

AWM52

Australian Military Forces, Army headquarters,
formation and unit diaries, 1939-1945

1/5/32 DIVISIONS

1 Australian Armoured
Division Adjutant and
Quartermaster General
Branch (1 Aust Armd Div AQ
Branch)

January - February 1943



1/5/32-0075

SECRET

PAGE 1

WAR DIARY or INTELLIGENCE SUMMARY

Army Form C.2716
(adapted.)

(Erase heading not required).

"A" & "Q" Branch.

H. 100M 2/42

Unit H Q 1 AUST ARMD DIV

Date and Time.—From 1 January To 28 February 1943.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
In the Field	1943. Jan 1	K60H	Normal function of Duties.	
	2	K60H	WEEKLY FIELD RETURNS OF OFFERS & O/RS (W3008 & W3009)	Appendix 1
	3	K60H	Normal function of Duties.	
	4	K60H	do.	
	5	K60H	CIRCULAR A.78. (Returns.)	" 2
	6	K60H	CIRCULAR Q.118 (Hydraulic Brake Fluid.)	" 3
			Normal function of Duties.	
	7	K60H	A & Q Staff & Office personnel departed GUNNEDAH for new area.	
	15	K60H	H Q 1 Aust Armd Div opened at 2000 hrs. at Morawa W.A.	
	17	K60H	A & Q Staff & Office personnel arrived MORAWA W.A.	
	18	K60H	Normal function of Duties	
	19	K60H	do.	
	20	K60H	do.	
	21	K60H	CIRCULAR A.79. (Administration.)	" 4.
	22	K60H	ROUTINE ORDERS PART 1 published. SERIAL NO. 2 Paras 4 - 27.	" 5.

H.Q. 1st Aust Armd. Division

WAR DIARY or INTELLIGENCE SUMMARY

Army Form C. 2718
(adapted.)

(Erase heading not required).

H. 100M 2/42

"A" & "Q" Branch.
Unit H Q 1 AUST ARMD DIV.

Date and Time.—From 1 January To 28 February 1943.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
In the Field	Jan 23	KLM	WEEKLY FIELD RETURNS OF OFFERS & O/RS. (W3008 & W3009.)	Appendix 6.
	24	KLM	Normal function of Duties.	
	25	KLM	G.O.C. arrives this H Q.	
	26	KLM	CIRCULAR Q.119. (Monthly "B" Vehicle Mileage Return.)	" 7.
			CIRCULAR Q.120. (Amn - Trg and First Line.)	" 8.
	27	KLM	Normal function of Duties.	
	28	KLM	do.	
	29	KLM	ROUTINE ORDERS PART 1 Published.(SERIAL NO. 3 paras 28 - 38)	" 9
	30	KLM	CIRCULAR Q.121. (Salvage.)	" 10
			CIRCULAR Q.122. (Equivalents War Ration Scale.)	" 11
			WEEKLY FIELD RETURNS OF OFFERS & O/RS. (W3008 & W3009.)	" 12

WAR DIARY or INTELLIGENCE SUMMARY

Army Form C-24'8
(adapted.)

(Erase heading not required).

H. 100M 2/42

Unit "A" & "Q" Branch.
H Q 4 AUST ARMD DIV

Date and Time.—From 1 January To 28 February 1943.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
In the Field	Feb 1	K6M	ROUTINE ORDERS PART 1 Published. (Serial No.4 paras.39-46.)	Appendix 13
	2	K6M	CIRCULAR A.80. (Medical Examination & Photographing of AMF.)	" 14
	4	K6M	CIRCULAR Q.123. (Rail Movement - Personnel.)	" 15
			CIRCULAR Q.124. (Shock Absorbers on M T)	" 16
	5	K6M	CIRCULAR Q.125. (Hygiene.)	" 17
			ROUTINE ORDERS PART 1 Published. (Serial No 5 paras47-68.)	" 18
	6	K6M	WEEKLY FIELD RETURNS OF OFFERS & O/RS (W3008 & W3009.)	" 19
		K6M	CIRCULAR A.81. (S Os for Local leave for Units of 1 Aust Armd Div)	" 20
			CIRCULAR A.82. (S Os for local admin.)	" 21
	7	K6M	CIRCULAR A.83. (Div P & R T Areas.)	" 22
	8		Normal functions of Duties	
	9	K6M	do.	
			DIV. CIRCULAR 0181. (Release and Transfer of Personnel.)	" 23
	10	K6M	CIRCULAR Q.126. (Supplies of Fruit and Vegetables.)	"c 24
			ROUTINE ORDERS PART 1 Published. (Serial No.6 paras. 69-84)	" 25
	11	K6M	Circular Q.127. (Water Instructions.)	" 26
			CIRCULAR Q.128. (Expense Stores - Scale of Issue.)	" 27
	12	K6M	CIRCULAR Q.129. (S & T Returns.)	" 28
	13	K6M	ROUTINE ORDERS PART 1 Published. (Serial No.7 paras.85-90.)	" 29
			WEEKLY FIELD RETURNS OF OFFERS & O/RS. (W3008 & W3009.)	" 30
	14	K6M	CIRCULAR A.84. (1 Aust Armd Div S Os for Days of Rest.)	" 31
	15	K6M	Normal Function of Duties.	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

"A" & "Q" Branch.

H. 100W 2/42

Unit H Q 1 AUST ARMD DIV.Date and Time.—From 1 January To 28 February 1943,

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
In the Field	Feb 16	<i>1600H</i>	CIRCULAR Q.130. (Q & Ord Procedure.)	Appendix 32.
	17	<i>1600H</i>	DIV CIRCULAR 285. (Issue of Vehs from R V S.)	" 33.
	18	<i>1600H</i>	CIRCULAR Q.131. (Census of Warlike Stores and M T.)	" 34.
	19	<i>1600H</i>	CIRCULAR Q.132. (Toilet paper - Shortage.)	" 35.
			DIV CIRCULAR 0308. (Soldiers AWL for five days or longer.)	" 36.
	20	<i>1600H</i>	CIRCULAR A.85. (S.O. for Courts Martial.)	" 37.
			WEEKLY FIELD RETURNS OF OFFRS & O/RS. (W3008 & W 3009.)	" 38.
			MEDICAL ADMINISTRATION INSTN NO. 7.	" 39.
			DIV CIRCULAR 0324 (Trg Amn.)	" 40.
	21	<i>1600H</i>	ROUTINE ORDERS PART 1 Published. (Serial No. 6 paras 91-110.)	" 41.
	22	<i>1600H</i>	CIRCULAR NO.86. (Rendition of Strength Returns.)	" 42.
	23	<i>1600H</i>	DIV CIRCULAR. (Standing Orders for Dress - 1 Aust Armd Div.)	" 43.
			AMENDMENT OF CIRCULAR Issued 22 Feb 43 on WA L of C Concert Party)	" 44.
			CIRCULAR Q.133. (Damage to Private Property and Govt. Owned Property by Vehs and A F V's.)	" 45.
	24	<i>1600H</i>	CIRCULAR Q.134. (Procedure establishment Unit Canteen.)	" 46.
			CIRCULAR Q.135. (Examination of Small Arms.)	" 47.
	25-26	<i>1600H</i>	Normal Function of Duties.	
	27	<i>1600H</i>	WEEKLY FIELD RETURNS OF OFFRS & O/RS (W3008 & W3009.)	" 48.
	28	<i>1600H</i>	CIRCULAR Q.136. (Damage to Private Property.)	H.Q. 1st Aust Armd. Division 49.

K. H. Harris Capt

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

W.D. A.I.F. 1/1/2 = 46 ± 268

FIELD RETURN OF OFFICERS

SERIAL NO. 10

H Q 1 Aust Armd Div

(Unit)

Date:
2 January 1943.**PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.**

1	2	3	4
Ranks.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishment).
Haj-General	1 *	1	
Colonel	1 *	1	
Lieut.-Colonels ...	3	3	
Majors ...	11	5	9
Captains ...	11	11	
Lieutenants ...	7	7	
2nd Lieutenants	3	3	
Quartermasters			
Totals ...	31	6	9

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.**Officers JOINED during week.**

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.
Capt	Guy C.G.	H Q 1 Armd Div	1/1/43	To School
"	Amico W.F.	do	1/1/43	To new location
"	Reid C.	do	30/12/42	do
Lieut.	Stanton A.J.	do	1/1/43	do
"	Trumble R.W.	do	1/1/43	do
"	Donnelly J.S.	do	1/1/43	To School

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1	2	3	4	5	6
Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Whether present with Unit (insert Yes or No).	If not present with Unit, state how employed.
Inf-Gen	VX20321	Robertson H.C.H.	G.O.C.	No	On leave
Lt-Col	VX1532	Clarke E.B.	AMC	No	On leave
Lt-Col	HX142	McCabe J.A.	C R E	No	On duty
Major	VX79739	King W.P.W.	D L O	No	On duty
"	VX113	Holden E.C.	Q Sqn	Yes	
"	VX123	Hilliard A.H.	SGO 2	Yes	
"	HX12521	McKee J.H.D.	RAMS	Yes	
Captain	OX361	Glennoy D.		Yes	
"	VX65487	Kerr E.	Unit Adv	Yes	
"	TX6125	Slower H.G.	S.C.G.	No	On leave
"	UX145	Fellyer E.C.	AMC Off	No	On duty
"	VX70204	Anderson E.C.	DRG	Yes	
"	OX6309	DeVall C.G.	W.S.A.	Yes	
"	VX6946	Lee H.J.		Yes	
"	UX11423	White E.D.		Yes	
"	TX2015	Tabor E.D.	E.M.E.	Yes	
"	HX75209	Richardson L.C.E.	A Ltr	Yes	
Lieut	HX66659	Balzer E.		Yes	
"	OX527	Galloway D.A.		No	On duty
"	VX51405	Ledlie A.C.		Yes	
"	HX572	Stewart G.F.	A B C	No	On leave
"	OX363	Gleason G.	21/c Sqn	Yes	
"	HX6797	Kelly H.H.	RR Off	No	On duty
Colonel	HX166	Russell R.M.	AMC	Yes	
Major	HX70213	Front E.D.	AMC	Yes	
Lt-Col	HX34772	Parke A.G.V.	AMC	No	On duty
Lieut	VX27506	Colclough J.H.H.	AMC	Yes	
Capt	VX7943	Bolton L.G.	PMV	Yes	
Chaplain	VX65774	Vortman G.H.H.	Both	Yes	
"	HX67799	Kerr E.	C of S	Yes	
"	HX77336	Hawthorn E.	A C	Yes	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held	Personal Number.	Name and Initials.	Corps.	Date of attachment.	Nature of attachment.
Major	4110101	Gall A.H.A.	2/5 Regt	25/11/42	Efficiency Off
Capt	4110102	Town H.A.	2/7 Regt	20/11/42	For duty

701 2096 1001 1111

(Unit.)

(Signature of Commander.)

2 January 1943

(Date of Despatch.)

1. AIRCRAFT

(Bde., Divn., Area, etc., with which Unit is serving.)

Army Form W.3009
(page 1)

(Adapted)

(To be furnished by all units and all Headquarter units.)

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I. <i>W F</i>	<i>2</i>		<i>1</i>
W.Os. Class II. <i>4</i>	<i>3</i>		<i>1</i>
Squadron or Company Quartermaster-Serjeants <i>1</i>	<i>1</i>		
Staff Serjeants <i>5</i>	<i>6</i>	<i>1</i>	
Serjeants <i>12</i>	<i>15</i>	<i>3</i>	
Corporals <i>43</i>	<i>41</i>		<i>2</i>
Troopers, Privates, &c. <i>281</i>	<i>203</i>	<i>25</i>	
TOTALS <i>346</i>	<i>291</i>	<i>29</i>	<i>4</i>

PERSONNEL ATTACHED AGENTIVE

Part C. Description of other ranks whose return to the unit is particularly requested.

[illegible]

1

29	4
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(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

Signature of Commander.

Signature of Commander.

Bde., Divn., Area, etc., with which unit is serving.

War Diary

AUSTRALIAN MILITARY FORCES

H Q 1 Aust Armd Div

5 Jan, 43.

Circular A.78

RETURNS

1. Instructions have been received from L H Q indicating that one(1) copy only of the undermentioned Forms is required by D.R.O.

A.F. B.2069
A.F. W.3010
A.F. W.3011
A.F. W.3012

These Forms will NOT be used for submission of NIL Returns.

2. A weekly return as at 0600 hrs each Saturday is required in respect of personnel on Leave without pay. The information will be shown in the top right-hand corner of Part A of Unit A.F's W.3008 and W.3009 in categories :-

Personnel on leave without pay - (a) Posted Strength
(b) X List

The date of the first return to be Sat. 9th Jan., 43 and will be included each week thereafter.

For *Philipson* Lt-Col
A A & Q M G 1 Aust Armd Div

Distribution - List "C"

CIRCULAR Q 118H Q 1 Aust Armd Div
5 Jan, 42HYDRAULIC BRAKE FLUID:

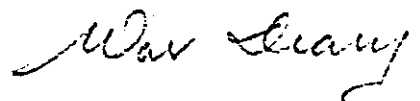
With reference to the recent Divisional instruction that HYDRAULIC BRAKE FLUID would not be used until further notice, it is advised that samples of HYDRAULIC BRAKE FLUID have been analysed and have been found to be in accord with Army specification.

The use of HYDRAULIC BRAKE FLUID as is supplied will now be continued.

When any work is carried out on hydraulic brake systems extreme care will be taken to ensure that no fluid which has any mineral oil content comes in contact with any part of the system, or is mixed with the hydraulic brake fluid.

.....Lt-Col
A A & Q M G 1 Aust Armd Div

Distribution - List "C"



*War Diary*AUSTRALIAN MILITARY FORCESHQ 1 Aust Armd Div
21 Jan 43.CIRCULAR A.79ADMINISTRATION1. 3 AUST CORPS ADM STANDING ORDERS

These are being reprinted and will be issued to all Units as soon as they are available. A S O's present in a convenient and accessible form the whole of the local code of administration, supplementary to general rules which are standard throughout Australia.

C O's will ensure that all Officers familiarise themselves with A S O's as soon as they arrive in this Area.

2. OFFICERS FOR COURTS MARTIAL

Units will furnish to this HQ through the usual channels, within five days of arrival in this area, a list of Offrs possessing at least two years commissioned service. Lists will indicate :-

- (a) Dates of their commissioned service.
- (b) Any special legal qualifications and experience.

Units will also furnish a list of Officers with legal qualifications rendering them suitable to act as Judge Advocates and Prosecuting or Defending Offrs on Courts Martial.

3. RETURN OF WARRANT OFFICERS

Units will forward through normal channels to reach this HQ within five days after reaching this area list of Warrant Officers giving :

- (a) Number
- (b) Full name
- (c) Grading
- (d) Date of appointment
- (e) Posting

4. ENLISTMENTS A I F

Units (other than AIF units) will render a return within 5 days of reaching this area showing :-

- (a) Percentage of AIF personnel.
- (b) Percentage of minors who have volunteered but who have NOT obtained parental consent.
- (c) Number of personnel in E or lower medical categories.

Johnston Lt Col
for A A & Q M G 1 Aust Armd Div

Distribution List "C" less Units 3 Aust Mot Bde

NOT TO BE PUBLISHED

The information contained in this document is not to be communicated either directly or indirectly to the Press or to any person not holding an official position in His Majesty's Service.

SERIAL NO. 2

Nos. 4 -- 27

23 Jan 43

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART 1.

by

Brig K A MCKENZIE - ADM COMD 1 AUST ARMD DIV IN WEST AUSTRALIA

4. CANTEENS - TOBACCO & SUPPLEMENTARY RATIONS

All canteen requisitions for sups of tobacco and cigarettes will be accompanied by a declaration of the rationed strength of the unit concerned signed by the unit C O, 2 i/c, or Adjt.

All requisitions for supplementary rations and other canteen stores will be placed 24 hrs in advance of time of drawing in order to avoid waste of time and congestion of drawing units at canteens.

5. RENDITION OF A A F G6's

(a) All units operating M T or consuming P O L for any other purpose will prepare Monthly Vehicle Log Sheet Summary (A A F G5) in accordance with M B I Q63/42 para 6. Total consumption figures will be inserted in Petrol Used and Oil Drawn columns and quantities of P O L on hand will be shown on the reverse side of the A A F G6 in the space provided.

(b) A A F G6 will be retained by units and will be required to be produced to the AAPC Checking Staff for audit purposes. Formation etc staffs and A Ds S T L of C Areas may call for the A A F G6's of the units administered by them for inspection and checking purposes but the forms should be returned to units as early as possible.

(c) A A F G6 will NOT be submitted to HQ Comd A A S C or this HQ.

6. OVERDRAWALS OF BREAD

Units are in many cases drawing bread in excess of their requirements. Where it is found from experience that the bread ration is NOT fully consumed, units will correspondingly under-draw their entitlements. For such under-drawals of bread other commodities will NOT be issued in lieu.

7. ISSUE OF BREAD

As from 22 Jan 43, all Armd Div Units in MORAWA and MULLEWA areas will receive issues of wholemeal bread only.

Bread will NOT be removed from the bags at D I D except for individual loaves to complete a unit requisition.

Units will return bags so obtained to D I D when drawing next issue of bread, which will NOT be made without bags being returned.

8. SALV

Attention is drawn to G R O Q455 of 9 Oct 42 which states:-
 "Issues to units of salvage materiel from Army Salvage dumps and depots will be made only on requisition. Requisitions will be made out on Army Form 108, signed by O C Unit or his rep and will state the purpose for which salv is required." These instrs must be strictly adhered to. No salv material will be sup unless requisitioned for.

9. WATER

Units will NOT obtain water from MORAWA town sup. This sup is limited and is for civilian use only.

10. UNAUTHORISED CROSSING OF RAILWAY LINES BY ARMY VEHs

C O's will ensure that immediate steps are taken to instruct all concerned that the crossing of railway lines with heavy vehs at other than the authorised level crossings is strictly prohibited.

11. FORMATION PACK TRAINS

Formation pack trains run daily as follows :-

<u>MIDLAND RY LINE FOR MINGENEW</u>		<u>WONGAN HILLS LINE FOR MORAWA & MULLEWA</u>	
<u>FROM PERTH</u>	<u>TO PERTH</u>	<u>FROM PERTH</u>	<u>TO PERTH</u>
CLAREMONT 1825hrs daily	MINGENEW 0050hrs daily	PERTH 2035hrs daily	MULLEWA 1730hrs daily
MINGENEW 0830 " "	CLAREMONT 1535 " "	MORAWA 1550 " "	MORAWA 2140 " "
		MULLEWA 1350 " "	PERTH 1620 " "

All requests for pers travelling south by these trains, whether on leave, duty, or for consignment of stores will be submitted in the case of :

Units MINGENEW Area to HQ 1 Aust Armd Bde
 Units MULLEWA Area to HQ 3 Aust Mot Bde
 Units MORAWA Area to HQ 1 Aust Armd Div

Units will NOT deal direct with R T O's with regard to above, except in the case of Ord services returning stores to Depots etc.
 Civil passenger trains will NOT be used either for Army pers or stores.
 Proposed movement of all pers or stores MUST be notified to appropriate HQ for approval AT LEAST 48 hrs prior to time of movement except in urgent cases when the maximum possible notice will be given.

12. MEDICAL

All units in MORAWA area will send pers for evacuation through Sec 2/14 Aust Lt Fd Amb located SHOWGROUNDS MORAWA and NOT direct to C C S.

Diarrhoea and Upper Respiratory Tract Infections (ref D G M S Instrn No. 9)
 These returns will be fwded to S M O of area daily. Date and name of unit will be shown in every case.

13. MEDICAL - INNOCULATION AND VACCINATION

A certificate will be rendered by units by 25 Jan 43 that all members under their command have received the necessary inoculations and vaccinations as provided by GRO A452/32 as amended by GRO A7/43. Units will take action to complete all outstanding inoculations forthwith and will indent for necessary supplies through A D M S 1 Aust Armd Div.
 Attention is directed to D R O 340/42 para 3.

14. MEDICAL - FITS

Pers submitted for Medical Board on account of alleged "fits" must be accompanied by documentary evidence of the occurrence of same from an Officer, Medical Officer, or other dependable person who has actually witnessed the incident. (Tech Inst 12. Inst R M O's)" C R O 614 Ser 52.

15. MEDICAL RECORDS

"(1) It is essential that adequate and correct information be supplied to L of C Area Records Office in regard to the cause of death of patients. Such terms as "natural causes" or "accidentally killed" are insufficient.

(11) Medical Officers will state the nature of the sickness or injury which has caused death and in addition whether "Battle Casualty" or "Accidental" when death results from an injury.

(111) When a post mortem examination is carried out a report of the findings should be attached to other clinical documents which are forwarded to the L of C Area Records Office. (LHQ 169145)." C R O 615 Ser 52.

16. MEDICAL - CASES REFERRED FOR SPECIALIST MEDICAL EXAMINATION

Forms A A F D9 (Special Report Form) will in future be sent to A D M S 1 Aust Armd Div who will approve of patient being sent for medical consultation and make necessary appointment.

17. MONTHLY CENSUS WARLIKE STORES

Copies of E5-1a to 8a and E5-10a, are still being rendered to L H Q by many units in 1 Aust Armd Div. Attention is directed to G R O G379 of 11/9/42, which indicates to whom unit return slips are to be rendered.

Units will NOT render to L H Q return slips other than 2-9(a) to (DOS-031.)

18. GAM OF TENTS - BITUMINOUS EMULSION

2000 galls of Kh Green J Bituminous Emulsion are being drawn under Formation arrangements and will be distributed to Units on a tentage basis.

The issue and use of any paint camouflage other than that manufactured by the Shell Coy of Aust (Colas) or the Sterling Vernish Coy Brisbane will be discontinued.

Any Unit stocks of Bituminous Emulsion other than of the type mentioned in para above will be returned to Ord forthwith.

19. BRITISH BATTLE DRESS - ISSUE TO ARMoured FORMATIONS

With reference to F R O's 0.717-8/42 cancelling the authority given in G R O's 475-6/42 for the issue of British pattern battle dress to Armoured Formations, arrangements will now be made for the replacement issues vide para 2 of G R O 5. 1942 to be with some from individuals and Service Dress issued in lieu.

The battle dress withdrawn, together with any stocks held in unit stores, will be returned to A A O Co.

20. AIR MAIL POST CARDS

Air mail post cards are available from stationary at the rate of two per man per week. These cards will be sent by air mail with one penny postage. Demands for cards will NOT be made on F P O's who do NOT carry stock.

21. ADMINISTRATIVE - HOME RAIL AND LEAVE PASS

Delete ASO 4/13a and substitute :-

"13a - All Books H L 1 and H L 2 which have been in use during the month to be forwarded by 7th of following month to D F O who will return same to Railway Auditors. Units will requisition for fresh supplies as required." C R O Ser 52 No. 617.

22. HOTELS - OFFICERS

"(i) Commencing from 18 Jan 43 officers will not be permitted to enter a saloon or public bar in any hotel within a radius of 15 miles of G P O PERTH.

(ii) This does not preclude the use by officers of hotel lounges and such club bars as are available by reason of Hon Membership that has been conferred on all officers." C R O Ser 52 No. 611.

23. DENTAL NEERWA AREA

Dental Offr at C C S will attend urgent cases (relief of pain and broken dentures) daily at 0900 hrs. Arrangements for routine treatment will be made by units through A D M S.

24. CHLORIDE OF LIME (Bleaching Powder)

Sups of above are available from A S C on basis of 5 lbs per 1000 men. To be used in solution $\frac{1}{2}$ lb to 10 gall of water for mess tables, latrine seats, cooking utensils, water tanks and bottles. NOT to be used as a powder around latrines.

25. CONSERVATION OF RUBBER - G R O 422.

"Attention is drawn to the above G R O. All units who have not requisitioned for Posters and Stickers on the scale in G R O 0422 will do so immediately." C R O Ser 53 No. 624.

26. SUPPLIES - VEGETABLES TIMED.

"Units are advised that tinned vegetables are not fully prepared for being consumption before being packed and require 20 minutes cooking before eaten. (HQ Sig Q563)." C R O Ser 53 No. 625.

27. RETURN OF CASES WOOD PACKING AND CONTAINERS DISTILLED WATER

"Cases wood packing will in future be regarded in the same manner as containers, and as soon as unpacked by the receiving unit will be immediately returned to store on AF G1033 (ASO 14/9). The manufacture of these cases is presenting serious difficulties and unless cases ensure their return, delivery of stores will be seriously prejudiced.

The distribution of distilled water is similarly being impeded by failure of units to return containers and immediate steps will be taken to rectify this position." C R O Ser 53 No. 627

Signature Lt-Col
A A & Q M G 1 Aust Armd Div

DISTRIBUTION : NORMAL

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008
(Page 1)
(Adapted)

AIF WE 1/1/21 : 46 x 268

FIELD RETURN OF OFFICERSDate: 23 Jan 1943
HQ 1 Aust Armd Div (Unit)

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4
Ranks.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishment).
<i>WE</i>			
MAJ-GEN <i>1*</i>	<i>1</i>		
COLONEL <i>1*</i>	<i>1</i>		
Lieut.-Colonels ... <i>2</i>	<i>2</i>		
Majors ... <i>5</i>	<i>5</i>		
Captains ... <i>12</i>	<i>12</i>		
Lieutenants ... <i>7</i>	<i>76</i>		
2nd Lieutenants <i>3</i>	<i>3</i>		
<i>Chaplains</i>			
<i>Quartermasters</i>			
Totals ... <i>31</i>	<i>2831</i>		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

All AIF Personnel

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1	2	3	4	5	6
Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps. Appt.	Whether present with Unit (insert Yes or No).	If not present with Unit, state how employed.
Major Col	MX188	Russell R H	A D M S	Yes	
Lt Col	MX54779	Barker A G V	A D M E	Yes	
Lt Col	VI26318	Kyngdon C W T	GSC 1	Yes	
Major	MX71065	Comper W L	D A P H	Yes	
"	MX11141	Foran J G	A CEE	Yes	
"	VI113	Holden J. C.	OC Sqn	Yes	
"	MX12521	Maris J H D	DADOS	Yes	
"	SM17714	Smith M. S.	DAD Hyg	Yes	
Captain	VI59846	Lee W J	ADJ CRE	Yes	
"	QP20011	Harper A K C	GSO Ltr	Yes	
"	VI65487	Yarr G	Cat 1st yr	Yes	
"	MX70239	Attemoll A E	Postal	Yes	
"	VI56126	Jensen L F	T G	Yes	
"	MX76225	Graham S C	DADOS	Yes	
"	MX7095	Bairns T P	LO	Yes	
"	VI64392	Brude W F	GSI	Yes	
"	VI44841	Burbury A A	G S O S Ltr	Yes	
"	VI10204	Anderson A C	D A A C	No	On Duty
"	MX76209	Richardson A C J	A Ltr	Yes	
"	QP24111	Nicol S G A	DADOS LANA	Yes	
Lieut	MX17195	Sutton A J	Camp Com.	Yes	
"	VI54606	Loelia A S	HA Sp	Yes	
"	MX68330	Balzer E	HA Sp	Yes	
"	QX553	Glasgow E.	E 1/0 Sqn	Yes	
"	VI2375	Balzer G P	A A P C	Yes	
"	VI12033	Trumble D H	LO	Yes	
Chaplain	VI63774	Vertigan C T H	Weth	Yes	
"	VI319	Tyler W R	Anglican	Yes	
"	MX77139	Fenn H.	do	No	On Duty HQ Sqs
May Den	VI20321	Holberton H. H.	GOC	No	On Duty
Leut	MX579	Newell G F	A D C	No	On Duty

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held	Personal Number.	Name and Initials.	Corps.	Date of attachment.	Nature of attachment.

1st Aust Armd Div
(Unit.)

Richardson
(Signature of Commandr.)

23 January 1943
(Date of Despatch.)

1st Aust Armd Div.
(Bde., Divn., Area, etc., with which Unit is serving.)

Army Form W.3009
(page 1)

(Adapted)

HQ 1 Aust Armd Div (Unit) 23 JAN 1943 (Date).
1/1/2

(To be furnished by all units and all Headquarter units.)

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.	2		1
W.Os. Class II.	2		2
Squadron or Company Quartermaster-Serjeants	1		—
Staff Serjeants	2		—
Serjeants	12	2	12
Corporals	42		1
Troopers, Privates, &c.	192	12	
TOTALS	232	14	4

Part B. Other Ranks attached from other Corps.

Part B. Other names attached from
ATTACHED AGAINST WE

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
1026	2/14 Aust Lt 7th. Aust.	2	1 Aust. Armored Bde.
		1	6888 Cst.
			2/14 Aust Lt 7th. Aust.
		1	2/11 Aust Armored Corps. Crested 24th Div.

[illegible]

3

1	2
---	---

(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

2 1/2 H.Q. Squadron
Signature of Commandant.

Bde., Divn., Area, etc., with which unit is serving.

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
25 Jan 43

CIRCULAR Q.119MONTHLY "B" VEHICLE MILEAGE RETURN

1. Attention is drawn to S O Aust Armd Corps Section XIV, para 9 (d) (iv) (Monthly "B" Vehicle Mileage Return).
2. All Units will prepare an accurate return as at 27 Jan 43 to reach Div HQ by 29 Jan 43. Subsequent returns will be rendered as at the end of each month reaching Div HQ by 3rd of the following month.

Particular care will be taken in the preparation of this return. Remarks will be confined to "engine weak", "oil consumption heavy", "tyres nearly worn out", "in good order etc."

3. Pro forma is as follows :-

SERIAL NO.	VEHICLE TYPE	ARMY NO.	MILEAGE SINCE		REMARKS
			OVERHAUL	ENGINE CHANGE	

4. Units not in this area by the above dates will forward the information immediately on arrival.
5. For the purpose of this return "B" veh will be all M T incl carriers excl Tks.

C. M. Anderson Capt.
Lt-Col

A A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "B"

SECRET

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
26 Jan 43.

CIRCULAR Q.120

AMN - TNG AND FIRST LINE

1. There are only small reserves of amn in W A and transport for further supplies is unlikely to be found for some time.
2. It is improbable that the full scale of tng amn will be available. Consequently it may be found necessary to use a proportion of 1st line amn for tng.
3. The reorganisation and move of the Div have disrupted the amn records.
4. In view of the above, units will submit the att return of amn. It is essential that this be accurately compiled so that the available amn can be equitably allotted. Return will be submitted by 1800 hrs 26 Jan

Thomas Byrne Capt
for Lt-Col
A A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "C"

(Complete in type or pencil. Do NOT USE ink) ◆

S A A & PYROTECHNICS, GUN AND MORTAR AMM, GRENADES & A/Tk MINES

[illegible]

(Complete in type or pencil. Do NOT USE ink)

S A A & PYROTECHNICS, GUN AND MORTAR AMM, GRENADES & A/Tk MINES

<u>TRAINING</u> On Hand Jul 42 Drawn since Jul 42 TOTAL Entitlement 42/43 Fired since Jul 42 On Hand Wt or No. of Cases etc C R Vd <u>WAR</u> Entitlement Drawn On hand	Cartridges S A Ball .580
	Cartridges S A Ball .450
	Cartridges S A Ball .455
	Cartridges .300 Ball
	Cartridges .300 A P
	Cartridges .300 Tracer
	Cartridges .303 Ball (Belt)
	Cartridges .303 Ball (Bundle)
	Cartridges .303 Ball (Carton)
	Cartridges .303 A P
	Cartridges .303 Tracer
	Cartridges .303 Blank
	Cartridges .55 A P
	Cartridges Pistol Sig Green
	Cartridges Signal Red

S A A & PYROTECHNICS, GUN & MORTAR AMM, GRENADES AND A/TK MINES

TRAINING AMM	Ctges Q F 2 pr F H
On Hand Jul 42	Ctges Q F 2 pr A P
Drawn since Jul 42	Ctges Q F 6 pr A P
TOTAL	Ctges Q F 6 pr SAP
Entitlement 42/45	Ctges 37 mm A P
Fired since Jul 42	Ctges 37 mm H E
On Hand as at	40 mm Bofors H E
Wt or No of cases etc C R Vd	75 mm Q F Full Charge
WAR EQPT AMM	Shells 25 pr HE
Entitlement	25 pr Sand-filled
Drawn	25 pr Smoke
On Hand	Candles Smoke Ground Experimental Generators Smoke No. 5
	Ctges Illum
	Grenades Aldershot
	Grenades HE Hand 36 M
	Grenades .303 Rifle
	Grenades 2.5 in smoke
	Ctges Ballistite .303
	Grenades Self-ign Phos
	A/Tk Mines
	Ignitors Molotov Cooltail
	Grenades Rifle A/Tk No. 68
	Generators Smoke No. 8
	Mortar 3-in Bombs M L HE
	Mortar 3-in Bombs Smoke
	Mortar 3-in Ballistite

S A A & PYROTECHNICS, GUN & MORTAR AMM, GRENADES AND A/TK MINES

<p>TRAINING AMM</p> <p>On Hand Jul 42</p> <p>Drawn since Jul 42</p> <p>TOTAL</p> <p>Entitlement 42/43</p> <p>Fired since Jul 42</p> <p>On Hand as at</p> <p>Wt or No of cases etc C R Vd</p> <p>WAR EQPT AMM</p> <p>Entitlement</p> <p>Drawn</p> <p>On Hand</p>	Ctges Q F 2 pr F H
	Ctges Q F 2 pr A P
	Ctges Q F 6 pr A P
	Ctges Q F 6 pr SAP
	Ctges 57 mm A P
	Ctges 37 mm H E
	40 mm Bofors H E
	75 mm Q F Full Charge
	Shells 25 pr HE
	25 pr Sand-filled
	25 pr Smoke
	Candles Smoke Ground Experimental
	Generators Smoke No.5
	Ctges Illum
	Grenades Aldershot
	Grenades HE Hand 36 M
	Grenades .503 Rifle
	Grenades 2.5 in smoke
	Ctges Ballistite .505
	Grenades Self-igin Phos
	A/Tk Mines
	Ignitors Molotov Cocktail
	Grenades Rifle A/Tk No.68
	Generators Smoke No.8
	Mortar 3-in Bombs M L HE
	Mortar 3-in Bombs Smoke
	Mortar 3-in Ballistite

NOT TO BE PUBLISHED

The information contained in this document is not to be communicated either directly or indirectly to the Press or to any person not holding an official position in His Majesty's Service.

SERIAL NO. 3

Nos. 28 - 38

29 Jan 43

AUSTRALIAN MILITARY FORCESROUTINE ORDERS PART 1.

by

MAJ-GEN H C H ROBERTSON Comd 1 Aust Armd Div28. HOME LEAVE - PAY FACILITIES

"Pay for the current period only will be made available by Units to Interstate pers proceeding on H L. As full pay facilities are available at L & T D's S A and Vic L of C Areas, it becomes the responsibility of each member to draw pay in advance from the last Depot through which he passed before detraining." C R O Ser 54 No 628.

29. LEAVE - A R L

Where A R L is granted out of normal priority for compassionate reasons HLL or 2 will be endorsed by the unit in red ink as follows :-

"Compassionate Reasons. LTD's please expedite forward movement"
C R O Ser 54 No 639.

30. TRAVELLING AND MEAL ALLOWANCE CLAIMS

- "(a) It is advised that travelling and Meal Allowances will henceforth be paid on the certification of Commanding Officers of Units and Chief Instructors of Schools without the over-riding approval of "Q" Branch.
- (b) The C O or C I will sign the "Certificate by Officer authorising Claim" on Form TS 4A and the greatest care will be exercised in ensuring that all necessary conditions have been complied with, and that the travel or absence from HQs was properly authorised.
- (c) Certification by O C's detachments will not be accepted, claims by members of detachments must be certified by the C O of the Unit from which they are detached.
- (d) Unit, Rank and appointment must be shown under the signature of the C O or C I."
C R O Ser 54 No 633.

31. RAILWAY TICKETS - PERSONNEL TRAVELLING

"All pers will be in possession of a ticket while travelling by rail.

O C detachments or O C train will issue tickets to individuals prior to entraining and will NOT hold tickets in bulk." C R O Ser 54 No 634.

32. TRUST ACCOUNTS - CHEQUES & DRAFTS

Units are advised that Fd Cash Offices are NOT authorised to accept cheques or drafts other than those drawn by Govt Departments. In future, cheques or drafts, other than those mentioned cannot be accepted for credit to Trust Accounts.

33. MED - 3 AUST MOE BACT LAB

- "(1) Functions : The lab will be used mainly for investigation and instruction. Any bact examination can be done. It does not undertake biochemical examinations except the simplest, nor does it undertake histological examinations. It should therefore function mainly as a clinical lab rather than as a hygiene unit. Routine bact examination of water is not a normal function, but when special water examinations are needed as at the present time they will be done at the request of the D A Ds of Hygiene only. Samples of water sent direct by M Os will not be examined.
- (ii) Location : The Unit will not be a permanent adjunct of any C C S but will move about the Corps area and visit the various medical units holding patients.
- (iii) Present Task: The immediate problem for attention is the situation as regards diarrhoea and dysentery, and the Unit will take action :
- (a) To determine the type or types of dysentery organism involved.
 - (b) To instruct M Os in the aetiology and diagnosis of bacillary dysentery particularly in methods of macroscopic and microscopic examination of stools.
- (iv) Other Tasks : Instruction in the lab diagnosis of malaria and the use of the Malaria and Dysentery Panniers will be given." C R O Ser 54 No 631.

34. HYGIENE INSPECTORS

- "(a) The A A M C is in need of Hygiene Inspectors and units will be searched for suitable pers.
- (b) Men with Army or Civilian public health qualifications or experience University science or agricultural graduates, and men with chemical knowledge or experience are suitable.
- (c) Nominees will be required to attend a School of Hygiene and if considered satisfactory will be transferred to A A M C and appointed Hygiene Sgts.
- (d) Nominations giving particulars of qualifications will reach this HQ before 10 Feb 43."
- C R O Ser 54 No 632"

35. PERSONNEL EVACUATED ON MEDICAL GROUNDS - POSTING TO "X" LIST

- (1) Attention is directed to G R O A29/43.
- (2) The instructions contained therein must be complied with.

36. PUBLICITY CONCERNING ESCAPED PRISONERS OF WAR

- "1. Members of the A M F will not, unless authorized by the Commander-in-Chief, publish in any form whatever, or communicate, either directly or indirectly, to the press or radio any account of the escape of any person whatsoever from enemy or enemy-occupied territory or of the experience of such person prior to repatriation.
2. Experience has shown that publicity of this character furnishes valuable information to the enemy and will jeopardize future escapes of Australian and Allied prisoners of war. G R O A25

-3-

37. BROADCASTS OVER ENEMY WIRELESS BY AUSTRALIAN PRISONERS OF WAR

"A member of the Military Forces who becomes a prisoner of War will not transmit messages over enemy wireless. The enemy's design, in arranging such broadcasts, is to enhance his own propaganda."
G R O A26.

38. CASUALTIES AFFECTING PAY

"No action will be taken to amend pay book rates consequent upon promotions, remissions of fines or remissions of forfeitures until receipt of the relevant Routine Part II Order from Records Office." G R O A27.

DISTRICT COURTS MARTIAL - RESULT OF TRIALS PUBLISHED PURSUANT TO A M R & O 580

Nature of Court	D C M
Place of trial	P O W Cage 1 Aust Armd Div
Member Tried	NX54683 Tpr WATT G W 2/7 Aust Armd Regt
Charges and Findings	Deserting His Majesty's Service Finding : Guilty
Sentence	12 Months Detention
Date of Sentence	28 Oct 42
Confirmation	26 Nov 42

Nature of Court	D C M
Place of trial	HQ 1 Aust Armd Div
Member Tried	QX24345 Tpr GILBERT A J 2/5 Aust Armd Regt
Charges and Findings	(1) A W L from 1200 hrs 2 Dec 42 to 1200 hrs 3 Dec 42 A A 15 (1) Finding : Guilty (2) Resisting an escort whose duty it was to apprehend him. A A 10 (3) Finding : Guilty (3) Conduct to the prejudice of good order and Military discipline • using improper language in public place. Finding : Not guilty
Sentence	To be fined the sum of £6
Date of Sentence	16 Dec 42
Confirmation	17 Dec 42
Date of Promulgation	20 Dec 42
Period in confinement awaiting trial	20 days.

for Selpham **Capt**
Lt-Col
A A & Q M G 1 Aust Armd Div

APPENDUM

SALT WATER SOAP

Units are advised that salt water soap is available for purchase through A D C S. This soap is particularly useful for units moving to P & R T AREA.

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
30 Jan 43

CIRCULAR Q.121

S A L V A G E

1. The importance of Salvage within the Div cannot be stressed too fully. It is imperative that materials which are either unserviceable, or no longer of use to units, be returned to Salvage Depots for segregation and subsequent re-issue or evacuation to Base Depots for repair. Salvage materials are made up mainly from the following :-

Oil Used, both engine and transmission.
Batts of all description (if not returnable)
Rubber scrap
Jute
Bottles.
Paper scrap
Scrap metal (iron, brass, copper etc.)
Cases and timber
All other articles which have a potential value as scrap.

2. OIL

Owing to our being dependent on supplies of this commodity from overseas it can be realised that present oil stocks have to be jealously guarded. By reclamation of all used oil, these supplies can be preserved, and the minimum amount need only be drawn from these reserves. The used oil recovered from units in this Div from date of inception is only 3.7% of total issued and from that, it can be seen that the Salvaging of oil within units must and can be improved. All used oil will be returned to Div Salvage Depots and will not be used for any purpose whatsoever.

3. BAGS & JUTE

Most supplies of jute comes from overseas, and sources of supply have been seriously curtailed. Bags and jute (unless returnable containers to A S C) must be returned to Div Salvage for reutilisation, and must not be used for any purpose other than by A S C supply in the issue of rations.

4. RUBBER

Rubber supplies and reserves are very short, and sources of Raw Rubber are at present in enemy hands. Salvage of all scrap rubber is therefore of the highest importance, and all articles of rubber manufacture (unless returnable through Ordnance) will be evacuated to Div Salvage Depots.

5. Shortage of manpower and raw materials are a big factor in the supply or otherwise of new cases, bottles etc. Every effort is to be made therefore for the salvaging of all articles and materials which can either be re-utilised by the Services or manufacturers in the supply of commodities, or which can be evacuated to Base Depots and repaired and re-issued. Unnecessary damage to cases tins etc will be viewed seriously, and it will be stressed on all ranks that by a little initial care, articles can be used again, and they are saving manpower and raw material, time and money which would otherwise be wasted in the manufacture of new articles.

6. Germany built up a large part of her war potential from scrap, even before her raw material and manpower problems were acute. With the present position of manpower and raw materials in Australia, every opportunity MUST be taken to drive home to all ranks the vital necessity of salvage.

7. Attention is drawn to G R O Q517 of 30 Oct 42.

DISTRIBUTION LIST : "C"

for *Alphrahm* Lt-Col
A A & Q M G 1 Aust Armd Div

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
30 Jan 43

CIRCULAR Q.122

EQUIVALENTS WAR RATION SCALE

(L H Q Memo No.6116 of 12 Jan 43)

The question of the issue of equivalents to certain commodities in the War Ration Scale has been reviewed and the present scale is hereby cancelled and the following new scale introduced :-

EQUIVALENTS

These equivalents are only to be issued when required commodities in the War Ration Scale are in short supply.

Commodity	Issue	Equivalent Commodity	Issue	Commodity	Issue	Equivalent Commodity	Issue
Bread	8ozs 14	Biscuit or Bread & Biscuit or Flour	10½ 12 10½ 10½	Flour	2ozs 2	Rice or Oatmeal or Wheatmeal Cocoa	2ozs 2 2 ¼
Milk Cond U/S	2½	Milk Cond U/S and Milk Dried FC 1 or Fresh Milk	1½ 1 10 (½ pint)	Tea	1/16	3 Fresh Eggs Eggs Dried	¼ ¼
Fish	12	Eggs Dried	3¾	Dried Eggs	¾	Potatoes and Rice and Tomato Puree	8 1 ¼
Pres Meat	12	Eggs Dried	2¼	Cheese	6/7	or Potatoes Tinned	4
Meat Fresh	16	Meat de- hydrated	4	Potatoes	12	or Potatoes Dried	2
Fresh Vego- tables	12	Dried Veg or Fresh Fruit or Tinned Fruit or Tinned Veg	3 3 3 10			or Rice and Tomato Puree or Macaroni or Spaghetti & Tomato Puree	2 ¼ 2 2 ¼

for McElrahman Capt
Lt-Col
A A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "B"

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

A I F W E 1/1/2 46 X 268

FIELD RETURN OF OFFICERS

Serial No 2

42 1 Aust Armd Div (Unit)

30 Jan 48

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4
Ranks.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishment).
Maj Gen 1 *	1		
Colonel 1 *	1		
Lieut.-Colonels ... 2	2		
Majors ... 6	6		
Captains ... 12	12		
Lieutenants ... 7	7		
2nd Lieutenants ...			
Chaplains 3	3		
Quartermasters ...			
Totals ... 32	32		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.
Maj	King W F W	42 1 Aust Armd Div	25 Jan 48	ex " S W I of C Area
Lieut	Robb W W	do	26 Jan 48	do
Lieut	Nickolls B W	do	25 Jan 48	do

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

.....

(Unit.)

1 Aust Armd Div

(Bde., Divn., Area, etc., with which Unit is serving.)

)

157 5.

(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

Major
Commanding H.A. Squadron
Signature of Commander Division.

Bde., Divn., Area, etc., with which unit is serving.

War Library

4/43

NOT TO BE PUBLISHED

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Serial No. 4
Nos. 39 - 46

AUSTRALIAN MILITARY FORCESROUTINE ORDERS PART 1.BYMAJOR GENERAL H C H ROBERTSONCOMMANDING 1ST AUSTRALIAN ARMoured DIVISION

HQ 1 Aust Arm'd Div
AUSTRALIA
1 Feb 43

GENERAL STAFFG 39. CAMERAS AND PHOTOGRAPHY (Ref G R O G645 para 10, 11)

Approved photographers in Western Australia are :-

KODAKS LTD	-	PERTH and COUNTRY DISTRICTS
TILLYS LTD	-	PERTH

These names will be published in Unit R O's periodically. (C R O Ser 49 No.583)

G 40 CHANNELS OF COMM

Units, except Div Tps NOT under comd of a Bde, will submit all correspondence to these HQ through their relevant Bde HQ except when ordered to fwd it direct, in which cases copy will be sent to the Bde HQ. Phrases such as "will be submitted to ----- HQ" do NOT mean that correspondence will be submitted through other than the usual channels.

(Signature)
Lt-Col

GENERAL STAFF 1 AUST ARMD DIV

BRANCH OF THE ASSISTANT ADJUTANT AND
QUARTERMASTER GENERAL

A 41. G R O's - REPLACEMENT OF MISSING COPIES

(a) The issue of G R O's is on a strictly limited basis, and Units in receipt of same are requested to safe guard their sets.

(b) Copies of G R O's which have been lost cannot be replaced by these HQ.

(C R O Ser 45 No. 543)

A 42. MED SUPS

Indents for med sups will be sent through S M O of Bde Gp or in the case of Div Tps, A D M S for expendable medical supplies. In the case of non-expendable med sups these indents (A A F D50) will be submitted through S M O to A D M S for approval.

A 43. HYGIENE INSPECTORS

All Units having Hyg Offrs and Sgts (Hyg Inspectors) will furnish return by 5 Feb 43 to A D M S giving qualifications e.g. certificate of Royal Sanitary Institute and dates of such qualifications and age.

A 44. INSTRUCTIONS FOR THE SUBMISSION OF STATIONERY REQUISITIONS

- (a) ONLY ONE REQUISITION FOR REQUIREMENTS WILL BE SUBMITTED EACH MONTH AND IS TO REACH THE STATIONERY DEPOT PERTH BY THE 7th OF THE MONTH.
- (b) IMMEDIATE REQUIREMENTS ONLY will be requisitioned for. Requisitions are to be for total of Unit Requirements. Requisitions for sub-sections such as "A" or "Q" sections of Unit will not be considered.
- (c) ONE ITEM ONLY will be shown on each line.
- (d) ORIGINAL AND DUPLICATE requisition forms A A F L9 or A A F L10 only will be forwarded, i.e. perforated forms.
- (e) AUSTRALIAN ARMY AND ARMY FORMS & BOOKS will be shown separately from each other and will be in alphabetical and numerical order, and on one requisition. Stationery items will be on separate requisition. Australian Army Forms etc., must not be 'Roneoed' by Units. Stationery Depot will comply with all reasonable demands. (A S O Chap 16 para 2)

Q 45. SALV - OIL DRUMS 44 GALL

Owing to the difficulty in obtaining drums 44 gall for the reclamation of Used Oil, it is important that Units use drums drawn from Salv Depots for the purpose of storing used oils only and NOT for any other purpose. Cases of drums being used for ablution, tubs, incinerators etc., will be viewed seriously and disciplinary action taken.

Q 46. CANTEENS - PURCHASE OF EGGS

Eggs are available once per week through Canteens as supplementary rations. Orders must reach canteen issue point every Thursday for delivery on following Wednesday. Orders must specify the following case packings only :-

12 $\frac{1}{2}$ - 15 - 25 - 30 doz

Prices will be at market price (approx 2/- per doz)

DISTRICT COURTS MARTIAL - RESULT OF TRIALS PUBLISHED PURSUANT TO A M R & O 580

NATURE OF COURT
PLACE OF TRIAL
MEMBER TRIED
CHARGES & FINDINGS

SENTENCE
DATE OF SENTENCE
CONFIRMATION
DATE OF PROMULGATION
PERIOD IN CONFINEMENT
AWAITING TRIAL

D C M
HQ 1 Aust Armd Div
S40658 Gnr HOWE W J 16 Aust Fd Regt
When a soldier acting as a sentinel on active service sleeping at his post.
(A A 6 (2))
Finding : Guilty
28 days detention
28 Dec 42.
5 Jan 43
7 Jan 43
9 days.

NATURE OF COURT
PLACE OF TRIAL
MEMBER TRIED

CHARGES AND FINDING

SENTENCE
DATE OF SENTENCE
CONFIRMATION
DATE OF PROMULGATION
PERIOD OF CONFINEMENT
AWAITING TRIAL

D C M
HQ 1 Aust Armd Div
QX20078 Tpr ROBERTSON R S 2/7 Aust Armd
Regt

(1) AWL 0630 hrs 13 Dec 42 till 1215 hrs
21 Dec 42 a period of 8 days 5 $\frac{3}{4}$ hrs.
(2) When in close arrest attempted to
escape

Finding : Guilty
14 days detention

29 Dec 42

5 Jan 43

7 Jan 43

9 days

NATURE OF COURT
PLACE OF TRIAL
MEMBER TRIED

CHARGES AND FINDING

SENTENCE
DATE OF SENTENCE
DATE OF CONFIRMATION
DATE OF PROMULGATION

D C M
HQ 1 Aust Armd Div
VX78364 Pte SCHLEEB S R 1 Aust Tk
Tprr Coy

When on active service deserting His
Majesty's Service in that he at Field
on 24 Nov 42 at 0900 hrs absented
himself from his Coy until 30 Dec 42
at 1000 hrs having been apprehended at
SANDRINGHAM Victoria at 1130 hrs on
22 Dec 42. 36 days 1 hr A A part 1
Sec 12 (1) (a)

Finding : NOT GUILTY of desertion but
GUILTY of AWL from 24 Nov 42 until 1000
hrs 30 Dec 42.

120 days

6 Jan 43

7 Jan 43

8 Jan 43

NATURE OF COURT
PLACE OF TRIAL
MEMBER TRIED
CHARGES AND FINDING

SENTENCE

DATE OF SENTENCE
CONFIRMATION
DATE OF PROMULGATION
PERIOD IN CONFINEMENT
AWAITING TRIAL

D C M
HQ 1 Aust Armd Div
V307819 Gnr HEAP G G 16 Aust Fd Regt
(1) AWL from 26 Nov 42 until 17 Dec 42
(A A 15(1))

Finding : Guilty

(2) Losing by neglect his eqpt clothing
and regtl necessities (AA 24 (2))

Finding : Guilty

40 days detention & £23/0/10 stoppages
of pay

29 Dec 42

6 Jan 43

8 Jan 43

12 days

for *McGraham* *Capt*
Lt-Col
A A & Q M G 1 Aust Armd Div

NOTICE

Any Unit having on strength WX2158 Dr WORTHINGTON G, SX13208 PTE HEYWOOD A T,
CF QX43031 HANSON T W, will report same to these HQ forthwith.

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
2 Feb 43

Circular A-80

MEDICAL EXAMINATION AND PHOTOGRAPHING OF ALF

1. 3 Aust Corps Routine Order Ser E3 No. 622 is republished hereunder for necessary action.
- "(i) With reference to GRO 286/42, L H Q advises that the reports furnished indicate that the necessary action is not completed in any Formation.
- (ii) A return is therefore required to be submitted monthly as per the pro forma set out hereunder.
- (iii) First monthly return is required immediately and is to be forwarded through the usual channels to reach HQ 1 Aust Armd Div by not later than 4 Feb 43. Thereafter the return will be completed as at the 20th of each month and will reach this HQ by not later than the 23 rd of each month until the necessary action is completed.
- (iv) It is essential that records of medical examinations (including blood grouping) and X-Ray, and photographing should be completed at the earliest opportunity in the interest of the soldier and the Army. To this end arrangements are being made for the required services to be made available to Formations at GDD CLAREMONT, and orders and instructions to implement will be issued at a later date. (LHQ 3994).

REPORT ON PROGRESS

OF

MEDICAL EXAMINATION AND PHOTOGRAPHING OF AMF

UNIT	NUMBER EXAMINED TO DATE			NUMBER TO BE EXAMINED		
	Medically Boarded	X- Rayed	Photo- graphed	Medically Boarded	X- Rayed	Photo- graphed

Philip Barlow Lt-Col
AA & QMG 1 Aust Armd Div

DISTRIBUTION LIST "B"

3. Aust Mot Bde Units only

War Diary

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
2 Feb 43

CIRCULAR Q.123

RAIL MOVEMENT - PERSONNEL

The following procedure will be adopted by all units for pers travelling by rail :-

A. TRAVELLING ON DUTY (SCHOOLS TRANSFERS ETC.)

1. D A Q M G will receive from G S O iii ops. projected requirements for personnel proceeding to schools, to enable tentative bookings to be made.
2. D A Q M G will receive from G S O iii ops in the case of schools and from D A A G in case of other movement number of pers, and in case of pers proceeding beyond WA L of C Area nominal rolls of pers 48 hrs prior to day of entrainment. (Pack trains do NOT arrive at LTD CLAREMONT until 1700 hrs AFTER day of entrainment.)
3. 3 Aust Mot Bde will advise D A Q M G 1 Aust Armd Div and local R T O 48 hrs prior to date of entrainment of expected number of tps travelling from MULLEWA area. This figure will include ALL pers, whether members of 1 Aust Armd Div or other Formations.
1 Aust Armd Bde will notify 3 Aust Corps direct rptd D A Q M G 1 Aust Armd Div and local R T O 48 hrs prior to date of entrainment of expected number of tps travelling from MINGENEW area.
4. D A Q M G will notify :-
 - a. 3 Aust Corps
 - b. R T O at entraining station (in case of tps in MORAWA area)
 - c. 4 Aust Movement Control PERTH (in case of tps moving out of WA L of C Area only)
 - d. L T D CLAREMONT

at least 48 hrs prior to day of entrainment of number of pers travelling by pack train to L T D CLAREMONT, and in the case of pers travelling out of WA L of C Area, giving Number, Rank and Name of pers with their final destination and authority to travel.
5. D A Q M G will notify Unit HQ, in case of pers in MORAWA Area, and Bde Gp HQ will notify Unit HQ in Bde Gp areas, of time and date of entraining to move to L T D CLAREMONT.
6. Unit HQ will prepare Movement Order and Nominal Roll for O C Train and will requisition on Local R T O for necessary warrants to travel to LTD CLAREMONT.
7. L T D CLAREMONT will issue warrants for completion of journey if required.
8. In event of cancellation of journey Units will advise D A Q M G as early as possible prior to departure of train.

B. TRAVELLING ON LEAVE (HOME LEAVE COMPASSIONATE LEAVE ETC.)

9. Units will notify Bde Gp HQ in case of tps in Bde Gp areas, and D A Q M G direct of Tps in MORAWA Area, 48 hrs prior to day of entraining of number of pers proceeding on leave. In the case of compassionate leave prior approval of D A A G is required.

10. 3 Aust Mot Bde will advise D A Q M G 48 hrs prior to date of travel of expected numbers travelling, and in case of pers travelling beyond WA L of C nominal rolls will be fwd to D A Q M G. 1 Aust Armd Bde will notify 3 Aust Corps direct rptd D A Q M G 1 Aust Armd Div 48 hrs prior to day of travel of expected numbers travelling.

11. Pers will NOT be accepted at entraining station unless the due 48 hrs notice has been given.

C GENERAL

12. ENTRAINMENT OF PERS : R T O's MORAWA and MULLEWA and MINGENEW are responsible for allotment of pers to coaches.

13. O C Train will be appointed by 3 Mot Bde and will be responsible for seeing tps entrained do not move from their allotted accommodation and will co-operate with R T O's at railheads en route. Entraining and detraining states will be handed to R T O at detraining point.

14. DISCIPLINE : Offrs and N C O's in charge of drafts will report to R T O at entraining station thirty (30) mins before departure time of train. Leave pers will be in charge of an Offr or N C O who will report to R T O at entraining station. These Offrs or N C O's will be responsible for discipline of their parties during entraining, transit and detraining and will obey all orders of R T O's and O C Train. Attention is drawn to Standing Orders regarding conduct of tps travelling by rail. Tps will be entrained and detrained in an orderly manner.

15. ESCORTS : Escorts will be provided from duty or leave pers travelling between PERTH-MULLEWA in both directions by daily pack train; strength 2 (two) NCO's. It will be the duty of the escort to protect supplies, etc., from pillage and damage. Escort will be under cmd of O C Train who will not, however, take them from their duty except when properly relieved. Escort will report to and obey all instructions of RTO's en route and at terminals. On commencement of duty, escort will examine all wagons and sheets, scales and scales with R T O. Escorts will examine seals, etc., at all railheads and at other stopping places en route and will promptly report any attempted interference, etc., to O C Train guard and nearest R T O.

D ALLOTMENT OF SEATING ACCOMMODATION

16. Tentative allotment of seating accommodation is as follows :-

MINGENEW - As advised periodically by 1 Aust Armd Div
MULLEWA - 30, all rks report at 1700 hrs to RTO MULLEWA
MORAWA - 30, all rks report 2045 hrs to R T O MORAWA

17. This seating accommodation is provided to accommodate ALL Military pers in the DIV AREA and will not be exceeded without the prior approval of D A Q M G 1 Aust Armd Div, who will arrange for further accommodation as required.

18. ALL pers travelling on duty or leave by pack train WILL report to LTD CLAREMONT except when destination is reached prior to PERTH. Where destination is within 15 mile radius of PERTH pers will report to L T D. No Military pers are permitted to travel by civilian trains.

John Selwyn Abraham Capt
Lt-Col
A A & Q M G 1 Aust Armd Div

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Arm Div
4 Feb 43

CIRCULAR Q 124

SHOCK ABSORBERS ON M.T.

Attention to Shock Absorbers is of paramount importance in ensuring an easy ride and in prolonging the life of the vehicle and tyres.

2. Unit personnel should be instructed in this matter, and taught how to improve their vehicles. Many vehicles entering workshops either have had shock absorbers removed, or else they are in bad condition. In some cases they have been removed, or are not operating on one wheel only. This is most dangerous and can lead to an accident on a corrugated road.
3. Drivers will be instructed that they are responsible for:-
 - (a) Keeping all bolts, between the shock absorber and the chassis or axle, tight.
 - (b) Keeping the shock absorbers correctly filled with clean shock absorber oil.
 - (c) Reporting any defect to the Tech N C O or T O
4. Maintenance personnel, or L A D, will attend to all small repairs and will ensure equal absorption on each side of the vehicle. This can sometimes be done by exchanging shock absorbers between vehicles and sending the defective ones to workshop for repair.
5. A simple test applicable to the majority of hydraulic type shock absorbers is to remove the connecting link to the axle and attempt to move the link attached to the shock absorber by hand.

A single acting shock absorber should move easily in one direction but will move with a steady, but smooth, resistance in the opposite direction.

A double acting shock absorber should have a steady and smooth resistance when moved either way.

Any variation from this indicates a faulty shock absorber.

Alpahan Capt
Lt-Col.
A A & Q H G / 1 Aust Arm Div.

DISTRIBUTION LIST = C

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
4 Feb 43

CIRCULAR Q. 125HYGIENE

1. Attention of all units is drawn to G R O's 507 & 513.
2. All Units will furnish to D A D Hyg by 10 Feb 43 a list of pers trained in hyg and water duties and selected in accordance with above G R O's.
3. All Units will furnish to D A D Hyg 1 Aust Armd Div by 10 Feb 43 a return in duplicate numbers and types of water tanks mounted on vehicles and of water lorries fitted with filters.
4. In the case of water lorries fitted with filters these are to be checked by L A D's and any deficiencies rectified.
5. All Units will indent on A S C through D A D Hyg or Bde Hyg Offr for sufficient supplies of necessary chemicals for water treatment for one month.
6. All cases testing, water, poisons and cases testing, water sterilisation to be checked and requisitions (D50) forwarded through S M O area to D A D Hyg.
7. Units without R M O's are advised to consult nearest M O but the approximate amounts of chemicals required for 100 men per month with 3 gallons per day per man. will be :-

Water sterilising powder	70 lbs
Detasting tablets	90 tablets (200 tablets per tin)
Keiselguhr	10 pkts (to be held on reserve. not only used with muddy water)
Alum	1 lb " " "
Indicator	2 oz " " "

8. When units have necessary trained men selected and necessary supplies of water treatment chemicals they will proceed to superchlorinate and detaste ALL water used for drinking purposes.

McPherson Capt
Lt-Col
for
A A & Q M G / 1 Aust Armd Div

DISTRIBUTION LIST "B"

5/43.

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Serial No. 3
Nos. 47 - 63

AUSTRALIAN MILITARY FORCESROUTINE ORDERS PART 1.

BY

MAJOR GENERAL H C H ROBERTSONCOMMANDING 1ST AUSTRALIAN ARMoured DIVISION

HQ 1 Aust Armd Div
AUSTRALIA
5 Feb 43

GENERAL STAFF647. UNIT CLASSIFIED AS A I F

The following Unit which has a strength of 75% or more A I F pers is classified as an A I F Unit. (G R O - G42/43).

3 AUST LT FD AMB

648. TELEPHONE TRUNK LINE CALLS

"(1) Private telephone trunk line calls will NOT be arranged from Military telephones.

(11) Arrangements may be made at a local Post Office for private telephone trunk line calls which have been booked and paid for thereat, to be received on Military telephones, provided that this procedure does NOT interfere with Service traffic.

(111) Records of trunk line calls will NOT be kept by units, but Commanding Officers will ensure by signal supervision that private calls are NOT made.

(1v) C R O 521 of Dec 42 and A S C 15/19 are cancelled." (CRO Ser 55 No.650)

649. MAXIMUM PERMISSABLE SPEED OF VEHS

(a) Attention is directed to G R O - G30 of 8 Jan 43.

(b) The following orders on speeds issued by 1 Aust Armd Div are hereby cancelled:-

(1) 1 Aust Armd Div Circular Q75.

(11) Aust Armd Corps Standing Orders Sec ix para 7.

(c) Bde Comds and heads of Services may order lower speeds for vchs of their Comds if they consider it necessary.

(d) Limits for urban areas, camps, and special sections of roads will be observed as heretofore.

C. H. Robertson
Lt-Col

GENERAL STAFF 1 AUST ARMD DIV

BRANCH OF THE ASSISTANT ADJUTANT AND
QUARTERMASTER GENERAL

A50. ADMINISTRATIVE STANDING ORDERS (A S Os)

- (a) A small supply of 3 Aust Corps A S Os has been received at these HQ and is being distributed to units.
- (b) Recipients will furnish IMMEDIATELY to these HQ a receipt in duplicate signed by the Offr to whom the A S Os are issued and showing his appt.
- (c) Further amendments will be sent direct to the holder in "Repeated-Use" envelopes and the instns on these envelopes will be carried out without delay.
- (d) It is the duty of every Offr to closely study these Orders and holders are responsible for seeing that they have every opportunity for doing so.
- (e) Further detailed instns are contained in the Introduction to A S O's.

A51. PEN NIBS

"Nibs are not manufactured in Australia and stocks held in this country are extremely small and only limited supplies will come forward from overseas.

Nibs will be used sparingly and made to last longer than in general practice. They will be washed carefully in water from time to time to remove corrosive matter which will assist in prolonging the tip of the nib.

Old nibs will not be thrown away but will be kept for further use in the event of further supplies not being obtainable." (C R O Ser 55 No.656)

A52. PERSONNEL - NCO's SURPLUS TO WAR ESTABLISHMENTS

"The following direction has been issued by O C L R Q Records :

Surplus NCO's in one unit can be posted to another unit and be carried supernumerary provided they are absorbed in the first vacancy for their rank.

A Unit should not exceed numerically its War Establishment in any NCO rank, but if NCO's are posted supernumerary to War Establishment of rank, further promotions to that rank cannot be allowed until such are within the War Establishment.

Similarly NCO's who are within the tradesman allowance by War Establishment but are surplus in rank, may be retained supernumerary to War Establishment of rank and no further promotions to that rank can be allowed until such are within the War Establishment." (C R O Ser 56 No 662)

A53. DISCIPLINE - DETENTION BARRACK ROOM PERENJORI

- "(a) A Barrack Detention Room has been established at Perenjori.
- (b) It will admit personnel from units in 2 Aust Div and 1 Aust Armd Div Adm Areas who, at the time of admission have not more than 28 days but more than 4 days of sentence unexpired." (C R O Ser 56 No 663)

A54. DISCIPLINE - ABSENCE WITHOUT LEAVE - ARL

- "(a) A warning is issued that a severe view will be taken of all cases of absence without leave on the part of personnel granted annual recreation leave.
- (b) The abuse of the privilege of annual leave by personnel who deliberately overstay their leave, besides being dangerously subversive of discipline and causing considerable disorganisation, jeopardizes the continuance of this privilege to other personnel.

A54. (Contd)

- (c) In all cases other than those in which pers voluntarily return to LTD within twenty-four hrs of the due time of reporting, or in which clear and adequate explanation of the absence is available, summary of evidence will be taken on return of pers to unit and matter referred to Formation HQ for direction as to whether such pers should be dealt with summarily or by Court Martial.
- (d) Attention is drawn to the fact that when a soldier fails to report to the LTD of the State to which annual recreation leave is granted on the conclusion of the leave, and is subsequently discovered and arrested, the inference of intention to desert may be more readily drawn than in the case of a local absence, and accordingly, wherever appropriate, a charge of desertion be laid.

(To be repeated in all unit orders and to be read to each draft of pers proceeding on leave.)" (C R O Ser 56 No 664)

A55. CONSERVATION OF PAPER : RETURNS AAFs B2C69, W3010, W3012.

- (a) It is reported by DRO that in many instances above returns are received from units in duplicate and often even in triplicate. Units are to be reminded of the instruction to the effect that one copy only to be forwarded to DRO and one copy retained by unit for reference.
- (b) In no instance will above forms be used for submission of nil returns.

Q56. MONTHLY ACCIDENT REPORT AND SUMMARY

Reports as required by G R O - Q21/42 amending M B I - Q127/41 are NOT to hand from many units. Units who have NOT submitted this return will do so immediately. Nil returns where applicable must be submitted.

Q57. DISTRIBUTION OF MECH CIRCS

- (a) Owing to the urgent necessity for the conservation of paper and subsequent to the re-organisation of 1 Aust Armd Div it is no longer possible to distribute copies of Mech circs on the same generous scale as previous.
- (b) The present distribution is made on the principle that one copy should be retained on the Regtl file and that one copy should go to the T O whose responsibility it is to ensure the dissemination of information contained therein. (See "Q" circ No. 16 Appx "A").
- (c) It is recognised that many Mech circs contain information which is of no practical value to units. However, where the T O considers that information contained in a circ is of general interest he will ensure the medium of Unit R O's for its dissemination.

Q58. DAMAGE TO CIVILIAN PROPERTY

The attention of all Comds is drawn to 3 Aust Corps Admn Instn Q. 8. A material improvement is evident in the attitude generally towards civilian property but it is obvious from reports reaching these HQ that some units have made little or no attempt to conform with 3 Aust Corps Admn Instn Q.8. Attention is also directed to 1 Aust Armd Div S O for the use of private property, which are in the course of being issued.

Q59. OUTBREAK OF FIRE - COURTS OF INQUIRY AND FIRE INQUIRY REPORT

"Attention is drawn to GRO Q177 of 1942 which renders C of I unnecessary except in certain special cases.

Except in special cases, as stated in GRO Q177 (4) a Fire Inquiry Report will be drawn up following loss or damage by fire and the practice of convening C of I will be discontinued. " (C R O Ser 55 No 655)

Q60. M T PASSING MILITARY HOSPITALS

"Vehs passing Military Hospitals will reduce speed to a maximum of 15 MPH 500 yds before and after passing hospital, or to such speed as is necessary to avoid raising dust.

M/cyclists will take particular care that noise of M/C's, particularly at night, is not such as to disturb patients." (C R O Ser 56 No 665).

Q61. MARKING OF EQPT CLOTHING AND REGTL NECESSARIES

All ranks will be instructed forthwith that all equipment, clothing, and regtl necessities on issue to them are to be plainly marked with the number, name, and rank of the holder in the case of clothing and regtl necessities; and with number only in the case of equipment.

Q62. CHLORINATION OF WATER

Units will commence chlorination of ALL drinking and cooking water immediately. Sterilising powder and detasting tablets will be indented for on A A S C. In the event of detasting tablets being unavailable, water will be chlorinated notwithstanding. This order cancels para 8 of 1 Aust Armd Div Cire Q 125 and will be read in conjunction with Cire Q125. Units NOT in possession of sets water testing and entitled to same will requisition for them immediately; meanwhile mutual arrangements will be made with neighbouring units for use of sets for daily testing of water prior to chlorination.

Q63. ICE IN DRINKS

Ice may be used for cooling drinks but will NOT under any circumstances be put IN the drinks, unless made in a units own refrigerator from CHLORINATED water.

Q64. PERSONAL ARMS - ENTRY IN PAYBOOK

In order to overcome the difficulty of re-issue of arms to pers re-joining units through ARD, units will take immediate steps to enter inside the back covers of paybooks in ink or type the nature of the personal weapon to which the soldier is entitled.

Thus : "PERSONAL WEAPON -- PISTOL .38 "

Attention is drawn to 3 Aust Corps R O Ser 51 No 603 (6) (iv), which lays down that the unit will withdraw from pers being evacuated to hosp, pistols, compasses, binoculars and other articles which, though held by pers, are on unit charge.

A "Q" instn will be issued at an early date to cover the question of equipment generally for pers being evacuated or returning to units.

Q65. STAKING OF M T TYRES

Numerous punctures are caused in this area by hardened jam etc., roots, which have been broken off and left protruding in tracks and unformed rds. Punctures are prevalent in back tyres, apparently because the front tyre lifts the root in passing to a vertical position which makes it dangerous when the rear tyre passes over it.

Units will clear as far as possible all tracks made through their areas of roots, and instruct drvs of the danger of apparently harmless pieces of wood when moving across country or on unformed tracks.

Q66. BULK CANTEEN - UNITS DRAWING FROM

Fwd Canteen Depot will NOT be incl in replenishment circuit in SHOWGROUND for UNITS in MORAWA area as from 6 Feb incl. No change in circuit or timetable will be made but unit vehs will draw canteen requirements direct from bulk canteen as LAST point in circuit.

Q67. SAMPLES OF WATER FOR TESTING

Recco pties, sub units on tng etc., who collect samples of water for testing will forward same through R M O (or in case of units NOT having R M O direct) to D A D Hyg 1 Aust Armd Div.

Each sample must be accompanied by a note showing name, and unit of person who took the sample, map ref, approx quantities available and type (e.g. well dam etc.)

Q68. PETTY PILFERING, SCROUNGING ETC.

- (a) The practice of petty pilfering and scrounging under the guise of improvisation must cease. Apart from the question of discipline, of which such practises are NOT a convincing example, residents of this area have been ill repaid in many cases for the generosity extended by them to units of this Formation.
Poles and brushwood have been removed indiscriminately, fences cut and wire removed from them and property entered without the permission or even notification of the owners. Replacement of fences and repair of damage is an impossible task for country landowners with the present shortage of manpower.
- (b) Endeavours are being made to arrange a contract for sup of poles and brushwood but in the meantime, units will only take timber from properties AFTER they have obtained the written consent of the owner. Where units have NOT sufficient fallen timber in their own areas for firewood this may be drawn by mutual arrangement with Mr G G JONES from his property situated on the northern side of the MORAWA - KOOLANECOTA - THREE SPRINGS rd, 21 mls from MORAWA.
HQ 3 Aust Mot Bde and 1 Aust Armd Bde will make similar arrangements for sup of timber with Town Majors in MULLEWA and KINGENEW respectively.
- (c) Removal of ry sleepers, sawn timber, galvanised iron etc from properties and town areas will cease. All C O's will ensure that everything is done in this regard to promote good feeling between the army and civil populace and maintain the high reputation of this Div.
- (d) 1 Aust Armd Div Pro Coy will take immediate action to ensure the policing of this order.

DISTRICT COURTS MARTIAL - RESULT OF TRIALS

Nature of Court	D C M
Place of Trial	P O W Cage 1 Aust Armd Div
Member Tried	Spr FOORD F L 2/4 Aust Fd Sqn RAE
Charges & Findings	When a Soldier acting as a picquet on Active Service sleeping at his post(AA 6 (2)(e) Finding : GUILTY
Sentence	Detention for 42 days
Date of Sentence	6 Nov 42
Confirmation	10 Dec 42
Date of Promulgation	2 Jan 43
Period in Confinement awaiting trial	11 days
-- --	
Nature of Court	D C M
Place of Trial	HQ 1 Aust Armd Div
Member Tried	NX51090 Tpr O'BRIEN J T HQ 1 Aust Armd Bde
Charges & Findings	AWL 0715 hrs 29 Nov 42 until 1900 hrs 26 Dec 42 (AA 15(1)) Finding : GUILTY
Sentence	90 days detention
Date of Sentence	6 Jan 43
Confirmed	6 Jan 43
Promulgated	8 Jan 43

DISTRICT COURT MARTIAL - RESULT OF TRIALS (contd)

Nature of Court	D C M
Place of Trial	HQ 1 Aust Armd Div
Member Tried	NX45146 Tpr WRIGHT E HQ 1 Aust Armd Bde
Charges & findings	AWL 0715 hrs 5 Dec 42 until 1430 hrs 29 Dec 42 (AA 15 (1)) Finding : GUILTY
Sentence	Fined £5 undergo 100 days detention.
Date of sentence	6 Jan 43
Confirmed	6 Jan 43
Promulgated	8 Jan 43

-- --

Nature of Court	D C M
Place of Trial	HQ 1 Aust Armd Div
Member Tried	QX24449 Spr LILLEY R G 2/3 Fd Sqn RAE
Charges & Findings	Desertion A A 12(1)(a) Finding : GUILTY
Sentence	To undergo detention for 9 months and to be discharged from the Defence Force of the Commonwealth of Australia
Date of Sentence	28 Dec 42
Confirmation	6 Jan 43
Date of Promulgation	9 Jan 43
Period in Confinement awaiting trial	17 days.

W. A. Anderson *Ensign*
for Lt-Col
A A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "C"

NOTICES

Any unit having on strength WX19488 DOYLE D or Cpl E WISHART will report same to these HQ forthwith.

FOUND

The following articles found at 1 Aust Armd Div Staging Camp MORAWA will be delivered on production of satisfactory proof of ownership :-

- 1 Ground Sheet
- 4 Blankets
- 1 Pillow
- 2 Mess Tins, Spoon and Fork.

(Ground sheet marked WX15808 --BISBY

1 Greatcoat marked WA15321 W R JOHNSTON

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008
(Page 1)
(Adapted)

A I F WE 1/1/2

FIELD RETURN OF OFFICERS

6 Feb 45

HQ 1 Aust Armd Div (Unit)

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4
Ranks.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishment).
WE			
Maj Gen 1	1		
Colonel 1	1		
Lieut. Colonels ... 2	2		
Majors ... 6	6		
Captains ... 12	12		
Lieutenants ... 7	7		
2nd Lieutenants ... 3	3		
Quartermasters ... 3	3		
Totals ... 32	32		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1 Substantive Rank and higher temporary rank, if held.	2 Personal Number.	3 Name and Initials.	4 Corps.	5 Whether present with Unit (insert Yes or No).	6 If not present with Unit, state how employed.
			Appt		
Maj Gen	VX 20321	Robertson H C H	G O C	Yes	
Col	HX 168	Russell R H	ADMS	Yes	
Lt Col	HX 54779	Parker A G V	ADMS	Yes	
Lt Col	VX 20318	Kyngdon C W T	CSO 1	Yes	
Major	HX 71065	Comper H L	DAPH	Yes	
	HX 11141	Forsman J C	A/CHS	Yes	
	VX 113	Holden J C	OC Squ	Yes	
	HX 12821	Marks J H D	DADOS	Yes	
	SX 17714	Smith W S	DAD Hys	Yes	
	VX 79789	King W F W	LBO	Yes	
Captain	VX 59846	Lee H J	Adj RAB	Yes	
	QP 20011	Harper A K C	CSO Ltr	Yes	
	VX 65487	Kerr G	Cat Advr	Yes	
	VX 58126	Jensen L P	I O	Yes	
	HX 76825	Graham S C	DAGMO	Yes	
	HX 7095	Edrins T E	L O	Yes	
	VX 64398	Bruce W F	CS 1	Yes	
	VX 54941	Bulbury A A	CS Ltr	Yes	
	VX 10804	Anderson A C	DAAO	Yes	
	HX 76209	Richardson L C J	A Ltr	Yes	
	QX 24111	Nicol W Q A	DADOS Ltr	Yes	
	QI 333	Glasgow G	E-1/o Squ	Yes	
Lieut	SX 37193	Bateup A J	Camp Com	Yes	
	VX 84805	Leslie A S	HQ Squ	Yes	
	HX 86639	Balser R	"	Yes	
	VX 102633	Trumble R W	LO	Yes	
	HX 579	Stewart G P	ADC	Yes	
	HX 26307	Robb W M	Educ Offr	Yes	
	SX 17198	Hickolls P M	LO	Yes	
Chaplain	VX 63774	Vertigan G E H	Heth	Yes	
	VX 319	Tyler W R	Anglican	Yes	
	HX 67789	Keen G A	do	No	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held	Personal Number.	Name and Initials.	Corps.	Date of attachment.	Nature of attachment.
Maj	QX 19294	Hall K H S	2/5 Aust Arm	25 Nov 42	Efficiency Offr Regt
Lieut	HX 34056	Strickland C A	3 Aust Corps	3 Feb 43	P & R T Instr Sch

HQ 1 Aust Arm Div

(Unit.)

G. Glasgow
Commanding H.Q. Squadron
1. Aust Arm Div.
(Signature of Commander.)

6 Feb 45

(Date of Despatch.)

1 Aust Arm Div
(Bde., Divn., Area, etc., with which Unit is serving.)

Army Form W.3009
(page 1)

(Adapted)

(To be furnished by all units and all Headquarter units.)

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I. 3	2		1
W.Os. Class II. 4	2		2
Squadron or Company Quartermaster-Serjeants 1	1		—
Staff Serjeants 3	2		—
Serjeants 9	14	5	
Corporals 29	41	2	
Troopers, Privates, &c. 124	175	4	
TOTALS 230	238	11	2

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
1000	7th Army Lt.	3	1st Army Lt.
	7th Army	1	2nd Army Lt.
		1	3rd Army Lt.
			4th Army Lt.
			5th Army Lt.
			6th Army Lt.
			7th Army Lt.
			8th Army Lt.
			9th Army Lt.
			10th Army Lt.

[illegible]

War Diary

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
6 Feb 43

CIRCULAR A. 81

S O's FOR LOCAL LEAVE FOR UNITS OF 1 AUST ARMD DIV

1. From time to time units of 1 Aust Armd Div will be located near to towns and villages to which local leave may be granted.
2. On coming into an area 1 Aust Armd Div HQ will generally divide the Div area into Bde etc., sub-areas and make the senior Comd in the sub-area responsible for local adm, in accordance with F S R II Sec 11-12. This will incl leave arrangements (in the absence of such instns from superior authority units will automatically attend to the local adm of their immediate areas).
3. The granting of local leave will be based on the capacity of the town or village to cater for the men on leave. Immediately on arriving in his sub-area, therefore, the Offr responsible for local adm will make an estimate of the leave capacity of the town based on the following :-
 - (a) Capacity of cafes, restaurants and hotels.
 - (b) Capacity of picture theatres
 - (c) Capacity of dance halls having regard to the number of partners likely to be available.
 - (d) Shopping facilities
 - (e) The numbers of men that can be entertained by charitable organisations or friendly citizens

In all these cases due allowance must be made for the normal requirements of the civilian populations.

4. Having estimated the leave capacity the local Comd will then allot leave quotas accordingly to the various units in his Adm area, so that, over a period, all tps in his area share equally in the available entertainments or facilities. It must be borne in mind that it will generally be necessary to make special quotas for dances pictures etc.
5. Unless otherwise ordered by Div HQ the total number of hrs of local leave for any one man will NOT exceed 12 per week.

Hours of leave will be laid down by sub-area Comds and will always provide for tps to be cleared of towns within half an hour of the conclusion of any evening entertainment or 2359 hrs whichever is the later.

6. The local Comd will make arrangements for tps located some distance from local town to march from their unit lines and to be staged under sub-area arrangements in a locality close to the town where washing and latrine accommodation will be provided.
7. The Offr responsible for local adm will detail a unit ~~NOT on the leave roster for that day~~ to provide a leave picquet. This picquet will be commanded by an Offr and will be on the basis of 5% of the number granted leave with a minimum of 5 O R's. N C O's will be provided on the basis of 1 to every 4 O R's in the picquet.

The duties of the leave picquet are laid down in S O's issued separately.

8. Responsibility for Hygiene in and around local towns will rest with the sub-area Comd who will work in conjunction with the S M O of the sub-area. Particular attention will be paid to the provision of P A C facilities.
9. Army tpt will NOT be used for leave purposes unless orders to the contrary are given by Div HQ.
10. Close attention will be paid to security and Post Offices will be picketed to prevent their unauthorised use by tps attempting to evade censorship regulations.
11. Arms will not be carried by tps on leave unless ordered by Div HQ.
12. Dress for leave will be as laid down in 1 Aust Armd Div S O's for dress.
13. In cases where the Div Area is not subdivided it will be the responsibility of the A & Q Staff on 1 Aust Armd Div HQ to make the arrangements and issue the instns for local leave.


Lt-Col
A A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "B"

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
6 Feb 43.

CIRCULAR A. 82.S O's FOR LOCAL ADM.1. GEN

For the purpose of local adm it will be the gen policy of the Div on arrival in any area to sub-divide the Div area and make the senior comd in each sub-area responsible for such adm.

For the definition and detail of local adm attention is directed to F S R II Sec 11-12. Some points of gen responsibility are set out hereunder. These orders will apply to all areas in which the Div may be located from time to time.

2. GEN RESPONSIBILITIES OF LOCAL COMDS

Subject to the control of the Div Comd local Comd will be responsible within these areas for :-

(a) Discipline

- (i) Traffic control and Pro patrols.
- (ii) Co-ordination of picquets and escorts.

(b) Leave

- (i) Estimate of the capacity of inhabited centres for taking soldiers on leave.
- (ii) Orders for leave and co-ordination of local leave rosters in consultation if necessary with other forces located in the sub-area.

(c) Movement

- (i) Arranging for leave trains through Div and making arrangements for such other leave tpt as may be permitted by Div.
- (ii) When ordered by Div to select harbour areas for units or parties en transit through sub-areas and to stage and foster such units or parties when ordered.
- (iii) Movement of reinforcements from R H to Units.

(d) Working Parties

Detailing of working parties for duty other than camp areas or, where these cannot be provided by the unit in the camp area, the camp areas.

(e) Amenities

- (i) Subject to instrn from Div HQ, local itinerary of concert parties and other entertainments.
- (ii) Arrangement and promulgation of rosters in respect of the use of local sports resources.
- (iii) Supervision of recreational facilities other than those in Unit areas.

(f) Civil Relations

Relations with municipal authorities and civil populates direct or through Town Majors where such are appointed.

(g) CAMPS AND INSTALIATIONS

Maintenance of all Military Camps and installations in the local area.

3. WA L OF C AREA

Whilst Formation is in WA L of C Area these instns are to be read in conjunction with 3 Aust Corps ASO Chap 4A para 7.

4. Att are appendices showing :-

- A. Sub-Area Comds
- B. Sub-Area Boundaries
- C. Sketch map showing sub-areas.

5. As new locations are occupied fresh appendices will be issued from this HQ.

A. D. Anderson Lt-Col
A A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "B"

Apps "A" to SO's for Local Adm
Dated 6 Feb 43

COMDS LOCAL ADM AREAS

The Offrs responsible for the local adm of sub-areas are as follows :

MORAWA	(Div Tys Area) - C O 16 Aust Fd Regt
MINGENEW	(1 Aust Armd Bde Gp Area) - Brig 1 Aust Armd Bde or Adm Comd.
MULLEWA	(3 Aust Mot Bde Gp Area) - Brig 3 Aust Mot Bde or Adm Comd.

APPX "B" to S O's for Local Adm
Dated 6 Feb 43.

TNG AND ADM AREAS 1 AUST ARMD DIV

DIV TPS

REF MAPS : 1 - 506880 HAMELIN POOL G50/9
1 - 253440 GERALDTON H50/1
YALGOO H50/2
DONGARRA H50/5
PERENJORI H50/6
MOORA H50/10

--000--

BOUNDARIES

NORTHERN :

All excl TENINDEWA 332452 - rd TENINDEWA MULLEWA - MULLEWA - PINDAR - YALGOO

EASTERN

Excl YALGOO - all incl rd YALGOO S W - junc YALGOO rd and No. 2 Rabbit-proof fence 466476 - Rabbit-proof fence excl junc Rabbit-proof fence and rd 482295

SOUTHERN

All excl junc Rabbit-proof fence and rd 482295 - rd BUNTINE MARCHAGEE - MARCHAGEE 407278

WESTERN

All excl MARCHAGEE - rd PERTH GERALDTON - ARRINO - all incl rd ARRINO - DUDEWA - BILLERANGA HILLS - MERKANOOKA - rd junc 386390 - 382390 - rd and track junc 382393 - PINTHARUKA - rd PINTHARUKA MULLEWA - EVASIDE - CANNA - TARDUN - rd junc 376433 - incl PINDAR 377470.

1 AUST ARMD BDE GP

BOUNDARIES

NORTHERN

Incl TENINDEWA 332452 - rd TENINDEWA PINDAR - ANDAR

EASTERN

All excl PINDAR 377470 - rd junc 376433 - TARDUN - rd TARDUN MULLEWA - CANNA - EVASIDE - PINTHARUKA - rd and track junc 382393 - 382390 - rd junc 386390 - MERKANOOKA - BILLERANGA HILLS - DUDEWA - ARRINO.

SOUTHERN

All excl ARRINO - CLIFF HEAD TRACK to IRARAMBA water hole 339347.

WESTERN

All excl IRARAMBA water hole - LOCKYER - TENINDEWA

3 AUST MOT BDE GP

BOUNDARIES

NORTHERN

Excl junc CARNARVON rd and MURCHISON RIVER at GALENA 258548 - incl
MURCHISON RIVER - incl junc MURCHISON and SANDFORD RIVERS - incl SANDFORD
RIVER - incl MEEKA 488597

EASTERN

All incl MEEKA - rd MEEKA - JINGEMARRA - YALGOO

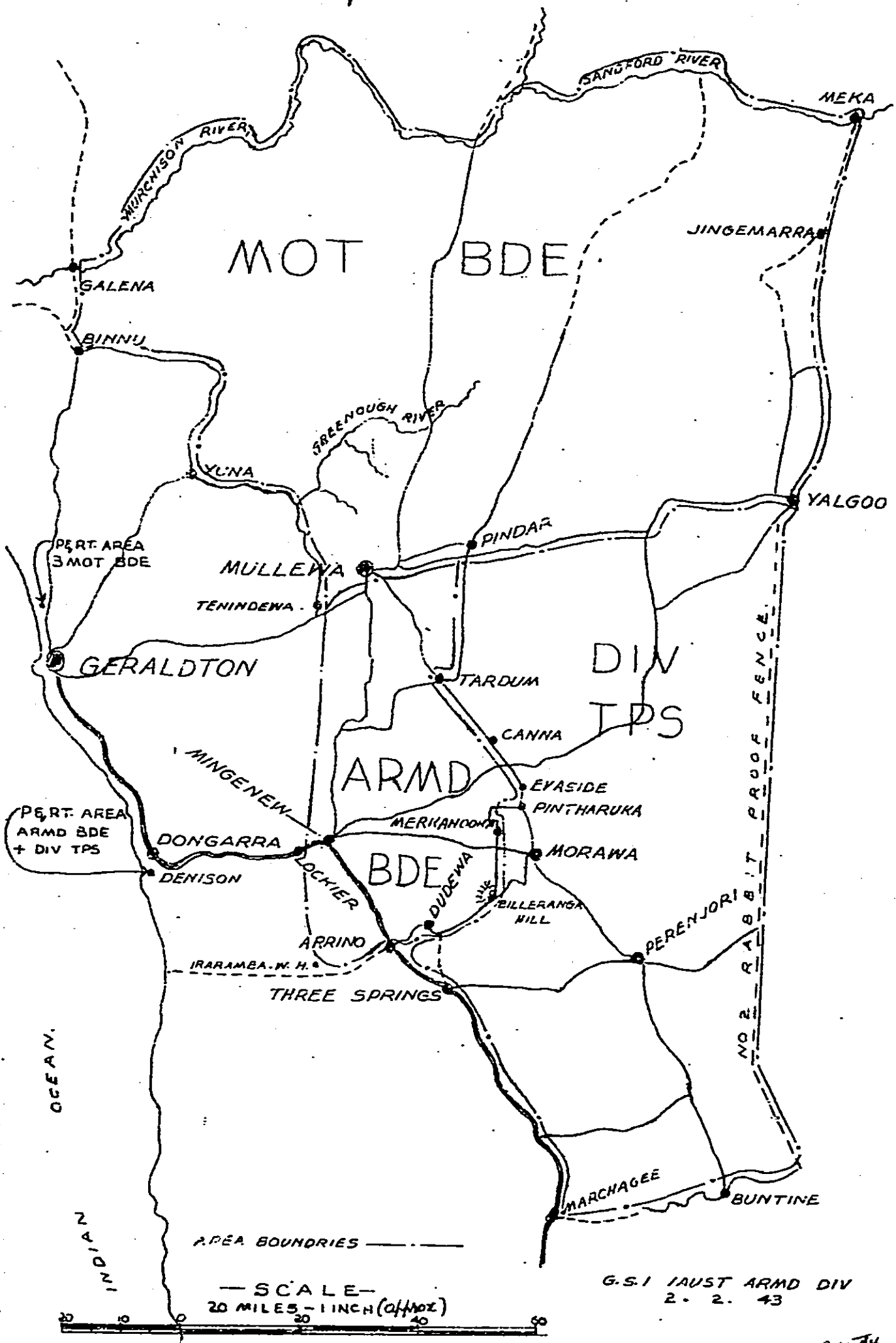
SOUTHERN

All incl YALGOO - rd YALGOO PINDAR - PINDAR - MULLEWA - excl TENINDEWA
332452

WESTERN

All excl TENINDEWA - rd TENINDEWA YUNA - YUNA - rd and track junc YUNA BINNU-
BINNU - CARNARVON rd - junc CARNARVON rd and MURCHISON RIVER at GALENA

1 AUST ARMD DIV
TRAINING & ADMINISTRATIVE AREAS



G.S.I 1AUST ARMD DIV
2. 2. 43

CC. R. 100/100

CIRCULAR A. 83

DIV P & R T AREAS

1. GENERAL

P & R T Areas for units of 1 Aust Armd Div will be est as shown hereunder :-

FOR USE BY	LOCATION
Units in MORAWA ADM AREA Units in MINGENEW ADM AREA Units in MULLEWA ADM AREA	Site to be selected DONGARRA SMUGGLERS COVE

2. OBJECT

- The object of these camps is to provide tps with a change of air and give them an opportunity for sea bathing. Besides P & R T normal individual tng will be continued, such stores as are necessary and as conditions permit being taken to the areas
- The operational aspect must be kept constantly in mind and precautions taken against surprise by air or sea-borne attack.
- As far as possible units will spend seven days in each month at these areas subject to operational requirements. This period will incl time taken in movement to and from the area.

3. ORG AND CONTROL

The responsibilities of local Adm Area Comds with regard to P & R T Areas occupied by their units are set out hereunder.

- Placing units in his area on a roster.
- Arranging for movement to area.
- Gen supervision of areas.
- Provision of Camp Comdt, hygiene, life saving and gen duties staff to ensure lay-out of camp sites, control and safety of pers and through hygiene and sanitation measures.

4. DIV ROSTER

(a) DONGARRA AREA

The following roster will apply to the existing area at DONGARRA pending selection of suitable site for units of MORAWA Adm Area :-

ADM AREA UNITS	DONGARRA P & R T AREA	PERS WEEKLY
MORAWA MINGENEW	6 Feb to 28 Feb Thereafter continuously	800 approx 1000 approx

The figures contained in this Roster are based on arrivals being complete in each area so that, owing to maintenance parties, etc., remaining in Camp Areas, it is unlikely that full quotas as set out will be reached.

(b) SMUGGLERS COVE

Roster as arranged by local Comdr MULLEWA AREA.

(c) OCCUPATION AND EVACUATION

Normal procedure for harbouring will be carried out as far as possible in occupation. Harbour parties will be sent to area well in adv, where they will report to the Camp Comdt, be allotted areas, mark and sign post routes etc.

(d) Prior to evacuation an Offr of each unit will report to Camp Comdt with whom they will carry out an inspection of the Area. No movement from the area will take place until it is thoroughly clean to the satisfaction of the Camp Comdt.

5. HYGIENE

(a) LATRINES

Deep trench 10-12 feet deep, fly-proofed, will be est under direction of area Hygiene NCO. Such latrines do not require burning out, but owing to sandy nature of soil will be rivetted with timber or iron to ensure that depth is maintained.

(b) INCINERATORS

Fly-proof draught incinerators will be est and all refuse burned therein.

Constant supervision and inspection of hygiene within P & R T Area will be carried out by qualified pers and any faults rectified.

A. A. & Q. M. G.

1 Lt Col
A A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "B"

War Diary

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
9 Feb 42

Q181

RELEASE AND TRANSFER OF PERSONNEL

1. Owing to the shortage of trained reinforcements every effort is to be made to prevent wastage of pers.
2. With this in view it is necessary for applications for release, discharge or transfer to RAAF RAN to be discouraged.
3. Directions are being received from higher authority to draft pers to RAAF in the form of a typesetted memo and this may be received by units direct. on receipt of such memo Units will immediately forward such memo and the following particulars of the soldier concerned to this HQ.
 - (a) Period of tng of soldier.
 - (b) Report on efficiency of soldier.
 - (c) Disciplinary record and general conduct.
 - (d) Any material facts relating to application.
 - (e) CO's recommendations.
 - (f) Rank held by pers and for what period.
 - (g) Whether the soldier concerned is a specialist and if so, whether he is engaged in his trade capacity.
 - (h) Prospect of promotion.
4. The above particulars are also required in the case of a soldier applying for discharge on any grounds, together with AAF Mob 9 and AAF Mob 37 correctly filled in.
5. In the case of RAAF and RAN applications, it is essential that the abovementioned particulars be forwarded to this HQ promptly so that representation may be made for the retention of the pers concerned.
6. On no account are pers to be moved out of this Formation for enlistment in other services or release from Military Service or transfer to other Formations without prior authority being obtained from this HQ.

A. J. Anderson *Capd*
for Lt-Col
A A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "B"

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
10 Feb 43

CIRCULAR Q.126

SUPPLIES OF FRUIT AND VEGETABLES

1. Canteen Services will in future make available supplies of fruit and vegetables for units in the following areas :-

NINGENEW, MULLEWA, MORAWA.

2. Units may obtain information from Canteen Issue points in their area from week to week as to what supplies are expected to be available and also size of packs.
3. Units will place requisition orders on Issue Points which must be in accordance with the regulation packs, details of which are given at end hereof.
4. Requisitions will be placed with Issue Points not later than 1200 hrs on Thursday of each week commencing Thursday 11 Feb 43.
5. Units must take delivery of and pay for all goods ordered irrespective of condition on arrival. Payment will be by cash on receipt of goods at Issuing Points.
6. The basis of charging units will be 22% on the nett market cost less a discount of 5%. This basis applies to all units and messes, and freight is included in the foregoing.
7. It has been arranged for purchasing to be done through S & T which will ensure supplies of vegetables being obtained at Army Contract prices. Fruit will be at current market prices.
8. Where it is considered by A D C S that prices are excessive goods ordered will not be ordered unless specific directions are given to purchase irrespective of price.
9. Goods will be despatched from Perth Rail every Monday by pack train in vegetable trucks.
10. Units will take delivery from Canteen Issue Points in the case of MORAWA on normal circuit, in the case of NINGENEW and MULLEWA as arranged with respective issue points by HQ 1 Aust Armd Bde and 3 Aust Mot Bde.
11. The following items are expected to be available for rail on Monday 15 Feb and the approximate prices are as listed :-

<u>FRUIT</u>	Oranges	17/- to 20/- per case wrapped
	Peaches	14/- to 16/- " "
	Apples	Apple and Pear Board Price
	Lemons	9/- to 12/- per case
	Pears	8/- to 10/- per case

VEGETABLES		
Carrots	£10 per ton	
Celery	3/9 to 6/- per doz	
Lettuce	4/- per crate (2 dozen)	
Onions	12/- per Cwt.	
Parasnips	£12 per ton	
Pumpkin	£ 6 /10 per ton	
Redbeet	£9 per ton	
Rhubarb	£12 per ton	
Swedes	£6 to £9 per ton	
Turnips	£7 per ton	
Tomatoes	4/11 per case	
Cabbage	£14 per ton	
Potatoes	£10/7/6 per ton	

There will be an addition of 22% less 5% discount to units or less $\frac{1}{2}\%$ when sold as supplementary rations.

NOTE :- The above prices will serve as a guide only to units for further purchase.

12. Packs of fruit and vegetables are :-

Apples	Dump cases approx 40 lbs
Oranges	In dumps or flats whichever required
	Dumps approx 140
	Flats " 90
Lemons	In flats approx 120
Tomatoes	Flats approx 35 lbs
Pears	Flats " 35 "

Lettuce	In crates of 2 doz wrapped in paper
Celery	In crates of 3 $\frac{1}{2}$ doz wrapped in paper
Carrots	In crates of 112 lbs
Turnips	
Parasnips	
Beetroot	
Swedes	
Pumpkin	In bags of 120 lbs
Potatoes	In crates of 112 lbs.
&	
Onions	

Delphaham Capt
Lt-Col
A A & Q K G 1 Aust Armd Div

NOT TO BE PUBLISHED

The information contained in this document is not to be communicated either directly or indirectly, to the Press or to any person not holding an official position in His Majesty's Service.

Serial No. 6
Nos. 69 - 84

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART 1.

BY

MAJOR GENERAL H C H ROBERTSON

COMMANDING 1ST AUSTRALIAN ARMoured DIVISION

Headquarters
1 Aust Armd Div
AUSTRALIA
10 Feb 43

GENERAL STAFF

G69. MAINTENANCE OF RAILWAY LOADING RAMPS

Formations and units will be responsible within their administrative areas, for the repair and maintenance of such loading ramps of the Midland Rly Coy as are used for the loading and unloading of military vehs, stores etc. To permit of the safe operating of the Midland Rly, it is essential that loading ramps should NOT encroach beyond their original alignment towards the rails. Consequently, all repairs to ramps will be carried out under Engineer supervision.

G70. FIELD FIRE PRACTICES IN COUNTRY DISTRICTS - NOTIFICATION OF

On and after 1 Feb 43, when units desire to conduct field firing practices in country districts, they will arrange through their sub-area Comds to contact the local Quartering and Claims Offr who will make arrangements for the insertion of the necessary notice in either the local paper or the "West Australian".

In order to enable the Q & C Offr to act in accordance with A M R & O 1388 (2), Formations are requested to give seven days notice of intention to conduct a field practice.

G71. SECURITY - PURCHASE OF CLOTHING

It has been discovered that a system is in operation whereby Army pers when purchasing clothing from retail stores, are being requested to sign a book giving No, Rank, Name, Unit, and Address. As this procedure is forbidden for security reasons all ranks are to be informed through unit orders that in future the production of such book will be sufficient evidence as to the bona fides of the purchaser and the retailer is only authorised to enter the soldier's No, Rank, and Name. C R O Ser 58 No. 678.

A. K. Hay Capt.
Lt-Col
for
GENERAL STAFF 1 AUST/ARMD DIV

BRANCH OF THE ASSISTANT ADJUTANT AND
QUARTERMASTER GENERAL

A72. REGT TRUST FUND STATEMENT OF ACCOUNT

C O's of units will publish monthly in Unit R O's statement showing :-

- (i) The balance standing to the credit of the fund.
- (ii) Receipts during the month.
- (iii) Expenditures during the month
- (iv) Details of the purposes for which expenditures were made.

A73. ISSUE OF PASSES H L 1 & H L 2

- (i) The issue of passes H L 1 & H L 2 is a unit responsibility.
- (ii) The issue of the above passes by Div HQ was a temporary adm expedient to foster new arrivals in this area.
- (iii) Units will requisition for these passes in the usual way forthwith.

A74. BARRACK DETENTION ROOM - PERENJORI

Ref 1 Aust Armd Div R O A53 5 Feb 43. The Offr for the time being Comd the Barrack Detention Room Perenjori, shall be the Commanding Officer of soldiers undergoing sentences or otherwise lawfully held in that Barrack Detention Room.

For disciplinary purposes, such Offr shall in respect of both the staff of the Barrack Detention Room and the soldiers confined therein, be deemed to be a Detachment Commander and shall have the disciplinary powers of a Detachment Commander of field rank. C R O Ser 57 No. 667

A75. MEDICAL RECORDS AND RETURNS

Ref Amend No 1 "Medical Records & Returns" as notified in G O 79 dated 30 Nov 42, Field Ambulances are to be regarded as functioning as Field Units and NOT as Hospitals and will NOT render AF 1. 1220 or A F W.3 018. C R O Ser 57 No. 668.

A76. HYGIENE - DISINFECTION OF TELEPHONES

Mouthpieces of all telephone receivers will be disinfected daily by wiping with a cloth damped with 2% Faucol Solution or other disinfectant approved by Hygiene Offrs. C R O Ser 57 No. 670.

A77. DISCIPLINE - ABSENTEES - INTERSTATE

In order to assist in the prompt apprehension of pers who become A W L while on Interstate Leave, the following will be complied with :-

- (a) On receipt of advice from Interstate L T D that soldier has not reported, immediate check will be made to ensure that the soldier has NOT in fact already reported back to unit in this State.
- (b) Advice from relative L T D will be promptly acknowledged by signal DIRECT with copy to this HQ, verifying that soldiers mentioned have NOT yet reported.
- (c) Units will advise respective L T D 's by signal immediately any soldier, who has already been the subject of communications as above docs return to his Unit - Copies to Formation and Corps HQ.

Every facility, descriptive reports, basic documents etc., which will assist with rapid apprehension or Courts of Inquiry on such pers, will be made available by Units to L T D's without loss of time. C R O Ser 58 No. 679

A78. POSTAGE STAMP ADVANCES

Comd Paymaster 3 Aust Corps, is holding stocks of postage stamps for issue to units, whose requirements make the Petty Cash advance an inadequate or inconvenient method of obtaining stamps or reimbursement for cost of postages.

Units will submit their requisitions (A A F -B3) direct to the Comd Paymaster, who will forward direct to the Unit the required value of stamps. The existing method of recording in the Postage Book (AAB22 or 22A) will be continued and will be subject to audit by Div Paymaster.

Units will NOT claim reimbursement of the actual value of stamps used but will forward requisitions for their estimated requirements for the following fortnight. Requisitions will be forwarded sufficiently in advance to allow of receipt of stamps to meet demands and will clearly show the denomination of stamps required.

Requisitions form (A A F - B3) are available at this HQ.

A79. ARTY RETURNS

A return in triplicate showing Offrs Number, Rank, Full Name, Date of Birth, Posting, Date of First Appt, Promotion to Present Rank, and Date appointed to present Appt, will reach this HQ by 16 Feb 43.

For the purpose of these lists the following will be taken as Units :-

16 Aust Fd Regt.
29 & 30 Aust A/Tk Btys (together)
227 & 228 Aust Lt A A Btys (together)

Lists will be in order of Regt Seniority.
Notification of change of posting will be submitted to this HQ in triplicate, monthly, by the 20 th of each month.

Q80. STEEL WELDED TANKS - 200 and 400 GALL

It is reported by LHQ that black welded tanks supplied in Eastern States have developed leaks in the corners and along the seams.

Any Unit which has met with this trouble will report same with details to C R E 1 Aust Armd Div by 15 Feb 43 in order that preventive measures for further issues may be made.

Q81. RETURN OF STORES TO R S D

Considerable confusion is caused by units returning stores to 7 A O D before submitting the vouchers A F G1033. No stores will be returned to the depot unless accompanied by A & B copies of A F G1033 approved by ADOS formation (ref ASO Chap 14 para 8).

Q82. DISPOSAL OF EXPENDABLE STORES

A large proportion of stores returned by units are items of an expendable nature in an unserviceable condition e.g.:-

Broken crockery
Broken handles - Axes, Picks etc.
Brushes all types
Brooms all types
Batteries dry
Hessian from latrine screens
Garnishing (Camouflage)

These articles are valueless to the depot and should be handed to Field Salv Units. The Salv receipt form (AAF - F475) will be att to the indent submitted to ADOS formation for replacement. C R O Ser 58 No 682.

Q83. TOBACCO AND CIGARETTES

Owing to the acute shortage of imported Virginian tobacco leaf the quota of tobacco and cigarettes allotted to tps in this Formation for Feb will be second grade quality. (C R O Ser 58 No 684).

Q84. BLUE PEAS AND WHEAT

Attention is drawn to 3 Aust Corps Adm Instn Q23 concerning above, copies of which have been distributed to all units.

DISTRICT COURTS MARTIAL - RESULT OF TRIALS

NATURE OF COURT: D C M; PLACE OF TRIAL: HQ 1 Aust Armd Div; MEMBER TRIED
R91442 Pto MULHALL "A" Sec 2 Mot Amb Convoy CHARGES & FINDINGS 1. Disobeying
lawful command (AA 9 (21) FINDING: Guilty. 2. Neglecting to obey standing
orders in leaving a veh unattended (AA 11) FINDING: Not Guilty. 3. Neglect-
ing to obey standing orders in entering hotel while on duty (AA 11)
FINDING: Not guilty. 4. Neglecting to obey standing orders in failing to return
to lines immediately on completion of duty (AA 11) FINDING: Not Guilty.
5. Conduct to the prejudice of good order and military discipline in driving
an ambulance in such a manner as to cause it to overturn and suffer damages
(AA 40) FINDING: Guilty. SENTENCE: Put under Stoppages until Sum of £20
made good. DATE OF SENTENCE 20 Nov 42. CONFIRMATION 30 Nov 42. DATE OF
PROMULGATION 3 Feb 43.

W. C. Anderson Lt-Col
A A & Q M G 1 Aust Armd Div

DISTRIBUTION: NORMAL

NOTICE

COMPASSES MK III Nos. B70446 & B16715

All units will make a physical check of compasses on their charge and report to these HQ whether either of above are held.

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
11 Feb 43

CIRCULAR Q. 127

WATER INSTRUCTIONS

1. POTABLE WATER : All potable water will be drawn from water points in MORAWA showgrounds pending equipment of water pt at map ref PERENJORI 387382. Water points will be under control of R A E 1 Aust Armd Div. Rate of drawing will be 2 galls/man per day. Roster for drawing : See appx "A".
2. ABLUTION WATER : Will be drawn from the following points except 3 Aust C C S Map Ref PERENJORI :-

- (i) PERENJORI Rd 401377
- (ii) YALGOO Rd 403383

Rate of drawing which will NOT be exceeded is 10 galls per man per week. Roster for drawing; see Appx "A".

3 Aust C C S will draw 2000 galls per day from bore on branch rd from PERENJORI rd at Map Ref PERENJORI 402372.

3. RADIATOR WATER : Will be drawn from MORAWA town dam. R A E will chlorinate PRIOR to issue. Rate of drawing and roster see Appx "A".
4. GENERAL : All units will co-operate in adhering to the above instns. The urgency of conserving water is stressed; any attempt to draw more than entitlement may result in the diminution of available water sups.

No other units except those rostered for a particular day will draw from ANY water point; 1 Aust Armd Div Pro Coy will periodically check this.

Attention is drawn to 1 Aust Armd Div R O Ser 5 No Q62. All wells, bores and dams except those enumerated above are STRICTLY OUT OF BOUNDS.

5. MULLEWA AND MINGENEW AREA

HQ 3 Aust Mot Bde and HQ 1 Aust Armd Bde will issue water orders for their respective areas on general lines of this circular.

At 11.15 a.m. 11 Feb 43
for
Lt-Col
A A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "B"

WATER DRAWING TABLE

APPENDIX "A"

UNIT	RADIATOR		Unit to draw	POTABLE		Unit to draw	BLUTICH		REMARKS
	Galls per Week	Time & Day to draw		Galls per day	Time to draw daily		Time & Day to draw & allotment	Unit to draw	
HQ 1 Aust Arm'd Div V Sec F S S Postal Unit Fd Cash Office Concert Part.	224 2 4 2 3	1500 hrs Monday	HQ Sqn 1 Aust Arm'd Div	612 16 92 36 44	0900	HQ Sqn 1 Aust Arm'd Div	1400 Hrs Tuesday and Friday	HQ Sqn 1 Aust Arm'd Div	Ablution Water at 401577
HQ & 1 Sqn Sigs Cipher Sec Sigs 101 Aust LAD	147 4 14	1530 Hrs Monday	HQ & 1 Sqn Sigs	668 22 28	0930 hrs	HQ & 1 Sqn Sigs	1430hrs Tue&Fri 1445 " " " " 1450 " " " "	HQ & 1 Sqn Sigs	"
Staging Camp Salvage Unit	18 4	1545 hrs Monday	Staging Camp	25 30	1000hrs 1010 "	Individual	1400 " " " " 1415 " " " "	"	Ablution Water at 401583
HQ Comd AASC T&A Ind Tpt Pl A Sec 5 M A C	18 63 42	1500 hrs Tuesday	HQ Comd AASC	100 124 30	1015 hrs 1025 " 1035 "	"	1400hrs Wed&Sat 1415 " " " " 1430 " " " "	"	"
145 Aust Gen Tpt Coy	245	1530 hrs Tuesday	145 Gen Tpt Coy	1010	1045 "	"	1445 " " " "	"	"
16 Aust Fd Regt 271 Aust LAD	216 14	1500 hrs Wednesday	16 Aust Fd Regt	1122 24	1115 Hrs	16 Aust Fd Regt	1515hrs Tue&Fri 1545 " " " "	"	Ablution Water at 401577
2/1 Fd Pk SqnRAE 62 Aust Corps Fd Pk RAE	85 4	1500 hrs Wednesday	2/1 Fd Pk Sqn	230 20	1145 Hrs	2/1 Fd Pk Sqn	1400hrs Thu&Sun 1450 " " " "	"	Ablution Water at 401583
Arm'd Tps Wkshop Ord Fd Pk	224 56	1500 hrs Thursday	Arm'd Tps Wkshop	500 186	1200 hrs	Individual	1515hrs Wed&Sat 1545 " " " "	"	"

AUSTRALIAN MILITARY FORCES

War Diary

Headquarters
1 Aust Armd Div
11 Feb 43

CIRCULAR Q.126

EXPENSE STORES - SCALE OF ISSUE

Scale of Expense Stores set out in Instns for S & T Services is cancelled and new scale as under substituted as from 6 Feb 43. Instns for S & T Services are being reprinted and will be distributed shortly.

CHEMICALS

Edible Chemicals

Ascorbic Acid Tablets	tins	Tins of 100 (25 mg)	On medical certificate 30 tins per 100 all ranks per month
Salt Tablets	tins	Tins of 1000 (15 gm)	3 tins per 100 all ranks per month

MALARIA FLY & PEST CONTROL

Anti Mosquito Cream	lbs	7lb & 1½ oz tins	37½ lbs per 100 all ranks per month
Borax	"	1 cwt bags	As required on medical certificate
Erinol	Galls	1 Gall tins	Supply stores only - 5 c.ca per 56 lbs case of dried furit
Fly Spray	"	1 Gall tins	Malarious areas only-9 galls; all other areas-4½ galls per 100 all ranks per month
Lime Slaked	lbs	112 lb bags	Anti malaria control units only-80 lbs per 100 all ranks per month
Malariaol	Galls	44 Gall drums	Anti malaria control units, or on medical certificate only - 40 galls per 100 all ranks per month
Paris Green	lbs	56 lb drums	Anti malaria control units only-8 lbs per 100 all ranks per month

Water Purification (for units with molinite filters)

Alum Potash	lbs	8oz cartons	1½ lbs per 100 all ranks per month
Filter Earth	"	1½ lb "	155 lbs do
Lime, slaked	"	8 oz	1½ lbs do
Polychrome Indicator	Fl ozs	8 oz btls	1½ fl ozs do
Taste Remover Tablets	tins	Tins of 200	2 tins do
Water Sterilizing Powder	lbs	4 oz tins	3 lbs

Water Purification (all other units)

Taste Remover Tablets	tins	Tins of 200	2 tins per 100 all ranks per month
Water Clarifying Powder	lbs	8 oz tins	1½ lbs do
Water Sterilizing Powder	"	4 oz tins	3 lbs do
Water Sterilizing Outfits	tins		For issue in forward areas only - where clean safe water is not available from other sources; 60 tins per 100 all ranks per month.
Ferrous Sulphate	lbs		For Mob baths Laundries etc - 1 lb per 100 galls sullage water to be treated.

Cleansers

Bath Brick	cakes	
✓ Soap common	lbs	
" sand	cakes	
" soft	lbs	
✓ Soda ash	lbs	
" Caustic	lbs	140 lb drums
Toilet soap (unmedicated)	cakes	

4 cakes per 100 all ranks per month
 50 lbs per 100 all ranks per month
 15 cakes per 100 all ranks per month
 6 lbs per 100 sets of harness or saddles or pack saddles per m.
 75 lbs per 100 all ranks per month.
 for soap manufactures when authorised by L I Q
 1 x 4 oz cakes per man per 14 days on medical authority,

Cloths

✓ Calico unbleached or Dowlas undyed	yds	
Cloth muslin	yds	
✓ Cloths pudding (calico 1 sq. yd)	each	
✓ Cloths sponge	each	
Cotton Waste	lbs	

10 yds calico per 100 all ranks per month or $7\frac{1}{2}$ yds dowlas per 100 all ranks per month
 5 yds per 100 all ranks per month
 10 each do
 10 each do
 10 lbs do

Disinfectants

Clensel	galls	
Chloride of lime	lbs	
✓ Colosyl	lbs	
Cyllin	galls	
Insect Powder	lbs	
Izal	galls	
Phenyle	galls	

2 fl oz per 100 all ranks when authorised by Formation etc Commander
 $3\frac{1}{2}$ ozs per 100 all ranks as required by medical officers
 2 ozs per 100 all ranks per month when authorised by Formation etc Commander
 2 fl oz as required when authorised by Formation etc Commander
 On medical certificate 3 ozs per 100 all ranks per month.
 $\frac{3}{4}$ pint per 100 all ranks when authorised by Formation etc Commander.
 As required Do

Lighting

Candles	lbs	
Kerosene	galls	
Matches	boxes	

as required when authorised by Formation Headquarters
 $\frac{1}{2}$ pint per lamp per diem
 For kitchen use 1 box per 150 men per week

Paper

Bags, paper, various	lbs	
Paper brown	lbs	
white	lbs	
toilet	rolls	

ASC units as required; other units $\frac{1}{2}$ lb per 100 all ranks when authorised by Formation etc Commander
 4 lbs per 100 all ranks per month
 4 lbs do
 5 rolls per 200 men per day; 6 rolls per 200 female personnel per day

Sundry Items

Foot powder		2 ozs per man per 14 days on medical authority
Nails	lbs	1 lb per 100 all ranks per month
Skewers wood	units	For ASC use as required on authority of C A S C
Straw palliasse	lbs	10 lbs per palliasse, additional 6 lbs at end of fortnight's use; may be replaced after 30 days or if damp
Twine ordinary	balls	1 ball per unit per month
sewing	hanks	1 hank do
Binder	balls	1 ball do issued as required through AASC
Water distilled	galls	5 fl oz per vehicle per week

Obtained by Supply Officers and single indenting units from A A O D and not direct from contractors.

The above scale cancels quantities laid down in 1 Aust Armd Div Circular Q.125

DISTRIBUTION LIST "B"

W. Anderson Lt-Col
A A & Q M G 1 Aust Armd Div

Nar Diary

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
12 Feb 43

CIRCULAR Q. 129.

S & T RETURNS

1. All previous instructions issued by 1 Aust Armd Div regarding S & T Returns are cancelled, and the following instructions will apply forthwith :-

2. S & T RETURNS(a) WEEKLY RATION RETURN AF W3810

Units will forward W3810's together with indent for rations submitted on Sunday of each week to appropriate Supply Offr.

Supply Offr will summarise unit W3810's in accordance with GRO Q501 and amendt, and forward to reach HQ Comd ASC by 2400 hrs Monday of each week.

HQ Comd ASC will summarise Bde summaries and forward to reach A D S & T W A L of C and D D S T 3 Aust Corps by Thursday of each week.

(b) MONTHLY RETURN OF UNIT P O L - ISSUES AND STOCKS

Units will complete Return in accordance with pro-forma attached, as at 2400 hrs on the last day of each month. In the case of ASC Coys this Return will only be submitted for Issues and Stocks within the Coy and NOT bulk issues to units.

Returns will be forwarded by units to reach B A S C O or HQ Comd ASC in the case of Div Tps not attached to Bdes, by 2nd day of succeeding month. B A S C O's will consolidate and forward, together with unit Returns, to reach HQ Comd ASC by 3rd day of succeeding month. HQ Comd ASC will consolidate and forward Div Return to reach D D S T 3 Aust Corps by 7th day of succeeding month.

(c) MONTHLY RETURN OF RETURNABLE P O L CONTAINERS

This Return will be incorporated on - Return for P O L - Issues and Stocks. To be completed as at 2400 hrs on last day of each month. Units will ensure that a physical check is made, and an accurate Return submitted. Channel for submission as per para 2. (b).

(d) MONTHLY RESERVE RATION RETURN

Units will submit Return in accordance with attached pro-forma, as at 2400 hrs on last day of each month, and forward to reach B A S C O, or HQ Comd ASC in case of Div Tps not attached to Bdes, by 2nd day of succeeding month. B A S C O's will summarise and forward Bde summary and unit Returns to reach HQ Comd ASC by 3rd day of succeeding month. HQ Comd ASC will summarise and forward Div Return to D D S T 3 Aust Corps by 7th day of succeeding month.

Until further notice, basis of estimation for colas 1 and 2 will be three days res and two days dehydrated ration.

(e) MONTHLY RETURN OF CONDEMNATION OF SUPPLIES

Bde Supply Officers will submit above Return in duplicate to HQ Comd ASC by 2nd day of succeeding month.

HQ Comd ASC will forward Div Return to reach D D S T 3 Aust Corps by 7th day of succeeding month.

W. Anderson
Lt-Col

DISTRIBUTION LIST "B"

A. A. & Q. M. G. 1 Aust Armd Div

MONTHLY RETURN OF P O L AND RETURNABLE DRUMS

7

UNIT _____

194

ITEM	MEAS	PETROL & OIL		DRUMS ON HAND		
		ISSUED	ON HAND	FULL	EMPTY	TOTAL
PETROL	Gals					
TRANS OIL	Pints					
ENG OIL	Pints					
GREASE	Lbs					
DRUMS: 4 Gal D D						
44 " Lt						
44 " H'y						
24 " H'y						

T O or Q M - _____

C O or O C

-- --

MONTHLY RETURN OF RESERVE RATIONS - HELD BY

1 AUST ARD DIV

Month of _____

ENTITLEMENT - W-E STRENGTH		HELD		DEFICIENT ON W E	
RESERVE	DEHYDRATED	RESERVE	DEHYDRATED	RESERVE	DEHYDRATED
1.	2.	3.	4.	5.	6.

DEFICIENCIES OF COMMODITIES IN RESERVE RATIONS SHOWN IN COLUMN 3.

Preserved Meat.....Lbs
BiscuitsLbs
Tea.....OZS
Sugar.....O'

CO or OC

-- --

MONTHLY RETURN OF CONDEMNED RATIONS

FORMATION _____

Month of _____

DATE OF PROCEEDINGS	UNIT	COMMODITY CONDEMNED	QUANTITY	REASON FOR PROCEEDINGS	ACTION TAKEN

ASC Coy Sup Offr

Wao Diang
be communicated

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Serial No. 7
Nos. 85 - 90

ROUTINE ORDERS PART 1

COMMANDING 1ST AUSTRALIAN ARMoured DIVISION

GENERAL STAFF

The following Units, which have a strength of 75% or more A I F pers, are classified as A I F units :-

A. G. Bunker
Capt. *AB* LT-COL

GENERAL STAFF 1 AUST ARMD DIV

Q86. KIT STORE FORMS

Q87. RIFLES WITH TWO STAR BARRELS

The markings on the barrels will normally be found on the right hand side of the "Knox Form", or under the rear hand guard and are shown thus :-

XX

In order to lengthen the life of wooden tool handles a liberal application of mutton fat should be made periodically. The handles should be exposed to the sun both before and after such treatment.

Q89. CUTTING OF BEER DUTY STAMPS

Section 37, sub sec 1 of the Beer Excise Act 1901 - 1928 reads :-

"Immediately before or after the opening of a vessel or vessels containing beer to which a stamp is affixed, the stamp shall be cut into two or more pieces without removing it so that without obliterating the number or date thereon, it is rendered unfit for further use."

Failure to comply with this sub sec involves a penalty of £50.

The attention of all pers opening vessels containing beer will be drawn to the sub sec set out above and they will be instructed concerning the necessity of compliance with it. (C-R O Ser 57 No 657.)

Q90. SALVAGE - COLLECTION AND TRANSPORT OF

It is the duty of all ranks to collect articles of salv and convey them to unit Salv Dumps. Unit T O's will take action to ensure that salv in unit Salv Dumps is moved to Div Salv Dumps by using back loading of unit vehs for the purpose.

No opportunity will be lost of transporting articles in Div Salv Dumps by rail to Base Salv Dumps.

To be repeated in all unit R O's. (C R O Ser 57 No-676)

DISTRICT COURTS MARTIAL - RESULT OF TRIALS

NATURE OF COURT : D C M - PLACE OF TRIAL : P O W Cage 1 Aust Armd Div
MEMBER TRIED : VX54979 Tpr MOURITZ J L 17 Aust Mot Regt - CHARGES & FINDINGS :
1. Disobeying in such a manner as to show wilful defiance of authority a lawful command given personally by his Superior Officer in the execution of his Office. (A A 9 (1) FINDING : Guilty - 2. W C A S striking his superior officer A A 8 (1) FINDING : Guilty. SENTENCE : Imprisonment with hard labour for 6 months. DATE OF SENTENCE 24 Oct 42 CONFIRMATION : 7 Nov 42. DATE OF PROMULGATION: 5 Dec 42. PERIOD IN CONFINEMENT AWAITING TRIAL : 14 days.

NATURE OF COURT : D C M - PLACE OF TRIAL : P O W Cage 1 Aust Armd Div
MEMBER TRIED : V105050 Tpr LAMBERT J 17 Aust Mot Regt - CHARGES & FINDINGS :
1. Disobeying in such a manner as to show wilful defiance of authority lawful command given personally by his superior Officer in execution of his office (A A 9 (1) Finding : Guilty. (b) Without urgent necessity quitting the ranks. (A A 9(1) - Finding : Not guilty. (c) A W L from 0830 hrs until 1630 hrs on 25 Sep 42 - Finding : Guilty (A A 15(1) (d) Using insubordinate language to Superior Officer - Finding : Not guilty (A A 8(2). 2. Disobeying in such a manner as to show wilful defiance of authority lawful command given personally by a superior officer in execution of his Office (A A 9(1) Finding : Guilty SENTENCE : 4 Months imprisonment with hard labour. DATE OF SENTENCE : 25/10/42 CONFIRMATION 7/11/42 DATE OF PROMULGATION 5/12/42 PERIOD IN CONFINEMENT AWAITING TRIAL : 42 days.

W. Anderson Capt
Lt-Col

DISTRIBUTION : NORMAL

A A & Q M G 1 Aust Armd Div

NOTICES

LOST Rifle No. C6831

All Units will make a physical check and report to these HQ if the above rifle is held by them.

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

APPENDIX 30
Army Form W.3008
(Page 1)
(Adapted)

A I F WE 1/1/2

46 / 268

FIELD RETURN OF OFFICERS

13 Feb 43

HQ I Aust Arm Div

(Unit)

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4
Ranks.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishment).
Maj Gen 1 *	1		
Col 1	1		
Lieut.-Colonels ... 3	3		
Majors ... 6	6		
Captains ... 13	13		
Lieutenants ... 6	6		
2nd Lieutenants ...			
Complainers 3	3		
Totals ... 33	33		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.
Lieut	Bryant J F M	8 Aust Inf Tps Wkshop	3 Feb 43	Appt EME Wless

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.
Lieut	Leslie A S		7 Feb 43	to 2/8 Aust Arm Regt
Lieut	Nickolls P M		10 Feb 43	to 8th of M I

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1	2	3	4	5	6
Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Whether present with Unit (insert Yes or No).	If not present with Unit, state how employed.
			Appt		
Maj Gen	VX 20321	Robertson H C II	G O C	Yes	
Col	HX 168	Mussell R H	ADMS	Yes	
Lt Col	HX 34779	Parker A E V	ADME	Yes	
Lt Col	VX 20318	Zyngdon C W T	GSO 1	Yes	
Lt Col	VX 64532	Wheeler K E	AA & QMG	Yes	
Maj	HX 71055	Gosper H L	DAFM	Yes	
	HX 11141	Foreman J G	A/CBE	Yes	
	VX 113	Holden J G	CC Squ	Yes	
	HX 12521	Marks J H D	DADOS	Yes	
	SX 17714	Smith W S	DAD Hyg	Yes	
	VX 29739	King W F W	LSC	Yes	
Captain	Exptain VX 59846	Lee W J	Adj RAS	Yes	
	QP 26011	Harper A K C	GSO Lnr	Yes	
	VX 65487	Kerr G	Cat Advr	Yes	
	VX 58126	Jensen L P	I O	Yes	
	HX 78225	Graham S C	DAQMG	Yes	
	HX 7056	Deirne I E	L O	No	On duty
	VX 64392	Bruce W F	GS 1	Yes	
	VX 54541	Bunbury A A	GS Lnr	Yes	
	VX 10204	Anderson A C	DAAG	Yes	
	HX 76209	Richardson L C J	A Lnr	Yes	
	QX 24111	Nicol W Q A	DADOS Lnr	Yes	
	QX 363	Glasgow G	2 i/c Squ	Yes	
Lieut	SX 17195	Bateup A J	Camp Com	Yes	
	HX 66859	Balzer R	HQ Squ	Yes	
	VX 102853	Trumble K W	LO	Yes	
	HX 579	Stewart G F	ADC	Yes	
	HX 86307	Robb W M	Educ Offr	Yes	
	H 25208	Bryant J F M	Exc Wlass	Yes	
Captain	HX 77304	Harris T C F	SC A	Yes	
Chaplain	VX 63774	Vertigan G S H	Math	Yes	
	VX 319	Tyler K A	Anglican	Yes	
	HX 67799	Kean G A	"		

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held	Personal Number.	Name and Initials.	Corps.	Date of attachment.	Nature of attachment.
Lieut	HP 10088	Wills W J A	2/10 Aust	2 Feb 43	LO
Capt	VX 81140	Hollycock V E	3 Aust Lt	6 Feb 43	MO
Capt	VX 10183	Graham H S	26 Aust Regt	6 Feb 43	Efficiency Offr

HQ 1 Aust Armd Div (Unit)

(Signature of Commander.)

13 Feb 43

(Date of Despatch.)

(Bde., Divn., Area, etc., with which Unit is serving.)

Army Form W.3009
(page 1)

FIELD RETURN OF OTHER RANKS.

(To be furnished by all units and all Headquarter units.)

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.			
W.Os. Class II.			
Squadron or Company Quartermaster-Serjeants			
Staff Serjeants			
Serjeants			
Corporals			
Troopers, Privates, &c.			
TOTALS			

Part B. Other Ranks attached from other Corps.

[illegible][illegible]

700.

**Totals (to agree with Columns
3 and 4 of Part A.)**

(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided

Signature and Command Division.

Bde., Divn., Area, etc., with which unit is serving.

War Diary

AUSTRALIAN MILITARY FORCES.

Headquarters
1 Aust Armd Div
14 Feb 43

CIRCULAR No. A 841 AUST ARMD DIV S Os FOR DAYS OF REST

1. Days of rest will be arranged (subject to training and operational requirements) on the basis of one day per week. Such days are not leave days and do not entitle personnel to leave camp or bivouac area. On those days tps must be able, within the limits of camp routine, to "make and mend", wash clothes, write letters and attend to personal affairs. Essential work must go on, but parades (except for checking, sport, meals, and the like) will not normally be held. The days of rest are not intended for tps to lie in bed or otherwise break routine. Units are still subject to operational requirements on days of rest and must be ready for such if called on.
2. Days of rest will not be given at week ends and Saturdays and Sundays will be used as normal training days. Facilities will be granted to Chaplains to hold on Sundays such Church Services as would be possible under conditions of battle. The time allotted will not exceed a total of one hour and the time and place of services will be arranged between C Os and Chaplains to cause least disturbance to whatever training may be in progress for the day. Chaplains may avail themselves of days of rest for any additional spiritual ministrations, which they may desire to undertake on a voluntary basis.

DISTRIBUTION LIST "C"

for *Adrian L. G. L. Col*
A A & Q M G 1 Aust Armd Div.

AUSTRALIAN MILITARY FORCES

War Diary

Headquarters
1 Aust Armd Div
16 Feb 43.

CIRCULAR Q.130Q AND ORD PROCEDURE

To clarify apparent misunderstandings by Units on certain points of above the following instructions are issued :-

1. A.F. G982D's - PASSAGE OF THIRD COPIES

Units will ensure that the third copy of AF G982D for stores received is acquitted and returned promptly through the normal channels. In the case of a discrepancy units will carry out the procedure laid down in G R O 0.690 of 18 Dec 42. Laxity by units in this respect is causing great inconvenience to Ordnance Depots.

2. W E T ENTITLEMENTS - FIRST RETURNS

The attention of all units is drawn to G R O 0.722 dealing with the above. Units will also ensure that the entitlements shown in returns on Census of Warlike Stores are amended accordingly.

3. SCALE OF FIELD SERVICE ACCOMMODATION - STORES AND TENTAGE - SCALE "A".

Ref G R O 0.457 of 9 Oct 42, units will submit to this HQ no later than ^{1800 hrs} 20 Feb 43 A.F. E.2(a)s in triplicate showing:

- (i) Entitlement of Scale "A" Equipmt under the above G R O.
- (ii) Under the "Held" column the amount of Scale "A" equipmt issued in this area.
- (iii) On a separate E.2(a) any other scale "A" equipmt held under any authority other than the unit's W E Table.

Units will state on each sheet the personnel on which the entitlement is based, together with the name and strength of any attached unit which they may be quartering.

4. ANTI-GAS CLOTHING AND EQUIPMENT.

In order that anti-gas clothing and equipmt may be correctly stored throughout the hotter months, all articles at present on issue to Field Units will be returned to 7 Adv Ord Depot, with the exception of respirators and associated stores. Return reqns will be submitted and stores will be despatched immediately approved copies of reqns are received. Particular attention will be given to the folding and packing of stores before despatch.

5. BRITISH BATTLE DRESS.

Ref G R O 0.717/8 arrangements will now be made for the replacement issues vide para 2 of G R O 0.476 to be withdrawn from individuals and service dress issued in lieu. The battle dress withdrawn, together with any stocks held in unit stores, will be returned to R S D.

6. MONTHLY CENSUS OF WARLIKE STORES.

Copies of E5-1(a) to 8(a) and E5-10(a) are still being rendered to L H Q by many units in this Div. Attention is directed to G R O 0.379 of 11 Sep 42, which indicates to whom unit return slips are to be rendered. In future units will not render to L H Q return slips other than E.2-9(a) to D O S (OS1).

7. ISSUE AND RECEIPT VOUCHERS - AF G.1053

Attention is drawn to G R O 0.11 of 1 Jan 41 dealing with the correct use of the above voucher. When the above form is used as a Transfer Voucher each sheet will be endorsed with the words "Initial Equipment" when such is applicable to the transfer. "Initial Equipment" is used to define equipmt transferred from or to unit which has not yet reached its full entitlement of such equipmt as per its W E T.

۱۰

10-10-1964

Attention of all ranks is directed to G R O 0.17, the main points in which are :

- (a) that Helmets Steel and Respirators A/c will be entered on F.200's and will travel with the man as does his personal clothing.
- (b) only unit reserves will be shown in W E Ts, W E Ts to be amended accordingly. Surpluses will be returned by normal procedure.
- (c) Entitlements for census purposes will be calculated on the entitlement per Offr and soldier multiplied by strength plus unit reserve.

9. HASTENER FOR SUPPLY OF ORD. STOR.S

When it is considered necessary to hasten the supply of stores from Ord Depots, AF G.1063 and ROT a minute is to be used. The form should be submitted by units through D A D O S 1 Aust Armd Div in duplicate addressed to C O O of Ord Depot concerned, and will show sub-depot and control number.

10. TYRES, OXYGEN, ACETYLENE, ELECTROLYTE, DIST WATER; CARBIDE, - DISTRIBUTION OF.

Supplies of the above will be drawn by units in Bde Areas from the Stores Sections of the Bde Gp Wkshops and by Div Tps from the Div Sec Corps Fd Pk. Issues will be made on an exchange basis for tyres, oxy and acetylene cylinders, dist water and Electrolyte containers. Units are again reminded that -

- (a) tyres must not be returned prematurely, nor overworn. See G R O 0.150 sub-para (g)
- (b) Oxy and Acetylene-cylinders must be returned immediately they are empty. These cylinders are in scarce supply and the adequacy of supplies depends entirely on the speedy turnover of these cylinders.
- (c) The direction in para (b) applies equally to dist water and Electrolyte containers.

11. FILTERS, WATER, PORTABLE

To enable issues to be made in accordance with G R O 0.423, units will submit returns to this HQ showing :

- (a) Unit
- (b) Strength of Unit.
- (c) Number of Water Tanks (trucks and trailers) held.
- (d) " " " " " " " " " which are NOT fitted with
Mollonite filters held other than those on tank.
- (e) Number of such filters which are NOT serviceable.
- (f) Number of Mollonite Filters held, other than those on tank.
- (g) Number of filters required - other than those deficient from vehs -
held as per the abovementioned G R O.

This return is required at this HQ not later than 23 Feb.

12. RETENTION OF OLD UNIFORMS BY UNITS

In view of the present shortage of working dress approval is given for units to retain unserviceable uniforms (excl S D) for wear on rough work, veh maintenance etc. Such uniforms held by units will not exceed a basis of one uniform per man and all surplus thereto will be returned to Ordnance.

Adj. at am Capt
Lt-Col
A A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "B"

AUSTRALIAN MILITARY FORCES

2 3 5

Headquarters
1 Aust Armd Div
17 Feb 43

ISSUE OF VEHs FROM RVS

1. Owing to the large number of vehs being received into the R V S from other Formations and the inability of 2/1 Aust Armd Tp Wkshop to operate effectively until their equipment arrives from N. S. W. it is not possible to do much work that is known to be necessary on these vehs before issue.
2. Vehs will be issued to units in a safe condition but much work will be possible in many cases by Unit and L A D tradesmen before their issues are satisfactory.
3. The principle of all R V S Stock going through workshops before issue will be re-adopted as soon as is possible.

H. E. Schuler

Lt-Col

A A & Q M G 1 Aust Armd Div

DISTRIBUTION List "B"

Q 131-

All Comds

CENSUS OF WARLINE STORES.

Your attention is directed to the attached circular Q 131 dealing with the above subject.

2. I have had to speak on previous occasions of the many inaccuracies in returns rendered by units, and some improvement was noticed.
3. At the present time inaccuracies are again being made, reflecting a lack of control and supervision by some Comds.
4. I shall hold all Comds personally responsible for the accuracy of all returns of Controlled Stores, and I desire you to take a personal interest in this matter, as upon the timely submission and accuracy of returns depends the future supply of stores to your unit.

AC H. Robinson Maj Gen
Ccmd 1. Aust Armd Div.

18 Feb '43.

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
18 Feb '43.

CIRCULAR Q. 131.

CENSUS OF WARLIKE STORES AND M T.

1. References: Census of Warlike Stores G R O's 248, 379, 722, 44.
Census of M T. G R O's 318, 489, 519.
2. Returns of Warlike Stores and M T from all units disclose a general lack of appreciation of the importance of accuracy and punctuality in rendering these returns.

There seems to be a general impression in many units that the returns of Warlike Stores and M T are "just two more returns" to be submitted.
3. The importance of the returns is being continually stressed by L H Q who have seen fit to send officers out to all formations to clear up any difficulties that they may have, and to explain that on the information received from the census returns L H Q places orders for controlled stores that are in short supply and for the parts necessary to maintain such stores.
4. L H Q are sure that units are not submitting their correct holdings of controlled stores and arrangements have been made for a physical check of the controlled stores held by every unit in the Australian Forces.
5. The importance of the return from the unit point of view will also be appreciated if it is realised that all releases of controlled stores are made by the figures shown on the census and not by the entitlement shown on the War Equipment Table.
6. Units will ensure that future returns are accurate and submitted promptly. Unit commanders will be held responsible in this regard. The returns will be signed by the commanding officer of each unit and his signature will be taken as a certificate that the provisions of the above mentioned G R O's have been fully complied with.
7. The following points are frequently incorrect, or are omitted from unit returns:

Census of Warlike Stores.

- (i) Rendition
One copy of the return will be rendered as at 1400 hrs on the 20th of each month and will be despatched to D A D O S Div H Q no later than 0900 hrs on the 21st of the same month.
- (ii) Master Cards. - Schedules A to L and N.
Units must keep their master cards up to date with instructions issued in G R O's. If there is any doubt of their correctness, they should be reconciled with D A D O S copies.
- (iii) Strength of Unit.
The actual strength, not the W E figure, as at time of rendition of the return must be shown on the top of the return; e.g. 5 Offrs 460 O/Rs.
- (iv) Establishment.
Units will indicate the number of the AAF E2 Scale under which they are working, and since units are also entitled to draw certain controlled stores under AAF GL2s, and/or Table Tools and Equipment for Mechanical Vehicles A and B, this also will be shown on the top front page of their return.

If entitlements are based on an establishment, number and date of the establishment must also be given. Care must be taken to see that all entitlements are shown on the return and if a unit neglects to show an entitlement in the establishment column such item will not be issued.

(v)

Held.

That is total number actually in possession as at 20th of each month. Care must be taken that this figure is arrived at by a physical stocktaking, and not from ledger entries which so often have proved incorrect.

When items are on loan from one unit to another such items will be shown on the return of the unit to which they are on charge, and not on the return of the unit to which loaned.

Primarily, no unit has the right to loan controlled stores without authority, and this authority will only be given by G Staff. If an item of equipment on charge is at workshops for repair it should be shown in the "held column". The particular workshop should be shown in the remarks column.

(vi)

Reconcile your return with the previous one submitted. Any variations between the two returns will be explained in the remarks column. The following abbreviations will be used:

- (a) D E A - Destroyed by enemy action.
- (b) H O - Handed over to another Unit, etc.
- (c) I - Issued to Unit since last return.
- (d) O R - At Ordnance for repair.
- (e) R - Returned to Ordnance.
- (f) R S O - Returned serviceable to Ordnance.

Show the quantities to which the abbreviations are applicable in all cases.

(vii)

Where captured or alternative pattern weapons or equipment are held, and such weapons or equipment are not shown on the Master Cards, full details must be appended to the Unit return slips.

(viii)

The registered numbers of all artillery pieces and carriages will be quoted in a separate memo attached to unit returns submitted as at 20 Feb 43. It will not be necessary to submit this information monthly, but care will be taken to see that changes due to any causes whatever; i.e. casualties, receipts of new equipment, etc, will be notified concurrently with the monthly return.

(ix)

Items Parts of Kits, Etc.

Where a kit contains a controlled store, such controlled store must be shown on the census return, e.g. Serial 994, Protractors, which are contained in kit of Sets Drawing Complete.

(x)

First Reinforcements.

Special attention must be paid to G R O 722. Some war equipment tables include entitlements for first reinforcements, and the above G R O orders the deletion of first reinforcements. It will be necessary to go through existing entitlements, in which have been included first reinforcements, and delete them from your returns.

(xi)

Stores held in lieu.

Where stores are held in lieu, e.g. Lewis guns against an entitlement of Bren, the whole entitlement figure will be entered against the correct store and no entitlement shown against the store held in lieu. In the remarks column opposite the store held in lieu will appear a note of explanation.

Census of M. T.

For correct rendition of this return the following points should be noted:
They cover the common errors.

- (i) Two copies each of E5 - 9A and pro forma are required to be rendered as at 1400 hrs on the 20th of each month and will be despatched to D A D O 8 Div H Q no later than 0900 hrs on the 21st of the same month.
 - (ii) Unit W E Table No. should be shown at top of E5 - 9A.
 - (iii) A physical check should be made so that unit records are correct, as at the date of Census.
 - (iv) Care should be taken in the compilation and a check made to avoid errors such as Army Nos. being duplicated, typographical errors, and the No. of vehicles shown on pro forma not agreeing with the No. shown on E5 - 9A.
 - (v) Listing of Army Nos. of vehicles in NUMERICAL order to type, thus facilitating checking at this H Q and at L H Q.
 - (vi) Attention is drawn to G R O. O.180 regarding modifications of a permanent nature such as will change the nomenclature of a vehicle.
8. The absence of the person who usually makes the return is frequently offered as excuse for its inaccuracy and unpunctuality. This excuse will not be accepted in future, and unit C O's will ensure that sufficient personnel are acquainted with the requirements of the return to ensure consistent accuracy and promptitude.
9. Each unit will keep a register for controlled stores. This register will contain all necessary information for the compilation of the return and anything that may be of assistance in equipping the unit.

H. E. McAlister

Lt Col

A A & Q M G 1 Aust Armd Div.

DISTRIBUTION: List "C".

AUSTRALIAN MILITARY FORCES*New Library*

Headquarters
1 Aust Armd Div
18 Feb 43

CIRCULAR Q. 132

TOILET PAPER - SHORTAGE

1. In view of shortage of the above commodity further supplies of toilet paper may not be delivered.
2. Steps are being taken to supply news papers in lieu.



Lt-Col

DISTRIBUTION LIST "B"

A A & Q M G 1 Aust Armd Div

AUSTRALIAN MILITARY FORCES*War Diary*

G308

Headquarters
1 Aust Armd Div
19 Feb 43SOLDIERS AWL FOR FIVE DAYS OR LONGER

To prevent delays in apprehending absentees and bringing them to trial, the following is prescribed :-

1. Immediate action for apprehension of such absentees
2. Each Saturday each unit will forward to this HQ in duplicate on att pro forma :-
 - (i) A list of members who have been AWL for 5 days or more and are still absent, giving the date of commencement of the AWL, together with date on which the descriptive report and Warrant for apprehension were forwarded to the appropriate HQ.
 - (ii) A list of soldiers included on previous lists who have returned or been apprehended.

A pro forma of such list is appended.

3. One duplicate copy of the above list will be forwarded by Div HQ to D A P M WA L of C Area through the normal channels.
4. The following documents will accompany above lists unless such documents have already been forwarded.
 - (i) Warrant for apprehension in Form V (AMRO App III P460)
 - (ii) Descriptive report, giving complete particulars of the AWL Soldier (including his No- Rank, Name, Age, Height, Weight, Complexion, Colour of eyes, Colour of hair, distinctive marks, Civil occupation, Next of Kin and Address, his address on enlistment, and date of commencement of AWL)

The Unit will forward the descriptive report immediately, without waiting to obtain any information from PRO, even if thereby the descriptive report contains incomplete details. Units can forward such Warrant and Descriptive Report in any form if delay would be incurred by obtaining printed forms.

5. Units will forward the documents without waiting for the convening of a C of I under AMRO 415.
6. If desertion is suspected, unit will forward to this HQ within 24 hrs after the soldier's absence is discovered, a warrant for apprehension and a descriptive report, and will take all possible action for his apprehension.
7. In addition to forwarding the above documents, a unit should inform nearest Provost by telephone or otherwise, immediately a soldier's absence is discovered.
8. D A P M will prepare on the 1st day of each month a list of unexecuted warrants of apprehension for checking by units.

DISTRIBUTION LIST "B"

Philip Anderson Lt-Col
CVA & QMG 1 Aust Armd Div

WEEKLY ABSENTEE RETURN

(a) ABSENT WITHOUT LEAVE

As at 0600 Hrs Saturday 4

UNIT _____

NUMBER	RANK	NAME	PAY BOOK NUMBER	DATE WARRANT & DES REPT FWDED TO HQ	LAST CIVILIAN ADDRESS	A W L SINCE	REMARKS

(b) RECEIVED BACK OR APPREHENDED SINCE LAST RETURN

NUMBER	RANK	NAME	DATE OF RETURN OR APPREHENSION	DATE OF WEEKLY ABSENTEE RETURN WHICH PREVIOUSLY REPORTED AWL	PRESENT WHEREABOUTS OF OFFENDER	REMARKS

Signed _____

AUSTRALIAN MILITARY FORCES.

Headquarters,
1 Aust Armd Div.
19 Feb 43.

Circular A85.

S.O. FOR COURTS MARTIAL.

A. APPLICATIONS.

1. The following documents are required when applications for Courts Martial are submitted to these H.Q.:-

- (a) One copy application for Courts Martial. (Form 1, Appendix 2, A.M.R.O).
- (b) Charge Sheet in quadruplicate (for form of charge sheet see below, Para 2).
- (c) Summary of Evidence in quadruplicate. (For pro forma, see A.M.R & O App VI).
- (d) One copy Accused's Field Conduct Sheet.
- (e) List of witnesses for Prosecution and Defence with their present station, in quadruplicate.
- (f) One copy of Statement as to Character and particulars as to service of the Accused on A A F A44. (This form should be completed and signed by the officer having the custody of the books from which it is compiled. Care should be taken to ensure that all personal particulars are filled in, particularly the accused's length of service and age). This form must be proved at the trial by a witness who can swear to its contents and who may be an officer, W.O. or Sgt.

The witness who is to prove the particulars contained in this form should have the information required to enable him to fill in on the day of the trial the period the accused has spent in custody awaiting trial. This portion of the form should be filled in in pencil when the application for the Court Martial is made out and made up to date in ink on the day of the trial.

Periods of close arrest will be shown separately. See A M R & O 517 (as amended) regarding previous convictions for civil offences.

2. The J A G has directed that Charge Sheets should be drawn in the following form, which will be followed :-

The accused No. Pte , Battalion,
is charged with having, while being a soldier of the
Military Forces of the Commonwealth of Australia, on
war service, committed the following offence :-

1. When on active service deserting His Majesty's
AA12(1)(a) Service in that he
in the field, when on active service absented himself
from his unit at hrs on 1943 until
 hrs on 1943, intending thereby
to absent himself permanently from His Majesty's Service,
having been arrested by L of C Provost Coy
on 1943.

2. Losing by neglect his equipment, clothing and regimental necessities
AA24(2) in that he
in the field on 1943 was deficient of the following articles :- (Insert list of articles deficient with their respective values).

date

Signature of C.O.

Notes:-

- (a) Abbreviation WOAS may be used for "when on active service" for charges in respect of which "when on active service" should be used. See IHL (Aust Ed) pp 630-639.
 - (b) Charge sheets must be signed by the officer in actual command of the unit to which the accused belongs (A M R & O 537). If the C.O. is absent the officer Admin Comd should sign as such and not "for" the C.O.
3. A A F 44 will not be submitted as a Charge Sheet.
4. In all cases involving indecency, fraud or theft, and in any case in which difficulty or delay is experienced in framing the charges L.S.O., 1 Aust Armd Div should be consulted immediately.
5. Attention is directed to the necessity of completing Summaries of Evidence at the earliest possible date, and of the use of the greatest expedition in handling applications for trial by Courts Martial so that Accused will not be detained any longer than necessary while awaiting trial. In this connection the attention of all units is directed to G.R.O. A107/42 and A50.9/13. The provisions of A M R & O 359 and AA45(1) must be read and strictly adhered to. In order to avoid delay applications for Courts Martial made by units under Comd Bdes will be submitted to these HQ direct and not through Bde but Bde will be informed by unit of action taken and copy of charges will be forwarded to Bde.

B. TRIAL.

6. Units will ensure that when applications are submitted for D.C.M. witnesses are not sent on leave or other duties before the trial unless the L.S.O. advises that their attendance at the trial is unnecessary.
7. It is a unit responsibility to have the accused medically examined on each day of the trial (for form of medical certificate see A M R & O 522) and to have accused and witnesses present at the time and place stated in the Convening Order.

C. PROMULGATION.

8. When proceedings are forwarded to units for promulgation it is a unit responsibility to ensure that, besides promulgating the charges, finding and sentence to accused (A M R & O 580), extracts are made and furnished to D.R.O. (a copy being sent to these HQ). The following are the particulars required to be extracted :-

- (a) Particulars of accused.
- (b) Type of Court Martial.
- (c) Convening Officer.

- (d) Date of convening order.
- (e) Date and place of trial.
- (f) Charge(s).
- (g) Plea(s).
- (h) Finding(s).
- (i) Sentence.
- (j) Date of sentence.
- (k) Minute of Confirmation.
- (l) Confirming Officer.
- (m) Date of confirmation.
- (n) Date and place of promulgation.
- (o) Period in confinement awaiting trial.

9. Immediately promulgation has been effected and extracts taken a minute of promulgation in the form contained in MML (Aust Ed) p 693 will be endorsed in the Sentence Sheet of the proceedings and the proceedings returned to these HQ with these HQ copy of the extracts.

D. GENERAL.

10. Memoranda for the guidance of officers concerned with Courts Martial are contained in the M M L (Aust Ed) p 696, and units should comply with paras 1 - 3 thereof.
11. Circular A45 is cancelled.

E. Philander Lt-Col
for A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "C".

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008
(Page 1)
(Adapted)A I F W E 1/1/2
47/270**FIELD RETURN OF OFFICERS**SERIAL No.5

20 Feb 45

H Q 1 Aust Armd Div (Unit)**PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.**

1	2	3	4
Ranks.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishment).
Maj-Gen 1 *	1		
Col 1 *	1		
Lieut.-Colonels ... 4	3		
Majors ... 15	16		
Captains ... 19	14		
Lieutenants ... 4	6		
2nd Lieutenants ... 3	3		
Chaplains ...			
Quartermasters ...			
Totals ... 47	34		

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.**Officers JOINED during week.**

Rank.	Name.	Corps.	Date.	Cause.
Capt	Donnelly B J		16 Feb 45	ex B D School, BONEQUILA.

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.
Maj	Foreman J G	2/3 Pd Sqn R A E	19 Feb 45.	Rejoined Unit - to be attached British Army W E
Capt	Graham S C	2/11 Aust Armd Car Regt	17 Feb 45	Do.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

On Duty

~~High School~~

Duty

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Lieut	HP 10088	Wills	W J A	2/16 Aust Pd 29gt	9 Feb 43	L O
Capt	VX 81140	Hollyook	V E	3 Aust LtPd Amb	8 Feb 43	00
Capt	VX 108183	Graham	H S	26 Aust Hot Regt	6 Feb 43	Efficiency Offr
Lieut	VX 112211	Buckley	A P	11 24 Aust Div	17 Feb 43	00

~~H Q 1 Aust Armd Div~~

(Unit.)

Major
Commanding H.Q. Squadron
1 Aust. Arm. Division.
(Signature of Commander.)

~~20 Feb 63~~

(Date of Despatch.)

(Bde., Divn., Area, etc., with which Unit is serving.)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)

(Adapted)

FIELD RETURN OF OTHER RANKS.

HQ 1st Airborne Div (Unit) 20 Feb 1940 (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.	2		2
W.Os. Class II.	2		2
Squadron or Company Quartermaster-Serjeants	1		-
Staff Serjeants	2		2
Serjeants	16		
Corporals	41		6
Troopers, Privates, &c.	195		1
TOTALS	260		14

*These totals should agree with the details shown in Part D on page 2 of Army Form W3009.

Part B. Other Ranks attached from other Corps.

[illegible]

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
1. 5.	Private	John J. Brown	1st Regt.	See 1st Regt.
	1st Lt.			
	Sgt.			
	2nd Lt.			
	3rd Lt.			
	4th Lt.			
	5th Lt.			
	6th Lt.			
	7th Lt.			
	8th Lt.			
	9th Lt.			
	10th Lt.			
	11th Lt.			
	12th Lt.			
	13th Lt.			
	14th Lt.			
	15th Lt.			
	16th Lt.			
	17th Lt.			
	18th Lt.			
	19th Lt.			
	20th Lt.			
	21st Lt.			
	22nd Lt.			
	23rd Lt.			
	24th Lt.			
	25th Lt.			
	26th Lt.			
	27th Lt.			
	28th Lt.			
	29th Lt.			
	30th Lt.			
	31st Lt.			
	32nd Lt.			
	33rd Lt.			
	34th Lt.			
	35th Lt.			
	36th Lt.			
	37th Lt.			
	38th Lt.			
	39th Lt.			
	40th Lt.			
	41st Lt.			
	42nd Lt.			
	43rd Lt.			
	44th Lt.			
	45th Lt.			
	46th Lt.			
	47th Lt.			
	48th Lt.			
	49th Lt.			
	50th Lt.			
	51st Lt.			
	52nd Lt.			
	53rd Lt.			
	54th Lt.			
	55th Lt.			
	56th Lt.			
	57th Lt.			
	58th Lt.			
	59th Lt.			
	60th Lt.			
	61st Lt.			
	62nd Lt.			
	63rd Lt.			
	64th Lt.			
	65th Lt.			
	66th Lt.			
	67th Lt.			
	68th Lt.			
	69th Lt.			
	70th Lt.			
	71st Lt.			
	72nd Lt.			
	73rd Lt.			
	74th Lt.			
	75th Lt.			
	76th Lt.			
	77th Lt.			
	78th Lt.			
	79th Lt.			
	80th Lt.			
	81st Lt.			
	82nd Lt.			
	83rd Lt.			
	84th Lt.			
	85th Lt.			
	86th Lt.			
	87th Lt.			
	88th Lt.			
	89th Lt.			
	90th Lt.			
	91st Lt.			
	92nd Lt.			
	93rd Lt.			
	94th Lt.			
	95th Lt.			
	96th Lt.			
	97th Lt.			
	98th Lt.			
	99th Lt.			
	100th Lt.			

Date of Despatch 20 Feb 49

Bde., Divn., Area, etc., with which unit is serving.

(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

Major
Commanding H.Q. Squadron
Signature of Commander.

AUSTRALIAN IMPERIAL FORCE

Headquarters
1 Aust Armd Div

20 Feb '43.

MEDICAL ADMINISTRATIVE INSTRUCTION NO 7.1. WEEKLY SICK RETURN

Proforma has been amended by deletion of column showing daily strength.

An additional column is inserted to show "Dysentery". In regard to these cases they will also be recorded in column "Notifiable Infectious Diseases". Dysentery column is inserted in proforma to bring return into line with daily return required from Medical Officers by DGHIS Administrative Instruction No 9.

In regard to notifiable infectious diseases other than dysentery a note will be made under "Remarks" stating diagnosis and number of cases.

Notifiable Infectious Diseases are (ref DGHIS Administrative Instruction No 9.)

- | | | |
|-------------------|--------------------------|------------------------|
| 1. Chicken Pox | 13. Enteric | 22. Plague |
| 2. Small Pox | 14. Malaria a. (In Aust) | 23. Leprosy |
| 3. Scarlet Fever | b. (Outside Aust) | 24. Anthrax |
| 4. Measles | 15. Dysentery | 25. Tetanus |
| 5. Rubella | a. Clinical | 26. Leptospirosis |
| 6. Diphtheria | b. Bacillary | 27. Poliomyelitis |
| 7. Rumps | c. Amoebic | 28. Encephalitis |
| 8. Tuberculosis | 16. W.D. | 29. Lethargia |
| 9. Cerebro-spinal | 17. Dengue | 30. Filariasis |
| Fever | 18. Infective Hepatitis | 31. Bilharziasis |
| 10. Influenza | 19. Typhus Endemic | 32. Ancylostomiasis |
| 11. Scabies | 20. Typhus Epidemic | 33. Erysipelas |
| 12. Pneumonia | 21. Cholera | 34. Whooping Cough |
| | | 35. Bowi Bowi |
| | | 36. Botulism (1st Inst |
| | | 15.) |

Proforma already held by units will be used with above amendments. Copies of proforma are available as required on application to A D H S office.

2. MEDICAL RECORDS

Action will be taken by H O's in accordance with "Instructions for Medical Officers (Aust)", amendment No 1.

NEW 3118 and 3118 A (Field Medical Card and Envelope)

See also Medical Administrative Instruction No 6 of 3 Sept '42. Care will be taken in recording particulars on these forms which are most important to Records Office and to soldier concerned. Full particulars (Number, rank and name) will be shown and appropriate classifications (Battle casualty, accidentally wounded "sick") cancelled. The NEW 3118 forms a concise record of the soldier's illness and evacuation. Entries will be made and signed by R H O's and H O's of medical detachments through which casualty is passed. On type of card without provision for R H O and brief note of date, unit, diagnosis and signature should be made on front of card and clinical notes added on back.

3. INFECTIVE HEPATITIS

Attention is directed to C R O 698/43. The mode of spread of infective hepatitis is not definitely known in all cases. In the present series of cases it is considered to be a virus infection spread by "droplet" method.

(over)

4. VENEREAL DISEASE

Attention is directed to the value of lectures to all ranks on this subject. (See Instructions for Medical Officers (Just) page 8.)

In many cases additional knowledge will reduce the risks. It is stressed that there is only one certain means of avoiding the risk of venereal disease, that is by avoiding sexual intercourse.

Provision of the means of venereal disease prophylaxis including P A C is a unit responsibility.

In a recent survey of cases of venereal disease it was found that 31% of cases contracted the disease in country towns and that 93% were apparently infected by amateurs. Further, it appeared that only 5% of those infected had visited a P A C.

5. Vincent's Angina (Ref. C R O 699/43).

All personnel suffering from sore gums, sore mouths or sore throats will be seen by a Medical Officer who will decide on action required.

6. MEDICAL BOARDING

AMF D2 is required in duplicate. Amend Medical Administrative Instruction No 3 accordingly.

H. E. McChesley

Lt-Col

A A & Q H G

Distribution List B - less Serials 1 - 20.

War Diary

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Arm Div
20 Feb 43

0524

ENG AMM

1. 3 Aust Corps have directed that Eng Amm will be drawn quarterly and that no more than 3 months equivalent will be held or drawn by any Unit.
2. Units will therefore re-submit indents for 3 months entitlement. In the case of Units holding portion of 5 months requirements the quantity on hand will be shown on the indent.
3. Indents to reach this HQ not later than 1800 hrs 23 Feb 43.

W. E. Shaw
Lt Col
A A & Q H G 1 Aust Arm Div

DISTRIBUTION LIST "B"

6/43

NOT TO BE PUBLISHED

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Serial No. 6
Nos. 91 - 110

AUSTRALIAN MILITARY FORCESROUTINE ORDERS PART 1

BY

MAJOR GENERAL H C H ROBERTSONCOMMANDING 1ST AUSTRALIAN ARMoured DIVISION

Headquarters
1 Aust Arm'd Div
AUSTRALIA
21 Feb 43

GENERAL STAFF691. SECURITY - TELEPHONE CONVERSATIONS

Reports are continually being received of civilians overhearing important Military conversations over the telephone. It is again stressed that NO telephone line whether Military or Civilian is secure. All pers must bear in mind at all times when discussing Military matters over the telephone, that this means of communication is always liable to interception. (C R O Ser 59 No. 686)

692. CENSORSHIP - MISUSE OF GREEN ENVELOPES

It is reported by the District Censor PERTH that many cases have been found of tps violating the Green Envelope privileges by applying for transfers to other units per medium of Green Envelopes. This practice must cease forthwith and all applications for transfers must be referred through the proper channels. In future disciplinary action will be taken against offenders. (C R O Ser 59 No 687)

693. CENSORSHIP

The following instns will be read with Aust Fd Censorship Instn No. 22 :

- (a) Pers will NOT mention towns in unit areas but may state that they have seen or visited PERTH on leave.
- (b) Pers may mention living or weather conditions providing there is no undue criticism.
- (c) Wildflowers may be sent but NOT newspapers.
- (d) The journey from Eastern States may be described as far as KALGOORLIE mentioning such names as PORT PIRIE, KALGOORLIE, and ADELAIDE.
- (e) Post card views of PERTH and KALGOORLIE may be sent.

A K C Harper Capt
for LT-COL
GENERAL STAFF 1 AUST ARM'D DIV

BRANCH OF THE ASSISTANT ADJUTANT AND
QUARTERMASTER GENERAL

A94. MEDICAL - RETURNS

All medical units of 1 Aust Armd Div will submit returns strictly in accordance with "Instns for Medical Offrs" Chap 7 Amend 1. Pending availability AAF-A34 med units will make up pro formas to show infm required therein.

A95. MEDICAL - ARMY BOOK 187

Use of Army Book 187 "Infectious Disease Register" will be discontinued. (C R O Ser 59 No 689)

A96. MEDICAL - INOCULATION & VACCINATION GRO - A452/42

Para 3 of the above DRO directed inoculation and vaccination of all pers to be undertaken in accordance with Standing Orders AAMS 1941 Appx No.33 pages 101 to 107.
The normal procedure for vaccination and inoculation is NOT superseded by any para of GRO A452 or its amendments of 1 Jan 43.
The purpose of the amendment of 1 Jan 43 is to define the term "consecutive" in para 4 of GRO 452. Instances were reported of refusal to accept Unit certificates of inoculation as required by para 7 of GRO A452 unless the intervals shown were exactly those laid down in Standing Orders AAMS. It is obviously impossible to insist on the exact procedure being followed to the day in every instance because of absence of pers on sickness, leave, etc., during the period in which inoculation is performed.
The amendment to GRO A452 permits a certain latitude in intervals between doses to cover these exceptional cases.
The normal procedure for inoculation and vaccination is laid down in Standing Orders AAMS 1941, Appx 33, pages 101 to 107. The intervals between doses of TAB vaccine and of Tetanus Toxoid are laid down in para 12, page 107. (DGMS memo 26020 of 11 Feb 43).

A97. LEAVE - MOVEMENT TO LTD - MESSING GEAR

Numerous instances have occurred of pers arriving at LTD CLAREMONT without messing gear.
In order to correct this omission, units will ensure that all pers passing through LTD are in possession of Messing Gear. (C R O Ser 59 No.689)

A98. PERS ACCOMPANYING VEHs TO WKSHOPS

Pers accompanying Vehs to Wkshops are attached to the Wkshops for administration and discipline from the time they march in until they are marched out and are under the Comd of the O C Wkshops.

A99. PERS FOR MAINTENANCE OF R D F EQUIPMENT (RADIO MECHS)

Vacancies exist for pers to be trained in the maintenance of the above eqpt :
The following pers are suitable for training :-

- (a) Men with professional wireless experience or amateur wireless experience.
- (b) Men who are keen to be trained in this work and who have reached a standard of education which is sufficient to ensure that they can assimilate an intensive course in theory and practice. (A standard to Junior Certificate is considered sufficient)

Pers selected in accordance with para (a) above will be required to undergo a 14 weeks course in the maintenance of RDF eqpt at the R P Depot and Training Establishment.

Pers selected in accordance with para (b) above, will be required to undergo a ten weekd course in basic theory and practice in addition to the 14 weeks course. (CRO Ser 60 No 695.

Returns in accordance with the above C R O will be fwded to reach these HQ by 26 Feb 43

A100. GREEN ENVELOPES

Units will requisition DIRECT to Stationery Depot WA L of C Area for supplies of Green Envelopes (AFW 3078).

A101. DISCIPLINE - LEAVE AND APPLICATION FOR DISCHARGE

All applications for compassionate and emergency leave will be fwded to Rear HQ 1 Aust Armd Div. All applications and supporting documents will be in duplicate.

A102. PROMOTION OF W O's

Attention is drawn to the fact that 3 OIs and O's C may recommend for approval by the G O C the substantiation of the rank of A/W O's.

A103. AMENITIES - SPORTING REQUIREMENTS etc.

Limited supplies of the following are available by direct indent on 3 Aust Corps: Footballs (Australian Rules, Soccer and Rugby), basketballs, boxing gloves, golf balls, TT balls, volley balls, medicine balls, deck tennis sets, punch pads and mitts, material for cricket, tennis, baseball and badminton, 5 gal water bags.

Q104. DAMAGE TO TIMBER

1. Members will not, except for operational purposes, cut or authorize or direct the cutting of timber growing on private or public property (including forestry reserves) without first obtaining the consent of a person having power to agree to such cutting.
2. Attention is directed to G R O's A232/1942 (as amended by A266/1942) and G600/1942. (GRO Q134)
To be published in unit routine orders.

Q105. THE ISSUE OF TEA AND SUGAR RATION COUPONS

HQ Comd A A S C are holding stocks of coupons. Units will indent on BASCO's or HQ Comd AASC in the case of Div Tps not attached Bdes as required. BASCO's will indent on HQ Comd AASC for an initial stock of coupons thence as required. C O's of units will be responsible for the safe custody of coupons and for maintaining a simple stock record in accordance with the following pro forma :

Date of Issue	To Whom Issued	Details of Leave	Part 11 Order No	Quantity Issued	Signature of Recipient

HQ Comd AASC and BASCO's will keep a record of all issued and receipts on a suitable pro forma.

Further information, entitlements etc will be obtained by referring to G R O's Q176 and 390 and amendments.

Q106. EXPENSE STORES - NEW SCALE OF ISSUE

With reference to LHQ memorandum No. 14755 of 27 Jan 43 regarding the above the following items are now to be included in the scale :-

- / Fly Sprays (Flit guns) 10% of unit strength
- Sodium Arsenite lbs 1 lb per 1,000 men per month.

/ Obtained by Supply Officers and single indenting units from AACD and not direct from Contractors.

Q109. CARELESS HANDLING OF CONSIGNMENTS

Avoidable damage to delicate instruments and other consignments is being caused through careless loading, stowage and transfer. Recent cases brought to notice include Predictors, Height and Rangefinders, Bomb components and motor cycles. In regard to the artillery instruments, the boxes in which they are packed are clearly marked to the effect that they contain delicate instruments. The utmost care must be taken by all concerned in the packing, handling and movement of consignments of this nature.

Q.110 ORDNANCE - PURCHASE OF STRETCHERS CAMP AND VALISES OFFICERS

- (a) Due to fluctuation of Contract Prices, considerable inconvenience has been occasioned in the past regarding purchase by Offrs of stretchers camp and valises from Ord.
- (b) To avoid necessity for adjustment of amounts paid by Offrs the following procedure will be adopted :-
 - (i) Indents for Valises and/or stretchers will be passed to ADOS Formation in the normal manner but no payment will be made to paymaster.
 - (ii) Upon receipt of indents at 2 Sub Depots, 7 Adv Ord Depot item(s) will be earmarked, correct prices marked on indents and indent returned through ADOS Formation to Offr concerned. Payment at price stated will then be made and indent endorsed with certificate of unit paymaster and returned to the depot.
 - (iii) Price of valises and stretchers will still be assessed at cost price plus Sales Tax. (C R O Ser 61 No. 708)

DISTRICT COURTS MARTIAL - RESULT OF TRIAL

NATURE OF COURT: DCM PLACE OF TRIAL: HQ 1 Aust Armd Div MEMBER TRIED: MX92359 PTE REYNOLDS R V 2/1 Tk Tptr Coy ASC CHARGES & FINDINGS: 1. Desertion FINDING: Guilty of AWL from 10 Sep 42 until 4 Jan 43 2. Escaping from custody FINDING: Guilty SENTENCE: Eighteen (18) months DATE OF SENTENCE: 21 Jan 43 CONFIRMATION: 5 Feb 43 DATE OF PROMULGATION: 9 Feb 43 PERIOD IN CONFINEMENT AWAITING TRIAL: Already undergoing detention at date of trial.

NOTICES

Units having any of the following pers on their strength will advise these HQ forthwith:

QX29736 Pte SMITH M H, NX16418 PERRIN E, NX15012 LAIDLER H, VX79822 Tpr QUINSEE R A, NX44929 Tpr STOPFORD J, QX27963 Pte CROSSLEY.

A consignment of 39 pieces of Jarrah Shorts was received at MORAWA Rly Station and delivery taken by M J CARRON 19 Jan 43. Any Unit having knowledge of the above will advise this HQ immediately.

W. Anderson Capt.
Lt-Col

A A & Q M G 1 Aust Armd Div

DISTRIBUTION: NORMAL

AUSTRALIAN MILITARY FORCES

War Diary

Headquarters
1 Aust Armd Div
22 Feb 43

Circular A.56

RENDITION OF STRENGTH RETURNS

1. Units will render the following strength returns :

(i) A A F W 3006 (Daily)

- (a) 1 Copy direct to D R O WA L of C Area by ordinary mail.
- (b) 1 Copy to HQ Ede Gp (except Divisional Units who will render direct to Rear HQ 1 Aust Armd Div)

The return will be despatched in the case of (a) by 0800 hrs daily and in the case of (b) in time to reach the HQ to which it is rendered by 0800 hrs.

In order to avoid congestion, signals telegraphic channels will not be used.

(ii) A A F W 3008 - Officers (Weekly)

- (a) 2 copies direct to D R O WA L of C Area by ordinary mail.
- (b) 1 Copy through normal channels to 3 Aust Corps.

This return will be despatched in the case of (a) by 0800 hrs on Saturday and in the case of (b) in time to reach the next higher Formation by 0800 hrs on Saturday.

(iii) A A F W 3009 - O R's (Weekly)

As per A A F W 3008 and in addition :

- 1 Copy direct to WA L of C Records Office
- Sub A R D PERENJORI

2. Units will write in red ink alongside the figures on page 2 of AAF W 3009 showing deficiencies in specialists, tradesmen etc against the numbers of specialists, tradesmen etc actually required by the unit, and will write in red at the foot of page 2 the following :-

"Certified that the figures in red show the number of specialists and tradesmen actually required in this unit"

(Sgd.....Adjt or CO

3. Care will be taken to complete these figures so as to ensure that only specialists and tradesmen actually required by the unit are called for. Where the number of specialists and tradesmen actually required is identical with the deficiency, identical figures will appear both in black and in red.
4. The difference between the deficiencies shown in black on page 2 and those shown in red may be made up by general duties personnel, though tradesmen, if available, and not otherwise required may be sent to unit up to full strength.
5. The absence of red figures indicates that there are no shortages of specialists or tradesmen in the unit and general duties personnel only may be supplied.

(Signature)
Lt-Col
A A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "C"

AUSTRALIAN MILITARY FORCES

War Diary
 Headquarters
 1 Aust Armd Div
 22 Feb 43

STANDING ORDERS FOR DRESS - 1 AUST ARMD DIV

NOTE These orders are subject to any modification necessitated by orders issued by such higher Formation under whose Comd the Div is at the time.

1. RESPONSIBILITY

- (a) Comds and O's C units are responsible for the proper dress of pers under their Comd. This dress must be one authorised by these Orders. No other dress will be permitted.
- (b) Comds and O's C will order the dress for their unit to suit the work and climatic conditions obtaining at the time. If necessary in view of the difference in type of work being carried out, portions of a unit may wear a different order of dress to the remainder of the unit.

2. ORDERS OF DRESS

The orders of dress authorised to be worn by members of 1 Aust Armd Div are shown in Appx "A" att. Units will be uniformly dressed with the exception shown in proviso to para 1 (b) above.

3. ALTERATIONS TO DRESS

No alterations to the authorised pattern of clothing will be made i.e. Cutting off sleeves, shortening shorts.

4. TIES

- (a) Ties will NOT be worn by Other Ranks.
- (b) Officers will NOT wear ties with :-
 - (i) Shirts and Shorts
 - (ii) Safari Jackets
 - (iii) Jacket S D
 - (iv) Jumper Khaki W D (AFV Pattern) or blouses K W D

5. BERETS

- (a) Regtl colour patches will be sewen on to the LEFT side of the berets with the rear edge on a vertical line through the centre of the ear, with the lower edge touching the band of the beret, (and the tank, of Armd Units facing the front)
- (b) The SMALL Commonwealth badge will be placed on the beret so that it will be $\frac{1}{4}$ inch above the band and worn over the centre of the left eye.
- (c) Berets will be worn with the band level across the forehead and approx one inch above the eyebrows, with the crown pulled well down over the right ear.

6. HATS KHAKI FUR

- (a) Regtl colour patches will be sewen centrally on the band or puggaree on the RIGHT side of the hat with the lower edge of the patch level with the lower edge of the band or puggaree.
- (b) The large Commonwealth badge will be placed centrally on the lower side of the LEFT brim so that when brim is turned up it is in the centre of that brim.

6. HATS KHAKI FUR (Contd)

- (c) One central dent only running from front to rear will be made in the crown. This may be secured inside by a Cartridge Clip but NOT pinned.
- (d) Comds and O'sC may order the brim to be worn down or up according to climatic conditions provided uniformity is obtained, except that on leave in town or cities the brim will be turned UP after 2000 Hrs.

7. BUTTONS

All buttons will be fastened, both on and off parades with the exception that the top button of Jackets K D (AFV Pattern) may be undone and the collar worn open.

8. SERVICE CHEVRONS

- (a) Chevrons will be worn with the centre point upward on the right forearm. On the Offrs pattern Jacket the apex of the lowest Chevron will be 1" above the upper point of the cuff; in other cases the apex of the lowest Chevron will be 4" above the button edge of the cuff and placed centrally on the outer side of the sleeve.
- (b) Chevrons will only be worn on uniforms when colour patches are worn, and will NOT be worn on Shirts, Safari Jacket, Khaki W D (AFV Pattern)

9. COLOUR PATCHES

- (a) Regtl Colour Patches will be worn on the following uniforms :-
 - (i) Jackets Serge Kh Offrs Pattern
 - (ii) " S D
 - (iii) Greatcoats.
- (b) Patches will be worn centrally and with the top of the patch one inch below the base of the shoulder-strap, except when miniature colour patches are worn, when the miniature is placed above the unit patch and $\frac{1}{2}$ " from the base of the shoulder-strap and the Unit patch is placed $\frac{1}{2}$ " below the bottom edge of the miniature colour

10. SHORT PUTTEES & ANKLETS WEB

Short puttees will normally be worn with boots and hosetops but where puttees are not available anklets web will be worn.

11. REMOVAL OF SHIRTS

Shirts may be removed if the nature of the training warrants it but only under the express orders of the Offr or NCO i/c party. Shirts will not be removed when working in villages or towns, and will not be removed by pers in AFV's.

12. PULLOVERS

Pullovers khaki may be worn over the shirt with belt on the outside but pullovers blue must be worn under the shirt.

A. J. & Q. M. G. Capt
Lt-col

A. J. & Q. M. G. 1 Aust Armd Div

DISTRIBUTION LIST "C"

ORDERS FOR DRESS

Apps "A" (Issued with S O's for Dress 1 Aust Armd Div)

No. OF DRESS	NAME	DESCRIPTION OFFRS	T O'S	O R'S	OCCASIONS WHEN WORN	REMARKS
1A	Fighting Order (Armd Units)	Steel Helmet & Respirator (a) Kh WD (AFV Pattern) Boots, web eqpt, arms less haversack.	Steel Helmet & Respirator (a) Kh WD (AFV Pattern) Boots, web eqpt, arms less haversack.	Steel Helmet & Respirator (a) Kh WD (AFV Pattern) Boots web eqpt, arms less haversack.	During manoeuvres and active Ops	(a) In cold weather SD Kh may be worn in lieu. (b) Or anklets cloth if not in possession of web. (c) Shirts shorts, boots, short puttees (or anklets web) web eqpt & arms may be worn during excessive heat. (d) In cold weather Kh WD (AFV Pattern) with anklets or Kh WD
1B	Fighting Order (Unarmoured Units)	Steel helmet & Respirator (a) Kh WD (AFV Pattern) (c) Boots (b) Anklets Web web eqpt arms (Less haversack)	Steel Helmet & Respirator (a) Kh WD (AFV Pattern) (c) Boots (b) Anklets Web web eqpt arms (less haversack)	Steel Helmet & Respirator (a) Kh WD AFV Pattern) (c) Boots (b) Anklets web web eqpt arms (less haversack)	-do-	
2	Marching Order	As for 1A & 1B above plus haversack	As for 1A & 1B above plus haversack	As for 1A & 1B above plus haversack	During pack drill marches, transfers, proceeding on home leave, Ops marches dismountal	Pack will be carried on transfer & may be carried when proceeding on Home Leave
3	Drill Orders	Hat or Beret (a) Shirt, shorts, hosetops, anklets web boots, web eqpt, (less haversack, pack & water bottle) arms	As for Offrs	As for Offrs	For Drill, general duties, HQ Staff pers indoors do not carry arms & eqpt	
4	Fatigue Dress	(d) Hat or Beret, shirt, shorts hosetops, puttees or anklets web boots.	As for Offrs	As for Offrs	For ordinary fatigues	
5	Optional Dress	(e) Hat or Beret, suits KD (Offrs) sambrowne or cloth belt, shoes.			May be worn in lieu of Dress No. 3, for HQ Staff duty, on leave, or for evening wear.	In cold weather Uniform Serge Offrs Pattern may be worn in lieu of KD.

ORDERS FOR DRESS

Appx "A" (Contd)

No. OF DRESS	NAME	DESCRIPTION OFFRS	W O'S	O R'S	OCCASIONS WHEN WORN	REMARKS
6	P T Dress	(f) Singlet, shorts, short socks, gym shoes	As for Offrs	As for Offrs	For P T	Pullevers may be worn in cold weather
7	Leave and Inspection Dress	Hat or Beret, shirt, shorts, boots short puttees or anklets web, web eqpt (less haversack, pack, water bottle) (for inspection only) Web belt or Sambrowne (for leave) arms (for inspection only)	As for Offrs	As for Offrs but Sambrowne belt will NOT be worn	For Ceremonial Inspection & leave. After 2000 hrs sleeves will be rolled down & buttoned, collar button undone & trousers KD will be worn (g)	(g) Night wear may be worn during the day, but day wear will not be worn at night

War Diary

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
25 Feb 43

AMENDMENT TO CIRCULAR ISSUED 22 FEB 43 ON V/L L OF C CONCERT PARTY

1. The above circular is amended as follows :-

DELETE PARA 6 - SUBSTITUTE

6. Arrangements for quartering and rationing Concert Party will be the responsibility of 16 AUST FD REGT (AIF)

ADD NEW PARA

7. Attendance quota is unlimited and unit Comds will ensure that as many as possible attend.

W. Anderson
Lt-Col

A A & Q H G 1 Aust Armd Div

DISTRIBUTION LIST "B"

War Diary

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
23 Feb 43

Circular Q. 133

DAMAGE TO PRIVATE AND GOVERNMENT OWNED PROPERTY
BY VEHs AND A F V's

1. All Comds will ensure that members of their units are warned against unnecessarily damaging private property or railway property, when special routes are available for the passage of such vehs.
2. In connection with crossing railway lines, vehs and AFV's will NOT cross lines except at properly constructed crossings approved by railway authorities. If it is desired for exercise to cross at places where proper crossings do not exist, then application must be made in writing in advance for temporary crossings to be made at required intervals.
3. Your attention is directed to Corps A S O 12/18B.

C. H. G. Chaves Capt.
for Lt-Col

DISTRIBUTION LIST "C"

A A & Q M G 1 Aust Armd Div

AUSTRALIAN MILITARY FORCES

Harbary

Headquarters
1 Aust Armd Div
25 Feb 43

Circular Q. 134

PROCEDURE ESTABLISHMENT UNIT CANTEEN

To enable the correct supervision and running of Unit Canteens the following procedure will be adopted :-

1. Unit C O's will appoint a Canteen Committee which is to consist of :

1 Officer
Canteen Attendant
Secretary
Treasurer
Auditor

2. A complete monthly stocktaking to be carried out, and balance sheet drawn up. A copy of this balance sheet to be prominatly displayed for the information of tps, a further copy to be forwarded D A Q M G HQ 1 Aust Armd Div not later than 7th day of succeeding month.
3. Book keeping system to be adopted is as follows :
 - (a) A Daily Cash Book
 - (b) Double entry ledger (showing stock received and summary of daily sales)
 - (c) Where draught bear is being sold a register must be kept showing sales record returns per barrel.
4. Unit Canteens must adhere to Canteen's prices as per Canteen Price Book vide G R O Q528/42.

W. G. L. ...
Lt-Col
A A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "B"

Appendix "A"

Headquarters
1 Aust Armd Div
23 Feb 43

1. CREDIT ON RETURNABLE BEER BOTTLE AND CASES

(a) An allowance of 6d per doz will be made on all beer bottles returned to Canteen Issue Points, correctly packed in 12.5 doz per case. The charge of 2/- made on cases will be credited providing these are returned in good order and condition, having been opened at the top; cases open on the side are rendered useless.

(b) Beer bottle will not be credited if returned uncased.

2. BREKED DATERS (BOTTLES & CASES)

The charge made on these will be credited when returned correctly packed in good order and condition.

War Diary

AUSTRALIAN MILITARY FORCES

Circular Q 1345

Headquarters
1 Aust Armd Div

EXAMINATION OF SMALL ARMS
EMPLOYMENT OF UNIT ARMOURERS

- 1 Since the fighting efficiency of all units depends on the condition of weapons it is essential for frequent examinations to be made and all defects corrected immediately. The usual system of inspections is as follows:-
 - (i) DAILY - By section N C C's and Cffrs
 - (ii) WEEKLY- Snap inspections by C C
 - (iii) QUARTERLY- By an Armourer
- 2 Zeroing of rifles must also be attended to preferably prior to a tng practice and most advantageously if a particular rifle is permanently issued to a particular soldier. Zeroing can only be done by an armourer and must not be attempted by anyone else.
- 3 Armourers (AME attached) are provided on the WE of some units and are therefore available to that unit. Adjoining units, having no armourer should make local arrangements for the loan of an armourer to carry out quarterly inspections. If such loan is not possible a neighbouring A E M E W/Shop, D A D M E or A D M E will arrange for an armourer to be made available.
- 4 Examinations of rifles recently showed the following defects to be present in far too many cases:-
 - (a) Dirty barrels and breaches
 - (b) Painted or varnished wood work
 - (c) Names, Regimental Numbers, hearts and arrows etc., carved into the wood work
 - (d) Wood work carved to suit the grip of the soldier
 - (e) Wrong bolts
- 5 Referring to para 4 above the following notes are given :-
 - (a) All soldiers must ensure that dust and dirt cannot easily enter a weapon. An old shirt or handkerchief is quite sufficient if wrapped round the breach providing the rifle is serviced each day. It must also be remembered that "sweating" will take place if the rifle is wrapped up so that air cannot slowly circulate. Also too much oil is as bad as not enough. A light smear is sufficient in all cases.
 - (b)(c) & (d) Damage done to a rifle or any other piece of equipment is an offence and the soldier who commits it or the section N C C or Cffr who fails to see it, will be held responsible.
 - (e) Bolts should always match the rifle, and in the case of BREN Guns the two barrels should carry the same number also. Issues from Depots make this difficult in some cases, but the requirement must be realised and watched.

H. E. McNeill

Lt Col

A A G . H G 1 Aust Armd Div

DISTRIBUTION LIST "C"

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

A I F WE 1/1/2

47/270

Serial No 6

Appendix 48
Army Form W.3008
(Page 1)
(Adapted.)

FIELD RETURN OF OFFICERS

HQ 1 Aust Armd Div

(Unit)

27 Feb 45

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1		2	3	4
Ranks.	WE	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e. deficits on establishment).
Maj Gen	1	1		
Col	1	1		
Lieut.-Colonels	6	3		
Majors	16	6		
Captains	19	15		
Lieutenants	4	14		
2nd Lieutenants	—	6		
Quartermasters	5	5		
Totals	47	36		

*Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank.	Name.	Corps.	Date.	Cause.
Capt	Anderson C E		20 Feb 43	ex 29 Aust A/Tk Battery

Officers QUITTED during week.

Rank.	Name.	Corps.	Date.	Cause.
Capt	Hollycock V E	3 Aust Lt Fd Amb	24 Feb 43	Rejoined unit

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts, if known).

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers posted to Unit (Total to agree with column 2 of Part A).

1	2	3	4	5	6
Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps. Appt	Whether present with Unit (Insert Yes or No).	If not present with Unit, state how employed.
Maj Gen	VX 20521	Robertson H C H	G O C	Yes	
Col	EX 109	Rus-eill P H	ADMS	Yes	
Lt Col	EX 34779	Parker A G Y	ADMR	Yes	
	VX 20516	Kyngdon C H T	GSO 1	Yes	
	VX 04532	Wheeler E E	AAACIG	Yes	
Maj	EX 71065	Casper K L	DAPM	Yes	
	VX 115	Holden J C	CE Sqn	Yes	
	EX 12521	Marks J H D	DADOS	Yes	
	EX 17714	Smith W S	DAD HVE	No	On duty
	VX 79739	King W F H	LSO	Yes	
	EX 70833	Frost A D	DADMS	Yes	
Capt	VX 59848	Lea W J	Adj RAE	Yes	
	QX 45797	Harper A K C	GSO Ltr	Yes	
	VX 05487	Kerr G	Chf Advr	No	On duty
	VX 58126	Jensen L F	I O	Yes	
	EX 7095	Deirao T E	LO	No	On duty
	VX 54392	Bruce W F	GS 1	Yes	
	VX 54941	Bumby A A	GS Ltr	Yes	
	VX 10804	Anderson A C	DRAG	Yes	
	EX 78200	Richardson L C J	A Ltr	Yes	
	QX 24111	Hicoll W Q A	O O	No	at School
	EX 77304	Harris E J F	SC A	Yes No	on duty
	QX 363	Glasgow G	2 1/2 Sqn	Yes	
	EX 5110	Donnelly B J	2d Engr	Yes	
	EX 6128	Cleaver W J	Q Learner	Yes	
	VX 101871	Anderson C E	GSO Ltr	Yes	
Lieut	EX 17195	Datoup A J	Camp Com	Yes	
	EX 00659	Balser R	HQ Sqn	Yes	
	VX 102633	Trumble R W	LO	Yes	
	EX 579	Stewart G F	ADC	Yes	
	EX 58507	Robb W H	Edus Offr	Yes	
	EX 17198	Nickolls P H	LO	No	at School
	EX 57392	Bryant J F H	EME Hloss	No	on duty
Chaplain	VX 05774	Portigan G E H	Heth	Yes	
	VX 319	Tyler W R	Anglican	Yes	
	EX 67799	Koon G A	do	No	on duty

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held.	Personal Number.	Name and Initials.	Corps.	Date of attachment.	Nature of attachment.
Lieut	HP 10088	Wills H J A	2/10 Aust		
Capt	VX 106183	Graham H S	2d Aust Hq	9 Feb 43	LO
Lieut	VX 112211	Burke A P	HQ 4 Aust Div	17 Feb 43	Efficiency Offr

HQ 1 Aust Armd Div

(Unit.)

27 Feb 43

(Date of Despatch.)

J. Holden
Major
Commanding H.Q. Squadron
1 Aust. Armd. Division.

(Bde., Divn., Area, etc., with which Unit is serving.)

HQ 1st Airborne Div (Unit) 27 Feb 1945 (Date).
11/12.
(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I.	2		2
W.Os. Class II.	2		2
Squadron or Company Quartermaster-Serjeants	1		-
Staff Serjeants	3		2
Serjeants	16	3	
Corporals	41		6
Troopers, Privates, &c.	201	5	
TOTALS	266	8	12

*These totals should agree with the details shown in Part D on page 2 of Army Form W3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
1026	2/14 Aust FL FA	1	1 St. J. & S. Co. (P) A.S.C.
1026	2/14 Aust FL FA Postal Unit 1	1	2/14 Aust FL FA Postal Unit 1
	Aust Army Div	1	1 Aust Army Div A.S.C.
		1	26 Aust Army Div
		1	2/16 Aust FL FA
		1	HQ 4 Aust Div.

Part C. Description of other ranks whose return to the unit is particularly requested.

[illegible]

HQ 1st Airborne Div. Unit

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

[illegible]

Notes—(a) If rank other than Private is involved give details on back.

(b) Authorized Trades or Specialists not included in list above will be added as required in forces provided.

Signature of Commander.

Date of Despatch 27 Feb 1953

Bde., Divn., Area, etc., with which unit is serving.

[illegible][illegible]

Bde., Divn., Area, etc., with which unit is serving.

War Diary

AUSTRALIAN MILITARY FORCES

Headquarters
1 Aust Armd Div
26 Feb 43

Circular Q. 136

DAMAGE PRIVATE PROPERTY1. C O RESPONSIBILITY

- (a) Unit CO's are personally responsible for seeing that all damage to private property e.g. fences, gates etc., are repaired to the satisfaction of the owner before vacating the area.
- (b) Where improvised camp facilities such as bush huts, shelters, hygiene installations have been erected that they are dismantled and in the case of bush wood disposed of in such a way that it will not add to the bush fire risk, and in accordance with the desire of the owner.
- (c) The provisions of A M R & O 1363 & 1384 will be observed and will be promulgated through unit orders.

2. UNIT COMPENSATION OFFRS

In order to facilitate and expedite enquiries into damage to property unit claims Offrs will be appointed immediately and the names of the Offrs so appointed fwded through normal channels to reach HQ 1 Aust Armd Div by 7 Mar 43. The duties of such Offrs will be as set out in A S O Chap 9 para 4 and will include the following :

(a) Bde Claims Offr will :

- (i) Ensure that all claims received from civilian sources or higher Formations are immediately fwded to units for attention by unit claims Offr.
- (ii) Ensure that units take necessary action and reports furnished without delay.
- (iii) Visit unit lines at regular periods to investigate any unauthorised material etc.

(b) Unit Claims Offr :

- (i) Act as a liaison between the property owner and the Unit C O and ensure that the occupation of unit on the property is carried out with least possible damage to property, stock crops etc.
- (ii) On vacating areas ascertain what damage if any has occurred to property etc., and furnish report to C O.
- (iii) Obvious damage to property such as slit trenches, weapon pits, latrines etc., or broken or damaged fences are repaired by the tps to the best of their ability prior to their leaving the area.
- (iv) Where damage is extensive and a monetary claim is involved furnish a report to the C O setting out the extent of such damage and the action required to make good the loss or damage.
- (v) If the damage can be repaired satisfactorily by the unit, supervise such repairs and obtain certificate from the owner concerned that the damage has been repaired.

3. CONFERENCES BDE & DIV TPS CLAIMS OFFRS

Conference of Bde and Div Tps Claims Offrs will be held at D A Q M G Office Rear HQ 1 Aust Armd Div at 0930 hrs second Tuesday of each month. Respective claims Offrs will report on conditions and claims in their areas.

4. CERTIFICATES

On vacating property (the usual certificate of clearance) will be obtained from the owner.

In the event of unit making repairs to properties, the unit claims Offr must obtain a certificate from the owner that the task when finished is to his satisfaction.

H. E. McQuinn

Lt-Col

A A & Q M G 1 Aust Armd Div

DISTRIBUTION LIST "B"