

Australian Army Training Team Vietnam (AATTV)

Narrative
1 - 31 August 1966

Series: AWM95 - Australian Army
commanders' diaries

Item: 1/2/43

PART 1

COVERING LETTER

Reference No.....

To: OIC, Military History Section, AHQ.

1. I enclose Commanders Diary (AF C 2118) (Adapted) as indicated at Part 2.

2. Please return receipt below.

Recd + fwd.
22-9-66
R7.

(Signature) *[Signature]*
Appointment *Admin Offr AATTV*
(OC Unit or senior staff officer)

PART 2

AF C 2119 (Adapted)
Revised Jun, 1965

SECRET

ORIGINAL } Strike out where
DUPLICATE } not applicable

COMMANDERS DIARY

OF

Unit or Formation *AATTV*
From *1 Aug 66* To *31 Aug 66*

INDEX

Narrative (AF C 2118)

ANNEXES

- * A Duty officer's log
- * B Messages connected with log
- C Operation orders and instructions issued
- D Operation orders and instructions received
- * E Sitreps issued
- F Orders of battle and location reports issued
- G Intelligence reports and summaries issued; appreciations made
- H Administrative orders and instructions issued
- I Administrative orders and instructions received
- J Administrative reports and bulletins; ammunition returns; field strength returns
- * K Standing orders issued
- L Commander's policy and demi-official letters
- M Action reports (if required)
- N Other papers, eg, maps and diagrams, air photos, reports from sub units
- O Periodical summaries of operations
- Z Top Secret Supplementary Diary

Enclosure Numbers

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* Only to be included during operations.
† Cross out whichever is not applicable.

† NIL
† RETAINED
† Despatched to

on.....

PART 3

COMMANDERS DIARIES
INSTRUCTIONS

AIM

1. The aim of a Commanders Diary is to provide data on which to base future improvements in Army training, equipment, organization and administration, and to furnish historians with a record of the activities of units and formations in operational and non-operational periods in peace and in war.

GENERAL

2. Entries are to be made daily on AF C 2118 (Adapted) each entry being initialled by the officer detailed to keep it.
3. Commanders Diaries will conform with the rules for drafting orders given in "Staff Duties (Australia)" Chapter 2, Section 12.

RESPONSIBILITY

During Non-operational Periods

4. A Commanders Diary is to be compiled by commanders of all formations.

During Operational Periods (1)

5. A Commanders Diary is to be compiled in duplicate by:
 - a. Commanders of all formations.
 - b. Each branch of the staff at formation headquarters commanded by a brigadier or above.
 - c. Heads of services not below the rank of lieutenant colonel.
 - d. Personal staffs and officers holding special appointments.
 - e. Unit commanders.
 - f. Commanders of a detachment of a unit when so ordered.

COMPILATION

6. Both original and duplicate copies are to consist of:
 - a. Cover (AF C 2119) (Adapted).
 - b. Index as printed on cover.
 - c. Narrative (AF C 2118) (Adapted).
 - d. Annexes as shown in the Index.
7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit), period covered and enclosure numbers of the annexes are to be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer is to be included.
8. The annexes are to be assembled in the groups shown on the cover. If there are no enclosures for an annex NIL will be entered on the cover. If additional annexes are convenient for a particular headquarters, starting at B.

for operations form Annex "Z", "TOP SECRET the document. It is to be prepared and disposed of as

ANNEXES

as well as map references), establishment, equipment
 and orders given.
 the day's fighting, including company movements.
 Commander with regard to equipment, tactics, organization
 of tactical importance.
 of officers, men and equipment.
 equipment captured.
 employed in the time not accounted for. The type of
 and to save work as much information as possible is to
 documents issued and received, routine returns, etc. All
 and the time of receipt or despatch is to be given.
 the annexes, but need not give a precis of any of them.

(continued on back cover)

1 B 5 Coy-212/02-220

AF C 2118 (Adapted)

COMMANDERS DIARIES

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 33035 NO 02
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18 vnr
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 The followi
 30546 NO 02
 33035 NO 02
 CO Affectiv 00

18 vnr
 13 vnr
 11 vnr

NOIGOM
 NOIGOM
 DVAVVIC
 NOIGOM

DISPOSAL DIARIES

13. Original Commander's Diary. This is to be forwarded monthly, unless otherwise ordered, by the seventh day of the succeeding month direct to AHQ.

14. Duplicate Commander's Diary. This must be clearly marked as a duplicate. It is to be sent separately from the original to AHQ one month after the original has been despatched but not before the former has been acknowledged.

15. When overseas, both copies of diaries are to be sent through the Army Records organization in the overseas theatre but at different times.

16. TOP SECRET Supplementary Diaries.

a. The documents referred to in Paragraph 9 together with a list of them made out on AF C 2118 (Adapted) must be placed in separate cover (AF C 2119) (Adapted). All details must be filled in and the cover clearly marked in red: "ANNEX Z — OFFICER ONLY". It may be convenient to group the papers by appendices.

b. Supplementary diaries must be forwarded under the normal rules for TOP SECRET correspondence, to AHQ. The inner envelope must be plainly marked:

TOP SECRET
ANNEX Z to

Commanders Diary of..... (Formation or Unit)

From.....to..... (Dates)

c. The duplicate supplementary diaries must be despatched as shown in Paragraph 14 as soon as receipt of the original has been acknowledged.

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6. Both original and duplicate copies are to consist of:

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COMMANDERS DIARY NARRATIVE

UNIT/FORMATION AATTV

MONTH AND YEAR 1 Aug 66 to 31 Aug 66

REFERENCE MAP

COMMANDING OFFICER Lt Col AJ MILNER

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
SAIGON	19 Aug		Admin Officer to DANANG, QUANG TRI and HUE on normal monthly pay run, accompanied by PR Cpl BLACK for pictures and story if available, and unit ID photographs.	
SAIGON	24 Aug		Admin Officer returned to SAIGON ex DANANG	
DANANG	24 Aug		MIKE FORCE SF 1 Corps committed to operations in support at TRUN PHUC	
SAIGON	26 Aug		CO to DANANG, visit MIKE FORCE at TRUNG PHUC and 'A' Team members TRA BONG. Supply and administrative shortages.	
DALAT	26 Aug		5410081 WO CAMERON to DALAT ex MIKE FORCE for 6 weeks	
SAIGON	29 Aug		CO returned SAIGON ex DANANG	
HUE	31 Aug		Report of unrest related to forth coming National Elections.	
S. VIETNAM	18-31 Aug		All Advisors 1 and 2 ARVN Divs committed to operations in zones.	