

AWM52

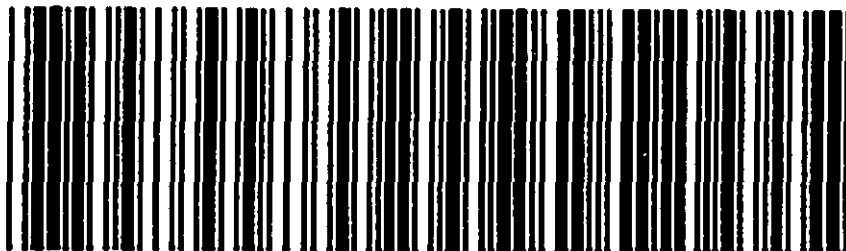
Australian Military Forces, Army headquarters,  
formation and unit diaries, 1939-1945

1/8/11

**BASE AND LINE OF  
COMMUNICATION  
AREAS (SUB)**

**3 Australian Base Sub Area New  
Guinea**

**June 1945 - February 1946, Routine  
Orders**



1/8/11-0031

RESTRICTED

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Serial No 24.  
Nos 110-122

3 AUST BASE SUB AREA ROUTINE ORDERS

PART 1

by

COL H T ALLAN

COMD 3 AUST BASE SUB AREA

HEADQUARTERS 3 AUST BASE SUB AREA

16 JUN 45

GENERAL STAFF.

NIL

ADJUTANT AND QUARTERMASTER GENERALS BRANCH.

Q119. KITS.

1. In the case of personnel who are moved by air to the mainland, units will advise the appropriate Kit Store by signal direct giving nominal roll, time, date and place at which kits are required.

2. The above procedure is necessary to give Kit Store sufficient time to make kits and clothing available immediately on disembarkation.

3. Action to be taken in the case of personnel moving by sea will be the subject of separate instructions to be issued at a later date.

4. An amendment to First Aust Army 45030 may be anticipated.

Q120. LOSS OF WEAPONS AND AMMUNITION.

1. Attention is directed to First Aust Army Routine Order Q95 of 2 Jun 45.

2. Sec NGDD will where practicable inspect all troops departing for the mainland to ensure that this order is being observed.

**Q121. DELETIONS OF RATIONS.**

1. Difficulty in accounting for supplies is being experienced by DID AITAPE on account of the action of units in
  - (a) refusing to accept certain ration commodities such as tinned meats prepared for issue in accordance with submitted AB55s.
  - (b) deliberately leaving such unwanted rations in the DID issuing bays.
2. Attention is drawn to GRO Q36/45 paras 70, 71 and 72 and responsibilities of units thereunder.
3. Para 72 states that delivery of unwanted rations may not be taken IF circumstances are beyond the unit's control; but very seldom are the circumstances beyond unit control.
4. In future, unless units can show that the circumstances are beyond their control, the supply officer will insist that all rations prepared against AB55 will be taken over by indenting units.

**Q122. TUBE REPAIRS.**

1. Tube repair facilities have been set up at 6 Aust RSD where units will be given, as far as possible, "While you Wait" service.
2. Repair requisition (F3A) in duplicate will be submitted with tubes which must be removed from tyres.
3. Other AEME Wksp in AITAPE area will NOT accept tubes for repair.
4. Units having on charge tube-repair materials that cannot be used for such reasons as lack of Vulcanizer, etc, will return them to 6 Aust RSD for use.

*William C. Galt*  
Lt Col  
Am & QMG

**NOTICES**

**ACF DISTRIBUTION.**

1. An ACF distribution will be made to all units in AITAPE - WEWAK area on 18 Jun 45 or as soon as practicable thereafter.
2. The following arrangements for collection of the issue will be observed.

AITAPE AREA: AMF units to draw between 0830 hrs and 1600 hrs  
18 Jun 45. RAAF units to draw between 0830 hrs and 1600  
hrs 19 Jun 45. Place: ACF Bulk Store.

WEWAK AREA.: Units will draw from appropriate Salvation Army  
or YMCA Representative at a time and place to be mutually  
arranged. Stores will not be available for collection  
in WEWAK area until after 21 Jun 45.
3. When drawing issue, units will present certified ration strength state and will provide their own containers.
4. Distribution will be acknowledged in Unit orders in the normal manner.

COURTS MARTIAL.

The following results of Courts Martial are promulgated:

(1) Accused: QX35606 Spt BIDDLE A.E. 6 Aust A Tps Coy RAE

Offences:

- (a) Without lawful authority deleted in his Record Of Service Book (AAB35) certain entries in the insert slip of record of personal issues (AA40)
- (b) Using threatening language to his Superior Officer (AAB(2).)

Finding: Not Guilty of the 1st charge, but guilty of the 2nd charge.

Sentence: To be fined the sum of £10.  
.....

(2) Accused: SX37263 Spt MAY R S 1 Aust Fd Sqn RAE

Offences: (a) Stealing property belonging to a person subject to military law; viz: a gold wristlet watch the property of WX25313 Pte COOLEY D, 6 Aust RSD (AA18(4))

(b) Did receive the said Gold wristlet watch (alternative to 1st and 3rd charges) (AA18(4))

(c) Improperly in possession of the said Gold wristlet watch (alternative to 1st and 2nd charges) (AA40)

Finding: Guilty of the first but not guilty of the 2nd and 3rd charges.

Sentence: To undergo detention for 90 days.  
.....

FOUND. Discs, Identity belonging to SX29286 L W MULQUERRY. Available on application to "A" Branch Rear HQ 3 Aust Base Sub Area.

AA AMENITIES SERVICE. Entertainment & Welfare.

Date	Place	Picture	Duty Officers
Mon 18 Jun	REX	D.O'Connor & P Ryan in "PATRICK THE GREAT" SHORTS, OVERSEAS NEWS NEWS FROM HOME	22 Sup Coy (2) 4 Inf Tps Coy (1)
Tue 19 Jun	ASTAR	"THE GREAT WALTZ" SHORTS	
Thu 21 Jun	REX	G. Rogers, D. Minn in "BACHELOR MOTHER"	1 Fd Sqn (2) 16 AAD (2)
Fri 22 Jun	ASTAR	G. Boyer & I. Dunn in "TOGETHER AGAIN" SHORTS, OVERSEAS NEWS NEWS FROM HOME.	

All programmes commence 1900 hrs.

HQ 3 AUST BASE SUB AREACAMPSTANDING ORDERS1. INTRODUCTORY

These Orders will be studied by all occupants of the camp; a copy will be posted on Unit Notice Board and will be available for perusal by all ranks.. Ignorance of these Orders will not be accepted as an excuse for breaches,

2. PERSONNEL REPORTING TO CAMP CMD

(a) All personnel posted to or attached to HQ 3 Aust Base Sub Area will report to Camp Cmd at time of marching in, and at time of marching out for Despatchation.

(b) All Branches, Arms and Services of or attached to HQ 3 Aust Base Sub Area will notify Camp Cmd of any change or casualties in respect of Staff.

3. LOCAL OFFICE AREAS AND CAMP GENERALLY - HYGIENE, ETC.

Each Branch or Service is responsible for the cleanliness and order of its own office and immediate vicinity.

4. TRANSPORT

(a) Under direction of Camp Cmd, the Apt Sgt will be responsible for all transport of HQ Camp, roster, supervision of drivers and vehicle maintenance.

(b) All Offrs and CRs desiring transport will submit an application in writing on pro-forma supplied indicating destination and approx. time of return to Camp.

5. CAMP DAILY ROUTINE

Reveille -	-	-	-	-	-	-	0615 hrs
Breakfast -	-	-	-	-	-	-	0645 hrs
Atobrin Parade -	-	-	-	-	-	-	0730 hrs
Morning Routine -	-	-	-	-	-	-	0800 - 1200 hrs
Lunch -	-	-	-	-	-	-	1230 hrs
Afternoon Routine -	-	-	-	-	-	-	1330 - 1600 hrs
Evening Meal -	-	-	-	-	-	-	1730 hrs
Sgt's Mess -	-	-	-	-	-	-	1730 hrs
Offrs Mess -	-	-	-	-	-	-	1800 hrs
Lights Out -	-	-	-	-	-	-	2015 hrs

6. SICK PARADE

Sick Parades are held at the R.P at the following hours:-

- (a) Sick Parade 0745 & 1630 hrs daily.  
(Urgent cases at all times)
- (b) Treatment and Dressings 0745 hrs, 1345 hrs and 1630 hrs
- (c) Dental treatment will be obtained through the R.P  
NOT through direct contact with the Dental Unit.

7. DISCIPLINE

(a) Any tendency to slackness in demeanour or failure to pay compliments by CRs in these HQ must be avoided. Personnel must remember that their behaviour is a reflection on the HQ as a whole and they should set an example to others.

8. DISCIPLINE (Contd)

(b) Clerical Staffs:- All WOs, NCOs, Clerks and Orderlies, on first meeting each day with Officers of their own Branch will pay the correct compliments when in or in the vicinity of their respective offices'. If seated, they will rise and stand to attention when spoken to by an Officer.

(c) Compliments by parties on duty:- Where any party or group of soldiers are engaged on duty or training in the presence of, and under the control of an Officer or NCO, the party or group will not cease work or training to pay compliments, but the Officer or NCO in charge will salute on behalf of the party or group.

(d) Drivers MT:- Drivers MT when waiting in Visitors' Car Park at this HQ, or in any other Unit lines, will either sit in their driving position or move slightly away from the vehicle. Lounging on running boards or leaning against a vehicle will not be permitted.

(e) Badges of Rank:- Badges of rank will be worn at all times.

(f) Camp Dress:-

DAY

Slacks KD, Shirts KD (with top neck button only open and sleeves rolled), Boots, Gaiters SD or Anklelets Web.  
Belts Web

Hats KF

NIGHT

Slacks KD, Shirts KD (with sleeves buttoned at wrist), Boots, Gaiters SD or Anklelets Web.  
Belts Web

Hats KF

Jersey Woollen may be worn, when occasion demands.

9. WATER DISCIPLINE

The capacity of the pumps and reservoirs which supply this HQ with water is definitely limited and the utmost care must be taken to conserve water at all times. The Camp Comd will control the supply of water and restrict the use thereof if the situation so demands.

10. SECURITY OF ARMS

(a) It is the responsibility of all ranks to ensure the safe keeping of arms on issue to them. Disciplinary action will be taken against personnel for neglect of security against theft or damage.

(b) Arms handed in to Q Store for safe keeping should be well oiled, and labelled securely with the soldier's number, rank and name attached.

11. IDENTIFICATION

All ranks will at all times carry on their person their Paybook, AB83 and F204, except when called in for record purposes. Identification Discs will be worn at all times.

12. VISITORS

Branches and Services will notify Camp Comd as early as possible of the expected arrival and departure of visitors, and supply such particulars as required by Camp Comd.

13. SPIRITUAL WELFARE

Church Services will be arranged and notified in 3 ABSA Routine Orders.

14. REQUEST HOUR

(a) The Request Hour, vide GRC 4492/43, will be held at this HQ on Fridays between 1300 hrs and 1600 hrs.

(b) The Camp Comd will be the Officer with whom ORs may have informal consultation. Heads of Branches are available through Camp Comd by arrangement.

15.

15. HYGIENE

Flies and Mosquitoes are the main cause of disease in Military Camps and all ranks must co-operate in the prevention of breeding and in their destruction.

16. CONTROL OF RODENTS

The following measures to control rodents will be taken:-

- (a) all uncaned food will be kept in ratproof containers.
- (b) all garbage will be kept in ratproof receptacles until destroyed by complete incineration.
- (c) all undergrowth, etc. where rats may harbour, will be destroyed.
- (d) Rats will be destroyed by traps and poison bait.

17. POWER PLANT

Branches are requested to exercise economy in the use of electric light in order to avoid overtaxing Power Plant.

18. MAIL

Mail will be cleared from Mail Box outside "Q" Store by 0830 hrs daily.

19. FIRE ORDERS

appendix "A"

20. MILITARY CONTROL

appendix "B"

21. SANITARY RULES FOR COCKHOUSES

appendix "C"

..... Capt  
(C F DOLAN)  
Camp Comd HQ 3 Inst Base Sub Area

Jul 45 25 JUL 1945

JUL 45

HQ 3 USF BASE SUB AREACAMP STANDING ORDERSFIRE ORDERS1. GENERAL

It is the responsibility of all personnel to be continually on the lookout for fires in or near the Camp area. All available personnel will be organized into groups for fighting any fires within the area, and will be under the Command of the Camp Comd. Until the Camp Comd arrives, the senior Officer or NCC will take charge.

2. The utmost care will be exercised in the use of naked lights. Personnel will under no circumstances smoke or exhibit naked flames in or around petrol or oil stores, or any building where inflammable liquid is stored.
3. Lamps will not be left burning in unattended tents, messes or other installations in the area. Primus stoves will not be used in tents.
4. Grass will be cleared around all tents to a distance of ten feet.
5. Where "Smoking Prohibited" signs are displayed, the order will be strictly enforced.
6. Particular care will be exercised when tanks of vehicles are being replenished. Engines will be stopped and any petrol spilled will be immediately wiped up or liberally sprinkled with sand.
7. Fires will not be lit for any purpose whatsoever in proximity to tents, huts or other installations without the consent of a commissioned officer who will not give such consent unless satisfied that all reasonable precautions have been taken for safeguarding the fire. Such Officer will ensure that any such fire is subsequently extinguished.
8. The co-operation of all ranks is urged in preventing the careless throwing away of cigarette ends, pipe ashes or glowing matches from moving vehicles or in the vicinity of tents, huts or any buildings or area in which there is a danger of fire.
9. In each zone will be placed a gong, and water and sand will be available for fire fighting purposes. Each will be clearly marked.

ZONES

10. For the purpose of control the area will be divided into zones. Each zone will be the responsibility of the officer or NCC appointed to that particular zone. The zones are as follows:
  - Zone 1 - Admin Block - WO 11 McGRAGGER, S/Sgt MARRON, Cpl BODINAR & Cpl TAYLOR.
  - Zone 2 - Camp Office, Q Store, DADOS Dump - WO 1 SPILSTED, Cpl BOWLES & L/Cpl ASHTON.
  - Zone 3 - Tpt Lines - Cpl ELFCORD, L/Cpl PAFF, L/Cpl DUNHAM & Pte LEEDER.
  - Zone 4 - CRs Tent Lines - Cpl SEARLES, Cpl D'ARCY-EVANS & Cpl SCOTT.



page 2 to APPENDIX "A"

ZONES (Contd)

Zone 5 - Kitchen and Mess Huts - WO 11 COPE, Cpl SLOGGATT, Cpl REID & L/Cpl DENNIS.  
Zone 6 - Officers, WCs and Sgts Lines - WO 1 CRAIG, Sgt HACKWOOD, Sgt HILLS & Sgt HOUGHTON.

NCCs in charge of zones will in turn be responsible to the RSM, who will inspect installations regularly and pass on instructions for the prevention of fires.

... IMMEDIATE ACTION ON OUTBREAK OF FIRE

11. When a fire is discovered, the senior member of the party discovering the fire will raise the alarm and call on another to sound the gong. He himself will take immediate steps to endeavour to extinguish the fire.
12. In the event of fire by night, the person discovering the fire will sound the alarm and contact RSM by the quickest means.
13. Notwithstanding the foregoing any person discovering the outbreak of fire will use discretion as to what action to adopt. Should he consider the extinction of the fire to be within his own powers, he will proceed to extinguish it without giving the alarm.
14. When the alarm is sounded, personnel will assemble outside their respective branches or offices or other previously directed location and await instructions.
15. All personnel on becoming aware of a fire will make themselves available for the purpose of extinguishing same.

HQ 3 MUST BASE SUB AREACAMP STANDING ORDERSMALARIA CONTROL1. ATEBRIN PARADE

All personnel will attend the 0730 hrs Atebrin Parade. One tablet per man will be taken under the supervision of an Officer, and the RSM will keep for inspection an Atebrin Roll.

## 2. Tents will be sprayed with Mosquito Spray twice daily:-

- (a) immediately after Reveille
- (b) before retiring

This will be carried out in accordance with Camp Routine Orders Serial No 1, para 5.

3. DRESS

Dress will be worn as per Camp Standing Orders, para 8, sub para (f). Sleeves will be rolled down by 1730 hrs.

4. MOSQUITO NETS

Mosquito Nets will be drawn and tucked in by 1730 hrs.

## 5. Mosquito Lotion will be applied at 1730 hrs and every 2 hrs thereafter until retiring.

## 6. Personnel will sleep under Mosquito Nets between the hours of retiring and Reveille, but should it become necessary to get up during this period, the necessary precautions of clothing and the application of Mosquito Lotion will be observed.

## 7. Personnel resting (by authority, Camp Comd only) in tents by day, will rest underneath Mosquito Net.

## 8. Personnel wishing to attend places of entertainment will not be admitted to same unless bottle of Mosquito Lotion is presented for inspection by each member.

HQ 3 AUST BASE SUB AREACAMP STANDING ORDERSSANITARY RULES FOR COOKHOUSES

1. Personnel suffering from Diarrhoea will report sick at once.
2. Personnel who have had Typhoid Fever or Dysentery or who are being treated for Diarrhoea, URTI or VD will not be employed in handling food until certified free from infection.
3. A diet sheet for the week will be hung up for reference in cookhouse.
4. Shirts will be worn at all times by kitchen personnel when in the performance of their duties.
5. A basin of clean water, soap and a clean towel will be kept at each cookhouse to be used by personnel before handling food.
6. No personal property or clothing of men employed will be kept in the cookhouse.
7. No cookhouse or Mess building will be used as sleeping accommodation for personnel.
8. No unauthorised personnel will be permitted to remain in cookhouse.
9. No smoking will be permitted in cookhouses.
10. The cookhouse and accessories, and all utensils used in the preparation of food will be kept clean and tidy at all times. When not in use, accessories and utensils will be stored on racks. Special attention is to be paid to utensils to prevent rust, etc..
11. Food will be protected from flies, pests, dust and dirt at all times.
12. Food will not be issued to personnel presenting dirty mess gear.
13. It is the responsibility of the NCC in charge at all times to ensure discipline in the kitchen and its environs.

## STANDING ORDERS FOR FIRE

2525

HQ 3 Aust Base Sub Area  
12 Jul 45  
A98/2538

The attention of all COs is particularly directed to Standing Orders for Army Fire Services (Australia) notified in GO's of 30 Sep 42. These standing orders are furnished for adoption and posting by all units under command 3 Aust Base Sub Area. They are NOT to be taken as a comprehensive set of Fire Orders applicable to all units, installations, locations or types of stores. They will be implemented by local unit orders which will have regard to any special matters or considerations applicable to the unit. Local Orders will also be necessary to implement these orders particularly in regard to types and identity of alarms or signals, assembly at Fire Quarters in emergency, location of appliances and any technical instructions which may be advisable as to use of appliances.

### GENERAL

1. No person will smoke in any garage, forage barn, dump, magazine, in the vicinity of petrol or oil stores or in any other buildings in which inflammable materials are stored.
2. In buildings or any installations in which smoking is prohibited, notices to that effect will be prominently displayed and the prohibition will be strictly enforced.
3. Grass will be kept short and undergrowth removed in the immediate vicinity of camps and installations, care being observed where necessary that fire breaks of sufficient width are provided.
4. Lights and fires will not be left burning unnecessarily or unattended.
5. Naked lights in tents will be kept carefully shielded and their use will be avoided so far as possible unless enclosed in a lantern.
6. Naked lights or hurricane lanterns will not under any circumstances be taken into or used in the vicinity of any inflammable liquid or material, or in any store or power house, nor in the vicinity of any petrol tank, filling operations or loose inflammable liquids.
7. Special safety arrangements designed to obviate risk of fire or explosion will be made for the storage of petrol, oil grease and lubricants.
8. Particular care will be exercised when tanks of vehicles are being replenished. Engines will be stopped and any petrol spilled will be immediately wiped up or liberally sprinkled with sand.
9. Existing and future heating facilities will be inspected at frequent regular intervals and their efficiency, safe working and siting in relation to any other installation or circumstance will be kept under constant review.

10. Fires will not be lit for any purpose whatsoever in proximity to tents, huts or other installations without the consent of a commissioned officer who will not give such consent unless satisfied that all reasonable precautions have been taken for safeguarding the fire. Such officer will ensure that any such fire is subsequently extinguished.

The possibility of damage arising from change of wind or wind-borne sparks will not be overlooked.

11. The co-operation of all ranks will be obtained to prevent the careless throwing away of cigarette ends, pipe ashes or glowing matches from moving vehicles or in the vicinity of tents, huts or any buildings or area in which there is a danger of fire.

12. All fire fighting appliances will be given regular and proper maintenance, and tests where necessary to ensure that they are fit for immediate use in emergency.

#### FIRE FIGHTING APPLIANCES

13. Wherever petrol, oil, grease or lubricants are being handled or stores, tins of sand will be kept available in addition to tins for the reception of oily waste.

14. Beaters will be distributed at points easy of access to all ranks and water buckets will be kept filled and placed at strategic points in and around all installations.

15. Spraying apparatus, where necessary and available, will be sited in such place and manner as to be readily available in emergency.

16. Chemical fire extinguishers and all first aid appliances will be examined at frequent and regular intervals. Where large numbers of chemical extinguishers are installed, one at least selected indiscriminately will be discharged monthly and all overhauled every six months.

17. The location of all fire fighting appliances shall be shown by notices or signs exhibited in unit or camp areas and installations.

#### FIRE SERVICES PERSONNEL

##### FIRE OFFICER

18. A Fire Officer or NCO, appointed by and responsible to the Camp Commandant or CO will organise and supervise the training of camp or unit fire service, fire squads, fire picquets and fire parties and supervise all fire fighting equipment in his area.

18. The Fire Officer will:

(a) frame local orders for the signature of the proper authority embodying local requirements covering:

- (i) Precautions against fire,
- (ii) Procedure on occurrence of fire.

(b) from time to time and with or without warning, hold inspections of fire appliances at which all fire personnel will turn out as at a fire;

(c) pay particular attention to special circumstances of isolated buildings which by reason of the contents constitute a special fire risk and which contain irreplaceable stores;

(d) supervise the measures existing for the prevention and extinction of fire and ensure the adequacy and efficiency of fire fighting appliances, water supply or chemical agents at necessary points;

(e) ensure that fire fighting personnel understand fire precautions, fire practice, first aid on outbreak of fire and fire fighting and that they know the location of all fire fighting equipment and water supplies for fire fighting;

(f) prepare and exhibit a ground plan of his area showing the location of huts, stores and other installations, fire mains, water supplies, emergency and otherwise, fire posts and equipment.

(g) consult the Camp Commandant or CO on all matters of fire protection and prevention generally, including the provision according to scale of all necessary appliances and the care of such of them as require attention;

(h) on an outbreak of fire, personally or by his deputy, assume full control of all fire fighting personnel and direct all operations.

(i) submit a report re all fires to the Camp Commandant or CO.

#### PICQUET

20. Immediately upon troops entering into occupation of any camp or installation the Camp Commandant or CO will appoint a fire picquet consisting of two NCO's and as many men as are necessary having regard to the size of the area in occupation and any special fire hazards therein.

21. On an outbreak of fire they will proceed at once to the scene of the fire and render first aid in extinguishing or limiting the fire by locating the actual seat of the outbreak and using all appliances at hand till the arrival of the fire squad.

#### FIRE PARTIES

22. These will be detailed in local orders in sufficient strength to provide:

(a) a party to bring up any fire equipment required by the fire picquet, fire squad or fire brigade and generally assist;

(b) a party to form bucket chains from available water supply to scene of fire;

(c) a fatigue party to salvage property and goods.

(d) a party where necessary to form a cordon around burning buildings to exclude unauthorised persons from entering within the cordon.

#### FIRE SQUAD

23. Where important fixed installations are provided with Tractor Fire Pumps and Tenders, the Camp Commandant or CO will arrange for the training of sufficient personnel to provide a squad for each pump and tender plus reinforcements to replace casualties. The minimum personnel required to man each pump and trailer unit is 6.

4.

24. If the fire is too big to extinguish single handed:-

(a) Obtain all assistance by shouting "Fire" and using a whistle or any other means of sending word to nearest guard room.

(b) Warn people in building and render assistance to inmates in danger.

(c) Locate seat of fire and endeavour to put it out, keeping all windows and doors shut.

#### ACTION BY GUARD

25. (a) Sound the alarm and turn out the fire picquet, fire parties etc.

(b) In camps or installations equipped with trailer pumps turn out the fire squad.

(c) Take the number, rank, name and unit of the person reporting the fire.

#### ACTION BY FIRE OFFICER

26. He will proceed to the scene of the fire as rapidly as possible and take charge of the fire fighting.

#### ACTION BY FIRE PICQUET

27. (a) The whole and first duty of the fire picquet is to try to isolate, limit and extinguish the fire by whatever means available.

(b) On the alarm sounding the fire picquet will immediately double to the posts allotted under local orders and will attack the fire, utilising first aids and all means at hand, and apply others as they come up with the fire parties.

#### ACTION BY FIRE SQUAD

28. Where a trailer pump is available, the fire squad will immediately proceed to the trailer pump and tender, man same and proceed to the scene of the fire, and, acting under the orders of the fire officer, or in his absence his deputy, will prepare to go into action when necessary.

#### ACTION BY FIRE PARTIES

29. (a) Fire parties will parade in accordance with local orders

(b) The fire parties will co-operate in every way to enable the fire picquet, fire squad or civil firement to fight the fire; this implies helping with supplies of appliances, water and keeping the fire area clear and salvaging property.

(c) On the alarm of fire two men of one fire party should always be detailed to proceed to the outbreak, locate the nearest hydrant and stand by until the arrival of the fire picquet or fire squad. Where there are no hydrants these men will be detailed to proceed to the nearest water supply from which buckets can be filled and take charge of the supply.

5.

(d) One fire party will at once collect up all fire extinguishers and fire buckets and hand appliances to the picquet, and generally assist the picquet.

(e) Another fire party will, if there are no hydrants from which to fight the outbreak with fire hoses, form bucket chains from available water supply to the scene of the fire.

(f) A third party known as the fatigue party, will be told off to remove Government property if necessary and generally salvage goods.

(g) A further fire party will form a cordon around the burning building or buildings and keep every unauthorised person outside.

30. The fire picquet, fire squad and fire parties will, under the order of the Field Officer of the day, work in accordance with instructions of the Fire Officer or his deputy.

31. Local orders will be issued with regard to the assembly at "Fire Quarters" of other men who may be required for the fire fighting or prevention services.

32. Copies of all Standing Orders for Fire Fighting will be exhibited in all units.

*J. E. K. K. K.*  
Lt Col  
AA & QM 3 Aust Base Sub Area

Distribution:

ALL  
List B and C.



The information given in this document is not to be communicated either directly or indirectly to the press or to any person not authorised to receive it.

Serial No. 26.  
Nos 125-155

3 AUST BASE SUB AREA ROUTINE ORDERS

PART 1

by

COL. H. T. ALLAN

COMD 3 AUST BASE SUB AREA

HEADQUARTERS 3 AUST BASE SUB AREA

30 JUN 45.

GENERAL STAFF

G125. TELEPHONES - MANNING OF/

1. All units and detos will ensure that at least one telephone is manned at ALL times.

*[Signature]*  
Capt  
General Staff

ADJUTANT AND QUARTERMASTER GENERALS BRANCH

A126. REQUEST HOUR REPORTS

1. Attention is directed to GRO A492/43 and in particular to para 9 thereof.
2. Units will ensure that, in future, reports reach HQ 3 Aust Base Sub Area on the first day of the months specified in 3 Aust Base Sub Area 2068 of 3 Jun 45. Reports in respect of the quarterly period ending 30 Jun 45 will be submitted forthwith.

A127. ROAD DISCIPLINE

1. Attention is directed to 3 Aust Base Sub Area Order A115/45 which provides for a maximum speed limit in WEWAK Area of 20 mph. This limit also applies to beaches.
2. Considerable damage is being caused to roads by vehicles "tracking" through soft patches. Unit and det comds will impress on all drivers the necessity of levelling the road surface by avoiding the tracks of proceeding vehicles.
3. Severe disciplinary action is to be taken against offenders.

(To be republished in Unit Orders.)

A128. ACTING NCOs - "X" LIST/

1. Cases in which hardship has resulted to acting NCOs who have been hospitalised for seven days or less, but who because of admission to an AGH or CCS direct have been X listed immediately, and so lost their acting rank, have come to notice.
2. It is understood that an amendment to GRO 87/45 para 11 (a) 111 is in course of preparation. Pending issue units will ensure that when an acting NCO is evacuated from his unit the RMO will evacuate him to the nearest field ambulance, provided the RMO considers:
  - (a) that the acting NCO is likely to be fit to rejoin his unit within seven days, and
  - (b) that admission to a field ambulance instead of direct admission to an AGH or CCS is unlikely to prejudice his recovery.
3. Field Ambulances will be prepared to provide medical treatment for cases in this category.

A129. MALARIA PRECAUTIONS

1. As from date of issue of this order patients who have had malaria are to receive 2 tabs of atobrin per day for six weeks after their discharge from hospital. This is a continuation of treatment called a "chaser" or "maintenance" course of atobrin and is NOT to be confused with the normal suppressive atobrin administration which is one tablet of atobrin for ALL 5 Aust Base Sub Area troops.
2. To simplify the administration of this "chaser" atobrin course, MOs will record on page 19 of AAB 85 the following details -
 

2 tabs of Atobrin per day until .....(date)
3. Every man who is discharged from a medical unit will have his AAB 85 inspected and if the above entry is recorded it is the responsibility of his CO or OC to see that the soldier is given 2 tablets of atobrin per day until the date specified. When the "chaser" course has been completed it will be signed off by an MO and the soldier will revert to the NORMAL suppressive atobrin administration, i.e. one tablet of atobrin per day.

(To be republished in Unit Orders).

A130. SALE OF WRISTLET WATCHES BY AUST ARMY CANTEENS SERVICE

1. A quantity of wristlet watches has been procured by NG Sec Aust Army Canteens Service.
2. Owing to limited stocks available, watches will at this stage be allocated for sale to troops in field formations only.

Q131. BLANKETS GS

1. A review of blankets GS is to be made as at 15 Jul 45.
2. Returns will be submitted by 16 Jul 45 showing the following information
  - (a) Blankets on issue as at 15 Jul 45 (including all reserve stocks and detailed issues to personnel).
  - (b) Blankets held in laundries as at 15 Jul 45 (including any reserve holdings and all working stocks).

Stock held in Ordnance Depots will not be included.

3. Units in the WEWAK area will forward returns to HQ 3 Aust Base Sub Area. Units in the AITAPE area will forward returns to Rear HQ 3 Aust Base Sub Area.

Q132. CLOTHING - SCALE OF ISSUES

1. Approval has been given by First Aust Army for the scale of issue of trousers, drill green to be increased to 3 pairs per man.
2. Units will place demands accordingly.
3. Smaller sizes are still in short-supply and will not be available for some time.

Q133. WATER TANKS. Units will submit returns showing the number and capacity of all watertanks held as at 4 Jul 45. Returns to be forwarded to HQ 3 Aust Base Sub Area by 6 Jul 45.

Lt Col  
AA & MG

NOTICES

LOST From NGDD AITAPE on or about 13 Jun 45 one metal box approx 36" x 12" x 10" with the following painted in white:

TECHNICAL EQUIPMENT  
Sig BAILEY A/J/

This equipment is on charge to 3 Aust Water Tpt Gp and any information as to its whereabouts is to be advised immediately to DAPM 3 Aust Base Sub Area.

FOUND Implements butchers, bases, wood, complete in green box bearing War Office Serial No 46204 and unit marking (brown, green, brown).

Box may be claimed from 13 Aust Indop Pro Pl.

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Serial No 28.  
Nos 141 - 145.

3 AUST BASE SUB AREA ROUTINE ORDERS

PART 1

by

COL H T ALLAN

COMD 3 AUST BASE SUB AREA

HEADQUARTERS 3 AUST BASE SUB AREA

14 JUL 45.

GENERAL STAFF

NIL

*K. H. Allan*  
Capt  
GS

ADJUTANT AND QUARTER MASTER GENERALS BRANCH

A141. AMF CENSUS

1. Reference 3 Aust Base Sub Area A2677 of 4 Jul 45. Action will be taken by all units to hold AMF Census on 14 Jul 45.
2. Para 4 of Personal Particulars of AAF A321 is not to be filled in until respective AMF OOB Serial numbers are advised by this HQ. War Office serial number will not be inserted under any circumstances.
3. After completion of AAF A321 and insertion of serial number as in para 2 above, units will forward same direct to Qld Ech & Rec in accordance with GRO 152/45. No action to forward AAF A321 will be taken by units until correct serial number is advised by this HQ.

A142. GROs, FIRST AUST ARMY ORDERS, ASOs and BASE ORDERS.

1. Units and dets will submit a return to this HQ by 20 Jul advising particulars of the following required to complete unit files:
  - (a) GROs
  - (b) First Aust Army Orders.
  - (c) First Aust Army ASOs.
  - (d) 3 Aust Base Sub Area Orders.
2. Units will quote serial numbers of all orders required.

A143. SCREENING OF LATRINES, URINALS AND SHOWERS.

1. Action will be taken forthwith by all units to ensure that latrines, urinals and showers in the proximity of roads within 3 Aust Base Sub Area are adequately screened.

C144. VEHICLE RECOVERY AND REPAIR

1. Reference 3 Aust Base Sub Area memo Q2257 of 28 Jun 45 para 2.
2. 2/82 Aust LAD is now established MISSION BEACH adjacent to EASTERN end AACs and will service all Base units WEST of W37005.
2. Units EAST of W37005 will be serviced by 329 Aust LAD.



RESTRICTED.

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Serial No 29.  
Nos 146 - 152.

3 AUST BASE SUB AREA ROUTINE ORDERS

PART 1

by

COL H T ALLAN

COMD 3 AUST BASE SUB AREA

HEADQUARTERS 3 AUST BASE SUB AREA

19 JUL 45.

GENERAL STAFF

N11

*H. J. K. ...*  
Capt  
GS

ADJUTANT AND QUARTER MASTER GENERALS BRANCH

A146. CONTAINER, INDIVIDUAL, ATEBRIN

1. A return is required to reach HQ 3 Aust Base Sub Area NOT later than 24 Jul 45 of the number of personnel on unit strength not in possession of Containers, individual, atebtrin ("Yellow Spot").

2. NIL returns will be submitted where applicable.

A147. AMF CENSUS

1. The attention of all units is directed to the provisions of GRO 152/45 para 16 - "Disposal of completed AAFs A321".

2. Where such action has not already been taken, units will ensure that completed census cards are forwarded as soon as possible direct to Queensland Echelon and Records in accordance with directions laid down in the above GRO.

3. All surplus census cards will be returned immediately to this HQ.

4. A certificate to the effect that all necessary action has been completed will be forwarded to reach HQ 3 Aust Base Sub Area not later than 27 Jul 45.

A148. HATS, WEARING OF

1. The practice of wearing bootlaces round hats or of wearing hats in peculiar shapes is to cease forthwith, and units will ensure in future that they are worn in the approved fashion.

Ample supplies of hatbands are available and units will submit indents for their requirements forthwith.

Q149. SUPPLIES OF OXYGEN FOR WORKSHOP UNITS

1. All issues of oxygen to Base Workshop units will be made through 127 Aust Bde Ord Fd Pk.

2. All empty cylinders will be returned promptly to 127 Aust Bde Ord Fd Pk on AAB 108 in duplicate, one copy of which will be receipted and returned to unit. Indents for replacement cylinders will be lodged direct with 127 Aust Bde Ord Fd Pk and issue will be made on an exchange basis.

**Q150. INDENTING FOR TYRES AND TUBES**

1. Attention is directed to 3 Aust Base Sub Area Order Q116/45.

2. When indenting for tyres units are still omitting to supply all necessary information as required in para 3 of the above mentioned Order.

3. In future information as follows will be supplied on AAF G997 -

- (a) Column "Designation" will show type of vehicle for which the tyre is required as per column 2 of Appendix 1 MGO Egmt Order 32 (formerly LV6/Tyres/2).
- (b) Column "Size etc" will show, in addition to tyre size, the type of tread required, i.e. Bar, Rib, Commercial.
- (c) Column "Catalogue etc" will show table serial number as indicated in column 2, Appendix 1 MGO Egmt Order 32.
- (d) All other columns will show information as called for on AAF G997.

4. In many instances tyres have two different rim fittings in the one size e.g. 600 x 16 tyres for trucks  $\frac{1}{2}$  ton 4 x 4 (Jeep) and Trailer Jeep have Bead Lock and Well Base rims respectively. Also the number of plies may vary.

5. EME's will NOT certify replacement warranted on indents for tyres unless above information is supplied.

6. This instruction is designed to facilitate the issue of tyres and to avoid the possibility of errors.

**Q151. WASHING OF VEHICLES IN STREAMS**

1. Vehicles will NOT be washed in salt water, but may be driven into coastal streams during ebb tide when a constant flow of fresh water is assured.

2. Vehicles will NOT be driven into water above the hub caps unless water proofing has been properly carried out by workshops and maintained. Attention is particularly directed to the danger of water entering the differential through the breather hole in the housing.

3. If at any time water enters the transmission the lubricant will be drained and replaced and the vehicle immediately submitted to LAD for inspection.

**Q152. MAINTENANCE OF ROADS**

1. Units are reminded that the best destroyer of good roads is lack of drainage, and carelessness in blocking of drains contributes greatly to this defect.

2. All units fronting roads will be held responsible to keep clear all side drains, water tables, culvert inlets and outlets on the length of the near side of the road section adjacent to their area. Vacant sectors opposite unit areas are the responsibility of Engineers.

*P. B. [Signature]*  
Lt Col  
AA & QMG

NOTICESLOST

Tropical waterproof wallet on 13 Jul 45 between 104 CCS and DAGUA.  
The wallet contained -

Pay Book (TX8702 L/Cpl JONES F M)  
AAB 83.  
AAF F204  
Commonwealth Bank Pass Book  
Blue Kangaroo Skin Wallet  
Green Fountain Pen.

Finder please advise HQ 3 Coy 19 Aust L of C Sigs.

AA AMENITIES SERVICE NOTICES

Owing to a breakdown of plant, Picture Programmes  
in the Base Area have been cancelled until further notice. //

The following goods are at present available for purchase  
by units:

Kerosene Refrigerators ("Domestic" type)  
Life-Saving Surf reels  
Shuttlecocks  
Gramophone Records  
Table tennis balls  
Fishing lines and hooks.

CHURCH SERVICES - 22 JUL 45.Church of England and Protestant Denominations

BORAM AREA - 0900 hrs YMCA Tent opposite 8 Docks Op Coy  
- 0900 hrs HQ 3 Aust Base Sub Area (YMCA Hut).

MOEM AREA - 0800 hrs 7 Aust Mech Eqp Coy  
1000 hrs 19 Aust AOD.

Roman Catholic.

BORAM AREA - 1000 hrs (morning mass) YMCA Tent opposite 8 Docks  
1800 hrs (evening mass) " " " Op Coy "

MOEM AREA - 1800 hrs (evening mass) 17 Aust Fd Coy (Mess Hut)

WEWAK POINT AREA - 1800 hrs (Evening mass) 2/2 Inf Bn (RAP)

1. The above are "Area" Services and may be attended by personnel  
of any unit.

2. All personnel not employed on essential duties will be  
given the opportunity of attending a service and unit transport  
where necessary and practicable may be provided.

At 1900 hrs Thursday of each week a Fellowship Evening  
(PD Chaplain) is held at 17 Aust Works Coy which may be attended  
by personnel of other units.



RESTRICTED

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Serial No 30.  
Nos 153 - 157.

3 AUST BASE SUB AREA ROUTINE ORDERS

PART 1

by

COL H T ALLAN,

COMD 3 AUST BASE SUB AREA

HEADQUARTERS 3 AUST BASE SUB AREA

26 JUL 45

GENERAL STAFF

NIL

*H. T. Allan*  
Capt  
General Staff.

ADJUTANT AND QUARTERMASTER GENERALS BRANCH

A155 1. 3 Aust Base Sub Area Adm Instn No 12 para 8 (a) (iii) is cancelled.

2. Detasting of water after chlorination may now be carried out.

3. It must be made clear to Unit water duty personnel that after addition of WSP the water must stand for at least 30 minutes before adding the detaster.

Q154. POL

1. Owing to the present stock position units will ensure the strictest economy in the use of Range Fuel and Auto Diesel Fuel.

2. Empty POL drums will be returned to BIFOD CAPE MOEM. Drums will NOT be accepted unless both bungs are intact and tightly screwed down.

3. Where practicable empty drums will be returned on the vehicle detailed to collect POL.

Q155. STATIONERY DEPOT - ISSUES

1. Until further notice no issues will be made from Stationery Sub Depot AITAPE.

2. Stationery Sub Depot will re-open at WEWAK and indent for stationery may be submitted on and after 10 Aug 45.

Q156. BEACH MARKINGS - WEWAK AREA

1. HQ 3 Aust Base Sub Area Q2258 of 27 Jun 45 reference Beach Working Areas is cancelled.

2. The various beach heads in the WEWAK area will be numbered as follows:

- (a) 6 Div Beachhead WOM - Beach No 1.
- (b) WEWAK Docks Area - Beach No 2.
- (c) LCT Beach BORAM - Beach No 3.
- (d) Engrs Beach MOEM - Beach No 4.

3. Prominent signs facing seaward will be installed and all future references to the beaches will be by numbers as above.

Q157 BRUSHES, CLEANING, MG (AUST) MK 1

1. The above brush has been introduced for the purpose of cleaning the interior of automatic weapons and magazines.
2. It consists of a bristle brush with a twisted wire handle and is approximately 9 inches in length, which permits it to be carried in the standard basic pouch.
3. Indents can be made on this item immediately on the scale of one per MMG, LMG and SMG on WETs of units concerned. On receipt of these stores they will be carried as part of the associated stores of the weapons concerned.

The V.A.O.S details are as follows:

<u>Cat No</u>	<u>Designation</u>
CAA.0213	<u>Section C1.</u> Brushes, Cleaning, MG, (Aust) Mk 1.

*J.E. Hardie*  
Lt Col.  
AA & QMG

NOTICES

LOST On 16 Jul 45 between 6 Aust Div Reception Camp and 3/14 Aust Fd Amb AAB 83 and AAF 204 belonging to VX38495 Pte CHANTER R J. Finder please return to MDS 3/14 Aust Fd Amb.

CHURCH SERVICES - 29 JUL 45.

Church of England and Protestant Denominations:

BORAM AREA - 0900 hrs YMCA Tent opposite 8 Docks Op Coy  
                   - 0900 hrs HQ 3 Aust Base Sub Area (YMCA Hut)  
 MOEM AREA - 0800 hrs 7 Aust Mech Eqt Coy.  
                   - 1000 hrs 19 Aust AOD.

Roman Catholic.

BORAM AREA - 1000 hrs (morning mass) YMCA Tent opposite 8 Docks  
                   - 1800 hrs (evening mass) " " " Op Coy "  
 MOEM AREA - 1800 hrs (evening mass) 17 Fd Coy (Mess Hut)  
 WEWAK POINT AREA - 1800 hrs (Evening mass) 2/2 Inf Bn (RAP)

1. The above are "Area" Services and may be attended by personnel of any unit.
2. All personnel not employed on essential duties will be given the opportunity of attending a service and unit transport where necessary and practicable may be provided.

FELLOWSHIP MEETING At 1900 hrs Wednesday of each week a Fellowship Evening (FD Chaplain) is held at 17 Aust Works Coy which may be attended by personnel of other units.

*Provost*  
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*C. 148*  
Serial No 32.  
Nos 161 - 165.

3 AUST BASE SUB AREA ROUTINE ORDERS

PART 1

by

LT COL J C HARDIE.

ADM COMD 3 AUST BASE SUB AREA

HEADQUARTERS 3 AUST BASE SUB AREA.

9 AUG 45.

GENERAL STAFF

G161. DOCKS AREA

1. The area known as No 2 BEACHHEAD is proclaimed a prohibited area.
2. No personnel unless in possession of a pass issued by this HQ or PORT DIRECTOR will be permitted to enter the docks area.
3. Working parties will be accompanied by an officer or a senior NCO who will submit a nominal roll of the party to the provost on duty.

*Ken Allan*  
Capt  
General Staff.

ADJUTANT AND QUARTERMASTER GENERALS BRANCH

A162. REVISED METHOD OF CONDUCTING MILITARY INVESTIGATIONS

Reference First Aust Army RO A117/45 and GRO 348/44 para 5A.

1. GRO 348/44 para 5A requires that Investigating Officers appointed under that GRO be furnished with terms of reference and that a copy of the terms of reference be attached to the report of the Investigating Officer.
2. In preparing terms of reference the following pro forma may be used as a guide;
  - "1. You are appointed Investigating Officer under GRO 348 to investigate and report on
  2. Your attention is directed to para 8(b) of the GRO and to para(s) (add as appropriate "19" "27" "31" and/or "37".)
  3. Your report will cover the matters mentioned in para(s) of the GRO (insert "19" "27" "31" and/or "37" as in para 2 above) ."
3. Terms of Reference to the above effect will be adequate in normal cases but if it is desired that the Investigating Officer report on other aspects reference to them should be added to para 3 of the pro forma.

A163. DUMPING OF RUBBISH AND GARBAGE

1. Attention is directed to 3 Aust Base Sub Area Adm Instrn No 12 para 7 (c) which is quoted hereunder.

"Garbage: All kitchen refuse, garbage, etc, will be incinerated daily. All empty tins will be burned, flattened and buried, in unit areas till this HQ advises location of base can and brush dump."

2. Under no circumstances will garbage and rubbish of any description be dumped outside unit areas.

A164. CONFERENCE OF UNIT EDUCATION OFFICERS

1. Conferences of Unit Education Officers will be held on the dates shown hereunder

At AAES Centre 3/14 Aust Fd Amb 1400 hrs 14 Aug 45.

At AAES Centre HQ 3 Aust Base Sub Area 1400 hrs 15 Aug 45.

2. The conference at 3/14 Aust Fd Amb will be for Unit Education Officers of all Units in MOEM Area.

3. The conference at HQ 3 Aust Base Sub Area will be for Unit Education Officers of Units in the BORAM and WEWAK areas.

4. Wherever practicable it is desired that the Unit Education Officer be present or else a unit representative.

A165 TIMBER FOR BUILDING PURPOSES

1. Materials for building purposes are supplied by RAE after approval by Formation, on Unit demands ie. S18 and cover minimum requirements only.

2. It has been reported that materials, mainly timber, have been removed from sites during absence of personnel engaged in construction and owing to lack of supplies may result in construction work in hand being delayed or completion of building programme deferred.

3. Unit and/or Det Comd will warn personnel of the irregularity of this act and severe disciplinary action will be taken against personnel misappropriating such materials.

*[Signature]* Lt Col  
MNT AA & CMG

NOTICESCOURTS - MARTIAL

The following sentence by District Court Martial is promulgated:

ACCUSED: NX78987. Spr MISERABLE C C

UNIT: 5 Pl 1 Aust Port Maint Coy.

OFFENCE: When on active service committing a civil offence that is to say stealing in that he when on active service in the field at about 0245 hrs on 3 Jun 45 stole a case containing 30 bottles of beer the property of 19 Aust L of C Signals.

PLEA: Not Guilty.

FINDING: Guilty.

SENTENCE: To under detention for 120 days.

The finding and sentence were duly confirmed by Brig R KING the officer performing the duties of GOC 6 Aust Div on 4 Aug 1945 and promulgated to the accused on 6 Aug 45.

COURTS MARTIAL

The following sentence by District Court Martial is promulgated:

ACCUSED: VX78966 Spr SMITH C S

UNIT: 5 Pl 1 Aust Port Maint Coy.

OFFENCE: When on active service committing a civil offence that is to say stealing in that he when on active service in the field at about 0245 hrs on 3 Jun 45 stole a case containing 30 bottles of beer the property of 19 Aust L of C Signals.

PLEA: Not Guilty.

FINDING: Guilty.

SENTENCE: To undergo detention for 160 days.

The finding and sentence were duly confirmed by Brig R KING the officer performing the duties of GOC 6 Aust Div on 4 Aug 1945 and promulgated to the accused on 6 Aug 45.

CHURCH SERVICES: 12 Aug 45.Church of England and Protestant Denominations

BORAM AREA - 0900 hrs YMCA Tent opposite 8 Aust Port Op Coy  
0900 hrs HQ 3 Aust Base Sub Area (YMCA Hut)  
MOEM AREA - 0800 hrs 7 Aust Mech Eqp Coy.  
1000 hrs 19 Aust AOD.

Roman Catholic.

BORAM AREA - 1000 hrs (morning mass) YMCA Tent opp 8 Port Op Coy  
1800 hrs (evening mass) " " " " " "  
MOEM AREA - 1800 hrs (evening mass) 17 Aust Fd Coy (Mess Hut)

FELLOWSHIP MEETING

At 1900 hrs Wednesday of each week a Fellowship Evening (PD Chaplain) is held at 17 Aust Works Coy which may be attended by personnel of other units.

FOUND Webbing Equipment with Basic Pouches attached containing assorted gear. Labelled NX53717 PRICE T H. Can be obtained at Orderly Room 3/14 Aust Fd Amb.

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Serial No 88  
Nos 166 - 167

3 AUST BASE SUB AREA ROUTINE ORDERS

PART 1

by

COL F N NURSE

COMD 3 AUST BASE SUB AREA

HEADQUARTERS 3 AUST BASE SUB AREA

16 AUG 45

GENERAL STAFF

NIL

*K. M. Allen*  
Capt  
General Staff.

ADJUTANT AND QUARTERMASTER GENERALS FRANCH

A166. CONTAINERS INDIVIDUAL ATEBRIN ("YELLOW SPOT")

1. Units and Dets will take action to indent for and collect containers, individual, atebirin ("Yellow Spot") on the basis of one each for all ranks.
2. Units and Dets in WEWAK Area will submit indents to MDS 3/14 Aust Fd Amb, CAPE MOEM, and in AITAPE Area to 2/11 Aust Gen Hosp.
3. Requirements will be added to the Unit or Dets next requisition for medical stores.

A167. ISSUE OF CLOTHING RATION COUPONS

1. Clothing Ration Coupons are now available at 81 Aust Depot Cash Office for bulk issue to Units and Dets who will take early action to procure same.

A168. OFFICERS - PROMOTION OF

1. Officers who have applied for release under the 5 and 2 year plan are eligible for consideration for promotion until such time as approval is actually given for release.

A169. USE OF VEHICLES FOR ATTENDANCE AT PICTURE SHOWS

1. Unit transport will NOT be used for the purpose of transporting personnel to picture shows or entertainments at CAPE MOEM site or site adjacent to 3 Aust Landing Craft Wksp (BORAM).

**A170. ADMINISTRATIVE PROVISIONS REGARDING THE DESPATCH OF MEMBERS ON LEAVE ETC**

1. Attention is directed to First Aust Army ASOs Chap 9 para 5 (a) and (b), which is quoted hereunder, for strict compliance by all concerned:

"(a) All personnel proceeding on leave to the mainland will carry with them one blanket, groundsheet, and mosquito net.

(b) All personnel will return to unit stores arms on issue to them".

**A171. CLEANING OF PICTURE AREAS**

1. The undermentioned units will be held responsible for the provision of a working party (minimum 1 NCO and 3 other ranks) to clean and maintain picture theatre sites as indicated:

**3 Aust Ldg Craft Wksp Site(BORAM)**

Hq 3 Aust Base Sub Area  
43 Aust Landing Craft Coy  
8 Aust Port Op Coy  
3 Coy 19 Aust L of C Sigs  
22 Aust Sup Dep Coy  
1 Aust D, v Pro Coy

**CAPE MOEM Site.**

17 Aust Fd Coy  
7 Aust Mech Eqpt Coy  
126 Aust Gen Tpt Coy  
3/14 Aust Fd Amb  
19 Aust AOD  
15 AUSTR Mob Ldy & Fwd  
Decn Unit  
127 Aust Bde Wksp.  
17 Aust Works Coy.

2. Work will entail the collection, disposal, of tins bottles, papers and other refuse, raking of the area and minor repairs as necessary.

3. Amenities Officer 3 Aust Base Sub Area will advise units in rotation of the dates on which working parties are required.

*A. E. Hardie* Lt Col  
AA & QMG 3 Aust Base Sub Area

**NOTICES**

**ARTS CLUB AND WRITERS CLUB**

Personnel interested in the formation of an Arts Club and Writers Club are invited to attend a meeting at AES Centre 3/14 Aust Fd Amb at 1930 hrs on Thu 23 Aug 45 for the purpose of discussing matters concerned therewith.

**CHURCH SERVICES 19 AUG 45.**

**Church of England and Protestant Denominations**

BORAM AREA - 0900 hrs YMCA Tent opposite 8 Aust Port Op Coy  
0900 hrs Hq 3 Aust Base Sub Area (YMCA Hut)  
MOEM AREA - 0800 hrs 7 Aust Mech Eqpt Coy  
1000 hrs 19 Aust AOD

**Roman Catholic**

BORAM AREA - 1000 hrs (morning mass) YMCA Tent opp 8 Port Op  
1800 hrs (evening mass) " " " " Coy  
MOEM AREA - 1800 hrs (evening mass) 17 Aust Fd Coy (Mass E)

**FELLOWSHIP MEETING** At 1900 hrs Wed of each week a Fellowship Evening (Fd Chaplain) is held at 17 Wks Coy which may be attended by personnel of other units.

C-788

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Serial No 34.  
Nos 172 - 177

3 AUST BASE SUB AREA ROUTINE ORDERS

by

COL F N NURSE.

COMD 3 AUST BASE SUB AREA

HEADQUARTERS 3 AUST BASE SUB AREA

23 AUG 45.

GENERAL STAFF

**Q172. PROHIBITED ANCHORAGES**

1. The undermentioned area at No 2 Beach WEWAK Docks Area is a prohibited anchorage except in cases of emergency for all types of craft:

"From Western Boundary of Docks Area Beach in a Northerly direction to the lighted (red) Wreck Buoy, thence in an Easterly direction to No 1 Reefer Barge (AB2038) thence in a South Easterly direction to the shore at the Eastern Boundary of the WEWAK Docks Area".

**Q173. BOUNDS**

1. No craft will under any circumstances approach any closer than 1000 yards from the shore of MUSCHU or KAIRIRU islands without written approval from HQ 3 Aust Base Sub Area.

K. M. C. C.  
Capt  
General Staff.

ADJUTANT & QUARTERMASTER GENERALS BRANCH

**A174. OFFICERS - TRANSFER TO RSL**

1. Recommendations may be submitted for transfer to the RSL of officers eligible and electing discharge who are at present held on the mainland.

**A175. OFFICERS - SECONDMENT WHILST ATTENDING SCHOOLS**

1. Applications may now be submitted for the secondment of officers whilst they are attending schools of a duration of 8 weeks or more.
2. GRO MS260/44 refers.



**Q176. ORDNANCE STORES**

1. Normal monthly bulk and maintenance issues will continue as required by units. No issues will be made against WET deficiencies unless specially desired by units. Replacement of MT and Warlike Stores will continue as necessary.

2. Stores returned to RSD will be confined only to normal unserviceable items and will NOT include serviceable unit equipment, pending further instructions from HQ 3 Aust Base Sub Area.

**Q177. ELECTRIC SUPPLY**

1. 16 Aust CRE (Wks) is responsible for the installation and maintenance of existing electric light and power circuits in 3 Aust Base Sub Area.

2. Units will not make alterations or additions to these circuits.

3. All suggested alterations will be referred to 16 Aust CRE (Wks).

*J. E. H. H. H.*  
Lt Col  
AA & QMG

**NOTICES****ACF - MONTHLY DISTRIBUTION OF COMFORTS**

1. A distribution of ACF goods consisting of the undermentioned items will be made immediately

- 1 tin sweets
- 4 pkts chewing gum
- 1 tube toothpaste
- 1 cake toilet soap
- 1 cake laundry soap

2. Base Units in the WEWAK Area will draw from ACF Store (BORAM AREA) at the undermentioned times:

Fri 24 Aug 45      0800 - 1630 hrs  
Sat 25 Aug 45      0800 - 1630 hrs

3. Units will provide own loading party and containers and will present certified copy of unit ration state to ACF Issuer.

4. Arrangements for distribution in AITAPE Area will be advised at an early date.

5. It is desired that units acknowledge this issue in Unit Routine Orders in the normal manner.

AARS NOTICES

The undermentioned activities at AARS Centre CAPE MOEM (3/14 Aust Fd Amb site) will be brought under notice of all ranks

Thu 30 Aug 45 - Inaugural meeting of Arts Club and Writers Club.

Sat 25 Aug 45 - Musical Evening (complete recital of "HMS PINAFORE")

Tue 28 Aug 45 - Play reading ("The Climax" by Somerset Maugham)

Wed 29 Aug 45 - Recorded recital of classical music.

All commencing at 1930 hrs.

CHURCH SERVICES 28 AUG 45.Church of England and Protestant denominations

BORAM AREA - 0900 hrs YMCA tent opposite 8 Port Op Coy.  
0900 hrs HQ 3 Aust Base Sub Area (YMCA Hut)

MOEM AREA - 0800 hrs 7 Aust Mech Hq Coy  
1000 hrs 19 Aust AOD

Roman Catholic

BORAM AREA - 1000 hrs (morning mass) YMCA Tent opposite  
8 Port Op Coy.  
1800 hrs (evening mass) YMCA Tent opposite  
8 Port Op Coy

MOEM AREA - 1800 hrs (evening mass) 17 Aust Fd Coy  
(Mess Hut).

FELLOWSHIP MEETING

At 1900 hrs Wed of each week a Fellowship Evening (FD Chaplain) is held at 17 Aust Hqs Coy which may be attended by personnel of other units.

CONFERENCE OF UNIT PAY CLERKS

1. A conference of Unit Pay Personnel will be held at 81 Aust Depot Cash Office at 1400 hrs on Fri 31 Aug 45.
2. It is desired that all Units and Detachments be represented.
3. Note books to be carried.

1. *ARM*

RESTRICTED

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Serial No 35.  
Nos 178 - 186.

3 AUST BASE SUB AREA ROUTINE ORDERS

by

COL F N NURSE

COMD 3 AUST BASE SUB AREA

HEADQUARTERS 3 AUST BASE SUB AREA.

30 AUG 45

GENERAL STAFF

G178. UNIT IDENTIFICATION

1. Action will be taken by all units to place a sign showing unit name at the entrance to unit lines.
2. Notices will be Black lettering on a yellow background.

G179. PHONOGRAMS

1. Units will NOT request the signal office to accept signal messages by telephone.

*Richard Allan*  
Capt.  
General Staff

ADJUTANT & QUARTERMASTER GENERALS BRANCH

A180. RETURNS

1. During the past few months the submission of returns to this Headquarters has been most unsatisfactory.
2. Incomplete, inaccurate and late returns cause unnecessary work, congestion of the signal service and delay in consolidation for higher formation. For example, returns regarding Long Service personnel, and availability of leave personnel have been received late from certain units. As allocation of shipping is based on these returns, late submission may well cause delay in movement of many personnel.
3. In future all units will ensure that returns are forwarded to reach this HQ at the stated time and the reasons for any delay in submission will be advised to this HQ by signal and the time and date at which the return will be available will be given.
4. Unit Comds will give this matter their immediate personal attention.

**A181. DRIVING OF VEHICLES BY OFFICERS**

1. All permits to drive vehicles issued by HQ 3 Aust Base Sub Area to officers of units under command will be returned to this HQ by 2 Sep for cancellation.
2. Applications for permits for officers to drive will be forwarded through normal channels to this HQ stating the reason for application. Should check of WE reveal deficiency in drivers, permit will be so endorsed and will lapse on arrival of driver personnel at unit.
3. Permits will normally expire on the last day of the calendar month in which issued. Applications for renewal or fresh permits will be forwarded in time to allow for preparation of renewal. Permits will NOT be forwarded to applicants but will be personally called for and issued against applicants signature at this HQ.
4. All permits, unless previously withdrawn or cancelled will be returned to this HQ for cancellation at the end of each calendar month.

**A182. RECOMMENDATIONS FOR FIRST APPOINTMENT TO COMMISSIONED RANK**

1. Owing to the cessation of hostilities, no further recommendations for first appointment to commissioned rank will be forwarded to this HQ.
2. Para 50 of 6 Aust Div Adm Instr 21 of 24 Jul 45 is hereby cancelled.

**Q183. WASHING OF VEHICLES IN STREAMS**

1. 3 Aust Base Sub Area Order Q151/45 is republished hereunder:
  - "1. Vehicles will NOT be washed in salt water, but may be driven into coastal streams during high tide when a constant flow of fresh water is assured.
  2. Vehicles will NOT be driven into water above the hub caps unless water proofing has been properly carried out by workshops and maintained. Attention is particularly directed to the danger of water entering the differential through the breather hole in the housing.
  3. If at any time water enters the transmission the lubricant will be drained and replaced and the vehicle immediately submitted to LAD for inspection."
2. Instances are still occurring of vehicles being driven into salt water and such action will cease immediately. Disciplinary action will be taken against offenders.

(To be republished in Unit Orders)

**Q184. CLOTHING**

1. When new clothing is issued, worn items will be returned to 6 Aust RSD for washing and reissue to PW.
2. Unit commanders will ensure this instruction is implemented as it is essential that new clothing be conserved for our own troops.

Q184. CREEK CROSSINGS

1. MISSION CREEK 333006 is impassable except at low tides.
2. Vehicles will NOT attempt crossing at any other time.
3. Drivers will NOT wash vehicles at this creek if danger of becoming bogged exists.

(To be republished in Unit Orders).

Q185. DISPOSAL OF MAIL MATTER

1. In view of the large number of personnel being discharged from this Formation the following instructions dealing with the disposal of mail matter will be put into effect forthwith:

(i) Before marching out from units for discharge, each soldier will be required to fill in a card (APS 17) indicating the address to which he desires his mail matter addressed.

(ii) Postal Orderlies will act on information endorsed on APS 17 and will retain cards for a period of not less than 6 months when they will be "listed" and returned to the Postal Officer concerned for safe custody.

(iii) On no account will mail matter be addressed to a soldier's home address unless authority, in writing, from the soldier concerned is held by Unit.

(iv) Re-addressing of mailmatter by Units to GDDs will not be permitted, unless for some special reason. Mail matter will be re-directed to one address only and no discrimination whatever as to items to be so addressed will be undertaken by Army Postal Services. The sole responsibility for re-direction instructions relating to the forwarding of mail matter will be that of the individual concerned.

(To be republished in Unit Orders).

*J. B. [Signature]*  
Lt Col  
AA & QMG

NOTICESAMENITIES

FOOTBALL. Units desirous of competing in Rugby or Aust Rules Football competitions, are requested to attend meetings to be held at Amenities office HQ 3 Aust Base Sub Area on the following dates:-

Rugby	1900 hrs Wed 4 Sep 45.
Aust Rules	1900 hrs Thu 5 Sep 45.

BOXING. Personnel wishing to take part in 19 Aust Inf Bde Boxing Competitions are requested to contact Amenities Officer HQ 3 Aust Base Sub Area.

EDUCATION NOTICES

Sat 12 Sep 45. Presentation of Gilbert & Sullivan Light Opera "HMS PINAFORE".

Mon 3 Sep 45. Play Reading.

Wed 5 Sep 45 Recorded recital of Classical Music.

All commencing at 1930 hrs, at ALES centre CAPE MOEM,  
(3/14 Aust Fd Amb Site).

FOUND Rifle No 63 82639 in WENAX POINT Area. Any unit having rifle on charge will apply to 6 Aust A Tps Coy.

CHURCH SERVICES - 8 SEP 45.Church of England & Protestant denominations.

BORAM AREA - 0900 hrs YMCA tent opposite 8 Port Op Coy  
0900 hrs HQ 3 Aust Base Sub Area (YMCA Hut)

MOEM AREA - 0800 hrs 7 Aust Mech Bqpt Coy  
1000 hrs 19 Aust AOD.

Roman Catholic

BORAM AREA - 1000 hrs (morning mass) YMCA Tent opposite 8 Port  
Op Coy  
1800 hrs (evening mass) " " " " " "

MOEM AREA - 1800 hrs (evening mass) 17 Aust Fd Coy (Mess Hut)

FELLOWSHIP MEETING

At 1900 hrs Wed of each week a Fellowship Evening (PD Chaplain) is held at 17 Aust Wks Coy at which personnel of other units may attend.

RESTRICTED

The information given in this document is not to be communicated either directly or indirectly to the press or to any person not authorised to receive it.

Serial No 36  
Nos 187 - 192

3 AUST BASE SUB AREA ROUTINE ORDERS

by

COL F.N.NURSE

COMD 3 AUST BASE SUB AREA

HEADQUARTERS 3 AUST BASE SUB AREA

6 SEP 45

GENERAL STAFF

G187. CENSORSHIP AND SECURITY.

1. This instruction is issued in view of the many recent enquiries regarding censorship and to clarify apparent misconceptions on the subject.
2. There is obviously no longer any need for the application of the strict censorship necessary during wartime. Consequently censorship rules as affecting private correspondence may now be considerably relaxed and personnel may mention any of the subjects normally prohibited by wartime regulations, e.g. units and locations, movement of troops, ships, planes, etc (see GRO 371 of 1944 Part C paragraph 4 for other subjects). However, there is no power given to formation and unit commanders to suspend the operation of censorship regulations and the above GRO remains in force, with the exception stated above. In particular no mention will be made of the subjects mentioned in paragraphs 4 (j) (k) and (l).

(6 Aust Div GSI/1710 of 5 Sep 45)

*Kim Ulla*  
Capt  
General Staff

ADJUTANT AND QUARTERMASTER GENERALS BRANCH

A188. OFFICERS - SUBSTANTIVE RANK

1. In view of cessation of hostilities, consideration of promotion of officers to substantive rank has been deferred pending reorganisation of the AMF.

(6 Aust Div AG3172 of 041200K)

A189. UNIT LINES

1. All unit lines are out of bounds to personnel of other units except those required to enter a unit camp on duty or to see a particular individual.
2. In all cases personnel of outside units who enter a unit camp will first report to the Orderly Room.

(To be republished in Unit Orders)

**Q190. CANCELLATION OF INDENTS - TECHNICAL STORES.**

1. To conserve shipping space and unnecessary handling of stores, a re-assessment of certain classes of stores now "due in" to units in fulfilment of recent indents will be made, as many of these stores are not now necessary for normal functioning of the units concerned.
2. Accordingly all unit indents for Ordnance Stores in Group V & VI (No 3 Sub Depot - Tech Stores) lodged with DADOS up to and including 25 Aug are cancelled.
3. Where it is considered that the stores are essential units will re-submit indents, stating reasons and special action will be taken.

**Q191. ENEMY VEHICLES**

1. Units will submit a return to HQ 3 Aust Base Sub Area by 1800 hrs 8 Sep 45 showing the number and type of enemy vehicles held.
2. HQ 3 Aust Base Sub Area will be immediately advised of any further enemy vehicles coming into the possession of units.

**Q192. BEER AND SPIRIT ISSUE.**

1. Beer issue on the basis of 2 bottles per man for week ending 16 Sep 45 will be issued from AACS Friday 7 Sep and Saturday 8 Sep in lieu of Monday 10 Sep and Tuesday 11 Sep respectively.
2. As beer issue will be made from stocks of loose bottles units will provide own containers and packing material.
3. Spirit issue for the month of September will be drawn Monday 10 Sep and Tuesday 11 Sep.

Lt-Col  
AA & QMG

**NOTICES**

**AUST ARMY EDUCATION SERVICE.**

The following AAES activities have been arranged:

**BORAM CENTRE (at HQ 3 Aust Base Sub Area)**

Tuesday	11 Sep	-	Play Reading
Wednesday	12 Sep	-	Music Recital
Thursday	13 Sep	-	Writers' Club
Friday	14 Sep	-	Meeting of Personnel interested in forming a Chess Club

**MOEM CENTRE (at 3/14 Aust Fd Amb)**

Monday	10 Sep)	-	Play Reading
"	17 Sep)		
Wednesday	12 Sep	-	Classical Music
Thursday	13 Sep	-	Writers' Club
Saturday	15 Sep	-	Recorded Music (Gilbert and Sullivan Opera)

All to commence at 1930 hrs



NOTICES

CHURCH SERVICES - 9 SEP 45

Church of England & Protestant Denominations

- BORAM AREA - 0900 hrs YMCA tent opposite 8 Port Op Coy  
0900 hrs HQ 3 Aust Base Sub Area (YMCA Hut)
- MOEM AREA - 0800 hrs 7 Aust Mech Eqpt Coy  
1000 hrs 19 Aust AOD

Roman Catholic

- BORAM AREA - 1000 hrs (morning mass) YMCA Tent opposite 8 Aust  
Port Op Coy  
1800 hrs (evening mass) " " " "
- MOEM AREA - 1800 hrs (evening mass) 17 Aust Fd Coy (Mess Hut)

FELLOWSHIP MEETING

At 1900 hrs Wednesday of each week a Fellowship Evening (FD Chaplain)  
is held at 17 Aust Wks Coy at which personnel of other units may attend

62/4/9

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Serial No. 37  
Nos. 193 - 200

3 AUST BASE SUB AREA ROUTINE ORDERS

PART 1

by

COL F N NURSE

COMD 3 AUST BASE SUB AREA

HEADQUARTERS 3 AUST BASE SUB AREA

13 SEP 45

GENERAL STAFF

**G 193. ENEMY BOMBS AND AMMUNITION**

1. Units will advise 16 CRE as soon as practicable of any unexploded bombs or enemy ammunition within unit areas which require removal.

**G 194. TELEPHONES.**

1. Attention is drawn to 3 Base Sub Area routine order G125 of 30 Jun 45.
2. Units with two or more officers will ensure that an officer is within unit area and available at all times.
3. Unit telephone attendants when answering telephone will advise the name of their unit to the caller.

*K. M. Hillman*  
Capt  
General Staff

ADJUTANT & QUARTERMASTER GENERALS BRANCH

**A195. DELAY IN SUBMISSION OF INVESTIGATING OFFICERS' REPORTS ETC**

1. Frequent delays are occurring in the submission to this HQ of Applications for Courts Martial, Reports of Investigating Officers, and Findings of Courts of Inquiry. In the case of Courts Martial Applications such delay leaves the accused in unnecessary uncertainty and delay in Reports of Investigations renders such further enquiries as may be required much more difficult and hinders remedial action.
2. All such Applications, Reports and Findings will be made as soon as practicable after the occurrence involved and forwarded promptly to this HQ.

3. Much delay may also be avoided by careful attention to 3 Aust Base Sub Area Administrative Instruction No 13 and to GRO 348/44. In particular, where this GRO directs immediate action by a CO care will be taken that this is done.

**A196. SAFETY OF PERSONNEL IN SMALL CRAFT.**

1. Attention is directed to 3 Aust Base Sub Area 3112 of 10 Sep 45 for strict compliance by all ranks.

**A197. MEDICAL AND DENTAL ATTENTION**

1. Attention is directed to GRO 155/45.

2. Units will ensure that the synopsis given in Appendix "A" to the GRO is promulgated to all ranks prior to marching out for onward movement to the mainland.

**A198. CONVEYING OF PERSONNEL BETWEEN SHIP AND SHORE.**

1. O's C units, in possession of water craft will warn personnel under command that it is an offence to convey personnel in the port of WEWAK between ship and shore or vice versa, unless such trip is authorised by 8 Aust Mvt Control Gp or other approved control.

2. O's C Port Op Coys, Landing Craft Coys and other units or dets having duty connected with port working will ensure that no personnel other than those in possession of an authorisation to do so, will be allowed to board or leave any ship per medium of Coy etc craft.

3. The point of embarkation and/or disembarkation unless otherwise directed, will be the prescribed Docks Area.

**Q199. POL DRUMS**

1. Action will be taken to clear unit areas of all empty POL drums that are NOT being used for domestic purposes.

2. Empty drums complete with bungs and tightly screwed down will be returned to BIPOD CAPE MOEM. All other drums will be returned to 3 Aust Corps Salvage Unit CAPE MOEM.

**Q200. MAINTENANCE OF MECHANICAL VEHICLES.**

1. Attention of all CCs and OCs Detachments is directed to their personal responsibilities and those of transport officers laid down in GRO 339/43 and appendices.

2. The correct administration of unit transport is to be carried out vigorously. AEMT inspections of all transport with Base units are in process and will be accelerated. Full investigations will be made where there is any indication of neglect.

*J. E. Harachi*  
Lt Col  
AA & QMG.

NOTICES.

LOST. At BORAM BAY beach in vicinity of bridge east of DID - chromium plated "Lavina" wrist-watch with initials "A.G." on back. Finder please return to HQ 22 Aust Sup Dep Coy.

CHURCH SERVICES - 16 SEP 45Church of England & Protestant Denominations.

BORAM AREA -- 0900 hrs YMCA tent opposite S Aust Port Op Coy  
0900 hrs HQ 3 Aust Base Sub Area (YMCA Hut)

MOEM AREA -- 0900 hrs 7 Aust Mech Eqpt Coy.  
1000 hrs 19 AOD  
1900 hrs 16 CRE.

Roman Catholic.

BORAM AREA -- 1000 hrs (morning mass) YMCA Tent opp S Port Op Coy  
1800 hrs (evening mass) " " "

MOEM AREA -- 1800 hrs (evening mass) 17 Aust Fd Coy (Mess Hut)

Units will ensure that the times and locations of the above services are promulgated to all ranks.

FELLOWSHIP MEETING.

At 1900 hrs Wednesday of each week a Fellowship Evening (PD Chaplain) is held at 17 Aust Works Coy at which personnel of other units may attend.

RESTRICTED

The information given in this document is not to be communicated either directly or indirectly to the Press or to any person not authorised to receive it.

Serial No 39  
Nos 201 - 205

3 AUST BASE SUB AREA ROUTINE ORDERS

PART 1

by

COL F.N. NURSE

COMD 3 AUST BASE SUB AREA

HEADQUARTERS 3 AUST BASE SUB AREA

20 SEP 45

GENERAL STAFF

NIL

*Kim Allan*  
Capt  
General Staff

ADJUTANT & QUARTERMASTER GENERALS' BRANCH

A201. ADJUSTMENT OF UNIT AFFAIRS ON DISBANDMENT OR REORGANISATION

Attention of all COs is directed to GRO 229/45 dealing with the formation and duties of unit cadres for finalising unit affairs on disbandment or reorganisation.

A202. DEMOBILISATION STATISTICS.

Attention is directed to First Aust Army Order A142/45 of 8 Sep 45. Two additional copies of statistics will accompany copy of AAT W3009 normally submitted to this HQ.

A203. UNIT CAMP STANDING ORDERS

All units will forward to reach this HQ by 25 Sep 45 a copy of Unit Camp Standing Orders. If not already in existence, such Orders will be compiled and issued immediately.

Q204. ENGINES, SPARK IGNITION - FIRE HAZARD

Attention is directed to GRO 222/45 for strict compliance by all ranks and for republication in unit routine orders.

Q205. CONSERVATION OF RUBBER

1. An Assistant Rubber Inspector is now attached to DADME Staff on this HQ. His services are available on application to DADME on all matters concerning tyres.

2. Inspections of tyres on all vehicles of all units under comd will commence forthwith. Consistent with the maintenance of essential duties units will make vehicles available as required and render any assistance necessary.

Q205. CONSERVATION OF RUBBER (contd)

3. Particular attention will be paid to unit tyre maintenance as laid down in the following orders:-

GROs 10/43, 174/45, 227/45.  
MGO Eqt Orders LV6/Tyres/2, LV6/Fd/1.  
HQ 3 Aust Base Sub Area R0s Q116/45, Q150/45

4. Snap checks will be made on the road to ensure correct tyre inflation pressures etc are being maintained.

1 Lt-Col  
AA & CMC

NOTICES

FOUND.

Rifle D96638, bayonet, scabbard and sling in vicinity No 2 Beach. Unit having rifle on charge will obtain same from 17 Aust Fd Coy.

CHURCH SERVICES - 23 SEP 45

Church of England & Protestant Denominations.

BORAM AREA - 0900 hrs YMCA tent opposite 8 Aust Port Op Coy  
1000 " HQ 8 Aust Inf Bde  
1830 " HQ 3 Aust Base Sub Area (YMCA Hut)  
1830 " 43 Aust Ldg Craft Coy (Rec Hut)

MOEM AREA - 0900 hrs 7 Aust Mech Equip Coy  
1000 " 19 Aust LOD  
1900 " 16 Aust CRE (Wks)

Roman Catholic.

BORAM AREA - 1000 hrs YMCA Tent opposite 8 Aust Port Op Coy  
(morning mass)  
1800 hrs YMCA Tent opposite 8 Aust Port Op Coy  
(evening mass)

MOEM AREA - 1800 hrs 17 Aust Fd Coy (Mess Hut) (evening mass)

Units will ensure that the times and locations of the above services are promulgated to all ranks. It will be noted that several amendments in times and locations have been made concerning 23 Sep 45.

FELLOWSHIP MEETING

At 1900 hrs Wednesday of each week a Fellowship Evening (PD Chaplain) is held at 17 Aust Works Coy at which personnel of other units may attend.

RESTRICTED.

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Serial No 20.  
Nos 206 - 215.

3 AUST BASE SUB AREA ROUTINE ORDERS.

PART 1  
by

COL F N NURSE

COMD 3 AUST BASE SUB AREA

HEADQUARTERS 3 AUST BASE SUB AREA.

27 SEP 45.

GENERAL STAFF.

G206. BOUNDS

1. BIG ROAD and areas EAST of CAPE MOREM are out of bounds to all troops not in possession of a pass issued by this Headquarters. Passes will only be issued to essential duty personnel.

G207. TELEPHONES.

1. Owing to the number of units on the Base Signals System, telephone conversations will be cut down to the minimum time. If the person called is not available without delay, a message will be left or a subsequent call made. Holding up lines is to be avoided at all times.

*Ken. Allan*  
Capt.  
General Staff.

ADJUTANT & QUARTERMASTER GENERALS B RANCH

A208. PRECAUTIONS AGAINST FIRE AND ACTION IN THE EVENT OF FIRE.

1. All units are required to prepare, bring to the attention of all ranks, and enforce compliance with unit Fire Orders.
2. A copy of such Standing Orders is to reach HQ 3 Aust Base Sub Area by 3 Oct 45.
3. All ranks will be informed that breach of unit Standing Orders will result in disciplinary action against the person responsible.
4. In particular the provisions of GRO 586/43 para (j) which require that no fire will be lit in proximity of tents or huts except under the authority of a commissioned officer who is responsible to ensure that such fire is subsequently extinguished, must be observed.
5. Attention is also directed to GRO 348/44 para 26 which provides (i) for immediate notification to superior authority of details of the fire and damage caused thereby and (ii) that the Investigating Officer will be appointed by superior authority (in this case 3 Aust Base Sub Area) and not by the CO of the unit concerned.

**A209. DISPOSAL OF BURNT TINS - CAPE MOETM**

1. Burnt tins are being dumped indiscriminately in the CAPE MOETM Area.
2. After burning and crushing tins units will dump them in nearest bomb crater. When bomb crater is almost full units will notify 8 Aust Malaria Control Unit accordingly and that unit will cover and seal the dumps.
3. On no account will tins be dumped in swamps.  
(To be republished in Unit Orders).

**A210. AAFs BECOS - OFFENCE REPORTS**

1. Particular care will be taken in the preparation of offence reports to comply with the requirements introduced by paras 11(a) and (f) of GPO 215/44.

**A211. PROHIBITION OF ENTRY OF ANIMALS INTO AUSTRALIA.**

1. Australia is at present free from many of the animal and bird diseases which are prevalent in some of the foreign countries and adjacent islands where Australian forces have been deployed and the introduction of such diseases to Australia would be a national calamity.
2. GPO 55 45 covers the prohibition of the return of all animals, birds or reptiles including those on unit WEs and the enforcement of its provisions is the responsibility of every officer and NCO, particularly ESOs, ATOs, COs and OC Troops.
3. Small animals, birds or reptiles can be concealed in kits and special vigilance by all officers and NCOs is necessary to prevent the evasion of the Quarantine Regulations. Any animals birds or reptiles discovered after embarkation will be destroyed immediately. (6 Aust Div RO 148/45) To be republished in unit orders.

**Q212. DDT INSECTICIDE.**

1. A mistake by cooks of substituting DDT for baking powder resulted in two personnel having to be admitted to hospital for treatment.
2. DDT is tasteless and bears a physical resemblance to flour, so mistakes of the above nature could be made.
3. In order to avoid such mistakes, all DDT issues by AASC will be labelled with red letters "DDT INSECTICIDE - POISON".
4. Under no circumstances will DDT be stored in unit kitchens and special care will be taken to see that no mistakes are made in issues. (6 Aust Div RO 146/45) To be republished in unit orders.

**Q213. LIQUOR SUPPLIES.**

1. In future all requisitions by Base Units on AACS for liquor supplies will be by submission of a copy of the latest unit AAF W3006 which will be certified as correct in all particulars by the commanding officer. For the purpose of this order the CO will be the senior executive officer of the unit or detachment.
2. AACS will reject any requisition not complying with this order and will advise this HQ of any irregularity.



Q214. EMPLOYMENT OF NATIVES.

1. First Aust Army Adm SOs Ch 4 and Ch 17 are part quoted for information of all ranks:

"Except where approval has been given by HQ First Aust Army for natives to be employed on other duties they will be employed only on the following tasks:-

Engineers works, hut construction, carrying, clearing and grass cutting, malaria control, crews for small water craft, docks operating, general labouring (Dumps, unloading ships)" (Ch 4)

"A member will not supply or cause to be supplied any arms, amm or explosives to a native, other than a native who has been authorised in writing by an ANGAU District Officer or Ass District Officer acting under his instructions to be in possession thereof" (Ch 17).

2. Natives will not be used for purposes other than as set out above and at all times only the minimum numbers are to be used.

*J. B. Standie*  
Lt Col  
AA & QMG

NOTICES.

FOUND. - Rifle No C88261 on roadway in vicinity 2/15 Aust Fd Amb. Unit having rifle on charge will collect same from HQ 3 Coy 19 Aust L of C Sigs.

RHODES SCHOLARSHIPS. The attention is drawn to the notice contained in GSC of 24 Aug 45, relative to the revival of Rhodes Scholarships. Copies of special memorandum containing details of conditions of eligibility etc may be inspected at HQ 6 Aust Div.

LOST. - Officer's valise marked VX89845 Lt L M PENN TONKIN 61062. Any information concerning same to be given to HQ 19 Aust Inf Bde.

LOST. - Wristlet watch inscribed on back NX39088 Pte ABD00 P between WEWAF POINT and CAMP INS. Finder please return to 2/2 Aust Inf Bn.

LOST - Smith and Wesson pistol .38 Number P1131. Lost on Sunday 26 Aug between WOM and Sawmill Road off BIG ROAD. Finder please return to HQ 6 Aust Div.

LOST - Paybook issued to WX7837 Spr EVANS F A W 2/22 Aust Fd Fk Coy. Any information to be given to soldier's unit.

FOUND - Leather purse containing a sum of money and American coins. May be claimed from Camp Comdt HQ 6 Aust Div.

FOUND. - Smith and Wesson .38 pistol No 902966. Units will check records and advise DAP 6 Aust Div if above weapon is on charge.

FOUND - Three gold signet rings at 2/7 Aust Fd Amb MDS. May be claimed on identification from QM 2/7 Aust Fd Amb.

## NOTICES (cont'd).

No 4 Pumping Set consisting of

- (a) Petter pump motor No 11493
- (b) Flexible drive - 18' length
- (c) Pump No 24728A
- (d) Hoses armoured - lengths 7.

has been removed from location on opposite side of road to WEWAY coral pit. All units will make a careful check to locate this set and any information gained will be promptly forwarded to HQ 6 Aust Div.

CHURCH SERVICES - 30 SEP 45.Church of England and Protestant Denominations.

BORAM AREA - 0900 hrs YMCA tent opposite 8 Aust Port Op Coy  
 1000 hrs HQ 8 Aust Inf Bde.  
 1830 hrs HQ 3 Aust Base Sub Area (YMCA Hut)  
 1830 hrs 43 Aust Ldg Cft Coy (Rec Hut).

MOEM AREA - 0900 hrs 7 Aust Mech Eqpt Coy.  
 1000 hrs 19 Aust AOD  
 1900 hrs 16 Aust CRE (Wks).

Roman Catholic.

BORAM AREA - 1000 hrs YMCA Tent opposite 8 Port Op Coy  
 (morning mass).

1800 hrs YMCA Tent opposite 8 Aust Port Op Coy  
 (evening mass)

MOEM AREA - 1800 hrs 17 Aust FA Coy (Mess Hut) (evening mass).

Units will ensure that the times and locations of the above services are promulgated to all ranks. It will be noted that several amendments in times and locations have been made over the last two weeks.

FELLOWSHIP MEETING.

At 1900 hrs Wednesday of each week a Fellowship Evening (PD Chaplain) is held at 17 Aust Works Coy at which personnel of other units may attend.

Restricted.

04/8/10

Information given in this document is not to be communicated  
either directly or indirectly to the press or to any person not  
authorised to receive it.

Serial No 41:  
Nos 216-224.

3 BASE SUB AREA ROUTINE ORDERS PART 1.

BY

COL F N NURSE

COMM 3 BASE SUB AREA

HEADQUARTERS 3 BASE SUB AREA.

4 OCT 45

GENERAL STAFF

G216. AIR LETTER SERVICE.

1. Air Letter Service will close at Signals Office Headquarters  
3 Base Sub Area 0945 hrs daily.

G217. UNIT DESIGNATIONS.

1. Attention is directed to GRO 235/45 and the deletion of  
the abbreviation "AUST" from signals and correspondence except  
in certain specified cases.

*Km Allen*

Capt  
General Staff.

ADJUTANT & QUARTERMASTER GENERALS BRANCH

A218. COMMAND

1. As from 28 Sep 45 Q21453 Capt F. S. Stephenson will administer  
command of 3 Coy 19 L of C Sigs vice NX136736 Maj. G. E. Boseley.
2. As from 1 Oct 45. NX33547 Capt A W TABERNER will administer  
command of 4 Inf Tps Wksp vice NX151337 Maj K J A McILVRIDE.
3. As from 1 Oct 45 NX151337 Maj K J A McILVRIDE will  
administer command of 127 Wde Wksp vice WX11003 Maj R A DUKE.
4. As from 3 Oct 45. WX36755 Capt L R HARDING will administer  
command of 7 Mech Bqpt Coy vice NX12194 Maj F C FITZNEAD.

A219. UNIT PAY PROCEDURE.

1. Prior to departure of Units from this accounting area  
certain action in regard to financial procedure is required:
2. The attention of Commanding Officers is therefore drawn  
to the provisions of GROs covering the action necessary under the  
following headings:

Adjustment C Cash Advances	- GRO 320/44(para 17)
Acknowledgment of Petty Cash Advance held	- GRO 263/43(para 8)
Return of Combined Fome Leave Passes and Railway Tickets	- GRO 720/43(para 3-g)
Return of Clothing Ration Coupons	- GRO 130/45(para 44).

3. A certificate of clearance must be obtained from the Depot Paymaster servicing the Unit prior to embarkation and this certificate will also include the acknowledgement that Pay Sgts Receipts have been correctly accounted for.

**A220. REPORTING LOSS OR DAMAGE TO STORES.**

1. In all future cases of loss or damage to stores etc units will immediately notify this Headquarters of the fact in writing and wherever practical state value of stores etc.

2. Hq 3 Base Sub Area will appoint the investigating officer except in cases of minor loss or damage when the unit will be instructed to appoint its own investigating officer.

**Q221. DEFICIENCIES IN CLOTHING NECESSARIES AND EQUIPMENT.**

1. Considerable difficulty is being experienced by Formations on the mainland in respect of personnel marched in for disposal who on kit inspection are found to be deficient in items of clothing necessities or personal equipment.

2. In many instances it has been ascertained after investigation that items of this nature recorded in the member's Record of Service Book as being in his possession, have in fact been previously withdrawn from him, but that action has not been taken to make the necessary entries in his Record of Service Book and to issue a receipt (AAF F25A).

3. In some instances items of unit equipment (e.g. binoculars, compasses, Bren guns, mortars and watches) have been recorded in the Record of Service Book as personal issues notwithstanding the provisions of GRC 369/44 para 15.

4. Failure to comply with existing instructions regarding the matters referred to above may involve difficulties and delays in administration, and hardship to individual members, particularly in the case of members being discharged.

5. Units will accordingly ensure that the provisions of paras 8 and 15 of GRC 369/44 and Part IV of GRC 299/44 are strictly complied with in future.

**Q222. SOLID FUEL.**

1. Authority is granted for the general issue of Solid Fuel (canned heat) for heating and burning purposes.

2. No scale of issue will apply. AB55 indents will be submitted by units to DID stating quantity required.

**Q223. ACCIDENTS WITH STANDARD AND IMPROVISED PETROL AND OIL FUEL BURNERS.**

1. A number of accidents involving injuries to personnel have occurred during the past month.

2. With the lack of suitable wood in the area, units are using many types of home made burners for heating, which although satisfactory from an efficiency point of view are dangerous when NOT handled with care. Every accident noted can be attributed to both carelessness and lack of knowledge.

3. When improvised burners are used for heating, the fuel line from the drum to burner should be NOT less than 10 feet. All taps to be leak-proof and extreme care taken when lighting burners.

are  
4. Certain types of heaters/designed for use with special fuel, substitutes are dangerous. The following is a guide to correct fuel and no other substitute will be used:

<u>Type of Stove.</u>	<u>Fuel.</u>
PRIMUS SVEA Companion Athena	Kerosene (lighting)
"EEZE FIRE "(Twin range) (On barges launches etc)	Kerosene (lighting)
GLORIA (twin range)	Range fuel.
HYDRA BURNER(Aust Type)	Range Fuel or MTSO.

5. Any special advice on the use and/or improvisation of domestic burners can be obtained from Lt FITCH 3 Base Sub Area AACC representative.

6. Under no conditions will Petrol be used for hygiene purposes. Used engine oil, distillate fuel and/or canned heat will be used.

**Q224. UNIT STORES ACCOUNTS - PRELIMINARY ACTION FOR FINALISATION.**

1. Attention is directed to First Aust Army RO Q147 of 22 Sep 45 indicating preliminary action to be taken forthwith by ALL units for finalisation of stores accounts.

*J. C. Stoddart* Lt Col  
AA & QMG

**NOTICES.**

FOUND: A/B83 VX85903 Pte NEWMAN S J. May be collected from Aq Registry Hq 3 Base Sub Area.

**CHURCH SERVICES - 7 OCT 45.**

**Church of England and Protestant Denominations.**

BORAM AREA - 0900 hrs YMCA tent opposite 8 Port Op Coy  
1000 hrs Hq 8 Inf Bde.  
0800 hrs (Holy Communion) Hq 3 Base Sub Area YMCA Hut)  
1830 hrs 43 Landing Craft Coy (Rec Hut).

MOEM AREA - 0900 hrs 7 Mech Eqpt Coy  
1000 hrs 19 AOD  
1900 hrs 16 CRE (Wks).

**Roman Catholic.**

BORAM AREA - 1000 hrs YMCA Tent opposite 8 Port Op Coy (Morning Mass)  
1800 hrs YMCA Tent " " " (Evening Mass)

MOEM AREA - 1800 hrs 17 Fd Coy(Mess Hut) (Evening Mass).

Certain alterations have recently been made in the times of Services. Units will ensure that the times and locations of the above Services are promulgated to all ranks.

RESTRICTED.

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Serial No 42.  
Nos 225 - 233.

3 BASE SUB AREA ROUTINE ORDERS PART 1.

by

COL F N NURSE.

COMD 3 BASE SUB AREA.

HEADQUARTERS 3 BASE SUB AREA.

11 OCT 45.

GENERAL STAFF.

NIL

*K. Allan*  
Capt  
General Staff

ADJUTANT & QUARTERMASTER GENERALS BRANCH

A225. STANDING ORDERS.

1. The following standard times for Reveille and Lights Out will be adopted forthwith in all Base Sub Area units:-

Reveille            0615 hrs.  
Lights Out        2200 hrs.

2. Times for shift workers or other special duty personnel will be as required by Co.

A226. MONTHLY REPORTS - ANTI MOSQUITO SQUADS.

Monthly Reports of activities of unit anti mosquito squads vide 3 Base Sub Area MD45/72/6 of 30 Mar 45 (not to all units) are no longer required.

A227. ROAD CIRCUIT - CAPE MOEM.

1. A link road between Cemetery Site CAPE MOEM and 16 AAD is now open to traffic.

2. All personnel concerned will be instructed to use this road when proceeding to 19 AOD, 6 RSD, 16 AAD and other units in that vicinity, instead of using the road past 16 CRE (wks).

A228. UNATTENDED VEHICLES.

1. Attention is directed to 3 Base Sub Area Order A102/45. Instances of disobedience of this Order are occurring.

2. The abovementioned Order will be republished in all Unit Orders and unit/dot coms will ensure that it is strictly complied with.

3. Details of authorised parking areas will be notified by HQ 3 Base Sub Area as and when they are established.

Q229.

CENSUS OF WARLIKE STORES - MT VEHICLES.

1. To simplify provision of MT spare parts it is proposed to reduce the number of makes and, if possible, models of vehicles which will remain in the VEWAF Area. An endeavour will be made to concentrate on Trucks  $\frac{1}{2}$  ton 4x4 Fd Willys and Trucks 3-ton Fd with a few other special vehicles which cannot be replaced. The vehicles in best condition will be retained.
2. To facilitate this all units will, when submitting Monthly Census of Warlike Stores MT Vchs (AAF E5-9a) on 20 Oct 45, include classification in accordance with GRO 31/45, para 5, and add make and model of vehicle.
3. If any doubt exists as to model of vehicle, reference may be made to AEME or AASC Wksp for identification. Most vehicles in the Base Sub Area will have been reclassified recently by AEME inspectors at present on circuit. If not, and the units believe that the vehicles classification now differs from that on windshield or in logbook, a note to that effect should be added.

Q230.

ARMAMENT - SMALL CRAFT.

To prevent deterioration of weapons mounted on small craft action will be taken to remove all weapons and return them to Returned Stores Depot after maintenance and tropic proofing has been completed.

Q231.

AMMUNITION - MONTHLY CENSUS.

Attention of units is drawn to GRO 232/45. Submission of E5-16(a) to DADDS no longer required.

Q232.

SMALL ARMS & ASSOCIATED STORES - RECONDITIONING AND PRESERVATION OF

1. (a) In order that small arms and associated stores may be stored for an indefinite period in Ordnance Depots in 3 Base Sub Area or on the mainland, such equipment will, as far as possible, be made fully serviceable in the field and given preservative treatment before packing and eventual return to 6 RSD.
- (b) Equipment covered by this instruction includes rifles pistols, SMGs, Mas and mountings, Mortars, PITA, Flame Throwers and associated stores.
- (c) An inspection of SA is at present being made by circuit armourers from 127 Bde Wksp. Units will ensure that ALL such stores are made available to armourer for inspection. Units already inspected which have any items which have not been inspected, will contact 127 Bde Wksp to arrange inspection.
- (d) After inspection and, where necessary, repair - the extent of which will be covered by the availability of spare parts, and/or modification parts - all equipment, other than that on personal issue, will be treated with Corrosion Preventive Type B under unit arrangement. Until supplies of CP Type B become available, Grease type CG 1 (AL) may be used in lieu. Immediately after treatment the equipment for storage will be carefully and correctly packed in chests or boxes, the lids of which will be secured, where possible, with screws.
- (e) Equipment sentenced for 4th echelon repair will be segregated at unit Ho; each item will be covered by an AAF F114. DADME 3 Base Sub Area will arrange for confirmation of the sentence of the inspecting armourer and, where necessary, for the issue of C's of R. The equipment for repair will then be treated with preservative under unit arrangements in accordance with MGO Dept Order 159 App H, (receipt of which is expected shortly) and returned to 6 RSD.

3.

(f) Equipment on issue to unit personnel will be maintained by such personnel in accordance with current instructions. Frequent inspections will be undertaken by armourers to ensure no deterioration is in evidence.

2. Other Technical Stores.

Units will take necessary action to prepare for shipment all other technical stores held by them which are NOT required for their present role. Preservative treatment and packing will be carried out in accordance with MGO Eght Order 159.

3. Disposal of Stores.

All technical stores covered by paras 1 and 2 above which can be suitably stored by units will be held for return with unit to mainland but if no suitable storage exists it may be returned to 6 RSD. (This applies to equipment of units NOT disbanded in this area). Instructions regarding the disposal of equipment by units upon disbandment in this area are contained in GRC229/45, part XVII.

4. The unit is responsible that all serviceable equipment to be returned to 6 RSD is treated and packed to the satisfaction of Ordnance Representatives. Where required, AEME will arrange technical supervision of preservative treatment. Units' QMs should obtain such advice as is required on packing of equipment from LAOC.

5. All items packed for return to 6 RSD will be clearly marked on exterior showing

- (a) Nomenclature
- (b) Quantity
- (c) Sentence (if any)
- (d) Preservative treatment applied.

*J. B. Oddie*  
AA & QMG 5 Base Sub Area Lt Col

NOTICES.

FOUND. - On 7 Oct 45 in overturned canoe at DALLMAN HARBOUR, two water bottles and haversack containing tinned foods and marked Q152188 Pte COLLYER. Advise unit identity of soldier concerned. Articles may be collected from 6 Div Pro Coy.

CHURCH SERVICES - 14 OCT 45.

Church of England and Protestant Denominations.

BORAM AREA - 0800 hrs (Holy Communion) HQ 3 Base Sub Area YMCA Hut  
0900 hrs YMCA tent opposite 8 Port Op Coy  
1000 hrs HQ 8 Inf Bde.  
1830 hrs 43 Landing Craft Coy (Rec Hut)

MOEM AREA - 0900 hrs 7 Mech Eght Coy  
1000 hrs 19 AOD  
1900 hrs 16 CRE (Wks).

Roman catholic.

BORAM AREA - 1000 hrs YMCA Tent opposite 8 Port Op Coy (Morning Mass)  
1800 hrs " " " " (Evening " )

MOEM AREA - 1800 hrs 17 Fd Coy (Mess Hut) (Evening Mass).

Units will ensure that the times and locations of the above services are promulgated to all ranks.



Ch 19/10.

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Serial No 43.  
Nos 234 - 239

3 BASE SUB AREA ROUTINE ORDERS PART 1

by

COL F N NURSE

COMD 3 BASE SUB AREA

HEADQUARTERS 3 BASE SUB AREA.

18 OCT 45.

GENERAL STAFF.

G234. DISPOSAL OF ACF GOODS.

1. Attention is directed to GPO 229 para 8 relative to disposal of ACF property.
2. Units will submit return (3 copies to ACF Commissioner, 1 copy Amenities Offr 3 Base Sub Area), of all stocks held. Returns will be submitted by 31 Oct.
3. Units will ensure that all ACF stores are returned prior to disbanding or return of unit to the mainland. NO stock will be transferred to another unit, without first obtaining permission to do so from ACF Commissioner.

Capt.  
General Staff.

A235. WITHDRAWALS OF PAY ON DISCHARGE.

1. A recent article in Guinea Gold dated 10 Aug 45 under the heading "Veterans Not to 'blow' Deferred Pay" stated, inter alia that members on being discharge would be permitted to draw a maximum amount from their pay account irrespective of the credit then appearing in their paybooks.
2. LHC now advises that an instruction has been issued providing that paymasters at an LTD or ACF discharge depot may pay to any member about to be discharged, such amount as the member desires to draw up to the extent of credit in his paybook.
3. Para 2 is to be promulgated to all troops.

A236. ROUTINE MALARIA TREATMENT.

1. 3 Base Sub Area Order A123/45 is cancelled.
2. In future, personnel will take one atabrin tablet daily after discharge from hospital and "chaser" course outlined in the above mentioned order will be discontinued.

**A237. OATHS AND STATUTORY DECLARATIONS.**

1. Only persons authorised by the D A or the A A may administer may administer oaths in any Military Proceedings or enquiries.

2. Such persons include:

- (a) An Attesting Officer on enlistment.
- (b) A CO at an Orderly Room.
- (c) An officer taking a Summary of Evidence.
- (d) The President or Judge Advocate of a Court Martial.
- (e) The President of a Court of Enquiry.

3. An Investigating Officer may NOT administer an oath. If of the rank of Captain or above he may, if so directed by the convening authority e.g. in case of conflict of testimony, take evidence in the form of a Statutory Declaration.

4. An officer of or above the rank of Captain is empowered by the National Security Regulations to administer an oath to a member of the forces but only for use in Civil Proceedings.

**A238. HYGIENE AND SANITATION.**

1. The introduction of unauthorised hygiene appliances has been noticed in some units.

2. Under no circumstances will any changes be made in the existing approved Hygiene Appliances without the approval of A/Hygiene Officer 3 Base Sub Area.

3. Unit and Det Comds will take necessary measures to ensure that there is no lowering in the general standard of hygiene.

**A239. ROAD CIRCUIT - CAPE MOEM.**

1. Amn Depot areas are "Prohibited Areas". Signs are erected on boundaries on 16 AAD where CAPE MOEM Link Road passes through Ammunition Depot.

2. Vehicles will NOT halt within the Depot Area, nor will personnel leave vehicles enroute through this area.

3. All personnel will be warned against the careless disposal of cigarette butts or matches in this vicinity.  
(To be republished in Unit Orders).

*J. B. Hardi*  
Lt Col  
AA & QMG.

**NOTICES.**

LOST - Binoculars Prismatic Serial No 54735. Units will make physical checks of binoculars held, and HQ 3 Base Sub Area will be notified immediately if missing instrument is located.

**CHURCH SERVICES.**

As per Routine Order Serial No 42 of 11 Oct 45.

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Serial No 44  
Nos 240 - 241

3 EAST SUB AREA ROUTINE ORDERS PART 1

by

COL F W NURSE

COMD 3 EAST SUB AREA

HEADQUARTERS 3 BASE SUB AREA

25 OCT 45.

GENERAL STAFF.

NIL.

Capt  
General Staff.

ADJUTANT & QUARTERMASTER GENERALS BRANCH.

A240. FIRE PRECAUTIONS.

1. Accidents have recently occurred as a result of fires causing the explosion of UMB and Japanese ammunition.
2. Before any fire is lit, a careful examination will be made of the surrounding area to ensure that no IAB or ammunition is present and concealed by grass, undergrowth etc.  
(To be republished in Unit Order)

A241. TESTING TYRE PRESSURE GAUGES.

1. Inspection of Unit vehicle tyres and Maintenance equipment in this area by Tyre & Rubber Inspector reveals a considerable number of inaccurate and unserviceable Tyre Pressure Gauges, with consequent incorrect tyre pressures.
2. As apparatus for accurate testing of gauges has now been installed in the area, all units holding MT are directed to send all Tyre Pressure Gauges to 2/82 LAD or 329 LAD, as applicable, at least once each month for testing, and adjustment where possible.
3. These gauges are very sensitive instruments and must be given particular care and attention to ensure accuracy. Dust and mud must always be removed from tyre valve before using gauge to prevent particles of dirt entering gauge.

Lt-Col.  
AA & QMG

CHURCH SERVICES.

As per Routine Order Serial No 42 of 11 Oct 45

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Serial No 45  
Nos 242 - 249

3 BASE SUB AREA RETURN ORDERS PART 1

by

COL F H LURCH

COMM 3 BASE SUB AREA

HEADQUARTERS 3 BASE SUB AREA

1 NOV 45

GENERAL STAFF

MIL.

*A. H. Smith*  
Capt  
General Staff

ADJUTANT & QUARTERMASTER GENERAL'S BRANCH

A242

RETURNS

1. Ref 3 Base Sub Area Order A180/45.  
The weekly W3006 return (unit strength as at 0600 hrs each Saturday) is required to reach this HQ the same day for consolidation and forwarding to 6 Div.
2. This return has been received from units as late as 24 hours after it is required at this HQ.
3. There is no reason why this return should not be promptly submitted and if necessary, the return should be compiled on Friday evening for immediate despatch to HQ 3 Base Sub Area, the following morning.

A243

INJURIES - SIGNING OF AAF D 11

1. The submission of Investigating Officer's reports and AAF D11s will NOT be delayed should the injured member be physically unable, due to his injuries, to sign his name.
2. In such cases he will make his mark on the documents concerned and the detail set out hereunder will be followed :-

his  
" Signed John X Smith "  
mark

"I certify that the above document was read over by me to the above John Smith and that he appeared fully to understand the same and affixed his mark in my presence."

**A243 Continued**

Witness : A.B. Capt<sup>n</sup>

3. The witness will in all such cases be a commissioned officer.

~~A244 . . . DAZZLING HEADLIGHTS ON VEHICLES~~

1. Attention is directed to ~~MC~~ 264/45.
2. All drivers will be instructed in the correct procedure when approaching other vehicles at night as laid down in para 2(11) of the CRO.

A245      1941-1942

2. It has been noticed that vehicles are using WEAK airstrip as a thoroughfare and as it is intended to convert the strip into tennis courts this practice will cease forthwith.
3. All drivers will be informed accordingly and disciplinary action will be taken against offenders.

4246

1. Attention is directed to 3 Page Sub Area 5741 of 29 Oct 45 for strict compliance by all concerned.

A247 CC-2225

Approval has been given for the undermentioned officers to administer command of the units indicated until further notice :-

Maj. J. Schwenke - 16 CRE (Tks)  
Capt. D. Livingston - 6 Army Tps Coy

## Q248 CEMENT OF INDUSTRIAL VENTURES

1. Attention is directed to the monthly Census Return of Warline Steres, Mech Vehn. (AR 23-9(a)) to be rendered in triplicate, as at the 20th of each month under GRC263/45.
2. All returns will be submitted to RDCS 3 Base Sub Area including those from Dets whose parent unit on HQ is located in another area.

Q249 ISSUE - CREDITED 300.00

1. No issues will be made at RAN Depot after 1500 hrs daily. All SLSs must be approved by Stores officer 16 CPE (Wks) by 1400 hrs on the day the stores are required.
2. For issues for urgent requirements units will be able to obtain special approval from Stores officer 16 CPE (Wks).

*f. b. Harder* Lt Col.  
AF & GSC 3 Base Sub Area  
Nov 45.

NOTICES

LOST

Rifle No 94922. Units will carry out physical check of all rifles on charge and will advise HQ 3 Base Sub Area immediately if the above rifle is located.

CHURCH SERVICES - 4 NOV 45

Church of England and Protestant Denominations

FORAM AREA - 0800 hrs (Holy Communion) HQ 3 Base Sub Area TICA Hut  
 0900 hrs TICA tent opposite 8 Port Op Coy  
 1000 hrs HQ 8 Inf Bde  
 1830 hrs 43 Landing Craft Coy (Rec Hut)  
 MOMI AREA 0900 hrs 7 Mech Bpt Coy  
 1000 hrs 19 AOD  
 1900 hrs 16 CRE (wks)

ROMAN CATHOLIC

FORAM AREA 1000 hrs TICA Tent opposite 8 Port Op Coy (Morning Mass)  
 1800 hrs " " " " " " (evening " )  
 MOMI AREA 1800 hrs 17 Fd Coy (Mess Hut) (evening Mass)

Units will ensure that the times and locations of the above Services are promulgated to all ranks.

Cv 9/11

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Serial No 46  
Nos 250 - 258

3 BASE SUB AREA ROUTINE ORDERS PART 1

by

COL F N NURSE

COMD 3 BASE SUB AREA

HEADQUARTERS 3 BASE SUB AREA

8 NOV 68

GENERAL STAFF

G250. SDS TIME TABLE

The following time table is now in operation from HQ 3 Base Sub Area.

Destination	Mail closes HQ 3 BSA	Mail Despatched HQ 3 Base Sub Area
First Army (Air despatches)	0830 Hrs	0900 Hrs
HQ 6 Div	0900 " 1300 " 1800 "	0930 " 1330 " 1830 "
Base Units	0945 " 1645 "	1030 " 1730 "

G251 BOUNDS

BIG ROAD is now closed to all traffic and permission will NOT be granted for personnel to proceed beyond the gate.

(To be republished in unit routine orders)

G252. CLEANING OF PICTURE AREAS

Units as listed below will be responsible for the cleaning of Base Picture Areas on the dates indicated:

CAPE MOEM SITE

3 LDC CRAFT WKSP SITE

Sat 10 Nov	4 Inf Tps wksp	Fri 9 Nov	8 Port Op Coy
Wed 14 Nov	7 Mech Eqpt Coy	Mon 12 Nov	22 sup Dep Coy
Sat 17 Nov	126 AGT Coy	Fri 16 Nov	1 Div Bro Coy
Wed 21 Nov	3/14 Fd Amb	Mon 19 Nov	3 Coy 19 L of C Sigs
Sat 24 Nov	19 AOD	Fri 23 Nov	8 Port Op Coy
Wed 28 Nov	15 Mob Ldy	Mon 26 Nov	HQ 3 BSA
Sat 1 Dec	127 Bde Wksp	Fri 30 Nov	43 Ldg Craft Coy
Wed 5 Dec	17 Wks Coy	Mon 3 Dec	3 Coy 19 L of C Sigs
Sat 8 Dec	4 Inf Tps wksp	Fri 7 Dec	22 Sup Dep Coy
Wed 12 Dec	7 Mech Eqpt Coy	Mon 10 Dec	1 Div Pro Coy
Sat 15 Dec	126 AGT Coy	Fri 14 Dec	HQ 3 BSA
Wed 19 Dec	3/14 Fd Amb	Mon 17 Dec	43 Ldg Craft Coy
Sat 22 Dec	4 Inf Tps Wksp	Fri 21 Dec	8 Port Op Coy
Wed 26 Dec	7 Mech Eqpt Coy	Mon 24 Dec	22 Sup Dep Coy

*Handwritten signature*  
GENERAL STAFF

A253. FRATERNISATION WITH JAP WORKING PARTIES

1. The following order is being issued to all ranks.  
1.1. A too free and easy attitude is being adopted towards Japanese working parties. The Japanese 18 Army is a defeated army which committed many atrocities and this must be remembered by all ranks. Any relaxation of discipline or friendly treatment of these soldiers will be regarded by them as a sign of weakness. WEWAK and WIRUI compounds are out of bounds for distance of 100 yards to all ranks except those on duty.
2. This order will be promulgated to all ranks immediately and strict compliance enforced.

A254. LOSS OF ARTIFICIAL DENTURES

1. There has been an increase in the number of artificial dentures lost by members whilst swimming and reduction in the number of AADental Corps personnel has rendered prompt replacement impossible.
2. First Army ASO Chap 17 para 5 is quoted hereunder for necessary action:-  
" In the event of any loss by a member of an artificial denture supplied at public expense that member is liable to a forfeiture of pay within the terms of GRC 727/43.  
All ranks are to be instructed that no members will go swimming while wearing artificial dentures.

( To be republished in Unit routine orders. )

A255. UNAUTHORISED REMOVAL OF NATIVE PROPERTY

1. Instances have occurred recently of unauthorised removal of native canoes and other private property, without the consent of the owners.
2. The removal of any articles of a private nature, such as native canoes, drums and implements, without the consent of ANGAN HQ is strictly forbidden.
3. Strong disciplinary action will be taken against



A255 Continued.

offenders of this order.

(To be repeated in Unit Routine Orders)

Q256. STANDING ORDERS FOR THE OPERATION AND MAINTENANCE OF MECHANICAL VEHICLES (AUSTRALIA) 1940.

Attention of units is drawn to Amendment No 5 of the above orders:-

Para 69 (i) is cancelled and the following substituted:-

"(1) The AAF G2 is essentially a Unit record of vehicle running and is the basis for the compilation of the AAF G5. The AAF G2 will be retained for checking by the AAPC Staff. AAF G2 may be destroyed 30 days after the end of the month of issue, provided that -

(a) the vehicle concerned has not been involved in any accident during the period covered by the work ticket;

(b) Agreement in writing has been obtained from DFO."

Q257 TREATMENT OF "DROWNED" VEHICLES

1. Instances have occurred when unnecessary damage has been caused to "drowned" vehicles through failure to take remedial action immediately after recovery. This applies particularly to vehicles which have been "drowned" in salt water.

2. Vehicles recovered from the sea will be flushed or hosed down with fresh water by the driver without delay. Where recovery has been effected without workshop assistance, the vehicle will be evacuated immediately to the appropriate LAD or AASC wksp so that action may be taken to reduce deterioration to a minimum.

Q258. TRUCKS, TIPPING - OPERATION OF HOIST CONTROL

1. The attention of all units is directed to GRO 257/45.

*H. H. H. H.*  
Lt Col  
AF 3 Base Sub Area

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Serial No 47  
Nos 259 - 268

3 BASE SUB AREA ROUTINE ORDERS PART 1

by

COL F N NURSE

COMD 3 BASE SUB AREA

HEADQUARTERS 3 BASE SUB AREA

15 NOV 45

GENERAL STAFF

G259. BOUNDS

TCP has been established on KOIGIN RD map ref W341049. No vehicle will pass this point without special authority from this HQ.

*Act General*  
Capt  
General Staff

ADJUTANT & QUARTERMASTER GENERALS BRANCH

A260. CARELESS USE OF INFLAMMABLE LIQUIDS

Attention is directed to 3 Base Sub Area RO Q223 of 4 Oct 45.

2. Additional accidents, including one fatal injury, have been reported. Such accidents are usually caused by personnel being careless and in some cases foolishly experimenting with highly inflammable liquids.

3. In one case a member died as a result of injuries caused by the explosion of a tin of distillate to which he had attached a pump to give extra pressure over and above the "dripping" method, which is used to burn rubbish.

4. The practice of experimenting and using inflammable liquids in other than the authorised way will cease forthwith. Any personnel who disobey this order will be liable to strict disciplinary action.

(To be republished in Unit Orders)

A261. UNLAWFUL POSSESSION OR DISPOSAL OF ARMS, EQUIPMENT AND EXPLOSIVES

Attention is directed to GRO 373/45 for strict compliance. The substance of the Order will be republished in Unit Orders.

A262. PROMOTIONS - WARRANT AND NCOs

Attention is directed to GRO187/44 and to 3 Base Sub Area 2532 of 20 Jul 45, and signal A4526 of 20 Oct 45.

2. Casualty returns are in some cases being forwarded to 1 Adv 2 Ech without Formation approval being attached thereto. NO action will be taken by Ech and Rec to promulgate any promotions so submitted and the practice will cease forthwith.

A263. COMMAND

The undermentioned Officer is appointed to Adm Comd of the unit indicated:-

NX39639 Capt H W HENDERSON 8 Port Op Coy

A264. CRASHED AIRCRAFT - REPORTING OF TO WAR GRAVES

Due to the large number of Aust and Allied aircraft crashed in the WEWAK area, BORAM in particular, it is necessary that troops finding any traces of these craft should refrain from removing any parts therefrom, as any marks or designations existing on these parts may assist in the ultimate recognition of the plane and thereby help in establishing identity of any remains of airmen that may be present.

2. The finding of any crashed aircraft will be reported immediately to 7 War Graves Unit, together with particulars of its location, etc.

(To be republished in Unit Orders)

A265. DECEASED INDIANS - WEWAK AREA

The deaths and burials of many Indians in the WEWAK area, between CAPE MOEM and CAPE PUS took place prior to the cessation of hostilities. The finding of any human remains, e.g. skulls will be reported without delay to 7 War Graves Unit for investigation.

(To be republished in Unit Orders)

Q266. STORES RETURNED FROM UNITS MOVING TO MAINLAND

Attention is directed to GRO 229/45 para 65 (as amended by GROs issued 19 Oct).

2. COs or OCs will advise DADOS when a unit Board of Survey has been convened to inspect unit stores for return to RSD, so that a representative from RSD or ACD can be in attendance to assist in classification of stores.

3. The only stores of Groups 111 and 1V (including Camp and Accommodation Stores but excluding Major Machine Tools) which will be accepted by RSD are those in a completely serviceable condition, suitable for re-issue without any repair whatsoever.

Q267. PARACHUTES

-3-

1. A limited number of parachutes are available to units for the making of sails for yachting or similar craft. Units will submit requirements on AAF 997 to DADOS, who will advise when parachutes are available for collection.

2. Parachutes will not be issued for any other purpose than as prescribed above.

A268. FRATERNISATION WITH NATIVES

3 Base Sub Area 2643 of 20 Jul 45 is repeated hereunder for strict compliance by all ranks:-

1. Controllers of native labour are gravely concerned at the behaviour and discipline of the natives working for the Army in this area, and consider that the growing lack of respect for the white man may lead to serious trouble.

2. Troops have become far too familiar in their association with the natives and despite the fact that natives in this area have worked for the white man for nearly 16 years the native mind still associates familiarity with weakness. This leads immediately to lack of respect and discipline, to discontent and to a desire to avoid a fair day's work.

3. In future, therefore, the following instructions are to be strictly adhered to and are to be thoroughly policed by all units:-

- (a) Natives will, under no circumstances, be picked up or carried in Jeeps. This in no way affects the carrying of natives in the back of larger vehicles specifically authorised to carry them on duty.
- (b) No native will enter camp areas except on duty and then only under the supervision of an ANGAU overseer or "boss boy."
- (c) Troops will not enter native compounds except on duty.
- (d) Natives will not be allowed to visit picture shows or other forms of entertainment.
- (e) Troops will have no dealings with natives outside the course of duty.
- (f) Natives will not be given grenades or explosives for fishing.

4. The above instruction will be brought to the notice of all ranks immediately.

*[Signature]*  
Lt Col  
AA20MG 3 Base Sub Area

RESTRICTED

The information given in this document is not to be communicated either directly or indirectly to the press or to any person not authorised to receive it.

Serial No 48  
Nos 269 - 274

3 BASE SUB AREA ROUTINE ORDERS PART 1

by

COL F N NURSE

COMD 3 BASE SUB AREA

HEADQUARTERS 3 BASE SUB AREA

22 NOV 45

GENERAL STAFF

NIL

*A. E. Smith*  
Capt  
General Staff

ADJUTANT & QUARTERMASTER GENERALS BRANCH

A.269 THEFT OF MILITARY STORES

1. Attention is directed to GRO 734/43, the substance of which will be repeated in unit orders.
2. Thieving is on the increase and every care will be taken by all concerned in handling Military stores, particularly such attractive items as binoculars, watches and weapons, that stores are NOT stolen or lost.
3. Issues will be made only in those cases, where the individual requires the store for official purposes. They will not be retained by the individual any longer than is essential for the performance of his duties.
4. Where such stores are no longer required by the unit and NO direction has been given that they shall be retained they will be returned to Ordnance.
5. The system under which attractive stores are issued and the system for safe guarding such issues will be overhauled. Regular weekly checks of these stores will be made.

6. Care will be taken, as soon as individuals are warned for movement from the unit, that all records of issues are checked to ensure that NO Military stores whatever are retained by any individual other than those authorised for retention. There is a responsibility on the individual to return Military stores irrespective of the onus on the unit to recover such stores. Retention constitutes improper possession.

7. Action will be taken forthwith to comply with these directions.

8. Stores held by workshops for repair and by Depots will be subject to the principles of safe custody and avoidance of theft indicated above.

9. Theft of or improper possession of Military Stores or those of private members is a Court Martial offence and charges will NOT be disposed of summarily by COs without reference to this HQ.

A.270

#### THEFT OF VEHICLES

1. Having regard to the prevalence of vehicle thefts and unauthorised use of vehicles, CO's will overhaul the precautions being taken in their units for the protection of vehicles, and will ensure that vehicles are at all times adequately protected against theft and unauthorised use.

2. Should a vehicle be stolen or missing Provost will be notified at once.

3. Investigation under GRO 348/44 into the theft of any vehicle will cover fully the question of the steps taken to guard against theft.

A.271

#### SPEEDING

The offence of speeding will be regarded seriously and penalties adequate to ensure against repetition of the offence will be imposed.

Q.272

#### STORES RETURNED FROM UNITS MOVING TO AUST

1. Reference 5 Base Sub Area Routine Order Q266/45.

2. In connection with the return of group III and IV stores to Ordnance, units will not hold Boards of Survey earlier than seven days prior to movement.

Q.273

#### TUBE REPAIRS

1. Attention is directed to 3 Base Sub Area Routine Order Q122/45 - TUBE REPAIRS.

2. Tube repair facilities are available at 6 RSD, where units will be given as far as possible "while you wait" service.

3. Repair requisition (AAF F3A) in duplicate will be submitted with tubes which must be removed from tyres.

Q.274.

CARE OF HAND TOOLS

Attention is directed to GRO 279/45 for necessary action.

*H. H. H.* Lt Col  
AA & QMG 3 Base Sub Area

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Serial No 49  
Nos 275 - 278

3 BASE SUB AREA ROUTINE ORDERS PART 1

by

COL F N NURSE

COMD 3 BASE SUB AREA

HEADQUARTERS 3 BASE SUB AREA

29 NOV 45

GENERAL STAFF

NIL

*Act. Secy.*  
Capt  
General Staff

ADJUTANT & QUARTERMASTER GENERALS BRANCH

Q 275 MOVEMENT OF PERSONNEL

All units called forward for movement by sea will ensure that all personnel display serial numbers in hat-bands and that all loose items of personal equipment are clearly labelled with owners name, number and unit. Supplies of equipment labels are obtainable from det 9 L of C Stationery Depot.

Q 276 ORDNANCE STORES

1. Units are advised that DADOS DUMP will close on 30 Nov 45
2. Units will submit indents on a nominated day of each month, advice of the specified day being given to them direct by DADOS
3. Indents (G997s) will be submitted in duplicate to DADOS office and after approval will be forwarded direct to 19 AOD for fulfilment. 19 AOD will forward G982D vouchers to units concerned as an advice that stores are available.
4. On receipt of No 3 copy of G982D unit will collect stores from 19 AOD Traffic Shed direct.
5. Attention is directed to "Unit Administration Stores Accounting (War)" Chap 4. when indenting. Separate indents are required for each vocab. section and also each Clo. section. Correct unit strengths and authority to be shown. Not more than seven (7) items will appear on any one sheet.



Q 277 CENSUS OF MECHANICAL VEHICLES - GRO 263/45

Notwithstanding paras 11 and 12 of the abovementioned GRO and to conform to requirements of FIRST ARMY, units of 3 Base Sub Area will submit G52s and G54s to DADOS 3 Base Sub Area in TRIPLICATE.

Q 278 CENSUS OF SMALLCRAFT

Notwithstanding the provisions of GROs 423/44 and 243/45, and to conform to requirements of FIRST ARMY, units of 3 Base Sub Area will submit Smallcraft Casualty Returns (T127) to DADOS 3 Base Sub Area in TRIPLICATE.

*H. H. H.* Lt Col  
AA & QMG 3 Base Sub Area

RESTRICTED

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Serial No 51

Nos 285 - 286

3 BASE SUB AREA ROUTINE ORDERS PART 1

by

LT COL H M HOARE

COMD 3 BASE SUB AREA

HEADQUARTERS 3 BASE SUB AREA

13 DEC 45

GENERAL STAFF

G285 USE OF TELEPHONE EXTENSION NUMBERS

Delays in connection of calls through BASE and MOTM switchboards are being caused by subscribers asking for particular units or appointments instead of the extension number applicable. It is necessary that extension numbers, vide 3 Base Sub Area Telephone Directory 1 Dec 45, be requested. Due to movement of personnel, switchboard operators now functioning are either NOT acquainted with this area, or have little experience. In future subscribers requesting units or appointments, will be referred to the directory for the extension number.

*[Signature]*  
Capt  
General Staff

ADJUTANT & QUARTERMASTER GENERALS BRANCH

A286 RELEASE OF PERSONNEL SELECTED FOR SERVICE WITH RAN

1. Accelerated discharge may be approved for personnel selected for enlistment with RAN provided proof of acceptance is produced by the soldier.
2. Soldiers desiring to apply for enlistment in RAN and who are posted to units on the mainland (except NT) may be granted ARL to attend at the Naval Recruiting Office in the relative city. Personnel serving overseas or in the NT will

NOT be granted leave for this purpose. They may, however, attend during normal ARL.

3. List of naval offices is as follows:-

BRISBANE	- HMAS Morton, BRISBANE
SYDNEY	- Wall House, Loftus Street
MELBOURNE	- 475 Collins Street
ADELAIDE	- HMAS Torrens Birkenhead
PERTH	- Parbury Building, Forrest Place
HOBART	- Naval Staff Office, Franklin Wharf

*[Signature]*  
Lt Col  
AA & QMG 3 Base Sub Area

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Serial No 52

Nos 287 - 288

3 BASE SUB AREA ROUTINE ORDERS PART 1

By

LT COL H M HOARE

COMD 3 BASE SUB AREA

HEADQUARTERS 3 BASE SUB AREA

20 DEC 45

GENERAL STAFF

G 287 TESTING OFFICERS - DRIVING LICENCES

1. Reference 3 Base Sub Area A138/3969 of 4 Dec 45 the following qualified testing officers may be called upon to test personnel with a view to renewing driving licences.

NX147193	Sgt	ELFORD	S E	-	HQ 3 Base Sub Area
QX59778	Sgt	CROYDON	L F	-	1 Div Pro Coy
VX121045	Sgt	MILLER	D J	-	1 Div Pro Coy

In addition AEME testing officers, as available, may be applied for by contacting LADs.

*MacArthur*  
Capt  
General Staff

ADJUTANT & QUARTERMASTER GENERALS BRANCH

A 288 LOSSES OF ATTRACTIVE STORES & PRIVATE PROPERTY

From the frequency of losses of personal property in addition to attractive stores e.g. wireless sets, it is apparent that unit picquets must be adequate and active. Their orders will be in writing and supervision such that it is ensured duties are being carried out as laid down.

A 289

ISSUE OF WARRANTS TO DISCHARGED PERSONNEL WHO  
ENLISTED IN NEW GUINEA AND PAPUA

Personnel of the Australian Military Forces who enlisted in PAPUA or NEW GUINEA and have been discharged on the mainland may be issued with a warrant to enable them to return to their place of enlistment subject to the following conditions:-

(a) A member must produce the authority granted by the Department of External Territories permitting him to return to the Territories before a warrant is issued.

(b) The scale of accommodation provided for the member will be that proscribed by WFR 73 for his rank at date of discharge.

(c) The warrant will provide for travel from place of discharge to place of enlistment.

A 290

SAILING

1. In the last few days several men have been rescued with great difficulty after being capsized in small sailing craft several miles off shore. From now on rough weather with sudden storms may be expected. If sailing boats are taken beyond a reasonable distance from shore there is bound to be loss of life.

2. Therefore no sailing boat is permitted to be sailed outside a limit of 1500 yards from the shore, nor are sailing boats to leave the shore during rough seas.

3. As a further precaution all craft will be equipped with sufficient life jackets for each member of crew and/or each passenger.

(To be republished in Unit Orders)

A 291

UNIT MALARIA CONTROL SQUADS

1. Complaints have been received regarding excessive mosquitoes in base units.

2. While this is partly due to the partial ineffectiveness of the last air spray, most units have failed to have adequate local control carried out by the unit malaria control squad. In many units there are no malaria control squads.

malaria control squad

3. Action will be taken immediately by all units to bring up to strength and ensure that necessary control is carried out by them.

4. HQ 3 Base Sub Area hygiene personnel will give any necessary advice.

Q 102 REPAIR & RECOVERY ORGANISATION - AEME

The AEME repair and recovery organisation for vehicles etc in 3 Base Sub Area will, as from 20 Dec 45, be as follows:-

	1st Ech	2nd Ech	3rd & 4th Ech
Units in BORAM Area	2/82 LAD	133 Bde Wksp	127 Bde Wksp
Units in WIEWAK Area	251 LAD		
Units in MOEM Area	127 Bde Wksp		

*A. S. J. M. A.* Lt Col  
AA & QMG 3 Base Sub Area

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SERIAL No 55

Nos 297 - 301

3 BASE SUT AREA ROUTINE ORDER PART 1

by

LT COL H M HOARE

COND 3 BASE SUT AREA

HEADQUARTERS 3 BASE SUT AREA

10 JAN 46

GENERAL STAFF

NIL

ADJUTANT & QUARTERMASTER GENERAL'S BRANCH

A297

CONDITIONS OF AWARD

1. The following amendments to GRO 233/45 will be anticipated:

(a) by adding to the words "Last six months of the war in Europe" in Section 11 of the Table of Contents the words, "and in Burma and the Pacific Theatres".

(b) by omitting from para 7 (a) the footnote marked 2 and "or" and the symbols and words "To qualify for either the Pacific 2, Burma, Italy x or France and Germany 2 Star, individuals", and inserting in their stead the following:-

"To qualify by service on land for either the Pacific Burma, Italy or France and Germany Star, individuals must enter the appropriate area on qualifying service as defined in para 4 above. No prior service qualifications is necessary."

Air Crews qualify for any one of these stars by one operational sortie over the appropriate land or sea area.

Naval and Merchant Navy personnel at sea, and those members of the AIF at sea who are eligible for these awards under conditions applicable to members of the Royal Australian Navy or the Merchant Navy, qualify for the France and Germany Star by entry into the appropriate area on qualifying service as defined in para 4 above, but, subject to sub para (c) of this paragraph, before



qualifying for either the Pacific, Burma or Italy Star".  
GROs 7 Dec 45)

(c) by omitting from clause (iii) of para 7(a) the words "or France and Germany" and inserting the word "or" between the words "Burma" and "Italy".

(d) by omitting from para 7(b) the symbol and words "To qualify for the Atlantic or Air Crew Europe Stars, individually the footnote marked x, and the whole clauses (1) and (ii) and inserting in their stead the following clauses:-

(i) Atlantic Star Subject to sub para (c) of this paragraph, to qualify for the Atlantic Star -

Individuals who are eligible under the provisions applicable to the Royal Australian Navy must serve twelve months afloat in operational areas, any six months of which have been in the area qualifying for the Atlantic Star.

Individuals who are eligible under the provisions applicable to the Merchant Navy must first qualify for the 1939/45 star by six months afloat, including at least one voyage through one of the specified areas of active operations, before qualifying for the Atlantic Star by a further six months service afloat, including a voyage through the Atlantic Ocean.

(d) For air crew, four months service as air crew in an operational unit, any two months of which qualify for the Atlantic Star, will be a qualification for that star.

(ii) Air Crew Europe Star

Individuals who have served four months in operation as air crew, any two months of which have been in the area and within the period qualifying for the Air Crew Europe Star, will have qualified for that star.

(e) by omitting at the beginning of clause (iii) of para 7(b) the words "if they have not already qualified for the 1939/45 star, but have wither" and inserting in their stead the words "Provided that individuals who have - " and by inserting in the said clause (iii) a full stop in lieu of a comma after the word "immediately", and omitting the following words "without completing six (or two) months operational service as in sub para (i) above".

(f) by omitting sub paras (c) and (d) of para 7 and inserting in their stead the following sub paragraph -

" (c) Last Six Months of the War in Europe, and in Burma and the Pacific Theatres.

Qualifying service at sea performed by individuals who are eligible for campaign stars under conditions applicable to the Royal Australian Navy or the Merchant Navy, at any time during the period from 8th November 1944 to 8th May 1945, in the European or Atlantic theatres or the United States, or from 3rd March 1945 to 2nd September 1945 in the Pacific or Burma theatres, will qualify them for either the Atlantic, Pacific, Burma or Italy Star. The star wanted will be that appropriate to the last operational sea in which service was performed, and the prior time.



qualification of six months will not apply. The 1939/45 Star, however, will not be awarded in those cases in which operational service amounted to less than six months".

( GROS 7 Dec 45.)

(g) by omitting the word "Even" at the beginning of the general paragraph after sub para 9(d) and inserting in its stead the symbols and words "(c) for individuals eligible under Royal Australian Navy or Merchant Navy conditions at sea, even";

(h) by omitting the full stop at the end of para 9 and adding the words "provided such service is qualifying service as defined in para 4 above".

(GROS 7 Dec 45)

(i) by omitting from para 12 (a) the date "15th Aug 1945" and inserting in its stead the date 2nd September 1945";

(j) by omitting from para 15 the date "15.8.45" wherever it appears and inserting in its stead the date "2.9.45";

(k) by inserting in para 15, after the words and figures "(34) Persia ..... 25.8.41 28.8.41" the words and figures - "34A) Philippine Islands 20.10.44 4.7.45."

(l) by omitting from the note F to para 15 the date 27 May 45" and inserting in its stead the date "2 Sept 45".

(m) by omitting from para 20 (d) the date "15 Aug 45" and inserting in its stead the date " 2 Sept 45".

(n) by omitting from para 60 the words "provided that the requirements of para 7 are fulfilled".

(o) by omitting from para 60 the date "15.8.45" wherever it appears and inserting in its stead the date 2.9.45.

(p) by inserting in para 60 after the words and figures "(11) Ocean Island ... 8.12.41 2.9.45." the words and figures "(11A) Philippines Islands ... 20.10.44 4.7.45".

(q) by omitting sub para (d) of para 62 and inserting in its stead the following sub para -

"(d) Service as air crew in one operational sortie over the specified land or sea area will qualify".

(GROS 7 Dec 45).

(r) by omitting from para 67 the date "15.8.45," wherever it appears and inserting in its stead the date "2.9.45".

(s) by omitting from para 74 the word and figure "para 6" and inserting in its stead the word and figure "para 7)".

(t) by omitting para 85 and inserting in its stead the following paragraph -

5 Qualifying service:

( ) The Defence Medal will be granted for twelve months' non-operational service with the forces overseas from, or outside, the country of residence between 3 September 1939 and 2nd September 1945, ie. all service between the dates mentioned with the forces overseas from, or outside, the country of residence, not included in the operational

areas and periods listed in para 15 of this order.

The Territory of Papua and the Mandated Territory of New Guinea are part of the Commonwealth of Australia and service in those territories, for the purpose of the award of the Defence Medal, is service in the country of residence and is not service overseas.

(b) Service for 6 months in the Northern Territory, north of parallel 14-1/2 degrees south, between 19th February 1942 and 12th November 1943, or in Torres Strait Islands between 14th March 1942 and 18th June 1943.

(c) Service counting for the Defence Medal in respect of which a non-operational decoration has been awarded.

(d) The final conditions of qualification for the Defence Medal have not yet been decided upon. When finality has been reached, they will be promulgated as an amendment to this order".

GROs 7 Dec 45).

(u) by omitting from para 100, as amended by GROs of 21st September 1945, the last sentence, which begins "supplies of Defence Medal ....."

(v) by omitting from para 101, as amended by GROs of 21st September 1945, the last sentence, which begins "Indents for Defence Medal ....1....."

(AG; 81/1/652

2. Indents for the ribbon of the Defence Medal are to be submitted forthwith.

**A398. VOLUNTEERS FOR BRITISH COMMONWEALTH FORCE - AERATED WATER FACTORY**

1. Volunteers are required for JAPAN Det Aust Army Canteens Service for duties connected with the operation of an aerated water factory.

2. Vacancies exist for the following personnel who have had previous experience in aerated water manufacture:

One	WO 1
Two	Sjts
Two	Cpls.

**N.B.** If found suitable, personnel volunteering will be promoted to the above ranks.

3. It is anticipated that personnel will be granted Recreational Leave prior to move to JAPAN.

4. Applications, setting out full particulars of applicant details of experience and recommendation of unit Comd, must reach Canteens WFWAF NOT later than 13 Jan 46.

A200. PROVISION OF SPECTACLES

1. The only optical workshop now functioning in First Army Area is at 118 Gen Hosp.
2. (a) All prescriptions for spectacles and  
(b) Spectacles for repair which do not require reference to an ophthalmologist will be forwarded direct to 118 Gen Hosp by the unit of the member concerned accompanied by a suitable memo signed by a medical officer.
3. Spectacles dispensed or repaired by 118 Gen Hosp will be forwarded direct to the unit of the member concerned.
4. In the cases of high priority and unit cadre personnel warned for movement to AUSTRALIA, units should consider the advisability of deferring repair or provision of spectacles until the member concerned reaches the mainland.
5. In the case of personnel transferred to other units, subsequent to forwarding to 118 Gen Hosp of a prescription or of spectacles for repair, units will notify 118 Gen Hosp of the transfer.
6. Arrangements are being made for an ophthalmologist to make periodic visits to WETAK, TOROKINA, and FAURO ISLANDS.

A300. ANIMALS, MASCOTS AND PETS  
(GPO 53/45)

No animal or bird which is not an authorised war establishment will be permitted to accompany troops or any member of the AMT.

The entry into AUSTRALIA of animals or birds from places outside Australia is subject to strict regulation under the Quarantine Act, owing to the risk of the introduction of rabies, piroplasmosis and other diseases.

Under no circumstances will permission be granted for the conveyance by sea or air from places outside Australia to the Commonwealth of Australia proper (including islands adjacent to the coast) of:

- (i) animals or birds on the WE of a unit, whether acquired before or after embarkation from Australia; or
- (ii) living mascots, pets or other animals or birds, acquired before or after embarkation from Australia.

TSCs and ATOs will take action with local civil quarantine authorities to have living mascots, pets animals or birds, which disembark or deplane at a port or an aerodrome in Australia from outside the Commonwealth of Australia, destroyed forthwith.

(b) Birds or animals on the WE of a unit proceeding from an overseas port to another overseas port may enter an Australian port en route, providing that such animals or birds are kept securely on the vessel and are not permitted to land. The TSC will advise the local

civil quarantine officer on arrival of the vessel and make necessary arrangements with him for inspection and security of the animals or birds.

When a unit or detachments is moved from one location to another animals which have been permitted by the CO to be kept in unit lines by members during their stay in the locality should not be left to fend for themselves or starve, on departure of the unit or detachment but suitable action should be taken for their disposal or humane destruction.

A301

SUBMISSION OF AF's W3008

HQ First Army AMS 71 is quoted hereunder:-

- "1. It is noted that AFs W3008 are not being received for all units under command.
2. The attention of unit commanders is invited to First Army Administrative Standing Orders Chapter 7 para 3 (111) wherein one copy is required to be forwarded to HQ First Army.
3. It is desired that the provisions of the standing order be adhered to when AFs W3008 are being despatched.

*[Signature]*  
Major  
DAA & QMG

RESERVE

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Serial No 76  
Nos 302 - 303

3 BASE THE AREA ROUTINE ORDERS PART 1

by

LT COL H H MOANE

COMD 3 BASE THE AREA

HEADQUARTERS 3 BASE THE AREA

17 JAN 46

GENERAL STAFF

NIL

ADJUTANT & QUARTERMASTER GENERALS BRANCH

A302

OFFICERS - RANK ON TRANSFER TO R of O OR  
PLACE ON RL

Subtended for information is copy of HQ APT 157194 of 23 Dec 45.

HQ APT 77157 of 8 Jan 46 is cancelled and in future the rank to be granted to officers holding temporary rank at the time of termination of wartime services on the Active List will be in accordance with the policy set out hereunder.

2. TRANSFER TO RESERVE OF OFFICERS

(a) An officer promoted to temporary rank on or after 28 Sep 45 will relinquish that temporary rank on transfer to the R of O.

(b) An officer of the rank of Major (T/Lt Col) who was promoted to that temporary rank on or before 27 Sep 45 and who at the date of transfer to the R of O has held the rank of T/Lt Col for a continuous period of at least six months may, on transfer to the R of O, be promoted to the rank of substantive Lt Col with effect from 27 Sep 45.

(c) An officer of the rank of Major T/Lt Col who was promoted to that temporary rank on or before 27 Sept 45, but who at date of transfer to the R of O has NOT held the rank of T/Lt Col for a continuous period of six months will, on transfer to the R of O, relinquish his temporary rank and may be granted the rank of Honorary Lt Col.

(d) An officer of the rank of Lt (T/Capt) or



Capt (T/Major) who was promoted to that temporary rank on or before 27 Sep 45, and who at the date of transfer to the R of O has held that temporary rank for a continuous period of at least six months will, on transfer to the R of O, relinquish his temporary rank, and may be granted honorary rank equivalent to the temporary rank held. Where the officer has not held the temporary rank for a continuous period of six months the temporary rank will be relinquished and honorary rank will NOT be granted.

(e) An officer promoted to the temporary rank on or before 27 Sep 45, and whose temporary rank is more than one step higher than his substantive rank will be subject to individual consideration in the matter of rank to be granted on transfer to the R of O.

3. PLACEMENT ON RETIRED LIST

The considerations under which an officer may be granted a step in honorary rank on placement on the Retired List are as set out in ATR & O 157."

AS03

FRAMING OF CHARGES UNDER A411 AND AA40.

The attention of unit comds is particularly directed to GPO 334/45 for strict compliance.

  
Major  
DAA & QTC 3 BASE TTT AREA

Serial No. 57  
Nos 3C4 -

by

000 3 3139 200 224

DOIT-TERS 3 2:34 PM 12-A

25 JAN 68

**GENERAL STAFF**

31

DATE: 12/15/1964

141

SECRET

127 30. "Tsp is the sole MTR installation remaining in this area and will provide such repair, recovery and inspection facilities as may henceforth be required.

Adelman  
28.  
DIA & C

CHURCH SERVICES 27 JUL 48

1. THE STATE OF TEXAS, County of EL PASO, do hereby certify that the within and foregoing is a true and correct copy of the original as the same appears from the records of said County.

0830 hrs Chapel 30th-5p

1900 4th 35th Bn Wewak Point

1000 hrs 4th Fl.

Each of the e-services will be followed by Holy Communion

RC 1250013

70 8 Inf 50 - Ch 1st 30 2nd Area

35 -a -b- 104 CCF Area

35 En Chai 1 104 CCS Area

4 En Unit Lines

0920 hrs

1070 ከጋራ

1800 hrs

083C hrs

**CAN** **CON** **NEW Chapel**

your Picture Theatre Area. 1800 hrs

1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 26

The following accounts have been lost by Mr. J. C. Can-  
tut Cor between Cash Office and Unit lines.

(e) Pay Co's Receipt Book - 68441-170

(b) Acquisition for Cash 29571 - 100

White will make check and if in possession of these forms  
return to St. Louis Cash Office.

b7E  
b7C

On 10-19-68, Pistol # 97-7147 found. This having  
on same day claim was from 1 Div. Sec. Off.

RESTRICTED

The information given in this document is not to be communicated either directly or indirectly to the press or to any person not authorized to receive it.

Serial No. 33  
Nos. 1307 - 308

3 BATTALION AREA HONORARY ... 1

BY

LT COL T. M. GRAVE

COMMAND BATTALION AREA

HEADQUARTERS 3 BATTALION AREA

1 FEB 46

CENTRAL OFFICE

TEL



ADJUTANT & QUARTERMASTER INTERVIEW BRANCH

4503. VACCINATION

1. The attention of all units other than those warned for movement is directed to GRC 4/44 with particular reference to vaccination against small pox.
2. Adequate stocks of vaccine are obtainable fairly rapidly from 107 Adv Depot and Stores, RAFAEL.
3. It is requested that all units indicate urgently the number of troops requiring revaccination according to above GRC para 12 (b).
4. Returns will be submitted to GRC 2/15 PM Arb.

4504. ACCIDENTAL INJURIES - GRC 3/4/44

1. Information has been received that, of 137 AFs W3118, received by All Ech & Rce over a period 4 were correctly endorsed in accordance with GRC 3/4/44, para 1, para W3A (1) and (11), and the remaining 133 had not been endorsed as to whether AF D11 had been or had not been prepared. Of the 133 AFs W3118 not endorsed, 36 AFs D11 (Report of an injury) were received.
2. Although the remaining 97 AFs W3118 are mostly or minor injuries, much unnecessary checking and correspondence resulted due to non-compliance with the GRC quoted.
3. In view of the high percentage of AFs W3118 received not endorsed "D11 prepared" or D11 not prepared, it is requested that action be taken to ensure correct completion of these forms in future.



A307. WEARING OF UNIFORM AFTER DISCHARGE - REF FA AG30635

It is desired that a person granted approval as per First Army AG19175 of 15 Dec 45 for wearing of uniform after discharge be encouraged to wear an appropriate official or ex-service man's organisation badge indicating he is a discharged serviceman. Such badge is to be worn on the left breast in the same position as service ribbons. If worn in conjunction with service ribbons badge is to be worn above such ribbons and in a central position.

A308 MALARIA PRECAUTIONS

Personal malaria precautions in this area have become very lax and precautions as set out in BRO's are not being observed. These orders must be obeyed by all ranks.

The wearing of shorts must cease and all ranks must be fully dressed with sleeves rolled down by 1730 hrs.

Attention is directed to GRO 321/45.

 Major  
DAA & QMG

NOTICES

As from 2 Feb 48 the CAR PARK outside "AQ" Branch offices will NOT be used. Visitors will leave their vehicles in car park near Camp Comdts office or SI Depot Cash Office.

RESTRICTED

The information given in this document is not to be communicated either directly or indirectly to the press or to any person not authorized to receive it

Serial No 59

Nos 309 -

3 BASE SUP AREA ROUTINE ORDERS PART 1

by

LT COL H M HOARE

COMD 3 BASE SUP AREA

HEADQUARTERS 3 BASE SUP AREA

8 FEB 46

GENERAL STAFF

NIL

ADJUTANT & QUARTERMASTER GENERALS BRANCH

A309 SMALL ARMS MAINTENANCE AND INSPECTION

1. First Army advises that with the cessation of hostilities a very serious position has arisen regarding small arms maintenance. In some instances rifles and automatic weapons returned for sentencing and preservation require up to 50% barrel replacement due to lack of unit maintenance.
2. Every effort must be made to ensure small arms are maintained to a high standard within units and prior to return for sentencing and preservation.
3. Unit Maintenance Pamphlet No 2 (Unit Inspection of small Arms) is published for the guidance of COs in this regard. It is most essential that all COs maintain a regular check of unit small arms with particular reference to checks laid down in this pamphlet.
4. Units will carry out a bi weekly rifle inspection and explain to troops the necessity of good maintenance.

A310 HYGIENE

1. Hygiene supervision by units has been relaxed to such an extent that dumps of rubbish and foodstuffs have been reported both in existing units and old camp sites. This is a serious matter and units will check immediately on the cleanliness of their own areas. The cleaning of old camp sites is being arranged.



A311. DRESS

1. It is further reported that in addition to the continued wearing of shorts, trousers and walking barefooted around unit lines except on the beach he is will be at all times to avoid looking down. There is a decided increase in the number of cases of the above disease.

A312. SALE OF SURPLUS ARMY STORES AND EQUIPMENT BY CONFIDENTIAL DISCREET CONSIDERATION TO MEMBERS OF THE 3 OF THE 11 MOROTAI FORCE FIRST ARMY IN MOROTAI AREA

1. The following procedure will be adopted in the sale of surplus stores equipment, etc. to serving members of ANF.

2. A. GENERAL

- (i) Serving members of the ANF returning to the mainland for demobilisation are permitted to purchase stores provided that the articles are such as can be carried on the person.
- (ii) It must be clearly understood that no transport facilities can be made available for the Army resources for movement to the island or intra-Territorially.
- (iii) In the event of purchases being made by serving members vide para 2A (1) above, all ranks should be warned to ensure that they obtain a receipt for the stores purchased, and that they retain such receipts for production as proof of ownership, if necessary.
- (iv) On no account will any Army stores or facilities be made available for the housing of stores purchased by members of the ANF.

B. BY AIR AND SMALLCRAFT

- (1) The purchase of ANF and Smallcraft by serving members of the ANF for use only whilst the purchaser is serving in the area will not be permitted.
- (ii) Purchases may be made, however, by members on draft to the Mainland for demobilisation, provided it is clearly understood that the vessels or vehicles and/or smallcraft are removed from Army Parks, stores under private arrangement, and that it is the purchaser's responsibility to arrange subsequent shipment to desired destination.
- (iii) Members who elect to take their discharge vide para 3 below may also be permitted to purchase under the terms specified in 2A (1) above, provided that their application for discharge has been submitted.

### DISTANCE FLATRA OF AMBITION

3. As discharge is permissible in PAPUA or NEW GUINEA personnel intending to avail themselves of this opportunity are permitted to purchase property and plant, etc (NOT IT and Watercraft) whilst still serving, provided that no expense is incurred by Army and that the purchaser makes his own arrangements in regard to storage and care of such plant, etc, (see para 21 (iv) above).

4. IT and Watercraft may only be purchased under terms of paras 22 (ii) and (iii) above.

### METHOD OF APPLICATION FOR PURCHASE

5. Application for purchase of stores, IT, Watercraft, etc, as governed by the above direction will be submitted direct to

REGIONAL MANAGER  
COLONIAL DISTRICTS COMMISSION  
LAE

6. The application will be endorsed by Unit CO that the soldier is on draft for movement to Mainland or has elected to take his discharge locally.

7. The number of items available for purchase by personnel returning to the mainland is very limited and this order will be mainly of assistance to personnel taking their discharge locally.

8. The contents of this memo will be published in all Unit Routine Orders.

DR. A. J. W.  
A/Staff Captain "A"  
7 Feb 46