AWM52
Australian Military Forces, Army headquarters,
formation and unit diaries, 1939-1945

1/5/9
DIVISIONS

4 Australian Division Adjutant and Quartermaster General Branch (4 Aust Div AQ Branch)

November - December 1942



1/5/9-0068

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C.2118 (adapted)

142/1/56

Unit HQ 4 AUST DIV Date and Time.—From 1 NOV To 30 NOV 42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices. Diaries. &c
MOORA	2 Nov 42	1000	DAAG attended 3 Aust Corps Conference A Branch	
	4 Nov42	2000	Maj R.P.McLellan DAQMG 4 Aust Div, MO to Senior Staff School CANBERRA	
	5 Nov 42	0840	3 Aust Corps message expressing PRIME MINISTERS wish for flags to be flown NATIONAL DAY RUSSIA.	3 Aust Corps message A2744 of 4 Nov 42
		2000	Col GRAHAM Gland Maj HARVEY, AA & QMG 2 Aust Div passed through on Recce of new 2 Div Area.	
	7 Nov 42	0830	Capt T.CUNEEN G3 I MO To Junior Staff School CANBERRA.	
	9 Nov 42	1000	DAAG attended 3 Aust Corps Conference A Branch	
	10 Nov 42	0900	Chaplians General DAVIDSON & BROCKE passed through to visit 2&6 Bdes.	
		1600	3 Aust Corps Message received - 2 mins Silence Armistice Day	3 Aust Corps message A2835 of 10 Nov 42
	11 Nov 42		11 Aust Inf Bn & pers from 13 Aust Inf Bde HQ, 24 Coy AASC, and 13 Fd Coy RAE returned from PT WALTER Rest Camp.	
	12 Nov 42	1800	Maj W.C.CAYLEY ADOS 4 AUST DIV returned from School.	
	13 Nov 42	1400	DAAG proceeded To GERALDTON to visit The GOC, & 4 Aust Div Amenities offr to visit 2 Aust Inf Bde.	
		1650	3 Aust Fd Regt and pers from 13 Aust Inf Bde HQ entrained for PT WALTER Camp.	
	14 Nov 42	0930	Major BROWN DADMS MO on ARL	
	15 Nov 42		3 Aust Corps advise ARL allocation to 4 Aust Div Train 20 Nov 4 offrs and 105 OR's - Train 2 Dec 7 offrs and 202 OR's	
	16 Nov 42	1000	DAAG attended 3 Aust Corps A Branch Conference	
		1800	Lt Col O'CONNOR J.O.W. 23/21 Aust Inf Bn MI to take up duty as GSO I 4 Aust Div. Maj BECHER M.H.G.3 Aust Corps MI to take up duty as DAQMG 4 Aust Div.	

D.3453/5.39.—C 4758.

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C.2118 (adapted)

Unit HQ 4 AUST DIV *Date and Time.—From* 1 NOV *To* 30 NOV 42

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c
MOORA	18 Nov 42	0900 "	Lieut SAINKEN OPTOMETRIST 3 Aust Corps MO to 6 Bde for duty Maj WILLIAMS A.J. returned to his unit for duty-11 Aust Inf Bn.	
	19 Nov 42	1030	Capt BLAUBAUM A. reported to 3 Aust Corps. Capt BLAKEMORE R.M.V. DADOS (O) MO on ARL.	
	20 Nov		Capt MILLER F.H. MO to School at HARVEY. Capt COPP W. 2/2 Pnr Bn MI for duty as GSO III (L) ops	
		0600	Road move 6 Aust Inf Bde to BELLEVUE commenced.	4 Aust Div ADM instn No 17 of 19 Nov 42.
	21 Nov 42	1000	Capt BLAUBAUM A. returned from 3 Aust Corps. Rail move 6 Aust Inf Bde to BELLEVUE commenced.	4 Aust Div ADM instn No 17 of 19 Nov 42.
	22 Nov 42	1500	Road move 6 Aust Inf Bde to BELLEVUE completed.	" " " "
	23 Nov 42	1000	DAAG attended 3 Aust Corps conference A Branch.	
	24 Nov 42	0600	Road move 2 Aust Inf Bde to GIN GIN commenced.	4 Aust Div ADM instn No 17 19 Nov 42.
	25 Nov 42	0700	Rail movement 2 Aust Inf Bde to GIN GIN commenced. 3 Aust Ed Regt returned from PT WALTER Rest Camp.	" " " " "
	26 Nov 42	1250	Rail movement 2 Aust Inf Bde to GIN GIN completed.	4 Aust Adm instn No 17 of 19 NOV
GUILDFORD	27 Nov 42	0545 1155	Road move Rear HQ 4 Aust Div to GUILDFORD commenced. Road move Rear HQ 4 Aust Div to GUILDFORD completed.	4 Aust Div ADM instn No 18 of 25 Nov 42.
		1630	28 Aust Inf Bn and pers from 13 Aust Inf Bde HQ and 24 Coy AASC entrained for PT WALTER Rest Camp.	
		1645 2000	ARL allocation 4 Aust Div 7 offrs and 202 OR'S.ex LTD CLAREMONT. Road move 2 Aust Inf Bde to GIN GIN completed.	4 Aust Div ADM instn No 17 of 19 Nov 42.
	28 Nov 42	1440	Rail move 6 Aust Inf Bde to BELLEVUE completed.	" " " " " "

D.3435/5.39.—C.4784.

Army Form C.2118
(adapted)

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Unit HQ 4 AUST DIV *Date and Time.—From* 1,NOV *To* 31 NOV 42.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c
GUILDFORD	29 Nov 42	1000 1900	WX2638 Capt T.A.DRAPER Returned from A.I.L.O School. Lieut R.S.FLETCHER GSO III C.W. 4 Aust Div Returned from LHQ GAS School BONEGILLA.	
	30 Nov 42	1000	DAAG attended 3 Aust Corps conference A Branch.	
		1200 1500 ~~1500~~ 1500	NX25730 Lieut D.L.KENNAWAY 20 Aust Fd Regt LI for duty as GSO III (I) V55017 Capt MILLER F.A.(DAAG)(L) returned to 5 Aust Inf Bn for Regtl Duty. ~~NX25730 Lieut D.L.KENNAWAY HQ to ADV HQ to take up duty as GSO III (I)~~ WX6453 Lieut PIMBLETT W.A. OC 4 Aust Div Concert Party returned to 2/11 Aust Inf Bn for Regtl duty.	
			3008 and 3009 for week ending 7, 14, 21, 28 Nov	attached.
			Routine Orders part 1 serials 25, 26, 27, 28, 29	attached.
			4 Aust Div Adm instruction No. 17	attached Secret 70/42.
			~~4 Aust Div Adm instruction No. 18~~	~~attached Secret 70/42.~~
			4 Aust Div Adm instruction No. 15	attached Secret 70/42.
			3 Aust Corps Adm instruction MT Maintenance Q 13	attached 3 Aust Corps mem
			4 Aust Div schedule of daily pack train service PERTH - GERALDTON	attached Secret 67/42
			~~4 Aust Div do do do amendment~~	~~attached Secret 67/42~~
			4 Aust Div Army Education Service - Establishment	attached memo 25/1/14
			~~4 Aust Div Damage to property - Claims arising from 3 Aust Corps exercise.~~	attached memo 47/1/58

R Brady ..... Maj.
D.A.A.G. 4 Aust Div.

6 DEC 1942

D.3451/5,39.—C.1788.

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008
(Adapted)
(Page 1)

FIELD RETURN OF OFFICERS

HQ 4 AUST DIV (Unit) 7 NOV 42.

(MEF AIF 11/1/4)

PART A—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1	2	3	4
Ranks	Posted strength counting against authorized establishment (excluding attached)	Surplus to Establishment	Reinforcements required (i.e. deficits on establishment.)
Major-General 1*	1		
Colonels. 1*	2	1	
Lieut.-Colonels 4	-		4
Majors 15	8		7
Captains 11	9		2
Lieutenants 2	4	2	
[illegible]			
CHAPLAINS (Capt) 3	2		1
[illegible]			
Totals 37	25	3	14

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank	Name	Corps	Date	Cause

Officers QUITTED during week.

Rank	Name	Corps	Date	Cause
T/Major	R.P.McLELLAN.	HQ 4 Aust Div	3/11/42	R/O. Staff School No.2 DUNTROON.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank	Name and Initials	Corps	Remarks (e.g., present whereabouts, if known)
T/Major	R.P.McLELLAN.	4 Aust Div	At completion of Staff School No.2. - DUNTROON.

Army Form W.3008
(Adapted)
(Page 2)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers Posted to Unit (Total to agree with column 2 of Part A.)

1	2	3	4	5	6
Substantive Rank and higher temporary rank, if held	Personal Number	Name and Initials	Corps	Whether present with Unit (Insert Yes or No)	If not present with Unit, state how employed
Maj-Gen	NX52259	J.J.MURRAY.DSO,MC,ED.	4 Aust Div	Yes	
T/Col	VX108420	G.S.ROBINSON. MC	"	"	
"	VX14472	W.L.RAU. DSO	"	"	
Major	VX21910	W.C.CAYLEY.	"	No	AAOC School No.15.
T/Major	VX108425	A.N.McLENNAN. MC	"	Yes	
"	VX108421	V.C.BROWN. MC	"	"	
"	VX108424	C.S.GIBSON.	"	"	
"	V55010	K.Mc.K.WILSON.	"	"	
"	WX32991	P.R.BEASLEY.	"	"	
"	VX108422	R.J.FARNBACK.	"	"	
"	N6651	A.J.WILLIAMS.	"	"	
T/Capt	SX4542	J.CUNNEEN.	"	"	
"	SX3796	J.K.LYNCH.	"	No	Duty 5 Aust Corps
"	WX2638	J.DRAPER.	"	"	Air Co-op No.10.
"	VX80937	R.M.C.BLAKEMORE.	"	Yes	
"	WX32987	R.J.THOMPSON.	"	"	
"	V55017	F.H.MILLER.	"	"	
"	V36204	H.J.BEAR.	"	"	
"	V55512	A.TAVENER.	"	"	
"	V60859	G.E.MISCAMBLE.	"	"	
S/Chaplain	VX108423	T.R.MAPPIN.	"	"	
Chaplain	VX60689	K.P.ELLIS.	"	"	
Lieut	V59642	W.J.KILPATRICK.	"	"	
"	N8503	E.C.ELSTON.	"	"	
"	WX10696	J.S.B.LEFROY.	"	"	
"	WX32981	J.R.FLETCHER.	"	No	LHQ Gas Sch No.15.
		OFFRS ATT FROM OTHER UNITS.			
Major	NX31733	W.J.HASEL.	109 A/Tk Regt	Yes	
"	V55809	N.Mc.RODDICK.	32 Bn	"	
"	WX32985	K.A.BARKER.	16 Bn	"	
Capt	VX48110	A.K.BLAUBAUM.	9 Aust Div	"	
Lieut	V54018	J.R.STEVENS.	Sigs 4 Div	"	
"	V54773	T.L.DICKINSON.	6 Bn	"	
"	V57404	K.W.STEEL.	32 Bn	"	
"	N81532	B.SAINSES.	118 AGH.	"	
"	VX33204	A.J.A.MATHESON	14/32 Bn	"	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held	Personal Number	Name and Initials	Corps	Date of attachment	Nature of attachment

HQ 4 AUST DIV
(Unit)

7 NOV 42.
(Date of Despatch)

F.H.Miller.....Capt.
for DAAG 4 AUST DIV.
(Signature of Commander)

3 AUST CORPS
(Bde., Divn., Area, etc., with which Unit is serving)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008
(Adapted)
(Page 1)

FIELD RETURN OF OFFICERS

HQ 4 AUST DIV (Unit) 14 NOV 42.

(WE AIF 11/1/4)

PART A—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks	2 Posted strength counting against authorized establishment (excluding attached)	3 Surplus to Establishment	4 Reinforcements required (i.e. deficits on establishment.)
Major-General 1	1		
Colonels 1	2	1	
Lieut.-Colonels — 4	—		4
Majors — — — 15	8		7
Captains — — — 11	8		3
Lieutenants — — 2	4	2	
2nd Lieutenants — —			
~~Quartermasters~~ (Capt) 5	2		1
Totals — — — — 37	25	3	15

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank	Name	Corps	Date	Cause

Officers QUITTED during week.

Rank	Name	Corps	Date	Cause
~~T/Capt~~	~~J. GUNNEEN.~~	~~4 Aust Div~~	~~8/11/42.~~	~~H/O Staff School No.3 Junior Wing - DUNTROON.~~

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank	Name and Initials	Corps	Remarks (e.g., present whereabouts, if known)
~~T/Major~~	~~R.P.McLELLAN.~~	~~4 Aust Div~~	~~Staff School No.2.DUNTROON.~~

Army Form W.3008
(Adapted)
(Page 2)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers Posted to Unit (Total to agree with column 2 of Part A.)

1 Substantive Rank and higher temporary rank, if held	2 Personal Number	3 Name and Initials	4 Corps	5 Whether present with Unit (Insert Yes or No)	6 If not present with Unit, state how employed
Maj-Gen	NX52259	J.J.MURRAY.DSO,MC.	HD. 4 Div	Yes	
T/Col	VX108420	G.S.ROBIESON. MC	"	"	
"	VX14472	W.L.RAU. DSO	"	"	
Major	VX21910	W.C.CAYLEY.	"	~~No~~	~~AAOC Sch No.15.~~
T/Major	VX108425	A.N.McLENNAN. MC	"	Yes	
"	VX108424	C.S.GIBSON.	"	"	
"	V55010	K.Mc.K.WILSON.	"	"	
"	WX32991	F.R.BEASLEY.	"	"	
"	VX108422	R.J.FARNBACK.	"	"	
"	WX32860	A.J.WILLIAMS.	"	"	
T/Capt	SX3796	J.K.LYNCH.	"	No	Duty 3 Aust Corps
"	WX2638	J.DRAPER.	"	~~No~~	Air Co-op No.10.
"	VX80937	R.H.C.BLAKEMORE.	"	Yes	
"	WX32987	R.J.THOMPSON.	"	"	
"	V55017	F.H.MILLER.	"	"	
"	V36204	H.J.BEAR.	"	"	
"	V55312	A.TAVENER.	"	"	
"	V60859	G.E.MISCAMBLE.	"	"	
S/Chap	VX108423	T.R.HAPPIN.	"	"	
Chaplain	VX60689	K.P.ELLIS.	"	"	
Lieut	V59542	W.J.KILPATRICK.	"	"	
"	W8303	E.C.ELSTON.	"	"	
"	WX10596	J.S.B.LEFROY.	"	"	
"	WX32981	J.R.FLETCHER.	"	No	LHQ Gas Sch No.15.
T/Major	VX108421	V.C.BROWN. MC	"	~~Yes~~ No	ARL Course.
		OFFRS ATT FROM OTHER UNITS			
Major	WX31733	E.J.HASEL.	169 A/Tk Regt	Yes	
"	V55809	H.Mc.RODDICK.	32 Bn	"	
"	WX32985	K.A.BARKER.	16 Bn	"	
Capt	VX48110	A.K.BLAUPAUW.	9 Aust Div	"	
Lieut	V54018	J.R.STEVENS.	Sigs 4 Div	"	
"	V54773	T.L.DICKINSON.	5 Bn	"	
"	V57404	K.W.STEEL.	32 Bn	"	
"	W81532	B.SAINKEN.	118 AGH	"	
"	VX33204	A.J.A.MATHESON.	14/32 Bn	"	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held	Personal Number	Name and Initials	Corps	Date of attachment	Nature of attachment

F.H.Miller.....Capt.
(Signature of Commander)
DAAG 4 AUST DIV.

HQ 4 AUST DIV (Unit)

14 NOV 42 (Date of Despatch)

4 AUST DIV
(Bde., Divn., Area or Town in which Unit is serving)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008
(Adapted)
(Page 1)

FIELD RETURN OF OFFICERS

HQ 4 AUST DIV. (Unit) 21 NOV 42.

(WE AIF 11/1/4)

PART A—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks		2 Posted strength counting against authorized establishment (excluding attached)	3 Surplus to Establishment	4 Reinforcements required (i.e. deficits on establishment.)
Major-General	1*	1		
Colonels	1*	2	1	
Lieut.-Colonels	4	2		2
Majors	15	8		7
Captains	11	8		3
Lieutenants	2	4	2	
2nd Lieutenants				
~~CHAPLAINS~~ (Capt)	5	2		1
~~Quartermasters~~				
Totals	37	27	3	13

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank	Name	Corps	Date	Cause
T/Lt-Col	J.C.V. [illegible]	23/21 Aust Inf Bn	28/10/42.	Seconded HQ 4 Aust Div.
T/Major	W.H.G. [illegible]	Aust Corps Sigs	19/11/42.	Seconded HQ 4 Aust Div.
T/Capt	T. [illegible]	2/2 Aust Mor Bn	21/11/42.	Seconded HQ 4 Aust Div.

Officers QUITTED during week.

Rank	Name	Corps	Date	Cause
T/Major	L.J. [illegible]	4 Aust Div.	18/11/42.	Ceased to be seconded.

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank	Name and Initials	Corps	Remarks (e.g., present whereabouts, if known)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers Posted to Unit (Total to agree with column 2 of Part A.)

1	2	3	4	5	6
Substantive Rank and higher temporary rank, if held	Personal Number	Name and Initials	Corps	Whether present with Unit (Insert Yes or No)	If not present with Unit, state how employed
	[illegible]				
T/Col	[illegible]		"	"	
"	[illegible]		"	"	
T/Lt-Col	[illegible]		"	"	
"	[illegible]		"	"	
T/Major	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
T/Capt	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
T/Chaplain	[illegible]		"	"	
Chaplain	[illegible]		"	"	
T/Lieut	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
"	[illegible]		"	"	
Major	[illegible]		[illegible]	Yes	
"	[illegible]		[illegible]		
"	[illegible]		[illegible]		
Capt	[illegible]		[illegible]		
T/Lieut	[illegible]		[illegible]		
"	[illegible]		[illegible]		
"	[illegible]		[illegible]		
"	[illegible]		[illegible]		
"	[illegible]		[illegible]		

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held	Personal Number	Name and Initials	Corps	Date of attachment	Nature of attachment

H.Q. 4 ARMY TANK BDE

(Unit)

21 JAN 42.

(Date of Despatch)

Signature [illegible]
for BDE 4 ARMY TANK BDE.

(Signature of Commander)

4 ARMY TANK BDE

(Bde., Divn., Area, etc., with which Unit is serving)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army F[illegible] W.[illegible] 3
(Adapted)
(Page 1)

FIELD RETURN OF OFFICERS

.....(Unit)

PART A.—STRENGTH AUGUSTUS. REINFORCEMENTS REQUIRED NOV 42.

1	2 (TE AIF 11/1/4)	3	4
Ranks	Posted strength counting against authorized establishment (excluding attached)	Surplus to Establishment	Reinforcements required (i.e. deficits on establishment.)
Major-General 1	1		
Lieut.-Colonels — — 1	2	1	
Majors — — — — 4	2		2
Captains — — — 15	10		5
Lieutenants — — 11	9		2
2nd Lieutenants — — 2	6	4	
[illegible] (Capt) — — 5	2		1
37			

* Insert [illegible] of higher ranks as necessary 8 10

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank	Name	Corps	Date	Cause
T/Maj	W.J. MASEL.	109 A/Tk Regt	18/11/42.	Seconded HQ 4 Aust Div.
T/Maj	K.A. BARKER.	16 Bn	30/11/42	Seconded HQ 4 Aust Div.
T/Capt	F.J. O'DEA.	3 Aust Corps	6/10/42	Seconded HQ 4 Aust Div.
Lieut	T.L. DICKINSON.	5 Bn	1/11/42.	Seconded HQ 4 Aust Div.
Lieut	A.J.A. MATHESON.	14/32 Inf Bn	21/11/42	Seconded HQ 4 Aust Div.

Officers QUITTED during week.

Rank	Name	Corps	Date	Cause

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank	Name and Initials	Corps	Remarks (e.g., present whereabouts, if known)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers Posted to Unit (Total to agree with column 2 of Part A.)

1 Substantive Rank and higher temporary rank, if held	2 Personal Number	3 Name and Initials	4 Corps	5 Whether present with Unit (Insert Yes or No)	6 If not present with Unit, state how employed
Maj-Gen	WX52259	J.J.MURRAY.	HQ 4 Div	Yes	
T/Col	VX108420	G.S.ROBINSON.	"	"	
"	VX14472	W.L.RAU.	"	"	
T/Lt-Col	HP10010	J.C.W.O'CONNOR.	"	"	
"	VX21910	W.C.CAYLEY.	"	"	
T/Major	VX108425	A.N.McLENNAN.	"	"	
"	VX108424	G.S.GIBSON.	"	"	
"	VX112117	K.Mc.K.WILSON.	"	"	
"	WX32991	F.R.BEASLEY.	"	"	
"	VX108422	R.J.FARNBACK.	"	"	
"	VX108421	V.C.BROWN.	"	No	ARL Leave
"	WX31008	M.H.G.BECHER.	"	Yes	
"	SX3796	J.K.LYNCH.	"	No	Duty S Aust Corps
"	WX31735	W.J.HASEL.	"	Yes	
"	WX32385	K.A.BARKER.	"	"	
T/Capt	WX2638	J.DRAPER.	"	No	Air Co-op No.10.
"	VX80957	R.H.C.BLAKEMORE.	"	"	ARL Leave
"	WX32987	R.J.THOMPSON.	"	Yes	
"	VX112133	P.H.MILLER.	"	"	
"	V36204	H.J.BEAR.	"	"	
"	V55312	A.TAVENER.	"	"	
"	VX111018	G.E.MISCAMBLE.	"	"	
"	NX70257	W.COPP.	"	"	
"	W96512	P.J.O'DEA.	"	"	
S/Chaplain	VX108423	T.R.MAPPIN.	"	"	
Chaplain	VX60689	K.P.ELLIS.	"	"	
Lieut	V59542	M.J.KILPATRICK.	"	"	
"	WB303	E.C.EISTON.	"	"	
"	WX10696	J.S.B.LEFROY.	"	"	
"	WX32981	J.R.FLETCHER.	"	No	HQ Gas Sch No.15.
"	VX112150	T.L.DICKINSON.	"	Yes	
"	VX33204	A.J.A.MATHESON.	"	"	
		OFFRS ATT FROM OTHER UNITS.			
T/Major	VX111044	W.Mc.RODDICK.	14/32 Bn	Yes	
T/Capt	VX48110	A.K.BLAUBAUM.	9 Aust Div	"	
Lieut	V54018	J.R.STEVENS.	Sigs 4 Div	"	
"	VX111036	K.W.STEEL.	14/32 Bn	"	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held	Personal Number	Name and Initials	Corps	Date of attachment	Nature of attachment

HQ 4 AUST DIV. (Unit)

28 NOV 42. (Date of Despatch)

K.A.Barker...Maj.
for DAAG 4 AUST DIV.
(Signature of Commander)

3 AUST CORPS.
(Bde., Divn., Area, etc., with which Unit is serving)

TO BE MADE UP TO AND ~~FOR~~ SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

~~HQ~~ 4 AUST DIV (Unit) ~~7~~ NOV 19 ~~42~~ (Date).

(~~HE AIF~~ 11/1/4)

(To be furnished ~~by~~ all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1 Detail.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e., deficits on establishments).
W.Os. Class I. ~~12~~ 8	1		5
W.Os. Class II. 5	5	2	
Squadron or Company Quartermaster-Serjeants 1	1		
Staff Serjeants 2	1		1
Serjeants 7	14	7	
Corporals 19	23	4	
Troopers, Privates, &c. 153	139		14
TOTALS	184	13	18

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
1	5 Bn		
1	4 Aust Div Postal		
~~2~~	~~32 Bn~~		
1	56 Fd Pk Coy		
1	Camp Staff HQ		
1	15 Fd Amb		
~~8~~			

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
~~W47161~~	~~Pte~~	~~G.N.L.POTTER.(TGIII)~~	~~ATTD Ascot~~	~~Required by 4 Div~~
~~WX21760~~	~~L/Cpl~~	~~R.C.LEANEY.~~	~~CES Point's~~	~~Attended Clerks school Mid June - Course completed 17/10/42 - Required by "G" Branch 4 Aust Div.~~
~~W55070~~	~~Pte~~	~~C.S.REGAN.~~		
VX88358	Pte	D.G. SPENCE.	HQ 4 Aust Div	WA L of C Area - Cooking & Catering School.
~~VX88335~~	Dvr	C.B.WILLIAMS.	HQ 4 Aust Div	MVTTC (All Arms) Graylands (Dvr Mechs).

a.w. 3m blks 8/41

HQ 4 AUST DIV
Unit.

Army Form W. 3009
(Adapted) (Aug. 41)
(page 2)

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators		3	Panel Beaters		
Armament Artificers			Fitters (TO I)		1	Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks TYPIST		3	Height Takers			Riveters		
Clerks, Engineering			Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanizers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
			Non-specialist		1			
Certified that the figures in red ink indicate the actual specialists required.								
Totals (to agree with Columns 3 and 4 of Part A.)		3			5			

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in column provided.

HQ 4 AUST DIV
Unit.

F.H.Miller.....Capt.
for BRIG 4 AUST DIV.
Signature of Commander.

Date of Despatch 7 NOV 42.

3 AUST CORPS
Bde., Divn., Area, etc., with which unit is serving.

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

~~HQ 4 AUST DIV~~ (Unit) ~~14 NOV~~ 1942. (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1 Detail.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e., deficits on establishments).
W.Os. Class I. ~~WE~~ 1	1		3
W.Os. Class II. ~~4~~ 3	5	2	
Squadron or Company Quartermaster-Serjeants 1	1		
Staff Serjeants 2	1		1
Serjeants 7	15	8	
Corporals 19	24	5	
Troopers, Privates, &c. ~~153~~	140		13
TOT~~169~~	187	* 15	* 17

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
~~1~~	~~5 Aust Inf Bn~~		
1	4 Aust Div Postal		
1	32 Aust Inf Bn		
~~1~~	Camp Staff HQ		
~~4~~			

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
~~W47161~~	~~Pte~~	~~G.H.L.POTTER.~~	~~ATTD Ascot~~	~~Required by 4 Aust Div~~
~~WX21760~~	~~L/Cpl~~	~~R.C.LEANEY.~~	~~GEN Reinfts~~	~~(Attended Clerks Sch Mid~~
				(June - Course completed
~~W55070~~	~~Pte~~	~~C.S.REGAN.~~	"	~~(17/10/42 - Required by~~
				("G" Branch 4 Aust Div.
~~VX88358~~	~~Pte~~	~~D.G.SPENCE.~~	~~HQ 4 Aust Div. Northam or Narragin.~~	
~~[redacted]~~				
~~V150471~~	~~Pte~~	~~C.K.GOSS.~~	"	Con Depot - Narragin.
~~V170388~~	~~Pte~~	~~P. FORRESTAL.~~	"	Northam or Narragin.
~~V180102~~	~~Pte~~	~~R.J.HOGAN.~~	"	Northam or Narragin.

HQ 4 AUST DIV *Unit.*

Army Form W. 3009
(Adapted) (Aug. 41)
(page 2)

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators	B/Fwd 3		Panel Beaters		
Armament Artificers			Fitters (TG I)		1	Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Aremen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks TYPIST		3	Height Takers			Riveters		
Clerks, Engineering			Hello Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanizers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
			~~Non-specialists~~	2				
Totals (to agree with Columns 3 and 4 of Part A.)		3		2	4			

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in blanks provided.

F.H.Miller.....Capt,
for DAAG 4 AUST DIV.
Signature of Commander.

~~HQ 4 AUST DIV~~
Unit.

3 AUST CORPS
Bde., Divn., Area, etc., with which unit is serving.

Date of Despatch ~~14 NOV 42.~~

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

HQ 4 AUST DIV (Unit) 21 NOV 1942 (Date).
(MS AIF 11/1/4)

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I. 4	1		3
W.Os. Class II. 3	5	2	
Squadron or Company Quartermaster-Serjeants 1	1		
Staff Serjeants 2	1		1
Serjeants 7	15	8	
Corporals 13	21	5	
Troopers, Privates, &c. 155	140		15
183			
TOTALS	187	• 15	• 17

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
1	6 Aust Inf Bn		
1	4 Aust Div Postal		
1	32 Aust Inf Bn		
1	Camp Staff HQ		
4			

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
V47161	Pte	G.M.L.POTTER.	ATTD Ascot	Required by HQ 4 Aust Div.
VX21760	L/Cpl	S.C.LEAHEY.	GEN Reinfts	(Attended Clerks Sch Mid June
V55070	Pte	C.S. EGAN.	"	(Course completed 17/10/42.
				(Required by "G" Branch
VX88358	Pte	D.G. SPENCE.	HQ 4 Aust Div	(HQ 4 Aust Div.
V150471	Pte	C.Z.GOSS	"	Northam or Narragin.
V170388	Pte	P.FORREST L.	"	COH Depot - Narragin.
V180102	Pte	R.J.HOGAN	"	Northam or Narragin.
V90376	Cpl	A. COLLINS.	"	Northam or Narragin.
				Northam.

a.w. 3m blks 5/41

HQ 4 AUST DIV, *Unit.*

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators		3	Panel Beaters		
Armament Artificers			Fitters (TC 7)		1	Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Aremen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks (TC 7)		3	Height Takers			Riveters		
Clerks, Engineering			Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanizers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
			~~Non-specialists~~	2				
Totals (to agree with Columns 3 and 4 of Part A.)		3		2	4			

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

HQ 4 AUST DIV. *Unit.*

Date of Despatch 21 SEPT 42.

Signature of Commander.

[illegible] DIV.

Bde., Divn., Area, etc., with which unit is serving.

[redacted]

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

HQ 4 AUST DIV. (Unit) 28 NOV 1942. (Date).
(WE AIF 11/1/4)

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1 Detail.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e., deficits on establishments).
WE			
W.Os. Class I. 4	1		3
W.Os. Class II. 3	5	2	
Squadron or Company Quartermaster-Serjeants 1	1		
Staff Serjeants 2	1		1
Serjeants 7	15	8	
Corporals 19	24	5	
Troopers, Privates, &c. 153	136		17
TOTALS* 186	183	* 15	* 21

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
1	5 Aust Inf Bn		
1	4 Aust Div Postal		
1	32 Aust Inf Bn		
1	Camp Staff HQ		
4			

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
W47181	Pte	G.N.L. POTTER	AEWD Ascot	Required by HQ 4 Aust Div.
WX21780	L/Cpl	R.C. LEANEY.	CMF Reinfts	(Attended Clerks Sch Mid-June
W55070	Pte	C.S. REGAN.	"	(Course completed 17/10/42. (Required by "G" Branch (HQ 4 Aust Div.
VX88358	Pte	D.G. SPENCE.	HQ 4 Aust Div	Northam or Karragin
V150471	Pte	C.K. GOSS.	"	CON Depot - Karragin.
V170388	Pte	P. FORRESTAL.	"	Northam or Karragin.
V150102	Pte	R. J. HOGAN.	"	Northam or Karragin.
V20376	Cpl	A. COLLINS.	"	Northam.
VX88338	Pte	O.R. BROWN.	"	CON Depot - Karragin.

a.w. 3m bks 5/41

HQ 4 AUST DIV. *Unit.*

Army Form W. 3009
(Adapted) (Aug. 41)
(page 2)

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators B/Fwd		3	Panel Beaters		
Armament Artificers			Fitters (20 I)		1	Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks [illegible]		5	Height Takers			Riveters		
Clerks, Engineering			Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanizers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
			Non-specialists		2			
Totals (to agree with Columns 3 and 4 of Part A.)		5			6			

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

HQ 4 AUST DIV.
Unit.

K.A.Barker. Lt.-Col.
for DAAG 4 AUST DIV.
Signature of Commander.

Date of Despatch 23 NOV 42.

5 AUST CORPS
Bde., Divn., Area, etc., with which unit is serving.

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

HQ 4 AUST DIV. (Unit) 28 NOV 1942. (Date).
(HS AIF 11/2/4)

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I. 4	1		3
W.Os. Class II. 3	5	2	
Squadron or Company Quartermaster-Serjeants 1	1		
Staff Serjeants 2	1		1
Serjeants 7	15	8	
Corporals 19	24	5	
Troopers, Privates, &c. 183	138		17
TOTALS 219	185	* 15	* 21

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
1	5 Aust Inf Bn		
1	4 Aust Div Postal		
1	32 Aust Inf Bn		
1	Camp Staff HQ		
4			

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
W47161	Pte	G.N.L. POTTER	AASC Aasct	Required by HQ 4 Aust Div.
WX21780	L/Cpl	R.C. LEAHEY.	CMF Reinfts	(Attended Clerks Sch Mid-June
WX5070	Pte	C.S. REGAN.	"	(Course completed 17/10/42. (Required by "G" Branch (HQ 4 Aust Div.
VX33338	Pte	D.G. SPENCE.	HQ 4 Aust Div	Northam or Narrogin
V150471	Pte	C.K. GOSS.	"	COY Depot - Narrogin.
V170583	Pte	P. FORRESTAL.	"	Northam or Narrogin.
V180102	Pte	R. J. HOGAN.	"	Northam or Narrogin.
V30376	Cpl	A. COLLINS.	"	Northam.
VX33338	Pte	O.R. BROWN.	"	COY Depot - Narrogin.

a.w. 3m bks 5/41

NOT TO BE PUBLISHED

VAR. DIARY

The information contained in this document is not to be communicated, either directly or indirectly, to the Press or to any person not holding an official position in His Majesty's Service.

Serial 25
Nos 501 - 521

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART 1

by

Major-General J. J. MURRAY, DSO MC VD

Commanding 4 Australian Division

"G"

HQ 4 AUST DIV
2 NOV 42

501. THC AMN - ref 4 Aust Div 311/3G of 29 Jul 42.
The following items will be deleted from above Instn:-
Cartridges, Illuminating
" Signal Red and/or Green
3 Aust Corps will advise as remaining items become available, and indents will NOT now be submitted until such advice is promulgated.

502. MAPS
Further to DRO 1004 of 22 Aug 42 the following are now available:
COLLIE M.S. 1" = 1 m. Temp 1st edn
BOOKARA M.S. 1" = 1 m. " " "
GERALDTON TRG AREA 1" = 1 m.

503. 3 AUST CORPS SCHOOLS - JOINING INSTRS
The attention of all units and formations is directed to 3 Aust Corps School Gen Joining Instns para 7 and 3 Aust Corps School of Arty Joining Instns para 7 sub-para (c) in regard to movement. Failure to comply with these instns in the past has led to confusion in the allocation of accommodation on trains both for onward routing and return to units.

504. COURSES - POTENTIAL OFFRS
The standard of students nominated to attend Potential Offrs courses indicates that more care should be taken in their selection.
Instances have occurred where candidates have been returned to their units as unlikely to become efficient offrs.
Attention is drawn to the significance of the certificate which appears at the foot of all nominations for O.T. schools and which must be signed by COs personally:-
"I certify that No..... Rank ..... Name .....
is fit to become an officer and that I would accept him for serving under my Command as an officer after a course of training at a Potential Officers School."

A.J. Williams
Col
"AG" AS 4 AUST DIV.

505. TPS TRAVELLING BY TRAIN - INFRINGEMENT OF BY-LAWS.
(Ref DRO 821 of 7 Oct 42)
All ranks are warned against the dangerous practice of crossing from one platform to another at ry stas by walking across the rails instead of using overhead bra where provided.
Disciplinary action will be taken in all future cases brought under notice.

/ 2.

506. PERS TRAVELLING BY RAIL

(a) Instns have been issued to Railways that Army pers in possession of rail Warrants, ML1 and ML2, should NOT be issued with tickets or allowed to board trains until Warrants or Home Leave passes have been endorsed by RTO.

(b) In consequence RTOs will examine all Movement Orders, Warrants and Home Leave passes presented and, if in order, will endorse them and either exchange the Warrant for the necessary ticket or refer the holder to the ticket office.

(c) In the event of a warrant or Home Leave pass NOT being in order RTO will confiscate it, giving the holder a receipt and fwd report to HQ 4 Aust Movement Control Gp.

(d) Army pers NOT on duty in Reserved Transportation Areas without warrants, movement orders and/or Home Leave or other passes, will be handed to Pro Section.

507. MOSQUITO CONTROL

Units will take the following measures for the control of mosquitoes in their areas and for a radius of two miles around the perimeter of their camps:-

(a) A squad of 4 men will be detailed under the supervision of the Unit Hygiene Sgt to spray every 10 days and/or drain or fill in all pools of stagnant water. Spraying will be done with kerosene or "Malariol" using a Rega knapsack spray with a fine nozzle.

(b) Measures will be taken to increase the flow, and to prevent stagnation, in flowing streams, e.g. clearing of vegetation and trimming of the edges.

(c) Holes will be punctured in the bottom and sides of all disused tins before being disposed of as refuse.

(d) All receptacles of any kind containing water will be completely emptied or sprayed every 10 days.

(e) Gambusia fish will be put into permanent or semi-permanent pools of water in the vicinity of camps under supervision of Hygiene Offrs.

(f) RMOs will give lectures once monthly to all tps on the importance and methods of mosquito control.

508. MEDICAL - MEDICAL RECORDS AND RETURNS

The medical history of a soldier cannot be satisfactorily compiled if essential medical records are missing. This also affects any Repatriation benefits to which the soldier may become entitled.

Attention is again drawn to ASO 10/15, Fd Service Manual for the Medical Services of the Army (app 10) and Instructions for Medical Offrs 1942 (Chapter 7).

COs will see that the instns contained therein are carried out in complete detail.

509. HYGIENE - LATRINES ETC - ACCOMMODATION IN TOWNS

(a) In some cases where large military camps are situated in the vicinity of small towns, the limited latrine etc. accommodation in such towns is liable to become overtaxed when members of tps are granted leave to such towns.

(b) In such cases it will be the responsibility of the local comd in consultation with local civil authorities to make adequate provision within the town to ensure that the requirements of hygiene are met.

(c) ASO 4A/7 is amended by adding the following:-

"(k) Hygiene - (except in camp areas), including hygiene requirements in respect of troops visiting local towns."

510. CARRIAGE OF AMN BY RAIL

(a) It has been reported by Railways that on a number of Unit moves, bulk amn has been carried -

(i) With Bren Carriers;
(ii) Guns;
(iii) In passenger compartments;
(iv) In brakevans,

without being declared on Consignment Notes.

(b) Units will advise RTOs and include bulk amn on Consignment Notes so that freight due to Railways can be charged.

/ 3.

(c) Broken ammunition carried on the man, gun or carrier (or Ammunition Boot, etc, will NOT be included on Consignment Notes.

511. SKID CHAINS - MT VEHS

Owing to urgent demands of above stores for Northern Areas and probable future shortages, all units will submit a statement to ADOS 4 Aust Div, showing quantities by sizes as at 25 Oct. Nil returns will be submitted.

512. ASOs MONTHLY AMENDMENTS

(a) Amendments bringing ASOs up to 1 Oct 42 have been issued.

(b) The Amendments include new chapters relating to:-

(i) Administrative Areas (Chapter 4A)

(ii) MT (Chapter 12A)

A new section (3A) to Chapter 6 gives further general directions regarding maintenance of pers.

Extensive changes have been made to Chapter 7 - Amenities - and Chapter 12 - Movement.

Appendices added to Chapter 11 set out:-

(i) Daily rates of pay, as from 14 Aug 42, for AMF, AANS, AWAS and VAD.

(ii) Rates of Travelling, Subsistence, Meal and Dependants' Allowances.

(iii) Scale of deductions for Federal Income Tax 1942.3. Supplementary Tables of Contents have been consolidated as also have the Supplementary Indices to GROs and ASOs.

Close reading of the revised text by all offrs is essential.

513. ASO - AMENDMENT: ASO 6/1 (f)

Amend ASO 6/1 (f) by deleting present sub-para and inserting:- "The Selection of Trg Staffs for Engrs and Sig Trg Units will be the responsibility of the E-in-C and SO-in-C respectively, following recommendations by Fd Formations concerned. Staffs may be provided from Class B (Med) personnel where practicable."

(SM19822)

514. ASOs - CORRIGENDUM:

Amend ASO 7/5 (viii) line 4 by deleting "preferred; general suggestions (LHQ 71053 RO 193)" and inserting "Corps is to be the 5th of the month. RO 1537".

515. CURRENT AFFAIRS BULLETIN

The Current Affairs Bulletin has now been issued for a period of six months, and a survey will be conducted to discover what use has been made of the Bulletin, and whether changes are necessary.

For this purpose a supply of questionnaires has been forwarded direct to Education Offrs, and every assistance will be given them in conducting this survey. It is important that each offr reply to the questionnaire himself and that no direction or help should be given as any collaboration will prevent the survey from providing an objective view of the position.

516. CLAIMS INVESTIGATION

Offrs of WA L of 3 Area Hirings Branch and of 12 L of 6 Sub-Area are authorised to make inquiries and investigations direct with units in connection with civilian claims for damages against the Army, and every facility and assistance will be granted these offrs by Units in carrying on their investigations. Unit tpt will be made available for local visits where required.

517. TEA RATIONING: Ref ORO Q176.

(a) From Mon 19 Oct 42 the individual tea ration has been increased from one and three fifths ounces per week to two ounces per week.

(b) Army pers billeted, living at home, or on subsistence will be issued with four coupons for the period 19 Oct to 15 Nov 42, and further issues of four coupons every four weeks while the ration period remains a four-weekly period.

(c) Army pers proceeding on leave, with or without pay, for periods of four consecutive days and over will be issued with coupons in accordance with the following scale:-

/ 4

Period of leave	Combat unit claim
1 to 3 days	Nil
4 " 10 "	1 coupon
11 " 17 "	2 coupons
18 " 24 "	3 "
25 " 31 "	4 "

(c) ORO Q175/1942 is being amended to give effect to the above instn.

518. MT ACCIDENTS - PROCEDURE:
(Refs MHI Q127/41 & Q12/42 ORO Q21/42 & Q249/42 ASO 9/6).
(a) Procedure as laid down in ASO 9/6 is NOT being fully observed in many instances when accidents with MT occur.
(b) This procedure when carried out in its entirety will lessen clerical work; but if only portion of the instns are carried out much time is wasted in securing the additional info.
(c) All accidents in which MT is involved will be reported AT ONCE to next higher formation, except in cases of trifling accidents in which there is NO possibility of claims by third parties, NO persons are injured, and when damaged vehs can be repaired at IAD without cost for replacement of parts.
(d) Documents which will be fwded to next higher formation are:-
(i) AAF Q13. In addition to dets entered on page 2, short report signed by the CO of the unit will follow in the space under "remarks" on page 3. At the bottom of page 2 will be stated the IAD or Wkshop to which the veh has been sent for repair.
(ii) Relevant AAF 32 (Work Ticket).
(iii) AAF 34 (Inspection Report - Mechanical Vehs - Wheeled) - on which will be shown separately, labour and cost of materials used. If 34 cannot be obtained promptly from IAD or Wkshop it will be fwded independently and Q13 will NOT be held till it is obtained.
(iv) In cases where Army pers are injured AA Form D11 in respect of each injured person will be att.
(e) Where Third Party Rights may be involved one copy of Q13 and accompanying documents as set out in para 4 will be sent by the Unit direct to WA L of C Area.
(f) When a Court of Inquiry is convened by Formation, etc, Details (ref MHI Q127/42 para 2) and the accident may result in Third Party Claims, copy of proceedings will be fwded direct to WA L of C Area in addition to the copies fwded to next higher formation.
(g) In all accidents which involve:-
(i) Injury to non-Military persons.
(ii) Serious injury to Military pers.
(iii) Damage to non-Military vehs or property,
the Civil Police will be notified as soon as possible.
When notifying the Civil Police info given will be confined to a verbal report covering the facts of the accident and will NOT contain any admission of liability on the part of the Military pers involved.
(h) The above instns are to be read concurrently with, and in no way amend or cancel, ASO 9/6.
(i) Comds will ensure that all MT pers are fully conversant with the provision of these instns.

519. NOTIFICATION OF FATAL ACCIDENTS.
It is the responsibility of units to notify ORO of any fatal accident to their pers.
The correct procedure is for unit to address to "DISTREC PERTH" sig message which will contain full particulars of deceased soldier, time and date of death.
Report of death and circumstances thereof will also be fwded to next higher HQ or formation.

520. ABBVNS
Abbvns other than those authorised will NOT be used. Such abbvns as DOA (dead on arrival), NBNS (natural born British subject etc, are NOT authorised. The use of unauthorised abbvns leads to misunderstanding and delay.

/ S.

521 CENSUS OF WARLIKE STORES - NEW

The following infm will be added to the November returns submitted by units. The infm will be shown on the pro-forma schedules att to forms E 5-9A.

Army No. W.D. or Conventional Type (indicated W.D. or C.T.)	Four wheel drive or Two wheel drive (indicated 4x4 or 4x2)	Frame & canopy or Frame only (indicated F & C or F)

In future returns, units will arrange the veh numbers in numerical order under the following headings:-
M/C, Cars, 15-cwt, 1-ton, 30-cwt & 3-ton.
The total number of vehs on the pro-forma schedule must agree with the total shown as held on forms E5-9A.

(F. R. Beasley) Maj
for O.C.
AA & QMG & AUST DIV.

NOTICES

AIRMAIL SERVICE - EASTERN STATES.

It is advised that as from 30 Oct 42 a daily airmail service (Mondays excepted) commenced between WA and Eastern States. The exception means that there will be NO plane into PERTH on Monday nights or out on Tuesday mornings.

FOUND

1 Pr Spectacles in vicinity of MOORA Roads Board Hall. Apply Camp Comdt's Office, HQ 4 Aust Div.

LOST OR STOLEN

.38 Pistol No. 85934 at ARD, NORTHAM, 25 Aug 42. Finder or anyone having knowledge of same please communicate with HQ 4 Aust Div.

War Diary

47

NOT TO BE PUBLISHED

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Serial 26
Nos 522 - 530

AUSTRALIAN MILITARY FORCES

ROUTINE ORDER PART 1

by

Major-General J.E. NORTH, DSO MC ED

Commanding 4 Aust Mild Division, HQ 4 Aust. Div.
7 Nov. 42.

"A"

522. MAPS. Further to Div. HQ Secy ltr of 3 Nov.42. the following is now available:-

MAP 1" = 1 m. Camp Area Adls.

Obsolete copies of MAP 1" = 1 m. will be returned forthwith to HQ 4 Aust Div.

523 LHQ SCHOOLS - RETURN OF UNSUITABLE STUDENTS TO UNITS.

OCs of LHQ Schools have been authorised to return to his Unit any Student considered by the CI to be unsuitable for, or unlikely to benefit by, the course he has been nominated to attend. LHQ Memo 131042 of 27 Oct. 42.

524 SCHOOLS AND COURSES. Occasionally it has been found that vacancies allotted to formations have had to be reduced.

In order that this may be effected with the minimum of delay in future, nominal rolls will be submitted with names of nominees shown in order of preference.

In the event of vacancies being reduced the last named on the nominal rolls will then be cancelled and Units advised of such cancellations.

W.E. Hoffe
for Col.,
GS 4 Aust. Div.

"AA"

525 ARMISTICE DAY. Reasonable steps will be taken to ensure that all ranks observe the two minutes silence, subject to the exigencies of active service.

The Corps Comd approves of the wearing of poppies by troops in uniform.

526 ILLITERACY IN FORCES. Returns will be forwarded by all Units to reach HQ 4 Aust Div marked "Attention A/ D.A.G. Memo. 8 Aust.Corps" by 14 Nov. 42. giving following infm. regarding illiterates among unit pers.

No.
Rank.
Name
Age
Place of Birth

"Illiterate" may be taken to indicate inability to read a statement of simple words, such as "I see the gun" and to write similar phrase without copy. Ability to sign his name will NOT be taken as sufficient test of literacy.

These returns are to be treated as CONFIDENTIAL

527 REINF POLICY - ADST ARTY TRG UNITS. - (ASO CHAP 6.)

(a) WEs for Arty Trg Units have been issued and action will be taken to complete manning charts and to dispose of surplus personnel.

(b) Fd Formations will make replacements available at earliest, as it is desirable that where a hand over of duties is entailed, Offrs at present with trg. units should spend sufficient time with their reliefs in order to make them fully cognisant of their duties.

(c) Relief of O/Rs on 25% basis vide SM 17463 Para 6 will be commenced forthwith.

(d) Personnel will not be released from trg. units until their reliefs have reported from Fd Formations.

(e) Mvt of personnel will be arranged by L.of C. Areas in conjunction with Local Mvt. Control,Cps.
(SM 19295)

528 TRG UNITS AND DEPOTS REINF POLICY SELECTION OF STAFFS EMER AND SIG TRG UNITS.

The selection of Trg Staffs for Emer and Sig Trg Units will be theresponsibility of the E-in-C and S O-in-C respectively following recommendations by Fd Formations concerned. Staffs may be provided from Class "B" (Medical) personnel where practicable.
(SM19922)

529 AAF.T6 (Monthly Return of Passenger Warrants)

The use of this form will be discontinued.(LWQ130140)

530 REPAIRS TO VEHICLES AND EQUIPMENT.

(a) It has been brought to notice that many units are approaching W.A. L. of C. Wkshops direct when requiring repairs to vehs or equipment. This practice must cease.

(b) All evacuations to wkshops will be arranged through the LAD attached to the unit. The LAD will arrange necessary FSAs for next echelon wkshops and will act as liaison between unit and wkshops.

(c) Where no LAD exists, or circumstances prevent evacuation to 2nd or 3rd echelon wkshops, contact will be made with DADOS(E) Corps Tps or ADOS (E) Div, who will advise accordingly, endorsing FSA.

(d) AASC Units requiring 3rd. or 4th. echelon repairs will follow the procedure laid down in ASOs Chapter 14 Section 4 Paras 15 to 18.

331 TYPEWRITER & DUPLICATOR SUPPLIES AND SERVICE

Lieut P. Miller, M.C., V.D. Sub-Area is appointed Inspector and Issue Officer for typewriter and duplicator supplies.

Owing to the serious shortage of typewriters and duplicators, it has become necessary, to rigidly police both issue and maintenance, for which purpose Unit Officers or Authorised Visiting Officers are withdrawing, wherever necessary and report recommending which machines should be issued. Commanding Officers will submit copy for Unity and ensure that each Unit only retains the important and necessary of complete re-equipment.

332 POSTAL - Army Base P.O. Perth.

Army Base P.O. has shifted from 418 Hillside St. Perth to premises at 569/161 Murray St., Perth.

333 POSTAL - TELEGRAMS RELATING TO RETREAT, ETC.

Telegrams containing matter either directly or indirectly relating to retreat or any future operating event will not be accepted.

334 CONSERVATION OF RUBBER - PLANT TO BE CLEANED.

Attention is drawn to IRO 0.1262, Para 4(1) requisition for their withdrawal of persons and vehicles from Quarantine Depot.

335 KEROSENE FOR CLEANING AND LIGHTING.

Units may indent on Ord for kerosene for cleaning and lighting on the following basis:-

4 pints per veh H.P. per month.

The scale for lighting per room will remain at :-

1 pint per lamp per week.

Reserve. As 50% will be established for each of the above demands standing purpose for which required.

336 DAMAGE TO [illegible]

Frequent cases have come to notice of damage to petrol drums through careless/handling.

It is to be ascertained that damage is wilful or caused by gross negligence or careless handling, Unit responsible will be called upon to pay for such damage.

In view of limited supplies of such drums every care will be taken to conserve them period of usefulness.

337 PAYBOOKS - [illegible]

As no Unit must have more than 28 days credit earnings due without the entry being made in his paybook.

Payment will not be made to a member if credit earnings due for the previous 28 days are not entered.

Immediate steps are to be taken in all Units to have paybooks brought up to date. In case where a member is evacuated from his unit or proceeds on leave or course, or for any other reason will be absent from his unit on the next pay day, credit earnings must be entered up to the end of the last pay period before he leaves the unit.

538 ENLISTMENTS IN AIF. Serious delays are occurring in the submission of weekly figures of AIF enlistments as required by 4 Aust Div 84/1/6 of 6 Oct. 42.

Returns must be forwarded promptly to HQ 4 Aust. Div. Action will be taken under GRO A.468 against units failing to forward their returns as required.

559 A30s - DISTN. A large number of units has NOT forwarded the return required by 4 Aust. Div RO 495 of 20 Oct. 42.

Those units who have not yet done so will now ensure that this return reaches HQ 4 Aust Div not later than 12 NOV.42.

In all cases both the number of the volume issued and the sub unit or appointment of the office. to whom it was issued, must be shown.

(F. R. Bonsler) Lt Col.

A A & QMG

- N O T I C E S -

LOST - Conway Stewart Fountain pen in vicinity of MOORA Oval on Sunday 1 Nov.
FINDER please return Camp Comdt's. Office HQ 4 Aust.Div.

LOST - Rifle No. B.8712. All all units please make a physical check of rifles in search of this rifle, and advise HQ 2 Aust. Inf. Bde. if discovered.

LOST - Officers Greatcoat - In Moore Road Mount Hall on 2 Nov 42- Size 38 - Name in tag - NCO Lieut. R.W.NEWSHILL, , QMG. Metal buttons, badges of rank of a Capt. and metal title "Australia".
FINDER please communicate with Camp Comdt. 4 Aust. Div.

War Diary

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Serial 27
Nos 540 - 550

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART 1

by

Major-General J. J. MURRAY, DSO MC VD

Commanding 4 Australian Division

HQ 4 AUST DIV
13 Nov 42

"G"

540. NIGHT TRG AREA

In order to avoid confusion at AA SL posts in the vicinity all units conducting Night trg in the area SCARBOROUGH - WOODMANS PT and East to CLONTARF ORPHANAGE will notify this HQ 48 hrs prior to the commencement of such trg.

K. McK. Wilson Maj

(K. McK. WILSON) for Lt-Col.
GS 4 AUST DIV.

"AQ"

541. MEDICAL - DISPOSAL OF KITCHEN REFUSE

An epidemic among pigs may result in pig farmers reducing requirements for kitchen refuse.

Units and camps will make preliminary alternative plans for the disposal of kitchen refuse.

The following methods may be used:-

(a) Burning in an incinerator.

(b) Burial under fly proof conditions, for example in an Otway Pit (see Manual of Hygiene & Sanitation).

Hyg inspectors will be available to give advice and may be contacted through formation HQ.

542. PERS TEMPORARILY DETAINED IN DETENTION BARRACKS, FREMANTLE: DISPOSAL OF CLOTHING NECESSARIES EQPT ETC.

(a) Pers of units stationed outside the Metropolitan area may be dealt with by OC Details for delinquencies which have occurred and for which they have been apprehended while within the Metropolitan area. As a result they may be detained in Detention Barracks FREMANTLE, but will NOT be in possession of their clothing, necessaries, eqpt etc. vide ASO 9/11.

(b) To obviate unnecessary hardship thus caused, the following action will be taken:-

(i) OC Details will advise unit concerned of the number, rank and name of soldier involved, together with anticipated approx duration of detention.

(ii) On receipt of above infm unit concerned will IMMEDIATELY arrange for all clothing, necessaries, eqpt etc to be forwarded to DETENTION BARRACKS FREMANTLE, receipt to be obtained, but, where period of detention will have terminated before such action could reasonably have been completed, personal kit will NOT be forwarded and unit concerned will advise OC Details accordingly.

/ 2.

543. EDUCATION - INSTRUCTION IN MALAY LANGUAGE

Pers are frequently prevented from attending classes because of gd or similar duties. This retards work of other members of the class. Comds will ensure that attendance at these classes is regular. Where tactical exercises or other tp movements prevent a number from attending a class, the meeting should be cancelled and an alternative time substituted.

Attention is particularly drawn to 4 Aust Div memo 142/1/60 of 24 Sep paras 6 (b) and (c).

544. INJURIES TO TPS TRAVELLING BY TP TRAINS

Instances have been brought to notice of injuries being caused to tps travelling by tp trains.

OCs trains will instruct pers that on NO account must they allow any portion of their bodies to protrude from carriages or vehs on which they are riding.

Instns to this effect will be included in unit movement orders.

545. IT DRIVING

In order that wear of engines, transmission, brakes, and tyres may be reduced to a minimum, and economy in petrol effected, the following instns will be promulgated throughout unit orders and any breach will be made the subject of disciplinary action.

(a) Rapid deceleration by changing into a lower gear when slowing down at corners or crossings will cease. This form of driving places an undue strain on engine and transmission and causes excess wear on tyres.

(b) Excessive use of brakes during normal driving is mainly due to bad driving and lack of anticipation. Constant and heavy wear is thereby imposed on both tyres and brakes, and this practice will cease.

546. CONSUMPTION OF SCHOOL DRINKING WATER

(a) A complaint has been received about the excessive consumption of drinking water from a school in the dry area during the recent Corps exercise.

(b) With the approach of warmer weather the drinking water position in country districts will become extremely acute, and as the resources available for children at schools in the dry areas are already very restricted, under NO circumstances will army pers draw water from school tanks.

(To be repeated in unit orders)

547. PURCHASE OF LIQUOR

(a) Instns have been issued that all supplies of liquor to Offrs and Sgts messes throughout Australia will in future be obtained only through the Australian Defence Canteens Service.

(b) In order that Messes may obtain their requirements the following infn will be supplied to Canteens Service when submitting their demands:-

(i) Strength of mess
(ii) Quantity of liquor required
(iii) Period it is to cover
(iv) The sig/of the CO, or an offr nominated by him, authorising the purchase.

(c) Forms for submitting the above returns are available from Canteens Service Issuing Permits.

548. TOBACCO AND CIGARETTES

The allocation of tobacco and cigarettes for the month of Nov from Canteens is on the following basis:-

3 ozs of Tobacco per man per week
or
100 Cigarettes per man per week.

549. CARE OF RIFLES

Armrs' inspections reveal the following most common /3.

major repairs and the probable causes:-

Bent Barrels	Due to maltreatment. Rifles left where they are likely to be run over.
Rusty Barrels	Absolute neglect.
Stock Fore-ends	In majority of cases caused by thrusting the bayonet into ground during practice, the impact either breaking cap nose from stock fore-end or splitting stock fore-end beneath cap nose.
Wrong bolt	Men carelessly picking up wrong bolt after cleaning rifles. Too much stress cannot be laid on this fault as in most cases the rifle would be unsafe to use.

Immediate action will be taken to bring the above to the notice of all pers.

550. ELECTROLYTE AND DISTILLED WATER

Some units have been experiencing difficulty in obtaining supplies of the above stores. This is due to units NOT returning containers to 7 Aust AOD immediately the contents are used. There is NOT a plentiful supply of containers, and consequently units must return these containers promptly.

(F. H. Miller) Col.
AA & QMG 4 AUST DIV.

NOTICES

LOST — Rifle No. 36523. Units will make a physical check and report to HQ 4 Aust Div if this rifle is found.

FOUND — Rifle No. 66460, thought to be on issue to Cpl CASSIDY, a camouflage NCO. May be claimed from 25 Aust Cav Regt.

FOUND — 16 Bn Hat Band - near MOORA Ry Sta.

FOUND — Dr's glove at NAIBAH. P. FLAFIE marked inside. Owner may apply Camp Comdt 4 Aust Div.

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Serial 28
Nos 551 - 575.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART 1

by

Major-General J. J. MURRAY, DSO MC VD

Commanding 4 Australian Division

HQ 4 AUST DIV,
20 NOV 42.

"G"

551. MAPS.
Further to Div RO 522 of 7 Nov 42 the following map is on issue:-
KELMSCOTT Temp 1st Edit. 1" = 1 mile.

552. PRIORITY TELEPHONE TRUNK LINE CALLS.
Attention is re-directed to GRO G357/42, the terms of which are NOT being strictly complied with. Priorities are still being demanded by Offrs who do NOT possess the requisite authority.
The PMG has drawn attention to the lengthy periods taken by many calls.
The provisions of GRO G357 will be strictly complied with. The time taken for a trunk line call will be kept to the minimum possible. The justification for the demand of a priority is the importance of the comn to be made only.

553. SLOGAN POSTERS.
Pers will be encouraged to put fwd suggestions for the weekly SLOGAN POSTERS issued by 3 Aust Corps. It is felt that there are many pers of 4 Aust Div who could submit designs of merit. Suggested Poster designs will be fwded to HQ 4 Aust Div through the normal channels.

W J MASEL Maj
for Lt-Col.
GS 4 Aust Div.

"AQ"

554. MAINTENANCE OF PERS.
(a) GRO A419 will come into operation in WA forthwith.
(b) ASO 6/5 will cease to operate but the reps of parent units therein referred to will be responsible for the promotion of att pers and generally ensuring that they are att in the best interests of the service and of the pers affected.

555. UNIT GAS OFFR OR NCO.
Units will furnish to HQ 4 Aust Div by 29 NOV 42 through normal channels full particulars of gas offr or NCO appointed in accordance with GRO G525 of 6 NOV 42. Particulars will include:
(a) Personal army number, rank and name;
(b) Whether qualified at an LHQ, Army or Corps Gas School and, if so, which school and nature of course;
(c) Any special qualifications;
(d) Normal Unit posting.

/ 2.

556. ROYAL MILITARY COLLEGE - SPECIAL ENTRY 1943.

(a) Applications are invited to fill certain vacancies (in connection with which 8 recommendations are to be forwarded concerning members of the Forces under Comd of 3 Aust Corps, WA L of C Area and 1 Aust Armd Div) at a special 12 months course to be conducted at the Royal Military College, DUNTROON, commencing 27 MAR 43.

(b) Candidates for selection must be serving members of the AIF (including AIF) NOT below the rank of Cpl.

(c) To be eligible to attend the Special Entry Course, a candidate must -

(i) pass the prescribed medical examination;
(ii) be unmarried;
(iii) be a British subject;
(iv) be over the age of 20 yrs and under the age of 23 yrs on 27 Mar 43;
(v) have attained the following minimum educational qualifications:-
A "Leaving" (or equivalent) certificate, including at least one Mathematical subject and Physics at a University public examination;
(vi) be recommended by a Selection Board;
(vii) be approved by the Minister for the Army;

(d) Applications are to be submitted through the usual military channels.

(e) COs are to submit a confidential report on each candidate.

(f) Applications will reach HQ 4 Aust Div by 15 DEC 42.

(g) On conclusion of the course, successful candidates will be recorded as having graduated at the Royal Military College and will be appointed Licuts in the Australian Staff Corps, with nominal salary at £297 per annum (standard rate), with normal increments and promotions as prescribed.

(h) For the period of the war, however, rates of pay will be as prescribed in War Financial Regulations.

(i) Whilst at the Royal Military College, selected candidates will receive outfit allowance of £50 and a maintenance allowance at the rate of £262 per annum, from which deductions will be made to cover the cost of uniform, and clothing, books, instruments, messing, washing and other approved expenses.

(j) Pocket money at the rate approved by the Commandant may also be drawn from this allowance.

(k) Candidates holding commissions will be required to resign them from the date of joining the Royal Military College.

(l) Applications from students at Schools are to be submitted through their respective units.

(m) Applications from members of the staff on Army Schools are to be submitted through L of C Area in which the School is located.

(n) Requests for the supply of forms of application will be forwarded to HQ 3 Aust Corps through the normal channels.

(To be repeated in Unit ROs).

557. FATAL CASUALTIES, DANGEROUSLY ILL LIST AND SERIOUSLY ILL LIST.

(a) Notifications of fatal, dangerously ill and seriously ill casualties must be reported direct to Casualty Section, WA L of C Area Records Office, which section will take all necessary action concerning advice to next of kin, notification to Graves Registration Unit in event of death, and also advising other Area Records Offices.

(b) Casualty Section is open continuously, day and night, for this purpose. Night phone B9614.

(c) In the event of a fatality Graves Registration Unit will act only upon advice from Casualty Section, Records Office.

Personal effects must be forwarded to Casualty Section for disposal to next of kin or other beneficiaries according to the last will of the deceased.

(d) Casualty Section, WA L of C Area Records Office, functions for one purpose, viz., to record casualties and to notify next of kin [illegible] notifying next of kin and other Records Offices of casualties is contrary to Records procedure, and will cease forthwith.

/3.

(e) It is the responsibility of soldiers to immediately to notify Casualty Section and to repeat this, through normal channels, to 4 Aust Div.

558. MEDICAL CLASSIFICATION AIF.

(a) In some cases Medical Boards which have been called on to reclassify members of the AIF have marked men "B" class though the conditions for which they were brought before the Board were NOT really disabling, though they did indicate some departure from complete health. Members of these Boards should realise that some abnormalities, for example, a slight increase of blood pressure, foot abnormality, or slight impairment of function following an injury or battle casualty which might have been regarded as disqualifying a recruit from an "A" classification need NOT be so regarded in the case of a trained man who has proved already his capacity to undergo successfully the strain of service.

(b) Such a man can be classified A2 and the disability recorded, so that he can be employed suitably, though a moderate rise of blood pressure unaccompanied by symptoms does NOT forbid an A1 classification in a trained soldier.

(c) The new A2 classification is designed to take in the upper grades of the old Class II pers who, though NOT perfect physically, are able to undertake many duties in the field under active service conditions.

(d) The duty of the Board is to keep in the field as many men as possible. Only those who are likely to be a load on, rather than a help to, an active Unit should be classified lower than A2.

(e) It is hardly necessary to state that men with infections or definitely progressive and crippling conditions such as pulmonary tuberculosis or men with mental instability have NO place in an Army in any category.

(f) Men who have undergone treatment for malaria, show NO signs of present infection, and are in good physical condition, should be classed A1.

559. MEDICAL RECORDS.

(a) Medical Units rendering AF A 31 will render this return for Nov 1942. From 1 Dec 1942 this return will be discontinued.

(b) The above medical Units will from 1 Dec 42 render direct to Officer-in-Charge Records LHQ 2nd Echelon one copy of AF W3034 (Daily Nominal Roll of Sick and Wounded) in addition to the present distribution of this return.

(c) ASO 10/16 will be amended as from 1 Dec as follows:-

Para (b) - Delete "AF A31 Monthly return for admissions" and replace by "AF W3034. Daily nominal roll of sick and wounded. One copy will be rendered direct to Officer i/c Records LHQ 2nd Echelon in addition to the present distribution of this form." (LHQ 137100)

560. MEDICAL BOARDS.

ASO 10/15 is amended as follows:-

Para IV - After "Completed Board proceedings" insert "with AAF D.ls and any relevant clinical documents that may have been obtained for the Medical Board."

Para VI - Add - "AAF D.ls and any relevant clinical documents will also be returned to DRO."

561. MEDICAL BOARDS AND RETURNS.

ASO 10/16 is amended as follows:-

Add para (3) - A monthly report will be submitted by General Hospitals, Special Hospitals, and Con Depots in the form required by DGMS Adm Inst No. 11.

562. DISCIPLINE - APPLICATIONS FOR COURTS MARTIAL - PROCEDURE.

(a) To reduce delays in bringing cases to trial by Courts Martial, COs will find direct to the Convening Offr, all applications for trials by Courts Martial, and will NOT find them through Bde Cond and similar superior Comds.

(b) Such applications will be forwarded immediately by quickest means after the Summary of Evidence has been taken. // 4.

(c) A copy of the covering letter sent by the CO to the Convening Offr will be sent to Bde Cond or similar superior Cond, for his infn.

563. DRESS - SUMMER

Ref DRO 434.

When trousers SD are worn in lieu of KD as summer dress, gaiters will NOT be worn.

564. SCHOOLS - JOINING AND DISPERSAL FROM

The following instn cancels ASO 12/7 and will be implemented as from the date of publication of this Order.

(a) MOV INTERSTATE OR INTRASTATE.

(i) Copy of ds instn giving details of attd and formations, units, etc, will be fwded to 3 Aust Mov Control Gp to enable necessary preliminary reservations to be made.

(ii) On receipt of definite nominations, HQ 3 Aust Corps will confirm with 4 Aust Mov Control Gp the number of students travelling.

(ii) On receipt of mov instn from HQ 3 Aust Corps, copy of which will be fwded to LTD, Formation or Units will move students to LTD, CLAREMONT, where arrangements will be made for mov to the school.

(iii) When returning from schools or Courses, students will report to LTD which will arrange mov to the respective unit.

(b) All ranks proceeding to schools will report to LTD immediately on arrival in the Metropolitan area. COs will ensure that this instn is promulgated to all students, and will take disciplinary action in any case where such instn is NOT complied with. LTD will advise HQ 3 Aust Corps of any absentees.

(c) (i) Leave will only be granted on completion of a course, and, unless notification that leave has been granted to a student is fwded to HQ 3 Aust Corps with the nominations, leave for students will NOT be permitted. Such notification concerning leave will be fwded to the School, together with nominations, by 3 Aust Corps. Only in exceptional cases will leave prior to a school be authorised and then only on authority of HQ 3 Aust Corps.

(ii) Where leave has been granted by Formation or Units, on completion of the school, such pers as have been granted leave will report to LTD (except as provided by para (iv) hereunder), and will be marched out on leave from LTD. LTD will issue leave passes received from School and endorse them with the time and date of return to LTD. The period of leave will commence from the time of marching out from LTD.

(iii) On completion of the leave period pers will report to LTD for mov to Units under arrangements LTD.

(iv) Where a student has been granted leave necessitating travel by rail to a locality within the State, which is in the opposite direction to the LTD, and which will involve duplication of travel over the route from School to LTD, the CI may authorise mov direct and NOT through LTD. In this case the student will be instructed to report to LTD at a given time and date on completion of his leave. Such authority will only be given in legitimate cases.

565. KIT STORES.

(a) The following allocation of sections to Formations has been made. The sections are located as follows and are ready to receive kits:-

D Sub HQ Aust Kit Store		194 William Street PERTH. Phone HQ W Aust L of C Area, Extn 340.
HQ 3 Aust Corps. Corps Tps.	No. 6 Section.	91 James St PERTH Phone HQ W Aust L of C Area. Extn 303
1 Aust Armd Div	No.14 Section (x)	Exhibition Hall. Showground NORTHAM, Millars Timber Store, NORTHAM Phone NORTHAM 268.

2 Aust Div	No. 9 Section	As for 6
4 Aust Div	No.11 Section	As for 6

NOTE: (x) NOT yet opened. Advice will be given when ready to receive kits.
(b) Ref is made to GRO Q178 of 10 Jul 42 which gives the detailed infn regarding Kit stores.

566. PROCEDURE IN THE CASE OF ACCIDENTS INVOLVING MECHANICAL VEHS.
AAF G 13 para 23 is amended to read as follows:-
"Particulars of damage to other vehs and/or property. (Ref GRO Q 21)."

567. OFFRS PASSING THROUGH DIV. HQ AREA.
All offrs of 4 Aust Div moving to, or passing through, Div HQ area, will report their arrival to Comp Comdt, HQ 4 Aust Div.

568. POSTING OF OFFRS.
All Units and HQ will fwd to HQ 4 Aust Div, through normal channels, two copies of list of posting of offrs as at 30 Nov 42, such lists to reach HQ 4 Aust Div by 4 Dec.
Thereafter all units and HQ will fwd, on the first day of each month, two copies of any changes of postings made during the preceding month. Where NO changes have been made, NIL returns will be submitted.
DRO 177 of 29 Jun 42 is cancelled.

569. SUPPLEMENTARY RATIONS.
The attention of all units is directed to GRO 481.
Supplementary Ration Statement together with supporting documents and invoices complete in all detail must be forwarded to Div or Depot Paymaster from whom pay is drawn, by 4th of each month.
Considerable inconvenience and delay in payment to local traders has been caused by units submitting incomplete supporting vouchers with Supplementary Ration Account.
In future a more thorough check must be made by units before these are fwded.

570. CHRISTMAS TELEGRAPH ARRANGEMENTS.
With the expected heavy lodgment of Greeting Telegrams over the Christmas period it is essential that such messages reach Field Post Offices bef re 19 Dec, otherwise delivery before Christmas cannot be guaranteed.
Pers will be instructed to lodge their greeting messages in sufficient time to allow of their receipt at GPO PERTH before 19 Dec. This will ensure delivery bef re Christmas and avoid disappointment.
It must be borne in mind that the present plant and pers of the Telegraph Service is NOT capable of handling a huge last-minute rush of traffic.
(To be repeated in all Unit orders)

571. HYGIENE - CHLORIDE OF LIME.
The entitlement of the above has now been raised to 3½ lbs per 1000 men per week for tps in the field.
In order to control the issue of disinfectants, DDST has asked that requisitions be endorsed "Required for Hygiene Purposes" and the endorsement be signed by the Bde Hygiene Offr.
Stocks of disinfectants, including Chloride of Lime, are definitely short, and hygiene pers are to be instructed to take the greatest care to conserve stocks and avoid waste, although there is no need to sacrifice efficiency for economy.

572. CARR - [illegible] ADJUSTMENT.
Incorrect adjustment of carr brakes is causing linings to be ruined at a very low mileage.
Mech Pam No. 7A (1941), Sec L, sets out the correct method of adjustment. It is pointed out that contralising of shoes

/6.

is effected by both anchor pins on both sides being adjusted and NOT one pin on each side only.

Correct adjustment will obviate all undue strain on transmission, differential and steering boxes and allow maximum life of plain bogie bearings.

573. SHIRTS KHAKI WORSTED.

It is essential that all ranks should be instructed in the proper washing of Shirts Khaki Worsted as prescribed in GRO 132 (4). As these are woollen, care must be taken that the water used is only lukewarm. If hot water is used there is a great danger of the material shrinking.

574. RIFLES OF PERS ADMITTED TO FD AMBS.

Fd Ambs are responsible for arranging immediate inspection of rifles of all pers admitted for treatment.

If such rifles appear to need cleaning or other attention, Fd Amb will notify Bde HQ without delay.

Bde HQ will then arrange for inspection and cleaning.

575. OFFRS' PERSONAL NUMBERS.

All units and HQ will notify 4 Aust Div, through normal channels, of changes in offrs' personal numbers as soon as new AIF numbers are allotted. Unit RO PART II will be quoted as authority.

[signature]
Col.
AA & QMG 4 Aust Div.

NOTICES.

LOST - In vicinity MOORA Town Hall - evening of 9 Nov 42 - paybook on issue to W23012 Pte BENDER HQ - 11 Bn. Finder please return to Camp Comdt HQ 4 Aust Div.

NOT TO BE PUBLISHED

The information contained in this document is not to be communicated, either directly or indirectly, to the Press or to any person not holding an official position in His Majesty's service.

Serial 29
Nos 576 - 580

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART 1

by

Major-General J.J. MURRAY, DSO MC VD.

Commanding 4 Australian Division

HQ 4 AUST DIV
20 Nov 42

"G"

Hil

"AQ"

576. MEDICAL - DISPOSAL OF KITCHEN REFUSE

In view of the serious outbreak of Swine Fever and as evidence has been obtained that the disease is being spread by the use of refuse from camps, all refuse will be disposed of by burning or burial (See DRO 5421).

577. RELAXATION OF LIGHTING RESTRICTIONS, MOTOR VEHS

(a) Authority has been received to increase the lighting on Motor Vehs by the fitting of the new Army type head lamp mask.
(b) This mask has a trap door fitted, which may be left in the open position in normal periods with the proviso that it must be immediately lowered if black-out conditions are imposed.
(c) When fitting these head lamp masks units will ensure that reflectors are cleaned and that head lamp globes are in good condition, as a minor defect in either globe or reflector would make an appreciable difference in the light emitted through the restricted aperture in the head lamp mask.
(d) Units will demand through the usual channels for supplies of black-out masks quoting this CRO as authority for issue.

578. CANTEENS - STOCKTAKING

As from the end of Nov a new method of stocktaking is being introduced in the canteens. In order to carry this out, it will be necessary for canteens to close on the last day of the month until the normal evening session.

579. USE OF UNIT TPT TO CONVEY ARMY PERS TO ORGANISED ENTERTAINMENT.

(a) In view of the necessity to conserve petrol, oil and rubber, it is to be taken as a general rule that Army tpt will NOT be used for conveyance of pers to organised entertainment.
(b) However, in specific cases the GOC 3 Aust Corps may approve of the use of Army tpt, but only when the entertainment has been organised by Army authorities.

580. RECREATIONAL LEAVE - INTERSTATE

(a) Leave will be available, (subject to operational requirements and to the availability of tpt) to pers 3 Aust Corps from 19 Nov 42 in accordance with GRO A309.

/2

(b) ALLOTMENT: On the basis of train loads of 250 pers (incl RAN, RAAF etc) the allocation will be made from the following:-

4 Aust Div
W Aust L of C Area
3 Aust Corps Tps

(Note:- Leave for 2 Aust Div will be introduced later under directions 3 Aust Corps).

(c) QUOTAS: Formations will sub-allot quotas to units but will observe requirement that not more than 10% of a unit may be away at one time. Subject to this requirement, so far as possible units will allot by sub-units and pers will move as such.

(d) NOMINAL ROLLS: (AAF Mob 3) will be prepared by units in respect of quota for each train load, and will include address of member whilst on leave (GRO 406). Nominal rolls (4 copies) to be sent to HQ 4 Aust Div 72 hrs before scheduled date of departure of each train. Rolls will show home station of each individual so that on-fwding can be arranged from LTD S Aust L of C Area.

(e) LEAVE PASSES: Leave Passes will be prepared by units concerned, to be endorsed by LTD CLAREMONT. Before entrainment, passes will be handed to OC Train, who will deliver them to CO LTD CLAREMONT on arrival for endorsement. OC Overland Train will retain and arrange for delivery to individuals only at LTD nearest final destination.

(f) LEAVE PERIOD: All ranks to be instructed that leave will begin and end at LTD nearest destination. Tps going AWL before arrival at latter LTD will be liable to have leave cancelled in addition to such other disciplinary action as may be involved.

(g) DRESS: Particular attention will be paid to dress by all ranks when on leave.

(h) DISCIPLINE: Attention is drawn to GRO 457 regarding tps travelling by train and to Mov Cont Gp No.102 of 19 Oct 42, regarding discipline generally. For leave privileges to be retained it is essential that a high standard of discipline be maintained by all ranks throughout.

(i) OFFICERS' BATMEN. Where possible batmen will be granted leave corresponding with period granted their respective offrs and will continue duties en route. In other cases OC Train will arrange for other pers to undertake these duties.

(j) OFFRS AND NCO's. At least 10 offrs and proportionate number of NCO's will be allotted to each train and will be responsible to OC train for conduct of tps.

(k) TIMETABLE:

West-East commencing 20 Nov 42.

Depart	Claremont	1450 hrs	Fri and Tues	
Arrive	Northam	1755 "	"	
Depart	"	1830 "	"	evening meal.
Arrive	Kalgoorlie	0800 "	Sat & Wed	Breakfast
Depart	"	1245 "	"	& midday meal.
Arrive	P.Piric	0810 "	Mon & Fri	
Depart	"	0930 "	"	Breakfast.
Arrive	Adelaide	1338 "	"	

/3.

East-West commencing 19 Nov 42.

Depart	Adelaide	1230 hrs	Thurs	& Sun	
Arrive	Pt Pirie	1610 "		"	
Depart	"	1700 "		"	
Arrive	Kalgoorlie	1230 "	Sat	& Tues	Midday meal.
Depart	"	1400 "		"	
Arrive	S.Cross	1930 "		"	Evening "
Depart	"	2000 "		"	
Arrive	Claremont	0630 "	Sun	& Wed	

(l) MEAL ARRANGEMENTS KALGOORLIE - PT PIRIE

(i) Meals between KALGOORLIE and PT PIRIE will be served from Wiles Cooker on train.

(ii) W Aust L of C Area will arrange rations for West-East train.

(m) ARRANGEMENTS AT KALGOORLIE

(i) Trains will stop opposite Transit Camp where tps will detrain and entrain. No tps will detrain or entrain at KALGOORLIE or PARKESTON.

(ii) Meals at KALGOORLIE will be provided by Transit Camp.

(n) MEAL ARRANGEMENTS AT NORTHAM AND SOUTHERN CROSS

Will be arranged by W Aust L of C Area.

(o) ARMS, EQPT AND PERSONAL KIT

(i) Pers travelling on leave other than in op areas will NOT carry arms. Where necessary arms will be stored under unit arrangements.

(ii) Messing gear, blankets and web eqpt will be carried at all times.

(iii) Kitbags carried only if required. Kits NOT carried may be stored at Kit Store under Div arrangements.

(p) ENTRAINING

(i) All ranks will be entrained and detrained at Leave Transit Depots.

(ii) Pers will be entrained as follows:-

Between Perth and Kalgoorlie:-

Each 2 Berth Compartment	-	3
Each 4 Berth compartment	-	6

Between Kalgoorlie and Port Pirie:-

Each 2 Berth Compartment	-	3 Offrs or 4 OR.
Each 4 Berth Compartment	-	6 Offrs or 8 OR.

(iii) Entraining, detraining, transfers at break of gauge stations and detraining and entraining for meals will be carried out as a drill.

/4.

(q) OC TRAINS

(i) 4 Aust Mov Control Gp in conjunction with HQ 3 Aust Corps will appoint an OC train and conducting offrs and NCO's for each train. Bulk supplies of orders for OC trains will be made available by 4 Aust Mov Control Gp and copies issued to OC train several hours prior to departure. A receipt from OC train will be obtained for copies issued.

(ii) LTD will give any further instns necessary to the OC train on his arrival at the LTD.

(iii) Strict train discipline will be maintained.

(r) REPORT BY TRAIN ADJT

In addition to duties set out in SOs to OC Trains, Train Adjt under direction OC Train will maintain log of train and fwd same with report and recommendations if any to 3 Aust Corps immediately upon completion of journey.

(s) SECURITY

Secrecy will be maintained. This will be impressed on all units, and attention drawn to ASO 2/33.

(t) PAY, SUBSISTENCE, RATION COUPONS

(i) Pay will be made available at LTDs before soldiers march out on leave. Subsistence allowance will also be paid in LTDs.

(ii) Tea and Sugar ration coupons for 24 days will be issued to each man by Units in accordance with scales as laid down.

(u) ALLOTMENT WITHIN FORMATION

(i) Allotment to Div tps and Bdes for succeeding trains will be made by HQ 4 Aust Div and advised from time to time. Sub-allotment within Bdes will be at discretion of Bde Comds.

(ii) Allotment for Div Tps will be co-ordinated by Camp Comdt 4 Aust Div.

(v) CUSTODY & CARE OF ARMS

Unit arrangements will be made for custody and care of arms of leave pers.

(W.L. Rau) COL
AA & QMG 4 Aust Div

NOTICE

FOUND: On Moora Golf Links, set of Veh Keys, Nos. 693, 619, 719, 656.

Veh Reg No. disc is missing from the key ring.

Keys may be obtained from Camp Comdt 4 Aust Div.

AUSTRALIAN MILITARY FORCES — MOST SECRET

SECRET 70/42

COPY NO. 55

HQ 4 AUST DIV,
19 NOV 42.

4 AUST DIV ADM INSTN NO. 16

Further to 4 Aust Div Adm Instn No. 15 of 12 NOV 42, the following additional instns are issued.

RAIL MOVE. 1. 2 & 6 Aust Inf Bdes as per Movement Control Instn No. WA 132 att (Appx "A").

2. 6 Aust Inf Bde only, detailed loading and entrainment table att (Appx "B").

3. 2 Aust Inf Bde detailed loading and entrainment table will be issued separately.

ROAD MOVE. 4. Block timings as att (Appx "C").

REAR PARTIES. 5. Bdes will ensure that rear parties which will include a Claims Offr remain in area to conclude all outstanding matters.

ENGR SERVICES. 6. In accordance with figures supplied by Bdes of which 2 Aust Div have been informed the following will NOT be moved:-

	Water Tanks 200 gals	Envelopes Sanitary
2 Aust Inf Bde	27	164
6 Aust Inf Bde	31	82

2 Aust Div will leave at GIN GIN and BELLEVUE numbers greater than those shown above. Any necessary adjustments as to excess numbers taken over by 4 Aust Div will be arranged by this HQ with 2 Aust Div after the move.

MOVEMENT OF BDE DETS AASC.

7. Consequent upon allotment block timings 2 and 6 Aust Inf Bdes Dets AASC will move under Bde arrangements. Para 9 Adm Instn No. 15 is cancelled.

RATIONS. 8. Attention is drawn to Movement Control Instn No. WA132. (Appx "A") regarding rations to be carried by pers travelling by rail.

POL. 9. (a) PPs will be est as follows:-

2 Aust Inf Bde - WATHEROO
6 " " " - Main rd MOORA-MINGENEW 5 mls north MOORA.

Particulars as to times and method will be advised by sig message later.

(b) All veh reserves will be replenished immediately on arrival in new areas.

HOT WATER. 10. (a) 4 Aust Div will supply hot water for duration of move of both Divs at MINGENEW and MOORA as per sub-paras (d) and (e) hereunder.

(b) 2 AUST DIV is arranging similarly at WATHEROO and GIN GIN.

(c) Rail parties will carry ration of tea and sugar which, on arrival of train at feeding point, will be immediately handed to hot water party. Arrival times of trains at feeding points are as per time table att (Appx "A").

(d) 6 Aust Inf Bde will supply hot water party for MINGENEW.

(e) 13 Aust Inf Bde will supply hot water party for MOORA.

/ 2.

TRAFFIC CONTROL & TPs.

11. 4 Aust Div Pro Coy will arrange in consultation with Bdes.

RECOVERY. 12. Posts will be est by 4 Aust Div Ord Wkshop for moves of 2 and 6 Aust Inf Bdes as follows:-
DONGARRA, HINGENEY, CARNAMAH, WALTHERO[illegible], WEST MORCIA, SOUTH BINDOON.
CO 4 Aust Div Ord Wkshop will control and arrange consequent movt of 4 Aust Div Ord Wkshop. Bde Secs 4 Aust Div Ord Wkshop revert to comd Bdes immediately on conclusion of move.

ACK

(H. H. Becher) ... Maj,
for Col,
AA & QMG 4 AUST DIV.

DISTBN:-

	COPY NO. Appx "B" " "C"	Appx "A"
2 Aust Inf Bde (13)	1 - 13	1
6 " " " (incl RTO STRAWBERRY)(14)	14-27	8 (8 taken by hand)
13 " " Bde	28	2
RAA 4 Aust Div (2)	29 - 30	
RAE 4 Aust Div (2)	31 - 32	
4 Aust Div Sigs	33	
AASC 4 Aust Div (2)	34 - 35	3, 4 (3 taken by hand)
4 Aust Div Ord Wkshops	36	
4 Aust Div Pro Coy	37	
GOC	38	5
G	39	6
AQ	40	7 & 9
A	41	
ADMS	42	
ADOS	43	
DAPM	44	
CAMP	45	
3 Aust Corps	46	
2 Aust Div (3)	47 - 49	
4 Aust Movement Control (2)	50 - 51	
RTO MOORA	52	
" HINGENEY	53	
" GERALDTON	54	
War Diary (2)	55 - 56	10,11
File	57	12
Spare (3)	58 - 60	

ENTRAINMENT TABLE

Move of 6 Aust Inf Bde Gp
STRAWBERRY to MIDLAND JUNCTION

Serial	Train No.	Unit	Pers	Carrs	A/Tk Guns	MC's	Tons Stores	Start Date	Start Time	Arrival Date	Arrival Time	Remarks
a	b	c	d	e	f	g	h	i	j	k	l	m
1	A2	2/2 Pnr Bn	359	10	-	-	15	21 Nov	1000	21 Nov	2340	
2	B2	" "	248	10	-	-	15	21 Nov	1345	22Nov	0440	
3	B2	14/32 Bn	111	-	-	-	-					
4	C2	14/32 "	359	10	-	-	15	21 Nov	1900	22 Nov	0840	
5	D2	14/32 "	326	10	-	-	15	22 Nov	1000	22 Nov	2340	
6	D2	38 Bn	33									
7	E2	38 Bn	359	10	-	-	15	22 Nov	1400	23 Nov	0440	
8	F2	38 Bn	354	10	-	-	15	22 Nov	2359	23 Nov	1440	
9		14/32 Bn	1	-	1	-	-					
10		38 Bn	3	1	1	-	-	26 Nov	2359	27 Nov	1440	
11	TRAINS	2/2 Pnr Bn	2	1	-	-	-					
12	TRAINS	15 Fd Regt	4	2	-	-	-					
13	PACK	15 Fd Regt	14	7	-	-	-	27 Nov	2359	28 Nov	1440	
14		38 A/TkBty	4	-	8	-	-					

NOTES:

1. 6 Aust Inf Bde will arrange direct with incoming Bde for rationing and quarters, of pers of Serials 9-14 whilst awaiting trains.
2. One MC may be loaded with each carr if required.

SECRET 70/42

MOST SECRET
APPX "C" to
4 Aust Div Adm Instn
No. 17

ROAD MOVE

BLOCK TIMINGS

GROUP NO.	DEPART	DATE Nov	TIME	ARRIVE	DATE Nov	TIME
6 AUST INF BDE.						
1	(STRAWBERRY	20	0600 - 1000	MOORA	20	1500 - 1900
	(MOORA	21	0600 - 1000	BELLEVUE	21	1100 - 1500
2	(STRAWBERRY	21	0600 - 1000	MOORA	21	1500 - 1900
	(MOORA	22	0600 - 1000	BELLEVUE	22	1100 - 1500
3	(STRAWBERRY	23	0600 - 1000	MOORA	21	1500 - 1900
	(MOORA	24	0600 - 1000	BELLEVUE	22	1100 - 1500
2 AUST INF BDE.						
1	(GERALDTON	24	0600 - 1000	WATHEROO	24	1600 - 2200
	(WATHEROO	25	0600 - 1000	GIN GIN	25	1400 - 2000
2	(GERALDTON	25	0600 - 1000	WATHEROO	25	1600 - 2200
	(WATHEROO	26	0600 - 1000	GIN GIN	26	1400 - 2000
3	(GERALDTON	26	0600 - 1000	WATHEROO	26	1600 - 2200
	(WATHEROO	27	0600 - 1000	GIN GIN	27	1400 - 2000

NOTE:- 1. Gps 1 & 2 of each Bde should be of approx equal strength.
Gp 3 will comprise unit rear parties.

2. Bivouac Areas. (a) 6 Aust Inf Bde road-side approx 5 mls north of MOORA.

(b) 2 Aust Inf Bde WATHEROO area.

3. Speed. 20 MPH (max cruising speed 25 MPH).

4. Density. 15 VTH. 1/2 mile between blocks 10 Vehs

5. Routes. Both Bdes - main rds via MOORA.

10

ALLIED LAND FORCES IN S.W. PACIFIC AREA.

S. 69. 6. 3.

4 Aust. Movement Control Group,
Swan Barracks,
PERTH.

SECRET.

18 Nov 42.

MOVEMENT CONTROL INSTRUCTION No. W.A. 132.

INTERCHANGE of 2 & 4 AUST DIVS.

INSTRUCTIONS FOR RAIL MOVEMENT.

(Ref. 3 Aust Corps Adm. Order Q.12 of 10 Nov 42)

1. TRAIN COMPOSITIONS.
2. TRAIN ALLOTMENTS.
3. TIME-TABLES.

} As per Appendices attached.

4. ENTRAINING, DETRAINING, LOADING & UNLOADING POINTS.

(a) MIDLAND JUNCTION Station - Personnel.
Midland Junction Marshalling Yards (East end) - Carriers, Guns, etc.

(b) GINGIN Station and Goods Yard.

(c) BUNBURY Station and Goods Yard.

(d) NARROGIN " " " "

(e) GERALDTON " " " "

5. EQUIPMENT, CARRIERS M.G. & A.TK. GUNS.

Loading of equipment, Carriers and Guns will be completed one hour before train departure time.

One Carrier or two A.Tk. Guns will be loaded in each "H" Truck.

One M/C can be loaded in same truck as Carrier.

Escort of two O.Rs. will travel with each Carrier.

6. ENTRAINING & DETRAINING.

Entraining, detraining and loading will be under direction and supervision of R.T.Os.

Troops will carry Arms, Equipment and Kits in coaches. Officers and NCO's will travel adjacent to their troops.

7. RAIL WARRANTS & CONSIGNMENT NOTES.

Will be issued by Bde. H.Q. at entraining Stations. Entraining Strength Returns (AF.T.51(a)) will be completed and handed to R.T.O. Total must agree with Rail Warrants.

Consignment Notes will show details of W.E., rations etc., carried and approximate tonnage of the different stores etc., in order that advantage may be taken of any freight concession.

8. MEAL ARRANGEMENTS.

As per Appendices and under 2 and 4 Aust Div. arrangements. All ranks will entrain with full Water Bottles, which must be replenished en route as opportunity offers. Economy will however be exercised in the use of water.

9. TRAIN DISCIPLINE.

The usual instructions regarding -

(a) Conduct of troops on train
(b) Intoxicating liquor

will be observed.

O.C. Train will be appointed.

SECRET.

MOVEMENT CONTROL INSTRUCTION No.WA. 132
continued.

10. PREVENTION OF INJURIES.

To prevent injury of troops travelling by rail Os.C. Trains will instruct personnel that on no account must they allow any portion of their bodies to protrude from carriages or vehicles in which they are riding.

Troops accompanying Carriers must be specially warned against the dangerous practice of moving from one railway truck to another while train is in motion.

11. DEFENCE OF TRAINS.

Each Brigade will be responsible for its own protection.

12. PACK TRAINS.

Travel of Service personnel by Pack Train will be suspended during period of movement as follows:-

Trains ex Geraldton.	Trains ex Perth.
19-29 Nov. inclusive	20-28 Nov. inclusive.

Stores etc. will be forwarded by Pack trains as usual.
Normal pack services will be resumed on 29 Nov 42 ex Perth and 30 Nov 42 ex Geraldton.

13. SECRECY.

It is imperative that the utmost secrecy be preserved regarding destinations, dates and times of movement.

All ranks are warned against sending letters or telegrams or making private telephone calls en route.

Lt.-Col.
C.O., 4 Aust. Movement Control Group.

DISTRIBUTION:

L.H.Q. (Movement.)
3 Aust Corps (6)
H.Q. Western Area
R.A.A.F. (for inf)
2 Aust Div. (12)
4 " " (12)
W.Aust L of C Area (15)
4 Aust. Mov't Cont. Gp. (6)
R.T.O. Perth
" Midland Jctn.
" Gingin.
" Moore.
" Binghew.
" Geraldton.
" Northam (for inf)
" Merredin "
" Kalgoorlie "
" Hullewa. "
H.C.O. Freight.
W.A.G.R. (2)
Gen. Supt. Midland Railway Coy.
War Diary.
S. File.

SECRET. MOVEMENT CONTROL INSTRUCTION No. W.A. 132. TIMETABLE. APPENDIX "A".

UNIT.	Personnel	Carriers, H.G., Guns, etc.	W.E. Rations, etc.	Entraining point, Time and date.	Detraining point Time and date.	Feeding arrangements en route.	Train Compositions.
TRAIN A.1 4 Bn.	357	10 4 Bn.	Approx. 10 tns.	Midland Junction 0800 hours. 20 Nov 42.	Geraldton 0050 hours 21 Nov 42.	Carry 2 haversack meals. Tea issue at Watheroo 1415 hours Mingenew 2000 hrs.	Pass. Coaches 8 = 337 Tps. H. trucks 10 = 10 CMG. & 20 Tps. Begie Van = 10 tons. B. Van = 5 tons.
TRAIN B.1 4 Bn. 35 Bn.	168 189	10 4 Bn.	"	Midland Junction 1215 hours. 20 Nov 42.	Geraldton 0450 hours Narngulu 0420 hours 21 Nov 42.	Carry 2 haversack meals. Tea issue at Watheroo 1825 hours.	"
TRAIN C.1 35 Bn. 34 Bn.	311 46	10 35 Bn.	"	Midland Junction 1600 hours 20 Nov 42.	Narngulu 0800 hours 21 Nov 42.	Carry 2 haversack meals. Tea issue GinGin 1800 hours.	"
TRAIN D.1 30 Bn.	357	6 35 Bn. 4 30 Bn.	"	Midland Junction 0730 hours 22 Nov 42.	Narngulu 2330 hours 22 Nov 42.	Carry 2 haversack meals. Tea issue Watheroo 1345 hours, Mingenew 1950 hours.	"
TRAIN E.1 30 Bn. 3 Fd.Coy. 7 Fd.Amb.	257 60 50	7 30 Bn. 3 7 Fd.Regt.	"	Midland Junction 1215 hours 22 Nov 42.	Narngulu 0420 hours 23 Nov 42.	SAME AS TRAIN B.1	"

30 Bns. - 6 Carriers by "Pack" train Depart MIDLAND JUNCTION 1900 hours, 20 Nov 42.
Arrive NARNGULU 1200 " 21 Nov 42. "

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SECRET. MOVEMENT CONTROL INSTRUCTION No. M.I.132. TIMETABLE. APPENDIX "B".

UNIT.	Personnel	Carriers, M.G., Guns, etc.	W.E. Rations etc.	Entraining point, time and date.	Detraining point, time and date.	Feeding arrangements en route.	Train Compositions.
TRAIN A.2 6 Aust. Inf. Bde.	359	10	Approx. 10 tns.	Strawberry 1000 hours, 21 Nov 42.	Midland Junction, 2340 hours, 21 Nov 42.	Carry 2 haversack meals. Tea issue, Watheroo 1625 hours, Gingin 2100 hours.	Pass. Coaches 8 = 339 Tps. H. Trucks 10 = 10 C.M.G. & 20 Tps. Bogie Van 1 = 10 tons. B. Van 1 = 5 "
TRAIN B.2 6 Aust. Inf. Bde.	"	10	"	Strawberry 1345 hours 21 Nov 42.	Midland Junction, 0440 hours, 22 Nov 42.	Carry 1 haversack meal. Tea issue Watheroo 2030 hours.	"
TRAIN C.2 6 Aust. Inf. Bde.	"	10	"	Strawberry 1900 hours 21 Nov 42.	Midland Junction 0840 hours, 22 Nov 42.	Carry 1 haversack meal. Tea issue, Gingin 0610 hours.	"
TRAIN D.2 6 Aust. Inf. Bde.	"	10	"	Strawberry 1000 hours 22 Nov 42.	Midland Junction 2340 hours, 22 Nov 42.	SAME AS TRAIN A.2	"
TRAIN E.2 6 Aust. Inf. Bde.	"	10	"	Strawberry 1400 hours 22 Nov 42.	Midland Junction 0440 hours, 23 Nov 42.	Carry 1 haversack meal. Tea issue Watheroo 2025 hrs.	"
TRAIN F.2 6 Aust. Inf. Bde. (Pack train)	"	10	"	Strawberry 2359 hours 22 Nov 42.	Midland Junction 1440 hours, 23 Nov 42.	Carry 2 haversack meals. Tea issue Moore 0840 hours, Gingin 1235 hours	"

5 H. Trucks = 5 C.M.G. Pack Train ex Strawberry 2359 hrs, 26 Nov 42
Arrive Midland Junction 1440 hrs, 27 Nov 42.

11 H. Trucks = 11 C.M.G. Pack Train ex Strawberry 2359 hrs, 27 Nov 42,
Arrive Midland Junction 1440 hrs, 28 Nov 42.

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SECRET. MOVEMENT CONTROL INSTRUCTION No. W.A. 132. TIBETABLE. APPENDIX "C".

UNIT.	Personnel.	Carriers, M.G., Guns, etc.	W.E. Rations, etc.	Entraining point, time & date.	Detraining point time and date.	Feeding arrangements en route	Train Compositions.
TRAIN A.3 5 Aust. Inf. Bde.	382	10	Approx. 10 tons	Gingin 0800 hrs 24 Nov 42.	Strawberry 1915 hours 24 Nov 42.	Carry 2 haversack meals. Tea issue Watheroo 1615 hrs.	Pass. coaches 8 = 362 Tps. H. trucks 10 = 10 C.M.G. & 24 Tps. Bogie Van 1 = 10 tons. B.V. 1 = 5 tons.
TRAIN B.3 5 Aust. Inf. Bde.	382	10	"	Gingin 1000 hours, 24 Nov 42.	Strawberry 2125 hours 24 Nov 42.	Carry 2 haversack meals. Tea issue Moora 1300 hours, Watheroo 1815 hrs.	"
TRAIN C.3 5 Aust. Inf. Bde.	340	12	"	Gingin 1800 hrs 24 Nov 42.	Strawberry 0515 hours 25 Nov 42.	Nil. Tea issue Moora 2100 hours.	Pass. Coaches 7 = 316 Tps. H. trucks 12 = 12 C.M.G. & 24 Tps. Bogie Van 1 = 10 tons. B. Van 1 = 5 "
TRAIN D.3 5 Aust. Inf. Bde.	340	12	"	Gingin 0800 hrs 27 Nov 42.	Strawberry 1915 hours, 27 Nov 42.	SAME AS TRAIN A.3	"
TRAIN E.3 5 Aust. Inf. Bde.	340	13	"	Gingin 1000 hrs 27 Nov 42.	Strawberry 2125 hours 27 Nov 42.	SAME AS TRAIN B.3	" 1 H. truck additional.

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SECRET. MOVEMENT CONTROL INSTRUCTION No. W.A. 132. TIMETABLE APPENDIX "D".

UNIT.	Personnel.	Carriers, M.G., Guns, etc.	W.E. Rations, etc.	Entraining point, time & date.	Detraining point time and date.	Feeding arrangements en route.	Train compositions.
TRAIN A.4 2 Aust. Inf. Bde.	340	9 C.M.G. 2 A.Tk.Gns. 5 H/C	Approx. 10 tons.	Geraldton 0700 hours, 25 Nov 42.	Gingin 2220 hours 25 Nov 42.	Carry 2 haversack meals, Tea issue Mingenew 1130 hrs. Moora 1900 "	Pass.coaches 8 = 320 Tps. H.trucks 10 = 10 CMG & 20 Tps. Bogie Van. 1 = 10 tns. B.Van. 1 = 5 Tns.
TRAIN B.4 2 Aust. Inf. Bde.	"	"	"	Geraldton 1000 hours 25 Nov 42.	Gingin 0200 hours 26 Nov 42.	Carry 2 haversack meals. Tea issue Mingenew 1400 hrs. Moora. 2130 "	"
TRAIN C.4 2 Aust. Inf. Bde.	310	11 C.M.G. 2 A.Tk.Gns 4 H/C.	"	Geraldton 1400 hours 25 Nov 42.	Gingin 0545 hours 26 Nov 42.	Carry 1 haversack meal. Tea issue Mingenew 1830 hrs.	Pass.coaches 7 = 287 Tps. H.trucks 12 = 12 CMG.& 24 Tps. Bogie Van. 1 = 10 tons. B.Van. 1 = 5 Tons.
TRAIN D.4 2 Aust. Inf.Bde.	310	"	"	Geraldton 0700 hours 28 Nov 42.	Gingin 2220 hours 28 Nov 42.	SAME AS TRAIN A.4	"
TRAIN E.4 2 Aust. Inf. Bde.	310	"	"	Geraldton 1000 hours 28 Nov 42.	Gingin 0200 hours 29 Nov 42.	SAME AS TRAIN B.4	"

10 H.trucks = 10 C.M.G. Each Train Depart GERALDTON 2000 hrs, 24 Nov 42, arrive Gingin 1250 hrs, 25 Nov 42.
10 " = 10 " " " " " " 25 Nov 42, " " " 26 Nov 42.
5 " = (1 C.H.C.) " " " " 26 Nov 42, " " " 27 Nov 42.
(8 A.Tk.)

——— oOo ———

UNITS.	Personnel		W.E. Rations, etc.	Entraining point, day and time.	Detraining point, day and time.	Feeding arrangements en route.	Train compositions.
2 Aust. Div. Troops.	235		84 tons	Midland Junction 1300 hours 21 Nov 42.	Geraldton 0830 hours 22 Nov 42.	Carry 1 haversack meal. Tea issue Wongan Hills 1900 hours.	Pass. Coaches 6 = 235Tps. Bogie Vans 6 = 80 tons. B. Van. 1 = 4 tons.

MOST SECRET 33

Issued in conjunction with
4 Aust Div Adm Instn 17

ENTRAINMENT TABLE

Move of 2 Aust Inf Bde Gp
GERALDTON to GIN GIN

Serial	Train No.	Unit	Pers	Carrs	A/Tk Guns	MSs	Tons Stores	Start Date	Start Time	Arrival Date	Arrival Time	Remarks
a	b	c	d	e	f	g	h	i	j	k	l	m
2	A4	5 Aust Inf Bn	340	10			10	25 Nov	0700	25 Nov	2220	Notes: See Movt Control Instn No. WA 132 for instns re rations to be carried.
7	B4	6 " " "	340	10			10	" "	1000	26 "	0200	
3/4	C4	5 Aust Inf Bn	102	10								
8	C4	6 " " "	72				10	" "	1400	26 "	0545	
17	C4	2 Aust Fd Amb	137									
1	D4	HQ 2 Aust Inf Bde	45									
12	D4	2/11 Aust Inf Bn	265	11		12	10	28 Nov	0700	28 Nov	2220	
5	E4	5 Aust Inf Bn	2	1								
11	E4	6 " " "	2	1			10	" "	1000	" "	0200	
13	E4	2/11 " " "	307	10		10						
9	PACK TRAINS	6 Aust Inf Bn	20	10				24 Nov	2000	25 Nov	1250	
14		2/11 " " "	1			1						
15		10 Aust Fd Regt	18	9				25 Nov	2000	26 Nov	1250	
5		5 Aust Inf Bn	1			1						
10		6 " " "	1			1		26 Nov	2000	27 Nov	1250	
16		53 Aust Bty A/Tk	4			8						

OVER

This table is issued in conjunction with 4 Aust Div Adm Instn 17, and is table referred to in para 3 of that order.

ACK.

Maj
for COL
AA & QMG 4 Aust Div

Distribution:

As for 4 Aust Div
Adm Instn, with 6 Aust
Inf Bde quota reduced
to (2).

AUSTRALIAN MILITARY FORCES — LOST SECRET

LOST SECRET 70/42

COPY NO 21

REF MAPS ;-
MOORA STRAT 1 in - 4mls
PERTH STRAT 1 in - 4mls
PERTH 1 in - 1ml

HQ 4 AUST DIV
25 NOV 42.

4 AUST DIV ADM INSTN NO 18.

1. Rear HQ 4 Aust Div and units as shown in march table att Appx "A" will move to new locations as shown thereon on 27 NOV 42.

REAR PARTIES. 2. Vacated areas of all units will be cleaned by dets remaining in present locations.

RATIONS. 3. (a) Breakfast 27 NOV will be consumed before starting.

(b) Cut lunch or hard rations will be carried for midday meal 27 NOV.

(c) Evening meal - new location.

TRAFFIC CONTROL 4. (a) TP's as per appx "A" att and Traffic Control within column will be arranged by 4 Aust Div Pro Coy.

(b) Leading veh of each serial will carry 3 paper slips showing unit, serial NO and number of vehs to cross the SP. One slip will be handed, without stopping, to [illegible] SP, each TP and Dis pt.

(c) GUIDES
4 Aust Div Pro Coy will provide guides from Dis pt to unit areas.

(d) TIMING
It is essential owing to other traffic that timing speed and density be rigidly adhered to.

REC. 5. Recovery pts NEW NORCIA and SOUTH BINDOON (also functioning for move of 2 Aust Inf Bde.)

MEDICAL. 6. RAP veh HQ 4 AUST DIV will move at tail of coln.

POL. 7. (a) All vehs will start with tanks full and carrying normal res.

(b) PP for replenishment after arrival open at rd junc 994545 (ref PERTH SHEET 1 in - 1ml) 1900 hrs to 2000 hrs 27 NOV 42.

ACK.

(Igned at 1600 hrs)

H.H.G.BECHER ... MAJ,
for COL,
AA & QMG 4 AUST DIV.

DSTBN.	COPY NO	APPX "A"
Sigs 4 AUST DIV.	1	1
HQ COND MASC	2	2
4 AUST DIV ORD FD WKSHOP	3	3
4 AUST ORD FD PK	4	4
4 AUST DIV POSTAL	5	5
4 AUST DIV FD CASH	6	6
4 AUST DIV PRO COY	7	7/11
3 AUST CORPS	8-9	12/13
4 AUST MOV CONTROL	10	14
GOC	11	15
G	12	16
AQ	13	17
A	14	18
Q	15	19
CAMP	16	20
ADMS	17	21
ADOS	18	22
FILE	19-20	23/24
WAR DIARY	20-21	24/25

MOST SECRET
Appx "A" to 4 Aust Div Adm
Instn 18
25 Nov 42

MARCH TABLE
MOVE of REAR HQ 4 Aust Div and att Tps 27 Nov 42
MOORA to BELLEVUE CAMPS

ROUTE Main rd MOORA - NEW NORCIA - MIDLAND JUNCTION
SP Rd junction 5 mls SE of MOORA
Dis Pt B 401059 (PERTH STRAT 1 in - 4 mls)
SPEED 36 mi 2 hr (max cruising speed 25 mph)
DENSITY 15 vtm
HALTS 5 mins at 0630 hrs. Thereafter 20 mins to each even hour.

Serial		Unit	No. of Vehs	Time past SP	Time at Dis pt	Traffic Posts	New Location PERTH SHEET 1 in - 1 ml	Remarks
	1	Rear HQ 4 Aust Div	31			(CHITTERING L.C.)	Camp No. 20 974536	(1) Gp 1 will move under comd Capt.G.B.Miscamble DAQMG (L) HQ 4 Aust Div.
p 1	2	4 Aust Div Fd Cash Office (less det)	2	0545 hrs	~~1145~~ 1115		do.	(2) Gp 2 will move under cd of an offr nominated by CO Sigs 4 Aust Div
	3	4 Aust Div Fd Postal Unit (less det)	3				do	
	4	305 LAD	6				do	(3) Gps will move in blocks of 9 to 12 vchs 300 yds between blocks.
	5	Sigs 4 Aust Div	38	0600 hrs	1130		Camp No. 8 027547	(4) A minimum of 440 yds interval between Gps 1 and 2.
	6	HQ Comd RASC (plus det)	15	0615 hrs	1145		Camp No. 21 015535	
2	7	4 Aust Div Fd Ord Wkshop (less three secs) 4 Aust Div Ord Fd Pk (less three secs)	16 1	0621	1151		Camp No. 17 041564	(5) Comds of Gps 1 & 2 will arrange movement from assembly areas to SP; in conjunction with OC 4 Aust Div Pro Coy.
	8	4 Aust Div Pro Coy	3	0623	1153		As Serial 5	
	9	233 LAD RAP Veh	6 1	0629	1155		do. AsSorial 1	

Rd junction 4098.14 rof PERTH STRAT (CHITTERING L.C.)

War Diary

AUSTRALIAN MILITARY FORCES

MOST SECRET

SECRET 70/42

Copy No. 32

HQ 4 AUST DIV
AUSTRALIA

12 Nov 42

4 AUST DIV ADM INSTR NO. 15

Ref 4 Aust Div Sig Messages Q355 of 8 Nov and Q386 of 11 Nov 42 2 and 6 Aust Inf Bdes Gps will move to new locations as stated below, under instns contained herein and in 4 Aust Div O.I. 10 issued separately.

2 Aust Inf Bde Gp : GERALDTON to GIN GIN
6 " " " " : STRAWBERRY " BELLEVUE

METHOD

2. The changes of location involve 2 Aust Div, and moves will be made as follows, and in the order set out:-

(a) 3 Bde (2 Div) BELLEVUE to Div Ln GERALDTON Area.
(b) 6 " (4 ") STRAWBERRY (" BELLEVUE
(c) 5 " (2 ") GIN GIN " STRAWBERRY
(d) 2 " (4 ") GERALDTON (" GIN GIN
(e) 8 " (2 ") Div Area to Camp Site GERALDTON

No move before 20 NOV 42. Movement to be completed by 30 NOV 42. Details of train times, timings and allocations and block timings for road mov will be issued separately.

RECCE PARTIES

3. Recce parties will include Unit QMs, and if NOT already, will recce new locations forthwith under Bde arrangements.

ADVANCE PARTIES

4. Advance parties of all units will precede main Unit bodies to new sites in sufficient time for organized reception.

REAR PARTIES

5. Will hand over to incoming units on AAF P5, so far as it is applicable.

CAMP ACCOMMODATION & WET STORES

6. Units will move complete with Pontage & accommodation stores to Scale A. Portable showers will also be taken.

ENGR SERVICES

7. (a) Incl permanent & semi-permanent structures, Meat houses, etc., Incinerators and other similar improvements to camp sites, will NOT be moved.

(b) Bdes will prepare a list showing Unit holdings of Water tanks (200 gal) and Thunder pipes, and send a copy to this HQ forthwith. Directions re exchange (if any) with 2 Aust Div of these items, will issue from this HQ.

MOVEMENT

8. On receipt of necessary info from 2 Aust Corps, Road & Rail move Appxes will be issued separately.

MOVEMENT OF BDE DETS AASC

9. 2 & 6 Bde Dets AASC will move to new locations under instns from CASC 1 Aust Div as follows:-

2 Bde 22 Coy AASC to GIN GIN
6 " 23 " " " BELLEVUE

RESERVE RATIONS

10. Each unit of 2 & 6 Bde Gps will carry 1½ days' travelling rations per man. Indents for travelling rations will be submitted to respective Bde AASC Dets immediately date of mov is ordered & known.

POL

11. (a) All vehs will begin move with tanks full.
(b) Particulars re to method of rep maintenance en route will be advised later.

AMN

12. (a) 50 rounds SAA will be carried on each man.
(b) 100 rounds per 18pdr & MMG.
(c) Arty trailers will be full.
(d) Remainder of 1st line SAA & Arty ren with Unit.

13. 2nd line Amn will be taken by Dets AASC to new locations.

MEDICAL

14. Bde arrangements. Special attention will be paid to sanitation & cleanliness of vacated sites.

WATER

15. Water bottles full. For rd parties, refilling points DORGARRA, MINGENEW, MORA. Water discipline will be enforced.

ERQM STORES

16. Will be handed over Leith under arrangement ORDs 4 and 2 Aust Divs.

RECOVERY OF VEHS

17. By Bde Gp Div Ord Wkshops & LADs.

PROGRESS REPORTS

18. From this time move commences, reports will be made up by Bde HQs as at 1200 hrs daily & ended by Sig Message to HQ 1 Aust Div, showing the following:-

Unit	No. & Offrs & OR	Approx % of eqpt
	arrived at new location.	

A Sig Message will also be sent immediately each unit's move is complete.

ACK.

(O.B. Hiscambe) Capt
for COL
AA & QMG 1 Aust Div

Signed at.....hrs

Issued through Sigs

DISTN	Copy No.
RAA 4 Aust Div	1
RAE "	2
AASC "	3
4 Div Sigs	4
4 Aust Div Ord Wkshops	5
"G"	6
"AQ"	7
ADMS	8
ADOS	9
2 Aust Inf Bde	10-19
6 " " "	20-28
13 " " "	29
3 Aust Corps	30
War Diary	31-32
File	33-34

Received.....

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WAR DIARY

HQ 3 AUST CORPS,

16 Nov 42.

3 AUST CORPS ADM INSTN Q13 .

MT MAINTENANCE.

1. Since the forming of 3 Aust Corps Mob MT Instructional School, courses have been conducted in unit areas using the unit tpt for demonstration purposes. During the inspections involved in these form of instn a uniformly low state of veh maintenance has been revealed. It is obvious from the many deplorable cases of neglect that the care of MT on charge to units has received little or no consideration.

2. It should be unnecessary in these days of highly mob warfare to emphasize the importance of the highest degree of veh maintenance, considered in conjunction with the scarcity of replacement vehs and spare parts.

3. The main causes of neglect appear to be -

(a) Failure to co-ordinate and exercise supervision.

(b) Lack of interest on the part of Comds and offrs generally.

(c) In some cases failure to appoint competent TOs with the necessary authority to ground vehs on which maintenance and repairs are urgently required.

(d) In some cases the failure to delegate the responsibility for maintenance to sub unit comds.

(e) Deplorable carelessness in maintaining VOLs and necessary records.

4. Particulars of vehs examined at courses as in para 1 above are att to copies for formations concerned.

5. Comds will give the subject to veh maintenance their immediate and personal attention, and in particular will ensure that -

(a) Thorough and regular inspections of MT under their comd are made at frequent intervals, and inspection reports fwded to HQ Formations.

(b) Disciplinary action is taken against persons concerned where neglect is revealed.

(c) Disciplinary action is immediately taken when tools or parts are lost or damaged through carelessness or neglect.

(d) TOs under their comd have the necessary qualifications and authority to carry out their tasks.

(e) All offrs will be trained to be "vehicle minded", and efforts will be made to ensure that all offrs attend the courses conducted by Mob Instructional School. Returns showing those that attended and qualified will be submitted at the conclusion of each course to this HQ.

Brig.
DA & QMG.

DISTRIBUTION :-
See Over.

DISTRIBUTION :-

2 Aust Div	40
4 Aust Div	60
5 Aust Motor Bde	20
W Aust L of C Area	40
OCRA	5
CRE 3 Aps Engrs	6
4 Aust Fd Sty Coy	1
Sigs 3 Aust Corps	1
3 A S Control	1
3 Aust Sec Int Corps	1
3 Aust Air Liaison Sec	1
3 Aust Corps Comd Pay Office	1
3 Aust Corps Salvage Unit	1
3 Aust Corps Schools	1
3 Aust Corps Sig Trg Centre	1
3 Aust Corps Mob MT Instructional Staff	1
GOC	1
BGS	1
G	1
A	1
Q	2
CE	1
CSO	1
DDST	20
DDMS	1
DDOS	10
APM	2
Camp	1
DAD Posts	1
War Diary	2
File	2

AUSTRALIAN MILITARY FORCES

SECRET 67/42

HQ 4 AUST DIV

2 NOV 42.

DAILY TRAIN SERVICE FOR MILITARY PERS ONLY

MIDLAND RAILWAY COMPANY

PERTH - GERALDTON

Ref our secret Memo 67/42 of 26 Sep 42.

1. Attached hereto is schedule of allocation of train accomodation to 2, 6, & 13 Bdes, Div Troops and 2 AUST DIV (GIN GIN) for pers travelling south by daily pack train.

2. The allocation as made must NOT be exceeded except in the event of special circumstances and then only after obtaining approval from DA&QMG HQ's 4 AUST DIV.

3. Div Troops at MOORA will make application to Asst Camp Commandant, HQ's 4 AUST DIV for rail passenger accomodation.

4. Should dates be arranged for additional Unit moves etc, so will Bdes and RTO's be advised accordingly to make necessary amendments to attached schedule. Endeavors will be made to give maximum notice.

(G.B.MISCAMBLE)...CAPT,
for Colonel,
AA & QMG 4 Aust Div,

DISTRN - List "C"
RTO MOORA
RTO GERALDTON
RTO KINGLN.
RTO GIN GIN
2 AUST DIV
4 AUST MOVEMENT CONTROL GP.

SECRET 67/42
HQ 4 AUST DIV
2 NOV 42

DAILY PACK TRAIN

MILITARY PERSONNEL PASSENGER SERVICE

GERALDTON - CLAREMONT

ALLOCATION OF ACCOMMODATION

DATE	Total Accomo-dation	2 Bde GERALD-TON	6 Bde MINGENEW	13 Bde MOORA	Div Tps MOORA	2 Aust Div GIN GIN
NOV 1	170	40	40	50	30	10
2	170	40	40	50	30	10
3	170	115(100 25 Cav Regt.)	15	20	10	10
4	170	40	40	50	30	10
5	120	30	25	30	25	10
6	175	2	2	170	1	-
7	170	40	40	50	30	10
8	170	40	40	50	30	10
9	170	40	40	50	30	10
10	170	115(100 25 Cav Regt.)	15	20	10	10
11	170	40	40	50	30	10
12	120	30	25	30	25	10
13	170	Reserved for Unit Move				
14	170	40	40	50	30	10
15	170	40	40	50	30	10
16	170	40	40	50	30	10
17	170	115(100 25 Cav Regt.)	15	20	10	10
18	170	40	40	50	30	10
19	120	30	25	30	25	10
20	175	2	2	170	1	-
21	170	40	40	50	30	10
22	170	40	40	50	30	10
23	170	40	40	50	30	10
24	170	40	40	50	30	10

NOTE : Departure dates of trains shown above are ex GERALDTON.

Departure dates from MINGENEW, MOORA & GIN GIN are the following day.

AUSTRALIAN MILITARY FORCES

SECRET 67/42

HQ 4 AUST DIV
4 NOV 42

DAILY TRAIN SERVICE FOR MILITARY PERS ONLY

MIDLAND RAILWAY COMPANY

PERTH - GERALDTON

Ref our Secret Memo 67/42 of 2 Nov 42

1. Please make the following amendments to the schedule attached thereto.

DATE	Total Accomo-dation	2 Bde GERALD-TON	6 Bde MINGENEW	13 Bde MOORA	Div Tps MOORA	2 Aust Div GIN GIN
Nov 6	155	35	35	45	30	10
20	155	35	35	45	30	10

(G.B.MISCAMBLE)....CAPT,
for Colonel
AA & QMG 4 Aust Div.

DISTBN -List "C"
RTO's MOORA,GERALDTON,
MINGENEW,GIN GIN.
2 AUST DIV, 4 AUST MOVEMENT CONTROL.

Wer Navy

AUSTRALIAN MILITARY FORCES

(5/1/14

TO S AUST DIV

8 NOV 42

ARMY EDUCATION SERVICE: ESTABLISHMENT
NO CLASS I (MUSIC)

Approval may be anticipated for the addition of one (1) Warrant Offr Class I to Education sect of this Div.

2. The appointee is to devote himself to the organisation of musical activities.

3. It is felt that there must be some serving in the Army with sufficient musical attainments and organising ability to fill such appointment.

4. Nominations, accompanied by detailed statements of qualifications, will be submitted to this HQ by 20 Nov 42.

DISTRN: List "C".

(P. R. Beasley) Lt Col,
DAAG 4 AUST DIV.

AUSTRALIAN MILITARY FORCES

HQ 4 AUST DIV,
AUSTRALIA.
15 NOV 42.

47/1/58

DAMAGE TO PROPERTY - CLAIMS ARISING FROM CORPS EXERCISE.

1. A number of complaints have been received concerning damage to property effected during the Corps exercise 23 - 29 Oct 42.

2. In many cases property owners state that inspection of damage has not been made by unit claims offrs.

3. Immediate steps will be taken to investigate all such damage and where possible rectify same under unit arrangements.

4. The necessity for prompt action by Claims offrs is essential, as the full extent of the damage will not be apparent if the owner is forced to effect temporary repairs pending an inspection being made.

5. It is essential that any action, pursuant to 3 Aust Corps Adm Instn Q8, in connection with damage to property or any claims arising from such damage, be completed immediately.

(N. M. Reddick)
Lt. Col.
AA & QMG 4 AUST DIV.

DISTRN - List "C"

DARC

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

JAN 23 1943

Army Form C.2118 (adapted.)

142/1/86

Unit HQ 4 AUST DIV Date and Time.—From 1 Dec To 31 Dec 42.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
GUILDFORD	1 Dec 42	1500	Maj N.M. Roddick att AQ Branch MO to 5 Aust Inf Bn for Regtl duty.	
		1645	4 offcs & 141 OR's proceed on inter state leave from 4 Aust Div	
	2	1000 1400	SX3796 Maj J.K. LYNCH MI from 3 AUST CORPS to HQ 4 AUST DIV. Lieut. G. HOLLAND 6 AUST INF BN MI to 4 AUST DIV to take over DIV Concert Party.	
	3	1430 - 1700	DAAG Conference ref Conversion Temporary to Substantive ranks S/C's 2, 6 & 13 Bdes, RAA, Adjts RAE?,SIGS,AASC,3,10,15 Fd Regts 109 ATk Regt 5,6,2/11,14/32,38,2/2Pnns,11,16,28 Inf Bns.	
	4	1000	Col H. COHEN called on MAJ-GEN MURRAY and Col COHEN & Capt Delve interviewed Lieut ELSTON 4 Aust Div Amenities Officer.	
		1645	50 Offrs & 173 OR's proceed on interstate leave from 4 AUST DIV Incl VX112117 Maj K. McK WILSON LSO (1).	
	5	1400	VX48110 Capt A. BLAUMAUN MO for duty as GSO111 SD CGS Branch LHQ.	
	6	0900	VX112130 Lieut H.A. BICKERSTAFF 5 Aust Inf Bn MI for duty as Secretary 4 Aust Div Sports Meeting.	
	7	1000	Col H. COHEN Director of Amenities interviewed Bde Amenities Officers at 4 Aust Div HQ.	
		1000 0900	DAAG attended 3 AUST CORPS conference "A" Branch. NX12953 Capt G.H. WALKER 38 Bn MI for duty"A" Branch 4 AUST DIV	
		1200	VX108442 Lieut H.J. CRON appointed as officer to supervise Recovery of Tradesmen in 4 AUST DIV.	
		1500	GOC's conference re 4 AUST DIV OT School Melville. Attended AA & QMG Bde Comds and BM's 2, 6, 13 Bdes CRA BRA and GSO 1	
			4 AUST DIV.	

D.3453/5.39.—C.4788.

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C. 2118
(adapted.)

Unit HQ 4 AUST DIV — *Date and Time.—From* 1 Dec *To* 31 Dec 42.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
GUILDFORD	8 Dec 42	1645 0930	7 Offrs,164 OR's proceed on interstate leave from 4 AUST DIV V36204 Capt N.J. BEAR DAPM 4 AUST DIV MO to LHQ No. 4 PROVOST SCHOOL.	
	10	0012 1700	28 Aust Inf Bn return form PT WALTER Rest Camp. 4 Aust Div guard supplied by 6 Bde MI. One pl from 2/2 Pnrs.	
		1900	4 Aust Div guard supplied by 6 Bde MO. One pl from 38 Aust Inf Bn.	
	11	1530 1645	13 Aust Fd Coy and att tps proceed to PT WALTER Rest Camp. 7 Offrs & 180 OR's proceed on interstate leave from 4 AUST DIV	
	13	0900	WX2638 Capt T.A. DRAPER GSO(iii) (I) 4 AUST DIV MO to ARD NEW GUINEA FORCE.	
	14	0900	VX53824 Lieut STEIN R.W. MI from 38 Aust Inf Bn as Assistant Camp Commandant, 4 AUST DIV.	
	14	1000	DAAG Attends 3 AUST CORPS Conference "A" Branch.	
	15	0830 0900	4 AUST DIV OTS Preparation Course Melville commenced to-day. NX17441 Lieut W.G. THOMAS MI from 3 AUST CORPS as DADOS (L)	
		1645	4 AUST DIV. 6 Offrs & 179 OR's proceed on interstate leave from 4 AUST DIV	
	16		VX108420 Col G.S. ROBINSON ADMS 4 AUST DIV proceeds on ARL.	
	17	0900	Capt PRATT D.R. 109 ATK REGT MI for duty as Sec 4 AUST DIV Sports Committee.	
			VX108421 Maj V.C. BROWN DADMS 4 AUST DIV MI from ARL.	
	18	0500 0900	N152259 Maj-Gen J.J. MURRAY proceeds by Air on interstate Leave. VX112130 Lieut H.A. KICKERSTAFF MO to Unit 5 Aust Inf Bn.	
		0900	V6399 Brig N.M. FREEMAN MI as acting GOC 4 AUST DIV. Also VX111035 Capt ARMSTRONG MI as ADC	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit HQ 4 AUST DIV *Date and Time.—From* 1 Dec *To* 31 Dec 42.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
GUILDFORD	18 Dec 42	1630 1645	WX33057 Lt.Col E.J.T. Thompson 13 Fd Amb MI to relieve ADMS 6 Offrs & 136 OR's proceed on interstate leave from 4 AUST DIV	
	19		WX10956 Lieut J.S.B. LEFROY proceeds on 10 days accumulated ARL	
	21	1000	DAAG a ttends 3 AUST CORPS Conference "A" Branch. W161 Lieut J.A. TURNBULL Educ Sec WA L of C Area MI as relieving	
			Education Offr 4 AUST DIV.	
	22	1645	2/11 Bn move to PERTH by MT proceeding on Leave. VX112150 Capt DICKINSON T.L. Education Offr 4 AUST DIV proceeds on ARL.	
		1645	2 Offrs & 38 OR's proceed on Interstate Leave from 4 AUST DIV	
	23	1100	WX32985 Maj K.A. BARKER DAAG (L) MO to MDS.	
	24	1700 1700	4 Aust Div guard supplied by 6 Bde MO One pl from 2/2 Pnrs 4 Aust Div guard supplied by 6 Bde MI One pl from 14/32 Bn.	
	25	1645	8 Offrs & 42 OR's proceed on interstate leave from 4 AUST DIV	
	27	0830) 2100)	DAAG visits 13 Aust Inf Bde re conversion of Temporary to Substantive rank. Calls at Adv HQ.	
	28	1000	DAAG attends 3 AUST CORPS conference "A" Branch.	
	29	1100 1700	WX32985 Maj K.A. BARKER DAAG (L) MI from MDS. Message from 3 AUST CORPS intimated that owing to delays in re- AUST CORPS message	
			ceipt and answers to correspondence Corps Commander directs that W1581 29 Dec. HQ 4 AUST DIV be concentrated out locality as early as practicable.	
	30	0600 2100	13 Aust Fd Coy & att tps return from Pt WALTER Rest Camp. DAAG proceeds on 5 days ARL.	

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required).

Army Form C.2118 (adapted.)

Unit HQ 4 AUST DIV Date and Time—From 1 Dec To 31 Dec 42.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
GUILDFORD	31 Dec 42		2/11 Aust Inf Bn move in to PT WALTER Rest Camp.	
			3008 & 3009 for week ending 5,12,19,26 Dec.	Attached
			Routine Orders Part 1 Serials 30,31,32 & 33.	Attached
			3 AUST CORPS Administration Instruction Q18 Canteen Organisation	
			3 " " Circular - Discipline	Attached memo A56/2/2
			3 " " " Transfer CMF to AIF - Coercion	" " A6/1/2
			3 " " " Reinforcement Offrs AMF	" "
			3 " " Administration Instruction AQ10 Road Movement	" "
			3 " " Circular - Promotions 3 AUST CORPS	" "
			4 AUST DIV Circular - ECONOMY OF POL - Petrol rationing	" " 138/2/1
			4 " " " Recovery of Tradesman	" " 196/1/39
			4 " " Instruction - Courses for Army Chaplains	" "
			4 " " Administration Order No. 2	SECRET
			4 " " Instruction - Dehydrated Emergency Rations	Attached memo 185/1/26
			4 " " Administration Order No. 20	" secret memo.

Maj.
D.A.A.G., 4 Aust. Div. 4 JAN 1943

D.3453/5.39.—C.4788.

War Diary

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008
(Adapted)
(Page 1)

FIELD RETURN OF OFFICERS

HQ 4 AUST DIV (Unit)

5/12/42

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks		2 Posted strength counting against authorized establishment (excluding attached)	3 Surplus to Establishment	4 Reinforcements required (i.e. deficits on establishment.)
[illegible]	[illegible]			
Major General	1	1		
Colonels	1	2	1	
Lieut.-Colonels	4	2		2
Majors	15	10		5
Captains	11	8		3
Lieutenants	2	7	5	
[illegible]ants	3	2		1
Quarterm[illegible] Capt				
Totals	37	32	6	11

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank	Name	Corps	Date	Cause
A/Lieut	DONALDSON J.D.	2/11th Bn	30/11/42	Seconded HQ 4 Aust Div

Officers QUITTED during week.

Rank	Name	Corps	Date	Cause
T/Capt	MILLER F.H.	5th Bn	30/11/42	Ceased to be Seconded in
T/Major	RODDICK H.M.	5th. Bn	1/12/42	appt DAAG(L). Ceased to be attached

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank	Name and Initials	Corps	Remarks (e.g., present whereabouts, if known)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers Posted to Unit (Total to agree with column 2 of Part A.)

1 Substantive Rank and higher temporary rank, if held	2 Personal Number	3 Name and Initials	4 Corps	5 Whether present with Unit (Insert Yes or No)	6 If not present with Unit, state how employed
Maj-Gen.	[illegible]52259	J.J.MURRAY	HQ 4 Div	Yes	
T/ Col	VX106420	G.S.ROBINSON	"	"	
"	VX 14472	W.L.RAU	"	"	
T/Lt-Col	NF10010	J.C.W.O'CONNOR	"	"	
"	VX21910	W.C.CAVEY	"	"	
T/Major	VX106426	A.N.McLENNAN	"	"	
"	VX106424	C.S.GIBSON	"	"	
"	VX112117	K.McK .WILSON	"	No	ARL
"	NX 32991	F.R.BRADLEY	"	Yes	
"	VX106422	R.J.FARNBACK	"	"	
"	VX106421	V.C.BROWN	"	No	ARL
"	VX31008	H.H.G.BISCHER	"	Yes	
"	SX 3798	J.K.LYNCH	"	No	duty 3 Aust Corps
"	NX 31733	W.J.MASEL	"	Yes	
"	VX 32936	K.A.BARKER	"	"	
T/Capt	NX 2638	T. DRAPER	"	No	ARL
"	VX 35537	R.M.C.BLAKEMORE	"	Yes	
"	NX 32967	R.J.THOMPSON	"	"	
"	V 36204	H.J.BEAR	"	"	
"	V 55312	A. TAYLOR	"	"	
"	VX111018	G.K.MISCAMBLE	"	"	
"	NX79257	W.COPP	"	"	
"	V 96512	F.J.O'DEA	"	"	
S/CHAPLAIN	VX106425	T.R.MAPPIN	"	"	
CHAPLAIN	VX60639	K.P.ELLIS	"	"	
Lieut	V 59542	W.J.KILPATRICK	"	"	
"	V8308	E.C.ELSTON	"	"	
"	VX10696	J.S.B.LEPROY	"	"	
"	VX52981	J.R.FLETCHER	"	"	
"	VX112150	T.L.DICKIESON	"	"	
"	VX53204	A.J.A.MATHESON	"	"	
"	NX 1678	DONALDSON J.D.			
		OFFICERS ATTACHED FROM OTHER UNITS.			
T/CAPT	VX48110	A.K.BLAUBAUM	14/32 Bn	Yes	
Lieut	V 54018	J.R.STEVENS	Sigs 4 Div	"	
"	VX111050	K.W.STEEL	14/32 Bn		

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held	Personal Number	Name and Initials	Corps	Date of attachment	Nature of attachment

HQ 4 AUST DIV (Unit)

K.A.BARKER Maj
(Signature and Rank of Officer)
for DAAG 4 AUST DIV

5/12/42 (Date of Despatch)

3 Aust Corps.
(Bde., Divn., Area, etc., with which Unit is serving)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

War Diary

Army Form W.3008
(Adapted)
(Page 1)

FIELD RETURN OF OFFICERS

HQ 4 AUST DIV (WE AIF 11/1/41) *(Unit)*

12/12/42

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks	WE	2 Posted strength counting against authorized establishment (excluding attached)	3 Surplus to Establishment	4 Reinforcements required (i.e. deficits on establishment.)
Major General	1	1		
Colonels	1	2	1	
Lieut.-Colonels	4	2		2
Majors	15	10		5
Captains	11	8		3
Lieutenants	2	8	6	
2nd Lieutenants CHAPLAINS Quartermasters	3	2		1
Totals	37	33	7	11

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank	Name	Corps	Date	Cause
Lieut	D.L.KERNAWAY	20 Fd Regt	30/11/42	To be seconded in appt S 111 (1)
Capt	G.H.WALKER	38 Bn	7/12/42	AQ relieving Offr
Capt	R.V.CHONG	2 Fd Amb	27/11/42	HO
Lieut	H.A.BICKERSTAFF	5 Bn	6/12/42	Sports Committee
T/Major	J.K.LYNCH	HQ 4 Div	2/12/42	From duty 3 Aust Corps

Officers QUITTED during week.

Rank	Name	Corps	Date	Cause
Capt	A.BLAUBAUM	2/23 Bn	5/12/42	reporting to 3 Aust Corps for movement to HQ

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank	Name and Initials	Corps	Remarks (e.g., present whereabouts, if known)

Army Form W.3008
(Adapted)
(Page 2)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers Posted to Unit (Total to agree with column 2 of Part A.)

1 Substantive Rank and higher temporary rank, if held	2 Personal Number	3 Name and Initials	4 Corps	5 Whether present with Unit (Insert Yes or No)	6 If not present with Unit, state how employed
Maj- Gen	N 152259	J.J.MURRAY	HQ 4 Div	Yes	
T/Col	VX 108420	G.S.ROBINSON	"	"	
"	VX 14472	W.L.RAU	"	"	
T/Lt- Col	NP 10010	J.C.W.O'CONNOR	"	"	
"	VX 21910	W.C.CAYLEY	"	"	
T/Major	VX 108425	A.N.McLENNAN	"	"	
"	VX 108424	C.S.GIBSON	"	"	
"	VX 112117	K. McK.WILSON	"	No	ARL
"	WX 32991	F.R.BEASLEY	"	Yes	
"	VX 108422	R.J.FARMBACK	"	"	
"	VX 108421	V.C.BROWN	"	No	ARL
"	WX 31008	M.H.G.BECHER	"	Yes	
"	SX 3796	J.K.LYNCH	"	"	
"	WX 31735	W.J.HASEL	"	"	
"	WX 32985	K.A.BARKER	"	"	
T/Capt	WX 2638	T.DRAPER	"	No	ARL
"	VX 30937	R.M.C.BLAKENORE	"	Yes	
"	WX 52967	R.J.THOMPSON	"	"	
"	V 36204	H.J.BEAR	"	"	
"	V 55512	A.TAVENER	"	"	
"	VX 111018	C.E.MISCAMBLE	"	"	
"	NX 70257	W.COPP	"	"	
"	W 96512	F.J.O'DEA	"	"	
S/CHAPLAIN	VX 108423	T.H.HAPPIN	"	"	
"	VX 60689	K.P.ELLIS	"	"	
Lieut	V 59542	W.J. KILPATRICK	"	"	
"	W 8508	E.C.EISTON	"	"	
"	WX 10596	J.S.B.LEFROY	"	"	
"	WX 32981	J.R.FLETCHER	"	"	
"	VX 112150	T.L.DICKINSON	"	"	
"	VX 35204	A.J.A.MATHESON	"	No	ARL
"	WX 1678	J.D.DONALDSON	"	Yes	
~~Lieut~~	NX 35130	D.L.KENNAWAY			
		OFFICERS ATTACHED FROM OTHER UNITS			
Capt	VX 111105	R.V.CHONG	2 Fd Amb	Yes	
T/Capt	NX 12593	G.H.WALKER	38 Bn.	"	
Lieut	VX 112130	H.A.BICKERSTAFF	5 Bn	"	
Lieut	V 54018	J.R.STEVENS,	Sigs 4 Div	"	
Lieut	VX 111056	K.H.STEEL	14/32 Bn	"	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held	Personal Number	Name and Initials	Corps	Date of attachment	Nature of attachment

HQ 4 AUST DIVISION
(Unit)

12/12/42
(Date of Despatch)

MAJOR
(Signature of Commander)
DAAG 4 AUST DIV

5 AUST CORPS
(Bde., Divn., Area, etc., with which Unit is serving)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

War Diary

Army Form W.3008
(Adapted)
(Page 1)

FIELD RETURN OF OFFICERS

HQ 4 AUST DIV (Unit) 19/12/42

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED AS AT 11/1/41

1 Ranks	2 Posted strength counting against authorized establishment (excluding attached)	3 Surplus to Establishment	4 Reinforcements required (i.e. deficits on establishment.)
~~Maj-General 1~~	1		
~~Colonels 1~~	2	1	
Lieut.-Colonels — 4	2		2
Majors — — — 15	10		5
Captains — — — 11	8		3
Lieutenants — — 2	7	5	
2nd Lieutenants — —			
CHAPLAINS Quartermasters — 3	2		1
Totals — — — 37	32	6	11

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank	Name	Corps	Date	Cause
~~T/Capt DRAPER T.~~		~~2/16th. Bn~~	~~12/12/42~~	~~from New Guinea Forces ARD~~
~~Lieut THOMAS W.G.~~		~~3 Aust Corps~~	~~15/12/42~~	~~Attatched as ADOS (E)~~
~~Capt PRATT S.R.~~		~~109 A/Tk Regt~~	~~17/12/42~~	~~" Sec.Sports Com.~~
~~Brig FREEMAN W.M.~~		~~6th.Aust Inf~~	~~18/12/42~~	~~relieving Maj-Gen Murray~~
~~Capt ARMSTRONG A.A.~~		" "	~~18/12/42~~	~~relieving ADC~~
Lt-Col THOMPSON E.J.T.		2/5 Fd Amb	12/12/42	relieving ADMS

Officers EVACUATED during week.

Rank	Name	Corps	Date	Cause
~~T/Capt DRAPER T.~~		~~2/16th. Bn~~	~~12/12/42~~	~~to New Guinea Forces ARD~~
~~Lieut BICKERSTAFF H.A.~~		~~5 Aust Inf Bn~~	~~18/12/42~~	~~rejoined Unit~~

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank	Name and Initials	Corps	Remarks (e.g., present whereabouts, if known)

War Diary

Army Form W.3068
(Adapted)
(Page 2)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers Posted to Unit (Total to agree with column 2 of Part A.)

1 Substantive Rank and higher temporary rank, if held	2 Personal Number	3 Name and Initials	4 Corps	5 Whether present with Unit (Insert Yes or No)	6 If not present with Unit, state how employed
Maj- Gen	N 152259	J.J.MURRAY	HQ 4 DIV	No	ARL
T/ COL	VX 100420	G.S.ROBINSON	"	No	ARL
"	VX 14472	H.L.RAU	"	Yes	
T/Lt-Col	NP 10010	J.C.W.O'CONNOR	"	Yes	
"	VX 21010	H.C.CAYLEY	"	Yes	
T/ Major	VX 100425	A.N.McLEOHAN	"	Yes	
"	VX 100424	C.S.GIBSON	"	Yes	
"	VX 112117	K.McK. WILSON	"	No	ARL
"	WX 33091	F.P.BEASLEY	"	Yes	
"	VX 100422	R.J.FARNBACH	"	Yes	
"	VX 100421	V.C.BROWN	"	"	
"	WX 31008	H.H.G.BECHER	"	"	
"	SX 3796	J.K.LYNCH	"	No	13 Aust Inf Bde
"	WX 31735	W.J.MASKL	"	Yes	
"	WX 32936	K.A.BARKER	"	"	
T/ Capt	VX 80937	R.M.C.BLAKEMORE	"	No	ARL
"	WX 52987	R.J.THOMPSON	"	Yes	
"	V 36204	N.J.BEAR	"	No	Provost School
"	V 55512	A. TAVENER	"	Yes	
"	VX 111018	G.R.MISCAMBLE	"	"	
"	WX 70257	W. COPP	"	"	
"	W 96512	F.J.O'DEA	"	"	
"	VX 112150	T.L.DICKINSON	"	"	
S/CHAPLAIN	VX 103425	T.R.HAPPIN	"	"	
"	VX 60689	K.P.ELLIS	"	"	
Lieut	V 59542	W.J.KILPATRICK	"	"	
"	W 8503	E.C.ELSTON	"	"	
"	WX 10596	J.S.B.LEFROY	"	No	ARL
"	WX 32981	J.R.FLETCHER	"	Yes	
"	VX 35204	A.J.A.MATHESON	"	No	ARL
"	WX 1678	J.D.DONALDSON	"	Yes	
"	WX 36130	D.L.NEWHAMAY	"	"	
		OFFICERS ATTACHED FROM OTHER UNITS			
Capt	VX 111105	R.V.CROMB	2 Fd Amb	Yes	
T/Capt	WX 12563	G.H.WALKER	38 Bn	"	
Lieut	VX [illegible]4018	J.R.STEVENS	Sigs 4 Div	"	
Lieut	VX 111056	K.W.STERL	14/32 Bn	"	
"	WX 17441	W.G.THOMAS	3 Aust Corps	"	
"	VX 53324	R.W.STEIN	38 Bn	"	
T/Capt	WX 33079	S.R.PRATT	109 A/Tk	"	
Brig	V 6599	H.M.FREEMAN	6th Inf Bde	"	
Capt	VX 11035	ARMSTRONG A.A.	" "	"	
Lt-Col	WX 33057	THOMPSON E.J.T.	13 Fd Amb		

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held	Personal Number	Name and Initials	Corps	Date of attachment	Nature of attachment

HQ 4 AUST DIV (Unit)

19/12/42 (Date of Despatch)

(Signature of Commander) MAJOR DAAG

3 AUST CORPS (Bde., Divn., Area, etc., with which Unit is serving)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3008
(Adapted)
(Page 1)

FIELD RETURN OF OFFICERS

HQ 6 AUST DIV (Unit) 26/12/42

VE (AIF) 11/1/41

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED.

1 Ranks		2 Posted strength counting against authorized establishment (excluding attached)	3 Surplus to Establishment	4 Reinforcements required (i.e. deficits on establishment.)
~~Maj-General~~	1	1		
~~Colonels~~	1	2	1	
Lieut.-Colonels	4	2		2
Majors	15	10		5
Captains	11	8		3
Lieutenants	2	7	5	1
2nd Lieutenants				
CHAPLAINS Quartermasters	5	2		1
Totals	37	32	6	11

* Insert detail of higher ranks as necessary.

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

Officers JOINED during week.

Rank	Name	Corps	Date	Cause

Officers QUITTED during week.

Rank	Name	Corps	Date	Cause

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank	Name and Initials	Corps	Remarks (e.g., present whereabouts, if known)

Army Form W.3003
(Adapted)
(Page 2)

PART D.—NOMINAL ROLL OF OFFICERS ON STRENGTH.

(i) Officers Posted to Unit (Total to agree with column 2 of Part A.)

1 Substantive Rank and higher temporary rank, if held	2 Personal Number	3 Name and Initials	4 Corps	5 Whether present with Unit (Insert Yes or No)	6 If not present with Unit, state how employed
Maj-Gen	N 152259	J.J.MURRAY	HQ 4 DIV	No	ARL
T/COL	VX108420	C.S.ROBINSON	"	No	ARL
"	VX 14472	W.L.RAU	"	Yes	
T/Lt-Col	NP 10010	J.C.W.O'CONNOR	"	"	
"	VX 21910	W.C.CAVNEY	"	"	
T/Major	VX 108425	A.N.HOLLEMAN	"	"	
"	VX 108424	C.S.GIBSON	"	"	
"	VX 112117	K.McK.WILSON	"	"	
"	WX 32991	P.R.BEASLEY	"	No	ARL
"	VX 108422	R.J.FARRAGH	"	Yes	
"	VX 108421	V.C.BROWN	"	"	
"	WX 31008	H.M.G.SPENCER	"	"	
"	SX 3726	J.K.LYNCH	"	"	
"	WX 31735	W J.Hazel	"	No	15 Aust Inf Bde
"	WX 32986	K.A.Taylor	"	Yes	
T/Capt	VX 80937	R.M.C.BLAKEMORE	"	No	Evac Sick
"	WX 32987	R.J.THOMPSON	"	"	ARL
"	V 36204	E.J.SEAR	"	Yes	
"	V 55312	A. TAVENER	"	No	Provost School
"	VX 111018	G.E.MITCHAMORE	"	Yes	
"	WX 70257	W. COPP	"	"	
"	V 96512	P.J.O'DEA	"	"	
"	VX 118150	T.L.DICKINSON	"	"	
S/CHAPLAIN	VX 108423	T.R.HAPPIE	"	"	
"	VX 60689	K.P.ELLIS	"	"	
Lieut	V55542	W.J.KILPATRICK	"	"	
"	V 6303	E.C.ELSTON	"	"	
"	WX 10596	J.S.B.LEHROY	"	"	
"	WX 32983	J.R.FLETCHER	"	No	ARL
"	VX 33204	A.J.A.MATHESON	"	Yes	
"	WX 1678	J.D.DONALDSON	"	No	ARL
"	WX 35130	D.L.KENNAWAY	"	Yes	
		OFFICERS ATTACHED FROM OTHER UNITS.			
Capt	VX 11126	R.V.CHONG	2/2 Fd Amb	Yes	
T/Capt	WX 12583	G.J.PALMER	36 Bn	"	
Lieut	VX 54018	J.R.STEVENS	Sigs 4 DIV	"	
"	VX 111056	K.J.STEEL	14/32 Bn	"	
"	WX 17441	W.G.THOMAS	3 Aust Corps	"	
"	VX 55824	R.W.STEEL	58 Bn	"	
T/CAPT	WX 33679	S.R.PRATT	109 A/Tk	"	
Brig.	V 6399	H.H.FREEMAN	6th Inf Bde	"	
Capt	VX 11038	A.J.AUSTRALIA	" "	"	
Lt-Col	WX 33057	E.J.T.THOMPSON	13 Fd Amb	"	

(ii) OFFICERS ATTACHED FROM OTHER CORPS.

Substantive Rank and higher temporary rank, if held	Personal Number	Name and Initials	Corps	Date of attachment	Nature of attachment

HQ 4 AUST DIV
(Unit)

26/12/42
(Date of Despatch)

MAJOR
DAAG *(Signature of Commander)*

3 AUST CORPS
(Bde., Divn., Area, etc., with which Unit is serving)

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

HQ 4 AUST DIV (HQ AIF 11/1/41) (Unit) 5 DEC 1942 (Date).

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1 Detail.	2 Posted strength counting against authorized establishment (excluding attached).	3 Surplus to Establishment.	4 Reinforcements required (i.e., deficits on establishments).
W.Os. Class I. 4			4
W.Os. Class II. 5	5	2	
Squadron or Company Quartermaster-Serjeants 2	1		
Staff Serjeants 2	1		1
Serjeants 7	15	9	
Corporals 19	23	4	
Troopers, Privates, &c. 153	137		16
TOTALS 192	192	15	21

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
1	5 Aust Inf Bn		
1	4 Div Postal		
2	14/32 Aust Inf Bn		
1	Camp Staff HQ		
5			

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
W 47161	Pte	POTTER C.N.L.	ATTD ASCOT	Required by HQ 4 Aust Div
WX 21760	L/Cpl	LEAMEY R.C.	Gen Reinf	Attended Clerks Sch Mid-Dn Course completed 17/10/42 Required by "G" Branch HQ 4 Aust Div.
W 85070	Pte	REGAN C.S.	" "	
VX 88338	Pte	BROWN O.R.	HQ 4 Aust Div	Gen. Depot - Kerrogin

a.w. 2m blks 5/41

HQ 4 AUST DIV *Unit.*

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control [illegible]		3	Panel Beaters		
Armament Artificers			Fitters			Pattern Makers		
Armourers			Fitters and [illegible] (GS)		1	Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks			Height Takers			Riveters		
Clerks, En[illegible]ST		3	Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanizers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
			[illegible]-Specialists		2			
Totals (to agree with Columns 3 and 4 of Part A.)		3			6			

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

HQ 4 AUST DIV *Unit.*

K.A. Barbour Major
for DAAG 4 Aust Div *Signature of Commander.*

Date of Despatch 5/12/42

4 Aust Corps
Bde., Divn., Area, etc., with which unit is serving.

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

~~HQ 4 AUST DIV~~ (Unit) 12 DEC 19~~42~~ (Date).
(WE AIF 11/1/4)

(To be furnished by all units and all Headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
~~WE~~ W.Os. Class I.	–		–
4 W.Os. Class II.	5	2	4
3 Squadron or Company Quartermaster-Serjeants	–		
1 Staff Serjeants	1		–
2 Serjeants	1		1
7 Corporals	15	8	
19 Troopers, Privates, &c.	23	4	–
155 TOTALS	137		16
199	182	14	21

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
1	5 Aust Inf Bn		
1	4 Div Postal		
2	14/32 Bn		
1	Camp Staff HQ		
2	YMCA ex Reallotment Depot		
7			

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
W 47101	Pte	POTTER G.H.L.	ATTD ASCOT	Required by HQ 4 Aust Div
NX 21760	L/Cpl	HEAHEY R.C.	Gen Reinf	Attended clerks sch Mid-Jn
W 55070	Pte	REGAN C.S.	" "	Course completed 17/10/42 Required by "G" Branch HQ 4 Aust Div
VX 88388	Pte	BROWN O.R.	HQ 4 Aust Div	Con.Depot - Harrogin

a.w. 3m bks 9/41

Army Form W. 3009
(Adapted) (Aug. 41)
(page 2)

HQ 4 AUST DIV *Unit.*

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators			Panel Beaters		
Armament Artificers			Fitters		1	Pattern Makers		
Armourers			Fitters and Turners			Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner		—	Hammermen			Riggers		
Clerks		1	Height Takers			Rivetters		
Clerks, Engineering			Helio Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanizers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers			Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
			Non Specialists		2			
Totals (to agree with Columns 3 and 4 of Part A.)		1			4			

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

HQ 4 AUST DIV *Unit.*

Date of Despatch 12/12/42

DAAG *Signature of Commander.* MAJOR

Bde., Divn., Area, etc., with which unit is serving. 3 Aust Corps

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)
(Adapted)

FIELD RETURN OF OTHER RANKS.

HQ 4 AUST DIV (Unit) 19/10/42 19 (Date).

(To be furnished by [illegible] headquarter units.)

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail. WE	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
W.Os. Class I. 4			4
W.Os. Class II.			
Squadron or Company Quartermaster-Serjeants 3 1	5 1	2	
Staff Serjeants 2	1		1
Serjeants 7	15	8	
Corporals 19	24	5	
Troopers, Privates, &c. 165	139		25
TOTALS 199	184	15	30

*These details should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
1	6 Aust Inf Bn		
1	4 Div Postal		
1	14/32 Bn		
1	38 Bn		
1	Camp Staff HQ Bellevue		
5			

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
W 47161	Pte	POTTER C.N.L.	ATTD ASCOT	Required by HQ 4 Aust Div
WX21765	L/Cpl	LEAHEY R.C.	Con-Reinf	Attended clerks sch Mid-Jn course completed 17/10/42
W 55070	Pte	REGAN C.S	"	Required by "O"Branch HQ 4 Aust Div
VX 88536	Pte	BROWN O.R.	HQ 4 Aust Div	Con-Depot MARROOCIN
V 63157	Dvr	SHIP N.D.	" "	109 Con Depot
WX21527	Pte	LOWE S.H.	" "	38 YBS Northam

a.w. 3m bks 9/41

HQ 4 AUST DIV ..... *Unit.*

Army Form W. 3009
(Adapted) (Aug. 41)
(page 2)

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Forward			Panel Beaters		
Armament Artificers			Fire Control Operators		1	Pattern Makers		
Armourers			Fitters TO 1		1	Pharmacists		
Artificers, Artillery			Fitters and Turners			Photographers, dry plate		
Axemen			Fitters, Cycle			Photographers, wet plate		
Bakers			Fitters, Drivers			Photo-Writers		
Battery Surveyors			Fitter's Mates			Plate Layers		
Battery Comdrs. Asst.			Fitters, M.V.			Plumbers		
Blacksmiths			Fitters, Railway Signal			Predictor Numbers		
Boilermakers			Fitters, Signal			Printers		
Bricklayers			Grinders			Radiator Mechanics		
Butchers			Gun Layers			Radiographers		
Camouflage Modeller			G.P.O. Assistants			Range Takers		
Carpenter and Joiner			Gun Operators			Riggers		
Clerks			Hammermen			Riveters		
Clerks, Engineering			Height Takers			Saddlers		
Clerks, Supply			Helio Operators			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics			Saw Doctors		
Coachmakers			Instrument Mechanics, Surgical			Sawyers		
Computers			Instrument Operators			Shoemakers		
Concretors			Intelligence Duties			Signallers		
Cooks			Joiners			Signwriters		
Cooks, Hospital			Leather Stitchers			Stokers, Stationary Engine		
Coppersmiths			Linesmen			Storemen, Technical		
Dental Clerk Orderlies			Linesmen, Signals			Surveyors		
Despatch Riders			Lithographers			Surveyors, Engineering		
Dispensers			Machinists			Tailors		
Draughtsmen			Masons			Telescope Identification Numbers		
Draughtsmen, Architectural			Masseurs			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, Dental			Tinsmiths		
Draughtsmen, Signal			Mechanics, M.T.			Toolmakers		
Draughtsmen, Topographical			Mechanics, Typewriter			Turners		
Driver Mechanics			Mechanics, Wireless			Vulcanizers		
Driver Operators			Millwrights			Wagon Erectors		
Drivers, Transportation Plant			Miners			Watchmakers		
Electrical Fitters			Moulders			Watermen		
Electricians			Nursing Orderlies			Welders		
Electricians, Eng. Units			Nursing Orderlies (Mental)			Well Borers		
Electricians, Signal			Nurses, Trained			Wheelers		
Engine Artificers			Observation Post Assistants			Whitesmiths		
Engine Hands I/C			Operating Room Assistants			Wiremen		
Equipment Repairers			Operators, Signal			Woodturners		
Farriers			Opticians					
			Painters					
			Non specialists		2			
Totals (to agree with Columns 3 and 4 of Part A.)		1			4			

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

HQ 4 AUST DIV
Unit.

Date of Despatch 19/12/42

DAAG *Signature of Commander.* MAJOR

3 Aust Corps
Bde., Divn., Area, etc., with which unit is serving.

TO BE MADE UP TO AND FOR SATURDAY IN EACH WEEK.

Army Form W.3009
(page 1)

FIELD RETURN OF OTHER RANKS.

(Adapted)

HQ 4 AUST DIV (Unit) 26/12/42 19 (Date).

(To be furnished by all units and HQ (AIF) 11/1/4 (Headquarters Units))

Part A. Strength, Surplus or Reinforcements required.

1	2	3	4
Detail.	Posted strength counting against authorized establishment (excluding attached).	Surplus to Establishment.	Reinforcements required (i.e., deficits on establishments).
WO. Class I. 4			4
WOs. Class II. 3	5	2	
Squadron or Company Quartermaster-Serjeants 2	1		
Staff Serjeants 2	1		1
Serjeants 7	13	6	
Corporals 19	24	5	
Troopers, Privates, &c. 153	139		15
TOTALS 189	184	15	20

*These totals should agree with the details shown in Part D on page 2 of Army Form W.3009.

Part B. Other Ranks attached from other Corps.

Detail.	Unit and Corps to which they belong.	Detail.	Unit and Corps to which they belong.
1	5 Aust Inf Bn		
1	4 Aust Div Postal		
1	14/32 Aust Inf Bn		
1	38 Aust Inf Bn		
1	Camp Staff HQ Bellevue		
5			

Part C. Description of other ranks whose return to the unit is particularly requested.

Army No.	Rank.	Name and Initials.	Corps.	Remarks (e.g., present whereabouts if known).
VX 88338	Pte	BROWN O.R.	HQ 4 Aust Div	Con-Depot Narrogin
VX 21327	Pte	LOWE S.H.	" " "	35 ITB Northam
VX 103631	Pte	CUNNINGHAM A.B.	" " "	4 O C S

a.w. 3m bks 9/41

HQ 4 AUST DIV ..... *Unit.*

Army Form W. 3009
(Adapted) (Aug. 41)
(page 2)

PART D. Detail of Surplus or Reinforcements required as shown in Part A of Army Form W. 3009.

Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)	Detail of Specialists, Tradesmen, etc.	Surplus (a)	Reinfts. Required (a)
Ammunition Examiners			Fire Control Operators		4	Panel Beaters		
Armament Artificers			Fitters			Pattern Makers		
Armourers			Fitters and Turners		1	Pharmacists		
Artificers, Artillery			Fitters, Cycle			Photographers, dry plate		
Axemen			Fitters, Drivers			Photographers, wet plate		
Bakers			Fitter's Mates			Photo-Writers		
Battery Surveyors			Fitters, M.V.			Plate Layers		
Battery Comdrs. Asst.			Fitters, Railway Signal			Plumbers		
Blacksmiths			Fitters, Signal			Predictor Numbers		
Boilermakers			Grinders			Printers		
Bricklayers			Gun Layers			Radiator Mechanics		
Butchers			G.P.O. Assistants			Radiographers		
Camouflage Modeller			Gun Operators			Range Takers		
Carpenter and Joiner			Hammermen			Riggers		
Clerks			Height Takers			Rivetters		
Clerks, Engineering		1	Hello Operators			Saddlers		
Clerks, Supply			Instrument Mechanics			Saddle Tree Makers		
Clerks, Technical			Instrument Mechanics, Surgical			Saw Doctors		
Coachmakers			Instrument Operators			Sawyers		
Computers			Intelligence Duties			Shoemakers		
Concretors			Joiners			Signallers		
Cooks			Leather Stitchers			Signwriters		
Cooks, Hospital			Linesmen			Stokers, Stationary Engine		
Coppersmiths			Linesmen, Signals			Storemen, Technical		
Dental Clerk Orderlies			Lithographers			Surveyors		
Despatch Riders			Machinists			Surveyors, Engineering		
Dispensers			Masons			Tailors		
Draughtsmen			Masseurs			Telescope Identification Numbers		
Draughtsmen, Architectural			Mechanics, Dental			Textile Refitters		
Draughtsmen, Mechanical			Mechanics, M.T.			Tinsmiths		
Draughtsmen, Signal			Mechanics, Typewriter			Toolmakers		
Draughtsmen, Topographical			Mechanics, Wireless			Turners		
Driver Mechanics			Millwrights			Vulcanizers		
Driver Operators			Miners			Wagon Erectors		
Drivers, Transportation Plant			Moulders			Watchmakers		
Electrical Fitters			Nursing Orderlies			Watermen		
Electricians			Nursing Orderlies (Mental)			Welders		
Electricians, Eng. Units			Nurses, Trained			Well Borers		
Electricians, Signal			Observation Post Assistants			Wheelers		
Engine Artificers		1	Operating Room Assistants			Whitesmiths		
Engine Hands I/C			Operators, Signal			Wiremen		
Equipment Repairers			Opticians			Woodturners		
Farriers			Painters					
			Non-Specialists		2			
Totals (to agree with Columns 3 and 4 of Part A.)		2			4			

Notes—(a) If rank other than Private is involved give details on back.
(b) Authorised Trades or Specialists not included in list above will be added as required in spaces provided.

HQ 4 AUST DIV ..... *Unit.*

Date of Despatch 26/12/42

DAAG *Signature of Commander.* MAJOR

3 Aust Corps
Bde., Divn., Area, etc., with which Unit is serving.

WAR DIARY

NOT TO BE PUBLISHED

The information contained in this document is not to be communicated, either directly or indirectly, to the Press or to any person not holding an official position in His Majesty's Services.

Serial 30
Nos 581 - 11

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART 1

by

Major-General J.J. MURRAY, DSO MC VD

Commanding 4 Australian Division

REAR HQ 4 AUST DIV,
3 DEC 42.

"G"

581. MAPS.
Further to Div RO 551 of 20 Nov 42 the following maps are on issue:-

Units shortstocked may apply to this HQ for copies to cover requirements.

"STRATS" scale 1" = 4 miles.

HILL RIVER
MOORA
AUGUSTA
DONGARRA

582. PROJECTORS AND TRG FILMS.
A return of all visual eqpt available will be rendered to reach this HQ by 10 Dec 42.

Bdes will render a consolidated return for the whole Bde Gp; Div Tps will render return direct to this HQ "Nil Return" will be rendered when necessary.

Items as under will be included and it will be stated whether the eqpt is on unit charge or available from Amenities or Education.

(a) Projector 35 mm strip film - state type and serial No.
(b) Projector 16 mm sound or silent - do do
(c) Apparatus loudspeaking LP 2.
(d) Screens for projector 16 mm.
(e) Films (trg) state Title and serial No.

583. TRACK DISCIPLINE.
The standard of track discipline in camp areas will be improved. Track plans, if NOT already in operation, will be implemented in all camp areas immediately.

The following principles will apply at all times :-

(a) Existing tracks will be used as far as possible.
(b) Number of tracks used will be kept to a minimum consistent with efficient working of the unit.
(c) All tracks must be clearly marked.
(d) A circuit should be made with separate IN and OUT entrances, which must be clearly indicated.
(e) All ranks are to be instructed in the track plan of

/ 2.

when
their respective areas, and directing visitors will indicate the track for visitors to follow.

(f) Track Discipline must be policed, and pers and vehs kept on authorised tracks.

(g) To ensure the working of correct track discipline, a track plan will be prepared for the area prior to the arrival of the bulk of tps and vehs, and will be promulgated to all ranks at the earliest moment. Comds must have a copy of the track plan prior to entering the area.

(h) On unformed rds and tracks, such expedients as spreading light layers of sandy gravel from dry creek beds etc will tend to minimise the dust nuisance and the consequent trend to make a new track.

584. PUBLICATIONS.

Units will notify HQ 4 Aust Div, through normal channels, if they do NOT receive pns within fourteen days of indent. (See para 1 (c) of G42/35 of 29 Oct 42).

585. CARRYING OF RESPIRATORS ANTI-GAS.

1. (a) So that respirators anti-gas will always be in a serviceable condition, and the standard of gas training maintained, the following procedure will be adopted forthwith.

(b) Respirators anti-gas will be carried one day per week by all personnel who have respirators on issue. Respirators will be worn for one (1) hour during the day. This hour should be made up of , say , two "Gas Alarms" each of 30 mins duration.

(c) During the period of "Gas", unit gas officers will check the fit and serviceability of the respirators in their respective units.

585A. MOVEMENT TO SCHOOLS.

2. (a) Considerable difficulties are being experienced at schools due to the late arrival of students. Comds must ensure that all students are moved in accordance with the joining instructions for the school that they are to attend.

(b) Nominees for school will NOT be changed without prior approval of HQ 4 Aust Div.

526. USE OF ABBREVIATIONS IN CORRESPONDENCE.

The list of authorised abbreviations contained in Field Service Pocket Book PAMPHLET No 2 (1939) are for use in the field and during training.

2. Authorised abbreviations are issued to assist officers in the rapid writing of orders and messages and to reduce the number of letters contained in words to be telegraphed.

3. The abbreviations are intended to help and NOT to hinder.

4. In documents such as letters, reports and memoranda which are not usually written under conditions of great urgency, no abbreviations will be used except those recognised for the designations of appointments, Headquarters of formations and Units.

"A"

587. RELIEF OF STAFFS : SCHOOLS (Based on LHQ 120356 of 17 Oct 42)

(a) The term of duty of all instructional staffs at schools will be limited to a period of 6 months with a possible extension to 9 months only in exceptional cases.

(b) Method of Relief.

/3.

(1) LHQ SCHOOLS.

The general policy regulating relief of staffs at LHQ Schools will be as follows :-

(i) A panel of names of personnel of all Arms and services considered to have the requisite qualifications as instructors will be prepared and held by HQ 3 Aust Corps from recommendations made on confidential reports of students attending LHQ and other schools and from other sources.

(ii) The panel will be submitted to Formations or Branches concerned for comment and approval before final acceptance.

(iii) Normally Formations and Branches will be informed in ample time before any personnel are due for relief. The notice will contain:-

Army or personal number)
Rank)
Name) Of personnel to be
Unit) relieved
Qualifications for appointment, date relief to be effected and , where possible, names or names of suggested reliefs.

(iv) Chief Instructors of LHQ Schools will maintain a record of personnel passing through, noting their capabilities and potentialities as instructors for future reference.

2. CORPS SCHOOLS.

In all Corps Schools the method of relief of instructional staff will be similar to that employed in the relief of trg staff of trg units. Units will be allotted responsibility for relief and will make recommendation as to personnel to relieve. Such recommendations will normally be from personnel included in panel of names (vide (b) (i) (I) above), except in exceptional cases when recommendations will be supported by an explanatory memo.

(c) ISSUE OF INSTRUCTIONS.

Instructions regarding relief of selected pers will in all cases be issued by A Branch 3 Aust Corps.

(d) POTENTIAL INSTRUCTORS - STUDENTS.

On the completion of a school or course all students will be returned to their parent units in accordance with GRO A 412 pa ra(2) (II) (D). If chief instructor s desire to retain students as instructors they must first be returned to their units and applications made for them when arranging subsequent relief vide paras (c) (i) (III) and (b) (ii) above.

(e) TERM OF DUTY AT SCHOOLS.

Normally all instructors will complete the full term of duty a t a school. In exceptional cases, however, (for purposes of promotion only), application for the return of personnel to units before completion of the full term may be made. In this event a suitable replacement will be arranged by the Formation concerned, the name and particulars of such relief being submitted with the application for relea se.

(f) RANKS AT SCHOOLS.

Personnel detached to School Staffs may receive a step in rank during the period of attachment at the School, provided a suitable vacancy exists on the WE, such promotion being to temporary rank or acting rank. On return to units personnel will relinquish any such rank granted by virtue of the appointment held at the school. If WE of unit and Regimental list do not justify its retention.

/4.

(g) Posting of Instructors.

(i) Officers. Officers will be seconded in their units but will in all cases be considered for promotion within their units.

(ii) WO and NCO Instructors. WO and NCO Instructors will be posted to "X" List and transferred to the school. They will retain their unit identity and be returned to parent unit on completion of tour of duty. They will be considered for promotion in their unit and in exceptional cases, return to unit may be asked for in accordance with para (e) above, but return in these cases will normally be limited to those required for promotion to commissioned rank.

(h) Suitability of Personnel as Instructors.

Chief Instructors, will impress on all units the necessity for utmost care to be taken in the selection of fully qualified and suitable personnel for school staffs. Chief Instructors will return to units any personnel not suitable or qualified for the appointment recommended and will immediately report full particulars to these HQ or direct to LHQ in the case of LHQ Schools.

588. MEDICAL RECORDS.

Ref DRO 559 Delete para (c) therefrom and insert in lieu thereof.

"(c) ASO 10/16 will be amended as follows:-

Delete from para 1 (b) and para 1 (c) - 'AFA 31, monthly return of admissions'.

Delete from para 2 - 'AFA 31, duplicate copy to DDMS 3 Aust Corps or DDMS W Aust L of C Area'.

589. DISCIPLINE DRESS.

Dress worn by all ranks will conform strictly with DRO's ASO's and DRO's issued from time to time. Any departure therefrom is not approved for personnel under Comd 3 Aust Corps.

590. IDENTITY DISCS.

It has been brought to notice that identity discs are NOT being worn by all personnel, and when accidents occur, great inconvenience has been caused. Unit Comd will take disciplinary action against all offenders.

591. RECREATIONAL LEAVE - INTERSTATE.

DRESS. Ref DRO 580 (g). All ranks travelling interstate on leave may be permitted to wear EITHER khaki working dress OR shirts and shorts while actually travelling between MTD CLAREMONT and their/ultimate destination.

Should tps for any reason have occasion to leave the train and the precints of any station on route, they will be dressed in accordance with DRO 484.

OC trains will ensure that all ranks are correctly dressed in accordance with DRO 484 before detraining at ultimate MTD or other detraining station.

592. OFFENCES - NATIVES.

Attention is directed to the Native Administration Act, 1905/1936 :-

Para 46(1) states:-

"Any person (except a native)-

(a) who habitually lives with natives or with any native who is not his wife or husband; or
(b) who cohabits with or has sexual intercourse with any native who is not his wife or her husband.

Shall be guilty of an offence against this act, and shall be liable to imprisonment for a period not more than two years, or to a penalty not more than one hundred pounds."

Para 48(1) states :-

"Any person who sells, supplies, or gives any fermented, spirituous, or other intoxicating liquor, in any quantity whatsoever, either alone or mixed with any other substance, or any opium, to any native shall be guilty of an offence and liable on summary conviction, to a penalty not exceeding one hundred pounds, or to any term of imprisonment not exceeding six months, or to both."

593. AIC TRANSFER.

Interstate transfer of members of the AIC, whether serving as such or where they have been absorbed in the WE of a unit, is not to be effected with approval of LHQ, to which a full statement of the circumstances will be submitted through normal channels together with a recommendation. This does not affect the normal movement of casualties.

/GU.

594. RECOMMENDATIONS FOR COMMAND AND STAFF APPOINTMENTS (GRO A544)

(A) Inf Bdes, RAA, RAE, Sigs, and AASC will submit to HQ 4 Aust Div, not later than 15 Dec 42, three copies of
(i) List of officers recommended for command carrying field rank.
(ii) List of officers recommended for staff appointments, second grade or higher.
(B) Lists will be prepared as follows:-

COMMAND.

Personal number	Rank	Name	Unit	Present posting	Type of command recommended

STAFF.

Personal number	Rank	Name	Unit	Present posting	Type of staff appointment recommended

(C) One copy of the following statement will also accompany lists mentioned in para (A):-

/6.

Personal number	Rank	Name	Unit	Age	Service Qualifications

(D) (i) By 15th day of Jan 43 and each subsequent month, return will be submitted notifying any alterations to Due Lists.

(ii) Additions to lists will be made in accordance with paras A, B, and C.

(iii) Reasons for removal from previous lists, will be given.

(E) The terms of GRO A544 will be strictly observed.

595. OFFICERS AMF - SUBSTANTIVE RANK.

Units will NOT submit recommendations under GRO A566 until Instructions are issued by 4 Aust Div.

596. DISCIPLINE - COURTS MARTIAL - DELAYS.

(a) A number of letters have recently been forwarded to various units calling for an explanation concerning individual cases in which delays have occurred in respect of Courts Martial.

(b) These letters have been written in order that each individual case in which delay has occurred may be investigated, and in order to impress on the officers concerned the importance of greater speed in bringing accused persons to trial.

(c) The reports and explanations required by these letters should have been forwarded with the Proceedings in accordance with ASO 9/13. If this had been done, the various letters which have recently been sent would not have been necessary.

(d) In some cases, no doubt, satisfactory explanations exist but it is clear that in a number of cases undue and serious delays have occurred.

(e) The attention of all Comds and others concerned is drawn to GRO A107 and ASO 9/13, and the necessity, is emphasised, of investigating charges promptly, of having the Summaries of Evidence taken without delay, so that the trial can take place on the earliest possible date.

(f) The reports to which ASO 9/13 refer are required in all cases in which more than 14 days have elapsed between the date on which the accused is either apprehended or charged and the date of his trial. Such reports will be forwarded before or at the same time as the Proceedings. It is laid down that, for the guidance and assistance of this HQ in considering the reports, they will contain information in the pro forma which is annexed, and copies of which are forwarded for distribution to all units.

597. RETURNS - AIF ENLISTMENT.

Greater care must be exercised in the preparation of AIF Statistical returns. Figures for strength and AIF enlistments will NOT include personnel who have been "X" listed.

598. PERSONNEL PROCEEDING ON AFL.

Personnel arriving at LRD CLAREMAN for AFL must be in possession of either WE or ME3, blanket or blankets and all other clothing and equipment as required by DRO 530. Personnel who arrive at LRD without any of the foregoing will NOT be allowed to go on leave but will be sent back to their units.

/7.

599. AIRMAIL SERVICE - EASTERN STATES.

Commencing on the 24 Nov 42, the Air-Mail service to and from the Eastern States reverted to a thrice weekly frequency. Planes now arrive Perth from Eastern States on Tuesdays, Thursdays, and Saturdays, and depart Perth for Eastern States on Wednesdays, Fridays, and Sundays.

600. XMAS MAIL ARRANGEMENTS.

With Christmas close at hand the handling of mails to and from the troops by both the Army and Civil Postal Service will present a real problem. Handling can be facilitated if troops cooperate by :-

(a) Informing correspondents of their correct address.
(b) Posting their own Christmas packets and parcels early.
(c) Requesting their friends and relatives to post early.

Articles posted for delivery in Victoria and other Eastern States before Christmas, should be posted by the first week in December; similarly articles from these States addressed to troops in 4 Aust Div area should be posted by 5 Dec to ensure delivery before Christmas.

601. DISCOUNT ON CLAIMS.

(a) In order that the Command Paymaster may take the greatest possible advantage of discounts which various trading concerns offer for prompt settlement of account, the necessity for immediate action by the responsible Officers on Forms TS 4 and supporting documents is stressed. It will be also the responsibility of the purchasing Officer, when placing an order, to ensure that the terms of payment are clearly stated on the firm's official invoice, or on the form TS4 AAF F59 or TS5. "Nett" prices should be marked as such.

(b) Where agreement has been reached that discount will be allowed if payment is effected within a certain period, no action will be taken by the Officer authorizing the claim for payment, to deduct the discount. The exact date of settlement cannot be anticipated, and the Command Paymaster will ensure that necessary adjustments are made.

(c) This instruction does not apply to the normal trade discounts which are allowed to the Dept of the Army, and does not alter procedure in connection therewith.

602. OFFICERS VISITING FORMATION AREAS.

Many instances have been reported of staff cars proceeding to or through Formation areas without the knowlegde of the Formation concerned.

In future, all officers visiting units or other Formations in forward areas or passing through Formation administration areas, either will advise the Formation Concerned prior to move, or will report to the Formation HQ on route.

603. USE OF AAF A14.

Ref GRO 501 - Method of Indenting for Ration

The use of AAF A14 will be discontinued immediately. Attention is directed to para 3 of above GRO in connection with use of AF W3800 which will be rendered in accordance with instructions therein.

/9.

604. ISSUE OF SUGAR RATION COUPONS TO ARMY PERSONNEL.

(a) With reference to GRO 9390/42 govering the issue of sugar rations coupons, an additional issue of coupons is authorised for all ranks in the AMF who are not rationed deptmentally or who are not billeted.

(b) The additional issue of coupons is allowed for the purpose of encouraging in members homes, the making of jam and the preserving of fruit.

(c) Coupons will be issued forthwith and will be a special issue in respect of the period ending 15th Jun, 43. The following scale of issue will apply:-

Members stationed in Queensland L of C Area -

10 half-coupons (entitlement, 10 lbs.)

Members stationed in other L of C Areas -

6 half-coupons (entitlement, 6 lbs.)

605. RIBBONS TYPEWRITER - SUPPLY OF.

In view of an acute shortage in supply of typewriter ribbons these must not be changed until definitely worn out. Ribbons will not be discarded on account of the impression becoming faint.

The ribbon will be used on the upper part until thoroughly worn and then reversed until rendered unserviceable. The ribbon switch will not be used.

606. CONSERVATION OF RUBBER.

(a) It is obvious from the many abuses evident and the unjustified use of MT in many units, that the seriousness of the rubber situation especially in regard to tyres has not been impressed on Comds, offrs and MT personnel generally.

(b) It is the responsibility of comds and those controlling the use of MT to study constantly the question of saving tyre wear and thus prolonging the life of tyre on issue. Unless this is done the depletion of our available supplies of rubber may well bring about the situation that a large percentage of vehs have to be grounded for lack of replacement tyres.

(c) The most obvious means of implementing this saving are contained in GRO 0150 and MBI 041/42 to which the attention of all ranks will be directed. They are as follows :-

(i) Less use of vehs
(ii) Strict observance of speed limits at all times
(iii) Constant attention to tyre pressure
(iv) Close study of tyres to reveal any undue wear caused by bad alignment or faulty brake adjustment.
(v) Return of tyres for remoulding or recapping when in correct stage of wear.
(vi) Unloading vehs if they are to be left standing idle for a period unless provision is made to "jack up" and remove weight from wheels.

(d) It is considered that if the true position in regard to supplies and the vital necessity for economy are explained to all concerned, an appreciable saving in tyre wear will be effected. Comds will therefore arrange for discussions among officers and all MT personnel on methods of conserving tyres.

/8.

(e) The contents of this order will be reported in unit orders, and the strictest disciplinary action will be taken against personnel involved in the abuse or neglect of tyres preservation and maintenance.

607. REPLACEMENT ENGINE ASSEMBLY - FORD AND CHEVROLET.

Replacement engine assemblies are available for use the same as any other major unit assembly. When being demanded, however, the replaced engine assembly must be returned in every case. For information the following parts form the complement of a complete engine assembly :-

(a) FORD ENGINE ASSEMBLY.
- Engine Block
- Generator
- Water Pump
- Gear Box complete with clutch
- Starter Motor
- Distributor
- Carburettor

(b) CHEV ENGINE ASSEMBLY.
- Engine Block
- Distributor
- Starter Motor
- Water Pump

NOT included in Chev Assembly.
- Carburettor
- Gear Box
- Fan

608. CUTTING OF TIMBER AND SAPLINGS.

No timber or saplings will be cut in the BELLEVUE CAMP Area or adjacent thereto.

All timber required by units encamped at BELLEVUE will be cut only from the area for which license has been granted by the Forestry Dept viz:-

Ref Map MUNDARING 1 inch : 1 mile

That area bounded by ry line and track within ry junc 1/6558 - rd and ry crossing 184525 - Track and ry crossing 183567 .

For purposes of control and economy in the use of MT timber getting from the area will be co-ordinated by HQ 4 Aust Div For Div tps and by HQ 6 Aust Inf Bde for units of the Bde Gp.

A return showing approx lengths and diameter of timber felled during the preceding weeks will be submitted to HQ 4 Aust Div on Monday of each week. This is required for the calculating of royalties payable.

609. ORDNANCE WORKSHOP DETACHMENT - MURRAY STREET.

(a) An Ordnance Workshop detachment is being retained at 486 Murray Street, Perth, to provide servicing facilities for Army vehicles and to deal with city breakdowns.

(b) The detachment is equipped to check or change engine or differential gear oil and to check and adjust electrical

/10

system, shock absorbers, brakes, steering, carburettor and tappets. No valve grinding can be undertaken nor any major modification.

(c) The wkshop is manned throughout the 24 hours.

(d) The detachment is under the direct control of W Aust L of C Area Ord Wkshop, and any inquiries should be addressed to the CC of that unit.

(e) Parking facilities are available for a limited number of visiting army vehicles.

610. SUPPLY OF LIQUOR TO OFFRS AND SGTS MESSES.

(a) Issuing pts for supplying liquor to offr's and sgt's messes have been opened at all canteen stores in forward areas in addition to :-

PERTH
CLAREMONT
MELVILLE
MIDLAND JUNCTION
NORTHAM

(b) In order to economise in use of MT, offr's and Sgt's messes will draw sups of liquor only from their nearest issuing pt, and on no account from bulk store PERTH except for units within Metropolitan area.

(c) Issue of beer to offr's and sgt's messes will be one gallon per head per week.

611. INTRODUCTION OF AIRMAIL LETTERCARD SERVICE.

It has been decided to introduce the Airmail Letter card service for the benefit of the troops in WA.

Issues will be made on the basis of two cards per man per week, commencing on 20 Dec 42.

Postage will be paid at the rate of one penny per card, which will be accorded aerial transmission on Internal Air Services. If anything is enclosed inside the cards they will be forwarded by ordinary post.

Airmail letter Cards must not be posted before 20 Dec 42.

Requisitions for cards should be made on Stationery Officer, WA L of C Area.

Owing to difficulties in maintenance of supplies, care will be exercised to see that the prescribed rate of issue is not exceeded.

for COL.
AA & QMG 4 AUST DIV.

NOTICES.

BOOKS HL 1 & HL 2.

Any unit holding the following books will inform HQ 4 Aust Div immediately.

HL 1 Nos 869851 - 869875
HL 2 Nos A733001 - 733050 - A733201 - 733250
" " A733301 - 733400 (2)

LOST :-

In vicinity of NOOKA HOTEL and NOOKA TOWN HOTEL, evening evening 29 Nov, by-pocula, horn rimmed spectacles in green leather case. Finder please return to Camp Comdt HQ 4 Aust Div.

PRO FORMA

LIST OF DATES ETC TO ACCOMPANY EVERY APPLICATION FOR COURT MARTIAL.

Accused (No. and full name) .....

Accused's Unit .....

Offence .....

....

Accused arrested or surrendered .....

Accused first charged .....

Accused rejoined Unit .....

First investigation by CO .....

Summary taken .....

Application for CM signed .....

Application forwarded by Unit .....

TO BE FILLED IN AT H.Q. 4 AUST DIV.

Application received by Div .....

Charge sheet signed by convening offr .....

Trial .....

War Diary. No 9

The information contained in this document is not to be communicated, either directly or indirectly to the Press or to any person not holding an official position in His Majesty's Service.

Serial 31
Nos 612 - 635

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART 1

by

Major-General J. J. MURRAY

Commanding 4 Australian Division

REAR HQ 4 AUST DIV
9 DEC 42.

"O"

612. RECORDING OF TRUNK CALLS AND PHONOGRAMS

Attention is drawn to 3 Aust Corps Administrative Standing Orders, chap 15/19.

Considerable difficulty is still being experienced by this Headquarters in compiling accurate statements of Trunk Calls and Phonograms, mainly due to the fact that many units are NOT compiling the records of these calls in detail.

A pro-forma is attached for guidance. The cost of trunk calls can be obtained by asking "Trunks" to advise charge.

It is essential that a separate return be forwarded for each telephone number allocated to a unit.

613. USE OF ABBREVIATIONS IN CORRESPONDENCE

Divisional Routine Order 585 is amended by adding after "(1939)" "as amended by AGM (AUST) 14 paragraph 14".

(J.C.W. O'CONNOR) .... Lt-Col.
GS 4 AUST DIV.

"AO"

614. PHARMACISTS

Nominal roll of Pharmacists employed as Ptes or NCOs will be forwarded to this Headquarters by 15 Dec 42.

615. MEDICAL RECORDS

Reference Divisional Routine Order 588. Amend first lines to read:-

Reference Divisional Routine Order 559. Delete paragraph (b) and (c) thereof and insert in lieu thereof "(b) 3034 no longer required from Field units."

616. BATMEN - OFFICERS ATTENDING SCHOOLS ETC.

ASO 5/13 does not apply in the case of officers proceeding to schools, MTD or to any other unit where the WE provides for two or more officers sharing the services of a single batman.

617. LEAVE WITHOUT PAY AND SUBSISTENCE.

Units attention is drawn to General Routine Order 334 (C) para 6 Sub para 4 (b).

/ 2.

PA

(a) Release of personnel ... leave without pay ... through the CDD, except where such action would involve undue loss of travelling, in which case units may release direct.
(b) When release is effected through CDD, Units will show on Casualty Returns as follows:-
Marched Out - Marched Out to CDD (Date) for leave without pay and subsistence. This will be promulgated in Pt II orders as such. CDD will show on Casualty Returns - Leave without Pay and Subsistence. Marched out to leave without pay and subsistence (Date).
(c) When release is effected direct from units to avoid duplication of travelling, Units will then show on Casualty Returns -
Leave Without Pay and Subsistence. Marched Out to leave without pay and subsistence (Date).
(d) Similar action will be taken when personnel rejoin units as follows:-
CDD Leave without Pay and Subsistence - Marched In ex leave without Pay. (date).
Unit Marched In. Marched in ex CDD, from leave without pay (date).

618. LEAVE

Reference General Routine Order 541 paragraph 5a.

The powers given to the CO in regard to granting leave direct to destination so that the member does NOT pass through the DPD, will NOT apply to any case when the destination referred to above is within a 25 mile radius of DEPOT.

619. ADJUSTMENT OF PAY ADVANCES

Responsibility is placed on the CO to satisfy himself as to the correct adjustment of cash advances.

Pay procedure and [illegible] will be strictly adhered to, and no officer will be permitted to undertake the responsibilities and duties of a paying officer in a unit unless he has been trained thoroughly to comply with these instructions.

Acquittance rolls will be complete in all details before they are handed to Pay Sergeants or Pay Clerks for collation and summarising. It should be unnecessary for the Pay Sergeant or Pay Clerk to have personnel paraded after each pay in order to obtain initials to alterations and to complete details and particulars on acquittance rolls.

In some instances paying officers have proceeded from units immediately after pay, leaving unacceptable vouchers in adjustment of a cash advance.

In other cases personnel have marched out on leave after being paid, and no initials have been obtained for alterations made on acquittances.

Carelessness on the part of Paying Officers makes it extremely dangerous for large advances of cash to be in the possession of units where paying officers have no sense of responsibility, and in future any instances of irregular or faulty acquittances returned in adjustment of a cash advance will be immediately reported to this Headquarters by the Paymaster to whom they are returned.

620. "X" LIST

For purposes of General Routine Order 411, 11 CCS, 4 CCS, 8 CCS will be classified as Camp Hospitals, and patients admitted will NOT be transferred to "X" List but returned to units unless detained 8 days or more. In the latter event, they will be transferred to "X" List in accordance with instructions re Camp Hospitals contained in the above mentioned General Routine Order.

621. PERSONNEL - X LISTING OF PERSONNEL - SCHOOLS ETC.

As all officers and other Ranks detached from units to attend schools or courses involving absence from units for more than 30 days, inclusive of travelling to and from course, are transferred to X List it is essential to disclose duration of schools or courses on attached Casualty Returns. General Routine Order 411 refers. (Divisional Routine Order 490 is cancelled).

/ 8.

622. MOVEMENT OF PERSONNEL - DARWIN.

When personnel are transferred between units or form units to HQ or from one HQ to another, AAP Vol 5 and all other relevant documents must accompany personnel so transferred, or be despatched at the same time depending upon whether embarked as a draft or moving as an individual.

623. PERSONNEL - MEDICAL CLASSIFICATION AT.

Detachment Routine Order 597 is cancelled by the deletion of sub-paragraph (d).

624. PERSONNEL WITH WAGE DEDUCTIONS - DISCHARGE.

Returns will be forwarded to Depot Unit in accordance with AAP 1156 Sec 2 of all personnel with deductions in order to be discharged. Nil returns are required.

625. SEASONAL LEAVE

Units will ensure that all personnel proceeding on Seasonal Leave are in possession of Pink Clearance Chits which will be handed in to CDO CASUALTY, No 5 and all will have their Identity Cards.

Corps Authorities will be given in the routine orders of No 5.

626. GENERAL ROUTINE ORDERS - PUBLICATION OF [illegible]

(a) The issue of General Routine Orders on a monthly Minimum basis, and units to consist of only one copy circulated to safeguard their name.

(b) Copies of General Routine Orders which have been lost cannot be replaced by this Headquarters.

627. [illegible]

(a) Chaplains and Padres [illegible] be issued at daily rate according to the period [illegible] will be [illegible] available. [illegible] can be performed [illegible]

(b) Personnel [illegible] will be [illegible] or quartered [illegible]

(c) Transition [illegible] be made [illegible] certificate is required [illegible] to the effect that quarters and rations were [illegible] the places visited.

628. [illegible]

(a) Approval has been given [illegible] Public Trade, of an hours [illegible] in addition to the normal ration scale, [illegible] personnel actually in the field, and in camps, [illegible] that day.

(b) In order to obtain [illegible] will be created as a special [illegible] Supplementary Rations, and will thereafter be dealt with in accordance with General Routine Order [illegible] units from Canteens where [illegible] will be recouped [illegible].

(c) Subject to shipping and availability of supplies, the Canteens Service is making [illegible] most suitable items to meet anticipated demands. Every effort will be made to meet all reasonable demands by units and Depots will submit demands on the Canteen Service as early as possible in order that they may be sub-

629. ORDERING OF [illegible]

Local Area Commanders [illegible] issue orders for Supplies and Services [illegible] 63 (1) and be [illegible] accounts relating to matters dealt with by the service [illegible].

Corps Headquarters [illegible]

This delegation is [illegible] stood above and it is [illegible] at any time [illegible] at any time in the future [illegible].

/ d.

630. UNIFORMS MADE TO MEASURE

The practice of personnel taking delivery from Contractors of uniforms made-to-measure must cease forthwith. In future all uniforms made-to-measure which have been indented for through 7 Adv Ord Depot must be delivered by contractor into Ordnance Stores from whence it will be issued through normal channels.

631. RELAXATION OF LIGHTING RESTRICTIONS MOTOR VEHICLES

Reference Divisional Routine Order 577.

The fitting of this special head lamp mask to MT vehicles will result in the displacement of head lamp lenses.

All lenses so displaced will be immediately returned to nearest section of 4 Aust Div Ord Fd Pk.

632. RETURN OF ACQUITTED ORDNANCE ISSUE VOUCHERS

COs of units are to ensure that no delay occurs in acquitting and returning No 3 copies of Ordnance Issue Vouchers (AF C2532) through ADOS as soon as the stores concerned have been received.

CCO 7 Aust Adv Ord Depot will report to this HQ any Unit failing consistently to observe this instruction.

633. 72 FD ORD DEPOT.

72 Fd Ord Depot is established at MULLEWA, and will service the following formations and units in the GERALDTON, NORTHAMPTON, MULLEWA, MORAWA areas for the maintenance of the following range of stores. Units and formations in these areas will indent for any of the items shown as maintenance on separate indents, which will be forwarded by ADOS etc formations direct to 72 Fd Ord Depot.

RANGE OF HOLDINGS OF ORD STORES AT 72 FD ORD DEPOT

Section Clo 1.

Bands - Bag, Khaki
Berets - Dk AFV
" - Khaki
Hats - Khaki, Fur
Hats - Khaki, WD
Helmets - Green DH
Straps - Chin L Brown
Caps - GD Officers

Section Clo 2.

Badges - Hat CO
Chevrons - Worst on Khaki
Badges - Collar CO

Section Clo 4.

Gaiters SD
Greatcoats DS
Jumpers KWD
Blouses AFV
Shirts Khaki Jean
Shorts Khaki - prs
Trousers-DK Mil.
" - AFV
Puttees Short

Section Clo 6.

Boots AB Unit
" W/AV
Laces Dr Lch
Boots Repair Material :
Edging Brown
Eyelets
Fillers Tip Boot Heel
Flax, stitching (Balls)
Heel Balls Blk & Brn
Hemp Brown Balls
Leather sole
Lifts
Lifts Top Pieces
Nails Tip ⅜"
" " 9/16"
Rivets, boot iron ⅜" ⅜" 9/16" ½"
Rivets Boots Brass ⅜" ½"
Thread Sewing Soles Balls
Tingle ⅜" ⅜" ½"
Wax Boot Heel
" Toe
Wax Brown (cakes or balls)
Tailors Tools
Bodkins Bone
Edges Straight
Scissors Tailors
Tapes Measuring
Thimbles
Kit Tools Bootmakers Aust No. 2
" " " " No. 3

Section Clo 7.

Buttons - CMGS Line 32
" 28
" 16
VIGS " 32
Buttons - VIGS Line 36
" 32
" 30
" 28

/ 5.

Section C1c 8.

Bags Kit Univ
Braces
Chalk Boxes
Drawers C Short
" W & C Long
Gloves Gauntlet
Gloves MG
Capes MG
Dressings Field
Jerseys Wool Khaki
Jackets MG
Goggles Unsplint Glass
Goggles Unsplint Cases
Lanyards
Leggings MC
Shirts Flannel
" Khaki Worsted
Singlets Cotton
" W & C
Socks Worsted
Towels Hand
Discs Identity - Green
" " - Red
Cords Disc Identity.

Section C1c 9.

Pyjamas HP Jackets
Pyjamas HP Trousers

Section B 2.

Flannelette
Brushes Hair Flat 1"
" " " 1"
" " " 2"
Brushes Sash Tool No 2
" " " No 4
Brushes Distemper 2 knot
Saws Blades Hack 10"
" " " 12"

Section G1.

Nails Wire lbs 1"
" " " 2"
" " " 3"
Rivets copper Csk assorted
" tinaman assorted
" Boilshead assorted
Nuts Assorted Threads & Sizes gross Screws Csk. MW assorted
Pins Keep split assorted
Washers Spring assorted
" steel flat assorted

Section G2.

Bronze Manganese Rolled round $\frac{1}{8}$"
" " " " $\frac{3}{8}$"
$\frac{1}{2}$"
$1\frac{1}{2}$"
Rods welding mild steel
manganese
electric cutting
armour plate
Bronze Phosphor cored
Rods welding high test
" " cast iron
Solder 50/50
" 70/30
" Resin Cored

Section M1.

Acid Electrolite
Carbide granulated
Cloth emery assorted sheets
Fluid Bakers soldering
Flux welding assorted
" soldering pasts
Oil Linseed
" M 80
Paint PFU Black
Blue
Brown
Paint PFU Green
Red
Yellow
White
Camouflage
Khaki J.
Camouflage D. Green
Camouflage Lt Earth
Paper Glass Sheets Assorted
Water Distilled

Section K2.

Twine Binding cwt
Hessian for (Maintenance screens
latrine only)
Rope (Manilla 1" Circ)
Rope (Manilla 2" Circ)
Packing asbestos Twine
Waste Cotton

Section J1.

Axes Felling
Axes Felling Handles
Axes Pick
Axes Pick Helves

Section J2.

Kettles camp oval 12 quarts

Section K.

Blankets
Buckets
Cans Tea 3 galls
Brooms Bass

/ 6.

Brooms Hair Sweeping 18" Lamps Hurricane Globes
Brooms Hair Sweeping 12" Lamps Hurricane Wicks
Brooms Hair Handles
Funnels Oil

634. PERSONNEL - EVACUATION ON MEDICAL GROUNDS OR TRANSFERRED

In view of the increasing number of complaints received regarding breaches all units will ensure that personnel evacuated on medical grounds or transferred are in possession of documents as directed in CRO 288.

Breaches of this instruction are to be immediately reported to these Headquarters and disciplinary action will be taken.

635. BOOT REPAIRS.

Cases have occurred recently where boots returned to Ordnance for repair have been condemned owing to excessive wear having rendered them unfit for repair. Debits for unfair wear have been raised against units concerned.

This would NOT arise if regular inspections were made, and boots were forwarded for repair at the correct time.

It is the responsibility of commanders to ensure that boot inspections are held at such periods as will prevent them becoming unfit for repair.

(F. A. BEASLEY) ..... Col,
AA & QMG 4 AUST DIV.

ADDRESS.

FOUND - In Canteen at MOUNTMUDGEE - 1 Identity Disc VX50748 CUTTERILL W.H. Returned on application to this HQ.

LOST - Rifle No. 60329. Last in trade at MORIBAN to MOORA. Units will make a physical check and report to HQ 4 AUST DIV if this rifle is found.

LOST - Rifle No. 123884 Unit No. VX590 in MOORA - DAMBARNAGAN area on 27 Oct 42 during "PIONEER" exercise. All units will institute a search to locate this rifle. If found it will be reported and forwarded to this Headquarters.

The information contained in this document is NOT to be communicated, either directly or indirectly to the Press or to any person not holding an official position in His Majestys Service.

War Diary

Serial 32
Nos 636 - 661

18 Dec 42

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS PART I

by

Major-General J. J. Murray

Commanding 4 Australian Division.

Rear HQ 4 Aust Div
Dec 42.

"G"

636. MAPS.

Reference DRO 581 of 3 Dec 42, the following map is now available in exchange for 1st edition already on charge to Units and Formations.

ALBANY "STRAT" 1" : 4 miles 2nd Edition.

The following maps are now available to Units and Formations short stocked.

PEMBERTON	"STRAT"	1"	: 4 miles	2nd Edition.
CORRIGIN	"	1"	: 4 "	1st "
BUNBURY	"	1"	: 1 Mile	Temporary 1st Edition
YANCHEP	"	"	"	" " "
BUSSELTON	"	"	"	" " "
DONNYBROOK	"	"	"	" " "

637. REMOVAL OF ROAD MAKING MATERIALS.

(a) It has been brought to notice that some units are removing gravel, etc. dumped beside roads for maintenance of such routes. In many cases this material has been brought from long distances. The importance of having stocks of material available for the repair of roads used by the army should be apparent.

(b) Units will ensure that under no circumstances are such road-making materials removed without the authority of HQ 4 Aust Div.

638. SECURITY.

ALL RANKS will be warned against breaches of security of the following nature:-

(a) Signing Vistor's books at hotels, hostels, clubs, tourists resorts, etc., giving number and UNIT.
Rank and name only will be entered in cases such as above.

(b) Writing of names and units on menus and walls of public places , telephone booths etc.

Every breach of these instructions will be referred to the unit concerned for disciplinary action.

for LT-COL,
GS. 4 AUST DIV.

"AQ"

639. SEASONAL LEAVE.

Amend DRO 625 line three to read Mob 3 and Standard leave pass with dates left blank.

640. MEDICAL - RETURNS - AFA A36. (LHQ 152933)

will be rendered in quadruplicate by Fd Ambs. The AFA A36 distribution will be as follows:-

SMO Formation	1 copy
L of C Area Records Office	1 "
LHQ 2 Echelon	1 "
Retained by Unit	1 "

641. CASES PALLIASSES AND STRAW.

(a) The issue of cases pallissses and straw filling will be confined to units in Standing Camps as hereunder:-

NORTHAM
CHIDLOWS
BELLEVUE-BUSHMEAD
CAMPS IN METROPOLITAN AREA.

(b) All units other than those in above camps will return all palliasses on issue to Ordnance before 20 Dec 42, and a report will be forwarded to HQ 4 Aust Div that this action has been completed.

(c) On vacating the above Standing Camps for field stations units will withdraw all palliasses and return them to the Camp QM concerned.

642. COOKING AND CATERING PERSONNEL.

Units will submit by 3 Jan 43, a return showing the number of WO Caterers, Sgt Cooks, Cpl Cooks and Cooks on WE and actually on strength. Attached to each return will be a nominal roll of personnel concerned. Against each name will be shown:-

(a) Whether or NOT the soldier qualified for his rank or trade grouping at a school.

(b) If he did qualify at a school, the name of the school and date of course at which he qualified.

(c) If NOT qualified at a school, date and place of trade testing and/or examination for trade grouping or promotion to Non commissioned or warrant rank.

643. RETURN OF CYLINDERS - GAS GRO 0520.

In para 1 of above GRO it will be noted that empty gas cylindors are to be returned immediately to Ordnance.

This instruction is not applicable to gas cylinders issued from WA L of C Area Depot Medical and Veterinary Stores which will be returned to this store when emptied.

644. USED OIL - SALVAGE.

(a) It is essential that all used engine oil be collected and forwarded for reclamation.

(b) Care must be taken that water and foreign matter, also gear and differential oil are excluded from the containers in which used engine oil is stored.

(c) Empty drums branded "Used engine oil only" and "Used transmission oil only" are obtainable from the nearest Sub-Area or Base Salvage Depot.

/3.

(d) It is the units responsibility to deliver the drums to the nearest Salvage Depot, when full.

(e) Such drums will be a charge against the unit and will not be used for any other purpose whatsoever.

645. DELEGATION UNDER AMR 161.

Inpursuance of the powers conferred upon him by regulations 11, 13 and 161 of AMR the C-in-C has among other things appointed the officer (not below the rank of Brigadier) holding the office, or performing the duties of office set out hereunder, to be an officer for the purpose of reducing for any reason any WO or NCO to any inferior rank or grade or to the ranks or in seniority of rank -

GOC 3 Aust Corps
Comd 1 Aust Armd Div (LHQ 151197 of 28 Nov)

646. ROYAL MILITARY COLLEGE : SPECIAL ENTRY 1943.

(a) Reference DRO 536 (a) of 20 Nov 42. Nominations are still open and will reach HQ 4 Aust Div by 26 Dec 42 at latest but should be forwarded as soon as possible.

(b) The allottment to Formations and units under command of these HQ's has been increased to 10.

(To be repeated in unit orders.)

647. UNIT GAS OFFICER OR NCO.

Reference DRO 555 of 20 Nov 42. This HQ to be advised of any change in posting of unit gas officer or NCO appointed in accordance with GRO 525 of 6 Nov 42. Such advice will include particulars enumerated in DRO 555.

648. LEAVE - GRO 559.

Attention is directed to para 3 (k) of GRO 559 - Rest days will not be accumulated.

649. LEAVE - CHRISTMAS 1942.

(a) Subject to operational requirements and such parades as may be deemed necessary for administrative purposes, Christmas Day, 1942, will be observed as an additional rest day.

(b) Sufficient personnel will be retained on duty to enable all HQ's to function.

(c) Personnel retained for duty on Christmas Day, 1942, may be permitted to take Boxing Day, as a rest day in lieu.

(d) Except as above, no leave, apart from leave under GRO A559/1942, is available for Christmas or New Year.

650. MEDICAL - MEDICAL RETURNS.

The relevant paragraphs in chapter 7 of "Instructions for Medical Officers Australia" 1942, relating to action to be taken at the conclusion of each year in regard to Admission and Discharge Books (A87) and Hospital Case Cards (I.1220) is cancelled, and the following substituted -

A & D Book Serial Numbers. A new set of serial numbers commencing with number one, will be started in each A & D Book as from midnight 31st of December of each year. An entry will be made in the A & D Book after the final admission entry for each year, showing the total number of patients remaining in Hospital at Midnight 31st December.

On a Medical unit taking over, A & D Books will be handed over to the incoming unit and the next succeding serial numbers will be used, except when this changeover takes place at midnight 31st December, when the procedure as above will apply.

/4.

The amended proceedure implies that the only special action necessary in regard to A & D Books and Hospital Case Cards at the end of each year, is that new serial numbers in the A & D Books are commenced at the beginning of the year and the total number of patients remaining in Hospital at that time are shown. It will not be necessary to make out fresh Hospital Case Cards for patients remaining in Hospital at the end of the year.

651. CASES REFERRED FOR SPECIALIST MEDICAL EXAMINATION.

ASO 10/13A para (b) is cancelled and replaced by the following:-

(b) In the case of units in the field, refraction tests and fitting of spectacles will be carried out in units by an optometrist.

652. IDENTITY DISCS.

1. All ranks will be supplied with two identity discs which will be worn as shown below:-

(a) The No.1 disc (green) will be suspended round the neck beneath the uniform by 32 inches of cord, and the No.2 disc (red) will hang below the No.1 by the two being joined by 6 inches of cord.

(b) The following particulars must be stamped clearly and effectively on the discs as under:-

Front side -
(i) Army number.
(ii) Initials and name.
(iii) Index letter (s) of religion.

Reverse side - Blood group number (as shown inside back cover of Pay Book). The greatest care must be taken in stamping the group letter and figures on the discs, as an incorrect marking may lead to loss of a life which might otherwise have been saved.

(c) The index letters of the various religious denominations are:-

Church of England ..	C.E.	Congregational ..	C.
Presbyterian ..	P.	Roman Catholic ..	R.C.
Methodist	M.	Jewish	J.
Bapist	B.	Salvation Army ..	S.A.

2. Discs that have been stamped with incorrect details are to be destroyed under supervision and any necessary replacements requisitioned for.

3. All units will institute a check to ensure that every serving member is in possesion of identity discs which are correctly marked.

4. Instructions governing the wearing of identity discs will be published in unit orders. Neglect to wear discs will be treated as a breach of discipline.

653 INSTRUCTORS AAMC TRAINING DEPOTS.

Recommendations from CO's AAMC units are requested by DDMS W Aust L of C Area for senior NCO's capable of being appointed as Lieut Instructors AAMC Training Depot NORTHAM.

Reccomendations will be made through normal channels and will include full regimental particulars, medical classification, age, military and civil experience and personal recommendation of CO as to suitability.

/5.

654. FINALISATION OF UNIT CLOTHING ACCOUNTS.

Units will ensure that action, in accordance with GRO 131 dated 26 June 42, has been fully complied with. Ledgers will then be forwarded through ADOS 4 Aust Div, to COO 7 Aust Adv Ord Depot for checking and finalisation.

Returned AIF units, and those units raised since GRO 131/42, who have not been functioning on clothing ledgers will advise ADOS 4 Aust Div accordingly.

Action will be taken forthwith.

655. EDUCATION - EQUIPMENT & MATERIALS FOR HOBBIES.

(a) Under LHQ instructions, goods purchased by DAD Education for Hobbies purposes must be taken on Ordnance Ledger charge, irrespective of whether the goods purchased are normal Ordnance issue or not.

(b) In the case of books and other articles which are not a normal Ordnance issue, the articles must be recorded on Expense Ledger.

(c) CRV's will be issued by units for all items purchased by DAD Education for their benefit.

(d) CRV's and the relative TS4's will be forwarded to the ADOS of the Div, Corps or L of C concerned for subsequent forwarding to 7 Aust Adv Ord Depot.

656. AUSTRALIAN ELECTRICAL AND MECHANICAL ENGINEERS: FORMATION OF CORPS AND TRANSFERS TO (Vide GRO O 578).

(a) Immediate action will be taken by all appropiate formations and units to transfer to AEME, by casualty return, all AAOC tradesmen whose trade grouping is listed in Appendix C to above GRO. Casualty returns to be prepared in sufficient numbers in addition to normal requirements to permit of the following action being taken by unit concerned:-

(i) one copy to be forwarded direct to DME at LHQ;

(ii) three copies to be forwarded through normal channels to HQ 4 Aust Div.

(b) Similar action is to be taken in respect of all officers of the Mechanical Engineering branch of AAOC who are to be transferred to AEME.

(c) It is to be noted that the newly formed Corps of AEME is a parallel service with AAOC directly under the Master General of Ordnance. The senior officer AEME at Corps HQ will be the CO of AEME 3 Aust Corps, and also the head of the Electrical and Mechanical Engineering service in 3 Aust Corps and WA L of C Area.

(d) Formation and unit commanders will afford to the appropiate AEME officer the same privileges of access to Comd and Staff etc, as are now given to corresponding officers of all other services.

657. 72 FD ORD DEPOT.

DRO 633 is amended by adding the following items:-

Section LV6 - MT 14.

Cover Pneumatic and Tubes	Inner Pneumatic.
600 x 16	32 x 6
650 x 16	900 x 16
650 x 20 (Truck)	900 x 18
700 x 17	1050 x 20(Bar Tread)
750 x 16	1050 x 20(Run Flat)
750 x 17	1050 x 18(Run Flat)
750 x 20	325 x 19

/6.

658. BAGS WATER CANVAS 5 GALLONS.

Supplies of bags water canvas 5 gallon are now available through Ordnance who will advise allocation to formations. Ponding such advice requistions will NOT be submitted.

659. POSTAL - CHRISTMAS GREETING TELEGRAMS.

Members of the forces are reminded that Christmas Greeting Telegrams must reach Field Post Offices in time to be received at GPO PERTH, NOT later than 19 Dec 42, otherwise delivery before Christmas cannot be guaranteed.

660. HIRINGS.

Reference is made to ASO 17/1. Requistions for hirings on AA Form P101 in triplicate will be forwarded through normal channels to HQ 4 Aust Div for approval and NOT as has been the practice in the past, direct to HQ WA L of C Area for Hirings Services.

661. APPLICATIONS FOR PROVOST CORPS.

(a) Applicants for 3 Aust Corps Pro Coy are required immediately. They must be of good physique, minimun height 5 feet 9 inches, with good disciplinary record and preferably have seen service with a field unit.

(b) Other things being equal, preference will be given to those holding license as M/C riders and MEDr's or to those having special knowledge in map reading, first aid and ambulance or convoy duties and MT maintenance.

(c) Men required to wear spectacles or having any marked physical disability are not acceptable.

(d) Applicants will be informed that they must serve a probationary period to ascertain their suitability as Provost personnel.

(e) All personnel will be interviewed and considered by APM 3 Aust Corps or his representive.

(f) Recruits will be given a comprehensive course of training in all duties.

(g) If applicants are of suitable type and not engaged in specialist duties, no obstacle is to be put in their way and their applications will be forwarded to reach HQ 4 Aust Div by 31 Dec 42.

(F.R.Beasley) .. MAJ,
for COL,
AA & QMG 4 AUST DIV.

NOTICE.

LOST on the PERTH-GERALDTON RD near PEARCE Aerodrome, one Bayonet Scabard and frog web, with initials HKS on webbing. Please return to Camp Commandant 4 Aust Div.

LOST between PERTH-and MOORA - Afternoon of Friday 23 Oct.

1 Khaki Valise, containing -

2 Blankets, one ground sheet, and one pair size 8 new light heavy boots.

Finder please Notify Camp Commandant 4 Aust Div.

NOTICE.

TELEPHONE. 4 Aust Movement Control Gp.

HQ 4 Aust Movement Control Gpswitchboard is connected with main switchboard HQ WA L of C Area numbers B4171, B3143, B5171, and B3050 - extensions 270 and 272 and by direct lines B4777, B5008, andB5014.

Between the hours of 1750 and 0845, Saturdays after 1230 hours and Sundays, ring - Duty Officers Phone B3143 and extension PABX 272.

FOUND Rifle Found NO. 3/76050.

The above rifle has been handed into DAPM WA L of C Area having been found in MELVILLE Camp.

The unit having this rifle on charge will make application to Camp Commandant 4 Aust Div.

The information contained in this document is NOT to be communicated, either directly or indirectly, to the Press or to any person not holding an official position in His Majesty's Service.

Hobt War Diary

Serial 33
Nos 662 - 685

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART 1

by

Major-General J. J. Murray

Commanding 4 Australian Division

REAR HQ 4 AUST DIV
30 DEC 42.

"G"

662. USE OF RIFLE RANGES.
Applications for the use of SWANBOURNE or BUSHMEAD rifle ranges will be submitted to reach HQ 4 Aust Div at least 14 days before range is required and will show:-
(a) Unit firing;
(b) Dates ranges required;
(c) Tables to be fired;
(d) Number of personnel to fire;
(e) Number of targets required.

663. SCHOOLS AND COURSES.
Comds will ensure that for all schools and courses:-
(a) Nominations are forwarded so as to reach HQ 4 Aust Div NOT later than the date specified;
(b) Transport arrangements are made so that personnel will report at the date and time laid down;
(c) Personnel are correctly dressed, equipped and are in possession of the requisite text books;
(d) Personnel possess the necessary qualifications and where practicable are given pre school training to ensure required standard on entry at a particular school, course etc.

for Lt-Col,
GS 4 AUST DIV.

"AQ"

664. PERSONNEL EVACUATED ON MEDICAL GROUNDS.
In accordance with LHQ instructions the use of WA A10 has now been discontinued and replaced by AAF A240 which, however, will only accompany the soldier from the time he enters RRD until such time as he is allotted to a unit.
An amendment to ASO 6/7 may be anticipated.

665. ORDNANCE DEBITS.
It is apparent that Units have not fully understood the instructions contained in 3 Aust Corps Administrative Instruction Q16 of 3 Dec 42 in as much as, upon receipt of debits, units are forwarding RSVs, CRVs etc separately and piecemeal.
It is essential that all accounts, reports, vouchers, etc relative to the clearing of a debit should be prepared and submitted together at the one time with the complete file.
Failure to do this inevitably results in delay caused by the

necessity to collect the documents from the various places to which they have been despatched.

When application is made to write off some of the items comprising a debit, AAFs 92 for the items should be submitted with the file.

666. DEFECTIVE .45 TSMG AMMUNITION

Failures of TSMG ammunition have been reported from time to time. Armourers will frequently inspect unit holdings of this weapon, paying particular attention to the condition of the bore and the chamber. ADME 4 Aust Div will be advised of any defects.

667. DISCONTINUANCE OF CERTAIN MEMORANDA OF EXAMINATION - MORTARS.

(a) Attention is called to O.O. 0538. Units will ensure that existing memoranda are returned to DME DHQ. If action has not already been taken, this will be done immediately.

(b) AEME armourers attached to units will carry out forthwith the first quarterly inspection of each weapon. AIME 4 Aust Div will be advised of any defects.

(c) Units will arrange for the DME's annual examination to be made not later than 31 Mar 1943.

668. TRANSFER OF MOTOR CYCLES - CANCELLATION OF INDENTS FOR SPARE PARTS.

Reference Administrative Instruction Q/1.

It is desired to cancel all indents unfulfilled in respect of spare parts for Motor Cycles which have been transferred out of units. Unit Indent Nos. for these parts will be notified to ADOS 4 Aust Div, who will arrange cancellation with 7 Aust Adv Ord Depot.

In addition, spare parts held for types of Motor Cycles not now on Unit strength, will be returned to Depot through usual channels.

669. TRANSFER OF CMF TO AIF - COERCION.

The following circular from DHQ is brought to notice:-

"From representations which reach DHQ through political channels and by other means, there is no doubt that coercive methods have been and still are adopted by units in relation to the transfer of CMF to AIF, notwithstanding the expression by GRO 168/42 that the greatest care must be exercised to ensure that there can be no question of any coercion in obtaining volunteers.

In certain cases it has been direct coercion and in other cases implied (such as suggested transfer to labor units and movement to distant centres in Australia of personnel who do not transfer).

Unit Comds will take such action as will ensure that in the matter of transfer to AIF, it is a voluntary act on the part of the individual without threat or inducement on the part of any responsible authority. No loss of rank or status and no differentiation in the grant of leave or other privilege is to be suffered by personnel because they do not transfer to AIF.

It is the responsibility of Unit Comds to ensure the observance of the spirit as well as the letter of GRO 168/42".

Action will be taken in accordance with the directions contained in this instruction.

670. INSTRUCTION IN MALAY LANGUAGE.

1. Progress made in Malay classes is very encouraging where there has been reasonably regular attendance.

2. Instructors however have been handicapped where recapitulation has had to be made for absentees.

3. Unpunctuality in some classes has also retarded progress and a very close check is to be kept on this aspect.

4. Students are now reaching a stage in the course where any gap in continuity of instruction is likely considerably to retard their progress.

5. Investigation into non-attendance indicates that notwithstanding DRO 545, duties which could be arranged by careful timing and provision of rosters in fact clash with class hours.

6. Formation etf comds will direct the attention of COs to the provisions of DRO 545 and to the necessity for the utmost co-operation in obtaining the maximum benefit from the services of the instructors especially made available.

671. SEASONAL LEAVE.
In all cases where personnel are released on Seasonal Leave without passing through GDD (GRO 334 6 (4) (b)) Unit or Formation concerned will notify GDD giving particulars of such leave.

672. PERSONNEL - INTER UNIT TRANSFERS.
All applications for inter unit transfer submitted for approval of superior authority (vide ASO 5 (1)) must give particulars of applicants' trade or specialist qualifications (if any).

673. CLASSIFICATION - TRADESMEN.
Reference ASO 5/48. In future the qualification "Class B" following T.G. rating, will be used to indicate that men with civil experience as well as those who are Army trained only, need further practice and instruction before being upgraded to T.G. "Class A".

674. AMENITIES - CONTRIBUTIONS BY ATTACHMENTS.
Where any unit, sub unit or detachment is attached to or being provided with amenities by another unit, the unit the whole or part of which is so attached or provided with amenities, shall contribute from its regimental funds a fair proportion of the cost of the amenities provided; failing agreement as to the amount of such contribution the assessment thereof shall be referred to the Div. L of C. or Corps Amenities Officer as may be appropriate, for decision.

675. MEDICAL - VD QUESTIONNAIRE.
As VD questionnaire can be completed with greater accuracy, and information so obtained can be acted on more promptly if questionnaire is completed by 122 Aust Spec Hosp, and not by Unit Medical Officers.
In future all VD questionnaires will be completed and distribution made, by 122 Aust Spec Hosp and not by Unit MO's.

676. USE OF THE TITLE "PADRE".
GRO A398 is not intended to imply that the traditional practice of addressing a Chaplain as "Padre" on informal or unofficial occasions should be discontinued. The use of "Padre" provides a method of address which helps to break down any reserve between Chaplains and the men for whose spiritual welfare they are responsible, and helps Chaplains to carry out their work more effectively. (LHQ 160/76).

677. AMENDMENTS - ASOs.
Chapter 6/7
Delete (c) WA A10 (personal record)
Add (c) AFB 122 Field Conduct Sheet.

678. LEAVE - EASTERN STATES.
1. Some units are issuing AAF T1 to cover the soldiers travel to CLAREMONT Camp on the mistaken assumption that home leave travel facilities do not commence until the soldier leaves LTD CLAREMONT.
2. The correct procedure is as follows:-
(a) HL 1 or HL 2 will be made out from the entraining station to the Railway Station nearest the soldier's home town, and when the MIDLAND Railway Coy is utilised HL 1 or HL 2 will be supported by form PL 1 made out from entraining station to MIDLAND JUNCTION (limits of MIDLAND Railway Coy line - MIDLAND JUNCTION to WALKAWAY).
(b) Form PL 1 will be presented at entraining station booking office and exchanged for a ticket.
3. It will be noted that home leave travel facilities extend from the point of entraining to the soldier's home town and return.

679. REPORTING CASES OF DEFICIENCIES NOTED IN ISSUE VOUCHERS (G982D).

Attention is drawn to correct method of reporting cases of deficiencies noted on Issue Vouchers (G982D). Such deficiencies should be reported on prescribed report form (AFG 985) available from Stationery. Three (3) copies of such report should be prepared, the original and duplicate being returned with signed No. 3 copy of Issue Voucher, which should be endorsed "Received with exception of items shown on Discrepancy Report No..... attached". The figures shown on the issue voucher must not be altered.

The triplicate copy of Discrepancy Report is to be retained by Unit in a Pending File awaiting advice of action taken to adjust reported deficiency.

680. MONTHLY CENSUS OF MECHANICAL TRANSPORT.

1. GRO 0538 states, 2 copies of E5-9A together with two copies of pro forma are to be submitted to DADOS Formation at the 20th of each month.

2. Many units are not paying sufficient attention to this GRO, as only one copy is received in many cases, also copies are received without pro forma attached. Other errors are frequently made in compiling the return.

3. Particular care should be taken to ensure that:-

(a) Unit WE number and not W Eqpt Table number is quoted on the pro forma.

(b) Pro forma is compiled in accordance with GRO 3518, para 5 (ii).

4. Care should be taken to ensure that Trucks are not shown as Vans, or Lorries etc. GRO 355 and GRO 0449 explain how the different types are recognised. Also more care is necessary in reading WEs.

5. As supply and maintenance of MT depends to a great extent on the accuracy of this return, it is in the interests of units themselves to ensure that future returns are correctly compiled and are submitted by the correct date.

681. COVERS BREECH RIFLE AND COVERS OVERALL RIFLES.

1. Approval has been given for provision to be made for covers for rifles as follows:-

(a) Cover, breech, rifle will be issued for all rifles other than those issued to personnel in "A" and "B" vehicles.

(b) Cover, overall, rifle will be issued for all rifles, issued to personnel in "A" and "B" vehicles.

2. As it is not considered that these items will be available for a considerable time no action will be taken to make demands until further notice.

682. COMPENSATION FOR KIT LOST IN THEATRES OF OPERATIONS - GRO 437.

Cases have arisen in which officers claiming reimbursement for kit lost in theatres of operations have been unable to comply with the conditions laid down in GRO 437.

The two main sources of difficulty are :-

(a) Production of receipts, vide para 6 (b).

(b) Certifications to loss by Commanding Officer, vide para 6 (c).

In cases where it is not possible for claimants to produce receipts covering replacements, in accordance with para 6 (b), a statutory declaration setting out the circumstances of the case, the articles purchased, and their cost may be accepted, provided that that receipts cannot be procured and that there is a reasonable explanation for their non-production.

Where it is not possible for the claimant's Commanding Officer to furnish the Certificate as required by para 6 (c) the claim may be certified to by any officer who is conversant with the facts of the case. This Certificate should be accompanied by a supporting statutory declaration by the Officer certifying setting out the reason for such certification.

The other conditions prescribed by GRO 437 must be strictly adhered to in cases where variations as set out in paras 3 and 4 above, are permitted.

685. RECOVERY OF TRADESMEN.

The undermentioned officers have been appointed to supervise the recovery of tradesmen within formations as shown:-

Lieut McGUIRE P.J. - 3 Aust Corps Tps Unit
Maj AGGS M.R. - 2 Aust Div
Lieut CROW - 4 Aust Div
Lt-Col SAUNDERS J.E. - W Aust L of C Area.

These officers will be responsible for supervising the recovery of tradesmen in their formations, either personally or by arrangement with another recovery officer.

Every assistance will be given to these officers by all concerned.

684. MECHANIZATION CIRCULAR NO. 325 - TYRE AND RIM SIZES.

The abovementioned Mechanization Circular has been distributed to all units.

685. APPOINTMENTS AND PROMOTIONS - WOs and NCOs - AIF.

(a) Attention of units is directed to G.O A686.

(b) Recommendations for the conversion of temporary into substantive warrant rank may now be submitted through normal channels to HQ 4 Aust Div.

(c) Units may prepare and send to District Records Office, W Aust L of C Area, appropriate casualty returns for the conversion of the temporary ranks of NCOs into substantive ranks, but only in accordance with WE.

(d) The temporary ranks of Warrant Officers and NCOs who are supernumerary to war establishment will NOT be converted into substantive ranks.

W.L. Rowe

Col,
AA & QMG 4 AUST DIV.

NOTICES

LOST. Log Book M/C 38276, on road between MOORA - MOOMBER on Sat, 12 Dec 42. Return to Camp Comdt's Office, Adv HQ 4 Aust Div.

LTD Vic L of C Area is now situated at ROYAL PARK.

LOST - Telescope, Signalling, No. 19795, reported to have been lost during "Robber" exercise between DONGARRA and point west of WALCOTT SOUTH. All units in possession of Telescopes Signalling will immediately make a physical check of such stores and, in the event of the missing telescope being located, it will be forwarded to 4 Aust Inf Bn, a report being submitted to this HQ.

HQ 3 AUST CORPS,

10 Dec 42.

3 AUST CORPS ADMINISTRATION INSTRUCTION Q 18.

CANTEEN ORGANIZATION.

1. Owing to manpower restrictions personnel of Australian Defence Canteen Service will shortly be withdrawn from all Canteens in the field, and will be employed in conducting issuing points from which units will draw supplies on a strictly cash basis. Units will be entirely responsible for staffing and conducting their own canteens as from 1 Jan 43.

2. The following issuing points have been established, and in all cases units will draw only from the nearest issuing point :-

PERTH	Cnr MELBOURNE RD and RAILWAY PARADE.
CLAREMONT	CLAREMONT Showgrounds.
ROTTNEST	Settlement ROTTNEST.
MIDLAND JUNCTION	In abeyance.
GINGIN	In Township.
MOORA	Carrick's Store.
MINGENEW	Late Bridges' General Store.
GERALDTON	Portion F Green & Co's store.
MULLEWA	Hotel yard Club Hotel.
MORAWA	2 shops in main street.

3. Units will be entitled to purchase stock three or four times a week from an issuing point and in the event of being moved they can return stock to issuing point and obtain a credit which will cover the drawing of the equivalent amount of goods from the issuing point at their new location.

In the event of moving from the State a refund will be made available.

4. The Canteen Service is prepared to assist in the following ways:-

(a) Huts and Equipment.

The loan of one collapsible hut will be made to units of 500 strength or over together with following equipment. -

Ice box.
Beer Coil
Extractor
Gas Guage.
100 gall tank.

The conditions of these loans are that the articles will be carried back to Canteen Service when a unit leaves the area, in the same good order and condition as received.

(b) Finance.

If a unit is unable to finance their Canteen a loan not to exceed £100 will be made which will

be refunded within 4 months. The 5 per cent discount allowed to Canteens will be used for this purpose.

Application for these loans will be made through normal channels to HQ 3 Aust Corps for GOCs approval, and loans will only be made to units with insufficient funds.

(c) Supervision.

Canteens Service will lend a competent NCO to train unit canteen attendants during the initial stages. In addition a Divisional officer will be attached to each Div and with the Bde Area Warrant Officer will be available to advise and assist generally in the running of canteens, especially in such subjects as taking stock.

(d) Stocks.

A comprehensive range of all available stocks will be placed in each issuing point together with supplementary rations.

5. STAFF.

(a) In order to give unit canteen attendants the necessary standing to carry out their duties the following supernumerary ranks will be approved :-

For units up to 500 WE - A/Cpl
For units 500 WE and over - L/Sgt.

(b) Personnel should be carefully selected with due regard to any previous store keeping experience and personal integrity.

6. SUPPLIES OF AERATED WATERS.

The supply of aerated waters will depend on availability of bottles, of which there is an acute shortage. A charge of 2/- per dozen will be made for bottles, to be refunded on return, and in the event of large purchases an equivalent number of empty bottles must be returned on each occasion. Units will ensure that empty bottles are returned otherwise the sale of aerated waters will be restricted.

Brig.
D. & QMG.

Distribution :-

List C
Less 100 copies to Serial 4.
Add 10 Copies to Serial 7.

War Diary

A56/2/2

Headquarters
3 Aust Corps.
14 Dec 42.

DISCIPLINE.

In order to secure uniformity of punishments and for the general information the following illustrations of recent Court Martial punishments are summarised. CO's may, bring these under the notice of troops under their Command, in order that troops may have an indication of the penalties they may suffer in the event of their infringing military discipline.

DESERTION.

W32651 Dvr R.H.W Alcorn, 121 Res MT Coy (Absent 2 months) sentence 18 months detention - previous Summary Award.

W32822 Pte L.W Dunn, 124 Aust Gen Tpt Coy (Absent 6½ months) 18 months detention - 5 previous Summary Awards.

W39322 Pte W.A. Dabies 28 Aust Inf Bn (Absent 4½ months), 18 months detention - 2 previous Summary Awards.)

W10273 Pte F. Gale, 28 Aust Inf Bn (Absent 3 months), 18 months detention. He had 4 previous Summary Awards.

W20881 Pte J.K. Gooch, 16 Aust Inf Bn (Absent 4 months) 12 months detention. He had two previous Summary Awards for AWL.

AWL.

W25271 Tpr E.B Kelly 10 Aust LH Regt, AWL 4 months - 6 months detention - clean record.

W24525 Pte H.G. Wright, 44 Aust Inf Bn, AWL 16 days - 90 days detention - 4 previous Summary Awards.

W23089 Tpr E.N. Taylor 10 Aust LH Regt, AWL 16 days, 90 days detention - 3 previous Summary Awards.

W17378 Pte E.G. Driscell 25 Aust Recce Bn, AWL 41 days - 7 months detention - 4 previous Summary Awards.

NX87013 Pte D.W. Lyon and NX88109 Pte R.C. Dempsey both of 30 Aust Inf Bn, AWL 3 days, 90 days detention. Each had 4 previous Summary Awards.

NX57209 Pte E.S. Needham, 30 Aust Inf Bn, AWL 3 days, 6 months detention. He had been convicted twice previously for AWL by DCM (periods 95 and 32 days respectively). He had one Summary Award for 8 days AWL.

N38280 Pte R.P. Treble 4 Aust Inf Bn, AWL 3 months, One Year's detention. His conduct sheet shows 3 previous offences of AWL, and two Summary Awards for disobeying lawful commands.

MISCELLANEOUS OFFENCES.

69593
VX Pte W.E. Hewett, HQ 4 Aust Div, found guilty of two charged of using violence to his superior officer (an NCO) and one of insubordinate language, was sentenced to 6 months detention. He had two previous Summary Awards.

VX69264 Pte G.A. Amy, HQ 4 Aust Div, found guilty of two charges of using violence to his superior officer (an NCO) was sentenced to 120 days detention. He had two previous Summary Awards for AWL.

WX8409 Pte R. Hill, 2/11 Aust Inf Bn, found guilty of being improperly in possession of 2 tins of Salmon (Government Property), was sentenced to 150 days detention. He had 4 previous Summary Awards.

VX280878 Dvr H.L. Watt and VX62797 Dvr L.J. Stow, both of 23 Coy AASC, 4 Aust Div, found guilty of stealing petrol, improperly using Army Vehicle for private purposes and AWL for 13 hours, was sentenced to 6 months detention. Each had a clean record.

W223 Cpl F.V.Moore, 10 Aust LH Regt, found guilty of a charge under AA.7(3), of not using his utmost endeavours to suppress a mutiny at which he was present, was sentenced to 18 months detention. The Court recommended a suspension of the sentence after 90 days, and the Confirming Officer accepted the recommendation, provided the accused's conduct in detention is good. The accused had served in the Regt for 10 years and had only one previous Summary Award, for AWL under mitigating circumstances.

The nature of the alleged mutiny was a gathering at which some members of the unit agreed to combine together not to go on parade unless the CO acceded to certain demands for leave. (Note:- No refusal to go on parade in fact occurred.)

V63539 Dvr G.P. Phillips, 137 Aust Gen Tpt Coy, found guilty of stealing liquor from the Officers' Mess, was sentenced to 6 months detention. He had one previous minor punishment.

V63010 Dvr H.G. Thompson, 137 Aust Gen Tpt Coy, found guilty of breaking into the Officers' Mess and stealing liquor, was also sentenced to 6 months detention. He had 4 previous Summary Awards.

Brig.
DA & QMG.

Distribution:

List C.

WARDIARY

A6/1/2

HQ 3 Aust Corps,
15 Dec.42

TRANSFER OF CMF TO AIF - COERCION.

The following circular from LHQ is brought to notice:-

"From representations which reach LHQ through political channels and by other means, there is no doubt that coercive methods have been and still are adopted by units in relation to the transfer of CMF to AIF, notwithstanding the expression by GRO 168/42 that the greatest care must be exercised to ensure that there can be no question of any coercion in obtaining volunteers.

In certain cases it has been direct coercion and in other cases implied (such as suggested, transfer to Labor units and movement to distant centres in Australia of personnel who do not transfer.)

General Officers Commanding are to take such action with unit Commanders as will ensure that in the matter of transfer to AIF, it is a voluntary act on the part of the individual without threat or inducement on the part of any responsible authority. No less of rank or status and no differentiation in the grant of leave or other privilege is to be suffered by personnel because they do not transfer to AIF.

Unit Commanders are to be informed that it is their responsibility to ensure the observance of the spirit as well as the letter of GRO 168/42"

Action will be taken in accordance with the directions contained in this.

(illegible) Brig.

DA & QMG.

DISTRIBUTION:-

(List "C" less W Aust L of C)

WAR DIARY.

Headquarters,
3 Aust Corps.

17 Dec 42.

REINFORCEMENT OFFICERS AMF

Reference CRO 495 of 17 Nov 42, it will be recalled that the action ordered therein was suspended until further notice by our signal A3034 of 25 Nov 42, reading as follows:-

REFERENCE CRO 495 REINFORCEMENT OFFICERS (.) SUSPEND ACTION ORDERED THEREIN UNTIL FURTHER NOTICE (.) ALL INFORMED.

2. To enable an estimate to be made of potential officers available and who have served on active service outside the mainland of Australia, our signal A 3331 was dispatched 9 Dec 42 reading as follows:-

TELEGRAPH NUMBERS AIF NCOs WITH SERVICE ABROAD BY UNITS WHO (A) ARE SUITABLE FOR IMMEDIATE APPOINTMENT COMMISSIONED RANK (B) WILL BE SUITABLE FOR APPOINTMENT AFTER QUALIFYING AT OTS (.) TREAT AS URGENT (.) ALL INFORMED.

3 Aust Corps Sig Message A 3386 18 Dec

3. It is now desired that more complete particulars, including Army number, rank, name and unit, be furnished as early as possible of ~~Warrant and NCOs~~ OR recommended for first appointment to commissioned rank in either AIF or CMF, who have served outside the mainland of Australia. To expedite matters Formation etc Comds should consolidate returns from units by arms. It is stressed that the information is required urgently

4. Nominations should be listed separately showing

(a) those suitable for commissions immediately;

(b) those suitable after training at OCTU.

5. While preference will be given to vacancies in the candidate's own unit, if vacancy exists at the time of qualification, it is to be understood that qualified candidates may be posted elsewhere if required. Formation etc Comds will be required to certify in respect of each candidate nominated that they would be prepared to accept them after first appointment.

Brig.
for DA & QMG.

Distribution:

2 Aust Div	(30)
4 Aust Div	(40)
3 Aust Mot Bde	(10)
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Adv Party	(25)
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ADMS	(2)
DDMS	(1)
CMP	(1)

VHGQ.

HQ 3 AUST CORPS.
23 Dec 42.

3 AUST CORPS ADMINISTRATION INSTRUCTION AQ 10.

ROAD MOVEMENT.

TRAFFIC CONTROL - ROAD DISCIPLINE - CONVOYS.

The instructions hereunder in regard to Traffic Control, Convoys, and Road Discipline will be implemented as from 1 Jan 43.

TRAFFIC ROUTES.

MAIN TRAFFIC ROUTES.

1. In order to control and co-ordinate road movement through Formation and L of C Areas, certain main roads will be declared "main traffic routes" by HQ 3 Aust Corps, and control of movement thereon will be effected in accordance with the instructions hereunder.

2. The roads now declared main traffic routes are set out in Appendix "A" hereto.

CONTROL BY FORMATIONS.

3. HQ Divs will be responsible for control and co-ordination of traffic on main traffic routes as set out in Appendix "A".

HQ Divs will maintain records of all Convoy movements over main traffic routes allotted to them, and will allocate block timings as necessary. Records will be maintained in such form as to facilitate giving immediate information in regard to Convoys on road, and available road space and block timings for other convoys as required. Such records and information will be made available to 3 Aust Corps or to adjoining formation as and when required.

CONTROL BY 3 AUST CORPS.

4. HQ 3 Aust Corps will be responsible for co-ordination of movement of convoys when two or more administrative areas are concerned, and will arrange with formations concerned for block timings to be made available for such timings.

Where, however, movements of units or small Convoys from one administrative area into the adjoining area is concerned, (e.g. for training or administrative requirements,) such moves may be mutually arranged between the formations concerned, provided that such movement does not interfere with any moves under direction of Corps HQ as above.

Convoys proceeding through any administrative area or from one administrative area to another will normally be given priority over any local movement, and formations will ensure that any local movement on or across main traffic routes does not interfere with such convoys.

CONTROL BY W AUST L OF C AREA.

5. HQ W Aust L of C Area will be responsible for control and co-ordination of movement in Metropolitan Area and 12 L of C Sub-Area, and may place such areas under control of HQ 12 L of C Sub-Area as may be considered necessary.

Co-ordination of movement between L of C Area and Div Areas will be by HQ 3 Aust Corps vide para 4 above.

SUBSIDIARY TRAFFIC ROUTES.

6. Formations may declare such main roads, other than declared main traffic routes, to be "Subsidiary Traffic Routes" as may be considered necessary to control effectively MT movement in their own areas. Such routes will be controlled by formations as for main traffic routes vide para 5 above, and where such routes run into an adjoining formation area, arrangements for co-ordination of control will be made between the formations concerned.

Block timings on such routes will be made available to HQ 3 Aust Corps or adjoining formations as and when required.

CONTROL OF MOVEMENT.

FORMATION AREAS - LOCAL CONTROL.

7. HQ Formations will be responsible for all local road traffic control and movement within their own administrative areas, vide FSR I, Sections 11 and 12.

HQ Formation may allocate Bde areas of responsibility, and will issue detailed standing instructions in regard to traffic discipline and control within their own areas, based on the general principles set out hereunder. Copies of such instructions will be forwarded to HQ 3 Aust Corps for information.

CONSIDERATIONS AFFECTING MOVEMENT.

8. The following instructions will be complied with in all road moves and will be used in preparing movement orders, march tables, and/or Standing Instructions for road moves throughout 3 Aust Corps Area.

(a) Convoys. (See also para 10).

A convoy consists of 2 or more vehicles moving together.

A group will consist of not more than 12 vehicles.

(b) Halts.

Convoys will halt for 10 minutes, at 10 minutes to every even clock hour.

Armd formations will halt for 20 minutes, and 20 minutes to every even hour.

Halts for meals will be as follows :-

Breakfast	0700 to 0730 hrs.
Dinner	1230 to 1315 hrs
Tea	(Nov - Mar) 1800 to 1845 hrs
	(Apr - Oct) 1700 to 1745 hrs.

During these periods there will be no movement of convoys whatsoever.

The above times will NOT be altered.

Headquarters,
3 Aust Corps,
24 Dec 42.

3 AUST CORPS ADMINISTRATION INSTRUCTION NO 18 SUPPLEMENT NO.1.

CANTEEN ORGANISATION.

1. Further to 3 Aust Corps Administration Instruction No 18 of 10 Dec 42. Certain points especially in regard to equipment have been clarified and the conditions under which loans are being made by Canteens Service to units are detailed in succeeding paras. In some cases this equipment will take some time to distribute and install owing to shortage of available material and labour. Requests for this equipment will be made through normal channels to Formation HQ for the attention of Divisional Canteens Officers.

2. EQUIPMENT.

(a) Huts.

Owing to the limited number of collapsible huts, one only (not a double hut) can be made available to each unit of AIF strength 500 or over. It is suggested that this hut be used as a dry hut and suitable bough shed be erected in an adjacent position for wet canteen.

(b) Beer cooling and drawing plant.

Each unit issued with a hut as in (a) above will be provided with beer cooling and drawing plant excepting where bulk refrigeration chambers are available for obtaining cool beer.

In the latter case units will draw evening requirement in bulk from issuing point. Refrigeration chambers are or shortly will be available at:-

GERALDTON
KINGSLEY
[illegible]

and orders have been placed for similar facilities at:-

GINGIN
MOORA or MORAWA

(c) Water Tanks.

Each hut will be provided with one water tank and stand.

(d) Cash registers, Safes and Tilley lamps can not be made available by Canteens Service.

3. STOCK LOANS.

The conditions of stock loans are as follows:-

(a) Stock to the value of the approved loan will be transferred to unit canteen for initial stocking.

(b) Each subsequent order placed by unit will be paid for in full and 5% discount on amount of order will be credited against stock loan account by Canteen Service.

(c) All applications for loans, which will only be approved where regimental funds are insufficient, will reach HQ 3 Aust Corps at the earliest opportunity.

4. MOVEMENT OF EQUIPMENT.

Normally where units are exchanging camps and similar facilities exist the equipment on loan from Canteen Service will not be moved, but in other cases where a unit is moving to a new area, the hut and equipment with the approval of the Canteen Service can be moved by the unit to a new location.

5. TECHNICAL ASSISTANCE.

It is the Canteen Services object to assist to the limit in advising on the technical side of canteen management and every opportunity should be taken to call on their assistance when required.

[signature] Lt Col
for Brig.
Dy A & MG.

DISTRIBUTION:-

As for 3 Aust Corps Adm Instn 318.

(c) Density (V.T.M).

By day - 10 VTM (Maximum)
By night - 20 VTM (Maximum)

Note that density refers to actual density of vehicles with any group.

Density may be reduced as necessary due to road conditions.

A space of not less that 440 yards will be maintained between each group of vehicles.

(d) Speed (MIH).

Speed on main traffic routes for convoys will not exceed the following :-

By day - 20 MIH
By night - 15 MIH

Speeds for individual vehicles will not exceed those set out in Appendix B hereto.

ISSUE OF MOVEMENT ORDERS.

9. (a) Orders for road moves will be issued by either GS (in the case of operational moves) or "Q" Branch.

(b) Orders will be issued either in writing, by signal, or verbally - if issued verbally care will be taken to ensure that all Branches and Services concerned, especially Pro, are notified.

(c) The movement order and/or march table issued will contain inter alia the following information :-

(i) OC Convoy to be detailed.
(ii) Assembly areas.
(iii) SP.
(iv) Start time.
(v) Destination and dispersal points.
(vi) Details of any special routes.
(vii) Number of vehicles.
(viii) Number of groups.
(ix) Identifying signs.
(x) Types of vehicles.
(xi) VTM
(xii) MIH.
(xiii) Halts.
(xiv) Adm arrangements including ammunition, POL, water staging.

(d) Prior to such an order being issued points relating to traffic control will be discussed with Pro representative.

(e) Distribution of movement orders will include the following:-

(i) Units concerned,
(ii) Comd, Staff and Services including Pro and those responsible for staging, POL or water.
(iii) Comd of areas or sub areas through which convoy will pass.
(iv) 4 Aust Mov Control Gp.

C O N V O Y S.

CONVOYS : COMPOSITION OF.

10. Except in an operational move, where the order of march will be detailed according to circumstances, the following instructions will be adhered to in making up a convoy.

(a) Groups will be by types of vehicles wherever possible.

(b) Tracked vehicles will form separate groups and move on separate timings, except in tactical moves not exceeding 20 miles.

(c) The speed of a convoy will be based on the ability of the slowest vehicle in it to keep within the speed limit laid down for that particular type of vehicle.

(d) Where it is necessary for a group to be of various types of vehicles, the heavier and slower vehicles will be placed at the head of the convoy.

(e) MC moving in convoy will move in formation not more than two abreast and each pair will conform to the VTM as ordered.

(f) LAD or Workshop vehicle will move at rear of convoy.

ROAD DISCIPLINE AND TRAFFIC CONTROL.

ROAD DISCIPLINE.

11. While on Move.

(a) Leading vehicle will be responsible for correct MIH of convoy.

(b) Each driver will keep to his correct side of the road and will NOT swerve out to the centre of the road.

(c) Each driver will be responsible for the distance between his vehicle and the vehicle he is following and ensure that it conforms with the VTM given.

(d) No convoy will pass another convoy moving in the same direction even if the other convoy is stationary.

12. When halted.

(a) Vehicles will pull off the road when possible or when this is NOT possible, as far off the edge of the road as practicable.

(b) No person will debuss or embuss until ordered by OC Convoy. Embussing and Debussing will be taught as a drill and practiced in unit lines.

(c) Troops will keep off the formed part of the road to ensure the passage of individual vehicles.

(d) During meal halts the OC Convoy is responsible for :-

Cleanliness of area,
Putting out of fires,
Checking of vehicles and loads,
Inspection of troops on a long trip.

DUTIES OF PRO.

13. (a) On the authority or warning order for a road move being given, Pro will be notified and problems of traffic control will be discussed,

(b) Pro will detail MP at the rate of two for the first group or part of a group and one per group thereafter.

(c) Close liaison between OC Convoy and MP will be maintained and drivers will obey any instruction given to them by MP in connection with road discipline or traffic control

(d) MP moving with a convoy will be responsible for checking :-

(i) VTM.
(ii) MIH.
(iii) Road discipline - as shown in para 11.
(iv) Reporting to OC Convoy when any vehicles falls out of convoy due to breakdown,
(v) Keeping OC informed of condition of convoy,
(vi) Traffic control at focal points,
(vii) Leading past each vehicle of a convoy an individual vehicle overtaking a convoy either moving or stationary.

INDIVIDUAL VEHICLES.

MOVEMENT OF INDIVIDUAL VEHICLES.

14. A single vehicle will not necessarily comply with the above instructions insofar as they refer to halts, timings, passing of convoys, etc, but will comply with the general instructions in regard to road discipline and follow all instructions in regard to road movement in principle if not in detail.

S T A G I N G.

BIVOUAC AREAS.

15. Local Comds are responsible for selection of Bivouac Sites for staging of units passing through formation areas vide ASO 4A/7.

Staging in its full meaning includes the provision of :-

POL
Water
Provision and preparation of rations.
Accommodation (including latrine).
Repairs as required.

VMIGQ.

APPENDIX A.

3 AUST CORPS ADMINISTRATION INSTRUCTION AQ 10.

ROAD MOVEMENT.

Schedule of Main Traffic Routes.

Serial	Main Traffic Route	Route Section Number	Route Section	Section Length miles	Formation Responsible
1	Route A MIDLAND JUNCTION to GERALDTON via MOORA	A1 A2 A3 A4 A5	MIDLAND JN – WALEBING WALEGING – MOORA MOORA – THREE SPRINGS THREE SPRINGS – MINGENEW MINGENEW – GERALDTON	92 14 102 33 74	4 Aust Div " " " " " " 2 Aust Div " " "
2	Route B MIDLAND JUNCTION to GERALDTON via PITHARA and MULLEWA	A1 B1 B2 B3 B4	MIDLAND JN – WALEBING WALEBING – PITHARA – WUBIN (PITHARA – WUBIN 20 miles) WUBIN – MORAWA MORAWA – TENINDEWA TENINDEWA – GERALDTON	92 65 78 71 51	4 Aust Div " " " 1 Aust Armd Div " " " " 2 Aust Div
3	Route C MINGENEW to MULLEWA	C1	MINGENEW – MULLEWA	53	1 Aust Armd Div
4	Route D GERALDTON to MURCHISON RIVER	D1 D2	GERALDTON – NORTHAMPTON NORTHAMPTON – GALENA	21 38	2 Aust Div " " "
5	Route E MIDLAND JN to NORTHAM	E1	MIDLAND JN – NORTHAM	50	W Aust L of C Area
6	Route F NORTHAM to PITHARA	F1 F2	NORTHAM – COOLALLING COOLALLING – PITHARA	27 71	W Aust L of C Area " " " " " "

NOTE : Where a main traffic route, the responsibility of one formation, includes a section within the administrative area of another formation, local movement by the latter formation over such route will be made under mutual arrangements by the formations concerned, provided that convoy moves over such main traffic route as required by the formation responsible will be given preference over any local movement.

VLHQ.

APPENDIX B.

3 AUST CORPS ADMINISTRATION INSTRUCTION AQ 10.

ROAD MOVEMENTS.

MAXIMUM PERMISSABLE SPEEDS OF VEHICLES.

1. The undermentioned speeds are the maximum speeds at which mechanical vehicles are to be operated in 3 Aust Corps Area.

2. Table of Maximum Speeds.

Type of Vehicle and Equipment.	Maximum permissable speed on roads. MPH.
Motor Cycles	40
Cars	40
Vans 12 and 15 cwt	30
Vans 1 ton	25
Lorries 30 cwt and 3 ton	
4 Wheeler	25
6 Wheeler	20
Ambulances (a)	35
Tractors, wheeled or other vehicles towing pneumatic tyred (b) equipment or trailers.	20/15
Tractors, tracked, towing medium arty equipment	3½
Carriers MG	20
Tanks light	20
medium	8
Armoured Cars	25

(a) In cases of emergency, the speed of motor ambulances will be at the discretion of the medical authorities.

(b) Second figure denotes maximum speed to be observed on unmade roads.

3. Notwithstanding anything provided above, military vehicles on public highways have no priority or privelege, and the local traffic laws are to be observed (vide ASO 12 appendix C).

A1105/11

HEADQUARTERS,
3 Aust Corps,

23 Dec 42

PROMOTIONS - 3 AUST CORPS

Part 1.

The authority delegated to Commander, 3 Aust Corps will be published in ASO's and should be studied.

2. With the appointment of a Military Secretariat at 3 Aust Corps, the operation of the delegated powers to Corps Commander, and the reintroduction of substantive rank it becomes increasingly essential that there be strict accuracy in the preparation of AAF's A 22 and A 33. When these are submitted and comply with requirements, and are approved by Corps Comd within the limits of his delegated authority formations etc will be advised by letter or signal of Corps Commander's approval, and personnel concerned may thereupon assume the insignia of their new rank.

3. "Appointments Orders" will be published as frequently as possible; these are authority for Part II Orders, increase in pay etc.

4. It is to be noted that pending gazettal, rank is acting only, and lapses if not confirmed by gazettal within three months.

5. The introduction of substantive rank will enable a return to the procedure and principles laid down in AMR & O. All units should expedite their recommendations as to substantive rank. Upon units recommendations as to substantive rank being submitted to LHQ, subsequent recommendation for promotion will be subject to directions as to substantive rank. Until such submission to LHQ appointments by Corps Comd will continue to be to temporary rank only.

6. No probationary Lieutenant should be recommended for promotion until recommendation for confirmation of the rank has been submitted. Outstanding probationary appointments should be recommended for confirmation as soon as possible, as this requires reference to LHQ.

7. The following points are supplementary only to those appearing in AMR & O or GRO:-

(a) All alterations, additions etc on AAF's A 22 and A 33 will be initialled by each officer making recommendations.

(b) Forms will be completed, including date. Place should be stated as, "In the Field".

(c) Age and Qualifications. Where the nominee has not qualified at an OTS or is beyond the age laid down, as normal, for appointment or promotion, a special letter should be forwarded setting out fully grounds for recommendation notwithstanding absence of qualification or age. Where nominee for first

appointment has not gone to the appropriate school, an undertaking to nominate him for the next available vacancy should be included. If nominee for first appointment has attended any courses each course and result must be shown on AAF A 22. This is checked with AAF B 103 and if B 103 is not complete, for example, by not recording the course or showing the result of course, AAF A 22 may be returned for amendment or for unit to prepare and forward casualty return showing course and result of course.

(Note:- a stereotyped recommendation as to age such as "this officer is considered sufficiently alert and vigorous to merit promotion" will not be regarded as adequate. HQ 3 Aust Corps may direct a special medical report in respect of nominees for first appointment or promotion who are over age.)

8. Attention is drawn to the provisions of ASO 5/12 (Note: GRO 397/42 as amended should be substituted for GRO A3/42.)

9. The most recent forms AAF A22 and A 33 (Dec 1940) should be used. Earlier forms omit certain essential information.

10. Upon the introduction of substantive rank, recommendation as to temporary rank will continue to be submitted in appropriate cases. These normally only apply to postings on HQ, Brigades or Formations, or other extra regimental appointments and not to unit appointments, with the exception only of appointments of Adjutants and Quartermasters dealt with below. In AAF A 22 where there is only one appointment recommendation as to seniority may be stated as "in accordance with date of appointment".

11. In AAF A 33:-

Para 2 - Insert "Examination suspended".

Para 4 - Strike out whichever is inapplicable.

Para 5 - If officer has served abroad, brief statement of service must be shown on back of form.

Para 8 - Strike out completely whichever is inapplicable.

Para 9 - This must be completed if applicable.

12. SUPERSESSIONS

(a) All officers who are to be superseded must be so informed and advised of ground of supersession; if the giving of notice is impossible, the reason must be clearly stated.

(b) (i) Where an officer is regarded as unsuitable for further promotion, he will be notified of supersession and of the ground and such notification may be accompanied by a statement informing the

officer concerned that he will continue to be superseded on the same ground.

(ii) When such general notice has been given, such officer need not be informed of further supersessions, but his name must be shown in each case amongst the officers superseded, and the words, "General notice of intention to supersede given (and date);".

(iii) Where general notice to supersede has been given, a confidential report in respect of such officer, duly initialled by him should be forwarded to HQ 3 Aust Corps within 30 days. Such report besides dealing generally with the efficiency of the officer concerned, will give reasons for his retention in unit, or make recommendations in respect of his disposal. Where justified, action in accordance with GRO A143/42 should be taken.

13. Where the grounds of such continued supersession are or include the age of the officer concerned, the confidential report will include full information as to his physical and mental condition having regard to his age.

14. Seconded officers senior to the officer being recommended must be considered for promotion, and if to be superseded, notified of grounds of supersession. Secondment in itself is not a ground for supersession. If no ground exists for supersession of seconded officer, he should be recommended for promotion and:-

(a) if the posting to which he is seconded carries the higher rank, recommendation should also be made according to circumstances either that he remain seconded or that he return to unit or,

(b) if post to which seconded does not carry higher rank, his return to his unit should be requested.

15. "Not qualified for this appointment" is not a ground for supersession, except in respect of a comparatively few specialists appointments, such as workshops officer in AASC. It is not sufficient ground for supersession in respect of appointments, such as that of company commander 2 i/c, Bns etc.

(Note:- On the other hand "Not suitable (or not yet suitable) for promotion" is an adequate ground for supersession.)

16. Personal number of every officer to whom reference is made (e.g. in supersession column on back of form) must be given (GRO 227).

17. ADJUTANTS AND QUARTERMASTERS

The following is an extract from an instruction received from LHQ:-

"The rank of captain is the maximum rank provided in WE's for the appointment, and officers should NOT be promoted because they are holding these appointments unless they are fully qualified in all respects for the rank of captain for other appointments in their units. Should they be so qualified, they may be promoted to the temporary rank whilst holding the appointment and will relinquish such temporary rank immediately they vacate it"

18. To give effect to this instruction from LHQ, the following procedure will be adopted:-

(a) In heading of AAF A 33, recommendation will be expressed as follows:-

"to the rank of temporary captain while holding the appointment of Adjutant
Quartermaster

(b) Questions 8 and 9 will be answered as follows:-

"NOT applicable; but see back."

(c) The following indorsements will appear on back of AAF A33:-

(i) "The following Li uts are senior to the officer recommended:- (Set out list of these officers with full particulars)

(ii) "It is certified that the officer recommended for promotion whilst holding appointment as..... is fully qualified in all respects for the rank of captain for any other appointment in the unit, and is the most suitable member of the unit for appointment as Adjutant
Quartermaster"

Part 2

CONVERSION OF TEMPORARY RANKS TO SUBSTANTIVE RANKS

GRO 566

The following is based on rulings obtained from LHQ with reference to GRO 566, and published for information.

1. It is not encumbent upon a CO to recommend any officer holding temporary rank for promotion to substantive rank, but when the relative seniority of an officer would be affected by his omission from the recommendation:-

(a) the officer should be notified of intention not to recommend him with grounds, and

(b) should include the reason and fact of such notice in his list of recommendations.

2. Where an officer holds temporary rank not being temporary rank whilst holding a particular appointment, and is not recommended for conversion to substantive rank, immediate consideration will be given to the question of his relinquishment of temporary rank, and a confidential report will be supplied in respect of such officer, immediately.

3. All seconded officers should be considered for conversion of their temporary rank when their seniority in the unit in which they are seconded is such as to warrant confirmation of their temporary rank. If not considered fit for conversion to substantive rank, procedure set out in 1 above will be followed.

4. Where the unit for the purpose of Regimental List under CRO A 397 comprises a number of units, the Head of the Arm or Service of which the units form part in the formation which comprises such units, will be CO for purpose of preparation and submission of lists, and making of recommendations.

5. Where special circumstances exist, recommendation may be made altering seniority, but all those who would be affected should be notified of the fact and of the reasons, and the reasons stated in the recommendation, together with the fact that all those affected have been notified.

6. Lists should be submitted as soon as recommendations are complete, and there is no necessity to submit all lists in formations etc simultaneously.

7. The CO of the unit with which officers now on PSL last served should submit recommendation where justified for conversion to substantive rank of such officers.

(H. Ashworth) Brig
DA & QMG

Distribution:-

1 Aust Armd Div (50)
2 Aust Div (50)
4 Aust Div (60)
W Aust L of C Area (144)
10 Aust LH Regt (1)
25 Aust Cav Regt (1)
RAA 3 Aust Corps (10)
RAE 3 Aust Corps (6)
4 Aust Fd Svy Coy (8)
Sigs 3 Aust Corps (2)
3 Aust Air SC (2)
3 Aust Corps Sec Int Corps
5 Aust Air Liaison Sec
3 Aust Corps Guerilla W/fare Gp
3 Aust Corps Comd Pay Office (2)
3 Aust Corps Pro Coy
3 Aust Corps Salvage Unit
3 Aust Corps S of A
3 Aust Corps Sig Trg Centre
3 Aust Corps School, HARVEY
3 Aust Corps School P & RT
Comd
BGS
G (2)
DA & QMG
A
Q
CE
CSO (2)
Chaplains (2)
S & T (14)
Medical (8)
Ord (6)
Pro (2)
Posts (2)
Camp (2)
Salvage
War Diary (2)
File

AUSTRALIAN MILITARY FORCES. WAR DIARY

~~338~~/2/1

REAR HQ 4 AUST DIV
6 DEC 42.

ECONOMY OF POL - PETROL RATIONING.

1. The ration allowance made under 4 Aust Div 338/2/1 of 13 Sep 42 is cancelled. As from 0001 hrs 6 Dec 42 the 4 weekly petrol ration will be as follows:-

2 Aust Inf Bde Gp.	28,000 gals
6 " " "	24,000 "
13 " " "	32,000 "
Div Tps	12,000 "

2. Attention is again directed to the need for the utmost economy in the use of MT for the purpose of conserving petrol and tyres. It is evident from observation of vehs on rds, that a great deal of wasteful running is still occurring. In this connection the following pts require constant supervision:-

(a) Co-ordination of adm tpt requirements within Bde gps to avoid the sending of 2 vehs from different units on a task which could be performed by one. Where units are in close proximity, adm tpt requirements should be centralised. Back loading will be arranged wherever possible.

(b) Speed. Much waste of petrol, undue wear on tyres, and many accidents result from driving at excessive speeds. All drivers must be impressed not only with their duty to keep within the speed limits prescribed but also with the need for economical and safe driving. There is a tendency always to drive up to the speed limit if not above it . Drivers will be instructed that the speed limit will be reached only when it is necessary to maintain such speed in order to complete a journey within a time laid down. Otherwise in independent running speeds will be kept below the limit; safe and economical driving being the guiding factors.

3. A preliminary check of figures from Pro T's indicates that a large number of vehs are being used illegally. Details are being forwarded for disciplinary action to comds concerned, but the evidence of lack of control in some cases is so serious that more severe restrictions and control by 4 Aust Div Pro Coy are now in force.

(M.H.ESCRIDGE) ... MAJ,
for COL,
AA & QMG 4 AUST DIV.

DSTBN.

List "A".

AUSTRALIAN MILITARY FORCES

196/1/39

REAR HQ 4 AUST DIV
AUSTRALIA

18 DEC 42

ALL UNITS 4 AUST DIV

RECOVERY OF TRADESMEN

The following officers have been appointed as LHQ Inspecting Officers to supervise and co-ordinate the scheme in WA:-

Col T.P. COOK
Lt-Col A.E. REED

2. These officers will be visiting formations in the near future, and are to be given every assistance.

3. Please arrange for all sub-units to be informed of the status and function of these officers, and arrange for them to be assisted in every possible manner.

COL
AA & QMG 4 Aust Div

21 DEC Recd

AUSTRALIAN MILITARY FORCES

HQ 4 AUST DIV.

20 DEC 42

COURSES FOR ARMY CHAPLAINS

1. Herewith find Corps memo in connection with the above courses. Sufficient memos are attached to enable a distribution of one per Chaplain.

2. The following will attend:-

Serial 1 4 - 8 JAN 43.

Chaplain	MAPPIN T.R.	HQ 4 Aust Div.
"	CLARKE M.G.	10 Aust Fd Regt
"	ABBOTT D.	11 Aust Inf Bn
"	ELLIS K.P.	HQ 4 Aust Div.
"	BRODERICK K.J.	6 Aust Inf Bde
"	MAHER G.	6 Aust Inf Bn
"	STINSON C.	28 Aust Inf Bn
"	DE LOUGHEY	109 Aust A Tk Regt

Serial 2 15 - 19 JAN 43.

Chaplain	HARFIELD W.	2/11 Aust Inf Bn
"	CODD E.A.	14/32 Aust Inf Bn
"	BORLAND F.T.	5 Aust Inf Bn
"	CROUCH G.S.	38 Aust Inf Bn
"	HILFORD R.E.	16 Aust Inf Bn
"	RODGERS B.T.A.	15 Aust Fd Regt
"	MACLIVER A.	3 Aust Fd Regt
"	COOK C.O.L.	Sigs 4 Aust Div

3. One 15 cwt, driver and one batman will be supplied by each formation as under, for use at above courses.

Serial No.1	HQ 4 Aust Div.	:	Serial No.2	2 Aust Inf Bde
	RAA.	:		6 " " "
	13 Aust Inf Bde.	:		Sigs 4 Aust Div

4. Attention is drawn to paragraph 9 of memo. This HQ will be advised by 24 DEC what textbooks are not in possession of any of the nominees.

J.C.W. O'Connor

(J.C.W.O'CONNOR) Lt-Col
GS 4 Aust Div.

DISTRIBUTION:

2 Aust Inf Bde
6 " " "
13 " " "
RAA
Sigs 4 Aust Div
AQ
Comp
File

HNG G36/28/5

AUSTRALIAN MILITARY FORCES - 3 AUST CORPS

Headquarters
3 Aust Corps.
3 Dec 42.

H.Q. 4 Aust. Div.
Date

COURSES FOR ARMY CHAPLAINS

1. **OBJECT** : It is intended to conduct two short Courses for Army Chaplains with a view to training Chaplains in the duties they may be expected to perform in the field.

2. **LOCATION** : MELVILLE CAMP

3. **DATES** : Serial 1. 4-8 Jan 43 incl.
Serial 2. 15-19 Feb 43 incl.

4. **CAMP STAFF** : Supervising Officer - Capt (N.27386) A.E.H. MACALLISTER
Course WO - WO II. NILE R.G..
Clerical Wardens - SC A.L. BULBECK DACG (CE)
- SC E. SULLIVAN DACG (RC)

5. **SYLLABUS & TIME TABLE** :
See Appx "A" att.

6. **ATTENDANCE** :
(a) Formations will arrange for 50% of Chaplain strength to be released to attend each serial.
(b) Nominal rolls will be in this HQ by 26 Dec 42. ← HQ 4 Div 21 Dec

7. **REPORTING** : Personnel attending Course will report direct to HQ MELVILLE CAMP at 1430 hrs 4 Jan 43.

8. **ADMINISTRATION** :
(a) Eqpt - nominees will report in marching order. Valises and blankets will be carried. Messing gear will be supplied.
(b) Tpt - Formations will arrange for MT on the basis of 1 veh per 3 Chaplains. Vehicles will be required for instruction in elementary D & M.
(c) Batmen - Batmen on scale of 1 per three Chaplains will be required. Duties will include general, camp and mess duties.
(d) Rations and Quarters - To be arranged by HQ MELVILLE CAMP from 1430 hrs 4 Jan 43 to 1700 hrs 8 Jan 43, and 1430 hrs 16 Feb 43 to 1[illegible] hrs 19 Feb 43.

9. **TEXT BOOKS** : The following text books etc should be taken if available :-
Note book and pencil
Manual (or Notes on) of Map Reading
FSR Vol I.
FSPB esp - pams 2, 3, 10, 11, 11A.

A.F. Campbell Maj
for BGS 3 Aust Corps

Distribution :

2 Aust Div	(14)	4 Aust CCS	(2)
4 Aust Div	(18)	8 Aust CCS	(2)
3 Aust Mot Bde	(8)	G	
WA L of C Area	(20)	A	
10 Aust LH		Q	
25 Aust Cav Regt		DACG	(2)
RAA 3 Aust Corps	(4)		
RAE 3 Aust Corps	(2)		
Sigs 3 Aust Corps			
1 Aust AGH	(3)		

APPX "A"

TRAINING OF CHAPLAINS

1. **Syllabus**

The syllabus will be divided into two parts

(a) **General Subjects** - covering

D & M - driving and minor repairs

Map Reading - Orienting of map
Reading of co-ords
bearings
contours
Use of Prismatic Compass and Service Protractor.

Staff Duties - Organisation of Div
Bde Gp
Correct use of Message Form
Security and Censorship

Medical - Evacuation of Wounded and Chaplains duty therein.
War Neuroses.

A/Gas Instruction

Army Education Service - outline of duties.

Repatriation conditions.

These subjects to be covered by Army Instructors.

(b) **Spiritual Training**

DACGs will organise and allot times as necessary. Subjects to be covered are listed below. Chaplains who have been allotted topics will be prepared to lead discussions thereon.

SUBJECTS COMMON TO ALL DENOMINATIONS

Serial	Topic	Speaker
1. 2.	Marriage and Burials Notification of Next of Kin	S.C. A.L. BULBECK, CE
3.	Status and Responsibility of Chaplains	Chap. B.T.A. RODGERS, M.
4.	Practical Problems	S.C. C.K. DAWES, U.B.
5.	Hospitals	S.C. O. COSGRIFF, RC.
6.	Detention and P.W. Cages	S.C. T.R. MAPPIN, CE.

SUBJECTS FOR SPECIAL DENOMINATIONAL GP DISCUSSION

1.	Chaplains and the Civil Population	Chaps. W. HARFIELD CE F. CAHILL RC G.B. CROUCH M
2.	Church and Special Parades	Chap E.A. CODD CE S.C. G.P. O'CALLAGHAN RC Chap G.A. KNIGHT M
3.	Spiritual Morale and Ministery in time of battle	SC C.E.S. MITCHELL CE SC E. SULLIVAN RC SC C.K. DAWES M
4.	Methods of Approach and Appeal	Chaps. E.H. PARSONS CE F.P. LYONS RC C.C.L. COOK M

Speakers for Pres. and V.B. will be notified later.

TIME TABLE

0615 hrs	Reveille
0630 "	P.T.
0650 "	Devotions
0800 "	Breakfast
0900 - 1245	General Training
1300 hrs	Lunch
1400 - 1730	Spiritual Training
1830 hrs	Dinner
1930 "	Private Study.

DETAIL TIME TABLE

Period	Mon	Tues	Wed	Thurs	Fri	Sat
0900 hrs		D & M 50% Pers	D & M	D & M	SECURITY	Return of Stores. March Out
1000 hrs		M R 50% Pers	M R	M R	CENSOR-SHIP	
1100 hrs		Evacuation of Wounded	Orgn. of Div and Bde Gp	Respirator Drill. Use of A/Gas Ointment	Message Form. Ex.	
1200 hrs		War Neuroses	Message Form	Repatri-ation	Army Education Service	
1400 hrs	March In. Adm		SPIRITUAL TRAINING. Periods to be allotted by DACGs			

AUSTRALIAN MILITARY FORCES — SECRET

COPY NO. 19

REAR HQ 4 AUST DIV,
AUSTRALIA.

23 DEC 42.

Ref Map - att as appx "A" - 12 ml - 1 in.

4 AUST DIV ADM ORDER NO. 2

(Issued in conjunction with 4 Aust Div Order DENIAL OF RESOURCES TO THE ENEMY - dated 15 Dec 42)

1. 4 Aust Div Adm Order No. 1, dated 23 Aug 42, will be cancelled w e f 1600 hrs 23 Dec 42, when the following adm areas will become operative.

FD FORMATION AREAS - BOUNDARIES.

2. 2 AUST INF BDE ADM AREA.

Portion coloured green on map appx "A" att.

3. 13 AUST INF BDE ADM AREA.

Portion coloured blue on appx "A" att.

4. 10 AUST LH ADM AREA.

Portion coloured yellow on appx "A" att.

5. FREMANTLE COVERING FORCE AREA.

Portion coloured red on appx "A" att.

6. WA L OF C ADM AREA.

Portion uncoloured on appx "A" att.

RESPONSIBILITIES.

7. Responsibilities of Bde Comds in Adm Areas will be as laid down in FSR Vol 1 Sec 12.

GUARDS AND PIQUETS.

8. Bde Comds will be responsible for guards and piquets on all existing and future depots, dumps and other installations within their respective areas.

BDE COMDS AND THEIR RESPONSIBILITIES.

9. Vide ASO Chapter 4A paras 6 - 8.

RESPONSIBILITIES OF W AUST L OF C AREA.

10. Vide ASO Chapter 4A para 9, except that paras (c) and (d) thereof are deleted and the following substituted therefor:-

(c) Comd of VDC tps in area except those allotted operational roles by Fd Formations.

(d) Adm of all VDC tps except in the case where an enemy landing has taken place and where VDC are co-operating and fighting actually with Fd Formations in a fighting

Zone, in which case the Fd Formations will be responsible for adm incl supply and maintenance.

OC DETAILS.

11. OC Details Metropolitan Area has comd for the purpose of discipline (incl investigation and punishment) of all members of CMF and AIF present in the metropolitan area whose parent units are located outside such area.

12. Power and functions of OC Details are set out in ASO Chapter 8 para 17.

13. Bde Comds will act as OC Details for their respective areas with like powers.

14. Ack.

J.R. Dealy
Lt Col,
AA & QMG 4 AUST DIV.

DISTRIBUTION:	COPY NO.	MAP NO.
2 Aust Inf Bde	1	1
6 Aust Inf Bde	2	2
13 Aust Inf Bde	3	3
RAA 4 Aust Div	4	4
RAE 4 Aust Div	5	5
Sigs 4 Aust Div	6	6
AASC 4 Aust Div	7	7
4 Aust Div Wkshops	8	8
GOC	9	9
AQ	10	10
3 Aust Corps	11	11
2 Aust Div	12	12
WA L of C (One for HQ VDC)	13 - 14	13 - 14
FREMANTLE Covering Force	15	15
10 LH Regt	16	16
1 Gp VDC	17	17
4 Gp VDC	18	18
War Diary	19 - 20	19
File	21 - 22	20

SECRET

ADM AREAS
4 AUST DIV

LEGEND

4 AUST DIV ADM BNDY

BDE ADM BNDY

10 LH ADM BNDY

ROADS

RAILWAYS

SCALE 12 m. to 1 inch.

2 AUST DIV

Green Hd

JURIEN BAY

Lancelin Is

Cape Peron

Trigg. Is

Cape Bouvard

MARCHAGEE

DUNTINE

Approx 3°

13

MOORA

DANDARAGAN

GILLINGARRA

MT V. NORCIA

Moodiarrup Hill

WONGAN HILLS

2

GINGIN

COOMALLING

NOGGOJERRING

NORTHAM

LAWNSWOOD

CLACKLINE

CHIDLOW

YORK

Manaring

CAVERSHAM

MIDLAND JUNCTION

PERTH

FREMANTLE

ARMADALE

CARDUP

10 LH

SERPENTINE

SAFETY BAY

Lake Coogoonup

MT DANDALUP

PINJARRA

MOLYOAKE

NOTE

Areas other than those defined W A L of C AREA

18 DEC 42 HQ 4 AUST DIV Map

001709H

War Diary

AUSTRALIAN MILITARY FORCES

185/1/26

REAR HQ 4 AUST DIV
AUSTRALIA

27 DEC 42

DEHYDRATED EMERGENCY RATIONS

Reference to this HQ Circular Memo dated 21 Aug 42.

Regarding the initial issue of the above-mentioned rations, it is apparent that insufficient check of holdings is being carried out, and that under present methods of expenditure it is likely that deficiencies will occur and expenditure be haphazard.

2. It is pointed out that the dehydrated emergency ration is intended to be consumed only under conditions of extreme urgency, and when all other sources of supply have failed. These conditions would indicate that the ration be held by QMs in stores, and issued only upon the commencement of active operations or when troops are engaged in some task or exercise in which there may be a danger of their being completely cut off from normal supplies. It is necessary, however, that the ration be turned over every six months, and in order to ensure this, and to properly control stocks, the following action will be taken:-

(a) Emergency Dehydrated Rations will be held in QM Stores. COs will be responsible for regular inspections of stock on hand, to ensure that full requirements are carried, and that no deterioration has taken place.

(b) Emergency rations may be issued to parties or detachments sent on operational or training tasks in which there is a possibility of their being cut off from normal sources of supply and becoming dependent upon the emergency ration. Where such issues are made, rations will be immediately withdrawn upon the completion of the task, and immediate replacement of any consumed rations effected by indent on A355. It will be impressed upon personnel that the expenditure of the ration must immediately be reported in accordance with the instructions printed on the tin.

(c) Twice annually, at six-monthly intervals, all emergency rations held by the unit will be issued and consumed. No other rations will be drawn on the day on which this is done.

(d) It is to be noted that the tins in which the ration is contained are salvage, and will be recovered accordingly.

(H.H. Becher) MAJ
for Col
AA & QMG 4 Aust Div

DISTRIBUTION LIST "C"

War Diary

Ref Maps

MOORA STRAT 1 in - 4 mls
PERTH STRAT 1 in - 4 mls
PERTH 1 in - 1 ml

SECRET

COPY NO. 19

REAR HQ 4 AUST DIV,

31 DEC 42.

4 AUST DIV ADM ORDER NO. 20

1. (a) Adv HQ 4 Aust Div and units as shown in march table att Appx "A" will move to new locations as shown thereon on 2 Jan 43.

(b) Adv Sigs will move to camp of Sigs 4 Aust Div at BELLEVUE by independent running commencing 1400 hrs 2 Jan.

REAR PARTIES.

2. (a) Vacated areas of HQ 4 Aust Div and 305 LAD will be cleaned by guard pl.

(b) Vacated area of 56 Fd Pk Coy will be cleaned by det remaining at dump.

PRIVATE PROPERTY.

3. Areas used for encampments and for trg will be examined and arrangements made for the prompt repair of any damage. Where claims are likely to arise the assistance of the Quartering and Claims Officer (Capt TYRRS) will be obtained. Any matter unfinalized under this heading will be reported to HQ 4 Aust Div.

MOL

4. (a) All vehs will start with tanks full and carrying normal res.

(b) PP for replenishment after arrival open at rd junc 994545 (ref PERTH SHEET 1 in - 1 ml) 1830 hrs to 1900 hrs 2 Jan 43.

RATIONS.

5. (a) Breakfast 2 Jan will be consumed before starting.

(b) Unexpended portion of day's rations will be carried.

(c) Midday meal 2 Jan for pers of Adv HQ 4 Aust Div and 305 LAD will be provided at Rear HQ 4 Aust Div.

TRAFFIC CONTROL.

6. (a) TPs at SP and Dis Pt and control within the coln will be arranged by 4 Aust Div Pro Coy.

(b) Leading veh of each serial will carry two paper slips showing unit, serial No., and number of vehs to cross the SP. One slip will be handed without stopping to Pro pers at SP and Dis Pt.

(c) Guides. 4 Aust Div Pro Coy will provide guides from Dis Pt to unit areas.

(d) Convoy discipline. Attention is directed to 3 Aust Corps Adm Instn AQ10 of 23 Dec 42 which will be read and relevant extracts included in instns to drivers.

REC

7. By 305 LAD at tail of convoy.

MEDICAL

8. RAP veh HQ 4 Aust Div will move at tail of coln.

ACK.

Signed at 2100 hrs.

(M. H. Becher) ... Maj,
for Col,
AA & QMG 4 AUST DIV.

Distribution -	Copy No.	Appx Nos
RAE	1	1
56 Fd Pk Coy	2	2
Sigs 4 Aust Div	3	3
4 Aust Div Pro Coy	4	4/7
3 Aust Corps	5	8
WA L of C Area	6	9
4 Aust Mov Control	7	10
GOC	8	11
G	9	12
AQ	10	13
Q	11	14
Camp	12/13	15/16
ADMS	14	17
ADOS	15	18
ADME	16	19
CASC	17	20
File	18	21
War Diary	19/20	22/23

SECRET.

APPX "A" TO 4 AUST DIV ADM ORDER NO. 20

COPY NO.

MARCH TABLE

MOVE OF ADV HQ 4 AUST DIV AND ATT TPS 2 JAN 43

MOORA TO BELLEVUE CAMPS

ROUTE. Main rd MOORA - NEW NORCIA - MIDLAND JUNCTION.

SP. Rd junc 5 mls SE of MOORA.

Dis Pt. Br 401059 (PERTH STRAT 1 in - 4 mls)

SPEED. 20 mih.

DENSITY 10 vtm.

HALTS. First halt 0700-0730 hrs. Thereafter 10 mins to each even hour.

Serial	UNIT	Identification No.	No. of Vehs	Time Past SP	Time at Dis Pt	New Location PERTH SHEET 1 in - 1 ml	Remarks
1	Adv HQ 4 Aust Div	84	12	0545	1115	Camp No. 20 974536	1. OC Convoy Capt W. COPP, HQ 4 Aust Div.
2	55 Fd Pk Coy	67	27	0550	1120	Engr Camp Square 9752	2. Serials will move in groups of NOT more than 12 vehs.
3	305 LAD	84	6	0600	1130	Camp No. 20 974536	3. A minimum of 440 yds interval will be maintained between Serials and gps.
							4. Assembly areas - unit tpt lines
							5. Moves from assembly areas to SP will be co-ordinated by PRO.