

Series: AWM95
Australian Army commanders' diaries
[Vietnam]

Royal Australian Electrical and
Mechanical Engineers units

Item number: 14/2/35

**Item: 102 Field Workshop and 102
Field Workshop Stores Section**

Narrative

[1-30 Apr 1970]

COVERING LETTER

Reference No. 5/70

To: OIC, Military History Section, AHQ.

1. I enclose Commanders Diary (AF C 2118) (Adapted) as indicated at Part 2.

2. Please return receipt below.

(Signature) [Handwritten Signature]

Appointment OC 102 Fd Wksp RAEME (OC Unit or senior staff officer)

SECRET

ORIGINAL }
DUPLICATE }

Strike out where not applicable

COMMANDERS DIARY

OF

Unit or Formation 102 FD WKSP RAEME : 102 FD WKSP STORES SECTION

From 1 Apr 70 To 30 Apr 70

INDEX

Narrative (AF C 2118)

ANNEXES

- * A Duty officer's log
* B Messages connected with log
C Operation orders and instructions issued
D Operation orders and instructions received
* E Sitreps issued
F Orders of battle and location reports issued
G Intelligence reports and summaries issued; appreciations made
H Administrative orders and instructions issued
I Administrative orders and instructions received
J Administrative reports and bulletins; ammunition returns; field strength returns
* K Standing orders issued
L Commander's policy and demi-official letters
M Action reports (if required)
N Other papers, eg, maps and diagrams, air photos, reports from sub units
O Periodical summaries of operations
Z Top Secret Supplementary Diary

Enclosure Numbers

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† NIL
† RETAINED
† Despatched to

on.....

* Only to be included during operations.
† Cross out whichever is not applicable.

COMMANDERS DIARIES INSTRUCTIONS

AIM

1. The aim of a Commanders Diary is to provide data on which to base future improvements in Army training, equipment, organization and administration, and to furnish historians with a record of the activities of units and formations in operational and non-operational periods in peace and in war.

GENERAL

2. Entries are to be made daily on AF C 2118 (Adapted) each entry being initialled by the officer detailed to keep it.

3. Commanders Diaries will conform with the rules for drafting orders given in "Staff Duties (Australia)" Chapter 2, Section 12.

RESPONSIBILITY

During Non-operational Periods

4. A Commanders Diary is to be compiled by commanders of all formations.

During Operational Periods (1)

5. A Commanders Diary is to be compiled in duplicate by:
- a. Commanders of all formations.
 - b. Each branch of the staff at formation headquarters commanded by a brigadier or above.
 - c. Heads of services not below the rank of lieutenant colonel.
 - d. Personal staffs and officers holding special appointments.
 - e. Unit commanders.
 - f. Commanders of a detachment of a unit when so ordered.

COMPILATION

6. Both original and duplicate copies are to consist of:

- a. Cover (AF C 2119) (Adapted).
- b. Index as printed on cover.
- c. Narrative (AF C 2118) (Adapted).
- d. Annexes as shown in the Index.

7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit), period covered and enclosure numbers of the annexes are to be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer is to be included.

8. The annexes are to be assembled in the groups shown on the cover. If there are no enclosures for an annex NII will be entered on the cover. If additional annexes are convenient for a particular headquarters, starting at B.

for operations form Annex "Z", "TOP SECRET" the document. It is to be prepared and disposed of as

TENTS

ies as well as map references), establishment, equipment

and orders given.

the day's fighting, including company movements.

Commander with regard to equipment, tactics, organization

potential importance.

to officers, men and equipment.

equipment captured.

employed in the time not accounted for. The type of

and to save work as much information as possible is to be included. Documents issued and received, routine returns, etc. All documents and the time of receipt or despatch is to be given.

the annexes, but need not give a precis of any of them.

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[14/2/ Apr 70]

DISPOSAL

13. Original Commander's Diary. This is to be forwarded monthly, unless otherwise ordered, by the seventh day of the succeeding month direct to AHQ.

14. Duplicate Commander's Diary. This must be clearly marked as a duplicate. It is to be sent separately from the original to AHQ one month after the original has been despatched but not before the former has been acknowledged.

15. When overseas, both copies of diaries are to be sent through the Army Records organization in the overseas theatre but at different times.

16. TOP SECRET Supplementary Diaries.

a. The documents referred to in Paragraph 9 together with a list of them made out on AF C 2118 (Adapted) must be placed in separate cover (AF C 2119) (Adapted). All details must be filled in and the cover clearly marked in red: "ANNEX Z — OFFICER ONLY". It may be convenient to group the papers by appendices.

b. Supplementary diaries must be forwarded under the normal rules for TOP SECRET correspondence, to AHQ. The inner envelope must be plainly marked:

TOP SECRET

ANNEX Z to

Commanders Diary of.....(Formation or Unit)

From.....to..... (Dates)

c. The duplicate supplementary diaries must be despatched as shown in Paragraph 14 as soon as receipt of the original has been acknowledged.

COMPILATION

6. Both original and duplicate copies are to consist of:

- a. Cover (AF C 2119) (Adapted).
- b. Index as printed on cover.
- c. Narrative (AF C 2118) (Adapted).
- d. Annexes as shown in the Index.

7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit) covered and enclosure numbers of the annexes are to be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer is to be included.

8. The annexes are to be assembled in the groups shown on the cover. If there are no annexes, the word "None" will be entered on the cover. If additional annexes are considered for a particular report, they are to be marked "Annex Z" and forwarded with the report.

For operations form Annex "Z", "TOP SECRET" the document. It is to be prepared and disposed of as follows:

INDEX

as well as map references, intelligence, equipment, orders given, the day's fighting, including company movements, comments with regard to equipment, tactics, organization, morale, etc.

is officers, men and equipment, present captured, employed in the time with reference to the day's fighting.

and in any case where the diary is prepared as a summary of the day's fighting, the date of receipt or despatch is to be given.

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[14/2/Apr 70]

This form is to be enclosed with the annexes in AF-C2119 (Adapted)

COMMANDERS DIARY NARRATIVE

AF-C2118 (Adapted)
Received Jun 1965

Unit/Formation.....
102 FD WKSP RAEME
102 FD WKSP STORES SECTION

MONTH AND YEAR..... APR 70 REFERENCE MAP..... XA 442

COMMANDING OFFICER..... MAJ D. WYLIE

Place and Grid reference	Date	Time	Event or information	Annex letter and enclosure number
VUNG TAU 299447	1 Apr	1700	SITREP S76 Unit conducted Search Patrol. Out 010700H In 010830H. Vicinity AO ANITA Map VUNG TAU 1:12500 Series L909 LOA1.	
VUNG TAU 299447	2 Apr	1700	SITREP S77 Visit by Minister for Defence Mr Malcolm FRASER MP to 102 Fd Wksp	
" " "	3 Apr	1700	SITREP S78 Visit by Chairmen of Chiefs of Staff Committee Gen Sir John WILTON KBE, CB, DSO and Senator VC GAIR Leader of Democratic Labour Party to 102 Fd Wksp	
" " "	4 Apr	1700	SITREP S79 NTR	
" " "	5 Apr	1700	NTR	
" " "	6 Apr	1700	SITREP S80 NTR	
" " "	7 Apr	1700	SITREP S81 NTR	
" " "	8 Apr	1700	SITREP S82 NTR	

This form is to be enclosed with the annexes in AF-C2119 (Adapted)

COMMANDERS DIARY NARRATIVE

AF-C2118 (Adapted)
Received Jun 1965

Unit/Formation.....102 FD WKSP RAEME.....
102 FD WKSP STORES SECTION
COMMANDING OFFICER.....MAJ D. WYLIE.....

MONTH AND YEAR.....APR 70.....REFERENCE MAP.....XA 442.....

Place and Grid reference	Date	Time	Event or information	Annex letter and enclosure number
VUNG TAU 299447	9 Apr	1700	SITREP S83 NTR	
" " "	10 Apr	1700	SITREP S84 NTR	
" " "	11 Apr	1700	SITREP S85 NTR	
" " "	12 Apr	1700	Visit to 102 Fd Wksp by RADM HD STEVENSON FLAG OFFR COMMANDING HM AUSTRALIAN FLEET	
" " "	13 Apr	1700	SITREP S86 NTR	
" " "	14 Apr	1700	SITREP S87 Visit to 102 Fd Wksp by MAJ GEN CAE FRASER CBE	
" " "	15 Apr	1700	SITREP S88 NTR	
" " "	16 Apr	1700	SITREP S89 Unit conducted Standing Patrol 161830H to 170645H. Vicinity GKYS 30674508 AO MARGARET. Map VUNG TAU 1:12500 Series L909 LOA1. Visit to 102 Fd Wksp by MAJ GEN TM RIENZI COMMANDING 1st US Signals Bde.	
VUNG TAU 299447	17 Apr	1700	SITREP S90 NTR	

This form is to be enclosed with the annexes in AF-C2119 (Adapted)

COMMANDERS DIARY NARRATIVE

AF-C2118 (Adapted)
Received Jun 1965

Unit/Formation.....102 FD WKSP RAEME
102 FD WKSP STORES SECTION
COMMANDING OFFICER.....MAJ D. WYLIE

MONTH AND YEAR.....APR 70.....REFERENCE MAP.....XA 442

Place and Grid reference	Date	Time	Event or information	Annex letter and enclosure number
VUNG TAU 299447	18 Apr	1700	SITREP S91 NTR	
" " "	19 Apr	1700	NTR	
" " "	20 Apr	1700	SITREP S92 NTR	
" " "	21 Apr	1700	SITREP S93 NTR	
" " "	22 Apr	1700	SITREP S94 Visit to 102 Fd Wksp by Maj ADC OLIVER NZ War	
			Artist	
" " "	23 Apr	1700	SITREP S95 NTR	
" " "	24 Apr	1700	SITREP S96 Lt CR BRERETON marched in to replace Capt FC ALLEN	
" " "	25 Apr	1700	SITREP S97 Unit attended ANZAC service held at HQ 1 ALSG	
" " "	26 Apr	1700	Visit by Lt Col KA GIBSON ADEME HQ AFV for RAEME-RNZEME ALLIANCE CELEBRATION	
" " "	27 Apr	1700	SITREP S98 NTR	
" " "	28 Apr	1700	SITREP S99 NTR	

This form is to be enclosed with the annexes in AF-C2119 (Adapted)

COMMANDERS DIARY NARRATIVE

AF-C2118 (Adapted)
Received Jun 1965

Unit/Formation.....102 FD WKSP RAEME.....
102 FD WKSP STORES SECTION

MONTH AND YEAR.....APR 70.....REFERENCE MAP.....XA 442.....

COMMANDING OFFICER...MAJ D. WYLIE.....

Place and Grid reference	Date	Time	Event or information	Annex letter and enclosure number
VUNG TAU 299447	29 Apr	1700	SITREP S100 Unit conducted Search Patrol Area ANITA bounded by GRYS 30124493, GRYS 30064538, GRYS 30254545 and GRYS 30234493. Map VUNG TAU 1:12500 Series L909 LOA1. Apprehended 12 Vietnamese Nationals and placed them in custody. Visit to 102 Fd Wksp by COL RWK AINGE COMD NZ Army.	
VUNG TAU 299447	30 Apr	1700	SITREP S101 NTR	