

**Series: AWM95**  
Australian Army commanders' diaries  
[Vietnam]

Royal Australian Electrical and  
Mechanical Engineers units

**Item number: 14/4/8**

**Item: 1 Detachment 1 Divisional  
Supply and Transport Workshop**

Narrative

[1-30 Nov 1966]

PART 1

COVERING LETTER

Reference No. STW 8/66

To: OIC, Military History Section, AHQ.

1. I enclose Commanders Diary (AF C 2118) (Adapted) as indicated at Part 2.

2. Please return receipt below.

(Signature) [Signature]

Appointment OC WKSP

(OC Unit or senior staff officer)

PART 2

AF C 2119 (Adapted)  
Revised Jun, 1965

**SECRET**

ORIGINAL }  
DUPLICATE }

Strike out where  
not applicable

**COMMANDERS DIARY**

OF

Unit or Formation DET 1 DIV Sand T WKSP

From 1 NOV 66 To 30 NOV 66

INDEX

Narrative (AF C 2118)

ANNEXES

- \* A Duty officer's log
- \* B Messages connected with log
- C Operation orders and instructions issued
- D Operation orders and instructions received
- \* E Sitreps issued
- F Orders of battle and location reports issued
- G Intelligence reports and summaries issued; appreciations made
- H Administrative orders and instructions issued
- I Administrative orders and instructions received
- J Administrative reports and bulletins; ammunition returns; field strength returns
- \* K Standing orders issued
- L Commander's policy and demi-official letters
- M Action reports (if required)
- N Other papers, eg, maps and diagrams, air photos, reports from sub units
- O Periodical summaries of operations
- Z Top Secret Supplementary Diary

Enclosure Numbers

- NIL to .....
- NIL to .....
- NIL to .....
- NIL to .....
- NIL to .....
- NIL to .....
- NIL to .....
- NIL to .....
- NIL to .....
- NIL to .....
- NIL to .....
- NIL to .....
- NIL to .....

† NIL  
† RETAINED  
† Despatched to

on N/A

\* Only to be included during operations.  
† Cross out whichever is not applicable.

1 B B Code-51462-2222

PART 3

## COMMANDERS DIARIES INSTRUCTIONS

### AIM

1. The aim of a Commanders Diary is to provide data on which to base future improvements in Army training, equipment, organization and administration, and to furnish historians with a record of the activities of units and formations in operational and non-operational periods in peace and in war.

### GENERAL

2. Entries are to be made daily on AF C 2118 (Adapted) each entry being initialled by the officer detailed to keep it.
3. Commanders Diaries will conform with the rules for drafting orders given in "Staff Duties (Australia)", Chapter 2, Section 12.

### RESPONSIBILITY

#### During Non-operational Periods

4. A Commanders Diary is to be compiled by commanders of all formations.

#### During Operational Periods (1)

5. A Commanders Diary is to be compiled in duplicate by:
  - a. Commanders of all formations.
  - b. Each branch of the staff at formation headquarters commanded by a brigadier or above.
  - c. Heads of services not below the rank of lieutenant colonel.
  - d. Personal staffs and officers holding special appointments.
  - e. Unit commanders.
  - f. Commanders of a detachment of a unit when so ordered.

### COMPILATION

6. Both original and duplicate copies are to consist of:
  - a. Cover (AF C 2119) (Adapted).
  - b. Index as printed on cover.
  - c. Narrative (AF C 2118) (Adapted).
  - d. Annexes as shown in the Index.
7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit), period covered and enclosure numbers of the annexes are to be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer is to be included.
8. The annexes are to be assembled in the groups shown on the cover. If there are no enclosures for an annex NIL will be entered on the cover. If additional annexes are convenient for a particular headquarters, starting at B.

for operations form Annex "Z", "TOP SECRET" the document. It is to be prepared and disposed of as

### TENTS

es as well as map references), establishment, equipment and orders given. The day's fighting, including company movements. Commander with regard to equipment, tactics, organization

potential importance. Officers, men and equipment. Equipment captured. Employed in the time not accounted for. The type of

s and to save work as much information as possible is to be included. Documents issued and received, routine returns, etc. All dates and the time of receipt or despatch is to be given.

the annexes, but need not give a precis of any of them.

AF C 2118 (Adapted)

SECRET

TABLE 3

COVERING LETTER

TABLE 1

DISPOSAL

13. Original Commander's Diary. This is to be forwarded monthly, unless otherwise ordered, by the seventh day of the succeeding month direct to AHQ.

14. Duplicate Commander's Diary. This must be clearly marked as a duplicate. It is to be sent separately from the original to AHQ one month after the original has been despatched but not before the former has been acknowledged.

15. When overseas, both copies of diaries are to be sent through the Army Records organization in the overseas theatre but at different times.

16. TOP SECRET Supplementary Diaries.

a. The documents referred to in Paragraph 9 together with a list of them made out on AF C 2118 (Adapted) must be placed in separate cover (AF C 2119) (Adapted). All details must be filled in and the cover clearly marked in red: "ANNEX Z — OFFICER ONLY". It may be convenient to group the papers by appendices.

b. Supplementary diaries must be forwarded under the normal rules for TOP SECRET correspondence, to AHQ. The inner envelope must be plainly marked:

TOP SECRET  
ANNEX Z to

Commanders Diary of.....(Formation or Unit)

From.....to.....(Dates)

c. The duplicate supplementary diaries must be despatched as shown in Paragraph 14 as soon as receipt of the original has been acknowledged.

COMPILATION

6. Both original and duplicate copies are to consist of:

- a. Cover (AF C 2119) (Adapted).
- b. Index as printed on cover.
- c. Narrative (AF C 2118) (Adapted).
- d. Annexes as shown in the Index.

7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit), period covered and enclosure numbers of the annexes are to be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer is to be included.

8. The annexes are to be arranged in the groups shown on the cover. If there are no enclosures for an annex NIL will be entered on the cover. If original annexes are convenient for a particular headquarters, starting at B.

TOP SECRET

INDEX

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mental importance, officers, men and equipment, personnel captured, employed in the time not accounted for. The type of

and to save work as much information as possible is to be included and the time of receipt or despatch is to be given.

the annexes, but need not give a précis of any of them.

(continued on back cover)

This form is to be enclosed with the annexes in AF-C 2119 (Adapted).

# COMMANDERS DIARY NARRATIVE

AF - C 2118 (Adapted)

Revised Jun, 1965

MONTH AND YEAR NOV 1966

REFERENCE MAP

UNIT/FORMATION DET 1 DIV S Y T W R S P

COMMANDING OFFICER CAPT J. G. DEMETROVICH

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
	1 NOV 66		Cpl MILLETI RTA today and Capt M'ILROY was promoted to CPL. Otherwise a normal days work f.g.D.	
	2 NOV 66		Continued normal work f.g.D.	
	3 NOV 66		Normal days work f.g.D.	
	4 NOV 66		Continued work f.g.D.	
	5 NOV 66		Continued work. They have finished bulldozing and levelling in "the bowl" and my office and OR D Room were moved back to their correct places. Erected another living tent to get more space f.g.D.	
	6 NOV 66		Fairly quiet day, finished moving of tents f.g.D.	
	7 NOV 66		Normal day's work f.g.D.	

1 B P Coy-275/65-55m

# COMMANDERS DIARY NARRATIVE

UNIT/FORMATION *DET 1 DIV 5 and TWSP*

MONTH AND YEAR *NOV 1966*

REFERENCE MAP .....

COMMANDING OFFICER *CAPT JG. DEMETROVIC*

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
	<i>8 NOV 66</i>		<i>Normal day's work and we had the farewell parade for Lt Col ROUSE. We marched as part of 1 COY. We supplied 10 soldiers. f.l.g.D.</i>	
	<i>9 NOV 66</i>		<i>Continued work again today. f.l.g.D.</i>	
	<i>9 NOV 66</i>		<i>New CO 1 A L S B came around and had a quick look at work. f.l.g.D.</i>	
	<i>10 NOV 66</i>		<i>a Normal day's work. f.l.g.D.</i>	
	<i>11 NOV 66</i>		<i>Normal day's work. At 11 o'clock we all observed 2 minutes silence for the anniversary day remembrance. f.l.g.D.</i>	
	<i>12 NOV 66</i>		<i>Normal day's work. One member of workshop suddenly went to hosp with stomach pains. He was kept there. f.l.g.D.</i>	
	<i>13 NOV 66</i>		<i>Continued work, mainly improvements to workshop. f.l.g.D.</i>	
	<i>14 NOV 66</i>		<i>Normal Day's work. f.l.g.D.</i>	

# COMMANDERS DIARY NARRATIVE

UNIT/FORMATION *DET 1 DIV Sqn ITWSP*

MONTH AND YEAR *NOV 1966*

REFERENCE MAP

COMMANDING OFFICER *CHPT JG DEMETRONICS*

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
	<i>15 NOV 66</i>		<i>Continued work as normal. JYD</i>	
	<i>16 NOV 66</i>		<i>Normal day's work. JYD</i>	
	<i>17 NOV 66</i>		<i>Some parts came out of 2 Comp Ord today. Carried on normal work JYD</i>	
	<i>17 NOV 66</i>		<i>Quarter members gone on R &amp; R JYD</i>	
	<i>18 NOV 66</i>		<i>The new CO-ALSG has stirred the ORD people a bit and there are more parts arriving every day. JYD</i>	
	<i>19 NOV 66</i>		<i>Had Sunday today (Sat) JYD</i>	
	<i>20 NOV 66</i>		<i>Normal day's work. JYD QMG was around today. Apart from seeing him at lunch he was not sighted. JYD</i>	
	<i>20 NOV 66</i>		<i>Getting enough parts to keep everybody from being out of work suddenly. JYD</i>	
	<i>22 NOV 66</i>		<i>Normal day's work JYD</i>	
	<i>23 NOV 66</i>		<i>Continued work, everyone was flat out JYD</i>	

# COMMANDERS DIARY NARRATIVE

UNIT/FORMATION *DET 1 DIV S and T WKSP*

MONTH AND YEAR *NOV 1966*

REFERENCE MAP

COMMANDING OFFICER *CAPT JG DEMETRONICS*

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
	<i>24 NOV 66</i>		<i>Normal day's work fly O.</i>	
	<i>25 NOV 66</i>		<i>Continued work, still a fair amount of it and fly O.</i>	
	<i>26 NOV 66</i>		<i>Continued a normal days work fly O.</i>	
	<i>27 NOV 66</i>		<i>Had a very quiet day, had a rest afternoon fly O.</i>	
	<i>28 NOV 66</i>		<i>Starting to run out of parts again. Lot of the spares did not help our situation. There were a lot of stock replenishment items. fly O.</i>	
	<i>29 NOV 66</i>		<i>Normal days work. Was told of another move again this time our living quarters fly O.</i>	
	<i>30 NOV 66</i>		<i>Normal work continues. Had an invitation to attend the opening of 8 new class rooms at Mil College at Vung Vieng Thua. GEN. MCKAY came around to look at living accommodation standards. fly O.</i>	