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**Item: Headquarters, 1 Australian
Logistic Support Group**

Folio 58-63

[1-31 May 1969]

AMENDMENTS TO 1 ALSG
AREA STANDING ORDERS

PART 2 - LOGISTIC OPERATIONS
29 MAY 69

1 ALSG Area Standing Orders are to be amended as follows:

- a. Sections 1 to 3 inclusive and Section 7. Replace with new sections enclosed.
- b. Section 5 Instr amendments as shown.



(B.C. BARRETT)
Maj
DAQMG (Maint)

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PART 2 - 1 ALSG AREA STANDING ORDERS

LOGISTIC OPERATIONS

SECTION 1 - GENERAL

Introduction

1.1 The planning, coordination and execution of logistic operations is the responsibility of Q Maintenance branch of HQ 1 ALSG.

Manning

1.2 Q (Maint) branch consists of the following personnel:

- a. DAQMG (Maint) - Operations Office (S3 in US Staff terminology)
- b. Staff Captain Q (Operations) (S Capt Ops)
- c. Staff Captain Q (Maintenance) (S Capt Maint)
- d. Clerk.

1.3. In addition, OC Det 11 MC Group acts in the capacity of Staff Captain Q (Movements) (S Capt Mov) to the branch.

Responsibilities

1.4 The responsibilities of key personnel are shown at Annex A to this section.

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ANNEX A TO
SECTION 1 OF PART 2
OF 1 ALSG AREA
STANDING ORDERS
DATED 29 MAY 69

RESPONSIBILITIES OF KEY PERSONNEL

DAQMG (Maint)

1. The DAQMG (Maint) is responsible to Comd 1 ALSG for:
 - a. Planning, coordination and supervision of the Logistic process to resupply 1 ATF at NUI DAT and, where necessary, HQ AFV.
 - b. Planning and implementation of logistic operations in support of 1 ATF when operating away from NUI DAT base.
 - c. Supervision and coordination of:
 - (1) Q services involved in the logistic support of 1 ATF or HQ AFV, but not including technical supervision.
 - (2) Movement agencies employed in routine and operational support of 1 ALSG including allocation of priorities when these agencies become over committed.
 - (3) Policy regarding brigading of 1 ALSG unit domestic vehicles in support of land movement agencies.
 - (4) The provision of all commodities demanded by signal demand by 1 ATF or other Australian organizations/units uncluding follow-up action on outstanding demands.
 - (5) The preparation of all vehicles, equipments and Major Unit Assemblies (muas) for return to Australia.
 - (6) All aspects applicable to the efficient use of mechanical handling equipment allocated to 1 ALSG for support of logistic operations including availability and training (in conjunction with G branch) of operators.
 - (7) The functioning of the logistic operations room and staff.
 - d. Maintaining accurate records on a weekly monthly and yearly basis, covering the supply of all major commodities to 1 ATF.

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- e. Supervision of the movement of personnel, stores vehicles and equipment into and out of the theatre from shipping or aircraft arriving at or departing from Vung Tau.
- f. Planning, coordination and execution of logistic training in accordance with Comd 1 ALSG policy and in conjunction with G branch.
- g. Observing and reporting on logistic operations carried out by other forces in order to provide background for logistic training in Australia and SVN.
- h. Regular liaison with:
 - (a) HQ AFV A Branch staff and service addressees.
 - (b) HQ 1 ATF Q Branch.
 - (c) US Logistic HQ operating in direct support of 1 ALSG.
- i. Planning, execution and command of any deployment of a forward ALSG detachment in support of 1 ATF operations.

S Capt (Ops)

- 2. The S Capt (Ops) is responsible to DAQMG(Maint) for:
 - a. Receiving, processing, coordinating and acquitting all signal demands placed by 1 ATF or other Australian units including:
 - (1) Maintenance demands (Maintdems)
 - (2) Priority Maintenance demands (Primaindems)
 - (3) Operationally urgent demands (Opdems)
 - b. Supervision of and follow up action on any 'to follow' items arising out of signal demands.
 - c. Supervision of and reporting on any misuse of signal demand procedures.
 - d. Coordination of the movement of all routine and signal demand maintenance between 1 ALSG, 1 ATF and HQ AFV except:
 - (1) Items moving by water tpt. Responsible however for planning quantities of maintenance stores to be moved by water transport and placing bids for space on Det 11 MC Gp.

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- (2) Administrative movement of stores and personnel by air including the Wallaby/mission courier.
 - (3) Green Arrow stores.
 - (4) MFO Baggage.
- e. Compilation of 1 ALSG daily sitrep and its submission to HQ AFV.
 - f. Briefing 1 ALSG duty officer on logistic operations matters as necessary.
 - g. Supervision of the functions of the Q (Ops) clerk.
 - h. Relieving and assisting the DAQMG (Maint) and the S Capt (Maint) where necessary.
 - i. Liaison duties as detailed by DAQMG (Maint).

S Capt (Maint)

3. The S Capt Q (Maint) is responsible to the DAQMG (Maint) for:
 - a. Supervision and coordination of all aspects of Mechanical handling equipment including:
 - (1) Receipt and processing of bids for mechanical handling equipment by 1 ALSG units.
 - (2) Maintaining a weekly servicibility state board.
 - (3) Bringing to the notice of DAQMG (Maint) any requirements for staff action in overcoming repair delays.
 - (4) Temporary reallocation of equipment and operators within 1 ALSG.
 - (5) Maintaining a table of equipment operators by name, unit and expected date of RTA. Arranging with G branch for necessary courses to provide replacements for RTA equipment handlers.
 - b. Coordination of preparation of all vehicles and muas for return to Australia in accordance with AFV SOIs part 3 section 7, to include:
 - (a) Regular liaison with 2 AOD to ascertain vehicles awaiting call from units.

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- (b) Coordination of call in to achieve efficiency in the use of available cleaning/preparation points.
 - (c) Arranging with units involved, through correct staff channels, for cleaning teams to be available when vehicles are called in. Arranging for civil labour assistance where necessary.
 - (d) Briefing preparation team supervisors on the requirement of cleaning and preservation of vehicles.
 - (e) Arranging necessary cleaning agents, equipment and recovery assistance.
 - (f) Arranging technical inspection where necessary.
 - (g) Ensuring, before vehicles are released to 2 AOD storage that all necessary documentation and certificates are available to 2 AOD from units.
- c. Maintaining Q (Ops) Branch records as laid down by DAQMG (Maint).
 - d. On deployment of a forward ALSG detachment assuming the role of S Capt (Ops) at Rear or Fwd ALSG as directed.
 - e. Relieving and assisting S Capt (Ops).
 - f. Handling Q(Ops) matters arising out of borderline G or AQ branch functions.
 - g. Liaison duties as detailed by DAQMG (Maint).

OC Det 11 MG Gp (S Capt Q Mov)

4. In his capacity of S Capt Q Mov, OC Det 11 MG Gp is responsible to the DAQMG Maint for:

- a. Advice on all transportation matters.
- b. Planning local administrative movement.
- c. Preparation of movement instructions.
- d. Liaison with US transportation agencies.
- e. Tasking of RAE/attached transportation units.
- f. Advice to all units on all movement matters, including:

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- (1) Movement Staff Tables.
 - (2) Marking, packaging, documentation of cargo offered for movement.
 - (3) Documentation of personnel.
- g. Staff supervision of RAE(Tn) units.
 - h. Handling all enquiries on loss, damage or pilferage of MFO freight.
 - i. Maintenance and interpretation of statistics on movement.
 - j. Assistance to SC Log (Ops) with compilation of 1 ALSG daily SITREP.
5. SC Q (Mov) is responsible for planning and staff supervision of general administrative movement in so far as ALSG Det 11 MG Gp has responsibilities to AFV Det 11 MG Gp for such movement.
6. Reserved.
7. Reserved.

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SECTION 2

THE MAINTENANCE OF THE TASK FORCE

Aim

2.1 This section outlines the method of maintenance provided by 1 ALSG in support of 1 ATF and details current resupply procedures.

General

2.2 Requests for maintenance are received at 1 ALSG in the form of:

- a. Routine demands placed by 1 ATF units on 1 ALSG supply units.
- b. Periodic demands placed by TFMA supply units on 1 ALSG supply units to replenish forward stocks.
- c. Staff demands placed by 1 ATF staff on behalf of 1 ATF units. These fall into three categories.

(1) Maintenance Demands (MAINTDEMS) which are signalled requests for stores submitted at least one day prior to the required delivery date.

(2) Priority Maintenance Demands (PRIMAINTDEMS) which are signalled requests for stores required to be delivered within the next 24 hours. PRIMAINTDEMS are allotted priority of handling and despatch. The stores are to be forwarded by the earliest available road convoy or scheduled aircraft.

(3) Operationally urgent Demands (OPDEMS) which are signalled requests for urgently required stores. OPDEMS take precedence over all other forms of stores demands and are to be immediately actioned by the staff or Duty Officer in accordance with Section 3 of these orders.

The Planning of Daily Resupply

2.3 Prior to 1100 hours each day S Capt (Ops) is to collect all staff demands requesting stores delivery or backload tasks for the following day and ensure the supplying unit has received a copy of the demand. Where the demand specifies movement by air the actioning officer is to:

- a. Determine the availability, weight and dimensions of stock.
- b. Ensure there are no problems associated with packaging and rigging for air movement.

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c. Prepare a copy of the Air Transport Request (TRANSUP), an example of which is at Annex B to Section 3 of these orders, and distribute copies to the Signals Centre and local addressess.

2.4 At 1100 hours a Daily Maintenance Conference, chaired by the S Capt (Ops), will be held in the Operations Room, HQ 1 AISG to co-ordinate the movement of resupply for the following day. Prior to the commencement of the conference, 5 Coy RAASC is to provide a table of transport available for road running on the following day (See Annex B to this section)

2.5 The following officers and senior NCOs are to attend the Daily Maintenance Conference:

- a. S Capt (Ops).
- b. S Capt (Maint)
- c. Movement Officer/WO 11 MC Gp.
- d. Operations Officer 5 Coy RAASC.
- e. Rep 17 Const Sqn
- f. Rep 55 EWPS.
- g. SSO 2 AOD
- h. Rep 2 AFCU
- i. Rep 102 Fd Wksp.

2.6 The resupply programme is determined in the following manner:

- a. Bids for vehicles to move staff demanded stocks are recorded.
- b. Bids for vehicles to move stores demanded through service channels are recorded and allotted a priority by the S Capt (Ops). The Ops Officer 5 Coy RAASC is to record the details of vehicles required, collection points and delivery points and provide loading timings for the supplying units.
- c. Backloading tasks requested by the 1 ATF staff are allotted to vehicles not required for additional forward supply tasks.
- d. Local tasks are recorded and allotted.

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e. The S Capt (Ops) is to record the details of the planned resupply on the Convoy Loading Plan, an example of which is shown at Annex A to this section.

2.7 In the case where bids for vehicles exceed the number of vehicles available the S Capt (Ops) is to decide on one of the following courses of action:

- a. Increase the number of resupply runs per vehicle.
- b. Request 1 ATF to provide transport support.
- c. Brigade 1 ALSG units' domestic vehicles.
- d. Delay, until the next day, the lowest priority consignments.

2.8 Where the load to be moved exceeds the road or bridge capacity (Class 30 at present between Vung Tau and Baria) the unit bid is to be recorded and the unit is to submit an Application for Space AAF T58 to Det 11 MG Gp giving details of the items to be moved. These items will be called forward to the Vung Tau Hard for movement by inland water transport when craft become available.

2.9 The responsibility for the loading of resupply vehicles rests with the supplying unit. Where loading equipment is temporarily unavailable, a bid for assistance is to be made at the Daily Maintenance Conference. The S Capt (Maint) is to allocate loading assistance.

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ANNEX A TO SECTION 2
OF PART 2 OF 1 ALSG
AREA STANDING ORDERS
DATED 29 MAY 69

CONVOY LOADING PLAN

For Date:

COMMODITY / USER	A.M. CONVOY			REMARKS	P.M. CONVOY			REMARKS
	5 Ton Cargo	5 Ton Dump	S & P		5 Ton Cargo	5 Ton Cargo	S & P	
RATIONS								
AMMO								
POL								
ICE								
WATER								
ENGR								
ORD								
CANTEEN								
MAIL								
SAND/AGG								
AMENITIES								
UNIT STORES								
PAX								
OTHER								
TOTAL FOR CONVOY								
LOCAL								
TOTAL COMMITMENT								

Special Instrs :
(Incl Backloading)

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ANNEX B TO SECTION 2
 OF PART 2 OF 1 ALSG
 AREA STANDING ORDERS
 DATED 29 MAY 69

5 COY RAASC
 VEHICLE SERVICEABILITY/AVAILABILITY SUMMARY
 CORRECT AS AT 0800 HRS
 DAY..... DATE.....

Serial		5 Ton Dump	5 Ton Cargo	Semi Tr	Other	Remarks
1.	Estb of Task vehicles					
2.	Holding of Task vehs					
3.	In Wksps on G1045/G17 (see reverse)					
4.	Grounded awaiting Wksps (see reverse)					
5.	Total vehicles serviceable (line 2 - lines 3 & 4)					
6.	Serviceability Percentage					
7.	Preparation for service in Lines (see reverse)					
8.	Service inspection in Wksps (see reverse)					
9.	Detached vehicles (state location)					
10.	Permanent Tasks					
11.	Total Unavailable (Lines 7 to 10)					
12.	Total vehicles available for tasking (line 5 - 11)					
13.	Local Tasks					
14.	Maintenance convoy					
15.	Total Tasked (line 13 & 14)					
16.	Available for tasking as at 0800 hrs (line 12 - line 15)					
17.	Estimated availability for Tasking tomorrow					

Distribution

HQ AFV
 1 ALSG
 OC
 File

Signature.....

Unit Stamp.....

Date.....

Total percentage of vehicles SERVICEABLE (Line 5).....%

Total percentage of vehicles AVAILABLE for tasking (Lines 9, 10-12).....%

SEE REVERSE SIDE

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SECTION 3

THE PROVISION OF URGENT OPERATIONAL STORES

Aim

3.1 This section outlines the staff procedure for actioning demands for urgent operational stores (OPDEMS).

3.2 An OPDEM is a signalled demand submitted on behalf of a unit by the staff, for stores required to satisfy an urgent operational need. The essential unclassified details are normally received by telephone prior to the receipt of the signal. OPDEMS take precedence over all other stores demands.

3.3 The satisfaction of OPDEMS is a function of the Q Maint branch HQ 1 ALSG, except that outside normal working hours the Duty Officer, HQ 1 ALSG, is to action the demand by following the steps outlined in this section. Where any difficulties occur the S Capt Ops EMU 45, or in his absence, the DAQMG (Maint), EMU 75 is to be called immediately.

3.4 Within 1 ALSG the units below have specific responsibilities for provision, preparation or movement of OPDEM stores:

- a. 55 Enger Wksp and Pk Sqn. The provision and loading onto RAASC transport of engineer supply items.
- b. 5 Coy RAASC.
 - (1) The provision and loading of RAASC supply items.
 - (2) The delivery of stores to the prescribed helipad, airfield or unit location.
 - (3) The packaging, rigging and loading of stores to be moved by air.
 - (4) Manning the helipad and providing delivery instructions to the aircraft pilot.
- c. 2 AOD. The provision and loading of ordnance stores, including ammunition.
- d. 11 MG Group. The manifesting, booking and loading of stores onto fixed wing flights.

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Actioning the OPDEM - Stage One

3.5 On receipt of the signal or telephone demand, the form of which is illustrated and explained at Annex A to this section of these orders, the S Capt (Ops) or the Duty Officer is to:

- a. Inform the supplying unit of the demand and ascertain if the stores are available and not subject to staff control. In most cases where staff control is involved the 1 ATF staff will have submitted the demand to AFV for release action. This should be checked. See para 3.6.
- b. Where the stores are controlled and no release has been requested telephone Q Branch, HQ AFV, Tiger 3964, or after hours, the Duty Officer, HQ AFV, Tiger 3380 to obtain a clearance for the release of the stores. Where approval is granted, the name or appointment of the releasing officer is to be recorded and the supplying unit informed.
- c. Obtain from the supplying unit the weight and dimensions of the load and the time at which the stores will be available for collection.
- d. Inform 5 Coy RAASC of the weight, description, time and place of collection and delivery of the stores. If for air delivery, signals details applicable to the delivery helipad must also be provided.
- e. If stores are not available, check with the unit action taken to obtain the stores from elsewhere in country. If unavailable in country check the priority of any service demand placed on Australian depots and notify the demanding staff.

3.6 On occasions an OPDEM, designating 1 ALSG as an information addressee, may be addressed for action to HQ AFV with a request for the release of controlled stores. In this instance the steps outlined in paragraph 3.2 are to be taken but on no account are stores to be despatched without a stores release from HQ AFV. If release is not forthcoming from HQ AFV, HQ 1 ALSG should seek it.

Actioning the OPDEM - Stage Two

3.7 The signalled OPDEM normally prescribes the form of delivery required by the unit, but where a choice is left to the actioning officer he is to decide the means to be employed taking account of the delivery location, the time at which the stores are required and the weight and nature of the load. It may, in some cases, be convenient to despatch

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OPDEM stores with previously scheduled road convoys or airlifts.

3.8 Where the OPDEM stores are to be delivered by road the actioning officer is to:

a. Arrange for 5 Coy RAASC vehicles to collect the stores from the supplying unit.

b. Arrange special escorts where the delivery route is classified RED or AMBER. Means available include:

(1) Armour, artillery and infantry sub-units: GSO 2 (Ops)
HQ 1 ATF, EBONY 33.

(2) Air cover including light fire teams on call: GSO 2
(Air) HQ 1 ATF, EBONY 42.

(3) D and E Platoon HQ Coy 1 ALSG.

(4) 5 Coy RAASC.

(5) AFV Pro Unit 1 ALSG.

c. Notify delivery details to Q Branch, 1 ATF (EBONY 166, EBONY 169) or, after hours, to the Duty Officer, 1 ATF GP (EBONY 9).

3.9 Where the OPDEM stores are to be delivered by aircraft the actioning officer is to:

a. Obtain from Operations, 5 Coy RAASC, (EMU 71) the below listed information:

(1) Weight of the load including air delivery equipment.

(2) Number and type of aircraft sorties.

(3) The recommended loading i.e., internal or slung.

(4) The estimated time of readiness for airlift.

(5) The grid reference, call sign and frequency of the collection LZ (Normally St Kilda YS 299441 - C/S Chairman One).

b. Telephone the GSO 2 (Air), 1 (EBONY 42) to request collection by aircraft. The 1 ATF air staff requires the information outlined in the Air Transport Request Message, an example of which is at Annex B to this section of these Orders. The grid references, call

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signs and frequencies of the collection and delivery LZ are classified and must be encoded or alternatively the Q staff 1 ATF may be requested to deliver the LZ details to the air staff by safe hand.

c. Inform 5 Coy RAASC of the estimated time for collection by the aircraft.

d. Inform Q Branch, 1 ATF when the stores have been collected.

3.10 Where the OPDEM stores are not available the supplying unit is to request a priority one service demand be submitted on Australian sources by DADOS, AFV. When the stores arrive at the unit the S Capt Ops 1 ALSG is to be informed. S Capt (Ops) is to forward the stores by the fastest available means and inform Q Branch, 1 ATF the delivery has been effected.

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ANNEX A TO SECTION 3
OF PART 2 OF 1 ALSG
AREA STANDING ORDERS
DATED 29 MAY 69

OPDEM

PRIORITY ACTION	PRIORITY INFO	DATE TIME	TABULATE
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PRIORITY (1)	PRIORITY	021400Z	
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From 1 ATF
To 1 ALSG

SECRET

Q 1740

Info A SQN 3 CAV
5 COY RAASC
2 AOD

OP UNLEY (2) OPDEM (3)

ALFA . A SQN 3 GAV (4)

BRAVO . 1005-66-107-1961 TRANSMISSION ASSEMBLY QTY 1 (5)

CHARLIE . 031200H (6)

DELTA . FSPB SANDY YS 266621 (7)

ECHO . 44 POINT 30 (8)

FOXTROT . 7 CHARLIE (9)

GOLF . GREEN SMOKE TO IDENTIFY LZ (10)

- (1) The precedence-action of OPDEM is at least PRIORITY.
- (2) Message commences with the operation code name.
- (3) The word OPDEM is inserted after the operation code name.
- (4) Name of demanding unit.
- (5) The catalogue number and description of the item(s) required.
- (6) Latest acceptable delivery time.
- (7) Name and grid reference of the delivery point.
- (8) Frequency of the unit to which the stores are to be delivered.
- (9) Call sign of the unit to which stores are to be delivered.
- (10) Any additional information e.g., LZ marking details.

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ANNEX B TO SECTION 3
OF PART 2 OF 1 ALSG
AREA STANDIND ORDERS
DATED 29 MAY 69

AIR TRANSPORT REQUEST

PRIORITY ACTION	PRIORITY INFO	DATE TIME	TABULATE
PRIORITY	ROUTINE	021430Z	
From	1 ALSG		CONFIDENTIAL
To	1 ATF		Q OPS 6140
Info	5 COY RAASC		
	FOR GSO 2 (AIR) (1) . TRANSUP 41/68 (2)		
	FIRST . NIL (3)		
	SECOND . ALFA . 6000LBS (4)		
	BRAVO . GUN AMMO (5)		
	CHARLIE . A22 BAGS (6)		
	DELTA . ST KILDA YS 299441 (7)		
	ECHO . FSPB SANDY YS 266621 (8)		
	FOXTROT . ONE SORTIE CH47 (9)		
	GOLF . N/A (10)		
	HOTEL . N/A (11)		
	JULIET . N/A (12)		
	KILO . EXTERNAL LOAD (13)		
	THIRD . NIL (14)		
	FOURTH . ALFA . 030800H (15)		
	BRAVO . 031100H (16)		
	FIFTH . ALFA . ST KILDA G/S CHAIRMAN ONE FREQ 39 POINT 70 (17)		
	BRAVO . FSPB SANDY G/S 7 CHARLIE FREQ 44 POINT 30 (18)		
	CHARLIE . GREEN SMOKE AT LZ (19)		
	SIXTH . NIL (20)		

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Notes

- (1) Message directed to G Branch (Air).
- (2) Transup serial number.
- (3) Details of troop carriage where applicable.
- (4) Total weight of lift in pounds.
- (5) Description of load.
- (6) Outline of load and dimensions of largest items.
- (7) Name and grid reference of collection LZ.
- (8) Name and grid reference of delivery LZ.
- (9) Type of aircraft and number of sorties required.
- (10) Restrictions if delivery point is an airstrip.
- (11) Restrictions if delivery point is an LZ.
- (12) Number of Landing Points in LZ.
- (13) Internal or external carriage - special instructions.
e. g. backloading requirements.
- (14) Air medical and evacuation details where applicable.
- (15) Earliest pick up time.
- (16) Latest pick up time acceptable.
- (17) Call sign and frequency of collection LZ.
- (18) Call sign and frequency of delivery LZ.
- (19) Additional identification at delivery point.
- (20) Special instructions.

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SECTION 7

CONTROL OF LANDING SHIPS MEDIUM

- References:
- A. AFV SOPs Part 3 Chapter 2 Section 1.
 - B. MBI 254 - 1
 - C. AHQ A299/1/360 dated 19 Jan 67.
 - D. HQ AFV R553/5/8 dated 31 Jan 67.

Introduction

7.1 One Landing Ships Medium (LSM) is normally detached from 32 Small Ships Sqn Sydney, to AFV. It is located in SVN to carry out AHQ originated general administrative movement. When not employed on AHQ tasks the LSM capacity is available to HQAFV, depending on availability and serviceability. Ships are rotated by the parent unit usually every six months. Crews are rotated either with their parent ship or on an individual replacement basis.

7.2 Whilst on station in South Vietnam the ship constitutes Det 32 Small Ships Squadron RAE.

7.3. LSMs are known by both their "Army Vessel" (AV) serial and a given name eg AV 1356 CLIVE STEELE.

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7.4 These orders lay down procedures for the control and operation of LSMs allotted for intra-theatre tasking and administrative command to 1 ALSG.

7.5 Important sections of the references, amended where necessary to suit local conditions, are included.

Application of Orders

7.6 These orders are to be observed by all elements of 1 ALSG involved in LSM operations, by the LSM crew on station and, as applicable, by any other element of AFV involved temporarily in LSM operations. These orders in no way, however, alter the requirements of RAE Tn/Mov technical instructions issued by AHQ or HQ AFV from time to time. Such instructions are to be applied in amplification of applicable sections of these orders.

Role

7.7 The role of the LSM is the general support of AFV.

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Tasks

- 7.8
- a. The intra-theatre movement of operational and general administrative cargo.
 - b. Amphibious operational support with AFV approval after detailed reconnaissance.
 - c. Intra-theatre movement of cargo for US agencies.
 - d. With AHQ approval, the movement of cargo outside the area of responsibility of HQ AFV.

Command and Control

- 7.9 The LSM is under command AHQ.
- 7.10 Operational control and administrative command is allotted to AFV by AHQ. When required to move outside the area of control of HQ AFV, AHQ will make arrangements to place the LSM under the operational control of the appropriate naval HQ.
- 7.11 Administrative command and responsibility for intra-theatre tasking is suballotted to 1 ALSG by AFV.
- 7.12 Although 1 ALSG are allotted responsibility for intra-theatre tasking, final approval for the tasking is obtained from HQ AFV through the preparation of the Movement Sailing Order. This is produced after consultation between DAQMG (Mov) AFV and OC Det 11 MC Gp.

HQ 1 ALSG Operational Responsibilities

- 7.13 HQ 1 ALSG, through Q (Maint) Branch, in conjunction with Det 11 MC Gp, is responsible for:
- a. Routine tasking to specified ports of call in theatre.
 - b. Tasking in support of operations as requested by HQ 1 ATF. Tasks requested by 1 ATF which are of an unusual tactical nature must first be approved by HQ AFV.
 - c. Tasking to such other areas in theatre as approved by HQ AFV.

Administrative Command and Control

- 7.14 Administrative command and control aspects allotted to 1 ALSG by AFV are:

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- a. Provision arrangements for fuel, water, stores and rations.
- b. Repair beyond the capacity of the ships crew.
- c. Provision of spare parts.
- d. Adequate communications arrangements.
- e. Special protective measures necessary for the vessel when in port at Vung Tau.
- f. Provision of local intelligence, nautical publications, local navigation instructions or special notices applicable to the area.
- g. Discipline, beyond the power of the ships master.

7.15 Detailed responsibilities for administration in the Vung Tau area are shown in Annex A to this section.

7.16 HQ 32 Small Ships Sqn are responsible for:

- a. Personnel Administration, ie manning, relief, promotion and welfare. All other A matters are to be referred to HQ 1 ALSG.
- b. Marine technical advice as sought by the master.

Authorized Ports

7.17 Routine tasking can be made to the following ports in SVN. HQ AFV approval must be obtained before tasking the LSM to any other area:

- a. Vung Tau
- b. Song Gao May Hard VT 3757
- c. Saigon
- d. Can Tho
- e. Dong Tam
- f. Phan Rang
- g. Cam Ranh Bay
- h. Nha Trang

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- i. Qui Nhom
 - j. Da Nang
- 7.18 (Reserved)
- 7.19 (Reserved)

Status of the Master

- 7.20 a. The appointed master of the vessel, irrespective of rank, is in sole command. His decision in matters affecting the stowage, navigation and safety of the vessel and those aboard is final.
- b. He is responsible for the safety of personnel and security of cargo on board, including all vehicles whether on charge or not.
- 7.21 If for any reason of safety the master considers that a task should be rejected he is immediately to advise HQ 1 ALSG of his decision and of the reasons for making it.
- 7.22 He has the normal responsibilities of a unit/sub unit commander.

Special Directive to Master

- 7.23 An example is attached as Annex C to this Section.

Compliance with Local Instructions

- 7.24 Rules of Engagement

Annex D to this section.

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7.25 Navigation and Security

- a. The vessel is to be navigated in SVN waters in accordance with navigation instructions or special notices issued by local naval or army transportation authorities.
- b. The master is to acquaint himself with local nautical information, intelligence rules, precedures for dealing with the enemy and special notices applicable to the area, by direct liaison with the following:
- (1) Intelligence Officer, HQ 1 ALSG.
 - (2) Naval Intelligence Officer, Coastal Surveillance, USN, Vung Tau.
 - (3) Squadron 13, US Coast Guard, Cat Lo.
 - (4) Commander, Vung Tau Sub-Port, 4th Transportation Command.
 - (5) Military Sea Transport Service (MSTS), Vung Tau and elsewhere.
 - (6) Commander, River Patrol Force (COMRIVPATFOR), Bin Thuy.
 - (7) Intelligence (G2) Section, HQ IV Corps, Can Tho.

7.26 Local charts are to be obtained from the Hydrographic Office, USN, Saigon.

7.27 Discipline

The master is to ensure that in any area in which the vessel may be, the local shore rules concerning bounds, curfew times and discipline are ascertained, promulgated and observed.

Communications

- 7.28 a. Marine communications for the ships are governed by RN Signal Orders ("S" series).
- b. Det 110 Sig Sqn is to issue relevant frequencies and codes for use within AFV.
- 7.29 a. The ship is to maintain radio communications with HQ 1 ALSG except that in port, line may be used.

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b. Schedules will be laid down by HQ 1 ALSG (Q Maint/Mov), normally on a four hourly basis. Continuous listening watch may on occasions be required.

7.30 The ship is not to close down on the completion of scheduled calls or at any other time until permission to do so has been specifically granted.

Orders and Reports

7.31 See Appendices 1-4 of Annex C to this section.

7.32 Sailing Orders

Movement sailing orders will be issued by OC Det 11 MC Gp after consultation with DAQMG (Mov) AFV.

7.33 Movement Reports

The signals listed below are to be sent to HQ 1 ALSG in accordance with MBI 254-1. They are to be submitted also for voyages of only brief duration so that the ship's movements can be followed in detail:

- a. Sailing or sailing intention signals.
- b. Departure reports (to include any changes to ship's nominal roll and details of any passengers).
- c. Arrival reports.
- d. Amending reports.
- e. Daily position, course, speed report (for voyages over 24 hrs duration).

7.34 Situation Reports.

- a. Daily situation reports (SITREPS) as at 1700 hrs are to be sent to reach HQ 1 ALSG by 1900 hrs.
- b. Additional SITREPS are to be sent when called for or when considered necessary.
- c. Reports listed in para 33 may be included in the daily SITREP as convenient.

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Channels of Communication

7.35 Except for personnel administration and marine technical advice (para 16 above), all correspondence is to be routed through HQ 1 ALSG.

Routine Tasking

7.36 Orders governing routine tasking are attached as Annex E to this section.

Operations in Support of 1 ATF

7.37 Notes on beachlanding procedures for operations are given in Annex F to this section. All such intended taskings are to be cleared with HQ AFV.

Handover of Station

7.38 The outgoing master is responsible for:

a. Familiarization of the incoming master with:

(1) Routes between Vung Tau and

Saigon

Baria

Can Tho

Cam Ranh Bay

(2) Other local areas he has experienced.

(3) Procedures required by local authorities concerning navigation, rules ashore etc.

(4) Orders for dealing with the enemy.

(5) Sources of intelligence, nautical and communications information.

(6) 1 ALSG administrative procedures.

b. Handover of special-to-theatre stores.

c. Preparation of Handover/Takeover Certificates (if applicable) as required by Equipment Instructions.

d. Handover of files of HQ AFV and HQ 1 ALSG Routine Orders, and all other documents concerning local nautical matters, communications and administration.

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Vehicles

7.39 Notes on the securing of vehicles for a long sea voyage are at Annex G to this section.

7.40 (Reserved)

7.41 (Reserved)

7.42 (Reserved)

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Annex A to Sect 7 of Part 2
of 1 ALSG Standing Orders
Dated 29 May 69

LANDING SHIP MEDIUM
PLANNING DATA

1. Characteristics

- a. Crew - 52
- b. Speed - 12 knots
Range - 3,500 n.m.
- c. Draft forward - 5 ft
aft - 7 ft 6 in
- d. Cargo deadweight capacity - 167 long tons
Cargo space
length - 168 ft
width - average 16 ft
(12'4" limit at bow door)
height - 12 ft (height of bow door)
- e. Armament - 1x40 mm Bofors 2x.50 in MG
3x M60 MG

2. Cargo-Handling Equipment

- a. Truck forklift 6000 lb (Pettibone).
- b. Hydraulic crane (starboard side); max lift 6000 lbs
- c. Capstan winch (port side forward) (capable of hauling in "no-go" vehs)

3. Helicopter Operations

Capable of despatching or accepting slung loads in tank deck; this method is NOT favoured by helicopters but is practicable.

4. Services Available

a. Diesel Fuel (Automatic Type)

Up to 30,000 gals available from two over-the-side hoses, at rate of 50 gal/min/hoses.

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b. Water

Up to 12,000 gals at pressure of 40lbs/sq in from two over-the-side hoses.

c. Nozzles can be made for filling all container inlets provided sufficient notice is given.

d. Electricity

125 KVA at 415 volts AC and 20 KVA at 120 volts AC. Notice is required for preparation of fittings.

e. Troops

200 with improvised messing using ships facilities.

f. Beach Landing Requirements

See Annex F to this section.

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Annex B to Sect 7 of Part 2
of 1 ALSG Standing Orders
Dated 29 May 69

RESPONSIBILITIES FOR SUPPORT IN THE
VUNG TAU AREA

1. Det 11 MG Gp, is to act as ship's agent, especially for berths, fuel, water, and rations.

2. Other unit responsibilities are:

17 Const Sqn

Water.

Det 55 AESS

Engineer Stores.

Det 110 Sig Sqn

Issue of signal instructions.

Advice on all army signal matters.

Repair of signal equipment.

5 Coy RAASC

Rations, Fuel

Det 5 ASCO Unit

ASCO Stores.

1 Aust Fd Hosp

Medical facilities.

2 AOD

Ordnance Stores.

Ammunition (including 40 mm)

102 Fd Wksp

Repair facilities.

3. Requirements beyond the range listed above are to be referred to HQ 1 ALSG (Q Maint)

Det 110 Sig Sqn

Issue of signal instructions.

Advice on all army signal matters.

Repair of signal equipment.

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Example of Ship's
Directive

Annex C to Sect 7 of Part 2
of 1 ALSG Standing Orders
Dated 29 May 69

DIRECTIVE TO _____ :
COMMANDER AV

- Reference:
- A. AHQ A299-1-360 of 19 Jan 67.
 - B. AFV R553/5/8 of 31 Jan 67.
 - C. MBI 254-1.
 - D. 1 ALSG SOPs.

General

1. You will be briefed on the situation by IO HQ 1 ALSG.
2.
 - a. You are to complete the relief of AV within seven days of your arrival in theatre.
 - b. In doing so you are to familiarize yourself completely with:
 - (1) Routes (to include sailings where possible) between Vung Tau and:
 - Saigon
 - Baria
 - Can Tho
 - Cam Ranh Bay
 - (2) Other local areas of which present master has experience.
 - (3) Procedures required by local authorities.
 - (4) 1 ALSG administrative procedures.
3. At least twenty-four hours before your ship sails you are to take over:
 - a. ~~Special-to-theatre~~ stores (eg watches).

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b. Documents and records applicable to AFV including:

Copies of References A, B, C.

Files of AFV and 1 ALSG ROs.

Any other documents concerning local shipping information, signals and local administration.

4. On completion of relief you are to report, in company with Capt . . .
to Comd 1 ALSG.

5. You are to support AFV as directed by HQ 1 ALSG through OC Det 11
MC Gp.

Tasks

6. a. You will be required to move both operational and general
administrative cargo.

b. Normally you will operate as follows:

(1) Between Vung Tau and Saigon

(2) Between Vung Tau and Can Tho

(3) To such other places as may be directed by AHQ and HQ AFV
through HQ 1 ALSG.

Handling Freight

7. Like all other servicemen in this area you and your crew are expected
to assist with tasks which may be outside your normal duties. In particular
your crew may be required to handle some cargo.

Security

8. You are at all times responsible for the safety and security of your
vessel, crew and cargo. This includes any vehicles on board for carrying cargo
whether on your charge or not. If for any reason of safety you consider that
a task should be rejected you are to signal HQ 1 ALSG immediately giving the
reasons for this decision.

Discipline

9. The standing of the Australian soldier in the eyes of Allies and
Vietnamese is important. You are to ensure that a high standard of dress and
behaviour is maintained by all members of your crew.

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10. You are responsible for acquainting yourself with all routine orders and instructions pertaining to the local military and civil regions in which you may be, and for passing this information on to your crew. In particular bounds and curfew timings are to be promulgated.

11. Your disciplinary powers are those of a CO.

Administration and Logistics

12. Det 11 MC Gp will act as your agent.

13. Other supporting units are detailed in Annex B to Sec 7 of Part 2 1 ALSG SOPs.

Command and Signal

14. Communications

a. Communications with HQ 1 ALSG are to be maintained by radio, except that when in port, line may be used.

b. Radio watch is to be continuous except when permission to change to schedules or to close down is given by Q (Ops), HQ 1 ALSG through OC Det 11 MC Gp.

15. Sailing Orders. These will usually be issued by OC Det 11 MC Gp for HQ 1 ALSG. Any matters concerning them are to be referred to this HQ. An example is attached as Appendix 1.

16. Movement Reports. In accordance with Ref C the following signals are to be sent to HQ 1 ALSG when appropriate:

a. Sailing intention signals.

b. Departure reports (to include any changes to ship's nominal roll and details of any passengers). An example is attached as Appendix 2.

c. Arrival reports. An example is attached as Appendix 3.

d. Amending reports.

e. Daily position, course and speed reports (PGS)

17. Situation Reports

a. Daily situation reports (SITREPS) as at 1700 hrs are to be sent to reach HQ 1 ALSG by 1900 hrs. An example is attached as Appendix 4.

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- b. Additional Situation reports (SITREPS) are to be sent when called for or when considered necessary.
 - c. Reports listed in para 16 may be included in the daily SITREP as appropriate.
18. Correspondence. You are to forward to this HQ for information copies of all official correspondence with HQ 32 Small Ships Sqn.
19. Conference
- a. When in Vung Tau you are to attend the Commander's Weekly Conference as currently promulgated by HQ 1 ALSG.
 - b. If for any reason you are unable to attend, you are to send one of your officers to represent you.
 - c. When in Vung Tau you are to report daily to Ops Offr by 1600 hrs.

[Handwritten Signature]
Lt Col
Comd

Distribution:

Capt
Capt
17 Const Sqn
ALSG Det 11 MC Gp
Det 110 Sig Sqn
1 Aust Fd Hosp
HQ AFV (2)
File
Spare

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Appendix 1 to Annex C to Sect 7
of Part 2 of 1 ALSG Standing Orders
Dated 29 May 69

MESSAGE FORM
SAILING ORDER

PRECEDENCE

DATE TIME GROUP

MESSAGE INSTRUCTIONS

PRIORITY	TABULATE
From : 1 ALSG Aust Army Vung Tau	SECURITY CLASSIFICATION SECRET
To : VERNON STURDEE Det 110 Sig Sqn Aust Army Mov Saigon (if dest Saigon) 2 Sqn RAAF Phan Rang (if stores for 25 Sqn)	ORIGINATOR'S NUMBER Q Mov
Info : 1 ALSG HQ AFV	Example
SAILING ORDER Serial No	SAILING ORDER
Voyage details	16/56 Voyage VI-CAN THO
ONE . CARGO . Weight of AUST and US: description of cargo; (using as many sub-paras as nec)	ONE . 200 tons US ALFA . 150 tons connexes.
TWO . TIMINGS . Loading; sailing; time at which cargo must be delivered, (using as many sub-paras as nec).	BRAVO . 50 tons palletised ammo . TWO . ALFA . Load No 4 Hard 201300H
THREE . BACKLOAD . Details (if known).	BRAVO . Sail to reach CAN THO by 211400H
FOUR . COMES . Any special requirements .	THREE . NOT known, (Note: Serials NOT required are omitted).

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Appendix 2 to Annex C to Section 7
of Part 2 of 1 ALSG Standing Orders
Dated 29 May 69

MESSAGE FORM
DEPARTURE REPORT

PRECEDENCE

DATE TIME GROUP

MESSAGE INSTRUCTIONS

PRIORITY	TABULATE
FROM : VERNON STURDEE	SECURITY CLASSIFICATION SECRET
TO : 1 ALSG	ORIGINATOR'S NUMBER
AUSTFORCE MOVEMENTS VUNG TAU	
INFO : AUSTFORCE VIETNAM	
DEPARTURE REPORT	DEPARTURE REPORT
Ref to Sailing Order .	Ref Sailing Order 16/67.
ONE . Crew and passengers aboard .	ONE . NO passengers.
TWO . Departure time .	TWO . 210400H
THREE . ETA (H Time)	THREE . 211230H
FOUR . Cargo deadweight tonnage .	FOUR . Two hundred.
FIVE . Cargo measurement tonnage .	FIVE . Three hundred.
SIX . Nature of cargo .	SIX . All conexes.
SEVEN . Details of difficult cargo .	
EIGHT . Berthing requirements .	
NINE . Administrative requirements .	

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Appendix 3 to Annex C to section 7
of Part 2 of 1 ALSG Standing Orders
Dated 29 May 69

MESSAGE FORM
ARRIVAL REPORT

PRECEDENCE

DATE TIME GROUP

MESSAGE INSTRUCTIONS

PRIORITY	Tabulate
From : VERNON STURDEE	SECURITY CLASSIFICATION
To : 1 ALSG	ORIGINATOR'S NUMBER
AUSTFORCE MOVEMENTS VUNG TAU	
Info : AUSTFORCE VIETNAM	
ARRIVAL REPORT .	ARRIVAL REPORT
ONE . Arrival time .	ONE . 21100H
TWO . Activity since arrival .	TWO . Awaiting berth . Expect beach 211200H
THREE . Details of backload .	THREE . NOT known.
FROU . Requests (if any) .	FOUR . Nil

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Appendix 4 to Annex C to Section 7
of Part 2 of 1 ALSG Standing Orders
Dated 29 May 69

MESSAGE FORM
SITUATION REPORT

PRECEDENCE

DATE TIME GROUP

MESSAGE INSTRUCTIONS

PRECEDENCE	DATE TIME GROUP	MESSAGE INSTRUCTIONS
PRIORITY		Tabulate
From : VERNON STURDEE		SECURITY CLASSIFICATION SECRET
TO : 1 ALSG		ORIGINATOR'S NUMBER
Info : AUSTFORCE VIETNAM		
SITREP . Period .		SITREP to 211700H .
ENEMY . Outline of any incident .		EN . NTR .
OWN SIT . Brief details of own situation		OWN SIT . Unloading continues . ETC 220600H .
ADMINISTRATION . Illness, casualties requirements .		ADMIN . NIL .
GENERAL . Any additional points .		

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7
Annex D to Sect 6 of Part 2
of 1 ALSG Standing Orders
Dated 29 May 69

RULES OF ENGAGEMENT

1. See AFV SOPs Part 1 - Chapter 2 Section 1.

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7
Annex E to Sect 6 of Part 2
of 1 ALSG Standing Orders
Dated 29 May 69

PROCEDURE FOR ROUTINE TASKING

1.
 - a. Units may offer cargo for movement by submitting details to Det 11 MC Gp on AAF T58.
 - b. HQ 1 ALSG (Q Maint) may originate a requirement to move cargo usually in the course of operational maintenance or unloading the re-supply ship from Australia.
 - c. TMA (Transportation Management Agency) US Army Vung Tau also offer cargo. This is moved as space is available, on the basis of reciprocal assistance.
2. Det 11 MC Gp is to maintain a record of:
 - a. Destination.
 - b. Cargo offering.
 - c. Backloading.
 - d. Critical timings (if any) concerning cargo.
 - e. Nature of items in detail.
 - f. Dimension (over-all if presented palletised or in containers) except in the case of common-type vehicles without overhanging loads.
 - g. Weight.
 - h. Difficult items e.g. those requiring heavy or awkward lifts.
 - j. In the case of vehicles whether "goer" or "non-goer".
 - k. Dangerous items.
3. OC Det 11 MC Gp is to keep cargo offered under review and to plan LSM movements accordingly. He is to inform DAQMG(Maint) HQ 1 ALSG of the situation at regular intervals.

Tasking

4. OC Det 11 MC Gp is to:

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- a. Inform DAQMG (Maint) of the proposed plan.
- b. Issue warning orders for future voyages at the earliest practicable stage.
- c. After discussion with DAQMG (Maint AFV), prepare and issue a sailing order, covering the round voyage where possible.
- d. Advise 532 Sig Tp and 25 Pl of timings, period of voyage and destination.
- e. Advise authorities at destination of arrival details and arrangements required.

Loading

5. OC Det 11 MC Gp is to arrange for:
 - a. Det 11 MC Gp to co-ordinate loading, arrangements for berthing, loading aids if required and call forward of cargo.
 - b. Det 30 Terminal Sqn to document cargo.
 - c. Units to deliver cargo to the loading point.
6. Stowage on the vessel and the use of ships equipment are to be arranged by the Master.

Unloading

7. On arrival at his destination, the Master is to contact the formation/unit/agency who are to accept the cargo and arrange berthage and cargo handling.
(in Saigon - Det 11 MC Gp)
(in Vung Tau Det 11 MC Gp)

Backloading

8.
 - a. OC Det 11 MC Gp is to advise LSM of details of cargo to be backloaded and the formation/unit/agency concerned, as early as possible. If necessary, a Sailing Order or amended Sailing Order is to be issued.
 - b. Alternatively the Master may be advised by a TMA representative at the port of cargo for backloading.

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9. The Master is to make detailed local arrangements as required to take aboard the cargo. (In Saigon and Vung Tau such arrangements will be made by Det 11 MC Gp).
10. LSM is to issue a 'Sailing Signal' for return to Vung Tau.
11. OC Det 11 MC Gp is to arrange for a berth and for the provision of any maintenance requirements. Details are to be passed to the LSM:
 - a. By UR verbal message passed to 532 Sig Tp if the ship is less than four hours away from berth.
 - b. By Sailing Order if the ship is four hours or more away.

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Annex F to Sect 7 of Part 2
of 1 ALSG Standing Orders
Dated 29 May 69

NOTES ON
BEACHLANDING PROCEDURES

Beaching Site

1. Seaward recce of a beach is desirable to confirm its suitability. Air recce is of much less value; an impression gained from the air can be quite inaccurate.
2.
 - a. The site needs to have a soft bottom, with a slope not less than 1 in 50 (or steeper if beaching is to be of brief duration only).
 - b. Speed of cross-current is not critical provided that a secure footing for anchoring is available.
3.
 - a. As a general practice in SVN beaching is done at high water.
 - b. Beaching at night is practicable; suitable lights are fitted to the LSM for cargo working.

Points to be Decided During Planning

4.
 - a. Site(s); approx timings.
 - b. Exit routes - preparation and maintenance.
 - c. Heading marks required; pattern, responsibility for erection and maintenance.
 - d. Communications and/or visual signals: frequencies, callsigns, opening times;
 - e. Local security.
 - f. Stores to be unloaded and backloaded.
 - g. Special stores needed on the vessel to facilitate discharge or taking on of cargo, or furnishing other services.
 - h. Work parties.
 - i. Recovery.

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Responsibilities

5. a. OC LSM
- (1) Beaching/retraction.
 - (2) All matters affecting the ship including cargo storage.
 - (3) All other control and co-ordination needed in the ship to ensure the task is completed expeditiously.
- b. Engrs. Beach access.
- c. Beachmaster
- (1) Setting up a beach HQ with comms to LSM, operators, assistant beachmaster.
 - (2) Layout of beach site including:
 - (a) Marking of routes.
 - (b) Dispersal areas for vehs and stores.
 - (c) Holding area for stores to be backloaded.
 - (d) Working party waiting area (for pers and vehs).
 - (e) Beach markings for LSM use.
 - (3) Local security.
 - (4) Organization, briefing, supervision of working parties.
 - (5) All other control and co-ordination required at the beach and of activities to ensure task is completed expeditiously.

Allocation of Responsibilities During a Task

6. a. Clearance to beach -- Beachmaster
- b. Decision to beach -- OC LSM
- c. Clearance to begin unloading -- Beachmaster
- d. Decision to begin unloading -- OC LSM

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- e. Call ashore of vehs - Beachmaster
- f. Unloading complete;
begin backloading - OC LSM
- g. Confirmation that all
cargo loaded - Beachmaster
- h. Decision to retract - OC LSM

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Annex G to Sect 7 of Part 2
of 1 AISG Standing Orders
Dated 29 May 69

SECURING OF VEHICLES FOR
MOVEMENT BY SEA

Authority: Army HQ (M) 980/M406/36 of 1 Jun 67.

1.
 - a. Normal methods of securing vehicles and other cargo are to be used for routine intra-theatre voyages.
 - b. Where it is expected that heavy seas are likely in SVN waters and for the longer voyages, in particular when returning to Australia, vehicles are to be securely lashed to the decking and lashing rings.
2. The following method should be used for vehicles fitted with pneumatic tyres:
 - a. As vehicles are placed aboard, the tyres are to be almost fully deflated.
 - b. Vehicles are to be securely lashed to the deck and lashing rings for both lateral and longitudinal shock movements during transit.
 - c. Tyres are then to be inflated to five psi above the recommended highway pressure. This ensures that lashings are secured and pre-trained.
 - d. During the voyage, tyre pressures are to be checked daily to ensure that lashings remain secure.
3. Tracked vehicles are to be securely lashed to decking and lashing rings with the aid of turnbuckle tensioners. Angled blocks are to be fitted to the front and rear of the tracks to stop longitudinal movement. Cleats are to be fitted to the decking along the inner edge of the tracks to prevent lateral movement.

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AMENDMENTS TO 1 ALSG STANDING ORDERS

Part 2 Section 5

1. Para 5.1 Last two words. Delete Log (Ops) insert DAQMG(Maint)
2. Para 5.3 Last two words. Delete Log (Ops) insert DAQNG(Maint)
3. Para 5.4 Last two words. Delete Log (Ops) insert S Capt(Ops)

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R572-1-2

HQ 1 ALSG
VUNG TAU29th May 691 ALSG STANDING ORDERS - AMENDMENT 1/69
PART 1 CHAPTER 1

1. Amend 1 ALSG Standing Orders Part 1 Chapter 1 as follows:-
- a. Typed amendments attached
- (1) Delete existing paras 2.8 and 2.9 and insert new paras 2.8, 2.9 and 2.10 attached.
 - (2) Delete existing paras 3.35 to 3.40 incl and insert new paras 3.35 to 3.40 attached.
 - (3) After existing sub para 3.56(8) insert new page attached with new paras 3.56(9) to 3.65 incl.
 - (4) Annex B to Sect 3, Guard Orders West Gate
 - (a) Delete existing paras 4.b.(4) to 5.c. and insert new pages containing new paras 4.b.(4) to 5.c.(2) incl.
 - (b) Delete existing paras 8.d.(4) to 15 and insert new paras 8.d.(4) to 18 incl.
 - (5) Delete existing paras 4.6.e. to 4.7.d. incl and insert new paras 4.6.e. to 4.7.e.(2) attached.
 - (6) Delete existing paras 4.13 to 4.15 and insert new paras 4.13 to 4.16 attached.
 - (7) Annex C to Sect 4. Delete existing paras 13 and 14 and insert new paras 13-15 attached.
 - (8) Annex D to Section 4. Delete existing Annex D to Sect 4 and insert new Annex attached.
 - (9) Appendix 1 to Annex D to Sect 4. Delete existing Appendix 1 to Annex D to Sect 4 and insert new Appendix attached.
 - (10) Appendix 3 to Annex D to Sect 4. Add new Appendix 3 to Annex D to Sect 4 attached.
 - (11) Annex F to Sect 4. Delete existing Annex F to Sect 4 and insert new Annex F to Sect 4 including Appendix 1-3 attached.

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...../ (12)

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- (12) Delete existing paras 6.1. to 6.7 and insert new paras 6.1. to 6.9 attached.
- (13) Annex A to Sect 6. Delete existing Annex A to Sect 6 and insert new Annex A to Sect 6 attached.
- (14) Annex B to Sect 6. Delete existing Annex B to Sect 6 and insert new Annex B to Sect 6 attached.
- (15) Appendix 1 to Annex B to Sect 6. Add new Appendix 1 to Annex B to Sect 6.
- (16) Annex C to Sect 6. Delete existing Annex C to Sect 6 and insert new Annex C to Sect 6 attached.
- (17) Delete existing paras 7.11 and 7.12 a. and b. and insert new paras 7.11 and 7.12 a. and b. attached.
- (18) Annex A to Sect 7. Delete existing Annex A to Sect 7 paras 1-10 and insert new Annex A to Sect 7 paras 1-10 attached.
- (19) Appendix 1 to Annex A to Sect 9. Delete existing Appendix 1 to Annex A to Sect 9 and insert new Appendix 1 to Annex A to Sect 9 attached.

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Amendments to Part 1 Chapter 1.

b. Manuscript Amendments

(1) General

- (a) Where "Ops Offr (Log)" amend to read DAQMG (Maint).
- (b) Where 1 ALSG Sect AFV Amenities and Welfare Unit appears, amend to read "AFV Amenities Unit".
- (c) Delete ARO 123/67 where appearing and insert 122/68.

- (2) Para 3.2 add sub para (t) "Control of all civilian employees in the unit area."
- Para 3.4 add sub para (h) "ensure that orders pertaining to civilian employees are disseminated and understood by the civil work force and are enforced".
- Para 3.12 delete RESTRICTED insert CONFIDENTIAL.
- Para 3.28 delete "when passwords are in use"
insert "to give the countersign or fails otherwise".
- Para 3.33 Add "GS (Int) HQ 1 ALSG is to be informed immediately".
- Para 3.36 7th line after "visitors book", insert "If a member of the guard is required to escort a visitor to a unit it is the responsibility of that unit to transport the member back to the West Gate".
- Para 3.36 (a) add "except US civilians in possession of ID Cards issued by the US Military Authorities".
- Para 3.36 (b) add "and ARVN personnel in possession of current ID cards issued by HQ 1 ALSG or HQ 1 ATF".

Annex B to Section 3 of Chapter 1 Part 1

Delete Para 4(c)(3) and insert new paras 4(c)(3) and 4(c)(4)
Delete existing Para 10 and insert new paras 10(a), 10(b) and 10(c).

Annex D to Section 3 of Chapter 1 Part 1

Para 7 Delete first word "On" and insert "Prior to"
Para 8 Delete "take steps to interview the employee at the employing unit".
Para 10 Delete "the Intelligence Officer will be notified" and insert "GS(Int) HQ 1 ALSG is to be notified daily".

Para 4.2 a. (1) Delete HQ 53 Gen Sp Gp and substitute HQ Vung Tau Sub Area Comd (VTSAC). Substitute HQ VTSAC for all further references to HQ 53 Gen Sp Gp throughout the Standing Orders.

Para 4.6 a. (2) After first sentence add "Units will inspect this wire at least twice weekly and effect minor repairs."

Para 4.6. c. Line 5. after radio add "and/or telephone."

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.../ Para 4.11

RESTRICTED

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Para 4.11 Line 1, after RED add "or ROCKET".

Para 4.12 Line 5, after RED add "or ROCKET",
as for para 3.28b(1)

Appendix 1 Annex G to Section 4.

Add Bombs Mor 81 mm illum Unit reserve 72 rds HQ Coy

Para 7.1 Add new sentence at end "It is to be displayed prominently
in all areas of AFV Amenities Unit".

Para 7.6 c. After last sentence add "When available he is to be an
assistant physical training instructor posted to the unit".

Para 7.12 Add new sub para h. "Ensuring that coxswains read Annex C
to this section before launching craft.

Annex B to Sect 7. Para, at end add "or OC AFV Amenities Unit".

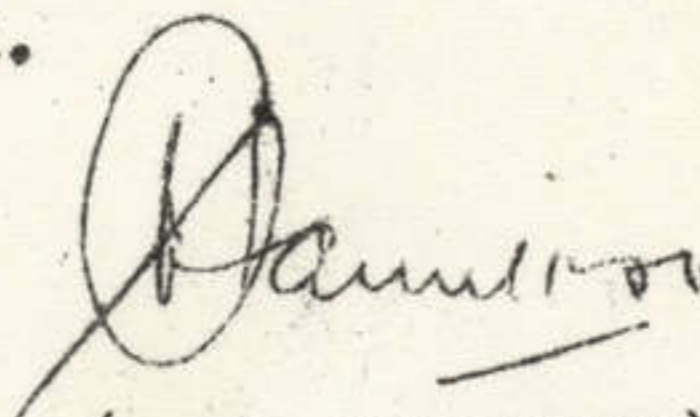
Annex C to Sect 7. Para 1 at end add "He must read these instructions
each time before using craft".

Annex A to Sect 9. Para 3, add sub para c. "During quiet periods meals
may be taken in Officers Mess."

Annex A to Sect 9. Para 6 f. line 4 delete 23-25 insert 21-23.

Annex A to Sect 9. Para 9 b. add "and the GS03"
c. add "inform VTSAC Duty Officer (VT 6512).

2. Changes promulgated in Andt 1/69 are effective forthwith.


(A.C. HAMILTON)
Maj
GS02

Distribution:

As for 1 ALSG Standing Orders

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2.8 GS03

The GS02 will delegate to the GS03 any or part of the above duties in paragraph 2.7 as required.

2.9 IO

The IO controls the Intelligence Section, HQ 1 ALSG, and works under the direct supervision of the GS02. The IO is responsible for:

- a. All counter-intelligence functions affecting 1 ALSG and liaison with Allies in this role.
- b. All aspects of field security within 1 ALSG, including the security of civil labour.
- c. Provision of operational intelligence affecting 1 ALSG from 1 ATF, and from Allied sources in Vung Tau Special Zone and adjacent areas.
- d. Assistance to the GS02 as required for conference briefs, draughting of charts, photographic reconnaissance requests, investigations and distribution of information.
- e. Conduct and clearance of Public Relations matters as directed by the Commander or GS02.
- f. Control and administration of all interpreters allotted to 1 ALSG.

2.10 G Clerk

In addition to normal clerical duties within G Branch, the G Clerk is responsible for:

- a. Preparing the Duty Officer's handover and special instruction sheet each morning by 0800 hrs.
- b. Checking contents of security box and other controlled stores within Duty Room prior to Duty Officer mounting duty.
- c. Amending all publications in Duty Room. This includes Duty Officers copy of 1 ALSG Standing Orders (all sections) and Telephone Directory.
- d. Checking lighting, telephones and cleanliness of the CP Bunker.

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3.35 Access for specific authorised tasks is permitted through the STEPTOE, NORTH and EAST Gates. Authorisation will be by an officer of HQ 1 ALSG or an officer of the unit engaged in the task requiring access by one of these gates. Units responsible to HQ 1 ALSG for gate security are:

STEPTOE Gate - 110 Sigs (access to aerials)
NORTH Gate - 2AOD
EAST Gate - 17 Const Sqn

Visitors

3.36 Visitors to 1 ALSG are permitted access to 1 ALSG only if they are on official business authorised by HQ 1 ALSG or a unit, or have been invited at the request of HQ 1 ALSG or a unit. The sponsoring HQ/unit is responsible for the security of the visit. The guard will only permit access if the above conditions have been met and the particulars entered in the visitors book. If a member of the guard is required to escort a visitor to a unit it is the responsibility of that unit to transport the member back to the WEST Gate. This applies to:

- a. All civilians who do not hold 1 ALSG security passes, except US civilians in possession of ID cards issued by the US Military Authorities.
- b. All serviceman, except Australian, New Zealand and United States personnel and ARVN personnel in possession of ID cards issued by HQ 1 ALSG or HQ 1 ATF.

3.37 Visitors are not permitted to bring privately owned vehicles into the 1 ALSG area unless the driver is an Australian, New Zealand or United States serviceman, and all passengers must comply with the requirements for a visitor specified above.

3.38 Anyone not in possession of identity documents is not allowed access into the 1 ALSG area. Such persons are to be apprehended and the matter referred to G Branch (Intelligence).

3.39 Vietnamese nationals who are receiving medical or dental treatment in 1 ALSG facilities under civic action projects are to be treated as visitors and their particulars recorded. These persons are not permitted entry unless escorted by a member of the unit providing the treatment. During the period that they are in the 1 ALSG area their movements are to be confined to the environs of the medical or dental aid post and they are to be checked out of 1 ALSG area by their escorts.

Passes and Permits

3.40 A 1 ALSG security pass permits an employee to be in that area of the unit in which he or she is working, or an area prescribed by the unit.

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(9) Above all, remember you are an Australian or New Zealander. By your actions your country is judged. Set an example of sincerity and fair play in all your dealings with Vietnamese and with other people who are assisting them.

Security - Civilian Employees in 1 ALSG

3.57 Units are responsible for the control and supervision of all civilian employees working within their areas (from security point of view) whether or not such civilians are on the unit work strength.

3.58 Units are to provide suitable approved rest areas for civilian employees when they are not on duty and are to ensure that the civilian employees restrict themselves to these approved areas during rest periods.

3.59 Movement of civil labour is restricted to:

- a. Movement between their places of duty and the 1 ALSG Main Gate by the authorised roads only, and by the most direct route.
- b. Movement from their place of duty to their approved rest areas.
- c. Duty movement.

3.60 Civilians are not to be employed in areas where they can gain access to documents graded CONFIDENTIAL or higher.

3.61 Civilian employees are to display their ID cards/passes at all times whilst in the 1 ALSG area by pinning them onto a dress or shirt.

3.62 Units are to conduct searches of employees baggage at the discretion of unit comds. However, other than as provided for in Guard Orders (Annex B to Section 3 of Chapter 1 Part 1) body searches will NOT be carried out without the approval of G Branch HQ 1 ALSG.

3.63. Units are to supervise the activities of civilian contractor employees working in their areas. They are to ensure that such employees are not left unattended at any time.

3.64 Civilian employees are to take nothing but their own personal items out of the 1 ALSG area. Units or individuals wishing to give their civil employees presents or unwanted items will hand over such parcels marked with details of the doner, recipient and contents to the Civil Labour Office who will inturn pass them on to the recipient.

3.65 Any suspicious incident or behaviour by civilian employees is to be reported to GS(Int) HQ 1 ALSG immediately.

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(4) Convoys are to be checked through by the convoy commander.

c. By day and night:

(1) The AAF G2 transport work ticket is to be checked for all Aust and NZ vehicles, except convoys.

(2) Drivers and passengers of Red Cross and other philanthropic organization vehicles are to be identified before being permitted entry.

(3) US Military and US Civilian vehicles are permitted entry only if on official business with a unit or on invitation from a unit/individual. The guard is to record details of driver, destination, number of passengers and vehicle registration number. If such vehicles are driven by or contain passengers other than Australian, New Zealand or US personnel they are to be escorted to their destination by a member of the sponsoring unit or by a member of the West Gate Guard.

(4) Vietnamese, Korean and Thai military vehicles may enter only if escorted by a member of the sponsoring unit or by a member of the guard. The sponsoring unit is responsible for transporting the guard member back to the West Gate.

5. Civilian Vehicles. By day and night:

a. Vietnamese

(1) Holders of special passes eg. contracting firms with duty in the 1 ALSG area may be permitted to drive into the area.

(2) Taxis, horsecarts, motorcycles, tricycles and bicycles are not allowed entry.

b. Service Contractors. Suppliers to ASCO and service contractors eg. Pacific Architects and Engineers, Alaska Barge and Transport, Vinnell Corporation etc, are to be halted by the guard and their personal particulars recorded in the Visitor's Book. They are permitted to drive their vehicles into the area only if on official business to an authorised destination.

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c. Personnel in Civilian Clothing. The following rules will apply in order to control access of personnel in civilian clothes into the 1 ALSG area:-

a. Indigenous personnel. In accordance with para 4c (2) above (second sentence) and para 8 below as applicable.

b. Other personnel

(1) If travelling in an Australian or New Zealand military vehicle, personnel may be allowed to pass without identity check.

(2) If travelling in any other type of vehicle or on foot, all personnel will be stopped at the Gate and ID cards checked. Australian and New Zealand personnel (and US personnel who have been individually invited or who are on official business) will be allowed to proceed on identification. Other personnel will be dealt with as for passengers of vehicles referred to in para (3) above after their identity has been proved.

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(3) Arrange for unit to provide an escort to take the person to the work site.

(4) Note any occurrence of this nature in the Guard Commander's Report.

Access

9. See paragraphs 3.32 to 3.39 of Section 3.
10. a. US military personnel are to be halted by the guard and their particulars, destination and purpose of visit recorded. Personnel with no internal destination are not allowed access.
- b. Vietnamese, Thai and Korean military personnel may only be permitted entry on prearranged official business. Their indentify documents are to be checked and their personal particulars entered into the Visitors Book. If senior officers arrive without the guard being informed beforehand a member of the guard will escort the visitor to the unit who is responsible for transporting the member of the guard back to the West Gate.
- c. If the guard are uncertain about the status of any visitor they should contact the IO or, in after duty hours, the HQ 1 ALSG Duty Officer for decision on the member.

Discipline

11. Guards on duty are to be alert and correctly dressed at all times. Guards are to pay correct compliments in a soldierly manner to all officers of Australian and Allied Armed Forces and be courteous to all visitors to 1 ALSG. If necessary, directions are to be given to guide visitors to their destination by the most suitable route.

Use of Firearms and Challenging

12. See paragraphs 3.27 to 3.31 of these orders.

Committal of Persons in Custody

13. Orders for the guard commander detailing his responsibilities for prisoners committed to his custody are attached as Appendix 1.

Reporting

14. The Intelligence Officer HQ 1 ALSG is to be informed immediately of all security breaches and suspicious incidents which come to the notice of the guard commander.

15. On dismounting duty, the guard commander is to submit his report to the CSM HQ Coy 1 ALSG.

Searches

16. The baggage of all civilian employees is to be searched for harmful or unlawful items both on entry and exit at all times.

17. Body searches may be conducted on male employees at the discretion of the guard commander. Body searches of female employees will be conducted by female seachers at the discretion of the guard commander.

18. Vehicles driven by Vietnamese civilians will be searched both on entry into and exit from 1 ALSG

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e. Reaction Groups

(1) 1 ALSG area is to have two reaction groups:

(a) Reaction Group 1. D&E Pl HQ Coy (less one sect) at 30 minutes notice on YELLOW Alert.

(b) Reaction Group 2. 5 Coy RAASC Elm of minimum strength one officer and 20 men. To be available on RED alert to supplement Reaction Group 1 if required on order of HQ 1 ALSG. If availability of manpower in 5 Coy RAASC in 1 ALSG area is likely to fall below this figure for any period, GS02 HQ 1 ALSG is to be advised.

(2) AFV Amenities Unit is to be prepared to supplement the R&C Centre with a command group on YELLOW Alert. Movement will be directed by HQ 1 ALSG.

f. Damage control

See Annex H.

4.7

Co-ordinating Instructions

a. Boundaries

Defence group areas of responsibility are shown at Annex B. Perimeter gate responsibilities are shown in Appendix 1 to Annex B.

b. Alert Procedure

See Annex D. This is also to be used as a check list.

c. Action by Duty Officer HQ 1 ALSG

See Annex E.

d. Control and Evacuation of Civilians

See Annex F.

e. Weapon Training

(1) At least once a month units are to ensure:

(a) All personnel fire their personal weapon.

(b) All unit MGs are test fired.

(2) All appropriate personnel are to throw at least two grenades every two months. See Annex B to Section 6, Part 1 Chapter 1.

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4.13 Communications

- a. General. Telephone may be used for passing low grade or short-term information on local defence, but lines are likely to be cut at any time. If this occurs prior to the 1 ALSG defence net being opened, runners may be used until the net is established. When a siren warning system is installed, the sounding of it will also be a signal for all defence nets to be opened.
- b. Radios Signal Operating Instructions (SOIs) containing the 1 ALSG defence net are held by all units. In the event of an emergency, or notification of a YELLOW or RED or ROCKET Alert, all stations on the 1 ALSG defence net are to open. As strong points are manned they are to join their applicable net (see Radio Diagram in SOI)
- c. The TOC Duty Officer is to be kept informed by HQ 1 ALSG of any change in alert status, and any incident involving enemy action. In the event of the telephone being out, TOC may be called on VTSAC net. Radio diagrams of this net and 1 ALSG defence net are held in the security cabinet in the Duty Office: at HQ 1 ALSG.

4.14 Passwords

- a. Passwords are not to be used in 1 ALSG at any time. A person is to be challenged in the normal manner, and once recognized as friendly allowed to pass. Recognition may be effected by facial or language familiarity, or by questioning.
- b. Further details on challenging is contained in Annex C to this section.

4.15 Reports

- a. All personnel, whether on duty or not, are to report any incidents or suspicious occurrences to their unit HQ immediately. The unit is then to inform HQ 1 ALSG as quickly as possible.
- b. Follow-up reports to alerts or practice alerts - see Appendix 2 to Annex D.

4.16 Liaison with TOC VTSZ

It may be necessary during YELLOW or RED alert to position a liaison officer (LO) in the TOC VTSZ. This LO will be nominated from time to time by Comd 1 ALSG. During normal working hours it will usually be the Civil Affairs Liaison Officer (CALO).

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13. If a person fails to respond to the second challenge a warning shot is to be fired into the air. If the person still fails to halt and the sentry is reasonably certain that the challenge or warning shot has been heard by the person, fire may be directed at that person. Under these circumstances all endeavour should be made not to kill but only immobilise the person by aiming at the legs or lower part of the body.

14. When discharging firearms, guards and sentries are to be careful to avoid firing in direction which may imperil friendly troops or innocent civilians.

15. The over-riding rule when firearms are being used to challenge must always be: "WHEN **I**N DOUBT, DON'T SHOOT".

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ANNEX D TO SECTION 4
OF CHAPTER 1 PART 1

ALERT PROCEDURE

General

1. There are four National conditions of alert:
 - a. WHITE - Declared during sensitive periods having special significance in RVN or North Vietnam.
 - b. GREY - Declared on receipt of warning of a disorder threatening allied personnel, property or installations.
 - c. YELLOW - Declared when there are significant disorders threatening, or when an attack has occurred on allied personnel or installations.
 - d. RED - Declared when there has been significant deterioration of security within the Republic.
2.
 - a. 1 ALSG have modified alert conditions to suit local requirements and have added ROCKET alert. RED alert when applied to the immediate area of 1 ALSG will be prefixed by "Tactical".
 - b. Detailed action to be taken by units and individuals is outlined in Appendix 1 to this Annex. This should be regarded as a check list.

Notification

3. HQ 1 ALSG announces alerts and practice alerts to defence groups, normally by telephone. These telephone calls are to take priority over any other calls. ROCKET alert may be announced by short blasts on sirens or klaxons situated in several parts of 1 ALSG.
4. Defence group headquarters are to notify units under command for defence, of any alert or practice alert.
5. All units are to respond immediately to alert or practice alert notifications. If notification is received from other than HQ 1 ALSG, units are to notify this HQ before taking action.
6. Reserved.
7. HQ 1 ALSG will inform sector HQ (VT 6611) or TOC (VT6932/6408), MACCORDS (VT 6587), HQ VTSAC (VT6526/6868) HQ 1 ATF (Ebony 34) and HQ AFV (Tiger 3380 or ARVN 60390) of any change in alert status within 1 ALSG. Practise alerts will be notified to sector HQ and HQ VTSAC for information only.

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Alerts

8. Alerts are not necessarily announced in sequence. Any condition from WHITE to RED may be declared as the situation warrants. This is particularly so with ROCKET alert.
9. Alert conditions WHITE and RED are normally only declared by higher headquarters. A tactical RED alert may be announced by HQ 1 ALSG.

Practice Alerts

10. Practice alerts will be exercised from time to time as directed by HQ 1 ALSG.
11. Although practice alerts will be announced as such, units are to take all measures prescribed for actual alerts.
12. Weapons are not loaded during practice alerts.

Unit Strength For Duty

13. Readiness. In order to ensure adequate readiness, unit commanders are to establish procedures which will enable them to assemble the following minimum percentages of their "present for duty" strength, as shown in unit roll books, within the following time limits:

50% within 30 minutes

75% within one hour

As close to 100% as practicable within two hours.

14. Unit Strength in 1 ALSG Area

a. Operational/Logistic Requirements. For maintenance of a force for area defence, unit strength within 1 ALSG area is NOT to fall below 25% of total unit strength at any time.

b. Maximum Leave Permitted. Not more than 25% of unit strength is to be permitted on leave out of 1 ALSG area at any one time.

Unit Defence Plans

15. Defence groups are to include alert procedures in their defence plans.

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Reports

16. Defence Headquarters are to submit reports by the most expeditious means to HQ 1 ALSG as the strength percentages laid down in paragraph 13 above are achieved. This is to be repealed at each change of alert status.

17. Defence group headquarters are to submit to G Branch HQ 1 ALSG a report, as shown in Appendix 2 to this Annex within 24 hours of the termination of an alert or practice alert.

Formats

18. Format for reporting casualties is shown at Appendix 3 to this Annex. The format may be used for transmission by any means.

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APPENDIX 1 TO
ANNEX D TO SECTION 4
OF CHAPTER 1 PART 1

UNIT AND INDIVIDUAL ACTION TO BE TAKEN IN CASE OF ALERT

(This is a check list)

NORMAL CONDITIONS

1. Under normal conditions, without declaration of an alert, precautions as outlined in the following paragraphs are to be taken.
2. Unit commanders are to:
 - a. Maintain continuous security over their unit area, facilities and equipment.
 - b. Maintain at all times a system of dissemination of alert instructions to unit and attached personnel.
 - c. Control civilians working in their area and, when necessary, control access to sensitive buildings or areas.
3. Individuals are to:
 - a. Comply with orders governing the carrying and safeguarding of personal weapons.
 - b. Be responsible for the security of military equipment on issue to or in use by them, with special emphasis on weapons and vehicles.
 - c. Avoid crowded areas except if specifically authorised.
 - d. Conduct themselves in a proper manner at all times, in accordance with the nine rules of conduct laid down in paragraph 3.56 Section 3, Part 1, Chapter 1.
 - e. Use only authorised public transport.
 - f. Not use public transport North of the sub-port area (YS305492).

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- g. Obey curfew regulations as published in Routine Orders or these instructions.
- h. Stay out of "Out of Bounds" or "Off Limits" areas and establishments.
- j. Report all unusual or suspicious incidents to their Unit HQ.

WHITE ALERT

- 4. Additional to the measures laid down in paragraphs 1 to 3 above, action will be taken in accordance with paras 5-7 below.
- 5. HQ 1 ALSG is to assess the need for restricting local leave and will inform units accordingly.
- 6. Units are to warn sentries and picquets to exercise increased vigilance.
- 7. Individuals are to:
 - a. Avoid areas where disturbances appear to be developing.
 - b. Avoid potential trouble spots (Market Place, Flags).

GREY ALERT

- 8. Additional to the measures laid down in paragraphs 1 to 7 above, action will be taken in accordance with paras 9-17 below.
- 9. Local leave is to be restricted as laid down by HQ 1 ALSG at the time.
- 10. Strong Point G is to be manned. By night Strong Point E will also be manned.
- 11. The North Gate is to be closed and the Strong Point D is to be manned at all times by 2AOD. All other perimeter gates (less West Gate) are to be locked by units responsible.
- 12. Defence nets are to be checked at two hourly intervals, or as laid down by HQ 1 ALSG.
- 13. Non essential travel outside 1 ALSG area is to be restricted. All vehicles are to carry shotguns.

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14. Individuals are to stay off the streets and out of public places except when on essential official business.
15. During off duty hours a water point dutyman is to be on standby.
16. Unit canteen operations are to be restricted.
17. Strength state to be notified to HQ 1 ALSG as soon as possible.

ROCKET ALERT

(May be instigated by short blasts on sirens and/or klaxons)

18. All members are to take cover in the nearest bunker or sandbagged building. Emergency movement only is permitted. Steel helmets are to be worn.
19. As soon as possible sentries are to move to the nearest protected observation points. They are to watch for enemy ground assaults or infiltration of sapper squads under cover of rocket/mortar bombardment. They will wear steel helmets.
20. 1 ALSG defence net is to open as soon as advised by HQ 1 ALSG or as soon as it is evident that 1 ALSG is being subjected to rocket or mortar bombardment.
21. Damage control is to be co-ordinated by DMA&QMG at HQ 1 ALSG.
 - a. GE and two assessment teams prepare to deploy.
 - b. Damage/casualties reported to HQ 1 ALSG by fastest means.
 - c. Fire/water trucks may be placed under central control. They must first return to their units from their current tasks.
 - d. 1 ALSG water point is to be manned. Protection to be co-ordinated by 2AOD.
 - e. Other essential services teams to stand by.
22. Units report strength states as soon as possible

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23. Civil and contract labour must also be moved to a protected area. As soon as possible they are to be checked. HQ 1 ALSG will direct any evacuation. If evacuation is ordered, units are responsible to organise their workers into the appropriate convoy route groups.

24. SDS in transit should move to immediate destination and then report to sigcen. During all types of alert, IMMEDIATE (or above) signals will continue to be delivered.

25. The all clear will be notified by HQ 1 ALSG.

YELLOW ALERT

26. Additional to the measures laid down in paragraphs 1-17 and ROCKET alert where conditions coincide, action will be taken in accordance with paras 27-44 below.

27. All personnel not on R&R, R&C or non operational detachment are to be recalled to their own units.

28. Upon proper identification military vehicles and personnel may be permitted to enter 1 ALSG area.

29. Civilians are to be assembled, checked, divided into convoy route groups, and held in a protected area ready for evacuation. Evacuation will be in accordance with the 1 ALSG plan (Annex F to Section 4)

30. The 1 ALSG defence net is to be opened.

31. All strong points are to be manned.

32. Unit picquets are to be doubled during hours of darkness; picquets normally mounted at night are also to be mounted during the day.

33. Defence groups are to conduct comprehensive briefing of all members. The application of the defence plan is to be checked by a brief rehearsal. Steel helmets are to be worn when moving around area.

34. Normal activities are to be restricted to essential services and maintenance tasks only. Convoys are not to leave the 1 ALSG area without appropriate escort.

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35. All movement within 1 ALSG is to be cleared by HQ 1 ALSG. Picquets are to stop all vehicles whose authorised movement is in doubt.
36. No military person is to leave the 1 ALSG area except as authorised by HQ 1 ALSG.
37. Damage control arrangements effective as for ROCKET alert. If no damage has occurred, then opportunity is to be taken for GE to brief damage control team.
38. Only essential lights to be used. Vehicles may move with headlights dipped. Blackout curtains are to be prepared for buildings required for operational purposes.
39. Strength states to be notified to HQ 1 ALSG as soon as possible.
40. D&E P1 reaction group prepare for deployment. One section is to be prepared to secure the Officers Mess Hill and building. Clearance for task will be given by HQ 1 ALSG.
41. R&C command group is to be prepared to move from AFV Amenities Unit on orders from HQ 1 ALSG.
42. Canteens and cinemas close.
43. Unless otherwise notified, officers will eat in unit lines.
44. Guards and picquets rules of engagement - see para 10-11 Annex C.

RED ALERT

45. Additional to the measures already prescribed in the previous alert conditions, action will be taken in accordance with paras 46-49 below.
46. The current 1 ALSG defence plan is to be implemented.
47. Strength states to be notified to HQ 1 ALSG as soon as possible.
48. Minimum lights and blackout curtains required. Vehicles are to use parking lights only.
49. Units are to be prepared to destroy or evacuate classified material.

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ADDITIONAL ACTION

It may be necessary to send clearing patrols to clear within the perimeter fence during or after an alert. The areas of responsibility are:

- a. D & E Pl - Beach front (Two sect task)
- b. 17 Const Sqn - Building opposite tip.
- c. 2AOD - ~~SLEPTOE~~ to North Gate
- d. 5 Coy RAASC - Old Pet Pl Valley
- e. 102 Fd Wksp - Windmill Valley.

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SECTION 6 - TRAINING

General

6.1 1 ALSG has a periodically requirement to conduct training courses. Courses other than education courses will be authorised and co-ordinated by the G302. Courses will be kept to the minimum required for operational effectiveness of 1 ALSG.

Types of Courses

6.2 The following are the types of courses normally conducted in 1 ALSG.

- a. Materials handling equipment operators course conducted by 17 Const Sqn.
- b. Voice procedure courses conducted by 110 Sig Sqn.
- c. Education courses conducted by AFV Education Section as arranged by the senior education officer.
- d. Vietnamese Language courses, as arranged by AFV Education Section.
- e. Courses to train students for individual trade tests and selected subjects for promotion. These are a unit responsibility.
- f. Projectionists courses as required by HQ AFV. These are conducted by AFV Amenities Unit.

Range Practices

6.3 All personnel of 1 ALSG must fire their weapon at least once per month.

6.4 All personnel of 1 ALSG except those listed in paragraph 16 of Annex B to this section, must carry out a live grenade practice once every two months.

6.5 The orders for the 25 metre range, the grenade range and the field firing range are attached to this section as Annex A, B and C respectively.

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Trade Tests

6.6 Trade testing officers and supervising officers are appointed as required by HQ 1 ALSG. Trade Test Certificates are to be forwarded to HQ AFV for approval by the AFV Trade Test Board.

Promotion Qualifications

6.7 Qualification for promotion in the theatre is laid down in AFV (Army Component) SOPs.

Challenging and Rules Of Engagement

6.8 Units are to carry out training in challenging techniques and observance of the Rules of Engagement. This must be carried out at regular intervals and must include individuals in their first month in theatre.

6.9 Challenging procedures and the use of firearms is shown at Annex C to Section 4. It is important that all soldiers are practiced in the techniques, particularly as passwords are no longer used. The main points to be covered are:

- a. Correct challenging and identification by facial or speech familiarities or by suitable questioning.
- b. Need for positive identification of either enemy or own troops whether able to challenge or not.
- c. No target is to be engaged when challenger is in doubt.
- d. Notwithstanding correct challenging and identification, an arrest should be attempted. Such an attempt should not be prejudicial to own troops safety.

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Duties of the Beachmaster

7.11 The Beachmaster will be responsible to OC AFV Amenities Unit, who will be responsible to Comd 1 ALSG, for:

- a. Declaring the beach open or closed for the various activities.
- b. Ensuring that the beach is properly marked in the various areas and that signs at the beach entrance indicate the state of the beach and the plan of the layout of:
 - (1) Bathing area.
 - (2) Surf Board Area.
 - (3) Boat launching area.) In conjunction
 - (4) Sailing area.) with the boatmaster,
 - (5) Power boat and surf-skiing area) who will give technical advise on boating.
- c. Training and practice of rescue and resuscitation techniques, and maintenance of emergency first aid facilities near the beach.
- d. Evacuation of injured personnel from the beach and pool area to 1 Aust Fd Hosp, if required.

Duties of the Boatmaster

7.12 The Boatmaster is responsible to OC AFV Amenities Unit, who will be responsible to Comd 1 ALSG for:

- a. The sea-worthiness at the time of issue, on each occasion, of all craft and aquatic equipment for which he is responsible.
- b. Examination of prospective coxswains in all types of craft in accordance with paragraph 7.9 d.

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ANNEX A TO SECTION 7
OF CHAPTER 1 PART 1

SWIMMING AND DIVING POOL SAFETY

Supervision and Control

1. The OC AFV Amenities Unit is to appoint an NCO who is competent lifesaver to be in attendance at the pool whenever it is open. This NCO is to be known as the Pool Supervisor, and his duties are to enforce the safety, disciplinary and hygiene requirements of this instr. He is to be present at all times when the pool is open, unless relieved by a competent relief.
2. The pool is to be open between 0600 and 0800 hrs and again between 1000 and 2130 hrs daily. Use of the pool outside these hours is an offence. Bookings for organised water sports will be notified to all units in advance.
3. All members using the pool are to obey the instructions of the Pool Supervisor, who is authorised to order any person to leave the pool because of dangerous or improper behaviour. He is to ensure that the orders contained in paragraphs 4-18 below are strictly obeyed.

General Safety

4. Personnel are not to run around the edge of the pool, nor to push any person into the pool.
5. No liquor is to be consumed in the pool or its immediate vicinity.
6. No objects are permitted in the pool except water polo equipment at specified times.

Diving Safety

7. There is to be no irresponsible behaviour on the diving board or in its vicinity.
8. Only one person is allowed on the diving board at a time.
9. The person about to dive is to ensure that the area of the pool below him is free of other swimmers.
10. There is to be no sitting or dawdling on the board.

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APPENDIX 1 TO
ANNEX A TO SECTION 9
OF CHAPTER 1 PART 1

IMPORTANT TELEPHONE NUMBERS

HQ AFV

Duty Officer (After Hours) TIGER 3380

1 ATF

Duty Officer (Command Post) EBONY 9 or 10
GS02 (Air) EBONY 42
DAA&QMG EBONY 48

1 ALSG

Comd (Qtrs) EMU 44
GS02 (Qtrs) EMU 176
DAQMG (Maint) (Qtrs) EMU 75 (2 rings)
SCQ (Ops) (Qtrs) EMU 45 (2 rings)

VUNG TAU SPECIAL ZONE DEFENCE ASPECTS

HQ VTSZ

Mayor of VUNG TAU VT 6355
Deputy for Security VT 6611
Snr Advisor (Mr DAIGLE) VT 6587
US Advisor (Capt HARPER) VT 6988
US Advisor (Qtrs) VT 6087
Combined Viet-Allied TOC (1900 - 0600) VT 6408

RD CADRE TRG CENTRE (ZONE 'A')

CO VT 6159
US Advisors VT 6527
VT 6530

NATIONAL POLICE ACADEMY (ZONE 'B')

Senior Advisor VT 6788

HQ VTSAC (ZONE 'C')

Security, Plans & Operations
Desk VT 6862
Security Officer VT 6868
Director of SP & O (Maj CARR) VT 6525

ARVN SIGNAL SCHOOL (ZONE 'D')

Senior Advisor (Maj MOORE) VT 6309

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NATIONAL POLICE STATION (ZONE 'E')

Public Safety Advisor (Mr MARION) VT 6812

VUNG TAU NAVAL BASE (ZONE 'J')

US Advisors VT 6701

MISCELLANEOUS

VUNG TAU SECTOR HQ

Day VT 6611
Night (TOC) VT 6408, 6932,
6611.

MACCORDS

US Advisor VT 6587
Duty Officer VT 6988, 6841

RAAF VUNG TAU

Air Movements VT 6456
Operations VT 6913
Vung Tau Tower VT 6912

COASTAL SURVEILLANCE

VT 6537

36 EVAC HOSP (US)

Emergency VT 6724

SIB

VT 6162

LE LOI HOSPITAL

VT 6368

3 CDT RAN

VT 6665

GRAND HOTEL (Offrs Annex)

VT 6992

PACIFIC HOTEL

VT 6391, 6393

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ANNEX A TO SECTION 6
CHAPTER 1 PART 1

USE OF 1 ALSG 25 METRE RANGE

General

1. This instruction details control, safety and restrictions on the use of the range.

Location

2. The range is located at Grid Reference YS30154495 facing north.

Control

3. The range is controlled by HQ 1 ALSG and no firing is to take place without prior authority from G Branch. The standard bookinds issued by G Branch from time to time constitute such authority, but may be changed at any time by HQ 1 ALSG, eg, restricted use when court martials are in progress. Notification of when standard bookings are not to apply will be issued by HQ 1 ALSG.

Layout of Range

4.
 - a. Axis of Range 100 mils magnetic. Weapons are to be fired on this axis. ie, directly to the front at right angles to the firing mound.
 - b. Maximum range at which target may be engaged is 25 metres.
 - c. No weapon is to be aimed or fired at a point on the stop butt higher than ten feet above the lowest level between the firing point and the stop butt.
 - d. Firers are to assemble on the firing point so as to fire from a position immediately to the RIGHT of one of the white picquets placed on the firing point. No more than 10 firers are to be practised at any one time.

Because the area NORTH of the stop butts is inhabited by VIETNAMESE Nationals and a portion is used by Allied Forces as a rubbish tip, ricochets must be avoided at all costs. Therefore the above instructions are to be strictly observed.

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Targets

6. Targets are only to be erected within the areas prescribed above and not higher than six feet up the slope. Metal targets of any kind are not to be used. Richochets must be avoided.
7. Units are responsible for provision of their own targets. 2AOD may have stocks available depending on supply from US sources.

Flags and Sentries

8. A red flag is to be flown during firing from the flag pole situated on the ridge to the left of the firing mound. The red flag is to be stored by AFV Pro Unit and is to be collected by the user unit prior to any range practice and returned at the completion of the practice or test firing.
9. Whilst firing is in progress there is to be no vehicle movement in the range area forward of the sign restricting such movement.

Medical

10. A first aid kit and a vehicle (to serve as an ambulance) are to be available at the range whenever firing is taking place. Ear plugs are to be worn for range practices.

Ammunition

11. An ammunition point is to be established behind the firing point and ammunition is to be delivered to the firing detail on the mound before each practice. Units are responsible for recovering all produce and returning it to 2AOD.

Safety Precaution

12. Safety precautions applicable to the weapon in use are to apply at all times. The following additional precautions are to be observed:
 - a. When on the firing point, the firer is to keep the muzzle of his weapon pointed down the range until it has been cleared by the firing point NCO.
 - b. No member is to be in possession of ammunition other than that provided for the practice. All unused ammunition is to be collected at the end of the practice and returned to magazines.

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- c. Weapons are not to be loaded except when on or forward of the firing point.
- d. All orders are to be given clearly, and are to be obeyed at once by the firers.
- e. At the conclusion of a complete practice, all weapons are to be inspected and a search made for ammunition and empty cases. No produce whatsoever is to be left in the range area.
- f. If target maintenance personnel have to move down the range, weapons are to be unloaded and placed down on the ground. Firers are to stand clear of their weapons.

Range Controller

13. An officer or NCO not below the rank of sergeant is to supervise all range practices or test firings. All range controllers are to know and understand Chapter 4 Manual of Army Safety and ARO 29/67.

Blinds

14. As the range is located near an old field firing range there is a possibility that blinds may be found. If a blind is found, all firing is to cease immediately, all personnel moved clear of the area, and sentries are to be posted. The ATO and G Branch HQ 1 ALSG are to be informed immediately.

Repair and Maintenance

15. All user units are to ensure that the range area is kept clean at all times. All damage to range equipment is to be reported to G Branch HQ 1 ALSG within one hour of the completion of a practice.

Night Firing

16. No night firing practices are to be conducted without the approval of G Branch HQ 1 ALSG.

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Allocation to Units

17. If units require use of the range at times other than those allocated, then application is to be made to G Branch HQ 1 ALSG. If a standing reservation is not going to be used by a unit, the unit is to advise G Branch as early as possible.

Training

18. All units are to ensure all personnel fire their personal weapons once a month. The reserved periods in the range allocation are available for use by units, who may contact G Branch HQ 1 ALSG to book these periods.

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ANNEX B TO SECTION 6
OF PART 1 OF CHAPTER 1

GRENADE RANGE

Reference: A. Map: VUNG TAU 1:12,500 Sheet LOA1 Series L909.

General

1. A grenade range has been constructed at grid reference YS30524490. All grenade practices for 1 ALSG units are to be conducted on this range.

Control

2. The range is controlled by HQ 1 ALSG, and application for its use is to be made to G Branch.

3. Only M26 grenades will be used on the 1 ALSG Grenade Range unless prior approval has been obtained from HQ 1 ALSG.

4. As the grenade range is within the danger area of the field firing range (see reference B), the use of these ranges will be co-ordinated by HQ 1 ALSG.

5. Advise to Higher HQ and units. At least 12 hours prior to a practice taking place the grid reference (coordinates) of the range, type of weapon/ordnance to be used and the duration of the range practice will be advised by HQ 1 ALSG to the following:

- a. HQ VTSZ - VT 6611 (VIETNAMESE) or
VT 6988 (US)
- b. HQ VTSAC - VT 6862
- c. RD CENTRE - VT 6530 or 6527
- d. RAAF OPS - VT 6913
- e. BASE OPS - VT 6148
- f. VUNG TAU . . . Amenities Unit - EMU 286. Boatshed to warn sailing/power craft not to proceed NORTH into 600 metre extension .

Safety Regulations and Duties of the Supervising Officer

6. The supervising/conducting officer is to be at least of the rank of lieutenant, with previous experience in conducting live grenade practices.

7. The supervising/conducting officer is to station himself in the observation trench on the hill immediately WEST of the throwing bays, and is to wear a steel helmet during the practice.

8. No personnel are to move from this area without authority of the supervising officer.

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9. Personnel waiting their turn are to take shelter to the rear of the hill below the observation trench, and are to be controlled by the supervising officer. All personnel in this area must wear steel helmets.

10. If a soldier is under instruction, each bay may be occupied by one soldier and his instructor. If there is no instructor only one soldier will be allowed in each of the bays at the one time. All personnel in the throwing bays are to wear steel helmets.

11. In particular the supervising officer is to ensure the following:

a. Sentries, Flags and Radios. All sentries are to display a red flag at their post.

(1) Sentries will be positioned at:

(a) Sentry No 1. The NORTH GATE to control movement through this gate.

(b) Sentry No 2. On the beach, SOUTH EAST at the NORTH GATE, behind the cover of the old bunker in that vicinity. Approx GR is YS 305446. The task of this sentry is to prevent movement into the 600 metre extension from the direction of 1 ALSG.

(c) Sentry No 3. In the lee of the hill on the NORTH WEST of the road leading from the 600 metre extension to the RD Centre. Task is to observe the rd junc in the vicinity of 308451 and to control access to the 600 metre extension from the NORTH along the beach or through the road junction.

All sentries listed above are to wear steel helmets.

(2) Flags. In addition to the sentries displaying flags the supervising officer will ensure that a red flag is placed on the STEPTOE Gate for the duration of the practice.

(3) Radios. Sentries No 1 and No 3 are to be in radio contact with the Supervising Officer.

b. Grenades awaiting use are to be stored outside the throwing bays, directly in rear of the bays and protected from any hazard such as fire or flying fragments.

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- c. Grenades are not to be thrown from the bays simultaneously.
- d. Grenades are not to be thrown if any low flying aircraft enter the area.
- e. The range must be clear of all unexploded grenades and litter before he leaves.

12. In the event of a grenade failing to explode, the supervising officer is to warn all personnel to remain under cover. After 15 minutes have elapsed he will contact an officer or NCO authorised to dispose of the blind. If the practice is to conclude at this stage he may allow all personnel to retire by covered route in rear of the bays, leaving one sentry under cover in the area until the blind has been disposed of. Warning flags are to remain in position until after firing or disposal of the blind has been completed.

13. All supervising officers are to be familiar with the provisions of Infantry Training Vol 1, Pamphlet No 7, Grenades and Pyrotechnics All Arms, 1965 and in particular the section one:

- a. Blinds - Annex B paragraph 15.
- b. Carriage and handling of Grenades - Lesson 1, paragraph 15.

Grenade Training

14. Grenades M26 are held only by HQ Coy 1 ALSG and 5 Coy RAASC. However all units are required to maintain a high standard of training for all personnel who may be required to use them.

15. Where a unit does not have a competent conducting/supervising officer or instructor(s), application may be made to HQ 1 ALSG for assistance.

16. Grenade practice is optional for the following:

- Det 32 Small Ships
- Det 2AFCU
- 1 Aust Fd Hosp
- 1 Fd Med & Dent Eqpt Depot
- 33 Dental Unit

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MESSAGE FORM

APPENDIX 3 TO
ANNEX D TO
CHAPTER 1 PART 1

FORMAT FOR REPORTING EVACUATION OF CASULTIES (1)

- A. REQUESTING UNIT (2).....
- B. LOCATION OF CAS...(3).....
- C. TOTAL NUMBER OF CAS TO BE EVACUATED.....
- D. LOCATION OF WOUND, INFLECTING AGENCY, CONDITION/DESCRIPTION
CAS 1.....
CAS 2.....
CAS 3.....
- E. RV FOR OTHER UNIT TRANSPORT IF ASSISTANCE REQUIRED IN
EVACUATION.....
- F. TIME CAS WILL BE AT RV.....

- Notes:
- 1. Warning Order that cas have been sustained may be sent and should be followed ASP by this report.
 - 2. If report is sent by radio ALPHA will be given as the telephone number of Duty Officer Phone of the requesting unit.
 - 3. Use building number or description of building where possible.
 - 4. Example:
 - A. EMU 8
 - B. Orderly Room of EMU 8
 - C. Two
 - D. CAS 1. Stomach- Shrapnel- still conscious
Shrapnel penetrated in two places. No exit wound.

CAS 2. Left Leg - Shrapnel - still conscious-
Arterial bleeding but under control.
 - E. Not required.
 - F. N/A.

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ANNEX C TO SECTION 6
OF CHAPTER 1 PART 1

FIELD FIRING RANGE : 1 ALSG

Reference: A. Map: VUNG TAU 1:12,500 Series L909.

General

1. A portion of the area of the 600 metre extension lying generally North of the 1 ALSG boundary running NW - SE may be used for field firing practices subject to the provisions of this instruction.
2. Layout of Range. The extremities of the range and the layout are described hereunder:
 - a. Base 1. Base 1 is defined as the general line of the road between GR30544479 and 30724496. Firing points may be established to the S-E of Base 1 but, without permission of HQ 1 ALSG no firing is to take place from any position N-W of Base 1.
 - b. Areas of fire:
 - (1) LEFT 110° (grid) = 109.5° (magnetic)/1949 mils..
 - (1) RIGHT 150.5° (grid) = 150° (magnetic)/2670 mils.
 - c. Danger Area. A marked map showing the danger area is available from G Branch HQ 1 ALSG, and is to be drawn by the unit using the range prior to commencement of a practice.

Control and Safety

3. All types of small arms may be used on the range, including 50 cal weapons.
4. Application to use other types of weapons on the range must be made to HQ 1 ALSG.
5. The range is controlled by HQ 1 ALSG and applications for its use are to be made to G Branch.
6. Advice to Higher HQ and units. At least 12 hours prior to a practice on the field firing range, the grid reference (co-ordinates) of the range and axis of fire, the type of weapon/ordnance, the duration of the practice and any other information deemed necessary by the GS02, will be advised to the following:
 - a. Coastal Surveillance Force - VT 6588 or 6537
 - b. RAAF Ops - VT 6913
 - c. RD Centre - VT 6530 or 6527
 - d. Base Ops - VT 6148
 - e. VUNG TAU Amenities Unit - EMU 286. Boatshed to warn sailing/power craft not to proceed NORTH into 600 metre extension.

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In the event of mortars being fired or explosive charges or projectiles being used, HQ VTSZ - VT 6611 (Vietnamese) or VT 6988 (US) and HQ VTSAC - VT 6862 must also be notified.

Safety Regulations and Duties of Supervising Officer

7. The officer supervising or conducting the firing is to be at least of the rank of Captain, and is to observe the rules and safety regulations set out below.
8. He is to ensure normal safety precautions are taken regarding carriage of weapons and ammunition.
9. Sentries, Flags and Radios Paragraphs 11 a. of Annex B to Section 6 to Chapter 1 Part 1 applies. See Appendix 1 to Annex B for location of sentries.
10. The supervising officer is responsible for clearance of the range to ensure:
 - a. It is left in a tidy condition.
 - b. No weapons, ammunition or produce are left behind.
11. He is to ensure that NO firing takes place when an aircraft, vehicle or unauthorised person enters the danger area. Sentries No 2 and No 3 are to be instructed to watch for vessels sailing into the danger area and to report these to the Supervising Officer.

Targets

12. Units planning to use the range are to provide their own targets, which are to be removed at the conclusion of the practice.
13. Users are to ensure that targets are placed in such a position that firers on Base 1 are not required to fire outside the defined area when bringing fire to bear onto the targets.

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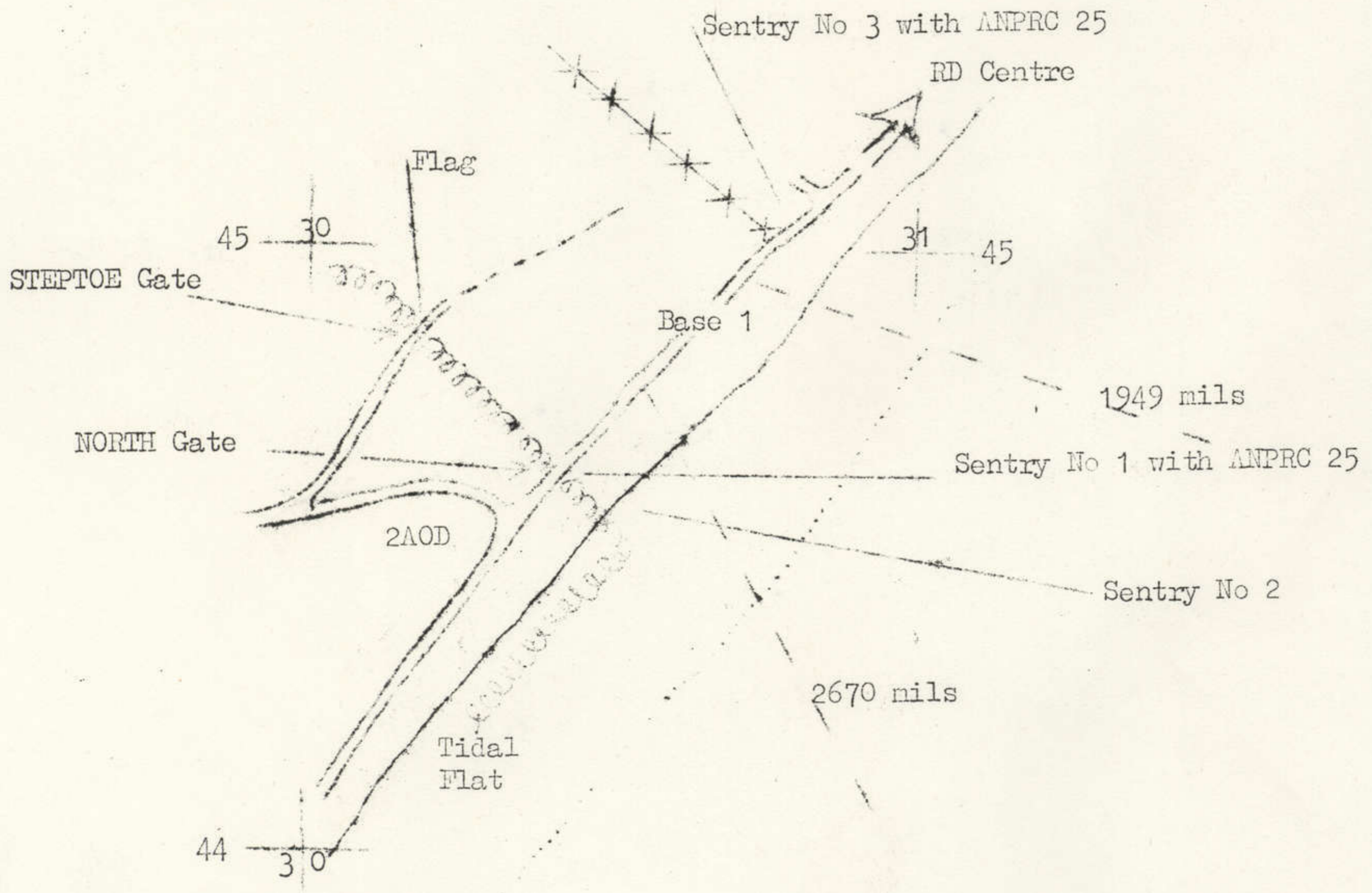
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APPENDIX 1 TO
ANNEX B TO SECTION 6
CHAPTER 1 PART 1

LOCATION OF SENTRIES FOR GRENADE
AND FIELD FIRING RANGES

Reference: A. Map : VUNG TAU 1 : 12,500 Series L909.



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ANNEX F TO SECTION 4
TO CHAPTER 1 PART 1

CONTROL AND EVACUATION OF
CIVILIAN EMPLOYEES DURING LAERTS

Reference: A. 1 ALSG Admin Instr No 15 Transport Civilian Employees
Issue No. 2.

Introduction

1. These orders detail procedure for the control of civilian employees during YELLOW or RED alerts, or in the event of a ROCKET alert. Responsibilities and sequence of subsequent evacuation of civilian employees from 1 ALSG are also detailed.
2. Control. Strict control of civilian labour is of paramount importance, especially during YELLOW, RED or ROCKET alerts. Such control is to be exercised as follows:
 - a. Adequate briefing and dissemination of information to civilian employees regarding action to be taken during various alerts.
 - (1) OC Civil Labour is responsible for displaying a sign in VIETNAMESE informing personnel, in general terms, actions to be taken during alerts.
 - (2) Units are to brief employees on the detailed actions to be taken, and are to conduct rehearsals.
 - b. Supervision of employees at all times, and strict control when they are being moved from one place to another. Groups should be small enough, and the number of supervising staff sufficient, to ensure an adequate degree of control.
3. Movement of Civilian Labour. During a YELLOW, RED or ROCKET alert, no movement of civilian labour outside unit areas is to take place without approval of HQ 1 ALSG.

YELLOW Alert

4. On notification of YELLOW Alert, units are to marshal civilian labour into controllable groups and hold them under strict supervision. A check is to be made to ensure all civilian personnel are accounted for.
5. In order to facilitate evacuation groups are to be composed of personnel destined for one of the following areas.
 - a. VUNG TAU area personnel who use transport operating on routes 1&2 as defined in Appendix 3.
 - b. CAT LO or NAM DONG personnel who use transport operating on route 3 as defined in Appendix 3.

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6. Protection Groups of indigenous personnel so assembled are to be afforded adequate protection from mortar and rocket fire by being held in a building with blast walls or a bunker.

RED Alert

7. In the event of civilians being in the area at the time a RED alert is notified, the procedure described for a YELLOW alert is to be followed.

ROCKET Alert

8. In the event of a ROCKET alert the same procedure as for a YELLOW or RED alert is to be followed. When formulating defence plans, units are to ensure that employees are grouped as detailed in para 5 above and that they are able to move to a protected area quickly.

Contractors

9. During YELLOW, RED and ROCKET alerts, the control of contractors and personnel employed by them within 1 ALSG is the responsibility of units in whose area these personnel are employed. The procedure for handling these personnel is to be as for other civilians employed in 1 ALSG. HQ 1 ALSG is to be informed by units through Defence Group HQ of the number of contractors and personnel employed by contractors located in unit areas at the time an alert status of YELLOW or RED, or a ROCKET alert is notified.

Evacuation of Civilian Employees

10. General Outline. The evacuation will consist of four phases as follows:

a. Phase 1. Organization of two convoys.

(1) Convoy 12. Purpose of this convoy is to carry personnel destined for the VUNG TAU area. Route for this convoy is a composite of routes 1&2 as detailed in Appendix 3.

(2) Convoy 3 Purpose of this convoy is to carry personnel destined for CAT LO and NAM DONG area. Route for this convoy is route 3 as detailed in Appendix 3.

b. Phase 2. Movement of civilian employees to the Civil Labour Office, processing at that office and embussing of personnel on respective convoys.

c. Phase 3. Despatch of convoys; despatch of VGS personnel to their destination and the return of vehicles to the WEST GATE.

d. Phase 4. Release of vehicles and their return to unit lines.

11. Personnel Requiring Evacuation. OC Civil Labour Unit is to maintain a chart, located in HQ 1 ALSG Duty Room, which indicates the number of civilian employees rostered on each of the various shifts who will require evacuation in the event of one of an alert. This chart is to be brought up to date, between 25th day and the last day of each month.

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12. Transport Following transport is to be provided:
- a. Units are to be prepared to provide at 30 mins notice the quantity and type of transport for each shift as detailed in Reference A, whilst that shift remains in the 1 ALSG area. Drivers familiar with the route normally travelled by such vehicles are to be provided.
 - b. HQ COY 1 ALSG. HQ Coy is to provide one Land Rover with GPMG M60 mounted and equipped with one ANPRC 25 operating on 1 ALSG Defence Net. Call sign will be as for D&E P1 in accordance with current 1 ALSG SOI. This vehicle is to be on 15 minutes notice to move.
 - c. 5 Coy RAASC. 5 Coy RAASC is to provide one Land Rover with GPMG M60 mounted and equipped with one ANPRC 25 operating on 1 ALSG Defence Net. Call sign will be as for 5 Coy RAASC RRF in accordance with current 1 ALSG SOI. This vehicle is to be on 30 minutes notice to move.

All vehicles are to report to D&E P1 Comd in the Assy Area. A consolidated list of transport to be made available is contained in Appendix 1.

13. Escorts, Guides and Picquets. Units are to be prepared to provide at 20 minutes notice the following number of personnel armed with their personal weapon and carrying first line ammo.

- a. HQ Coy - 2 Cpls and 18.
- b. 5 Coy RAASC - 2 Cpls and 18.
- c. 17 Const Sqn - 2 Cpls and 18.

Unit details are to be provided with four No 83 Smk grenades by their parent unit. Details are to report to D&E P1 Comd at WEST GATE, at the time advised by HQ 1 ALSG. HQ 1 ALSG is to be informed of the composition of each detail by the parent unit.

14. Interpreters. OC Civil Labour Unit is to request assistance from HQ 1 ALSG if additional interpreters are required to assist in control of indigeneous personnel.

15. Assembly area for Convoys. 1 Pl 2AFCU Car Park.

16. Loading Point. Outside Civil Labour Office.

17. Release Point: West Gate.

18. Sequence of Evacuation. The sequence of evacuation is shown at Appendix 2.

19. Timings. Timings given in Appendix 2 are based on having to evacuate the maximum number of personnel.

- Appendices: 1. Transport Required to Evacuate Civilian Employees.
2. Sequence of Evacuation.
3. Transport Civilian Employees - Routes.

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APPENDIX 2 TO
ANNEX F TO SECTION 1
4 CHAPTER 1 PART 1

SEQUENCE OF EVACUATION OF CIVILIAN EMPLOYEES

Serial	Timings (approx)	Action/Remarks
1.	L-55 (or earlier)	a. Warning Order to Defence groups (incl time loading of convoy 3 commences - L Hour) issued by HQ 1 ALSG Check: (1) Time of briefing of D&E Pl Comd & Pl Sgt. (2) Provision of transport and degree of notice. (3) Provision of escort, guides and picquets for convoys - HQ Coy, 17 Const Sqn and 5 Coy RAASC to advise HQ 1 ALSG of availability, within 5 mins of issue of Warning Order.
2.	Before L-45	a. HQ 1 ALSG prepares movement order.
3.	L-45 (or as advised by HQ 1 ALSG)	a. D&E Pl Comd & Pl Sgt to report to HQ 1 ALSG CP for briefing, check: (1) Details on tpt. (2) Number of personnel to be moved. (3) Routes for convoys. (4) Availability of guides, escort and picquets.
4.	L-30	a. Guides escorts and picquets report to West Gate.
5.	L-20	a. Transport arrives at assy area for briefing. b. D&E Pl Comd briefs Convoy 3 and conducts preparation. c. D&E Pl Sgt briefs Convoy 12 and conducts preparation. d. Briefing/Preparation to include: (1) Marshalling of vehicles in Assy Area. (2) Marking of vehicles with the following destinations. (a) "VUNG TAU" for convoy 12. (b) "CAT LO" for convoy 3. (3) Briefing of drivers and shotguns. (4) Test radios. (5) Establish comms between vehicles. (6) Order of march. (7) Convoy density. e. Pl Comd D&E Pl is responsible for preparation and control of ASSY Area until departure of convoy 3 which he is to command. f. On departure of Convoy 3, Pl Sgt D&E Pl is responsible for control of ASSY Area until departure of Convoy 12 which he is to command.

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<u>Serial</u>	<u>Timings (approx)</u>	<u>Action/Remarks</u>
		g. Upon departure of Convoy 12, Civil Labour Unit is to assume control of Assy Area and personnel therein. Note: (1). Four (4) escorts are to be nominated to remain in the Assy Area after departure of Convoys 3 and 12 in order to escort VGS Run which is to be composed of two LR as indicated in Appendix 1.
		h. OC Assy Area is to keep HQ 1 ALSG informed of progress of preparation.
6.	L-20	a. Issue Warning Order for movement of personnel travelling to CAT LO and NAM DONG (Convoy 3) to prepare to move at L-15 from unit lines to WEST GATE.
7.	L-15	a. Personnel for Convoy 3 commence moving from unit lines to Civil Labour Office. Note: (1) 2IC WEST GATE Guard to ensure civilian employees are controlled at entrance to office as directed by OC Civil Labour Unit. Loss of control at Civil Labour Office must be avoided.
8.	L-15	a. Convoy 12 commence loading. Note: Adequate guides are to be provided to direct employees to appropriate convoy. (2) OC Civil Labour is to advise when all personnel using military transport have been processed. (3) HQ 1 ALSG will then despatch each convoy.
9.	L-10	a. Issue Warning Order for movement of personnel travelling to VUNG TAU (Convoy 12) to prepare to move at L-5 from unit lines to WEST GATE.
10.	L-5	a. Personnel for Convoy 12 commence moving from unit lines to Civil Labour Office.
11.	L	a. Convoy 3 commences loading
12.	L+15	a. Convoy 3 departs
13.	L+25 (or earlier)	a. Convoy 12 departs
14.	L+35 (or earlier)	a. VGS run departs
15.	L+75	a. Convoys 3 and 12 return 1 ALSG area.
16.	L+75	a. Convoys return to unit lines.

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APPENDIX 3 TO
ANNEX F TO SECTION
4 TO CHAPTER 1
PART 1

TRANSPORT CIVILIAN EMPLOYEES - ROUTES

ROUTE No 1

Main Gate 1 ALSG down Duong Nguyen Tri Phuong then left into Duong Le Loi, then left into Dai Lo Tran Hung Dao, then left into Dai Lo Gia Long, then left to Duong Truong Cong Dinh, then to Five Ways and Main Gate 1 ALSG.

ROUTE No 2.

Main Gate 1 ALSG down Duong Nguyen Tri Phuong to Five Ways, then right into Duong Truong Cong Dinh to An Ninh (Airfield), turn left into An Ninh across Four Ways to Duong Ben Dinh to Ben Da, turn left into Duong Le Loi then left into Duong Nguyen Tri Phuong, to Five Ways then Main Gate 1 ALSG.

ROUTE No 3

Main Gate 1 ALSG down Duong Nguyen Tri Phuong to Five Ways, turn right into Duong Truong Cong Dinh to An Ninh (Airfield Gate), turn left into An Ninh then to Four Ways, then right onto Highway 15 then terminate 300 yards North of Cat Lo Naval Base. Return by same route.

COMBINED ROUTES Nos 1, 2 & 3. (Short title, Convoy 3)

Proceed as per Route 3 until return to Four Ways then turn right into Duong Ben Dinh and then proceed as per Routes 1 & 2 combined.

COMBINED ROUTES Nos 1 & 2. (Short title, Convoy 12)

Proceed as per Route 2 to intersection of Duong Le Loi and Duong Nguyen Tri Phuong and continue along Duong Le Loi and complete Route 1.

Note: 1. Two suitable maps are to be in the 1 ALSG Duty Officers Locker to assist in briefing convoys comds. They are to be marked with at least three "points of origin" an appropriate Q Hour and are to be graded 'CONFIDENTIAL'. These maps are to be maintained by G Branch.

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TRANSPORT REQUIRED TO EVACUATE CIVILIAN EMPLOYEES

APPENDIX 1 TO
 ANNEX F TO SEC N 4
 TO CHAPTER 1 PART 1

CONVOY	SHIFT SER No1 (EARLY SHIFT)			SHIFT SER No2 (MAIN SHIFT)			SHIFT SER No3 (EVENING SHIFT)			SHIFT SER No4 (LATE SHIFT)		
	0630 - 1530 hrs			0800 - 1700 hrs			1115 - 2015 hrs			1200 - 2100 hrs		
	Supplying Unit	Type of Vehicle	Route	Supplying Unit	Type of Vehicle	Route	Supplying Unit	Type of Vehicle	Route	Supplying Unit	Type of Vehicle	Route
CONVOY 12 (VUNG TAU)	AFV Amenities Unit	1xMK 3/5	1&2	AFV Amenities Unit	1xMK 3/5	1	55 EWPS	1xMK 3/5	1,2&3			
				102 Fd Wksp	1xMK 3/5	2						
				55 EWPS	1xMK 3/5	2						
CONVOY 3 (CAT LO NAM DONG)	102 Fd Wksp	1xMK 3/5	3	110 SIG SQN	1xMK 3/5	3						
				2 AOD	1xMK 3/5	3				2 AOD	1xMK 3/5	3
				17 Const Sqn	1xMK 3/5	3				17 Const Sqn	1xMK 3/5	3
	5 Coy RAASC	1xLR Mounted with 1x GPMG M60 & 1xANPRC 25	3	AFV Amenities Unit	1 x Bus	3						
				5 Coy RAASC	1xLR Mounted with 1x GPMG M60 & 1xANPRC 25	3	5 Coy RAASC	1xLR Mounted with 1x GPMG M60 & 1xANPRC 25	3	5 Coy RAASC	1x LR Mounted with 1x GPMG M60 & 1xANPRC 25	3
				HQ COY 1 ALSG	"	"	HQ COY 1 ALSG	"	"	HQ COY 1 ALSG	"	"
VGS RUN				Civil Labour	1x $\frac{3}{4}$ ton LR	VGS Run						
				17 Const Sqn	1x $\frac{3}{4}$ ton LR							

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Amdt 1/69

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AUSTRALIAN MILITARY FORCES
VIETNAM

Quote in reply

R220-1-4

HQ 1 ALSG
VUNG TAU

4 May 69

See Distribution List

MINUTES OF COMMANDERS CONFERENCE HELD
AT VUNG TAU ON 2 MAY 69

Present: Unit Comds or reps

Serial	Subject/Decision	Action by
1.	<u>IO</u>	
	a. Intelligence briefing.	
2.	<u>GS02</u>	
	a. Operations briefing.	
	b. <u>Visitors</u>	
	4 May - 6 May	Brig O.H. ISAKSSON MC DAG (PA) AHQ
	6 May - 7 May	Maj HUNTER - DADST
	6 May - 7 May	Capt MUNCEY - Catering Advisor
	7 May - 14 May	Capt J.C. OLSEN - Attached 110 Sigs Sqn
	9 May - 10 May	CMF Visitors 9/69
	11 May	Capt A.M. SYMOTT - RAN
	11 May - 13 May	VIP
	c. <u>Landing on VAMPIRE PAD.</u> Units are reminded that Vampire Pad is to used for Dustoffs only unless special arrangements are made with 1 Aust Fd Hosp.	
	d. <u>Future Presence in MALAYSIA.</u> The document dealing with our future presence in Malaysia is held by IO and is available to OC's.	
	e. <u>Display of Gunship.</u> A RAAF gunship will be on display at ST KILDA PAD on Saturday afternoon, 3 May 69.	
	f. <u>RVE's.</u> When submitting RVE's units are reminded of the six month restriction on submissions, and the need to review TWEP each time.	
3.	<u>DAA&QMG</u>	
	a. <u>Adm and Tech Officer Qualifying Course</u>	
	(1) Currently only three applicants have been received from 1 ALSG.	
	(2) Conditions of eligibility are contained in ARO 33/69.	
	(3) Command Selection Board is to assemble 12 May 69. Applications as per MBI 166-2 are to be submitted to 'SCA' by 8 May 69.	

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.../ 4.

4. DAQMG (Maint)

- a. Weekly maintenance tonnages were presented.
- b. Recent troop movements were described. There should be no further need to brigade vehicles for the impending moves over the next four days.

5. PM

a. Investigations and Offences

<u>Offences</u>	<u>1 ALSG</u>	<u>1 ATF</u>
Investigation Reported	1	2
Investigation Current	1	2
Traffic Accidents reported	2	2
Traffic Accidents current	2	2
Curfew Violation	3	14
AWOL	Nil	6
Improperly dressed	Nil	4
Stating falsehood	Nil	4
No means of Identity	Nil	4
Resist arrest	Nil	2
Disobey lawful command	Nil	1
Out of Bounds	1	2
Assualt	Nil	1
Striking a Pro NCO	Nil	1
Not in possession of ID Card	Nil	3
Not in possession of ID Discs	Nil	1
Drunk	Nil	1
Total	<u>4</u>	<u>44</u>
Number of persons reported	4	20
Previous week members reported	4	38

- b. OC HQ Coy requested information as to the progress in erecting "STOP" Signs at the front gate and was informed that they should be erected shortly.

6. 17 CONST SQN

- a. Rainfall for week - 0.95"

- b. Water consumption

(1)	1 ALSG Water Point	335,400 gals
(2)	P.B.C. Water Point	
	(a) Pot Water	122,300 gals
	(b) Non Pot Water	20,860 gals
(3)	Issued to 1 Aust Fd Hosp	74,000 gals

- c. Crusher Tally

<u>PRODUCT</u>	<u>1" - 1 1/2"</u>	<u>1/2" - 3/4"</u>	<u>3/16" - 3/8"</u>
PRODUCTION	5	66	66
ISSUES	32	100	Nil
	(+67 yds Contract agg)		
STOCKPILE	Nil	138	276

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- d. Quarry Tally
(1) From US Quarry - Nil
(2) From Aust Quarry - 40 yds
- e. BARIA - NUI DAT Road. This section of road should be sealed next week.
- f. 1 ATF CP. Work on this project is complete.

7. 55 EWPS

- a. Tonnages for the week ending 1 May 69.

Issues

1 ATF (Defence Stores)	- 135 tons
1 ATF (Engr Stores)	- 126 tons
1 ALSG	- 24 tons
Total	285 tons

Receipts

PA & E	- 398 tons
Aust	- 3 tons
Misc	- 10 tons
Total	411 tons

- b. No maintdems were actioned during the week.
- c. A review of refrigeration facilities has been carried out and submitted to DES.

8. 198 WKS SECT

- a. Buildings under construction:

- (1) Building 126 HQ Coy kitchen.
- (2) Building 628 1 Aust Fd Hosp.
- (3) Building 905 Provost kitchen.
- (4) Building 745 Ammunition Packing Area.
- (5) Blast Walls 1 Aust Fd Hosp Wards and Op/Triage.
- (6) Building 365 2AOD Steam Cleaning Area.
- (7) Building 789 8 pt shower block 5 Coy RAASC.
- (8) Security fence R&C Centre.

- b. The cable fence across the SOUTHERN end of the beach was completed during the week.

c. Termite infestation has been noticed in several buildings. It is requested that QMs notify the SCQ of any further discoveries, so that the PA & E exterminators can be employed.

d. The 1 ALSG Fire Station has been manned since Wednesday evening. A 24 hour stand-by is maintained, and the PA & E Fire Company has no responsibility other than protection within the 1 ALSG area. Administrative calls should be made on EMU 118, EMU 117 being reserved for fire calls only.

e. PA & E have commenced installing the gas cooking equipment for the 1 ALSG 180 man kitchens. They will be working in the area for several weeks.

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.... / f.

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f. Comd directed that the SOUTHERN Beach Fence be improved by adding more wire rope. The Comd, after checking, found that the appropriate signs had been erected. Use of plant on the beach was discussed.

9. 110 SIG SQN

a. Tape Library. A backlog of tapes still exists and restrictions will remain in force for another week.

10. 5 COY RAASC

a. NTR.

11. 1 PL 2AFGU

a. NTR.

12. 1 AUST FD HOSP

a. Degrees of Safety. CO 1 Aust Fd Hosp stated that loaded weapons were being carried in 1 Aust Fd Hosp area, notably by 1 ATF personnel. Comd directed that no loaded weapon will normally be carried in the 1 ALSG area. Personnel are to be reminded.

OC's and
DAA & QMG

b. Statistics for the week were:

Daily average bed state 1 Aust Fd Hosp	- 82.14
Daily average bed state 36 Evac Hosp	- 1 Member for 72 hours
Daily average bed state Therapeutic Leave	- 10.0
Number remaining in 1 Aust Fd Hosp	- 80
Number remaining in 36 Evac Hosp	- Nil
Number remaining in Therapeutic Leave	- 9

13. 2AOD

a. Statistics for the week were:

OPDEMS	1
PRIMAINTEDEMS	Nil
MAINTDEMS	Nil
RED STARS TO S/HOUSE	15
SIG DEMANDS RAISED	175
INDENTS RECEIVED	1820
ISSUES FOR WEEK	1325
DOR's OUTSTANDING	4598
DOR's RAISED	567
DOR's ISSUED	463
RECEIPTS CLEARED	195

14. 33 DENTAL UNIT

a. NTR.

15. 102 FD WKSPS

a. NTR.

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...../ 16.

16. LO 1 ACAU

a. Current Projects. The RAAF Project (HOI TAN TINH LANH School) is 95% complete. The external walls, including doors and windows have yet to be painted, however supplies of suitable paint are unavailable at present and completion of the building may be delayed until the end of May.

b. 1969-70 Projects. Preparation for next years projects is continuing. Requests, together with endorsement by the Mayor of VUNG TAU, have been received for the 4 Classroom School Building at the VUNG TAU High School and the Vocational Workshop at the THI HAT High School. Technical inspections have been made of these projects, and drawings are being prepared for both buildings.

17. CHAPLAINS

a. NTR.

18. CIVIL LABOUR UNIT

a. Strength.

	<u>Estb</u>	<u>Posted</u>	<u>Def</u>	<u>Discharge</u>	<u>Enlist</u>
Permanent	502	497	5	4	3
Daily Hire	20	20	Nil	2	2
1 ATF	10	1	9	Nil	Nil

b. Offences

(1) A 1 Aust Fd Hosp employee was discovered by a female searcher with one half of a sheet and a length of material in her bag on 30 Apr 69. Employee was discharged.

(2) A 102 Wksp employee was discovered by picquet with 6 cakes of Lux soap in her bag on 1 May 69. Employee absent 2 May 69 and the investigation is incomplete.

19. VUNG TAU SECT AMENITIES AND WELFARE UNIT

a. Visitors

A Sqn 3 Cav)
 HQ Coy)
 104 Sig)
 1 Fd Regt)
 161 Bty)

b. Newspapers

667 lbs of newspapers were received and distributed.

c. Films

FANCY PANTS
 PIRATES OF BLOOD RIVER
 COAST OF SKELEAUTION
 BABY THE RAIN MUST FALL
 STRANGERS WHEN WE MEET
 MISS SADIE THOMAS
 VIEN FROM THE BRIDGE
 LIFE AT THE TOP

RESTRICTED

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d. Shorts

WEEKEND MAGAZINE	(16)
TEN ON THE TOWN	(16)
WHERE THE ACTION IS	(16)
PICK A BOX	(16)
BANDSTAND	(16)

e. 1 ALSG Tennis Courts. The following items have been ordered for the construction of the proposed 1 ALSG Tennis Courts:

(1)	Cyclone fencing/posts.
(2)	Umpire stands
(3)	Flood lighting stands
(4)	Net posts
(5)	Gates

f. Provision of Amenities items. AFV Amenities Unit will not normally in the future issue the following items:

(1)	Sports clothing
(2)	TV Sets
(3)	Radios
(4)	Tape recorders
(5)	Refrigerators
(6)	Other electrical goods

20. HQ COY

a. Curfew offences:

1 ATF	- 2
1 ALSG	- 1
Total	3

21. COMD

a. Visit by Brig O.H. ISAKSSON MC. A minor amendment will be made to Monday mornings itinerary to allow the DAG (PA) to brief OC's and Senior Staff Officers of the HQ on the Admin and Tech Officer Qualifying Course.

b. Patrols The proposed patrolling programme has deliberately been given publicity. It is hoped that this will discourage locals from remaining near the environs of the perimeter wire.

c. Physical Fitness. The present requirement of completing $1\frac{1}{2}$ miles in 12 minutes may be altered. Units are advised that WO2 BROWN, will be available to give advice during the next three weeks, by arrangement with OC AFV Amenities Unit.

d. Rationing. Ration accounting is currently being reviewed and has resulted in the reduction of items available from Class One Stores.

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.... / e.

e. Health Standards - VUNG TAU

(1) It is evident that the campaigns aimed at eradication of VD and the raising of hygiene standards in bars and restaurants is badly needed. Full co-operation is to be given to the VTSAC plan by 1 ALSG.

(2) The old rubbish tip is still being used by Vietnamese and may develop into a health hazard. It may be necessary for 1 ALSG to take steps to avoid such a state of affairs.

f. Area Amenities Fund. Because of the necessity to reserve monies for the provision of proposed area facilities, unit requests for funds will be dealt with in order of priority. Payment of all requests immediately, or a proportional allocation of monies to units would not be a satisfactory disbursement.

g. Farewells. The Comd farewelled Capt R.A. SLATER and welcomed Capt B. LENNON.


(K.M. GORDON)
Maj
GS02

Distribution

List B
List C

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AUSTRALIAN MILITARY FORCES
VIETNAM

Quote in reply

R220-1-4

See Distribution List

HQ 1 ALSG
VUNG TAU

19th May 69

MINUTES OF COMMANDERS CONFERENCE HELD
AT VUNG TAU ON 16 MAY 69

Present: Unit Comds or reps

Serial	Subject/Decision	Action by
1.	<u>IO</u>	
	a. Intelligence briefing.	
2.	<u>GSO2</u>	
	a. 1 ATF Operations briefing.	
	b. 1 ALSG Operations, recent and proposed were described.	
	c. <u>Visitors.</u>	
	17 May - 18 May Brig G.F.T. RICHARDSON - DST	
	20 May Lcdr V. SYLVESTER USN - USLO HQ AFV	
	23 May - 24 May CMF Visitors 10/69.	
	Visit by Brig W.G. HENDERSON and Col P.D. YOUNG scheduled for 22 May 69 has been postponed.	
	d. <u>Ranges.</u> Grenade Range is closed till further notice as a result of an injury to a member during a practice.	
	e. <u>Conference Room.</u> The Conference Room is to be left tidy after use and is to be secured.	
3.	<u>DAA&QMG</u>	
	a. <u>Vehicle Accidents.</u> There has been an increase in the number of minor vehicle accidents, All drivers must be reminded that they are to apply themselves to driving defensively. Unit Comds are reminded of the requirement of 1 ALSG Admin Instr No 3 for all drivers to pass the AFV Driving Test before they are permitted to drive outside the 1 ALSG Area.	
	b. <u>Registry.</u> Units are to ensure that their boxes in the Registry are cleared between 1145 and 1200 hrs each Sunday.	

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c. Dress on RTA. The standard of dress of RTA personnel is declining. Unit Comds are to ensure that all RTA personnel are well turned out and that they have their hair cut. Boots are not to be worn.

4. DAQMG (MAINT)

- a. Weekly maintenance tonnages were presented.
- b. Deployment of Fwd ALSG. The recent deployment was described.

Points noted were:

- (1) Advance parties, including signal elements must deploy well ahead of the main body. Deployment by air may be necessary.
- (2) An SOP is required for establishing the base area when deploying with the TFMA.
- (3) A more accurate forecast of defence stores required by Battalions is being obtained.

c. HMAS SYDNEY

(1) Planning is complete except for the Recovery Facilities which are to be provided by 102 Fd Wksp and S&T Wksp.

...OCs
SCQ(MOV)

d. MV JEPARI Operation

- (1) The rapidity of the recent operation was necessary in order to comply with AB & T and Port Authority requirements.
- (2) Any points which can be offered to improve the efficiency of future operations are to be forwarded in note form to DAQMG (Maint).

e. Wallaby Bookings. Booking system is quite satisfactory for 1 ALSG units.

5. PM

a. Investigation and Offences.

<u>Offences</u>	<u>1 ALSG</u>	<u>1 ATF</u>
Investigations Reported	5	Nil
Investigations Current	4	Nil
Traffic Accidents Reported	2	3
Traffic Accidents Current	2	3

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..../AWOL

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	<u>1 ALSG</u>	<u>1 ATF</u>
AWOL	2	5
Curfew Violation	2	4
Out of Bounds	1	Nil
Drunk	1	1
Disorderly behaviour	Nil	1
Carrying a concealed weapon	Nil	1
Incorrectly dressed	Nil	3
Refusing to obey lawful command	Nil	2
Improper remarks	Nil	2
No Identity Card	Nil	1
Mobile unattended	1	Nil
Unauthorised journey	1	Nil
Incorrect G2	1	Nil
Unauthorised G2	<u>Nil</u>	<u>1</u>
Total	9	21
No. of persons reported	4	9
Previous week members reported	4	18

b. Comments. A joint Civil Police/Custom raid in the VUNG TAU market area during the afternoon of Wednesday 14 May 69 resulted in 2½ tons weight of FVMAF PX supplies being confiscated from stall holders. Goods confiscated included tinned food, toilet supplies, cosmetics, spirits and cigarettes.

6. 17 CONST SQN

a. Rainfall for week - 2.24".

b. Water Consumption.

(1) 1 ALSG Water Point	-	387,800 gals
(2) P.B.C. Water Point		
(a) Pot Water	-	114,300 gals
(b) Non Pot Water	-	19,600 gals
(3) Issued to 1 Aust Fd Hosp		84,000 gals

c. Crusher Tally.

<u>PRODUCT</u>	<u>1" - 1½"</u>	<u>½" - ¾"</u>	<u>¼" - ⅜"</u>	
<u>PRODUCTION</u>	6	30	108	
<u>ISSUES</u>	5	Nil	370-	110 yds of crusher dust written off
<u>STOCKPILE</u>	1	237	35	

d. Quarry Tally.

- (1) From US Quarry - Nil
- (2) From Aust Quarry - 755 yds

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.... / 7.

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7. 55 EWPS

-4-

a. ~~Tonnages~~ for the week ending 15 May 69:

ISSUES

1 ATF (Defence Stores)	- 112 tons
1 ATF (Engr Stores)	- 114 tons
1 ALSG	- <u>37 tons</u>
Total	- <u>308 tons</u>

RECEIPTS

PA & E	- 30 tons
Aust	- 73 tons
Misc	- <u>14 tons</u>
Total	- <u>117 tons</u>

b. Main items for the week:-

Tank Fabric 1000 gal
Building pre-fab armoury.

c. Maintdems actioned during the week - 5.

d. Comd enquired as to availability of defence stores and was informed that it was satisfactory.

8. 198 WKS SECT

a. Buildings under construction:

- (1) Building 126 HQ Coy kitchen.
- (2) Building 628 1 Aust Fd Hosp Staff kitchen.
- (3) Building 905 Provost kitchen.
- (4) Building 745 Ammunition Packing Area.
- (5) Blast walls 1 Aust Fd Hosp.
- (6) Building 365 2AOD Steam Cleaning Area.
- (7) Building 789 8pt Shower 5 Coy RAASC.
- (8) Security Fence R&C Centre.

b. Installation of gas cooking equipment by PA&E is proceeding.

c. Contracts recently approved include:

- (1) Path and retaining wall for OR's Canteen
1 Aust Fd Hosp.
- (2) Spoon drain for Steam Cleaning Area 102 Fd Wksp.
- (3) Grease trap for 2AOD Steam Cleaning Area.
- (4) Personal Equipment Store for 2AOD.

d. To solve the problem of reduced availability of 5 ton dump trucks, HQ Coy 1 ALSG is to draw two such vehicles on FMA loan. Liaison is to be carried out as to availability of plant to operate in conjunction with these vehicles.

.... OC's
17 Const Sqn
198 Wks Sect

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...../ 9.

9. 110 SIG SQN
- a. Problems as regards installation of communication equipment at the Fwd ALSG were discussed.
10. 5 COY RAASC
- a. NTR.
11. 1 AUST FD HOSP
- a. Statistics for the week were:
- | | |
|---|-------|
| Daily average bed state 1 Aust Fd Hosp | -84.6 |
| Daily average bed state 36 Evac Hosp | -Nil |
| Daily average bed state Therapeutic Leave | -7.6 |
| Number remaining in 1 Aust Fd Hosp | -76 |
| Number remaining in 36 Evac Hosp | Nil |
| Number remaining in Therapeutic Leave | -10 |
- b. Medevacs-Baggage. The maximum weight of accompanied baggage allowed on Medevac flights is 30 lbs. Remainder is to be packed and consigned by units through MFO.
- Comd stated that HQ AFV and 1 ATF are to be informed ...DAA&QMG of these requirements.
12. 33 DENTAL UNIT
- a. NTR.
13. 2AOD
- a. Statistics for the week were:
- | | |
|----------------------|------|
| OPDEMS | 9 |
| PRIMAINDEMS | 3 |
| MAINTDEMS | 1 |
| RED STARS TO S/HOUSE | 5 |
| SIG DEMANDS RAISED | 151 |
| INDEMTS RECEIVED | 1980 |
| ISSUES FOR WEEK | 1136 |
| DORs OUTSTANDING | 4763 |
| DORs RAISED | 787 |
| DORs ISSUED | 823 |
| RECEIPTS CLEARED | 2468 |
14. 102 FD WKSPS
- a. NTR.
- b. Comd enquired as to the progress of the current review of RAEME resources and was informed progress was satisfactory.

15. 1 PL 2AFCU

a. NTR.

16. LO 1 ACAU

a. NTR.

17. VUNG TAU AMENITIES AND WELFARE UNIT

a. Visitors:

HQ Coy 44
 104 Sigs 6
 Grand Total 10, 112

b. Newspapers.

619 lbs of newspapers were received and distributed.

c. Films.

CINDERELLA
 A HOUSE IS NOT A HOME
 SONG WITHOUT END
 ONE EYED JACKS
 HOMICIDAL
 JASON AND THE ARGONAUTS
 SEVEN DAYS IN MAY
 DR GOLDFOOT AND HIS BIKINI MACHINE

d. Shorts.

WHERE THE ACTION IS (18)
 TEN ON THE TOWN (18)
 IN MELBOURNE TONIGHT (Pt 1) (18)
 IN MELBOURNE TONIGHT (Pt 2) (18)
 WEEKEND MAGAZINE (18)
 ST KILDA v COLLINGWOOD.

e. Present to-day:-

	<u>OFFRS</u>	<u>WO/SGT'S</u>	<u>R&F</u>	<u>TOTAL</u>
HQ AFV	-	-	-	-
RAAF	-	-	-	-
HQ 1 ATF	-	3	26	29
HQ 1 ALSG	-	1	4	5
CONVALESCENT	-	1	7	8
	-	5	37	42

18. CIVIL LABOUR UNIT

a. Strength.

	<u>Estb</u>	<u>Posted</u>	<u>Def</u>	<u>Discharge</u>	<u>Enlist</u>
Permanent	502	498	4	2	2
Daily Hire	20	19	1	-	-
1 ATF	10	1	9	-	-

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b. Offences. One employee was discharged for stealing 5 spoons from the Peter Badcoe Club.

c. Public Holiday. 30 May 69 - Buddhas Birthday.

19. HQ COY 1 LSG

a. Curfew Violations.

1 ALSG	4
1 ATF	3
Total	7

b. Offences. An increase has been noted in following offences.

(1) Removing excessive quantities of cigarettes from the 1 ALSG area.

(2) Changing money at other than authorised places. Members are to be reminded that the above do constitute offences.

20. CHAPLAINS

a. Chaplain C.S. BADCOCK conveyed to all concerned appreciation on behalf of the Chaplains for the co-operation shown during the recent visit by Archbishop STRONG.

21. COMD

a. Visits.

(1) The programme of visits by regular officers associated with training in Australia, has been postponed.

(2) The proposed visit by the Australian Minister for Defence has been cancelled.

b. Honours and Awards. The drafts of recommendations for periodic operational awards for the period 10 Dec 68 to 10 Jun 69 are to be submitted by 26 May 69.

.../OC's

c. Security of 1 ALSG Area. Because of the increased enemy activity and the forthcoming Vietnamese holidays additional alertness is required. Picquets and other members associated with the security of the 1 ALSG area are to ensure all tasks allotted them are executed efficiently.

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.../ d.

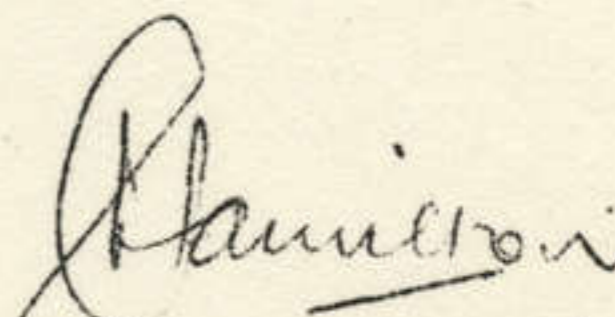
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d. Training - SA and PT. The requirements as recently stated have not been relaxed. All members are to comply.

.... / OCs

e. Legacy Appeal. Contributions totalled over \$A 1200. Details will be published in RO's. Distribution to Australian Legacy Branches, by States, was discussed.



(A.C. HAMILTON)

Maj

GS02

Distribution:

LIST B

LIST C

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AUSTRALIAN MILITARY FORCES
VIETNAM

Quote in reply

R220-1-4

HQ 1 ALSG
VUNG TAU

26 May 69

See Distribution List

MINUTES OF COMMANDERS CONFERENCE HELD
AT VUNG TAU ON 23 MAY 69

Present: Unit Comds or reps

Serial	Subject/Decision	Action by
1.	<u>IO</u>	
	a. Intelligence briefing.	
2.	<u>GS02</u>	
	a. 1 ATF Operations briefing was presented.	
	b. 1 ALSG intended patrol programme was described.	
	c. <u>Practice Alert.</u> The practice alert proposed for the last week in May will now be held during the first week in June so as to allow units to read and possibly to practice procedures.	
	d. <u>Visits</u>	
	24 May	Maj N.J. ROGERS - SO2 Records
	24 May	Maj CRISP - SO2 Records Designate
	25 May - 26 May	Maj N.R. LINDSAY - DAQMG AFV
	27 May	NZ Minister for Defence and Party
	<u>Visits outside III CTZ.</u> The procedure as stated in HQ 1 ALSG G1099 of 220815Z is to be observed.	
	e. <u>Circulation of Classified Material.</u> The following classified documents are currently on circulation to 1 ALSG major units:	
	(1) Training Information DMT 2/69	
	(2) Training Information DMT 3/69	
	(3) "Sapper Attacks"	
	(4) Combat Experience Lessons Learnt - "Counter Measures against stand-off attacks"	

These documents are to be handled as quickly as possible.

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3. DAA&QMG

- a. Civil Labour Rest Rooms. GE and OC Civil Labour Unit will visit units to investigate the requirements for civil labour rest rooms the construction of which will be included in the Jul/Dec Works Programme.
- b. Leave. Leave timings have been altered (HQ 1 ALSG AQ1091 of 220310Z refers).
- c. Washaways. Repair of washaways in 102 Fd Wksps area commenced to-day.

4. DAQMG (Maint)

- a. Weekly maintenance tonnages were presented.

5. PM

a. Investigations and Offences

<u>Offences</u>	<u>1 ALSG</u>	<u>1 ATF</u>
Investigations reported	4	1
Investigations current	3	Nil
Traffic accidents reported	3	3
Traffic accidents current	1	3
Curfew violations	Nil	3
Stating a falsehood	1	Nil
Not in possession of AAF G11	1	Nil
Not in possession of AAF G2	1	Nil
Driving in a dangerous manner	1	Nil
<u>Total Offences</u>	<u>4</u>	<u>3</u>
No. of persons reported	1	3
No. of persons reported previous week.	4	9

- b. Restaurants and Bars. The civil police are taking and active interest in the health standards of these establishments and have closed 7 such establishments this week for health reasons. The intended duration of closures is not known.

6. 17 CONST SQN

- a. Rainfall for week: 3.54 inches.
- b. Water consumption:

(1)	1 ALSG Water Point	- 336,400 gals
(2)	P.B.C. Water Point	
	(a) Pot Water	- 111,400 gals
	(b) Non Pot Water	- 27,300 gals
(3)	1 Aust Fd Hosp	- 95,000 gals
(4)	Total water consumption	- 570,100 gals

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c. Aggregate and gravel (mixed rock from US or Aust Quarry)

Ser	Item	Gravel US & Aust	3"	1"-1½" scre- ned	½"-¾" scre- ned	¾" scre- ned	Contractors aggreg- rate unscre- ned	Fines Unscre- ned
1	on hand at 16-5-69	758	Nil	49	237	35	1,200	407
2	production and or receipts	836	90	6	3	183	700	93
3	total	1,594	90	55	240	218	1,900	500
4	issues	596	90	55	Nil	170	Nil	150
5	total on hand at 23-5-69	998	Nil	Nil	240	48	1,900	350

d. HQ 17 Const Sqn will be relocated as of 1000 hrs 26 May.
Det 17 Const Sqn will remain in present location.

e. Tasks. Priorities of Sqn tasks are firstly the construction of the BARIA market and secondly road building between HOA LONG and NUI DAT.

7. 55 EWPS

a. Tonnages for the week ending 22 May 69.

<u>Issues</u>	1 ATF (Defence Stores)	-	109 tons
	1 ATF (Engr Stores)	-	47 tons
	1 ALSG	-	11 tons
	Total		<u>167 tons</u>
<u>Receipts</u>	PA & E	-	86 tons
	Aust	-	2 tons
	Total		<u>88</u>

b. Main items for the week:

Refrigerator 100 cu ft
Gen Set 125 KVA

c. Maintdems actioned during week- Nil.

8. 102 ED WKSP

a. NTR.

RESTRICTED

.../ 9.

9. DET 198 WKS SECT

a. Work is proceeding on the following projects:

- (1) Installation of gas cooking equipment.
- (2) Ammunition Packing and Storage Area.
- (3) Septic Tank 1 Aust Fd Hosp.
- (4) Blast walls 1 Aust Fd Hosp.
- (5) R&C Centre fence.

b. Dump Trucks. The 2 dump trucks drawn on F1A by HQ Coy are being tasked to fill washaways in the 1 ALSG area.

c. Re-designation. Because of recent redeployment, those portions of 198 Wks Sec located at 1 ATF and 1 ALSG are henceforth redesignated 198 Wks Sec and Det 198 Wks Sec respectively. In order to minimize confusion, units are requested to address correspondence to the GE's office as follows:

Det 198 Works Section
Aust FPO3.

10. 110 SIG SQN

a. NTR.

11. 5 COY RAASC

a. NTR.

12. 1 PL 2AFCU

a. NTR.

13. 1 AUST FD HOSP

a. Statistics for the week were:

Daily average bed state 1 Aust Fd Hosp	- 73.14
Daily average bed state 36 Evac Hosp	- 2 pts for 24 hrs
Daily average bed state Therapeutic Leave	- 8.1
Number remaining in 1 Aust Fd Hosp	- 74
Number remaining in 36 Evac Hosp	- 2
Number remaining in Therapeutic Leave	- 13

14. 33 DENTAL UNIT

a. NTR.

15. 2AOD

a. Statistics for the week were:

OPDEMS	2
PRIMAINTDEMS	3
MAINTDEMS	1
RED STARS TO S/HOUSE	19

RESTRICTED

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INDENTS RECEIVED	2300
ISSUES FOR WEEK	1152
DORS OUTSTANDING	4266
DORS RAISED	429
DORS ISSUED	831
RECEIPTS CLEARED	1831

b. 'Walk-throughs'. Because this system of processing vouchers is relatively inefficient, units are to clear 'walk-throughs' with the Control Office.

c. Wardrobes. Supplies of wardrobes are expected on Jeparit 23 and 24

16.

AFV AMENITIES UNIT

a. Visitors

1 Fd Regt	14
PR	5
1 Fd Regt	10
Grand Total	10,141

b. Newspapers

285 lbs of newspapers were received and distributed.

c. Films

CHIEF CRAZY HORSE
BEHOLD A PALE HORSE
CAPTAIN NEWMAN MD
FELLINES
GUNS OF NAVARONE
ON THE WATER FRONT
BACK STREET
BRASS BOTTLE

d. Shorts

WEEKEND MAGAZINE
PICK A BOX
COUNTRY AND WESTERN HOUR
SAY IT WITH MUSIC
N MELB V HAWTHORN

e. Present to-day.

	<u>Offrs</u>	<u>WO/Sets</u>	<u>R&F</u>	<u>Total</u>
HQ AFV	-	-	-	-
RAAF	-	-	-	-
HQ 1 ATF	-	1	30	31
HQ 1 ALSG	-	-	6	6
CONVALESCENT	-	1	6	7
	-	2	42	44

RESTRICTED

...../ 17.

RESTRICTED

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17.

CIVIL LABOUR UNIT

a. Strength

	<u>Estb</u>	<u>Posted</u>	<u>Def</u>	<u>Discharge</u>	<u>Enlist</u>
Permanent	502	500	2	1	3
Daily Hire	20	17	3	2	-
1 ATF	10	1	9	-	-

b. Vietnamese Public Holiday. Friday 30 May 69 -
Buddhas Birthday.

c. Offences. One employee was discharged for stealing approximately 2lbs of sausages from the Peter Badcoe Club. The Commander asked what action had been taken regarding female searchers and the recent attempted thefts and was informed that there had been no neglect or inefficiency on the part of the searchers. The deficiencies in the search system have been rectified.

18.

HQ COY

a. Curfew Offences

1 ALSG	1
1 ATF	1
Total	2

19.

LO 1 ACAU

a. Projects

(1) The RAAF project (HOI TAMH TINH LANH School) is now complete, apart from cleaning up around the area and preparing the school yard for use.

(2) Five of the six woodworking machines provided by the Defend Australia Committee have been delivered to the War Invalid Rehabilitation Centre and the sixth will be delivered on Monday 26 May. All tenders for the installation contract have been received, and this work should commence on schedule by 2 June. As the provision of power from the street mains to the building is under control of the Vietnamese Electrical Authority (EOV), the GVN has been requested to undertake this portion of the installation.

b. Commodity Distribution

7 beds to PF Posts
3 tea chests food to War Invalid Centre
5 tea chests food to Orphans Holiday Camp
200 cakes soap to War Invalid Centre
30 yards sand fill to LE LOI Hospital Medical Store

RESTRICTED

.../ -20.

RESTRICTED

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20. CHAPLAINS

a. NTR

21. COMD

a. Patrolling. The aim of patrolling outside the 1 ALSG perimeter was restated.

b. Defence Exercise. The Comd stated that a good deal of thought would have to be given to the timings and conduct of the proposed Defence Exercise in order to avoid chaos.

c. Visits outside III CTZ. Adherence to current policy was stressed.

d. Leave. Reasons for change in timings are:

(1) Normal leave has been extended for the benefit of 1 ATF personnel.

(2) Late leave has been reduced in order to conform with civilian curfew and the nightly closing of Free World Military Establishments to visitors.

Extension of normal leave has been made on a trial basis only. Any abuse of the privilege will not be tolerated.

e. Disease Rate. Concern has been shown regarding the increasing rate at which controllable diseases are being contacted by members of the Force. Acting OC 1 Aust Fd Hosp presented facts concerning the problem and outlined precautions.

f. Comd farewelled HQ 17 Const Sqn and expressed appreciation of the efforts made by 17 Const Sqn in the 1 ALSG area.

A.C. Hamilton
for (A.C. HAMILTON)
Maj
GS02

Distribution:

List B
List C

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AUSTRALIAN MILITARY FORCES
VIETNAM

Quote in reply

HQ 1 ALSG
VUNG TAU

31 May 69

MINUTES OF COMMANDERS CONFERENCE HELD
AT VUNG TAU ON 30 MAY 69

Present: Unit Comds or reps

Serial	Subject/Decision	Action by
1.	<u>IO</u> a. Intelligence briefing was presented.	
2.	<u>GS02</u> a. 1 ATF operations briefing was presented. b. 1 ALSG operations conducted during the previous week were described and an outline of patrols for next week was presented. c. <u>Visitors</u> 31 May COMAFV and Party 5 Jun - 10 Jun Maj N.R. BERGIN - OC Designate 104 Sig Sqn <u>CMF Visits</u> . These visits will now take place on Monday and Tuesday of every second week.	
3.	<u>DAA&QMG</u> a. <u>Dress outside 1 ALSG Area</u> . It is becoming common practice for personnel to leave the 1 ALSG Area via the Beach Gate wearing only bathers or shorts. Admin Instr No 7 defines dress to be worn outside 1 ALSG area. Personnel are to be instructed accordingly. b. <u>Leave Passes</u> . Some personnel are leaving the 1 ALSG area via the Beach Gate, without leave passes. Members are to be reminded of the requirement to carry leave passes whilst on leave. c. <u>Removal of items from 1 ALSG Area</u> . HQ 1 ALSG RO 85/69 dated 27 May 69 deals with this subject and all personnel are to be instructed accordingly. d. <u>KANGAROO and AMF Stencils</u> . These items will not be available till mid June. Indents will remain as DOR and will not be cancelled.	..OC's ..OC's ..OC's .. / e.

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e. Leave Records. Units are to ensure that members leave records are correctly maintained. Discrepancies in leave credited have been detected by the RTA Clerk.

f. Theft of Luggage at MASCOT Airport. Attention is drawn to 1 ALSG RO 86/69 dated 27 May 69 dealing with the theft of luggage at MASCOT. All RTA drafts are to be reminded of the problem.

g. Removal of Skimmings from Grease Traps. OC 102 Fd Wksps enquired about the removal of skimmings from grease traps in the area. DAA&QMG explained that the contractor who removed the sullage also carried out this function.

h. OC 5 Coy requested info on availability of the new issue greens and was informed that they were on issue only in 1 ATF. The correct method of wearing the new uniform required the shirt to be worn outside the trousers.

4. DAQMG(MAINT)

a. NTR.

5. PM

a. Investigations and Offences

<u>Offences</u>	<u>1 ALSG</u>	<u>1 ATF</u>
Investigations reported	2	Nil
Investigations current	Nil	Nil
Traffic accidents reported	2	1
Traffic accidents current	2	1
Stating a falsehood	Nil	1
Curfew violations (inc RAAF)	7	11
Drunk	Nil	2
AWOL	1	5
Not in possession of ID Card	Nil	2
Not in possession of leave pass	Nil	4
Eating in unauthorised eating place	1	Nil
Disobeying a lawful command (inc RAAF)	1	7
Carrying canteen goods outside 1 ALSG	1	Nil
Incorrectly dressed	Nil	4
Illegal possession of flick knives	Nil	1
Creating a disturbance	Nil	2
Resisting arrest	Nil	3
Insecure weapon	1	2
Mobile and unattended vehicles	1	2
Unauthorised AAF G2	Nil	1
Not in possession of AAF G11	Nil	1
Insubordinate language	Nil	1
Improper remarks (incl RAAF)	1	1
Residing in an unauthorised place	Nil	1
No means of identity	Nil	1
Out of bounds	1	2
Total Offences	<u>15</u>	<u>54</u>
No of persons reported	11	24
No of persons reported previous week	1	3

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.... / b.

RESTRICTED

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b. 2200 Hours Curfew. The following points were noted:

(1) The later curfew hour has not presented any problems to police patrols during this week, and generally has not caused any alteration to police activities.

(2) The increase in curfew offences can be attributed to 1 ATF leave personnel staying at the Peter Badcoe Club.

6. DET 17 CONST SQN

a. Rainfall for week: 2.49 inches.

b. Water consumption

- (1) 1 ALSG Water Point - 336,000 gals
- (2) P.B.C. Water Point
 - (a) Pot Water - 110,500 gals
 - (b) Non Pot Water - 16,600 gals
- (3) 1 Aust Fd Hosp - 97,000 gals
- (4) Total water consumption - 560,100 gals

c. Aggregate and gravel (mixed rock from US or Aust Quarry)

Ser	Item	Gravel (US & Aust)	3"	1"-1½" scre- ned	½"-¾" scre- ned	¾" scr- ened	Contractors aggregr- ate	Fines unscre- ned
1	on hand at 23.5.69	998	Nil	Nil	240	48	1,900	350
2	production and or receipts	451	685	2	Nil	Nil	Nil	Nil
3	Total	1449	685	2	240	48	1,900	350
4	Issues	363	500	2	38	37	Nil	Nil
5	Total on hand at 30.5.69	1086	185	Nil	202	11	1,900	350

7. 55 EWPS

a. Tonnages for the week ending 29 May 69.

ISSUES

- 1 ATF (Defence Stores) - 122 tons
- 1 ATF (Engr Stores) - 40 tons
- 1 ALSG - 85 tons
- Total - 247 tons

.../RECEIPTS

RESTRICTED

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RECEIPTS

PA & E	- 96 tons
Aust	- 1 ton
Misc	- <u>14 tons</u>
Total	<u>111 tons</u>

b. Main items for the week:-

Pump reciprocating 50GPM.
Gen Set 62.5 KVA.
Frozen Food Cabinet 30 cu ft.
Refrig 150 cu ft Tlr Mtd.

c. One MAINTDEM was actioned during the week.

d. Defence stores for 1 ATF Operations. No problems had been encountered in staisfying demands for 1 ATF operations.

8. DET 198 WKS SECT

a. Work in progress or about to commence:

- (1) Ammunition Packing Area
- (2) Retaining Wall and slabs Building 626
- (3) Security fence R & C Villa
- (4) Officers' Ablutions 1 Aust Fd Hosp
- (5) 1 ALSG Pers Eqpt Store
- (6) 2AOD Q Store/Board of Survey Area

b. Cleaning Grease Traps. Some units are still not removing sand and sludge deposits from the bottom of kitchen grease traps, thus causing the water to over flow baffles and allowing grease to enter sullage pits. It is recommended that grease traps be completely cleaned out once each fortnight.

c. Civil Labour Rest Rooms. Construction of unit civil labour rest rooms is expected to commence in 4-6 weeks.

9. 110 SIG SQN

a. NTR.

10. 5 COY RAASC

a. NTR.

11. 1 PL 2AFCU

a. Restrictions on purchase of rationed items by Aust/NZ personnel from VRE(PX) at VUNG TAU by FWMAO troops will bot be enforced.

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.../12.

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12. 1 AUST FD HOSP

a. Statistics for the week were:

Daily average bed state 1 Aust Fd Hosp	- 83
Daily average bed state 36 Evac Hosp	- Nil
Daily average bed state Therapeutic Leave	- 7.2
Number remaining in 1 Aust Fd Hosp	- 84
Number remaining in 36 Evac Hosp	- Nil
Number remaining in Therapeutic Leave	- 7

13. 33 DENTAL UNIT

a. NTR.

14. 2AOD

a. Statistics for the week were:

OPDEMS	2
PRIMAINTDEMS	5
MAINTDEMS	2
RED STARS TO S/HOUSE	8
SIG DEMANDS RAISED	140
INDENTS RECEIVED	2225
ISSUES FOR WEEK	1623
DORs OUTSTANDING	4451
DORs RAISED	400
DORs ISSUED	337
RECEIPTS CLEARED	463

15. 102 FD WKSPS

a. NTR.

16. AFV AMENITIES UNIT

a. Visitors

1 Aust CA	
1 Fd Regt	21
W Coy 6RAR	145
Grand Total	10278

b. Newspapers

749 lbs of newspapers were received and distributed.

c. Films

TO CATCH A THIEF
JUNGLE BOOK
ABSENT MINDED PROFESSOR
AN EVENING AT THE BALLET
WORLD OF SUZIE WONG
FATHER CAME TOO
PUMPKIN HEAD
ABBOTT AND COSTELLO MEET THE KEY STONE COPS

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.../ d.

d. Shorts

WEEKEND MAGAZINE (20)
 PICK A BOX (20)
 TONIGHT SHOW PART 1&2 (20)
 WHERE THE ACTION IS (20)
 TEN ON THE TOWN (20)
 HAWTHORN V RICHMOND

e. Present to-day

	<u>Offrs</u>	<u>WO/Sgt's</u>	<u>R & F</u>	<u>Total</u>
HQ AFV	-	-	-	-
RAAF	-	-	-	-
HQ 1 ATF	1	1	36	38
HQ 1 ALSG	-	-	-	-
CONVALESCENT	-	1	5	6
	<u>1</u>	<u>2</u>	<u>41</u>	<u>44</u>

17. LO 1 ACAU

a. Projects

(1) DONG XUYEN Market. New funds have now been approved for this project and work should commence in June. Approval for the release of RD materials ie. (cement rebar and roofing iron) is now being obtained by the DONG XUYEN Hamlet Chief through GVN channels.

(2) ARVN Signals School Dependents Dispensary. The Signals School has produced a list of the materials that must be purchased locally. Due to the inflation in prices of commodities these materials will now cost \$424,419 VN against the early 1968 estimate of \$164,764. This figure must now be forwarded to COMAFV for approval within the 1968-69 budget for Civil Action Projects.

b. Commodity Distribution

10 tea chests of food to HOA BINH Orphans Camp
 1 bed to Tactual Operations Centre for duty staff.

18. CIVIL LABOUR UNIT

a. Strength

	<u>Estb</u>	<u>Posted</u>	<u>Def</u>	<u>Discharge</u>	<u>Enlist</u>
Permanent	502	499	3	1	-
Daily Hire	20	20	-	-	3
1 ATF	10	1	9	-	-

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b. Pay Days for Civilian Employees

(1) The Pay Day is to be changed to the Wednesday prior to the Friday on which units currently pay their civilian employees.

(2) On the change over, civilian employees will receive a maximum of 21 days pay instead of the maximum of 24 days.

(3) Further details to follow.

c. Language Differential. It was noted that no employees in 1 ALSG are currently receiving the differential. DAA&QMG explained the system of testing and payment.

19. HQ COY 1 ALSG

a. Curfew offences at WEST Gate.

1 ALSG	6
1 ATF	<u>4</u>
Total	<u>10</u>

20. CHAPLAINS

a. NTR.

21. COMD

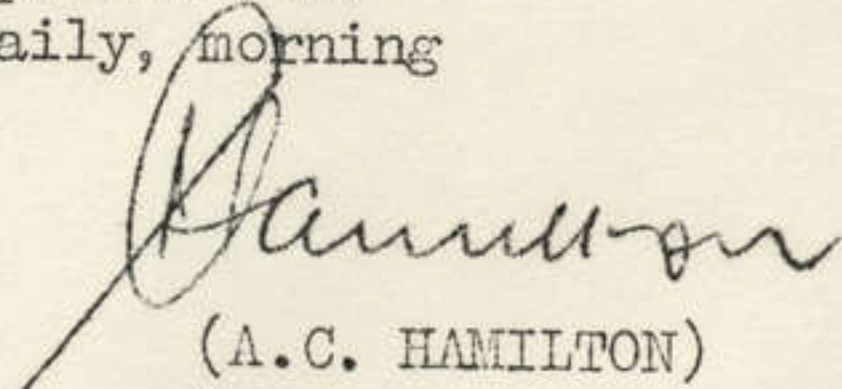
a. Visit by COMAFV. In general the itinerary intended is that COMAFV and Party will arrive between 1215 and 1245, he will lunch in the Officers Mess and then visit 1 Aust Fd Hosp. No other units will be visited.

b. Bad Language. Bad language is not to be used by members of 1 ALSG. This applies particularly whilst on the sporting field or in the capacity of spectator.

c. Speed Limits. Drivers are to be advised that speed limits are currently being strictly enforced in the area of the VUNG TAU Army Airfield.

d. Fraternalizing with Indigeneous Personnel. Several cases have been reported from SAIGON involving US servicemen who have been placed in embarrassing situations in public by VN females.

e. Malaria Suppressives. The reason for taking paludrine twice daily was explained by CO 1 Aust Fd Hosp. The Comd stressed that paludrine must be taken twice daily, morning and night.


(A.C. HAMILTON)
Maj
GS02

Distribution:

List B
List C

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