

Australian Army Training Team
Vietnam (AATTV)

Narrative
1 - 31 January 1967

Series: AWM95 - Australian Army
commanders' diaries

Item: 1/2/48

COVERING LETTER

Reference No.....

To: OIC, Military History Section, AHQ.

1. I enclose Commanders Diary (AF C2118) (Adapted) as indicated at Part 2.

2. Please return receipt below.

(Signature).....

Appointment.....

(OC Unit or senior staff officer)

Recd + fwd
30-3-67
RT.

SECRET

ORIGINAL
~~DUPLICATE~~

Strike out where
not applicable

1/21 Jan 67

COMMANDERS DIARY

OF

Unit or Formation..... AATTV

From..... 1 Jan 67 To..... 31 Jan 67

INDEX

Narrative (AF C2118)

ANNEXES

- * A Duty officer's log
- * B Messages connected with log
- C Operation orders and instructions issued
- D Operation orders and instructions received
- * E Sitreps issued
- F Orders of battle and location reports issued
- G Intelligence reports and summaries issued; appreciations made
- H Administrative orders and instructions issued
- I Administrative orders and instructions received
- J Administrative reports and bulletins; ammunition returns; field strength returns
- * K Standing orders issued
- L Commander's policy and demi-official letters
- M Action reports (if required)
- N Other papers, eg, maps and diagrams, air photos, reports from sub units
- O Periodical summaries of operations
- Z Top Secret Supplementary Diary

Enclosure Numbers

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..... to

† NIL
† RETAINED
† Despatched to

on.....

* Only to be included during operations.
† Cross out whichever is not applicable.

PART 3

COMMANDERS DIARIES
INSTRUCTIONS

AIM

1. The aim of a Commanders Diary is to provide data on which to base future improvements in Army training, equipment, organization and administration, and to furnish historians with a record of the activities of units and formations in operational and non-operational periods in peace and in war.

GENERAL

2. Entries are to be made daily on AF C 2118 (Adapted) each entry being initialled by the officer detailed to keep it.

3. Commanders Diaries will conform with the rules for drafting orders given in "Staff Duties (Australia)" Chapter 2, Section 12.

RESPONSIBILITY

During Non-operational Periods

4. A Commanders Diary is to be compiled by commanders of all formations.

During Operational Periods (1)

- 5. A Commanders Diary is to be compiled in duplicate by:
 - a. Commanders of all formations.
 - b. Each branch of the staff at formation headquarters commanded by a brigadier or above.
 - c. Heads of services not below the rank of lieutenant colonel.
 - d. Personal staffs and officers holding special appointments.
 - e. Unit commanders.
 - f. Commanders of a detachment of a unit when so ordered.

COMPILATION

- 6. Both original and duplicate copies are to consist of:
 - a. Cover (AF C 2119) (Adapted).
 - b. Index as printed on cover.
 - c. Narrative (AF C 2118) (Adapted).
 - d. Annexes as shown in the Index.

7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit), period covered and enclosure numbers of the annexes are to be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer is to be included.

8. The annexes are to be assembled in the groups shown on the cover. If there are no enclosures for an annex NIL will be entered on the cover. If additional annexes are convenient for a particular headquarters, starting at B.

for operations form Annex "Z", "TOP SECRET the document. It is to be prepared and disposed of as

TENTS

es as well as map references), establishment, equipment
d orders given.
he day's fighting, including company movements.
nmander with regard to equipment, tactics, organization

ntential importance.
o officers, men and equipment.
pment captured.
employed in the time not accounted for. The type of

s and to save work as much information as possible is to
uments issued and received, routine returns, etc. All
l and the time of receipt or despatch is to be given.

he annexes, but need not give a precis of any of them.

(continued on back cover)

SECRET

VE C 318 (7/19/64)

BYEL 3

COMEBING FELLEK

BYEL 1

COMMUNICATIONS DISPOSAL

13. **Original Commander's Diary.** This is to be forwarded monthly, unless otherwise ordered, by the seventh day of the succeeding month direct to AHQ.

14. **Duplicate Commander's Diary.** This must be clearly marked as a duplicate. It is to be sent separately from the original to AHQ one month after the original has been despatched but not before the former has been acknowledged.

15. When overseas, both copies of diaries are to be sent through the Army Records organization in the overseas theatre but at different times.

16. **TOP SECRET Supplementary Diaries.**

a. The documents referred to in Paragraph 9 together with a list of them made out on AF C 2118 (Adapted) must be placed in separate cover (AF C 2119) (Adapted). All details must be filled in and the cover clearly marked in red: "ANNEX Z — OFFICER ONLY". It may be convenient to group the papers by appendices.

b. Supplementary diaries must be forwarded under the normal rules for TOP SECRET correspondence, to AHQ. The inner envelope must be plainly marked:

TOP SECRET
ANNEX Z to

Commanders Diary of.....(Formation or Unit)

From.....to..... (Dates)

c. The duplicate supplementary diaries must be despatched as shown in Paragraph 14 as soon as receipt of the original has been acknowledged.

COMPLETION

4. Each original and duplicate copy is to consist of:

- a. Cover (AF C 2119) (Adapted).
- b. Index as shown on cover.
- c. Narrative (AF C 2118) (Adapted).
- d. Annexes as shown in the Index.

7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit), period covered and enclosing numbers of the annexes are to be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer is to be included.

8. The annexes are to be assembled in the groups shown on the cover. If there are no annexes for an annex NO. will be entered on the cover. If additional annexes are convenient for a particular headquarters, listing of B.

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TENTS

as well as map references), establishment, equipment

and orders given.

the day's fighting, including company movements.

remainder with regard to equipment, tactics, organization

essential importance,

is officers, men and equipment.

person captured.

employed in the item not accounted for. The copy of

and to save work as much information as possible is to be units listed and received, routine values, etc. The date and time of receipt or despatch is to be given.

be annexes, but need not give a precise of copy of them.

indicated on back cover

This form is to be enclosed with the annexes in AF - C 2119 (Adapted).

COMMANDERS DIARY NARRATIVE

AF - C 2118 (Adapted)

Revised Jun, 1965

UNIT/FORMATION A.A.T.T.V

MONTH AND YEAR 1 Jan 67 to 31 Jan 67

REFERENCE MAP

COMMANDING OFFICER LtCol A.J. MILNER

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number												
SAIGON	1-31 Jan 67	1030	<p>The following members of the unit RTA during this month on the completion of their tour :-</p> <table border="0"> <tr> <td>Capt G. MANSFORD</td> <td>WO2 PIRANI</td> </tr> <tr> <td>Capt M. WELLS</td> <td>WO2 FOSTER</td> </tr> <tr> <td>WO2 NF MATHEWS</td> <td>WO2 DALY</td> </tr> <tr> <td>WO2 T GILL</td> <td>WO2 VERCOE</td> </tr> <tr> <td>WO2 GD HARRIS</td> <td>WO2 RD SMITH</td> </tr> </table>	Capt G. MANSFORD	WO2 PIRANI	Capt M. WELLS	WO2 FOSTER	WO2 NF MATHEWS	WO2 DALY	WO2 T GILL	WO2 VERCOE	WO2 GD HARRIS	WO2 RD SMITH			
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WO2 T GILL	WO2 VERCOE															
WO2 GD HARRIS	WO2 RD SMITH															
SAIGON	1-31 Jan 67		<p>The following personnel joined the unit during the month:-</p> <table border="0"> <tr> <td>Maj JF HUGHES</td> <td>WO2 HEMERIK</td> </tr> <tr> <td>Capt K BAUDISTEL</td> <td>WO2 ROGERS</td> </tr> <tr> <td>WO1 TINNING</td> <td>WO2 VAN DYKE</td> </tr> <tr> <td>WO1 FAIRFAX</td> <td>WO2 LOWE</td> </tr> <tr> <td>WO1 WHITESIDE</td> <td>WO2 SIZELAND</td> </tr> <tr> <td>WO2 BETTS</td> <td>WO2 SCORSE</td> </tr> </table>	Maj JF HUGHES	WO2 HEMERIK	Capt K BAUDISTEL	WO2 ROGERS	WO1 TINNING	WO2 VAN DYKE	WO1 FAIRFAX	WO2 LOWE	WO1 WHITESIDE	WO2 SIZELAND	WO2 BETTS	WO2 SCORSE	
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WO1 FAIRFAX	WO2 LOWE															
WO1 WHITESIDE	WO2 SIZELAND															
WO2 BETTS	WO2 SCORSE															
HUE	16 Jan 67		<p>The unit suffered one casualty during the month:-</p> <p>WO2 W COPE WIA at QUANG DIEN on the 16th Jan 67 when he stepped on an anti-pers mine whilst on a sweep and destroy mission with the Div Int Coy</p> <p>Attached are "AFTER ACTION REPORTS" for the month.</p>													