

AWM52
2nd Australian Imperial Force and
Commonwealth Military Forces unit war
diaries, 1939-45 War

Item number: 8/2/18

18 Infantry Brigade
January - February 1942

13 JUL. 1942

WAR DIARY

H.Q. 18 AUST. INF. BDE.

For the Month of JANUARY 1942.

PLACE.	DATE.	TEXT	APPENDICES.
ALEPPO	Jan 2	Maj. CUMMINGS of the ^{22?} 33 Aust Inf Bn was posted to comd the 2/9 Aust Inf Bn in place of Lt-Col. MARTIN who has taken over Comd 19 Aust Inf Bde. 18 Aust Inf Bde Tng Instn No. 17 issued to 2/9, 2/10, 2/12, 7 Aust Cav & 2/9 Fd Regt.	Appx 'B'
	Jan 3	Maj. HASSETT (B.M.) and Lieut. PIPER (I.O.) visited BAB EL HAOUA and inspected demolition sites. Col. NORRIS, A.D.M.S. arrived in ALEPPO and visited the Comd and discussed with him the various medical problems that may arise in the event of the Bde Gp having to withdraw from NORTH SYRIA through enemy action. Gp. Order No. 1 was issued to the 2/9 Aust Inf Bn (Appx "A" att.). 18 Aust Inf Bde Op. Instn No 12 issued to 2/12 Bn.	Appx "A" Appx 'C'
	Jan 4	The 7 Aust Cav relieved the 2/10 Aust Inf Bn in security and frontier duties. The 2/10 Aust Inf Bn returned to ALEPPO to begin their fortnightly training period.	
	Jan 5	Comd and Maj. HASSETT left ALEPPO to interview Maj. CUMMINGS and to also discuss with him the Bde Plans which had previously been made.	
	Jan 7	Maj-Gen. ALLEN, Comd 7 Aust Div arrived in ALEPPO and interviewed Comd 18 Aust Inf Bde. Maj. DOBBS was appointed Comd of the 2/10 Aust Inf Bn in place of Lt-Col. L.G. BRUER who is to be returned to AUSTRALIA on compassionate grounds.	
	Jan 8	A warning order was received from 7 Aust Div informing the Bde that they were to be prepared to move to PALESTINE and placed on 48 hrs notice.	
	Jan 9	In view of the warning order received the Comd decided that all units would move to battle stations in the ALEPPO area so that they could be relieved in their tactical posns. As the result of this the 2/10 Aust Inf Bn moved to IDLIB area and the 7 Aust Cav returned to ALEPPO area. The mobile coy of the 2/9 Aust Inf Bn in LATTAQUIE was called out by the FREE FRENCH NAVAL Offr in charge LATTAQUIE to investigate a suspect ship seen approaching the coast. This proved to be a false alarm.	
	Jan 10	18 Bde Op Order No 2 issued to units u/c 18 Aust Inf Bde.	Appx 'D'
	Jan 11	The advance party of the 20 Aust Inf Bde arrived in ALEPPO under comd Lt-Col OGLE. The advance parties of the respective Bns moved to the units they were to relieve. Brigadier MARTIN arrived in ALEPPO and paid his respects to Brigadier WOOTTEN. 7 Aust Div Order No. 9 was issued to 18 Aust Inf Bde.	

W A R D I A R Y

S E C R E T

H.Q. 18 AUST. INF. BDE.

For the Month of JANUARY 1942.

PLACE.	DATE.	TEXT	APPENDICES.
ALEPPO	Jan 11	An incident occurred in the RADJOU area on the night of 10/11 Jan. 6 men in TURKISH uniforms stopped the rly ganger between MEIDANE EKBES and the Viaduct and questioned him about the defence of the demolitions.	
	Jan 12	Comd and Lieut R.A. BOWIE (L.O.) visited AFRINE to interview Lt-Col. W.C. FIELD in respect to the RADJOU incident and as a result a special D.R. was sent to HQ 7 Aust Div with a letter pertaining to this.	<i>W.C.?</i>
	Jan 13	Brig. WOOTTEN and Lt-Col. OGLE carried out a recce of the DJERABLOUS area.	
	Jan 14.	Further recces were made by Comd and Lt-Col. OGLE in the AFRINE and RADJOU area. Maj. BUCKLEY of 1 Aust Corps arrived in ALEPPO and discussed with offrs of Bde H.Q. the movement and "Q" matters arising from the Bde Movement Order. Col. WINDYER, Comd 20 Aust Inf Bde and staff arrived at H.Q. 18 Aust Inf Bde. 18 Aust Inf Bde Admin Order No. 1 issued. xxxxxxx	Appx 'E'
	Jan 15	Comd and Lt-Col. OGLE visited HAMA and HOMS on recces and Col. WINDYER and the B.M. recced the Frontier area. The advance party i/c Capt. COLEMAN (B.M.L.) left ALEPPO for PALESTINE. The Bns of the 20 AustvInf Bde commenced to arrive in ALEPPO and moved to the respective stations.	
	Jan 16	Comd and Col. WINDEYER recced all the prepared and proposed demolitions in the IDLIB area. The comd of the ALEPPO area passed to 20 Aust Inf Bde at 1500 hrs. The main body HQ 18 Aust Inf Bde left ALEPPO for PALESTINE. The 2/9 Aust Inf Bn and 2/12 Aust Inf Bn main bodies left by train for PALESTINE.	
	Jan 17	The 2/12 Aust Inf Bn left ALEPPO by train for PALESTINE. 7 Aust Cav also left for PALESTINE by own tpt. Comd 18 Aust Inf Bde left ALEPPO for PALESTINE.	
	Jan 18	HQ 18 Aust Inf Bde arrived at JULIS Camp, PALESTINE.	
	Jan 19	Comd arrived at JULIS. Advice received from 7 Aust Div that all schools and courses were postponed.	

W A R D I A R Y

H.Q. 18 AUST. INF. BDE.

For the Month of JANUARY 1942.

PLACE.	DATE.	TEXT.	APPENDICES.																																
JULIS	Jan 20	<p>Appointments held on Bde H.Q.:-</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Comd</td> <td>Brig. G.F. WOOTTEN D.S.O.</td> </tr> <tr> <td>B.M.</td> <td>Maj. F.G. HASSETT</td> </tr> <tr> <td>B.M.(L)</td> <td>Capt. S.T.G. COLEMAN</td> </tr> <tr> <td>S.C.</td> <td>Capt. W.R. KENT</td> </tr> <tr> <td>S.C.(L)</td> <td>Lieut. R. RAFFERTY</td> </tr> <tr> <td>L.O.</td> <td>2/9 Aust Inf Bn - Lieut. C. KENDALL</td> </tr> <tr> <td>L.O.</td> <td>2/10 Aust Inf Bn - Lieut. R.A. BOWIE</td> </tr> <tr> <td>L.O.</td> <td>2/12 Aust Inf Bn - Lieut. J.L.B. STEPHENSON</td> </tr> <tr> <td>I.O.</td> <td>Lieut. H.W. PIPER</td> </tr> <tr> <td>A.O.</td> <td>Lieut. J. DOUGLAS</td> </tr> <tr> <td>T.O.</td> <td>Capt. P.C. G. ROBERTS</td> </tr> <tr> <td>AASC Offr</td> <td>Capt. W.H.S. HALL</td> </tr> <tr> <td>Sig Offr</td> <td>Lieut. F. QUILTY</td> </tr> <tr> <td>" "</td> <td>Lieut. B. BURGHARD</td> </tr> <tr> <td>L.A.D.47</td> <td>Lieut. A.J. ROBERTS</td> </tr> <tr> <td>H.Q. Gd Pl</td> <td>Lieut. A. MUIR.</td> </tr> </table>	Comd	Brig. G.F. WOOTTEN D.S.O.	B.M.	Maj. F.G. HASSETT	B.M.(L)	Capt. S.T.G. COLEMAN	S.C.	Capt. W.R. KENT	S.C.(L)	Lieut. R. RAFFERTY	L.O.	2/9 Aust Inf Bn - Lieut. C. KENDALL	L.O.	2/10 Aust Inf Bn - Lieut. R.A. BOWIE	L.O.	2/12 Aust Inf Bn - Lieut. J.L.B. STEPHENSON	I.O.	Lieut. H.W. PIPER	A.O.	Lieut. J. DOUGLAS	T.O.	Capt. P.C. G. ROBERTS	AASC Offr	Capt. W.H.S. HALL	Sig Offr	Lieut. F. QUILTY	" "	Lieut. B. BURGHARD	L.A.D.47	Lieut. A.J. ROBERTS	H.Q. Gd Pl	Lieut. A. MUIR.	
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	Jan 22	<p>Comd and B.M. visited Bns and discussed proposed tng. 18 Aust Inf Bde Tng Instn No.19 issued to units.</p>	Appx 'G'.																																
	Jan 23	<p>Bde HQ exercise was conducted to exercise Bde in the organisation and adm of Bde HQ in the field. 18 Aust Inf Bde Adm Instn No 2 issued to units.</p>	Appx 'K'.																																
	Jan 25	<p>18 Aust Inf Bde Tng Instn No.20 issued to units, also Instn No.21. Since arriving in JULIS all units have been carrying out intensive tng.</p>	Appx 'H' & 'I'.																																
	Jan 26	<p>Instruction given to units by the R.A.E. in the delousing and handling of mines and booby traps. Comd and B.M. and C.Os of units attended a conference at 7 Aust Div HQ and the proposed movement and the Div was discussed and also the type of tng to be carried out whilst at sea. Capt. COLEMAN (B.M.L) left HQ 18 Aust Inf Bde and was appointed G2(L) 7 Aust Div. 18 Aust Inf Bde Tng Instn No.18 issued to all units.</p>																																	
	Jan 27	<p>18 Aust Inf Bde Tng Instn No.22 issued to units. All units received reinforcements to bring them up to full strength and also sufficient to bring up to first reinforcements.</p>	Appx 'F'. Appx 'J'																																

W A R D I A R Y

H.Q. 18 AUST. INF. BDE.

For the Month of JANUARY 1942.

PLACE.	DATE.	TEXT	APPENDICES
JULIS	Jan 30	All units are continuing tng and are prepared to move at a moment's notice.	
	Jan 31	Bde exercise planned for next week had to be cancelled owing to lack of tpt and probability of early move. Lieut. BOWIE was appointed Senior Liaison Officer and was made T/Capt	

GENERAL "G" SUMMARY

MOVEMENTS

1. The Bde was relieved in ALEPPO by the 20 Aust Inf Bde on 16 Jan and detailed recces were made by offrs of the relieving units and Comds of respective Bdes. All plans and appreciations were handed over.
2. The Bde moved by road and rail to JULIS Camp, PALESTINE.
3. After a fortnight's tng in PALESTINE orders were received for the Bde to move to SUEZ for embarkation overseas. This move is to be accomplished mainly by rail, all the tpt of the Bde Gp, which consisted of the following -

18 Aust Inf Bde HQ
2/9 Aust Inf Bn
2/10 Aust Inf Bn
2/12 Aust Inf Bn
2/5 Aust A. Fd Regt
2/5 Aust Fd Amb
2/4 Aust Fd Coy
6 Coy AASC

moving approximately 10 days before the main body.

TRAINING.

After arriving in JULIS all units immediately commenced intensive tng, paying particular attention to open warfare and working in close cooperation with the attd arms.

Subject: 18 AUST INF BDE
TNG INSTN NO 17

HQ 18 Aust Inf Bde

6/186/1111

2 Jan 42

2/9 Aust Inf Bn
2/10 Aust Inf Bn
2/12 Aust Inf Bn
7 Aust Div Cav Regt
2/9 Aust A Fd Regt

1. Ref para 8 (e) 18 Aust Inf Bde Tng Instn No 16 of 24 Dec 41 the following units will prepare a scheme to practice BHQ in the fd. The exercise will be held during the week 11 Jan - 17 Jan 42 and plans and location for same will be submitted to this HQ by 6 Jan 42.

2/9 Aust Inf Bn
2/12 Aust Inf Bn
7 Aust Div Cav Regt
2/9 Aust A Fd Regt

2. 2/10 Aust Inf Bn will carry out the above exercise on completion of their fortnight's special tng and submit their plans to reach this HQ by 20 Jan 42.

R. A. G. ...
for Maj
B.M. 18 Aust Inf Bde

3 Jan 42.

18 AUST INF BDE OP INSTN NO. 12.

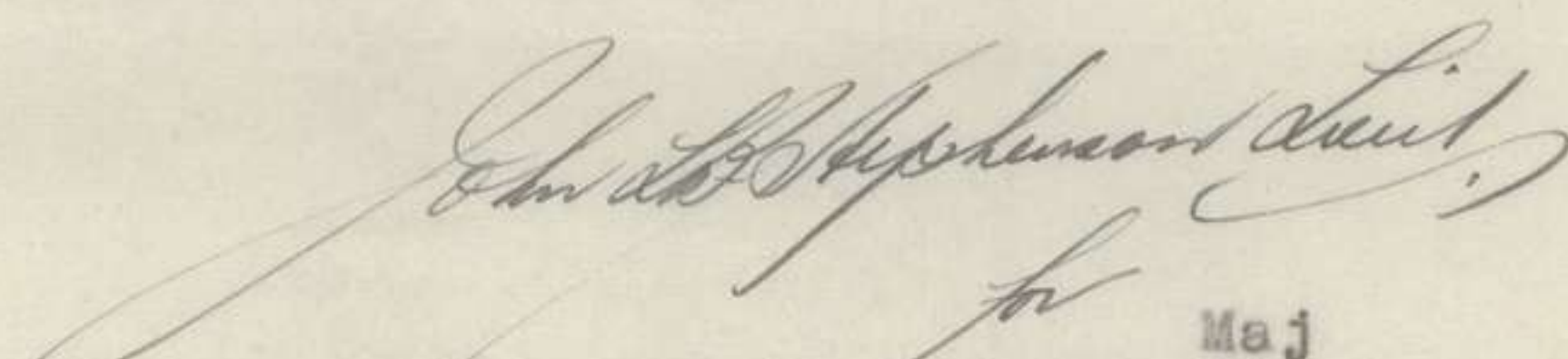
To Maj. A.S.W. Arnold, 2 i/c 2/12 Aust Inf Bn.

1. A plan for the defence of ALLEPPO AERODROME must be prepared, as it is possible that attempts will be made to seize the 'drome for use by enemy airborne tps either by:-
 - (a) Landing parachutists on or near the 'drome, or
 - (b) Employing enemy agents.

2. You will receive and submit plans for the defence of the aerodrome against an attack such as described in para 1 above. The plan will include, inter alia, the following:-
 - (a) Plan of proposed defensive works and list of stores and time required to complete it.
 - (b) Proposals such as laying of minefields etc for rendering the 'drome temporarily unfit for use.
 - (c) Suggested sites for both ht and lt A.A. guns.

3. Plans will reach this H.Q. by 10 Jan 42.

ACK


 for Maj
 BM 18 Aust Inf Bde

Signed at 17.25 hrs.

Issued by D.R.

DISTRIBUTION:

Copy No.

2/12 Aust Inf Bn
 File
 War Diary

1
 2 - 3
 4 - 5

W.D.

APPX 'D'

SECRET

Copy No. 14

10 Jan 42.

18 AUST INF BDE O.O. No. 2.

INFORMATION

1. 7 Aust Div will be relieved by 9 Aust Div in the near future and will move to PALESTINE for a short period of training.
2. Recce parties from 9 Aust Div on the following scale:-

Unit HQ - Two Offrs and two NCOs.
Sub-unit - One Offr and one NCO

will probably arrive on 11 Jan 42.

INTENTION

3. 18 Aust Inf Bde Gp will prepare to hand over to relieving units from 9 Aust Div and will be ready to move at 48 hrs notice.

METHOD

4. Composition of Bde Gp for the move will be as follows:-

- (a) HQ 18 Aust Inf Bde.
- (b) "J" Sec Sigs 7 Aust Div.
- (c) 11 Pl Aust HQ Gd Bn.
- (d) 7 Aust Cav, "C" Sec Sigs, 50 LAD.
- (e) 47 LAD.
- (f) 2/9 Aust Inf Bn
- (g) 2/10 Aust Inf Bn
- (h) 2/12 Aust Inf Bn
- (i) 2/5 Aust Fd Amb.
- (j) 9 Rec Sec.
- (k) "B" Div Sec Ord Fd Pk.
- (l) 2/5 Aust Fd Regt, "F" Sec Sigs, 52 LAD.
- (m) 5 Aust A.Tk Bty
- (n) 2/4 Aust Fd Coy.

5. Units listed in paras 4 (l) to 4 (n) both incl are at present in the TRIPOLI area and will probably come under comd when the bde gp reaches TRIPOLI.

6. 2/9 Aust A Fd Regt, 2/9 Aust A Fd Coy and dets in the ALEPPO area not shown in para 4 above will not move with the bde gp.

7. Details of:-
 - (a) Movement
 - (b) Timings
 - (c) Adv Parties

will be notified when available.

8. Comds will maintain reasonable secrecy regarding the move but will NOT withhold infm from essential officers.

ADM.

9. Units will move with existing E2 equipment and existing tpt on strength.

10. All accommodation stores in excess of E2 scale and all cooking gear will be handed over to incoming units. Four copies of G1033 will be prepared and disposed of as follows:-

- (a) D.DOS
- (b) BDE HQ
- (c) RELIEVING UNIT+
- (d) UNIT RECORDS.

11. Units will move with full 1st line scale amn.

12. Vehicles which cannot move under own power will be towed. Vehicles which cannot be towed will be evacuated by 9 Rec Sec to 3 Adv Wk/shop BEIRUT immediately.

13. Sig cable which has been laid will be handed over. Deficiencies in E2 sig cable will be indented for immediately on completion of move.

14. Four blankets will be carried on the person. The fifth blanket will be bundled in 10's and returned to D.DOS DUMP, ALEPPO on D3. Timetable for return by units will be notified later.

15. Personnel on leave in PALESTINE will rejoin unit through 1 Aust Corps Leave Camp, AFULA.

16. Four days rations will be carried.

17. All vehs will carry sufficient POL for journey to H.IFA area plus reserve as follows:-

- (a) Cars 8 gallons.
- (b) Vans 12 gallons.
- (c) Lorries 16 gallons.

18. Marching Order only will be taken by ORs. Offrs may take in addition a valise - up to Maj. 50 lbs: Lt-Col and over 70 lbs. Remainder of personal and regimental gear will be left with rear parties and picked up by tpt sent from PALESTINE.

19. Rear parties will be left as follows:-

- | | |
|--------------------|-------------------------|
| HQ 18 Aust Inf Bde | 1 Offr, 1 NCO, 6 ORs. |
| 2/9 Aust Inf Bn | } |
| 2/10 Aust Inf Bn | |
| 2/12 Aust Inf Bn | |
| 7 Aust Cav | |
| 2/5 Aust Fd Amb | 1 Offr, 2 NCOs, 12 ORs. |

Rear parties will be responsible for the safe custody of unit baggage, and for its delivery to the final destination. Further instructions re movement of baggage will be issued at a later date. They will also be responsible for handing over all stores left in their charge for handing over.

ACK

J. G. Hassett

Maj.
BM 18 Aust Inf Bde.

Issued through DR

Time of Signature 2100 hrs

DISTRIBUTION

2/9 Aust Inf Bn	Copy No	1
2/10 Aust Inf Bn		2
2/12 Aust Inf Bn		3
7 Aust Cav		4
2/9 Aust A Fd Regt		5
2/9 Aust A Fd Coy		6
2/5 Aust Fd Amb		7
9 Rec Sec		8
'B' Div Sec Ord Fd Pk		9
Comd		10
File		11 & 12
War Diary		13 & 14.

-----o-----

SECRET

Copy No. 23
14 Jan 42.HQ 18 AUST INF BDE ADMIN ORDER NO.1(ISSUED WITH 18 AUST INF BDE GP ADMIN ORDER No.1)Ref Maps: SYRIA and LEBANON Sheets 1:50,000 and 1:200,000 and
PALESTINE MOTOR MAP 1:500,000.1. MOVEMENT.

(a) Hq 18 Aust Inf Bde and att tps will move from ALEPPO to PALESTINE by rd in accordance with Appx "A" and "B" att, 18 Aust Inf Bde Gp Admin Order No.1 Appx "A" and 7 Aust Div Admin Order No.23, Appx "A".

(b) Personnel to move:-

HQ 18 Aust Inf Bde.
 "J" Sec Sigs
 47 LAD
 Det 7 Div Pro Coy
 Det Army Fd PO
 Det AAOC Salv Unit
 Det AAOC Dump
 Det 2/5 Aust Fd Amb

(c) OC Convoy - Lieut F. QUILTY.

2. ADV PARTY

(a) Officer i/c - Capt S.T.G. COLEMAN.

(b) Personnel as indicated in Appx "B" att will report to O i/c at 18 Bde Veh Pk at 0700 hrs 15 Jan 42.

(c) QM will provide adv party with sufficient cooking gear to enable preparation of a hot meal for the main party on its arrival at destination.

3. REAR PARTY

(a) Officer i/c - LIEUT J. STEPHENSON.

(b) Personnel as indicated in Appx "B" will report to Offr i/c at "Q" Store 0800 hrs 16 Jan 42.

(c) The rear party is responsible for safe custody of all heavy kit and stores and for its delivery to the final destination. Further instructions for movement will be issued later. They will also be responsible for the disposal of all stores left for handing over.

4. RATIONS

Unconsumed portion of the days ration and 4 days' res rations will be carried.

5. POL

All vehicles will carry POL for 250 miles. Refuelling will be arranged as follows:-

- (a) TRIPOLI - FSD AUGER BKS (next to LEGOULT BKS).
- (b) ACRE - under arrangements PAL Base and L of C.

6. WATER

Water bottles will be carried full.
Water trucks will move with tanks two-thirds full.

7. WAR EQUIPMENT

E2 Scale will be carried.

8. FIELD CHAINS

Will be handed over to relieving units.

9. ACCOMODATION STORES

- (a) E2 Scale will be carried.
- (b) Palliases will NOT be taken.

10. BLANKETS

- (a) Four blankets per man will be carried, rolled in ground sheet and boldly labelled with soldier's No., Rank, Name.
- (b) The fifth blanket will be handed in to QM by 0900 hrs 14 Jan 42 for delivery to DADOS Dump the same day.

11. AMMUNITION

- (a) First line scale will be handed over to relieving units.
- (b) The following scale will be carried for security:-
 - (a) Rifles - 5 rds.
 - (b) LMGs - 6 mags full
 - (c) TSMGs - 2 " "
 - (d) Pistols - full scale.

12. PERSONAL KITS AND OFFICE STORES

- (a) Marching Order only will be taken by ORs.
- (b) Officers may take valises of - up to Majors 50 lbs; above Majors 70 lbs.
- (c) All Kit Bags and Officers' Trunks will be handed in to QM for listing by 1400 hrs 14 Jan 42.
- (d) Any surplus stores will be packed and handed in to QM for listing by 1100 hrs 15 Jan 42.

13. FROST PRECAUTIONS

Prior to and during move vehs parked overnight will be started up periodically to ensure non-freezing.

14. LOADING OF VEHICLES

Bulk stores will be loaded on vehicles by 1630 hrs 15 Jan 42 by arrangement with the T.O.

ACK.

2900 Capt
SC 18 Aust Inf Bde.

Signed at 1210 hrs
Issued through - Sigs.

Distribution:

Copy No.

Comd	1
BM, BM (L) and LO's	2 - 5
SC, SC (L), and A.O.	6 - 8
Sigs	9 - 10
I.O.	11
O.C., 11 Gd Pl	12
T.O.	13 - 14
C.S.M.	15
Q.M.	16
B.S.O.	17
2/5 Fd Amb	18
Det 7 Div Pro Coy	19
File	20 - 21
War Diary	22 - 23.

APPENDIX "A"

SECRET

(ISSUED WITH HQ 18 AUST INF BDE ADMIN ORDER No.1) Copy No. ²³.....

ORDER OF MOVEMENT AND DISTRIBUTION OF PERSONNEL. ¹⁴ Jan 42.

NOTES:-

1. ASSEMBLY - Vehs will be loaded and form up in serial order by 0650 hrs 16 Jan 42, facing WEST with head of coln near and EAST of rd - rly crossing HAMA Rd 281472.
2. S.P. : Rd junc 28004720. Head of coln passes 0706 hrs 16 Jan 42.

Serial No.	VEHICLES					LOAD (incl drivers)		
	Cars	Vans	30-cwt	3-ton	M/Cs	Offrs	ORs	Details.
1 - 6		5		1	1	1	14	'J' Sec Sigs inc OC Convoy
7		1				1	3	I.O., batman, "I" NCO, "I" stores.
8		1					4	Ord Conductor, Sup Sgt, Canteen Stores, Pte Hill.
9		1					2	Fitter, MF Stores.
10		1				1	2	OC Gd Pl, batman, Pl Stores
11			1				3	CSM, 1 OR, "Q" Stores.
12			1				2	Tpt
13							2	1 OR, Water Truck.
14		1					4	Sgt Clerk, 2 Clerks
15		1					5	Det Fd P.O. and stores.
16				1) Personnel 11 Gd Pl
17				1			50) AACC Dump, Det Sal.
18				1) Det 7 Div Pro Coy.
19				1			4	CQMS Cook, two ORs, Stores and rations.
20				1			3	Offrs Mess Stores, Mess Cpl and steward.
21-27							18	47 LAD.
28						11	11	"I" Sgt, Sigs 6, Pro Det 4.
29		1						Motor Amb 2/5 Fd Amb., Cpl. Stevens.
30	1						1	2 T.C., batman.
Totals							4	129

(ISSUED WITH HQ 18 AUST INF BDE ADMIN ORDER No.1) Copy No. 23

DISPOSITIONS AND TPT OF PERSONNEL NOT MOVING
WITH MAIN BODY.

14 Jan 42.

	Vehicles			Loads (incl Drivers)		Disposition
	Cars	Vans	M/Cs	Offrs	ORs	
1	1			3	1	Adv Party.
		2			8	" "
		1			3	" "
2	1		1	1	3	Independent running.
		1			1	" "
3	1			1	2	Comd's "I" Sec Stores
4	1			1	2	B.M. and batman
5	1			1	2	S.C. " "
6	1			1	2	Lieut BOWIE, batman
7				1	7	Lieut BURGHARD, batman
						Lieut J. STEPHENSON, batman
						S/Sgt CLEMENTS, 5 ORs 11
						Gd Pl.
8				1	1	Lieut J.A. DOUGLAS, batman
						Hirings Duties.
	Total			10	32.	

W.D.

APPX 15

HQ 18 Aust Inf Bde

26 Jan 42.

5/126/154

18 AUST INF BDE TNG INSTN NO 18

GENERAL

1. The standard of discipline, training and efficiency of this bde is NOT sufficiently high. This is primarily due to the following factors:-

- (a) The long period during which units have been widely dispersed.
- (b) Insufficient opportunity for collective training.
- (c) Lack of application and failure to insist on a high standard by officers commanding units and sub-units etc.

2. The present role of the bde affords the first satisfactory opportunity to remedy this defect. It is possible that it may be the last training period before the bde is committed to action. Consequently comds will ensure, by exerting the utmost drive and energy, that every effort is made to utilise the present period of tng to its greatest possible advantage. Pressure on both officers and men must be applied from above and it must be sustained. It is anticipated that an obvious improvement in all respects will result from such efforts.

3. All officers, WOs and NCOs must insist at all times and on every occasion orders and instns issued by them are carried out smartly and correctly. Any slackness in carrying out orders will be checked at once and if necessary disciplinary action taken.

All offr, WOs and NCOs must also understand that it is not only their responsibility to issue orders but they must see that any orders they issue are carried out, i.e. they must be followed up and checked off.

4. It is apparent from the conduct and demeanour of all ranks that they have insufficient "esprit de corps" and pride in their own particular unit. This is partly due to the large influx of reinforcements and the reasons given in para 1 above. The following suggestions are offered as a means of improving in this respect:-

- (a) The presence of ALL officers at the morning admin parade to supervise the activities of NCOs and men.
- (b) That ALL ranks are at all times shaven and correctly dressed and take pride in their personal appearance and turnout. Chin straps must be worn on the chin and tunics buttoned up, etc.
- (c) The cultivation of a soldierly outlook by the holding of bn parades, if possible with the unit band in attendance, and strict adherence to detail in guard mounting and turnout; also correct functioning of guards and sentries and knowledge of the paying of correct compliments.
- (d) The regular inspection of all ranks' :-
 - (i) Weapons
 - (ii) Stores
 - (iii) Quarters
 - (iv) Kits
- (e) The establishment of satisfactory and well-conducted means of recreation for all ranks.
- (f) "Esprit de corps" talks by officers to ORs during rest periods and smokos.

5. The Comd expects that a rapid improvement in efficiency will be made and that the high standard which existed within the bde in actions last year will soon be attained and maintained.

OBJECT

6. The object of the bde during the present tng period is to reach a standard of collective training in the minimum time possible consistent with achieving a high standard of individual training.

TRAINING PERIOD AVAILABLE

7. It is anticipated that one fortnightly period of training will be available to the bde. This may possibly be extended to one month. The period will be subdivided into the following phases:-

- (a) Individual, Section and Pl tng - 6 days.
- (b) Coy tng - 4 days.
- (c) Bn tng - 2 days.

Any further period available will be devoted to additional bn tng and to bde exercises.

Tng will continue for six days each week and will include at least two night exercises weekly.

TYPE OF TRAINING

8. As it is impossible to forecast the future role of the bde, units will be trained in all types of operations, i.e. attack, defence, withdrawal etc. Particular attention will be devoted to sub-unit training and the independent functioning of coys plus att tps as "coy groups."

TRAINING OF HQs

9. All units will carry out skeleton exercises for bn HQ at least twice weekly with the object of exercising HQ in the field both operationally and administratively.

UNIT CADRE COURSES

10. Units will make full use of offr and ORs who have recently attended schools and courses for the instn of offr and ORs in unit cadre courses. This will apply particularly during the first 10 days of training.

RANGE PRACTICES

11. (a) 7 Aust Div states that no further allotment of tng amm can be made. Any alteration to this policy will be notified to units immediately.
- (b) In the absence of amm all tps will be instructed in the correct method of handling a rifle and Bren gun prior to actual firing. Aids to good shooting are contained in SAT pamphlet and the instns as laid down should be employed as a means of improving the standard of marksmanship.
- (c) In the event of amm being made available for tng units will immediately make arrangements to have the sights of all rifles and Bren guns zeroed.

NIGHT TRAINING.

12. All units will carry out at least two night exercises weekly. In the initial stages of the tng these will embrace:-

- (a) Compass Marching;
- (b) Patrolling and patrol exercises.

13. During the more advanced portion of the tng period units must carry out coy and bn exercises at night.

G (R) PERSONNEL

14. In all coy and bn exercises units will consider the employment of the trained G(R) personnel within the unit.

PHYSICAL FITNESS

15. (a) The importance of getting personnel physically fit by means of route marches, bayonet fighting, physical training, etc must be fully realised.
(b) Inf does not normally march where MT can move, therefore units will choose cross country routes over broken rough country for the inf marches.

MAP READING

16. (a) All personnel, particularly MT personnel, will be trained in Map Reading and use of the compass. As far as possible personnel will be exercised in map reading by taking them out in MT, periodically stopping the vehicles and questioning the personnel as to their exact location on the map;
(b) or by giving them a point on the map and requiring them to drive the vehicle there.
(c) In all operations, both tng and active, either by day or night, compass bearings will be laid down, noted and compasses set accordingly so that even if compasses are not necessary at any particular time yet if smoke, dust, enclosed country or any other form of loss of visibility, whether due to natural or artificial causes intervenes direction or directions can still be maintained. If more than one bearing is necessary then several compasses should be set at the required bearing and used at the appropriate time.

TEWTS AND LECTURES TO OFFICERS.

17. During the initial stages of individual tng TEWTS and lectures for offrns and senior NCOs will be carried out. Time must be allowed, however, for thorough preparation for future exercises.

NEW ESTABLISHMENT - INF BN

18. It is anticipated that, in the near future, units will be equipped on the new war establishment. Tng will, therefore be based accordingly. The previous instns issued to units re the new establishemtn will be adhered to.

INF TNG BNS

19. Units may expect a return of personnel at present detached for duty at the 18 AITB. This will take place at an early date.

SUBMISSION OF TNG SYLLABI

20. This HQ G126/132 of 15 Dec 41 is cancelled. In future units will submit syllabi in accordance with para 2 of this HQ G126/28 of 23 Oct 41.

21. Copy of syllabi in duplicate for this week will reach this HQ by 0900 hrs Wednesday 21 Jan 42.

F. J. Hassell Maj.
B.M. 18 Aust Inf Bde.

W.D.

APPX 'G'

18 AUST INF BDE TNG INSTR No. 19

20 Jan 42.

18 AUST INF BDE TNG INSTR No. 19.

Preparation of Training Programmes.

GENERAL

1. In time of war the thoroughness of unit training will be tested in action and any shortcomings will be paid for with men's lives. This training will suffer unless care and forethought are given to the preparation of training programmes.

SEQUENCE OF PREPARATION

2. Firstly decide on the following:-

- (a) Whom you want to teach.
- (b) What you want to teach.
- (c) The time available.
- (d) What instructors, stores and appliances are available.

Obviously (c) and (d) will sometimes necessitate modifications in (a) and (b)

3. When this has been decided work out the syllabus and periods to be allotted to each subject.

4. After the syllabus has been prepared produce the detailed programme of training.

TRAINING SYLLABUS.

5. The subjects to be included in the syllabus will depend on the state of training of the unit and the operational role for which it is being prepared.

6. The periods to be allotted to each subject can be decided only after the following details have been worked out:-

- (a) The total number of training days available.
- (b) The number of hours available for training each day (incl a proportion of night exercises).

Example

Time available

Six days a week	-	six days of 6½ hrs	-	39 hrs
Two nights a week	-	two nights of 2 hrs	-	4
		Total		<u>43 hrs.</u>

7. A specimen training syllabus is shown below:-

TRAINING SYLLABUS

Serial Number.	SUBJECT.	Number of Hours.
1	Rifle	7
2	Light Machine Gun	4
3	Bayonet Training	4
4	Standard Test	2
5	Drill	8
6	Guards and Sentries	2
7	Physical Training	8
8	Lectures	1
9	Anti-Gas Training	2
10	March Discipline	2
11	Fd Craft	3
Hours		43.

TRAINING PROGRAMME

8. The training programme will give the full particulars of the proposed training syllabus showing details of times and specific lessons to be taught.

CONCLUSION

9. When preparing training programmes units will base their method of preparation along the lines outlined above.

DISTRIBUTION:

2/9 Aust Inf Bn 7
 2/10 Aust Inf Bn 7
 2/12 Aust Inf Bn 7
 7 Aust Div 1
 File 2
 War Diary 2

Maj. BM 18 Aust Inf Bde.

APPX - H

HQ 18 Aust Inf Bde

23 Jan 42.

18 AUSTRALIAN INFANTRY BATTALION TRAINING INSTRUCTIONS No. 20

GENERAL

- 1. The following paragraphs, incl extracts from military pamphlets, are forwarded to units for the assistance of Commanding Officers when compiling unit training programmes.

MORALE

- 2. (a) By every means in his power, dive-bombers, noise producing gadgets, flame throwers, etc, the enemy concentrates his means of attack on our morale.
- (b) The basis of morale is discipline, and the foundations of discipline are instilled by close order drill and a rigid insistence on a smart and soldierly bearing of the men, and meticulous attention to detail, turn-out, and saluting.
- (c) A unit or formation which is slack in this respect will fail in war.

OBJECT OF TRAINING

- 3. To fit the Army for war; produce efficient Staffs, well trained leaders, and well-disciplined units, hardy and skilled in the use of their weapons.

DEFINITION OF TRAINING

- 4. Note that training includes not only skill at arms, fieldcraft and the ability to act in cooperation with other units and arms within formations, but to development of physical, mental and moral confidence, the lastnamed including discipline, esprit de corps and self-confidence. (T Regs Ch 1, 2).

SYSTEM OF TRAINING.

- 5. (a) There are two channels - the eye and the ear. The eye is the more receptive. Therefore be practical, imaginative, and endeavour to produce realistic conditions at all times.

(b) Instruction will be given, when practicable, in the following sequence:-

Explanation	..	Instruction by the ear.
Demonstration	..	Instruction by the eye.
Execution	..	Imitation of the demonstration and correcting mistakes.
Repetition	..	Practice to improve.

Execution should follow demonstration as soon as possible so that the lesson is more readily impressed on the mind of the soldier.

- (c) Criticism must be constructive.

- (d) Each subject must be consolidated before going on to the next. Faults or slackness in the more elementary matters are hard to eradicate once they become a habit.

INDIVIDUAL TRAINING

6. Individual training consists of the instruction of the individual in his personal duties. It includes training of all ranks from the Bde Comd down to the pte.
- (a) For the ordinary soldier it means perfecting him in his weapon training, anti-gas duties, fieldcraft, digging, wiring, and physical and moral fitness.
- (b) For the specialist it means training in his particular job - signals, mortar, Intelligence Sec, MT, or whatever it may be.
- (c) For regimental offrs, WOs and NCOs it means instruction in the comd of their sub-unit by means of lectures, demonstrations, TESWt etc, and their Adm responsibilities towards their men.
- (d) For the SO it means teaching him and practising him in the technique of his duties, i.e. order writing, message sending by written message or R/T, organisation of his office, whether in the fd or in barracks.

Individual training needs just as careful preparation and organisation as does collective training.

INDIVIDUAL TRAINING OF THE SOLDIER

7. (a) Foundation. This is the bedrock of all training. Unless it is thorough, other training cannot be sound.
- (b) Physical Training. In its narrower meaning this is valuable in building up the physique of the soldier, in teaching him self confidence and dash and keeping him supple. In its wider sense, i.e. preparing him for the fatigues and hardships of active service. Route marching and digging can, to a large extent take the place of PT. There is no greater fallacy than to imagine that motorisation has reduced the necessity of the individual soldier to be absolutely physically fit.
- (c) Weapon Training. Although the LMG is now the principal weapon in the inf, training in the handling of the rifle must on no account be neglected. In the last war soldiers were known to have discarded their rifles and used hand grenades when attempting to repel an enemy attack coming across the open. This mentality must not be allowed to develop again. SAT Vol 1 Pam 18 contains valuable notes on the preparation for and conduct of range practices. It may help to give demonstrations of firing and butt duties. See that equipment of ranges is in order before your programme begins. Range courses may have to be varied in wartime, according to amount of amm available.

COLLECTIVE TRAINING

8. (a) Time for collective training will never be sufficient. All that can be done is to allocate the time available as economically as possible.
- (b) ATM 25 Part III gives Formation Training priority over Unit and sub-Unit Training. MTP 37 Sec 10 (5) gives Sec, Pl or Tp Training priority over Coy, Sqn, Bn or Regt Training.
- (c) As in individual training the fullest use must be made of the more experienced Offrs, WOs and NCOs who should be called upon to set and direct exercises which can then be carried out by sub-units in turn. It is often advisable to run an exercise as a TEWT before carrying it out with tps.
- (d) Note the value of demonstrations, though beware of danger of giving the impression that there is a stock answer to any problem. Too many demonstrations are a waste of valuable time. After every exercise, allow ample time for conferences down to sub-units. Otherwise the lessons will not reach the tps.
- (e) Note the limitations of training purely by theory. It is difficult for Offrs and NCOs to grasp the significance of instruction unless they have some practical experience to call upon. They must be given as much actual experience in command and leading of men as possible.

TRAINING IN NIGHT WORK

9. (a) The constant threat of air observation and air attack renders it necessary to carry out an increasingly greater number of our activities in the dark. It is therefore essential not only from the point of view of 'operations' but in order to be able to function without delay and interruption, that close attention be given to the development of Night-Sense.
- (b) A high percentage of recruits are town-dwellers who are helpless in the dark. Start by training the soldier to do his elementary duties in the dark and gradually develop work up through night movement to night operations.

CO-OPERATION WITH OTHER ARMS.

10. This must not only begin with collective training, but must start during Individual Training by means of TEWT, lectures, demonstrations etc. Bde will arrange for the co-operation of supporting arms on request from units.

ATMs and MANUALS.

11. Training Memoranda are being published every month. They lay down points to which particular attention must be paid. Ensure by means of exercises and problems, that these publications have been studied and that the lessons have been digested.

ADM

12. Don't forget training in Adm, both ordinary routine Adm such as pay, discipline, etc, and Adm in the fd. The fighting value of tps is reduced beyond measure if they are badly administered.

CONCLUSION

13. (a) Get your instructors taught first.
- (b) See that individual training is thorough. Unless it is, all other training will lose greatly in value.
- (c) Make full use of your good instructors and trainers. Save time spent on scheme making by using the same exercises several times.
- (d) Don't be too ambitious, and don't expect too much at first. Temper criticism with encouragement.
- (e) Be sparing with paper. People haven't time to read it.
- (f) Remember that the basis of all efficient training is:-
- ENTHUSIASM, ENERGY, ORIGINALITY, FORESIGHT.

A. G. Hassett Maj.
BM 18 Aust Inf Bde.

DISTRIBUTION:

2/9 Aust Inf Bn	7
2/10 Aust Inf Bn	7
2/12 Aust Inf Bn	7
7 Aust Div	1
File	2
War Diary	2

POINTS TO BE CONSIDERED IN THE TRAINING
OF AN INF BN FOR WAR.

BN HQ :

- (a) Bn Int Sec.
- (b) Tng of Clerks.
- (c) Tng of Mt drs.
- (d) Tng of Bn HQs on the move and on taking up posn.
- (e) Tng of Umpires.
- (f) Tng of Bn Sig Sec.
- (g) Personnel Bn HQ in rifle, Bren, AA & A Tk rifle.
- (h) Officers revolver.

UNIT TNG :

- (a) Sec, Pl, Coy tng.
- (b) Specialist tng - Sig Pl
 - AA "
 - Mortar Pl
 - Carrier "
 - Pnr "
 - MT drs "
- (c) Anti-gas tng.
- (d) Tng of SBs.
- (e) Emplaning and deplaning.
- (f) Embussing and debussing.
- (g) AA protection on move and at rest.
- (h) MT driving in cols at certain densities and speeds.
- (i) Marching.
- (j) Digging and wiring.
- (k) Offrs and NCOs - map reading
 - use of compass
 - messages
 - reports
 - verbal orders
 - recce reports.
- (l) Patrolling.
- (m) Assault bridging.
- (n) Loading and unloading trucks.
- (o) Phases of war incl night work.
- (p) A Tk mines - laying and fusing.
- (q) Fd craft.

GENERAL :

1. PAD measures incl bomb recce.
2. MT drs in first aid.
3. Air co-operation.
4. NCOs and LOs.
5. All offrs incl SOs -
 - (a) Riding of MCs.
 - (b) Driving trucks, carriers.
 - (c) Firing, Bren, A Tk Rifle.
 - (d) First Aid.

26 Jan 42.

18 AUSTRALIAN INFANTRY BATTALION TRAINING INSTRUCTIONS No. 22

GENERAL

1. The training of HQs is most important and time spent in such training will be amply repaid. Pl, Coy, Bn and Bde HQs all require training if they are to function properly during stress of battle.
2. A recent inspection of a unit HQ operating in the field revealed the fact that mistakes are being made in certain matters which must be got absolutely correct before the HQ can function efficiently and achieve the maximum protection possible both from air attack and land attack. The matters requiring attention are enumerated in the following paragraphs.

PROCEDURE AND LAYOUT OF HQ IN THE FIELD

3. Full instructions are contained in Sec 6 of MTP No. 37. These instructions will be amplified as necessary and included in Unit Standing Orders for War.

UNIT SIGNS

4. It is essential that units set up an adequate number of day and night signs for the purpose of guiding personnel to the various offices of their HQ. It must be remembered that most visiting personnel are usually complete strangers to the area and that they must be able to find their way about in the shortest possible time.
5. (a) For the guidance of unit comds an estimate of the day signs required for a bde HQ is shown below:-

TYP ^E OF SIGN	NUMB ^E R REQUIR ^E D
Unit Serial Numbers	3
Directing Arrows	20
"DRS STOP HTR ^E "	1
"DR'S CAR PARK"	1
"VISITORS CAR PARK"	1
"BDE ^R CAR PARK"	1
"NO VEHICLES PAST THIS POINT"	1
"HAND YOUR M ^S SAGE ^S IN HTR ^E "	1
"COMD"	1
"B.M."	1
"S.C."	1
"L.Os."	1
"I.O."	1
"SIG OFFICE"	1
"REST AREA"	2
"LATRINES"	2
"OFFICERS ONLY"	1
" 'B' ECH ^E LON"	2
	42

(b) The most important of these day signs must be duplicated at night by illuminated signs. (e.g. fitting lights into tins with perforated holes.)

(c) The transporting of such a large number of signs is difficult and consequently their design must be such that they can be packed into a comparatively small space.

TRAFFIC CIRCUITS AND TRACK DISCIPLINE

- 6. HQs must be sited adjacent to a track circuit, or, alternatively, a circuit must be constructed. Provided that it is not conspicuous from the air the former is preferable. This circuit must be decided upon by the recon party before vehicles begin arriving at the new site and once decided upon it must be marked out and strictly enforced.
- 7. Vehicles must not leave the traffic circuit unless it is absolutely essential that they do so. In this event tracks made by vehs moving off the circuit must be obliterated immediately
- 8. Vehicles or DRs must not drive up to a HQ but must be halted at some distance from the HQ and dispersed into vehicle parks.
- 9. Guides will probably be required at important junctions on the traffic circuit, e.g.:-
 - (a) Turn-off from main rd.
 - (b) Turn-off to Visitors' Car Park.
 - (c) Entrance to Comd Area.

CAMOUFLAGGE

- 10. Camouflage nets should be placed over all vehicles when halted.
- 11. Proposed sites for slit trenches, AA posts, weapon pits etc must be camouflaged with nets before the actual digging begins.

SECURITY

- 12. AA gunners and sentries must be constantly on the alert.
- 13. Equipment and arms must be carried at all times except when certain tasks, e.g. digging, prevent this being done. On such occasions arms and equipment must be conveniently placed near at hand.
- 14. Sentries must be instructed and trained to be suspicious. They must NOT impart any information to visiting offrs or ORs until they have inspected identity cards or paybooks. Any person behaving suspiciously must be apprehended for questioning by the I.O..
- 15. The protection of "B" Trench is apt to be overlooked. On Bde HQ one sec of the HQ Gd Pl is detailed for this task. Within units at least one and possibly two dets of the AA pl with their A/Tk rifles should be allotted to unit 'B' Trench.

RV for HQ

- 16. Comds must lay down a R.V. to which all HQ personnel and vehicles will move in the event of the HQ being over-run and dispersed by the enemy.

J. G. Haswell Maj.
BM 18 Aust Inf Bde.

DISTRIBUTION:

2/9 Aust Inf Bn	7
2/10 Aust Inf Bn	7
2/12 Aust Inf Bn	7
7 Aust Div	1
Comd	1
File	2
W.D.	2

W.D.

APPX 'K'

SECRET

Copy No 19.....

21 Jan 42.

HQ 18 AUST INF BDE ADM INSTN NO 2

Ref Map: GIZA 1:100,000

INTENTION

1. To train HQ 18 Aust Inf Bde in moving and setting up new HQ.

METHOD

2. HQ 18 Aust Inf Bde will move to area 119121 at 1430 hrs 22 Jan 42 and will return to present lines at 2000 hrs 22 Jan 42.

TPT

3. Bde TO will detail such tpt as required.

PERSONNEL TO PARTICIPATE

4. B.M.
B.H.(L.)
S.C.
S.C.(L.)
L.Os
T.O.
I.O.
SIG OFFRS
ORDERLY ROOM STAFF
"I" STAFF
TPT DRIVERS AS REQUIRED
SIG PERSONNEL AS DETAILED BY SIG OFFR
AUST HQ GD PL

MEALS

5. Evening meal will be fwded to area under arrangements
 - (a) Capt HALL for offrs;
 - (b) CQMS NELSON for ORs.

AMN

6. Amn will NOT be drawn for exercise.

RATIONS

7. No reserve rations will be carried.

WATER

8. Water bottles will be carried full.

EQUIPMENT

9. Marching order will be worn by all ORs.

LIGHTING

10. CQMS NELSON to arrange sufficient lighting as required.

ACCOMODATION

11. 5 tents, 180-lb, will be taken by CQMS for use as follows:-

BM's Office
 SC's Office
 "I" Office
 Orderly Room
 Sig Office

R. Rafferty Lieut
 for Capt.
 S.C. 18 Aust Inf Bde.

CK
 SIGNED AT 1805 HRS
 ISSUED BY D/R
 DISTRIBUTION:

<u>Unit</u>	<u>Copy No</u>
2/9 Aust Inf Bn	1
2/10 Aust Inf Bn	2
2/12 Aust Inf Bn	3
Comd	4
BM	5
SC	6
IO	7
TO	8
Sig Offrs	9 - 10
LO	11
SC (L)	12
OC 11Pl Hq Gd Bn	13
BSO	14
OC 47 L/D	15
CQMS	16
File	17-18
War Diary	19-20

W/D
AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G F WOOTTEN DSO
COMMANDING 18 AUST INF BDE

2 Jan 42

Part 1

No 1

1. SUPPLIES - HEATING FUEL

All indents for heating fuel - wood, coal or kerosene - must be submitted through Bde AASC officer at this HQ and must be clearly endorsed Heating fuel. Such indents, setting out correct entitlement and based on one week's supply, will be lodged with the BSO at this HQ by 0930 each Saturday for delivery the following Monday.

2. VEHICLE RETURNS

Some units are failing to submit returns in accordance with instns already issued. Particulars of requirements are here repeated and units will ensure that instns are carried out:-

AAF G32 - MONTHLY VEHICLE RETURN (in quadruplicate) as at 27th day of month - to reach this HQ not later than 28th.

AF G871 - MOVEMENT OF "A" & "B" VEHICLES (in quadruplicate) - within 24 hours of transaction.

WEEKLY VEHICLE STRENGTH STATE (in duplicate) - prepared in accordance with Bde RC No 393 of 10 Dec 41 - to reach this HQ 0900 hrs each Monday.

3. SECURITY OF ARMS

Recent Courts of Enquiry into the losses of arms etc have shown that units are not enforcing the DAILY check of arms and amm.

COs will ensure that this daily check is carried out with all arms and amm.

4. PAY - LEAVE PERSONNEL

(a) All previous instns regarding pay for personnel proceeding on leave to PALESTINE are hereby cancelled.

(b) As from 1 Jan 42 units will NOT pay personnel prior to their departure on leave. Arrangements have been made by CPM AIF (ME) for leave personnel to be paid at 1 Aust Corps Leave Camp.

5. CHURCH PARADES

(a) The Protestant Church Parade usually held at 1030 hrs in ARMENIAN CHURCH ALEPPO, will NOT be held 4 Jan 42.

Communion Service at 0800 hrs will be held as usual at the AACF Canteen.

(b) A Protestant General Service is held each Sunday at 1900 hrs in the Crypt, ARMENIAN PROT CHURCH.

6. SUPPLIES

It is advised that RO No 394 of 12 Dec 41, para 3 (a) is, in some instances, not being carried out.

This order emphasises that in the case of major units at least a CQMS is required to be present at DID (or FSD) when rations are being drawn and, in the case of minor units, a responsible NCO. The signature of drivers and other unauthorised personnel will NOT be accepted. (Note: A CQMS or responsible NCO, as the case may be, will be present at DID or FSD and will be of the unit for which rations are being drawn).

G F Wootten Capt.
S.C. 18 Aust Inf Bde.

W.D.
AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

3 Jan 42

Part 1

No 2

1. LAUNDRY CONTRACTS

(a) Units will submit a return by 1800 hrs 4 Jan 42 showing whether or not contracts for laundry have been made with SYRIAN contractors.

(b) Where a contract has been made a copy of the contract will be submitted.

(2) CANTEENS - TOBACCO

(a) Reports were recently received from a number of units stating that tins of GREYS fine-cut tobacco bearing ACF labels had been purchased from the AACS. The matter was taken up by this HQ and the following is the reply by the AACS:-

"Receipt is acknowledged of your memo enclosing file referring to the sale of GREYS fine-cut tobacco bearing ACF labels or the remnants of such labels in tins of the above which have been sold through canteens.

This matter is again being taken up strongly with the manufacturers in AUSTRALIA, as the fault definitely lies with them.

Similar instances have occurred in the past, and the manufacturers have advised us that the mistakes have occurred in the packing department where canteen goods and ACF goods are being packed at the same time.

It is apparent that the employees in this dpt do not appreciate the importance of accurate and careful packing of such stores and it is there that the trouble arises.

In the case of the matter under reference we would state that all the tins so branded have arrived from AUSTRALIA in cartons branded "DDAC" and are the property of this unit.

We assure that the strongest representations will be made to the manufacturers in AUSTRALIA and copies of their reply and explanation will be sent to you in due course."

The infm contained in the above letter should be promulgated to all tps.

R. H. Rowles
Capt.
S.C. 18 Aust Inf Bde.

W.D.

AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUSTRALIAN INF BDE

5 Jan 48

Part 1

No

1. SECURITY

(a) It is evident that troops are giving away to civilians items of military clothing. This practice must cease. Old and worn clothing should NOT be placed in rubbish bins etc, but should be handed in to the QM Stores for correct disposal.

(b) Units to which interpreters are attached should warn them against careless talk regarding their movements and the times they will be in particular places with troops. They must be impressed with the need for discretion in this regard, and that any indiscretion, however innocent, may lead to their dismissal.

2. VEHICLES REPORTED STOLEN

The following vehicles have been reported stolen from TRIPOLI on 28 Dec 47:-

(a) Blue Morris Sedan - civilian - No 822CL.

(b) 2-ton Chev camouflaged YELLOW and GREEN No L-4413515 S.W.D.

Any units having info re above will advise DAFM, ALEPPO.

3. RUSH MATS

A further supply of rush mats is now available at 8/9 Aust A Ed Coy. Units who have not previously drawn their requirements will do so as early as possible.

4. The following extracts from 7 Aust Div ROs are repeated:-

(a) SECURITY OF INFORMATION

(i) Documents captured in the recent operations refer to valuable info which has been obtained from the diaries of British Prisoners of War.

(ii) All formations and units 7 Aust Div will forthwith instruct all ranks in the procedure to be adopted regarding personal diaries documents, etc when action is imminent or other contact with the enemy is likely (see PSPB II Chap IV sec 56 (iii) and PSPB Pam 3 sec 20) and will arrange that such instr is repeated at at least three-weekly intervals.

(Applicable to all units under command).

(b) NON SECURITY PUBLICATIONS

Formations and units 7 Aust Div will pass on used copies which are no longer required of non-security publications such as "World Press Review", "Bomber Command" etc to hospitals and clubs in 7 Aust Div area.

(Applicable to all units under command).

(c) AIR MAIL TO AUSTRALIA - LIMITATION OF WEIGHT

(i) Owing to the limited plane space available for the conveyance of air mails to AUSTRALIA it is of prime importance that the weight of the mail loading should be kept as low as possible.

(ii) To this end immediate action will be taken by all units to inform all ranks of the position. So far as possible air mail letter cards should be used in lieu of letters, and letters should be restricted to a maximum of two sheets of air mail paper in order to cut down weight.

(iii) It is desired as far as possible, to avoid having to hold mails over for later despatch, and the cooperation of all ranks in curtailing the weight of correspondence to be conveyed will materially assist in this direction.

(Applicable to Australian Troops only).

(a) MAINTENANCE OF VEHICLES (WHEELED)

- (i) The pamphlet entitled "Inspection, Maintenance and Care of Army Vehicles (Wheeled)" dated 11 Nov 40, has been superseded by a pamphlet entitled "Inspection, Maintenance and Care of Army Vehicles (Wheeled), based on the Task System", dated 13 Jun 41.
- (ii) All units having vehicles on charge will ensure that:-

- (I) All officers
 (II) All NCOs i/c i/c supervision
 (III) All drivers i/c vehicles.

are in possession of this latter pamphlet, and that it is carried in the pocket.

(iii) All pamphlets at present held by units will be checked and sufficient copies demanded to make up deficiencies or to replace the obsolete pamphlet.

(iv) In this connection a further pamphlet entitled "Vehicle Maintenance Record, Enclosure to Army Book 412" is available for issue and should be demanded on the scale of one per AB 412.

(v) The "Task System" will be brought into use forthwith and a record kept in the appropriate date spaces provided in the "Record" pamphlet.

(vi) The issue to drivers of these publications will be recorded in AB 412 under Vehicle Outfit List, and they will be produced at all vehicle kit inspections.

(Applicable to all units u/c).

5. PUBLICATIONS

Units will submit to this HQ by 0900 hrs 10 Jan 42 requirements of the publication "Instruction, Maintenance and Care of Army Vehicles (Wheeled) Based on the Task System" in accordance with the above order.

6. PHOTOGRAPHY REGULATIONS

(a) The following photographers ONLY are approved in ALMP area w.e.f. 8 Jan 42:-

Photo	DERGOUNIAN	Boulevard de France
Photo	GULBENK	Boulevard de France

Films found being developed elsewhere will be confiscated and destroyed.

(b) The following is a list of prohibited subjects with which all ranks will make themselves familiar:-

- (i) Aerial views
 (ii) Aerodromes
 (iii) Aircraft
 (iv) Armoured fighting vehicles
 (v) Artillery weapons
 (vi) Camps
 (vii) Defences
 (viii) Diagrams of weapons
 (ix) Fortifications
 (x) Military operations
 (xi) Ships of any kind
 (xii) Signal eqpt
 (xiii) All harbours and all naval and military oil installations.

(c) Serious breaches of regulations have been discovered in films left by military personnel with photographers in ALMP for developing and printing.

In view of the serious results to security of non-compliance with photographic regulations strict disciplinary action will be taken against offenders.

7. LEAVE - NOMINAL ROLLS

One copy of nominal rolls prepared by units for personnel proceeding on leave will be submitted to reach this HQ by 1800 hrs on the day prior to the departure of the leave party.

8. CHURCH SERVICES

Holy Communion : 0800 hrs (Men's Canteen).
 Church Parade : 1020 hrs (Armenian Church).
 Evening Service : 1900 hrs (Crypt of Armenian Church)

R.C.

Masses at 0700, 0800, 0900, 1000 and 1100 hrs in St Francis' Cathedral.
 Holy Name Sunday.
 Confessions 1800 hrs Saturday and before and during 0900 Mass.

9. The following extracts from 7 Aust Div ROs are repeated:-

(a) POL - ISSUE OF

- (i) Instances have been brought to notice of fraudulent demands for POL being made upon DIDs and although these demands have not been supported, they have been met by the issuers concerned.
- (ii) OsC DIDs and FSDs etc holding stocks of POL will ensure the requirements of units and of individual vehicles are met only on production of proper authority, which is:-
- (I) for replenishment of a vehicle's fuel tank or sump - the drivers AB 413 and (other than in a fwd area), AF G35 (transport work ticket) covering the service on which the vehicle is engaged.
- (II) for packed POL to be taken away as such, whether for unit stocks or as travelling reserve for a convoy or individual vehicle - AB 55 or similar indent SIGNED BY AN OFFR OF THE DEMANDING UNIT.
- (iii) All offr or other responsible persons demanding POL should ensure that indents are made as detailed in para 2 above.
 (To be repeated in all unit orders).

(b) STACKING AND HANDLING OF POL CONTAINERS

- (i) Leakage is more liable to occur from caps or screw bungs of POL containers than from any other portion of the container.
- (ii) All POL containers, incl cartons, crates and wooden cases will therefore be loaded and stacked with the caps or bungs uppermost.
- (iii) Attention is drawn to the colour flashes on POL containers which are intended to indicate to illiterate labour the part of the container which must always be uppermost.
- (iv) All concerned will be responsible for seeing that illiterate labour employed in handling POL containers understands the meaning of the colour flashes.
 (TO be repeated in all unit orders).

10. ILLEGAL DISPOSAL OF TOBACCO AND CIGARETTES

Disposal to persons not entitled to Customs Exemption of tobacco and cigarettes admitted free to the ME for members of the forces is prohibited and will be regarded as a serious offence.
 (To be repeated in all unit orders).

John B. Stephenson
 Capt
 S.C. 18 Aust Inf Bde.

NOTICES

The following message has been received from the Prime Minister of AUSTRALIA:-

"In the name of the Australian Government and the Australian people I send you warmest greetings from your homeland. As you stand guard at the outpost manning the battle station, be assured that our thoughts are ever with you and more particularly do we feel for you, as we know you do for your homelands, at Xmas time. It is very true that Xmas is among the vitalities for which we are fighting - not Xmas as a holiday period but Xmas as a symbol of the Christian way of life - a way that our three enemies of the Axis would destroy along with all our free institutions should they emerge victorious from this struggle. Today in AUSTRALIA there is not the Xmas holiday period as you knew it

We are on a complete war footing and all that it involves brought vividly to the mind of the people. To you, our fighting men of the three services, I send the greetings of Xmas, with all the warmth of the great hearts of your kith and kin. And for 1942, let us be stouthearted stand unitedly together, and we can have complete confidence in the outcome."

2. It has been notified that a motor tyre has been found. Same can be obtained from Gendar Commandant of the ALEPPO Southern District.

Description:-

Goodyear Airwheel 16 X 7.50
No Y 8780 A55 Heavy Duty
Made in Australia.

228
AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 Aust INF BDE

11 Jan 42

Part 1

No 4

1. AIR MAIL SERVICE - AUSTRALIA

The following is a repeat of AIF (MF) ADM 41/2953 of 3 Jan 42:-

"The Air Mail service between Australia and Middle East has been temporarily interrupted. It is hoped to restore communications in the near future, but in the meantime no mails are being received by air. Air Mails are being despatched in the direction of Middle East - Australia, but these also are being held up at an intermediate point, en route, awaiting the full or partial restoration of the through service".

2. FREE LEAVE - JERUSALEM

Ref 18 Aust Inf Bde Admin Instn No 8.
Leave with free accommodation at JERUSALEM is cancelled with effect from 11 JAN 42.

4. The following extracts from AIF (MF) ROs are repeated:-

890. SECURITY OF DOCUMENTS

Captured German documents refer to the valuable information which has been obtained from the diaries of British prisoners of war. It is once more pointed out that personnel going into action, or going into areas where there is possibility of contact with the enemy, are forbidden to carry any personal papers which could possibly be of use to the enemy.

(This Order is to be repeated in Unit Orders)

892. MILITARY PAMPHLETS, NOTEBOOKS, PAPERS, etc., DESPATCHED IN UNACCOMPANIED BAGGAGE

1. Pamphlets, notebooks, papers, etc concerning military subjects are being despatched in unaccompanied luggage. It is appreciated that it is not always possible for officers to carry such documents with them when travelling, and that their duties may be interfered with if the ordinary censorship rules are applied in these cases.
2. Officers who wish to send such documents in their unaccompanied baggage will place them together in one package with a certificate from their C.O. listing the documents and stating that they are required by the officer for his service duties. The documents will then be released by the censorship authorities.
3. In no circumstances will documents of a higher classification than "Not to be Published" be sent in unaccompanied baggage.
4. This will apply only to baggage which is labelled to a military address. Documents which are directed to private addresses (hotels, pensions, etc) will be retained by the censorship authorities in the usual way.

894 PAYBOOKS - ENTERING PLACE OF PAYMENT

Approval is given for the insertion of a Pay cipher and pay period number in the third column of paybooks after the words "On Service". Details of cipher will be obtained from the paymaster from whom the imprest monies are drawn.

A.I.F. (M) Order No 493, of 19 Jul 41, is amended accordingly.

895 DENTURES - LOSSES AND REPAIRS

In many instances Commanding Officers are charging against Public Funds cost of renewal and repairs to dentures lost or damaged through the fault of the soldier. This practice will cease forthwith.

Unless a Commanding Officer is satisfied beyond reasonable doubt that loss or damage to dentures was due to no fault of the soldier, cost of renewal or repair will be charged to the soldier.

(This order to be repeated in Unit Orders)

897 UNIDENTIFIED PROPERTY - A.I.F. (M) KIT STORE

There is a number of unidentified articles of private property in A.I.F. (M) Kit Store.

Persons who have lost private property from their kits while stored at the Kit Store should forward a detailed description of such articles direct to O.C. A.I.F. (M) Kit Store.

5. The following extracts from 7 Aust Div ROs are repeated.

18 COURTS MARTIAL

(a) The following will be the form of medical officer's certificate regarding the medical and physical condition of accused persons to stand trial by Court Martial -

"I certify that (No., rank, name and unit) is in ("good", "bad" or as the case may be) state of health, and ("fit" or "unfit") to undergo trial by Court Martial, and that he is..... to undergo imprisonment, with or without hard labour, or detention, and that his present appearance, and previous medical history, both justify the belief that hard labour employment will not be likely to originate or reproduce disease of any description "

(c) It is the responsibility of the unit of the accused to ensure that the medical certificate is produced on each day of the trial. Attention is directed to A.F. 3 528.

(Applicable to all units under command)

19 FROST BITE

Attention is directed to A.F. 3 528 attached hereto regarding action to be taken in cases of frost bite.

(Applicable to all troops under command)

20 FUEL SCALE - (1. Aust Corps C100/2/572 of 5 Jan 43)

(a) The following increments of fuel will apply to all units in A.F.P.O. areas and in other areas above 1000 feet until 28 Feb 43:-

Cooking - 2½ lbs coal = 4½ lbs wood = 9/14 pt AFO per man per day.

Heating - $10\frac{1}{2}$ lbs coal = 21 lbs wood = 3 pts MBO per heater per day.

(b) The above will be regarded as the maximum scale allowable, and fuel will only be drawn to the limits of this scale where conditions and circumstances warrant.

(c) 1 Aust Corps Q3/280 of 30 Nov and CRO 218 refer.

(Applicable to all British and Australian troops)

22 GENERAL AND ROUTINE ORDERS.

(a) In future 1 Aust Corps Routine Orders will NOT be distributed to units under comd of Aust Div. Promulgation of CROs will be made in DROs.

(b) AIF (M^o) orders will be distributed to all Aust units as at present

(c) GHQ (M^o) Orders will be distributed to all British units under comd. when sufficient copies are forwarded for this purpose.

(d) Units will NOT repeat AIF (M^o) or GHQ (M^o) Orders until directed to do so in DROs

(Applicable to all units under comd).

23 RATIONS

A double issue of dry rations will be re-introduced each Saturday as from 10 Jan 42.

Bread, meat and butter only will continue to be issued on Sundays.

(Applicable to all units under comd)


Capt.
S.C. 18 Aust Inf Bde.

APPENDIX "A"

FROST BITE

(a) One of the effects of taking alcohol is a dilation of the blood vessels near the skin - consequently as more hot blood is brought to the surface, more heat tends to be lost from the body.

(b) For this reason to take alcohol BEFORE exposure to cold is dangerous. To take alcohol AFTER exposure tends to restore the circulation to the surface blood vessels.

(c) "Frost-bite" is brought about by the contracting effect of the cold on the blood vessels near the skin. As a consequence in the affected parts the deprivation of blood ~~xxxx~~ tends to local death or gangrene. Any constriction about the part is an additional factor in limiting the blood supply.

(d) To heat a "Frost-bitten" part suddenly is to court disaster. To rub the part also is to insult and already damaged skin.

(e) The treatment is to improve the blood supply to the affected part by stimulating the circulation by hot drinks or alcohol, at the same time protecting the affected part from further loss of heat or injury by carefully wrapping in cotton wool and resting.

AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

14 Jan 42

Part 1

No 5

1. DISCIPLINE - CAIRO

The following has been received from HQ AIF (ME) :-

"Many reports have recently come to hand of the lack of discipline and behaviour of AIF tps whilst on leave in CAIRO.

It is requested that this matter be taken up with all COs to ensure that only such personnel as it is considered can be relied upon to behave themselves in a proper manner are granted leave to CAIRO.

Should reports continue to show that there is no improvement in behaviour, it will be necessary to take more drastic action, even to the cancellation of all leave in CAIRO."

Appropriate action will be taken by Commanding Officers.

2. CIVILIAN LABOUR

Units will submit muster rolls up to 17 Jan 42 to the PLCO immediately.

3. HIRING OF LAND

(a) To enable the survey of essential settlement with land owners in connection with camp sites, the following preliminary details are required:-

1. Sketch boundary plan of each site in duplicate.
 2. Any records existing of trees or crops damaged on each site.
- (b) Units will submit the above to the Area Hirings Officer in the case of the following camps:-

- (iii) IDLIB
- (iv) LATTAKIA
- (v) AZAZ.

Capt.
GC 18 Aust Inf Bde.

War Diary

AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G F WOOTTEN DSO
COMMANDING 18 AUST INF BDE

20 Jan 42

Part 1

No 6

1. DUTIES

Bde Field Officer -	Maj A G KEMPTON	-	2/12	Aust Inf Bn
Next for duty	Maj B N BERRY	-	2/9	Aust Inf Bn
Bde Medical Officer	Capt M A WALKER	-	2/5	Aust Fd Amb
Next for duty	Capt A H MCGREGOR	-	2/9	Aust Inf Bn
Bde duty unit	2/9	Aust Inf Bn		
Next for duty	2/10	Aust Inf Bn		

2. DISCIPLINE

(a) Laxity on the part of ALL ranks to exchange correct compliments is evident.

(b) Comds will ensure, therefore, that ORs are fully instructed in the recognition of all commissioned ranks and the corresponding compliment to be accorded and that compliments are exchanged smartly and correctly by all concerned.

3. AACS - ACCOUNTS - OFFERS & SGTS MESSSES

Ref 1 Aust Corps Q175/2/471 of 15 Jan 42 and 7 Aust Div Admin Cir No A3 of 19 Jan 42 units will fwd certificate to this HQ by 24 Jan 42 that above instn has been complied with.

4. LOSS OF PASSES

It is notified that the following passes have been lost:-

- (a) Pass issued to YUSEF IBRAHIM EL-ADWI by AACS for BARBARA CAMP.
- (b) Pass No D-19745 issued to MOSHE BEN AHARON for DIMRA, DIER SUNEID camps.

It is requested that the sentries on duty and all provost personnel be informed of the above and strict watch made to ascertain if the pass is being made use of to enter camps.

In the event of the pass being found, it will be notified to this HQ as soon as possible and the holder detained for interrogation.

5. SUMMER DRESS

Summer dress will NOT be worn under any circumstances.

6. VEHICLE MARKINGS IN WAR

REF 7 AUST DIV Q23/1/109.

Units will take steps immediately to comply with above.

A certificate will be rendered each week stating number of vehicles completed and number still remaining to be completed.

G F Wootten
for Capt.
S.C. 18 Aust Inf Bde.

For Official Use Only AMR&O 1587.

W.D.
AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

21 Jan 42

Part 1

No 7

1. DUTIES

Field Officer of the Day	- Maj B N BERRY	2/9	Aust Inf Bn
Next for Duty	- Maj G G F MARTIN	2/10	Aust Inf Bn
Duty Medical Officer	- Capt A H MCGREGOR	2/9	Aust Inf Bn
Next for Duty	- Capt G W VERCO	2/10	Aust Inf Bn
Cinema Picquet	- 2/10	Aust Inf Bn	
Next for Duty	- 7	Aust Div Sigs	
Bus Service Picquet	- 2/10	Aust Inf Bn	
Next for Duty	- 7	Aust Div Sigs	
Bde Duty Unit	- 2/10	Aust Inf Bn	
Next for Duty	- 2/12	Aust Inf Bn	

2. DAILY ROUTINE

The daily routine for 21 Jan 42 ONLY may be amended as follows:-

Tattoo - 2245 hrs.
Lights Out - 2300 hrs.

G. G. F. Martin
Capt.
S.C. 18 Aust Inf Bde.

NOTICE

Times for shows at the Camp Cinema for 21 Jan 42 will be as follows:-

1st Show - commencing 1730 hrs.
2nd Show - commencing 2000 hrs; finishing 2230 hrs.

W/D

AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

21 Jan 42

Part 1

No

1. DUTIES

Field Officer of the Day	- Maj B N BERRY	2/9 Aust Inf Bn
Next for Duty	- Maj G G F MARTIN	2/10 Aust Inf Bn
Duty Medical Officer	- Capt A H MCGREGOR	2/9 Aust Inf Bn
Next for Duty	- Capt G W VERCO	2/10 Aust Inf Bn
Cinema Picquet	- 2/10 Aust Inf Bn	
Next for Duty	- 7 Aust Div Sigs	
Bus Service Picquet	- 2/10 Aust Inf Bn	
Next for Duty	- 7 Aust Div Sigs	
Bde Duty Unit	- 2/10 Aust Inf Bn	
Next for Duty	- 2/12 Aust Inf Bn	

2. DAILY ROUTINE

The daily routine for 21 Jan 42 ONLY may be amended as follows:-

Tattoo - 2245 hrs.
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G. G. F. Martin
Capt.
S.C. 18 Aust Inf Bde.

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AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

22 Jan 42

Part 1

No 8

1. DUTIES

Duty Officer of the Day	- Maj	G G F MARTIN	2/10 Aust Inf
Next for Duty	- Maj	D F WILEY	Sigs 7 Aust Div
Duty M.O.	- Capt	G W VERCO	2/10 Aust Inf B
Next for Duty	- Capt	R G LYNE	2/5 Aust GA Amb
Cinema Picquet	- Sigs	7 Aust Div	FD
Next for Duty	-	2/25 Aust Inf Bn	
Bde Duty Unit	-	2/12 Aust Inf Bn	
Next for Duty	-	2/9 Aust Inf Bn	

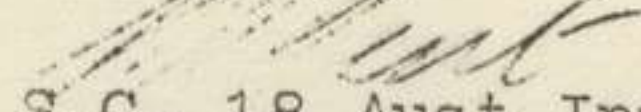
2. INTER-CAMP LEAVE

- (a) Inter-camp leave has been suspended indefinitely.
(b) The bus service picquet will therefore not be provided by the Bde Duty Unit pending further advice.

3. R.C. CHURCH PARADES - SUNDAY 25 JAN 42.

Masses at 0700 hrs in Recreation Hut (opp Fd Amb Orderly Room)
0830 hrs in Cinema.

A general Holy Communion will be held.
Confessions in E.P.I.P. tent, near Water Tower on FRIDAY and SATURDAY after evening mess onwards.

 Capt.
S.C. 18 Aust Inf Bde.

AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

WD

23 Jan 42

Part 1

No 9

1. DUTIES

Bde Field Officer	-	Capt R G SWAN	2/12 Aust Inf Bn
Next for Duty	-	Capt W PEFKE	2/9 Aust Inf Bn
Duty Medical Officer	-	Capt R G LYNE	2/5 Aust Fd Amb
Next for Duty	-	Capt A H MCGREGOR	2/9 Aust Inf Bn
Cinema Picquet	-	2/25 Aust Inf Bn	
Next for Duty	-	2/12 Aust Inf Bn	
Bde Duty Unit	-	2/9 Aust Inf Bn	
Next for Duty	-	2/10 Aust Inf Bn	

2. AIR MAIL SERVICES - AUSTRALIA

The air mail service between AUSTRALIA and the Middle East has been restored and mails are going through in both directions. During the next few weeks it is probable that air postings to AUSTRALIA will take three to four days longer en route than formerly.

It is still necessary to limit the weight of air mail postings, and the restrictions set out in HQ AIF (M) BASE AREA RO No 61 of 8 Jan 42 para 524 are to continue in force.

3. CHURCH PARADES

Church for JULIS Camp, 25 Jan 42 will be as follows:-

<u>Service</u>	<u>Location</u>	<u>Time</u>
<u>Holy Communion</u>		
G of W and P.D.	Camp Cinema	0700 hrs
	YMCA Brown Lines	0730 "
<u>RC Mass</u>	Camp Cinema	0830 hrs
<u>General Parades</u>		
HQ 7 Aust Div	YMCA (near Birdwood Lines)	0900 hrs
2/25 Aust Inf Bn	Brown Lines	0900 "
Sigs 7 Aust Div	Brown Lines	0900 "
7 Aust Div Pro Coy	Brown Lines	0900 "
2/9 Aust Inf Bn	Camp Cinema	0915 "
2/5 Aust Fd Amb	Camp Cinema	0915 "
2/2 Fd Hygiene Sec	Camp Cinema	0915 "
Nos 1 and 2 Aust Malarial Cots	Camp Cinema	0915 "
HQ 18 Aust Inf Bde	Camp Cinema	1000 "
2/10 Aust Inf Bn	Camp Cinema	1000 "
2/12 Aust Inf Bn	Camp Cinema	1000 "

Capt.
S.C. 18 Aust Inf Bde.

NOTICES

CINEMA: The "ALL IN FUN" Revue scheduled for the 23 and 24 Jan 42 has been postponed, and the following pictures will be screened:-

FRIDAY 23 Jan: LILLI PALMER & TOM WALLS in "CRACKERJACK"
SAT 24 Jan: JOHN BEAL & MAURICE MOSCOVITCH in
" THE GREAT COMMANDMENT"

AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

24 Jan 42

Part 1

No 10

1. DUTIES

Field Officer of the Day	- Capt E PEEK	2/9 Aust Inf Bn
Next for Duty	- Capt G MELTHKE	2/10 Aust Inf Bn
Duty Medical Officer	- Capt A H MCGREGOR	2/9 Aust Inf Bn
Next for Duty	- Capt G W VERCO	2/10 Aust Inf Bn
Cinema Picquet	- 2/12 Aust Inf Bn	
Next for Duty	- 2/9 Aust Inf Bn	
Bde Duty Unit	- 2/10 Aust Inf Bn	
Next for Duty	- 2/12 Aust Inf Bn	

2. CHURCH PARADE

The C of E Church Parade for HQ 18 Aust Inf Bde, 2/10 Aust Inf Bn and 2/12 Aust Inf Bn for 25 Jan 42 will be an open air service in HOBBS LINES immediately opposite HQ 2/12 Aust Inf Bn at 0900 hrs and NOT in the Camp Cinema at 1000 hrs as notified in RO No 9 23 Jan 42.

3. EMERGENCY RATIONS - CHOCOLATE

Units will submit statements to this HQ by 1200 hrs 25 Jan 42 showing quantity of chocolate rations held.

4. SENTRIES

- (a) It is observed that sentries are NOT carrying out their duties in a smart and soldierly manner particularly those posted for duty at HQ 18 Aust Inf Bde.
- (b) Comds will ensure that this matter receives immediate attention.

Capt.
S.C. 18 Aust Inf Bde.

NOTICE

FOUND - A motor-cycle no C-4318552 bearing a rectangular color plate Red over Blue has been found in GODDARD LINES and is now held by 2/9 Aust Inf Bn. This M/C may be claimed from 2/9 Aust Inf Bn on proofs of ownership by the unit concerned.

For Official Use Only AMR&O 1587.

W.D.

AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

25 Jan 42.

Part 1

No 11

1. DUTIES

Field Officer of the Day	- Capt G MEITHKE	2/10	Aust	Inf	Bn
Next for Duty	- Capt K A GATEGOOD	2/12	Aust	Inf	Bn
Duty Medical Officer	- Capt G W VERCO	2/10	Aust	Inf	Bn
Next for Duty	- Capt G C LOVE	2/12	Aust	Inf	Bn
Cinema Picquet	- 2/9	Aust	Inf	Bn	
Next for Duty	- 2/10	Aust	Inf	Bn	
Bde Duty Unit	- 2/12	Aust	Inf	Bn	
Next For Duty	- 2/9	Aust	Inf	Bn	
Beach Hut Guard, AL-JURA	- 2/10	Aust	Inf	Bn.	

Note:- The duties of the Camp Cinema Picquet for 25/26 Jan ONLY will be in accordance with instructions att (only to units supplying picquets).

2. CINEMA MATINEE.

Matinee set down for afternoon of 25 Jan 42 has been cancelled owing to electric power being cut off till 1700 hrs.

the supply of
Capt.
S.C. 18 Aust Inf Bde.

AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS

BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

26 Jan 42

Part 1

No 12

1. DUTIES

Field Officer of the Day	-	Capt K A GATEGOOD	2/12 Aust Inf Bn
Next for Duty	-	Capt C R HOOPER	2/9 Aust Inf Bn
Duty Medical Officer	-	Capt G C LOVE	2/12 Aust Inf Bn
Next for Duty	-	Capt A H MCGREGOR	2/9 Aust Inf Bn
Cinema Picquet	-	2/10 Aust Inf Bn	
Next for Duty	-	Sigs 7 Aust Div	
Bde Duty Unit	-	2/9 Aust Inf Bn	
Next for Duty	-	2/10 Aust Inf Bn	

2. GUARDS

(a) More strict attention must be paid to the punctuality and steadiness of unit guards at the ceremony of the changing of the guard at this HQ.

(b) The guard concerned must be in position for inspection at 1715 hrs daily and must therefore NOT be late nor unnecessarily early.

3. POWERS OF MEMBERS OF PROVOST CORPS

The following extract from AIF ORDER No 950 of 19 Jan 42 is repeated:-

" (a) Any officer, WO or NCO or soldier who impedes a Provost Marshall or any officer, NCO or member of the Military Police commits an offence (AA Sec 6 (3)(c)).

(b) Any WO, NCO or soldier who, when called on, refuses to assist in the execution of his duty a provost marshall or any member of the Military Police commits an offence (AA Sec 6 (3)(c)).

(c) Every WO, NCO or soldier even though he is of superior rank, shall obey any orders given by the military police and, on failure to do so commits an offence (AMR&O 386).

(d) Offrs, of whatever rank, shall comply with directions of any provost marshall or offr of the military police.

(To be repeated in unit orders).

4. FIELD CENSORSHIP - PHOTOGRAPHY

The following extract from AIF (ME) ORDER No 904 of 5 Jan 42 is repeated:-

"AIF (ME) Order No 369 of 7 Jun 41 is cancelled and the following substituted:-

i. The indiscriminate use of cameras and in particular, the sending of filmsto unauthorised photographis dealers have become most prejudicial to security. The following regulations are issued for immediate enforcement.

ii. Every unit will keep a register showing the rank and name of personnel in possession of cameras. An offr in charge of photography will be appointed within each unit. He will be responsible for keeping the register up to date and for ensuring that each member of the unit in possession of a camera is fully acquainted with the provisions of GHQ (MEF) Field Censorship Regulations, 1940, Part 1, Para 10 (published hereunder) and with a list of authorised dealers:-

I. Photography - Photography of the following is prohibited:-

Military vehicles of all sorts, tanks, signal eqpt, arty weapons, defences, aircraft, ships of any kind, aerial views, aerodromes, fortifications, camps, military operations, diagrams of weapons.

II Photographs, films and pictorial matter of any kind will not be despatched to neutral or any countries.

III Photographs of a purely personal nature may be included in correspondence, but attention must be paid to the background which must not include anything the photographing of which is prohibited.

IV All ranks are forbidden to join civilian (photographic) clubs or similar institutions, or to exhibit or submit for exhibition

photographs taken by them.

iii. When a unit proceeds to any zone of operations (active) all cameras, with the exception of those referred to below will be withdrawn by the offr in charge of photography and fwded for safe custody to O i/c 2nd Echelon, AIF (ME). The offr in charge of photography may accept a certificate from the owner of a camera that he has deposited it at a bank as an alternative to the above. An exception may be made and one or more authorised unit photographers per unit as laid down by Comds, permitted to retain cameras with the object of increasing the supply of photographs of value for record and publicity purposes. The O i/c photography will be held strictly responsible that, in zones of operations cameras are used only by these unit photographers. Each authorised unit photographer will be issued with a numbered pass under command arrangements. On the back of this pass will appear directions on the following lines:-

"All security films or unit films for record purposes must be fwded for developing to the following special authorised dealer:-

Messrs Kodak (EGYPT) S.A. 20 Sharia Adly Pasha CAIRO.

On no account will security films or unit record films be despatched to any other dealer than the above"

iv. Films will on no account be sent by personnel for developing and printing to any other than an approved and authorised dealer. Comds will ensure that lists of authorised dealers in their areas are distributed in sufficient scale and each authorised dealer should be supplied with a notice board to be hung in a prominent place stating that this dealer has been officially authorised by the British Military Authorities. It will be the duty of unit offr i/c photography to ensure that all ranks are fully acquainted with this list and do not deal with any dealers or sub-agents other than those on the lists. Films belonging to military personnel found in any unauthorised dealers possession will be confiscated and destroyed and disciplinary action taken against the owner. The number of authorised dealers should and will be increased as and when more censorship personnel are available.

v. Comds will ensure that all films of a security nature and all unit films for record purposes if not developed by army personnel, are sent for developing to one firm only (Messrs KODAK (EGYPT) S.A. 20 Sharia Adly Pasha, CAIRO). As soon as more censorship personnel are available, one firm in each command will be chosen for such work. Such films will not be sent to any other of the authorised dealers. This includes films of a secret nature to be used solely for record and instructional purposes and films taken by official unit photographers of operational activities etc, for inclusion in war diaries and for official purposes only. In the latter case, where the censor considers that, for security reasons, these films should not be returned to a unit, they will be retained at 2nd Echelon AIF (ME), in the name of the unit. Commanding offrs must ensure that this privilege is not abused and that private films are not submitted as unit records films.

vi. GHQ(MEF) retains the right to take copies of any photograph and to use such copies for any purpose without payment. The cost of developing films containing photographs of which use is made by GHQ (MEF) will be defrayed by GHQ (MEF).

vii. There have been cases of interference by local police with Service personnel using cameras in prohibited areas or taking photographs of prohibited objects. Comds will ensure that lists of prohibited objects and prohibited areas are published at frequent intervals and that disciplinary action is taken against military photographers failing to comply with the legitimate instructions of the police concerned.

viii. Films found developed or stored in any manner in contravention of this Order are liable to confiscation and destruction and in view of the extremely+results to security of non-compliance with the above instns, strict disciplinary action will, in all cases, be taken against offenders.

(To be repeated in unit orders). "

+ serious.

John B. Robinson
for Capt.
S.C. 18 Aust. Inf Bde.

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W.D.

AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS


BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

27 Jan 42

No 13

1. DUTIES

Field Officer of the Day	- Capt C R HOOPER	2/9	Aust Inf Bn
Next for Duty	- Capt F WILSON	2/10	Aust Inf Bn
Duty Medical Officer	- Capt A H MCGREGOR	2/9	Aust Inf Bn
Next for Duty	- Capt G W VERGO	2/10	Aust Inf Bn
Cinema Picquet	- Sigs 7 Aust Div		
Next for Duty	- 2/25 Aust Inf Bn		
Bde Duty Unit	- 2/10 Aust Inf Bn		
Next for Duty	- 2/12 Aust Inf Bn		

 Capt.
S.C. 18 Aust Inf Bde.

W D

AUSTRALIAN IMPERIAL FORCE

ROUTINE ORDERS

BY

BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

28 Jan 42

Part 1

No 14

1. DUTIES

Field Officer of the Day-	Capt F. Wilson	2/10	Aust Inf Bn
Next for Duty	Capt C.C.F. Bourne	2/9	Aust Inf Bn
Duty Medical Officer	Capt G.W. Verco	2/10	Aust Inf Bn
Next for Duty	Capt G.C. Love	2/12	Aust Inf Bn
Cinema Picquet	2/25	Aust Inf Bn	
Next for Duty	2/12	Aust Inf Bn	
Bde Duty Unit	2/12	Aust Inf Bn	
Next for Duty	2/9	Aust Inf Bn	

Handwritten signature
Capt.
S.C. 18 Aust Inf Bde.

WD

AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

29 Jan 42

Part 1

No 14

1. DUTIES

Field Officer of the Day	- Capt C C F BOURNE	2/9	Aust Inf Bn
Next for Duty	- Capt R W SANDERSON	2/10	Aust Inf Bn
Duty Medical Officer	- Capt G C LOVE	2/12	Aust Inf Bn
Next for Duty	- Capt N A WALKER	2/5	Aust Rd Amb
Cinema Picquet	- 2/12	Aust Inf Bn	
Next for Duty	- 2/9	Aust Inf Bn	
Bde Duty Unit	- 2/9	Aust Inf Bn	
Next for Duty	- 2/10	Aust Inf Bn	

2. DISPOSAL OF CAPTURED DOCUMENTS

(a) The attention of ALL RANKS is directed to the value of captured enemy documents. Units will arrange for all ranks to be given a short talk on the subject.

(b) Units will take steps to ensure that all captured documents are IMMEDIATELY forwarded to HQ 18 Aust Inf Bde.

3. DISCIPLINE - OFFICERS' CLUB, GAZA

A report has been received that the articles enumerated below and the property of two offrs of the rank of Lt-Col were unlawfully removed from the above premises on Saturday night, 24 Jan 42:-

- Double Breasted Greatcoat
- Trench Coat
- Felt Cap and Gabardine Cap
- Sam Browne Belt and Shoulder Strap (English Pattern)

It is further reported that offrs from this Div (7 Aust Div) were present at the Club on that night.

Please inform this HQ the number (names NOT necessary) of offrs from units present and advise if any of them have any knowledge of the incident. Reports to reach this HQ by 0900 hrs 30 Jan 42.

J. G. Douglas
for Capt.
S.C. 18 Aust Inf Bde.

ND
B
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AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

30 Jan 42

Part 1

No 15

1. DUTIES

Field Offr of the Day	- Capt R W SANDERSON	2/10 Aust Inf Bn
Next for Duty	- Capt R G SWAN	2/12 Aust Inf Bn
Duty Medical Offr	- Capt N A WALKER	2/5 Aust Fd Amb
Next for Duty	- Capt G C LOVE	2/12 Aust Inf Bn
Cinema Picquet	- 2/9 Aust Inf Bn	
Next for Duty	- 2/10 Aust Inf Bn	
Bde Duty Unit	- 2/10 Aust Inf Bn	
Next for Duty	- 2/12 Aust Inf Bn	

2. CINEMA PICQUETS

(a) Cinema Picquets for 31 Jan 42 and 2,3 and 4 Feb 42 will perform duties etc in accordance with instns issued separately (to units concerned only).

(b) The Fd Offr for each of the above days will inspect the Cinema Picquet near the Camp Cinema at 1830 hrs.

3. CHURCH SERVICES - 1 FEB 42.

G of E

Holy Communion will be held at 0700 and 0900 hrs in YMCA HUT, JELLYBRAND LINES.

RC

Masses at 0700 hrs in Recreation Hut (LEANE LINES, near Fd Amb Orderly Room).
0830 hrs in Camp Cinema.

A General Holy Communion will be held, especially for those unable to attend during this week. There will be no confessions during mass. Confessions will be heard on Friday and Saturday from 1800 hrs onwards in Father REYNOLD's (EPIP) tent near Water Tower.

Jan
S.C. 18 Aust Inf Bde.

NOTICES

CINEMA

Friday 30 Jan 41 - change of programme:-

"CITY FOR CONQUEST" with ANN SHERIDAN and JAMES CAGNEY instead of "NIGHT MUST FALL".

AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS

BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

30 Jan 42

Part 1

No 15

1. DUTIES

Field Offr of the Day	- Capt R W SANDERSON	2/10 Aust Inf Bn
Next for Duty	- Capt R G SWAN	2/12 Aust Inf Bn
Duty Medical Offr	- Capt N A WALKER	2/5 Aust Fd Arb
Next for Duty	- Capt G C LOVE	2/12 Aust Inf Bn
Cinema Picquet	- 2/9 Aust Inf Bn	
Next for Duty	- 2/10 Aust Inf Bn	
Bde Duty Unit	- 2/10 Aust Inf Bn	
Next for Duty	- 2/12 Aust Inf Bn	

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W. J. ...
Capt.
S.C. 18 Aust Inf Bde.

NOTICES

CINEMA

Friday 30 Jan 41 - change of programme:-

"CITY FOR CONQUEST" with ANN SHERIDAN and JAMES CAGNEY instead of "NIGHT MUST FALL".

W/D

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AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

31 Jan 42

Part 1

No 16

1. DUTIES

Field Offr of the Day	- Capt R G SWAN	2/12	Aust Inf Bn
Next for Duty	- Capt E W FLEMING	2/9	Aust Inf Bn
Duty Medical Offr	- Capt G C LOVE	2/12	Aust Inf Bn
Next for Duty	- Capt A H MCGREGOR	2/9	Aust Inf Bn
Cinema Picquet	- 2/10	Aust Inf Bn	
Next for Duty	- 2/25	Aust Inf Bn	
Bde Duty Unit	- 2/12	Aust Inf Bn	
Next for Duty	- 2/9	Aust Inf Bn	

2. DISCIPLINE

All controlled bodies of tps marching through JULIS CAMP area will march at attention until they are clear of the camp.

J. G. ...
Capt.
S.C. 18 Aust Inf Bde.

NOTICE

IDENTITY DISCS, KEYS

Two keys and identity discs bearing the name and number "A W FLETCHER - NX 68091" have been found. Owner may obtain same at this HQ.

W D
Subject

HQ 18 Aust Inf Bde

17 Jan 42.

1. When this HQ receives warning of an impending air raid, the warning "Air Raid Red" will be sent immediately through Signals to all units and sub-units in the area.
2. On receipt of the warning "Air Raid Red", all units and sub-units will take the following action:-
 - (a) All ranks will wear respirator and steel helmet, and all personnel except those on duty will take cover in the nearest slit trench or shelter.
 - (b) Fire parties and rescue squads as laid down in 18 Aust Inf Bde P.A.D. Instn No.1 will report to their respective posts with such equipment as is available.
 - (c) The 2/9 Aust A Fd Regt located at the ALEPPO AERODROME will turn out one bty, complete with arms and equipment, for immediate defence of the AERODROME. Plans for the defence of the AERODROME will be forwarded to 2/9 Aust A Fd Regt as soon as they are completed. Until such time, Comd 2/9 Aust A Fd Regt will form own defence plan.
 - (d) Units will disperse all vehicles to the maximum extent.
 - (e) All ranks will carry arms and equipment as a precaution against the possible landing of parachutists or airborne troops.
3. The "All Clear" will be given through Signals.

[Signature]
Maj.
BM 18 Aust Inf Bde

DISTRIBUTION : LIST "C".

SECRET

SUBJECT:- U.S.A. REPRESENTATIVE IN THE MIDDLE EAST

Copy 29

HQ NINTH ARMY
A/485
16 Dec 41.

1. Information has been received from the Chief Secretary's Office, JERUSALEM, that the President of the United States of America has appointed Mr William C. BULLETT to be his personal representative in the Middle East, Egypt and Libya. Mr BULLETT is to report direct to the President on all aspects of the situation in these areas.
2. His Majesty's Government attach great importance to Mr Bullitt's receiving proper attention in the course of his travels which may take him to any of the British Territories in the Middle East.
3. Civil and Police authorities have been requested to ensure that he receives the fullest facilities and consideration and it is asked that he be treated similarly by the Military authorities in the event of his visiting the various areas.

(Sgd) H.B. TAYLOR
Lt-Col
A.A.G.

Distribution:- List "D"

Forwarded for information

J. G. Hassell
Maj.
B.M. 18 Aust Inf Bde.

140
Subject: SECURITY OF DOCUMENTS
AMENDMENT No. 1.

S E C U R I T Y

HQ 18 Aust Inf Bde

I/51/1

7 Jan 41

1. Ref. our circular of 26 Nov, the following amendment will be made to Bde Scheme for Security of Documents.

After Para 10 add:-

SAFEKEEPING OF DOCUMENTS

11. I.O. will be responsible that all Secret documents held in Bde HQ are checked twice weekly.
12. The loss of any Secret or Security document will be reported immediately to Bde I.O. who will inform 7 Aust Div by signal. Time and place of loss and all relevant details should be given where possible.

NO P... sent
FOR Maj.
BM 18 Aust Inf Bde

List 'D'.

WD

PERMISSION GRANTED.
(ANTI-TANK No. 73 MARK I)

Copy No 17
S E C R E T

HQ 18 Aust Inf Bde

G/71/

Jan 41.

1. This HQ O.120 of 5 Jan is cancelled and permission is granted for units to practise in the throwing of the Hand Percussion Grenade.
- 2.... Instructions in the characteristics of the grenade and its use have been issued but detailed information of the results when thrown is not available. Commanding Offrs will therefore ensure that adequate safety precautions are taken and that the initial practice is carried out by specially selected personnel who are conversant with the handling of grenades and explosives.

F. G. Marshall
Maj.
BM 18 Aust Inf Bde.

DISTRIBUTION:- List "B"

SECRET

Subject: SNAP CONTROL - ALPPO AREA.

HQ 18 Aust Inf Bde.

I/

Jan 42.

2/10 Aust Inf Bn
2/12 Aust Inf Bn
7 Aust Cav
F.S.S.

2/9 Aust Inf Bn	{ for information }
2/9 Aust Fd Regt	{ " " }
2/9 Aust Fd Coy	{ " " }
2/5 Aust Fd Amb	{ " " }

1. As from Monday, 5 Jan 42, a system of snap control will be instituted on rds leading into the ALPPO township area as a check on civil and military vehicles and their passengers.
2. Control points will halt and inspect all vehicles and will ensure:-
 - (a) that drivers of military vehicles are in possession of a "work ticket".
 - (b) that no unauthorised person is riding in a military vehicle.
 - (c) that civilians are in possession of passports or identity cards.
 - (d) that no civilian car is carrying arms or contraband.
 - (e) that anything of a suspicious nature is investigated and the suspected persons sent under escort to:-
 - (i) Civilians - Gendarmerie at ALPPO.
 - (ii) Army Personnel - F.S.S., ALPPO.
3. Control points will be composed as under:-
 - (a) One Offr and 4 ORs.
 - (b) One representative F.S.S.
 - (c) One gendarme.
 - (d) Two 3-ton vehicles (one vehicle will be utilised to transport suspected persons to ALPPO).
4. Tour of duty will be as follows:-

1800 hrs to 2359 hrs	-	five times weekly.
2359 hrs to 0600 hrs	-	twice weekly.
5. A programme of control points will be issued weekly by this HQ. Attached is a programme for the week ending 11 Jan 42.

6. The unit located in the ALPPO area on frontier and town duties will provide personnel and M.T. for the Control Points. Control Points will report to the F.S.S. ALPPO at 1730 hrs or 3330 hrs depending on the times of inspection.

7. Units will ensure that the control points are provided with the following:-

- (a) Torches for carrying out inspections.
- (b) Red Lights for halting traffic.

8. Units will submit reports to Bde HQ by 1000 hrs daily.

[Signature]
Maj.
Bd 18 Aust Inf Bde.

SECRET

CONTROL POINTS FOR WEEK ENDING 11 JAN 49.

Date.	Control Point.	Time of Mounting.
Monday 5 Jan	OUROUN VS SORHRA 359465	1800 hrs
Tuesday 6 Jan	ABOU DANN ^m 309470	1800 hrs
Wednesday 7 Jan	Rd & Track junc 270493	2400 hrs
Thursday 8 Jan	Rd & Track junc 275482	1800 hrs
Friday 9 Jan	TRIB 253466	2400 hrs
Saturday 10 Jan	MAARRA 254454	1800 hrs
Sunday 11 Jan	DJIBRIN ^m 292470	1800 hrs.

Was Day
CAMP STANDING ORDERS
18 AUST INF BDE
BY
BRIGADIER G.F. WOOTTEN DSO

JULIS

21 Jan 42

1. DAILY ROUTINE

Reveille	0630 hrs	
Adm Parade	0635 "	
Sick Parade	0700 "	
Breakfast	0730 "	
Parade	0830 "	to 1200 hrs.
Midday Meal	1230 "	
Parade	1330 "	to 1630 hrs.
Evening Meal	1715 "	
Retreat	1730 "	
First Post	2130 "	
Tattoo	2215 "	
Lights Out	2230 "	

2. DUTIES

(a) The following duties will be notified daily in Bde ROs:-

i. Camp Duties

- (I) Field Officer of the Day. Duties as at Appx "A" att.
- (II) Duty Medical Officer. Duties as at Appx "B" att.
- (III) Cinema Picquet. Duties as at Appx "C" att.
- (IV) Bus Service Picquet. Duties as at Appx "D" att.

ii. Bde duty unit to provide:-

- (I) Bde HQ Guard. Duties as at Appx "E" att.
- (II) Band. To parade at "Reveille" in accordance with separate instns and for the changing of the Guard at Bde HQ at "Retreat." Details as at Appx "E" att.

(b) The unit to guard the Beach Hut, AL-JURA will be detailed in Bde ROs each SUNDAY. Duties etc as at Appx "F".

3. UNIT DUTIES

Units will provide the following duties where a unit is an inf bn or of equivalent strength; otherwise proportionately adequate duties will be provided.

- (a) Maintain an inlying picquet of one pl strength.
- (b) Provide a quarter-guard comd by an offr to ensure security of unit lines. Strength of guard at the discretion of the Comdg Offr.
- (c) Provide prowler picquet as necessary.
- (d) Provide Canteen picquet for maintenance of discipline in own Canteen. Strength of picquet - 1 offr, 1 NCO, 4 ORs.

4. CAMP TIME

Units will check time with Bde HQ at 0800 hrs daily.

5. MAIL AND CENSORSHIP

- (a) Field Post Office is established in Bde HQ area. Units will make their own arrangements regarding the collection and delivery of mail.
- (b) The attention of units is drawn to Standing Orders - PALESTINE Pam 1 regarding censorship.
- (c) Particular care must be taken to prevent any mention of past or future troop movements in private correspondence of all kinds.
- (d) All offr's will make themselves familiar with AIF Standing Orders, PALESTINE.

• PAY

Pay will be issued fortnightly.

• DAMAGE TO CIVILIAN PROPERTY

It is the duty of every offr and NCO to see that no unnecessary damage is done to crops and other property. Whenever possible tng should be carried out over ground that has not been ploughed or planted.

Tng schemes will not be set over ground that has been irrigated for intensive cultivation.

• BARRACK DAMAGES

Units will ensure that no damage is done to, or eqpt removed from the camp area or buildings. Any losses or damage will be charged to units concerned. Any applications for additions or alterations to permanent or temporary buildings, camp fittings, etc must be fwded in writing to the Camp Staff Officer.

• SECURITY - ARMS AND AMMUNITION

Units will ensure that a daily check of all arms belonging to offr and all other ranks (incl cooks etc) is made. All personnel to whom arms are issued must know the registered number. Any loss of arms and amm will be reported by immediate signal to Bde HQ. The absolute necessity for safe-guarding firearms at all times must be impressed on all ranks at frequent intervals. Any case of carelessness or loss will be viewed most seriously.

0. FOOD

The attention of units is drawn to "Notes on Prevention of Disease in PALESTINE," S.O. Sec 6, with regard to purchase and consumption of uncooked food.

1. CONTROL OF CIVILIANS

- (a) All civilians in camp area must be in possession of passes issued by Camp S.O., AACS, DCR or by AIF Pass Issuing Officer, GAZA depending on how they are employed.
- (b) Civilians without passes or about whom units are doubtful will be apprehended and escorted to Bde HQ.
- (c) Hawkers of goods are not to be permitted entry into Camp Lines.
- (d) Civilians are not permitted to wear army clothing.
- (e) Particular attention is to be paid to the stamping out of unauthorised sale of intoxicating drinks.
- (f) Soldiers will not fraternise with natives. Immediate action will be taken whenever there is any sign of this practice.
- (g) Civilians will not be given scraps or any other food from cookhouses.

2. FIRE PRECAUTIONS

- (a) Units will arrange for protection against fire.
- (b) Fire fighting appliances will be maintained and inspected regularly.
- (c) Any damage by fire will be subject of a Court of Enquiry which will be instituted by unit comds.

(d) Smoking is prohibited in the vicinity of buildings containing inflammable liquids or straw. "NO SMOKING" signs will be erected and this rule strictly enforced.

M. Hunt Capt.
S.C. 18 Aust Inf Bde.

M. Hunt Capt.
S.C. 18 Aust Inf Bde.

DISTRIBUTION:-

DISTRIBUTION:-

2/9 Aust Inf Bn	-	with Appendices	A, B, C, D, E and F.
2/10 Aust Inf Bn	-	" "	A, B, C, D, E and F.
2/12 Aust Inf Bn	-	" "	A, B, C, D, E and F.
2/5 Aust Fd Amb	-	" "	A, B, C and D.
Camp 7 Aust Div	-	" "	A, C and D.
2/25 Aust Inf Bn	-	" "	A, B, C, D and F.
1 Aust Corps Sigs	-	" "	A, C and D.
7 Aust Corps Sigs	-	" "	A, B, C and D.
1 Aust Air Support Cont	"	" "	A, C and D.
7 Aust Div Mob Laundry and Dec Unit	"	" "	A, C and D.
7 Aust Div Pro Coy	"	" "	A, C and D.
7 Aust Div Sal Sec	"	" "	A, C and D.
2/2 Aust Fd Hygiene Sec	"	" "	A, C and D.
CRS	-	" "	A, C and D.
24 Aust Dental Unit	-	" "	A, C and D.
9 Aust Dental Unit	-	" "	A, C and D.
Comd	-	" "	A, B, C, D, E and F.
B.M.	-	" "	A, B, C, D, E and F.
S.C.	-	" "	A, B, C, D, E and F. (2)
Camp Staff Officer	-	" "	A, B, C, D, E and F. (2)
War Diary	-	" "	A, B, C, D, E and F. (2)
File	-	" "	A, B, C, D, E and F.
Spare	-	" "	A B C D E and F. (6)

APPENDIX "A".

ORDERS for the FIELD OFFICER of the DAY.

The Field Officer of the Day will:-

1. Be detailed daily in Bde. ROs.
2. Be present to inspect the new Guards at Bde. HQ. at 1715 hrs. on the day of mounting.
3. Take over his duties from the retiring Field Officer at Retreat.
4. Perform a tour of duty of 24 hrs.
5. Make a tour of inspection of units indicated by S.C. 18 Aust. Inf. Bde. in conjunction with the duty Medical Officer to ascertain the state of lines, ablution places, sanitation arrangements, stores, canteens, messes.
6. He will inspect for efficiency the security measures for the safeguarding of arms, ammunition, stores and quarters and fire fighting arrangements of the units he is indicated to visit.
7. Bring to the notice of the unit Orderly Officer matters requiring attention.
8. Be present at HQ 18 Bde. at 1715 hrs. to inspect the old Guard and hand over his duties to the relieving Field Officer at Retreat.
9. Submit a report in writing to S.C. 18 Aust Inf. Bde. on all matters relevant with his duties by 1800 hrs on the day of dismounting after it has been countersigned by the relieving Field Officer.

APPENDIX "B".

ORDERS for the DUTY MEDICAL OFFICER.

The duty Medical Officer will:-

- 1.- Be detailed daily in Bde. R.O.s.
- 2.- Take over his duties at Bde. H.Q. at Retreat from the retiring Duty Medical Officer and report forthwith to the relieving Field Officer of the Day for further instructions.
- 3.- Perform a tour of duties of 24 hrs.
- 4.- Accompany the Field Officer of the Day during his inspection of certain units to report upon the hygienic state of lines, ablution places, sanitation arrangements, stores, canteens and messes.
- 5.- Hand over his duties to the relieving Duty M.O. at Bde. H.Q. at "Retreat".
- 6.- Submit a report as an annexure to that of the retiring Field Officer of the Day on all matters requiring further attention together with any suggestions for improvements relevant with his inspections.

ORDER AND INSTRUCTIONS FOR CINEMA PICQUET - JULIS CAMP

OBJECT - The object of the picquet is to maintain order and discipline in the cinema and to prevent overcrowding and dissention which arises NOT from errors in ticket sales, but from one or more of the following:-

- (a) Entry gained without tickets, or with illegal substitutes.
- (b) Entry to seats of higher value than that which the tickets denote.
- (c) Entry to reserve seats without reserve seat tickets.

2. STRENGTH - The picquet will consist of 1 offr, 1 sgt, 2 cpls and 15 ORs.

3. TOUR OF DUTY - The picquet will mount at the cinema at 1700 hrs daily, and will remain on duty until the cinema is cleared after the second session.

4. DRESS - SD, hat (hat turned up), gaiters, waist belt and side arms.

5. DUTIES - The offr in charge of the picquet is responsible that all members are fully aware of their duties, that all duties are carried out correctly, and that discipline generally is maintained. He personally will settle any disputes which may arise in regard to reservations.

6. The sgt of the picquet and two ORs will ensure that queues are formed and maintained.

7. 1 cpl and two ORs will be located at the 20-mil entrance (A) and will prevent the practice of para 1 (a).

8. 1 cpl and 1 OR will be located at the 40 - 60 entrance (B) and will prevent the practices of paras 1(a) and 1 (b), and will ensure that only holders of reserved seats use the reserved seat entrance (C).

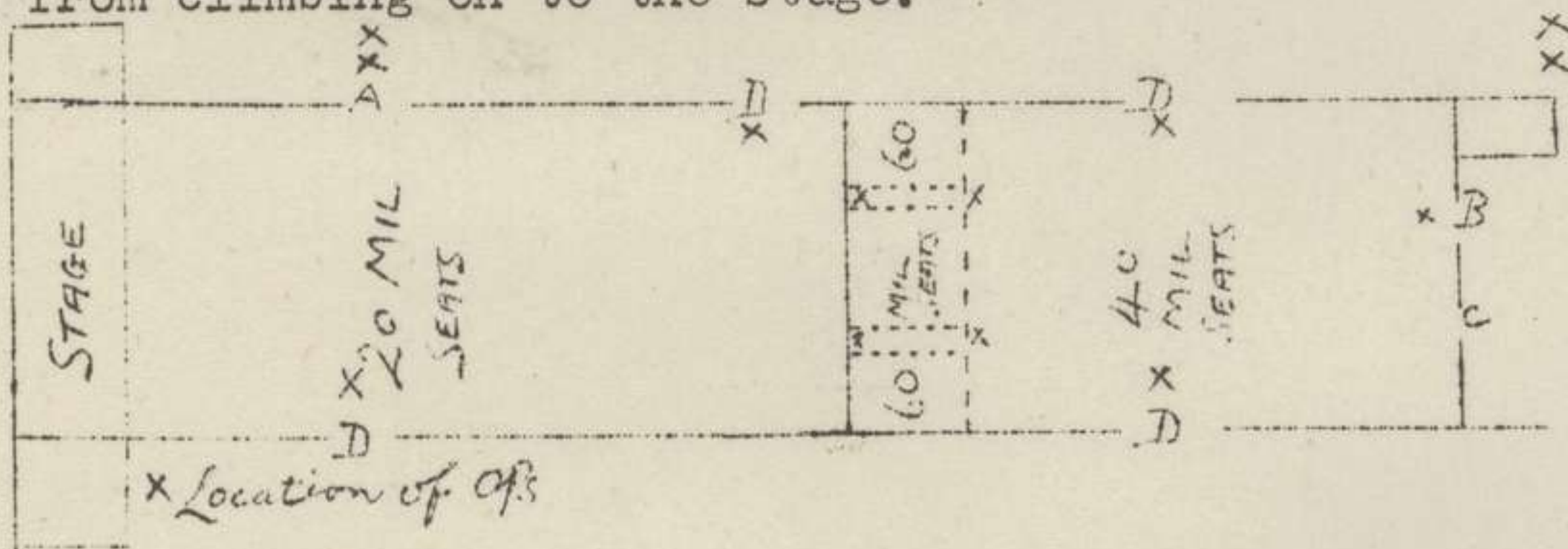
9. 1 OR will stand in each of the aisles immediately in rear of the barrier between the 20 and 60-mil seats and will ensure that no tps climb this barrier.

10. 1 OR will stand in each of the aisles between the 40 and 60-mil seats and ensure that only holders of 60-mil tickets proceed to the 60-mil seats.

11. 1 OR will picquet each of the exit doors (D) and will ensure that they are kept closed. Under no circumstances will they be opened and tps admitted.

12. The exit doors ONLY will be opened at the close of the first session. The entrance doors for the second session will not be opened until the hall is cleared and the exit doors closed.

13. Two ORs will be located immediately in front of the stage and will prevent any tps from climbing on to the stage.



APPENDIX "D".

ORDERS for the BUS SERVICE PICQUET.

Strength:- 1 Sgt. and 3 Crs.

DRESS:- S.D., hats turned up, gaiters, belts with side arms, G- Coats as required.

Tour of Duty:- Saturdays and Sundays - 11⁰⁰ hrs. - 1400 hrs to 0100 hrs or arrival of last Bus.

Other Days- 7 hrs.- 1800 hrs. to 0100 hrs. or arrival of last Bus.

Note:- On Saturdays and Sundays the unit providing the Picquet will own discretion to arrange reliefs and handing over of duties by reliefs.

The Bus Service Picquet will:-

1:- Report to the camp Staff Officer, Julia Camp at the hour detailed for mounting duty.

2.- Be located at the entrance to hard standings LEANE LINES.

3:- Ensure that only personnel in possession of correctly endorsed leave passes embus to leave camp area.

4.- Maintain a record showing Army No., Rank, Name, Unit and camp lines of all authorised personnel who debus and ensure that only these personnel reembus for return to their own camps.

5;- Maintain a record in accordance with the pro forma hereunder:-

Time of Arriv- - of Bus.	No. personnel awaiting Tpt.		No. of vacancies in Bus not filled on departure.
	Authorised	Unauthorised.	

6:- Perform any such duties relevant with control of personnel utilising the Bus Service as detailed by the Camp Staff Officer from time to time.

APPENDIX "E".

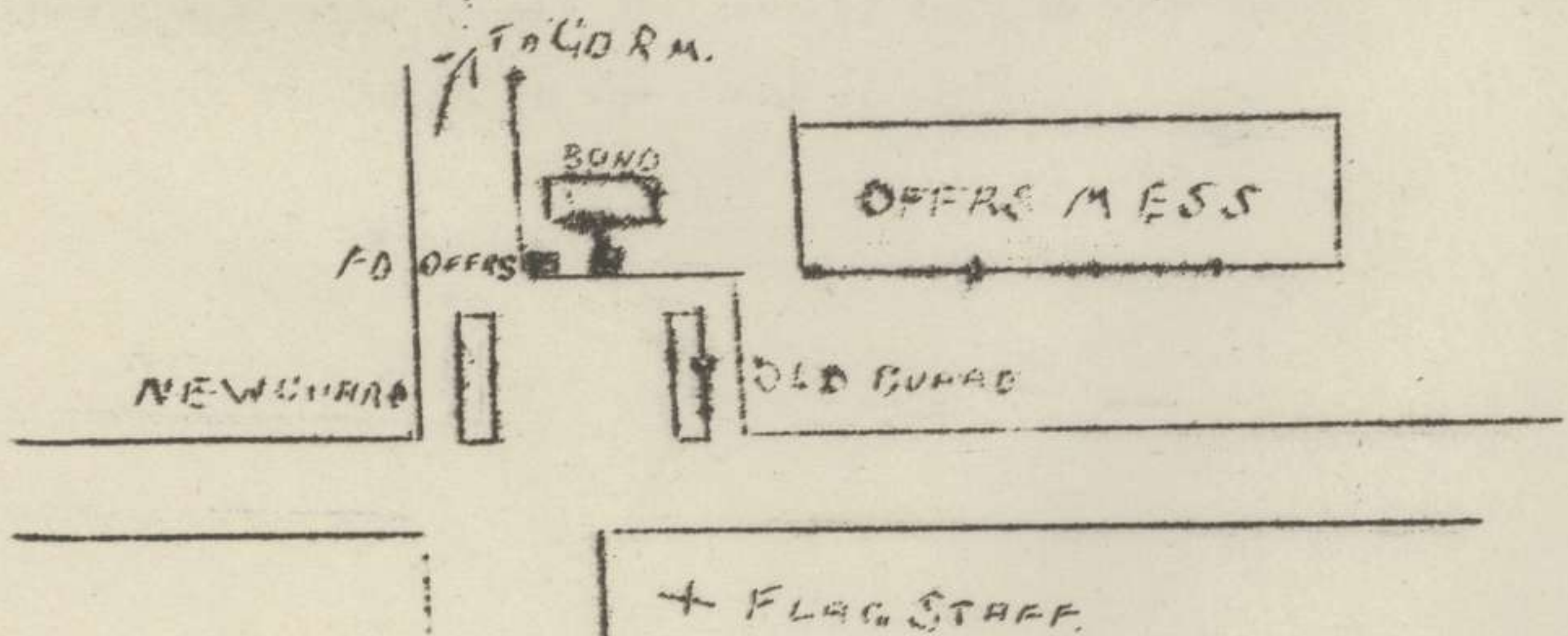
ORDERS and INSTRUCTIONS for BDE. HQ. GUARD.

1. GENERAL.

- (a) Tour of Duty:- 24 hrs mounting at retreat.
- (b) Strength:- From 1730 hrs to 0700 hrs- 1 Off. 1 Sgt. 2 Cpls. 24 ORs.
 " 0700 hrs to 1715 hrs- 1 Sgt. 1 Cpls. 12 ORs.
 The Gd. Comd., 1Cpl. and 12 ORs. will be relieved from duty from 0700 hrs to 1700 hrs for regimental duties.
- (c) Dress:- S.D. Drill Order, Hats (turned up by day) G. Coats by night; (Gd. Comds. discretion by day).
- (d) Rations:- Supplied by unit mounting the Guard The Gd. Comd. may attend the Officers Mess HQ 18 Bde. for dinner at 1830 hrs.
- (e) Bedding:- Tpt. by unit arrangement.

2. CHANGING OF THE GUARD

- (a) Band:-
 - i. The Duty Unit Band will march the New Gd. to HQ 18 Bde. and form up as directed. During the relief of Sentries the band will continue to play.
 - ii. On completion of the change of reliefs the band will play off both Guards and then return to own lines.
- (b) Guards:- Both Old and New Guards will be formed up under the direction of the C.S.M. HQ 18 Bde. for inspection by the Field Officers by 1715 hrs in accordance with the diagram given below.
- (c) Field Officers:-
 - i. When both Guards are formed up the Field Officers will inspect their respective Guards.
 - ii. On completion of their inspection the Field Officers will fall in facing the Guards as per diagram below.
 - iii. The retiring Field Officer will bring both Guards to attention and "Slope Arms", "Retreat" will then be sounded at 1730 hrs.
 - iv. The retiring Field Officer will then hand over his duties to the relieving Field Officer who will give the order "Tell off the Guard".
 - v. On completion of the relief the old Guard and the retiring Field Officer will march off.
 - vi. The relieving Field Officer will then order the New Guard "To the Guard Room- March Off". and will take the salute as the New Guard march past.



3. ORDERS FOR THE GUARD COMDR.

- (a) The Brigade HQ Guard is responsible for the safe protection and custody of all buildings, tents and stores etc in Hq lines against entry and/or removal by unauthorised persons.
- (b) 1. Sentries and prowler picquets will be posted in accordance with sketch plans provided of reliefs of 8 ORs from 1730 hrs to 0700 hrs and 4 ORs from 0700 hrs to 1730 hrs.
- ii. The Officer i/c Guard will be relieved and will relieve 1 Cpl and 12 ORs from duty at 0700 hrs, the duties of Gd. Comdr. then being fulfilled by the Guard Sgt. who will complete the Guard report for that period of his duty as Guard. Comd.
- (c) All persons apprehended as being "unauthorised persons" will be held in the Guard Room pending examination and disposal by 10 18 Aust Inf Bde.
- (d) During daylight, prowler picquets will inspect passes of all civilians in HQ lines in accordance with Camp Staff Officers Instns JU 1 and JC 80 held in the Guard Room.
- (e) The Gd. Comdr. will check all stores in accordance with the inventory of Gd. Stores and hand Stores over to the Comdr. of the relieving Guard.
- (f) The Guard will "turn out" at Reveille and Retreat .
- (g) The Guard will turn out for Grand Rounds and in the event of any emergency.
- (h) The Gd. Comdr. will complete a report in writing covering the tour of duty of the Guard which will be countersigned by the Comdr. of the relieving Guard who will submit the report to S.C. 18 Aust. Inf. Bde. by 1900 hrs on the day of mounting.

4. ORDERS FOR SENTRIES AND PROWLER PICQUETS.

Sentries and prowler picquets will:-

- (a) Be armed with rifles with bayonets fixed. Magazines will be charged with five rounds SAA. NO ROUNDS WILL BE CARRIED IN THE CHAMBER.
- (b) Challenge all unauthorised persons attempting to enter the HQ lines by night. If the persons apprehended do not satisfactorily establish their identity after being challenged three times or make any attempt to, escape the sentry or picquet concerned may shoot to maim.
- (c) Place all unauthorised persons apprehended within HQ Lines immediately in the Guard Room.
- (d) Perform their duties in a smart and soldierly manner at all times and remain alert and awake during their full tour of duty.
- (e) Pay compliments to all Officers by day, in accordance with their rank.
- (f) Call out the Guard in the event of any emergency.

APPENDIX "F".

ORDERS for BEACH HUT GUARD.--- AL JURA.

1. STRENGTH

One Rifle sec. (min.- 1 NCO. and 6 ORs).

2. TOUR OF DUTY.

Monday to Monday (changing 1000 hrs).

3. DUTIES.

- a. To guard AL JURA beach hut and stores.
- b. To warn personnel arriving on the beach of the danger of swimming where no regular life-saving gd. is provided (such a gd. is not now mounted at this beach).

4. TPT.

Unit taking over will provide tpt. and will return relieved gd. to own line.

5. ACCOMMODATION.

One room ACF hut is available.

6. RATIONS.

Unit arrangements - some cooking facilities are available.

7. WATER

There is a well on the beach.

8. LIFE-SAVING APPARATUS.

- a. Reel, line, life-belts etc will be taken over from out-going picquet and in turn handed over to relieving picquet.
- b. Picquet will be responsible for safe custody of such apparatus during tour of duty.
- c. The taking and handing over of apparatus will be supervised by an Officer and a proper written record kept.

9. CAMP STORES.

Certain camp stores are on issue to the guard and will be taken over and signed for by incoming gds. Care will be exercised that signatures are given only for stores actually received.

10. INSPECTION.

Field Officer of the Day will be directed to inspect the picquet at least twice during its tour of duty, and submit a brief report to Bde. HQ. on any matter requiring attention.

S E C R E T

HQ 18 Aust Inf Bde

21 Jan 42

DISTRIBUTION LISTS

<u>Serial</u>	<u>Unit</u>	<u>Lists</u>		
		<u>A</u>	<u>B</u>	<u>C</u>
1	2/9 Aust Inf Bn	1	1	7
2	2/10 Aust Inf Bn	1	1	7
3	2/12 Aust Inf Bn	1	1	7
4	Comd	1	1	1
5	BM	1	1	1
6	SC	1	1	1
7	IO	-	1	1
8	TO	-	1	1
9	SO	-	1	1
10	J Sec Sigs	-	1	1
11	47 Aust LAD	-	1	1
12	11 Pl Aust HQ Gd Bn	-	1	1
13	File	1	1	1
14	War Diary	2	2	2
		<hr/>		
		9	15	33
		<hr/>		

AWP FMaj.
BM 18 Aust Inf Bde.

Distribution: List B

Ward

CAMP STANDING ORDERS
HQ 18 AUST INF BDE - 24 JAN 42

HQ Lines JULIS

1. DAILY ROUTINE

Reveille	0630	hrs	
Adm Parade	0635	"	
Sick Parade	0700	"	
Breakfast	0730	"	
Tng Parade	0830	-	1200 hrs.
Batmen Parade	1100	hrs	
Midday Meal	1230	"	
Tng Parade	1330	-	1630 hrs.
Evening Meal	1715	hrs	
Retreat	1730	"	
First Post	2130	"	
Tattoo	2215	"	
Lights Out	2230	"	

2. DUTIES

The following duty personnel will mount duty daily:-

- i. Duty Officer
 - ii. Orderly Officer
 - iii. Orderly NCO
- } As per roster posted in SC's office.
As per roster posted in HQ Orderly Room.

3. CAMP TIME

- (a) To offrs from Sig Offr at Offrs daily conference.
- (b) HQ Orderly Room will check and maintain correct time from camp switch JULIS as from 0800 hrs daily.

4. MAILS AND CENSORSHIP

- (a) The postal orderly will arrange collection of IN mail and despatch of OUT mail through the Field Post Office. All mail for despatch will be handed into to HQ Orderly Room.
- (b) All offrs will make themselves familiar with Standing Orders for PALESTINE, Pam 1 regarding censorship and promulgate relevant instructions to tps under their command.
- (c) Particular care will be taken to prevent any mention of past or future troop movements in all forms of private forms of correspondence.

5. PAY

Pay will be issued fortnightly on WEDNESDAY.

6. SECURITY MEASURES

Arms & Ammunition (a)

- i. All arms and amm will be lodged in the armoury when not in use for tng or parade purposes.
- ii. OSC sections are responsible for conducting a daily check of all arms on charge to them according to a list showing weapon number, number, rank and name of the person to whom the weapon is issued, one copy of which will be submitted to the QM.
- iii. The loss of any arms or amm will be reported in writing to the SC.

(b) Lines

The Bde Duty Units will maintain a Guard for the protection of all buildings, tents, stores, Etc and must NOT be hindered in the performance of their duties.

7. INSPECTIONS

- (a) OR's lines and tents will be in inspection order by 0830 hrs daily.
- (b) Offrs lines and tents and all administrative buildings etc will be in inspection order by 1000 hrs daily.
- (c) Arms will be inspected daily on the 0830 parade.
- (d) Staff personnel whose arms remain almost constantly in the armoury are responsible that their arms are kept thoroughly well cleaned and oiled.

8 DAMAGE TO CIVILIAN PROPERTY

It is the duty of every offr and NCO to see that no unnecessary damage is done to crops and other property. Whenever possible tng should be carried out over ground that has not been ploughed or planted.

Tng schemes will not be set over ground that has been irrigated for intensive cultivation.

9 BARRACK DAMAGES.

Particular care must be taken to ensure that no damage is done to or eqpt removed from the camp area or buildings. Additions or alterations required to permanent or temporary buildings will be referred to the SC.

10. FOOD

All ranks are warned against the purchase and consumption of fruits and other foodstuffs from native hawkers.

11. CONTROL OF CIVILIANS

(a) Any civilian authorised to be in the camp area must be in possession of a pass issued by Camp Staff Offr, ACS, DGR or AIF Pass Issuing Offr, GAZA, depending on how they are employed.

(b) It is the responsibility of all ranks to apprehend any civilians loitering in the Camp Area and to refer them immediately to the IO if they are not in possession of an authorised pass.

(c) Hawkers of goods are NOT permitted entry into camp lines.

(d) Civilians are not permitted to wear any army clothes.

(e) Fraternising with natives is strictly forbidden. Civilians will NOT be encouraged to enter or loiter in the camp area by being given food scraps or by rubbish being dumped indiscriminately. Immediate action will be taken against offenders.

12. CANTEEN

The Canteen situated in LEANE LINES ONLY will be used by personnel from HQ 18 Aust Inf Bde.

13. FIRE PRECAUTIONS

(a) In the event of a fire breaking out in the Camp Lines any observer will immediately give a warning by shouting "FIRE" loudly to attract immediate attention and assistance, and take immediate action to quell the outbreak.

(b) The Orderly Offr will be sent for immediately. On his arrival at the scene of the outbreak he will take charge of operations to quell the outbreak and investigate the cause as soon as practicable.

(c) Fire buckets will be disposed throughout the lines in groups of four (two sand - two water) and will be labelled "FIRE".

(d) Fire buckets and the contents MUST NOT be removed nor will they be used as receptacles for refuse. Immediate disciplinary action will be taken against offenders.

(e) It is the responsibility of ALL ranks to observe strict precautions against the outbreak of fire through carelessness; to ascertain the location of the fire buckets and take prompt action to control any outbreak

Capt.
S.C. 18 Aust Inf Bde.

DISTRIBUTION:

All offr HQ 18 Aust Inf Bde.
CSM
Offrs Mess.
Sgts Mess
File
Spare (2)

18 AUST INFANTRY BRIGADE HEADQUARTERSSTANDING ORDERSFOR WARORGANISATION

1. These Standing Orders apply to the following:-

- (a) HQ Inf Bde
- (b) Sig Sec
- (c) Inf Prot Pl
- (d) LAD
- (e) Det Pro Coy (if attached)
- (f) Other att units located at Bde HQ.

2. (a) Bde HQ will not normally be divided (except that "B" Ech may be detached), and will establish only one HQ.
 (b) Appx "A" shows HQ divided into four groups:-

- i. Gp "A" - Recce Gp;
- ii. Gp "B" - with Gp "A" completes an operational HQ;
- iii. Gp "C" - can form a HQ should it be necessary to leave a rear HQ during move of HQ or during mob ops;
- iv. Gp "D" - "B" Ech.

It may occasionally be necessary to deatch a small comd party for a short time. The composition of such a party may vary.

3. Layout of Bde HQ

(a) There will be one adm area under the SC (Learner), except that when "B" Ech is detached it will form a separate area under the Bde TO.

- (b) Comd Area:-
- i. Bde Comd, Bde Maj and BM (L);
 - ii. Bde Office (SC, SC (L) and LOs);
 - iii. Sig Office and wireless sets;
 - iv. "I" Office.

(c) Tpt Area:-

All Bde tpt which is not in use LAD Sec.

(d) Other Parks:-

- i. LOs and Visitors vehicle park;
- ii. DRs park (at least 100^x from Sig Office).

(e) Adm Area:-

- i. Messes;
- ii. Rest Areas;
- iii. Water Truck.

4. Rules for Layout of Bde HQ

(a) When a recce for site is being made a representative of supporting arms should be there to get the allotment of area as their HQ will be adjacent to Bde HQ, and should be allotted a sector of the defence plan.

(b) There should be a road in but not too near HQ and a continuation out.

(c) The BM's Office and Sig Office should be close together. W/T sets will, as a rule, be some distance from the Sig Office - 100/200 yards, fitted where possible with remote control to the comd.

(d) DR's park should be established at least 100 yards away from Sig Office and should provide for concealment and dispersion.

(e) No vehicle is permitted to drive into the Comd area.

(f) Track discipline, both vehicle and foot will be strictly adhered to.

- (g) i. Cover from ground and air observation is essential.
 - ii. A site should not be selected near a crossroads or any prominent object likely to be a target for hostile arty.
 - iii. Personnel will at all times avoid moving in the open.
 - iv. Vehicle radiators and headlamps will be well camouflaged.
 - v. Vehicles will be parked dispersed.
- (h) Having selected the site the offr will send a DR or his car back to guide HQ fwd, while he proceeds with the layout.
- (j) The alternative site for Bde HQ must be reced by the SC (L); also by the TO for Rear HQ and promulgated to all concerned as soon as possible.

MOVES

5. Types of move will normally be one of the following:-

- (a) When HQ is to move complete to a new area - see Appx "A" Gps "A", "B", "C" and "D."
- (b) When HQ less "B" Ech is to move to a new area; "B" Ech remaining at its present location or moving to a lying-up area - see Appx "A", Gps "A", "B" and "C."
- (c) When "A" and "B" Gps only move.

6. Orders for Move of Bde HQ

- (a) The BM will plan the move and decide in each case whether the SC, IO or TO is to issue the movement order to Bde HQ.
- (b) The warning order for a move should be issued not less than one hour in advance.
- (c) The selection of site will be made by the BM.
 - i. The BM(L) and SC(L) will carry out the detailed recce of the area.
 - ii. When "C" Gp is left as Rear HQ the BM(L) and senior LO (or IO if senior LO is absent) will carry out the detailed recce.

7. Composition of Gps for issue of detailed movement orders is as follows:-

<u>Group</u>	<u>Responsible for Issue of Orders</u>
(a) Recce Party.	SC(L) or IO.
(b) "A" and "B" Gps only	SC(L) or IO
(c) Bde HQ complete	SC, IO or TO
(d) Bde HQ less "B" Ech	SC or IO
(e) "B" Ech	TO

Details of personnel to vehicles, of vehicle comds and of vehicles to Gps - see Appx "A."

8. Composition of Recce Party for Move of Bde HQ Complete

- (a) BM(L) and batman
- SC(L) and batman
- Sig offr and DR
- HQ Gd Pl Offr
- Two guides from HQ Gd Pl.

9. Closing of HQ

- (a) Bde HQ should, if possible, open at its new location at the same time as it closes at the old. Where this is not practicable (e.g. in the case of a long move) a staff offr may have to travel in a wireless vehicle.
- (b) When HQ moves a man will be left at the old location to direct DRs etc to the new HQ.
- (c) Immediately after arrival the posn of the new HQ and the time it opened must be sent by the IO to Div HQ, flanking formations and units under comd.

10. Traffic

(a) Responsibility for forming up vehicles and issuing executive orders for moves to new area:-

Bde TO for Bde HQ vehicles (and Guard Pl);
Bde Sig Offr for Bde Sig Sec vehicles.

(b) Under normal circumstances the order of move will be as follows:-

- i. Sig personnel;
- ii. Intelligence office truck;
- iii. Bde office truck;
- iv. HQ Gd Pl;
- v. "B" Ech vehicles.

(c) Before any moves drivers will be given:-

- i. Routs;
- ii. speed;
- iii. density;
- iv. destination;
- v. orders about lights if the move is at night.

(d) If possible each driver should have a map of the area over which he will be travelling - maps will not be marked to show destination.

(e) During long moves vehicles will, if circumstances permit be halted at end of first 30 minutes running and maintenance check made.

(f) At all subsequent halts vehicles will be checked for maintenance.

11. Halts

(a) Whenever Bde HQ halt for any length of time in a new position OC HQ Gd Pl will organise the siting of weapon pits to protect the HQ area. He will also give assistance to HQ staff in the siting of slit trenches.

(b) All personnel are responsible for digging their own slit trenches. The CSM will organise fatigue parties and see that work goes on as quickly as possible. The personnel will be divided into gps as follows:-

- i. HQ staff gp;
- ii. Tpt gp and LAD;
- iii. Sig gp.

(c) The Sgt Clerk will organise his staff to dig as work permits.

COMMS

12. (a) DRs

- i. OC Sig Sec is responsible that a DR always accompanies the Bde Comd when going out on long ops.
- ii. When a special DR is going out, all offrs on Bde HQ will be warned by Sigs as early as possible.
- iii. Only Comd and BM may order a special DR.

(b) Sig Plan

i. On arrival at the new site Sig Offr makes his Sig Plan. He then tests comms back to the old HQ and makes certain comms can be opened at the new HQ immediately comms have closed at the old. Sigs will connect telephones within Bde HQ with priority as follows:-

- i. BM
- ii. IO
- iii. SC

PROTECTION

13. Responsibilities

- (a) The BM will lay down the policy in each situation.
- (b) OC HQ Gd Pl will attach one sec of his pl to protect "B" Ech.
- (c) OC HQ Gd Pl will be responsible for protection of Bde HQ.
- (d) All personnel will at all times wear eqpt and carry rifle.

ALARM STATIONS

14. (a) All personnel will be allotted special posts to be occupied if the "ALARM" is given. An offr or NCO will comd each alarm station and those offr not appointed comd will move to Bde Office.
- (b) Personnel will move to alarm posts fully equipped for action when
- i. A surprise break-through endangers the HQ;
 - ii. Paratroops land in HQ area;
- (c) The alarm will be given verbally.

ANTI-GAS

15. (a) Bde IO is responsible for AG measures and for gas discipline in the HQ area.
- (b) Early action must be taken to render Bde HQ itself gasproof.
- (c) Strict gas discipline must be maintained at all times. Personnel who become contaminated through failure to observe the precautions laid down are to be crim'd. Gas detectors will be put out as soon as HQ is occupied.

AIR ATTACK

16. (a) Personnel will move to slit trenches only when HQ is directly attacked.

SENTRIES BY NIGHT

17. Except in times of special emergencies only one pair of sentries will be on duty at night for the Bde HQ area. They will visit the Sig office relief on duty at frequent intervals. They will also undertake the duties of gas sentries. Sentries must be properly posted by an NCO. These sentries will be provided by the Prot Pl. Clerks except in extreme urgency will NOT be employed as sentries.

DUTIES

18. (a) One offr and one clerk or orderly will be on duty at Bde HQ at all times. The SC will detail the offr, the Sgt Clerk the clerk or orderly for this duty.
- (b) One signaller will always be on duty at the Bde Sig Office, also one orderly.
- (c) Except for duty offr and sig it is not necessary for these personnel to remain awake at all times, but they must be immediately available if required.

CAMOUFLAGE

19. (a) All vehicles, offices must be camouflaged immediately on arrival at new HQ.
- (b) Camouflage nets must be erected over proposed weapon pits and slit trenches before actual digging commences.
- (c) Track discipline must be regidly maintained. This is the responsibility of the CSM.

CORRESPONDENCE AND MESSAGES

20. (a) All incoming correspondence and messages will be handed direct to the sig officer, who will despatch them immediately to the BM or in his absence the BM(L).
- (b) The BM will hand the correspondence to his clerk who will note same on a special form (Appx "E" att).

(c) After the correspondence has been noted the BM will mark it for the offr concerned and despatch.

(d) Written summaries of all telephone calls will be entered on a form placed at the phone by Sigs and will be handed to the BM or, in his absence, the BM(L).

(e) As each form (Appx "E") is completed it will be distributed as under:-

- i. Comd
- ii. BM
- iii. SC
- iv. Battle Board

ACTION ON EXTREME EMERGENCY

21. (a) The BM will lay down a RV for all offr and personnel to proceed to in the event of Bde HQ being overrun and dispersed by the enemy.

22. NOTICE BOARDS

(a) The SC(L) assisted by the IO and CSM will be responsible for the posting of notice boards and direction signs immediately on arrival at the new location.

ADM

23. (a) Each sub-unit is responsible for the cleanliness of its own sub-area. The CSM will arrange for the general tidiness of the Bde HQ area.

POLICE DUTIES

24. The SC(L) will be responsible that all necessary instns are issued to any military police att to Bde HQ.

ALLOTMENT OF PERSONNEL.

APPX "A"

"A" Group	<table border="0"> <tr> <td>CAR DS</td> <td>VAN 1 ton</td> <td>CAR DS</td> <td>VAN W/T</td> <td>MC</td> <td>MC</td> </tr> <tr> <td>Comd. Batman. Driver.</td> <td>Sig Offr. Driver. Batman.</td> <td>L.O. Batman. Driver.</td> <td>Driver. Operator.</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>CAR DS</td> <td></td> <td>L.O.</td> <td>DR.</td> </tr> <tr> <td></td> <td></td> <td>B.M% B.M.(L). Batman Driver</td> <td></td> <td></td> <td></td> </tr> </table>	CAR DS	VAN 1 ton	CAR DS	VAN W/T	MC	MC	Comd. Batman. Driver.	Sig Offr. Driver. Batman.	L.O. Batman. Driver.	Driver. Operator.					CAR DS		L.O.	DR.			B.M% B.M.(L). Batman Driver																					
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		CAR DS		L.O.	DR.																																						
		B.M% B.M.(L). Batman Driver																																									
"B" Group	<table border="0"> <tr> <td>Sigs Office</td> <td>Van 15 cwt</td> <td>MC</td> <td>MC</td> <td>MC</td> <td>Rear Link W/T Van</td> <td>Van 1ton</td> </tr> <tr> <td>Driver 4 Orderlies Sigs.</td> <td>1' Offr. 1' Sgt. 1' L/Cpl</td> <td></td> <td></td> <td></td> <td>Driver Operator</td> <td>Sgt Clerk "G" "</td> </tr> <tr> <td>MC MC</td> <td>Cypher L/" Driver</td> <td>1" Cpl</td> <td>D.R. D.R.</td> <td>D.R. MC</td> <td></td> <td>Cypher Cp Driver Cpl Driver</td> </tr> <tr> <td>Sig Linesman 2i/c</td> <td></td> <td>Sig Sgt</td> <td>Sig Sgt</td> <td>Electrician</td> <td></td> <td>Cable Layer 1 ton Driver Cable team</td> </tr> </table>	Sigs Office	Van 15 cwt	MC	MC	MC	Rear Link W/T Van	Van 1ton	Driver 4 Orderlies Sigs.	1' Offr. 1' Sgt. 1' L/Cpl				Driver Operator	Sgt Clerk "G" "	MC MC	Cypher L/" Driver	1" Cpl	D.R. D.R.	D.R. MC		Cypher Cp Driver Cpl Driver	Sig Linesman 2i/c		Sig Sgt	Sig Sgt	Electrician		Cable Layer 1 ton Driver Cable team														
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DISTRIBUTION OF DUTIESBrigade MajorComds Bde HQ

responsible for all the staff work at Bde HQ and can allocate it, subject to his comd's approval, as he thinks fit. Initiation of plans, subject to the comd's orders. Preparing and issuing Op Orders and Instns.

Transmission of infm to Div HQ and to neighboring tps.
Tng of Bde HQ and units under comd.
Reports.
Reports on offr's.
Honours and awards.

Liaison Offr

Duties of all LOs on leaving and returning to HQ.

See BM and SC.

Call at "I" Office.

Call at Sig Office.

On return - Call at Sig Office and deliver any messages and advise Sigs any change of unit HQ.

Call at "I" Office and add on later infm to Battle Map, correct adjustments and see messages that have passed during his absence.

- i. Staff Offrs wishing to send out an LO will NOT do so without reference to BM.
- ii. LOs, in addition to liaison duties are available to help Bde Staff.

Staff Capt.

Questions relating to:-

Personnel (except as above).

Casualties.

Spiritual welfare.

Discipline.

Sanitation.

PsW.

Police.

Routine duties.

Ceremonial.

Distribution and detail of billets.

Supplies, petrol, amm, water, eqpt clothing etc.

Preparation of adm para of Op Orders.

Traffic Control.

Recce of sites for Bde HQ - and allotment.

Control of tpt arriving at Bde HQ.

Preparation of duty offr's roster.

Bde AASC Offr

Represents CAASC at Bde HQ.

Advise on AASC questions.

Maintains personal liaison with units to ensure smooth working of AASC services.

Assists Staff Capt on all matters relating to supplies.

Forecasts requirements of petrol and oils and gives early warning of any abnormal demands.

Bde Intelligence Offr

Trains Int personnel in all phases of Int work.

Distribution of infm.

Disposal of PsW and captured documents.

Supply of maps and air photographs to units.

Tracings.

Situation maps.

Codes and ciphers.

War Diary (under direction of BM).

Security measures within the Bde.

Defence of Bde HQ (if OC Prot Pl or BM(L) is not available).

Preparation of infm para of OP Order, and checking of coordinates in these orders.

Organisation of Bde RV when COs come for orders.

Insuring that incoming orders, messages, etc are at once passed to the offr concerned; and that they are subsequently seen as necessary by other offrs and filed.

Duties in connection with gas - to collect and record all items of gas intelligence and to fwd full reports to Div HQ without delay.

To arrange for samples and specimens of technical interest to be collected and fwded to Div HQ (see Bde SOs).

Preparation sketch of layout Bde HQ and offrs sleeping quarters.
Camouflage of Bde HQ.

PAD.

Bde Sig Offr.

Comd, adm and technical efficiency of Bde Sig Sec.

Liaison with BM and Bde IO to obtain adequate infm on which to base a signal plan.

Advise on sig matters especially with reference to inter comm of Op Orders.

Reporting to the BM any failures of sig comms or delays in the transmission of messages.

Advice to bn comds on their own sig comms and cooperation with bn sig offrs including all possible assistance to them.

Siting at Bde HQ and general technical control of div wireless sets and RAF wireless tender, if att.

Adm of att details of other sig units and RAF personnel at Bde HQ.
First line repairs to signalling eqpt of bns.

Bde Tpt Offr

Comds "B" Ech (incl "B" Ech of bn tpt when brigaded).

Defence of "B" Ech area.

Mechanical tpt.

Petrol.

Rece of site for "B" Ech and also alternative site.

Facilities Offr.

Responsible for mess, public and private property (accounting for the former is through the Bde CQMS).

Mess accounts.

Messing.

Mess Staff.

Ensure that offrs on late duty etc are catered for.

(see instns under Bde CQMS - Messing)

Acts as spare LO or SO as required.

Bde Maj (Learner)

Understudies BM and assists as detailed.

SC (Learner)

Acts as Camp Comdt and issues orders for moves of HQ.

Assists SC in all matters as necessary.

Relieves SC on recces.

Supervise messing through CSM.

OC LAD

Works in close touch with SC.

Responsible for repairs to MT vehicles which cannot be carried out by unit fitters.

Notifies APD Workshops of location of any vehicles whose repair is beyond the capacity of the LAD.

Recovery.

CSM

Discipline.

Cleanliness of men.

General turnout and behaviour.

Kit and lines.

All Bde parades.

Supervision of working parties when the bde halts.

Supervision of mounting AA guns and A Tk rifles.

Assist SC in amm supply, taking charge of Bde amm reserve if formed.

Detailing personnel for duties.

Supervision and allotment of alarm posts, coordinate with OC Prot Pl

Supervises NCOs and organises tng of same at BM's directions.

Allot TCPS at Bde HQ under supervision of SC.

See that flags or signs are placed when HQ changes location.

Assist QM where possible.

Cipher Staff

Responsible for cipher work and apparatus.

Will assist Bde IO or the chief clerk, when not engaged in cipher work.

Warrant Offr AACG

Represents DADOS at Bde HQ.

Advise on AACG questions.

Assist SC in all matters relating to Ordnance Stores.

Bde QMS

Assist the SC and SC(L).

Drawing and accounting of eqpt stores (except MT).

Accounting and repair of Bde HQ property.

Messing of ORs (incl Sigs). Arrange special meals, haversack rations etc. Inform personnel when meals are ready and keep meals for or send tea etc to those unable to attend. Make a special point of ensuring that all concerned, incl visiting personnel, get their meals.

Indent for rations etc.

1e Tpt Sgt

Assist BTO.

Drawing and accounting of MT vehicles and spare parts.

Maintenance of MT.

Petrol.

OFFICE ORGANISATION"In" Messages etc.

1. Will be passed without delay to the BM or BM(L), seen by other offrs as necessary and filed.
2. Offrs dealing with messages etc will note on them when action has been taken, initial and date.
3. Registration other than that carried out by sigs is not required.
4. Sigs will supply two copies of messages (other than those received by DR or orderly).

"Out" Messages

1. The number of copies will be one for each addressee, one spare for sigs and one for filing in office of origin.
2. A list of message numbers and of ack register will be maintained by the Chief Clerk.

Battle Board

1. Messages, orders etc during ops will be filed on a Battle Board. This will be the duty of the Int Sec. The Int Sec will also file messages which are purely of an "I" nature after they have been seen by the BM.
2. In principle a separate file is required for each formation, unit or group of units from which messages may be received; one clip for the file copy of messages to div; one for the file copy of all "out" messages to units and another clip for Bde Op Orders.
3. Offrs returning to HQ will read and initial all messages etc posted up in their absence (these will be retained temporarily in pending clips until initialled by all concerned).
4. At the end of each day or other period ordered the board will be cleared. Messages on file subjects will be placed in the appropriate files. Op messages etc will be filed for attachment to the War Diary.

Production of OOs

(a) Prior to the conference

WARNING - Given by the BM to BM(L) who warns Sig Offr, IO, Chief Clerk and any other HQ offrs who have to attend.
"Stand by for OO in (say) 30 minutes."

ACTION -

- i. G and A clerks type in headings on wax sheets and await dictation.
- ii. BM(L) obtains details of distribution, order of priority and time orders are likely to be ready from BM and informs Chief Clerk and Sig Offr.
- iii. Chief Clerk arranges to have envelopes, pins and stencils prepared and duplicator ready.
- iv. Sig Offr makes out plan for despatch for approval of BM.
- v. IO prepares the information para.
- vi. IO arranges for preparation of any diagrams or sketches which may be required.
- vii. IO prepares sand table, cloth model or maps required by comd and prepares to mark COs maps as they arrive.
- viii. SC prepares adm para.

(b) During conference

- i. Attended by possibly:- Comd
 BM
 SC
 IO
 Sigs Offr
 Bn R parties
 LOs
 TO

ii. BM and SC are already in picture and will have prepared pro formas, leaving space between each heading. These are filled in as the conference proceeds and the Bde Comd's attention can then be drawn to any omission prior to subordinate comds departure.

(c) After Conference

- i. NO INTERRUPTION CAN BE ALLOWED. No visitors, telephone calls or messages.
- ii. BM dictates, clerk types it on the stencil.
- iii. BM checks.
- iv. IO checks diagrams and sketches which have been prepared.
- v. BM(L) or IO listens in to dictation and checks coordinates for BM. SC(L) does the same for the SC.
- vi. Chief Clerk arranges for duplication of each sheet as it is finished.
- vii. OO pinned together, checked, numbered, and placed in envelopes and sent by orderly to sig. office or given to IO.

OO when finished should be checked by an offr other than the BM if one is available.

(d) Subsequent Action

Chief Clerk or "I" Sec ensures that ACK is received within reasonable time. What a reasonable time is depends on circumstances.

NOTE: When OO is not to be typed but to be written on the back of message forms, the following arrangements should be made:-

- (a) Provide two pads for each writer.
- (b) Pads to be complete with carbons and sheet of tin, or alternatively have sheets of message pad ready made up in sets of 4 or 5 carbons, and secured top and bottom to avoid flapping in the wind.
- (c) Provide two pencils for each writer.

SPECIMEN OF INTELLIGENCE LOG AND REGISTER

Serial No.	Date	From	Time (hrs)	Précis of Contents	Action	Remarks
1	12 Jul	-	0700	-	Bde HQ opens etc	
2	12 Jul	9 Bn	0715	Bn dispositions	-	
3	12 Jul	10 Bn	0730	Enemy cav sqn located etc.		6 Div informed by phone.
	etc	etc		etc		etc

CORRESPONDENCE AND MESSAGES

APPX "E"

Serial Number	TO	FROM	Senders Number	T.O.O.	Time of receipt at "G" office	TEXT	Remarks

TELEPHONE CALLS

APPX "E"

FROM	T.O.O.	TEXT	BY WHOM RECEIVED

18 AUST INF BDE ADMIN CIR NO 1

LEAVE

1. GENERAL

(a) One day leave to TEL AVIV and JERUSALEM is authorised in accordance with the allotment schedule as at Appx A attached for Friday 23 Jan. Leave will normally be allotted for Wednesdays, Thursdays, and for Fridays.

(b) Leave to Haifa and Cairo has been suspended.

(c) No special leave will be allowed in TEL AVIV and JERUSALEM on Saturdays.

2. LEAVE PARTIES

(a) Passes: Units will "police" all Leave. Leave passes will be issued in all cases and checked by units with a Leave List when personnel return to camp.

Passes will be withdrawn when the check takes place to prevent their fraudulent use on other occasions.

Leave passes will be made out to expire in TEL AVIV at 1730 hrs and in JERUSALEM at 1700 hrs.

(b) Paybooks: Paybooks will be carried and will be produced as evidence of identity if demanded by M.P.s etc.

(c) Dress : Service Dress will be worn in accordance with current orders and all ORs will be inspected by units before proceeding on leave.

(d) Command: A WO or NCO will be placed in charge of each bus and each unit leave party will include at least one Officer in charge of the unit leave party.

One of these Officers will be appointed as OC Camp Leave Party as shown at Appx "A" attached.

OC Leave parties must be instructed to ensure troops travel wholly inside the buses and NO PERSON will travel on the roof as this is not only dangerous but constitutes a breach of Palestine Road Traffic Ordinance.

(e) Debussing Points: Leave parties will debus as follows:-

In JERUSALEM:- Debus and re-embus for the return journey at the EAST HOTEL.

In TEL AVIV:- Debus and re-embus for return journey from the Australian Soldiers Club.

(f) Bounds: Personnel will be warned concerning their behavior whilst on leave particularly in respect to civilians.

They should be ordered to pay strict attention to "OUT OF BOUNDS" notices etc limiting areas and establishments to be visited.

(g) Security: i. All Officers are responsible for enforcing security regulations issued prior or subsequent to these instns.

ii. One man in each bus will carry rifle, equipment, and 10 rounds S&A.

On arrival these will be deposited for safe custody at the HQ of Aust M.P. in the town concerned.

iii. It will be the responsibility of the OC Leave Party of the unit detailed for this measure (as at Appx "A") to see that the above requirements are carried out.

3. PICQUETS - Units responsible for supplying the picquet will be indicated on the Leave Schedule. Picquet Instns are:-

- (a) Command: Each picquet will be under comd of a Field Officer. Where this is not possible, a Senior Capt may be detailed.
- (b) Strength: In addition to the Fd Offr, the picquet will consist of 1 sgt, 10cpl and 18 ORs. ORs of the picquet will wear webbing, belt; side arms WILL NOT be carried.
- (c) Transport: Tpt for each of the picquets required for TEL AVIV and JERUSALEM will consist of 2 one-ton trucks, and are to be provided by HQ AIF (M) BAST AREA at the request of 7 Aust Div. These vehicles are being requisitioned to report at 0800 hrs to the unit lines of the units providing picquets. At 1700 hrs of each leave day, one truck containing the sgt of the picquet and 9 ORs will commence the return journey. The second truck, containing the offr of the picquet and the remaining ORs will not leave the town until 2000 hrs.
- (d) Duties: On arrival at the town to be patrolled, the O i/c of the picquet will report to the OC Pro Det where he will receive written instns concerning his duties, and, throughout the day he will maintain the closest liaison with the DAPM (if appointed) or the Offr of the NCO i/c of the Pro Det. It will be the responsibility of the picquet offr to see that members of his picquet are on duty and properly dressed.
- (e) Feeding arrangements - TEL AVIV:
 - (i) The unit supplying the picquet will be responsible for providing a midday meal. In the evening, meals for 10 ORs will be supplied by the Australian Soldiers Club. The necessary arrangements will be made by the picquet comd.
 - (ii) JERUSALEM.
The unit will be responsible for providing the midday meal; in the evening, meals for 10 ORs will be provided by the Hotel EAST, JERUSALEM. The necessary arrangements will be made by the picquet comd.

4. BUSES - Buses will leave Camp Cinema at 0700 hrs. Leave parties will parade to Camp Cinema and OSC will report to the OC Camp Leave Party who will be responsible for allocating leave parties to the buses according to destinations.

FINANCE -

(a) Contract prices for return fares from JULIS Camp to TEL AVIV and JERUSALEM are shown hereunder:-

TEL AVIV	-	Capacity 25 persons	-	250 mils per person
"	"	31 "	-	250 " " "
JERUSALEM	"	25 "	-	350 " " "
"	"	31 "	-	500 " " "

- (b) Units will be responsible to collect the fare amounts from personnel proceeding on leave and make payment of the lump sum to Camp Staff Officer, JULIS before 0700 hrs on the day the leave commences.
- (c) The bus contractor has been guaranteed payment for not less than 23 persons where a 25-seater bus has been ordered and not less than 28 persons where a 31-seater bus has been ordered.
- (d) Buses are ordered from this HQ to ensure complete filling by personnel in accordance with the allotments made. If a unit fails to fill its allotment of personnel it will be responsible to pay the contractor the difference to comply with sub-para (c) above.

NOMINAL ROLLS - A legible, complete and signed nominal roll will be prepared in duplicate by units sending personnel on leave. One copy will be retained by the OC unit leave party and one copy handed to the OC Camp leave party for handing over by him to the DAPM of the town visited.

PAY - Pay will not be available at TEL AVIV and JERUSALEM Pay Offices.

DISCIPLINE - The behaviour of tps on leave is a matter in which the GOC AIF (M) takes a personal interest and he directs that unless COs take adequate steps to ensure proper control and discipline, he will view the matter seriously

[Signature] Capt.
S.C. 18 Aust Inf Bde.

APPENDIX "A"

Leave schedule in accordance with 18 Aust Inf Bde Adm Cir No 1.
One-day leave to TEL AVIV and JERUSALEM. - 23 Jan 42.

Serial No.	UNIT	ALLOTMENT				REMARKS
		TEL AVIV	BUS	JERUS	BUS	
1.	HQ 18 Aust Inf Bde	4	1st	6	2nd	
2.	2/9 Aust Inf Bn (e)	12	1st			
3.	2/10 Aust Inf Bn	12	1st			
4.	2/12 Aust Inf Bn (b)	16	2nd	16	1st	
5.	2/25 Aust Inf Bn	12	2nd			
6.	2/5 Aust Fd Amb			12	1st	
7.	HQ 7 Aust Div			10	2nd	
8.	Sigs 7 Aust Div (c)			12	2nd	
		56	2	56	2	

Notes:-

- (a) Provides OC Camp leave party for WO or NCO i/c and armed Guard for first bus to TEL AVIV.
- (b) Provides WO or NCO i/c and armed Guard 2nd bus to TEL AVIV and OC camp leave party, WO or NCO i/c and armed Guard for 1st bus to JERUSALEM.
- (c) Provides WO or NCO i/c and armed Guard for 2nd bus to JERUSALEM.

WD
HQ 18 Aust Inf Bde

24 Jan 42
Copy No. 20

P.A.D. INSTN No. 2.

1. This instn will be read in conjunction with JULIS CAMP SECURITY INSTNS No. 1, 2 and 3. Any unit not in possession of these instructions will obtain copies from CAMP STAFF OFFR, JULIS.
2. Air raid warnings received from outside sources will be given by phone and by siren located at Bde HQ and this alarm will be repeated by unit alarm signals. Units receiving warnings from their AA sentries will sound unit alarms and inform Bde HQ by priority phone call.
3. Unit comds will render a certificate by 30 Jan 42 that the following action has been taken within units:-
 - (a) That all instns contained in JULIS CAMP SECURITY INSTNS Nos. 1, 2 and 3 have been carried out.
 - (b) That a unit PAD offr has been appointed, duties to be in addition to his other duties.
 - (c) That an alarm signal has been placed outside unit HQ.
 - (d) That a strict blackout is being observed and that all unnecessary light globes have been removed.
 - (e) That emergency lighting has been provided for HQ, RAPs, hospitals etc.
 - (f) That fire parties have been detailed and instructed in the method of extinguishing incendiary bombs, and that an adequate number of benzine tins, half of which are filled with sand and the other half with water, have been provided throughout the unit PAD area for fire fighting purposes.
 - (g) That the RAP has been adequately protected against the effects of blast and splinter and that stretcher parties have been detailed.
 - (h) That a squad has been organised and trained to carry out bomb recce. In the event of gas being used this squad will also carry out gas recce.
 - (i) That inflammable and dangerous stores are dispersed as far as is reasonably possible.

J. J. Koss Maj.
BM 18 Aust Inf Bde.

DISTRIBUTION:

All Units - JULIS CAMP.

13 JUL. 1942

123 WAR DIARY

H.Q. 18 AUST. INF. BDE.

For the month of FEBRUARY 1942.

PLACE.	DATE.	TEXT.	APPENDICES.
JULIS	Feb 1	Movement Order was issued by 7 Aust Div to 18 Aust Inf Bde for the movement of the Bde Gp to SUEZ. 18 Aust Inf Bde Adm Instn No 2 was issued to units of the Bde Gp. The 7 Aust Div Rear Party i/c of Maj H.E. WRIGHT arrived arrived at Bde HQ and was attached for the move. The 7 Aust Div Concert Party was also attached for the move.	Appx "A" attd.
	Feb 2.	The Bde Gp road party consisting of - 18 Aust Inf Bde HQ 2/9 Aust Inf Bn 2/10 Aust Inf Bn 2/12 Aust Inf Bn 2/5 Aust Fd Regt "F" Sec Div Sigs 2/4 Fd Coy 2/5 Fd Amb 6 Coy AASC also parties from:- 1 Aust AA Bde 2 Aust Hy AA Regt. 3 Aust Hy AA Regt	
		left JULIS for Transit Camp, SUEZ. Maj. HASSETT (B.M.) and Capt. BOWIE (L.O.) also left JULIS for SUEZ to act as LIAISON OFFRS for the Bde Gp at SUEZ. Bde Admin Instn No. 3 was issued to units of 18 Aust Inf Bde Gp.	Appx 'B' attd.
	Feb 3	Bn Training is still being carried out by units but is severely hampered by lack of tpt.	
	Feb 8	Capt. DENNISTON, former GSO III 6 Aust Div was appointed BM(L) 18 Aust Inf Bde. The rail parties of the Bde Gp commenced to move to SUEZ. The following units entrained - 2/5 Aust Fd Regt. 11 Pl HQ Guard Bn.	

WAR DIARY

H.Q. 18 AUST. INF. BDE.

For the month of FEBRUARY 1942.

PLACE.	DATE.	TEXT.	APPENDICES.
JULIS	Feb 9	2/9 Aust Inf Bn 2/10 Aust Inf Bn and part 2/12 Aust Inf Bn HQ 18 Aust Inf Bde 2/4 Fd Coy 2/5 Fd Amb and attachments.	
	Feb 10	The remainder of 2/12 Aust Inf Bn 6 Coy AASC.	
SUEZ		The Bde Gp with the exception of the 2/12 Aust Inf Bn and 6 Coy AASC spent 24 hours in the SUEZ Transit Camp.	
	Feb 11	The Bde Gp embarked at SUEZ on to the MM H.T. NIEUW AMSTERDAM. All Bde Gp tpt has been loaded on to special tpt ships and the ships have moved in a separate convoy. (
	Feb 12	The NIEUW AMSTERDAM left for BOMBAY unescorted.	
AT SEA	Feb 15	Owing to limited space tng has been restricted but particular attention is being paid to the hardening of the tps by organised games and physical tng.	
	Feb 18	During the voyage discussions have been held by Brig. G.F. WOOTTEN DSO, Bde Comd to discuss problems which are likely to arise in jungle warfare. COs of units attended together with their Adjts. Subjects discussed were - <ol style="list-style-type: none">1. Decentralisation of Arty.2. Evacuation of Casualties.3. Perimeter Camps.4. Engineer Problems in Jungle Warfare.5. Supply Problems in Jungle Warfare.	

WAR DIARY

H.Q. 18 AUST. INF. BDE.

For the month of FEBRUARY 1942.

<u>RESEX.</u>	<u>DATE.</u>	<u>TEXT</u>	<u>APPENDICES.</u>
AT SEA	Feb 19	The NIUEW AMSTERDAM arrived in BOMBAY and orders were received from Movement Control for the Bde Gp to tranship. The Bde Comd and B.M. went ashore and visited Comd, BOMBAY Sub-Area.	
	Feb 21	The 2/10 Aust Inf Bn 2/5 Aust Fd Regt and 11 Pl HQ Gd transhipped onto the NEVASSA. Lt-Col O'BRIEN is to be OC Tps.	
	Feb 22	The 2/9 Aust Inf Bn and 2/5 Fd Amb transhipped onto the PAKLIWA . Lt-Col. CUMMINGS is to be OC Tps.	
	Feb 23	HQ 18 Aust Inf Bde and attachments, 2/4 Fd Coy, 6 Coy AASC and 2/12 Aust Inf Bn transhipped onto the DILWARA. Lt-Col. FIELD is to be OC Tps. During the period the Bde Gp was in BOMBAY all ranks were granted 12 hours leave.	
	Feb 25	The convoy left BOMBAY for COLOMBO+ escorted by an auxiliary cruiser.	
	Feb 26	A message was sent to OC Tps of each ship by the Bde Comd stressing the importance of having all ranks fit at the completion of the voyage.	

GENERAL SUMMARY FOR MONTH OF FEBRUARY.

FRAMING.

1. Extensive training was continued at the beginning of the month, but was hampered by the lack of tpt.
2. The training whilst on board ship has been as thorough as deck space will allow, particular attention being paid to physical training.

MOVEMENTS

1. The Bde Gp moves from Julis to Suez and then embarked onto the NIEW AMSTERDAM.
2. The NIEW AMSTERDAM sailed from SUEZ on the 12 Feb and arrived at BOMBAY on the 19 Feb.
3. The Bde Gp transhipped at BOMBAY into three ships :-

DILWARA	18 Aust Inf Bde 2/12 Aust Inf Bn 6 Coy AASC 2/4 Aust Fd Coy.
NEVASSA	2/10 Aust Inf Bn 2/5 Aust Fd Regt
TAKLIWA	2/9 Aust Inf Bn 2/5 Aust Fd Amb

The convey left BOMBAY on the 25 Feb for COLOMBO.

W.D. APPX 2 SECRET

Copy No. 35.....

Feb 42.

Map Reference:- 18 AUST INF BDE ADM INSTN NO 2
GAZA SHEET ; 1:100,000.

Issued in conjunction with STEPSISTER instructions issued to date and ADMINISTRATIVE INSTRUCTIONS FOR EXPEDITIONARY FORCES PROCEEDING FROM THE MIDDLE EAST.

MOVE OF ROAD PARTY

1. As per Appx "A" att hereto.

ADVANCE PARTIES

2. (a) Units will detail one offr with vehicle to report to BM at 0300 hrs 2 Feb 42 at crossroads 10071002.
(b) Vehicles of advance party will report to VMPS after arrival at SUEZ.
(c) Three days rations and water will be carried with each vehicle.
(d) POL - 300 miles.

LIAISON

3. The BM and Capt BOWIE will act as Liaison Offrs during embarkation of personnel and MT.

ADMINISTRATION

4. HQ 18 Aust Inf Bde will administer all serials included in this flight.

BAGGAGE AND EQPT

5. (a) As per para 4 CR/ME/ 1789/MOV 1.
(b) The following eqpt will be carried by personnel and taken on personnel ship:-

- i. Rifles and pistols
- ii. LMGs and TRIPODS
- iii. A Tk rifles.
- iv. 2" MORTARS
- v. Cooking gear (less quantity detailed for Road Party).
- vi. One blanket per man (one to be carried on unit MT)
- vii. Picks and shovels.
- viii. Personnel anti-gas eqpt less capes and curtains

(c) Units will advise immediately number of vehs required to shift unit eqpt unable to be carried on unit MT but required to be carried on MT ship.

(d) Units will advise immediately number of vehs required to shift baggage etc required to be lifted to personnel train.

TENTAGE

6. Will be carried on unit MT.

CARRIERS

7. (a) Party to take delivery of vehs at TEL EL KEBIR will proceed as instructed.
(b) Details for loading of carriers now on unit strength will be detailed later.

VEHICLES

8. (a) Vehs will be prepared for shipment in accordance with A.I.E.F. and Appx "B" issued with STEPSISTER Force Administrative Instruction No 1.

- (b) OsC unit road convoys will ensure that all instns regarding draining of petrol tanks etc are carried out prior to shipment of each veh.
- (c) Units will ensure that AF W5180s are prepared in accordance with instns, and that all drivers are informed re action required by them in connection with this card.
- (d) Attention is drawn to contents of Appx "B" referred to in para (a) above.

AMMUNITION

- 9. (a) First Line scale amm less first line scale amm for 3" MORTARS will be carried on personnel ships.
- (b) 3" Mortar amm will be carried in unit vehs with mortars.
- (c) Personnel with rifles will be issued with 50 rounds SAA.

AA PROTECTION

- 10 (a) Units will detail one AALMG per ten vehicles for road convoy.
- (b) Vehs on road convoy will maintain correct dispersion whilst on move and at rest but under no circumstances will they make any but authorised halts.
- (c) LMGs detailed for AA protection of ships will at all times remain under control of personnel of the unit to which they are on charge.

MOVE TO PORT

- 11 As per para 5 CR/ME/1789/MOV 1.

RATIONS AND WATER

- 12 Three days rations and water will be carried.

COOKS AND COOKING GEAR

- 13 Two cooks and cooking gear sufficient for 230 personnel will be detailed by the following units:-

2/9, 2/10 and 2/12 Aust Inf Bns
2/5 Aust Fd Regt.

ROAD DISCIPLINE.

- 14 (a) Scheduled time-tables must be adhered to.
- (b) Drivers to be notified daily - route, speed, density.
- (c) Strictest observance of road discipline and drivers warned of danger of drift sand.

CONTROL.

- 15 (a) An officer from 2/4 Aust Fd Coy will report to 2/9 Aust Inf Bn when tail of serial 2 has cleared JULIS.
- (b) An officer from each Serial in JULIS area will report the serial clear of JULIS to the next serial to follow.

[Signature] Capt.
S.O. 18 Aust Inf Bde.

Signed.
Issued through

DISTRIBUTION (appendix etc)

2/9 Aust Inf Bn.	1-2
2/10 Aust Inf Bn.	3-4
2/12 Aust Inf Bn.	5-6
2/5 Aust Fd Regt.	7-8
2/4 Aust Fd Coy.	9-10
2/5 Aust Fd Amb.	11-12
6 Coy AASC.	13-14
"J" Sec Sigs.	15
"P" Sec Sigs	16

DISTRIBUTION (cont).

11 Pl HQ Gd Bn.	17
47 LAD	18
HQ 1 Aust A/A Bde	19-20
3 Aust Lt A/A Regt	21
Rear and Spec Party	
7 Aust Div.	22
HQ AIF (ME) Base Area	23-26
OC Convoy	27
Comd	28
BM	29
SC	30
File	31-33
War Diary	34-35

18 AUST INF BDE MOVEMENT TABLE

Issued with GHQ M.C. Order No. 1 Mov 1/635 of 28 Jan 42)
AIF (ME) S.13200.

MOST SECRET
App 'A'
Copy No.....
1 Feb 42.

Ref Map: GAZA 1/100,100.

ROUTE: S.P. at XRds GAZA AIRPORT & BEERSHEBA Rds - BEERSHEBA - M160 - CANAL - KILO 99 - SUEZ - VMPk.

SPEED: 17 m.i.h.

DENSITY: 20 v.t.m.

HALTS: 2 Feb 42 0800-0830, 1130-1200 (Lunch) arrive stage M.160 1530 hrs.
3 Feb 42 Arrive CANAL 0830 hrs, refuel and depart 0930 hrs. KILO 99 1245 hrs - Arrive SUEZ 1400 hrs.

SPACING: 2 Miles between Serials, and when serials are divided into groups - 1/2 mile between groups.

Serial No.	Group Nos.	UNIT	Assembly Areas -- Location.	No. of Vehs.	Leave Assembly Area.	Distance to S.P. (Miles)	S.P.	Time past S.P.	Remarks.
1	1-3	6 Coy AASC	KILO 89	129	0445	4	X Rds GAZA	0500	1. An ambulance from 2/5 Aust Fd Amb will report to EACH of the following units. one hour before departure from assembly areas:- (a) 6 Coy AASC (b) 2/4 Fd Coy RAE (c) 2/9 Aust Inf Bn (d) 2/12 Aust Inf Bn (e) 2/10 Aust Inf Bn
2	4	2/4 Aust Fd Coy RAE } F. Sec 7 Div Sigs }	QASTINA	30 } 7 }	0406	25	AIRPORT Rd. and	0534	
3	5-6	2/9 Aust Inf Bn	JULIS	52	0437	20	BEERSHEBA Rd.	0548	
4	7-8	2/12 Aust Inf Bn	do	52	0455	20	Map Ref.	0606	
5	9-10	2/10 Aust Inf Bn	do	52	0513	20	10071001	0624	
6	11	HQ 18 Aust Inf Bde } J. Sec Sigs 7 Aust Div } 11 Pl HQ Gd Bn } Rear Pty 7 Aust Div }	do do do do	20 } 4 } 3 } 2 }	0531	20		0642	
7	12	2/5 Aust Fd Amb	do	34	0543	20		0654	
8	13	HQ 1 Aust AA Bde } 3 Aust Lt A/A Regt }	BEIT JIRJA HILL 95	10 } 8 }	0631	10		0707	
9	14	47 Aust LAD	JULIS	4	0606	20		0717	
10	15	2/5 Aust Fd Regt } 52 Aust LAD } 2 Aust-Hy AA Regt. }	QASTINA	199	0557	25		0725	

Under arrangements -
2/5 Aust Fd Regt.

WD

APPX B

SECRET

Copy No. 29.....

2 Feb 42.

18 AUST INF BDE ADM INSTN NO 3

Issued in conjunction with STEPSISTER instructions previously issued and ADMINISTRATIVE INSTRUCTION FOR EXPEDITIONARY FORCES PROCEEDING FROM THE MIDDLE EAST (AIEF)

RAIL MOVEMENT

1. (a) Details of units to move, train departure time and train compositions are shown in Appx "A" att.
(b) Details of road movement of train parties to entraining sta will be promulgated later.

Osc TRAIN

2. (a) The following offrers are appointed Osc trains:-

DC	CO 2/5 Aust Fd Regt
DE	CO 2/9 Aust Inf Bn
DF	CO 2/10 Aust Inf Bn
DG	2 i/c 2/9 Aust Inf Bn
DH	CO 2/5 Aust Fd Amb
DJ	CO 2/12 Aust Inf Bn
DK	2 i/c 2/12 Aust Inf Bn

- (b) Osc trains will ensure that instns in Appx I to A.I.E.F are carried out.

ENTRAINING OFFERS

3. (a) Entraining offrers will be appointed as follows:-

DC	by	2/5 Aust Fd Regt
DE	by	2/9 Aust Inf Bn
DF	by	2/10 Aust Inf Bn
DG	by	{ 2/9 Aust Inf Bn
		{ 2/10 Aust Inf Bn
DH	by	{ HQ 18 Aust Inf Bde
		{ HQ 1 Aust AA Bde
		{ 2/4 Aust Fd Coy
		{ 2/5 Aust Fd Amb
DJ	by	2/12 Aust Inf Bn
DK	by	{ 2/12 Aust Inf Bn
		{ 6 Coy AASC

- (b) Names of offrers appointed will be submitted to this HQ by 0800 hrs 3 Feb 42. (This is important and must be adhered to).
(c) Where trains are made up of more than one unit entraining offrers will ensure that allotment of space is made in collaboration with entraining offrers of other units travelling. Final allotments being under jurisdiction OC train. (This also includes loading in box and other vans.)
(d) Entraining offrers will be responsible for loading eqpt and entraining tps, and will be in attendance at entraining sta prior to arrival tp train.
(e) Immediately upon arrival at sta an offr of each unit or detachment will report to entraining offr with entraining state showing War Office serial no, unit, and actual number in offrers and ORs actually entraining.
(f) Entraining offrers will report, immediately on completion of entraining to OC train.

EQPT AND BAGGAGE

4. (a) Three box vans per train will be placed at entraining sta 1000 hrs, 7, 8 and 9 Feb 42 for loading of units eqpt and baggage.
(b) Box vans must be loaded by 1600 hrs each day.
(c) Tpt will report to units each morning prior to day of move of the following :-

- i. Tpt of baggage and eqpt to sta.
ii. Return of blankets etc to DADOS.

The above tpt will report to unit lines at 0900 hrs. (One 3-ton lorry will report at 1800 hrs for transporting cooking gear etc which cannot be loaded before 1600 hrs and which will be loaded into "third brake" provided for this purpose).

- (d) Units will detail adequate loading parties.
(e) Units will detail one offr, one sgt and 12 ORs to act as baggage guard and to accompany the baggage until final loading at quay.

- (f) The following eqpt and baggage will also be loaded in box vans :-

Kit bage, universal.
2" Mortars
A Tk rifles

ADMINISTRATION

5. HQ 18 Aust Inf Bde will be in charge of all serials, both vehicle and personnel parties at SUEZ for administrative purposes until embarkation is completed, and is prepared to adopt the same procedure if ordered to do so on disembarkation.

AMMUNITION

6. Units will ensure that 1st and 2nd line scale of amm is available for all AALMGs detailed for ships protection.

RATIONS

7. (a) The unconsumed portion of the days ration, plus two days reserve will be taken.
(b) A hot meal will be provided at KANTARA EAST under arrangements MOV KANTARA.

WATER

8. (a) Water bottles will be carried full.
(b) All personnel will be warned against drinking any water en route other than that carried in their water bottles.

MEDICAL

9. (a) Unit MOs will travel on trains with majority of unit personnel.
el. ...
(b) MOs for trains DG and DK will be detailed by 2/5 Aust Fd Amb.
Names of MOs to reach this HQ by 0800 hrs 3 Feb 42 (This is important).

BLANKETS

10. Third and fourth blankets will be returned to DADOS rolled in bundles of ten as follows :-

2/5 Aust Fd Regt	-	1200 hrs	7 Feb 42.
2/9 Aust Inf Bn	-	1000 hrs	8 Feb 42.
2/10 Aust Inf Bn	-	1100 hrs	8 Feb 42.
HQ 18 Aust Inf Bde	-	1200 hrs	8 Feb 42.
2/5 Aust Fd Amb	-	1300 hrs	8 Feb 42.
2/4 Aust Fd Coy	-	1400 hrs	8 Feb 42.
2/12 Aust Inf Bn	-	1100 hrs	9 Feb 42.
6 Coy AASC	-	1200 hrs	9 Feb 42.

PAY

11. Attention is drawn to instns regarding pay issued in conjunction with 7 Aust Div Adm Cir A6.

RECORDS PROCEDURE

12. As per 7 Aust Div Adm Instn A2.

CERTIFICATES TO BE RENDERED PRIOR TO EMBARKATION

13. (a) That all outstanding accounts (offrs, sgts messes, regtl funds canteen etc) have been paid up to and incl date of embarkation.
(b) That lines handed over are in an excellent condition, that all accomodation stores, tentage etc has been correctly stacked and handed over to CSO and that G1033s have been signed and copies in possession of units.
(c) That NOTHING in excess of WE SCALE is in possession.
(d) These certificates to be handed to SC by 2000hrs on evening prior to departure from unit lined

M. Kent Capt.
S.C. 18 Aust Inf Bde.

SIGNED AT 1800 HRS

ISSUED THROUGH D/R.

DISTRIBUTION: -

	<u>Unit</u>	<u>Copy No</u>
	2/9 Aust Inf Bn	1-2
	2/10 Aust Inf Bn	3-4
	2/12 Aust Inf Bn	5-6
	2/5 Aust Fd Regt	7-8
	2/4 Aust Fd Coy	9-10
	2/5 Aust Fd Amb	11-12
	6 Coy AASC	13-14
	"J" Sec Sigs	15
	11 Pl Hq Gd Bn	16
	HQ 1 Aust AA Bde	17
	Rear ans Special	18
	Party 7 Aust Div	
	HQ AIF (ME) Base Area	19 - 22
	Comd	23
	SC	24
	File	25 - 28
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APPENDIX "A"

SECRET

COMPOSITION OF TRAINS

TRAIN NO	ENTRAINING STA	UNIT	NO OF PERSONNEL		TIME OF DEPARTURE	DATE OF DEPARTURE	B.P.L.	COMPO COACHES			BOX AND BRAKE VANS	ARRIVAL KANTARA FLT	DEP KANTARA FLT	TIME ARR SUEZ FLT	DATE OF ARRIVAL
			OFFRS	ORS				1st CLASS	3rd CLASS						
DC	MAJDAL	2/5 Aust Fd Regt 11 Pl HQ GD BN	40 1	536 41	0230	8 Feb	1	1	-	7	4	1100	1300	1800	8 Feb
DE	MAJDAL	2/9 Bn	30	590	2230	8 Feb	1	1	-	8	4	0700	0900	1400	8 Feb
DF	do	2/10 Bn	30	590	0030	9 Feb	1	1	-	8	4	0930	1100	1600	9 Feb
DG	do	2/9 Bn 2/10 Bn	6 9	224 253	0230	9 Feb	1	1	-	8	4	1100	1300	1800	9 Feb
DH	do	HQ 18 Bde "J" Sec Sigs F Sec Sigs 52 LAD 2/4 Fd Coy 2/5 Rd Amb Rear Party 7 Aust DIV 1 Aust AA Bde	9 2 1 1 - 7 7 7 4 9	34 16 14 7 210 193 23 11	0430	9 Feb	1	1	-	7	4	1300	1500	2000	9 Feb
DJ	do	2/12 Bn	30	590	2230	9 Feb	1	1	-	8	4	0700	0900	1100	10 Feb
DK	do	2/12 Bn 6 Coy AASC	10 7	287 155	0030	10 Feb	1	-	1	7	4	0900	1100	1600	10 Feb

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AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS

BY

BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

1 Feb 43

Part 1

No 17

1. Duties

Field Offr of the Day	- Capt E W FLEMING	2/9	Aust Inf Bn
Next for Duty	- Capt K A GATEGOOD	2/12	Aust Inf Bn
Duty Medical Offr	- Capt A H MCGREGOR	2/9	Aust Inf Bn
Next for Duty	- Capt J L D SCOTT	2/5	Aust Pd Amb
Cinema Picquet	- 2/25	Aust Inf Bn	
Next for Duty	- 2/12	Aust Inf Bn	
Bde Duty Unit	- 2/9	Aust Inf Bn	
Next for Duty	- 2/10	Aust Inf Bn	

Capt.
S.C. 18 Aust Inf Bde:

NOTICE

Cinema

First show tonight commences at 1730 hrs and ends at 1930 hrs.

W D

AUSTRALIAN IMPERIAL FORCE
ROUTINE ORDERS
BY
BRIGADIER G.F. WOOTTEN DSO
COMMANDING 18 AUST INF BDE

3 Feb 42

Part 1

No 19

1. DUTIES

Field offr of the Day	-- Capt J E BROCKSOPP	2/10 Aust Inf Bn
Next for Duty	- Capt E PEEK	2/9 Aust Inf Bn
Duty Medical Offr	- Capt G W VERCO	2/10 Aust Inf Bn
Next for Duty	- Capt A H MCGREGOR	2/9 Aust Inf Bn
Cinema Picquet	- 2/9 Aust Inf Bn	
Next for Duty	- 2/10 Aust Inf Bn	
Bde Duty Unit	- 2/12 Aust Inf Bn	
Next for Duty	- 2/9 Aust Inf Bn	

2. DISCIPLINE

(a) It is reported that the discipline of tps visiting the current entertainment in the Camp Cinema is poor in that units sending parties are NOT exercising full control of personnel entering the theatre.

Furthermore many tps are attempting to gain entrance by the use of unofficial tickets or with NO ticket at all or through unauthorised entrances.

(b) Units sending personnel to visit the performance are responsible to ensure that sufficient offrs and NCOs accompany the party to maintain full control throughout the performance.

It must be appreciated that the responsibility of control does NOT fall entirely on the Cinema Picquet Offr as soon as unit parties reach the theatre.

(c) The offr in charge cinema picquet must ensure that picquet personnel are thoroughly conversant with their duties and are wholly employed to direct unit personnel of time and place of entry and seats to be occupied.

(d) Immediate disciplinary action must be taken against any personnel who do not adhere to orders given to ensure orderly entrance to and control throughout the performance.

H. W. Piper
FOR Capt.
S.C. 18 Aust Inf Bde.

COMDS DISCUSSIONS
DECENTRALISATION OF ARTY AND JUNGLE WARFARE

GENERAL

1. These notes refer to the tactical employment of 25-pdr field arty and must be modified according to the availability of other types of arty, e.g. 3.7" hows and 2-pdr A Tk guns.
2. The employment of field arty is limited by the nature of the country. It is anticipated that its use will be greatly restricted and, at times, prohibited in jungle warfare by reason of the absence of roads or gun posns.
3. It is therefore thought that in any jungle campaign field arty or a bulk of the available field arty will, contrary to practice, be in reserve.

DECENTRALISATION

4. Decentralisation to sections or to single guns will be advisable when targets are likely to be such as can be engaged quickly and effectively by sections or single guns in close support roles.
5. It would appear that the best practicable results would be obtained by allotting a portion of the field arty as fwd guns - similar to the German inf gun - and by holding the balance in reserve or in tactically sited rear posns.
6. The principles guiding decentralisation will therefore be:-
 - (a) The probable existence of suitable targets for gun sub-units.
 - (b) The danger of over-decentralisation, thereby preventing res arty performing its normal role when the opportunity offers.

TARGETS

7. Types of targets which suggest themselves as vulnerable to close support sections or guns are:-
 - (a) Defended strong posts or perimeter camps;
 - (b) river crossings;
 - (c) AFV defence, when the employment of AFVs is confined to jungle roads.
8. These targets are equally suitable for stronger arty units, but, while the latter will be essential for counter-battery fire, aeroplane shoots, concentrations and the like, it is thought that targets of the types enumerated may be engaged effectively and economically by decentralised arty. At the same time the principal arty strength is maintained in reserve.

LIMITATIONS OF DECENTRALISATION

9. Fd regts are NOT equipped to decentralise beyond tps and any such decentralisation must therefore be improvised. It is, however, not impossible to decentralise even down to single guns working with platoons and sections with coys for limited periods.

INFANTRY RESPONSIBILITIES ON DECENTRALISATION

10. (a) ADM - Inf units or sub-units to whom arty sections or single guns are allotted in support will liaise with arty commands and will be prepared to undertake provision of all supplies except ~~amm~~ (whenever guns are allotted u/c provision of supplies by the inf unit follows automatically).
- (b) PROTECTION -
 1. It will be the responsibility of all inf comds to ascertain from snr arty affr present the degree of protection

required for ~~OPs~~ gun posns and waggon lines and to arrange, either from within his own unit or with his superior unit, for the necessary protection.

ii. Senior arty offr will arrange with force cmd the necessary protection of res guns.

COMD AND CONTROL

11. Arty will be allotted in support of or under cmd inf units and in accordance with their probable task.

12. It is anticipated that guns, sections or tps may be required under orders of a superior formation to take part in arty concentrations. The sub-unit will be placed in support of sub-units of inf. If, on the other hand, the sole role of the arty sub-unit is close support of an inf det it will normally be placed u/c of that det.

13. When guns are in support and may be required to take part in concentrations then, when working as single guns or sections, they will be kept sufficiently close on the ground to allow of intercomm by telephone.

COMD AND CONTROL OF SECTIONS OR SINGLE GUNS

14. It must always be remembered by inf sub-unit comds that cmd of the gun or guns in these cases is improvised, and that they must themselves keep in the closest and most constant touch with the arty cmd. It is probable in such cases that the OP used by the latter will afford the best platoon or coy cmd post. In selecting that posn the need of the arty and its essential proximity to the guns must be first consideration.

INDICATION OF TARGETS

15. The standard method of indication of arty targets for use within the bde is under consideration. Full notes by inf on this will be issued.

FIELD ARTY IN A TK ROLE

16. It is anticipated that in jungle warfare both AFV and arty will be confined to rds. The siting of fd arty in A Tk roles is to be considered separately. Notes on this discussion will be issued.

FACTORS GOVERNING THE EMPLOYMENT OF ARTY EITHER IN CLOSE SUPPORT OR AT LONGER RANGES

17. The comparative ~~in~~ effectiveness of rounds falling among trees must always be kept in mind, though this comparative ineffectiveness may be offset in certain cases when the expenditure of amm would be justified by the heightening of our own tps' morale.

18. In asking for fire the difficulty of locating targets and of ensuring the safety of our tps may lengthen the normal time necessary to engage a target. The inf cmd must remember that unless the gunner finds a suitable gun posn the gunner cannot open fire at all.

POSSIBLE USES OF GUN POSNS

19. The gun posns may have an important secondary role as:-

(a) rallying places as centres of resistance in the event of an enemy break through;

It must be impressed on all ranks that in no case must the inf withdraw beyond the gun lines, which must be protected at all costs.

(b) Report Centres.

Gun lines are easily identifiable, by sight or sound and even if not in direct comm with a particular inf unit can fwd any report through HQ.

NOTES ON COMD's DISCUSSIONS.

PROTECTION AT REST IN JUNGLE WARFARE.

PERIMETER CAMPS.

The origin of perimeter defence in the modern sense was on the North-West frontier in INDIA and it has been used occasionally in the MIDDLE EAST. Its adaptation and modification for use in jungle and close country will require considerable experiment when the particular type of country to which we are going has been studied.

The following suggestions were put forward at the Comd's discussion on 17 Feb 42:-

1. The main factor about perimeter camps is that they provide for allround defence. This allround defence is highly necessary in jungle or close country warfare because the nature of the country affords covered approaches and provides excellent opportunity for infiltration. Also information received concerning Japanese tactics in MALAYA states that the Japanese method of advance is to send forward a light screen with the object of locating our dispositions by drawing their fire. Once these dispositions have been located strong forces are deployed around the flanks and in the rear of the posn. Consequently tps halting for the night in jungle or close country in MALAYA usually adopted a close perimeter camp and so achieved allround defence.
2. The siting of the perimeter camp depends to a great extent on the topography, i.e. the tactical importance of the terrain must be considered. Existing clearings for field of fire, tank proof localities, overhead cover from the air and cover from view for our own tps all influence the choice of site for the perimeter camp. If clearings for fields of fire do not exist then every effort must be made to cut such clearings. The amount of work which must be done in this regard will depend on the time available and the nature of the undergrowth etc to be cleared.
3. The actual layout of the perimeter is a matter for experiment on arrival at our destination. The nature of the perimeter camp as used in INDIA usually consisted of sangars or stone breastworks sited on a dominant feature in the form of a rough square, with strong posts at each corner firing to the front and along the sides of the perimeter. This method may require considerable modification for use in jungle or close country. In general terms infantry are disposed for ALL ROUND DEFENCE on the actual perimeter, and HQs and administrative areas are placed in the centre of the perimeter. A strong reserve should be maintained ready to reinforce any threatened point. Patrols (usually standing patrols) should be sent out to give warning of enemy approach. Because of danger of infiltration infantry disposed on the perimeter should be able to observe the posts on either flank. Patrolling between posts will usually not suffice as in close country it is very easy for small bodies of tps to move undetected by patrols and so penetrate the perimeter. If the nature of the country is very enclosed then it may be necessary to site individuals on the perimeter facing outwards at close intervals in body pits.
4. A/Tk rifles and guns should be disposed to cover areas (particularly roads) in which passage of enemy AFVs is possible. This may require a re-allotment of A/Tk rifles and crews to say one pl area. As far as possible the perimeter should be wired to prevent the camp being rushed and, if available, body traps, mines etc should be placed along the wire. Sentries must be extremely alert and half-hourly reports from patrols and sentries should be sent in to HQ through the proper channels.

5. Full use should be made of improvised methods of alarm to give warning of enemy approach. Trip wires, spring guns, grenades and tins strung on wire and other methods may be usefully employed to this purpose.

6. When occupying a perimeter camp precautions should be taken to prevent the enemy gaining information as to the exact location of the camp. This may be done by :-

- (a) Thoroughly searching the area outside the perimeter to ensure that no enemy observers are lying up there;
- (b) Sending out patrols to ensure that enemy do not approach whilst the camp is being constructed.
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App to
for Feb #2.

NOTES ON COMD'S DISCUSSIONS.

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The following suggestions were put forward at the Comd's discussion on 17 Feb 42:-

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COMDS DISCUSSIONS
DECENTRALISATION OF ARTY AND JUNGLE WARFARE

GENERAL

1. These notes refer to the tactical employment of 25-pdr field arty and must be modified according to the availability of other types of arty, e.g. 3.7" hows and 2-pdr A Tk guns.
2. The employment of field arty is limited by the nature of the country. It is anticipated that its use will be greatly restricted and, at times, prohibited in jungle warfare by reason of the absence of roads or gun posns.
3. It is therefore thought that in any jungle campaign field arty or a bulk of the available field arty will, contrary to practice, be in reserve.

DECENTRALISATION

4. Decentralisation to sections or to single guns will be advisable when targets are likely to be such as can be engaged quickly and effectively by sections or single guns in close support roles.
5. It would appear that the best practicable results would be obtained by allotting a portion of the field arty as fwd guns - similar to the German inf gun - and by holding the balance in reserve or in tactically sited rear posns.
6. The principles guiding decentralisation will therefore be:-
 - (a) The probable existance of suitable targets for gun sub-units.
 - (b) The danger of over-decentralisation, thereby preventing res arty performing its normal role when the opportunity offers.

TARGETS

7. Types of targets which suggest themselves as vulnerable to close support sections or guns are:-
 - (a) Defended strong posts or perimeter camps;
 - (b) river crossings;
 - (c) AFV defence, when the employment of AFVs is confined to jungle roads.
8. These targets are equally suitable for stronger arty units, but, while the latter will be essential for counter-battery fire, aeroplane shoots, concentrations and the like, it is thought that targets of the types enumerated may be engaged effectively and economically by decentralised arty. At the same time the principal arty strength is maintained in reserve.

LIMITATIONS OF DECENTRALISATION

9. Fd regts are NOT equipped to decentralise beyond tps and any such decentralisation must therefore be improvised. It is, however, not impossible to decentralise even down to single guns working with platoons and sections with coys for limited periods.

INFANTRY RESPONSIBILITIES ON DECENTRALISATION

10. (a) ADM - Inf units or sub-units to whom arty sections or single guns are allotted in support will liaise with arty commands and will be prepared to undertake provision of all supplies except amm (whenever guns are allotted u/o provision of supplies by the inf unit follows automatically).
- (b) PROTECTION -
 1. It will be the responsibility of all inf comds to ascertain from snr arty affr present the degree of protection

required for ~~OPs~~ gun posns and waggon lines and to arrange, either from within his own unit or with his superior unit, for the necessary protection.

ii. Senior arty offr will arrange with force cmd the necessary protection of res guns.

COMD AND CONTROL

11. Arty will be allotted in support of or under cmd inf units and in accordance with their probable task.

12. It is anticipated that guns, sections or tps may be required under orders of a superior formation to take part in arty concentrations. The sub-unit will be placed in support of sub-units of inf. If, on the other hand, the sole role of the arty sub-unit is close support of an inf det it will normally be placed u/c of that det.

13. When guns are in support and may be required to take part in concentrations then, when working as single guns or sections, they will be kept sufficiently close on the ground to allow of intercomm by telephone.

COMD AND CONTROL OF SECTIONS OR SINGLE GUNS

14. It must always be remembered by inf sub-unit comds that cmd of the gun or guns in these cases is improvised, and that they must themselves keep in the closest and most constant touch with the arty cmd. It is probable in such cases that the OP used by the latter will afford the best platoon or coy cmd post. In selecting that posn the need of the arty and its essential proximity to the guns must be first consideration.

INDICATION OF TARGETS

15. The standard method of indication of arty targets for use within the bde is under consideration. Full notes by inf on this will be issued.

FIELD ARTY IN A TK ROLE

16. It is anticipated that in jungle warfare both AFV and arty will be confined to rds. The siting of fd arty in A Tk roles is to be considered separately. Notes on this discussion will be issued.

FACTORS GOVERNING THE EMPLOYMENT OF ARTY EITHER IN CLOSE SUPPORT OR AT LONGER RANGES

17. The comparative ~~in~~ effectiveness of rounds falling among trees must always be kept in mind, though this comparative ineffectiveness may be offset in certain cases when the expenditure of amm would be justified by the heightening of our own tps' morale.

18. In asking for fire the difficulty of locating targets and of ensuring the safety of our tps may lengthen the normal time necessary to engage a target. The inf cmd must remember that unless the gunner finds a suitable gun posn the gunner cannot open fire at all.

POSSIBLE USES OF GUN POSNS

19. The gun posns may have an important secondary role as:-

(a) rallying places as centres of resistance in the event of an enemy break through;

It must be impressed on all ranks that in no case must the inf withdraw beyond the gun lines, which must be protected at all costs.

(b) Report Centres.

Gun lines are easily identifiable by sight or sound and even if not in direct comm with a particular inf unit can fwd any report through HQ.

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HQ 18 Aust Inf Bde
15 Feb 42.

NOTES ON COMD'S DISCUSSION
(Problem of Treatment and Evacuation of Casualties)

The following notes on the evacuation and treatment of casualties in jungle warfare are issued for consideration.

FINDING AND MARKING OF WOUNDED PERSONNEL

1. All personnel will carry with their First Field Dressing a strip of white cloth four inches wide and 12 inches long. When a man is wounded his location will be marked by either of the following means:-
 - (a) By driving the rifle into the ground and fixing the cloth in the butt trap; or
 - (b) Pinning the cloth to a tree etc by means of a bayonet.
2. At the earliest opportunity the RMO and stretcher bearers will be notified of the location of wounded personnel.
3. Other than marking the location of wounded and, when necessary, applying First Field Dressing fighting personnel will under no circumstances break off the fighting to attend the wounded. The necessity for this will be impressed on all ranks, and that no exceptions will be permitted.
4. Each coy will, under the direction of the RMO maintain a Coy Aid Post complete both as to medical stores and staffed by one specially trained stretcher bearer permanently allotted to that coy. The remaining stretcher bearers will be allotted by the RMO in accordance with the situation.
5. Under certain circumstances it may be advisable to establish a Regimental Rest Area in rear of the RAP but fwd of the ADS. In these circumstances, when practicable, an additional vehicle will be allotted for the use of the RMO as an RAP while his normal heavier vehicle remains with portion of the RAP staff at the Rest Area.

R.A.P.

6. (a) Protection
As far as possible RAPs will be located in HQ areas and will move with HQs.
- (b) Movement
On all moves of the RAP one member of its staff will remain at the old location until it is taken over by representatives of the Field Ambulance. He will be prepared to guide the Fd Amb to the new location.

STRETCHER BEARERS

7. Stretcher bearers will under no circumstances discard their rifles as they may be called upon at any time to cease their function as stretcher bearers and to take their place as fighting troops.
In the event of this happening to stretcher bearers, arm band must be removed and will not be put on again until the man returns to duty at the RAP.

TREATMENT OF CASUALTIES

8. The initial requirements of treatment are the immediate control of bleeding and shock.
 - (a) All personnel should be versed in rudimentary First Aid and the application of field dressings. It must be impressed on all ranks that the essential and immediate action is to control bleeding.

(b) All stretcher bearers will be trained in the administration of morphia and the stretcher bearer i/c GAP will be provided with the necessary hypodermic outfit and drugs.

In all cases of a tourniquet being applied or morphia or ATS being injected details will be marked on his Field Medical Card and on the patient's forehead.

EQUIPMENT

- 9. (a) Each coy will carry in the Coy Administration truck the stores of the GAP as laid down by the RMO.
- (b) Hypodermic syringes on a minimum scale of one per coy will be purchased through Regimental Funds.
- (c) Units will provide themselves with an adequate number of GENEVA Red Cross signs which will be carried with RAPs and GAPs.
- (d) Units will provide themselves, where possible, with discarded motor inner tubes for the purpose of ferrying wounded across water obstacles.

IMPROVISED METHODS OF CARRIAGE

10. Stretcher bearers will be trained in methods as outlined in RAMC Training.

ARMS AND EQUIPMENT

11. All amm, arms and eqpt remaining with wounded personnel will be brought to the RAP by stretcher bearers. The necessity for this must be emphasised. At the RAP amm, compasses and binoculars will be collected and returned to the unit. Other eqpt incl rifle or pistol goes with the wounded man to the MDS.

PROVISION OF TPT (OTHER THAN ESTABLISHMENT) FOR WOUNDED PERSONNEL

12. Fd Ambs will be responsible for appointing an offr to cooperate with the SC in recce and selection of tpt such as river craft, horsedrawn tpt, etc for evacuation of wounded personnel.

J. G. Hassett Maj.
B.M. 18 Aust Inf Bde.

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