AWM52
Australian Military Forces, Army headquarters, formation and unit diaries, 1939-1945

1/5/6 DIVISIONS

3 Australian Division Adjutant and Quartermaster General Branch (3 Aust Div AQ Branch)

January - April 1943



1/5/6-0098

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit AQ Branch HQ 3 AUST DIV — *Date and Time.—From* 1 JAN 43 — *To* 31 JAN 43.

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
IN THE FIELD	3 JAN		X-Raying, Photographing and Blood Grouping of personnel	A Circ 47/42
	4 JAN		ACF Recreation Huts	A Circ 48/42
	5 JAN		Recall of Sugar Workers released from Units	A Circ 1/43
			Report of emergency Rations	
	10 JAN		Innoculations and Vaccinations	A Circ 2/43
	12 JAN		Use of Frozen Meat	Q Circ 28
	16 JAN		Home Leave - Special Trains	A Circ 3/43
	18 JAN		Home Leave - Special Trains - Leav Roster	A Circ 4/43
	19 JAN		Medical Examination and Photograhping of AMF	A Circ 5/43
	20 JAN		Volunteers for reinforcements for Independent Coys	A Circ 6/43
	23 JAN		Home Leave - Special Trains	A Circ 8/43
	25 JAN 43		Disposal of Soldiers sentenced to detention - Fd punishment	A circ 9/43
	26 JAN		Home Leave - Absentees	A Circ 10/43
	27 JAN		Use and Centrel of Unit MT	Q Circ 30

Govt. Printer, Brisbane

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit AQ Branch HQ 3 AUST DIV *Date and Time.—From* 1 JAN 45 *To* 31 JAN 45

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
IN THE FIELD	30 JAN		Rail Travel - Warrants, Mevt Order and Leave Passes	Q Circ 31
	31 JAN		Organisation of Kit Stores	Q Circ 32
	31 JAN		Movement to NEW GUINEA and tropical areas North of Australia	Adm Inst 1/45

Govt. Printer, Brisbane

GN:KPT/2 A 102/2

A Circular 47/42

HQ 3 Aust Div

3 Jan 43

X-RAYING, PHOTOGRAPHING, & BLOOD GROUPING -
PERSONNEL OF THIS FORMATION

1 Arrangements ha ve been made to complete the X-Raying, Photographing and Blood grouping of personnel of this formation, and it has been decide to afford troops, when in BRISBANE for this purpose with an opportunity of remaining overnight. Personnel detailed will move by unit MT to report at 1000 hrs on day stated, to Lieut SOMERVALE at EXHIBITION, BRISBANE. Cut lunches will be carried. Evening meal and succeeding morning meal will be provided by Reception Camp if required.

2 An officer will accompany 50 ORs.

3 Dress will be SD, Hat or Cap(as applicable), belt, gaiters, or anklets web. Personal and mssing gear will be carried in haversack.

4 On arrival at EXHIBITION, the officer in charge of unit party will contact Capt A W HILL, by telephone, and advise him of strength of party.

5 Units will ascertain prior to departure, that each member is in possession of his pay-book.

6 When personnel are no longer required at EXHIBITION, they will report by parties, in charge of an officer, to Capt A W HILL, OC 3 Aust Div Reception Camp, at Block Y, ASCOT Camp, where arrangements will be made for personnel to remain in BRISBANE overnight - either in hostels, private homes, or reception camps. From 6 Jan, Reception Camp will be situated at KENDRON Park, BRISBANE.

7 Unit officers will be responsible for issue of leave passes, discipline of troops, and punctuality of reporting for return journey, which is to commence at 0900 hrs on the morning after the day of arrival.

8 The movement by road will be regarded as an exercise and strict convoy discipline will be observed.

9 It will be impressed on all ranks that the above leave is a privilege and that, while in BRISBANE, they will be under the close observation of the Public, as representatives of the formation, and the most exemplary conduct is expected.

Lt-Col
AA & QMG 3 Aust Div

Distribution

List B
OC 3 Aust Div Reception Camp
Lieut SOMERVALE
Q L of C Pro Coy

GN:KPT/3 A 110/1

A Circular 48/42

HQ 3 Aust Div

4 Jan 43

ACF RECREATION HUTS

1 The Australian Comforts Fund has proposed a scheme for providing Recreational Huts for Units or Sub-Units of strength approximately equal to that of an Infantry Coy which have not the use of any other Recreational Hut.

2 The scheme is approved but formations will ensure that the provision of these huts does not prejudice the hardening of the troops.

3 Any Unit or Sub-unit of strength approximately equal to that of an Infantry Coy will be entitled to the benefits of the scheme provided it is not located reasonable near, say within two miles of, any Recreational Hut, whether provided by the Army or by a Philanthropic Body or in any other way.

4 If the Unit or Sub-Unit constructs the frame work and walls of a hut 30' X [illegible], the Australian Comforts Fund will provide suitable roofing material and recreational equipment such as chairs, tables, wireless set, petrol or electric iron, games and reading and writing material. If electric light is not available pressure gas lamps will be provided.

5 A Unit or Sub-Unit desirous of participating in the scheme will apply to the Amenities Officer of the formation concerned, who will only recommend such application if satisife that the unit or sub-unit is entitled to the benefits of the scheme., and that the framework and walls erected by the unit or sub-unit are safely constructed and sufficiently weather proof for the preservation of the recreational equipment mentioned in para 4 supra and substantially in accordance with a sketchwhich is held by Amenities Officer. After approval by formation comd the application will be passed through service channels to the Amenities Officer, First Aust Army, through service channels. The Amenities Officer First Aust Army will, forward the application to the Australiar Comforts Fund, BRISBANE, for provision of roofing material and recreational equipment.

6 The sketch is submitted as a guide for units and sub-units in the constructions of the framework and walls of a hut. The plan need not be adhered to strictly but is submitted as a guide. Any hut erected must be constructed at least as safely as the hut shown in the plan, for which units should refer to their Amenities Officer.

7 Any unit moving from a location in which such a hut has been provided for it under the scheme will, except in the case mentioned below, return to the Australian Comforts Fund, BRISBANE, all material and equipment supplied by the Fund, and will, so far as possible, ensure that such material and equipment reaches its destination safely.

8 If the location vacated by a unit or sub- unit is to be occupied at once by another unit or sub-unit, also apparently entitled to the benefits of this scheme, the vacating unit or sub-unit will hand over to the incoming unit or sub-unit, the hut and the roofing material and recreational equipment mentioned in para 4 and notify the Australian Comforts Fund, BRISBANE, of such handing over.

8 Contd The incoming unit or sub-unit will then, if it so desires, make application to the Australian Comforts Fund for permission to retain such material and equipment in the same way and in all respects as if such application were for an issue of such materials and equipment. In the event of the application being refused or of the incoming unit not requiring such material and equipment, it will then return such material and equipment to the Australian Comforts Fund, BRISBANE.

9 Any unit or sub-unit for which roofing material and recreational equipment has been provided under this scheme will take all measures to preserve such material and equipment. Any loss or damage will be reported immediately to the Australian Comforts Fund, BRISBANE.

10 All huts, roofed and equipped under this scheme, will be marked inside and outside with a distinguishing sign to be supplied by the Australian Comforts Fund.

11 The Australian Comforts Fund intends to install in huts in the centre of grouped units or sub-units, combination wireless gramaphone and public address system.

Lt-Col
AA & QMG 3 Aust Div

Distribution

List B
Amenities Officer- 2 Aust Corps (2)

W/D

GN/4/1p.

A 70/10.

"A" CIRCULAR NO 1/43.

HQ 3 AUST DIV.

5 JAN 43.

RECALL OF SUGAR WORKERS RELEASED FROM UNITS.

1. It has been arranged that men other than up to 25 years of D.A. Class 1 personnel at present on Seasonal Occupational Leave for cane cutting from units in Queensland and New South Wales L of C Areas will be made available to Deputy Director-General of Manpower for enlistment and employment in the Civil Construction Corps. The personnel of up to 25 years of D.A. Class 1 who have been on such leave will be recalled to the Army service as and when their activities on cane cutting cease.

2. It has been further arranged that all personnel of up to 25 years of D.A. Class 1 who are at present serving with the Civil Construction Corps will be discharged from that Corps and made available for Army service.

3. A return will be furnished by all units to this HQ not later than 15 JAN 43 of

   (1) Personnel up to 25 years, in D.A. Class 1 at present on sugar cane leave.

   (2) Personnel over 25 years, of D.A. Class 1 and other classes at present on sugar cane leave.

4. In addition the return will show date of birth and soldier's private address and the sugar mill area to which he was released.

Lt-Col.
AA & QMG 3 Aust Div.

DISTRIBUTION.

List "B".

EMERGENCY RATIONS.

1. **General** — Ration found general approval as an emergency ration. Reports all agree that lack of bulk makes it not suitable for more than 2 - 3 days. One tin is ample for three normal meals. It was suggested that tea tablets included would improve the ration, some reports stating that thirst was evident when using the ration.

2. **Meat Ration** — A good satisfying stew when mixed with boiling water. Can also be made into rissoles.

3. **Fruit Block** — Very sustaining but tends to become sickly. Can be eaten as found or made into Fruit drink.

4. **Milk Tablets** — Satisfactory.

Wardian

RCT:KPT/T

NOT TO BE PUBLISHED

The information contained in this document is not to be communicated, either directly or indirectly, to the Press, or to any person not holding an official position in His Majesty's Service.

HQ 3 Aust Div

ROUTINE ORDERS - PART I

8 Jan 43

By

Nos 1 - 19

Brigadier C S BARBER.

ADM COMD 3 AUST DIV

Nos 1 -19

G

Attention is directed to First Aust Army Order G402 of 1 Jan 43 - for information and action where necessary. 1.

Attention is directed to 2 Aust Corps Routine Orders 246 - for information and action where necessary. Units will advise this HQ by 15 Jan 43 the name of the officer appointed as O i/c Photography. CAMERAS & PHOTOGRAPHY 2.

Attention is directed to 2 Aust Corps Routine Order 254 of 1 Jan 43 - for information and action where necessary. 3. PAINTING OF KITCHENS

Any units desirous of obtaining further practice in the use of assault boats or wishing to carry out crossings in folding boats, may obtain same by application to this HQ through respective Bde HQ. 4. PRACTICE ASSAULT & FOLDING BOATS

Owing to the present wet weather conditions and the consequent deterioration of road surfaces, the road shown below is closed for all training exercises or movement necessitating the passage of vehicles of units of 3 Aust Div, until further notice:- 5 USE OF ROADS

MAROOCHEDORE RD - DIDDILBAH CROSSING - BLI - BLI.

R Magarey Lt-Col
GS 3 Aust Div

AQ

Capt W A J HILL is appointed to administrative command of 3 Aust Div Salvage Unit as from 30 Nov 42. 6 COMD- 3 AUST DIV SALVAGE UNIT

Attention is directed to First Aust Army Order A404 - for information and action. Return is to reach this HQ by 11 Jan 43. 7 REINFORCEMENTS FOR AUST IND COYS - 1 AUST IND PARACHUTE COY

8
IDENTITY DISCS

1. Ref GRO 649; as many members have not been issued with Identity Discs bearing new AIF numbers all units will take steps forthwith to ensure compliance with above-mentioned GRO.

2. Action has been taken with Ord Depot to have Identity Discs available to meet requisitions.

9
UNIT HYGIENE & WATER DUTY MEN

1. Attention is drawn to GROs A507 and A513 dated 30 Oct 42, relative to Unit Hygiene and Water Duty Personnel.

2. Please note that all field units are to have suitable men selected, posted and trained in Hygiene Duties, and others in Water Duties. These men are to be retained on these duties unless replaced by similarly trained personnel. Their duties are under control of RMO, or in smaller units by DADH.

3. These trained men will thus make units self contained in Hygiene and Sanitation in the Field, as they will be capable of making temporary or permanent Hygiene arrangements in all exigencies.

4. This should effect greatly improved Hygiene and Water arrangements within all units in the field.

5. Care must be exercised in selecting the right type men for each of these duties and in supervising their training, which is largely the responsibility of the RMO.

6. In connection with this work, DADH, 3 Div, has arranged for 3 schools of training to last a week each and to which men from 4 Bde, and 15 Bde and 3 Div will attend in turn.

7. Further practical experience and supervision will then be the responsibility of COs units.

10
INCORRECT ADDRESSING OF MAIL MATTER

1. The DAD(Posts) HQ Q L of C Area draws attention to the numerous instances of faulty and incorrect addresses noticed, passing through Army Base Post Office, BRISBANE.

2. This incorrect addressing is largely responsible for the numerous delays to correspondence.

3. The address for correspondence(including telegrams) for members of units of the Field Army serving in AUSTRALIA or its territories(i.e. NEW GUINEA and PAPUA) will comprise:-

(i) Army Number
(ii) Rank
(iii) Name
(iv) Squadron, Battery, company or other sub-unit.
(v) Unit (i.e. regiment, battalion etc.)
(vi) The indicator "AUSTRALIA".

4. Mail matters and telegrams for personnel of units comprising fixed defences, training units, hospitals, and other stationary establishments, will continue to be addressed to place names as hitherto.

5. The attention of all Unit Franking Officers will be specially drawn to para (2) of Appendix "C" to Army Field Censorship Instruction No 22. It is of the utmost importance that the correct military address of the writer be shown at the head of all correspondence from members of the forces. The unit title should be shown in full but, where abbreviations are used, only those authorised are permitted.

11
UNIT CENSORSHIP

1. Deletion of Office of Origin from telegrams sent by members of the Field Forces.

(a) The office of origin will be deleted from telegrams sent by members of the field forces to whom the "AUSTRALIA" form of address, to the exclusion of place names, is applicable.

(b) The office of origin will not be deleted from telegrams sent by members of fixed establishments, hospitals, etc, in cases where the mention of the unit location is permitted in the soldier's address.

2. With a view to assisting the Postal Officials in differentiating between the telegraphic traffic coming within the categories mentioned, Officers of units to which the "AUSTRALIA" method of addressing applies will, when franking telegrams, insert the words " Sans origine" in the top left hand portion. The unit censor will place an impression of the Unit Censor Stamp immediately above such an endorsement.

3. No endorsement will be necessary on Telegrams sent by personnel referred to in(b).

4. CABLEGRAMS The office of origin will not be deleted at the point of lodgement from the cable grams sent by military personnel. Censorship will delete the Office Of Origin from the message at the point of transmission beyond the Commonwealth.

5. SM5496 of 24 Mar 42 is hereby cancelled.

(To be repeated in all Unit ROs)

12
ATTACHED POSTAL ORDERLIES - HOME LEAVE

Attention is directed to DRO 583 in connection with unit relief for Attached Postal Orderlies, proceeding on Home Leave.

13
UNIT POSTAL ORDERLIES

Attention is directed to DRO 552, reference information for unit Postal Orderlies.

14
POSTAGE STAMPS FOR OFFICIAL USE

Attention is directed to DRO 598 - Postage Stamps for Official Use,

15
RETURN OF TYPEWRITERS

All units in possession of typewriters will forward a return in accordance with the following pro-forma, to reach this HQ by 1800 hrs, 15 Jans-

Unit	Type	Reg No	Width of Roller	Remarks
				NOTE: To include typewriters on strength and away from units for repair.

16
RECOVERY - RD MAPLETON - NAMBOUR

1. The Recovery Point established on Road - MAPLETON - NAMBOUR vide App A to 3 Aust Div Adm Order No 6, has now been withdrawn.

16 Contd

2. Recovery vehicles of 230 Aust LAD, Sigs 3 Aust Div, and 230 Aust LAD, 53 Aust Fd Pk Coy, will be available to effect recovery, and drivers of vehicles requiring recovery will request passing vehicles to advise the nearest of the two LADs mentioned above.

17 "A" & "B" VEHICLES- CHASSIS LUBRICATION

Attention is drawn to GRO 0662. Immediate action will be taken to comply with this instruction. Units will requisition on AASC for necess ary supplies of this lubricant.

18

Attention is directed to 3 Aust Corps Routine Orders 247, 249, 252 - 3, 255-261 - for information and action where necessary.

19 COURTS-MARTIAL RESULTS OF

Results of Trials by District Court Martial are published as Appendices A, B, & C, to these Orders.

for Lt-Col
AA & QMG 3 Aust Div

NOTICE

The following articles received from the ACF during December 1942, are gratefully acknowledged:-

40,000	sheets	Writing Paper
20,000		Envelopes
6		Chess Boards
6	Sets	Chess Men
6	Gross	Nibs
6	Games	Strategy
6	"	Checkers
4		Dart Boards
12		Darts
2	Doz	Ping Pong Balls
6		Shuttlecocks
4	Sets	Quoits
½	Doz	Large Ink Bottles.

Appendix "A"

A District Court Martial convened by Comd 3 Aust Div was held at In the Field on 21 Dec 1942 for the trial of VX117866 Pte BARNARD Douglas John, 24 Aust Inf Bn.
The accused was charged with -

FIRST CHARGE
A A SEC 15(1) When on Active Service absenting himself without leave - in that he when on Active Service, absented himself without leave from his unit In the Field from 0600 hrs on 14 Nov 42, until 2130 hrs on 5 Dec 42.

The Court found the accused GUILTY.
SENTENCE To suffer Field Punishment for 60 days and to forfeit all ordinary pay for 80 days.
The accused was 16 days in close arrest awaiting trial.
The Finding and Sentence were duly confirmed on 24 Dec 1942, and promulgated to the accused at In the Field on 1 Jan 1943.

Appendix "B"

A District Court Martial convened by Comd 3 Aust Div was held at In the Field on 16 Dec 1942 for the trial of V34581 Spr WARNER Frederick Sydney Henry, 53 Aust Fd Pk Coy RAE.
The accused was charged with the offence of

FIRST CHARGE
A A Sec 12 (1) (a) While on Active Service deserting His Majesty's Service in that he at BONEGILLA on 23 Apr 42, with intent to absent himself permanently from military duty, absented himself from 53 Aust Fd Pk Coy, until he was returned to his unit on 16 Nov 42, having been arrested by the Military Police at MELBOURNE on the 10 Nov 42.

The Court found the accused GUILTY of AWL and not Desertion.
SENTENCE To undergo detention for 90 days.
The accused was Nil days in close arrest awaiting trial.
The Finding and Sentence were duly confirmed on 24 Dec 1942 and promulgated to the accused at In the Field on 1 Jan 1943.

Appendix "C"

A District Court Martial convened by Comd 3 Aust Div was held at In the Field on 7 Dec 1942 for the trial of V49179 Pte McCULLOCH Cyril Charles, 3 Aust Div AASC.
The accused was charged with -

FIRST CHARGE
A A Sec 15(1) When on Active Service, absenting himself without leave in that he In the Field, when on Active Service, absented himself without leave from AASC 3 Aust Div, from 0630 hrs 19 Apr 1942 to 1000 hrs 11 Oct 42.

The Court found the accused GUILTY of the charge with the exception that he was absent without leave from 0630 hrs 19 Apr 42 until 0900 hrs on the 11 Oct 42.
SENTENCE 120 days Detention, this was commuted to 90 days Field Punishment by the Confirming Officer.
The accused was 58 days in close arrest awaiting trial.
The Finding and Sentence were duly confirmed on 24 Dec 1942 and promulgated to the accused at In the Field on 30 Dec 1942.

RA

GN:KPT/lo

A 102/32

A CIRCULAR 2/43

HQ 3 Aust Div

lo Jan 43

INNOCULATIONS AND VACCINATIONS

1 GRO A452 as amended places upon First Aust Army the responsibility of rendering a certificate by 31 January 1943, that all personnel in First Aust Army have received the prescribed innoculations and vaccinations in accordance with that GRO.

2 Certificates that all members have been completed have not yet been received from the following units, and these must be received by this HQ not later than 21 January 1943:-

HQ 15 Aust Inf Bde
266 Aust LAD
2 Aust Fd Regt
213 Aust LAD
57/60 Aust Inf Bn

HQ RAA
106 Aust A Tk Regt
4 Aust Fd Regt
3 Aust Svy Bty
HQ AASC

8 Aust Cav Regt
297 Aust LAD

HQ RAE
53 Aust Fd Pk
230 Aust LAD
Camflg Unit

HQ Sigs
231 Aust LAD

HQ 3 Aust Div
80 Dental Unit
Pro Coy
Mob Bath
Rest Station
Salv
Reception Camp
54 DW
54 DOFP

AA [illegible] Lt
[illegible] Aust Div

Distribution

Units Named

3 AUST DIV
13. JAN 43

"Q" CIRCULAR NO 28.

USE OF FROZEN BEEF.

1. It has been decided that Government owned Frozen Beef is to be used for issue wherever practicable in Q'land L of C Area.

2. Units will ensure that such frozen beef when received is properly handled and used.

3. Frozen beef has certain characteristics, particularly in appearance and odour during the process of thawing out, which may give the impression that the meat has deteriorated and may lead to unjustified condemnations. These characteristics are set out below in order that personnel not experienced in the handling of frozen meat may know what to expect. C.O's will ensure that all personnel concerned are instructed accordingly.

(a) FROZEN MEAT

Meat is subject to low temperatures 0-15 degrees F., rendered hard. During freezing, moisture in muscles turns to ice and ruptures muscle tissues. When thawed this moisture escapes as drip. During the process of thawing, a bluish sheen may be noticed; the surface to touch is rather sticky or sweaty and is accompanied by a fusty, slightly unpleasant odour, which disappears on exposure to the atmosphere. The outer sweating surface of the beef should be washed with a solution of salt (1 oz to 1 gallon) and tepid water, and wiped down.

(b) THAWING OF FROZEN MEAT

Meat must be brought back to ordinary temperatures slowly. If done in chillers it should take three days. If done in the open, put extra wraps around meat, otherwise moisture in air causes weeping. During thawing the meat drips.

4. In the field, frozen meat leaves the Base cool stores and reaches Units in a semi-thawed condition. Units finish the process and should cook the meat as soon as it is thawed. As drips occurs only from cut surfaces, frozen beef should be thawed in quarter and not small pieces.

5. Frozen meat, once thawed, should never be frozen again under any circumstances. There is no objection, however, to partially thawed frozen meat being kept in cold storage at temperatures from 35° F to say 40° F.

6. It is not possible to lay down any definite time frozen meat will take to thaw out under atmospheric conditions, this depends entirely on local conditions, temperature, humidity etc, and may vary from 12 to 48 hours.

7. When the meat is thawed the quarter appears dirty and untidy. The meat on cutting is a dull red colour, and may be very soft. It will "Pit" if pressed with the finger.

8. Frozen meat is as liable to be stuck by flies and "blown" as fresh meat, possibly more so as it has to be hung a longer period. Every precaution must therefore be taken to protect all meat against contamination by flies and dust.

9. Under no circumstances will wraps be removed while meat is being thawed in the open; to the contrary additional wraps to slow down the process of thawing and for protection against flies are most desirable.

DISTRIBUTION
List "B".

J. LT-COL.
AA & QMG 3 AUST DIV.

War Diary

NOT TO BE PUBLISHED

The information contained in this document is not to be communicated, either directly or indirectly, to the Press, or to any person not holding an official position in His Majesty's Service.

HQ 3 Aust Div

15 Jan 43

Nos 20 - 36

ROUTINE ORDERS PART I

By

Brigadier W E CREMOR

ADM COMD 3 AUST DIV

Nos 20 - 36

'G'

21

Attention is directed to GROs 1-2, 20-33 - for information and action where necessary.

Lt-Col
GS 3 Aust Div

'AQ'

20

3 Aust Div RO 20, was a Convening Order for trials by District Court Martial issued separately to certain units only.

22

Brigadier W E CREMOR will administer comd of 3 Aust Div, as from 0800 hrs, 12 Jan 43.

23

SALE OF LIQUOR TO MILITARY PERSONNEL

1. Some doubts have arisen concerning the application of DRO 552 of 9 Oct 42.

2. No member whether on leave or otherwise will consume any liquor in any licensed premises in 3 Aust Div Area, except between the hours of 1800 and 2000 hrs daily.

3. No member shall be in or upon any such premises without reasonable excuse except between the said hours.

24

RECOMMENDATIONS FOR COMMAND.

Units will submit by 20 Jan 43 and by the same date on each month thereafter, a return of officers below the rank of Major, suitable to command, carrying field rank.

(GRO A 544)

25

X-RAYING, PHOTOGRAPHING & BLOOD GROUPING

1. Further to this HQ A Circular 47/42 of 3 Jan, the following instructions are given.

2. Shirts will replace Jackets SD, otherwise dress will remain the same. One officer from each party will report to Capt HILL, Reception Camp, KENDRON PARK, prior to arrival at EXHIBITION and advise him of number requiring accomodation at private homes or hostels, and the number who will sleep at Reception Camp. It is essential that the officers with the parties exercise control and co-operate with Capt HILL. This HQ will advise

25 (2.) Contd — when parties are to move.

(3 Aust Div A 102/2)

26
IDENTITY DISCS — Ref GRO A 649/42 and 3 Aust Div RO 8/43.

1. Units will furnish by 31Jan 43, a certificate that the terms of GRO 649, paras 2, 3, and 4 have been complied with.

27
VISIT OF APM, 2 Aust Corps — APM, 2 Aust Corps, is authorised to visit all units for the purpose of selecting personnel who volunteer and are suitable as Provost. Not more than 5 from any one unit will be selected.
(3 Aust Div A 81/20)

28
DRAWING OF WATER FROM EUMUNDI BUTTER FACTORY — Units are advised that water carrying vehicles will not be permitted to draw water from the EUMUNDI Butter Factory, unless specific permission to do so is granted by this HQ.

29
CARE AND CLEANING OF SMALL ARMS

1. Attention of all units is drawn to S A T Vol 1, Pam 3, Lesson 2, Para 3 and Lesson 4, para 6. A recent Armourers inspection has revealed that if small arms are left "dry" for any period they will quickly rust. Accordingly, small arms will be well oiled with gun oil "A"(which is to be used for all small arms at all times) except when firing or actually being inspected.

2. Reports have been received that rusting of Bren and T S M/G Magazines both inside and outside, have been caused by a similar lack of oil.
(3 Aust Div Q 45/123)

30
MECHANICAL VEHICLES - LUBRICATION — Stocks of "Tecalemit" lever type, 16 oz capacity injector lubricant, which is now standard equipment for all types of carriers, are available on requisition. Units with carriers will replace other types, which will be returned to ADOS Dump.

31
INNOCULATIONS & VACCINATIONS — Attention is directed to GRO A7 for information and action. The certificate required is to reach this HQ by 21 Jan, 43.

32 — Attention is directed to GROs A3-7, Q8, 010, and 018, - for information and action where necessary.

33 — Attention is directed to GROs A24-29, Q30, 031, and 036, - for information and action where necessary.

34 — Attention is directed to 2 Aust Corps RO 252-4 - for information and action where necessary.

35
CENSUS OF WARLIKE STORES

Items of controlled stores at Workshop for repair should not be included in return for Workshops, but should be rendered by the unit to whom such items are on charge.
(First Aust Army OS 10/2/2)

36
FORMS F 200 (A)

First Aust Army Stationery Depot advise stocks are now available, and units should forward indents on AAF L9.

Lt-Col
AA & QMG 3 Aust Div

NOTICES

Rifle 44340 has been lost by VX87610 Sgt MUTIMER J A ,, 21 Aust Coy AASC, Units with QMs will check issues and any trace of the above rifle is to be reported to this HQ forthwith.

.303 rifle Bolt registered No 36873 has been found. The unit with this bolt on charge will notify this HQ, stating circumstances of loss.

War Diary

CONFIDENTIAL

HQ 3 AUST DIV.
16 JAN 43.

"A" CIRCULAR NO 3/43

HOME LEAVE - SPECIAL TRAINS

1. GENERAL Further to the provision of special trains during the period 18 Jan - 23 Jan incl, the appended leave roster is now advised. These trains are additional to normal leave trains.

2. Units are warned that this roster is tentative only and may be subject to alteration, but will be adhered to unless instructions to the contrary are issued by this H.Q.

3. NOMINAL ROLLS. Nominal rolls for 3rd 10% already forwarded to L & TD BRISBANE are cancelled and further rolls for all remaining personnel [illegible] of personnel due for home leave will be prepared immediately by all units named.

ADM STAFF TO REMAIN

4. It is imperative that adequate administrative staff remain (a) in each HQ and be capable of maintaining the administrative functions of the HQ during leave period. Respective Bde HQ will ensure that this instruction is adhered to.

(b) MAINTENANCE OF UNIT EQUIPMENT
Units will ensure that adequate steps are taken by unit maintenance personnel to protect and maintain unit equipment during leave period. Automatic weapons are to be thoroughly oiled and stored.

5. INDEP & PARACHUTE COYS. (a) Personnel who have volunteered for enlistment in Indep and Parachute Coys will not proceed on Home Leave at this stage (separate instructions are being issued).

DIV BAKERY SCHOOL

(b) Personnel attending Div Bakery School will remain at the course and move under separate arrangements.

6. L & TD
Personnel shown on attached Roster will not pass through L & TD BRISBANE. Personnel serials 3 -11 will change trains at CLAPHAM Junc, where RTO will issue Meal Warrants and advise OC Train, of stations at which meals will be served.

7. DISCIPLINE & SECURITY
(a) Particular attention must be paid to disciplinary and security measures and attention is directed to First Aust Army Routine Orders 52 and 129.

(b) Leave Parties must be organised into sub-units, each in charge of an officer or senior NCO. Strict attention must be paid to entraining and detraining. Each compartment must be in charge of an NCO.

8. NOMINAL ROLL OF DRAFT
OC Party for each unit must be in possession of Nominal Roll of Draft(4 copies). Home Leave Pass to be in possession of soldier.

9. Time of departure of trains, Serial 6-11 not yet available and will be advised by Signal.

10. TEA & SUGAR COUPONS
Tea & Sugar Coupons will be issued by units.

11. DURATION OF LEAVE
12 days for NSW and Victorian pers.
24 days for SA, WA & TAS pers.

[signature]
Lt-Col
AA & QMG 3 Aust Div

DISTRIBUTION.

4 Aust Inf Bde.	8
15 Aust Inf Bde.	8
HQ RAA.	5
HQ COMD AASC	3
POSTAL	1
Cash Office.	1
D A P M.	1
G	1
L & T D Brisbane	1
L & T D Melbourne	1
RTO Sth Brisbane	1
RTO Clapham Junction	1
3 Aust Movt Control Gp Brisbane	1
HQ Q L of C Area	1
HQ Vic L of C Area	1
HQ 2 Aust Corps	1
War Diary	2
File	3.

Serial	Date of Departure	Unit	Entraining Station	Time	DESTINATION NSW	Vic	SA	TAS	WA	Total	Remarks
1	18 Jan	22 Aust Inf Bn	Move by		8	X					Report to RTO Sth BRISBANE at 1030 hrs, 18 Jan 43. RTO will issue Meal Warrants Senior Offr to be OC Troops.
		37/52 "	MT to Sth		5						
		29/46 "	BRISBANE		35						
		19 Coy AASC	Station		23						
		58/59 Aust Inf Bn			19						
		21 Coy AASC			24						
		2 Fd Regt			15						
		4 " "			14					143	
2	18 Jan	24 Aust Inf Bn	As for		20						Report to RTO South BRISBANE 1300 hrs 18 Jan 43. Will carry out lunch. RTO will issue Meal Warrants for subsequent meals. Senior Offr to be OC Tps.
		57/60 "	Serial 1		26						
		106 A Tk Regt			4					56	
3	18 Jan	22 Aust Inf Bn	PALMWOODS	1450		403	1				Arrive CLAPHAM June 1803 hrs. OC Train to be detailed by 22 Aust Inf Bn(not below the rank of Capt).
		37/52 "	"	"					1		
		19 Coy AASC	"	"			1		1		
		HQ 4 Aust Inf Bde	"	"			1				
		57/60 Aust Inf Bn	"	"			2				
		58/59 "	"	"			2	2			
		21 Coy AASC	"	"				1			
		2 Aust Fd Regt	"	"			1		1		
		4 "	"	"			1	6			
		106 Aust A Tk Regt	"	"				2			
		29/46 Aust Inf Bn	LANDSBOROUGH	1525		103			1	530	
4	19 Jan	37/52 Aust Inf Bn	LANDSBOROUGH	1005		42					Arrive CLAPHAM June 1230 hrs - meal at Station 29/46 Bn to appoint OC Train.
		29/46 "	"	"		373					
		HQ 4 Bde	"	"		104					
		19 Coy AASC	"	"		11				530	
5	19 Jan	37/52 Aust Inf Bn	PALMWOODS	1450		530				530	Arrive CLAPHAM 1803 hrs - Meal at Station. Unit to appoint OC Train(not below rank of Capt)
6	20 Jan	57/60 Aust Inf Bn	COOROY	-		530				530	57/60 Bn to appoint OC Train.
7	20 Jan	57/60 Aust Inf Bn	COOROY			26					24 Bn to appoint OC Train
		24 "	"			310					
		19 Coy AASC	LANDSBOROUGH			194				530	
8	21 Jan	58/59 Aust Inf Bn	COOROY			254					58/59 Bn to appoint OC Train
		24 "	"			276				530	

Serial	Date of Departure	Unit	Entraining Station	Time	DESTINATION NSW	Vic	SA	TAS	WA	Total	Remarks
9	22 Jan	58/59 Aust Inf Bn	COOROY		377						HQ 15 Bde to appoint OC Train
		HQ 15 Bde	"		110						
		2 Fd Regt	"		43					530	
10	22 Jan	2 Aust Fd Regt	COOROY		315						2 Aust Fd Regt to appoint OC Train
		21 Coy AASC	EUMUNDI		215					530	
11	23 Jan	2 Aust Fd Regt	COOROY		125						4 Aust Fd Regt to appoint OC Train at COOROY
		106 Aust A Tk Regt	EUMUNDI		65						
		4 Aust Fd Regt	EUMUNDI		342					530	

NOTE: Movement from unit sites to entraining stations under unit arrangements.

A Circular 4/43

HQ 3 Aust Div
18 Jan 43

LEAVE ROSTER

1. Due to reduction in size of trains the appended roster will replace Serials 3 - 11, attached to this HQ A Circular 3/43 of 16 Jan 43. Serial 12 is anticipated for 24 Jan. Details not yet available.

Serial	Date of Departure	Unit	Entraining Station	Time	DESTINATION NSW	VIC	SA	TAS	WA	Total	Remarks
3	18 Jan	22 Aust Inf Bn	PALMWOODS	1450 hrs		403	1				Arrive CLAPHAM Junc 1803 hrs. OC Train to be detailed by 22 Aust Inf Bn (not below the rank of Capt).
		37/52 "	"	"			1		1		
		19 Aust Coy AASC	"	"					1		
		HQ 4 Aust Inf Bde	"	"			1				
		57/60 Aust Inf Bn	"	"			2				
		58/59 "	"	"			2	2			
		21 Aust Coy AASC	"	"				1			
		2 Aust Fd Regt	"	"			1		1		
		4 "	"	"			1	6			
		106 Aust A Tk Regt	"	"				2			
		29/46 Aust Inf Bn	LANDSBOROUGH	1525		73			1	500	
4	19 Jan	37/52 Aust Inf Bn	LANDSBOROUGH	1005		42					Arrive CLAPHAM Junc 1230 hrs - meal at Station. 29/46 Bn to appoint OC Train
		29/46 "	"	"		403					
		HQ 4 Aust Inf Bde	"	"		44					
		19 Aust Coy AASC	"	"		11				500	
5	19 Jan	37/52 Aust Inf Bn	PALMWOODS	1450		500				500	Arrive CLAPHAM 1803 hrs - meal at Station. Unit to appoint OC Train (not below rank of Capt).
6	20 Jan	37/52 Aust Inf Bn	LANDSBOROUGH			30					57/60 Bn to appoint OC Train
		HQ 4 Aust Inf Bde	"			60					
		57/60 Aust Inf Bn	COOROY			410				500	
7	20 Jan	57/60 Aust Inf Bn	COOROY			146					19 Coy AASC to appoint OC Train
		24 "	"			160					
		19 Aust Coy AASC	LANDSBOROUGH			194				500	
8	21 Jan	58/59 Aust Inf Bn	COOROY			74					24 Bn to appoint OC Train
		24 "	"			426				500	

Serial	Date of Departure	Unit	Entraining Station	Time	DESTINATION NSW	VIC	SA	TAS	WA	Total	Remarks
9	22 Jan	58/59 Aust Inf Bn	COOROY			500				500	58/59 Bn to appoint OC Train
10	22 Jan	58/59 Aust Inf Bn	COOROY			57					HQ 15 Bde to appoint OC Train
		HQ 15 Aust Inf Bde	"			110					
		2 Aust Fd Regt	"			333				500	
11	23 Jan	2 Aust Fd Regt	COOROY			150					2 Fd Regt to appoint OC Train
		21 Aust Coy AASC	EUMUNDI			215					
		4 Aust Fd Regt	"			72					
		106 Aust A Tk Regt	"			63				500	
12	-	To be advised.									

NOTE: Movement from unti sites to entraining stations under unit arrangements.

Lt-Col
AA & QMG 3 Aust Div

Distribution

As for A Circular 3/43

"A" Circular No.5/43

HQ 3 AUST DIV.

19 JAN 43.

MEDICAL EXAMINATION AND PHOTOGRAPHING OF A.M.F.

Report on Progress of Medical Examination and Photographing.
Ref FIRST AUST ARMY Order A8.

UNIT.	Number Examined to Date				Number to be Examined.			
	Medically Boarded.	X-Rayed.	Photo-graphed.	Blood. Grouped	Medically Boarded	X-Rayed	Photo-graphed.	Blood Grouped.

The above pro forma will be completed by all units and returned to this HQ by 25 JAN 43. Each subsequent month the pro forma will be returned to this HQ by 18th of each month until all action has been completed.

Distribution List "B"

LT.COL.
AA & QMG 3 AUST DIV.

"A" Circular No. 5/43

HQ 3 AUST DIV.

JAN 43.

MEDICAL EXAMINATION AND PHOTOGRAPHING OF AMF

Report on Progress of Medical Examination and Photographing.
Ref FIRST AUST ARMY Order A8.

UNIT.	Number Examined to Date.				Number to be examined.			
	Medically Boarded.	X-Rayed.	Photo-graphed.	Blood Grouped	Medically Boarded.	X-Rayed.	Photo Graphed	Blood Grouped.

The above pro forma will be completed by all units and returned to this HQ by 25 JAN 43. Each subsequent month the proforma will be returned to this HQ by 18th of each month until all action has been completed.

DISTRIBUTION List "B"

LT.COL.
AA & QMG 3 AUST DIV.

War Diary

"A" Circular No. 6/43.

HQ 3 AUST DIV.

20 JAN 43.

VOLUNTEERS FOR REINFORCEMENTS FOR INDEPENDENT COYS

1. The following having volunteered for the above will travel as shewn below, detrain at Eagle Junction and report to ASCOT Staging Camp on 25 JAN 43 for Medical Examination and Selection.

Unit.	Offs	ORs	Time of Departure.	Entraining Station.
57/60 AUST INF BN		3	0719	COOROY
58/59 " " "		4	0719	"
2 AUST FD REGT	3	14	0719	"
24 AUST INF BN		4	0807	EUMUNDI
HQ RAE 3 AUST DIV		1	0836	NAMBOUR
HQ 3 AUST DIV.		3	0836	"
SIGS 3 AUST DIV.		2	0836	"
37/52 AUST INF BN.		12	0843	WOOMBYE
22 AUST INF BN		6	0848	PALMWOODS
29/46 AUST INF BN	2	23	0915	LANDSBOROUGH
	4	78		

2. The names of the following have at their own request been deleted.
29/46 AUST INF BN VX106054 Pte TRAINOR K.J.
" " " " VX105938 " CLANCY G.J.
" " " " VX118805 A/Cpl WITT E.P.

3. The member from HQ RAE is VX106375 Sgt WITTON W.N. who is trained only as cook or caterer and his marital condition does not come within the restrictions laid down.

4. Neither applications nor certificates of fitness have yet been furnished for the personnel of 2 AUST FD REGT - this must be done.

5. 4 AUST INF BDE will appoint one officer other than those volunteering for service as draft conducting officer who will remain until after examination and selection.

6. Attention is again drawn to the need for completion by units of the following
Innoculations)
Vaccinations) These may be done on any day except Sunday at X-ray
Blood Grouping) Section Exhibition.
Pay Books
Enlistment CMF to AIF
Records of Service
Dental Fitness.

7. Any volunteer who is not accepted will be returned to his unit and this HQ will be advised immediately so that leave may be arranged.

R. C. Jamieson
LT.COL.
AA & QMG 3 AUST DIV.

DISTRIBUTION.

4 AUST INF BDE	4		
15 AUST INF BDE	2		
HQ RAA 3 AUST DIV	2		
HQ RAE 3 " "	1		
SIGS 3 AUST DIV	2		
Camp	1	3 AUST M.C.Gp BRISBANE	1
Postal	1	ASCOT Staging Camp	1
Cash	1	2 AUST CORPS	2
"G"	1	File	1
HQ Q L OF C	1	War Diary	3.

RC

NOT TO BE PUBLISHED

The information contained in this document is not to be communicated, either directly or indirectly, to the Press, or to any person not holding an official position In His Majesty's Service

HQ 3 Aust Div

22 JAN 43

ROUTINE ORDERS PART I

By

Brigadier W E CREMOR

ADM COMD 3 AUST DIV

Nos 37/

Nos 37 -

" G "

38

ESCAPES OF PRISONERS OF WAR FROM ENEMY HANDS

Attention is directed to GRO G43. It is most important that, in addition to republishing this order in unit orders, comds ensure that all ranks are fully instructed in this matter and are aware of its importance

Jan H. Bawer Capt
Lt-Col
GS Aust Div

" AQ "

37

3 Aust Div RO 37 was a Convening Order for trials by District Court Martial issued separately to certain units only.

39

X RAY

When paybooks are not endorsed at EXHIBITION with a record of X Ray having been effected, the unit should do this from the list furnished from time to time and the entry signed by the RMO.

The X Ray Section advises Records Office and the unit takes no action other than to complete pay book entry as above. (3 Aust Div A102/2)

40

PERSONNEL AWL REPORTING BACK TO PARENT UNITS

1. GDD BRISBANE have reported as follows -

"Numbers of personnel passing through this unit go AWL and eventually report back to their parent unit without having been marched out and without a nominal roll.

This practice is playing havoc with the records of this unit, and it is respectfully requested that all units be asked to co-operate more with GDD in helping to prevent this happening, and and that, when an AAF A4 is sent to a unit, it receive attention.

It is also requested that units make known to their personnel the seriousness of the above procedure and the necessity for following the correct procedure.

It is requested that this matter be promulgated to all units under your command."

KR

40 (contd) 2. Units will ensure that nominal roll is in possession of personnel reporting from GDD and refer to that Depot in any case where doubt exists. (3 Aust Div A3/4)

41 MOVEMENT OF PERSONNEL

1. Units despatching personnel to GDD under instructions will in future forward by post to the GDD a copy of the nominal roll showing date the member is despatched.

2. Attention is again directed to First Aust Army Order A348 and the above procedure will necessitate an extra copy of the nominal roll.

3. This practice however will enable GDDs to advise the non-arrival of personnel.

42 SEASONAL LEAVE WITHOUT PAY

The return required by this HQ A290 of 22 SEP 42 is now cancelled.

43 RECOVERY OF TRADESMEN - ORDNANCE SERVICES

Subtended is extract from LHQ memo 3942 of 11 JAN 43 -

(a) Efforts will be made to identify personnel with the necessary qualifications for transfer to Ordnance Services - Provision - for duty as clerks supply, clerks tech, and storemen tech. Personnel required are those experienced in identifying, ordering and inventory control of all sections of Ordnance Stores. They should possess reasonable clerical ability with accuracy as the chief asset. Personnel with technical knowledge and qualifications as stated above in relation to MT spares are wanted particularly.

(b) Others required are those who have been associated with hardware, tools, metals, manchester, soft goods, wireless equipment, enginerring etc. Accountants with practical experience in warehouses and trading firms are in demand.

(c) Both "A" and "B" Class (medical) are required. The former class would, after training in Provision principles be required for service in forward areas and outside Australia The latter must be mentally alert and physically fit for close application to intense clerical duties.

(d) Names and qualifications of personnel considered suitable for Ordnance Services - Provision - are to be noted and lists (in triplicate) forwarded to this HQ. (3 Aust Div A102/5)

44 LEAVE AND DUTY PASSES

1. Firs t Aust Army A/5713/16 of JAN 43 directs that OR personnel of all units in the City between 0800 hrs and 1700 hrs will carry leave or duty passes.

2. This required to enable provost personnel to make a complete check on personnel in the City during normal working hours.

3. It is therefore desired that all units promulgate an order giving effect to the above.

4. The issue of AAF G2 to drivers of vehicles on duty will be a sufficient duty pass. (3 Aust Div A1/11)

45 POST OFFICE OUT OF BOUNDS

In future all civil Post Offices within the Div area are out of bounds to all ranks, except those on authorised duty except that use may be made of telephone facilities for long distance calls from 1800 hrs to 0900 hrs each night.

Personnel found infringing the censorship regulations by using civilian postal channels must be strictly dealt with.

46 Attention is drawn to 2 Corps ROs 1 - 4 for information and action where necessary

47 Attention is drawn to First Aust Army ROs 6 - 8 for information and action where necesaary.

48 Attention is drawn to GROs A45 - 52, Q53, 54,55 and 56 (especially para 4) 063 and 65 for information and action

Lt-Col
AA & QMG 3 Div

A Circular No. 8/43.

HQ 3 AUST D IV.

23 JAN 43.

HOME LEAVE SPECIAL TRAINS

1. Serials 12 and 13 for special trains for Sunday 24 JAN 43 are advised.

2. All units named therein will ensure that the correct number of personnel entrain and COs will be held personally responsible that this instruction is observed.

3. 4 copies of nominal roll must be in possession of OC party who will also hold individual leave passes until destination is reached

4. Duration of Leave - 12 days - Vic personnel.

5. Particular attention is directed to discipline and security measures vide FIRST AUST ARMY Orders 52 and 129.

6. Water bottles must be filled prior to departure and full messing gear must be carried by all personnel.

7. Note alteration in time of departure of train Serial 11 which is repeated hereunder.

Serial.	Date of Departure.	Unit.	Entraining Station.	Time of Departure.	Arrive Clapham.	Destination Vic.	Total	Remarks
11	23 JAN 43.	2 AUST FD REGT	COOROY	1330	1835	55		2 AUST FD REGT to
		106 " A/TK REGT	EUMUNDI	1350	"	63		supply OC train -
		21 " " BTY	"	"	"	1		Not below rank of
		21 Coy ASC	YANDINA	1420	"	175		Capt. 22 A/Tk Bty to
		4 AUST FD REGT	PALMWOODS	1500	"	206	500	supply stand by party

Serial	Date of Departure	Unit.	Entraining Station.	Time of Departure.	Arrive Clapham.	Destination Vic	Total	Remarks
12	24 JAN 43.	HQ 15 AUST INF BDE	COOROY	0803		[illegible]		
		2 AUST FD REGT	"	"		11		
		57/60 AUST INF BN	"	"		3		
		58/59 " " "	"	"		13		
		21 Coy AASC	"	"		6		
		15 AUST FD AMB	"	"		42		
		1 Sec DOW	"	"		48		HQ 3 AUST DIV To supply OC train.
		A Sec DOFP	"	"		6		
		21 AUST A/TK BTY	"	"		6		
		HQ 4 AUST INF BDE	PALMWOODS	0933		2		
		264 L.A.D.	"	"		1		8 AUST CAV REGT to supply a stand by party of 20 to be at PALMWOODS.
		4 AUST FD REGT	"	"		74		
		22 AUST A/TK BTY	"	"		65		
		4 AUST FD COY	"	"		100		
		22 AUST INF BN	"	"		2		
		29/46 AUST INF BN	"	"		2		
		37/52 AUST INF BN	"	"		3		
		19 Coy AASC	"	"		2		
		3 Sec DOW	"	"		41		
		B Sec DOFP	"	"		13		
		HQ COMD AASC	"	"		11		
		HQ 3 AUST DIV	"	"		1	500	
		8 AUST CAV REGT	"	"		22		

13. Cancelled - leave will be arranged by this HQ through L & TD.

DISTRIBUTION.

Units namod.	RTO CLAPHAM JUNCTION	1
Postal	3 AUST H.C.GP.BRISBANE	1
Cash Office	HQ Q L OF C	1
DAPM	HQ VIC L OF C	1
"G"	HQ 2 AUST CORPS	2
L & TD BRISBANE	War Diary	1
L & TD MELBOURNE	File	1
RTO STH BRISBANE		

Lt.COL.
AA & QMG 3 AUST DIV.

"A" Circular No 9/43.

HQ 3 AUST DIV,

25 JAN 43.

DISPOSAL OF SOLDIERS SENTENCED TO DETENTION - FIELD PUNISHMENT.

1. A return is to be furnished to reach HQ 3 Aust Div by 29 JAN 43 showing, as at 25 JAN 43 -

(a) The name and unit of each soldier under sentence of more than 14 days detention, or 14 days field punishment.

(b) The date on which such sentence was awarded.

(c) In the case of DCM - the date on which such sentence was promulgated.

(d) The period and nature of the sentence (if the sentence imposed by DCM has been mitigated the mitigated sentence should be shown).

(e) Where the soldier is serving the sentence.

(f) When he was committed to that place.

(g) In the case of a soldier not in a detention barrack or field punishment centre, whether and if so on what date an attempt has been made to secure his admission.

(h) The reason for his non-admission to a detention barracks or field punishment centre.

Lt-Col.
AA & QMG 3 Aust Div.

Distribution.

List "B".

"A" Circular No 10/43.

HQ 3 AUST DIV.

26 JAN 43

HOME LEAVE - ABSENTEES.

1. The practice adopted by L & T D ROYAL PARK when a soldier fails to report back from leave on the due date is briefly summarised:-

(i) APM is advised accordingly and after seven days

(ii) Unit is advised through this HQ. and after 14 days

(iii) L & T D requests through this HQ
(a) Particulars regarding issue of Kit and equipment.
(b) Documents to be forwarded and after 21 days

(iv) L & T D hold Court of Inquiry - one copy of proceedings being forwarded to unit.

2. Absentee personnel reporting back to L & T D are charged and remanded to units.

3. Absentee personnel arrested are charged and remanded to unit under secort. A summary of evidence is taken by L & T D.

4. It is directed that units will advise L & T D immediately if any member notified by L & T D as being AWL has returned to his unit or does so subsequently without passing through the L & T D. Units have not been doing this previously and considerable inconvenience and unnecessary work has been caused as the L & T D proceeds on the assumption that the member is still absent.

5. Units will advise this HQ of the number, name, date of departure destination and period of leave granted in respect of any member who has failed to return to his unitfrom leave for a period of 14 days after allowing for a period of leave reasonable travelling time and in respect of whom no notification has been received through Leave and Transit Depot that he is AWL.

6. Attention is drawn to the fact that Leave & Transit Depot issue warrants and holds necessary Courts of Inquiry. Units will not do this when a member fails to return from Recreational Leave, except where he has not proceeded through a Leave and Transit Depot.

R H Mackay
Lt-Col.
AA & QMG 3 Aust Div.

DISTRIBUTION.

List "B".
L & TD BRISBANE.
NSW.
MELBOURNE.

Q 25/162
HQ 3 AUST DIV
27 JAN'43

"Q" CIRCULAR NO. 30

USE AND CONTROL OF UNIT MT

1. Attention is drawn to GRO Q53 of 15 Jan.

2. It is desired that instructions in para 5 of this GRO as to co-ordination of transport be strictly adhered to, and that any use of Unit transport is for a s pecified and specific purpose.

3. The results of a recent check carried out in an L of C Area revealed that much can be done to reduce unnecessary running. The following summary of 4 days unco-ordinated running as compared with 4 days co-ordinated running is an indication of what can b e done.

Unco-ordinated running camp vehicles			Co-ordinated running camp vehicles		
Day	Leaving Camp	Trips to "Z"	Day	Leaving Camp	Trips to "Z"
A	78	53	A	57	32
B	88	58	B	60	37
C	87	53	C	53	31
D	86	47	D	49	30
	339	211		219	130

4. The above comparison discloses that, by co-ordinating, 120 vehicles less left camp, 81 t rips to "Z" were eliminated. As the return trip to "Z" is 22 miles nett this co-ordination saved 1782 miles in 4 d ays or 455 miles per day on camp to "Z" runs alone. On these figures a saving of approximately 1400 galls of petrol per month would be effected on the run; the saving by non-use of the other 39 vehicles would still further conserve petrol, rubber etc.

5. As a check on the unauthorised and unco-ordinated use of MT, mobile checking pos ts have been ordered. The duties of the post are to stop and take particulars of the duty on which any departmental vehicles are engaged. From these reports remedial and disciplinary action will be taken.

6. For the guidance of units, the conveyance of personnel to routine army entertainments to extent indicated in returns rendered pursuant to A Circular 41/42 of 8 Dec is approved.

DISTRIBUTION LIST "B"

Lt.Col.
AA & QMG 3 AUST DIV.

War Diary

NOT TO BE PUBLISHED.

The information contained in this document is not to be communicated either directly or indirectly, to the Press, or to any person not holding an official position in His Majesty's Service.

ROUTINE ORDER PART I. | HQ 3 AUST DIV.

by | 29 JAN 43.

Brigadier W.E. CREMOR | Nos 49/57

ADM COMD 3 AUST DIV.

Nos 49 - 57

" G "

49
CAMERAS & PHOTOGRAPHY

Ref para 11 2 Aust Corps Routine Order 246.

1. Herewith names of approved photographers.

(i) Kodak (Aust) Pty Ltd and agents for Kodak (Aust) Pty Ltd.

(ii) P. VICTORSON, Commercial Photographer, Central Buildings, Edward Street BRISBANE.

(iii) R.W. HARMER, C/- "Chronicle" Arcade, Margaret St TOOWOOMBA.

(iv) Jock Thomson STUDIO, Ellenborough St, IPSWICH.

(v) J. ARMISTEAD, Chemist WARWICK.

(vi) Studios Pty Ltd, "Craigilee" House, cnr EAST and Fitzroy Streets, ROCKHAMPTON.

(vii) N.L. TOPPING, Chemist & Druggist, Palmerrin St, WARWICK.

(viii) K.W. GRAHAM, 384 Ruthven Street TOOWOOMBA.

(ix) CRIBB & FOOTE Ltd, Merchants, IPSWICH.

(x) DARRAGH's Pharmacies, Esplanade, REDCLIFFE.

(xi) D.J. Barker, Chemist, MALENEY.

2. Films and photographs taken by Offrs and O Rs for non-official purposes will be forwarded to any of the above approved photographers or agents for processing.

(To be repeated in Unit ROs).

Ian H Baume Lt-Col
Lt-Col.
GS 3 Aust Div.

"AQ"

50
BLOOD - GROUPING SLIPS.

Blood grouping slips for the following personnel are held at this HQ.

VX84732 D.R. GILLON.
V255630 N.R. UNKLES.

The units having these members on strength will advise this HQ.

51. 1. TRAFFIC CONTROL. Any previous instruction of parking vehicles in NAMBOUR at Police Station or other site will be discontinued from the date of this order. In future all vehicles will park at that part of the western side of Bruce Highway between Royal Hotel and north to roadway leading under railway bridge.

2. No vehicle although parked on the above part of Bruce Highway will be left unattended. Any unit desiring to leave vehicles parked there must provide a picquet of 1 man.

52 Camflg Trg Unit. Nominations are invited to reach this HQ by 12 FEB 43 for 0 Rs desiring transfer to Camflg Trg Unit. Applicants must be capable of instructing in camouflage.

53 LMG Bren. Units having new LMGs Bren on charge will take the following action :-

1. Three weapons in each unit are to be treated as test cases.
2. An accurate record will be kept of the rounds fired by each weapon.
3. The unit armourer will maintain a history sheet for each weapon and such weapons will be passed to the Armourer for inspection after each firing practice with the weapon and he will record the result of his inspection making specific reference to condition of breech block face.
4. An Officer of the unit will certify that the provisions of GRO 182/42, particularly as regards oiled rounds, has been observed during the use of the weapon.
5. ADME will be notified by the units of the weapons selected as test weapons.
6. Inspecting armourers will pay particular attention to these weapons and will include in their reports details of the history sheets maintained by the Unit armourer.
7. Units will record with reasonable accuracy rounds fired by all other of these weapons which are new.

54 MONTHLY CENSUS WARLIKE STORES. DOS memo 167307 of 25 DEC 42 states that copies of E 5-1(a) to E 5-10(a) are still being rendered to LHQ by many units.

In future one copy of E 5-1(a) to 8(a) and E 5-10(a) and two copies of E 5-9(a) will be forwarded to ADOS 3 Aust Div by all units not later than 0900 hrs on 21st of each month. On no account are copies to be forwarded direct to LHQ.

The following instructions from GRO G379 are not being complied with in many instances.

(1) Actual unit strength Officers & ORs as at the 20th must be shown on front page of return.

(2) W.E.T. W.E. or scale of issue on which return is based must be quoted.

55 ISSUE AND RECEIPT VOUCHERS - AF G1033. Attention is drawn to GRO 011 setting out particular action to be taken regarding submission, distribution and acquittance of Issue and Receipt Vouchers, AF G1033.

It is desired that steps be taken that unit QM's are acquainted with the provisions made therein as to number of copies required, distribution etc, with a view to uniformity being obtained thereto.

56 PERSONNEL FOR 1 AUST IND PARACHUTE COY & 2 AUST IND COYS. 1. Personnel selected for specialised training preparatory to inclusion in 1 Aust Indep Parachute Coy and reinforcements, will be maintained on the "X" List of their respective units, pending advice of passing final tests at Aust Parachute Training Depot, when they will be transferred to 1 Aust Indep Parachute Coy or reinforcements thereto.

2. The following action will be taken in respect of personnel who fail to pass the necessary tests :-

(a) They will be given the option of volunteering for Aust Indep

Coy reinforcements, and if selected, despatched to Q'ld L of C Area and transferred to 1 Aust Commando Trg Bn.

(b) Those who do not volunteer for Aust Ind Coy reinforcements will be returned to their units in accordance with the normal procedure in respect to "X" List personnel.

57

Attention is directed to First Aust Army Orders A - 10, 11, 12 and Q13 for information and action where necessary.

Lt-Col.
AA & QMG 3 Aust Div.

NOTICES.

LOST. D.R.'s garbadine waterpfoof suit has been reported lost between NAMBOUR and MAPLETON on the afternoon of 28 JAN 43.

Will the finder kindly communicate with HQ RAA.

LOST. .380 Revolver Number 981840 has been reported lost from the 80 Aust Dental Unit. Units will make a check of the numbers of revolvers held and will report the presence of this revolver to this HQ by 7 FEB 43. Nil returns are not required.

Q Circular No 31.

HQ 3 AUST DIV.

30 JAN 43.

RAIL TRAVEL
WARRANTS, MOVT ORDER AND LEAVE PASSES

1. Further to 3 AUST DIV Q Circular No 14 of 14 NOV 42, unnecessary inconvenience and delay has been caused at RTO's office SOUTH BRISBANE by the failure of units to comply with rules for rail travel laid down. The strict observance by all units of the following rules will result in increased efficiency and smoother running in movement of troops by rail.

2. Return Warrants for personnel travelling on duty or compassionate leave will only be issued for the following cities:-

CANBERRA
MELBOURNE
SYDNEY
NEWCASTLE
ADELAIDE
PERTH

Two warrants, one for forward and one for return journey, will be required for personnel travelling to all other stations.

3. All personnel travelling with HL 1 or HL 2 must pass through LTD, with the exception of Staff Officers and Officers of Field Rank to whom approval has been given to travel on normal train services.

4. A signal will be sent to RTO SOUTH BRISBANE advising full particulars of date and destination of personnel travelling on compassionate leave.

5. HQ 3 AUST DIV will advise RTO of personnel travelling interstate Schools and Courses. Where time permits, units will forward rail warrants to reach RTO SOUTH BRISBANE 24 hours before departure of train. This will allow RTO to make necessary arrangements and have tickets, reservations, etc available for collection by person travelling on his arrival at the station.

6. All personnel, with the exception of personnel travelling on HL 3 or HL 1 must be in possession of movement order and rail warrant both with unit stamp clearly imprinted on the face.

LT.COL.
QMG 3 AUST DIV.

DISTRIBUTION
List B
plus RTO SOUTH BRISBANE 1

Copy No 52

MOST SECRET.

"Q" CIRCULAR NO 32.

HQ 3 AUST DIV.

31 JAN 43.

ORGANISATION OF KIT STORES.

1. Attention is directed to GRO Q178 of 10 JUL 42. Units not in possession of adequate supplies of forms mentioned i.e. KS4, KS5, & KS5A, will requisition on Stationery for supplies required.

2. Ref para 3 sub-para 5 of abovementioned GRO, following are serial numbers allotted to units of this Formation :-

ARM.	WAR OFFICE SERIAL NO.	UNIT.
HQ.	45980	HQ 3 Aust Div.
	45982	333 Aust LAD Type A.
CAV.	45583	8 Aust Cav Regt (AIF)
	45584	297 Aust LAD.
ARTY.	45983	HQ RAA 3 Aust Div.
	45984	2 Aust Fd Regt.
	45985	213 Aust LAD. Type A.
	45986	4 Aust Fd Regt.
	45987	214 Aust LAD. Type A
	45988	106 Aust A/Tk Regt.
	45989	263 Aust LAD. Type A.
	45990	3 Aust Svy Bty.
ENGRS.	45991	HQ RAE 3 Aust Div.
	45992	4 Aust Fd Coy.
	45993	15 Aust Fd Coy.
	45994	53 Aust Fd Pk Coy.
	45995	3 Aust Div Camflg Trs
	45996	230 Aust LAD Type A.
SIGS.	45997	SIGS 3 Aust Div (less Bde and one Fd Regt
	45998	3 Aust Div Cypher Sec
	45999	231 Aust LAD. Type A.
INF.	46000	HQ 4 Aust Inf Bde.
	46001	264 Aust LAD Type A.
	46002	22 Aust Inf Bn.
	46003	29/46 Aust Inf Bn.
	46004	37/52 Aust Inf Bn.
	46005	HQ 15 Aust Inf Bde.
	46006	266 Aust LAD Type A.
	46007	24 Aust Inf Bn.
	46008	57/60 Aust Inf Bn.
	46009	58/59 Aust Inf Bn.
SUP & TPT.	46010	HQ COMD 3 Aust Div
	46011	19 Aust Coy AASC.
	46013	21 Aust Coy AASC.
	46567	1 Sec Fd Bakery.
MED.	46014	4 Aust Fd Amb.
	46015	15 Aust Fd Amb.
	46025	3 Aust Div Mob Bath Un
ORD.	46017	3 Aust Div Ord Fd Pk.
	46018	3 Aust Div Mob Laund Decon Unit.
AEME	46016	3 Aust Div Workshops

PAY	46010	3 Aust Fd Cash Office.
PRO	46020	3 Aust Div Pro Coy.
POSTAL	46021	3 Aust Div Postal Unit.
MISC.	46022	3 Aust Div Sec Reception Camp.
	46023	3 Aust Div Salvage Unit.
	46024	3 Aust Div Concert Party.

3. Kit Store for this Formation is No 12 Section, Location of which will be advised later.

Lt-Col.
AA & QMG 3 Aust Div.

DISTRIBUTION. Copy No.

8 Aust Cav Regt	1 - 2.
R A A	3 - 10.
R A E	11 - 16.
SIGS	17 - 19.
4 Aust Inf Bde.	20 - 24.
15 Aust Inf Bde.	25 - 29.
AASC.	30 - 33.
ADMS.	34 - 36.
ADOS.	37 - 38.
ADME.	39.
PAY.	40.
PRO.	41.
POSTAL.	42.
RECEPTION.	43.
SALVAGE.	44.
CONCERT PARTY.	45.
CAMP.	46.
G.S.	47.
AQ.	48.
File	49 - 50.
War Diary.	51 - 52.

SECRET

HQ 3 AUST DIV
31 JAN 43.

3 AUST DIV ADM INST NO 1/43
(issued consequent upon First Aust Army Inst No 12.)

The following information is forwarded as a guide to Comdrs and Staffs.

GENERAL

1. (a) Pending the issue of instructions by LHQ (AUST), the provisions set out in this instruction will be applicable to all future movements of formations, individual units, detachments and reinforcements under Command First Aust Army, proceeding to NEW GUINEA and tropical areas north of AUSTRALIA.

(b) On receipt of Warning Order, units will take immediate action to prepare for tropical service and forward the details required by ERO 104 to 3 Aust Div unless otherwise instructed. Shipping space is then allotted by LHQ (AUST) and details of personnel, vehicles and tonnage of unit stores, which must NOT be exceeded, will be given in Movement Order issued by the Movement Group concerned.

UNCONTROLLED AND CONTROLLED STORES.

2. (a) On receipt of Warning Order, unit representatives will immediately contact ADOS for uncontrolled stores to complete unit equipment.

(b) Details of deficiencies of controlled stores will be immediately forwarded through the usual channels to HQ First Aust Army.

LIAISON

3. On arrival at port of embarkation, OC unit or detachment, or his representative, will immediately contact "Q" Branch:

(a) DAQMG (Maintenance) HQ Qld L of C Area BRISBANE.
(b) HQ No 1 L of C Sub Area - TOWNSVILLE.
(c) HQ No 17 L of C Sub Area - CAIRNS.

and the DAQMG (Shipping) of the Movement Control Group operating at the port of embarkation.

4. ALLOTMENT TO SHIPS.

Details of allotment to ships and movement order are issued separately by the Movement Control Group concerned. Units and stores will be combat loaded. Units will ensure that stores are so packed that they can be loaded on the ships on which the units are embarked, so that personnel will have their unit equipment and stores on arrival at destination.

5. VEHICLES.

(a) General.

(i) Vehicles will be FWD except those vehicles for which no FWD type exists. Units unable to provide FWD vehicles up to full scale allotted will report immediately on receipt of Warning Order numbers required to complete, by type, so that exchange may be effected.

(ii) Two 4-gal sealed drums of petrol will be carried in each vehicle. Supplies will be obtained by CASC from the S & T representative at the L of C Area or Sub Area at the port of embarkation.

(iii) Canopies will be lowered to cab height.

(b) Strength Return and Documentation.

(i) All units, prior to embarkation, will render a vehicle strength return, AAF G32, in triplicate, showing all MT vehicles to be shipped. This return will be submitted, through ADOS 3 AUST DIV, to DDCS, Adv LHQ (AUST), and ADCS will forward a copy to DDCS, First Aust Army by quickest means immediately it is known that vehicles are moving with the unit.

(ii) Each vehicle will have pasted or marked on the windscreen, the following:

Length of vehicle.
Breadth of vehicle.
Height of vehicle.
Tare weight of vehicle.
Gross weight of vehicle.

(c) Loading Parties.

(i) Two (2) drivers will accompany each MT on vehicle trains and road convoys.

(ii) If additional labour is required for loading parties, this is provided under arrangements HQ Qld L of C Area.

(iii) Meals for loading parties and drivers are provided under arrangements HQ Qld L of C Area. All personnel will have messing utensils available.

(d) Defueling of vehicles.

On arrival at the wharf, all vehicles will be defueled at points arranged by HQ Qld L of C Area. Sufficient petrol, as arranged by STO, may be left in tanks to enable vehicles to be moved to positions in holds.

(e) Water vehicles.

(i) Water filters on water vehicles will be tested and drivers instructed in their use.

(ii) At discretion of ESO, water vehicles will be loaded, filled and placed available for use during the voyage.

(f) Surplus Vehicles will be placed in special pool under arrangements made by 3 Aust Div and held pending LHQ (AUST) instructions re disposal.

6. CLOTHING, ARMS AND EQUIPMENT.

(a) Individual Issues

OsC units or detachments are responsible that all ranks under their command are completely clothed and equipped.

(b) (i) Scale of Clothing, Arms and Equipment is attached as Appendix "A" and will be carried by all personnel in accordance with the instructions contained therein.

(ii) Clothing and Equipment will be dyed green.

(c) Arms and Ammunition

(i) Individual issues of ammunition will be made prior to embarkation.

(c) Arms and Ammunition. (contd)

(ii) First and second line ammunition will be carried, and will be available for use immediately after disembarkation.

(iii) All small arms weapons will be available for use during the voyage.

(d) Tentage and Accomodation Stores.

(i) See para 8, Appendix "A".

(ii) Reinforcements will NOT take tentage or Scale "A" equipment unless specially instructed.

(e) Surplus Clothing and Equipment will be returned to the nearest RSD as ordered by ADOS. Units stationed in QUEENSLAND and embarking at BRISBANE will return surplus clothing and equipment to RSD, GAYTHORNE; units located in and embarking at TOWNSVILLE to 122 FOD TOWNSVILLE.

(f) Blankets.

One blanket will be carried on the man and one additional blanket per man will be loaded as unit stores, available for use during voyage.

(g) Cooking and Messing Equipment

Cooking and Messing Equipment will be loaded so that it is available for use during the voyage.

(h) Kits will be despatched to Formation Kit Store prior to move. See GRO Q178 and 3 Aust Div Secret Q32 for procedure for submission of nominal rolls, labelling etc.

7. RATIONS

(a) Unless otherwise ordered, one day's emergency dehydrated ration and one day's landing ration will be carried, and will be issued at the port of embarkation.

(b) All vessels carry 14 days' special reserve rations for consumption during voyage by troops, in addition to those mentioned in sub para 7 (a).

8. RESERVES.

Special arrangements are made direct by Adv LHQ (AUST) through services concerned for shipping of reserves of ammunition, rations, POL, Ordnance and Engineer stores.

9. ANTI-SABOTAGE AND FIRE PICQUETS.

Anti-sabotage guards and fire picquets are provided on the quays and on each hold of the ship under arrangements HQ Qld L of C Area.

10. CANTEENS AND POSTAL FACILITIES AT WHARVES.

Canteen and postal facilities are available at the wharves for working parties and troops embarking under arrangement HQ Qld L of C Area.

11. OC TROOPS

The Senior Combatant Officer on each vessel will be OC Troops. The OC will detail necessary ship's staff. The OC will be available to go on board immediately prior to loading, and will inspect in company with Ship's Officer, Port Medical/

Contd. Port Medical/ Officer, ESO and STO:

(a) Accommodation
(b) Life Saving Equipment
(c) Fuel, Water, Rations, etc.

The Ship's Quartermaster will report

(d) To the shipping representative of the DDST Qld L of C Area at BRISBANE, 'phone P33, Ext 477.
(e) To the S & T representative in the case of TOWNSVILLE and CAIRNS.

at least 24 hrs prior to sailing, to take over supplies (vide para 8.)

12. RECORDS PROCEDURE (Embarkation)

(a) Nominal rolls in quadruplicate will be prepared by units, groups, detachments and/or individual persons on draft, by headings shown hereunder:
Nominal rolls will be clearly headed with name of unit, of personnel on draft, and are to be signed by an officer authorised to despatch the members. Also included in the headings will be a reference to the authority for the movement, i.e. number of SM or other authorising memorandum, with dates and registration number. The following are the headings:

SERIAL NO. ARMY NO. RANK & SURNAME (in block) AND FULL CHRISTIAN NAMES.

Officers will be shown in order of army numbers at the head of the nominal roll. Other ranks will be shown in order of army numbers by platoons or equivalent sub-units. Officers and other ranks will be given a serial number commencing with 1 and continuing through to last name on roll.

(b) Movement to gangway will be in order of serial number, as per Nominal Roll, except that Officers will accompany their respective troops.

(c) Distribution of Nominal Rolls will be as follows:

1 Copy to ESO.
2 Copies to Records representatives, one copy of which will be handed to OC Troops after check by Records representative on completion of embarkation.
1 Copy file.

(d) AAF T51 will also be prepared by units, etc, in sextuplicate, and will be handed by Officer or NCO in charge of draft to ESO at wharf.

13. BILLS OF LADING.

AAFs G964, Bills of Lading, will be prepared by unit in sextuplicate, covering all vehicles, E2 series equipment and stores shipped, such Bills to be signed by a responsible officer and handed, together with interim receipt, to Movement Control Officer, for lodgement with ship's agents for affirmation.

P.T.O.

14. CERTIFICATE.

(a) OsC of units and detachments embarking for service in NEW GUINEA or tropical areas north of AUSTRALIA will render a certificate to CC Troops in the following terms;

"I certify that all personnel under my command are properly equipped (or otherwise) for tropical service, and that all troops embarked have been issued with mosquito nets and individual issues."

(b) OC Troops will hand certificate/s to ESO before sailing and advise 3 Aust Div to that effect.

15. MEDICAL.

A Medical Detachment is to accompany each vessel, under arrangements made by ADMS.

16. SECURITY

The necessity for maintaining the strictest security in connection with all movements must be impressed on all concerned. HQ Qld L of C Area is responsible for security of vessels and wharves.

17. ACK

DISTRIBUTION:
LIST "B"

E Sabin Jnr Lt-col.
AA & QMG 3 AUST DIV.

APPX "A"

Issued with 3 Aust Div Adm Instruction NO 1/43 of 31 JAN 43.

Pending the issue of instructions by LHQ (AUST) the following scale of clothing, arms and equipment will be carried by personnel proceeding to New Guinea and tropical areas North of Australia.

SCALE 1511

1. (a) On the man

Knife and lanyard	1
Identity Disc with Cord (set of 2 discs)	1
Paybook	1
Field Dressing	1

(b) Dress

Jersey, Pullover (if ordered)	1
Socks, prs	1
Shirt Green Drill	1
Trousers Green Drill	1
Boots AB Universal with laces, prs	1
Anklets Web, prs	1
Singlets Cotton Athletic	1
Drawers Cotton Short	1
Hat Khaki Fur with Band and Chinstrap	1
Badge Hat Commonwealth CO	1
Braces, prs.	1

2. To be carried in Haversack

Tins Mess (in cover)	1
Knife, Fork and Spoon	1 each
X Rations, Emergency Dehydrated (not to be eaten until authorised)	1 Except in special projects this item will be increased as advised in Orders for the move
Unexpended portion of day's ration	
Towel	1
Pullover (if not worn)	1
Socks, prs	2
Holdall	1
Soap piece	1
Razor Safety with one spare blade	1
Brush Shaving	1
Brush Hair	1
Comb	1
Brush Tooth	1
Sheet Ground Mk VIII	1
X Outfit Ind Water Sterilising	1
X Cooker, Crown Ring	1) If specially
X Solidified Alcohol, tins	1) authorised
X Anti-Mosquito Cream, tins	1

3. To be carried in the Pack

Helmet Steel (attached)	1
Blanket (under flap)	1
Tent Mosquito & Sandfly proof (wrapped in blanket)	1
X Solidified Alcohol, Tins	1 (If specially authorised)
Shirts Green Drill	2
Trousers Green Drill prs	2
Boots AB Universal & 2 prs laces, prs	1
Towel	1
Housewife	1
Singlets cotton athletic	2
Drawers cotton short	2
Cape Gas (carried on back above pack vide Pam 1. Protection against Gas & Air Raids Appx B	1

KA.

X Rations Iron (bivouac) (not to be eaten until authorised) 1

4. Haversack Respirator

Outfit Anti-dim	1
Eyeshields Anti-Gas	1
Ointment Anti-Gas	1
Disc Identity	1
Respirator (facepiece connecting tube and container)	1

5. To be carried in bulk

One blanket per man

6. Equipment to be carried on the man will be in accordance with the WET of the Unit concerned. The following is set down as a guide

Rifle or Revolver (as authorised)	1
Pullthrough	1
Bottle Oil (filled)	1
Flanellette 4 x 2	2 pieces
Sling Rifle Web	1
Bayonet	1
Scabbard Bayonet	1
Frog Bayonet	1
Bottle Water (filled)	1
Carrier bottle water	1
Belt waist WE. Patt 37	1
Braces WE. Patt 37 left	1
" " " " right	1
Haversack WE. Patt 37	1
Pack	1
Pouches Basic WE. Patt 37	2
Straps Web supporting	2
Strap shoulder haversack WE Patt 37 left	1
" " " " " right	1

Special equipment for Offrs & ORS as laid down in WET for unit concerned.

7. Ammn (to be carried on the man)

S.A.A. .303 rds	50

8. Tentage and Accomodation Stores

Tentage and Accomodation Stores vide GRO 457 will be taken by all units embarking for service in tropical areas North of Australia and New Guinea, unless otherwise ordered. Reinforcements will not take Tentage and Accomodation Stores unless specially ordered.

9. Items of special issue such as boots ankle half heavy brown and berets khaki, etc will be carried by personnel, as authorised in GROs 349, 392, 475, 522 and 590.

X Pre-embarkation issue. Issue to be made at port of embarkation.

(a) Units embarking at BRISBANE will obtain pre-embarkation issue from the Embarkation Issue Depot - located at 17 Aust Pers Staging Camp BRISBANE

(b) Units embarking at TOWNSVILLE or CAIRNS and not previously issued must obtain these supplies from the S & T representative at the L of C Sub-Area concerned.

RD

SECRET

WAR DIARY or INTELLIGENCE SUMMARY

Army Form C.2118 (adapted)

27 MAR 1943

(Erase heading not required)

Unit HQ 3 AUST DIV A Q Branch Date and Time.—From To

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
In the Field	1 FEB 43		MALARIAL CONTROL MEASURES	A Circular 11/43
"	4 " "		PREPARATION FOR SERVICE	Adm Instr 2/43
"	5 " "		WARRANTS FOR ARREST AND DESCRIPTIVE REPORTS FOR DESERTERS & AWLs	A Circular 12/43
"	5 " "		Q CIRCULAR NO 33/43	Q Circular 33/43
"	8 " "		" SPOT CHECK" ORDNANCE EQUIPMENT	Q Circular 34/43
"	8 " "		STORES RECEIVED BY UNITS - DISCREPANCY REPORTS	Q Circular 36/43
"	8 " "		WAR EQUIPMENT TABLES	Q Circular 35/43
"	9 " "		DELAY IN BRINGING ACCUSED PERSONS TO TRIAL	A Circular 13/43
"	12 " "		AUST CAV REGT SIG TPS - RAISING TPS	A Circular 14/43
"	" "		SUMMARY PUNISHMENT OF A's W L	A Circular 15/43
"	14 " "		U S A S O S TROOP SHIPS REGULATIONS AND INSTRUCTIONS FOR TROOPS TRAVELLING IN /	Q Circular 37/43
"	14 " "		MOVEMENT ORDER - FIRST FLIGHT "ABOLITION"	Q Circular 39/43
"	14 " "		DISTRIBUTION OF CONTROLLED STORES REQUIRED FOR "ABOLITION" AND "ACADEMIC " MOVEMTS./	Q Circular 38/43
"	15 " "		RECOVERY OF TRADESMEN	A Circular 17/43

Govt. Printer, Brisbane

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted)

Unit HQ 3 AUST DIV *Date and Time.—From* *To*

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
In the Field	18 Feb 43		RECORDS	A Circular 18/ 43
"	19 "	"	HANDING OVER OF EQUIPMENT BY 4 AID 15 BDE GPS	Q Circular 40/43
"	20 "	"	SOLDIERS GOING AWL WHEN UNDER ORDERS TO MOVE TO AN ADVANCED/ OPERATIONAL STATION	A Circular 20/43
"	20 "	"	MOVEMENT ORDER 2nd FLIGHT "ABOLITION".	Q Circular 41/43

Govt. Printer, Brisbane

A CIRCULAR NO. 11/43

HQ 3 AUST DIV.

1 FEB 43.

MALARIAL CONTROL MEASURES

1. Further to GRO A308. Owing to the recent return from New Guinea of likely infected personnel it is considered desirable that para 1 (iv) of abovementioned G.R.O. be implemented forthwith in order to have trained teams if required.

2. The following action will therefore be taken.

COs	will detail Anti Mosquito squads.
ADOS	will arrange to equip such squads vide para 3.
AASC	will provide such quantities of AASC supplies as required by ADMS for training purposes.
ADMS	will arrange for training squads.

DISTRIBUTION.
List "B"

Lt.Col.
AA & QMG 3 AUST DIV.

SECRET

HQ 3 AUST DIV

4 FEB 43.

3 AUST DIV ADM INSTR NO 2/43.

PREPARATION FOR OVERSEAS.

The following action is required prior to embarkation for operational areas.

1. KITS ETC.

Personal baggage of officers and other ranks will be limited to the following scale:

PERSONNEL	BAGGAGE LORRY OR CABINS	LEFT AT BASE OR KIT STORE
Commanding officer	50-lbs	100-lbs
Other officers	35-lbs	100-lbs
Other ranks	Sea Kit-bag (If issued)	Kit bag Universal

2. MARKING OF BAGGAGE

In order to facilitate loading, clearing of ship and disposal of troops on landing, each package or article of a unit's baggage will, in addition to bearing the serial number of the unit, be painted with distinguishing color lines. The colors will denote units in accordance with the following system:

NUMERAL	REPRESENTATIVE COLOR.
One (1)	Red, Bright, G.S.
Two (2)	Blue, G.S.
Three (3)	Yellow (amn)
Four (4)	Green, Light, G.S.
Five (5)	Grey (amn)
Six (6)	Buff G.S.
Seven (7)	Red, Oxide of iron.
Eight (8)	Service Color, G.S.
Nine (9)	White lead, G.S.
Nought (0)	Brown, Dark, G.S.

The colors to be painted on the baggage will be those given above, and will represent the last two figures (i.e. the tens and units digits) of the serial number of the unit.

The colors representing the tens digits will appear both below and above that of the units digits.

The serial number (2in high) in white paint on dark packages and black paint on light packages, will be placed above these lines. Thus, for example, a unit whose serial number is "[illegible]" will use the following marks on all its baggage:-

"[illegible]"
Blue
Green
Blue

Each horizontal bar will be 8 inches long by 2 inches wide.

The serial number of the unit will be allotted by Army Headquarters and communicated to units by Commands.

ADOS and ADME will arrange for issue of necessary stencils, paint and brushes.

P.T.O.

At least two marks will be used on each article, one on end and one on side of a box or case, etc. Articles carried unboxed or which it would be otherwise impracticable to mark will have securely attached to them a wooden tally with the unit's distinguishing mark painted on each side.

The titles of the units will NOT appear on any unit baggage. When the title of the unit has been placed on baggage for any peace-time purpose, it will be painted out when the above system is put into operation, Universal and sea kit-bags will be marked with serial number only.

3. PREPARATION OF M.T.

See Appendix "A" herewith.

4. UNIT ORDERS.

Unit Embarkation Orders should include the following:-

Advance Party, detail.
Detail of Embarkation arrangements for personnel.
Orders for troops after stowage of gear.(If ordered)
Arrangements for bedding and messing.
Smoking on board.

5. PACKING.

It is essential that all articles of War Equipment NOT carried on the man or required during the voyage be securely packed in case lots.
Packing cases will be made available when required.

The following infm is given as a guide to Comdrs and Staffs.

6. EMBARKATION STAFF

L of C Embarkation Staff wear a white brassard. Their duties include:-

> "The entire control of all movements of troops, animals and transport on the berths and on board ships until embarkation is completed and final inspection is carried out. All Military personnel stationed in the docks area will be under the Command of the "Senior" Embarkation Staff Officer."

7. [illegible] TROOPS

OC Troops vide Adm Instr No 1/43 para 11 will be responsible for:-

(a). The appointment of Ship's Staff (Military) which will consist of:-

> Adjutant,
> Quartermaster,
> Messing Officer,
> Baggage Officer,
> Postal Officer,
> Ship Sergeant-Major,
> Ship Orderly Room Sergeant,
> Provost Sergeant,
> Troops Deck Sergeants as necessary.

(b) Administration and discipline of troops on board.

(c) Orders to meet emergency (Fire, collision and/or enemy attack).

(d) Custody and safety of all store including ship's stores issued to troops.

P.T.O.

(c) Communications with Naval Transport Officer (if appointed) or the Master of the Ship on all matters affecting his duties - command, comfort of troops, safety of stores and routine aboard ship.

(f) Rendering such returns as are prescribed or required.

(g) Losses: If a loss of arms or ammunition should be discovered on board, the OC Troops will furnish the civil and military authorities at each port at which the ship has called or is to call during the voyage, including port of embarkation, with a full description of the missing articles and will request that every effort be made to trace them.

(h) Making contact with E.S.O. on arrival at ports of call and destination.

(i) Comforts Fund Embarkation Kits for use of troops being issued as soon as troops have settled down after the vessel leaves port of embarkation.

8. NAVAL T.O.

When there is a Naval Transport Officer on board, he is the medium of communication between the CO and the master of the vessel, but he has no direct authority over officers or troops. As representative of the Naval authorities, his concurrence will be obtained in all arrangements made other than those purely military. The OC Troops will assist him in carrying out his duties imposed upon him by the Instructions for Transport Service.

9. SHIPS MASTER.

The OC Troops while maintaining discipline among the troops, will remember that the Master of the ship has lawful authority to maintain order amongst all on board, and to ensure the safety of his ship and passengers, for which he is entirely responsible. In case of fire or emergency, the OC Troops will remember the responsibility of the Master, and render him every assistance, without attempting to take the command out of his hands.

10. EXPLOSIVES OR COMBUSTIBLE ARTICLES.

[illegible] or combustible articles MUST be excluded from any package. Methylated Spirits, Matches and fuzes are strictly prohibited.

11. UNIT'S WAR OUTFIT.

Units' war outfit will be delivered to Staff Officer in charge at the port of embarkation on the day preceding the day fixed for embarkation of personnel or on such earlier day as may be notified.

12. PERSONNEL.

(a) Embarkation of personnel will depend upon the type of transport and method of berthing aboard whether troops will embark by Units or Messes. In either case, troops will move to gangways and aboard "in blocks" preceded by a guide and an officer and followed by an N.C.O. or officer.

(b) Troops will be guided straight to their accommodation or mess, care being taken to see that there is NO crossing or holding up of portions either by others going aboard or moving out from their accommodation.

E.T.O.

(c) After being placed in their quarters, troops will not leave them till ordered to do so by their immediate Commander upon instruction of the Embarkation Staff. As each company (or corresponding unit) quartering is completed, the CC will report to the Embarkation Staff.

(d) When embarkation has been completed and inspection carried out, the Embarkation Staff will issue orders for the release of troops from quarters and for their movement to that part of the ship where they will neither interfere with further embarkation nor the working of the ship.

13. POST EMBARKATION

Post Embarkation arrangements to be carried out are:

(a) Inspection of Berths and Messes: Immediately after embarkation, officers will satisfy themselves of the proper allotment of their men to berths and messes.

(b) Parades: The places where troops are to fall in for parade will be settled as soon as possible after embarkation by the CC Troops in conjunction with the Master.

E A Chisholm Lt-col.
AA & QMG 3 AUST DIV.

DISTRIBUTION: List "B"

APPENDIX "A"

PREPARATION OF M.T. VEHICLES FOR TRANSPORT BY SEA.

1. PREPARATION.

(a) All bright metal parts or fittings likely to be affected by salt air or moisture are to be carefully coated with the special rust preventative mentioned hereafter. This will include controls, door handles, bright-metal fittings on engine and dash, tools, hinge pins of doors, engine hoods etc.

(b) Straps and leather work are to be thoroughly "dubbed", NOTE: This does NOT apply to upholstering.

(c) In the case of machinery, trailers and special vehicles, particular care is to be exercised that every individual part of the equipment is thoroughly treated with rust preventative, also, that loose or removable parts after preservative treatment, are wrapped in paper and hessian and securely packed in boxes.

(d) Immediately prior to embarkation, approximately one desert-spoonful of engine oil is to be inserted in each cylinder through the spark plug hole by means of a syringe. NOTE: The engine must NOT be turned after oiling. Spark plug threads are to be coated with rust preventative.

(e) Air cleaners are to be covered with a sheet of waterproof paper, which is to be securely tied in position.

(f) A wooden plug is to be inserted in the exhaust tail pipe.

(g) Where vehicles are carried as deck cargo, the engine is to be covered with waterproof paper.

(h) The clutch pedal on all Chevrolet vehicles is to be positively held in a depressed position by a piece of wood or other efficient method.

(i) The radiator, engine, gear box, differential and brake Master cylinder are to be filled to correct levels. Where frost precautions are necessary - the cooling system is to be drained and a notice bearing the words "NO WATER" securely attached to the vehicle.

(j) Petrol tanks are to be drained and petrol returned to Depot; Tank caps are to be secured.

(k) Batteries are to have the positive lead disconnected and securely tied away from battery terminals. Terminals are to be liberally coated with mineral jelly.

(l) Except in the case of machinery or garage trailers and other vehicles where the contents would be endangered by exposure, where vehicles are carried as deck cargo, canvas covers are to be removed and securely fastened inside the cab.

2. VEHICLE EQUIPMENT ETC.

(a) Each set of keys for door, ignition, tool box, etc. is to be secured by a metal ring to a brass tag (1½in X ½in) on which is stamped the Army No of the vehicle.

(b) One set is to be [illegible] by wire to the steering wheel.

(c) A duplicate set is to be placed in a sealed envelope marked "Keys-Vehicle No. " and packed with the tools.

(d) In the case of Ford vehicles fitted with a combination steering and ignition lock - one ignition key is to be inserted in the switch and wired in position.

P.T.O.

(e) All loose parts are to be removed and secured.

(f) Cushions are to be securely fastened in an appropriate manner.

(g) Spare wheels are to be secured in situ - unless there is risk of damage in transit, in which case they are to be secured inside the vehicle.

(h) Fire Extinguishers are to be correctly filled and left in situ.

(i) Lamps, where exposed, are to be protected by waterproof paper and hessian.

(j) Rear vision mirrors (external) are to be removed, wrapped in hessian, and packed with tools.

(k) Spare lamp bulbs are to be packed (using soft packing) in spare bulb box and packed with tools.

(l) Tyres are to be inflated to correct pressure.

(m) Log Books and vehicle records are to be wrapped in waterproof paper and placed in case with tools.

3. MARKING AND STOWAGE OF M.T. VEHICLES.

(a) Number plates bearing Army numbers must be fitted to front and rear of vehicles. If not sign-written, numbers are to be stencilled thereon in white paint.

(b) Notices or special instructions relating to the vehicles are to be secured to inside of the windscreen by adhesive tape, NOT sticking paper.

(c) The total loaded [illegible] including any packages placed inside (for embarkation purposes) is to be stencilled in white paint on the "off" side. Characters NOT to exceed 1" in height.

(d) Engine hoods are to be thoroughly secured.

(e) Tool boxes are to be locked.

(f) All loose tools, fittings and parts are, after preservative treatment, to be carefully packed in a wooden packing case and secured inside the vehicle.
This box should have 1-inch diameter ventilating holes bored through the sides near the bottom. Each separate case must contain a packing note in a sealed envelope.

(g) The above case of tools is to be stowed as under:-
Vans and Lorries - secured to floor of cabin.
Cars, D.S. - secured in rear luggage trunk.

(h) Packages for same destination may be loaded in such vehicles as are suitable, to economise in shipping space. All packages must be substantial and positively secured against tampering. It is IMPERATIVE that every package is securely fastened to prevent movement or damage in transit.

(i) Hand brakes are to be "On" after vehicles are loaded, and gear levers placed in low gear position.

(j) When loaded, all vehicles are to be securely lashed to prevent possible movement. In the case of Machine Gun Carriers and tracked vehicles, special care is to be exercised, and wooden wedges are to be inserted between the track and the sprockets to prevent movement.

(k) When M.G. Carriers etc. are stowed as deck cargo, all sharp corners are to be carefully padded with bags containing straw, to prevent wear and tear on tarpaulins.

P.T.O.

4. **RUST PREVENTATIVES**

(a) Where available, a special preventative is to be used as under:-

(i) DULUX S 13898 - for spraying with air gun.

(ii) DULUX S 13899 - for brushing or smearing.

This compound takes from 4 to 5 hours to set, and approximately 48 hours to harden.
Mineral turps may be used for thinning, also a solvent for removal. Petrol and kerosene can also be used for removal.
When spraying with 50-60lbs per sq. inch pressure, an "M" air cap and "M" material nozzle will be found suitable.

(b) All external parts may be sprayed prior to despatch to port of embarkation, leaving only working parts to be treated prior to loading.

(c) Where special rust preventatives are unavailable, mineral jelly is to be used, but before application, parts are to be first coated with thin oil.

HQ 3 AUST DIV.

5 FEB 43.

A CIRCULAR NO 12/43.

WARRANTS FOR ARREST AND DESCRIPTIVE REPORTS OF DESERTERS AND AWLs.

1. Attention is directed to the new procedure in regard to the issuing of warrants to apprehend and descriptive reports of deserters and As.W.L. prescribed by AMR & O 461 (as amended by Serial 33) and GRO A46 of 1943. The following is a summary of these provisions:-

(a) Warrants for absconders and As W L will issue immediately the absence is discovered, and will NOT be withheld until after the convening of the Court of Inquiry.

(b) One warrant only should be issued and that should be forwarded immediately to HQ L of C Area where it is thought most likely that the wanted soldier will be.

(c) Descriptive reports will be sent to HQ of all L of C Areas where it is likely the wanted soldier will be. (and in addition, to DAPM and 3 Aust Div Pro Coy).

(d) The warrant should have marked on it, a list of all the HQs to which descriptive warrant has been sent.

(e) The descriptive reports should have marked on them, the HQ to which the original warrant has been sent.

(f) When the soldier returns, his unit must notify HQ L of C Area to which the warrant had been sent. That HQ will notify all other HQs to which descriptive reports have been sent.

(g) A register of warrants must be kept by the Unit, pro forma for which is attached. This unit register will be periodically inspected by DAPM 3 AUST DIV.

2. It is only necessary to send to DAPM 3 AUST DIV a descriptive report together with a note of the date on which the warrant has been issued and the HQ to which it has been sent. He must be advisedalso when the soldier returns to his unit.

3. Attached hereto is a pro forma showing the manner in which notification will be sent to HQ L of C Area to cancel original warrant vide AMR & O 461 (10).

4. This instruction will NOT apply to present leave personnel who will be dealt with by L & TD L of C Areas, but only to absconders and As W L from within the unit, etc.

5. There are Correct Army forms printed for Warrants and Descriptive Reports - and Units NOT holding same should apply direct to Stationery Branch, First Aust Army.

Wabrant - AAFA48.
Descriptive Report - AAF A52.

Lt-col.
AA & QMG 3 AUST DIV.

DISTRIBUTION

List B

PRO FORMA

BN REGISTER OF WARRANTS ETC.

SERIAL NO	DATE OF ISSUE	AAF A48 FORWARDED TO	AAF A52 FORWARDED TO	NO.	NAME	RANK	DATE OF EXECUTION	DATE OF ADVICE TO DAPM	DATE OF NOTIFICATION TO CANCEL WARRANT SENT TO HQ L of C AREA	REMARKS

PRO FORMA

HQ _____ L of C AREA.

WARRANT OF ARREST --- NO. RANK NAME

1. Ref this HQ of forwarding above warrant.

2. It is advised that the abovenamed soldier returned to this unit at (hrs) on (date).

x under escort
x NOT under escort
x having been arrested at (place) on (date) by (unit).
x having surrendered at (place) on (date) to (unit).

3. It is requested that action be taken to cancel the above warrant.

_____ C.O.

x Complete the appropriate parts - strike out the ... are NOT applicable.

W/D.

SECRET

HQ 3 [illegible]

5 FEB 43.

Q CIRC NO 35/43

1. GENERAL

Further to 3 AUST DIV ADM INSTR No 1/43 of 31JAN, the following instructions as regards clothing and equipment should now be implemented by units and detachments enumerated in 3 AUST DIV signals Q2667 and Q2669 (not to all addressees) of 4 and 5 FEB. It is the responsibility of all COs to see that every man is fully equipped and that stoppages are made, if necessary, for replacements of stores that are initial issue as per GRO 349.

2. ORDNANCE.

CLOTHING (i) All new articles of Khaki clothing, and recalled articles of clothing etc vide para - will be returned to ADOS Dump, or such places as instructed under arrangements made prior to return.

(ii) Indents will not be required for tropical clothing and necessaries which are NOT an authorised issue at the present time. Issues will be made to units on WE basis in accordance with Appendix "A" to 3 Aust Div Adm Instr 1/43.
Note:- WE vide 3 Aust Div signal Q2372 will be used. (Inf Bns only)

EQUIPMENT

(i) Units armed with Mortars, Brens, TSMG, and equipment will be prepared for inspection by OME preparatory to return to ADOS dump or such places as instructed. Details of return and time table will be furnished later.

(ii) Indents will be submitted for all items of necessaries and personal equipment, whether initial or replacement issue, to complete holding in accordance with Appendix "A" to 3 Aust Div Adm Instr 1/43.
Note:-Items of initial issues which are at present an authorised issue, will only be supplied if indents contain certificate as per GRO 022 of 15 MAY 42, para 4.

3. RETURN STORES

All bundles, as below, will be clearly and securely labelled, labels will include unit name and return voucher number. Units will requisition through AASC for binder twine.

(i) Clothing. Only articles of clothing as laid down in Appendix A to 3 Aust Div Adm Instr 1/43 will be retained. All other items of clothing with the exception of cloth gaiters, will be returned through BOWO to ADOS [illegible]. Return vouchers will be submitted to ADOS for prior approval and instructions.

JACKETS SD	SHORTS
TROUSERS SD	TROUSERS KWD & KD
KHAKI SHIRTS	JACKETS KWD & KD
WORSTED KHAKI SHIRTS	SHORT PUTTEES
HOSE TOPS	

will be packed in bundles of ten, BY SIZES.

Greatcoats will be packed in bundles of five.

(ii) Blankets All blankets in excess of two per man will be rolled in bundles of ten.

P.T.O.

4. PERSONAL KITS.

(i) Action will be taken to prepare personal kits for transfer to 3 AUST DIV KIT STORE. Kit bags, trunks, etc will be clearly marked as per GRO Q178 of 10 AUG para 3.

(ii) All units must be prepared to withdraw kits at short notice for transfer to kit store. Nominal rolls (KS4) can be prepared beforehand.
Note:- Regimental property will NOT be accepted by Kit stores. Instructions re such prpperty will be forwarded later.

5. AMMUNITION.

(i) Mortar, Bren, TSMG ammunition should be prepared for return as and when directed.

(ii) Early delivery of Owen Sub MG ammunition may be anticipated.

6. UNIT STORES. Ref Sig AQ207 of 4 FEB 43 (4 and 15 Aust Inf Bdes only) para re deficiencies of uncontrolled unit stores is cancelled.

Lt-Col.
AA & QMG 3 AUST DIV.

NOTE: This instruction will be carried out by all SCsand QMs to conference at ADOS Dump on 10 FEB 43 as per Signal Q1867 of 4 FEB 43.

DISTRIBUTION.

List "B"
less 8 AUST CAV REGT
21 AUST DAV REGT
HQ RAA 3 AUST DIV
2/1 AUST MG BN.
MOB BATH
MOB LAUNDRY
RECEPTION CAMP
SALVAGE UNIT
REST STATION
CONCERT PARTY

NOT TO BE PUBLISHED

The information contained in this document is NOT to be communicated, either directly or indirectly, to the Press or to any person NOT holding an official position in His Majesty's Service.

ROUTINE ORDERS - PART I

By

BRIGADIER C S BARBER

ADM COMD 3 AUST DIV.

NOS. 58 - 74

HQ 3 AUST DIV

6 FEB 43

"G"

59 MAINTENANCE OF M.T.

1. Driver's routine maintenance of all mechanical vehicles, except tanks, will be carried out by the G roup System as set out in Mechanical Vehicle Training Pamphlet No. 1.

2. The special fighting and protective equipment of wheeled armoured fighting vehicles will be maintained in the manner prescribed by the relevant Australian Army Instruction book or by instructions issued by LHQ from time to time.

3. The daily task system of routine maintenance will NOT be used in AUSTRALIA. All publications and leaflets issued to unit personnel or carried in vehicles which relate to the daily task system will be withdrawn from use forthwith.

4. Mechanical Vehicle Training Pamphlet No 1 will be carried in all wheeled vehicles, carriers (AUST) and with all motor cycles, and will be accounted for on handing over or taking over vehicles as if included in the Vehicle Outfit List.

(To be republished in unit routine orders.)

(G.R.O. G79)

Attention is directed to GROs G69 & 97 for info & action. 60

W H Bowes Lt

for Lt Col

GS

"AQ"

51 CHANGE OF COMD

Brig W E CREMOR ceased to Adm Comd 3 Aust Div as from 1600 hrs 31 JAN 43.

Brig C S BARBER will administer Comd 3 Aust Div as from 1600 hrs 31 JAN 43.

58 COURT-MARTIAL

3 Aust Div R.O. 58 was a convening order for trial by District Court Martial issued separately to certain units only.

62 IDENTITY DISCS

Further to 3 Aust Div R.O. 26/43, units will ensure that the provisions of GRO 649 paras 2, 3, & 4 are given attention on return of personnel from Home Leave and will forward the required certificate not later than 21 FEB 43.

Supplies of identity discs are now available.

(3 Aust Div A103/11)

P.T.O.

63 DENGUE FEVER TEWANTIN AREA

3 Aust Div A91 of 24 JAN 43 is now cancelled.

64 CLASSIFICATION AS AIF UNITS.

Attention is directed to GRO A344/42. Units who have the necessary 75% enlistments AIF and have NOT yet done so, will notify this HQ, giving the total numbers enlisted AIF.
(3 Aust Div A50/6)

65 FIELD PUNISHMENT CENTRE

Attention is directed to 3 Aust Div R.O. 241/42. Prisoners under sentence of detention or Field Punishment will NOT be taken to GROVELY or IPSWICH by unit, but will be delivered to 3 Aust Div Pro Coy.

66 ENTRY IN B2069

Units will note that it is necessary that results of all trials by Court-Martial be entered on weekly Offence Report B2069.
(3 Aust Div A81/24)

67 MEDICAL & OTHER PERSONNEL PROTECTED UNDER GENEVA CONVENTION

Attention is directed to GRO A81, the principal features of which are as under:

(A) (i) Officers and ORs AAMC

(ii) Any other military personnel in the WE of any Div Medical Unit. (Personnel shown as attached on WE of unit e.g. AASC Drivers.)

will be issued with certificate of identity on AAF W3050 and with armlets (Brassards) Geneva Cross.

(B) Regt Stretcher bearers, regt medical orderlies and any other members of the Military Forces trained and employed as medical orderlies and stretcher bearers will be issued with a certificate of identity on AF W3050B.
Stretcher bearers will be issued with an armlet bearing the letters "SB" in red 1½ inches by 1 inch on a white ground for the purpose of identification by their own comrades.

(C) Combatant personnel are protected if they are taken prisoner while they are temporarily in charge of medical transport. These personnel are issued with an authority in the form shown in Appendix "A". The authority will be withdrawn as soon as the holder ceases to be employed on such duty.

(D) COs of units are responsible for issuing of certificates, authorities and brassards and periodical inspection of same.

(E) ADMS is responsible for signing of certificates, authorities and brassards.

68 SERVICE CHEVRONS

Service chevrons may be worn by officers on jackets SD Officers (Khaki cloth or Khaki Drill) and jackets SD, and by other ranks on jackets SD and jackets Khaki Drill. They will NOT be worn on great coats or on any other clothing.
(3 Aust Div A81/37)

69 ESTABLISHMENT OF AMF CLOAK ROOM, 186 Roma St., BRISBANE

(A) A Cloak Room has been established at 186 Roma St., BRISBANE for the express purpose of receiving and storing kits of members of the Australian Military Forces whilst on leave or in transit; it will be known as "AMF CLOAK ROOM" and will be under administration of "A" Sub HQ Aust Kit Store.

P.T.O.

Contd

(B) Such cloak room will be operated on the system in use by Railway Cloak Rooms, one portion of card label being given to the depositor as a receipt, whilst the other as attached to the article deposited.

(C) A.M.F. Cloak Room will operate from 0600-2359 hrs (Sundays included), but will NOT be used as a receiving or storing section for kits as laid down in GRO Q178 of 10 JUN 42.

(Q L of C AREA R.O. Q83.)

70 FATAL ACCIDENT GYMPIE RD. CHERMSIDE

(A) On 23 JAN 43, a civilian woman died at the BRISBANE General Hospital from injuries received when she was knocked down at approximately 2359 hrs on the night of 22/23 JAN 43 by a motor vehicle travelling on its wrong side of GYMPIE Road inbound to the city in the vicinity of CHERMSIDE School.

(B) The driver of the vehicle, which is described as a large military truck without canopy, did NOT stop.

(C) It is believed that the deceased was struck by some part of the off-side of the vehicle about 4 feet 7 inches from the ground; possibly by the rear-vision mirror or bodywork.

(D) All units will make an immediate check as to whether any vehicles on strength were travelling on Gympie Rd, near CHERMSIDE on the night of 22/23 JAN 43, and any such vehicles will be inspected forthwith for marks or other evidence which would indicate that a particular vehicle had been involved in the accident.

(E) Commanding Officers of units having had any vehicle or vehicles on the said road on the abovenamed night, will cause such further enquiries to be made as may be necessary in an endeavour to discover whether any particular member of the Australian Military Forces and/or any particular Army vehicle was implicated in the said accident.

(F) Any information obtained will be promptly communicated to this HQ and to the Inspector of Police, C.I.B. BRISBANE. (Telephone B1101.)

(Q L of C AREA R.O. A82.)

71 "KNOCK FOR KNOCK" AGREEMENT ARMY VEHICLES

Attention is directed to GRO [illegible] of 15 JAN. All drivers will be instructed as per para 4 (a) and units will ensure that particulars as required in this para are entered on G13.

72 WIRELESS (AUST) SEATS

Attention is directed to GROs NOS 034 & 35 with reference to Wireless (AUST) Nos 3 & 4 seats, steel tubular. Stocks of these stores are held in Ord Depots, and units are requested to investigate holdings and to prepare and submit indents covering requirements to ADOS.

73 COURTS-MARTIAL

Results of trials by District Courts-Martial are published as Appendices A,B,C, D & E to these orders.

74

Attention is directed to GROs A75-81, Q82, F94 & 95, A100-104 & Q105 for infm and action where necessary.

Attention is directed to First AAOs. A14, A15 (To be repeated in all unit orders) & Q16 for infm and action where necessary.

Lt-col,
AA & QMG 3 AUST DIV.

NOTICE.

LOST: Between YANDINA & MAPLETON via NAMBOUR, Wallet, Zip Fastener, containing approx six pounds, tea & sugar coupons in small pocket in rear of wallet.
Finder communicate with HQ 3 AUST DIV WKSHOPS

DISTRICT COURTS-MARTIAL - MINUTES OF PUBLICATION.

APPENDIX "A".

A District Court-Martial, convened by Comd 3 Aust Div, was held in the field on 7 JAN 43 for the trial of V44721 Pte (A/Cpl) WALTON, E C, 58/59 Aust Inf Bn.
The accused was convicted of the offence of, when on active service, absenting himself without leave, in that he, in the field, at 0600 hrs on 26 AUG 42 absented himself without leave from 58/59 Aust Inf Bn until he was returned to his unit at 2130 hrs on 15 DEC 42, having been arrested by the Military Police at SCBURG on 2 DEC 42.
SENTENCE. To undergo detention for one hundred and eighty days.
The accused was 23 days in close arrest awaiting trial.
The finding and sentence were duly confirmed on 12 JAN 43 and promulgated to the accused in the field on 15 JAN 43.

APPENDIX "B"

A District Court-Martial, convened by Comd 3 Aust Div, was held in the field on 7 JAN 43 for the trial of V127031 Pte MARSH, K.R., 24 Aust Inf Bn.
The accused was convicted of the offence of absenting himself without leave when on active service in that he, when on active service, absented himself without leave from his unit in the field from 0600 hrs on 25 MAY 42 until 1700 hrs 19 DEC 42 having previously been arrested by the Provost Sergeant, Area 24B at 1000 hrs on 12 DEC 42.
SENTENCE: To undergo detention for seven months.
The accused was 18 days in close arrest awaiting trial.
The finding and sentence were duly confirmed on 18 JAN 43 but the sentence was mitigated to detention for 120 days.
The finding and sentence as so mitigated were promulgated to the accused in the field on 21 JAN 43.

APPENDIX "C"

A District Court-Martial, convened by Comd 3 Aust Div, was held in the field on 1 DEC 42 and 14 JAN 43 for the trial of V306940 Pte MATTHEWS, A.F., 24 Aust Inf Bn.
The accused was charged with:-
A.A.15 (1) When on active service absenting himself without leave in that he, when on active service, absented himself without leave from his unit in the field from 0630 hrs on 16 MAY 42 until 2015 hrs on 9 OCT 42.
The Court found the accused guilty.
SENTENCE: To undergo detention for 120 days.
The accused was 23 days in close arrest awaiting trial.
The finding and sentence were duly confirmed on 18 JAN 43, but the sentence was mitigated to detention for 60 days.
The finding and sentence as so mitigated were promulgated to the accused in the field on 21 JAN 43.

P.T.O.

APPENDIX "D"

A District Court-Martial, convened by Comd 3 Aust Div, was held in the field on 18 JAN 43 for the trial of V32572 Bdr McCRACKEN, R.J., 12 Fd Bty 4 Aust Fd Regt.
The accused was charged with:-

1st Charge. A.A. 15 (1) When on active service absenting himself without leave in that he, in the field, absented himself without leave from 1940 hrs on 26 SEP 42 until 1400 hrs on 6 OCT 42.

2nd.Charge. A.A. 15 (4) When on active service, breaking out of camp, in that he in the field on 17 OCT 42 when his duty required him to be in his unit lines, broke out of camp and visited CALCUNDRA.

3rd.Charge. A.A. 15 (1) When on active service, absenting himself without leave, in that he, in the field on 24 OCT 42, absented himself without leave from 1830 hrs on 24 OCT 42 until 2130 hrs on 24 OCT 42.

The accused was found guilty of the 1st. & 3rd. charges and NOT guilty of the second charge.
SENTENCE: To be reduced to the ranks and to be fined the sum of £10.
The accused was nil days in arrest awaiting trial.
The finding and sentence were duly confirmed on 20 JAN 43 and promulgated to the accused in the field on 24 JAN 43.

APPENDIX "E".

A District Court-Martial, convened by Comd 3 Aust Div, was held in the field on 18 JAN 43 for the trial of V38542 Pte SERONG, B, 29/46 Aust Inf Bn.
The accused was convicted of the charges of:-

1st Charge. A.A. 40. When on active service, conduct to the prejudice of good order and military discipline in that he, in the field, on 27 DEC 42 was improperly in possession of a shirt khaki worsted of the value of ten shillings and ninepence, the property of the Commonwealth of Australia.

2nd Charge. When on active service, conduct to the prejudice of good order and military discipline in that he, in the field on 27 DEC 42, was improperly in the possession of a shirt khaki worsted of the value of ten shillings and ninepence the property of the Commonwealth of Australia.

3rd.Charge. When on active service, conduct to the prejudice of good order and military discipline in that he, in the field on 27 DEC 42 was improperly in possession of a shirt khaki of the value of six shillings and sixpence, the property of the Commonwealth of Australia.

SENTENCE: To suffer field punishment for 60 days and to forfeit all ordinary pay for a period of 60 days.
The finding and sentence were duly confirmed on 20 JAN 43 and promulgated to the accused in the field on 26 JAN 43.

War Diary

"Q" Circular No. 34.

HQ 3 AUST DIV.

8 FEB 43.

"SPOT CHECK" ORDNANCE EQUIPMENT

1. Considerable difficulty is being experienced by LHQ in attempting to balance items of controlled equipment, i.e. quantities furnished by census returns and quantities furnished by production organisations.

2. In an endeavour to reconcile these figures all formations have been instructed to detail an officer - who must not be an ordnance officer- to carry out a spot check of physical holdings of certain ordnance equipment.

3. Major N M WALKER 57/60 Aust Inf Bn has been detailed for this duty within 3 Aust Div and it is requested that the full cooperation of all Comds be afforded to this officer.

DISTRIBUTION LIST "B"

LT.COL.
AA & QMG 3 AUST DIV.

War Diary

Q Circular 36

HQ 3 AUST DIV

8 FEB 43

STORES RECEIVED BY UNITS - DISCREPANCY REPORTS

S O for Equipment Part I General Para 45 and GRO 0690 prescribe the following procedure will be carried out by units in respect of discrepancies in stores received by them :-

(a) All packages will be examined immediately and checked as to number, description, etc., with delivery note (or its equivalent). If any packages are broken, they should be set aside for a detailed check of contents as soon as possible, in the presence of the carrier and an Officer or NCO of the consignee unit, and any discrepancies detected entered on the delivery note (or its equivalent).

(b) The contents of all packages (particular attention being paid to any broken packages previously set aside) will subsequently be checked in detail against the unit's copy (No 4.) of the voucher G982D, or any other form of detailed packing note which may be received with the stores.

(c) Where discrepancies are found to exist between the quantities or descriptions of stores actually received and those charged, the Unit copy of the voucher will be amended to show the quantities and descriptions as received. No alteration will be made to the Consignor's copy, which will be endorsed "except in discrepancy report No . . . . attached.

(d) A discrepancy report (either A F G985 or AAF F59) will be made out forthwith showing full details of variations and setting out

(1) Package Nos, Weights, etc, and any other information which will assist the consignor in identification
(2) The condition of the package when received and comments to show whether it appeared to have been tampered with in transit and will be signed by an Officer, who will take full responsibility for their accuracy.

(e) Immediately after the package has been checked and the discrepancy report made out, the report, in duplicate, together with the consignor's copy of the voucher, Packing Note etc, (as the case may be) will be forwarded to the consignor. If any delay occurs in furnishing the report an explanation as to the reason for the delay will accompany the report. The risk of repudiation of a discrepancy is greatly increased by delay in furnishing the report.

(f) Any package, the subject of a discrepancy report, with [illegible] all wrappers will be retained until the enquiry is finished.

(g) Where it is [illegible] actually issued by the consignor and it is also evident to the consignor how the deficiency has arisen e.g. a loss [illegible] when unloading a vessel a clear receipt will be given to the consignor and an enquiry under AMR & O will be made by the consignee. A reference to the proceedings and decision will be quoted on the consignees receipt voucher and discrepancy report.

(h) Where the consignor cannot admit that the consignee's report of the discrepancy represents the actual issue, the matter will be dealt with by the consignor and in the case of d[illegible] action will be taken under AMR & O as a deficiency of public stores. A notification will be given to the consignee on the original discrepancy report of the method of adjustment approved.

DISTRIBUTION

List B

[illegible] Lt-Col.
AA & QMG 3 AUST DIV

Q Circular 35

HQ 3 AUST DIV

8 FEB 43

WAR EQUIPMENT TABLES

1. It is noticeable that a number of units are not receiving amendments to their War Equipment Tables and it is desired to notify DDOS Q'Land L of C Area the War Equipment Tables held by all units in this formation so that these amendments will be distributed to those concerned.

2. Where more than one type of War Equipment Table is held - e.g. A Gen Tpt Coy - please give full particulars of all holdings.

   (a) Number of War Equipment Tables held.
   (b) War Equipment Table designation.
   (c) Serial Number of War Equipment Table.
   (d) Date of War Equipment Table.
   ("c" and "d" will be taken from top right hand corner of first page)
   (e) Serials numbers of amendments received to date.
   (f) 3 copies of allamendments must be completed and sent to ADOS as an order or indent for stores.

3. To check our records it is requested you forward the above information to ADOS 3 AUST DIV by 13 FEB 43.

DISTRIBUTION

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HQ 3 AUST DIV

A Circular 13/43

9 FEB 43

DELAY IN BRINGING ACCUSED PERSONS TO TRIAL

1. AMR & O 357 provides that when a member is committed to custody a charge report (AAF A4) will be made out within 24 hours.

2. AMR & O 395 provides that a C O will insure that a man charged with an offence is not detained for more than 48 hours without his case being investigated.

3. AMR & O 396 provides that charges are to be disposed of daily.

4. AA 21(1) makes it an offence punishable by cashiering unnecessarily to detain a person in arrest or confinement without bringing him to trial, or to fail to bring his case before the proper authority for investigation.

5. OsC. and C Os are personally responsible.

6. C Os will regularly review the position of each member awaiting final disposal of a charge against him. No member is to be kept in close arrest unless such course is essential to the administration of discipline.
See AMR & Os 367, 368, 405, 405A and 383.
In cases of difficulty the assistance of LSO 3 Aust Div should be sought at the outset.

7. In all cases where a member is held in open or close arrest or under suspension awaiting trial for more than eight days his C O will forward forthwith to HQ 3 Aust Div, through the usual channels, a report in accordance with the pro forma in Appendix A.

Lt-Col.
AA & QMG 3 AUST DIV

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A Circular 13/43 APPENDIX A

UNIT . . . . SERIAL NO . . . . .

REPORT ON MEMBERS AWAITING FINAL DISPOSAL OF CHARGE WHETHER SUMMARILY OR BY COURT MARTIAL

Army No	
Substantive Rank	
Temporary Rank (if any)	
SURNAME (capital letters)	
Christian Names	
Date offence committed (or in the case of continuing offence e.g. AWL - date of termination)	
OFFENCE(S) with which charged	
Date when first charged	
Date when case first investigated by O C	
Date when case first investigated by C O	
Date when summary of evidence taken	
Whether accused is or has been under close or open arrest or under suspension with dates	
Reason for delay	
Probable date when case will be disposed of or application for C M forwarded	

DATE . . . . Personal signature of C O . . . . . or Adm Comd.

A 1/20

HQ 3 AUST DIV
17 FEB 43

"A" CIRCULAR NO. 14/43

8 Aust Cav Regt
21 Aust Cav Regt
2 Aust Corps (for infm)
ADME
ADOS
Sigs 3 Aust Div
Q
G.S.
War Diary
File

AUST CAV REGT SIG TPS - RAISING OF.

1. Consequent upon an amendment to OOB, action will be taken to raise the following Aust Cav Regt Sig Tps -

8 Aust Cav Regt Sig Tp WE 111/38x/1 1 Offr 11 ORs Total 12
21 " " " " " " 1 Offr 11 ORs Total 12

2. The personnel required will be drawn from 3 Aust Div Sigs and 2 Aust Corps Sigs respectively from which unit's WEs the former Div Cav Sec have been deleted.

3. Copy of WE for Cav Regt Sig Tp will be forwarded if required.

4. (a) Cas Returns will be submitted direct to Q & NG Records Office by Sigs 3 Aust Div and Sigs 2 Aust Corps to effect transfer of personnel to respective Cav Regts, copy of Cas Return to Cav Regt.

(b) Pay Cards (WF140) will be transferred to new units.

5. The Officer selected for each of the new units will be instructed to report to O i/c Q & NG Records Office to receive instruction in records procedure.

6. Names of Officers and progress report on re-organization will be submitted to HQ 3 Aust Div by 17 FEB 43.

7. War Equipment Tables will be prepared in accordance with First Aust Army Order 43 and equipment previously held by Div Cav Sigs Secs and shown as an entitlement on WET 146D will be taken on charge by the respective Cav Regt Sig Tps. War Equipment Tables shown "on hand" and "required to complete" will then be forwarded through ADOS etc formations to the Servicing Ord Depot. E2 Tables will be issued by ADOS when available.

LT-COL.
AA & QMG 3 AUST DIV

HQ 3 AUST DIV.
MAR 43.

"A" CIRCULAR NO 15/43

SUMMARY PUNISHMENT OF A's.W.L.

1. A C.O. can deal with a charge of absence without leave for up to 28 days without reference to superior authority.

2. The charge shouldbe shown on A4 as follows:-
"W.O.A.S. absenting himself without leave from .... hrs on ..... 43 till .... hrs on ..... 43 (AA15(1)).

3. Production of the Coy roll book showing the accused marked "A" on the relevant dates is sufficient evidence.

4. In cases where the C.O. intends to award a summary punishment viz:-
Detention up to 28 days
Field Punishment up to 28 days
Fine of over £3 up to £5
or when by the conviction the soldier will suffer automatic forfeiture of over £3/-/-, the C.O. must, before announcing his award give the soldier the right of electing trial by Court Martial, i.e. before announcing his award he says "Are you content to be dealt with by me or do you desire to be dealt with by Court Martial?"

5. The C.O. can award the following minor punishments without the soldier having any right to elect trial by Court Martial, unless an automatic forfeiture of more than £3 is involved, viz:-
Confinement to Barracks not exceeding 14 days.
Fine not exceeding £3
Admonition.

6. A C.O. can award the following combinations of punishments:-
(a) detention for up to 28 days and fine up to £5.
(b) Field punishment of up to 28 days and forfeiture of pay for the 28 days.
(c) Confinement to barracks for up to 14 days and fine of up to £5.

7. When awarding detention the C.O. will bear in mind that this generally involves committment to a detention barracks.

8. When awarding field punishment C.O's will bear in mind that this punishment does not automatically involve forfeiture of pay and that it is desirable that a specific award of forfeiture of pay for the number of days field punishment awarded should be added.

9. Field Punishment can be carried out in the Unit under the supervision of DAPM 3 Aust Div and the awarding of such punishment to be served in Unit lines must be promptly notified to this H.Q. The rules as to the administration of Field Punishment are set out in the Manual of Military Law page 705.
Note. The soldier may not be tied to a fixed object.

Common forms of Field Punishment are:-
Squad drill in full marching order including drill at the double Packs etc should be brought up to full weight. There is no limit on the time to be occupied by drill.
Hard and prolonged manual labour conducted on the "task work" principle. Note the provision as to field punishment when on the march (Rule 5)
The effectiveness of field punishment depends on the supervision.

10. In the event of many charges of AWL having to be dealt with the C.O. can be relieved of pressure on his Orderly Room by allowing Company Commanders to deal with minor cases.
The Coy Comd can only award:-
Confinement to Barracks up to 7 days or Admonition.

11. Confinement to Barracks if properly enforced is a most effective punishment.
The proper scope of the punishment is indicated in AMR & O 429.
Practical hints in carrying out the punishment are:-
Defaulters should have to report to the bugler and the Coy Office whenever the defaulters call is sounded. This should be done frequently during the day, but not at fixed times or always in the same place.
Defaulters should be given one half hours squad drill in full marching order before the normal morning parade and another half hours drill after the evening dismissal.
During the day they should be employed on all possible fatigues in addition to normal duties.
Care should be taken to ensure that defaulters are chosen for all dirty and laborious fatigues in place of well behaved soldiers.
All defaulter's fatigues should be organized on the basis of "task work".
The effectiveness of the punishment depends upon the supervision. Confinement to Barracks should not be made as severe as field punishment.

12. If a C.O. is under field rank he cannot award more than 7 days detention without the previous sanction of superior authority. There is no other special limit on his powers, e.g. He may award 28 days field punishment.

13. An O.C. acting as a detachment commander has the powers of a C.O. (subject to para 12).

14. The foregoing only applies to the punishment of private soldiers.

15. An acting, temporary or lance NCO has to be treated as an NCO but can be reverted at any time to his substantive rank by his C.O. If reversion is awarded as a punishment, no other punishment can be given.

16. So far as NCO's with permanent rank not holding temporary acting or lance rank the only punishments which can be awarded are:-

By a C.O.	Severe reprimand
	Reprimand
	Admonition
By an O.C.	(Only if the NCO is below the rank of Sergeant or the appointment of lance Sergeant)
	Reprimand
	Admonition

17. In the case of a W.O. or N.C.O. holding substantive rank as such, an application can be made (if thought necessary) under AMR & O 219 to the Formation Commander for reduction.
No A.4. or charge sheet is required in such a case, the application being submitted in accordance with AMR & O 224 (4).

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EHY/12/2a

NOT TO BE PUBLISHED

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ROUTINE ORDERS - PART I

HQ 3 AUST DIV

13 FEB 43

By

BRIGADIER C S BARBER

ADM COMD 3 AUST DIV.

Nos 75 - 80

"G"

75
AIF CLASSIFICATION

The following units, which have a strength of 75% or more A.I.F. personnel, are classified as A.I.F. Units:-

4 AUST FD REGT
3 AUST SVY BTY
HQ RAE 3 AUST DIV
3 AUST DIV CONCERT PARTY.
(G.R.O. G112)

76

Attention is directed to G.R.Os. G113 & 114 for infm and action.

B. M. Lowes
Lt-Col.
GS 3 AUST DIV.

"AQ"

77
MOVEMENT BY RAIL

1. Attention is drawn to the fact that under an agreement reached with all Railway Systems with the exception of the North Australian (Northern Territory) Commonwealth Line, a special rate for defence traffic is in operation.

2. It will be noted that no charge will be made for any goods loaded in the same truck as mechanical transport and every endeavour is to be made to take full advantage of the concession, particularly in regard to unit moves, when as much equipment, stores, etc as possible should be loaded into and around unit transport on the rail truck.

3. It may also be possible to take advantage of the concession by loading other than unit goods into the same wagon as M.T., especially if the goods are consigned to the same destination as the M.T. In such cases, the consignment note will be endorsed to the effect that the goods were loaded in the same truck as M.T. and the truck number quoted. A copy of the consignment Note or Tally Chit MUST accompany the consignment to ensure it being forwarded to correct destination should it be separated from the M.T. at a break of guage station or for any other reason.

78.
COURTS-MARTIAL, RESULTS OF

The result of trial by District Court-Martial is published as Appendix A to these orders.

P.T.O.

79 CENSUS OF WARLIKE STORES

1. The following items will, in future, be considered Controlled Stores.

2. AAF. E5-1, E5-4, E5-5 will be amended by addings.

Serial No.	Item	Schedule
676	Gun 57mm. M.I. on carr. 57mm. HlAl	"C"
831	Oil Units - Elevating (40mm.) (Bofors)	"E"
832	Oil Units - Traversing (40mm.) (Bofors)	"E"
962	R.D.F. sets CD.No.1 - all marks.	"C"

3. G.R.O. 0500/1942 is amended by deleting "Multimeters" as a heading and inserting as a general item under the heading "Instruments, testing".
(G.R.O. 0123.)

80 Attention is directed to General Orders 1-13 for infm.

Attention is directed to G.R.Os. A115-118, & F126 for infm and action where necessary.

Attention is directed to First AAOs. A17-20, Q21-25 for infm and action where necessary.

Lt-col.
AA & Q.M.G 3 AUST DIV.

NOTICE

R.C. CHURCH PARADES MASS MAPLETON HALL 0830 hrs
" YANDINA CHURCH 1000 hrs
other services unchanged.

MAPLETON HALL
HQ 3 AUST DIV
HQ RAA
HQ RAE 3 AUST DIV (AIF)
HQ SIGS
HQ AASC

YANDINA CHURCH
8 AUST CAV REGT (AIF)
3 AUST DIV PRO COY
21 AUST COY AASC.
3 AUST DIV RECEPTION CAMP
3 AUST DIV SALVAGE UNIT
3 AUST DIV MOB BATH UNIT
3 AUST DIV MOB LAUNDRY
HQ 3 AUST DIV WKSHOPS AEME
HQ 3 AUST DIV ORD FD PK

DISTRICT COURTS-MARTIAL - MINUTES OF PUBLICATION — APPENDIX "A"

A District Court-Martial, convened by Comd 3 Aust Div, was held in the field on 23 & 24 JAN 43 for the trial of V190634 Dvr STUBBS, C L 21 Aust Coy AASC.
The accused was charged with: - AA SEC 15 (1) AWL from 0615 hrs on 11 NOV 42 until 2200 hrs on 14 JAN 43.
The Court found the accused guilty.
SENTENCE: To suffer field punishment for 60 days and to forfeit all ordinary pay for a period of 60 days.
The accused was one day in close arrest awaiting trial.
The finding and sentence were duly confirmed on 2 FEB 43 and promulgated to the accused in the field on 5 FEB 43.

War Diary

HQ 3 AUST DIV.
14 FEB 43.

"Q" CIRCULAR NO 37.

REGULATIONS AND INSTRUCTIONS FOR TROOPS TRAVELLING IN U.S.A.S.O.S. TROOP SHIPS.

Attached as Appendices A & B are Regulations and Instructions for troops travelling on ships of United States Army Services of Supply. These regulations and Instructions apply to troops of all nationalities.

Movement Control Groups will arrange for 1 copy of each of the attached appendices to be handed to O.C's Australian Troops travelling on U.S.A.S.O.S. Troop ships.

J.C. LT-COL
AA & QMG 3 AUST DIV.

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15 copies
15 Bde for distribution on the basis of 2 per Unit
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APPENDIX "A"

USASOS Regulations No 20-61

USASOS
A.P.O. 501
24 November 1942.

TRANSPORTATION CORPS
Troopship Regulations

1. These regulations apply to all troops without regard to nationality or command when travelling on ships of United States Army Services of Supply.

2. Troop-carrying facilities consist of regularly fitted troopships; in addition, freighters, with emergency provision are used from time to time.

3. Regularly fitted troopships are equipped with bunks or hammocks or a combination of each, with special troop galleys, storerooms, toilets and washing facilities.

4. The emergency provision of freighters consist of necessary additional life rafts and life preservers, shelter for troops' field kitchen, trough latrines on deck and companionways down hatch squares to the 'tween decks. On such ships, troops will sleep in the 'tween decks, using their bedding rolls. No separate space will be provided for officers.

5. On both classes of ships, troops will be required to provide their own food and to prepare and serve same. No service of any kind will be performed for the troops by the ship's company. When personnel from more than one organization is carried, the senior Commanding Officer on board will issue the necessary directions as to the composition of the mess detail.

Note See below

6. Assignment of accommodations for the ship's regular company, including ship's gun crew is not to be disturbed.

7. Normally, no space for storage of perishable foodstuffs will be available.

8. Troops will be required to keep all spaces assigned for their use in a thoroughly clean and sanitary condition at all times. This means a program of constant cleanliness, rather than a last-minute clean-up before debarkation.

(a) Thorough inspection is to be made of all troop spaces before troops embark, and a certificate will be prepared and signed by the Master of the ship, Commanding Officer of troops and the Army Transport Service Superintendent or his representative. This inspection relates solely to cleanliness of accommodations and to sufficiency of life-saving equipment andhot to arrangement of accommodations or style or kind of equipment. If the ship is not thoroughly clean and sanitary, work details shall be assigned and the unsatisfactory condition remedied. In such cases a full report shall be submitted at once to this H.Q. by A.T.S. Superintendent.

(b) Upon the completion of debarkation, a similar inspection of all spaces assigned for troop use will be made jointly by the Master of the vessel, C.O. troops and the Army Transport Service Superintendent or his representative, and a corresponding certificate shall be issued covering the cleanliness and sanitation of the vessel at that time. Shipmasters must see to it that the ships actually are clean, otherwise they will have to complete the work of cleaning up with the ship's own crew. It is emphasized again that troops are required to maintain all spaces assigned to them clean and sanitary and to leave the ship in a thoroughly satisfactory condition for future movements.

NOTE. Heavy cooking gear i.e. stoves, cookers etc may be taken.

(c) The Army Transport Service Superintendent or his representative will forward copies of all Inspection certificates to the Water Section of the Transportation Corps.

(d) The following form will be used in the preparing of certificates:

UNITED STATES ARMY SERVICES OF SUPPLY

(A.P.O. _____)

Port_____ Date_____

This is to certify that joint inspection has been made of s.s. / m.v. _____ and that accommodations assigned for troop use were found clean and sanitary and life rafts and life preservers adequate for the personnel to be carried.

_____
C.O. Troops

_____
Master

_____
A.T.S. Superintendent

Exceptions found _____

_____

_____

9. Sale of beer and of alcoholic beverages on transports operating under this command, is prohibited. Troops will not be permitted to bring beer or any other alcoholic beverages on board.

10. Stations are to be assigned and at least one fire and boat drill to be held prior to the departure from wharf. Weather permitting, fire and boat drill shall be held daily during the voyage.

11. Shipmasters and C.O. Troops shall make at least one complete inspection daily of all spaces assigned for troop use and shall take such remedial steps as are necessary to correct any condition found in voilation of these regulations or of the ship's standing instructions or of directions issued by C.O. Troops. GSPO 570.1 (24/11/42)

By command of Lieutenant General [redacted]

C.C. ALEXANDER
Colonel, General Staff Corps
Acting Chief of Staff.

[redacted]
Colonel, Adjutant General's Department
Adjutant General

APPENDIX "B"

USASOS REGULATIONS NO 20-62

USASOS
A.P.O. 501
25 November 1942.

TRANSPORTATION CORPS.

Instructions to All Troops Travelling on U.S.A.S.O.S. Troopships

1. During the voyage security measures are paramount. The comfort of the individual and other similar considerations which normally influence assignments to ship areas and to berths are now of secondary importance. Vital security measures are paramount. In many cases these considerations haveled to numerous inconveniences for personnel which otherwise would not exist.

2. The following orders and instructions will govern all passengers during the present voyage.

3. ASSIGNMENT OF STATIONS - All personnel will make themselves familiar with the stations to which they are required to proceed in the event of routine or emergency fire and boat drills. Instructions to personnel for routine and emergency drills will be published in memorandum as follows:

4. ABANDON SHIP STATIONS - Upon the sounding of repeated blasts on ship's general emergency system -

(a) With life belts, double time to abondon ship stations as designated.

(b) Fasten life belt securely.

(c) Maintain quiet and order.

5. WHEN THE ORDER TO ABANDON SHIP IS GIVEN -

(a) When so ordered, assist in freeing life rafts and lowering them over the side.

(b) Toss over side the "hand lines".

(c) Enter the life boats in order and quietly and only when so ordered by the Officer in charge.

(d) When life boatsare clear, remaining personnel climb down hand lines (gloves should be used if available) or jump overboard.

(e) When jumping overboard, keep arms and elbows tight to the side with hands pulling down on upper front end of life preserver, in order to keep the preserver from coming up and hitting you on the chin or head as you strike the water.

(f) Jump feet first, feet together; do not dive.

(g) Clear side of ship as soon as possible after entering water.

6. HENERAL PRECAUTIONS - (a) Life Preservers. From the time the ship leaves the dock until it reaches its destination, all personnel will wear or carry life preservers at ALL TIMES. Day or night each individual must have his life preserver within reach and should be familiar with the manner in which it is worn and fastened.

(b) Under no circumstances will cigarettes, tobacco, matches, paper orange peels or other refuse be thrown over ship's side at any time. Trash, if thrown over the side at random leaves a trail which enemy craft may follow. All trash will be collected and thrown over the side only at such times as specified by Chief Officer under personal supervision of Police Officer.

7. DARKEN SHIP. At night between sunset and sunrise, all ports, doors and other openings must be closed so that lights cannot be seen from outside of the ship. Personnel occupying the rooms or attending sections of the ship where ports or windows are located will be responsible for carrying out these instructions. There will be no lights, smoking or use of flash lights upon decks during the hours of darkness.

8. FIRES - lighted cigarettes will not be thrown over the side at any time. They might be blown back into the ship. Unit Commanders will always be on the alert for possible fire hazards.

9. RADIO RECEIVERS AND ELECTRIC RAZORS. Electric razors and certain types of regenerative radio sets transmit an electric impulse which may be picked up and utilized as a direction finder Beam by enemy craft. The use of these two items are forbidden on ship board. Individuals possessing them will turn them will turn them in to their Unit Commanders to be kept under lock and key for the duration of the voyage.

10. PERSONNEL will not sit upon the rails, climb on the life boats, or climb into the ship's rigging. With both feet on the deck you will not get in trouble. If you fall overboard, the ship will not be able to stop and pick you up.

11. DOORS - While personnel are present in a cabin, the door should be locked wide open or placed on the safety hook provided. Use of the door hooks prevents the door from jamming in the frame in an emergency.

12. CLEANLINESS - Each Unit Commander will be responsible for the cleanliness of all ship's area assigned to his unit.

13. STOWAGE OF EQUIPMENT. - Unit Commanders will be responsible for the proper care of ship's furniture, cabins and woodwork in their area. Weapons and boxes of other furniture in living quarters will be securely stored. Extra care will be taken to keep equipment from marring or damaging walls and ship's furniture.

14. POLICE - It will be the duty of Police Officers to see that these listed precautions are carried out. Pilfering of stores must be guarded against and special attention given to see that the provisions placed in life boats for use in emergency remain intact. GSTC 541. (25-11-42).

By Command of Major General MARSHALL:
C.C. ALEXANDER
Colonel, General Staff Corps
Acting Chief of Staff.

OFFICIAL : L.S. OSTRANDER
Colonel, Adjutant General's Dept
Adjutant General.

War Diary Copy No 12

MOST SECRET

HQ 3 AUST[illegible]
14 FEB 43.

"Q" CIRCULAR NO 39

MOVEMENT ORDER - FIRST FLIGHT "ABOLITION"
Ref LHQ SD9038 of 3 FEB

1. Following Units 4 Aust Inf Bde, will embark Mercantile Wharf BRISBANE under arrangements 3 Aust Mvt Control Gp on 15 FEB.

2. Allotment to USAT "BOTH"

Serial	Unit	Offrs	ORs	Total	Unit Eqpt	Tpt
1	HQ 4 Aust Inf Bde	9	52	61	Tons M Approx 5	1x2 wl Water
2	"J" Sec Sigs 3 Aust Div	2	37	39	5	
3	37/52 Aust Inf Bn (less Dets)	20	630	650	20	
		32	719	750	30	1

30 days reserve maintenance Supplies also 14 days voyage rations will be shipped with troops under arrangements HQ Q'ld L of C Area.

3. MOVE TO PORT - 15 FEB
Move to port will be by rail entraining Palmwoods

Train No	Entraining Station	Train Departs	Capacity
1	Palmwoods	1120 hrs	375
2	"	1215 hrs	375

HQ Comd AASC will supply the necessary vehs to effect mvt of pers from camp site to Station. HQ 4 Aust Inf Bde will arrange necessary details direct with H.Q. Comd AASC. O.C. 3 Aust Div Pre Coy will arrange necessary traffic control.

4. MEALS Provision of midday meal 15 FEB is a Unit responsibility. Early lunch will be served or cut lunches issued.

5. Movement of Stores. Stores to be embarked will move by road 14 FEB departing Camp Sites 2000 hrs or earlier if possible, and convoy will RV with Capt. J.W. KECK HQ 3 Aust Div at Main Gate, Chermside Camp.

6. Movement of Ship's Staff
Ships staff consisting of O.C. Troops, Adjutant, Quartermaster, Unit cooks, 12 orderlies, will report to Lieut [illegible], Mercantile Wharf Brisbane 1000 hrs 15 FEB.

7. Certification by O.C. Troops.
The following certificate will be prepared by O.C. Troops who will on completion of embarking hand same to the Senior E.S.O.-

"I ..... O.C. Troops U.S.A.T. "Both" certify as follows:-
That all personnel embarking on above have been issued with the following;-
Mosquito nets all ranks
50 rounds SAA - all ranks as applicable
1 pair gaiters cloth or web
1 individual sterilising outfit
1 days dehydrated rations
1 days land rations.

Over

That all personnel embarking on above are otherwise fully equipped in accordance with the scale laid down.

.....Lt-Col
O.C.Troops.

8. Canteen Facilities A Mobile Canteen will be available at Ships side for the bulk purchase by sub units of canteen goods.

9. Medical stores for Voyage Medical stores for use during voyage will be available for H.Q. 37/52 Aust Inf Bn on board.

10. Liaison Officer Capt. J.W. KECK DAQMG (L) 3 Aust Div is 3 Aust Div Liaison Officer with 3 Aust Mvt Control Group and this Officer will be present at point of embarkation.

LT-COL.
AA & QMG 3 AUST DIV.

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G.S.	9
ADMS	10
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MOST SECRET IMMEDIATE

HQ 3 AUST DIV.
14 FEB 43.

"Q" CIRCUIAR NO 38.

DISTRIBUTION OF CONTROLLED STORES REQUIRED FOR "ABOLITION" AND "ACADEMIC" MOVEMENTS.

Attached as Appendix "A" is schedule setting out in detail the controlled stores to be taken by the Units involved in "ABOLITION" and ACADEMIC" movements.

This schedule is issued to amplify Para 7 of 3 Aust Div Signal Q1906 of the 12 FEB. Units not shown under item headings will NOT take any of the stores in question.

TRANSFERS All Units are to take immediate action to effect necessary transfers as set out in the attached schedule. Transferror Units will transfer direct to Transferree Units and all steps will be taken to ensure that the stores transferred are in good order and condition. H.Q. 4 and 15 Bdes will advise this H.Q. when transfer has been completed.

LT-COL.
AA & QMG 3 AUST DIV.

DISTRIBUTION
List "B"
less 3 Div Salv Unit
3 Div Bath Unit
3 Div Reception Camp
3 Fd Cash Office
3 Div Concert Party
HQ Div Wkshops
HQ Div Ord Fd Pk
Postal Unit
Provost Coy.

MOST SECRET IMMEDIATE APPENDIX "A"

Serial No	Unit	(a) Quantity to be taken	(b) Held	(c) Deficient	(d) Surplus	Transfers required to adjust deficiencies and surpluses (e) In From	(f) Out To
559 Wallets Bren							
1.	HQ 4 Bde	2	2	-			
2.	264 LAD	1	-	1		21 Coy ASC	
3.	4 Fd Coy RAE	8	4	4		21 Coy ASC	
4.	37/52 Bn	41	36	5		2 from 21 Coy. 3 from 57/60Bn	
5.	29/46 Bn	41	32	9		2 from 57/60Bn 7 " 4 Fd Regt.	
6.	22 Bn	41	26	15		2 Fd Regt.	
7.	GT Coy ASC	8	-	8		7 from 19Coy ASC 1 " 4 Fd Regt.	
8.	Sup. Depot Pl ASC	2	-	2		4 Fd Regt.	
9.	HQ 15 Bde	2	2				
10.	266 LAD	1	1				
11.	57/60 Bn	41	48		7		3 to 37 Bn 2 to 29 Bn 2 to 58/59
12.	58/59 Bn	41	37	4		2 from 57/60 2 from 24 Bn	
13.	24 Bn	41	43		2		58/59 Bn
14.	Sup Depot Pl ASC	2		2		21 Coy ASC	
574 - Mortars 3 in							
15.	37/52 Bn	8	8				
16.	29/46 Bn	8	8				
17.	22 Bn	4	6		2		Return
894 - Binoculars No 2 Mk 11							
18.	HQ 4 Bde	7	2	5		4 Fd Regt	
19.	37/52 Bn	19	-	19		4 Fd Regt	
20.	29/46 Bn	19	2	17		11 From 4Fd Regt 6 " 2 " "	
21.	22 Bn	19	1	18		2 Fd Regt	
22.	4 Fd Coy	5		5		4 from 22 A/Tk 1 from 266 LAD	
23.	4 Fd Amb	3		3		2 Fd Regt	
24.	HQ 15 Bde	7	6	1		2 Fd Regt	
25.	58/59 Bn	19	21		2		24 Bn
26.	24 Bn	19		19		2 from 58/59 Bn 3 " 2 Fd Regt 14 " HQ Sigs.	
27.	57/60 Bn	19		19		6 from Sigs 6 " HQ 3 Div 4 " HQ RAE 2 " 53 Fd Pk. Coy 1 " 231 LAD.	
28.	15 Fd Amb	3	1	2		1 " 263 LAD 1 " 297 LAD	
893 Binoculars No 2 Mk 1							
29.	37/52 Bn	37		37		9 " 22 A/Tk 12 " 24 A/Tk 16 " 8 Cav Reg.	
30.	29/46 Bn	37		37		3 " " 3 " HQ RAA 3 " 3 Aust Svy 28 " 57/60 Bn	
31.	22 Bn	37	7	30		7 from 58/59 5 from 24 Bn 1 from 19 Coy ASC 1 " 21 Aust Coy 1 " No 3 Sec DOFP 1 " No 1 Sec DOFP	

Stocks unavailable to supply deficiency of 14.

G.

Serial No	Unit	(a)	(b)	(c)	(d)	(e)	(f)
33.	GT ASC Coy	)					
34.	Supply Depot Coy	)					
35.	2 Sup Depot Pls	)					
36.	58/59 Bn	37)	No stocks available.				
37.	24 Bn	37)					
38.	57/60 Bn	37)					
39.	Sup Depot Pl	)					
	898 Boards Map Commanders.						
40.	HQ 4 Bde	3	3				
41.	37/52 Bn	2	2				
42.	29/46 Bn	2	2				
43.	22 Bn	2	2				
44.	4 Fd Coy	7		7		4 Fd Regt	
45.	HQ 15 Bde	2	1	1		2 Fd Regt	
	988 Compasses Pris Liquid Mk 111						
46.	HQ 4 Bde	2	4		2		37/52 Bn
47.	37/52 Bn	17	14	3		2 from 4 Bde 1 " 29/46	
48.	29/46 Bn	17	21		4		1 to 37/52 Bn 3 to 22 Bn
49.	22 Bn	17	6	11		3 from 29/46 8 from 4 Fd Regt	
50.	4 Fd Coy	6		6		6 from 4 Fd Regt	
51.	GT Coy						
52.	2 Sup Depot Pl						
53.	4 Fd Amb	1	1				
	~~988 Prakraskrxx~~ **988 Compasses Pris Liquid Mk 111**						
54.	HQ 15 Bde	2	6		4		AASC Sup Pl
55.	58/59 Bn	17	18		1		return
56.	24 Bn	17	18		1		15 Fd Amb
57.	57/60 Bn	17	17				
58.	2 Supply Depot Pl	4		4		HQ 15 Bde	
59.	15 Fd Amb	1		1		24 Bn	
60.	HQ 4 Bde	7	14		7		7 returned
61.	37/52 Bn	67	82		15		returned
62.	29/46 Bn	67	59	8		8 from 22 Bn	
63.	22 Bn	67	87		20		8 to 29/46 Bn 12 returned
64.	4 Fd Coy	6	19		13		returned
65.	4 Fd Amb	5	20		15		return
66.	HQ GT Coy						
67.	Sup Depot Pl						
68.	264 LAD	1	4		3		return
69.	HQ 15 Bde	7	12		5		return
70.	58/59 Bn	67	71		4		return
71.	24 Bn	67	66	1		from 15 Fd Amb	
72.	57/60 Bn	67	67				
73.	~~15 Fd Amb~~	5	6		1		to 24 Bn
74.	Supply Depot Pl						
75.	266 LAD	1	1				
	994 Protractors Rectangular Ivorine						
76.	HQ 4 Bde	7	7				
77.	37/52 Bn	4	3	1		8 Cav Regt	
78.	29/46 Bn	4	4				
79.	22 Bn	4	3	1		8 Cav Regt	
80.	4 Fd Coy	9	8	1		8 Cav Regt	
81.	HQ 15 Bde	7	7				
82.	58/59 Bn	4	4				
83.	24 Bn	1		1		8 Cav Regt	

Serial No	Unit	(a)	(b)	(c)	(d)	(e)	(f)
1014 WATCHES G.S.							
84.	HQ 4 Bde	2		2		4 Fd Regt	
85.	J Sec Sigs	2	1	1		4 Fd Regt	
86.	37/52 Bn	14	9	5		4 Fd Regt	
87.	29/46 Bn	14	8	6		3 from 4 Fd Regt 3 from 2 Fd Regt	
88.	22 Bn	14	9	5		from 2 Fd Regt	
89.	4 Fd Coy	24	8	16		8 Cav Regt	
90.	HQ 15 Bde	2	2				
91	L Sec Sigs	2	1	1		2 Fd Regt	
92.	58/59 Bn	14	11	3		2 Fd Regt	
93.	24 Bn	14	9	5		8 Cav Regt	
94.	57/60 Bn	14	12	2		1 from 214 LAD 1 from 230 LAD	
1213 Frames D & P Wire Sets.							
95.	37/52 Bn	2		2		F Sec Sigs	
96.	29/46 Bn	2		2		H Sec Sigs	
97.	22 Bn	2		2		HQ Sigs.	
98.	58/59 Bn	2		2		"	
99.	24 Bn	2		2		"	
100.	57/60 Bn	2		2		"	
1214 FULLERPHONES							
101.	37/52 Bn	4	6		2		Return
102.	29/46 Bn	4	7		3		"
103.	22 Bn	4	8		4		"
104.	58/59 Bn	4	6		2		"
105.	24 Bn	4	6		2		"
106.	57/60 Bn	4	6		2		"
1218 SUPERPOSING UNITS 1 Transformer							
107.	37/52 Bn		1		1		Return
108.	29/46 Bn		2		2		"
109.	57/60 Bn		1		1		"
1507 RIFLE BOYS S.S.							
110.	HQ 4 Bde.	2	3		1		Return
111.	37/52 Bn	14	17		3		return
112.	29/46 Bn	14	18		4		return
113.	22 Bn	14	18		4		2 to 4 Fd Coy 2 " ASC 2 Sup Pl.
114.	4 Fd Coy	4	2	2		2 from 22 Bn	
115.	AASC 2 Supply Pl	8	6	2		2 " 22 Bn	
116.	HQ 15 Bde	2	2				
117.	58/59 Bn	14	15		1		return
118.	24 Bn	14	18		4		return
119.	57/60 Bn	14	15		1		return
120.	ASC (HQ GT Coy (2 Supply Pl	4	7		3		return

Pl nr Jimmy

ESM/14

A 102/5

HQ 3 Aust Div

15 Feb 43

A Circular 17/43

RECOVERY OF TRADESMEN

1 In order that a progress report may be submitted to LHQ the following form is to be completed immediately by Unit Trade Liaison Officers and returned to this HQ.

(1) Strength of Unit .....

(2) Number of personnel interviewed by T L O. .....

(3) Balance yet to be interviewed .....

(4) Number of personnel under para (2) trade tested .....

(5) Number of personnel under para(2) not yet trade tested .....

(6) Date or dates when personnel under para (5) will be available for test ....

(7) Date when all personnel under para (3) will have been interviewed .....

2 Since LHQ is demanding that this survey will be completed as soon as possible, Trade Liaison Officers are directed to take vigorous steps to complete their survey immediately. To date, with the exception of a few units, progress has not been satisfactory.

3 It is pointed out that at present, Trades Recovery has first priority in Australia, and training and exercises are not to be allowed to interfere with the work of the Trades Liaison Officer.

Lt-Col
AA & QMG 3rd Aust Div

Distribution List "B"

RCT/18

SECRET War Diary

4,

'A' Circular 18/43

HQ 3 Aust Div

18 Feb 43

RECORDS

1. Units will take action prior to departure to finalise records as indicated hereunder:-

   Correspondence - will be sorted to comprise 3 groups viz:-

   (i) Completed and of no further value - to be destroyed, Index should be compiled of files so destroyed.

   (ii) Completed, but of value for reference purposes - to be sent to Q & NG Records Office. Index to be enclosed and copy retained.

   (iii) Uncompleted files - to be retained, indexed, with a brief note attached, giving any progress information available, and forwarded to this HQ prior to departure.

   (iv) Units are asked to finalise all possible files, and thus lighten the volume of work left for this HQ.

2. Innoculations)
   Injections) To be completed
   Medical Exam)
   Identity Discs)

3. X Ray) Essential personnel requiring X Ray etc,
   Photograph) will be sent to X Ray Section,
   Blood Grouping) REDBANK, on Friday, 19 Feb 43.
   Remainder of personnel will be completed during next week.

4. Under Age Personnel - Personnel under the age of nineteen years will NOT depart with Units. Number involved and trade group, if any, to be advised to this HQ by 1800 hrs, 19 Feb 43.

5. Wills - to be completed.

6. AWL - Courts Of Inquiry on AsWL who have been absent for a period of 21 days, will be completed. One Copy only to Bde or equivalent authority, for transmission to Records Office.

7. Stationery - Limited quantites to be taken, together with necessary A, Q, and G Forms e.g.-
   A4, A46, A48, B2069, C2128(message pads), AFW 3006, 3008, 3009, 3010, [illegible] 3809, 3810, AB65, 55A.
   AMR&O, MML, FSPB.
   Text Books to be kept to a minimum.

Lt-Col
AA & QMG 3 Aust Div

Distribution

HQ RAE	15 Aust Inf Bde		DAPM		War Diary
HQ Sigs	ADOS		Postal		File
HQ Comd AASC	ADME	for infm	Cash	for infm	
Pro	ADMS		G		
Camp	LSO		AQ		

SECRET

"Q" Circular No. 40.

HQ 3 AUST DIV.

19 FEB 43.

HANDING OVER OF EQUIPT BY 4 & 15 BDE GP.

1. WAR EQUIPT.

(a) Four copies of War Equipt Table Extracts AAF E.2A for all serviceable unit equipt to be handed over to units of 16 and 25 Bde Gp will be prepared by units of 4 & 15 Bde Gp, as previously instructed and passed to ADOS.

(b) US and repairable unit equipment will be returned to R.S.D. Gaythorne. A.Fs G1033 will be prepared in quintuplicate for equipt to be returned and passed to ADOS.

(c) Unit equipment to be handed over will be laid out in sectional order as per E2 A, and in such a manner that equipment can be easily checked with a minimum amount of handling e.g. uniform stacks bundles of ten or five.

(d) Inventories of actual contents of all chests tool etc will be prepared in duplicate by unit handing over equipment from a physical check of contents prior to hand over.

(e) VOLs for all vehicles will be prepared by units in duplicate from a physical check before vehicles are returned to Ordnance Field Park. All chairs or other components of vehicles which have been removed from vehicles will be returned to respective vehicles.

2. ACCOMMODATION STORES

All stores to RSD GAYTHORNE except Tables FS and stoves soyer complete which will go to 125 FOD INNISFAIL.

3. AMMUNITION

All ammunition in excess of that required by units viz 1st Echelon will be returned to Ammunition Depot, INNOGGERA.

GENERAL

ADOS will be advised of any equipt including vehicles now with Workshops in which repairs are unlikely to be completed prior to hand over of equipt or movement of unit. Arrangements will be made by ADOS for return of equipt by Workshops on behalf of respective units when repairs are completed.
Any empty packages and containers held and which are suitable for the movement of equipt to be handed over will be made available.

LT.COL.
AA & QMG 3 AUST DIV.

DISTRIBUTION:-
LIST "B"
less RAA
8 CAV REGT
21 CAV REGT
3 AUST DIV MOB BATH UNIT
3 AUST DIV MOB LAUN & DECON UNIT
3 AUST DIV CONCERT PARTY
3 AUST DIV CAR OFFICE
3 AUST DIV WKSHOPS AEME
3 AUST DIV ORD FD PK

RGT/19

SECRET

A

'A' Circular 20/43

HQ 3 Aust Div

20 Feb 43

SOLDIERS GOING AWL WHEN UNDER ORDERS TO MOVE TO AN ADVANCED OPERATIONAL STATION

1. This instruction is to be read out to all troops.

2. A man going AWL when under orders to move to an advanced operational station, can be charged with desertion, even though his absence is not prolonged and he does not discard his uniform.
See MML L407 in this regard.

3. The fact that he is under orders should be alleged in the particulars.

4. The orders have to be proved.

5. Maximum penalty is life imprisonment with hard labour. This can only be awarded by GCM or FGCM. Maximum penalty for a DCM is 2 years imprisonment with hard labour.

6. The soldier should be returned to his unit, his CO then putting him up for CM. If the unit has left an officer in charge of a rear party, that officer would have powers of a CO (being a detachment comd), could investigate the charge and submit application for CM.

Lt-Col
AA & QMG 3 Aust Div

Distribution List

4 Aust Inf Bde	7 copies
15 " " "	6 "
HQ RAE	2 "
HQ Sigs	2 "
HQ Comd AASC	2 "
Pro	1 "
CAMP	1 "
G	for infm
A	" "
WAR Diary	1
File	1

WAR DIARY

IMMEDIATE COPY NO 25 MOST SECRET

HQ 3 AUST DIV
20 FEB 43.

"Q" CIRCULAR NO 41

MOVEMENT ORDER 2nd FLIGHT "ABOLITION"
REF L.H.Q. SD9038

1. Following Units 4 Aust Inf Bde Gp will embark HAMILTON Wharf BRISBANE under arrangements 3 Aust Mvt Control Gp on 21 FEB.

2. Allotment to U.S.A.T. Vessel "A"

Serial	Unit	Offrs	O.Rs.	Total	Tpt
1	29/46 Aust InfBn	25	675	700	6 3 ton
2	4 Aust Fd Coy	5	140	145	Water
3	4 Aust Fd Amb	6	104	110	Carts
	Flight "A"	36	919	955	

NOTE - 106 U.S. Army personnel will also travel on this vessel but will be embarked under separate arrangements.

3. Allotment to U.S.A.T. Vessel "B"

Serial	Unit	Offrs	O.Rs.	Total	Tpt
4.	4 Aust Fd Amb Flight "B"	3	41	44	5 3 ton water carts
5.	22 Aust Inf Bn	27	725	752	
6.	264 LAD	1	13	14	
7.	37/52 Aust Inf Bn Flight "B"	4	75	79	
8.	2 Sup Depot Pls AASC	4	60	64	
9.	4 Bde Pro Sec		16	16	
10.	Rear HQ4 Aust Inf Bde	3	7	10	
		42	937	979	

30 Days reserve maintenance supplies and 14 days voyage rations will be shipped with troops under arrangements H.Q. Q'land L of C Area.

4. MOVEMENT TO PORT 21 FEB.

Moveto port will be by rail entraining vide the under mentioned table.

Train No	Entraining Station	Unit	Numbers	train departs.
A1	LANDSBOROUGH	29/46 Aust Inf Bn	500	To be advised by signal
B1	PALMWOODS	22 Aust Inf Bn	500	
A2	NAMBOUR	29/46 Aust Inf Bn	200	
		4 Aust Fd Coy	145	
		4 Aust Fd Amb	110	
B2	PALMWOODS	22 Aust Inf Bn	252	
		4 Aust Fd Amb	44	
		37/52 Bn Flight B.	79	
		2 Sup Dep Pls AASC	64	
		Rear HQ 4 Bde)		
		264 L.A.D.)	40	*
		4 Bde Pro Sec)		

* NOTE 1 - These personnel will be concentrated ready to entrain at HQ 4 Aust Inf Bde by 1200 hrs 21 FEB under arrangements Rear H.Q. 4 Bde.

NOTE 2 - Where it is necessary for Units to be divided between 2 trains it is desirable if at all possible that sub-units be entrained complete in each train. This enables speedy embarkation as Nominal Rolls should then be complete for each train. To permit of this to be done arrangements have been made for accommodation to be supplied for an additional 30 on each train over numbers shown.

NOTE 3 - The first named Unit in each train will be responsible for supplying O.C. Train and bulk rail warrants for the complete train.

5. MOVEMENT FROM CAMP SITES TO ENTRAINING STATIONS.
HQ Comd AASC will supply the necessary vehs to effect movement of personnel from camp site to Station. Times of vehs reporting will be advised by signal. Commanders are to ensure that all troops are ready to move at that time and concentrated in a suitable area. Attention is drawn to Note 1 of Para 4 above. These personnel will all be collected by MT from HQ 4 Aust Inf Bde site.

6. TRAFFIC CONTROL
DAPM 3 Aust Div to be responsible for the provision of adequate traffic control.

7. MEALS.
Hot evening meal will be provided by HQ Q'land L of C at ships side 21 FEB.

8. MOVEMENT OF STORES
Movement of stores has been effected vide 3 Aust Div Signal Q1982 of 19 FEB.

9. SHIPS STAFF
Ships staff for both vessels are appointed as follows:-

Vessel "A"	O.C. Troops	Lt-Col K.S. CUSWORTH
	Adjutant	As appointed by O.C. Troops. M.O. to be Unit R.M.O.
	Q.M.	
	M.O.	
	R.S.M.	
	4 Orderly NCO's	
	Orderlies from Units embarking as arranged by O.C. Troops	
Vessel "B"	O.C. Troops	Lt-Col E.C.T. MATHEWSON
	Adjutant	As appointed by O.C. Troops. M.O. to be Unit R.M.O.
	Q.M.	
	M.O.	
	R.S.M.	
	4 Orderly NCO's	
	Orderlies from Units embarking as arranged by O.C. Troops	

Q.M's, Unit cooks have already been instructed to move to embarkation point vide 3 Aust Div Signal Q1982 of 19 FEB. Remainder of ships staff as set out above will report to Lieut HINCH at HAMILTON WHARF, BRISBANE - 1000 hrs 21 FEB.

10. CERTIFICATION BY O.C. TROOPS.
The following Certificate will be prepared by O.C. Troops and will on completion of embarking hand same to the Senior E.S.O.
"I ..... O.C. Troops U.S.A.T. certify as follows:-
That all personnel embarking on above have been issued with the following:-
Mosquito nets all ranks
50 rounds SAA - all ranks as applicable
1 pair Gaiters - cloth or web
1 Individual Sterilising outfit
1 days dehydrated rations
1 days land rations
That all personnel embarking on above are otherwise fully equipped in accordance with the Scale laid down.

.....Lt-Col
O.C. Troops.

11. CANTEEN FACILITIES
Mobile canteen will be available at ships sides for bulk purchase by sub-Units.

12. MEDICAL STORES FOR VOYAGE.
Medical stores for voyage will be placed aboard under arrangements DDMS Q'land L of C Area.

13. PREPARATION OF T 51.
Attention is directed to 3 Aust Div Adm Instn No 1/43, Para 12(d). Ref. Para 13, Bills of Lading will be prepared by 3 Aust Div Liaison Officer at Embarkation point.

14. LIAISON OFFICER
Capt. J.W. BECK, DAQMG (L) HQ 3 Aust Div is 3 Aust Div Liaison Officer with 3 Aust Mvt Control Gp and this Officer will be present a t point of embarkation.

LT-COL.
AA & QMG 3 AUST DIV.

DISTRIBUTION

Rear HQ 4 Bde	Copy No 1
29/46 Bn	2 - 3
22 Bn	4 - 5
4 Fd Amb	6 - 7
4 Fd Coy	8 - 9
264 L.A.D.	10
Rear HQ 37/52 Bn	11
HQ 1 Aust Sup Depot Coy	12 - 13
HQ 3 Aust Div Pro Coy	14 - 15
HQ AASC	16
HQ RAA)	17
HQ RAE)	18
A.Q.) for	19
G.S.) infm.	20
ADMS)	21
ADOS)	22
ADME)	23
DAPM)	24
War Diary	25 - 26
File	27 - 28

IMMEDIATE COPY NO 26 MOST SECRET

HQ 3 AUST DIV
20 FEB 43.

"Q" CIRCULAR NO 41

MOVEMENT ORDER 2nd FLIGHT "ABOLITION"
REF L.H.Q. SD9038

1. Following Units 4 Aust Inf Bde Gp will embark HAMILTON Wharf BRISBANE under arrangements 3 Aust Mvt Control Gp on 21 FEB.

2. Allotment to U.S.A.T. Vessel "A"

Serial	Unit	Offrs	O.Rs.	Total	Tpt
1	29/46 Aust InfBn	25	675	700	6 3 ton
2	4 Aust Fd Coy	5	140	145	Water
3	4 Aust Fd Amb Flight "A"	6	104	110	Carts
		36	919	955	

NOTE - 106 U.S. Army personnel will also travel on this vessel but will be embarked under separate arrangements.

3. Allotment to U.S.A.T. Vessel "B"

Serial	Unit	Offrs	O.Rs.	Total	Tpt
4.	4 Aust Fd Amb Flight "B"	3	41	44	5 3 ton
5.	22 Aust Inf Bn	27	725	752	water
6.	264 LAD	1	13	14	carts
7.	37/52 Aust Inf Bn Flight "B"	4	75	79	
8.	2 Sup Depot Pls AASC	4	60	64	
9.	4 Bde Pro Sec		16	16	
10.	Rear HQ4 Aust Inf Bde	3	7	10	
		42	937	979	

30 Days reserve maintenance supplies and 14 days voyage rations will be shipped with troops under arrangements H.Q. Q'land L of C Area.

4. MOVEMENT TO PORT 21 FEB.

Moveto port will be by rail entraining vide the under mentioned table.

Train No	Entraining Station	Unit	Numbers	train departs.
A1	LANDSBOROUGH	29/46 Aust Inf Bn	500	
B1	PALMWOODS	22 Aust Inf Bn	500	
A2	NAMBOUR	29/46 Aust Inf Bn	200	To be advised by signal
		4 Aust Fd Coy	145	
		4 Aust Fd Amb	110	
B2	PALMWOODS	22 Aust Inf Bn	252	
		4 Aust Fd Amb	44	
		37/52 Bn Flight B.	79	
		2 Sup Dep Pls AASC	64	
		Rear HQ 4 Bde)		
		264 L.A.D.)	40	✱
		4 Bde Pro Sec)		

✱ NOTE 1 - These personnel will be concentrated ready to entrain at HQ 4 Aust Inf Bde by 1200 hrs 21 FEB under arrangements Rear H.Q. 4 Bde.

NOTE 2 - Where it is necessary for Units to be divided between 2 trains it is desirable if at all possible that sub-units be entrained complete in each train. This enables speedy embarkation as Nominal Rolls should then be complete for each train. To permit of this to be done arrangements have been made for accommodation to be supplied for an additional 30 on each train over numbers shown.

NOTE 3 - The first named Unit in each train will be responsible for supplying O.C. Train and bulk rail warrants for the complete train.

5. MOVEMENT FROM CAMP SITES TO ENTRAINING STATIONS.
HQ Comd AASC will supply the necessary vehs to effect movement of personnel from camp site to Station. Times of vehs reporting will be advised by signal. Commanders are to ensure that all troops are ready to move at that time and concentrated in a suitable area. Attention is drawn to Note 1 of Para 4 above. These personnel will all be collected by MT from HQ 4 Aust Inf Bde site.

6. TRAFFIC CONTROL
DAPM 3 Aust Div to be responsible for the provision of adequate traffic control.

7. MEALS.
Hot evening meal will be provided by HQ Q'land L of C at ships side 21 FEB.

8. MOVEMENT OF STORES
Movement of stores has been effected vide 3 Aust Div Signal Q1982 of 19 FEB.

9. SHIPS STAFF
Ships staff for both vessels are appointed as follows:-

Vessel "A"	O.C. Troops	Lt-Col K.S. CUSWORTH
	Adjutant	As appointed by O.C. Troops. M.O. to be Unit R.M.O.
	Q.M.	
	M.O.	
	R.S.M.	
	4 Orderly NCO's	
	Orderlies from Units embarking as arranged by O.C. Troops	
Vessel "B"	O.C. Troops	Lt-Col E.C.T. MATHEWSON
	Adjutant	As appointed by O.C. Troops. M.O. to be Unit R.M.O.
	Q.M.	
	M.O.	
	R.S.M.	
	4 Orderly NCO's	
	Orderlies from Units embarking as arranged by O.C. Troops	

Q.M's, Unit cooks have already been instructed to move to embarkation point vide 3 Aust Div Signal Q1982 of 19 FEB. Remainder of ships staff as set out above will report to Lieut HINCH at HAMILTON WHARF, BRISBANE - 1000 hrs 21 FEB.

10. CERTIFICATION BY O.C. TROOPS.
The following Certificate will be prepared by O.C. Troops and will on completion of embarking hand same to the Senior E.S.O.
"I ..... O.C. Troops U.S.A.T. certify as follows:-
That all personnel embarking on above have been issued with the following:-
Mosquito nets all ranks
50 rounds SAA - all ranks as applicable
1 pair Gaiters - cloth or web
1 Individual Sterilising outfit
1 days dehydrated rations
1 days land rations
That all personnel embarking on above are otherwise fully equipped in accordance with the Scale laid down.

.....Lt-Col
O.C. Troops.

11. CANTEEN FACILITIES
Mobile canteen will be available at ships sides for bulk purchase by sub-Units.

12. MEDICAL STORES FOR VOYAGE.
Medical stores for voyage will be placed aboard under arrangements DDMS Q'land L of C Area.

13. PREPARATION OF T 51.
Attention is directed to 3 Aust Div Adm Instn No 1/43, Para 12(d). Ref. Para 13, Bills of Lading will be prepared by 3 Aust Div Liaison Officer at Embarkation point.

14. LIAISON OFFICER
Capt. J.W. KECK, DAQMG (L) HQ 3 Aust Div is 3 Aust Div Liaison Officer with 3 Aust Mvt Control Gp and this Officer will be present a t point of embarkation.

LT-COL.
AA & QMG 3 AUST DIV.

DISTRIBUTION

Rear HQ 4 Bde	Copy No 1
29/46 Bn	2 - 3
22 Bn	4 - 5
4 Fd Amb	6 - 7
4 Fd Coy	8 - 9
264 L.A.D.	10
Rear HQ 37/52 Bn	11
HQ 1 Aust Sup Depot Coy	12 - 13
HQ 3 Aust Div Pro Coy	14 - 15
HQ AASC	16
HQ RAA)	17
HQ RAE)	18
A.Q.) for	19
G.S.) infm.	20
ADMS)	21
ADOS)	22
ADME)	23
DAPM)	24
War Diary	25 - 26
File	27 - 28

15 APR 1943

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit A Q Branch HQ 3 AUST DIV *Date and Time.—From* 1 MAR 43 *To* 31 MAR 43

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
IN THE FIELD	1 MAR 43		Breaches of Censorship	A Circ 20/43
	7 MAR 43		Movement "Academic" - Fifth Flight	Q Circ 45
	10 MAR 43		Screenings and Locations - Mobile Cinema Units	Amenities Circ 1
	15 MAR 43		Records Procedure	A Circ 25/43
	22 MAR 43		Catering lecture by Capt DUNCAN and Capt HACK	A Circ 21/43
	25 MAR 43		Formation of 3 Aust Div Adm Staff WAU	3 Div Adm Inst 3/43

Govt. Printer, Brisbane

SECRET

A Circular No 20/43.

HQ 3 AUST DIV.

1 MAR 43.

Breaches of Censorship.

1. Between 400 and 500 extracts from letters posted by personnel of this formation and intercepted by censorship check, have been forwarded to this HQ.

2. These letters have been improperly posted in civil boxes and with few exceptions contained censorable matter. This involved serious leakages of information ranging from AWLs, desertions, uses of codes, evasion of service to comments of general interest.

3. The letters with few exceptions disclosed ndither the writers number rank name or unit. In a majority of the cases however sufficient facts have been disclosed to indicate the general source of the letters and in such cases the relevant extracts are attached to this circular for the respective addressees.

4. The check was made over a short period only and the large number of letters intercepted is a grave reflection on the standard of discipline and training of the members and their respective units.

5. The gravity of any breach of security cannot be over emphasised. The fact that man is prepared to risk and possibly sacrifice his life for the sake of conveying information to civilians may or may not be of general importance, but in the case of a soldier it is the life of every one of his comrades, the members of his unit and possibly higher formations which he is placing in jeopardy.

6. No effort will be spared to identify the various writers and every identified sender of one of these letters will be suitably charged and dealt with. Where censorship has been evaded with the deliberate purpose of disclosing information which would not be passed by any censor the punishment awarded will be commensurate with the offence which could be no more serious than it is under any circumstances.

7. It is directed that the charge and punishment awarded will be published in routine orders so that every member of the unit may know that their lives have been compromised by the accused.

Lt.Col.
AA & QMG 3 AUST DIV.
By Direction

Distribution
4 Aust Inf Bde
15 Aust Inf Bde
RAA
RAE
53 Aust Fd Pk Coy
AASC
8 Aust Cav Regt
3 Aust Div Wkshops AEME
3 Aust Div Ordnance Field Park
3 Aust Div Cash Office
3 Aust Mob Bath
3 Aust Div Salv Unit.
2 Aust Corps Mob Bath
Camp
ADME
"G"
War Diary
File

Q Circular 45.

HQ 3 AUST DIV [illegible]

7 MAR 45

MOVEMENT "ACADEMIC" - FIFTH FLIGHT

1. Units enumerated below will embark at Mercantile Wharf BRISBANE on Thursday 11 MAR 45.

2. Allotment to MT "KATOOMBA".

Serial	Unit	Offs	ORs	Total	Unit Stores Tons
1	Det HQ 15 Aust Inf Bde	3	8	11	1
2	266 Aust LAD AEME	1	16	17	1
3	Det 24 Aust Inf Bn	2	37	39	3
4	Det 57/60 Aust Inf Bn	18	405	423	28
5	Det HQ 3 Aust Div	2	2	4	-
6	15 Aust Fd Coy	7	221	228	10
7	152 Aust Gen Tpt Coy	3	190	193	6 2 0 Jeeps 14 Jeep Trailers
8	1 Aust Sup Depot Coy	4	46	50	
		40	925	965	

Rations for voyage will be shipped at BRISBANE under arrangements 3 Aust Mvt Control Group.

3. MOVEMENT TO PORT

(a) Stores will move by road, OC Convoy to report to Capt H I HIGGS at main entrance to CHERMSIDE CAMP at 1330 hrs 9 MAR 45. Convoy will be formed up ready to move at 152 Aust Gen Tpt Coy camp site by 0900 hrs 9 MAR 45. HQ 15 Aust Inf Bde will appoint OC Convoy.

(b) Vehicles will be moved under arrangements 3 Aust Div Liaison Officer with 3 Aust Movement Control Group.

(c) Personnel will move by rail as per the following timetable -

Train No	Entraining Station	Unit	Train departs
1	COOROY	HQ 15 Aust Inf Bde 266 Aust LAD AEME 24 Aust Inf Bn 57/60 Aust Inf Bn HQ 3 Aust Div	will be advised by signal
2	PAPERWOODS	152 Aust Gen Tpt Coy 1 Aust Sup Depot Coy	will be advised by signal

Note 1 15 Aust Fd Coy will move from KALINGA Staging Camp under arrangements 3 Aust Mvt Control Gp.

Note 2 OC Train No 1 will be appointed by HQ 15 Aust Inf Bde
OC Train No 2 will be appointed by 1 Aust Sup Depot Coy

Note 3 Bulk rail warrant for move will be supplied for train No 1 by HQ 15 Aust Inf Bde and for train No 2 by 1 Aust Sup Depot Coy.

Note 4 Nominal rolls for all troops will be in possession of OS C Trains.

4. MOVEMENT FROM CAMP SITES TO ENTRAINING STATIONS

Under arrangements with 3 Aust Div Ord Fd Pk 29 x 3 ton lorries will report 57/60 Aust Inf Bn at 0800 hrs 10 MAR 43 and 12 x 3 ton lorries will report to 152 Aust Gen Tpt Coy at 2000 hrs 10 MAR 43 for movement of personnel to entraining stations.

5. ARRIVAL MERCANTILE WHARF.

On arrival at wharf Os C Trains will report to ESO Lieut HINCH who will arrange for detrainments and embarkation. Breakfast ~~10 o'clock~~ 11 Mar will be provided on "KATOOMBA".

6. EMBARKATION. Personnel will embark in order on which names appear on nominal rolls.

8. SHIPS STAFF. HMT KATOOMBA is equipped with a permanent ships staff and units will not be required to provide a ships staff.

9. CERTIFICATE OF UNIT COMMANDERS. The following certificate will be prepared by unit and attachmentetc commanders will on completion of embarking hand same to senior ESO Lieut HINCH 3 Aust Mvt Control Gp.

10. "I . . . . . OC.... ..... certify as follows :-

That all personnel embarking on HMT KATOOMBA have been issued with the following

Mosquito Nets all ranks
50 rounds SAA - all ranks as applicable.
1 pair gaiters - cloth or web.
1 individual sterilising outfit
1 days dehydrated rations
1 days land rations.

That all personnel embarking on above are otherwise fully equipped in accoddance with the scale laid down.

..... Lt-Col
OC Troops

10. DOCUMENTS & ADM INSTS. Vide 3 Aust Div Adm Instn No 1/43 para 12.

11. BILLS OF LADING. will be prepared by units and forwarded with stores.

12. PROCEDURE AFTER EMBARKATION. Attention is drawn to para 12 (B & C) of 3 Aust Div Adm Instn No 2/43 which is repeated hereunder -

"B. Troops will be guided straight to their accomodation or mess care being taken to see that there is no crossing or hold up of portion either by others going aboard or moving out from their accomodation.

"C After being placed in their quarters troops will NOT leave them until ordered to do so by their immediate comdrs upon instructions from the OC Troops or ESO. As each Coy or corresponding unit has completed its move to its allotted quarters the OC will report to OC Troops and ESO.

13. MEDICAL ARRANGEMENTS. Under arrangements HQ Q Lof C Area sufficient medical stores for the journey will be handed to the ships MO prior to departure.

14. EMBARKATION KITS. Under arrangements HQ Q L of C Area embarkation kits for personnel will be placed on board the transport and distributed.

15, CANTEENS. Mobile Canteen will be available at ships side for bulk purchases to be made by sub units.

16. SECURITY The necessity for maintaining the strictist security in connection with this movement must be impressed on all ranks.

17. LIAISON OFFICER. Capt H L HIGGS LO 15 Aust Inf Bde is 3 Aust Div Liaison Offr with 3 Aust Mvt Control Gp. This officer will be present at embarkation point and OC Train will report to him on arrival.

SIGNED at . . . hrs

Lt-Col.
AA & QMG 3 Aust Div

DISTRIBUTION	Copy No
HQ 15 Aust Inf Bde	1 - 8
3 Aust Mvt Control Group	9 - 10
Capt H L HIGGS	11
3 Aust Div Ord Fd Pk	12
HQ RAA (for inf)	13

HQ 3 Aust Div
17 Mar 43.

AMENDMENT

AMENITIES CIRCULAR No 1.

Appx "A"
under MOBILE No 4.

Sun 21 Mar.

add Ward's Drome Area approx 895388 (Port Moresby Special 1").

Capt
A/Amenities Offr.
HQ 3 Aust Div.

LIST "B"

WJ.

16 Mar 43

AMENITIES CIRCULAR NO 1

1. Whilst units of this formation are stationed in this operational area every effort should be made to provide sports of all kinds and amenities for the troops, within units and inter unit.

2. Advantage should also be taken of the undermentioned entertainments.

3. CRICKET

(a) It is proposed to initiate a series of cricket matches with teams from within the formation and with other units in the PORT MORESBY area. Location of cricket ground is vicinity of MURRAY BARRACKS.

(b) Any unit wishing to enter a team in this series of matches should apply to A/Amenities Offr (Capt B/RNCS) HQ 3 Aust Div who will make the necessary arrangements for the use of the ground and assist in supply of cricket material if required. Any unit wishing to play a particular opponent should indicate this in their application, with date desired.

4. MOBILE CINEMAS

Mobile Cinemas tour the PORT MORESBY area under arrangements made by HQ N G F and existing circuits enable at least one screening in each camp area every ten nights. (Details current screenings see Appx 'A')

5. CONCERTS

(a) Sat 20 Mar - A I F Concert Party HQ 15 Aust Inf Bde
Sun 21 Mar - " " " " " "

(b) Arrangements are being made with 11 Aust Div Concert Party to give concerts to HQ 3 Aust Div and ancillary troops and also to units in 15 Aust Inf Bde area. Dates and times to be notified later.

6. BOXING

A "Fite-Nite" will be held at Wards Drome at 2000 hrs 1 Apr when the principal contest will be a challenge match between an Australian and an American negro, both with some reputation. All bouts should be of a high standard. It is sugested that as many personnel as possible be permitted to attend. Admissin is Free.

These nights are arranged from time to time and any person wishing to enter the competition should submit an application to A/Amenities Offr 3 Aust Div indicating previous experience, present weight and limit of weight of opponent.

7. SPORTS MATERIAL

Generally there is a shortage of sports material on the island. It may be necessary to pool all resources under A/Amenities Offr 3 Aust Div to ensure that full use is made of all such equipment. There is no intention of withdrawing any articles at present held by units.

A return will be rendered to this HQ by 26 Mar 43 showing :-
(a) All sporting material at present held by units
(b) Further gear required by units.

A/Amenities Offr 3 Aust Div will endeavour to obtain these further requirements.

L. Binney
Capt
A/Amenities Offr
HQ 3 Aust Div

Distribution

List B.

COPY

Appx "A"

NEW GUINEA FORCE

HQ New Guinea Force
10 Mar 43

TO ALL UNITS

MOBILE CINEMAS

Details of screenings and locations for the next circuits of the Mobile Cinema are given below :-

MOBILE NO 4 Program: "Reckless Living" with Robert Wilcox and Nan Grey, "News From Home" and Shorts.	MOBILE NO 7 Program: "Breezing Home" with Binnie Barnes and William Gargan, "News From Home" and Shorts.
SAT 13 MAR Evans House Area	SAT 13 MAR Base Hospital
SUN 14 MAR Waigani - Laloki	SUN 14 MAR Watkins Acre
MON 15 MAR Johns Gully	MON 15 MAR 5 C C S
TUE 16 MAR Faux Pas Area	TUE 16 MAR 2/9 A G H
WED 17 MAR	WED 17 MAR Pitt Street
THU 18 MAR Murray Barracks	THU 18 MAR Moss Vale Area
FRI 19 MAR Koki Hospital	FRI 19 MAR 2/5 A G H
SAT 20 MAR Oyster Area	SAT 20 MAR Konedobu
SUN 21 MAR	SUN 21 MAR Town Area

L.Tyack Major,
DAD AMENITIES N G F

NOTE: Owing to security reasons, some locations are not shown on this circular. Principal Unit in the Area concerned is asked to notify adjoining Units of Location and date of screenings.

"A" Circular No. 25/43

HQ 3 AUST DIV.

15 MAR 43.

RECORDS PROCEDURE.

1. Ref NG L of C Area Records Office Circular 1973 of 6 MAR 43.

2. Consequent upon verbal advice received from NG L of C Area Records Office, the following additional information is advised for the guidance of units 3 AUST DIV.

3. Column G in AAF 3006 will not include personnel still in Australia or portions of units which will operate as remote detachments, vide para 1 (c) of 1973, and will include only personnel detached within the area and not forming part of a remote detachment.

4. Personnel (on the mainland) of the posted strength of a unit or portion of unit which is now in this area will remain on the strength of a unit or portion of a unit, until accounted for in part II Orders by transfer or posting to X List or other unit etc.

5. Until so accounted for the unit is responsible to ensure that where necessary courts of Inquiry are held. The unit will treat the total of such mainland personnel collectively as a remote detachment and will deduct the number of such personnel from the units WE on AF W3008 and 3009 vide para 1 (a) and (c) of 1973.

6. The following is an example to illustrate the above principles and those detailed in 1973:-

X Div Pro Coy with a posted strength of 3 offrs and 107 ORs has these personnel disposed in the following manner:-
HQ and 2 Secs totalling 2 Offrs, 43 ORs, under comd X Div.
Of these, 5 are detached locally for duty.
2 Sec under comd Y Force - 32 ORs.
2 " in Australia - 1 Offr, 32 ORs.
The AFW 3006 for HQ X Div Pro Coy would show:-

Coln C 2 and 38
Coln G Nil and 5.

The 2 Secs under comd Y Force would render their own seperate return. The two Secs in Australia would render separate returns similarly vide para 1 (c) 1973.

7. NG L of C Area Records Office has been most helpful and has further invited all orderly room sgts or other persons responsible for compiling returns to visit the Records Office for explanation of the requirements of and system adopted by such office. Every advantage should be taken of this opportunity but before calling arrangements should be made by telephoning MORESBY 235 or 233 to synchronise visits.

LT.COL.
AA & QMG 3 AUST DIV.

DISTRIBUTION List "B"

NOT TO BE PUBLISHED

The information contained in this document is NOT to be communicated, either directly or indirectly, to the press or to any person NOT holding an official position in His Majesty's Service.

ROUTINE ORDERS - PART I — HQ 3 AUST DIV

BY — 29 MAR 43

MAJ-GEN S G SAVIGE

COMD 3 AUST DIV

Nos 90 - 96

"Q"

90 UNAUTHORISED POSSESSION OF ENEMY EQUIPMENT

During a demonstration of Japanese Infantry Weapons at HQ 3 AUST DIV on the morning of 15 MAR 43, a live Grenade was removed without authority.
The Grenade was packed in a small canvas case designed for attachment to a waistbelt, and is a small cast-iron cylinder weighing approx 18 oz.
It is thought that the Grenade was taken as a "Souvenir" although all troops attending had been warned against handling same.
Any attempt by an unskilled person to remove ballistite charge or detonator may cause premature detonation without the usual four-second delay in this type.
The Grenade is "Safe" with pin in position, and, if located in possession of personnel of Div Tps who attended demonstration, GSI HQ 3 AUST DIV should be advised immediately by signal.

91 Attention is directed to GRCs G189-193 & G195 for infm and action where necessary.

Attention is directed to NGF Order No 72 for attention & action by COs.
Attention is directed to NGF Orders 73-74, & 86 for infm and action where necessary.

P. F. Woodcraft
for Lt-Col.
GS 2 AUST DIV.

"AQ"

92 TAXATION EXEMPTION UPON EMBARKATION

LHQ memo 78821 of 21 JUL 42 advises that a member who embarks for service outside AUSTRALIA is ordinarily entitled to exemption from Tax on his Military Pay for the financial year in which he embarks and for the financial year preceeding the date of embarkation.
LHQ memo 154577 of 3 DEC 42 states that, for the purpose of Income Tax Exemption, service in PAPUA, NEW GUINEA, or any other Territory of the Commonwealth of AUSTRALIA which is NOT part of the mainland, is to be regarded as service overseas.
This decision will affect Income Tax instalment deductions as follows:-

(i) On embarkation for service overseas, deductions on account of the then current Group Year will be deleted by Unit Pay Staff from members paybook and details of such deletion will be forwarded to the DPO, District of Enlistment to ensure that all other financial records are suitably amended.

(ii) If a member has paid Income Tax in respect of 1941-42, or has Tax Instalment Stamps on hand, it will be necessary for him to apply to the Taxation Dept. for any refund of tax to which he may be entitled by reason of becoming exempt. Tax Stamps will, of course, be forwarded.

(iii) All members returning from PAPUA & NEW GUINEA will receive the same privileges irrespective of whether they served in A.I.F., C.M.F. or P.M.F. - i.e. deductions from pay will NOT commence until the Group Year following the financial year in which they were posted for duty on return to AUSTRALIA. This means that members who disembark in AUSTRALIA between 2 JUL 42 and 30 JUN 43 will NOT have deductions made from their pay on Account of Tax until 1 MAY 44. - the commencement of a Group Year.

93
RETURNS REGT TRUSTNG FUNDS — The copy of Routine Orders required by para 22 of Extracts from Force Orders and Adm Instns, 11 AUST DIV INSTNS, Orders & Circulars of 1943 dated 12 MAR 43, will be submitted by all units, to this HQ by the fifth day of each and every month.

94
COURTS-MARTIAL — Results of Trials by District Courts-Martial are published as Appendices "A" & "B" to these orders.

95
MONTHLY CENSUS WARLIKE STORES ENTITLEMENT — To clarify correct entitlement to be shown by formations and units on Monthly Census Warlike Stores Return (vide GRO G379/42) the following instruction is issued.

Where a War Equipment Table is in existence for a unit, this will be the basis of entitlement, together with such additional equipment as may be shown on Mechanisation Circulars and/or G12. The WET will be amended, vide provisions of GRO C44/42; the latest WE being applied with AAF E2/500.
Where no WET exists, the WE will be used, together with AAF E2-500.
Units must clearly state on their returns on what authority their entitlements are based.
(GRO C285 of 26 FEB 43.)

96 — Attention is directed to GROs A169-175, Q177, C184, A196-200, Q201, C202,204-206 for infm and action where necessary.

Attention is directed to First AACs A46 & 47, Q48 & 49 for infm and action where necessary.

Attention is directed to NG Force Orders 75-84, 88-91, 93-97 for infm and action where necessary.

Lt-Col.
AA & QMG 3 AUST DIV.

NOTICES.

A DCM was held at HQ NEW GUINEA FORCE on 8 FEB 43 for the trial of QX2466 Dr SMITH, J, 141 Aust Gen Tpt Coy, NGF.
The accused was convicted of the offence of:
A.A. Sec 41 : WOAS committing a civil offence, that is to say, stealing, in that he, in the field on 2 JAN 43, stole one hundred and sixty (160) 2 oz tins of "Log Cabin" tobacco, the property of Australian Defence Canteen Services.
SENTENCE: The Court sentenced the accused to be imprisoned with hard labor for twelve (12) months. The Court recommended the suspension of the sentence
The accused had not been in custody awaiting trial.
The finding and sentence were duly confirmed on 21 FEB 43 and promulgated to the accused in the Field on 24 FEB 43.
(To be re-published in all Unit Routine Orders.)

A DCM was held at HQ NEW GUINEA FORCE on 8 FEB 43 for the trial of V130952 Dr McBRIDE, F J, 9 Aust Coy ASC.
The accused was convicted of the offence of:-
A.A. Sec 18 (4): WOAS stealing public property, in that he, in the field on 18 JAN 43 stole eight (8) tins of Camp Pie, value of five shillings and four pence (5/4d) public property, from 11 Mile Base Supply Depot.
SENTENCE: The Court awarded no punishment.
The accused had NOT been in custody awaiting trial.
The finding and sentence were duly confirmed on 21 FEB 43 and promulgated to the accused in the field on 25 FEB 43.
(To be re-published in all Routine Orders.)

A DCM was held at HQ NEW GUINEA FORCE on 9 FEB 43 for the trial of V50499 Sgt HANSEN, A.F.W. 15 Aust Sup Pers Coy (AIF) AASC.
The accused was convicted of the offences of:
A.A. Sec 18 (4) : WOAS stealing public property in that he, in the field on or about 11 JAN 43, stole 146 Elsmere double-edged razor blades, public property, from 17 Mile Bulk Sup Depot.
A.A. Sec 40 : WOAS conduct to the prejudice of good order and military discipline in that he, in the field on or about 12 JAN 43, wrote and enclosed in an envelope for posting ..... a paper on which he wrote "My new depot is at WAU 120 miles from MORESBY".
SENTENCE: The Court sentenced the accused to be imprisoned with hard labour for twelve (12) months.
The accused had NOT been in custody nor under arrest awaiting trial.
The finding and sentence were duly confirmed on 21 FEB 43 and promulgated to the accused in the field on 25 FEB 43.
(To be re-published in all Unit Routine Orders.)

A DCM was held at HQ NEW GUINEA FORCE on 15 FEB 43 for the trial of NX115056 Gnr BRYAN, Harry 155 Aust LAA Bty, Aust AA Gp.
The accused was convicted of the offence of:
A.A. Sec 18 (4) : When on active service stealing public property in that he, at 156 Aust Lt AA Bty HQ Port Moresby, between the 9 and 18 JAN 43, when on active service, stole one .380 Smith and Wesson Revolver No 955069, one cases pistol, one ammunition pouch, one pistol lanyard and 12 rounds of .380 ammunition, the public property of the Commonwealth of AUSTRALIA.
SENTENCE: To suffer field punishment for sixty (60) days and to forfeit all ordinary pay for that period.
The accused was nil days in custody awaiting trial.
The finding and sentence were duly confirmed on 20 FEB 43 and promulgated to the accused in the field on 25 FEB 43.
(To be re-published in all Unit Routine Orders.)

APPENDIX "A"

A DCM convened by Adm Cond 3 Aust Div was held in the field on 8 & 11 FEB 43 for the trial of V132578 Pte STRICKLAND, W.J. 15 Aust Fd Amb.
The accused was charged with:
A.A. Sec 12 (1)(a): When on active service deserting His Majesty's Service in that he, in the field, with intent to absent himself permanently from military duty, absented himself from 15 Aust Fd Amb from 0630 hrs 26 AUG 42 until he was returned at 2030 hrs 15 DEC 42 having been previously arrested by the Military Police at CARLTON, VICTORIA on 9 DEC 42.
FINDING: Not guilty of desertion, but guilty of absence without leave for the period shown in the charge with the exception that the absence terminated on the 14th day of December 1942.
SENTENCE: To suffer field punishment for ninety days and to forfeit all ordinary pay for a period of ninety days.
The accused was nil days in close arrest awaiting trial.
The finding and sentence were duly confirmed on 15 FEB 43 and promulgated to the accused in the field on 16 FEB 43.

APPENDIX "B"

A District Court-Martial, convened by Adm Comd 3 Aust Div was held in the field on 8 FEB 43 for the trial of V307790 Pte BREEN, G.J. The accused was charged with:

FIRST CHARGE A.A. Sec 15 (1): When on active service absenting himself without leave in that he, in the field absented himself without leave from 0630 hrs on 22 NOV 42 until he was returned to his unit at 1945 hrs on the 2 FEB 43 having been previously arrested by the Provost Coy at ASCOT VALE, VICTORIA on 26 JAN 43.

SECOND CHARGE A.A. Sec 15 (1): When on active service absenting himself without leave in that he in the field absented himself without leave from his unit from 2215 hrs on 2 FEB 43 until he returned to his unit at 1215 hrs on 4 FEB 43.

FINDING: Guilty.

SENTENCE: To suffer field punishment for 60 days and to forfeit all ordinary pay for a period of 60 days.

The accused was 3 days in close arrest awaiting trial.

The finding and sentence were duly confirmed on 11 FEB 43 but mitigated by the Confirming Officer to Field Punishment for 40 days and forfeiture of all ordinary pay for a period of 40 days, and promulgated to the accused in the field on 23 FEB 43.

WD

EH/21/3p

CATERING LECTURE

HQ 3 AUST DIV

22 MAR 43

"A" CIRCULAR 21 /43

1. At 1500 hrs WED 24 MAR 43, Capt DUNCAN, R.W., AANC & Capt HACK, G, Catering Inspector, LHQ will give a talk to all officers of units enumerated in distribution.

2. The subject of this talk will be "Food in relation to tropical warfare and its application to NGF War Ration Scale."

3. All available officers must attend.

4. The above talk will be given in HQ 3 AUST DIV Officers' Mess.

Lt-col.
AA & QMG 3 AUST DIV.

DISTRIBUTION:
HQ 3 AUST DIV
HQ SIGS 3 AUST DIV
HQ COMD AASC
3 AUST DIV PRO COY
3 AUST DIV POSTAL UNIT
3 AUST DIV RECEPTION SECTION
13 DEF & EMP PL

[illegible]	[illegible]
[illegible]	10
[illegible] DIV	[illegible]
[illegible]	[illegible]
[illegible]	[illegible]
Capt BARNES	17

MOST SECRET

COPY NO 16...

25 MAR 43

3 AUST DIV ADM INSTN 3/43

1. In accordance with instns contained in NGF Adm Instn 83 of 25 MAR 43, 3 Aust Div Adm Staff to control the undermentioned at WAU and BULOLO, will move by air to that area 26 MAR 43:

(a) the implementation of NGF Adm plan
(b) receipt, storage and distribution of all supplies
(c) unloading of planes and clearance of drome
(d) station comds who will be appointed to control all activities on aerodromes.

2. Personnel enumerated in Appx "A" are placed on 4 hrs notice to move as from 1800 hrs 25 MAR 43.

3. All personnel must carry, in addition to personal gear, the undermentioned items:

First line amn.
3 days reserve rations
2 days emergency rations
Tommy cooker
3 blankets
Mosquito Net
Anti-mosquito cream.

Maximum weight of each individual must NOT exceed 250 lbs.

4. Tentage as under will be taken: Australian pattern 12' x 14' complete with poles

AA & QMG CASC ADOS DAQMG DAAG CAMF	)	6
OR Sleeping Accommodation		3
Cookhouse		1
		10

Tents flys and poles will be bundled securely and clearly marked with weight in lbs.

Camp Comdt will arrange for these tents to be collected in a dump ready for loading in MT by 2100 hrs 25 MAR 43.

5. Office equipment and stores from "A" and "Q" branches and Camp will be packed and dumped in vicinity of tpt lines by 2100 hrs 25 MAR 43 under arrangements Camp Comdt. Each package must be clearly marked with weight in lbs. Allocation to each branch & AASC is as shown in Appendix "A".

6. It is anticipated personnel and stores will be required to report to Capt LOWE'S tent WARD3 drome at 0600 hrs 26 MAR 43. Contingent on the abovementioned time remaining unaltered personnel will embus under arrangements Camp Comdt 3 Aust Div at 0500 hrs 26 MAR 43, for personnel of 3 Aust Div. AASC pers and stores independently.

7. Camp Comdt will arrange early breakfast for personnel of HQ 3 Aust Div moving at 0430 hrs 26 MAR 43.

Lt-Col.
AA & QMG 3 AUST DIV

DISTRIBUTION - As per list attached

APPENDIX "A" TO
3 AUST DIV ADM INSTN 3/43
OF 25 MAR 43

SCHEDULE OF PERS, STORES FOR 3 AUST DIV ADM STAFF

SERIAL	OFFRS	NO	OR STAFF	NO	BATMEN	NO	STORES		TOTAL
1	Lt-col [illegible]IFFIN Maj DJ [illegible]HENY Maj RC TOMLINS	3	WO II YEATMAN L/Sgt APPLEBY L/Cpl McKAY Pte MEANEY	4	Pte TRELOAR " DWYER " REID	3	AQ Office Gear Q OFFICE GEAR A Office Gear Tables & chairs Tents	250 1[illegible]0 [illegible] 75 560	1320
2			WO II DENTRY CSM Pte LORD Clerk " STEPHENS Cook " RAYNER Cook's Asst " McINTOSH) Gen " HARRISON) Duties Cpl ROBERTS RAP	7			Comds Gear RAP Camp Office Gear Tents Camp Stores	100 50 110 420 50	730
3	Lt-col PONT	1	WO I [illegible] Sgt LEAHY pte McDOWELL	3	pte McGRATH	1	Sundry Tents	250 280	530
4	Lt-col McLEAN Capt MUIRHEAD	2	Supply Clerk	1	Two Batmen	2	Sundry Tent Extra Tentage to be supplied by Camp Comdt 3 Aust Div	250 140 280	390 280 3250

MAY 10 1943 WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

Unit HQ 3 AUST DIV AQ Branch *Date and Time.—From* 1 APR 43 *To* 1 MAY 43. (include 27 MAR)

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
	27 MAR & APR		SCOPE OF DUTIES - ADM HQ KANGA FORCES USE OF NATIVE CARRIERS FOR THE CARRIAGE OF PERSONAL KIT	
	2 "		ADM INSTN 4/43 GENERAL-WAU - BULOLO AREAS	
	2 "		ADM INSTN 3/43 - TRAFFIC CONTROL	
	2 "		Q CIRCULAR 1/43 - CANTEEN FACILITIES	
	2 "		ROUTINE ORDERS PART I - HQ KANGA FORCE	
	2		Standing Orders for Rest Camps	
	5 "		ACTION IN EVENT OF AIR RAID	
	12 "		ROUTINE ORDERS PART I - HQ KANGA FORCE & FORMATION OF RESERVES.	
	12 "		Q CIRCULAR 3/43 - AMMUNITION SCALES FOR OPERATIONAL PLANNING	
	14 "		SPECIAL ROUTINE ORDER NO 52) HQ KANGA FORCE	
	19 "		ROUTINE ORDERS PART I - HQ KANGA FORCE	
	19 "		REPORT ON OPERATION OF A E M E KANGA FORCE.	
	22 "		- ABSORBED BY HQ 3 AUST DIV MESSAGE AQ523, CHANGE OF COMMAND AND LOCATION - ADM HQ WAU	
	24 "		ROUTINE ORDERS) PART I - HQ 3 AUST DIV	
	25 "		ADM INSTN NO 9/45 - CONTROL OF Ls OF C WAU - BULOLO AREA	

Govt. Printer, Brisbane

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C.2118 (adapted.)

*Unit*_____ *Date and Time.—From*_____ *To*_____

Place	Date	Hour	Summary of Events and Information	Remarks and references to Appendices, Diaries, &c.
	28 APR		MACHINERY AND STORES , WAU - BULOLO AREA. ADM INSTN 13/43 - IMPRESSMENT AND SALVAGE OF ENGINEER)-	
	27 "		ADM INSTN 10/43 - MEDICAL ARRANGEMENTS - 3 AUST DIV AREA.	
	29 "		15 AUST INF BDE ADM INSTN 14/43 - RECEPTION, QUARTERING ETC, ADDITIONAL UNITS-	
	30 "		INSTRUCTIONS TO DAPM - TRAFFIC CONTROL	
	1 MAY		ROUTINE ORDERS - PART I - HQ 3 AUST DIV.	

Govt. Printer, Brisbane

File Copy

MOST SECRET

Adm HQ 3 AUST DIV
27 MAR '43
COPY No

ADM INST NO. 1

Ref NGF Adm Inst No 83 of 25 Mar 43 and KANGA 0514 of 27 Mar '43.

GENERAL

1. Adm HQ 3 Aust Div will assume control of all Adm KANGA FORCE as from 2359 hrs 28 Mar.
Vide Appendix "A" attached, Units not under Adm Comd HQ KANGA will refer all adm matters direct to this HQ as from above date.

STAFF

2. Adm staff together with distribution of duties % and attached services officers are detailed vide appendix "B" attached.

CO)ORDINATION

3. A coordinating conference to be attended by SC 17 Aust Inf Bde and Comd, or Adj., or equivalent officer or NCO of all addressees, will be held at Adm HQ 3 Aust Div Wylie's Farm (adjacent 2/46 Aust LAD) 1500 hrs 30 Mar S.C. 17 Aust Inf Bde will arrange tpt all addressees BULOLO area.

METHOD

4. Adm H.Q. will issue detailed policy instructions affecting all adm matters by means of
(a) Routine Orders
(b) "A" Circ.
(c) "Q" Circ.
(d) Service Insts.

Signed at hrs

Method of Distribution - as shown on Dist. List.

E.A.GRIFFIN LT-COL.
AA.&.QMG Adm HQ KANGA

% Note - Extract from 3 Aust Div "SO's for War" and issued as a guide only

DISTRIBUTION - see over.

DISTRIBUTION	Copy No	Method
HQ KANGA FORCE	1 - 20	DRLS
AMF AU	21	"
HQ RAA 3 Aust Div	22	"
2/16 Aust Fd Coy	23	"
2/3 Aust Indep Coy	24	"
2/5 Aust Indep Coy	25	"
Sigs 3 Aust Div (NGF L of C Sigs	26-28	"
(NGF Cipher Sec		"
Det NGF Aust Fd Svy	29	"
Det 3 Aust Fd Svy Unit	30	"
No 1 Aust Sup Depot Coy (1 pl)	31	"
Det 13 Aust Fd Bakery	32	"
Det 10 AAOD	33	"
3 Aust Div Salv Unit	34	"
28 L of C Salv Unit	35	"
KANGA CASH OFFICE	36	"
Det 11 Aust Div Postal Unit	37	"
Sec 3 Aust Div Pro Coy	38	"
28 L of C Reception Camp	39	"
222 Graves Regn Unit	40	"
Sta Comd WAU	41	"
Sta Comd BULOLO	42	"
Rest Stn MAINDI	43	"
Tpt Pool	44	"
KANGA Pack Tpt	45	"
ADOS Depot	46	"
2 Aust A.L.S.	47	"
A Flight 4 Army Coop Sqn RAAF	48	"
2 Adv Comm Sec "	49	"
306 RDF Stn "	50	"
Det 5 Air Force US	51	"
Det 11 Fighter Control Sqn "	52	"
[illegible] Coastal Arty Bty "	53	"
[illegible] Engr Regt "	54	"
[illegible] 27 Service Sqn "	55	"
DAAG	56	Hand
DAQMG	57	"
CASC	58	"
ADOS	59	"
H.G.P.	60	A.L.S.
HQ 3 AUST DIV	61	"
File	62	
War Diary	63 - 64	

APPENDIX "B"
ADM HQ 3 AUST DIV
Inst No 1 - 27 Mar 43

LIST OF STAFF TOGETHER WITH DISTRIBUTION OF DUTIES AND ATTACHED SERVICE OFFICERS.

STAFF

AA & QMG (Lt-Col E.A. GRIFFIN)
Policy and co-ordination
Medical (with ADMS)
Honors and awards
Promotions and appointments
Commissions
Supply of personnel
Routine Orders
Adm orders and instructions
Outline of traffic control (with DAPM)

DAAG (Maj R.C. TOMKINS)
Reinforcements.
Casualties
Burials
Discipline and Court-martial (with LSO)
Prisoners of War - disposal (with DAPM)
Pro and Traffic Control (with DAPM)
Interior economy of units. Education (with DEO)
Pay and Allowances (with Div Pmr)
Guards and escorts.
Ceremonial
Control of civilians (with DAPM)
Office adm (AQ)
Claims (injury etc)
Interpreters.
Leave
Courts of Inquiry. Absentees, Injury (with LSO)
Spiritual Welfare (with Sen Chap)
Recreation. (with DEO)
Working parties (with G30)
Detail of reception offices (with G2)
War Diary, AQ and co-ordination of Div HQ Copy

DAQMG (Maj D.J. BRENNAN)
Movements
Supplies (with CASC)
Amn (with ADOS)
Water (with CRE)
Ordnance Services (with ADOS)
Postal arrangements
Clearing and battlefield, animals and materials.
Salvage with ADOS
Accomodation
Billeting
Canteens
Cookery (with DCA)
Baths
Laundry (with DADOS)
Claims, Damage, Loss etc (with ADOS)

SERVICES

D.A.S.C. (Lt-Col F. McLEAN)
All matters affecting technical control and delivery of AASC stores.

A.D.O.S. (Lt-Col G.M. PONT)
All matters affecting technical control and delivery of Ordnance Stores.

APP "A" to 3 AUST DIV ADM HQ
INSTN NO 1 of 27 Mar 43

ADM CONTROL KANGA FORCE

M.G.F.

COLD KANGA FORC

ADM HQ 3 AUST DIV

---- LOCAL ADM MATTERS AFFECTING BDE GP ONLY

S.C. 17 Aust Inf Bde.

/5 Aust Inf Bn | 2/7 Aust Inf Bn | 1 Aust Ftn Bty | 2/7 Indep Coy | "H" Sec Sigs | D Pln 2 Coy ASC

2/6 Aust Inf Bn | 2/ Aust Fd Regt (1Bty) | WAU FKD DEF | 2/8 Aust Fd Coy | 2/2 Aust Fd Amb | 2/46 Aust LAD

"L" Sec 2/6 Aust Svy Bty

B Sec 85 Dental Unit

i) Rec of civilian vehs

ii) Maintenance of pool vehs

15 Aust Lt. AA Bty

7 Aust M.G. Bn (1 Coy)

16 Bde Gp Carrier Coy

21/25 Bde Gp Carrier Coy

ANGAU
HQ RAE 3 Aust Div
2/13 Aust Fd Coy (supplies only)
2/3 Aust Indep Coy
2/5 Aust Indep Coy
Sigs 5 Aust Div (NGF L of C Sigs
(NGF Cipher Sec
Det NGF Aust Fd Svy
Det 8 Aust Fd Svy Unit
No 1 Aust Sup Depot Coy (1 pl)
Det 13 Aust Fd Bakery
Det 10 AAOD
3 Aust Div Salv Unit
28 L of C Salv Unit
KANGA Cash Office
Det 11 Aust Div Postal Unit
Sec 3 Aust Div P ro Coy
28 L of C Reception Camp
222 Graves Registration Unit
2/14 Aust Fd Coy

Stn Comd WAU
Stn Comd BULOLO
C.C.S. (x)
Rest Stn HAINDI
Tpt Pool
KANGA PACK TPT
ADCS Depot
2 Aust A.L.S.
A Flight 4 Army Co-op Sqn (RAAF)
2 Adv Comn Sec "
3CS RDF Stn "
Det 5 Air Force (U.S.)
Det 11 Fighter Control Sqn "
Det 708 Coastal Arty Bty "
Det 69 Engr Regt "
Det 27 Service Sqn "

FAD WAU (x)
BULOLO (x)

FCD WAU (x)
BULOLO (x)

FSD WAU (x)
BULOLO (x)

Pet Dep WAU (x)
BULOLO (x)

(x) To be established.

ADM HQ WAU
APR 43.

REF HQ Q43/5

SUBJECT - USE OF NATIVE CARRIERS FOR THE CARRIAGE OF PERSONAL KIT

ALL WAU

1. You are advised that the permanent use of native carriers for the carriage of personal kit is to cease forthwith.

2. Commanders of technical and other Units and senior Staff Officers carrying out inspections may be temporarily allotted a native carrier for his specific journey.

3. When time and communications permit prior application for such carriers should be made by the appropriate Unit or Officer to Adm HQ WAU.

LT-COL
AA & QMG ADM HQ WAU

COPIES TO
KANGA
S.C. KANGA
C.R.E. KANGA
2/3 Aust Indep Coy
2/7 Aust Indep Coy
ADOS
ADME
WAR DIARY

ADM HQ 3 AUST DIV

2 Apr 43

ADM INST NO 4/43

(Ref Map WAU WEST (revised) and BULOLO (1" to 1 mile)

1. GENERAL This administration instruction covers the allocation of camp sites, establishment of maintenance installations WAU - BULOLO Areas and policy, to take effect re system of maintenance of units.
See attached appendix for siting and maintenance installations.

2. ACCOMODATION Camp sites for units will be allotted by this HQ, subject to approval of Commander KANGA FORCE.

3. AMMUNITION FAD have been established as follows:-

WAU AREA On traffic route No 3 adjacent to junction with route No 2.

BULOLO AREA For all ammunition except AA, on route No 1 in vicinty of wire bridge ar ref B256948.
For AA ammunition, on track from route No 1 ar ref B 278898.
Ammunition holding will be
with unit : first line
with AASC and in FAD : 15 days W.U.R.

4. SUPPLIES
(a) RATIONS (i) FSD have been established as follows:-
WAU AREA On route No 2 near junction of route No 3, with DID near ANGAU HQ.
BULOLO AREA On route No 1 near ref B 265923 with DID at ref B 297861

(ii) Ration holdings will be:-
with the unit:- Two days field operation ration to be held as a reserve.
en route to unit:- One days SWP ration. In reserve with AASC, 15 days SWP ration in FSD and forward dumps as ordered. Rations dropped to units on air dropping scale will be in addition to above holdings.

(b) POL POL depots ahve been established at:-
WAU AREA On route No 2 at ref W 369728 with PP at ref W373-
BULOLO AREA On route No 1 at ref B 266935 with PP at (721 ref B 290879
Holdings will be basis of 15 days at 500 gallons daily.
RAAF POL 7 days on basis of 18 gallons daily will be held at WAU.

5. ORDNANCE FOD will be established at:-
WAU AREA On route No 3 at ref W 363727
BULOLO AREA On route No 1 at ref B 260936
Holdings will be 30 days WUR each area.

6. MEDICAL MDS at ref W 382702 and ADS on route No 1 at ref W 333801 pending arrival of futher medical units in area.

7. R.E STORES R.E. Stores dump has been established in WAU Area at ref W 367717 entrance from route No 2 and will be established at a site to be selected in BULOLO area.

8. SALVAGE Vide Adm Inst No 2 of 1 Apr.

9. TRAFFIC CONTROL Vide Adm Inst No 3 of 1 Apr.

10. RESPONSIBILITY for maintenance in areas:-

(i) GENERAL ADM HQ 3 AUST DIV will:-

(a) Control receipt, storage and distribution all maintenance stocks.
(b) Ensure delivery of all ammunition, supplies etc to Jeep Head BALLARS, SUNSHINE, EDIE CREEK, POWER HOUSE and to named destinations BLACK CAT track.
(c) Arrange re-adjustment of ammunition and rations in forward to conform to Para 3 this instruction and rewuirements of General Staff.
(d) Control all native labour through ANGAU and allot to routes and areas as required.
(e) When practicable, arrange for droppings to Units as requested.

11. SERVICES CASC and ADOS will issue service instructions to implement this instruction.

Signed at 2000 hrs

E.A.GRIFFIN Lt-Col.
AA & QMG ADM HQ AUST DIV.

DISTRIBUTION

LIST "A"
plus RAE 11 AUST DIV (1 copy)
NGF (2 copies)

ADM HQ 3 AUST DIV

2 Apr 43

ADM INSTN NO 3/43

TRAFFIC CONTROL

TRAFFIC CONTROL MAP

1. Attention is directed to traffic control map issued as Appendix "A" to this instruction, which will operate forthwith.

CONTROL

2. Speed limits indicated are maximum speeds permissable and such limits will be futher restricted at places to be indicated by road and bridge signs etc. Traffic check posts will be established on Routes 1 and 2 manned by Provost personnel, who will halt and check vehicles as under -
(a) Nature of duty
(b) Loaded or otherwise
(c) Natufe of loads
(d) Time of passing check posts on outward and return journey
(e) By whom authorised.

JEEP TRACK

3. Route No 1 BELLAMS - CRYSTAL Creek is restricted to use of jeeps and trailers only. No other vehicles may proceed beyond CRYSTAL Creek bridge.

LOAD CAPACITY

4. It is noted that the load capacity of Jeeps, i,e, 800 lbs and trailers - 1000 lbs is being frequently exceeded. Except in the case of urgent necessity personnel will NOT ride on trailers as the practice is a dangerous one, nor will the loading capacity of of 5 personnel including driver in Jeep be exceeded. Attention is further directed to the factthat abuse of the capabilities of vehicles frequently entails mechanicla breakdown and consequent protracted denial of use to the Force.

CONSERVATION OF TRANSPORT

5. Owing to the increasing demands for transport together with the lack of vehicles, it is of paramount necessity that the utmost care be taken to eliminate unnecessary running and by constant maintenance to avoid loss of running time through mechanical defects.

DISCIPLINARY ACTION

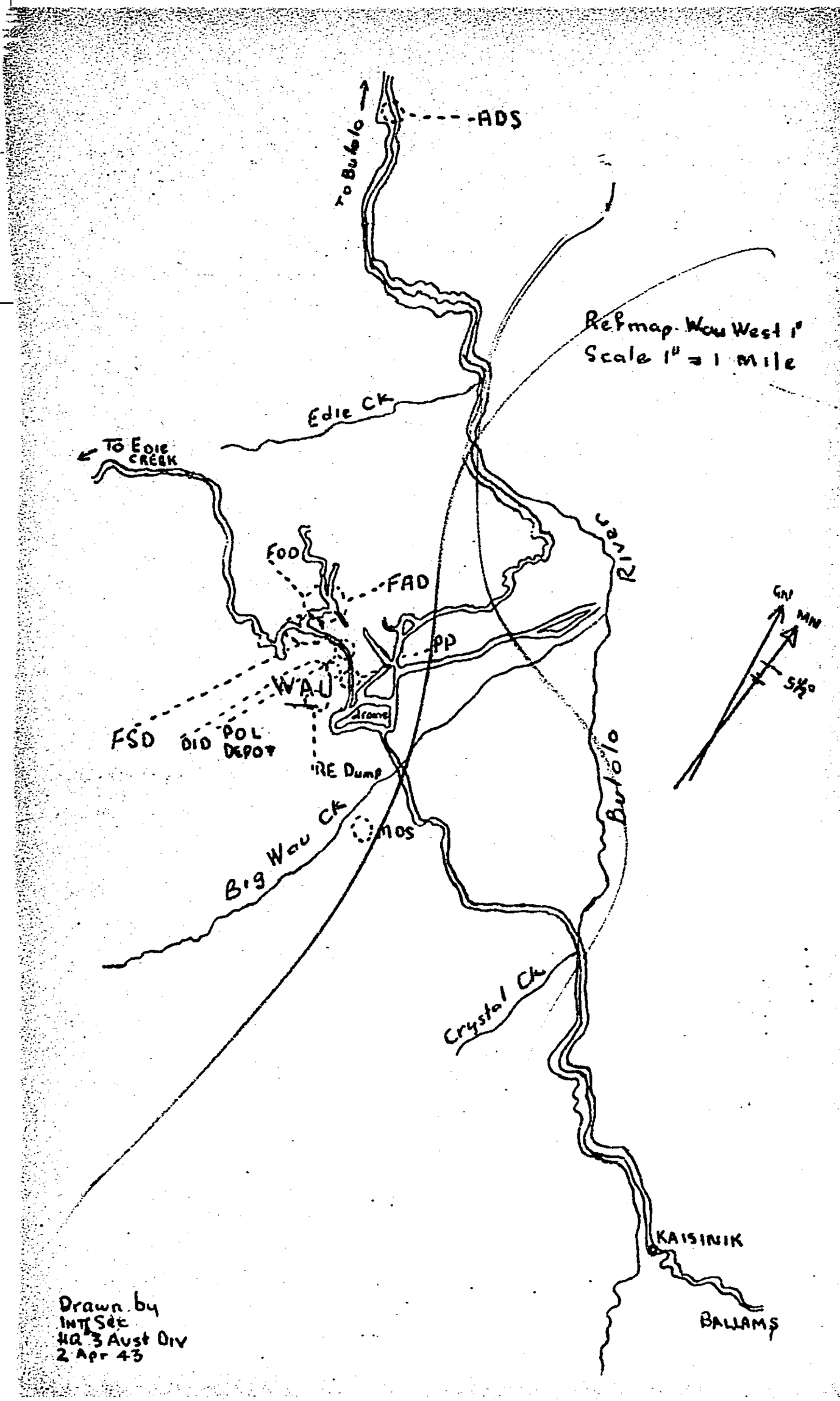
6. Disciplinary action will be taken in all cases involving breaches of road discipline.

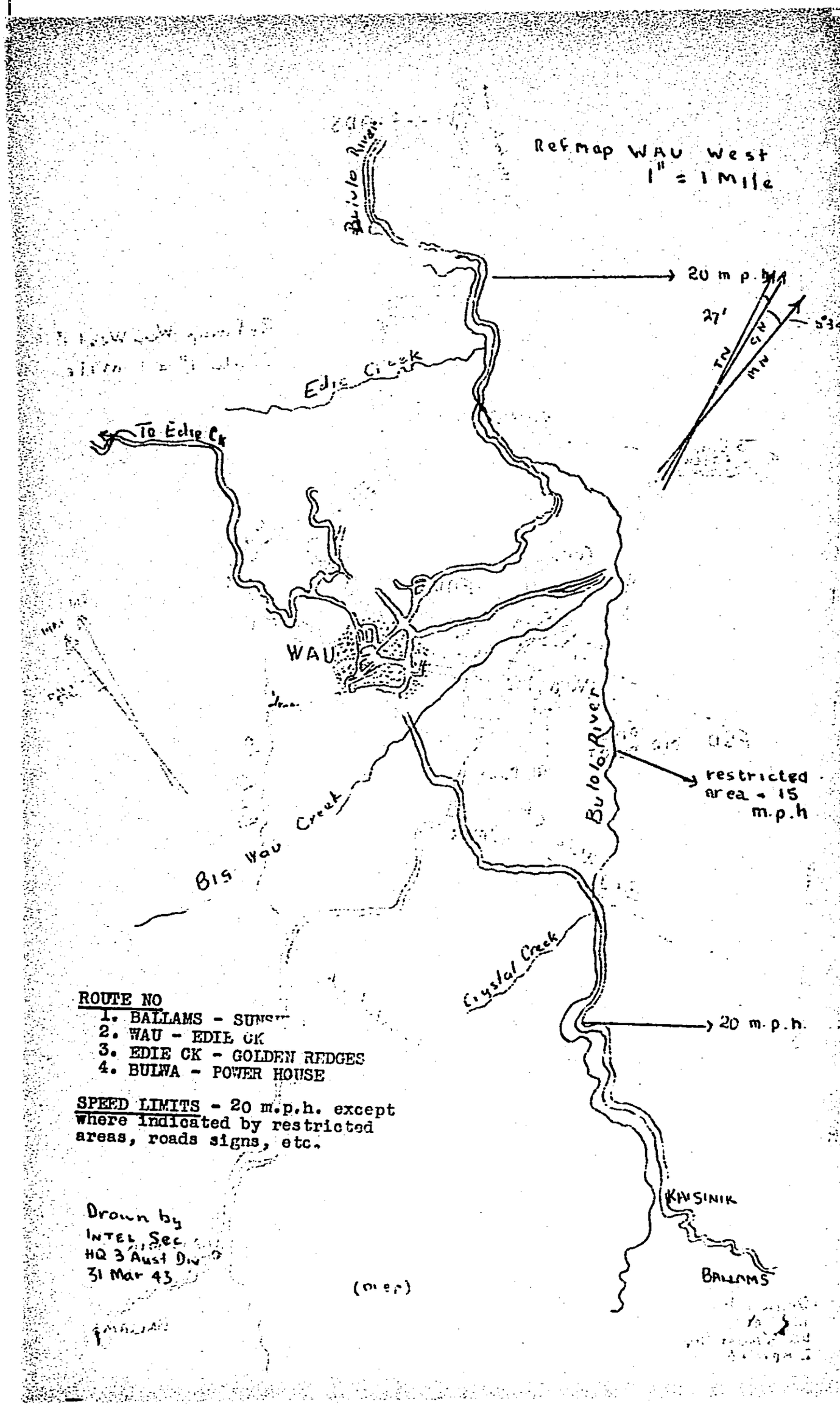
Signed at 2000 hrs

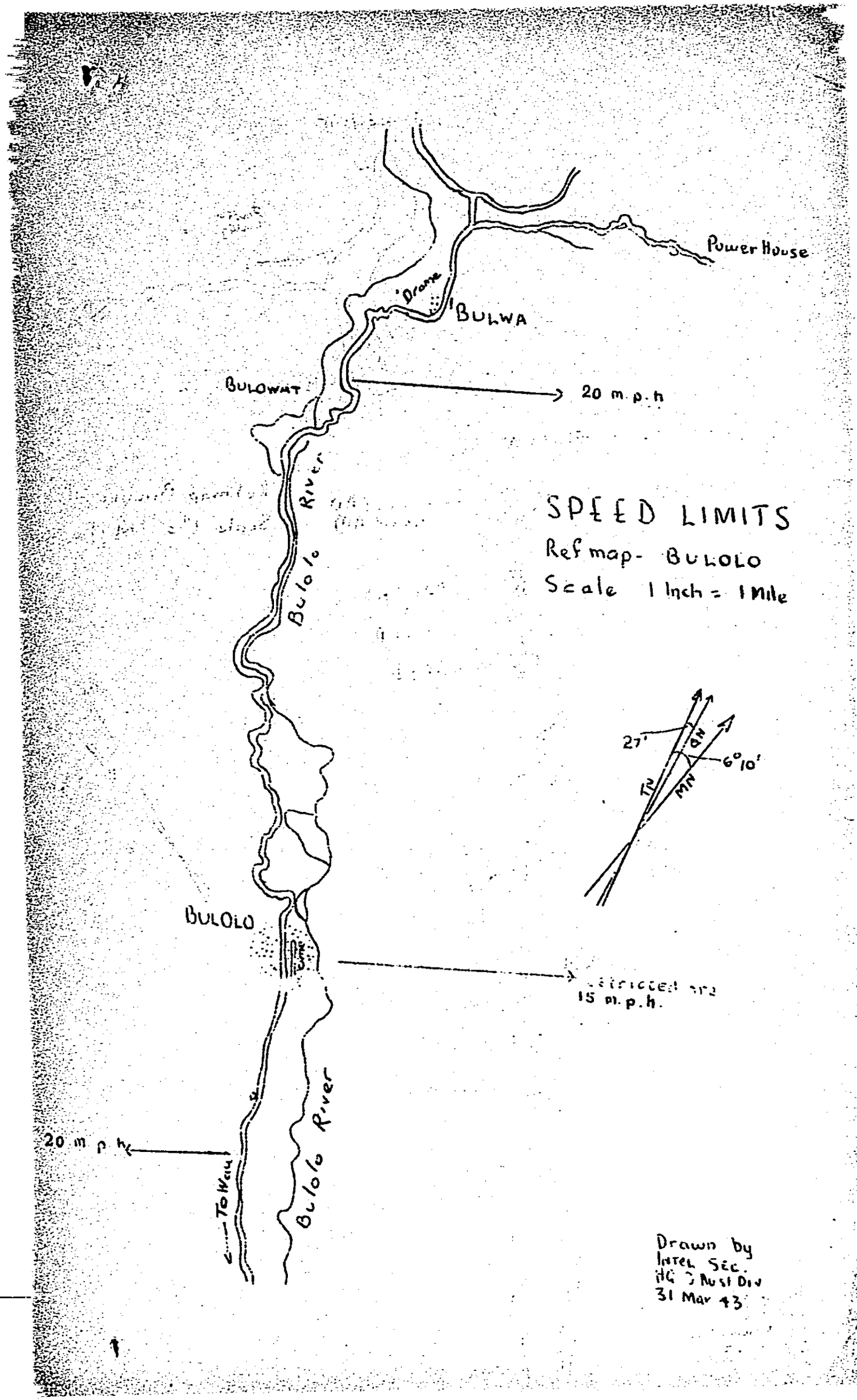
E.A.GRIFFIN Lt-Col.
AA & QMG ADM HQ 3 AUST DIV.

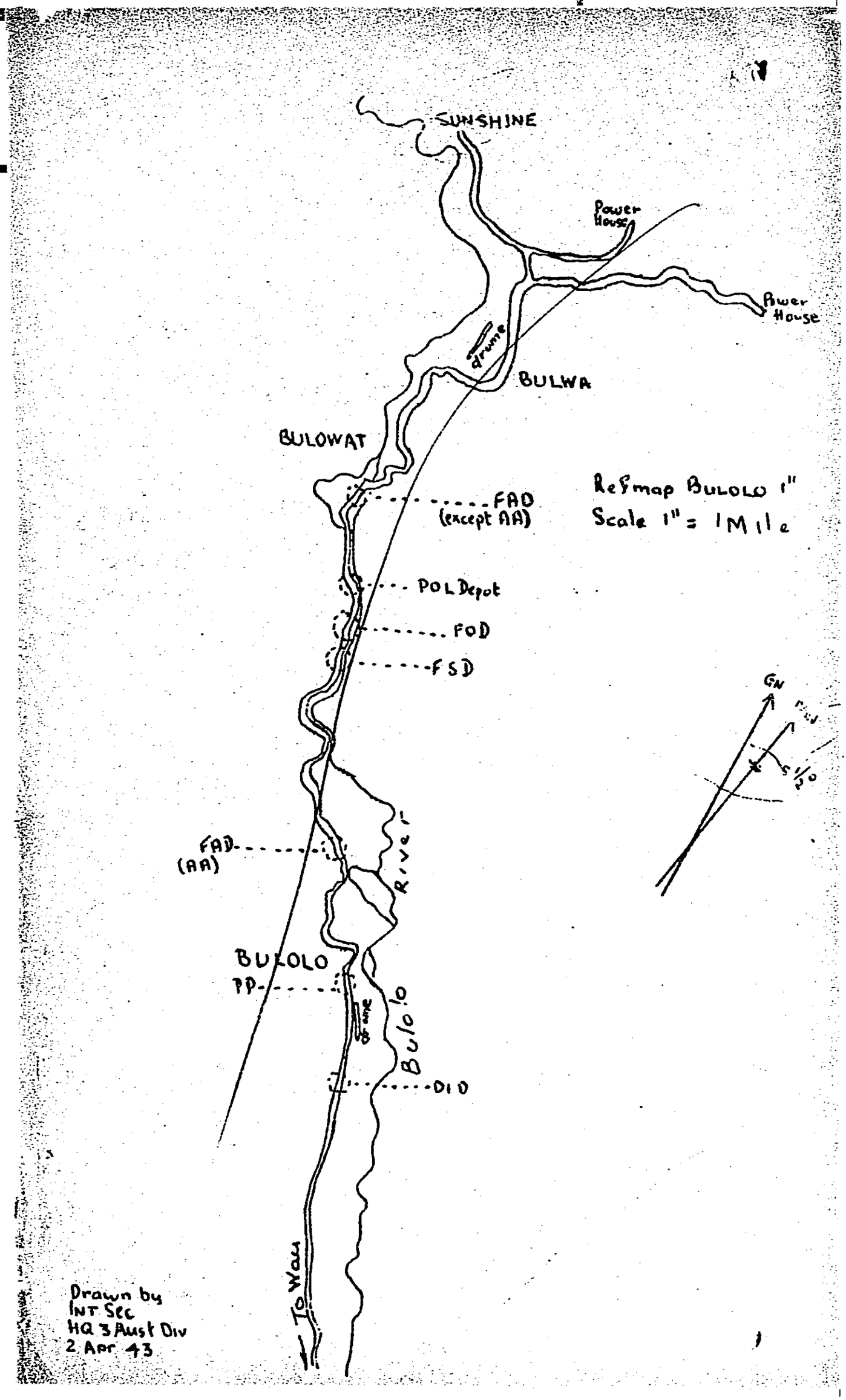
DISTRIBUTION

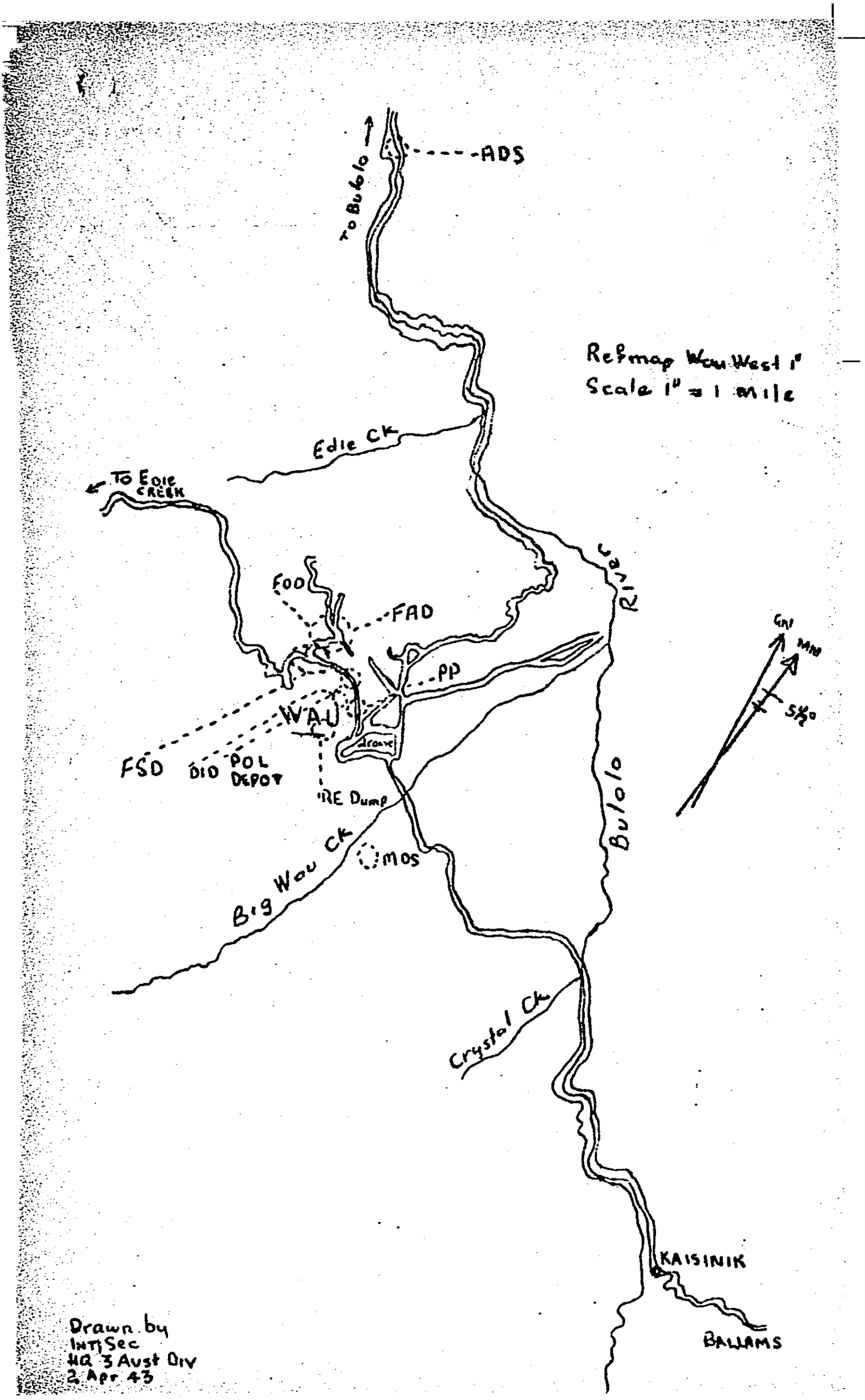
LIST "A"

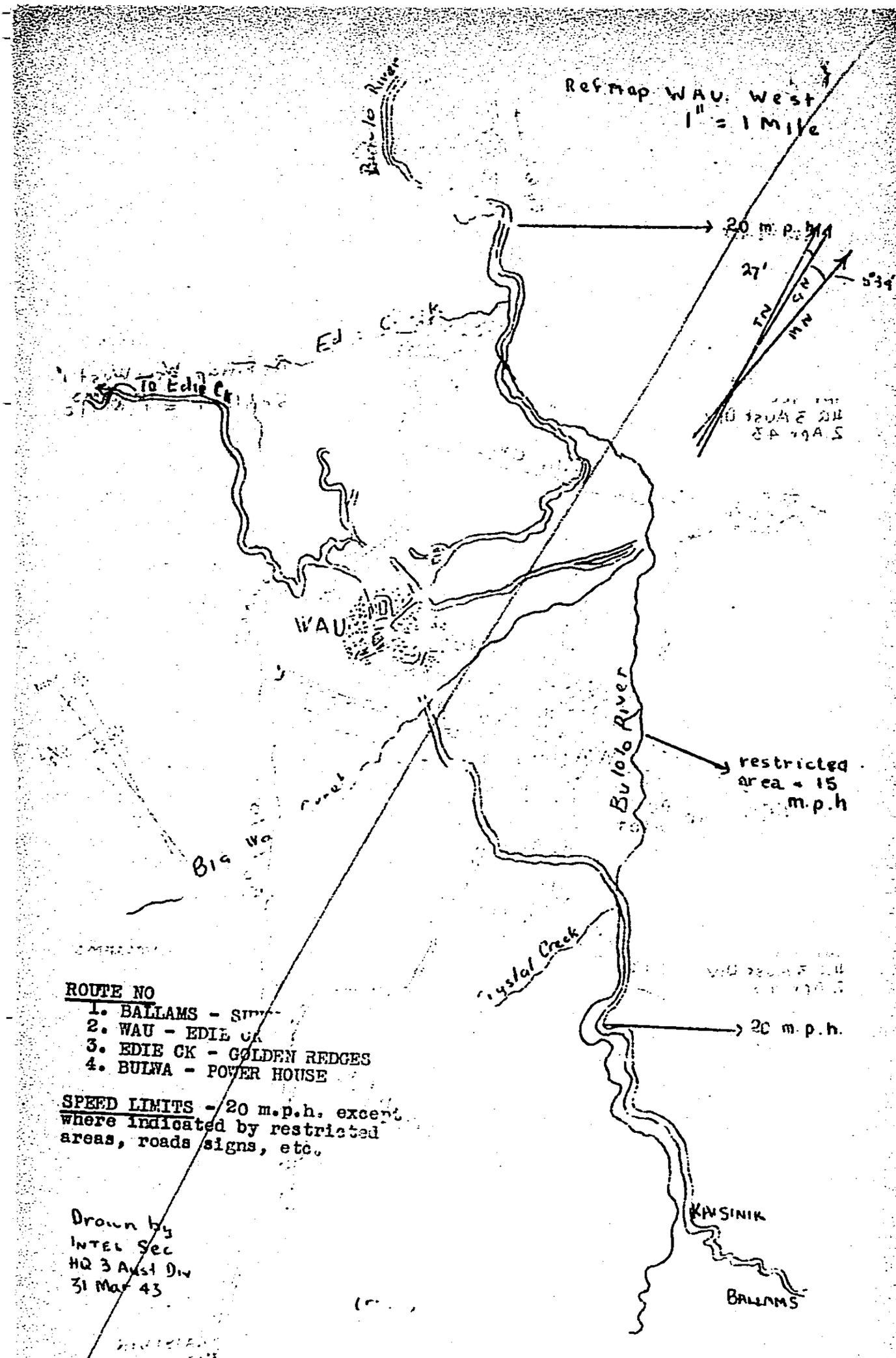

To Bukalo
ADS
Ref map Wau West 1"
Scale 1" = 1 Mile
Edie Ck
TO EDIE CREEK
FOO
FAD
RP
pp
WAU
drome
FSD
DID POL DEPOT
IRE Dump
MOS
Big Wau Ck
Bukalo River
Crystal Ck
KAISINIK
BALLAMS
GN
MN
SW
Drawn by
Int Sec
HQ 3 Aust Div
2 Apr 43


Ref map WAU West
1" = 1 Mile
Bulolo River
20 m p.h
27'
5°34'
TN
GN
MN
Edie Creek
To Edie Ck
WAU
Bulolo River
restricted area - 15 m.p.h
Big Wau Creek
Crystal Creek
20 m.p.h.
KAISINIK
BALLAMS
ROUTE NO
1. BALLAMS - SUNS
2. WAU - EDIE CK
3. EDIE CK - GOLDEN REDGES
4. BULWA - POWER HOUSE
SPEED LIMITS - 20 m.p.h. except where indicated by restricted areas, roads signs, etc.
Drawn by
INTEL Sec
HQ 3 Aust Div
31 Mar 43
(map)


Power House
Drome
BULWA
BULOWAT
20 m.p.h
Bulolo River
SPEED LIMITS
Ref map- BULOLO
Scale 1 Inch = 1 Mile
27°
GN
6°10'
TN
MN
BULOLO
15 m.p.h.
20 m p h
To Wau
Bulolo River
Drawn by
Intel Sec.
HQ 3 Aust Div
31 Mar 43


SUNSHINE
Power House
Power House
Drume
BULWA
BULOWAT
FAD (except AA)
POL Depot
FOD
FSD
FAD (AA)
River
BULOLO PP
Bulolo
DID
To Wau
Ref map BULOLO 1"
Scale 1" = 1 Mile
GN
5 1/2°
Drawn by
INT Sec
HQ 3 Aust Div
2 Apr 43

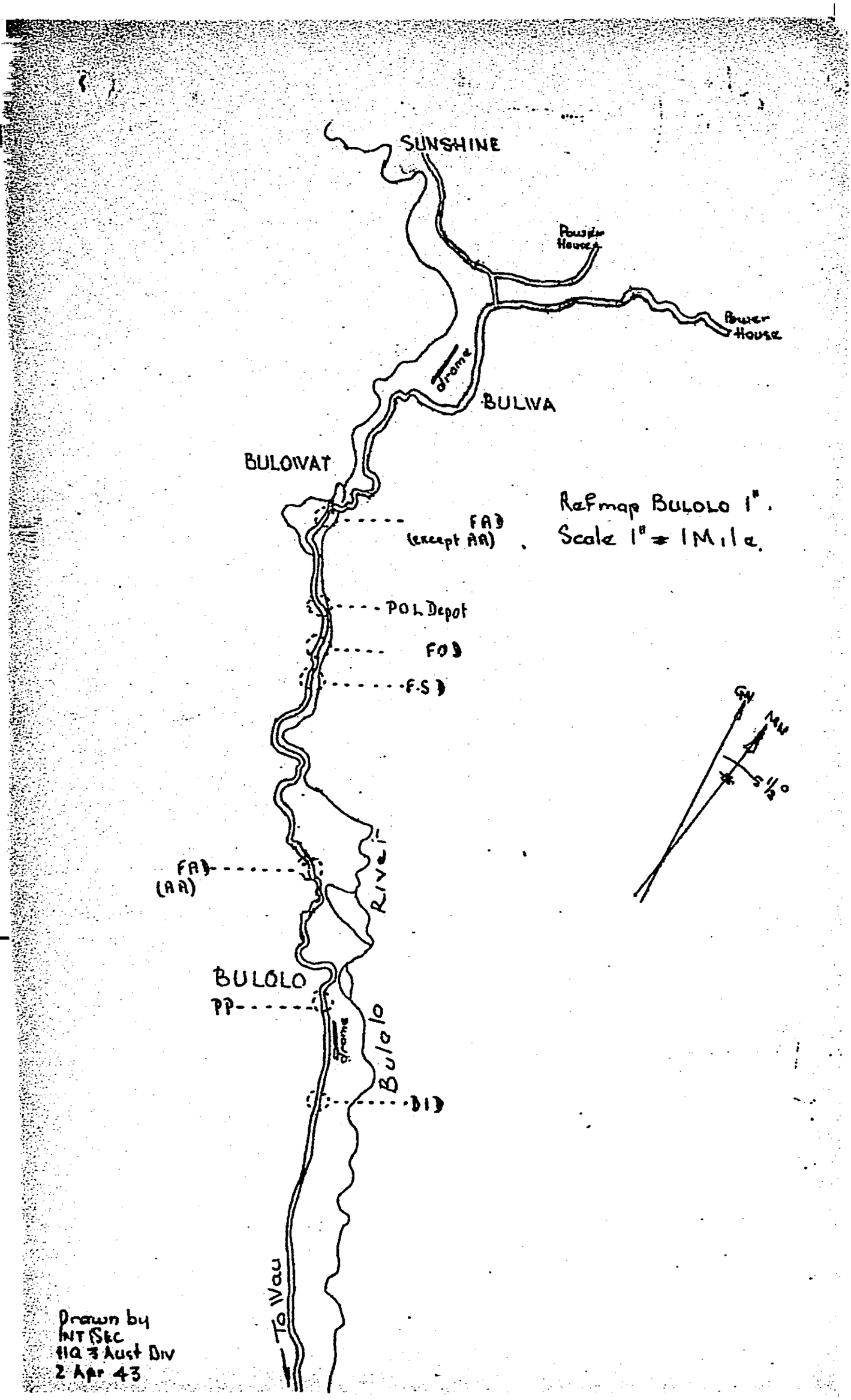

ADS
To Bulolo
Refmap Wau West 1"
Scale 1" = 1 mile
Edie Ck
TO EDIE CREEK
FOO
FAD
PP
WAU
Aerovac
FSD
DID
POL DEPOT
RE Dump
MOS
Big Wau Ck
Bulolo River
Crystal Ck
KAISINIK
BALLAMS
GN
MN
SM
Drawn by
INT) Sec
HQ 3 Aust Div
2 Apr 43



ROUTE NO
1. BALLAMS - SI[illegible]
2. WAU - EDIE CK
3. EDIE CK - GOLDEN REDGES
4. BULWA - POWER HOUSE

SPEED LIMITS - 20 m.p.h. except where indicated by restricted areas, roads signs, etc.

Drawn by
INTEL Sec
HQ 3 Aust Div
31 Mar 43


SUNSHINE
Power House
Power House
Drome
BULIVA
BULOIVAT
FA (except AA)
POL Depot
FD
F.S
FA (AA)
River
BULOLO
PP
Bulolo
Drome
DI
To Wau
Ref map BULOLO 1".
Scale 1" = 1 Mile.
GN
MN
5 1/2°
Drawn by
INT Sec
HQ 3 Aust Div
2 Apr 43

WAR DIARY

Adm HQ 3 Aust Div

2 APR 43

STANDING ORDERS FOR STA COMD - WAU AND BULOLO

1. STA COMD (a) Sta Comd is responsible for administration, discipline and control of Sta.
(b) Sta Comd will
(i) supply information (vide attached pro-forma) by the quickest means after completion of days flying.
(ii) in the event of deplaning of pers or major items of equipment NOT shown on outline plan, advise HQ 3 Aust Div by phone.

2. PROVOST Provost personnel detached for areodrome duty are responsible to Sta Comd for maintenance of control and order during emplaning and deplaning operations.

3. NOTICE BOARDS Sta Comd will erect adequate prominent notice boards to ensure compliance with these standing orders. All notices will be "by order AA & QMG".

4. LANDING STRIP Must be kept clear and troops must not cross the strip while planes are in the air, attempting to land or on the ground with their engines running.

5. PERSONNEL GENERAL (a) Areodromes and Sta buildings are out of bounds to all ranks not having duty to perform thereon.
(b) personnel on duty must not loiter near the strip and must clear the sta immediately their duty is completed.

6. ACCIDENTS In the event of accident to aircraft no troops are permitted to approach the plane concerned except members of the Ground Services Group AAF or RAAF and RAP.

7. AIRCRAFT SALVAGE "Souveniring from damaged Aircraft will entail strict disciplinary action. All Aircraft Salvage Dumps must be treated as "Out of Bounds". Provost personnel will ensure that unauthorised personnel are not permitted to approach Aircraft Salvage Dumps.

8. DEPLANING (a) Personnel must deplane quickly with their stores and dump at least ten yards clear of tail of plane. At no time must kit or stores be placed on the ground near the door of the plane.
(b) Personnel deplaning will either
(i) move to their unit site
or
(ii) Remain in allotted area and await instructions. OC Party or senior rep will report to Sta Comd in such cases.
(iii) Register with Sta Comd for instructions.

War Diary

Lt-Col.
AA & QMG.
HQ 3 Aust Div.

Distribution

Sta Comd WAU	4	copies
" " BULOLO	4	"
HQ KANGA	2	"
HQ 3 Aust Div	4	"
HQ 15 Aust Inf Bde	6	"
War Diary	2	"
File	2	"

ADV HQ 3 AUST DIV

2 APR 45

"Q" CIRCULAR NO 1/45

CANTEEN FACILITIES

1. Commencing 1 Apr 45, Canteen Store WAU will hold stocks suitable for purchase as Supplementary Rations.

   As only 1000 lbs of these stores will be forwarded daily from MORESBY they will be apportioned in accordance with Unit strength.

2. Units requiring items not held by Canteen Store WAU can place orders for items required and the NCO i/c WAU CANTEEN will requisition on ADCS MORESBY for the forwarding of the items required.

3. In accordance with Finance Insts the purchase of Sup Rations will cease on 30 Apr 45, consequent upon the introduction of the S.W.P. Ration on 4 Apr 45.

LT-COL
AA & QMG ADM HQ 3 AUST DIV

DISTRIBUTION

List "A"
Less NGF
US & RAAF Units

NOT TO BE PUBLISHED

The information contained in this document is NOT to be communicated, either directly or indirectly, to the press or to any person NOT holding an official position in His Majesty's Service.

ROUTINE ORDERS - PART I

BY HQ KANGA FORCE

Brig M.J.MOTEN - COMD KANGA FORCE - 2 Apr 43

NOS 29 - 41

"G"

29. SAFE HAND DESPATCHES

In addition to A.L.S. a Safe Hand Bag Service operates between HQ KANGA FORCE and HQ NGF. The prime function of this service is security rather than speed, and is intended for documents of MOST SECRET category.
Safe Hand Bag closes daily at HQ KANGA FORCE at 2000 hrs.
All matter for inclusion in Safe Hand Bag will be delivered to Intelligence Section HQ KANGA FORCE and the following rules will be observed:

(a) Correspondence will be enclosed ina single envelope, and the words "MOST SECRET" - By Safe Hand" will appear in the top right hand corner of the envelope together with signature and rank of the certifying officer.

(b) A correspondence reference number will appear on the face of the envelope beneath the signature of the certifying officer, in order that all Safe Hand packages may be definitely identified.

(c) A receipt will be issued by Intelligence Section HQ KANGA FORCE for each Safe Hand package received.

30. PERMANENT LINES UNDERGROUND CABLES - WAU AREA

It is intended to put existing civil permanent telephone lines and underground cables into operation in the very near future and it is noticed that in some places further damage is being caused to these lines by troops who do not realise that they are to be rebuilt. Care will be taken that these cables are NOT interfered with in any way and disciplinary action will in future be taken against offenders.

J.C. Dickinson Maj
GS
HQ KANGA FORCE

"AQ"

31. RENDITION OF AFW 3006

As from 1 Apr 43 distribution of AFW 3006 will be as follows:

One copy through normal channels NOT LATER THAN 1930 hrs daily.

One copy to NG L of C Area Records Office daily per A.L.S

Distribution of strength by areas, detailed list of 'G' column and progressive total of battle casualties will be shown on back of copy forwarded to Staff Captain's office or Adm H.Q 3 AUST DIV, but NOT on back of NG L of C Area Records office copy.
Effective Manning State is to be attached to copy forwarded to Staff Captain's Office or Adm H.Q 3 Aust Div, as applicable.

P.T.O.

52. RETURNS OF [illegible], ACSB ETC

Corps will be held responsible that all returns, asks etc called for are rendered by the time and date required. Failure to do so causes unnecessary correspondence and is a restriction on the efficiency of the administration of the Unit.
Where returns are called for and circumstances prevent their being rendered by the due date, units will in future submit an interim return and explain the reasons for delay and the anticipated date of completion.

53. CASUALTY RETURNS - RECEIPTS OF

Casualty Returns (AFW3011) showing inter-unit transfers detachments and attachments of personnel in which nature and date of casualty as notified by the units concerned, do not coincide, are being received by HQ L of C Records Office. Units arranging transfers or detachments will make certain that each unit concerned understands the nature of the casualty and that dates of respective entries on Cas. returns coincide.
It is essential for personnel to be accompanied by Nominal Roll of Drafts showing clearly date of, authority and reason for movement, in order that units receiving such personnel will be able to render AFW3011 corresponding to that submitted by units despatching personnel.

54. MOVEMENT OF "X" LIST PERSONNEL

Para 3 of HQE Order 609 is cancelled and the following substituted:-

3. FD PUNISHMENT CENTRE

(a) Personnel serving sentence of detention in a Fd punishment Centre will be struck off the effective fighting strength of units and are replaceable by reinforcements. Such personnel will be discharged to 1 ACST CORPS RECEPTION CAMP.

(b) Personnel sentenced to Fd Punishment in a Fd Punishment Centre, are carried on strength of units and will, on termination of sentence be returned direct to Units.

55. MALARIA CONTROL

Commanding Officers will ensure that all tents and huts in their areas are thoroughly sprayed with fly-spray immediately after Reveille and between sunset and dusk. The tents should be closed for 20 minutes after spraying. Half an ounce of fly-spray is sufficient for one 12x12 tent and a correspondingly greater amount for larger spaces. Hygiene Inspectors will report through normal channels cases of neglect of this Order.

56. CONTROL OF MOSQUITOES

It has been noticed that the provisions of MALTA FORCE Circular of 15 Mar 43 "CONTROL OF MOSQUITOES" are NOT being observed.
Units will bring the terms of this circular to the notice of all ranks and will ensure that they are strictly implemented in future.

57. FD POST OFFICE

A Field Post Office has now been established in the hangar WAU aerodrome. Stamps and Postal Notes are available and parcels may be registered.
In future mail posted by units in WAU and ZULOLO areas will only go by air mail if bearing stamps to the value of threepence. The only exception to this is the AIR MAIL LETTER CARD bearing a stamp to the value of one penny.

58. PAYBOOKS

Paybooks will only be withdrawn from personnel when required for the making up of credits or the entering of promotions or medical data etc.
At all other times paybooks will remain on the soldiers possession.

39. USE OF AIR TPT

Cases have recently occurred of movement of personnel by air without proper authority. COs! and OSC units will ensure that a written application stating number, rank, name, initials of personnel for movement, together with destination and reason for movement, is lodged through normal channels. Units will then be notified when approval has been granted.

40. AMMUNITION RETURN

Units will submit a daily ammunition return showing types and quantities held. This return to be rendered through normal channels NOT later than 1900 hrs daily.

41. RENDITION OF AFW 3008 & AFW 3009

Distribution of the above forms will be as follows:-

W3008 - 1 copy through normal channels,
2 copies to NG L of C Area Records Office,
1 copy War Diary, 1 copy file.

W3009 - 2 copies to NG L of C Area Records Office,
1 copy War Diary, 1 copy file.

Lt-Col
AA & QMG KAITGA FORCE

DISTRIBUTION

List "A"

ADM HQ & AUST D V
& AIR 45.

ACTION IN EVENT OF AIR RAID.

1. ALARM SIGNAL — The Air Raid Alarm will be given from Central Control Post by means of one of the following devices:

Device	Alarm Signal	All Clear Signal
Siren	Rising and falling note	Continuous wail.
Horn	Quick toots	long toots
Bell	Quick rings	Slow rings

Note - Use of firearms to give signals is forbidden.
The alarm will be repeated within Camp Area by rapid beats on the Camp gong.
The gong will not be used for any other purpose.

2. ACTION ON ALARM — On the alarm being given, all personnel will don Helmets Steel and proceed immediately to slit trenches.

3. OFFENSIVE ACTION — Offensive action will NOT be taken by personnel of this H.Q.

4. KEY PERSONNEL — Each Branch and Service will allocate slit trenches, to be constructed in close proximity to respective offices, in such manner as to ensure that key personnel will not shelter in same trench.

5. LIGHTS — Lights will be extinguished if raid occurs during hours of darkness.

6. VEHICLES — On alarm being given, vehicles will move clear of the road. Pers will leave the vehicle and move clear - those on right side of vehicle to right front and rear, those on left of vehicle to left front and rear. Vehicle lights will be extinguished.

E.C. [illegible]
LT-COL
AA & QMG ADM HQ KANGA

DISTRIBUTION.
Camp - 4 copies
A - 2 "
Q - 2 "
CASO - 1 "
ADOS - 1 "

SECRET

ADM HQ KANGA FORCE
12 APR 43

"Q" CIRCULAR NO 3/43 COPY NO

AMMUNITION SCALES FOR OPERATIONAL PLANNING AND FORMATION OF RESERVES.

1. GENERAL. N.G.F. Adm Instn No 88 of the 4 Apr relative to the above mentioned has been issued to arrive at a basis for the computation of ammunition for all types of weapons for the planning of future operations in New Guinea and accordingly the following Scales have been established:-
(a) Scale "A" - First Line Unit Equipment Scale
(b) Scale "B" - normal daily replacement rate - an estimated figure which is to be considered as normal wastage for building up of reserves.

2. The details of Scale "A" and "B" are shown in Appendix "A" attached.

3. CONTROL OF ISSUES. In future, the issue of ammunition to Formations etc will be controlled by HQ N.G.F. directing that amounts should be in accordance with these scales e.g.

(a) 50% of S cale "A"
(b) Scale "A" plus 7 days Scale "B"
(c) 14 days at Scale "B"

Accordingly, instructions issued by this HQ for the establishment of reserves of ammunition will be expressed in terms of the above-mentioned Scales. These will be the accepted figures for the computation of operational reserves throughout New Guinea Force and are NOT to be confused with the War Wastage rates to be laid down by LHQ.

5. A further Adm Instn will be issued detailing the reserve expressed in this scale which will be held in forward areas.

Signed at 1230 hrs

LT-COL
AA & QMG ADM HQ KANGA FORCE

DISTRIBUTION.

List A

APPENDIX "A" - (9)

S E C R E T

Copy No 1

AMMUNITION SCALES - NG FORCE

(Extract from NGF Adm Instn No 88 dated 4 Apr 43
Issued with ADM HQ KANGA FORCE
"Q" CIRCULAR NO 3/43)

WEAPON	TYPES OF UNITS	SCALE "A"			SCALE "B"
		RPG with weapon	RPG in Unit Reserve	Total RPG	RPG
Rifles .303	Infantry Units	50	100	150	30
	Artillery "	50	Nil	50	10
	Engineer "	50	50	100	20
	Signal "	25	50	75	15
	Other "	20	20	40	8
LMG's Ground .303	Infantry "	1000	500	1500	250
	Artillery "	1000	Nil	1000	150
	Engineer "	1000	Nil	1000	150
	Signal "	1000	Nil	1000	150
	Other "	1000	Nil	1000	150
LMG .303 AA	Infantry "	Nil	Nil	Nil	Nil
	Artillery "	1000	500	1500	250
	Engineer "	1000	500	1500	250
	Signal "	1000	500	1500	250
	Other "	1000	500	1500	250
MMG .303	Infantry "	3500	4500	8000	150
	NG "	3500	4500	8000	150
.303 Tracer	Infantry "	200	100	300	30
	Artillery "	200	100	300	30
	Engineer "	200	100	300	30
	Signal "	200	100	300	30
	Other "	200	100	300	30
	MG Bns "	700	900	1600	150

WEAPON	TYPES OF UNITS	SCALE "A"			SCALE "B"
		RPG with Weapon	RPG in Unit Reserve	Total RPG	RPG
.38 Pistol or .450 Pistol	Infantry Units	12	6	18	5
	Artillery "	12	6	18	5
	Engineer "	12	6	18	5
	Signal "	12	6	18	5
	Other "	12	6	18	5
SMG 9mm or .450	Infantry "	200	400	600	50
	Artillery "	200	400	600	50
	Engineer "	200	400	600	50
	Signal "	200	400	600	50
	Other "	100	100	200	20
.55 A/Tk	Infantry "	200	40	240	2
	Artillery "	50	40	90	2
	Engineer "	50	40	90	2
	Signal "	200	40	240	2
	Other "	200	40	240	2
.50 cal AA	AA "	-	-	4750	200

Pistol Signal	Infantry "	IL 12	R 4	G 4	IL Nil	R	G	IL 12	R 4	G 4	IL 1	R 1	G 1
	Artillery "	12	4	4	Nil			12	4	4	1	1	1
	Engineer "	12	4	4	Nil			12	4	4	1	1	1
	Signal "	12	4	4	Nil			12	4	4	1	1	1
	MG Carriers and AFVs	6	6	6	Nil			6	6	6	1	1	1
2" Mortar	Infantry "	HE 27	Smk 11 9		HE 45	Smk 11 15		HE 72	Smk 11 24		HE 50	Smk 11 10	
		Ill 6	Red 2	Grn 2	Nil			Ill 6	Red 2	Grn 2	Ill 6	Red 1	Grn 1
3" Mortar	Infantry "	HE 84	Smk 28		HE 42	Smoke 14		HE 126	Smk 42		HE 40	Smoke 10	
2 pr A/Tk	Infantry "	112			56			168			60		
	A/Tk "	112			32			144			50		
6 pr A/Tk	A/Tk Units	80 AP			40 AP			120 AP			45		

WEAPON	TYPES OF UNITS	SCALE "A"			SCALE "B"		
		RPG with Weapon	RPG in Unit Reserve	Total RPG			RPG
3.7" HOW	Mountain Dty	96	Nil	96			30
		HE	SMK	AP	HE	SMK	AP	HE	SMK	AP	HE	SMK	AP
25 Pr	Artillery Units	90	10	12	54	6	Nil	144	16	12	50	8	2
		HE		AP	HE		AP	HE		AP	HE		AP
40 mm	AA Units	304		24	152		Nil	456		24	100		2
Grenades	Infantry Units	1 per man			1 per man			2 per man			1 per man		

NOT TO BE PUBLISHED

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War Diary

ROUTINE ORDERS - PART 1

BY

HQ KANGA FORCE
12 APR 43.

BRIG. H.J.MOTEN - COMD KANGA FORCE
NOS 42 - 51

"G"

42. BREACHES AFCI. H.Q. N.G.F. have directed attention to the fact that during the last few months laxity in the censorship of mail matter has been very apparent.
Large numbers of letters and parcels, some of which include serious breaches of AFCI, have been intercepted by District Base Censor. It has been noted that Officers were responsible for an undue proportion of the breaches of AFCI contained therein.
Although the majority of breaches of AFCI detected by Base Censor are referred to units for necessary action the improvement in security discipline has not been satisfactory.
It is directed that more adequate steps be taken to ensure that all personnel under command are aware of their responsibilities in this regard.

43. N.G.F. ORDERS. Attention is directed to New Guinea Force Orders Nos 98, 101 and 109 for information and action.

44. MATTER FOR TRANSMISSION BY D.R. OR AIR LETTER SERVICE.

(i) REGISTERED
Despatches tendered for registration must be endorsed:-
(a) "DRLS","ALS", "SDR", etc.
(b) "CERTIFIED OFFICIAL" and signed by a commissioned officer.
(c) Showing originator's No or file number.

(ii) UNREGISTERED
Despatches lodged and endorsed only as per (a) and (b) above will be forwarded by unregistered DRLS, ALS, etc in accordance with SO in C's Technical Instruction No 94 of 18 Sep 42.

(iii) POSTAL SERVICE
Matter NOT falling within (i) and (ii) above should be passed by originator to Army Postal Service for transmission

MAJ.
GS KANGA FORCE.

"AQ"

45. ELECTRIC POWER. Units will use as little electric power as possible. Between the hours of 1800 and 2359, electric power will be used for radios and lighting only.

46. REGIMENTAL TRUST FUNDS. 1. Attention is directed to CRO Q54 of 1943, which requires that Units holding Regimental Trust Funds shall publish monthly a statement showing balance outstanding and details of receipts and expenditure for the month.
2. These funds should not be permitted to accumulate unduly, but should be spent wherever possible on such items as sporting materials or other amenities, not otherwise obtainable, and being of collective benefit to members of the Unit.

3. In the event of a detachment or sub-unit being transferred to another Unit or Comd, the transferree Unit should be allocated a pro-rata proportion of accumulated parent Unit Funds.
4. Funds are subject to quarterly review by LHQ and amounts in excess of £1 per head may be recalled, unless strong reasons to the contrary exist.

47. FERRY SERVICE WAU-BULOLO

1. WAU-BULOLO Ferry Service is now operating as under:-
Leave WAU : 0800 and 1400 hrs daily
FOR BULOLO
Leave BULOLO : 0800 and 1400 hrs daily.
FOR WAU
2. Tpt Pools, WAU and BULOLO are to be notified of intending passengers, luggage or stores by 1800 hrs previous day, except in urgent cases.
3. Vehicles other than ferry service will not be requested for special trips without prior approval of this H.Q.

48. A.E.S. FILMS

1. Arrangements have been made with A.E.S. for provision of a 16 m.m. film projector with which it is intended to show films in the WAU, BULOLO, EDIE CREEK and BALLAMS areas.
2. The primary object of the A.E.S. is to show Educational Films, but in view of their shortage, and brevity, it has been arranged through the Amer Special Service Section that films of the Hollywood type be also shown.
3. M.T. will NOT be used to transport troops to or from the area.
4. C.O's and O's.C. will be responsible for ensuring that attendance is limited to 50% of Unit strength.
5. Dates of screenings will be advised to Units concerned.

49. SALVAGE USED RAZOR BLADES.

All Units will collect old unrusted Razor blades and pass to Salvage Units; 28 L of C and 3 Aust Div Salvage Units will advise Adm H.Q. of holdings weekly, when distribution will be made.

50. NGF ORDERS

Attention is directed to NGF Orders Nos 119-125, 131-133, and 135-136 for information and action where necessary.
NOTE - Returns required by Nos 119 and 125 to be forwarded through normal channels by 18 and 28 Apr. respectively.

51. GRO's ISSUED

Attention is directed to GRO's A242-250, Q252/3 and 0257/8, 260-262 and F263 for information and action where necessary.

LT-COL.
AA & QMG WANGA FORCE.

DISTRIBUTION
List "A"

ERY/18

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ROUTINE ORDERS - PART I — HQ KANGA FORCE

BY — 19 APR 43

BRIG M J NOTE - COMD KANGA FORCE

Nos 53 - 63

"C"

Irregular distinguishing letters and originators numbers have been noticed in signals. This will cease immediately and instruction as laid down in FSPB Pam 2 Sec V, paras 7 and 8, will apply to all AUST units of KANGA FORCE (G1/31)

53 DISTINGUISHING LETTERS AND ORIGINATORS NOS FOR USE IN SIGNAL MESSAGES

Ref KANGA FORCE RO 50 of 2 APR 43. Further instances of damage to underground cables are still occurring. Units will promulgate the above RO and ensure that all ranks are familiar with this order.
A certificate will be rendered to this HQ stating that RO 50 of 2 APR 43 has been promulgated to all ranks, within one week of receiving this order.

54 PERMANENT LINES UNDERGROUND CABLE - WAU AREA

Attention is directed to NGF Orders Nos 137 & 138 for information.

55 NGF ORDERS

Maj.
GS HQ KANGA FORCE.

"A"

All units should arrange for the observance of these days and make provision for as many as possible of personnel to attend the Religious Services arranged by Chaplains. Special commemoration of Anzac Day will be made at the religious services on Easter Sunday.

56 GOOD FRIDAY EASTER SUNDAY ANZAC DAY

Units and detachments of units which have recently arrived in the area and who have NOT submitted a return of the number of personnel requiring all or any of the following, namely inoculations, vaccinations or blood-grouping will do so by NOT later than 27 APR 43.

57 MEDICAL : INOCULATIONS VACCINATIONS BLOOD-GROUPING

KANGA FORCE RO No 25 (c) of 16 MAR 43, is NOT being complied with by units. Disciplinary action will be taken against offenders in future and appropriate CMD will be required to furnish an explanation to HQ KFD.

56 DRESS

ROUTE NO 1

59 TRAFFIC CONTROL

(1) Traffic check posts have been established under pre-control at CRYSTAL CREEK & KAISERAIK.
   (a) CRYSTAL CREEK post will check unauthorised use of Jap track.
   (b) KAISERAIK post will close road to all traffic on necessary HQ KFD advice.
(2) Check post CRYSTAL CREEK will permit to proceed only those vehicles in possession of an authority signed by GS, A & QMG, CRE, SC or Tpt officer.

(3) Authority will be collected by NCO i/c Check Post.
(4) Engr officer i/c KAISENIK will advise pro whether authorised vehicles may proceed beyond that point.

ROUTE 2.

(1) One way traffic is now imposed on this route on POWER HOUSE, KAINDI Sec, at which points, Pro Check Posts are established.
(2) Pro have been instructed to give priority to:-
(a) Engr vehicles,
(b) Essential traffic - Amb, Postal, Supplies etc.
(3) Vehicles approaching from WAU or KAINDI will report to Check post Pro, who will ensure route is clear before permitting vehicle to proceed.

60
TRUCKS 1 TON JEEP - STICK. VALVE

Advice has been received that difficulties have been experienced with sticky valves in latest production WILLYS JEEPS. Rust inhibitors inserted prior to shipment is considered to be responsible.
Any trouble of this nature, will be immediately reported to LAD who will, if considered necessary, dismantle and clean the engine. The taking of this action will be reported to ADMS.

61
MONTHLY TENTAGE RETURN

Commencing on 29 APR and thereafter on the 20th of each month, Units will forward to reach this HQ by 25th of each month, a tentage return as per following pro forma. Total number of tents, by types, held as at 1200 hrs on 20th each month will be shown.
NIL returns NOT required.

PRO FORMA

UNIT _____ MONTHLY TENTAGE RETURN AS AT 1200 HRS 20...

Type	Number Complete	Number Incomplete	TOTAL	REMARKS (To include particulars of incomplete tents.)

62
GROs

Attention is directed to GROs Nos A267-270, Q273, P278 for information and action where necessary.

63
MMP ORDERS

Attention is directed to MMP Orders Nos 139, 141-144, 151 (Return required by this Order will be forwarded to reach this HQ by 20th day of JUN, SEP DEC & MAR) and 152 for information and action where necessary.

Lt-Col.
AA & QMG RANGER FORCE.

WD

NOT TO BE PUBLISHED

The information contained in this document is NOT to be communicated either directly or indirectly to the Press or to any person NOT holding an official position in His Majesty's Service.

SPECIAL ROUTINE ORDER NO 52

BY

HQ KANGA FORCE

Brig M J MOTEN - COMD KANGA FORCE

14 APR 43

52

HONOURS AND AWARDS

1. It is advised that the Governor-General of Australia has approved of the following immediate awards.
2. Until these awards are confirmed by His Majesty the King and are announced in the Australian Press no publicity whatsoever must be given concerning them.
3. The personnel concerned will be notified and advised that the ribbons may be worn immediately.

4. MILITARY CROSS

VX 3511 Lieut (T/Capt) Henry Baynton Somer GULLETT - 2/6 Aust Inf Bn

QX 16381 Lieut Claude Joseph Patrick DUNSHEA - 2/7 Aust Ind Coy.

QX 24484 Lieut Neal Booth McKENZIE - 2/7 Aust Ind Coy

5. DISTINGUISHED CONDUCT MEDAL

VX 5449 Sgt Douglas Roy TAYLOR - 2/7 Aust Inf Bn

6. MILITARY MEDAL

VX 2525	Sgt	Ernest Neville GIBBONS	-	2/6 Aust Inf Bn
VX 5823	Sgt	Francis John HALL	-	2/7 Aust Inf Bn
VX 15081	Pte	(A/Cpl) Stanley Russell CARTER	-	2/7 Aust Inf Bn
VX 34847	Pte	Henry George BOYLE	-	2/7 Aust Inf Bn
N 3842	Pte	Bruce Maitland L'ESTRANGE	-	2/7 Aust Indep Coy
NX 30306	Pte	William Arthur SHORT	-	2/7 Aust Inf Bn

7. The Bde Comd desires to congratulate the recipients of these awards which were earned in the recent operations in the WAU - MUBO area.

Lt-Col.
AA & QMG KANGA FORCE

DISTRIBUTION

List "A".

ADM H.Q.
WAU.
19 April 43.

REPORT ON OPERATION OF A E M E KANGA FORCE.

A D M E
N G FORCE.
ADM. H. Q. WAU (For inform).
War Diary (2)

1. 2/46 LAD is not according to W.E. Appendix "A" shows details. LAD is being augmented by attachment of 17 Bde Attd A E M E fitters where such cannot be usefully employed with unit as tradesmen in sub - units of Bde. This will care for present deficiencies in strength of LAD. The LAD can be fully employed in 1 st echelon work for 17 Bde and L of C Units in WAU Area.

2. The special detachment personnel have been concentrated on the rehabilitation of vehicles in the area but the economy of much further work in this direction is doubtful. The work of reclaiming remaining known vehicles in the area requires the complete dismantling of recovered vehicles and the replacement of many major components which are U S either by supply thro' Ordnance channels or by interchange from other recovered vehicles where such method can be applied. The result of the latter method is the putting into service of vehicles of motley construction which is likely to be troublesome in subsequent maintenance activities especially from the ordnance provisioning angle. The maximum output from vehicles now in site is one vehicle per fortnight. Appendix "B" shows known vehicles in area which are considered to be worth the attempt at recovery with appropriate comments.

3. The following recommendations are ade :-

(a) That the special detachment be separated from the 2/46 to operate independently and permit the 2/46 L.A.D. to resume its proper functions.

(b) To enable the special detachment to satisfactorily function it will need some augmentation of personnel. This is dealt with in Apendix "C".

(c) The relocation of 2/46 L A D and special detachment to sites better suited strategically that the present location in close proximity to the WAU aerodrome. This is being implemented but the movement of spcial detachment will depend on the provision of buildings at the selected site which is suffient to contain a Bde section of a Div. Wkshops. The present proposal is to provide for personnel as covered by Appndix "C".

(d) That the personnel to form the nucleus of the eventual area wkshops be portion of one unit and not composite personnel which is the present constitution of the special detachment.

(e) That the equipment of the special detachment be augmented by the following which are urgently required :-

A valve refacer,
Astill to produce distilled water.

4. It is desired that the earliest advice be given to this HQ of the availability of equipment required as per para 3 (e).

5. The position as to availability of power in the areais not yet clarified. Present plant in operation is generating in the order of 30 K V A but owing to length of transmission line there is considerable line loss. It is expectedthe length of line makes it inadvisable to consider the installation ofa 5KVA welder powered from this source, this being the reason for recommending independently powered welding set.

It is also considered likely that the electric welding facilities will be required at locations other than wkshops site and again the provision of an independently powered unit would meet this requirement as it is contemplated maintaining such a set mobile if it cannot be providdd as a trailer mounted unit.

It is hoped to eventually augment the power supply by bringing into service aplant located at a comparatively short distance from wkshops site .

6. The A E M E set up envisaged with the bringing into the area of another brigade is as follows :-

2/46 L A D located in WAU area to serve 17 Bde and ass.units
266 L A D " " BULOLO " " " 15 " " " "
231 L A D located as required to serve Signals and L of C Units.

Portion of a Bde section of a Div. Wkshops located at selected site on the WAU-BULOLO Rd to provide 2nd and higher echelon facilities within its capaity. The requirements of this detachment is being considered but is directly related to the equipment which is to brought into the area. A composition approximating that vide Appendix "c" is considered satisfactory for the immediate future.

7. It is considered desirable that Bdes in the area be serviced by a "J" type L A D but, in view of the future disposition of the 17 Bde. it is considered that the 2/46 L A D personnel as at augmented by Bde. A E M E personnel attd. will meet present requirements

It is not considered necessary to provide a "J" type L A D for attachment to 3 Div. Sigs. and it is recommended that 231 L A D remain attd to this unit. The equipment of tools held 231 L A D is deemed sufficient with some additions from local sources for its satisfactory immediate operation.

8. Recovery equipment. One breakdown vehicle has been constructed from local resources and is in operation in WAU area and another vehicle will shortly be available. It is recommended however that recovery equipment as provided in "J" type L A D W E T be furnished as early as possible in orderto cater for recovery work required on the increasing road mileage passable only to Jeeps

Lt.Col.
A D M E
ADM H.Q.
WAU

War Diary.

MESSAGE FORM

TO ALL UNITS AS PER DISTRIBUTION LIST "A" rptd N.G.F.

FROM ADM HQ WAU AQ523 22

Adm HQ WAU will close present site and reopen
DULOLO map ref 299856 1000 hrs 25 Apr (.) as
from 1000 hrs 23 Apr ADM HQ WAU will cease to
exist and will be absorbed within HQ 3
Aust Div (.) Ack (.) all informed

This message must be sent in CYPHER if liable to interception or to fall into enemy hands.

Orig's Instns T.O.O. 1450
Degree of Priority
DRLS

WD

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ROUTINE ORDERS - PART I

By HQ 5 AUST DIV

MAJ-GEN 3 G SAVIGE 24 APR 45

COMD 5 AUST DIV

Nos 97 - 110

"G"

Attention is directed to NCF Orders No G 154 - for information and action. 97 PROPAGANDA LEAFLETS

1 All units under comd this HQ will submit a return of unit censor stamps, to reach this HQ by 1 MAY 45. 98 UNIT CENSOR STAMPS

This return will be made out on the following pro-forma:-

SECRET

CENSUS OF UNIT CENSOR STAMPS

I certify that the following Unit Censor Stamps are held in charge.

AIF .....

AIF .....

Other Kinds (give details) .....

(The identifying number of each stamp must be shown).

Date ..... Signature .....
Rank .....
Unit .....

LT-COL
GS 5 AUST DIV

"AQ"

1 All units will submit to this HQ by 30 APR 45, in accordance with provisions shown below, AAF AGS for first appointment to commissioned rank of all personnel who have qualified at an LHQ Officers' Training School since 1 JUN 42 and who have not been commissioned, and who fulfill the requirements set out in para 2. 100 APPOINTMENTS TO COMMISSIONED RANK OF PERSONNEL QUALIFIED AT OFFICER TRAINING SCHOOLS

2 Recommendations will be for appointment to the AIF of the Service for which the applicant qualified (not to a particular unit) and will be subject to the following conditions:-

100 Contd

(a) The applicant must be recommended by his present CO as still suitable for appointment to commissioned rank.

(b) The applicant must not be over 30(except in the case of any qualified AIF personnel serving in the AIF, who may still not have been commissioned, and are recommended by their present CO as suitable for appointment to commissioned rank). In cases where personnel over the age of 30 years have qualified at a LHQ School, and are regarded as specially worthyof consideration for appointment to commissioned rank, AAF A30 will be submitted, accompanied by a full statement of the circumstances governing each case, for decision by LHQ.

3. Units will forward also to this HQ by 30 APR 45, a Nominal Roll setting out all personnel serving who have qualified at a LHQ Officers' Training School since 1 JUN 42, and who have not since been commissioned, and for whom AAF A 22 is NOT now being forwarded. Brief reasons for non-recommendation should be shown. This return is required to ensure that no personnel who have qualified since 1 JUN 42, are overlooked.

101 X LIST PERSONNEL

Transfers of X List personnel should be made only with the concurrence of the parent unit, unless necessitated by reduced medical classification. In future it is directed that any departure from the terms of the above will be reported to this HQ, for investigation.

102 PERSONNEL WITH PREVIOUS NG EXPERIENCE & KNOWLEDGE OF NATIVES.

A return of all personnel now serving with units of this formation who have had previous experience in NEW GUINEA, and have a knowledge of the natives, will be submitted to this HQ by 4 MAY 45.

103 DISCIPLINE

For the purposes of discipline and investigation, and disposal of charges against members of 5 Aust Div Pro Coy, the DAPM 5 AUST DIV, will be the commanding officer.

104 GRAVES - REGISTRATION SERVICE

1 It has been reported that little attempt has been made in the past to mark the graves of enemy dead, and that NEW GUINEA FORCE Order 525/45, para 7 was disregarded completely. This para stipulates that recording and marking of enemy graves will be carried out in a manner similar to our own.

2 If the course of an action does not permit of burial, full evidence of location should be recorded on AFW 3314, and forwarded.

3 Units will render to this HQ as soon as possible after an engagement, all particulars of missing personnel, particularly the place last seen.

105 EFFECTIVE FIGHTING STRENGTH - MAN ING TABLES

Reference NEW GUINEA Force Adm Instn No 33 of 4 FEB 45, para 6. These Tables are no longer required.

106 LEGALLY QUALIFIED PERSONNEL

The return required by NGF Order A 100, is to be submitted to this HQ by 29 APR 45.

107 HYGIENE & MALARIA CONTROL

Attention is drawn to NGF Order A 101.

Adm Instn 92 of 10 APR 45 will be issued in booklet form on a wide distribution shortly. 107 Contd

1 One copy to this HQ daily by quickest means available. One copy to HQ L of C Area Records office daily per AL8. 108 REDUCTION & COMPILATION C

2 Distribution of strength by areas and detailed list of C Column must be shown on back of copy forwarded to this HQ, or included in text of message. AFW 3006

3 The above instructions will be complied with not withstanding there is no change in figures from previous day.

Attention is directed to the following HQF Orders:- 109

A 157 for information.
A 158 for information.
A 160 for information and action.
A 161 for information.
Q 162 for information and action
Q 163 for information and action.
Q 164 for information
Q 165 for information and action
Q 166 for information and action .

110

Attention is drawn to the following GHQs:-

Q 287 for information and action.
Attention is drawn to the following GHQs for information and action where necessary:- A 283, A 285, A 284, Q 286, Q 287, Q 290, Q291.

LT-COL
AA & QMG 3 AUST DIV

NOTICES

Found - 1 .303 rifle No 79615 Bolt No 25219, also one respirator complete with identity disc attached, bearing the name J A DICKIE. The abovementioned items can be collected from HQ 2/25 Aust Fd Pk Coy HAD.

Church Services - 25 APR - EASTER & ANZAC DAY

HQ 3 Aust Div - General Service 0900 hrs - Holy Communion 0945 h
Transit Camp - Holy Communion 0730 hrs & 0830 hrs.
General Service 1000 hrs.
LEAMY'S Farm - General Service 1115 hrs, Holy Communion 1145 hr

Particulars of Roman Catholic Services will be advised.

ADM INSTN NO 9/45.

CONTROL OF L's of C WAU - LULOLO AREA.

OBJECT

1. The object of this instruction is to clarify method of maintenance, control and responsibility on the various L's of C within the WAU - LULOLO area.

GENERAL

2. Maintenance of troops WAU-LULOLO area is wholly by air transport. The availability of such transport is not unlimited and is subject to sudden cancellation or restriction through many factors. The method of delivery is by -

(a) Aircraft landings at WAU or LULOLO.
(b) Aircraft dropping supplies at selected forward areas.

The landing aircraft normally carry routine consignments as loaded by NGF but the dropping aircraft are loaded at MORESBY as requested by this H.Q. and their loads are the result of forward planning based on the info submitted from appropriate sources.

The attention of all Comds is directed to the fact that the normal system of supply (e.g. R.E; SRP; SP; etc) does not apply to this area owing to -

(a) Complexities of use of native labour.
(b) Direct air deliveries by air droppings.
(c) Slowness of movement of supplies on boy lines.

Therefore, it is essential that :-

(i) This HQ retains certain direct control over supplies even to forward areas - e.g. Air Droppings.
(ii) All Comds give due importance to the maintenance of their troops including early appreciation and advice to this HQ of any requirements not part of normal maintenance.
(iii) All Officers appreciate that on an uninterrupted channel of supply depends the maintenance of theirs and any other Unit on that particular L of C.

AREAS OF RESPONSIBILITY

3. The L's of C are

WAU - LUBO
WAU - EDIE CREEK
LULOLO - MARKHAM
LULOLO - MISSIM

These will be referred to hereafter as LUBO, EDIE CREEK, MARKHAM and MISSIM respectively.

Responsibility for specific control is as follows:-

(a) On all L's of C, HQ 3 AUST DIV will be responsible to Jeephead and/or Mulehead (incl) and for air droppings.
Responsibility forward of Jeephead and/or Mulehead will be as follows:-

(b)

LUBO	L of C	-	17 AUST INF BDE.
EDIE CREEK	"	-	HQ RAR 11 Aust Div.
MARKHAM	"	-	2/6 Aust Inf Bn Gp or the Unit from time to time responsible for operations in that area.
MISSIM	"	-	2/3 Aust Indep Coy or the Unit from time to time responsible for operations in that area.

NOTE - In the event of an Inf Bde assuming operational responsibility in the LULOLO - MARKHAM VALLEY area, the responsibility for MARKHAM and MISSIM L's of C will revert to the H.Q. of the Inf Bde.

ANGAU

4. ANGAU is an organization created to -
(a) Assist Comds in the control of native labour.
(b) Advise on matters peculiar to New Guinea.
(c) Gather and forward intelligence reports.
This para only deals with the Adm functions of this service.
ANGAU may be likened to the normal services provided in the field (e.g. AASC) and are to be recognized as such.
ANGAU personnel are allotted to various duties by their H.Q. as directed by general policy from this H.Q.
ANGAU H.Q. is responsible for the issue of all service instns to ensure the efficient functioning of that service, including :-

(i) Local allocation and marshalling of Native Carriers.
(ii) Organization of carrier line between staging posts.
(iii) Administration of Punishment awarded to natives for pilfering.

ANGAU pers allotted for duty on an L of C within Unit area of responsibility are -

(a) Subject to direction by the Senior local Comd as to the duties to be performed by the native labour available.
(b) Responsible direct to ANGAU H.Q. for the internal economy and administration of the allotted labour.

STAGING IN L's of C.

5. Adequate staging facilities in accordance with the appended table will be provided by appropriate Comds along their L's of C. Facilities will be provided for overnight accomodation and provision of meals where necessary and a minimum of 40 blankets each staging post will be held for use of personnel passing through. Such blanket holdings will be increased on application to this H.Q.

SERIAL	L of C	STAGING POST	Scale of accomodation to be provided	REMARKS
1.	MUBO	DALLAS	One Rifle Coy plus that required by troops stationed in the area	Bush timber and kunai construction if possible. In the event of kunai not being available, requirements of sisalcraft to be advised.
		SUMMIT	" " "	
		SKINDEWAI	" " "	
		GUADAGAZAL and forward	As decided by local Comdr	
2.	EDIE CREEK	KAINDI	As required	From existing buildings.
3.	MARKHAM	SUNSHINE (	One Rifle Coy plus that required by troops stationed in the area.	As for Serial 1
		LULENG (		"
		PARTEP 11 and forward	As decided by local Comd	"
4.	MISIM	POWERHOUSE (	One Rifle Platoon plus that required by troops stationed in the area.	"
		DRAGON CREEK (		"
		HEAD DIAUNE (	" " "	"
		PILIMUNG	As decided by Local Comd	"

STATION STORES

6. Stores required for the permanent maintenance of staging posts, i.e. Picks, Shovels, cooking gear etc, will henceforth be Station Stores and taken on charge by the AASC rep. thereat.
Coms responsible for L's of C will notify this H.Q. of their requirements for each Staging Post. Such notification to contain advice of quantity of such type of stores already held at the specific staging post.

MOVEMENT OF SUPS

7. The appended table sets out the present provision of Native Labour for the daily movement of sups etc on all L's of C.

L OF C	FROM	TO	LOAD DAILY	REMARKS
GUADAGAZEL	WAU	BALLANS	MT & Pack Tpt as required.	
	BALLANS	SUFFIT	100 boy loads	
	SUFFIT	SKIEDEWAI	100 boy loads	
	SKIEDEWAI	FORWARD	as required	
EDIE CREEK	WAU	EDIE CK	MT as required	
MARKHAM	BULOLO	SUNSHINE	MT as required	
	SUNSHINE	HUSENG	100 boy loads	
	SUNSHINE	HIDDEN CAMP	Pack Tpt 20 loads	
	HUSENG	PARTEP 11	100 boy loads	
	PARTEP 11	FORWARD	as required	
MISIM	POWERHOUSE	BRANCH CK.	40 boy loads)	Proposed to increase to 50 boy loads daily
	BRANCH CK	HEAD DIAURE	40 boy loads)	
	HEAD DIAURE	PILMUNG	40 boy loads)	
	PILMUNG	FORWARD	as required	

The above table has been based on the following average percentage allocations for specific types of cargo.

75% Ammunition and Sups (European and Native)
25% Ordnance and Miscellaneous Stores.

All local coms must appreciate that any large variation of this average percentage allocation in favour of a particular type of cargo, by their direction must mean a consequent reduction in the movement forward of all other cargo.

AASC ORGANIZATION

8. CASC will issue the necessary service instructions to implement this instruction and to ensure that:-

(a) In conjunction with appropriate Coms, AASC reps are stationed at each staging post.
(b) In conjunction with other services, all loads are packed in accordance with the requirements of ANGAU for each specific L of C.

(b) A system for the accurate weighing at place of making up of all boy, etc, loads with respective weights marked on or affixed to each package is instituted.

(d) Packages are accurately weighed at each Staging Post in the presence of carriers and ANGAU Representatives and for the reporting of discrepancies.

NOTE - In the event of discrepancies as a result of pilfering by natives, ANGAU, action will be in accordance with Instns to be issued by ANGAU H.Q.

ACK.

SIGNED AT .11.?. hrs

E.C. Griffin LT-COL
AA & QMG HQ 3 AUST DIV

DISTRIBUTION

UNIT	COPY NO	METHOD
17 Aust Inf Bde	1 - 6	DRLS
HQ RAE 3 Aust Div	7	"
HQ Sigs 3 Aust Div	8	"
HQ Comd AASC	9 - 10	"
2/6 Aust Inf Bn Gp	11 - 14 (Copies for	"
2/3 Aust Indep Coy	15 - 16 (24 Bn)	"
2/5 Aust Indep Coy	17 - 18	"
HQ ANGAU (Markham District)	19	"
Capt ROSS - Tpt Control Office	20	"
GOC	21	HAND
G1	22	"
AQ	23	"
DAQMG	24	"
DAAG	25	"
ADMS	26	"
ADOS	27	"
ADME	28	"
HQ RAE 11 Aust Div)	29	DRLS
HQ 15 Aust Inf Bde) for infm	30 - 31	AMS
War Diary	32 - 33	
File	34	

Wau Diary

HQ 3 AUST DIV.

28 APR 43.

ADMIN. INSTRUCTION NO. 13/43

IMPRESSMENT AND SALVAGE OF ENGINEER MACHINERY MATERIALS AND STORES WAU-BULOLO AREA

1. In accordance with instructions issued vide NGF Adm Instn No 93 of the 14 Apr, PX80 Maj. J.O.LYONS has been appointed Purchasing and Impressment Officer to carry out a survey for the impressment and salvage of engineer machinery and materials in the Wau-Bulolo area. Purchasing Officer will be responsible that all engineer machinery materials, and stores, are listed, described and where possible valued.

2. ENGINEER DUMPS
When this list has been prepared it will be submitted to NGF for decision as to what machinery materials or stores are to be collected and placed in Engineer Dumps. At present 2/25 Fd Pk Coy is the only authorised collecting agency for such stores.

3. ISSUES FROM DUMPS.
(a) No issues will be made from Engnr dumps except on authority of NGF.
(b) All RE requisitions for the issue of articles from Engrs dumps will be submitted direct to NGF, who will authorise release.
(c) Details of specific requirements must be given and no articles will be issued in bulk supply for stock purposes.

4. ENGINEER MACHINERY MATERIALS AND STORES NOT IN DUMPS.
Except in cases of operational emergency, engineer machinery materials or stores or any goods other than those which have been valued or placed in dumps will not be temporarily or permanently possessed except through purchasing Officer.
This particularly applies to portions or parts of large machinery which, if taken away, render the machinery valueless. Where possession is taken in cases of operational emergency, the circumstances will be promptly reported to Purchasing and Impressment Officer.

5. ITEMS OTHER THAN ENGR MATERIALS
Although this Instn particularly refers to Engr materials the Purchasing Officer will also act in connection with the listing, valuing, impressment and purchase of all goods, chattels, materials, fittings, fixtures, machinery and plant of every nature and kind in the area, irrespective of whether it has been taken or may in the future be taken for the purpose of Army usage.

6. RECORD OF EQUIPMENT ALREADY IN USE.
In order that the Purchasing Officer may be in possession of accurate information of the materials already in use by Units, the attached pro-forma "A" will be completed and forwarded to the Purchasing Officer, c/o 2/8 Aust Fd Coy RAE by 10 MAY. The details shown on the pro-forma are shown as examples only.

LT.COL.
AA & QMG 3 AUST DIV.

DISTRIBUTION:-

List A
plus HQ 15 Aust Inf Bde.(6)
Maj. J.O.LYON.

PRO FORMA

OWNER	ADDRESS	DESCRIPTION OF GOODS ETC	CONDITION	QUANTITY	VALUE	DATE REMOVED	IF RECEIPT GIVEN AND TO WHOM	UNIT REMOVED BY	PRESENT WHEREABOUTS AND FOR WHAT PURPOSE REMOVED	REMARKS
Give name of mine, company, or individual owner as case may be	Give address, if possible i.e. WAU, BULOLO, etc. If known give address in Australia of owner.	Give full description of goods, chattels materials, fittings, machinery plant, etc, taken. In the case of machinery, plant, etc, give makers name, size, H.P., brand, etc, wherever possible.	Describe condition at time taken over.		If possible give value when taken over.				Give any information which may assist in identifying.	
EXAMPLES										
N.G.G. Golden Ridges Mine	WAU	Water pump.Kelly centrifugal. 2½' inlet,3" outlet. Serial No. 19733	Good Working Order	2	£15 each	2/3/43	No	2/25 Aust Fd PkCoy	Held in RAE store	Held for air greight to Port Moresby.
W.Smith	BULOLO	Household furniture. 1 wireless set6 valve	S.H.	-	-	1/1/43	No	Brigade HQ	Used at HQs	-

SECRET.

HQ 3 AUST DIV.

27 APR 43.

Copy No. 60

ADMINISTRATIVE INSTRUCTION NO 10/43

MEDICAL ARRANGEMENTS

1. Collection and Evacuation.

(a) MUBO L of C

(i) Medical Posts are established at
(a) GUADAGASAL Area one hour in rear of the SADDLE, called MANGO Post.
(b) SKINDIWAI Area, one half hour in rear of SKINDIWAI camp, called SKINDIWAI post.

(ii) Medical Orderlies are posted at the following Staging Camps - HOUSE BANANA - SUMMIT - BALLANS - KAISINIK.

(iii) Sick and casualties from the area will be evacuated to the MDS WAU.

(b) MISSIM L of C.

(i) A Medical Post will be established at MISSIM by 2 MAY.

(ii) Medical Orderlies are posted at the following staging camps PILMUNG - TOP of MOUNTAIN - HEAD of BAIUNE.

(iii) Sick and casualties will be evacuated to ADS BULOLO.

(c) MARKHAM L of C.

(i) A Medical Post is established at SUNSHINE.

(ii) A medical orderly is posted at staging camp at MUMENG, and a medical orderly will be posted to staging camp PARTEP II by 29 APR 43.

(iii) Sick and casualties will be evacuated to ADS BULOLO

(d) EDIE CREEK L of C.

All cases will be evacuated to MDS WAU.
Convalescent camp KAINDI will be available as a Staging Post should it be necessary.
MO of Convalescent Camp will assist RMO RAE 11 Aust Div by visiting JOHNSTON's GAP twice weekly.

2. LOCALITY ARRANGEMENTS

(a) WAU Area

(i) RAPs are established in the following sites
(a) "Drome" RAP, by the side of the airfield.
(b) HQ 2/5 Aust Inf Bn.
(c) HQ 2/7 Aust Ind Coy.

(ii) Troops around the airfield and north of it will attend the Drome RAP. Other troops in the area will attend the nearest RAP.
No troops will attend the M I Room MDS WAU unless referred from an RAP.

(iii) Cases will be evacuated to MDS WAU.

(b) BULOLO Area.

(i) RAPs are established at the following sites
(a) The airfield.
(b) HQ 3 Aust Div.
(c) 2/6 Aust Inf Bn.

(ii) Trps will attend the nearest RAP at the times shown at the RAP.
(iii) Cases will be evacuated to ADS BULOLO.

3. TRANSPORT OF CASUALTIES
(a) Lying cases will be transported by native carrier from the forward areas to Jeep heads on the various L of Cs.
(b) All cases will be carried by MT from Jeep head. Returning supply or other vehicles will be used to capacity, but if not available, the MDS or ADS will be notified and arrangements made by them for transport from the transport pools.
(c) Units with their own transport will transport cases to the MDS or ADS. Other units will notify the MDS or ADS who will arrange transport.

4. CONVALESCENCE.
A convalescent camp is maintained at KAINDI to hold patients fit for discharge from medical posts but unfit to return to units. RMOs may make recommendations regarding personnel for direct admission to ADMS 3 Aust Div.

5. GENERAL TREATMENT.
Mild cases may be held in forward and intermediate medical posts provided a bed reserve is dept of 2/3 in the forward posts and 1/3 in the intermediate posts.
No troops will be evacuated from the area who can be satisfactorily treated in the area, dependent upon the maintenance of a bed reserve at the MDS and ADS.

6. DENTAL ARRANGEMENTS.
(a) WAU - 'A' Section 85 Aust Dental Unit is attached to MDS WAU.
(b) BULOLO: Dental pers of 2/2 Aust Fd Amb will move on relief of 2/5 Aust Ind Coy and be attached to 2/6 Aust Inf Bn.
(c) Dental officers will contact units and arrange a call up of patients for regular work. All other dental patients must be referred from an RAP.

7. Staffing of posts.
(a) Lt Sec A Coy 15 Aust Fd Amb will staff the MARKHAM L of C posts.
(b) 2/2 Aust Fd Amb will staff all other posts and the con camp.

8. ADMS 3 Aust Div will issue the necessary service instructions to implement the instructions regarding the staffing of posts, the maintenance of the bed reserve and the dental call up.

Signed at 1440 hours.

Q. Qek.

Calvin LT.COL.
AA & QMG 3 AUST DIV.

Distribution.

	Copy No.
17 Aust Inf Bde	1 - 5
2/6 Aust Inf Bn	6 - 8
WAU Fixed Def.	9 - 12
2/3 Aust Indop Coy	13
2/7 Aust Ind Coy	14
1 Bty 2/1 Aust Fd Regt	15
Sec 2/6 Aust Svy Bty	16
156 L A A Bty	17
708 CA A A Bty US Army	18
HQ RAE 3 Aust Div	19 - 23
HQ Sigs 3 Div	24
HQ L of C Sigs	25
HQ Comd AASC 3 Aust Div	26
2/2 Aust Fd Amb	27
82 Aust FAD	28
102 Aust FOD	29
3 Aust Div Post Unit	30
3 Aust Div Cash Office	31
Det 3 Aust Div Pro Coy	32
Det NG Svy Sec	33
HQ ANGAU(MARKHAM Dist)	34
Sta Comd WAU	35
Sta Comd BULOLO	36
Det 2 Aust AL Sec	37
Det 28 L of C Salvage	38
3 Aust Div Salv Unit	39
Det ADCS WAU	40
3 Aust Div sec Recpt Camp	41
2/2 Aust Graves	42
3 Aust Div Tpt Pool WAU	43
Air Sp Control 5 AF WAU	44
Camp	43
2/16 Aust Fd Coy	
HQ RAE 11 Aust Div.	
Comd	48
GSO I	49
AA & QMG	50 - 52
ADMS	
ADME	54
ADOS	55
DAPM	56
File	57 - 58
War Diary	59 - 60

DJB/29

HQ 3 AUST DIV

29 APR 43

ADM INSTN NO 14/43

RECEPTION, QUARTERING ETC, ADDITIONAL UNITS - 15 AUST INF BDE

GENERAL 1. The following quartering and reception arrangements will apply in regard to additional units 15 Aust Inf Bde, arriving in the Divisional area.

DEPLANING

2. Owing to the restrictive use of BULOLO Airfield, personnel and stores will land at WAU and/or BULOLO Airfields. In the following paras, provision has been made for both contingencies.

RECEPTION 3. (a) WAU Transit Camp and Sta Comd WAU will be responsible for reception and stores ex WAU Airfield. of personnel

(b) BULOLO 3 Aust Div Reception Camp and Sta Comd, BULOLO will be responsible for reception of personnel and stores ex BULOLO Airfield.

(c) Clearing of Airfield Owing to possible enemy air action, it is imperative that personnel and stores be cleared from the airfield without delay. Sta Comds will ensure that OC Party is so informed and complies.

(d) Fostering 2/6 Aust Inf Bn will arrange for fostering at prepared Bn sites BULOLO and BULWA.

STAGING & TRANSIT OF PERSONNEL 4.(i) (a) WAU

Serial	Timing	Movement From	Movement To	Remarks
1.	D	Airfield	Transit Camp WAU	Ref Map WAU LOCALITY 374729
2.	D1	Transit Camp WAU	3 Aust Div Reception Camp BULOLO	Ref map BULOLO 285784
3.	D2	3 Aust Div Reception Camp	Unit site	detail of unit sites to be issued separately.

(b) BULOLO

4.	D	Airfield	3 Aust Div Reception Camp	ref map BULOLO 285874
5.	D1	3 Aust Div Reception Camp	Unit sites	detail of unit sites to be issued separately.

4 (ii) All personnel less those mentioned in para (iv) hereunder will march, to effect the movements mentioned above.

(iii) On arrival at each Transit or Reception Camp, the OC Party will report in and supply the CO Camp with -
(a) Nominal Roll of Officers.
(b) Parade State.
(c) Destination of Party.

(iv) On authority of this HQ, transport may be provided for Commanding Officers and Staff Officers required for special duty.

MOVEMENT OF UNIT STORES

5. (a) On deplaning, ALL unit stores and equipment will be placed in an orderly fashion at least 10 yds to the rear of the tail of the plane.

(b) OC Plane will detail one OR to act as Store Guard who will be ordered to remain with the stores until they are all removed from the airfield and senior regimental officer present of incoming unit, will detail one OR to proceed to unit site with first load, of stores to act as Store Guard.

(c) Unit stores, i.e. all stores NOT carried on the individual in marching order as in [illegible] will be lifted by MT from airfield direct to unit sites, and should arrive at deplaning airfield packed in bulk as unit stores.

TRAFFIC CONTROL

6. D A P M will arrange traffic control in conjunction with Transport Control Officer.

STORES & EQUIPMENT

7. For the purpose of movement to and within 3 Aust Div Area, the following classifications will apply:-

(a) Unit Stores & Equipment All stores not carried by the individual vide para (b). Note. All stores, arms, and equipment etc, on issue to the man or to the unit, must be brought to this area and the unit must also bring an adequate supply of stationery, text books, office requisites etc.

(b) Equipment Carried by the Individual. In order to meet the requirements of the climatic conditions of the area to which the units will move, and to enable personnel to be marched direct from deplaning airfield to their immediate destinations, articles vide Appendix "A" i.e. Marching Order, will be carried by the individual. No departure from this scale will be permitted, except that helmets steel will be withdrawn in to Unit QM Store on arrival at Unit Camp Site.
Note: The average personnel at Marching Order vide Appendix "A" will not weigh 250 lbs, the allotted weight per pers for air travel, therefore, the weight gained from individuals should be consolidated by plane loads and used for unit store purposes.

SUPPLIES

8. C A S C will arrange -

(a) Adequate SWP Rations at Reception Camps.
(b) Delivery of SWP rations to unit sites including ATEBRIN and essential expense stores.

Details of locations and strengths will be supplied by "A".

E A Griffin LT-COL
AA & QMG 3 AUST DIV

APPENDIX "H"

Marching Order

On order to move the following will be observed, unless otherwise ordered:-

DRESS:

Equpt Web
Water Bottle on right side
Hat fur felt.

Haversack on left side
pack
Gaiters.

Haversack to contain

1 Tin Emergency Rations
Mess gear
Towel

Rations as ordered.
Anti-mosquito cream
Toilet Gear, incl shaving gear & atebrin.

Pack to contain

Spare pair of boots
1 Singlet
1 Shirt
Mosquito Net

2 pairs of socks
1 Underpants
1 pair trousers.

(Wrapped outside over top)

1 blanket

1 Groundsheet

(Strapped on)

1 Helmet Steel (if ordered)

~~To be carried in Right Hip Pocket~~

~~1 tin Emergency Rations.~~

AMN

Rifle	50 rounds per rifle
TSMG	100 rounds in mags per TSMG.
OSMG	132 rounds in mags per OSMG.
LMG	100 rounds in mags per Bren LMG.
M 2 - in	(18 bombs HE (6 " smoke 6 No 36 Grenades (7sec)

All ranks will carry one No 36 Grenade (4 Sec).

A TC rifle and LMG Tripod will NOT be carried unless ordered.

A GAS EQUPT

All personal A/Gas equpt will be collected and handed over to QM.

NOTE: ATEBRIN All troops arriving in 3 Aust Div Area must take Atebrin 6 days per week as from the day of arrival. Atebrin will be delivered to units by AASC as normal routine, but it is the responsibility of Comds to ensure adequate internal arrangements are in force to ensure every pers has atebrin available, irrespective of his location or occupation. e.g. personnel on patrols, temporarily isolated duty etc.

DISTRIBUTION

		Method
15 Aust. Inf Bde AIF	10	AIS
2/6 Aust Inf Bn Gp	3	DRLS
HQ Comd AASC		"
3 Aust Div Reception Camp		"
WAU Transit Camp		"
Sta Comd WAU		"
Sta Comd BULOLO		"
3 Aust Div Postal Unit		Hand
Tpt Pool WAU		"
Tpt Pool BULOLO		"
DAPM		Hand
11 Aust Div	for infm	AIS
RAE 3 Aust Div	"	DRLS
Sigs 3 Aust Div	"	Hand
COMD		"
GSO I		"
AA & QMG		"
DAAG		"
ADMS		"
ADOS		"
War Diary.		"

DISTRIBUTION

		Method
15 Aust Inf Bde AIF	10	AIS
2/6 Aust Inf Bn Gp	3	DRLS
HQ Comd AASC		"
3 Aust Div Reception Camp		"
WAU Transit Camp		"
Sta Comd WAU		"
Sta Comd BULOLO		"
3 Aust Div Postal Unit		Hand
Tpt Pool WAU		DRLS
Tpt Pool BULOLO		"
DAPM		Hand
11 Aust Div	for infm	AIS
RAE 3 Aust Div	"	DRLS
Sigs 3 Aust Div	"	Hand
COMD		"
GSO I		"
AA & QMG		"
DAAG		"
ADMS		"
ADOS		"
War Diary.		

A 9

EAG/30 A 1/25

HQ 3 AUST DIV

30 APR 43.

INSTRUCTIONS TO DAPM - TRAFFIC CONTROL

GENERAL

1. Vehicles carrying any of the undermentioned officers will not be halted, or if occupant is un known, will be permitted to proceed without delay on advice of identity.

GOC, 3 AUST DIV
GS Officers and LOs, HQ 3 AUST DIV.
AA & QMG and Branch Staff Officers, 3 Aust Div
ADMS 3 Aust Div
DADMS "
DADR "
ADOS, DADOS "
ADMT "
CRE
CASC
S Sup Offrs
Tpt Control Offr
COMD, 17 Aust Inf Bde
BM & LOs 17 Aust Inf Bde
SC, 17 Aust Inf Bde

Eal 1/5

2. Check Post KAINDI - POWER HOUSE. Instructions as issued in conjunction with Adm Instn No 11/43.

3. Check Post WAU - DULOLO - Instructions as issued in conjunction with Adm Instn No 11/43.

4. Check Post - DULOLO RIVER BRIDGE, ref W451694.

Provost will:-

(a) Ensure compliance with Adm Instn Nos 3 and 11/43.
(b) Ensure that vehicles wishing to proceed beyond this point, are in possession of an authority signed by one of the officers following, unless such officer in person is travelling in the vehicle in question:-
GOC 3 AUST DIV
GI " or officer on his behalf
AA & QMG " " " " " "
CRE " " " " " "
CASC " " " " " "
COMD, 17 AUST INF BDE, or officer on his behalf.
BM, " " " " " " " " "
SC " " " " " " " " "
Transport Control Officer, WAU, personally.
OC, Transport Pool DULOLO, "
(c) Collect all authorities and return to this HQ weekly on Saturdays.
(d) Ensure that a separate pass is issued for each trip, except in the case of Sup vehs and Engr maintenance vehs, which may be issued with passes as follows:-

(i) Sup Vehs Tpt Offr may issue bulk passes for vehs in convoy. Such pass to be in posse ssion of leading driver and to show number of vehicles in convoy.

(ii) RE Maintenance Vehs. CRE may issue permanent pass to drivers of maintenance vehs. Such pass need not be surrended at check post. Note. This is the only exception to para 4 (c).

4. (e) In the event of vehs obviously carrying supplies, i.e. Ammn, Rations, Ord Stores, Med Stores, etc, reporting to check post without authority, such vehs may be allowed to proceed at the discretion of the Senior Pro present, and all particulars forthwith forwarded to this HQ by normal channels.

5. CHECK POST KAISENIK HOUSE
On receipt of advise from accredited RE persons, Pro will forthwith close the road to ALL up traffic, until further advised by RE to reopen.

6. CHECK POSTS BULOLO 326813 and 285836 will be manned by RP 2/6 Aust Inf Bn under directions, DAPM 3 Aust Div.

7. All authorities collected will be forwarded to HQ 3 Aust Div by normal channels.

8. RATIONS
DAPM will arrange rationing with nearest unit camp to check post.

LT-COL
AA & QMG 3 AUST DIV

DISTRIBUTION

DAPM	1
3 Aust Div Pro Sec	10
COMD	1
GI	1
AQ	1
DAQMG	1
DAAG	1
ADOS	1
ADME	1
ADMS	1
CRE	1
CASC	1
Tpt Control Offr	1
17 Aust Inf Bde	2
File	2
Spare	10

NOT TO BE PUBLISHED.

The information contained in this document is not to be communicated, either directly or indirectly, to the Press, or to any person not holding an official position in His Majesty's Service.

HQ 3 AUST DIV

1 MAY 43.

ROUTINE ORDERS-PART I

By

MAJ - GEN S G SAVIGE.

Commanding 3rd Australian Division.

Nos 111 - 124.

"G"

111.

Attention is directed to the following GROs, for information and action where necessary:-
G 296, G 297.

Attention is directed to the following NGF Orders, for information and action where necessary:-
G 167, G 168, G 169, G 170

LT-COL
GS 3 AUST DIV

"AQ"

112.
REGIMENTAL SENIORITY LISTS.

The following units will forward one copy of Regimental Seniority List of officers, showing in full all officers seconded, transferred, RSL etc, Army Number, date of appointment to temporary ranks and date of birth, by 15 MAY 43:-

1 Bty, 2/1 Aust Fd Regt	2/3 Aust Indep Coy
1 Aust Mtn Bty	2/5 Aust Indep Coy
156 Aust Lt A A Bty	2/7 Aust Indep Coy
2/8 Aust Fd Coy	HQ Coml AASC
15 Aust Fd Coy	1 Aust Sup Dep Coy
2/14 Aust Fd Coy	2/2 Aust Fd Amb
2/16 Aust Fd Coy	2/46 Aust LAD
2/25 Aust Fd Pk Coy	2/2 Aust Graves Reg. Unit
HQ 17 Aust Inf Bde	152 Aust Con Tpt Coy.

113
DISTRIBUTION OF AFW 3009.

The required distribution is as follows:-
2 copies direct to NG L of C Area, Records Office.
1 copy to this HQ.
1 copy to War Diary.

114
LEAVE - X LIST PERSONNEL OF UNITS IN NEW GUINEA.

1. In the case of a member on the mainland, who is on the "X" List of a unit serving in NG, and who will normally be returned to that unit, he will not, while that unit remains in NG, be granted leave, except under the provisions of paragraph 13 of GRO A559/1942. If the unit of such a member returns to the mainland he may, subject to the approval of the CO of his unit, be granted leave on the same conditions as are applicable to other members of his unit.

2. In the case of a member on the Mainland and posted to the "X" list of a unit serving in NG, who is unfit to rejoin his unit, and has been passed to GDD for reposting or discharge, and has therefore lost his unit identity, leave may be granted from GDD, subject to the provisions of GRO A559/1942.

114 Contd.

3.(a) In the case of a member on the "X" List of his unit to whom leave is given under the provisions of para 1 above, it will be necessary for the following action to be taken, viz:-

(i) As from date on which he commences leave he will be struck off "X" List by the Records Office, re-posted to his unit and again accounted for in unit strength returns, and except as in provided for in (ii) hereunder, follow the same procedure as if he commenced leave from his unit; and -

(ii) Arrangements made for HLI or HLII(as appropriate) to cover return journey to unit instead of starting point of leave where locations differ.

(b) To complete records procedure, the unit from which leave is granted to such "X" List member, will submit appropriate casualty return marching the member out to his unit, and recording the grant of leave, while the member's unit will also submit casualty return, taking him on strength again from the date on which he commenced leave.

115
REGIMENTAL SUPERNUMERARY LIST

When an officer is transferredto RSL he may be replaced by a reinforcement. Where an officer has been evacuated to a hospital and is not likely to return to his unit, within a period of 30 days, a recommendation should be submitted to this HQ for his transfer to RSL, for reasons stated.

116
A A CATERING CORPS

1. Nominal Rolls of all personnel engaged in cooking and catering duties will be submitted to this HQ by 12 MAY 43.

2. Such rolls will contain the following information regarding each member listed:-

(a) No
(b) Rank
(c) Name
(d) Unit
(e) Medical Classification
(f) Trade Grouping
(g) Schools attended, if any.

3. In case of Warrant officers, a brief comment on their ability will be added.

117
RETURN OF AEME PERSONNEL

1. A return will be submitted to this HQ by 8 MAY 43, by all relevant units, showing AEME personnal attached and/or personnel non AEME, who are posted against AEME attached in WE. The information is required in the following manner:-

War Establishment		Posted personnel						
Rank	Td Gp	Reg. No.	Name	Rank	Trade Gp	Present Location	Present Employment.	

2. All WE provisions of attached personnel will be shown under "WE", whether or not personnel are posted. 117 Contd.

3. Personnel in excess of establishment will be shown under " Posted Personnel".

4. Personnel who will be covered by the implementation of GRO 0 290/43 will be included.

118. MEDICAL BOARDS, PROCEDURE FOR PERSONNEL TO APPEAR.

1. Personnel for appearance before a Medical Board will be sent on instruction from this HQ, to the TRANSIT Camp WAU.

2. AAFs D2 approved by ADMS 3 Aust Div, will be forwarded to MDS WAU, at the same time, Personnel will be called from TRANSIT Camp, to appear before Board at the MDS, and will be returned to the TRANSIT Camp, awaiting instructions re further movement from this HQ.

119. PERSONNEL FOR DISINFECTORS PORTABLE, HIGH PRESSURE STEAM.

Particulars of all personnel who hold a boiler attendant's certificate or railway locomotive driving or qualified to operate and service high pressure steam installations, will be submitted to this HQ by 12 MAY 43.

120 MAINTENANCE OF SMALL ARMS & MACHINE GUN EQUPT.

1. The following is extract of memo received from MGO in reference to small arms and machine gun equipment returned from NEW GUINEA to the Mainland.

" 1. The condition of rifles and sub-machine guns as received in bulk parcels at RSD, CAMBERRE from NEW GUINEA, reflects great credit on the officers and personnel concerned in the preparation , preservation and packing of this equipment for evacuation to the mainland. The condition is such that the extensive cleaning and scouring which is normally required for equipment returned from units, can be eliminated and output greatly accelerated.

2. The receipt of reports of this nature, indicating efficient maintenance of weapons by all concerned is most gratifying, more particularly when conditions such as exist in NEW GUINEA, are taken into consideration. "

2. This is an indication of what can be achieved and the GOC directs that the standard as shown in the above extract be maintained by all units of 3 Aust Div.

121 MT VEHICLE INSPECTION.

1. An OME's inspection of all vehicles on charge to units is to be made under arrangements by ADME.

2. Units will make vehicles available for inspection in unit transport lines or as arranged by inspecting officer.

3. Inspecting Officer will give unit three days notice of intention to carry out inspection.

4. The utmost expedition will be exercised to complete the inspection.

121 Contd.

5. Unnecessary running of MT to effect this inspection will be avoided.

122. SALVAGE. It is noted that units and personnel are completely disregarding Adm Instn No 2/45 Control of Salvage. The following areas are now declared out of bounds to all but RE personnel unless personnel thereon have a specific authority to enter thereon and issued by this HQ.

(a) All dredges.
(b) All specific areas containing engineering machinery, plant, bulk sawn timber etc irrespective of its condition.
(c) FOD, FSD, FAD, POL depot sites.

Traffic check posts will investigate the contents of all vehicles passing check posts, confiscate unauthorised articles, and lay the necessary charges for disciplinary action.

123. CENSUS MAJOR MACHINE TOOLS AND WORKSHOP APPLIANCES. Attention is directed to NGF Order Q180 for information and necessary action. The return required is to be submitted to this HQ by 5 MAY 45.

124. Attention is drawn to the following GROs for information and action where necessary.-
A321, A322, A323, A325, A326, Q327, 0329, 0332, 0335 F556, A300, A301, A302, 0506, 0508, F557.

Attention is drawn to the following NEW GUINEA FORCE Orders for information and action where necessary :-
A 171, A 172, A 173, Q 175, A 174, Q 179.

LT.COL.
AA & QMG 3 AUST DIV.

NOTICES.

ROMAN CATHOLIC CHURCH SERVICES

BULOLO AREA. - Mass 0845 - HQ 3 Aust Div.
" 1030 hrs - YMCA BULOLO.

WAU Area. - Rosary - 1030 hrs - WILES Farm at end of drome.

CHURCH OF ENGLAND SERVICES.

BULOLO AREA
- General Service 0900 hrs - HQ 3 Aust Div.
Holy COMMUNION 0945 hrs - " " " "

NOTICE: DISTRIBUTION FO "GUINEA GOLD" AND LETTER CARDS.

Commencing 3 MAY copies of Guinea Gold and letter cards will be distributed through Field post offices and NOT by AASC.
The basis of distribution is
Guinea Gold 1 copy per 10.
Letter Cards - weekly 3 per member of the unit rationed.