

Series: AWM95
Australian Army commanders' diaries
Headquarters units

Item number: 1/1/16

Item: Headquarters Australian Army
Force, Far East Land Forces

Narrative

Annexes

[1-30 Sep 1963]

RCDIG1028905

PART III

COMMANDERS DIARIES INSTRUCTIONS

AIM

1. The aim of a Commanders Diary is to provide data on which to base future improvements in Army training, equipment, organisation and administration, and to furnish historians with a record of the activities of units and formations in operational and non-operational periods in peace and in war.

GENERAL

2. *Entries will be made daily* on AF C2118, each entry being initialled by the officer detailed to keep it.

3. Commanders Diaries will conform with the rules for drafting orders given in "Staff Duties in the Field", Chapter 5, Section 1.

RESPONSIBILITY

During Non-operational Periods

4. A Commanders Diary will be made by commanders of all formations.

During Operational Periods (see note 1)

5. A Commanders Diary will be made in duplicate by:—

- (a) Commanders of all formations.
- (b) Each branch of the staff at formation headquarters commanded by a Brigadier or above.
- (c) Heads of services not below the rank of Lieutenant Colonel.
- (d) Personal staffs and officers holding special appointments.
- (e) Unit commanders.
- (f) Commanders of a detachment of a unit when so ordered.

COMPILATION

6. Both original and duplicate copies will consist of:—

- (a) Cover (AF C2119).
- (b) Index as printed on cover.
- (c) Narrative (AF C2118).
- (d) Annexes as shown in the Index.

7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit), period covered and enclosure numbers of the annexes will be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer will be included.

8. The annexes will be assembled in the groups shown on the cover. If there are no enclosures for an Annex NIL will be entered on the cover. If additional annexes are convenient for a particular headquarters, the relevant papers should be grouped as annexes starting at B.

9. Documents concerned with future planning for operations will form Annex "Z", "TOP SECRET Supplementary Diary" of the formation originating the document. It will be prepared and disposed of as shown in paragraphs 17, 18 and 19 below.

CONTENTS

10. The diary will contain:—

- (a) Changes in command, location (giving place names as well as map references), establishment, equipment and organisation.
- (b) Information received, decisions made and orders given.
- (c) Where applicable, a short summary of the day's fighting, including company movements.
- (d) Opinions and recommendations of the commander with regard to equipment, tactics, organisation and morale.
- (e) Progress of defensive works.
- (f) Weapon state.
- (g) Weather and ground conditions, if of potential importance.
- (h) Major causes and number of casualties to officers, men and equipment.
- (j) A note of all prisoners and enemy equipment captured.
- (k) A statement showing how the unit was employed in the time not accounted for. The type of training, etc., should be specified.

11. In order to ensure accuracy and completeness and to save work as much information as possible will be included in annexes consisting of copies of documents issued and received, routine returns, etc. All annexes will be referred to in the column provided and the time of receipt or despatch will be given.

(continued on back cover)

12. The narrative will supplement and connect the annexes but need not give a précis of them.

DISPOSAL

During Non-Operational Periods

13. *Formation Headquarters* will forward the original Commanders Diary annually as at 31st December to reach the War Office Records Centre (through Headquarters Field Records where applicable) as soon as possible after 1st January of the following year. The duplicate will be retained in formation headquarters.

14. *Units* will NOT render a Commanders Diary.

During Operational Periods

15. ORIGINAL COMMANDERS DIARIES

- (a) *Formations and units in the UK* will forward diaries monthly by the seventh day of the succeeding month direct to the War Office (WORC for reports other than medical, AMD 1 for medical reports).
- (b) *Formations and units overseas* will forward diaries monthly by the seventh day of the succeeding month to the OIC Field Records for onward transmission to the War Office.

16. **DUPLICATE COMMANDERS DIARIES.** These will be clearly marked as duplicates and will NOT be sent with the originals. They will be forwarded within two months as follows:—

- (a) *Units in the UK*
To the OIC parent record office.
- (b) *Formation Headquarters in the UK*
To OIC Central Clearing Wing, Infantry Records, Exeter.
- (c) *Units Overseas*
To the OIC Field Records for onward transmission to parent record office.
- (d) *Formation Headquarters Overseas*
To the OIC Field Records for onward transmission to the OIC Central Clearing Wing, Infantry Records, Exeter.

SECURITY

17. Documents concerned with future operational planning will be listed on AF C2118 and placed in a separate AF C2119. All details will be filled in and the cover will be clearly marked in red:—ANNEX Z—OFFICERS ONLY. It may be convenient to group the papers by annexes.

18. Supplementary diaries will be forwarded in accordance with the normal rules for TOP SECRET correspondence to the War Office (WORC). The inner envelope will be clearly marked:—

TOP SECRET
ANNEX Z to

Commanders Diary of.....(formation or unit)

From..... to.....(Dates)

19. The duplicate supplementary diaries will be despatched as in paragraph 16 as soon as receipt of the originals has been acknowledged.

NOTES

1. *Definition of Operational Period.*—The term “operational period” for the purpose of this instruction, means:—

- (a) the period between a declaration of war and the official end of hostilities;
- (b) any period spent in a theatre of operations;
- (c) any period when engaged in any form of military operation.

2. The War Office or headquarters concerned will be responsible for instructing units to submit Commanders Diaries where the conditions of the unit's employment make this necessary. Wherever possible the beginning and end of the period will be clearly stated. Notwithstanding the above, on the outbreak of global war all units and formations which are not at the time submitting these reports will start compiling them with effect from M day and will thereafter render them in accordance with paragraphs 15 and 16.

This form will be enclosed with the annexes in AF C 2119. If this is not available the cover will be prepared in manuscript.

COMMANDERS DIARY NARRATIVE

UNIT/FORMATION HQ Australian Army Force
FARELF

MONTH AND YEAR SEPTEMBER 1963

COMMANDING OFFICER Brig D. VINCENT OBE

Place and grid reference	Day of Month	Hour	Event or information	Annex letter and enclosure number
SINGAPORE	3		Staff Instruction 7/63 issued stating the procedure for obtaining staff clearance for liaison visits in FARELF.	H1
SINGAPORE	4	1500 GH	HQ FARELF swimming gala - won by a team mostly comprised of HQ Aust Army Force personnel.	
SINGAPORE	5		Staff Instruction 9/63 issued detailing the signal address for the Australian Services Attache SAIGON.	H2
SINGAPORE	6		Services Attache SAIGON advises that orientation visits to VIETNAM are deferred until further notice vide letter SA/SGN/484/63 of 5 Sep 63.	
SINGAPORE	6		Staff Instruction 8/63 issued giving details of GOC-in-C's address to officers of HQ FARELF.	H3
SINGAPORE	7		Programme issued for visit of Dr G. NEWMAN - MORRIS, Chairman Australian Red Cross Society, to MALAYA/SINGAPORE 12-18 Sep 63.	H4
SINGAPORE	10	1000 GH	Discussion held BRA FARELF/GSO2 HQ Aust Army Force on defects of equipment 105 mm Howitzer L5.	
SINGAPORE	11		Capt G. HART arrives SINGAPORE replacing Capt N.C. ANDERSON as Administrative Officer.	
SINGAPORE	11		Commander's Monthly Report 8/63 forwarded to Army Headquarters.	H5

COMMANDERS DIARY NARRATIVE

This form will be enclosed with the annexes in AF C 2119. If this is not available the cover will be prepared in manuscript.

UNIT/FORMATION

MONTH AND YEAR... SEPTEMBER 1963

COMMANDING OFFICER.....

Place and grid reference	Day of Month	Hour	Event or information	Annex letter and enclosure number
TERENDAK SINGAPORE	11		Deputy Commander, DAQMG and DAAG attended 28 COMWEL Inf Bde Gp operational briefing for newly arrived units, 3 RAR and 45 Regt RA,	H5
SINGAPORE	12		Military Service coaching course instruction issued.	H6
SINGAPORE	12		Officer Cadet School Applications instruction issued for Jan 64 entry.	H7
KUALA LUMPUR	12	1555 GH	Arrival of Dr NEWMAN-MORRIS at KUALA LUMPUR on (Air CEYLON Flight 116)	
SINGAPORE	15	2000 - 2100 GH	Lt Gen J.G.N. WILTON, CB, CBE, DSO, CGS passed through SINGAPORE ex attendance of CIGS Exercise in UK.	
SINGAPORE	16		MALAYSIA Day - public holiday.	
SINGAPORE	17		Holiday - skeleton staff only on duty.	
SINGAPORE	17		Commencement of Military Science coaching course.	
SINGAPORE	19		Departure of Dr NEWMAN-MORRIS for AUSTRALIA after extending visit by one day.	
SINGAPORE	20		Visit of Maj HOOK D Sigs AHQ en route to LONDON.	
SINGAPORE	21		Liaison visit of Maj A MYERS, DRA, AHQ to 103 Fd Bty RAA while in theatre as External Affairs Courier.	
SINGAPORE	21	2300 GH	Departure of ex-Administrative Officer, Capt N.C. ANDERSON for AUSTRALIA.	
SINGAPORE	23		Directive to Colonel FARELF Malaysian Troop received including also directive to Commander (Designate) COMWEL Forward Maintenance Area.	

UNIT/FORMATION

COMMANDING OFFICER.....

S.O.1730 Wt. T5777/5802 11m 2/61 999/267 JHL Ltd.

Quote in reply:


31/1/10

HQ Aust Army Force
FARELF
SINGAPORE

3 Sep 63

STAFF INSTRUCTION 7/63
STAFF CLEARANCES - LIAISON VISITS

1. Staff clearance must be obtained through G Branch before members of this HQ proceed on duty or liaison visits to formations and units outside HQ FARELF area.
2. Prior to requesting staff clearance the visit including tentative date/times must be approved by the Deputy Commander HQ Aust Army Force FARELF. G Branch will be advised that approval has been obtained before requesting clearances.
3. Authority to conduct such visits and the necessity for staff clearance is as follows:-
 - (a) HQ Austarm must be fully aware of the reasons for such visits in order to fully brief on the task and approve any expenditure prior to the visit being made.
 - (b) The HQ or Unit must be advised in sufficient time as to the nature of the visit in order that personnel and any necessary documents or material can be assembled and arrangements made for reception and accommodation.
 - (c) HQs must be aware of such visits so that any other relevant or associated matters may be raised.
4. The channel to obtain clearances for members of this HQ is through G Branch Austarm to
 - (a) HQ 28 COMWEL Inf Bde Gp for visits to their HQ and units under command.
 - (b) HQ FARELF (SD1) for visits to all other formations and units.
5. If time is critical tentative travel arrangements for the visit may be made once the approval of the Deputy Commander is obtained and before staff clearance is received.


Maj
GS02 Aust Army Force FARELF

Distribution

Comd	Pmr
Dep Comd	Legal
G Branch (2)	Edn
A " (2)	Records
Q " (2)	MCS
Adm Offr	Chief Clerk
DADSR	Comds Diary (2)
PR	File
DAD Hirings	

Annexure H2 to
Comd Aust Army Force FARELF
Diary 9/63

AUSTRALIAN MILITARY FORCES

Quote in reply

31/1/10

HQ Aust Army Force
FARELF
SINGAPORE

5 Sep 63

STAFF INSTRUCTION 9/63
SIGNAL ADDRESS FOR AUSTRALIAN
MILITARY ATTACHE SAIGON

1. The signal address for messages intended for the Australian Military Attache SAIGON will in future be:-

CH MAAG SAIGON

The text of the signal will commence:-

For AATTV please forward to Aust Mil Attache.

2. The signal address Austemba SAIGON with text beginning For Mil Attache will not be used in future.

W. Johnson Maj
GS02 Aust Army Force FARELF

Distribution

Comd
D Comd
G Branch
A Branch
Q Branch
Adm Offr
DADSR
PR
DAD Hirings
Pmr

Legal
Edn
Records
MCS
Chief Clerk
Red Cross
Comds Diary (2)
Copy for file 234/2/1
File

Annexure H3 to
Comd Aust Army Force FARELF
Diary 9/63

AUSTRALIAN MILITARY FORCES

Quote in reply
31/1/10

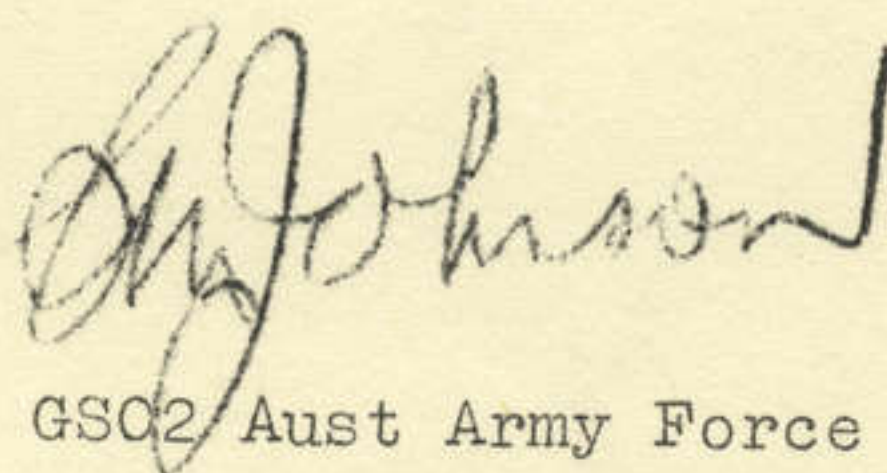
HQ Aust Army Force
FARELF
SINGAPORE

6 Sep 63

STAFF INSTRUCTION 8/63
GOC-in-Cs ADDRESS - 17 SEP 63

Reference: Austarm 54/3/1.

1. The GOC-in-C will address all officers of HQ FARELF in the HQ Lecture Hall (opposite gate 4) at 1200 hrs 17 Sep 63.
2. All officers are required to be seated by 1150 hrs.
3. Officers are requested to have incoming calls held during this period or alternatively
 - a. Arrange for a clerk to take such calls.
 - b. Arrange for calls to be diverted to Extn 2672.
4. Maj C.M. Johnson is duty officer and will remain on duty - extn 2672.



Maj
GSO2 Aust Army Force FARELF

Distribution

Comd
D Comd
G Branch
A Branch
Q Branch
Adm Offr
DADSR
PR

DAD Hqs
Pmr
Legal
Edn
Ord Room
Comds Diary (2)
Copy to file 54/3/1
File

Annexure H4to
Comd Aust Army Force FARELF
Diary 9/63

AUSTRALIAN MILITARY FORCES

Quote in Reply:-

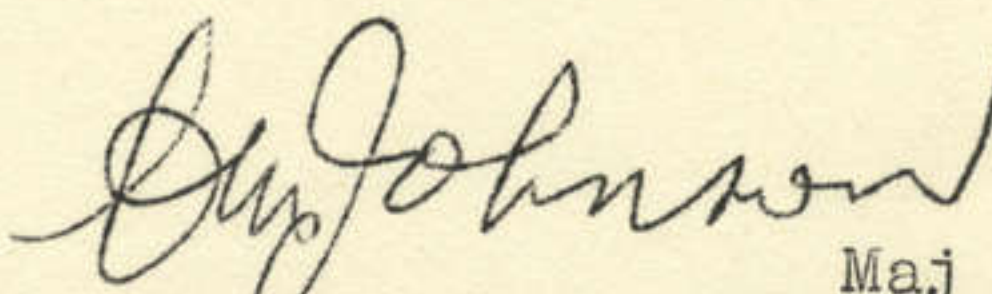
30/2/12

HQ Aust Army Force
FARELF
SINGAPORE.

7 Sep 63

VISIT OF DR G. NEWMAN-MORRIS, CHAIRMAN
AUSTRALIAN RED CROSS SOCIETY: MALAYA/
SINGAPORE 12 - 18 SEP 63.

... Attached is programme for Dr NEWMAN-MORRIS' visit
to MALAYA/SINGAPORE 12 - 18 Sep 63.


Maj
GS Aust Army Force FARELF

Distribution:

17 Gurdiv (2)
28 Bde (2)
BMH KINRARA (2)
MRS TERENDAK
BMH SINGAPORE (2)
RAAF Butterworth
HQ FARELF (Med)
NEWZARM
Red Cross (12)
Comd
Dep Comd
G
A
Q
Adm Offr
Comds Diary (2)
File
Spare (6)

ITINERARY: VISIT DR G. NEWMAN-MORRIS
CHAIRMAN AUSTRALIAN RED CROSS SOCIETY:
MALAYA/SINGAPORE 12 - 18 SEP 63.

Serial	Date/ Time	Event	Remarks
1	121555	ETA KUALA LUMPUR, Air Ceylon Flt 116.	Met by Miss MOGRIDGE. Accn Merlin Hotel.
2	121900	Entertainment 44 Ampang Rd (Australian Commission)	Tpt arrangements Miss MOGRIDGE.
3	130845	Depart KL for BUTTERWORTH RAAF Base	Malair 138 accompanied Mrs NEWMAN-MORRIS and Red Cross Rep Miss MOGRIDGE.
3	131000	Arrive RAAF Base BUTTER- WORTH. Lunch RAAF	Visit RAAF medical facilities.
4	PM	Visit PENANG	RAAF arrangements.
5	131830	Depart BUTTERWORTH	Malair Flt 155
6	131945	Arrive KUALA LUMPUR.	Accn Hotel Merlin - Tpt Red Cross.
7	140930	Visit BMH KINRARA.	Tpt arrangements Miss MOGRIDGE & Mrs NEWMAN- MORRIS.
8	15 - 16	Free KUALA LUMPUR	
9	170900	Arrive TERENDAK Camp	Tpt Red Cross. Accompanied J.M. CHAPPLE. Visit Senior Med Offr, MRS, new hos- pital site (Comd 28 Bde AOD). Miss J. CHAPPLE arrive MALACCA ML 103. Tpt Red Cross.
10	170805	Miss J. CHAPPLE	
11	171870	Depart MALACCA	ML Flt 133 (Arrangements Red Cross).
12	171915	Arrive SINGAPORE	Tpt Aust Arm. Accn Cathay Hotel.
13	180900	Visit Comd Aust Army Force	Brig D. VINCENT.
14	180930	Visit ADMS	Lt Col KILGOUR.
15	181000	Visit Comd NEWZARM	Col CAUGHLEY.
16	181045	Visit BMH SINGAPORE	Col MARKS. (Accompanied by Mrs NEWMAN-MORRIS).
17	181200	Visit Aust Commissioner	Mr WOOLCOTT.
18	181840	Depart SINGAPORE.	BOAC Flt 720

Annexure H6 to
Comd Aust Army Force FARELF
Diary 9/63
AUSTRALIAN MILITARY FORCES

Quote in Reply:-

224/2/1

HQ Aust Army Force
FARELF
SINGAPORE.

12 Sep 63

AUSTRALIAN OFFICERS WRITTEN EXAMINATIONS
MILITARY SCIENCE COACHING COURSE 17-26 SEP 63.

Reference 224/4/1 of 5 Sep 63.

- ... 1. Attached is the detailed syllabus for the military science coaching course to be held at HQ FARELF during the period 17 - 26 Sep 63.
2. Accommodation has been arranged for 3 RAR candidates at the 18 Sig Regt Officers Mess, Dover Road, PASIR PANJANG, for the period 16 - 28 Sep 63.
3. Coaching will take place at Block 10B which is adjacent to the TANGLIN cricket oval and opposite the NAAFI family store in the HQ FARELF area.
4. Local transport to and from lectures will be provided by Adm Officer, HQ Aust Army Force.
5. Students will move to and from SINGAPORE under unit arrangements and will advise this HQ of movement details.
6. Pay may be drawn from the Australian Cash Office by students while in SINGAPORE. Paybooks are required.

[Signature]
Brig
Comd Aust Army Force FARELF

Distr:-

HQ 28 COMWEL Inf Bde Gp
3 RAR
18 Sig Regt (2) (Maj DONNE)
HQ FARELF: Int
Trg
Q (D&T)
Camp (2)
HQ Aust Army Force (2) (Adm Offr)
Comd's Diary (2)
File

Instructors:-

Maj MAXWELL
Maj HALSEY
Capt DRENNAN
Capt SHEARER
Capt CRUMP

Candidates:-

Capt ROBERTS
Capt JACKSON
Capt RUSSEL-SMITH
Capt SMITH

SYLLABUS - OFFICERS COACHING COURSE - MILITARY SCIENCE

SERIAL	DATE/TIME	SUBJECT	REFERENCE	INSTRUCTOR	LOCATION	REMARKS
(a)	(b)	(c)	(d)	(e)	(f)	(g)
	<u>Tue 17 Sep</u>					
1.	0815-0855	Course Introduction			Block 10B HQ FARELF	
2.	0900-0940	Sound Characteristics	Physics for Our Times Unit 3	Capt DRENNAN		
3.	0945-1025					
4.	1040-1120	Chemistry, Symbols, Formulae	Chemistry and You	Maj MAXWELL		
5.	<u>1125-1205</u>	Forms of Carbon	Chemistry Unit 13.1	" "		
6.	1750-1830	Atomic Physics	Physics for Our Times Ch 22	Maj HALSEY		
7.	1835-1915					
8.	1920-2000					
	<u>Wed 18 Sep</u>					
9.	0815-0855	Fuels, flames	Chemistry & You Unit 13.2	Maj MAXWELL	Block 10B HQ FARELF	
10.	0900-0940	Carbondioxide, explosives	" " " " 13.3	" "		
11.	0945-1025	Electricity & magnetism	Physics for Our Times Ch 16,17	Capt DRENNAN		
12.	1040-1120	Telephony & telegraphy	" " " " " "	" "		
13.	<u>1125-1205</u>	Guided Weapons	Arty Trg Vol VII No 1 Chs 4, 5	Capt CRUMP		
14.	1750-1830	" "	" " " " " " 8, 9	" "		
15.	1835-1915	Forces, moments, torque, gravity	Physics for Our Times Ch 4	Capt SHEARER		
16.	1920-2000	Vertical & horizontal motion, momentum	" " " " " "	" "		

2/.....

(a)	(b)	(c)	(d)	(e)	(f)	(g)
	<u>Thu 19 Sep</u>					
17.	0815-0855	Explosives	Chemistry & You Unit 11.5	Maj MAXWELL	Block 10B HQ FARELF	
18.	0900-0940	Hydrocarbons	" " " " 14.1	" "		
19.	0945-1025	Atomic Physics	Physics for Our Times Ch 23	Maj HALSEY		
20.	1040-1120					
21.	1125-1205					
22.	1205-1245					
23.	1750-1830	Guided Weapons	Arty Trg Vol VII No 2 Chs 1,2,3	Capt CRUMP		
24.	1835-1915	Newton's Laws of Motion	Physics for Our Times Ch 4	Capt SHEARER		
25.	1920-2000	Acceleration, terminal velocity	" " " " Ch 5	" "		
	<u>Fri 20 Sep</u>					
26.	0815-0855	Petroleum	Chemistry & You Unit 14.2	Maj MAXWELL	Block 10B HQ FARELF	
27.	0900-0940	Alcohol/Products	" " " " 14.3.4	" "		
28.	0945-1025	Photo electric cells, transistors	Physics for Our Times Ch 18	Capt DRENNAN		
29.	1040-1120					
30.	<u>1125-1205</u>	Revision	" " " " " "	" "		
31.	1750-1830	Guided Weapons	Arty Trg Vol VII No 2 Ch 4	Capt CRUMP		
32.	1835-1915	Work, energy	Physics for Our Times Ch 5	Capt SHEARER		
33.	1920-2000	Power	" " " " " "	" "		
	<u>Sat 21 Sep</u>					
34.	0815-0855	Isters	Chemistry & You Unit 14.5	Maj MAXWELL	Block 10B HQ FARELF	
35.	0900-0940	Carbohydrates	" " " Unit 14.6	" "		

3/.....

(a)	(b)	(c)	(d)	(e)	(f)	(g)
	Sat 21 Sep (Contd)					
36. 37. 38.	0945-1025 1040-1120 1125-1205	Radio transmitters and receivers	Physics for Our Times Ch 18	Capt DRENNAN		
	Mon 23 Sep					
39.	0815-0855		Fibres	Chemistry & You Unit 16.1	Maj MAXWELL	Block 10B HQ FARELF
40.	0900-0940	Dyes	" " " " 16.2	" "		
41. 42.	0945-1025 1040-1120	Television	Physics for Our Times Ch 18	Capt DRENNAN		
43.	1125-1205		Guided Weapons	Arty Trg Vol VII No 2 Ch 5	Capt CRUMP	
44.	1750-1830	" "	" " " " " " Ch 6	" "		
45.	1835-1915	Machines	Physics for Our Times Ch 3	Capt SHEARER		
46.	1920-2000	Fluids	" " " " " "	" "		
	Tue 24 Sep					
47. 48.	0815-0855 0900-0940	Plastics	Chemistry & You Unit 16.3	Maj MAXWELL	Block 10B HQ FARELF	
49. 50.	0945-1025 1040-1120		Refraction of Light	Physics for Our Times Ch 20	Capt DRENNAN	
51.	1125-1205	Guided Weapons	Arty Trg Vol VII No 2 Ch 7	Capt CRUMP		
52.	1750-1830	" "	" " " " " " " 8	" "		
53.	1835-1915	Revision	Physics for Our Times Chs 3,4,5	Capt SHEARER		
54.	1920-2000	Heat transformation	" " " " Ch 10	" "		

4/.....

4/.....

(a)	(b)	(c)	(d)	(e)	(f)	(g)
	<u>Wed 25 Sep</u>					
55.	0815-0855	Chemistry Revision	Chemistry & You	Maj MAXWELL	Block 10B HQ FARELF	
56.	0900-0940					
57.	0945-1025	Lens and optical instruments	Physics for Our Times Ch 20	Capt DRENNAN		
58.	1040-1120					
59.	<u>1125-1205</u>	Guided Weapons	Arty Trg Vol VII No 2 Ch 9	Capt CRUMP		
60.	1750-1830	" "	" " " " " " Ch 10	" "		
61.	1835-1915	Types of heat engines	Physics for Our Times Ch 10	Capt SHEARER		
62.	1920-2000					
	<u>Thu 26 Sep</u>					
63.	0815-1205	Reserved for revision as required				

*Annexure H5 to
Comd Aust Army Force FARELF
Dated 9/63*
CONFIDENTIAL

Quote in reply
36/5/4

HQ Aust Army Force
FARELF
SINGAPORE

// Sep 63

COMMANDER AUSTRALIAN ARMY FORCE FARELF
MONTHLY REPORT 8/63 - AUG 63

Reference: AHQ Directive to Commander Australian Army
Force FARELF of Aug 1963 - Paragraph 31.

General

1. This report covers the period 1 - 31 Aug 63.

State of Force

2. Attached as Annex 'A' is the statistical report covering the state of the force during the period.

103 Fd Bty RAA

3. Training activities during the month were concentrated on assisting the recently arrived 45 Regt RA to adapt to local conditions, the following courses were conducted by 103 Fd Bty under Regimental direction:-

- | | | |
|----|------------------------------|---------------------|
| a. | Gunners RA course | 8 - 27 Aug 63 |
| b. | OP Party course | 8 - 10 Aug 63 |
| c. | Command Post course | 8 - 9 and 12 Aug 63 |
| d. | Detachment Commanders course | 8 - 27 Aug 63 |

4. The following activities were also conducted by the battery:-

- | | |
|----|--|
| a. | Subject C Course for Bde 26 - 31 Aug 63. |
| b. | Exercise 'Big Bunion', 19 - 24 Aug 63, to practice 103 Fd Bty in |
| | (1) Junior leadership. |
| | (2) Preparation and occupation of defensive positions. |
| | (3) Patrolling by day and night and ambush drills. |
| c. | Group 6 tests as follows |
| | (1) 1 Aug - Voice Procedure |
| | (2) 6 - 9 Aug - Air Photo Reading |
| | (3) 13 Aug - Fire discipline and ballistics |
| | (4) 15 Aug - Computations and Director Tests. |

5. Combined regimental training was also conducted during the period and covered the following phases:-

- | | |
|----|---|
| a. | 22 - 23 Aug - Regimental Command Post Exercise conducted by the IG Trg Team FARELF. |
| b. | 15 and 20 Aug - Regimental signals exercise. |

2/....

CONFIDENTIAL

CONFIDENTIAL

- 2 -

4 Fd Tp RAE

6. 11 Indep Fd Sqn exercise 'Running Jump' (LAFB Ferry) was conducted at KUANTAN during the period 12 - 23 Aug. 4 Fd Tp were able to move from harbour position, assemble, dismantle LAFB Ferry and return to harbour all during the hours of darkness.

7. All work has now been completed on the Junior Ranks Club which was officially opened by Brig R.B. DAWSON, DSO on 21 Aug 63.

8. Range practices (SMG) were concluded during the period.

3 RAR/2 RAR: Relief of Force

9. 2 RAR handed over operational responsibility to 3 RAR on 20 Aug 63.

10. Relief of the force by air proceeded smoothly and no major problems were encountered.

11. Statistical information of flights to and from AUSTRALIA during the period Jul - Aug as enclosed in Annex 'B'.

12. Acclimatisation training was carried out progressively during the month and familiarization courses conducted with weapons and equipment peculiar to 28 COMWEL Inf Bde units.

Visits to MALAYA/SINGAPORE

13. The Chief of the General Staff, Lt Gen J.G.N. WILTON, CB, CBE, DSO visited HQ Aust Army Force and units in TERENDAK area during the period 28 - 30 Aug 63.


14. Mr HICKS, Secretary, Dept of Defence visited units in TERENDAK 28 Aug 63.

Orientation Visits SOUTH VIETNAM

15. A total of four officers visited SOUTH VIETNAM, during the month under the Orientation Visit Scheme sponsored by US MAAG VIETNAM.

Command

16. Brig D. VINCENT resumed duty 20 Aug 63 after attendance at 1963 AHQ Administrative Exercise and liaison visit.


Brig
Comd Aust Army Force FARELF

Distribution

AHQ CANBERRA	(7)
GOC-in-C FARELF	(1)
GOC 17 Gurdiv	(1)
Comd 28 COMWEL Inf Bde Gp	(1)
Comds Diary	(2)
File	(1)

CONFIDENTIAL

CONFIDENTIAL

Annex 'A' to HQ Aust Army
Force FARLF 36/5/4 of
// Sep 63

STATE OF THE FORCE - 31 Aug 63

MILITARY PERSONNEL

1. The state of the Force during the period is as follows:-

<u>Establishment</u>	<u>OFFERS</u>	<u>OR</u>	<u>TOTAL</u>
SINGAPORE	43	112	155
MALAYA	100	1,067	1,167
Total:	143	1,179	1,322

POSTED STRENGTH

SINGAPORE	43	105	158
MALAYA	96	1,032	1,128
Total:	139	1,137	1,286

2. The above figures include on Salvation Army and three Red Cross Representatives.

Dependants

3. The location and numbers of dependants in SINGAPORE/MALAYA as at 31 Aug is as follows:-

	<u>WIVES</u>	<u>CHILDREN</u>	<u>TOTAL</u>
SINGAPORE	117	249	366
KUALA LUMPUR	1	2	3
SEREMBAN	4	10	14
MALACCA	337	650	987
JOHORE BAHRU	7	8	15
Total:	466	919	1,385

CONFIDENTIAL

CONFIDENTIAL

Annex 'B' to HQ Aust Army
Force FARELF 36/5/4 of 17 Sep 63

RELIEF OF FORCE 1963 : STATISTICAL DATA

A summary of flights during the months Jul/Aug is as follows

TO AUSTRALIA

FROM AUSTRALIA

Flight No Date	Soldiers		Wives		Children		Others	Soldiers		Wives		Children		Others
	2RAR	Misc	2RAR	Misc	2RAR	Misc		3RAR	Misc	3RAR	Misc	3RAR	Misc	
1. 16 Jul	55	-	31	-	59	-	-	108	16	-	-	-	-	-
2. 18 Jul	48	-	32	-	62	-	-	32	3	29	6	63	10	-
3. 1 Aug	71	1	20	-	43	-	-	59	1	27	1	51	2	-
4. 6 Aug	73	-	16	-	44	-	-	68	2	22	-	41	-	-
5. 8 Aug	76	-	17	-	40	-	-	77	2	20	2	35	-	-
6. 13 Aug	69	6	18	3	34	5	1 Civ	63	4	21	-	51	-	-
7. 15 Aug	50	12	19	6	41	13	-	60	4	21	2	43	7	-
8. 20 Aug	57	1	26	1	51	-	-	42	1	26	1	68	2	1 Civ
9. 22 Aug	41	2	27	1	60	1	-	34	7	32	3	59	6	-
Total	540	22	206	11	434	19	1 Civ	543	40	198	15	411	27	1 Civ
<u>Grand Total to AUSTRALIA</u>								<u>Grand Total from AUSTRALIA</u>						
SOLDIERS								583						
WIVES								213						
CHILDREN								438						
MISC								1 (Mr STEVENSON Dept Army CANTBERRA)						
(Instr MARTIN to enlist ARA)														
TOTAL								1,235						
1,233														

*Annexure H7 to
Comd Aust Army Force FARELF
Dyng 9/63*
AUSTRALIAN MILITARY FORCES

Quote in Reply:-

160/1/1

HQ Aust Army Force
FARELF
SINGAPORE.

12 Sep 63

103 Fd Bty RAA
4 Fd Tp RAE
201 Sig Sqn
3 RAR

Copies to:-

HQ 17 GURKHA Div/MALAYA Area
28 COMWEL Inf Bde Gp
Spare (5) 
File

SELECTION BOARD - OFFICER CADET SCHOOL
JAN. 1964 ENTRY

Reference HQ Austarm SD5 of 12 Sep 62.
MBI 124/61, Parts 3 and 15.

1. Details of procedure for application for entry to Officer Cadet School - Jan 64 entry are forwarded in this instruction.

Applications

2. The closing date for applications is 27 Sep to HQ Austarm (for AHQ not later than 4 Oct 63).

3. Application will be forwarded on form AAF A140 (one copy). A supply of forms is being forwarded to 3 RAR for use of applicants in TERENDAK Camp area. In SINGAPORE area forms may be obtained from the Orderly Room, HQ Austarm.

4. A Commanding Officer's Report vide Appendix A attached will accompany each application.

5. There will be no preliminary selection board held in FARELF area and all applicants will be interviewed by the AHQ Selection Board.

6. Two portrait, head and shoulder, photographs of each applicant must accompany each submission. Photo size must be at least 4 x 3 inches. If negatives clearly labelled are forwarded this HQ will arrange developing.

7. Units will ensure that candidates nominated for selection are fully qualified in accordance with current instructions.

2/.....

8. When applicants are under the age of 21 years and require the consent of parent or guardian in Part II of application, two forms should be completed:-

- a. One form forwarded by fastest means for parent's signature and return to unit (thence this HQ).
- b. One form with Part II incomplete with a certificate attached to the effect that parent's consent is being obtained.

9. AHQ Selection Board will tentatively sit in FARELF from 13 to 15 Nov 63. Selection procedure will be in accordance with the referenced MBI.

10. Details regarding interview with the Selection Board, time and location, will be advised separately.



Maj
GS Aust Army Force FARELF

Enclosures:-

For 3 RAR - ¹⁰~~30~~ copies AAF A140
(Application for admission to Australian Officer
Cadet School).

COMMANDING OFFICERS REPORT ON AN APPLICANT
FOR ENTRY TO OFFICER CADET SCHOOL, PORTSEA.

- 1. Name
- 2. Service Number Rank- Substantive.....Temporary.....
- 3. Date of Birth
- 4. Unit Corps
- 5. Posting Date of Posting
- 6. How long has this candidate been serving under you?
- 7. How long have you known this candidate personally? If you do not know him personally have you been able to draw on the knowledge of another officer who does know him personally?
.....
- 8. What duties are actually performed in his present posting?
(Be specific. Give normal duties and all additional duties).
.....
.....
.....
- 9. What part does/did the candidate play in unit activities other than sports?
.....
.....
.....
- 10. What is the sports record of the candidate? (Participation as well as record of prominent positions held is of interest).
.....
.....
.....
- 10. (a) Please consider this candidate in comparison with other servicemen of his own age, educational attainment and length of service. On the following characteristics how would you rate him?

(b) Please place a check mark () in the appropriate column.

Quality	Better than most	As good as most	Worse than most
1. Commonsense and Judgement How quickly and effectively does he sum up a situation and show these qualities in tackling it.			
2. Leadership To what extent have others confidence in him and follow him?			
3. Normal Fibre Qualities. How responsible and dependable is he?			
4. Physical Energy and Vigour How active is he physically?			
5. Appearance. What sort of first impression does he make both in dress and bearing?			
11. Comment on candidates weaker points			
.....			
.....			
.....			
12. Assume that this candidate has graduated from RMC (or OCS) and is about to be posted to your unit. From what you know about him would you:-			
(a) NOT want him	(b) Take a chance with him	(c) Be happy to have him	
(d) Prefer him to most	(e) Fight to get him	(ring statement applicable)	
13. Would you please give any information about this candidate which is not covered by the above answers and which may be relevant to selection?			
.....			
.....			
.....			
.....			
I consider that is/is NOT suitable for consideration by the Selection Board for Cadetship at the Royal Military College, Duntroon, or the Officer Cadet School, Portsea.			
Date			