

Australian Army Training Team Vietnam (AATTV)

Narrative
1 - 28 February 1967

Series: AWM95 - Australian Army
commanders' diaries

Item: 1/2/49

COVERING LETTER

Reference No.....

To: OIC, Military History Section, AHQ.

1. I enclose Commanders Diary (AF C 2118) (Adapted) as indicated at Part 2.

2. Please return receipt below.

Recd + pro'd
12-4-67
RT

(Signature)

[Handwritten Signature]

Appointment

[Handwritten: Admin Offr]
(OC Unit or senior staff officer)

SECRET

ORIGINAL
~~DUPLICATE~~

Strike out where
not applicable

1/2/Feb 67

COMMANDERS DIARY

OF

Unit or Formation

[Handwritten: AATTV]

From

[Handwritten: 1 Feb 67]

To

[Handwritten: 28 Feb 67]

INDEX

Narrative (AF C 2118)

ANNEXES

- * A Duty officer's log
- * B Messages connected with log
- C Operation orders and instructions issued
- D Operation orders and instructions received
- * E Sitreps issued
- F Orders of battle and location reports issued
- G Intelligence reports and summaries issued; appreciations made
- H Administrative orders and instructions issued
- I Administrative orders and instructions received
- J Administrative reports and bulletins; ammunition returns; field strength returns
- * K Standing orders issued
- L Commander's policy and demi-official letters
- M Action reports (if required)
- N Other papers, eg, maps and diagrams, air photos, reports from sub units
- O Periodical summaries of operations
- Z Top Secret Supplementary Diary

Enclosure Numbers

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† NIL
† RETAINED
† Despatched to

on.....

* Only to be included during operations.
† Cross out whichever is not applicable.

COMMANDERS DIARIES INSTRUCTIONS

AIM

1. The aim of a Commanders Diary is to provide data on which to base future improvements in Army training, equipment, organization and administration, and to furnish historians with a record of the activities of units and formations in operational and non-operational periods in peace and in war.

GENERAL

2. Entries are to be made daily on AF C 2118 (Adapted) each entry being initialled by the officer detailed to keep it.
3. Commanders Diaries will conform with the rules for drafting orders given in "Staff Duties (Australia)" Chapter 2, Section 12.

RESPONSIBILITY

During Non-operational Periods

4. A Commanders Diary is to be compiled by commanders of all formations.

During Operational Periods (1)

5. A Commanders Diary is to be compiled in duplicate by:
 - a. Commanders of all formations.
 - b. Each branch of the staff at formation headquarters commanded by a brigadier or above.
 - c. Heads of services not below the rank of lieutenant colonel.
 - d. Personal staffs and officers holding special appointments.
 - e. Unit commanders.
 - f. Commanders of a detachment of a unit when so ordered.

COMPILATION

6. Both original and duplicate copies are to consist of:
 - a. Cover (AF C 2119) (Adapted).
 - b. Index as printed on cover.
 - c. Narrative (AF C 2118) (Adapted).
 - d. Annexes as shown in the Index.
7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit), period covered and enclosure numbers of the annexes are to be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer is to be included.
8. The annexes are to be assembled in the groups shown on the cover. If there are no enclosures for an annex NII, will be entered on the cover. If additional annexes are convenient for a particular headquarters, starting at B.

for operations form Annex "Z", "TOP SECRET the document. It is to be prepared and disposed of as

TENTS

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DISPOSAL

13. **Original Commander's Diary.** This is to be forwarded monthly, unless otherwise ordered, by the seventh day of the succeeding month direct to AHQ.

14. **Duplicate Commander's Diary.** This must be clearly marked as a duplicate. It is to be sent separately from the original to AHQ one month after the original has been despatched but not before the former has been acknowledged.

15. When overseas, both copies of diaries are to be sent through the Army Records organization in the overseas theatre but at different times.

16. **TOP SECRET Supplementary Diaries.**

a. The documents referred to in Paragraph 9 together with a list of them made out on AF C 2118 (Adapted) must be placed in separate cover (AF C 2119) (Adapted). All details must be filled in and the cover clearly marked in red: "ANNEX Z — OFFICER ONLY". It may be convenient to group the papers by appendices.

b. Supplementary diaries must be forwarded under the normal rules for TOP SECRET correspondence, to AHQ. The inner envelope must be plainly marked:

TOP SECRET
ANNEX Z to

Commanders Diary of.....(Formation or Unit)

From.....to..... (Dates)

c. The duplicate supplementary diaries must be despatched as shown in Paragraph 14 as soon as receipt of the original has been acknowledged.

COMPILATION

Both original and duplicate copies are to consist of:

- a. Cover (AF C 2119) (Adapted).
- b. Index as printed on cover.
- c. Narratives (AF C 2118) (Adapted).
- d. Annexes as shown in the Index.

7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit), period covered and enclosure numbers of the annexes are to be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer is to be included.

8. The annexes are to be assembled in the groups shown on the cover. If there are no enclosures for an annex VII, will be entered on the cover. If additional annexes are convenient for a particular headquarters, stating as B.

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(continued on next cover)

This form is to be enclosed with the annexes in AF-C 2119 (Adapted).

COMMANDERS DIARY NARRATIVE

AF - C 2118 (Adapted)

Revised Jun, 1965

MONTH AND YEAR FEB 67

REFERENCE MAP

UNIT/FORMATION AATTV

COMMANDING OFFICER Lt Col AJ MILNER

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
			The following personnel joined AATTV during this month:-	
	13 Feb 67		590 Lt Col MT TRIPP	
	4 Feb 67		28315 WO2 M SINCLAIR	
	18 Feb 67		212909 WO2 R SEILER	
	25 Feb 67		5240 WO2 RJ HAYES	
			The following members of AATTV RTA during the month	
	28 Feb 67		628 Lt Col AJ MILNER	
	15 Feb 67		13769 Maj KH ASPINALL	
	3 Feb 67		23345 WO1 MC MACARTNEY	
	15 Feb 67		1381 WO1 ED LOUND	
	9 Feb 67		14943 WO2 WR COPE (MEDEVAC)	
	20 Feb 67	0820	Lt Col TRIPP assumed Comd of AATTV	
	20 Feb 67	0820	43593 WO2 MP HANLEY MM, AATTV, RA INF. KIA at HA TANH by 57mm RCL fire whilst involved on operation with MIKE FORCE.	