

**Series: AWM95**  
Australian Army commanders' diaries  
[Vietnam]

Headquarters units

**Item number: 1/6/14**

**Item: Headquarters, 1 Australian  
Logistic Support Group**

Folio 60-100

[1-31 Mar 1967]

CONFIDENTIAL

Diary (4)

60

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
R 579-1-1

HQ 1 ALSG  
VUNG TAU  
1 Apr 67

ORDER OF BATTLE - VUNG TAU AREA

Reference: 1 ALSG R 579-1-1 of 8 Mar 67

Amend the reference by inserting after -

1. "HQ 1 Coy RAASC" and detail  
"HQ 5 Coy RAASC YS 296442"
2. "21 Sup Pl" and detail  
"Det 52 Sup Pl YS 297443"

DISTRIBUTION: -

LISTS A and C  
Spares - 5 (to GSO3)

A. P. H. Rept  
/ (LC (numbers))  
Lt Col  
Comd

CONFIDENTIAL

HQ 1 ALSG  
VUNG TAU

29 Mar 67

HQ 1 ALSG Administrative Instruction 1/67.

EMPLOYMENT OF CIVILIAN STAFF

- Reference: A. Personnel Policy Manual for US Forces in VIETNAM.  
B. Paylist (US) for Vietnamese workers.  
C. AFV Administrative Instruction 12/67.

General

1. 1 ALSG is to form a Civilian Labour Unit (CLU) to provide civilian labour staff for use by units.

Aim

2. The aim of this instruction is to provide units and the CLU with the necessary information to efficiently administer labour employed in the 1 ALSG. This instruction is to be read in conjunction with reference C.

Entitlements

3. Unit entitlements by classification and pay level are set by HQ AFV and can only be varied by that authority. Applications for variations are to be submitted through the CLU.

Employment

4. Employment of SOUTH VIETNAMESE nationals is to be carried out only by the CLU. Civilians may be employed by the CLU through either US sources or on the recommendation of a unit. In the latter case personnel must still be processed through the US agency.

Interviews

5. Interviews are to be carried out initially by the Civil Labour Officer (CLO) after which the unit may interview prospective employees to ascertain their suitability to that unit.

Forms.

6. The following forms are the basis of documentation:

- a. Form CE1 (Engagement/Discharge of Civilian Staff) (Annex A)

This form is prepared for each employee. For initial engagement three (3) copies are forwarded by the CLU to the Financial Advisor (FA) HQ AFV. One copy is retained by the FA, one copy is forwarded to the paymaster to authorise employees pay and one copy is forwarded to CLU for filing. This form is to be prepared for all occurrences including change of category, change in rate of pay and increase or decrease of family allowance.

- b. Form CE2 (Personal History Record) (Annex B).

Two copies of this form are to be forwarded to the FA, one copy of which is returned to the CLU for filing. This form is to be kept up to date and all leave details entered in the appropriate section.

- c. Form CE3 (Attendance Sheet and Time Sheet) (Annex C)

Two copies of this form are to be submitted each week to the CLU by employing units. One copy is attached to the TS 5A when submitted to paymaster and one copy is to be placed in the employee's personal file. These forms must be signed by the employee prior to submittance.

Wage Rates

7. Wage rates are laid down in annex D to this instruction and at no time are to be varied.

Working Hours

8. Hour worked are to be no more than 8 hrs in one day or 48 hrs in one week. One hours is allowed for lunch, this hour is not compensated and is in addition to the normal 8 hrs worked.

Overtime

9. Overtime can be approved only by the FA. Requests are to be submitted to the CLU. An employee is to be paid 150% of the total of his regular hourly rate plus his language differential, if any, for all hours worked in excess of eight hours per day or 48 hrs per week.

Pay Administration

10. Pay Periods are of 4 weeks. Each weekly period commencing on a Monday and finishing on a Sunday. Pay day is the Friday of the 5th week.

11. Time sheets (Form CE 3) are to be submitted weekly. in duplicate, to the CLU by 1200 hrs on each Monday.

12. At the end of the pay period the CLU is to compile 4 copies of a TS 5A and submit them to Det 1 Div Cash Office for examination by 1200 hrs on the Wednesday of the 5th week.

Records

13. All records on personnel are to be held by the CLU in a personal file for each employee. Records are to comprise:

- a. Security clearance sheet.
- b. 1 copy of the form CE 1 .
- c. 1 copy of the form CE 2.
- d. 1 copy of the form CE 3 (filed weekly).
- e. Personal reference ( if any).
- f. Any additional information on employee.
- g. A file is to be maintained by the CLU on TS 5A's.

Benefits

14. Annual Leave. Applications for leave on form CE 4 (Annex E) must be submitted to the CLU in ample time for documentation to be completed prior to the employee commencing leave.

15. Unit commanders are to ensure they have an adequate work force available at all times.

16. Annual leave is accrued from the date of appointment as follows:

Years of Service	Hrs per weekly period	Total work days/year.
Less than 3 yrs	2	13
3 years or more	3	20

17. Newly appointed employees are not eligible for annual leave until after 90 days of employment.

18. Accrued annual leave must be taken within 1 month of the end of the 12 month period in which the leave is accrued. If leave is not taken within this period the employee loses all dues.

19. Sick Leave. Sick Leave is accrued at the rate of 2 hrs per week for a total of 13 days per year. There is no limit to the accumulation of sick leave. Sick leave is not payable on termination of employment. An employee is not entitled to sick leave until he or she has completed 90 days of work.

20. Sick leave of up to 4 days in one year may be paid without a doctors certificate. Days may be taken consecutively.

21. Maternity Leave. A total of 8 weeks maternity leave is to be granted to female employees approximately 2 weeks prior to and 6 weeks after delivery.

22. During maternity leave employees are paid at the rate of 50% of regular wage, allowances and differentials.

23. If after 8 weeks an employee cannot return to work because of illness, certified by a doctor, arising from pregnancy, accrued sick leave or annual leave may be granted.

24. Holidays. Local paid holidays are to be promulgated by HQ AFV. An employee working on an approved holiday is re-imbursed at the rate of 200% of normal pay.

25. The CLU is to inform units of designated holidays. Units are to enter these holidays in the appropriate space on the form CE 3.

26. Family Allowance. Eligible employees (with dependents), on production of a birth certificate, are paid a family allowance for children under 16 yrs of age and a wife on the following basis.

Wife - 205 Piastres per pay period.

1st 5 children - 84 Piastres per child per pay period.

6th and subsequent children - 42 Piastres per child per pay period.

27. If both husband and wife work for the unit or allied agencies, only the husband is paid the family allowance.

28. A certification form CE 5 (Annex E) is to be completed for each employee eligible to receive the family allowance.

29. TET Bonus. On the last pay day preceeding the beginning of the lunar year, each eligible employee on the pay roll shall be paid a TET Bonus. An employee who has been on the pay roll for 1 year prior to the payment of the bonus will be entitled to the full bonus value which will be one twelfth (1/12) of the annual wage, (including allowances and differentials).

30. Employees engaged since the last lunar year are entitled to a prorata value, which is one twelfth (1/12) for each month worked (15 days and over, in case of part months).

31. An employee who resigns prior to the lunar year is not entitled to the TET Bonus.

32. English Language Differential. After a test by the CLU, an employee may be granted a Language differential as per the wage schedule (Annex D). The test given will be in accordance with the job the employee is required to do, (eg. a waitress may only require to take meal orders whereas a clerk may require to read passages).

#### Promotion.

33. Promotion within the approved classifications and pay levels may be recommended by the unit, processed through the CLU and approved by the FA, (i.e. from say VI to V2).

### Annual Increments

34. After 52 weeks of satisfactory work in a pay classification (e.g. V2) an employee may be granted an increment. (e.g. from V2 to V2 + 1).

### Training

35. It is the responsibility of the employing unit to carry out all aspects of training of personnel employed by that unit.

### Health and Safety

36. Personnel working with food are to be examined by 2 Fd Amb on initial engagement. This examination will be arranged by the CLU.

37. Treatment for minor injuries is to be carried out by CAP or 2 Fd Amb. Injuries of a major nature are to be treated as above for first aid and then the employee is to be taken to a Vietnamese hospital for further treatment.

### Disciplinary Action

38. Verbal reprimands for minor breaches of discipline are to be carried out at unit level. The CLU must be informed of all breaches of discipline. Breaches of a major type will be dealt with by the CLO.

### Complaints and Grievances.

39. If a complaint or grievance cannot be solved by the unit it is to be referred to the CLU who will set down the course of action to be taken.

### Termination

40. Reasons for termination must be forwarded to the CLU and the employee cannot be released from work until notification is received from the CLU.

41. The CLU is responsible for the final documentation of an employee. Three forms CE 1 will be forwarded to the FA for approval. The US agency, VUNG TAU, is to be informed. A list of undesirables is to be maintained. The security clearance is to be returned to the employee and if work has been satisfactory a reference may be given to the employee. On termination all accrued leave is to be paid. The employees personal file is to be retained for a period of 12 months and then destroyed.

### Security

42. Security Passes. HQ 1 ALSG is to issue security passes to civilians through the CLU.

43. This pass is to identify a South Vietnamese national as an employee of the Australian Forces and must be displayed at all times whilst in the area.

44. On engagement, civilians are to produce 2 photographs and a Security Clearance Sheet which is to be forwarded by the CLU to HQ 1 ALSG.

45. Passes are not to be taken out of the 1 ALSG area or other areas (R & C Centre) where civilians are employed.

46. Units are to issue passes daily and withdraw employees civilian pass. At the end of the days work the pass is to be returned to the unit and the employees civilian pass returned.

47. On termination of employment passes are to be returned to the CLU who will then forward them to HQ 1 ALSG

48. Unit Security. Checks are to be carried out on all personnel by the employing unit both on arrival and departure to and from the area. Snap checks may be carried out at any time by the CLU.

49. Civilian employees at all times are to be adequately supervised by the employing unit. Periodic checking is to be carried out by the CLU.

50. Breaches or suspected breaches of security are to be reported immediately to the CLU who will take any necessary action as decided upon by the CLO.

Screening - Draft Dodgers

51. Male employees are to be screened on initial employment and any draft dodgers referred to the American agency.

Facilities

52. In each work area toilet facilities are to be erected (seperate for male and female) and a rest tent erected to cater for the number of employees in the area.

53. Meals are not supplied to employees but facilities should be available in each area for use by the employees.

Concellation

22. This instruction cancels 1 ALSG Admin Instr 12/66.

*B.C. Gray*  
(B.C. GRAY)  
Maj  
DAA and QMG

Distribution

List B  
HQ AFV (3)  
HQ 1 ATF (3)  
Spares (6)

AUSTRALIAN ARMY FORCE VIETNAM  
ENGAGEMENT/DISCHARGE CIVILIAN STAFF

Form CE 1

UNIT \_\_\_\_\_

(To be typewritten : 3 copies to FA HQ AFV)

1. PERSONAL PARTICULARS

Surname ..... Mr / Mrs / Miss  
Other names ..... ID No  
Address ..... DOB

2. ENGAGEMENT/ADVANCEMENT

Position ..... Date commenced .....  
Reason .....  
.....  
Pay class ..... Rate per Hour .....

DEPENDENTS (To be verified)

NAME                      RELATIONSHIP                      DOB

Assessed Family Allowance per fortnight .....

3. DISCHARGE

Date ceased/to cease .....  
Reason .....

OC CIVIL LABOUR UNIT

Approved. Not approved

.....LT COL

Financial Advisor



AUSTRALIAN ARMY FORCE VIETNAM  
PERSONAL HISTORY RECORD

Form CE 2

Name .....

ID No .....

POSITION AND WAGE HISTORY

---



---



---



---



---



---



---



---



---



---

LEAVE RECORD

ARL				SICK LEAVE				OTHER		
Date	Dv	Cr	Bal	Date	Dv	Cr	Bal	Date	Type	Reason

AUSTRALIAN ARMY FORCE VIETNAM

Form CE 3

Name .....

ID No ..... ALSG

Position .....

Pay period .....

Times

Hours

H: Holiday

	IN	OUT	IN	OUT	REGULAR	LEAVE W/PAY	OT	NS:Night Shift
Mon								
Tue								
Wed								
Thu								
Fri								
Sat								
Sun								
TOTAL								

Signature of EMPLOYEE

Pay Calculation

\_\_\_\_\_

	Hours	Rate	Rate	Amount
Regular				
Leave				
OT/H				
NS				
Back Pay				

Certified Correct

Sub-total \_\_\_\_\_

\_\_\_\_\_  
CLU SUPERVISOR

Family Allowance \_\_\_\_\_

Wages due

Prepared \_\_\_\_\_

Checked \_\_\_\_\_

VIETNAM MANUAL WAGE SCHEDULE  
LOCALLY HIRED NON US CITIZEN EMPLOYEES

HOURLY RATES IN VIETNAMESE PIASTRES

Pay Level	1	2	3	4	5	6	7	Step INCR	Language DIFF
V-1	10.0	10.5	11.0	11.5	12.0	12.5	13.0	.5	1.2
V-2	12.1	12.7	13.3	13.9	14.5	15.1	15.7	.6	1.4
V-3	14.2	14.9	15.6	16.3	17.0	17.7	18.4	.7	1.6
V-4	16.6	17.3	18.0	18.7	19.4	20.1	20.8	.7	1.9
V-5	18.7	19.5	20.3	21.1	21.9	22.7	23.5	.8	2.1
V-6	20.8	21.7	22.6	23.5	24.4	25.3	26.2	.9	2.4
V-7	22.9	23.9	24.9	25.9	26.9	27.9	28.9	1.0	2.6
V-8	25.0	26.1	27.2	28.3	29.4	30.5	31.6	1.1	2.8
H-1	19.4	20.3	21.2	22.1	23.0	23.9	24.8	.9	2.2
H-2	21.5	22.5	23.5	24.5	25.5	26.5	27.5	1.0	2.5
H-3	23.6	24.7	25.8	26.9	28.0	29.1	30.2	1.1	2.7
H-4	25.7	26.9	28.1	29.3	30.5	31.7	32.9	1.2	2.9
H-5	27.8	29.1	30.4	31.7	33.0	34.3	35.6	1.3	3.2
H-6	29.9	31.3	32.7	34.1	35.5	36.9	38.3	1.4	3.4
H-7	32.0	33.5	35.0	36.5	38.0	39.5	41.0	1.5	3.7
H-8	34.1	35.7	37.3	38.9	40.5	42.1	43.7	1.6	3.9
L-1	27.6	28.9	30.2	31.5	32.8	34.1	35.4	1.3	3.2
L-2	29.7	31.1	32.5	33.9	35.3	36.7	38.1	1.4	3.4
L-3	31.8	33.3	34.8	36.3	37.8	39.3	40.8	1.5	3.6
L-4	34.2	35.7	37.2	38.7	40.2	41.7	43.2	1.5	3.9
L-5	36.3	37.9	39.5	41.1	42.7	44.3	45.9	1.6	4.1
L-6	38.4	40.1	41.8	43.5	45.2	46.9	48.6	1.7	4.4
L-7	40.5	42.3	44.1	45.9	47.7	49.5	51.3	1.8	4.6
L-8	42.6	44.5	46.4	48.3	50.2	52.1	54.0	1.9	4.8
Q-1	37.0	38.7	40.4	42.1	43.8	45.5	47.2	1.7	4.2
Q-2	39.1	40.9	42.7	44.5	46.3	48.1	49.9	1.8	4.5
Q-3	41.2	43.1	45.0	46.9	48.8	50.7	52.6	1.9	4.7
Q-4	43.3	45.3	47.3	49.3	51.3	53.3	55.3	2.0	4.9
Q-5	45.4	47.5	49.6	51.7	53.8	55.9	58.0	2.1	5.2
Q-6	47.5	49.7	51.9	54.1	56.3	58.5	60.7	2.2	5.4
Q-7	49.6	51.9	54.2	56.5	58.8	61.1	63.4	2.3	5.7
Q-8	51.7	54.1	56.5	58.9	61.3	63.7	66.1	2.4	5.9

HOURLY RATES IN VIETNAMESE PIASTRES

Grade	Step Rates							Step Increment	Language Differential
	1	2	3	4	5	6	7		
VGS-1	14.2	14.7	15.2	15.7	16.2	16.7	17.2	.5	1.6
VGS-2	19.5	20.1	20.7	21.3	21.9	22.5	23.1	.6	2.1
VGS-3	24.6	25.4	26.2	27.0	27.8	28.6	29.4	.8	2.7
VGS-4	29.6	30.6	31.6	32.6	33.6	34.6	35.6	1.0	3.3
VGS-5	34.9	36.0	37.1	38.2	39.3	40.4	41.5	1.1	3.8
VGS-6	39.9	41.2	42.5	43.8	45.1	46.4	47.7	1.3	4.4
VGS-7	44.9	46.4	47.9	49.4	50.9	52.4	53.9	1.5	4.9
VGS-8	53.3	55.1	56.9	58.7	60.5	62.3	64.1	1.8	5.0
VGS-9	65.5	67.7	69.9	72.1	74.3	76.5	78.7	2.2	7.2
VGS-10	77.7	80.3	82.9	85.5	88.1	90.7	93.3	2.6	8.6
VGS-11	90.0	93.0	96.0	99.0	102.0	105.0	108.0	3.0	9.9
VGS-12	102.2	105.6	109.0	112.4	115.8	119.2	122.6	3.4	11.2
VGS-13	114.3	118.1	121.9	125.7	129.5	133.3	137.1	3.8	12.6

FAMILY ALLOWANCE CERTIFICATION  
(TO KHAI TINH TRANG GIA DINH)

Form CE 5

1. NAME OF EMPLOYEE  
TEN HO NHAN VIEN
2. MALE      FEMALE  
NAM            NU
3. DATE OF BIRTH  
NGAY SANH (Month/Day/Year) (Thang/Ngay/Nam)
4. DIVISION DEPARTMENT  
DON VI HOAC BAN NAO
5. ACTIVITY  
CO QUAN NAO
6. US AGENCY IN REPUBLIC OF VIET NAM WHICH EMPLOYS WIFE OR HUSBAND  
CO VO HOAC CHONG HIEN DANG GUIP VIEC CHO MOT PHAI DOAN MY NAO KHAC TAI VN KHONG? NEU CO PHAI NOI RO TEN PHAI DOAN.
7. DEPENDENTS SUPPORTED BY EMPLOYEE  
TEN HO NHUNG NGUOI PHAI CAP DUONG

	<u>NAME</u>	<u>DATE OF BIRTH</u>
	TEN HO	NGAY SANH
a. Wife	_____	_____
Vợ	_____	_____
b. Children under 16 yrs of age	_____	_____
Con duoi 16 tuoi	_____	_____
	_____	_____

Note: A female employee whose husband is not employed by the US Forces is authorized to receive complete allowances for children.

CHU Y: Nu nhan vien duoi huong day du phu cap cho con neu nguoi chong khong phai la nhan vien cua mot co quan Quan Luc Hoa Ky.

8. I certify that the above is correct and that I will submit certificate of residence, marriage and birth certificates (if married) before\_\_\_\_\_. If I am unable to present supporting certificates, I realize that my salary will be subject to change and that I am responsible for repayment of the amount paid during this period for family allowances. I am also aware that I am responsible for keeping the Industrial Relations Department informed on any changes in my family status.

Toi cam ket rang nhung loi khai tren day la dung su that va neu can toi se nap cac giay to lien - he nhu to khai gia dinh, hon thu va giay khai sanh (neu da lap gia - dinh) truoc ngay\_\_\_\_\_. Toi duoc biet ro rang trong trong hop toi khong the nap day du chung chi da noi da noi tren toi se khong duoc huong phu cap gia dinh va dong thoi phai hoan tra lai phai doan so phu cap gia dinh toi da lanh. Toi cung cam ket bao cho phong nhan vien dan chinh ro neu co su thay doi trong tinh trang gia dinh cua toi.

Date \_\_\_\_\_  
Ngay

Signature of employee \_\_\_\_\_  
Duong su ky ten

Badge number \_\_\_\_\_  
So the

AUSTRALIAN ARMY FORCES VIETNAM  
APPLICATION FOR LEAVE

Form CE 4

UNIT \_\_\_\_\_

- \* Annual Leave
- \* Maternity Leave
- \* Sick Leave (if over 4 days form to be submitted ASP).

1. Personal Particulars

Surname .....

Mr/Mrs/Miss

Other names .....

ID No .....

Position .....

2. Leave Particulars

Date from .....

Date to .....

.....

unit oc.

\* Strike out those not applicable.

*Diary (4)* 62

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote

R684/2/1

HQ 1 ALSG  
VUNG TAU

30 Mar 67

Distribution:

List A

MAINTENANCE OF BUILDINGS IN 1 ALSG

1. The maintenance of buildings is a unit responsibility. Maintenance beyond the capacity of a unit will be carried out by 17 Const Sqn on submission by the unit of a Demand for Engineer Works (AAF - P26).
2. In this area the most important aspect of unit maintenance on buildings is to eliminate or repair the damage that may be caused by sand erosion. This applies particularly to the erosion under concrete slabs poured for the base of buildings.
3. Units are responsible for the maintenance of concrete slabs within their areas immediately the slabs are poured. This applies even if the slab is not being used or if buildings are being erected.
4. Sand erosion of concrete slabs can be reduced or stopped by planting grass or laying aggregate.
5. The final defence plan for the area includes that all buildings are to be surrounded by a sandbag wall, two bags wide and five high. This will prevent erosion and work should commence when sandbags and labour are available.

*B. Gray May*  
for (L.C. CHAMBERS)  
Lt Col  
Comd

RESTRICTED

DIARY (4)

63

AUSTRALIAN MILITARY FORCES - VIETNAM

IN REPLY QUOTE

R 495-1-2

HQ 1 ALSG

VUNG TAU

29 Mar 67

HQ 1 ALSG DISTRIBUTION LIST - AMENDMENT 2

Reference: 1 ALSG R 495-1-2 of 7 Mar 67

1. Amend Serial 1, Column (d) to read "8".
2. Serial 28 delete "HQ USAVTSAC" and insert "HQ 53 Gen Sp Sp, VUNG TAU".
3. Amend heading to read "(Correct as at 29 Mar 67)".

DISTRIBUTION:

Lists A, C and D

plus 1 copy each for Serials 43 and 44.

*W.S. NUST*

(W.S. NUST)

Capt

G 503

RESTRICTED



Diary (4)

64

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
R445-1-2

HQ 1 ALSG  
VUNG TAU

29 Mar 67

Distribution  
List A less serials 17,26,40

GENERAL PAY RISE

1. All units are to submit a nominal roll showing members for whom PVA's authorising the General Pay Rise of 3 Feb 67 have not been received.
2. The nominal rolls are to reach this HQ by 1200 hrs Monday 3 Apr 67.
3. NIL returns are required.

*K. S. Hawthorne* Capt  
(B.C. GRAY)  
Maj  
*for* DAA and QMG

AUSTRALIAN MILITARY FORCES - VIETNAM

*War Diary*

65

In reply quote  
R445-1-2

HQ 1 ALSG  
VUNG TAU

29 Mar 67

Distribution  
List B

HONOURS AND AWARDS

Reference: HQ AFV signal A04476 of 28 Mar 67.

1. Advice has been received that HM The Queen has approved the award of the MID for the following personnel for service in VIETNAM:

15170	Cpl	WOMAL	N.	RA Inf	(Posthumous)
335104	Maj	GREENHALGH	P.N.	Aust Staff Corps	
235136	Maj	McQUALTER	M.B.	Aust Staff Corps	(Posthumous)
52680	Maj	CARROLL	O.M.	Aust Staff Corps	
235195	Capt	NEWMAN	J.	RAAOC	
311478	Capt	ISSAACS	P.J.	Aust Staff Corps	
17105	Lt	HARTLEY	J.C.	Aust Staff Corps	
16574	Capt	EDWARDS	P.J.	Aust Staff Corps	
5754	WO2	REYNOLDS	G.C.	RAASC	
14820	WO2	BATES	J.H.	RA Inf	
5968	WO2	CARRUTHERS	C.C.	RAAOC	
213214	Sgt	URQUHART	A.G.	RA Inf	
15654	Sgt	ALCORTA	F.X.	RA Inf	
214543	Cpl	CAVANAGH	W.R.M.	RA Inf	
61614	Pte	LEWIS	L.V.	RA Inf	
3787022	Pte	LAWRENCISZY	S.	RA Inf	

2. HM The Queen has also awarded Queen's Commendations to the following personnel for their service in VIETNAM:

213017	2lt	ASKEW	R.W.	RAEME
4410934		SMITH	F.C.	RA Inf

3. The Comd AFV and the Comd 1 ALSG extend their congratulations to each of the abovenamed members.

*L.C. Chambers*  
(L.C. CHAMBERS)  
Lt Col  
Comd

*Comd Diary* 66

PRECEDENCE - ACTION  
ROUTINE

DATE - TIME GROUP  
280200Z MAR

From 1 ALSG  
To List E

SECURITY CLASSIFICATION  
RESTRICTED  
ORIGINATORS NUMBER  
Q(OPS) 5112

SUBMISSION OF SITREPS (.)  
ALPHA (.) ALL UNITS ARE TO SUBMIT A SITREP TO HQ 1 ALSG BY 1800H EACH DAY (.)  
BRAVO (.) THE SITREP WILL COVER A 24 HOUR PERIOD FROM 1700H THE PRECEEDING DAY (.)  
CHARLIE (.) ANY INCIDENTS OCCURRING BETWEEN 1700H AND 2400H ON THE DAY THE SITREP  
IS SUBMITTED ARE TO BE REPORTED TO THE DUTY OFFICER HQ 1 ALSG AS THEY OCCUR (.)  
THESE INCIDENTS MUST ALSO APPEAR IN THE FOLLOWING DAYS SITREP (.)  
DELTA (.) THESE NEW TIMINGS WILL APPLY AS FROM 1700H ON 29 Mar 67

DRAFTERS NAME  
NEWMAN

OFFICE  
Q(OPS)

RELEASING OFFICERS SIGNATURE AND RANK  
*J Newman Capt*

DIARY 4

67

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
R515-1-2

HQ 1 ALSG  
VUNG TAU

24 Mar 67

Distribution  
List B

PLAGUE PRECAUTIONS - 1 ALSG AREA

Reference: HQ 1 ALSG R515-1-2 of 15 Mar 67.

The above referenced memo is amended as follows:

Sub para 1.e.

Delete sub sub paras (1), (2) and (3), and insert in lieu:

- "(1) Do not approach within ten feet of rodent.
- (2) Notify Hygiene Inspector, 2 Fd Amb."

*K. S. Hawthorne* <sup>Capt</sup>  
 (B.C. GRAY)  
 Maj  
 DAA and QMG  
*per*

6p

RESTRICTED

The information given in this document is not to be communicated, either directly or indirectly, to the Press or to any person not authorised to receive it

Routine Orders Part 1

by

Lieutenant Colonel L.C. CHAMBERS

Commanding

First Australian Logistic Support Group

SOUTH VIETNAM

27 Mar 67

Serial No. 7  
Nos. 59-69

RO No.	Title
59.	Ammunition - Storage and Issue
60.	Security of Weapons - Internal Checks
61.	Trade Testing and Supervising Officers
62.	MFO Stores
63.	Fire Prevention
64.	Education Allowance
65.	Quarterly Audit
66.	Dress
67.	Allotments - National Servicemen
68.	Appointments - 1 ALSG Officers' Mess
69.	Postal Facilities - 1 ALSG

NOTICES

1 ALSG Boating Club

G BRANCH

59. AMMUNITION - STORAGE AND ISSUE

a. Individual issues of ammunition for personal weapons within 1 ALSG, except for convoy duties, are to be restricted to the following:

- (1) Rifle - 20 rounds
- (2) Sub Machine Gun - 30 rounds
- (3) Pistol - 13 rounds.

b. Any ammunition held by individuals in excess of these amounts is to be withdrawn and stored in unit or sub-unit caches.

c. Ammunition stored in unit/sub-unit caches is to be kept in lockable containers. Caches are to be surrounded by a blast wall of a minimum thickness of two sandbags and a minimum height of three feet above the stored ammunition.

d. Ammunition caches are to be no closer than 50 yards to the nearest inhabited tent or building.

e. WHITE phosphorous grenades are to be stored separately from other ammunition.

60. SECURITY OF WEAPONS - INTERNAL CHECKS


a. Units are to conduct a fortnightly check of weapons against weapons registers and report discrepancies to HQ 1 ALSG.

b. The first check is to be conducted on Mon 1 Apr 67.

61. TRADE TESTING AND SUPERVISING OFFICERS

a. Attached as Annex "A" is a revised list of 1 A LSG Trade Testing and Supervising Officers.

b. 1 ALSG RO 141/66, as amended by Serial 25/66, is cancelled.


  
(W.S. WUST)  
Capt  
GSO 3

Q (OPS) BRANCH

62. MFO STORES

a. The latest acceptance date/time for MFO traffic for backloading on MV "JEPARIT" by det 11 MC Gp is 1200 hrs 28 Mar 67. The attention of units using this facility is drawn to 1 ALSG Movement Instruction 2/67.

b. Any queries regarding MFO traffic may be passed to det 11 MC Gp (EMU 67). The MFO Clerk is Lcpl BRADFORD.

  
(M.J.R. HULSE)  
Maj  
DAQMG (Ops)

AQ BRANCH

63. FIRE PREVENTION

- a. There have recently been several incidents of fire caused by electrical faults. During the coming Wet Season, such incidents could increase unless precautions are taken.
- b. Wiring which has carried light fittings with pricker bases must have punctures taped by an electrician before being re-used. It is preferable to leave light fittings in place if the wire is to be moved.
- c. On no account are lights to be extinguished by loosening the base prickers on the lamp holder.
- d. All tent wiring is to be checked by an electrician once per month to locate and repair worn insulation.

64. EDUCATION ALLOWANCE (MFR 131 PARA 2)

- a. The amount of Education Allowance payable to a member under MFR 131, para 2, category A, in respect of the attendance of his child at a school, has been increased from 860 dollars Aust to 975 dollars Aust with effect from 1 Jan 66.
- b. Automatic action will be applied when MFRs are amended and the Military Board determines.
- c. No action is required by members in receipt of this Allowance.

65. QUARTERLY AUDITS

All units are to conduct an audit of Regimental Funds, Unit Messes and Canteens as at 31 Mar 67. Two copies of the Proceedings of a Board (AAF A2) are to be forwarded to HQ 1 ALSG by 14 Apr 67. A statement of affairs vide ARO 40/63 is required for each Mess and Canteen Fund.

66. DRESS

- a. During the hours for malarial precautions, boots or shoes and socks are to be worn. Sandals of any description are not to be worn.
- b. Outside 1 ALSG base and unit lines sandals or canvas shoes are not to be worn at anytime except for organised sport.
- c. Berets are not to be worn with "greens". In ALSG the headress for OR is Hats Khaki Fur Felt or Hats Utility.
- d. This order is to be reprinted in Unit Routine Order.

67. ALLOTMENTS - NATIONAL SERVICEMEN

No new allotments or variations of existing allotments of NSM will be permitted during the last three months of his service. Allotment forms received by APAC during this period will not be processed, but cancelled and returned to units.

68. APPOINTMENTS - 1 ALSG OFFICERS' MESS

The following officers have been appointed 1 ALSG Officers' Mess Committee by the Commander for the period 1 Apr - 30 Jun 67:

Maj K.G. PETERSEN	-	PMC
Capt A.M. STOVE	-	Secretary
Capt C. ERMERT	-	Treasurer

/69. POSTAL .....

69. POSTAL FACILITIES - 1 ALSG

a. The daily closing time at AFPO 3 for airmail to AUSTRALIA is now 1600 hrs and not 1130 hrs.

b. 1 ALSG RO 34/67 is amended as follows:

Sub para d. (first line). Delete "1130" and insert in lieu "1600"

*B.C. Gray*  
(B.C. GRAY)  
Maj  
DAA and QMG

NOTICES

1 ALSG Boating Club

1. An inaugural meeting of the 1 ALSG Boating Club will be held in the Education Centre on Fri 31 Mar 67, commencing at 2000 hrs.
2. It is proposed to elect Office Bearers and discuss future activities of the Club. A power boat has already been obtained.



ECN	TRADE	TESTING OFFICER			SUPERVISING OFFICER		
			NAME	UNIT	NAME	UNIT	
180	Blacksmith	25247	Sgt	L.K. OBRIEN	1 Fd Sqn Wksp	57554 Maj E.F. McCART	101 Fd Wksp
180	"	310477	WO2	T.G. BRADSHAW	17 Const Sqn	13070 Capt J.G. TAYLOR	17 Const Sqn
189	Bricklayer	51100	WO2	J.B. MURRAY	17 Const Sqn	13070 Capt J.G. TAYLOR	17 Const Sqn
227	Carpenter & Joiner	51100	WO2	J.B. MURRAY	17 Const Sqn	13070 Capt J.G. TAYLOR	17 Const Sqn
237	Clerk (Ord)	4732	WO1	G. SHANKLAND	2 Comp Ord Dep	29467 Capt M.G. SMITH	2 Comp Ord Dep
243	Clerk Tech	22812	WO2	R.E. GRIFFITHS	101 Fd Wksp	57554 Maj E.F. McCART	101 Fd Wksp
249	Coach Painter, cl 3 and 2	14427	Lcpl	V.T. TOURNOFF	101 Fd Wksp	57554 Maj E.F. McCART	101 Fd Wksp
302	Driver						
	<u>Licence Codes</u>						
	A,B1,B2,C,D,E,F3,F4,F5,G1,G2,G4,G5,G6,H1,H2,J1,J2,J3,k1,01,R1,S	28090	Sgt	N.E. ATKINSON	101 Fd Wksp	335099 Maj A.D.M.GLENDEENNING	1 Coy RAASC
	A,B,C,D,E,F3,G1,G2,G3,G4,G5,G6,K1,K2,L1,L2,L3	31567	WO2	J. ATKINSON	1 Aust R & C Centre	335099 Maj A.D.M.GLENDEENNING	1 Coy RAASC
	A,B1,B2,C,D,E,F3,F4,G1,G2,G3,G4,K1,L1	15241	Sgt	R.V. BUTCHER	1 Coy RAASC	335099 Maj A.D.M.GLENDEENNING	1 Coy RAASC
	A,B1,B2,C,D,E,F3,F4,G1,G2,G3,G4,J2,L1,S(M)	61140	Sgt	J.A. LISTON	Det 176 AD Coy	335099 Maj A.D.M.GLENDEENNING	1 Coy RAASC
	A,B1,B2,C,D,E,F3,F4,G1,G2,K1,K2	242593	Capt	J.M. NEELAN	87 Tpt Pl	335099 Maj A.D.M.GLENDEENNING	1 Coy RAASC
	A,B1,B2,C,K1	23576	Lt	P.K. ROPER	21 Sup Pl	335099 Maj A.D.M.GLENDEENNING	1 Coy RAASC
	A,B1,B2,C,D,E,F3,G1,G2,G3,G4,G5,K1,L1	25151	WO2	J.W. TAYLOR	Det 176 AD Coy	335099 Maj A.D.M.GLENDEENNING	1 Coy RAASC
	A,B1,B2,C,E,F3,F4,G1,G2,G3,G4,L1,K1	12934	WO2	P.D. LYALL	17 Const Sqn	335099 Maj A.D.M.GLENDEENNING	1 Coy RAASC
	A,B1,B2,C,K1	214430	2lt	E.A. MAHER	1 Tpt Pl	335099 Maj A.D.M.GLENDEENNING	1 Coy RAASC

ECN	TRADE	TESTING OFFICER			SUPERVISING OFFICER		
			NAME	UNIT		NAME	UNIT
233	Clerk (GD)	335148	Capt P.J. TUCKETT	21 Sup Pl	335099	Maj A.D.M. GLENDENNING	1 Coy RAASC
306	Driver (Operator)	12934	WO2 P.D. LYALL	17 Const Sqn	13070	Capt J.G. TAYLOR	17 Const Sqn
321	Electrical Mechanic	34074	Sgt M.T. BRYANT	17 Const Sqn	13070	Capt J.G. TAYLOR	17 Const Sqn
324	Electrician (Wireman)	34074	Sgt M.T. BRYANT	17 Const Sqn	13070	Capt J.G. TAYLOR	17 Const Sqn
335	Electrical Fitter Cl 3 and 2	242599	WO2 K.T. SQUIRES	101 Fd Wksp	57554	Maj E.F. McCART	101 Fd Wksp
336	Electrical Fitter (CE) Cl 3 & 2	242599	WO2 K.T. SQUIRES	101 Fd Wksp	57554	Maj E.F. McCART	101 Fd Wksp
360	Fitter and Turner Cl 3 and 2	25247	Sgt L.K. OBRIEN	1 Fd Sqn Wksp	57554	Maj E.F. McCART	101 Fd Wksp
373	Fitter and Instrument 3 Cl 3	25247	Sgt L.K. OBRIEN	1 Fd Sqn Wksp	57554	Maj E.F. McCART	101 Fd Wksp
373	Fitter and Instrument Cl 2 and 1	342652	WO2 G.D. FIELDS	101 Fd Wksp	57554	Maj E.F. McCART	101 Fd Wksp
662	Painter and Decorator	51100	WO2 J.B. MURRAY	17 Const Sqn	13070	Capt J.G. TAYLOR	17 Const Sqn
675	Plumber and Pipefitter	51100	WO2 J.B. MURRAY	17 Const Sqn	13070	Capt J.G. TAYLOR	17 Const Sqn
739	Radar Mechanic (Fd) Cl 3 and 2	64258	WO1 W.D. PRENTER	101 Fd Wksp	57554	Maj E.F. McCART	101 Fd Wksp
794	Sheet Metal Worker Cl 3, 2 and 1	23481	WO1 L.G. IRVINE	101 Fd Wksp	57554	Maj E.F. McCART	101 Fd Wksp
838	Storeman Technical (S and T)	335148	Capt P.J. TUCKETT	21 Sup Pl	335099	Maj A.D.M. GLENDENNING	1 Coy RAASC
839	Storeman Technical (Ord)	34057	WO2 F. REDENBOCH	2 Comp Ord Dep	29467	Capt M.G. SMITH	2 Comp Ord Dep
755	Refrigeration Mechanic	310477	WO2 T.G. BRADSHAW	17 Const Sqn	13070	Capt J.G. TAYLOR	17 Const Sqn
438	Vehicle Mechanic Cl 3, 2 and 1	23481	WO1 L.G. IRVINE	101 Fd Wksp	57554	Maj E.F. McCART	101 Fd Wksp
552	Storeman (Vehicles)	53866	Sgt J.S. JESSON	2 Comp Ord Dep	29467	Capt M.G. SMITH	2 Comp Ord Dep
457	Welder Cl 3 and 2	310477	WO2 T.G. BRADSHAW	17 Const Sqn	13070	Capt J.G. TAYLOR	17 Const Sqn

DIARY

69

AUSTRALIAN MILITARY FORCES - VIETNAM

HQ 1 ALSG  
VUNG TAU

R1-3-1

24 Mar 67

Distribution:

List B  
D

BATTLE CASUALTIES

Pte L. P. KUCKS 6 RAR, GSW left ankle. Result of friendly SA fire during en contact. Condition satisfactory.

Pte K.F. MATHIESON, 6 RAR. GSW to left eye and left hand during en contact. Condition satisfactory.

Cpl C.L. BLACK, 6 RAR. GSW to buttocks during en contact.

*Capt*  
*R.S. Hawthorne*  
(B.C. GRAY)  
Maj  
for DAA and QMG

PRECEDENCE ACTION  
ROUTINE

DATE/TIME GP  
240850Z

FROM 1 MSC

SECURITY CLASS  
RESTD

TO LIST A Reserial 26

ORIGINATOR'S NO  
G 1184

MANNING OF UNIT SWITCHBOARDS AS THE EMPLOYMENT  
OF INDIGENOUS LABOR AS SWITCHBOARD OPERATORS  
LEADS TO DELAYS AND MISUNDERSTANDINGS DUE TO  
LANGUAGE PROBLEMS AND MAY BE PREJUDICIAL TO  
SECURITY CHM INDIGENOUS EMPLOYEES ARE NOT REPEAT  
NOT TO BE USED FOR MANNING UNIT SWITCHBOARDS

H. Dent Capt  
6503

DIARY

AUSTRALIAN MILITARY FORCES - VIETNAM

HQ 1 ALSG  
VUNG TAU

24 Mar 67

HQ 1 ALSG DUTY OFFICER/CLERK ROSTER  
27 MAR - 9 APR 67

1. The undermentioned Officers and Other Ranks are rostered for duty at HQ 1 ALSG on the dates shown.
2. The tour of duty commences at 1700 hrs on the date shown and finishes at 1700 hrs on the following day. The Duty Officer or NCO is to be present in the Operations Room from 1700 hrs to 0800 hrs and over the lunch period except on Saturday/Sundays when the Operations Room is to be manned by the Duty Officer/NCO from 1700 hrs to 1700 hrs.
3. Any Officer not able to mount duty on the date shown is to contact the IO (GS03) at least 2 days prior, after that time it will be the Officer's responsibility to arrange for a stand in. Any Other Rank unable to mount duty on the date shown is to contact the CSM at least 2 days prior, after that time it will be his duty to arrange for a relief. Any Officer or Other Rank unable to be present over the lunch period is to arrange for his own relief.
4. Officers and other Ranks are to check the notice board daily to note any changes on the roster.

ROSTER

<u>Date</u>	<u>Duty Offr</u>	<u>Duty Clerk</u>
Mon 27 Mar	Lt GERNHOEFER	Cpl GORDON
Tue 28 Mar	Maj HULSE	Sgt WHITE
Wed 29 Mar	Capt HAWTHORNE	Sgt CROSS
Thu 30 Mar	Maj GRAY	Cpl HANDS
Fri 31 Mar	Maj PETERSEN	Cpl GORDON
Sat 1 Apr	Lt PLUMB	Pte BARRETT
Sun 2 Apr	Capt WUST	Sgt WHITE
Mon 3, Apr	WO2 OSBORN	Sgt CROSS
Tue 4 Apr	Capt HURST	Pte BARRETT
Wed 5 Apr	Capt NEWMAN	Cpl HANDS
Thu 6 Apr	Lt GERNHOEFER	Cpl GORDON
Fri 7 Apr	WO2 REYNOLDS	Sgt WHITE
Sat 8 Apr	Capt HURST	Cpl HANDS
Sun 9 Apr	Maj HULSE	Sgt CROSS

  
(W.S. WUST)  
Capt  
GS03

Distribution

List D,

CONFIDENTIAL

AUSTRALIAN MILITARY FORCES - VIETNAM

IN REPLY QUOTE

R 579 - 1 - 1

HQ 1ALSG  
VUNG TAU  
24 MAR 67

ORDER OF BATTLE - VUNG TAU AREA

REFERENCE: 1ALSG R 579 - 1 - 1 OF 8 MAR 67.

AMEND THE ORDER OF BATTLE BY DELETING 161 (INDEP)  
RECCE FLT AND ALL DETAIL. THE UNIT IS NOW LOCATED  
WITH 1ATF.

DISTRIBUTION.

LISTS A and C  
SPARES - 5 (to GS03)

J. Chambers  
(L.C CHAMBERS)  
LT COL  
COMD

RESTRICTED

Diary 4

3

AUSTRALIAN MILITARY FORCES - VIETNAM

IN REPLY QUOTE

R 495 - 1 - 2

HQ 1ALSG

VUNG TAU

24 MAR 67

HQ 1ALSG DISTRIBUTION LIST - AMENDMENT 1

REFERENCE: 1ALSG R495-1-2 OF 7 MAR 67

AMEND SERIAL 17 BY DELETING "161 (INDEP) RECCE  
FAT" AND ALL DETAIL AND INSERTING "RESERVED".

DISTRIBUTION:

LISTS A, C and D

plus 1 copy each for serials 43 and 44.

*W. S. Wust*

(W. S. WUST)

Capt

GS03

Comd's DAIRY - 4

74

HQ 1 ALSG  
VUNG TAU  
23 MAR 67

DIST LIST B

CHURCH SERVICES - GOOD FRIDAY

CHURCH SERVICES WILL BE HELD AT THE 1 ALSG  
CHAPEL ON FRIDAY 24 MAR 67 AT THE FOLLOWING  
TIMES

CE/OPD            0800 HRS

RC                1700 HRS

f B W Lh  
(B C GRAY)

MAJ

DAA + QMG



Bond's Diary - 4

75

PRECEDENCE ROUTINE	DATE-TIME GROUP 230400Z (Mar)	Security Classification RESTRICTED.
FROM: IALSG. To: List A.		Originators Number. AQ 7344
MEDICAL BOARDS COMPOSITION. AIR and O 668 (3) is to be amended to read QUOTE Medical Boards may consist of one or more Medical Officers UNQUOTE (.) Amendment to Law Manual to follow (.) Approval has been given for the use of Medical Boards in the amended form.		
DRAFTER'S NAME JORGENSEN	RELEASING OFFICER'S SIGNATURE AND RANK. Kjorgensen LY. Capt	

HQ 1ALSG  
VUNG TAU  
20 Mar 67

ABSENCE OF STAFF OFFICERS FROM  
1ALSG AREA OUTSIDE NORMAL WORKING  
HOURS

1. If Staff officers are to be absent from the 1ALSG area outside normal working hours they are to ensure that at least one staff officer of their respective branch remains in the area as follows:-

- G Branch - GSO 3 or DAQMG (Ops)
- Q (Ops) Branch - DAQMG (Ops), SC 'Q' (Ops) or SC 'Q' (Mor)
- A/Q Branch - DAA + QMG, SC 'A' or SC 'Q'
- PM - PM or Pro Offr

2. Staff officers are to ensure that before leaving the area they enter their destination and time of return on the location board in the Operations Room.

*Alfred Kaye*  
for (L.C. Chambers)  
Lt Col  
Comd

DISTRIBUTION  
LIST D

WAR DIARY

MESSAGE FORM

Precedence - Action PRIORITY	Precedence - Info -	Date Time Group 20 0000 Z Mar	Security Class RESTRICTED
From: 1 ALSG			Originator's Number AQ 7326
To: List B List C less serials 45,46,47 List D less serials 15,39,45,46,47			
BOUNDS VUNG TAU . ALPHA . WITH EFFECT FROM 1800 HRS 20 MAR 67 VUNG TAU IS PLACED IN BOUNDS . BRAVO . UNITS ARE REMINDED THAT NOT MORE THAN 25 PERCENT OF THE UNIT STRENGTH ARE ALLOWED ON LEAVE AT THE SAME TIME			
Drafter's Name WILSON	SC A	EMU 5	Releasing Officer's Signature and Rank <i>J B Wilson A</i>

*War Diary*

CONFIDENTIAL

WAR DIARY

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
R271-1-1

HQ 1 ALSG  
VUNG TAU

18 Mar 67

See Distribution List

CHARGE AND OFFENCE REPORTS

Reference: 1 ALSG Commander's Conference 18 Feb 67.

1. The details of charges have been received but there is considerable variation in the type of information given. Please examine your submissions, compare with the following check list and submit detail that was not included in your report.

2. Period - 1 Jul 66/12 Feb 67.

- a. Number of charges by types.
- b. Number of major and minor charges.
- c. Number of soldiers on more than one charge and how many by number of charges e.g. 2 soldiers on 2 charges, 1 soldier on 3 charges etc.
- d. Number of actual soldiers charged.
- e. Number of first charges in VIETNAM.
- f. Number of NS, number of ARA.
- g. Number found not guilty or charges set aside.
- h. (1) Number charged by Officers.  
(2) Number charged by NCOs.  
(3) Number charged as a result of Pro report.
- j. (1) Number charged on duty.  
(2) Number charged off duty.
- k. Average posted strength in total period.
- l. Number of soldiers that have passed through unit in total period.
- m. Percentage of soldiers charged to total soldiers, who have passed through unit over total period.

3. The effort to produce this detail is appreciated but it will enable this HQ to draw accurate conclusions from the data.

4. Required by 22 Mar 67.

*L.C. Chambers*

(L.C. CHAMBERS)  
Lt Col  
Comd

Distribution

List A, less serials 3,4,5,8,10,13,14,15,16,18,19,20,21,22,26.  
plus spares (4).

CONFIDENTIAL

**CONFIDENTIAL**  
AUSTRALIAN MILITARY FORCES - VIETNAM

WAR DIARY 79

In reply quote  
R271-1-2

HQ 1 ALSG  
VUNG TAU

18 Mar 67

COs/OCs

DISCIPLINE - POWERS OF PUNISHMENT

Reference: Comd 1 ALSG Conference of 13 Mar 67.

1. The administrative effort and time involved in holding a Court Martial is, as you know, great.
2. With the new range of punishments which you can now impose, more charges should be able to be disposed of without giving the accused the right to elect trial by Court Martial.
3. I do not intend to lay down a scale of punishments for various offences nor to offer instruction on which offences are proper for trial by Court Martial. However I request that you consider each case carefully, particularly those of an apparent minor nature such as curfew violations and short absences without leave, before deciding to impose a punishment for which you must give the accused the right to elect trial by Court Martial.

*L.C. Chambers*

(L.C. CHAMBERS)  
Lt Col  
Comd

**CONFIDENTIAL**

875-1-7

80

PRECEDENCE ACTION  
PRIORITY

DATE/TIME GP  
160830Z

FROM: 1ALSG  
TO : LIST A less Serials 5, 16, 21, 26  
LIST D less Serials 15, 38, 39

SECURITY CLASS  
RESTD  
ORIGINATOR'S NO  
G 1159

VISITS ○ LT GEN VARGAS CMM SECRETARY GEN SEATO CMM  
ACCOMPANIED BY MR COPELAND AND REYNA WILL VISIT  
1ALSG 17 MAR 67 ○ ETA ST KILDA 1400 HRS CMM  
BRIEFING AT HQ CMM TOUR OF AREA WITHOUT STOP CMM  
ETD HQ 1ALSG TO RAAF 1500 HRS

*[Handwritten Signature]*

✓ WAR DIARY

21

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
R515-1-2

HQ 1 ALSG  
VUNG TAU

15 Mar 67

Distribution

List B

PLAGUE PRECAUTIONS - 1 ALSG AREA

1. As plague is endemic in this locality, and a number of confirmed cases has recently been reported, the following precautions are to be strictly adhered to by all units:

- a. The use of rat poison is to cease immediately, Existing poison baits are to be incinerated.
- b. Break-back traps are not to be used.
- c. Live traps are to be used by all units.
- d. When a live rat is trapped:
  - (1) Secure trap door with a piece of wire or cord.
  - (2) Notify hygiene inspector 2 Fd Amb.
- e. In the event of a dead rat being located:
  - (1) Do not touch the rat with bare hands.
  - (2) Dust an area 3 feet square around the rat with 2% Diazinon insecticide powder (available from 2 Fd Amb).
  - (3) Remove rat with gloved hand and incinerate.
- f. The unit area and lines are to be policed regularly to ensure there is no food or food scraps therein.
- g. Where tea or coffee is prepared in unit area, cups are not to be left partly filled. Instead, they are to be washed and inverted.
- h. Should any civilian appear sick or complain of feeling sick, notify 2 Fd Amb. Transport to Le Loi Hospital will be arranged.
- j. Unit RAP staff are to ensure that all members of the unit are up to date with plague inoculations.
- k. All civilians employed in 1 ALSG area will be inoculated. An immunisation campaign is being organised. Details concerning place, time and date will be promulgated.

*BC Gray Maj*

*for*  
(L.C. CHAMBERS)  
Lt Col  
Comd

PRECEDENCE ACTION  
ROUTINE

FROM: IALSC  
TO: LIST A less Serial 26  
GSM

DATE/TIME GP  
140900Z

SECURITY CLASS  
UNCLAS  
ORIGINATOR'S NO  
G1152

EGS VISIT @ PREPARATIONS AND ARRANGEMENTS WERE  
MOST SUCCESSFUL @ CO/OCs AND ALL RANKS ARE TO  
BE CONGRATULATED FOR THEIR EFFORTS

LC CHAMBERS : COMD EMU 1

*M. D. G. v*

Comds DPMRY<sup>22</sup>



23

RESTRICTED

The information given in this document is not to be communicated, either directly or indirectly, to the Press or to any person not authorised to receive it

Routine Orders Part 1

by

Lieutenant Colonel L.C. CHAMBERS

Commanding

First Australian Logistic Support Group

SOUTH VIETNAM

14 MAR 67

Serial No. 6  
Nos 53 - 58

RO No.	Title
53.	Helicopter Drills
54.	Approved Civilian Restaurants
55.	Leave
56.	Public Holidays
57.	Postal
58.	Remittance of Undrawn Pay by signal Means

NOTICES

Donation of Blood to Sgt WASS  
Postal  
Lost and Found

53. HELICOPTER DRILLS

a. All personnel are advised of the following helicopter drills which are standard AND MUST BE PRACTICED ON ALL OCCASSIONS WHEN HELICOPTERS ARE IN USE. Failure to do so may result in death or injury to personnel, or damage to the aircraft.

(1) Always approach and leave a helicopter between the 10 o'clock and 2 o'clock position (to the FRONT of the helicopter, so the pilot can see you).


(2) Check with the pilot before entering or leaving the helicopter (so the pilot knows if someone is getting in or out)

(3) Soft hats are to be carried and not worn when entering or leaving a helicopter (so they will not blow off).

(3) Stores from a helicopter should be stacked at least 30 metres from the aircraft after unloading.

b. 1 ALSG RO 147/66 is cancelled.

c. This RO is to be reprinted in Unit Routine Orders.

  
(M.J.R. HULSE)  
Maj  
DAQMG (Ops)

AQ BRANCH

54. APPROVED CIVILIAN RESTAURANTS

a. As a result of a further visit by a medical sanitation team, the following restaurants have complied with the minimum health standards and are approved for patronage:

Grand Hotel  
Cyrnos Restaurant  
Neptune Restaurant  
Rendexvous Restaurant  
Pizzeria Restaurant

b. All other restaurants in the VUNG TAU area are Out of Bounds to all Australian troops.

c. 1 ALSG RO 17/67 is cancelled.

d. This Routine Order is to be reprinted in Unit Routine Orders.

55. LEAVE

No soldiers are to be granted leave outside the 1 ALSG area within two weeks of the soldiers arrival in 1 ALSG. Further restrictions on leave after arrival and prior to RTA are to be at Unit Commanders' discretion.

56. PUBLIC HOLIDAYS - ANZAC DAY 1966

a. Approval is granted for a day in lieu of Anzac Day 1966 to be credited to the leave records of all military personnel who were on board HMAS SYDNEY on that date.

b. The authority to be quoted in leave records is HQ AFV R487/10/1 of 12 Jan 67.

/57. POSTAL .....

57. POSTAL

- a. With immediate effect, AFPO 3 will open on Sundays at 0830 instead of 0730 hrs.
- b. 1 ALSG RO 34/67 is amended by deleting "Sat/Sun - 0730-1130 hrs" in sub para c., and inserting in lieu:
- " Sat - 0730 hrs - 1130 hrs  
Sun - 0830 hrs - 1130 hrs"

58. REMITTANCE OF UNDRAWN PAY BY SIGNAL MEANS

- a. In extremely urgent cases, remittance of undrawn pay by signal may be authorised by the Paymaster.
- b. The minimum remittance is \$30 Aust, and the Paymaster must be personally satisfied that a case of extreme urgency exists.

*B.C. Gray*  
(B.C. GRAY)  
Maj  
DAA and QMG

N O T I C E SDONATION OF BLOOD TO SGT WASS - 5 RAR

The following message has been received from the CO of 5 RAR:

"Please convey to all those members of 1 ALSG who donated blood to save the life of 61163 Sgt K.J. WASS on 21 Feb 67 the sincere thanks of all ranks of 5 RAR."

POSTAL

The PMG has advised that when photographs are enclosed in thin airmail envelopes, the combination of the action of the electric sorting machine and the sharp edge of a photograph will tear the bottom out of the envelope. Incidents of this nature are not uncommon. It is recommended that photographs should first be wrapped in paper before being placed in an envelope for mailing.

LOST AND FOUND

A gold watch inscribed "To Mark ....." has been found in the area. The owner may claim it from the Admin Offr, 1 Coy RAASC (Lt L.D. GLASS).

GENERAL MEETING - 1 ALSG OFFICERS' MESS

A General Meeting of the 1 ALSG Officers' Mess will be held in the Officers' Mess at 1600 hrs on Fri 24 Mar 67.

H& 1 ALSG  
Jing Tau  
12 Mar 67

PA

Distr List A

BUBONIC PLAGUE

1. One confirmed case and six suspect cases of bubonic plague have been detected in Jing Tau.

2. Units are to check the International Health Certificates of all members for currency of plague inoculations which last for four months.

3. Units are to contact 2 Fd Amb and inform them of the number of personnel whose plague inoculation has expired or is about to expire. 2 Fd Amb will inform units of the time at which personnel are to report for inoculation.

B. Gray  
(B. C. GRAY)  
Maj  
DAA and QMG

25

RESTRICTED  
AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
R495-1-2

HQ 1 ALSG  
VUNG TAU

7 Mar 67

HQ 1 ALSG DISTRIBUTION LISTS

(Correct as at 6 Mar 67)

1.

Ser	Formation/Unit	List A	List B	List C	List D	List E
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1.	17 Const Sqn	1	6	-	-	1
2.	Det 55 AESS	1	1	-	-	1
3.	Det 11 MC Gp	1	1	-	-	1
4.	Det 30 Terminal Squadron	1	1	-	-	1
5.	Ships Troop	1	1	-	-	1
6.	Det 145 Sig Sqn	1	3	-	-	1
7.	1 Coy RAASC	1	12	-	-	1
8.	Det Comm Z Postal Unit	1	1	-	-	-
9.	2 Fd Amb	2	2	-	-	2
10.	33 Dent Unit	1	1	-	-	1
11.	2 Comp Ord Dep	1	11	-	-	1
12.	101 Fd Wksp	1	6	-	-	1
13.	Edn Centre	1	1	-	-	-
14.	No. 2 Det AFV Cash Office	1	1	-	-	-
15.	AFV Pro Unit	1	2	-	1	-
16.	SIB Det VUNG TAU	1	1	-	-	-
17.	161 (Indep) Recce Flt	1	6	-	-	1
18.	67 GL Sec	1	1	-	-	1
19.	1 Aust R and C Centre	1	5	-	-	1
20.	Det 5 ASCO Unit	1	1	-	-	1
21.	HQ Coy	1	1	-	-	1
22.	Transit Centre	-	1	-	-	-
23.	HQ AFV	-	-	3	-	-
24.	AATTV	-	-	1	-	-
25.	HQ 1 ATF	-	-	3	-	-
26.	RAN Clearance Diving Team	1	-	1	-	-
27.	RAAF VUNG TAU	-	-	3	-	-
28.	HQ USAVTSAC	-	-	1	-	-
29.	Comd	-	-	-	1	-
30.	DAQMG (Ops)	-	-	-	1	-
31.	DAA and QMG	-	-	-	1	-
32.	CALO	-	-	-	1	-
33.	GSO 3	-	-	-	1	-
34.	SC "A"	-	-	-	1	-
35.	SC "Q" (Maint)	-	-	-	1	-
36.	SC "Q" (Mov)	-	-	-	1	-


RESTRICTED

2.

(a)	(b)	(c)	(d)	(e)	(f)	(g)
37.	SC "Q"	-	-	-	1	-
38.	OO	-	-	-	1	-
39.	Cat	-	-	-	1	-
40.	Chaplains	1	1	-	-	-
41.	CSM	-	-	-	1	-
42.	Chief Clerk	-	-	-	2	-
43.	Red Cross	-	1	-	-	-
44.	YMCA	-	1	-	-	-
45.	Comd's Diary	4	4	4	4	-
46.	File	1	1	1	1	1
47.	Float	1	1	1	1	1
Tot als		30	75	18	21	18

- Notes
1. List "A" - All units.
  2. List "B" - All units down to sub-units.
  3. List "C" - Superior/Flanking HQ and info addressees.
  4. List "D" - Internal.
  5. List "E" - Q Accounting units.

2. HQ 1 ALSG R495/1/2 of 4 Jan 67 is cancelled.

  
 (W.S. WUST)  
 Capt  
 GSO 3

Distribution

Lists A, C and D  
 plus 1 copy each for serials 43 and 44.

CONFIDENTIALAUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
R579-1-1

HQ 1 ALSG  
VUNG TAU

8 Mar 67

ORDER OF BATTLE - VUNG TAU AREA

1. The following is an Order of Battle of Australian Forces and Civil Aid Teams in the VUNG TAU area.

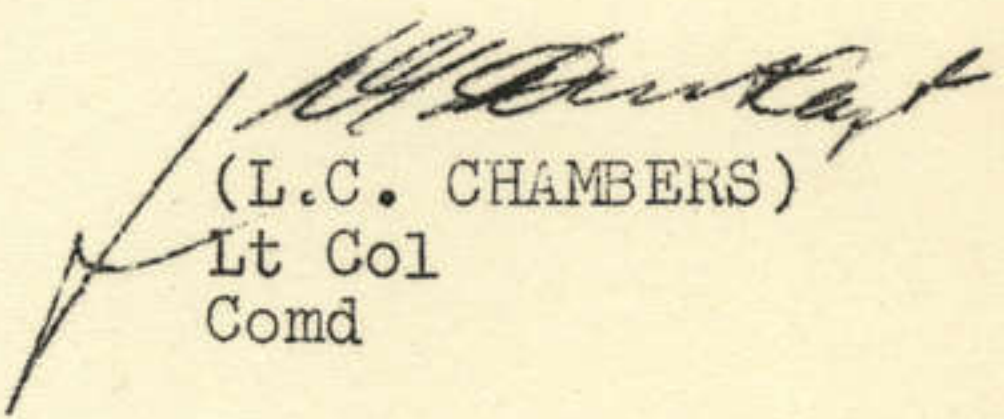
Unit	Co-Ords	Loc of Dets	Remarks
<u>1 ALSG</u>			
HQ 1 ALSG	YS 295440		
17 Const Sqn	YS 294438	HQ AFV 1 ATF	
Det 55 AESS	YS 296441	HQ AFV	
Det 30 Terminal Sqn	YS 295442		
Det 11 MC Gp	YS 297444	1 ATF	
LSM	YS 300490		When in port
Det 145 Sig Sqn	YS 296445	1 ATF	
HQ 1 Coy RAASC	YS 296442		
1 Tpt Pl	YS 296443	1 ATF	
87 Tpt Pl	YS 297443	1 ATF	
21 Sup Pl	YS 297443	1 ATF	
Det 8 Pet Pl	YS 296442	1 ATF	
Det 176 AD Coy	YS 299443	1 ATF	
Det 1 Comm Z Post Unit	YS 297444		
2 Fd Amb	YS 298445	1 ATF	
33 Dent Unit	YS 298445	1 ATF	
2 Comp Ord Dep	YS 300446		
101 Fd Wksp Stores Sec	YS 297446		
101 Fd Wksp	YS 297446		
17 Const Sqn Wksp	YS 295440		
Det 1 Div S and T Wksp	YS 298443		
AFV Edn Det	YS 301447		
No.2 Det AFV Cash Office	YS 297444		
AFV Pro Unit	YS 298443	HQ AFV 1 ATF	
SIB Det AFV Pro Unit	YS 281445		
161 (Indep) Recce Flt	YS 298476 YS 299442		1 ATF Unit
67 <sup>th</sup> GL Sec	YS 293472	1 ATF	
Det 5 ASCO Unit	YS 296445	HQ AFV 1 ATF	
1 Aust R and C Centre	YS 266448 YS 272445 YS 275451		No.1 Villa No.2 Villa No.3 Villa
Transit Centre	YS 302447		

CONFIDENTIAL

CONFIDENTIAL

2.

Unit	Co-Ords	Loc of Dets	Remarks
<u>AATTV</u>	YS 277447		Quarters
<u>RAN</u>			
CDT 3	YS 266455		
<u>RAAF</u>			
Base Support Flight	YS 293472	1 ATF	
No. 9 Squadron	YS 293472	1 ATF	
No. 35 Squadron	YS 294466		
<u>CIVIL</u>			
Australian Medical Team	YS 276449		Le Loi Hosp-ital
	YS 277433		Quarters

  
(L.C. CHAMBERS)  
Lt Col  
Comd

Distribution

HQ AFV  
List A  
Det 30 Terminal Sqn  
RAN CDT 3  
RAAF (3)  
HQ 1 ATF  
Spares - 5 (to GSO 3)

CONFIDENTIAL



DIARY (4)

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
R875-1-1

HQ 1 ALSG  
VUNG TAU


27 Mar 67

See Distribution List

ITINERARY FOR THE VISIT BY  
BRIG C.M. PEARSON OBE, MC  
COMMANDER, AUSTRALIAN ARMY FORCES FARELF  
31 MAR 67

Ser.	Timings	Event	Remarks
1.	0930	Arrive ST KILDA	Met by Capt WUST
2.	0940-1025	Briefing at HQ 1 ALSG	By Comd 1 ALSG
3.	1030-1055	Visit 17 Const Sqn	Met by Maj W. LENNON
4.	1055-1135	Tour of 1 ALSG construction sites	Accompanied by Maj LENNON or Const Officer
5.	1135-1205	Visit 101 Fd Wksp	Met by Maj E. McCART
6.	1210-1325	Lunch	1 ALSG Offrs Mess
7.	1330-1335	Visit Dispensary	Accompanied by Maj K.G. PETERSEN
8.	1345-1405	Visit Junior Military Academy	
9.	1410-1510	Visit R and C Centre	Met by Capt FREEMAN at No. 3 Villa
10.	1525-1625	Visit RAAF	
11.	1630	Depart VUNG TAU VIP	

- Notes: 1. During morning, WO2 OSBORN will accompany.  
2. During afternoon, Maj PETERSEN will accompany.

  
(W.S. WUST)  
Capt  
GSO 3

Distribution

- Lists A and D  
RAAF (3)  
Spares (3) (for GSO 3)

23

AUSTRALIAN MILITARY FORCES - VIETNAM

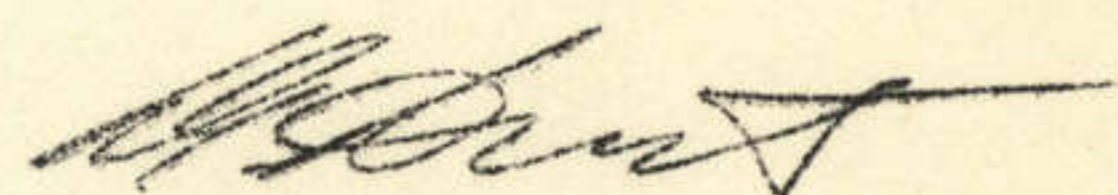
In reply quote  
R875-1-1

HQ 1 ALSG  
VUNG TAU

21 Mar 67

ITINERARY FOR THE VISIT BY  
LT GEN SIR REGINALD POLLARD KBE CB DSO  
ACCOMPANNIED BY  
COL W.J. MORROW OBE DIRECTOR OF INFANTRY  
24 MAR 67

<u>Ser</u>	<u>Time</u>	<u>Even 1</u>	<u>Remarks</u>
1.	0930	Arrive	Met by Comd 1 ALSG
2.	0945-1015	Briefing of HQ 1 ALSG	By Comd 1 ALSG
3.	1020-1050	Tour of 1 ALSG Area	
4.	1055-1125	Visit 17 Const Sqn	Met by Maj W. LENNON
5.	1130-1200	Visit 1 Coy RAASC	Met by Maj GLENDENNING
6.	1200-1325	Lunch 1 ALSG Offrs Mess	
7.	1330-1350	Visit Det 145 Sig Sqn	Met by Capt VIKSEN
8.	1405-1440	Visit R & C Centre	Met by Capt FREEMAN at No 3 Villa.
9.	1455-1555	Visit RAAF	
10.	1600	Depart VUNG TAU VIP	



(W.S. WUST)  
Capt  
GSO 3

Distribution:

List A less Serials 21 and 26  
List D less Serials 38,39,45,47  
RAAF (3)  
Spare (4)

AUSTRALIAN MILITARY FORCES - VIETNAM

*Comd's Duty* 79

In reply quote  
R875-1-1

HQ 1 ALSG  
VUNG TAU

16 Mar 67

ITINERARY FOR THE VISIT BY  
MAJ GEN W.S. MCKINNON CB, CBE  
CHIEF OF THE GENERAL STAFF - NEW ZEALAND ARMY  
17 MAR 67

Ser	Timings	Event	Remarks
1.	0900	Arrive VUNG TAU	Met by GSO 3
2.	0915-0945	With Comd 1 ALSG	
3.	0950-1020	Visit 2 Comp Ord Dep	NZ soldiers to be available
4.	1025-1045	Visit 101 Fd Wksp	Met by Maj McCART
5.	1050-1125	Visit 2 Fd Amb	Met by Lt Col RODGERS
6.	1130	Depart ST KILDA	

Note: Mrs MCKINNON will visit 36 Evac Hosp and 2 Fd Amb escorted by Red Cross representative.



(W.S. WUST)  
Capt  
GSO 3

Distribution

List A, less serial 26.  
List D, plus serial 43.

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
Rb 75-1-1


HQ 1 ALSG  
VUNG TAU

13 Mar 67

ITINERARY FOR THE VISIT BY  
LT GEN T.J. DALY CB, CBE, DSO  
CHIEF OF THE GENERAL STAFF  
13/14 Mar 67

Ser	Timings	Event	Remarks
	<u>13 Mar 67</u>		
1.	1715	Arrive ST KILDA	Met by Comd 1 ALSG
2.	1730-1800	With Comd 1 ALSG	
3.	1900	1 ALSG Offrs' Mess	LSM offrs to attend
4.	2030-2130	With Comd 1 ALSG	
	<u>14 Mar 67</u>		
5.	0800-0845	Visit 2 Comp Ord Dep	Met by Maj BUNTINE
6.	0845-0935	Visit 2 Fd Amb and 33 Dent Unit	Met by Lt Col RODGERS and Maj BEYNON
7.	0940-1010	Visit 101 Fd Wksp	Met by Maj E. McCART Morning Tea
8.	1015-1045	Visit 1 Coy RAASC	Met by Maj GLENDENNING
9.	1050-1110	Visit 55 AESS	Met by Capt ABRAHAMFFY
10.	1115-1200	Visit 17 Const Sqn	Met by Maj W.W. LENNON
11.	1210-1325	Lunch 1 ALSG Offrs' Mess	161 (Indep) Recce Flt officers to attend
12.	1330-1345	Visit Det AFV Cash Office and Det 1 Comm Z Postal Unit	Met by Capt MOHMET and Lt GILLETT
13.	1350-1405	Visit 5 ASCO Unit	Met by Maj M. GROSE
14.	1410-1425	Visit Det 145 Sig Sqn	Met by Capt TURNER at Det HQ
15.	1440-1530	Visit R and C Centre	Met by Capt FREEMAN at No.3 Villa
16.	1545-1620	Visit RAAF	
17.	1635-1645	With Comd 1 ALSG	
18.	1645	Depart VIP VUNG TAU	

- Notes
- The CGS will be accompanied by COMAFV and Comd 1 ALSG during his visits
  - If a CHINOOK airlift is in progress on 14 Mar a visit will be made to BILLABONG LZ.

  
(W.S. WUST)  
Capt  
GSO 3

Distribution  
Lists A and D  
RAAF (3)  
Spares (6) (for GS03)

Comde Diary  
9

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
RC75-1-1

HQ 1 ALSG  
VUNG TAU

6 Mar 67

ITINERARY FOR THE VISIT BY  
BRIG R.W.P. DODD MC,ED  
COMD 7 TF - 8 MAR 67

Ser	Timing	Event	Remarks
1.	0930	Arrive VUNG TAU	Met by GSO3
2.	0945-1030	Visit R and C Centre	Met by Capt J.V.FREEMAN
3.	1045-1130	Visit 2 Fd Amb	Met by Lt Col W.O.RODGERS
4.	1135-1205	Visit 2 Comp Ord Dep	Met by Maj R.L. BUNTINE
5.	1210-1325	Lunch	1 ALSG Offrs' Mess
6.	1330-1415	Briefing at HQ 1 ALSG	By Comd 1 ALSG
7.	1420-1450	Visit 1 Coy RAASC	Met by Maj A.D.M.GLENDENN- ING
8.	1455	En route to airfield	
9.	1530	Depart on Wallaby 3	

(W.S. WUST)  
Capt  
GSO 3

Distribution

Lists A and D.  
Spares (3)

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
R875-1-1

HQ 1 ALSG  
VUNG TAU

22

/ Mar 67

ITINERARY FOR THE VISIT BY  
COL P.J. HARTRIDGE  
DIRECTOR OF MAINTENANCE-AHQ  
3 MAR - 6 MAR 67

Ser.	Times	Event	Remarks
	<u>3 Mar 67</u>		
1.	1700-	Arrive at VUNG TAU	Met by Maj HULSE
2.	2000-2100	Briefing at HQ 1 ALSG	By Comd 1 ALSG
	<u>4 Mar 67</u>		
3.	0800-1000	Orientation tour of 1 ALSG and discussion at HQ	With Comd 1 ALSG
4.	1000-1130	Discussion with Q (Ops) Staff	Maj HULSE, Capt NEWMAN, Capt HURST; Capt WOOLMER to be available.
5.	1135-1205	Visit of and discussion with Postal Service	Met by Capt P. EDWARDS
6.	1205-1325	Lunch	1 ALSG Offrs' Mess
7.	1340-1415	Briefing at HQ US Sub-Area Comd	Meet Col CHURCH, Lt Cols REISS and HYTEN, Director of Sup/Serv, and Maintenance, accompanied by Comd 1 ALSG
8.	1420-1450	Visit US Class 1 Depot (Rations)	
9.	1500-1530	Visit US Class IV Depot (Engr Stores)	
10.	1535-1605	Visit Ammunition Depot	
11.	1610-1640	Visit POL Depot	
12.	1645-1715	Visit LSM "VERNON STURDEE"	Met by Capt C.E. BELL
	<u>5 Mar 67</u>		
13.	0900-1030	Visit and discussion with 101 Fd Wksp	Met by Maj E. McCART
14.	1030-1200	Visit of and discussion with 2 Comp Ord Dep	Met by Maj R.L. BUNTINE
	<u>6 Mar 67</u>		
15.	0800-0930	Discussion with AQ Staff	Maj GRAY, Lt PLUMB. Maj W.W. LENNON to attend
16.	0935-1005	Visit of and discussion with ASCO	Met by Lt ANDERSON
17.	1010-1210	Visit of and discussion with 1 Coy RAASC	Met by Maj A.D.M. GLENDENNING

/18. 1315-1455 .....

Ser.	Times	Event	Remarks
18.	1215-1325	Lunch	1 ALSG Offrs' Mess
19.	1330-1425	Visit of and discussion with 55 AESS	Met by Capt S. ABRAHAMFFY
20.	1430-1500	With Comd 1 ALSG	
21.	1530	Depart VUNG TAU Airfield	

Note: Maj HULSE will accompany D Maint on his visits.



(W.S. WUST)  
Capt  
GS03

Distribution

Lists A and D.  
GS03 (7)

AUSTRALIAN MILITARY FORCES - VIETNAM

C.503

In reply quote  
R875-1-1

HQ 1 ALSG  
VUNG TAU

3

/ Mar 67

ITINERARY FOR THE VISIT BY  
COL R.K. FULLFORD  
DIRECTOR OF MANNING - AHQ  
6 MAR - 7 MAR 67

Ser	Time	Event	Remarks
	<u>6 Mar 67</u>		
1.	0930	Arrive at VUNG TAU	Met by Capt WUST
2.	0945-1200	Briefing and discussions at HQ 1 ALSG	By Comd ALSG. Maj GRAY to attend from 1030 hrs
3.	1200-1330	Lunch at 2 Fd Amb	Met by Lt Col W.O. RODGERS, Capt HAWTHORNE to accompany.
4.	1330-1430	Visit 2 Fd Amb and 33 Dent Unit	
5.	1435-1455	Visit 1 Coy RAASC	Met by Maj A.D.M. GLENDENNING
6.	1500-1545	Visit 17 Const Sqn	Met by Maj W.W. LENNON
7.	1550-1630	Visit AFV Proc Unit	Met by Maj K.G. PETERSEN
8.	1635-1700	Visit 55 AESS	Met by Capt S. ABRAHAMFFY
	<u>7 Mar 67</u>		
9.	0800-0900	Visit Cash Office	Met by Capt A. MAHOMET
10.	0900-0915	Visit Post Office	
11.	0930-1100	Visit R and C Centre	Met by Capt J.V. FREEMAN at No.1 Villa
12.	1115-1200	Reserved	
13.	1200-1325	Lunch	1 ALSG Offrs' Mess
14.	1330-1400	Visit 145 Sig Sqn	Met by Capt A.F. TURNER at HQ Det 145 Sig Sqn
15.	1405-1455	Visit 101 Fd Wksp	Met by Maj E. McCART
16.	1500-1555	Visit 2 Comp Ord Dep	Met by Maj R.L. BUNTINE
17.	1600-1620	With Comd 1 ALSG if required	
18.	1630	Depart ST KILDA	

Note: 1. Capt HAWTHORNE will accompany D Manning during his tour.  
2. COs/OCs are to ensure that the visitor departs their areas at the time specified.

*W.S. Wust*

(W.S. WUST)  
Capt  
GS03

Distribution

Lists A and D



AUSTRALIAN MILITARY FORCES - VIETNAM

C1503

In reply quote

R875-1-1


HQ 1 ALSG  
VUNG TAU

20

28 Feb 67

ITINERARY FOR THE VISIT BY  
BRIG H.L. MARTINS OBE  
3, 4 AND 7 MAR 67

Ser	Timings	Event	Remarks
	<u>3 Mar 67</u>		
1.	<del>0830</del> 0900	Arrive ST KILDA	Met by Comd 1 ALSG and OC 101 Fd Wksp
2.	<del>0855</del> 0905	Briefing at HQ 1 ALSG	By Comd 1 ALSG
3.	<del>1040</del> 1110	Visit 2nd Maint Bn (US)	Accompanied by Maj E. McCART
4.	<del>1200</del> 1220	Lunch	1 ALSG Offrs' Mess
5.	1330	With 101 Fd Wksp	
	<u>4 Mar 67</u>		
6.	0830	Visit 17 Const Sqn Wksp	Incl call on Maj W.W. LENNON
7.	1030	Visit Det 1 S and T Wksp	Incl call on Maj A.D.M. GLENDENNING
8.	1205	Lunch	1 ALSG Offrs' Mess
9.	1330	Visit 2 Comp Ord Dep	Met by Maj R.L. BUNTINE
10.	1430	Reserved	
11.	1530	Visit 161 (Indep) Recce Flt Wksp	Meet OC 161 (Indep) Recce Flt or representative on airfield
	<u>7 Mar 67</u>		
12.	0830	Visit 1 ATF	Accompanied by Maj E. McCART
13.	1150	Depart 1 ATF	
14.	1200	Lunch	1 ALSG Offrs' Mess
15.	1350	Discussion with DOS and Comd 1 ALSG	At HQ 1 ALSG

  
(W.S. WUST)  
Capt  
GSO 3

Distribution

Lists A and D  
HQ USAVTSAC (3)

AUSTRALIAN MILITARY FORCES - VIETNAM

G 50 3

In reply quote  
R875-1-1

HQ 1 ALSG  
VUNG TAU

28 Feb 67

2

ITINERARY FOR THE VISIT BY  
BRIG J.W. LAWSON OBE  
DIRECTOR OF ORDNANCE SERVICE  
3, 4 AND 7 MAR 67

Ser	Timings	Event	Remarks
	<u>3 Mar 67</u>		
1.	<del>0830</del> 0900	Arrive ST KILDA	Met by Comd 1 ALSG and OC 2 Comp Ord Dep
2.	<del>0835</del> 0905	Briefing at HQ 1 ALSG	By Comd 1 ALSG
3.	<del>1040</del> 1110	Visit US Class 11 and 1V Depots	Accompanied by Maj RL BUNTINE
4.	<del>1200</del> 1220	Lunch	1 ALSG Offrs Mess
5.	1330	Visit 17 Const Sqn Wksp Stores Cell	
6.	1355	Visit Det 1 S and T Wksp Stores Cell	
7.	1420	Visit 101 Fd Wksp Stores Section	
8.	1450	Visit US ammunition Depot	
9.	1535	Visit Port facilities	
10.	1555	Visit 161 (Indep) Recce Flt Wksp Stores Cell	
11.	1630	Depart ST KILDA	
	<u>4 Mar 67</u>		
12.	0830	Arrive ST KILDA	Met by OC 2 Comp Ord Dep
13.	0835	With 2 Comp Ord Dep	
14.	1630	Depart ST KILDA	
	<u>7 Mar 67</u>		
15.	0830	Arrive ST KILDA	Met by OC 2 Comp Ord Dep
16.	0835	With 2 Comp Ord Dep	Incl lunch at Sgts' Mess
17.	1350	Discussion with DEME and Comd 1 ALSG	At HQ 1 ALSG
18.	1630	Depart ST KILDA	

Distribution  
Lists A and D  
HQ USAVTSAC (5)

*(Signature)*  
(W.S. WUST)  
Capt  
GSO 3

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
R220-1-1

HQ 1 ALSG  
VUNG TAU

26

31 Mar 67

Distribution:

List A, less serial 16,26.  
List D, less serial 15,38,39,45,46,47.

MINUTES OF COMD 1 ALSG CONFERENCE  
29 MAR 67

Ser.	Subject/Decision	Responsibility
1	Aim of Comds conf to info Comd on matters relating to activities	CO/OC
2	R & R and R & C to be encouraged regimental funds to subsidize R & C. How much per man?	CO/OC
3	R & C accommodation to be improved, villas 3 and 4 for OR	
4	Rest Centre for TF on beach	
5	Awards 1 ALSG MID Capt NEWMAN/WO REYNOLDS	
6	Care to be taken in signal Precedence	CO/OC
7	Mini gun demo on range Fri - Maj Gen Vincent to attend	17 Const/2 Fd Amb
8	Returns to be prompt	CO/OC's
9	Automatic switch board under consideration. Submit return of number of subscribers	CO/OC's
10	Relief of Force - returns late - Admin on arrival in Aust	CO/OC's
11	AFV Veh Service State due 1 APR	CO/OC
12	Economy of vehs	CO/OC's
13	<u>R &amp; C:</u> a. Allocations increased b. Nominations to HQ 1 ALSG 3 days in advance c. Report to Transit Centre	CO/OC's
14	AF W3809 to be at HQ Coy by 0830	CO/OC's
15	Leave for pers to RTA documentation	CO/OC's
16	Jeparit disch 0700 yesterday	
17	Change in priorities of air cargo	
18	Maint to building - unit responsibility	CO/OC's
19	1 Sig KIA - memorial mass, Sun 0900, 1000 hrs	
20	Still awaiting facts from Aust on forklift spares	
21	Forklifts from Jeparit should be ready for issue by 1400 hrs 29 Mar	
22	AACE course commence next month	
23	Pers to use roads around PX and not through PX stores area	CO/OC's
24	Rebates for Offrs/Sgts Messes to come from Regimental Funds	CO/OC's
25	Next Jeparit leaves Sydney 12 May	

*B.C. Gray*  
(B.C. GRAY)  
Maj  
DAA and QMG

DIARY

AUSTRALIAN MILITARY FORCES - VIETNAM

HQ 1 ALSG  
VUNG TAU

22 Mar 67

In reply quote  
R220-1-1

Distribution:

- List A, less serial 16,26.
- List D, less serial 15,38,39,45,46,47.

MINUTES OF COMD 1 ALSG CONFERENCE  
22 MAR 67

Ser.	Subject/Decision	Responsibility
1.	Tighter supervision of soldiers to achieve maximum work effort	COs/OCs
2.	Pre-planning for the establishment of a longer working day, or a greater work effort from the Group	COs/OCs
3.	AAF A4 Statistical Returns	COs/OCs
4.	Increases to establishments and increases in forklifts	COs/OCs
5.	Range not to be used until advice received from HQ 1 ALSG.	CS03
6.	RAN/RAAF Offrs for 1 ALSG	CC/OCs
7.	Relief of Force. Movement return to DAA and QMG by 1200 hrs 23 Mar 67. Press coverage of RTA personnel	COs/OCs
8.	Powers of Punishment - reduction of NCOs	COs/OCs
9.	Power supply for ALSG area still critical	DAA and QMG
10.	JEPARIT - ETA 27 Mar 67 Backloading cargo accepted until 28 Mar 67.	-
11.	Mutilation of mail by PMG sorting machines	COs/OCs
12.	Church Parades for Good Friday	COs/OCs
13.	Collection of unit stores from 30 Terminal Sqn area.	COs/OCs
14.	Rationing of beer and soft drink to continue	COs/OCs
15.	Cancellation of R and R allotments to be advised to HQ 1 ALSG as soon as known	COs/OCs

*B.C. Gray*  
 (B.C. GRAZ)  
 Maj  
 DAA and QMG

AUSTRALIAN MILITARY FORCES - VIETNAM

2

In reply quote  
R220-1-1

HQ 1 ALSG  
VUNG TAU

18 Mar 67

Distribution  
List A, less serials 16,26.  
List D, less serial 15.

MINUTES OF COMD 1 ALSG CONFERENCE  
13 MAR 67

Ser.	Subject/Decision	Responsibility
1.	Elections for trial by Court Martial for trivial offences.	COs/OCs
2.	Sgt Clerk required for 1 ALSG Labour Office	"
3.	Repairs of forklifts to be effected as soon as possible	COs/OCs
4.	Bubonic Plague precautions	COs/OCs
5.	Civil labour to be confined to their unit areas during lunch period	COs/OCs

*B. C. Gray*  
(B.C. GRAY)  
Maj  
DAA and QMG

*War Diary*

99

RESTRICTED

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
R220-1-1

HQ 1 ALSG  
VUNG TAU

10 Mar 67

Distribution

List A, less serial 15.  
List D.

MINUTES OF COMD 1 ALSG CONFERENCE  
9 MAR 67

Ser.	Subject/Decision	Responsibility
1.	<u>Visit by CGS</u>  Cleanliness of unit areas Stand down on Sun not to be before 1200 hrs Cleanliness of unit vehicles Khaki clothing not to be worn Officers dress - long trousers Compliments Conference at 1330 hrs 13 Mar 67	COs/OCs
2.	New tentage to be drawn from 2 Comp Ord Dep by 30 Mar 67	"
3.	Summer sports programme	DAA and QMG YMCA Rep
4.	AAF A4 Statistics to be submitted to DAA and QMG by Fri 10 Mar 67	COs/OCs
5.	Units to advise SC A of march in of new officers	COs/OCs SC A
6.	Units on individual relief to have relief programme arranged over a 12 month period	-
7.	Officers to wear Boards, Australias and gilt badges of rank.	COs/OCs
8.	JEPARIT to arrive late Mar 67	COs/OCs
9.	Holdings of compasses	"
10.	International Health Certificates to be up to date before members are RTA	"
11.	Gas cooking appliances.	-
12.	Thefts, losses etc to be reported to MP as soon as possible	COs/OCs
13.	Defence fortifications to commence in ALSG area in approx 1 month.	COs/OCs
14.	Lighting for 2 Fd Amb hel pad.	DAQMG (Ops)
15.	Standard of messing	DAQMG (Ops) Cat
16.	Tasks for official war artist	-
17.	Forecast of Force figures during relief programme (retioning)	DAQMG (Ops)

Serial	Subject/Decision	Responsibility
18.	Change of water purification eqpt from RAASC to Engrs	DAQMG (Ops)
19.	Troops Information letter	GSO 3
20.	Self service items still scarce. 1 ALSG day for self service is Thu.	COs/OCs
21.	Mutilation of unit tac signs	COs/OCs Pro
22.	Shortage of Dental Offrs	DAA and QMG

*B. C. Gray*  
(B.C. GRAY)  
Maj  
DAA and QMG

RESTRICTED

Comds  
Diary 100

AUSTRALIAN MILITARY FORCES - VIETNAM

In reply quote  
R220/1/1

HQ 1 ALSG  
VUNG TAU

Mar 67

Distribution

List A less serial 14  
D

MINUTES OF COMD 1 ALSG CONFERENCE  
23 FEB 67

SERIAL	SUBJECT/DECISION	RESPONSIBILITY
1	A4 Statistical Reports to be submitted by Wed	COs/OCs
2	Units to commence cleaning areas. Sun 12 Mar not to be a stand down day until area cleared by Comd.	"
3	ST KILDA to be prepared for trial use by CHINOOK hel.	-
4	COs/OCs to foster relations with their US counterparts.	COs/OCs
5	<u>Relief of the Force</u> Location of Units on return to AUSTRALIA. Admin procedure on arrival in AUSTRALIA NSM for discharge Customs	COs/OCs DAA and QMG
6.	TF to establish Rest Camp in Transit Centre area. VUNG TAU, BEACHCOMBER and BACK BEACH Bars out of bounds to Rest Camp TF personnel	COs/OCs
7.	2 Comp Ord Dep will accept salvage weekly	COs/OCs
8	Tasmanian Relief Fund to close at 1600 hrs 2 Mar 67	COs/OCs SC'A'
9	Leave credits for service in VIETNAM	COs/OCs
10	Extensions of Tours of Duty, for personnel affected by cut-off date; to be reviewed by DAR	"
11	MFO stores still to be submitted to MC Gp.	COs/OCs
12	Delays in reporting losses/ thefts. Report all thefts to Pro ASP	COs/OCs PM
13	Spraying of area for mosquitoes and flies. Ground spraying as well as aerial spraying.	CO 2 Fd Amb
14	Co-ord of AFPO 3 and HQ 1 ALSG mail clearances	DAQMG (Ops)
15	Seating for Concert Party	CO 2 Fd Amb
16	Supply of fresh vegetables	OC 1 Coy RAASC DAQMG (Ops)
17	Re-org of 2 Comp Ord Dep to be discussed at next conference	CO 2 Comp Ord Dep
18	Leave during last month of service in VIETNAM to be at discretion of COs/OCs	COs/OCs
19	Amenities credit of \$10 per member to units.	COs/OCs
20	Amenities equipment issued to units from Amenities and US sowces to remain in theatre	COs/OC

(B.C. GRAY)  
Maj  
DAA and QMG