AWM52

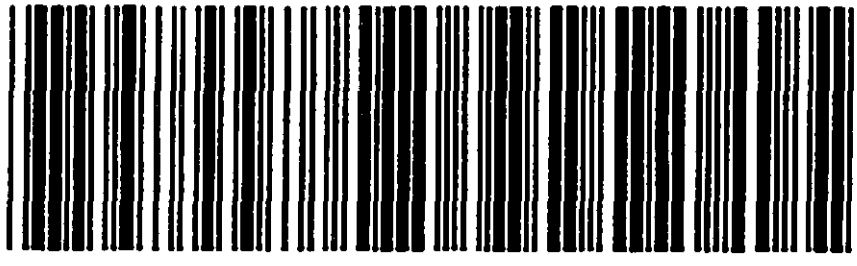
Australian Military Forces, Army headquarters, formation and unit diaries, 1939-1945

1/8/43

BASE AND LINE OF COMMUNICATION AREAS (SUB)

11 (Central Australia) Line of Communication Sub Area

September - December 1943



1/8/43-0036

Original

ORIGINAL
19.OCT.1943

In Reply Please Quote 4414

H.Q. 11 (CA) L of C Sub-Area
30 SEP 43

TO ALL UNITS.

CANTEEN BEER RATION CARDS.

Reference 11 (CA) L of C Sub-Area memo 2023 of 11 May 43.

1. To permit the issue of Beer Ration cards to personnel returning to units from leave, hospital etc. units will draw beer ration cards 5% in addition to estimated strengths and Parade States submitted in accordance with paras 3, 4, and 5 of memo 2023. Also reconciliation statements will be submitted to ADCS at the next issue of beer ration cards and not on the day following the pay day on which the cards are issued to personnel.

2. Accordingly para 6 of memo 2023 of 11 May 43 will be deleted and the following para inserted in lieu :-

(6) Each unit in the Alice Springs area will, at the next issue of beer ration cards, submit to the ADCS a reconciliation statement showing :-

(a) Total number of beer ration cards last received from ADCS in accordance with paras 3, 4 or 5.

(b) Total strength of Unit as per parade state at date of issue of cards, and showing:-

(i) Attached personnel

(ii) Detached personnel

(iii) Personnel of and above the rank of L/Sgt.

(c) Number of cards issued to personnel who have rejoined Unit since last issue.

(d) Balance of cards being returned.

3. At the foot of the reconciliation statement the Unit will state ticket requirements plus 5% allowance required for the next Beer Issue period. Units and detachments outside the Alice Springs Area will submit their reconciliation statement to Canteen B A W O.

for .....LT-COL
NO.11 (CA) L OF C SUB AREA AA&QMG

DISTRIBUTION LIST "A"

RESTRICTED

Serial No. ~~556—559~~ 70

No. 556 — 559

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS
PART I
Issued by

Brigadier N.M. Loutit, commanding No.11 (CA) L of C Sub-Area.

Alice Springs
30 Sep 43.

No. ADMINISTRATION

556. DAYLIGHT SAVING — Central Australian Summer Time (Daylight Saving) will operate in No. 11 (CA) L of C Sub-Area as from 0200 hours 3 Oct. 43, at which time all clocks will be advanced one hour. Daily routine commencing at Reveille on 3 Oct 43 will be unchanged and in accordance with the times stated in Standing Orders for Camps.

..

557. CONVOY SCHEDULES — As from and including 3 Oct 43 one hour will be added to all times shown on Convoy Schedules. For example convoys will depart Alice Springs at 0700, 0745, 0830 hours, C.A. Summer time with a corresponding adjustment to all other arrival and departure times.

..

558. AUTHORITIES FOR UNIT POSTAL ORDERLIES TO COLLECT UNIT MAIL MATTER FROM APOs: — In order to standardise the type of form of authority to collect mails used by Units NT Forms NT 6 has been introduced. A supply of these forms NT 6 may be obtained from the Military Post Office.

Two copies of form NT 6 will be lodged by Units with the NCO i/c APO. Whenever the Postal Orderly is replaced temporarily or permanently fresh authorities will be forwarded from the Unit.

Under no circumstances will mail matter addressed to an Army Unit or to a civilian organisation be delivered to any person representing himself to be authorised to collect mail unless a valid authority signed by a responsible officer of the Unit or organization is held at the APO.

..

559. RIFLES. NO. 4 .303 — It has been brought to notice that a number of Rifles No. 4 .303 is held in this Area. Investigations have disclosed that in many cases these rifles have not been shown against the correct serial number in the Monthly Census of Warlike Stores. It is desired that the attention of Unit O.C.'s be drawn to this immediately.

..

Charles Dudley Lt-col.
AA&QMG

AUSTRALIAN MILITARY FORCES

In reply quote 4368.

HQ No.11 (CA) L OF C SUB-AREA

27 SEP 43

STRETCHERS, WIRE FOLDING TUBULAR AND STRETCHERS FOLDING CANVAS

1. All units will render a return of stretchers Wire folding Tubular and Stretchers Folding Canvas, held by them as at 1 Oct 43.

2. This return will be forwarded to

(a) Alice Springs Area

(i) All S&P units will submit returns to ADS & T who will collate these returns and forward summarised return, together with a copy of the unit returns, to this HQ.

(ii) All other units in the Alice Springs Area will submit their returns to Admin. HQ Alice Springs, who will collate these returns and forward the summarised return, together with a copy of the Unit returns, to this HQ.

(b) Mt. Isa

(i) All units in the Mt. Isa Area will submit their returns to Admin. HQ Mt. Isa who will collate these returns and forward the summarised return, together with a copy of the Unit returns, to this HQ.

(c) All other Units including Staging Camps and other Units on the Mt. Isa - Tennant Creek road, will submit their returns direct to this HQ.

3. Returns will be signed by the Officer Commanding the Unit on 1st Oct. 43.

4. The return must be forwarded by the Units to the HQs responsible for the collation not later than 5 Oct 43. The respective HQs will forward returns to reach this HQ not later than 10 Oct. 43.

5. Nil returns will be submitted where applicable.

[illegible] Lt-col.
AA&QMG

Distribution list "A".

Headquarters
No.11(CA)LofC Sub Area
25 Sep 43

NO.11(CA)L OF C SUB AREA GS INSTN NO.32

AMMUNITION FOR TRG

Amn as set out below is allotted for trg during the month of Oct 43:-

.303 Rifle	-	20 rds per man
.303 L.M.G.	-	Special application must be made for amn for this purpose

DISTRIBUTION
List "A" less Serials 89-93 & 96

A.G. Pinches Major.
(A.G.Pinches)
GS No.11(CA)LofC Sub Area

GS43/1200/3

MOST SECRET

Headquarters
No.11(CA)LofC Sub Area
25 Sep 43

AMDT to NO.11 (CA)L OF C SUB AREA GS INSTN NO.29 of 5 SEP 43

The following amdts to the above instn are promulgated & will become effective forthwith.

(a) N.T.Accounts Office delete Serial 427 & insert 898 Black.

(b) 29 Aust Salvage Sec delete Serial No.305 & insert 313 Black.

(c) 1 Aust Mobile Oil Reclamation Unit is allotted Serial No.885 (figures in black) on a background of R & G D.

..... Major
(J.G.Pinches)
GS.No.11(CA)LofC Sub Area

DISTRIBUTION
List "A"

RESTRICTED

Serial No.68

Nos. 548 - 554

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS

PART I

Issued by

Brigadier N.M.Loutit, Commanding No.11 GA L of C Sub-Area

Alice Springs
18 Sep 43.

No.

GENERAL STAFF

548. SCHOOLS AND COURSES - RESULTS

NT Force School - No. 21 Map Reading Course.

The undermentioned student from this Sub-Area has qualified at theabove Course :-

SX 20726 Sgt. ALLBRIGHT T F 121 Aust Gen Tpt Coy

...

549. GRENADES RIFLE NO. 68

1. It has been confirmed that all Grenades No. 68MKIII. whether of British or Australian manufacture, are liable to give prematures due to the method of assembly of the detonator into the detonator-holder.

2. It is most important that any of these Grenades, in possession of Units be returned to Ordnance Depot immediately.

.....

General Staff Major

ADMINISTRATION

550. ROUTINE ORDERS INSTRUCTIONS AND CORRESPONDENCE ISSUED BY FORMATIONS GRO. A.692

GRO A.111/1942, para. 4, is amended by omitting the words "Not to be published" and inserting in their stead the word "Restricted."

AMR & O 1584 to 1595 will remain in abeyance for the duration of the war. OsC. Units will ensure that Unit ROs are amended accordingly.

...

551. TENTS, MARQUEE, GS, DOUBLE GRO 2.655

1. Tents, marquee, GS, double, are primarily intended for the use of hospitals. Due to production difficulties of this item, both now and in the immediate future, it is evident that only by the strictest supervision can essential hospital requirements be maintained.

2. In view of the above, the issue of tents, marquee, GS, double, will be for hospital use only and at the approved scale.

3. Any such marquees at present on issue to formations units etc., and not held in accordance with the provision of this order will be returned immediately to the appropriate ordnance depot.

4. If it is necessary to replace by canvas any marquees in use as stores, offices, messes etc., indents will be placed for tents, store, which may be issued in lieu thereof.

AUSTRALIAN MILITARY FORCES

Routine Order, Serial No. 68. 18 Sep 43.

551. TENTS, MARQUEE.GS DOUBLE (Contd)

Difficulties encountered in obtaining issues of tents, store, will not be allowed to interfere with the return of the marquees.

...

552. USE OF WF FORMS

Owing to the necessity to conserve stocks of stationery WF.200 will not be used when a nil return is submitted, a statement to this effect can be rendered on ordinary paper.

...

553. AMENDMENT TO DAILY BREAD ISSUE

From 15 Sep the following instructions will apply.

On 6 days per week issue : Bread 10 ozs.
Biscuits 3 "

On 1 day per week (Pay consumption Monday) issue : Biscuits 10½ ozs.

...

554. PROFICIENCY PAY CRO.F.660

Preliminary.-

1. Approval has been given for the payment of proficiency pay of sixpence per day to every male member of the AMF who holds either the appointment of lance corporal or lance bombardier, or the rank of private or its equivalent, and who is not in receipt of pay prescribed for a qualified parachutist or a tradesman or specialist, subject to the conditions set out hereunder.

Interpretation.-

2. For the purpose of this order, the following interpretations shall apply :-

"Six months' service" - Only continuous full time war service will be taken into account when calculating the period of six months' service. Periods of leave with pay will be accepted as service. Periods of leave without pay will not contribute towards the requisite period, but service rendered prior to such leave will not thereby be cancelled but will be accepted as part of the period of six months.

"Good conduct." - A soldier's conduct will be deemed good unless he commits a 'breach of good conduct' as interpreted hereunder.

"Breach of good conduct" will occur -

(a) when an award has been made by a military authority imposes upon the soldier a penalty higher in the scale set out in AMR & O 414(b) than confinement of barracks for seven days, providing that no fine of less than £1 shall be deemed to be a breach of good conduct;

(b) when the soldier has been convicted by a civil court and fined £5 or more or sentenced to imprisonment whether or not such sentence is suspended upon the soldier entering into bond.

The contraction of venereal disease will not be considered a breach of good conduct.

"Prescribed examination" - The examination conducted for the purpose of enabling a soldier to demonstrate his proficiency in the arm or branch to which he belongs.

554. PROFICIENCY PAY
CMO P.660 (Contd)

Entitlement.-

3. Proficiency pay will be paid as on and from 1st July, 1943, to a soldier who -

(a) at that date had completed at least six months' service;

(b) for six months immediately prior to that date had been of good conduct; and

(c) on the first occasion subsequent to that date on which he is examined, passes the prescribed examination.

4. A soldier who complies with sub-paras. (a) and (b) of para. 3 of this order but who fails to pass the prescribed examination on the first occasion will be entitled to proficiency pay on and from the day upon which he passes such examination, provided he has been of good conduct for the period of six months immediately prior to passing that examination.

5. A soldier who completes six months' service on a date subsequent to 1st July, 1943, will be entitled to proficiency pay on and from theday upon which he passes the prescribed examination, provided that he has been of good conduct during the period of six months immediately prior to the date of such examination. A soldier who passes the prescribed examination before he has completed six months' service will be entitled to proficiency pay on completion of six months' service with good conduct.

6. A soldier who is debarred from qualifying for proficiency pay by reason of a breach of good conduct will, providing he has passed the prescribed examination, become entitled to proficiency pay on and from the day following the date upon which he completes six months' service with good conduct. If such a soldier has not previously passed the prescribed examination, he will be entitled to proficiency pay on and from the day upon which he passes the prescribed examination, provided he has been of good conduct for the period of six months immediately prior to passing the examination.

Forfeiture of Proficiency Pay.-

7. If a soldier who is in receipt of proficiency pay commits a breach of good conduct, he shall automatically forfeit his proficiency pay on and from the date of his conviction or the award against him.

8. Subject to para. 9 of thisorder, a soldier who has forfeited his proficiency pay by reason of a breach of of good conduct will, on completion of six months' service with good conduct, be again entitled to proficiency pay without the necessity for further examination. Any period spend in detention, civil gaol or undergoing field punishment, as a result of circumstances constituting a breach of good conduct, will not be taken into account when calculating the required period of six months, which period will commence from the date on which the sentence was completed or any unexpired portion was remitted or suspended.

9. Proficiency pay may, at any time, be withdrawn by the CO if he considers that there has been a falling off in the efficiency of a soldier, and such soldier will be required to again qualify by examination before proficiency pay can be restored.

554. PROFICIENCY PAY
GRO F.660
(Contd)

Promotion and Reversion -

10. A lance corporal or lance bombardier or private or equivalent who is in receipt of proficiency pay will cease to be entitled to proficiency pay on his promotion to substantive or acting NCO rank (corporal or bombardier or higher) as on and from the day of such promotion.

11. A member who holds NCO rank and who is reverted to a lance corporal or lance bombardier or private or equivalent will -

(a) if, prior to his promotion, he was in receipt of proficiency pay, again be entitled to proficiency pay on and from the date of his reversion, unless such reversion was the result of a breach of good conduct, in which event the member must complete the qualifying period of six months' service with good conduct;

(b) if, prior to his promotion, he was not in receipt of proficiency pay, be required to pass the prescribed examination and to complete the qualifying period of six months' service with good conduct. Unless the reversion was the result of a breach of good conduct, service rendered prior to his reversion will contribute to the qualifying period of six months' service with good conduct.

Transfers.-

12. When a soldier who is in receipt of proficiency pay is transferred from one arm or branch of the service to a unit of a different arm or branch, he will, subject to the provisions of para. 7 of this order, continue to be entitled to proficiency pay for a period of three months after such transfer, but, unless within that period he passes the prescribed examination for the arm or branch to which he has been transferred, he will, on and from the day following the date upon which such period expires, cease to be entitled to proficiency pay.

Casualties.-

13. A soldier will not forfeit his proficiency pay by reason only of his -

(a) admission to hospital;
(b) becoming a prisoner of war;
(c) being posted as missing;
(d) medical reclassification;
(e) transfer to another unit (except as stated in para. 12).

Casualty Returns/-

14. Casualty returns will be submitted by the OC showing the names and regimental particulars of soldiers who have -

(a) been classified proficients or
(b) ceased to be entitled to proficiency pay by reason of -

i. promotion;
ii. breach of good conduct;
iii. inefficiency;
iv. failure to pass a prescribed examination within three months after transfer to another arm or branch.

AUSTRALIAN MILITARY FORCES

Routine Order. Serial No. 68 18 Sep 43.

554. PROFICIENCY PAY GRO F.669 (Cohtd)

all relevant dates and, in the case of (b), the reasons for the variation, are to be stated.

Pay book entries

15. No entry will be made in the soldier's pay book entitling him to proficiency pay until receipt by the unit of the relevant routine orders, Part II, showing his classification as proficient, which will be quoted as the authority.

16. In cases where a soldier ceases to be entitled to proficiency pay through a breach of good conduct or by inefficiency, the necessary entry showing the reduction in rate of pay will be made in the pay book by the CO on the authority of the casualty return and the [illegible] to routine order, Para II, will be inserted upon receipt of such order.

Lance Corporals and Lance Bombardiers.-

17. Proficiency pay provided by this order is in addition to the increased rate of pay notified in GRO F.659/1943.

Prescribed examination.-

18. Details of the prescribed examinations will be published separately.

(THE SUBSTANCE OF THIS ORDER WILL BE PUBLISHED IN [illegible] UNIT ROUTINE ORDERS.)

.....Lt-Col. A.A.G.(P)

N O T I C E

LEAVE - JEWISH HOLY DAYS

1. Leave under L.H.Q. circular 1/4295 of 25th August, 1943, may be granted to a member's home, Synagogue or other place of observance whichever is the nearest to such member's military station.

2. Action is being taken to amend paragraph 28 of GRO A.598/1943 by deleting therefore the words "held locally". Such amendment may be anticipated when applications for leave under L.H.Q. circular 1/4295 are being considered.

...

-RESTRICTED-

Serial No. 6[illegible]

Nos. 543 - 547

AUSTRALIAN MILITARY FORCES

ROUTINE ORDER

PART I

by

Brigadier A. M. Loutit, Commanding No. 11 (C.A.) L.of C.Sub-Area

Alice Springs
13 Sep 43.

GENERAL STAFF

No.

543. SCHOOLS AND COURSES - RESULTS — RAAF Force School - 15 Cooking Course.

The undermentioned personnel from this Sub-Area have qualified at the above Course :-

VX 41549	Pte.	PENDLEBURY T E C	146 Aust.Gen.Tpt.Coy.
VX 35150	Pte.	CROZIER H D	146 " " " "
NX 81470	"	LANG A E	2/110 " " " "
VX 78333	Spr.	BLACK A G	6 Aust CRE (Works)
NX 29849	Pte.	ROWE R M	11 Aust Pers.Staging Comp
V 310083	"	MOODY T J	7 " " " "

ADMINISTRATION

W. G. Cameron Major
General Staff

544. UNITS CLASSIFIED AS AIF — The following units are classified as AIF Units under the provisions of GRO A.170/43.

122 Aust Gen Tpt.Coy
HQ 10 Aust Sup Depot Coy.

...

545. POWERS OF SENTRIES AND GUARDS GRO A.248

1. Regulation 8A of the National Security (General) Regulations (Statutory Rules 1942, No. 374) provides that, without derogating from or restricting the existing powers or rights of sentries and guards, a military sentry or guard stationed or posted at, on, in, or in the neighbourhood or vicinity of, any prohibited place, protected area, or any premises used by the Commonwealth, or used for defence purposes or for essential services, or any vehicle, vessel or aircraft used by the Commonwealth, or any enclosed wharf or picking-up place, or any merchant vessel lying in port, or any road, pathway or waterway, specified in an order by the Minister, which passes through or near a prohibited place or work of defence, may be armed, and may -

(i) use his weapon against, or otherwise attack, any person who, in disregard of a warning given by a sentry or guard, approaches, enters, leaves, or passes over or in the vicinity or neighbourhood of, or attempts to approach, enter leave or pass over or in the vicinity or neighbourhood, of, that place, area, premises, vehicle, vessel, aircraft, wharf, picking-up place, road, pathway, or waterway, or who, after being arrested for so doing, escapes; and

(ii) use his weapons against, or otherwise attack, any person attacking him or who is reasonably suspected of being about to attack him.

2. There are, however, certain principles which must guide all sentries and guards in the execution of their duty as such, and in the exercise of the right to resort to arms.

AUSTRALIAN MILITARY FORCES

Routine Order, Serial No. 67. 13 Sep. 43.

545. POWERS OF SENTRIES AND GUARDS

3. These principles are :-

(a) Sentries and guards will be ordered to take any action required to ensure the safety of their posts or to defeat the activities of enemy, or suspected enemy, agents.

(b) If necessary, they will fire upon or otherwise attack any persons threatening the safety of their posts or engaging in hostile actions.

(c) Before firing upon any person, the sentry or guard will, except in an urgent case of self-defence, challenge that person to "Halt". If that persons does not halt, the sentry should challenge him again with "Halt or I fire." If he does not half, and no other means are available for stopping him - as for example, by calling on the rest of the guard - it is the duty of the sentry to shoot.

(d) The sentry will use his intelligence and sense of responsibility in choosing whether he will shoot or not, and he must be careful not to allow any suspected person to approach so close that he can be rushed and overpowered.

(e) Guards of enemy prisoners of war. An enemy prisoner of war attempting to escape may be fired upon, but a previous summons to surrender will be given if possible.

(f) Guards of members of the forces in custody.

(i) An escort or guard is not justified in using his weapons merely for the purpose of preventing another member from escaping from custody and if he so uses his weapons he may render himself, as well as any officer or NCO under whose orders he acted, liable to be charged with murder, manslaughter or incitement to murder.

(ii) If a member in custody attempts to escape, the escort or sentry will immediately raise the alarm and give chase. He may call upon any passer-by to assist him in apprehending the escapee

(iii) An escort or guard may be justified in using his weapons when a member in custody resorts to violence. In such circumstances an escort or guard may meet force with force, but care must be taken to use no more force than is necessary to overcome the violence offered. Hence, even when violence is offered to an escort or guard, it will only be as a last resort that the use of weapons will be justified.

4. Orders for guards and sentries will be framed in conformity with the above and guards and sentries will be suitably instructed as to their powers and duties.

5. GRO A.682/1942 is cancelled.

(TO BE PUBLISHED IN UNIT ROUTINE ORDERS.)

...

AUSTRALIAN MILITARY FORCES

Routine Order, Serial No. 67 — 13 Sep.43.

546. FIELD RETURNS OF OFFICERS AND OTHER RANKS - INCLUSIVE OF STATISTICS OF "B" CLASS PERSONNEL GRO A.650

1. It is essential that the number of "B" Class male personnel posted to units should be accurately known week by week.
2. All units will therefore record the necessary information on forms W.3008 and W.3009 weekly as from the date of receipt hereof.
3. The information will be recorded by altering the analysis of Part A of these forms in accordance with the pro forma appended hereto.
4. The analysis into A and B Class will not apply to lines E(1) and E(2) of AFW.3008 or lines B (1) and B(2) of AFW.3009, except that certain units which have been or may from time to time be, nominated as "young soldier holding units" will make this additional dissection of the "young soldier" figures inserted on line B(2) of AFW.3009 in accordance with exisiting instructions to such units.
5. The analysis in Part A of CMF into "under 19" and "over 19" isnot now required.
6. Units still rendering returns on old forms W.3008 and W.3009 will requisition forthwith for supplies of the form "as revised Jan. '43", and cease using the old forms.

.....

547. REQUEST HOUR GRO A.653

GRO A.492/1943 is amended by adding the following at the end of para. 8(a):-

"To assist the welfare organisations, it is desirable that communications addressed to them should include in each case the number, rank and name of the soldier, together with the home address of his next of kin, and, if it emanates from the unit officer, such useful information about the soldier concerned as may be desirable. It is preferred that such requests should be made by letter unless the urgency of the matter demands a signal or telegram, in which case the number, rank, name and home address of the next of kin of the soldier should, wherever possible be given."

...

Major
Lt.-Col.
AA & QMG

PRO FORMA REFERRED TO IN R/O para5Ll6, para 3.

AFW.3098 -

Analysis of Part A to be shown here by all units. Only units notified in para. 10 of instructions for compilation of form will complete Part E(1) and E(2).

Detail	AIF 'A' Class	AIF 'B' Class	CMF 'A'	CMF 'B'	AWAS	AANS	AAMWS	[illegible]	RAN	RAAF	⁂	Total
A.	25	1	1	2	1	-	-	-	-	-	-	30
E(1)	2		4		-	-	-	-	-	-	-	6
E(2)	-		-		-	-	-	-	-	-	-	-

AFW.3009 -

Analysis of Part A to be shown here by all units. Only units notified in para. 7 of instructions for compilation of this return will complete analysis of Part B(1) and B(2).

⁂ Personnel belonging to a category not provided for in the analysis will be shown, e.g. 20 UK Forces, 10 NZ Forces.

Detail	AIF "A" Class	AIF "B" Class	CMF "A" Class	CMF "B" Class	AWAS	AANS	[illegible]	RAN	RAAF	⁂	Total
A.	600	15	35	2	-	-	-	-	-	-	652
B(1)		6		30	-	-	-	-	-	-	36
B(2)		-		-	-	-	-	-	-	-	-

Headquarters
No.11(CA)LofC Sub Area
12 Sep 43

P.T. SCHOOL OF INSTRUCTION

Ref No.11(CA)LofC Sub Area GS Instn No.27 of 1 Sep 43. sandshoes will be a necessary part of the dress of candidates for this school, and units are requested to requisition through this office for supplies where necessary.

2. It is understood that there is only a limited number available for issue in sizes 8 - 9 & 10.

A.G. Pinches Major
(A.G.Pinches)
GS.No.11(CA)LofC Sub Area

DISTRIBUTION:
List 'C'

Clerical Original

-RESTRICTED-

Serial No. 66.

Nos. 538 - 542

AUSTRALIAN MILITARY FORCES.
ROUTINE ORDER

PART I
BY

Brigadier N.M.Loutit, Commander No. 11 (C.A.) L. of C.Sub-Area.

Alice Springs.
10 Sep. 43

No. GENERAL STAFF

538. SCHOOLS AND COURSES - RESULTS — SA L of C Area Jnr Ldrs School - No.11 "A" & "B" Course.
The undermentioned officer from this Sub-Area has qualified at the above course :-

S 994 Lieut. G. A. WATSON 109 A G H

...

ADMINISTRATION

General Staff

539. ARMY NUMBERS RE-ALLOTMENT — The following officer having volunteered for service in the AIF, is transferred to the AIF, his Army number is cancelled and Army number as hereunder allotted :-

9 Aust Sup Dep Coy

Q 90305 Lieut. G E COSSART QX 48451 24/Jun 43
R/O Part II
No. 3/43.

...

540. SIGNAL - PREMISES OUT-OF-BOUNDS — Unless on duty personnel will not enter within any enclosure around any signal office or signal establishment such as wireless transmitter or receiver huts.

Where signal premises are not fenced personnel, unless on duty, will not approach within 10 yards of such premises.

...

541. COURT-MARTIAL - RESULT OF TRAILS — The results of the trails of the undermentioned members by District Court Martial convened and confirmed by Brigadier N. M. Loutit, Commanding No. 11 (CA) L of C Sub-Area are published below :-

NATURE OF COURT AND PLACE OF TRAIL

DCM: Alice Springs 23.Aug. 43.

Member tried: NX 89117 Pte. Gaite, W. S. of 2/110 Aust Gen Tpt Coy.

Charge: (1) WOAS neglect to the prejudice of good order and military discipline in that he on 1 Feb 43 when driving Army Vehicle 29246 by his neglect allowed such vehicle to overturn whereby damage the repair of which would occasion the use of materials valued at £110.15.6 was caused. (AA 40)

(2) WOAS when examined on oath before a Court authorised by regulations made under the Defence Act to Administer an oath wilfully giving false evidence.

Plea: (1) Not Guilty.
(2) Guilty.

Finding: Guilty both charges.

AUSTRALIAN MILITARY FORCES

Routine Order Serial No. 66. Nos. 538 to 542. 10 Sep. 43.

541. COURT MARTIAL - RESULT OF TRIALS (Contd)

Sentence: Fined £10 and ordered to be put under stoppages of pay until he has made good the sum of £10 as payment in part of the repair to vehicle 29246.
Date of Sentence: 23 Aug. 43.
Confirmed: 30 Aug. 43.
Promulgated: 4 Sep. 43

...

DCM: Alice Springs. 23 Aug. 43.
Member tried: NX 92909 Pte. ROWLANDS, C.J. of 2/110 Aust Gen Tpt. Coy.
Charge: (1) WOAS committing a civil offence that is to say common assault. (AA 4.)
(2) WOAS using threatening language to his superior officer (AA 8(2))
Plea: (1) Guilty.
(2) Not guilty.
Finding: Guilty on both charges.
Sentence: To undergo detention for nine months.
Date of Sentence: 23 Aug. 43.
Confirmed: 1 Sep 43.
Promulgated: 4 Sep 43.

...

542. COFFEE

All coffee, ground and packed by BUSHELLS after 31 Dec 42 will be withdrawn immediately from issue to troops.

All stocks held by Units will be returned immediately to Supply DID.

Under no circumstances are any stocks of such coffee to be issued to or consumed by troops.

...

CORRIGENDA

R/Os No. 531 and 533 7 Sep 43 are amended as follows :-

No. 531 - Delete HQ 11 (CA) L of C Sub-Area and insert 11 L of C Sub-Area.

No. 533 - Delete AASC and insert AACC.

...

.....Lt-col.
AACMT

Headquarters
No.11(CA)LofC Sub Area
10 Sep 43

AMDT - NO.11 (CA)L OF C SUB AREA GS INSTN NO.17

TRUNK LINE TELEPHONE CALLS

The following amdt is advised to Appx "A" of the above Instn:-

Under heading "Miscellaneous", insert after the word "Lieut E.G. Jackson " the name "Lieut F.L.Armour" for 5 Aust Movt Control.

DISTRIBUTION
List "A "

.....Major
(A.G.Pinches)
GS.No.11(CA)LofC Sub Area

AMR & O 1587

NOT TO BE PUBLISHED

The information contained in this document is not to be communicated directly or indirectly, to the press or to any person not holding an official position in His Majesty's Service.

Serial No. 65
Nos. 530 - 537

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS

PART I

by

Brigadier N.M.Loutit, Commanding No. 11 (CA) L of C Sub-Area

Alice Springs
7 Sep. 43.

No.

GENERAL STAFF

530. SCHOOLS AND COURSES - RESULTS

SA L of C Area Jnr Ldrs School - 11 Gen Inf Course

The undermentioned personnel from this Sub-Area have qualified at the above Course:-

SX 21975	Lieut.	A.M. WEST	- 122 Aust.Gen.Tpt.Coy.
SX 32037	Sgt.	KLOSE, J.A.	- 122 Aust.Gen.Tpt.Coy.
SX 20772	Cpl.	MARTIN, L.C.	- 121 Aust.Gen.Tpt.Coy.

SA L of C Area Jnr Ldrs School - 28 Gen Inf Course

The undermentioned personnel from this Sub-Area have qualified at the above Course :-

SX 26974	Lieut.	R.R.PIKE	- 148 Aust.Gen.Tpt.Coy
VX 23526	Sgt.	ROBERTS M D	- BIPOD
SX 21997	Sgt.	FERGUSON A H	- 122 Aust Gen Tpt Coy
QX 27866	Cpl.	GUTZKE C F	- 10 Aust Sup Depot Coy

.....

A.G. Fairbairn Major
General Staff.

ADMINISTRATION

531. CORRESPONDENCE

All communications on any subject for this HQ will be addressed to HQ 11 (CA) L of C Sub-Area, and NOT to individual officers.

532. CASUALTY RETURNS INDIVIDUAL RELIEF

Casualty Returns covering individual relief will in future show members as marched out to No. 9 Staging Camp for onward movement to GRD in state of enlistment.

533. AASC PERSONNEL DUTIES OF

Personnel who have been transferred to the Aust Army Catering Corps, and are attached to Units from that Corps, will be employed on cooking and catering duties within the Unit.

In cases where AASC personnel attached to Units can not be employed on such duties, this HQ will be notified so that men can be drafted to Units who require such personnel.

AUSTRALIAN MILITARY FORCES

Routine Order, Serial No. 64 — 7 Sep.43.

No.

534. COMPENSATION FOR EQUIPMENT PROVIDED FROM PRIVATE SOURCES BY MEMBERS OF THE A.M.F. AND SUBSEQUENTLY LOST, DESTROYED OR RENDERED UNSERVICEABLE WHILE ON SERVICE
GRO. 0.643

1. During the early years of the war, it was not possible for ordnance depots to meet all demands of units for certain items of authorised equipment shown in war equipment tables, such as binoculars, compasses, pistols, hand tools, etc.

2. In these circumstances, a number of members voluntarily supplied their personal property for use in army units.

3. Some of this private equipment may have become lost, destroyed or rendered unserviceable by incidents or accidents of service.

4. Consideration will be given to claims for compensation, either in kind or credit in pay book, in cases of this nature submitted through the appropriate channels to LHQ, in accordance with the following procedure :-

(a) Claim will be submitted on form TS4, supported by a statutory declaration by the claimant setting out the reasons for having in his possession privately owned equipment and the circumstances under which the equipment was lost, destroyed or rendered unserviceable.

(b) Claims for compensation will be certified by the claimant's commanding officer and recommended by the commander of the formation to which the claimant belongs, provided that -

(i) the claimant was the owner of the equipment;

(ii) there is conclusive evidence that the equipment was lost, destroyed, or rendered unserviceable ;

(iii) the equipment was lost, destroyed or rendered unserviceable whilst it was in the personal custody of the claimant or in the custody of a member of the armed forces of the Crown or its Allies;

(iv) the equipment was not lost, destroyed or rendered unserviceable by negligence or wilful default on the part of the claimant.

5. Certificate of claimant's commanding officer will be in the following form :-

"I certify that the articles of equipment claimed for by .....to the value of ..... were lost, destroyed or rendered unserviceable within the requirement of GRO 0.643/1943, that such loss, destruction or unserviceability was not due to the negligence or wilful default of the claimant, and that the articles for which compensation is claimed were authorised on the war equipment table of the unit concerned."

6. In cases of loss or destruction occurring under conditions which approximate to peace conditions (e.g., while proceeding by normal passenger train), claims for compensation will not be considered unless a recommendation is given by an officer not being below the rank of major-general. Such recommendation will not be made except when it is proved to the satisfaction of the recommending authority that no negligence on the part of the member contributed to the loss, destruction or unserviceability of the equipment.

No.

534. COMPENSATION FOR EQUIPMENT PROVIDED FROM PRIVATE SOURCES BY MEMBERS OF THE AIF AND SUBSEQUENTLY LOST DESTROYED OR RENDERED UNSERVICEABLE WHILE ON SERVICE. GRO 0.643 (Contd)

7. GRO Q.273/1943, para. 13, is amended by inserting after the words " by this order " the word , letters and figures "and GRO 0.643/1943."

535. PRECAUTIONS TO BE TAKEN WHEN TOWING VEHICLES GRO. 0.644

1. Particular care will be exercised, when towing damaged vehicles, to ensure that no additional damage occurs either to the damaged vehicle or to any other vehicles.

2. The precautions to be taken are as follows :-

(1) Towing of vehicles with all wheels on the ground.-

(a) When neither the transfer case nor the transmission on the vehicle to be towed is damaged, shift the transmission control and/or transfer gear lever into neutral. In this position the gears in the transmission are not in motion. The countershaft gears are revolving in the transfer case and there will be adequate lubrication of the bearings provided by splash.

(b) If the transfer case is damaged, the propellor shafts will be disconnected at the front and rear axles on trucks 4 x 4; at the front axle, forward rear axle, and the front of the pillow block on trucks 6 x 6. The shafts will be disconnected by dismantling the universal joints from the flanges at these points and removing the shafts from the slip joints at the opposite end, after removing the retaining cage.

(2) Towing vehicles with front wheels off the ground.-

Whenever trucks 6 x 6 or 6 x 4 are to be towed with the front wheels off the ground, the vehicle will be supported in such a manner that the wheels of the forward rear axle contact the ground; otherwise, the springs will ride against the spring bumper and there will be no springing action.

(3) Towing vehicles with rear wheels off the ground.-

The vehicle will be towed backwards only after all other methods have proved unsatisfactory.

When towing f.w.d. vehicles backwards, make certain that the front axle control lever of the transfer case is in the disengaged position.

If the transfer case is damaged to such an extent that the front axle cannot be disengaged by means of the control lever, the front axle propellor shaft will be disengaged as out-lined in para. 1.

AUSTRALIAN MILITARY FORCES

Routine Order, Serial No. 64 — 7 Sep 43

No.

536. VALVES - TUBE PNEUMATIC

1. Tubes, pneumatic are now being serviced with optional type Valves. To insure against avoidable tube failures it is imperative for the replacement tube to have the correct type of valve fitted.

2. It is requested that units specify valve type when placing indents for replacement tubes.

Examples :-

Tubes pneumatic 7.50 x 20 - Right Angle Metal Valve.
" " 6.00 x 16 - Straight Rubber Valve.

.....

537. REGIMENTAL TRUST FUND

HQ No. 11 (CA) L. of C. Sub-Area Regimental Trust Fund Statement of account for Aug. 43.

(a)	Balance standing to credit of Fund as at 31/7/43	£793.17. 4
(b)	Receipts during Aug. 43	240.11.10
	Sub-total	£1034. 9. 2
(c)	Expenditure during Aug. 43	206.10. 4
	Balance on hand 31 Aug 43	£827.18.10

(d) Details of expenditure during Aug. 43 as under.

(i)	Allocation to units and detachments	£161.11. 3
(ii)	Amenities to ORs.	15.16.10
(iii)	Sporting equipment	25.11.10
(iv)	Barbers requirements	5. 6
(v)	"Mulga" News sheet	1.18. 6
(vi)	Public address system	6. 3
(vii)	Debit note - adj. Apr. 43 Canteen profits	8. 2
	Total Expenditure.	£206.10. 4

.....

.....Lt-Col.
AA & QMG.

NOTICE

GIFT PARCELS FOR UNITED KINGDOM ADDRESSEES: DUTY FREE CONCESSION

1. A concession has been sanctioned by the United Kingdom authorities which permits members of the AMF and the British Army, serving in Australia, to send to their relatives and friends in the United Kingdom four (4) gift parcels a year, duty free. The usual postage rates are payable.

2. Such parcels must not weigh more than 5 lbs. each nor exceed 30/- in value, and contents may not include :-

(a) any drinkable spirits;
(b) more than ½ lb total weight of tobacco, including cigars and cigarettes (200 cigarettes or 50 cigars = ½ lb), or any tobacco goods marked "H.M. Ships only";
(c) More than ½ pint of scent;
(d) more than 2 lbs of any one foodstuff.

2. Special Customs Declarations (Army Form W.5192) will be affixed to the parcels; these will be secured through normal stationery channels for issue, under unit arrangements, on a basis of a maximum of four (4) a year to any one sender. A comparatively few forms should suffice for

AUSTRALIAN MILITARY FORCES

Routine Order, Serial No. 64. 7 Sep. 43

NOTICE

GIFT PARCELS FOR UNITED KINGDOM ADDRESSEES;
DUTY FREE CONCESSION
(Contd)

for needs of any one unit, and each form issued therein will have entered upon it the recipient's number and name and be signed by the issuing officer in the space provided.

4. It is stressed that full duty will be charged on the contents of parcels which infringe restrictions expressed in para. 2.

(TO BE REPEATED IN UNIT ROUTINE ORDERS).

.....

Headquarters
No.11(CA)LofC Sub Area
5 Sep 43

NO.11(CA)L OF C SUB AREA GS INSTN NO.28

AMMUNITION FOR TRAINING

Hq No.11(CA)LofC Sub Area GS Instn No.8 para 8 is amended.

2. In future each unit will submit every month one indent to cover all projected range practices during the following month.
The form of indent will be as hitherto save that instead of relating to one particular pl or det shoot it will cover and set out in the like detail all pls or dets to fire during the ensuring month with the number of men and rounds per man required for each.

3. Indents will be submitted in the usual way for endorsement by General Staff and will be presented by units to D.A.D.O.S. on 20 day of each month. No indents other than those set out above will be submitted for trg ann.

4. Indents will be properly completed and will show balance "ON HAND" (if any).

5. The procedure set out above will be put into operation forthwith and will be adhered to strictly.

John D Muir
.....Capt.
(John D.Muir)
G.S.No.11(CA)LofC Sub Area

DISTRIBUTION

List "B"

Headquarters
No.11(CA)LofC Sub Area
5 Sep 43
MOST SECRET GS43/1200/3

NO.11(CA)L OF C SUB AREA GS INSTN NO.29

SYSTEM OF VEHICLE MARKING IN WAR

Appx "C" to No.11(CA)LofC Sub Area GS Instn No.14 as amended to date is set out below:-

HQ	HQ 11 LofC Sub Area	353		BLACK
	All Adm HQ	316		BLACK
	12 Aust Div Sec Int Corps	395		BLACK
ENGR	6 Aust CRE (Works)	396		BLUE
	45 Aust DCRE (Works)	446		BLUE
	63 Aust DCRE (Works)	405		BLUE
	2 Aust Army Tps Coy	326		BLUE
	7 Aust Army Tps Coy	359		BLUE
	11 Aust Wkshop & Pk Coy	398		BLUE
SIGS	17 Aust LofC Sigs	422		W & B H
SUP & TPT	HQ CA Tpt Coln	484		R & G D
	3/110 Aust Gen Tpt Coy		454	R & G D
	3/142 Aust Gen Tpt Coy		423	R & G D
	119 Aust Gen Tpt Coy	512		R & G D
	121 Aust Gen Tpt Coy	492		R & G D
	122 Aust Gen Tpt Coy	480		R & G D
	134 Aust Gen Tpt Coy	687		R & G D
	146 Aust Gen Tpt Coy	532		R & G D
	148 Aust Gen Tpt Coy	502		R & G D
	9 Aust Sup Depot Coy	391		R & G D
	10 Aust Sup Depot Coy	449		R & G D
	14 Aust Fd Bakery	403		R & G D
	4 Aust Fd Butchering Coy	471		R & G D
	2 Aust Farm Coy	394		R & G D
	ALL BIPODS	368		R & G D
	3/1 Aust Coy Wkshops Pl	316		BLACK
MEDICAL	55 Camp Hospital	362		BLACK
	74 Camp Hospital	343		BLACK
AEME	2 Aust MT Wkshop	432		BLACK
	1 Aust MT Wkshop	392		BLACK
PAY	MT Accounts Office	427		BLACK
	All Depot Cash Offices	379		BLACK
PROVOST	11 Aust LofC Pro Coy	413		BLACK
POSTAL	2 Aust LofC Postal Unit	397		BLACK
MISC	MT Force Education Service	903		BLACK
	5 Aust Pers Staging Camp	374		BLACK
	6 Aust Pers Staging Camp	465		BLACK
	7 Aust Pers Staging Camp	501		BLACK
	9 Aust Pers Staging Camp	520		BLACK
	10 Aust Pers Staging Camp	513		BLACK
	11 Aust Pers Staging Camp	412		BLACK
	12 Aust Pers Staging Camp	430		BLACK
	29 Aust Salvage Sec	305		BLACK
RAAF	Ops Base ALICE SPRINGS	366		SKY BLUE

John D Muir
.....Capt.
(John D.Muir)
GS.No.11(CA)LofC Sub Area

DISTRIBUTION
List "A"

3963

Headquarters
No.11(CA)LofC Sub Area
4 Sept 43

INTER UNIT RIFLE COMPETITION

It is intended to in augurate a series of inter-unit rifle shooting competitions among units in the Alice Springs Area.

2. Competitions will be carried out on Sundays at distances of 2,3,5,&6 hundred yards, & under conditions as laid down by a committee which will be appointed from within units in the area.

3. In broad outline, the competition will be open to unit teams consisting of not more than 10 men, in each of which a maximum of 2 officers will be allowed.

4. Personnel constituting the teams may be changed as required by the exigencies of duty during the competition series but no change in personnel on the day of each shoot, & after numbers of the team are declared will be permitted.

5. In order to appoint a management committee & finalise details of the competition, it is requested that one delegate, preferably an officer from each unit desiring to nominate a team should meet in the "G" Staff office at this H; at 1400 hrs on 11 Sep 43.

A.G. Pinches Major
(A.G.Pinches)
GS.No.11(CA)LofC Sub Area

DISTRIBUTION
List "B"

For Official Use Only

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDER NO. 64

PART I
issued by

Alice Springs.
3 Sep 43.

AMR & R 1587

Brigadier N.M.Loutit, Commander No.11 (CA) L of C Sub-Area.

529. LEAVE

MB memo 9061 of 12th February, 1941, MBI F.61/1942; and GROs A.199/1942; A.559/1942; A.101/1943; A.152/1943; A.175/1943; A.218/1943; Q.220/1943; A.343/1943; A.345/1943; A.397/1943 and A.382/1943 are cancelled. GRO A.598/1943 will apply.

COMPASSIONATE AND EMERGENCY LEAVE

29. Compassionate leave may be granted in cases of death or serious illness of a member's spouse, child or parent or other near dependent relative, but such leave will not be granted only on account of such death of illness unless there are serious resultant considerations or the presence of the member will materially affect the situation.

30. Emergency leave may be granted in case of some other serious emergency,

31. Compassionate or emergency leave will not be granted to enable a member to engage in a civil occupation, and cases of serious prejudice in business, domestic or financial affairs will be only considered as a legitimate ground for granting such leave when the member's presence will materially affect the situation.

32. Compassionate or emergency leave will not be granted in the case of normal child birth of a member's wife. In such cases, if service requirements permit and the member so desires, he may be permitted to accumulate recreation leave and have his position on the unit leave roster adjusted to meet the circumstances.

33. Compassionate or emergency leave may be granted with pay up to 7 days, plus all necessary travelling time.

34. Compassionate or emergency leave in excess of the duration provided in the last preceding paragraph may also be granted. If the member is eligible (by accumulation or permissible anticipation) for recreation leave, the excess may be granted with pay from such recreation leave. If the member isnot eligible for recreation leave, the excess will only be granted without pay.

OCCUPATIONAL LEAVE FOR SEASONAL AND OTHER PURPOSES

85. Occupational leave for the purpose of engaging in seasonal or other civilian employment may be granted to members in accordance with this part.

86. Occupational leave will not be granted unless recommended by the Deputy Director General of Manpower of the State in which the work is to be performed.

87. Officers, NCOs and members in receipt of specialist pay may be granted occupational leave only in very exceptional circumstances, and then only if approved by a formation commander.

88. Occupational leave involving interstate travel will not be granted.

89. Occupational leave will be without pay and irrespective of any recreation leave already taken or to be taken, provided that the member may be granted accumulated recreational leave with pay concurrently with occupational leave.

90. The channel of communication regarding occupational leave will be Deputy Director General of Manpower, to HQ,

AUSTRALIAN MILITARY FORCES

Routine Order No. 64 — 3 Sep. 43.

529. LEAVE (Contd) — L. of C. area to units, with copy to formation concerned, and vice versa. Units will not correspond direct with Manpower authorities.

.....

530. STORAGE BATTERIES NTF 254

1. Storage batteries rendered US have in the past been returned to Salvage.

2. This will be discontinued as arrangements have been made to rebuild by workshops. In future they will be returned to 11 L of C Ord Depot.

3. Storage batteries and cases now held by Salvage will be retained by them intact pending further instructions and they will refuse to accept storage batteries from units.

4. This order applies to all forms of storage batteries irrespective of their use. Care will be used to prevent smashing of batteries cases when handling, as they are irreplaceable.

.....Lt-col.
AA & QMG

AUSTRALIAN MILITARY FORCES

For Official Use Only

ROUTINE ORDER NO. 63

Alice Springs. 2 Sep.43

AMR & O 1587

PART I
issued by

Brigadier N.M.Loutit, Commander No. 11 (C.A.) L. of C. Sub-Area.

524. AFW 3009 FIELD RETURN OF OTHER RANKS COMPILATION OF

1. The attention of all units is directed to the following extract from SA L of C Records memo 25825 of 11 Aug. 43, concerning note (a) of Part E of the abovementioned return :-

"(a) Surplus WOs and NCOs shown in Posted Strength column under respective trade will be detailed on back

e.g. Clerks include 1 Sgt.
2 Cpls.

Showing (1) Army Number, rank and name
(2) Age
(3) Medical classification (if "B" class whether fitter tropics or not),
(4) Army qualifications including type of duties for which trained.
(5) Any remarks of CO as to qualifications, training and suitability of WO and NCO.

(b) It will not be necessary for AF W.3009 for succeeding weeks to continue to record this additional information but it must be included in the case of any WO or NCO who becomes surplus to WE, by reason of absorption of personnel from disbanded units or return of "X" list personnel in the field return for the week in which is becomes surplus."

.....

525. REPOSTING OF SURPLUS WO AND NCOs. Recent reorganisation within the Army has rendered numerous WO and NCOs suplus to immediate requirements. Each re-organisation instruction issued by LHQ has provided, as far as possible, for the employment of those made suplus, but this has been effected in many cases only by giving approval to carry them supernumerary to establishment in their substantive ranks. It is most desirable that such surplus WO and NCOs should be absorbed within WEs in the shortest possible time.

(a) Any WO or NCOs rendered suplus by reorganisation, for whom no specific instructions have been issued, will remain with their present units and will be carried supernumerary to WE in their substantive ranks pending absorption or transfer.

(b) All A/WOs and hence or Acting NCOs carried supernumerary to WE will be reverted to their substantive ranks immediately.

(c) Where WO or NCOs are carried supernumerary to WE any acting WO or NCOs in that unit will be reverted to substantive rank if their acting rank prevents the absorption of those carried supernumerary.

(d) Units carrying suplus WO or NCOs will not make any further other rank promotions until all surplus WO or NCOs have been absorbed either directly or after conversion training, or disposed on in accordance with GRO 415/43.

AUSTRALIAN MILITARY FORCES

Routine Order No. 63 — 2.Sep.43

525. REPOSTING OF SURPLUS WO AND NCOs. (Contd)

(c) Units which have no suplus WO or NCOs and which desire promotions to those ranks to fill vacancies within WE, will submit Casualty Returns in the normal way but giving exact details as to the appointments for which the promotions are desired, Records Offices will only promulgate promotions if no WO or NCOs of suitable arm, rank and qualifications are bing carried supernumerary to WE of units located within reasonable distrance of the demanding unit.

If a suitable WO or NCO is available elsewhere, Records Offices will effect the necessary transfer, advisetthe unit accordingly and will not promulgate the promotion.

.....

526. GARBAGE - DISPOSAL OF

1. As from and including Wed. 8 Sep 43 all units, except those shown below will incinerate their own garbage and will not repeat not use the Gargabe depot situated through Heavitree Gap.

HQ No.11 (CA) L of C Sub-Area.
AANS Camp
DAPM 11 Aust L of C Prov.Coy.
AWAS Barracks
AAMWS Camp
109 AGH

2. The Hygiene officer will see that all Units other than those mentioned above will be in possession of incinerators on or before Wednesday 9 Sep 43.

3. GOs Units in Alice Springs Area effected by this order will ensure that one general duties detail will report to Hygiene officer Anzac Hill carry at 0900 hrs. on Monday 6 Sep 43.

These details will be instructed by Hygiene Officer as to procedure required for Unit incineration.

.....

527. MALARIA - CONSERVATION OF MOSQUITO SPRAY. GRO A.625

1. Pyrethrum, the active ingredient of mosquito spray is in short supply, and it is consequently necessary that the greatest care and economy be observed in the use of the spray.

2. The use of mosquito spray will, therefore, be rigidly limited in accordance with GRO A.404/1943, para. 13.(b). Under no circumstances is it to be used for fly distruction, and senior medical officers of formations or their representatives in non-malarious areas will only authorise its issue on expert entomological advice in writing, copy of which will be forwarded immediately to DGMS, LHQ, for information. In the absence of an Anti-Malarial Control Unit, or Mobile Entomological Section to advise, authority may be obtained from DGMS by signal.

.....

528. PACKING CASES GRO O.626

The high cost and scarcity of packing cases, cartons, and bales emphasize the need for careful handling of all packages at transfer points, correct loading for rail and road transport and shipment, and prompt return of empty cases etc. by units to ordnance depots. Prompt disciplinary action will be instituted in respect of any failure to comply with the provisions of GRO O.391/1942.

.....

AUSTRALIAN MILITARY FORCES

Routine Order No. 63 — 2 SEP 43

529. LONG SERVICE PERSONNEL

All units will submit a return to reach these HQrs. by 1700 hrs 6 Sep 43 showing names and ranks of all members of the original DOME, who are still serving in No. 11 (CA) L of C Sub-Area - who arrived in Alice Springs between 8 to 14 Sep 40 or earlier.

The return will show :-

(a) Names and ranks of members who have had continuous service (leave will not be taken as a break in service.)

(b) Names and ranks of members who have been transferred from this Sub-Area and who have subsequently returned.

.....

.....Charles P. Phillips. Major for Lt-Col A.A. & Q.M.G.

Headquarters
No.11(CA)LofC Sub Area
1 Sept 43

NO.11(CA)L OF C SUB AREA GS INSTN NO.27

P.T. SCHOOL OF INSTRUCTION

Courses of Instruction in P.T. will be conducted in Alice Springs by a staff of Instructors provided by L.H.Q. from S.A.LofC Area

2. Two courses each of three weeks duration will be held the first commencing on or about 27 Sept 43 and the second immediately on the conclusion of the first.

3. The object of the courses is to train personnel as efficient P.T. (including unarmed combat) instructors.

4. Each course will comprise 20 students and vacancies are allotted as follows:-

	Course No.1	Course No.2
C.R.E. (for Engineer Units)	1	2
HQ CA Tpt Coln (for S & T Units)	8	4
A.D.M.S. (for A.A.M.C. Units)	3	3
D.A.D.O.S. (for Ordnance Units)	1	1
D.A.D.M.E. (for A.E.M.E. Units)	1	1
D.A.P.M.	1	1
Adm HQ Mt Isa (for HQ personnel)		1
No.5 Aust Pers Staging Camp	1	
No.6 Aust Pers Staging Camp	1	
No.7 Aust Pers Staging Camp	1	
No.9 Aust Pers Staging Camp	1	
No.10 Aust Pers Staging Camp		1
No.11 Aust Pers Staging Camp		1
No.12 Aust Pers Staging Camp		1
Reserved	1	4
	20	20

Units that have not received vacancies may submit nominations through proper channels to this HQ for approval.

5. Nominal Rolls - Nominal rolls of students selected to attend courses are to be forwarded to reach this HQ six days before the commencement of each course.

6. Personnel attending courses will be detached from their Units for the duration of their course and will be quartered & rationed in Anzac Hill Camp.

7. Reporting - Students from Alice Springs Area will report to the Course S.M. at Adm HQ Alice Springs at 1600 hrs on the day prior to commencement of courses. Students from units North of Alice Springs and from Mt Isa Area will be despatched in sufficient time to arrive in Alice Springs on the night prior to the commencement to their course & will report to course S.M. at Adm HQ Alice Springs immediately upon arrival.

8. Clothing Equipment etc. - Students will bring with them to the course full marching order, shorts, sandshoes, personal necessities, notebook & pencil. Further requirements (if any) will be advised as C.I. School directs.

9. Adm HQ Alice Springs will arrange separate accomodation and messing for the students as detailed in para 4 and will provide accomodation for the Instructional Staff. In addition a hut will be set aside & made available for sole use of the school for the duration of both courses.

10. Syllabus of Trg for each course will be issued separately to all concerned.

11. Return of Students to Units - At the conclusion of each course students will be returned to their separate units.
C.I. Course will supply to this HQ a schedule of students requiring movement 7 days prior to the conclusion of each course.

12. All units within Alice Springs Area will forward to this HQ through usual channels by 7 Sept 43 a list of P.T. and Gymnasium stores held by them.

Capt.
(John D.Muir)
GS.No.11(CA)LofC Sub Area

DISTRIBUTION

List "C"

For Official Use Only

AUSTRALIAN MILITARY FORCES

ROUTINE ORDER NO. 62

Alice Springs
1 Sep. 45

AMR & N 1587

PART I
issued by

Brigadier N.H.LOUTIT, Commander No.12 (C.A.) L of C Sub-Area.

515. SCHOOLS AND COURSES - RESULTS

SA L of C Area Mtr. Lors School - 33 'A' & 'B' Course.

The undermentioned Officer has qualified at the above Course:

VX 61479 Lieut. S.H. BRIDAS - No.11 (CA) L of C Sub-Area.

NT Base School - No. 3 Amv. Lors Course.

The undermentioned student from this Sub-Area has qualified at the above Course :-

VX 136756 Sgt. M.M.E.G.S. - 134 Aust.Gen.Tpt.Coy.

516. UNITS CLASSIFIED AS AIF. GRO A.507

The following Units are classified as AIF units under the provisions of GRO A.170/1943

2 Aust. A.Tps. Coy.
1 Aust. [illegible] Wksp.

517. PMF AND CMF ENLISTMENT IN AIF GRO A.522

GRO A.160/1942 is amended by adding the following proviso to clause (ii) of sub-para. (b) of para. 1 (as amended by GRO A.[illegible]/1943) :-

"Provided, however, that the commander of an army, corps, division or other formation etc. or of an L of C area may recommend to LHQ that an officer whose age exceeds the upper age limit for his rank be accepted for service with the AIF, if he has professional or technical qualifications which make his appointment to or retention in an AIF unit desirable or which are such that he may be required to serve beyond the territorial limits within which a member of the CMF may be required to serve.

If such a recommendation is accepted by LHQ, the officer concerned will be deemed to be within the upper age limit for his rank."

518. REVISED METHOD OF CONDUCTING MILITARY INVESTIGATIONS GRO A.624

GRO A.592/1943 is amended -

(a) by inserting after para. 5 the following para. :-

"5A. Not more than one investigating officer will be appointed in respect of any one occurrence. Where one occurrence involves damage to property on charge to, and/or injury to personnel of, more than one unit, the investigating officer will be appointed by agreement between the COs concerned. If they are unable to agree, the investigating officer will be appointed by the formation etc. commander or, if the units belong to different formations, by the commander of the lowest formation having command over all the units concerned." ;

(b) by adding in para. 14(1) the following subpara :-

"(c) Where the estimated loss exceeds £100, send, by telegram direct to LHQ, a copy of the report referred to in sub-para. (a) of this sub-para." ;

518. REVISED METHODS OF CONDUCTING MILITARY INVESTIGATIONS GRO. 4 521. (Contd)

(c) by inserting after para. 20 the following para:-

"20A. The provisions of this order shall not apply in the case of damage to property covered by AAO G.600/1942. Such claims will be investigated by the appropriate Hirings Officer.";

(d) deleting Part IV and inserting the following Part in lieu thereof:-

"PART IV - INJURIES TO MEMBERS OF THE FORCES.

21. AMR & Os 698, 698A and 699 are cancelled.

22. Whenever a member of the forces is injured (except by wounds or injuries received in action) and unless the injuries have immediately proved fatal, the CO of the unit to which the member belongs will ensure that AAF D11 is completed without delay.

23. The medical officer who attends to the member will record on the AAF D11 a statement as to the nature and extent of the injury and the period, if any, during which the member will be incapacitated from resuming duty and whether in his opinion -

(a) the injury will or is likely to cause permanent ill-effects;

(b) the injury will or is likely to impair the future efficiency of the member as an officer or a soldier; and

(c) the condition of the injured member is attributable wholly or partly to conditions of service, a pre-existent disability aggravated by conditions of service or a pre-existent disability independent of conditions of service.

24. (1) On receipt of the completed AAF D11, the CO will, subject to sub-para. 2 of this para., appoint an officer to make an investigation and report thereon in writing.

(2) Unless it is necessary to appoint an investigating officer for some other purpose (e.g. if damage to Government property has occurred or a claim by a civilian may be involved) or the CO or superior authority for some special reason considers it necessary, an investigating officer will not be appointed if -

(a) the medical officer reports on the AAF D11 that the injury is of a minor nature and unlikely to cause permanent ill-effects; and

(b) the CO is of the opinion that compensation is unlikely to be entailed.

25. The investigating officer, as far as practicable, will -

(a) investigate the whole of the circumstances connected with the injury and ascertain and report the cause and general nature of the injury sustained;

(b) report whether the member injured was, or was not, on duty or on leave or travelling on leave to or from his place of employment when the injury was sustained and, if on duty, the nature of such duty;

518. REVISED METHODS OF CONDUCTING MILITARY INVESTIGATIONS GRO A.624 (Contd)

(c) report whether any and what neglect, misconduct, carelessness or failure to observe any act, regulation, order or instruction, on the part of the member suffering from the injury or of any other person or persons, caused or contributed to or aggravated the injury;

(d) obtain signed statements from the injured member (if possible) and such other persons as are able to give information, with full particulars of the time, date and place and the circumstances in which the injury was sustained;

(e) report whether the member injured was enlisted or appointed for or was employed on active service outside Australia ;

(f) report whether the member injured, was appointed, enlisted or called up for continuous full time service for the duration of the war or for "part time service";

(g) forward all documents to the CO so that the A.F Dll is on top of any statements he has obtained and his report is the last document on the file.

26. The CO will endorse upon the report his concurrence or otherwise and, in the event of his non-occurrence, his reasons therefor, and will forward the A.F Dll and the report of the investigating officer (if any)(together with all statements and any other relevant documents) to the appropriate superior authority, with such recommendations as he may think fit.

27. (1) Where an injury to a member of the forces has proved fatal, the CO of the unit to which the member belonged will immediately advise the appropriate superior authority.

(2) The superior authority will thereupon assemble a court of inquiry. If an investigating officer has already been appointed but has not yet presented his report, he will not continue his investigations but will forward any statements he has already obtained to the CO, who will transmit them to the superior authority.

(3) Any statements obtained by an investigating officer and his report (if any) and also the A.F Dll will be made available to the court of inquiry to assist the court in its investigations, but will not be available in evidence before the court unless, owing to the exigencies of the service, the attendance of any witness cannot reasonably be obtained.

28. The superior authority will forward the A.F Dll, the report of the investigating officer (if any) and the proceedings of the court of inquiry (if any) to the appropriate DRO to hold, pending any claim for compensation.".

AUSTRALIAN MILITARY FORCES

Routine Order No. 62 — 1 Sept. 43.

519. ILLITERACY CLASS — Staff Captain Education is arranging a class for Illiterates to be conducted by a professional Teacher, for a period of one month from 13th September. O.C's. of Units are asked to submit to the Staff Captain Education by the 4th September the names of personnel who would benefit from such a course and whom they are prepared to release for one hour per day, for a period of four weeks.

520. PURCHASE OF LIQUOR FROM CANTEENS — NT Force Canteens in this Sub-Area shall not sell to any officers' Mess, Sergeants' Mess or person, and no such mess or person shall purchase from such NT Force Canteens, any beer, wine or spirits except upon a special authority signed by the Commander No. 11 (CA) L of C Sub-Area or some person there unto authorised by the Commander provided that nothing herein shall limit the effect of memo 3034 of 10 Jul 43 or memo 3090 of 14 Jul 43 issued by Head. quarters No. 11 (CA) L of C Sub-Area.

(TO BE PROMULGATED IN ALL UNIT ROUTINE ORDERS)

521. BISCUITS - THE USE OF — Units are deleting Biscuits from their ration indent, on this account it is impossible to turn this commodity over, thereby causing serious waste of a good food and public funds.

In future units will draw their full entitlement and use in the preparation of various dishes. Instructions as to how these biscuits will be consumed is covered by a separate circular to all units, by the catering supervisor.

OC Units in future will see that this commodity is drawn and consumed.

522. INCOME TAX FORMS — All units are advised that stocks are to hand of the abovementioned forms at the 50 Aust.Depot Cash Office, AIF/

Units will keep their requisitions down to the required number for personnel who have to render a return.

523. DEPOSITS TO PAY BOOKS AND CASH REMITTANCES GRO F.6515 — 1. The attention of all members is drawn to the necessity for obtaining official receipts for all moneys paid to members of the AIF.

2. The official receipts issued by AIF personnel are of two kinds, viz. :-

(i) Pay Sergeants' Receipts (WF 176) - issued by pay sergeants and personnel carrying out pay duties within units;

(ii) Commonwealth of Australia Official Receipts (as used in all Commonwealth Government departments) - issued by paymasters of formations and depot cash offices.

Deposits to pay books.-

3. Credits arising from cash depots appearing in members' pay books are only accepted as bona fide in cash offices if one of the above receipts for the amount of the credit is affixed to the back of the pay book. Unless this credit entry is so supported, no portion thereof can be drawn until confirmation is obtained.

AUSTRALIAN MILITARY FORCES

Routine Order No. 42 — 1 Sep. 43.

523. DEPOSITS TO PAY BOOKS AND CASH REMITTANCES 3RD F [illegible] (Contd)

Cash remittances.—

4. Upon completion of a Cash Remittance (Form MF 1[illegible]), the remitter must receive from the member of the AMPC concerned on f the above receipts for the amount paid by him, the number of which should be quoted in any inquiry relative to same.

5. It is the responsibility of all members to obtain receipts for all moneys paid to members of the AMPC.

(TO BE REPUBLISHED IN UNIT ROUTINE ORDERS.)

[illegible] Lieut.
A/ [illegible] OMG No. 11 (Cm) L of C Sub Area.

Original

16 NOV 1943

- RESTRICTED -

Serial No 78

Nos 595 - 602

Alice Springs,
30 Oct 43

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS
PART I
issued by

Brigadier N.M. Loutit, Commanding No 11 (CA) L of C Sub-Area

ADMINISTRATION

No.

595 COURTS OF INQUIRY ON ILLEGAL ABSENTEES NTF Order 302

1. By Statutory Rule 245, dated 29 Sep 43, Australian Military Regulation 278a was brought into force providing for an alternative method of investigation into illegal absence for twenty-one days or more, to that of holding Courts of Inquiry under AMR 276.

2. As dependents' allowance and allotment payable in respect of a member absent without leave can only be suspended under War Financial (Military Forces) Regulation 54after a Court of Inquiry has declared the member an illegal absentee, Courts of Inquiry will continue, notwithstanding the making of AMR 278a, to be held until further notice under AMR 276 in all cases in respect of members absent without leave for twenty-one days or more.

596 STORAGE OF INFLAMMABLE LIQUIDS NTF Order 282

Care will be taken by all units to ensure that kerosene and other inflammable liquids are not stored in close proximity to clothing or other goods which would be easily damaged by leakage of the liquid or by outbreak of fire.

597 CLOTHING - COOKS NTF Order 284

The approved working dress for cooks includes Singlets Cotton Athletic White instead of Shirts. Recent inspections have revealed that this instruction is not being observed and that in many instances cooks are wearing neither shirts nor singlets. This practice must cease forthwith. The entitlement of Singlets Cotton Athletic, scale "B", tropical, is 3 for all ranks.

598 DISTILLATE FUEL NTF Order 287

Units are advised that indents submitted for supplies of the light type of fuel oil for use in diesel engines should be made out for distillate and not for dieseline, diselate, diesoleum, etc. which are trade names only for fuel marketed by various oil companies. These brands are NOT supplied by Army.

599 BURNING OUT OF LATRINES NTF Order 289

1. One fatality and several casualties have occurred recently following the careless use of petrol for burning out latrines. Petrol and oil are unnecessary for burning the incinerating type of latrine.

2. When deep trench latrines are being burned out, care should be taken to avoid accumulation of explosive gases. Only crude oil or kerosene should be used. Petrol is unnecessary and is liable to cause an explosion.

600 COMPARISON OF DAILY RATION STRENGTH WITH RATIONS DRAWN AF W3810 NTF Order 293

1. Some confusion exists regarding the submission of AFs W3810 by units which have working parties or personnel detached and who draw rations from various DIDs or AASC Coys. This is clarified, if "unit" is read as "indenting unit" or "indenting detachment" in the relevant paras of GRO 2501/42 and NT Force Order 99/43.

2. The present procedure is set out hereunder :-

600 COMPARISON OF DAILY RATION STRENGTH WITH RATIONS DRAWN AF W3810 NTF Order 295

(a) On the Sunday of each week, each indenting detachment will forward with the ration indent a completed AF W3810 covering the period of the previous week (Sunday-Saturday, both inclusive). If, however, rations were drawn from more than one source of supply for consumption during the week concerned, a separate AF W3810 will be submitted to each of the Supply Officers from whom rations were drawn during the period.

To each AF W3810 will be attached the duplicate copies of the relevant AB553s.

The AF W3810 must be signed by the CO of the unit or, if absent, by the officer administering command.

The AF W3810 submitted by an indenting detachment must be signed by the OC or by the senior NCO if there is no officer in charge of the detachment.

(b) When a detachment returns to its unit HQ will assume responsibility for the under or over-drawals of the detachment and will effect the reconciliation on the next AF W3810 submitted by unit HQ. An annotation will be made on the AF W3810 indicating with which AASC Coy or Supply Depot the under or over-withdrawal of the detachment occurred.

601 OVERLAND MOVEMENT - CARRYING OF BLANKETS NTF Order 295

Until further notice all personnel travelling out of NT overland will carry only one blanket.

602 CARE OF RIFLES NTF Order 296

GRO 0 709/42 is repeated below :-

"1. Approval has been given for the treatment with raw linseed oil of the furniture of rifles in use in tropical climates and countries where the maximum shade temperature exceeds 95 degrees during the hot weather.

2. The oil will be applied by the soldier once a month to the outside of the fore-end, butt and handguards of the rifle in the following manner:

(a) Remove all dust and dirt by rubbing with a dry rag

(b) Apply a small quantity of raw linseed oil to the wood-work and rub it well into the wood, care being taken to keep the oil away from the metal parts.

(c) Allow the rifle to stand for approximately 3 hours and then wipe off all surplus oil with a clean dry rag.

3. Raw linseed oil will be demanded by units concerned at the rate of ten pints annually for every 1000 rifles."

Action will be taken forthwith to implement this order.

Unit QMs will submit requisitions for oil linseed raw, in accordance with the scale laid down without delay. As the supply of raw linseed oil is not available immediately to fill requirements arrangements have been made for an issue to LADs and Wk/shops and units will apply to them for immediate requirements.

AUSTRALIAN MILITARY FORCES 30 OCT 43

Routine Orders, Serial No 78

603 DEMANDS FOR RATIONSAND PETROL, NTF Order 298

Reference is made to GRO 501/42, MBl Q63/42 and NT FORCE Orders 19/43 and 146/43 - "Demands for Supplies". These MUST be signed by the authorised officer as follows :-

(a) RATIONS AB 55 by unit CO personally. Where a detachment is rationed direct from DID (e.g. a Line Soc of a Sig unit) AB 55 will be signed by officer or NCO i/c personally, stating rank and appointment.

(b) PETROL AB 55a by unit CO, QM or TO (or in the case of a convoy by the officer or NCO i/c) personally.
Where a detachment is supplied direct from DID the AB 55a must be signed by the officer or NCO i/c personally, stating his rank and appointment.
In the case of a vehicle operating away from its normal source of supply (i.e. the unit or detachment to which it belongs) issue will be made only on production of Transport Work Ticket AAF G2 signed by the unit TO or T/NCO. Quantity delivered will be recorded in words NOT figures on the G2 and issuer will sign G2 on space provided.

(c) GENERAL. If the demand is signed by other than the authorised officer as above owing to the absence of authorised officer, it will be signed "for" and state reason (e.g. AOD) and rank and appointment of signor. Unit rubber stamp will be used on all demands by units.

604 ELECTRICAL STORES - EARTHING OF HUTS

1. All iron buildings in No 11 Sub-Area raised from the ground on wooden or concrete supports will be earthed in the following manner.

2. At approximately the centre of one outside wall a metal pipe will be driven 3 feet into the ground, and an earthing conductor consisting of 7-036 copper cable or equivalent attached thereto. The other end will be fastened to the iron sheeting of the building.

3. Materials are available at Engineer's stores.

605 EXPENSE STORES

1. The ADMS has authorised an issue to all units of slaked lime on the basis of 2 oz. per man per day.

2. Units will submit supplementary indent immediately.

Lt-Col
AA&QMG

- RESTRICTED -

Serial No. 77

Nos 590-594

Alice Springs
28 Oct 43.

AUSTRALIAN MILITARY ORDERS
ROUTINE ORDERS
PART 1
Issued by
Brigadier N.M. Loutit, Commanding No.11 (CA) L of C Sub-Area.

GENERAL STAFF.

No. 590. SCHOOLS & COURSES - RESULTS

NT Force School - No.6 NCO's Drill & Weapon Trg Course

The undermentioned personnel from this Sub-Area have qualified at the above course:-

SX 20731	Cpl	BERTRAM, K.N.	121 Aust Gen Tpt Coy	
VX112703	L/Sgt	ROSEWARNE, J.M.	146 " " " "	
NX 83659	Cpl	TAYLOR, G.F.	2/110 " " " "	

NT Force School - No.5 NCO's Junior Leaders Course

The undermentioned personnel from this Sub-Area have qualified at the above Course:-

VX 60520	S/Sgt	COOPER, J.N.	9 Aust Sup Depot Coy
NX 55207	Sgt	CUNNINGHAM, R.H.	2/142 Aust Gen Tpt Coy
NX 89694	Cpl	HOGAIN, R.J.	2/110 " " " "
V.270777	Sgt	ROBERTSON, P.L.	134 " " " "

General Staff

ADMINISTRATION.

591. UNLAWFUL DISPOSAL OF EQUIPMENT GRO A.716

1. Attention has been directed to the unauthorized disposal of AMF equipment to members of the Allied Forces and civilians and the unauthorized receipt of Allied equipment by barter and otherwise by members of the AMF.

2. Members are forbidden to part with, dispose of, or exchange by barter or otherwise, any item of AMF equipment or to receive by barter or otherwise any item of Allied equipment without the consent of the commanding officers of their units. Such consent will only be given on the direction of superior authority or when the exigencies of the service render it necessary and reference to superior authority is impracticable.

3. Disciplinary action will be taken against members unlawfully disposing of AMF equipment or unlawfully in possession of Allied equipment, charges being laid under AA17, AA18(4) or AA40, whichever is appropriate.

(To be republished in unit routine orders.)

592. INOCULATIONS. Regarding parades of personnel for inoculation, the attention of OC units is drawn to the necessity of complying whenever possible with the arrangements made by the ADMS regarding times and numbers for such parades

It is essential that inoculations in this Area be completed by a given date and only by the closest co-operation between Units and AAMC HQ. can this be achieved.

If units for any reason are unable to parade the number of personnel at the time arranged, ADMS will be notified immediately so that alternative arrangements can be made.

AUSTRALIAN MILITARY FORCES.

Routine Orders, Serial No.77 — 28 Oct 43.

593. CHRISTMAS CARDS. — Pending further instructions, no orders are to be placed for Official Christmas Cards for 1943.

594. MT FUEL DRAININGS- ARMY 4 & 44 GALL DRUMS. GRO Q.719

1. Except in the cases referred to in para.2 hereof, MT fuels in 4 and 44 gallon drums will be thoroughly drained into MT vehicle tanks before the drums are returned to supply officers.

2. In cases where the above action is impracticable or would be imprudent owing to the presence of small water accumulations or other contaminants, the drogs will be emptied into clean 44 gallon drums. The fuel thus saved will then be either used in unit vehicles or passed to Salvage for disposal.

[signature] Lt-Col.
A.A.&Q.HQ

AUSTRALIAN MILITARY FORCES - NORTHERN TERRITORY FORCE

4356

11 (CA) L OF C SUB AREA
26 OCT 1943

EXTRA MESSING ON CHRISTMAS DAY

1. Approval has been given for the expenditure of an amount not exceeding 1/- per member additional to the normal ration scale, for extra messing on Christmas Day 1943.

2. The amount of 1/- will be treated as a special addition to the normal 1½d per day Supplementary Ration, and will be dealt with in accordance with G.R.O. F160, i.e., purchases will be made by units through Canteen Services, and money accounted for in the normal way.

3. Subject to availability of supplies, the Canteens Service is making arrangements for provision of suitable items to meet anticipated demands, but it should be appreciated that the general situation in Aust. in regard to foodstuffs is such that the range of items available is of necessity very limited. However, every effort will be made to meet all reasonable demands. To enable the best possible service to be given by Canteens, units will submit demands not later than 1 Dec.43 on Requisition Forms obtainable at A.D.C.S.

4. It is understood that the Comforts Fund intends to issue hampers to troops serving in this Area. In order that duplication of commodities may be avoided, the proposed food content of these hampers is set out hereunder -

½ lb.	Nuts and Fruit
1 lb.	Tin Fruit
4 oz.	Tin Nestles Cream
1 lb.	Christmas Cake
½ lb.	Plum Pudding
½ lb.	Chocolate
3 pkts	Chewing Gum

DISTRIBUTION LIST "A"

for Lt-Col
No.11 (CA) L OF C SUB AREA. AA&QMG

- RESTRICTED -

Serial No 76

Nos 587 - 589.

AUSTRALIAN MILITARY FORCES.
ROUTINE ORDERS
PART I
issued by

Alice Springs.
25 Oct 43.

Brigadier N.M. Loutit, Commanding No 11 (CA) L of C Sub-Area

ADMINISTRATION

No.

587 CONVOY SCHEDULES — Routine Order No 70, para 557 of 30 Sep and Routine Order No 74 para 577 of 18 Oct are cancelled.

As from 27 Oct 43 Convoy schedules will revert to times as laid down in Convoy Standing Orders.

DAQMG Staging Camps and all OCs Staging Camps will take immediate action to arrange domestic details to meet altered times of arrivals and departures.

588 CONVOY STANDING ORDERS — Convoy Standing Orders are amended by inserting after paragraph 38 the following paragraph :-

38A - PASSING CONVOYS IN WET WEATHER CONDITIONS.

(i) In this paragraph "wet weather conditions" mean such conditions as will render vehicles likely to become bogged.

(ii) To avoid the risk of vehicles becoming bogged drivers of vehicles operating on the North/South Road or the East/West Road shall, when wet weather conditions prevail, observe the following precautions :-

(a) The driver of a North or West bound vehicle shall not allow any of the wheels of such vehicle to leave the bitumen or gravelled surface;
(b) The driver of a South or East bound vehicle shall not allow any of the wheels of such vehicle to leave the bitumen or gravelled surface unless it is necessary for the purpose of allowing to pass in safety a North or West bound vehicle or convoy. In such circumstances he may permit a maximum of half the width of the vehicle he is driving to leave the bitumen or gravel surface and shall halt his vehicle while the North or West bound vehicle or convoy passes;
(c) Notwithstanding anything in this paragraph the driver of any vehicle may permit a maximum of half the width of such vehicle to leave the bitumen or gravel surface if it is necessary for the purpose of passing in safety a vehicle which has broken down.

589 REPOSTING OF SURPLUS WOMEN & NCO's — R/O 582 para 7 of 24 Oct 43, is amended by omitting from line 2 the words "in this office" and inserting in their stead "by Det. SA L of C Records Office".

[signature]
Lt-Col
AA&QMG

Headquarters
No.11(CA)LofC Sub Area
24 Oct 43

NO.11(CA)L OF C SUB AREA GS INSTN NO.35

OFFICERS TRAINING SCHOOLS

It is intended to conduct a series of officers' training schools each of three weeks duration in the Alice Springs Area.

2. Candidates selected to attend will be commissioned officers up to & including the rank of Captain & will be drawn from units in No.11 (CA)LofC Sub Area.

3. The object of the school is to raise the standard of discipline & military training of units through the officers.

4. The type of instruction to be imparted, therefore, will be in the nature of infantry training & the syllabus is designed to provide:-
   (a) An officers military background
   (b) A sense of discipline & leadership
   (c) Physical fitness
   (d) An ability to command & instruct others

5. Commencing dates of first course & vacancies are set out below:-

1st Course
Commencing Tues 2 Nov 43
Vacancies

S & T Units	12
Area Comdt	1.
D.A.D.O.S.	1
Staging Camps	2
	16

Particulars of future courses will be notified at a later date.

6. Nominations for the above course will be submitted to reach this HQ not later than 28 Oct 43.

7. Accomodation - The school will be located in No.9 Aust Pers Staging Camp Alice Springs. Hutted accomodation is provided & candidates will be rationed in the staging camp officers mess.

8. Equipment - Candidates will bring the following with them:-
Complete set of 1937 pattern web equipment, water bottle, prismatic compass (one per two officers), service protractor, bed & bedding, writing materials, rifle & bayonet, oil bottle filled & pullthrough, small table & stool, trousers KD, helmet steel, respirator, latest inf trg pamphlets, FSR 1&2 & FSPB.
Batmen at the ' ' ratio of 1 per 2 officers will be detailed to accompany candidates.

9. Clothing & Dress
Parade dress will include shirts, shorts, puttees, hose-tops & boots. In addition, rubber shoes (if available) will be required, & as leave if any, will be of a restricted nature, candidates are advised to bring sufficient toilet requisites etc & change of clothing for three weeks.

10. Report - Candidates for each course will report to the Chief Instructor at the School at 1500 hrs on the day prior to the commencement of the course.

A.G.Pinches Major
(A.G.Pinches)
GS.No.11(CA)LofC Sub Area

DISTRIBUTION
List "A"

- RESTRICTED -

Serial No 75

Nos 582-586

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS
PART I
issued by

Alice Springs
24 Oct 43

Brigadier N.M. Loutit, Commanding No 11 (CA) L of C Sub-Area

ADMINISTRATION

No. 582 – REPOSTING OF SURPLUS WO's AND NCOs

1. With reference to HQ 11 L of C Sub-Area R/O No 63 of 2 Sep 43, it is considered that many of the WO's and NCOs detailed as surplus on the reverse of unit AFs W3009 may have since been deleted due to the following reasons :-

(a) absorbed within WE
(b) transferred to another unit
(c) transferred to "X" list

2. As S Aust L of C Area Records Office is required to furnish a weekly return of surplus WO's and NCO's to 2nd Echelon LHQ it is directed that when surplus WO's and NCO's who had previously been detailed as such on reverse of Field Returns, are absorbed or leave the unit through transfer to "X" list, inter-unit transfer, etc. his or her name should subsequently be shown on reverse of Field Return for the week in which the deletion occurred with a brief notation as to reason for deletion from surplus.

3. When determining surplus WO's and NCO's it should be borne in mind that there may be additional WO's and NCO's in subordinate ranks where there are vacancies in superior ranks, but only to the extent of the deficiency in superior ranks.

e.g.	Cpls	Sgts	S/Sgts	WOII	WOI	Total
WE	12	5	3	2	1	23
Posted Strength	13	6	4	-	-	23

In the example referred to above the particulars of the NCO's will not be shown as a surplus on the reverse of the Field Return as the unit is deficient to the extent of 3 WO's.

4. For the reasons stated in the preceding para it is considered that some units will also require to revise the details of surplus WO's and NCO's on reverse of Field Returns submitted to this office in response to the abovementioned memo. Where this is necessary a suitable notation will be made against the WO's or NCO's name, etc. which thereafter will not be shown on reverse of Field Return.

5. In view of the preceding paras it is directed that AF W3009 rendered for week-ending 6 Nov 43 shows complete particulars, vide HQ 11 L of C Sub-Area R/O No 63, of all surplus WO's and NCO's submitted on previous returns together with a suitable notation showing reason for deletion from surplus vide paras 2 and 3 hereof. In addition the following information concerning each remaining surplus WO and NCO is required of :-

(a) any restrictions of employment due to disability
(b) civil qualifications
(c) schools and courses attended and results thereof
(d) army service including information as to whether training or active service with

Routine Orders, Serial No 75

582 REPOSTING OF SURPLUS WO's AND NCO's

any unit was interrupted to any extent by sickness.

6. Thereafter instructions as laid down in HQ 11 L of C Sub-Area R/O No 63 of 2 Sep 43 will be followed together with procedure as outlined in para 2 hereof. It is also directed that when any WO or NCO becomes surplus to WE by reason of absorption of personnel from disbanded units or return of "X" list personnel, the information requested in para 5 (a) - (d) be additional to that laid down in the aforementioned memo.

7. Examination of unit Field Returns and unit B103's maintained in this office discloses that certain units have been anticipating the promulgation of promotions requested in unit Casualty Returns and would appear to be rendering AF W3003 accordingly. This practice is highly irregular and will cease forthwith. Any irregularities detected in this direction will be brought to the notice of the Formation etc. under whose command a particular unit may be, for appropriate action. Units are reminded that no member can wear his or her higher badge of rank and that no alteration to a member's paybook can be effected until promulgation of the promotion in unit Part II Orders.

583 MEDICAL CLASSIFICATION OF "B" CLASS PERSONNEL

GRO A515/43 para 17 provides that during the months of June and December in each year, all "B" class personnel will be examined by a medical officer with a view to recommending medical reclassification in appropriate cases.

In order to ascertain the extent of the work to be done, all units will furnish a nominal roll of "B" class personnel on strength to AFMS not later than 31 Oct 43.

QsC will ensure that this matter is given immediate attention.

584 LEAVE - TENNANT CREEK

R/O 18 para 170 sub-para (a) of 23 Mar 43 is amended to read :-

"Is in bounds to a limited number of personnel of 2 Aust Farm Unit stationed at Wycliffe Well and Spinifex Bore, with following qualifications:-

(i) Lieut Griffiths will decide frequency and size of party and will accompany each group.
(ii) All members will be in possession of a leave pass terminating at 2230 hours, or on special occasions, 2359 hours.
(iii) Correct dress will be worn.

585 FIRE ORDERS

All units will immediately forward to this HQ a copy of UNIT FIRE ORDERS.

586 ORDNANCE SERVICE - CIRCULARS

Attention of all units is directed to DADOS circular No 1 - Amendments to War Equipment Tables - and DADOS circular No 2 - Preparation and Submission of Indents.

Lt-Col
AA&QMG

Headquarters
No.11(CA)LofC Sub Area
22 Oct 43

NO.11(CA)L OF C SUB AREA GS INSTN NO.34

INSTRUCTORS - P & R T - EMPLOYMENT OF

The object of the courses of trainin g carried out in the Alice Springs Area by No.11(CA)LofC Sub Area P.T.School from 27 Sep to 6 Nov 43 is to train instructors.

2. Steps will be taken, therefore, to ensure that the personnel who have qualified at these courses will be employed as instructors in their units, & Unit syllabi of training will be amended to include 20 to 30 minute. periods of P.T.training during the last training period of the day

A.G. Pinches Major
(A.G.Pinches)
GS.No.11(CA)LofC Sub Area

DISTRIBUTION
List "C"

WD

H.Q 11 (CA) L of C Sub-Ar
Oct 20 '43

NT FORCE COMBINED SERVICES SPORTS' CARNIVAL.

1. H.Q. NT Force advise that holding of a Xmas Sports Carnival has been approved. Teams from all Services of the Allied Forces will participate. This Area will be represented.

2. Suggested fixtures are:-

(a)	Swimming - Water Polo	(g)	Football - Soccer
(b)	Athletic field day	(h)	" Rugby
(c)	Military events	(i)	Basketball
(d)	Rifle shooting comp.	(j)	Baseball
(e)	Boxing	(k)	Cricket
(f)	Football - Australian	(l)	Tennis

3. Amenities Officer 11 (CA) L of C Sub-Area will attend a conference at NT Force HQ on 30 Oct. when further arrangements will be made.

4. Suggestions from Units relating to the composition of the programme and the general conduct of all of these events would be welcomed.

5. It would be appreciated if all Units in the Alice Springs Area could send at least one representative to discuss above matters at a conference at Griffiths' House at 1400 hrs Wednesday, 27 Oct. Representatives should first obtain views of members of units who are possible participants in each of the sports indicated.

6. Remoter Units are invited to send suggestions which should however reach this H.Q. at the earliest possible moment.

[signature] Capt.
Amenities Officer.

Distribution List A

AUSTRALIAN MILITARY FORCES

HQ No 11 (CA) L of C Sub-Area
19 OCT 43

ADMINISTRATIVE INSTRUCTION NO 61

POSTAL SERVICES - OFFICIAL MAIL MATTER

1. DESIGNATION

Postal articles will only be regarded as official when addressed to an official address, e.g. a letter addressed to "Lt-Col F R Smith, X Fd Regt", is not regarded as official, but a letter addressed "CO, X Fd Regt" is so regarded. Official correspondence will bear the endorsement "OHMS" on the outer cover and be certified official by an officer or a specially authorised NCO.

2. Official mail matter intended for despatch to destinations south of LARRIMAH by "Direct Bag" or by Air Mail will have a special "Direct Bag" or Air Mail gummed label affixed. Unless a gummed label is affixed, mail matter will be forwarded by SURFACE mail. Labels are available at DPOs.

3. DIRECT BAG SERVICE.

The direct Bag Service was introduced to give a speedy and secure service for important official correspondence between LHQ and formations etc. It is operated by the Army Postal Service.

Direct Bag Service should be used only for urgent correspondence in the following categories :-

(a) The SECRET category will normally be confined to the following subjects :-

(i) Operations in their executive stages.
(ii) Troop movements for operational purposes within AUSTRALIA
(iii) Location lists of our forces and orders of battle
(iv) Intelligence reports and appreciations
(v) Any of the subjects listed in para 4, GRO G.634/43, which do not warrant the MOST SECRET category.

(b) The CONFIDENTIAL category will normally cover the following :-

(i) Troop movements within AUSTRALIA not for operational purposes; movements of prisoners of war and internees.
(ii) Locations of units (except location lists in the SECRET category).
(iii) Documents which, for purposes of military training, general study or administration, require a relatively wide circulation among Army personnel and civilian clerks, but which it is desirable to safeguard in the interests of military security or for administrative reasons.
(iv) Subjects of a personal or disciplinary nature concerning individuals, whether soldiers or civilians.

4. PROCEDURE FOR DESPATCHING "DIRECT BAG" CORRESPONDENCE

(i) Envelope the correspondence
(ii) Affix a red sticker marked "By Direct Bag" (Available from APO)
(iii) To be certified official by an officer or responsible NCO.
(iv) Lodge at [redacted] Post Office for despatch. (Postage stamps NOT required).
(v) Mark for postal registration ALL correspondence in category 3(a) also any other correspondence which it is considered requires postal registration.

(vi) See that the full title of the unit or address is placed on envelope so that delivery will be ensured and unnecessary delay avoided.

(vii) Obtain any further required information concerning the "Direct Bag" service from the OC Army Postal Unit.

5. Other mail matter of an urgent nature should be posted by Air Mail.

6. Large official packets and official mail matter of a NON URGENT nature should be forwarded by SURFACE mail.

7. ENVELOPING.

"Secret" papers will be sent in two envelopes, the inner envelope only being wax sealed. The outer envelope will show only the address and will NOT be marked with the category of the paper. The inner envelope will be marked "Secret".
Confidential papers will be sent in two envelopes in the same manner as secret documents but the inner envelope will NOT be wax sealed.

8. DRLS.

DRLS is a function of Signals and is NOT that of Postal Service. It is included in this instn to draw attention to the basic difference between them.

9. DRLS operates between Units and between Units and Formation HQ. Communications despatched by this service are registered and are delivered by Signals direct to the addressee and a receipt obtained.

10. Communications for despatch by this service should be endorsed "By DRLS" signed by an officer and handed to the Signal Office. This service should be used for :-
(a) "Most Secret" documents where Safe Hand despatch is NOT available, e.g. between outlying units and Formation HQ. Such documents will not be despatched with other express letters, but will be enclosed in a separate bag marked "By Safe Hand". This DRLS service is much abused and throws an undue strain on Signals.
(b) For documents of any category requiring personal custody in transit and rapid delivery.
(c) For internal Signals traffic.

11. METHOD OF DESPATCH.

Articles will be handed in for despatch as follows :-

SERVICE	PLACE OF POSTING	REMARKS
DRLS	Sig Office	Despatches must be franked by an officer.
Direct Bag	APO or FPO	Files & correspondence normally forwarded through the Despatch Sec. of Registry will be put in a separate package in the Despatch Sec. addressed to the appropriate Formation etc HQ and registered.
Normal Postal Service	APO or FPO	Air or surface mail

L. Beckett Maj
Lt-Col

AA&QMG No 11 (CA) L of C Sub-Area

DISTRIBUTION LIST 'A'

Headquarters
No.11(CA)LofC Sub Area
19 Oct 43

GS43/641/3

SCHOOLS OF P.T.

All units are required to submit to this HQ a return of personnel whi have attended any recognized school of P.T. i.e. LHQ, First Army, Second Army, 3 Corps or other Formation.
Returns will show ranks & numbers and the respective schools with dates and duration thereof.

2. As the consolidated return from this Sub Area is to be submitted to NT Force by 1200 hrs 25 Oct 43 all returns will reach this HQ not later than 0900 hrs 22 Oct 43.

3. Returns from all units in Mt Isa will be obtained & forwarded by Adm HQ Mt Isa direct to NT Force.

John D. Muir Capt.
(John D.Muir)
CS.No.11(CA)LofC Sub Area

DISTRIBUTION

List "B" less Serials 88-93

MOST SECRET

Headquarters
No.11(CA)LofC Sub Area
18 Oct 43

NO.11(CA)L OF C SUB AREA GS INSTN NO.33

SYSTEM OF VEHICLE MARKING IN WAR

No.11(CA)LofC Sub Area GS Instn No.14 issued 12 Apr 43 is amended as follows:-

Delete Appendices "A" ,"B" & "C" and all amendments thereto and substitute Appendices "A" , "B" & "C" attached.

2. The certificate required of Unit and Sub Unit Comdrs by para 1 of GS Instn No.14 will be rendered to this HQ by 18 Nov 43

3. Ack

.....Capt.
(John D.Muir)
GS.No.11(CA)LofC Sub Area

DISTRIBUTION
List "A"

MOST SECRET

Appx "A" to No.11(CA)LofC Sub Area GS Instn No.14

ARM	UNIT	UNIT SERIAL NUMBER	COLOUR BACKGROUND
MISC	NT Force Canteens	42	BLACK
	NT Stationary Depot (Type C)	420	BLACK

Appx "B" to No.11(CA)LofC Sub Area GS Instn No.14

H.Q.	5 Aust M.C. Gp (Type C)NT AIF	712	BLACK
INT	"M" Aust FS Sec) will use Serial No and color		
	"W" Aust FS Sec) background of Formation HQ to		
	1 Aust Fd Censorship Coy) which attached.		
AASC	1 Aust M.A.C.	751	R & G D
MED	109 Aust Gen Hospital	773	BLACK
	Sub Depot LHQ Depot Dental Stores	708	BLACK
	102 Adv Depot Med Stores	708	BLACK
ORD	11 LofC Ord Depot	730	BLACK
	5 Aust Adv Amn Depot Det	800	BLACK
	Ord Depot MT ISA	814	BLACK
MISC	All Employment Coys	833	BLACK

Appx "C" to No.11(CA)LofC Sub Area GS Instn No.14

HQ Units	HQ 11(CA)LofC Sub Area	353	BLACK
	Adm HQ MT ISA	316	BLACK
	Adm HQ Alice Springs	387	BLACK
	12 Aust Div Sec Int Corps	395	BLACK
ENGRS	6 Aust C.R.E.(Works)	396	BLUE
	45 Aust D.C.R.E.(Works)	446	BLUE
	63 Aust D.C.R.E.(Works)	405	BLUE
	2 Aust Army Tps Coy	326	BLUE
	7 Aust Army Tps Coy	559	BLUE
	11 Aust Wks & Pk Coy	398	BLUE
SIGS	17 Aust LofC Sigs	422	W & B H
	79 Aust Cipher Sec (Type H)	375	W & B H
	80 Aust Cipher Sec (Type H)	375	W & B H
AASC	HQ Comd Cent Aust Tpt Coln	484	R & G D
	2/110 Aust Gen Tpt Coy	454	R & G D
	119 Aust Gen Tpt Coy	512	R & G D
	121 Aust Gen Tpt Coy	492	R & G D
	122 Aust Gen Tpt Coy	480	R & G D
	134 Aust Gen Tpt Coy	887	R & G D
	2/142 Aust Gen Tpt Coy	423	R & G D
	146 Aust Gen Tpt Coy	532	R & G D
	148 Aust Gen Tpt Coy	502	R & G D
	9 Aust Sup Depot Coy	494	R & G D
	10 Aust Sup Depot Coy	449	R & G D
	14 Aust Fd Bakery	403	R & G D
	Central Aust BIPOD	368	R & G D
	2 Aust Farm Coy AASC	394	R & G D
	Wkshop Sec 2/1 Aust Coy AASC	353	BLACK
	1 Aust Mobile Oil Reclamation	Unit 885	R & G D
MED	55 Aust Camp Hospital	362	BLACK
	74 Aust Camp Hospital	343	BLACK

Appx "C" (Contd)

ARM	UNIT	UNIT SERIAL NUMBER	COLOUR BACKGROUND
DENTAL	68 Aust Dental Unit	43	BLACK
A.E.M.E.	2 Aust MT Wkshops	432	BLACK
	1 Aust MT Wkshops	392	BLACK
PROVOST	11 LofC Pro Coy	413	BLACK
POSTAL	2 Aust LofC Postal Unit	397	BLACK
PAY	All Depot Cash Offices	379	BLACK
	District Accounts Office NT	898	BLACK
MISC			
	13 Aust LofC Salvage Sec	313	BLACK
	29 Aust Salvage Sec	313	BLACK
	5 Aust Pers Staging Camp	374	BLACK
	6 Aust Pers Staging Camp	465	BLACK
	7 Aust Pers Staging Camp	501	BLACK
	9 Aust Pers Staging Camp	520	BLACK
	10 Aust Pers Staging Camp	513	BLACK
	11 Aust Pers Staging Camp	412	BLACK
	12 Aust Pers Staging Camp	430	BLACK
	Aust A.Amenities Service	903	BLACK
RAAF	Ops Base Alice Springs	366	SKY BLUE
	Miscellaneous Transport		
	PMGs Dept	404	YELLOW
	Public Works	505	YELLOW
	Main Roads Board NSW	606	YELLOW
	Country Roads Board Vic	707	YELLOW
	Highways & Local Govt Dept SA	808	YELLOW
	Civil Construction Corps	909	YELLOW

NOTES

1. (a) The following is the key to the words & letters in the column "Colour Background"

Black	Black
Red	Red
Green	Green
Blue	Blue
Brown	Brown
Yellow	Yellow
Sky Blue	Sky Blue
White	White
W & B H	White & Blue Horizontal
R & G D	Red & Green Diagonal
G & B H	Green & Blue Horizontal
R & B H	Red & Blue Horizontal

(b) In the case of the horizontal colours, the first named is on top.

(c) In the case of diagonal colours, the first named is at the top left.

2. Figures of Unit serial numbers will be in the following colours:-

(a) All Army Units other than Sigs — WHITE

(b) Sig Units — RED

(c) Naval, RAAF, and Civil Units — BLACK

- RESTRICTED -

Serial No. 74

No. 374 - 581

WD

AUSTRALIAN MILITARY FORCES.
ROUTINE ORDERS
PART I
issued by

Alice Springs.
18 Oct. 43.

Brigadier N.M.Loutit. Commanding No. 11 (C.A.) L. of C. Sub-Area

No.

GENERAL STAFF.

574. SCHOOLS AND COURSES - RESULTS

NT Force School - No. 5 NCO's Drill & Weapon Trg Course.

The undermentioned personnel from this Sub-Area have qualified at the above Course :-

WX 31292	WO II	THORN E G	134 Aust Gen Tpt Coy.
VX 60350	Sgt	COOMER J M	9 Aust Supply Depot Coy
V 27477	Sgt	ROBERTSON P L	134 Aust Gen Tpt Coy
VX 31[illegible]35	Cpl	RILEY J E	145 Aust Gen Tpt Coy
NX 39[illegible]07	Sgt	CUNNINGHAM R H	2/142 Aust Gen Tpt Coy
	(Distinguished Pass)		
SX 26470	Cpl	THOMAS F L	121 Aust Gen Tpt Coy
NX 89694	Cpl	ROBIN R H	2/110 Aust Gen Tpt Coy
	(Distinguished Pass)		

-oOo-

NT Force School - No. 4 Junior Leaders Course

The undermentioned personnel from this Sub-Area have qualified at the above Course :-

QX 42455	Sgt	McDONALD D	9 Aust Supply Depot Coy

-oOo-

SA L of C Area Jnr Ldrs School - No. 12 "A" & "Q" Course.

The undermentioned students from this Sub-Area have qualified at the above course :-

SX 28362	S/Sgt	WATSON H W	109 AGH
NX 24155	Sgt	CHAPMAN R H	2/142 Aust Gen Tpt Coy

-oOo-

LHQ AIOC School - No. 25 Ordnance Stores Course - General Ordnance Organisation and Procedure

The undermentioned officer from this Sub-Area has qualified at the above Course :-

VX 134914	Lieut	SULLIVAN D	HQ No.11 (CA) L of C Sub-Area

--oOo--

575. TRUNK LINE TELEPHONE CALLS

ALL official Trunk telephone calls will be booked through Army Switchboard and not direct through Civil exchange. This is necessary to ensure that a complete record of such calls is available for checking purposes, and does not apply to private calls which are paid for by the caller.

--oOo--

[illegible]
General Staff [illegible]

ADMINISTRATION

576. AUTHORIZATION OF DISCHARGE MTS Order 195

The following procedure will be followed in the case of applications for discharge on compassionate grounds or for return to Industry :-

(a) The soldier's application will be submitted to this HQ together with comments thereon by soldier's CO and particulars of the soldier's age, length of service, character, ability and usefulness to the Army.

(b) This HQ will refer such application to the L of C Area concerned for investigation and comment.

(c) Upon receipt of the reports from L of C Area concerned, this HQ will refer the matter to the CO for recommendation.

AUSTRALIAN MILITARY FORCES

Routine Orders, Serial No. 18 Oct 43.

576. AUTHORIZATION OF DISCHARGE (Contd) NT F O 195

(d) L of C Area concerned will then be informed through the normal channels of the recommendation of this HQ and Unit CO so that discharge, if finally approved, may be effected.

--oOo--

577. CONVOY SCHEDULES

As from and including 17 Oct 43, all South-bound convoys will depart Barrow Creek for Alice Springs at times laid down in Convoy Standing Orders viz. 0600, 0645, 0730 hrs. CA Summer time. Routine Orders 557 of 30 Sep 43 and 560 of 4 Oct 43 will be amended accordingly.

--oOo--

578. PURCHASE OF UNIFORMS

Attention of officers and warrant officers, class I, of the PMF is directed to GRO 0.709/1943.

--oOo--

579. TENTAGE GRO 0.709

1. The pressing need to reduce wastage of tentage to a minimum will be met by the following action :-

(a) Re-arrangement of accommodation within units to ensure tents are occupied to their fullest capacity.
(b) Elimination of use of tents for unauthorized purposes.
(c) Striking of pitched tents not in use.
(d) Careful storage of unused tentage under cover.
(e) Return of surplus tentage to nearest ordnance depot.

2. All tentage in issue, except that on WE tables, is under the control of the HQ of the L of C Area in which it is held. It will not be moved from any location without the authority of that HQ.

3. This order will be read in conjunction with GRO 2.457/1942.

--oOo--

580. ADDRESSING OF OFFICIAL MAIL Q.4706

1. Incompletely, incorrectly or carelessly addressed postal articles are inevitable subject to delay in delivery and may result in non-delivery.

2. In addressing mail, the full title of a formation or unit will be employed, except in a case where the officer signing the correspondence or responsible for the despatch of the mail is satisfied that the use of a duly authorized abbreviation will not lead to confusion with some other formation or unit. Under no circumstances will an un-authorized abbreviation be used.

3. Telegraphic addresses, e.g. "Landforces" or "Milbase", will not be used when addressing postal mail matter.

--oOo--

581. AVIATION PETROL UNLEADED/ GRO 0.707

No indents will be placed on RAAF or US Army Air Force for 73 octane aviation gasoline (containing no tetra-ethyl lead) unless specifically required for use in aircraft engines. Any such indents will be endorsed by the officer commanding the indenting unit "required for aircraft engines."

--oOo--

Charles Phillips Lt-Col.
AAAQMG

PRO - FORMA

1. Unit or Sub-Unit.....

2. Location.....

3. Generating Sets (if supply is from outside mains only state where station is)

   (a) Number operated.....

   (b) Operated by .....

   (c) Maintained by.....

   (d) On charge to .....

   (e) Engine Make ..... HP .....
   RPM.....

   (f) Generator Make .....Output.....(A C)
   (D C)
   Voltage .....

   (g) Is set a standard type .....or made up
   .....

4. Distribution

   (a) Approx total lengths of mains in unit system.....
   yds

   (b) Names of other units supplied from Unit Gen Set
   .....
   .....

   (c) Method of Support of overhead mains.....

   (d) Type of cable used.....

5. Internal Wiring

   Type to be stated (i.e. surface - rubber sheathed - conduit cased - or D.5 wire).....

6. Load

   Number of lights .....

   Other items of elec equipment and size.....
   .....

AUSTRALIAN MILITARY FORCES

In reply quote 4695

HQ No 11 (CA) L of C Sub-Area
16 Oct 43

ELECTRICAL SUPPLY SYSTEMS - CAMP

1. All units with Electric Lighting facilities, whether generating plant is on unit charge on NOT will render a return of such facilities as at 16 Oct 43 in accordance with the pro-forma on the back hereof.

2. This return will be forwarded to :-

(a) ALICE SPRINGS AREA

(i) All S&T Units will submit returns to ADS&T who will forward them to this HQ.

(ii) All other units in the Alice Springs Administrative Area will submit their returns to Adm HQ, Alice Springs, who will forward them to this HQ.

(b) MOUNT ISA AREA

All units in the Mt Isa Administrative Area will submit their returns to Adm HQ, Mt Isa, who will forward them to this HQ.

(c) All other units, including Staging Camps on the North-South and East-West roads will submit their returns direct to this HQ.

3. Returns will be signed by the Officer commanding the Unit on 16 Oct 43.

4. Units will submit returns to reach the respective HQrs mentioned above in 2 (a), (b) and (c) not later than 25 Oct 43, and the latter will forward these returns to reach this HQ not later than 31 Oct 43.

5. Nil returns will be submitted where applicable.

Lt-Col
AA&QMG

DISTRIBUTION LIST "A"

A.A. AMENITIES SERVICES,
HQ 11(CA) L of C Sub-Area
Oct. 10, '43.

Distribution List A

PRIMUS STOVES.

(1) Hereunder is a copy of an LHQ circular on availability and cost of primus stoves.
(2) Units will please indicate as soon as possible their requirements in this matter.

J. White (Capt)
Amenities Officer.
J. White (Capt)

PRIMUS STOVES.

(1) Several enquiries have been made recently regarding the supply of primus and similar type stoves , and in consequence , we have been on the lookout for something of this nature which would be suitable for requirements of units , particularly those in forward areas, or in isolated locations.

(2) As a result of our enquiries , the stove illustrated in the attached pamphlet has been discovered , and the manufacturers state that deliveries of the article can be effected in quick time. The stove burns kerosene and is very strongly constructed.

(3) The cost of the stove is 24/6 , and a repair outfit consisting of spare nipples, nipple key, prickers, flame ring , and leather washers , can be supplied at a cost of 7/3 an outfit.

(4) It is thought that the supply of this article would be a welcome amenity , particularly to small outposts etc. , and the information is passed to you for consideration and comment thereon.

Director.
A.A.Amenities Services.

RESTRICTED

Serial No. 73

Nos. 568 - 573.

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS
PART I
issued by

Brigadier N.M.Loutit, Commanding No. 11 (CA) L of C Sub-Area.

Alice Springs,
24 Oct 43.

ADMINISTRATION

No.

568 CONTROL OF DISEASE SPREADING OF INFECTION BY COOKHOUSE PERSONNEL

Attention is directed to NT Force Order 219 of 27 Jul 43 which reads as follows :-

1. In one area of NT Force a recent outbreak of dysentry has occurred involving a considerable number of cases. Investigations have shown that this occurrence was due to the lack of hygiene precautions in two messes, resulting in the transmission of organisms by direct contamination of food.

A unit may be exposed to grave risk if carriers of disease are employed in cookhouses or as mess orderlies.

2. The following instructions are therefore promulgated:

(a) No person will be employed in a cookhouse, mess room or handling food, who is suffering from any infectious or communicable disease.

(b) All personnel so employed will be examined at regular intervals by a medical officer, who will enquire into their previous histories of disease and endeavour to detect chronic carriers, particularly with respect to dysentery and typhoid.

(c) Commanding officers will arrange to post, in the vicinity of the cookhouse a nominal roll of all personnel permanently employed in the handling of food.

(d) The examining medical officer will mark on such list the dates and findings of his examinations, and persons suspected of harbouring disease will be immediately removed from duty in the cookhouse or mess, and given appropriate medical treatment.

(e) The medical officer will pay particular attention to the following diseases, as they are most commonly conveyed by food contact or contamination :-

Dysentery
Typhoid
VD
Tuberculosis.
Septic sores and other skin conditions.

---

569. MOVEMENT PROCEDURE OF INDIVIDUALS

Special attention is drawn to GRO Q.635/42 which is repeated hereunder :-

"Q.635. MOVEMENT OF PERSONNEL ON DUTY

1. All movement of officers and other ranks (except by units, portion of units and large drafts for which Movement Control makes special arrangements and issues Movement Order) travelling on duty by rail, sea, air and co-ordinated road movement will be covered by a Movement Order issued by the formation, unit or school despatching the personnel concerned.

2. The formation, etc., will issue a Movement Order (AAF A.19) to the individual or, in the case of a party, to the senior officer or other rank who will be in charge of party. In accordance with information supplied by Movement Control, full instructions as to the method, dates and times of travel and intermediate reporting centres en route will be embodied in the order.

3. Separate written instructions, as necessary, will be issued to the individual or to the officer or other rank in charge of the party by the officer

569. MOVEMENT PROCEDURE OF INDIVIDUALS (Contd)

initiating the movement as regards details of duty to be carried out.

4. The formation, etc., will, wherever practicable, forward advice of movement to destination in order that reception and accommodation may be arranged.

5. Any officer or other rank attempting to travel without proper authority or by means other than specified in the Movement Order will be refused travel and may have disciplinary action taken against him or her."

2. Standing Orders for Movement Within Australian and its Territories (1942) Section VII para 3 also refers to the above.

3. In many cases individuals are NOT being issued with AAF A19 and even where this order has been issued the information which it should contain in regard to the method, dates and times of travel, meals, whom and where to report, etc., is either omitted or is inadequate.

4. Units will ensure that the provisions of GRO Q.635 and Standing Orders for Movement are carried out.

---

570. VALVE CAPS ON TYRE VALVE STEMS

GRO 0.697

1. Every tube supplied for army tyre equipment is provided with a valve cap.

2. The function of this cap is to prevent dirt from entering the valve core and causing leakage. In addition, a firmly screwed down camp provides a final seal against air escaping from a defective valve core.

3. Valve caps will be maintained on all valves.

4. Valve caps will be tightened with fingers, not with pliers.

5. Ample stocks of valve caps No. 880 (or equivalent) are available in ordnance depots, and units will remedy all deficiencies in valve caps without delay.

---

571. RIFLES, LOST AND FOUND

Routine Order No. 46, para 369 of the 22 Jun 43 is repromulgated to read as follows :

"1. A considerable number of rifles, reported from time to time to be "lost" or "found" are later discovered to have been transferred with personnel from area to area.

2. In order that details of such weapons may be exchanged with other Formations and L of C Areas and unnecessary enquiries thereby obviated, all Units will submit a return, to reach this HQ by 5 Jul 43, and 25th of each succeeding month, showing the numbers, up to the date of return, of all rifles

(a) lost by personnel of theunit and not yet recovered; and

(b) found by personnel of the unit and still unclaimed."

Where applicable nil return will be submitted.

---

572. RATIONS - SCALE OF ISSUE

Ration scale D (adapted for female personnel) will become effective for issue on 11 Oct 43 for all female personnel. Copy of this scale is issued as an appendix to this issue of RO.

AUSTRALIAN MILITARY FORCE

Routine Orders, Serial No. 73 — 24 Oct 43.

573. CANTEEN PURCHASES - PRICE OF

1. Prices charged in Unit Canteens must not exceed retail prices fixed by Aust Canteen Service.
2. Price lists must be shown conspicuously in all canteens.
3. Officers and Sgt. Messes are canteens and must adhere to retail prices fixed for ACS goods.
4. It is the responsibility of COs and OCs to ensure that ACS retail prices are not exceeded and that price lists are conspicuously displayed.

C R E Manning
Lt-Col.
A.A.G.

APPENDIX

RATION SCALE "D" (ADAPTED FOR FEMALE PERSONNEL)
Effective 11 October, 1943.

Commodity	Ozs per head per day
BEVERAGES:	
Coffee	1/2
Tea	5/16
CEREALS:	
Bread	7
or Biscuits	6
Flour or Wholewheat	2
or Oatmeal/Wheatmeal	1
Rice or Wholewheat	
CONDIMENTS:	
Curry powder	1/56
Mustard	1/100
Pepper	1/160
Salt	1/2
FATS:	
Butter	1 3/4
FRUIT:	
Dried	2
MEATS:	
Bacon	1-1/2
Cheese	6/7
Fish or preserved meat	1-2/7
Fresh	1-2/7
MILK:	
Cond Unswtnd	2-1/2
RISINGS:	
Baking Powder	1/28
SUGAR:	
Jam/ Marmalade or Golden Syrup	2
Sugar	3
VEGETABLES:	
Dried - Blue Peas	1
Fresh - Assorted	12
Onions	2
Potatoes	10

In additon, a cash allowance of 1½d per day will be allowed for all personnel.

Authority for instruction : LHQ 165811 of 25/9/43.

.....

Original

AUSTRALIAN MILITARY FORCES

HQ 11 CA L OF C SUB-AREA
11 OCT 43.

LEAVE : ACCRUED ANNUAL RECREATION LEAVE AMR & O PART VI.

LHQ Circular 366310 of 27 Sep 43 is repromulgated.

1. Correspondence received at LHQ indicated that difficulties are being experienced in the application of PART X of GRO A.598/1943. The following information is promulgated to assist in clarifying the position in this regard.

2. Up to 10th December, 1941, Annual Recreation Leave under AMR & O Part VI was granted to members of the PMF and to members of the CMF on continuous full time duty.

3. Such leave was originally at the rate of 18 days for each completed year of service in ordinary localities (with longer period for certain tropical and remote localities). Later authority was given for 1/3rd of the year's entitlement to be credited at the end of each 4 months, with out varying the effective annual rate.

4. On 10th December, 1941, in consequence of the entry of Japan into the war, the granting of Annual Recreation Leave was suspended, but at that stage it could still continue to accrue to the member's credit.

5. From 14th April, 1942, all members of the AMF have been "on active service", and as the provisions of AMR & O authorizing Annual Recreation Leave do not apply to members on active service, credits of such leave ceased to accure from that date.

6. As members were debarred after 10th December 1943, from taking annual recreation leave which they had accumulated, provision was made (now embodied in Part X of GRO 598) for these credits to be carried forward. If such provision had not been made, the accrued leave would have lapsed in accordance with AMR & O.

7. It is pointed out that the provisions of Part X of GRO 598 authorize the carrying forward of such leave only in cases where it has not already been taken. Attention is directed to paragraphs 76 and 77 of GRO 598 regarding the enquiries to be made before credit is allowed for any of the above leave to be made before credit is allowed for any of the above leave claimed by a member. It is pointed out that in most units, leave was being made available at week ends and other times during the material period. In many cases the amount of leave so made available was considerably in excess of the 36 days per 4 months allowable as annual recreation leave. Where members received the leave in this way no credit is to be carried forward under Part X of GRO 598. A member of a unit which was receiving regular leave at that time should not now be credited with any annual recreation leave for that period unless it is clear that for some special reason he did not have leave.

8. From 14th April, 1942, to 30th June 1942, weekend leave only was available. It could not be accumulated but certain travelling time was allowable for personnel whose homes were distant and this could be accumulated for two months. No credit is now allowable for any such weekend leave or travelling time.

9. Regular leave at the rate of 2 days per month was introduced from 1st July, 1942. Credits for leave accruing from that date onward may be carried forward subject to the provisiond of Part II of GRO 598.

10. With reference to paragraph 75 of GRO 598 attention is directed to the fact that the carrying forwird of holidays applies only to those members of the PMF appointed prior to 6th October, 1939, and graduates of the RMC appointed since that date who were so entitled under AMR & O 869.

C.P. Hennessy Lt-col.
AA & QMG 11 (CA) L OF C SUB-AREA

Distribution List 'A'

RESTRICTED

Serial No. 72.

Nos. 565 - 567

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS
PART I
issued by

Brigadier N.M.Loutit, Commanding No. 11 (CA) L of C Sub-Area.
Alice Springs
7 Oct. 43.

No.

ADMINISTRATION

565. APPOINTMENT OF LANCE CORPORALS AND LANCE BOMBARDIERS GRO A.693

1. All male members who, on or after 1st July, 1943, held the appointment of lance corporal or lance bombardier and who were not in receipt of pay prescribed for a specialist or tradesman are entitled to be paid in respect of these appointments.

2. (a) A casualty return (AF W.3011) willbe submitted by each unit to the records office for the L of C area in which it is serving to enable promulgation of the paid appointments in unit routine orders, Part II. No action to amend pay books consequent upon change of an unpaid lance appointment to a paid lance appointment will be taken until the paid appointment has been promulgated in such routine orders.

(b) Such casualty return will detail all male members on the posted strength or "X" List of the unit who held the appointment of lance corporal or lance bombardier on or after 1st July, 1943, and who were not in receipt of pay prescribed for a specialist or tradesman on or after that date. The casualty will be reported as "appointed paid lance corporal (or [illegible]) lance bombardier), vide GRO F.659/1943, on .....1943". Where the appointment was held on 1st July, 1943, that date will be shown, where the appointment was made subsequently, the date upon which the appointment was made will be shown.

(c) Where any member who held an unpaid appointment on 1st July, 1943, or was subsequently so appointed and at a later date either reverted to his substantive rank or was granted pay prescribed for a specialist or tradesman, the casualty return will also record such reversion or grant and will quote the date thereof. The casualty return notifying appointment of a lance corporal or lance bombardier to a paid specialist's or tradesman's appointment will also record the member's reversion from paid to unpaid appointment.

3. (a) Action is being taken to revise war establishments to provide for paid lance corporals and paid lance bombardiers.

(b) Pending the issue of amendments to war establishments or the issue of new war establishments, no further appointments of paid lance corporals or paid lance bombardiers will be made in any unit which would have the effect of increasing the number of paid lance corporals or paid lance bobardiers on the posted strength of that unit beyond a number equal to 75 per centum of the posted Strength of male corporals or bombardiers of that unit.

(c) Where the number of lance corporals or lance bombardiers whose appointment is changed to a paid appointment in pursuance of para.1 is in excess of the number which will be provided for in the revised war establishment for any unit, the excess may be carried supernumerary until they are absorbed within the war establishment.

(d) No further appointments of unpaid male lance corporals or unpaid male lance bombardiers will be made except in the case of members who are in receipt of pay prescribed for specialists or tradesmen.

4. (a) A lance corporal or a lance bombardier may be reverted by his CO to his permanment rank at any time (AMR & O 283.)

- AUSTRALIAN MILITARY FORCES -

Routine Order - Serial No. 72. 7 Oct. 43.

565. APPOINTMENT OF LANCE CORPORALS AND LANCE BOMBARDIERS GRO A.692 (Contd)

(b) The principles laid down in GRO A.686/1942 in in regard to the retention or relinquishment of acting NCO rank will, with necessary modifications, be regarded as applicable to the retention or relinquishment of the rank of lance corporal or lance bombardier

...

566. MOUNTING OF BAR-TREAD TYRES GRO 0.696

1. Henceforth the following rules relating to the mounting of bar-tread tyres will be observed :-

(a) A bar-tread tyre will be mounted on a rear wheel so that, when the vehicle is moving forward, the apex of the chevron in the tread pattern will be the first part of the chevron to meet the ground.

(b) A bar-tread tyre will be mounted on a front wheel so that, when the vehicle is moving forward, the apex of the chevron will be the last part of the chevron to meet the ground.

2. In the position prescribed for a rear wheel tyre, the tread is self-cleaning and offers maximum traction: in that prescribed for a front wheel tyre the tread wears less rapidly. In consequence, observance of the rules set out in para. 1 hereof will allow for full benefit to be derived from periodic inter-changing of tyres in wheel positions and will lesson erratic wear.

3. In a case where a vehicle, which is equipped with front wheel drive, has to negotiate extremely difficult soft and muddy terrain, a reversal of the prescribed method of mounting tyres on the front wheels may be permitted in order to obtain maximum traction.

4. Certain mechanigation circulars and pamphlets contain instructions inconsistent with the rules enunciated above. The cancellation of such instructions will be anticipated. Manufacturers' instruction relative to this subject, where appearing in handbooks, on tyres or elsewhere, will be disregarded.

...

567. UNDUE MAINTENANCE OF ESSENTIAL SERVICES

It has been reported that Army Troop Coys have been called upon (in some cases by NCOs and privates) to do work at night that is not of any urgent nature.
In the event of urgent maintenance of essential services day or night a responsible officer and not ORs of the unit requiring such service will contact the Army Troop Coy who is responsible for such maintenance

...

.....Lt-col.
AA&QMG

RESTRICTED

SERIAL No. 71

Nos 560 - 564

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS
PART I
Issued by

Brigadier N.M.Loutit, Commanding No. 11 (CA) L of C Sub-Area.
Alice Springs.
4 Oct. 43.

No.

GENERAL STAFF

N I L

.....
General Staff

ADMINISTRATION

560. CONVOY SCHEDULES — as from 5 Oct 43 south-bound convoys carrying tps-in-transit and mails will depart BARROW CREEK for ALICE SPRINGS at 0630 hours. Routine Order 577 30 Sep 43 will be amended accordingly.

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561. LETTERS - FRANKING OF — Letters must be franked with a minimum amount of delay. Except when required for disciplinary action every letter handed to franking officers will be franked daily.

Franking Officers will report daily to their immediate OC's that all letters handed to them have been franked. Convoy officers will submit their reports on return from each convoy duty and officers in charge of detachments will submit reports weekly.

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562. CENSUS OF WIRELESS SETS HELD BY UNITS FOR AMENITY REASONS

1. All Units will submit a return as at 1400 hrs 20 Oct 43 showing all wireless sets held for the purpose of providing [illegible] amenities.
2. All such wireless sets, irrespective of the original source of supply, are to be accounted for.
3. This information is necessary to enable the distribution of available stores required for the maintenance of such sets.
4. The return will be set out in the following manner:-

MAKE	TYPE	No of Valves in set	Types of Valves used in set	REMARKS

and will accompany the Monthly Census of Warlike Stores Return when forwarded to DADOS.

5. Wireless sets listed on Schedule 'L' AAF E5-8 will NOT appear on this return.
6. Nil returns will be submitted where applicable.

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563. DEMANDS FOR ENGINEER WORKS (AAF P26)

1. Attention for all units is directed to Admn.Instruction No. [illegible] of 20 Nov 43.
2. Demands will be forwarded to DCRE only by the appropriate countersigning officers, viz :-

(a) Area Comdt.	ALICE SPRINGS
(b) Area Comdt.	MT. ISA
(c) DAQMG	11 (CA) L OF C SUB AREA

3. Work will be carried out by RAE only on receipt of demands properly countersigned.

AUSTRALIAN MILITARY FORCES

Routine Order - Serial No. 72 — 4 Oct. 43.

No. — ADMINISTRATION (Cont)

641. REGIMENTAL TRUST FUND — HQ No. 31 (CA) L of C Sub-Area Regimental Trust Fund

Statement of Account for Sep 43.

(a)	Balance standing to credit of Fund as at 31 Aug 43	£827.18.10
(b)	Receipts during Sep 43	140.13. 9
	Sub-Total	£968.12. 7
(c)	Expenditure during Sep 43	301. 8.11
	Balance on hand 30 Sep 43	£667. 3. 8

(d) Details of expenditure during Sep 43 as under :

(i)	Allocations to units and dets.	£129. -. 3
(ii)	Amenities to ORs.	4. 1. -
(iii)	Wages and slaughtering fees Middle Pk Piggery	87.12. 8
(iv)	Area Sports - prizes etc.	70.18. 8
(v)	Barbers requirements	11. 4
(vi)	Parts for "Mulga" gestetner	1. 1. -
(vii)	Area Band	8. 2. -
(viii)	Receipt Book Reg Fund	2. -
	Total Expenditure	£301. 8.11

.....Lt-col. AA&QMG

NOTICE

The Rotary Business Advisory Committee of Adelaide advised that they are prepared to serve members of the forces or their dependents by giving any advice of a business nature free of charge. All enquiries will be treated with the strictest confidence. The Committee's address is

C/o Rotary Club of Adelaide,
49 Rundle Street,
ADELAIDE

AUSTRALIAN MILITARY FORCES

HQ No 11 (CA) L of C Sub-Area

[redacted] 1 OCT 1943

Circular No. 4371.

RETURN OF PERSONNEL WHO HAVE SERVED 8 MONTHS OR LONGER IN N T WITHOUT LEAVE

1. In anticipation of change of policy regarding relief of personnel who have served 18 months or longer in NT, and the introduction of Recreational Leave at the expiration of 12 months continuous service in lieu of relief, all Units and Dets in 11 (CA) L of C Sub-Area except 146 Aust Gen Tpt Coy and 2/110 Aust Gen Tpt Coy are requested to complete the attached pro forma and return through the usual channels to this HQ at the earliest possible date. Service will be calculated as at 30 Sep 43. The maximum number of personnel allowable away at any one time will be 10 - 12½%.

2. In regard to 146 AGT Coy and 2/110 AGT Coy, it is anticipated that they will be relieved as units at an early date.

3. In addition to the attached pro forma a nominal roll of all personnel accounted for on such pro forma will be rendered showing number, rank, name, compiled alphabetically by months of service.

4. As it is expected to be able to commence the operation of this scheme at an early date the necessity for the expeditious and accurate return of this proforma and nominal roll cannot be too highly stressed.

5. Leave when granted will be calculated at 2 days per calendar month, but only service in NT will be counted for the purpose of this scheme. The maximum leave granted will be 24 days except in special circumstances. If in the opinion of the OC a member who has service in excess of 15 months without leave should be granted more than 24 days each case must be the subject of a separate recommendation setting out the reasons for recommending such extra leave, and accompany the nominal roll and proforma mentioned herein. Such extra leave will only be granted on the approval of this HQ.

6. No travelling time between NT and State in which leave will be taken will be deducted from leave granted under this scheme. Such leave will commence from the LTD in Home State of the member and the expiration date will be the date the member will report back to such LTD.

7. In allotting priorities of personnel of equal service for leave OC Units will take into consideration the previous conduct of the personnel under review. OsC will also ensure that members have sufficient credit in their paybook, or be satisfied that the member will be able to sustain himself while on leave.

8. On the implementation of this scheme OC Units will impress on all ranks under their command the necessity for expeditious return to Units on completion of leave, the necessity for correctness of dress, bearing and general behaviour while on such leave. In short the continuity of this scheme when implemented rests in the hand of the men themselves except for operational contingencies. The necessity to play fair with their mates must be emphasised. Cases of AWL will be dealt with rigorously.

[signature] Major
DAAG.

DISTRIBUTION LIST "A"

APPENDIX "A"
To HQ 11 Brigade
Circular No. 457/1

NUMBERS OF PERSONNEL, BY STATES OF ORIGIN, WHO WILL HAVE COMPLETED, BY THE 30 SEP 67, THE FOLLOWING PERIODS OF SERVICE IN THE NT SINCE GRANTING OF LAST LEAVE FROM NT OR, WHERE LEAVE HAS NOT BEEN PREVIOUSLY GRANTED FROM NT, THE FOLLOWING PERIODS OF CONTINUOUS SERVICE IN NT.

OTHER RANKS

STATE OF ORIGIN	8 mths	9 Mths	10 Mths	11 Mths	12 Mths	13 Mths	14 Mths	15 Mths	16 Mths	17 Mths	18 Mths and over	TOTAL
S.A.												
VIC.												
N.S.W.												
Q'LAND												
W.A.												
TAS.												
TOTALS												

OFFICERS

ARMY NO.	RANK	NAME	POSTING	STATE, IF NOT IN LEAVE TO BE TAKEN	DATE OF ENTRY [illegible]	DATE OF LAST LEAVE FROM NT (If any)	NUMBER OF DAYS LEAVE GRANTED

Pro-Forma to be completed in Duplicate and one copy retained by Unit

* Indicate Compassionate Leave. R to indicate Recreational Leave.

(Signed)_____

UNIT _____

APPENDIX "A"
[illegible]
Circular No. 4371

NUMBERS OF PERSONNEL, BY STATES OF ORIGIN, WHO WILL HAVE COMPLETED, BY THE 30 SEP 43, THE FOLLOWING PERIODS OF SERVICE IN THE NT SINCE GRANTING OF LAST LEAVE FROM NT. (N.B. WHERE LEAVE HAS NOT BEEN PREVIOUSLY GRANTED FROM NT, THE FOLLOWING PERIODS OF CONTINUOUS SERVICE IN NT.

OTHER RANKS

STATE OF ORIGIN	8 mths	9 Mths	10 Mths	11 Mths	12 Mths	13 Mths	14 Mths	15 Mths	16 Mths	17 Mths	18 Mths and over	TOTAL
S.A.												
VIC.												
N.S.W.												
Q'LAND												
W.A.												
TAS.												
TOTALS												

OFFICERS

ARMY NO.	RANK	NAME	POSTING	STATE, IN WHICH LEAVE TO BE TAKEN	DATE OF ENTRY TO NT	DATE OF NEXT LEAVE FROM NT (If any)	NUMBER OF DAYS LEAVE GRANTED

Pro-Forma to be completed in Duplicate and one copy retained by Unit

* C to indicate Compassionate leave. R. to indicate Recreational leave.

(Signed) _____

AUSTRALIAN MILITARY FORCES

5072

11 DEC 1943

HQ No 11 (CA) L of C Sub-Area

6 NOV 43

STANDING ORDERS FOR LEAVE DRAFTS

On the recommencement of Leave from 11(CA) L of C Sub-Area. Troops proceeding on leave will parade by Units under the command of the Senior Officer or NCO of each unit at 1730 hrs each Thursday on the Parade Ground at 9 Aust Pers Staging Camp.

An OC Draft will be appointed by HQ 11 Sub-Area. HL2's will be prepared by Units and after roll check to the satisfaction of OC Draft will be handed over, sorted by States. Nominal Roll in duplicate prepared by States will also be prepared by Units and handed to OC Draft. OC Draft will retain HL2's and will hand them over in bulk to the LTD concerned, by States.

ENTRAINMENT. Troops will be marched from 9 Staging Camp under command of OC Draft at time to be fixed by OC Staging Camp, and will be entrained at the direction of RTO.

RATIONS. OC 9 Staging Camp will be responsible for the placing on the train sufficient rations for the journey.

BLANKETS. 1 Blanket only will be carried and will be rolled, Bandolier fashion, and carried over the left shoulder.

PERSONAL ARMS & EQUIPMENT will be handed into Unit Q Store with the exception of 1 blanket, kit bag, water bottle, brace for water bottle, haversack and messing gear.

WATER BOTTLES will be carried (filled) and worn with supporting brace over the right shoulder.

HAVERSACK will be carried by supporting brace over left shoulder.

DRESS. The dress for Troops proceeding on leave from this sub-area will be Shorts and Shirts, Hats (turned down), Boots, Puttees or Gaiters. S.D. and Greatcoat will be carried in kit bag. Messing gear will be carried in haversack. OC's Units will see that each man is in possession of serviceable items as above. It is the desire of this HQ that troops proceeding on leave should be well dressed and smartly turned out.

INTOXICATING LIQUOR will not be carried or consumed while in transit.

KIT INSPECTION will be carried out by Units prior to departure from Unit lines, and any unauthorised articles will be confiscated.

PERSONNEL PROCEEDING ON LEAVE TO DESTINATIONS NORTH OF ADELAIDE may, if they so desire, be permitted to leave the draft at Terowie by arrangements with OC Draft and OC Transit Camp, Terowie, and arrangements will be made for the concentration of such members for the return journey.

PERSONNEL PROCEEDING ON LEAVE TO DESTINATIONS NORTH OF TEROWIE will be allowed to do so under arrangements with this HQ.

PAY AND SUBSISTENCE. Arrangements will be made by Units to pay members proceeding on leave prior to departure. Subsistence will also be paid for the period of leave granted.

PERIOD OF LEAVE. The period of leave granted will not exceed 21 days except with the authority of this HQ, which will only be granted for extended periods in exceptional cases.

PREPARATION OF HL2's. In preparing HL2's Units are reminded that the portion provided on the left hand side of the form immediately under the words "has been granted from" will not be filled in. This portion will be completed by LTD in the State in which leave will be taken. The number of days leave granted, together with Unit stamp and OC's signature will be written across the top of the Pass.

CAS. RETURNS will be issued by Units showing number of days Recreational Leave granted - the dates from and to will be omitted.

The attention of Units is drawn to GRO 720/43.

Attention of Units is also drawn to this HQ circular No 4371 para 8 of 1 Oct 43.

Instructions regarding the issue of Ration Coupons will be issued later.

SECURITY. All personnel on leave must at all times observe current Security instructions. This applies particularly to Security of information. A soldier on leave may post his mail uncensored in a civil post box at the place where he is on leave. This does not apply to Troops in Transit to or from leave, when instructions for Unit censorship operate.

DAMAGE TO TRAINS. Troops will be advised that any damage to or loss of property of the Railways Dept will be a charge against the personnel concerned. When troops are entrained they will not again leave the carriages except by order of OC Train.

All relevant instructions contained in these orders will be promulgated by OC Draft prior to leaving 9 Staging Camp.

Major
DAAG

DISTRIBUTION "A"

- RESTRICTED -

Serial No 80

Nos 611 - 620

Alice Springs,
9 NOV 43

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS
PART I
Issued by

Brigadier N. M. Loutit, Commanding No 11 (CA) L of C Sub-Area

GENERAL STAFF

No.

611 SCHOOLS & COURSES - COOKS

All personnel desirous of being trained as cooks will submit applications through their units to Catering Supervisor 11 (CA) L of C Sub-Area. Approved applicants will attend a course of instruction in Alice Springs and if they qualify and are otherwise satisfactory to Catering Supervisor will be posted to vacancies in WE's.

In the event of there being no applications a unit will nominate suitable students to the number required to fill vacancies for cooks within the unit.

All applications and/or nominations from units other than in Mt Isa Adm Area will be forwarded to reach Catering Supervisor by 18 Nov 43. Those from units within Mt Isa A dm Area will be forwarded through Adm HQ Mt Isa to reach this HQ not later than 25 Nov 43.

To be published in all unit RO's.

--oOo-- General Staff

ADMINISTRATION

612 ARMY NUMBERS - REALLOTMENT

The undermentioned personnel, having volunteered for service in the AIF, are transferred to AIF. Their Army Numbers are cancelled and Army Numbers as hereunder are allotted :-

S.37608	S/Sgt	DOW A L	Allotted	SX32835	29.9.43
S.111328	Pte	HILL M C	"	SX32836	24.9.43

613 PHARMACY STUDENTS - RETURN OF

A return is required of members who prior to enlistment were Pharmacy Students, and who now wish to be transferred to units in the vicinity of the capital city in which they will require to sit for qualifying examination or for the completion of their course.

Returns will be submitted to reach this HQ not later than 20 Nov 43 showing the following details :-

Army No.
Rank
Name
Portion of course completed and when.
Portion of course required to qualify
Date of entry into Army.

Nil returns will be rendered where applicable.

614 RECORD OF SERVICE BOOK - AAB 83 GRO A739

Units attention is drawn to GRO A.739 1 Nov 43.

Units will forthwith requisition on stationery depots for supplies of AAB 83 and covers and AAF A256.

As stocks of AAB 83 and covers and AAF A256 are limited, great care not to over-requisition will be observed.

One AAF A256 will be required for each member serving in the L of C area of his enlistment and two AAF A256 for each member serving outside the L of C area of his enlistment. Units will endeavour to requisition for the exact numbers actually required.

614 RECORD OF SERVICE BOOK - AAF 83 GRO A739

Great care will also be observed in the custody of unissued AAB 83. Units will account for all AAB 83 and covers and return any unused AAB 83 and covers to stationery depots.

Commencing Date
The 1st December 1943 is prescribed as the commencing date to enable responsibility for issue of an AAB 83 to any particular member to be fixed to a particular unit.

615 ACCOUNTING FOR ORDNANCE STORES GRO D.758

1. Field units
(a) Definition:

The term "field units" for accounting purposes, refers to those units which normally form part of an army, corps, division, brigade or independent brigade group.

An L of C unit is not to be considered a field unit by reason of the fact that it has come under army command as a consequence of the reorganization of functions of L of C Areas in relation to armies. Training installations and fixed defences will continue to be regarded as L of C units.

2. L of C units -
(a) Definition:

The term "L of C units", for accounting purposes, includes all units which are not field units.

If any doubt exists as to whether a unit is normally part of an army etc. - and accordingly to be regarded as a field unit - DDOS etc. L of C area will decide the question in the light of the unit's normal role. It will be the responsibility of the CO of the unit to refer the question for decision in case of doubt.

(b) L of C units - Ledger accounting:

L of C units, while within the mainland of Australia or Tasmania, will account, in accordance generally with the provisions of Standing Orders for Equipment, Part I, General, Vol I, Section 2E, on AAF F7 (Unit Ledger) for all ordnance stores.

(c) Accounts of installations:

For installations manned by more than one unit, e.g. ordnance depots, AASC supply depots, normally one ledger account only will be opened, sub-accounts being opened where necessary.

(d) War equipment tables:

L of C units will submit war equipment tables as indents for initial equipment, but, after submission, neither unit nor DADOS copy need be progressed.

(e) L of C units to receive proportion of WET entitlement appropriate to role.

DDOSs etc. L of C areas will ensure that L of C units, which have submitted WETs as indents for initial equipment, are issued only with the items which are essential for the unit in its present role. Any balance of WET entitlement will be crossed off WET before submission to depot and will not be issued to the unit or, if already issued, will be returned to the appropriate ordnance depot.

3. Alteration in form of accounting -
(a) L of C unit transferring to field unit accounting

Should DDOS L of C Area instruct any L of C unit to transfer to field unit accounting, he will arrange for the unit to conduct a physical stock-taking of the unit's stores and equipment, taking

615 ACCOUNTING FOR ORDNANCE STORES GRO 0.738

appropriate action in respect of any discrepancies. A certificate issue voucher will be prepared for the equipment transferred to WET. The unit ledger, together with all supporting documents, will be returned to DDOS etc. of the L of C area (see Standing Orders for Equipment, Part I, General, Vol 1, para 93(h)).

(b) Field unit becoming an L of C unit :

Where a unit, formerly a field unit, becomes an L of C unit, ledgers will be opened by bringing on charge by CRV all stores in possession of the unit, a board of officers nominated by the commanding officer being assembled for the purpose (see Standing Orders for Equipment Part I, General, Volume 1, para 93(i)). Any L of C unit within the mainland of Australia and Tasmania which, for any reason, has ceased to account by ledger will open ledgers forthwith in accordance with this sub-para.

4. Vouchers -

(a) Preparation:

In the case of vouchers originated by units, the following are the number of copies required and method of disposal :-

Write-off F2 Conversion F5 Certificate Receipt F22	3 copies	No 1 No 2 No 3	To DADOS who returns No 1 copy retained by unit
Transfer - G1033 Return - G1033	- see GRO 0.11/1943		

When a unit prepares any of the above vouchers, it will clearly mark each copy with a number so as to distinguish between copies. The original will always be marked "1"; the duplicate "2"; the triplicate "3", and so on. Numbers, of approximately 3/4" depth, will be used and these will be marked on the top right-hand corner of each copy.

(b) Files of vouchers -

DDOSs etc. L of C areas will arrange for DADOSs L of C sub-areas to maintain complete files of all unit vouchers for L of C units. Where there are no sub-areas, DDOS etc. will arrange for such files to be kept in his own office. GRO 0.11/1943 is being amended to enable DADOSs to retain acquitted AFs G1033.

Ordnance depots will not receive or register unit vouchers which only affect unit accountancy (i.e. write-offs, CRVs, transfers etc.) or maintain files thereof.

5. WETs

All units will, on being raised, prepare three copies of WET. One copy will be retained by the unit; the other two being forwarded to ADOS/DADOS, who will submit one copy to the appropriate ordnance depot as an indent for initial equipment. All previous instructions requiring a unit to submit three copies of its WET to ADOS etc. will be varied to this extent.

6. Disbandment -

On disbandment being ordered, the commanding officer of the unit will assemble a board of officers for the purpose of taking stock of all ordnance stores in possession of the unit. From these stock figures AFs G1033 will be prepared to voucher the equipment in accordance with disposal instructions.

AUSTRALIAN MILITARY FORCES

Routine Orders, Serial No 90 — 9 NOV 43

615 ACCOUNTING FOR ORDNANCE STORES GRO 6.738

7. Clothing and personal equipment - Accounting by units for clothing and personal equipment will be governed by the provisions of this order. A GRO will be promulgated shortly prescribing detailed procedure for the recording of issues to personnel.

616 RECREATIONAL LEAVE

The granting of Recreational Leave has been approved for members serving in NT governed by conditions set out in GRO 568/43.
The system of relief of Units and Individuals after 18 months service will be discontinued except in the case of 14th and 2/11th Aust Gen Tpt Coys.
Transfer and movement of Units and Individuals will continue according to operational requirements, or according to qualification or application.
Weekly leave drafts will be despatched from this sub-area. This may be temporarily dislocated from time to time due to operational demands and availability of Rail transport.
Unit quotas for leave drafts and instructions governing such drafts are issued separately and will be amended from time to time as occasion demands.
The objective is to :-

(a) Send the maximum number per weekly leave draft
(b) Maintain essential services with the maximum number of personnel away on leave at one time.
(c) To eventually reach a stage where personnel will be able to depart on leave as soon as possible after 12 months service in NT.
(d) To experience no handicap in the implementing of leave procedure due to non return for all reasons of leave personnel.

617 DISCIPLINE: PREVALENCE OF THEFT OF MILITARY STORES AND SUPPLIES GRO A.762

The offences of stealing and fraudulent misapplication of stores and supplies from military depots, installations, transportation services and even from fellow soldiers have increased to an extent which renders immediate and effective remedial action necessary.

The use of terms such as "pilfering", "scrounging" etc., to describe such offences tends to obscure their gravity and may cause them to be somewhat lightly regarded. On the contrary, such offences must be viewed very seriously and offenders will render themselves liable to severe punishment.

The impression may exist that an isolated instance of theft of military stores and supplies, though a mean and despicable act, does not involve any appreciable weakening of the war effort. Such an impression, if it exists, is completely erroneous. The cumulative effect of such thefts affects seriously the maintenance of the troops in the field, dislocates the supply organization at all points, involves grave waste of man hours, and is, in fact, equivalent in result to that of directly treasonable activity.

These considerations impose an obligation on honor upon all members to do their utmost to prevent theft and to assist in every way in the bringing to justice of offenders.

As a general rule, no suspension or remission is to be made in respect of any award or sentence imposed upon a member for any offence mentioned in this order.

618 DIARRHOEAL DISEASES

In order to control the spread of diarrhoeal diseases it is essential that Officers commanding Units or Detachments ensure that affected personnel report to RMO.

AUSTRALIAN MILITARY FORCES

Routine Orders, Serial No 80 — 9 NOV 43

619 MONTHLY PETROL, OIL AND GREASE RETURN

Units operating MT or using POL for any other purpose will continue to prepare Monthly Vehicle Log Sheet Summary (AAF G 6) and will also keep Stock Sheets (AAF F 72) on which will be recorded all receipts and issues of POL by the Unit.

This form, showing both consumption and stock held, will be retained by Units and will be required to be produced to the AAPC Checking Staff for audit purposes or to other authorised inspectors.

Formation, etc. staffs and DDsST or ADsST L of C Areas may call for the AAF G6 or the AAF F72 of the units administered by them for inspection and checking purposes but the forms must be returned to the units promptly.

The necessary amendments to MBI 263/42 will be promulgated as early as possible.

620 REGIMENTAL TRUST FUND

HQ No 11 (CA) L of C Sub-Area Regimental Trust Fund

Statement of Account for Oct 43

(a) Balance standing to credit of Fund as at 30 Sep 43	£667	3 8
(b) Receipts during Oct 43	131	10 4
Sub-total	£798	14 0
(c) Expenditure during Oct 43	97	12 4
Balance on hand 31 Oct 43	£701	1 8

(d) Details of expenditure during Oct 43 as under :-

(i)	Allocations to Units	£30	0 0
(ii)	Amenities to OBs	18	0 7
(iii)	Slaughtering fees & Expense stores Middle Pk Piggery	2	9 0
(iv)	Sporting Equipment	26	18 9
(v)	Cable for Public Address system	1	17 10
(vi)	Area Band	18	6 2
	TOTAL EXPENDITURE	£ 97	12 4

Lt-Col
AA&QMG

AUSTRALIAN MILITARY FORCES.

H Q, 11 (CA) L OF C Sub-Area
ALICE SPRINGS.
9 Nov 43.

5134

ARMISTICE DAY OBSERVANCE.

The procedure given below will be strictly complied with in the observance of ARMISTICE DAY:-

(a) Flags will be flown half-mast from Reveille on 11 Nov 43 until after observance of 2 minutes Silence at 1100 hours.

(b) All buglers in Alice Springs Area will report at Adm. Area H.Q. for instructions at 1030 hours and watches will be synchronised with Signals Time by all concerned.

(c) All Military and Civilian traffic will be halted at 1100 hours, and personnel will stand fast, civilians removing their headgear. Members of the Provost Company will ensure compliance with this instruction.

(d) At 1100 hours Buglers will sound Last Post from Anzac Hill.

(e) After the expiration of 2 minutes Silence Buglers will sound Reveille and normal duties will then be resumed.

C.K. Jennings Lt-Col
A A & Q M G. 11 (CA) L of C SUB-AREA.

DISTRIBUTION "A"

Administrator, N.T. Administration.
Superintendent of Police.
Allied Works Council.

Headquarters
No.11(CA)LofC Sub Area
Nov 43

NO.11(CA)L OF C SUB AREA GS INSTN NO.38

ARMY SCHOOL OF COOKERY

Courses of Instruction in Army Cooking and Catering will be conducted in Alice Springs by a staff of instructors provided by LHQ School of Army Cooking & Catering.

2. The objects of the school are to train:-
(a) NCO cooks who have not attended a course in Army Cooking.
(b) Grouped cooks who have not attended a course in Army Cooking.
(c) Potential cooks.

3. Courses each of 3 weeks duration as set out in Appx "A" will be held on the dates respectively shown and will be under the direction of Catering Supervisor, 11(CA)LofC Sub Area who will select & detail personnel to attend and will notify units accordingly. Units will make selected personnel available for the course chosen.

4. Nominal Rolls - Nominal Rolls of students selected to attend a course will be forwarded by units through usual channels to reach this HQ at least 4 days before the commencement of such course.

5. Personnel attending courses will be detached from units to Adm HQ Alice Springs for rations, quarters and discipline while attending Mobile Wing LHQ School of Army Cooking and Catering. No casualty returns will be issued.

6. Accomodation - Adm HQ Alice Springs will arrange separate accomodation and messing for 20 students and two WO instructors.

7. Adm HQ Alice Springs will provide & make available office, cookhouse and cooking facilities for the purpose of the school as required by Catering Supervisor.

8. Reporting - Students from Alice Springs Area will report to the Catering Supervisor Anzac Hill Camp at 1600 hrs on the day prior to the commencement of each course. Students from units North of Alice Springs and from Mt Isa Area will be despatched in sufficient time to arrive in Alice Springs on the night prior to the commencement of course and will report to Catering Supervisor immediately on arrival.

9. Clothing etc. - Students will bring with them to the course two white singlets, personal necessities, note book & pencil.

10. Return of students to units - At the conclusion of each course students will be returned to their respective units.
Catering Supervisor will supply to this HQ a schedule of students requiring movement 7 days prior to the conclusion of each course.

.....MAJOR
(A.G.Pinches)
GS.NO.11(C.)L OF C SUB AREA.

DISTRIBUTION
List "A" less serials 89 - 93 inc.

Appendix "A" to No.11(CA)LofC Sub Area GS Instn No.38

Schedule of Courses of 21 days duration for NCO's, Potential Cooks and Grouped Cooks

N.C.O. Course No.1 commencing 22nd Nov to 13 Dec 43.
" " No.2 " 17th Dec to 6 Jan 44

No.1 Course commencing 22 Nov to 13 Dec 43
No.2 Course commencing 17 Dec to 6 Jan 44
No.3 Course commencing 10 Jan to 31 Jan 44
No.4 Course commencing 4 Feb to 25 Feb 44
No.5 Course commencing 1 Mar to 22 Mar 44
No.6 Course commencing 26 Mar to 15 Apr 44
No.7 Course commencing 19 Apr to9 May 44
No.8 Course commencing 13 May to 2 Jun 44
No.9 Course commencing 6 Jun to 27 Jun 44
No.10 Course commencing 1 Jul to 22 Jul 44
No.11 Course commencing 26 Jul to 15 Aug 44

AUSTRALIAN MILITARY FORCES

HQ No 11 (CA) L of C Sub-Area

13 NOV 43

Circular No 5213

AMENDMENTS TO STANDING ORDERS FOR LEAVE DRAFTS

1. For the purpose of ensuring the smooth working of the leave scheme and facilitating the task of 9 Staging Camp in despatching leave personnel, the attention of units is directed to the following instructions. Such instructions will be construed as forming part of Standing Orders for Leave Drafts vide HQ 11 L of C circular 5072 of 6 Nov 43.

2. The provision of the evening meal on the day of departure will be the responsibility of units and messing arrangements will accordingly be made to allow leave personnel to parade at 9 Staging Camp by 1730 hrs.

3. Nominal rolls by states will be prepared by units and one copy only handed to 9 Staging Camp not later than 1200 hours on the day before departure. The remaining copy, together with HL2's will be carried by the Officer or NCO in charge of unit leave groups until required by OC Draft on train. The Officer or NCO in charge of Unit leave groups will stand by until unit groups are handed over to OC Draft.

4. Units are not required to prepare AAF A19, and the duplicate nominal roll by states referred to in para 3 hereof may be typed on plain paper, thus conserving existing supplies of AAF Mob 3.
Particulars requested by states are :-

UNIT	ARMY NO.	RANK	NAME	NO. OF DAYS LEAVE GRANTED	ADDRESS OF NEXT OF KIN	ADDRESS WHILST ON LEAVE	NO. OF H L 2

(The completion of last column will necessitate early completion of HL2's).
From these particulars Master Nominal Roll to accompany draft will be prepared by 9 Staging Camp.

5. Units located at Alice Springs will forward to 50 ADCO through their Pay Sgt a nominal roll of personnel proceeding on leave, showing Army No., Rank, Name and No, of days leave granted. This will be signed by OC Unit and will constitute authority for payment of subsistence. HQ 11 L of C will be responsible for the payment of personnel north of Alice Springs.

6. An inspection of leave personnel concentrated at 9 Staging Camp prior to departure of first leave group disclosed a grave lack of attention by units to paras. dealing with dress as laid down in circular 5072 Standing Orders for Drafts. Further, such inspection revealed a distressing lack of unit pride in the turn-out of their leave group. It is directed that all future leave groups will be inspected by an Officer before leaving Unit lines and any disregard of instructions laid down will be considered sufficient grounds for an adverse report. OC 9 Staging Camp will be responsible for the personnel from Units north of Alice Springs.

7. Units will be advised weekly as to their leave quota, and will notify HQ 11 L of C by quickest means if unable to accept full quota, so that arrangements may be made to extend unaccepted quotas to units with a high percentage of long service personnel.

Major
DAAG

DISTRIBUTION "A"

- RESTRICTED -

Serial No 81

Nos 621 - 628

Alice Springs,
17 NOV 43

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS
PART I
Issued by

Brigadier N. M. Loutit, Commanding No 11 (CA) L of C Sub-Area

No.

GENERAL STAFF

621 SCHOOLS & COURSES RESULTS — NT FORCE SCHOOL - NC 25 MAP READING COURSE
The undermentioned student from this Sub-Area has qualified at the above course :-

VX50162 Cpl COOK L E 2/142 Aust Gen Tpt Coy

---oOo--- Captain
General Staff

ADMINISTRATION

622 HOME LEAVE PASSES — Units are directed that in future Home Leave Passes (AAF HL.1 and HL.2), when issued to a member for all types of leave will have the member's Home Address clearly endorsed in pencil on the back of the pass.

623 W F 5C. PAYBOOK COVERS (WALLETS U P) — W F 5C. Paybook Covers (Wallets U P) will shortly be available at 11 L of C Sub-Area Ordnance Depot.
Units will immediately submit indents for supplies through normal channels, and issue to all personnel.

624 DISCHARGE-APPLIC-ATION FOR — Comments of Os C and particulars as hereunder will accompany all applications for discharge or release submitted to this HQ.

(a) Age
(b) Medical classification
(c) Date of enlistment
(d) Character
(e) Usefulness to Army
(f) Marital state
(g) Dependants
(h) Address
(i) Civil occupation
(j) Name and address of previous employer
(k) Reason for application
(l) Is employment available.

625 CHRISTMAS GREETING TELEGRAMS — 1. All Xmas and New Year Greeting telegrams from members of the Forces will be handed in according to the existing procedure. Xmas Greeting telegrams will be lodged by 18 Dec 43, and New Year Greetings by 26 Dec 43. No messages of this nature will be accepted after the above dates.
Xmas and New Year Greetings for transmission by Beam or Cable will not be accepted after 18 Dec 43.

2. To expedite traffic, arrangements have been made with PMG to use the standard texts as follows :-

(A) A Merry Xmas an d Happy New Year All Well
(B) Love and Best Wishes for Xmas and New Year All Well
(C) Love and Best Wishes for Xmas and the New Year to all at Home All Well
(D) Love and Best Wishes for a Happy New Year All Well

3. Originators will fill in complete address of the

625 CHRISTMAS GREETING TELEGRAMS

person to whom the message is intended, together with the identity of the person from, but the text will not be written in full, merely the code letter (A,B, C or D) of the particular phraseology of the text required, viz.

Mrs J Smith 5164 Station Avenue KATHERINE	ADDRESS
D	TEXT
Bill	FROM

4. The number of words in the full text of the code chosen will be charged for.

626 NOTIFICATION OF ILLNESS SUSPECTED TO BE DUE TO UNWHOLESOME FOOD

Attention of all units is directed to GRO Q745/43. In every instance when an outbreak of illness suspected to be due to consumption of food occurs the officer commanding the unit will notify HQ 11 (CA) L of C Sub-Area. Should a detached section of a unit be involved the officer or senior NCO will give the necessary notification direct and will advise his commanding officer of his action.

627 HINTS ON LAUNDRY WORK

All units will arrange for personnel to receive instruction in accordance with "Hints on Laundry work for soldiers in Camp" published at page 38 A T M No 26 of 25 Oct 43.

628 BAND

NT L of C Band will be under Camp Commandant HQ 11 (CA) L of C Sub-Area for discipline and administration.

Lt Col
AA&QMG

- RESTRICTED -

Serial No 82

Nos 629 - 633

Alice Springs,
19 NOV 43.

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS
PART I
Issued by

Brigadier N.M. Loutit, Commanding No 11 (CA) L of C Sub-Area

ADMINISTRATION

No. 629 LEAVE DRAFTS DRESS

The attention of all units is drawn to the paras. dealing with Dress in circulars 5072 and 5213

An inspection of the draft departing Alice Springs 18 Nov 43 revealed a definite improvement on that of the previous week, but insufficient attention to detail by many units is still apparent, particularly in the rolling of Blanket bandolier fashion.

The 2/142 G T Coy group was outstanding in its turnout and this unit is highly commended.

630 UNITS CLASSIFIED AS A I F

The following unit is classified as an AIF Unit under the provisions of GRO A170/43 :-

Central Aust B I P O D

631 CHESTS, SA ETC: MUTILATION BY THE NAILING OF LIDS GRO 0.763

1. Chests of various types are being returned to ordnance depots in an unserviceable condition owing to the lids being fastened down with nails instead of screws.

2. This practice will cease forthwith. Screws only will be used.

632 SUPPLEMENTARY RATION ALLOWANCE

Attention of all units is directed to GRO F764/43, and in particular to the certificate to be endorsed by QM on all forms WF 177.

"I certify that the value at cost price of unconsumed supplementary rations on hand at midnight on .....194.... was £.....

633 STENCILS - THE USE OF

Stencils are in very short supply.

They will be used only for essential instructions and circulars, then only when the number of copies required exceeds 20.

[signature]
Lt-Col
AA&QMG

RESTRICTED

Serial No 83

Nos 634 - 643

Alice Springs,
24 NOV 43.

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS
PART I
Issued by

Brigadier N.M. Loutit, Commanding No 11 (CA) L of C Sub-Area.

ADMINISTRATION

No. 634 DISCHARGE - AUTHORIZATION OF

When the discharge of a member is recommended by DDGMP, a specially designed combined Army and Manpower Form (MPR.1 and MPR.2) is forwarded to the unit concerned for the completion and return of MPR.1.

On completion of the necessary information requested, MPR.1 will be detached from MPR.2 and forwarded to this HQ for the purpose of recording all relevant facts before transmission to the approving authority.

Form MPR.2 will be retained by member's unit.

635 RETURN OF PERSONNEL ABSENT ON LEAVE

All Units will render to this HQ through normal channels a return showing the number of personnel absent on Recreational, Compassionate, and Leave without Pay by States as at 2359 hrs each Saturday commencing 4 Dec 43.

Units will compile the return in accordance with the specimen pro forma shown hereunder.

Nil returns will be rendered where applicable.

RETURN OF PERSONNEL ABSENT ON LEAVE

UNIT	AS AT						
	SA	Vic	NSW	Q'ld	WA	Tas.	TOTAL
Recreational	4	7	6	2	1	1	21
Compassionate	1	-	-	1	-	-	2
Leave Without Pay	-	2	1	1	-	-	4
TOTAL	5	9	7	4	1	1	27

636 AWC WOMENS HOSTEL - VISITING HOURS

Members of the services who are invited may, between 1900 hrs and 2300 hrs, visit the Recreation Hut of the AWC Women's Hostel. All other portions of the hostel are out of bounds to all troops at all times.

RO No 58 of 6 Aug 43, para 464, is amended accordingly.

637 ARMY NUMBERS - RE-ALLOTMENT

The undermentioned member, having volunteered for service in the AIF, is transferred to AIF. His Army Number is cancelled and Army Number as hereundor is allotted :-

N 451472 Pte HILL O T H Tfd to AIF and allotted Army No. NX162746 30.8.43.
HQ 11 L of C Sub-Area

638 PURCHASE OF PORK FROM REG. FUNDS

1. Six ozs of Pork will be issued to all troops in the Alice Springs Area in lieu of Beef or Mutton, for consumption on Xmas Day.

2. Supplies of Pork are available, which may be purchased from Unit Reg. Funds at 9d per lb for consumption during the Xmas and New Year period.

3. Units desirous of making purchases will notify S&T HQ of their requirements by 8 Dec 43.

AUSTRALIAN MILITARY FORCES 24 Nov 43.

Routine Orders Serial No 87

639 MONTHLY CENSUS OF WARLIKE STORES - AMMUNITION CMO G.212

1. In order to ascertain the amount of ammunition held in front of rail heads, action is being taken to include ammunition in the Monthly Census of Warlike Stores. This census will operate in a similar manner to the present census returns being made. It is to be noted that ammunition is not a "controlled store" although certain items (the release of which is supervised by LHQ) have been frozen for operational purposes.

2. The return will be submitted by every unit except Coast Defences in the AMF in Australia but not by forces in the New Guinea theatre of war. Where portions of units such as Guard Platoons, Signal Sections, AASC Sections, etc. are detached from their parent unit and attached to a brigade from a unit, etc., such detached sections will render the return to the ADOS or DADOS of the formation or area to which they are attached as though they were a complete unit. The return of the section to "parent" unit will not contain any particulars pertaining to the detached sub-unit.

3. The items to be included on the return referred to in this order are natures of ammunition as set out in Schedule T - AAF E5-16, which on operation will cancel Schedule N Serial Nos. 1606 -1626 inclusive. This schedule will be the Master Card and is to be retained by units for use in conjunction with the unit Return Slip, AAF E5-16a. Blank spaces have been left on the Master Card for the inclusion of any additional items on which information may be required and such additions will be advised from time to time in General Routine Orders. The Unit Slip has been prepared in the same manner as the normal census return with the addition of a column for deficiencies or surpluses. The remarks column will be used to show any variation in quantities held between the current return and that last submitted. The following abbreviations will be used :-

(i) D E A - Destroyed by enemy action
(ii) E - Expended over to another unit etc.
(iii) I - Issued to unit since last return
(iv) R - Returned to Ordnance
(v) E - Expended

4. Unit entitlement is in accordance with the scale shown on the WE of the unit.

5. AASC units will show on their Unit slip in addition to the unit's own entitlement the amount of ammunition carried for individual natures as second line reserves etc.

6. The return will be rendered in duplicate to show the position as at 1400 hours on 15th of each month. The commencing date of the census will be 15 Dec 43. This Census will be forwarded to DADOS by fastest means, not later than 0900 hours on 16th of each month.

7. Action has been taken to distribute to all concerned copies of Master Cards and an initial supply of unit return slips. Units will indent on Stationery Depot for further supplies of unit return slips.

8. The following amendments to Master Card E5-16 Schedule T are notified :-

Serial No 5013 to read "Cartridges SA ball .303 in
" " 5083 " " "Grenades, hand, No 77 (belt smoke
" " 5120 " " "Cartridges QF 2 pr Mks IX and X guns HE"
" " 5121 " " "Cartridges QF HE 75 mm how"
" " 5122 " " "Cartridges QF smoke 75 mm how"

639 MONTHLY CENSUS OF WARLIKE STORES - AMMUNITION GRO G.212

Serial No 5123 to read "Bombs ML HE 3-in PITA"
" " 5124 " " "Bombs ML HE 4.2-in mortar"
" " 5125 " " "Bombs ML, smoke, 4.2-in mortar"
" " 5126 " " "Cartridges QF 17 pr AP shot".

640 CENSUS OF WARLIKE STORES GRO G.768

1. The following items will in future be treated as controlled stores. AAFs E5-1, E5-2, E5-4 and E5-5 will be amended to read :-

Serial No.	Item	Schedule
585	Guns, Machine Hispano M 2	A
586	Pistols, Signal No 2 1-in Mk V	A
629	Machine Fuze setting No 11 Mk I	B
682	6-pr 7-cwt Guns Mk IV on 6-pr Carr., Mk I (This can be distinguished from the Mk II and Mk III in that the Ordnance is 18-in longer)	C
869	Sights Dial No 107 (Aust)	F
976	Generating Sets, 31 KVA Cummins (State make of Generator)	G

2. AAFs E5-1 and E5-2 will be amended by omitting the following items :-

Serial No.	Item	Schedule
515	Boxes, belt, Vickers .303-in MG No 8	A
516	Boxes, SP & T Vickers .303-in filled	A
542	Lamps, aiming MG	A
561	Boxes, belt, Vickers, .303-in MG No 10 Mk I	A
641	Apparatus Pulling Back Gun No 7	C
642	Apparatus Pulling Back Gun No 9	C
645	Gauges Pressure No 5 Mk I or No 16 Mk I	C
656	Pumps Air 2 Stage horizontal No 5 (State Mark)	C
657	Pumps, hand, suction and force screw [illegible] No 2 Mk I	C
658	Pumps, liquid, [illegible]	C
669	Reservoirs, compressed air, 5½-in dia Mk I	C

3. The following items will no longer be controlled stores but will be marked with an asterisk in the terms of GRO 0.134/1942 :-

Serial No.	Item	Schedule
518	Clinometers, Vickers .303-in MG	A
533	Magazines, Bren, 30 Rd	A
548	Rules, slide MG	A

641 CAMOUFLAGE STORES - NETS AND GARNISHINGS GRO 0.774

1. The principle that all vehicles carry camouflage nets, irrespective of the area in which they operate, has been revised.

2. In future, only those vehicles which normally operated north of the Tropic of Capricorn will be issued with camouflage nets.

3. Stocks of nets and garnishing material at present on issue to units situated south of the Tropic of

AUSTRALIAN MILITARY FORCES 2 NOV 43

Routine Orders Serial No. 85

641 CAMOUFLAGE STORES RETURNED TO ORDNANCE DEPOTS

Capricorn will be withdrawn and returned to ordnance depots, except where units are under orders to move north of the Tropic of Capricorn.

4. This order does not apply to the following training units and schools, which will retain all camouflage stores authorized :-

HQ Aust Trg Centre (JW)
HQ 1 AAE Trg Centre
Inf Spec Gps (Snr Wings)
LHQ SME (Ed)
LHQ Comflg Development & Trg Centre.

5. War equipment tables will be amended accordingly.

642 DEPOSITS TO PAY-BOOKS

No restriction is imposed upon the deposits to pay-books but it is the duty of a Paymaster to inform the CO of the Unit of any member making excessive or regular deposits.

643 KIT STOPPAGE

1. By the conditions of GRO 727/43, deductions from the pay of members is not permitted, unless the member has been charged by the CO of his unit or some [illegible] higher authority and found guilty of an offence, the punishment for which includes an order for stoppage of pay for specific items, or unless the consent in writing of the member is obtained to make the deduction from his pay.

2. It is to be noted that the findings of a Court of Inquiry do not constitute a charge, so that any member declared by such a court to be illegally absent and deficient of certain items of kit, cannot be debited with the value of such deficiency until an order for the refund of that amount has been included in the punishment awarded to him by a properly constituted Court which has found him guilty of being AWL.

[illegible] Col

- RESTRICTED -

Serial No 84

Nos 644 - 647

Alice Springs,
25 NOV 43.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS
PART I
Issued by

Brigadier N. M. Loutit, Commanding No 11 (CA) L of C Sub-Area

GENERAL STAFF

No. 644 QUALIFYING EXAMINATIONS FOR PROFICIENCY PAY GRO G.769

1. GRO F.660/1943 provides that entitlement to proficiency pay depends, inter alia, upon the passing of a prescribed examination. A soldier will be deemed to have passed the prescribed examination when he -

(a) has been certified by his CO as being in all respects proficient in performing the duties of his appointment, and

(b) has passed the tests applicable to soldiers of the category to which he belongs.

2. For the purposes hereof, soldiers who are tested for proficiency pay are divided into the following categories :-

Category A - Personnel of the undermentioned units (except those shown on the war establishment as "attached") -.

Light Horse Regts
Cavalry (Commando) Regts
Motor Regts
Infantry Bns
Machine Gun Bns
Pioneer Bns
Garrison (Coast Defence) Bns

Category B.-Personnel of units other than those included in Category A who are neither shown on War Establishments as "attached" personnel nor members of the AAMC.

Category C - Personnel of the AAMC

Category D - Personnel shown as "attached" on the war establishments of the unit with which they are serving.

3. The tests for all categories include the Tests of Elementary Training for Gas, as specified in "Gas Training (Aust) 1942" sec 15. The following additional tests are prescribed :-

(i) For Category A - Small arms test with the rifle or light machine gun or medium machine gun, or, in the case of personnel issued with the sub-machine gun or pistol as a personal weapon, the sub-machine gun or pistol. The standard required of the candidate is classification as a first class shot.

(ii) For Category B - Small arms test as for Category A. The standard required is classification as a second class shot.

(iii) For Category C - A test conducted under unit arrangements embracing the following subjects :-

(a) A general knowledge of elementary anatomy and physiology (RAMC Trg, Chap XXIII).

(b) First Aid
Simple tests in the use of the triangular bandages (RAMC Trg, Chap XXIV).
A general knowledge of wounds and their treatment, dressing and healing of wounds

644 QUALIFYING EXAMINATIONS FOR PROFICIENCY PAY GRO C.759

antiseptics and asepsis (RAMC Trg, Chaps XXV, XXVI, XXVII).
Arrest of haemorrhage (RAMC Trg, Chap XXIX)

(c) An elementary knowledge of the AAMC organization (RAMC Trg, Chap XIII)

(d) A general knowledge of the organization of the unit to which the member belongs (RAMC Trg, Chap XII)

(e) A General knowledge of personal anti-malarial control measures and personal hygiene.

(iv) For Category D - The tests for an "attached" member will be those prescribed for the arm to which he belongs.

4. The following conditions will govern the conduct of the small arms tests, referred to in para 3 hereof:-

(a) All rifle, light machine gun and medium machine gun tests will be fired on open ranges.

(b) Classification Tables, Part II, for the respective weapons will be fired and the conditions of qualification will be as specified in SAT, Vol. I, Pamphlet 14.

(c) One repetition only at each test will be permitted to count as qualification for proficiency pay.

5. Where practicable, personnel in receipt of proficiency pay will undergo the prescribed tests at six-monthly intervals.

6. Where the location and duties of a unit are such that, in the opinion of the formation commander, the conduct of the prescribed tests is impracticable, a soldier will, notwithstanding the provisions of para 1 hereof, be deemed to have passed the prescribed examination if he is certified by his CO as being in all respects proficient in the duties of his appointment.

7. Each CO will promulgate in his routine orders such portions of this order as affect the members of his unit.

--oOo--

ADMINISTRATION

645 FIELD RETURNS RENDITION OF

Units are reminded that the expeditious rendition and despatch of AAF W3006 and W3009 is essential.

These returns should be despatched not later than 0900 hrs each Saturday by the quickest available means.

The late receipt of even one return by Records Det. delays the completion of the return for the whole of NT, which is submitted to LHQ.

646 DISCHARGE APPLICATION FOR

Attention of all units is directed to serial No 81 R/O 624 of 17 Nov 43.

Commencing immediately comments of OsC and particulars required will be submitted in duplicate with all applications forwarded to this HQ.

647 PERSONNEL WITH SEAFARING OR MARINE ENGINEERING EXPERIENCE GRO A.771

1. Personnel with seafaring or marine engineering experience are urgently required for the operation and maintenance of small craft.

2. Units will submit returns of all personnel (up to and including the rank of captain) who possess any of the following qualifications :-

(i) certificates of competency as masters, officers or engineers for foreign going, coastal or harbour craft.

AUSTRALIAN MILITARY FORCES 25 Nov 43.

Routine Orders Serial No. 84

647. PERSONNEL WITH SEAFARING OR MARINE ENGINEERING EXPERIENCE GRO A.771

(ii) yachtmaster certificates or navigational qualifications equivalent to that standard.

(iii) thorough knowledge of the operation and maintenance of diesel, petrol or steam marine engines on small craft.

(iv) seafaring experience or experience in handling small craft which would qualify them as deckhands or engineroom hands.

3. The returns, containing the following particulars:

(i) army number, rank, name and unit

(ii) age and medical classification

(iii) particulars of the certificate or certificates held, or other qualifications or experience, will be forwarded, through normal channels, to reach this HQ not later than 15 Dec 43.

Lt-Col
AA&QMG

- RESTRICTED -

Serial No 85

Nos 648 - 658

Alice Springs,
30 NOV 43

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS
PART I

Issued by

Brigadier N.M. Loutit, Commanding No 11 (CA) L of C Sub-Area

ADMINISTRATION

No.

648 ROUTINE X-RAY OF CHEST — Returns will be submitted to this HQ not later than 7 Dec 43 showing the numbers of personnel who have not had a routine Chest X-Ray, that is an X-Ray examination on enlistment or at any time during period of service and, in the case of transfer to AIF, since transfer was effected.

Where unit records do not disclose X-Ray particulars OSC will ensure that the necessary information is ascertained from all members on strength.

Reference will NOT be made to RECORDS OFFICE.

Nil returns will be rendered where applicable.

649 HYGIENE PERSONNEL — All units exclusive of those within MT ISA Adm Area will render Nominal Rolls to reach ADMS by 4 Dec 43 of personnel performing Hygiene duties.

650 AAF A22 APPLICATION FOR A COMMISSION AND AAF A33 (RECOMMENDATION FOR PROMOTION GRO MS 780

1. AAFs A22 and A33 have been revised and supplies are now available at stationery depots.

2. The new forms (revised September, 1943) will be taken into use forthwith and all obsolete forms will be returned to stationery depots.

3. The previous requirement that officers being superseded should be so notified has been omitted from the new AAF A33. Such notification is no longer compulsory, but it is essential that full particulars of the officers being superseded and the reasons for supersession be given in the space provided on the reverse side of the form.

4. Attention is drawn to GRO MS.686/1943, para 5, which requires that all AAFs A22 and A33 be forwarded through command channels and not through service channels.

651 LOCATION DET., SA L OF C AREA RECORDS NTF ORDER 316 — The Det., SA L of C Area Records, formerly stationed at Mataranka is now carrying on normal duties at Adelaide River.

652 PERSONNEL ADMITTED TO DETENTION NTF ORDER 262 — NT Force Orders 80/42 and 97/42 are cancelled and the following order substituted :-

1. "Before a soldier is sent to 13 Aust Detention Barracks units must ascertain from HQ, 11 L of C Sub Area, whether accommodation is available. If accommodation is available, it is the responsibility of the unit to deliver the soldier to the Detention Barrack, and to provide transport for his return after completion of sentence. All soldiers under sentence must be accompanied by appropriate warrant of commitment and medical certificate (AR&O 616(1).

2. "Soldiers under sentence on arrival at Detention Barrack should be in possession of the unconsumed portion of the day's rations and the following articles of clothing and equipment :-

652 **PERSONNEL ADMITTED TO DETENTION NTF ORDER 222**

CLOTHING		EQUIPMENT	
Bag, Kit, Universal	1	Webbing complete	
Brush, hair	1	Rifle	
Brush, shaving	1	Bayonet and scabbard	
Brush, tooth	1	Boots, AB, pairs	2
Comb	1	Hat, felt	1
Towels, hand	2	Shirts, khaki	2
Socks, woollen	3	Puttees, short, pairs	1
Knife	1	Hosetops	1
Fork	1	Blankets	2
Spoon	1	Palliasse	1
Razor	1		

653 **LIGHTING KEROSENE REFRIGERATORS**

1. Complaints have been received of poor results with the present product on issue.

2. Exhaustive tests have been made and satisfaction will be obtained by carrying out the following instructions :-

(a) Clean wicks every 24 hours
(b) Do not turn up wicks too high
(c) Good ventilation essential

654 **CONSERVATION OF [illegible]**

All units will provide a hot box or suitable container for the collection of their daily issue.

655 **XMAS AND NEW YEARS [illegible]**

In order to ensure that personnel excluding teetotallers obtain one-half bottle of beer per man on both Xmas and New Year's Day, the following arrangements have been made :-

(a) Units will lodge with ADCS not later than 1500 hrs on 16 Dec 43 the following return :-

Number of teetotallers _____
Number of Beer Drinkers _____
Total strength of Unit _____

Number of ORs who will be in Alice Springs 25 Dec 43 _____

Number of ORs who will be in Alice Springs on 1 Jan 44 _____

Number of ORs who will be on Convoy duty 25 Dec 43 _____

Number of ORs who will be on Convoy duty 1 Jan 44 _____

(b) Units will draw on their respective drawing days and not later than 1700 hrs 23 Dec 43, at ADCS Issuing point, their entitlement for both Xmas and New Years Day, for personnel who will be in Alice Springs on these days. Units which normally draw on Fridays and Saturdays will draw on 17 and 18 Dec 43.

(c) Units will purchase from ADCS for both Xmas and New Years Day one special beer ticket for every two men who will be absent on Convoy duty on these days. These tickets will be handed to OC Convoy who will ensure that each man receives his half-bottle of beer on such days. Tickets may be used at any of the Staging Camp canteens but will not be accepted after 3 Jan 44 and NO refunds will be made on unpresented tickets. These special beer tickets may be purchased by units on the above-mentioned strength states on Thursday, 16 Dec 43 and Friday, 17 Dec 43.

(d) [illegible]

AUSTRALIAN MILITARY FORCES

Routine Orders Serial No 85 — 30 NOV 43

655 XMAS AND NEW YEARS DAY AMENITIES

Hill, 109 AGH and Staging Camps, Alice Springs, Barrow Creek, Banka, Elliott, 6A Bore and Camooweal will submit a statement in accordance with para (a) of this instruction and purchase special tickets for this issue on the basis of one ticket for two men.

Members of Sgt's Messes in these camps will obtain tickets from their units and hand these to their respective Mess Secretaries who will present the tickets to the Canteen and draw beer in bulk for issue to Sergeants through their Mess.

(e) Personnel staging will be entitled to the same special issue and will follow the usual procedure of drawing on certified strength states through Orderly rooms at the camps at which they are staging on these days. Issues to these personnel will not be provided from Regimental Funds.

(f) The price per bottle of beer or per ticket will be one shilling and ninepence (1/9) less 5%, with the exception of retail sales to personnel staging under para (e) when no discount can be allowed.

656 CANTEEN TRADING HOURS - XMAS AND NEW YEAR PERIOD

Canteens operated by ADCS will function as usual over Xmas and New Year period with following exceptions :-

Sat	25 Dec 43	as for a Sunday
Fri	31 " 43	Issuing point, Todd Street, will be closed for stocktaking and Canteens will be closed from 0900 hrs until 1800 hrs.
Sat	1 Jan 44	as for 25 Dec 43.

657 EXTRA MESSING ON XMAS DAY

1. Approval has been given for the expenditure of an amount not exceeding 1/- per member additional to the normal ration scale, for extra messing on Xmas Day 1943.

2. The amount of 1/- will be treated as a special addition to the normal 1½d per day Supplementary Ration, and will be dealt with in accordance with GRO F160, i.e. purchases will be made by units through Canteen Services, and money accounted for in the normal way.

3. It is understood that the Comforts Fund intends to issue hampers to troops serving in this Area. In order that duplication of commodities may be avoided, the proposed food content of these hampers is set out hereunder -

½ lb Nuts and Fruit
1 lb Tin Fruit
4 oz. Tin Nestles Cream
1 lb Christmas Cake
½ lb Plum Pudding
½ lb Chocolate
3 pkts Chewing Gum

658 XMAS AND NEW YEAR PERIOD - MOVEMENT

Sat	25 Dec 43	as for a Sunday
Sun	26 " "	normal routine
Mon	27 " "	" "
Tues	28 " "	" "
Wed	29 " "	" "
Thurs	30 " "	" "
Fri	31 " "	" "
Sat	1 Jan 44	as for 25 Dec 43

Convoys which would normally leave Alice Springs on 25 Dec 43 and 1 Jan 44 will be reduced to a minimum and will comprise only personnel, mail and other essential loading. Convoy loading on 25 Dec 43 and 1 Jan 44 will also be reduced to a minimum.

Lt Col
A/AQMG

18 JAN 1944

- RESTRICTED -

Serial No. 86

Nos. 659 - 665

DEC - ORIGINAL.

Alice Springs,
6 DEC 43.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS
PART I

Issued by

Brigadier N.M. Loutit, Commanding No 11 (CA) L of C Sub-Area

No. 659 SCHOOLS & COURSES - RESULTS

GENERAL STAFF

NT Force School - No 7 NCO's Drill & Weapon Trg Course
The undermentioned personnel from this Sub-Area have qualified at the above course :-

NX123737	L/Sgt	DONNELLY N J	2 Aust Army Tps Coy
NX171226	Cpl	COCK B E	2 Aust Army Tps Coy
SX 22057	Cpl	WHIBLEY G E	122 Aust Gen Tpt Coy

NT Force School - No 6 Jnr Ldrs Course
The undermentioned personnel from this Sub-Area have qualified at the above course :-

VX112703	Sgt	ROSEWARNE J N	146 Aust Gen Tpt Coy
NX 83659	Cpl	TAYLOR G J	2/110 Aust Gen Tpt Coy

SA L of C Jnr Ldrs School - No 45 Map Reading & FS Crse
The undermentioned student from this Sub-area has qualified at the above course :-

SX 20800	Cpl	TUNBRIDGE G S	121 Aust Gen Tpt Coy

LHQ School - No 5 NCO & Potential Cooks Course
The undermentioned personnel from this Sub-area have qualified at the above course :-

QX 27685	Cpl	BENDIXEN H G	10 Aust Pers Stg Camp
SX 20732	Cpl	BOWMAN L C	HQ 11 L of C Sub-Area
VX 11484	Cpl	GREGORY C E	6 Aust Pers Stg Camp
SX 22049	Cpl	SMITH C J	7 Aust Pers Stg Camp
QX 30064	Cpl	HARRAGON C N	Mt Isa Ord Depot

NT Force School - No 17 Cooking Course
The undermentioned personnel from this Sub-Area have qualified at the above course :-

NX132068	Dvr	WALKER P J	7 Aust Pers Stg Camp
NX140632	Pte	FITZPATRICK J	10 Aust Pers Stg Camp

---oOo---

ADMINISTRATION

660 DISCIPLINARY POWERS ASSOCIATED UNITS & DETS.

The undermentioned Units and Dets. are associated for the purpose of discipline under command of WX55303 Major William NOALL :-

9 Aust Pers Staging Camp
27 Aust L of C Salvage Unit
Det. 25 Aust Emp Coy
Det. A D C S
Det 2 A P O
Det 5 Aust Movt Control
50 Depot Cash Office
Det NT Accounts
11 L of C Prov Coy
M Sec FSS
12 Aust Div Int Sec
Det 1 Aust Fd Censorship Coy
Det Army Education Service
Det Amenities Services

AUSTRALIAN MILITARY FORCES

6 DEC 43.

Routine Orders Serial No 86

660 DISCIPLINARY POWERS ASSOCIATED WITH TOWN MAJOR'S DUTIES. In addition to the above Major Noall will have the powers and perform the duties of Area Commandant and Town Major as defined in FSR Vol. I Chap. XVI Sec. 142 and will administer all camps within the Alice Springs Area.

661 NT FORCE CRICKET CARNIVAL From 1300 hrs commensurate with necessary duties, as many personnel as possible may be released to attend the Cricket match between teams of No 11 L of C Sub-Area and the R A N to be held on the 122 Aust Gen Tpt Coy ground on 8 Dec 43. Further information will be given in respect to the matches to be played on the 9, 10, 11 Dec.

662 RETURN OF PERSONNEL ABSENT ON LEAVE Ref R/O 83 para 635 of 24 Nov 43 - Return of Personnel Absent on Leave.
All units will include on the above return :-

(1) No of personnel returned to unit during each week.

(2) No of personnel departed from unit during each week.

The above information will be included on the bottom of the pro forma called for in R/O 83 para 635.

663 TRAIN TRAVELLING-INTOXICATING LIQUOR GRO A.789

1. No member of the forces, when in uniform, will carry, or cause to be carried, on to any train on which he is travelling or about to travel, or have in his possession or control or consume whilst travelling in any train, any intoxicating liquor, unless it is consumed by him as part of a meal supplied in a dining car in the train in which he is travelling.

2. MBI A.103/1941 is cancelled.

(To be republished in unit routine orders).

664 RECORDING OF LEAVE GRO A.790

1. The Record of Leave directed by GRO A.249/1943 to be maintained by units will continue to be maintained as a regimental document notwithstanding the issue of AAB 8/.

2. GROs A.249/1943 and A.729/1943 will be read in conjunction with this order.

665 ELECTRIC IRONS FOR WOMEN'S SERVICES: SAFETY PRECAUTIONS GRO A.792

1. With reference to GO 58/1943, para (C) 4, notifying the issue of the revised AAF E2-500 "Scales of unit and personal equipment (all arms)", in which publication the provision of electric irons for Army Women's Services is authorized, in accordance with Scale 138, the following precautionary measures will be taken regarding the use of such irons.

2. Electric irons will be operated only from power points provided for this purpose. In no circumstances will any iron be connected to a lighting socket.

3. Electric irons should, preferably, be used only in rooms with wooden floors; but it is realised that it will not be possible always for this to be arranged. Where the floor is of any material other than wood, the area on which personnel can stand when using the iron will be covered with dry duckboards so that the user cannot come into direct contact with a concrete or earth floor.

4. As far as possible in such rooms, power points and attached apparatus will be so located as to prevent personnel from making contact with water or gas pipes and fittings when using electrical appliances.

5. Plugs and sockets for electrical irons (as for all other electric power appliances) will be of the 3-pin

AUSTRALIAN MILITARY FORCES

Routine Orders Serial No 86 6 DEC 43.

665 ELECTRIC IRONS FOR WOMEN'S SERVICES: SAFETY PRECAUTIONS GRO Q.793

flat type, and all apparatus will be efficienctly earthed. Three-core flexible cable will be used, and this should, preferably, be of the cab-tyre pattern when procurable.

6. The use of any iron not complying with these instructions is forbidden.

7. Any 3-pin sockets in hazardous positions will be relocated and all 2-pin sockets will be changed to 3-pin sockets.

8. HQs L of C Areas will arrange for all electric irons, cords, power plugs and earthing arrangements to be inspected. Where found necessary, existing equipment and installations will be rectified.

9. In no circumstances will any unauthorised electrical appliance, radio receiving set or similar apparatus, other than the standard type of electric lamp, be connected to a lighting point or circuit.

10. All personnel will be warned, either by notices or promulgation in unit routine orders, against standing on damp floors or touching exposed pipes and fittings while using any portable electrical appliance.

Major
Lt Col
AAG(Ops)

- RESTRICTED -

Serial No 87

N os. 666 - 673

Alice Springs,
11 DEC 43.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS

PART I

Issued by

Brigadier N.M. Loutit, Commanding No 11 (CA) L of C Sub-Area

No. 666 SCHOOLS AND COURSES - RESULTS

GENERAL STAFF

MOBILE WORKSHOP WING LHQ AASC SCHOOL

Fitters MV & Mechs MT "Mack Lanova" Diesel Conversion Course

The undermentioned personnel have qualified at the above school :-

Course No. 1

Distinguished			
VX39733	Sgt	WHITE W P	2/142 AGT Coy
SX20770	Pte	McGUINESS V C	121 A G T Coy
SX15921	"	SMART C	2/1 Aust Coy ASC W/S
SX32383	"	DILLON M R	121 A G T Coy
SX29754	"	BARTHOLOMEW E M	121 A G T Coy
N205979	"	TUNKS H D	2/1 Aust Coy ASC W/S
SX24487	Capt	WARHURST T	121 A G T Coy
Qualified			
VX46734	Pte	CLARK A G	119 A G T Coy
SX21497	"	BOWEN D G	121 A G T Coy
SX29581	"	CARR D A	121 A G T Coy
SX21035	"	McGORMAN J C	121 A G T Coy
NX78740	Sgt	GLASSON L G S	2/110 A G T Coy
SX18407	Pte	REILLEY L J	121 A G T Coy
SX29584	"	ROSEWARNE H T	121 A G T Coy
SX12796	"	GRIVEL A S	122 A G T Coy

Course No. 2

Distinguished			
VX[illegible]	Cpl	STONE D L	2/142 A G T Coy
SX[illegible]663	S/Sgt	CROSSING E C	121 A G T Coy
SX20760	Pte	HOOPER C H	121 A G T Coy
SX18730	"	LOVERING J E	2/1 Aust Coy ASC
S20746	Sgt	SCOTT M J	121 A G T Coy
SX18295	Pte	TROTTER R G	122 A G T Coy
NX[illegible]187	"	HARRIS T E	2/1 Aust Coy ASC
SX18189	"	REESE L F	121 A G T Coy
Qualified			
NX[illegible]371	Pte	CAVE D I	2/1 Aust Coy ASC
SX20733	"	BROOK R G	121 A G T Coy
SX[illegible]8542	"	WELCOME A W	121 A G T Coy
NX80497	"	ROBINSON B J	2/110 A G T Coy

Course No. 3

Distinguished			
SX27525	Sgt	WARHURST N	121 A G T Coy
SX32762	Pte	MORGAN G R	121 A G T Coy
S56916	"	REIMANN M E	122 A G T Coy
VX51345	Cfn	HOLT A T	2 Aust MT W/S AEME
SX15074	Pte	HOUSEMAN H R	122 A G T Coy
SX29587	Sgt	WELLINGTON W J	121 A G T Coy
NX12[illegible]923	Pte	KEMP G E	146 A G T Coy
NX79831	Sgt	ROBINSON S J	2/110 A G T Coy
VX117420	"	PERRIN J A	146 A G T Coy
SX21606	Lieut	SHROWDER M G	122 A G T Coy
Qualified			
VX26233	Pte	MUNRO S E	2/142 A G T Coy
SX18396	"	EDWARDS G G	2/110 A G T Coy
VX130318	Cpl	ELLIS G R	2 Aust MT W/S AEME
VX39639	L/Cpl	SANDERS L M	2/142 A G T Coy
NX38618	Pte	MYERS P W	2/110 A G T Coy

AUSTRALIAN MILITARY FORCES

Routine Orders Serial No. 87 — 11 DEC 43.

No. 666 SCHOOLS AND COURSES - RESULTS

Fitters MT & Mechs MT "Mack Lanova" Diesel Conversion Course (contd)

Course No 3

Qualified (contd)

NX80837	Cpl	BARNES S L	2/110 A G T Coy
SX 9676	Pte	McGARRITY J	122 A G T Coy
VX91121	"	SMITH W C	2/142 A G T Coy
NX79801	L/Cpl	POWELL L G	2/110 A G T Coy
S34434	Pte	HARWOOD K J	122 A G T Coy
VX72915	"	DEAN R N	2/142 A G T Coy
S34485	"	POOLE L K	121 A G T Coy
VX75461	"	HOPPER W S	146 A G T Coy
NX160504	"	McKAY K	146 A G T Coy
SX25665	"	MARTSCHINK P E	121 A G T Coy

Course No 4

Distinguished

NX79698	Pte	WILSON S	146 A G T Coy
S34545	"	LANGLEY A L	121 A G T Coy
SX16310	S/Sgt	POPE H R	2 Aust MT W/S AEME
SX24312	Sgt	BOURNE C E	2 Aust MT W/S AEME
NX82603	Pte	RILEY J P	2/110 A G T Coy
VX[illegible]686	"	COLVILLE A	2/142 A G T Coy
SX26067	"	WADMORE J H	122 A G T Coy
NX85683	"	WATKIN T E	2/110 A G T Coy

Qualified

NX[illegible]1362	Pte	BENNETT L	146 A G T Coy
SX27249	Cfn	SINKINSON L F	2 Aust MT W/S AEME
NX84327	Pte	COLVILLE M H	2/110 A G T Coy
NX6831	S/Sgt	O'REILLY S P	2 Aust MT W/S AEME
SX27569	Cpl	JULIAN D W	121 A G T Coy
VX21189	Lieut	EVANS S A	119 A G T Coy
NX93041	Pte	HAYEK A L	2/110 A G T Coy
VX126517	"	HYNE F G	119 A G T Coy
SX[illegible]051	S/Sgt	SINKINSON K H	2 Aust MT W/S AEME
SX27370	Sgt	LUCAS R F H	121 A G T C oy
VX[illegible]110	Pte	McINTOSH R J	121 A G T Coy
VX31664	Pte	FOULDS J	2/142 A G T Coy
VX124959	"	EATON A J	119 A G T Coy
VX29256	"	BERRY M	2/142 A G T Coy
NX78473	"	CLARKE H C	2/110 A G T Coy
V121094	L/Cpl	McCORMACK D	146 A G T Coy
SX[illegible]612	L/Sgt	BALDWIN A J	2 Aust MT W/S AEME
SX21604	WO I	WILLIAMS G M	122 A G T Coy
VX29231	Sgt	BERRY A M	2/142 A G T Coy
S57474	Pte	RAWLINGS C L	122 A G T Coy

Driver Mechs "Mack Lanova" Diesel Conversion Course

Course No 1

Distinguished

SX27549	Dvr	ELLIS A A	121 A G T Coy
SX20799	"	TOFT F W	121 A G T Coy

Qualified

SX[illegible]1	Dvr	JENKINS G K	121 A G T Coy
SX27220	"	SAUNDERS F C	" "
SX[illegible]87	"	TREZISE H D	" "
SX20978	"	FATCHEM C O	" "
SX26810	"	SEARLE D A	" "
SX27556	"	PEARSON M	" "
SX20750	"	FREEBORN E W	" "
SX21036	"	RICHARDSON C A	" "

Course No 2

Distinguished

SX[illegible]099	Dvr	PAYNE K W	121 A G T Coy
VX[illegible]551	"	BARRAND F C	" "
SX[illegible]249	"	HISCOCK F M	" "

Qualified

SX[illegible]119	Dvr	HARRIS G L	121 A G T Coy
SX27283	"	LINDSAY R W	" "
SX29536	"	WARD M C A	" "

AUSTRALIAN MILITARY FORCES

Routine Orders Serial No 87 — 11 DEC 43

No

666 SCHOOLS AND COURSES - RESULTS — Driver Mechs "Mack Lanova" Diesel Conversion Course (contd)

Course No 2

Qualified (contd)

SX20585	Dvr	McINERNEY J P	121 A G T Coy
VX105276	"	EVERITT H C	" "
S39147	"	JAMES N E	" "

Course No 3

Distinguished

NX44387	Dvr	DAHLHELM K	146 A G T Coy
SX28150	"	LEPOIDEVEN N E	121 "

Qualified

VX31713	Dvr	JENKINS C A	2/142 A G T Coy
S28972	"	ALTUS E A	121 A G T Coy
V142315	"	ANDERSON W J	" "
NX84946	"	WILLIAMS O C	2/110 A G T Coy
V142315	L/Cpl	RINEMORE J A	119 A G T Coy
SX26762	Dvr	GAFFNEY T H	122 A G T Coy
SX29275	"	BYRTH W F	" "

Course No 4

Distinguished

VX112681	Dvr	REDMAN C	146 A G T Coy

Qualified

NX89138	Dvr	SEYMOUR A K	2/110 A G T Coy
S57476	"	WORRALL A E	122 A G T Coy
NX94978	"	McPHERSON R B	2/110 A G T Coy
V322164	"	STEPHENS J W	119 A G T Coy
SX27576	"	WRIGHT S C	121 "
S42289	"	ROSEWARNE R C	" "
SX22016	"	HOFFMAN G R	122 "
VX29620	"	TETLOW W T	2/142 A G T Coy
VX117965	"	TIPPING D S	119 A G T Coy

Course No 5

Distinguished

NX84755	Dvr	McLEOD A D	2/110 A G T Coy
SX25089	L/Cpl	HOCKLEY D H	122 A G T Coy

Qualified

S64212	Dvr	EDWARDS L K	121 A G T Coy
NX88103	"	JOHNSON W G	2/110 A G T Coy
VX112688	Cpl	CAMERON T W	146 A G T Coy
SX29830	Dvr	SHORT L H	122 "
NX121306	"	THATCHER J W	146 "
VX126375	"	THOMAS V L	119 "
SX28046	L/Cpl	PERRY B A J	122 "
SX27215	Dvr	CLARIDGE J R	121 "

Course No 6

Distinguished

V315850	Dvr	BOWERS G T	146 A G T Coy
VX39535	"	HOLMES A S	2/142 "
NX82499	"	CLARK E G	2/110 "
VX39651	"	KEYTE S E	2/142 "

Qualified

V504426	Dvr	LINGARD R	119 A G T Coy
SX22277	L/Cpl	RIVETT K	122 "
V270877	Dvr	HAMILTON J	119 "
NX89982	"	BEATTIE G J	2/110 "
VX137438	"	DWIGHT R	146 "
SX16014	"	BIGGINS C R	121 "
NX87208	"	EASSIE R J	2/110 "
VX122561	"	HORNBY F C	121 "
SX23796	L/Cpl	PAULL A R	122 "
VX136566	Dvr	CASTLEDINE L	146 "

AUSTRALIAN MILITARY FORCES.

Routine Orders Serial No 87 — 11 DEC 43

No 666 SCHOOLS AND COURSES RESULTS

Driver Mechs "Mack Lanova" Diesel Conversion Course (contd)

Course No 7

Distinguished				
NX82597	Dvr	WHITELEY E J	2/110	A G T Coy
VX122512	L/Cpl	OLDHAM L S	119	A G T Coy
VX112655	Dvr	HOBSON J	146	"
SX21990	L/Cpl	DONNISON J W	122	"
SX26358	L/Cpl	FRANKLIN R W	122	"
Qualified				
VX126807	Dvr	SCOTT R H	119	A G T Coy
VX29027	"	HEARN R W	2/142	"
VX28745	"	WOLLIN E N	2/142	"
SX20777	"	PAINE C	121	"
NX80024	"	BUTTERWORTH W J	2/110	"
S50714	"	SMITH H W	122	"
SX18549	"	WAPPER W A	121	"
V290023	"	MILLARD C A	119	"
VX63166	"	RICH G	146	"
VX122573	"	WOOLLARD E C	121	"

Course No 8

Distinguished				
SX29013	Dvr	LEHMANN E K	122	A G T Coy
VX48568	"	ELLETT J L	2/142	"
Qualified				
NX90134	Dvr	LOADER C A	2/110	A G T Coy
VX77941	"	TONKIN D F	146	"
V502540	L/Cpl	MITCHELL V	119	"
S32905	Dvr	LEAK K H	122	"
VX118109	L/Cpl	SIMMONS R A	119	"
SX16204	Dvr	MULES H R	122	"
VX39554	"	PRENTICE R J	2/142	"
NX82444	"	HOPKINS V J	2/110	"
V76005	L/Cpl	KILDEA J M	119	"
VX72134	Dvr	LESAR H S	146	"
VX116069	"	KEMP J	146	"

Course No 9

Distinguished				
VX79945	Dvr	STEPHENS W	2/142	A G T Coy
SX14124	"	REED T G	2/164	"
VX113242	"	ROBERTSON A B	134	"
SX29515	"	LAMSHED R A	122	"
SX24535	L/Cpl	SANDERCOCK R L	122	"
V230477	Dvr	STOREY R C	119	"
VX122506	L/Cpl	TOMKINS A C	119	"
Qualified				
SX16237	Dvr	HENWOOD K A	121	"
VX136791	"	GALLETTI Z M	134	"
SX21634	"	PEACOCK C H	122	"
NX84682	"	MILLER C A N	2/110	"
VX41454	"	BROOKS G B	2/142	"
NX53084	"	HOUSEMAN M	2/110	"
VX126511	L/Cpl	CAMPBELL A M	119	"

Electricians MV "Mack Lanova" Diesel Conversion Course

Course No 1

Distinguished				
VX79557	Pte	KAYDON G S	2 MT W/S	AEME
SX18011	"	O'CONNELL D F	121	A G T Coy
VX63159	"	RUTLEDGE K H	146	"
NX80611	"	TAUBMAN F G	2/110	"
VX123095	"	McCURDY V G	119	"
NX67115	"	SULLIVAN G B	2/1 Coy	ASC W/S
Qualified				
VX66284	Pte	BOWLES A W	2/142	A G T Coy
V101723	"	BROWN R T	119	"

No Electricians MV "Mack Lanova" Diesel Conversion Course (contd)

666 SCHOOLS AND COURSES RESULTS

Course No 2

Distinguished				
NX49918	Pte	WICKHAM R W	146 A G T Coy	
SX13653	"	SMITH H J	121 "	
S31246	Cpl	SA SCHE C E L	2 Aust MT W/S AEME	
QX20230	Pte	CHISHOLME D F	121 A G T Coy	
QX34606	L/Cpl	THOMPSON D S	2/1 Coy ASC W/S	
Qualified				
S50728	Pte	GRIMMOND M	122 A G T Coy	
VX136872	"	KINCAID A D	2 Aust MT W/S AEME	
NX42460	"	WALMSLEY B M	2/110 A G T Coy	
VX39678	"	SMITH A C	2/142 "	

Course No 3

Distinguished			
NX78872	Pte	THORNHILL E	2/110 A G T Coy
Q 127772	"	PULSFORD C R	119 A G T Coy
SX 7620	"	EDWARDS R D	148 "
VX77299	Cpl	DEEGAN E N	146 "
SX21035	Pte	McGORMAN J C	121 "
Qualified			
SX18407	Pte	REILLY L J	121 "
VX145029	"	DOHERTY H F	134 "
NX23025	"	RIDEOUT M S	2/142 "
V12570	Cpl	FRANCIS W E	119 "
SX26072	Pte	CAMPBELL G M	122 "

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ADMINISTRATION

667 REGIMENTAL TRUST FUND

HQ No 11 (CA) L of C Sub-Area Regimental Trust Fund

Statement of Account for Nov 43

(a) Balance standing to credit of Fund as at 31 Oct 43	£701	1 8
(b) Receipts during Nov 43	84	11 8
Sub-total	£785	13 4
(c) Expenditure during Nov 43	232	12 8
Balance on hand 30 Nov 43	£553	0 8
(d) Details of expenditure during Nov 43 as under :-		
(i) Allocation to Units	£140	12 6
(ii) Amenities to ORs	5	6 1
(iii) Barbers Requirements	1	0 7
(iv) Costs - Middle Park Piggery Wages, expense stores and slaughtering fees	85	13 6
TOTAL EXPENDITURE	£232	12 8

668 UNIT CENSORS AND UNIT OFFICER i/c PHOTOGRAPHY

A return in duplicate as per subpended proforma will be furnished to GS (Int) 11 L of C Sub-Area by 15 Dec 43, in accordance with NT Force Instruction of 29 Nov 43.

N T FORCE

Return of Unit Censors, Censor Stamps and Unit Officer i/c Photography.

Unit .....

A. UNIT CENSOR STAMP - OFFR TO WHOM ISSUED

(The Unit Censor)
(Stamp or Stamps)
(to be impressed)
(in this column) _____ (Rank)

B. UNIT OFFR i/c PHOTOGRAPHY

No _____ Rank _____ NAME _____

Date _____ _____ C.O.

AUSTRALIAN MILITARY FORCES

Routine Orders Serial No 87 — 11 DEC 43.

669 EMPLOYMENT COMPANIES

It has been brought to the notice of the C-in-C that personnel of Aust Employment Coys, both on the Mainland and in New Guinea, though serving their country in a most unspectacular role, are carrying out important and often very strenuous work, without which the many arms of the Forces could not properly function.

Their duties are such that a continuous maintenance of a high standard of "esprit-de-corps" is necessary to offset the sometimes monotonous nature of the tasks allotted to them, and this is borne out by the willingness and conscientiousness with which these tasks are performed.

The C-in-C therefore, desires that his appreciation of the services being rendered by these personnel be conveyed to all ranks.

670 WEARING OF SAM BROWNE BELT

Shoulder strap of Sam Browne Belt will only be worn in 11 L of C Sub-Area on occasions as ordered by the Commander.

671 DISCHARGE - APPLICATION FOR

Attention of all units is directed to R/O 84 para 646. Comments of OsC and particulars required must be submitted in duplicate with all applications forwarded to this HQ.

672 STANDING ORDERS FOR CAMPS - PROMULGATION OF PARAS 9 and 15

All units will repromulgate to all ranks paras 9 and 15 in Standing Orders for Camps. Particular stress will be laid on para 15 sub-para C. Provost personnel have been instructed to take action on all breaches of the above.

673 AXES, FELLING AND AXES PICK - WITHDRAWAL FROM ISSUE ON "B" VEHICLES

1. Axes, felling, or axes, pick, will not form part of "B" vehicle equipment, with the exception of breakdown and recovery vehicles. These items are now unit issues and appear on AAF E2-500 "Scales of personal and unit equipment - All arms" (Scale No 21 - Miscellaneous personal and unit equipment), on basis of one per five vehicles or portion of five.

2. Axes, felling, and axes, pick, which, as a result of this order, become surplus to equipment authorized to be held by units, will be immediately returned to 11 L of C Sub-Area Ord Depot.

CORRIGENDUM

Ref R/O 86 para 660 of 6 Dec 43. The Army No. for Major William Noall as quoted in the above R/O is amended to read VX55303.

Lt-Col
AA &QMG

- RESTRICTED -

Serial No 88

Nos 674 - 681

Alice Springs,
15 DEC 43.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS

PART I

Issued by

Brigadier N.M. Loutit, Commanding No 11 (CA) L of C Sub-Area

ADMINISTRATION

No. 674 ADDRESSES OF PRO-PHYLACTIC ABLUTION CENTRES L OF C AREAS AND SUB AREAS

A complete list of addresses of Army P A C's in L of C Areas has been compiled and is issued herewith. These centres have been established in towns and standing camps in implementation of instructions laid down in GRO A174/43. They are additional to prophylactic centres controlled by units of AMF, RAAF, RAN and Allied Services.

Facilities of these Army centres are available to members of all forces (Allied and Australian.) Similarly, Allied Services prophylactic stations are available to all forces.

It is desired that the addresses of these prophylactic centres be given promulgation by all units.

ADDRESSES OF ARMY P A Cs in AUSTRALIA

Queensland L of C Area

(1) No 17 (N Q) L of C Sub Area
1. Cairns
2. Innisfail - Ernest Street (adjoining Innisfail Hotel)
3. Atherton - Main Street

(2) No 1 (N Q) L of C Sub Area
1. Townsville - Showgrounds Camp
2. Townsville - Flinders Street, near Morris Street
3. Oonoomba - 13 Aust Pers Staging Camp
4. Sellheim - 5 Aust ARD
5. Charters Towers - Mossman & Gill Streets.

(3) No 2 (S Q) L of C Sub Area
1. Brisbane -
   (a) Edward St (opposite the People Palace)
   (b) 263 Wickham Street, Valley (between Warner and Pallow Sts)
   (c) Fiveways Woolloongabba (at entrance to Cricket Ground)
   (d) Hostel ADCS, Wickham Terrace
   (e) Leave and Transit Depot (at main entrance Exhibition)
   (f) Men's leave hostel, Gregory Terrace
2. Yeerongpilly - Camp area, behind Pay Office
3. Kalinga, - Camp Area, behind Post Office
4. Groveley - Camp Area.
5. Chermside - Camp area.
6. Redbank - Camp area, near trade testing section
7. Toowoomba - 24 Bell Street.
8. Warwick - Fitzroy Street, off Palmerin St.
9. Tenterfield - High Street.
10. Glen Innes - Bourke Street.

NSW L OF C AREA
1. ADC Service Club, Railway Square, Sydney
2. Board of Health, 93 Macquarie St, Sydney
3. AJC Hostel, 320 Sussex St, Sydney
4. Canterbury Racecourse, Paddock near entrance
5. Greta (No 1) Main Camp entrance
6. Greta (No 2) Silver City Camp

AUSTRALIAN MILITARY FORCES

Routine Orders Serial No 88 — 15 DEC 43

No. 674 ADDRESSES OF PROPHYLACTIC ABLUTION CENTRES L OF C AREAS AND SUB AREAS

NSW L OF C AREA (contd)

7. Holsworthy Detention Barracks
8. Ingleburn Main Camp entrance
9. Largs Centre of Camp
10. Liverpool, main camp entrance
11. Narellan " " "
12. Randwick Racecourse, off flat entrance to paddock
13. Rutherford camp entrance
14. Showground (No 1) behind Pay Office
15. " (No 2) RRD Area
16. 113 Aust General Hospital, main entrance
17. 114 Aust General Hospital, Kenmore Goulburn
18. Kensington Racecourse RAP paddock entrance
19. Wallgrove camp entrance
20. Bathurst, Russell Street.
21. Cowra, Macquarie Street
22. Dubbo, Macquarie Street.
23. Muswellbrook, William St, behind Royal hotel.
24. Newcastle, Woode St, behind Scotts Stores
25. Singleton, 138 John Street.
26. Tamworth, Bourke St.
27. Tenterfield, High Street, back of Royal Hotel
28. Wagga Wagga, 12 Collins Street.
29. Wollongong, 108A Keira Street.

VICTORIA L OF C AREA

(1) Melbourne
   (a) 295 Flinders Street (opposite Hosies Hotel and situated in Basement Shop in railway buildings)
   (b) Blamey House, Collins St.
   (c) Melbourne Hospital, Little Lonsdale St.
   (d) ADCS (Craigs) Elizabeth St.
(2) St Kilda - St Kilda Esplanade
(3) Caulfield - GDD
(4) Royal Park - RRD
(5) Bendigo - 5 Both Lane
(6) Albury - Dean St (at rear of Central Transport Depot).
(7) Seymour - Main St.
(8) Geelong - 127 Little Malop St.

TASMANIA L OF C AREA

(1) Hobart - Argyle St
(2) Launceston - LTD Market Square
(3) Brighton Camp
(4) Launceston Hospital
(5) Royal Hobart Hospital

SOUTH AUSTRALIA L OF C AREA

(1) Warradale Camp (at right of entrance)
(2) Wayville Camp (to right of entrance)
(3) Keswick Barracks
(4) Adelaide Railway Station (in square at east of station)
(5) Frome Road - Adelaide Hospital Clinic

WEST AUSTRALIA L OF C AREA

(1) Perth - 374 Wellington St
(2) Fremantle - 10 Elder Place
(3) Melville Camp
(4) Karrakatta Camp
(5) Northam Camp
(6) Sportsmen's House, King St, Perth
(7) Claremont Camp
(8) Geraldton

AUSTRALIAN MILITARY FORCES.

Routine Orders, Serial No 88 — 15 DEC 43

675 CROCKERY FOR HOSPITALS GRO 0.806

1. The increasing difficulty of obtaining supplies of crockery for hospitals, convalescent depots etc. makes special efforts to conserve stocks and to eliminate breakages imperative. All ranks in units possessing crockery will be instructed accordingly.

2. Particular care will be exercised in the washing of crockery. The practice of placing crockery in a sink and then pouring boiling water upon it causes many breakages. This practice will cease forthwith.

3. The need to conserve crockery demands that commanding officers personally interest themselves in the achievement of the utmost economy.

676 MARKING OF CONTAINERS FOR ACIDS AND DISTILLED WATER GRO 0.807

1. To minimise the risk of confusion in the distribution of acids and distilled water, the screw stoppered stone bottles and jars used as containers for the purpose will be marked with coloured bands, one inch wide, painted around the circumference about six inches from the top.

2. The colour of the bands and the contents of containers that each will indicate will be as follows:-

Red - Acid, sulphuric, commercial, SG 1840
Blue - Electrolyte, acid, sulphuric, dilute SG 1300
Green - Distilled water.

3. COOs will arrange for containers to be marked as above by ordnance depot staff.

677 CONSERVATION OF WATER

Owing to recent partial breakdown in Power House, units were instructed to take steps to reduce the consumption of water to an absolute minimum.

Daily check readings of water consumption shows an alarming increase during the past few days.

OsC Units are directed to exercise the strictest control over showers, ablutions and all other sources of consumption.

If a very definite decrease is not brought about by appropriate supervision it will be necessary to entirely cut off the supply during certain hours in every 24.

678 CONTROL OF TINEA HYPO-ISSUE OF

Further to this HQ circular 5946 of 13 Dec 43, Units are advised that a supply of Hypo for foot baths is now available at BSD.

Units will indent for supplies of the above commodity on the weekly indent for expense stores on the ratio of 3 lbs per 100 personnel of posted strength

This order will be quoted as authority for such indent.

679 REMITTANCES OF CASH AND UNDRAWN PAY

1. It is anticipated that a very heavy demand for the remittance of cash or undrawn pay in the nature of Xmas gifts will occur this month.

2. Remittances of undrawn pay are now routed through the District Accounts Office of District of Enlistment and will consequently take longer to reach the remittee than cash remittances.

3. It is anticipated that remittances of undrawn pay which reach the District Accounts Office, Northern Territory, through Paymasters, by 14th December, or, in the case of Cash remittances, 19th December, will be in the hands of remittees before 25th December.

4. This instruction will be promulgated in Unit Routine Orders.

AUSTRALIAN MILITARY FORCES

Routine Orders Serial No 88 — 15 DEC 43.

680 VISITING HOURS 10th AGH. — The attention of all units is referred to R/O 55/43 para 428. The hours as directed in the above R/O will be strictly adhered to.

To be published in all unit R/Os.

681 NOMINAL ROLLS - LEAVE DRAFTS — In response to requests by LTD's, all units will in future be required to prepare two copies of Nominal Roll for South Australian personnel and four copies for all personnel travelling beyond South Australia on ARL.

All copies of Nominal Rolls to reach 9 APSC by 1200 hrs of day preceding departure. They must be prepared by States and full particulars shown as set out in Circular No 5213 - Amendments to Standing Orders for Leave drafts of 13 Nov 43.

Lt-Col
AA&QMG

N O T I C E

CAMP THEATRE.

Performances will be given nightly at the Camp Theatre. No civilian picture shows will be open until further notice.

- RESTRICTED -

Serial No 89

Nos 682 - 688

Alice Springs,
17 DEC 43.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS

PART I

Issued by

Brigadier N.M. Loutit, Commanding No 11 (CA) L of C Sub-Area

GENERAL STAFF

No. 682 PROFICIENCY PAY

1. A return will be submitted to this HQ by all units forthwith, setting out the following details :-

(a) Personnel who have qualified for proficiency pay and who have been casualised.

(b) Personnel who have not so qualified, together with the reason (i.e.) lack of training, breach of discipline etc.

(c) Personnel who qualified but subsequently lost the right to proficiency pay through breach of discipline.

2. Units are reminded of their responsibility in respect of providing an opportunity to qualify for proficiency pay, and where necessary unit trg syllabi will be amended and more energetic trg methods will be adopted.

ADMINISTRATION

683 INCREASE OF PAY LANCE CORPORAL & LANCE BOMBADIER (NOT CLASSED TRADESMEN OR SPECIALISTS) GRO F659

The attention of units is directed to R/O 69 para 555 dated 27 Sep 43.

Necessary action should be completed as soon as possible to enable the return of Part II Routine Orders and the appropriate entry in soldier's Pay book.

684 CORRESPONDENCE - ADDRESSING OF

Units will not, under any circumstances, address communications on any subject for this HQ to individual officers.

All correspondence will be addressed to HQ 11 L of C Sub-Area.

685 MOVEMENT OF MISCELLANEOUS PERSONNEL

1. The following procedure will be adopted forthwith for the movement from ALICE SPRINGS area by rail or regular road convoys of all miscellaneous personnel (i.e. personnel NOT included in unit moves or leave drafts).

(a) Two copies of Movement Order (AAF A19), which must include authority for travel, will be sent by quickest possible means to Movement Control Officer, Alice Springs. Date on which movement is desired will be written in pencil on the Movement Order.

(b) Movement Control Officer will write in ink the date on which movement is possible, and will initial this entry. He will then return one copy of Movement Order to the unit forwarding it, and will send the other copy to 9 Aust Pers Staging Camp.

(c) On receipt of the completed Movement Order, 9 Aust Pers Staging Camp will make the necessary reservations on drafts moving on the dates stated.

(d) Units will ensure that personnel report to 9 Aust Pers Staging Camp NOT later than 1630 hrs on day of travel by rail and NOT later than 1630 hrs on the day prior to movement by road convoy.

685 MOVEMENT OF MISCELLANEOUS PERSONNEL

2. The above procedure is designed to eliminate telephone enquiries but in genuinely urgent cases application may be made to this HQ. It is emphasised, however, that only exceptional cases can be treated as urgent, as priorities can only be granted by cancelling bookings for other Service personnel. Failure to observe this instruction may lead to delays in travel of personnel concerned.

3. When a soldier is being moved on authority of an MPR 2, two copies of AAF A19 will be forwarded to Movement Control Officer in the usual way. When the AAF A19 is returned, date of departure can then be filled in the MPR 1.

686 P O L DRUMS 4 GALL HALF YEARLY CENSUS

In accordance with instructions promulgated in RO 58 para 468 of 6 Aug 43, a census of POL Drums, 4 gallon will be made as at 1800 hrs on 31 Dec 43 by all Units, Ord Depots, Supply Depots and BIPOD Sections and Sub-Sections in this sub-area and thereafter at half-yearly intervals.

Returns will be compiled in accordance with the pro-forma set out hereunder and rendered to reach HQ CA BIPOD AASC No 11 L of C Sub-Area not later than 8 Jan 44.

Where applicable NIL Returns will be submitted -

4 GAL POL ARMY DRUMS - CENSUS OF STOCKS HELD AS AT 1800 hrs 31 DEC 43

This form must be filled in by each Unit, Ord Depot, Supply Depot and BIPOD Section or Sub-section in No 11 L of C Sub-Area immediately a complete census of 4 gal POL Army Drums has been taken as at 1800 hrs on 31 Dec 43, and must be despatched by first available means without fail

.....

To HQ CA BIPOD AASC (AIF) From
No 11 L of C Sub-Area. UNIT.....
or SUPPLY DEPOT .....
or BIPOD SECTION
or SUB-SECTION.....

Number of 4 gal POL Army Drums on hand as at 1800 hrs on 31 Dec 43 .....

N.B. (a) This total includes :-

(i) Only Army type drums which are embossed "D D - Dangerous for drinking water".
(ii) Both full and empty Army type drums.
(iii) New and unused Army type, drums, totalling

.....

(b) If no Drums on hand - submit NIL RETURN.

Date .....

.....O.C.

AUSTRALIAN MILITARY FORCES

Routine Orders Serial No 89 — 17 DEC 43.

687 NOTIFICATION TO MEDICAL AUTHORITY OF POTENTIAL MALARIA CARRIERS NTF Instn No 95

1. The area north of a line drawn midway between Newcastle Waters and Daly Waters is a potentially malarious area. Every endeavour must be made to prevent malaria becoming established.

2. Three conditions are necessary for the spread of malaria :-

(a) susceptible population
(b) the anopheline mosquito
(c) personnel carrying malaria in their blood.

3. In NT we have a large susceptible population and anopheline mosquitoes capable of carrying the disease. We cannot alter these facts; therefore we must keep out personnel carrying malaria in their blood.

4. The latter, known as potential malaria carriers, are those

(a) who have been in a malarious area within the last 6 months
(b) who have had malaria previously and are suffering from attacks of fever and shivering
(c) who are native to the area, such as aboriginals.

5. Every endeavour will be made by Comdrs of units, area Comdts, camp comdts, OsC reception camps and staging camps, to notify the nearest medical authority who will notify DADH of any individual coming into the Territory who has been in a malarious area during the preceding 6 months. Moreover, immediate notification is essential if it is known that such a person has been posted to a unit in NT north of DALY WATERS - GRO G491/43 para 2(b) refers.

6. It will readily be appreciated that it is only by close cooperation between the administrative and medical services that the introduction of malaria amongst members of this Force can be prevented.

688 CONTROL OF DENGUE FEVER NTF Instn No 94

NT Force Adm Instrn No 36 of 8 Jul 43 is cancelled and the following instruction will now apply :-

1. Dengue fever is spread by the mosquito Aedes Aegypti, which is a domestic mosquito and breeds in rivers, tins, drains, water tanks, etc. in and around habitations or camps.

2. By excellent control during 1942-43 the incidence of Dengue Fever in Fortress Comd was reduced from 50-100 cases per week to 1-2 cases per week.

3. It is essential that similar results be achieved and maintained throughout NT. Unit Comds will be responsible for their own areas and will ensure that

(a) Adequate anti-mosquito measures are carried out continuously in each unit and that sufficient personnel are allocated from the unit for this purpose.
(b) Every suspected case of Dengue will be evacuated to a medical unit for treatment and DADH notified.
(c) Dengue Fever is a preventible disease, as is Dysentery.

Lt-Col
AA&QMG

- RESTRICTED -

Serial No. 90

Nos 689 - 697

Alice Springs,
22 DEC 43.

AUSTRALIAN MILITARY FORCES.

ROUTINE ORDERS

PART I

Issued by

Brigadier N.M. Loutit, Commanding No 11 L of C Sub-Area

ADMINISTRATION

No. 689 RECORD OF LEAVE

It has come to the notice of this HQ that in many instances where inter-unit transfers are effected, the unit taking member on strength has not notified this HQ the category under which soldier qualifies for Recreational Leave vide this HQ circular 4371 of 1 Oct 43.

Members basic documents should include Record of Leave as repromulgated in this HQ R/O 46 of 22 Jun 43 (GRO 249/43) and, if this record is not received from unit marching member out, this HQ should be advised immediately, when action will be taken to have the necessary information made available.

The fact that Record of Leave may not be included with other basic documents does not relieve the unit taking member on strength of the responsibility of ascertaining from soldier particulars of service and of leave necessary for unit records.

A recent instance is that of a member who, with 17 months service, transferred to another unit. Application for compassionate leave was the first intimation that this HQ had of member's long service, as no request had been made by unit to include member under the 17 months category.

Accordingly units transferring members to other units in 11 L of C Sub-Area will advise this HQ of particulars of soldier and period of service without leave, providing member had previously been included on proforma (Appendix 'A') attached to circular 4371.

690 RELEASE OF PERSONNEL - SEASONAL LEAVE

Units will not in future accept any applications from members for seasonal leave.

Applications for leave for this purpose will only be referred to this HQ where the compassionate aspect applies.

691 COURTS OF INQUIRY ON ILLEGAL ABSENTEES AND DECLARATION OF ILLEGAL ABSENCE GRO A.813

1. By an amendment to Regulation 54 of the War Financial (Military Forces) Regulations, it is provided that a declaration of illegal absence by an investigating officer, directed in pursuance of AMR & O 448A (R.278A) to investigate the illegal absence of a soldier, will have the same effect as a declaration of illegal absence by a court of inquiry for the purpose of suspending payment of any dependants' allowance and allotment payable in respect of the illegal absentee. This amendment became effective as from 1st December, 1943.

2. AMR & O 448A (R.278A) provides :-

"(1) When a soldier is alleged to have been absent without leave from his duty for a period of 21 days, the CO of the absent soldier may direct an officer to investigate the alleged absence and the deficiency (if any) in the arms, ammunition, equipment, instruments, regimental necessaries, or clothing of the soldier, or in any public property issued to him for his use or entrusted to his care for military purposes, and, if the officer carrying out that investigation is satisfied that the soldier has absented himself without leave or other sufficient cause, that officer shall forward to the CO a

691 COURTS OF INQUIRY ON ILLEGAL ABSENTEES AND DECLARATION OF ILLEGAL ABSENCE GRO A.813

declaration as to such absence and the period thereof and the deficiency (if any) in or to the effect of the following form:-

DECLARATION OF INVESTIGATING OFFICER AS TO ILLEGAL ABSENCE

Unit.....

Surname of absentee .....No.....
Rank .....

Christian names of absentee .....

I.....(No., rank, name and unit of investigating officer) solemnly and sincerely declare:

1. That, pursuant to orders received from my commanding officer, I have faithfully investigated the alleged illegal absence of (No., rank and name of soldier) and now declare that the said member absented himself without leave at .....hours on the .....day of .....19..... and that he is still so absent. The circumstances under which the member absented himself were as follows:

Such declaration is based upon my inspection of the relevant roll book and upon information, which I verily believe, supplied to me by the undermentioned person(s) who, I am satisfied, could testify to the facts from personal knowledge :-

(No., rank and name(s) of person(s) interviewed).

2. That I further report that the said member is deficient in the items mentioned in the schedule hereto and that such items are irrecoverable. This report is based upon my inspection of the record of issues to the said member and upon information, which I verily believe, supplied to me by the undermentioned person(s), who, I am satisfied, could testify to the facts from personal knowledge :-

(No., rank and name(s) of person(s) interviewed).

SCHEDULE

Item	Unexpired value of each item	Remarks

And I make this solemn declaration by virtue of the Statutory Declarations Act 1911-1922 conscientiously believing the statements contained therein to be true in every particular.

Declared this .....day of .....19.....

Before me ....
(signature of officer taking declaration) (Signature of investigating officer)

Certified that all necessary entries appear in unit records.
Date..... .....Rank
CO or Adjt.

AUSTRALIAN MILITARY FORCES

Routine Orders Serial No 90 — 22 DEC 43

691 COURTS OF INQUIRY ON ILLEGAL ABSENTEES AND DECLARATION OF ILLEGAL ABSENCE GRO A.813

(2) The CO of a soldier whose absence from duty has been investigated pursuant to sub-regulation (1) of this regulation shall, if so required by the order of a proper military authority, enter in the regimental books a record of the declaration of the investigating officer.

(3) If the absent soldier does not afterwards surrender or is not apprehended, such declaration shall have the legal effect of a conviction by court martial for desertion.

(4) The declaration of an investigating officer shall be preserved whether a record of the certificate is entered in the regimental books or not.

(5) A soldier, the subject of an investigation under this regulation, shall be entitled to a copy of the declaration of the investigating officer which shall be supplied, on the application of the soldier, by the person having the custody of the original or of the record thereof in the regimental books.

3. All investigations into illegal absence for twenty-one days or more will now be by the method provided by AMR & O 448A (R.278A) and not by a court of inquiry as provided by AMR & O 445 (R.276).

4. Attention is directed to paras 7 and 11 of GRO A.599/1943.

5. Para 1 of GRO A.392/1943 and LHQ circular 174620 of 9th October, 1943, are cancelled.

692 MALARIA CONTROL DRESS AFTER SUNSET

When North of Daly Waters all ranks will, after sunset, wear Trousers K D and shirts with sleeves rolled down. Units will submit indents for those required.

693 TINNED BONELESS HAM - PRECAUTIONS NECESSARY

1. Attention is directed to the following precautions considered necessary in the use of tinned boneless ham, principally POELS & COY "MAYFAIR" Brand, which may be issued, or purchased from Canteens.

(a) Any springers or swelled cans MUST be rejected
(b) Any ham of abnormal colour or odour MUST be rejected
(c) A period of 48 hours between removal from refrigerator storage (temperature NOT above 50°F) and consumption MUST NOT be exceeded.

2. All supply depots and canteens will take note of the above instructions. Unit Q M's will give this matter their personal attention.

694 ISSUE OF NON-PERISHABLE COMMODITIES

Double issue will be made on 24 Dec for consumption 25-26 Dec, and again on 31 Dec for consumption 1-2 Jan 1944.

695 CONSERVATION OF WATER

Ref R/O No 88 para 677 of 15 Dec 43.
The economy required, and to be effected by Unit control is not producing a reasonable figure of gallons per head per day.
Showers will therefore be piquetted to debar the use of this facility between the hours of 0800 and 1630 daily. Ablutions only may be used between 1200 and 1300.

AUSTRALIAN MILITARY FORCES

Routine Orders Serial No 90 — 22 DEC 43

696 ELECTRIC GENERATORS BRIGGS AND STRATTON

All units holding Briggs and Stratton 12 volt electric generators will signal DADOS not later than 28 Dec 43, the registered number of each one held.

697 OFFICERS AND SGTS' MESSES

On Xmas Day and New Years Eve Officers and Sergeants Messes may be open to visitors (allowed under Standing Orders for Camps para 22A(a) until 2230 hours.

Existing time for closing of Officers and Sergeants Mess canteens will be observed. Presidents of Messes will give this their personal attention.

Lt-Col
AA&QMG

AUSTRALIAN MILITARY FORCES

Routine Orders Serial No 90 — 22 DEC 43

691 COURTS OF INQUIRY ON ILLEGAL ABSENTEES AND DECLARATION OF ILLEGAL ABSENCE GRO A.813

(2) The CO of a soldier whose absence from duty has been investigated pursuant to sub-regulation (1) of this regulation shall, if so required by the order of a proper military authority, enter in the regimental books a record of the declaration of the investigating officer.

(3) If the absent soldier does not afterwards surrender or is not apprehended, such declaration shall have the legal effect of a conviction by court martial for desertion.

(4) The declaration of an investigating officer shall be preserved whether a record of the certificate is entered in the regimental books or not.

(5) A soldier, the subject of an investigation under this regulation, shall be entitled to a copy of the declaration of the investigating officer which shall be supplied, on the application of the soldier, by the person having the custody of the original or of the record thereof in the regimental books.

3. All investigations into illegal absence for twenty-one days or more will now be by the method provided by AMR & O 448A (R.278A) and not by a court of inquiry as provided by AMR & O 445 (R.276).

4. Attention is directed to paras 7 and 11 of GRO A.599/1943.

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- RESTRICTED -

Serial No. 91.

Nos. 698 - 706

Alice Springs,
28 DEC 43.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS

PART I

Issued by

Brigadier N.M. Loutit, Commanding No 11 L of C Sub-Area

GENERAL STAFF

No. 698 SCHOOLS & COURSES - RESULTS.

NT FORCE SCHOOL - NO 18 COOKING COURSE

The undermentioned personnel from this sub-area have qualified at the above course :-

WX5329	Pte	BLACKFORD A	5 Aust Amn Sec Det.
WX35136	Spr	ESPINOS J	6 Aust CRE (Works)
SX29810	Pte	ROE R	109 AGH
SX29798	Pte	McINERNEY	6 Aust Pers Staging Camp

ADMINISTRATION

699 CONSERVATION OF WATER

Restrictions imposed in R/O 90 para 695 are cancelled until further notice.

700 UNIT STOCK-TAKING

All units will undertake a physical stock take of all Ordnance Stores as at 31 Dec 43, and submit a return in accordance with the pro forma set out hereunder :-

UNIT..... DATE .....

Section	Designation	Stock on Hand	Due in

The Return will be rendered in duplicate and will be submitted to reach DADOS, 11 L of C Sub-Area by 0900 hours 7 Jan 44.

701 PILLION SEATS AND PANNIER BAGS

Pillion seats and Pannier Bags are to be fitted to all BSA and Royal Enfield motor cycles. All units having these motor cycles on charge, without a pillion seat or Pannier Bags, will indent on 11 L of C Ord Depot for their requirements, quoting as authority LHQ memo 67842.

702 LEAVE WITHOUT PAY GRO A.822

1. Cases are still occurring in which members, who have been granted leave without pay, afterwards claim they were not aware of the full effect of the grant of such leave.

2. In order to reduce the possibility of misunderstandings to a minimum, the following action will be taken :-

(a) Paras 105 and 106 of GRO A.598/1943 will be published in unit routine orders at intervals of not more than four months.

(b) The officer who first receives an application for leave without pay will, before dealing with the application, satisfy himself by personal interview with the member concerned that the member understands the full effect of a grant of such leave.

AUSTRALIAN MILITARY FORCES

Routine Orders Serial No 91 — 28 DEC 43

703 CORRECT USE OF LIGHTS WHEN APPROACHING ONCOMING TRAFFIC GRO Q.824

1. Accidents involving army vehicles have occurred due to lack of road courtesy of drivers who fail to dim their headlamps when approaching oncoming traffic.

2. In order that personnel in control of vehicles may appreciate their responsibility in this regard, the action to be taken is set out hereunder :-

(a) When approaching oncoming traffic, the driver of a vehicle will ensure that his headlights are dipped and will keep as near as practicable, having regard to all the circumstances, to the left-hand edge of the roadway.

(b) If the headlights cannot be dipped, they will be dimmed. If they cannot be dipped or dimmed, the driver will switch to his parking lights. In either case, he will reduce the speed of the vehicle so that he can stop within his lessened limits of vision.

3. The driver is responsible for checking the correct operation of all lights and for reporting immediately (on AAF G17) all defects which he is not permitted to rectify.

(To be repeated in unit routine orders).

704 SAFE CUSTODY OF SMALL ARMS WEAPONS GRO 0.826

1. Locks and bolts of small arms weapons will not be stored or transported separately from the weapons to which they belong.

2. MBI 0.59/1942 is cancelled.

705 LEWIS GUN BOLTS AND VICKERS GUN LOCKS - INTERCHANGEABILITY GRO 0.827

1. It has been brought to notice that the head space on a large proportion of Lewis guns on issue has become excessive - in some instances to a degree which constitutes a danger to personnel firing the gun.

2. To assist in maintaining cartridge head space within allowable limits on Lewis and Vickers machine guns, bolts and locks will not, in future, be regarded as interchangeable, but will remain with the gun to which they are mated as a component part. Spare Lewis gun bolts will also be mated and remain with the guns they are to serve. Vickers guns will be adjusted to their component locks and a spare lock selected that will be suitable in regard to head space for the guns which it is intended to serve.

3. When passing through the armoury workshop for repairs or inspection, the numbers of the guns to which they are mated will be etched on the bolts and locks. Until all bolts and locks are numbered to guns, records of their existing numbers will be kept to ensure that they are issued with, and remain a component of, the gun to which they are mated.

4. MBI 0.37/1941 is cancelled.

706 CENSUS RETURNS OF VEHICLES - GARAGE, STORES, MACHINERY, BATTERY CHARGING AND RECUPERATOR GRO 0.831

1. As at 1400 hrs, 20th January, 1944, all units of the AMF in possession of vehicles of the types set out in para 2 below will furnish a census return in accordance with pro forma "A" set out in Appendix "A". These returns will be appended to normal AAFs E5-9(a) (Monthly Unit Census Returns) compiled as at 20th January, 1944, and forwarded to relevant ADOS etc. formation for on-forwarding to LHQ as soon as possible. One copy only of the return will be rendered, although ADOS etc. may request extra copies for his own information.

706 CENSUS RETURNS OF VEHICLES - GARAGE STORES, MACHINERY, BATTERY CHARGING AND RECUPERATOR GRO 0.831

2. This census will apply to all trucks, lorries and trailers of the following types :-

(i) Garage
(ii) Stores (Binned)
(iii) " (Unbinned)
(iv) Machinery (A Loading)
(v) " (B ")
(vi) " (C ")
(vii) " (D ")
(viii) " (D1 ")
(ix) " (E ")
(x) " (E1 ")
(xi) " (E4 ")
(xii) " (G ")
(xiii) " (H ")
(xiv) " (K ")
(xv) " (L ")
(xvi) " (Q ")
(xvii) " (Q1 ")
(xviii) " (Q2 ")
(xix) " (R ")
(xx) " (S ")
(xxi) " (T ")
(xxii) " (Z1 ")
(xxiii) " (Z3 ")
(xxiv) " (Armourers Loading)
(xxv) Battery Charging
(xxvi) Recuperator

3. As at 1400 hrs, 20th January, 1944, all units of the AMF in possession of any stores vehicles will furnish a census return in accordance with pro forma "B" set out in Appendix "B". This return will be appended to normal AAFs E5-9(a) and forwarded as prescribed in para 1 above.

4. ADOS, etc. formation concerned will compile and despatch the returns for all formation pools of vehicles, other than NG Force pools on the mainland of Australia. COOs of Ordnance Vehicle Parks concerned will compile and despatch separate returns in respect of NG Force pools on the mainland of Australia.

5. COOs of Ordnance Vehicle Parks or Ordnance Depots will compile and despatch the returns in respect of vehicles held as stocks, and will add a note for each vehicle of which particulars are given in Pro Forma "A", showing whether -

(i) available for issue; or
(ii) allotted; or
(iii) unavailable pending completion of workshop attention

6. ADOS, etc. formation will ensure that -

(i) a return on pro forma "A", in terms of this order, is received from every unit for the census of which he is responsible;

(ii) a return on pro forma "B", in terms of this order, is received from every unit for the census of which he is responsible and which holds any stores vehicles as at 20th January, 1944.

AUSTRALIAN MILITARY FORCES

Routine Orders Serial No. 91 — 28 DEC 43

706 CENSUS RETURNS OF VEHICLES - GARAGE STORES, MACHINERY BATTERY CHARGING AND RECUPERATOR GRO 0.831

APPENDIX "A"

π PRO FORMA "A"

CENSUS RETURN - GARAGE, STORES, MACHINERY, BATTERY CHARGING AND RECUPERATOR VEHICLES

Unit ..... Formation .....

The following information is supplied in respect of all vehicles of the types specified in para 2 of GRO 0.831/1943 in the possession of the above unit at 1400 hrs, 20th January 1944.

(signed) .....

O C .....(Unit)

Date .....

Army No.	Type & Loading etc (refer para 2 of GRO 0.831/ 1943.)	Make	Authorised capacity	State whether 4x4, 4x2 or Trailer
16853	Machinery; El loading	CVT	3-ton	4 x 4
17950	Battery charging	FD	3-ton	4 x 2
20002	Stores (Binned)	Bedford	5-ton	4 x 2
25789	Garage	FD	3-ton	Tlr

π Pro Forma "A" is here shown with certain details completed. These are included for the guidance of all concerned in compiling returns. The above examples will not be reproduced when the return is submitted.

APPENDIX "B"

PRO FORMA "B"

REPORT ON STORES VEHICLES

Unit ..... Formation .....

The following information is supplied in respect of all stores-vehicles in the possession of the above unit at 1400 hrs, 20 th January, 1944.

(signed) .....

O C .....(Unit)

Date .....

(a) VEHICLES CONVERTED:

(State here particulars of stores vehicles held which have been converted from any other type.)

Army No.	Make	Authorised capacity	State whether 4x4,4x2 or Trailer	Type from which converted

AUSTRALIAN MILITARY FORCES
Routine Orders Serial No 91 28 DEC 43.

706 CENSUS RETURNS OF VEHICLES - GARAGE STORES, MACHINERY BATTERY CHARGING AND RECUPERATOR GRO 0.851

(B) BINS:

(The following particulars are required in respect of all stores vehicles held at 20th January, 1944.)

	Question	Answer 4x4	Answer 4x2
(i)	How many stores vehicles were received equipped with bins?		
(ii)	How many stores vehicles were received not equipped with bins?		
(iii)	State number of stores vehicles now complete with bins for which the bins were obtained from 4x2 vehicles		
(iv)	For how many stores vehicles is the binning of standard army pattern (steel)?		
(v)	For how many stores vehicles is the binning of wood, constructed to design of standard army pattern (steel)?		
(vi)	For how many stores vehicles is the binning of wood, constructed to any other design?		
(vii)	For how many stores vehicles has the layout of binning in the vehicles been amended from standard army layout?		
(viii)	For how many stores vehicles have alterations been made to the bins themselves?		
(ix)	In how many stores vehicles have bins originally fitted been added to?		
(x)	How many vehicles not equipped with bins have special fixtures to carry assemblies, etc.?		
(xi)	How many of these special fixtures are of steel?		
(xii)	How many of these special fixtures are of wood?		
(xiii)	For how many stores vehicles is entry effected from side?		
(xiv)	For how many stores vehicles in entry effected from rear?		
(xv)	Are steel partitions as originally fitted in standard binning still in use?		
(xvi)	Is the binning as originally received satisfactory for unit use?		

AUSTRALIAN MILITARY FORCES

HQ No 11 L of C Sub-Area

24 DEC 43

CIRCULAR NO. 6209

ELECTRICITY SUPPLY - ALICE SPRINGS

1. The following will operate as from 2400 hrs 24 Dec 43

2. (a) The main plant to operate from 0500 hours until 0100 hrs the following day - daily.

(b) From 0100 hours until 0500 hours the town power house only to operate.

3. This would involve the following action :-

(a) From 0600 hours until midnight all restrictions to be lifted.

(b) Army Ice Works to operate by auxiliary plant from midnight until 0600 hours

(c) Civilian refrigerators including those in businesses to be off between midnight and 0600 hours with the exception of the two local butchers who would operate on a 24 hour basis.

(d) Refrigerators in camps to be off between midnight and 0600 hours.

(e) Hospital to be connected to the town supply on a 24 hour basis, but if additional power required to normal consumption between midnight and 0600 hours, the auxiliary plant to be used.

(f) The Battery charging plant and oil reclamation plant not to be in operation between midnight and 0600 hours.

(g) Street lighting to be on until midnight only.

(h) Local ice makers not to be in operation between midnight and 0600 hours.

4. OsC of units concerned will issue the necessary instructions to implement paragraphs 3 (a), (b), (d), (e) and (f).

5. No departure is permitted from the above instructions and CO's and OsC Units will personally supervise the implementing of above instructions, which must operate from midnight 24 Dec 43 until further notice.

Brigadier
COMDR.

DISTRIBUTION LIST 'A'
(less all units outside 10 mile radius of Alice Springs)

NOVEMBER - COPY.

AUSTRALIAN MILITARY FORCES

HQ No 11 (CA) L of C Sub-Area

5072

6 NOV 43

STANDING ORDERS FOR LEAVE DRAFTS

On the recommencement of Leave from 11(CA) L of C Sub-Area. Troops proceeding on leave will parade by Units under the command of the Senior Officer or NCO of each unit at 1730 hrs each Thursday on the Parade Ground at 9 Aust Pers Staging Camp.

An OC Draft will be appointed by HQ 11 Sub-Area. HL2's will be prepared by Units and after roll check to the satisfaction of OC Draft will be handed over, sorted by States. Nominal Roll in duplicate prepared by States will also be prepared by Units and handed to OC Draft. OC Draft will retain HL2's and will hand them over in bulk to the LTD concerned, by States.

ENTRAINMENT. Troops will be marched from 9 Staging Camp under command of OC Draft at time to be fixed by OC Staging Camp, and will be entrained at the direction of RTO.

RATIONS. OC 9 Staging Camp will be responsible for the placing on the train sufficient rations for the journey.

BLANKETS. 1 Blanket only will be carried and will be rolled, Bandolier fashion, and carried over the left shoulder.

PERSONAL ARMS & EQUIPMENT will be handed into Unit Q Store with the exception of 1 blanket, kit bag, water bottle, brace for water bottle, haversack and messing gear.

WATER BOTTLES will be carried (filled) and worn with supporting brace over the right shoulder.

HAVERSACK will be carried by supporting brace over left shoulder.

DRESS. The dress for Troops proceeding on leave from this sub-area will be Shorts and Shirts, Hats (turned down), Boots, Puttees or Gaiters. S.D. and Greatcoat will be carried in kit bag. Messing gear will be carried in haversack. OC's Units will see that each man is in possession of serviceable items as above. It is the desire of this HQ that troops proceeding on leave should be well dressed and smartly turned out.

INTOXICATING LIQUOR will not be carried or consumed while in transit.

KIT INSPECTION will be carried out by Units prior to departure from Unit lines, and any unauthorised articles will be confiscated.

PERSONNEL PROCEEDING ON LEAVE TO DESTINATIONS NORTH OF ADELAIDE may, if they so desire, be permitted to leave the draft at Terowie by arrangements with OC Draft and OC Transit Camp, Terowie, and arrangements will be made for the concentration of such members for the return journey.

PERSONNEL PROCEEDING ON LEAVE TO DESTINATIONS NORTH OF TEROWIE will be allowed to do so under arrangements with this HQ.

PAY AND SUBSISTENCE. Arrangements will be made by Units to pay members proceeding on leave prior to departure. Subsistence will also be paid for the period of leave granted.

PERIOD OF LEAVE. The period of leave granted will not exceed 24 days except with the authority of this HQ, which will only be granted for extended periods in exceptional cases.

PREPARATION OF HL2's. In preparing HL2's Units are reminded that the portion provided on the left hand side of the form immediately under the words "has been granted from" will not be filled in. This portion will be completed by LTD in the State in which leave will be taken. The number of days leave granted, together with Unit stamp and OC's signature will be written across the top of the Pass.

CAS. RETURNS will be issued by Units showing number of days Recreational Leave granted - the dates from and to will be omitted.

The attention of Units is drawn to GRO 720/43.

Attention of Units is also drawn to this HQ circular No 4371 para 8 of 1 Oct 43.

Instructions regarding the issue of Ration Coupons will be issued later.

SECURITY. All personnel on leave must at all times observe current Security instructions. This applies particularly to Security of information. A soldier on leave may post his mail uncensored in a civil post box at the place where he is on leave. This does not apply to Troops in Transit to or from leave, when instructions for Unit censorship operate.

DAMAGE TO TRAINS. Troops will be advised that any damage to or loss of property of the Railways Dept will be a charge against the personnel concerned. When troops are entrained they will not again leave the carriages except by order of OC Train.

All relevant instructions contained in these orders will be promulgated by OC Draft prior to leaving 9 Staging Camp.

Major
DAAG

DISTRIBUTION "A"

- RESTRICTED -

Serial No 80

Nos 611 - 620

Alice Springs,
9 NOV 43

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS
PART I

Issued by

Brigadier N. M. Loutit, Commanding No 11 (CA) L of C Sub-Area

GENERAL STAFF

No.

611 SCHOOLS & COURSES - COOKS

All personnel desirous of being trained as cooks will submit applications through their units to Catering Supervisor 11 (CA) L of C Sub-Area. Approved applicants will attend a course of instruction in Alice Springs and if they qualify and are otherwise satisfactory to Catering Supervisor will be posted to vacancies in WE's.

In the event of there being no applications a unit will nominate suitable students to the number required to fill vacancies for cooks within the unit.

All applications and/or nominations from units other than in Mt Isa Adm Area will be forwarded to reach Catering Supervisor by 18 Nov 43. Those from units within Mt Isa A dm Area will be forwarded through Adm HQ Mt Isa to reach this HQ not later than 25 Nov 43.

To be published in all unit RO's.

--oOo-- General Staff

ADMINISTRATION

612 ARMY NUMBERS - REALLOTMENT

The undermentioned personnel, having volunteered for service in the AIF, are transferred to AIF. Their Army Numbers are cancelled and Army Numbers as hereunder are allotted :-

S.37608	S/Sgt	DOW A L	Allotted	SX32835	29.9.43
S.111328	Pte	HILL M C	"	SX32836	24.9.43

613 PHARMACY STUDENTS - RETURN OF

A return is required of members who prior to enlistment were Pharmacy Students, and who now wish to be transferred to units in the vicinity of the capital city in which they will require to sit for qualifying examination or for the completion of their course.

Returns will be submitted to reach this HQ not later than 20 Nov 43 showing the following details :-

Army No.
Rank
Name
Portion of course completed and when.
Portion of course required to qualify
Date of entry into Army.

Nil returns will be rendered where applicable.

614 RECORD OF SERVICE BOOK - AAB 83 GRO A739

Units attention is drawn to GRO A.739 1 Nov 43.

Units will forthwith requisition on stationery depots for supplies of AAB 83 and covers and AAF A256.

As stocks of AAB 83 and covers and AAF A256 are limited, great care not to over-requisition will be observed.

One AAF A256 will be required for each member serving in the L of C area of his enlistment and two AAF A256 for each member serving outside the L of C area of his enlistment. Units will endeavour to requisition for the exact numbers actually required.

614 RECORD OF SERVICE BOOK AAB 83 GRO A739

Great care will also be observed in the custody of unissued AAB 83. Units will account for all AAB 83 and covers and return any unused AAB 83 and covers to stationery depots.

Commencing Date
The 1st December 1943 is prescribed as the commencing date to enable responsibility for issue of an AAB 83 to any particular member to be fixed to a particular unit.

615 ACCOUNTING FOR ORDNANCE STORES GRO A738

1. Field units
(a) Definition:

The term "field units" for accounting purposes, refers to those units which normally form part of an army, corps, division, brigade or independent brigade group.

An L of C unit is not to be considered a field unit by reason of the fact that it has come under army command as a consequence of the reorganization of functions of L of C Areas in relation to armies. Training installations and fixed defences will continue to be regarded as L of C units.

2. L of C units -
(a) Definition:

The term "L of C units", for accounting purposes, includes all units which are not field units.

If any doubt exists as to whether a unit is normally part of an army etc. - and accordingly to be regarded as a field unit - DDOS etc. L of C area will decide the question in the light of the unit's normal role. It will be the responsibility of the CO of the unit to refer the question for decision in case of doubt.

(b) L of C units - Ledger accounting:

L of C units, while within the mainland of Australia or Tasmania, will account, in accordance generally with the provisions of Standing Orders for Equipment, Part I, General, Vol I, Section 2E, on AAF F7 (Unit Ledger) for all ordnance stores.

(c) Accounts of installations:

For installations manned by more than one unit, e.g. ordnance depots, AASC supply depots, normally one ledger account only will be opened, sub-accounts being opened where necessary.

(d) War equipment tables:

L of C units will submit war equipment tables as indents for initial equipment, but, after submission, neither unit nor DADOS copy need be progressed.

(e) L of C units to receive proportion of WET entitlement appropriate to role.

DDOSs etc. L of C areas will ensure that L of C units, which have submitted WETs as indents for initial equipment, are issued only with the items which are essential for the unit in its present role. Any balance of WET entitlement will be crossed off WET before submission to depot and will not be issued to the unit or, if already issued, will be returned to the appropriate ordnance depot.

3. Alteration in form of accounting -
(a) L of C unit transferring to field unit accounting

Should DDOS L of C Area instruct any L of C unit to transfer to field unit accounting, he will arrange for the unit to conduct a physical stock-taking of the unit's stores and equipment, taking

615 ACCOUNTING FOR ORDNANCE STORES GRO 0.758

appropriate action in respect of any discrepancies. A certificate issue voucher will be prepared for the equipment transferred to WET. The unit ledger, together with all supporting documents, will be returned to DDOS etc. of the L of C area (see Standing Orders for Equipment, Part I, General, Vol 1, para 93(h)).

(b) Field unit becoming an L of C unit :

Where a unit, formerly a field unit, becomes an L of C unit, ledgers will be opened by bringing on charge by CRV all stores in possession of the unit, a board of officers nominated by the commanding officer being assembled for the purpose (see Standing Orders for Equipment Part I, General, Volume 1, para 93(i)). Any L of C unit within the mainland of Australia and Tasmania which, for any reason, has ceased to account by ledger will open ledgers forthwith in accordance with this sub-para.

4. Vouchers -

(a) Preparation:

In the case of vouchers originated by units, the following are the number of copies required and method of disposal :-

Write-off F2 Conversion F5 Certificate Receipt F22	3 copies	No 1 To DADOS who returns No 1 copy No 2 No 3-retained by unit
Transfer - G1033 Return - G1033	- see GRO 0.11/1943	

When a unit prepares any of the above vouchers, it will clearly mark each copy with a number so as to distinguish between copies. The original will always be marked "1"; the duplicate "2"; the triplicate "3", and so on. Numbers, of approximately 3/4" depth, will be used and these will be marked on the top right-hand corner of each copy.

(b) Files of vouchers -

DDOSs etc. L of C areas will arrange for DADOSs L of C sub-areas to maintain complete files of all unit vouchers for L of C units. Where there are no sub-areas, DDOS etc. will arrange for such files to be kept in his own office. GRO 0.11/1943 is being amended to enable DADOSs to retain acquitted AFs G1033.

Ordnance depots will not receive or register unit vouchers which only affect unit accountancy (i.e. write-offs, CRVs, transfers etc.) or maintain files thereof.

5. WETs

All units will, on being raised, prepare three copies of WET. One copy will be retained by the unit; the other two being forwarded to ADOS/DADOS, who will submit one copy to the appropriate ordnance depot as an indent for initial equipment. All previous instructions requiring a unit to submit three copies of its WET to ADOS etc. will be varied to this extent.

6. Disbandment -

On disbandment being ordered, the commanding officer of the unit will assemble a board of officers for the purpose of taking stock of all ordnance stores in possession of the unit. From these stock figures AFs G1033 will be prepared to voucher the equipment in accordance with disposal instructions.

AUSTRALIAN MILITARY FORCES

Routine Orders, Serial No 90 — 9 NOV 43

615 ACCOUNTING FOR ORDNANCE STORES GRO 0.736

7. Clothing and personal equipment - Accounting by units for clothing and personal equipment will be governed by the provisions of this order. A GRO will be promulgated shortly prescribing detailed procedure for the recording of issues to personnel.

616 RECREATIONAL LEAVE

The granting of Recreational Leave has been approved for members serving in NT governed by conditions set out in GRO 856/43.
The system of relief of Units and Individuals after 18 months service will be discontinued except in the case of 14th and 2/11th Aust Gen Tpt Coys.
Transfer and movement of Units and Individuals will continue according to operational requirements, or according to qualification of application.
Weekly leave drafts will be despatched from this sub-area. This may be temporarily dislocated from time to time due to operational demands and availability of Rail transport.
Unit quotas for leave drafts and instructions governing such drafts are issued separately and will be amended from time to time as occasion demands.
The objective is to :-

(a) Send the maximum number per weekly Leave draft
(b) Maintain essential services with the maximum number of personnel away on leave at one time.
(c) To eventually reach a stage where personnel will be able to depart on leave as soon as possible after 12 months service in NT.
(d) To experience no handicap in the implementing of leave procedure due to non return for all reasons of leave personnel.

617 DISCIPLINE: PREVALENCE OF THEFT OF MILITARY STORES AND SUPPLIES GRO A.764

The offences of stealing and fraudulent misapplication of stores and supplies from military depots, installations, transportation services and even from fellow soldiers have increased to an extent which renders immediate and effective remedial action necessary.

The use of terms such as "pilfering", "scrounging" etc., to describe such offences tends to obscure their gravity and may cause them to be somewhat lightly regarded. On the contrary, such offences must be viewed very seriously and offenders will render themselves liable to severe punishment.

The impression may exist that an isolated instance of theft of military stores and supplies, though a mean and despicable act, does not involve any appreciable weakening of the war effort. Such an impression, if it exists, is completely erroneous. The cumulative effect of such thefts affects seriously the maintenance of the troops in the field, dislocates the supply organization at all points, involves grave waste of man hours, and is, in fact, equivalent in result to that of directly treasonable activity.

These considerations impose an obligation on honor upon all members to do their utmost to prevent theft and to assist in every way in the bringing to justice of offenders.

As a general rule, no suspension or remission is to be made in respect of any award or sentence imposed upon a member for any offence mentioned in this order.

618 DIARRHOEAL DISEASES

In order to control the spread of diarrhoeal diseases it is essential that Officers commanding Units or Detachments ensure that affected personnel report to RMO.

AUSTRALIAN MILITARY FORCES

Routine Orders, Serial No 80 — 9 NOV 43

619 MONTHLY PETROL OIL AND GREASE RETURN

Units operating MT or using POL for any other purpose will continue to prepare Monthly Vehicle Log Sheet Summary (AAF G 6) and will also keep Stock Sheets (AAF F 72) on which will be recorded all receipts and issues of POL by the Unit.

This form, showing both consumption and stock held, will be retained by Units and will be required to be produced to the AAPC Checking Staff for audit purposes or to other authorised inspectors.

Formation, etc. staffs and DDST or ADST L of C Areas may call for the AAF G6 or the AAF F72 of the units administered by them for inspection and checking purposes but the forms must be returned to the units promptly.

The necessary amendments to MBI 263/42 will be promulgated as early as possible.

620 REGIMENTAL TRUST FUND

HQ No 11 (CA) L of C Sub-Area Regimental Trust Fund

Statement of Account for Oct 43

(a) Balance standing to credit of Fund as at 30 Sep 43	£667	3 8
(b) Receipts during Oct 43	131	10 4
Sub-total	£798	14 0
(c) Expenditure during Oct 43	97	12 4
Balance on hand 31 Oct 43	£701	1 8

(d) Details of expenditure during Oct 43 as under :-

(i) Allocations to Units	£30	0 0
(ii) Amenities to ORs	18	0 7
(iii) Slaughtering fees & Expense stores Middle Pk Piggery	2	9 0
(iv) Sporting Equipment	26	18 9
(v) Cable for Public Address system	1	17 10
(vi) Area Band	18	6 2
TOTAL EXPENDITURE	£ 97	12 4

Lt-Col
AA&QMG

AUSTRALIAN MILITARY FORCES.

H Q, 11 (CA) L OF C Sub-Area
ALICE SPRINGS.
9 Nov 43.

5134

ARMISTICE DAY OBSERVANCE.

The procedure given below will be strictly complied with in the observance of ARMISTICE DAY:-

(a) Flags will be flown half-mast from Reveille on 11 Nov 43 until after observance of 2 minutes Silence at 1100 hours.

(b) All buglers in Alice Springs Area will report at Adm. Area H.Q. for instructions at 1030 hours and watches will be synchronised with Signals Time by all concerned.

(c) All Military and Civilian traffic will be halted at 1100 hours, and personnel will stand fast, civilians removing their headgear. Members of the Provost Company will ensure compliance with this instruction.

(d) At 1100 hours Buglers will sound Last Post from Anzac Hill.

(e) After the expiration of 2 minutes Silence Buglers will sound Reveille and normal duties will then be resumed.

C.N. Fleming
Lt-Col.
A A & Q M G. 11 (CA) L of C SUB-AREA.

DISTRIBUTION "A"

Administrator, N.T. Administration.
Superintendent of Police.
Allied Works Council.

Headquarters
No.11(CA)LofC Sub Area
Nov 43

NO.11(CA)L OF C SUB AREA GS INSTN NO.38

ARMY SCHOOL OF COOKERY

Courses of Instruction in Army Cooking and Catering will be conducted in Alice Springs by a staff of instructors provided by LHQ School of Army Cooking & Catering.

2. The objects of the school are to train:-
(a) NCO cooks who have not attended a course in Army Cooking.
(b) Grouped cooks who have not attended a course in Army Cooking.
(c) Potential cooks.

3. Courses each of 5 weeks duration as set out in Appx "A" will be held on the dates respectively shown and will be under the direction of Catering Supervisor, 11(CA)LofC Sub Area who will select & detail personnel to attend and will notify units accordingly. Units will make selected personnel available for the course chosen.

4. Nominal Rolls - Nominal Rolls of students selected to attend a course will be forwarded by units through usual channels to reach this HQ at least 4 days before the commencement of such course.

5. Personnel attending courses will be detached from units to Adm HQ Alice Springs for rations, quarters and discipline while attending Mobile Wing LHQ School of Army Cooking and Catering. No casualty returns will be issued.

6. Accomodation - Adm HQ Alice Springs will arrange separate accomodation and messing for 20 students and two WO instructors.

7. Adm HQ Alice Springs will provide & make available office, cookhouse and cooking facilities for the purpose of the school as required by Catering Supervisor.

8. Reporting - Students from Alice Springs Area will report to the Catering Supervisor Anzac Hill Camp at 1600 hrs on the day prior to the commencement of each course. Students from units North of Alice Springs and from Mt Isa Area will be despatched in sufficient time to arrive in Alice Springs on the night prior to the commencement of course and will report to Catering Supervisor immediately on arrival.

9. Clothing etc. - Students will bring with them to the course two white singlets, personal necessities, note book & pencil.

10. Return of students to units - At the conclusion of each course students will be returned to their respective units.
Catering Supervisor will supply to this HQ a schedule of students requiring movement 7 days prior to the conclusion of each course.

.....MAJOR
(A.G.Pinches)
GS.NO.11(C.)L OF C SUB AREA.

DISTRIBUTION
List "A" less serials 89 - 93 inc.

Appendix "A" to No.11(CA)LofC Sub Area GS Instn No.38

Schedule of Courses of 21 days duration for NCO's, Potential Cooks and Grouped Cooks

N.C.O. Course No.1 commencing 22nd Nov to 13 Dec 43.
" " No.2 " 17th Dec to 6 Jan 44

No.1 Course commencing 22 Nov to 13 Dec 43
No.2 Course commencing 17 Dec to 6 Jan 44
No.3 Course commencing 10 Jan to 31 Jan 44
No.4 Course commencing 4 Feb to 25 Feb 44
No.5 Course commencing 1 Mar to 22 Mar 44
No.6 Course commencing 26 Mar to 15 Apr 44
No.7 Course commencing 19 Apr to9 May 44
No.8 Course commencing 13 May to 2 Jun 44
No.9 Course commencing 6 Jun to 27 Jun 44
No.10 Course commencing 1 Jul to 22 Jul 44
No.11 Course commencing 26 Jul to 15 Aug 44

AUSTRALIAN MILITARY FORCES

HQ No 11 (CA) L of C Sub-Area

13 NOV 43

Circular No 5213

AMENDMENTS TO STANDING ORDERS FOR LEAVE DRAFTS

1. For the purpose of ensuring the smooth working of the leave scheme and facilitating the task of 9 Staging Camp in despatching leave personnel, the attention of units is directed to the following instructions. Such instructions will be construed as forming part of Standing Orders for Leave Drafts vide HQ 11 L of C circular 5072 of 6 Nov 43.

2. The provision of the evening meal on the day of departure will be the responsibility of units and messing arrangements will accordingly be made to allow leave personnel to parade at 9 Staging Camp by 1730 hrs.

3. Nominal rolls by states will be prepared by units and one copy only handed to 9 Staging Camp not later than 1200 hours on the day before departure. The remaining copy, together with HL2's will be carried by the Officer or NCO in charge of unit leave groups until required by OC Draft on train. The Officer or NCO in charge of Unit leave groups will stand by until unit groups are handed over to OC Draft.

4. Units are not required to prepare AAF A19, and the duplicate nominal roll by states referred to in para 3 hereof may be typed on plain paper, thus conserving existing supplies of AAF Mob 3. Particulars requested by states are :-

UNIT	ARMY NO.	RANK	NAME	NO. OF DAYS LEAVE GRANTED	ADDRESS OF NEXT OF KIN	ADDRESS WHILST ON LEAVE	NO. OF H L 2

(The completion of last column will necessitate early completion of HL2's).
From these particulars Master Nominal Roll to accompany draft will be prepared by 9 Staging Camp.

5. Units located at Alice Springs will forward to 50 ADCO through their Pay Sgt a nominal roll of personnel proceeding on leave, showing Army No., Rank, Name and No, of days leave granted. This will be signed by OC Unit and will constitute authority for payment of subsistence. HQ 11 L of C will be responsible for the payment of personnel north of Alice Springs.

6. An inspection of leave personnel concentrated at 9 Staging Camp prior to departure of first leave group disclosed a grave lack of attention by units to paras. dealing with dress as laid down in circular 5072 Standing Orders for Drafts. Further, such inspection revealed a distressing lack of unit pride in the turn-out of their leave group. It is directed that all future leave groups will be inspected by an Officer before leaving Unit lines and any disregard of instructions laid down will be considered sufficient grounds for an adverse report. OC 9 Staging Camp will be responsible for the personnel from Units north of Alice Springs.

7. Units will be advised weekly as to their leave quota, and will notify HQ 11 L of C by quickest means if unable to accept full quota, so that arrangements may be made to extend unaccepted quotas to units with a high percentage of long service personnel.

Major
DAAG

DISTRIBUTION "A"

- RESTRICTED -

Serial No 81

Nos 621 - 628

Alice Springs,
17 NOV 43

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS
PART I
Issued by

Brigadier N. M. Loutit, Commanding No 11 (CA) L of C Sub-Area

No.

GENERAL STAFF

621 SCHOOLS & COURSES RESULTS — NT FORCE SCHOOL - NC 25 MAP READING COURSE
The undermentioned student from this Sub-Area has qualified at the above course :-

VX30162 Cpl COOK L E 2/142 Aust Gen Tpt Coy

---oOo---

Norman D Mein Capt
General Staff

ADMINISTRATION

622 HOME LEAVE PASSES — Units are directed that in future Home Leave Passes (AAF HL.1 and HL.2), when issued to a member for all types of leave will have the member's Home Address clearly endorsed in pencil on the back of the pass.

623 W F 5C. PAYBOOK COVERS (WALLETS U P) — W F 5C. Paybook Covers (Wallets U P) will shortly be available at 11 L of C Sub-Area Ordnance Depot.

Units will immediately submit indents for supplies through normal channels, and issue to all personnel.

624 DISCHARGE-APPLIC-ATION FOR — Comments of Os C and particulars as hereunder will accompany all applications for discharge or release submitted to this HQ.

(a) Age
(b) Medical classification
(c) Date of enlistment
(d) Character
(e) Usefulness to Army
(f) Marital state
(g) Dependants
(h) Address
(i) Civil occupation
(j) Name and address of previous employer
(k) Reason for application
(l) Is employment available.

625 CHRISTMAS GREETING TELEGRAMS — 1. All Xmas and New Year Greeting telegrams from members of the Forces will be handed in according to the existing procedure. Xmas Greeting telegrams will be lodged by 18 Dec 43, and New Year Greetings by 26 Dec 43. No messages of this nature will be accepted after the above dates.

Xmas and New Year Greetings for transmission by Beam or Cable will not be accepted after 18 Dec 43.

2. To expedite traffic, arrangements have been made with PMG to use the standard texts as follows :-

(A) A Merry Xmas an d Happy New Year All Well
(B) Love and Best Wishes for Xmas and New Year All Well
(C) Love and Best Wishes for Xmas and the New Year to all at Home All Well
(D) Love and Best Wishes for a Happy New Year All Well

3. Originators will fill in complete address of the

625 CHRISTMAS GREETING TELEGRAMS — person to whom the message is intended, together with the identity of the person from, but the text will not be written in full, merely the code letter (A,B, C or D) of the particular phraseology of the text required, viz.

Mrs J.Smith 5164 Station Avenue KATHERINE	ADDRESS
D	TEXT
Bill	FROM

4. The number of words in the full text of the code chosen will be charged for.

626 NOTIFICATION OF ILLNESS SUSPECTED TO BE DUE TO UNWHOLESOME FOOD — Attention of all units is directed to GRO 2745/43. In every instance when an outbreak of illness suspected to be due to consumption of food occurs the officer commanding the unit will notify HQ 11 (CA) L of C Sub-Area. Should a detached section of a unit be involved the officer or senior NCO will give the necessary notification direct and will advise his commanding officer of his action.

627 HINTS ON LAUNDRY WORK — All units will arrange for personnel to receive instruction in accordance with "Hints on Laundry work for soldiers in Camp" published at page 38 A T M No 26 of 25 Oct 43.

628 BAND — NT L of C Band will be under Camp Commandant HQ 11 (CA) L of C Sub-Area for discipline and administration.

[signature] Lt-Col
AA&QMG

- RESTRICTED -

Serial No 82

Nos 629 - 635

Alice Springs,
19 NOV 43.

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS
PART I
Issued by

Brigadier N.M. Loutit, Commanding No 11 (CA) L of C Sub-Area

ADMINISTRATION

No. 629 LEAVE DRAFTS DRESS

The attention of all units is drawn to the paras. dealing with Dress in circulars 5072 and 5213

An inspection of the draft departing Alice Springs 18 Nov 43 revealed a definite improvement on that of the previous week, but insufficient attention to detail by many units is still apparent, particularly in the rolling of Blanket bandolier fashion.

The 2/142 G T Coy group was outstanding in its turnout and this unit is highly commended.

630 UNITS CLASSIFIED AS A I F

The following unit is classified as an AIF Unit under the provisions of GRO A170/43 :-

Central Aust B I P O D

631 CHESTS, SA ETC: MUTILATION BY THE NAILING OF LIDS GRO 0.763

1. Chests of various types are being returned to ordnance depots in an unserviceable condition owing to the lids being fastened down with nails instead of screws.

2. This practice will cease forthwith. Screws only will be used.

632 SUPPLEMENTARY RATION ALLOWANCE

Attention of all units is directed to GRO F764/43, and in particular to the certificate to be endorsed by QM on all forms WF 177.

"I certify that the value at cost price of unconsumed supplementary rations on hand at midnight on .....194.... was £.....

633 STENCILS - THE USE OF

Stencils are in very short supply.

They will be used only for essential instructions and circulars, then only when the number of copies required exceeds 20.

Lt-Col
AA&QMG

- RESTRICTED -

Serial No 83

Nos 634 - 643

Alice Springs,
24 NOV 43.

AUSTRALIAN MILITARY FORCES
ROUTINE ORDERS
PART I
Issued by

Brigadier N.M. Loutit, Commanding No 11 (CA) L of C Sub-Area.

ADMINISTRATION

No. 634 **DISCHARGE - AUTHORIZATION OF**

When the discharge of a member is recommended by DDGMP, a specially designed combined Army and Manpower Form (MPR.1 and MPR.2) is forwarded to the unit concerned for the completion and return of MPR.1.

On completion of the necessary information requested, MPR.1 will be detached from MPR.2 and forwarded to this HQ for the purpose of recording all relevant facts before transmission to the approving authority.

Form MPR.2 will be retained by member's unit.

635 **RETURN OF PERSONNEL ABSENT ON LEAVE**

All Units will render to this HQ through normal channels a return showing the number of personnel absent on Recreational, Compassionate, and Leave without Pay by States as at 2359 hrs each Saturday commencing 4 Dec 43.

Units will compile the return in accordance with the specimen pro forma shown hereunder.

Nil returns will be rendered where applicable.

RETURN OF PERSONNEL ABSENT ON LEAVE

UNIT	AS AT						
	SA	Vic	NSW	Q'ld	WA	Tas.	TOTAL
Recreational	4	7	6	2	1	1	21
Compassionate	1	-	-	1	-	-	2
Leave Without Pay	-	2	1	1	-	-	4
TOTAL	5	9	7	4	1	1	27

636 **AWC WOMENS HOSTEL - VISITING HOURS**

Members of the services who are invited may, between 1300 hrs and 2300 hrs, visit the Recreation Hut of the AWC Women's Hostel. All other portions of the hostel are out of bounds to all troops at all times.

RO No 58 of 6 Aug 43, para 464, is amended accordingly.

637 **ARMY NUMBERS - RE-ALLOTMENT**

The undermentioned member, having volunteered for service in the AIF, is transferred to AIF. His Army Number is cancelled and Army Number as hereunder is allotted :-

N 451472 Pte HILL O T H Tfd to AIF and allotted Army
HQ 11 L of C Sub-Area No. NX162746 30.8.43

638 **PURCHASE OF PORK FROM REG. FUNDS**

1. Six ozs of Pork will be issued to all troops in the Alice Springs Area in lieu of Beef or Mutton, for consumption on Xmas Day.

2. Supplies of Pork are available, which may be purchased from Unit Reg. Funds at 9d per lb for consumption during the Xmas and New Year period.

3. Units desirous of making purchases will notify S&T HQ of their requirements by 8 Dec 43.

Routine Orders Serial No 82

639 MONTHLY CENSUS OF WARLIKE STORES - AMMUNITION CMO 6.212

1. In order to ascertain the amount of ammunition held in front of rail heads, action is being taken to include ammunition in the Monthly Census of Warlike Stores. This census will operate in a similar manner to the present census returns being made. It is to be noted that ammunition is not a "controlled store" although certain items (the release of which is supervised by LBO) have been frozen for operational purposes.

2. The return will be submitted by every unit except Coast Defences in the AMF in Australia but not by forces in the New Guinea theatre of war. Where portions of units such as Guard Platoons, Signal Sections, AASC Sections, etc. are detached from their parent unit and attached to a brigade from a unit, etc., such detached sections will render the return to the ADOS or DADOS of the formation or area to which they are attached as though they were a complete unit. The return of the section's "parent" unit will not contain any particulars pertaining to the detached sub-unit.

3. The items to be included on the return referred to in this order are natures of ammunition as set out in Schedule T - AAF 25-16, which on operation will cancel Schedule N Serial Nos. 1580 - 1626 inclusive. This schedule will be the Master Card and is to be retained by units for use in conjunction with the unit Return Slip, AAF E5-16A. Blank spaces have been left on the Master Card for the inclusion of any additional items on which information may be required and such additions will be advised from time to time in General Routine Orders. The Unit Slip has been prepared in the same manner as the normal census return with the addition of a column for deficiencies or surpluses. The remarks column will be used to show any variation in quantities held between the current return and that last submitted. The following abbreviations will be used :-

(i) D E A - Destroyed by enemy action
(ii) H - Handed over to another unit etc.
(iii) I - Issued to unit since last return
(iv) R - Returned to Ordnance
(v) E - Expended

4. Unit entitlement is in accordance with the scale shown on the WE of the unit.

5. AASC units will show on their Unit slip in addition to the unit's own entitlement the amount of ammunition carried for individual natures as second line reserves etc.

6. The return will be rendered in duplicate to show the position as at 1400 hours on 15th of each month. The commencing date of the census will be 15 Dec 43. This Census will be forwarded to DADOS by fastest means, not later than 0900 hours on 16th of each month.

7. Action has been taken to distribute to all concerned copies of Master Cards and an initial supply of unit return slips. Units will indent on Stationery Depot for further supplies of unit return slips.

8. The following amendments to Master Card E5-16 Schedule T are notified :-

Serial No 5013 to read "Cartridges SA ball .303 in
" " 5083 " " "Grenades, hand, No 77 (belt smoke
" " 5120 " " "Cartridges QF 2 pr Mks IX and X guns HE"
" " 5121 " " "Cartridges QF HE 75 mm how"
" " 5122 " " "Cartridges QF smoke 75 mm how"

639 MONTHLY RETURNS OF MARINE STORES - AMMUNITION GRO 0.212

Serial No 5123 to read "Bombs ML HE 3-in PIAT"
" " 5124 " " "Bombs ML HE 4.2-in. mortar"
" " 5125 " " "Bombs ML, smoke, 4.2-in mortar"
" " 5126 " " "Cartridges QF 17 pr AP shot".

640 CENSUS OF MARINE STORES GRO 0.768

1. The following items will in future be treated as controlled stores. AAFs E5-1, E5-2, E5-4 and E5-5 will be amended to read :-

Serial No.	Item	Schedule
585	Guns, Machine Hispano M 2	A
585	Pistols, Signal No 2 1-in Mk V	A
629	Machine Fuze setting No 11 Mk I	B
682	6-pr 7-cwt Guns Mk IV on 6-pr Carr., Mk II (This can be distinguished from the Mk II and Mk III in that the Ordnance is 18-in longer)	C
869	Sights Dial No 107 (dust)	F
976	Generating Sets, 32 KVA Cummins (State make of Generator)	C

2. AAFs E5-1 and E5-2 will be amended by omitting the following items :-

Serial No.	Item	Schedule
515	Boxes, belt, Vickers, .303-in MG No 8	A
516	Boxes, SS & T Vickers, .303-in filled	A
577	Lamps, aiming MG	A
581	Boxes, belt, Vickers, .303-in MG No 10 Mk I	A
641	Apparatus Pulling Back Gun No 7	C
642	Apparatus Pulling Back Gun No 9	C
645	Gauges Pressure No 5 Mk I or No 16 Mk I	C
656	Pumps Air 2 Stage horizontal No 5 (State Mark)	C
657	Pumps, hand, suction and force screw 4"-pr No 2 Mk I	C
658	Pumps, liquid, [illegible]	C
669	Reservoirs, compressed air, 5½-in dia Mk I	C

3. The following items will no longer be controlled stores but will be marked with an asterisk in the terms of GRO 0.134/1942 :-

Serial No.	Item	Schedule
518	Clinometers, Vickers .303-in MG	A
537	Magazines, Bren, 30 Rd.	A
548	Rules, slide MG	A

641 CAMOUFLAGE STORES - NETS AND GARNISHINGS GRO 0.172

1. The principle that all vehicles carry camouflage nets, irrespective of the area in which they operate, has been revised.

2. In future, only those vehicles which normally operated north of the Tropic of Capricorn will be issued with camouflage nets.

3. Stocks of nets and garnishing material at present on issue to units situated south of the Tropic of

Routine Orders Serial No. 83

641 CAMOUFLAGE STORES - NETS AND CAMOUFLAGE GRO 727/43

Capricorn will be withdrawn and returned to ordnance depots, except where units are under orders to move north of the Tropic of Capricorn.

4. This order does not apply to the following training units and schools, which will retain all camouflage stores authorized :-

HQ Aust Trg Centre (JW)
HQ 1 RAE Trg Centre
Inf Spec Ops (Cmr Wings)
LHQ SME (Ed)
LHQ Camflg Development & Trg Centre.

5. War equipment tables will be amended accordingly.

642 DEPOSITS TO PAY-BOOKS

No restriction is imposed upon the deposits to pay-books but it is the duty of a Paymaster to inform the CO of the Unit of any member making excessive or regular deposits.

643 KIT STOPPAGE

1. By the conditions of GRO 727/43, deductions from the pay of members is not permitted, unless the member has been charged by the CO of his unit or some higher authority and found guilty of an offence, the punishment for which includes an order for stoppage of pay for specific items, or unless the consent in writing of the member is obtained to make the deduction from his pay.

2. It is to be noted that the findings of a Court of Inquiry do not constitute a charge, so that any member declared by such a court to be illegally absent and deficient of certain items of kit, cannot be debited with the value of such deficiency until an order for the refund of that amount has been included in the punishment awarded to him by a properly constituted Court which has found him guilty of being AWL.

Lt-Col
AAG MG

- RESTRICTED -

Serial No 84

Nos 644 - 647

Alice Springs,
25 NOV 43.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS
PART I
Issued by

Brigadier N. M. Loutit, Commanding No 11 (CA) L of C Sub-Area

GENERAL STAFF

No. 644 QUALIFYING EXAMINATIONS FOR PROFICIENCY PAY GRO G.709

1. GRO F.660/1943 provides that entitlement to proficiency pay depends, inter alia, upon the passing of a prescribed examination. A soldier will be deemed to have passed the prescribed examination when he -

(a) has been certified by his CO as being in all respects proficient in performing the duties of his appointment, and

(b) has passed the tests applicable to soldiers of the category to which he belongs.

2. For the purposes hereof, soldiers who are tested for proficiency pay are divided into the following categories :-

Category A - Personnel of the undermentioned units (except those shown on the war establishment as "attached") -.

Light Horse Regts
Cavalry (Commando) Regts
Motor Regts
Infantry Bns
Machine Gun Bns
Pioneer Bns
Garrison (Coast Defence) Bns

Category B.-Personnel of units other than those included in Category A who are neither shown on War Establishments as "attached" personnel nor members of the AAMC.

Category C - Personnel of the AAMC

Category D - Personnel shown as "attached" on the war establishments of the unit with which they are serving.

3. The tests for all categories include the Tests of Elementary Training for Gas, as specified in "Gas Training (Aust) 1942" sec 15. The following additional tests are prescribed :-

(i) For Category A - Small arms test with the rifle or light machine gun or medium machine gun, or, in the case of personnel issued with the sub-machine gun or pistol as a personal weapon, the sub-machine gun or pistol. The standard required of the candidate is classification as a first class shot.

(ii) For Category B - Small arms test as for Category A. The standard required is classification as a second class shot.

(iii) For Category C - A test conducted under unit arrangements embracing the following subjects :-

(a) A general knowledge of elementary anatomy and physiology (RAMC Trg, Chap XXIII).

(b) First Aid.
Simple tests in the use of the triangular bandages (RAMC Trg, Chap XVII).
A general knowledge of wounds and their treatment, dressing and healing of wounds

644 QUALIFYING EXAMINATIONS FOR PROFICIENCY PAY GRO C.759

antiseptics and asepsis (RAMC Trg, Chaps XXV, XXVI, XXVII).
Arrest of haemorrhage (RAMC Trg, Chap XXIX)

(c) An elementary knowledge of the AAMC organization (RAMC Trg, Chap XXII)

(d) A general knowledge of the organization of the unit to which the member belongs (RAMC Trg, Chap XII)

(e) A General knowledge of personal anti-malarial control measures and personal hygiene.

(iv) For Category D - The tests for an "attached" member will be those prescribed for the arm to which he belongs.

4. The following conditions will govern the conduct of the small arms tests, referred to in para 3 hereof:-

(a) All rifle, light machine gun and medium machine gun tests will be fired on open ranges.

(b) Classification Tables, Part II, for the respective weapons will be fired and the conditions of qualification will be as specified in SAT, Vol. I, Pamphlet 14.

(c) One repetition only at each test will be permitted to count as qualification for proficiency pay.

5. Where practicable, personnel in receipt of proficiency pay will undergo the prescribed tests at six-monthly intervals.

6. Where the location and duties of a unit are such that, in the opinion of the formation commander, the conduct of the prescribed tests is impracticable, a soldier will, notwithstanding the provisions of para 1 hereof, be deemed to have passed the prescribed examination if he is certified by his CO as being in all respects proficient in the duties of his appointment.

7. Each CO will promulgate in his routine orders such portions of this order as affect the members of his unit.

--oOo--

ADMINISTRATION

645 FIELD RETURNS RENDITION OF

Units are reminded that the expeditious rendition and despatch of AAF W3000 and W3009 is essential.

These returns should be despatched not later than 0900 hrs each Saturday by the quickest available means.

The late receipt of even one return by Records Det. delays the completion of the return for the whole of NT, which is submitted to LHQ.

646 DISCHARGE APPLICATION FOR

Attention of all units is directed to serial No 81 R/C 624 of 17 Nov 43.

Commencing immediately comments of OsC and particulars required will be submitted in duplicate with all applications forwarded to this HQ.

647 PERSONNEL WITH SEAFARING OR MARINE ENGINEERING EXPERIENCE GRO A.771

1. Personnel with seafaring or marine engineering experience are urgently required for the operation and maintenance of small craft.

2. Units will submit returns of all personnel (up to and including the rank of captain) who possess any of the following qualifications :-

(i) certificates of competency as masters, officers or engineers for foreign going, coastal or harbour craft.

AUSTRALIAN MILITARY FORCES 25 Nov 43.

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647. PERSONNEL WITH SEAFARING OR MARINE ENGINEERING EXPERIENCE GRO A.771

(ii) yachtmaster certificates or navigational qualifications equivalent to that standard.

(iii) thorough knowledge of the operation and maintenance of diesel, petrol or steam marine engines on small craft.

(iv) seafaring experience or experience in handling small craft which would qualify them as deckhands or engineroom hands.

3. The returns, containing the following particulars:

(i) army number, rank, name and unit

(ii) age and medical classification

(iii) particulars of the certificate or certificates held, or other qualifications or experience, will be forwarded, through normal channels, to reach this HQ not later than 15 Dec 43.

[signature]
Lt-Col
AA&QMG

- RESTRICTED -

Serial No 85

Nos 648 - 658

Alice Springs,
30 NOV 43

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS
PART I

Issued by

Brigadier N.M. Loutit, Commanding No 11 (CA) L of C Sub-Area

ADMINISTRATION

No.

648 ROUTINE X-RAY OF CHEST

Returns will be submitted to this HQ not later than 7 Dec 43 showing the numbers of personnel who have not had a routine Chest X-Ray, that is an X-Ray examination on enlistment or at any time during period of service and, in the case of transfer to AIF, since transfer was effected.

Where unit records do not disclose X-Ray particulars OSC will ensure that the necessary information is ascertained from all members on strength.

Reference will NOT be made to RECORDS OFFICE.

Nil returns will be rendered where applicable.

649 HYGIENE PERSONNEL

All units exclusive of those within MT ISA Adm Area will render Nominal Rolls to reach ADMS by 4 Dec 43 of personnel performing Hygiene duties.

650 AAF A22 APPLICATION FOR A COMMISSION AND AAF A33 (RECOMMENDATION FOR PROMOTION GRO MS 780

1. AAFs A22 and A33 have been revised and supplies are now available at stationery depots.

2. The new forms (revised September, 1943) will be taken into use forthwith and all obsolete forms will be returned to stationery depots.

3. The previous requirement that officers being superseded should be so notified has been omitted from the new AAF A33. Such notification is no longer compulsory, but it is essential that full particulars of the officers being superseded and the reasons for supersession be given in the space provided on the reverse side of the form.

4. Attention is drawn to GRO MS.686/1943, para 5, which requires that all AAFs A22 and A33 be forwarded through command channels and not through service channels.

651 LOCATION DET., SA L OF C AREA RECORDS UNIT NUMBER 316

The Det., SA L of C Area Records, formerly stationed at Katherine is now carrying on normal duties at Adelaide River.

652 PERSONNEL ATTACHED TO DET., SA L OF C AREA RECORDS UNIT NUMBER 316

NT Force Orders 80/42 and 97/42 are cancelled and the following order substituted :-

1. "Before a soldier is sent to 13 Aust Detention Barracks units must ascertain from HQ, 14 L of C Sub Area, whether accommodation is available. If accommodation is available, it is the responsibility of the unit to deliver the soldier to the Detention Barrack, and to provide transport for his return after completion of sentence. All soldiers under sentence must be accompanied by appropriate warrant of commitment and medical certificate (AMF&O 616(1).

2. "Soldiers under sentence on arrival at Detention Barrack should be in possession of the unconsumed portion of the day's rations and the following articles of clothing and equipment :-

652 PERSONNEL ADMITTED TO DETENTION WITH ORDER 323

CLOTHING		EQUIPMENT	
Bag, Kit, Universal	1	Webbing complete	
Brush, hair	1	Rifle	
Brush, shaving	1	Bayonet and scabbard	
Brush, tooth	1	Boots, AB, pairs	2
Comb	1	Hat, felt	1
Towels, hand	2	Shirts, khaki	2
Socks, woollen	3	Puttees, short, pairs	1
Knife	1	Housetops	1
Fork	1	Blankets	2
Spoon	1	Palliasse	1
Razor	1		

653 LIGHTING KEROSENE REFRIGERATORS

1. Complaints have been received of poor results with the present product on issue.

2. Exhaustive tests have been made and satisfaction will be obtained by carrying out the following instructions :-

(a) Clean wicks every 24 hours
(b) Do not turn up wicks too high
(c) Good ventilation essential

654 CONSERVATION OF ICE

All units will provide a hot box or suitable container for the collection of their daily issue.

655 XMAS AND NEW YEARS DAY AMENITIES

In order to ensure that personnel excluding teetotallers obtain one-half bottle of beer per man on both Xmas and New Year's Day, the following arrangements have been made :-

(a) Units will lodge with ADCS not later than 1500 hrs on 16 Dec 43 the following return :-

Number of teetotallers _____
Number of Beer Drinkers _____
Total strength of Unit _____

Number of ORs who will be in Alice Springs 25 Dec 43 _____

Number of ORs who will be in Alice Springs on 1 Jan 44 _____

Number of ORs who will be on Convoy duty 25 Dec 43 _____

Number of ORs who will be on Convoy duty 1 Jan 44 _____

(b) Units will draw on their respective drawing days and not later than 1700 hrs 23 Dec 43, at ADCS Issuing point, their entitlement for both Xmas and New Years Day, for personnel who will be in Alice Springs on these days. Units which normally draw on Fridays and Saturdays will draw on 17 and 18 Dec 43.

(c) Units will purchase from ADCS for both Xmas and New Years Day one special beer ticket for every two men who will be absent on Convoy duty on these days. These tickets will be handed to CO Convoy who will ensure that each man receives his half-bottle of beer on such days. Tickets may be used at any of the Staging Camp canteens but will not be accepted after 3 Jan 44 and NO refunds will be made on unpresented tickets. These special beer tickets may be purchased by units on the above-mentioned strength states on Thursday, 16 Dec 43 and Friday, 17 Dec 43.

AUSTRALIAN MILITARY FORCES

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655 XMAS AND NEW YEARS DAY AMENITIES

Hill, 109 AGH and Staging Camps, Alice Springs, Barrow Creek, Banka, Elliott, 6A Bore and Camooweal will submit a statement in accordance with para (a) of this instruction and purchase special tickets for this issue on the basis of one ticket for two men.
Members of Sgt's Messes in these camps will obtain tickets from their units and hand these to their respective Mess Secretaries who will present the tickets to the Canteen and draw beer in bulk for issue to Sergeants through their Mess.

(e) Personnel staging will be entitled to the same special issue and will follow the usual procedure of drawing on certified strength states through Orderly rooms at the camps at which they are staging on these days. Issues to these personnel will not be provided from Regimental Funds.

(f) The price per bottle of beer or per ticket will be one shilling and ninepence (1/9) less 5%, with the exception of retail sales to personnel staging under para (e) when no discount can be allowed.

656 CANTEEN TRADING HOURS - XMAS AND NEW YEAR PERIOD

Canteens operated by ADCS will function as usual over Xmas and New Year period with following exceptions :-

Sat	25 Dec 43	as for a Sunday
Fri	31 " 43	Issuing point, Todd Street, will be closed for stocktaking and Canteens will be closed from 0900 hrs until 1800 hrs.
Sat	1 Jan 44	as for 25 Dec 43.

657 EXTRA MESSING ON XMAS DAY

1. Approval has been given for the expenditure of an amount not exceeding 1/- per member additional to the normal ration scale, for extra messing on Xmas Day 1943.

2. The amount of 1/- will be treated as a special addition to the normal 1½d per day Supplementary Ration, and will be dealt with in accordance with GRO F160, i.e. purchases will be made by units through Canteen Services, and money accounted for in the normal way.

3. It is understood that the Comforts Fund intends to issue hampers to troops serving in this Area. In order that duplication of commodities may be avoided, the proposed food content of these hampers is set out hereunder -

½ lb Nuts and Fruit
1 lb Tin Fruit
4 oz. Tin Nestles Cream
1 lb Christmas Cake
½ lb Plum Pudding
½ lb Chocolate
3 pkts Chewing Gum

658 XMAS AND NEW YEAR PERIOD - ROSTERING

Sat	25 Dec 43	as for a Sunday
Sun	26 " "	normal routine
Mon	27 " "	" "
Tues	28 " "	" "
Wed	29 " "	" "
Thurs	30 " "	" "
Fri	31 " "	" "
Sat	1 Jan 44	as for 25 Dec 43

Convoys which would normally leave Alice Springs on 25 Dec 43 and 1 Jan 44 will be reduced to a minimum and will comprise only personnel, mail and other essential loading. Convoy loading on 25 Dec 43 and 1 Jan 44 will also be reduced to a minimum.

Lt-Col
AA&QMG