AWM52
Australian Military Forces, Army headquarters,
formation and unit diaries, 1939-1945

# 1/4/1
# CORPS

## 1 Australian Corps
## General Branch (1 Aust Corps 'G' Branch)

1939-1940, part 7, appendices



1/4/1-0250

Secret.

AUSTRALIAN MILITARY FORCES.—3RD MILITARY DISTRICT.

497 | 2

IN REPLY PLEASE QUOTE
No.

(Address) Australian Corps Signals, Showgrounds, Flemington.
(Date) 30 Dec. 39.

H.Q., SOUTHERN COMMAND.

EMBARKATION - FRIDAY, 15 DEC. 1939.

1. Reference H.Q. Southern Command S 1939/308 of 28 Dec. Para. 1. Kits of Personnel.

(a) No written instructions regarding kit to be taken into compartments were received by this Unit at any time.

(b) Verbal instructions to this effect were received at 0200 hrs. on the morning of embarkation.

(c) G. O. C., 6 Aus. Div. wished to inspect personnel prior to entrainment, and it was not considered advisable to carry personal kit on this inspection parade. Such kits were therefore loaded direct into the train. This decision could not at the time be conveyed to Southern Command.

(d) Train arrangements had nothing to do with this Unit, but the train did depart from the Showgrounds at the time stipulated.

Para. 2. Guard.

Withreference to the Guard, this Unit has no knowledge of any Guard being mounted in any place in connection with the embarkation of troops. Certainly, no orders were received or issued by this Unit for the mounting of any Guard.

2. A copy of Secret Memo S1939/308 issued in conjunction with A.H.Q., S.M. 3473 and S.M. 3493 was received by L.COL. C.H.Simpson, and all instructions were adhered to, with the exception of minor alterations to Para. 9 of this memo.

C. H. Simpson .....Lt.Col.
Comdg. Sigs. Aus. Corps

1/1/40. [illegible]

Copies to 6 Aus. Div.
File

Q1/VC. 22/12a. 5th Div. S. 497 2. SECRET.

H.Q. SOUTHERN COMMAND SECRET S.1939/308

TELEPHONE CENTRAL 7155.

AUSTRALIAN MILITARY FORCES.—3RD MILITARY DISTRICT.

IN REPLY PLEASE QUOTE No. .....

HEAD-QUARTERS,
Melbourne, SOUTHERN COMMAND.

28 DEC 1939

Aus. Corps Sigs,
Showgrounds.

POST MORTEM

EMBARKATION : FRIDAY, 15 DEC.1939 : ADV.PARTY
H.Q. AUS. OVERSEAS BASE AND 6 AUS.DIV.

1. Reference the above I am directed to invite attention to the following matters :-

(i) Kits of Personnel - These were not taken into compartments by individual ranks. Instructions were issued by Sthn.Comd. as late as 0845 hrs. on the morning of entrainment that this was to be done. Arrangements were made for the train to be at the SHOWGROUNDS PLATFORM at 0850 hrs. and for its departure at 0935 hrs.

Cf. para 9(1), p.3 of S.Comd Order & para. 3 of my order.

Cf para 5(1) - 0905 hrs.

The contravention of this instruction caused unnecessary delay at STATION PIER and had a direct bearing on the timings outlined in the written orders of Sthn.Comd.

But no harm was done, & everything was correctly embarked without confusion & up to time.

(ii) Guard - It was observed that a Guard was mounted. Sthn. Comd. did NOT issue any orders to this effect, and information is desired as to the source of the orders that it was to be provided.

It is advised for information also that the O.C. Guard did not report to the E.S.O. for orders on arrival at STATION PIER, nor did he report to him at any time during his tour of duty.

2 Old & Bold, one with wall-eye. Brig. ifc Adm. enquired.

Further infringement of dignity.

2. Aus.Corps Sigs. was not included, through an oversight, in the distribution list of Sthn.Comd's orders dealing with the embarkation. (Four copies were sent to 6 Aus.Div.), but a copy was addressed -

Lt.-Col. C.H. SIMPSON,
Aus.Corps Sigs.,
Personal Showgrounds.

3. An early report is requested.

S. Sharrow
Major,
D.A.Q.M.G., Southern Command.

? Sent

Copy to -
6 Aus.Div. with the request that a receipted copy of A.A.A57 (Receipt for Secret Documents) be forwarded to Sthn.Comd. for copies Nos. 10-13.

9 28/12/39. Seen G.O.C. 29 Dec.

All work of concentration, records, & everything except embarkation was actually done for S.Comd by DAAG DAQMG & Corps Sigs, after conference with DAQMG S.Comd. Corps Sigs did work with utmost efficiency & cheerfulness, though most complicated.

4991/2

P13/12a

In reply please quote 678

IMMEDIATE.

441, St. Kilda Road,
MELBOURNE S.C.2.

SECRET.

13th December 1939.

H.Q.,
Sigs., Aus. Corps,

EMBARKATION ADV. PARTY 6 AUS. DIV. AND PERSONNEL FOR TRAINING ABROAD

Forwarded herewith is copy No. 13 of S. Comd. Secret Embarkation Order dated 12 Dec., '39.

In this connexion, it would be appreciated if you would take the following action regarding Q matters for serial No. 2:-

1. Promulgate paras. 3 (i) and 3 (iv).

2. Requisition transport in accordance with para. 8 (iii) in the name of these Headquarters if required to supplement your own resources.

3. Supervise para. 9 (i)

4. Para. 10 requires amplification. It is intended to refer NOT to baggage "not wanted on the voyage" but to that "not wanted in Cabins". Baggage marked "not wanted on voyage" is liable to be loaded in holds, whereas all baggage of Army personnel not taken in Cabins can be accomodated in the baggage room, to which daily access is available.

   Cabin labels have already been forwarded. These are of different type for officers and other ranks, the latter being marked with a cross.

   Baggage room labels will be forwarded to-day.

   Please promulgate above details fully.

5. Promulgate para. 12, and make the necessary forms available to the senior officer of Serial 2 on the train. These forms will be sent out to you to-day or on 14 Dec.

(other copy circulated A.D.M.S. Camp, A.D.C.)

6. Promulgate paras. 13, 14, and 15.

7. Promulgate as early as possible the address to which personnel should instruct relatives and friends to send letters, as follows;-

   Army No. Rank, Name,
   Unit,
   C/o, Australian Overseas Base,
   2nd A.I.F. Abroad,
   C/o, G.P.O. Melbourne.

G OS 13/12
DAAG seen 13/12
CRA Nil for CRA
CRE
Q

H.Q.,
Sigs., Aus. Corps,

H.Q. 6 Aus. Div.,
MELBOURNE S.C.2.

15th December 1939.

A supply of sheets containing this information will be sent out for distribution, 2 sheets to each man.

8. Check that all personnel receive the full issues to which they are entitled.

9. Ensure that every respirator has been gas tested.

10. Arrange tpt. for personnel and baggage for 17 offrs., 19 O.R.'s from Spencer Street to Showgrounds 1130 hrs. 14 Dec.

11. Arrange tpt. for Lieut. J.C. Wilson and Sgt. Mayger from Spencer Street to Showgrounds 0930 hrs. 14 Dec., (ex 4 M.D. - This officer may not be expecting to be met. - Confirms verbal arrangement).

Major,
D.A.Q.M.G. 6 Aus. Div.

497/2

P13/12a

In reply please quote, 648

IMMEDIATE.

441, St. Kilda Road, MELBOURNE S.C.2.

SECRET.

15th December 1939.

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Sigs., Aus. Corps,

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   Army No. Rank, Name,
   Unit,
   C/o, Australian Overseas Base,
   2nd A.I.F. Abroad,
   C/o, G.P.O. Melbourne.

(One copy circulated to D.A.A.G., C.R.A. C.R.E.)

A.D.M.S.

Camp—

A.D.C.

P.A.

H.Q.,
Sigs., Aus. Corps,

H.Q. 6 Aus. Div.,
MELBOURNE S.C.2.

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Major,
D.A.Q.M.G. 6 Aus. Div.

497/2

Q.1 VC.

S.1939/308

Copy No. ..10....

AUSTRALIAN MILITARY FORCES : SOUTHERN COMMAND.

SECRET.

IMMEDIATE.

Headquarters,
Victoria Barracks,
Melbourne, S.C.1.
12th December,1939.

EMBARKATION ADVANCED PARTY H.Q. AUS. OVERSEAS BASE AND 6 AUS.DIV. AND ADVANCED PARTY N.Z. E.F. : R.M.S. "STRATHALLAN" : 15 DEC.,39.

(Issued in conjunction with A.H.Q. S.M.3473 of 7 Dec.39 and S.M. 3493 of 8 Dec.39).

MOVEMENT 1 : Personnel will move as follows :-

| Serial No. | Unit | Strength Off. | O.Rs. | Total | From | To | Remarks |
|---|---|---|---|---|---|---|---|
| 1 | Adv.Party H.Q.Aust. Overseas Base | 10 | 16 | 26 | SHOW-GROUNDS (3 M.D.) | PORT-MELB. (Ship's Side) | FRI. 15 Dec.39 Serials 1 & 2 Travel by Special Train. Departs SHOWGROUNDS at 0935 hrs. Arrives STATION PIER, PORT MELBOURNE at 1000 hrs. |
| 2 | Adv.Party H.Q. 6 Div. | 2 | 4 | 6 | | | |
| | 6 Div. Details (Training abroad) | 35 | 37 | 72 | | | |
| | | 47 | 57 | 104 | | | |
| 3 | Adv.Party N.Z.E.F. | 20 | 91 | 111 | SYDNEY (E.C.) | PORT MELB. (Ship's Side) | FRI. 15 Dec.39. Arrive SPENCER ST.RLY. STA. at 1010 hrs. Depart Spencer St. No.8 Platform at 1035 hrs. Arrive Station Pier, Port Melb. at 1052 hrs. Note - C.C. Troops will report to R.T.C. on arrival at Spencer St.Rly.Sta. |

O.C. TROOPS 2. : Brig. B.M. MORRIS, D.S.O., will be O.C. Troops travelling in R.M.S. "STRATHALLAN".

LIAISON 3. /

LIAISON 3. : (i) Major F.S. DICKINSON, will act as EMBARKATION STAFF OFFICER. He will be assisted by Qr.-Mrs. & H/Lieuts. W.B. O'NEILL and A.E.JOYCE, A.I.C.

(ii) E.S.O. will report to the Ship's Master not later than 9 a.m. on day of sailing for instructions regarding allotment of berths, embarkation of personnel and disposal of baggage.

(iii) He will make the necessary arrangements for the reception of all troops at the pier and for their subsequent embarkation.

(iv) Os.C. Troops of Serials 1, 2 and 3, will report to E.S.O. on detrainment at Pier.

PROVOST 4 : A.P.M. will provide 2 N.C.O's and 4 O.Rs. for duty at Pier. They will report to E.S.C. at Ship's Side at 0915 hrs.

ENTRAINMENT 5 : (i) Troops in Serials 1 and 2 will be formed up ready for entrainment at SHOWGROUNDS one half hour before departure of train.

(ii) Adv. Party N.Z.E.F. will proceed without delay direct to Special Train at Spencer St. Rly. Station after detrainment from Sydney under instructions from R.T.O.

ENTRAINING 6: OFFICER Camp Commandant, Showgrounds, will detail an entraining officer. for Serials 1 and 2.

MEALS 7 : A.A.F. F.59s for Breakfast at SEYMOUR are forwarded herewith (E.G. only) and are to be handed to O.C. Advance Party N.Z.E.F.

The meal will be served in two sittings, each of twenty-five (25) minutes.

Train arrives SEYMOUR at 0725 hrs.
departs " " 0825 "

NOTE : This instruction connects with Southern Command memo. 42899 of 9th December, 1939, re 2/1 Aus. Army Fd. Wk/Shp. (6/216) and Details 6 Aus.Prov.Coy. (1/31).

Midday meal will be provided for Troops (Serials 1, 2 and 3) aboard the ship.

STORES 8 : (i) D.A.D.O.S., Southern Command, will demand on A.D.S.T. for the necessary transport to effect delivery of heavy stores for Serials 1 and 2 at Ship's side by 1400 hrs. on Thursday, 14th December, 1939. Usual shipping documents will be prepared by D.A.D.O.S.

(ii) A.D.S.T. will arrange for the loading of Comforts Fund Hampers. These are for distribution on Christmas Day by O.C. Troops to personnel in Serials 1 and 2. They will be handed over to the Ship's Purser to be loaded in Baggage Room.

(iii) H.Qrs. Aust. Overseas Base and H.Qrs. 6 Aus.Div. will requisition on A.D.S.T. for transport required for removal of Special Stores (if any) to Ship's side.

BAGGAGE 9 : (i) Baggage of personnel of Serials 1 and 2, will be loaded in Special Train at SHOWGROUNDS under units' arrangements.

(ii) R.T.O. SPENCER ST. RLY.STATION will arrange for unloading and transference of baggage of Adv. Party N.Z.E.F. at SPENCER ST. RLY.STATION.

MARKING OF BAGGAGE : 10. Baggage "Not wanted on voyage" will be suitably marked for storage in ship's baggage room. Labels are being forwarded direct to units (Serials 1 and 2) by Q.M.G. (Movement). Baggage for use during the voyage will be delivered to the berths allotted on arrival at pier. Arrangements have been made with the shipping Company for necessary labour to be available but troops will assist as may be directed by the E.S.O.

RAIL WARRANTS 11. (i) Rail Warrants for Serials 1 and 2 will be issued by Camp Commandant to the Senior Officer travelling on the Special Train.

(ii) Rail Warrant for Adv. Party N.Z.E.F. from Spencer St. Rly.Station to Port Melbourne will be provided by R.T.O., Spencer St.

RETURNS 12 : Strength Return of Embarkation (6 copies) (A.A.F. T.51) will be handed by respective Os.C. of Serials 1, 2 and 3 to E.S.O. on arrival at STATION PIER.

SAILING TIME. 13 : It is anticipated the R.M.S. "STRATHALLAN" will depart immediately upon embarkation of Adv.Party N.Z.E.F.

PUBLICATION OF SAILING. 14 : The date and time of sailing are NOT to be published or otherwise communicated to the Press and PUBLIC.

VISITORS 15 : Relatives and friends will NOT be permitted on wharf until Troops have embarked. The next of kin of troops embarking may apply to The Harbour Trust Commissioners for a pass to the wharf, and will be admitted as indicated.

ACKNOWLEDGMENT/

ACKNOWLEDGMENT 16 : A.A. Form A.57 (Receipt for Secret Document) is attached for completion and return to these Headquarters.

Major,
D.A.Q.M.G., Southern Command.

Distribution :

| Copy No. | |
|---|---|
| 1 | Q.M.G. (Movement) For information. |
| 2-5 | Eastern Command (4) (2 copies for O.C. Adv.Pty.N.Z.E.F.). |
| 6-9 | D.A.A. & Q.M.G. H.Q. Aus. Overseas Base (4). |
| 10-13 | 6 Aus.Div.(4). |
| 14 | Brig. i/c Admin. |
| 15-16 | Col. G.S. (2). (One for G.S.O. (M.I.). |
| 17-18 | D.A.A.G. (2) |
| 19-22 | D.A.Q.M.G. (4). |
| 23-24 | A.D.S.T. (2). |
| 25 | Camp Commandant, Showgrounds. |
| 26 | A.P.M. |
| 27 | 10 Prov. Coy., Showgrounds. |
| 28 | A.D.O.S. |
| 29-30 | D.A.D.O.S. (2). |
| 31 | Liaison Officer. |
| 32 | R.T.O. |
| 33 | Comd. Q.M. |
| 34 | Comd. S.M. |
| 35 | D.F.O. |
| 36-37 | Asst. D.F.O., 3rd District A/cs. Office. (2). |
| 38-41 | 3 Dist. Records. Office (4). |
| 42 | Letter Book. |
| 43 | File. |

Q.1 VC.

S.1939/308

Copy No. ...11....

AUSTRALIAN MILITARY FORCES : SOUTHERN COMMAND.

SECRET.

IMMEDIATE.

Headquarters,
Victoria Barracks,
Melbourne, S.C.1.
12th December, 1939.

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| | 6 Div. Details (Training abroad) | 35 | 37 | 72 | | | |
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| 3 | Adv.Party N.Z.E.F. | 20 | 91 | 111 | SYDNEY (E.C.) | FORT MELB. (Ship's Side) | FRI. 15 Dec.39. Arrive SPENCER ST.RLY. STA. at 1010 hrs. Depart Spencer St. No.8 Platform at 1035 hrs. Arrive Station Pier, Port Melb. at 1052 hrs. Note - C.C. Trocps will report to R.T.C. on arrival at Spencer St.Rly.Sta. |

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Major,
D.A.Q.M.G., Southern Command.

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| 23-24 | A.D.S.T. (2). |
| 25 | Camp Commandant, Showgrounds. |
| 26 | A.P.M. |
| 27 | 10 Prov. Coy., Showgrounds. |
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| 29-30 | D.A.D.O.S. (2). |
| 31 | Liaison Officer. |
| 32 | R.T.O. |
| 33 | Comd. Q.M. |
| 34 | Ccmd. S.M. |
| 35 | D.F.O. |
| 36-37 | Asst. D.F.O., 3rd District A/cs. Office. (2). |
| 38-41 | 3 Dist. Records. Office (4). |
| 42 | Letter Book. |
| 43 | File. |

H. Q. 6th DIVISION 497/1

P5/12p

In reply
please quote,
.....555

SECRET

IMPORTANT.

441, St. Kilda Road,
MELBOURNE S.C.2.

5th December 1939.

Secretary,
Military Board.

2ND A.I.F. - ORDER OF PRIORITY OF DESPATCH
1ST CONVOY

With reference to S.M. 3418 dated 4 Dec., I desire the following variations in the detail set out therein.

1. Advance Party H.Q. 6 Div. as set out in Appendix 2, page 1.

For the existing detail substitute A.A. & Q.M.G., G.S.O. 2, 1 Clerk, 1 driver M.T., 2 batmen - Total 2 officers 4 O.R.

I understand a driver for 6 Div. Advance Party is included in the numbers for H.Q. Overseas Base Advance Party. This man can now be deleted and will be replaced by one from H.Q. 6 Div.

2. Serial 105, Details H.Q. 6 Div.

Add 1 officer, G.S.O. 3, and 1 batman making the total for this serial, 3 Officers, 22 O.R.

3. Serial 127, 6 Prov. Coy. less four sections.

One officer and one batman to be deleted from this serial. It is very necessary for one officer to remain with and train the four sections which will be remaining for a later convoy.

(Sgd.) T. A. Blamey

Lt. Gen.,
Commanding 6 Aus. Div.

G
A
Q
Camp.

H.Q. 6th DIVISION 497/1

6 AUS. DIV. ~~68~~ ~~26~~

In reply
please quote,
.....555

SECRET

IMPORTANT.

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MELBOURNE S.C.2.

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Secretary,
Military Board.

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2. Serial 103, Details H.Q. 6 Div.

Add 1 officer, G.S.O. 3, and 1 batman making the total for this serial, 3 Officers, 22 O.R.

3. Serial 127, 6 Prov. Coy. less four sections.

One officer and one batman to be deleted from this serial. It is very necessary for one officer to remain with and train the four sections which will be remaining for a later convoy.

(Sgd.) T. A. Blamey

Lt. Gen.,
Commanding 6 Aus. Div.

SECRET.

H. Q. 6TH DIVISION 497/2.

- 4 DEC 1939

2ND A.I.F. - ADVANCED PARTY.

"A" Branch.
"Q" Branch.

With reference to S.M.3418 of 4 Dec. 39, it is suggested that instructions regarding nomination and movement of personnel from 2nd A.I.P. as Advanced Party should be issued by "A" Branch in consultation with "Q".

Total personnel involved :-

| | Offrs. | O/Rs. | Total. |
|---|---|---|---|
| H.Q. Aust. Overseas Base | 9 | 15 | 24 |
| H.Q. 6 Div. | 3 | 3 | 6 |
| Training Abroad | 35 | 37 | 72 |
| | 47 | 55 | 102 |

Colonel,
Director of Military Operations and Intelligence.

- 4 DEC 1939

Copies for information to -
D.M.T.
Naval Staff.
6 Div.
---

Q.G2/JMS.

MOST SECRET

S.M. 1043

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Southern Command (20)
Western Command (10)
Eastern Command (10)
6th Division ( 8)

29 MAR 1940

Copies for information to -
Naval Board (6); Sec. Army (2); C.G.S. (6);
A.G. (6); Q.M.G. (6); M.G.O. (6); F.M. (3); S.M.B. (1);
M.L.O., London (2); H.Q. Overseas Base (3);
Northern Command (2).

2ND A.I.F. - 2ND CONVOY.

I am commanded by the Military Board to inform you that the embarkation of 2 A.I.F. - 2nd Convoy - will be carried out in accordance with the following instructions:-

2. ALLOTMENT OF UNITS TO TRANSPORTS.

(a)

| | | | |
|---|---|---|---|
| H.M.T. | Y.1 | } | See Appendices Ia to Ie. (No alterations in allotments are contemplated) |
| H.M.T. | Y.2 | | |
| H.M.T. | Y.3 | | |
| H.M.T. | Y.4 | | |
| H.M.T. | Y.5 | | |

3. H.T. VEHICLES ON TRANSPORTS.

Space may be available for a maximum of 6 Cars D.S. only on H.M.T. Y.4.

4. GENERAL OR BULK STORES TO BE PLACED ON TRANSPORTS.

(a) General or Bulk Stores have been allotted to transports in accordance with Appendix II.

(b) General or Bulk Stores will include:-

(i) All natures of reserve stores and supplies for consignment to Overseas Base including Canteen Stores and those of Philanthropic Organisations for which shipping space has been made available.

(ii) Certain war equipments, or portions thereof, which it is not intended to issue to Units during the pre-embarkation period, viz., War Equipments of 2 Aust. Gen. Hos., 2/2 Fd. Amb., H.Qs. Aus. Inf. & Gen. Base Depot, etc.

/2

5. Stores to be placed on board each Transport (excluding Appendix II)

(a) The War Equipments of Units (less those not issued to Units during the pre-embarkation period) will be placed on the Transports to which Units (or Unit Headquarters) has been allotted.

(b) Other Stores to be placed on each transport are shown generally on Appendix III.

6. Dates by which ships will be available for loading of Stores, etc., and embarkation of Units.

| Transport | Stores to be placed on board | Berth | Date |
|---|---|---|---|
| Y.1 | Stores allotted on Appendix II | Station Pier | D-10 onwards |
| | Units War Equipments and Stores shown on Appendix III. | " | D-5 day onwards |
| | Units as shown on Appendix I(a) | Station Pier | D-1 day |
| Y.2 | Stores allotted Appendix II | Station Pier | D-11 onwards |
| | (Units War Equipments | | D-5 day |
| | (and stores shown on Appendix III | Station Pier | onwards |
| | Units as shown on Appendix I(b) | Station Pier | D-1 day |
| Y.5 | Stores allotted Appendix II | Princes Pier | D-6 onwards |
| | Units War Equipments and Stores shown on Appendix III | Princes Pier | D-4 day onwards |
| | Units as shown on Appendix I(c) | Station Pier | D-1 day |
| Y.4 | Stores and Vehicles allotted Appendix II | Princes Pier | D-6 onwards |
| | Unit War Equipments and Stores shown on Appendix III | | D-4 |
| | Units shown on Appendix I(d) | Station Pier | D-1 day |
| Y.3 Fremantle | Stores allotted Appendix II | *Fremantle | Date of arrival in Fremantle about D-10 or D-11 day |
| | Unit War Equipments and Stores shown on Appendix III | *Fremantle | Command arrange shipment of stores and embarkation in co-operation with D.N.O. Fremantle. |
| | Units shown on Appendix I(e) | | Complete before arrival of remaining transports on or about D+7 day |
| | * For berthing details contact D.N.O. Fremantle. | | |

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NOTES. D.1. day is the day of final embarkation in Melbourne and this date, together with the names of Transports to which code numbers have been allotted, will be communicated under separate cover to G.O.C's Southern and Western Commands and 6th Division for the information of their officers who are most directly concerned.

TransportsY.4 and Y.5 are at present in Sydney and their early departure for Melbourne is anticipated. Services responsible for the supply of stores shown on Appendix II for shipment Sydney are to take early action to ensure that they are held available for shipment at immediate notice.

7. Ship Allotments (A.A.F. T.54)

(a) Details shown on Appendices I to III will be consolidated at an early date on A.A.Fs. T.54 for ready reference and use by Embarkation Staffs.

(b) No variation in the composition of the ship allotments will be authorised except under instructions from A.H.Q.

8. Moves to the Ports of Embarkation.

(a) Units and Details.

(i) Units and Details allotted to transports will be moved by rail to the Port of Embarkation.

(ii) Detailed rail time-tables will be compiled by the Commands in conjunction with local Railway authorities.

(iii) Each ship allotment (Appendices I(a) to I(e)) will be covered by a separate time-table and as far as practicable only Units and Details for a particular allotment will be carried in the trains covered by that time-table.

(iv) Rail time-tables, Southern Command, will, however, need to be so arranged that embarkations on each transport can be completed in the following order and at hour and day shown:-

| | | | | |
|---|---|---|---|---|
| H.M.T. | Y.1 | - | complete embarkation | 11.30 a.m. D - 1 day |
| H.M.T. | Y.2 | - | " " | 1.30 p.m. D - 1 day |
| H.M.T. | Y.5 | - | " " | 4 p.m. D - 1 day |
| H.M.T. | Y.4 | - | " " | 12.30 p.m. D.1. day. |

All transports will depart at the hour fixed for completion of embarkation.

(v) Rail time-tables, Western Command, will provide for the completion of Embarkations on Y.3 at time and dates to be arranged locally with D.N.O. Fremantle. Completion will, however, be advisable before arrival of remaining transports of the 2nd Convoy.

/4

(b) Personal Kits.

(i) Officers' kits to be placed in the luggage vans (not exceeding the following scale) -

Commanding Officers ... 50 lb.

Other Officers ... 36 lb.

These kits will be placed in cabins allotted under supervision of Baggage Section Embarkation Staff.

(ii) Other ranks' kits consisting of -

Personal arms and equipment;

Universal and sea kit bags

will be taken into the carriage with the soldier in order to avoid sorting at the Port and carried on board by the soldier.

(c) Unit's Heavy Baggage and War Equipment*

Unit War Equipment and Heavy Baggage will be checked on board Transports in the presence of a representative detailed from the Unit involved.

Delivery to the ship's side for loading will be arranged by Commands and should be effected not later than the day preceding embarkation of the Unit.

Officers' Heavy Baggage not exceeding 100 lb. will be included in this move and will be placed in ship's Baggage Room under supervision of Unit representative and Baggage Section - Embarkation Staff.

* Excluding those not issued to Units during the pre-embarkation period and treated as general or bulk stores.

(d) Bulk or General Stores.

The movement of these stores (shown on Appendix II) to the Port of Embarkation will be the responsibility of the Commands concerned.

It will be essential for close liaison to be maintained with the ship's agents through the Superintending Sea Transport Officer in order to ascertain the most suitable times for delivery to the ship for loading.

Subject to the availability of the stores and for the assembly of sufficient quantities to keep the stevedore gangs economically employed once loading commences, stores may be called forward by the S.S.T.O. for early shipment after the transports have berthed. Loadings will not, however, commence before the dates shown in para. 6.

9. Delivery Notes (use A.A.B.66*).

All drivers of vehicles conveying stores to transports must be given Delivery Notes (A.A.B. 66) in duplicate. It is important that these notes state:-

Marks
Numbers (if any)

Measurement of the packages they cover, otherwise cannot be reconciled correctly with the stores shipment programme by the Check Clerks in charge. One copy of these notes must be retained by the Check Clerks and the other, after being duly receipted by these officials, will be returned to the drivers for return to the consignor (i.e. Unit or Holding Depot).

Delivery notes should also be marked with the code number of the transport on which the stores are to be shipped.

(# Supplies of A.A.B. 66 are available at Latrobe Street Depot).

10. RAIL WARRANTS. All warrants issued for movement to the Port of Embarkation will be endorsed "2 A.I.F. - 2nd Convoy."

11. PHILANTHROPIC ORGANISATIONS. Representatives of philanthropic organisations, i.e., Red Cross, Y.M.C.A., Salvation Army, together with such stores as may be permitted to proceed with them, will be embarked only under the authority of A.H.Q. Instructions and authority for embarkation will be issued direct to the individuals concerned by A.H.Q. Commands will be informed of particulars in all cases.

12. PACKING OF STORES, ETC., FOR SHIPMENT.

(a) Necessary instructions for packing of bulk or general stores will be issued by the Directorates responsible for supply.

(b) Reserve 30 days' supply and emergency and landing rations, are being obtained from the Navy Victualling Yards, Sydney and Melbourne. Requisitions for supply have been tendered and delivery for shipment will be arranged by A.D.S. & Ts. of Commands in conjunction with the Victualling Yards and the S.S.T.O.

(c) War Equipments issued to Units during the pre-embarkation period will be packed for loading into transports under Unit responsibility. The objective should be to limit as far as practicable the number of packages comprising Unit War Outfit. Special care should be devoted to instruments, valuable stores and other small items of equipment, which can be readily damaged by rough handling. All Units for embarkation 2nd Convoy should ascertain as early as possible their requirements of packing cases, etc., and requisition for same on D.A.Ds.O.S.

(d) It is of the utmost importance that particular attention is paid to the packing of all stores, etc., and only STRONG and SOUND cases or crates, preferably bound with hoop iron or wire, are used.

(e) The weight of packages should not exceed one hundredweight otherwise difficulty is experienced in transhipment at Port of Disembarkation.

(f) Unit serial numbers and/or distinguishing marks must be clearly shown on one end and one side of all packages.

(g) Stores "Wanted on Voyage" should be clearly marked if convenient stowage is required. Special "Wanted on Voyage" labels have been printed and have been lodged with Commands for distribution. The Embarkation Staff cannot accept responsibility for accessible stowage of "Wanted on Voyage" stores in the absence of the distinguishing labels referred to.

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(h) The S.S.T.O. is authorized to reject any stores for shipment which, in his opinion or that of the ship's agent, are insufficiently packed. Broken or damaged cases or crates of stores will also be rejected for shipment.

(i) All ranks will disembark with one blanket. This may be issued to troops before embarkation or suitable arrangements made by units for bundling in bales marked "Wanted on Voyage" and stowed on board in accessible position.

13. STORES FOR TRAINING EN VOYAGE.

(a) Special arrangements will be made on board transports for accommodation of stores required for training purposes on voyage.

(b) Where such stores comprise portions of the units War Equipment or are specially provided from Ordnance Depots, they are to be marked with "Wanted on Voyage" labels.

14. SHIP STAFFS.

(a) O.C. Troops on Board.

The following officers are appointed O.C. Troops on Board:-

H.M.T. Y.1 Lieut.-Colonel T.P.Cook, E.D. 2/5 Bn.
H.M.T. Y.2 Lieut.-Colonel A.H.L. Godfrey,M.C., E.D. 2/6 Bn.
H.M.T. Y.4 Lieut.-Colonel T.G. Walker,E.D. 2/7 Bn.
H.M.T. Y.5 Lieut.-Colonel J.W. Mitchell, D.S.O. 2/8 Bn.
H.M.T. Y.3 Lieut.-Colonel T.S. Louch, M.C. 2/11 Bn.

(b) O.C. Troops on board will detail the following staff from the Units on board:-

| | |
|---|---|
| Adjutant<br>Baggage Officer<br>Quartermaster<br>Messing Officer<br>Sergeant-Major<br>Acting Orderly Room Sergeant<br>Provost Sergeant<br>Deck Sergeants as necessary | Duties of these Officers will be prescribed in Embarkation Standing Orders. |

(c) Senior Medical Officers on Board.

| | | |
|---|---|---|
| H.M.T. Y.1 | Lt.-Col. H. G. Furnell. | To be present at Port day preceding embarkation for general supervision of medical arrangements on Board. |
| H.M.T. Y.2 | Lt.-Col. F. K. Norris. | |
| H.M.T. Y.4 | Col. W.W.S. Johnson, D.S.O., M.C., E.D. | |
| H.M.T. Y.5 | Maj. W.E.A. Hughes-Jones. | |
| H.M.T. Y.3 | Maj. H. Stubbe. | |

(d) Ships' Chaplains.

The following is the allotment of Chaplains to transports. They will rejoin their units on disembarkation.

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| TRANSPORT | NAME & UNIT | RANK & DENOMINATION | REMARKS |
|---|---|---|---|
| Y.1 | W.A. FRASER 2/5 Bn. | 4 Class Presb. | |
| | C.E.S. MITCHELL 2/A.G.H. | 4 Class C. of E. | 2/A.G.H. in Y.4 |
| Y.2 | J.F. FORREST 2/1 C.C.S. | 3 Class Presb. | (Note: Chaplain L.W.A. BENN of C.C.S. is to embark in 3rd Convoy) |
| | E.E. SAVILLE 2/6 Bn. | 4 Class C. of E. | |
| | R.F. STUART-BURNETT H.Q. Overseas Base | | |
| Y.3 | F.R. BURT 2/1 Conv. Depot | 4 Class C. of E, | |
| | D.K. McCONCHIE 2/11 Bn. | 4 Class C. of E. | |
| | G.P. O'CALLAGHAN 2/3 Fd. Regt. | 4 Class R.C. | |
| | F.H. PIERCE 2/1 Con. Depot | 4 Class Presb. | |
| | E. SULLIVAN 2/1 Con. Depot | 4 Class R.C. | |
| Y.4 | R. DAKERS 2/7 Bn. | 4 Class Meth. | Note that the 3 Chaplains of the 2 A.G.H. are not in this ship. |
| | L.M. GOLDMAN H.Q. 6 Aus. Div. | 4 Class Hebrew | Chaplain C.E.S. Mitchell is on Y.1 |
| | J.D. McKIE H.Q. 6 Aus. Div. | 3 Class C of E | Chaplain Redding & " Scarfe are on duty at Ingleburn and will proceed with 3rd convoy. |
| Y.5 | J.A. QUINN 2/5 Bn. | 4 Class R.C. | |
| | W.R. TYLER 2/2 Fd. Reg. | 4 Class C. of E. | |

15. RATIONS AND MESSING.

(a) Rations for the voyage will be supplied by the ship owners on the scale prescribed by A.H.Q.

(b) Messing arrangements generally will be considered by O.C. Troops on board in co-operation with the responsible Officer representing the Ship Master. The wishes of the latter in respect to organization of messes, production of mess rolls, arrangement of sittings, etc., will be met as far as practicable.

(c) O.C. Troops will detail Mess Orderlies on the usual scale (2 for each mess of 20) for duty during voyage.

(d) Mess Rolls A.A.F. T.55 will be completed as soon as possible after embarkation and when messes have been organized.

(e) The purpose of the Mess Rolls is to safeguard the ship owners against losses, damages, breakages, etc., of all mess utensils supplied during the voyage.

(f) Supplies of Mess Rolls will be placed on board each transport prior to sailing by the Embarkation Staff.

16. ORGANIZATION AND ADMINISTRATION AT PORTS OF EMBARKATION.

(a) Organization and administration at the Ports of Embarkation will be the responsibility of the Commands in which they are situated.

(b) Organization at Embarkation Ports will include arrangements for:-

(i) Office accommodation - Embarkation Staff.

(ii) Office accommodation - Representatives District Records Section.

(iii) Provision of Stationery Supplies.

(iv) Medical arrangements such as "First Aid" posts, etc.

(v) Sanitation.

(vi) Accommodation for stores, supplies, etc., in transit to the ship.

(vii) Traffic control.

Requirements for accommodation under (i), (ii) and (vi) will be arranged through the Harbour Masters, Port of Melbourne and Port Fremantle respectively.

(c) The Senior Embarkation Officer at each Port will deal with the G.O.C. of the Command in which the Port is situated on all questions concerning the administration and discipline of personnel working at or passing through the Docks.

17. DIVISION OF RESPONSIBILITIES AT THE PORTS OF EMBARKATION.

(a) G.Os.C. of Commands will have entire control of all movements of Troops and Stores until they reach the berths where they are to be embarked.

(b) The Superintending Sea Transport Officer is responsible for the following:-

(i) Arrangements at the ship's side for actual embarkations.

(ii) All work ashore and afloat connected with berthing and loading of ship in co-operation with Harbour Officials and Agents of the Shipping Companies.

(iii) The supply of pilots, boats, lighters, tugs, etc., in co-operation with Harbour Officials.

17. DIVISION OF RESPONSIBILITIES AT THE PORTS OF EMBARKATION (Contd.)

(iv) The issue of instructions to Masters of Ships and Harbour Officials.

(v) The provision of slings and gears for loading mechanical vehicles and stores.

He will, however, consult with and meet the wishes of the Army authorities at all times possible. He is also the channel of communication between the Embarkation Staff and the Master of the Ship.

18. EXCLUSION FROM THE SHIP'S BERTHS.

(a) G.Os.C. of the Commands will make all necessary arrangements with the Port authorities for the exclusion of the Public from the wharves and/or the general area set aside for embarkation purposes.

(b) This restriction is to be applied to officers and other ranks who will not be employed on embarkation duties and who will otherwise not be required to be present at the ship's berths during embarkations.

(c) Officers and other ranks who are appointed for duty in the reserved embarkation areas will be issued with the necessary passes by the Commands concerned.

19. ORGANIZATION AND APPOINTMENT OF EMBARKATION STAFFS.

(a) Action will be taken by Eastern and Southern Commands for the organization and appointment of Embarkation Staffs as suggested hereunder:-

(i) At Ports of Embarkation - Sydney and Melbourne.

| | |
|---|---|
| 1 Embarkation Staff Officer<br>1 Assistant Embarkation Staff Officer | General supervision of all embarkations, embarkation records, etc. |
| 1 Railway Traffic Officer | Detrainments and clearance of empty rolling stock. |
| 3 Clerks | Office duties. |

(ii) Personnel Section.

| | |
|---|---|
| 1 Officer<br>2 W. or N.C.Os. | Detailed allotment of accommodation on board. |

(iii) Baggage Section.

| | |
|---|---|
| 1 Officer<br>2 N.C.Os. | Supervision of stowage of Unit's baggage, etc. |

(iv) 1 Telephonist.

(v) Orderlies and Guides (as required by Embarkation Staff Officer).

19. (Cont'd.)

(a) Cont'd.

(vi) Medical Section.

| | |
|---|---|
| 1 Embarkation Medical Officer<br>Orderlies (as required by E.M.O.) | (Supervision of medical supplies and stores and their disposal on board for use on voyage. Arrangements in connection with setting up of Dental Surgeries and Ship's Hospital. |

(vii) Ordnance Section.

| | |
|---|---|
| 1 Ordnance Officer.<br>Orderlies (as required). | (Co-operation with S.S.T.O. and E.S. in connection with receipt, checking and disposal of ordnance stores. One strapping machine to be provided for repair work on damaged cases or packages. |

(viii) Fatigues Generally.

For handling of stores ex lorry or train to ship's side. Details to be provided by District Employment Companies at request of E.S.O.

(ix) Pay and Records Sections.

As arranged by Commands.

(b) In the case of Southern Command where two ships will be dealt with simultaneously, additional staff to the above will be required on the following scale:-

(i) 1 Assistant Embarkation Staff Officer.

(ii) Personnel Section - 2 W. or N.C.Os.

(iii) Baggage Section - 2 W. or N.C.Os.

(iv) Orderlies and Guides (as required)

(c) The Staffs set out in (a) and (b) above will be regarded as minimum requirements and will be augmented at the discretion of the G.Os.C. of the Commands concerned.

(d) Officers marked thus (x) will be called up for full time duty as and when required by G.Os.C. of the Commands. Provision for these officers will be made from Movement Section, Quartermaster-General's Branch of the Staff, as shown on War Establishment No. 4/1938/5/1 and noted as "Detached to Districts."

20. ALLOTMENT OF ACCOMMODATION ON BOARD TRANSPORTS.

Movement Section (A.H.Q.) will obtain from the Naval Staff a detailed plan of each ship and will detail therefrom the various bodies of troops to their respective decks, cabins and Mess tables before embarkation.

A statement showing the whole of the troop accommodation on board and how it is allotted will be sent to the C.Os.C. of Commands for the use of the Embarkation Staffs at the Ports.

21. DOCUMENTS.

(a) Strength Return on Embarkation and Disembarkation - A.A.F. T.51.

(i) Variation from previous procedure.
For future embarkations, Sheet I only of this form will be used and will be prepared in quadruplicate. It will be prepared immediately prior to embarkation by Commanding Officers of Units and O.Cs. of all details shown on the appropriate ship allotments, Appendices I(a) to I(e). The return is to be prepared for all units and parties of troops numbering five or over and handed personally to the Embarkation Staff Officer by the C.O. of the Unit or party concerned immediately on detrainment at the Berth. All columns are to be filled in.

(ii) Extreme accuracy is to be observed in the compilation of this return, otherwise difficulties arise in connection with detailed allotment of accommodation on board.

(iii) A.A.F. T.51's will be disposed of as follows by Embarkation Staff Officer -

First copy (for each unit or sub-unit) to O.C. Troops on Board.
Second copy delivered to A.H.Q. (Movement)
Third copy delivered to Naval Board.

The O.C. Troops on Board who has custody of the documents will be responsible for their amendment as regards voyage casualties and for the production of an additional copy for all units or details on board for use by Movement Staff at Port of Disembarkation.

(iv) Nominal Rolls A.A.F. 206 will be attached to the three copies of the A.A.F. T.51 at the Port of Embarkation by the Embarkation Staff who will receive them from the representatives of the District Records Section after they have been duly amended and brought up to date by Unit Casualty Returns.

(b) Embarkation Cards - A.A.F. T.50.

Parties numbering less than five (5) and individuals ordered to embark, i.e., representatives of Philanthropic Organizations, under A.H.Q. authority will be issued with Embarkation Cards, A.A.F. T.50, in duplicate.

If proceeding from a Unit, individuals will normally be provided by the Unit with their duplicate cards before leaving; failing this, arrangements will be made to issue Cards at the Port by the Embarkation Staff.

Embarkation Cards will be used and disposed of as follows:-

21. (Cont'd.)

(b) Embarkation Cards - A.A.F. T.50. (Cont'd.)

(i) One (1) copy will be handed to O.C. Troops on board to enable him to complete the consolidated return of all personnel embarking.

(ii) Duplicate copy of the Card will be used by the Embarkation Staff to compile a Nominal Roll in triplicate of all individuals and small parties embarking under the authority of Embarkation Cards.

These rolls will be attached to the sets of A.A.F. T.51 relating to the ship being loaded. The duplicate copies of the Embarkation Cards will be attached to one of the two copies of A.A.F. T.51 which is sent to A.H.Q.

(c) Summary of Strength Return on Embarkation and Disembarkation - A.A.F. T.51A.

The compilation of this return is the responsibility of the O.C. Troops on Board in respect to the copies of the Embarkation forms which are placed in his charge. The Embarkation Staff will also consolidate on this form the Embarkation Returns relating to each ship allotment.

(d) Requisition for Shipment of Stores. - A.A.F. T.52.

Directorates or Depots and Consignors (including Units) requiring shipping space will complete this form in quadruplicate and forward same to Movement Section (A.H.Q.) with the required information inserted in Columns (1) to (7) of the form.

When particulars of shipment have been decided, columns (8). (9) and (10) will be completed by Movement Section (A.H.Q.) who will return one copy to the Requisitioning Service or Depot or Consignor and will transmit two copies to Embarkation Staff, retaining the fourth copy for reference.

The consignors will then arrange for consignments to be despatched to ship's side on receipt of "calling forward" advice from the Embarkation Staff Officer at the Ports concerned.

Immediately after the sailing of the vessel to which consignments have been allotted, the Embarkation Staff Officer will endorse the forms relating to each as follows:-

(i) When the whole consignment has been shipped, by endorsing the bottom right hand corner of the form.

(ii) When only a portion has been shipped, by deleting the items and making an appropriate reference in the Remarks Column.

(iii) When no part of the consignment has been shipped, by making a note to this effect in the Remarks Column.

One copy of the form thus completed will be forwarded to Movement Section (A.H.Q.) (for noting and return to the consignor), the second copy being retained with Embarkation Records.

21. (Cont'd.)

(e) Report of Sailing of Freight Ship. - A.A.F. T.53.

This form will be used in future to record the shipment of all stores and Unit War Equipments.

It will be prepared immediately after the sailing of ships to which consignments have been allotted, in triplicate, by the Superintending Sea Transport Officer at each Port of Embarkation and disposed of as follows:-

(i) One copy for the Port of Discharge will be given to the Senior Embarkation Staff Officer who will compare it with the original "ship allotment" and will return it to Movement Section (A.H.Q.) for transmission to Movement Control at the Overseas Port of Discharge.

(ii) One copy will be forwarded for retention by A.H.Q. Movement Section.

(iii) The third copy will be retained by the Embarkation Staff Officer at each Port and attached to the Records relating to embarkations at that Port.

(f) Bills of Lading. - G.964 (For General or Bulk Stores).

The following will be the procedure in connection with Bills of Lading:-

(i) All consignors will send to the Port of Embarkation Bills of Lading in sextuple for all stores destined for the Overseas Port.

(ii) The Embarkation Staff at the Port is responsible that Bills of Lading to cover all Military cargo in vessels loaded under supervision of the Superintending Sea Transport Officer are, after being signed by that Officer and by the Master, disposed of as follows:-

One copy will be handed to the Master of the Ship.

One copy will be returned to the consignor.

Two copies will be handed to the Master for delivery to the Docks Service or Movement Control at the Port of Discharge.

One copy will be delivered to the Master in an envelope addressed to the consignee for delivery through Movement Control at the Port of Discharge.

One copy will be retained with the records at the Port of Embarkation.

(iii) When only portion of a consignment is shipped, the Bill of Lading will be so endorsed by the Embarkation Staff, and a further Bill of Lading will be prepared by him if, and when, subsequent shipment of the balance is made at the same Port.

(iv) Arrangements will be made by the Embarkation Staff with the Superintending Sea Transport Officer whereby stowage plans and ship's manifests will be prepared from the Bills of Lading by the ship's agents. To assist in the preparation of these documents, the Embarkation Staff will place the Bills of Lading at the disposal of the Superintending Sea Transport Officer.

21. (Cont'd.)

(f) Cont'd.

(iv) Cont'd.
The stowage plan will show the exact position of all cargo in the vessel, and will be handed by the Master to the Superintending Sea Transport Officer at the Port of Discharge.

(v) Questions arising during and after shipment will be referred to Superintending Sea Transport Officer at Port of Loading or Discharge as the case may be and not to the Master. Information as to the location of all stores placed on board can, if necessary, be obtained by O.C. Troops from the Ship's Master by reference to Stowage Plans and Ship's Manifests.

(vi) War Equipments (To be covered by Bills of Lading for future convoys).
(a) All War Equipments shipped for units, whether under their immediate charge or whether direct from Store Depots, will, in future, be covered by descriptive lists to assist checking ex ship and ex train at destination.

(b) These lists will be prepared on A.A.F. G.964 and treated in the same way as Bills of Lading with the exception that four copies only will be delivered, together with the stores which they cover, to the Embarkation Staff who will dispose of them as follows. -

One copy to the Master of the ship.

One copy, after checking, returned to Unit representative accompanying the stores for delivery to O.C. Unit.

One copy will be delivered to the Master in an envelope for delivery to Movement Control at Port of Discharge.

One copy will be retained with Embarkation Records at the Port.

Two copies should be in possession of O.C. Unit on arrival at Port of Disembarkation for checking delivery ex ship and ex train.

(vii) Bills of Lading must show the number and description of the packages which they cover together with the total measurement of all stores included thereon.

(g) Ship Allotment. - A.A.F. T.54.

This form will consolidate the allotment of Units, portions of Units, Drafts, etc., stores, supplies, equipments, vehicles, etc., allotted to each transport. It will be compiled by Movement Section (A.H.Q.) and forwarded to Embarkation Staffs for use at the Port.

(h) Mess Rolls. - A.A.F. T.55.

This form will be completed by Units on board ship after Embarkation and will record the names of personnel allotted to each mess.

21. (Cont'd.)

(h) Cont'd.

It will also act as a form of receipt for all utensils used by the men during the voyage and will record damages, breakages, deficiencies, etc., as defined in Para. 15(e).

22. MARKING OF UNIT BAGGAGE.

In order to facilitate loading, clearing of ship and disposal of troops on landing, each package or article of a unit's baggage will, in addition to bearing the serial number of the unit, be painted with distinguishing colour lines. The colours will denote units in accordance with the following system:-

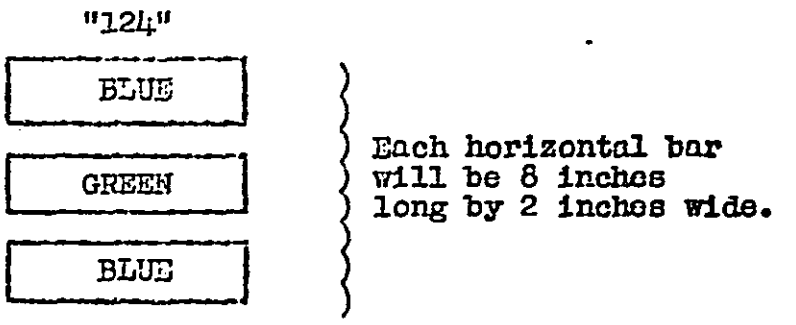
| Numeral | Representative Colour |
|---|---|
| One (1) | Red, Bright, G.S. |
| Two (2) | Blue, G.S. |
| Three (3) | Yellow, (amn.) |
| Four (4) | Green, Light, G.S. |
| Five (5) | Grey (Amn.) |
| Six (6) | Buff, G.S. |
| Seven (7) | Red, oxide of iron |
| Eight (8) | Service Colour, G.S. |
| Nine (9) | White Lead, G.S. |
| Nought (0) | Brown, Dark, G.S. |

The colours to be painted on the baggage will be those given above, and will represent the last two figures (i.e., the tens and units digits) of the serial number of the unit.

The colours representing the tens digits will appear both below and above that of the units digits.

The serial number (2" high) in white paint on dark packages and black paint on light packages, will be placed above these lines.

Thus, for example, a unit whose serial number is "124" will use the following marks on all its baggage:-




The serial numbers for units are those shown on the Allotments to Transports (Appendices 1(a) to 1(e)).

Instructions regarding this marking will be repeated in Unit Routine Orders at places of concentration.

At least two marks will be used on each article, one on end and one on one side of a box or case, etc. Articles carried uncased or which it would be otherwise impracticable to mark will have securely attached

22. (Cont'd.)

to them a wooden tally with the unit's distinguishing mark painted on each side.

The titles of units will not appear on any unit baggage. When the title of the unit has been placed on baggage for any peace time purpose, it will be painted out when the above system is put into operation. Universal and sea kit bags will be marked with serial number only.

23. MARKING OF BULK AND GENERAL STORES. (Not comprising portions of a Unit's War Equipment.)
Distinguishing marks for general or bulk stores are shown on Appendix IV.

24. INSPECTION OF TRANSPORTS.

(a) A preliminary inspection of transports prior to embarkation will be arranged by the D.N.Os., Victoria and Fremantle, in co-operation with the Commands concerned to see that the ship is in every way fit for accommodation of troops.

(b) Commands will arrange for the Senior Embarkation Staff Officer to attend for inspection at the time and date appointed by the Naval authorities named.

(c) A Medical Officer will also be detailed to be present to report on the cleanliness and ventilation of cabins and berths and all sanitary and hospital arrangements.

(d) A final inspection will be held after embarkation and immediately prior to sailing. Representatives as in Paras. (a), (b) and (c) above will be warned by the Commands to attend.

25. MASCOTS - DOGS OR OTHER ANIMALS.

Instructions will be issued direct to Masters of Ships and O.C. Troops on Board that dogs or other animals taken on to troopships are to be destroyed. These instructions will be issued in compliance with Quarantine Laws.

26. STORES NOT COMPRISING PORTIONS OF UNIT'S WAR OUTFITS.

Embarkation Staffs are authorized not to accept for shipment articles of furniture or other bulky stores not comprising portion of a Unit's War Outfit.

27. SECRECY.

Too much stress cannot be placed upon the importance of preventing any leakage of information in respect to movement overseas and particularly to the dates and times transports will be available for loadings, embarkations and subsequent departures.

28. A.H.Q. INSTRUCTIONS FOR WAR - MOVEMENT 401.
EMBARKATION STANDING ORDERS.
For information in regard to the general procedure of embarkations, reference should be made to A.H.Q. Instructions for War 110 (Movement 401) and to Embarkation Standing Orders (Provisional).

Receipt of this document is to be acknowledged on A.A.F. A.57 attached.

C.R. Duffus
Secretary to the Military Board.

## ALLOTMENT OF UNITS TO TRANSPORT Y.1

Port of Embarkation ... Melbourne Berth ... Station Pier

Date of Final Embarkation ... D-1 day Departing ... 11.30 a.m.

| Serial No. | Units | Personnel | | | | | Present Location | Remarks |
|---|---|---|---|---|---|---|---|---|
| | | Off. | W.Os. & Sgts. | O.Rs. | Total O Rs. | Total | | |
| 140 | 2/5 Bn. | 33 | 45 | 703 | 748 | 781 | Puckapunyal | |
| | 1st Reinft. | 7 | 4 | 70 | 74 | 81 | | |
| 137 | 2/2 Fd. Amb | 12 | 18 | 227 | 245 | 257 | " | |
| | 1st Reinft. | | | 5 | 5 | 5 | | |
| 144 | 2/2 Fd. Coy. | 5 | 7 | 229 | 236 | 241 | " | Includes Lieut. S.B.Cann from H.Q R.A.E. 6 Div. embarking Fremantle. |
| | 1st Reinft. | 1 | 1 | 14 | 15 | 16 | | |
| 196 | Aust. Inf. and Gen. Base Depot | 7 | 15 | 48 | 63 | 70 | Melbourne | |
| | A.A.N.S. (Nurses) | 6 | - | - | - | 6 | " | Detached from 2 A.G.H. |
| | Chaplains | 2 | - | - | - | 2 | Puckapunyal | Detached from H.Q. 17 Inf. Bde. |
| | Total Units | 73 | 90 | 1,296 | 1,386 | 1,459 | | |
| | R.A.N. | - | - | 2 | 2 | 2 | | |
| | Philanthropic Organizations: Add - | | | | | | | |
| | Y.M.C.A. | 1 | - | - | - | 1 | | |
| | Total for Transport | 74 | 90 | 1 298 | 1,388 | 1,462 | | |

APPENDIX I(b)

## 2ND A.I.F. - 2ND CONVOY

## ALLOTMENT OF UNITS TO TRANSPORT Y.2

Port of Embarkation ... Melbourne  Berth ... Station Pier

Date of Final Embarkation ... D-1 day  Departing ... 1.30 p.m.

| Serial No. | Units | Personnel | | | | | Present Location | Remarks |
|---|---|---|---|---|---|---|---|---|
| | | Off. | W.Os. & Sgts. | O.Rs. | Total O.Rs. | Total | | |
| 141 | 2/6 Bn. | 32 | 44 | 704 | 748 | 780 | Puckapunyal | |
| | 1st Reinft. | 7 | 4 | 70 | 74 | 81 | | |
| 139 | H.Q. 17 Inf. Bde. | 7 | 8 | 55 | 63 | 70 | " | Less 3 Chaplains - One detached to Y.1, Y.4, Y.5 |
| | Int. Corps Att'd. | - | 2 | - | 2 | 2 | | |
| 133 | H Q. Overseas Base | 6 | 25 | 58 | 83 | 89 | Melbourne | Less Details in 5 M.D. - embarking Y.3 |
| 138 | Four Secs. 6 Div. Prov. Coy. | 2 | 1 | 47 | 48 | 50 | " | Less Details in 5 M.D. - embarking Y.3 |
| | 1st Reinft. | - | - | 6 | 6 | 6 | | |
| 150 | 46 L.A.D. (17 Inf.Bde.) | 1 | 1 | 11 | 12 | 13 | Puckapunyal | |
| 143(b) | Details 2/8 Bn. | 2 | 3 | 40 | 43 | 45 | " | To be detailed by O.C. 8 Bn. (to be covered by separate T.51). |
| 156 | 2/1 C.C.S. | 11 | 11 | 83 | 94 | 107 | " | Less 2 Chaplains - 1 on Y.5; 1 for U.S.3. |
| | 1st Reinft. | - | - | 2 | 2 | 2 | | |
| | A.A.N.S. (Nurses) | 8 | - | - | - | 8 | | |
| | Total Units | 76 | 99 | 1,076 | 1,175 | 1,251 | | |
| | R.A.N. | - | - | 2 | 2 | 2 | | |
| | Philanthropic Organizations: | | | | | | | |
| | Add - Salvation Army | 1 | - | - | - | 1 | | |
| | Total for Transport | 77 | 99 | 1,078 | 1,177 | 1,254 | | |

2ND A.I.F. - 2ND CONVOY

APPENDIX I(c)

ALLOTMENT OF UNITS TO TRANSPORT Y.5

Port of Embarkation ... Melbourne  Berth ... Station Pier

Date of Final Embarkation ... D-1 Day  Departing ... 4 p.m.

| Serial No. | Units | Personnel | | | | | Present Location | Remarks |
|---|---|---|---|---|---|---|---|---|
| | | Off. | W.Os. & Sgts. | O.Rs. | Total O.Rs. | Total | | |
| 143(a) | 2/8 Bn. | 31 | 41 | 664 | 705 | 736 | Puckapunyal | Less Serial 143(b) detached to Y.2. |
| | 1st Reinft. | 7 | 4 | 70 | 74 | 81 | | |
| 149 | 40 L.A.D. | 1 | 1 | 11 | 12 | 13 | " | (2/2 Fd. Regt.) |
| 153 | 2/2 Fd. Regt. | 32 | 40 | 515 | 555 | 587 | " | |
| | 1st Reinft. | 4 | 3 | 35 | 38 | 42 | | |
| 192 | 4 Spec. Dental Unit | 1 | 1 | 3 | 4 | 5 | " | |
| | A.A.N.S. (Nurses) | 6 | - | - | - | 6 | S.G. | Detached from 2 A.G.H. |
| | Chaplain | 2 | - | - | - | 2 | Puckapunyal | 1 detached from H.Q. 17 Inf. Bde. |
| | A.G.H. Surgeon | 1 | - | - | - | 1 | " | 1 detached from 2/2 Fd. Regt. |
| | Total Units | 85 | 90 | 1,298 | 1,388 | 1,473 | | |
| | R.A.N. | - | - | 2 | 2 | 2 | | |
| | Philanthropic Organizations: | | | | | | | |
| | Add - Salvation Army | 1 | - | - | - | 1 | | |
| | Total for Transport | 86 | 90 | 1,300 | 1,390 | 1,476 | | |

QMG2/ES

APPENDIX I (d)

## 2ND A.I.F. - 2ND CONVOY

### ALLOTMENT OF UNITS TO TRANSPORT Y.4.

Port of Embarkation ... Melbourne  Berth ... Station Pier

Date of Final Embarkation ... D .1. day  Departing ... 12.30 p.m.

| Serial No. | Units | Personnel | | | | | Present Location | Remarks |
|---|---|---|---|---|---|---|---|---|
| | | Off. | W.Os & Sgts. | O.R.s. | Total O.Rs. | Total | | |
| 191 | 3 Spec. Dental Unit | 1 | 1 | 3 | 4 | 5 | Puckapunyal | |
| 134 | H.Q. 6 Div. | 16 | 8 | 88 | 96 | 112 | Melbourne | Includes one additional G.S.O.III tentatively. |
| 142 | 2/7 Bn. | 33 | 44 | 704 | 748 | 781 | Puckapunyal | |
| | 1st Reinft. | 7 | 4 | 70 | 74 | 81 | | |
| 135 | H.Q. 6 Div. Arty. | 4 | 1 | 17 | 18 | 22 | " | Less 1st Convoy |
| 136 | H.Q. 6 Div. Engrs. | 3 | 1 | 28 | 29 | 32 | " | Less Lieuts. J. Waring Smith - detached to U.S. 3, 2/3 Fd. Coy., and S.B. Cann - detached to Y.1, 2/2 Fd. Coy. |
| 148 | 6 Div. Petrol Coy. | 4 | 12 | 219 | 231 | 235 | " | |
| | 1st. Reinft. | - | 1 | 6 | 7 | 7 | | |
| 170 | A.L.L. Sec. | 2 | - | 6 | 6 | 8 | Melbourne | |
| 195 | 2 A.G.H. | 23 | 41 | 167 | 208 | 237 | Puckapunyal | Less Med. and Surgical Details 5 M.D. - embarking Y.3. Includes two (2) V.A.Ds. - 10 Masseuses. Less 3 Chaplains Less 1 Surgeon to Y.5. Two to U.S.3. |
| | 1st Reinft. | 1 | 1 | 5 | 6 | 7 | | |
| - | A.A.N.S. (Nurses) | 28 | - | - | - | 28 | S.G. | Balance Nurses detached to U.S.3. |
| | Chaplain | 1 | - | - | - | 1 | Puckapunyal | Detached from H.Q. 17 Inf.Bde. |
| | Total Units | 125 | 114 | 1,313 | 1,427 | 1,550 | | |
| | R.A.N. | 2 | 2 | 14 | 16 | 18 | | Includes Commodore & Staff - embark Melbourne. 8 Ratings - embarking Sydney. |
| | Philanthropic Organisations: | | | | | | | |
| | Add:- A.C.F. | 1 | | | | 1 | | |
| | Total for Transport | 128 | 116 | 1,327 | 1,443 | 1,569 | | |

QMG2/ES

APPENDIX I (e)

## 2ND A.I.F. - 2ND CONVOY
## ALLOTMENT OF UNITS TO TRANSPORT Y.3

Port of Embarkation ... Fremantle
Date of Final Embarkation ...

Berth ... Date and Time of Embarkation
Departing ... to be arranged locally

| Serial No. | Units | Personnel Off. | W.Os.& Sgts. | O.Rs. | Total O.Rs. | Total | Present Location | Remarks |
|---|---|---|---|---|---|---|---|---|
| 133 | H.Q. Overseas Base | 2 | - | 8 | 8 | 10 | Claremont | Less 1st Convoy and Advance Party. |
| 138 | Details 6 Div. Prov.Coy. | - | - | 16 | 16 | 16 | 5 M.D. | |
| 145 | Details 6 Div. Sigs. | 1 | - | 31 | 31 | 32 | " | Includes 1st Reinft. |
| 148 | Details 6 Div. Pet.Coy. | 2 | - | 52 | 52 | 54 | " | |
| 175 | 2/11 Bn. | 33 | 45 | 704 | 749 | 782 | " | |
| | 1st Reinft. | 7 | 4 | 70 | 74 | 81 | " | |
| 177 | 1 Sec. 2/3 Fd.Coy. | 1 | 1 | 63 | 64 | 65 | " | |
| | 1st Reinft. | - | - | 4 | 4 | 4 | " | |
| 179 | 2/6 Fd. Bty. (less D & F Troops) | 8 | 8 | 130 | 138 | 146 | " | 2/3 Fd. Regt. |
| | 1st Reinft. | 1 | - | 10 | 10 | 11 | " | " |
| 181 | 44 L.A.D. (I.A.T. Regt.) | 1 | 1 | 11 | 12 | 13 | " | |
| 186 | Details 2/1 H.G. Bn. | 2 | - | 57 | 57 | 59 | " | |
| | 1st Reinft. | - | - | 10 | 10 | 10 | " | |
| 187 | 1 Conv. Depot | 7 | 15 | 25 | 40 | 47 | " | Less 1st Convoy. |
| 193 | 5 Spec. Dental Unit | 1 | 1 | 3 | 4 | 5 | " | |
| 195 | 2 A.G.H. (Med & Surgical Details) | 7 | - | 29 | 29 | 36 | " | |
| | A.A.N.S. (Nurses) | 11 | - | - | - | 11 | " | |
| | Chaplains | 2 | | | | 2 | | |
| | Total Units | 86 | 75* | 1,225 | 1,298 | 1,334 | | * Figures relating to W.Os. and Sgts. are subject to alteration. |
| | R.A.N. | - | - | 2 | 2 | 2 | | |
| | Philanthropic Organizations: | | | | | | | |
| | Add: | | | | | | | |
| | Y.M.C.A. | 1 | | | | 1 | | |
| | Total for Transport | 87 | 75 | 1,225 | 1,300 | 1,387 | | |

APPENDIX II

## 2ND A.I.F. - 2ND CONVOY

### ALLOTMENT OF BULK STORES TO TRANSPORTS
(To be covered by Bills of Lading A.F. G.984)
In order of loading by transports

H.M.T. Y. 1.

| | | |
|---|---|---|
| Comforts Fund ... ... ... | 150 | tons |
| Canteens Service .. ... ... | 30 | tons |
| War Equipment 2/2 Fd. Amb. ... | 100 | tons |
| Medical Stores 2/2 Fd. Amb. ... | 5 | tons |
| | 285 | tons |

H.M.T. Y. 2.

| | | |
|---|---|---|
| A.C.S. Clothing ... ... ... | 100 | tons |
| A.R.C.S. ... ... ... | 120 | tons |
| Y.M.C.A. ... ... ... | 5 | |
| War Equipment 2/1 C.C.S. ... | 125 | |
| A.D.O.S. (Baskets Amn.).. ... | 15 | |
| | 365 | |

H.M.T. Y. 5.

Canteens Service .. 40 tons (Loaded Sydney)

War Equipment of Aus. Inf. and Cen. Base Depot

H.M.T. Y. 4.

| | | |
|---|---|---|
| Ammunition ... ... ... ... | 140 tons | - Load Sydney |
| 30 days' Reserve Rations ... | 694 tons | - " " |
| War Equipment 2 ...G.H. .. ... | 800 tons | - Load as bulk in hold |
| Medical Stores 1 A.G.H. . ... | 16 tons | |
| Medical Stores 2 A.G.H. . ... | 98 tons | |
| Emergency and Landing Rations . | 60 tons | - Load Sydney |
| | 1,716 tons | |

Space has also been requested for a maximum of 6 cars D.S.

H.M.T. Y. 3.

Canteens Service .. ... ... 50 tons.

BF.

APPENDIX III

2ND A.I.F. & 3RD CONVOY

STORES TO BE PLACED ON BOARD EACH TRANSPORT
(In addition to those listed in Appendix II)

(a) Unit War Equipments (to be placed on Transport to which Unit H.Q. is allotted, except Serial 196 which will be loaded into H.M.T. Y 5).

(b) Unit Baggage - including personal baggage of Officers and Universal and Sea Kit Bags of other ranks.

(c) S.A.A. .303 .. 99 Boxes.
.455 .. 10 "
To be at disposal of O.C. Troopship for use on voyage.

(d) Expense Stores for voyage use: (These will be issued to Units before embarkation.)

(e) 16 Tons Australian Comforts Fund stores.

(f) 20 Tons Canteens Services stores.

(g) Stationery boxes for O.C. Troopship.

NOTES: (i) All stores shown on this Appendix should be available for use on voyage with the possible exception of (a).
If sufficient accommodation is available in the ship's baggage rooms, Unit War Equipments (a) should be placed therein.

(ii) Stores in excess of the accommodation provided in any ship may, under direction from S.S.T.O. and E.S.O., be loaded into space which may be available in another ship of the convoy.

(iii) Philanthropic Stores will be loaded as under:

| | | |
|---|---|---|
| Y 1 | Y.M.C.A. .. | 4 tons |
| Y 2 | Salvation Army, | 2 tons |
| Y 3 | Y.M.C.A. .. | 4 tons |
| Y 5 | Salvation Army, | 2 tons |

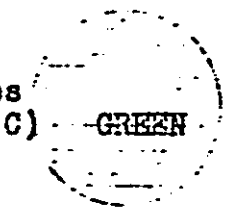
(iv) S.A.A. .303 - 99 Boxes for Y 4 will be placed on board Sydney.
.455 - 10

HG2/ES

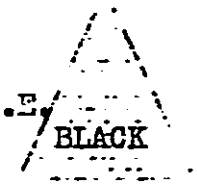
Appendix IV

## DISTINGUISHING COLOURED MARKS TO BE USED ON ALL CASES, PACKAGES, ETC. OF STORES CONSIGNED TO THE EXPEDITIONARY FORCE OVERSEAS.

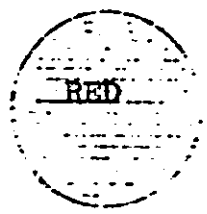
Ordnance Stores (including E.T.A.A.O.C) — GREEN



Work Stores R.E. — BLACK



A.A.S.C. — RED



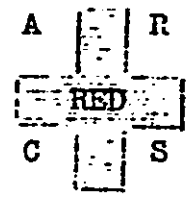
Veterinary — RED



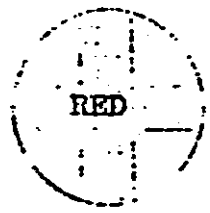
Stationery Services — YELLOW



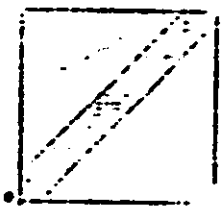
Aus.Red Cross Soc. — A R / RED / C S



Medical — RED



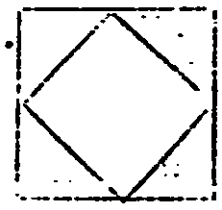
R.A.A.F. — BLUE STRIPE....



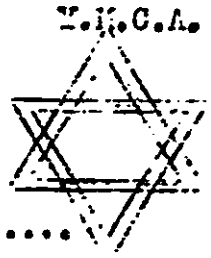
Aust.Comforts Fund — ACF RED



BLACK.... Canteen Stores



Y.M.C.A. — RED LINES.....



Salvation Army — S.A. — RED LINE.....



Supplies — BLUE



VC.

1940/83 Copy No. 89

AUSTRALIAN MILITARY FORCES : SOUTHERN COMMAND.

Headquarters,
Victoria Barracks,
Melbourne, S.C.1.
8th April, 1940.

MOST SECRET.

EMBARKATION INSTRUCTION NO: 93/40.

2ND CONVOY : 2 A.I.F.

(Issued in conjunction with A.H.Q. S.M.1043 of 29th March, 1940, Sthn. Comd. 1940/83 of 1/4/40 and Sthn.Comd.14589 of 4/4/40).

With reference to above personnel of units of 2nd A.I.F. detailed to proceed overseas by 2nd Convoy will embark in accordance with the following instructions :-

1. MOVEMENT : Personnel will move from their present location to Station Pier, Port Melbourne, and embark on H.M.Ts. Y.1, Y.2, Y.5 and Y.4., as shown in Appendices I, II, III and IV.

2. ENTRAINMENT. Troops will entrain BY UNITS and will occupy compartments from FRONT TO REAR of train by consecutive numbers corresponding with nominal rolls A.A.F. 206 and Pay embarkation card W.F.47 in the following order of Serial numbers:-

(a) AT CAULFIELD ON 14 APR.40.

| | | | | |
|---|---|---|---|---|
| Serial No. | 133 | on No. | 1 | SPECIAL TRAIN |
| | 138 | " | " | " |
| | 196 | " | " | " |

(b) At CAULFIELD on 15 APR. 40.

| | | | | |
|---|---|---|---|---|
| Serial No. | 134 | on No. | 10 | SPECIAL TRAIN |
| | 170 | " | " | " |

(c) At SEYMOUR on 14 APR. 40.

| | | | | |
|---|---|---|---|---|
| Serial No. | 140 | on No. | 2 | SPECIAL TRAIN |
| | 140 | " | 3 | " |
| | 137 | " | 4 | " |
| | 144 | " | 4 | " |
| | 141 | " | 5 | " |
| | 141 | " | 6 | " |
| | 139 | " | 6 | " |
| | 150 | " | 6 | " |
| | 143(b) | " | 6 | " |
| | 156 | " | 6 | " |
| | 143(a) | " | 7 | " |
| | 143(a) | " | 8 | " |
| | 149 | " | 8 | " |
| | 153 | " | 8 | " |
| | 153 | " | 9 | " |
| | 192 | " | 9 | " |

(d) At SEYMOUR on 15 APR. 40.

| | | | | |
|---|---|---|---|---|
| Serial No. | 191 | on No. | 11 | SPECIAL TRAIN |
| | 142 | " | 11 | " |
| | 142 | " | 12 | " |
| | 135 | " | 12 | " |
| | 136 | " | 12 | " |
| | 148 | " | 13 | " |
| | 195 | " | 13 | " |

(e)/

(e) CONTROL OF TROOPS -

(i) 17 Aus.Inf.Bde. and Camp Comdt.,Caulfield, will detail Os. C. Special Trains departing from their respective areas.

(ii) Area Comdt. Seymour and Camp Comdt., Caulfield, will detail the necessary staff for and will be responsible for entrainment.
It is essential that the programme laid down be strictly adhered to.

2A. RAIL WARRANTS. Camp Comdts. Puckapunyal and Caulfield will provide the necessary bulk rail warrants for each special train departing from their respective Areas. Warrants will be endorsed "2 A.I.F. - 2ND CONVOY".

3. UNIT MARKERS. On arrival of trains at Station Pier, Unit Markers (who will be detailed by Units before entraining at Seymour and Caulfield) will detrain and stand fast opposite their compartments until directed by R.T.Os to their respective Marker positions as indicated by sign boards showing Serial Numbers.

4. DETRAINMENT (ALL TRAINS).
ALL RANKS other than Unit Markers (as in para.3) will NOT detrain until R.T.O. has given the signal to do so which will be -

THREE SHORT WHISTLE BLASTS.

5. EMBARK-ATION. On completion of detrainment ALL RANKS will be embarked by units on respective transports in accordance with the following instructions :-

H.M.Ts. Y.1 AND Y.5.

(a) A guiding officer detailed by E.S.O. will guide personnel (ALL RANKS) by units in order of detrainment on to ship.

(b) Pay embarkation card W.F.47 which will be readily accessible in top left hand pocket of tunic on detrainment, will be handed to representative of pay section at foot of gangway.

(c) Troops are then guided to armoury and pack room where rifles and packs will be handed over in that order to corresponding stowage parties detailed from Employment Company.

(d) Troops will then be led to their respective mess decks by troops deck Sergeants and guides allotted to mess tables.

(e) ALL RANKS will then remain with units on mess decks until after final inspection of ship has been completed.

(f) After final inspection of ship, Officers, W.Os. and Sgts. will be directed to their respective cabins under arrangements made by O.C. Troopships.

H.M.T. Y.2.

(g) A guiding officer detailed by E.S.O. will guide units in order of detrainment to point arranged at ship's side where rifles and packs will be passed by chain system for stowage in armoury and pack room.

(h)/

(h) Chain personnel inboard ship will be provided by Camp Comdt., Caulfield Racecourse.

(i) On completion of stowage of rifles and packs, troops will be led to upper concourse for embarkation.

(j) UNITS (ALL RANKS) will then be led to embarkation gangway from where procedure will be as laid down for H.M.Ts. Y.1 and Y.5, para.5(b), (d), (e) & (f).

H.M.T. Y.4.

(k) On detrainment UNITS (ALL RANKS) will be guided by E.S.O. staff to gangway for embarkation from where procedure will be as laid down for H.M.Ts. Y.1 and Y.5, para.5(b).

(l) On embarkation guides supplied from the Ship's complement will lead personnel (accompanied by Officers & N.C.Os) to Unit quarters, where troops occupying that accommodation will remain.

(m) Officers, W.Os. and Sgts. will then report to E.S.O. staff who will be located in foyer on D. Deck opposite Barber's shop, who will direct them to their cabins.

(n) ALL RANKS when berthing accommodation has been located and occupied will stand fast until after final inspection of ship.

5A. PERSONNEL EMBARKED — Once embarked no personnel will be allowed to leave the Ship without permission of C.O. Troops, who will consult the E.S.O. before giving same.

6. UNIVERSAL KIT BAGS. — FOR TROOPS ALLOTTED TO H.M.Ts. Y.1, Y.2 & Y.5.

Universal kit bags will be stowed in universal kit bag rooms on board. These can only be made available to troops during voyage under arrangements made by O.C. Troopships.

7. OFFICERS' LIGHT BAGGAGE AND UNIVERSAL KIT BAGS FOR UNITS ALLOTTED TO Y.1, Y.2 AND Y.5.

(a) LOADING OF TRAINS

Officers' Light Baggage and Universal Kit Bags will be loaded into trains under unit arrangements as follows:-

Trains ex Seymour -
In luggage van at front end of train.

Trains ex Caulfield -
In luggage van at rear end of train.

(b) Unloading of Trains

Officers light baggage and universal kit bags will be unloaded from trains on to trolleys by baggage party supplied by Camp Comdt., Caulfield Racecourse.

(c) Placing on board.

(i) Stevedores will take over officers' light baggage and universal kit bags when loaded on trolleys from trains and place on board for distribution to cabins and universal kit bag rooms respectively.

(ii) Ship's baggage officer will be responsible for placing officers' light baggage in cabins allotted.

8./

8. OFFICERS'S LIGHT B.GG.GE FOR UNITS ALLOTTED TO H.M.T. Y.4.

(a) This baggage will be loaded in baggage vans on trains under unit arrangements as follows :-

Trains ex Seymour - In front end of trains
" " Caulfield - " rear " " "

(b) This baggage will be unloaded from trains on arrival at Station Pier by a baggage party detailed by Camp Comdt., Caulfield Racecourse, and placed on trolleys, thence by stevedore labour to a position on board for distribution to cabins by ship's baggage officer.

9. PERSONAL ARMS AND EQUIPMENT :

(a) For units allotted to H.M.Ts. Y.1, Y.2 and Y.5.
Equipment less water bottle and haversack will be stripped and stowed in the pack. Steel helmets will also be stowed in the packs. Bayonets (with scabbard) will be fixed ready for stowage in equipment room and armoury respectively.
This will be done prior to leaving camp locations or during train journey.

(b) For units allotted to H.M.T. Y.4.
All ranks will embark with, and retain, personal arms and equipment.

10. PERSONAL EFFECTS OF OFFICERS AND OTHER RANKS.

(a) Officers' baggage required for use during the voyage will be clearly marked "WANTED ON VOYAGE".

(b) Other Ranks allotted to Y.1, Y.2 and Y.5.

(i) All clothing and necessaries required by Other Ranks during the voyage will be packed in sea kit bags previous to leaving camp locations.

(ii) The remainder of Other Ranks' kits will be packed in Universal Kit Bags for stowage.

(c) Other Ranks allotted to Y.4.
Personnel will carry from camp locations, entrain and embark with and retain their personal effects (Universal and sea kit bags).

11. SHIP STAFFS FOR EACH SEA TRANSPORT.

(a) In order that Ship's Staffs will be fully conversant with procedure on board transports and can co-operate with the Ship's Master and his Officers in regard to disposal of accommodation and arrangements on board for the comfort of troops, the following will embark at least three days ahead of the units embarking on their respective Transports.

| | | |
|---|---|---|
| (i) | O.C. Troops on Board | |
| (ii) | Ship's Adjutant | |
| (iii) | Ship's Baggage Officer | |
| (iv) | Ship's Messing Officer | Ship's Officers will instruct these details in their respective duties and responsibilities |
| (v) | Ship's Sergeant-Major | |
| (vi) | Ship's Quartermaster-Sergeant | |
| (vii) | Troop Decks Sergeants (4) | |

(b)/

(b) Personnel will report to E.S.O. on Station Pier, Port Melbourne, at 1030 hrs. on Thursday, 11 Apr. 40. under arrangements made by 17 Aus. Inf. Bde.

12. LABELS

Labels A.F.G.1064 will be securely attached to -

(1) Arms
(2) Packs
(3) Universal Kit Bags
(4) Sea Kit Bags

13. RECORDS PROCEDURE NOMINAL ROLLS AND DOCUMENTS.

With reference to above the compilation and distribution of records and documents will be carried out in accordance with instructions as directed in Southern Command memo. No. 14589 of 4 Apr. 1940.

13A. RECORDS AND E.S.O's OFFICE LOCATIONS.

A District Records and E.S.O's Office will be established and located on upper concourses opposite each ship during embarkation. These will be indicated by sign boards.

14. MECHANICAL TRANSPORT.

Where the use of M.T. is required during this operation and is to be arranged for or provided by A.D.S.T., separate instructions will be issued by A.D.S.T.

15. H.M.Ts BERTH LOCATIONS AT STATION PIER.

Y.1 Inner West
Y.2 Inner East
Y.5 Outer West
Y.4 Outer East

16. MEALS ON DAYS OF EMBARKATION :

MORNING MEAL

(a) Morning meal will be provided for all serials prior to leaving camp locations.

MIDDAY MEAL

(b) Personnel embarking on H.M.Ts Y.1, Y.2 and Y.4, will be provided with midday meal on respective transports on completion of embarkation.

(c) Personnel embarking on H.M.T. Y.5 will be provided with midday meal as follows :-

(i) Personnel entraining on No.7 and 8 special train will carry haversack lunches and consume same during train journey.

(ii) Personnel entraining on No.9 Special train will be provided with midday meal prior to leaving camp location.

17./

17. BERTHING ACCOMMODATION. Berthing lists are being forwarded to those concerned under separate cover.

18. GUARDS AND PICQUETS. Guards and picquets will be supplied by 12 Garr. Bn. as required to be mounted by Southern Command.

19. MEDICAL.

(a) D.D.M.S. will arrange a R.A.P. on Station Pier consisting of -

1 Off.
1 Sgt.
2 Ptes. (w/stretcher)

who will report for orders to E.S.O. on inner concourse Station Pier at 0800 hrs. daily on 14 and 15 Apr. 40, and will not dismiss until so ordered by E.S.O.

(b) D.D.M.S. will seek the co-operation of St.John's Ambulance Association in providing personnel to assist in first aid attention to members of the public at entrance gates to pier.

20. INSPECTION.

(a) After completion of embarkation on each transport, a final inspection will be made.

(b) Inspecting party will rendezvous on board ship at head of staff gang way on each ship immediately after all troops have been embarked.

(c) The following officers will join D.N.O., Victoria, and Ship's Masters representative :-

E.S.O.
Asst. E.S.O.
G.O. Troops
Medical Officer (D.D.M.S. to notify Sthn.Cmd. name of officer).

(d) E.S.O. will submit report as to the condition of the Ship. This will be counter signed by D.N.O., C.O. Troops and Ship's Master.

21. SECURITY.

(a) Secrecy.-
Too much stress cannot be placed upon the importance of preventing any leakage of information in respect to movement overseas, and particularly to the dates and times transports will be available for loadings, embarkations, and subsequent departures.

(b) Photographs.
ONLY persons in possession of Special Passes for the purpose will be permitted the use of Cameras.

22. PETS. NO animals of any description are to be taken aboard. Disregard of this order will be a serious offence.

23. TRAFFIC.
The Superintendent of Police Metropolitan District has been requested and has agreed to provide adequate traffic control.

24./

24. FATIGUE PARTIES. (a) Fatigue Parties as shown in Appendix V will be provided by Camp Comdt., Caulfield Racecourse.

(b) Meals.
Haversack lunch will be carried.
Hot water for tea making will be provided.

Rail Warrant - Camp Comdt. will provide the necessary bulk warrants to cover forward and return journeys.

25. RECEIPT. Acknowledge (A.F. A.57 attached).

Major,
D.A.Q.M.G., Southern Command.

VC.

TRANSPORT Y.1

APPENDIX SHOWING UNITS ALLOTTED TO SEA TRANSPORT EMBARKING SUNDAY, 14 APR. 40.

APPENDIX I.

| Serial No. | Unit | Personnel Off. | W.Cs Sgts. | O.Rs. | Total | From | Travel by Train | Date 14 Apr.40 Depart | Arrive | REMARKS |
|---|---|---|---|---|---|---|---|---|---|---|
| 196 | Aus.Inf.& Gen. Base Depot | 7 | 15 | 48 | 70 | CAULFIELD RLY.STA | No.1 Special | 0745 hrs. | 0810 hrs. | NOTE :- Troops will be formed up on No.1 Platform 15 minutes prio to departure of train. |
| 140 | 2/5 Bn. | - | - | - | 500 | SEYMOUR | No.2 Special | 0645 hrs. | 0900 hrs. | NOTE (1) Serial 140. Personnel may be varied slightly in order to permit sub unit (platoon) entraining complete. (2) A.D.S.T. will arrange for he provision of necessary M.T. to convey personnel & bagge from camp location to Seymour fo entrainment (see para.14). |
| 140 | 2/5 Bn. | - | - | - | 281 | " | No.3 Special | 0745 hrs. | 1000 hrs. | |
| | 1st Reinf. | - | - | - | 81 | " | | | | |
| TOTAL | 2/5 Bn.& 1st Reinf. | 40 | 49 | 773 | 862 | | | | | |
| 137 | 2/2 Fd.Amb. | 12 | 18 | 227 | 257 | " | No.4 Special | 0845 | 1100 hrs. | |
| ℓ | 1st Reinf. | - | - | 5 | 5 | | | | | |
| 144 | 2/2 Fd.Coy. | 5 | 7 | 229 | 241 | " | " | " | " | |
| | 1st Reinf. | 1 | 1 | 14 | 16 | | | | | |
| X | Chaplains | 2 | - | - | 2 | " | " | " | " | |
| | A.A.N.S.(Nurses) | 6 | - | - | 6 | Nurses will proceed to ship by M.T. provided by A.D.S.T. and embark at 2100 hrs. on Saturday, 13 Apr.40. See para.14 | | | | |
| | TOTAL UNITS | 73 | 90 | 1296 | 1459 | | | | | |
| | R.A.N. | - | - | 2 | 2 | | | | | |
| | Y.M.C.A. | 1 | - | - | 1 | Y.M.C.A. personnel will embark under instructions on reporting to E.S. | | | | |
| | TOTAL FOR Y.1 | 74 | 90 | 1298 | 1462 | | | | | |

ℓ Includes Lt. B. CANN from H.Q. R.A.E. 6 Div. embarking Fremantle.
X Detached from H.Q. 17 Aus.Inf.Bde.

EL.

APPENDIX II

TRANSPORT Y2

APPENDIX showing units allotted to Sea Transport embarking Sunday 14 Apr. 40

| Serial No. | Unit | Personnel Off. | W.O. Sgts | O.Rs | Total | From | Travel by Train. | Date 14 Apr.40 Depart | Arrive | Remarks |
|---|---|---|---|---|---|---|---|---|---|---|
| 133 | H.Q. Overseas Base | 6 | 25 | 58 | 89 | Caulfield Rly. Stn. | No. 1 Special | 0745 hrs. | 0810 hrs. | NOTE: Troops will be formed up on No. 1 platform 15 minutes prior to departure of train |
| 138 | Four Sections 6 Div. Prov.Coy | 2 | 1 | 47 | 50 | " " | " | " | " | |
| | 1st REINF. | | | 6 | 6 | " " | " | " | " | |
| 141 | 2/6 Bn. | | | | 550 | Seymour | No.5 Special | 0945 hrs, | 1200 hrs. | NOTES: (1) Serial 141. Personnel may be varied slightly in order to permit sub-unit (platoon) entraining complete. (2) A.D.S.T. will arrange for provision of necessary M.T. to convey personnel & baggage from camp location to Seymour for extrainment. (see para. 14) |
| 141 | 2/6 Bn. 1st REINF. | | | | 230 81 | " | No. 6 Special | 1045 hrs. | 1300 hrs. | |
| TOTAL | 2/6 BN & 1ST REINF. | 39 | 48 | 774 | 861 | | | | | |
| 139 | H.Q. 17 Inf.Bde. Int.Corps Att'd | 7 – | 8 2 | 55 – | 70 2 | " | " | " | " | |
| 150 | 46 L.A.D.(17 Inf.Bde) | 1 | 1 | 11 | 13 | " | " | " | " | |
| 143(b)ø | Details 2/8 Bn. | 2 | 3 | 40 | 45 | " | " | " | " | |
| 156 | 2/1 C.C.S. 1st REINR. | 11 | 11 | 83 2 | 105 2 | | | | | |
| | A.A.N.S.(Nurses) | 8 | | | 8 | Nurses will proceed to ship by M.T. provided by A.D.S.T. & embark at 2100 hrs. on Saturday 13 Apr. 40 (see para. 14) | | | | |
| | TOTAL UNITS | 76 | 99 | 1076 | 1251 | | | | | |
| | R.A.N. | – | – | 2 | 2 | | | | | |
| | Salvation Army | 1 | | | 1 | Sal. Army personnel will embark under instructions on reporting to E.S.O. | | | | |
| | TOTAL FOR Y2 | 77 | 99 | 1078 | 1254 | | | | | |

ø To be detailed by C.C. 8 Bn. (to be covered by separate T.51)

JD.

TRANSPORT Y.5.

APPENDIX III.

APPENDIX SHOWING UNITS ALLOTTED TO SEA TRANSPORT EMBARKING SUNDAY, 14 APR. 40.

| Serial No. | Unit. | Personnel | | | | From | Travel by Train | Date 14 APR. 40. | | Remarks |
|---|---|---|---|---|---|---|---|---|---|---|
| | | Off. | W.O. Sgts. | O.Rs. | Total | | | Depart | Arrive | |
| 143(a) | 2/8 BN. | | | | 500 | SEYMOUR | No.7 SPECIAL | 1145 hrs. | 1400 hrs. | NOTES: |
| 143(a) | 2/8 BN. 1ST REINF. | | | | 236<br>81 | " | No.8 SPECIAL | 1245 " | 1500 " | (1) SERIALS 143(a) and 153. Personnel may be varied slightly in order to permit sub unit (platoon or troop) entraining complete. |
| | TOTAL 2/8 BN.& REINF. | 38 | 45 | 734 | 817 | | | | | |
| 149 | 40 L.A.D. | 1 | 1 | 11 | 13 | | | | | |
| 153 | 2/2 FD.REGT. | | | | 170 | | | | | (2) A.D.S.T. will arrange for provision of necessary M.T. to convey personnel and baggage from camp location to Seymour for entrainment (See para. 14). |
| 153 | 2/2 FD.REGT. 1ST REINF. | | | | 417<br>42 | " | No.9 SPECIAL | 1345 " | 1600 " | |
| | TOTAL 2/2 FD. REGT.& REINF. | 36 | 43 | 550 | 629 | | | | | |
| 192 | 4 SPEC. DENTAL UNIT | 1 | 1 | 3 | 5 | " | " | " | " | |
| | CHAPLAINS (Detached from 17 Bde. & 2/1 C.C.S.) | 2 | | | 2 | " | " | " | " | |
| | A.G.H. SURGEON (Detached from 2/2 Fd. Regt.) | 1 | | | 1 | " | " | " | " | |
| | A.A.N.S. (Nurses) | 6 | | | 6 | Nurses will proceed to Ship by H.T. provided by A.D.S.T. and embark at 2100 hrs. on Saturday, 13 APR. 40 (See para.14). | | | | |
| | TOTAL UNITS | 85 | 90 | 1298 | 1473 | | | | | |
| | R.A.N.<br>SALVATION ARMY | 1 | | 2 | 2<br>1 | SAL.ARMY personnel will embark under instructions on reporting to E.S.O. | | | | |
| | TOTAL FOR Y.5 | 86 | 90 | 1300 | 1476 | | | | | |

VC.

TRANSPORT Y.4

APPENDIX IV.

APPENDIX SHOWING UNITS ALLOTTED TO SEA TRANSPORT EMBARKING MONDAY, 15 APR.40.

| Serial No. | Unit | Personnel Off. | W.Os Sgts. | O.Rs. | Total | From | Travel by Train | Date 15 Apr.40 Depart | Arrive | Remarks |
|---|---|---|---|---|---|---|---|---|---|---|
| 134 | H.Q.,6 Div. | 16 | 8 | 88 | 112 | CAULFIELD RLY.STA. | No.10 Special | 0745 hrs. | 0810 hrs. | NOTES (1) Troops will be formed up on No.1 platform 15 minutes prior to departure of train. (2) Train will stop at No. 10 East platform, Flinders St.to pick up Staff Offcrs.6 Div.H.Q. only. |
| 170 | A.I.L. Sec. | 2 | - | 6 | 8 | " | " | " | " | |
| 191 | 3 Spec.Dental Unit | 1 | 1 | 3 | 5 | SEYMOUR | No.11 Special | hrs. 0645 | hrs 0900 | NOTES (1) SERIAL 142 personnel may be varied slightly in order to permit sub unit (platoon) entraining complete. (2) A.D.S.T. will arrange for provision of necessary M.T. to convey personnel & baggage from camp location to Seymour for entrainment (see para.14). |
| 142 | 2/7 Bn. | - | - | - | 495 | " | " | " | " | |
| 142 | 2/7 Bn. | - | - | - | 286 | " | No.12 Special | 0745 hrs. | 1000 hrs. | |
| | 1st Reinf. | - | - | - | 81 | | | | | |
| TOTAL | 2/7 Bn. & Reinf. | 40 | 48 | 774 | 862 | " | " | " | " | |
| 135 | H.Q. 6 Div.Arty. | 4 | 1 | 17 | 22 | " | " | " | " | |
| 136 | H.Q.-6 Div.Engrs. | 3 | 1 | 28 | 32 | " | " | " | " | |
| 148 | 6 Div.Pet.Coy. | 4 | 12 | 219 | 235 | " | No.13 Special | hrs. 0845 | hrs. 1100 | |
| | 1st Reinf. | - | 1 | 6 | 7 | " | " | " | " | |
| 195 | 2 A.G.H. | 23 | 41 | 155 | 219 | " | " | " | " | |
| | 1st Reinf. | 1 | 1 | 5 | 7 | " | " | " | " | |
| | Chaplain (Detached from 17 Bde.) | 1 | - | - | 1 | " | " | " | " | |
| | A.A.N.S.(Nurses) | 28 | - | - | 28 | Nurses, V.A.Ds. & Masseuses will proceed to ship by M.T. provided by A.D.S.T. and embark at 2000 hrs. on Sunday, 14 Apr.40.(See para.14). | | | | |
| | V.A.D. & Masseuses | - | - | 12 | 12 | | | | | |
| | TOTAL UNITS | 123 | 114 | 1313 | 1550 | | | | | |
| | R.A.N. | 2 | 2 | 15 | 19 | A.C.F. personnel will embark under instructions on reporting to E.S.O. | | | | |
| | Aus.Com.Fund | 1 | - | - | 1 | | | | | |
| | TOTAL FOR Y.4 | 126 | 116 | 1328 | 1570 | | | | | |

3L.

APPENDIX V

MOVEMENT OF PERSONNEL OF EMPLOYMENT COY. FROM CAULFIELD.

| Serial No. | Date | Strength | | | | Travel by Train | From | To | Depart | Arrive | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Off. | Sgts. | O.R. | Total | | | | hrs. | hrs. | |
| 1 | 14. 4.40 | 1 | 1 | 12 | 14 | No. 1 Special | Caulfield | Port Melbourne | 0745 | 0810 | NOTES: (1) On arrival at Port Melbourne the Officer i/c. of each Serial will issue report to E.S.O. for instructions. (2) Troops will not detrain until instructed by R.T.C. (3) On completion of duty and when released by E.S.O personnel will return to Camp location by the first available train from Port Melbourne Rly. Stn. under arrangements made by the O.C. party. |
| 2 | 14. 4.40 | 5 | 5 | 100 | 110 | " | " | " | 0745 | 0810 | |
| 3 | 14. 4.40 | 1 | 1 | 36 | 38 | " | " | " | 0745 | 0810 | |
| 4 | 15. 4.40 | 1 | 1 | 12 | 14 | No. 10 Special | " | " | 0745 | 0810 | |

JD.

DISTRIBUTION:

Copy No.

| | |
|---|---|
| 1 | (Q.M.G. Movement) (For Information). |
| 2 | Area Commandant, Seymour |
| 3 | Camp " Puckapunyal |
| 4 | Camp " Caulfield |
| 5-8 | 6 Div. |
| 9 | Aus. Inf. & Gen. Base Depot, Caulfield |
| 10 | H.Qrs. Overseas Base, " |
| 11 | 6 Div. Prov. Coy. " |
| 12-32 | 17 Aus. Inf. Bde.<br>1 copy for each serial embarking from Puckapunyal and O.C. Troopships (For information) |
| 33 | Matron in Chief |
| 34 | Brig. i/c. Admin. |
| 35-36 | Col. G.S. |
| 37-38 | G.S.O. (i.I.) |
| 39-40 | D.A.A.G. |
| 41-44 | D.A.Q.M.G. |
| 45-50 | E.S.O. |
| 51 | Brig. R.A. .. (For information) |
| 52 | C.E. |
| 53 | A.D.W. |
| 54 | C.S.O. |
| 55-57 | A.D.S.T. |
| 58 | D.A.D.T. |
| 59 | D.D.M.S. |
| 60 | A.P.M. |
| 61 | 10 Prov. Coy. |
| 62 | A.D.O.S. |
| 63 | D.A.D.O.S. |
| 64 | D.F.O. |
| 65 | Asst. D.F.O. (3 Dist. A/cs. Office) |
| 66 | 3 Dist. Records |
| 67 | File |
| 68-69 | WAR DIARY |
| 70-79 | Spare. |

Copies for information to:

| | |
|---|---|
| 80 | D.N.O. |
| 81 | S.S.T.O., C/o. D.N.O. |
| 82-84 | Ships' Masters H.M.T. Y.1, Y.2, Y.4, Y.5, C/o. E.S.O. |
| 85-86 | Harbour Trust Comsrs.<br>1 copy for Capt. JOY, Harbour Master. |
| 87 | Sup't. of Police, Metropolitan District,<br>Russell St., City. |

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AUSTRALIAN MILITARY FORCES - SOUTHERN COMMAND.

Headquarters,
Victoria Barracks,
MELBOURNE. S.C.1.

SECRET.

1st April, 1940.

H.Q. SOUTHERN COMMAND
SECRET
No. 1940 / 83

2ND CONVOY - 2 A.I.F.

SHIPMENT OF STORES AND WAR EQUIPMENT.

(Issued in conjunction with A.H.Q. S.H. 1043).

The shipment of Stores and War Equipment will be carried out in accordance with the following instructions:

1. ALLOTMENT TO TRANSPORTS:

H.M.T. Y.1
H.M.T. Y.2
H.M.T. Y.4
H.M.T. Y.5

} See Appendices I and II.

2. M.T. VEHICLES ON TRANSPORTS:

Space may be available for 6 Cars D.S. only on H.M.T. Y.4.

3. GENERAL OR BULK STORES TO BE PLACED ON TRANSPORTS:

(a) General or Bulk Stores have been allotted to transports in accordance with Appendix I.

(b) General or Bulk Stores will include:-

(i) All natures of reserve stores and supplies for consignment to Overseas Base including Canteen Stores and those of Philanthropic Organizations for which shipping space has been made available.

(ii) Certain war equipments, or portions thereof, which it is not intended to issue to Units during the pre-embarkation period, viz., War Equipments of 2 Aust. Gen. Hos., 2/2 Fd. Amb., H.Qs. Aus.Inf. & Gen. Base Depot, etc.

4. STORES TO BE PLACED ON BOARD EACH TRANSPORT: (excluding Appendix I).

(a) The War Equipments of Units (less those not issued to Units during the pre-embarkation period) will be placed on the Transports to which Units (or Unit Headquarters) has been allotted.

(b) Other Stores to be placed on each transport are shown generally on Appendix II.

/2.

4 A. DATES BY WHICH SHIPS WILL BE AVAILABLE FOR LOADING OF STORES, AS UNDER :-

| Transport | Stores to be placed on board | Berth | Date |
|---|---|---|---|
| Y.1 | Stores allotted on Appendix I<br><br>Units War Equipments and Stores | PRINCES Pier<br><br>(Inner West) | D-10 onwards<br><br>D-5 day onwards |
| Y.2 | Stores allotted Appendix I<br>(Units War Equipments.<br>(and Stores shown on Appendix II. | PRINCES Pier<br>(Inner East) | D-11 onwards<br>D-5 day onwards |
| Y.5 | Stores allotted Appendix I<br>Units War Equipments and Stores shown on Appendix II | PRINCES Pier | D-6 onwards<br>D-4 day onwards |
| Y.4 | Stores and Vehicles allotted Appendix I.<br>Unit War Equipments and stores shown on Appendix II. | STATION Pier | D-6 onwards<br><br>D-4 |

5. CALLING FORWARD OF GENERAL AND BULK STORES :

Bulk Stores as allotted to H.M.Ts., as shown in Appendix I, will be ready for calling forward as follows :-

(a) Y.1 and Y.2 by 0800 hrs. on 2 April, 1940.

(b) Y.4 and Y.5 by 0800 hrs. on 8 April, 1940.

NOTE:- Delivery of all Stores to Wharf must be completed in the case of Y.1 and Y.2 by 1200 hrs. on 9th April, 1940, and Y.4 and Y.5 by 1200 hrs. on 12th April, 1940.

6. DESPATCH OF WAR EQUIPMENT AND OFFICERS' HEAVY BAGGAGE FROM CAMP LOCATIONS.

Units detailed to proceed by 2nd Convoy in accordance with Appendix II will have War Equipment Stores ready for loading on Motor Transport at camp locations as follows :-

| Serial No. | H.M. Transport | Remarks |
|---|---|---|
| 196<br>133<br>138 | Y.1<br>Y.2<br>" | To be ready for loading on M.T. to be provided by 7 Res. M.T. Coy. at 0800 hrs. on 9 April, 1940, and conveyed direct to respective ships |
| 134<br>170<br>135 | Y.4<br>"<br>" | To be ready for loading on M.T. to be provided by 7 Res. M.T. Coy. at 0800 hrs. on 9 April, 1940, and conveyed direct to ship. |

/3.

| Serial No. | H.M. Transport | Remarks |
|---|---|---|
| 140<br>137<br>144<br>141<br>139<br>150<br>143(b)<br>156 | Y.1<br>"<br>"<br>Y.2<br>"<br>"<br>"<br>" | To be ready for loading on M.T. to be provided by 6 Div. A.A.S.C, and Aus.Corps Sigs. at 0800 hrs. on 9 April, 1940, and conveyed to Seymour Mob. Siding for transfer to Rail transport, thence direct to respective ships at Princes Pier for delivery by 0800 hrs. 10 April, 1940. |
| 191<br>142<br>136<br>148<br>195<br>143(a)<br>149<br>153<br>192 | Y.4<br>"<br>"<br>"<br>"<br>Y.5<br>"<br>"<br>" | To be ready for loading on M.T. to be provided by 6 Div. A.A.S.C. and Aus.Corps Sigs. at 0800 hrs. on 9 April, 1940, and conveyed to Seymour Mob. Siding for transfer to rail transport, thence direct to respective ships for delivery by 0800 hrs. 10 April, 1940. |

7. DELIVERY NOTES (USE A.A.B. 66).

All drivers of vehicles conveying stores to transports must be given Delivery Notes (A.A.B.66) in duplicate. It is important that these notes state :-

Serial No.
Unit Marks
Code Numbers of Ship.
Consecutive Numbers of Packages.

Measurement of the packages they cover, otherwise cannot be reconciled correctly with the stores shipment programme by the Check Clerks in charge. One copy of these notes must be retained by the Check Clerks and the other, after being duly receipted by these officials, will be returned to the drivers for return to the consignor (i.e. Unit or Holding Depot).

8. UNITS' HEAVY BAGGAGE AND WAR EQUIPMENT : X

(a) Unit War Equipment and Heavy Baggage will be checked on board Transports in the presence of a representative detailed from the Unit involved, who will note stowage position.

Officers' Heavy Baggage not exceeding 100 lb. will be included in this move and will be placed in ship's Baggage Room under supervision of Unit representative and Baggage Section - Embarkation Staff.

X - Excluding those not issued to Units during the pre-embarkation period and treated as general or bulk stores.

para.8 (contd).

/4.

(b) Unit Q.Hs. or their representatives will report to E.S.O. on Princes Pier simultaneously with arrival of the first delivery.

9. PACKING OF STORES FOR SHIPMENT:

(a) It is of the utmost importance that particular attehtion is paid to the packing of all stores, etc., and only STRONG and SOUND cases or crates, preferably bound with hoop iron or wire, are used.

(b) The weight of packages should not exceed one hundredweight otherwise difficulty is experienced in transhipment at Port of Disembarkation.

(c) Unit serial numbers, code number of ship, distinguishing marks and consecutive number of package must be clearly shown on one end and one side of all packages.

(d) Stores "Wanted on Voyage" should be clearly marked if convenient stowage is required. Special "Wanted on Voyage" labels have been printed and are available from the E.S.O. The Embarkation Staff cannot accept responsibility for accessible stowage of "Wanted on Voyage" stores in the absence of the distinguishing labels referred to.

(e) The S.S.T.O. is authorised to reject any stores for shipment which, in his opinion or that of the ship's agent, are insufficiently packed. Broken or damaged cases or crates of stores will also be rejected for shipment.

10. STORES FOR TRAINING ON VOYAGE:

(a) Special arrangements will be made on board transports for accommodation of stores required for training purposes on voyage.

(b) Where such stores comprise portions of the units War Equipment or are specially provided from Ordnance Depots, they are to be marked with "Wanted on Voyage" labels.

/5..

11. DOCUMENTS.

(a) Requisition for Shipment of Stores. - A.A.F. T.52.

Directorates or Depots and Consignors (including Units) requiring shipping space will complete this form in quadruplicate and forward same to Movement Section (A.H.Q.) with the required information inserted in Columns (1) to (7) of the form.

When particulars of shipment have been decided, columns (8), (9) and (10) will be completed by Movement Section (A.H.Q.) who will return one copy to the Requisitioning Service or Depot or Consignor and will transmit two copies to Embarkation Staff, retaining the fourth copy for reference.

The consignors will then arrange for consignments to be despatched to ship's side on receipt of "calling forward" advice from the Embarkation Staff Officer at the Ports concerned.

Immediately after the sailing of the vessel to which consignments have been allotted, the Embarkation Staff Officer will endorse the forms relating to each as follows:-

(i) When the whole consignment has been shipped, by endorsing the bottom right hand corner of the form.

(ii) When only a portion has been shipped, by deleting the items and making an appropriate reference in the Remarks Column.

(iii) When no part of the consignment has been shipped, by making a note to this effect in the Remarks Column.

One copy of the form thus completed will be forwarded to Movement Section (A.H.Q.) (for noting and return to the consignor), the second copy being retained with Embarkation Records.

(b) Report of Sailing of Freight Ship. A.A.F. T.53.

This form w ill be used in future to record the shipment of all stores and Unit War Equipments.

It will be prepared immediately after the sailing of ships to which consignments have been allotted, in triplicate, by the Superintending Sea Transport Officer at each Port of Embarkation and disposed of as follows:-

(i) One copy for the Port of Discharge will be given to the Senior Embarkation Staff Officer who will compare it with the original "ship allotment" and will return it to Movement Section (A.H.Q.) for transmission to Movement Control at the Overseas Port of Discharge.

(ii) One copy will be forwarded for retention by A.H.Q. Movement Section.

(iii) The third copy will be retained by the Embarkation Staff Officer at each Port and attached to the Records relating to embarkations at that Port.

(c) Bills of Lading. - G.964 (For General or Bulk Stores).

The following will be the procedure in connection with Bills of Lading:-

(i) All consignors will send to the Port of Embarkation Bills of Lading in sextuple for all stores destined for the Overseas Port.

(ii) The Embarkation Staff at the Port is responsible that Bills of Lading to cover all Military cargo in vessels loaded under supervision of the Superintending Sea Transport Officer are, after being signed by that Officer and by the Master, disposed of as follows:-

One copy will be handed to the Master of the Ship.

One copy will be returned to the consignor.

Two copies will be handed to the Master for delivery to the Docks Service or Movement Control at the Port of Discharge.

One copy will be delivered to the Master in an envelope addressed to the consignee for delivery through Movement Control at the Port of Discharge.

One copy will be retained with the records at the Port of Embarkation.

(iii) When only portion of a consignment is shipped, the Bill of Lading will be so endorsed by the Embarkation Staff, and a further Bill of Lading will be prepared by him if, and when, subsequent shipment of the balance is made at the same Port.

(iv) Arrangements will be made by the Embarkation Staff with the Superintending Sea Transport Officer whereby stowage plans and ship's manifests will be prepared from the Bills of Lading by the ship's agents. To assist in the preparation of these documents, the Embarkation Staff will place the Bills of Lading at the disposal of the Superintending Sea Transport Officer. The stowage plan will show the exact position of all cargo in the vessel and will be handed by the Master to the Superintending Sea Transport Officer at the Port of Discharge.

(v) Questions arising during and after shipment will be referred to Superintending Sea Transport Officer at Port of Loading or Discharge as the case may be and not to the Master. Information as to the location of all stores placed on board can, if necessary, be obtained by D.D.T. Troops from the Ship's Master by reference to Stowage Plans and Ship's Manifests.

(vi) War Equipment (To be covered by Bills of Lading for future convoys).

(a) All War Equipment shipped for units, whether under their immediate charge or whether direct from Store Depots, will, in future, be covered by descriptive lists to assist checking on ship and ex train at destination.

(b) These lists will be prepared on A.A.F. G.964 and treated in the same way as Bills of Lading with the exception that the copies only will be delivered, together with the stores which they cover, to the Embarkation Staff who will dispose of them as follows. -

11. (Cont'd.)

One copy to the Master of the ship.

One copy, after checking, returned to Unit representative accompanying the stores for delivery to O.C. Unit.

One copy will be delivered to the Master in an envelope for delivery to Movement Control at Port of Discharge.

One copy will be retained with Embarkation Records at the Port.

Two copies should be in possession of O.C. Unit on arrival at Port of Disembarkation for checking delivery ex ship and ex train.

(vii) Bills of lading must show the number and description of the packages which they cover together with the total measurement of all stores included thereon.

12. MARKING OF UNIT BAGGAGE.

In order to facilitate loading, clearing of ship and disposal of troops on landing, each package or article of a unit's baggage will, in addition to bearing the serial number of the unit and the consecutive numbers of the Packages, be painted with distinguishing colour lines. The colours will denote units in accordance with the following system:-

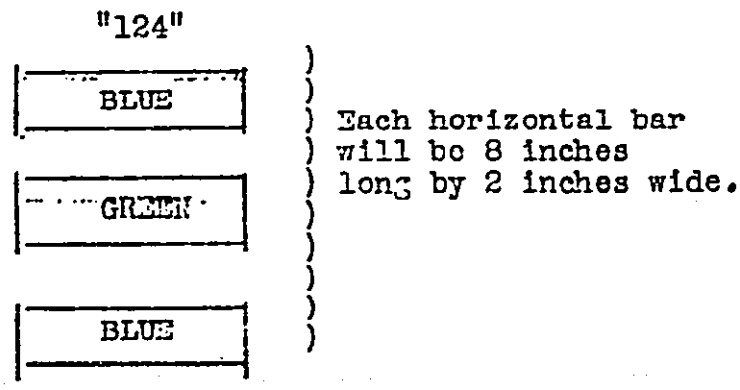
| Numeral | Representative Colour |
|---|---|
| One (1) | Red, Bright, G.S. |
| Two (2) | Blue, G.S. |
| Three (3) | Yellow, (amn.) |
| Four (4) | Green, Light, G.S. |
| Five (5) | Grey (Amn.) |
| Six (6) | Buff, G.S. |
| Seven (7) | Red, oxide of iron |
| Eight (8) | Service Colour, G.S. |
| Nine (9) | White Lead, G.S. |
| Nought (0) | Brown, Dark, G.S. |

The colours to be painted on the baggage will be those given above, and will represent the last two figures (i.e., the tens and units digits) of the s erial number of the unit.

The colours representing the tens digits will appear both below and above that of the units digits.

The serial number (2" high) in white paint on dark packages and black paint on light packages, will be placed above these lines.

Thus, for example, a unit whose serial number is "124" will use the following marks on all its baggage:-



12. (Cont'd.)

The serial numbers for units are those shown on the Allotments to Transports (Appendix.11).

Instructions regarding this marking will be repeated in Unit Routine Orders at places of concentration.

At least two marks will be used on each article, one on end and One on one side of a box or case, etc. Articles carried uncased or which it would be otherwise impracticable to mark will have securely attached to them a wooden tally with the unit's distinguishing mark painted on each side.

The titles of units will not appear on any unit baggage. When the title of the unit has been placed on baggage for any peace time purpose, it will be painted out when the above system is put into operation. Universal and sea kit bags will be marked with serial number only.

13. MARKING OF BULK AND GENERAL STORES. (Not comprising portions of a Unit's War Equipment.)

Stores will be marked with distinguishing color marks, particulars of which have already been supplied by E.S.O.

14. STORES NOT COMPRISING PORTIONS OF UNIT'S WAR OUTFITS.

Embarkation Staffs will not accept for shipment articles of furniture or other bulky stores not comprising portion of a Unit's War Outfit.

15. SECRECY.

Too much stress cannot be placed upon the importance of preventing any leakage of information in respect to movement overseas and particularly to the dates and times transports will be available for loadings, embarkations and subsequent departures.

[illegible] Major,
D.A.Q.M.G., Southern Command.

APPENDIX 1.

## 2ND A.I.F. - 2ND CONVOY

### ALLOTMENT OF BULK STORES TO TRANSPORTS
(To be covered by Bills of Lading A.F. G.964)
In order of loading by transports

**H.M.T. Y. 1.**

| | |
|---|---|
| Comforts Fund ... ... ... | 150 tons |
| Canteens Service .. ... ... | 30 tons |
| War Equipment 2/2 Fd. Amb. ... | 100 tons |
| Medical Stores 2/2 Fd. Amb. ... | 5 tons |
| | 285 tons |

**H.M.T. Y. 2.**

| | |
|---|---|
| A.R.C.S. ... ... ... | 120 tons |
| Y.M.C.A. ... ... ... | 5 tons |
| War Equipment 2/1 C.C.S. ... | 125 tons |
| A.D.O.S. (Baskets Amn.).. ... | 15 tons |
| | 265 |

**H.M.T. Y. 5.**

Canteens Service .. 40 tons (Loaded Sydney)

War Equipment of Aus. Inf. and Cen. Base Depot

**H.M.T. Y. 4.**

| | |
|---|---|
| War Equipment 2 A.G.H. .. ... | 800 tons - Load as bulk in hold |
| Medical Stores 1 A.G.H. . ... | 16 tons |
| Medical Stores 2 A.G.H. . ... | 98 tons |
| Emergency and Landing Rations . | 58 tons - Load Sydney |
| " " " " | 2 tons - " Melbourne |
| | 974 tons |

Space has also been requested for a maximum of 6 cars D.S.

APPENDIX II.

STORES TO BE PLACED ON BOARD EACH TRANSPORT.

(In addition to those listed in Appendix I).

| UNIT WAR EQUIPMENT AND OFFICERS' HEAVY BAGGAGE. | | | OTHER STORES. |
|---|---|---|---|
| Transport | Serial No. | Unit. | |
| Y.1 | 140 | 2/5 Bn. 1st Reinforcements | (1) Y.M.C.A. 4 tons |
| " | 144 | 2/2 Fd. Coy. | (2) Aus.Comforts Funds 16 tons |
| " | 137 | 2/2 Fd.Amb. | (3) Canteen Services 30 tons |
| " * | 196 | 1st Reinforcements Aust.Inf. and Gen.Base Depots | (4) Stationery boxes for O.C. Troopship. |
| | | | (5) S.A.A. .303 - 99 boxes .455 - 10 " |
| * | NOTE: Officers' Heavy Baggage only on Y.1. War equipment of this serial will be shipped on Y.5. | | |
| Y.2 | 141 | 2/6 Bn. 1st Reinforcements | (1) Salvation Army 2 tons |
| " | 139 | H.Q.,17 Inf.Bde. Int. Corps att'd. | (2) Aust.Comforts Funds 16 tons |
| " | 133 | H.Q.,Overseas Base | (3) Canteen Services 30 tons |
| " | 138 | Four Secs. - 6 Div.Prov.Coy. 1st Reinforcements | (4) Stationery boxes for O.C. Troopship. |
| " | 150 | 46 L.A.D. (17 Inf.Bde.) | (5) S.A.A. .303 - 99 boxes .455 - 10 " |
| " | 143(b) | Details 2/8 Bn. | |
| " | 136 | 2/1 C.C.S. 1st Reinforcements | |

APPENDIX II (Contd.)

| UNIT WAR EQUIPMENT AND OFFICERS' HEAVY BAGGAGE. | | | OTHER STORES. |
|---|---|---|---|
| Transport | Serial No. | Unit. | |
| Y.4 | 191 | 3 Spec.Dental Unit | (1) Aus.Comforts Fund 16 tons |
| " | 134 | H.Q., 6 Div. | (2) Canteen Services 30 tons |
| " | 142 | 2/7 Bn. 1st Reinforcements | (3) Stationery boxes for C.C. Troopship. |
| " | 135 | H.Q. 6 Div. Arty. | (4) S.A.A. .303 - 99 boxes .455 - 10 " |
| " | 136 | H.Q. 6 Div. Engrs. | |
| " | 148 | 6 Div.Petrol Coy. 1st Reinforcements | |
| " | 170 | A.I.L. Sec. | |
| " | 195 | 2 A.G.H. | |
| Y.5 | 143(a) | 2/8 Bn. 1st Reinforcements | (1) Salvation Army 2 tons |
| " | 149 | 4C L.A.D. | (2) Aus.Comforts Fund 16 tons |
| " | 153 | 2/2 Fd. Regt. 1st Reinforcements | (3) Canteen Services 30 tons |
| " | 192 | 4 Spec.Dental Unit | (4) Stationery boxes for C.C. Troopship. |
| " * | 196 | Aus.Inf. & General Base Depot | (5) S.A.A. .303 - 99 boxes .455 - 10 " |
| * | NOTE: War Equipment only less Officers' heavy baggage. | | |

NOTE: All Stores shown on this Appendix should be available for use on voyage with possible exception of Unit War Equipment (less Officers' heavy baggage).

If sufficient accommodation is available in ship's baggage room Unit War Equipment should be placed therein.

.....

DISTRIBUTION :-

| | |
|---|---|
| 1 | Q.M.G. (Movement) For information. |
| 2 - 3 | 6 Div. H.Q. |
| 4 | H.Q. Overseas Base, Caulfield R.C. |
| 5 | Camp Comdt. " " |
| 6 | " " Puckapunyal. |
| 7 | Area " Seymour. |
| 8 -12 | 17 Aus.Inf.Bde., Puckapunyal (1 copy each for O.Cs. Transports). |
| 13 | Brig. i/c Admin. |
| 14 | Col. G.S. |
| 15 | G.S.O. (M.I.). |
| 16 | D.A.A.G. |
| 17 - 20 | D.A.Q.M.G. |
| 21 - 24 | E.S.C. |
| 25 | D.A.Q.M.G. (Movement). |
| 26 | Brig. R.A.A. |
| 27 | C.E. |
| 28 | A.D.S.T. |
| 29 | D.A.D.T. |
| 30 | D.D.M.S. |
| 31 | A.P.M. |
| 32 | A.D.C.S. |
| 33 | D.A.D.C.S. |
| 34 | File |
| 35 - 36 | War Diary |
| 37 - 38 | D.N.C. |
| 39 | Naval Control Transport Officer (C/o D.N.C.). |
| 40 - 41 | Collector of Customs |
| 42 - 45 | Ships Masters Y.1, Y.2, Y.4, Y.5. |
| 46 - 47 | Harbour Trust Comsrs. ( 1 for Capt. Joy, Harbour Master.) |
| 48 | Supt. of Police, Metropolitan District, Russell St., City. |
| 49 - 68 | Spares. |

PERSONAL & MOST SECRET.

S2555

MELBOURNE. S.C.2.
27th March 1940.

Brig. S.G. Savige, D.S.O., M.C., E.D.,
O.C. 17 Aus. Inf. Bde.,
PUCKAPUNYAL. VIC.

In continuation of my Personal and Most Secret Memo. S 2555 dated 21 MAR 40, regarding date of departure of the 2nd Convoy, it is advised that 6 Aus. Div. Amn. Coy. will be included in the 2nd Flight.

2. It is probable that Sigs. Aus. Corps will be retained in Australia until the expansion of the Unit is completed, but in any event it will not embark with the 1st Flight.

3. Please acknowledge receipt of this communication on the attached form and forward by return of post.

Col.
G.S. 6 Aus. Div.

PERSONAL & MOST SECRET.

2555.

MELBOURNE. S.C.2.
21st March, 1940.

Brig. E. F. Herring, D.S.O., M.C., E.D., =
Lt.-Col. C.S. Steele, M.C., V.D., =
Brig. S.G. Savige, D.S.O., M.C., =
Brig. L.J. Morshead, C.M.G., D.S.O., =
Col. S.R. Burston, C.B.E., D.S.O., V.D., =

DEPARTURE 2nd CONVOY.

In continuation of my memo S.31 of 20 FEB 40 on the above subject, it is now advised that revised shipping arrangements have been made for the conveyance overseas of the balance of the 6th Division and Ancillary troops.

2. The movement will now take place in two separate flights. The first flight will depart from Melbourne about 15 APR 40, and Fremantle about 23 APR 40. The second flight from Sydney early in May (date to be notified later).

3. Subject to minor variations, the first flight will take troops from Southern and Western Comds., and the second flight troops from Eastern Comd.

4. The same conditions of secrecy apply as in my previous memo.

5. Please acknowledge receipt of this communication on attached form and forward by return of post.

J.B. J.B. Barnett 21/3/40

Col.
C.S. 6 Aus. Div.

MOST SECRET.

MELBOURNE. S.C.2.
21st March, 1940.

Q.M.G.

ALLOTMENT OF UNITS TO 2nd CONVOY.

With reference to your Minute of 20 MAR 40 on the above subject; I concur in the proposals contained therein.

2. It is desired that accommodation for H.Q. 19 Aus. Inf. Bde. in 3rd Convoy be kept in mind. Approval to raise this H.Q. has been given in principle and the necessary executive action only awaits a Government decision on matters of detail.

Lt.-Gen.
Comd. 2nd A.I.F.

5497/25.

DEPARTMENT OF DEFENCE.

# MILITARY BOARD.

Quote in

Reply

ARMY HEAD-QUARTERS.
VICTORIA BARRACKS.

*Melbourne,* 2 C MAR 1940

MOST SECRET.

SM.934

Northern Command.
Southern "
Eastern "
Western "
6th Division. ✓

Copies to -
A.G., Q.M.G., M.G.O., F.M.

DEPARTURE 2ND CONVOY, 2ND A.I.F.

With reference to this office S.M.687 of 27th February, 1940, I am directed to inform you that revised shipping arrangements have been made for the conveyance overseas of the balance of the 6th Division and ancillary troops.

2. The movement will now take place in two separate flights. The first flight will depart from Melbourne about 15th April and Fremantle about 23rd April, the second flight will depart from Sydney early in May (the date will be notified later).

3. Subject to such variations as may be decided by the Quartermaster-General's Branch, the first flight will in general take units from Southern and Western Commands and the second flight units from Eastern Command.

4. It is desired that every care be exercised to ensure that information as to departure dates etc. is treated with the utmost possible degree of secrecy.

5. Please acknowledge receipt of this communication on attached form and forward by return of post.

Secy. Walsh 21/3.

Colonel,
Director of Military Operations and Intelligence.

S. 497/25

DEPARTMENT OF DEFENCE

# MILITARY BOARD

Quote in

Reply—

ARMY HEAD-QUARTERS,
VICTORIA BARRACKS.

*Melbourne, S.C.1,* 2 8 MAR 1940

MOST SECRET.

MOST SECRET

SM.934

Northern Command.
Southern "
Eastern "
Western "
6th Division.

Copies to -
A.G., Q.M.G., M.G.O., F.M.

DEPARTURE 2ND CONVOY, 2ND A.I.F.

With reference to this office S.M.697 of 27th February, 1940, I am directed to inform you that revised shipping arrangements have been made for the conveyance overseas of the balance of the 6th Division and ancillary troops.

2. The movement will now take place in two separate flights. The first flight will depart from Melbourne about 15th April and Fremantle about 23rd April, the second flight will depart from Sydney early in May (the date will be notified later).

3. Subject to such variations as may be decided by the Quartermaster-General's Branch, the first flight will in general take units from Southern and Western Commands and the second flight units from Eastern Command.

4. It is desired that every care be exercised to ensure that information as to departure dates etc. is treated with the utmost possible degree of secrecy.

5. Please acknowledge receipt of this communication on attached form and forward by return of post.

(Signed) B. COMBES,

Colonel,
Director of Military Operations and Intelligence.

QM32/RF

# DEPARTMENT OF ~~DEFENCE~~ the Army.

## MINUTE PAPER.

(This side only to be written on.)

D.8158/7.36.—C.5344.

SUBJECT: ALLOTMENT OF UNITS TO 2ND CONVOY.

C.G.S.
A.G.
6 Div.

MOST SECRET

In connection with the departure of the 2nd Convoy, the question will arise of the immediate disposal of units despatched to Western Command for pre-embarkation leave and left there pending embarkation.

Included in the allotment of ships for the 2nd Convoy is one which the Navy proposes should be left at Fremantle to embark all details available there. The approximate strength of these details is 1407 which is slightly above the capacity of this ship. If this proposal is agreed to, there would be considerable saving of coal by avoiding bringing the ship to Eastern States for embarkations. It will, however, be necessary in order that the total capacity of the 2nd Convoy, viz., 7373, is not exceeded that certain units available in Southern Command should be left for despatch with the 3rd Convoy and embarked in Sydney.

With these factors in mind I suggest that the units shown on the attached schedules be allotted to the 2nd and 3rd Convoys. The units for 2nd Convoy will approximate to a total lift of 7,328 leaving some accommodation as a reserve or for extra hospital accommodation as may be necessary.

The considerations governing the despatch of units from Southern Command with the 3rd Convoy, and requiring subsequent rail movement to Sydney, are that it will be advisable to select units which can be conveniently left behind and have no great quantity of war equipment or stores to accompany them. The units from Southern Command which have, therefore, been ear-marked for 3rd Convoy are -

| | | |
|---|---|---|
| Corps Sigs. ... ... | 278 | |
| 6 Div.Amn.Coy. .. ... | 360 | (2) A.Fd. workshop |
| 6 Div. Petrol Coy. ... | 242 | |
| TOTAL ... ... | 880 | |

I would appreciate your early concurrence in these proposals in order that embarkation staff work can proceed immediately.

[signature]
Major-General,
Quartermaster-General.

20/3/40.

1 cmcy
[signature] col
20/3/40

QMG2/SP

MOST SECRET

## PROPOSED ALLOTMENT OF UNITS TO 2nd CONVOY

| Serial No. | Unit | E. Comd. | W. Comd. | Remarks |
|---|---|---|---|---|
| 133 | H.Q. O'seas base | 89 | 10 | |
| 134 | " 6 Div. | 111 | | Personnel raised in W. Comd. will be embarked Fremantle. |
| 135 | " 6 Div. Arty. | 22 | | |
| 136 | " 6 Div. Engrs. | 35 | | |
| 137 | 2/2 Fd. Amb. | 262 | | |
| 138 | 4 Secns. 6 Div. Provost Coy. | 56 | 16 | |
| 139 | H.Q. 17 Inf. Bde. | 75 | | |
| 140 | 2/5 Bn. | 862 | | |
| 141 | 2/6 Bn. | 861 | | |
| 142 | 2/7 Bn. | 862 | | |
| 143 | 2/8 Bn. | 862 | | |
| 144 | 2/2 Fd. Coy. | 256 | | |
| 149 | 40 L.A.D. | 13 | | |
| 150 | 46 L.A.D. | 13 | | |
| 152 | A. Fd. Wkshop. | 401 | | |
| 153 | 2/2 Fd. Regt. | 629 | | |
| 156 | 2/1 C.C.S. | 98 | | |
| | " " " Nurses | 8 | | |
| 170 | Air Liaison Sec. | 8 | | |
| 191 | No.3 Spec. Dental Unit | 5 | | |
| 192 | " 4 " " " | 5 | | |
| 194 | " 6 " " " | 5 | | |
| 195 | 2 Gen. Hosp. | 244 | 36 | |
| | " " " Nurses | 69 | 11 | |
| 196 | Aust. Inf. 1 Gen. Base Depot | 70 | | |
| | | 5921 | 73 | |
| 148 | 6 Div. Pet. Coy. | | 54 | |
| | From E. Comd. | | | |
| 145 | 6 Div. Sigs. (Details) | | 32 | |
| 177 | 2/3 Fd. Coy. (Details) | | 69 | |
| 179 | 2/3 Fd. Regt. (Details) | | 157 | |
| 181 | 44 L.A.D. | | 13 | |
| 186 | 2/1 M.G.Bn. (Details) | | 69 | |
| 193 | 5 Spec. Dental Unit | | 5 | |
| | From W. Comd. | | | |
| 175 | 2/11 Bn. | | 863 | |
| 169 | 1 Tech. Maint. Sec. | | 25 | |
| 187 | 1 Gen. Depot | | 47 | 935 |
| | Totals 2nd Convoy | 5921 | 1407 | 1407 |

The following numbers will remain in S. Comd. and will embark from E. Comd. in third Convoy

| | | | | |
|---|---|---|---|---|
| 160 - 168 | Corps Sigs. | 278 | | |
| 147 | 6 Div. Amn. Coy. | 360 | | |
| 148 | 6 Div. Pet. Coy. | 242 | | |
| | | 880 | | |

MOST SECRET

PROPOSED ALLOTMENT OF UNITS TO 3RD CONVOY.

| Serial No. | Unit | Eastern Coml. | 2nd Convoy W. Command | Remarks. |
|---|---|---|---|---|
| 145 | 6 Div. Sigs. | 326 | 32 | All Units or portions of Units raised in Western Command will be embarked in 2nd Convoy. |
| 146 | 6 Div. Sup. Coln. | 357 | | |
| 151 | 49 L.A.D. | 13 | | |
| 154 | Corps Tps. Sup. Coln. | 18 | | |
| 155 | Corps Tps. Amn. Coy. | 27 | | |
| 157 | 6 Div. Amn. Sub.Pk. | 410 | | |
| 158 | Corps Tps. Amn. Sub. Pk. | 23 | | |
| 159 | 6 Div. Sec.Ord.Fd.Pk. | 79 | | |
| 171 | 2/3 Fd. Amb. | 252 | | |
| 172 | H.Q. 18 Inf. Bde. | 75 | | |
| 173 | 2/9 Bn. | 862 | | |
| 174 | 2/10 Bn. | 862 | | |
| 176 | 2/12 Bn. | 860 | | |
| 177 | 2/3 Fd. Coy. | 187 | 69 | |
| 178 | 2/1 Fd.Pk. Coy. | 155 | | |
| 179 | 2/3 Fd. Regt. | 472 | 157 | |
| 180 | 41 L.A.D. | 13 | | |
| 181 | 44 L.A.D. | | 13 | |
| 182 | 47 L.A.D. | 13 | | |
| 183 | 48 L.A.D. | 13 | | |
| 184 | 1 A.T. Regt. | 592 | | |
| 185 | H. Sec. Div. Sigs. | 28 | | |
| 186 | 2/1 M.G. Bn. | 698 | 69 | |
| 189 | No.1. Spec. Dental Unit. | 5 | | |
| 190 | " 2. " " " | 5 | | |
| 193 | " 5. " " " | | 5 | |
| 188 | 1 Adv. Depot Med. Stores | 9 | | |
| 197 | 6 Fd. Cash Office | 2 | | |
| 198 | 6 Div. Postal Unit | 2 | | |
| 199 | 2/1 Ord. Store Coy. | 1 | | |
| | | 6369 | 345 | |
| FROM SOUTHERN COMD. | | | | |
| 147 | 6 Div. Amn. Coy. | 380 | | |
| 148 | 6 Div. Pet. Coy. | 242 | | |
| 160-168 | Corps Sigs. | 278 | 880 | |
| | Total 3rd Convoy E.Comd. | | 7249 | |

SUMMARY

| | | |
|---|---|---|
| Second Convoy | | |
| | Southern Command | 5921 |
| | Western Command | 1407 |
| | Total | 7328 |
| Third Convoy | | |
| | Eastern Command | 6369 |
| | Southern Command | 880 |
| | Total | 7249 |

| | |
|---|---|
| 2nd Convoy | 7328 |
| 3rd | 7249 |
| Total | 14577 |

H. Q. 6TH DIVISION 497/22

# SECRET

SECRET.

## 2ND A.I.F. ORDER OF PRIORITY OF DESPATCH, 2ND CONVOY.

A.G.
Q.M.G.
M.G.O.
F.L.
D.S.D.
D.M.T.
D.M.O. & I.
6 Div.✓

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Attached hereto is the suggested Order of Despatch for remaining units of the 2nd A.I.F., assuming the whole Force is despatched in one convoy.

This cancels previous list. Would you please forward any alterations and suggestions, either in priority or grouping, as soon as possible.

Your attention is invited to the note at the head of the abovementioned list.

J. Northcott. Major-General
for Chief of the General Staff

7 MAR 1919

DRAFT ORDER OF DESPATCH REMAINDER 2ND A.I.F. - MADE OUT 6 MAR, 40.

Note - (a) Does not include numbers forwarded by 1st Convoy.

(b) Does not include any numbers moved overseas prior to 6 Mar. 40. (1st Convoy, "Strathallan" party on 15 Dec. 39).

| Serial No. | Unit | Offrs. | W.Os. & Sgts. | Rank & File | Total O.Rs. | Total |
|---|---|---|---|---|---|---|
| 133 | H.Q. Overseas Base Less Adv. Party and 1st Convoy. | 9 | 25 | 65 | 90 | 99 |
| 134 | H.Q. 6 Div. Less Adv. Party and 1st Convoy. | 15 | 8 | 88 | 96 | 111 |
| 135 | H.Q. 6 Div. Arty. Less 1st Convoy | 4 | 1 | 17 | 18 | 22 |
| 136 | H.Q. 6 Div. Engrs. Less 1st Convoy. | 6 | 1 | 28 | 29 | 35 |
| 137 | 2/2 Fd. Amb. | 12 | 18 | 227 | 245 | 257 |
| | 1st Reinft. | | | 5 | 5 | 5 |
| 138 | Four Secs. 6 Div. Prc. Coy. | 2 | 1 | 63 | 64 | 66 |
| | 1st Reinft. | - | - | 6 | 6 | 6 |
| 139 | H.Q. 17 Inf. Bde. | 10 | 8 | 55 | 63 | 73 |
| | Int. Corps Att. | | 2 | - | 2 | 2 |
| 140 | 2/5 Bn. | 33 | 45 | 703 | 748 | 781 |
| | 1st Reinft. | 7 | 4 | 70 | 74 | 81 |
| 141. | 2/6 Bn. | 32 | 44 | 704 | 748 | 780 |
| | 1st Reinft. | 7 | 4 | 70 | 74 | 81 |
| 142 | 2/7 Bn. | 33 | 44 | 704 | 748 | 781 |
| | 1st Reinft. | 7 | 4 | 70 | 74 | 81 |
| 143 | 2/8 Bn. | 33 | 44 | 704 | 748 | 781 |
| | 1st Reinft. | 7 | 4 | 70 | 74 | 81 |
| 144 | 2/2 Fd. Coy. | 4 | 7 | 229 | 236 | 240 |
| | 1st Reinft. | 1 | 1 | 14 | 15 | 16 |
| 145 | 6 Div. Sigs. less 1st Convoy | 15 | 19 | 300 | 319 | 334 |
| | 1st Reinft. | 1 | 1 | 22 | 23 | 24 |

| Serial No. | Unit | Offrs. | W.Os. & Sgts. | Rank & File | Total O.Rs. | Total |
|---|---|---|---|---|---|---|
| 146 | 6 Div. Sup. Coln. less 1st Convoy. | 5 | 17 | 319 | 336 | 341 |
| | 1st Reinft. | | 1 | 15 | 16 | 16 |
| 147 | 6 Div. Amn. Coy. less 1st Convoy. | 8 | 12 | 329 | 341 | 349 |
| | 1st Reinft. | | | 11 | 11 | 11 |
| 148 | 6 Div. Pet. Coy. less 1st Convoy. | 6 | 12 | 271 | 283 | 289 |
| | 1st Reinft. | | 1 | 6 | 7 | 7 |
| 149 | 40 L.A.D. 2/2 Fd. Regt. | 1 | 1 | 11 | 12 | 13 |
| 150 | 46 L.A.D. 17 Inf. Bde. | 1 | 1 | 11 | 12 | 13 |
| 151 | 49 L.A.D. 6 Div. Sigs. | 1 | 1 | 11 | 12 | 13 |
| 152 | A. Fd. Wkshop less one Rec. Sec. | 10 | 57 | 319 | 376 | 386 |
| | 1st Reinft. | - | 3 | 12 | 15 | 15 |
| 153 | 2/2 Fd. Regt. | 32 | 40 | 515 | 555 | 587 |
| | 1st Reinft. | 4 | 3 | 35 | 38 | 42 |
| 154 | Corps Tps. Sup. Coln. details | | | 18 | 18 | 18 |
| 155 | Corps Tps. Amn. Coy. details | | | 27 | 27 | 27 |
| 156 | 2/1 C.C.S. | 12 | 11 | 73 | 84 | 96 |
| | 1st Reinft. | | | 2 | 2 | 2 |
| | A.A.N.S. | 8 | | | | 8 |
| 157 | 6 Div. Amn. Sub Pk. | 7 | 14 | 381 | 395 | 402 |
| | 1st Reinft. | - | - | 8 | 8 | 8 |
| 158 | Corps Tps. Amn. Sub Pk. details | - | - | 23 | 23 | 23 |
| 159 | 6 Div. Sec. Ord. Fd. Pk. | 3 | 3 | 67 | 70 | 73 |
| | 1st Reinft. | | | 6 | 6 | 6 |
| 160 | H.Q. Corps Sigs. | 3 | 2 | 22 | 24 | 27 |
| | 1st Reinft. (incl. all secs.). | 1 | | 12 | 12 | 13 |
| 161 | H.Q. 1 Coy. Corps Sigs. | 2 | 2 | 7 | 9 | 11 |
| 162 | H.Q. 2 Coy. Corps Sigs. | 2 | 2 | 6 | 8 | 10 |
| 163 | 1 Construction Sec. | 1 | 2 | 57 | 59 | 60 |
| 164 | 1 D.R. Sec. | 1 | 1 | 25 | 26 | 27 |
| 165 | 1 W/T Sec. | 1 | 2 | 26 | 28 | 29 |
| 166 | 1 Line Maint. Sec. | 1 | 2 | 25 | 27 | 28 |
| 167 | 1 Oper. Sec. | 1 | 2 | 38 | 40 | 41 |

| Serial No. | Unit | Offrs. | W.Os. & Sgts. | Rank & File | Total O.Rs. | Total |
|---|---|---|---|---|---|---|
| 168 | 1 Mech. Cable Sec. | 1 | 2 | 29 | 31 | 32 |
| 169 | 1 Tech. Maint. Sec. | 1 | 1 | 23 | 24 | 25 |
| 170 | A.I.L. Sec. | 2 | | 6 | 6 | 8 |
| 171 | 2/3 Fd. Amb.<br>1st Reinft. | 12 | 18 | 227<br>5 | 245<br>5 | 257<br>5 |
| 172 | H.Q. 18 Inf. Bde.<br>Int. Sec. Att. | 10 | 8<br>2 | 55 | 63<br>2 | 73<br>2 |
| 173 | 2/9 Bn.<br>1st Reinft. | 33<br>7 | 44<br>4 | 704<br>70 | 748<br>74 | 781<br>81 |
| 174 | 2/10 Bn.<br>1st Reinft. | 33<br>7 | 44<br>4 | 704<br>70 | 748<br>74 | 781<br>81 |
| 175 | 2/11 Bn.<br>1st Reinft. | 33<br>7 | 45<br>4 | 704<br>70 | 749<br>74 | 782<br>81 |
| 176 | 2/12 Bn.<br>1st Reinft. | 32<br>7 | 44<br>4 | 703<br>70 | 747<br>74 | 779<br>81 |
| 177 | 2/3 Fd. Coy.<br>1st Reinft. | 4<br>1 | 3<br>1 | 230<br>14 | 236<br>15 | 240<br>16 |
| 178 | 2/1 Fd. Pk. Coy.<br>1st Reinft. | 3 | 6<br>1 | 137<br>8 | 143<br>9 | 146<br>9 |
| 179 | 2/3 Fd. Regt.<br>1st Reinft. | 33<br>4 | 39<br>3 | 515<br>35 | 554<br>38 | 587<br>42 |
| 180 | 41 L.A.D. | 1 | 1 | 11 | 12 | 13 |
| 181 | 44 L.A.D. | 1 | 1 | 11 | 12 | 13 |
| 182 | 47 L.A.D. | 1 | 1 | 11 | 12 | 13 |
| 183 | 48 L.A.D. | 1 | 1 | 11 | 12 | 13 |
| 184 | 1 A.T. Regt.<br>1st Reinft. | 29<br>2 | 38<br>2 | 488<br>33 | 526<br>35 | 555<br>37 |
| 185 | H. Sec. Div. Sigs.<br>1st Reinft. | 1 | 1 | 25<br>1 | 26<br>1 | 27<br>1 |
| 186 | 2/1 M.G. Bn.<br>1st Reinft. | 30<br>5 | 49<br>4 | 619<br>60 | 668<br>64 | 698<br>69 |
| 187 | 1 Con. Depot less 1st Convoy | 7 | | 40 | 40 | 47 |
| 188 | 1 Adv. Depot Med. Stores | 1 | 1 | 7 | 8 | 9 |
| 189 | 1 Special Dental Unit | 1 | 1 | 3 | 4 | 5 |

| Serial No. | Unit | Offrs. | W.O.s & Sgts. | Rank & File | Total O.Rs. | Total |
|---|---|---|---|---|---|---|
| 190 | 2 Special Dental Unit | 1 | 1 | 3 | 4 | 5 |
| 191 | 3 " " " | 1 | 1 | 3 | 4 | 5 |
| 192 | 4 " " " | 1 | 1 | 3 | 4 | 5 |
| 193 | 5 " " " | 1 | 1 | 3 | 4 | 5 |
| 194 | 6 " " " | 1 | 1 | 3 | 4 | 5 |
| 195 | 2 Gen. Hosp.<br>1st Reinft.<br>A.A.M.S. | 32<br>1<br>8) | 41<br>1 | 196<br>5 | 237<br>6 | 273<br>7<br>80 |
| 196 | Aust. Int. and Gen. Base Depot | 7 | 15 | 48 | 63 | 70 |
| 197 | 6 Fd. Cash Officer | 2 | - | - | - | 2 |
| 198 | 6 Div. Postal Unit | 2 | - | - | - | 2 |
| 199 | 2/1 Ord. Store Coy. | - | - | 1 | 1 | 1 |
| | Totals | 792 | 919 | 12866 | 13785 | 14577 |

PERSONAL & MOST SECRET.

H. Q. 6TH DIVISION 497/21.

Brig. E.F. Herring, D.S.O. M.C.
Lt.-Col. C.S. Steele, M.C.
Brig. S.G. Savige, D.S.O., M.C.,
Brig. L.J. Morshead, C.M.G., D.S.O.
Col. S.B. Burston, C.B.E., D.S.O.,

MELBOURNE. S.C.2.
28th February 1940.

DEPARTURE 2nd CONVOY - 2nd A. I. F.

It is advised that the 2nd Convoy, 2nd A.I.F. will depart about the following dates :-

SYDNEY - 9 APR. 40.
MELBOURNE 10 APR. 40.

2. The above dates are tentative, but earlier departure dates are unlikely. The information is conveyed to you to form a basis on which preliminary preparations may be made.

3. It is desired that the above information should be disclosed only to those officers whom it is essential should have advanced warning. All possible steps will be taken to prevent leakage of information.

4. Please acknowledge receipt of this communication on the attached form and forward by return of post.

Col.
G.S. 6 Aus. Div.

H. Q. 6TH DIVISION 497/21

MOST SECRET

MOST SECRET

DEPARTMENT OF THE ARMY

M I L I T A R Y  B O A R D

Army Headquarters,
Victoria Barracks,
Melbourne, S.C.1.

DMT/697

27 FEB 1940

Northern Command.
Southern Command.
Eastern Command.
Western Command.
6th Division.
Copies to -
A.G., Q.M.G., H.G.O., F.M.

DEPARTURE 2ND CONVOY 2ND A.I.F.

I am directed to inform you that the 2nd Convoy 2nd A.I.F. will depart about the following dates :-

Sydney .. 9th April, 1940.
Melbourne .. 10th April, 1940.

2. These dates are tentative, but earlier departure dates are unlikely. The information is being conveyed to you to form a basis on which preliminary preparations may be made.

3. The definite dates of departure will be notified in due course.

4. It is desired that this information should be disclosed only to those officers whom it is essential should have advanced warning. All possible steps must be taken to prevent any leakage of the information.

5. Please acknowledge receipt of this communication on the attached form and forward by return of post.

Colonel,
Director of Military Operations and Intelligence.

H. Q. 6TH DIVISION 497/21.

MOST SECRET

MOST SECRET

DEPARTMENT OF THE ARMY

M I L I T A R Y  B O A R D

Army Headquarters,
Victoria Barracks,
Melbourne, S.C.1.

27 FEB 1940

Northern Command.
Southern Command.
Eastern Command.
Western Command.
6th Division.
Copies to -
A.G., Q.M.G., M.G.O., F.M.

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Colonel;
Director of Military Operations and Intelligence.