

AWM52

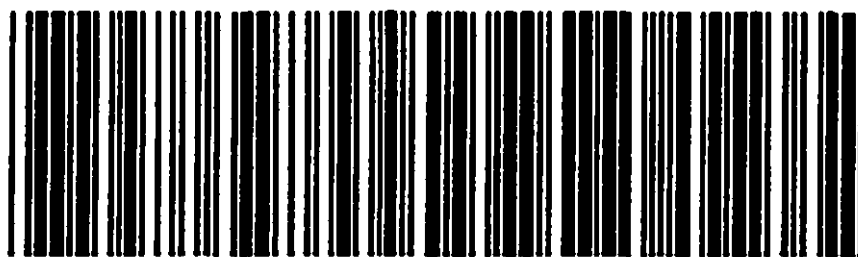
Australian Military Forces, Army headquarters,
formation and unit diaries, 1939 1945

1/7/14

**MILITARY DISTRICTS,
COMMANDS AND LINE OF
COMMUNICATION AREAS**

**Victoria Line of Communication Area
General Staff Branch (Vic L of C Area GS
Branch)**

January 1944



1/7/14-039C

FEB 12 1944

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C. 2118
(adapted)

Unit "G" Branch, I Co Vic L of C Area Date and Time From 1 Jan 44 To 12 Jan 44

Place.	Date	Hour	Summary of Events and Information	Remarks and references to Appendices Diaries &c.
HQ Vic L of C Area	3 Jan		Vic L of C Area Security Report No 37	AB
			Vic L of C Area Training Instn No 1/44	AB
	5 Jan		Vic L of C Area Trg Instns Nos 2,4/44	AB
			Amdt to Vic L of C Area Trg Instn No 656/43	AB
	6 "		Vic L of C Area Trg Instns Nos 3,5,6,9,10/44	AB
			Amdt to Vic L of C Area Trg Instn No 700/43	AB
	7 "		Amdt to Vic L of C Area Trg Instn No 684/43	AB
	8 "		Vic L of C Area Trg Instns Nos 7,8,12,13,15,16/44	AB
	10 "		Vic L of C Area Security Report No 38	AB
			Vic L of C Area Trg Instns Nos 18,19/44	AB
			Amdts to Vic L of C Area Trg Instns Nos 696,700/43	AB
	11 "		Vic L of C Area Trg Instns Nos 11,14,17,20,21,22,23,24,25/44	AB
			Amdt to Vic L of C Area Trg Instn No 1/44	AB
	12 "		Vic L of C Area Trg Instn No 27/44	AB

By Authority L. F. J. HAYTON Commonwealth Government Printer Canberra.

A. Ballantyne Capt
Col G S,
Vic L of C Area.
3/2

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C. 2118
(adapted)

Unit "G" Branch, HQ Vic L of C Area Date and Time From 13 Jan 44 To 24 Jan 44

Place.	Date	Hour	Summary of Events and Information	Remarks and references to Appendices Diaries &c
HQ Vic L of C Area	13 Jan		Vic L of C Area Trg Instns Nos 26, 28, 29, 30/44	AB
			Amdt to Vic L of C Area Trg Inst No 308/44	AB
	15 "		Amdt No 1 to Vic L of C Area Location Statement No 7/43	AB
	17 "		Vic L of C Area Security Report No 39	AB
			Adm Instn Military Assistance to Fire Destroyed Areas	AB
	18 "		Vic L of C Area Trg Instn No 31/44	AB
			Amdt to Vic L of C Area Trg Instn No 696/43	AB
	19 "		Amdt to Vic L of C Area Trg Instn No 12/44	AB
	20 "		Vic L of C Area Trg Instn No 32/44	AB
	21 "		Vic L of C Area Trg Instns Nos 32, 33, 34, 35, 37/44	AB
			Amdt to Vic L of C Area Trg Instn No 4/44	AB
	22 "		Vic L of C Area Trg Instns Nos 38, 39/44	AB
			Amdts to Vic L of C Area Trg Instns Nos 686, 706/43	AB
	24 "		Vic L of C Area Security Report No 40	AB

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A. Gallantyne
Col G S,
Vic L of C Area.
3/2

WAR DIARY or INTELLIGENCE SUMMARY

(Erase heading not required)

Army Form C. 2118

(adapted.)

Unit "G" Branch HQ Vic L of C Area Date and Time From 24 Jan 44 To 30 Jan 44

Place.	Date	Hour	Summary of Events and Information	Remarks and references to Appendices Diaries &c
HQ Vic L of C Area	24 Jan		Vic L of C Area Trg Instns Nos 36/43/	AB
			ndt to Vic L of C Area Trg Instn No 28/44	AB
	25 "		Vic L of C Area Trg Instns Nos 41,42,44,45/44	AB
			Amdts to Vic L of C Area Trg Instns Nos 686/43,31/44	AB
	27 Jan		Vic L of C Area Trg Instns Nos 40,47,48,49/44	AB
			Amdts to Vic L of C Area Trg Instns Nos 702/43,42/44	AB
			Cancellations to Vic L of C Area Trg Instns Nos 34,35,38/44	AB
	29 "		Vic L of C Area Trg Instns Nos 46,50/44	AB
	30 "		Vic L of C Area Location Statement No 1/44	AB
			<u>APPENDICES</u>	
			Vic L of C Area Trg Instructions	Appendix I AB
			Amdt No 1 to Vic L of C Area Location Statement No 7/43 and Location Statement No 1/44	Appendix II AB
			Adm Instn Military Assistance to Fire Destroyed Areas	Appendix III AB
			Vic L of C Area Security Reports	Appendix IV AB

L

By Authority L. F. J. Huxton Commonwealth Government Printer Canberra.

A. Gallant
Col G S,
Vic L of C Area

War Diary

27/21/25
"C" Branch

3

"F"

He aqua te s,
Vic L of C Area
337 Stanston Street,
E.L. C. U. E. C. 1
3 Jan 44

IC L OF C A. A. T. C. H. I. G. I. S. T. U. T. I. 40/1 / 1944

O. 2. C. E. U. E. L. OF C. A. P. G. M. C. O. D. A. U. S. T. A. J. U. I. C. T. A. D. I. S. C. A. L. L.

16 Jan 44 12 Feb 44

(1) AU HO ITI Second Aust Army Regt. Trg 5950 0 24 Dec 43 and 50 0 7

(2) Object of Course To give Junior Officers and CO's of C L its basic trg including range practices

(3) Vacancies are allotted as follows

Aust AA Gp 16
DDT 1
2C 3 (1 or 2X875 WU 11 Dent F C,
I Aust Ba c / hon AE)

(4) Original roll (in duplicate) showing to, rank, to, unit, and address and relationship of next of kin should be endorsed "For attention 'C' Branch" and forwarded to reach this HQ not later than 1700 hrs on Friday 7 Jan 44. 10 copies of each student's Personal History Sheet (att) must also accompany the original roll

(5) Arrangements for for and return journeys will be issued by units and endorsed "Charge Second Aust Army Junior Leaders School Course 02/1944."

(6) Travelling Students travelling through, or from, SOUTH AFRICA will proceed to EXETER by train departing EXETER ST STN at 0710 hrs on Saturday 15 Jan 44. The School will arrange transport from EXETER to FLY T

(7) Reporting All students will report to the school as soon as possible after arrival and not later than 1200 hrs on Sunday 16 Jan 44. Late arrivals will not be admitted to the course. Accommodation will be available at the school for students who arrive prior to the commencing date

(8) Equipment and Clothing Students will take with them to the course items of equipment etc, as set out below, consistent with the arm of the service to which they belong

File and sling	Steel helmet	For
Bayonet	Especially complete	Sho
Pistol and Case	Groundsheet	ess T'n
Ammunition Pouch	Blanket (1)	Pa book
Web Equipment	Ordinary Dress	Return Tickets
(incl Haversack)	Greatcoat	Note Books and pencils
Water bottle	Boots pairs (2)	(hard and soft black,
Binoocular & Case	Plates	and coloured)
Prismatic Compass	Knife	Relevant tool
& Case		Drawing Instruments
Map Case (or board)		Drawing Book (or Papers)
		A good eraser
		Rule (showing 1/10 ins)

Units will ensure that the above items are checked before personnel proceed to the course and will send to the school by the student concerned a list of deficiencies, if any, signed by a responsible Officer.

- 9 Pay Students will bring paybooks entered and checked to date of last pay and bearing endorsement re taxation amounts or exemption
- 10 Unit will ensure that a copy of this instruction is carried by each student attending the course

[Signature]
Col GS
Via L of C Area

DISTRIBUTION

DDJT	20	(12 netos)
DD E	7	(3 netos)
AUST AA GROUP Lq	3	(2 netos)
Second Aust Army Junior Leaders School	1	
2 Aust Govt Control Group	1	
ITO Spencer St sta	1	
G S	2	(2 netos)
A 21 G	2	(2 netos)
D F O	1	
D A O	1	
War Diary	1	(1 neto)
File	1	(1 neto)
Spares	2	
	<u>43</u>	

5959

This will ensure that all items are carried out by personnel proceeding to the school and will send a statement of deficiency to any signed by the student concerned and by a responsible officer.

Units will ensure that a copy of these instructions is carried by each student at ending the course.

P + O

6. NOMINAL ROLLS Formations and units will send one copy to school (1 copy) and a SECOND AUST ARMY (2 copies to have one week before the course begins. Lists are to show Army No., Rank Name, Unit name and address of next of kin. Formations and units will send a separate nominal roll for batman (see para 311)

7. TRAVEL

(a) Booking SECOND AUST ARMY will arrange with No 1 for seat on train for accommodation on trains for travel from SEYMOUR to Melbourne, to the bases, Army Tps and FORMATIONS. FORMATIONS will make their own travel arrangements, including booking for students filling vacancies allotted by SECOND AUST ARMY. These students must also travel on trains as laid down in para (c) below

(b) Warrant Formations of SECOND AUST ARMY will issue returned warrant to SEYMOUR. Return warrants of Army Tps will be issued by SECOND AUST ARMY. Travel between SEYMOUR and the school. Units of Army Tps will make their own arrangements for movement from their present location to SEYMOUR. It is noted that the normal route is via SYDNEY. Formations will arrange to send them to charge SECOND AUST ARMY UNIT. LADIES SECTION

(c) Forward Unit of S. G. 4th ARMY will report to RTO Central Station SYDNEY for contact and advice. Units by 1700 hrs the day before the course commences. Students on leave going to school will travel by train leaving for SYDNEY at 1825 hrs and leaving ALBURY at 0850 hrs. Students travelling from MELBOURNE to SEYMOUR will arrive NOT later than 1200 hrs on day of course. Students will be advised by RTO. They are to travel other than on train services. Formations of SECOND AUST ARMY will arrange for travel of AF 19 to students as per GPO 635/42. AF 59 will not be required between SYDNEY and SEYMOUR unless student requires travel on trains other than as stated in para (c) in which case they will be obtained from RTO

(d) Accommodation Accommodation will be available at the school for men who arrive prior to commencement of the course.

(e) Return The school will arrange movement with Movement Control to VIC. REA

8. TRANSPORT The school will arrange transport between SEYMOUR RY and the school

9. LATE ARRIVAL Late arrival will NOT be allowed on the course.

10. PAY Students and batman will bring pay books entered and checked to date of last pay and bear any other tax amounts or exemption.

11. BATMAN A formation or unit of Army Tps, sending officer student will send one batman every hour. Lesser number of officers. The school will give the number which will include (a) weaponing batmen of batman. The school will also allot them security duties

12. LEAVE If formation or unit of Army Tps, wish students to have leave at the end of the course they will inform the school of this when sending nominal roll. At that time notification the school will grant leave but will return students direct to units. Under no circumstances will late leave be considered as all Administration with reference to movements at the end of a course is finalised within the following days of course. The school is authorised to issue HOME LEAVE leave pass AF 406

copies SAAJLS, Q

1/10/44
3216
SEYMOUR ARMY

War Diary

27/10/370
" " Branch
" " Quarter,
Vic L o C ' ,
" Sw nston ' t ,
L O U V ' C l
" Ten ' /

Vic L o C ' r r o i n i n g I n s t r u c t i o n N o 2 / 1 9 4 1
N o 2 / ' S C O f f i c e r s W a r C o u r s e
L H 2 ' S C S c h o o l O b e r r o M o u n t W o r t h C o l o n .
" 1 ' n 4 ' 1 0 I

1. Authority L H 2 ' m o 2 2 8 0 7 0 o f 2 9 D e c 4 3
2. OBJ OF O C O L S
(a) By means of Lectures, demonstrations with model, indoor and outdoor areas to train officers in administration and operation of 'ASC unit'.
(b) Train students in suitable method of instruction so that the knowledge gained on the Course may be imparted to the personnel of their respective unit.
3. Venues are allotted as follows
Capt. L. on L. ruten nt
D D . 2 . 3
" L P O R T A ' Notices of and a son for in bilit to ill ho
" l l o t t d n u m b e r o f v e n u e ' s m u s t b e n o t i f i c i n w r i t i n g t o
" C " B r a n c h , H . 2 ' V i c L o f C ' r o t l a t ' d , o r o
to the d t e o n w c h t h e n o r n l o l l i d u e t h a t ' /
4. Nominall roll (in duplicate) showing, No., rank, Name, Unit, Name address and relationship of next of kin shall be forwarded to the attention "C" Branch and forwarded to reach these " " not later than 1000 hr on Friday 14 Jan 44. The O columns of each student Personal History Sheet (att) must also accompany a nominal roll.
5. Travel Journal or forward journal only to G. T. O. W. will be issued to units and endorsed, "Charge ASC Officers at Course No 2, L. H. 2 ' A. S. C. School."
6. Traveling each student traveling through or from L. H. 2 ' will proceed to G. T. O. W. by train departing 3P. C. T. S. at 1200 hr on Sunday 22 Jan 1944. On arrival at G. T. O. W. the train conductor should be made with the school (Gaelong, 5430 or 5730) and known the station to which transport should be sent.
7. Reporting all student will report to the Adjutant as soon as possible after arrival. Accommodation arrangements will be provided. B. T. M. are supplied and will not be brought by official students who are advised, however, to bring valises.
8. Personal Property
(a) Personal property will be brought by or on the person's in hand for safekeeping for other showing full receipt on which will be forwarded with nominal rolls.
(b) Personal property will be made up to the school leaving for the school. All a bit of credit entries will be signed.
(c) Traveling allowance for the forward journal, where applicable, will be paid to the school by the authority of the Chief Instructor.

(d) In the where student oblig to remain overnight in the place where not willing to or from the school they must report to the V. N. A. Insit. for relations and duties. If, for any reason, relation and quarters cannot be supplied at the L. N. A. certificate to what effect must be sent with the CO. to the L. N. A. to support the claim or to volunteer allowance in respect of the above at the appropriate time.

9. Clothing, equipment and kit - Parents will bring the following

<u>Clothing</u>	<u>Equipment</u>	<u>Text books</u>
Service Dress	Full marching order	ASC Reg. Vol 1 1907
Cape coat	Helm to be set	" " Vol III 1900
Shoes	Cap	of compl to
Personal kit	Note books,	" Vol. 1, 11
	pen, ruler, pencils	" " " " " " " "
	(incl coloured)	note book and in sh
	Electric compass	relation of the line
		on reserve 1900.

10

SPORTS FACILITIES

Facilities exist at the school for tennis, cricket, football and swimming.

11. For proceeding to the school each student should be issued with a copy of his joining instruction.

[Signature]
 COL. J. P. S.
 Vice L. of C. Area

DISTRIBUTION

1 H. A. School	7 (5 LH's)
2 Aust. Lt. Control Cp	1
2 T.O. Spencer S. Sta	1
G.S.	2 (2 LH's)
D. A.	2 (2 LH's)
D. O.	1 (1 LH)
Director	1 (1 LH)
File	1 (1 LH)
Sp. res	2

70

AUSTRALIAN MILITARY FORCES

(Chief of the General Staff)

228076

Headquarters,
Victoria Barracks
29 Dec 43.

HQ First Aust Army	(10) Air Mail	HQ Qld L of C Area	(12) Air Mail
HQ Second Aust Army	(12)	HQ NSW L of C Area	(12)
HQ NT Force	(12) Air Mail	HQ Vic L of C Area	(12)
HQ 3 Aust Corps	(6) Air Mail	HQ SA L of C Area	(8)

Copies for information to: Adv LHQ (4), CGS (3), LGA (1), AG (3), QMG (3), MGO (3), MS (3), OZE (10), CFO (2), DST (4), LHQ AASC School (4), HQ NG Force (2), HQ WA L of C Area (2), HQ Tas L of C Area (2), Aust Mvt Cont Gps Nos 1, 2, 3, 4, 5, 6 (1 each), 2/1 Aust Mvt & Tn Gp (1), RTO Spencer St Rly Station (1).

LHQ AASC SCHOOL
AASC OFFICERS WAR COURSE NO 2.
24 JAN 44 TO 10 MAR 44.

1. LOCATION NORTH GEELONG, VIC Phone GEELONG 3482 and 3730.
2. POSTAL ADDRESS. LHQ AASC SCHOOL,
OSBORNE HOUSE,
NORTH GEELONG. VIC.
3. TELEGRAPHIC ADDRESS. SERSCHOOL GEELONG
4. (a) COURSE. AASC Officers War Course No 2 (Capts and Lieuts)
from 24 Jan 44 to 10 Mar 44 (7 weeks duration)
- (b) VACANCIES. Vacancies for twenty (20) officers are
allotted as follows:

First Aust Army	2.	Second Aust Army	3
NT Force	3	3 Aust Corps	1.
Qld L of C Area	3	NSW L of C Area	3.
Vic L of C Area	3.	SA L of C Area	2.

Formations and L of C Areas unable to fill vacancies allotted to them will notify LHQ (DMT) at least 14 days prior to the date of commencement of the Course.

5. OBJECT OF COURSE
 - (a) By means of Lectures, demonstrations with models, indoor and outdoor exercises to train officers in administration and operation of AASC units.
 - (b) To train students in suitable methods of instruction so that the knowledge gained on the Course may be imparted to the personnel of their respective units.
6. SELECTION. Students will be Captains or Lieutenants.
7. NOMINAL ROLLS
 - (a) Nominal rolls will be forwarded direct to the school to arrive seven clear days before the commencing date of the course.
 - (b) The School will be advised by signal of any amendments to nominal rolls.

8. TRAVELLING

- (a) Students will be issued with rail tickets (to GEELONG) for forward journey, only
- (b) Warrants will be endorsed "Charge AASC Officers War Course No 2, LHQ AASC School."
- (c) Transport will be arranged by formations concerned in conjunction with local movement control groups.
- (d) The School will make arrangements for the return journey
- (e) Students will be despatched in time to arrive at the School two days before the Course commences
- (f) Personnel must be prepared to use their own messing utensils when served with meals at rail or refreshment rooms
- (g) Changes of unit location during the currency of the course should be notified to the School to ensure correct movement of personnel affected

9. ARRIVAL AND REPORTING

- (a) On arrival in MELBOURNE students will proceed by the first available train to NORTH GEELONG or GEELONG and telephone the School (GEELONG 3482 or 3730) on arrival, making known the station to which transport should be sent.
- (b) When no train is available on date of arrival at MELBOURNE, students will report to the RTO Spencer-Street Station
- (c) On arrival at the School all students will report to the Adjutant

10. ACCOMMODATION AND MESSING.

- (a) Accommodation and messing will be provided by the School.
- (b) Batmen are provided and will NOT be brought by Officer students
- (c) Officer students are advised to bring valises

11. PAY AND TRAVELLING CLAIMS

- (a) Pay books will be brought by personnel possessing them. Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls
- (b) Pay books will be made up to date before leaving for the School. All debit and credit entries will be signed
- (c) Travelling allowance for the forward journey only, where applicable, will be paid at the School on the authority of the Chief Instructor.
- (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the school they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD, to support any claim for travelling allowance in respect of the period spent in the capital city

12. CLOTHING

- (a) Students coming from tropical stations will be issued with warm clothing as laid down in GRO 208 of 17 Jul 42 prior to reporting at the School. Such clothing is obtainable at L of C Area GDDs and LTDs on production of Movement Order endorsed "Service dress, great-coat and winter under-clothing not issued."
- (b) Students will bring:
 - || Service dress
 - Great Coat
 - Working dress
 - Personal necessities

13. EQUIPMENT.

Students will bring the following:

Full Marching Order
Helmets Steel
Respirator
Note Books, pen, pencils (incl coloured) and ruler
Prismatic compass

14 TEXT BOOKS. Students will bring relevant text books, which will include

RASC Trg Vol I 1937 and Vol III 1933,
FSPB Complete
FSR Vol I and II.
Manual of Map Reading.
Notes on the Administration of Discipline on
War Service, 1943.

15 LEAVE.

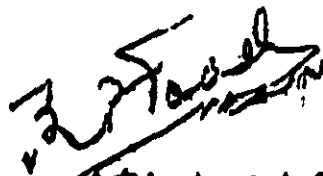
- (a) A student may be granted leave for which he is eligible by the Chief Instructor at the termination of the course, if the student lodges with the Chief Instructor, at least 14 days before the end of the course, the written authority of his CO for such grant.
- (b) In cases where the special instructions issued for a particular school so provide, passes for leave so authorized may be issued by the School. In all other cases such passes will be issued by the student's unit and transmitted by the unit to the Chief Instructor.
- (c) Leave (other than local leave or compassionate or emergency leave) will not be granted to students during the currency of the course, except in very exceptional circumstances and then only at the discretion of the Chief Instructor
- (d) Students who are proceeding on leave will be issued with combined food coupon sheets in accordance with the scale laid down in GRO Q395 of 21 May 43. In the case of students coming from NEW GUINEA or other places outside Australia, NORTHERN TERRITORY and also in cases where leave passes are provided by the School, the food coupons will be issued by the School. In all other cases the student's unit will issue the necessary coupons. Leave passes will be endorsed with the particulars of the issue.

16. SPORTING FACILITIES.

Facilities exist at the School for tennis, cricket, football and swimming

NOTE:

Before proceeding to the School each student will be issued with a copy of these joining instructions


Lieutenant General,
Chief of the General Staff
29 Dec 43

27/15/864

AUSTRALIAN MILITARY FORCES
(CHIEF OF THE GENERAL STAFF)

Headquarters,
 Victorian Barracks,
MELBOURNE, S O.1

195581

9 Nov, 43.

Adv LHO	(2)	HO Vic L of C Area	(50)
HO Second Aust Army	(2C)	HO SA L of C Area	(16)
HO Old L of C Area	(45)	HO Tas L of C Area	(12)
HO NSW L of C Area	(35)		

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Copies for information to CGS (3), AG (3), QMG (3), MGO (3), CFO (2), O2E (10), SO in-C (6), W in C (3), LHO School of Mechanization (4), QMG
 • Mvts (1), Aust Mvt Cont Gps Nos, 1, 2, 3, 4, 5, 6, 7, 8, 9 (1 each),
 2/1 Aust Mvt & Tptn Gp (1), RTO Spencer St Railway Station (1), RTO
 Seymour (1), M S. (3).

LHO SCHOOL OF MECHANIZATION
SENIOR OFFICERS MT COURSES

1. COURSE Senior Officers M.T Courses Number of Course, commencing and completion dates shown by Appendix "A" attached
2. OBJECT OF COURSE To train C O's of Unit and staff Officers concerned with the supervision of M T training and/or operation, in their responsibilities and duties.
3. QUALIFICATIONS The following personnel are eligible
 - (a) Staff Officers whose duties appertain to either training, Operation, maintenance, or supervision of
 - (b) C.O's of Units and C O's A.S.C Coys not qualified as set out in LHO Circular 63001 dated 17 Apr, 43 para 3 (d)

NOTE Preference in selection will be given to C O's of unit which have substantial numbers of M T on strength
4. VACANCIES Vacancies are allotted in accordance with Appendix "A" attached
5. LOCATION SEYMOUR, Vic
6. POST/LOCAL ADDRESS LHO School of Mechanization,
 SEYMOUR, Vic
7. NOMINAL ROLLS
 - (a) Nominal Rolls will be forwarded direct to the School to arrive seven clear days prior to the commencing date of the Course
 - (b) A copy of the Nominal Roll will be forwarded to LHO (MT)
 - (c) The School and LHO (DMT) will be advised by signal of any amendments to Nominal Rolls.

TRAVELLING

- (a) Student will be issued with rail tickets (+o SEYMOUR) for his forward journey only.
- (b) Warrants will be endorsed "Charge No Senior Officers MT Course, School of Mech."
- (c) Transport will be arranged by Formation concerned in conjunction with local Movement Control Group
- (d) The School will make arrangements for the return journey

- (e) Students will depart in time to arrive at the School two days before the Course commences.

9 ARRIVAL AND REPORTING

- (a) Transport will be provided from SEYMOUR Railway Station to the School.
- (b) All students on arrival at the School will report to the Adjutant.

10. ACCOMMODATION AND MESSING

- (a) Accommodations and messing will be provided at the School
- (b) Batmen are provided and will NOT be brought by Officer students
- (c) Officers are advised to bring valises

11 TRAVELLING CLAIMS.

- (a) Travelling allowance for the forward journey only will be paid at the School on the authority of the Chief Instructor
- (b) In cases where student are obliged to remain overnight in a capital city when travelling to or from the School they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the L T D a certificate to that effect must be obtained from the C O. of the L T D, to support an claim for travelling allowance in respect of the period spent in the capital city

12 CLOTHING. Students will bring

Uniform & D.
Personnel necessities
(Working dress is supplied by the School)

13 EQUIPMENT. Students will bring the following

Steel helmets and respirator
Note Books.
Pencil (including coloured)
Drawing materials

14. TEXT BOOKS. Such text books as are available will be supplied on loan by the School

15. NOTE Before proceeding to the School each student will be issued with a copy of these joining instructions

(Sgd)

Maj.
for Lieutenant-General
Chief of the General Staff

SENIOR OFFICERS COURSES

APPENDIX "A"

COURSE NUMBER	COMMENCES	FINISHES	SECOND AUST ARMY	V A C A N C I E S					TOTAL
				L O F C A R E A S					
				QLD	NSW	VIC	SA	TAS	
11	29 Nov, 43	11 Dec, 43	1		5	6	1		11
12	13 Dec, 43	25 Dec, 43	2	2	2	4			11
13	27 Dec, 43	8 Jan, 44	1	3	2	3	1	1	11
14	17 Jan, 44	29 Jan, 44	2	3	2	3	1		11
15	31 Jan, 44	12 Feb, 44	1	3	3	3	1	1	11
16	14 Feb, 44	26 Feb, 44		4	3	3	1		11
17	28 Feb, 44	11 Mar, 44		1	3	3	1		11
18	13 Mar, 44	25 Mar, 44		4	3	3		1	12
9	27 Mar, 44	8 Apr, 44		4	3	3	1	1	12
20	10 Apr, 44	22 Apr, 44		4	3	4	1	1	13
21	24 Apr, 44	6 May, 44		4	3	4	1	1	13
22	15 May, 44	27 May, 44		5	5	2	1		11

Formations and L of C areas unable to fill vacancies allotted to them will notify LHO (DMT) at least fourteen days prior to the date of commencement of the Course

War Diary

27/10/01
"G" nich

H: * Letter,
Vic L of C Area,
JG9 S ns+on S r st,
L-OUR C l.
5 Jan 4

Vic L C Area in ne n tructi n o 20/1913
No 10 Cour Vic L of C Area
L School of Army Cooking and Catering
Charmside Du onsl nd
17 Jan 4 7 Feb 44

Amendment No. 1

Authority D A C. Vic. L. of C Area memo o 5 Jan 4

For the above Training Instruction has been amended and will now read:

(3) Vancels are allotted as follows

AS Vic L of C Area	1	(for VT JG5992 L/Cpl Corn 11 J J 10 AS Bk 1)
Aust A A Group HQ	1	(for VT JG5952 Cnr HQ 53 Aust A. S/L t)

[Signature]
COL
Vic L of C Area

DISTRIBUTION

A.A. L.C. (Int)	2	(v c ncy c ncolloc)
Aust A.A. Group HQ	3	
D.A. C Vic. L. of C. Area	1	
L. School of Army Cooking and Catering	1	
3rd Jth Pri bene Sta	1	
10 Spencer Sta	1	
2 Aust Mvmt Control Gp	1	
GS	2	
1 C	2	
D.O.	1	
D.O.	1	
War Diary	1	
File	1	
Sp res	2	

"G" Branch
Hq Vic L of C Area,
339 SW n ton st,
LSCU, T C1
6 J n 44

VIC L O. C A. LA TRAI T I C I J U C T I O N 10 3/1944.

NO 3 OCCUPATIO L THERAPY COURSE AA, C SC 1007

OCCUPATIO L THERAPY TRAI I G C M T E 539 I I A D L I S T Y D T L

7 Feb 44 6 eb 45

1. Authority LHq memo 227430 of 28 Dec 43
2. Object of Course Training of selected personnel in Occupational Therapy for invalids of the Force
3. Vacancies re allotted follow
DD S 3 (1 for VF 121088 Cml Shic 115 (Weidelsberg) 11 Mo
(1 for VXX 127672 " Southern 1 do do
(1 for VF 01260 " C of t D 108 au t Ccn osp)
4. Original roll (in duplicate) and 1 of 2, in the Unit, e, addr d i e l t i o n i n o r t of i should e e d o r e d " or att ention "G" or "ch" and forwarded to re ce n t i o n o f l t e r a t h n 1000 hrs on or day 24 Jan 44 T O copie of each student's Per onal history sheet (att) mu t l o o c c o m p n y t e o r i g i n a l r o l l w h i c h s h o u l d show whether the student will be travelling through FLBOUPE
5. Passport (a) Each student required to travel through FLBOUPE to SYD EY will be issued with a passport for forward journey only to FLBOUPE by unit
(b) Passport for forward journey only from FLBOUPE to SYD EY will be issued by the Vic L of C Area
(c) Each student who is not required to travel through FLBOUPE to SYD EY will be issued with a passport for forward journey only by unit
(d) All passport will be endorsed "Charge No 3 Course Occupational Therapy"
6. Travelling Each student travelling through, or from FLBOUPE will report to TD S J E T J A for rail ticket at 1240 hr on Saturday 5 Feb 44 and proceed to SYD EY by train on Saturday at 1345 hrs on that date
On arrival at SYD EY student will report to TD S J E T J A and then proceed to VICTORIA PARK ROAD PADDINGTON where they will report to DD S, Vic L of C Area
Personnel must be prepared to use their own cooking utensils when served with meals at railway refreshment rooms
7. Accommodation and mess will be arranged by DD S, Vic L of C Area
8. Financial Travelling Claims
(a) Pay books will be brought by personnel and if other certificates for others who have all particulars of pay will be forwarded to DD S, Vic L of C Area
(b) Pay books will be made up to date before proceeding to the school all debit and credit entries will be signed
(c) Travelling allowance for the forward journey only will be paid at the School or the authority of the DD S, Vic L of C Area
9. Leave
(a) DD S, Vic L of C Area will authorise the grant of leave to a student at the termination of the course, if the student lodges with the DD S at least 14 days before the end of the course, the written authority of his or her CO for such grant. Such leave will be granted, by LTD or GDD by which the student is dispatched on leave

- 9 (b) Leave (other than local leave or compassionate or emergency leave) will not be granted to students during the currency of the course except in very exceptional circumstances and then only at the discretion of the DD.S, 'S' L of C Area
- (c) Students who are proceeding on leave will be issued with combined food coupon sheets in accordance with the scale laid down in GRO Q395 of 21 May 43. The necessary coupon will be issued by the student's unit. Leave passes will be endorsed with the particulars of the issue
- 10 Each student should be issued with a copy of this joining instruction before proceeding to the school

[Signature]
Col G.
Vic L of C Area
h

DISTRIBUTION

DD.S	6	(3 LHqs)
DD.S 'S' L of C Area	1	
2 Aust Govt Control Gp	1	
FTO Spencer St Sta	1	
RTO Central Fly Sta Sydney	1	
Gs	2	(2 LHqs)
2 G	2	(2 LHqs)
DFO	1	
DFO	1	
War Diary	1	(1 LHq)
File	1	(1 LHq)
Spares	2	
	<u>20</u>	

27/16/306

UNITED KINGDOM MILITARY FORCES
(Chief of the General Staff)

Headquarters,
Victoria Barracks,
Melbourne - C 1

227430

28 Dec 43

dv Ld
H. Ld L of C Area (3)
H. MS L of C Area (6)
H. Vic L of C Area (9)

Copies for information to DDMSs Ld, NSW, Vic L of C Areas (6 each),
CGS (3), LG, G (3), MS (3), O2L (10), QMG (3), QMG Ld, Aust Mt
Cont Ops Nos 1, 2, 3, 4, 5, 6, 7, 8, 2/1 Aust Mt & Tn Gp, AGO, GPO (3), DGMS
(5) RTO Central Rl Stn Sydney.

MEMO TO THE CHIEF OF THE GENERAL STAFF

- 1 LOCATION Sydney, New South Wales.
- 2 POST L. ADDRESS Occupational Therapy Training Centre
53 Elizabeth St., Sydney.
- 3 TELEGRAPHIC ADDRESS as in para 2 above.
- 4 DURATION from 7 Feb 44 to 6 Feb 1945.
- 5 OBJECT Training of selected personnel in Occupational
Therapy for invalids of the Forces.
- 6 PERSONNEL Six vacancies as shown below. The following personnel
have been selected to attend and all of C Areas will arrange accordingly.

Number	Rank	Name	Unit & Formation
NEX70206	Lieut (Sister)	ELKES T.	2/12 Aust Gen Hosp Queensland L of C Area
NX9573	WO II	PIET R.G.	113 (Concord) Mil Hosp New L of C Area.
VFX12108	Cpl	SHILLER	115 (Heidelberg) Mil Hosp Vic L of C Area
VFX127572	Cpl	SOTHERN H.	115 (Heidelberg) Mil Hosp Vic L of C Area
VFX91260	Pte	CROFTS D.	108 Aust Gen Hosp Vic L of C Area
NFX166364	Pte	HIGG K.	113 (Concord) Mil Hosp New L of C Area

9. POLITICAL ROLLS

- (a) Nominal rolls will be forwarded direct to the DDMS New L of C Area
seven clear days prior to the commencement of the course.
- (b) The centre will be advised by signal of any amendment to nominal
rolls.

0068 ARRIVAL

- (a) students will be issued with rail tickets (to Sydney) for the forward journey only
- (b) warrants will be endorsed "Charge No 3 Course Occupational Therapy"
- (c) Transport will be arranged by Formations concerned in conjunction with local movement control groups.
- (d) DDMS, NSW L of C Area will make arrangements for the return journey
- (e) students will be despatched in time to arrive at the School one day before the course commences.
- (f) Personnel must be prepared to use their own messing utensils when served with meals at railway refreshment rooms.
- (g) Change in unit location during the currency of a course should be notified to the school to ensure correct movement of personnel affected.

9 ARRIVAL AND REPORTING Students on arrival at Central Station SYDNEY will report to the RTO and will then proceed to Victoria Barracks PADDINGTON and report to the DDMS.

10 ACCOMMODATION AND MESSING Accommodation and messing will be arranged by DDMS, NSW L of C Area.

11 PAY AND TRAVELLING CLAIMS

- (a) Pay books will be brought by personnel possessing them. Pay certificates for others showing full particulars of pay will be forwarded to DDMS, NSW L of C Area.
- (b) Pay books will be made up to date before proceeding to the school. All debit and credit entries will be signed.
- (c) Travelling allowance for the forward journey only will be paid at the School on the authority of the DDMS, NSW L of C Area.

12 LEAVE

- (a) DDMS, NSW L of C Area may authorise the grant of leave to a student at the termination of the course, if the student lodges with the DDMS at least 14 days before the end of the course, the written authority of his or her CO for such grant. Such leave will be granted, by LTD or GDD by which the student is despatched on leave.
- (b) Leave (other than local leave or compassionate or emergency leave) will not be granted to students during the currency of the course except in very exceptional circumstances and then only at the discretion of the DDMS, NSW L of C Area.
- (c) Students who are proceeding on leave will be issued with combined food coupon sheets in accordance with the scale laid down in GAO 2395 of 21 May 43. The necessary coupons will be issued by the student's unit. Leave passes will be endorsed with the particulars of the issue.

13. NOTES Before proceeding to the school each student will be issued with a copy of these joining instructions.

28 Dec 43

P. G. Manning
Lieutenant-General,
Chief of the General Staff.

War Mary

27/21/56
"G" Branch
P. deuteria,
Vic L. of C. A. 27,
Joc Swanton St art,
L. 1
6 Jan 41

Vic L. of C. /r. Training Instruction '05/1944
Course No 2 Attention for re's upon Training Instructors
Second Aust Army Junior Leaders School
30ymour
14 February 1944 11 March 1944

1. Authority L. H. memo 229 vol of 1 Dec 43
2. Objec of Course To train NCO's of Attention Larracel 3tr for
"Upon FG. In str.
3. Verbal r. plott d s follows
2 (1 for 7 Aust Det Bks)
(1 for 2 Aust Det Bk)

PRO MEM Notice of no re ons to inability to fill the
plott d name of v c nio mus be notified in writin to
"G" Branch, Vic L. of C. Area st l c 5 d prior to the
date on which the nominal roll is up t this 's

4. Qual ic tions of student Students will b s l c t from
serving NCO staff of Detent on L. r eks r must be cal n th t
NCO l c t r c p bl o b sorbing th an ruction iv n na
th t th y no ins ructional p titud
5. Nominal Roll (adolic to) shown to , n', m, Unit, m, ,
Jdr ss and col tion hip of o t o in hould be n ors a "Fo
ttention "G" Branch" no orw rded o o ch th so " not l ar
than 1000 hrs on ond y ol J n 1944 m o copies of ca tudent's
r on l Histor, Sh at (att) mus r l o c c rpan, th nominal roll.
6. Will "Warrent" For forw rd Journ onl to J m U will o is uo
b unit nd undors d 'Charge o.2. Cour A D o pon r an i
Instructors Second Aust Army Junior Leaders School
7. Trav llin ch student t velling throu h or rom L. u u will
procd to S. m u b tr in a partin, of 'C S A t 0710 hr
Sturday 12 ab 1944 The caool will rrr n tr report from
S. m u ly St .
8. Porting All students will port to th 'd'utent s oon rs
possibl ftr arriv l on S turday, 12 ab '4 Accommod t on nd
ms sing will provided
9. Pay and r v lling Cl im
 - (a) Pay books will b b ou ht b p r onn l o an hom.
o certifi t for other shown All o t cul r of
p r will b low d with nominal roll
 - (b) Pay book will b m u t r a t b for oc in, to h
School All bi n cr dit at i s w l b sign d.
 - (c) Tr v llin allow nc or th forw Journ onl will be
brid h ch ol on h utlo t o th Chi l Ins ructor
 - (d) Tr r s wh r tudents are oblig x to m an ov r n ht
n c o l c i n n v llin to or from th school
h, m u t port o L v nd rnsit D pot for t ons
na quarters If, for n r on, r tion n' quarters
c not b cup li t th L, c r t i l c t o th t a set
m t b obt n c r om th CO o th "D to uppo n
cl im a tr v llin allow nc in sp ct of th period

present in the exhibit list,

10. Clothing Student will bring

1 vic or 3
1 or inc or 3
Shoes 1 (2)
Person in condition
Gramatic her and ho s

11. Equipment Student will bring with them all personal items and
equipment including

1 fl
Pistol
Shooting including all necessary items
1 or 2 tor
Steel Film t
Notebooks and pencils

Item It should be understood in connection with this that
the student must have his unit with him a fully equipped unit that
all articles are in a vic for correction

12. Each student should be furnished with copy of this training
instruction before proceeding to the course.

[Signature]
Vic L of C Tr c

DISTIBUTION

55 P. 25 B	5 (3 L's)
5 J.I.	1
2 Trust over Control Cp	1
T O, Spencer Street	1
C Seymour	1
C S.	2 (2 L's)
1 0	1 (1 L)
1 0	1
1 0	1
1 0	1 (1 L)
1 0	1 (1 L)
Spencer	2

27 21 326

AUSTRALIAN MILITARY OFFICERS
(Chief of the General Staff)

Headquarters,
Victoria Barracks,
Melbourne 3 C 1

229481

31 Dec 43.

Adv LHQ (3)
Hq NT Force (0)
Hq 2nd L of C Area (18)

Hq NSW L of C Area (15)
Hq Vic L of C Area (8)
Hq WA L of C Area (8)
Hq Tas L of C Area (6)

HQ Second Aust Army (2)

Copies for information to /Second Aust Army Junior Leaders School (4),
CGS (3), AG (3), Mil Sec (3), OEL (10), LGA, JMG (Mts), Aust Mvt
Control Gps Nos 1,2,3,4,5,6,7,8, 2/1 Aust Mvt and Tn Gp, JMG (3),
MGO, CFO (2), D MP & DB Services (4), RTO Spencer Street, RTO Seymour.

SECOND AUSTRALIAN JUNIOR LEADERS SCHOOL
DETENTION BARRACKS WEAPON TRAINING
INSTRUCTORS COURSE NO 2

1 LOCATION SEYMOUR

2. POSTAL ADDRESS Second Aust Army Junior Leaders School,
Seymour Vic

3 COURSE Detention Barracks Weapon Training Instructors Course
No 2, from 14 Feb to 11 Mar 44

4 VACANCIES are allotted as follows

NT Force	(for 13 Aust Det Bks)	1
2nd L of C Area	{ for 2/1 " " " }	2
	{ for 3 " " " }	2
	{ for 4 " " " }	2
NSW L of C Area	{ for 5 " " " }	1
	{ for 6 " " " }	1
	{ for 14 " " " }	2
	{ for 15 " " " }	1
Vic L of C Area	{ for 7 " " " }	1
	{ for 8 " " " }	1
WA L of C Area	(for 11 " " ")	2
Tas L of C Area	(for 12 " " ")	1

17

5 OBJECT OF COURSE. To train NCOs of Detention Barracks Staff as
Weapon Training Instructors

6 QUALIFICATIONS OF STUDENTS Students will be selected from
serving NCO staff of Detention Barracks. Care must be taken that
NCOs selected are capable of absorbing the instruction given and that
they possess instructional aptitude.

7. ADMINIL ROLLS

(a) Nominal rolls will be forwarded direct to the school to
arrive seven clear days before the commencing date of the
Course

- (b) The school will be advised by signal of any amendments to nominal rolls.

8 TRAVELLING

- (a) Students will be issued with rail tickets (to SEYMOUR) for the forward journey only
- (b) Rail warrants will be endorsed "Charge No 2 Course D B (Weapon Training Instructors) Second Aust Army Junior Leaders School"
- (c) Transport will be arranged by Formations concerned in conjunction with local movement control groups
- (d) The school will make arrangements for the return journey
- (e) Students will be despatched in time to arrive at the school two days before the commencing date of the course
- (f) Personnel must be prepared to use their own messing utensils when served with meals at railway refreshment rooms
- (g) Changes of unit location during the currency of the course should be notified to the school to ensure correct movement of personnel effected

9 ARRIVAL AND REPORTING

- (a) Students passing through MELBOURNE will report to the RTO Spencer Street Station who will arrange forward journey to Seymour
- (b) Transport from Seymour Railway Station to the school will be provided by the school
- (c) On arrival at the school all students will report to the Adjutant.

10 ACCOMMODATION AND MESSING Accommodation and messing will be provided at the school

11 PAY AND TRAVELLING CLAIMS

- (a) Pay books will be brought by personnel possessing them. Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls
- (b) Pay books will be made up to date before proceeding to the school. All debit and credit entries will be signed.
- (c) Travelling allowance for the forward journey only will be paid at the school on the authority of the Chief Instructor
- (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the school they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the LID, a certificate to that effect must be obtained from the CO of the LID to support any claim for travelling allowance in respect of the period spent in the capital city

12 CLOTHING

- (a) Personnel coming from Tropical stations will be issued with warm clothing in accordance with GPO 208, of 17 Jul 42, prior to reporting at the school. Such clothing is obtainable at L of C Area GPOs and LIDs on production of movement Order endorsed "Service Dress, great-coat and winter under-clothing not issued"



- (b) Students will also bring

Gymnastic shorts and shoes
Personal necessities

13 EQUIPMENT

- (a) Students will bring with them all personal items and equipment including

Rifle
Pistol
Webbing including belt and anklets
Respirator
Steel helmet
Notebooks and pencils

- (b) It should be ensured by inspection before the student leaves his unit that he is fully equipped and that all articles are in a serviceable condition

14 LEAVE

- (a) The Chief Instructor may authorise the grant of leave to a student at the termination of the course, if the student lodges with the Chief Instructor, at least 14 days before the end of the course the written authority of his CO for such grant. Such leave will be granted by the LTD or GDD by which the student is despatched on leave.
- (b) In cases where the special instructions issued for a particular school so provide, passes for leave so authorised may be issued by the student's unit and transmitted by the unit to the Chief Instructor.
- (c) Leave (other than local leave or compassionate or emergency leave) will not be granted to students during the currency of the course except in very exceptional circumstances and then only at the discretion of the Chief Instructor.
- (d) Students who are proceeding on leave will be issued with combined food coupon sheets in accordance with GPO Q395 of 21 May 43. In the case of students coming from New Guinea or other places outside Australia, Northern Territory, and also in cases where leave passes are provided by the School, the food coupons will be issued by the school. In all other cases the student's unit will issue the necessary coupons. Leave passes will be endorsed with the particulars of the issue.

15 NOTE. Before proceeding to the school each student will be issued with a copy of these joining instructions

J. B. Barrett
Lieutenant-General,
Chief of the General Staff

11 Dec 43

War Diary

27/6/1971

"G" Branch,
Vic L of C Area
339 S Aston St,
E. BOULDER CL.

VIC L OF C AREA TRAINING INSTRUCTION NO 6/1944. 6 Jun

COURSE 014 SERIAL 05 VDC GLENFELT LIME TRAINING

1 AUGUSTA T C C.F. THE AGGA IS

26 March 1944 8 April 1944

1. Ref. attached copy of LHM no 176563 of 26 Oct 43
2. Object of Course The training of VDC Officers, WO's and CO's (FTD and PTD) to carry out instruction in the following subjects within their own unit.

Explosives and demolitions,	Bridging,
Field works and protective works,	Anti Tank mines and fields
Knots, lashings and field machine	Road Construction and drainage
Water Supply	Camouflage in the field

The syllabus of this course will include training in the destruction of blind mortar bombs and grenades and certificates will be issued to those who qualify

3. Vacancies are allotted as follows:

HQ, VDC 8 (FTD and PTD)

4. Qualifications of Student VDC personnel not intended to attend the courses will,

(a) where possible, be experienced in the subjects to be covered in either a military or civil capacity, and

(b) be capable of carrying out instruction within their units

5. Original Roll (in duplicate) showing No., Rank, Name, Unit, Address and details of next of kin and whether student will be travelling through the GUF should be endorsed "For attention 'G' Branch" and forwarded to reach this HQ not later than 100 hrs on Monday 6 Apr 44. Two copies of each student's Personal History sheet and pro forma attached must also accompany the original roll which should also show whether selected personnel are FTD or PTD

6. Arrangements (a) Each student required to travel through MELBOURNE to AGGA IS will be issued with rail warrant for forward journey only to MELBOURNE by unit
(b) warrant for forward journey only, from MELBOURNE to AGGA IS will be issued by HQ, Vic L of C Area
(c) Each student who is not required to travel through MELBOURNE to AGGA IS will be issued with rail warrant for forward journey only by Unit
(d) all warrants will be endorsed "Charge 1 Aust and Tr, Centre VDC Course No 14 Se 115"

7. Travelling Each student travelling through MELBOURNE will report to FTO Spencer St Sta for rail ticket at 0630 hrs on Friday 24 Apr 44 and proceed to AGGA IS by train departing at 0710 hrs on that date. Transport will be provided to convey student from AGGA to APOO Camp by the Training Centre. Personnel must be prepared to use their own means of transport when served with meals at Rail Refreshment Rooms

8. Reporting All students will report to the Staff Captain "A" HQ, RAS Training Centre, AGGA as soon as possible after arrival and not later than Saturday 5 Apr 44

9. Pay (a) PTD personnel will be in possession of a book entered and checked to date of last pay and bearing endorsement for taxation amounts or exemption.

(b) Pay for PTD personnel will be made available at the school in accordance with VDC Standing Orders, para 20, sub para 3. Payment of rank to commence from time and date of leaving home centre to time and date of return, time being based in each case on the most expeditious means of transport available to ensure prompt arrival, and return from school.

10 Break of Return Journey. (Authority: HQ memo 210437 of 1 Dec 43)

(a) PTD Officer and OP, at the termination of schools and course of instruction leave the return journey and spend whatever time is desired at localities between the school and place of residence, provided that pay and allowances are only available to the date the would normally have been at the first time and/or stop at the conclusion of the school and subject to the practical limit of arranging suitable rail and/or transport reservations.

(b) In cases where students wish to break return journey, applications giving full particulars must be forwarded with the nominal roll to these HQs.

11 Accommodation and Messing, Travelling Claims, Clothing Equipment, Text Books and Leave Attention is drawn to paras 9, 10, 11, 12, 13 and 14 of attached HQ memo in order that the requirements set out therein are fully observed.

Col GS
Via L of C Area

DISTRIBUTION

Second Aust Army	1	(1 HQ)
Corps HQ VDC	10	(8 HQs)
S O VDC (Major Osborne)	1	(1 HQ)
1 Aust RAE Trg Centre gga	1	
2 Aust ovt Cont ol Gp	1	
ATO Opercor St at	1	(1 HQ)
GS	2	(2 HQs)
A G	2	(2 HQs)
Jr O	1	
D O	1	
Mr D1 r	1	(1 HQ)
File	1	(1 HQ)
Sp cs	2	
	25	

AUSTRALIAN MILITARY FORCES
(CHIEF OF THE GENERAL STAFF)

186563

Headquarters,
Victoria Barracks,
Melbourne S C 1

26 Oct 43.

Adv L H Q
HQ First Aust Army (200)
HQ Second Aust Army (200) (for NSW L of C Area)
" " " " (80) (for Vic L of C Area)
HQ SA L of C Area (80)
HQ Tas L of C Area (40)
1 Aust RAE Trg Centre (5)

Copies for information to HQ Vic L of C Area, CGS (3), LGA, AG (3),
MS (3), O2E (10), QMG (3), QMG (Mvts), MGO (3), CFO (3), E-in C (3),
DVDC (3), Corps HQ VDC Qld (3), NSW (3), Vic (3), SA (3), Tas (3),
Aust Mvt Control Gps 1, 2, 3, 6 & 7, 2' Aust Lvt & Tpt Gp, RTO WAGGA.

VDC ENGINEER TRAINING COURSE

JOINING INSTRUCTIONS.

1. LOCATION 1 Aust RAE Trg Centre, Phone WAGGA 2173
WAGGA NSW
2. POSTAL ADDRESS. VDC Engr Trg Course,
RAE Trg Centre,
WAGGA N S W

3. COURSES

(a) A series of five courses are to be held Details as follows

Ser No.	Course No.	Type	Vacancies	Duration	Date of Commencement	Date of Completion	Personnel to attend
1	VDC 10	Gen Engr Trg	60	14 days	21 Nov 43	4 Dec 43	FTD
2	VDC 11	" " "	60	14 "	5 Dec 43	18 Dec 43	PTD
3	VDC 12	" " "	60	14 "	23 Jan 44	5 Feb 44	FTD and PTD
4	VDC 13	" " "	60	14 "	6 Feb 44	18 Feb 44	" " "
5	VDC 14	" " "	60	14 "	26 Mar 44	8 Apr 44	" " "

(b) The following is the allocation of vacancies to Formations for each Course

Qld L of C Area	20
NSW L of C Area	20
Vic L of C Area	8
SA L of C Area	8
Tas L of C Area	4
Total	60

4. OBJECT OF COURSE

The training of VDC-Officers, WO's and NCO's (FTD and PTD) to carry out instruction in the following subjects within their own

units

Explosives and demolitions,
Fieldworks and protective works,
Knots, lashings and field machines,
Water supply
Bridging
Anti Tank mines and fields,
Road construction and drainage,
Camouflage in the field

5. QUALIFICATION OF STUDENTS

VDC personnel nominated to attend the courses will,

- (a) Where possible, be experienced in the subjects to be covered in either a military or civil capacity, and
- (b) Be capable of carrying out instruction within their units

6. NOMINAL ROLLS

- (a) Nominal rolls will be forwarded direct to the Engr Trg Centre WAGGA, to arrive seven clear days before the commencing date of the course.
- (b) The Centre will be advised by signal of any amendments to nominal rolls

7. TRAVELLING

- (a) Warrants will be issued by Formations concerned for forward journey from the place of residence of each student to WAGGA NS
- (b) Warrants will be endorsed "Charge 1 Aust RAE Trg Centre, VDC Course No "
- (c) Transport will be arranged by Formations concerned in conjunction with local movement control group.
- (d) Arrangements for return travel will be made by Trg Centre
- (e) Students will be despatched in time to arrive at the Trg Centre on the day prior to the commencement of the Course
- (f) Personnel will be prepared to use their own messing utensils when served with meals at railway refreshment rooms

8. ARRIVAL AND REPORTING.

- (a) Transport will be provided to convey students from WAGGA railway station to KAPOOKA Camp by the Trg Centre.
- (b) All students will report to the Staff Capt "A", HQ RAE Trg Centre, WAGGA, on arrival

9. ACCOMMODATION AND MESSING

- (a) Accommodation and messing will be provided at the Trg Centre.
- (b) Batmen are provided and will NOT be brought by student offices

10. PAY AND TRAVELLING CLAIMS

- (a) RAE personnel will be in possession of paybooks, made up to date and with all credit and debit entries signed

- (b) PTD personnel will be paid on camp pay sheet and will be in possession of three completed copies of either Appendix II or Appendix III (MFR and I, para 360) whichever is appropriate,
- (c) Allowances for the forward journey will be paid at the Trg Centre
- (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the Centre they must report to a Leave and Transit Depot for rations and quarters. If for any reason, rations and quarters cannot be provided at the LTD a certificate to that effect must be obtained from the CO of the LTD to support any claim for travelling allowance in respect of the period spent in the capital city

11. CLOTHING

- (a) Students will bring

Uniform, S D
Working dress or overalls
Personal necessities
Sandshoes (if in possession)
Ground sheet

- (b) Embroidered badges of rank are desirable.

12. EQUIPMENT

Students will bring where possible,

Marching Order, less arms
Steel helmets,
Note books, pencils, etc

13. TEXT BOOKS

The following text books will be brought by students

VDC Manual Pam 7 Fieldworks 1941.
ME, Vol IV Part 1 Demolitions 1942.
E-in C Tech Instrn No 3 Aust Commercial Explosives
FSPB, Pam 4 Field Engineering.
RE Pocket Book (if available)

14. LEAVE

Leave (other than local, compassionate or emergency leave) will not be granted during the currency of the course and then only at the discretion of the Chief Instructor

15. NOTE

Before proceeding to the Trg Centre each student will be issued with a copy of these joining instructions.

(Handwritten signature)
Lieutenant-General,
Chief of the General Staff.

War Diary

A M F

27/09/255

"G" Branch,
Headquarters,
Vic L of C Area,
339 Swanston St,
MELBOURNE C 1
6 Jan 44

VICTORIA L OF C AREA TRAINING INSTRUCTION NO 9/1944
NO 37 RECRUIT COURSE A W S

- 1 Duration Incl 10 Jan 44 7 Feb 44
- 2 Location 4 Aust AWS Trg Bn, DARLEY
- 3 Object To train recruits for Army Women's Services
4. Vacancies are allotted as follows
HQ Vic L of C Area
A A S 01
- 5 Accommodation and Messing will be provided at the school for the duration of the course
- 6 Travelling In accordance with arrangements, A M G Branch, Vic L of C Area
- 7 Syllabus will be in accordance with directions contained in HQ 128187 of 31 Jul 40 Recruit Training Syllabus A W S

John W. M. B.
Victoria L of C Area
Col G S
y.

DISTRIBUTION

Cont A A S	H Q	1
Asst Cont	Vic L of C AWS	2
" "	" " AAMWS	2
A A G (Orc)		1
D A A G (Rec)		1
Vic L of C Area A A R D		1
Victoria St, C 1		1
4 Aust AWS Trg Bn Darley		1
Camp Staff Officer, Darley		1
Camp Pay Office, Darley		1
G S		2
A C M G		2
D T O		1
D. R O		1
War Diary		1
File		1
Spare		2

"G" branch,
headquarters,
Vic L of C Area,
339 Swanston St,
"LEBOURN" C 1

6 Jan 44

VTC L C C AREA TRG I SIN NO 10/1944

COURSE NO 8

ADMINISTRATIO AND ORGANISATION A V A S

1. DURATION Incl 10 Jan 44 22 Jan 44
 2. LOCATION 4 AWS Trg Bn DARLEY
 3. OBJECT To train AVAS personnel in Administration and Organisation.
 4. VACANCIES are allotted as follows
4 Aust AWS Trg Bn 12
 5. NOMINAL ROLL (in duplicate) showing No, Rank, Name, Unit, and Name, Address and Relationship of next of kin will be endorsed in or attention "G" Branch, and forwarded to reach the H not later than 1000 hrs on Saturday 6 Jan 44.
 6. REPORTING Student will report to C O., 4 Aust AWS Trg Bn DARLEY at 0900 hr on Monday 10 Jan 44
 7. ACCOMMODATION and MESSING will be provided at the School for the duration of the Course,
 8. DRESS Service Dress will be worn
 9. EQUIPMENT Exercise books, pens and pencils will be brought.
 10. RECORDS The following personal records will be forwarded to C O., 4 Aust AWS Trg Bn DARLEY under suitable arrangements F200, I5033, A240, WF110, B122, AAB63 (if available) and record of leave entered up to date
 11. PAY Students will be in no session of pay books
 12. PERSONAL NECESSITIES All personal necessities including towel (marked) soiled linen bags, studs back and front, coat hanger, tooth mug, pegs, and shoe cleaning kit will be brought in electric torch will be found useful.
- VALUABLES, JEWELLERY & CAMERAS will NOT be brought to the Course

DISTRIBUTION

4 Aust AWS Trg Bn DARLEY	6	
H Vic L of C Area AVAS	2	
CI (Capt n Moore) MUR Carlton	2	
G S	2	
A. L. G	2	
DFO	1	War Diary
DRO	1	File
Camp SO Darley	1	Spares
Camp Pay Office Darley	1	
		<u>22</u>

[Signature]
Col GS
Vic L of C Area

War Diary

A I. T.

21/1/50
"G B" nch
H dqu rters,
Vic. L. of C. Area,
339 Swanston Street,
LEBOURN C.I.
5 JAN 1944

Vic. L. of C. Area Training Instruction No 700/1913
No 21 Course Driver L chs (Trade Gp 11) and Mech L T (Trade Gp 11)
Primary 'ing
Course Serial Nos Vic/96, Vic/97, Vic/98, Vic/99

Am ndment No 1.

Para 6 of the above Instn has been amended to read

G. Vacancies are allotted as follows

<u>Serial Vic/96</u>	<u>Serial Vic/97</u>	<u>Serial Vic/98</u>	<u>Serial Vic/99</u>
D.D.S.T. 5	2	5	5
For 140	For	For 140	For 2/108
Aust Gen	B I O D	Aust Gen	Aust Gen
Tpt Coy		Tpt Coy	Tpt Coy

Handwritten signature
Vic L of C Area.

DISTRIBUTION

D.D.S.T.
3 M.V.T.C.
3 A.T.D.
G.S.O. 11 Tech Tng (LH)
2 Aust Govt Control Gp
G.S.
J.C.L.G.
D.F.O.
D.R.O.
War Diary
File
Spras

6
2
1
1
1
1
2
2
1
1
1
1
8

War Diary

A.M.F

27/15/67

"G" Branch,
Headquarters
Vic L of C Area,
339 Stanston St,
MELBOURNE C 1

7 Jan 44

Vic L of C Area Training Instruction No 634/1943

No 16 Workshop Course

L H A A S C School "Osborne house" North Geelong

17 Jan 44 10 Mar 44

AMENDMENT NO 1

AUTHORITY L.H.- Signal Message G761 of 5 Jan 44

PARA 3 of the above Training Instruction has been Amended to read

(3) VACANCIES are allotted as follows

D D S T 1 Officer 1 NCO

NOTE The information asked for in para (5) of the original Training Instruction covering the additional vacancy allotted should be forwarded as soon as possible

M. B. ...
Col G
Vic L of C Area
4

DISTRIBUTION

DDST	3 (incl originals)
LHQ AASC School	1
2 Aust Movt Control Gp1	1
RTO Spencer St Sta	1
GS	2
AQMG	2
DFO	1
DRO	1
War Diary	1
File	1
Sparex	2

16

War Diary

27/15/864

A M F

"G" Branch,
H Q, Vic L of C Area,
339 Swanston St,
MELBOURNE C 1

VIC L OF C AREA TRAINING INSTRUCTION NO 7/1944. 8 JAN 1944
NO 16 SENIOR OFFICERS' M T COURSE
LHQ SCHOOL OF MECHANIZATION SEYMOUR
14 FEB 44 -26 FEB 44

1. Ref attached copy of LHQ memo 195581 of 9 Nov 43.
2. Object of Course To train HQ's of Units and Staff Officers concerned with the supervision of MT training and/or operation, in their responsibilities and duties
3. Vacancies are allotted as follows

D D.M E	2 (for VX108416 Lt Col WADSWORTH, W R Aust Base W/S AEME) (for VX48829 Lt Col MENCE, W H , HQ, Vic. L of C Area att D D M E)
D D.S T.	1 (for VX15202 Lt Col MAPLESTONE L T)
Total	<u>3</u>
4. Nominal Roll (in duplicate) showing No, Rank, Name, Unit, Name and Address and relationship of Next of kin should be endorsed, "For attention "G" Branch", and forwarded to reach these H Q not later than 1000 hrs on Thursday 3 Feb 44 TWO copies of each student's Personal History Sheet (ast) must also accompany the Nominal Roll
5. Rail Warrant for forward journey only, to SEYMOUR will be issued by unit, and endorsed, "Charge No 16 Senior Officers M.T Course School of Mech."
6. Travelling - Each student travelling through, or from MELBOURNE will proceed to SEYMOUR by train departing SPENCER ST STA at 1850 hrs on Saturday 12 Feb 44.
7. Reporting All students will report to the School Adjutant on arrival and not later than Saturday 12 Feb 44
8. Attention is drawn to paras 10, 11, 12, and 13 of att LHQ memo in order that the requirements as set out therein are fully observed.

DISTRIBUTION

D D.M E.	5 (5 LHQ's)
D D S T.	3 (3 LHQ's)
LHQ School of Mech Seymour	1
2 Aust Movt Cont Gp	1
G S	2 (2 LHQ's)
AQMG	2 (2 LHQ's)
DFO	1 (1 LHQ.)
DRO	1 (1 LHQ)
RTO Spencer St Sta	1 (1 LHQ)
War Diary	1 (1 LHQ)
File	1 (1 LHQ)
Spares	2
	<u>21</u>

54 G. S. 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100
Cpl G S,
Victoria L of C Area.

DMT/T3(d)2p8/7

27/15/864

AUSTRALIAN MILITARY FORCES
(CHIEF OF THE GENERAL STAFF)

Quarters,
Victorian Barracks,
MELBOURNE, S C 1

195581

9 Nov, 43

Adv LHO
LHO Second Aus Army
HQ Qld L of C Area
HQ NSW L of C Area

(2)
(20)
(45)
(35)

HQ Vic L of C Area
HQ SA L of C Area
HQ Tas L of C Area

(50)
(16)
(12)

Copies for information to CGS (3), AG (3), QMG (3), MGO (3), CFO (2), O2E (1), SO in C (6), E in C (3), LHO School of Mechanization (4), QMG Mvts (1), Aust Mvt Cont Cps Nos, 1, 2, 3, 4, 5, 6, 7, 8, 9 (1 each), 2/1 Aust Mvt & Tptn Gp (1), RTO Spencer St Railway Station (1), RTO Seymour (1), M S (3).

LHO SCHOOL OF MECHANIZATION
SENIOR OFFICERS MT COURSES

1 COURSE Senior Officers M T Courses Number of Course, commencing and completion dates shown by Appendix "A" attached

2 OBJECT OF COURSES To train C.O's of Units and Staff Officers concerned with the supervision of M T training and/or operation, in their responsibilities and duties.

3. QUALIFICATIONS The following personnel are eligible

(a) Staff Officer whose duties appertain to either training, operation, maintenance, or supervision of L.

(b) C O's of Units and C O's A.C.C. not qualified as set out in LHO Circular 63001 dated 17 Apr, 43 para 3 (d)

NOTE Preference in selection will be given to O's of unit which have substantial numbers of M T on strength

4 VACANCIES Vacancies are allotted in accordance with Appendix "A" attached

5 LOCATION SEYMOUR, Vic

6 POSTAL ADDRESS LHO School of Mechanization,
SEYMOUR, Vic

7 NOMINAL ROLLS.

(a) Nominal rolls will be forwarded direct to the School to arrive seven clear days prior to the commencing date of the Course

(b) copy of the Nominal Roll will be forwarded to LHO (E.I.)

(c) The School and LHO (DMT) will be advised by signal of any amendments to Nominal Rolls

8 TRAVELLING

(a) Students will be issued with rail tickets (to SEYMOUR) for the forward journey only

(b) Warrants will be endorsed "Charge No. Senior Officer LHO Course, School of Mech"

(c) Transport will be arranged by Formations concerned in conjunction with local Movement Control Group

(d) The School will make arrangements for the return journey

- (e) Students will depart in time to arrive at the School two days before the Course commences

9. ARRIVAL AND REPORTING

- (a) Transport will be provided from SEYMOUR Railway Station to the School
- (b) All students on arrival at the School will report to the Adjutant.

10. ACCOMMODATION AND MESSING

- (a) Accommodations and messing will be provided at the school
- (b) Batsmen are provided and will NOT be brought by Officer students.
- (c) Officers are advised to bring valises

11. TRAVELLING CLAIMS

- (a) Travelling allowance for the forward journey only will be paid at the School on the authority of the Chief Instructor
- (b) In cases where students are obliged to remain overnight in a capital city when travelling to or from the School they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the L.T.D. a certificate to that effect must be obtained from the C.O. of the L.T.D., to support any claim for travelling allowance in respect of the period spent in the capital city

12. CLOTHING. Students will bring

Uniform S.D.
Personal necessities
(Working dress is supplied by the School)

13. EQUIPMENT Students will bring the following:

Steel helmet and respirator
Note Books
Pencils (including coloured)
Drawing materials

14. TEXT BOOKS Such text books as are available will be supplied on loan by the School

15. NOTE Before proceeding to the School each student will be issued with a copy of these joining instructions

(Sd)

Maj
for Lieutenant-General
Chief of the General Staff.

SENIOR OFFICERS COURSES

APPENDIX "A"

COURSE NUMBER	COMMENCES	FINISHES	SECOND LUST ARMY	V A C A N C I E S					TOTAL
				L O F C A R E A S					
				OLD	NSW	VIC	SA	TAS	
11	29 Nov, 43	11 Dec, 43	1		3	0	1		11
12	13 Dec, 43	25 Dec, 43	2	2	2	4	1		11
13	27 Dec, 43	8 Jan, 44	1	2	2	3	1	1	11
14	17 Jan, 44	29 Jan, 44	2	3	2	3	1		11
15	31 Jan, 44	12 Feb, 44	1	3	3	2	1	1	11
16	14 Feb, 44	26 Feb, 44		4	3	3	1		11
17	28 Feb, 44	11 Mar, 44		4	3	3	1		11
18	13 Mar, 44	25 Mar, 44		4	3	3	1	1	12
19	27 Mar, 44	8 pr, 44		4	3	3	1	1	12
20	10 Apr, 44	22 Apr, 44		4	3	4	1	1	13
21	24 Apr, 44	6 May, 44		4	3	4	1	1	13
22	15 May, 44	27 May, 44		5	3	2	1		11

Formations and L of C areas unable to fill vacancies allotted to them will notify LHQ (DMT) at least fourteen days prior to the date of commencement of the Course

War Diary

★

A M F

27/21/328

"G" Branch,
Headquarters,

359 Swanston St,
MELBOURNE C 1.

8 JAN 1944

VIC L OF C AREA TRAINING INSTRUCTION NO 8/1944
SERIAL NO 2 VDC GP & UNIT COMDS & 2 i/c's (TYPE A)
SECOND AUST ARMY JUNIOR TACTICAL SCHOOL NARELLAN NSW

- 1 Authority Second Aust Army memos Trg 4817 of 15 Nov 43, and Trg 5738 of 20 Dec 43
- 2 Duration 4 Feb 44 18 Feb 44
- 3 Location Second Aust Army Officers' School,
"Studley Park",
NARELLAN, N S W
- 4 Object To train V D C officers of and above the grading of Coy Comd or Potential Coy Comd in their duties 'n the field
- 5 Vacancies are allotted as follows

Corps H Q V D C 2
- 6 Nominal Roll (in duplicate) showing No, Rank, Name, Unit, Home, Address and Relationship of Next of Kin and whether students will be travelling through MELBOURNE, will be endorsed "for attention "G" Branch", and forwarded to reach this H Q not later than 1000 hrs on FRIDAY 21 Jan, 44. TWO copies of each student's Personal History Sheet (att) must also accompany the nominal roll which should show whether selected students are F T D or P T D personnel
- 7 Rail Warrants (a) Each student required to travel through MELBOURNE to NARELLAN, NSW will be issued with rail warrant for forward journey only from place of residence to MELBOURNE by unit
(b) Warrant for forward journey only from MELBOURNE to NARELLAN, N S W, will be issued by H Q, Vic L of C Area.
(c) Each student who is NOT required to travel through MELBOURNE to NARELLAN, NSW will be issued with rail warrant for forward journey only from place of residence to NARELLAN, NSW by unit
(d) All warrants will be endorsed "Charge Serial No 2/44 V D C Gp and unit Comds and 2 i/c's, Second Aust Army Junior Tactical School"
- 8 Travelling Each student travelling through MELBOURNE to NARELLAN, NSW will report to PTO SPENCER SM STA for rail ticket at 1545 hrs on WEDNESDAY 2 FEB 44 and proceed to SYDNEY, NSW by train departing at 1615 hrs on that date
On arrival at SYDNEY students will travel by train leaving CENTRAL RY STA at 1400 hrs and proceed to LIVERPOOL, detrain, take the 1455 hrs train to CAMPBELLTOWN, detrain and proceed to NARELLAN by train departing CAMPBELLTOWN at 1531 hrs. School transport will meet the train at NARELLAN
Interstate students travelling through capital cities should report to L T D for rations and quarters. If these are NOT available they should obtain a certificate from LTD to that effect
- 9 Reporting All students will report at the school on Thursday, 3 Feb 44.
- 10 Accommodation and Messing will be provided at the school for the duration of the course. All students travelling by rail must be prepared to use their own messing utensils when served with meals at Ry Refreshment Rooms

- 11 Dress and Equipment In addition to good uniform students should take khaki working dress or an old uniform for field training
- 12 Books etc Students should take the following books
 Volunteer Defence Corps Manual Pams 1 1
 A T.M.'s
 Mapboards and Sale if available
 Compasses, Protractors, Chinagraph Pencils
 Notebooks
- 13 Pay Pay for Part Time Dut personnel will be paid at the School in accordance with V D C Standing Orders para 20, sub para 3. Payment of rank to commence from the date of leaving centre to the date of return to the unit centre. The time will be calculated on the last train or coach leaving the "non" centre to connect with the time set down for the train travelling to the course and similarly on the return journey, subject, however, to the conditions laid down in para 14 of this instruction relative to break of return journey by P T D personnel. P T D personnel will be in possession of paybooks, entered and checked to date of last pay and bearing endorsement re taxation amounts or exemption.
- 14 BREAK OF PART TIME JOURNEY (Authority: LHQ memo 210437 of 1 Dec 43)
 (a) PTD Officers and O R's may, at the termination of schools and courses of instruction break the return journey and spend whatever time is desired at localities between the school and place of residence, provided that pay and allowances are only available to the date they would normally arrive home by the first train and/or steamer at the conclusion of the school and subject to the practicability of arranging suitable rail and/or steamer reservation.
 (b) In cases where students wish to break return journey, applications giving full particulars must be forwarded with the nominal roll to these HQ.
15. Each student should be issued with a copy of the joining instruction before proceeding to the school

DISTRIBUTION

Corps HQ VDC	6
Second Aust Army	1 (for infm)
Second Aust Army Jun Tactics School	1
S O. VDC (Maj Osborne)	1
2 Aust Movt Cont Gp	1
RTO Central Hy Sta Sydney	1
RTO Spencer St Sta	1
G S	2
A.C.M.	2
D F O	1
D R O	1
War Diary	1
File	1
Spares	1

Total 24

Victoria L Col G S,
of C Area.

War Mary
A M F

27/19/1212

"G" Branch,
Vic L of C Area,
339 Swanston St.,
MELBOURNE C 1.
8 Jan 44

VIC L OF C AREA TRAINING INSTRUCTION NO 12/1944
NO 6 SPECIAL SHORT COURSE O C T U WOODSIDE SA
14 FEB 44 11 MAR 44

- 1 Authority LIQ memo 229525 of 31 Dec 43
 - 2 Location Woodside, S A
 - 3 Object This Course is designed to give a military background to all officers who do not require to attend a full O C T U Course
 - 4 Selection The vacancies at the O C T U Special Short Course will be filled by officers in the following priority
 - (a) Officers commissioned since 1 Jan 43 those most recently commissioned to have priority
 - (b) Officers commissioned since 1 Jul 42
 - (c) Any other officer who was commissioned prior to 1 Jul 42 and who has been specially recommended to attend
 - 5 (a) Vacancies have been allotted as shown hereunder Where an officer is named, it is requested that formations concur in his release to attend this course Where specific nominations are not made, and in the event of formations, etc not being able to release nominees, it should be ensured that all vacancies allotted are filled by suitable candidates
 - (b) Allocation of Vacancies

A A G (P)	1 (for VX95911 Chaplain Class 4 HOPLE J G D D , Vic L of C Area)
District Accounts Office	2 (1 for V82214 Lt BARL RD " E) (1 for SX1100 Lt DAF"ON, G M)
A D C S Vic L of C Area	1 (for V25701 Lieut BULL G)
3 Aust Psychology Testing Sec	1 (for V1100122 Lt HALL"O'D S)
LIQ Bulk Stat. Store	1 (for V42116 Lt CUTT" S, J P)
Vic L of C Area Records Office	2
A D D S Vic L of C Area	1
2 Aust Movt Cont up	1
	Total 10
- NOTE OFFICERS FROM P CORDS O VICE
On completion of the course, Records Office rs will report to I Q. S A L of C Area Records office for a period of 2 days' duty and to I Q 2nd Echelon for a further 2 days prior to returning to their units.
- 6 Nominal Roll (in duplicate) showing No, Rank, Name, Unit, Name, Address and Relationship of Next of kin and whether student will be travelling through MELBOURNE, will be endorsed, "For attention "G" Branch" and forwarded to reach these H Q not later than 1000 hrs on Monday 31 Jan 44 TWO copies of each student's Personal History Sheet (att) will be fully completed and forwarded with the nominal Roll
 - 7 Rail Warrant (a) Each student required to travel through, or from MELBOURNE to AMBLESID", S A will be issued with rail warrant for forward journey only to MELBOURNE by unit

(b) Bulk warrant for forward journey only from MELBOURNE to AMBLESIDE S A will be issued by L T D CA 1

(c) Each student who is not required to travel through MELBOURNE to AMBLESIDE S A, will be issued with rail warrant for forward journey only by unit.

(d) All warrants will be endorsed, "Charge No 6 Special Short Course, O C T U"

- 8 Reporting for Travel Each student travelling through or from MELBOURNE, will report to L T D CAMP PELL not later than 1500 hrs on Tuesday 8 Feb 44, for instructions relative to onward movement to O C T U on Wednesday 9 Feb 44
- 9 Arrival and Reporting Transport from AMBLESIDE S A will be arranged by the school. In the event of no transport being available at that station, the senior candidate will telephone the School (Woodside 135). On arrival thereat, all students will report to the Adjutant and not later than Thursday 10 Feb 44 accommodation and messing will be provided
- 10 Pay and Travelling Claims

- (a) Pay books will be brought by personnel possessing them. Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls
- (b) Pay books will be made up to date before leaving for the School. All debit and credit entries will be signed
- (c) Travelling allowance for those not travelling with a draft or rationed in transit for the forward journey, only will be paid at O C T U
- (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the School, they must report to a Leave and Transit Depot formations and quarters. If, for any reason, rations and quarters cannot be supplied at the L T D, a certificate to that effect must be obtained from the C O of the L T D to support any claim for travelling allowance in respect of the period spent in the capital city

11 Clothing and Equipment Students will bring

<u>Clothing</u>	<u>Equipment</u>
Service Dress	Rifle (if available)
Working Dress (2 suits)	Full marching order
Two good pairs of boots	Messing utensils
Personal necessities	

NOTE It should be ensured by inspection before the student leaves his unit that he is fully equipped and that all articles are in a serviceable condition

12 Text Books Students are advised to study the following

Infantry Trg (War) 1937	F S R Vol 1, 11, 111
Minor Tactics (Inf)	F S P (All Pams)
A M R & O	Gas Trg (Aust) 1942
M M L 1941	Manual Elementary Drill
M M R & P S	Fieldcraft and Battle Drill
Manual Hygiene & Sanitation	S A T Vol 1 Pam 2
M T P 9	" " " 3
" 23 Pt 3	" " " 4
" 33	" " " 11
" 42	" " " 12
" 46 Pts 1, 2, 3, 4, 5, 6	" " " 13
" 47	" " " 15
R A L C Trg	Elementary Astronomy for Service Use
Manual of P & F T	A T M (Aust) 15 (Supp)
P T Folder	

The above text books which will be used during the course, will however, be supplied by O C T U

13. Each officer student should be issued with a copy of this joining instruction before proceeding to the School

J. J. J. J.
Victoria Col. G.S.
L of C Area
16

<u>DISTRIBUTION</u>		
A A G (P S)	2	(1 L L)
Adj't, Dist. Accounts Office Vic	4	(1 L L)
A D C S Vic L of C Area	2	(1 L L)
3 Aust Psychology Test Sec	3	(1 L L)
LHQ Bulk Stat Store	3	(1 L L)
Vic L of C Area Records Office	4	(1 L L)
A. D D S Vic L of C Area	3	(2 L L)
2 Aust Movt Cont Gp		
(Capt SEYMOUR)	3	(1 L L)
Adj't G D D Caulfield	2	(1 L L) (for action o/a Chaplain MORLEY)
L T D CAMP PELL	1	(1 L L)
O C T U WOODSIDE SA	1	
2 Aust Movt Cont Gp		
RTO Spencer St Sta		(2 L L)
G S	1	(1 L L)
A J M G	1	(1 L L)
A Q M G (for WO Leach)	1	
D F O	1	
D R O	1	(1 L L)
War Diary	1	(1 L L)
File	10	
Spares		
<u>Total</u>	<u>49</u>	

27/19/1212

A. M. P.
(Chief of the General Staff)

Headquarters,
Victoria Barracks,
MELBOURNE ° C 1
3/Dec 43.

229525

Adv LHQ	(3)		
First Aust Army	(15)	NSW L of C Area	(25)
Second Aust Army	(15)	Vic L of C Area	(15)
3 Aust Corps	(15)	S.A. " "	(15)
HQ Force	(10)	W A " "	(15)
NT Force	(20)	Tas " "	(5)
Qld L of C Area	(40)	L H Q Camp	(10)

Copies for info to OCTU(3), COS(3), LQA, AG(3), Mil Sec(3), QMG(3), MGO(5), CPO(2), LHQ 2nd Ech(10), Aust Army Chaplains' Dept, DGMS, D.Dental Serv, Paymaster-in Chief, Chief Army Auditor, DLS, D Mil Pris; D Postal Serv, D Printing & Stat, DQMG (2) (Movts); Movt Cont Gps, 1,2, 3,4,5,6,7,8, 5/1 Aust Mvt Cont Gp, D Educ, D Canteen Serv, D Lab, RTO Adelaide.

O C T U -- NO 6 SPECIAL SHORT COURSE
14 FEB 44--11 MAR 44

1. Location WOODSIDE, S.A. PHONE WOODSIDE 133.
2. POSTAL ADDRESS OCTU WOODSIDE SA
3. TELEGRAPHIC ADDRESS OCTU WOODSIDE SA
4. COURSE No 6 Special Short Course will be held from 14 Feb 44 to 11 Mar 44 (See also note to para 5 below re officers from Reco ds Off)
5. ALLOTMENT OF VACANCIES - Total 90
6. Vacancies have been allotted as shown hereunder. Officers whose names are listed in the attached Appendix "A" to the joining instructions have been recommended for attendance by Directorates at LHQ, and it is requested that formations concur in their release to attend the course. It will be noted that recommendations have not been received for all vacancies. Where specific nominations are not made, or in the event of Formations etc not being able to release nominees, it should be ensured that all vacancies allotted are filled by suitable candidates.

	LHQ	First Aust Army	Second Aust Army	3 Aust Corps	NT Force	3 Aust Corps	Qld L of C Area	NSW L of C Area	Vic L of C Area	S.A. L of C Area	A.C. L of C Area	Tas L of C Area	Total
AA Psychological Service													1
AA Records							1			1			2
MP & Det Bks							1	1					2
AA Legal Service	1				1		1						3
AA Education Service		1	1										2
AA Chaplains' Dept			3		1	1			1				5
AAMC		1			1	1	2	1					6
AA Dental Corps		2	2		1		3	1	1	2	2		14
AA Catering Corps			2										2
AA Canteen Services	1				1		2	1					5
AA Postal Corps		1					1						2
Employment Units					1					1			2
AA Printing & Stat. Serv.		1							1				2
AA Movt Cont Staff	1			2	1		1	1	1		2		9
D.M.E.	1												1
AA Pay Corps	1						2	2	2	2	2	1	12
Audit Staff	1												1
Reserved													13
	5	6	9	2	7	2	16	7	9	6	6	2	90

OFFICERS FROM RECORDS OFFICES On completion of the course Records Officers will report to HQ SA 1 of C Area Records Office for a period of 2 days' duty and to LTR 2nd Echelon for a further 2 days prior to returning to their units.

6. OBJECT OF COURSE "his course is designed to give a military background to all officers who do not require to attend a full OCTU Course.

7. SELECTION • The vacancies at the OCTU Special Short Course will be filled by officers in the following priority

- (a) Officers commissioned since 1 Jan 43 those most recently commissioned to have priority.
- (b) Officers commissioned since 1 Jul 42
- (c) Any other officer who was commissioned prior to 1 Jul 42, who has been specially recommended to attend as set out in preceding paras of this instruction.

8. NOMINAL ROLLS will be forwarded to each OCTU by 7 Feb 44.

9. TRAVELLING

- (a) Students will be issued with rail, steamer, etc, tickets to AMBLESIDE SA (from East) and to WOODSIDE (from North and West), for the forward journey only.
- (b) Warrants will be endorsed, "Charge No.6 Special Short Course OCTU".
- (c) Formations will despatch candidates in drafts and arrange bulk bookings with local movement control groups.
- (d) Details of travelling will be passed to local movement control groups or RTO seven days before the day of travel.
- (e) Local movement control groups or RTO's will arrange for the issue of AAF A.59 or meal tickets for the entire journey.
- (f) Draft conducting NCO's will report to RTO's at each of the following Rly. stations passed through

BRISBANE, SYDNEY, MELBOURNE, ADELAIDE, PERTH and LAUNCESTON

(g) Candidates will be despatched in time to arrive at OCTU on 10 Feb

10 ARRIVAL & REPORTING

- (a) Candidates will arrive at ADELAIDE (from North and West) and AMBLESIDE (from East) Railways Stations.
- (b) Candidates arriving at ADELAIDE will be despatched to RIVER VIEW Station by LTD ADELAIDE
- (c) Transport from Stations to OCTU will be arranged by the School. In the event of no transport being available at AMBLESIDE the senior candidate will telephone OCTU
- (d) All students on arrival at OCTU will report to the Adjutant.

11. ACCOMMODATION & MESSING will be provided at OCTU

12. PAY & TRAVELLING CLAIMS

- (a) Pay books will be brought by pers possessing them. Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls.
- (b) Pay books will be made up to date before leaving for the School. All debit and credit entries will be signed.
- (c) Travelling allowance for those not travelling with a draft or rationed in transit for the forward journey only, will be paid at 1/4d per mile.
- (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the school, they must report to a Leave and Transit Depot for rations and quarters. If, for any reason rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD to support any claim for travelling allowance in respect of the period spent in the capital city.

13. CLOTHING

(a) Candidates coming from tropical stations will be issued with warm clothing as laid down in GRO 208 of 17 Jul 42 prior to reporting at OCTU. Such clothing is obtainable at L of C A-aa GDDs and LTAs on production of Movement Order, endorsed, "Service dress, greatcoat and winter underclothing not issued".

(b) Students will also take

Service dress
Working dress (two suits)
Two good pr of boots
Personal necessities

14. EQUIPMENT

(a) Students will take equipment as follows :--

Rifle (if available)
Full marching order
Messing utensils.

(b) It should be ensured that, by inspection before the student leaves his unit, he is fully equipped and that all articles are in a serviceable condition.

15. TEXT BOOKS will be provided by OCTU. The undermentioned text books will be used during the course and nominees are advised to study the relevant parts therein before entry

Infantry Trg (War) 1937
Minor Tactics (Inf)
AMR & O
MML 19-1
MMR & FS
Manual Hygiene & Sanitn
MTP 9
" 25, Part 3
" 35
" 42
" 46, Ptal to 5 incl.
" 47.

Gas Trg (Aust) 1942
Manual Elementary Drill
Fieldcraft & Battle Drill
SAT Vol 1, Pams 2, 3, 4, 11, 12, 13, 15.
Elementary Astronomy for Service Use
ATM (Aust) 13 (Supp).
RAMC Trg
Manual of P & R T
P T Folder

FSR Vol I, II, III
FSPB (All pams)

16. LEAVE

(a) A student may be granted leave for which he is eligible by the C.I. at the termination of the course, if the student lodges with the C.I. at least 14 days before the end of the Course, the written authority of his CO for such grant.

(b) In cases where the special instructions issued for a particular school so provide, passes for leave so authorised may be issued by the School. In all other cases such passes will be issued by the student unit and transmitted by the Unit to the C.I.

(c) Leave (other than local leave or compassionate or emergency leave) will not be granted to students during the currency of the course, except in very exceptional circumstances and then only at the discretion of the C.I.

(d) Students who are proceeding on leave will be issued with combined food coupon sheets in accordance with the scale laid down in GRO Q395 of 21 May 43. In the case of students coming from New Guinea or other places outside Australia, Northern Territory and also in cases where leave passes are provided by the School, the food coupons will be issued by the School. In all other cases the student's unit will issue the necessary coupons. Leave passes will be endorsed with the particulars of the issue.

17. NOTE Each student before proceeding to the School will be issued with a copy of these joining instructions.

(Sgd) J. BARRETT, Col,
for Lt Gen.,
Chief of the General Staff

O C T U NO 6 SPECIAL SHORT COURSE
OFFICERS RECOMMENDED BY DIRECTORATES
AT L H Q TO ATTEND

AA PSYCHOLOGICAL SEC

VX133122 Lieut. S B HAMMOND Vic L of C Area

MILITARY PRISONS & DETENTION BKS

Q 89496 Lieut P V WINSTON 5 Aust Gd Compound
N 390561 " H R COOPER 5 Aust Det Bks.

AA LEGAL CORPS

NX165791 Capt S.W WALKER Qld L of C Area
SX3318 Lieut D A.G THOMAS N T Force

AA EDUCATION SERVICE

VX116499 Lieut V H PARKINSON 1 Aust Inf Bde
NX45147 " T F. McKNIGHT 6 Aust Inf Trg Bde

AA CHAPLAINS DEPT

VX104170 Chaplain Class 4 A W. ALBISTON AA Def Port Kembla
VX138502 " " H A G CLARK 2 AASC Trg Bn
VX93978 " " E P C. HOLLARD Aust Armd Trg Centre
QX48211 " " A.H. BROOKS 2/4 AGH
VX93911 " " J MORLEY GDD Vic L of C Area
NX130517 " " W A. GATES 1 Aust Fd Regt
WX36431 " " L DALZIEL GDD Qld L of C Area
WX36431 " " R W LAWDAVIS 108 CCS

AA CATERING CORPS

NX133035 Capt J.H SHAW 1 AACC Trg Bn.
VX85024 Lieut. A H.A WHITING

AA POSTAL SERVICES

VX30761 Lieut M V SMITH First Aust Army Postal Unit
NX.45 " J.P. MORRISSEY 3 Aust L of C Postal Unit

EMPLOYMENT UNITS

VX74440 Lieut W E. FURNIS 29 Aust Exp Coy
W.15506 " E.N WALKER 19

AA PRINTING & STAT SERVICE

VX12146 Lieut J.P. CUTTRISS LHQ Bulk Stat Store
QX31688 " S M. KEANE First Aust Army Stat Depot

AA DEFENCE CANTEN SERVICES

V305137 Lieut R H. TROTTER Central Canteen Cont.Board
NX24232 " J.C. THORPE NSW L of C Area
VX25410 " P W ACTON Qld L of C Area
QX53086 " H. CORLEY " " "
SX.7172 " J D TURNER N T Force

AA PAY CORPS

NX4895 Lieut. E H HIGHAM Qld L of C Area
Q.151621 " H J BAUMAN " " "

VIC

VX2214 Lieut H.E BARNARD Vic L of C Area
SX4100 " G M BARTON Vic L of C Area
SX24683 " R.L WILLIAMS S.A L of C Area
S.2537 " A.H HUME S.A L of C Area
TX15696 " E G. HETTFELD Tas L of C Area
N.318266 " J.L WILSON L.H.Q.

A.R.N R

VX26008 Lieut. K.W. CHICK M.G O. Branch.

War Diary

A. M. F.

27/15/864

"G" Branch,
HQ Vic L of C Area,
339 Swanston St.,
MILBOURN C1

8 JAN 1944.

VIC L OF C AREA TRAINING INSTRUCTION NO 13/1944

NO 17 SENIOR OFFICERS' MT COURSE

L.H. 100 L OF C AREA INSTRUCTION NO 13/1944

28 February 1944 11 March 1944

1. Re: attached copy of LHQ memo 195581 of 9 Nov, 43
2. OBJECT OF COURSE To train COS of units and Staff Officers concerned with the supervision of MT training and/or operation, in their responsibilities and duties
3. VACANCIES are allotted as follows
DDST 1 (or Lt Col HAT, 13 Aust Supply Res Depot)
Aust AA Gp Hq 1 (or V80968 Major Maltby GB)
DDMC 1 (For CO, Vic L of C Area W / hops)
3
4. NOMINAL ROLL (in duplicate) showing No, Rank, Name, Unit, Home Address and Relationship of Next of Kin should be endorsed "For attention 'G' Branch" and forwarded to reach these HQ's not later than 1000 hrs on Thursday 17 Feb 44. TWO copies of each student's Personal History Sheet (attached) must also accompany the Nominal Roll
5. RAILWAY TRAVEL for forward journey only to SYDNEY will be issued by Unit, and endorsed "Charge No 17 Senior Officers' MT Course School of Mech."
6. TRAVELLING Each student travelling through, or from MELBOURNE will proceed to SYDNEY by train departing SPENCER ST SEA at 1850 hrs on Saturday 26 Feb 44
7. REPORTING All students will report to the School Adjutant on arrival and not later than Saturday 26 Feb 44
8. ATTENTION is drawn to paras 10, 11, 12 and 13 of a tached LHQ memo in order that the requirements as set out therein are fully observed.

Col G
Vic L of C Area

DISTRIBUTION

DDMC	3	(3 LHQs)
Aust AA Group	2	(2 LHQs)
DDST	3	(3 LHQs)
LHQ School of Mech Seymour	1	
2 Aust Govt Control Gp	1	
GS	2	(2 LHQ's)
ACTG	2	(2 LHQs)
DFO	1	(1 LHQ)
DRO	1	(1 LHQ)
RTO SPENCER ST SEA	1	(1 LHQ)
War Diary	1	(1 LHQ)
File	1	(1 LHQ)
Spares	2	
	<u>21</u>	

27/15/864

AUSTRALIAN MILITARY FORCES
(CHIEF OF THE GENERAL STAFF)

Headquarters,
 Victorian Barracks,
MELBOURNE, S C 1

195581

9 Nov, 43

Adv LHO	(2)	HQ Vic L of C Area	(50)
HQ Second Aust Army	(20)	HQ SA L of C Area	(16)
HQ Old L of C Area	(45)	HQ Tas L of C Area	(12)
HQ NSW L of C Area	(55)		

Copies for information to OGS (3), AG (3), QMG (3), MGO (3), CFO (2), OZE (10), SO in C (6), E in C (3), LHO School of Mechanization (4), QMG Mvts (1), Aust Mvt Cont Gps Nos, 1, 2, 3, 4, 5, 6, 7, 8, 9 (1 each), 2/1 Aust Mvt & Tp'n Gp (1), RTO Spencer St Railway Station (1), RTO Seymour (1), M S. (5)

LHO SCHOOL OF MECHANIZATION
SENIOR OFFICERS MT COURSES

1. COURSE Senior Officers M T Courses Number of Course, commencing and completion dates shown by Appendix "A" attached
2. OBJECT OF COURSE To train C O's of Units and Staff Officers concerned with the supervision of M T training and/or operation, in their responsibilities and duties.
3. QUALIFICATIONS The following personnel are eligible
 - (a) Staff Officers whose duties appert in either training, Operation, maintenance, or supervision of M T
 - (b) C O's of Units and C O's A SC Coy not qualified set out in LHO Circular 63001 dated 17 Apr 43 par. 5 (d).

NOTE Preference in selection will be given to C O's of units which have substantial numbers of M T. on strength
4. VACANCIES Vacancies are allotted in accordance with Appendix "A" attached

LOCATION SEYMOUR, Vic

POST/LOCAL ADDRESS LHO School of Mechanization,
 SEYMOUR, Vic

7 NOMINAL ROLLS

- (a) Nominal Rolls will be forwarded direct to the School to arrive seven clear days prior to the commencing date of the Course
- (b) copy of the Nominal Roll will be forwarded to LHO (DMT)
- (c) The School and LHO (DMT) will be advised by signal of any amendments to Nominal Rolls

8 TRAVELLING

- (a) Students will be issued with rail tickets (to SEYMOUR) for the forward journey only
- (b) Warrants will be endorsed "Charge No Senior Officers MT Course, School of Mech"
- (c) Transport will be arranged by Formations concerned in conjunction with local Movement Control Group
- (d) The School will make arrangements for the return journey

- (e) Students will depart in time to arrive at the School two days before the Course commences.

9. ARRIVAL AND REPORTING

- (a) Transport will be provided from SEYMOUR Railway Station to the School.
- (b) All students on arrival at the School will report to the Adjutant.

10. ACCOMMODATION AND MESSING

- (a) Accommodations and messing will be provided at the School
- (b) Batmen are provided and will NOT be brought by Officer student
- (c) Officers are advised to bring valises

11. TRAVELLING CLAIMS

- (a) Travelling allowance for the forward journey only will be paid at the School on the authority of the Chief Instructor
- (b) In cases where students are obliged to remain overnight in a capital city when travelling to or from the School they must report to the Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the L T D a certificate to that effect must be obtained from the C O of the L T D, to support any claim for travelling allowance in respect of the period spent in the capital city

12. CLOTHING Students will bring

Uniform & D.
 Personnel necessities
 (Working dress is supplied by the School)

13. EQUIPMENT Students will bring the following

Steel helmets and respirator
 Note Books
 Pencils (including colored)
 Drawing material

14. TEXT BOOKS Such text books as are available will be supplied on loan by the School

15. NOTE Before proceeding to the School each student will be issued with a copy of these joining instructions

(Sd)

M.J.
 for Lieutenant General
 Chief of the General Staff

SENIOR OFFICERS COURSES

APPENDIX "A"

COURSE NUMBER	COMMENCES	FINISHES	SECOND AUST ARMY	V A C A N C I E S					TOTAL
				L O F C AREAS					
				QLD	NSW	VIC	SA	TAS	
11	29 Nov, 43	11 Dec, 43	1		5	6	1		11
12	13 Dec, 43	25 Dec, 43	2	2	2	4	1		11
13	27 Dec, 43	8 Jan, 44	1	3	2	5	1	1	11
14	17 Jan, 44	29 Jan, 44	3	3	2	5	1		11
15	31 Jan, 44	12 Feb, 44	1	3	3	2		1	11
16	14 Feb, 44	26 Feb, 44		4	3	5	1		11
17	28 Feb, 44	11 Mar, 44		4	3	5	1		11
18	13 Mar, 44	25 Ma, 44		4	3	3	1	1	12
19	27 Mar, 44	8 pr, 44		4	3	3	1	1	12
20	10 Apr, 44	22 pr, 44		1	4	4	1	1	13
21	24 Apr, 44	6 May, 44		4	3	4	1	1	13
22	15 May, 44	27 May, 44		5	3	2	1		11

Formations and L of C areas unable to fill vacancies are noted to whom will notify LHQ (DMT) at least fourteen days prior to the date of commencement of the Course

War Diary A. M. 7

27/19/1217

"G" Branch,
HQ, Vic L of C Area,
659 Swanston St.,
MELBOURN C1.

VIC L OF C AREA TRAINING INSTRUCTION O 15/1944

8 JAN 1944

COURSE 10 4 A&S OFFICERS AND OTHER RANKS.

LHQ SCHOOL OF ARMY EDUCATION GUTHRIE CAMP RD 1

15 Feb 44 13 Mar 44

1 Authority LFC memo 1376 of 5 Jan 44

2 Object of Course

(a) To train selected officers and ORs of 4 Education Service holding appointments on W's of Hospitals and Convalescent Depots in the technique of adult education. It has been adapted for military purposes with particular reference to rehabilitation work.

(b) To qualify officers for appointment in Army Education Service either before or after attending OCTI Special Short Course

3 Vacancies are allotted as follows

DAD Education 4	(1 for V58349 Lieut Peterson RH)	107 AGH
	(1 for VX18771 Capt McIvor F)	106 AGH
	(1 for VA121010 Sgt Gan B P)	115 AGH
	(1 for V84384 Cpl Thompson TM)	115 AGH

NOTE The Director of Army Education has recommended that the personnel named above would be suitable candidates and unit is therefore requested to make them available. Where personnel nominated cannot be made available unit will ensure that only suitable replacements are selected to attend.

4. Qualifications of Students Students will be members of Aus. Army Education Service holding appointments on W of Hospitals and Convalescent Depots or personnel selected for training with a view to transfer to the Service.

NOTE Vacancies will exist at a later date for personnel serving as part time Unit Education Officers in accordance with GPO 4 197/43.

5. Nominal Roll (in duplicate) showing No., Rank, Age, Unit, Home Address and Relationship of next of kin and whether students will be travelling through Melbourne should be endorsed "For attention 'G' Branch" and forwarded to reach this HQ not later than 1000 hrs on Tuesday 1 Feb 44. TWO copies of each student's Personal History Sheet (att.) must be completed in every detail and forwarded with the nominal roll.

6. Warrants (a) Each student required to travel through MELBOURN to LIVERPOOL NSW will be issued with rail warrant for forward journey only to MELBOURN by unit.
(b) Warrant for forward journey only from MELBOURN to LIVERPOOL NSW will be issued by HQ, Vic L of C Area.
(c) Each student who is not required to travel through MELBOURN to LIVERPOOL NSW will be issued with rail warrant for forward journey only by unit.
(d) All warrants will be endorsed "Charge No 4 Course HQ School of Army Education"

7. Travelling Each student travelling through or from, MELBOURN will report to WFO S. C. R. at STA for rail ticket at 1240 hrs on Saturday 12 Feb 44 and proceed to SYDNEY NSW by train departing at 1325 hrs on that date.

On arrival at SYDNEY students will report to WFO CENTRAL RLY S. C. R. who will arrange onward movement by train to LIVERPOOL. Personnel must be prepared to use their own messing utensils when served with meals.

2

- Handwritten signature*
Vic L. de ...

duc tion	9	(1 LHO)
LH School of Army Educ	1	
Can Comdt Vic I. of Area	1	
2 Aust Movl Control Gp	1	
MO Spencer t Sta	1	
MO Central Fly Sta	1	
GS	2	
LA 'G	1	
LG (70 Leach)	1	
LD=0	1	
EDRO	1	
War Diary	1	(1 LHO)
File	1	(1 LHO)
Spares	4	

DMT/T2B(1)/IW.

27 19 1217
R. J. P. 1944

AUSTRALIAN MILITARY FORCES
(Chief of the General Staff)

Headquarters,
Victoria Barracks,
Melbourne, S C. 1.

1376

Jan 44.

NG Force	(3)
NT Force	(3)
Qld L of C Area	(3)
NSW L of C Area	(3)
Vic L of C Area	(3)
SA L of C Area	(3)
WA L of C Area	(3)
Tas L of C Area	(3)
LHQ (Camp)	(3)

Copies for information to LHQ School of Army Education (4), LHQ 2nd Echelon (10), Adv LHQ (3), CGS (3), LGA, AG (3), QMG (4), (3 copies for DQMG II), MGO, Mil Sec (3), CFO (2), D of E (6), Aust Mvt Control Gps 1,2,3,4,5,6,7,8, 2/1 Aust Mvt & Tn Gp, RTO Sydney.

LHQ SCHOOL OF ARMY EDUCATION COURSE NO 4
FOR OFFICERS AND OTHER RANKS OF A A E S

(15 FEB 13 MAR 44)

1. LOCATION. GLENFIELD, NSW
2. POSTAL ADDRESS. LHQ School of Army Education, Glenfield Camp, NSW.
3. COURSE. Course No 4 for Officers and ORs of Aust Army Education Service from 15 Feb 44 to 13 Mar 44.
4. VACANCIES. The allotment of vacancies is as follows

	Offrs	ORs
LHQ (for D of E)		2
NG Force	3	3
NT Force		2
Qld L of C Area	2	7
NSW L of C Area		5
Vic L of C Area	1	3
SA L of C Area		2
WA L of C Area	2	2
Tas L of C Area		2
Reserved	4	
	40	

The Director of Education has recommended that the personnel nominated in Appendix "A" attached hereto, would be suitable candidates and where possible, Formations/L of C Areas are requested to make them available to attend the Course. Where those nominations do not complete the vacancies allotted, or where personnel nominated cannot be made available, Formations/L of C Areas will ensure that suitable personnel are selected to attend the Course

5. OBJECT OF COURSE.

- (a) To train selected officers and ORs of AA Education Service holding appointments on WES of Hospitals and Convalescent Depots in the technique of Adult Education as it has been adapted for military purposes with particular reference to rehabilitation work.
- (b) To qualify officers for appointment in Army Education Service either before or after attending OCTU Special Short Course.

6. QUALIFICATIONS OF STUDENTS. Students will be members of Aust Army Education Service holding appointments on WE of Hospitals and Convalescent Depots or personnel selected for training with a view to transfer to the Service.

NOTE Vacancies will exist at a later date for personnel serving as part time Unit Education Officers in accordance with GRO A197/43.

7. NOMINAL ROLLS.

- (a) Nominal rolls will be forwarded direct to the School to arrive 7 clear days before the commencement of the Course.
- (b) The School will be advised by Signal of any amendments

8. TRAVELLING.

- (a) Students will be issued with rail tickets (to LIVERPOOL) for the forward journey only.
- (b) Warrants will be endorsed "Charge No 4 Course LHQ School of Army Education"
- (c) Students will be despatched in time to arrive at the School two days before commencement of Course
- (d) Changes of unit location during the Course will be notified to the School by the original Formation

9. ARRIVAL AND REPORTING. Students arriving at Central Railway Station Sydney, will report to RT0 who will arrange forward movement by train to LIVERPOOL.

10. ACCOMMODATION AND MESSING.

- (a) Accommodation and messing will be provided at the School
- (b) Batmen will not accompany officer students

11. CLOTHING.

- (a) See GRO 208/42
- (b) Students will also bring
 - Uniform SD
 - Working Dress
 - Personal necessities
 - PT Clothing
 - Swimming costume

12 EQUIPMENT AND TEXT BOOKS Will be issued at School.

13 LEAVE.

(a) General in accordance with GRO 598/43.

(b) Food Coupons See GRO 395/43

H. J. Bennett Lieutenant-General,
Chief of the General Staff

LHQ SCHOOL OF ARMY EDUCATION COURSE NO 4.

PERSONNEL NOMINATED BY DIRECTOR OF EDUCATION AS
BEING SUITABLE TO ATTEND COURSE NO 4

Ad

VX 13528+	Sgt	HENDER, S C W.	D of D
VX 107122	Gnr	CARMODY, T W	D of E.

Old L of C Area.

VX 1,1281	Capt	M.C BORRACK	2/1 ACD.
VX 37-25	Lieut	R.P GOODMAN	2/4 AGH.
Q 146635	WO II	ANDREWS, T R.	2/12 AGH
NX 50006	Sgt	BURNETT, L W	2/2 AGH
VX 101564	Sgt	CAMPBELL, J C	2/6 AGH
N 273939	Sgt	HAVILAND, N	116 AGH
Q 90790	Sgt	OHNS, V	114 ACD
Q 1-7378	Sgt	WASLEY, H.J A	112 AGH.
Q 90971	Sgt	ZERK, C A	112 AGH.

NSW L of C Area

SX 20307	Sgt	NIEMAN, F R	102 AGH
NY 129504	Sgt	MIDDLETON, E P	113 AGH
S 1173	Sgt	WEST, A B.	114 AGH.
F 14654	Sgt	LYONS, J F	103 ACD
N 24461	L'Sgt	MCCARTHY, C J	104 AGH

Vic L of C Area.

V 58349	Lieut	F.H PETERSON.	107 ACD.
VX 18771	Sgt	McIVOR, W E.	106 AGH.
VX 121010	Sgt	EGAN, E.R.	115 AGH
V 8438+	Cpl	THOMPSON, F L	115 AGH

SA L of C Area.

SX 1:184	Sgt	McAVENNA, M.E	105 AGH
V 274152	Sgt	CRANE, F G	101 AGH.

WA L of C Area

WX 35401	Lieut	R W PRINCE	118 AGH
W 9234	S/Sgt	KEMP, J B	110 AGH
W 89445	Sgt	EADIE, A R	109 ACD.

Tas L of C Area

T 255883	Sgt	PAULY, W H	111 AGH
TX 1644	Sgt	WOOD, C G	110 ACD

War Diary

A M F

27/6/1580

"G" Branch,
HQ Vic L of C Area,
339 Swanston Street,
MELBOURNE C 1

8 JAN 1944

VIC L OF C AREA TRAINING INSTRUCTION NO 16/1944
NO 8 WAR COURSE FIRST AUSTRALIAN ARMY JUNIOR STAFF SCHOOL
MARIST BROTHERS' COLLEGE, ASHGROVE, BRISBANE QLD
11 JAN 44 - 1 APR 44.

1. Authority First Aust Army memo G(SD) 9280 of 30 Nov 43 and LHQ memo 1789 of 6 Jan 44.
2. Object of Course To train junior staff officers and adjutants for third grade staff appointments. The main subjects taught will be elementary staff duties and administration. Some instruction in combined operations will be given with the primary object of exercising students in staff duties and administration involved.
3. Vacancy is allotted as follows
A'SAS Vic L of C Area 1 (for VF345299 Lieut JOHN S M P)
4. Qualifications of Student In addition to the usual attributes of a Staff officer, the student should possess the following qualifications:
 - (a) Not over the age of 30 years
 - (b) Educational standard leaving certificate or equivalent
 - (c) Have been commissioned for at least 18 months prior to commencement of the course and have had regimental experience as officers
 - (d) Proficiency in all small arms training
 - (e) Full knowledge of map reading
 - (f) Physical fitness.
- NOTE Further Qualifications, see para 13.
5. Nominal Roll (in duplicate) showing No, Rank, Name, Unit, Name, Address and Relationship of Next of Kin, and whether student will be travelling through MELBOURNE, should be endorsed, "For attention 'G' Branch", and forwarded to reach this HQ not later than 1000 hrs on Tuesday 11 Jan 44. TWO copies of nomination form as per pro forma attached must be completed in full, and submitted with the nominal roll.
6. Warrants (a) Student required to travel through MELBOURNE to BRISBANE QLD will be issued with rail warrant for forward journey only to MELBOURNE by unit.
(b) Warrant for forward journey only from MELBOURNE to BRISBANE QLD will be issued by HQ, Vic L of C Area.
(c) Student who is not required to travel through MELBOURNE to BRISBANE QLD will be issued with rail warrant for forward journey only, by unit.
(d) All warrants will be endorsed "Charge War Cour c No.8 First Aust Army Junior Staff School"
7. Travelling Student travelling through or from MELBOURNE will report to R T O SPENDER ST STA for rail ticket at 1545 hrs on Thursday 20 Jan 44 and proceed to SYDNEY NSW by train departing at 1615 hrs on that date. Student will then proceed to BRISBANE by the Sydney Brisbane VIA KYOGLE train which arrives at BRISBANE at 1430 hrs on Saturday 22 Jan 44. School transport will meet the train at BRISBANE. The time of this train's departure from SYDNEY should be ascertained from R T O CENTRAL RY STA immediately after arrival in SYDNEY.
8. Reporting Student will report to the Adjutant of the School NOT later than 1600 hrs on Saturday 22 Jan 44.

9 Clothing, Equipment, Books student will bring

- (a) Clothing Uniform (service dress and summer dress)
 Hats Khaki fur
 Shorts and shirts
 Bathing costume
 Personal necessities

- (b) Stationery Note books
 Filing Folders
 Ruled Foolscap
 Lead and Chinagraph pencils
 Staff Officers Note Book

NOTE Text books are available on loan at the School

10. Pay Student will be in possession of paybook entered and checked to date of last pay and bearing endorsement re taxation amounts or exemption
11. Facilities exist for tennis, golf and swimming
12. Student should be issued with a copy of the joining instruction before proceeding to the School
13. In special cases formations may recommend students over 30 yrs, stating reasons for special consideration. In the selection of students preference should be given to officers holding adjutant, staff learner, third grade staff or similar appointments and who have not previously attended a staff course

DISTRIBUTION

First Aust Army	1 (for infm)
First Aust Army Junior	Staff School 1 (for infm)
ANAS Vic L of C Area	3 (1 memo)
2 Aust Movt Cont Gp	1
RTO Spencer St Sta	1
RTO Central Ry Sta	1
G S	2
A.Q.M G	1
A.Q.M G. (WO LEACH)	1
D.F.O.	1
D.R.O.	1
War Diary	1
File	1 (1 memo)
Spares	2
	<u>18</u>

W. J. J. J.
 Vic L of C Area

War Diary

A M F.

27/28/353

"G" Branch
Headquarters,
Vic L of C Area,
339 Swanston St.,
MELBOURNE C1

10 Jan 44

VIC L OF C AREA TRAINING INSTRUCTIO NO 18/1944

COURSE NO 24 SERIAL VIC/34

CLERKS A/VAS.

1. Authority LHQ memo 1717 o 6 Jan 44 and GSOII Tech Trg (LHQ) memo 36/15/15 of 7 Jan 44 refer
2. Location Melbourne Technical College
3. Duration incl 17 Jan 44 11 Mar 44
4. Vacancies are allotted as follows

AAMVS Vic L of C Area	3	
4 Aust AWS Trg Bn Darlev	18	Total 21

NOTE Personnel are to be selected for aptitude and suitability before commencing the Course in order to economise in time, reduce failures to a minimum and obtain a high standard.

5. Nominal Roll in duplicate, showing number, Rank, name, Unit, and Name Address and Relationship of Next of Kin will be endorsed "For attention "G" Branch" and forwarded to reach these H's not later than 1000 hrs on Thursday 13 Jan 44
6. Warrant for forward journey only to MELBOURNE will be issued by unit and endorsed "Charge Tech Trg Course No 24 Clerks A/VAS Vic/34"
7. Reporting All students will report to 3 ATTD CAMP PELL not later than 1500 hrs on Saturday 15 Jan 44. Movement of students from 3 ATTD CAMP PELL to 39 AWS Barracks, Douglas St TOORAK, where the will be rationed and quartered for the duration of the course, will be arranged by 3 ATTD.

Records All records, including F200, W140, I5033, B122, A240, AAB83 (if available) and record of leave entered up to date will be forwarded to 3 ATTD CAMP PELL with the drafts or students concerned.

Col GS
Vic L of C Area

DISTRIBUTION

AS Vic L of C Area	2 (for inform)
AAMVS do	7
4 Aust AWS Trg Bn Darlev	8
GSO II Tech Trg (LHQ)	1
3 ATTD CAMP PELL	2
OC 39 AWS Bks Toorak	2
2 Aust Mort Control Gp	1
GS	2
AJMG	1
AJMG (70 Leach)	1
DFO	1
DRO	1
War Diary	1
File	1
Spares	2

War Diary

A M F

27 : 6 : 1582

"G" Branch,
Headquarters,
Vic L of C Area,
339 Swinston Street,
MELBOURNE C 1

10 Jan '44

VIC L OF C AREA TRAINING INSTRUCTION No 19/1944

V D C CAMP
HY LT AA A A S L

- 1 Authority LHQ memo 214973 of 8 Dec '43
- 2 Duration Incl 27 Jan '44 30 Jan '44
- 3 Location POINT COOK
- 4 Postal Address: V D C Anti Aircraft School,
POINT COOK
- 5 Object To train V D C personnel in HY and LT AA and AASL
- 6 Vacancies are allotted as follows :

	Offrs	O/R's	Total
Metrop Gps V D C	20	186	206
- 7 Nominal Roll showing Number, Rank and Name will be forwarded to reach "G" Branch, HQ Vic L of C Area by 1600 hrs on Tuesday 25 Jan '44
One copy will also be forwarded to Corps HQ, V D C
- 8 Travelling Metrop Gp. V.D C will arrange transport as required
- 9 Accommodation and Messing will be arranged by Metrop Gp. VDC One (1) extra Cook will be provided by Aust AA Group HQ
10. Dress and Equipment The following will be brought :
 - Full Marching Order
 - Khaki working dress or overalls
 - Personal necessities
 - Notebook and Pencil
- 11 Training Stores Aust AA Group HQ will provide the necessary Training Stores
12. Pay will be available to members attending at Camp provided that personnel who cannot attend for the full eight (8) days will be dealt with as under : --

- (a) Six days and over pay for days attended
- (b) Under six days rations only to be made available

[Signature]
Col GS
Vic L of C Area

DISTRIBUTION

AA GP HQ	4
CORPS HQ VDC	15
COL GS	1
COL ADM	1
AAG (ORG)	1
AAG (PS)	1
AONG	1
SO, VDC	1
AONG (NO LEACH)	1
2 AUST GOVT CONT GP	2
G S	2
D F O	1
D R O	1
WAR DIARY	1
FILE	1
SPARES	6
	<u>39</u>

War Diary

146/15/409

Headquarters,
Vic L of C Area,
339 Swanston St,
MELBOURNE C 1.

VIC L OF C AREA TRAINING INSTRUCTION NO 696/1943
COURSE NO 27 UNIT GAS OFFICERS AND N C O's
LHQ GAS SCHOOL, CABARLAN, Q'LAND
21 JAN 44 19 FEB 44

10 JAN 1944

AMENDMENT NO 1

AUTHORITY LHQ (DMT) telephone advice of 8 Jan 44 (for additional vacancies only)

Para 3 has been amended and will now read

3. Vacancies have been allotted as follows

	<u>Offrs</u>	<u>NCO's</u>
X HQ Vic L of C Area	1	
DAD Labour		1
DDMS		1
C A P.P.		1
CSO (for 1 Aust Line Cont Gp)		2
	<u>1</u>	<u>5</u>

X This vacancy was previously allotted to D D S T

[Signature]
Col G S
Victoria L of C Area

DISTRIBUTION

D.D.S.T. 2 (vacancy cancelled)
C.S.O 1 (for infm)
1 Aust Line Const Gp. 4 (original att)
Camp Comdt Vic L of C Area 1 (original att.)
LHQ Gas School 1
2 Aust Mvmt Cont Gp 1
RTO Spencer St Sta 1
RTO TOOWOOMBA Sta 1
G S. 2
A Q M G. 2
D.F.O 1
D.R O 1
War Diary 1
File 1
Spares 2

War Diary

A. M F

27/28/350

"G" Branch,
H Q, Vic L of C Area,
339 Swanston St,
MELBOURNE C 1.

10 JAN 1944

VIC L OF C AREA TRAINING INSTRUCTION NO 700/1943
NO 21 COURSE DRIVER MECHS (TRADE GP III) & MECHS H T (TRADE GP II)
A M F PERS & A I F REINITS
PRIMARY WING
COURSE SER NOS VIC/95, VIC/97, VIC 98, VIC 99

AMENDMENT NO 2

Para 6 of the above Trg Instn referring to Serial Vic/99 only has been amended and will now read --

6. Vacancies are allotted as follows

	<u>Serial Vic/96</u>	<u>Serial Vic/97</u>	<u>Serial Vic/98</u>	<u>Serial Vic/99</u>
D.D S T.	5	2	5	5
	For 140	For BIPOD	For 140 Aust	For 120 Aust
	Aust Gen		Gen Tpt Coy	Gen Tpt Coy
	Tpt.Coy.			

DISTRIBUTION

D.D.S.T.	6
3 M V.T T.C.	2
3 A T.T.D	1
G S O.II Tech Trg (LHQ)	1
2 Aust Movt Cont Gp	1
G.S.	2
A Q M G	2
D F O	1
D R O	1
War Diary	1
File	1
Spares	8
	<u>27</u>

Stewart
Col G S,
Victoria L of C Area.
17/

27 : 10 : '44

"G" Branch,
HQ, Vic L of C Area,
339 Swinston Street,
MELBOURNE C 1

11 Jan '44

VIC L OF C AREA TRAINING INSTRUCTIONS No 11/1944
No 16 CATERERS REFRESHER COURSE
LHQ SCHOOL OF ARMY COOKING AND CATERING
CHERMSIDE QUEENSLAND
27 MAR '44 6 MAY '44

- 1 Authority LHM memo 453 of 3 Jan '44.
- 2 Object A refresher Course for serving 10 Caterers
- 3 Vacancy is allotted as follows :

D D A C Vic L of C Area 1

IMPORTANT Notice, of, and reasons for inability to fill the allotted number of vacancies must be notified in writing to "G" Branch, HQ Vic L of C Area not later than 5 days prior to the date on which the nominal roll is due at this HQs
- 4 Qualifications of Student 10 Caterers socially selected and nominated by HQ First Aust Army and HQ's L of C Area concerned
Selected student will be medically examined before proceeding to the School and TWO copies of such medical certificate of fitness to attend will be forwarded to these HQs with information as requested in the following paragraph
- 5 Nominal Roll (in duplicate) showing No, Rank, Name, Unit, Name, address and Relationship of next of kin and whether student will be travelling through MELBOURNE should be endorsed "For attention "G" Branch" and forwarded to reach these HQ's not later than 1000 hrs on Mond / 13 Mar '44. TWO copies of each student's personal History sheet (att) must be completed in detail and must accompany the nominal roll, together with medical certificates as requested in para 4 above
- 6 Warrants (a) Student required to travel through MELBOURNE to BRISBANE QLD will be issued with Rail warrant for forward journey only to MELBOURNE by Unit
(b) Warrant for forward journey only from MELBOURNE to BRISBANE QLD will be issued by HQ Vic L of C Area
(c) Student who is not required to travel through MELBOURNE to BRISBANE QLD will be issued with rail warrant for forward journey only by Unit
(d) All warrants will be endorsed "Charge No 16 Caterers refresher Course LHM School of Army Cooking and Catering"
- 7 Travelling Each student travelling through or from MELBOURNE will report to RTO SP-10 for rail ticket at 1240 hrs on Thursday 23 Mar '44 and proceed to STN BRISBANE QLD by train departing LANCELOT STN at 1325 hrs on that date. On arrival at SOUTH BRISBANE station will report to the RTO personnel must be prepared to use his own dressing utensils when served with meals at Railway Refreshment Rooms
Transport from the railway station to the school will be provided.
- 8 Reporting Student will report to the Adjutant of the school as soon as possible after arrival and not later than Sunday 26 Mar '44. Accommodation and messing will be provided
9. Pay and Travelling Claims Pay books will be brought by persons possessing them. Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls
Pay books will be made up to date before leaving for the School. All debit and credit entries will be signed
Travelling allowance for the forward journey only, where applicable, will be paid at the School on the authority of the Chief Instructor. In cases where students are obliged to remain overnight in a capital city when travelling to or

from the School, they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD to support any claim for travelling allowance in respect of the period spent in the capital city.

- 10 Clothing Students will bring the following :

<u>Male Personnel</u>	Service Dress Greatcoat Personal Necessities Cooks white suits (2) if available, otherwise khaki working dress (two)
<u>Female Personnel</u>	Service Dress Greatcoat Personal necessities Overalls (2) Cooks Caps (2) Aprons (3)

- 11 Equipment Students will bring the following :

<u>Male Personnel</u>	Full Marching Order Helmet, steel Respirator Note Books Ruler, pen and pencils	<u>Female Personnel</u> Helmet, steel Respirator Note Books, Ruler pen & pencils
-----------------------	--	---

- 12 Text Books The following will be brought, if available :

Management of Soldiers' Messing
Manual of Military Cooking and Dietary

- 13 Student should be issued with a copy of this Joining instruction before proceeding to the School

M. J. M. J.
Col GS
Vic L of C Area

DISTRIBUTION

DADAC VIC L OF C AREA	5 (2 LH 's)
1HQ SCHOOL OF ARMY COOKING AND CATERING	1
2 UST GOVT CONTROL GP	1
RTO SPENCER ST STA	1
RTO STH BRISBANE STA	1
GS	2 (2 LHQ's)
A Q M G	1
A Q M G (FO LEACH)	1
D E O	1
D R O	1
WAR DIARY	1 (1 LHQ)
FILE	1 (1 LHQ)
SPARES	4

AUSTRALIAN MILITARY FORCES

(Chief of the General Staff)

Headquarters,
Victoria Barracks,
MELBOURNE SCL

453

3 Jan. 44

HQ First Aust Army (12)
HQ Qld L of C Area (12)
HQ NSW L of C Area (10)
HQ Vic L of C Area (6)
HQ SA L of C Area (6)

Copies for information to - Adv LH (5), CGS(3), LGA(1), AG(3), QMG(6), MCO(3), CFO(2), S(3), OBE(10), QIG Mvts(1), DAC(3), LHQ School of Army Cooking Catering(6), HQ Second Aust Army(2), HQ NG Force(2), HQ LT Force(2), HQ 3 Aust Corps(2), HQ L of C Area(2), HQ Mas L of C Area(2), Maj Sparrow, Rear HQs NT Force(2), Aust Wvt Cont Gps 10's, 1,2,3,6(1 each), 2/1 Aust Lvt & Tn Gp(1), PTO Sth Brisbane Rly Stn(1), TO Poma St Rly Stn Brisbane(1)

LHQ SCHOOL OF ARMY COOKING AND CATERING
NO 16 CATERERS REFRESHER COURSE 27 MAR 44 to 6 MAY 44.

1. LOCATION CHERMSIDE, Q'ld.
2. POSTAL ADDRESS: LHQ School of Army Cooking and Catering, CHERMSIDE, Queensland.
3. COURSE No. 16 Caterers Refresher Course from 27 Mar 44 to 6 May 44 (six weeks duration).
4. VACANCIES Vacancies are allotted as follows

First Aust Army	3
Qld L of C Area	3
NSW L of C Area	2
Vic L of C Area	1
SA L of C Area	1
	<u>10</u>

Formations and L of C Areas unable to fill vacancies allotted to them will notify LHQ (DLT) at least 14 days prior to the date of commencement of the Course.

5. OBJECT OF COURSE Refresher Course for serving WC Caterers.
6. QUALIFICATION OF STUDENTS 10 Caterers specially selected and nominated by HQ First Aust Army and HQ's L of C Areas concerned.
7. NOMINAL ROLLS
 - (a) Nominal rolls will be forwarded direct to the School to arrive seven clear days prior to the commencing date of the Course.
 - (b) The School will be advised by signal of any amendments to nominal rolls.

8. MEDICAL CERTIFICATES. Personnel selected will be medically examined and passed as fit before proceeding to the School. Medical Certificates will accompany nominal rolls.

9. TRAVELLING

- (a) Students will be issued with rail tickets (to BRISBAN) for the forward journey only.
- (b) Warrants will be endorsed "charge No. 16 Caterers Refresher Course, HQ School of Army Cooking and Catering".
- (c) Transport will be arranged by Formations concerned in conjunction with local Movement Control Group.
- (d) The School will make arrangements for the return journey.
- (e) Students will be despatched in time to arrive at the School one day before the Course commences.
- (f) Personnel must be prepared to use their own messing utensils when served with meals at railway refreshment rooms.
- (g) Changes of unit location during the currency of the Course should be notified to the School to ensure correct movement of personnel affected.

10. ARRIVAL AND REPORTING.

- (a) On arrival at SOUTH BRISBANE (from South) or ROMA Street (from North) railway Stations, students will report to the RTO.
- (b) Transport from the railway Station to the School will be provided.
- (c) On arrival at the School all students will report to the Adjutant.

11. ACCOMMODATION AND MESSING Accommodation and messing will be provided at the School.

12. PAY AND TRAVELLING CLAIMS.

- (a) Paybooks will be brought by personnel possessing them. Pay Certificates for others showing full particulars of pay will be forwarded with nominal rolls.
- (b) Paybooks will be made up to days before leaving for the School. All debit and credit entries will be signed.
- (c) Travelling allowance for the forward journey only, where applicable, will be paid at the School on the authority of the Chief Instructor.
- (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the School, they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD to support any claim for travelling allowance in respect of the period spent in the capital city.

13. CLOTHING

- (a) Students coming from tropical stations will be issued with warm clothing as laid down in G.O 208 of 17 Jun 44, prior to reporting to the School. Such clothing is obtainable at L of C GDD's and LTD's on production of Movement Order endorsed "Service Dress, Greatcoat and winter underclothing not issued."
- (b) Students will bring the following

Service cross,
Greatcoat,
Personal necessities,
Cooks white suits (two) if available, otherwise khaki working dress (two).

14. EQUIPMENT

Students will bring the following

Full Marchin Order,
Steel Helmets,
Respirators;
Note Books,
Ruler, pen and pencils.

15. TEXT BOOKS The following text books will be brought if available

Management of Soldiers' Messing,
Manual of Military Cookin and Duty.

16. LEAVE

- (a) The Chief Instructor may authorise the grant of leave to a student at the termination of the Course, if the student lodges with the Chief Instructor, at least 14 days before the end of the Course, the written authority of his CO for such grant. Such leave will be granted by the LTD or GDD by which the student is despatched on leave.
- (b) In cases where the special instructions issued for a particular school so provide, passes for leave so authorised may be issued by the School. In all other cases such passes will be issued by the student's unit and transmitted by the unit to the Chief Instructor.
- (c) Leave (other than local leave or compassionate or emergency leave) will not be granted to students during the currency of the course, except in very exceptional circumstances and then only at the discretion of the Chief Instructor.
- (d) Students who are proceeding on leave will be issued the combined food coupon sheets in accordance with the scale laid down in GRO Q.395 dated 21.12.45. In the case of students coming from New Guinea or other places outside AUSTRALIA, NORTHWEST TERRITORY, and also in cases where leave passes are provided by the School, the food coupons will be issued by the School. In all other cases the student's unit will issue the necessary coupons. Leave passes will be endorsed with the particulars of the issue.

NOTE Before proceeding to the School each student will be issued with a copy of these Joining Instructions.

W. H. L. Jones
for Lieutenant-General,
Chief of the General Staff.

War Henry I R

27/21/327
"G" Branch,
headquarters
Vic L of C Area
339 Sturston St,
MELBOURNE C1.

VIC L OF C AREA TRAINING INSTRUCTION NO 14/1944.

TO 53 LT ARTY IN INSTRUCTORS (CO'S) COURSE

Lt SCHOOL OF ARTY (AA) INSTRUCTORS

14 Feb 44 25 Mar 44

1. Authority HQ memo 221103 of 17 Dec 43 and Second Army memo 6098 (77/24/34) of 30 Dec 43

2. Object of Course

- (a) To train CO's in all phases of Lt AA Gunnery
- (b) To train CO's in the Tactical handling of Lt AA Artillery
- (c) To train CO's in all phases of A/C identification

3. Vacation is allotted as follows

Unit in Group 1 1 CO

4. Qualification of Student Care in the selection of students by units and formations is essential as the main purpose of the school is to train unit instructors

COs should require all students on return from courses to submit report and take advantage of it in unit instruction

All students should have a knowledge of elementary mathematics and must be trained in the mechanisms and the drills of the guns and instruments with which their unit is equipped

Special attention is directed to the paragraphs concerning the object of the course and selection and qualifications of students. If it is desired to nominate student who is not qualified under the terms of the Joining Instruction, it will be necessary to submit an application, stating the reasons why particular consideration should be given to the student selected, who is NOT to be sent to the course till approval has been given by this HQ.

5. Nominal Roll (in duplicate) showing name, rank, Name, Unit, Age, Address and relationship of next of kin and whether student will be travelling through MELBOURNE should be endorsed "For attention 'G' Branch" and forwarded to each this HQ not later than 1000 hrs on Monday 24 Jan 44. Two copies of each student's Personal History Sheet (att) must be fully completed and forwarded with the nominal roll

6. Warrants (a) Student required to travel through MELBOURNE to SYDNEY NSW will be issued with rail warrant for forward journey only to MELBOURNE by unit.
(b) Warrant for forward journey only from MELBOURNE to SYDNEY NSW will be issued by HQ, Vic L of C Area
(c) Student who is not required to travel through MELBOURNE to SYDNEY NSW will be issued with rail warrant for forward journey only by unit
(d) All warrants will be endorsed "Charge of AA (AA) Lt AA Course To 53"

7. Travelling Student travelling through or from MELBOURNE will report to LTO OFFICE ST JAMES for rail ticket at 1240 hrs on Saturday 12 Feb 44 and proceed to SYDNEY by train departing at 1325 hrs on that date
On arrival at SYDNEY student will report to LTO CENTRAL MILITARY STATION where there will be a representative of the school to advise all students

and arrange transport to Rand ick

Personnel must be prepared to use his own messing utensils when served with meals at Railway Refreshment Rooms

- 8 Reporting Student will report to the Adjutant, LHQ School of Arty (AA) Bundock St RANDICK on Sunday 13 Feb 44 where accommodation and messing will be provided. Cutlery will not be supplied and student must therefore bring his own messing utensils
9. Pay and Travelling Claims
 - (a) Pay book will be brought by personnel poses in, the Pay certificate indicates to others holding full particulars of pay will be forwarded with the monthly rolls
 - (b) Pay books will be made up to date before leaving for the school. All debit and credit entries will be signed
 - (c) Travelling allowance for the forward journey only, where applicable will be paid by the School on the authority of the Chief Instructor
 - (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the School they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD, to support any claim for travelling allowance in respect of the period spent in the capital city
- 10 Clothing. The following will be brought
 - Full marching order, incl steel helmet and respirator
 - Working Dress (2 Suits)
 - Personal necessities
- 11 Equipment Student will bring
 - Exercise Book (good size)
 - Note Books and pencils
 - Lap Boards
 - Chinagraph pencils
 - Protractors
- 12 Text Books will be provided by the school
- 13 Student should be issued with a copy of this joining instruction before proceeding to the school

[Signature]
 Col Gs
Vic L of C Area

DISTRIBUTION

Second Aust Army	1 (for inform)
Aust AA Group HQ	3 (1 LHQ)
2 Aust ovt Control Gp	1
RTO-Spencer St Sta	1
RTO Centr 1 Aliv Sta	1
LHQ School of Arty (AA)	1
GS	2
AOEG	1
AOEG (for AO March)	1
DFO	1
M20	1
Diary	1
1c	1
Spa. es	2
	<u>78</u>

War Diary

A M F

27/19/1214

"G" Branch,
HQ Vic L of C Area,
339 Swanston St,
MELBOURNE C 1.
11 JAN 1944

VIC L OF C AREA TRAINING INSTRUCTION NO 17/1944
COURSE NO 9 OCTU WOODSIDE SA
COMMENCING 14 FEB 44

1. Authority LHQ memo 45 of 1 Jan 14.

2. Object of Course

"A" & "B" Wings To provide the basic OCTU training for potential officers for all Arms and Services
"C" Wing To qualify W & NCO's for first appointment to commissioned rank in Inf, Pnr, MIG Bns and Commando Regts, after having passed through "A" and "B" Wings.

3. Qualifications of Students ref GRO A604 of 1943

(a) First Appointment will not be granted (unless under exceptional circumstances) to any member of the AMF without prior qualification at OCTU.

(b) Preference will be given to candidates who have had actual field service in operations against the enemy

(c) Candidates will not have reached their thirty first birthday at the time of admission to OCTU (14 Feb 44) except

Warrant Officers and NCOs who have proved to be successful leaders in active operations in this war, and who will not have reached their thirty sixth birthday, at the time of admission to OCTU (14 Feb 44). In such cases a special recommendation must be submitted by the Commanding Officer and attached to the normal nomination form

(d) Candidates will not be below the rank of Corporal or Bombardier

(e) It is desirable that candidates should be able to ride a motor cycle.

4. Vacancies are allotted as follows

HQ 3 Aust Water-Tpt Gp,
(Small Craft) R A.E
D D S.T

<u>R A E</u>	<u>A.A S C</u>
3	1

5. Allotment of Vacancies

(a) In cases where LHQ Officer Pre Selection Board has made selections, only those candidates nominated by the Board will fill vacancies

(b) In cases where Local Officer Pre-Selection Boards have made selections, but such selections have not been considered by LHQ Officers Pre Selection Board, only those candidates listed in Category "A" vide LHQ SM20967 of 25 Aug 13, will be nominated

(c) In cases where neither LHQ Officer Pre Selection Board or Local Officer Pre-Selection Board have made selections, formations will nominate their own selections

6. Nominal Roll (in duplicate) showing No, Rank, Name, Unit, Name, Address and Relationship of Next of Kin should be endorsed, "For attention "G" Branch", and forwarded to reach this HQ not later than 1000 hrs on Monday 31 Jan 14. TWO copies of each student's Nomination Certificate as per pro forma attached, must also accompany the Nominal Roll. This certificate must be correctly completed in every detail and must be signed by the nominee's CO

7. Warrants (a) Each student required to travel through or from MELBOURNE to AMBLESIDE SA will be issued with rail warrant for forward journey only to MELBOURNE by rail.

(b) Bulk warrant for forward journey only from MELBOURNE to AMBLESIDE S A. will be issued by LTD CAMP PELL

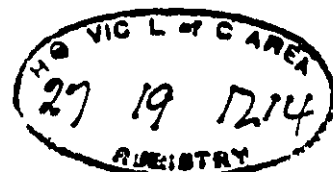
(c) Each student who is not required to travel through MELBOURNE to AMBLESIDE SA will be issued with rail warrant for forward journey only by Unit

(d) All warrants will be endorsed, "Charge No 10 Counsel, OCTU"

- 8 Reporting for Travel Each student travelling through or from MELBOURNE will report to "D CAMP" not later than 1500 hrs on Tuesday 8 Feb, 1944, for instructions relative to onward movement to OCTU on Wednesday. Each person must be prepared to use their own messin' utensils when served with meals at 2nd Messing Rooms
- 9 Arrival and Reporting Transport from AMBLESIDE SA will be arranged by the school. In the event of no transport being available at that station, the senior candidate will telephone OCTU. On arrival there at, all students will report to the Adjutant. Accommodation and messin' will be provided at the school.
- 10 Pay and Travelling Claims
 (a) Pay books will be brought by pers possessing them. Pay certificates or others showing full particulars of pay will be forwarded with nominal rolls.
 (b) Pay books will be made up to date before leaving for the school. All debit and credit entries will be signed.
 (c) Travelling allowance for those not travelling with a craft or rationed in transit for the forward journey will be paid at OCTU.
 (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the school they must report to a Leave and Transit Depot for rations and quarters. If, for any reasons, rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD to support any claim for travelling allowance in respect of the night spent in the capital city.
11. Clothing, equipment Students will bring
- | <u>Clothing</u> | <u>equipment</u> |
|---------------------------|---------------------|
| Service Dress | Rifle |
| Working Dress (two suits) | Full Marching Order |
| Two good pair of boots | Messin' utensils |
| Personal necessities | |
- It should be ensured by inspection before the student leaves his unit that he is fully equipped and that all articles are in a serviceable condition
Appropriate text books will be provided by OCTU
12. Each student will be issued with a copy of this joining instruction before proceeding to the School

DISTRIBUTION

AAG (PS)	1	(1 HQ)
DDST	3	(1 HQ)
HQ, 3 Aust water		
Tpt Gp (Small Craft) RAE	7	(1 HQ)
LTD Camp Pell	2	(1 HQ)
OCTU Woodside SA	1	
2 Aust Mvmt Cont Gp	1	
STG Spencer St Sta	1	
A.C.H.C.	1	(2 HQs)
A.Q.C. (WO LACH)	1	(1 HQ)
D.O.	1	
D.O.	1	
War Diary	1	(1 HQ)
File	1	(1 HQ)
Spare		



AUSTRALIAN MILITARY FORCES
(Chief of the General Staff)

Headquarters,
Victoria Barracks,
Melbourne, S C.

45.

Jan 44

Adv LHQ	(4)	HQ Q'ld L of C Area	(10)
HQ First Aust Army	(50)	HQ NSW L of C Area	(5)
HQ Second Aust Army	(50)	HQ Vic L of C Area	(10)
HQ NG Force	(75)	HQ WA L of C Area	(5)
HQ NT Force	(30)	LHQ School of Arty (AA)	(3)
HQ 1 Aust Corps	(20)	LHQ (Camp)	(5)
HQ 3 Aust Corps	(20)		

Copies for information to HQ SA L of C Area (5), HQ Tas L of C Area (2), RMC & SS (Aust) (2), OCTU (5), LHQ SME (Fd) (2), LHQ AASC School (2), LHQ AAOC School (2), LHQ 2nd Echelon (10), Sec Army (2), PA to C in C, EGS (3), EGA, AG (3), QMG (10) (5 copies for DMG II), MGO (6), MGRA (6), CFO (2), MS (4), Aust Mvt Control Gps 1,2,3,4,5,6,7,8 2/1 Aust Mvt & Tn Gp, RTO Adelaide, Spencer Street Melbourne, Sydney, Perth, Brisbane, Launceston.

OCTU WOODSIDE, SA NO 10 COURSE.

- LOCATION WOODSIDE SA PHONE WOODSIDE 133
- POSTAL ADDRESS. OCTU WOODSIDE SA
- TELEGRAPHIC ADDR. SS OCTU WOODSIDE
- VACANCIES. The abovementioned course will be held at the OCTU, Woodside SA commencing 14 Feb 44 and the 150 vacancies have been allotted as follows

Formation	Inf etc units (a)	Arty AA	RAE (for Transport ation Section Water Tpt) (b)	AASC (c)	AAOC (c)	Total
First Aust Army	9	4	8	1		22
Second Aust Army	6	2		1	11	20
NG Force	34x	7	7	6		54
NT Force	10	3		3		16
1 Aust Corps	7x			2		9
3 Aust Corps	5	2		2		9
Q'ld L of C Area	1		1	3		5
NSW L of C Area	1			1		2
Vic L of C Area	1		3	1		5
WA L of C Area	1		1	1		3
LHQ S of Arty (AA)		2				2
Reserved						3
	75	20	20	21	11	150

x One vacancy to be allotted to a student from an Aust Cav Commando Regt

For note (a) (b) (c)

See Appendix "A" Attached.

5. Formations will allot vacancies as follows

- (a) In cases where LHQ Officer Pre Selection Board has made selections, only those candidates nominated by the Board will fill vacancies.
- (b) In cases where Local Officer Pre Selection Boards have made selections, but such selections have not been considered by LHQ Officer Pre Selection Board, only those candidates listed in Category "A" vide LHQ SM 20967 of 25 Aug 43 will be nominated
- (c) In cases where neither LHQ Officer Pre Selection Board nor Local Officer Pre Selection Boards have made selections, Formations will nominate their own selections.

6. OBJECT OF COURSES

"A" & "B" Wings.

To provide the basic OCTU training for potential officers for all Arms and Services.

"C" Wing.

To qualify W & NCOs for first appointment to commissioned rank in Inf, Pnr, MMG Bns and Commando Regt, after having passed through "A" & "B" Wings.

7. QUALIFICATIONS Ref GRO A 604 of 1943

- (a) First appointment will not be granted (unless under exceptional circumstances) to any member of the AMF without prior qualification at OCTU
- (b) Preference will be given to candidates who have had actual field service in operations against the enemy.
- (c) Candidates will not have reached their thirty first birthday at the time of admission to OCTU (14 Feb 44) except
- (d) Warrant Officers and NCOs who have proved to be successful leaders in active operations in this war, and who will not have reached their thirty sth birthday, at the time of admission to OCTU (14 Feb 44). In such cases a special recommendation must be submitted by the Commanding Officer and attached to the normal nomination form.
- (d) Candidates will not be below the rank of Corporal or Bombardier.
- (e) It is desirable that candidates should be able to ride a motor cycle

8. INSTRUCTION ON GRADUATION PROCEDURE It must be clearly understood that successful candidates of OCTU or Post OCTU, when Commissioned, become general reinforcement officers and possess only Arm identity. Their future posting to units is controlled by LHQ 2nd Echelon who issue the necessary instructions for movement to POST OCTU. Such orders are subsequently issued by OCTU or Post OCTU regarding movement must be implicitly obeyed.

9. DURATION OF COURSE The duration of course for candidates for Infantry commissions will be from 14 Feb 44 to 6 May 44

The duration of the course for candidates for commissions in other Arms and Services will be from 14 Feb 44 to 9 Apr 44, after which they will proceed to Post OCTU courses at Schools of their respective arms of the service.

10. POST OCTU COURSES Particulars of Post OCTU Courses, and/or

dates on which candidates will report are set out hereunder

School	Location	Date of Course		Period	Date of reporting to School
LEQ S of Arty (AA)	Randwick NSW	24 Apr 44	17 Jun 44	8 wks	23 Apr 44
LEQ SME (Fd)	Liverpool NSW	16 Apr 44	5 Aug 44	15 wks	16 Apr 44.
LEQ AASC Schl	North Geelong Vic	17 Apr 44	3 Jun 44	2 wks	14 Apr
LEQ AADC School	Broadmeadows Vic	17 Apr 44	15 May 44	4 wks	15 pr 44

1. NOMINAL ROLLS.

- (a) Nominal rolls (vide att ched pro forma) accompanied by the necessary certificates, will be forwarded direct to OCTU arrive seven clear days before the commencing date of the course.

NOTE Attention is directed to instructions regarding the certificate. This certificate is to be completed correctly and must be signed by the nominee's commanding officer.

- (b) Nominations from other arms for Infantry Commission have the fact clearly stated on the nomination form
- (c) The OCTU will be advised by signal of any amendments to nominal roll.

TRAVELLING.

- (a) Student will be issued with rail, steamer, etc., ticket to ALBLESIDE, SA (from East) and to WOODSIDE (from North and West), for the forward journey only
- (b) Warrants will be endorsed "Charge No 10 Course OCTU"
- (c) Formations will despatch candidate in draft and arrange bulk bookings with local movement control group.
- (d) Details of personnel travelling will be passed to local movement control groups or RTO seven days before the day of travel.
- (e) Local movement control groups or RTO's will arrange for the issue of AAF 459 or rail tickets for the entire journey.
- (f) Draft conducting NCO's will report to RTOs at each of following railway stations passed through
BRISBANE, SYDNEY, MELBOURNE, ADLAIDE, PERTH and LAUNCESTON
- (g) Candidates will be despatched in time to arrive at OCTU four days before the course commences. Candidates travelling from NEW GUINEA will report to LTD BRISBANE not later than 1 Feb and will be despatched to reach OCTU by the due date (10 Feb 44).
- (h) Personnel must be prepared to use their own messing utensils when served with meals at railway refreshment rooms.
- (j) Arrangements for movement from OCTU to subsequent LEQ School will be made by OCTU
- (k) Arrangements for movement from post OCTU courses at LEQ Schools and from OCTU (for infantry candidates) will be made by LEQ Schools and OCTU respectively on advice from Off 1/ Second Echelon (see para 16 re personnel travelling on leave)

13. ARRIVAL AND REPORTING.

- (a) Candidates will arrive at ADELAIDE (from North and West) and ADELSIDE (from East) Railway Stations.
- (b) Candidates arriving at ADELAIDE will be despatched to RIVERVIEW Station by LTD ADELAIDE.
- (c) Transport from stations to OCTU will be arranged by the School. In the event of no transport being available at ADELSIDE the senior candidate will telephone OCTU.
- (d) All students on arrival at OCTU will report to the Adjutant.

14. ACCOMMODATION AND MESSING. Accommodation and messing will be provided at OCTU.

15. PAY AND TRAVELLING CLAIMS.

- (a) Pay books will be brought by personnel possessing them. Pay certificate for others showing full particulars of pay will be forwarded with nominal rolls.
- (b) Pay books will be made up to date before leaving for the School. All debit and credit entries will be signed.
- (c) Travelling allowance for the net travelling with a draft or rationed in transit for the forward journey will be paid at OCTU.
- (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the school they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD to support any claim for travelling allowance in respect of the period spent in the capital city.

16. CLOTHING.

- (a) Candidates coming from tropical stations will be issued with warm clothing as laid down in GRO 208 of 12 Jul 42 prior to reporting at OCTU. Such clothing is obtainable at L of C Area GDS and LTDs on production of Movement Order, endorsed "Service dress, greatcoat and winter underclothing not issued".
- (b) Student will also take
 - Service Dress.
 - Working dress (two suits)
 - Two good pairs of boots
 - Personal necessities.

17. EQUIPMENT.

- (a) Students will take equipment as follows

Rifle
Full Marching Order
Messin, Utensils.

- (b) It should be ensured by inspection before the student leaves his unit that he is fully equipped and that all articles are in a serviceable condition.

18. TEXT BOOKS Appropriate text books will be provided by OCTU.

19. LEAVE.

- (a) The Commandant may authorise the grant of leave to a student at the termination of the course, if the student lodges with the Commandant, at least 14 days before the end of the Course, the written authority of his CO for such grant. This leave will be granted by the LTD or GDD by which the student is despatched on leave.
- (b) In cases where the special instructions issued for a particular school so provide, passes for leave so authorised may be issued by the School. In all other cases such passes will be issued by the student's unit and transmitted by the unit to the Commandant.
- (c) Leave (other than local leave or compassionate or emergency leave) will not be granted to students during the currency of the course, except in very exceptional circumstances and then only at the discretion of the Commandant.
- (d) Students who are proceeding on leave will be issued with combined food coupon sheet in accordance with the scale laid down in GPO Q395 of 21 May 43. In the case of students coming from New Guinea or other places outside Australia, Northern Territory and also in cases where leave passes are provided by the School, the food coupons will be issued by the School. In all other cases the student's unit will issue the necessary coupons. Leave passes will be endorsed with the particulars of the issue.

20. NOTE. Each student before proceeding to the School will be issued with a copy of these joining instructions.

J. B. Barrett
Lieutenant-General,
Chief of the General Staff.

Appendix "A"
to LHQ 45 of 1 Jan 44.

(a) A proportion of the vacancies for Inf, Pnr, MG, Commando Unit Commissions may be allotted to suitable personnel from other Arms for training as infantry officers.

(b) E-in C has recommended that RAE vacancies be allotted as follows

	<u>Unit.</u>	<u>No of Vacancies.</u>
First Aust Army	42 Aust Water Tpt Operating Coy (landing craft) RAE	1
	43 " "	1
	HQ 2 Aust Water Tpt Gp (Small Craft) RAE	6
NG Force	HQ 1 Aust Water Tpt Gp (Small Craft) RAE	7
Q'ld L of C Area	52 Aust Water Tpt Coy (Port Operating) RAE	1
Vic L of C Area	HQ 3 Aust Water Tpt Gp (Small Craft) RAE	3
WA L of C Area	51 Aust Water Tpt (Port Operating) RAE	1

(c) DOS has recommended for selection the undermentioned personnel who are at pre ent undergoing Pre OCTU training at AAC Trg Bn HUME

NX 103818	WO I	QUINN, C.E.
TX 8715	WO I	PRINGLE, J.B.
VX 52652	WO I	GREENWAY, C.L.
WX 139168	WO II	TUCKER, W.R.
NX 110622	WO II	BEAVIS, G.R.L.
VX 119744	S/Sgt	EARLY, W.
VX 32852	S/Sgt	WILLIAMS, J D
VX 25069	S/Sgt	OATS, S.P.
Q 122624	S/Sgt	LAW, R C.
Q 108019	S/Sgt	PURCELL, T.
VX 62296	Sgt	BIRD, F.W.

QUESTIONS TO BE ANSWERED BY THE CO
IN RESPECT OF ANY NOMINATIONS FOR OCTU.

NOMINEE. Regtl No _____
Name _____ Rank _____
Unit _____
Candidate for Commission in. _____ (State 'n c' Service)

NOMINATING OFFICER.

Name. _____
Appointment. _____ Rank. _____
Unit _____

1. The nominee has completed the following period of Military Service

(a) Period of Service and ranks served in present unit.

(b) Particular of other Military Service, station, Units and ranks held

2. Accumulated leave due at commencement of course _____ days

3. (a) The nominee was educated at _____

(b) The nominee reached the following educational standard

4. Schools Courses attended _____

5.(a) Has the nominee the necessary general educational qualifications and command of the use of language to enable him to carry out orders and clear instructions? _____

(b) Has the nominee practical ability as an Instructor? _____

6 (a) Has the nominee the necessary general intelligence and initiative to enable him to organise and supervise any task allotted to him and his men? _____

(b) Has the nominee demonstrated ability to command? _____

7. Has the nominee shown ability to adapt and utilise in the field normal military knowledge gained in training? _____

8. In the field, has the nominee ability to think clearly and plan behaviour under mental and physical stress? _____

9. Has the nominee shown readiness to act to the limit of his physical capacity? _____

10 (a) Has the nominee the necessary qualities to inspire confidence in his men and his superior officer? _____

(b) Has the nominee the qualities to inspire confidence under conditions of hardship and stress? _____

11. Has the nominee the necessary integrity and general bearing and can he assume greater responsibility? _____

12 Has the nominee demonstrated tact and willingness to co-operate? _____

13. Do you consider the nominee in all respects suitable for commissioned rank? _____

14. Has the nominee any special qualifications for appointment as Adjt, QM, TO, IO or to command sig, mortar, MG, TL/A, Pnr or carrier pls. State which (if any) _____

15. The above information has been supplied after due consideration and as the result of personal observation by me of the nominee over a period of _____

_____ years _____ months.

16. I am prepared to accept this nominee as an officer under my command, subject to a recommendation by the Commandant OCTU or Chief Instructor, of the LEO School concerned

17. If applicable, the following details will be furnished

The nominee was recommended by LEO Officer Pre Selection Board,
Local Officer Pre-Selection Board

on

vide

(quote reference number
of document notifying
selection)

Signed _____

Rank _____

Appointment. _____

Unit. _____

Date. _____

War Diary

A. M. F.

27 : 28 : 35L

"G" Branch
Hq, Vic L of C Area
339 Swanston St
MELBOURNE C1

11 Jan 44

VIC L OF C AREA TRAINING INSTRUCTION 20/1944

NO 56 COURSE - AERIAL LINE CONSTRUCTION - 3 RIAL VIC/29

1. Authority Tech Trg Instn No 3/1944 and Amdt No 1 of 10 Jan 44
2. Location Linesmen's School PI FORMER'S ALD POPT MELBOURNE
3. Duration Incl Monday 17 Jan 44 Saturday 5 Feb 44.
4. Object To train personnel in permanent line construction
5. Vacancies are allotted as follows
1 Aust Indep Sig Group 4 (1 for NX169007 Sgt Muncaster L J)
(1 for NX102265 L/Cpl Ravers C M)
(1 for NX266425 Sign Bain C C)
(1 for QX46663 Sign Holmes S G)
6. Nominal Roll (in duplicate) showing No, Rank, Age, Unit, Name, Address and Relationship of next of kin should be endorsed "For attention 'G' Branch" and forwarded to reach this HQ not later than 1000hrs on Thursday 14 Jan 44
7. Rail Warrants for forward and return journeys will be issued by units and endorsed "Charge Linesmen's Course No 56 Serial Vic/29"
8. Reporting All students will report to 3 ATTD CAMP PELL by 1500 hrs on Sunday 16 Jan 44 where they will be rationed and quartered for the duration of the Course
9. Clothing Students will bring
Working Dress
Boots pairs (2)
Personal necessities
10. Equipment Students should be in possession of pliers for use at the school
11. All records, including 200, TF140, I5033, B122, A240 AAB(83) if available, and record of leave entered up to date will be forwarded to 3 ATTD CAMP PELL with the draft of students concerned. Personnel should also be in possession of paybooks.

Col GS
Vic L of C Area

DISTRIBUTION

C.S. O Vic L of C Area	(1) (1 memo) for inform
1 Aust Indep Sig Gp	6 (2 memos)
GSO II Tech Trg (LHQ)	1
3 ATTD Camp Pell	1
2 Aust Movt Control Gp	1
GS	2 (2 memos)
AQMG	1 { 1 " }
AQMG (70 Leach)	1 { 1 " }
D F O	1
D R O	1
War Diary	1 (1 memo)
File	1 (1 memo)
Spare	1

10 2 1944

1.0 56 COUT 56 E. L. L. CO. 10 UC 10 L. L. VIC / 9

Para 4 of the above Training Instruction is amended and will now read as follows:

Cent. St Tr Denot 30

4 (for 1 Aust Inc Sig. Qn.es under)

1 for 102205 L/C-1 have , C

1 fo 9m 00 1 1 olu6 ,

Second Aust Army

Cent of T. Depot

2 V10 I of C. 92

5 A.T.L.D CAMP PELL

Kline, Engr PG Dent

Mr. Willc, Tpt Office, San Jose.

DODGE Lt. St. Alb

— F O

D.R. O.

2 must revert Cont of Co

Lieut Zell, G overno

J.C. LITTLE, CAPT
GEO H HALL MGR (L 2)

10/11

A M P

116/15/15

Technical Training,
339 Swanston St,
MELBOURNE C 1

TECHNICAL TRAINING INSTRUCTION JTV NO 3/1944

NO 56 COURSE AERIAL LINE CONSTRUCTION SERIAL VIC/29

- 1 Duration Incl 17 Jan 44 5 Feb 44
- 2 Location LINESMEN'S SCHOOL, FISHERMEN'S BEACH
- 3 Object To train pers in permanent line construction
- 4 Vacancies are allotted as follows
Cent Sig Trg Depot 50
- 5 Cent Sig Trg Depot will include in Vacancies, one W C O for draft conducting and control of student during course
- 6 Nominal Rolls showing names, Rank, Unit and Post of 'in will be forwarded to reach GSO II CAMP PELL (1 copy), GSO Vic L of C Area (1 copy), GSO II Tech Trg (LIR) (1 copy), and Mr Willis, PMG Linesmen's School, FISHERMEN'S BEACH not later than 1000 hrs on 14 Jan 44.
7. Warrants will be issued by units and endorsed, "Charge Linesmen's Course No. 56 Serial Vic/29"
- 8 Quartering students will be quartered and rationed at 3 A T T D CAMP PELL for the duration of the Course
- 9 Reporting Students will report to 3 A T T D CAMP PELL not later than 1500 hrs on 16 Jan 44.
- 10 Dress Students will bring their own clothing and boots (2 pairs)
- 11 Pay Students will be in possession of pay books
- 12 It is requested that students be provided with rations for use at the School

John J. Lee
(J C LITTLE) Can
GSO II Tech Trg (L)
7/1

DISTRIBUTION
Second Aust Army
HQ Vic L of C Area (for C S O)
Cent Sig Trg Depot
3 A T T D CAMP PELL
Mr Kline, Engr PMG Dept
Mr. Willis, Trg Office, PMG Garage,
Dodds St, ST. MELBOURNE
D F O
D R O
2 Aust Loyt Cont
Lieut Bull, Grosvenor

War Diary

27 : 19 : 1218

A M F

"G" Branch,
Headquarters,
Vic L of C Area,
339 Swiniston St.,
MELBOURNE C I

11 Jan '44

VIC L OF C AREA TRAINING INSTRUCTION No. 21/1944
COURSE No 30
GENERAL ARMY ORGANIZATION AND ORDNANCE PROCEDURE
L H Q A A O C SCHOOL BROOKFIELD S
7 FEB '44 6 MAR '44

- 1 Authority LHQ memo 2255 of 7 Jan '44 refers
- 2 Object of Course To train Ordnance Officers, Warrant Officers, and Senior PCOs in General Army organization and Ordnance procedure
- 3 Vacancies are allotted as follows

D D O, S 2
- 4 Qualifications of Students All students should have a good knowledge of Army organization in general and of Ordnance organization in particular. Failing this, students should possess education and qualifications of a sufficiently high standard to enable them to obtain the fullest benefit from the Course which is necessarily academic in character.
- 5 Nominal Roll (in duplicate) showing No, Rank, Name, Unit, Name, Address and Relationship of Next of Kin should be endorsed, "For attention "G" Branch", and forwarded to reach this HQ not later than 1000 hrs on Monday 24 Jan '44. TWO copies of each student's personal History Sheet as per pro forma attached, must be completed in every detail and be forwarded with the nominal roll.
- 6 Warrant for forward journey only to BRADMEADOWS will be issued by units and endorsed "Charge No 30 General Army Organization and Ordnance Procedure Course, L H Q A A O C, School".
- 7 Reporting All students will report to R A O SPENCER STA by 1400 hrs on Saturday 5 Feb '44. Transport from BRADMEADOWS RLY STA to the school will be provided and, on arrival thereat students will report to the Adjutant.
- 8 Accommodation and Messing will be provided by the School. Bunkers are provided and will NOT be brought by officer students.
- 9 Pay and Travelling Claims Paybooks will be brought by those possessing them. Pay Certificates for others showing full particulars of pay will be forwarded with nominal rolls.

Paybooks will be made up, to date before leaving for the School. All debit and credit entries will be signed.

Travelling allowance for the forward journey only, will be paid at the school on the authority of the C I.

In cases where students are obliged to remain overnight in a capital city when travelling to or from the School, they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the L & D, a certificate to that effect must be obtained from the C O of the L T D to support any claim for travelling allowance in respect of the period spent in the capital city.
- 10 Clothing Students will bring : --

Service Dress
Working Dress
Personal necessities

- 11 Text Books If available, appropriate text books as listed will be brought :

Stores Courses

Ord Manual (Mar) 1939
 R A O C Duties & Procedure 1937
 F P B Complete.
 R A O S Part 1
 S O , A A O S Part 1

- 12 Each student should be issued with a copy of this Joining Instruction before proceeding to the School

Storrie
 Col GS
Vic L of C Area

DISTRIBUTION

D D O S	5 (3 LH's)
LEQ AAOC School	1
2 Aust Mvmt Cent Gp	1
RTO Spencer St Sta	1
G S	2 (2 LEQ's)
A M G	1 (1 LHQ)
A M G (NO LEACH)	1 (1 LHQ)
D F O	1
D R O	1
WAR DIARY	1 (1 LHQ)
FILE	1 (1 LHQ)
SPARES	2 (1 LHQ)

DMT/T3(d)11ao/7

AUSTRALIAN MILITARY FORCES
(Chief of the General Staff)

Headquarters,
Victoria Barracks,
Melbourne S C 1

2255

7 Jan '44

HQ First Aust Army	(10)	HQ NSW L of C Area	(10)
HQ Second Aust Army	(10)	HQ Vic L of C Area	(10)
HQ NG Force	(6)	Air HQ SA of C Area	(6)
HQ NT Force	(6)	MailHQ Tas L of C Area	(6)
HQ 3 Aust Corps	(6)	" LHQ (for DOS)	(6)
HQ Qld L of C Area	(10)	" LHQ AAOC School	(6)

Copies for information to Adv LHQ (3), CGS (3), LGA (1), AG (3), QMG (3), MGO (6), CFO (2), Ms (3), O2E (10), QMG Mvts (1), HQ WA L of C Area (2), Aust Mvt Cont Gps No's 1, 2, 3, 4, 5, 6, 8 (1 each), 2/1 Aust Mvt & Tn Gp (1), RTO Spencer St Rly Stn (1)

LHQ AAOC SCHOOL
NO 30 GENERAL ARMY ORGANIZATION AND ORDNANCE PROCEDURE COURSE
7 FEB 44 TO 6 MAR 44

- LOCATION BROADMEADOWS Vic
- POSTAL ADDRESS LHQ AAOC School,
BROADMEADOWS,
Vic
- COURSE No 30 General Army Organization and Ordnance Procedure Course from 7 Feb 44 to 6 Mar 44 (4 weeks duration)
- VACANCIES Vacancies are allotted as follows

First Aust Army	2	(includes 1 for 1 Aust Corps)
Second Aust Army	2	
NG Force	1	
NT Force	1	
3 Aust Corps	1	
Qld L of C Area	2	
NSW L of C Area	2	
Vic L of C Area	2	
SA L of C Area	1	
Tas L of C Area	1	
LHQ (for DOS)	1	
LHQ AAOC School	14	
	30	

Formations and L of C Areas unable to fill vacancies allotted to them will notify LHQ (DMT) at least 14 days before the date of commencement of the Course

5 OBJECT OF COURSE To train Ordnance Officers,arrant-Officers and Senior NCO's in general Army organization and Ordnance procedure

6 QUALIFICATIONS OF STUDENTS All students should have a good knowledge of Army organization in general and of Ordnance organization in particular. Failing this students should possess education and qualifications of a sufficiently high standard to enable them to obtain the fullest benefit from the Course which is necessarily academic in character

24
NOMINAL ROLLS

- (a) Nominal rolls will be forwarded direct to the School to arrive seven clear days before the commencing date of the Course
- (b) The school will be advised by signal of any amendments to Nominal Rolls.

8 TRAVELLING

- (a) Students will be issued with rail, steamer etc , tickets (to Broadmeadows) for the forward journey only
- (b) Warrants will be endorsed "Charge No 30 General Army Organization & Ordnance Procedure Course, LHA AOC School "
- (c) Transport will be arranged by Formations concerned in conjunction with local movement control groups
- (d) The school will make arrangements for the return journey
- (e) Students will be despatched in time to arrive at the school two days before the course commences
- (f) Personnel must be prepared to use their own messing utensils when served with meals, at railway refreshment rooms
- (g) Changes of unit location during the currency of the course should be notified to the school to ensure correct movement of personnel affected

9 ARRIVAL REPORTING

- (a) All students, including those from Tasmania, will report to the RTO Spencer street railway station on arrival in Melbourne
- (b) They will then proceed by train to Broadmeadows
- (c) Transport from Broadmeadows Railway station to the school will be provided by the school
- (d) On arrival at the school all students will report to the Adjutant

10 ACCOMMODATION AND MESSING

- (a) Accommodation and messing will be provided by the school
- (b) Batmen are provided and will NOT be brought by officer students

11 PAY AND TRAVELLING CLAIMS

- (a) Pay books will be brought by personnel possessing them. Pay certificates for other showing full particulars of pay will be forwarded with nominal rolls
- (b) Pay books will be made up-to date before leaving for the school. All debit and credit entries will be signed
- (c) Travelling allowance for the forward journey only, will be paid at the school on the authority of the Chief Instructor
- (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the school they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD, to support any claim for travelling allowance in respect of the period spent in the capital city

27 19 12/8

12 CLOTHING Students coming from tropical stations will be issued with warm clothing as laid down in GRO 208 of 17 Jul 42; prior to reporting at the School. Such clothing is obtainable at L of C Area GDDs and LTDs on production of Movement Order endorsed "Service Dress, greatcoat and winter underclothing not issued."

13 TEXT BOOKS Students will bring, if available, appropriate text books, these will include the following.

Stores Courses

Ord Manual (Mar) 1939
RAOC Duties & Procedure 1937
FSPB complete
RAOS Part 1
SO, RAOCs Part 1

14 LEAVE

- (a) The Chief Instructor may authorize the grant of leave to a student at the termination of the course, if the student lodges with the Chief Instructor, at least 14 days before the end of the course, the written authority of his CO for such grant. Such leave will be granted by the LTD or GDD by which the student is detached on leave.
- (b) In cases where the special instructions issued for a particular school so provide, passes for leave so authorized may be issued by the School. In all other cases such passes will be issued by the student's unit and transmitted by the unit to the Chief Instructor.
- (c) Leave (other than local leave or compassionate or emergency leave) will not be granted to students during the currency of the course, except in very exceptional circumstances and then only at the discretion of the chief instructor.
- (d) Students who are proceeding on leave will be issued with combined food coupon sheets in accordance with the scale laid down in GRO 2395 of 21 May 43. In the case of students coming from New Guinea or other places outside Australia, Northern Territory and also in cases where leave passes are provided by the School, the food coupons will be issued by the School. In all other cases the student's unit will issue the necessary coupons. Leave passes will be endorsed with the particulars of the issue.

NOTE Before proceeding to the School each student will be issued with a copy of these joining instructions.

W. H. B. B. B. B.
for Lieutenant-General,
Chief of the General Staff

War Diary

A H F

27 Feb 1944

"G" Branch,
HQ, Vic L of C Area,
339 Swinston Street,
MELBOURNE C 1

11 Jan '44

VIC L OF C AREA TRAINING INSTRUCTION No 22/1944
COURSE No 63 SERIAL VIC/3
DRAUGHTSMEN ENGINEERS

- 1 Authority L H Q memo 475 of 3 Jan '44 and Tech Trg memo 62/2/15 of 7 Jan '44.
- 2 Duration incl 14 Feb '44 29 Jul '44.
3. Location Melbourne Technical College
- 4 Vacancies are allotted as follows :

7 AUST C R E Wks	1
7 AUST C R E Wks	3 (for 6 Aust W/Shop and Pk Cov)

IMPORTANT Notice of and reasons for inability to fill the allotted number of vacancies must be notified, in writing, to "G" Branch, HQ Vic L of C Area at least 7 days prior to the date on which the nominal roll is due at these HQ's

- 5 Selection of Students Personnel are to be selected for aptitude and suitability before commencing the Course in order to economise in time, reduce failures to a minimum and obtain a high standard
- 6 Nominal Roll (in duplicate) showing No, Rank, Name, Unit, Name, Address and Relationship of Next-of Kin should be endorsed "For attention "G" Branch" and forwarded to reach this HQ not later than 1000 hrs on Wednesday, 2 Feb '44. TWO copies of each student's Personal History Sheet (att) must be completed in detail and forwarded with the Nominal Roll
- 7 RAIL WARRANT for the forward journey only will be issued by Units and endorsed "Charge Tech. Trg Course No 63 Draughtsmen Engineers Serial Vic/3
- 8 Reporting All students will report to 3 ATTD CAMP PELL by 1500 hrs on Saturday 12 Feb '44 where they will be rationed and quartered for the duration of the Course
- 9 Records All records incl F200, WF 140, I503, B122, A240, AAB83 (if available) and record of leave entered up to date will be forwarded to 3 ATTD CAMP PELL with the draft or students concerned. Personnel will be in possession of paybook
- 10 Clothing Students will bring :

Service Dress
Working Dress
Personal Necessities
- 11 Each student should be issued with a copy of this Joining Instruction before proceeding to the School

Harold M. D.
Col GS
Vic L of C Area

DISTRIBUTION

7 AUST C R E Wks 6
GSO 11 TECH TRG (LHQ) 1
3 ATTD CAMP PELL 1
2 AUST MOVT CONT GP 1
G S 2
A Q H G 1
A Q H G (NO LEACH) 1

D F O 1
D R O 1
WAR DIARY 1
FILE 1
SPARES 2
19

War / 1944

146-113:410

"G" Branch,
HQ, Vic L of C Area,
539 Swanston Street,
MELBOURNE C 1

11 Jan '44.

VIC L OF C AREA TRAINING INSTRUCTION No 23/1944
No. 28 SPECIALISTS (CHEMICAL ARM) COURSE
THE GAS SCHOOL CABARLUH Q'LD
25 FEB '44 18 MAR '44

1. Authority LHQ memo 1819 of 6 Jan '44
2. Object of Course To train specialist personnel in gas protective and CW measures in relation to their own work
3. Vacancies are allotted as follows :

	<u>Officers</u>	<u>W & NCO's</u>	<u>total</u>
D A D LABOUR		3	5

NOTE: Vacancies are allotted to arm Cows on the basis of one per Coy additional vacancies (not exceeding 20% of original allotment) may be applied for. If Officer vacancies cannot be filled, NCO's may be substituted

4. Qualifications of Students Specialist personnel (e.g. technical officers (CW), Air Personnel, AAOC and Employment Coy personnel handling chemical arm unit ion) who require particularised gas training in relation to their normal duties
5. Nominal Roll (in duplicate) showing Lo, unit, Name, Unit, Rank, address and Relationship of Next-of Kin and whether students will be travelling through MELBOURNE should be endorsed "For attention "G" Branch" and forwarded to reach this HQ not later than 1000 hrs on Wednesday, 9 Feb '44. 10 copies of each student's Personal History Sheet must also accompany the nominal roll
6. Warrants (a) Each student required to travel through MELBOURNE to TOOWOOMBA Q'LD will be issued with rail warrant for forward journey only to MELBOURNE by unit
(b) Warrant for forward journey only from MELBOURNE to TOOWOOMBA Q'LD will be issued by HQ, Vic L of C Area
(c) Each student who is not required to travel through MELBOURNE to TOOWOOMBA Q'LD will be issued with rail warrant for forward journey only by Unit.
(d) All warrants will be endorsed "Charge No 28 Course LHQ Gas School Specialists (Chemical Arm) Course"
7. Travelling Each student travelling through or from MELBOURNE will report to RTO SPENCER ST STA for rail ticket at 1240 hrs on Friday 18 Feb '44 and proceed to TOOWOOMBA Q'LD by train departing at 1325 hrs on that date. On arrival at TOOWOOMBA students will report to the RTO's Office where they will be met by a representative of the School. Personnel must be prepared to use their own messing utensils when served with meals at Railway Refreshment Rooms
8. Reporting All students will report to the Adjutant of the School on Monday, 21 Feb '44 where accommodation and messing will be provided
9. Clothing Students will bring :

Service Dress
Working Dress
Boots 2 pairs in a serviceable condition
Personal necessities

- 10 TEXT BOOKS The following will be brought :
- I S P B complete (Officers)
Gas Trg 1942
MT- 23 Parts V and VI only
Advanced Gas Trg (Aust) 1943 * Necessary Sections to
be issued by the School

11 Pay and Travelling Claims

- (a) Paybooks will be brought by personnel possessing them Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls
- (b) Paybooks will be made up to date before leaving for the School All debit and credit entries will be signed
- (c) Travelling allowance for the forward journey only where a liable will be paid at the School on the authority of the Chief Instructor
- (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the school, they must report to a Leave and Transit Depot for rations and quarters If for any reason, rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD, to support any claim for travelling allowance in respect of the period spent in the capital city

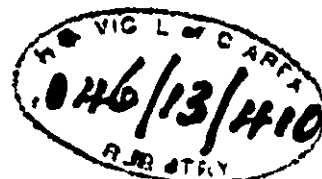
- 12 Each student should be issued with a copy of this Joining Instruction before proceeding to the School

M. J. M. J.
Col GS
Vic L of C Area

DISTRIBUTION

DAD LABOUR	11 (1 LHQ)
LHQ GAS SCHOOL	1
2 AUST MOVT CONTROL GP	1
RTO SPENCER ST STA	1
RTO TOONOOMBA RLY STA	1
G S	2
A Q M G	1
A Q M G (WO LEACH)	1
D F O	1
D R O	1
WAR DIARY	1 (1 LHQ)
FILE	1 (1 LHQ)
SPARES	4
	<u>27</u>

DMT/T2B(e)/IW.



AUSTRALIAN MILITARY FORCES
(Chief of the General Staff)

Headquarters,
Victoria Barracks,
Melbourne, S.C.1.

1819

6 Jan 44

Adv LHQ	(3)
NG Force	(3)
NT Force	(3)
Qld L of C Area	(3)
NSW L of C Area	(3)
Vic L of C Area	(3)
SA L of C Area	(3)
WA L of C Area	(3)

Copies for information - First Aust Army (3); Second Aust Army (3),
2 Aust Corps, 3 Aust Corps (3), LHQ Gas School (3), CGS (3), LHQ 2nd
Echelon, DMO (for MO ?), LGA, AG, MS (3), QMG (3), MGO (3) (1 copy
for DQMG II), Aust Mvt Control Gps Nos 1,2,3,4,5,6,7,8, 2/1 Aust Mvt
& Tn Gp, CFO (3), RTO BRISBANE, TOOWOOMBA

LHQ GAS SCHOOL NO 28 COURSE
SPECIALISTS (CHEMICAL AMN) COURSE.

(23 FEB 18 MAR 44)

1. LOCATION. CABARLAH QLD.
2. POSTAL ADDRESS LHQ Gas School,
CABARLAH QLD.
3. TELEGRAPHIC ADDRESS. GASCHOOL CABARLAH.
4. PERIOD OF COURSE. From 23 Feb 44 to 18 Mar 44.
5. VACANCIES. Allotted as follow:

	<u>One vacancy per</u> <u>Emp Coy</u>		<u>Ordnance Personnel</u>		<u>Total</u>
	<u>Offrs</u>	<u>W & NCOs</u>	<u>Offrs</u>	<u>W & NCOs</u>	
NG Force	4	4			8
NT Force	1	2			3
Qld L of C Area	5	5	2	10	22
NSW L of C Area	2	4	2	10	18
Vic L of C Area	2	3			5
SA L of C Area		1			1
WA L of C Area		1			1
Reserve					7 (offrs or NCOs)
	14	20	4	20	65

NOTE. Vacancies are allotted to Emp Coys on the basis of one per
Coy. Additional vacancies (not exceeding 20% of original allotment)
may be applied for. Should Formations be unable to fill Officer
allotment, provided, W & NCOs may be sent in lieu.

6. OBJECT. To train specialist personnel in gas protective and CW measures in relation to their own work.

7. QUALIFICATIONS. Specialist personnel (e.g. technical officers (CW) AAMC personnel, AAOC and Employment Coy personnel handling chemical ammunition) who require particularised gas training in relation to their normal duties.

8. NOMINAL ROLLS.

(a) Nominal rolls will be forwarded direct to the School to arrive seven clear days before the commencing date of the Course

(b) The School will be advised by signal of any amendments.

9. TRAVELLING.

(a) Students will be issued with rail, steamer, etc, tickets (to TOOWOOMBA) for the forward journey only

(b) Warrants will be endorsed "Charge No 28 Course LHQ Gas School, Specialists (Chemical Arm) Course."

(c) Students will be despatched in time to arrive at the School two days before the commencing date of the Course.

(d) Changes of unit location during the course will be notified to the School by the original formation.

10. ARRIVAL AND REPORTING. On arrival at TOOWOOMBA Railway Station students will report to the RTOs Office where they will be met by a representative of the School

11. ACCOMMODATION AND MESSING.

(a) Accommodation and messing will be provided at the School

(b) Batmen will not accompany student officers.

12. CLOTHING.

(a) See GRO 208/42

(b) Students will also bring

Service Dress.

Working Dress.

Boots 2 pairs in a serviceable condition

Personal necessities.

13. EQUIPMENT AND TEXT BOOKS. Students will bring the following books

FSPB complete (officers)

Gas Trg 1942

--- MTP 23 Parts V & VI only ---

Advanced Gas Trg (Anst) 1943

be issued by the School. Necessary Sections to

14. LEAVE.

(a) General In accordance with GRO 598/43

(b) Food coupons See GRO 395/43

John Murray
Lieutenant-General,
Chief of the General Staff.

War Diary M F

27/10/406

"G" Branch
HQ, Vic L of C Area,
339 Swanston St,
MELBOURNE C1

11 Jan 44

VIC L OF C AREA TRAINING INSTRUCTION NO 24/1944

NO 14 NCO COOKS COURSE

LHM SCHOOL OF ARMY COOKING AND CATERING

CHEMIST ID L D

2 FEBRUARY 1944 to 1 APRIL 1944

1. Authority LHM memo 452 of 3 Jan 44
2. Object of Course To train NCO Cooks and potential NCO Cooks in the use of cooking apparatus of all types, fundamental principles of cooking basic laws of nutrition, systems of messing, service of foods, compilation of menus, unit catering, and inspection and storage of food stores
3. Vacancies are allotted as follows
D and L of C Vic L of C Area 2
4. Qualifications of Students NCO Cooks who have not attended an NCO Cooks Course, selected Trade Group I Hospital Cooks or Trade Group II Cooks
Each selected student will be medically examined before proceeding to the School and TWO copies of such medical certificate of fitness to attend will be forwarded to these HQ with information as requested in the following paragraph.
5. Nominal Roll (in duplicate) showing Name, Rank, Age, Unit, Address and Relationship of Next of Kin and whether student will be travelling through Melbourne should be endorsed "or attention "G" Branch" and forwarded to reach this HQ not later than 1000 Hrs on Monday 14 Feb 44. TWO copies of each student's Personal History Sheet (att) must be completed in detail and must accompany the nominal roll together with medical certificates as requested in para 4 above
6. Warrants (a) Each student required to travel through MELBOURNE to BRISBANE QLD will be issued with rail warrant for forward journey only to MELBOURNE by unit
(b) Warrant for forward journey only from MELBOURNE to BRISBANE QLD will be issued by HQ Vic L of C Area
(c) Each Student who is not required to travel through MELBOURNE to BRISBANE will be issued with rail warrant for forward journey only by unit
(d) All warrants will be endorsed "Charge No 14 NCO Cooks' Course LHM School of Army Cooking and Catering"
7. Travelling Each student travelling through or from MELBOURNE will report to RTO SPWCEP for rail ticket at 1240 hrs on THURSDAY 24 Feb 44 and proceed to STH BRISBANE QLD by train departing SPWCEP ST STA at 1325 hrs on that date. On arrival at SOUTH BRISBANE students will report to the RTO. Personnel must be prepared to use their own messing utensils when served with meals at Railway Refreshment Rooms. Transport from the Railway Station to the school will be provided.
8. Reporting All students will report to the Adjutant of the School as soon as possible after arrival and not later than Sunday 27 Feb 44. Accommodation and messing will be provided.
9. Pay and Travelling Claims Pay books will be brought by personnel possessing them. Pay certificates or others showing full particulars of pay will be forwarded with nominal rolls. Pay books will be made up to date before leaving for the School. All debit and credit entries will be signed. Travelling allowance for the forward journey only, where applicable,

will be paid at the school on the authority of the Chief Instructor. In cases where students are obliged to remain overnight in a capital city when travelling to or from the School, they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD to support any claim for travelling allowance in respect of the period spent in the capital city.

10. Clothing Students will bring the following

MAL PERSONNEL

Service Dress
Greatcoat
Personal necessities
Cooks white suits (2)
or
Khaki working Dress (2)
if suits not available.

FEMALE PERSONNEL

Service Dress
Greatcoat
Personal necessities
Overalls (2)
Cooks Caps (2)
Aprons (3).

11. Equipment

MAL PERSONNEL

Full marching Order
Helmet Steel
Respirator
Note Books
Ruler, pen and pencils

FEMALE PERSONNEL

Helmet, Steel
Respirator
Note Books
Ruler, pen and pencils

Text Books The following text books will be brought in available

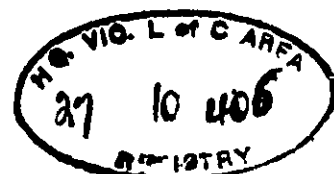
Management of Soldiers' Messing
Manual of Military Cooking and Dietary.

12 Each student should be issued with a copy of this joining instruction before proceeding to the school

John R. H.
Col GS
Vic L of C Area

DISTRIBUTION

DADA Vic L of C Area	5 (3 LHQs)	DFO	1	
LHQ School of Arms		DRO	1	
Cooking and Catering	1	War Diary	1	(1 LHQ)
2 Aust Mort Control G.	1	File	1	(1 LHQ)
RTO Spencer St Sta	1	Spares	4	
RTO Sth Brisbane Sta	1			
GS	2		21	
ACMG	1			
ACMG (WO Leach)	1			



AUSTRALIAN MILITARY FORCES
(Chief of the General Staff)

452

Headquarters,
Victoria Barracks,
MELBOURNE, S C 1

3 Jan '44

HQ First Aust Army	(24)	HQ Vic L of C Area	(10)
" Second Aust Army	(24)	" SA L of C Area	(8)
" Qld L of C Area	(24)	" Tas L of C Area	(6)
" NSW L of C Area	(16)	" 4 Aust Armd Bde	(6)

Copies for information to Adv LHQ(3), CGS(3), LGA(1), AG(3), QMG(6), MGO(3), CFO(2), MS(3), O2E(10), QMG Mvts(1), DAC(3), LHQ School of Army Cooking & Catering(6); HQ NG Force(2), HQ NT Force(2), HQ 3 Aust Corps(2), Maj Sparrow, Rear HQ's NT Force(2), Aust Mvt Cont Gps No's, 1,2,3,6 (1 each), 2/1 Aust Mvt & Tn Gp(1), RTO Sth Brisbane Rly Stn(1), RTO Roma St Rly Stn Brisbane(1)

LHQ SCHOOL OF ARMY COOKING AND CATERING

NO 13 NCO COOKS COURSE 7 FEB 44 TO 28 FEB 44
NO 14 NCO COOKS COURSE 28 FEB 44 TO 20 MAR 44
NO 15 NCO COOKS COURSE 20 MAR 44 TO 10 APR 44

1. LOCATION CHERMSIDE, Qld
2. POSTAL ADDRESS LHQ School of Army Cooking and Catering,
CHERMSIDE, Queensland.
3. VACANCIES Vacancies are allotted as follows

	<u>No 13 Course</u>	<u>No 14 Course</u>	<u>No 15 Course</u>
First Aust Army	5	4	6
Second Aust Army	5	5	5
Qld L of C Area	6	4	5
NSW L of C Area	2	3	2
Vic L of C Area	—	2	1
SA L of C Area		2	
Tas L of C Area			1
4 Aust Armd Bde	2		
	<u>20</u>	<u>20</u>	<u>20</u>

Formations and L of C Areas unable to fill the vacancies allotted to them will notify LHQ (DMT) at least 14 days prior to the date of commencement of the Course

4 COURSES

No 13 NCO Cooks Course from 7 Feb 44 to 28 Feb 44 (3 weeks duration).
 No 14 NCO Cooks Course from 28 Feb 44 to 20 Mar 44 (3 weeks duration).
 No 15 NCO Cooks Course from 20 Mar 44 to 10 Apr 44 (3 weeks duration).

5. OBJECT OF COURSE To train NCO Cooks and potential NCO Cooks in the use of cooking apparatus of all types, fundamental principles of cooking, basic laws of nutrition, systems of massing, service of foods,

compilation of menus, unit catering, and inspection and storage of foodstuffs

6 QUALIFICATIONS OF STUDENTS NCO Cooks who have not attended an NCO Cooks Course, selected Trade Group I Hospital Cooks or Trade Group II Cooks

7 NOMINAL ROLLS The School will be advised by signal of any amendments to nominal rolls

8. MEDICAL CERTIFICATES Personnel selected will be medically examined and passed as fit before proceeding to the School. Medical Certificates will accompany Nominal Rolls

9 TRAVELLING

- (a) Students will be issued with rail tickets (to BRISBANE) for the forward journey only
- (b) Warrants will be endorsed "charge No 13 (or 14 or 15) NCO Cooks Course LHQ Cooking and Catering School"
- (c) Transport will be arranged by Formations concerned in conjunction with local Movement Control Group
- (d) The School will make arrangements for the return journey
- (e) Students will be despatched in time to arrive at the School one day before the Course commences
- (f) Personnel must be prepared to use their own messing utensils when served with meals at railway refreshment rooms
- (g) Changes of unit location during the currency of the Course should be notified to the School to ensure correct movement of personnel affected.

10. ARRIVAL AND REPORTING

- (a) On arrival at SOUTH BRISBANE (from South) or ROMA Street (from North) Railway Stations, students will report to the RTO.
- (b) Transport from the Railway Station to the School will be provided.
- (c) On arrival at the School all students will report to the Adjutant.

11. ACCOMMODATION AND MESSING Accommodation and messing will be provided at the School

12. PAY AND TRAVELLING CLAIMS

- (a) Pay books will be brought by personnel possessing them. Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls.
- (b) Pay books will be made up to date before leaving for the School. All debit and credit entries will be signed
- (c) Travelling allowance for the forward journey only, where applicable, will be paid at the School on the authority of the Chief Instructor
- (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the School, they must report to a Leave and Transit Depot for rations and

quarters. If, for any reason, rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD to support any claim for travelling allowance in respect of the period spent in the capital city.

13. CLOTHING

- (a) Students coming from tropical stations will be issued with warm clothing as laid down in GRO208 of 17 Jun 42, prior to reporting to the School. Such clothing is obtainable at L of C GDD's and LTD's on production of Movement Order endorsed "Service Dress, Greatcoat and winter underclothing not issued"
- (b) Students will bring the following

Service dress,
Greatcoat,
Personal necessities,
Cooks white suits (two) if available,
otherwise khaki working dress (two)

14. EQUIPMENT

Students will bring the following

Full Marching Order,
Steel Helmets,
A spirators,
Note books,
Ruler, pen and pencils

15. TEXT BOOKS available

The following text books will be brought if

Management of Soldiers' Messing;
Manual of Military Cooking and Dietary

16. LEAVE

- (a) The Chief Instructor may authorise the grant of leave to a student at the termination of the Course, if the student lodges with the Chief Instructor, at least 14 days before the end of the Course, the written authority of his CO for such grant. Such leave will be granted by the LTD or GDD by which the student is despatched on leave
- (b) In cases where the special instructions issued for a particular School so provide, passes for leave so authorised may be issued by the School. In all other cases such passes will be issued by the student's unit and transmitted by the unit to the Chief Instructor
- (c) Leave (other than local leave or compassionate or emergency leave) will not be granted to students during the currency of the Course, except in very exceptional circumstances and then only at the discretion of the Chief Instructor
- (d) Students who are proceeding on leave will be issued with combined food coupon sheets in accordance with the scale laid down in GRO Q395 dated 21 May 43. In the case of students coming from New Guinea or other places outside AUSTRALIA, NORTHERN TERRITORY, and also in cases where leave passes are provided by the School, the food coupons will be issued by the School. In all other cases the student's unit will issue the necessary coupons. Leave passes will be endorsed with the particulars of the issue

NOTE

Before proceeding to the School each student will be issued with a copy of these Joining Instructions.

The Honourable
Lieutenant-General
Chief of the General Staff

War Diary A M T

27/10/407

"G" Branch,
HQ, Vic L of C Area,
339 Swanson St,
MELBOURNE C1

11 Jan 44

VIC L OF C AREA TRAINING INSTRUCTION NO 25/1944

NO 15 COURSE NCO COOKS

LEH SCHOOL OF ART COOKING AND CATERING CHERRISIDE, Q'LAND

20 March 1944 10 April 1944

- 1 Authority LEH memo 452 of 3 Jan 44
- 2 Object of Course To train NCO Cooks and potential NCO Cooks in the use of cooking apparatus of all types, fundamental principles of cooking, basic laws of nutrition, systems of messing, service of foods, compilation of menus, unit catering, and inspection and storage of foodstuffs
- 3 Vacancies are allotted as follows
DIDAC Vic L of C Area 1
IMPORTANT Notice of, and reasons for inability to fill the allotted number of vacancies must be notified in writing to "G" Branch, HQ, Vic L of C Area at least seven days prior to date on which nominal roll is due at these HQ's
- 4 Qualifications of Students NCO Cooks who have not attended an NCO Cooks Course, selected Cooks Hospital (Trade Group I) or Cooks (Trade Gp II) selected student will be medically examined before proceeding to the school and TWO copies of such medical certificate of fitness to attend will be forwarded to the HQ with information requested in the following paragraph.
- 5 Nominal Roll (in duplicate) showing of, Rank, Name, Unit, Home, Address and Relationship of next of kin and whether student will be travelling through MELBOURNE should be endorsed "For attention 'G' Branch" and forwarded to reach this HQ not later than 1000 hrs on Monday 6 Mar 44 TWO copies of student's Personal History Sheet (a.d) must be completed in detail and must accompany the nominal roll together with medical certificates as requested in para 4 above
- 6 Warrants (a) Student required to travel through MELBOURNE to BRISBANE QLD will be issued with Rail warrant for forward journey only to MELBOURNE by unit
(b) Warrant for forward journey only from MELBOURNE to BRISBANE QLD will be issued by HQ Vic L of C Area.
(c) Student who is not required to travel through MELBOURNE to BRISBANE QLD will be issued with rail warrant for forward journey only by Unit.
(d) All warrants will be endorsed 'Charge No 15 NCO Cooks' Course LEH School of Art Cooking and Catering "
7. Travelling Student travelling through or from MELBOURNE will report to RTO SPYIC ST for rail ticket at 1240 hrs on THURSDAY 16 Mar 44 and proceed to THE BRISBANE QLD by train departing SPYIC ST SIA at 1325 hrs on that date On arrival at SOUTH BRISBANE student will report to the RTO Personnel must be prepared to use his/her own messing utensils when served with meals at Railway Refreshment Rooms Transport will be provided from the Rly Sta to the school
8. Reporting Student will report to the Adjutant of the School as soon as possible after arrival and not later than Sunday 19 Mar 44 Accommodation and messing will be provided.
9. Pay and Travelling Claims Pay books will be brought by personnel possessing them Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls Pay books will be made up

to date before leaving for the School Debit, credit entries to be for Travelling allowance for the forward journey only, where applicable, will be paid at the School on the authority of the Chief Instructor. In cases where students are obliged to remain overnight in a capital city when travelling to or from the School, they must report to a Leave and Transit Depot for rations and quarters.

If, for any reason, rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD to support any claim for travelling allowance in respect of the period spent in the capital city.

10 Clothing Students will bring the following

<u>MALE PERSONNEL</u>	<u>FEMALE PERSONNEL</u>
Service Dress	Service Dress
Greatcoat	Greatcoat
Personal Necessities	Personal necessities
Cooks white suits (2) if available, otherwise khaki working dress	Overalls (2)
	Cooks Caps (2)
	Aprons (3)


11 Equipment Students will bring the following

<u>MALE PERSONNEL</u>	<u>FEMALE PERSONNEL</u>
Full marching Order	Helmet, steel
Helmet Steel	Respirator
Respirator	Note Books
note Books	Ruler, pen and pencils
Ruler, pen and pencils	

12 Text Books The following books will be brought, if available

"Management of Soldiers Messing"
"Manual of Military Cooking and Dietary"

13 Student should be issued with a copy of this joining instruction before proceeding to the school


Col GS
Vic L of C Area

DISTRIBUTION

DADAC VIC L OF C AREA	5	(2 LHQ's)
LHQ SCHOOL OF ARMY COOKING AND CATERING	1	
RTO OF THE BRIGADE BY STA	1	
RTO OF THE SQUAD BY STA	1	
2 MUST HAVE CONTROL OF	1	
GS	2	
ADG	1	
ADG (VO Leach)	1	
DFO	1	
DRO	1	
War Diary	1	(1 LHQ)
File	1	(1 LHQ)
Spares	4	
	<hr/> 21	

27 10 405

AUSTRALIAN MILITARY FORCES
(Chief of the General Staff)

452

Headquarters,
Victoria Barracks,
MELBOURNE, S.C 1

3 Jan '44

HQ First Aust Army	(24)	HQ Vic L of C Area	(10)
" Second Aust Army	(24)	" SA L of C Area	(8)
" Qld L of C Area	(24)	" Tas L of C Area	(6)
" NSW L of C Area	(16)	" 4 Aust Armd Bde	(6)

Copies for information to Adv LHQ(3), CGS(3), LGA(1), AG(3), QMG(6), MGO(3), CFO(2), MS(3), OZE(10), QMG Mvts(1), DAC(3), LHQ School of Army Cooking & Catering(6); HQ NG Force(2), HQ NT Force(2), HQ 3 Aust Corps(2), Maj Sparrow, Rear HQ's NT Force(2); Aust Mvt Cont Gps No's, 1,2,3,6 (1 each), 2/1 Aust Mvt & Tn Gp(1), RTO Sth Brisbane Rly Stn(1), RTO Roma St Rly Stn Brisbane(1)

LHQ SCHOOL OF ARMY COOKING AND CATERING

~~NO 13 NCO COOKS COURSE 7 FEB 44 TO 28 FEB 44~~

~~NO 14 NCO COOKS COURSE 28 FEB 44 TO 20 MAR 44~~

NO 15 NCO COOKS COURSE 20 MAR 44 TO 10 APR 44

1. LOCATION CHERMSIDE, Qld
2. POSTAL ADDRESS LHQ School of Army Cooking and Catering,
CHERMSIDE, Queensland.
3. VACANCIES Vacancies are allotted as follows

	<u>No 13 Course</u>	<u>No 14 Course</u>	<u>No.15 Course</u>
First Aust Army	5	4	6
Second Aust Army	5	5	5
Qld L of C Area	6	4	5
NSW L of C Area	2	3	2
Vic L of C Area		2	1
SA L of C Area		2	1
Tas L of C Area			
4 Aust Armd Bde	2		
	<u>20</u>	<u>20</u>	<u>20</u>

Formations and L of C Areas unable to fill the vacancies allotted to them will notify LHQ (DMT) at least 14 days prior to the date of commencement of the Course

4. COURSES

~~No 13 NCO Cooks Course from 7 Feb 44 to 28 Feb 44 (6 weeks duration).~~
~~No 14 NCO Cooks Course from 28 Feb 44 to 20 Mar 44 (3 weeks duration).~~
 No 15 NCO Cooks Course from 20 Mar 44 to 10 Apr 44 (3 weeks duration)

5. OBJECT OF COURSE To train NCO Cooks and potential NCO Cooks in the use of cooking apparatus of all types, fundamental principles of cooking, basic laws of nutrition, systems of messing, service of foods,

compilation of menus, unit catering, and inspection and storage of foodstuffs

6 QUALIFICATIONS OF STUDENTS NCO Cooks who have not attended an NCO Cooks Course, selected Trade Group I Hospital Cooks or Trade Group II Cooks

7 NOMINAL ROLLS The School will be advised by signal of any amendments to nominal rolls.

8. MEDICAL CERTIFICATES Personnel selected will be medically examined and passed as fit before proceeding to the School. Medical Certificates will accompany Nominal Rolls

9 TRAVELLING

- (a) Students will be issued with rail tickets (to PRISBANE) for the forward journey only
- (b) Warrants will be endorsed "charge No 13 (or 14 or 15) NCO Cooks Course LHQ Cooking and Catering School"
- (c) Transport will be arranged by Formations concerned in conjunction with local Movement Control Group
- (d) The School will make arrangements for the return journey
- (e) Students will be despatched in time to arrive at the School one day before the Course commences
- (f) Personnel must be prepared to use their own messing utensils when served with meals at railway refreshment rooms
- (g) Changes of unit location during the currency of the Course should be notified to the School to ensure correct movement of personnel affected.

10 ARRIVAL AND REPORTING

- (a) On arrival at SOUTH BRISBANE (from South) or ROMA Street (from North) Railway Stations, students will report to the RTO
- (b) Transport from the Railway Station to the School will be provided.
- (c) On arrival at the School all students will report to the Adjutant.

11. ACCOMMODATION AND MESSING Accommodation and messing will be provided at the School.

12. PAY AND TRAVELLING CLAIMS

- (a) Pay books will be brought by personnel possessing them. Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls.
- (b) Pay books will be made up to date before leaving for the School. All debit and credit entries will be signed
- (c) Travelling allowance for the forward journey only, where applicable, will be paid at the School on the authority of the Chief Instructor
- (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the School, they must report to a Leave and Transit Depot for rations and

quarters. If, for any reason, rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD to support any claim for travelling allowance in respect of the period spent in the capital city

13. CLOTHING

- (a) Students coming from tropical stations will be issued with warm clothing as laid down in GR0208 of 17 Jun 42, prior to reporting to the School. Such clothing is obtainable at L of C GDD's and LTD's on production of Movement Order endorsed "Service Dress, Greatcoat and winter underclothing not issued"
- (b) Students will bring the following

Serviced dress,
Greatcoat,
Personal necessities,
Cooks white suits (two) if available,
otherwise khaki working dress (two)

14. EQUIPMENT

Students will bring the following

Full Marching Order,
Steel Helmets,
Aspirators,
Note books,
Ruler, pen and pencils

15. TEXT BOOKS

The following text books will be brought if available

Management of Soldiers' Messing,
Manual of Military Cooking and Dietary

16. LEAVE

- (a) The Chief Instructor may authorise the grant of leave to a student at the termination of the Course, if the student lodges with the Chief Instructor, at least 14 days before the end of the Course, the written authority of his CO for such grant. Such leave will be granted by the LTD or GDD by which the student is despatched on leave.
- (b) In cases where the special instructions issued for a particular School so provide, passes for leave so authorised may be issued by the School. In all other cases such passes will be issued by the student's unit and transmitted by the unit to the Chief Instructor
- (c) Leave (other than local leave or compassionate or emergency leave) will not be granted to students during the currency of the Course, except in very exceptional circumstances and then only at the discretion of the Chief Instructor
- (d) Students who are proceeding on leave will be issued with combined food coupon sheets in accordance with the scale laid down in GR0 Q395 dated 21 May 43. In the case of students coming from New Guinea or other places outside AUSTRALIA, NORTHERN TERRITORY, and also in cases where leave passes are provided by the School, the food coupons will be issued by the School. In all other cases the student's unit will issue the necessary coupons. Leave passes will be endorsed with the particulars of the issue

NOTE

Before proceeding to the School each student will be issued with a copy of these Joining Instructions.

The Honourable Major
Lieutenant-General
Chief of the General Staff

War Diary

A

F

27/21/325

"G" Branch,
Headquarter, Vic L of C
339 Stanston Street,
ELBOURNE C 1.

11 Jan, 44

VIC L OF C AREA TRAINING INSTRUCTION NO. 1/1944
NO. 2. COURSE L OF C TPS LIG
SECOND AUST AA JUNIO. LEADE. SCHOOL SEXLOUR
16 JAN 44 12 FEB. 44

Amendment No. 1

Para 6 of the above arg Instn has been ended and all now
re d

"6. Travelling students travelling through or from
ELBOURNE will proceed to SEXLOUR by train departing
SPECIALIST STA at 1850 hrs on Saturday 15 Jan, 44
The School will arrange transport from ELBOURNE Fly Stn "

Distribution

DDST
DD E
Aust AA Gp H.
SAAJLS
2 Aust Movt Control Gp
FTO open er St Sta.
GS
AQMG
AQMG (O Le ch)
DFO
D O
War Diary
File
Stores

3
5
3
1
1
1
2
1
1
1
1
1
1
2

24

Col G S
Victori L of C Area

A M F

War Diary

27/21/329
"G" Branch
Headquarters,
Vic L of C Area
339 Swanston St ,
MELBOURNE C1
12 Jan 44

VIC L OF C AREA TRAINING INSTRUCTION NO 27/1944

SIGNAL WING COURSES FOR POST OFFICE PERSONNEL

SECOND AUST ARMY JUNIOR LEADERS SCHOOL

SEYMOUR

- 1 Authority Second Aust Army memo Trg 5798 of 20 Dec 43
2. Duration of Courses incl 16 Jan 44 29 Jan 44
13 Feb 44 26 Feb 44
10 Mar 44 1 Apr 44
20 Apr 44 6 May 44
23 May 44 10 Jun 44
3. Location Second Aust Army Junior Leaders School,
Old Telegraph Rd
Seymour
4. Object of Courses To train P M G personnel in army methods and pro-
cedure and to familiarise them with Army Instruments etc
- 5 Vacancies for each course are allotted as follows
3 Aust L of C Sigs 20
- 6 Nominal Roll in duplicate, showing Number, Rank, Name, Unit, and Name
Address and Relationship of Next-of Kin will be endorsed "For attention
"G" Branch" and forwarded to reach these HQ's at least 4 days prior to
the commencing date of each course.
A copy of the nominal roll will at the same time, be forwarded to the
school
7. Rail Warrant for forward and return journeys to SEYMOUR will be issued
by unit and endorsed "Charge Second Aust Army Junior Leaders School,
Signal Wing Courses for P O Personnel"
- 8 Travelling Students will proceed to SEYMOUR by train departing SPENCER
ST STA at 1850 hrs on the Saturday prior to the commencing date of each
course
Transport will be available from SEYMOUR RLY Sta to the School where
accommodation and messing will be provided for the duration of the
course Late arrivals will not be admitted to Courses
- 9 Dress, Equipment and Text Books
Working Dress, and equipment will be supplied at the school. A limited
number of text books are available but students are advised to bring
their own, together with note books and pencils

DISTRIBUTION

HQ Second Aust Army	2
S.A A J L S	1
C S O Vic L of C Area	1 (for inform)
2 Aust Movt Control Cp	1
3 Aust L of C Sigs	12
RTO Spencer St Sta	1
RTO Seymour Rly Sta	1
GS	2
AQMG	1
AQMG (WO Leach)	1
DFO	1
DRO	1
War Diary	1

File 1
Spares 6
33

Albion May
Col GS
Vic L of C Area
12

11
1

War Diary

27/29/262

A M F

ngn Branch,
Headquarters,
Vic L of C Area,
339 Swanston St,
MELBOURNE C 1
13 Jan 44

VICTORIA L OF C AREA TRAINING INSTRUCTION NO 26/1944
NO 38 RECRUIT COURSE A W S

1. Duration Incl 17 Jan 44 14 Feb 44
2. Location 4 Aust A W S Trg Bn, DARLEY
3. Object To train recruits for Army Women's Services
4. Vacancies re allotted as follows

HQ Vic L of C Area	
" " "	14
" " "	10
	Total 24
5. Accommodation and Messing will be provided at the School for the duration of the course.
Travelling In accordance with arrangements, A Q M G Branch, Vic L of C Area.
7. Syllabus will be in accordance with directions contained in L H Q 128187 of 31 Jul 43 Recruit Training Syllabus A W S

DISTRIBUTION

Cont A W S L F Q	1
Aast Cont V c L of C Area	2
" " " " " " " "	2
A A G (Org)	1
D A A G (Rec)	1
Vic L of C Area A W R D	
Victoria St C 1.	1
4 Aust A W S Trg Bn DARLEY	1
Camp Staff Officer DARLEY	1
Camp Pay Office, DARLEY	1
G S.	2
A Q M G.	2
D F O	1
D R O	1
War Diary	1
File	1
Spares	1
Total	20

A. G. G. S.
Victoria L of C Area.
13/1

12
13
7

War Diary

A M F

27/19/1219

"G" Branch
Headquarters,
Vic L of C Area
339 Swanston St ,
MELBOURNE C1

13 Jan 44

VIC L OF C AREA TRAINING INSTRUCTION NO 28/1944

NO 11 PRE O C T U COURSE LHQ SCHOOL OF E & M E

INGLEBURN CAMP NSW

31 Jan 44 11 Mar 44

- 1 Authority LHQ memo 4274 of 10 Jan 44
- 2 Object To provide advanced regimental training for selected AEME personnel prior to entrance to OCTU Woodside SA.
3. Vacancies are allotted as follows

DDME	3	(1 for VX6036 WO II Levy A M Vic L of C Area Wk/Shop
		(1 for VX60760 WO II Hood G R do do
		(1 for VX1036 WO II Buchanan K 7 Aust R.M S
- NOTE DME has recommended that the personnel named be nominated to attend if available
- 4 Nominal Roll (in duplicate) showing No , Rank, Name, Unit, Name, Address and Relationship of Next-of Kin and whether students will be travelling through Melbourne should be endorsed "For attention "G" Branch" and Forwarded to reach this HQ not later than 1000 hrs on Thursday 20 Jan 44 TWO copies of each student's Personal History Sheet (att) must be completed in every detail and forwarded with the nominal roll.
5. Warrants (a) Each student required to travel through MELBOURNE to LIVERPOOL NSW will be issued with rail warrant for forward journey only to MELBOURNE by unit
(b) Warrant for forward journey only from MELBOURNE to LIVERPOOL NSW will be issued by HQ, Vic L of C Area.
(c) Each student who is not required to travel through MELBOURNE to LIVERPOOL NSW will be issued with rail warrant for forward journey only by unit
(d) All warrants will be endorsed "Charge LHQ E M E School No 11 Course Pre OCTU".
6. Travelling Each student travelling through or from MELBOURNE will report to R.T O SPENCER ST STA for rail ticket at 1240 hrs on Friday 28 Jan 44 and proceed to SYDNEY NSW by train departing at 1325 hrs on that date. On arrival thereat students will report to RTO CENTRAL RLY STA.
7. Reporting All students will report to the School not later than Saturday 9 Jan 44 where accommodation and messing will be provided.
- 8 Clothing Students will bring

Service Dress	Working Dress (2 suits)
Boots, two pairs	Personal necessities
- 9 Equipment All students will be in possession of full equipment when reporting at the School.
10. Text Books will be provided at the School.
11. Pay and Travelling Claims Pay books will be brought by personnel possessing them. Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls.
Pay books will be made up to date before leaving for the School. All debit and credit entries will be signed.

Travelling allowance for the forward journey only, where applicable, will be paid at the School on the authority of the Chief Instructor. In cases where students are obliged to remain overnight in a capital city when travelling to or from the School, they must report to a Leave and Transit Depot for rations and quarters. If, for any reason rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD to support any claim for travelling allowance in respect of the period spent in the capital city.

12. Each student should be issued with a copy of this joining instruction before proceeding to the school.

McGowan
 Col GS
 Vic L of C Area
 13/1

AS
 13/1

DISTRIBUTION

DDME	6	(1 LHQ)
LHQ School of E & ME	1	
RTO Central Rly Sta	1	
RTO Spencer St Sta	1	
GS	2	
AQMG	1	
AQMG (for WO Leach)	1	
DFO	1	
DRO	1	
War Diary	1	(1 LHQ)
File	1	(1 LHQ)
Spares	2	
	<u>19</u>	

*WAR DIARY

27/19/1221
 "G" Branch
 Headquarters,
 Vic L of C Area,
 339 Swanston St.,
 MELBOURNE CL

13 Jan 44

VIC L OF C AREA TRAINING INSTRUCTION NO 29/1944

NO 19 AMMUNITION COURSE AMMUNITION CLERKS

LHQ AAOC "C" DISTRICT BROADMEADOWS

14 Feb 44 4 Mar 44

1. Authority LHQ memo 3584 of 10 Jan 44
2. Object To train AAOC CLERICAL personnel in amm accounting and storehouse procedure
3. Vacancies are allotted as follows
 D D O S 6 (includes 1 Aust B A.D)
4. Qualifications of Students Students nominated will be selected NCOs engaged in clerical duties relating to Ammunition
5. Nominal Roll (in duplicate) showing No, Rank, Name, Unit, and Name, Address and Relationship of Next of Kin should be endorsed "For attention "G" Branch" and forwarded to reach this HQ not later than 1000 hrs on Monday 31 Jan 44. TWO copies of each student's Personal History Sheet (forms attached) must be completed in every detail and forwarded with the nominal roll.
6. Rail Warrant for forward journey only, to BROADMEADOWS will be issued by unit and endorsed, "Charge No 19 Amn Course (Amn Clerks) A.A.O C School"
7. Arrival, Reporting and Accommodation All students will report to RTO SPENCER at STA not later than 1400 hrs on Saturday 12 Feb 44 and then proceed by train to BROADMEADOWS. Transport from that station will be available, and on arrival at the school, students will report to the Adjutant. Accommodation and Messing will be provided.
8. Pay and Travelling Claims Paybooks will be brought by personnel possessing them. Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls. Pay books will be made up-to-date before leaving for the School. All debit and Credit entries will be signed. Travelling allowance for the forward journey only, will be paid at the school on the authority of the C I. In cases where students are obliged to remain overnight in a capital city when travelling to or from the school they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the L T D, a certificate to that effect must be obtained from the C O of the L T D to support any claim for travelling allowance in respect of the period spent in the capital city.
9. Text Books Students will bring, if available, the following text books
 Magazine Regulations Parts I and II
 Ordnance Manual (War) 1939

Additional text books and note books will be issued by the school where necessary.

10. Clothing — Students will bring the following
 Service Dress Boots 2 pairs
 Working Dress Personal Necessities

11. Each student will be issued with a copy of this joining instruction before proceeding to the School

Stewart
Col GS
Vic L of C Area
13/1

DISTRIBUTION

D D O S	1	(6 LHQ's)
LHQ AAOC School	1	
RTO Spencer St ,ta	1	
2 Aust Movt Control Gp	1	
GS	3	(3 LHQ's)
AQMG	1	(1 LHQ)
AQMG (for WO Leach)	1	(1 LHQ)
DFO	1	
DRO	1	
r Diary	1	(1 LHQ)
1	1	(1 LHQ)
opared	1	
	<u>1</u>	
	24	

27 19 1221

AUSTRALIAN MILITARY FORCES
(CHIEF OF THE GENERAL STAFF)

3584

10th Jan 44.

Headquarters,
Victoria Barracks,
MELBOURNE. S. C. 1.

HQ 3 Aust Corps	(6) Air Mail	HQ Vic L of C Area	(12)
HQ NT Force	(6) Air Mail	HQ SA L of C Area	(6)
HQ Qld L of C Area	(10) " "	HQ Tas L of C Area	(6)
HQ NF L of C Area	(13)	HQ (for DOS)	(2)

Copies of information to Adv LHq (3), CGS (3), LGA (1), AG (3), JAG (3), AGO (6), GFO (2), MS (3), O2M (10), JAG Mvts (1), HQ First Aust Army (2), HQ Second Aust Army (2), HQ AG Force (2), HQ 1 L of C Area (2), LHq AAOC School (6), Aust Mvt Cont Gps Nos. 1, 2, 3, 4, 5, 6 (1 each), 2/1 Aust Mvt & Tn Co (1), RTO Spencer St Rly Stn (1)

H. AAOC SCHOOL
AMMUNITION COURSE
FOR AMMUNITION CLERKS
1st to 4th 1944

1. AMMUNITION HQ 3 Vic.
2. PCOOL ADDRESS HQ AAOC School,
PO Box 100,
Vic.
3. COURSE No 19 Ammunition Course (Ammunition Clerks) from 1 Feb 44 to 4 Mar 44 (3 weeks duration).

VACANCIES. Vacancies are allotted as follows

3 Aust Corps	2	Vic L of C Area	6 (incl 1 Aust AD)
NT Force	2	SA L of C Area	1
Qld L of C Area	4	Tas L of C Area	7 (incl 2 Aust AD)
LHQ (for DOS)	2	Tas L of C Area	1

Formations and L of C Areas unable to fill vacancies allotted to them will notify HQ (D T) at least 14 days prior to the date of commencement of the Course.

5. OBJECT OF COURSE To train AAOC Clerical personnel in Ammunition accounting and storehouse procedure

6. QUALIFICATION COURSE Students nominated will be selected AGO's engaged in clerical duties relating to ammunition.

7. NOMINAL ROLLS

(a) Nominal rolls will be forwarded direct to the school to arrive seven clear days before the commencing date of the Course.

(b) The school will be advised by signal of any amendments to Nominal Rolls.

8. TRAVEL

(a) Students will be issued with rail, steamer etc. tickets (to Broadmeadows) for the forward journey only

(b) Passports will be endorsed "Charge No 19 Am Course (Amm Clerks) AAOC School"

(c) Transport will be arranged by Formations concerned in conjunction with local movement control groups

(d) The School will make arrangements for the return journey

(e) Students will be despatched in time to arrive at the school two days before the course commences.

(f) Personnel must be prepared to use their own messing utensils when served with meals, at railway refreshment rooms

(g) Changes of unit location during the currency of the course should be notified to the school to ensure correct movement of personnel affected.

9 ARRIVAL AND DEPARTURE

(a) All students, including those from Tasmania, will report to the RTO Spencer Street Railway station on arrival in Melbourne.

(b) They will then proceed by train to Broadmeadows

(c) Transport from Broadmeadows Railway station to the school will be provided by the School.

(d) On arrival at the school all students will report to the Adjutant

10 ACCOMMODATION AND MEALS

Accommodation and meals will be provided by the school

11 PAY AND TRAVELLING CLAIMS

(a) Pay books will be brought by personnel possessing them. Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls.

(b) Pay books will be made up to-date before leaving for the School. All debit and credit entries will be signed

(c) Travelling allowance for the forward journey only, will be paid at the School on the authority of the Chief Instructor

(d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the school they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD, to support any claim for travelling allowance in respect of the period spent in the capital city.

12 CLOTHING Students coming from tropical stations will be issued with warm clothing as laid down in GPO 208 of 1st JUL 42, prior to reporting at the school. Such clothing is obtainable at L of C Area GPOs and LTDs on production of Movement Order endorsed "Service Dress, Greatcoat and winter underclothing not issued"

13 BOOKS where available students will receive the following text books

Magazine Regulations Parts I and II
Ordinance Manual (Mar) 1939

Additional text books and note books will be issued by the school, where necessary

14 LEAVE


(a) The Chief Instructor may authorize the grant of leave to a student at the termination of the course, if the student lodges with the Chief Instructor, at least 14 days before the end of the course, the written authority of his CO or such grant. Such leave will be granted by the LTD or GPO by which the student is despatched on leave.

(b) In cases where the special instructions issued for a particular school so provide, passes for leave so authorized may be issued by the school. In all other cases such passes will be issued by the student's unit and transmitted by the unit to the Chief Instructor.

(c) Leave (other than local leave or compassionate or emergency leave) will not be granted to students during the currency of the course, except in very exceptional circumstances and then only at the discretion of the chief instructor.

(a) Students who are proceeding on leave will be issued with combined food coupon sheets in accordance with the scale laid down in GAO 2,95 of 21 May 43. In the case of students coming from New Guinea or other places outside Australia, Northern Territory and also in cases where leave passes are provided by the school, the food coupons will be issued by the school. In all other cases the student's unit will issue the necessary coupons. Leave passes will be endorsed with the particulars of the issue.

NOTE Before proceeding to the School each student will be issued with a copy of these joining instructions.


Lieutenant-General,
Chief of the General Staff

War Diary

A H F

27/6/1583

"G" Branch,
HQ Vic L of C Area,
339 Swanston St,
MELBOURNE C 1

13 Jan 44

VIC L OF C AREA TRAINING INSTRUCTION NO 30/1944

COURSES NO 3, 4, 5 & 6

REFRESHMENT COURSE FOR PERSONNEL IN UST C. P. SIGS.
PIGEON SECTIONS

- 1 Location First Aust Army School of Signals, MARRIOCHYDRE, QLD
- 2 Duration

Course 3	1 Feb 44	26 Feb 44
	6 Mar 44	25 Mar 44
	5 Apr 44	22 Apr 44
	6 May 44	20 May 44
- 3 Object To train 'As of Aust Corps of Signals Pigeon sections in accordance with the following syllabus
 - 1 Organization of Army, Aust Corps of Sigs, Aust Pigeon Secs
 - 2 Pigeon Management
 - 3 Care and handling of pigeons
 - 4 Types of Lofts (stationary, Mobile, Breeding)
 - 5 Map Reading
 - 6 Procedure for handling of messages
 - 7 Message writing
 - 8 Duties of Loftsmen
 - 9 Small Craft Communication
- 4 Vacancies are allotted as follows

Course 3	C S O	Vic L of C Area	1
4	"	"	1
5	"	"	1
6	"	"	1
5. Nominal Roll In duplicate, showing No, Rank, Name, Unit; Name, address and relationship of Next of Kin and whether student will be travelling through a RAIL LINE will be endorsed, "For attention 'G' Branch", and forwarded to reach these HQ not later than 1000 hrs on the following dates --

For Course 3	Friday 28 Jan 44
4	" 25 Feb 44
5	" 24 Mar 44
6	" 21 Apr 44

TWO copies of each student's Personal History Sheet (att.) must be completed in every detail and forwarded with the nominal roll to these HQ

A copy of the nominal roll must be also taken to the school by the selected student who, on arrival thereat will present same to the Adjutant, First Aust Army School of Signals MARRIOCHYDRE, QLD

- 6 Warrants (a) Student required to travel through MELBOURNE to HAMBOUR QLD will be issued with rail warrant for forward journey only to MELBOURNE by unit.
 (b) Warrant for forward journey only from MELBOURNE to HAMBOUR QLD will be issued by HQ Vic L of C Area
 (c) Student who is not required to travel through MELBOURNE to HAMBOUR QLD will be issued with rail warrant for forward journey only by unit.
 (d) All warrants will be endorsed "Charge Refresher Course No ... for personnel of Aust Corps of Signals Pigeon Section"

- 7 Travelling Student travelling through or from MELBOURNE will report to R T O SPENCER ST STA for rail ticket at 1240 hrs on the following dates

Course 3	Thursday	3 Feb 44
4	"	2 Mar 44
5	"	30 Mar 44
6	"	27 Apr 44

The selected candidate will then proceed to BRISBANE by train depart in MELBOURNE at 1245 hrs on the dates as set out in this para and, on arrival thereat, will report immediately to R T O BRISBANE (Roma St Rly Sta) for further directions relative to onward movement to NAMBOUR QLD

School transport will be available at NAMBOUR Rly Sta to convey student to the school on the day prior to the commencing date of each course. Student must be prepared to use his own messing utensils when served with meals at Rly Refreshment Rooms

8. Reporting Student will report to the Adjutant First Aust Army School of Signals, MILBECYDON, QLD not later than the following dates

Course 3	Sunday	6 Feb 44
4	"	5 Mar 44
5	"	2 Apr 44
6	"	30 Apr 44

- 9 Clothing Selected student will take

Service Dress, Working Dress, Boots 2 prs, and Personal Necessities

- 10 Pay and Travelling Claims Pay books will be brought by personnel possessing them. Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls. Pay books will be made to date, before leaving for the School. All debit and credit entries will be signed. Travelling allowance for the forward journey only, where applicable, will be paid at the School on the authority of the C I. In cases where students are obliged to remain overnight in a capital city when travelling to or from the School, they must report to a Leave and Transit Depot for rations and quarters. If, for any reason rations and quarters cannot be supplied at the LTD, a certificate to that effect must be obtained from the CO of the LTD to support any claim for travelling allowance in respect of the period spent in the capital city.
- 11 Records All records, including 200, WF140, I5033, B 122, A240, KANB3 (if available), and record of leave entered up to date, will be forwarded with the student concerned.
- 12 Student should be issued with a copy of this joining instruction before proceeding to the School.

DISTRIBUTION

CSO Vic L of C Area	9 (6 LHQs)
2 Aust Mvmt Cont Gp	1
RTO Spencer St Sta	1
RTO BRISBANE (Roma St) Sta	1
First Aust Army School of Sigs	1
G S	2 (2 LHQs)
A Q M G	1
A Q M G (W.C LEACH)	1
D F.O	1
D.R O	1
War Diary	1 (1 LHQ)
File	1 (1 LHQ)
Spares	4
Total	25

A. C. G. S.
Victoria L of C Area. 16
13
17

27 6 1583

AUSTRALIAN MILITARY FORCES
(Chief of the General Staff)

2658

Headquarters,
Victoria Barracks,
MELBOURNE, S C 1

7 Jan 44

HQ First Aust Army	(10)
" NT Force	(10)
" Qld L of C Area	(10)
" NSW L of C Area	(10)
" Vic L of C Area	(10)

Copies for information to Adv LHQ(3), CGS(3), LGA 1, AG(3), QMG(3), MG0(3), CFO(2), Mo(3), OEL(10), SO in C(10), D/SG-in C Adv LHQ(1), QMG Mvts(1), HQ Second Aust Army(2), HQ NG Force(2), HQ 3 Aust Corps(2), HQ SA L of C Area(2), HQ HQ WA L of C Area(2), HQ Tas L of C Area(2), First Aust Army School of Sigs(2), Aust Mvmt Gps No's, 1,2,3,4, 5,6 8(1 each), 2/1 Aust Mvmt & Tn Co(1), PTO Sth Brisbane Rly in(1), PTO Roma St rly Str Brisbane(1)

REFRESHING COURSE FOR PERSONNEL OF AUSTRALIAN CORPS OF SIGNALS
PIGEON SECTION

1. Arrangements have been made with First Aust Army School of Signals to conduct a series of refresher courses for personnel of Aust Corps of Signals Pigeon Section.

2. OBJECT The object of the course will be to train CR's of Aust Corps of Signal Pigeon Section.

3. VACANCIES The allotment of vacancies is as shown in Appendix "A".

4. SYLLABUS The syllabus will cover the subjects shown in Appendix "B".

5. INSTRUCTORS Two NCO Instructors will be made available by HQ 3 Aust Pigeon Section and will be attached to First Aust Army School of Signals for the duration of the courses.

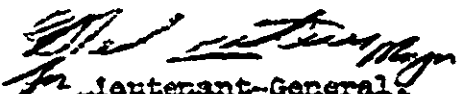
6. DURATION The duration of each course will be three weeks.

7. NOMINAL ROLLS Nominal rolls showing Army number, Rank, Name and Next of Kin will be prepared and taken by the Senior in charge, and handed on arrival to the Adjutant First Aust Army School of Signals, Maroochydore, Queensland.

8. QUARTERS Students will be rationed and quartered at First Aust Army School of Signals, Maroochydore, Queensland.

9. GENERAL Personnel will be in possession of pay books, and senior OR in charge of drafts will be in possession of AAF P200's for all students.

10. LEAVE Leave of absence during the course will only be granted in special cases approved by the C I. Leave at the termination of the course may be granted to students who have accumulated leave due to them. Such leave will only be granted provided the sanction of the student's Commanding Office is obtained in writing 14 days prior to the conclusion of the course.


Lieutenant-General,
Chief of the General Staff.

APPENDIX "A"

Course No	Vic T of C Area	AUST PIGEON SECTIONS					Total	Commencing Date	Concluding Date
		2 Aust Pigeon Sec	3 Aust Pigeon Sec	5 Aust Pigeon Sec	6 Aust Pigeon Sec	7 Aust Pigeon Sec			
3	1	2	2	2	1	4	12	7 Feb 44	26 Feb 44
4	1	2	3	2		4	12	6 Mar 44	25 Mar 44
5	1	1	3	2	1	4	12	3 Apr 44	22 Apr 44
6	1	2	3	2	1	3	12	1 May 44	20 May 44

APPENDIX "B"

SYLLABUS
REFRESHER COURSE AUST CORPS OF SIGNALS
PIGEON SECTION PERSONNEL

1. Organization of Army, Aust Corps of Signals, Aust Pigeon Sections
2. Pigeon Management.
3. Care and handling of pigeons.
4. Types of Lofts (Stationary Mobile Breeding).
- 5 Map Reading.
6. Procedure for handling of messages.
7. Message writing
8. Duties of loftsmen
9. Small Craft Communication.

----- oOo -----

War Diary

1 1 1

27/28/546

"G" Branch,
Headquarters,
Vic L of C Area,
309 Swinston St,
MELBOURNE C 1.

13 Jan 44.

VIC L OF C AREA TRAINING INSTRUCTION NO 398/1943

TECHNICAL TRAINING
COMBAT FC TECHNICALS H V MOTO CYCLES

APPENDIX A, 3

AUTHORITY L.O. memo 329 of 11 Jan 44.

It is advised that to (1) one vacancy allotted to Victoria L of C Area for each of the following dates of intake has been CANCELLED

11 Feb 44
13 4
16 4

[Signature]
Victoria L of C Area
13/1
115

DISTRIBUTION

DDM E	6 (6 memos)
2 Aust Movt Cont Gr	1
RTO Spencer St Sta	1
RTO ADELAIDE	1
Secondary Wing 3 MVTC ADELAIDE	1
3 MVTC, Chapel St, E ST KILD.	2
G 3	2
A Q M G	1
A Q M G (70 LAC)	1
D F O	1
D R O	1
War Diary	1
File	1
Spares	1

Total	<u>21</u>
-------	-----------

War Henry

27/20/58
"C" Branch
Headquarters,
Vic. L of C. Area,
57 Swanston Street,
MELBOURNE C 1
10 Jan '44

VIC L OF C AREA TRAINING INSTRUCTIONS NO 1/1944
NO 6 GEN AL FIVE OF CANT ACT AND ORDINANCE (C) T 1 COURSE
LHQ 100 C SCHOOL BROAD ADO S
31 JAN 44 26 FEB 44

1. Authority LFO memos 476 of 4 Jan and 7252 of 17 Jan 44
2. Object of Course To train Parent 1 of 1c (4 AS) in Command 1 Army Organisation and Ordnance Procedure
3. Vacancies are allotted as follows

(1 for 3 Aust)
3 (1 for 4 Aust 0 0 0)
(1 for 1 Aust 1 h 2k)

IMPORTANT Notice of, and reasons for inability to fill the allotted number of vacancies must be notified in writing to "C" Branch, Vic L of C Area, at least 3 days prior to the date on which the nominal roll is due to these HQ's

4. Qualifications of Students Students should have received no less of Army Organisation and Ordnance Procedure in particular and/or possess educational or other qualifications of a sufficiently high standard to enable them to obtain the fullest benefit from the Course which is necessary for the purpose of the course.
5. Nominal Roll (in duplicate) showing name, age, rank, service, address and relationship of next of kin should be forwarded "For Attention 'C' Branch" and forwarded to each of this HQ's not later than 1000 hrs. on Friday 21 Jan 44. Two copies of each student's Personal History Sheet (re school) must be forwarded in detail and must accompany the nominal roll.
6. Rail Arrangements No forward journey only of 100 miles will be made by unit and orders of "Charge C.O. General Army Organisation and Ordnance Procedure (C) Special Course, LHQ 100C School".
7. Reporting Students will report to the School at 1400 hrs on Saturday 29 Jan 44, and will then proceed to 380 D HQS by train. Transport from the station to the school will be provided. On arrival at the school, where accommodation and messin will be provided, all students will report to the adjutant.
8. Pay and Travelling Claims
 - (a) Pay books will be brought by personal possession and pay certificates for other allowances in full particulars of pay will be forwarded with nominal rolls.
 - (b) Pay books will be made up to date before leaving for the school. All debit notes for travelling will be signed.
 - (c) Travelling allowances for the forward journey only, will be paid at the school on the authority of the Chief Instructor.
 - (d) In cases where students are travelling over night and a credit certificate, when travelling to and from the school they must report to the commanding officer for directions and quarters. If, for any reason, directions and quarters cannot be supplied at the school, certificate to the effect must be obtained from the C.O. of the school, to support the claim for travelling allowances in respect of the period spent in the credit certificate.

9. Clothing Student will bring

Service Dress
Gro teat
orlin, dress
Personal Necessiti s

10. Each student will be issued with a copy of this for in nstruc
ion before proceeding to the scho l

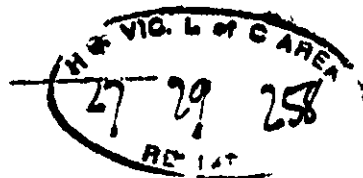
Alon
COL S
Vic L of C Area

DISTRIBUTION

D.O.3	7	(7LH's)
1 W.A.S Vic. L. of C. /ro	1	(1 LH' t)
2 Au t i ovt Control Gp	1	
L H.O. f A.O.C School Bro d m d ovs	1	
R T.O. Spencer St Sta	1	
G S.	2	(2 LH's att)
A.Q.i.	1	(1 LH's tt)
A.O.M.G (70 Lash)	1	(1 LH att)
D W.O	1	(1 LH tt)
D R.O.	1	(1 LH t)
War Diary	1	(1 LH at)
File	1	(1 LH att)
Spares	4	(4 LH's att)
	<u>23</u>	

DMT/T3 (d) 1042/2

AUSTRALIAN MILITARY FORCES
(Chief of the General Staff)



476

Headquarters,
Victoria Barracks,
MELBOURNE, S C 1.

5th Jan '44

HQ 3 Aust Corps	(12)	Air Mail	HQ SA L of C Area	(8)	
" Qld L of C Area	(14)	Air Mail	" Tas L of C Area	(8)	Air Mail
" NSW L of C Area	(16)		LHQ (DOS)	(8)	
" Vic L of C Area	(20)				

Copies for information to Adv LHQ(3), CGS(3), LGA(1), AG(3), QMG(3), MGO(6), CFO(2), MS(3), OZE(10), QMG Mvts(1), HQ First Aust Army(2), HQ Second Aust Army(2), HQ NG Force(2), HQ NT Force(2), HQ WA L of C Area(2), LHQ AAOC School(6), Aust Mvt Cont Gps No's, 1,2,3,4,6 (1 each), 2/1 Aust Mvt & Tn Gp(1), RTO Spencer St Rly Stn (1).

LHQ AAOC SCHOOL

NO 6 GENERAL ARMY ORGANIZATION AND ORDNANCE PROCEDURE (AWAS) SPECIAL COURSE

31 JAN 44 TO 26 FEB 44

- 1 LOCATION BROADMEADOWS, VIC
- 2 POSTAL ADDRESS LHQ AAOC School, BROADMEADOWS, VIC
3. COURSE No 6 General Army Organization and Ordnance Procedure (AWAS) Special Course from 31 Jan 44 to 26 Feb 44 (4 weeks duration)
- 4 VACANCIES Vacancies are allotted as follows

HQ 3 Aust Corps (for DDOS)	6	
" Qld L of C Area (for DDOS)		} To be notified later
" NSW L of C Area (for DDOS)		
" Vic L of C Area (for DDOS)		
" SA L of C Area (for ADOS)	1	
LHQ (for DOS)	2	

Formations and L of C Areas unable to fill vacancies allotted to them will notify LHQ (DMT) at least 14 days prior to the date of commencement of the Course

5 OBJECT OF COURSE To train potential Officers (AWAS) in General Army Organization and Ordnance Procedure

6 QUALIFICATIONS OF STUDENTS Students should have a good knowledge of Army Organization in general and Ordnance procedure in particular and/or possess educational or other qualifications of a sufficiently high standard to enable them to obtain the fullest benefit from the Course which is necessarily academic in character.

7 NOMINAL ROLLS

- (a) Nominal rolls will be forwarded direct to the School to arrive seven clear days before the commencing date of the Course
- (b) The School will be advised by signal of any amendments to nominal rolls.

8 TRAVELLING

- (a) Students will be issued with rail, steamer etc., tickets (to Broadmeadows) for the forward journey only
- (b) Warrants will be endorsed "charge No 6 General Army Organization and Ordnance Procedure (VAS) Special Course LHQ AFOC School".
- (c) Transport will be arranged by Formations concerned in conjunction with local movement control groups
- (d) The School will make arrangements for the return journey
- (e) Students will be despatched in time to arrive at the School two days before the course commences
- (f) Personnel must be prepared to use their own messing utensils when served with meals, at railway refreshment rooms
- (g) Changes of unit location during the currency of the course should be notified to the School to ensure correct movement of personnel affected

9 ARRIVAL AND REPORTING

- (a) All students, including those from Tasmania, will report to the RTO Spencer Street Railway Station on arrival in Melbourne
- (b) They will then proceed by train to Broadmeadows.
- (c) Transport from Broadmeadows Railway Station to the School will be provided by the School
- (d) On arrival at the School all students will report to the Adjutant

10. ACCOMMODATION AND MESSING Accommodation and messing will be provided by the School

11 PAY AND TRAVELLING CLAIMS

- (a) Pay books will be brought by personnel possessing them, Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls
- (b) Pay books will be made up to-date before leaving for the School. All debit and credit entries will be signed.
- (c) Travelling allowance for the forward journey only, will be paid at the School on the authority of the Chief Instructor
- (d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the school they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the LTD, a certificate to that effect must

be obtained from the CO of the LTD, to support any claim for travelling allowance in respect of the period spent in the capital city

12 CLOTHING

Students will bring

Service dress,
Greatcoat,
Working dress,
Personal necessities

13 LEAVE

- (a) The Chief Instructor may authorize the grant of Leave to a student at the termination of the course, if the student lodges with the Chief Instructor, at least 14 days before the end of the course, the written authority of his CO for such grant. Such leave will be granted by the LTD or GDD by which the student is despatched on leave
 - (b) In cases where the special instructions issued for a particular school so provide passes for leave so authorized may be issued by the School. In all other cases such passes will be issued by the student's unit and transmitted by the unit to the Chief Instructor
 - (c) Leave (other than local leave or compassionate or emergency leave) will not be granted to students during the currency of the course, except in very exceptional circumstances and then only at the discretion of the Chief Instructor
 - (d) Students who are proceeding on leave will be issued with combined food coupon sheets in accordance with the scales laid down in GRO 2395 of 21 May 43. In the case of students coming from New Guinea or other places outside Australia, Northern Territory and also in cases where leave passes are provided by the School, the food coupons will be issued by the School. In all other cases the student's unit will issue the necessary coupons. Leave passes will be endorsed with the particulars of the issue
14. NOTE Before proceeding to the school each student will be issued with a copy of these joining instructions


Lieutenant General,
Chief of the General Staff

War Diary

146/13/409

Headquarters,
Vic L of C Area,
339 Swanston St.,
MELBOURNE C.1

18 Jan 44.

VIC L OF C AREA TRAINING INSTRUCTION NO 696/1943

COURSE NO 27

UNIT GAS OFFICERS AND N C O's
L H Q GAS SCHOOL, CABARLAH, QLD

AMENDMENT NO 2

AUTHORITY LHQ memo 5341 of 13 Jan 44.

The duration of the above course has been AMENDED and will now read

Duration 21 Jan 44 14 Feb 44.


in lieu of

21 Jan 44 19 Feb 44

DISTRIBUTION

O S O	1
1 Aust Line Constn Gp	1
Camp Comdt Vic L of C	1
D.A.D Labour	2
D D M S	2
C.A P P	2
LHQ Gas School	1
2 Aust Mvmt Cont Gp	1
RTO TOOWOOMBA STA	1
G.S	2
A Q.M G	1
A Q.L G (WO LEACH)	1
D F O	1
D R O	1
War Diary	1
File	1

20


Col G.S.,
Victoria L of C Area

War Diary

27/19/1212

A M. F

"G" Branch,
Headquarters,
Vic L of C Area,
339 Swanston St.,
MELBOURNE C 1

19/1/44

VIC L OF C AREA TRAINING INSTRUCTION NO 12/1944
NO 6 SPECIAL SHORT COURSE O C T U
WOODSIDE, S A
14 FEB 44 11 MAR 44

AMENDMENT NO 1

AUTHORITY L H Q memos 4785 of 11 Jan 44 and 6803 of 13 Jan 44.

Para 5(B) of the above Training Instruction has been amended to read.

5(B) Allocation of Vacancies

A.A.G. (P.S.)	1 (for VX83911 Chap Class 4, "WELLS", C)
Dist Aceta Office Vic	2 (for V82214 Lt BARNARD H E) (1 for SX4100 Lt. BARTON G M)
A D.C.S. Vic L of C Area	1 (for V25701 Lieut BULL G E)
3 Aust Psych. Testing Sec	1 (for VX133122 Lieut HAMMOND S B.)
LHQ Bulk Stat Store	1 (for VX42146 Lieut CUTTRESS J.P)
Vic L of C Records Office	2 (1 for VX7594 A/Lt PHILP K) (1 for VX14391 A/Lt LEWIS W L)
A D D.S. Vic L of C Area	1 (for TX6488 Capt REDAPPLE L, 78 AT)
2 Aust Movt Cont Gp	2 (1 for VX73400 Lt MCKAY J W) (1 for VX18753 " FOREMAN H V)

DISTRIBUTION

A.A.G. (P.S.)	1
Vic L of C Records Office	2
2 Aust Movt Cont Gp	
(Capt SEYMOUR)	1
L.T.D. CAMP FELL	1
O.C.T.U. WOODSIDE S.A.	1
2 Aust Movt Cont Gp	1
RTQ Spencer St Sta	1
G.S.	2
A.Q.M.G.	1
A.Q.M.G. (for WO Leach)	1
D.F.O.	1
D.R.O.	1
War Diary	1
File	1
Spares	4

20

Col G/S.
Victoria, L of C Area.

War Diary
A M F

27/16/307

"G" Branch,
Headquarters,
Vic L of C Area,
339 Swanston St,
MELBOURNE C 1

VIC L OF C AREA TRAINING INSTRUCTION NO 32/1944
V D C MEDICAL INSTRUCTORS TRG COURSE

19 Jan 44.

20 JAN 1944

1. AUTHORITY LHQ memo 5808 of 13 Jan 14
2. Duration Incl 28 Feb 44 26 Mar 44
3. Location 2 A A.M C Training Battalion, DARLEY VIC
4. Postal Address V D C Medical Instructors Trg Course,
2 A A M C Trg Bn, DARLEY VIC PHONE BACCHUS MARSH 220
5. Object of Course To instruct VDC full time duty Warrant Officers and/or Sergeants in stretcher bearing, anatomy and physiology, hygiene, first aid, improvisation and nursing so that they, on return to their respective areas, may train VDC P T D AMC pers
6. Vacancies are allotted as follows
Corps H Q V D C 5
7. Qualifications of Students Personnel nominated to attend the course will
 - (a) where possible, be experienced in the subject to be covered in either a military or a civil capacity such previous experience to be preferable but NOT essential for nomination,
 - (b) be capable of acting as instructors
8. Nominal Roll in duplicate, showing No, Rank, Name, Unit, and Name, Address and Relationship of Next of Kin will be endorsed, "For attention "G" Branch", and forwarded to reach those H Q not later than 1000 hrs on Monday 14 Feb 44. TWO copies of each student's Personal History Sheet (att) must be completed in detail and forwarded with the nominal roll
9. Rail Warrant for forward journey only from each student's place of residence to BACCHUS MARSH will be issued by unit and endorsed, "Charge 2 A.A.M C Trg Bn, V D.C. Medical Instructors Training Course "
10. Travelling Each student travelling through or from MELBOURNE will proceed to BACCHUS MARSH by train departing SPENCER ST "A at 1347 hrs on Saturday 26 Feb 44.
Transport from detraining station to DARLEY will be provided by the School.
11. Reporting All students will report to the Adjutant, 2 AAMC Trg Bn as soon as possible after arrival on Sat 26 Feb 44 Accommodation and messing will be provided at the School for the duration of the Course.
12. Clothing - Students will bring - Uniform S D
Shorts K D
Shirts K D
Messing Utensils
Personal Necessities,
13. Equipment & Text Books Issue will be made at the School Students will, however, bring notebook, pen and pencils
14. Pay and Travelling Claims (a) Pay books will be brought by personnel possessing them Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls
(b) Pay books will be made up-to-date before leaving for the School All debit and credit entries will be signed.

(c) Travelling allowance for the forward journey only, will be paid at the School on the authority of the Chief Instructor.

(d) In cases where students are obliged to remain overnight in a capital city when travelling to or from the school they must report to a Leave and Transit Depot for rations and quarters. If, for any reason, rations and quarters cannot be supplied at the L T D, a certificate to that effect must be obtained from the C O of the L.T.D. to support any claim for travelling allowance in respect of the period spent in the capital city.

14. Each student should be issued with a copy of this joining instruction before proceeding to the School

[Signature]
Col G S,
Victoria L of C Area

DISTRIBUTION

Corps H Q VDC	11
SO VDC (Maj. OSBORNE)	1
2 AAMC Trg Bn DARLEY	1
Camp Staff Officer DARLEY	1 (ref para 10)
Camp Pay Officer DARLEY	1
2 Aust Movt Cont Gp.	1
R T O. SPENCER ST STA	1
RTO BACCHUS MARSH STA	1
G S	2
A Q M G	1
A Q M G (for WO LEACH)	1
D F O	1
D R O	1
War Diary	1
File	1
Spares	2

28

War Diary. A. M. T.

27 29 264
"C" anch
For qu rters,
Vic. L. of C. Area,
359 Swanston Street,
MELBOURNE C 1.
20 Jan 44

21 JAN 1944

Vic. L. of C. Area Training Instruction No 52/1944
No 2. Course

L H Q. Army Women's Services Administration School
"Gron. Gron." 537 Moorak Rd., Mooraboolbourne

28 Feb 1944 1 Apr 1944

1. Authority L H Q memo 5770 of 13 Jan 44
2. Object of Course To give advanced training in Army organisation and administration to officers of Army Women's Services
3. Vacancies are allotted as follows

D.D.S. 1 (for WF 47701 Lt Col Shaw L (A.S.)
A. S. Vic L of C Area 2 (1 for 424 Major Spencer J)
(1 for 45046 Capt Cohen J)
NOTE Personnel named above have been commandeered to the end if available.

4. Qualifications of Students Students will be selected from A.S. officers as under

AANS Principal messengers, messengers of hospitals, offices holding special appointments

AAS Commandants, "A" and "B" of officers in H Armies and L of C Areas

AAIS Adm Officers,

5. Nominal Roll (in duplicate) showing No., No., Name, Unit, War, Address and Relationship of next of kin should be enclosed to "G" Branch and forwarded to reach this Post not later than 1000 hrs on Monday 14 Feb 44. Two copies of each student's personal History Sheet (att) must be complete in every detail and forwarded with the nominal roll.
6. Rail Fare For forward journey only to Melbourne will be issued by unit and endorsed "Charge LH A.S. Adm Course No 2".
7. Reporting Officer students who will be detraining at SP CTS STA will report to RTO MELBURN immediately after arrival. All students will report to the school not later than Sunday 26 Feb 44. Accommodation and messing will be provided for the duration of the course.
8. Clothing The following articles are essential to normal use will be taken
Uniform SD and drill
Working Dress
Personal necessities
9. Records All prescribed basic documents must accompany the student to the school.

10. Each student should be issued with a copy of this joining instruction before proceeding to the school.

[Signature]
 Col. G.S.
 Vic I of C Area.

DISTRIBUTION

DDKS Vic I of C Area	3 (1 LH)
AWES Vic I of C Area	3 (1 LH)
Camp Comdt Vic I of C Area	1
2 Aust Movt Control Gp	1
RTO Spencer St Sta	1
LHO AWS Adm School	1
G S.	2
ALG	1
AQG (for "C Lench)	1
DFO	1
DRO	1
Diary	1
File	1 (1 LH)
Scores	2
	<u>20</u>

War Diary

A. L. "

27 6 1581

"G" Branch
Headquarters,
Vic L of C Area,
505 Swanton Street,
17L OURN C 1.
20 Jan '44 21 JAN 1944

Vic. L. of C Area Training Instruction No 33/1944
Course No 12

L41 Provost Training School Darley
1 Mar 44 8 Mar 44

1. Authority LHO memo 2000 of 7 Jan '44
2. Object of Course Officers & NCO's Course
 - (a) To train Officers, & NCO's of Provost Corps.
 - (b) To qualify W or NCO's for commissioned rank in the Provost Corps, after having qualified at the basic training wings at OCU
3. Vacancies are allotted as follows
 - 2 NCO's
 - TIPO "ANT" Notice of and reasons for inability to fill the allotted number of vacancies must be notified in writing to "G" Branch Vic L of C Area at least 5 days prior to the date on which the nominal roll is due to these posts.
4. Qualifications of student Student should be selected from junior officers, WO's and such NCO's who would benefit from advanced instruction and who have a minimum instructional ability. They must be able to ride a Motor Cycle and be in possession of a Rider's Licence
5. Nominal Roll (in duplicate) showing No., Name, Unit, Grade, Address and Relationship of Next of Kin should be forwarded to "G" Branch and forwarded to each his home or than 1000 hrs on Wednesday 16 Feb 44. A copy of each student's Personal History Sheet (if) must be completed forwarded to and forwarded with the nominal roll.
6. Pass Arrangements for forward journey only to 505 C H S. SE will be issued by unit and under a "Charter No 12 Course LHO Provost School"
7. Traveling Students traveling through or from "LEOU" will proceed to EPCHUS. They will be in acceptance of SP "C" SFA at 0755 hrs on Monday 28 Feb 44. Transport from detrain station to D. L. Y will be provided by the school.
8. Reporting All student will report to the agent as soon as possible after arrival on Monday 28 Feb 44. Accommodation and messing will be provided at the school for the duration of the course.
9. Clothing The following items will be brought
 - Service Dress
 - Gymnastic shorts and Shoes
 - Working Dress
 - Personal effects
10. Equipment and Text Books student will bring
 - Revolver
 - Stetson Hat
 - Webbing (incl belt and gaiter)
 - Compass
 - P Armband
 - No. 3 Books
 - Respirator
 - Pencils

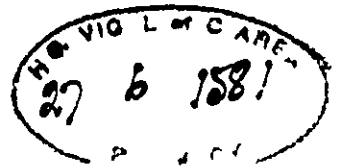
11. Records All prescribed basic documents including paybook must accompany each student to the school.
12. Each student should be issued with copy of this joining instruction before proceeding to the school

W. H. H. H.
 Vic L. of C. Area
 U - 2/1

DISTRIBUTION

L.P.	5 (1 LmQ)
L.H. Provost Tr. School	1
2 1st Mvmt Control Gp	1
T.O. Spencer at Sta	1
T.O. Bacchus Marsh Sta	1
Camp Staff Officer Darley	1
Camp Pay Officer Darley	1
G.S.	2
Q.L.G.	1
Q.L.G. (for WO Leach)	1
D.R.O.	1
D.R.O.	1
War Diary	1 (1 LmQ)
File	1 (1 LmQ)
Spare	2
	<u>21</u>

DMT/T2B(e)/IW.



AUSTRALIAN MILITARY FORCES.
(Chief of the General Staff.)

Headquarters,
Victoria Barracks,
Melbourne, S.C.1.

7 Jan 44.

2950

First Aust Army	(3)
Second Aust Army	(3)
NG Force	(3)
NT Force	(3)
1 Aust Corps	(3)
3 Aust Corps	(3)
Qld L of C Area	(3)
NSW L of C Area	(3)
Vic L of C Area	(3)
SA L of C Area	(3)
WA L of C Area	(3)
USAFPE	(3)

Copies for information to Adv LHQ (3), 2 Aust Corps (3), LHQ Provost Trg School (3), LHQ 2nd Echelon (10), CGS (3), LGA, AG (3), Mil Sec (3), QMG (4) (1 copy for DQMG II), MGO, CPO, PM, Aust Mvt Control Gps Nos 1,2,3,4,5,6,7,8, 2/1 Aust Mvt & Tn Gp, RTO Spencer St, Melbourne.

LHQ PROVOST TRAINING SCHOOL NO. 12 COURSE

(1 MAR 8 APR 44)

1. LOCATION. DARLEY Vic.
2. POSTAL ADDRESS. LHQ PROVOST TRAINING SCHOOL, DARLEY CAMP, BACCHUS MARSH, VIC.
3. TELEGRAPHIC ADDRESS. As in para 2 above.
4. PERIOD OF COURSE. From 1 Mar to 8 Apr 44
5. VACANCIES. Allotted as follow :

	<u>Offrs or WOs.</u>	<u>NCOs</u>	<u>Total</u>
First Aust Army	1	2	3
Second Aust Army	1	2	3
NG Force (incl 2 Aust Corps)	3	10	13
NT Force	1	4	5
1 Aust Corps	1	4	5
3 Aust Corps	1	3	4
Qld L of C Area	1	4	5
NSW L of C Area	1	2	3
Vic L of C Area		2	2
SA L of C Area		1	1
WA L of C Area		2	2
USAFPE			
	May be Offrs	Or NCOs	19
	10	36	65

NOTE. The following Officers will be nominated to attend if available

VX 7490 Capt LANE OC 12 Aust Div Pro Coy (Attd Second Aust Army)
SX 12105 Capt DITCHBURN, NT Force L of C Pro Coy (Attd NSW L of C Area)

6. OBJECT OF COURSE. Officers & NCOs Course.

- (a) To train Officers, W & NCOs of Provost Corps.
- (b) To qualify W or NCOs for commissioned rank in the Provost Corps, after having qualified at the basic training rings at OCTU.

7. QUALIFICATIONS OF STUDENTS. Students should be selected from junior officers, WOs and such NCOs who would benefit from advanced instruction and who have some instructional ability. They must be able to ride a Motor Cycle and be in possession of a Riders Licence.

8. NOMINAL ROLLS.

- (a) Nominal rolls will be forwarded direct to the School to arrive seven clear days before the commencing date of the course
- (b) The School will be advised by signal of any amendments.

9. TRAVELLING

- (a) Students will be issued with rail tickets (to BACCHUS MARSH) for the forward journey only.
- (b) Rail warrants will be endorsed "Charge No. 12 Course LHQ Provost Trg School"
- (c) Student will be despatched in time to arrive at the School two days before the commencing date of the Course
- (d) Changes of unit location during the currency of the course will be notified to the School by the original Formation.

10. ARRIVAL AND REPORTING. Students passing through MELBOURNE will report to the RTO Spencer Street Station who will arrange forward journey to Bacchus Marsh.

11. ACCOMMODATION AND MESSING.

- (a) Accommodation and messing will be provided at the School.
- (b) Batmen will not accompany Student officers.

12. CLOTHING.

- (a) See GRO 208/42.
- (b) Students will also bring

Service Dress	Gymnastic Shorts and Shoes
Working Dress	Personal necessities.

13. EQUIPMENT & TEXT BOOKS Students will bring

Revolver
Webbing including belt and anklets
MP Armband
Respirator
Steel helmet
Compass Prismatic
Notebooks and pencils.

14. LEAVE. (a) General - in accordance with GRO 598/43.

(b) Food commons see GRO 395/43.

[Signature]
Lieutenant-General,
Chief of the General Staff.

— War Diary

A L F

27 : 21 : 220

"G" Branch,
HQ, Vic L of C Area,
339 Swanston Street,
MELBOURNE C 1

21 Jan '44

VIC L OF C AREA TRAINING INSTRUCTION No 34/1944
COURSE No 11 WEAPON TRG COURSES FOR V D C
JUNIOR LEADERS WING
SECOND AUST ARMY JUNIOR LEADERS SCHOOL SEYMOUR

- 1 Authority SECOND AUST ARMY memo Trg 463 of 14 Jan '44
- 2 Duration 30 Jan '44 12 Feb '44
- 3 Location Second Aust Army Junior Leaders School,
Old Telegraph Road,
SEYMOUR
- 4 Object To give Junior Leaders of V D C instruction in Weapon Training
- 5 Vacancies are allotted as follows :

H Q V D C 20
- 6 Nominal roll (in duplicate) showing No, Rank, Name, Unit Name, Address and Relationship of Next of Kin will be endorsed "For attention "G" Branch" and forwarded to reach this HQ not later than 1600 hr on Saturday, 22 Jan '44. The Nominal roll should show whether selected students are F & D or I & D pers. TWO copies of each student's Personal History Sheet as per Proforma attached. should also accompany the Nominal Roll
- 7 Warrants for forward and return journeys will be issued by unit and endorsed "Charge Second Aust Army Junior Leaders School SEYMOUR Course No 11 Junior Leaders Wing for VDC"
- 8 Travelling Students travelling through or from MELBOURNE will proceed to SEYMOUR by train departing SPENCER ST STA at 1850 hrs Saturday 23 Jan '44. The School will arrange transport between SEYMOUR LY STA and the School. Accommodation will be available at the School for students who arrive prior to the commencing date of the Course
- 9 Reporting All students will report to the School not later than 1200 hrs on Sunday 30 Jan '44. Late arrivals will NOT be admitted to the Course
- 10 Payment of V D C Personnel F & D Personnel will be in possession of Pay Books entered and checked to date of last pay and bearing endorsements re taxation amounts or exemption. Pay for V D C Personnel will be made available at the School in accordance with V D C Standing Orders, para 20, sub para 3. Payment of rank to commence from time and date of leaving home centre to time and date of return time being, based in each case on the most expeditious means of transport available to ensure prompt arrival at and return from school
- 11 Equipment and Clothing Students will take with them to the course items of equipment etc as set out below consistent with the arm of the service to which they belong :

Rifle and Sling
Bayonet
Pistol and Case
Ammunition Pouch
Web Equipment
(Including Haversack)
Water Bottle
Binocular and Case
Prismatic Compass &
Case

Steel Helmet
Respirator
Complote
Groundsheet
Blanket (1)
Working Dress
Greatcoat
Boots, pairs (2)
Plates
Knife

Fork
Spoon
Mess tin
Paybook
Return Tickets
Note Books and Pencils
Relevant Books

Units will ensure that the above items are checked before personnel proceed to the Course and will send to the School by the student concerned a list of deficiencies (if any) signed by a responsible Officer

12. Units will ensure that a copy of this Instruction is carried by each Student attending the Course

[Handwritten signature]
 Vic L of C Area

DISTRIBUTION

SECOND AUST ARMY	2 (for infm)
HQ VDC	6
SO, VDC (Major Osborne) (for infm)	1
SECOND AUST ARMY JUNIOR LEADERS SCHOOL	1
2 AUST MOVT CONTROL GROUP	1
RTO SPENCER ST S.A	1
G S	2
A Q M G	1
A Q M G (for WO LEACH)	1
D F O	1
D R O	1
WAR DIARY	1
FILE	2
SPARES	6
	<u>26</u>

War Diary

A. M. F

27 21 331
"G" Branch
Headquarters,
Vic L, of C. Area,
309 Swanston Street,
MELBOURNE. C 1.
21 Jan 44.

Vic. L of C Area Training Instruction No 35/1944
Course No.16 "Weapon Training" Courses for V D C
Junior Leaders Wing
Second Aust Army Junior Leaders School Seymour

1. Authority Second Aust Army memo Trg 463 of 14 Jan 44.
2. Duration 13 Feb 44 26 Feb 44.
3. Location Second Aust Army Junior Leaders School
Old Telegraph Road,
SEYMOUR
4. Object To give Junior Leaders of V. C instruction in Weapon Training.
5. Vacancies are allotted as follows

V.D.C.	20
--------	----
6. Nominal Roll (in duplicate) showing No., Rank, Name, Unit, Home, Address and Relationship of next of kin will be endorsed "For attention "G" Branch" and forwarded to reach this HQ not later than 1000 hrs on Friday 4 Feb 44. The Nominal Roll should show whether selected students are F T D or P D personnel. TWO copies of each student's Personal History Sheet as per pro-formas attached should also accompany the Nominal Roll.
7. Warrants for forward and return journeys will be issued by units and endorsed "Charge Second Aust Army Junior Leaders School Seymour Course No.16 Junior Leaders in, for V D C".
8. Travelling Students travelling through or from MELBOURNE will proceed to SEYMOUR by train departing SPURGEON'S S.A. at 1850 hrs Saturday 12 Feb 44. The School will arrange transport between SEYMOUR RLY STA and the School. Accommodation will be available at the School for students who arrive prior to the commencing date of the Course.
9. Reporting All students will report to the School not later than 1200 hrs on Sunday 13 Feb 44. Late arrivals will NOT be admitted to the Course.
10. Payment of V. C Personnel F T D Personnel will be in possession of P. Books entered and checked to date of last pay and bearing endorsement re taxation amounts or exemption. Pay for P. D Personnel will be made available at the School in accordance with V. C Standing Orders, para 20, sub para 3.
 Payment of rank to commence from time and date of leaving home centre to time and date of return, time being booked in each case on the most expeditious means of transport available to ensure prompt arrival and return from School.
11. Equipment and Clothing Students will take with them to the course items of equipment etc, as set out below consistent with the arm of the service to which they belong

Rifle and sling	Steel Helmet	Fork
Bayonet	Respirator	Spoon
Pistol and Case	Compass	Less "in
Ammunition Pouch	Groundsheet	Paybook
Web equipment	Blanket (1)	Return tickets
(Including haversack)	Working Dress	Note Books and Pencils
Water Bottle	Greatcoat	Relevant Books

Binocular and Case	Boots, pair (2)
Prismatic Compass & Case	Plates
	Knife

Units will ensure that the above items are checked before personnel proceed to the Course and will send to the School by the student concerned a list of deficiencies (if any) signed by a responsible Officer.

12. Units will ensure that a copy of this instruction is carried by each Student attending the Course.

Alfred M. G.
Col. G.S.,
Vice of C Area

DISTRIBUTION

Second Aust Army (for infm)	1
HQ VDC	6
SO, VDC (Major Osborne) (for infm)	1
Second Aust Army Junior Leaders School	1
2 Aust Mvt Control Gp	1
TRO Spencer St Sta	1
G S	2
AQMG	1
AQMG (for WO Leach)	1
DFO	1
DRO	1
War Diary	1
File	1
Spares	4
	<u>25</u>

War Diary

A L R

27 29 260

IC Branch
Headquarters,
Vic. L. of C. Area,
330 Cowston Street,
MELBOURNE C.L.
20 Jan 44.

Vic L of C Area Training Instruction No 37/191 21 JAN 1944
No 38 Recruit Course A.T.S.

1. Duration Incl 24 Jan 21 Feb 4.
2. Location Aust A. S. Trg Bn, MEL Y.
3. Object To train recruits for Army women's services.
4. Personnel allotted as follow

Head Vic L of C Area		
A. S.	11	
A. S.	10	Total 21
5. Accommodation and Messing will be provided at the school for the duration of the course.
6. Travelling In accordance with arrangements, / C C Branch, Vic L of C Area.
7. Syllabus will be in accordance with directions contained in LHQ 128187 of 31 Jul 43. Recruit Training Syllabus S

[Signature]
Vic. L of C Area

DISTRIBUTION

Cont 128187 LHQ	1
Cont 128187 LHQ	1
Aust Cont Vic L of C A AS	2
" " " " AATS	2
AAG (ORC)	1
DAG (REC)	1
Vic L of C Area ATD	
Victoria St., C.L.	1
4 Aust A.S. Trg Bn D/LTY	1
amp Staff Officer DARLEY	1
amp ay Office, D/LTY	1
CS	2
AAG	2
REC	1
D/LTY	1
A. S.	1
File	1
Sp	1
TOTAL	<u>21</u>

A.

" " Branch
40 dou stars,
Vic. L. of C. Ar ,
39 Swanston Street,
MELB UR C 1.
20 Jan

Vic L of C re Training Instruction No 10
No 15 Senior Officer Course
LHO School of Organization Seymour
31 Jan 12 Feb

Para 3 of the above Training Instruction has been amended to read:-

C.S 0 1 (fo F8: a j. Brown F L 1 ust Lin Con en oup)

3 M. 1 (for VU04261 C vt. Smith rs 120 u t Gn t oo)

AB
Col. C-3,
Vic L of C. Area.

C S O.
 Aust EMS Constrn Co
 D.D.S.A.
 I H.L. School of Mech
 2 Aust Govt Control Co
 .O. Spenceor St Sta
 S
 A.L. .
 . (for 0 Loch)
 2

1 for infm

3

3

1

1

1

2

14

12

14

12

12

29

10

War Diary

27/21/340

A M F

"G" Branch,
HQ Vic L of C Area,
339 Swanston St,
MELBOURNE C 1.

22 JAN 1944

VIC L OF C AREA TRAINING INSTRUCTION NO 38/1944
SERIAL NO 18 REGIMENTAL SIGNALS COURSES FOR VDC
SIGNAL WING
SECOND AUST ARMY JUNIOR LEADERS SCHOOL SEYMOUR

- 1 AUTHORITY SECOND AUST ARMY memo Trg 5798 of 20 Dec 43 and Signal Message Trg 519 of 20 Jan 44
- 2 Duration 30 Jan 44 12 Feb 44
- 3 Location Second Aust Army Junior Leaders School,
Old Telegraph Road, SEYMOUR
4. Object To train V D C personnel as Regimental Signallers.
5. Vacancies are allotted as follows

1 Q V D C 10
- 6 Nominal Roll (in duplicate) showing No, Rank, Name, Unit, Name, Address and Relationship of next of kin will be endorsed, "For attention "G" Branch" and forwarded to reach this H Q not later than 1600 hrs on TUESDAY 25 Jan 44 The nominal roll should show whether selected students are T D or P T D pers TWO copies of each student's Personal History Sheet as per pro forma attached should also accompany the Nominal Roll
- 7 Warrants 9 for forward and return journeys will be issued by units and endorsed "Charge Second Aust Army Junior Leaders School, SEYMOUR Serial No 18 Signal Wing for V D C personnel"
8. Travelling Students travelling through or from MELBOURNE will proceed to SEYMOUR by train departing SPENCER ST STA at 1850 hrs Saturday 29 Jan 44 The School will arrange transport between SEYMOUR R STA and the School Accommodation will be available at the School for students who arrive prior to the commencing date of the Course
9. Reporting All students will report to the School not later than 1200 hrs on Sunday 30 Jan 44 Late arrivals will NOT be admitted to the Course
- 10 Payment of V D C Personnel T D personnel will be in possession of Pay Books entered and checked to date of last pay and bearing endorsement re taxation amounts or exemption Pay for P T D pers will be made available at the School in accordance with V D C Standing Orders, para 20, sub para 3 Payment of rank to commence from time and date of leaving home centre to time and date of return, time being based in each case, on the most expeditious means of transport available to ensure prompt arrival at and return from School
- 11 Equipment and Clothing Students will take with them to the course, items of equipment etc, as set out below consistent with the arm of the service to which they belong --

Rifle and Sling
Bayonet
Pistol & Case
Amm Pouch
Web Eqpt (incl Haversack)
Water Bottle
Binocular and Case
Prismatic compass & case

Steel Helmet
Respirator
complete
Groundsheet
Blanket (1)
Working Dress
Greatcoat
Boots, prs (2)

Plates
Knife
Fork
Spoon
Mess tin
Paybook
Return Tickets
Note books & Pencils
Relevant books

Units will ensure that the above items are checked before personnel proceed to the Course and will send to the School by the student concerned a list of deficiencies (if any) signed by a responsible Officer.

12. Units will ensure that a copy of this Instruction is carried by each student attending the Course.

Handwritten signature
Col G S
Victoria L of C Area

DISTRIBUTION

Second Aust Army	2 (for infm)
H Q V D C	6
S O V D C (Maj Osborne (for infm)	1
Second Aust Army Jnr Ldrs School	1
2 Aust Mvmt Cont Group	1
R. T O SPENCER ST STA	1
G S	2
A. Q M. G	1
A. Q M G (for WO LEACH)	1
D F O	1
D R O	1
War Diary	1
File	1
Spares	6

26

Was Dean

A. M. F.

27/29/268

"G" Branch,
Headquarters,
Vic I of C Area,
339 Swanston Street,
MELBOURNE C 1.

VIC I OF C AREA TRAINING INSTN No 39/1944 22 JAN 1944
COURSE No 19 WHEELED WING AWAS
COMMENCING 31 JANUARY 1944

1. AUTHORITY Second Aust Army Signal message R 558 of 20th January, 1944.
2. LOCATION 2 Aust M.T.T.D. INGELBURN N S W
3. VACANCIES are allotted as follows :

1HQ (for M F O)	1
4 Aust PWs Trg	
Bn DARLEY	512
Total :	13
4. NOMINAL ROLLS (in duplicate) showing No, Rank, ~~Appnt~~, Unit, Name, Address and Relationship of Next of Kin should be endorsed "For attention "G" Branch" and forwarded to reach this HQ NOT later than 1000 hrs on Wednesday 26 Jan 44. TWO copies of the nominal roll must also be taken to the school by the draft conducting NCO.
5. RAIL WARRANTS
 - (a) Each student required to travel through MELBOURNE to LIVERPOOL NSW will be issued with rail warrant for forward journey only to MELBOURNE by unit
 - (b) Warrant for forward journey only from MELBOURNE to LIVERPOOL NSW will be issued by HQ, Vic I of C Area.
 - (c) Each student who is NOT required to travel through MELBOURNE to LIVERPOOL NSW will be issued with rail warrant for forward journey only by unit.
 - (d) All warrants will be endorsed "Charge Course No 19 Wheeled Wing (AWAS)"
6. TRAVELLING Students travelling through or from MELBOURNE will report to RTO SPENCER ST STA for rail ticket at 1240 hrs on Friday 28 Jan 44, and proceed to STRATHFIELD NSW by train departing at 1325 hrs on that date

Students will detrain at STRATHFIELD, and take the suburban electric train to LIVERPOOL. On arrival at that station the DC NCO will notify 2 Aust MTTD Ingelburn in the event of NO transport being available at LIVERPOOL stn to convey the students to the school

Personnel must be prepared to use their own messing utensils when served with meals at Railway Refreshment Rooms.
7. REPORTING All students will report to the school NOT later than Saturday 29 Jan 44.
8. CLOTHING Essential clothing will include 2 prs jeans and 2 prs shoes (in good repair).
9. RECORDS - P200, WF140, IS033, A240, B122, AAB83 (if available) and record of leave entered up to date will be forwarded to the school under suitable arrangements.

10. PAY Students will be in possession of pay books

H. J. Gulland
Col GS
Vic L of C Area.
12/1

DISTRIBUTION :

Second Aust Army	2 (for infm)
2 Aust AWS Trg Bn	2 (for infm)
AWS Vic L of C Area	2 (for infm)
IHQ (for M F O)	3
4 Aust AWS Trg Bn Darley	6
Camp Staff Offr Ingleburn	1
2 Aust MTTD Ingleburn	2
R T O Spencer Street	1
GS	2
AQNG	1
AQNG (for <u>NO</u> LEACH)	1
D F O	1
D R O	1
War Diary	1
File	1
Spares	4

31

"G" Branch,
HQ Vic L of C Area
339 Swanston St,
MELBOURNE C 1.

22 Jan 44.

VIC L OF C AREA TRAINING INSTRUCTION NO 686/1943

TACTICAL TRAINING

COURSE NO 21 MECHANICS M V SERIAL VIC/95

BASIC BENCH SECONDARY WING

SUPPLEMENT NO.1

- 1 Authority Technical Training memo 59/34/15 of 20 Jan 44
- 2 Location Basic Bench 2 T T C , Secondary Wing 3 A T T D,
ENFIELD S A MELBOURNE
- 3 Duration Incl 31 Jan 44 17 Jun 44
- 4 Object of Course To supply unit serving Mechs M V with a
Refresher Course
- 5 Vacancies are allotted as follows

D D M E 3
- 6 Selection Personnel will be selected from serving Mechs M V
- 7 Nominal Roll, in duplicate, showing Number, Rank, Name, Unit and
Name, Address and Relationship of Next of Kin will be endorsed
"For attention "G" Branch", and forwarded to reach these F Q not
later than 1000 hrs on Wednesday 26 Jan 44 T70 copies of each
student's Personal History Sheet must be completed in detail and
forwarded with the nominal roll.
8. Trade Test Selected students on reporting to 3 A T T D CAMP
PELL, will be trade tested by the Trade Testing Officer Personnel
who, after test, require BASIC BENCH training will be sent to
Technical schools in MELBOURNE for such instruction
Personnel who qualify in the trade test will be included in
SECONDARY WING course at 2 T T C ENFIELD S A
- 9 Rail Warrant for forward journey only to MELBOURNE will be issued
by unit and endorsed "Charge No 21 Course Mechs M V Serial
Vic/95 "
- 10 Reporting All students will report to 3 A T T D CAMP PELL not
later than 1500 hrs on Friday 28 Jan 44
- 11 Accommodation Students will be quartered and rationed at 3 A T T D
CAMP PELL or 2 T T C ENFIELD S A for the duration of the particu
lar course.
12. Clothing The following will be brought Service Dress, Working
Dress, Boots 2 prs, Personal Necessities
13. Records All prescribed basic documents, incl F 200, WF 140, IS033,
E122, A240, AAB83 and Record of Leave entered up to date must ac
company each student to be handed in when reporting at 3 A T T D
CAMP PELL Personnel should also be in possession of paybook
14. Each student should be issued with a copy of this joinin, instruc
tion before proceeding to the School

DISTRIBUTION

D D M E 9
3 A T T D CAMP PELL 2
2 T T C ENFIELD S A 2
2 T T C Chapel St, E STALDA 2 AQMG (for WO Leach) 1
2 II Tech Trg (LHQ) 1 DFO 1
2 Aust Mvmt Cont Gp 1 DRO 1
2 S.M.G. 1 War Diary 1

Col G S.,
Victoria L of C Area.

File 1
Spare 3

War Diary

A F

27/16/305

"G" Branch
HQ Vic L of C Area
339 St Johnston Street,
MELBOURNE C 1
22 JAN 1944

VIC L OF C AREA TRAINING INSTRUCTION No. 706/1943
COURSE NO. 14
TROPICAL MEDICINE and MILITARY HYGIENE
UNIVERSITY OF SYDNEY NSW

Amendment No. 1.

Authority L memo 8464 of 18 Jan, 44

Duration 14 Feb 44 26 Feb 44

in lieu of

15 Feb 44 27 Feb 44

11/10/44
Lt Col G S
Victoria L of C Area

Distribution

DDLS	5
DDLS NS L of C Area	1
School of Tropical Medicine	
Sydney University	1
2 Aust Lev Control Gr	1
TTO Spencer Street Sta	1
GS	2
AGG	2
DFO	1
DFO	1
War Diary	1
File	1
Spares	2
	<hr/>
	19

Way Mary

1111

27/21/339

"G" Branch,
Vic L of C Area,
339 Stanston Street
ELBOU ME C 1

24 Jan, 1944

VIC L OF C AREA TRAINING INSTRUCTION NO 36/1944

SERIAL NO. 3

V.D.C. COY AND POTENTIAL COY CO-ORDS
SECOND AUST ARMY JUNIOR TACTICAL SCHOOL

1. Authority Second Aust Army memos Tr 4847 of 15 Nov, '43, Tr 5738 of 20 Dec, 43, and Tr 5798 of 20 Dec, 43
2. Duration Incl 22 Feb 44 7 Mar 44
3. Location Second Aust Army Officers School
"Studley Park",
Marcellan S
4. Object of Course To train V.D.C. officers of and above the grading of Coy Comds or Potential Coy Comds in their duties in the field
5. Vacancies are allotted as follows

Corps HQ V.D.C. 16
6. Nominal Roll (in duplicate) showing name, rank, name, unit, name, address and relationship of Next of kin should be endorsed "For attention 'G' Branch" and forwarded to reach this HQ not later than 1600 hrs on Saturday 12 Feb, 44. Two copies of each student's Personal History Sheet as per pro forma attached must be completed in detail and forwarded with the nominal roll, which should also show
 - a) Whether students will be travelling through ELBOU ME
 - b) Whether selected students are FTD or PTD personnel
7. Rail warrants (a) Each student required to travel through ELBOU ME to MARCELLAN, S, will be issued with rail warrant for forward journey only from the place of residence to ELBOU ME by unit.
(b) warrant for forward journey only from ELBOU ME to MARCELLAN, S, will be issued by HQ Vic L of C Area
(c) Each student who is OT required to travel through ELBOU ME to MARCELLAN, S, will be issued with rail warrant for forward journey only from place of residence to MARCELLAN, S, by unit
(d) All warrant will be endorsed "Charge Serial No.3, V.D.C. Coy and Potential Coy Comds, Second Aust Army Junior Tactical School"
8. Travelling Each student travelling through ELBOU ME to MARCELLAN NS, will report to FTO SPTC STA for rail ticket at 545 hrs on SATURDAY, 9 FEB 44, and proceed to SYDNEY NS, by train departing at 1615 hrs on that date
On arrival at SYDNEY all students will report to FTO CENTRAL PLY STA for instructions relative to onward movement to MARCELLAN NS.

Interstate students travelling through capital cities should report to L.T.D for rations and quarters. If these are NOT available, they should obtain a certificate from L.T.D to that effect.

9. Reporting All students will report at the School on Monday, 21 Feb, 1944
10. Accommodation and Messing will be provided at the school for the duration of the course. All students travelling by rail must be prepared to use their own dressing utensils when served with meals at Rly Refreshment Rooms
11. Dress & Equipment In addition to good uniform, students should take khaki working dress or an old uniform for field training
12. Books etc Students should take the following books
 Volunteer Defence Corps annual Pams '14
 A.T.'s
 abboards and Tale if available
 Compasses, Protractors, Chinagraph Pencils
 Notebooks
13. Pay Pay for Part Time Duty personnel will be paid at the school in accordance with V D C Standing Orders Para 20, sub para 3. Payment of rank to commence from date of leaving centre to the date of return to the unit centre. The time will be calculated on the last train or coach leaving the home centre to connect with the time set down for the train travelling to the course, and similarly on the return journey subject, however, to the conditions laid down in para 14 of this instruction relative to break of return journey by P.T.D. personnel.
- F.T.D. personnel will be in possession of paybooks, entered and checked to date of last pay and bearing endorsement re taxation amounts or exemption.
14. Break of Return Journey (Authority LHQ memo 210417 of 1 Dec 43)
 (a) PTD officers and O.T.'s may, at the termination of schools and courses of instruction break the return journey and spend whatever time is desired at localities between the school and place of residence, provided that pay and allowance are only available to the date they could or all arrive home by the first train and/or steamer at the conclusion of the school and subject to the practicability of arranging suitable rail and/or sea reservations.
 (b) In cases where students wish to break return journeys, applications giving full particulars must be forwarded with the final roll to these T.
15. Each student should be issued with a copy of this joining instruction before proceeding to the school.

Col GS
 V c L of C Area

DISTRIBUTION

Second Aust Army	1	(for inform)	
Corps HQ VDC	6		
Second Aust Army Officers	1		
SO VDC (Laf Osborne)	1		
2 Aust Light Cont. Gp	1	File	1
RTD Central Ev Sta Sydney	1	Spares	4
RTD Spencer St Sta	1		
GS	2	Total	24
A. MC	1		
A.C. G (10 Leach)	1		
D. O	1		
D.R.O	1		
War Diary	1		

War Diary A M F

27 : 10 : 408

"G" Branch,
Headquarters,
Vic L of C Area,
339 Swanston Street,
MELBOURNE C 1

24 Jan '44

VIC L OF C AREA TRAINING INSTRUCTION No 43/1944
No 4 COOKING COURSE AAC CORPS MOBILE UNIT
A W S A A M S AND
MALE PERSONNEL

- 1 Authority AAC Corps memo of 21 Jan '44
- 2 Location "B" Co : HQ Base Workshops AEME, BANDIANA
- 3 Duration Incl 2 Feb '44 23 Feb '44
- 4 Object of Course To train female and male personnel as cooks
- 5 Vacancies are allotted as follows :

AALWS Vic L of C Area	5
4 AUST AWS ARG PH	1
2 AAS BKS BANDIANA	2
DDP E	4 (for HQ Base Workshops (AEME))
DDOS	5 (for 1 Aust B O D BANDIANA)
	(1 " 2 Aust B O D BLEADOWS)
	" M1/6455 Pte LOVELL J G)
	(1 " 3 Aust B O D, ALBURY)
	(1 " 1 Aust Ord Veh Park BANDIANA
	" V33576 Pte W SOH.)
CSO Vic L of C Area	2 (for 1 Aust Line Constn Gp)
DAD LABOUR VIC L OF C AREA	(for 24 Aust Emn Coy
	" V 12816 Pte LING, I I)
CAMP STAFF OFFICER GEELONG	1 (for Camp "Q" Staff
	" V 85216 Pte BOYD, A E)

21

IMPORTANT Notice of, and reasons for inability to fill the allotted number of vacancies must be notified in writing to "G" Branch, P Q Vic L of C Area at least two days prior to the date on which the Nominal Roll is due at these HQ's

6. Nominal Roll (in duplicate) showing number, rank, Name, Unit and Name, Address and Relationship of Next of Kin will be endorsed "For attention "G" Branch" and forwarded to reach this HQ not later than 1000 hrs on Friday, 28 Jan '44. TWO copies of each student's Personal History Sheet (as per pro forma att) must be completed in every detail and forwarded with the nominal roll
A copy of the Nominal Roll must also be forwarded to the Chief Instructor, AAC Corps Cookin Course, Mobile Unit, C/o HQ, Base Workshops AEME, BANDIANA
7. Rail Warrants (a) Each student required to travel through MELBOURNE to ALBURY NSW will be issued with rail warrant for forward and return journeys to MELBOURNE ONLY by Unit
(b) Warrant for forward and return journeys from MELBOURNE to ALBURY NSW will be issued by HQ, Vic L of C Area
(c) Each student who is not required to travel through MELBOURNE to ALBURY NSW will be issued with rail warrant for forward and return journeys by Units.
(d) All warrants will be endorsed "Charge No 4 Cooking Course AAC Corps Mobile Unit."
8. Travelling Each student travelling through or from MELBOURNE will report to RTO SPENCER S. STA for rail ticket at 1240 hrs on Tuesday, 1 Feb '44 and proceed to ALBURY, NSW by train departing at 1325 hrs on that date
Transport will be available to convey students from ALBURY Rly STA to the School

9. Reporting All students will report to the CHIEF INSTRUCTOR, No 4 COOKING COURSE, AAC CORPS at "B" Camp HQ BASE WSHOPS, AEME, BANDIANA not later than 2000 hrs on Tuesday 1 Feb '44. Accommodation for male personnel will be provided by HQ, Base Workshops, AEME, BANDIANA whilst female personnel will be quartered and rationed at 62 AAS BKS, BANDIANA
10. Clothing and Equipment Students will bring the following:
- | <u>MALE PERS</u> | <u>FEMALE PERS</u> |
|----------------------|------------------------------|
| Service Dress | Service Dress |
| Greatcoat | Greatcoat |
| Personal Necessities | Personal Necessities |
| Boots, pairs (2) | Overalls (2) |
| Khaki working Dress | Caps, cooks (2) |
| Note Books | Aprons, cooks (3) |
| Pen and Pencils | Note books, pens and pencils |
11. Records All records including F.2 O, F 140, 15000, B 122, A240, AAB 83 (if issued) and record of leave entered up to date will be taken to the School by the nominated students. Personnel will be in possession of paybooks
12. Instructors The course will be conducted by the following:
- | | | |
|---------|-------|------------------------------|
| V 12560 | W O 1 | WALTON, S (CHIEF INSTRUCTOR) |
| V 3498 | O 1 | DOHOVAN, J G |
13. Each student should be issued with a copy of this joining instruction before proceeding to the school

[Signature]
Col GS
Vic L of C Area

DISTRIBUTION

AAMWS VIC L OF C AREA	11
AAS VIC L OF C AREA	1 (for infm)
4 MUST AMZ RG 3N	3
DDME	6
DDOS	12
CSO, VIC L OF C AREA	5
DAD LABOUR	3
CAMP STAFF OFFICER GEELONG	2
62 AAS BKS	3 (paras 5 and 9 refer)
DADAC VIC OF C AREA	4 (Instructors copies att)
CAMP CORD BANDIANA	2 (Paras 2 9 refer)
CAMP PAY OFFICE BANDIANA	2
HQ BASE WSHOPS AEME	2 (Para 9 refers)
RTO ALBURY STA	1
RTO SPENCER ST 3A	1
GS	2
AQMG	1
AQMG (for WO LEACH)	1
DFO	1
DRO	1
WAR DIARY	1
FILE	1
SPARES	4
	<u>70</u>

War Diary

A M F

27/19/1219

"G" Branch,
HQ Vic L of C Area,
339 Swanston St,
MELBOURNE C 1

24 JAN 1944

VIC L OF C AREA TRAINING INSTRUCTION NO 28/1944

NO 11 PRE O C T U COURSE

LHQ SCHOOL OF E & ME, INGLEBURY CAMP N S W

31 JAN 44 - 11 MAR 44

AMENDMENT NO 1

AUTHORITY LHQ memo 9425 of 19 Jan 44

Para 3 of the above Training Instruction has been amended
and will now read

3 Vacancies are allotted as follows

DDME 4 (1 for VY86593 WO I L VY AM, Vic L of C W/sps)
A E I)
(1 for VX60760 WO I HOOD, G R " ")
(1 for VX11936 WO II BUCKMAN L 7 Aust R H S)
(1 for VX86579 WO I TAYLOR, Vic L of C W/sps)
A E I)

NOTE DME has recommended that the personnel named be nominated to
attend if available

A. E. I.
Col G S.
Victoria L of C Area

DISTRIBUTION

DDME	4
LHQ School of E & ME	1
RTO Central Ry Sta	1
RTO Spencer St Sta	1
GS	2
AQMG	1
AQMG (for WO LEACH)	1
DFO	1
DRO	1
War Diary	1
Files	1
Spares	2
	<u>17</u>

27/29/271

"J" Branch,
Headquarters,
Vic L of C Area,
339 Swanston Street,
MELBOURNE C 1

25 Jan, 44

VIC L OF C AREA TRG INSTL NO 41/1944

COURSE NO. 9.

ADMINISTRATION AND ORGANIZATION A.I.A.S.

1. DURATION Incl 31 Jan, 44 12 Feb, 44
2. LOCATION 4 Aust A S Trg Bn DAIRLEY
3. OBJECT To train AAS personnel in Administration and Organization
4. VACANCIES are allotted as follows
4 Aust AAS Trg Bn 10
5. NOTES (in duplicate) showing No, Rank, Name, Unit, and Name, Address and Relationship of Next of Kin will be endorsed "for attention 'G' Branch," and forwarded to reach these HQs not later than 1000 hrs on Saturday, 29 Jan, 44
6. REPORTING Students will report to CO, 4 Aust A.S Trg Bn DAIRLEY at 0900 hrs on Monday, 31 Jan, 44
7. ACCOMMODATION and MEALS will be provided at the School for the duration of the Course
8. DRESS Service dress will be worn
9. EQUIPMENT Exercise books, pens, and pencils will be brought
10. RECORDS The following personal records will be forwarded to CO 4 Aust A.S Trg Bn DAIRLEY under suitable arrangements: 200, 15033, A 240, F 140, B122, AAB 83 (if available) and record of leave entered up to date.
11. PAY Students will be in possession of pay books
12. PERSONAL NECESSITIES All personal necessities including towel, (marked) soiled linen bags, studs back and front coat hangers, tooth mug, pegs, and shoe cleaning kit will be brought. An electric torch will be found useful.

NOTE VALUABLES, JE LLEPY & C'EFAS will NOT be brought to the
Course

Col G D
Victoria L of C Area

DISTRIBUTION

4 Aust A'S Trg Bn, DARLEY	6	
HQ Vic of C Area ALAS	2	
CI (Capt H Moore) MP Carlton	2	GSO 11 Trg Maj Connor 1
G	2	ar Diary 1
A & G (for O Leach)	1	File 1
A Q & G	1	Spares 2
D.F.O	1	
D.F.O	1	
Camp SO Darley	1	
Camp Pay Officer Darley	1	
		<hr/> 23

War Diary

A H F

27/29/266

"G" Branch,
H Q Vic L of C Area
309 Swanston St,
MELBOURNE C 1.

5 JAN 1944

VIC-L OF C AREA TRAINING INSTRUCTION NO 42/1944
NO 16 COURSE HQ ARMY WOMEN'S SERVICES SCHOOL
"GRONG GRONG" 637 TOORAK RD TOORAK
28 FEB 44 9 APR 44

1. AUTHORITY LHQ memo 7814 of 17 Jan 44.
2. Object of Course (a) To provide officer training for AWAS and AAMWS Officers who have not previously attended the course
(b) To qualify W and NCO's of AWAS and AAMWS for first appointment to commissioned rank.
3. Vacancies are allotted as follows

	<u>A W A S</u>		<u>AAMWS</u>	<u>Total</u>
HQ AWAS Vic L of C Area	<u>Misc</u>	<u>Hi Sig</u>	<u>OMG</u>	
	1		2	3
HQ AAMWS Vic " "			4	4
				7

IMPORTANT Notice of, and reasons for inability to fill the allotted number of vacancies must be notified in writing to "G" Branch, H Q Vic L of C Area at least 4 days prior to the date on which the nominal roll is due at these H Q

4. Qualifications of Students A W S personnel selected to attend courses at A W S O S shall have the following qualifications
 - (a) Be an officer who has not previously attended a Course at A W S O S
 - or
 - (b) (i) Be approved by AWS Pre Selection Board
(ii) Have completed an AWS Recruit Training Syllabus
(iii) Be an NCO not below the rank of Corporal who has qualified at an AWS NCO School
 - or
 - (c) Be approved by AWS Pre Selection Board for appointment as Physiotherapist, Dietitian, or Biochemist and who is exempt from Recruit and NCO training
5. Nominal Roll (in duplicate) showing No, Rank, Name, Unit, and Name Address and Relationship of Next of Kin should be endorsed, "For attention "G" Branch", and forwarded to reach these H Q not later than 1000 hrs on MONDAY 14 Feb 44. TWO copies of each student's Nomination Certificate (Pro forma att) MUST be completed in detail and forwarded with the nominal roll
6. Rail Warrant for forward journey only to MELBOURNE will be issued by unit and endorsed, "Charge AWSOS No 16 Course "
7. Arrival Students who will be detraining at SPENCER ST STA will report to the R T O MELBOURNE immediately after arrival. All students will report to the Adjutant on SATURDAY 26 Feb 44. Accommodation and messing will be provided at the School for the duration of the course
8. Pay and Travelling Claims Pay books will be brought by pers possessing them. Pay certificates for others showing full particulars of pay will be forwarded with nominal rolls.
Pay books will be made up to date. All debit and credit entries will be signed.
Travelling allowance for the forward journey only, where applicable, will be paid at the School on the authority of the Chief Instructor.

- 9 Clothing and Equipment The following items will be taken to the School in addition to the normal issue

Working Dress
Shoes, (3-prs) (one heavy for bivouac, need not be uniform)
Personal necessities
P T clothing and sandshoes
Messing utensils (for bivouac)
Note books and pencils

- 10 Each student should be issued copy of this joining instruction before proceeding to the

Alfred No
Col G.S.
Victoria L of C Area

DISTRIBUTION

Asst Cont AWAS VIC L OF C AREA	1	(1 LHQ)
" " AAMWS " " "	1	(1 LHQ)
HQ AWAS VIC L OF C AREA	7	
" AAMWS " " "	9	
Camp Comdt VIC L OF C AREA	1	
2 Aust Movt Cont Gp	1	
R T O SPENCER ST STA	1	
LHQ A W S O S TOORAK	1	
G S	2	
A Q M G	1	
A Q M G (W O LEACH)	1	
D F O	1	
D R O	1	
War Diary	1	
File	1	(1 LHQ)
Spares	4	

Total 34

War Diary

A M F.

27/6/1985

"G" Branch,
Headquarters,
Vic L of C Area,
339 Swanston St.,
MELBOURNE C 1

VIC L OF C AREA TRAINING INSTRUCTION NO 44/1944

25 Jan 44

V D C. CAMP
HY LT AA AASL

1. AUTHORITY - LHQ memo 214973 of 8 Dec 43
2. Duration Incl 5 Feb 44- 13 Feb 44
3. Location POINT COOK
4. Postal Address - VDC Anti-Aircraft School, POINT COOK
5. Object - To train V D C personnel in Hy and Lt. A A and A A. S L
6. Vacancies - are allotted as follows

	Offrs	O.R's	Total
Metrop Gp. V D.C.	20	186	206
7. Nominal Roll - showing No, Rank, and Name will be forwarded to "G" Branch, H Q. Vic L of C Area by 1600 hrs on Tuesday 8 Feb 44
One copy will also be forwarded to Corps H Q, V D C
8. Travelling - Metrop Gp. V D C will arrange transport as required
9. Accommodation and Messing will be arranged by Metrop Gp V D C.
10. Dress and Equipment - The following will be brought
 - Full Marching Order
 - Khaki working dress or overalls
 - Personal necessities
 - Notebooks and Pencils
11. Training Stores - Aust AA Group HQ will provide the necessary Training Stores.
12. Pay - will be available to members attending at Camp provided that personnel who cannot attend for the full eight (8) days will be dealt with as under:-

- (a) Six days and over - pay for days attended
- (b) Under six days rations only to be made available

DISTRIBUTION.

AA Gp H.Q.	4	
Corps H Q. V.D.C.	15	
Col G.S.	1	
Col Adm	1	
A.A.G. (Org)	1	
A.A.G. (P.S)	1	
A.Q.M.G.	1	
S.O., V.D.C.	1	
A.Q.M.G. (WO LEACH)	1	
2 Aust Mvmt Cont Gp	1	
G.S.	2	
D.F.O.	1	
D.R.O.	1	
War Diary	1	
File	1	
	Spares	6
	Total	39

Victoria L of C Area

[Signature]
Col G.S.

War Diary

A M. F

27/21/341

"G" Branch,
H Q Vic L of C Area,
339 Swanston St,
MELBOURNE C 1

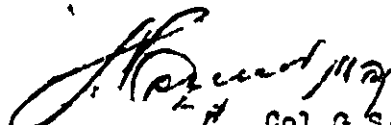
25 Jan 44.

VIC L OF C AREA TRAINING INSTRUCTION NO 45/1944
COURSE NO 8

SECOND AUST ARMY POSTAL ORDERLIES REFRESHER COURSE

- 1 AUTHORITY Second Aust Army memo Trg 613 of 21 Jan 44
- 2 Location "Q", Second Aust Army
3. Duration 31 Jan 44 6 Feb 44.
- 4 Object of Course To give refresher training for Postal Orderlies, including instruction concerning the re direction service and the treatment of undeliverable mail
- 5 Vacancy is allotted as follows
Melb A A Group 1 (for VX119284 Cpl CAMERON W I
54 Aust AASL Bty)
- 6 Nominal Roll (in duplicate) showing No, Rank, Name, Unit, Name, Address and Relationship of Next of kin should be endorsed, "For Attention "G" Branch", and forwarded to reach this H Q not later than 160 hrs on THURSDAY 27 JAN 44. TWO copies of students' Personal History Sheet as per p o form attached, must be completed in detail and forwarded with the nominal roll
7. Rail Warrant (a) Student required to travel through MELBOURNE to PARRAMATTA NSW, will be issued with rail warrant for forward and return journeys only to MELBOURNE by unit
(b) Warrant for forward and return journeys from MELBOURNE to PARRAMATTA NSW will be issued by H Q Vic L of C Area
(c) Student who is NOT required to travel through MELBOURNE to PARRAMATTA NSW will be issued with rail warrant for forward and return journeys by unit
(d) All warrants will be endorsed, "Charge No.8 Second Aust Army Postal Orderlies Refresher Course"
8. Travelling Student travelling through MELBOURNE to PARRAMATTA NSW will report to RTO SPENCER ST STA for rail ticket at 1240 hrs on SATURDAY 29 JAN 44, and proceed to SYDNEY NSW by train departing at 1325 hrs on that date
On arrival at SYDNEY student will proceed to PARRAMATTA by train departing CENTRAL RY STA at 1515 hrs on SUNDAY 30 JAN 44. This train will be met at 1549 hrs at the North exit of PARRAMATTA RY STA by Second Aust Army transport.
Personnel must be prepared to use their own messing utensils when served with meals at Railway Refreshment Rooms.
- 9 Reporting Student will report to the Adjutant of the School as soon as possible after arrival on SUNDAY 30 JAN 44. Late arrivals will NOT be admitted to the Course
- 10 Accommodation and Messing will be provided by Q Second Aust Army for the duration of the Course
- 11 Clothing and Equipment Student will report in marching order with Rifle (if on issue) He will also bring notebooks, pencils, blankets and messing gear.

12. Records All records including F.200, WF.140, I.5033, E.122, A.249, AAB 83 (if issued) and record of leave entered up to date will be taken to the School by the nominated student who will also be in possession of paybook.
13. Student should be issued with a copy of this joining instruction before proceeding to the School.


Col G S.,
Victoria L of C Area.

DISTRIBUTION

HQ Second Aust Army	(2)	(for infm)
Melb A.A Group	(3)	
D.A D A P S	1	(for infm)
2 Aust Movt Cont Gp	1	
RTO Spencer St Sta	1	
RTO Central Ry Sta	1	
G.S	2	
A Q M G	1	
A Q.M.G (for WO Leach)	1	
D F O	1	
D R O	1	
War Diary	1	
File	1	
Spares	2	Total 19

NO VIC L
27 21 341

SECOND AUST ARMY POSTAL ORDERLIES
INF ESLEY COURSE NO 8
31 Jan 44 6 Feb 44

Trg 613

HQ SECOND AUST ARMY

Trg 77/78/8

21 Jan 44

HQ IS: L of C Area (20)
HQ Vic L of C Area
1 Aust Div (3)
Sydney Fortress
Newcastle Fortress (3)
1 Aust Inf Trg Bde
5 Aust Armd Corps Trg Centre (3)
Aust Recruit Trg Centre (3)
Aust Arty Trg Centre (3)
AASC Trg Centre (3)
5)ATTD (3)
BRA

Copies to :- ADAPS, War Diary (2), File (2)

1. COURSE: The above course will be held at HQ Second Aust Army from 31 Jan 44 to 6 Feb 44.
2. OBJECT: To give refresher training for Postal Orderlies, including instruction concerning the re-direction service and the treatment of undeliverable mail.
3. VACANCIES: Vacancies have been allotted as per appendix "A".
4. NOMINAL ROLLS: Nominal rolls will be forwarded in duplicate to reach HQ Second Aust Army not later than 29 Jan 44.
5. ACCOMMODATION AND FEEDING: HQ Second Aust Army will provide rations and quarters.
6. CLOTHING AND EQUIPMENT: Students will report in marching order with rifle if on issue. They will bring notebooks, pencils, blankets and messin. gear.
7. TRAVEL.
 - (a) Students moving by rail will travel by train leaving CENTRAL STATION at 1515 hrs on 30 Jan 44. This train will be met at 1549 hrs at the Lorta exit Parramatta Station by Second Aust Army Transport.
 - (b) Return tickets should be obtained when available.
 - (c) Students from units near Second Aust Army will report to the school by 1600 hrs on 30 Jan 44.
 - (d) Late arrivals will NOT be admitted to the Course.

PB Martin Sent
for Brig
GS Second Aust Army

Appendix 3A

UNIT	REGT NO	NAME	RANK
EQ NSW L of C Area	(for D.D.APS)	12 vacancies,	
4 Aust Inf Trg Bn	V50199	BROWN L R	A/Sjt
15 Aust Inf Trg Bn	V145590	GAYTON F A C	A/Sjt
18 Aust Ry M Bty	NX157871	EGGINS L R	Gnr
2 Aust ATTD	N270181	CHAPLEY C D	Sjt
19 Aust Inf Trg Bn	VX12025	BYRON E L	A/Sjt
4 Aust F Sp Bty	VX87893	BANDER R	Cpl
2 Aust FD Arty Trg Regt	SX10068	BILLY J	Cpl
14 Aust Ry M Bty	NX175196	BRINETT A	A/Bdr
41/2 Aust Inf Bn	IX135855	CUTLER J D	Sjt
2 AASC Trg Bn	NX37570	CRANNEY L G	Cpl
1 Aust Armcd Corps Trg Regt	V186372	CHISTIE E H	A/Cpl
54 Aust SL Bty	VX119284	CLEMON I I	Cpl

NOMINAL ROLL

To be held at

FROM FORMATION
OR UNIT.

to

[illegible]

War Diary

27/28/44

A M F

"G" Branch,
H Q, Vic L of C Area,
359 Swanston Street,
MELBOURNE C 1.
25 Jan 44.

VIC L OF C AREA TRAINING INSTRUCTION NO 686/1943

TECHNICAL TRAINING

COURSE NO 21 MECHANICS M V SERIAL VIC/95

BASIC BENCH SECONDARY WING

AMENDMENT NO 1 to Supp No 1 of 22 Jan 44

Para 2 of Supplement No.1 should be amended to read

2. Location Basic Bench 3 A T T D
MELBOURNE (ref para 8)

Secondary Wing 2 T T C
ENFIELD S A

Alfred May
COL G S
VICTORIA L OF C AREA.

DISTRIBUTION

D D F E	7
3 A. T T D CAMP PELL	2
2 T T C ENFIELD S.A	2
2 T T C Chapel St E ST KILDA	2
GSO II Tech Trg (LHQ)	1
2 Aust Movt Cont Gp	1
G S	2
A Q M G	1
A. Q M. G. (for WO LEACH)	1
D F O.	1
D R O.	1
War Diary	1
File	1
Spares	3
Total	<u>26</u>

A.M. Γ

"G" Branch,
Headquarters,
Vic L of C Area,
309 Swanston St,
MELBOURNE C 1.

25 Jan 44

VIC L OF C AREA TRAINING INSTRUCTION NO 31/1944
NO 6 GENERAL ARMY ORGANIZATION & ORDINANCE PROCEDURE (AWAS)
SPECIAL COURSE LHQ AAC SCHOOL BROADMEADOWS
31 JAN 44-26 FEB 44

AUTHORITY - Landforces Signal Message G 4491 of 24 Jan 44

3. Vacancies - are allotted as follows

D D O S 4 (1 for 1 Aust B O D for VTC95901
 Pte AS~~U~~CROWT, B M)
 (1 for 3 Aust B O D)
 (1 " 4 " "
 (1 " 1 " Ord Veh Pk)

Col G S.
Victoria L. of C Area.

<u>D.D.O.S</u>	7	
AWAS V'c L of C Area	1	
2 Aust Movt Cont Gp	1	
LHQ AAOC School Broadmeadows	1	
RTO Spencer St Sta	1	
G S	2	
A Q.M G.	1	
A Q.M G. (W.O LEACH)	1	
D F O	1	
D R.O.	1	
War Diary	1	
File	1	
Spares	4	Total 20.

War Diary

27/09/270

"G" Branch
HQ, Vic L of C Area,
339 Swanston St,
MELBOURNE, CI

26 Jan 44

27 JAN 1944

VIC L OF C AREA TRAINING INSTRUCTION NO 40/1944
COURSE NO 4 SUPERVISORY PERSONNEL WOMENS SERVICES.

4 AUST AJS TRG BN DARLEY

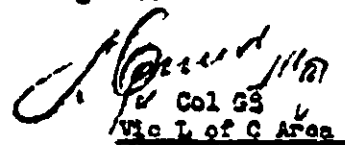
1 Mar 44 29 Mar 44

- 1 Authority LHQ memo 9908 of 21 Jan 44
- 2 Object To train personnel of AJS in the duties pertaining to supervision and maintenance of discipline and good conduct of members of AVAS and AAMVS in conformity with GPO A524/43
3. Vacancies are allotted as follows :

AVAS Vic L of C Area 8

IMPORTANT Notice of, and reasons for inability to fill the allotted number of vacancies must be notified to 'G' Branch, HQ, Vic L of C Area, at least 4 days prior to the date on which nominal rolls are due at these HQ's
- 4 Qualifications of Students Applications will be called for these appointments in Armies and L of C Areas. Applicants will be of any rank up to and including Sergeant. Students will be suitable personnel who will be volunteers approved by the Assistant Controller AVAS in the L of C Area concerned in consultation with HQ L of C Area after psychology testing
- 5 Nominal Roll (in duplicate) showing No, Rank, Name, Unit, Name, Address and relation ship of Next of Kin should be endorsed "For attention 'G' Branch" and forwarded to reach these HQ's not later than 1000 hrs on Monday, 21 Feb 44. TWO copies of each student's Nomination Certificate (attached) must be completed in detail and must also accompany the nominal roll;
- 6 Rail Warrant for forward journey only to BACCHUS MARSH will be issued by unit and endorsed "Charge No 4 Course AVAS Supervisory Personnel"
- 7 Reporting All students will report to RTO SPENCER ST STA not later than 1230 hrs on Monday 28 Feb 44 for instructions relative to on movement to BACCHUS MARSH
- 8 Accommodation and Messing will be provided at the school for the duration of the course
- 9 Clothing and Equipment Students will bring

Uniform SD (additional drill in summer)
Personal necessities
Working dress
PT clothing and sandshoes
Bag (if desired)
Notebooks and pencils
- 10 Records All records, including F200, F2140, I5033, B122, A240 L893 (if available) and record of leave entered up to date will be forwarded to the school with students concerned.
- 11 Each student should be issued with a copy of this joining instruction before proceeding to the School


Col GS
Vic L of C Area

DISTRIBUTION

Asst Controller AVAS Vic L of C Area	1 (1 LHQ att)	LHQ School of Supervisory Pers	1
AVAS Vic L of C Area	17 (1 LHQ att)	Camp Comdt Vic L of C Area	1
2 Aust Mvt Control Op	1	GS	2
RTO Spencer St Sta	1	AQMG (1 LHQ att)	1
DFO	1	AJMS (for WO Leach) (1 LHQ att)	1
War Diary	1 (1 LHQ att)	DFO	1
File 1 (1 LHQ att)		Spares 4	Total 34

AUSTRALIAN MILITARY FORCES
(Chief of the General Staff)

9908

Headquarters,
Victoria Barracks,
MELBOURNE, S.C.A.
21 Jan 44

First Aust Army	(3)	Vic L of C Area	(3)
Second Aust Army	(2)	S A L of C Area	(2)
Qld L of C Area	(3)	WA L of C Area	(3)
NSW L of C Area	(3)	Tas L of C Area	(3)

Copies for information to: Adv LHQ (3) ; LHQ 2nd Echelon (10) ; CGS (3) ; LGA; AG (3) ; MS (3) ; QMG (4) (1 copy for DQM 11) ; MGO ; CPO (2) ; HQ ANAS (3) ; 4 ANS Trg Bn (4) ; Aust Mvt Control Ops Nos 1, 2, 3, 4, 5, 6, 7, 8, 2/1 Aust Mvt & Tr Op ; RTO Spencer St Railway Station ; 29 ANAS Barrack.

LHO SCHOOL
SUPERVISORY PERSONNEL WOMEN'S SERVICES
NO 4 COURSE DARLEY VICTORIA
(1 MAR 29 MAR 44)

1. LOCATION DARLEY
2. POSTAL ADDRESS 4 ANS Trg Bn
DARLEY, VICTORIA.
3. PERIOD OF COURSE From 1 Mar to 29 Mar 44.
4. VACANCIES Vacancies are allotted ^{for} personnel up to and including the rank of Sergeant, as follows

Qld L of C Area	11
NSW L of C Area	10
Vic L of C Area	8
S A L of C Area	4
WA L of C Area	6
Tas L of C Area	2
	<hr/> 40
5. OBJECT OF COURSE To train personnel of ANAS in the duties pertaining to supervision and maintenance of discipline and good conduct of members of ANAS and AAMWS in the conformity with GPO A524/43.
6. SELECTION OF STUDENTS
 - (a) Applications will be called for these appointments in Armies and L of C Areas. Applicants will be any rank up to and including Sergeant.
 - (b) As Supervisory Personnel will be under the control of Assistant Controllers of L of C Areas, it is requested that First and Second Aust Armies forward their nominations of suitable personnel to the HQ of the L of C Area in which such personnel are now serving.
 - (c) Students will be suitable personnel who will be volunteers approved by the Assistant Controller ANAS in the L of C Area concerned in consultation with HQ L of C Area, after psychology testing.
7. NOMINAL ROLLS
 - (a) Nominal ROLLS
Nominal rolls (vide pro forma, Appendix 'A') will be forwarded direct to reach the schools 7 clear days before the course begins.

- 2
- (b) Copy of nominal roll of students travelling interstate showing number, rank, name, probable date of arrival in MELBOURNE, and L of C Area in which serving, will be forwarded to 29 ANAS Barrack.

8. TRAVELLING

- (a) Students will be issued with rail and/or steamer tickets for forward journey to BACCHUS MARSH only.
- (b) Warrants will be endorsed "Charge No 4 Course ANAS Supervisory Personnel."
- (c) Students will be in time to report to RTO Spencer Street Station, MELBOURNE, not later than 1230 hrs on 28 Feb 44.

9. ARRIVAL AND REPORTING

- (a) On arrival in MELBOURNE, students travelling interstate by steamer or train will report to RSO or RTO respectively for direction to 29 ANAS Barrack to await onward movement.
- (b) L of C Area will arrange onward movement to BACCHUS MARSH.

10. ACCOMMODATION AND MESSING

Accommodation and messing will be provided at the School.

11. CLOTHING AND EQUIPMENT Students will bring -

Uniform SD (additional drill in summer)
Personal necessities--
Working dress
PT clothing and sandals
Bag (if desired)
Notebooks and pencils.

12. LEAVE

- (a) General in accordance with GPO 595/43.
- (b) Food Coupons see GPO 395/43.

Lieutenant-General.
Chief of the General Staff.

1711C

AUSTRALIAN MILITARY FORCES

NOMINATION CANDIDATE FOR ATTENDANCE AT LHO
SCHOOL SUPERVISORY PERSONNEL WOMEN'S SERVICES COURSE 4

NO..... RANK FULL NAME
 AGE
 L OF C AREA IN WHICH SERVING
 EDUCATED AT
 STANDARD REACHED
 CIVIL OCCUPATION
 PREVIOUS SERVICE, UNITS AND PERIODS

 DATE OF APPOINTMENT TO PRESENT RANK
 SCHOOLS AND COURSES ATTENDED

CANDIDATE'S SIGNATURE..

27/29/267

"G" Branch,
Hq Vic L of C Area
339 Swanston St ,
M LBOURNE Ct.

VIC L OF CARLA TRAINING INSTRUCTIO 0 47/1944 27 JAN 1944

COUR. NO 2

THE SCHOOL OF ARMY EDUCATION (10.1.1'S SERVICE)

1. Authority LHO Memo 8331 of 19 Jan 44
2. Location LHO School of Army Education (Women's Services)
Keilor Rd.,
Keilor, Vic
3. Duration 1 Mar 44 28 Mar 44
4. Object To provide course personnel or units with a knowledge of the administration and facilities of the Army Education Service and to instruct them in methods of fostering Army Education among members of the Army Women's Services within their own units
5. Vacancies are allotted as follows

DAD Education Vic L of C Area 3 { 2 for A/S Vic L of C Area)
 1 " LL/S do

IMPORTANT Notice of and reasons for inability to fill the allotted number of vacancies must be notified, in writing, to "G" Branch, Vic L of C HQ at least 5 days prior to the date on which the nominal roll is due at these HQs

6. Selection of Students It is recommended that preference be given to students from isolated units and that the selection be made by the Assistant Controller (AFAS or IAW/S) in conjunction with the Educational Officer (WS) and the CO of the unit
7. Qualifications of Students Students may be of any rank, providing that they possess a reasonable standard of education, qualities of leadership, and that they may after qualifying at the course return to their units and be able to devote part time to the organizing of army education
8. Nominal Roll (in duplicate) showing No., Rank, Name, Unit, Name, Address and Relationship of Next-of-Kin should be endorsed "For attention "G" Branch" and forwarded to reach these HQs not later than 1000 hrs on Monday 21 Feb 44. Two copies of each student's NOMINATION CERTIFICATE (att) must be completed in detail and forwarded with the Nominal Roll
9. Roll (arrant for forward journey only) of the COURSE will be issued by unit and endorsed "War-time HM School of Army Education (Women's Services) Course No 2"
10. Arrival All students will report to RTO at CUR ST STA by 1400 hrs on Saturday 4 Mar 44, for on movement to the school, where accommodation and messing will be provided.
11. Reporting Students will report at the school on Saturday 4 Mar, 44
12. Clothing In addition to standard issues it is essential that each student brings 2 working dresses and PT clothes etc
13. Equipment The following will be brought -
 - Messing utensils
 - Sewing Mpt
 - Material for a wall board (pictures etc)
 - Note Books
 - Pencils.
14. Records All records incl. F200, WF 140, I5033, B122, A240, AAB83 (if available) and record of leave entered up to date will be forwarded to the school with the students concerned. Personnel will also be in possession of paybook.

15. Each student should be issued with a copy of this Joining Instruction before proceeding to the School

DISTRIBUTION:

Asst Controller A/13 Vic L of C Area	1 (LHQ att)
" " A/13 S do	1 (LHQ att)
DAD Education do	7 (LHQ att)
Camp Comdt Vic L of C Area	1
2 Aust Hovt Control Gp	1
LHQ School of Army Auc (13)	1
ETO Spencer St Sta	1
GS	2 (LHQ's att)
AQMG	1 (LHQ att)
AQMG (for 10 Le. sh)	1 (LHQ att)
DFO	1
DRO	1
War Diary	1 (LHQ att)
File	1 (LHQ att)
Spares	3
	24

Sol GS
Vic L of C Area

27 : 29 : 267

20 Jan '44.

AUSTRALIAN MILITARY FORCES
(Chief of the General Staff)

Headquarters,
Victoria Barracks,
Melbourne, 8 C.I.

6661

19 Jan '44.

First Aust Army	(3)	Vic L of C Area	(3)
Second Aust Army	(3)	SA L of C Area	(3)
NT Force	(3)	NA L of C Area	(3)
Qld L of C Area	(3)	Tas L of C Area	(3)
NSW L of C Area	(3)	LMQ (Camp)	(3)

Copies for information to : LHQ School of Army Education (Women's Services) (3); LHQ Staff School (12); CDS (3); LQA; AG (3); NS (3) CPO (2); MDO (3); QHQ (3); (2 copies for DQHQ 11); DQHB (2); Controller ANAS (6); Controller AAMWS (6); Director of Education; Aust Mvt Control Ops Nos 1,2,3,4,5,6,7,8; 2/1 Aust Mvt & In Ops RTO Melbourne

LHQ SCHOOL OF ARMY EDUCATION (WOMEN'S SERVICES)
COURSE No. 2

(6 MAR 28 MAR '44)

1. LOCATION KILGOR VIC
2. POSTAL ADDRESS. LHQ School of Army Education (Women's Services)
Kilgor Road,
KILGOR. VIC
3. PERIOD OF COURSE From 6 Mar '44 28 Mar '44.
4. VACANCIES Are allotted as follows : --

	<u>ANAS</u>	<u>AAMWS</u>
First Aust Army	3	2
Second Aust Army	2	1
NT Force	1	1
Qld L of C Area	3	2
NSW L of C Area	1	2
Vic L of C Area	2	1
SA L of C Area	2	1
NA L of C Area	2	1
Tas L of C Area	1	1
LMQ (Camp)	1	
	<u>18</u>	<u>12</u>

5. SUBJECT OF COURSE. To provide female personnel of units with a knowledge of the administration and facilities of the Army Education Service and to instruct them in methods of fostering Army Education among members of the Army Women's Services within their own units.
6. SELECTION OF STUDENTS It is recommended that preference be given to students from isolated units and that the selection be made by the Assistant Controller (ANAS or AAMWS) in conjunction with the Educational Officer (NS) and the CO of the unit.
7. QUALIFICATIONS OF STUDENTS. Students may be of any rank providing that they possess a reasonable standard of education, qualities of leadership, and that they may after qualifying at the course return to their units and be able to devote part time to the organising of army education.

8. NOMINAL ROLLS

- (a) Nominal rolls (vide attached pro forma Appendix "A") will be forwarded direct to the School (copy to LHQ Directorate of Education) 7 clear days before the course is scheduled to commence.
- (b) The School will be advised of any amendment.

9 TRAVELLING

- (a) Students will be issued with rail tickets (to MELBOURNE) for forward journey only.
- (b) Warrants will be endorsed "Charge LHQ School of Army Education (Women's Services) Course No. 2".
- (c) Students will be moved in time to arrive at the School two days before the course is scheduled to commence.
- (d) Changes in unit location during the course will be notified to the School by the original Formation.

10 ARRIVAL AND REPORTING. Students arriving by rail will report to RTO MELBOURNE for an movement.

1. ACCOMMODATION AND MESSING Accommodation and messing will be provided at the School

12. CLOTHING It is essential that students bring 2 working dresses and PT clothes etc, additional to standard issue

13. EQUIPMENT

Messing Utensils
Sewing equipment
Material for a wall board (pictures etc)
Note books and pencils

14. LEAVE

- (a) General in accordance with GHO 598/43
- (b) Food Coupons GHO 395/43.

(Sgd) BARNFIELD Lt-Col.
for
Lieutenant-General,
Chief of the General Staff

APPENDIX "A".

AUSTRALIAN MILITARY FORCES.

NOMINATION CANDIDATE FOR ATTENDANCE AT
THE SCHOOL OF ARMY EDUCATION.

UNIT in which at present serving and present appointment _____

UNIT from which seconded or detached _____

No. _____ Rank _____ Full Name _____

Age _____

Name and Address of Next of Kin _____

Educated at _____ Standard reached _____

Civilian Occupation _____

Previous Service Units and Periods _____

Date of Promotion to Commissioned and /or NCO Rank _____

School and Courses attended _____

Candidate's Signature _____

War Diary
A M F

27/18/344

"G" Branch, Headquarters,
Vic L of C Area,
339 Swanston St,
MELBOURNE C 1

27 Jan 44

VIC L OF C AREA TRAINING & INSTRUCTION NO 18/1944
COURSE NO 15
SPECIAL PHYSICAL TRAINING & UNARMED COMBAT COURSE
L I SCHOOL OF P T

1. AUTHORITY LHQ memo 2007 of 6 Jan 44
2. Location LHQ School of P T, FRANKSTON VIC
3. Duration 22 Feb 44 29 Mar 44
4. Object of Course To train instructors in physical training and unarmed combat
5. Qualifications of Students Special consideration must be given to the selection of personnel. It is essential that they be
 - (a) Medically fit, and under the age of 35
 - (b) Of proved instructional ability
 - (c) Specially suited physically for this type of work
 - (d) Be medically examined prior to attending the course and be in possession of a M O's certificate of fitness to undergo this type of training.

6. Vacancies are allotted as follows

Officers O R's

Reserved 1
D A D Labour
A. P "
D D : P & D B

1 Pro Coj
1 (for 3 Aust L of C
2 (1 for V117780 Sgt
BATTYE " 1 Aust
Od Compound)
(1 for Cpl McHALLY HW,
8 A D)

Total 1 4

7. Nominal Roll (in duplicate) showing No, Rank, Name, Unit, Name, Address and Relationship of Next of Kin should be endorsed "For attention "G" Branch", and forwarded to reach these HQ not later than 1000 hrs on THURSDAY 10 Feb 44 TWO copies of each student's Personal History Sheet (att) must be completed in detail and forwarded with the nominal roll
8. Rail Warrant for forward journey only to FRANKSTON will be issued by units and endorsed, "Charge LHQ School of PT, No 45 Course"
9. Travelling Student arriving at SPENCE ST STA will report to the R T O who will direct forward journey to FRANKSTON Students will be transported from FRANKSTON Ry Sta to the School (about 1 mile) by McCorbe Motors.
10. Reporting All students will report to the Adjutant immediately after arrival at the School and NOT LATER than Monday 21 Feb 44 Accommodation and messin, and batman (for Officer student) are provided
11. Clothing and Equipment Personnel will attend the School in full marching order (respirator essential) and bring, in addition, the following kit, which cannot be made a charge against the department and which cannot be issued at the School --

1 pair Gym shoes rubber
 2 Singlets white
 1 belt
 1 pair shorts
 1 bathing costume

The necessary text books will be issued at the School

12. Records All records incl F 200, WF.140, I 5033, B 122, A 240, AAB, 85 (if available) and record of leave entered up to date will be forwarded to the school with the students concerned Personnel will also be in possession of paybook
13. Each student should be issued with a copy of this Joining Instruction before proceeding to the School.

Will issue Capt
 Col S,
 Victoria L of C Area.

DISTRIBUTION
FOR ALLOTTED VACANCIES

D.A.D. Labour	3
A.P.M.	3
D.D.M.P. & D.B.	5
LHQ School of PT.	1
2 Aust Movt Cont Gp	1
RTO Spencer St Sta	1
G.S.	2 (LHQ's)
A.Q.M.G.	1
A.Q.M.G. (for WO LEACH)	1
D.P.O.	1
D.R.O.	1
War Diary	1
File	1 (LHQ)
Spares	20
Total	42

War Diary

1 1 F

27/25/22

"C" Branch,
Headquarters,
Vic L of C Area,
339 Swanston St,
MELBOURNE C1

27 Jan 44

VIC L OF C RE TRAINING INSTRUCTION NO 49/1944

NO 40 RECRUIT COURSE L 13

1. Duration Incl 31 Jan 44 28 Feb 44
2. Location 4 Aust N/S Trg Bn, D RLEY
3. Object To train recruits for Army Women's Services
4. Vacancies are allotted as follows

HO Vic L of C Area

W S
M/S

16
7 Total 23

5. Accommodation and Messing will be provided at the School for the duration of the course
6. Travelling In accordance with arrangements LC Branch Vic L of C Area
7. Syllabus will be in accordance with directions contained in 128187 of 31 Jul 43 Recruit Training Syllabus

A. J. F. 11/1/44
Col GS
Vic L of C Area

DISTRIBUTION

Cont W S LHO	1
Cont M/S LHO	1
Asst Cont Vic L of C W S	2
" " " " " M/S	2
G (ORG)	1
D G (REC)	1
Vic L of C Area WRD	
Victoria St., C 1	1
4 Aust N/S Trg Bn D RLEY	1
Camp Staff Officer D RLEY	1
Camp Pay Office, D RLEY	1
GS	2
OMG	2
DFO	1

DRO	1
War Diary	1
File	1
Spares	1
Total	21

War Diary

1 M F

27/12/1258

"G" Branch
Headquarters,
Vic L of C Area,
339 Swanston St,
MELBOURNE C1

27 Jan 44.

VIC L OF C AREA TRAINING INSTRUCTION NO 702/1943

COURSE NO 31/44 WATER TRANSPORT

OFFICERS, POTENTIAL OFFICERS AND WO's LHQ SCHOOL OF ME (FD) LIVERPOOL NSW

5 Feb 44 27 May 44.

AMENDMENT NO 2

AUTHORITY LHQ memo 9052 of 20 Jan 44 and Second Aust Army telephone advice of 25 Jan 44

Para 3 of the above Training Instruction has been further amended and will now read

3. VACANCIES are allotted as follows D CI OFFICERS / WO's

3 Aust Water Tpt Gp
(SMALL CRAFT) RAE 3

(1 for NZ 84910 WO II SCOTT L C
16 Aust Water Tpt Coy (SC) RAE
(1 for T. 10851 Sgt Stafford C T
16 Aust Water Tpt Coy (SC) RAE
(1 for VX80306 Sgt MURPHY H E
13 Aust Water Tpt Coy (SC) RAE

ENGINE ROOM OFFICERS / WO's

3 Aust Water Tpt Gp
(SMALL CRAFT) RAE 1

(for VX1201 L/Cpl Archer R J
13 Aust Water Tpt Op Coy (SC) RAE

Information as requested in para 5 of the above Trg Instn should be submitted as soon as possible

1/3/44
Col GS
Vic L of C Area
-7

DISTRIBUTION.

3 Aust Water Tpt Gp (Small Craft) RAE	3	(originals att)
LHQ School of ME (Fd)	1	
2 Aust Movt Control Gp	1	
RTO Spencer St Sta	1	
GS	2	
AGMG	1	
AGMG (For WO Leach)	1	
DFO	1	
DRO	1	
War Diary	1	
File	1	
Spares	4	
	<u>18</u>	

War Diary

I M F

27/29/266

"G" Branch,
HQ Vic L of C Area
339 Swanston St,
MELBOURNE 01

21 Jan 44

VIC L OF C REA TRAINING INSTRUCTION NO 42/1944

NO 16 COURSE

LHQ ARMY WOMEN'S SERVICES OFFICERS SCHOOL

28 Feb 44 9 pr 44

Amendment No 1

This course will be held at

"Ben Redi"
209 Kooyong Rd
Toorak SD 2 (Phone U9586)

and NOT at "Grong Grong"
637 Toorak Rd,
Toorak.

as previously advised in the above Training Instruction.

A J. G. Col GS
Vic L of C Area

DISTRIBUTION

Asst Cont 1, S Vi L of C Area	1
" " " " " "	1
HQ WMS Vic L of C Area	1
" " " " " "	1
Camp Comdt vic L of C Area	1
2 Asst Lvt Cont. Gp	1
RTO Spencer St Sta	1
LHQ WMS Toorak	1 (original att)
C I. LHQ School "Grong Grong"	
637 Toorak Rd	1
GS	2
AQMG	1
QIG (W Leach)	1
DRO	1
DFO	1
War Diary	1
File	1
Spares	4
Total	21

War Diary

A d F

27 : 21 : 330
"G" Branch,
HQ, Vic L of C Area,
339 Swinston St ,
ELBOURNE C 1

27 Jan '44

VIC L OF C AREA TRAINING INSTRUCTION No 34/1944
COURSE No. 11 SEAPON TRG COURSE FOR VDC
JUNIOR LEADERS WING
SECOND AUST ARMY JUNIOR LEADERS SCHOOL - SEYMOUR
30-Jan '44 12-Feb '44

The above course has been CANCELLED, under authority contained in SECOND AUST ARMY Signal Message Tr, 1177 of 26 Jan '44

A Ballantyne
Col GS
Vic L of C Area

DISTRIBUTION

SECOND AUST ARMY	2
HQ VDC	2
SO, VDC (Major Osborne)	1
SECOND AUST ARMY JUNIOR LEADERS SCHOOL	1
2 AUST MOVT CONTROL GROUP	1
RTO SPENCER ST S.A.	1
G S	2
A Q M G	1
A Q M G (for WO LEACH)	1
***	1
DRO	1
NAR DIARY	1
FTIE	1
	<u>16</u>

27

War Diary

A M F

27 / 21 / 31

"G" Branch,
Headquarters,
Vic L of C Area,
339 Swanston Street,
MELBOURNE C.1

27 Jan '44

VIC L OF C AREA TRAINING INSTRUCTION No 35/1944
COURSE NO.16 WEAPON TRAINING COURSES FOR VDC
JUNIOR LEADERS WING
SECOND AUST ARMY JUNIOR LEADERS SCHOOL SEYMOUR
15 Feb '44 26 Feb '44

The above course has been CANCELLED, under authority contained in SECOND AUST ARMY Signal Message Trg 1177 of 26 Jan '44

A. Brereton Capt
for GS
Vic L of C Area

DISTRIBUTION		GS	2	
SECOND AUST ARMY	2	AQM	1	
HQ VDC	2	A Q M G (for WO LEACH)	1	
SO, VDC (Major Osborne)	1	DFO	1	
SECOND AUST ARMY JUNIOR LEADERS SCHOOL	1	DRO	1	
2 AUST MOVT CONTROL GP	1	WAR DIARY	1	
RTO SPENCER ST STA	1	FILE	1	SPARES 4 TOTAL 20

W. H. Army

A . F

27 : 21 : 340

"G" Branch,
Hq Vic L of C Area,
339 Swanston Street,
MELBOURNE C 1

27 Jan '44

VIC L OF C AREA TRAINING INSTRUCTION NO/ 38/144
COURSE NO 10 SERIAL NO 18 REGIMENTAL SIGNALS
COURSES FOR VDC SIGNAL WING
SECOND AUST ARMY JUNIOR LEADERS SCHOOL SEYMOUR
30 Jan '44 12 Feb '44

The above course has been CANCELLED, under authority contained in SECOND AUST ARMY Signal Message Tr. 1178 of 26 Jan '44

J. R. Spencer
Col GS
Vic L of C Area

<u>DISTRIBUTION</u>	
SECOND AUST ARMY	2
HQ VDC	2
SO VDC (Major Osborne)	1
SECOND AUST ARMY JNR LDR. SCHOOL	1
2 AUST MOVT CONT GROUP	1
RTO SPENCER ST STA	1
GS	2
A Q M G	1
A Q M G (for J. O LEACH)	1
DFO	1
DRO	1
WAR DIARY	1
FILE	1
TOTAL	<u>18</u>

War Diary

A M F

27/29/253

"G" Branch,
Vic L of C Area,
339 Swanston St,
MELBOURNE C 1

29 Jan 44

VIC L OF C AREA TRAINING INSTRUCTION NO 46/1944
COURSE NO 27 NCO's AWAS

1. Duration Incl Monday 13 Mar 44 - Saturday 15 Apr 44
2. Location 4 Aust A W S Trg Bn, DARLEY, BACCHUS MARSH
3. Object To train NCO's and potential PCO's of A 7 S
4. Selection of Candidates Attention is directed to LTR memo 216829 of 10 Dec 43 and this Tr memo No 27/44 of 20 Dec 43 in regard to priority of selection of personnel

For guidance in this direction, the following priorities have been laid down

- (a) NCOs of AWAS and AAMWS whose duties entail control and administration of personnel.
- (b) Personnel of AWAS and AAMWS who are prospective candidates for A7SOS
- (c) All prospective PCOs of AWAS and AAMWS
- (d) NCO's or AAMWS who have not completed a Recruit Training Syllabus
- (e) All other LCO's of AWAS and AAMWS

Personnel will be selected in accordance with the above and returns already submitted to this I Q

5. Vacancies are allotted as follows

LHQ A 7 A S	15	
LHQ (MGO)	1	(for V395911 Cpl WINTER C M)
Tas L of C Area	10	
LHQ Cipher Prod Sec	1	
LHQ Hy Wireless Gp	1	
LHQ School of Mech	1	
LHQ Sigs	3	
DDMS Vic L of C Area	8	
Aust C nt Air Trg Depot	3	
HQ Melb AA Gp	2	
4 AWS Trg Bn	3	
10 ADCS Club	1	
HQ CAPP	1	
DDME	1	
Vic L of C Contoons	2	
DDST	1	
DADAPS	1	
AA & QMG (P7 & Int)	1	
36 AWAS Barracks	1	
40 AWAS Barracks	1	
AFV School PUCKAPUNYAL	1	
ADDS	1	
		Total 60 Vacancies

IMPORTANT Notice of and reasons for inability to fill the allotted number of vacancies must be notified, in writing, to "G" Branch, Vic L of C Area at least 5 days prior to date on which Nom Roll is due.

- 5(a) Official Roll, in duplicate, showing name, rank, unit, and home address and relationships of next of kin will be enforced, "For attention G" Branch", and forwarded to reach these not later than Monday 6 AM. A copy of the NOMINATING FORM MUST, at the same time, be forwarded to O.C., A.C., CO's School, DARLBY.
- 6 Warrants mail and stewart tickets and/or warrants will be issued by units concerned and enforced, "Char of A 3 NCO Course No. 7"
- 7 Travelling (a) Personnel from Tas L of C Area will arrive in MELBOURNE on SUNDAY 12 MAR, report to "T.O. SP NCO ST STA" and then proceed to 29 47 S Bls, Blair St, EAST MELB where rations and quarters will be provided until date of movement to DARLBY. These students will proceed to ACCRUS Lash by train departing SP NCO ST STA at 0755 hrs on MONDAY 13 MAR 14.
- (b) All other student travelling through or from MELBOURNE will report to "T.O. SP NCO ST STA" at 131 hrs on SAT 11 MAR and proceed to ACCRUS LASH by train departing SP NCO ST STA at 1547 hrs on that date.
- (c) CAMP 30 DARLBY will arrange with TO "ER'S BUS SERVICE" for transport of students to DARLBY.
8. Accommodation and Messing will be provided at the School for the duration of the Course.
- 9 Dress Service Dress will be worn. Canvas shoes, plain overall, ginnas uniform or tennis shoes (black) allow freedom of movement are recommended. P & P T suits may be worn on or off duty.
- 10 Equipment Exercise books, pens and pencils will be brought.
11. Records The following personal records will be forwarded to O.C. A.W.S. NCO School, DARLBY, under suitable arrangement: 700, WF 10, 120, 1000, 120, AB 80 (if available) and record of leave entered up to date.
12. Pay Students will be in possession of pay books.
- 13 Personal necessities All personal necessities including rug, towel, (marked), soiled linen bag, tuds (back and front), coat hangers, tooth brush, soap, and shoe cleaning kit will be brought. An electric torch would be useful. JEWELLERY, VALUABLES AND CAMERAS WILL NOT BE BROUGHT
14. Each student should be issued with a copy of this joining instruction before proceeding to the School.

Col. S.
Victoria L of C Area

DISTRIBUTION

Second Aust Army	2 (for info)
Controller AS	1 " "
Controller AS LK	1 " "
Asst Cont AS Vic L of C Area	1 " "
Asst Cont AS	1 " "
LK ASAS	17
LK (MGO)	3
Tas L of C Area	12 (By Air Mail)
LK Cipher & Prod Sec	3
LK By Wireless Gp	3
LK School	3
	8
	16
	8

AM
Amberley Sig Repd

<u>DISTRIBUTION (CONTINUED)</u>	
<i>160 Mub a a Group</i>	2
4 Aust A7S Trg Bn	5
10 ADCS Club	2
CA Port Phillip	3
DDME	3
Vic L of C Area Canteens	8
DDST	1
DADAPS	3
AA & QMG (PW & Int)	4
36 AWAS B'cs	3
40 A7AS B'cs	3
AFV School Puckapunyal	3
ADDS Vic L of C Area	1
Camp Comd Vic L of C Area	1
OC AWS CO School	1
Camp SO Derrley	1
2 Aust Mvmt Cont Gp Melb	2
2 Aust Mvmt Cont Gp Hobart	2 (by Air Mail)
RTO Spencer St Sta	2
29 AWAS B'cs Lerr St Melb	2
ADC to GOC	1
GSOII Trg	1
GS	2
AQMG	1
AQMG (for WO LEACH)	1
D7Q	1
DRO	1
War Diary	1
File	1
Pages	20
	Total 173

War Camp

27 28 J58
"G" Branch
Headquarters,
Vic L of C Area,
339 Swanton Street,
LeCURVE C.I.
29 Jan 44.

VIC L OF C AREA TRAINING SECTION NO 50/1944
NO 56 COURSE "AERIAL LINE CONSTRUCTION" SERIAL VIC/30

1. Authority Tech Trn Instrn No 6/1944
2. Location Lincoln's School " " " " " " " " " " " "
3. Duration Incl onday 7 Feb 44 Saturday 26 Feb 44
4. Object To train personnel in permanent line construction.
5. Vacancies are allotted as follows
C.S.O. Vic L of C Area 10 (for 1 Aust Line Constn Cp)
6. Nominal roll (in duplicate) showing No, rank, Name, Unit, Name, Address and relationship of to of in should be rendered to "Per attention "G" Branch" and forwarded to reach this HQ not later than 1000 hrs on Thursday 7 Feb 44.
7. Travel arrangements for forward and return journeys will be made by units and endorsed "Char, Lin Constn Course No 56 Serial Vic/30".
8. Reporting All students will report to 3 A T D CAMP WILL by 1500 hrs on Sunday 6 Feb 44 when they will be registered and quartered for the duration of the Course.
9. Clothing Students will bring
Working Dress
Boots & spurs (2)
Personal necessities.
10. Equipment Students should be in possession of all items for use at the school.
11. All records, including 200, 201, 15003, 122, 240, AAL 30 (if available) and record of leave entered up to date will be forwarded to 3 A T D CAMP WILL with the draft of students concerned. Personnel should also be in possession of paybooks.

[Signature]
Col. S.
Vic L of C Area.

DISTRIBUTION

C.S.O. Vic L of C Area	(1) (1 memo) for info
1 Aust Line Constn Cp	6 (1 memo)
C.S.O. II Tech Trn (LH)	1
3 A T D Camp Poll	1
2 Aust Lev Control Cp	1
C.S.	2 (2 memos)
1 " " "	1 (1 memo)
1 " " " (O.L. Tech)	1 (1 memo)
D.O.	1
D.O.	1
War Diary	1 (1 memo)
File	1 (1 memo)
Spars	1
	<u>19</u>

A M F

GTV 11/17/15

Technical Training,
339 Swanston St ,
MELB JRNE CI.

JAN 44

TECHNICAL TRAINING INSTRUCTION GTV NO 6/1944

NO 56 COURSE AERIAL LINE CONSTRUCTION SERIAL VIC/30

- 1 DURATION Incl 7 Feb 44 26 Feb 44
2. LOCATION LINEMEN'S SCHOOL, FISHERMAN'S BEND.
- 3 OBJECT To train ers in permanent line construction
- 4 VACANCIES are allotted as follow
CENT SIG TRG DEPOT 20
HQ VIC I OF C AREA 10 (for 1 Aust Line Construction GP)
- 5 Cent Sig Trg Depot will include in Vacancies, one CO for draft conducting and control of students during course
- 6 NOMINAL ROLLS showing No, Name, Rank, Unit and Next of Kin will be forwarded to reach 3 ATTD CAMP PELL (1 copy) CSO VIC I of C Area (1 copy), GCO 11 Tech Trg (LHQ) (1 copy) and Mr Wilks PMG Linemen's School, FISHERMAN'S BEND not later than 1000 hours on 5 Feb 44.
- 7 WARRANTS will be issued by units and endorsed, "CHARGE LINEMEN'S COURSE NO 56 SERIAL VIC/30"
- 8 QUARTERING Students will be quartered and rationed at 3 ATTD CAMP PELL for the duration of the Course
- 9 REPORTING Students will report to 3 ATTD CAMP PELL not later than 1500 hours on 6 Feb 44
10. DRESS Students will bring working dress and boots (2 pairs)
- 11 PAY Students will be in possession of pay books
12. It is requested that students be provided with pliers for use at the School.

DISTRIBUTION

SECOND AUSTRALIAN ARMY.
HQ VIC I OF C AREA (for CSO).
CENT SIG TRG DEPOT.
3 ATTD
Mr KLINE INGR PMG DEPT.
MR WILKS TPT OFFICE PMG GARAGE
DODDS ST., 5TH BRIG.
DFO
DRO
2 AUSTRALIAN OVT CONT.
LIEUT BELL GROVE FOR
HQ VIC I OF C AREA

(J C LITTLE) CAPT

GCO 11 TECH TRG (LHQ)

7 4M724

25 4 1

25 4 1
APPENDIX 11

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00101

A M.F.

SECRET
46/104/56

HQ VIC L OF C AREA

61

AMENDMENT NO 1 TO LOCATION STATEMENT 7/43

- 1 Herewith Amdt No 1 to H & Vic L of C Area Location Statement 7/43 as at 2359 hrs L 15 Jan 44
- 2 Ack

N Gallantyne Capt
Col GS,
Vic L of C Area
15

DISTRIBUTION

Copy No

Copy No

GHQ SWPA	1	C R E	41
Adv LHQ	2 6	CSO	42
Rear LHQ	7 13	DDST (1 copy BIPOD)	43 44
First Aust Army	14	DDMS	45
Second Aust Army	15 18	DDOS (Copy to HQ Aust BOD)	46-47
2nd Ech LHQ	19	DDME	48
HQ Qld L of C Area	20	DADAPs	49
HQ NSW L of C Area	21	Assist Inspector AAOC	50
HQ SA L of C Area	22	Finance Officer	51
HQ WA L of C Area	23	Chief Army Auditor	52
HQ Tas L of C Area	24	Vic L of C Area Records Office	53
2/1 Aust Mvmt & Tn Gp (Townsville)	25	Vic L of C Area Stationery	54
1 Aust MC Gp NSW	26	Depot	55
2 Aust MC Gp VIC	27 30	MAAG (Org)	56
3 Aust MC Gp QLD	31 32	MAAG (PS)	57
4 Aust MC Gp WA	33	1st Branch	58
5 Aust MC Gp NT	34	Southern Area RAAF	59
6 Aust MC Gp SA	35	Registry	60
7 Aust MC Gp (Torres Strait)	36	L D H.	61
Aust MC Gp Tas (Hobart)	37	War Diary	62
GSI	38	Letter Book	63
8 Aust F S. Sec	39	File	64
MLOSS	40	Spares	70

To HQ VIC L OF C AREA (1st Branch)

From

1. Receipt is acknowledged of Copy No(s) of Amdt No 1 to HQ Vic of C area Location Statement No 7/43 dated 30 Dec 43.

SIGNATURE

Appointment

Date

AMENDMENT NO 1

to

HQ VIC L OF C AREA LOCATION STATEMENT 7/43.

V Interim

Serial No	ARM	UNIT	LOCATION	REF MAP
Page 1				
V14	H.Q.	Delete		
Insert V15		M.G O Inspection H.Q.	117 Punt Rd, Not on OOB Prahran Sq G8 J55/5	
V16		Delete		
Insert V17		Inspector General Munitions	117 Punt Rd, Not on OOB Prahran Sq G8 J55/5 (Absorbed portion of CMA att'd to Ministry of Munitions)	
V18		Delete		
Insert V19		Army Inspection Staff (Vic & Tas HQs)	Not on OOB Maribyrnong Sq G8 J55/5 (Soc)(273 Exhibition St Melbourne Moch Sec same address)	
Insert V23	ARTY	1 Aust Naval Bombardment Gp (AIF)	Being Raised Flinders Naval Depot	
Insert V41	SIGS	22 Aust Line Sec (AIF)	Balcombe after leave (HQ Line Constr Gp)	
Page 4				
V166	ORD	Amend Location to road	31 Flinders Lane Melbourne	
Page 5				
V194	AEME	Amend Location to road	Monggeeta Fl425 J55/5	
Page 10				
Insert V411	MISC	4 Aust Spec Service Trg Coy	Wume A134 J55/3	
V424		Delete		
V426		Delete		
V428		Delete		
Page 11				
Insert 453		13 Aust Line Maint Sec (LE)	Bonogilla To move to NT (17 L of C-Sigs)	
V4		Delete		

Serial No	ARM	UNIT	LOCATION	REF MAP
Page 11				
Insert				
V457		132 Aust Ldo Ord Pa Plk (AIF)	Camp Poll for leave to move Qld with 5 Inf Bde	
Page 12				
V498		Deloto		
Page 15				
Insert				
V701		116 Aust Mob Bath Unit	Camp Poll after leave	
Page 17				
V792		Amend Location to read	Mickloham Rd, Broadmeadows Sq G8 J55/5	
V795		Location now	Watsonia after leave	
Page 18				
Insert				
V813		2/2 Aust Graves Registration & Inquiries Unit	Springvale	H998 J55/5 (LH4 Unit)

War Diary

SECRET
46/104/56

A.M.F.

Copy No 6A

H Q VIC L OF C AREA

1 FEB 1944

LOCATION STATEMENT No 1/44

- 1 Herewith Vic L of C Area Location Statement No 1/44 as at 2359 hrs
L 30 Jan 44
2. It will be noted that new Serial Numbers have been allotted to all Units
- 3 Units and Branches within Vic L of C Area concerned will notify this Headquarters of any errors which appear in this Location Statement.
4. Ack

A. G. Haynes Capt
for Col GS
 Vic L of C Area. 34

DISTRIBUTION

Co , No

Copy No

GHQ SWPA	1	C R Askew House	41
Adv LHQ	2 6	CSO	42
Rear LHQ	7 13	DDST (Copy to BIPOD)	43 44
First Aust Army	14	DDMS	45
Second Aust Army	15 18	DDOS (Copy to H ^q Aust BOD)	46 47
2nd Ech LHQ	19	DDME	48
HQ Qld L of C Area	20	DADA PS	49
HQ NSW L of C Area	21	Assist Inspector AACOC	50
HQ SA L of C Area	22	Finance Officer	51
HQ WA L of C Area	23	Chief Army Auditor	52
HQ Tas L of C Area	24	Vic L of C Area Records Office	53
2/1 Aust Mvmt & Tn Gp (Townsville)	25	Vic L of C Area Stationery Depot	54
1 Aust MC up NSW	26	AAG (Org)	55
2 Aust MC Gp VIC	27 30	AAG (PS)	56
3 Aust MC Gp QLD	31 32	'Q' Branch	57
4 Aust MC Gp Fla	33	Southern Area RAAF	58
5 Aust MC Gp NT	34	Registry	59
6 Aust MC Gp SA	35	L.D.H.	60
7 Aust MC Gp (Torre Strait)	36	War Diary	61✓
Aust MC Gp Tas (Hobart)	37	Letter Book	62
GS1	38	File	63
K Aust F S Sec	39	Spares	64 70
MLOSS	40		

To H.Q. VIC L OF C AREA ('G' Branch)

From

.....

1. Receipt is acknowledged of Copy No(s) . of H^q Vic L of C Area Location Statement No 1/44 dated 30 Jan 44.
2. Previous Location Statements have been destroyed.

Signature

Appointment

Date

LOCATION STATEMENTVIC L OF C AREA

Is to 2259 hrs L 30 Jan 44.

Serial Number 1: 1 Location Statement will have no relation to Serial Numbers in any other documents, but will be used for purpose of reference only.

V Interim

Serial No	ARM	UNIT	LOCATION	REF MAP
<u>L I . UNITS</u>				
V2	H . L.H .		Vic Barracks Melbourne	
V4	L.H. . Local Adm Staff		Vic Barracks Melbourne	
V6	Directorate of Public Relations		477 St Kilda Rd Melbourne	
V8	% 2 Aust MC Gp (Type A) Vic		Phosphate House, Collins St, Melbourne	
V10	L.H. . Mob Pcl		C/O Director Met Services Vic Barracks, Melbourne	
V12	M G O. Branch Design Div		280 Burke Rd Not on OOB Gardiner Sq G8 J55/5	
V14	M G O. Inspection H 2.		117 Punt Rd Not on OOB Frahran Sq G8 J55/5	
V16	Inspector General Munitions		117 Punt Rd Not on OOB Frahran Sq G8 J55/5	
V18	Army Inspection Staff (Vic&Tas Hqs)		Maribyrnong Not on OOB (Sec) 273 Exhibition St, Melbourne Mech Sec 273 Exhibition St, Melbourne	
V20	RECORDS 2nd Ech L.H		Cnr Chapel St & Walker Sts Frahran Sq G8 J55/5	
V22	Vic L of C Area Record Office		Myer Building, Lonsdale St, Melbourne	
V24	ARTY 1 Aust Naval Embardment Gp (AIF)		Being Raised Flinders Naval Depot	
V26	ENGERS H. . 1 Aust Docks Gp		252 Swanston St, Melbourne	
V28	SVY L.H. . Cartographic Coy		Bendigo D795 J55/1	
V30	11 Aust Fd Svy Depot		109 Beaconsfield Parade, Albert Park Sq G8 J55/5	
V32	SIGS H. . L H . Sigs		Signal Depot South Melbourne S.C. 5	
V34	13 Aust Indep Div Sigs		Being Raised Bonegilla to move to 3 Aust Corps Area	

Serial No	UNIT	LOCATION	REF MAP
V36	SIGS H L H Q Hy WT Gp	Sig Depot South Melbourne	
V37	H 1 Aust Indep Sig Gp (AIF)	Balcombe	307282 J55/9
V40	H Q 1 Aust Line Constr Gp	Balcombe	307282 J55/9
V42	15 Aust Li (AIF)	Balcombe (H 1 Line Constr Gp)	307282 J55/9
V44	16 1st Line Sec (AIF)	Balcombe (H 1 Line Constr Gp)	307282 J55/9
V46	17 Aust T 10 cc ()	Balcombe (H 1 Line Constr Gp)	307282 J55/9
V48	21 Aust Line Sec	Balcombe (H 1 Line Constr Gp)	307282 J55/9
V50	22 Aust Line Sec (AIF)	Balcombe (H 1 Line Constr Gp)	307282 J55/9
V52	21 Aust Line Sec	Being Raised Bonegilla To move to Balcombe Comd H 1 Line Constr Gp)	
V54	32 Aust Line Sec	Being Raised Bonegilla To move to Balcombe Comd H 1 Line Constr Gp)	
V56	33 Aust Line Sec	Being Raised Bonegilla To move to Balcombe Comd H 1 Line Constr Gp)	
V58	11 Aust Line Maint Sec	Balcombe (H 1 Line Constr Gp)	307282 J55/9
V60	15 Aust Line Maint Sec	Sig Depot South Melbourne (LH Sig)	
V62	5 Aust Tech Maint Soc	Balcombe (H 1 Indep Sig Gp)	307282 J55/9
V64	10 Aust Tech Maint Soc	Sig Depot South Melbourne (LH Hy WT Gp)	
V66	11 Aust Tech Maint Soc	Sig Depot South Melbourne (LH Hy WT Gp)	
V68	18 Aust Tech Maint Soc	Sig Depot South Melbourne (LH Sig)	
V70	20 Aust Tech Maint Soc	Being Raised Bonegilla (H 1 Indep Sig Gp)	
V72	8 Aust Op Soc (AIF)	Balcombe (H 1 Indep Sig Gp)	307282 J55/9
V74	9 Aust Op Soc (AIF)	Balcombe (H 1 Indep Sig Gp)	307282 J55/9
V76	15 Aust Telo Op Soc	Balcombe (H 1 Indep Sig Gp)	307282 J55/9
V78	23 Aust Telo Op Soc	Sig Depot South Melbourne (LH Sig)	

Serial No	ARM	UNIT	LOCATION	REF MAP
V80	SIGS	24 Aust Telo Op Sec	Sig Depot South Melbourne (LH Sigs)	
V82		25 Aust Telo Op Sec	Sig Depot South Melbourne (LH Sigs)	
V84		27 Aust Phone Swbd Op Sec	Sig Depot South Melbourne (LH Sigs)	
V86		32 Aust Tel Op Sec	Sig Depot South Melbourne (LH Sigs)	
V		68 Aust Phone Swbd Op Sec	Sig Depot South Melbourne (LH Sigs)	
V90		69 Aust Phone Swbd Op Sec	Sig Depot South Melbourne (LH Sigs)	
V92		70 Aust Phone Sw d Op Sec	Sig Depot South Melbourne (LH Sigs)	
V94		71 Aust Phone Swbd Op Sec	Sig Depot South Melbourne (LH Sigs)	
V96		72 Aust Phone Swbd Op Sec	Sig Depot South Melbourne (LH Sigs)	
V98		73 Aust Phone Swbd Op Sec	Sig Depot South Melbourne (LH Sigs)	
V100		74 Aust Phone Swbd Op Sec	Sig Depot South Melbourne (LH Sigs)	
V102		75 Aust Phone S Op sec	Sig Depot South Melbourne (LH Sigs)	
V104		76 Aust Phone Swbd Op Sec	Sig Depot South Melbourne (LH Sigs)	
V106		77 Aust Phone Swbd Op Sec	Sig Depot South Melbourne (LH Sigs)	
V108		95 Aust Phone Swbd Op Sec	Being Raised Bonogilla K248 J55/2 To move to Balcombe Comd (H 1 Indep Sig Gp)	
V110	% 100	Aust Op Sec	Sig Depot South Melbourne (LH Hy Wt Gp)	
V112		6 Aust " " Sec (AIR)	Balcombe 307282 J55/9 (H 1 Indep Sig Gp)	
V114		12 Aust D A. Sec	Sig Depot South Melbourne (LH Sigs)	
V116		14 Aust D. A. Sec	Sig Depot South Melbourne (LH Sigs)	
V118		26 Aust D R Sec	Sig Depot South Melbourne (LH Sigs)	
V120		27 Aust D A Sec	Sig Depot South Melbourne (LH Sigs)	
V122		30 Aust " " Sec	Being Raised Bonogilla (H 1 Indep Sig Gp)	

Serial No	ARM	UNIT	LOCATION	REF M/F
V124	SIGS	15 Aust High Speed WT Sec	Sig Depot South Melbourne (LH Hy WT Gp)	
V126		18 Aust Hy WT Sec (Static)	Sig Depot South Melbourne (LH Hy WT Gp)	
V128		19 Aust Hy WT (Static)	Sig Depot South Melbourne (LH Hy WT Gp)	
V130		20 Aust Hy WT Sec (Static)	Sig Depot South Melbourne (LH Hy WT Gp)	
V132		21 Aust High Speed WT Sec	Sig Depot South Melbourne (LH Hy WT Gp)	
V134		22 Aust WT Sec (Hy)	Bombay 307282 J55/9 (H 1 Indop Sig Gp)	
V136		49 Aust WT Sec (Hy)	Being Raised To move to Donogilla Balcombe (H 1 Indop Sig Gp)	
V138		52 Aust WT Sec (Type L)	Mornington Racecourse (Spec WT Gp) 307287 J55/9	
V140		65 Aust WT Sec (Type C)	Mornington Racecourse (Spec WT Gp) 307287 J55/9	
V142		81 Aust WT Sec (It)	Being Raised To move to Donogilla Balcombe (H 1 Indop Sig Gp)	
V144		2/1 Aust Sig Fk Sec	Albury J193 J55/2	
V146		1 Aust Monitoring Sec (less Dets)	Queens Rd, Melbourne	
V148		3 Aust Water Tpt Gr Sig Sec	Not Raised	
V150	L.H.	Cipher Replacement Sec	Balcombe 307282 J55/9	
V152	L.H.	Cipher Production Sec	Melbourne Observatory	
V154		1 Aust Cipher Sec (Type A)	Sig Depot South Melbourne (LH Sigs)	
V156		33 AWAS Barrack (400 per annul)	Fawkner Park South Yarra Sq G8 J55/5	
V158		5 Aust Frt Sig Sec	Windsor 717803 Serr 1st (LH Sigs)	
V160		203 Aust AA Regt (Comp) Sig Sec (LE)	Balcombe 307282 J55/9 (H 1 Indop Sig Gp)	
V162		204 Aust AA Regt (Comp) Sig Sec (LE)	Balcombe 307282 J55/9 (H 1 Indop Sig Gp)	
V164	INF	1 One Pl 101 H. Guard Coy	Fawkner Park South Yarra Sq G8 J55/5	
V166	INT	L.H. Sec Int Corps	Vic Barracks Melbourne	

Unit No	ARM	UNIT	LOC TION	REF No
V160	INT	Security Service Aust Int Corps	Canvondish House, Flinders Lane, Melbourne	
V170		1 Aust Fd C is relf Crr (Dot only)	339 Swanston St, Melbourne	
V172	AMSC	L H. Cn Crr	396 St Kilda Rd, Melbourne	
V174		F. 2 Aust Sup Res Depot	Bandiana	K218 J55/2
V176		164 Aust Su Depot	Bandiana	K218 J55/2
V178		165 Aust Su Depot	Allotment	
V180		166 Aust Su Depot	H 2 Aust Sup Res Depot	
V182		167 Aust Su Depot		
V184	MED	L H Depot Med & Vet Stores	20 Matrobe St, Melbourne	
V186		L H Depot of Mental Stores	34 L'n St, Carlton	
V188	ORD & H	Aust Base Ord Depot	31 Flinders Lane, Melbourne	
V190		1 Aust Base Ord Depot (AT S are part) (Secs)	Bandiana Broadmeadows Fitzroy Seymour	K218 J55/2
V192		2 Aust Base Ord Depot (General Stores & Clothing) (Secs)	141 Moon St, Melbourne Suburbs Broadmeadows Seymour Kyneton	
V194		3 Aust Base Ord Depot (Technical Stores)	(H.) Albury (Sec) Seymour	
V196		4 Aust Base Ord Depot	(H.) 145 Smith St, Collingwood (Secs) Suburbs Broadmeadows Seymour Albury	
V198		Ord Services Provision	Albert Park Sq	G8 J55/5
V200		Aust Provision Office (Western Gp)	31 Flinders Lane Melbourne	
V202		Central Ord Depot (Melbourne)	133 Moonbridge Square, Melbourne	
V204		1 Aust Ord Vehicle (IE)	Bandiana	K218 J55/2
V206		1 Aust Ord Vehicle (Transit Fk) (less one Fl)	Footscray Rd, South Kensington	

Serial No	ARM	UNIT	LOCATION	REF MAL
V208	D	H. 2/1 Aust Offrs Shop	Albert Park	Sq G8 J55/5
V210		10 Aust Mob Laundry & Fwd Decn Unit (Det only)	Coventry St, South Melbourne Broadmeadows	
V212		1 Aust Base Amn Depot (Type B)	Albury	J193 J55/2
V214	AEME	H. Aust Base Wksp	Absorbed by 2/4 Aust Base Wksp Deleted OOB	
V216		Experimental Research Unit (AIF)	Monageetta Personnel Absorbed by MGO Branch Design Div Deleted OOB	
V218	IAY	Chief Paymasters Office (AIF)	Opat Widge St Kilda Rd, Melbourne	
V220	POSTAL	L H Postal Unit	Vic Barracks, Melbourne	
V222	PRO	Aust S I U.	252 Swanston St, Melbourne	
V224		Aust S.I U. Maritime Up	1 Clarendon St, South Melbourne	
V226	STATIONERY	L H Printing Press	73 Flomington Rd, Kensington Sq G8 J55/5	
V228		L H Bulk Stationery Store	175 Union St, Melbourne	
V230	GRAVES	Graves Maint Details	Springvale	H998 J55/5
V232	AMENITIES	Aust Defence Concerns Service	37 Union St, Melbourne	
V234		Aust Amenities Services	Kensington Rd, South Yarra Sq G8 J55/5	
V236		3 Aust Div Contort Party (AIF)	Camp cell for leave pending move to NSW	
V238	MISC	H. Aust Kit Store	Grattpr St, Carlton Sq G8 J55/5	
V240		C Sub H. Aust Kit Store	Wellington St, Kew Sq G8 J55/5	
V242		S 17 Sec Aust Kit Store	664 Bourke St, Melbourne	
V244		H. Psychology Service	Vic Barracks, Melbourne	
V246		Aust Army Education Service Correspondence Branch MELBOURNE	Not Raised	
V248		Adm Cadre for Conv Homos (Red Cross)	Stonnington, Malvern Sq G8 J55/5	
V250		1 Aust Fd Experimental Sta	Being Raised Camp Cell to move to Id	
V252		Aust Army Rehabilitation Sec	Royal Park Sq G8 J55/5	

Serial No	ARM	UNIT	LOCATION	REF MAP
V254	MISC	1 AWHAS Adm Cadre	Vic Barracks, Melbourne	
<u>L H SCHOOLS</u>				
V256	L H.	1 F School	Puckapunyal	H158 J55/5
V258	L H.	School of Sigs	Bonewilla	K248 J55/2
V260	L H.	Small Arms School	Bonewilla	K248 J55/2
V262	L H.	School of Physical Trg	Frankston	307281 J55/5
V264	L H.	Artillery School	Osborne House, Geelong	
V266	L H.	School of Mech (loss Nos 1 & 4 Mob Wings)	Seymour	H188 J55/5
V268	L H.	44 O.C. School	Broadmeadows Sq	G8 J55/5
V270	L H.	44 A.M.C. School	Ivanhoe	Sq G8 J55/5
V272	L H.	Arty Trg School	Darley	D613 J55/5
V274	L.H.	Army Women's Services Officers School	Grong Grong Toorak	Sq G8 J55/5
V276	L.H.	School of Army Education (Women's Services)	Being Raised	
V278	L H.	AAMWS Trg School	Not Raised When Raised to be located at Darley attd to 2 AAMC Trg Bn	
V280	L.H.	Army Women's Services Adm School	Grong Grong 637 Toorak Rd, Toorak	Sq G8 J55/5

Serial No	ARM	UNIT	LOCATION	REF M/F
<u>SECOND AUSTRALIAN ARMY</u>				
V282	ARTY H	Melbourne Frt	George St, Fitzroy	Not on OOB Sq G8 J55/5
V284	H	Melbourne " " Gp(AIF)(M)(LL)	301 Royal Parade, Earlville	Sq G8 J55/5
V286	MELBOURNE " " Ops Room(1)(Type D)		Freestone Town Hall (Melb AA Gp)	Sq G8 J55/5
V288	YALLOURN " " Ops Room (M)(Type C)		Yallourn (Yallourn " Defs)	
V290	H	10 Aust AA Bty (Static)(LE)	Braybrook (Melb AA Gp)	003405 Melb 1"
V292	H	11 Aust HAA Bty (Static)(LE)	Yallourn (Yallourn AA Defs)	333905 Moe 1"
V294	H	30 Aust HAA Bty (Static)(LE)	Coode Island (Melb AA Gp)	959368 Melb 1"
V296		398 Aust HAA Tp (Static)(LE)	Coode Island (30 HAA Bty)	959368 Melb 1"
V298		399 Aust HAA Tp (Static)(LE)	North Williamstown (30 HAA Bty)	926309 Melb 1"
V300		400 Aust HAA Tp (Static)(LE)	Albert Park (10 HAA Bty)	Sq G8 J55/5
V302		401 Aust HAA Tp (Static)(LE)	Braybrook (10 HAA Bty)	003405 Melb 1"
V304		402 Aust HAA Tp (Static)(LE)	North Essendon (10 HAA Bty)	030456 Melb 1"
V306		406 Aust HAA Tp (Static)(LE)	Yallourn (11 HAA Bty)	345908 Moe 1"
V308		407 Aust HAA Tp (Static)(LE)	Yallourn (11 HAA Bty)	325906 Moe 1"
V310		659 Aust LAA Bty (Static)(LE)	Maribyrnong (Melb AA Gp)	920411 Melb 1"
V312		701 Aust LAA Tp (Static)(LE)	Yallourn (Yallourn AA Defs)	33925 Moe 1"
V314		53 Aust SL Bty (LE)	Princes Park (Melb AA Gp)	Sq G8 J55/5
V316		54 Aust SL Bty (LE)	(Dot) Sunshine Williamstown equipment (Melb AA Gp)	Sq G8 J55/5 Posting
V318		H. 201 Aust SL Bty	Not on OOB Being raised to be manned by VDC Personnel	
V320		H. 202 Aust SL Bty		
V322		501 Aust Hy SL Tp		
V324		502 Aust Hy SL Tp		
V326		503 Aust Hy SL Tp		
V328		504 Aust Hy SL Tp		
V330		505 Aust Hy SL Tp		
V332		401 Aust Med SL Tp		

Serial No	ARM	UNIT	LOCATION	REF	MAI
V334	ARTY	C A Port Phillip	ueenscliff	712804	Sorr 1"
		Crows Nest Bty	ueenscliff	707805	Sorr 1"
		Lonsdale Bty	ueenscliff	673780	Sorr 1"
		Nepaan Bty	Pt Nepean	711766	Sorr 1"
		rearco Bty	Cheviot Hill	726756	Sorr 1"
		Cribb Bty	West Head	077548	West Poi 1"
V336		3 Aust Radar Det (type C)	N Nepean	728752	Sorr 1"
			Allotment CA Port Phillip		
			LE Unit		
V338	ENGRS	H 7 Aust Engrs & Trg Coy	ueenscliff	719604	Sorr 1"
V340		7 Aust Engrs Soc	ueenscliff	719804	Sorr 1"
V342		35 Aust Frt 1st Coy	ueenscliff	713804	Sorr 1"
V344		36 Aust Trg Bns Sec	(7 AA & Frt Coy)	ueenscliff	713004
			(7 AA & Frt Coy)		Sorr 1"
V346		77 Aust Ascr Apt Soc (type B)	ueenscliff	719804	Sorr 1"
			(7 AA & Frt Coy)		
V340	INF	% 9 Aust Grn Bn (CD)	ueenscliff	270280	Sorr 1"
			Deloted OOB		Disbanding
V350	MED	50 Aust Camp Hos, (30 beds)	ueenscliff	272381	J55/9"
V352		67 Aust Dental Unit	(Soc) Bonegilla	K248	J55/2
			Hume		
V354		71 Aust Dental Unit	Fuckapunyal	H218	J55/5
V356		3 Aust Mob Micros Terrah Unit	Royal Park	Sq G8	J55/5
V358	ORD	2 Aust Inf Ap, Or, Frk (AIF)	Bandiana	K218	J55/2
		(L 3 det 1 L of C rea)			
V360	AEME	7 Aust Radio Maint Soc	Drill Hall Pascoe Vale Rd,		
			Moonee Ponds Sq G8	J55/5	
			(LE Unit)		
V362		2/106 Aust L A D (type A)	Bonegilla	K248	J55/2
			(Allotment 3 Aust MTD)		
V364		246 Aust L A D (type B) (AIF)	Fuckapunyal	H158	J55/5
			(Allotment H 1 Armd Corps		
			Trg Centre)		
V366		200 Aust L A D (type A) (AIF)	Bonegilla	K248	J55/2
			(Allotment Aust Central		
			Sig, Trg Depot)		
V360		304 Aust L A D (type B)	Fuckapunyal	H158	J55/5
			(Allotment 1 Armd Corps		
			Trg Centre)		
V370		% Fortress Wksp Port Phillip	ueenscliff		
V372		% A A Wksp MELBOURNE	Yarraville	Sq G8	J55/5
V374		1 Aust Armd Corps Trg Centre Wksp	Fuckapunyal	H158	J55/5

Serial No	UNIT	LOCATION	REF MAP
<u>SECOND AUST ARMY SCHOOL</u>			
V376	Second Aust Army Junior Leaders School	Soymour	H188 J55/5
<u>ISLAND TRG UNITS</u>			
V378	1st Aust Armcd Corps Trg Centre	Ruckapunyal Deleted OOB	H158 J55/5
V380	1st Aust Lk Trg Bn	Ruckapunyal Deleted OOB	H158 J55/5
V382	1st Aust Armcd Corps Trg Pgt	Ruckapunyal	H158 J55/5
V384	1st Aust Cav & Armcd Car Trg Regt	Ruckapunyal Deleted OOB	H158 J55/5
V386	1st Aust Motor Trg Regt	Ruckapunyal Deleted OOB	H158 J55/5
V388	1st Aust Armcd Corps Trg Centre (Over Mechanics)	Ruckapunyal	H158 J55/5
V390	1st Aust Central Fd Svcs Trg Depot	Darley	D613 J55/5
V392	H.Q. 1st Aust Central Sig Trg Depot	Bonegilla	K248 J55/2
V394	1st Aust Sig Recce & Trg Coy	Bonegilla	Deleted OOB
V396	1st Aust Sig Trg Bn	Bonegilla	
V398	2nd Aust Regt'l Sig Trg Unit	Bonegilla (Allotment Central Sig Trg Depot)	
V400	3rd Aust Armcd Corps Regt'l Sig Trg Unit	Ruckapunyal	Deleted OOB
V402	1st Aust Sig Trg Bn (MVAS)	Bonegilla	Deleted OOB
V404	2nd Aust Sig Trg Bn (MVAS)	Bonegilla	K248 J55/2
V406	H.Q. 1st AASC Trg Centre	Bonegilla	K248 J55/2
V408	H.Q. 1st AASC Trg Bn	Bonegilla (Allotment 1 AASC Trg Centre)	K248 J55/2
V410	H.Q. 2nd AASC Trg Bn	Bonegilla Allotment 1 AASC Trg Centre	K248 J55/2
V412	1st AASC Trg Coy	Bonegilla Allotment 1 AASC Trg Bn	K248 J55/2
V414	2nd AASC Trg Coy		
V416	3rd AASC Trg Coy		
V418	4th AASC Trg Coy		
V420	5th AASC Trg Coy	Bonegilla Allotment 2 AASC Trg Bn	K248 J55/2
V422	6th AASC Trg Coy		
V424	7th AASC Trg Coy		
V426	8th AASC Trg Coy		
V428	2nd AASC Trg Bn (less one coy)	Darley	D613 J55/5
V430	1st AASC Trg Bn	Hume	A134 J55/3

Serial No	ARM	UNIT	LOCATION	REF MAP
V432	MISC	H.Q. 2 Aust Services Trg Bn	Hume	A134 J55/3
V434		2 Aust Services Trg Coy	Hume	A134 J55/3
V436		2 Aust Spec Service Trg Coy	Hume	A134 J55/3
V438		4 Aust Spec Service Trg Coy	Hume	A134 J55/3
V440		2 Aust Imp Trg Coy	Hume	A134 J55/3
V442		3 Aust MT Trg Depot	Bonogilla	K248 J55/2
V444		2 Aust Tech Trg Centre (Primary Wing)	Chapel St, East St Kilda Formerly 3 Aust MVTTC	
V446		3 Aust Army Tra Trg Depot (Type B)	Camp Pell	Sq G8 J55/5

FIRST AUST ARMY

V448 40 Aust L of C Sal Sec
Being raised
Fishermen's Bend To move
to First Army area

NG FORCE

V450 3 Aust Hosp Laundry Unit
Training at South Melbourne
To move to NG (LH Unit)

3 AUST CORPS

V452 215 Aust L A D (Type A) Bandiana To be disbanded
V454 218 Aust L A D (Type A) Bandiana To be absorbed
by 3 Aust Mech Eqp't Wksp
V456 238 Aust L A D (Type A) Bandiana To be absorbed
by 3 Aust Mech Eqp't Wksp

1 AUST ARMED DIV

V458 2/101 Aust L A D (Type A) Bandiana To be disbanded
V460 334 Aust L A D (Type A) Bandiana To be absorbed
by 3 Aust Mech Eqp't Wksp

NT FORCE

V462 13 Aust Line Maint Sec (LE) Bonogilla K246 J55/2
Allotment 17 L of C Sigs
To move to NT
V464 96 Aust Phone Swbd Op Sec Being Raised
Bonogilla To move to NT
Allotment 17 L of C Sigs
V466 2/1 Aust Air Support Control (Type A) Bonogilla K248 J55/2
(LH Unit)

Serial	ARM	UNIT	LOCATION	REF MAP
<u>NT FORCE</u>				
J C		61 Aust AASL Wksn Sec (Neb)	Being Raised Bandidna	
V470		69 AWAS Barrack (200 personnel)	Being Raised Berry St, East Melbourne to move to NT	

NSW L OF C AREA

V472		31 Aust Fd Security Sec	239 Swanston St, Melbourne (LH. Unit)	
V474		% 2/1 Aust Cpx Store Coy (Dot onl)	Broadmeadows Deleted OOB	

UNIT	UNIT	LOC TION	REF I I P
<u>VIC L OF C AREA</u>			
V476	H. W. Vic L of C Area	339 Swanston St, Melbourne	
V478	Camp " " Staff (type A)	BONGILLA HUME	
V480	Camp " " Staff (type C)	BANDILANA Dislanded	
V482	Camp " " Staff (type A)	SEYMOUR	
V484	Camp " " Staff (type C)	BUCKAPUNY L	
V486	Camp " " Staff (type B)	DARLEY	
V488	Camp " " Staff (type C)	GIELONG GHERANG	
V490	Camp " " Staff (type C)	FISHERMAN'S BEND	
V492	Camp " " Staff (type C)	BROADMEADOWS	
V494	Camp " " Staff (type A)	WATSONIA	
V496	Camp " " Staff (type B)	ROUWILLE	
V498	Camp " " Staff (type A)	MALCOMBE	
V500	Camp " " Staff	CJ. FELL	
V502	Camp " " Staff (type C)	BALL LIT	
V504	ENGRS 7 Aust C. A. (Hks) (LIT)	Askew House Lonsdale St, Melbourne	
V506	56 Aust D C P (Hks)	Albury J193 J55/2	
V508	59 Aust C. A. (Hks)	Askew House Lonsdale St, Melbourne	
V510	11 Aust Maint Pl (type A)	Batman Avenue Melbourne	
V512	12 Aust Maint Pl (type A)	Seymour H166 J55/5	
V514	13 Aust Maint Pl (type A)	Bongilla K246 J55/2	
V516	14 Aust Maint Pl (type A)	Reynards St, Coburg Sq G6 J55/5	
V518	6 Aust Engr & Ark Coy (Less det)	East Oakleigh	
V520	7 Aust Can Unit	238 Latrobe St, Melbourne	
V522	6 Aust Engr Store Sec (Lanso)	Askew House, Lonsdale St, Melbourne	
V524	E. 3 Aust Water Tpt 0 Coy (Small Craft)	Mt Martha (LH Unit)	
V526	13 Aust Water Tpt 0 Coy (Small Craft)	Mt Martha (LH Unit) Being Raised	
V528	16 Aust Water Tpt 0 Coy (Small Craft)	Being Raised (LH Unit) Mt Martha	
V530	18 Aust Water Tpt 0 Coy (Small Craft)	Being Raised (LH Unit) Mt Martha	

o	tal	ARL	UNIT	LOCATION	REF MAP
V532	ENGRS	19	Aust Water Tpt Op Coy (Small Craft)	Being Raised Mt Martha	LH Unit
V534		61	Aust Water Tpt (Small Craft) Holding Coy	Not Raised	LH Unit
V536		5	Aust Sea ... (Small C ft)	Being Raised Mt Martha	LH Unit
V538	SIGS	HQ 3	Aust L of ... (110)	Swan St, Richmond	Sq G8 J55/5
V540		17	Aust Light on Light	run with	Sq G8 J55/5
V542		51	Aust Pioneer I t	East Sale	
V544	INB	M.U R		University Carlton	Sq G8 J55/5
V546		% 12	Aust Grn ... (Internal Security)	Royal Park	Sq G8 J55/5
V548		% 17	Aust Grn ... (TATURA Internment Camp)	Tatura	I520 J55/1
V550		23	Aust Grn ... (MURCHISON PW Camp)	Murchison	I629 J55/2
V552		% 50	Aust Grn Coy (PW Offrs)	Dhurringile	Sq H5 J55/2
V554		% 51	Aust Grn Coy (PW Offrs)	Wynelford	H563 J55/2
V556		% 3	Aust ... Coy	Murchison	I629 J55/1
V558	INT	Vic L of ...	Area Sec Int Corps	339 Swanston St, Melbourne	
V560		K	Aust Fd Security ... (AIF)	339 Swanston St, Melbourne	
V562	BASE	2/108	Aust Gen ... Coy (four pls)	Seymour	H168 J55/5
V564		120	Aust Gen Tpt Coy (five pls)	Fishermen's Bend	Sq G6 J55/5
V566		140	Aust Gen Tpt Coy (five pls)	St Kilda Cricket Ground	Sq G6 J55/5
V568		146	Aust Gen Tpt Coy Five Tpt pls)	Watsonia	
V570		149	Aust Gen Tpt Coy (five pls (AIF)	Seymour	Deleted OOB Being disbanded
V572		6	Aust Aux ... Coy (H & five pls)	Dysart	H176 J55/5
V574		One Coy	Dysart	H176 J55/5
V576		% 3	Aust Amb Car Coy	6 Kavanagh St, South Melbourne	
V578		%	Vic L of ...	Fisherman's Bend	Sq G8 J55/5
V580		6	Aust Fd Dky	Ruckapunyal	H156 J55/5
V582		% 6	Aust Fd Bch Coy	156 Lonsdale St, Melbourne	

Serial No	ARM	UNIT	LOCATION	REF MAP
V584	ASC	3 Aust BSD (AIF)	247 Park St, South Melbourne	
V586	H	20 Aust Sup Depot Coy (AIF)	Murchison East	I656 J55/1
V588	H	21 Aust Depot Coy	Caulfield Drill Hall	Sq 48 J55/5
V590	H	22 Aust Sup Depot Coy	Watsonia	o move to old Pending move to NG
V592		129 Aust Sup Depot Fl (AIF)	C/O 247 Park St, South Melbourne Allotment H. 3 Aust BSD	
V594		130 Aust Sup Depot Fl (AIF)		
V596		131 Aust Sup Depot Fl (AIF)		
V598		132 Aust Sup Depot Fl (AIF)		
V600		133 Aust Sup Depot Fl (AIF)		
V602		134 Aust Sup Depot Fl (AIF)		
V604		135 Aust Sup Depot Fl (AIF)		
V606		137 Aust Sup Depot Fl (AIF)	Murchison East Allotment H 20 Aust Sup Depot Coy	
V608		138 Aust Sup Depot Fl (AIF)		
V610		139 Aust Sup Depot Fl (AIF)		
V612		140 Aust Sup Depot Fl (AIF)		
V614		141 Aust Sup Depot Fl (AIF)		
V616		142 Aust Sup Depot Fl (AIF)		
V618		147 Aust Sup Depot Fl		
V620		148 Aust Sup Depot Fl	Allotment H 21 Sup Depot Coy Caulfield Drill Hall	
V622		149 Aust Sup Depot Fl		
V624		150 Aust Sup Depot Fl		
V626		151 Aust Sup Depot Fl		
V628		152 Aust Sup Depot Fl		
V630		153 Aust Sup Depot Fl		
V632		156 Aust Sup Depot Fl	To move to Brisbane Pending move to NG	
V634		157 Aust Sup Depot Fl	To move to Brisbane Pending move to NG	
V636		143 Aust Sup Depot Fl (AIF)	Allotment H 22 Aust Sup Depot Coy	
V638		144 Aust Sup Depot Fl (AIF)		
V640		145 Aust Sup Depot Fl (AIF)		
V642		153 Aust Sup Depot Fl		
V644		154 Aust Sup Depot Fl		
V646		158 Aust Sup Depot Fl	Deleted OOB To move to Brisbane Pending move to NG	
V648		159 Aust Sup Depot Fl		
V650	MED	106 Aust Gen Hosp (1) (600 beds)	Bonegilla (LH Unit)	K248 J55/2
V652		108 Aust Gen Hosp (1200 beds)	Ballarat Deleted OOB (LH Unit)	J533 J54/8 To be disbanded
V654		No 115 (HEIDELBERG) Mil Hosp	Heidelberg	Sq 68 J55/5
V656		124 Aust Special Hosp (200 beds)	Puckapunyal	H158 J55/5
V658		19 Aust Camp Hosp (30 beds)	Bendigo	B794 J55/1
V660		20 Aust Camp Hosp (90 beds)	Broadmeadows	Sq 48 J55/5
V662		23 Aust Camp Hosp (30 beds)	Geelong	Sq 2429 J55/1
V664		25 Aust Camp Hosp (30 beds)	Murchison	I656 J55/1

Serial No	ARM	UNIT	LOCATION	RTF MAP
V666	MED	26 Aust Camp Hosp (30 beds)	Royal Park	Sq GC J55/5
V668		27 Aust Camp Hosp (30 beds)	Seymour	H108 J55/5
V670		28 Aust Cam Hosp (90 beds)	Waranga	H678 J55/1
V672		29 Aust Cam Hosp (30 beds)	Waranga (Grp)	H678 J55/1
V674		48 Aust Cam Hosp (90 beds)	Watsonia	H74 J55/5
V676		49 Aust Cam Hosp (30 beds)	Darlow	D613 J55/5
V678		50 Aust Camp Hosp (30 beds)	Balcombe	307202 J55/9
V6 0		73 Aust Cam Hosp (Comp) (30 beds)	Fishermen's Pond	Sq GC J55/5
V6 2		7 Aust Camp Hosp (30 beds)	Maribyrnong	Deleted OOB Being Disbanded
V6 4		79 Aust Cam Hosp (30 beds)	Myrtleford	I552 J55/2
V6 6		66 Aust Camp Hosp (30 beds)	Truckapunyal	
V688		107 Aust Con Depot (500 men)	Ballarat	J533 J55/8
V690		HAMPTON Con Depot (50-100 women)	Disbanded	
V692		2 Aust Outpatient Depot	16 Latrobe St, Melbourne	LHC Unit
V694		Vic L of C Area Depot Med & Vet Stores	20 Latrobe St, Melbourne	
V696		6 Aust Amb Train	Spencer St Rly Yds	LHC Unit
V69		1 Aust Amb Train	Spencer St Rly Yds	LHC Unit Nucleus only
V700		2 Aust Facial Maxillary Plastic Surgery Unit	Heidelberg	Sq GC J55/5
V702		116 Aust Mob Bath Unit	Camp Poll after leave	
V704		3 Aust AMWS Barrack	143 Kensington Rd, South Yarra	Sq GC J55/5
V706		66 Aust Dental Unit	(H) Bandiana	
			(Secs) Seymour	
			Murchison	
			Tatura	
			Myrtleford	
V708		69 Aust Dental Unit	(H) Royal Park	
			(Secs) Camp Poll	
			Broadmeadows	
			1 Mobile Sec	

Serial No	ARM	UNIT	LOCATION	REF M.F
V710	MED	70 Aust Dental Unit	(HQ) 339 Swanston St, Melbourne (Secs) Ivanhoe L.H Fishermen's Bend 1 Mobile Sec	
V712		70 Aust Dental Unit (1 J 10 Sec	Darley To move to 1 Corps Area	
V714	ORD % 2/2	Aust Ord Store Coy	Bandiana Deleted OOB To be absorbed by C BOD	
V716	% 3	Aust Ord Store Coy	31 Flinders Lane Melbourne (LH Unit)	
V718	% 4	Aust Ord Store Coy	31 Flinders Lane Deleted OOB To be absorbed by C BOD (LH Unit)	
V720	% 7	Aust Ord Store Coy	31 Flinders Lane Deleted OOB To be absorbed by C BOD (LH Unit)	
V722	% 8	Aust Ord Store Coy	31 Flinders Lane Deleted OOB To be absorbed by C BOD (LH Unit)	
V724	% 9	Aust Ord Store Coy	31 Flinders Lane Deleted OOB To be absorbed by C BOD (LH Unit)	
V726	1	Aust Ord Port Lot	79 Yarra Bank Rd South Melbourne (LH Unit)	
V728	3	Aust Adv Lpn Depot (Type A)	Mangalore 1929 J55/1 LH Unit	
V730	1	Aust Ord Amn Reception Depot	Keilor Sq F7 J55/5 (LH Unit)	
V732	2	Aust Ord Amn Reception Depot	Keilor Sq F7 J55/5 (LH Unit)	
V734	1	Aust Development & Tech Research Sec	Monogetta Fl425 J55/5 (LH Unit)	
V736	7	Aust Tent Colouration Unit	Broadmeadows Sq GC J55/5	
V738	8	Aust Tent Colouration Unit	Being Raised	
V740	9	Aust Tent Colouration Unit	Being Raised	
V742	AEME 2/2	Aust Wksp Coy	Bandiana Deleted OOB To be absorbed by 2/4 Base Wksp (LH Unit)	
V744	% 4	Aust Wksp Coy	Bandiana Deleted OOB To be absorbed by 2/4 Base Wksp (LH Unit)	
V746	2/4	Aust Tk Wksp Coy	Bandiana Deleted OOB To be absorbed by 2/4 Base Wksp (LH Unit)	
V748	1	Aust Ord Tk Depot Wksp Sec (LH) (LE)	189 Sturt St, South Melbourne Deleted OOB	

Serial No	UNIT	LOC	ION	REF	MAP
V750	AEME 2 Aust Ord Tk De ot Wksp Sec (AIF)	Bandiana		Deleted OOB	
		To be absorbed by 1 Veh Fk Wksp (LH4 Unit)			
V752	131 Aust Bde Wksp	Bandiana			
V754	Vic L of C Area Wksp (less one wksp sec	Broadmeadows	Sq	g8 J55/5	
V756	5 Aust MT Wksp	Young St, Fitzroy	Sq	40 J55/5	
V750	3 Aust Mech Wksp	Being Raised Bandiana		K240 J55/2	
V760	11 Aust MT Inspection Sec	252 Swanston St, Melbourne			
V762	1 Aust Veh Fk Wksp	Being Raised Bandiana		K240 J55/2	
V764	2/4 Aust B Wksp	Being Raised Bandiana			
V765	% 3 Aust Small Craft Repair Ship Sec	Not Raised		(LH4 Unit)	
V766	% 6 Aust Small Craft Repair Ship Sec	Not Raised		(LH4 Unit)	
V760	PAY % District Accounts Office Vic	339 Swanston St, Melbourne		(LH4 Unit)	
V770	31 Aust Depot Cash Office (Type A)	Boneville		K240 J55/2	
V772	32 Aust Depot Cash Office (Type A) (AIF)	Seymour		H108 J55/5	
V774	33 Aust Depot Cash Office (Type A) (AIF)	Ballarat		J533 J54/0	
V776	34 Aust Depot Cash Office (Type B)	Broadmeadows		Deleted OOB	
V770	36 Aust Depot Cash Office (Type B)	South Melbourne			
V780	37 Aust Depot Cash Office (Type B)	Balcombe		Deleted OOB	
V782	38 Aust Depot Cash Office (Type B) H R D.	Campbell			
V784	39 Aust Depot Cash Office (Type B) (AIF)	Geelong		Deleted OOB	
V786	62 Aust Depot Cash Office (Type A) G.D.D.	Royal Park			
V780	% 74 Aust Depot Cash Office (Type A)	Vic Barracks Melbourne			
V790	VET 3 Aust Vet Hosp	Maribyrnong	Sq	g8 J55/5	
V792	RECOUNTS % 5 Aust Remount Squ	Mickleham Rd, Broadmeadows			
V794	POSTAL % 2 Aust Base Postal Unit	Malais Marine Parade, St Kilda	Sq	40 J55/5	

Ref	ARM	UNIT	LOCATION	RET MF
V706	PRO	1 Aust Armd Div 1st Coy	Watsonia after leave	
V708		3 Aust L of C Area C (7 Socs)	Port Melbourne Cricket Ground	
V800		1 Aust Corp Pro Coy (of ht socs)	Port Melbourne	
V802		7 Aust Detention Barrack (Type A)	Bondi o	D255 J55/9
V804		8 Aust Detention Barrack (Type A)	Geelong	B794 J55/1
V806		17 Aust Detention Barrack (Type A)	Albury	J193 J55/2
V808		1 Aust Gd Compd 1	Royal Park	Sq G8 J55/5
V810		4 Aust Gd Compound	Old Melbourne Gaol Latrebe St, Melbourne	
V12		Vic L of C Area Mil Prison	Not Raised	To be deleted OOB
STATIONERY				
V814		Vic L of C Area Stationery Depot	36 40 Latrobe St, Melbourne	
GRAVES				
V816		2/2 Aust Graves Registration Unit	Springvale (LH Unit)	H993 J55/5
V818		16 Aust Graves Registration Unit	Bondi o Show Grounds (LH Unit)	B794 J55/1
AMENITIES				
V820		Vic L of C Area Canteen Board (Vic)	T & G Bldgs Collins St, Melbourne	Not On OOB
V822		1 ADCS Women's Services Club	Flinders Lane Melbourne	
V824		10 ADCS Club (Type J)	Craigs Bldgs Elizabeth St, Melbourne	
V826	MISC	H 3 Aust Sal Depot	Fishermen's Bond Sq G8 J55/5	
V830		18 Aust L of C Sal Soc	allotment H 3 Sal Depot Fishermen's Bond Sq G8 J55/5	
V832		19 Aust L of C Sal Soc		
V834		20 Aust L of C Sal Soc		
V836		21 Aust L of C Sal Soc		
V838		22 Aust L of C Sal Soc		
V840		4 Aust Emp Coy (H & three pls)	Albury (LH Unit)	J193 J55/2
V842		6 Aust Emp Coy (H & three pls)	Royal Park (LH Unit)	Sq G8 J55/5
V844		8 Aust Emp Coy	Accumal	(LH Unit)
V846		24 Aust Emp Coy	Camp Fell (LH Unit)	Sq G8 J55/5
V848		27 Aust Emp Coy	Camp Fell (LH Unit)	To move to NT

Serial No	ARM	UNIT	LOCATION	REF MAP
V050	MISC	28 Aust Emp Coy (five pls)	Camp Pell (LH Unit)	Sq G8 J55/5
V052		3 Aust Psychology Testing Soc (HE)	Royal Park (LH Unit)	Sq G8 J55/5
V054		Vic L of C Area Gen Details Depot	Caulfield to move to Royal Park approx 6 Feb	
V056		Vic L of C Area R R D	Royal Park	Sq G8 J55/5
V058		Vic L of C Area L + D (1000 men)	Royal Park	Sq G8 J55/5
V060		3 Aust Army Women's Recruiting Depot	Victoria St, Drill Hall Melbourne	
V062		Vic L of C Area Recruiting Staff		
V064		Vic L of C Area Band	Royal Park	Sq G8 J55/5
V066		Aust Staff Corps Mess MELBOURNE	339 Swanston St, Melbourne	
V068		3 Aust Army Women's Services Outfitting Depot (Type A)	Darling absorbed by 4 AWA Trf Bn	
V070		5 AWA's Admin Cadre	339 Swanston St, Melbourne	
V072		16 AWA's Barrack (100 personnel)	14 Heyington Place Toorak to move to Camp Pell	
V074		17 AWA's Barrack (100 personnel)	Albury	J193 J55/2
V076		20 AWA's Barrack (100 personnel)	Berry St, East Melbourne	
V078		36 AWA's Barrack (100 personnel)	Bonegilla Deleted OOB Being Disbanded	
V080		37 AWA's Barrack (100 personnel)	Bendigo	
V082		38 AWA's Barrack (100 personnel)	Murchison	
V084		39 AWA's Barrack (100 personnel)	Douglas St, Toorak To be absorbed by 33 AWA's Barracks Fawkner Park South Yarra	
V086		40 AWA's Barrack (200 personnel)	Queenscliff Deleted OOB Being Disbanded	
V088		41 AWA's Barrack (200 personnel)	Bandiana Deleted OOB Being Disbanded	
V090		60 AWA's Barrack (100 personnel)	Seymour Deleted OOB Being Disbanded	
V092		61 AWA's Barrack (100 personnel)	Broadmeadows	
V094		62 AWA's Barrack (100 personnel)	Bandiana	
V096		63 AWA's Barrack (100 personnel)	Puckapunyal	

Serial No	ARM	UNIT	LOC/ TION	REF MAP
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SCHOOLS

28	4. Aust Army Women's Services	NCO School (HE)	Darley	D613 J55/5
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TRG UNIT

1,00	4. Aust Army Women's Services	Trg n	Darley	D613 J55/5
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70/1/1165

Col. J. A. & Co.	Time Recd	1115
1115	16	AN 1944
AUSTRALIAN	MILITARY FORCES	VIC L OF C AREA

U R G E N T

HQ Vic L of C Area,
339 Swanston Street,
MELBOURNE C 1

9615

17 Jan 44

MILITARY ASSISTANCE TO FIRE DESTROYED AREAS
WESTERN DISTRICT

ADM INSTN NO 2

Ref Pa a 4 of Vic L of C Area Adm In tn No 1 of 17 Jan 44
the following additional personnel will be despatched to CRESSY
on 17 Jan

(a) By GDD CAULFIELD 4 offrs 100 O/Rs

(b) By ARMD CORPS TRG BDE 200 O/Rs
PUCRAPUNYAL

D D S T will provide transport

All detailed instructions issued in Adm Instn No 1 will
apply

Colonel,
Col I/c Adm, = Vic L of C Area
17 Jan 44

DISTRIBUTION

1 Aust A C Trg Centre PUCRAPUNYAL
LHQ Pro Trg Scl DANLEY
L F Q Sigs
2 Aust Movt Cont Gp

Col G S
Col Adm
AAG (Org)
AAG (P S)
A Q M G (2)
C S O
DDST (2)
D D O S
D D M S
A P M

Canteens Bd of Victoria
Major A B STOTT, CRESSY (10)
(One for Col LEMIRE
One for MR CHET MANIFOLD
One for OFFR I/c POLICE, CRESSY)

Le Je ook

W r Diary — (5/1/1944) (Purton)

APPENDIX 111

APPENDIX 1V

SECRET

SECURITY REPORT OF VIC I OF C AREA

up to 1200 hrs 3 Jan 44

No 37

SECRET

SECURITY OF INFORMATION

A. BREACHES OF CENSORSHIP

1. There is further evidence from the District Censor's Office that Italian PW released for farm work are posting their letters through civil channels instead of through the Control centres. During the week ended 20 Dec 43, some fourteen (14) letters posted through civil channels were sighted at the District Censor's Office.

Action Taken Referred to AA & QMG, PW & Int.

SECURITY OF PERSONNEL

B. SUBVERSIVE ACTION

Individuals

2. V 310245 Pte LAZZARO, J 24 Aust Emp Coy This soldier is the son of naturalised Italian parents, and was himself naturalised, while a minor, by being named on his father's papers. During his service in the Army, LAZZARO has reached his majority, and has made application to regain his status as an Italian citizen.

It is believed that his object in doing this is to avoid being drafted to an operational area, as on a previous occasion he was found to have avoided draft by parading sick.

24 Aust Emp Coy consists practically entirely of Australian personnel, and the presence of a disloyal alien is resented by the other members of the Coy.

When warned for draft on 31 Dec 43, LAZZARO again made application to be excluded on the grounds of his nationality, and the matter was referred by his OC to this Section.

A recommendation has been submitted to AAG (Org) that, under the circumstances, LAZZARO should NOT be drafted to a northern area, but that, instead, arrangements should be made for him to be discharged from the Army and simultaneously called up by the AWC for service in a remote area under restriction.

3. S 58543 DESTINO 29 Aust Emp Coy This soldier is also of Italian birth and, like LAZZARO, had been naturalised on his father's papers. When paraded to the Orderly Room at L & TD as AWL, DESTINO stated that he did NOT wish to return to QUEENSLAND, owing to victimisation by other troops, nor did he wish to fight for AUSTRALIA. He stated, however, that he was prepared to serve with his fellow-countrymen in an Employment Coy in this area.

In view of this soldier's attitude, and the fact that his father was interned for some time in SOUTH AUSTRALIA, it is considered that he should be returned to his State of enlistment for discharge in order that he may be called up for Allied Work Council in a similar manner to LAZZARO.

C. MORALE

4. There is indication in VDC reports of a falling off of the interest of the personnel, and the following is an extract from Intelligence Summary No 63 of 10 Bn VDC:- "Numbers attending parades not good. It is recognised that primary producers are now required to do seasonal work, but there is a growing belief locally that the VDC is no longer required as a potential fighting force."

SECURITY OF MOVEMENT

5. During the week, FS personnel met a troop-ship on its arrival at MELBOURNE to check the disembarkation of Italian PW and service personnel. The ship also carried 16 first class civilian passengers from WESTERN AUSTRALIA. Some of these passengers were met by their friends on ship's arrival. For the purpose of boarding the ship, they had been issued with passes by the Marine Branch (Wharf & Ship Permit Section). Obviously, the passengers' friends had been notified of the exact date and time the ship was due in port.

Action Taken Referred to MLO, SS for attention. (Weekly Report No 14, 31 Aust FS Sec).

SECURITY OF P W CAMPSD. TATURA INTERNMENT GROUP

6. A report has been received from TATURA Internment Group regarding the escape at approximately 2, 0 on 23 Dec 43 of Q-517, Tihomir NALIS from No 1 Camp, TATURA. At the time, NALIS, (who is a YUGO-SLAV merchant seaman) was being held in the detention cells, and he made his escape by tearing a sheet of iron off the wall. NALIS, who has escaped from other establishments on at least two previous occasions, has been treated for symptoms of insanity at ROYAL PARK Mental Hospital, but it is the IO's opinion that his insanity is figned, and that NALIS is a shrewd actor.

It is remarkable that, despite the open country in the immediate vicinity of the camp, and the fact that NALIS was believed to be in the nude when he escaped, NO report whatsoever had been received about him until 4 Jan 44, when he approached the master of a ship in MELBOURNE with a request that he be taken on as a member of the crew. As the master was NOT aware that he was an escapee, he was NOT apprehended at the time, but a picket has been established at the ship by Security Service, and a close search will be made immediately prior to the ship's departure.

In a letter written to the YUGO-SLAV Consulate on 15 Dec 43, NALIS states that he has made application to the military authorities for release or transfer to another camp. He states that he is at a loss as to the reason for his internment, and that he does NOT "belong" in the Camp in which he is located, as this is an out-spoken Nazi camp in which he is classed as an "incompatible".

NALIS had received no formal reply to his most recent application for release, and expressed surprise that NO notice was being taken of his applications. (En 3/44)

E. MYRTLEFORD I W CAMP

- 7 The IO at No 5 PW Camp is disturbed at the number of contacts which are being made by PW transferred for treatment to military hospitals and receiving homes at ROYAL PARK and MOUNT PARK. One PW OR who recently returned from ROYAL PARK Receiving Home wrote a letter conveying kind regards and compliments of the season to seven (7) Italian families, presumably contacts made while he was outside the camp.

An officer recently returned from 115 AGH has received a letter from a civilian stating that she is to be advised by an officer at the Hospital when the PW is again a patient, in order that she may visit him.

Action Taken FS Sec and IO are visiting establishments named with a view to effecting a general tightening up of security.

Major,
for Col G-S,
Vic L of C Area.

6 Jan 44

Distribution

GOC, Vic L of C Area.
Col GS, Vic L of C Area.
Col Adm, Vic L of C Area.
GS (Int), LHQ.
GS (Int), Adv LHQ.
MLO, SS, CANBERRA.
MLO, SS, MELBOURNE.
Second Aust Army.
K FS Sec.
War Diary.
File.
Spares (2).

SECRET

SECURITY REPORT OF VIC L OF C AREA

up to 1200 hrs 10 Jan 44

No 38

SECRET

SECURITY OF PERSONNEL

A SECURITY OF ALIEN UNITS

1. In response to a notification in Routine Orders that application may be made by members of alien units for appointment as interpreters at PW Camps or Control Centre, some twelve (12) applications have been received to date; these mainly came from refugee alien ex internees at present in the 8 Aust Lmp Coy. A security check of these applicants is practically completed, and those against whom nothing adverse is recorded will be subjected to a translation test at the District Censor's Office in the near future.

SECURITY OF ESTABLISHMENTS

- c Civilians in Prohibited Area A report was received from Commander, Coast Arty, QUEENSLIFF, that a party of five (5) civilians in civilian car No FG 145 was noticed by a mounted patrol in a prohibited area at LONSDALE on 28 Nov and again on 2 Dec 43. On the first occasion, the party departed immediately their notice was drawn to the Prohibited Area sign. On the second occasion, they were interrogated by a Sgt of the 9 Aust Grn Coy, who asked their names and addresses. This request was refused, and one man, speaking in broken English, became very abusive. While the Sgt was inspecting the buildings at FRANKLIN, the party left hurriedly.

This report was referred to Security Service, who now advise that either there has been an error in quoting the car number, or else the number plates were bogus, as these plates have NOT yet been issued by the Police. Action in this case was impeded by the fact that the report, passing through normal military correspondence channels, took nearly fourteen (14) days before it reached Security Service for action.

In a comment on the dossier, the Deputy Director of Security for Victoria queries whether it would NOT have been advisable for the local authority to have communicated directly with the Police immediately the report was made, in order that a prompt investigation might have been carried out, and further suggests that the powers of patrols to deal with persons in a prohibited area be explained.

Action Taken A report is being submitted to G Ops on this matter.

SECURITY OF P W CAMPS

B. MURCHISON P W GROUP

3. The IO, in his report, comments at length on the general subject of morale in the various compounds. Summarized, it is his opinion that the morale in the German compounds (officer and OR) has deteriorated somewhat of late, on account of (a) depressing news from home; (b) monotony of barbed wire, and the uninteresting district landscape (which the IO sees as a reason for rather frequent attempts at escape of late); (c) in the case of ORs, deferred hopes of German PW being incorporated in rural employment schemes.

In regard to the Italians, it would seem that these PW are more complacent. The Fascist element is still making strong efforts to spread its gospel among the remainder, but this is being effectively checked by the Camp Staff. (Intelligence Report No 69 MURCHISON PW GP).

C TATURA INTERNMENT GROUP

4. Following the report that G 517 MALIS, T (the internee whose escape is reported in Security Report No 37) had been sighted in the wharf area, a circular giving his description and general particulars of the escape was forwarded to all units whose personnel visit that area in the course of their duty. However, NO further report in respect to this internee has been received.
5. Reports from TATURA Internment Group continue to contain extensive comments about individual personnel. These notes are of great value to Security Service.

* * *

and the Home Office Liaison Officer, as they form a summary of the camp, in respect to each internee concerned. (Intelligence Report No 52 TATURA Internment Gp).

D. MYRTLEFORD P W CAMP

6. Camp Security In Security Report No 36, reference is made to the return of PII SALICICIA from ROYAL PARK Receiving Home with the sum of £3.10.0 in his possession. A letter addressed to this PW by G CRAVANNA, 99 Chatwynd St, NORTH MELBOURNE, and received in the camp on 6-Jan 44, indicates that the PW has made available to CRAVANNA (presumably in exchange for the £3.10.0) a supply of PW Notelopes, apparently being under the impression that, by the use of this medium, mail could be forwarded to ITALY with greater ease and expedition.

Comment This possibility may be ruled out, however, as the District Censor will NOT pass PW Notelopes which do NOT bear the stamp of a PW Camp.

Action Taken Security Service and the District Censor have been advised. (Int Rep No 71 MYRTLEFORD P W CAMP).

7. While on duty in MELBOURNE during the past week, the IO, No 5 PW Camp visited 115 (HEIDELBERG) AGH, where he interviewed the CO and Security Officer regarding the security of PW sent to that institution for treatment. This had become necessary owing to the frequent references in correspondence to contacts being made by PW while under medical treatment.

The IO also visited ROYAL PARK Mental Home, where the Medical Superintendent has undertaken to enforce security measures, and has already forwarded draft Standing Orders in this connection for the approval of GS (Int).

It has been reported to the Police that, on Sunday last, a party of Italians visited MONT PARK Mental Home and took PW patients for a car drive. As NO accurate information in this connection can be obtained from the Police, steps are being taken by the FS Sec to arrange for the introduction of proper security measures in order to prevent repetition of the above.

J F Howard
Capt
for Col G S,
Vic L of C Area.
13 Jan 44

DISTRIBUTION

GOC, Vic L of C Area.
Col GS, Vic L of C Area.
Col Adm, Vic L of C Area.
G S (Int), LHQ.
G S (Int), Adv LHQ.
MOSS, CAMBERRA.
MOSS, MELBOURNE.
Second Aust Army.
K Aust FS Sec.
War Diary. ✓
File.
Spares (2).

SECURITY REPORT OF VIC I OF C AREA

up to 1200 hrs 17 Jan 44

No 39

SECURITY OF PERSONNEL

A SUBVERSIVE ACTION

Individuals

- 1 A report has been received from an officer of Area Staff, SOUTH MELLBOURNE, that, following the refusal of a man living at 60 Queens Road, MELLBOURNE, to admit the Area Doctor for the purposes of a medical examination, he visited that address on 12 Jan 44, in company with the doctor. After a short delay, admission to the flat was gained, and the Doctor went about the task of completing the necessary medical forms. During the interview, the Area Officer heard Morse signals emanating from the rear part of the flat; at the time the interview was taking place in the living room, where a broadcast receiver was installed, and NOT switched on. This report was referred to Security Service.

On the following day, information was received from HQ, MELBOURNE AA Gp, that the equipment of the AA installation at MIDDLE PARK had been subjected to heavy wireless interference for a short period on several days during the past week. This interference took place at intervals between 1400 and 1515 hrs, and investigations by Signals personnel revealed that the approximate direction from which it was emanating was in the general direction of Queens Road. As enquiries made by Signals revealed that interference did NOT emanate from any authorised source, and in view of the report made on the previous day, this matter was also reported to Security Service, who are undertaking an investigation of both reports.

B. MORALE

2. Unit Censorship "K" F S Sec report that many Unit officers contacted during the week voice the view that, whilst discontinuance of Unit Censorship removes from them some burden of work, they NO longer are able to maintain such close contact with the general morale and feeling of the men under their command.

SECURITY OF P / CAMPS

C. MURCHISON P W GROUP

3. At 2330 hrs on 4 Jan 44, two (2) GERMAN PW were detected in the wire entanglements surrounding DHURRINGILE officers' Compound. The PW were arrested by the guard, and were found to be batman-orderlies named MAASER, Max and RODSZIES, Walter. When arrested, the only articles of consequence in their possession, apart from personal items, tobacco, etc, was a 6 in rat tail file.

As the material in their possession would appear completely inadequate for a well planned escape, the IO surmises that the attempt may have been intended to be diversionary, to cover a similar attempt by GERMAN Officers, and this aspect is receiving his attention. (Int Rep No 71 MURCHISON PW GP).

D TATURA INTERNMENT GROUP

4. A search in "A" Compound, No 2 Camp, has yielded profitable results in respect to the organisation of the NSDAP in SOUTH AUSTRALIA prior to the war. The IO impounded a large number of files and documents from the property of S 3005 Dr J H BECKER, and a translation of these documents establishes the truth of a number of points which had previously been controversial. The IO adds that, to date, only a small percentage of the documents have been translated, and that he hopes to gain further interesting information from the remainder of the documents.

It is interesting to note that, following the publication in the daily newspapers of an article relating to the Nazi Party in SOUTH AUSTRALIA, Dr BECKER wrote to his wife, claiming that he took NO active part in Nazi matters after 1936, and that confusion had arisen through the similarity of his name to one BECKERMANN, the leader of the Nazi Party, who was repatriated to Germany late in 1939. However, the bulk of the correspondence

translated from his file consists of letters written in 1941 to other German internees held at TATUR, in which he is bitterly complaining against his expulsion from the NSDAP, and is seeking permission to appeal against such expulsion. (Int Rep No 54 - TATUR INT GP).

E. MYRTLEFORD 1

5. A small group of active Fascists continue to create disturbances and provoke dissension amongst the PW held in the camp.


In his report dated 15 Jan 44, the IO stated that the word "DUCE" was painted in large letters in that part of the hall occupied by the Intelligence Staff during picture shows. When the offender was traced and instructed through his Compound Leader to remove the offending words, he refused, and was consequently placed in detention, and in view of the failure of the Compound Leader to enforce his authority in the matter, the picture show was cancelled.

The IO adds that the offender (Sgt/M LANGL/PANE) was subsequently awarded 14 days detention for refusing to carry out a lawful command given to him by his superior officer (Int Rep No 72 MYRTLEFORD PW CAMP).

6. During the week, an official statement of the political situation in ITALY was read by the Camp Interpreter Staff to the assembled PW in the camp. The proclamation was first read in "A" Compound, where the behaviour of all ranks during the reading was excellent, the only reaction being that, on the mention of the King of ITALY's name, all ranks came to attention with a loud clicking of heels.

In "A" Compound, the reaction was similar, but there were a few notable exceptions when the King's name was mentioned. When MUSSOLINI's name was mentioned in this Compound for the first time, a few came to attention, but at the second mention, not even these did so.

Later in the evening ORs in "B" Compound, under the leadership of their senior NCO, sang the Fascist anthem "GIOVANEZZA", while in "A" Compound, Fascist Officers were grouped in a group in lively discussion with Lieut Pilot CRIVELLINI, and Lieut MARTINETTI, organisers of the Fascist nucleus. (Int Sec, MYRTLEFORD PW CAMP).


Major,
for Col G S,
Vic L of C Area.
20 Jan 44.

DISTRIBUTION

GOC, Vic L of C Area.
Col G S, Vic L of C Area.
Col Adm, Vic L of C Area.
GS (Int), Adv LHQ.
GS (Int), LHQ.
MLO, SS, CANBERRA.
MLO, SS, MELBOURNE
Second Aust Army
K Aust FS Sec.
War Diary.
File.
Spares (2).

SECURITY REPORT OF VIC L OF C AREA

up to 1200 hrs 24 Jan 44

No 40

SECURITY OF INFORMATION

A CENSORSHIP

- 1 the following letter from a Sgt in a Field HQ to his wife is refreshing in the clear minded outlook of the writer upon the object of security:

" I'll take a bet sweetheart that that girl who has an uncle in your office, has an officer for an uncle because I am quite sure that he would not be able to tell her the things he does if he had to place them before a censor

That last piece of information you passed on was a definite breach of security and he ought to be more discreet. People just don't understand what they are doing when the spool of movements like that. Since I have been working with the present H Q I have come to realise how absolutely catastrophic such loose talk can be. Not in this particular incident of course, but if he prattles for one movement he is just as likely to prattle in a more important one. Don't you agree with me."

(FD 4201)

Action Security Service, Victoria, have been requested to investigate the breach alluded to in the first para.

SECURITY OF PERSONNEL

B MORALE

2. Rumours Following the sighting of a letter in censorship relating to the story of an alleged Japanese atrocity in NEW GUINEA (it was stated that a soldier in a Victorian Hospital had been captured by the Japs and his tongue cut out) Commonwealth Security Service, Victoria, was requested to make an investigation. The investigator traced this atrocity story back through seven (7) persons before he interviewed the originator, who alleged that the case which he had cited was that of a soldier who had died in Hospital after return from NEW GUINEA as a result of consumption of the throat. This version is flatly denied by the woman who formed the second link in the chain, who persists in her statement that the story of the atrocity as finally related in the censored letter is substantially as given to her by the originator. The matter has again been referred to Commonwealth Security Service, with a request that consideration be given to the question of taking action against the persons concerned in originating and repeating this particularly distressing rumour.

SECURITY OF MATERIAL

- 3 Sal to Civilians of Articles Marked with Government Stamp Following a report from an Ordnance officer that fly veils marked with the Government stamp were being offered for sale by a City firm, investigations were made by F S Sec. It was found that the veils were NOT made to any standard Government specification, they were, in fact, manufactured to enable the disposal of surplus oddments of netting. The calico top to which the veil is attached, however, is the same as that used in Government veils, and the stamping is done when the top is cut out. As the sale of articles bearing the Government stamp causes much comment from members of the public NOT aware of the full circumstances, the firm has undertaken to recall the veils concerned in order to obliterate the stamp, and will ensure that the error does NOT re-occur.

Action The matter has been referred to AQMG, HQ, Vic L of C Area, for his information.

SECURITY OF P W CAMPS

C. MURCHISON P W GROUP

4. A full report has been submitted on the subject of a short-lived escape from GRAYTOWN Work Camp on 15/16 Jan 44. The escapee was PWG 42283, Ob. Gaff SEIBERT, Edmund, and he was recaptured some 19 hours after he was first

missed, approximately nine (9) miles from the camp. The IO does NOT consider that this was a planned attempt at escape, but rather in the nature of an escapade, as subsequent search revealed that SIEBLERT had nothing in his possession beyond tobacco and matches, and that he was still dressed completely in PW burgundy clothing. SIEBLERT was subsequently charged with attempted escape and awarded 28 days detention by the Camp Commandant (Int Rep No 73 MURCHISON P W Group).

D TATURA INTERNMENT CAMP

5. The IO reports that he has continued the translation of documents found as a result of a search of the effects of Dr BECKER, "A" Compound, No 2 Camp, (see Security Report No 39, Vic L of C Area), and has obtained valuable data from records compiled by Dr BECKER showing the previous military status and service of a large number of the internees. (Int Rep No 55 TATURA Int Gp).
6. The report also includes a large number of dossier summaries in respect to internees held in No 2 Camp; copies of these are being passed to the Home Office Representative, L H Q (Int Rep No 55, TATURA Int Gp).

E MYRTLEFORD P W CAMP

7. The following extract from a letter written by an Italian PW Officer of this camp is of interest in describing prisoners' reactions after a long period of detention:

"You frequently ask about life in camp. Here, then, we have a small ITALY, where the force and the qualities (alas, not too many) of the nation show up in an exaggerated measure and, of course, there is an, unfortunately paradoxical, repercussion of the present situation in ITALY. Imagine the various types which come to the surface; heroes who are impatient to fight (but who, in their hour, carry the International Convention on the treatment of PW), heroes who have told you everything long ago and who, now, expect a certificate of merit, leaders of public opinion who yesterday sang the praises of one thing and who, today, kneel before another and, on the other side, some pig headed chaps who do not see, or who do not want to see the realities; around all these are the usual adventurers of all shades and colours, who are trafficking, agitating, and plotting with their minds fixed only on macaroni and similar good things with which our good detainers so lavishly provide us. It is nauseating but although I have had more than enough of it I squeeze out a nice, bitter and ironical smile which helps along my life. I, who have always hated politics, having arrived after years of work and troubles, on a height of moral honesty where I am impregnable to poisonous slaver, keep myself in a happy spiritual loneliness even if I am obliged to approach, physically, the others."

Comment The IO comments that the writer is known to be a moderate Fascist, who is inclined to "run with the hare and hunt with the hounds". (Int Rep No 73 MYRTLEFORD P W CAMP).

CEN CENSORSHIP

8. A scrutiny of soldiers' mail from units in the ALBURY area has been continued by a detachment of 1 Aust Fd Censorship Coy. Many common breaches of censorship rules are being disclosed, and corrective steps are being taken through the medium of lectures by Field Security and Field Censorship personnel; the more serious individual censorship and security offenses are forwarded to the relevant unit for disciplinary action.

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John Bank
Major,
for Col GS,
Vic L of C Area.
27 Jan 44.