

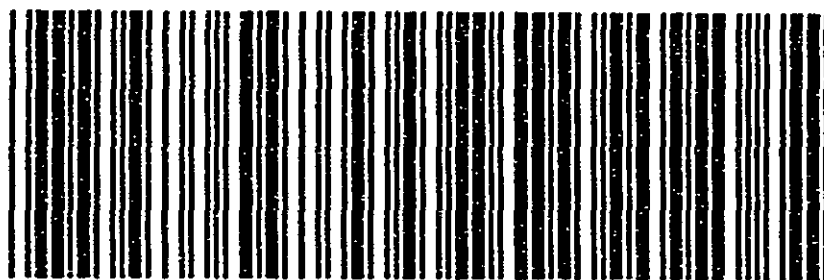
AWM52

Australian Military Forces, Army headquarters,  
formation and unit diaries, 1939-1945

# 1/4/1 CORPS

1 Australian Corps  
General Branch (1 Aust  
Corps 'G' Branch)

1939-1940, part 1, appendices



1/4/1-0193

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SECRET.

APPE 'A'

THE FORMATION OF THE 2ND A. I. F.

GOVERNMENT DECISION TO RAISE THE 2ND A.I.F.

1. The decision by the Australian Government to raise the 2nd A.I.F. was announced in a radio broadcast by the Prime Minister on 15th September, 1939. In his statement Mr. Menzies gave a general outline of the organization of the Force and stressed that it would be enlisted for service at home or overseas according to the circumstances of the international situation. Enlistment was to be for the period of the war and twelve (12) months thereafter.

ORDER OF BATTLE.

2. On 3rd October 1939 the Military Board issued the Order of Battle of the 2nd A.I.F. and the detailed distribution of units to Military Districts. This, with minor amendments subsequently made, is attached as Annexure 1.

COMMAND.

3. On 13th October 1939 Major General Sir Thomas Blamey, C.B., C.M.G., D.S.O., Unattached List, Australian Military Forces, was appointed to command the 2nd A.I.F. comprising 6th Division and Ancillary Troops.

SUBORDINATE COMMANDERS AND STAFFS.

4. The names of Subordinate Commanders and Staffs as at 30th November 1939 are shown in Annexure 2.

RECRUITMENT.

5. In the initial instructions, the Military Board laid down that the ages for enlistment were to be between 18 and 35, although this could be relaxed in the case of selected Warrant and Non-Commissioned Officers.

6. The following maximum ages were fixed for Officers :-

Lieutenants	-	30.
Captains	-	35.
Majors	-	40.
Lt.-Cols.	-	45.

These were subsequently varied to allow the acceptance of officers above these ages, provided they were needed for particular appointments for which no other suitable applicants were forthcoming.

7. The original allotment of recruits was 50% Militia, 25% previous service and 25% without any service.

8. Registration of applicants and medical examinations of recruits without previous service commenced in all Districts on 19th September 1939, but no personnel were attested until 20th October 1939. It was found at an early stage that the response from serving members of the Militia Forces was quite inadequate to supply the requirements of 50% of the Force, and authority was accordingly given for the balance to be met from further enlistments of men without previous Service. This matter is referred to again in para. 16 below.

9. On 10th October 1939 the Military Board authorised the attestation of recruits as from 20th October and 3rd November and ordered an initial period of recruit training under Command and District arrangements in Recruit Reception and Training Depots.

#### EMBODIMENT.

10. On 3rd November 1939 the embodiment of the Force commenced when personnel recruited from the Militia entered Camp as advanced parties. Drafting from Recruit Training Depots to Camps commenced on 6th November 1939 and by 30 November 1939 the 2nd A.I.F., apart from officers and N.C.Os, and with the exception of some medical and ordnance units had reached War Establishment - details of Strengths as at 30th November 1939 are shown in Annexure 3.

#### CAMP SITES.

11. Concurrently with the decision of the Government to raise the Force, action was taken to acquire camp sites on which to construct semi-permanent hatted camps. In VICTORIA, PUCKAPUNYAL, 6 miles west of SEYMOUR was

selected for one Brigade Group, and in NEW SOUTH WALES, INGLEBURN, 5 miles South of Liverpool. Generally speaking, the construction work in these camps had been completed by 30th November 1939, although Sewerage, lighting and road making had not been finalised. Some delay occurred in selection of a site for a third camp in the NEWCASTLE area. Finally a decision was made to acquire a site at GRETA, but by 30th November 1939 construction had only been commenced for two battalions.

12. In Q'LAND, SOUTH AUSTRALIA, WESTERN AUSTRALIA and TASMANIA, troops were accumulated in tented camps in view of a decision to concentrate, as soon as possible, the whole of the Force in VICTORIA and NEW SOUTH WALES.

#### TRAINING.

13. The objectives aimed at in the first month's training were :-

- (a) Completion of the "hardening" of men commenced in Recruit Reception Depots.
- (b) Establishment of the permanent organisation of units and sub-units.
- (c) A satisfactory standard of individual training.

The standard reached at 30th November 1939 varied rather markedly by units. The difficulties noted later in this summary affected units in differing degrees and only in Eastern Command had anything approaching the required standard been reached.

#### CONCENTRATION.

14. Training and administrative difficulties made it essential that some degree of concentration of widely scattered units should be effected without delay. Approval was accordingly given for concentration of the following units by 30th November :

Reece Regt	(less one Sqn in VICTORIA)	-	INGLEBURN
Sigs 6 Div	{ " three Sigs "	-	"
Corps Sigs	(Complete	-	MELBOURNE

15. In the meantime, plans were made with a view to ensuring the complete concentration in VICTORIA and NEW SOUTH WALES by

31st December 1939. These plans were based on the temporary use of RUTHERFORD and LIVERPOOL camps in N.S.W. until the completion of building at GRETA.

MOBILIZATION OF H.Q. 2nd A.I.F.

16. H.Q. 2nd A.I.F. was established at 441 St Kilda Rd MELBOURNE on 23rd October 1939 with those officers appointed at that time and a staff of temporary civilian employees provided by the Staff Inspector of Defence Department. Enlistments of Clerks, Drivers M.T., Orderlies, etc. had proceeded and by 30th November 1939 the majority of the personnel required had been obtained.

THE ATTITUDE OF SERVING MEMBERS OF THE MILITIA FORCES TO 2nd A.I.F.

17. Reference has already been made in para. 3 above to the failure of the Militia Forces to provide their quota of the 2nd A.I.F. In fact the actual response was between 20% and 25%. The chief reasons advanced for this were :-

- (a) ~~Reluctance on the part of many members of the Militia to relinquish well paid positions to join a force which might not go overseas.~~
- (b) Reluctance on the part of many members of the Militia to relinquish well paid positions to join a force which might not go overseas.
- (c) Opposition, both active and passive, by Commanders of Militia formations and units.

It is probable that all three reasons contributed their share to the disappointing quota of enlistments from the Militia. There was, however, considerable evidence that Militia Commanders were concerned that their best officers and M.C.Os were being taken from them to join the 2nd A.I.F. and that they would be left with inadequate trained personnel to carry out the projected three months Militia camps. This led to the issue by the Military Board of a direction that volunteers from the Militia were not to be permitted to enlist if, as a result, their Militia Units would be unduly weakened. The submission of the G.O.C. 2nd A.I.F. on this direction is attached as Annexure 4.

DIFFICULTIES ENCOUNTERED IN ESTABLISHING 2ND A.I.F.

18. Reference has already been made in para. 17 to the failure of the Militia to provide its quota. Though the effect of this was serious, in that it resulted in having to train an unduly high proportion of recruits with an inadequate number of M.C.Os, there were other difficulties. Chief among these were :-

- (a) The incidence of Militia Camps of Training at the same time as the 2nd A.I.F. was being established.
- (b) The inadequate supply of training and war equipment.
- (c) The method of allocation of A.I.F. units to Military Districts.
- (d) Lack of uniforms.
- (e) The complications due to Commands, in which A.I.F. Units were situated, being responsible for the local administration of such units.

These are dealt with in some detail below.

THE INCIDENCE OF MILITIA CAMPS.

19. In considering this difficulty, a comparison has to be drawn between the formation of 1st Division in 1914 and of 6th Division in 1930. In 1914, all training, other than that of Senior Cadets, was at once suspended and all resources in personnel of the Permanent & Citizen Forces were available. In fact, the Military Forces were subordinated to the demands of the A.I.F. In 1930, the opposite was the case, since the 2nd A.I.F. was formed at a time when the permanent and militia forces were working at high pressure with camps of one month's duration as well as with many other activities occasioned by the war. The result was that it was difficult to arrange interviews with officers and equally difficult to ensure that the required Permanent Staff were withdrawn to meet the needs of the A.I.F. In brief, the Militia Forces were the primary consideration and the 2nd A.I.F. was only secondary.

20. The reluctance of the Militia Commanders to release officers and N.C.O's, in view of their own training commitments, has already been commented upon. In addition it was an undoubted fact that the comradeship between men existing in Militia units went some way to dissuading those members, in a position to enlist, from doing so, since they would be leaving their friends, who were not able to enlist, during a period of active camp training.

INADEQUACY OF EQUIPMENT.

21. The outbreak of War found the Australian Military Forces with only a limited amount of Camp Equipment and with serious deficiencies in training and war equipment. As Militia camps were in full swing when the 2nd A.I.F. was embodied, the former were naturally provided for to the detriment of the latter. Although the situation as regards Camp Equipment was generally satisfactory except in VICTORIA, the training and war equipment available was totally inadequate in all Districts. For example, there was great difficulty in obtaining transport and guns for artillery units, while 17 Aus. Inf. Bde., was in camp for over a fortnight before it even received its first issue of rifles.

22. To meet the situation, the Military Board had, in October, issued an instruction giving 2nd A.I.F. priority over the Militia in regard to equipment. Most articles needed were, however, on issue to Militia units in camp, and there was a definite lack of direction by Commands in regard to ordering withdrawal from the Militia. In spite of repeated protests by 2nd A.I.F., the position at 30 Nov. '39, was far from satisfactory, and promised to become even more acute with the concentration of the main body of the Force in Eastern Command during the month of December.

THE METHOD OF ALLOCATION OF UNITS.

23. The distribution of units of the 2nd A.I.F.



to the several Military Districts provided serious administrative difficulties. Small detachments of the same unit were raised in States so widely separated as Q'LAND and WESTERN AUSTRALIA, with the result that selection of personnel and control of training in the period prior to concentration resulted in much loss of time and efficiency.

LACK OF UNIFORMS.

24. Although the decision to raise the Force was made on 15 September, '39, there were men at the end of November without even working dress, while only approximately 1/3rd to half of the troops had received a first issue of Service Dress. Apart from the inevitable damage to civilian clothes, the general shortage led to considerable dissatisfaction among the troops who were reluctant to take leave unless properly dressed.

ADMINISTRATION BY COMMANDS.

25. In view of the dispersion of the 2nd A.I.F. over the whole Commonwealth, it was essential that the local administration of A.I.F. units should be undertaken by the Commands in which these units were situated, G.O.C. 2nd A.I.F. being responsible for training the Force. This gave rise to a certain amount of friction and to differing interpretations by Commands of Army Headquarters instructions, particularly in so far as the priority of issue of equipment was concerned. The effect of this resulted in an unusually large number of complaints by units, most of which were justified, while Divisional and Brigade Staffs, already working at high pressure on the initial organization of the Force, were compelled to devote much time to work which should have been done by Command Staffs.

POSITION AS AT 30 NOV. '39.

26. In spite of the many difficulties listed in foregoing paragraphs, definite progress had been made by 30 Nov. '39. Considerable quantities of essential training equipment was still outstanding, but definite progress in individual training was reported. The standard of training attained, varied considerably in the various units but in most cases the progress was satisfactory. The shortage of officers and other personnel capable of imparting instruction in certain units contributed largely to the varying standards reached. Comparisons are invidious, but it should be recorded that the standard of training in the three infantry brigades was in the order, 16, 17, and 18 Aus. Inf. Bdes. Apart from other factors, the state of readiness of accommodation and the relative speeds with which enlistments were completed to establishment, together with the relative assistance afforded by the Command H.Q. concerned are the main reasons for the above relative states of progress in training.

27. Training in divisional units and in technical arms suffered from similar restrictions to the above, but, taken by and large, the standard of training reached was as satisfactory as could be expected in the circumstances.

ORDER OF BATTLE2ND AUSTRALIAN IMPERIAL FORCE6TH DIVISION AND ANCILLARY TROOPSDIVISIONAL UNITS

Headquarters 2nd A.I.F. (attached Headquarters 6th Division)  
 Headquarters 6th Division  
 Headquarters 6th Division (attached 1 Veterinary Officer)  
 6th Divisional Intelligence Section  
 6th Divisional Reconnaissance Regiment  
 (39th Light Aid Detachment attached)  
 Headquarters 16th Infantry Brigade  
 (45th Light Aid Detachment attached)  
 Intelligence Corps attached  
 2nd/1st Battalion  
 2nd/2nd Battalion  
 2nd/3rd Battalion  
 2nd/4th Battalion  
 Headquarters 17th Infantry Brigade  
 (46th Light Aid Detachment attached)  
 Intelligence Corps attached  
 2nd/5th Battalion  
 2nd/6th Battalion  
 2nd/7th Battalion  
 2nd/8th Battalion  
 Headquarters 18th Infantry Brigade  
 (47th Light Aid Detachment attached)  
 Intelligence Corps attached  
 2nd/9th Battalion  
 2nd/10th Battalion  
 2nd/11th Battalion  
 2nd/12th Battalion  
 Headquarters 6th Divisional Artillery  
 Headquarters 2nd/1st Field Regiment  
 (43rd Light Aid Detachment attached)  
 2nd/1st Field Battery  
 2nd/2nd Field Battery  
 Headquarters 2nd/2nd Field Regiment  
 (40th Light Aid Detachment attached)  
 2nd/3rd Field Battery  
 2nd/4th Field Battery  
 Headquarters 2nd/3rd Field Regiment  
 (41st Light Aid Detachment attached)  
 2nd/5th Field Battery  
 2nd/6th Field Battery  
 Headquarters 6th Divisional Engineers  
 (42nd Light Aid Detachment attached)  
 2nd/1st Field Company  
 2nd/2nd Field Company  
 2nd/3rd Field Company  
 2nd/1st Field Park Company  
 6th Divisional Signals  
 (49th Light Aid Detachment attached)  
 6th Divisional Reconnaissance Regiment Signal Section  
 Headquarters 6th Divisional Army Service Corps  
 6th Divisional Supply Company X  
 6th Divisional Ammunition Company  
 6th Divisional Petrol Company  
 2nd/1st Field Ambulance  
 2nd/2nd Field Ambulance  
 2nd/3rd Field Ambulance  
 2nd/1st Field Hygiene Section

6th Field Cash Office  
6th Provost Company  
6th Divisional Postal Unit

CORPS UNITS

Air Intelligence Liaison Section  
\* Headquarters 1st Anti-Tank Regiment  
(44th Light Aid Detachment attached)  
1st Anti-Tank Battery  
2nd Anti-Tank Battery  
3rd Anti-Tank Battery  
4th Anti-Tank Battery  
Headquarters Corps Signals  
Headquarters No. 1 Company  
Headquarters No. 2 Company  
1st Construction Section  
1st Despatch Rider Section  
1st Wireless Telegraph Section  
1st Line Maintenance Section  
1st Operating Section  
1st Mechanized Cable Section  
1st Technical Maintenance Section  
\* "H" Section 6th Divisional Signals (for Anti-Tank  
Regiment)  
2nd/1st Machine Gun Battalion  
(48th Light Aid Detachment attached)  
6th Divisional Ammunition Sub Park  
Corps Troops Supply Column (details)  
Corps Troops Ammunition Company (details)  
Corps Troops Ammunition Sub Park (details)  
2nd/1st Casualty Clearing Station  
1st Army Field Workshop  
6th Divisional Section 1st Ordnance Field Park

LINE OF COMMUNICATION UNITS

Headquarters Overseas Base  
Australian Infantry and General Base Depot  
(Headquarters and two Companies)  
1st General Hospital (600 beds)  
2nd General Hospital (1200 beds)  
1st Convalescent Depot  
1st Advanced Depot Medical Stores  
1st Dental Unit  
2nd Dental Unit  
3rd Dental Unit  
4th Dental Unit  
5th Dental Unit  
6th Dental Unit  
2nd/1st Australian Ordnance Store Company.

NOTE

- \* These units become component parts of 6th Division after re-organization overseas.

SECOND AUSTRALIAN IMPERIAL FORCE.

### 6th Division and Ancillary Troops

(a) Allotments to Commands and Military Districts.

**NORTHERN COMMAND**

[illegible]

EASTERN COMMAND

Units to be raised	Quota			1st. Rein - forcements			Total		
	Off.	O.R.	Total	Off.	O.R.	Total	Off.	O.R.	Total
Headquarters 6th Division (details)	10	63	73	-	-	-	10	63	73
Veterinary Officer (attached)	1	-	1	-	-	-	1	-	1
Details Intelligence Corps (attached)	1	5	6	-	-	-	1	5	6
6th Divisional Reconnaissance Regiment									
Headquarters Squadron	5	104	109)	1	16	17	10	180	190
"A" Squadron (less Nos. 3 4 & 5 Troops)	4	60	64)						
<u>Artillery</u>									
Headquarters 6th Divisional Artillery	6	23	29	-	-	-	6	23	29
2nd/1st Field Regiment	34	557	591	4	38	42	38	595	633
2nd/3rd Field Regiment									
"D" & "F" Troops, 2nd/6th Field Battery	6	118	124	1	8	9	7	126	133
<u>Engineers</u>									
Headquarters 6th Divisional Engineers	7	32	39)						
2nd/1st Field Company	5	237	242)	1	15	16	13	284	297
<u>Signals</u>									
6th Divisional Signals (less "D" "F" "G" "H" "K" & "L" Sections)	14	243	257	1	12	13	15	255	270
1st Despatch Rider Section Corps Signals	1	26	27	-	1	1	1	27	28
<u>Infantry</u>									
Headquarters 16th Infantry Brigade	10	63	73	-	-	-	10	63	73
Details Intelligence Corps (attached)	-	2	2	-	-	-	-	2	2
2nd/1st Battalion	34	749	783	7	74	81	41	823	864
2nd/2nd Battalion	34	749	783	7	74	81	41	823	864
2nd/3rd Battalion	34	749	783	7	74	81	41	823	864
2nd/4th Battalion	34	749	783	7	74	81	41	823	864
2nd/1st Machine Gun Battalion (details)	10	220	230	2	12	14	12	232	244
<u>Army Service Corps</u>									
6th Divisional Supply Column (less "E" Section)	15	591	606	-	14	14	15	605	620
Corps Troops Supply Column (details)	-	10	18	-	-	-	-	18	18
"B" & "C" Sections, 6th Divisional Ammunition Sub-Park	2	210	212	-	4	4	2	214	216
<u>Army Medical Corps</u>									
2nd/1st Field Ambulance	12	245	257	-	5	5	12	250	262
2nd/1st Field Hygiene Section	1	28	29	-	1	1	1	29	30
1st General Hospital	24	150	174	1	5	6	25	155	180
2nd General Hospital (Medical - & Surgical details)	1	30	31	-	1	1	1	31	32
2nd Dental Unit	1	4	5	-	-	-	1	4	5
<u>Army Ordnance Corps</u>									
2nd/1st Army Field Workshop (less three Recovery Sections)	6	240	246	-	8	8	6	248	254
6th Divisional Section 1st Ordnance Field Park (less Vehicle Sub-Section)	2	57	59	-	4	4	2	61	63
45th Light Aid Detachment	1	12	13	-	-	-	1	12	13
<u>Army Pay Corps</u>									
6th Field Cash Office (details)	-	7	8	-	-	-	-	7	8

EASTERN COMMAND -Continued -

Units to be raised	Quota			1st. Re in- forcements			Total		
	Off.	O.R.	Total	Off.	O.R.	Total	Off.	O.R.	Total
<u>Provost Company</u>									
6th Provost Company (less five Sections)	1	31	32	-	3	3	1	34	35
<u>Postal Unit</u>									
6th Divisional Postal Unit (details)	1	7	8	-	-	-	1	7	8
<u>Overseas Base</u>									
Headquarters Australian Overseas Base (details)	5	56	61	-	-	-	5	56	61
<u>Infantry &amp; General Base Depot</u>									
Australian Infantry & General Base Depot (details)	-	32	32	-	-	-	-	32	32
<u>Ordnance Store Company</u>									
2nd/1st Ordnance Store Company (details)	-	8	8	-	-	-	-	8	8
<b>TOTAL</b>	<b>323</b>	<b>6475</b>	<b>6798</b>	<b>39</b>	<b>43</b>	<b>482</b>	<b>362</b>	<b>6918</b>	<b>7280</b>
<u>Army Nursing Service</u>									
1st General Hospital									50
<u>SOUTHERN COMMAND (3 M.D.)</u>									
Headquarters 2 A.I.F. (details)	3	7	10	-	-	-	3	7	10
Headquarters 6th Division (details)	10	62	72	-	-	-	10	62	72
Details Intelligence Corps (attached)	1	5	6	-	-	-	1	5	6
Air Intelligence Liaison Section	2	6	8	-	-	-	2	6	8
6th Divisional Reconnaissance Regiment									
Regimental Headquarters	5	17	22	2	12	14	14	125	139
"B" Squadron	7	96	103						
<u>Artillery</u>									
2nd/2nd Field Regiment	34	557	591	4	38	42	38	595	633
<u>Engineers</u>									
2nd/2nd Field Company	5	237	242	1	15	16	6	252	258
Headquarters 2nd/3rd Field Company	2	45	47	1	3	4	3	48	51
<u>Signals</u>									
"D" "F" & "K" Sections 6th Divisional Signals	5	154	159	-	6	6	5	160	165
6th Divisional Reconnaissance Regiment Signal Section	1	11	12	-	1	1	1	12	13
Headquarters Corps Signals	4	25	29	1	2	3	9	44	53
Headquarters Nos. 1 & 2 Companies, Corps Signals	4	17	21						
1st Wireless Telegraph Section, Corps Signals	1	28	29	-	1	1	1	29	30
1st Line Maintenance Section, Corps Signals	1	27	28	-	1	1	1	28	29

[illegible]



SOUTHERN COMMAND (4 M.D.)

Units to be raised	Quota			1st Rein- forcements			Total		
	Off.	O.R.	Total	Off.	O.R.	Total	Off.	O.R.	Total
Headquarters 6th Division (details)	1	-	1	-	-	-	1	-	1
6th Divisional Reconnaissance Regiment "C" Squadron (less 13 14 & 15 Troops)	4	60	64	-	6	6	4	66	70
<u>Artillery</u>									
Headquarters 2nd/3rd Field Regiment	6	45	51	-	-	-	6	45	51
2nd/5th Field Battery (less "A" & "B" Troops)	8	138	146	1	12	13	9	150	159
<u>Engineers</u>									
One Section, 2nd/3rd Field Company	1	64	65	-	4	4	1	68	69
<u>Signals</u>									
1st Operating Section Corps Signals	1	40	41	-	2	2	1	42	43
<u>Infantry</u>									
2nd/10th Battalion	84	749	783	7	74	81	91	823	864
2nd/1st Machine Gun Battalion (details)	4	57	61	1	10	11	5	67	72
<u>Army Service Corps</u>									
"C" Section, 6th Divisional Ammunition Company	2	127	129	-	3	3	2	130	132
Three Sub-Sections, "D" Workshop Section, 6th Divisional Petrol Company	-	48	48	-	-	-	-	48	48
<u>Army Medical Corps</u>									
2nd General Hospital (Medical & Surgical details)	7	29	36	1	5	6	8	34	42
1st Advanced Depot Medical Stores	1	8	9	-	-	-	1	8	9
4th Dental Unit	1	4	5	-	-	-	1	4	5
<u>Army Ordnance Corps</u>									
40th Light Aid Detachment	1	12	13	-	-	-	1	12	13
41st Light Aid Detachment	1	12	13	-	-	-	1	12	13
<u>Provost Company</u>									
One Section, 6th Provost Company	-	16	16	-	-	-	-	16	16
<u>Overseas Base</u>									
Headquarters Australian Overseas Base (details)	1	8	9	-	-	-	1	8	9
<u>Ordnance Store Company</u>									
2nd/1st Ordnance Store Company (details)	-	1	1	-	-	-	-	1	1
Total	73	1410	1491	10	116	126	83	1534	1617
<u>Army Nursing Service</u>									
2nd General Hospital									12
<u>SOUTHERN COMMAND (6 M.D.)</u>									
6th Divisional Reconnaissance Regiment No 15 Troop, "C" Squadron	1	12	13	-	2	2	1	14	15
<u>Artillery</u>									
1st Anti Tank Regiment (details)	8	132	140	1	10	11	9	142	151
<u>Engineers</u>									
One Section, 2nd/3rd Field Company	1	64	65	-	4	4	1	68	69

SOUTHERN COMMAND (6 M.D.) -Continued -

Units to be raised	Quota			1st Rein- forcements			Total		
	Off.	O.R.	Total	Off.	O.R.	Total	Off.	O.R.	Total
<u>Signals</u>									
1st Mechanised Cable Section, Corps Signals	1	31	32	-	2	2	1	33	34
<u>Infantry</u>									
2nd/12th Battalion (Less "B" & "C" Companies)	24	537	561	4	37	41	28	574	602
2nd/1st Machine Gun Battalion (details)	2	57	59	-	10	10	2	67	69
<u>Army Service Corps</u>									
"B" Section, 6th Divisional Petrol Company	1	68	69	-	2	2	1	70	71
<u>Army Medical Corps</u>									
2nd General Hospital (Medical & Surgical details)	5	29	34	-	-	-	5	29	34
6th Dental Unit	1	4	5	-	-	-	1	4	5
<u>Army Ordnance Corps</u>									
42nd Light Aid Detachment	1	12	13	-	-	-	1	12	13
<u>Provost Company</u>									
One Section, 6th Provost Company	-	16	16	-	-	-	-	16	16
<u>Overseas Base</u>									
Headquarters Australian Overseas Base (details)	1	8	9	-	-	-	1	8	9
<b>Total</b>	<b>46</b>	<b>970</b>	<b>1016</b>	<b>5</b>	<b>67</b>	<b>72</b>	<b>51</b>	<b>1037</b>	<b>1088</b>
<u>Army Nursing Service</u>									
2nd General Hospital									8
<b>WESTERN COMMAND</b>									
6th Divisional Reconnaissance Regiment Nos 13 & 14 Troops, "C" Squadron	2	24	26	-	2	2	2	26	28
<u>Artillery</u>									
2nd/3rd Field Regiment 2nd/6th Field Battery (Less "D" & "F" Troops)	8	130	146	1	10	11	9	148	157
<u>Engineers</u>									
One Section, 2nd/3rd Field Company	1	64	65	-	4	4	1	68	69
<u>Signals</u>									
"G" Section, 6th Divisional Signals	1	29	30	-	2	2	1	31	32
1st Technical Maintenance Section	1	24	24	-	1	1	1	25	26
<u>Infantry</u>									
2nd/11th Battalion	34	749	783	7	74	81	41	823	864
2nd/1st Machine Gun Battalion (details)	2	57	59	-	10	10	2	67	69
<u>Army Service Corps</u>									
"D" Workshop Section (Less three Sub-Sections), 6th Divisional Petrol Company	2	50	52	-	2	2	2	52	54

WESTERN COMMAND -Continued-

Units to be raised	Quota			1st Rein- forcements			Total		
	Off.	O.R.	Total	Off.	O.R.	Total	Off.	O.R.	Total
<u>Army Medical Corps</u>									
2nd General Hospital (Medical & Surgical details)	7	29	36	-	-	-	7	29	36
1st Convalescent Depot	11	53	64	-	-	-	11	53	64
5th Dental Unit	1	4	5	-	-	-	1	4	5
<u>Army Ordnance Corps</u>									
43rd Light Aid Detachment	1	12	13	-	-	-	1	12	13
44th Light Aid Detachment	1	12	13	-	-	-	1	12	13
<u>Provost Company</u>									
6th Provost Company (details)	-	16	16	-	-	-	-	16	16
<u>Overseas Base</u>									
Headquarters Australian Overseas Base (details)	3	7	10	-	-	-	3	7	10
Total	75	1268	1343	8	105	113	83	1373	1456
<u>Army Nursing Service</u>									
2nd General Hospital									11
<u>7th MILITARY DISTRICT</u>									
<u>Artillery</u>									
2nd/3rd Field Regiment									
"A" & "B" Troops 2nd/5th Field Battery	6	118	124	1	8	9	7	126	133

Ø These officers may be raised from other Districts as selected, by arrangement between G. O's. C. 6th Division and the Commands concerned.

S U M M A R Y

COMMAND	QUOTA			1st Rein- forcements			TOTAL			Army Nursing Service
	Off.	O.R.	Total	Off.	O.R.	Total	Off.	O.R.	Total	
NORTHERN COMMAND (including New Guinea)	115	2667	2782	11	183	194	126	2850	2976	18
EASTERN COMMAND	323	6475	6798	39	443	482	362	6918	7280	50
SOUTHERN COMMAND										
3 M.D.	347	6052	6399	39	412	451	386	6464	6850	39
4 M.D.	73	1418	1491	10	116	126	83	1534	1617	12
6 M.D.	46	970	1016	5	67	72	51	1037	1088	8
WESTERN COMMAND	75	1268	1343	8	105	113	83	1373	1456	11
7 MILITARY DISTRICT	6	118	124	1	8	9	7	126	133	-
TOTAL	985	18968	19953	113	1334	1447	1098	20302	21400	138

### 3. Distribution (Contd.)

#### (b) Allotment of Light Aid Detachments

##### PERMANENT ATTACHMENT TO UNITS ON CONCENTRATION

Military District in which raised.	No. of L.A.D.	<u>UNIT TO WHICH ATTACHED</u>
3rd	39th	6th Divisional Reconnaissance Regiment
4th	40th	2nd/2nd Field Regiment
4th	41st	2nd/3rd Field Regiment
6th	42nd	6th Divisional Engineers
5th	43rd	2nd/1st Field Regiment
5th	44th	1st Anti Tank Regiment
E.C.	45th	16th Infantry Brigade
S.C. 3 M.D.	46th	17th Infantry Brigade
N.C.	47th	18th Infantry Brigade
S.C. 3 M.D.	48th	2nd/1st Machine Gun Battalion
S.C. 3 M.D.	49th	6th Divisional Signals

#### 4. War Establishments.

Australian War Establishments are the authority for the appointment of officers, enlistment of other ranks, and the provision of animals, and transport shown therein but in each case subject to such modifications as are directed by the Military Board from time to time.

#### 5. War Equipment Tables.

The relevant Australian War Equipment Tables are the authority for the issue of equipment, subject to modification as in the case of War Establishments. The issue of equipment, clothing and necessaries is dealt with in Military Board Instruction 59 of 1939.

#### 6. Terms of Service.

Service in the force will be voluntary and all ranks will serve, if required, for the duration of the war and for twelve months thereafter.

Members at present serving in the Australian Military Forces, persons with previous Military Service and persons without previous service will be eligible in such proportions as are determined by the Military Board from time to time.

#### 7. Pay and Allowances.

The rates of pay and allowances have been promulgated in M.B.I.s 82 and 83 of 30th December, 1939 as amended by Defence memos Nos. 43603 of 30th November 1939 and 46495 of 16th December 1939 respectively, and will be embodied in War Financial Regulations in due course.

#### 8. Embodiment.

(a) Appointment of officers will be made from time to time as approved by the Military Board.

(b) Enlistment of other ranks commenced as under -

- (i) Personnel with no previous military service and
- (ii) Personnel with previous military service:- 20th October, 1939.
- (iii) Personnel serving in Australian Military Forces:- 3rd November, 1939

ANNEXURE.2.

LIST OF SUBORDINATE COMMANDERS AND STAFFS.

Headquarters - 6th Division.

General Officer Commanding

Blamey, Lt-Gen, Sir T.A.  
C.B., C.M.G., D.S.O.

Aide - de - Camp.

Wilmoth, Lieut. J.A.

G.S.O. I  
G.S.O. II.  
G.S.O. III.  
G.S.O. III.

Rowell, Col. S.F., C.B.E.  
Irving, Maj. R.G.H.  
Spry, Capt. C.C.F.  
Oldham, Capt. A.G.

Cipher Officer.

Vial, Lieut. R.R.

A.A. and Q.M.G.  
D.A.A.G.  
D.A.Q.M.G.  
Camp. Comdt.  
L.S.O.

Vasey, Col. G.A. D.S.O.  
Lloyd, Maj. C.E.M.  
Woodward, Maj. E.W.  
Webster, Capt. I.G.  
Irvine, Maj. W.M.W.

Admin. Services & Depts.  
A.D.M.S.

Burston, Col. S.R., C.B.E.  
D.S.O., V.D.  
Saxby, Maj. N.H.W.  
Wilson, Maj. A.S.  
Hayman, Capt. G.G.  
McIntosh, Maj. K.S.  
Hawker, Capt. G.C.

D.A.D.M.S.  
D.A.D.O.S.  
O.M.E. 2nd Class.  
D.A.D.V.S.  
D.A.P.M.

H.Q. Div Arty.

Commander.

Herring, Brigadier H.F., D.S.O.  
M.C., E.D.  
Klein, Maj. B.E.  
Cleland, Capt. D.M.  
Cox, Lieut. D.G.

Brigade Major.  
Staff Captain.  
Intelligence Officer.

H.Q. Div. Engrs.

Commanding Officer.

Steele, Lt-Col. G.S., M.C.,  
V.D.  
Bell, Capt. A.T.J.  
Nolan, Lieut. R.K.J.

Adjutant.  
I.O.

H.Q. Sigs.

Commanding Officer.  
Adjutant.

Stevens, Lt-Col J.E.S., E.D.  
Molloy, Capt. A.D.

H.Q. Div. A.S.C.

Commanding Officer.  
Adjutant.

Loveridge, Lt-Col H.B.  
Nicholls, Capt. G.A.

Headquarters - 16th Infantry Brigade.

Commander.	Allen, Brigadier. A.S. <u>D.S.O.</u> , V.D.
Brigade Major.	Campbell, Maj. I.R.
Staff Captain.	Brighton, Capt. L.L. 2/1 Bn.
Brigade Machine Gun Officer.	Baker, Maj. G.H. 2/1 Bn.
Brigade Intelligence Officer.	Lovell, Lieut. D.J.H. 2/1 Bn.
Brigade Transport Officer.	Kenny, Lieut. B.V. 2/1 Bn.
Brigade Veterinary Officer.	Henry, Capt. J.H.

Headquarters - 17th Infantry Brigade.

Commander.	Savice, Brigadier. S.G., <u>D.S.O.</u>
	M.C., E.D.
Brigade Major.	Pulver, Maj. B.W.
Staff Captain.	Brock, Capt. G.H.
Brigade Machine Gun Officer.	Key, Maj. A.S.
Brigade Intelligence Officer.	Whittaker, Capt. I.K.
Brigade Transport Officer.	McGeoch, Lieut. J.A.H.
Brigade Veterinary Officer.	Berry, Capt. J.L.

Headquarters - 18th Infantry Brigade.

Commander.	Morshead, Brigadier. L.J., <u>C.M.G.</u>
	<u>D.S.O.</u> , E.D.
Brigade Major.	Dawkins, Maj. O.B.
Staff Captain.	Doods, Capt. H.G.
Brigade Machine Gun Officer.	
Brigade Intelligence Officer.	Good, Lieut. S.H., 2/11 Bn.
Brigade Transport Officer.	Luxton, Lieut. T.
Brigade Veterinary Officer.	Marshall, Capt. W.K.

Annexure B.

Strength State Of 1 December 1959.

Formations And Units.	Officers	O.R.	Total
<u>Divisional Troops.</u>			
Headquarters 6th Australian Division.	14	60	74
6th Australian Divisional Intelligence Section.	-	12	12
6th Australian Divisional Reconnaissance Regiment.	27	448	475
Headquarters 16th Australian Infantry Brigade.	8	55	63
2nd/1st Battalion	26	850	876
2nd/2nd Battalion	17	864	901
2nd/3rd Battalion	25	865	890
2nd/4th Battalion	22	843	865
Headquarters 17th Australian Infantry Brigade.	6	49	55
2nd/5th Battalion	22	717	734
2nd/6th Battalion	22	749	771
2nd/7th Battalion	16	679	695
2nd/8th Battalion	18	628	646
Headquarters 18th Australian Infantry Brigade.	3	51	54
2nd/9th Battalion	20	851	851
2nd/10th Battalion	21	772	793
2nd/11th Battalion	20	714	734
2nd/12th Battalion	6	319	325
Headquarters 6th Australian Divisional Artillery	4	9	13
2nd/1st Field Regiment	38	734	772
2nd/2nd Field Regiment	31	580	611
2nd/3rd Field Regiment	5	140	145
Headquarters 6th Australian Divisional Engineers	3	3	6
1st Field Park Company	3	150	153
2nd/1st Field Company	4	241	245
2nd/2nd Field Company	5	377	382
2nd/3rd Field Company	4	310	314
Signals 6th Australian Division.	20	413	433
6th Australian Divisional Reconnaissance Signal Section.	1	12	13
Headquarters 6th Australian Divisional Army Service Corps.	2	5	7
6th Australian Divisional Supply Column.	11	636	647
6th Australian Divisional Petrol Company.	8	359	367
6th Australian Divisional Ammunition Company (With Details Corps Troops Ammunition Company Attached)	4	305	309

Formations and Units	Officers	O.R.	Total
2nd/1st Field Ambulance	11	270	281
2nd/2nd Field Ambulance	19	184	203
2nd/3rd Field Ambulance	11	187	198
2nd/1st Field Hygiene Section	1	27	28
6th Field Cash Office	3	7	10
6th Mobile Veterinary Section		20	20
6th Australian Divisional Provost Company	2	33	35
6th Australian Divisional Postal Unit		7	7
<u>Non - Divisional Troops.</u>			
2nd/6th Field Regiment	19	269	288
Australian Corps Signals	15	319	334
2nd/6th Field Regiment Signal Section	1	26	27
6th Australian Divisional Ammunition Sub Park	6	-	6
Corps Troops Ammunition Sub Park (Details)	-	13	13
Corps Troops Supply Column (Details)	-	36	36
2nd/1st Australian General Hospital	22	165	207
2nd/2nd Australian General Hospital	4	89	93
2nd/1st Australian Casualty Clearing Station	6	-	6
2nd/1st Army Field Workshop	19	490	509



EXTRACT FROM LETTER FROM MAJOR COFFEY TO  
COLONEL NURSE, DATED 4/4/1940.

.....In your letter of 19th March, you asked about p.a.c. people being released for Active Service in the field. Except for a few appointments at G.H.Q in France, (equivalent to the old M.G.O. appointments), as technical Staff Officers to M.G.R.A. etc., A.F.V. and so forth, no p.a.c. fellows (except duds unsuited to their appointments) have been released. On the other hand, they have roped in serving officers with some sort of minor technical qualifications to assist p.a.c. people and need still more.

PS - Pls excuse scratching & scrawlings. A good letter might now have a letter of it ~~all~~

Mathew Rd  
Borak  
19/4/40

Dear Sid,

I am enclosing a copy of the note of which I spoke.

Might I mention again that the Munitions men of this country are attempting a task greater than that of Canada in the last war (which brought that country great credit & developed its Munitions industry) & similar to what they are undertaking this time.

Ordnance Board Proceedings just received speak of Maj. Gen. Lock late S. of E., Sec O.C. & finally President O.C., heading a Buying Commission in Canada. He was referring to England a question of an alternative method of manufacturing shell which if approved would widen sources of supply. A few weeks ago

2

Coffey told us of Major Scott, Ballistic Officer under P.E.O. Woolwich, being sent to Canada to take charge of Proof work there. There must be others as well. If we have ~~off~~ qualified officers to spare, who knows but what they may yet be required to help in, say, U.S.A.

Australia has just been asked officially that our Branch should be the direct representatives of the Ministry of Supply on all questions of designs of Land & for ~~armaments~~ <sup>armaments</sup> (within their instructions as to natures, expressed in very general terms) plus, of course, inspection & proof.

~~Provisionally~~ We have our obligations also to the R.N.

So far we have ~~needed~~ <sup>as kept</sup>

Provisionally  
all  
arrangements  
has gone  
through  
the  
Dept  
of S+D.

3

for our side of the work  
neither personnel nor advice  
from Britain. However, the  
real task is only just beginning.  
Gilchrist is, & Forrest will  
be, only a beginner. In  
my opinion <sup>the necessary</sup> the men we  
have with technical knowledge  
& experience, plus energy  
to use them, are dangerously  
few considering the manner  
in which the country's industries  
are being converted to  
munition making. We  
~~do not~~ <sup>are not</sup> in our case, leave  
the job to second raters.

Incidentally we have at  
this date a strength of 650 men  
of all grades of skill looking  
to the technical side of the Army for  
sound leadership. I would hate to see  
us fail them. Many thanks for your interest &  
understanding.  
Yours sincerely, *W. H. Murray*

✓  
WAR Diary

1 AUSTRALIAN CORPS

ADMINISTRATIVE INSTRUCTION No. 1.

Ordinance.

Issuing Depots. Stores will be supplied from:-

A.I.F. Base Ordnance Depot, BARBARA,  
SARAFAND Ordnance Depot, and  
HAIFA Ordnance Depot.

1. (A) The following items are supplied by A.I.F. Base Ordnance Depot:-

Section A.1.  
Helmets steel

Clothing, Kit and Necessaries.

Section 1.

Berets, black  
Caps:-  
F.S.  
S.D. Officers  
S.D. Khaki  
Hats khaki fur w/khaki band  
Straps chin leather

Section 2.

Armbands  
Badges:-  
Collar C'wealth C.O.  
Collar Chaplain  
Hat C'wealth C.O.  
Hat Chaplain  
Rank ..... sets  
Brooch, Silver, A.A.N.S.  
Patches, Regimental Colour  
Titles "AUSTRALIA" C.O.

Section 4.

Breeches woollen M.S. prs  
Greatcoats Khaki 25-oz M.S.  
" " 25-oz D.S.  
Gaiters prs  
Jackets Chaplain  
" S.D.  
Trousers C.P. Officers  
" S.D.  
Shirts Khaki  
Shorts "

Section 6.

Boots ankle brown prs  
" half heavy brown "  
Laces, leather "  
Leggins, leather brown "  
Materials for repair  
of boots.

Section 8.

Bags Kit Universal  
Bags Sea Kit  
Braces prs  
Brushes hair  
" shaving  
" tooth  
Combs Green  
Discs Identity - Red or /  
Drawers woollen prs  
" cotton shorts "  
Dressings Field  
Forks F.S.  
Holdalls.  
Housewives F.S.  
Jackets (Cardigan)  
or Jersey  
Knives Table F.S.  
Knives Clasp  
Razors (in case)  
Shirts (flannel)  
Singlets woollen  
Singlets cotton athletic  
Soap, cakes  
Socks woollen prs  
Stockings khaki "  
Spoons F.S.  
Spurs Ordinary Jack  
Towels Hand  
Lanyards, Clasp Knife

- (B) All M.T. Spares for Ford and Chevrolet vehicles. Spares for B.S.A. Cycles. Tyres and Tubes for same. Expense Engineer Stores.

- (C) Wireless Stores for Australian Pattern 101 and 109 Sets.

/ (D)

(D) Artillery Equipment.

Spare parts and fittings for:-

- (a) Carriages Q.F. 18-pr. Mk. IV P.
- (b) " " 4.5-in. How. Mk. I P.
- (c) Trailers Artillery No. 12 Mk. II.
- (d) " " No. 9 Mk. I P.

Pneumatisation Spares for same.

(E) Accommodation Stores:- including Mess Equipment for Sisters' and Sergeants' Messes; Fowler Stoves; Containers Food Insulated; Stoves, Camp Petrol, "Coleman."

(F) Expense Stores. - The following scale is laid down for expense stores except that the scale for GAZA TOWN will be 50% greater.

Ordnance Supply.	Soap	1 lb. per 100 per day.
	Soda Washing	1 1/4 lb " " " "
	Calico	1 yd. " " " "
	Caustic Soda	as required
	Cloths Pudding	1 per 20 of strength
	" Sponge	10% of strength
	" Tea	1 per 10 plus 2 per Cook (non-expendable)
	Cotton Waste	3/4 lb. per 100 per day.
	Cloth Muslin	1/2 yd. " " " "
	Paper Toilet	1 Roll (8-oz) per 100 per day
	Powder Cleaning	1/2 tin
	Polish Metal	Small quantity
	Bags Paper	as required
	Nails	Small quantity
	Skewers Sets	1 per kitchen
	Twine	Small quantity
A.S.C. Supply	Water Distilled	
	Acid Prepared Electrolyte	
	Paints	
	Izal	1 gal per 550 respirators (per 3 months.
	Kerosene Oil	3/4 pint per lamp
	Disinfectants	Small quantities as req'd
	Flysol	1 qt per 100 men
	Line unslaked	1 pt per gun per week
	Tanglefoot	as required
		in camp per week or 1 gal per 100 men in billets

2. Unit Indents will be submitted on A.F. G.997. These indents will be forwarded to A/A.D.O.S. 1 Aus Corps, Base Ordnance Depot, BARBARA, for scrutiny.

3. Stores to meet Unit demands will be packed separately, all being marked with the name of the Unit.

4. A.I.F. Base Ordnance Depot:- Issues from Base Ordnance Depot normally will be made by 6 Aus Div Supply Coln. Deliveries daily.

Three copies of a Convoy Note (A.B. 158) detailing all packages to be loaded will be prepared and dealt with as follows:-

Original: To be receipted by Unit representative or A.A.S.C. Driver and retained by O.O.

Duplicate: To be receipted by Unit representative or A.A.S.C. Driver or despatched by D.C.O.O., Base Ordnance Depot to A/A.D.O.S. 1 Aus Corps.

T uplicate: A.A.S.C. Driver will obtain on this copy the

signature from responsible representative of each Unit, for the number of packages delivered to the Unit. This Convoy Note will then be handed by A.A.S.C. Driver to his O.C., for despatch to A/A.D.O.S. 1 Aus Corps.

When the stores are issued, one copy of the issue voucher (A.F. G.982) will be placed in the package as a packing note and will be retained by the Unit to support its accounts. Two (2) copies of the I.V. will be handed to the Unit representative or A.A.S.C. Driver for handing over to the receiving Unit at time of delivery of the stores. The "A" Copy will be receipted by the C.O. of the Unit and returned to A.I.F. Base Ord. Depot. The other copy will be receipted and forwarded to A/ADOS 1 Aus Corps for retention.

SARAFAND and HAIFA Ordnance Depots:- When the stores are ready for delivery D.A.D.O.S. SARAFAND and HAIFA will forward an advance copy of the I.V. to D.C.O.O. A.I.F. Base Ordnance Depot, who, after computing the transport required to handle the stores, will pass the voucherto the unit concerned. D.A.D.O.S. SARAFAND will send all stores forward on rail either by the weekly pack train or as often as the necessity arises. In the event of stores being required urgently, D.C.O.O. Base Ordnance Depot will arrange with the A.A.S.C. 6 Aus Div for the necessary motor transport to collect these stores at SARAFAND or HAIFA.

A Railhead Ordnance Officer from Base Ordnance Depot will hand over the stores received at railhead to A.A.S.C. 6 Aus Div for delivery to units under the same system as for stores delivered from Base Ordnance Depot. Stores for 2/1 Convalescent Depot will be delivered under arrangements made between D.A.D.O.S. SARAFAND and D.C.O.O. Base Ordnance Depot.

Three copies of the I.V. will be despatched to units by D.R.L.S. These copies are additional to the Advance Copy previously sent to the Unit and after being signed will be disposed of as follows:-

Original to A/A.D.O.S. 1 Aus Corps.  
Duplicate & Triuplicate ) -to O.O. of the Issuing Depot.

5. INDENTS. Indents (A.F. G.997) will be submitted to A/A.D.O.S. 1 Aus Corps as follows:-

(a) In quadruplicate except for stores supplied by A.I.F. Base Ordnance Depot for which two (2) only are required.

(b) Items must be shown by vocabulary sections ; not more than one section to a page.

(c) Every relevant column must be filled in so that sufficient information and authority is quoted to justify the indent.

(d) When necessary, the C.O. must certify on the indent that the stores were not received in Australia.

(e) Units requiring equipment which does not appear in War Equipment Tables, or is not otherwise authorised, will make application in writing to H.Q. 1 Aus Corps.

(f) Units must place indents well ahead of the date on which the stores are required. At least seven (7) days are required between the date of the indent and the issue of the stores.

Continual requests to obtain stores "over the counter" are a cause of friction and it delays the issue of stores to those units which have shown the necessary prevision.

- (g) Indents for ammunition will show:-  
 (i) Full entitlement  
 (ii) Amount already drawn  
 (iii) Amount remaining
- (h) Indents for M.T. parts must show:- vehicles  
 Part No. Contract No. in case of British /  
 Make of vehicle W.D. No. for British vehicles.  
 Chassis No. Registration No. for Australian  
 Engine No. vehicles.  
 (i) Timber will be indented for on A.F.G. 997.  
 (j) All indents must be dated and numbered.

6. ISSUE VOUCHERS. G. 982 will be signed by Q.Ms. or Commanding Officer in INK or INDELIBLE PENCIL on each copy. Black lead pencil or carbon signatures will NOT be accepted.

7. RETURNING STORES. Four copies of A.F. G. 1033 will be filled in by the unit and forwarded to the A/A.D.O.S. 1 Aust Corps, who will advise when and how the stores are to be returned to the depot concerned.

A signed copy will be forwarded to the Unit by the depot on receipt of the stores.

Q.Ms. will report to A/A.D.O.S. 1 Aust Corps once per fortnight, the outstanding Indents. Units indenting for small quantities of liquids will supply their own containers to A.I.F. Base Ordnance Depot. These will be forwarded through A.A.S.C. Supply Lorries and will carry a Unit label.

8. CLOTHING and NECESSARIES : BOOT REPAIRS:- Units carrying boot-makers on their establishments will carry out their own boot repairs. These units will indent for the following stores as required:-

Soles, plain	prs	Nails heel tip
Lifts, heel	"	Nails hob
Tip fillers	"	Nails sprig
Tips heel iron	"	

For Units not carrying their own boot repairers a contract has been arranged with the "Naal" Factory, TEL AVIV, for the repair of boots. The materials are purchased by the Contractor from the Base Ordnance Depot and he is responsible only for the labor.

The following are the rates:-

Half sole and heeling with heel tips	pr. 175	mils
Heeling only with lifts	" 50	"
Half-sole only	" 142	"
Heel tips and fillings	" 50	"
Toe pieces to soles	each. 25	"
New tongues	" 33	"
Patches	" 33	"
Stitching to uppers	inch. 8	"
Re-eyeletting	pair. 8	"

(a) The above prices are subject to a reduction of 10% on labor only, until further order. Units will deduct this 10% from the Contractor's A/C when he delivers it weekly, if it is not shown already.

(b) The O.C. of each "Lines" will appoint a delivery point in his area at which boots for repair will be handed in for collection by the Contractors.



(c) Boots will be tied in pairs and a strong label will be attached to each pair. The label will show the Army No. and name of the owner and the delivery point, e.g., No. VX 1 Pte Jones, Q.M. Store, Qastina, Foott Lines. This H.Q. is taking steps to procure the necessary labels but in the meantime Units must improvise a strong label.

(d) A receipt will be obtained from the Contractor for all boots collected by him at the delivery point, and upon the return of all boots a receipt will be given to the Contractor.

(e) Units will keep an accurate account of the delivery of boots to and from the contractor.

(f) The Contractor will return the boots after being repaired to the delivery points within a week of collection.

(g) Any boots found to be beyond repair by the Contractor will be returned to the delivery points on separate dockets and will be marked clearly "Beyond Repair."

(h) All repairs are to be carried out to the satisfaction of the Unit concerned.

(i) The Contractor's claims for payment for repairs carried out will be certified for payment by the O.C. of each sub-area and forwarded to the Corps Cash Office, GAZA.

(j) The contract is intended to cope with the repair of boots beyond the capacity of the Regtl. Bootmaker. Therefore all boots which are on hand for repair and which cannot be handled by the Regtl. Bootmaker should be handed to the Contractor. It is to be understood clearly, however, that once the arrears have been overtaken, Regtl. Bootmakers must be employed to their full capacity.

(k) The Contractor will call each Monday.

#### 9. (A.) CLOTHING

SHORTS, SHIRTS and STOCKINGS.—The scale of Issue of 2 outfits for all ranks plus a working stock of 5%.

The following are the sizes and measurements:—

<u>Shorts K.D.</u>			<u>Shirts Tropical.</u>		
Size	Height of Man	Waist	Size	Neck	Chest
5	5'5"	31-32"	3	15"	36"
6	to 5'6"	33-34"	4	15½"	38"
7	5'7"	30-31"	5	16"	40"
8	to 5'8"	32-33"	6	16½"	41"
9	5'10"	34-35"	7	17"	43"
			8	17½"	45"
10	5'9"	31-32"	<u>Stockings, woollen</u>		
11	to 5'10"	33-34"			
12	5'10"	35-36"	Size	Boot	
13	5'11"	33-34"	1.	4, 5, 6.	
14	to 6'0"	35-36"	2.	6, 7, 8.	
			3.	9.	
16	6'1"	34-35"			
17	to 6'2"	36-37"			

Indents will show clearly the quantity of each size of garment required. The strength of the Unit will be shown in the indent.

(B) All clothing other than above is made to the following sizes:-

SIZE.	MEASUREMENTS OF MAN					
	HEIGHT W/OUT BOOTS		CHEST OVER VEST	WAIST OVER TROUSERS	SEAT	INSIDE LEG TO WITHIN 1" OF GROUND
	Ft.	In.	In.	In.	In.	
2	5	3	33	30	35	29"
4	5	to 4	35	32	37	
6			37	33	39	
8	5	5	35	32	37	30"
10	5	to 6	37	33	39	
12			39	35	41	
14	5	7	36	32	38	31"
16	5	to 8	38	34	40	
18			40	36	42	
20	5	9	37	33	39	32"
22	5	to 10	39	35	41	
24			41	37	43	
26	5	11	39	35	41	33"
28	6	to 0	41	37	43	
30			43	39	45	
32	6	1	42	36	42	34"
34	6	to 2	42	38	44	
36			44	40	46	

10. CLOTHING REPAIRS:- Those units which have no tailor on their War Establishment, but have among their personnel a man who is a tailor will indent for equipment for repair from Base Ordnance Depot.

Items supplied are:-

Cloth, drab-mixture 13/14-oz.	Chalk assorted
" " " 18 oz.	Cotton, khaki No.40
" khaki, W.P. 25-oz.	Needles, sewing, assorted
Drill, khaki No. 2.	Silk, khaki No. 24
Buttons, vegetable ivory line 22	Thimbles, tailors
" " " " 26 (or 27)	Thread, khaki No.60
" " " " 30	
" " " " 36	
" C.P.G.S. oxidised line 18 copper	Buttons, white metal, fly.
" " " " 26 "	Buttons, white metal, brace.
" " " " 32 "	

11. U.S. CLOTHING:- In order to prevent unserviceable clothing and worn-out equipment from getting into the hands of the civilian population, units are instructed to return these to Base Ordnance Depot, BARBARA, where they will be disposed of.
12. CLOTH FOR OFFICERS' UNIFORMS:- A supply of cloth, khaki drill, 15/16-oz. for the manufacture of Officers' uniforms is now available at Base Ordnance Depot. The current rate is 9/8 per yard, and indents for Officers' requirements on payment should be furnished in the usual way.
13. INTERPRETERS' ARM BANDS:- A green armband, inscribed with the letters 'INT' is worn by Interpreters. These are supplied by Base Ordnance Depot.

14. ACCOUNTS FOR CLOTHING AND INDIVIDUAL ISSUES:- No ledger accounts are necessary but receipts will be taken from personnel for Clothing and other Individual issues. A.A. Book 58, or a similarly ruled up book is suitable to obtain the necessary signature from personnel. E.g.

Date of Issue	Caps S.D.	Caps F.S.	Badges	Titles "Aust"	Hats S.D.	Gaiters, prs	Trousers S.D.	Shorts K.D.	Shirts	Stockings	Boots A.B.	Items of Kit & Necessaries	Sec. A.2	Respirators	Sec. B.1	Rifles, etc	Initials of Q.M.	Signature of Individual	REMARKS, e.g.
																			First Issue
																			Free Replace-
																			ment Issue
																			Replace-
																			ment on
																			repayment.

ECONOMY. The object of the above procedure is to ensure that proper care and economy are being exercised. Every item issued to a Unit has to be paid for by the Australian Public and this must be borne in mind by every Commanding Officer.

Furthermore, economy is essential owing to the limited stocks of clothing and equipment which are available at present, and experience in the last war suggests that conditions may deteriorate rather than improve in the future.

15. REPLACEMENT OF BADGES AND TITLES "AUSTRALIA":- Replacement of these articles will be made only on payment.
16. CLOTHING:- Units will not hold a reserve of clothing greater than 5 per cent of their strength. Excess stocks will be returned to A.I.F. Base Ordnance Depot, BARBARA.
17. INDENTS FOR REPLACEMENT and REPAIR
- Replacement or repair to cover fair wear and tear.
  - Replacement or repair to cover damage or loss resulting from performance of duty.
  - Replacement or repair to cover damage or loss due to improper or negligent use.
  - Replacement to cover theft or fraud.
  - Replacement or repair to cover damages or losses for which no individual is responsible.

Losses and damages are so frequent as to indicate a lack of Control by C.O.'s. and others. To assist C.O.'s. in exercising the necessary control, the following procedure will be adopted forthwith.

PROCEDURE:- The following form will be prepared by Units and copies will be disposed of as follows:-

To A/A.D.O.S. 1 Aust Corps

1 copy to be attached to the indent, for replacement and repair.

14. ACCOUNTS FOR CLOTHING AND INDIVIDUAL ISSUES:- No ledger accounts are necessary but receipts will be taken from personnel for Clothing and other Individual issues. A.A. Book 58, or a similarly ruled up book is suitable to obtain the necessary signature from personnel. E.g.

Date of Issue	Caps S.D.	Caps P.S.	Badges	Titles "Aust"	Hats S.D.	Gaiters, prs	Trousers S.D.	Shorts K.D.	Shirts	Stockings	Boots A.B.	Items of Kit & Necessaries	Sec. A.2	Respirators	Sec. B.1	Rifles, etc	Initials of G.M.	Signature of Individual	REMARKS, e.g.
																			First Issue
																			Free Replace-
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To A/A.D.O.S. 1 Aust Corps

1 copy to be attached to the indent, for replacement and repair.

LOSSES, DAMAGES, REPLACEMENT and REPAIRS.

See A.M.R. & O. 690-6.

Unit Serial No. & Date .....

Unit Indent No. & Date .....

1. Description of store .....

2. Statement regarding loss or damage by the individual responsible for the store at the time ..... Signed .....

3. Names of Witnesses ..... Statement attached (a) .....

4. Result of investigation by Coy. Comdr ..... Signed .....

5. Decision, etc., and action by C.O. (a) ..... Signed .....

Signed ..... Rank .....

Comdg .....

Date. ....

In the event of Indents for Clothing for replacement either through fair wear and tear or repayment, being large, it will be impracticable to employ the pro forma above and the C.O. will personally certify on the G.997 the items being replaced on repayment or that he has inspected the clothing, and replacement is necessary due to fair wear and tear.

Instructions

(a) The statements need not be sent on unless asked for by H.Q. 1 Aust Corps.

(b) The Coy. Comdr will state the result of his investigation and give his opinion as to which of the categories in para 1 the replacement or repair falls. When a road accident is involved, reference will be made to the Road Accident Report (A.F. A.3676). He will state whether, in his opinion, any individual or individuals is or are responsible or otherwise.

In the case of theft he will state:-

- (i) Action taken to safeguard the stores.
- (ii) The circumstances under which the theft occurred.
- (iii) The action taken by the unit to recover the stores and to allocate blame for negligence in failing to safeguard the stores.
- (iv) Why, in his opinion, an individual or individuals of his Unit should not make good the loss.

(c) The C.O. will enter his decision, recommendation or opinion as appropriate, and also any disciplinary action taken, or stoppage of pay made. If he considers that a Court of Enquiry is necessary he will assemble a Court and he will state this on the form.

18. INDENTS:- Indents for the replacement, etc., will be endorsed with the serial No. of the above form and the name of the individual or individuals found responsible by the C.O. and the amount charged, if any.

19. FINANCIAL PROCEDURE:- The following procedure will be carried out in regard to stoppages of pay:-

The Unit Q.Ms. will prepare the following form monthly, and forward three copies to the Corps Cash Office by the second day of the following month.

/ The form

The form will be prepared in triplicate by the Q.M. and handed to the Pay Sgt. who will fill in Cols. 7 and 8 and will give a receipt for monies received and forward the cash to the Chief Paymaster with the stoppage sheets in triplicate. Large amounts will be entered in soldiers' pay books and no acquittance will be necessary. All entries will be made in numerical order; forms are available at Corps Cash Office.

UNIT .....

Serial No. & Date .....

Indent No. & Date .....

STOPPAGES FOR MONTH ENDING .....

Number Rank Name & Article	DEDUCTION "X"				Total Amount to be Deducted.	Paybook and Lins Nos.	Cash received.	Signature of Pay Sgt.	No. & date of "Report on Losses, Damages, Replace- ments & Repairs."
	Original Value.	Months on Issue	Allowance for time on issue	Unexpired Value					
EXAMPLE 1	2.	3.	4.	5.	6.	7.	8.	9.	10.
No. 17654									
Cpl Andrews, J.									17/40
1 Badge, etc.	0.3			0.3		14562			
1 Breeches, etc.	0.3	3	3.8	7.3		11			1 Jan 40
1 Braces, etc.	1.4	6	0.12	0.5	7.11		7/1		

20. DEDUCTIONS:- In computing stoppages, the life of clothing and necessaries will be nine months, except that the life of a great-coat will be 18 months.

For equipment the cost of replacement or repair will be charged, but if the amount exceeds £5, the case will be reported to H.Q. 1 Aust Corps for direction.

The amount shown in Stoppage Sheets will be in Australian currency.

The Corps Cash Office will pass one copy of the Stoppage Sheet to A/A.D.O.S. 1 Aust Corps, marked with the Corps Cash Office stamp.

The A/A.D.O.S. will enter the number of the Stoppage Sheet against the name of names endorsed on the Unit indents for replacement or repairs.

The above instructions are issued in amplification of A.M.R. & O., paras 609 - 696 to meet the present conditions, and in no way alter the spirit or principles of A.M.R. & O.

21. ARMBANDS FOR SWEEPERS:- Units desiring armbands for sweepers will provide them from Regimental Funds.

22. DRESS:- Sleeves of Khaki shirts which are worn with shorts will NOT be cut short. By day, they will be rolled up; if worn after sundown they must be fastened at the wrist.

Shorts K.D. must NOT be worn after sundown and trousers K.D. are issued for evening wear.

23. WEB EQUIPMENT:- The following is the scale of issue for Web Equipment 1937 pattern. Web Equipment, 1908 Pattern should be returned to A.I.F. Base Ordnance Depot.

COMPONENTS OF SETS OF WEB EQUIPMENT - PATTERN '37.

Designation	No. for each W.O., N.C.O., and Men.	Remarks.
<u>SECTION A-1.</u>		
Attachments, Brace, W.E. Patt '37	(a)	(a) 2 each man except man with 2 carriers
Belts Waist, W.E. Patt '37	1	cartridge : 1 each man
Braces, W.E. Patt '37, left w/loop	1	with 1 carrier cartridge
right w/out loop	1	(b) 1 each man equipped with binoculars or monoculars.
Carriers, cartridge, W.E. Patt '37	(f)	
Cases, binoculars, W.E. Patt '37	(b)	(c) 1 each rank armed with a pistol except men issued with a case
Cases, pistol, W.E. Patt '37	(c)	pistol web R.T.C. 1/8
Covers, Mess Tin, rectangular	1	
Frogs, bayonet, W.E. Patt '37	(d)	(d) 1 each bayonet.
Haversacks, W.E. Patt '37	1	
Pockets, compass, W.E. Patt '37	(e)	(g) 1 each man equipped with compasses.
Pouches, ammunition, Pistol W.E. Patt '37	(h)	
Straps, shoulder, haversack, Pistol W.E. Patt '37		(f) 2 each man armed with a rifle except men carrying binoculars or monoculars who will have 1.
Left	1	
Right	1	
Tins, Mess Rectangular	1	
Haversacks, W.E. Patt '08, modified	(g)	(g) <u>Machine Gun Bns.</u> 1 each duty W.O. & Sgt and in addition 11 will be issued as under:
<u>Web Equipment '08 Pattern.</u>		C.Q.M.S. 5
<u>Section A-1.</u>		Clerks Bn H.Q. 2
Packs	1	No.1 (Signal)
Straps, web supporting	2	Pl.1 Cpl and 2 M/Cyclists 3
		No.2 (A.A.L.M.G.)
		Pl.1 M/Cyclist 1
		<u>11</u>
		<u>Mech. Cav. R.A., R.E.</u> <u>R.C. Signals.</u> 1 each W.O. and Sgt. as a provisional scale.
		(h) 1 each rank armed with a pistol

Ø "Case, Pistol, Web, R.T.C. is referred to in paras 9A 2 (b) and 10 of War Office Letter 54/General/9220 (M.G.O.9A) dated 4th Aug, 1938, as "Individual A.F.V. Equipment".

WEB EQUIPMENT PATT. '37 FOR OFFICERS.

<u>Designation</u>	<u>No. for each Officer.</u>	<u>Remarks</u>
24. Attachments, brace, W.E. Patt '37	2	
Belts, waist, W.E. Patt '37	1	
Braces, W.E. Patt '37		X Officers of Cavalry
Left with loop	1	Armoured & Light Tank
Right w/out loop	1	Regts, Royal Tank
Carrier Water Bottle, W.E. Patt '37	1	Corps, and Royal Sig-
Cases, Binoculars, W.E. Patt '37	1	nals employed with
Cases, Pistol, Web R.T.C.	1X	those Units.
Cases, Pistol, W.E. Patt '37	1XX	
Haversacks, W.E. Patt '37	1	XX Officers armed with
Pockets, compass, W.E. Patt '37	1	Pistols.
Pouches, Ammunition, Pistol		
W.E. Patt '37	1	
Shoulder Straps, haversacks,		
W.E. Patt '37	1	
Left	1	
Right	1	
Haversacks, W.E. Patt '08 modified	1	For carriage of papers,
		message pads and other
		articles required for
		Officers.

WEB EQUIPMENT PATT '08.

Section A-1.

Packs	1	Packs and Straps Web
Straps, Web Supporting		Supporting for Officers
		in Field Companies, R.E.
		Infantry Bns, will be
		issued from those held
		as Mobilization Equip-
		ment for Officers.

25. DISINFECTING OF RESPIRATOR FACEPIECES:- Units will indent on A.A.S.C. for IZAL on the scale of 1 gall IZAL per 550 respirators. The solution will be made up as follows:- 3 parts IZAL to 100 parts water. Three galls of this solution will be used for 100 facepieces.

26. PAINTING OF CAPES. ANTI-GAS WITH DETECTOR PAINT No. 2:- Attention is drawn to W.O. Letter 57/General/133 (S.D.9.c.) dated 21st Feb on the above subject. The text of the letter is as follows:-

"It has been decided to paint a portion of all oilskin anti-gas capes (held in satisfaction of G.1098 scales) with detector paint No. 2 in order to obviate the necessity of using individual detector sleeves when the cape is adjusted.

"The following instructions for this painting should be observed:-

(a) The main panel (i.e., the one on the outside) of each sleeve is to be coated as evenly as possible with the detector paint No. 2 (khaki colored). This should be applied as a thin film by a paint spray gun, or if such spraying equipment is not available by hand painting with a brush.

(b) If spraying equipment is used a 'cut-out blank' to limit the area to be covered by the spray will be necessary. With hand painting such a blank is not needed, but the provision of soft hair brushes 1-inch width will be necessary.

(c) The area to be painted is the strip along the top of the shoulder between the two seams, continued down the outside of the sleeve to a point about 18 inches from the base of the collar, the paint covering the whole top of the sleeve down to a line level with the armpit.



(d) 1-lb. paint should be sufficient to treat 30 to 32 capes. Stocks of detector paint No. 2 are being made available; any difficulties encountered in carrying out these instructions should be brought to the notice of A/A.D.O.S. 1 Aust Corps.

"The above applies only to capes held in satisfaction of W.L. Tables and which are actually in use. No capes held packed in cartons including those held in Unit and Base reserves are to be treated. The intention is to ensure that men now issued with individual detectors of the sleeve type can adjust their capes and still have a detecting surface available without removing or adjusting their individual detectors."

**DETECTOR PAINT No. 2 and BRUSHES:-** Bulk supplies of Detector Paint No. 2 and brushes will be issued on the following scale when capes, anti-gas are taken into actual use in the event of an emergency:-

1-lb. Detector Paint No. 2 per 30 capes, anti-gas.  
2 Brushes per Inf. Coy. or equivalent unit.

Further instructions will be issued regarding submission of indents, by Units.

**SPECTACLE FRAMES:-** Serving Soldiers now wearing spectacles will be issued with one pair (new) fitted with new (mk.III) frame, designed for wear under the gas respirator.

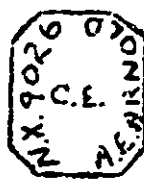
Units will forward through usual channels, the number of officers and men, separately, requiring special frames.

27. **IDENTITY DISCS:- Personal Discs.** Units which have personal Identity Discs marked with the name of the Unit or Corps will indent for replacements. Discs should be marked as under:-

Red Discs



Green Disc.



Blood Group to be shown on the back of each disc.

**Respirator Discs.** A red disc stamped with the number and name will be attached to the corrugated tube of the respirator. No marking of the Respirator with indelible pencil or otherwise will be permitted. Units will indent for RED DISCS for Respirators.

28. **IDENTITY DISCS:-** In continuation of the above para (A.1, No 5, para 6) the following further instructions are issued:-

(a) Religion will be shown as follows:-

Church of England	C E	Methodist	M
Presbyterian	P	Baptist	B
Congregational	C	Roman Catholic	R C
Jew	J	Salvation Army	S A

(b) Blood Group will be shown as under:-

A. B.1 or A 2 or B 3 or O 4

The greatest care and accuracy in marking the Blood Group is essential as an incorrect marking may result in the death of the individual. Unit Commanders will ensure that indents are submitted to replace any disc wrongly marked and that the latter are to be destroyed when new discs are issued.

29. ACCOMMODATION STORES:-

- (a) The "Lines" Commander is responsible for Accommodation Stores in his sub-area.
- (b) He will ensure that a ledger is opened. This ledger should show the distribution if necessary.
- (c) The scale of Accommodation Stores is given in General Order No. 13 of 9th June 1940. All indents will be supported by a certificate that the scale in G.O. 13 has not been exceeded.
- (d) Indents to maintain at this scale will be placed and marked "Replacement." Indents for replacement will be covered by Report on Losses, Damages, Repairs and Replacements."

30. WAR EQUIPMENT TABLES:- Under the British System, a Unit is equipped to the full scale of its W.E. Table before taking the Field. The W.E. Table, together with Unit Indents and Vouchers for replacements thus serves as a record of the War Equipment issued to the Unit. Under our present conditions the War Equipment Table of a Unit serves the following purposes:-

- (a) It is a record of what has been issued in Australia provided all issues are entered from the vouchers.
- (b) It is the Unit authority for indenting for First Issues and for replacements from Depots in PALESTINE. As First Issues are received, entries will be made in the Table and be supported by the Unit Indents and the Vouchers from the Issuing Depots. Replacements will not be recorded in the Table, but the Unit Indents and Vouchers will be filed with the W.E. Table.

A.F. G.1033 will be used for return of War Equipment to Ordnance Depots and a receipted copy of the Form will be filed with the W.E. Table.

31. LOCAL PURCHASES:- All requests for local purchases will be submitted to A/A.D.O.S. 1 Aust Corps.

32. EMPTY CARTRIDGE CASES, CHARGERS, AMM BOXES & BANDOLIERS:- These will be returned and vouchered on A.F. G.1033 to Base Ordnance Depot.

33. WORKSHOP REPAIRS:- Units requiring repairs to equipment will carry out the following procedure:-

Submit three copies of A.F. G.1045, supported by the "Report on Losses, Damages, Repairs and Replacements" to A/ADOS 1 Aust Corps, who will arrange for the work to be carried out by 2/1 Army Field Workshops.

or

If the work is beyond the capacity of 2/1 Army Field Workshops he will advise the Unit that repairs will be carried out at SARAFAND Ordnance Workshops. In this case the following procedure will be carried out:-

A.F. G.1045, showing vehicle registration number, to be submitted in quintuplicate to O.C. R.A.O.C. Workshops, SARAFAND, through A/A.D.O.S. 1 Aust Corps, who will approve the Indent in the body of the Form.

Attention is drawn to G.O. 452/1939 for guidance in submission of A.F. G.1045.

Stores will be called in by letter or signal to the Unit when the work can be taken in hand. Except in the case of urgency they should not be brought in until such intimation has been received. Units will be responsible for transport of stores both ways. All tools and equipment should be removed primary to vehicle entering workshops.

Receipt of stores by R.A.O.C. Workshops will be acknowledged on one copy of A.F. G.1045. R.A.O.C. Workshops will take receipt for completed stores on return to Units on A.F. B.108 (provided by R.A.O.C. Workshops).

As soon as possible after completion a copy of A.F. G.1045 will be endorsed accordingly and the store will be returned as received, no charge being made.

If any article is found to be beyond repair, the A.F. G.1045 will be endorsed accordingly, and the store will be returned as received, no charge being made. If the repair is made necessary through unfair wear, A/A.D.O.S. 1 Aust Corps will be informed.

34. RECOVERY:- In the case of an accident or breakdown when a vehicle/damaged and cannot be moved by the Unit, Army Field Workshops should be notified at once. In such cases the following information will be given:-

- (a) Name of Unit.
- (b) Map location of vehicle or any direction which may help locate it.
- (c) Type of vehicle.
- (d) A short description of damage or difficulty.
- (e) Whether the vehicle is towable.

When a vehicle is handed over to a recovery squad in the above cases, the driver of the damaged vehicle should either

- i. Remove all tools from the vehicle; or
- ii. Personally check over the tools with the N.C.O. in charge of the recovery squad and obtain a receipt for them from him.

35. OIL USED - SALVAGE OF:- All used engine oil drained from the sumps of vehicles will be salvaged and retained by units in empty petrol tins or tar drums. The oil will be used for two purposes:-

- (a) In lieu of pan oil for latrine buckets.
- (b) For spraying by Units to keep down the dust and flies in and about kitchens & messes.

36. REFUELLING:- Refuelling must not take place with the engine running.

37. LOG BOOKS:- Log-books will be kept in Unit orderly rooms, records will be transferred from daily work-tickets into log-books, or on to monthly log sheets, and summary entered in log-books.

38. TOOL KITS:- Units sending vehicles to A.F.W. for repair will remove tool kits or take an inventory of same and receive a signature.

39. RUST ON VEHICLES:- Vehicles arriving from Australia may be slightly affected by rust. Units receiving these will ensure that the parts so affected are thoroughly cleaned with emery-cloth, the bright parts being greased and the panel work touched up with duco. Equipment is carried by 2/1 A. Fd.

" 11 "

40. TYRES:- Complaints are being received of tyres blowing out on side wall. In all cases this has been caused through striking sharp objects with insufficient pressure in tyres. The recommended pressures which will be found in all log-books are as follow:-

Front tyre — 18-lbs. per sq. in.  
Rear " — 20-lbs. per sq. in.

These pressures will be checked daily.

41. B.S.A. M/C BREAKAGES:- Breakages are occurring of the aluminium casing holding the tapered rubber stop for the kick-start pedal. Units issued with B.S.A. M/Cycles will remove gear casing, inspect rubber stops, and if there is indication of perishing, renew them.
42. STANDING ORDERS FOR DRIVERS M.T. (WHEELED) & MOTOR CYCLISTS. Booklets of Standing Orders for Drivers of M.T. Vehicles and Motor-Cyclists will be issued to Units, together with copies of the Highway Code, if obtainable. Failing this, instructions compiled for and applicable to A.I.F. Drivers and vehicles will be made available. These instructions must be adhered to and observed strictly.
43. TRANSFER OF VEHICLES:- When vehicles are transferred from one Unit to another, the following routine will be adopted as regards accounting:- I. & R. Vouchers, A.F. G.1033 will be prepared by the transferor in triplicate, and a list of the accompanying tools and equipment will be endorsed on the vouchers. Vouchers will be disposed of as follows:-

Original to be retained by the Unit.  
Duplicate to the transferee.  
Triplicate to A/A.D.O.S. 1 Aust Corps.

44. UNATTENDED MOTOR VEHICLES:- The following extract from Standing Orders for Drivers of Mechanical Vehicles (Wheeled) and M/Cyclists 1937 is published:

"When on duty with vehicles or m/cycles, drivers will not leave them unattended, except when this is unavoidable in exceptional circumstances, e.g., accidents, reporting for duty, etc."

"When there are two drivers with a vehicle, one of them will always remain with it."

"Motor-cycles when unavoidably left, will always be secured with the padlock and chain provided for the purpose."

"The driver is responsible for any damage which may occur to his vehicle when he is absent himself, and should therefore make the best arrangements possible for the protection of the vehicle when he has occasion to leave it unattended."

Cases of vehicles being left unattended in JERUSALEM and TEL-AVIV have been reported. This practice is to cease.

45. FLAGS ON VEHICLES:- Unit distinguishing flags will NOT be worn on the radiator of the vehicle.
46. REGISTRATION NUMBERS:- Registration nos. of all vehicles and motor-cycles must be painted or stencilled distinctly on the front and rear plates provided for the purpose.

- 16 -

47. WATER CARTS:- Vehicles towing water-carts or field kitchens will NOT exceed a speed of 12 m.p.h.
48. BOTTLES FOR DISTILLED WATER:- Bottles will be or have been issued to Corps Units. When distilled water is ready for collection at Base Ordnance Depot, Units will take their bottles.

*W. H. Cleland*  
For Lt.-col.,  
A.Q.M.G. 1 Aust Corps.

GAZA  
10 Sep 40

Distribution - List "A"

1 AUS CORPS.

ADMINISTRATIVE INSTRUCTION No. 2.

Engineer Services -- Australian Camps.

1. General

Engineer Services do not include the provision or replacement of portable equipment, including accommodation stores, nor the replacement of electric light bulbs.

Procedure for obtaining Engineer Services, will be as set out in Force H.Q. Administrative Instruction No. 69, with the exception of those paragraphs which do not agree with this Admin Instruction.

2. Organisation for Maintenance

The D.C.R.E. GAZA Area (Capt. . . White, R.E.), with HQ at BEIT JIRJA Camp, is responsible for all maintenance work in Australian Camps in GAZA Area.

Under the D.C.R.E. there are two Garrison Engineers -  
No. 1 in charge of QASTINA, JULIS, BARBARA and BEIT JIRJA.

No. 2 in charge of DEIR SUNEID, KILO 89, GAZA RIDGE & GAZA TOWN

In each camp there are R.E. personnel consisting of -

Clerk of works

Civilian Foreman of Works

Boilerman

Night Electrician) - available at all times.

Unit Commanders should familiarise themselves with the method of contacting these personnel.

The D.C.R.E., NATHANIA Area (Capt. Rivett, R.E.), with HQ at NATHANIA, is responsible for all maintenance works at No. 1 Aus Conv Depot at KEFAR VITKIN.

The D.C.R.E., JERUSALEM Area (Capt. Goodwin, R.E.), with HQ at JERUSALEM, is responsible for all maintenance works at Australian Barracks, Billets, etc., in JERUSALEM.

3. Methods of Obtaining Maintenance and Stores

Unit Commanders desiring maintenance works (not new services) carried out, should -

In urgent cases contact any of the above personnel, and fill in A.F. K.1306.

In normal cases the demand A.F. K.1308 for maintenance, in each camp, should be sent to Camp Commander for co-ordination and transmission to Clerk of Works or Military Foreman of Works concerned.

In the case of GAZA TOWN demands will be submitted to Camp Commandant for co-ordination and transmission to Engineer Services.

Where Unit Commanders desire to carry out maintenance works with their own troops, they should requisition materials required on the D.C.R.E. concerned on A.A.F. S 18 in duplicate, giving full details and reasons for the work, and arrangement for transport. A.A. F S 23 are available from Engineer Services 1 Aus Corps, GAZA.

4. New Services

HQ 1 Aus Corps will be the responsible authority for all New Service in Australian Camps, etc.; Unit Commanders will submit their proposals accompanied by the necessary data to HQ 1 Aus Corps.

Proposals will be investigated by: the Engineer Services, in conjunction with the D.C.R.E., and the Unit concerned, and the necessary sketch plans and estimates will be prepared by the Engineer Services for submission to 1 Aus Corps.

/ Unit Comds

Unit Commanders will not have preliminary discussions re New Services with the D.C.R.E. or any of his staff.

When works and sites have been approved, they will not be cancelled or altered except by the authority of 1 Aus Corps.

5. Engineer Training Stores

Engineer stores required for training purposes will be demanded by units through Brigade or equivalent HQ from the D.C.R.E. Whenever possible materials should be drawn and made up by the units.

6. Scarcity of Materials

Attention is drawn to the fact that there is an acute shortage of most natures of Engineers Stores in PALESTINE, especially water piping and fittings. It is, therefore, essential that demands should be kept down to a minimum, and the greatest economy exercised in the execution of services.

7. Engineer Services

Engineer Services 1 Aus Corps, situated at GAZA TOWN, are available for necessary advice to Unit Commanders by application to A.Q.M.G. 1 Aus Corps.

*Plu. Ireland*  
*for Lt.-col.,*  
A.Q.M.G. 1 Aus Corps.

GAZA  
8 Sep 40

Distribution - List "A".

NOT TO BE PUBLISHED.

AUSTRALIAN IMPERIAL FORCE.

H.Q. 1 AUST. CORPS.

ADMINISTRATIVE INSTRUCTION No. 3.

GAZA.

11 Sep. 40.

PERSONNEL FOR RETURN TO AUSTRALIA.

The following procedure will be observed with respect to personnel who are to be returned to Australia.

1. Medical Cases.

- (a) Medical cases are returned to Australia after having been medically boarded and classified Class C ( in certain cases ) and Class D; and after the decision of such board has been confirmed by the D.D.M.S. 1 Aust Corps.
- (b) Boarding of personnel will be carried out in accordance with 6 Aust Div. Medical Administrative Instruction No. 14 of 11 Aug. 40.
- (c) Until Classification has been determined by the Medical Board and confirmed by the D.D.M.S., personnel will, if medically fit, return to their units or remain at the place of boarding as directed by the D.D.M.S.
- (d) Procedure after Boarding.
  - (1) Immediately after confirmation of the finding of the Board the D.D.M.S. will advise H.Q. 1 Aust. Corps (A Branch) of the finding of the Board as confirmed, together with the present location of the soldier in question, and the destination to which such soldier is to be sent pending return to Australia. Such destination will be either
    - (a) A General Hospital,
    - (b) A Convalescent Depot, or
    - (c) A General Base Depot.
  - (ii) Upon receipt of such advice from the D.D.M.S. 1 Aust. Corps instructions will be issued to the C.O. of the soldier concerned ( or in hospital or convalescent depot cases the C.O. of such hospital or convalescent depot ) for the further movement of such soldiers. Such instructions will be complied with immediately. The usual casualty returns will be submitted promptly in all cases.
  - (iii) At the time of the issue of the instructions referred to in (ii) hereof, information as to the proposed movements of personnel will be furnished to the Movements Branch 1 Aust. Corps.
  - (iv) Immediately upon marching in of the soldier concerned as a result of such instructions the C.O. of the General Hospital, Convalescent depot or General Base Depot as the case may be, in addition to furnishing the usual casualty return, will notify H.Q. 1 Aust. Corps, Movements Branch, of the fact of the marching in of such soldier and will ensure that he is available for immediate despatch to Australia.



(v) After admission to a General Hospital, Convalescent Depot or General Base Depot as above, no soldier (except in case of admission to Hospital) will be removed therefrom without prior sanction of H.Q. 1 Aust. Corps. In cases of admission to Hospital, the evacuating unit, in addition to furnishing casualty returns, will immediately notify H.Q. 1 Aust. Corps, Movements Branch, of such evacuation and of the then present whereabouts of the soldier concerned. The further movement of any such soldier prior to despatch to Australia will be notified in accordance with the above procedure.

## II. Cases other than Medical.

(a) Where it is decided that a soldier be returned to Australia pursuant to A.M.R. & O., Para 253, the C.O. of the soldier concerned will make application for such return to H.Q. 1 Aust. Corps through the usual channels.

(b) In cases where the appearance of such soldier before a Board of Officers is concerned, the soldier, upon receipt of instructions to that effect, will be marched in to (but not transferred to) General Base Depot.

(c) Upon determination of the case the soldier will either  
 (i) Return to his unit or  
 (ii) remain at General Base Depot to await return to Australia.

(d) In cases where appearance before a Board of Officers is not involved the soldier will be marched into (but not transferred to) General Base Depot immediately upon receipt of instructions from H.Q. 1 Aust. Corps that the man is to be returned to Australia.

(e) Upon arrival at General Base Depot, as prescribed above, the C.O. of the soldier concerned, in addition to furnishing the usual casualty returns, will notify immediately H.Q. 1 Aust. Corps, Movements Branch, of the movements of the soldier. Similarly the C.O. General Base Depot, upon receipt of the soldier, will so notify H.Q. 1 Aust. Corps, Movements Branch, and also advise whether the soldier is or is not available for immediate despatch to Australia.

(f) Except in cases of evacuation to Hospital, personnel awaiting passage to Australia will NOT be removed from General Base Depot without the prior sanction of H.Q. 1 Aust. Corps. In cases of admission to Hospital the evacuating unit (G.B.D.), in addition to furnishing the usual casualty returns, will notify immediately H.Q. 1 Aust. Corps, Movements Branch, of such evacuation and of the then present whereabouts of the soldier concerned. The further movement of such soldier prior to despatch to Australia will be notified in accordance with the above procedure.

325. The D.A.Q.M.G. (H) 1 Aust. Corps, in case of the anticipated despatch of drafts to Australia, may give instructions to all concerned that no person awaiting passage to Australia be given leave of absence from his then present location until further instructions to that effect are received.


IV. Instructions as to the appropriate methods of securing passage to Australia for persons awaiting passage are NOT covered by this instruction.

3.

V. This instruction is issued in order to lay down the procedure to be followed in dealing with the movements of personnel awaiting passage to Australia and in particular because of the fact that in most cases only a few hours' notice of departure for Australia may be expected. It is essential, therefore, that the Movements Branch, H.Q. 1 Aust. Corps, be at all times fully aware of the exact locations of all persons so awaiting passage.

VI. The procedure laid down in this instruction will be followed whatever may be the geographical position of the soldier concerned at the time of the decision to return him to Australia.

VII. Each paragraph of this instruction will have the force of an Order.

  
Lt. Col.  
A.Q.M.G. 1 Aust. Corps.

CIRCULATION.

List A.  
6 Aust. Div.

2C.

WD  
NOT TO BE PUBLISHED.

SECRET.

1 AUSTRALIAN CORPS.

ADMINISTRATIVE INSTRUCTION No. 4.

Copy No. 42

SCALE OF TRAINING EQUIPMENT AND TRANSPORT FOR  
A.I.F. TRAINING DEPOT.

1. With reference to para 15 of G.S. Circular No. 10 of 14 Sep 40, the Scale of Training Equipment and Transport for the A.I.F. Training Depot is shown in Appx. "A" att.
2. There is no immediate prospect of the scale being fulfilled in its entirety but as soon as equipment and transport come to hand issues will be made.
3. Units will, however, indent immediately on Aust. Base Ordnance Depot, BARBARA, for requirements in accordance with the scale.

GAZA.  
20 Sep 40.

*W. C. C. C.*  
for Lt. Col.  
A.Q.M.G. 1 Aust. Corps.

DISTRIBUTION.

Copy No. (complete with Appx)  
1 - 43, List "A"  
44- 49, H.Q. Training Depot.

Appx. "A".

A.I.F. TRAINING DEPOT.

WEAPONS AND STORES - TRAINING SCALE.

(NOTE - All weapons are to be issued with associated stores).

	Inf Tng. Bn. (ea)	Arty Tng. Regt	Comp Tng. Regt	Remarks.
<u>1. Weapons.</u>				
Bren L.M.G.	30	2	10	
Boys A.Tk Rifle	12	2	6	
ML 3" Mortar	3	-	-	
ML 2" Mortar	12	-	-	
Vickers M.H.G.	4	-	6	
2-pr A.Tk. gun	1	4	2	
QF 18-pr Mk IV	-	8	-	
QF 4.5" How.	-	4	-	
<u>2. Vehicles.</u>				
Bicycles	5	1	2	(a) one fitted
Motor-cycles	-	8	8	for wireless
Trucks 8-cwt 5-str.	1	3(a)	2(a)	
Trucks 15-cwt G.S.	3	8(b)	6	(b) one fitted
Carriers, Universal	2	1	4	with mechan-
Tractors, F.A.	-	6	-	ical cable
Trailers Arty.	-	8	-	layer;
				one fitted
				with hand
				cable layer.
<u>3. Weapon Tng. Stores.</u>				
<u>(a) Rifle Tng. -</u>				
Discs Aiming	48	12	48	
Landscapes (sets of 12)	3	2	3	
Targets, grouping	3	2	3	
Aim Correctors No. 1. Mk. II	20	2	20	
Actions, skeleton	6	2	6	
Cartridges dummy .303"	6000	200	2400	
Implements, action	3	2	3	
Rests Rifle Aiming	12	4	12	
Rests Tripod Musketry	12	4	12	
Rifles .22"	3	2	3	
<u>(b) L.H.G. Tng. -</u>				
A.A. Diagrams	3	2	6	
Model Aeroplanes	6	4	6	
Targets attacker	6	4	6	
<u>(c) Grenade Tng.</u>				
Stores as in S.A.T. Vol. V		-	-	
Detonators drill 36 M	18	-	-	
Gas checks	36	-	-	
" " spare	18	-	-	
Rifles E.Y.	18	-	-	
Grenades practice	36	-	-	
Sectional grenades	3	-	-	
<u>(d) Pistol Tng.</u>				
Pistol grouping Tgts.	3	4	6	
Cartridges DD .455	100	80	120	
<u>(e) Elementary Tactical Tng.</u>				
Dummy screens	3	-	3	
Silhouette figure tgts.	3	-	3	

	Inf Tng Bn. (ea)	Arty Tng. Regt	Comp Tng. Regt	Remarks.
(f) <u>Bayonet Tng.</u>				
Stores as in S.A.T. Vol V		-	-	
Bayonet pattern '03	30	-	-	
Training Sticks	30	-	-	
(g) <u>M.G. Tng.</u>				
Targets M.G.	2	-	6	
(h) <u>A.Tk. Tng.</u>				
A.Tk Rifle attachment	3	2	3	
Rifles Air .177"	3	2	3	
Apparatus connecting Air rifle to 2-pr A.Tk or 25-pr gun.	3	4	3	
Cartridges dummy .55"	200	200	200	
(i) <u>Mortar Tng.</u>				
Sandfilled Bombs	30	-	-	(e) G.1098 scale for one Fd.Bty. loss
(j) Arty. Stores	-	(e)	-	vehicles & weapons.
(k) Engr. Stores	-	-	(d)	(d) G.1098 scale for one Sec. of
(l) Signal Stores	-	-	(e)	a Fd.Coy.  (e) G.1098 scale for one Sec. No. 2 Coy.Div. Sigs.

SECRET.

Copy No. . . 49 .

1 AUST. CORPS.

ADMINISTRATIVE INSTRUCTION NO. 5

RECEPTION OF DRAFTS AND REINFORCEMENTS - CONVOY EN.5 $\frac{1}{2}$

DATE OF ARRIVAL.

1. A schedule of the Drafts and Reinforcements which are expected to arrive at Suez on 28 Sep 40 has already been issued.

D1. DAY.

2. The exact date and time of arrival at the detraining points (i.e. D1. Day) is not yet known but will be promulgated by signal as soon as possible.

DETRAINING POINTS AND CAMP SITES.

3. On D1. Day the respective drafts and reinforcements will -
  - (i) detrain at the detraining points named in col (d) of Appx. "A" att.
  - (ii) move to camp sites by the method shown in col (f) of Appx. "A".

TRANSPORT.

4. Where tpt is required the authority named in col (g) of Appx. "A" will be responsible for providing it, if necessary requisitioning on A.A.S.C., BARBARA.

TENTAGE AND ACCOMMODATION STORES.

5. (a) Indents for tentage and accommodation stores will be submitted to Aust. Base Ord. Depot, BARBARA, forthwith.  
(b) All tents will be erected by 26 Sep 40.

SUPPLIES.

6. Ration indents will be based on the respective strengths shown in the schedule which has already been issued.

MEDICAL.

7. Sick personnel will be evacuated at GMA under arrangements to be made by D.D.M.S. 1 Aust. Corps.

PROVOST.

8. A.P.M. 1 Aust. Corps will -
  - (i) provide such T.C.Ps. as are necessary for the M.T. move.
  - (ii) provide personnel at all detraining points for general patrol work.
  - (iii) arrange for civil police detachments at all detraining points to control spectators.

- 2 -

INTERCOMM.

9. In all signals relative to the arrival of these drafts and reinforcements the serial number shown in col (a) of Appx "A" will be used and NOT the unit name.

GAZA.  
23 Sep 40.

*Old Ireland*  
for Lt. Col.  
A.Q.H.G. 1 Aust. Corps.

DISTRIBUTION.

Copy No. (complete with Appx).  
1 - 43 List "A"  
44 - 49 H.Q. Tng. Depot.

## APPX. "A" ATT. TO 1 AUST. CORPS ADMINISTRATIVE INSTRUCTION NO. 5.

Serial No. for future ref.	Unit.	Ship Serial No.	Detraining Point.	Destination	Method of move from Rly. to Destination.	Authority responsible for - (i) Move. (ii) Accomd. & Tentage. (iii) Accomd. Stores. (iv) Supplies.	Remarks.
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
1.	H.Q. 1 Aust. Corps	-	Gaza Rly. Stn.	Offrs.-Gaza O.Rs.Kilo 89	M.T.	Camp Comdnt. 1 Aust.Corps	Accommodation for offrs. to be arranged in conjunction with A.B.O.
2.	A.I.F. Admin. H.Q.	-					
3.	A. A. N. S.	-	Gaza Rly. Stn.	Gaza Ridge	M.T.	Camp Comdnt. Gaza Ridge.	Such M.T. as is required in each case for conveyance of baggage etc. from rail to camp will be at detraining point 30 mins. before the time of arrival of train.
4.	A. A. M. C.	-					
5.	2/3/4 Reinfts 2/1 Fd.Regt.	123	Rly.Line opp.Camp.	Deir Suneid	March Route	H.Q. Arty. Tng.Regt.	
6.	2/3/4 Reinfts 6 Div Cav	130					
7.	2/3/4 Reinfts 2/1 Fd.Coy.	116					
8.	2/3/4 Reinfts 2/2 Fd.Coy.	144		Deir Suneid	March Route	H.Q. Comp. Tng.Regt.	
9.	2/3/4 Reinfts 6 Div.A.A.S.C.	107					
10.	2/3/4 Reinfts 6 Div Sigs.	117					
11.	8 Dental Unit.	321					



(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
12.	2/3 Rein ts 2/1 Bn.	112					Such M.T. as is required in each case for conveyance of baggage etc. from rail to camp will be at detraining point 30 mins. before due time of arrival of train.
13.	2/3/4 Reinfts 2/2 Bn.	113	Rly. Line opp. Camp.	Beit Jirja.	March Route	H.Q. 16 Aust Inf. Tng. Bn.	
14.	2/3/4 Reinfts 2/3 Bn.	114					
15.	Philanthropic Reps-Y.M.C.A.	-					
16.	2/1 Ord. Store Coy.	-					
17.	2/1 Ord. Store Coy.	102	Rly. Line opp. Camp	Barbara.	March Route	Aust. Base Ord. Depot	
18.	2/3/4 Reinfts A.A.O.C.	113					

NOT TO BE PUBLISHED.

SECRET.

Copy No. . . 45

1 AUST. CORPS.

ADMINISTRATIVE INSTRUCTION NO. 6.

(issued in continuation of Administrative Instruction No. 5).

ARRIVAL OF CONVOY BN 5 $\frac{1}{2}$ .

DATE OF ARRIVAL.

1. The date of arrival at SUEZ is now 29 Sep 40.

RECEPTION ARRANGEMENTS SUEZ AND KANTARA.

2. (a) H.Q. Movement Control, CANAL BASE AREA, are controlling in conjunction with AUST. PORT DETACHMENT, SUEZ -
- (i) Disembarkation at SUEZ.
  - (ii) Entrainment at PORT TEWFIK.
  - (iii) Detrainment at KANTARA.WEST, ferrying arrangements and entrainment at KANTARA EAST for onward journey to destinations.
- (b) Following depart GAZA on dates shown to come under orders AUST. PORT DETACHMENT on arrival to assist as required -

BY ROAD.

D.A.Q.M.C.(M)	)	
D.A.D.M.S.	)	27 Sep.
Cipher Officer	)	
Detachment	)	
1 Corps Pro.Coy)	)	28 Sep.

BY RAIL.

27 SEP.

Representatives 2nd Echelon -  
1 Officer and 1 other rank.  
Cipher Office - 1 other rank.

MEDICAL.

3. (a) Sick unable to travel are being disembarked at SUEZ and evacuated to MOASCAR GENERAL HOSPITAL by road under arrangements, D.D.M.S., B.T.E.
- (b) Medical arrangements for Railway journey are being made by D.D.M.S., B.T.E. in conjunction with D.A.D.M.S. 1 Aust.Corps.
- (c) Sick able to travel will be detrained at GAZA and evacuated in accordance with medical instructions issued by D.D.M.S. 1 Aust. Corps

TRAINS.

4. Drafts and reinforcements will come forward from SUEZ in the following order -

Train Code Letter.	U n i t.	Serial No. in Appx "A" att to Admin. Instrn. No. 5.
E.	2/3 Reinfts 2/1 Bn. 2/3/4 Reinfts 2/3 Bn.	12 14
F.	H.Q. 1 Aust. Corps A.I.F. Admin. H.Q. A.A.N.S. A.A.M.C. 2/3/4 Reinfts 2/2 Bn.	1 2 3 4 13
G.	2/3/4 Reinfts 2/1 Fd. Regt. 2/3/4 Reinfts 6 Div. Cav. 2/3/4 Reinfts 2/1 Fd. Coy. 2/3/4 Reinfts 2/2 Fd. Coy. 2/3/4 Reinfts 6 Div. A.A.S.C. 2/3/4 Reinfts 6 Div. Sigs. 8 Dental Unit	5 6 7 8 9 10 11
Ordinary Passenger Train.	(a) 2/1 Ord. Store Coy. 2/1 Ord. Store Coy. 2/3/4 Reinfts A.A.O.C. (b) Rear parties of all units (c) Security party.	16 17 18 - -

TIME OF ARRIVAL.

5. The exact times of arrival of the respective trains at destinations will be notified by a signal as soon as they are known.

ALTERATION OF DESTINATION.

6. (a) Serial 4 (i.e. A.A.M.C. 8 offrs) will now proceed to BEIT JIRJA and NOT GAZA RIDGE.
- (b) Serial 11 (i.e. 8 Dental Unit) will now proceed to BEIT JIRJA and NOT DEIR SUNEID.
- (c) Serials 16, 17 & 18 (i.e. 2/1 Ord. Store Coy and 2/3/4 Reinfts A.A.O.C.) will now proceed to MAJDAL and NOT BARBARA.

O. C. TRAINS.

7. H.Q. Movement Control CANAL BASE AREA is detailing the Senior Officer travelling for duty as O.C. Train in each case.

REAR PARTIES.

8. (a) Each unit and draft is detailing a rear party consisting of one officer, two N.C.Os. and two other ranks. Where the unit draft consists of less than two officers and twenty other ranks the senior W.O. or N.C.O. is being detailed with not less than two other ranks to form the rear party.
- (b) In addition there will be a security party of 2 officers 4 N.C.Os. and 25 other ranks detailed from the personnel on the ship.

BAGGAGE.

9. (a) OFFICERS.  
Disembark with suitcase and valise only.
- (b) OTHER RANKS.  
Disembark with following -
- Kit Bags, universal
  - Kit Bags, sea
  - Rifles
  - Web Equipment
  - S.A.A. - 10 rounds per man
  - Greatcoats
  - Mess Tins

(c)

HEAVY.

Personal heavy baggage will be despatched to destinations by goods train under arrangements H.Q. Movement Control, SUEZ. Action will be taken by Aust. Port Detachment to vary this arrangement to permit heavy baggage to accompany troop trains.

SUBSISTENCE.

10. (a) H.Q., CANAL SUB-AREA is arranging with the E.F.I. for the provision at KANTARA EAST on the day of the move of a Hot Meal, cost not to exceed one shilling per head and a Train Ration, cost not to exceed sixpence per head. Bills for meals will be rendered to H.Q., B.F.P. and T.J.
- (b) Personnel will be messed at KANTARA in the order of their entrainment i.e. the first train load followed by second train load etc. ex Egypt trains.
- (c) Sufficient blue lighting to enable personnel to be messed at night is being arranged by H.Q., CANAL SUB-AREA in conjunction with the E.F.I.
- (d) The Camp Comds. and H.Qs. named in col (g) of Appx att. to Adm. Instruction No. 5 will arrange for a Hot Meal for their respective personnel as soon as possible after arrival.

REINFORCEMENTS - H.Q. 6 AUST. DIV.

11. (a) AUST. PORT DETACHMENT, SUEZ will entrain these reinforcements at SUEZ for CAIRO and will signal H.Q. 6 Aust. Div. to meet them at CAIRO.
- (b) H.Q. 6 Aust. Div. will arrange tpt from CAIRO to destination.

- 4 -

SECURITY.

12. O.C. units will warn all ranks not to discuss publicly on any occasion whatsoever their movements between AUSTRALIA and EGYPT.

G.Zh.  
26 Sep 40.

*W. H. W. 124*  
Lt. Col.  
A.Q.M.G. 1 Aust. Corps.

DISTRIBUTION.

List EA<sup>1</sup>  
C.O.O. Barbara (1)  
H.Q. Tng. Depot (6)

S E C R E T.

Copy No. . . . . 40

1 AUST. CORPS.

ADMINISTRATIVE INSTRUCTION NO. 7.

CONVOY - BN.6.

PART I - ARRIVAL AT SUEZ.

COMPOSITION & STRENGTH.

1. Appx "A" att. shows the Drafts and Reinforcements which are arriving in Convoy BN.6 and their respective strengths.

DATE OF ARRIVAL.

2. The convoy is expected to arrive at SUEZ on 2 Oct 40.

RECEPTION ARRANGEMENTS AT SUEZ AND KANTARA.

3. Unless notified to the contrary these arrangements will be the same as those set out in the following paras of 1 Aust. Corps Adm. Instruction No. 6 of 26 Sep 40:-

Para.	Heading.
2(a) (i) (ii) (iii)	Reception arrangements at SUEZ and KANTARA.
3 (a) (b) (c)	Medical.
7.	O.C. Trains.
8. (a) & (b)	Rear Parties.
9. (a) (b) (c)	Baggage.
10. (a) (b) (c)	Subsistence.

1 AUST. CORPS PERSONNEL AT SUEZ.

4. The following personnel who are already at SUEZ will remain there under orders AUST. PORT DETACHMENT to assist as required -

- (a) D.A.Q.H.G. (H)
- (b) D.A.D.H.S.
- (c) Cipher Officer & 1 other rank.
- (d) 2 Officer & 1 other rank - 2nd Echelon.
- (e) Det. 1 Aust. Corps Pro. Coy.

PART II - RECEPTION ARRANGEMENTS - CAMP AREAS.

D1. DAY.

5. The exact date and time of arrival at the detraining points (i.e. D1.Day) is not yet known but will be promulgated by signal as soon as possible.

DETRAINING POINTS AND CAMP SITES.

6. On D1.Day the respective drafts and reinforcements will -
- (i) detrain at the detraining points named in col (c) of Appx "B" att.
  - (ii) move to camp sites by the method shown in col (e) of Appx "B" att.

TRANSPORT.

7. Where tpt is required the authority named in col (f) of Appx "B" will be responsible for providing it, if necessary requisitioning on A.A.S.C. BARBARA.

TENTAGE AND ACCOMMODATION STORES.

8. (a) Indents for tentage and accommodation stores will be submitted to Aust. Base Ord. Depot, BARBARA, forthwith.  
(b) All tents will be erected by 2 Oct 40.

SUPPLIES.

9. Ration Indents will be based on the respective strengths shown in Appx "A".

MEDICAL.

10. Sick personnel will be evacuated at GAZA under arrangements to be made by D.D.M.S. 1 Aust. Corps.

PROVOST.

11. A.P.M. 1 Aust. Corps will -  
(i) provide such T.C.Ps. as are necessary for the H.T. move.  
(ii) provide personnel at all detraining points for general patrol work.  
(iii) arrange for civil police detachments at all detraining points to control spectators.

SUBSISTENCE.

12. The Camps and H.Qs. named in col (f) of Appx "B" att. will arrange for a Hot Meal for their respective personnel as soon as possible after arrival.

REINFORCEMENTS - 6 AUST. DIV. SIGS.

13. (a) AUST. PORT DETACHMENT, SUEZ, will entrain these reinforcements at SUEZ for CAIRO and will signal H.Q. 6 Aust. Div. to meet them at CAIRO.  
(b) H.Q. 6 Aust. Div. will arrange tpt from CAIRO to destination.

DETAILS 2/2 FD. VKSHOP.

14. These details will move from SUEZ to ALHAZA under arrangements being made by H.Q. MOVEMENT CONTROL, CANAL BASE AREA.

INTERCOMH.

15. In all signals relative to the arrival of these drafts and reinforcements the serial number shown in col (a) of Appx "A" will be used and NOT the unit name.

- 3 -

SECURITY.

16. O.C. units will warn all ranks not to discuss publicly on any occasion whatsoever their movements between Australia and Egypt.

GAZA.  
28 Sep 40.

*Lt. Creand*  
*apt*  
for Lt. Col.  
A.Q.M.G. 1 Aust. Corps.

DISTRIBUTION.

Copy No. (complete with Appx. "A" and "B")

- 1 - 43 List "A"
- 44 - 49 H.Q. Tng. Depot.
- 50 C.O.O. Barbara.
- 51 A.D.O.S. (P) care Central Provision Office, ABBASSIA.
- 52 - 60 D.A.Q.M.G. (M) }
- 61 D.A.D.M.S. } 1 Aust. Corps - care Aust. Port Det.
- 62 Repts. 2 Ech. }
- 63 - 64 G.H.Q., M.E.
- 65 - 66 H.Q., B.T.E.
- 67 - 68 H.Q., B.F.P. & T.J.



APPX. "A" TO 1 AUST. CORPS ADM. INSTRUCTION NO. 7.  
COMPOSITION OF DRAFTS AND REINFORCEMENTS.

Serial No. for future ref.	Australian Serial.	U n i t.	Details or Reinfts	Strength.			Remarks.
				Oftrs.	Other Ranks.	Total.	
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
1.	160	1 Aust. Corps Sigs.	D	2	21	23	} PALESTINE.
2.	412	A.A.M.C.	R.	2	158	160	
3.	-	No.10 Spec.Dental Unit	D.	1	3	4	
4	-	Chaplains	D.	2	-	2	
5	115	2/3 Reinfts 2/4 Bn.	R.	14	299	313	
6	107	6 Aust.Div.A.A.S.C.	R.	-	35	35	To be absorbed by unit on arrival in PALESTINE.
7.	117	6 Aust.Div.Sigs.	D.	2	43	45	To be absorbed by unit on arrival at HELWAN.
8.	303	2/2 A.Fd.Wkshop.	D.	5	173	178	Goes to ALMAZA.

APPX. "E" ATT. TO 1 AUST CORPS ADMINISTRATIVE INSTRUCTION NO. 7.

Serial No. as per Appx. "A"	Unit	Detraining Point.	Destination.	Method of move from Rly. to Destin- ation.	Authority responsible for - (i) Move (ii) Accommodation & Tentage. (iii) Accommodation Stores. (iv) Supplies.	Remarks.
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1.	1 Aust. Corps Sigs.	Rly. Line opp. Camp	Deir Suncid	March Route.	H.Q. Comp. Tng. Regt.	Spec. "V.T. as is required in each case for convey- ance of baggage etc. from rail to camp will be at detraining point 30 mins. before due time of arrival of train.
2.	A. A. M. C.					
3.	No. 10 Spec. Dental Unit	Rly. Line opp. Camp	Beit Jirja	March Route.	H.Q. 16 Aust. Inf. Tng. Bn.	
4.	Chaplains					
5.	2/3 Reinfts 2/4 Bn.	Rly. Line opp. Camp	Barbara	March Route	H.Q., A.A.S.C.	
6.	6 Aust. Div. A.A.S.C.					

11. WP  
S E C R E T.  
-----

Copy No. 40...

1 AUST. CORPS.

ADMINISTRATIVE INSTRUCTION NO. 9.

CONVOY U.S. 5.

SUMMARY OF CONTENTS.  
-----

Part 1 - Date of Arrival.

Unit Strengths.

Stores & Equipment.

Part 2 - Camps and Foster Units.

Allocation of Foster Units.

Duties of Foster Units.

Part 3 - Disembarkation.

Entrainment.

Part 4 - Instructions to O.C. Trains.

Part 5. - Detraining and move to Lines

Append. "A" - Unit Strength.

"B" - Stores & Equipment.

"C" - Allocation of Foster Units.  
-----

S E C R E T.

1 AUST. CORPS.

ADMINISTRATIVE INSTRUCTION NO. 9.

CONVOY U.S. 5.

PART. 1.

DATE OF ARRIVAL.

1. (a) Convoy U.S.5 arrives at a time and place to be communicated.
- (b) Disembarkation will take place on D1 day.

UNITS IN CONVOY.

2. The units and their respective strengths are shown in Appx "A" att.

STORES IN CONVOY.

3. The unit equipment, stores and ordnance carried by U.S.5 are shown in Appx "B" att.

PART. 2.

CAMPS AND FOSTER UNITS.

LINES.

4. The camps and the lines within those camps to which the units are allotted are shown in Appx "C" att.

FOSTER UNITS.

5. In order to ensure that new units will settle down with the maximum of speed and the minimum of discomfort the units shown in col (f) of Appx "C" will act as Foster Units.

TAKING OVER CAMP SITE.

6. (a) In the case of camps unoccupied at the present, Foster Units will arrange with the D.C.R.E. of the area in which the camp is situated for the taking over of the camp.

TENTAGE AND ACCOMMODATION.

7. Foster Units will -
  - (a) submit forthwith to Aust. Base Ord. Depot, BARBARA, indents for tentage and accommodation stores.
  - (b) ensure that all tents are erected by 12 Oct.
8. H.Q. 19 Aust. Inf. Bde. will provide Foster Units with additional personnel if necessary to assist in the erection of tents.

PREPARATION OF STORES AND EQUIPMENT.

9. (a) Foster Units will pack all stores conveniently to facilitate the checking by the incoming units.
- (b) Only essential stores will be distributed throughout the Lines. These will include -
- (i) cooking gear for first meal, tables and forms in messes.
  - (ii) any equipment from Ordnance or Aust. Comforts Fund, for A.A.C.S. or recreation rooms.
  - (iii) latrine buckets.
- (c) All cooking utensils will be thoroughly cleaned before the arrival of the units. All ice containers are to be made fit for use. The first delivery of ice will be on the day before arrival of units.

RATIONS.

10. (a) Foster Units will submit ration indents based on the respective strengths shown in Appx "A" att.
- (b) Rations for consumption on the day of arrival of Units will be delivered to Foster Units on the preceding day. The meat issued will consist of preserved meat and meat loaf; otherwise the ration will be normal.

FIRST MEAL FOR NEW UNITS.

11. (a) Foster Units will arrange to have a meal, appropriate to the hour of arrival, ready for Units one hour after arrival in camp.
- (b) Cooks who will be provided by Foster Units will use the equipment of the incoming units for this meal. On its completion all this equipment will be cleaned and laid out ready to be taken over by the incoming Unit.
- (c) Offrs' and Sgts' messes will draw their food from the men's kitchens. Incoming Units will be responsible for collecting this from the messes.

STRENGTH OF FOSTER UNIT PARTIES.

12. (a) On the day, but prior to the hour, of arrival of units, the strength of Foster Unit parties will be reduced to one officer and one section or its equivalent, exclusive of cooks, i.e. one N.C.O. and seven men in each line.
- (b) Foster Unit Q.Ms. will also remain.
- (c) These parties will remain for three clear days and march out on the fourth day. They must be fully conversant with the lay-out of the Lines and be prepared to act as advisers to the incoming Units. They will be rationed and accommodated by the incoming Units, but Foster Units are responsible for seeing that the accommodation selected is likely to be suitable to the incoming Unit.
- (d) Cooks will however march out after cleaning up after the first meal.

PART. 3.

DISEMBARKATION.

RECEPTION ARRANGEMENTS. AT PORT OF DISEMBARKATION.

13. These arrangements will be promulgated as soon as they are known.

AUST. PORT DETACHMENT, SUEZ.

14. O.C. Aust. Port Detachment will, in conjunction with the local authority, control the disembarkation at the port of disembarkation.

1 AUST. CORPS PERSONNEL.

15. Personnel to be detailed by H.Q. 1 Aust. Corps will depart GAZA by road on D - 2 day for the port of disembarkation to assist as required.

MEDICAL ARRANGEMENTS.

16. (a) Sick unable to travel will be disembarked and evacuated under arrangements to be communicated.  
(b) Sick able to travel will be detained at GAZA and evacuated in accordance with Medical Instructions to be issued by D.D.M.S. 1 Aust. Corps.

ENTRAINMENT.

17. The departure times of trains ex port of disembarkation and their composition will be promulgated at a later date. It is possible that entrainment may cover D1 day and D2 day.

PART. 4.

INSTRUCTIONS TO O.C. TRAINS.

O.C. TRAIN.

18. The senior offr. travelling on each train will be O.C. Train.

BAGGAGE.

19. The following principles will apply to the stowing of kit bags but the R.T.O. Entraining Station will give detailed instructions for each train -  
(a) In trains which are complete with one Unit or Units detraining at the one destination kit bags will be stowed in the vans of the trains.  
(b) In all other cases kit bags will be taken by personnel into the compartment.  
(c) In all cases the sea kit bags will be taken by personnel into the compartment.

be placed in the van. When there

DETRAINMENT.

20. (a) In all cases detraining of personnel and baggage will be carried out as quickly as possible.
- (b) Troops will detrain and fall in with their backs to the train on a line to be indicated by the Reception Officer.

PERSONNEL AT DETRAINING POINTS.

21. (a) At all detraining points trains will be met by -  
(i) an R.T.O.  
(ii) a Reception Officer.  
(iii) guides.
- (b) The R.T.O. is appointed by the Movement Control concerned and is in charge of everything to do with the train and detraining.
- (c) The Reception Officer will be detailed by the Foster Unit and will take over responsibility once the personnel are clear of the train and he is in charge of the embussing or movement.
- (d) Guides will be detailed by the Foster Unit and will lead Units to their lines.

PROCEDURE AT DETRAINING POINTS.

22. (a) As soon as the R.T.O. has reported to the O.C. Train that he is ready for the men to detrain (but not before) personnel will detrain with full equipment and kit bags which are in their possession.
- (b) As soon as all personnel have detrained at the last stopping place the officer who will have been detailed at entraining station by the O.C. Train, will inspect the train with the R.T.O. or his representative.

BAGGAGE PARTIES.

23. (a) A baggage party will be detailed before the departure of the train to handle officers' kit and all baggage other than in the possession of personnel.
- (b) Baggage parties will travel in the compartment nearest to the van of the train.
- (c) Immediately detraining commences baggage parties will proceed to unload baggage from the train into the load carrying vehicles.
- (d) Baggage parties will move with the baggage lorries. On arrival in unit lines they will proceed to unload the vehicles immediately.
- (e) A baggage officer will be appointed for each Unit. His duty will be to ensure that baggage is loaded into the correct vehicles.

M.T. MOVE.

24. (a) Where the move to the unit lines is by M.T. all personnel will take into the bus with them such kit bags and equipment as they carried with them in the train.
- (b) Officers and men will be told off in parties of 24 each which will form a bus load.

M.T. MOVE (continued).

24. (c) When the whole train is reported to the O.C. Train as being told off he will order bus parties to move off. The senior of each bus lead will ensure that his complement get into the foremost vacant bus allotted to his unit.

PART. 5.

DETRAINING AND MOVE TO LINES.

DETRAINING POINTS.

25. The detraining points for the various camps are shown in the table hereunder, together with the method of the move from such points to the lines:-

Camp.	Detraining Point.	Method of move to camp lines.
GAZA TOWN	GAZA Rly. Sta.	M. T.
GAZA RIDGE		
KILO 89		
DEIR SUNEID	Rly. Line opp. Camp.	March Route.
BEIT JIRGA		
BARBARA		
QASTINA.	MAJDAL Rly. Sta.	M. T.
SARAFAND	TO BE COMMUNICATED.	
NABLUS		

PROVISION OF M.T. FOR MOVE.

26. (a) Foster Units or other authority responsible for reception will provide tpt. for the above M.T. moves, requisitioning for same if necessary upon A.A.S.C., BARBARA.

- (b) All such tpt will be at detraining points 30 minutes before due arrival of trains.

PROVOST.

27. A.P.M. 1 Aust. Corps will -

- (i) provide such T.C.Ps. as are necessary for M.T. moves.
- (ii) provide personnel at all detraining points for general patrol work.
- (iii) arrange for civil police detachments at all detraining points to control spectators.



SECURITY.

28. O.C. units will warn all ranks not to discuss publicly on any occasion whatsoever their movements between AUSTRALIA and PALESTINE.

GAZA.  
3 Oct 40.

*The Record*  
for Lt. Col.  
A.Q.H.G. 1 Aust. Corps.

DISTRIBUTION.

Copy No.(complete with Appx."A" "B" and "C").

1-43 List "A"  
44-49 H.Q. Tng. Depot.  
50 C.O.O., Barbara.  
51 A.D.O.S.(P) care Central Provision Office, ABBASSIA.  
52-61 Os.C. Troop Trains.  
62-64 G.H.Q., M.E.  
65-67 H.Q., B.T.E.  
68-70 H.Q., B.F.P. and T.J.

(This slip to be detached and returned to H.Q. 1 Aust. Corps.

RECEIVED { Copies Nos. . . . .  
{ Copy No. . . . . of 1 Aust. Corps

Administrative Instruction No. 9 of 3 Oct 40, with Appx "A" "B"  
and "C" att.

Date . . . . . (sgd) . . . . .

Appointment . . . . .

H.Q.Branch or Unit , . . . .

APPX "A" TO 1 AUST. CORPS ADMINISTRATIVE INSTRUCTION No. 9.

CONVOY U.S.5 - PERSONNEL.

SHIP S.1.

Serial No. for ref.	Aust- ralian serial No.	U n i t.	STRENGTH.			Total.	Destination. Palestine.
			W.O.				
			Off.	Sgts.	R & F.		
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1.	277	2/6 Fd. Coy.	6	15	236	257	QASTINA.
2.	303	2/2 Army Fd. Workshop	4	24	228	256	BARBARA
3.	140	3/4 Reinfts 2/5 Bn.	14	12	284	310	BEIT JIRGA
4.	299	2/7 Fd. Amb. Details	3	1	6	10	BEIT JIRGA
5.	325	No. 12 Dental Unit	1	1	3	5	BEIT JIRGA
6.	-	CHAPLAINS	1	-	-	1	BEIT JIRGA
7.	-	STRAGGLERS	-	-	6	6	BEIT JIRGA
8.	127	2/3/4 Reinfts. 3 Aust. Pro. Coy.	-	1	20	21	DEIR SUNEID
9.	160	Chief Signal Officer & Staff.	3	4	4	11	GAZA.
10.	-	NURSES.	6	-	-	6	GAZA.
		TOTAL SHIP S.1	32	58	787	883	

SHIP S. 2.

11.	227	2/2 Fd. Pk. Coy. (Details)	-	2	10	12	QASTINA.
12.	159	7 Div. Sec. Ord. Fd. Pk.	1	1	13	15	BARBARA.
13.	405	Aust. Div. Postal Unit	1	1	9	11	BARBARA.
14.	141	2/5 Reinfts 2/5 Bn.	14	14	282	310	BEIT JIRGA.
15.	142	2/3/4 Reinfts. 2/7 Bn.	20	18	424	462	BEIT JIRGA.
16.	143	3/4 Reinfts. 2/8 Bn.	14	12	284	310	BEIT JIRGA.
17.	196	Aust. Gen. Base Depot	10	20	97	127	BEIT JIRGA.
18.	300	2/3 Fd. Hyg. Sec.	1	3	25	29	BEIT JIRGA.
19.	-	Details 4 Reinfts. 2/11 Bn.	2	-	19	21	BEIT JIRGA.
20.	299	2/7 Fd. Amb. Details	2	-	-	2	BEIT JIRGA.
21.	324	No. 11 Dental Unit	1	1	3	5	BEIT JIRGA.
22.	-	Cinema Photo Unit	2	-	-	2	BEIT JIRGA.
23.	-	CHAPLAINS	1	-	-	1	BEIT JIRGA.
24.	-	SALVATION ARMY	1	-	-	1	BEIT JIRGA.
25.	-	STRAGGLERS	-	-	20	20	BEIT JIRGA.
26.	331	A.I.F. Postal Unit	3	5	17	25	DEIR SUNEID.
27.	307	1 Aust. Corps Postal Unit	-	2	22	24	GAZA.
28.	309	1 Aust. Corps Employment Pl.	-	1	32	33	GAZA.
29.	-	A.I.F. H.Q. Historical Records	2	-	3	5	GAZA.
30.	-	NURSES.	8	-	-	8	GAZA.
		TOTAL SHIP S.2.	83	80	1240	1423	

APPX "A" TO 1 AUST. CORPS ADMINISTRATIVE INSTRUCTION NO. 9

page 2.

SHIP S.3.							
Serial No. for ref.	Aust- ralian serial No.	U n i t.	STRENGTH				Destination. Palestine.
			W.O.		R & F.Total.		
			Off.	Sgts	(c)	(f)	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
31.	299	2/7 Fd.Amb. (less details-	7	14	212	233	BEIT JIRGA.
32.	175	4 Reinfts.2/11 Bn.	2	7	137	146	BEIT JIRGA.
33.	-	Broadcasting Unit.	3	2	-	5	BEIT JIRGA.
34.	-	CHAPLAINS	1	-	-	1	BEIT JIRGA.
35.	275	Chief Engineer & Staff.	4	1	12	17	GAZA.
36.	-	NURSES.	6	-	-	6	GAZA.
37.	308	Details Corps Provost Coy.	1	2	30	33	SARAFAND.
38.	337	1 Railway Survey Coy.	6	5	52	63	NABLUS. G.H.Q.
39.	334	1 Railway Const.Coy.	6	10	251	267	NABLUS. Troops.
40.	336	3 Railway Const.Coy.	5	7	152	164	NABLUS.
TOTAL SHIP S.3			41	48	846	933	
SHIP S.4.							
41.	227	2/2 Fd.Pk.Coy.	3	1	147	151	QASTINA.
42.	157	7 Div.Sub.Park Corps Arm.Pk.	7	13	285	303	BARBARA.
43.	112	4 Reinfts.2/1 Bn.	7	7	142	162	BEIT JIRGA.
44.	115	4 Reinfts. 2/4 Bn.	7	7	142	162	BEIT JIRGA.
45.	322	9 Dental Unit	1	1	5	5	BEIT JIRGA.
46.	-	General Base Depot	1	-	-	1	BEIT JIRGA.
47.	-	CHAPLAINS	1	-	-	1	BEIT JIRGA.
48.	-	SALVATION ARMY	1	-	-	1	BEIT JIRGA.
49.	-	STRAGGLERS.	-	-	5	5	BEIT JIRGA.
50.	414	3 Special Hosp.	5	8	53	61	GAZA.
51.	-	Details Corps Sigs.	-	-	70	70	BEIT JIRGA.
52.	-	NURSES	4	-	-	4	GAZA.
53.	308	Corps Provost Coy.	2	2	23	27	SARAFAND.
TOTAL SHIP S.4			39	59	920	1003	

SECRET.

1 AUST CORPS.

Copy No..... **66**

CONVOY U.S. 5

(Ref-Administrative Instruction No 9)

DATE OF ARRIVAL.

1. The scheduled dates for disembarkation and arrival are as follows :-

SHIP	DISEMBARK SUEZ	ARRIVE GAZA
S1 ) S2 )	12 Oct	13 Oct
S3 ) S4 )	13 Oct	14 Oct

DETRAINING TIMES.

2. These will be communicated as soon as the Movement Control order is received.

1 AUST. CORPS PERSONNEL.

3. Following depart GAZA on dates shown to come under orders Aust. Port Detachment on arrival to assist as required.

<u>By Road.</u>	D.A.Q.H.G. (11) D.A.D.H.S. Cipher Officer Rep. 2nd Ech. 1 Offr. 3 C/Rs.	} 10 Oct 40.
<u>By Rail.</u>	Finance Section - 1 Offr. 1 O/R. Cipher Office - 1 O/R.	

LIAISON OFFICER.

4. (a) H.Q. Tng. Depot will detail Liaison Officers from the Tng. Bns. as follows -
- (i) 16 Aus Inf Tng Bn - one offr from each 2/1 and 2/4 Bns.
  - (ii) 17 Aus Inf Tng Bn - one offr from each 2/5 and 2/7 Bns.
  - (iii) 19 Aus Inf Tng Bn - one offr from each 2/8 and 2/11 Bns.
- (b) H.Q. A.A.S.C. will detail one Liaison offr. from 6 Aust. Div. Amn. Coy.
- (c) These Liaison offrs. will depart GAZA by rail 10 Oct for SUEZ to come under orders Aust Port Detachment.
- (d) The duty of a Liaison offr. will be -
- (i) to assist in disembarkation.
  - (ii) to accompany the O.C. of such train to which he is detailed.
  - (iii) to ensure that the O.C. Train is thoroughly conversant with his orders.

2/2 ARMY FD.WKSHOP  
2/3/4 REINFTS 6 AUST PRO COY.

5. These units will now disembark at SUEZ and proceed direct to HELWAN and NOT to the destinations shown in Appx "A" of Adm. Instruction No.9.

*The General*  
*capt*  
for Lieut.Col.  
A.Q.H.G. 1 Aust Corps.

GAZA.  
9 Oct 40.

DISTRIBUTION.

List "A"  
Liaison Offrs. 7 copies.

APPENDIX 'B' TO 1 AUST CORPS ADMINISTRATIVE INSTRUCTION  
NO. 9

CONVOY U.S. 5 - STORES.

SHIP	UNIT OR SERVICE	DETAIL	DESTINATION.
S1	UNIT WAR EQUIPMENT	460 Packages 60 Tons cubic	Unit locations at Appendix "A"
	ORDNANCE	6 Cases M.T. Tools 20 Cases Gymnastic stores. 189 Cases M.T. spare parts 114 Cases M.T. springs 3 Crates pontoons	As conveyed by PORT ORDNANCE OFFICER to be detailed by A.D.O.S.
	ENGINEER STORES SERVICE.	942 packages 2949 Tons cubic 62,434 ft.HARD.WOOD FLOORING 44,429 ft. LINING	To be communicated.
	A.A.CANTEEN SERVICE	10,523 cases BEER 946 tons cubic	To be communicated.
	SUPPLY and TRANSPORT	RESERVE EMERGENCY and LANDING RATIONS 1147 packages 45 tons cubic	Base Supply Depot SARAFAND
	AUSTRALIAN COMFORTS FUND	1165 Packages Bulk stores 51 tons cubic	To be communicated
	ORDNANCE	CARS D.S. 1 VANS 12 cwt 3 VANS 20cwt 4 LORRIES 30cwt 7 LORRIES 3ton 13 AMBULANCES 3 (For BRITISH RED CROSS)	As conveyed by PORT ORDNANCE OFFICER to be detailed by A.D.O.S.
S2	UNIT WAR EQUIPMENT	697 packages 250 tons cubic	Unit locations at APPENDIX "A"
	ORDNANCE	746 packages 194tons cubic. Compressors AIR WHEELED 5 Vans recording 1 Vans 15cwt 12 Vans 15cwt WIRELESS 6 Lorries 1ton 4 Lorries 3ton 12	As conveyed by PORT ORDNANCE OFFICER to be detailed by A.D.O.S.

SHIP	UNIT OR SERVICE	DETAIL	DESTINATION.
S2	A.A.CANTEEN SERVICE	9500 cases Beer 908 tons cubic 60 cases wine and brandy 2 tons cubic 3079 bulk stores 123 tons measurement.	To be communicated.
	AUST.RED CROSS	737 packages 85 tons measurement	To be communicated by PORT REP.AUST RED CROSS COMMISSIONER OVERSEAS.
	SALVATION ARMY	87 cases stores 6 tons measurement	To be communicated
	Y.M.E.A.	47 packages stationery 3 tons cubic	To be communicated
S3	SUPPLY AND TRANSPORT	Reserve emergency and landing rations. 1595 packages.135 tons cubic.	Base Supply Depot SARAFAND
	ENGINEER STORES SERVICE	BITUMEN ROOFING ROLLS 500. 33 tons cubic BARBED WIRE COILS 4833 67 tons cubic. CONCRETE MIXERS. 4 74 tons cubic. TRAILER MIXER 1 SCOPES 2 4 cases wheelbarrow STEEL. Bars tubular picked bundles 97 Drivers bundles 11 Windlass bars bundles 29	To be communicated
	ORDNANCE	Clothing and equipment 708 cases,bales and bags 107 tons cubic	As conveyed by PORT ORDNANCE OFFICER to be detailed by A.D.C.S.
	AUST.RED CROSS	708 cases,bales and bags. 150 tons measurement 5750 cases beer or stout. 541 tons cubic	To be communicated by PORT REP.AUST RED CROSS COMMISSIONER Overseas.
	A.A. CANTEEN SERVICE	1500 cases beer 167 tons cubic.	To be communicated.
	AUSTRALIAN COMFORTS FUND	273 packages 15 tons cubic	To be communicated.

SHIP	UNIT OR SERVICE	DETAIL	DESTINATION
S3	Y.M.C.A.	VANS G.S. 1 35 packages 2 tons cubic	JERUSALEM
	UNIT WAR EQUIP- MENT	450 tons cubic	Unit locations at Appendix "A"
	SUPPLY AND TRANSPORT	Reserve emergency and landing rations, 1808 packages 90 tons cubic	Base Supply Depot FIRIAN
	ORDNANCE	LORRIES 30cwt - 29	As conveyed by PORT ORDNANCE OFFICER to be detailed by A.D.O.S.
4	ENGINEER STORES SERVICE	STEEL BARS BUNDLES 2078 HAMMERS BARS PICKS 202 packages BARBED WIRE COILS 21802 WIRE NETTING COILS 130 HANDLES HAULS BAGS 25 HAULS 100 SHOVELS BUNDLES 250 PIPING PACKAGES 380	To be communicated
	A.A. CANTEEN SERVICE	6806 packages bulk stores 470 tons cubic	To be communicated
	AUST. COMFORTS FUND	744 packages 12 tons cubic.	To be communicated



APPX "C" TO 1 AUST. CORPS ADMINISTRATIVE INSTRUCTION NO. 9.

NAME OF CAMP.	NAME OF LINES.	SERIAL NO. IN APPX. "A"	TITLE.	SHIP ON WHICH TRAVELING.	FOSTER UNIT OR OTHER AUTHORITY RESPONSIBLE FOR RECEPTION.
(a)	(b)	(c)	(d)	(e)	(f)
GAZA TOWN	(Billetta) (Billetts)	35 9	C.E. & Offrs. C.S.O. & Offrs.	S.3 S.1	Camp Comdt.H.Q. 1 Aust.Corps.
GAZA RIDGE.	To be commun- icated.	10 30 36 52 50	Nurses Nurses Nurses Nurses 8 Spec.Hosp.	S.1 S.2 S.3 S.4 S.4	2 Aust. Gen.Hosp.
KILO 89.		35 9 27	C.E's staff O.Rs. C.S.O's Staff O.Rs. 1 Aust.Corps	S.3 S.1 S.2	
		28	Postal Unit. 1 Aust.Corps	S.2 S.2	
		29	Employ.Pl. AIF H.Q. Historical Rec.	S.2 S.2 S.2	
		51 26 8	Corps Sigs. AIF Postal Unit 2/3/4 Reinfts. 6	S.4 S.2 S.1	
DEIR SUNEID.	ANDERSON		Aust.Div.Pro.Coy.	S.1	Comp.Tng.Regt.
BEIT JIRGA.	GLASGOW	43	4 Reinfts.2/1 Bn.	S.4	16 Aust.Inf. Tng.Bn.
	ELLIOTT.	3 14 15	3/4 Reinfts.2/5 Bn 2/3 Reinfts.2/6 Bn 2/3/4 Reinfts. 2/7 Bn.	S.1 S.2 S.2	17 Aust.Inf. Tng.Bn.
		44 16 19	4 Reinfts.2/4 Bn. 3/4 Reinfts.2/8 Bn Details 4 Reinf. 2/11 Bn.	S.4 S.2 S.2	
		32	4 Reinfts.2/11 Bn.	S.3	
	GRIMWADE.	4 20 31	2/7 Pd.Amb.Details 2/7 Pd.Amb.Details 2/7 Pd.Amb. less Details	S.1 S.2 S.3	H.Q.Gen.Base Depot.
		5 21 45 18 17 46	12 Dental Unit 11 Dental Unit 9 Dental Unit 2/3 Pd.Hyg.Sec. Aust.Gen.Base Depot Aust.Gen.Base Depot	S.1 S.2 S.4 S.2 S.4	
		22 33 6 23 34 47	Cinema Photo Unit Broadcasting Unit Chaplains Chaplains Chaplains Chaplains	S.2 S.3 S.1 S.2 S.3 S.4	
	ROYSTON.	7 25 49 24 48	Stragglers Stragglers Stragglers Salvation Army Salvation Army	S.1 S.2 S.4 S.2 S.4	H.Q.Gen. Base Depot.
BARBARA.		13	Aust.Div. Postal Unit	S.2	
		42	7 Div.Sub Park Corps./Ann.Pk.	S.4	
	ROSENTHAL.				H.Q. A.A.S.C.
	WISDOM.				C.O.O.BARBARA.

APPX "C" TO 1 AUST. CORPS ADMINISTRATIVE INSTRUCTION NO. 9.

Page 2.

NAME OF CAMP. (a)	NAME OF LINES. (b)	SERIAL NO. IN APPX A (c)	T I T L E. (d)	SHIP ON WHICH TRAVEL- LING. (e)	FOSTER UNIT OR OTHER AUTHORITY RESPONSIBLE FOR RECEPTION. (f)
BARBARA.	COXON.	2 12	2/2 Fd.Workshops 7 Div.Sec.Ord. Fd.Pk.	S.1 S.2	C.O.O.BARBARA.
QASTINA.	FOOTE.	1 11 41	2/8 Fd.Coy. 2/2 Fd.Pk.Coy. details 2/2 Fd.Pk.Coy. less details.	S.1 S.2 S.4	a unit to be detailed by H.Q. 19 Aust. Inf. Bde.
RAFAND.	-----	37 53	Details Corps. Provost Coy. Corps Provost Coy.	S.3 S.4	Sec.6 Aust.Div. Pro.Coy.
NABLUS.	-----	38 39 40	1 Railway Survey Coy. 1 Railway. Const.Coy. 3 Railway Const.Coy.	S.3 S.3 S.3	Under arrange- ments H.Q. British Troops in Palestine.

1 AUST CORPS.

ADMINISTRATIVE INSTRUCTION NO. 10.

AUSTRALIAN ARMY CANTEEN SERVICES.

PART 1. DISCIPLINE IN CANTEENS.

MAINTENANCE OF ORDER.

1. The maintenance of order and discipline in Canteens is a responsibility of the Commanding Officer of the troops using the Canteen.
2. Each Unit will detail:-
  - (a) A W.O. or Sergeant for duty at the Canteen, at all times during which the Wet Canteen is open. He will remain on duty after the wet canteen is closed until all personnel have left the vicinity of the Canteen;
  - (b) An Officer who will be present on pay nights and the two succeeding nights, and whose tour of duty for those nights will be the same as for the duty W.O. or Sergeant;
  - (c) Such other personnel as are necessary for the maintenance of order.

BREAKAGES.

3. Commanding Officers of Units using the Canteen will be responsible for any undue breakages or any thefts of Canteen equipment or stores.
4. It will be the duty of the supervising member of the Canteen Staff to bring to the notice of the Unit representative any undue loss or breakages at the time of such loss or breakage and the Unit concerned will be responsible for the cost thereof. The payment will be met by a deduction from the Unit or Unit's share in the Canteen Rebates and/or Profits.

GAMBLING.

5. Gambling in the Canteen buildings or in the vicinity thereof is forbidden.

PART 2 - MESS ACCOUNTS.

GENERAL.

6. Each invoice, credit note or cash receipt will in future show the nett amount owing by the Mess concerned at the foot thereof but no actual statement of account will be rendered.

OFFICERS MESS ACCOUNTS.

7. Payment of the amount owing by Officers' Messes will be made at the end of each four weekly period unless the C.O. concerned directs that the account be paid at the end of each fortnightly period. The first four weekly period will end on 26 Oct next.
8. The amount payable at the end of each four weekly period will be the nett amount showing on the last invoice, credit note or cash receipt received during the four weekly period.

SERGEANTS' MESS ACCOUNTS.

9. Payment of the amount owing by Sergeants' Messes will be made at the end of each fortnightly period. The first fortnightly period will end on 12 Oct next.

10. The amount payable at the end of each fortnightly period will be the nett amount shown on the last invoice, credit note or cash receipt received during the fortnightly period.

11. If the account of any Sergeants' Mess is not paid within 14 days of the close of each fortnightly period the supplies of the Mess concerned will be stopped and the matter reported to H.Q. 1 Aust Corps.

12. In the event of the supplies being stopped for the abovenamed reason the mess concerned will not purchase supplies elsewhere.

DISCOUNT.

13. Terms of Credit on Canteen purchases are 10% discount if the account is paid within 7 days of the close of:-

- b (a) each fortnightly period in the case of Sergeants' Messes.
- (b) each four weekly period in the case of Officers' Messes unless the C.O. concerned has directed that the account be paid at the end of each fortnightly period in which event the discount will only be allowed if the account is paid within 7 days of the close of each fortnightly period.

14. Any Officers' or Sergeants' Mess which does not pay its Canteen account within the respective period of 7 days will lose the benefit of the discount.

PART 3 - CANTEN ORDERS.

15. Canteen Orders will only be accepted in the Dry Canteen and then to the full value of the Order. No change will be given except to the extent of 10 c in such instances where the value of the goods cannot be made exactly to the amount of the Order.

PART 4 - GENERAL INSTRUCTIONS TO CANTEN SERGEANTS.

16. The term "Canteen Sergeant" as used throughout these instructions applies equally to Sergeants or other N.C.O's of a Canteen or other establishment conducted by the Australian Army Canteen Services.

17. The Canteen Sergeant is responsible for the general conduct of the establishment, which responsibility includes:-

- (a) Control of stocks of goods for sale, of furnishings, equipment and other property on charge to the A.A.C.S. in accordance with Canteen Services Instructions.
- (b) The proper accounting of cash taken, receipts and other monies entrusted to him, on the form prescribed by the D.D.C.S.
- (c) Supervision of the staff under his control.
- (d) Compliance with instructions given to him by the D.D.C.S., Div. Canteen Officer, Bde. Supply Officer (A.S.C.) or other authorised official of the A.A.C.S. and also those given to him by the Commanding Officer in whose camp the canteen is situated.

(c) Compliance with the instructions contained in these orders and on the A.A.C.S. books, forms and notices, subject to any amendments which may be notified by the D.D.C.S.

(f) The proper accounting of all goods and stocks delivered to his canteen or store for sale.

18. The Canteen Sergeant must ensure that he and his staff take particular care to accord to officers their proper rank, and that civility and attention are paid at all times to all customers of the A.A.C.S.

19. It is the duty of the Canteen Sergeant to carry out the orders or customs in force in the Camp, bivouac or barracks which in any way affect the work of the Canteen. He will be supplied with such orders or notified of customs from time to time by the Orderly Officer concerned.

All orders of the Commanding Officer must be obeyed, but if such an order is in conflict with A.A.C.S. orders or instructions, or is impossible of performance, the matter will be reported immediately to the Div.Canteen Officer or Bdc.Supply Officer. Every new order affecting Canteens received from the Commanding Officer must be reported immediately to the Div.Canteen Officer or Bdc.Supply Officer. The hours of opening and closing, as authorised by the Commanding Officer, must be strictly observed.

20. The Canteen Sergeant is responsible for taking all reasonable steps for the protection of cash, goods, equipment and other property of the A.A.C.S. In no circumstances must any Canteen or bar be left unattended during the hours of opening. In a case of burglary, housebreaking, larceny or theft or any attempt thereof, the Canteen Sergeant must immediately report the matter to the Officer Commanding the area, Div.Canteen Officer or Brigade Area Warrant Officer.

21. The attention of all A.I.F. personnel of the A.A.C.S. is drawn to the provisions of Sec. 31 of the Defence Act and A.M.R. & O. Regs. 1464 and 1465. Members of the A.I.F. are Permanent Forces and as such, members of the A.A.C.S. entrusted with cash will be held personally liable for any loss occasioned by them or for any sums of money they have entrusted to subordinates.

22. The Canteen Sergeant must examine every night all locks, window fasteners, etc., to ensure that the canteen premises are secure, and he must take charge of all keys.

23. In a canteen where, for the protection of cash or goods, sleeping accommodation is provided for the Canteen Sergeant, arrangements must be made for another employee to occupy this accommodation whenever the Canteen Sergeant is absent at night.

24. The Canteen Sergeant must not accept on behalf of the A.A.C.S. cash, valuables or other property for the purpose of safe custody from a Unit, Mess, member of the Forces, employee or other person. The borrowing of cash, goods or other property of the A.A.C.S. by a Unit, Mess, member of the Forces, employee or other person is strictly forbidden.

25. No Government ration of any kind, except that of the A.A.C.S. and such personal belongings of the Canteen Sergeant and those employed under him as may be authorised by the D.D.C.S. may be received, used or stored in or on the premises. An exception will be made where rations are drawn for the purpose of catering for the troops.

26. No serving member of the Forces or other person is to be admitted behind the counter or to any part of the premises in occupation of the A.A.C.S. other than those rooms or portions of rooms specially provided for the use of troops, except when their official duty necessitates their admittance.

27. Subject to a Grocery or Messing Store and/or other Bulk Stores being closed at a time to be authorised by the D.D.C.S. on up to one and a half days in every week, on a day fixed or prevailing, the bars of a Canteen will be open for the sale of goods and beer at such hours as are approved by the Commanding Officer for the convenience of troops. A notice showing the hours approved must be affixed to the entrance door or doors of the canteen.

28. The Canteen Sergeant's office should be a model of neatness, all papers and letters of importance being filed and account books placed in the safe, document box or place of security on closing for the day.

29. The Canteen Sergeant must keep the D.D.C.S. (or other Officer specially appointed for the purpose) informed on all matters affecting the conduct of the canteen.

30. The Canteen Sergeant must carry out all the A.A.C.S. regulations, orders and instructions which may be issued from time to time and also must ensure that compliance is given by all employees under his control to the regulations, orders and instructions contained in these orders, and on all books, forms and notices, as they may be issued or amended.

31. The Canteen Sergeant must ensure that the following general instructions are observed by himself and by the employees under his control;

- (a) An employee shall have no irregular dealings with customers, tradesmen or other persons.
- (b) An employee shall not approach a firm, merchant or tradesman supplying the A.A.C.S. with the object of obtaining goods or services on special terms, either by the use of the Canteen's stationery or by presuming on or making known the fact that he is employed by the A.A.C.S. Similarly, an employee must not accept personally special terms offered by such a supplier.
- (c) An employee shall not accept gifts or articles as samples from suppliers, or would be suppliers of the A.A.C.S.
- (d) An employee shall not discuss with a representative or agent of a manufacturer, brewer or merchant, matters relating to the supply of or demand for, or the stock held, of any goods. All enquiries in this respect are to be referred to the D.D.C.S. or special Officer authorised by him.
- (e) An employee shall neither give nor accept a present, payment or allowance or any other consideration whatsoever in connection with his position as an employee of the A.A.C.S., other than the wages and allowances in cash or kind (if any) to which he is entitled under the terms of his employment or enlistment.
- (f) An employee shall not engage in any dealings, business or employment either on the canteen premises or elsewhere other than that for which he is entitled by the A.A.C.S.
- (g) An employee shall not enter into any bet or gambling transaction and he shall not without the express permission of the D.D.C.S. or Div. Canteen Officer borrow from any other employee, or a civilian entitled to deal.
- (h) No employee shall intentionally sell to the prejudice of the customer any article which is not of the quality of the article demanded by the customer.
- (i) With the exception of those approved by the D.D.C.S. no articles whatsoever other than the property of the A.A.C.S. shall be sold or dealt with in any way by an employee.

(j) An employee shall not barter the A.A.C.S. property, nor shall he receive any pledge or pawn.

(k) An employee whilst serving in an area or district where Forces are engaged in Military Operations or Garrison duties, shall not risk incurring injury in visiting dangerous localities beyond the scope of his duty or in accompanying troops under conditions in which the employee's presence is unnecessary.

32. No action of an employee must jeopardise the safety of the A.A.C.S. stock, cash or other property.

33. Local purchases are not to be made by Canteen Sergeants or N.C.O's in charge of stores without the authority of the D.D.C.S. or other Officer delegated by him.

34. Price lists and amendments will be issued by the D.D.C.S. to Commanding Officers and Canteen Sergeants; the latter will ensure that these lists are exhibited in each bar in such a manner that they can be readily seen by the troops. A standardised kitchen price list is to be prepared and similarly exhibited.

35. Canteen Sergeants will arrange for an internal "IMPREST" in each canteen bar. That is the value of the cash and goods which it is necessary for each bar to hold. Each morning, the stock in each bar will be listed and the list compared with the list of stock in the bar at the commencement of the business on the preceding day. From a comparison of the two lists, a list of articles sold will be prepared and the "imprest" amount restored by issuing to it goods to replace those sold or others to its value. At the same time the imprest may as necessity arises be increased or decreased. The object of this system is to enable the Canteen Sergeant to be in a position to check up at any time upon the civilian or temporary labour employed in the bars and also to record the actual stores sold. Should any discrepancy be found, it is to be notified to the Bde. Canteen Warrant Officer who will make immediate enquiry and report to the Div. Area Warrant Officer.

36. Printed dockets of different denominations will be used for the sale of meals from the kitchen. A supply of these will be kept in each bar and when a meal is taken from the kitchen a docket representing its value will be left in the kitchen. These dockets will be reconciled daily with the cash takings for kitchen production, which are to be kept separate from other cash.

37. Apart from the cash floats issued to the bars each day, all cash must be kept in the locked safe. When the bars are trading any cash surplus to the floats must be withdrawn at frequent intervals and placed in the safe. When bars are closed, all cash including bar floats must be kept in the locked safe.

38. Escorts of trucks will be responsible for the safe custody of all foods etc., placed on trucks which they are escorting and for safe delivery until handed over to the Canteen Sergeant concerned and his receipt obtained.

39. In cases of emergency, such as sickness, accident or other special reason, when a Canteen Sergeant has to leave the canteen premises for a period involving someone else having to take charge of the cash and keys, he must communicate with the Bde. Area Officer and arrange for some responsible person to take over his cash, stamps and keys until relief is provided. The cash (other than bar floats) stamps and keys are not to be entrusted to civilian employees or temporary A.I.F. personnel or other persons unless specially authorised by the D.D.C.S. If no duly authorised person is available, the Canteen Sergeant must communicate with the Commanding Officer of the Unit in occupation of the camp, who will arrange for an Officer to take over the cash, stamps and keys until relief is arranged by the Div. Canteen Officer or Brigade Area Warrant Officer.

40. To ensure the holding of commodities in all D.D.C.S. Institutes in accordance with existing demand Canteen Sergeants will maintain a book in which will be entered details of any article or commodity requested by a customer and not at present stocked.

An extract of the entries in this book will be submitted to the D.D.C.S. weekly.

*The General*  
for. Lieut. Col.  
A.Q.M.G. 1 Aust Corps.

GAZA  
8 Oct 40.

DISTRIBUTION.

List "A".  
D.D.C.S. 75 copies.



*W. Peary*

1 AUST CORPS.

ADMINISTRATIVE INSTRUCTION NO. 11

REGISTRATION OF TRANSPORT - ESTABLISHMENT OF CENTRAL  
REGISTRY IN SUPPLY AND TRANSPORT DIRECTORATE FOR ALL  
MECHANICAL VEHICLES A.I.F.

1. A Central Registry, which will maintain the records of every mechanical vehicle in the A.I.F., has been opened at H.Q. 1 Aust Corps. It will be kept by S & T Directorate in conjunction with A.D.O.S, and will include A, B, and A.S.C. vehicles.
2. In order that these records may be kept accurately, each Unit which has vehicles on issue to it will furnish a Vehicle Strength Return (A.A.F. G.32) of which a pro-forma is attached, through the usual channels, at the end of each month to H.Q. 1 Aust Corps.
3. Any inter-unit transfers of vehicles necessitated by urgent circumstances will be immediately notified by the H.Q. of the Formation etc., ordering the transfer to H.Q. 1 Aust Corps. It is realised that such transfers must occur until such time as Units have received their full establishment of vehicles of the authorised makes and types. Thereafter vehicles should remain permanently on issue, and transfers reduced to a minimum.
4. Strength returns will also be furnished in respect of reserve vehicles held in Ordnance Depots.
5. The first Vehicle Strength Return is to be at once submitted showing the position as at date of receipt of this instruction. This return only will show also the Engine No. and the size of tyres fitted. The next return will show the position as at 31 Oct. 1940.
6. Allotment of vehicles, either from new sources, or from reserved stocks in Depots, will be made in future by H.Q. 1 Aust Corps.
7. Units will submit demands for replacement of vehicles on A.A.F. G30, a pro-forma of which is attached. This demand will be forwarded through the usual channels in duplicate, to H.Q. 1 Aust Corps. When the replacement has been approved, one copy of A.A.F. G30 will be forwarded by H.Q. 1 Aust Corps to the relevant Ordnance Depot as authority for the issue to be made.

*A. Q. H. G.*

Lieut. Col.  
A.Q.H.G. 1 Aust Corps.

DISTRIBUTION.

As per List "A".  
C.O.O. Barbara 2.

AAF G32.

AUSTRALIAN IMPERIAL FORCES

VEHICLE STRENGTH RETURN

Unit.....Formation.....Date.....

Military Designation	War Est	No. on Strength	Casualties since last Return(Additions, losses, Transfers etc.,)
Motor Cycles			
Cars, D.S.			
Vans, 12 Cwt G.S.			
Vans, 15 Cwt G.S.			
Vans, 1-ton G.S.			
Lorries, 30cwt.			
etc., etc.			

.....  
Commanding Officer.

Particulars of Vehicles to be shown on back of Form.

TYPE	A.I.F. Army No. & Class Letter	W.D. No. (if used)	Make	Date taken on strength	REMARKS

AAF G30

AUSTRALIAN MILITARY FORCES

## DEMAND FOR REPLACEMENT OF MECHANICAL VEHICLES

Unit.....Formation.....Date.....

The following vehicles are required to replace shortages on Authorised establishment -

Type	Make	Type of Body	Any special fitments etc.

.....  
Commanding Officer

Remarks as to special urgency of issue, reasons for shortages etc., may be made on back of form.

WD

SECRET.

1 AUST. CORPS.

ARRIVAL OF CONVOY - BN. 6.

( Ref - Administration Instruction No. 7 )

1. The latest information is that BN.6 will not arrive at SUEZ before 11 Oct.
2. Date and times of arrival at destinations will be promulgated as soon as they are known.

600/00-719  
Lt. Col.  
A.Q.H.G. 1 Aust. Corps.

DISTRIBUTION.

- 1-43 List "A"
- 44-49 H.Q. Tng. Depot.
- 50 C.O.O. Barbara.

*CM*

S E C R E T

Copy No. ~~118~~ 26.

1 AUST CORPS.

ADMINISTRATIVE INSTRUCTION No. 12.

CENSUS OF WARLIKE STORES.

1. Attached hereto is one copy of CRME/3186/4/G (S.D.) of the 25 Sept 40.
2. The census prescribed therein is to be taken immediately and two (2) copies of the appendicies, duly completed, are to be forwarded in addition to H.Q. 1 Aust Corps from all A.I.F. Units in the Middle East.

*A. Q. H. G.*  
Lieut. Col.  
A. Q. H. G. 1 Aust Corps.

DISTRIBUTION.

As per List "A"  
Less Serials 15-16-30-31-33-34-35-36.

SECRET

Force Headquarters,  
Palestine.

CR/Pal/16989/2

H.Q.s. 1 Aust. Corps.	Copies to:-	
1 Cav Div.		D.A.D.O.S., Sarafand.
Iydda Area.		" Haifa.
Jerusalem Area & 5 Cav Bde.		" 1 Cav Div.
Haifa Base Area.		A.D.O.S., 1 Aust Corps.
<u>Troops Cyprus.</u>		

Census of Warlike Stores.

1. The attached copies of G.H.Q., Middle East letter CRME/3186/4/G(SD) dated 25th September, 1940 are forwarded for distribution to, and immediate action by, units on the instructions contained therein.
  2. Units equipped to scales other than A.F.s. G.1098 series, will report the items allowed on such scales quoting the authority under which the scales were taken into use.
  3. In accordance with paragraph 6 of the above quoted letter, amendments to the original lists will be submitted on the 20th of each month, commencing 20th October 1940, in the manner described. Nil amendment returns will be submitted where applicable.
  4. Particular attention is directed to the need for punctuality and accuracy in the submission of the original returns and subsequent amendments.
- All correspondence arising out of incorrect returns will be enfaced URGENT and dealt with accordingly.
5. Separate instructions have been issued to D.A.DsO.S. of Formations and Areas.
  6. Points arising out of this return which are not absolutely clear to units will be referred to D.A.DsO.S. Areas or Formations for advice.

S H 10 2 5 2  
17-10-40  
Lieut. Colonel,  
A.Q.M.G.

4th October, 1940.

COPY.

S E C R E T

SUBJECT : Census of Warlike Stores.

General Headquarters,  
Middle East,  
CAIRO.

CRME/3186/4/G(SD)

25 September, 1940.

Headquarters, British Troops in EGYPT.  
Headquarters British Forces PALESTINE & TRANSJORDAN.  
Headquarters Troops SUDAN.  
O.C., Troops ADEN.

Copies to :- A.D.O.S. (PROVISION) M.E.  
A.D.O.S. British Forces PALESTINE & TRANSJORDAN.  
A.D.O.S. Headquarters Troops SUDAN.  
A.D.O.S. Western Desert Force.

1. Large shipments of weapons and other important Ordnance Stores are commencing to arrive in the Middle East and in order that they may be allocated to units to the best advantage, and that information required by the War Office may be provided, it is necessary to have always readily available at these Headquarters up to date information as to what weapons and important stores are in possession of units, and of what each is deficient.

2. All units will therefore submit immediately, returns in accordance with the pro forms attached as appendices A - F to this letter showing (i) establishment as authorised in the appropriate A.F.C. 1938, (ii) Numbers in possession of units, and (iii) deficiencies. In the case of certain items the mark is also required.

3. The appendices deal with the following natures of equipment.

Appendix A	Artillery Equipments (Field) Army)
Appendix B	Artillery Equipments (A.A. and Coast Defence)
Appendix C	Optical and Fire Directing Instruments.
Appendix D	Small Arms Machine Guns and Mortars.
Appendix E	Wireless and Signal Equipment.
Appendix F	Searchlights, Field Works and Engineering Equipment.

4. Units will submit their returns in quintuplicate to the D.A.D.O.S. of their formation or area, who will dispose of them as follows :-

One copy to G(SD) G.H.Q., M.E. direct.  
One copy to D.O.S. (D.S.S.) G.H.Q., M.E. direct.  
One copy to A.D.O.S. Command or formation.  
One copy to A.D.O.S. Provision M.E. direct  
Retain one copy.

P.T.O.



5. D.A.D's.O.S. will forward units returns as and when received, and will not wait until returns have been received from all units. They will however keep a careful check to ensure that no unit has omitted to render the return, and will report completion as far as the units whom they administer are concerned, when forwarding the last return or batch of returns.

6. It is essential that the information supplied in these returns be kept up to date, and therefore all units must review the equipment on their charge each month. In order to cut down, as far as is possible, the amount of clerical work for units, complete monthly returns, will not be required.

Units will however submit on the 20th of each month a statement showing any changes in (a) numbers held and (b) change from one mark or pattern to another. These monthly statements will be rendered in quintuplicate and distributed as in para 4 above.

7. Accuracy and punctuality in rendition of these returns are of primary importance, and Commanding Officers and D.A.'s.O.S. will ensure that every effort is made to this end.

(Sgd)

Major-General,  
Deputy Chief General Staff.

MB.

Appendix A to CRME/3186/4/G(SD) dated 25/9/40.

SECRET.

UNIT, .....

Date. / / .

Return of Artillery Equipment (Field).

Item.	Mk.	Establishment as per AFG.1098.	In Poss- ession	Defi- cient	Remarks.
3.7" Howitzer pieces					
carriages					
trailers					
4.5" Howitzer pieces					
carriages					
trailers					
18 pounder pieces					
carriages					
trailers					
18/25 pounder pieces					
carriages					
trailers					
25 pounder pieces					
liners or loose barrels					
carriages					
trailers					
50 pounder pieces					
carriages					
trailers					
6" Howitzer pieces					
carriages					
trailers					
2 pdr A/T pieces.					
carriages					
2 pdr. A.F.V. pieces					
3 pdr A.F.V. pieces.					
37 m/m Bofors A/T pieces					
carriages.					

Appendix 'B' to CRME/3186/4/G(SD) dated 25/9/40.

SECRET

UNIT .....

Date / / .

Return of Artillery Equipments (A.A. and C.D.)

Item.	Mk.	Establishment as per A.F.G. 1098.	In pos- sion	Defi- cient	Remarks.
4.5" pieces A.A. spare barrels or liners mountings.					
3.7" A.A. pieces spare liners or barrels mountings (static) " (mobile)					
3" 20-cwt pieces. liners mountings (static) mobile )					
40 m/m Bofors pieces spare barrels mountings					
20/ m/m Breda pieces mountings					
6" (Coast Defence) pieces mountings					
4.7" (Coast Defence ) pieces mountings					
4" (Coast Defence) pieces. mountings					
3"(Coast Defence) pieces mountings					
12 pdr (Coast Defence) pieces mountings.					

Appendix 'C' to CRME/3186/4/G(SD) dated 25/9/40.

SECRET.

UNIT ..... Date / / .

Return of Optical and Fire Directing Instruments.

Item.	No. & Mk.	Establishment as per A.F.G. 1098.	In pos- sion	Defi- cient.	Remarks
Binoculars Prismatic					
Compasses Prismatic					
Sun Compasses					
Range-finders Artillery					
" Infantry					
Directors Artillery					
" Machine Gun					
Predictors A.A. Sets +					
" 4.5. inch.					
" 3.7. inch No.1					
" 3.7. inch No.2					
" 3. inch					
" power light					
" A.A.					
G.L. Sets Stage I					
G.L. Sets Stage II					
Height and Rangefinders					
Height Finders					
Telescopes Signalling					
Telescopes Identification					
" A.A.					
Telescopes sighting					
Directors					
Sights Dial					
Sights Lensatic					
Sights Fixed Line Bren					
Boards Artillery					
Plotters Artillery					
Lamps Aiming					
Machines Fuze Setting					
" A.A. No. 4					
Machines Fuze Setting					
" A.A. No. 5.					
Machines Fuze Setting					
" A.A. No. 6.					
+ Any deficiencies in components should be shown in the remarks column.					

Appendix D to CEME/3186/4 /G(SD) dated 25/9/40.

S E C R E T

UNIT:.....

Date / / .

Small Arms, Machine Guns and Mortars.

Item	No.& Mk.	Establishment as per A.F.G. 1098.	In poss- ession	Deficient	Remarks
Rifles No 1 Mk III or III*					
" other Nos & Mks					
Pistols .38"					
" .455"Vebley					
" .455(Smith & Wesson)					
" .32"Colt					
" other types					
" Signal					
Guns Machine Vickers .5"					
Guns Machine Vickers .303 Mks.1-3					
Guns Machine Vickers .303 Mks IV to VIII					
Mountings A.A. Vickers .303 MG					
Guns Machine Vickers 7.92 m/m					
Guns Machine Bren .303"					
Bren spare barrels in excess of 1 per MG					
Mountings A.A. Bren .303 MG					
Guns Machine Lewis .303"					
Mountings A.A. Lewis .303 MG					
Guns Machine Lewis 7.92 m/m					
Guns Machine Hotchkiss .303"					
Guns Machine Hotchkiss 13.2 m/m					
Mountings A.A. Hotchkiss .303 MG					
Guns Machine V.B. .303"					
Guns Machine Besa 15 m/m					
Guns Machine Besa 7.92 m/m					
Mortars ML 3 inch					
Mortars ML 2 inch					
Mortars 3.7 inch					
Rifles Boys .55 inch A.T.					
Dischargers Smoke Generator					
Bayonets					
Scabbards					

Appendix E to CRME/3186/4/G(SD) dated 25/9/40.

SECRET.

UNIT.....

Date / /

Wireless and Signal Equipment.

Item.	No. & Mk.	Establishment as per AFG.1098	In Poss- ession	Defi- cient	Remarks
Wireless sets No. 1					
" " " 3					
" " " 5					
" " " 9					
" " No.11 H.P.					
" " No.11 L.P.					
" " No.14					
" " " 16					
" " "101					
" " "109					
Reception Sets R100					
" " R101					
Charging sets 408 watt					
" " 550 "					
" " 1260 "					
" sets Trade pattern					
Generating Sets -					
4/5 Kilo Watt					
Telephone Sets D.Mk.V					
" " Mk.F					
Fullerphones					
Frame D and P					
Switchboards U.C.6 line					
" " 10 "					
" F & F 20 line					
" " 40 "					
Mechanical Cable Layer-					
No. 1					
No. 2					
Lamps daylight signalling					
Barrows drum W.D. Mk.11					

BH:

Appendix F to CRME/3186/4/G(SD) dated 25/9/40.

SECRET

UNIT:.....

Date / / .

Return of Searchlight, Field Works and Engineering Equipment.

Item.	No & Mk.	Establ- ishment as per AFG1098	Im Poss- ession	Defi- cient	Remarks
Projectors A.A. 90 cm complete					
" " " Lamps					
" " " reflectors					
" " 150 cm complete					
" " Lamps					
" " reflectors					
Locators Sound Mk. III					
" " Mk. V					
" " Mk. VIII					
" " Mk. IX					
Air compressors					
Compressor tool Sets					
Pumping Sets No. 4.					
" " No. 5.					
Camouflet Equipt. Heavy Sets					
" " Light "					
Assault Boats					
Reconnaissance Boats					
Bridging F. B. E. Div Sets					
" S.B.G. Sets					
Wire barbed cwts					
Wire Dannert Coils					

BH:

AUSTRALIAN IMPERIAL FORCE

1 AUSTRALIAN CORPS

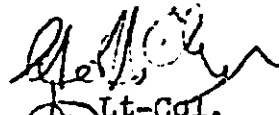
ADMINISTRATIVE INSTRUCTION No 13.

Copy No. 55

GAZA 6 Oct 40

APPOINTMENT OF R.T.O. (A.I.F.) at MAJDAL RAILWAY STATION.

- 1 As from the 8 Oct 40 an R.T.O. (A.I.F.) will be stationed at Majdal Railway Station.
- 2 The duties of the R.T.O. (A.I.F.) include the following:--
  - (a) (1) Supervising all arrivals and departures of A.I.F. personnel at Majdal R.S.
  - (11) Supervising the loading & unloading of all stores and equipment pertaining to the A.I.F. at Majdal R.S.
- 3 The R.T.O. (A.I.F.) is connected by telephone to the switchboard at Barbara Exchange.

  
Lt-Col.  
J.A.H.G.  
1 Aust Corps.

DISTRIBUTION.

List "A" & R.T.O.'s (A.I.F.) Gaza & Majdal R.S.'s.

Copies for information to:--

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R.T.O. (British) Gaza R.S.



AUSTRALIAN IMPERIAL FORCE.

1 AUST CORPS.

ADMINISTRATIVE INSTRUCTION NO. 14. Gaza 10 Oct 40.

TRAFFIC CONTROL AND CONTROL OF AUSTRALIAN MILITARY  
MOTOR VEHICLES IN PALESTINE.

The use of Australian Military Motor Vehicles:-

The use of Australian Military Vehicles for private purposes is prohibited.

Officers driving Vehicles:-

Officers may drive Australian Military Motor Vehicles only in the following exceptional circumstances:-

- (a) When the driver is incapacitated;
- (b) In an emergency; or
- (c) To afford relief to the driver on long journeys;

Front seat accommodation:-

Only one person and the driver will occupy the front of any Australian Military Motor Vehicle.

Civil Licences:-

Civil licences are required to drive private motor vehicles in Palestine. Military licences are not valid.

Civilian Transport:-

Civilian trucks which are requisitioned by the Army for the transportation of goods are only allowed to carry 12 passengers, should the carriage of passengers be necessary.

Speed limits:-

The speed limits for Australian Military Motor Vehicles in Palestine will be :-

Within towns or municipal boundaries:

Cars, motor cycles, motor ..... 25 miles or 40  
trucks and lorries. ..... kilometers per hour.

Outside towns or municipal boundaries:

8 and 15 cwt trucks ..... 40 miles or 60  
..... kilometers per hour.  
Lorries, 30 cwt and upwards ..... 30 miles or 45  
..... kilometers per hour.

Notwithstanding the speed limits as set out in this paragraph, the driver of an Australian Military Motor Vehicle will not, whilst driving within a town or camp, exceed the speed limits set out on military notice boards erected near the boundaries of or within the town or camp, and no Australian Military Motor vehicle will be driven on any road; -

- (a) recklessly or at a speed or in a manner which is dangerous to the public, having regard to all the circumstances of the case, including the nature, condition and use of the road, and the amount of traffic which is actually at the time, or which might reasonably be expected to be, on the road, or;
- (b) without due care or attention or without reasonable consideration for other persons

using the road.

Traffic Patrols and Traffic Police:-

Drivers of Australian Military Motor Vehicles will obey all signals of British Military Police, Australian Military Police or Palestine Police on traffic patrol, post or point duty, or of any sentry or piquet or military policeman in any town or camp, and will stop if requested or signalled to do so, will produce driving permit on demand, and will give any information desired by any member of any such patrol or post or at any such point or by any such sentry, piquet or military policeman.

Rules of the Road:-

The following rules of the road will be observed by all drivers of Australian Military Motor Vehicles:-

- (i) The rule of all kinds of traffic is "Keep to the right";
- (ii) Fast moving vehicles may take the centre of the road, except;-
  - (a) when approaching traffic coming from the opposite direction;
  - (b) when about to be overtaken by another vehicle;
  - (c) at a corner or sharp bend in the road, when they must slow down and bear to the right.(For the purpose of this rule motor cycles are classified as fast moving vehicles).
- (iii) Slow moving vehicles and animals will always travel on the right side of the road.
- (iv) A vehicle will not endeavor to pass another vehicle unless the road beyond the vehicle is clear, that is, no vehicle from the opposite direction is about to pass the other vehicle.
- (v) A vehicle or animal overtaken will be passed only on the left, and before drawing out to the left in order to pass any vehicle or animal a driver shall extend his arm outwards to the left as a warning signal to others who may be following.
- (vi) On turning to the right a driver will make as sharp a turn as possible.
- (vii) Before turning to the left a driver will extend his arm outwards to the left so that it may be seen by those following in the rear. In the case of a right hand controlled vehicle the signal will be given by extending the right arm palm downwards. The arm will be moved slowly up and down and the vehicle will be driven slowly to the left. On receipt of either of these signals other drivers will hold back until the turn has been completed.
- (viii) On approaching cross roads the driver will signal whether he wishes to proceed straight ahead or to turn to the right or left. Although no police point is on duty at the crossing the signal will be used for the benefit of other drivers and of pedestrians wishing to cross the road;-
  - (a) The "Right Turn" will be signalled by extending the right arm towards the right.
  - (b) The "Left Turn" will be signalled by extending the left arm towards the left.
  - (c) The "Straight Ahead" will be signalled by holding the right hand above the head, and then by a forward downward movement of the arm pointing straight in front.

- (ix) When the driver of a vehicle proceeding in front of another vehicle intends to slow down, he will extend his arm palm downwards and move the arm slowly up and down. The signal will be given in the case of a vehicle with the left hand control with the left arm, and in the case of a vehicle with the right hand control with the right arm. The person sitting beside the driver will give the signal when necessary.
- (x) Where there is a police point on duty at cross roads, all signals will be given to the police point, and on no account will a driver make a turn or to proceed to cross the road until the police point has signalled permission for him to do so.
- (xi) The police point "halt" signal will be made by holding out the hand, fingers upward, the palm of the hand towards the vehicle which the police point wishes to stop.
- (xii) The police point "Proceed" signal will be made with a swinging movement of the arm which will begin by pointing towards the vehicle the police point wishes to proceed, and finish by pointing in the direction required.
- (xiii) In particular, before rounding any corner, entering or crossing roads or approaching a fork where there is no police point, the driver will sound his horn, and, if necessary, reduce speed. In rounding any corner or bend he will keep as close as possible to the right hand side of the road, and will reduce speed without undue application of brakes, and if necessary, will sound his horn.
- (xiv) The drivers of vehicles descending a hill will give way to traffic ascending it.
- (xv) When two vehicles meet on a road of insufficient width to allow of passing, the vehicle on the down grade will give way to the vehicle on the up grade. In the case of motor vehicles the vehicle on the down grade will proceed backwards until a passing place is reached. In all cases vehicles will be driven so as to give as much space as possible for the passing of other traffic.
- (xvi) Not more than two persons will ride upon a motor cycle that is not fitted with a side carriage or trailer for the carriage of persons therein.
- (xvii) No vehicle will be stopped within twelve metres from any corner nor at a greater distance than one metre from the side of any road.
- (xviii) A vehicle when not in motion will be placed as close to the side of the road as possible, or in such a position as may be indicated by traffic police or by military notice, or by notice exhibited by the municipal or local council.
- (xix) No vehicle will be placed or be allowed to remain in such a position as to obstruct or to be likely to obstruct traffic.
- (xx) Where white lines are laid down on any road indicating the centre thereof, vehicles using such roads will keep to the right of such lines.

- (xxi) The driver of a vehicle will slow down on approaching any animal or animal drawn vehicle, and will not pass such animal or vehicle unless he is satisfied the animal or vehicle is under full and proper control.
- (xxii) When two vehicles meet on any road, the driver of each vehicle will reduce the speed of his vehicle and will drive his vehicle as far as possible on the extreme right hand side of the road, so as to avoid all likelihood of accident which might reasonably be expected to occur, having regard to all the circumstances of the case, including the nature, condition and use of the road.

Permitting Offences:-

In the case where the driver of an Australian Military Motor vehicle commits a breach of these orders, and an Officer or Soldier senior to the driver is travelling in the vehicle, the Officer or Soldier may be charged with "permitting" the offence. Should the Officer or Soldier senior to the driver be charged with "permitting" the offence, the driver will not be charged with committing the offence.

*Braden* Major.  
DAAG 1 Aust Corps.

DISTRIBUTION :-

LIST "A".  
Plus Red Cross Commissioner.

S E C R E T.

COPY NO. 42.....

DATE. 1 NOV 40.

AUSTRALIAN IMPERIAL FORCE

1 AUST CORPS.

ADMINISTRATIVE INSTRUCTION No. 19.

SMALL ARMS AND MACHINE GUN INSTRUCTIONS.

1. Case Boys Rifle - Modification to

(a) It has been found that magazines carried in the Case Boys Rifle are liable to damage when for the purpose of speedily bringing the Boys Rifle into action, the lid of the case is left unfastened. This allows movement of the rifle in the case.

(b) The damage occurs when the foresight and the backsight, and the adapter when fitted, forcibly contacts those magazines adjacent to these components.

(c) To obviate this damage the following local modification has been approved :-

(i) The two magazines housings, one on each side of the rifle case nearest to the centre battens, will be re-positioned one each side of the case to the rear of, and as near to, the battens which receive the body of the rifle.

(ii) The magazine housing on the left side of the rifle case nearest to the foresight will be moved approximately 1½ inches and re-positioned near the battens holding the rifle barrel.

(iii) When re-positioning the three (3) magazine housings care will be taken to ensure that the tops of the housings are flush with the top edge of the case.

(d) The modification of the Boys Rifle case will be carried out as soon as possible:-

(i) In Units - by an Armourer.

(ii) On A.A.O.C. charge - before issue.

2. BREN GUNS - Lubrication.

(a) Grease graphited RD1179, the approved lubricant for use when firing Bren Guns is available for issue to units. Demands for the following stores, should be made on the C.O.O., Base Ordnance Depot, Barbara.

Section B.1.

Bottles oil Mk. IV. - 1 per gun.

Section H.1. (N.I.V.)

Grease graphited Rd 1179 - Initial issue 2 ozs per gun. Further demands should be submitted as required.

(Grease "C" will be issued in lieu of Rd 1179 when this latter is NOT available.)

(b) The components described below will be lightly smeared with Grease graphited RD 1179 (or Grease "C"), except where otherwise

stated. Component so treated must be clean and dry before grease is applied.

<u>Component</u>	<u>Application</u>
<u>Breech Block</u>	On both sides. Also locking shoulder and underside working surfaces which come in contact with the piston extension and piston post.  N.B. The underside bearing surface directly contacting the rear projection bearing surface of the piston extension should be <u>liberally</u> smeared with grease.
<u>Piston Extension &amp; Piston Post.</u>	All working surfaces which come in contact with the breech block. Also both longitudinal <u>guides of the piston extension.</u>  N.B. The piston extension rear projection bearing directly contacting the breech block should be <u>liberally</u> smeared with grease.
<u>Return Spring.</u>	On all coils.

- (c) The trigger mechanism will on all occasions be lubricated and preserved by the application of oil M.80.
- (d) When not required for firing, Bren Guns will be lubricated and preserved by the application of Oil M.80 to all working parts.
- (e) The method of lubrication given in A.C.I.361 of 1940 will NOT be followed as it has been found to be less effective than that described in para 2.

3. BREN GUNS- Filling of Magazines.

The maximum number of rounds to be filled in BREN GUN magazines will be 28. Under no circumstances will these magazines be filled to the full 30 rounds.

4. MOUNTING TRIPOD GUN - A.A. BRACKET-DAMAGE to, when used for A.A. Purposes.

- (a) Damage to the A.A. Bracket of the Bren tripod mounting occurs when the Bren Gun is improperly mounted on the bracket and in consequence the tripod mounting cannot be used for A.A. purposes until the bracket is repaired.
- (b) In order to avoid this easily preventable damage, the following precautions must be taken:-

The Bren Gun will be held in the horizontal position while its mounting pin is lowered into the mounting pin bearing of the A.A. bracket, care being taken to ensure that the butt is not depressed until the mounting pin is fully home in its bearing.

5. MOUNTING TRIPOD BREN-LOCAL MODIFICATIONS to

- (a) To reduce breakage of the butt handle clips of the Bren tripod mounting, and also to prevent loss of the Bren Gun Butt handle consequent on this breakage, a local modification has been approved.
- (b) The modification consists of a wood plug made to roughly resemble the Bren Gun butt handle. A hole is bored longitudinally through the centre of the plug through which is passed and secured one end of a piece of whipcord, the other end being tied to the left tube of the triangular frame of the Bren tripod mounting between the two (2) butt handle clips.

- (c) The wood plug will be retained in the butt handle clips on all occasions except when the clips are required to receive the Bren Gun butt handle.

- (d) Units in possession of Bren Guns who have NOT already demanded the wood plug, will submit demands on C.O.O. Base Ordnance Depot.

### Description

Quantity

Section C.1. (N.I.V.)

Plug, Wood (with 20 inches  
whipsord). 1 per tripod mounting, Bren.

6. CORPS MARKING - OBLITERATION of.

- (a) Corps marks recorded on small Arms and Machine Gun. Equipment in accordance with Lists of Changes para.B.2852 and B.2853 for the Boys rifle and Bren Gun respectively, and Equipment Regulations Pt.1 appx 47. for the remainder of Small Arms and Machine Gun equipment will be removed or defaced beyond recognition by Armourers in accordance with the following instructions:-

- (1) STEEL STAMP MARKS RECORDED ON-

- (y) Disc. Marking butt.

The screws and discs will be removed and returned to C.O.O., Base Ordnance Depot.

- (2) Part of the weapons, or on metal or leather articles of equipment.

To be carefully defaced beyond recognition by means of a suitable hand tool and hammer.

- (11) Paint stamp marks recorded on all other items of equipment will be first scraped to remove the embossed paint surface. The marks will then be covered with black paint, care being taken that no trace of the Corps marking is recognisable.

- (b) The black paint will be issued on demand from Base Ordnance Depot.

Wm. G. Webster, Capt.  
for Lieut. Col.  
A. Q. M. G. 1 Aust Corps.

**DISTRIBUTION.**

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2/2 Fd Pk Coy	10	Aust Base Ord Depot	31
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HQ Tng & Gcn		G	33
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2/1 Army Fd Wk Shop	28	Spare	43-44

WD

AUSTRALIAN IMPERIAL FORCE

1 AUST CORPS

CAMP STAFF OFFICERS

1 Aust Corps Administrative Instruction No. 29 dated 18 Nov 40, will be amended in para 4 to show the dates on which Camp Staff Officers will commence duty as 17 November, 1940.

Distribution: List "B"

*1 copy to C.P.*  
Colonel,  
D.A.G. A.I.F.



AUSTRALIAN IMPERIAL FORCE.

1 Aust. Corps

Administrative Instruction No. 29.

CAMP STAFF OFFICERS.

1. A Camp Staff Officer, not above the rank of Captain, will be appointed to the Staff of each Camp Commander in the QASTINA-GAZA Area. One Corporal Clerk will be detailed by Aust. Gen. Base Depot to assist each Camp Staff Officer.
2. The duties of Camp Staff Officers will, under the orders of the Camp Commander, include:-
- (a) Assist Camp Commanders in Camp administration.
  - (b) Be well informed on all matters of Camp administration with particular attention to:-
    - (i) Native labourers (Conditions of employment - accommodation - sanitation)
    - (ii) Camp conservancy (conditions of contract and disposal of camp garbage).
    - (iii) Camp recreation huts.
    - (iv) Camp Canteens.
    - (v) Camp Cinema.
    - (vi) Medical instructions in force.
    - (vii) Amenity facilities available.
  - (c) Compensation duties as ordered.
  - (d) Taking and handing over of Unit lines in conjunction with the D.C.R.E. of the area.
  - (e) Drawing and accounting for accommodation stores and tentage of Camp Reception Station.
  - (f) Supervision of arrangements made for the safe custody of all Camp Stores and material located in the area, particularly during the change over of units.
  - (g) Co-ordinating the P.A.D. arrangements of the Camp.
3. Officers appointed as Camp Staff Officers, will be detached for duty from Aust. Gen Base Depot, and attached to the Headquarters of the Commander appointed Camp Commander.
4. Officers appointed as Camp Staff Officers:-

Camp	Officer Appointed	To commence duty
QASTINA	Capt. R.W. DELVES	17 Feb. 1941.
JULIS	Capt. J.F. TIGHE	17 Feb. 1941.
DEIR BUNEID	Capt. R.J. MADDEN	17 Feb. 1941.
KILO 89	Capt. J.R. HOUSTON	17 Feb. 1941.

*J. B. Smith* Colonel,  
D.I.V.G., A.I.F.

DISTRIBUTION:

List "B".

GAZA,  
18 Nov. 40.

1 AUGST CORPS

ADMINISTRATIVE INSTRUCTION

NO. 53

PROVOST BUS: JERUSALEM - GAZA AND RETURN

Copy No. 53.

1. A Provost Bus will run from JERUSALEM to GAZA and return to JERUSALEM daily, (except Sundays) and will report Camp H.Q.'s QASTINA to GAZA as required on forward run and all Camp H.Q.'s on return journey. Date of commencement - 4 Dec 40.

2. The bus will be used for the conveyance of A.I.F. personnel as under:-

- (a) For return to Units
  - (i) Soldiers A.W.L. in JERUSALEM
  - (ii) Soldiers held in safe custody by Provost in JERUSALEM and against whom charges are being preferred
- (b) For Gen Base Depot
  - Soldiers on release from Detention Barracks, JERUSALEM
- (c) For Detention Barracks
  - (i) Soldiers under sentence of detention to be served at Detention Barracks
  - (ii) Soldiers to be held in safe custody
- (d) Such other personnel as ordered or authorised.

3. Bus will report to Camp H.Q.'s only and not to Unit H.Q.'s. The collection and distribution of personnel from and to Unit H.Q.'s will be under respective camp arrangements.

Under no circumstances will the bus be held at Camp H.Q. to await personnel.

4. Pro Coy L of C Detachment stationed at JERUSALEM will provide necessary escort after consultation with C.O. Det Bks as to number of soldiers to be released and to be received.

5. Procedure for handing and taking over personnel:-

(a) SOLDIERS A.W.L. IN JERUSALEM  
Will be handed over at Camp H.Q. by N.C.O. in charge of escort together with nominal roll stating number, name, unit and time and particulars of apprehension. Duplicate of nominal roll to be signed by representative of Camp Commander and retained in Provost records.

(b) SOLDIERS AGAINST WHOM CHARGES ARE PREFERRED  
As for A.W.L. personnel and in addition copy of charge sheet with statement of evidence (Army Form B 252).

(c) SOLDIERS FOR JUST GEN BASE DEPOT ON RELEASE FROM DET BKS  
Will be handed over by N.C.O. i/c Escort to H.Q. Gen Base Depot together with essential records as outlined in following sub-para.

(d) SOLDIERS FOR DET BKS TO SERVE SENTENCE OF DETENTION OR TO BE HELD IN SAFE CUSTODY.

Soldiers under this category will be handed over to the N.C.O. i/c of the escort by a representative of the soldier's Commanding Officer at Camp H.Q.

The C.O.'s representative will hand over and obtain receipt for the following essential records:-

Form of Committal - (See Appendix III MR / O or MFL for appropriate form)

...F.B. 122	- Field conduct sheet
...F. 200	- Issue card clothing and necessaries
A.F.I. 5053	- Dental treatment card.

Soldiers will be in possession of all personal issues of equipment, clothing and necessities with the exception of rifle and bayonet.

(NOTE A: Rifles and bayonets for personnel conveyed to Det Bks will be forwarded to D.A.D.O.S. in the case of divisional units and returned to ordnance in the case of all other units).

(NOTE B: With reference to A.I.F. Order 103 of 15 Nov, the committal of a soldier to the Detention Barracks, JERUSALEM, will be treated as a transfer).

6. Such other personnel as ordered or authorised.

Authorities: H.Q. 1 Aust Corps  
D.A.P.H., JERUSALEM  
C.O., Det Bks, JERUSALEM

7. BUS TIME TABLE

0800 Hrs	-	Bus reports Provost H.Q. JERUSALEM
0815 "	-	" " Detention Barracks
0830 "	-	Bus leaves Detention Barracks and proceeds to Camp H.Q.'s QASTINA-GAZA as required
1230 "	-	Bus departs GAZA
1240 "	-	Reports GAZA RIDGE Camp H.Q.
1250 "	-	" KILLO 89 " "
1305 "	-	" DEIR SUNEID " "
1325 "	-	" BEIT JIRJA " "
1340 "	-	" BARBARA " "
1400 "	-	" JULIS " "
1430 "	-	" QASTINA " "
1600 "	-	" JERUSALEM Detention Barracks.

8. HIDDLY MEAL FOR ESCORT  
Will be arranged by D.A.P.H. GAZA.

9. CONTROL OF BUS  
The bus will be under the control of D.A.P.H., JERUSALEM, who will make all arrangements and issue the necessary orders to implement these instructions.

10. RETURN TO UNITS OF SOLDIERS A.M.L. IN JERUSALEM ON SUNDAYS  
Will be returned to units under arrangements made by D.A.P.H. JERUSALEM who will notify respective Camp H.Q.'s.

*J. B. Barrett* Major,  
D.A.A.G. 1 Aust Corps.

DISTRIBUTION:- List "B"

1 AUST CORPS

COPY NO. 119

ADMINISTRATION INSTRUCTION NO 21

Summary Of "Q" Returns Required From Units

1. Summary of returns which will be rendered by Units and H.Qs on specified dates is shown in Table 1.
2. Details, pro-formae and specimen copies of Returns required are as follow :-
  - (a) Weekly expenditure of Amm and explosives, at..... APPX "A"
  - (b) Statement of AMM, Explosives and Weapons held, at..... APPX "B"
  - (c) Monthly accommodation and Tentage return, at.....APPX "C"
  - (d) Census of Warlike Stores, at.....APPX "D"
  - (e) Conservancy Services Returnat..... APPX "E"
  - (F) Vehicle Strength Return at..... APPX "F"
3. Great care will be taken in the preparation of these returns to ensure that the information contained therein is accurate.
4. Returns will be rendered punctually on due dates specified. Commanding Officers will be responsible for this being carried out.

*A. Q. H. G.*  
A.Q.H.G. 1 Aust Corps  
Lieut. Col.

1 AUST CORPS  
SUMMARY OF "Q" RETURNS TO BE RENDERED

TABLE

**PART 1.**

To be rendered by Units in PALESTINE only

Serial	NATURE of RETURN	No of Copies	DUE	By whom rendered	TO WHOM RENDERED		REMARKS.
					Div Units	Corps Tps	
1.	Weekly Expenditure of amm & Explosives	1.	1000 hrs each Thurs.	All Units & HQ Formations	Div HQ	1 Aust Corps	Div HQ will consolidate returns and signal to Force HQ rptd 1 Aust Corps Details at Appx "A" Att.
2.	Statement of Amm Explosives & Weapons held	3.	15th of each Month	All Units & HQ Formations	1 Copy each direct to ADOS Force HQ Div HQ 1 Aust Corps.	1 copy direct to ADOS Force HQ 2 copies direct to 1 Aust Corps	Details at Appx "B" Att.
3.	Monthly Accommodation & Tentage Return	5.	5th of each Month	All Units & HQ Formations	2 Copies direct to Force HQ 1 copy each direct to:- Div HQ COO., BOD ABO., GAZA	2 copies direct to Force HQ 1 Copy to 1 Aust Corps 1 " " COO., BOD. 1 " " Area Billeting Officer	Details at Appx "C" Att.
4.	Conservancy Services Returns	2.	5th of each Month	All Camp Commands	1 Aust Corps	1 Aust Corps	Details at Appx "E" Att.

**PART 2.**

To be rendered by units in PALESTINE & EGYPT

5.	Census of Warlike Stores	7.	20th of each Month	All units & HQ Formations	1 Copy to COO., BOD 5 copies to Div HQ 1 copy direct to 1 Aust Corps	5 Copies to COO., BOD 2 copies direct to 1 Aust Corps.	Details at Appx "D" Att.
6.	Vehicle Strength Return	1.	Last day of each month	All units having MT vehicles on charge	1 Aust Corps	1 Aust Corps	Details at Appx "F" Att.

1 AUST CORPS

APPX "A" to 1 Aust  
Corps Admn Instruction No 21

Weekly Return of Ammunition and Explosives

1. H.Qs of formations and all units will submit to H.Q. 1 Aust Corps by 1000 hours every thursday a return of Ammunition and/ or Explosives expended during the previous seven days.
2. Expenditure will be shown separately for
  - (a) Practice
  - (b) Operations
3. Inf Bdes will consolidate returns for their H.Q. and units and submit by signal ~~to this H.Q.~~ by 1000 hours. Other units will submit direct. Nil returns are required.
4. Times mentioned are those by which messages will be handed in to Signals.
5. The Arm Code in F.S.P.B. Pamph 9a/1939 will be used, but should units NOT be in possession of this pamphlet the code shown at Coln 2 of Pro-forma No 1 attached will be used.

Specimen form of return required is as follows:-

MESSAGE FORM

Army Form C.2128

To Joma  
From Polo

Ref	GRO	4/17	(.)	Weekly	expenditure
Practice	Smalls	CTN	350	Smalls	BDR
800	45	Smalls	75	Operations	Nil

1 AUST CORPS

APPX "B" to 1 Aust  
Corps Adm Instruction No 21

STATEMENTS OF GUN AND MORTAR AMMUNITION, SMALL ARMS  
AND MISCELLANEOUS AMMUNITION (including Pyrotechnics)  
and EXPLOSIVES AND WEAPONS HELD

(CR/Pal/16749/0s)

1. All formation H.Qs, Units and establishments will despatch statements on Pro Forma No 1 attached, to the following addresses:-

Force H.Q. (direct)	1 copy
H.Q. 1 Aust Corps	2 copies

2. Statements will be despatched on 15th of each month by D.R.L.S. prefixed "IMMEDIATE" and addressed "A.D.O.S. Force H.Q." and "A.D.O.S. 1 Aust Corps" respectively and will show the position at that date of:-

1. Gun and Mortar Ammunition.
2. Small Arms and Misc. Ammunition (including Pyrotechnics)
3. Explosives.
4. Weapons Held.

3. Nil returns will be rendered. Separate statements will be rendered by each accounting Unit. If details affecting more than one Unit are shown on one statement it will be clearly shown which Units are accounted for. This applies, for instance, to Units including LADS, Signal Sections etc. No consolidation of unit returns will be made except by H.Q., R.A.E. and H.Q., A.A.S.C. but Sig Secs and LADS will be included in the return of the formation H.Q. or Unit to which they are permanently attached.

4. The following information will be given in these pro formae in respect of all items included in Pro Forma No 1 attached.

(1) Coln A. Items which Unit should hold under appropriate scale of War Equipment (Vide Para.7. below). This will only include such scales of ammunition and/or explosives as are laid down in the War Equipment Table applicable to the unit.

(2) Coln B This will include such stocks of ammunition and/or explosives actually held towards unit War Equipment Scale as shown in Col.A.

APPX "B" Contd

(5) Coln C. - This will include all other ammunition held by units for practice, operations, training etc.

(4) Coln D. - This will show the number of weapons held. Detail of Guns, Mortars, Small Arms, etc. will be inserted in this column by types.

5. It is NOT intended that units should prepare a statement for all items detailed in the attached pro forma. Only those items which affect the units War Equipment be specified.

6. W.E. SCALES

(a) Inf Bns will use the first three cols of Pro Forma No 1 attached as they stand, and complete cols "B", "C" & "D" as necessary.

(b) Other units will compile Column "A" from figures in "Table of Weapons and Ammunition" in the latest Australian War Establishments. Any Unit NOT in possession of these will use British War Equipment Tables (G.1098 series). If NOT in possession of either, Col "A" will be entered "unknown at present".

7. Should it be necessary, at any time, to signal information in respect of this return, the code names shown in column 2 of the pro forma will always be used. To avoid confusion and to ensure uniformity in such signals, amounts will always be placed after the code name. Full use will be made of stops to preclude the possibility of distinct blocks of figures being transmitted incorrectly.

8. Specimen copy of return is att.



(SPECIMEN ONLY)

SPECIMEN COPY ATT.TO  
APPX "B"

S E C R E T

Statement of Gun and Mortar Ammunition, Small Arm  
and Miscellaneous Ammunition (including Pyrotech-  
nics) and Explosives held by

.....

<u>Nature</u>	<u>CodeName</u> (to be us- ed when referring to this return by Signal	<u>A</u> War Equip- ment Scale	<u>B</u> War Equip- ment Stock	<u>C</u> Stock Held For Oth- er Purp- oses	<u>D</u> Weap- ons Held
<u>1. Gun and Mortar Ammunition.</u>					
<u>M.L. Mortar :-</u>					
2-in Mortar bomb , H.E. (complete round)	2 Mor.B.	288	Nil	Nil	
2-in Mortar bomb,Smoke (complete round)	2 Mor.C.	864	Nil	Nil	
3-in Mortar bomb,H.E.(Complete round)	3. Mor B.	195	192	Nil	
3-in Mortar bomb,Smoke (complete round)	3 Mor.C.	117	94	Nil	
<u>2. Small Arm and Miscellaneous Ammunition (including Pyrotechnics)</u>					
<u>Cartridges Small Arm:-</u>					
Armour Piercing .55W	55 SMALLS W	5280	NIL	200	
Ball .303-in Carton Packed	Smalls CTN	75000	75000	10000	
Ball .303-in.Bandolier pkd.	Smalls BDR	105425	97425	9000	
Rifle Grenade .303-in Ballistite H.	Smalls H.	NIL	NIL	500	
Tracer .303-in G.	Smalls G.	NIL	NIL	5000	
Revolver .38-in	38 Smalls	894	894	200	
Revolver .455-in	45 Smalls	828	894	Nil	
Cartridges Illum 1-in J.	SIG.J.	384	384	96	
" Signal 1-in.Green	SIG.A.	48	40	70	
" " Red	SIG.B.	48	40	70	
Grenades .303-in Rifle No 36M	36M GREN	180	NIL	100	
" 2.5-in.No.63 Smoke	63 GREN	NIL	NIL	100	
Cartridges S.A. Ball Pistol Self-loading .32" COLT	32 Smalls	NIL	NIL	85	
Flares Ground	Ground	Nil	Nil	Nil	
<u>3. Explosives.</u>					
		Nil	Nil	Nil	
<u>4. Weapons.</u>					

Pro Forma No 11 to  
Appx "B" to 1 Aust Corps  
Admn Instruction No 21.

S e c r e t

Statement of Gun and Mortar Ammunition, Small Arm and  
Miscellaneous Ammunition (including Pyrotechnics) and  
Explosives held by

on.....40.

Nature	Code Name to be us- when ref- erring to this ret- urn by signal	A. War Equi- pment Scale	B. War Equi- pment Stock	C. Stock Held for other purpos- es	D. Weap- ons Held
<u>1. Gun and Mortar Ammunition.</u>					
<u>18 pdr. Gun :-</u>					
Shrapnal Full Charge	FA				
Shrapnal Reduced Charge	FL				
Armour Piercing	FE				
Smoke	FC				
Smoke Steamline	FJ				
H.A. D.A. Fuze	FB				
Reduced Charge D.A. Fuze	FH				
Armour Piercing Inert	FT				
<u>2 Pdr. Mk.VIII Gun :-</u>					
Armour Piercing	YE				
<u>2 Pdr Mk. VIII Gun</u>					
H.E. D.A. Fuze	AGB				
<u>37 H/M</u>					
Armour Piercing	DE				
<u>3 Pdr 2 cwt :-</u>					
Armour Piercing	TE				
Case Shot	TG				
<u>3" 20 cwt Gun :-</u>					
Shrapnal Full Charge	AA				
H.E. Time Fuze	ABT				
<u>3.7" A.A. Gun :-</u>					
Shrapnal Full Charge	ARA				
H.E. Time Fuze	AMBT				

<u>3.7" Mortar :-</u>					
Smoke		JC			
H.E. D.A.		JB			
<u>25 Pdr. Gun</u>					
Cartridge		L. Cart			
Smoke Shell	11	LB			
H.E. Streamline D.A. Fuze She		LH			
Armour Piercing Inert Shell		LT			
<u>3.7" Howr :-</u>					
Cartridge		P. Cart			
Shrapnal Full Charge Shell		PA			
Smoke Shell		PC			
H.E. D.A. Fuze (except No. 44					
Shell		PB			
Star Shell		PS			
<u>4.5" Howr.</u>					
Cartridge		H. Cart			
Smoke Shell		HC			
H.E. D.A. Fuze (except No 44					
Shell		HB			
H.E. D.A. Fuze (101 type or					
44 Fuze) Shell		HBE			
<u>60 Pdr. :-</u>					
Cartridge		C. CART			
Shrapnal Full charge Shell		CA			
H.E. D.A. Fuze (except No 44					
Shell		CB			
H.E. (101 type or 44 Fuze					
Shell		CBE			
<u>6-in Gun :-</u>					
Cartridge		K. CART			
Shrapnal Full Charge Shell		KA			
H.E. D.A. Fuze (except No. 44					
Shell		KB			
H.E. (101 Type or 44 Fuze) Shell		KBE			
Common Pointed Shell		KB			
<u>6-in Gun (Coast Defence)-</u>					
Cartridge		O. CART			
Armour Piercing		OO			
<u>6- Howr :-</u>					
Cartridge		N. CART			
Shrapnal Full Charge Shell		NA			
Smoke Shell		NC			
H.E. D.A. Fuze (except No. 44					
Shell		NE			
H.E. (101 type or 44 Fuze Shell		NBE			
H.E. Streamline D.A. Fuze Shell		NHE			
Common Pointed Shell		NP			
Star Shell		NS			
<u>M.L. Mortar :-</u>					
2-in Mortar Bomb H.E. (complete rd)	2 Mor. B.				
2-in Mortar Bomb Smoke (complete rd)	2 Mor. C				
3-in Mortar Bomb H.E. (complete rd)	3 Mor. B.				
3-in Mortar Bomb, Smoke (complete rd)	3 Mor. C.				

Small Arm and Miscellaneous Ammunition  
including Pyrotechnics).

**Cartridges Small Arm :-**

Armour Piercing .303-in W.	Smalls W.
" " .5-in W.	5 Smalls W.
" " .55-in W.	55 Smalls W.
Ball .303-in. Mk. VII Band Packed	Smalls BDR
" .303-in. Mk. VII Carton Packed	Smalls CTN
" .303-in. Mk. VII Belt Packed	
for Vickers Gun	Smalls Belt
" .303-in Mk. VIIZ Belt Packed	Smalls SL
	Belt
" .5-in.	5 Smalls
" 7.92 M/M	79 Smalls
" .55-in	55 Smalls
" Pistol Self Loading .32"Colt	32 Smalls
" Revolver .380-in	38 Smalls
" " .455-in	45 Smalls
Discharger Smoke Generator .303"E	Smalls E.
Rifle Grenade .303-Ballistite H	Smalls H.
Tracer .303-in G.	Smalls G.
Tracer 5-in G.	5 Smalls G.
Mixed .303-in Ball Mk. VIIZ and	
Tracer G.	Smalls M.
Cartridges Illum. 1-in J.	Sig J.
" Signal 1-in. Green	Sig A.
" " " Red	Sig B.
Generators Smoke No 5.	5 Smoke
" " No 8.	8 Smoke
" " No.10.	10 Smoke
Grenades .303-in Rifle No.36M	36M Green
" 2.5-in No.63 Smoke (hand	
or rifle)	63 Green
" 303-in Rifle No.43 Night	
Signal	43 Green
" .303-in Rifle No.45 Night	
Signal	45 Green
Flares Ground	Ground
Matches, fuze safety	Fuzmat
Portfires, common	Port
Signals, fog	Fog
Signals vertical light ray	
yellow to green	SIG VYG.
yellow to red	SIG VYR.
Thunderflashes	Flashes

**3. Explosives.**

Ammonal lbs	ANL
" in 4 oz charges	4 ANL
" with charcoal lbs	ANL CH
Guncotton dry primers	GC PRIM
" wet slabs	GO SLAB
Plastic Explosives	Plast
Ignitors Safety Fuze Percussion	IG SAFE
Detonators No.8.	8 DETS
" No.27	27 DETS
" Electric No.9	9 DETS
" " No13	13 DETS
Fuze Electric No.31 (for use with	
No.27 Dets)	27 DETS
	FUZE
Fuze Instant. det. feet	FLD
Fuze Safety Feet	Safe
Blasting Gunpowder lbs	GP
Dynamite	DT
Gelignite lbs	GT
Mines Contact Anti-Tank	MYN AT
Detonators No.32	32 DETS

1 AUST CORPS

APPX "C" to 1 Aust  
Corps Admn Instruction No21

MONTHLY ACCOMMODATION AND TENTAGE RETURN (CR/PAL/12848 Q)

1. Return of Accommodation and Tentage will be rendered  
by H.Q. of all formations and by all Units as follows: ~~IN TABLE 1~~

~~One copy each to: - Forwards H.Q. direct~~

~~H.Q. 1 Aust Corps~~

~~Dde H.Q.~~

~~ABO Gaza Area.~~

2. Return will be made up to and including the last day of  
the month and will reach addressees by the 7th of the following  
month.

3. Pro forma and specimen copy is attached :-

PRO-FORMA AND SPECIMEN COPY

MONTHLY ACCOMMODATION & TENTAGE RETURN

A C C O M M O D A T I O N

NAME of UNIT	L O C A T I O N		Number accommodated in billets	Number accommodated in barracks	Number accommodated in hutments	Number accommodated in tents	Total number accommodated
		Lines					
"X" Bn at	Tulkarm	Gort	44			615	659
Detachment at	Lydda					120	120
Detachment at							
Detachment at							
Detachment at							
TOTALS			44			735	779

T E N T A G E

Number of complete tents in possession	R.D.	EPID	C.D.	C.S.	MGSS	MGSD	MHPL	MHPS	Store	LP 160 PDR	Shelter	TOTAL
	etc	etc	etc	-	-	-	-	-	-	-	-	-

This return is rendered in respect of the month ended.....40

Date.....

(Signature & rank).....  
Unit.....

CENSUS OF WARLIKE STORES

(Admin Instrn No 12 CRME/3186/4/G (SD))

1. In view of large shipments of weapons and other important Ordnance stores arriving in the Middle East it is necessary to have always readily available up to date information as to what weapons and important stores are in possession of units, and of what each is deficient.

2. All Units will therefore submit returns immediately in accordance with Pro formae Nos 1 to 6 attached showing

(1) Establishment as authorised in the appropriate A.F.G. 1098.

(2) Numbers in possession of Units.

(3) Deficiencies.

In the case of certain items the Mk is also required.

3. Units equipped to scales other than A.Fs G.1098 series will report the items allowed on such scales quoting the authority under which the scales were taken into use.

4. The Pro-formae attached deal with the following natures of equipment :-

Pro-forma No 1	-	Artillery Equipments	(Field Arty)
"	2 -	"	" (A.A. & Coast Defence)
"	3 -	Optical & Fire Directing Instruments	
"	4 -	Small Arms, Machine Guns and Mortars	
"	5 -	Wireless and Signal Equipment	
"	6 -	Searchlights, Field Works and Engineering Equipment.	

5. All units will review the equipment on their charge each month. In order to cut down as far as possible the amount of clerical work for Units, complete monthly returns are NOT required. Units will, however, submit on the 20th of each month a statement showing any changes in

(a) Numbers held.

(b) Change from one mark or pattern to another.

These monthly statements will be rendered in septuplicate and distributed as in ~~Table 1~~ above. NIL amendment returns will be submitted when applicable.

6. All correspondence arising out of incorrect returns will be urgent and dealt with accordingly.

7. Points arising out of this return which are NOT absolutely clear to Units will be referred to D.A.D.O.S. Area or Formations for advice.

(Appendix A to CRME/3186/4/C(SD) dated 25/9/40)

Pro-forma 1. att to APPX "D"  
of 1 Aust Corps  
ADMN Instruction No. 21.

Return of Artillery Equipment (Field)

ITEM	MK	Establishment As per AFC 1098	In Possession	Deficient Remarks
3.7" Howitzer pieces				
carriages				
trailers				
4.5" Howitzer pieces				
carriages				
trailers				
18 pounder pieces				
carriages				
trailers				
18/35 pounder pieces				
carriages				
trailers				
25 pounder pieces				
liners or loose barrels				
carriages				
trailers				
60 pounder pieces				
carriages				
trailers				
6" Howitzer pieces				
carriages				
trailers				
2 pdr A/T pieces				
carriages				
2 pdr A.F.V. pieces				
3 pdr A.F.V. pieces				
37 m/m Bofors A/T pieces				
carriages				



(Appendix "B" to CMRE/3186/4/G(SD) dated 25/9/40)

Pro-forma No. 2 att to  
APPX "D" of 1 Aust Corps  
Admn Instruction No. 21.

UNIT.....

Date.....

Return of Artillery Equipments (A.A. & C.D.)

ITEM	Mk	Establishment as per AFC.1098	In Poss- ession	Defi- cient	Remarks
4.5 pieces A.A. spare barrels or liners					
mountings					
3.7 A.A. pieces spare liners or barrels					
mountings (static)					
mountings (mobile)					
3" 20-cwt pieces Liners					
mountings (static)					
mountings (mobile)					
40 m/m Bofors pieces mountings					
spare barrels					
20 m/m Broda pieces mountings					
6" (Coast Defence) pieces mountings					
4.7" (Coast Defence) pieces					
mountings					
4" (Coast Defence) pieces					
mountings					
3" (Coast Defence) pieces					
mountings					
12 pdr (Coast Defence) mountings					

{Appendix "C" to CMRE/3186/4G(SD) dated 25/9/40}

s e c r e t

Pro-forma No.3 att to  
APPX "D" of 1 Aust Corps  
Admn Instruction No. 21

UNIT.....

DATE.....

Return of Optical and Fire Directing Instruments

Item	No. & Mk	Establishment as per AFC 1098	in poss- ession	Defi- cient	Remarks
Binoculars Prismatic					
Compasses Prismatic					
Sun Compasses					
Range-finders artillery					
" " Infantry					
Directors Artillery					
" Machine Guns					
● Predictors A.A. Sets					
" " 4.5"					
" " 3.7" No.1					
" " 3.7" No.2					
" " 5"					
" " power light					
" A.A.					
G.L. Sets Stage 1					
G.L. Sets " 11					
Height & Rangefinders					
Height Finders					
Telescopes signalling					
" Identification					
" A.A.					
" sighting					
Directors					
Sights Dial					
Sights lensatic					
● " Fixed line Bren					
Boards Artillery					
Plotters Artillery					
Lamps Aiming					
Machines Fuse Setting					
" A.A. No.4.					
Machines Fuse Setting					
" A.A. No.5.					
Machines Fuse Setting					
" A.A. No.6.					

Any deficiencies in  
components should be  
shown in the remarks  
column

(Appendix "D" to CMRE/3186/4/g(sd) dated 25/9/40)

s e c r e t

Pro-forma No.4. att to  
APPX "D" of 1 Aust Corps  
Admn Instruction No 21

UNIT..... Date.....

Small Arms, Machine Guns & Mortars.

Item	Mk & No	Establishment as per A.F.G. 1098	in Poss- ession	Defi- cient	Remarks
Rifles No.1 Mk 111					
" 111 <sup>x</sup>					
" other Nos & mks					
Pistols .38"					
" .455" Webley					
" .455" (Smith &Wesson)					
" .32" Colt					
" other types					
" Signal					
Machine Guns Vickers					
.303" Mks 1-3					
Machine Guns Vickers					
.303" Mks 1V to V111					
Mountings A.A. Vickers					
7.92 M/m					
Guns Machine Bren					
.303"					
Bren spare barrels					
in excess of 1 per MG					
Mountings A.A. Bren					
.303" MG					
Guns Machine Lewis					
.303" MG					
Mountings A.A. Lewis					
.303MG					
Guns Machine Lewis					
7.92m/m					
Guns Machine Hotchkiss					
13.2m/m					
Mountings A.A.					
Guns Machine Hotchkiss					
.303"					
Hotchkiss .303MG					
Guns Machine V.B.					
.303"					
Guns Machine Besa					
15m/m					
Guns Machine Besa					
7.92m/m					
Mortars HL 3"					
Mortars HL 2"					
Mortars 3.7"					
Rifle Boys .55"					
A.T.					
Dischargers Smoke					
Generator					
Bayonets					
Scabbards.					

(Appendix "E" to CMRE/3186/4/G(SD) dated 25/9/40)

Pro-forma No.5 of 1 Aust  
Corps Adm Instruction No. 21

S e c r e t

Unit.....

Date.....

Wireless and Signal Equipment

Item	No & lik	Establishment as per AFG 1089	In poss- ession	Defi- cient	Remarks
Wireless sets No.1.					
" " " 8.					
" " " 5					
" " " 9					
" " No 11 H.P.					
" " No.11 L.P.					
" " No 14					
" " No 16					
" " " 101					
" " " 109					
Reception Sets R100					
" " R101					
Charging Sets 408 watt					
" " 550 "					
" " 1260 "					
" sets Trade pattern					
Generating Sets					
4/5 Kilo Watt					
Telephone sets D.Mk.V					
" " Mk.F					
Fullerphones					
Frame D and P					
Switchboards U.C.6 line					
" " 10 "					
" F & F 20 "					
" " 40 "					
Mechanical Cable Layer					
No 1					
No 2.					
Lamps daylight signalling					
Barrows drum W.D. Mk 11					

(Appendix F to CRME/3186/4/G(SD) dated 25/2/40)

Pro-forma No.6. to APPEX "D"  
of 1 Aust Corps Admn Instruction

S E C R E T

No. 21.

Unit.....

Date.....

Return of Searchlight, Field Works and Engineering  
Equipment

Item	No. & Mk	Establishment as per AFG 1098	In Poss- ession	Defi- cient	Remarks
Projectors A.A. 90 cm complete Lamps					
" "reflectors					
" " 150 cm complete Lamps					
" " reflectors					
Locators Sound Mk 111					
" " Mk V					
" " Mk V111					
" " Mk 1X					
Air Compressors					
Compressor tool Sets					
Pumping Sets No.4					
" " No.5					
Camouflet Equipt Heavy Sets					
" " Light "					
Assault Boats					
Reconnaissance Boats					
Bridging F.B.E.Div Sets					
" S.B.G. Sets					
Wire barbed cwts					
Wire Dannert Coils					

1 AUST CORPS

APPX "E" TO 1 AUST  
CORPS ADLN INSTRUCTION No 21

CONSERVANCY CONTRACT - MONTHLY RETURN

1. In order to compute the amounts due to Conservancy Contractors, a return showing the position up to and including the last day of each month will be rendered to this H.Q. not later than the 5th day of the following month.

2. (a) Civilians - The total number of civilians living or working in the camp area. Includes sweepers, all employees of Canteens, Messes and Contractors etc.

(b) Latrine Tubs- Total number in actual use in camp area.

(c) Urine Buckets- Total number in actual use in camp area.

(d) Sullage Water - A certificate as to the quantity of Sullage Water removed during the month.

3. SPECIMEN COPY IS AS FOLLOWS :-

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C O N S E R V A N C Y   C O N T R A C T

(Camp).....

RETURN FOR MONTH ENDING 30 Sep 40.

(a)	Civilians	27
(b)	Latrine Tubs	43
(c)	Urine Buckets	56
(d)	Sullage Water	19 Cub metres.

This is to certify that the Conservancy Contractor  
(Name).....has removed.....cubic  
metres of Sullage water from.....camp  
during the period 1 Sep to 30 Sep 40.

Lieut. Col.  
Camp Comd, QUASTINA

1 AUSTRALIAN CORPS

APPX 'F' to 1 Aust  
Corps Admin Instruction No 21

VEHICLE STRENGTH RETURNS

1. Each unit which has vehicles on issue to it will furnish a Vehicle Strength Return (A.A.F. G.32) of which a pro-forma is attached, through the usual channels, at the end of each month to H.Q. 1 Aust Corps.
2. Any inter-unit transfers of vehicles necessitated by urgent circumstances will be immediately notified by the H.Q. of the formation etc. ordering the transfer, to H.Q. 1 Aust Corps. It is realised that such transfers must occur until such time as Units have received their full establishment of the vehicles of the authorised makes and types. Thereafter vehicles should remain permanently on issue, and transfers reduced to a minimum.
3. Strength returns will also be furnished in respect of reserve vehicles held in Ordnance Depots.
4. The first Vehicle Strength Return is to be at once submitted showing the position as at date of receipt of this instruction. This return only will show the Engine No. and the size of the tyres fitted. The next return will show the position as at last day of same month.
5. Allotment of vehicles, either from new sources, or from reserved stocks in depots, will be made to H.Q. 1 Aust Corps.
6. Units will submit demands for replacement of vehicles on A.A.F. G30, a pro-forma of which is attached. This demand will be forwarded in duplicate through the usual channels to H.Q. 1 Aust Corps. When replacement has been approved, one copy of A.A.F. G30 will be forwarded by H.Q. 1 Aust Corps to the relevant Ordnance Depot as authority for issue to be made.

AAF G32

AUSTRALIAN IMPERIAL FORCES

VEHICLE STRENGTH RETURN

PP-3 FORM NO.1 ATT TO  
APPX "F" of 1 AUST CORPS  
ADMIN INSTRUCTION NO. 21.

Unit..... Formation..... Date

MILITARY DESIGNATION	WAR EST	NO. ON STRENGTH	CASUALTIES SINCE LAST RETURN (ADDITIONS, LOSSES TRANSFERS etc.)
Motor Cycles			
Cars, D.S.			
Vans, 12 Cwt G.S.			
Vans, 1-ton G.S.			
Lorries, 30 cwt			
etc., etc.			
etc			

.....  
Commanding Officer

Particulars of vehicles to be shown on back of Form



MF G30

# AUSTRALIAN MILITARY FORCES

## DEMAND FOR REPLACEMENT OF MECHANICAL VEHICLES

Pro-forma No 2. att to  
1 Aust Corps  
Admn Instruction No. 21

Unit.....Formation.....Date.....

The following vehicles are required to replace shortages on Authorized establishment -

Type	Make	Type of Body	Any special fitments etc.

Commanding Officer

Remarks as to special urgency of issue, reasons for shortages etc., may be made on back of form.

TYPE	A.I.F. Army No. & Class Letter	W.D. No. (if used)	Make	Date Taken on Strength	Remarks