam, butter, milk and bread) must be removed from tables and taken to the galley on completion of each meal.
(b) Meat dishes and soup cans are to be taken to the galley.
(c) Crockery must be correctly stowed in racks to prevent breakages in the event of the ship rolling.

8. Orderlies

(a) Units will detail mess orderlies for permanent duty for the full period of the voyage.
(b) Numbers will be supplied in accordance with the following schedule:

UNIT	NUMBER
2/13 Bn	51
2/4 Fd Amb	15
20 Inf Bde HQ	14
TOTAL	80

(c) Names of mess orderlies detailed will be submitted to the Messing Officer who will be responsible for the allocation of duty.

9. Equipment

The removal of plates or kitchen equipment is to be treated as an offence and units will arrange for regular inspections of troop areas and disciplinary action is to be taken against any man who is found to be in possession ship's equipment.

10. Mess Room Piquet

(a) 2/4 Fd Amb will supply a piquet, 1 NCO and 3 OR's as Mess Room piquet.
(b) Tour of duty from 1900 hrs to 0630 hrs.
(c) Piquet will report to ship's SM at 1845 hrs.
(d) This piquet will :-
1. Maintain good order and military discipline
2. Prevent entry into mess rooms of unauthorised persons.
3. Prevent removal of ship's stores and equipment by unauthorised persons,
4, Raise alarm in the event of fire or any other unusual circumstances.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER 5 - TRAINING

1.

Reserved

2.

Reserved

3. Reserved

4.

Reserved

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER 5 - TRAINING (Contd)

5. Training Stores

Units will ensure that training stores are placed on decks allotted before time of parade laid down and that they are returned to store rooms on completion of parade.

6. Games, equipment and facilities

(a) Games equipment will be handed over by supervising sports NCOs on decks to units on signature.
(b) Equipment is to be returned on completion of parade.
(c) Sports Committee will ensure that equipment, courts, etc are ready for use as notified.

7. Training films, projectors and cloth models

(a) Units will requisition from ship's orderly room for training films, projectors and cloth models at least 24 hours before time of requirement and will draw same from ship's QM which will be returned on completion of parade.

(b) Only qualified operators may operate projectors.

8. Blackboards

QM will ensure that all blackboards, chalk and dusters are placed in lecture rooms by 0830 hrs daily as required.

9. Swimming

(a) The pool is at the disposal of CO's at times indicated on roster prepared by swimming committee.
(b) To allow as many men as possible to take advantage of this facility the unit periods are to be allotted within units to the full capacity of the baths without overcrowding.
(c) There will be no smoking or consumption of foodstuff within the precincts of the pool.
(d) Troops using the pool will come under the jurisdiction of permanent piquets who will be supplied by 2/4 Fd Amb who will report any irregularity to the Officer in Charge of swimming party.
(e) Piquet detail should have life saving experience and have full knowledge of resusitation.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER 6 - POSTAL

1. Ship's post office is situated adjacent to the Ship's Orderly Room on "D" deck.

2. Letters will not be received from troops at the post office they will be handed in to units and after censorship and franking will be forwarded to post office by postal orderlies.

3. Censorship

No letter or postal article will be received unless it has first been censored and franked by unit censor.

4. Air mail letters or cables will not be received at the post office.

5. Addressing of mail

(a) No parcel or packet for transmission to foreign countries will be received.
(b) All ranks are reminded that in addressing letters nothing should be written on the outside of the envelope except the actual address of the recipient. It is not necessary nor permissible to put the senders address or the words "On active service" on the outside of the envelope.

7. Franking

The Franking Officer should sign his name only, without the addition of rank or unit, at the end of the letter and on the bottom left hand corner of the envelope.

8. Notified closing times are final and mail will not be received after such time.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER 7 - CANTEENS AND BARS

1. Hours

Canteen hours are as follows:

Dry canteen - 0730 hrs to 0830 hrs
1200 hrs to 1330 hrs
1630 hrs to 1930 hrs.

Wet Canteen - 1830 hrs to 2130 hrs.

2. 2/13 Bn will be responsible for the discipline in canteens.

3. No more than one pint of beer will be served to any one man at one time in the wet canteen.

4. Troops will supply their own drinking vessels which must be washed and cleaned.

5. Canteens will be efficiently piqueted and discipline maintained.

CHAPTER 8 - MEDICAL

1. Sick parades

Sick parade will be held at 0900 and 1700 hrs daily at RAP on "C" deck.

2. Personnel parading sick will be taken to this point by Orderly NCOs of unit, with AAF A46 in triplicate. Subsequently, two copies of AAF A46 will be returned by Medical Orderly to Ship's Orderly Room.

3. Officers and nurses requiring medical attention will send their cabin numbers to SMO who will arrange attention.

4. Personnel evacuated to ship's hospital should be accompanied by their personal kit, but not their rifle and side arms.

CHAPTER 9 - BAGGAGE

1. The following arrangements in connection with baggage will apply; Baggage, includes Officers' baggage, unit stores, wanted on voyage and training stores.

2. Enquiries may be made regarding baggage from the baggage officer at the ship's orderly room.

3. For the purpose of obtaining baggage units will contact baggage officer in the ship's orderly room.

4. One baggage corporal will be supplied from each of the following unit groups:

2/13 Bn
2/4 Fd Amb
20 Inf Bde HQ
51, 52, 54, 55, }
56, 58, 59 IAD }

5. Baggage corporals will call at ship's orderly room at 0830 and 1600 hrs daily to ascertain unit requirements.

6. Baggage corporals will advise units when baggage will be available and units will provide carrying parties.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER 10 - WELFARE AND ENTERTAINMENTS

1. Units will detail two representatives to act on Welfare and Entertainments Committee.

2. This committee will act under the presidency of Major N.W. Simpson, 2/13 Bn, and will be responsible for the entertainment and welfare of the troops throughout the voyage.

3. All Chaplains will be members of this committee.

4. Sub committees will be formed for the purpose of supervising :-

(a) Deck games, which will be responsible for organising deck games in conjunction with training and for the issue and upkeep of sporting materials to units as required,

(b) Swimming, which will be responsible for the schedule of periods allocated to each unit and to see that the piquet is maintained,

(c) Boxing and wrestling, which will responsible for the conduct of bouts and competitions,

(d) Welfare, indoor games and entertainments, which will be responsible for the production of concerts, cinemas and indoor games, arranging tournaments where practicable and the issue of reading and writing material to troops.

5. Comforts will be issued by ship's quarter-master.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER 11 - SUMMARY OF DUTIES

1. Duty company will detail a ship's piquet consisting of three Officers, 3 Sgts, 15 Cpls, 48 ORs.

2. The senior officer shall be the commander of the piquet which shall mount daily at 1630 hrs, port side, "B" deck aft.

3. Sentries shall be posted as laid down in Appendix "A". One Cpl shall be in charge of "A", "B" and "C" decks and one Cpl will patrol "E" deck forward and one Cpl will patrol "F" deck aft.

4. The piquet shall be responsible for internal and external security of the ship, the conduct of the troops and the observance of ship's standing orders and daily routine orders.

5. Sentries will report any suspected danger or unusual occurrence to the officer of the piquet who will immediately report to the Field Officer.

6. Sentries will prevent troops approaching parts of the ship declared out of bounds and they will prevent unauthorised persons from entering cabins or other parts of the ship as laid down in these orders.

7. Sentries on "A" and "B" decks are to be especially instructed to watch for signs of any enemy action or other external danger.

8. The commander of the piquet shall see that each sentry is acquainted with each fire alarm and each fire extinguisher in proximity to his beat, also that they are to use the fire alarm on the suspicion of a fire.

9. Sentries on Nos. 5 and 6 posts will see that doors of offices and WOs lounges are kept open after being vacated for the night; this is required for ventilation purposes.

10. Sentries on Nos. 5 and 6 posts will at 1800 hrs stack all deck chairs near glass partition forward on "B" deck.

11. Sentries on Nos. 7 and 8 posts will see that doors of smoking room and music room are kept closed after these rooms are vacated for the night and that doors leading from music room to promenade deck are kept open for ventilation. On no account are these doors to be opened without the smoking room doors being closed first in order that lights shall not be visible externally.

12. Sentry on No. 13 post will prevent any soldier from entering the crews' quarters on the starboard side of "D" deck aft.

13. Sentries will be responsible during hours of darkness that
    (a) no smoking takes place on exposed decks.
    (b) no portholes are open,
    (c) no lights are visible externally.
    (d) no smoking takes place in cabins or on troop decks.
    (e) cabin doors are left open at all times.

14. The Officer of the piquet shall have his HQ in the Officers' lounge and all sentries must be acquainted with his location.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

APPENDIX "A" TO CHAPTER 11 - SUMMARY OF DUTIES.

"A" DECK.

No. 1 POST - He will patrol from forward sports deck around the bridge.
He will prevent unauthorised persons from entering the bridge or quarters of the ship's staff.
He will act as runner when required for the Captain of the ship or the Chief Officer.
He will enforce all the provisions laid down in these orders.

No. 2 POST - He will patrol from amidships to forward sports deck on starboard side.
He will prevent unauthorised persons from proceeding along alleyway aft past ship's staff quarters or up to the lido deck.
He will enforce all provisions laid down in these orders.

No. 4 POST - He will patrol from port to starboard around the hospital, and prevent anyone except medical staff or patients or ship's staff from approaching the hospital.
He will prevent unauthorised persons from proceeding forward past ship's staffs quarters.
He will enforce all provisions laid down in these orders.

"B" DECK

No. 5 POST (starboard side) - He will patrol from aft end of WO's deck to glass partition on starboard side.
He will see that the doors of the Officers' and WOs lounges are kept open after being vacated for the night.
At 1800 hrs he will stack all deck chairs near glass partition forward of deck.
He will enforce all provisions laid down in these orders.

No. 6 POST (port side) - He will patrol from after end of WOs promenade deck to glass partition on port side.
He will see that the doors of the Officers' and WOs lounges are kept open after being vacated for the night.
At 1800 hrs he will stack all chairs near glass partition forward of the deck.
He will enforce all provisions laid down in these orders.

No. 7 POST (starboard side) - He will patrol from after end to enclosed troop deck amidships on starboard side.
He will prevent unauthorised persons from entering armoury.
He will see that doors of smoking room and music room are kept closed after being vacated for the night.
He will see that doors leading from music room to promenade deck are kept open.
He will see that both these doors are not opened simultaneously or remain open at the same time.
He will enforce all provisions laid down in these orders.

No. 8 POST (port side) - He will patrol from armoury to the after end and to enclosed troop deck on port side.
He will prevent unauthorised persons from entering armoury.
He will see that the doors of the smoking room and the music rooms are kept closed after being vacated for the night.
He will see that doors leading from music room to promenade deck are kept open.
He will see that both these doors are not opened simultaneously or remain open at the same time.
He will enforce all provisions laid down in these orders.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Appendix "A" to Chapter 11 - Summary of Duties (Contd).

"C" DECK

No. 9 POST - He will patrol from forward to starboard side of deck.
(starboard side) He will see that no unauthorised persons enter cabins, or other rooms.
He will enforce all the provisions laid down in these orde

No. 10 POST - He will patrol from forward to aft port side of deck.
(port side) He will see that no unauthorised persons enter cabins, or other rooms.
He will enforce all the provisions laid down in these orders.

"D" DECK

No. 11 POST - He will patrol from forward to end of officers' quarters.
(starboard side) He will see that no unauthorised persons enter cabins or other rooms.
He will enforce all the provisions laid down in these orders.

No. 12 POST - He will patrol from forward to end of officers' quarters.
(port side) He will see that no unauthorised persons enter cabins or other rooms.
He will enforce all the provisions laid down in these orders.

No. 13 POST - He will patrol the after end of officers' quarters to
(starboard side) after end of deck.
He will prevent troops from entering crews' quarters.
He will enforce all the provisions laid down in these orders.

No. 14 POST - He will patrol from after end of officers' quarters to
(port side) after end of deck.
He will enforce all the provisions laid down in these orders.

No. 15 POST - He will remain on hatch and keep hatch cover clear
(forward troop deck) and prevent interference with same.
He will enforce all the provisions laid down in these orders.

No. 16 POST - He will remain on hatch and keep hatch cover clear
(Aft troop deck) and prevent interference with same.
He will enforce all the provisions laid down in these orders.

"E" and "F" DECKS

One Cpl will continuously patrol E and F decks forward and one Cpl will patrol E and F decks aft.
They will enforce all the provisions laid down in these orders.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

APPENDIX "B" TO CHAPTER 11 - SUMMARY OF DUTIES.

Serial Number	Duty	To be supplied by	Place of reporting	Tour of Duty.	Dress	No. of personnel to be supplied.
1	Mess Orderlies	2/13 Bn (Permt 2/4 Fd Amb " 20 Inf Bde HQ "	Mess Room	0630 to 1830 hrs	Shorts & shirt and sand shoes.	51 15 14 Total 80
2	Fire party	2/13 Bn (Permt)	Wireless cabin "A" deck, Port Sl	During emergency.	do	1 Officer, 1 NCO, 10 ORs.
3	Emergency guard	2/13 Bn (Permt)	Aft bridge, A deck.	During emergency	do with rifles	1 Officer, 1 Sgt, 2 Cpls, 20 ORs.
4	Piquet	2/4 Fd Amb (Permt)	Swimming pool	0800 to 1900 hrs (not required when pool is not in use)	Shorts, shirt, sand shoes, belt and side arms.	1 NCO and 3 ORs.
5	Ship's piquet	Duty Company	Duty mounting parade	1630 to 1630 hrs	Shorts, shirt belt, side arms & boots shoes.	3 officers, 3 Sgts 15 Cpls, 48 ORs.
6	Fatigue party	LAD Coy (Permt)	Chief Steward's office	0930 to dismissal.	Shorts, shirts and sand shoes.	1 NCO, 10 ORs
7	Duty Bugler	2/13 Bn (Permt)	Ship's Orderly Room	Reveille to Lights Out	Shorts, shirt and sand shoes.	1 OR.

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AUSTRALIAN IMPERIAL FORCES.
ROUTINE ORDERS BY
BRIGADIER J. J. MURRAY, DSO, MC, VD, OC TPS HMT SOS CONVOY MN.8

BOMBAY. No. 1. 12 Nov 40.

APPOINTMENTS: OC Tps, Brig J. J. Murray, DSO, MC, VD 20 Aust Inf Bde
Ship's Adjt - Capt A H Backhouse " " " "
Asst Ship's Adjt - Lieut H C Jonson " " " "
Pd Offr (permanent) - Capt B. R. Searl " " " "
Ship's QM - Capt Kelly 2/13 Bn
Ship's Baggage Offr - Lieut Faulkner " "
Ship's Messing Offr - Capt H. D. Murphie 20 Aust Inf Bde
Ship's SM - WO(II) Bancroft, T. " " " "

DUTIES: Duty Coy - 51,52,54,55,56,58 & 59 LAD 11/12 Nov 40
Next for Duty - A Coy 2/13 Bn 12/13 Nov 40
" " " - B Coy " " 13/14 Nov 40
" " " - C Coy " " 14/15 Nov 40
" " " - D Coy " " 15/16 Nov 40
" " " - HQ Coy " " 16/17 Nov 40
" " " - All LADs & 20 Aust Inf Bde HQ 17/18 Nov 40.

CSM of Duty Coy will report to Pd Offr at 1000 hrs on day of mounting duties.

Ship's Routine:

		hrs.
	Reveille	0600
	Mess Orderlies	0645
	Adm Pde	0700
	Breakfast (first sitting)	0715
	(second ")	0800
	Ship's Inspection	1045
	Mess Orderlies	1145
	Lunch (first sitting)	1215
	(second sitting)	1300
	Mess Orderlies	1630
	Tea (first sitting)	1700
	(second ")	1745
	Retreat	1745
	Supper	2000
	First Post	2130
	Last Post	2145
	Lights Out	2200
WO's & Sgts Mess -	Breakfast	0700
	Lunch	1200
	Dinner	1815
Officers' Mess	Breakfast	0800
	Lunch	1315
	Dinner	1915

BAGGAGE CORPORALS.

Units will detail cpls to act as Baggage Cpls and these will report to Ship's Baggage Offr, Room 48, "D" deck, at 0900 hrs, Tues, 12 Nov 40.

ALLAN BACKHOUSE Capt
Ship's Adjt.

DISTRIBUTION: 2/13 Bn, 2/4 Fd Amb, LADs (Cabins D50,54 and 53), Ship's Master, Ship's Chief Offr, Ship's Purser, Ship's Chief Steward, War Diary, HQ, File.

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AUSTRALIAN IMPERIAL FORCES
ROUTINE ORDERS
BY
Brigadier J. J. McNicoll DSO MC VD
OC Troops MMT 3001 Convoy D B 8½

AT SEA

No.2 TUESDAY 13 Nov 40

DUTIES:

Duty Unit	A Coy 2/13 Bn	12/13 Nov 40
Next for Duty	B Coy 2/13 Bn	13/14 "
Next for Duty	C Coy 2/13 Bn	14/15 "
Next for Duty	D Coy 2/13 Bn	15/16 "
Next for Duty	HQ Coy 2/13 Bn	16/17 "
Next for Duty	All Units & 20 Aust Inf Bde HQ	17/18 "

Field Officer of the Day Capt B K Searl HQ 20 Aust Inf Bde

1. SMOKING:

(a) No smoking is permitted on open decks during black out or in sleeping quarters/any time.
(b) Attention is drawn to danger of smoking whilst wearing lifebelt. This will be explained to all ranks and the practice discouraged.

2. SANITARY:

Lavatory pans and basins will not be used for any other purpose than that for which they are intended, nor will solid matter of any description be permitted to enter the drains or waste pumps.

3. PERSONNEL:

Units will submit by 1200 hours 13 Nov name, number and rank of any man on their strength who has had previous experience as a seaman (deck-hand).

4. SHIP'S INSPECTION:

Ship's inspection will be carried out at 1045 hrs daily. All lights will be switched on during inspection and all personnel will be on deck.

5. SLEEPING ON DECK:

(a) Sleeping on deck will only be permitted in Unit areas.
(b) No bedding will be brought up before 2030 hrs.
(c) No personnel will be permitted to sleep near the ship's ~~waste~~ rail and at least 4 feet clear space must be maintained.
(d) All bedding will be removed by 0545 hrs.

6. EMERGENCY STATIONS:

(a) Officers and NCO's will occupy ~~that~~ boat stations with their own Units.
(b) The Senior Officer at each station is appointed OC Station.
(c) The name, rank and Unit of OC Station is to be forwarded to Ship's Orderly Room immediately.
(d) OC Station will prepare nominal roll of all personnel at his station. This roll will be submitted to Ship's Orderly Room.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Sheet 2.

SECURITY:

7. In addition to normal Unit work Unit CO's will be responsible for security measures within their Unit. The importance of carrying out DSO's and SRO's to the letter cannot be over emphasised.

8. REPORTS:

(a) Unit CO's will personally submit BLACKOUT, RATTOO & LIGHTS OUT reports in writing to the S.F.O's Office at 10 minutes after blackout call and 2215 hrs respectively. to the

(b) Orderly Officers will submit further report (S.F.O's Office at 2300 hrs that troops are in quarters (either in troop areas between decks or in sleeping areas allotted) and that no personnel are smoking.

9. SUPERVISION:

(a) Officers and NCO's are reminded that they are on duty at all times, and if they see any breach of DSO's or SRO's they must immediately take steps to rectify the breach, this refers particularly to security measures, gambling and general discipline.

(b) Caution must be taken irrespective of to which unit the personnel belongs, but if a breach is committed by a member of a Unit other than that of the Officer or NCO the offenders unit will be advised as early as possible what breach was committed and what action was taken.

10 MESSING:

(a) Unit Messing Officers will be responsible for the cleanliness of troops mess decks, and will not leave the decks until they are satisfactory.

(b) Floors will be scrubbed once each day after breakfast, and mopped after each other meal.

(c) Messing appliances will be arranged on each table open end up, to a standard arrangement mutually agreed upon by Ship's Messing Officer and Unit Messing Officers.

(d) Each article will be thoroughly cleaned, and no articles containing dirty water or waste food are to be left in mess decks.

(e) Washing [illegible] and towels will be washed after each use, and hung in approved standard positions.

(f) At inspection, mess orderlies will stand by their respective tables. A Messing Officer will be in attendance to call "stand fast", and accompany inspection party during the inspection of the decks.

(g) After inspection and during all off periods mess orderlies are not permitted to be in mess decks. Recreation spaces on decks are to be used.

ALLAN BLACKHOUSE Capt.
Ship's Adjt.

NOTICES.

CHURCHES.

R.C. Mass will be celebrated in the Drawing Room (opposite N.C.'s and Sgt's Lounge, at 5.30 every morning.
R.C. Padre will be available for confessions at any time.
C. of E. Communion Service will be held daily at 0630 hrs in N.C's and Sgt's Lounge.

LOST: Kit bag NX19195 L/Cpl P.A. Moloney.

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Ships Capt

AUSTRALIAN IMPERIAL FORCES
ROUTINE ORDERS
by
BRIGADIER J J MURRAY, DSO., MC., VD., OC TROOPS HMT S 06 Convoy NB8½

AT SEA — No. 3 — THURSDAY — 14 Nov 40.

DUTIES:
Duty Unit: C Coy 2/13 Bn — 13/14 Nov 40.
Next for Duty: D Coy 2/13 Bn — 14/15 Nov 40.
Next for Duty: HQ Coy 2/13 Bn — 15/16 Nov 40.
Next for Duty: All L.A.D's and 20 Aust Inf Bde — 16/17 Nov 40.
2/13 Bn, A Coy

Permanent Piquet provided by B Coy 2/13 Bn.

Field Officer of the Day - Capt. B.R. Searl. HQ 20 Aust Inf Bde.

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1. CANTEEN.

(a) Owing to the necessity of re-stocking at Bombay certain stores were bought at the ruling price at the time of purchase.
(b) In many ca ses this will bring a bout an increase in the retail price from the Canteen to the troops.
(c) Until such time as the old stock is exhausted old rates will be charged but as new stock is brought forward an amended price will operate.
(d) A ll troops will be informed of this circumstance in order that increase of price may be appreciated.
(e) Amended price lists will be exhibited at the Canteen.

2. SLEEPING ON DECK.

(a) It is instructed that personnel will only sleep out on covered decks and then only when provided with sufficient covering to remain completely covered all night.
(b) Troops will not allow blankets to come directly in contact with deck but will place either palliase or hammock on the deck before arranging blankets.

3. SHIP'S INSPECTION.

(a) It is reported that during Ship's Inspection on 13 Nov certain parts of the ship were not in inspection order - hammocks were not stowed, certain cabins were not clean, some personnel were in cabins, bath areas were dirty.
(b) It is again reminded that all troop areas must be in inspection orde by 1000 hrs and all personnel must be on the decks allocatted.
(c) Troop deck sgts will meet Inspecting Parties and accompany the party on inspection round.

4. PORT-HOLES.

(a) All port-holes, including those on D and E Decks, may remain open during daylight hours until further orders.
(b) Troop deck sgts will see that all port-holes are opened as soon as the all-clear signal is sounded in the morning.

5. BAGGAGE.

All baggage must be removed from alley-ways immediately. Surplus baggage can be removed to Baggage Room.

6. CARE OF ARMS.

Riflas will not be cleaned in cabins nor will equipment be put in cab wardrobes.

7. SHIP'S Q. M.

Lt. Couch (2/13 Bn) has been appointed Ship's Q.M. in lieu of Capt. Kelly.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Ship's Routine Order No. 5, 14 Nov 40.

8. WASHING PARADE.

(a) Washing facilities are available on fwd well deck.
(b) 2/13 Bn will hold washing parade as from 0900 hrs 14 Nov.
(c) 2/4 Fd Amb from 0900 hrs to 1200 hrs 15 Nov 40.
(d) 20 Aust Inf Bde HQ and L.A.Ds from 1300 to 1700 hrs 15 Nov 40.
(e) Unit Q.M's will arrange with the Chief Steward for buckets, etc.
(f) Piquets will be provided to ensure that there is no wastage of water.
(g) All clothing must be withdrawn from drying area before 1800 hrs.
(h) TROOPS WILL NOT PLY BETW. WH SCUP.

ALL AN BACKHOUSE (Capt)
Ship's Adjt.

NOTICES.

LOST: On B Deck aft port side, one black stiff covered exercise book. Finder please return to C. FORMER, S/Sgt 2/4 Fd Amb, Cabin 136.

FOUND: Light brown money belt containing R.C. religious tokens.
Chromium wrist watch.
Brown leather tobacco pouch.
Shaving outfit (Gillette) in black leather case.
Gold wrist watch.
Identity discs: NX 15880 E. COLE.
NX 22610 A. HUMPHREYS.
Writing pad containing unfinished letter.
Losers may obtain same at O.C. Troop Orderly Room.

DIST: 2/13 Bn (6 copies), 2/4 Fd Amb (3 copies), L.A.Ds (7 copies) Ship's Master, Ship's Chief Officer, Ship's Purser, Ship's Chief Steward, Ship's Adjt, B.M., Supply Offr, Field Offr, RCM, War Diary, File (4 copies).

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AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS BY

BRIGADIER J. J. MURRAY, DSO, MC, VD, CC TPS HMT 306 CONVOY NB.84.

AT SEA. No. 4. FRIDAY 15 Nov 40.

DUTIES: Duty Unit - 2/13 Bn. "D" Coy 14/15 Nov 40
Next for Duty - 2/13 Bn. HQ Coy 15/16 Nov 40
Next for Duty - 2/13 Bn. "A" Coy 16/17 Nov 40.

Permanent Picquet provided by "B" Coy, 2/13 Bn.

Field Offr of the Day - Capt B. R. Searl, HQ 20 Aust Inf Bde.

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1. CABIN FLOORS.

(a) Many cabin floors have had rifle oil spilled on them. Rifles must not be oiled in cabins, and the occupants of cabins with stained floors are responsible for the cleaning of such.
(b) "Sand scrubbing" and bleaching powder will be effective and Unit OMs will arrange for supplies.

2. SLEEPING ON DECK.

Attention is drawn to previous orders.
(a) Sleeping on open decks will not be permitted.
(b) Recreation deck abaft the bridge must not be used for sleeping.
(c) Blankets must not be placed on deck. Mattress or hammock must be used under man in contact with deck.
(d) Clear passage way at least 4 ft wide must be left between beds and ship's rail.
(e) Beds will not be made in front of any doorway or entrance.
(f) Units will arrange for stowage of one blanket of personnel sleeping on decks. After use, remaining blanket will be neatly folded with kit.

3. PORT-HOLES.

Port-holes will not be opened in the morning until "All Clear" signal (4 G's and a double) is sounded.

4. BLACK-OUT.

Blackout on Thurs, 14 Nov 40, will be at 17~~41~~ 51 hrs.

5. BOAT DRILL.

(a) Boat drill Fri, 15 Nov 40, will be held at 1000 hrs.
(b) The order will be air and surface raider attack followed by Emergency Stations.

ALLAN BACKHOUSE Capt
Ship's Adjt.

NOTICES.

BOXING & WRESTLING. A ship's boxing and wrestling tournament will be held commencing as soon as possible. Location of Ring - "A" Deck aft (top of hospital). Nominations are requested for the following divisions:-

BOXING.			
Heavyweight	Catchweight.		
Light heavyweight ...	12 st 7 lbs	and	under
Middleweight ...	11 st 7 lbs	"	"
Welterweight ...	10 st 9 lbs	"	"
Lightweight	9 st 9 lbs	"	"
Bantam weight	9 st - lbs	"	"
Fly weight	8 st 6 lbs	"	"

AUSTRALIAN WAR MEMORIAL RCDIG1021731

NOTICES (cont).

WRESTLING.	Heavy weight ...	...	Catchweight
	Light heavy weight	...	12 st 6 lbs/13 st 6 lbs.
	Middle weight ...	...	11 st 6 lbs/12 st 6 lbs.
	Welter weight ...	...	10 st 6 lbs/11 st 6 lbs.
	Light weight ...	...	under 10 st 6 lbs.

Units will submit nominations to Ship's Orderly Room not later than 1600 hrs, Fri, 15 Nov 40. Nominations will not be accepted from winners of 2/13 Bn eliminations, but they may meet winners of above tournament for Ship's Championship.

FENCING. Units are requested to submit names of personnel who fence by 1600 hrs, Fri, 15 Nov 40 (Friday).

Classes will be arranged for personnel who are interested in fencing. Units will submit names of those wishing to learn by 1600 hrs, Fri, 15 Nov 40.

FOUND. Dark briar pipe, "Tomahawk", in 1st class Music Room. Owner apply to Ship's Orderly Room.

DISTRIBUTION.

2/13 Bn (6 copies)
2/4 Fd Amb (3 copies)
LADs (7 copies)
Ship's Master
Ship's Chief Officer
Ship's Purser
Ship's Chief Steward
Ship's Adjt
MO
Supply Offr
Field Offr
RSM
War Diary
File (4 copies)
Lieut Leach, 2/13 Bn (8 copies this occasion only).

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AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS BY

BRIGADIER J.J. MURRAY. DSO MC VD CO TPS ENT SOS CONVOY NB 4

AT SEA No.5 SATURDAY. 16 Nov 40

DUTIES: Duty Unit 2/13 Bn HQ Coy. 15/16 Nov 40
Next for Duty 2/13 Bn "A" Coy 16/17 Nov 40
Next for Duty 2/13 Bn "C" Coy 17/18 Nov 40
Next for Duty 2/13 Bn "D" Coy 18/19 Nov 40

Permanent Picquet provided by "B" Coy, 2/13 Bn

Field Offr of the Day Capt. BR Searl, HQ 20 Aust Inf Bde.

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1. LIFEBELTS:
From 0600 hrs Saturday 16 Nov lifebelts will be carried by all ranks at all times.
Units requiring replacements to damaged lifebelts will arrange for QM's to meet at the Ship's Orderly Room at 1100 hrs 16 Nov.
Lifebelts must not be used as pillows or should not be sat on as this depreciates the wearing capacity of the lifebelts.

2. HATS & WHISTLES:
Hats and whistles will be worn or carried at all times as from 0600 hrs Saturday 16 Nov.

3. FIELD DRESSING:
First field dressing will be carried on person as from Saturday 16 Nov.

4. PORTHOLES:
Portholes on "D" and "E" Decks will be closed PERMANENTLY after black-out to-night Friday 15 Nov.
Ports will not be opened unless directly ordered by the Comd. of the Ship.
Ports will be lightly clamped when closed.
Ports on decks above "D" and "E" will be opened when ever allowable during daylight hours.

5. RIFLES:
Rifles are still being hung on hooks on walls in cabins or placed on blankets. These practices must cease forthwith.

6. DUSTBINS:
Dustbins must be scrubbed out at least twice weekly.

7. BLACKOUT:
Blackout on Friday 15 Nov will be at 1759 hrs and will end on Saturday at 0644 hrs.

8. COLOUR PATCHES:
Colour patches must not be worn on hats or tropical uniforms.

ALLAN BACHHOUSE Capt.
Ship's Adjt.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Ship's Routine Order No. 5 16 Nov 40.

NOTICES.

CHURCH PARADES:

All denominations except R.C. will parade in Troops' Mess Deck aft at 0930 hrs Sunday 17 Nov 40.

C. of E communion service at usual at 0630 hrs in the Officers' Lounge.

R.C. church parade will be held in the Officers' Lounge at 0930 hrs.Sunday 17 Nov. Mass as usual at 0630 hrs in Room opposite W.O's and Sgt's Lounge.

DIST: 2/13 Bn (6 Copies) 2/4 Fd Amb. (3 Copies) LAD's (7 copies) Ship's Master, Ship's Chief Officer, Ship's Purser, Ship's Chief Steward, Ship's Adjt. B.M. Supply Offr. Field Offr. RSM. War Diary, File (4 copies). Bde. Tpt Sgts.

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AUSTRALIAN MILITARY FORCES.

R O U T I N E O R D E R S.

by

BRIGADIER. J. J. MURRAY, D.S.O., M.C., V.D.
OC TROOPS HMT 306 CONVOY MB8½.

AT SEA. No. 6. SUNDAY. 17 Nov 40.

DUTIES: Duty Unit 2/13 Bn. "A" Coy. 16/17 Nov.40.
Next for Duty. 2/13 Bn. "C" Coy. 17/18 Nov.40.
Next for Duty. 2/13 Bn. "D" Coy. 18/19 Nov.40.
Next for Duty. 2/13 Bn. HQ Coy. 19/20 Nov.40.

Permanent Picquet provided by "B" Coy 2/13 Bn.
Permanent Submarine Picquet provided by L.A.Ds.

Field Offr of the day Capt. B.R.Sea rl. HQ 20 Aust Inf Bde.

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1. BOXING & WRESTLING.
Owing to the lack of nominations the Boxing and Wrestling Tournament is cancelled.

2. DAMAGES BOARD.
The following Offrs will constitute a Damages Board to act in conjunction with two Ships Offrs to be nominated by the Ship's Capt to enquire into and report on all damages that may occur.
Capt. J.Turner. 56 L.A.D.
Lieut. Couch. 2/13 Bn.
These Offrs will contact ~~xxxx~~ Mr.Beaton, at the Purser's Office as early as possible.

3. RAZOR BLADES.
Used Razor Blades will be desposted in rubbish bins, and not be left in Bathrooms, Cabins, or any part of the ship.

4. TIME.
Clocks will be retarded 60 minutes at 2359 hrs 16 Nov 40.

5. BLACK-OUT.
Black-out on Saturday 16 Nov 40 will be at 1823 hrs, and all clear signal will be given at 0554 hrs Sunday 17 Nov 40.

6. CHURCH PARADES.
All denominations except R.C. will parade in Troops' Mess Deck aft at 0930 hrs Sunday 17 Nov 40.
R.C. Church Parade will be held in the Offrs Lounge at 0930 hrs, Sunday 17 Nov.

7. AIR RAID EMERGENCIES.
(a) Medical posts will be established, manned and equipped as shown hereunder.
(b) Personnel detailed for duty will proceed to these Posts on the sounding of the Air Raid Emergency Signal.
(c) In the event of a prolonged attack inter-communication will be by runner; but unnecessary movement of personnel should not occur.
(d) The general plan of evacuation from the posts will be to S.M.O's Office which is the surgical centre of the ship, and carriage will be effected by hand or by use of hammocks.
(e) These stations will be manned by details supplied by 2/4 Fd Amb, except Serial No.1, which will be manned by Ship's Staff.

Serial No.	Deck.	Location.	Equipment.
1.	A	Ship's Hospital.	Full.
2.	A	Troops Hospital.	Full.
3.	A	Cabin 194.	Dressing Kit.
4.	B	Men's Recreation Room.	Dressing Kit.

Contd.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

7. AIR RAID EMERGENCIES (Contd).

Serial No.	Deck.	Location.	Equipment.
5.	B.	Hammock Room.	Dressing Kit.
6.	B.	Offrs Lounge.	Surg.Hvsk, and Dressing Kit.
7.	C.	Purser's Office.	Dressing Kit.
8.	C.	S.M.O's Office.	Dressing Kit, Operating Set, & Blood Transfusion sets.
9.	D.	Dry Canteen.	Dressing Kit.
10.	D.	Near Laundry.	do.
11.	E.	Aft Hold.	do.
12.	E.	Troops Mess Room.	do.
13.	E.	Troop Deck Aft.	do.
14.	E.	Offrs Mess.	do.
15.	E.	Fward Hold.	do.

Allan Backhouse, Capt.
Ship's Adt.

NOTICES.

LOST. Felt Hat (Milita ry) finder please return to Cabin 136.

DISTRIBUTION.
2/13 Bn (6 copies), 2/4 Fd Amb. (3 copies) LAD8s (7 copies)
Ship's Master, Ship's Chief Offr, Ship's Purser, Ship(s Chief Steward,
Ship's Adjt. B.M. Supp Offr. Field Offr. R.S.M. War Diary,
File (4 copies) Bde HQ, TPT Sgt, Ship's QMS.

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AUSTRALIAN MILITARY FORCES.

R O U T I N E O R D E R S.

by

BRIGADIER J. J. MURRAY, D.S.O., M.C., V.D. OC TPS.
HMT 306 CONVOY NIGE

AT S EA No. 7. MONDA Y 18 Nov 40.

DUTIES: Duty Unit 2/13 Bn "C" Coy 17/18 Nov. 40
Next for Duty 2/13 Bn "HQ" Coy 19/20 Nov. 40

Permanent Picquet provided by "B" Coy 2/13 Bn.
Permanent Submarine Picquet provided by L.A.Ds.

Field Offr of the day - CAPT. B. R. SEARL. HQ 20 Aust Inf Bde.

1. LA UNDRY: Pillow slips will be changed between 0900 and 1100 hrs on Monday, 18 Nov. Unit QM's will arrange to have pillow slips collected and brought to Bde Orderly Room.

2. EMERGENCY STATIONS:
It has been notified that the boat drill syllabus has been completed and the ship's horn will not be sounded again unless a real emergency arises.

3. FIRST AID KITS:
First aid kits have been placed at emergency stations. These must not be tampered with under any circumstances.

4. BLACK OUT
It has been notified that black out on Sunday, 17 Nov will be at 1754 hrs.

5. SHIP'S LAUNDRY: The ship's laundry will be closed as from Sunday, 17 Nov.

Allan Backhouse, Capt.
Ship's Adjt.

NOTICES

LOST. Felt hat (Military) "R.S." stencilled in blue paint in hat. One water fountain pen, finder please return to ship's orderly room.

DISTRIBUTION.

2/13 Bn (6copies), 2/4 Fd Amb. (3copies), LAD's (7 copies) Ship's Master, Ship's Chief Offr, Ship's Purser, Ship's Chief Steward, Ship's Adjt. B.M. Supply Offr. Field Offr. R.S.M. War Diary File (4 copies) Bde HQ, Tpt Sgt, Ship's QMS.

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS.

by

BRIG. J.J. MURRAY DSO MB VD CO TPS. HMT 306 CONVOY NDB8

AT SEA No.8 TUESDAY 19 Nov 40.

DUTIES:

Duty Unit 2/13 Bn "D" Coy	18/19 Nov 40
Next for Duty 2/13 Bn HQ/Coy	19/20 Nov 40
Next for Duty 2/13 Bn "A" Coy	20/21 Nov 40

Permanent Picquet provided by "B" Coy 2/13 Bn
Permanent Submarine Picquet provided by LAD's.

Field Offr of the day - CAPT B.R. SHARL HQ 20 Aust Inf Bde.

CANTEEN PRICES:

(a) Rates of Exchange from rupees to Australian currency will be exhibited at the Canteen.

(b) All Canteen price lists will be shown in Australian currency.

(c) Rupees may be tendered and will be accepted.

(d) Where a fraction of a penny is shown on the price of one article and a number of articles is purchased, the total sum will be arrived at by a simple addition of the charge for the total number of articles and will be compared as against rupees and change given accordingly in annas to the nearest complete denomination of annas

SHIP'S INSPECTION:

During inspection it is noted that personnel are still remaining in cabins. ALL TROOPS must be out of cabins during inspection.

BLACK-OUT.

It has been notified that black-out on Monday 18 Nov will be at 1811 hrs and the all clear signal at 0627 hrs Tuesday 19 Nov.

WASHING PARADE:

2/13 Bn will hold washing parade as from 0900 hrs Tuesday 19 Nov.

ALLAN BACHHOUSE Cap
Ship's Adjt.

NOTICES:

LOST:

G.S. and Victory Ribbons mounted on brooch. Finder please return to G.L. Mackenzie 52 LAD.

FOUND:

Brown spotted blue fountain pen. Apply Ship's Orderly Room.

DISTRIBUTION:

2/13 Bn. (6 Copies) 2/4 Fd Amb (3 Copies) LAD's (7 copies) Ship's Master, Ship's Chief Officer, Ship's Purser, Ship's Chief Steward, Ship's Adjt. B.M., Supply Offr. Field Offr. R.S.M. Q.M. (Cabin 187 "A" Deck) War Diary. File. (4 copies) Bde HQ Tpt Sgt. Ship's QMS.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

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AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS
by
BRIG. J. J. MURRAY, D.SO, M.C., V.D., OC TPS HMT 306. Convoy NB8½

AT SEA No. 19 WEDNESDAY 20 NOV 40.

DUTIES: Duty Unit 2/13 Bn HQ Coy 19/20 Nov 40.
Next for Duty 2/13 Bn "A" Coy 20/21 Nov 40.
Next for Duty 2/13 Bn "C" Coy 21/22 Nov 40.

Permanent Piquet provided by "B" Coy 2/13 Bn.
Permanent Submarine Piquet provided by LAD's.

Field Offr of the Day - CAPT B.R. SEARL HQ 20 Aust Inf Bde.

1. RETURNS (Ref SSO, Chap 1, Para 6)

Returns W3008, W3009, W3010, W3011, W3012, B2069 and Nominal Roll of Personnel on Sick Parade during voyage are to be rendered to Ship's Orderly Room by 1200 hrs 21 Nov40.

2. BLACKOUT.

It has been notified that black-out on Tuesday, 19 Nov, will be at 1750 hrs and the all-clear signal on Wednesday, 20 Nov, will be at 0620 hrs.

3. WA SHING PARADE.

20 Inf Bde HQ and L.A.D's will hold washing parade as from 0900 hrs, Wednesday, 20 Nov.

ALLAN BACKHOUSE (Capt)
Ship's Adjt.

NOTICES

FOUND: Khaki handkerchief containing money. Apply Ship's Orderly Room.
Bundle containing shorts, singlet, socks, handkerchief and money belt. Owner apply to Ship's Orderly Room.
Various money belts, watches and identity discs still remain unclaimed. Owners may obtain same on application to Ship's Orderly Room.

DIST: 2/13 Bn (6 copies), 2.4 Fd Amb (3 copies), LAD's (7 copies), Ship's Master, Ship's Chief Offr, Ship's Purser, Ship's Chief Steward, Ship's Adjt. B.M. Supply Offr, Field Offr, R.S.M. Q.M (Cabin 187 "A" Deck), War Diary, File (4 copies) Bde HQ Tpt Sgt, Ship's QMS.

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AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS BY

BRIGADIER J. J. MURRAY, D.S.O., M.C., V.D., OC TPS HMT 306 CONVOY
BN.8.

A T SEA. No. 10. THURSDAY 21 Nov 40.

DUTIES: Duty Unit - 2/13 Bn, "A" Coy 20/21 Nov 40
Next for Duty - 2/13 Bn, "C" Coy 21/22 Nov 40
Next for Duty - 2/13 Bn, "D" Coy 22/23 Nov 40.

Permanent Picquet provided by "B" Coy, 2/13 Bn
Permanent Submarine Picquet provided by LADs.

Fd Offr of Day - Capt B. R. Searl, HQ 20 Aust Inf Bde.

1. SHIP'S BLANKETS.

(a) All surplus and unused blankets are to be returned by 0900 hrs, 21 Nov 40.
(b) Blankets will be folded singly in four folds, and stacked in Unit groups outside Purser's Office, "C" deck.
(c) Unit QMs will check number of blankets returned in conjunction with Asst Purser and obtain a receipt for same.
(d) Receipts will be handed to Ship's Orderly Room by 1200 hrs, 21 Nov 40.
(e) 2/4 Fd Amb will provide a working party of 1 sgt and 10 ORs to report to Asst Purser at Purser's Office at 0930 hrs, 21 Nov 40. - tour of duty, 2 hrs.

2. PAY.

(a) Units will submit requisitions for cash by 0900 hrs, 21 Nov 40.

3. WASHING PDE.

2/13 Bn will hold washing pde from 0900 hrs, Thurs, 21 Nov 40.

4. TIME.

Clocks will be put back 60 minutes as from 2359 hrs, Wed, 20 Nov 40.

5. BLACKOUT.

It has been notified that blackout on Wed, 20 Nov 40, will be at 1750 hrs and the all-clear signal on Thurs, 21 Nov 40, will be given at 0532 hrs.

6. TRAINING EQUIPMENT.

Lists of deficiencies in training equipment are to be submitted to Ship's Orderly Room by 1000 hrs, Thurs, 21 Nov 40.

ALLAN BACKHOUSE Capt
Ship's Adjt.

NOTICES.

LOST, from 2/4 Fd Amb Orderly Room fountain pen, brown tortoise-shell markings.

DISTRIBUTION: 2/13 Bn (6 copies), 2/4 Fd Amb (3 copies), LADs (7 copies), Ship's Master, Ship's Chief Offr, Ship's Purser, Ship's Chief Steward, Ship's Adjt, BM, Supply Offr, Fd Offr, RSM, QM (Cabin 187, "A" deck), War Diary, File (4 copies), Bde HQ, Tpt Sgt, Ship's QMS.

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AT SEA No. 11 FRIDAY 22 Nov 40.

AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS BY

BRIGADIER J. J. MURRAY, D S O, M C, V D, OC TPS HMT 506 CONVOY EN 8½

DUTIES Duty Unit - 2/13 Bn "B" Coy 21/22 Nov 40
Next for Duty 2/13 Bn "D" Coy 22/23 Nov 40

Permanent Picquet provided by "B" Coy 2/13 Bn.
Permanent Submarine Picquet provided by LADs.

Fd Officer of the Day - Capt B. R. Searl HQ 20 Aust Inf Bde.

---

1. TRAINING EQUIPMENT

Training Equipment will be received at the Armoury at 1000 Hrs 22 Nov 40 in accordance with the following schedule-

2/13 Bn	1000 Hrs
2/4 Fd Amb	1030 "
20 Bde H Q	1040 "
LAD Coy	1050 "

2. Fans
(a) Attention is drawn to SSOs Chap 3 Para 10 (a).
(b) It is reported that during Ship's Inspection it was noted that in several Cabins Fans had been left on.
(c) Troop deck Sgts will make periodical inspection of all Cabins and will switch off any Fans that may be in operation and, if necessary, take action against offenders.

3. SHIP's PROPERTY.
(a) Units will arrange for a thorough inspection of all cabins and troop decks with a view to locating any ship's property that may have been removed from its proper place.
(b) All property located shall be returned to Ship's Purser as soon as practicable.
(c) Action will be taken against any man found to be in unathorised possession of ship's property.

4. BLACKOUT.
It has been notified that Blackout 21 Nov will be at 1650 hrs and the all clear signal 22 Nov will be sounded at 0545 hrs.

5. NOMINAL ROLL OF SICK PARADES.
A nominal roll of personnel who paraded sick during the voyage from Bombay is to be submitted by Units to Ship's Orderly Room by 1800 hrs 22 Nov.

Allan Backhouse, Capt.
Ship's Adjt.

NOTICES.

LOST Ring with Three Keys attached on "B"Deck.
Brown Conklin Pencil with Gold Band and Initialled " M.A.J".
Finder please return to Sister Jennings.

DISTRIBUTION 2/13 Bn (6 Copies) 2/4 Fd Amb (3 Copies) LADs (7 Copies) Ship's Master, Ship's Chief Offr, Ship's Purser, Ship's Chief Steward, Ship's Adj, BM, Supply Offr, Fd Offr, RSM, QM (Cabin 187 "A" Deck) War Diary, File (4 Copies) Bde HQ, Dpt Sgt, Ship's QMS.

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AUSTRALIAN IMPERIAL FORCES.

ROUTINE ORDERS.

by

BRIGADIER J.J. MURRAY, - D.S.O., M.C., V.D.
OC TROOPS HMT 306 CONVOY BN &c.

AT SEA. No. 12. SATURDAY. 23 Nov 40.

DUTIES. Duty Unit. 2/13 Bn. "D" Coy. 22/23 Nov 40.
Next for duty. do. HQ Coy. 23/24 Nov 40.

Permanent Picquet provided by "B" Coy 2/13 Bn.
Permanent Submarine Picquet provided by LADS.

Fd Offr of the day - Capt. B.R. Searl. HQ 20 Aust Inf Bde.

1. MUGS. (Drinking).

(a). Mugs on issue to Trps will be returned at the conclusion of the last meal.
(b). Mugs will be left on the table when the Trps depart, and the Cpl in charge of each mess will be responsible to see that each man hands be ck one mug.
(c). Any deficiencies will be paid for by the individual at the rate of 1/- per mug.
(d) Mess Cpls will ha nd in Mugs collected to Ships Representative.

2. BLACK-OUT.

It has been notified that Black-out on Friday 22 Nov will be at 1700 hrs, and the all clear signa l will be sounded @605 on Sat 23 Nov.

Ø.

Allan Backhouse Capt.
Ship's Adjt.

NOTICES.

FOUND. 1 Shirt, 1 pair of shorts, 1 pair of socks, and money belt containing key. Apply Ship's Orderly Room.

LOST. Kit Bag Universal ma rked "FRANCIS C" NX35097" finder please return to Padre Francis, 2/13 Bn.

1 Red Leather Wallet containing two photos, and small change. Reward on returning to Pte.W.B.Pegg, 2/4 Fd Amb.

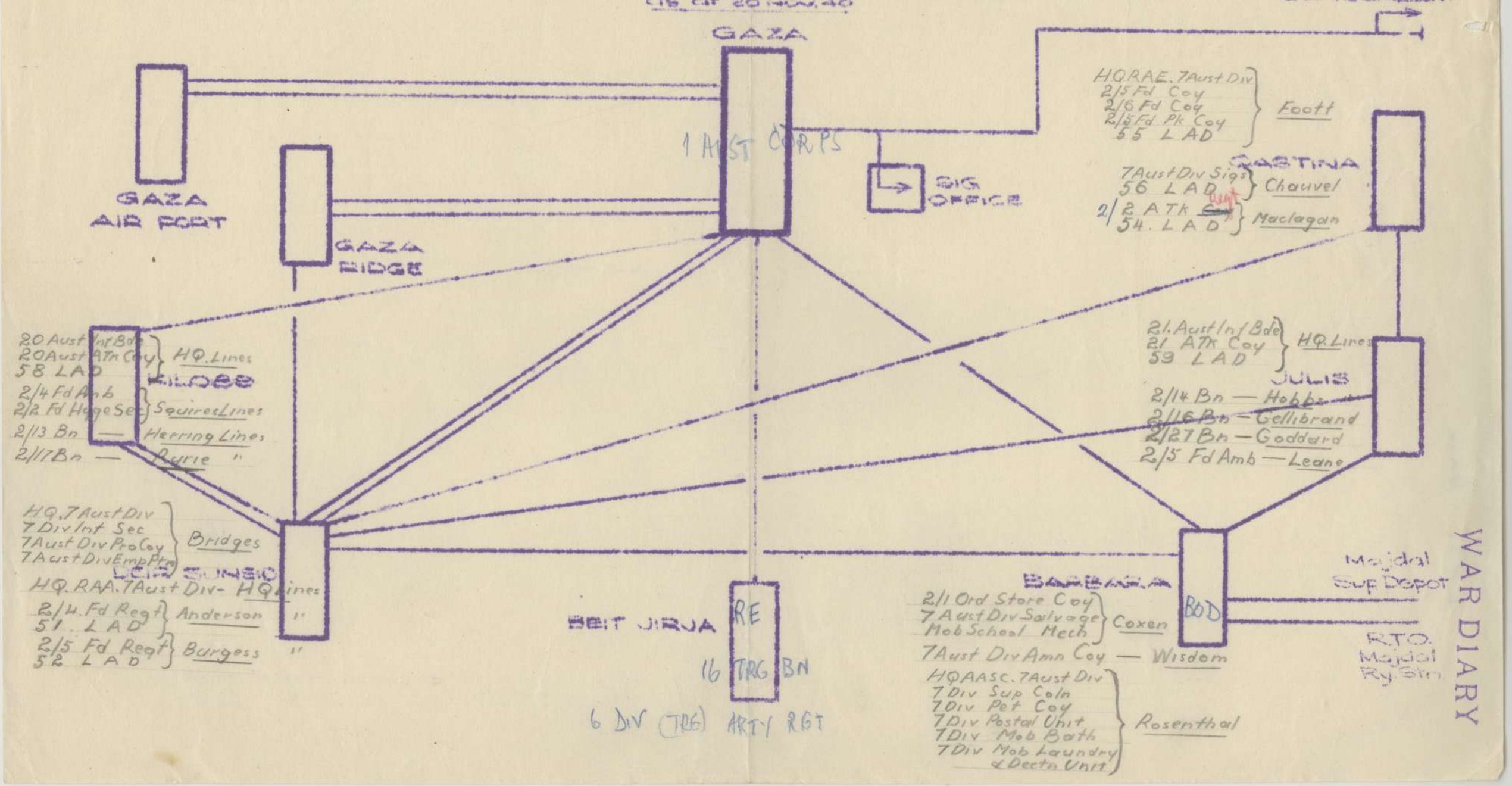
DISTRIBUTION. 2/13 Bn (6 copies), 2/4 Fd Amb (3 copies). LADS (7 copies) Ship's Master, Ship's Chief Offr, Ship's Purser, Ship's Chief Steward, Ship's Adjt, BM, Supp Offr, Fd Offr, RSM, QM (Cabin 187 "A" Deck), War Diary, File (4 copies) Bde HQ, Tpt Sgt, Ship's QMS.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

SECRET

1. PROJECTED TELEPHONE DIAGRAM

CIS GT 20 NOV 40



AUSTRALIAN WAR MEMORIAL RCDIG1021731

WAR DIARY

S E C R E T

Headquarters,
1 Aust Corps.
GAZA.
22 Nov 40.

1102/Q

H.Q., 7 Aust Div.
C.O.O. Barbara.

TRAINING VEHICLES - INITIAL ISSUE - 7 AUST DIV.

The following vehicles are to be made available to meet the immediate transport requirements of units ex Convoy U.S.6.

Foster Units will take immediate steps to draw the vehicles allotted to the respective units under their care, and will sign for them at the B.O.D., on behalf of the incoming units.

UNIT	CARS FD	CARS CVT	VANS 12cwt FD	VANS 15cwt CVT	LORRIES 30cwt FD	LORRIES 30cwt CVT	LORRIES 3-ton FD	FOSTER UNIT
HQ 7 Aust Div		4	1					17 Aust Inf Tng Bn.
HQ 7 Div RAA	2							6 Aust Div Arty Tng Regt
7 Div Sigs	1		1					Comp Tng Regt
HQ 7 Div Engrs	1		1					do
HQ 7 Div AASC		1						7 Div Sub Pk
HQ 20 Inf Bde		2		1				16 Aust Inf Tng Bn
HQ 21 Inf Bde		2		1				2/1 Pnr Bn
2/13 Bn		1		2	1			16 Inf Tng Bn
2/17 Bn		1		2	1			do
2/14 Bn		1		2	1			2/1 Pnr Bn
2/16 Bn		1		2	1			do
2/27 Bn		1		2	1			do
2/4 Fd Regt	1		2		1			6 Aust Div Arty Tng Regt
2/5 Fd Regt	1		2		1			do
2 A.Tk Regt	1			2	1			Comp Tng Regt
2/5 Fd Coy				2				do
2/6 Fd Coy				2				do
2/5 Fd Pk Coy	1		1		1			do
7 Div Sigs	1			2	1			do
2/4 Fd Amb		1		1				16 Aust Inf Tng Bn
2/5 Fd Amb		1		1				2/1 Pnr Bn
2/2 Fd Hyg Sec		1		1				16 Aust Inf Tng Bn
7 Div Sup Col		1		2	8	3	9	7 Div Sub Pk
7 Div Pet Coy		1		2	4	1	1	do
7 Div Amm Coy		1		2	1	1		do
7 Div Pro Coy	1			2				17 Aust Inf Tng Bn
TOTALS.	10	20	8	31	23	5	10	

D.A. Cameron
Capt
for Brig
D.A. &.Q.M.G.1 Aust Corps

Copies to -

2/1 Pnr Bn	3	7 Div Sub Pk Corps Amm Pk	10
Aust Gen Base Depot	4	1 A.G.H.	11
17 Aust Inf Tng Bn	5	G	12
16 Aust Inf Tng Bn	6	Q	13
19 Aust Inf Tng Bn	7	A.D.O.S.	14
6 Aust Div Arty Tng Regt	8	D.D.S & T.	15
6 Aust Div Comp Tng Regt	9	O.O.No.1 Sub Depot BARBARA	16

AUSTRALIAN WAR MEMORIAL RCDIG1021731

C

WAR DIARY

2/13 Bn.
2/17 Bn.
20 Inf A/Tk Coy.

HQ 20 Aust Inf Bde,
KILO 89.
28 Nov 40.

TRAINING CIR 1.

1. Training up to and incl 7 Dec will cover the following subjects:-

P & RT Tng
Hardening exs
Route Marches (daily)
Smartening up drill
P A D measures
Guards, Sentries & Patrols
A Gas tng.

2. Every attempt will be made to smarten up generally. Attention should be paid to uniformity of dress, saluting, soldierly bearing, etc. Colour patches to be sewn on hat.

3. Lines will be cleaned up and diggings which are not required for air defence filled in.

4. Offrs will study the preparation of tactical exs.

5. Consideration will be given to:-

Adm details in preparation for tactical exs.
Further musketry tng.
Selection of personnel to attend a Bren Cadre which should be in operation shortly.

Sgd. J J Murray Brig.
Comd 20 Aust Inf Bde.

Copy to 7 Aust Div for information.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

WAR DIARY

2/13 Bn.
2/17 Bn.
20 Inf A/Tk Coy.

HQ 20 Aust Inf Bde,
KILO 89.
28 Nov 40.

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AUSTRALIAN WAR MEMORIAL RCDIG1021731

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AUSTRALIAN IMPERIAL FORCES

ROUTINE ORDERS

by

BRIGADIER J. J. MURRAY, DSO, MC, VD. COMD 20 AUST INF BDE.

KILO 89 No. 1 SATURDAY 30 NOV 40.

1. ROUTINE

Reveille	0630 hrs
Adm parade	0700 "
Men's Mess	0730 "
Sgts Mess	0730 "
Officers' Mess	0800 "
Parade	0900-1230 hrs
Men's Mess } Sgts Mess } Offrs Mess }	1300 hrs
Parade	1400-1630 hrs
Retreat	1700 hrs
Men's Mess	1715 hrs
Sgts Mess	1800 hrs
Offrs Mess	1830 hrs
First post	2145 hrs
Last post	2215 hrs
Lights Out	2230 hrs

2. DETENTION

(a) Units requiring to despatch personnel for detention on commitment for periods exceeding 14 days will advise Det Bks Jerusalem by signal.

(b) Tpt arrangements will be completed by DAPM 7 Aust Div through Bde HQ.

(c) The following documents will accompany all personnel committed for detention

1. Form of Commitment to detention barracks on award of detention by a CO (form C appx III RP).
2. Conduct sheet - B122.
3. Medical certificate as to fitness.

(d) Personnel to undergo detention will take/wear full marching order and personal gear, less rifle, bayonet and other arms.

3. SECURITY

(a) Password for use within camp Kilo 89 will be changed daily.
(b) Units will contact the Duty Officer at Bde HQ at 1645 hrs daily by reliable runner to receive the password for the ensuing 24 hours.

4. RETURNS "Q"

(a) Attention is drawn to Gps Adm Inst No. 21.
(b) Units will see that returns as set out in table 1 are submitted in the proper form when due.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

5. AMN EXPENDITURE BY SENTRIES

(a) Sentries will be instructed that rifles will only be fired in circumstances that admit no possible doubt that an unauthorised person has entered the patrol areas and then only after the usual challenge has been given and disobeyed and that all other means of apprehending the person have been exhausted.
(b) Should a patrol fire his rifle, the Patrol Cond will immediately carry out an investigation and will report the occurrence and affecting circumstances in the Patrol report at the conclusion of tour of duty.
(c) Guard and Patrol Comds will submit an amn return on completion of tour of duty.

6. CHURCH PARADES

(a) Bde church parades will be held on Sunday, 1 Dec, at 0930 hrs.
(b) Combined service (C of E and CPD) camp cinema.
Units will move into building in the following order and be seated by:

2/13 Bn	0915 hrs
2/17 Bn	0920 "
20 Inf Bde HQ 20 A/Tk Coy 2/4 Fd Amb 58 LAD	0925 hrs

All entrances will be utilised.
2/13 Bn band will attend.

(c) RC parade - Bde HQ MT Pk - Units will be formed up by 0925 hrs.

7. GENERAL SECURITY MEASURES

Attention is drawn to 30 Palestine (provisional) pamphlet 1.

8. PAYBOOKS - OBLITERATION OF UNIT

Action is to be taken to ensure that all references to the names of units are obliterated from pay books (AIF order No. 57 12 Oct 40).

9. AUDIT OF REGIMENTAL TRUST FUNDS AND MESS ACCOUNTS

(a) COs are responsible for the conduct of Regimental Trust Funds and mess accounts. Attention is drawn to MO & C 1310.
(b) Unit Cmds are to appoint personnel to conduct monthly audits of all Trust Funds under their control and to arrange for certified statements to be forwarded monthly to the Chief Cmr (through Div Cmr) AIF HQ.
(c) It is not necessary to forward supporting vouchers as set down under the heading Audit on the inside cover of the Regimental Trust Account Books Form WF145 (AIF Order No. 56 12 Oct 40).

10 COMFORTS

An issue of cigarettes from ACF on basis of 1 packet per man is acknowledged.

11. RATION INDENTS AB55

As from Monday 1 Dec 40 AB55s for rations and expense stores will be lodged with Bde ASC Offr, Bde HQ, Holmes lines at 1200 hrs daily for consumption 96 hrs later. The additional time required over and above that mentioned in Pal 30 Pamp 2 Sect 1 Para 2 (a) (i) is necessary owing to lack of transport facilities.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

12. PETROL

(a) Units will submit indents on AB55 or AB55a as required for petrol, oil and grease through Bde ASC Offr at least 24 hrs before date required. Petrol will be delivered to unit lines by ASC vehicles.
(b) Demands will be made in multiples of the following:

Petrol .. 4 gals
Oil .. 5 gals
Grease .. 7 lbs.
Brake fluid 1 gal

vide Pal. SO Pamp 2 Sect 1 Para 16 (c).

13. RETURNABLE CONTAINERS

Units are particularly referred to Pal. SO Pamp 2, Sec 1, Para 10 covering above.

14 DRLS

(a) A DRLS service is in operation between GAZA and SARAFAND on the following timetable:

	UP	DOWN	UP	DOWN
GAZA	0900	1737		1124
GAZA AIRPORT	0910	1719	1610	1106
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GAZA RIDGE	0938	1654	1638	1041
KILO 89	0949	1643	1649	1030
DEIR SUNEID	1004	1628	1704	1015
BEIT JIRJA	1024	1603	1724	0950
BARBARA	1040	1547	1740	0934
AL MAJDAL	1055	1537	1755	0924
JULIS	1110	1522	1810	0909
QASTINA	1124	1508	1824	
AACS REHOVOT	1203	1429		
SARAFAND (PO)	1229	1403		
SARAFAND (SIG OFF)	1237			

(b) All correspondence for despatch by this service is to be properly enveloped and delivered to 20 Aust Inf Bde HQ Orderly Room as early as possible but not later than 30 minutes before timetabled departure of DR. Each envelope is to be marked with a serial number and accompanied by Signals, DRs Docket (Army Form B2501) in triplicate. More than one envelope for one particular destination, e.g. Deir Suneid, may be consolidated on one docket.

(c) Units will make arrangements for collection of inwards correspondence immediately after timetabled arrival of DR.

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Postage rates to Australia

AIR MAIL: (Australian Stamps to be used) LETTERS Each 14 gms or part - 30 mils. Postcards 17 mils.

REGISTRATION ON AIR MAIL ARTICLES 10 mils.

ORDINARY MAIL (Australian Stamps to be used)

LETTERS Weight	Stamp	Charge in Mils	PACKETS Weight	Stamp	Charge in Mils
4 oz - 113 gms	Free	-	4 oz - 113 gms	Free	-
5 oz - 141 "	1d	4	8 oz - 226 "	2d	7
6 oz - 169 "	2d	7	12 oz - 340 "	3d	10
7 oz - 177 "	3d	10	16 oz 453 "	4d	14

AUSTRALIAN WAR MEMORIAL RCDIG1021731

ORDINARY MAIL (contd)

LETTERS

Weight	Stamp	Charge in Mils
8 oz - 225 gms	4d	14
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10 oz - 281 "	6d	20

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(Max weight 11 lbs)

Weight	Stamp	Charge in Mils
1 lb - 453 gms	6d	20
2 lb - 907 gms	9d	30
3 lb - 1360 "	1/-	40
5 lb - 2268 "	1/3	50
8 lb - 3623 "	1/6	60
11 lb - 4989 "	1/9	70

PRINTED MATTER

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4 oz - 113 gms	Free	-
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BOOKS AND PERIODICALS

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36 ozs	1020	"	3d	10
48 ozs	1360	"	4d	14
60 ozs	1700	"	5d	17
72 ozs	2040	"	6d	20

REGISTRATION FEE

STAMP 3d or 10 mils

All classes of articles (excepting parcels) may be registered

Within Palestine

Registration fee 3d or 10 mils

Parcels 1 kg 20 mils
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BRITISH EMPIRE Letters (Surface Mail) Under 113 gms Free

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LETTERS exchanged between camps, either Australian or British - postage FREE

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AUSTRALIAN WAR MEMORIAL RCDIG1021731

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TO EGYPT - 10 mils per word: minimum charge 60 mils
(Address charged for)

IN PALESTINE - 50 mils for first 10 words
(Address charged for) 10 mils each additional 2 words

16. MAIL CLOSING TIMES.

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17. DAILY PARADE STATE.

The use of W3006 (Strength State Message Form) will be discontinued and replaced by AIF Form 1 which will be rendered to Bde HQ by 0830 hrs daily. The form is made out in triplicate, first two copies (black and red) being fwded to Bde HQ and the remaining black form retained by unit for records purposes.

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Nominal Rolls of personnel (posted strength) is to be submitted to Bde HQ in triplicate by 1530 hrs 30 Nov 40; personnel disembarked to hospital and rear parties are to be shown separately under respective headings at end of roll.

ALLAN BACKHOUSE (Capt)
SC 20 Aust Inf Bde.

NOTICES.

CHURCHES: C of E Communion Service will be held in Recreation Hut 2/13 Bn lines at 0700 hrs Sunday, 1 December 40

LOST: Gold amethyst ring lost in or near to Bde HQ lines. Finder return Bde HQ Orderly Room.

DISTRIBUTION: 2/13 Bn, 2/17 Bn, 2/4 M Amb, 20 Inf W/Sh Coy, 2/2 Hvy Bde, SC LD, Camp SC, 7 Aust Div, [illegible] Mary, File (4 copies)

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AUSTRALIAN IMPERIAL FORCES

ROUTINE ORDERS

by

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AUSTRALIAN WAR MEMORIAL RCDIG1021731

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AUSTRALIAN WAR MEMORIAL RCDIG1021731

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AUSTRALIAN WAR MEMORIAL RCDIG1021731

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(Max weight 11 lbs)

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All classes of articles (excepting parcels) may be registered

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AUSTRALIAN WAR MEMORIAL RCDIG1021731

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ALLAN BACHHOUSE (Capt)
SC 20 Aust Inf Bde.

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CHURCHES: C of E Communion Service will be held in Recreation Hut 2/13 Bn lines at 0700 hrs Sunday, 1 December 40

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DISTRIBUTION: 2/13 Bn, 2/17 Bn, 2/4 Fd Amb, 20 Inf W/Tn Coy, 2/2 Hyg Sec, 58 LAD, Camp SO, 7 Aust Div, [illegible], War Diary, File (4 copies)

Brig, BM, SC, Circulation

AUSTRALIAN WAR MEMORIAL RCDIG1021731

C

AUSTRALIAN IMPERIAL FORCES.

STANDING ORDERS

BY

BRIGADIER J. J. MURRAY, DSO, MC, VD,

CAMP COMMANDANT.

CAMP KILO 89.

27 NOV 40.

(Allan Backhouse) Capt,
SC 20 Aust Inf Bde.

COPY No. 22

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CONTENTS.

SUBJECT	CHAPTER	PAGES
Administration	I	1 to 7
Security	II	1 to 6
Supplies	III	1 to 4

DISTRIBUTION:

1 Aust Cps Gds Bn (2)
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2/17 Bn (2)
20 Inf AFk Coy (2)
2/4 Fd Amb
War Diary
File.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER I.

ADMINISTRATION.

1. Routine.

Reveille	...	0630 hrs
Adm Parade	...	0700 "
Men's Mess	...	0730 "
Sgts' Mess	...	0730 "
Offrs' Mess	...	0800 "
Training	...	0900 to 1230 hrs.
Men's Mess)	...	
Sgts' Mess)	...	1300 hrs
Offrs' Mess)	...	
Training	...	1400 to 1630 hrs.
Retreat	...	1700 hrs.
Men's Mess	...	1715 "
Sgts' Mess	...	1800 "
Offrs' Mess	...	1830 "
First Post	...	2145 "
Last Post	...	2215 "
Lights Out	...	2230 "

2. Duties.

(a) Units will supply one detail each to report to Bde HQ Orderly Room at 0800 hrs, daily, to act as runners.

(b) Dress - shorts, shirt, hat felt, or FS, hat felt and gaiters, whichever is most suitable for existing climatic conditions.

(c) Tour of Duty - 0800 hrs to 2230 hrs daily, or until dismissed.

(d) Units will supply fatigues, gds, etc, as requisitioned by SC.

3. Returns.

(a) Returns will be submitted in accordance with Appx "A".

(b) Punctuality in submission of all returns will be insisted on.

4. Bounds - Cafes, Bars, Licenced Premises.

(a) All cafes, bars, licenced premises, etc, in towns and villages in PALESTINE are "out of bounds" except those showing the appropriate "in bounds" notice.

(b) Tps will not consume food or drink in any other public premises.

5. Official Time.

Official time may be obtained by contacting Bde HQ at 0715 hrs, daily.

6. Private Arms.

Units will maintain a register of all arms privately owned by all ranks.

7. Cameras.

(a) Units will maintain a register of cameras in possession

AUSTRALIAN WAR MEMORIAL RCDIG1021731

7. Cameras (contd).

(a) of all ranks on the following pro forma:-

No.	Rank	Name of owner.	Unit	Maker's No.	Description

(b) Any offr or OR possessing a camera will notify Unit HQ immediately.

(c) Any offr or OR disposing of a camera will notify Unit HQ immediately, giving full particulars of purchaser.

8. Ceremonial.

(a) Attention is drawn to FSO pamphlet 3, sec 6, para 47.

(b) Provisions laid down therein will be promulgated to all ranks.

9. Leave.

(a) ORs will be inspected before proceeding on leave; summer dress or service dress will be worn as directed.

(b) Personnel wearing summer dress should carry a cardigan.

(c) ORs shall be in possession of pay-book and leave pass when proceeding on leave.

10. Medical.

Attention is drawn to FSO, pamphlet 4.

11. Detention.

(a) Personnel committed to detention for periods exceeding fourteen (14) days will be forwarded to Detention Barracks, JERUSALEM.

(b) Bus for conveyance of such personnel will leave Bde HQ at 1510 hrs, daily.

(c) The following documents will accompany all personnel committed to detention:-

(i) Form of Commitment to Detention on award of detention by a CO (Form C, Appx II, AP).
(ii) Conduct Sheet.
(iii) Medical certificate as to fitness to undergo detention.
(iv) F.300 and V W.140 - Pay Record Card.

(d) Personnel will take/wear full marching order and personal gear, less rifle, bayonet and other arms. which will be fwded to MDOS, 7 Aust Div.

(e) Punishment awarded will be entered in Casualty Return (AF W.3011).

(f) Units will give Bde HQ twenty-four (24) hrs' notice of tpt accommodation required.

(g) Units will NOT communicate direct with Detention Barracks, JERUSALEM.

12. Amenities.

All matters concerning entertainment, sport, welfare and tpt

12. Amenities (contd).

of leave personnel will be referred to Camp Amenities Offr for co-ordination.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

APPX "A".

SUMMARY OF RETURNS TO BE RENDERED

Serial No.	Authority	No. and nature of Return	Due	By whom rendered	To whom rendered	No. of copies	Action to be taken and Remarks.
1	PSO Pamph 5, Sec III para 25(a)	AF W3006 - Daily Strength State	Daily as at 0600 hrs	All Units	Telegraphed direct to OIC Records, 2nd Echelon, Copy to Bde HQ.	2	DISCONTINUED until further orders.
2	do.	AIF Form 1 - Daily Bde State	Daily	do.	Bde HQ	2 (Red & Black)	Red copy fwded by Bde HQ to OIC Records; Summary compiled by Bde HQ & fwded to 7 Aust Div; copy filed.
3	do.	AF W3010 - Casualty Return Offrs & Nurses	Daily or as often as practicable	do.	OIC Records, 2 Ech Copy to Bde HQ	2	Send direct
4	do.	AF W3011 - Casualty Return ORs	do.	do.	OIC Records, 2 Ech	1	Send direct
5	do.	AF W3012 - Casualty Return att personnel	do.	do.	Copy for Parent Unit OIC Records, 2 Ech	2	Send direct.
6							Reserved
7							Reserved

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Serial No.	Authority	No. and nature of Return	Due	By whom rendered	To whom rendered	No. of copies	Action to be taken and Remarks.
8							Reserved
9	PSO Pamph 5 Sec III para 25(a)	AF W3008 - Fd Return of Offrs	Weekly as at midday	All Units	OIC Records 2 Ech	2	To be sent direct; copy to Bde HQ.
10	do.	AF W3009 - Fd Return of ORs	do.	do.	OIC Records, 2 Ech	1	Send direct
11	do.	AF B2069 - Offence Report	Weekly on Saturday	do.	OIC Records, 2 Ech 7 Aust Div HQ	2	do.
12	1 Aust Cps Adm Instn No. 21	Weekly expenditure of arm and explosives	Weekly 0900 hrs, Thursday	All Units & Hq Formations	Bde HQ	1	Consolidated and fwded to 7 Aust Div
13							Reserved
14							Reserved
15							Reserved

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Serial No.	Authority	No. and nature of Return	Due	By whom rendered	To whom rendered	No. of copies	Action to be taken and Remarks.
16	PSO Pamph 5 Sec III para 25(a)	AF G2118 - War Diary	Monthly	All Units	OIC Records, 2 Ech	2	Send direct
17	1 Aust Cps Adm Instn No. 21	Vehicle Strength Return	Monthly 1200 hrs 2nd last day of each month	All Units having MT vehs on charge	Bde HQ	3	1 copy each to 1 Aust Cps 7 Aust Div
18	do.	Statement of Amm explosives & weapons held	1200 hrs 14th of each month	All Units	Bde HQ	4	1 copy each to ADOS, Force HQ, 7 Aust Div, 1 Aust Cps
19	do.	Monthly accommodation & Tentage Return	1200 hrs 4th each month	All Units	Bde HQ	6	2 copies to Force HQ; 1 copy each to 7 Aust Div, COO, BOD; ABO, GAZA
20	do.	Census of Warlike Stores	1200 hrs 19th each month	All Units	Bde HQ	8	1 copy to COO, BOD; 5 copies 7 Aust Div 1 copy 1 Aust Cps
21	7 Aust Div Circular G41,4 Dec40	Report showing result of inspection A Gas Reapirators	6th day in each month	All Units	Bde HQ	2	1 copy to 7 Aust Div

AUSTRALIAN WAR MEMORIAL RCDIG1021731

APPX "A" (contd) SUMMARY OF RETURNS TO BE RENDERED.

Serial No.	Authority	No. and nature of Return	Due	By whom rendered	To whom rendered	No. of copies	Action to be taken and Remarks.
22	Bde Instn	Statement of Account, Unit Trust Funds & Mess A/cs.	2nd day each month	All Units	Bde HQ	2	Through 7 Aust Div for 1 Aust Cps.
23							Reserved
24							Reserved
25							Reserved
26							Reserved
27							Reserved

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER II.

SECURITY.

1. Unit Lines.

(a) COs will be responsible for security of all stores and equipment in Unit lines.

(b) Gds will always have the magazines of their rifles loaded but the chambers of rifles will be empty.

(c) Gds will be instructed that rifles will only be fired in circumstances that admit no possible doubt that an unauthorised person has entered the patrol areas, and then only after the usual challenge has been given and disobeyed, and that all other means of apprehending the person have been exhausted.

(d) Should a patrol fire his rifle, the patrol comd will immediately carry out an investigation and will report the occurrence and affecting circumstances in the Patrol Report at the conclusion of the tour of duty.

(e) Gd and Patrol Comds will submit an amm return on completion of tour of duty.

2. Pass-word.

(a) Pass-word for use within Camp KILO 89 will be changed daily.

(b) Units will contact Duty Offr at Bde HQ at 1645 hrs daily by means of a reliable runner to receive the pass-word for the ensuing 24 hrs.

3. Black-out.

(a) The camp will be under "black-out" conditions from Retreat to Reveille.

(b) All lights, where authorised, will be completely obscured.

(c) Unit OOs will make a constant check of these regulations.

4. Security Measures - GAZA town.
(Ref: 1 Aust Cps circular, 17 Nov 40).

(a) GAZA is an Arab town and entirely Moslem. The customs of the Moslem are different from those of the European, but none the less MUST be respected. In this connection, the two most noticeable characteristics are religious fervour and the segregation of their womenfolk. Familiarity with them can only result in lack of respect.

(b) Area in Bounds. This includes the GAZA military and billeting areas, and the rds leading to them from the main rds; the main shopping street west of the railway line with a number of side streets to the north and south of it occupied by the bazaar; the road QASTINA--GAZA-KHAN YUNIS, where it passes through GAZA town; the rd GAZA-BEERSHEBA-GAZA Airport, to the limits of the Airport and the shopping street crossing this rd at a distance of 668 yds from the railway line, the limits being the first cross street to north and south of the main rd. Included is the rd from GAZA to the sea coast, and the area known as NEW GAZA situated on the sand dunes west of the old town, commencing at the western side of the public playing fd; the rd skirting GAZA on the south

AUSTRALIAN WAR MEMORIAL RCDIG1021731

4. Security Measures - GAZA town (contd).

(b) west of the town, commencing at the foot of the slope on the rd to the sea shore and joining the GAZA-KHAN-YUNIS Rd to the south of GAZA.

(c) Out of Bounds. All areas and rds not specifically mentioned im para (b) or shown in Appx "A" are out of bounds. These areas are residential only. The Police Sta, Police Barracks, and all Mosques are out of bounds. All cafes, bars, wineshops and hotels are out of bounds, with the exception of Spinney's Cafe. That sec of NEW GAZA in which the AIF Club is situated is out of bounds to ORs except when on duty.

(d) Notices. Notices will be placed in side streets leading off the main shopping street (known as MUKTAR St) past which NO MEMBER of the AIF will go. When cafes and bars are placed "in bounds", they will display a notice to this effect.

(e) Leave. All ranks situated in GAZA who are NOT on duty are permitted in the "in bounds" area from the completion of duty to 2130 hrs. Passes are NOT required for this period. ORs must return to Military Areas by 2130 hrs nightly. Late leave passes may be granted by Camp Comdt, HQ 1 Aust Cps. for ORs to proceed outside the "in bounds" area, e.g. to GAZA RIDGE Cinema, or to remain inside the area until 2315 hrs.

(f) Arms. Arms will only be carried when on duty requiring the carrying of arms. Offrs, NCOs and men will NOT carry arms when walking out.

(g) Sea Bathing. Swimming will only be carried out in that sec of the beach reserved for the AIF.

(h) All ranks will, at all times, co-operate with the Civil and Military Police.

5. Protection against Gas and Air Raids.

Part I - General Preparatory Measures.

(a) Areas. The following Units will be responsible for the undermentioned areas:-

20 Inf ATk Coy	...	...	...	HQ Lines
2/13 Bn	...	...	...	HERRING LINES
2/17 Bn	...	...	...	RYRIE LINES
Gds Bn	...	...	...	HOLMES LINES
2/4 Fd Amb	.	...	...	SQUIRES LINES
Cps Sigs	...	...	...	HEANE LINES

(b) PAD Offrs. KILO 89 ... ... Lieut D. G. BJELKE-PETERSEN

HQ LINES ... ... Capt A. J. HILL

Other Units will appoint PAD Offrs within their own lines.

(c) Air Sentries.- will be detailed by day by each Unit. Sentries on AA posts and on gas spray detectors may also act as air sentries.

(d) AALMG Posts. These will be prepared in each area and will be provided with all-round sandbag protection. They will have a permanent manning detail daily, the personnel of which will carry out their normal duties.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

5. Protection against Gas and Air Raids (contd).

Part I - General Preparatory Measures (contd).

(d) AALMG Posts.(contd).
When the Unit is training away from Camp lines, consideration will be given to what parties will be left in camp for manning details.

(e) Inlying Air Picquets. Area Comds will detail their own inlying picquet.

(f) Protection against Aircraft Spray. Gas spray detectors (when available) will be laid out and sentries detailed as given in FSFB Pamphlet No. 8, 1939, Sec 5. When the offr on duty confirms that spray has fallen, he will sound "Spray Alarm".

(g) Anti Gas Equipment. Respirators and anti-gas capes (when available) will always be carried, and eye-shields and individual detectors will be adjusted when not under cover. Capes should be in the "worn" position, except when this method of carrying interferes with the performance of duty.

(h) Slit Trenches. Slit trenches will be dug at once in the vicinity of camp areas.

(i) Cooking arrangements in Bivouacs. When on bivouac, Units will ensure that tarpaulins or other cover are provided both to windward and overhead, to reduce the danger of food being subjected to spray. Detectors must be placed near any food which has to be left in the open.

(j) Water Containers and Stores. Water containers will be kept covered. Stores, more especially those not in metal containers, should be kept covered as far as possible.

(k) Bath-places and Latrines in the Open. Protection against spray should be provided both outside and to windward.

(l) System of Alarms.

(i) The GENERAL ALARM will be sounded by the continuous beating of a kerosene tin. This will be taken up throughout KILO 89 and will denote Gas Attack.
(ii) Air Raid Warning - a succession of short blasts on the whistle, or both arms held above the head with hands waved. All offrs will take up the alarm.
(iii) Spray Alarm. A succession of long and short blasts on the whistle. Individuals will take cover, if possible; examine his individual detector and carry out personal de-contamination if necessary.
(iv) All Clear Signal - two long blasts on the whistle, repeated at intervals of about 5 seconds.

(m) Lighting Restrictions - All lights in buildings, etc., will be screened so as to ensure an effective blackout.

(n) Fire Posts - Available fire-fighting equipment will be held at Fire posts. Improvised fire-fighting equipment will be provided in each building.

(o) First-aid Posts. One will be arranged in each area which is capable of dealing with wounded who are also contaminated. One or more first-aid parties, of 3

AUSTRALIAN WAR MEMORIAL RCDIG1021731

5. Protection against Gas and Air Raids (contd).

Part I - General Preparatory Measures (contd).

(o) First-aid Posts (contd).
men each, will be available at the first-aid post.

(p) Gas Cleansing Centre. One in each area. Personnel - 1 NCO and 4 ORs.

(q) Gas Defence Centres. One in each area. Personnel - 1 NCO and 3 ORs excl de-contamination squads based on the centre.

(r) De-contamination Squads. One or more for each centre. Strength - 1 NCO and 5 ORs.

(s) Bleach Trays. These will be provided outside first-aid posts, gas cleansing centres, gas defence centres and HQ.

(t) Vehicle De-contamination Depot - one will be arranged for each area.

(u) Rescue Parties - one will be detailed from each area. Personnel - 1 NCO and 7 ORs.

(v) Maintenance - Anti-gas equipment will be examined weekly.

Part II.

6. Action to be taken on receipt of Air Raid and Gas Warnings -

(a) All offrs will be warned.

(b) Air Raid Warning - Personnel with duties on AALMG posts or PAD duties will double to their posts. All other personnel will occupy slit trenches.

(c) Gas Alarms - Action to be taken will be as laid down in FSPB, pamphlet 8, 1939, sec 4.

Part III.

7. Action after Attack.

(a) All Clear Signal.

(i) If gas has NOT been used, resume normal activity.
(ii) If gas has been used, the "all clear" sig will be sounded by Bde PAD Offr only, to whom area comds will report their areas clear of gas

(b) Recce. If gas has been used, or is suspected, area PAD Offrs will carry out a recce to find out the limits of the contaminated area and the intensity of the contamination.

(c) Precautions against fresh attack will be taken. New detectors will be placed in posn and their inspection by sentries continued.

(d) Evacuation - Heavily contaminated areas will be evacuated and marked with gas warning signs.

(e) Weapons and Food - Every weapon exposed to gas will be decontaminated by the users as soon as the attack is over. Rags, after use, will be burnt. Food will be destroyed.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Part III (contd).

7. Action after Attack (contd).

(f) Contaminated Clothing - will be left in dumps, marked with gas warning signs, and, at the first opportunity, placed in anti-gas bags for removal to L of C. Fresh clothing will be issued from Unit reserves.

(g) Casualties.

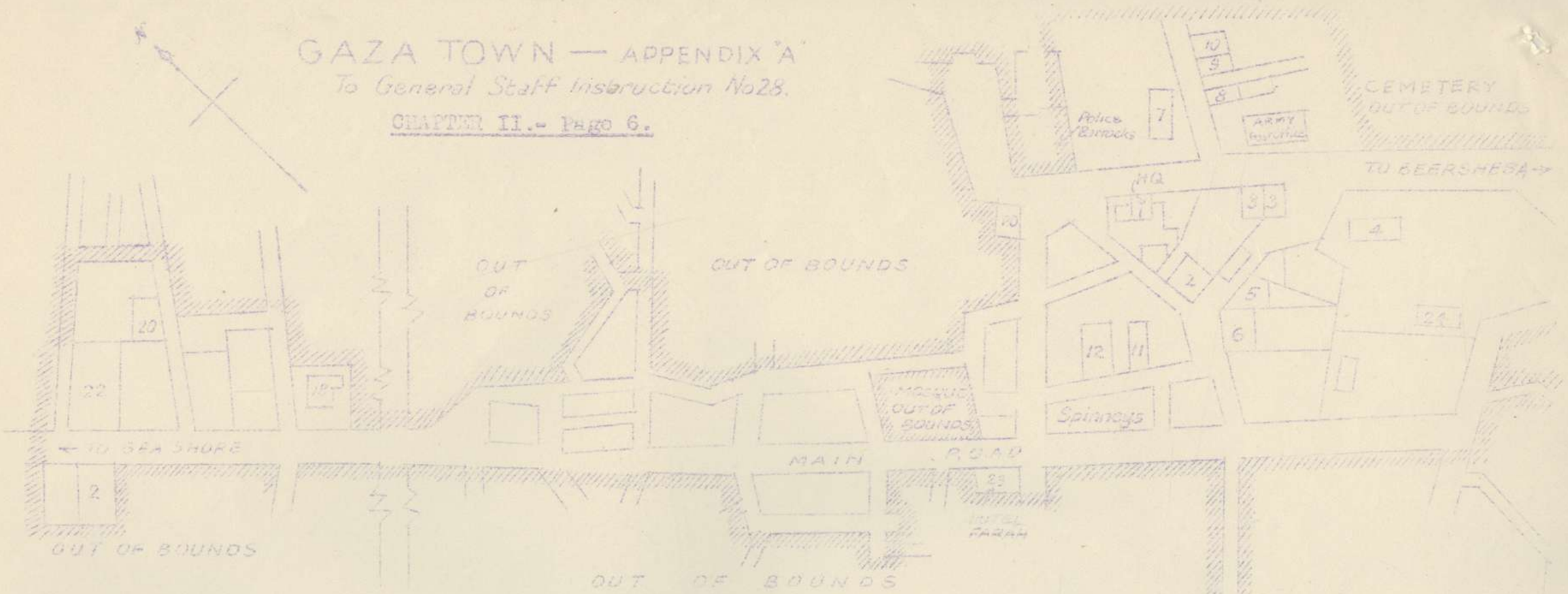
(i) Wounded will be taken to first-aid post.
(ii) Casualties from choking gas, whether contaminated or not, must be taken to first-aid posts.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

GAZA TOWN — APPENDIX "A"

To General Staff Instruction No28.

CHAPTER II.- Page 6.



1 Aust Corps HQ
Records
RAP, Area Billeting Offr.
Barber Shop
Finance
Sergeants' Billets
" "
Men's Mess, Duty Coy,
and Provost
Signals
Camp Commandant
QM Store
Billets, 1st Floor
and Red Cross Office

13 Billet (2003)
14 Billet (2004)
Ground floor - CE and CSO.
1st floor - Staff billet.
15 Billet (2005) - Officers
16 Billet (2006) - Officers
17 Billet (2008) - Officers
18 Billet (2000) - No. 1 mess
19 "A" Mess
20 Batmen and Drivers' Quarters
21 Billet (2002) - GOC
22 Billet (2007) - No. 1 Officers
23 Hotel El Farah - Engrs Services.
ADPM, ADOS, COME, DADT.
24 Sergeants' and Men's Canteen

The area enclosed by ////// is "In Bounds" to all troops.
All other areas are "Out of Bounds".

Restrictions (a). All bars, cafes and hotels are "Out of Bounds"
(b). The Mosque is "Out of Bounds".
(c). The Police Station and Barracks are "Out of Bounds".

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER III.

SUPPLIES.

1. Indents.

Indents for sups will be submitted by indenting units to reach S Sup O by 1600 hrs on 4th day prior to consumption. Indents to be lodged with Bde ASC Offr, Bde HQ, by 1200 hrs daily.

2. Indenting Units.

(a) Each lines in camp is designed to cook for one unit, consequently where more than one unit occupies the same lines one unit will be responsible for indenting for rations for all units in the lines. The indenting unit will call on the other units in their lines for cooks and labour as may be necessary.

(b) Sig Secs and LADs will be rationed by the unit with which they are accommodated.

(c) For the purpose of rationing, the following will be the indenting units until variation becomes necessary:-

Lines		Indenting Unit
HQ	...	20 Aust Inf Bde HQ
SQUIRES	...	2/4 Fd Amb
HERRING	...	2/13 Bn
MYRIE	...	2/17 Bn

(d) In each lines there is only one offrs' mess and one sgts' mess. OC's lines will arrange for the staffing and conducting of these messes.

3. Ration Scale.

Ration scale is att as Appx "A"

4. System of Supply.

Pending future instructions, sups will be delivered daily to indenting units in their own lines by AASC, 7 Aust Div. Vehicles will not be delayed. QM is responsible for unloading parties.

5. Meat Ration.

(a) All meat supplied will be frozen meat, with the exception of one day's ration of preserved meat.

(b) Frozen meat will normally be partially thawed only, on receipt by units. Units must ensure that thawing is completed before cooking.

(c) In hot weather there is a risk of sweating; meat should be hung and surplus moisture wiped off.

6. Ice.

(a) Ice is delivered daily to Units, until further advised. Ice will not be delivered to the various cookhouses, but to one delivery point in each lines. It is the QM's responsibility to see that the messes receive their entitlement.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

6. Ice (contd).

(b) Units will include in the "SUNDRIES" colm on the ration AB56 their daily requirements of ice in terms of "Units", based on a scale shown in Appx "C".

(c) Deliveries of ice will be continued until climatic conditions render it unnecessary.

7. Detachments.

(a) When Units are required to find dets for Gds, etc, the feeding of the dets will be the responsibility of the Unit.

(b) The only exceptions will be the dets at 1 Aust Gps, GAZA and Gd at GAZA AIRPORT, who will be rationed by 1 Aust Gps.

8. FUEL, LIGHT, ETC.

(a) Scale of issue of fuel, oil and disinfectants is shown in Appx "C".

(b) Meth Spirits, Cresoli and Flysol is issued by AASC each Monday per entitlements and providing supp are available. Units will NOT indent for those particular items.

9. PETROL AND LUBRICANTS.

(a) Daily deliveries of pet and lubricants will be made direct to Unit lines by AASC. MBSFs, endorsed "PETROL", will be lodged with ration indents by 1600 hrs two days in advance of required delivery.

(b) Demands will be made in multiples of the following:-

PETROL	...	...	4 gallons
OIL ...	...	...	5 "
GREASE	...	...	7 lbs
BRAKE FLUID	...	...	1 gallon.

(c) When it is necessary for a Unit to draw pet and lubricants from British Units, it must be clearly shown on AF G825 (supplied by issuing unit) the correct designation of the Aust Unit.

(d) The G825 must be forwarded to AASC accompanied by an explanation as to the necessity of drawing pet or lubricants from the British Unit.

(e) In the case of British Units drawing from Aust Units, AB55 will be prepared in triplicate; one copy will be given to the Unit drawing and the other two copies will be forwarded to AASC. Pet and lubricants so drawn will be credited to the issuing Units by AASC.

(f) Pet may be drawn from civilian pumps. Where this is economical, Units will do so. In such cases, the following instructions must be carried out:-

(i) An offr must be present and sign for all pet received.
(ii) Pet must be issued direct to vehicle tanks.
(iii) Lubricating oils will NOT be issued and must not be demanded.
(iv) Pet will not be delivered in containers.
(v) AF G825 (AB55 may be substituted) will be given in exchange for pet. Two copies will be given to the pump manager, one to the CO of the drawing Unit, and one retained for unit records.
(vi) AF G825 will contain the following information:

AUSTRALIAN WAR MEMORIAL RCDIG1021731

9. PETROL AND LUBRICANTS (contd).

DATE OF ISSUE
NAME OF UNIT
NAME OF PUMP
AMOUNT OF PET
REG NO OF VEHICLE TO WHICH ISSUED.

(g) A list of places where pet may be drawn from civilian pumps may be had on application to SO.

10. RETURNABLE CONTAINERS.

(a) All containers delivered by AASC are RETURNABLE. Units must exercise care in handling containers and return them to AASC immediately they are emptied. All containers issued are debited against the unit.

(b) Fruit Juice bottles and crates:-
Bottles are chargeable at 6 mils each
Crates " " " 50 " "

(c) Pet tins must be opened by removing the seal and must not be punctured elsewhere.

11. ACCOUNTING.

Immediately following the Saturday of each week, each indenting unit will complete AF W.3810 (Comparison of "Daily Ration Strength" with "Rations Drawn") together with Unit AB 55s and will be forwarded not later than Tuesday of the following week through Bde AASC Offr to the Senior SO in GAZA area.

12. OFFRS AND SGTS' MESSES.

No commodities additional to the daily standard ration will be included in the total Unit demands submitted in Unit AB55, and the Unit will issue the relative proportion of receipts to the messes concerned. Any additional requirements of messes must be obtained under their own arrangements.

13. CASH ALLOWANCE.

The cash allowance of 6½ mils per day is designed to provide commodities not included in the ration and is to be spent through AACS, who will supply all requirements provided 24 hrs' notice is given and the commodities are available in PALESTINE.

14. CONDEMNATION OF SUPPLIES.

(a) Where any commodity, or part thereof, that is issued by the AASC, and is considered unfit for consumption, it is the responsibility of the QM to assemble a Board, consisting of -

Unit MO
An AASC Offr
The QM.

(b) If the Board decide that the commodity in question would be dangerous to issue to tps, AF F735 will be completed in quintuplicate and all copies forewarded to HQ, AASC.

(c) Where there is proof that the commodity did not deteriorate through neglect on the part of the QM, this commodity will be replaced, if not immediately, within 3 days by AASC.

(d) Commodities condemned will be destroyed immediately under the eyes of an offr.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

APPN "A".

BREAD	16 ozs	SALT	½ oz
MEAT FROZEN ...	14 "	JAM	2 "
FRESH VEGETABLES	16 "	MILK	3 "
ONIONS	3 "	PEPPER	1/100 "
POTATOES	12 "	MUSTARD	1/100 "
BUTTER	1½ "	(or Curry Powder)	
MARGARINE ...	½ "	MEAT LOAF ...	4/7 oz (4 ozs weekly)
CHEESE	1-1/7 "	SALMON	6/7 " (3 " ")
DRIED FRUITS ... (when available)	2 "	HERRINGS	6/7 " (3 " ")
TEA	⅜ "	FLOUR OR) RICE OR) OATMEAL) ...	2 ozs
SUGAR ...	4 "	FRUIT JUICE ...	4 " (4 times weekly)

PLUS ONE PENNY HALFPENNY (6¼ MILS) PER DAY PER MAN.

FRESH VEGETABLES :- SACKED VEGETABLES WILL BE REMOVED IMMEDIATELY FROM SACKS ON ARRIVAL AT UNIT AND PLACED IN AIRY ROOM OR ON VEGETABLE RACKS.

E N T I T L E M E N T S.

ICE. OFFRS' MESSES ... 2 Units
SGTS' " ... 2 "
MEN'S - 1 to 50 2 "
51 200 4 "
201 250 6 "
251 400 8 "
401 to 450 ... 10 Units
451 600 ... 12 "
601 650 ... 14 "
651 800 ... 16 "

1 unit - 14 lbs; 1 block - 56 lbs.

FUEL. WOOD lbs 2½)
COAL lbs ½) or 3½ lbs wood per man per day.
KEROSENE - 1 pint per man per day in lieu of wood & coal
GAS OIL - 4/5ths pint per man per week (for hotwater systems)

LIGHT - KEROSENE - ½ pint per lamp per day.

METHYLATED SPIRITS. - Hosps - 10 gallons per week
Fd Ambs - £½ " " " if supplying 2 CRS and 2 Dental Centres.
Units with RMO - 1 quart per week
Sigs 7 Aust Div - 1½ gallons per week.

PALLIASSE STRAW - 7 lbs per man each 32 days.
GREASE TRAP - 1 bale every 3 days until old palliasse straw is available.

DISINFECTANTS - Cresoli (1 qt per 100 men in camp per week) 5 gall drums
(1 gall per 100 men in billets per week)
(Diluted on scale of 1 tablespoon to 2 galls water)
Flysol - (1 pt per Flitgun per week) 5 gall drums
(Flitguns on scale 10% strength)
Tanglefoot - 1 lb per 100 men per month.
Dover's Cream - 2 ozs per man per month (in malarious areas)
Kerosene - 1 gall per 100 men in billets per week (For de-bugging only).

AUSTRALIAN WAR MEMORIAL RCDIG1021731

C

AUSTRALIAN IMPERIAL FORCES.

STANDING ORDERS

BY

BRIGADIER J. J. MURRAY, DSO, MC, VD,

CAMP COMMANDANT.

CAMP KILO 89.

27 NOV 40.

(Allan Backhouse) Capt,
SC 20 Aust Inf Bde.

COPY No. 24

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CONTENTS.

SUBJECT	CHAPTER	PAGES
Administration	I	1 to 7
Security	II	1 to 6
Supplies	III	1 to 4

DISTRIBUTION:

1 Aust Cps Gds Bn (2)
1 Aust Cps Sigs Det (2)
7 Aust Div (2)
20 Aust Inf Bde HQ
2/13 Bn (2)
2/17 Bn (2)
20 Inf ATk Coy (2)
2/4 Fd Amb
War Diary
File.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

ADMINISTRATION.

1. Routine.

Reveille	...	0630 hrs
Adm Parade	...	0700 "
Men's Mess	...	0730 "
Sgts' Mess	...	0730 "
Offrs' Mess	...	0800 "
Training	...	0900 to 1230 hrs.
Men's Mess)	...	
Sgts' Mess)	...	1300 hrs
Offrs' Mess)	...	
Training	...	1400 to 1630 hrs.
Retreat	...	1700 hrs.
Men's Mess	...	1715 "
Sgts' Mess	...	1800 "
Offrs' Mess	...	1830 "
First Post	...	2145 "
Last Post	...	2215 "
Lights Out	...	2230 "

2. Duties.

(a) Units will supply one detail each to report to Bde HQ Orderly Room at 0800 hrs, daily, to act as runners.

(b) Dress - shorts, shirt, hat felt, or FS, hat felt and gaiters, whichever is most suitable for existing climatic conditions.

(c) Tour of Duty - 0800 hrs to 2230 hrs daily, or until dismissed.

(d) Units will supply fatigues, gds, etc, as requisitioned by SC.

3. Returns.

(a) Returns will be submitted in accordance with Appx "A".

(b) Punctuality in submission of all returns will be insisted on.

4. Bounds - Cafes, Bars, Licenced Premises.

(a) All cafes, bars, licenced premises, etc, in towns and villages in PALESTINE are "out of bounds" except those showing the appropriate "in bounds" notice.

(b) Tps will not consume food or drink in any other public premises.

5. Official Time.

Official time may be obtained by contacting Bde HQ at 0715 hrs, daily.

6. Private Arms.

Units will maintain a register of all arms privately owned by all ranks.

7. Cameras.

(a) Units will maintain a register of cameras in possession

AUSTRALIAN WAR MEMORIAL RCDIG1021731

7. Cameras (contd).

(a) of all ranks on the following pro forma:-

No.	Rank	Name of owner.	Unit	Maker's No.	Description

(b) Any offr or OR possessing a camera will notify Unit HQ immediately.

(c) Any offr or OR disposing of a camera will notify Unit HQ immediately, giving full particulars of purchaser.

8. Ceremonial.

(a) Attention is drawn to PSO pamphlet 3, sec 6, para 47.

(b) Provisions laid down therein will be promulgated to all ranks.

9. Leave.

(a) ORs will be inspected before proceeding on leave; summer dress or service dress will be worn as directed.

(b) Personnel wearing summer dress should carry a cardigan.

(c) ORs shall be in possession of pay-book and leave pass when proceeding on leave.

10. Medical.

Attention is drawn to PSO, pamphlet 4.

11. Detention.

(a) Personnel committed to detention for periods exceeding fourteen (14) days will be forwarded to Detention Barracks, JERUSALEM.

(b) Bus for conveyance of such personnel will leave Bde HQ at 1310 hrs, daily.

(c) The following documents will accompany all personnel committed to detention:-

(i) Form of Commitment to Detention on award of detention by a CO (Form C, Appx II, RP).
(ii) Conduct Sheet.
(iii) Medical certificate as to fitness to undergo detention.
(iv) F.200 and V W.140 - Pay Record Card.

(d) Personnel will take/wear full marching order and personal gear, less rifle, bayonet and other arms. which will be fwded to DADOS, 7 Aust Div.

(e) Punishment awarded will be entered in Casualty Return (AF W.3011).

(f) Units will give Bde HQ twenty-four (24) hrs' notice of tpt accommodation required.

(g) Units will NOT communicate direct with Detention Barracks JERUSALEM.

12. Amenities.

All matters concerning entertainment, sport, welfare and tpt

AUSTRALIAN WAR MEMORIAL RCDIG1021731

12. Amenities (contd).

of leave personnel will be referred to Camp Amenities Offr for co-ordination.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

APPX "A".

SUMMARY OF RETURNS TO BE RENDERED

Serial No.	Authority	No. and nature of Return	Due	By whom rendered	To whom rendered	No. of copies	Action to be taken and Remarks.
1	FSO Pamph 5, Sec III para 25(a)	AF W3006 - Daily Strength State	Daily as at 0600 hrs	All Units	Telegraphed direct to OIC Records, 2nd Echelon, Copy to Bde HQ.	2	DISCONTINUED until further orders.
2	do:	AIF Form 1 - Daily Bde State	Daily	do.	Bde HQ	2 (Red & Black)	Red copy fwded by Bde HQ to OIC Records; Summary compiled by Bde HQ & fwded to 7 Aust Div; copy filed.
3	do.	AF W3010 - Casualty Return Offrs & Nurses	Daily or as often as practicable	do.	OIC Records, 2 Ech Copy to Bde HQ	2	Send direct
4	do.	AF W3011 - Casualty Return ORs	do.	do.	OIC Records, 2 Ech	1	Send direct
5	do.	AF W3012 - Casualty Return att personnel	do.	do.	Copy fdo. Parent Unit OIC Records, 2 Ech	2	Send direct.
6							Reserved
7							Reserved

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Serial No.	Authority	No. and nature of Return	Due	By whom rendered	To whom rendered	No. of copies	Action to be taken and Remarks.
8							Reserved
9	PSO Pamph 5 Sec III para 25(a)	AF W3008 - Fd Return of Offrs	Weekly as at midday	All Units	OIC Records 2 Ech	2	To be sent direct; copy to Bde HQ.
10	do.	AF W3009 - Fd Return of ORs	do.	do.	OIC Records, 2 Ech	1	Send direct
11	do.	AF B2069 - Offence Report	Weekly on Saturday	do.	OIC Records, 2 Ech 7 Aust Div HQ	2	do.
12	1 Aust Cps Adm Instn No. 21	Weekly expenditure of amn and explosives	Weekly 0900 hrs, Thursday	All Units & Hq Formations	Bde HQ	1	Consolidated and fwded to 7 Aust Div
13							Reserved
14							Reserved
15							Reserved

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Serial No.	Authority	No. and nature of Return	Due	By whom rendered	To whom rendered	No. of copies	Action to be taken and Remarks.
16	PSO Pamph 5 Sec III para 25(a)	AF C2118 - War Diary	Monthly	All Units	OIC Records, 2 Ech	2	Send direct
17	1 Aust Cps Adm Instn No. 21	Vehicle Strength Return	Monthly 1200 hrs 2nd last day of each month	All Units having MT vehs on charge	Bde HQ	3	1 copy each to 1 Aust Cps 7 Aust Div
18	do.	Statement of Amn explosives & weapons held	1200 hrs 14th of each month	All Units	Bde HQ	4	1 copy each to ADOS, Force HQ, 7 Aust Div, 1 Aust Cps
19	do.	Monthly accommodation & Tentage Return	1200 hrs 4th each month	All Units	Bde HQ	6	2 copies to Force HQ; 1 copy each to 7 Aust Div, COO, BOD; ABO, GAZA
20	do.	Census of Warlike Stores	1200 hrs 19th each month	All Units	Bde HQ	8	1 copy to COO, BOD; 5 copies 7 Aust Div 1 copy 1 Aust Cps
21	7 Aust Div Circular G41,4 Dec40	Report showing result of inspection A Gas Respirators	6th day in each month	All Units	Bde HQ	2	1 copy to 7 Aust Div

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Serial No.	Authority	No. and nature of Return	Due	By whom rendered	To whom rendered	No. of copies	Action to be taken and Remarks.
22	Bde Instn	Statement of Account, Unit Trust Funds & Mess A/cs.	2nd day each month	All Units	Bde HQ	2	Through 7 Aust Div for 1 Aust Cps.
23							Reserved
24							Reserved
25							Reserved
26							Reserved
27							Reserved

AUSTRALIAN WAR MEMORIAL RCDIG1021731

CHAPTER II.

SECURITY.

1. Unit Lines.

(a) COs will be responsible for security of all stores and equipment in Unit lines.

(b) Gds will always have the magazines of their rifles loaded but the chambers of rifles will be empty.

(c) Gds will be instructed that rifles will only be fired in circumstances that admit no possible doubt that an unauthorised person has entered the patrol areas, and then only after the usual challenge has been given and disobeyed, and that all other means of apprehending the person have been exhausted.

(d) Should a patrol fire his rifle, the patrol comd will immediately carry out an investigation and will report the occurrence and affecting circumstances in the Patrol Report at the conclusion of the tour of duty.

(e) Gd and Patrol Comds will submit an amm return on completion of tour of duty.

2. Pass-word.

(a) Pass-word for use within Camp KILO 89 will be changed daily.

(b) Units will contact Duty Offr at Bde HQ at 1645 hrs daily by means of a reliable runner to receive the pass-word for the ensuing 24 hrs.

3. Black-out.

(a) The camp will be under "black-out" conditions from Retreat to Reveille.

(b) All lights, where authorised, will be completely obscured.

(c) Unit COs will make a constant check of these regulations.

4. Security Measures - GAZA town.
(Ref: I Aust Cps circular, 17 Nov 40).

(a) GAZA is an Arab town and entirely Moslem. The customs of the Moslem are different from those of the European, but none the less MUST be respected. In this connection, the two most noticeable characteristics are religious fervour and the segregation of their womenfolk. Familiarity with them can only result in lack of respect.

(b) Area in Bounds. This includes the GAZA military and billeting areas, and the rds leading to them from the main rds; the main shopping street west of the railway line with a number of side streets to the north and south of it occupied by the bazaar; the road QASTINA--GAZA-KHAN YUNIS, where it passes through GAZA town; the rd GAZA-BEERSHEBA-GAZA Airport, to the limits of the Airport and the shopping street crossing this rd at a distance of 668 yds from the railway line, the limits being the first cross street to north and south of the main rd. Included is the rd from GAZA to the sea coast, and the area known as NEW GAZA situated on the sand dunes west of the old town, commencing at the western side of the public playing fd; the rd skirting GAZA on the south

AUSTRALIAN WAR MEMORIAL RCDIG1021731

4. Security Measures - GAZA town (contd).

(b) west of the town, commencing at the foot of the slope on the rd to the sea shore and joining the GAZA-KHAN-YUNIS Rd to the south of GAZA.

(c) Out of Bounds. All areas and rds not specifically mentioned in para (b) or shown in Appx "A" are out of bounds. These areas are residential only. The Police Sta, Police Barracks, and all Mosques are out of bounds. All cafes, bars, wineshops and hotels are out of bounds, with the exception of Spinney's Cafe. That sec of NEW GAZA in which the AIF Club is situated is out of bounds to ORs except when on duty.

(d) Notices. Notices will be placed in side streets leading off the main shopping street (known as MUKTAR St) past which NO MEMBER of the AIF will go. When cafes and bars are placed "in bounds", they will display a notice to this effect.

(e) Leave. All ranks situated in GAZA who are NOT on duty are permitted in the "in bounds" area from the completion of duty to 2130 hrs. Passes are NOT required for this period. ORs must return to Military Areas by 2130 hrs nightly. Late leave passes may be granted by Camp Comdt, HQ 1 Aust Cps, for ORs to proceed outside the "in bounds" area, e.g. to GAZA RIDGE Cinema, or to remain inside the area until 2315 hrs.

(f) Arms. Arms will only be carried when on duty requiring the carrying of arms. Offrs, NCOs and men will NOT carry arms when walking out..

(g) Sea Bathing. Swimming will only be carried out in that sec of the beach reserved for the AIF.

(h) All ranks will, at all times, co-operate with the Civil and Military Police.

5. Protection against Gas and Air Raids.

Part I - General Preparatory Measures.

(a) Areas. The following Units will be responsible for the undermentioned areas:-

20 Inf ATk Coy	HQ Lines
2/13 Bn	HERRING LINES
2/17 Bn	RYRIE LINES
Gds Bn	HOLMES LINES
2/4 Fd Amb	SQUIRES LINES
Cps Sigs	MEANE LINES

(b) PAD Offrs. KILO 89 ... ... Lieut D. G. BJELKE-PETERSEN

HQ LINES ... ... Capt A. J. HILL

Other Units will appoint PAD Offrs within their own lines.

(c) Air Sentries.- will be detailed by day by each Unit. Sentries on AA posts and on gas spray detectors may also act as air sentries.

(d) AA LMG Posts. These will be prepared in each area and will be provided with all-round sandbag protection. They will have a permanent manning detail daily, the personnel of which will carry out their normal duties.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

5. Protection against Gas and Air Raids (contd).

Part I - General Preparatory Measures (contd).

(d) AAIMG Posts.(contd).
When the Unit is training away from Camp lines, consideration will be given to what parties will be left in camp for manning details.

(e) Inlying Air Picquets. Area Comds will detail their own inlying picquet.

(f) Protection against Aircraft Spray. Gas spray detectors (when available) will be laid out and sentries detailed as given in FSFB Pamphlet No. 8, 1939, Sec 5. When the offr on duty confirms that spray has fallen, he will sound "Spray Alarm".

(g) Anti Gas Equipment. Respirators and anti-gas capes (when available) will always be carried, and eye-shields and individual detectors will be adjusted when not under cover. Capes should be in the "worn" position, except when this method of carrying interferes with the performance of duty.

(h) Slit Trenches. Slit trenches will be dug at once in the vicinity of camp areas.

(i) Cooking arrangements in Bivouacs. When on bivouac, Units will ensure that tarpaulins or other cover are provided both to windward and overhead, to reduce the danger of food being subjected to spray. Detectors must be placed near any food which has to be left in the open.

(j) Water Containers and Stores. Water containers will be kept covered. Stores, more especially those not in metal containers, should be kept covered as far as possible.

(k) Bath-places and Latrines in the Open. Protection against spray should be provided both outside and to windward.

(l) System of Alarms.

(i) The GENERAL ALARM will be sounded by the continuous beating of a kerosene tin. This will be taken up throughout KILO 89 and will denote Gas Attack.
(ii) Air Raid Warning - a succession of short blasts on the whistle, or both arms held above the head with hands waved. All offrs will take up the alarm.
(iii) Spray Alarm. A succession of long and short blasts on the whistle. Individuals will take cover, if possible; examine his individual detector and carry out personal de-contamination if necessary.
(iv) All Clear Signal - two long blasts on the whistle, repeated at intervals of about 5 seconds.

(m) Lighting Restrictions - All lights in buildings, etc., will be screened so as to ensure an effective blackout.

(n) Fire Posts - Available fire-fighting equipment will be held at Fire posts. Improvised fire-fighting equipment will be provided in each building.

(o) First-aid Posts. One will be arranged in each area which is capable of dealing with wounded who are also contaminated. One or more first-aid parties, of 3

AUSTRALIAN WAR MEMORIAL RCDIG1021731

5. Protection against Gas and Air Raids (contd).

Part I - General Preparatory Measures (contd).

(o) First-aid Posts (contd).
men each, will be available at the first-aid post.

(p) Gas Cleansing Centre. One in each area. Personnel - 1 NCO and 4 ORs.

(q) Gas Defence Centres. One in each area. Personnel - 1 NCO and 3 ORs excl de-contamination squads based on the centre.

(r) De-contamination Squads. One or more for each centre. Strength - 1 NCO and 5 ORs.

(s) Bleach Trays. These will be provided outside first-aid posts, gas cleansing centres, gas defence centres and HQ.

(t) Vehicle De-contamination Depot - one will be arranged for each area.

(u) Rescue Parties - one will be detailed from each area. Personnel - 1 NCO and 7 ORs.

(v) Maintenance - Anti-gas equipment will be examined weekly.

Part II.

6. Action to be taken on receipt of Air Raid and Gas Warnings -

(a) All offrs will be warned.

(b) Air Raid Warning - Personnel with duties on AAIMG posts or PAD duties will double to their posts. All other personnel will occupy slit trenches.

(c) Gas Alarms - Action to be taken will be as laid down in FSPB, pamphlet 8, 1939, sec 4.

Part III.

7. Action after Attack.

(a) All Clear Signal.

(i) If gas has NOT been used, resume normal activity.
(ii) If gas has been used, the "all clear" sig will be sounded by Bde PAD Offr only, to whom area comds will report their areas clear of gas

(b) Recce. If gas has been used, or is suspected, area PAD Offrs will carry out a recce to find out the limits of the contaminated area and the intensity of the contamination.

(c) Precautions against fresh attack will be taken. New detectors will be placed in posn and their inspection by sentries continued.

(d) Evacuation - Heavily contaminated areas will be evacuated and marked with gas warning signs.

(e) Weapons and Food - Every weapon exposed to gas will be decontaminated by the users as soon as the attack is over. Rags, after use, will be burnt. Food will be destroyed.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

Part III (contd).

7. Action after Attack (contd).

(f) Contaminated Clothing - will be left in dumps, marked with gas warning signs, and, at the first opportunity, placed in anti-gas bags for removal to L of C. Fresh clothing will be issued from Unit reserves.

(g) Casualties.

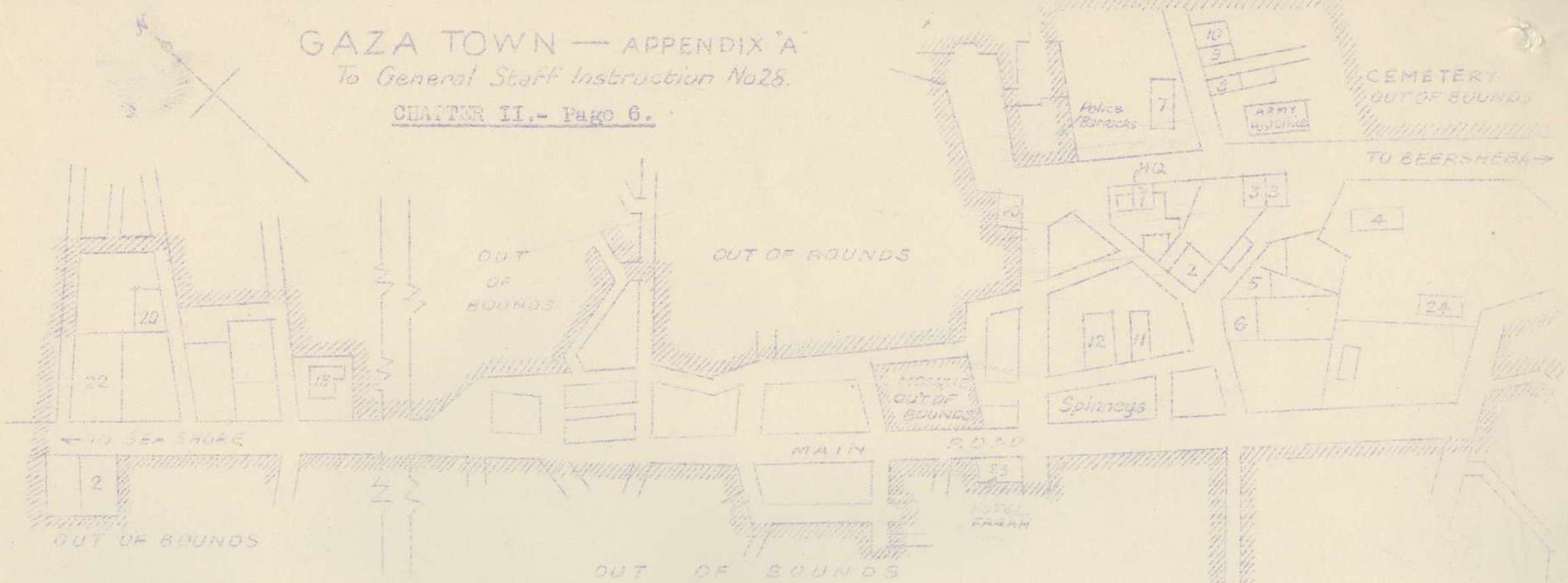
(i) Wounded will be taken to first-aid post.
(ii) Casualties from choking gas, whether contaminated or not, must be taken to first-aid posts.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

GAZA TOWN — APPENDIX "A"

To General Staff Instruction No28.

CHAPTER II.- Page 6.



1 Aust Corps HQ	13 Billet (2003)	
Records	14 Billet (2004)	
RAP, Area Billeting Offr.	Ground floor -	CE and CSO.
Barber Shop	1st floor -	Staff billet.
Finance	15 Billet (2005) -	Officers
Sergeants' Billets	16 Billet (2006) -	Officers
" "	17 Billet (2008) -	Officers
Men's Mess, Duty Coy,	18 Billet (2000) -	No. 1 mess
and Provost	19 "A" Mess	
Signals	20 Batmen's and Drivers' Quarters	
Camp Commandant	21 Billet (2002) -	GOC
QM Store	22 Billet (2007) -	No. 1 Officers
Billets, 1st Floor	23 Hotel El Farah -	Engrs Services,
and Red Cross Office	ADPM, ADOS, COME, DADT.	
	24 Sergeants' and Men's Canteen	

The area enclosed by ////// is "In Bounds" to all troops.
All other areas are "Out of Bounds".

Restrictions (a). All bars, cafes and hotels are "Out of Bounds"
(b). The Mosque is "Out of Bounds".
(c). The Police Station and Barracks are "Out of Bounds".

AUSTRALIAN WAR MEMORIAL RCDIG1021731

SUPPLIES.

1. Indents.

Indents for sups will be submitted by indenting units to reach S Sup O by 1600 hrs on 4th day prior to consumption. Indents to be lodged with Bde ASC Offr, Bde HQ, by 1200 hrs daily.

2. Indenting Units.

(a) Each lines in camp is designed to cook for one unit, consequently where more than one unit occupies the same lines one unit will be responsible for indenting for rations for all units in the lines. The indenting unit will call on the other units in their lines for cooks and labour as may be necessary.

(b) Sig Secs and LADs will be rationed by the unit with which they are accommodated.

(c) For the purpose of rationing, the following will be the indenting units until variation becomes necessary:-

Lines		Indenting Unit
HQ	...	20 Aust Inf Bde HQ
SQUIRES	...	2/4 Fd Amb
HERRING	...	2/13 Bn
KYRIE	...	2/17 Bn

(d) In each lines there is only one offrs' mess and one sgts' mess. OC's lines will arrange for the staffing and conducting of these messes.

3. Ration Scale.

Ration scale is att as Appx "A"

4. System of Supply.

Pending future instructions, sups will be delivered daily to indenting units in their own lines by AASC, 7 Aust Div. Vehicles will not be delayed. QM is responsible for unloading parties.

5. Meat Ration.

(a) All meat supplied will be frozen meat, with the exception of one day's ration of preserved meat.

(b) Frozen meat will normally be partially thawed only, on receipt by units. Units must ensure that thawing is completed before cooking.

(c) In hot weather there is a risk of sweating; meat should be hung and surplus moisture wiped off.

6. Ice.

(a) Ice is delivered daily to Units, until further advised. Ice will not be delivered to the various cookhouses, but to one delivery point in each lines. It is the QM's responsibility to see that the messes receive their entitlement.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

6. Ice (contd).

(b) Units will include in the "SUNDRIES" colm on the ration AB55 their daily requirements of ice in terms of "Units", based on a scale shown in Appx "C".

(c) Deliveries of ice will be continued until climatic conditions render it unnecessary.

7. Detachments.

(a) When Units are required to find dets for Gds, etc, the feeding of the dets will be the responsibility of the Unit.

(b) The only exceptions will be the dets at Fuel Cps, Gaza, and Gd at GAZA AIRPORT, who will be rationed by 1 Aust Cps.

8. FUEL, LIGHT, ETC.

(a) Scale of issue of fuel, oil and disinfectants is shown in Appx "D".

(b) Meth Spirits, Cresoli and Flysol is issued by AASC each Monday per entitlements and providing supp are available. Units will NOT indent for those particular items.

9. PETROL AND LUBRICANTS.

(a) Daily deliveries of pet and lubricants will be made direct to Unit lines by AASC. AB55s, endorsed "PETROL", will be lodged with ration indents by 1600 hrs two days in advance of required delivery.

(b) Demands will be made in multiples of the following:-

PETROL	... ...	4 gallons
OIL	... ...	5 "
GREASE	... ...	7 lbs
BRAKE FLUID	... ...	1 gallon.

(c) When it is necessary for a Unit to draw pet and lubricants from British Units, it must be clearly shown on AF G825 (supplied by issuing unit) the correct designation of the Aust Unit.

(d) The G825 must be forwarded to AASC accompanied by an explanation as to the necessity of drawing pet or lubricants from the British Unit.

(e) In the case of British Units drawing from Aust Units, AB55 will be prepared in triplicate; one copy will be given to the Unit drawing and the other two copies will be forwarded to AASC. Pet and lubricants so drawn will be credited to the issuing Units by AASC.

(f) Pet may be drawn from civilian pumps. Where this is economical, Units will do so. In such cases, the following instructions must be carried out:-

(i) An offr must be present and sign for all pet received.
(ii) Pet must be issued direct to vehicle tanks.
(iii) Lubricating oils will NOT be issued and must not be demanded.
(iv) Pet will not be delivered in containers.
(v) AF G825 (AB55 may be substituted) will be given in exchange for pet. Two copies will be given to the pump manager, one to the Mo of the drawing Unit, and one retained for unit records.
(vi) AF G825 will contain the following information:

AUSTRALIAN WAR MEMORIAL RCDIG1021731

9. PETROL AND LUBRICANTS (contd).

DATE OF ISSUE
NAME OF UNIT
NAME OF PUMP
AMOUNT OF PET
REG NO OF VEHICLE TO WHICH ISSUED.

(g) A list of places where pet may be drawn from civilian pumps may be had on application to SO.

10. RETURNABLE CONTAINERS.

(a) All containers delivered by AASC are RETURNABLE. Units must exercise care in handling containers and return them to AASC immediately they are emptied. All containers issued are debited against the unit.

(b) Fruit Juice bottles and crates:-
Bottles are chargeable at 6 mils each
Crates " " " 50 " "

(c) Pet tins must be opened by removing the seal and must not be punctured elsewhere.

11. ACCOUNTING.

Immediately following the Saturday of each week, each indenting unit will complete AF W.3810 (Comparison of "Daily Ration Strength" with "Rations Drawn") together with Unit AB 55s and will be forwarded not later than Tuesday of the following week through Bde AASC Offr to the Senior SO in GAZA area.

12. OFFRS AND SGTS' MESSES.

No commodities additional to the daily standard ration will be included in the total Unit demands submitted in Unit AB55, and the Unit will issue the relative proportion of receipts to the messes concerned. Any additional requirements of messes must be obtained under their own arrangements.

13. CASH ALLOWANCE.

The cash allowance of 6½ mils per day is designed to provide commodities not included in the ration and is to be spent through AACS, who will supply all requirements provided 24 hrs' notice is given and the commodities are available in PALESTINE.

14. CONDEMNATION OF SUPPLIES.

(a) Where any commodity, or part thereof, that is issued by the AASC, and is considered unfit for consumption, it is the responsibility of the QM to assemble a Board, consisting of -

Unit MO
An AASC Offr
The QM.

(b) If the Board decide that the commodity in question would be dangerous to issue to tps, AF F735 will be completed in quintuplicate and all copies forewarded to HQ, AASC.

(c) Where there is proof that the commodity did not deteriorate through neglect on the part of the QM, this commodity will be replaced, if not immediately, within 3 days by AASC.

(d) Commodities condemned will be destroyed immediately under the eyes of an Offr.

AUSTRALIAN WAR MEMORIAL RCDIG1021731

APPX "A".

BREAD	16 ozs	SALT	½ oz
MEAT FROZEN ...	14 "	JAM	2 "
FRESH VEGETABLES	16 "	MILK	3 "
ONIONS	3 "	PEPPER	1/100 "
POTATOES	12 "	MUSTARD	1/100 "
BUTTER	1½ "	(or Curry Powder)	
MARGARINE ...	¾ "	MEAT LOAF ...	4/7 oz (4 ozs weekly)
CHEESE	1-1/7 "	SALMON	6/7 " (3 " ")
DRIED FRUITS ...	2 "	HERRINGS	6/7 " (3 " ")
(when available)		FLOUR OR)	
TEA	⅛ "	RICE OR) ...	2 ozs
SUGAR ...	4 "	OATMEAL)	
		FRUIT JUICE ...	4 " (4 times weekly)

PLUS ONE PENNY HALFPENNY (6¼ MILS) PER DAY PER MAN.

FRESH VEGETABLES :- SACKED VEGETABLES WILL BE REMOVED IMMEDIATELY FROM SACKS ON ARRIVAL AT UNIT AND PLACED IN AIRY ROOM OR ON VEGETABLE RACKS.

E N T I T L E M E N T S.

ICE.	OFFRS' MESSES ...	2 Units	401 to 450	...	10 Units
	SGTS' " ...	2 "	451 600	...	12 "
	MEN'S - 1 to 50	2 "	601 650	...	14 "
	51 200	4 "	651 800	...	16 "
	201 250	6 "			
	251 400	8 "			

1 unit - 14 lbs; 1 block - 56 lbs.

FUEL. WOOD lbs 2½)
COAL lbs ½) or 3½ lbs wood per man per day.
KEROSENE - 1 pint per man per day in lieu of wood & coal
GAS OIL - 4/5ths pint per man per week (for hotwater systems)

LIGHT - KEROSENE - ½ pint per lamp per day.

METHYLATED SPIRITS. - Hosps - 10 gallons per week
Fd Ambs - 2½ " " " if supplying 2 CRS and 2 Dental Centres.
Units with RMO - 1 quart per week
Sigs 7 Aust Div - 1½ gallons per week.

PALLIASSE STRAW - 7 lbs per man each 32 days.
GREASE TRAP - 1 bale every 3 days until old palliasse straw is available.

DISINFECTANTS - Cresoli (1 qt per 100 men in camp per week) 5 gall drums
(1 gall per 100 men in billets per week)
(Diluted on scale of 1 tablespoon to 2 galls water)
Flysol - (1 pt per Flitgun per week) 5 gall drums
(Flitguns on scale 10% strength)
Tanglefoot - 1 lb per 100 men per month.
Dover's Cream - 2 ozs per man per month (in malarious areas)
Kerosene - 1 gall per 100 men in billets per week (For de-bugging only).

AUSTRALIAN WAR MEMORIAL RCDIG1021731

JUN 22 1941

WAR DIARY or ~~INTELLIGENCE SUMMARY~~

(Erase heading not required)

Army Fo
(ad

Unit 58 L.A.D. Date and Time.—From 7 Aug 40 To ——

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
Liverpool. N.S.W.	7 Aug 40		Unit drafted from 2/3 A.F.A. as follows	
			O.C. NX34671 Capt. J.B. Combe O.M.E. O.C.	
			NX 55206 J.H. Falconer. Warrant Officer II	
			" 18122 D.H. Anderson Cpl Fitter.	
			" 24291 F.E. Mitchell Cpl Fitter	
			" 25996 C.A. Bendley Cpl Armourer.	
			" 50725 E.M. Cusker Fitter MT	
			" 19336 D.R. Mobberley " " "	
			" 51751 C.E. Stehr. Electrician	
			" 54251 J.H. Messingham Driver	
			" 18650 J.O. Hudson Driver 1st class	
			" 31125 J.G. Randell M/Cyclist	
			" 27673 T.C. Van Hekeeren Batman Driver	