

**Series: AWM95**  
Australian Army commanders' diaries  
[Vietnam]

Royal Australian Electrical and  
Mechanical Engineers units

**Item number: 14/2/46**

**Item: 102 Field Workshop and 102  
Field Workshop Stores Section**

Narrative

[1-31 Mar 1971]

COVERING LETTER

Reference No. 3/71

To: OIC, Military History Section, AHQ.

1. I enclose Commanders Diary (AF C 2118) (Adapted) as indicated at Part 2.

2. Please return receipt below.

(Signature)

Appointment OC 102 Fd Wksp RAEME (OC Unit or senior staff officer)

Receipt 19/4/71

SECRET

ORIGINAL DUPLICATE

Strike out where not applicable

COMMANDERS DIARY

OF

Unit or Formation 102 Fd Wksp RAEME : 102 Fd Wksp Stores Sect.

From 1 Mar 71

To 31 Mar 71

INDEX

Narrative (AF C 2118)

ANNEXES

- \* A Duty officer's log
\* B Messages connected with log
C Operation orders and instructions issued
D Operation orders and instructions received
\* E Sitreps issued
F Orders of battle and location reports issued
G Intelligence reports and summaries issued; appreciations made
H Administrative orders and instructions issued
I Administrative orders and instructions received
J Administrative reports and bulletins; ammunition returns; field strength ret.
\* K Standing orders issued
L Commander's policy and demi-official letters
M Action reports (if required)
N Other papers, eg, maps and diagrams, air photos, reports from sub units
O Periodical summaries of operations
Z Top Secret Supplementary Diary

Enclosure Numbers

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† NIL

† Retained

† Despatched to

on.....

\* Only to be included during operations.
† Cross out whichever is not applicable.

1. B. C. 2119-2119-2119

1971

# COMMANDERS DIARIES INSTRUCTIONS

## AIM

1. The aim of a Commanders Diary is to provide data on which to base future improvements in Army training, equipment, organization and administration, and to furnish historians with a record of the activities of units and formations in operational and non-operational periods in peace and in war.

## GENERAL

2. Entries are to be made daily on AF C 2118 (Adapted) each entry being initialled by the officer detailed to keep it.

3. Commanders Diaries will conform with the rules for drafting orders given in "Staff Duties (Australia)", Chapter 2, Section 12.

## RESPONSIBILITY

### During Non-operational Periods

4. A Commanders Diary is to be compiled by commanders of all formations.

### During Operational Periods (1)

- 5. A Commanders Diary is to be compiled in duplicate by:
  - a. Commanders of all formations.
  - b. Each branch of the staff at formation headquarters commanded by a brigadier or above.
  - c. Heads of services not below the rank of lieutenant colonel.
  - d. Personal staffs and officers holding special appointments.
  - e. Unit commanders.
  - f. Commanders of a detachment of a unit when so ordered.

## COMPILATION

- 6. Both original and duplicate copies are to consist of:
  - a. Cover (AF C 2119) (Adapted).
  - b. Index as printed on cover.
  - c. Narrative (AF C 2118) (Adapted).
  - d. Annexes as shown in the Index.
- 7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit), period covered and enclosure numbers of the annexes are to be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer is to be included.
- 8. The annexes are to be assembled in the groups shown on the cover. If there are no enclosures for an annex NIL will be entered on the cover. If additional annexes are convenient for a particular headquarters, starting at B.

for operations form Annex "Z", "TOP SECRET" the document. It is to be prepared and disposed of as

## ANNEXES

as well as map references), establishment, equipment and orders given. The day's fighting, including company movements. Commander with regard to equipment, tactics, organization

potential importance. No officers, men and equipment. Equipment captured. Employed in the time not accounted for. The type of

and to save work as much information as possible is to be given. Documents issued and received, routine returns, etc. All dates and the time of receipt or despatch is to be given.

The annexes, but need not give a precis of any of them.

(continued on back cover)

AWM 95  
[14/2/Mar 71]

VE C 3118 (Adapted)

SECRET

SECRET

SECRET



This form is to be enclosed with the annexes in AF-C2119 (Adapted).

AUSTRALIAN MILITARY FORCES

AF-C2118 (Adapted)  
Revised Apr. 1969

# COMMANDER'S DIARY NARRATIVE

UNIT/FORMATION 102 Fd Wksp RAEME  
102 Fd Wksp Stores Sect  
COMMANDING OFFICER Maj M.J. FORD

MONTH and YEAR MAR 71

REFERENCE MAP XA 442

Serial	Place and grid reference	Date	Time	Event or Information	Reference to annex letter and/or enclosure No.
(a)	(b)	(c)	(d)	(e)	(f)
1	VUNG TAU 299447	1 Mar	1700	Unit conducted STANDING patrol 40/71 in AO ANITA at GRYS 30204540. 1 Offr 6 OR. Out STEPTOE gate at 011900H Mar 71 In STEPTOE gate 020630H Mar 71. Map VUNG TAU 1 : 12,500 Series LOA1 L909.	
2	" " "	2 Mar	1700	NFR	
3	" " "	3 Mar	1700	Pri 1 Maint dem Qty 5 Apparatus illuminating director cased for 2 AOD, repair and AAF+F114 action satisfied.	
4	" " "	4 Mar	1700	NFR	
5	" " "	5 Mar	1700	NFR	
6	" " "	6 Mar	1700	NFR	
7	" " "	7 Mar	1700	NFR	
8	" " "	8 Mar	1700	NFR	
9	" " "	9 Mar	1700	Unit conducted STANDING patrol 48/71 in AO SHERRYL at GRYS 29254410. 1 WO 6 OR. Out EAST gate 091930H Mar 71 In WEST gate 100500H Mar 71. Map VUNG TAU 1:12,500 Series LOA1 L909.	
10	" " "	10 Mar	1700	NFR	
11	" " "	11 Mar	1700	Manufacture Qty 24 Wheel studs for 60 ton tank transporter for 1 Fd Sqn (12 LH, 12RH)	

This form is to be enclosed with the annexes in AF-C2119 (Adapted).

AUSTRALIAN MILITARY FORCES

AF-C2118 (Adapted)  
Revised Apr. 1969

# COMMANDER'S DIARY NARRATIVE

MONTH and YEAR MAR 71

REFERENCE MAP XA 442

UNIT/FORMATION 102 Fd Wksp RAEME  
102 Fd Wksp Stores Sect  
COMMANDING OFFICER Maj M.J. FORD

Serial	Place and grid reference	Date	Time	Event or Information	Reference to annex letter and/or enclosure No.
(a)	(b)	(c)	(d)	(e)	(f)
12	VUNG TAU 299447	12 Mar	1700	NTR	
13	" " "	13 Mar	1700	Unit conducted STANDING patrol 56/71 in AO MARGARET at GRYS 30504510. 1 WO 6 OR. Out STEPTOE gate 132000H Mar 71 In STEPTOE gate 140600H Mar 71. Map VUNG TAU 1:12,500 Series LOA1 L909.	
14	" " "	14 Mar	1700	NTR	
15	" " "	15 Mar	1700	Visit by Brig R.L. HUGHES CBE Director Designate of Joint Staff	
16	" " "	16 Mar	1700	Unit conducted STANDING patrol 61/71 in AO ANITA. EAST of 302 Easting. 1WO 6OR. Out STEPTOE gate 161930H Mar 71 In STEPTOE gate 170730H Mar 71. Map VUNG TAU 1:12,500 Series LOA1 L909.	
17	" " "	17 Mar	1700	Visit by Maj W.J. MURRAY incoming DAA & QMG HQ 1 ALSG.	
18	" " "	18 Mar	1700	NTR	
19	" " "	19 Mar	1700	Visit by Brig J. BURNS Comd NZLSG and Lt Col V.B. BROWN Comd NZV Force.	
20	" " "	20 Mar	1700	Unit conducted STANDING patrol 69/71 in AO ANITA at GRYS 30304521. 1 Offr 6OR Out STEPTOE gate 201930H Mar 71 In STEPTOE gate 210600H Mar 71. Map VUNG TAU 1:12,500 Series LOA1 L909	
21	" " "	21 Mar	1700	NTR	
22	" " "	22 Mar	1700	Pri 1 Maint dem Qty 1 sight unit for AAF-F114 action for 2 AOD satisfied.	

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AUSTRALIAN MILITARY FORCES

AF-C2119 (Adapted)  
Revised Apr. 1969

# COMMANDER'S DIARY NARRATIVE

UNIT/FORMATION 102 Fd Wksp RAEME  
102 Fd Wksp Stores Sect  
COMMANDING OFFICER Maj M.J. FORD

MONTH and YEAR MAR 71

REFERENCE MAP XA442

Serial	Place and grid reference	Date	Time	Event or Information	Reference to annex letter and/or enclosure No.
(a)	(b)	(c)	(d)	(e)	(f)
23	VUNG TAU 299447	22 Mar	1700	Manufacture Qty 12 new design mini gun mounts for 9 Sqn RAAF gunships.	
24	" " "	23 Mar	1700	Manufacture Qty 4 anchor bolts and nuts for recovery eqpt of 106 Fd Wksp.	
25	" " "	24 Mar	1700	Unit conducted STANDING patrol 74/71 in AO SHERRYL. South of 440 Nothing. 1 WO 6 OR. Out WEST gate 241930H Mar 71 In WEST gate 250600H Mar 71.	
26	" " "	25 Mar	1700	Visit by ADEME HQ AFV Lt Col D.T. RENNIE and EME AFV Capt V. NOONAN for Artificer selection board. Overnight stay by EME AFV.	
27	" " "	25 Mar	1700	Pri 1 Maint dem Qty 1 radio set S-24 for AAF-F114, action for 2 AOD satisfied.	
28	" " "	26 Mar	1700	NTR	
29	" " "	27 Mar	1700	Visit by AQMG HQ AFV Lt Col MACPHERSON and AQMG Designate Lt Col HALL.	
30	" " "	28 Mar	1700	Manufacture Qty 20 Mini gun mounts for 9 Sqn RAAF new gunships	
31	" " "	29 Mar	1700	Manufacture Qty 20 Wheel studs for 60 ton tank transporter for 5 Coy RAASC (10 LH 10 RH)	
32	" " "	30 Mar	1700	NTR	
33	" " "	31 Mar	1700	Unit conducted STANDING patrol 81/71 in AO MARGARET at GRYS 305451. 1 Offr 6 OR. Out NORTH gate 311930H Mar 71 In NORTH gate 010630H Apr 71. Map VUNG TAU 1:12,500 Series LOA1 L909	