

Series: AWM95
Australian Army commanders' diaries
[Vietnam]

Royal Australian Electrical and
Mechanical Engineers units

Item number: 14/1/15

Item: 101 Field Workshop

Narrative

Annexes

[1-31 May 1967]

COVERING LETTER

Reference No. 5/67

To: OIC, Military History Section, AHQ.

1. I enclose Commanders Diary (AF C2118) (Adapted) as indicated at Part 2.

2. Please return receipt below.

(Signature)

J. E. W. ... Major

Appointment OC 101 Fd Wksp RAEME (OC Unit or senior staff officer)

Received & forwarded

SECRET

ORIGINAL }
~~DUPLICATE~~

Strike out where
not applicable

COMMANDERS DIARY

OF

101 Fd Wksp RAEME

Unit or Formation

From 1 May 67

To 13 May 67

INDEX

Narrative (AF C 2118)

ANNEXES

- * A Duty officer's log
- * B Messages connected with log
- C Operation orders and instructions issued
- D Operation orders and instructions received
- * E Sitreps issued
- F Orders of battle and location reports issued
- G Intelligence reports and summaries issued; appreciations made
- H Administrative orders and instructions issued
- I Administrative orders and instructions received
- J Administrative reports and bulletins; ammunition returns; field strength returns
- * K Standing orders issued
- L Commander's policy and demi-official letters
- M Action reports (if required)
- N Other papers, eg, maps and diagrams, air photos, reports from sub units
- O Periodical summaries of operations
- Z Top Secret Supplementary Diary

Enclosure Numbers

NIL	to	NIL
NIL	to	NIL
NIL	to	NIL
NIL	to	NIL
E332	to	E344
NIL	to	NIL
NIL	to	NIL
NIL	to	NIL
NIL	to	NIL
NIL	to	NIL
NIL	to	NIL
NIL	to	NIL
NIL	to	NIL

† NIL
† RETAINED
† Despatched to

on.....

* Only to be included during operations.
† Cross out whichever is not applicable.

COMMANDERS DIARIES INSTRUCTIONS

AIM

1. The aim of a Commanders Diary is to provide data on which to base future improvements in Army training, equipment, organization and administration, and to furnish historians with a record of the activities of units and formations in operational and non-operational periods in peace and in war.

GENERAL

2. Entries are to be made daily on AF C 2118 (Adapted) each entry being initialled by the officer detailed to keep it.
3. Commanders Diaries will conform with the rules for drafting orders given in "Staff Duties (Australia)", Chapter 2, Section 12.

RESPONSIBILITY

During Non-operational Periods

4. A Commanders Diary is to be compiled by commanders of all formations.

During Operational Periods (1)

5. A Commanders Diary is to be compiled in duplicate by:
 - a. Commanders of all formations.
 - b. Each branch of the staff at formation headquarters commanded by a brigadier or above.
 - c. Heads of services not below the rank of lieutenant colonel.
 - d. Personal staffs and officers holding special appointments.
 - e. Unit commanders.
 - f. Commanders of a detachment of a unit when so ordered.

COMPILATION

6. Both original and duplicate copies are to consist of:
 - a. Cover (AF C 2119) (Adapted).
 - b. Index as printed on cover.
 - c. Narrative (AF C 2118) (Adapted).
 - d. Annexes as shown in the Index.
7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit), period covered and enclosure numbers of the annexes are to be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer is to be included.
8. The annexes are to be assembled in the groups shown on the cover. If there are no enclosures for an annex NIL will be entered on the cover. If additional annexes are convenient for a particular headquarters, starting at B.

g for operations form Annex "Z", "TOP SECRET" the document. It is to be prepared and disposed of as

CONTENTS

names as well as map references), establishment, equipment and orders given.

the day's fighting, including company movements. Commander with regard to equipment, tactics, organization

potential importance.

to officers, men and equipment.

equipment captured.

is employed in the time not accounted for. The type of

ess and to save work as much information as possible is to documents issued and received, routine returns, etc. All ed and the time of receipt or despatch is to be given.

t the annexes, but need not give a precis of any of them.

(continued on back cover)

AWM 95
[14/1/1 May 67]

DISPOSAL

13. **Original Commander's Diary.** This is to be forwarded monthly, unless otherwise ordered, by the seventh day of the succeeding month direct to AHQ.

14. **Duplicate Commander's Diary.** This must be clearly marked as a duplicate. It is to be sent separately from the original to AHQ one month after the original has been despatched but not before the former has been acknowledged.

15. When overseas, both copies of diaries are to be sent through the Army Records organization in the overseas theatre but at different times.

16. **TOP SECRET Supplementary Diaries.**

a. The documents referred to in Paragraph 9 together with a list of them made out on AF C 2118 (Adapted) must be placed in separate cover (AF C 2119) (Adapted). All details must be filled in and the cover clearly marked in red: "ANNEX Z — OFFICER ONLY". It may be convenient to group the papers by appendices.

b. Supplementary diaries must be forwarded under the normal rules for TOP SECRET correspondence, to AHQ. The inner envelope must be plainly marked:

TOP SECRET
ANNEX Z to

Commanders Diary of.....(Formation or Unit)

From.....to.....(Dates)

c. The duplicate supplementary diaries must be despatched as shown in Paragraph 14 as soon as receipt of the original has been acknowledged.

COMPILATION

6. Both original and duplicate copies are to consist of:

- a. Cover (AF C 2119) (Adapted).
- b. Index as printed on cover.
- c. Narrative (AF C 2118) (Adapted).
- d. Annexes as shown in the list.

7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit) covered and enclosure numbers of the annexes are to be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer is to be indicated.

8. The annexes are to be assembled in the groups shown on the cover. If there are no annexes for an annex No. 1, the number 1 is to be entered on the cover. If additional annexes are convenient for a period, the number of the annex is to be entered on the cover.

AWM 95
[14/11/1967]

This form is to be enclosed with the annexes in AF-C2119 (Adapted)

COMMANDERS DIARY NARRATIVE

AF-C2118 (Adapted)
Revised Jun 1965

Unit/Formation... 101st Avn Wksp BAAOC

101st Avn Wksp Stores Section BAAOC

MONTH AND YEAR... May 67 REFERENCE MAP... XA SHEET 6442 VUNG TAU COMMANDING OFFICER... Maj. E. F. McCAFF

Place and Grid reference	Date	Time	Event or information	Annex letter and enclosure number
VUNG TAU-299447	1 May 67	1700 H	SITREP No S333 Fwd to HQ 1 ALSG. Work of the temporary move and siting of Stores Section due to Sapper work in area is well under way. Backlog continues to drop!	E332
VUNG TAU	2 May 67	1700 H	SITREP No S334 Fwd to HQ 1 ALSG. Work continuing on sand fill in GE and Recovery P1 areas. Stores Section making good progress with move to temporary location. Veh backlog has dropped to a total of 1440 hours.	E333
VUNG TAU	3 May 67	1700 H	SITREP No S335 Fwd to HQ 1 ALSG. Nothing significant to report.	E334
VUNG TAU	4 May 67	1700 H	SITREP NO S336 Fwd to HQ 1 ALSG. Work temporarily ceased on sand fill of GE P1 area. Stores Section move continues!	E335
VUNG TAU	5 May 67	1700 H	SITREP No S337 Fwd to HQ 1 ALSG. Unit held farewell party and most successful evening!	E336
VUNG TAU	6 May 67	1700 H	SITREP No S338 Fwd to HQ 1 ALSG. Adv Party of Maj K. RAWNSLEY and 11 others arrived ex INGLEBURN. Stocktaking Conference held at 1700 hrs.	E337
VUNG TAU	7 May 67	1700 H	SITREP No S339 Fwd to HQ 1 ALSG. Unit observed Stand down day. 101st Adv Party moved to INGLEBURN.	E338
VUNG TAU	8 May 67	1700 H	SITREP No S340 Fwd to HQ 1 ALSG. Hand over stocktake commenced.	E339
VUNG TAU	9 May 67	1700 H	SITREP No S341 Fwd to HQ 1 ALSG. Continuation of Hand over. The fill of valley area continuing and progress being made.	E340

E344

Precedence-Action

Date-Time-Group

ROUTINE

13 0900 Z

From 101 Fd Wksp

Security Classification

To HQ 1 ALSG

UNCLAS

Originators Number

S345

SITREP(.)ALPHA(.)S345(.)BRAVO(.)121700 H TO 131700 H (.)

CHARLIE(.)NIL(.)DELTA(.)NORMAL WKSP ACTIVITIES(.)ECHO(.)

STOCK REPLENISHMENTS-STORES SECTION(.)FIVE PARCELS CMM

FOUR CARTONS RECEIVED 13 MAY 67(.)FOXTROT(.)MAJOR EQPTS

IN WKSP (AWAITING PARTS/PROGRESS)(.)NO CHANGE TO SITREP

No S344

RELEASING OFFICERS SIGNATURE AND RANK

R.E. GRIFFITHS WO2

E343

Precedence-Action

Date-Time-Group

ROUTINE

12 0900 Z

From 101 Fd Wksp RAEME

Security Classification

To HQ 1 ALSG

UNCLAS

Originators Number

S344

SITREP(.)ALPHA(.)S344(.)BRAVO(.)111700 H TO 121700 H (.)

CHARLIE(.)NIL(.)DELTA(.)NORMAL WKSP ACTIVITIES(.)ECHO(.)

NIL(.)FOXTROT(.)MAJOR EQPTS IN WKSP (AWAITING PARTS/PROGRESS)

(.)TRUCKS 2½ TON GS - 3 CMM TRUCKS 2½ TON DUMP - 2 CMM GEN SETS - 8

CMM FORKLIFT - 1 CMM TRACTOR 8 TON - 1

RELEASING OFFICERS SIGNATURE AND RANK

R.E. GRIFFITHS WO2

E342

Precedence-Action

Date-Time-Group

ROUTINE

11 0900 Z

From 101 Fd Wksp RAEME

Security Classification

To HQ 1 ALSG

UNCLAS

Originators Number

S343

SITREP(.)ALPHA(.)S343(.)BRAVO(.)101700 H TO 111700 H (.)

CHARLIE(.)NIL(.)DELTA(.)NORMAL WKSP ACTIVITIES(.)ECHO(.)

STOCK REPLENISHMENT DEMANDS - STORES SECTION(.) 5 CASES

CMM 12 PARCELS CMM 1 BUNDLE RECEIVED 10 MAY 67(.)FOXTROT(.)

MAJOR EQPTS IN WKSP (AWAITING PARTS/PROGRESS)(.)NO CHANGE

FROM SITREP No S335

RELEASING OFFICERS SIGNATURE AND RANK

R.E. GRIFFITHS WO2

E341

Precedence-Action

Date-Time-Group

ROUTINE

10 0900 Z

From 101 Fd Wksp RAEME

Security Classification

To HQ 1 ALSG

UNCLAS

Originators Number

S342

SITREP(.)ALPHA(.)S342(.)BRAVO(.)091700 H TO 101700 H (.)

CHARLIE(.)NIL(.)DELTA(.)NORMAL WKSP ACTIVITIES(.)ECHO(.)

NIL(.)FOXTROT(.)MAJOR EQPTS IN WKSP (AWAITING PARTS/PROGRESS)

(.) NO CHANGE FROM SITREP No S335

RELEASING OFFICERS SIGNATURE AND RANK

R.E. GRIFFITHS WO2

Precedence Action

Date-Time-Group

ROUTINE

09 0900 Z

From 101 Fd Wksp RAEME

Security Classification

To HQ 1 ALSG

UNCLAS

Originators Number

S341

SITREP(.)ALPHA(.)S341(.)BRAVO(.)081700 H TO 091700 H (.)
 CHARLIE(.)NIL(.)DELTA(.)NORMAL WKSP ACTIVITIES(.)ECHO(.)
 STOCK REPLENISHMENTS-STORES SECTION(.)SIX CASES AND ONE
 PARCEL RECEIVED 9 MAY 67(.)FOXTROT(.)MAJOR EQPTS IN WKSP
 (AWAITING PARTS/PROGRESS) (.)NO CHANGE FROM SITREP S335

RELEASING OFFICERS SIGNATURE AND RANK

R.E. GRIFFITHS WO2

E339

Precedence Action

Date-Time-Group

ROUTINE

08 0900 Z

From 101 Fd Wksp RAEME

Security Classification

To HQ 1 ALSG

UNCLAS

Originators Number

S340

SITREP(.)ALPHA(.)S340(.)BRAVO(.)071700 H TO 081700 H (.)

CHARLIE(.)NIL(.)DELTA(.)NORMAL WKSP ACTIVITIES(.)ECHO(.)

NIL(.)FOXTROT(.)MAJOR EQPTS IN WKSP (AWAITING PARTS/PROGRESS)

(.)NO CHANGE FROM SITREP No S335

RELEASING OFFICERS SIGNATURE AND RANK

R.E. GRIFFITHS WO2

E338

Precedence-Action

Date-Time-Group

ROUTINE

070900 Z

From 101 Fd Wksp RAEME

Security Classification

To HQ 1 ALSG

UNCLAS

Originators Number

S339

SITREP(.)ALPHA(.)S339(.)BRAVO(.)061700 H TO 071700 H (.)

CHARLIE(.)NIL(.)DELTA(.)UNIT STAND DOWN (.)ECHO(.)NIL(.)

FOXPOT(.)MAJOR EQTS IN WKSP (AWAITING PARTS/PROGRESS)(.)

NO CHANGE FROM SITREP No S335

RELEASING OFFICERS SIGNATURE AND RANK

R.E. GRIFFITHS WO2

E337

Precedence-Action

Date-Time-Group

ROUTINE

06 0900 Z

From 101 Fd Wksp RAEME

Security Classification

To HQ 1 ALSG

UNCLAS

Originators Number

S338

SITREP(.)ALPHA(.)S338(.)BRAVO(.)051700 H TO 061700 H (.)

CHARLIE(.)NIL(.)DELTA(.)NORMAL WKSP ACTIVITIES(.)ECHO(.)

NIL(.)FOXTROT(.)MAJOR EQPTS IN WKSP (AWAITING PARTS/PROGRESS)

(.)NO CHANGE FROM SITREP No S335

RELEASING OFFICERS SIGNATURE AND RANK

R.E. GRIFFITHS WO2

Precedence-Action

Date-Time-Group

ROUTINE

05 0900 Z

From 101 Fd Wksp RAEME

Security Classification

To HQ 1 ALSG

UNCLAS

Originators Number

S337

SITREP(.)ALPHA(.)S337(.)BRAVO(.)041700 H TO 051700 H (.)
 CHARLIE(.)NIL(.)DELTA(.)NORMAL WKSP ACTIVITIES(.)ECHO(.)
 STOCK REPLENISHMENTS-STORE SECTION(.)FOUR CASES EIGHTEEN
 PARCELS ONE BIN PACK RECEIVED 5 MAY 67(.)FOXTROT(.)MAJOR
 EQPTS IN WKSP (AWAITING PARTS/PROGRESS)(.)NO CHANGE FROM
 SITREP No S335

RELEASING OFFICERS SIGNATURE AND RANK

R.E. GRIFFITHS WO2

Precedence-Action

Date-Time-Group

ROUTINE

04 0900 Z

From 101 Fd Wksp RAEME

Security Classification

To HQ 1 ALSG

UNCLAS

Originators Number

S336

SITREP(.)ALPHA(.)S336(.)BRAVO(.)031700 H TO 041700 H (.)

CHARLIE(.)NIL(.)DELTA(.)NORMAL WKSP ACTIVITIES(.)ECHO(.)

STOCK REPLENISHMENTS-STORES SECTION(.)ELEVEN CASES

CMM SEVEN PARCELS RECEIVED 3 MAY 67(.)FOXTROT(.)

MAJOR EQPTS IN WKSP (AWAITING PARTS/PROGRESS)

(.)NO CHANGE FROM SITREP No S335

RELEASING OFFICERS SIGNATURE AND RANK

RE GRIFFITHS WO2

Precedence-Action

Date-Time-Group

ROUTINE

03 0900 Z

From 101 Fd Wksp RAEME

Security Classification

To HQ 1 ALSG

UNCLAS

Originators Number

S335

SITREP(.)ALPHA(.)S335(.)BRAVO(.)021700 H TO 031700 H (.)

CHARLIE(.)NIL(.)DELTA(.)NORMAL WKSP ACITIVITES(.)ECHO(.)

PRI 2 SERVICE DEMANDS - STORES SECTION(.)NINETEEN CASES

AND FIVE PARCELS RECEIVED 2 MAY 67(.)FOXTROT(.)MAJOR

EQPTS IN WKSP (AWAITING PARTS/PROGRESS)(.)GEN SETS - 6

CMM TRUCKS 2½ TON GS - 2 CMM TRUCKS 2½ TON DUMP - 2

RELEASING OFFICERS SIGNATURE AND RANK

RE GRIFFITHS WO2

E333

Precedence-Action

Date-Time-Group

ROUTINE

02 0900 Z

From 101 Fd Wksp RAEME

Security Classification

To HQ 1 ALSG

UNCLAS

Originators Number

S334

SITREP(.)ALPHA(.)S334(.)BRAVO(.)011700 H TO 021700 H (.)

CHARLIE(.)NIL(.)DELTA(.)NORMAL WKSP ACTIVITIES(.)ECHO(.)

NIL(.)FOXPOT(.)MAJOR EQPTS IN WKSP (AWAITING PARTS/PROGRESS)

(.)NO CHANGE FROM SITREP No S331

RELEASING OFFICERS SIGNATURE AND RANK

R.E. GRIFFITHS WO2

Precedence-Action

Date-Time-Group

ROUTINE

01 0900 Z

From 101 Fd Wksp RAEME

Security Classification

To HQ 1 ALSG

UNCLAS

Originators Number

S333

SITREP(.)ALPHA(.)S333(.)BRAVO(.)301700 H TO 011700 H (.)
CHARLIE(.)NIL(.)DELTA(.)NORMAL WKSP ACTIVITIES(.)ECHO(.)
NIL(.)FOXTROT(.)MAJOR EQPTS IN WKSP (AWAITING PARTS/PROGRESS)
(.)NO CHANGE FROM SITREP No S331

RELEASING OFFICERS SIGNATURE AND RANK

R.E. GRIFFITHS WO2