

Series: AWM95
Australian Army commanders' diaries
[Vietnam]

Headquarters units

Item number: 1/6/18

Item: Headquarters, 1 Australian
Logistic Support Group

Folio 74-123

[1-31 May 1967]

COMMANDERS DIARY

AUSTRALIAN WAR MEMORIAL
ACCESS STATUS
OPEN

L1/6/May 67
part 2

HQ 1 AL SG

1-31 May 1967

This record has been reviewed
declassified by the authority of the
Department of Defence (Army Office)
Date 28/3/92

A. R. TEBB
MAJ J. D. TILBROOK
MEMBER
ARMY HISTORICAL RECORDS
REVIEW TEAM

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ROUTING

030320Z

71

FROM 1A2SG

SECURITY CLASSIFI-
CATION

TO LIST B

RESTD

LIST C (BY MAIL)

ORIGINATOR'S No

LIST D

G 1281

AMENDMENT TO EMU TELEPHONE DIRECTORY @ THE
FOLLOWING NUMBERS ARE AMENDED TO ROAD @ STAFF
CAPTAIN Q - 6 CHM OPERATIONS ROOM - 3 CHM 5 COY
RAASC OPERATIONS ROOM - 89 CHM 25 SUP PL - 52 CHM
VAMPIRE SWITCHBOARD - 30 CHM BUNYIP SWITCHBOARD - 10
AND 86 CHM VEHICLE PARK - 49 CHM ELECTRON SWITCHBOARD -
88 CHM R AND I - 104 CHM 17 CONST SQN WKSP - 40 CHM
DET 1 S & T WKSP - 120 CHM EDN CENTRE - 26 CHM 67 GL
SECT - 82 CHM DET ASCO UNIT - 75 CHM NO 1 VILLA - 73
CHM EAST GATE - 28 CHM WEST GATE - 22 CHM OFFICERS
MESS - 13 CHM 1 ATF (EBONY) - 93 - 96 - 100 @ DELETE
161 (INDER) RECCE FLT AND NO 3 VILLA AND DETAILS

WUST

G503

EMU 70

M. D. H. A.

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote
R2A - 1 - 4

HQ 1 ALSG
VUNG TAU

29 Apr 67

Distribution List B

AUSTRALIAN SWIMMING BEACH

1. With effect from receipt of this notice AMF vehicles are not to be driven onto the Australian swimming beach. Exceptions are:
 - a. Vehicles used to assist working parties.
 - b. Vehicles when used to launch power boats.
2. This instruction will be published in 1 ALSG routine orders and is to be reprinted in unit routine orders.

B. C. Chambers
(L. C. CHAMBERS)
Lt Col
Comd

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AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote
R495 - 1 - 2

HQ 1 ALSG
VUNG TAU

2 May 67

HQ 1 ALSG DISTRIBUTION LISTS
(CORRECT AS AT 1 MAY 67)

Ser	Formation/Unit	List A	List B	List C	List D	List E
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Commander	-	-	-	1	-
2	GS02	-	-	-	1	-
3	CA Officer	-	-	-	1	-
4	IO	-	-	-	1	-
5	DAQMG (Ops)	-	-	-	1	-
6	SCQ (Ops)	-	-	-	1	-
7	SCQ (Maint)	-	-	-	1	-
8	SCQ (Mov)	-	-	-	1	-
9	OO	-	-	-	1	-
10	DADEME	-	-	-	1	-
11	DAA & QMG	-	-	-	1	-
12	SC A	-	-	-	1	-
13	SCQ	-	-	-	1	-
14	Catering Advisor	-	-	-	1	-
15	Chief Clerk	-	-	-	2	-
16	17 Const Sqn	1	8	-	-	1
17	Det 55 AESS	1	1	-	-	1
18	Det 11 MC Gp	1	1	-	-	1
19	Det 32 Small Ships Sqn	1	1	-	-	1
20	Det 110 Sig Sqn	1	3	-	-	1
21	5 Coy RAASC for	1	13	-	-	1
22	Det 30 Terminal Sqn					
23	2 Tpt Pl					
24	85 Tpt Pl					
25	Det 86 Tpt Pl					
26	25 Sup Pl					
27	Det 8 Pet Pl					
28	Det 176 AD Coy					
29	Det 1 Div ST Wksp					
30	Det 1 comm Z Postal Unit	1	1	-	-	-
31	Det 5 ASCO Unit	1	1	-	-	1
32	8 Fd Amb	2	2	-	-	2
33	33 Dent Unit	1	1	-	-	1
34	2 Comp Ord Dep	1	11	-	-	1
35	101 Fd Wksp	1	6	-	-	1
36	Edn Centre	1	1	-	-	-
37	No 2 Det AFV Cash Office	1	1	-	-	-
38	AFV Pro Unit for	3	3	-	-	-

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- 2 -

(a)	(b)	(c)	(d)	(e)	(f)	(g)
39	Detention Barracks					
40	SIB					
41	1 Aust R & C Centre	1	5	-	-	1
42	HQ Coy 1 ALSG for	3	6	-	1	1
43	1 ACAU					
44	Civil Labour Unit					
45	Amen Det					
46	Transit Centre					
47	67 GL Sect	1	1	-	-	1
48	Chaplains	1	1	-	-	-
49	Red Cross	-	1	-	-	-
50	YMCA	-	1	-	-	-
51	HQ AFV	-		3	-	-
52	AATTW	-	-	1	-	-
53	HQ 1 ATF	-	-	3	-	-
54	3 CDT RAN	1	-	1	-	-
55	RAAF VUNG TAU	-	-	3	-	-
56	HQ 53 Gen Sp Gp VUNG TAU	-	-	1	-	-
57	File	1	1	1	1	1
58	Float	1	1	1	1	1
59	Comd's Diary	4	4	4	4	-
	Totals	31	75	18	23	17

- Notes:
1. List A' - All units
 2. List B' - all units down to sub-units
 3. List C' - superior/Flanking HQ and into addressees
 4. List D' - Internal
 5. List E' - Q accounting units

2. HQ 1 ALSG R495-1-2 of 7 Mar 67 is cancelled.

W.S. WUST
(W.S. WUST)
Capt
GS03

Distribution:

Lists A,C and D
plus 1 copy each for serials 49 and 50

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Cont Draft

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AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote
R571 - 1 - 1

HQ 1 ALSG
VUNG TAU

24 May 67

HQ 1 ALSG General Staff Instruction 1/67

1 ALSG AREA DUTIES

General

1. The time zone used throughout this instruction is HOTEL.
2. HQ 1 ALSG Administrative Instruction 17/66 is cancelled with effect from 0630 hrs 1 Jun 67, when this instruction becomes effective.
3. Grouping of units for duties is shown in Annex 'A'.

Co-ordination

4. A co-ordinating unit has been appointed for each group. The responsibility of co-ordinating units is to maintain the rosters for the duties to be performed, and to ensure places of duty are kept clean and are properly maintained.

Duties

5. East/West Gate Guards. Provision and duties are covered in Annex 'B'.
6. HQ 1 ALSG Orderly Officer. Duties are shown in Annex 'C'.
7. HQ 1 ALSG Orderly NCO. Duties are shown in Annex 'D'.
8. HQ 1 ALSG Duty Driver. Duties are shown in Annex 'E'.
9. Strong Point Sentries. Duties are shown in Annex 'F'.
10. Observation Post Sentries. Duties are shown in Annex 'G'.



(W.S. WUST)
Capt
GS02

- Annexes:
- A. Grouping of 1 ALSG units for area duties.
 - B. Provision of East/Weat gate guards.
 - C. Duties of the HQ 1 ALSG orderly officer.
 - D. Duties of the HQ 1 ALSG orderly NCO
 - E. Duties of the H Q 1 ALSG duty driver.
 - F. Duties of the Strong Point sentries.
 - G. Duties of the Observation Post sentries.

Distribution:

List B and D

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ANNEX 'A' TO HQ 1 ALSG
GS INSTR 1/67 OF 27 MAY 67

GROUPING OF 1 ALSG UNITS FOR AREA DUTIES

The following 1 ALSG units are grouped to provide personnel for the duties listed above each group. The first named unit in each group is the co-ordinating unit. Minor units placed under command of major units are not shown separately.

1. East Gate Guard

17 Const Sqn
55 AESS

2. West Gate Guard

HQ Coy 1 ALSG
5 Coy RAASC
102 Fd Wksp

3. HQ 1 ALSG Orderly Officer

HQ Coy 1 ALSG
Det 11 MC Gp
Det 1 Comm Z Postal Unit
Det 5 ASCO Unit
No 2 Det AFV Cash Office

4. HQ 1 ALSG Orderly NCO

HQ Coy 1 ALSG
Det 11 MC Gp
Det 1 Comm Z Postal Unit
Det 5 ASCO Unit
No 2 Det AFV Cash Office
Det 1 ACAU

5. HQ 1 ALSG Duty Driver

5 Coy RAASC

6. Strong Point Sentries

2 Comp Ord Dep

7. Observation Post Sentries

102 Fd Wksp

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ANNEX 'B' TO HQ 1 ALSG
GS INSTR 1/67 OF 24 MAY 67

PROVISION OF EAST/WEST GATE GUARDS

General

1. Guards are to be mounted on the West Gate 24 hours a day and on the East Gate from 0630 hrs to 1830 hrs daily except Sundays.
2. If the need arises to man the East Gate on a 24 hours a day basis, the provisions made for the West Gate shall apply also to the East Gate.

Duties

3. The duties of the guards are set out in Appendix 1 to this Annex.

Composition

4. The composition of both guards is as follows:-
 - a. By day (i.e. from 0630 - 1830 hrs)
 - 1 Cpl
 - 1 Pte
 - (except for the East Gate on Sundays)
 - b. By night (i.e. from 1830 - 0630 hrs)
 - (1) East Gate closed.
 - (2) West Gate:-
 - 1 NCO
 - 3 Ptes

Weapons

5. Guards are to carry their personal weapons with two loaded magazines. Magazines are not to be placed on the weapons except during alerts.
6. A GPMG 60 is to be located at the West Gate and is to be mounted in the West Gate strong point. The weapon is only to be manned and loaded during an alert. The co-ordinating unit is responsible for the cleanliness and serviceability of the weapon.

Closing/Opening of East Gate

7. On dismounting at 1830 hrs the East Gate guard is to lock the boom gate and place a knife rest across the road approximately 50 feet south of the boom gate. The knife rest is to be constructed and maintained by 17 Const Sqn and is to be painted with luminous paint.
8. Keys to the boom gate lock are to be kept by 17 Const Sqn, HQ 1 ALSG Orderly Officer and AFV Pro Unit. If used at night, the gate is not to remain open unless it is manned.

Administration

9. Dress. Members of the guard are to be dressed as follows:-
Field dress with felt hat,
Battle order less small pack,
Steel helmets are to be taken to gates for use during alerts.
10. Ammunition. For personal weapons: see para 5 above;
for GPMG 60: 4 x 100 rounds link belt
11. Meals. Responsibility of units providing guards.
12. Transport. Responsibility of units providing guards.
13. Beds, Bedding, Mosquito Nets. Responsibility of units providing guards.
14. Furniture
 - a. West Gate: Responsibility of HQ Coy 1 ALSG
 - b. East Gate: Responsibility of 17 Const Sqn.

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- 2 -

Inspections

15. The HQ 1 ALSG Orderly Officer is to inspect the West Gate guard at least once during the hours of darkness.
16. The CSM HQ Coy 1 ALSG is to inspect both gates at least once during daylight hours.
17. Rostered units are responsible for the turnout and mounting of the guards and unit duty/orderly officers are to inspect unit personnel prior to mounting.

Guards Reports

18. Guard reports in duplicate are to be submitted by both East and West Gate guards covering the period 0630 - 1830 hrs and by the West Gate guard covering the period 1830 - 0630 hrs. One copy of the report is to be retained by the co-ordinating unit and, where necessary, actioned, the other copy is to be submitted to G Branch HQ 1 ALSG.
19. Vehicle log sheets are to be submitted to A/Q Branch HQ 1 ALSG.
20. Report and vehicle log proforma are to be supplied by HQ Coy.

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APPENDIX 1 TO ANNEX 'B'
TO HQ 1 ALSG GS INETR
1/67 OF 24 MAY 67

GUARD ORDERS

General

1. The NCO in charge of the guard is responsible for the entire performance of the guard. He is to be included on the roster and is to assist the other guards at all times.

Vehicle Checks

2. Unit.

- a. 1 ALSG vehicles are not to be allowed exit between 1700 hrs and 0730 hrs until the driver has been checked for correctness of vehicle documentation, i.e.:-

Driver's licence and ID card,
Work ticket (AF G2) and/or control number,
Authority for load, as necessary.

- b. Convoys and trucks carting sand or gravel are not to be stopped unless specifically ordered.

3. Allied

- a. All allied vehicles are to be halted and their destination and purpose of visit ascertained. If necessary, directions are to be given to allow quickest route to the unit to be visited.
- b. Vehicles with no internal destination are not to be allowed access, except those proceeding to the back beach area north of 1 ALSG.

4. Local Civilian

- a. Unless the driver has a specific duty, e.g. contractor, ASCO delivery, employee, within the 1 ALSG area, the vehicle is not to be allowed to enter.
- b. Taxis, horsecards or lambrettas (tricycles) are not to be allowed entry.

5. Vehicle Log. All vehicles entering or leaving the 1 ALSG area between 1700 hrs and 0730 hrs are to be recorded on a vehicle log sheet.

Personnel Check

6. Unit. No member of 1 ALSG or transient or other attached personnel is to be allowed exit unless he is on a specific task or, in the case of an OR, is in the possession of a leave pass. His ID card is also to be checked.

7. Allied

- a. All allied personnel are to be halted before entering the area and their destination and purpose of visit ascertained. If necessary directions are to be given to allow quickest route to the unit to be visited.
- b. Personnel with no internal destination are not to be allowed access.

8. Local Civilians

- a. Civilians, other than contractors, are not permitted to enter or leave the area by the East Gate.
- b. If a civilian not in unit transport but claiming to be employee presents himself at the West Gate, the guard commander shall, if able to do so, ascertain in which unit the civilian is employed. If that information can be obtained the guard commander is to contact the unit, ascertain that the civilian is actually employed there and let him proceed to his place of work. If the place of employment cannot be determined the guard commander is to contact the IO HQ 1 ALSG and obtain the relevant information.

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- 2 -

- c. The identity card number and name of all civilians entering or leaving the area on foot is to be recorded at all times.
- d. Civilians not in possession of an identity card and not on official business are not to be permitted access.
- e. Any civilian not on a supervised work party leaving the area and still having in his possession the 1 ALSG Pass is to be stopped and the IO HQ 1 ALSG is to be notified immediately. Civilians employed as drivers and driving army vehicles are deemed to be on a supervised work party.
- f. Civilians seeking employment are to be directed to the Civil Labour Office, after their identity card number and name have been recorded.

Discipline

- 9. All guards are to pay correct compliments in a soldierly manner to all officers of Australian and Allied Armed Forces.

Action During Alert

- 10. In the event of an alert notification from the Orderly Officer HQ 1 ALSG the following action is to be taken:-
 - a. The gate is to be closed and any vehicle or person requesting entry are to identify themselves before they are admitted.
 - b. The GPMG M60 is to be manned and loaded.
 - c. Full magazines are to be placed on personal weapons.

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ANNEX 'C' TO HQ 1 ALSG
GS INSTR 1/67 OF 24 MAY 67

DUTIES OF THE HQ 1 ALSG ORDERLY OFFICER

Location

1. During normal working hours the orderly officer is to carry out the duties of his appointment but is not to leave the 1 ALSG area.
2. Outside normal working hours, i.e. 1700 - 0730 hrs Monday to Saturday, and over the lunch period and all day Sunday, he is to be located at HQ Coy 1 ALSG where he is to sleep.
3. On occasions when it is necessary for the orderly officer to leave his post, the orderly NCO must be present.

Mounting Duty

4. The tour of duty will normally be for a period of 24 hours, from 1700 hrs to 1700 hrs the following day.
5. Officers and Warrant Officers are to mount duty in accordance with the roster prepared by OC HQ 1 ALSG.
6. If for any reason the officer or warrant officer detailed for duty is unable to mount at the prescribed time, the next for duty is to mount.
7. Before mounting duty the orderly officer is to familiarize himself with:-
 - a. The location of all guard/sentry posts;
 - b. The names and locations of other duties, i.e. guard commander, orderly NCO and duty driver;
 - c. The name and location of the officer/WO next for duty;
 - d. Any special instructions issued by OC HQ Coy.

Duties

8. In additions to special instructions, duties include:-
 - a. Inspecting guard and sentry posts at least once during hours of darkness and confirming that all sentries are alert and conversant with their duties.
 - b. Inspection of HQ Coy and Transit Centre kitchens and messes (when established) and mess parades on a rotation basis.
 - c. Ensuring that HQ Coy canteen (when established) and AFC (when operating) are orderly and are closed at the prescribed times.
 - d. On Sundays, visit the AFC (when operating) at least twice during daylight hours.
 - e. On Sundays, inspect the Australian Beach at least once during the afternoon to ensure personnel are conforming to current orders.
 - f. As required by the HQ 1 ALSG duty officer in connection with discipline, orderliness and defence of the 1 ALSG area. He is to be prepared to proceed to any point in the VUNG TAU area at the duty officer's request.
 - g. Tour the 1 ALSG area after 2300 hrs to ensure the area as a whole is quiet and orderly. He is not to enter any unit area except when accompanied by the duty/orderly officer or another officer of the particular unit.
 - h. Supervising the duties of the orderly NCO and the duty driver.
 - j. Submitting a report at the completion of his duties.

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ANNEX 'D' TO HQ 1 ALSG
GS INSTR 1/67 OF 24 MAY 67

DUTIES OF THE HQ 1 ALSG ORDERLY NCO

Location

1. During normal working hours the orderly NCO is to carry out the duties of his appointment but is not to leave the 1 ALSG area.
2. Outside normal working hours, i.e. 1700 hrs to 0730 hrs on weekdays and over the lunch period, and all day Sunday, he is to be located at HQ Coy 1 ALSG where he is to sleep.
3. He is not to leave his post without the permission of the orderly officer.

Tour of Duty

4. The tour of duty is for a period of 24 hours from 1700 hrs to 1700 hrs the following day.
5. The duty roster is to be prepared by the OC HQ Coy.

Duties

6. Duties include:-
 - a. Inspection of mess parades and guard/sentry posts as directed by the orderly officer.
 - b. Ensuring all unnecessary lights are extinguished in HQ Coy area after 2230 hrs.
 - c. Other duties as directed by the orderly officer.

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ANNEX 'E' TO HQ 1 ALSG
GS INSTR 1/67 OF 24 MAY 67

DUTIES OF THE HQ 1 ALSG DUTY DRIVER

Location

1. The duty driver is to be located at HQ Coy 1 ALSG during his tour of duty. He is to sleep at HQ Coy.

Tour of Duty

2. The tour of duty is from 1700 hrs to 0730 hrs Sunday to Friday, and from 1700 hrs Saturday to 1700 hrs Sunday.

Duties

3. The duties of the duty driver are as directed by the HQ 1 ALSG orderly officer.
4. The duty driver is to be available to the HQ 1 ALSG duty officer should a requirement arise.

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ANNEX 'F' TO HQ 1 ALSG
GS INSTR 1/67 OF 24 MAY 67

DUTIES OF THE STRONG POINT SENTRIES

Location

1. The strong point is located at the northeast corner of 1 ALSG area adjacent to the back beach road at grid reference YS 304446.
2. 2 Comp Ord Dep is responsible for the maintenance, manning and operation of the strong point and associated defence structures. A telephone or radio link is to be established between the strong point and the 2 Comp Ord Dep duty room.

Tour of Duty

3. The strong point is to be manned from 1830 hrs to 0630 hrs daily by a minimum of two sentries at any one time.

Weapons

4. A GPMG M60 is to be mounted at the strong point when it is manned. The weapon is only to be loaded during an alert.
5. 4 x 100 round link belts are to be provided with the weapon.

Duties

6. Sentries are to:-
 - a. Place the knife rest barrier across the road on mounting duty.
 - b. Mount the GPMG M60 on mounting duty.
 - c. Report any suspicious incidents to the duty officer 2 Comp Ord Dep.
 - d. Challenge and, if necessary, apprehend any person trying to breach the perimeter fence.
 - e. Keep a log of any events occurring during their tour of duty.
 - f. Dismantle the GPMG on dismounting.
 - g. Remove the knife rest barrier on dismounting, except on Sundays.

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ANNEX 'G' TO HQ 1 ALSG
GS INSTR 1/67 OF 24 MAY 67

DUTIES OF THE OBSERVATION POST SENTRIES

Location

1. The observation post is located in the 102 Fd Wksp area at grid reference YS 29964475.
2. 102 Fd Wksp is responsible for the maintenance, manning and operation of the observation post. Communications are to be established between the observation post and HQ 102 Fd Wksp.

Tour of Duty

3. The observation post is to be manned for 24 hours a day by a minimum of one sentry at any one time.

Weapons

4. A GPMG M60 is to be mounted in the observation post. The weapon is to be provided with 4 x 100 round link belts, but is only to be loaded during an alert.

Duties

5. Sentries are to:-
 - a. Observe the area north, northeast and east of the 1 ALSG area.
 - b. Report any suspicious incidents to their unit.
 - c. Keep a log of any events occurring during their tour of duty.

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Cond. Drang

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AUSTRALIAN MILITARY FORCES - VIETNAM

HQ 1 ALSG
VUNG TAU

24 May 67

Quote in reply

R220 - 1 - 1

Distribution

List A, less serial 54

List D, less serials 9,14,38,57-59.

MINUTES OF COMD 1 ALSG CONFERENCE

24 MAY 67

Serial	Subject/Decision	Responsibility
1.	<u>COMD</u>	
a.	Standard of Road Courtesy has greatly improved. Units to keep constantly on this subject, especially 5 Coy RAASC.	COs/OCs
b.	Turf, trees and shrubs still not plentiful, further advice to be issued as it comes to hand. Beautification with material available to be continued by units.	COs/OCs
c.	The current strength figures for 1 ALSG were detailed.	
d.	VD rate in 1 ALSG is the highest ever recorded. Situation must improve. DAA and QMG to speak certain units on this subject.	COs/OCs
e.	An officer appointed by AFV is to be in 1 ALSG area for a period of 4 to 6 weeks to endeavour to rectify the critical power situation	

- f. Units are to watch civilian employees as regard removal or reading of both classified and unclassified material COs/OCs

GSO 3

- a. The details of visitors in the next week both military and civilian who will be in the 1 ALSG area. Itineraries have or will be issued accordingly.
- b. New 1 ALSG Area Duties will be issued and to take effect as from 1 Jun 67
- c. Proposed to conduct further Equipment Operators Course.
- d. Projectionist's Course suspended at the moment owing to hospitalisation of one of instructors. Further details to be advised as soon as possible. G SO 2
- e. Area Defence Plan should be issued within the next week. To be kept as economical as possible. G SO.2

DAQMG (Ops)

- a. Details of weekly maintenance tonnages to 1 ATF were issued.
- b. Stores are to be airlifted to Op LEETON commencing 25 May 67.
- c. AFV have been requested to study the refridgerator maintenance system. Units requested to give this matter some thought COs/OCs
- d. Movements last week were reasonably quiet however with the arrival of SYDNEY at the end of the month units are requested to give full assistance.

- e. Units are requested to assist and fully co-operate with SC(Ops) when requested to provide forklifts COs/OCs
- f. From the last visit of the JEPARIT 136 Bills of Lading were issued to units out of which only 5 have been acquitted to Movements. Units to action COs/OCs

DAA and QMG

- a. Administrative Instructions and Routine Orders not being repromulgated to unit members. COs/OCs
- b.. Further two complaints received from GPO regarding ammunition being sent through mail. Urgency of situation to be promulgated to troops COs/OCs
- c. Internal distribution of mail must not go through AFPO 3. Unit boxes for this purpose are held at HQ 1 ALSG registry. COs/OCs
- d. Certain units are still to approach medical and chaplain authorities regarding VD lectures. COs/OCs
- e. Units are to immediately cease sending R and C personnel direct to R and C Centre instead of Transit Centre COs/OCs
- f. The new SCA to 1 ATF will be visiting the 1 ALSG area on 25 May 67.
- g. Units are to increase programme on area cleanliness. COs/OCs

CALO

- a. The Detention Barracks will be open
as from 1000 hrs Fri 26 May 67. 101/102 Wksps
Fd Sqn to provide meals for prisoners
and guards
- b. 1 ALSG Officer's Mess to conduct Formal
Dinner Fri 26 May 67

17 Const Sqn

- a. Insufficient corrugated iron to complete
accommodation structures at present standing.
Situation to be investigated. 55 AECS
- b. It is believed that the electricity supply
from the American source should be completed
within six weeks. Certain units are still
without power.
- c. Movement of regulators and adaptors at the
power house may increase the efficiency of
of the electricity supply.
- d. Movement of gravel to be increased to 350 17 Const
yards or better per week. Water storage
area to be improved for greater capacity.
- e. Two works contractors employed in the are
and will be increased to three in near
future. Satisfactory results.
- f. Comd's residence to be completed as far
as painting concerned on Fri 26 May 67.
- g. There is sufficient steel available to
construct 3 x 200' huts at 2 Comp Ord,
and 2 x 100' huts at 5 Coy
55 AECS
- a. Statistics on tonnages handled.
- b. Fertiliser and Grass Seed available and
units are requested to draw immediately COs/OCs
DAA & QMG

- c. One hundred trees ordered in lots of twenty from Australia.
- d. 55 AESS have in most cases been able to supply 1 ATF with most commodities demanded or in lieu items.

110 Sig Sqn

- a. Communications to be established with HMAS SYDNEY - ALSG and Hard.
- b. A recce has been completed on new site for radio relay station at VC Hill. This is part of the overall relay plan.
- c. Movement by 110 Sig Sqn from old site nearly completed.

5 Coy RAASC

- a. Statistics on vehicles, supplies and etc issued
- b. Recommended that test firing of all weapons be effected. G SO 2
- c. Statistics on fresh rations for next conf. 5 Coy

8 Fd Amb

- a. Medical statistics for the week were issued. Comd has requested a return on skin complaints to be available for next conference. 8 Fd Amb

Dental

- a. Dental sickness very low.

2 Comp Ord

- a. Units having demands on 2 Comp Ord will probably receive them within the coming week. Delay due to stocktake. Units to appreciate.
- b. Units are to complete indents correctly. DADOS laid down a policy on this matter. CO/OCs

- c. The commencement of Sunday football/sport
be re-introduced between units

COs/OCs

101 Fd Wksp

- a. Decrease in vehicles for repairs but increase
in man hours worked repairing vehicles.

R and C

- a. 1 ATF to commence R and C on Fri 26 May 67.
Discussions with SCA 1 ATF also on Fri 26th.

- b. Work has come to a standstill at the R and C DAA & QMG
villas. Workmen appear to have lost all
enthusiasm on project.

ASCO

- a. Statistics were detailed to conference.

Det AFV Pro

- a. Units should pay a great deal more attention CO/OCs
to vehicle documentation.



(W.S. WUST)

Capt

GSO 3

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AUSTRALIAN MILITARY FORCES - VIETNAM

HQ 1 ALSG
VUNG TAU

8 May 67

1 ALSG Security Instruction 2/67

ISSUE OF PASSES TO CIVILIAN EMPLOYEES

Reference: 1 ALSG Administrative Instruction 12/66 of 29 Sep 66.

INTRODUCTION

1. The issue of passes to civilian employees of 1 ALSG units is to be the responsibility of the Intelligence Officer, HQ 1 ALSG.
2. This instruction lays down the action to be taken by units to effect the issue, control and disposal of passes.

GENERAL

3. The 1 ALSG Pass issued to employees is designed to identify them as being authorised to be in the area of the unit in which they are employed or in an area under control of this formation, e.g. R & C Centres.
4. The passes are not to be taken out of the areas under 1 ALSG control, except on supervised work parties, and cannot, therefore, be used to obtain access to 1 ALSG areas.

ISSUE OF PASSES

5. On engagement the civilian employees are required to produce a certificate of security clearance and two (2) photographs. These documents are to be forwarded to HQ 1 ALSG as soon as possible and will form the basis on which a pass will be issued.
6. On receipt of the security clearance certificate and the photographs the IO HQ 1 ALSG will take steps to interview the employee at the employing unit, obtain any further details required and issue the pass to the unit. The security clearance certificate will be retained by the IO.

LABOUR PERMITS

7. All civilians will be allotted a Labour Permit (Temporary Pass) by the Civil Labor Office at they commence employment. When a permanent pass is issued the Labour Permit will be withdrawn.
8. The IO will be notified of all Labour Permits issued.

CONTROL OF PASSES

9. Units are to issue passes to employees daily on arrival in the unit lines and withdraw the civilian's identity card at the same time.
10. At completion of the day's work the pass is to be withdrawn and the identity card returned to the employee. Any identity cards not collected from the unit office at the end of the day are to be immediately forwarded to the IO.

DISPLAY OF PASSES

11. As the pass is the authority for the civilian to be in the 1 ALSG area passes are, whenever possible, to be visibly displayed by pinning them on to a dress or shirt.
12. When the nature of the work prevents an employee from visibly displaying a pass, he will be required to carry it on his person.
13. Whichever way the pass may be carried all employees are required to have it on their person at all times while in the 1 ALSG area, except when proceeding to or from work.

RESTRICTED

RESTRICTED

WITHDRAWAL OF PASSES

4. If the employment of a civilian is terminated the Civilian Labour Office is to return the pass to the IO HQ 1 ALSG without delay, together with a note stating the reason for the dismissal. Under no circumstances are civilians to be permitted to retain their pass.

ACCESS TO 1 ALSG AREA

15. Civilians, other than contractors, are not permitted to enter the area by the EAST Gate.

16. If a civilian not in unit transport but claiming to be an employee attempts entry by the WEST Gate, the guard commander shall record his identity card number and name and, if able to do so, enquire from the civilian in which unit he is employed. If that information can be obtained the guard commander is to contact the unit and ascertain that he is employed there, and let him proceed to his place of work. If the place of employment cannot be determined the guard commander is to contact the IO's Office and obtain the relevant information.

LOST AND DAMAGED PASSES

17. As passes are controlled documents their loss is to be immediately reported to the IO and investigated by the unit. The IO is to be informed of the result of the investigation and will then take steps to issue a new pass.

18. Any damage to a pass which appears to be wilful or intentional is to be dealt with in the same way as the loss of a pass.

19. This instruction supercedes 1 ALSG Security Instruction 1/66, which can now be destroyed.

GSO 2

DISTRIBUTION

List A less serials
54.11.12.13.14.15.16.17.18.19.20.21.22.23.24.25.26.27.28.29.30.31.32.33.34.35.36.37.38.39.40.41.42.43.44.45.46.47.48.49.50.51.52.53.54.55.56.57.58.59.60.61.62.63.64.65.66.67.68.69.70.71.72.73.74.75.76.77.78.79.80.81.82.83.84.85.86.87.88.89.90.91.92.93.94.95.96.97.98.99.100.101.102.103.104.105.106.107.108.109.110.111.112.113.114.115.116.117.118.119.120.121.122.123.124.125.126.127.128.129.130.131.132.133.134.135.136.137.138.139.140.141.142.143.144.145.146.147.148.149.150.151.152.153.154.155.156.157.158.159.160.161.162.163.164.165.166.167.168.169.170.171.172.173.174.175.176.177.178.179.180.181.182.183.184.185.186.187.188.189.190.191.192.193.194.195.196.197.198.199.200.201.202.203.204.205.206.207.208.209.210.211.212.213.214.215.216.217.218.219.220.221.222.223.224.225.226.227.228.229.230.231.232.233.234.235.236.237.238.239.240.241.242.243.244.245.246.247.248.249.250.251.252.253.254.255.256.257.258.259.260.261.262.263.264.265.266.267.268.269.270.271.272.273.274.275.276.277.278.279.280.281.282.283.284.285.286.287.288.289.290.291.292.293.294.295.296.297.298.299.300.301.302.303.304.305.306.307.308.309.310.311.312.313.314.315.316.317.318.319.320.321.322.323.324.325.326.327.328.329.330.331.332.333.334.335.336.337.338.339.340.341.342.343.344.345.346.347.348.349.350.351.352.353.354.355.356.357.358.359.360.361.362.363.364.365.366.367.368.369.370.371.372.373.374.375.376.377.378.379.380.381.382.383.384.385.386.387.388.389.390.391.392.393.394.395.396.397.398.399.400.401.402.403.404.405.406.407.408.409.410.411.412.413.414.415.416.417.418.419.420.421.422.423.424.425.426.427.428.429.430.431.432.433.434.435.436.437.438.439.440.441.442.443.444.445.446.447.448.449.450.451.452.453.454.455.456.457.458.459.460.461.462.463.464.465.466.467.468.469.470.471.472.473.474.475.476.477.478.479.480.481.482.483.484.485.486.487.488.489.490.491.492.493.494.495.496.497.498.499.500.501.502.503.504.505.506.507.508.509.510.511.512.513.514.515.516.517.518.519.520.521.522.523.524.525.526.527.528.529.530.531.532.533.534.535.536.537.538.539.540.541.542.543.544.545.546.547.548.549.550.551.552.553.554.555.556.557.558.559.560.561.562.563.564.565.566.567.568.569.570.571.572.573.574.575.576.577.578.579.580.581.582.583.584.585.586.587.588.589.590.591.592.593.594.595.596.597.598.599.600.601.602.603.604.605.606.607.608.609.610.611.612.613.614.615.616.617.618.619.620.621.622.623.624.625.626.627.628.629.630.631.632.633.634.635.636.637.638.639.640.641.642.643.644.645.646.647.648.649.650.651.652.653.654.655.656.657.658.659.660.661.662.663.664.665.666.667.668.669.670.671.672.673.674.675.676.677.678.679.680.681.682.683.684.685.686.687.688.689.690.691.692.693.694.695.696.697.698.699.700.701.702.703.704.705.706.707.708.709.710.711.712.713.714.715.716.717.718.719.720.721.722.723.724.725.726.727.728.729.730.731.732.733.734.735.736.737.738.739.740.741.742.743.744.745.746.747.748.749.750.751.752.753.754.755.756.757.758.759.760.761.762.763.764.765.766.767.768.769.770.771.772.773.774.775.776.777.778.779.780.781.782.783.784.785.786.787.788.789.790.791.792.793.794.795.796.797.798.799.800.801.802.803.804.805.806.807.808.809.810.811.812.813.814.815.816.817.818.819.820.821.822.823.824.825.826.827.828.829.830.831.832.833.834.835.836.837.838.839.840.841.842.843.844.845.846.847.848.849.850.851.852.853.854.855.856.857.858.859.860.861.862.863.864.865.866.867.868.869.870.871.872.873.874.875.876.877.878.879.880.881.882.883.884.885.886.887.888.889.890.891.892.893.894.895.896.897.898.899.900.901.902.903.904.905.906.907.908.909.910.911.912.913.914.915.916.917.918.919.920.921.922.923.924.925.926.927.928.929.930.931.932.933.934.935.936.937.938.939.940.941.942.943.944.945.946.947.948.949.950.951.952.953.954.955.956.957.958.959.960.961.962.963.964.965.966.967.968.969.970.971.972.973.974.975.976.977.978.979.980.981.982.983.984.985.986.987.988.989.990.991.992.993.994.995.996.997.998.999.1000.1001.1002.1003.1004.1005.1006.1007.1008.1009.1010.1011.1012.1013.1014.1015.1016.1017.1018.1019.1020.1021.1022.1023.1024.1025.1026.1027.1028.1029.1030.1031.1032.1033.1034.1035.1036.1037.1038.1039.1040.1041.1042.104

RESTRICTED

PRECEDENCE ACTION DATE/TIME GP
ROUTINE 06 0020Z

8

FROM 1ALSG
TO LIST B
LIST C (BY MAIL)
LIST D

SECURITY CLASSIFICATION
RESTD
ORIGINATOR'S NO
G 1289

AMENDMENT TO EMU TELEPHONE DIRECTORY ○ ONE ○
PAGE 1 ○ ALFA ○ UNDER HQ 1ALSG DELETE GSO 3/IO
AND INSERT GSO 2 CHM INSERT IO ... 26 ○ DELETE
OPERATIONS ROOM AND INSERT STAFF CAPTAIN Q (OPS) ○
DELETE DUTY OFFICER (AFTER 1700 HRS) AND INSERT
STAFF CAPTAIN Q (MAINT) ○ INSERT STO/DUTY OFFICER
(AFTER HOURS) ... 27 ○ INSERT OC HQ COY ... 29 ○
DELETE SERGEANT MAJOR AND INSERT CSM/COMS HQ COY ○
~~PAGE~~ TWO ○ PAGE 20 EDN CENTRE DELETE 26 (OUR
G 1281 OF 030320Z REFERS) AND INSERT 8

WUST G302 EMU 70

M. J. Smith

21

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote

R487/17/1

See Distribution List

HQ 1 ALSG
VUNG TAU

8 67

R AND R LEAVE - JUN 67

1. R and R allocations for 1 ALSG for Jun 67 are:

HONG KONG	-	9
BANGKOK	-	10
SINGAPORE	-	10
TAIPEH	-	6
MANILA	-	2
HAWAII	-	<u>4</u>
Total		41

2. Units submitting nominations for personnel for R and R to these Centres are to complete four (4) copies of the R and R pro forma (see HQ 1 ALSG Admin Instr 5/66, Annex A) for submission to this HQ by 1700 hrs 9 May 67.

3. The date the member desires to depart on R and R is to be pencilled in the appropriate column. A firm date will be allotted by HQ 1 ALSG, endorsed on the pro forma, and a confirmation copy sent back to the unit.

4. Nominations for TAIPEH are to be accompanied by:

- a. Application for Australian Passport (single copy).
- b. Application Form for Visa (in triplicate).
- c. Certificate of Birth from Army Records (single copy).
- d. 200 Vietnamese piastre for each member.

5. Copies of the TAIPEH forms are available from the Chief Clerk HQ 1 ALSG (WO2 QUARRY).

6. Vacancies for MANILA and HAWAII are allocated on the assumption that these centres will be available for Jun 67. Members may still nominate for Jun on proviso that these will also be cancelled if approval is not forthcoming by 25 May 67.

7. Units are reminded that all personnel allotted vacancies for R and R BANKOK are to report to HQ Coy, HQ AFV on the day prior to the commencement of their R and R (HQ 1 ALSG R487/1/1 of 3 Apr 67 refers).

B.C. Gray

(B.C. GRAY)
Maj
DAA and QMG

Distribution:

List A, less serials 5,6,13,15,17,21,26.

HQ 1 SG
VUNG TAU

5 May 67

See distribution list

1 ALSG ADMINISTRATIVE INSTRUCTION 4 67
1 ALSG BUS SERVICE

Reference A: Map VUNG TAU 1 : 12,500
B: AFV Mov Instruction 5/66

Time zone used throughout the instruction : HOTEL

1. SITUATION

- a. Reference B commits 1 ALSG to maintaining a bus to serve the "Wallaby" service.
- b. A bus is now available for this task and is being operated by 5 Coy RAASC.

2. MISSION To provide a bus service in 1 ALSG - VUNG TAU fulfilling the following requirements:

- a. Collection and delivery of passengers to and from the "Wallaby" courier.
- b. Transferring members between 1 ALSG Transit Centre and the R and C Centre.
- c. Leave transport in VUNG TAU area.
- d. Special assignments.

3. EXECUTION

a. General Outline HQ 1 ALSG will task this vehicle and will promulgate details of routes and timetables in this instruction and subsequently in ROs.

b. Coordinating Instructions

- (1) Timings - Annex A
- (2) Routes - Annex B
- (3) Pickup Points

(a)	Cash Office 1 ALSG	-	YS297444
(b)	Transit Centre	-	YS302446
(c)	Main gate VUNG TAU airfield	-	YS292462
(d)	Charlie Ramp VUNG TAU airfield	-	YS297465
(e)	HQ 53 GS Gp and VTSAC	-	YS277463
(f)	No 4 R and C Villa	-	YS276452
(g)	RAAF Villa	-	YS272443
(h)	No 1 Villa	-	YS266448
(i)	Pacific BOQ	-	YS276442
(j)	Villa du Bois	-	YS279438
(k)	Beachcomber	-	YS294431

4. Administration and Logistics

a. 5 Coy RAASC are responsible for providing drivers and administrative arrangements necessary for the efficient running of the service until such time that HQ Coy 1 ALSG can assume the responsibility.

/b. coloured

b. Coloured signs denoting the route as described in Annex B are to be displayed on the bus.

5. Command and Signal

a. ^Cancellation, alteration of schedules and special tasking can only be authorised by HQ 1 ALSG except that:

(1) 5 Coy RAASC may advise cancellation in the event of mechanical breakdown.

(2) Det 11 MC Gp may advise alteration of timings or cancellation in the event of changes in aircraft schedules.

b. A record of the number of passengers carried on each run is to be maintained.

c. Telephone.

(1) 5 Coy RAASC - EMU 89

(2) Det 11 W Gp Vung Tau airfield - VT 2456

(3) Det 11 MC Gp 1 ALSG EMU 67

[Signature]
(L C CHAMBERS)
Lt Col
Comd

Annexes - A - Timings
B - Bus Routes

Distribution

List B

C

D

HQ AFV (20)

HQ 1 ATF (20)

RAAF VTA (20)

1 Aust R and C Centre (10)

HQ 53 Gen Sp Gp (10)

BUS SCHEDULE I ALSG

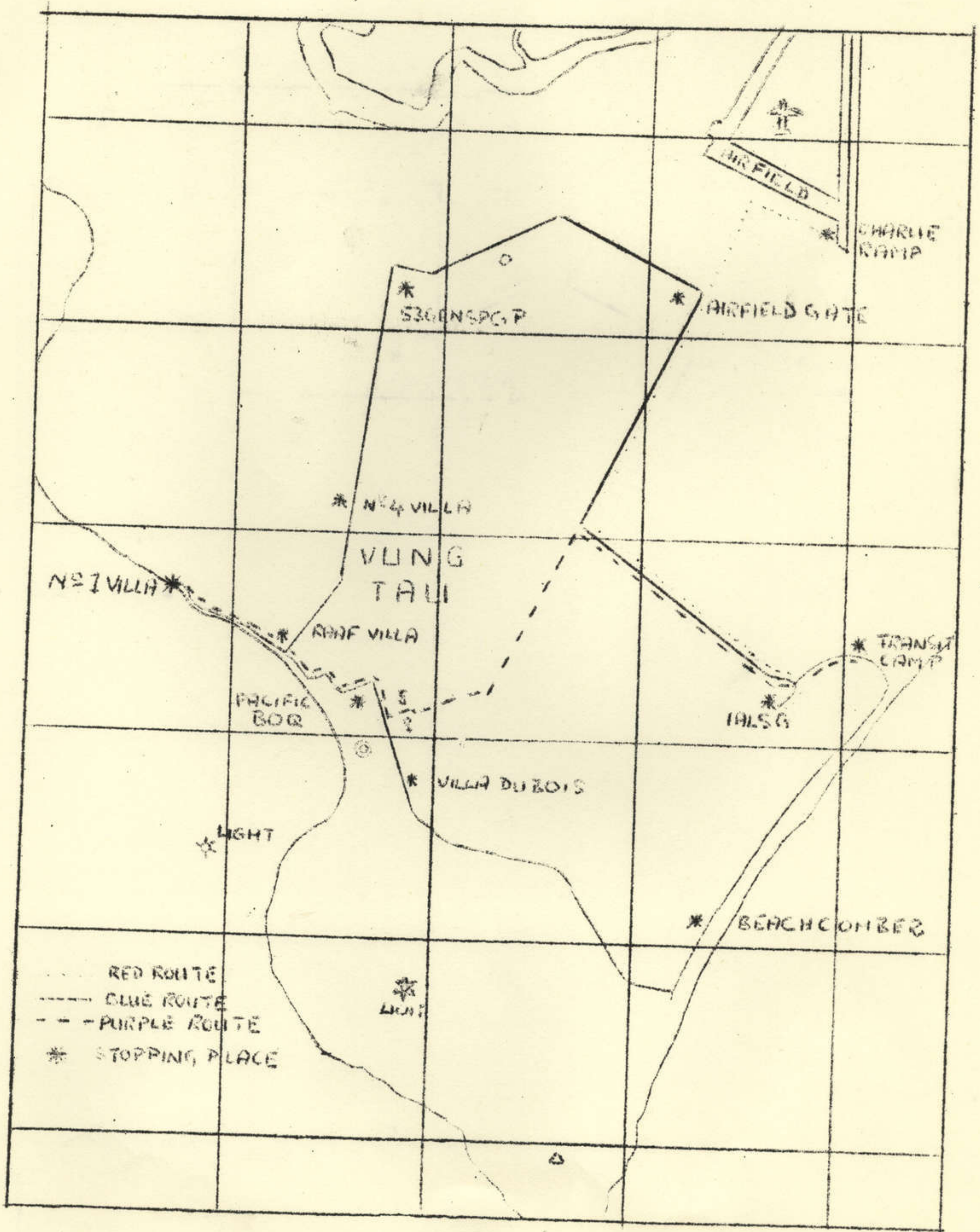
SERIAL	1	2	3	4	4A	5	6	7	8	9
	#				Ø		Θ	Q		
ROUTE	RED	RED BLUE	RED	BLUE	PURPLE	BLUE	RED BLUE	RED	RED	BLUE
I ALSG CASH OFFICE	0630	0701	0901	0940	AS AVAILABLE	1300	1500	1500	1700	1800
TRANSIT	--	--	--	0945	--	--	--	--	--	--
CAMP	--	--	--	1000	--	--	--	--	--	--
AIRFIELD GATE	--	--	--	1015	--	1315	--	--	--	1815
CHARLIE	0645	0715	0915	--	--	--	1515	1515	1715	--
RAMP	0646	0716	0925	--	--	--	1516	1615	1725	--
HQ 53 GEN SP GP	--	0725	--	1025	--	1325	1525	--	--	1825
No. 4 VILLA	--	0730	--	1030	--	1330	1530	--	--	1830
RAAF VILLA	--	0745	--	1045	--	1345	1545	--	--	1845
No 1	--	0750	--	1050	--	1350	1550	--	--	1850
VILLA	--	0815	--	1115	--	1415	1615	--	--	1915
PACIFIC BOQ	--	0825	--	1125	--	1425	1625	--	--	1925
VILLA DU BOIS	--	0835	--	1135	--	1435	1635	--	--	1935
BEACHCOMBER	--	0840	--	1140	--	1440	1640	--	--	1940
TRANSIT CAMP	--	0845	--	--	--	--	--	--	--	--
1 ALSG CASH OFFICE	0700	0900	0939	1150	1150	1450	1650	1630	1750	1950

NOTES:-

1. * TUE, Thu & Sat only to connect with 105 Mission
2. Θ Sun only
3. Q Sun excepted
4. Ø If Wallaby 2 delayed Serial 4 Cancells and Serial 4A substitutes
5. If Wallaby 4 delayed Serial 9 cancels
6. RED ROUTE - to meet aircraft
7. BLUE ROUTE - Town Tour
8.
 - a. RED One serves 005 Mission
 - b. RED Two serves Wallaby One and 006 Mission
 - c. RED Three meets Wallaby Two
 - d. RED Six serves Wallaby Three
 - e. RED Seven serves Wallaby Three and meets 005/006 Mission
 - f. RED Eight meets Wallaby Four

Annex 'B' to 1 ALSG
Administration Instruction
19/67 Dated 5 MAY 67

BUS ROUTE



ACTION ROUTINE	INFO DEFERRED	DTG 120140Z MAY	
FROM HUST FORCE MOVEMENT'S USING TAIL			
TO LIST B	HQ AFV		LINCLAS
C	HQ IATF		
D	RAAF VTA		Q MOV 310
HQ 33 GENSPC/P			

FIFTH © INSERT NEW SERIAL 3A © ROUTE RED ©
DEPARTS 1A15G, CASH OFFICE 0915 CMM CHARLIE RANIP
ARR 0930 DEP 0940 CMM ARR 1A15G, CASH OFFICE 0945
© SERVES WALLABY TWO EVERY DAY OF THE WEEK ©
SIXTH © DELETE NOTES 8B AND 8C

RCDIG1028532

PRECEDENCE ACTION
ROUTINE

DATE/TIME GP
102340Z

FROM 1ALSG

SECURITY CLASS

TO LIST A *less Serial 54*
LIST D

RESTD

ORIGINATOR'S NO

G1295

COMD'S WEEKLY CONFERENCE O WEF 17 MAY 67
THE COMD'S WEEKLY CONFERENCE WILL BE HELD
AT 0830 HRS EACH WED O ASSEMBLY TIME 0825
HRS

[Signature]

AUSTRALIAN MILITARY FORCES - VIETNAM

HQ 1 ALSG
VUNG TAU

7 May 67

Distribution List

1 ALSG ADMINISTRATIVE INSTRUCTION 5/67

AREA CLEANLINESS

AIM

1. The aim of this instruction is to define the responsibilities for area cleanliness and to detail the procedures to implement this.

GENERAL

2. The cleanliness of the area depends on the following four factors:
 - a. Garbage disposal.
 - b. Removal of material used in construction tasks.
 - c. The removal of material from and the cleanliness of previously occupied areas when units or part thereof are re-located.
 - d. The cleanliness of Unit work and accommodation areas and other allotted areas of responsibility. The unit areas of responsibility are defined in a sketch which has been issued separately.

SALVAGE

3. All salvage such as timber and metal pickets are to be returned to 55 AECS.
4. 55 AECS is to inspect or arrange inspection of all salvage returned, dispose of that which is considered not useable and arrange for the issue of useable material to units requiring it. Many small unit self help tasks can be carried out with such material.

1 ALSG Rubbish Tip

5. With effect from the receipt of this instruction no unit is to dump rubbish in the 1 ALSG rubbish tip area without the prior approval of this Headquarters.
6. 17 Const Sqn is to burn and cover the remaining rubbish in the tip site which will no longer be manned.
7. Arrangements have been made for 1 ALSG Units to take rubbish to the US controlled rubbish tip located north of the 1 ALSG area on Buong Nah Bih Road. Units with inadequate transport for this task should request a vehicle through HQ 1 ALSG (Ops).

Garbage Disposal

8. A contract has been arranged through Pacific Architects and Engineering for the disposal of garbage in 1 ALSG. The service provided is one clearance of dry garbage and two clearances of wet garbage from kitchens daily.
9. Suitable containers for garbage are to be provided by Units. For dry garbage issue garbage cans or 44 gallon drums may be used. For wet garbage, cans no larger than the issue 30 gallon cans are to be used.
10. For Units in permanent locations, stands or concrete blocks are to be provided from unit resources to hold garbage cans. The location of garbage cans should be such that the contractor has easy access to them and they should be prominent.

11. Any complaints on the contractor service including non pick up of garbage are to be notified to this headquarters by signal or letter.
12. Units are responsible for security in their areas and are to provide a picquet for the contractors vehicle if considered necessary.
13. Arrangements have been made for kitchen sullage pits to be emptied by a civilian contractor.
14. The garbage contractor is also responsible for removing rubbish if it is ~~found~~ in one accessible place.

Construction Sites

15. 17 Construction Sqn is responsible for the clearance of construction sites. All material not used and scrap material is to be removed progressively during the task. If one phase of the construction is completed and work has ceased the site is to be cleaned and not left until the job is finally completed.

Areas Vacated

16. If a unit moves from one place to another either within or outside its present area the site vacated is to be cleaned immediately. This includes:
 - a. The removal and reclamation of pickets, floorboards, concrete blocks used for paths, wire, etc.
 - b. The removal of sandbags. If these are not serviceable they should be slit and the contents spread over the area.
17. Engineer plant assistance is available for levelling or final clearance of the area. Units may contact 17 Const Sqn direct for this assistance but this headquarters will allot any priorities required.

Unit Areas

18. Within unit areas particular attention is to be made to:
 - a. The layout and cleanliness of work areas.
 - b. The stacking of stores.
 - c. The replacement of broken and unserviceable items, particularly tentage and sandbags.
 - d. General cleanliness particularly litter.

Conclusion

19. The appearance and cleanliness of any unit area is one of the indications of that unit's efficiency. A much higher standard of cleanliness is to be achieved. If this cannot be achieved with the resources available during working hours work parties are to be organised outside working hours.
20. A separate instruction will be issued on the prevention of sand erosion, grounds improvement and area beautification.

BC Gray Maj
(D.C. CHAMBERS)

Lt Col
Comd

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AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote

R875 - 1 - 8

HQ 1 ALSG
VUNG TAU

10 May 67

ITINERARY FOR THE VISIT BY
LT COL E.A.C. SEATON
PROVOST MARSHAL AHQ
16 - 18 MAY 67

Serial	Timings	Event	Remarks
<u>Tue 16 May 67</u>			
1.	0930	Arrive VUNG TAU Airport	Accompanied by AFV PM.
2.	1000 - 1100	Briefing at HQ 1 ALSG	By Comd 1 ALSG
3.	1100 - 1200	Tour of 1 ALSG area incl Detention Barracks	
4.	1200 - 1330	Lunch	1 ALSG Officers Mess
5.	1335 - 1445	Inspect AFV Pro Unit	Met by Lt KNISPEL
6.	1500 - 1630	Visit SIB and US CID, meet US PM	Met by Capt LOPET
7.	2000	Tour of VUNG TAU	
<u>Wed 17 May 67</u>			
8.	0800 - 0830	Call on Chief of Police	Meet Maj VINH and Mr LEOPARD
9.	0835 - 0915	Call on US Provost Marshal	Meet Lt Col Edwin W KULO
10.	0930 - 1045	Visit 560 MP Coy	
11.	1100 - 1145	Visit National Police Academy	Meet Lt Col THUA and Messrs RANDOLF and ROGERS.
12.	1200 - 1315	Lunch	1 ALSG Officers Mess
13.	1315 - 1430	Discussion with PM AFV and OC AFV Pro Unit	
14.	1440 - 1600	Visit ARVN MP School	Met by Maj STEWART
15.	1610 - 1640	Discussion with Comd 1 ALSG	
16.	1640 - 1730	With AFV Pro Unit	
17.		Evening Free	

2/ 18 May

- 2 -

Thu 18 May 67

18. 0730 Depart for VUNG TAU Airport
19. 0800 Depart Wallaby 1 from VUNG TAU Accompanied
by PM AFV

Notes : 1. Lt Col SEATON will be accompanied by
Maj PETERSEN throughout the visit.

2. AFV Pro Unit to provide transport.

(W.S. WUST)
Capt
GSO 2

Distribution

List A less Serial 54
HQ 53 Gen Sp Gp (2)
Provost Marshal
Det 252 MP Coy
560 MP Coy

Chief of National Police, VTSZ
National Police Academy
ARVN MP School
Advisory Team 79
Spare (6)

27

AUSTRALIAN MILITARY FORCES - VIETNAM

HQ 1 ALSG
VUNG TAU

In reply quote

R487 - 17 - 6

9 May 67

Distribution

List B

OUT OF COUNTRY. R AND R

1. Members of 1 ALSG who are booked on early morning flights to BANGKOK and HAWAII (when open) are to report to the R and R Sgt at HQ Coy AFV orderly room on the afternoon prior to their day of departure for R and R destination.

2. All other members for R and R are to draw pay at the cash office VUNG TAU and to move to SAIGON on Wallaby One on the day of departure. They are to board the bus at Rebel Ramp and debus at Camp Alpha. On arrival at Camp Alpha, they are to report to the R and R Sgt at the mess hall, where they will be processed. These personnel are no longer required to report to HQ Coy Orderly Room.

B.C. Gray
(B.C. GRAY)
Maj
DAA and QMG

22

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote
R1 - 3 - 1

HQ 1 ALSG
VUNG TAU

Distribution: List A

10 May 7

BATTLE CASUALTIES

1. The following members of 1 Fd Sqn RAE were wounded when an M16 mine exploded accidentally:

2783420	Cpl	A.G. EVANS	- Minor shrapnel wounds to back and head - satisfactory.
3787889	Spr	D.L. BROOKS	- Multiple shrapnel wounds - seriously ill.
2783384	Spr	A.J. CULLIN	- Multiple shrapnel wounds - very seriously ill
54725	Spr	E.W. HOLST	- Minor shrapnel wounds to right arm - satisfactory.
38309	Spr	J.C. THOMPSON	- Multiple shrapnel wounds - very seriously ill
3788300	Spr	R.J. DEED	- Multiple shrapnel wounds - very seriously ill

for *Gray*
(L.C. CHAMBERS)
Lt Col
Comd

89

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The information given in this document is not to be communicated, either directly or indirectly, to the Press or to any person not authorised to receive it.

ROUTINE ORDERS PART 1

by

Lieutenant Colonel L.C. CHAMBERS

Commanding

1st Australian Logistic Support Group

SOUTH VIETNAM

9 May 67

Serial : 9
Nos : 77 - 82

RO No	Title
77	Proposed Education Courses - May/Aug 67
78	Wallaby Courier Bookings
79	Compensation : Loss of Personal Property Due to Circumstances Beyond a Members Control
80	Electrical Installations
81	Australian Swimming Beaches
82	1 Div Postal Unit - Hours of Trading

NOTICES

Unclaimed Mail : AFPO 4

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G BRANCH

77. PROPOSED EDUCATION COURSES - MAY/AUG 67

1. It is proposed to conduct the following Education courses at the Education Centre during the period May/Aug 67.

- a. AACE 2 and 3 - 22 May - 3 Jun 67
- b. AACE 2 and 3 - 12 Jun -24 Jun 67
- c. AACE 1 3 Jul -12 Aug 67

2. Nominations are to reach the Edn Centre at least ten days prior to the commencement of the course with the exception of 1 a. when nominations will be accepted up to and including the 17 May 67.



(W.S. WUST)
Capt
GSO 3

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AQ BRANCH

78. WALLABY COURIER BOOKINGS

1. Instances have occurred when members have booked on Wallaby flights and have failed to report by the laid down time. In many such cases other members have been unable to obtain a seat, when in fact they could have been booked on the flight.
2. In order that maximum use may be made of available space on Wallaby flights, it is essential that any member, who is unable to make his flight, advises Q(Mov) of the cancellation immediately.
3. Movements staff are to advise the senior Q rep in their area, of offenders names in all future cases.

79. COMPENSATION: LOSS OF PERSONAL PROPERTY DUE TO CIRCUMSTANCES BEYOND A MEMBERS CONTROL

1. With immediate effect all claims for the loss of personal property, due to enemy action, fire, flood or other circumstances beyond a members control, are to be processed as follows:

a. A Statutory Declaration is to be made by the member stating:

- (1) A brief explanation of the loss or damage.
- (2) In respect of each article lost:-
 - (a) Outline measures taken to recover the articles.
 - (b) Declare the value when new.
 - (c) Declare the value when lost.
 - (d) Attach vouchers and receipt if held, to support this declaration.
- (3) In respect of each article damaged:-
 - (a) Declare the cost of repair.
 - (b) Attach supporting evidence, e.g. quote or receipt.

b. Each claim submitted for consideration is to be accompanied by:

- (1) A full account of events leading up to the loss or damage, together with any report by an Investigating Officer etc.
- (2) An outline of the members duties and any special assignment at the time of the occurrence.

(RESTRICTED)

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- (3) Statutory Declaration as in a. above, supported, if possible, by statements by other members.
- (4) A certificate, by the CO, that the articles were necessary for use within the theatre either for actual performance of duty or for the well being and morale of the member.
- (5) A certificate, by the CO, that the articles have been replaced by the member.

2. Compensation is not payable:

- a. In excess of the value as determined at the time of loss or damage.
- b. In respect of any article that can be rendered serviceable.
- c. In respect of money or articles which a member is NOT required to replace for the proper performance of his duty, or for his well being and morale.
- d. In respect of any article NOT replaced by the member.

3. The cost of repair of an article to render it serviceable, may also be claimed.

4. It is stressed that the greater amount of the above detail that is included, the better the chance of a favourable decision being given by AHQ.

80. ELECTRICAL INSTALLATIONS

1. Electricity in the base areas is generated at a voltage which can be fatal on contact. Deaths have occurred in the field in AUSTRALIA because of ignorance about temporary electrical installation. To ensure maximum safety the following is to be observed:

- a. Frequent inspections of wiring are to be carried out by RAE tradesmen and warning notices placed where necessary to avoid accidents, eg., clearance height where lower lines cross a road.
- b. Installation and modification of wiring is to be carried out by the following people only:
 - (1) RAE electricians.
 - (2) Soldiers of other arms and services who possess civilian qualifications and who have a certificate of competence issued by the Clerk of Works Electrical of 198 Works Section.
 - (3) Soldiers who have qualified in an army trade test for electricians.

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-3-

c. All electrical work is to be executed in accordance with regulations made by the Standard Association of Australia.

d. Lights are not to be extinguished by loosening the pricker fittings attaching the lamp to a distribution cable.

2. Advice on electrical matters is available from the Clerk of Works Electrical who will be located mainly at 1 Aust Task Force, visiting 1 ALSG as required.

81. AUSTRALIAN SWIMMING BEACH

1. With effect from receipt of this order, AMF vehicles are not to be driven onto the Australian swimming beach. Exceptions are:

a. Vehicles used to assist working parties.

b. Vehicles when used to launch power boats.

2. This instruction is to be reprinted in unit routine orders.

82. 1 DIV POSTAL UNIT - HOURS OF TRADING

1. The following trading hours will be kept by 1 Div Postal Unit.

a. Counter Trading Mon - Sat 0730 - 1200 hrs
1330 - 1700 hrs

Closed for counter trading on Sundays

b. Mail Pick-up Timings
for Unit Postal Reps

Parcel and Letter Mail

Daily

0800 - 0815 hrs
1345 - 1400 hrs
1900 - 1915 hrs

2. The daily closing time at AFPO 3 for airmail to AUSTRALIA is 1600 hrs.

3. Paragraph c. of 1ALSG Ro 34/67 is amended accordingly.

B.C. Gray
(B.C. GRAY)
Maj
DAA and QMG

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NOTICES

UNCLAIMED MAIL : AFPO4

The following list contains the names of members for whom mail is held at AFPO4. Units are requested to inform AFPO4 if any member is located within that unit or known to have RTA.

UNCLAIMED LETTERS

214417	POLLOCK JG	2783015	VERNIUES RA
3787944	OGDEN RL	2781993	VOGT PR
16275	BADY JR	216102	WHITTINGTON RL
3789744	DACEY PA	216629	WILSON W
11731268	DAVIS JR	3788446	YOUNG RT
3788845	FOSTER SM	2783285	WOODS DG
2782481	GILBERT K		WOODCOCK P
3411857	GATES PK		WATT BRUCE
3788833	HOFFNER CR		STRAKTMAN G
4717950	HILL R		SMITH L
1730	HUGHES WE MBE		WILLIAMS C
215499	KENNETT G		PATTERSON GR
242773	LEACH G		ISNAEL GM
3789318	LAGANA R		HANLON R
3786823	NYHVIS JG		CALJOUN A
3189397	NOY RH	18198	CARD TD
1410937	PEDERSEN KJ		BLACK TL
3588722	SCHAPER KW	1731304	CONNIL Terry
213865	SAVAGE R		VAN-NUS M.
2781978	SHORT R	243359	NEENAN M.J.
0708359	MOUNTNEY D.L.	215904	WILLIS G.T.
3411830	BELROUND K.	2784616	O'DONNELL R.
2412253	JONES I.A.	3814	ROBERTSON
215499	KENNETT		BILL FLINT
1200801	STEWART J.	21663	WEBBP.
89391	MONAGHAN B.J.	1732196	PICKENS H.R.
54912	LEE C.N.	2782539	PEISLEX J.R.
471924	FARR J.	38351	HORRISON P.
	Ray BRIDE	2782591	MORROW M.
2412476	CUNNINGHAM W.		

UNCLAIMED PARCELS

42175	DARREN J.	3787793	Alexander JAKIEL
	MICHELSSEN Peter	2781469	SIW R.

PRECEDENCE ACTION
ROUTINE

DATE/TIME GP
090700Z

FROM: IALSG
TO: LISTA Gen Senior 54

SECURITY CLASS
RESTD
ORIGINATOR'S NO
G 1293

TRADE TESTING OFFERS ○ A REQUIREMENT HAS
ARISEN FOR THE APPOINTMENT OF A TRADE TESTING
OFFER FOR ECN 683 PROJECTIONIST 16MM OR ECN 684
PROJECTIONIST CINEMA ○ UNITS ARE TO NOMINATE
SUITABLE PERS TO THIS HQ ASP

797-1-1

WUST 6502 EMU TO

[Signature]

AUSTRALIAN MILITARY FORCES - VIETNAM

HQ 1 ALSG
VUNG TAU

9 May 67

HQ 1 ALSG DUTY OFFICER/CLERK ROSTER
11 MAY - 21 MAY 67

1. The undermentioned Officers and Other Ranks are rostered for duty at HQ 1 ALSG on the dates shown.
2. The tour of duty commences at 1700 hrs on the date shown and finishes at 1700 hrs on the following day. The Duty Officer or NCO is to be present in the Operations Room from 1700 hrs to 0730 hrs and over the lunch period except on Saturday/Sundays when the Operations Room is to be manned by the Duty Officer/NCO from 1700 hrs to 1700 hrs.
3. Any Officer not able to mount duty on the date shown is to contact the GS03, at least 2 days prior, after that time it will be the Officer's responsibility to arrange for a stand in. Any Other Rank unable to mount duty on the date shown is to contact the CSM at least 2 days prior, after that time it will be his duty to arrange for a relief. Any Officer or Other Rank unable to be present over the lunch period is to arrange for his own relief.
4. Officers and Other Ranks are to check the notice board daily to note any changes on the roster.

ROSTER

<u>Duty Offr</u>		<u>Duty Clerk</u>	
Thu 11 May 67	Maj HULSE	Sgt	WHITE
Fri 12 May 67	Capt HAWTHORNE	Sgt	CROSS
Sat 13 May 67	Capt ROBINSON	Cpl	HANDS
Sun 14 May 67	Maj GRAY	Cpl	SHORROCK
Mon 15 May 67	Lt WILSON	Cpl	GORDON
Tue 16 May 67	Maj MAWSON	Pte	TARDREW
Wed 17 May 67	Capt WUST	Sgt	WHITE
Thu 18 May 67	Lt PLUM	Sgt	CROSS
Fri 19 May 67	Capt HURST	Cpl	SHORROCK
Sat 20 May 67	Capt GARNER	Cpl	GORSON
Sun 21 May 67	Capt BRAY	Cpl	HANDS



(W.S. WUST)
Capt
GS03

RESTRICTED

R571-1-1

HQ 1 ALSG
VUNG TAU

9 MAY
APR 67

Admin O 3/67

Time zone used throughout the order : HOTEL

1. Situation

- a. MV "JEPARIT" is due in VUNG TAU early on the morning of 13 May 67 and is expected to berth at the newly completed DE LONG pier. It is anticipated that the discharge and reloading could be completed by 17 May.
- b. From all sources of intelligence the only likely enemy threat is one of minor acts of sabotage.
- c. The vessel is partly crewed by the RAN who will be responsible for the security of the vessel.

d. Atts and Dets

- (1) 1 ATF has agreed to supply a guard of 1 offr and 21 ORs to receive the vessel's cargo. On arrival this guard is to come under command of 5 Coy RAASC.
- (2) Alaska Barge and Transport Company (AB & T) have been tasked by 4 Transportation Command, Vung Tau Sub Port (4 Tn Comd VTSP) to carry out the physical unloading / loading operations and delivery of cargo to 1 ALSG area.
- (3) The Sea Transport Officer (STO) will be available for liason between the Master of the vessel, 4 Tn Comd VTSP and 5 Coy RAASC.

2. Mission To discharge the cargo of MV "JEPARIT" into 1 ALSG depots with speed and security.

3. Execution

a. General Outline

- (1) The operation will be mounted by 5 Coy RAASC with technical guidance being provided by SC Q(Mov)
- (2) The vessel will work continuously, labour being divided into two 12 hour shifts.
- (3) The working of the vessel, the loading of the trucks and delivery to 1 ALSG Transit/Depot Areas is the responsibility of AB&T.
- (4) 5 Coy RAASC which has Det 30 Terminal Sqn under comd is to be supplemented by dets from other units and is responsible for:
 - (a) Cordination and control of the discharge and reloading operation.
 - (b) The security of the cargo and its delivery to depots.
 - (c) Administrative support for the operation

/ (5) 1 ALSG

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(5) 1 ALSG depots are to be prepared to receive and backload stores, equipment and vehicles as advised by 5 Coy RAASC

(6) 1 ALSG units are to provide the personnel and equipment listed in Annex A to assist 5 Coy RAASC.

b. Security

(1) Protection of the vessel is the responsibility of the RAN crew.

(2) Security of the cargo is to be made the responsibility of the 1 ATF guard.

(3) Passes for persons needing access to the MV " JEPARIT are to be issued by Det 11 MC Gp. No person is to be allowed on board without a pass.

c. Control and delivery of stores

(1) Checkers to identify and account for the stores are to be located on the vessel/pier and Transit Area. Depots are responsible for the receipt and acquittance of their own stores.

(2) A control point is to be established on the pier with radio communication to 5 Coy Ops room.

(3) AB&T trucks loaded with stores for only one depot are to be directed straight to that depot. Units receiving small quantities of stores are to collect from the Transit Area when advised by Det 30 Terminal Sqn.

(4) Stores addressed to Australian - New Zealand Red Cross are to be delivered to ASCO/PX ; those addressed DGPT, MPW, SEI or US Aid are to be delivered to 30 Terminal Sqn

(5) Stores which cannot be readily identified and containers damaged so that cargo is exposed are to be loaded into Seatainers located for that purpose on board the vessel. When full they are to be locked and consigned to the Transit Area.

(6) Units notified of damaged cargo awaiting inspection are to provide a representative qualified to survey the damage with a member of Det 30 Terminal Sqn.

(7) AB&T trucks must be cleared as quickly as possible in Depots.

d. Documentation

(1) On the pier and in the Transit Area AAB67 (Shipping Delivery Notes) are to be used and all cargo is to be correctly documented.

(2) Similarly Depots/Units are to prepare AAB67s for all cargo being backloaded.

(3) Units and Depots receiving cargo are requested to acquit their copy of the Bill of Lading to Det 11 MC Gp once the cargo has been received, annotated as necessary for any cargo damaged or not received. This will allow Det 11 MC Gp to acquit the manifest of the vessel and their copy of the Bill of Lading to the Master of the Vessel.

/ e. Backloading

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e. Backloading

- (1) All cargo for backloading should be offered to Det 11 MC Gp on two copies of an AAF T58 "Application for Space" by 130001H May 67.
- (2) All boxes and pallets used are to :
 - (a) Be in good condition.
 - (b) Be clean.
 - (c) Have all old marks and consignment numbers painted out.
 - (d) Be clearly marked.
 - (e) Be securely banded or strapped.
- (3) All vehicles should be clean and free from mud. If vehicle is not capable of being driven or towed or requires specialized equipment for moving, this should be shown on the AAF T58. Units backloading vehicles are responsible to ensure that :
 - (a) Canopies are removed.
 - (b) Loose items of equipment are removed or safely secured.
 - (c) There is no ammunition remaining in the vehicle.
 - (d) Vehicles which need to be towed have their tanks drained and "gas freed".
 - (e) Vehicles are marked "GOER" or NON GOER" as appropriate.
 - (f) Vehicles that are capable of moving under their own power have their fuel tanks filled to 95% capacity.
 - (g) Vehicles which require towing have their batteries removed.
- (4) After the vehicles have been loaded, the active battery lead is to be disconnected and securely strapped down by the vehicle preparation party. This party is to carry out such procedures as may be necessary to ensure safe carriage of vehicle, except those procedures which are the responsibility of the Master of the Vessel.

f. Timings

- (1) The exact times of arrival and of discharge are not known. 5 Coy RAASC is to advise all units concerned when these times are known and as much notice as possible is to be given.
- (2) All personnel assisting from other units and 1 ATF group is to report to HQ 5 Coy RAASC at 121600H May 67 for briefing.
- (3) ETA MV JEPARIT 130600H.
- (4) Estimated time of commencement of discharge 130700H.
- (5) Estimated time of completion 171900H.

/ (6) Shift times

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- (6) Shift times are 2359 hours to 1200 hours and 1200 hours to 2359 hours with meal breaks at 0600 - 0700 and 1800 - 1900 hours respectively.

4. Material and Services

a. Transport

- (1) AB&T=Hard to Transit/Depot areas.
- (2) RAASC
- (a) One vehicle to carry Seatainers, reliefs, meals and other admin duties for the operation.
- (b) Two 2½ ton GS on call day and night to Transit Area to clear stores to depots and possibly for backloading.
- (c) One ¾ ton vehicle (Det 30 Terminal Sqn) for shift supervisor.

b. Engineers

- (1) 17 Const Sqn is to provide :
- (a) Adequate lighting of the Transit Area by 121600H.
- (b) One Size 7 Fork Lift from 130700H in the Transit Area.
- (2) AV VERNON STURDEE is to provide one Pettibone Forklift from 130700H in the Transit Area.
- (3) 55 AESS is to :
- (a) Prepare stores and vehicles for backloading.
- (b) Liaise with 2 Comp Ord to take delivery of engineer type vehicles.

- c. Medical 8 Fd Amb is to provide one ambulance vehicle and one medical assistant on the DE LONG pier for the duration of the operation.

d. Ordnance 2 Comp Ord Dep is to :

- (1) Prepare stores and vehicles for backloading.
- (2) Prepare new vehicles on board for discharge assisted if necessary by 101 Fd Wksp.
- (3) Take delivery at the pier of all vehicles discharged.
- (4) When advised, deliver stores and vehicles being backloaded to the ships side.

e. Inspection, Repair and Recovery 101 Fd Wksp is to provide :

- (1) Any assistance required by 2 Comp Ord for vehicle preparation on board and for delivery of non-runner vehicles to the ships side for backloading.
- (2) One Pettibone forklift on standby to replace one of the two located in the Transit Area should either become unserviceable.

/e. Weapons and Ammunition

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e. Weapons and Ammunition

- (1) 1 ATF guard is to be issued with shotguns and adequate "bird shot" ammunition.
- (2) Checkers and other personnel involved in the discharge excluding 1 ATF guard are NOT to carry arms in VUNG TAU.

f. Accommodation

- (1) 1 ATF guard is to be accommodated at 1 ALSG Transit Centre from 121630H for the duration of the operation.
- (2) Personnel from other units attached to but unable to be accommodated by 5 Coy RAASC are to be housed in the 1 ALSG Transit Centre. Soldiers must march in by 121600H on an AAF Mob 3.

5. Personnel

- a. 1 Offr and 21 OR being provided from 1 ATF
- b. 1 ALSG unit commitments to 5 Coy - See Annex A.
- c. All personnel provided are under command of 5 Coy RAASC for the duration of the operation.

6. Command and Signal

- a. The operation is to be controlled from 5 Coy RAASC Operations Room.

- b. (1) An AN-PRC 25 net is to be established by 5 Coy RAASC with stations at :

5 Coy Ops Room
HQ 1 ALSG Q (OPS)
MV JEPARIT
Stores Transit Area
SC Q (Mov) Rover
Documentation Section
DE LONG Pier

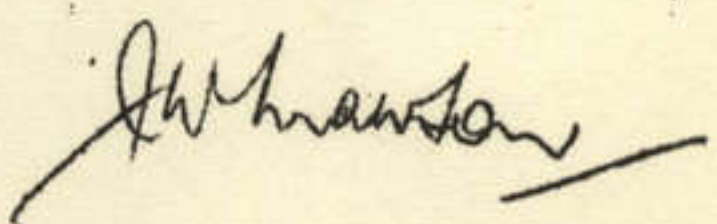
- (2) Frequency/NCS As allocated to ALSG Elm, Det 11 MC Gp.
- (3) Two operators from 110 Sig Sqn have been made available to man the station on MV JEPARIT.
- (4) Details of the net are to be issued at the briefing to be held at 121600H.

Ack Instrs : Ack.

Authentication :

Annex : A. Provision of personnel

L C CHAMBERS,
Lt Col
Comd


(J W MAWSON)
Maj
DAQMG (OPS)

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Distribution

17 Const Sqn
Det 55 AESS
Det 11 MC Gp
AV 1355 VERNON STURDEE
Det 110 Sig Sqn
5 Coy RAASC (5)
8 Fd Amb
2 Comp Ord Dep (2)
101 Fd Wksp
Pro Det 1 ALSG
1
Det ASCO/ PX
Transit Centre
1 ATF (2)
Comd
DAQMG (OPS)
SC Q (Mov)
File
Comd's Diary (4)

Info

STO
MV JEPARIT
VUNG TAU Sub Port
AB&T Coy
Spare (5)

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ANNEX A to
1 ALSG ADMIN O 3/67

DATED 9 MAY 67

PROVISION OF PERSONNEL FOR MAY 67 JEPARIT

<u>SERIAL</u>	<u>UNIT</u>	<u>NUMBER</u>	<u>DUTY</u>
1	17 Const Sqn	1	Forklift operator
2	Det 55 AESS (From Att Sup Sect)	1	Checker
3	Det 11 MC Gp	2	MC Reps
4	AV VERNON STURDEE	1	Forklift operator
5	Det 110 Sig Sqn	2	Sigs
6	5 Coy RAASC (Det 30 Terminal Sqn)	13	2 shift supervisors 4 Clerks Traffic 11 Checkers 1 Forklift operator
7	8 Fd Amb	2	Medical assistants
8	101 Fd Wksp	1	Forklift operator

NOTES

(1) In addition

- a. 1 ATF guard of 1 offr 1 Snr NCO and 20 OR
- b. Vehicle preparation party from 2 Comp Ord supplemented if necessary by 101 Fd Wksp.
- c. Deployment per 12 hour shift :-

(1) Guards

- (a) Guard Commander
- (b) Hold Guards - 4
- (c) AB&T trucks - 6

(2) Checkers

- (a) Vessel/pier - one per hold - 4
- (b) Transit Area - 2

- (3) Clerks Traffic(Documentation section) - Pier Area - 2
- (4) Movement Control - Pier - 1
- (5) Forklift operators - Transit Area - 2
- (6) Medical Assistants - Pier - 1

AUSTRALIAN MILITARY FORCES - VIETNAM

HQ 1 ALSG
VUNG TAU

30 Apr 67

1 ALSG ADMINISTRATIVE INSTRUCTION 3/67
BOATING SAFETY

General

1. The following safety instructions are to apply to users of all power boats, including assault boats.
2. The duties of personnel who operate power boats are outline at Annex A to this instruction. "The officer in charge" is the senior member present. The president of the 1 ALSG Boating club is responsible for all safety aspects regarding the operation of the craft. Safety instructions are included at Annex A and are to be strictly adhered to by all ranks, both operators and passengers.

Eligibility

3. Only those personnel authorised by the president of the boating club are permitted to use the clubs power boats.

Assault Boats

The OC of the unit which has the assault boat on charge is responsible for all safety aspects when assault boat are used. Only those personnel authorised by the OC of the unit which has the assault boats on charge are permitted the use of these craft.

R. E. Sawthorne Capt

for (B.C. GRAY)
Maj
DAA and QMG

GENERAL BOATING SAFETY INSTRUCTIONS

1 ALSG VUNG TAU

General

1. All boats when launched are to be crewed by:
 - a. Coxswain (The boat operator).
 - b. Bowman (1st crewman)
 - c. 2nd crewman (to ride in the stern of the craft when water skiers are towed).
2. Not more than total of six personnel at one time are permitted in a craft.
3. A safety craft is to be launched and operating before any pleasure craft are launched. The crew of the safety craft are to keep all pleasure craft under observation while they are afloat. The safety craft is to move immediately to the assistance of the pleasure craft should it or any of its crew or passengers be in danger. A safety vehicle is to be in attendance on the beach whenever craft enter the water.
4. The coxswain is in command of the craft regardless of rank and the coxswains instructions are to be obeyed immediately and without question when the craft is afloat.
5. All craft are to be out of the water by 1630 hrs daily, except in the case of assault boats when separate instructions will be issued.
6. The number, rank, name and unit of all personnel participating in boating activities will be taken by the coxswain prior to launching the craft. This information will be handed to the driver of the safety vehicle.

Duties of coxswains

7.
 - a. Overall responsibility for the craft, crew and passengers while the craft is afloat.
 - b. Check that life jackets are serviceable and worn by all crew and passengers.
 - c. Check that all safety equipment shown in para 11 is serviceable.
 - d. Brief all craft users on boating safety instructions.
 - e. Nominate a bowman (preferably a member who has some craft handling experience) and brief him on his duties.
 - f. Check craft for seaworthiness and conduct a trial run.
 - g. Nominate one member of the party as 2nd crewman when towing water skiers.
 - h. Ensure NON-SWIMMERS are made the responsibility of a swimmer in the craft.

- i. Keep the craft clear of swimmers and obstacles.

Responsibilities of passengers

8.
 - a. Obey the coxswain's instructions.
 - b. Wear sandshoes or similar footwear.
 - c. Wear a lifejacket
 - d. Do not attempt to assist or interfere with the crew unless so instructed by the coxswain.
 - e. If a non swimmer notify the coxswain before entering the craft.
 - f. Ensure the coxswain has taken number, rank, name and unit before entering the craft.

9. Duties of the Bowman

- a. Assist the coxswain as directed.
- b. Warn the coxswain of obstacles in the path of the craft.
- c. Secure the craft to the shore as directed by the coxswain.

Duties of 2nd crewman

10.
 - a. Assist the coxswain as directed.
 - b. Position himself in the stern of the craft and observe at all times any water skiers being towed.
 - c. Keep the coxswain informed of the state of the water skiers being towed.

11. Safety personnel and equipment

- a. The following safety equipment will be secured in the craft:
 - (1). Bailer
 - (2). Anchor and at least 40 ft of line
 - (3). 2 oars, 2 rowlocks.
 - (4). Sufficient life-Jackets for passengers and crew, (these to be worn when craft is afloat).
- b. The following equipment will be carried in the safety vehicle located on the beach:
 - (1). Stretcher
 - (2). Medical kit
 - (3). Resusitator

Note: A driver/observer and medical orderly (when available) should remain with the safety vehicle.

- c. The safety craft will be crewed by a coxswain, bowman and 2nd crewman. No passengers are permitted in the safety craft except as the result of an emergency ie rescue etc.

- d. The safety craft must be the fastest craft available.

Boating Boundaries

2. Boating Boundaries are to be decided upon by HQ 1 ALSG after discussion with President of the 1 ALSG Boating Club.

Weather Conditions

13. No craft is to be launched if weather conditions are considered not favourable for boating. The President of the 1 ALSG Boating Club in consultation with the coxswains of the craft shall decide whether conditions are favourable or not.

Action on Casualties

14.
 - a. Any casualty is to be taken direct to 8 Fd Amb by the Safety vehicle.
 - b. Driver of the safety Vehicle is to notify HQ 1 ALSG the details of any casualty immediately after reporting to 8 Fd Amb

Servicing of Craft Outboard Motors and Equipment

1. It is the responsibility of the President of the 1 ALSG Boating Club to ensure that all craft, outboard motors and equipment on charge to the club are serviced and maintained in good condition.

Distribution

List B and C less serial 56.


AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote
R875-1-8

HQ 1 ALSG
VUNG TAU
15 May 67

ITINERARY FOR THE VISIT BY
COL W. A. BUNTING
DIRECTOR OF QUARTERING, AHQ
17 - 18 May 67

Serial	Timings	Event	Remarks
<u>17 May 67</u>			
1.	0930	Arrive VUNG TAU Airfield	Met by Maj GRAY
2.	1000 - 1100	Briefing at HQ 1 ALSG	By Comd 1 ALSG
3.	1100 - 1215	Visit 17 Const Sqn and const sites	Met by Maj LENNON at HQ 1 ALSG
4.	1215 - 1315	Lunch	1 ALSG Offrs Mess
5.	1320 - 1420	Discussion with DAA&QMG	
6.	1430 - 1530	Visit R & C Centre and R & C Centre sites	Accompanied by Maj GRAY Met by Capt FREEMAN at No 3 Villa
7.	1545 - 1615	Visit 55 AESS	Met by Capt ABRAHAMFFY
8.	1620 - 1700	Visit 5 Coy RAASC	Met by Maj McVILLY
<u>18 May 67</u>			
9.	0730	Depart for VUNG TAU Airfield	
10.	0800	Depart on Wallaby 1 for 1 ATF	


(W S Wust)
Capt
GS02

Distribution:

List A less Serial 54
List D
Spare (6)

TRADE TESTING AND SUPERVISING OFFICERS

1. 1 ALSG Routine Order 61/67 is assended as follows:
 - a. Page 1 of Annex A: Amend detail oppossite ECN 302 by: Deleting 28090 Sgt N.E. ATKINSON 101 Fd Wksp and all detail.
 - b. Page 2 of Annex A: Amend ECNs 438 and 457 to road 938 and 957 respectively.
 - c. Page 2 Annex A : Add the following detail:

ECN	TRADE	TESTING OFFICER		SUPERVISING OFFICER	
		NAME	UNIT	NAME	UNIT
174	Barber	1420 WO1 E.E. PERRY	2 Fd Amb	37541 Capt B.M. ILLINGWORTH	2 Fd Amb
243	Clerk Tech - (Engr)	13923 Capt S.E. ABRAHAFFY	55 AESS	13070 Capt J.E. TAYLOR	17 Const Sqn
833	Storeman Tech (Engr)	13923 Capt S.E. ABRAHAFFY	55 AESS	13070 Capt J.E. TAYLOR	17 Const Sqn
281	Dental Surgery Assistant	240115 Maj R.W.R. BEYNON	33 Dental Unit	235042 Maj B.C. GRAY	HQ 1 ALSG
282	Dental Technician	240115 Maj R.W.R. BEYNON	33 Dental Unit	235042 Maj B.C. GRAY	HQ 1 ALSG
849	Surveyor (Engr)	17066 Capt T.H. SENDEN	17 Const Sqn	330103 Maj D.M.M.FRANCIS	17 Const Sqn
291	Draughtsman (Arch)	17066 Capt T.H. SENDEN	17 Const Sqn	335103 Maj D.M.M.FRANCIS	17 Const Sqn
954	Warehouse Equipment Operator	19220 Sgt L.R. BANCKS	17 Const Sqn	335103 Maj D.M.M.FRANCIS	17 Const Sqn
671	Plant Operator	19220 Sgt L.R. BANCKS	17 Const Sqn	335103 Maj D.M.M.FRANCIS	17 Const Sqn

56

96

AUSTRALIAN MILITARY FORCES - VIETNAM

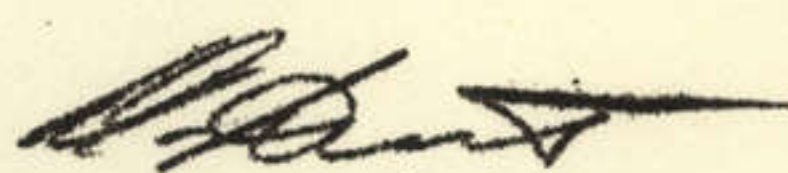
In reply quote
R875-1-8

HQ 1 ALSG
VUNG TAU

13 May 67

ITINERARY FOR THE VISIT BY
COL W. A. BUNTING
DIRECTOR OF QUARTERING, AHQ
16 - 18 MAY 67

Serial	Timings	Event	Remarks
Tue 16 May 67			
1.	0930	Arrive Vung Tau Airfield	Met by Maj GRAY
2.	1000 - 1100	Briefing at HQ 1 ALSG	By Comd 1 ALSG
3.	1100 - 1200	Discussions with DDA&QMG	
4.	1200 - 1330	Lunch	1 ALSG Offrs Mess
5.	1330 - 1700	Visit 17 Const Sqn and inspect const sites	Met by Maj LENNON at Offrs Mess
Wed 17 May 67			
6.	0800 - 0900	Visit 2 Comp Ord Dep	Met by Maj RALPH
7.	0905 - 1015	Visit 55 AESS	Met by Capt ABRAHAMFFY
8.	1020 - 1100	Visit 5 Coy RAASC	Met by Maj McVILLY
9.	1105 - 1200	Discussions with DAQMG (Ops)	
10.	1200 - 1315	Lunch	1 ALSG Offrs Mess
11.	1330 - 1500	Visit R & C Centre	Met by Capt FREEMAN at No 3 Villa
12.	1515 - 1640	Discussions with DAA&QMG	
13.	1640 - 1700	Discussion with Comd 1 ALSG	
Thu 18 May 67			
14.	0730	Depart for Vung Tau Airfield	
15.	0800	Depart on Wallaby 1 for 1 ATF	


(W S Wust)
Capt
GS02

Distribution:

List A less Serial 54
List D
Spare (6)

AUSTRALIAN MILITARY FORCES - VIETNAM

HQ 1 ALSG

VUNG TAU

Quote in reply

R220/1/1

12 May 67

Distribution

List A, less serial 54

List D, less serials 9,14,38,57-59

MINUTES OF COMD 1ALSG CONFERENCE
3 MAY 67

Serial	Subject/Decision	Responsibility
1.	<u>COMD</u>	
a.	Check on serviceability of tentage/storehouses	COs/OCs
b.	Check on drainage problem.	Engrs
c.	New work hours to commence 8 May 67, physical/mental health to be watched.	COs/OCs
d.	Visitors:- Organise staff for economy of time wastage.	COs/OCs
e.	Females to be entertained in official messes only with the permission of CO/OCs	COs/OCs
2.	<u>G SO 3</u>	
a.	Returns for periodicals	COs/OCs
b.	Area defence plan to be used shortly	
c.	East Gate to be closed 1900 hrs - 0700 hrs and Sundays after 15 May. Keys at 17 Const Sqn and Duty Offr 1ALSG	
d.	Review list of trade testing offr	COs/OCs
e.	Visitors:- 16/17 May Col Bunting D Qtg 17/19 Lt Col Seaton PM 17/19 Maj Gower GS02 DMO & P	
3.	<u>DAA and QMG</u>	
a.	Reinforcements - Aust cannot fill chalks due to delays of personnel Depots, but this should improve.	
b.	ASCO/PX - Club pricings - request whether messes stay on current situation or change to club pricings	
c.	Lt Plumb is now Catering Advisor only - will be visiting unit kitchens	
d.	Laundry - Request comments on laundry service	
e.	Postal - Working hours - Post Office to remain open on SATURD ^{ay} afternoons and close on Sunday - Normal mail delivery Sunday	
f.	<u>Religion</u> RC Masses 4 May 0700 hrs 1210 hrs	
g.	Area cleanliness - to be improved	

Serial	Subject/Decision	Responsibility
4.	<u>Q Ops</u>	
	a. Introduction - Maj Mawson b. Maintenance statistics c. 1 section of dump trucks detached to 1 ATF d. Movements - Embarkation of 5 RAR on HMAS Sydney went smoothly. e. Jeparit - 13 May HMAS Sydney due back 30 May f. Bus - timetable to be issued Saturday g. Bookings for Wallaby - Adm Inst 6/66 h. Defence stores - submit indents direct on 55 AECS i. 30 Terminal Sqn now under comd 5 Coy j. Vehicle service states submitted direct AFV copy ALSG by 6 May. k. Messages to be passed on ASP	
5.	<u>COMD</u>	
	a. Tighter control of unit transport b. Honours and Awards - Consider recommendations of personnel for awards.	COs/OCs COs/OCs
6.	<u>PM</u>	
	a. Speed in area improved b. New troops to be informed that National Police are a law enforcement agency and to be respected as such	COs/OCs
7.	<u>Engrs</u>	
	a. Statistics of squadron activities b. Water consumption down to 25,000 gals a day c. Progress of stores shed 2 Comp Ord slow to be checked d. Contract let for production of shutters e. Water damage to gift store - stocks to be raised on pallets	17 Const ASCO
8.	<u>55 AECS</u>	
	a. Statistics of activities b. 400 bags of hard cement- units to bid for ASP c. Some hinges have arrived in Saigon d. Personnel Shortages - 2 Fridge Mechanics 1 Accounting Machine Op 1 Storeman	COs/OCs

Serial	Subject/Decision	Responsibility
9.	<u>LSM</u> a. Statistics of cargo b. Security of Pier and LSM tightened due to sabateur threat	
10.	<u>5 Coy RAASC</u> a. Electricity for fridges in 25 Sup Pl b. Request for new telephone directory c. New packet system commenced to ATF d. Statistics of Coy activity	G SO 2
11.	<u>110 Sigs Sqn</u> a. 110 Sig Sqn now operating b. Generator situation critical c. Statistics of Sqn activity	
12.	<u>8 Fd Amb</u> a. Hospital Statistics b. Tighten up on area hygiene (c) Investigate aerial spraying of LSG area (c) d. Complete range of spares for T1FA at 2 Comp Ord e. Hygiene inspection - Inspector now M/I and will commence shortly	CO 8 FD Amb
13.	<u>2 Comp Ord</u> a. Task force ordered and refused to accept 3 truck loads of ammo b. Auditions for concert parties from local talent c. Control office tentage unserviceable d. Surf boards from amenities - submit bids to amenities Offrs e. All personnel to report to the control office or Depot HQ	2 Comp Ord
14.	<u>Wksps</u> a. Workshop backlog decreasing b. 100 hrs backlog on generators c. Vehs not to be washed in salt water	
15.	<u>Dental</u> a. Appointment of Unit dental liaison Offr b. OR changeover completed	COs/OCs

Serial	Subject/Decision	Responsibility
16.	<u>ASCO</u> a. Sufficient stocks of beer/soft drinks with 21 days reserve on arrival of Jeparat b. Wooden crates for security available from US Sources c. New ASCO pricing to commence 11 May 67	
17.	R & C a. R&C statistics b. All vehs received, some staff deficiencies still exist c. No 1 Villa - no work done as yet by owner.	

K.E. Hawthorne Capt
 (B.C. GRAY)
 Maj
per DAA and QMG

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AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote
R495-1-2

HQ 1 ALSG
VUNG TAU

17 May 67

AMENDMENTS TO HQ 1 ALSG DISTRIBUTION LISTS

Reference: 1 ALSG R495-1-2 of 2 May 67.

The refernce is amended by:-

1. Changing heading to read "(CORRECT AS AT 17 MAY 67)";
2. Amending column (b) as follows:-
 - a. Serial 28 delete "Det 176 AD Coy" and insert "Det 176 Coy RAASC (Air Dispatch)";
 - b. Serial 35 delete "101 Fd Wksp" and insert "102 Fd Wksp";
 - c. Serial 43 delete "1 ACAU" and insert "Det 1 ACAU".



(W S Wust)
Capt
GS02

Distribution:

Lists A, C and D
plus 1 copy each for serials 49 and 50.

RESTRICTED

MESSAGE FORM

PRECEDENCE - ACTION
ROUTINE

PRECEDENCE - INFO
DEFERRED

DATE - TIME - GROUP
160530Z

MAY 67

FROM 1 ALSG

TO LIST 'B'

RESTRICTED

INFO 1 ATF

AQ7572

BASUPFLT VUNG TAU

WARNING ORDER . LEAVE VUNG TAU . DURING PERIOD 18/19 MAY 67
INCLUSIVE , LOCAL LEAVE RESTRICTIONS ARE TO APPLY FOR THE
TOWN OF VUNG TAU . DETAILS WILL FOLLOW

1 OF 1.

YES

HAWTHORNE

AQ

EMU 5

K. E. Hawthorne
.....Capt

band diary (4)

100

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote
R220 - 1 - 4

HQ 1 ALSG
VUNG TAU

12 May 67

LIAISON VISITS TO 1 ATF

1. Staff Officers rostered for the bi-weekly liaison visit to 1 ATF are shown below.
2. Travel arrangements to 1 ATF will be advised separately. Return travel under current arrangements is to continue.
3. Liaison officers are to attend the 1 ATF briefing on Tuesdays and Fridays.
4. Officers nominated are to contact the GS02 between 1600 hrs and 1700 hrs on the day prior to their visit to confirm travel arrangements. They are to contact the Commander and all staff officers prior to their departure to be briefed on any points to be raised and, on return, are to brief staff officers concerned on any matters raised by 1 ATF.
5. In the event of an officer not being able to attend, he is to be responsible for arranging his own relief. If a staff officer, other than the one nominated, wishes to visit 1 ATF, he is to inform the GS02 on the day prior to the visit.
6. Shorts are not be worn to 1 ATF.

ROSTER

26 May 67 Capt ROBINSON	9 Jun 67 Capt HURST
30 May 67 Capt HAWTHORNE	13 Jun 67 Capt BRAY
2 Jun 67 Lt WILSON	16 Jun 67 Capt ROBINSON
6 Jun 67 Lt PLUMB	20 Jun 67 Capt GARNER

W.S. Wust

(W.S. WUST)
Capt
GS02

Distribution:

List D

1 ATF

Comd Bdry

191

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote:

R284 - 1 - 2

Distribution

List B

HQ 1 AL SG
VUNG TAU

23 May 67

EDUCATION COURSES - SGCE AND AACE 1

1. A Services General Certificate of Education examination will be conducted during November 1967 and during April and November in subsequent years. The SGCE has been accepted by the Victorian University and Schools Examination Board as equivalent to the Victorian Leaving Certificate, and accepted by the Army:

- a. For appointment for first commission.
- b. For promotion from 2Lt to Lt (English and three other subjects).
- c. For credit at certain subjects at Army schools.
- d. For entry on civil schooling courses.

2. The course is part time tutorial/correspondence and study guides and tutorials will be organised by the Edn Sec 1 ALSG. Subjects offered in this theatre include English, Maths 1, Maths 2, Economics, Geography and Modern History. It is expected that tutorials will be held at 1 ATF and 1 ALSG and assignments will be forwarded to Edn Centre 1 ALSG. Nominations for the November examinations close 3 June 1967.

3. Members who have one or two subjects to complete their AACE 1 may participate in a similar scheme. Study guides will be issued and text books provided where possible. If necessary tutorials will be held at 1 ATF and 1 ALSG. AACE Examinations will be held in August and November 1967. Members who wish to complete full certificate should enrol in full time courses.

4. Edn Sec 1 ALSG invites early enquiries regarding the above courses.

K. S. Chambers *Gen*
(L.C. CHAMBERS)
Lt Col
Comd

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The information given in this document is not to be communicated, either directly or indirectly, to the Press or to any person not authorised to receive it

ROUTINE ORDERS PART 1

by

Lieutenant Colonel L.C. CHAMBERS

Commanding

1st Australian Logistic Support Group

SOUTH VIETNAM

20 May 67

Serial : 10

Nos : 83 - 92

RO No

Title

- 83. OUT OF BOUNDS AREA
 - 84. LOCAL DELIVERY OF SIGNAL MESSAGES
 - 85. PROMOTION REQUIREMENTS DURING SERVICE IN VIETNAM
 - 86. USE OF TELEPHONES - EMU EXTENSION
 - 87. VEHICLE FORMATION SIGNS
 - 88. FRESHWATER CARRIED DESEASES
 - 89. ADULTERATED ALCOHOLIC DRINKS
 - 90. REPORTING OF PERSONNEL ON R AND C LEAVE
 - 91. OFFICERS MESS - TREASURER
 - 92. USE OF 2½ TON VEHICLES IN VUNG TAU AREA
 - 93. MALARIAL PRECAUTIONS
-

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G BRANCH

83. OUT OF BOUNDS AREA

1. The area bounded by grid references YS 3234494, YS 328502 YS 340508 and YS 367503 is an ARVN training area and is out of bounds to all personnel.

84. LOCAL DELIVERY OF SIGNAL MESSAGES

1. Until the introduction of an SDS service, all messages for units in the 1 ALSG area and the Vung Tau area are to be deposited in the respective unit box in the HQ 1 ALSG Registry.
2. Messages for delivery in these areas will not be accepted in the Signal Centre.

85. PROMOTION REQUIREMENTS DURING SERVICE IN VIETNAM

1. AFV R79 - 2 - 3 of 6 Feb 67 lays down the requirements for qualifications for promotion whilst serving in Vietnam. The following is a reprint of para 3 of the AFV writing:

" 3 Soldiers

- a. Soldiers will not be required to sit for promotion examinations whilst serving in these areas.
 - b. Credits for promotion examination subjects (para 1. Section 5, Chapter 1, Part 3 of Promotion Manual) will remain valid until such time as the soldier having credits are able to attempt the outstanding subjects provided they are attempted within 12 months of completion of tour of duty. The 12 months will deem to commence on 1st January of the year following return of the soldier.
 - c. The conditions set out at paras 392 to 396 of MBI 171 - 1 will apply to provisional promotion. "
2. This information is to be made known to all soldiers. Officers are to acquaint themselves with the contents of the AFV writing referred to.

86. USE OF TELEPHONES - EMU EXTENSION

- 1 All user are to "ring off" at the completion of telephone calls, regardless whether they were the originator or recipient of the call. Non-compliance will lead to delays in disconnecting lines and a consequently slower service.
2. All telephones are to be provided with "RING OFF" stickers.

2/ VEHICLE

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87. VEHICLE FORMATION SIGNS

1. The red kangaroo is the only authorised formation sign for AFV.
2. Small versions of the kangaroo, to fit formation sign plates and a forward facing kangaroo for the left hand side of vehicles are to be produced. Units will be informed when stocks are available in 2 Comp Ord.
3. AFV R2300 - 1 - 10 of 9 Jan 67 lays down where signs are to be placed on vehicles.



(W.S. WUST)
Capt
GSO 2

AQ BRANCH

88. FRESHWATER CARRIED DISEASES

1. Freshwater streams, ponds and dams in South Vietnam contain many disease producing germs including those of dysentery, typhoid leptospirosis and others.
2. While it is appreciated that operational circumstances may require such water obstacles to be forded, commanders should appreciate the health hazard involved.
3. Members are advised of the risks involved in swimming in fresh water streams in South Vietnam.

89. ADULTERATED ALCOHOLIC DRINKS

1. Adulterated Bourbon whiskey, especially Seagrams Seven Crown, is being offered for sale in Vietnam. The most frequent cases of this nature have occurred in Saigon.
2. The chemical agent used in the adulteration is either methylated spirits or methanol, consumption of which can cause permanent blindness or death. To date 5 cases of poisoning, resulting in 3 deaths have occurred.
3. In view of the hazards involved, all members are advised not to buy any spirituous liquor off the streets.

90. REPORTING OF PERSONNEL ON R AND C LEAVE

1. Instances are frequently occurring where personnel proceeding on R and C are reporting direct to the R and C Centre instead of the 1 ALSG Transit Centre, thereby causing inconvenience to both units and unnecessary commitments on transport.
2. All R and C personnel are to report to the 1 ALSG Transit Centre at 0900 hrs on the first day nominated in their R and C period. Members are not to report direct to the R and C Centre from units. Transport from and to the R and C Centre is to be provided by the R and C Centre. No administration is required from the Transit Centre staff.

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91. OFFICERS MESS - TREASURER

1. 596917 Capt J.A. ROBINSON is appointed Treasurer 1 ALSG Officer's Mess with effect from 22 May 67 vice 235215 Capt C. ERMERT.

92. USE OF 2½ TON VEHICLES IN VUNG TAU AREA

1. With effect from the date of promulgation of this order 2½ tcn vehicles are not to enter the town of Vung Tau except on essential duty.


2. If used as leave transport, 2½ ton vehicles will use the following route:

Out. West Gate along NGUYEN TRI PHUONG St, South along LE LOI St and North into PHAN TAN GIAN St (Pacific Hotel).

In. North along PHAN TAN GIAN St, East along TRAN HUNG DAO St, North along GIA LONG St (Cathedral) and TRUONG CONG DINH St and East along NGUYEN TRI PHUONG St to West Gate.

93. MALARIAL PRECAUTIONS

1. By 1900 hrs daily all members of 1 ALSG will be clothed in long sleeved shirts (sleeves unrolled and buttoned at the wrist) and long trousers tucked into boot tops. Shorts are not to be worn after 1900 hrs daily.
2. Members proceeding on night leave are to wear long sleeved shirts. Sleeves are to be unrolled and buttoned at the wrist by 1900 hrs.
3. Bathing or showering is not permitted between 1900 hrs and 0500 hrs the following morning, except in mosquito proofed shower blocks.
4. Paludrine is to be issued to all OR personnel at a recognised parade. This issue is to be recorded in the Roll Book - a members name is to be marked off when personally issued with his tablet. Dosage of paludrine is 2 tablets per day, one in the morning and one in the afternoon. Officers are responsible for taking their own paludrine and recording the fact in the Roll Book which is located in their Officer's Mess.
5. Mosquito nets are to be used by all personnel when sleeping after 1900 hrs, and they are to be erected so that the body does not come into contact with the net.
6. Anti mosquito lotion is to be applied to exposed surfaces of the body when required.
7. 1 ALSG R0275/66 as amended by R0 41/67 is cancelled.
8. This order is to be republished in all Unit Routine Orders.


(B.O. GRAY)
Maj
DAA and QMG

RESTRICTED

Comd DiARY 4.

PRECEDENCE ACTION
ROUTINE

DATE/TIME GP
190040Z

103

FROM 1ALSG

SECURITY CLAS

TO LIST A LHM SERIALS 54
DUTY OFFER HQ 1ALSG

CONF

ORIGINATOR'S NO

G 1324

BUDDHAS BIRTHDAY 23 MAY 67 ○ MILITARY OPERATIONS ARE
CURTAILED DURING THE PERIOD 230001 H TO 232400 H ○
NORMAL DEFENCE PRECAUTIONS ARE TO BE IMPLEMENTED
IN 1ALSG

[Signature]

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote
R357 - 5 - 2

HQ 1 ALSG
VUNG TAU

17 May 67

Distribution:

List A less serials 30,36,37,47,48,54.

CONVERSION RATE MPC TO PIASTRES
UNIT FUNDS AND MESSES - AFV

1. The Financial Adviser AFV has advised that unit regimental funds, unit canteens and messes of units of AFV are entitled to the special currency Fund rate of exchange when converting dollars MPC to piastres.

The current rate is one dollar MPC equals one hundred and eighteen piastres.

2. Conversion must be made only at AFV cash offices and is effective immediately. Transactions are to be on a one way basis only.

K. E. Hawthorne Capt
(B.C. GRAY)
for Maj
DAA and QMG

AUSTRALIAN MILITARY FORCES - VIETNAM

105-

In reply quote

R487 - 11 - 4

HQ 1 ALSG
VUNG TAU

18 May 67

Distribution:

List B plus serials 53, 54, 55 and 56

LEAVE - VUNG TAU : UNITS OF 1 ALSG

1. During the period 1700 hrs 18 May - 0600 hrs 19 May. leave to Vung Tau is to be restricted to 10 per cent of unit "on the ground" strength.

2. During the period 1700 hrs 19 May - 0600 hrs 20 May the town of Vung Tau is out of bounds to all ranks.

R.S. Hawthorne

(B.C. GRAY)

for Maj
DAA and QMG

90

AUSTRALIAN MILITARY FORCE - VIETNAM

In reply quote
R292-1-1

HQ 1 ALSG
VUNG TAU

16 May 67

Dirtr list A

CARRIAGE OF VIETNAMESE EMPLOYEES IN AMF VEHICLES

1. The maximum number of Vietnamese employees to be carried in AMF vehicles are:

<u>Truck Cargo 2¹/₂ ton GS</u>	
Seated at rear	22
Standing (only if roof supports available to hold on to)	6
Seated in cabin (only if no guard with the vehicle)	2
<u>TOTAL</u>	<u>30</u>

<u>Truck Utility 3³/₄ ton GS Cargo</u>	
Seated in rear	10
Seated in front	2
Seated on floor in rear	1
<u>TOTAL</u>	<u>13</u>

<u>Truck Utility 1¹/₂ Ton</u>	
Seated in rear	6
Seated in front	2
Seated on floor in rear	1
<u>TOTAL</u>	<u>9</u>

3. It is emphasized that these are the maximum figures. Obviously it is not desirable from the point of view of safety or comfort to have people either standing in the rear of a vehicle or seated on the floor and this should be avoided where possible. Similarly it is undesirable to have two passengers in the front seat of a vehicle.

BC Gray May
(L.C. CHAMBERS)

for Lt Col
Comd

Comd Diary

AUSTRALIAN MILITARY FORCES - VIETNAM

HQ 1 ALSG
VUNG TAU

Quote in reply
R220/1/1

22 May 67

Distribution

List A, less serial 54

List D, less serials 9,14,38,57-59

MINUTES OF COMD 1ALSG CONFERENCE

17 MAY 67

Serial	Subject/Decision	Responsibility
1.	<u>COMD</u> a. Standard of road courtesy and driving to improve in Vung Tau area. Units to provide 1 vehicle and 2 personnel on a roster basis for 1 month for road patrols. b. Vehicle types to change in 3 phases up to Jan 68. c. All establishment amendments are at present with AFV. d. Grass seeding must commence this week. e. Trees to be purchased ASP - requested from Australia - arrive late May early June. f. Allocation of Super Phosphate. g. Sufficient steel available to complete 4 huts at 2 Comp Ord. h. Electricity for fridges 25 Sup Pl - 2 fridges US at present. i. T1FA arrived and working at 1 ATF. j. Restricted leave on 18/19 May - closed camp 1700 hrs 19 May - 0600 hrs 20 May 67.	COs/OCs COs/OCs 55 AESS SC 'Q'
2.	<u>G SO 3</u> a. 18/19 May - extra alertness required by picquets. b. Standing picquet on East Gate, composition 3 OR c. Check files and instructions not held and notify HQ 1 ALSG d. New telephone directory to be issued. e. Returns of Forklift operators and projectionists to be submitted.	All units 17 Const All units
3.	<u>DAA & QMG</u> a. Power situation critical. b. Paydays on Thursdays in future. c. Rat bait to be laid.	

Serial	Subject/Decision	Responsibility
4.	<u>Ops</u> a. Tonnages to TF - 963 tons. b. Wallaby schedules back to old timings. c. Jeparit sailed 16 May. d. Bus will be off road for three days- replaced by TCV. e. Submit report through 5 Coy on unloading of Jeparit by PM Friday 19 May 67. f. Chinook pad to be sealed.	17 Const
5.	<u>17 Const Sqn</u> a. Gravel 366 yds b. Water average 27000 gals per day.	
6.	<u>Sigs</u> a. Technical problems with eqpts - should improve in about 1 month. b. Local msgs to be placed by units into distribution boxes at HQ 1 ALSG registry. c. Ensure callers ring off at the end of a telephone conversation - small sticker on each phone- RING OFF	
7.	<u>55 AESS</u> a. Voltage regulators have been modified in Aust - 3 not delivered - 2 have arrived . b. Six new generators received. c. 35 miles of cable - wrong size - corrective actions being taken. d. Refrigeration - Prevenative maint instr to be raised. e. 137 tons of C G1 from Jeparit.	
8.	<u>LSM</u> a. Fully operational.	
9.	<u>5 Coy</u> a. Unit activity statistics. b. 25 personnel deficient. c. Availability Statistics. d. Request test fire range for weapons- 102 Wksp range to be used.	
10.	<u>8 Fd Amb</u> a. 52 patients - Medevac plane on Mon 22 May 67.	

Serial	Subject/Decision	Responsibility
11.	<u>Wksp</u> a. Unit activity details.	
12.	<u>Ord</u> a. Control Office located in new building on Mon 22 May 67. b. 3-4 weeks to bring Jeparit cargo on charge.	
13.	<u>Provost</u> a. All vehicle documents will be checked by patrols b. Detention barracks staff up to strength. c. Thefts from unit lines to be reported to SIB as soon as possible.	
14.	<u>ASCO</u> a. Statistics on losses from Jeparit. b. Some items did not arrive from Aust c. Canteen closed on 24 May 67.	
15.	<u>R & C</u> a. 8 personnel, 5 AESS-3TF b. Maintenance work commenced Villa 1 & 4	



(W.S. WUST)

Capt

G SO 3

23 MAY 67

HQ 1 ALSG Administrative Instruction 4/67

COMPILATION AND USE OF TRANSPORTATION CONTROL
AND MOVEMENT DOCUMENT (TCMD)

1. Introduction

It is intended to use the form TCMD in a pilot scheme with 2 Comp Ord Dep. The scheme to start 1 June 67.

This form takes the place of the following Transportation documents :-

- a. AAF T58 'Application for Space'.
- b. AAF T 61 'Statement of Cargo Shipped'.
- c. AFG 964 'Bill of Lading'.

and in some cases

- d. AAB 67 'Shipping Delivery Note'.

2. Aim

To reduce time consuming repetative paper work produced by the present system and also facilitate the introduction of cargo into the American Transportation System.

3. Description

The form is in seven sheets; the first sheet is for use with a spirit duplicating machine, and the last is made from a heavy card. The intermediate pages have carbon paper attached. All pages are divided into blocks which are individually numbered.

4. Use

It is necessary, in order to obtain clear copies, that the document be type written. Only one consignment should be entered per form. The last, heavy card copy should be used to protect the documents until all copies have been distributed. The use and compilation of the form can be divided into twelve phases.

a. Phase one. (See Annex A)

The document is initially raised by the consignor entering in block:-

- (1) No.3. The title of the consigning depot or unit, together with the name, and appointment of a contact and his telephone number.
- (2) No.4. A general description of the goods, including any requirements for special handling.
- (3) No.6. The place of Embarkation.
- (4) No.7. The place of Delivery.
- (5) No.8. The method of movement requested in code. (See Appendix 1 to Annex A)
- (6) No.9. The type of container. (See Appendix 2 to Annex A)
- (7) No.11. The title of the unit to which the cargo is consigned.
- (8) No.12. The priority for movement.
- (9) No.13. The Julian date of delivery required. (See Appendix 3 to Annex A)
- (10) No.4. The name of the project for which the cargo is required, if appropriate.
- (11) No.21. The name, appointment and phone number of a contact at the consignee unit.
- (12) No.22. The total number of pieces in the consignment.
- (13) No.23. The total wieght of the consignment in lbs.
- (14) No.24. The total cube of the consignment in cubic feet.

The details of the consignment are then entered in the lower part of the form. If a piece in the consignment weighs more than 10,000 lbs. or has any dimension greater than six feet this detail must be shown in the remarks column in the lower part of the form. This part of the form should also be used for any amplification of the requirements for special handling.

The consignor then registers the TCMD and enters the registered number at the top of the form near the title.

The completed form is sent to the local Movement Control det retaining one of the inner copies.

b. Phase two. (See Annex B)

- (1) Movement Control receive and register the form, entering their number in block No.31.
- (2) With due regard to priorities and available transportation media, the cargo is allocated to a ship or aeroplane. This is shown by Movement Control entering in blocks No.18 and 19 the details of the vessel or plane, or by entering an authorized American Transportation Control Number in block No.10, if it is to be consigned through the American Transportation System.
- (3) If it is to move by Australian means the top copy is sent to the Terminal unit, one copy is retained by Movement Control and the balance returned to the consignor.
- (4) If it is to go by American means the balance of the copies are returned to the consignor after arrangements have been made with US Transportation Management Agency (TMA).
- (5) When the vessel or aeroplane is ready to load Movement Control will call forward the cargo as at present.

c. Phase three.

The Terminal Unit receive the top copy of the TCMD, plan the aircraft's or vessel's load and, because this is the 'spirit machine' copy, run off as many extra copies as may be necessary.

d. Phase four. (See Annex C)

On receiving from Movement Control the call forward, the consignors are to enter in blocks:-

- (1) No.25a. The general delivery area.
- (2) No.25c. The particular delivery point for the driver.
- (3) No.25d. The Julian date of shipment to the port or airport.
- (4) No.25e. The unit title of the carrier.
- (5) No.25f. The truck number.

and use the forms as an AAB 67 to consign the cargo to the port, handing all the copies to the driver of the vehicle.

e. Phase five.(See Annex D)

The Terminal unit are to receipt all copies of the TCMD by entering:-

- (1) No.25k. With a signature.
- (2) No.25j. The condition of the cargo.
- (3) No.25b. The Julian date of receipt.

The Terminal Unit returns one copy to the consignor.

f. Phase six. (See Annex E)

Once the consignment has been loaded on board the vessel or aircraft the Terminal Unit enter in blocks:-

- (1) No.26a. The port of loading.
- (2) No.26c. The detailed loading point.

- (3) No.26d. The Julian date of shipment.
- (4) No.26e & f The details of the vessel or aeroplane.
- (5) No.26h. The stowage location.
- (6) In the top right hand corner of the form the Manifest page number.
- (7) No.16. The ETA of the vessel's arrival.

g. Phase seven. (See Annex F)

The representative of the Master or the Pilot receipts the cargo by completing blocks:-

- (1) No.26b. The Julian date of receipt.
- (2) No.26j. The condition of the cargo.
- (3) No.26k. With a signature.

h. Phase eight.

The Terminal Unit are then to distribute the document as follows:-

- (1) One copy to the Master as a Manifest.
- (2) One copy to Movement Control as advice of despatch.
- (3) One copy to Unit File.
- (4) Four copies to the Terminal Unit at the point of discharge, (one of these being the stiff card copy).

i. Phase nine.

The Terminal Unit at the point of discharge use one of these copies to plan the discharge.

j. Phase ten. (See Annex G)

After discharge of the vessel or aircraft, the Terminal Unit receipt the documents by completing the following blocks:-

- (1) No.27a. The port of discharge.
- (2) No.27b. The Julian date of receipt.
- (3) No.27c. The detailed discharge point.
- (4) No.27j. The condition of the cargo.
- (5) No.27k. With a signature.

One copy is then detached and handed to the Master of Pilot.

k. Phase eleven. (See Annex H)

On loading the delivery vehicle the Terminal Unit complete the following blocks:-

- (1) No.27d. The Julian date of shipment.
- (2) No.27e & f. The details of the vehicle.

Detaches one copy for Unit File and hands the other two to the driver.

l. Phase twelve. (See Annex I)

The consignee :-

- (1) Receipts the cargo by completing the following blocks:-

- (a) No.28. His name and appointment.
- (b) The Julian date of receipt and his signature.
- (c) The condition of the cargo received.

- (2) Keeps one copy of the TCMD and returns the other to the Terminal Unit.

This copy replaces the file copy mentioned in 'k' above, which is sent to the Local Movement Control det as advice of cargo received.

5. General

Whenever possible labels as shown in ANNEX J should be attached to each piece of cargo.

LC Chambers
cp (L C CHAMBERS)
Lt Col
Comd

Distribution:

det 11 MC Gp VUNG TAU (4)
AV 1355 VERNON STURDEE
5 Coy RAASC (4)
2 Comp Ord Dep (10)
det 11 MC Gp SAIGON (4)
HQ AFV
File
Comd Diary (4)
Spare

Annex A to ALSG Admin
TRANSPORTATION CONTROL AND MOVEMENT DOCUMENT

PAGE NO.

[illegible]

Appendix 1 to
ANNEX A of
HQ 1 ALSG Admin Instr 6/67
dated ~~APR~~ 67
23 MAY

CODE FOR METHOD OF MOVEMENT REQUESTED

Code.	Description.
A	Vehicle, truckload
B	Vehicle, less truckload
D	Driveaway, Truckaway, Towaway
F	International Service Aircraft
N	International Chartered Aircraft
O	Army Aircraft
Q	Civilian air freight
X	Roll on / roll off service
W	Coastal shipping
Y	Internal Service Aircraft
Z	International Service or Chartered Shipping
2	Inland Water Transport

Appendix 2 to
ANNEX A of
HQ 1 ALSG Admin Instr 6/67
dated ~~APR~~ 67
23 MAY

CODE FOR TYPE OF PACKAGING USED

Code	Description	Code	Description
BD	Bundle	PC	Piece
BE	Bale	PT	Pallet
BF	Board feet	RL	Reel
BF	Bag	RO	Roll
BL	Barrel	RT	Roll on/roll off trailer
BS	Basket	SA	Sack (paper)
BX	Box	SB	Skid box
CA	Seatainer commercial pattern	SD	Skid
CL	Coil	SH	Sheet
CF	Seatainer French pattern	SL	Spool
CO	Seatainer Aust pattern	SW	Suitcase
CR	Crate	TB	Tub
CS	Care	TK	Trunk
CT	Carton	TU	Tube
CY	Cylinder	TZ	Palletized
DB	Kitbag	VE	Vehicle
DR	Drum	XO	Conex American pattern
EC	Engine Container		
ED	Engine cradle or dolly		
HA	Hamper		
KD	Cord		
KE	Keg		
LS	Loose, not packaged		
MX	Mixed (more than one kind of container)		

TRANSPORTATION CONTROL AND MOVEMENT DOCUMENT

[illegible]

REPLACES EDITION OF 1 JUL 62, WHICH IS OBSOLETE.

Annex F to ALSG Admin Instr -/67
TRANSPORTATION CONTROL AND MOVEMENT DOCUMENT

PAGE NO. **3 of 12**

Doc Id 1.	Trlr—Cont 2.	Consignor 3. 2 Comp Ord Dep W O 1 Smith, EMU 54	Comm—Spec Hdlg 4. Ord Gp 3 & 6 One fragile	Air Dim 5.	POE 6. *40/67 VUNG TAU	POD 7. SAIGON
Mode 8. 2	Pack 9. Par	Trans Control No. 10.	Consignee 11. 145 Sig Sqn	Pri 12. 4	RDD 13. 7210	Proj 14. Camden
Carrier 18. AV 1355	Flight—Truck—Voy Doc—No. 19. Voy 10 ETD 20 Jul 67	Ref 20.	Remarks 21. S Sgt Jones, DEER 241	Pieces 22. 5	Weight 23. 500	Cube 24. 1040
Tranship Point (1) 25a. VTA Sub Port		Date Rec b. 7205	Bay Whse c. 3 Hard	Date Shpd d. 7205	Mode Carrier e. 1 Coy RAASC	Flight—Truck—Voy Doc—No. f. 113 -425
Tranship Point (2) 26a. VTA		Date Rec b. 7296	Bay Whse c. 1 Hard	Date Shpd d. 7206	Mode Carrier e. AV 1355	Flight—Truck—Voy Doc—No. f. Voy 10
Tranship Point (3) 27a.		Date Rec b.	Bay Whse c.	Date Shpd d.	Mode Carrier e.	Flight—Truck—Voy Doc—No. f.
Consignee 28.		Date Received—Offered (Sign) 29.		Condition 30.	Remarks 31. MC 504/67	

DOC ID	TRAILER-CONTAINER	CONSIGNOR COMM ABBR OTHER	COMMODITY SPEC HDLG	STOW LOC		POD	MODE	TYPE PACK	TRANSPORTATION CONTROL NUMBER	CONSIGNEE	PRI	REMARKS AND-OR					MANUFACTURER'S SER. NO.		
				AIR DIM	POE							RDD	PROJ	SHPD	ETA	TAC	PIECES	WEIGHT	CUBE
			Nil					Ctn	601241/5/1/2373/2359	2 Comp Ord	4	Clothing					1	50	118
			"					Cs	601241/5/2-4/2373/2359	"	4	"					3	490	920
			Fragile					"	601241/5/5/2373/2359	"	4	Electronic Spares					1	10	2

TRANSPORTATION CONTROL AND MOVEMENT DOCUMENT

Doc Id		Trlr—Cont		Consignor 2 Comp Ord Dep W O 1 Smith, EMU 54		Comm—Spec Hdlg Ord Gp 3 & 6 One fragile		Air Dim		POE *40/67 VUNG TAU		POD SAIGON									
Mode 8. 2		Pack 9. Star		Trans Control No. 10.		Consignee 11. 145 Sig Sqn		Pri 12. 4		RDD 13. 7210		Proj 14. Camden		Date Shpd 15. 7206		ETA 16. 7207		Tr Acct 17.			
Carrier 18. AV 1355		Flight—Truck—Voy Doc—No. 19. Voy 10 ETD 20 Jul 67		Ref 20.		Remarks 21. S Sgt Jones, DEER 241				Pieces 22. 5		Weight 23. 500		Cube 24. 1040							
Tranship Point (1) 25a. VTA Sub Port		Date Rec b. 7205		Bay Whse c. 3 Hard		Date Shpd d. 7205		Mode Carrier e. 1 Coy RAASC		Flight—Truck—Voy Doc—No. f. 113 -425		Ref. g.		Stow Loc h.		Split i.		Condition j. Good		Signature—Remarks k.	
Tranship Point (2) 26a. VTA		Date Rec b. 7206		Bay Whse c. 1 Hard		Date Shpd d. 7206		Mode Carrier e. AV 1355		Flight—Truck—Voy Doc—No. f. Voy 10		Ref. g.		Stow Loc h. aft		Split i.		Condition j. Good		Signature—Remarks k.	
Tranship Point (3) 27a. SGN (Newport)		Date Rec b. 7207		Bay Whse c. No 2		Date Shpd d.		Mode Carrier e.		Flight—Truck—Voy Doc—No. f.		Ref. g.		Stow Loc h.		Split i.		Condition j. see below		Signature—Remarks k.	
Consignee 28.		Date Received—Offered (Sign) 29.		Condition 30.		Remarks 31.															
DOC ID	TRAILER-CONTAINER	CONSIGNOR COMM ABBR OTHER	COMMODITY SPEC HDLG	AIR DIM	STOW LOC POE	POD	M O D E	TYPE PACK	TRANSPORTATION CONTROL NUMBER	CONSIGNEE	P R I	REMARKS AND/OR					MANUFACTURER'S SER. NO.				
			Nll					Gtn	601241/5/1/2373/2359	2 Comp Ord	4	RDD	PROJ	SHPD	ETA	TAC	PIECES	WEIGHT	CUBE		
			"					Cs	601241/5/2-4/2373/2359	"	4						1	50	118		
			Fragile					"	601241/5/5/2373/2359	"	4						3	490	920		
																	1	10	2		
Case No 4 slightly damaged, contents not exposed.																					

TRANSPORTATION CONTROL AND MOVEMENT DOCUMENT

Doc ID		Trlr—Cont		Consignor 2 Comp Ord Dep W O 1 Smith, IMU 54		Comm—Spec Hdlg Ord Gp 3 & 6; One fragile		Air Dim		POE *40/67 VUNG TAU		POD SAIGON														
1.		2.		3.		4.		5.		6.		7.														
Mode 8. 2		Pack 9. Star		Trans Control No. 10.		Consignee 11. 145 Sig Sqn		Pri 12. 4		RDD 13. 7210		Proj 14. Camden														
Carrier 18. AV 1355		Flight—Truck—Voy Doc—No. 19. Voy 10 ETD 20 Jul 67		Ref 20.		Remarks 21. S Sgt Jones, DEER 241		Date Shpd 15. 7206		ETA 16. 7207		Tr Acct 17.														
Pieces 22. 5		Weight 23. 500		Cube 24. 1040																						
Tranship Point (1) 25a. VTA Sub Port		Date Rec b. 7205		Bay Whse c. 3 Hard		Date Shpd d. 7205		Mode Carrier e. 1 Coy RAASC		Flight—Truck—Voy Doc—No. f. 113 -425		Ref. g.														
Tranship Point (2) 26a. VTA		Date Rec b. 7206		Bay Whse c. 1 Hard		Date Shpd d. 7206		Mode Carrier e. AV 1355		Flight—Truck—Voy Doc—No. f. Voy 10		Ref. g.														
Tranship Point (3) 27a. SGN (Newport)		Date Rec b. 7207		Bay Whse c. No 2		Date Shpd d. 7209		Mode Carrier e. 145 Sig Sqn		Flight—Truck—Voy Doc—No. f. 113 - 120		Ref. g.														
Consignee 28.		Date Received—Offered (Sign) 29.		Condition 30.		Remarks 31.		below MC 504/67																		
DOC ID		TRAILER-CONTAINER		CONSIGNOR COMM ABBR OTHER		COMMODITY SPEC HDLG		STOW LOC AIR DIM POE		POD		MODE		TYPE PACK		TRANSPORTATION CONTROL NUMBER		CONSIGNEE 2 Comp Ord		P R I		REMARKS AND-OR RDD PROJ SHPD ETA TAC		MANUFACTURER'S SER. NO. PIECES WEIGHT CUBE		
						Nil								Ctn		601241/5/1/2373/2359						Clothing		1 50 118		
						"								Cs		601241/5/2-4/2373/2359		"		4		"		3 490 920		
						Fragile								"		601241/5/5/2373/2359		"		4		Electronic Spares		1 10 2		

TRANSPORTATION CONTROL AND MOVEMENT DOCUMENT

DD FORM 1384, 1 APR 63

REPLACES EDITION OF 1 JUL 62, WHICH IS OBSOLETE.

ANNEX J to
 HQ 1 ALSG Admin Instr 6/67
 dated 23 May 67

CONSIGNMENT NO		RDD	PROJECT
FROM	TRANS PRIORITY		
POE			
POD			
TO			
PIECE NO	TOTAL PIECES	WEIGHT	CUBE

Comd Desing

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote
R875 - 1 - 8

HQ 1 ALSG
VUNG TAU

22 May 67

ITINERARY FOR THE VISIT BY
COL E.F. ARNOLD, DEPUTY CHIEF OF STAFF J4 MACV
24 MAY 67

Serial	Timings	Event	Remarks
1.	1500	Arrive 1 ALSG	By GS02 and DAQMG (Ops)
2.	1500-1530	Briefing at HQ 1 ALSG	
3.	1530-1615	Tour of 1 ALSG Area	
4.	1615	Depart 1 ALSG	

W.S. Wust

(W.S. WUST)
Capt
GS02

Distribution:

List A less Serial 54
List D

AUSTRALIAN MILITARY FORCES - VIETNAM


In reply quote
R875 - 1 - 8

HQ 1 ALSG
VUNG TAU

20 May 67

ITINERARY FOR THE VISIT BY
MR G. GILES, LIBERAL MHR FOR ANGUS, SA
MR J.C.MCLEAY, LIBERAL MHR FOR BOOTHBY, SA
accompanied by
COL E.M. GRIFF MC, C OF S HQ AFV
25 MAY 67

Serial	Timings	Event	Remarks
1.	1315	Arrive S.T. KILDA	Met by Comd 1 ALSG
2.	1320-1350	Briefing at HQ 1 ALSG	By Comd 1 ALSG
3.	1355-1430	Tour of 1 ALSG Area	
4.	1445-1510	Visit RAAF	
5.	1515	Depart by Wallaby 3	


(W.S. WUST)
Capt
GS02

Distribution:

List A less Serial 54
List D
RAAF VUNG TAU (3)
Spare (6)

Cond Brief

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote
R875 - 1 - 8

HQ 1 ALSG
VUNG TAU

27 May 67

ITINERARY FOR THE VISIT BY
MR H.C. MCPHERSON, SPECIAL COUNSEL TO THE PRESIDENT USA
MR W.J. JORDEN, SPECIAL ASSISTANT TO THE AIDE TO THE PRESIDENT USA
1 JUN 67

Serial	Timings	Event	Remarks
1.	0830	Arrive VUNG TAU airfield	Met by Comd 1 ALSG
2.	0845-0945	Briefing at HQ 1 ALSG	By Comd 1 ALSG
3.	0945-1015	Tour of 1 ALSG area in following sequence:- 102 Fd Wksp 8 Fd Amb 2 Comp Ord Dep 55 AESS 17 Const Sqn 5 Coy RAASC	CO/OC, are to stand by at their headquarters.
4.	1030	Depart for Rural development Training Centre	

W.S. Wust

(W.S. WUST)
Capt
GS02

Distribution:

List A less Serial 54
List D
Spare (6) (to GS02)

Const Dir

212

AUSTRALIAN MILITARY FORCES - VIETNAM

HQ 1 ALSG
VUNG TAU

27 May 67

In reply quote

R 487 - 17 - 2

Distribution:


List B,

R AND C LEAVE ALLOCATIONS - JUN 67

Reference: HQ 1 ALSG Admin Instr 6/66 of 4 Aug 66.

1. The allotment of vacancies to the Aust R and C Centre for Jun is:

Jun 67								
Unit	31 May - 5 Jun	5-	10	10-15	15-20	20-25	25-30	Total
<hr/>								
HQ 1 ALSG								
2 AFV Cash Office								
1 Div Postal Unit								
ComZ Postal Unit	2	-	2	-	2		1	7
67 GL Sec								
Chaplains								
ASCO/PX								
<hr/>								
17 Const Sqn								
17 Const Sqn Wksp	3	3	3	3	2		2	16
55 AECS								
<hr/>								
HQ 5 Coy RAASC								
2 Tpt Pl								
85 Tpt Pl								
86 Tpt Pl								
25 Sup Pl	3	3	3	4	2		2	17
1 Div S & T Wksp								
176 AD Coy								
8 Pet Pl								
30 Terminal Sqn								
52 Sup Pl								
<hr/>								
8 Fd Amb								
33 Dent Unit	-	2	-	2	2		2	8
<hr/>								
110 Sig Sqn	-	2	-	-	2		-	4
<hr/>								
101 Fd Wksp								
101 Fd Wksp S/S								
102 Fd Wksp	2	-	2	1	-		2	7
102 Fd Wksp S/S								



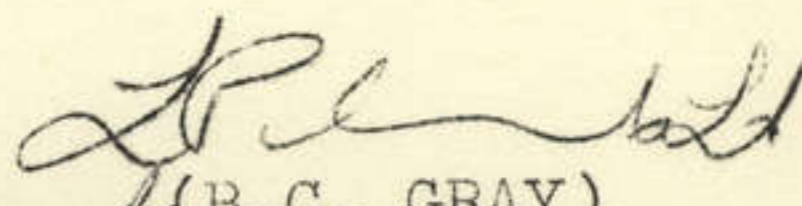
2 Comp Ord Dep	1	1	1	1	1	2	7
Totals	11	11	11	11	11	11	66

2. Units desiring to send personnel on R and C in access of the above allocations are to contact the OC HQ Coy, 1 ALSG (EMU ext 29). Additional allocations may be made, subject to availability of accommodation at the R and C Centre.

3. Nominations, documentation, transport etc is to be in accordance with the above reference, with the following exceptions:

a. Nominations for R and C are to be submitted to HQ Coy, 1 ALSG at least 3 clear days before the march in of unit members to the R and C Centre. This is necessary to enable pre-march in preparation of unit members to the R and C Centre such as leave passes, allocation to villas etc.

b. All R and C personnel are to report to the 1 ALSG Transit Centre at 0900 hrs on the first day nominated in their R and C period. Members are not to report direct to the R and C Centre from units. Transport from and to the R and C Centre is to be provided by the R and C Centre. No administration is required from the Transit Centre staff.


(B.C. GRAY)
Maj
DAA and QMG

OFFICER MANNING LIST - FIRST AUSTRALIAN LOGISTIC SUPPORT GROUP

Ser	Regt No	Rank	Name	Corps	Appointment	Date arrived in theatre	Date due RTA	Remarks
<u>HQ 1 ALSG (Incl attached)</u>								
1.	3330	Lt Col	L.C. CHAMBERS	RAASC	Comd, 1 ALSG	3 Nov 66	Nov 67	
2.	235042	Maj	B.C. GRAY	RAEME	DAA & QMG	6 Dec 66	Dec 67	
3.	17015	Maj	M.J.R. HULSE	RAAC	G SO 2	28 Jan 67	Jan 68	
4.	205087	Maj	T.W. MAWSON	RNA Inf	DAQMG (Ops)	3 May 67	-	
5.	13657	Maj	K.G. Petersen	RAA Pro	CALO, PM	13 Dec 66	Dec 67	
6.	11949	Capt	K.E. HAWTHORNE	RAE	SC 'A'	2 Jul 66	Jul 67	
7.	35620	Capt	W.S. WUST	Aust Int Corps	G SO 3	20 Apr 66	Apr 67	
8.	235223	Capt	P.J. BRAY	RAAOC	SC 'Q' (Maint)	15 Apr 67	Apr 68	
9.	33172	Capt	L.R. GARNER	RNZ AASC	SC 'Q'	26 Apr 67	-	
10.	596917	Capt	J.A. ROBINSON	RNZ EME	-	26 Apr 67	-	
11.	36856	Lt	L.R. PLUMB	AACC	Catering Advisor	8 Sep 66	Sep 67	
12.	13872	Lt	S.E. WILSON	Aust Inf Corps	IO	16 Apr 67	Apr 68	
<u>DET 11 MOVEMENT CONTROL GP</u>								
13.	38717	Capt	S.N. HURST	RAE	OC Det 11 MC Gp/SC Q Mov	29 Jul 66	Jul 67	
14.	2784668	2 Lt	I.S.M. GAUNT	RAE	Lt MCO	27 Mar 67	Mar 68	
<u>AUST R&C CENTRE</u>								
15.	211050	Capt	J.V.S. FREEMAN	RAAEC	OC Aust R&C Centre	7 Feb 67	Feb 68	
<u>EDUCATION CENTRE</u>								
16.	38593	Capt	D. MUFFET	RAAEC	Edn Sec (Att)	29 Mar 67	Mar 68	
17.	1200714	Lt	B.M. KELLEHER	RAAEC	Edn Sec (Att)	14 May 67	May 68	
18.	18167	Lt	D.S. ABERNATHY	RAAEC	Edn Sec (Att)	31 Oct 66	Oct 67	

811

Ser	Regt No	Rank	Name	Corps	Appointment	Date arrived in theatre	Date due RTA	Remarks
<u>CHAPLAINS</u>								
19.	54639	Chap	P.L. SULLIVAN	RAA Ch D	OPD Chaplain (Att)	15 May 66	May 67	
20.	240213	Chap	E.J. HARLEY	RAA Ch D	RC Chaplain (Att)			
<u>AFV PROVOST UNIT</u>								
21.	42985	Lt	M.G. KNISPEN	RAA Pro	OC AFV Pro Unit	6 May 67	May 68	
22.	2784668	2 Lt	G.T. TURNER	RAA Pro	2 ic AFV Pro Unit	23 May 67	May 68	
<u>DET 1 COMM Z POSTAL UNIT</u>								
23.	2115567	2 Lt	D. GILLET	RAASC	OC Det 1 Comm Post Unit	25 Nov 66	Nov 67	
<u>17 CONSTRUCTION SQUADRON</u>								
24.	335103	Maj	D.M.M. FRANCIS	RAE	OC 17 Const Sqn	13 May 67	May 68	
25.	17060	Capt	T.H. SENDEN	RAE	2ic 17 Const Sqn	6 Mar 67	Mar 68	
26.	235243	Capt	M.J. TARTE	RAE	Const Tp Comd	7 Jan 67	Jan 68	
27.	13070	Capt	J.G. TAYLOR	RAE	Const Offr	17 Mar 67	Mar 68	
28.	53543	Capt	B.M. KEMP	RAE	Const Offr	30 Mar 67	Mar 68	
29.	53682	Lt	R.G. DONALDSON	RAE	Const Tp Comd	6 Apr 67	Apr 68	
30.	3936	Lt	R.T. COMPSTON	RAE	QM	3 May 67	May 68	
31.	28926	Capt	T.R. KELLY	RAE	Const Tp Comd	7 May 67	May 68	
32.	213820	Capt	B.J. WADIE	RAE	Plant Tp Comd	15 May 67	May 68	
33.	48596	2 Lt	R.L. ARMFIELD	RAE	Resources Tp	3 Mar 67	Mar 68	
<u>55 ADV ENGINEER STORES SQUADRON</u>								
34.	13923	Capt	S.E. ABRAHAMFFY	RAE	OC 55 AESS Det	13 Dec 66	Dec 67	

Ser	Regt No	Rank	Name	Corps	Appointment	Date arrived in theatre	Date due RTA	Remarks
					<u>DET 110 SIGNAL SQUADRON</u>			
35.	235048	Maj	E.H. HYNES	RA Sigs	OC	4 Mar 67	Mar 68	
36.	17070	Capt	J. YIKSNE	RA Sigs	OC 503 Sig Tp	4 Mar 67	Mar 68	
37.	235262	Capt	R. MORRISON	RA Sigs	OC 532 Sig Tp	28 Apr 67	Apr 68	
38.	235312	Lt	R.V. TRAVIS	RA Sigs	OC 557 Sig Tp	29 Apr 67	Apr 68	
39.	43718	2 Lt	M.D. ROWLANDS	RA Sigs	OC 704 Sig Tp	17 Apr 67	Apr 68	
					<u>67 GL SECTION</u>			
40.	47539	Maj	T.F. McMAHON	RA Inf	GLO2	12 May 67	May 68	
41.	238199	Capt	C.T. BARNETT	RAASC	GS03	23 Sep 66	Sep 67	
					<u>HQ 5 COY RAASC (DIV TPT)</u>			
42.	6889	Maj	N.W.J. McVILLY	RAASC	OC	15 Apr 67	Apr 68	
43.	235178	Capt	B.R. FEGAN	RAASC	2ic	29 Mar 67	Mar 68	
44.	213418	Capt	E. LOVE	RAASC	Capt Ops & Trg	11 May 67	May 68	
45.	37892	Lt	P. MILKE	RAASC	Admin Offr	6 May 67	May 68	
					<u>2 TPT PL RAASC</u>			
46.	235278	Capt	J.W. ONGLEY	RAASC	OC	11 May 67	May 68	
47.	3787186	2 Lt	T.R. MURRAY	RAASC	2ic	22 Apr 67	Apr 68	
					<u>85 TPT PL RAASC</u>			
48.	235253	Capt	R.J. SHERMAN	RAASC	OC	16 Apr 67	Apr 68	
49.	38445	2 Lt	D.R.A. GILFEDDER	RAASC	2ic	16 Apr 67	Apr 68	
					<u>86 TPT PL RAASC</u>			
50.	43311	2 Lt	J.C. HOARE	RAASC	OC	23 Apr 67	Apr 68	

Ser	Regt No	Rank	Name	Corps	Appointment	Date arrived in theatre	Date due RTA	Remarks
51.	235231	Capt	P.G.B. YORK	RAASC	<u>25 SUP PL RAASC</u> OC	15 Apr 67	Apr 68	
52.	55005	2 Lt	R.R. HAY	RAASC	Supply Officer	15 Apr 67	Apr 68	
53.	13999	Capt	M.S. KEANE	RAASC	<u>52 SUP PL RAASC</u> OC	27 Mar 67	Mar 68	
54.	335161	Lt	M.A. JOHNSON	RAASC	<u>DET 176 AD COY RAASC</u> OC	6 May 67	May 68	
55.	2783560	2 Lt	J.F. WOOD	RAASC	<u>DET 8 PET PLATOON</u> OC	13 Dec 66	Dec 67	
56.	18624	Capt	R.H. BROWN	RAEME	<u>DET 1 DIV S AND T WORKSHOP</u> OC	22 Apr 67	Apr 68	
57.	48597	2 Lt	L.J. BETTS	RAE	<u>30 TERMINAL SQUADRON</u> OC	5 Mar 67	Mar 68	
58.	5794	Capt	G.T. HAWKER	RAEME	<u>17 CONST SQN WORKSHOP</u> OC	21 May 67	May 68	
59.	5991	Maj	M.M. GROSE	RAASC(ASCO)	<u>DET 5 ASCO UNIT</u> OC			
69.	21330	Maj	T.J.T. WALTON	RAASC(ASCO)	OC (New)	6 May 67	May 68	
61.	38539	Lt	B.L. ANDERSON	RAASC(ASCO)	Admin Offr	22 Oct 66	Oct 67	
62.	2783348	2 Lt	W.J. CAMPBELL	RAASC(ASCO)	Liaison Officer AFV	17 May 67	May 68	

Serial	Regt No	Rank	Name	Corps	Appointment	Date arrived in theatre	Date due RTA	Remarks
<u>33 DENTAL UNIT</u>								
63.	240115	Maj	R.W. BEYNON	RAADC	OC	26 May 66	May 67	
64.	378784	Capt	A.J. STAUGAITUS	RAADC	Dental Offr (Det/ATF)	8 Apr 67	Apr 68	
65.	1200798	Capt	J.G. DEY	RAADC	Dental Offr (Det/ATF)	15 May 67	May 68	
66.	38782	Capt	E.K. BUGIS	RAADC	Dental Offr (Det/ATF)	6 Jun 66	6 Jun 67	(RTA 28 May)
<u>DET 2 AFV CASH OFFICE</u>								
67.	437199	Lt	D.A. PYM	RAAPC	OC	13 Feb 67	Feb 68	
<u>8 FD AMBULANCE</u>								
68.	340147	Lt Col	R.H. MEYER	RAAMC	CO/SMO	2 Apr 67	Apr 68	
69.	526806	Maj	A.M. BARR	RAAMC	A	17 Apr 67	Apr 68	
70.	1200191	Maj	M.F. BOYLE	RAAMC	Surgeon	17 Apr 67	Apr 68	
71.	1200984	Maj	R.F. GREGG	RAAMC	Surgeon	Sep 66	Sep 67	
72.	38017	Capt	J.J. FREWEN	RAAMC	Adj't	23 Apr 67	Apr 68	
73.	17570	Capt	J.P. KELLY	RAAMC	QM	2 Apr 67	Apr 68	
74.	1200513	Capt	W.A. WILLIAMS	RAAMC	Ph	2 Apr 67	Apr 68	
75.	860580	Capt	M.J. PEACOCK	RAAMC	MO	24 Apr 67	Apr 68	
76.	2137779	Capt	A. MOOY	RAAMC	MO	24 Apr 67	Apr 68	
77.	2146836	Capt	P.R. GRAINGER	RAAMC	MO	23 Apr 67	Apr 68	
78.	F1477	Capt	A.M. PITTEN- DRIEGH	RAANC	Senior Sister	5 May 67	May 68	
79.	F25219	Lt	M.F. AHERN	RAANC	Sister	5 May 67	May 68	
80.	F25126	Lt	T.E. ROCHE	RAANC	Sister	5 May 67	May 68	
81.	F45062	Lt	C.A. MEALEY	RAANC	Sister	5 May 67	May 68	

Ser	Regt No	Rank	Name	Corps	Appointment	Date arrived in theatre	Date due RTA	Remarks
<u>2 COMPOSITE ORDNANCE DEPOT</u>								
82.	41623	Maj	R.J. RALPH	RAAOC	OC/COO	12 Apr 67	Apr 68	
83.	21584	Capt	M.G. SMITH	RAAOC	Admin Offr	8 Jan 67	Jan 68	
84.	57070	Capt	A.M. STOVE	RAAOC	SSO	11 Mar 67	Mar 68	
85.	37232	Lt	R.L. CROSS	RNZAOC	Lt 00	8 Apr 67	-	
86.	53942	Lt	A.V. LAMOTTE	RAAOC	Lt 00	23 Sep 66	Sep 67	
87.	36401	Capt	R.A. FARRELL	RAAOC	ATO	11 Mar 67	Mar 68	
88.	378795	2 Lt	R.J. SPURR	RAAOC	Civil Admin	24 Mar 67	Mar 68	
89.	43212	2 Lt	W.M. CLARKE	RAAOC	Lt 00	9 Mar 67	Mar 68	
90.	16314	2 Lt	W.T. EDWARDS	RAAOC	Lt 00	28 Feb 67	Feb 68	
91.	215828	2 Lt	J.H. GRIFFITHS	RAAOC	Lt 00	5 Mar 67	Mar 68	
<u>101 FIELD WORKSHOPS RAEME</u>								
92.	235215	Capt	C. ERMERT	RAEME	Pl Comd	28 Apr 66	May 67	
93.	242788	Capt	F. WALKER	RAEME	Pl Comd	28 May 66	May 67	
94.	342694	Lt	J. WILSON	RAEME	Adjnt	28 May 66	May 67	
<u>102 FIELD WORKSHOPS RAEME</u>								
95.	57558	Maj	K. RAWNSLEY	RAEME	OC	6 May 67	May 68	
96.	34587	Capt	L.M. ROSS	RAEME	Adjnt	6 May 67	May 68	
97.		Capt	O.A. BRIGGS	RAEME	Pl Comd	12 Jun 67	Jun 68	
98.	42070	Capt	K.R. COLE	RAEME	Pl Comd	12 Jun 67	Jun 68	
99.	34741	Lt	J.F. SCULLY	RAEME	QM	12 Jun 67	Jun 68	
100.	48600	2 Lt	R.M. FITZGERALD	RAEME	Pl Comd	12 Jun 67	Jun 68	
101.	17097	Lt	J.W. KINGSTONE	RAEME	Theatre Supplement	12 Jun 67	Jun 68	

7.

Ser	Regt No	Rank	Name	Corps	Appointment	Date arrived in theatre	Date Due RTA	Remarks
102	18566	2 Lt	B.C. HAMPSON	RAAOC	<u>102 FIELD WORKSHOP STORES SECTION</u> OC	11 Jun 67	Jun 68	

Cond Diary

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote
R875 - 1 - 8

HQ 1 ALSG
VUNG TAU

26 May 67

ITINERARY FOR THE VISIT BY
LT COL D.W. HANLIN, SORE 1 AHQ
31 MAY - 2 JUN 67

Serial	Timings	Event	Remarks
	<u>31 MAY</u>		
1.	0930	Arrive VUNG TAU airfield	Met by Maj HULSE
2.	1000-1200	Briefing at HQ 1 ALSG and discussion with Comd	By Comd 1 ALSG
3.	1200-1330	Lunch	1 ALSG Offrs Mess
4.	1330-1700	With 17 Const Sqn	Met by Maj FRANCIS at 1 ALSG Offrs Mess
	<u>1 JUN</u>		
5.	0730	Depart for VUNG TAU airfield	
6.	0800	Depart for 1 ATF	Wallaby 1
	<u>2 JUN</u>		
7.	0930	Arrive VUNG TAU airfield	Met by Capt ABRAHAMFFY
8.	1000-1200	Visit 55 AESS	
9.	1200-1330	Lunch	1 ALSG Offrs Mess
10.	1340-1440	Discussion with Comd 1 ALSG	
11.	1450	Depart for VUNG TAU airfield	
12.	1515	Depart for SAIGON	Wallaby 3

W.S. WUST

(W.S. WUST)
Capt
GS02

Distribution:

List A less Serial 54
List D
Spare (6) to GS02

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote
R279 - 1 - 2

HQ 1 ALSG
VUNG TAU

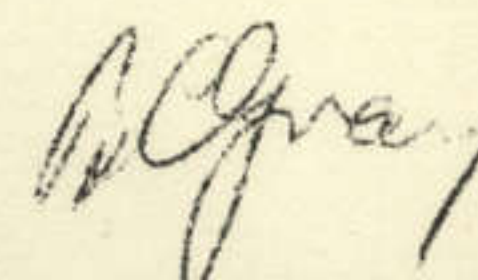
30 May 67

Distribution:

Lists B and D

TRAFFIC RESTRICTIONS
LE LOI ST VUNG TAU

1. Reconstruction work on Le Loi St, VUNG TAU is currently in progress.
2. Australian military traffic is not to use Le Loi St, North of the junction of Le Loi and Tri Phuong St, (the road running from the West gate direct to Le Loi St,) until work is completed in approximately two weeks.
3. Entry to HQ 53 Gen Sp Gp is by the normal EXIT gate reached by using the Airfield road and turning left at the junction past PA and E.


(B.C. GRAY)
Maj
DAA and QMG

Comd diary

AUSTRALIAN MILITARY FORCES - VIETNAM

116

In reply quote
R220 - 1 - 13

HQ 1 ALSG
VUNG TAU

30 May 67

Distribution: List A

CANTEENS COORDINATING COMMITTEE

Reference: A. Minutes of subject committee meeting held on 23 May 67.

1. Reference A has been distributed to units by HQ AFV.
2. The aim of these meetings is to consider complaints and suggestions on the operation of and service provided by ASCO with a view to improving the service to units and soldiers.
3. A 1 ALSG canteens meeting is to be held in the 1 ALSG conference room at 1030 hours on 5 Jun 67. Units which have OR canteens or are about to have OR canteens erected are to send the supervising officer to this meeting. These officers are to be prepared to discuss the points raised in reference A, particularly paras 15 and 16, and any matters which are considered will improve the ASCO service.

BC Gray May

(L.C. CHAMBERS)
Lt Col
Comd

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote
R571 - 1 - 1

HQ 1 ALSG
VUNG TAU
30 May 67

DUTIES OF THE DUTY CLERK HQ 1 ALSG

Introduction

1. The Duty Clerk is to assist the HQ 1 ALSG Duty Officer in his duties and, if directed to do so, act on his behalf.
2. All clerks and NCOs on HQ 1 ALSG are to be rostered as duty clerks.

Location

3. During normal working hours the Duty Clerk is to carry out the duties of his appointment.
4. Outside normal working hours, i.e. 1700 hrs to 0730 and 1200 hrs to 1330 hrs on weekdays and all day Sunday, he is to be located in the Operations Room at HQ 1 ALSG where he is to sleep.
5. He is not to leave his post without the permission of the duty officer.

Tour of Duty


6. The tour of duty is for a period of 24 hours from 1700 hrs to 1700 hrs the following day.
7. The duty roster is to be prepared by the Chief Clerk HQ 1 ALSG.

Duties

8. The Duty Clerk is to:
 - a. Register all incoming messages.
 - b. Deliver all messages received during his tour of duty to the Chief Clerk at 0730 hrs weekdays.
 - c. Produce signals, memoranda, letters, etc as required by the duty officer.
 - d. Type the duty officers log by 0730 hrs on weekdays and 1700 hrs on Sundays.
 - e. Mark and maintain charts, maps and boards as required by the duty officer.
 - f. Maintain the officers location board and delete any outdated entries by 0730 hrs daily.
 - g. Answer the duty officer's telephone, record any messages in the log and pass the information to the duty officer.
 - h. Ensure the Operations Room is tidy at all times.
 - j. Perform such other duties as required by the duty officer.

Dress

9. The dress of the Duty Clerk is to conform with the orders of dress laid down in current 1 ALSG Routine Orders Part 1.


(W.S. WUST)
Capt
GS02

Distribution:
1 per Clerk/NCO
Duty Officer's File
GS02
Comds Diary (4)

Comd Diary

RESTRICTED

1 ALSG Security Instruction 3/67

HQ 1 ALSG
VUNG TAU

11
2

DISTRIBUTION

List D

30 May 67

DESTRUCTION OF DOCUMENTS IN AN EMERGENCY

Reference: ARO 29/64 Military Security Instructions.

INTRODUCTION

1. This instruction lays down the action for the destruction of documents in the event of a direct threat to HQ 1 ALSG.

GENERAL

2. The order for the destruction measures to be implemented will be given by the GSO2, or in his absence by the Intelligence Officer.

RESPONSIBILITY

3. The following appointments are responsible for the destruction of the documents:

a.	G Branch	-	IO
b.	Q Ops Branch	-	SC 'Q' (OPS)
c.	AQ Branch	-	SC 'A'
d.	Registry	-	Chief Clerk
e.	HQ Coy	-	OC

TYPE OF DOCUMENTS

4. A document may be:
- An official form of correspondence i.e. a letter or signal;
 - A Military Publication;
 - Map;
 - Trace or overlay;
 - Air or ground photograph;
 - Wall chart;
 - Used carbon paper.

5. Priority will be given to the destruction of documents classified TOP SECRET, SECRET, and CONFIDENTIAL in that order. If time permits RESTRICTED and unclassified documents are to be destroyed also.

METHOD OF DESTRUCTION

6. All documents are to be destroyed by fire. The documents will be piled centrally within the branches and burnt under the supervision of the responsible officer.
7. On the proclamation of alert condition RED, each branch will be issued with a can of petrol which is to be used to saturate the documents prior to ignition.
8. When burning is finished, the ashes are to be raked to separate and break up the residue and the remains inspected for unburnt portions of the documents.

RESTRICTED

RESTRICTED

2.

CORRESPONDENCE REGISTERS

9. All correspondence registers will be evacuated from the area unless there is a possibility that they will fall into enemy hands, in which case they will be destroyed by burning.

OFFICE SECURITY CHECKS

10. On the completion of the above action intelligence personnel will carry out a final office security check to ensure that the procedure was undertaken efficiently and to take remedial action where necessary.

Do not mention:

List D

W. S. Wust

(W S WUST)
Capt
GS02

Comd Diary

115

Quote in reply:
R 622-1-1

HQ IALSG
VUNG TAU
31 May 67

List B

RESIDUAL SERVICE AND EXTENSION
OF TOUR

Reference HQ IALSG R 622-1-1 of 30 May 67

Units are to advise results as outlined in para 5 of reference memo by 3 Jun 67.

LPL bdb
(L.C. CHAMBERS)
Lt Col
Comd

AUSTRALIAN MILITARY FORCES - VIETNAM

HQ 1 ALSG
VUNG TAU

May 67

In reply quote:

R220 - 1 - 1

Distribution

List A, less serial 54

List D, less serials 9,14,38, 57-59.

MINUTES OF COMD 1 ALSG CONFERENCE

31 MAY 67

Serial	Subject/Decision	Responsibility
1.	<u>COMD</u>	
a.	Itineraries for visits in near future have been issued. Units to ensure that visitors not having escorts are directed to the next scheduled unit.	CO/OCs
b.	As a result of visit of MGO to 1 ALSG area Sun 4 Jun 67 will be a normal work day.	CO/OCs
c.	A visit to 2 Comp Ord Dep, 102 Fd Wksp, 17 Const Sqn and 5 Coy RAASC by Comd 1 ALSG on Fri 2 Jun 67 to discuss wksp matters.	
d.	Rules for OR Canteens. Units to pay strict attention to the conduct of these canteens. Special attention to Supervising Officers and Audit Boards.	CO/OCs
2.	<u>IO</u>	
a.	Details of activities during the previous week and current situation was issued.	

2./ GSO 3

Serial	Subject/Decision	Responsibility
3.	<u>GSO 2</u>	
	a. All itineraries for forthcoming visits have been issued.	
	b. Details of variations and amendment to establishment.	
	c. Units are to pay strict attention to the careless depositing of ammunition and documents at rubbish dump.	CO/OCs
	d. Airfield Defence will be exercising between 2000 and 2100 hrs 1 Jun 67.	
	e. Fork Lift Operators course to be conducted during period 12 - 22 Jun 57. Nominations requested by 3 Jun 67.	CO/OCs
	f. Projectionist Course to be conducted on an evening basis commencing Mon 5 Jun 67. Nominations required immediately.	CO/OCs
	g. Range area has been selected however will require engineer work.	
4.	<u>DAA and QMG</u>	
	a. Cleanliness of area leaves much to be desired and units are requested to commence "Spring Clean" immediately.	CO/OCs
	b. Unit Sports Competition. Meeting of unit representatives Thu 1 Jun 67 at 1030 hrs.	CO/OCs
	c. Canteens Co-ordinating Committee Meeting. A meeting of unit representatives is scheduled for Mon 5 Jun 67 at 1030 hrs.	CO/OC
	d. Units will pay more attention to clearing of unit boxes at HQ 1 ALSG Registry.	CO/OCs

- e. The HQ 1 ALSG Registry will be open to units each Sunday between 1500 and 1530 hrs to collect mail from ATF and AFV. Units are requested to clear boxes during this period. Chief Clerk
- f. Area Beautification. 20 Australian Gums available for distribution today. Approx 100 more scheduled to arrive in near future. DAA & QMG
- g. R and R. Units are to pay more attention to current instructions relating to R and R, with special reference to movement of members to SAIGON. CO/OCs
- h. ALSG Rubbish Tip. Units were advised that this tip had been closed but rubbish is still being dumped there. The practise will cease. CO/OCs
- i. AFV have issued an instruction regarding the amount of leave members may carry over until RTA
- j. Pay on RTA. Members' attention was directed to the provisions of HQ 1 ALSG memo which detailed pay arrangements for members proceeding home on CHALKS. CO/OCs
- k. All units are to maintain a unit officer location board to be situated in the duty officer's room. CO/OCs

5. COMD

- a. The Comd made further reference to an increased effort on the part of units, as regard area beautification. Consideration should be given to the NE Monsoons when planning area development. CO/OCs
- c. The Comd added to DAA and QMG's comment on the location of officers/duty officers.

6. DAQMG (Ops)

- a. Details of Maintenance Tonnages to 1 ATF for the week.

7.

CALO

- a. The Detention Barracks was opened by the
Comd on Fri 26 May 67. Visitors to this
establishment must have the approval of
Maj PETERSEN. CO/OCs
DAA & QMG
- b. Traffic Accidents. The number of traffic
accidents are still high. Units to impress
upon drivers the consequences resulting in
violation of traffic laws. Static speed
checks are being introduced. CO/OCs
- c. Assaults. Two recent cases resulted in
serious wounds. Troops to refrain from
entering out of bounds areas. CO/OCs
- d. Civil Affairs. 2 by 5 ton trucks of stores
were despatched to the Task Force area,
and a vote of thanks was issued to 17 Const
Sqn for the installation of a pump.
- e. Units are requested to save any surplus
rations they may have in the last week of
July to assist in feeding a group of students
who will be visiting VUNG TAU area. CO/OCs

8.

17 CONST SQN

- a. Technical problems at the Quarry resulted
in low figures in rock delivery for the
week.
- b. Water consumption for period averaged
24000 gallons per day. Storage area up 6 inches.
- c. ST KILDA helicopter pad nearing completion.
Sealing commences today.
- d. Ridge Capping on buildings to be modified
to prevent rooves leaking.
- e. Units are requested to refrain from
removing contractors stores from building
sites. CO/OCs

- f. To enable generators to be serviced, the power will be off between 1030 and 1100 hrs Wed and Sun. Units that require power constantly will not be affected.

9. COMD

- a. The Comd queried the current situation as regard Scale 'A' constructions.

10. 55 AECS

- a. Unfortunately due to the sudden death of the local purchase member at AFV there could be slight delays in providing local purchase items.
- b. Statistics on tonnages were given.
- c. 60 ton of CGI received from US sources, but still more required.
- d. The situation on general hardware from Australia is improving
- e. Trees and shrubs expected from SAIGON next week for distribution to units.
- f. Details given on the Engineers Stores/Equipment situation.

DAA & QMG

11. LSM

- a. LSM experienced difficulties on beach landings during the week.
- b. Tonnage for month was 125 tons.

12. 110 SIG SQN

- a. Units can anticipate receiving corrected copies of signals
- b. Difficulties being experienced with switchboards as a result of multiple phones on the one extension.

CO/OCs

- c. New sight on VC hill has been selected for 110 Sig Sqn.

13. 5 COY RAASC

- a. Statistics were given as regard issue of stores, rations etc, together with vehicle mileages.
- b. Oils can now be issued on a limited basis.
- c. Collection of fresh rations from US sources will now be at 2400 hrs and straight into 5 Coy freezers. Should improve quality.

14. 8 FD AMB

- a. Statistics on hospital patients for the period were given
- b. Units are to ensure that members suffering from skin complaints report for medical treatment immediately, and not leave them until the disease has reached an advanced stage.
- c. VC casualties are being moved to US installations.
- d. Hepatitis cases are being sent to PHANG RAN for recuperation period.

CO/OCs

15. 33 DENTAL UNIT

- a. The new OC of 33 Dental Unit was introduced to conference members.

16. 2 COMP ORD

- a. There will be a change in the system to commence as from Mon 5 Jun 67
- b. Movement of stocks delayed due to sealing of storehouse floors

16. 102 FD WKSP

- a. Statistics on vehicle repairs were given to conference.

17. . R AND C CENTRE

- a. Average strength on R & C for the week - 29
- b. Minor repairs continue at No 1 Villa
- c. No work at No 3 Villa for 2 weeks
- d. Water pump and hot water tanks installed
at No 4 Villa are 240 V and cannot therefore
be used, power supply 110 V. Until the pump DAA & QMG
is changed the plumbing cannot be tested.
Owners advised.

18. ASCO/PX

- a. Statistical detail given to conference.
- b. Stock holdings quite satisfactory.

19. AFV PRO DET


- a. AFV Pro have moved to new location adjacent
to the Detention Barracks. Phones have
been installed and operating.

20. CCMD

- a. An instruction is to be issued shortly on
the correct use of the guard room.

21. 8 FD AMB

- a. Aerial spraying of the area should take
place early this month. Units are requested
to carry out internal spraying of building/ CO/OCs
tents to ensure that the spraying will
have a maximum affect.


(W.C. WUST)
Capt
GSO 2

CONFIDENTIAL

AUSTRALIAN MILITARY FORCES - VIETNAM

Quote in reply:

R 579-1-1

HQ 1 ALSG
VUNG TAU

5 May 67

ORDER OF BATTLE - 1 ALSG

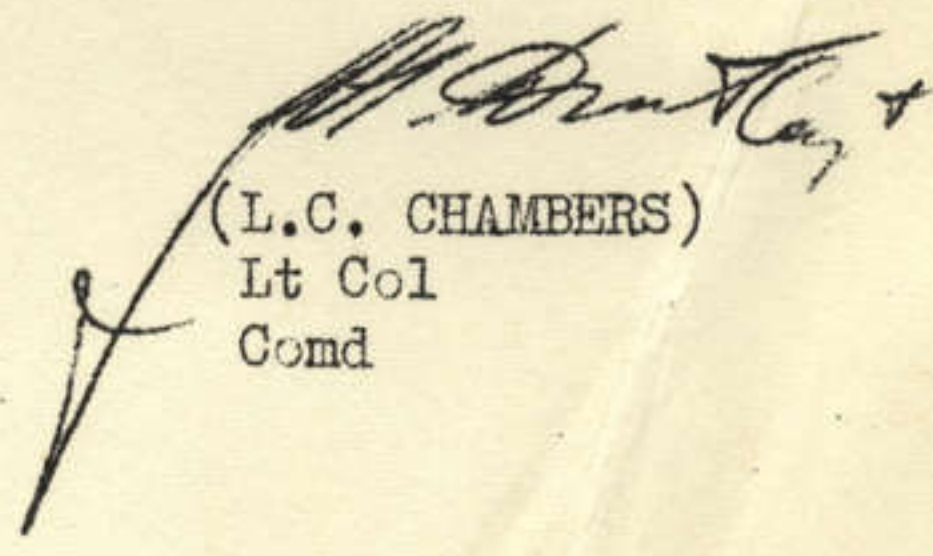
Correct as at	Unit/Sub Unit/Det	Location		Controlling Headquarters	Op Status
		Province	Co-ord		
(a)	(b)	(c)		(d)	(e)
1 May 67	HQ 1 ALSG	VUNG TAU	YS297444	HQ AFV	Op
		Special Zone			
	17 Const Sqn	" "	YS294438	HQ 1 ALSG	Op
	Det	PHUOC TUY	YS4962	HQ 1 ATF	Op
	Det	SAIGON		HQ AFV	Op
	55 AESS	VUNG TAU	YS296441	HQ 1 ALSG	Op
		Special Zone			
	Det 30 Term Sqn	" "	YS295442	HQ 5 Coy RAASC	Op
	Det 11 MC Gp	" "	YS297444	HQ 1 ALSG	Op
	Det 32 Small Ships Sqn	" "	YS300490	HQ 1 ALSG	Op
	Det 110 Sig Sqn	" "	YS296445	110 Sig Sqn	Op
	Det	PHUOC TUY	YS432667	110 Sig Sqn	Op
	HQ 5 Coy RAASC	VUNG TAU	YS296442	HQ 1 ALSG	Op
		Special Zone			
	2 Tpt Pl	" "	YS296443	HQ 5 Coy RAASC	Op
	Det	PHUOC TUY	YS4366	HQ 1 ATF	Op
	85 Tpt Pl	VUNG TAU	YS297443	HQ 5 Coy RAASC	Op
		Special Zone			
	Det	PHUOC TUY	YS4366	HQ 1 ATF	Op
	Det 86 Tpt Pl	VUNG TAU	YS297443	HQ 5 Coy RAASC	Op
		Special Zone			
	25 Sup Pl	" "	YS297443	" " "	Op
	Det	PHUOC TUY	YS4366	HQ 1 ATF	Op
	Det 8 Pet Pl	VUNG TAU	YS296442	HQ 5 Coy RAASC	Op
		Special Zone			
	Det	PHUOC TUY	YS4366	HQ 1 ATF	Op
	Det 176 AD Coy	VUNG TAU	YS299443	HQ 5 Coy RAASC	Op
		Special Zone			
	Det	PHUOC TUY	YS4366	HQ 1 ATF	Op
	Det 1 COMM Z Postal Unit	VUNG TAU	YS297444	HQ 1 ALSG	Op
		Special Zone			

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8 Fd Amb	VUNG TAU Special Zone	YS298445	HQ 1 ALSG	Op
Det	PHUOC TUY	YS4366	HQ 1 ATF	Op
33 Dental Unit	VUNG TAU Special Zone	YS298445	HQ 1 ALSG	Op
Det A	PHUOC TUY	YS432670	HQ 1 ATF	Op
Det B	PHUOC TUY	YS438686	GQ 1 ATF	Op
2 Comp Ord Depot	VUNG TAU Special Zone	YS300446	HQ 1 ALSG	Op
101 Fd Wksp Stores Sect	" "	YS297446	101 Fd Wksp	Op
101 Fd Wksp	" "	YS297446	HQ 1 ALSG	Op
17 Const Sqn Wksp	" "	YS295440	17 Const Sqn	Op
Det 1 Div ST Wksp	" "	YS298443	HQ 5 Coy RAASC	Op
AFV Edn Det	" "	YS301447	HQ 1 ALSG	Op
2 Det AFV Cash Office	" "	YS297444	HQ 1 ALSG	Op
AFV Pro Unit	" "	YS298443	HQ 1 ALSG	Op
Det		SAIGON	HQ AFV	Op
	PHUOC TUY	YS4366	HQ 1 ATF	Op
SIB Det AFV Pro Unit	VUNG TAU Special Zone	YS281445	HQ 1 ALSG	Op
67 GL Sect	" "	YS293472	HQ 1 ALSG	Op
Det	PHUOC TUY	YS 4366	HQ 1 ATF	Op
Det 5 AECO Unit	VUNG TAU Special Zone	YS296445	HQ 1 ALSG	Op
1 Aust R&C Centre	" "			
Villa 1		YS266448	HQ 1 ALSG	
Villa 3		YS275451	HQ 1 ALSG	
Transit Centre	" "	YS302447	HQ 1 ALSG	Op


 (L.C. CHAMBERS)
 Lt Col
 Comd

Distribution

List A
 List C
 Spare (6)

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