

**Series: AWM95**  
Australian Army commanders' diaries

Royal Australian Infantry

**Item number: 7/7/27**

**Item: 7 Battalion Royal Australian  
Regiment**

Annexes

1-30 November 1969



Nov 69  
K1

7RAR



SOPS



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STANDING OPERATING PROCEDURES

FOR

7 BATTALION

THE ROYAL AUSTRALIAN REGIMENT

Sep 1969  
(Complete rewrite of 18 Feb 69 Edition)

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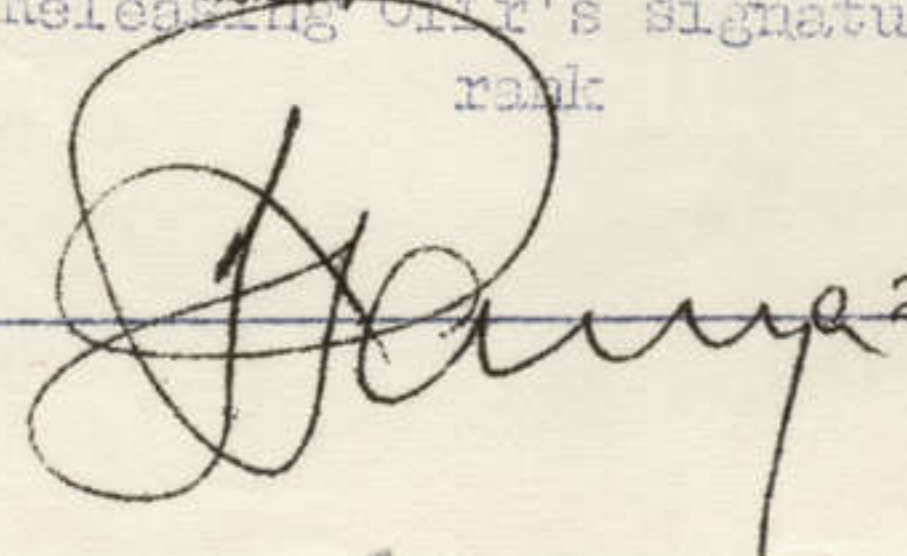
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MESSAGE

For comm cen signals use.....

Precedence-action ROUTINE	Precedence-info ROUTINE	Date time group 070130 Z	Message Instructions NOV 69 GR
From 7RAR		Prefix	
To LIST D		Security Classification	
Info		Originator's Number UNCLAS 6239	

ISSUE OF 7RAR SOPS (.) COMPLETE REWRITE OF 7RAR SOPS ARE NOW BEING DISTRIBUTED (.) ADDRESSEES ARE TO INFORM ALL OFFICERS AND SENIOR NCO'S IN RECEIPT OF SOPS ISSUED 18FEB69 TO FORWARD THEM TO BHQ FOR DESTRUCTION (.) ALL SUB UNIT COPIES ARE ALSO TO BE FORWARDED TO BHQ

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			Releasing Offr's signature & rank  2LT		



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AMENDMENTS

AMENDMENT NUMBER	DATE OF AMENDMENT	BY WHOM AMENDED

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Distribution

<u>TO</u>	<u>Number of Copies</u>
A Coy	2
B Coy	2
C Coy	2
D Coy	2
Sp Coy	2
Admin Coy	2
Bn Comd Post	1
AQ Cell	1
All Offr on posted strength	37
All WOs/Sgt on posted strength	55
HQ 10 TF	2
106 Fd Bty	6
Spare	<u>50</u>
	164

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PREFACE

1. 7 RAR Standing Operating Procedures are based upon "1 ATF Standing Operating Procedures for Operations in Vietnam."
2. These procedures apply to 7 RAR and any other unit / sub unit placed under command / operational control of 7 RAR.
3. These procedures are effective from time of receipt and supersede all previous issues of SOP.
4. Pocket sized extracts of essential returns and procedures for use in the field will be issued separately as an abridged version of these SOPs.

Holsworthy

27 Oct 69

  
(R.A. GREY)

Lt Col  
CO 7 RAR

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1.

CHAPTER 1 - ORGANIZATION AND COMMUNICATIONS

SECTION 1 - DUTIES

Succession of Command

1. In the event of the Commanding Officer becoming a casualty the succession of command is:

- a. The Bn 2IC is to assume command of 7 RAR.
- b. If the Bn 2IC is absent from the headquarters at the time the CO becomes a casualty, the Ops Offr is to assume command until such time as the 2IC can take over.
- c. In the event of the 2IC becoming a casualty while acting as CO 7 RAR, the Ops Offr is to assume command.
- d. Next in line for command is senior Rifle Coy Comd.

Duties of Battalion Headquarters Staff

2. The CO is responsible for the comd and con of 7 RAR at all times. At times it will be necessary for him to be away from Bn HQ; at such times he will always have with him, his rover radio. In South Vietnam this will usually be the radio of the DS Sioux. Matters for decisions will be referred to him through this means.

Battalion 2IC

3. The main duty of the Bn 2IC is the supervision and co-ord of the 7 RAR admin system, and while the unit is on operations the defence and control of the 7 RAR base area at NUI DAT. The 2IC will normally be based as fols:

- a. For in province ops Phuoc Tuy, at Bn Base in 1 ATF Area, Nui Dat, from which he will be required to make visits, as required by the CO, to Bn HQ. This visit will normally be not less frequent than once in every three days.
- b. For out of province ops, as required by CO depending on system of resupply. He may for these ops be based forward with Bn HQ.
- c. Coordination of any pacification and/or resettlement programme.

4. Other duties are:

- a. Understudy the CO.
- b. Unit Security Offr.
- c. Co-ordination of all battalion administration. In operations issues instructions through OC Admin Coy.
- d. Comd of unit har party and rear recce party.
- e. Attend:

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- (1) CO's daily planning conference.
- (2) Formation Comd's conference when CO on ops.
- (3) When CO absent District Chief's weekly conference in District Capital of particular interest to 7 RAR.

Operations Officer

5. The Ops Offr is the CO's principle G Staff Offr. His duties are:

- a. To assist the CO in the preparation of the tactical plan and, in conjunction with the Adjnt, the production of Op O.
- b. Overall con of the CP and supervision of the work of the command post duty officers.
- c. Responsible for op of the fwd con set on the 7 RAR comd net and mans this set when necessary.
- d. Planning, co-ord and supervision of tactical air sp.
- e. Patrolling staff duties and ptl master.
- f. Assist CO in preparation of After Action Reports.
- g. Fire planning in conjunction with Supporting Arms.

Adjutant

6. The Adjnt is the asst Ops Offr. His duties are:

- a. G Responsibilities
  - (1) To assist the Ops Offr with:
    - (a) Production of Wng Orders, Op Os, confirmatory notes and other G Instrs.
    - (b) Prep of daily sitreps when required.
    - (c) Staff aspects of air sp incl co-ord and prep of air sp reqs through the CP.
  - (2) Direct supervision of all work in the CP and its staff.
  - (3) Understudy the Ops Offr.
  - (4) Prep CP Duty Offr Roster.
  - (5) Manning the rear link set on the task force command net as required.
  - (6) Compilation and submission of G reports and returns as directed by the Ops Offr.
  - (7) Seating of O Gps and liaison with RSM for security of O Gps.
  - (8) Senior Unit Emplaning Officer.

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- b. A Responsibilities.
- (1) Staff work connected with confidential reports of Offrs and senior NCOs.
  - (2) Discipline in conjunction with RSM.
  - (3) Honours and Awards.
  - (4) Particular A matters as required by CO when in base.

Intelligence Officer

7. The IO is responsible for:
- a. Procession of all Int info.
  - b. Acts as CO's pers staff offr when required.
  - c. Con and supervision of the Int sect.
  - d. As asst to the Ops Offr, preparation of ptl programmes, forecasts and task tables.
  - e. In conjunction with the Adjt, preparation of Situation Reports when required.
  - f. Compilation of Comd's Diary.
  - g. Map marking, topographical briefing and presentation at O Gps and conferences.
  - h. In conjunction with the Ops Offr, submission of reqs for air visual and photo recce.
  - i. Maint of the CO's battle map.
  - j. Accompany CO on recce, when required.
  - k. Provision of maps, air photos, etc.
  - l. Preparation of Situation paragraph of the Op O.
  - m. Debriefing Bn ordered ptls.
  - n. Supervision and con of att interpreters and police.
  - o. Issue of nicl names and codewords.
  - p. Liaison with civil police, civilian govt agencies and all military int agencies/sources.
  - q. Maint of CP, Int Offr and info centre maps, traces and overlays.
  - r. Reception of O Gps and marking of maps.
  - s. Estb and running of an Info Centre in the Base Area in unit briefing room.
  - t. Org an encoding/decoding cell in the Int Office for long messages, as required.



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4.

OC Sp Coy

8. Within 7 RAR an officer other than the Ops Offr is to be appointed OC Sp Coy. Responsibilities of OC Sp Coy are:

- a. UEO Bn HQ Gp.
- b. Local defence commander of Bn HQ.
- c. Local defence commander of FSPB when 7 RAR is given the task of providing the local defence commander for the FSPB.

Battalion Signal Officer

9. His duties are:

- a. Responsible to the Commanding Officer for all matters appertaining to radio communications within the battalion.
- b. To move with the Bn HQ recce party and advise OC Sp Coy on the suitability of any selected site for communications.
- c. To understudy OC Sp Coy.

RSM

10. His duties are:

- a. To carry out tasks as directed by the Commanding Officer.
- b. To assist OC Sp Coy in the defence of the Bn HQ area.
- c. To conduct promotion and other courses as required for the training of NCOs and potential NCOs within the battalion. Such courses will normally be conducted when the battalion is not on operations.

CSM Sp Coy

11. His duties are:

- a. As CSM Sp Coy he is responsible to OC Sp Coy for the administration of Bn HQ.
- b. To provide the work force as required by Asst. QM for clearance of Bn HQ helicopter pad.
- c. Assists OC Sp Coy in his duties as UEO Bn HQ.
- d. Embussing officer for Bn HQ for veh moves.

Ops Sgt

12. His duties are:

- a. Preparation and loading of all stores for the Bn CP.
- b. Supervision of the construction and setting up of the Bn CP.

/c

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c. Responsible for the daily administration of those personnel who work within the CP.

d. Preparation of the CP sentry roster.

13. Reserved.

14. Reserved.

15. Reserved.

/SECTION 2

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6.

SECTION 2 - ORGANIZATION OF HQ 7 RAR

General

16. HQ 7 RAR consists of elements of Bn HQ staff, Sp Coy and Admin Coy with other supporting arms elements attached from time to time.

Grouping

17. Bn HQ 7 RAR is made up of the following groups:

- a. Command Post element.
- b. Fixed elements which are:
  - (1) Sp Coy HQ.
  - (2) AQ Cell.
  - (3) RAP.
- c. Local defence elements which will vary from operation to operation but which could be made up of:
  - (1) Assault Pioneer platoon.
  - (2) Recce Platoon.
  - (3) D and E Platoon (Band).
  - (4) Mortar Platoon.

Command of Bn HQ

18. OC Sp Coy comds Bn HQ 7 RAR. In his absence his duties are performed by the Regimental Signal Officer. The RSM assists in siting and the defence of Bn HQ.

Composition of Groups

19. Command post element personnel shown at Annex A.
20. Composition of fixed elements shown at Annex B.

/SECTION 3

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7.

SECTION 3 - DEPLOYMENT AND LAYOUT OF BN HQ

General

21. HQ 7RAR may be deployed by hel, APC or on foot.

Siting

22. A general area will always be indicated by the CO for the siting of the HQ. The detailed siting of the HQ is the responsibility of OC Sp Coy. Three major factors must always be considered:

- a. Communications.
- b. Defence.
- c. Helicopter LP.

23. Prior recce may not always be possible. Where possible, a ground and/or air recce should be conducted.

Deployment

24. OC Sp Coy is to ensure that hel (UHI and CH47) and APC load tables are prepared. All pers within HQ 7RAR must be familiar with the order of breakdown into hel and APC loads (Annexes C and D).

Layout

25. Some gps, mainly those of sp arms or Sp Coy pls, may be present or absent depending on the grouping of the bn.

26. The basic layout remains the same, whether HQ 7RAR is halted for a short period or remains static. The difference will be in the amount of def preparations.

27. A diagrammatic layout of HQ 7RAR is at Annex E.

28. When it is known that HQ 7RAR is to remain in one location for longer than 2 hrs, the CP will be dug in. The longer the stay, the greater the def preparations. This is to include sand bagging, overhead protection and a wpn pit at each entrance.

The Command Post

29. Construction. It will be normal to use engineer plant to dig the CP in. The method to be employed is for a "cut" to be taken to the required depth to allow a minimum of 2'6" of OHP. Prefabricated beams will then be assembled within the "cut" and the "cut" backed filled. When plant is not available OC Sp Coy is responsible to provide a minimum work party of six men, with picks and shovels, to the Ops Sgt for hand digging of the CP. Stages of construction using hand tools is at annex F. The Ops Sgt is responsible for the supervision of the construction of the command post.

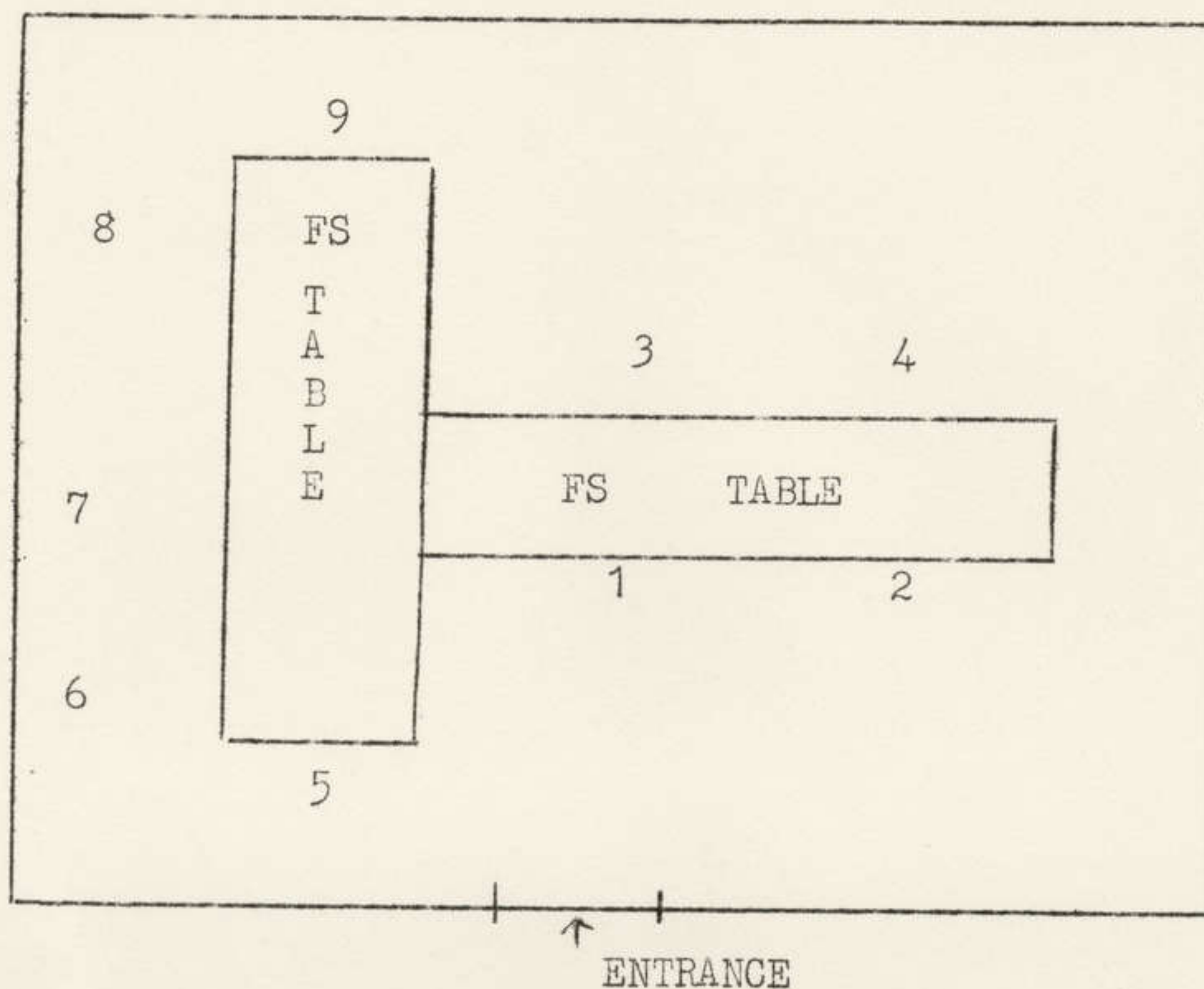
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8.

30. Seating. The seating arrangements within the CP are:



- Legend:
1. Duty Offr (CO during contacts).
  2. Spare (Ops offr during contacts).
  3. Duty Clerk.
  4. Spare (Duty offr during contacts).
  5. BC.
  6. BC ack.
  7. Spare.
  8. Mor Sgt.
  9. Spare.

Note: All radio sets are remoted to the CP from the Sig Centre.

31. Manning

- a. It will be normal during quiet periods for only the Duty Offr, Duty Clerk, to be on duty.
- b. During normal stand to periods, the Ops Offr, BC, Mor Pl Comd and other staff will be present.



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c. In the event of major en contact or intense activity, the CO will be present.

d. A sentry for local security and con of entry into the CP is to be loc adjacent to the CP entrance. He is also used to obtain bearings for mortreps/shelreps.

32. Stores. CP stores lists are at annex G.

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SECTION 4 - INSTRUCTIONS FOR CP DUTY OFFICER

General

33. The CP 7RAR duty roster is to be maintained and promulgated by the Adjutant.
34. The following officers are available for duty:
- a. Adjutant.
  - b. Intelligence Officer.
  - c. Signals Officer.
  - d. Asst Adjutant (in Base only).
  - e. OC Anti Tank pl. (night only)
  - d. 2IC Motor pl. (night only)
35. When in Base at Nui Dat rifle company subalterns may be rostered for CP duty by day to gain experience.

Briefing

36. The oncoming duty officer must understand or action the following points:-
- a. Outstanding action in the Log.
  - b. Current situation on master operations map and probable events during his tour of duty.
  - c. Know what action is required by him during his tour of duty, eg, times codes etc are changed.
  - d. The state of comms.
  - e. That the appropriate officer is kept informed of all messages, incidents or occurrences.
  - f. Reads the Duty Officer Notice Board.
  - g. Reads the Duty Officers file.
  - h. Reads the Patrol Task Table file.
  - i. Knows where to find the CO and Operations Officer.
  - j. That Task Force Headquarters is kept informed as per unit SOPs.
  - k. That when a range practice is to be conducted, the Operations Officer and Task Force Headquarters is notified.

/1



RESTRICTED

11.

- l. That all req for air sp are referred to the Ops Offr or, in his absence, the Asst Ops Offr and that details are entered on the hel mov notice board.
- m. That the Int Sect marks maps and changes codes etc at the required time.
- n. That all info displayed in the CP is accurate and up to date. (Pay particular attention to ALL LOCSTATS).
- o. That when ops involving other formation units are in progress, the TF Comd Net is monitored.
- p. That he has read and understands 7RAR SOP.
- q. Responsible for CP discipline and in particular that the CP is kept in a neat and tidy condition at all times, that noise is kept to an absolute min, and that unauthorized personnel are not allowed entry.

Logging of Information

37. The Duty Offr is responsible for the maint of an accurate Ops Log. The fol info is to be recorded:
- a. The gist of all radio and tele msgs.
  - b. All written msgs and reports, in and out. Long msgs and reports may be paraphrased or simply referred to by subject.
  - c. Reports from LO's, visiting comds and other visitors.
  - d. Time of issue or receipt of op and admin orders, times of dispersal of O Gps and conferences.
  - e. All ground clearances for arty, etc fire given to the FCC.
  - f. Mov of CO.
  - g. Own and en action if not incl in SITREPS.
  - h. Any other info which will enable the Comd's Diary to be written from the log.

Logging Procedure

38. a. A separate log is to be kept for each 24 hr period commencing at 0730 hrs daily. All sers in the log are to be numbered commencing with one at the beginning of each period.

/b

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- b. For appropriate serials the action column must be filled in to clearly show what action is required, and when completed, be initialled by the offr carrying out the action.
- c. The log is to be neatly kept.
- d. The complete 24 hr log is to be given to the Ops Offr at 0735 daily.

#### Dissemination of Info

- 39. Msgs concerning ptl reports and info of op significance are to be passed to Task Force CP.
- 40. Where such info concerns flanking units, the Duty Offr is to info the Ops offr.
- 41. In the event of any en action against the Task Force Base, carry out the duties listed in Section 1 Chap 3 of these SOPs.
- 42. In the event of any significant change in situation, the Duty Offr is to info the Ops offr immediately.

#### Patrols

- 43. The Duty Offr is to keep a careful check on all ptls particularly in relation to LOCSTATS.

#### Sitreps

- 44. All Coys are to be advised when a sitrep is being fwd to TF. Fwd Con is to notify sitreps on the Bn Comd Net by using the term "Sitrep Flick". Coys are to change freq on a spare set to TF Comd Net and listen in to details of sitrep being passed.

#### Map Maintenance

- 45. Battle Maps. The battle map board is maint by the Duty Offr. It is to contain the fol maps and overlays:
  - a. A 1:25,000 map of the area of interest showing AOs  
Overlays as fols:
    - (1) Overlay 1. Locstats of own and other friendly forces within the Bn AO.
    - (2) Overlay 2. Ptl programme.
  - b. A 1:50,000 map showing own and other friendly forces  
AOs. Overlays as fols:
    - (1) Overlay 1. Dispositions of neighbouring friendly forces.
    - (2) Overlay 2. The plan of the op in diagrammatic form.



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13.

46. Intelligence Map. Maint by the Int Sect. It should contain all relevant en info.
47. DF Task Map. Maint by the FCC Staff.
48. COs Battle Map and Recce Map. Maint by the Int Section. It is to be checked and updated by the Int Sect whenever changes in location occur and by day not less frequently than every two hours.
49. Reserved.
50. Reserved.

RESTRICTED



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47. DF Task Map. Maint by the FCC Staff.

48. COs Battle Map and Recce Map. Maint by the Int Section. It is to be checked and updated by the Int Sect whenever changes in location occur and by day not less frequently than every two hours.

49. Reserved.

50. Reserved.



SECTION 5 - COMMUNICATIONS

General

51. 7RAR employs radio, line and msg carrying agencies as normal means of comm.

52. Line is the primary means of comms within Nui Dat Base Area, but it is always supplemented by VHF radio. SDS svcs run at timings to be promulgated in special instrs.

53. On ops, Bn HQ and coys are to carry line. Whilst VHF Radio is the primary means of comm, line is to be laid whenever possible.

Radio

54. 7RAR ops the fol nets:

- a. Bn Comd Net.
- b. TF Rear link.
- c. Bn Admin/Air Net.
- d. Mor Pl Net.
- e. Rifle Coy Fwd Net.
- f. Base Def Nets (both FSPB and Base Area as required).

55. Freqs, callsigns and callwords for Task Force and Unit Nets are given in Signal Operating Instructions (SOIs). These are to be issued down to Rifle Coy HQs.

56. In addition, an abbreviated Unit SOI will be issued by the 7RAR Sig Offr down to rifle pl level and all regt and pl ops.

57. An aide memoire is to be issued for users and ops giving info on CO 7RAR Sigs Policy.

58. 1ATF provides MONITOR facilities and all users and ops must:

THINK BEFORE SPEAKING.

59. Security cl for radio is UNCLASSIFIED.

Line

60. As stated, line is the primary means of comm within 1 ATF base area.

61. At Bn level, the swbd is to be manned 24 hrs a day. The Nui Dat swbd has three lines to 1 ATF. The Sig Pl is to provide line facilities to coys

/62



62. At coy level, swbds are to be manned 24 hrs a day. Line is to be laid to pls and to manned sentry posts.

63. All lines are to be laid or supervised by 7RAR Sig Pl. Auth to lay line other than as already stated must be given by 7RAR Sig Offr.

64. On ops, Bn HQ and coys are to carry line. Line is to be laid between Bn HQ and coys when ordered. Sig Offr 7RAR is to issue cable and telephones to sub-units. Line is to be laid within Bn HQ in the fol priority:

- a. One to one link CP to AQ cell.
- b. One to one link Sp Coy HQ to FCC.
- c. HQ telephones connected to Swbd in order:
  - (1) CO
  - (2) CP
  - (3) Ops Offr
  - (4) AQ Cell
  - (5) Sp Coy HQ
  - (6) Int Sect
  - (7) RAP
  - (8) BC.

65. Line Security cl within the Bn area is RESTRICTED.

66. Line Security cl from the Bn area to 1 ATF is UNCLASSIFIED.

Sig Centre

67. A limited Sig Centre is org within Bn HQs. Its two main functions are:

- a. To man the Bn swbd.
- b. To con, register and issue all codes and SOIs.

68. SDS traffic shall be handled by the Bn Orderly Room. Timings for SDS are promulgated in SOIs.

69. A SDR manned by 1 ATF is provided for sigs with IMMEDIATE or FLASH precedence. Bn HQ may req from 1 ATF Sig Centre the use of this facility, but it must be kept to the minimum.

/70



RESTRICTED

16.

70. ADS and Air Courier are provided to fwd HQ when deployed, timings to be notified in op Os.

Voice Codes

71. KAC Operations Code. This Code is to be used when passing op info which may be of value to the en. It is used on the radio and tele. It is issued in a book which gives enough sets of the code to last a month. Instrs on using the code appear in each issue.

72. KAC Numeral and Authentication Codes. These two codes are issued in the one book. Each book has enough sets of the code to last a month. Instr on using the code appear in each issue.

a. Numeral Code. This is to be used at all levels for passing grid refs as fols:

(1) Grid refs which affect ops and all future intentions beyond a period of two hrs.

(2) Grid refs which denote LZs req to be used beyond a two hr period. If not practicable to send the numeral code then the LZ loc is sent as "to be advised" and when within two hrs of using the LZ the grid ref is sent by Point of Origin Code.

b. Authentication Code. This is used to authenticate radio stas.

73. Reserved.

/74

RESTRICTED



RESTRICTED

17.

74. Q Hour. This is a low grade code which provides short term security when passing times. It changes daily and is issued in monthly sets. Use it as follows:

a. Any hr of the day is nominated as Q hr.

b. The timing is given as Q hr plus or minus the number of hrs req to bring it to the real timing. If Q hr is 1300 hrs for a particular day, then on that day:

(1) 1000 hrs is Q - 3.

(2) 1800 hrs is Q + 5.

(3) 1530 hrs is Q + 2 $\frac{1}{2}$ .

c. Numeral code should be used instead of Q hr when relating to timings requiring action beyond a two hr period.

75. Changes of Codes and SOIs.

a. Except for Pt of Origin, all codes and SOI changes are based on midnight local (H) time. As all codes and SOIs are issued on a monthly basis, they normally become eff at 010001 H. Sometimes, for convenience or security, Q hr and SOIs become eff on some other date of the month. New sets of the KAC ops code, numeral code and authentication code rarely become eff except at 010001H; if they have been compromised, a complete new set is issued, but only for the remainder of the month.

b. Changes take place as follows:

(1) KAC Operations Code. Set 1 of the book issued for the month becomes eff at 010001H. Succeeding sets come into use each 48 hrs thereafter.

(2) KAC Numeral and Authentication Codes. Day 1 of the book issued for the month becomes eff at 010001H. The timings printed on each set of the code are in local (H) time. Thus after 010001H, the code changes every 12 hrs.

(3) Point of Origin Code. This becomes eff at 1200 H and changes every week on Sunday thereafter.

(4) SOIs. Unless otherwise advised, SOIs change at 010001H and remain in force for a complete month.

/Codewords

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Codewords and Nicknames

76. For issue of codewords HQ 7RAR is to apply to HQ 1ATF.
77. Nicknames are originated and issued by HQ 1 ATF and 7RAR as required.
78. Codewords and Nicknames are to be treated as CONFIDENTIAL unless otherwise notified.

Compromise of Codes and SOIs

79. Any loss or suspected compromise of any code or SOI is to be notified immediately to the issuing HQ.

Electronic Warfare

80. The two active means of EW which the en may attempt are:
- a. Jamming.
  - b. Imitative deception.
81. The CM to jamming are:
- a. Do NOT let the en know you are being jammed.
  - b. Req from 7RAR CP on a clear net, a change of freq using normal voice procedure. Use to appropriate nickname as issued in unit SOIs when requesting change.
  - c. Change to new freq as directed.
82. All suspected EW attacks are to be reported by sub-unit to 7RAR CP as fol:
- a. Date, time and duration of incident.
  - b. Net and stations subjected to jamming or deception (include loc of station).
  - c. Freq.
  - d. Narrative of incident including effectiveness.

Radio Interference

83. The crowded VHF channels result in considerable interference. With VHF radios, it is often possible for the desired signal to override the interfering one. Should this not be possible, change to an altn freq and report the fol to the 7RAR Sigs Offr:
- a. Date, time and duration of interference.
  - b. Net and sta experiencing interference, including locations.

/c



- c. Freq.
- d. Indent of interfering sta.
- e. Effectiveness of interference.

Time

84. Time within 1 ATF maint by the 1 ATF Sig Centre. Time checks may be obtained by telephoning the sig centre or from the con sta of the Task Force Command Net.

85. Local (H) time is used for all matters except the date/time group of msg where Z time fol by month and year is used.

7RAR Fixed Call Signs

86. Shown at Annex H.

Radio Appointment Titles

87. Shown at Annex I.

88. Reserved.

89. Reserved.

90. Reserved.



SECTION 6 - FIRE SUPPORT PATROL BASE (FSPB)

General

91. In counter revolutionary warfare a need will often arise to group together the elements of various arms and services to provide mutual protection; and in particular to assist in the defence of a gun area. The area such a group occupies is known as a Fire Support Patrol Base (FSPB).

The FSPB

92. A FSPB estb for an op is usually an "ad hoc" group of units and/or sub units and small dets. It may incl:

- a. An elm of Task Force HQ.
- b. A fwd Task Force Maint Area.
- c. A sqn or less of tks.
- d. A sqn or less of cav.
- e. Up to three btys of arty.
- f. One or two inf coys, and elms of mor pl.
- g. Detachments of radar, engrs and signs.

93. With such an ad hoc force a need exists to have a procedure which will ensure that the FSPB is established as a cohesive defensive position in the shortest possible time.

Command

94. All units/sub units in the FSPB will be gp under one comd for local def. When elms of Task Force HQ or Forward Task Force Maint Area are present, the commander will be nominated in the Task Force Op O. When a commander is not nominated by Task Force, and 7RAR is responsible for the defence of the base, OC Sp Coy 7RAR is to be the commander of the FSPB. A base def net is to be established.

- a. Comd FSPB is responsible for policy within the base, siting of all defs, ptl programmes, siting and arming of claymores, etc.
- b. Base def comd con, for defence, all sub units sited within the base. His HQ is to be sited with emphasis on base def.

95. All sub units connected to the base def net will be listening out during Stand to, during incidents or contacts and when ordered by Base Def comd post.

/Layout



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20.

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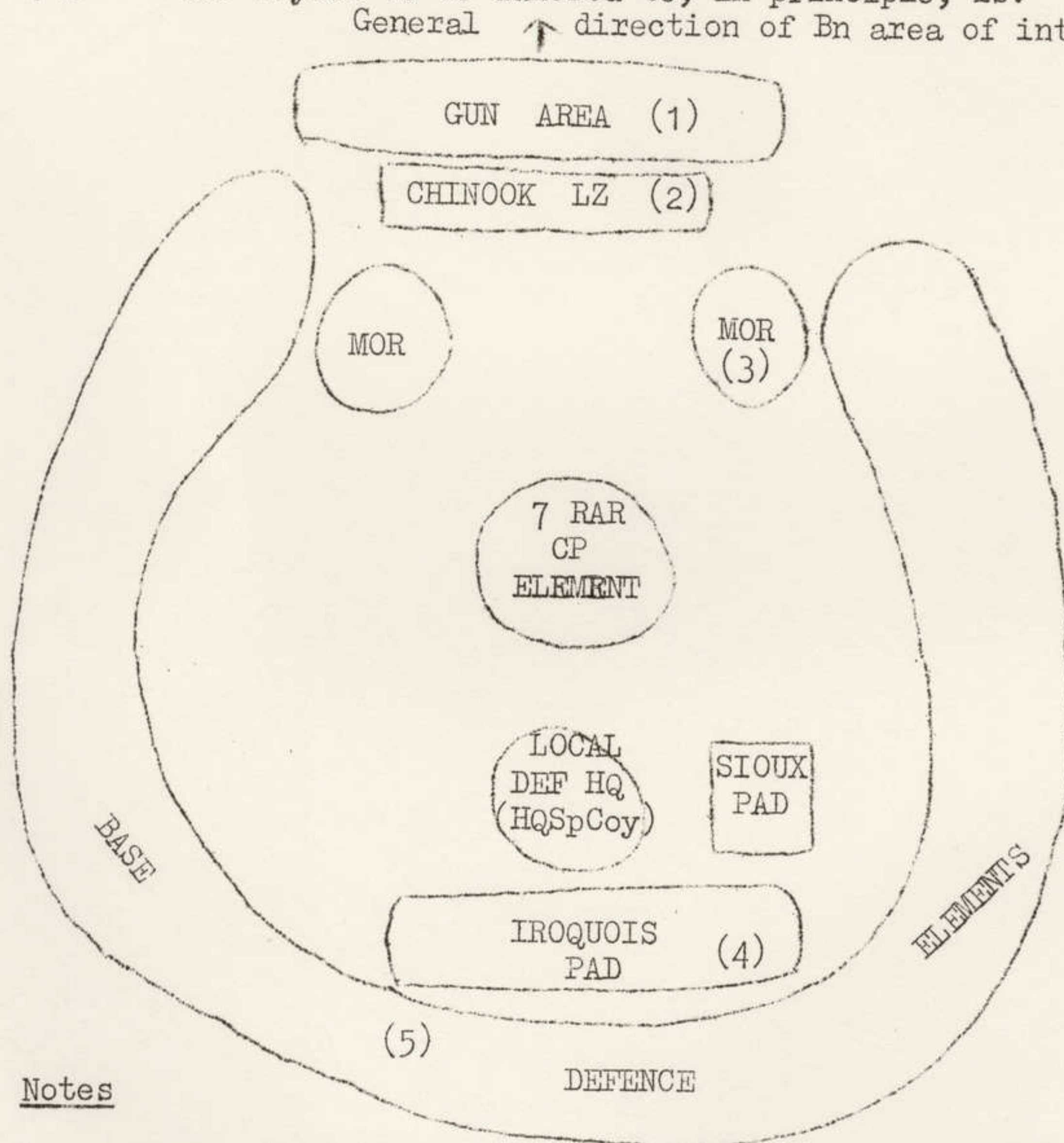
/Layout

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Layout

96. Layout will vary according to:
- a. En threat.
  - b. Terrain and vegetation.
  - c. The type and size of force deployed into the FSPB.
97. The layout to be adhered to, in principle, is:



Notes

1.
  - a. A minimum of two strong points can be estb and manned by the fd bty even during times when guns are firing.
  - b. Base def comd is to liaise with BK fd bty to determine which guns are to fire splintex.
  - c. Base comd will normally site a standing ptl fwd of the gun posn.
2.
  - a. LZ must be large enough to accommodate Chinook helicopters, which are the prime means of delivering ammunition and stores to the gun line.

/b



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22.

- b. As far as possible this pad will not be used by other aircraft. (see note 4).
  - c. LZ may be to flank of rather than rear of gun area.
- 3.
- a. This is the ideal situation and allows for one mortar position to be under direct attack and at the same time retain the ability to fire the local FPF from the second mortar position.
  - b. Size of the FSPB may dictate that the mortars be kept together in the one base plate position.
- 4.
- a. Space within FSPB may dictate that the DS Sioux park on this pad. In this case the pad must be so sited that when a Sioux helicopter is parked no interference is created to Iroquois activity into the LZ.
  - b. Normally sited on opposite sides of FSPB from gun area.
  - c. Restriction on size of FSPB may preclude the use of two separate LZs. In this case the LZ will normally be sited as close as possible to gun area (see note 2).
- 5.
- a. Base Defence Elements will normally be the Sp Coy platoon supplemented by those sp arms allotted to the FSPB.
  - b. On rare occasions it may be necessary to supplement the base defence elements with platoons from a rifle company.
98. Digging on all pits in the FSPB is not to commence until all defs have been co-ord by the base def comd.
99. APC and/or Tk Comds should be sited to be accessible to both CO and Base Def Comd.
100. APCs are to be sited in base def in sects (3 APCs). APCs are not to be employed for any purpose without CO's approval.
101. Base Def Comd is to ensure that protection is afforded to the base during periods of estb and leaving the base.

Area of Operation (AO)

102. It will be normal to give the FSPB commander an AO around the FSPB. He will be responsible for keeping the area clear of en once the FSPB has been occupied. He is to keep 7RAR CP advised of all ptl activity within the AO.

Co-ordination

103. Where possible, the commander FSPB should brief sub units on the estb of the FSPB prior to the op. If this is not practicable,

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the briefing must take place on the first day of occupation. The briefing should include:

- a. The planned layout.
- b. Gp into sectors and nomination of sector comds.
- c. Priority of def works.
- d. Requirements for clearing ptls.
- e. Outline ptl programme for the first few days of occupation.
- f. Rules of engagement and con of fire.
- g. Clearance Procedures.
- h. Attendance at and timing of daily co-ord conference.

Administration

104. Unless a fwd task force maint area is estb in the FSPB there will normally be no gp of units/sub units for admin purposes, or daily maint. In such cases, maintdems are to be submitted through the AQ Cell for action by sub unit elms at A Ech.

Engineer Stores

105. Stores required for def of the FSPB are to be forecast and requisitioned by the comd FSPB.

106 - 110. Reserved.



COMMAND POST ELEMENT

1. The Command Post Element of Bn HQ is broken down into functional groups as follows:

a. CP (Those personnel directly associated with CP)

CO  
BC  
Ops Offr  
Asst Ops Offr  
Regt Sig Offr  
Int Offr  
Mor Sgt  
Ops Sgt - responsible for administration of CP personnel  
Bn 2IC (if forward)  
LO (if appointed) (8)

b. No 1 Sector

Mor Cpl - sector commander  
BC party (4)  
Mor Ops (2) (7)

c. No 2 Sector

Radio Sgt - sector commander  
Radio Ops (6) (includes rear link sigs)  
RSO Batman (8)

d. No 3 Sector

Int Sgt and Int Cpl (one or other - sector commander forward)  
Int Dutymen (3)  
Cpl Interpreter  
Batmen (2) (7)

Note: 2IC Batman and LOs Batman join sector 3.



FIXED ELEMENTS OF BN HQ

1. Composition of groups is:
  - a. Sp Coy HQ. As required by OC Sp Coy and includes RSM.
  - b. AQ Cell  
Asst QM (commander)  
AQ Clerks (2)  
Radio Ops (2)
  - c. RAP  
RMO  
Batman (also acts as Batman to Asst QM)  
Sgt Med Asst.



MOVEMENT BY APC

1. For movement by APC OC Sp Coy will group Bn HQ to meet the existing enemy threat.

2. Within such grouping to CP element of the HQ is to travel as follows:

- |    |       |   |                                      |
|----|-------|---|--------------------------------------|
| a. | APC 1 | - | Navigation Team<br>No 3 Sector pers. |
| b. | APC 2 | - | No 2 Sector.                         |
| c. | APC 3 | - | COs Party<br>No 1 Sector.            |
| d. | APC 4 | - | CP Gp 1.                             |
| e. | APC 5 | - | CP Gp 2.                             |

3. The AQ Cell and RAP will follow immediately in rear of the CP element and will be allotted APC 6.



MOVEMENT BY HELICOPTER

1. Composition of groups for helicopter moves is based on six passengers per helicopter.

2. OC Sp Coy will issue orders for the composition of loads from the protective elements of Bn HQ. The CP element, AQ Cell and RAP are to move in the following fixed groups:

a. COs Party

CO

BC

IO

COs Op

COs Batman)

BCs Op )

Moves with Sp Coy HQ if movement is in C and C Ship.

b. CP Gp 1

Ops Offr

Fwd Con Op

Rear Link Op

Mor Sgt

Mor Op

Interpreter Cpl

c. CP Gp 2

Asst Ops Offr

Radio Ops (2)

BC Party (3)

d. Int Gp

Int Sgt or Cpl

Int dutymen (3)

Batmen (2)

e. Radio Ops Gp

Radio Ops (2)

Mor Cpl

Mor Op

f. Recce Gp (Moves with adv party)

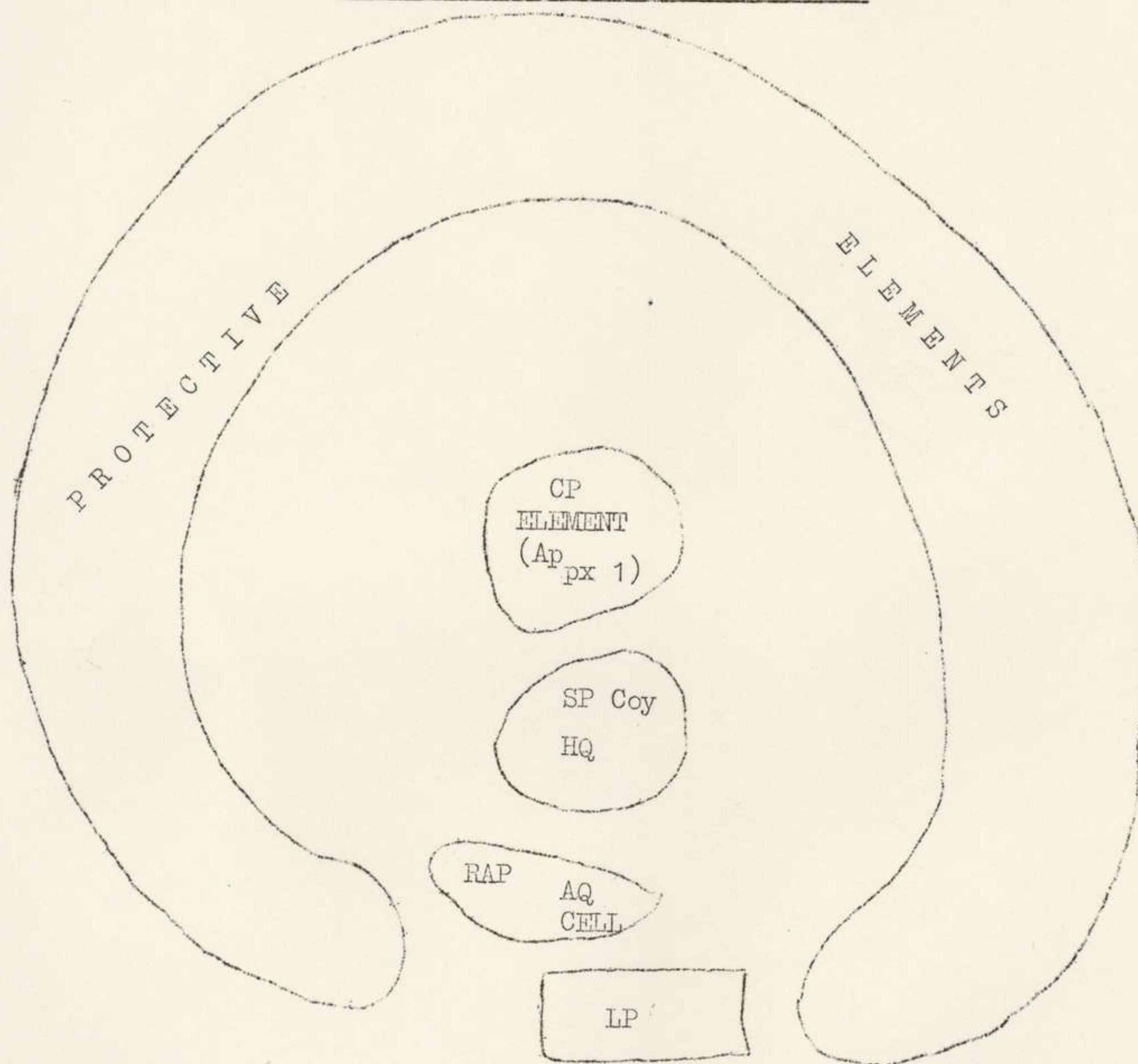
Regt Sig Offr

Sig Offr Batman

Ops Sgt.



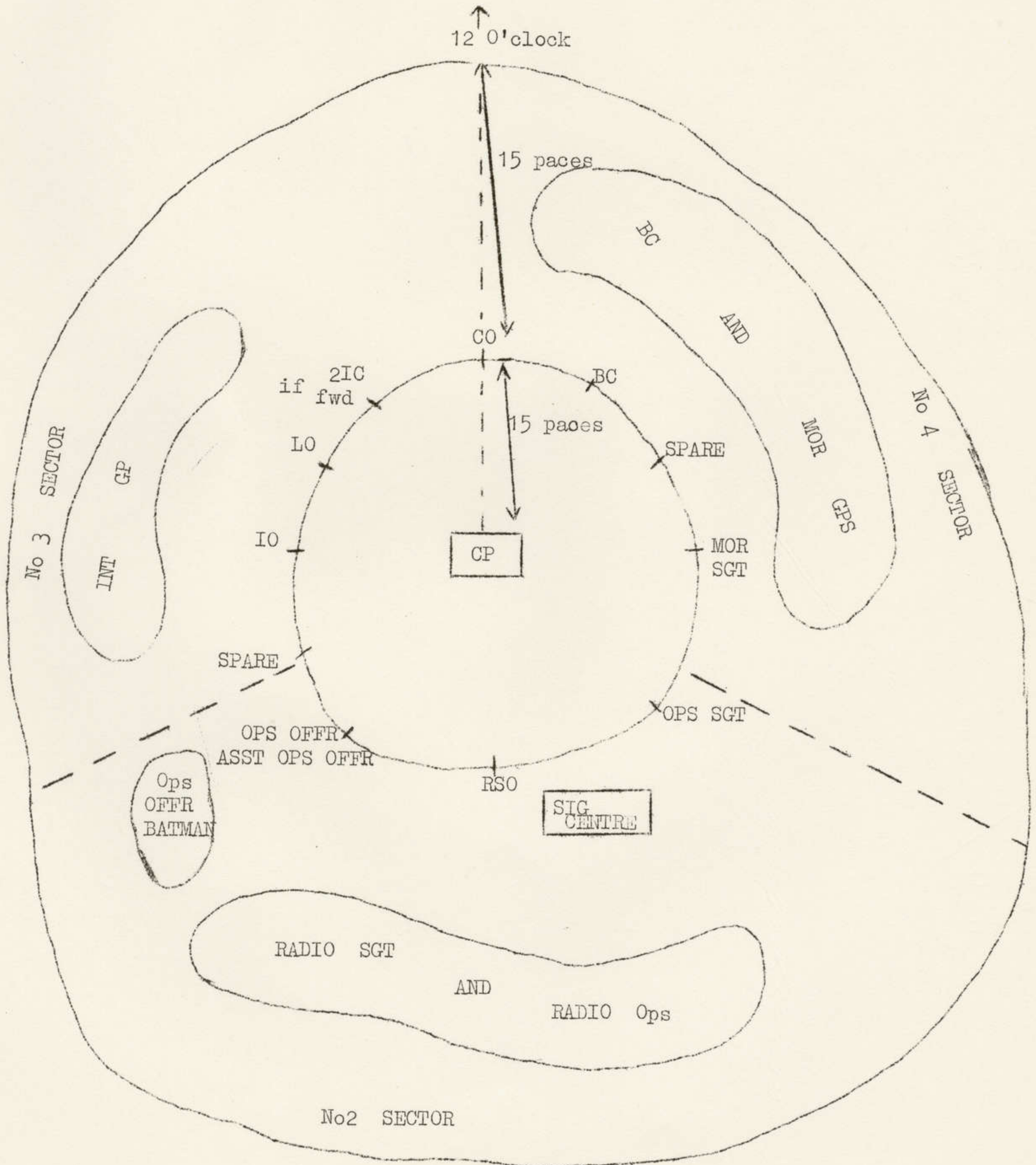
DIAGRAMMATIC LAYOUT OF BH HQ 7RAR



- Notes:
1. When deployed with Fd Bty in FSPB up to one quarter of of the protective element perimeter will be taken up by guns.
  2. Normally the FSPB LP will be on the opposite side of the perimeter to the Fd Bty.
  3. COs batman deployed with Sp Coy HQ.



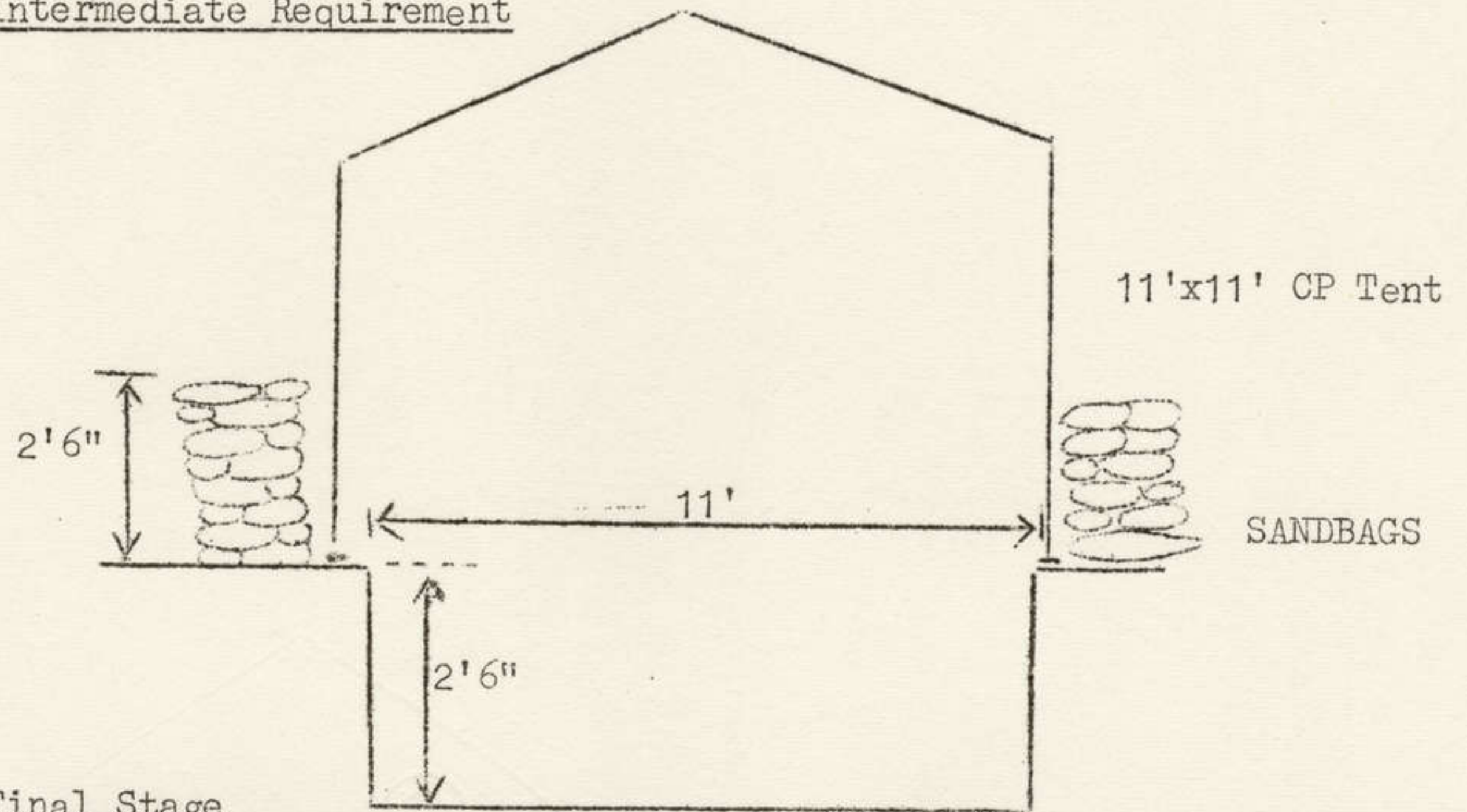
CP ELEMENT



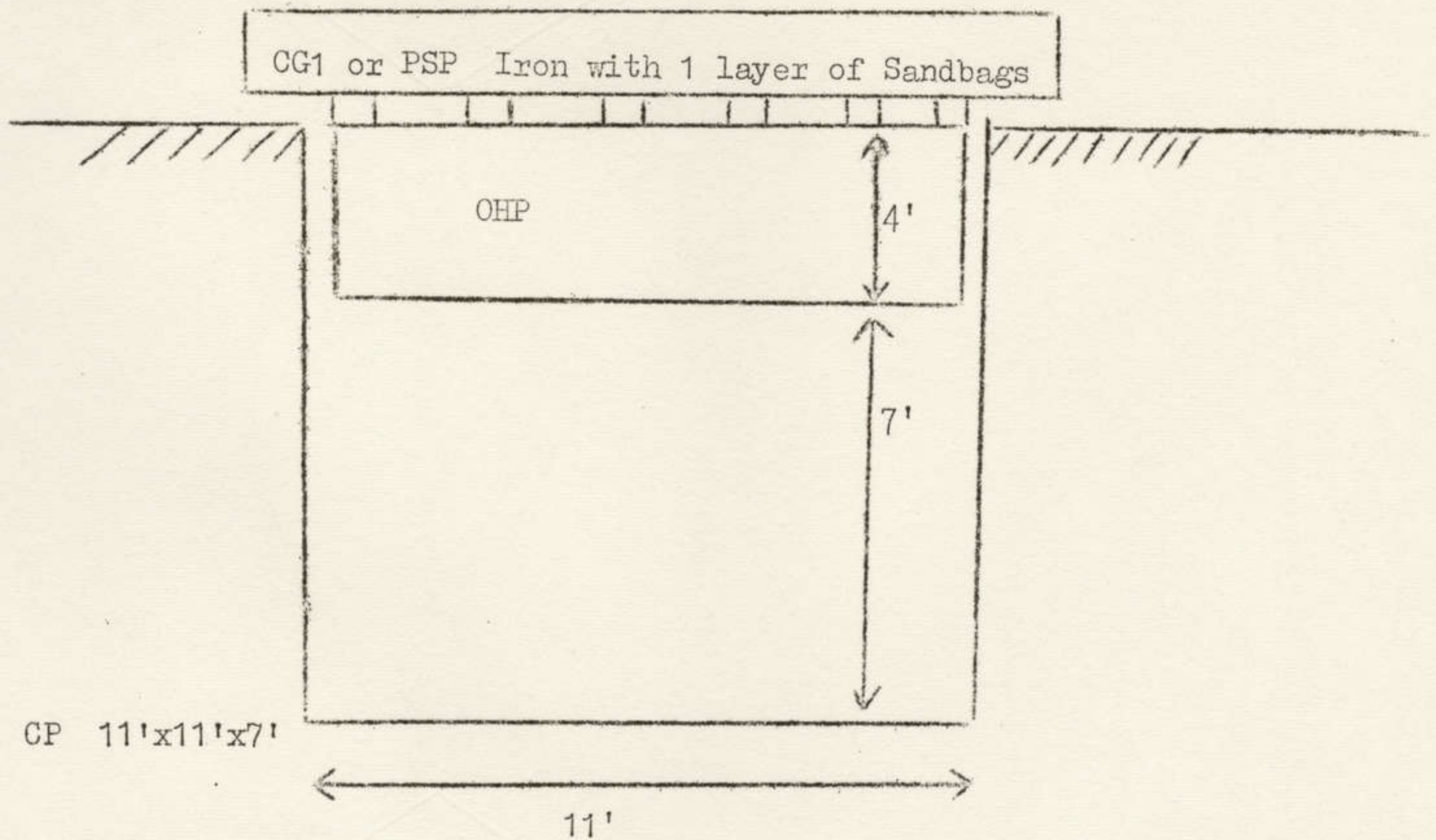


STAGES OF CONSTRUCTION OF  
CP - HAND DIGGING

1. Intermediate Requirement



2. Final Stage





STORES LISTS1. Command Post Stores List

HANDPACK		HELICOPTER OR VEHICLE MOVEMENT	
Item	Qty	Item	Qty
Torch	1	Manpack plus:	
Portable CP light	2	Portable CP light	1
CP Satchel	1	Btys wet cell	2
Battle Map Board	1	Tents 11 x 11	2
Tents: LP	2	(complete CES incl blackout curtains)	
Btys ANPRC 25	4	Tables folding FS	1
Protractor	1	Tables LW	3
Compass	1	Chairs folding	10
		Battle msg board	1
		Tele Set K	2
		Stand Radio/Tele LP	1
		Pannier Stationery	1
		Duplicator portable	1
		Metho, gallon	1
		Paper	quantity
		Nylon cord	30ft
		Sandbags	100
		Shovels LW	1
		Picks LW	1
		Basin Washing Oval	1
		Stove Gas Burner	1
		Cook Set 3 Piece	1
		Petrol $\frac{1}{2}$ gal	1
		Car Fans	2
		Shower bucket	1
		Canvas Water container (25gal)	1

- Notes:
- a. Picks and shovels for construction of the CP are provided by Sp Coy.
  - b. Sandbags for CP construction from Sp Coy.
  - c. Ops Sgt responsible for packing stores.



2. Int Stores List

MANPACK		HELICOPTER OR VEHICLE MOVEMENT	
Item	Qty	Item	Qty
Portable CP light	1	Manpack plus:	
Tents LP	1	Battle Msg Board	1
Bty ANPRC 25	2	Tele set K	1
Marker Tape	300 metres	Tables folding FS	1
		Chairs folding	2
		Pannier Stationery	1
		Picks LW	1
		Shovels LW	1

- Notes: a. Int Cpl responsible for packing of stores.  
b. When moving by veh stores are carried on vehicle H2.



3. CO Stores List

MANPACK		HELICOPTER OR VEHICLE MOVEMENT	
Item	Qty	Item	Qty
Portable CP light	1	Manpack plus:	
Tents LP	1	Tents 11x11 (complete CES incl blackout curtains)	1
Torch	1	Tables LW	1
Map Case	1	Chairs folding	2
Nylon Cord	30ft	Plastic basin	1
Shovels LW	1	Stove Gas burner	1
Btys ANPRC 25	2	Cook set 3 piece	1
		Petrol $\frac{1}{2}$ gal	1
		Tele set K	1
		Picks LW	1
		Pannier or Box	1
		Sandbags	50

- Notes:
- a. COs batman responsible for preparation and loading of stores.
  - b. Stores when vehicle mounted are carried on vehicle H1.



4. AQ Cell Stores

MANPACK		HELICOPTER OR VEHICLE MOVEMENT	
Item	Qty	Item	Qty
Tents LP	1	Manpack plus:	
Portable CP light	1	Tables LW	1
Marshall goggles	2	Chair folding	3
Marshall jackets	2	Marshall jackets	4
Marker panel sets	1	Marshall goggles	4
Torch	1	Marker panel sets	1
Bty APRC 25	1	Pannier Stationery	1
		Tele Sets K	1

Notes: a. Asst QM responsible for preparation and loading of stores.



5. RAP Stores

MANPACK		HELICOPTER OR VEHICLE MOVEMENT	
Item	Qty	Item	Qty
Surgical inst set Combat (med offr) complete CES	1	Manpack plus: Tent 11x11 (complete CES incl blackout curtains)	1
Surgical inst set Combat (med NCO) complete CES	1	Portable CP light	2
Torches Hand	2	Tables LW	1
		Chairs folding	2
		Stretchers	2
		Blankets	4
		Teleset K	1
		Bty ANPRC 25	4
		Expendable med store pack	1



5. Sp Coy Stores List

a. Helicopter and vehicle movement.

Tent 11x11 Complete	2
Tent extension 11x11	1
Table folding small	1
Chairs folding small	1
Map boards	2
CP light large	1
CP light portable	1
Stationary box small	1
Torches hand	2
Stove Gasoline	1
Cook set 3 pieces	1
Gasoline gals	1
Bowls hand plastic	1
Shower buckets	6
Telephones	3
Tripods GPMG M60	10
Air panel sets	2
Marshalling Jackets	6
Marshalling Goggles	6
Service flannelette rolls	1
Rifle oil gals	1
Shovels	50
Picks	50
Wiring gloves prs	20
Wire cutters prs	6
Dollies	6
Sledge hammer 7 lb	1
Sledge hammer 4½ lb	2
Axes 4½ lb	4
Mine marking tape rolls	4
Dml test set	1
Drill breakers	as required



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37.

ANNEX G TO  
CHAPTER 1

Chain saws	as required
Drill breakers fuel Gals	5
Chain saw fuel Gals	5
Canopies latrine	6
Funnels urine	6
Tac signs	as required

b. Manpack stores will vary with each operation.

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6. Immediate Requirement of Defence Stores

As soon as the stores listed in paragraphs 1 to 5 are delivered the fol defence stores are to be moved forward:

ITEM	QTY	
	(AUST)	(US)
CONCERTINA WIRE (Coil)	150 (15 bundles)	or 164 (6 bundles)
BARBED WIRE ROLLS	100 (2 Pallets)	or 72 (4 Pallets)
PICKETS 6'	770 (77 Bundles)	or 777 (7 Bundles)
PICKETS 2'	40 (2 Bundles)	or Nil
or PICKETS 32"	Nil	or 111 (1 Bundle)
SANDBAGS	5000 (5 Bundles)	or 6000 (Poly) (1 box) or 5,600 (jute) (2 boxes)



7RAR FIXED CALLSIGNS

Battalion Command Net

<u>Appointment/Sub Unit</u>	<u>Callsign</u>
Bn HQ	ØA
Bn HQ Spare	ØB
A Coy	1
B Coy	2
C Coy	3
D Coy	4
5th Coy	5
Sp Coy	6
Atk Pl	61
Aslt Pnr Pl	62
Tracker Team	63
OC Sp Coy	69
Mor Pl	8
CO	9
2IC	9A
Sig Offr	9C
IO	9D
LO	9E
Offr Airborne	9Y
AQ	92
Admin Elms and LZs (as required)	95,95A,95B,95C.
Relay/Transmission	97
Spare	98
Armd	T
Arty	G
Engrs	E
FAC	Jade
Tpt Hel (RAAF)	Albatross
Lt ac FW (CESSNA)	Possum 1 to 3
Lt ac RW (SIOUX)	Possum 4 to 9
Armd Hel	Derringer
	Gunslinger
	Bushranger
	Dustoff
	Spooky
	Hillclimber
	Witchdoctor

) US

) RAAF



Rifle Coy Fwd Nets

Coy	Control	Platoons in Seniority			OC Rover	Sp Arms
		Pl	Pl	Pl		
A	1/A	11	12	13	19	Arms Indicator plus own callsign
B	2/A	21	22	23	29	"
C	3/A	31	32	33	39	"
D	4/A	41	42	43	49	"

Support Company Net (When deployed as HQ 7RAR)

Appointment/Sub Unit	Callsign
Sp Coy HQ	6
Atk Pl	61
Aslt Pnr	62
OC	69
Sp Arms	Arms Indicators

Note: Separate freq from Bn Comd Net.

Mortar Platoon Net

Appointment/Sub Unit	Callsign
Base Plate CP	8/A
1 Sect	81
2 Sect	82
3 Sect	83
MFC	81A
MFC	82A
MFC	83A
MFC	84A
Pl Sgt	87
OC Mor Pl	89



RADIO APPOINTMENT TITLES

Comds (at all levels)	SUNRAY
2ICs	SUNRAY MINOR
Ops Offr	SEAGULL
Adjt	SEAGULL MINOR
Asst Adjt	MANHOLE
Sig Offr	PRONTO
IO	ACORN
A/Q Rep	MOLAR MINOR
QM	MOLAR
Bn Tpt Offr	PLAYTIME
RMO	STARLIGHT
RAEME Rep	BLUEBELL
Armd Rep	IRONSIDES
Arty Rep	SHELLDRAKE
Engr Rep	HOLDFAST
Tpt Air Sp Rep	ATOLL
Lt Ac Rep	HAWKEYE
GLO	GLOWORM
Off Air Sp Rep	OFFSET
RSM	PACESTICK
FAC	JADE
Provost Rep	WATCHDOG
LO	SKYRIDER
PW Sect Rep	TRAP DOOR
Civil Affairs Rep	GOLDFINGER



CHAPTER 2 - OPERATIONS

SECTION 7 BATTLE GROUPINGS

General

1. To assist in control and deployment the battalion will be broken into various groups. The composition of these groups is shown in the following paragraphs.

Bn R Gp

2. CO  
BC  
IO  
CO's Radio op  
BC's Radio op  
Two RPs

Bn O Gp

3. Bn R Gp officers plus:  
Ops Offr  
Asst Ops Offr  
Rifle Coy Comds  
RMO  
Comds Sp Arms  
RSM  
Bn 2IC  
OC Admin Coy  
QM  
} when avail  
Sp Coy pl oomds if specifically called to Ogp.

Bn Rear Recce Party

4. Comd Element

Bn 2IC  
Radio op  
Batman

5. Bn HQ Reprs

OC Sp Coy  
RSO and radio op  
Ops Sgt  
Pl Sgts of protective element sub units  
RPs (2)  
RSM

6. Rifle Coy Reprs

Coy 2IC  
Guides (4)  
} for each coy.



- 7. Ech Element.  
 OC Admin Coy or 2IC Admin Coy  
 Batman  
 Guides (2)

- 8. Sp Arms.  
 Reprs from each arm attached to 7 RAR

Bn Harbour Party

- 9. Composition as for Rear Recce Party.

Airborne Command Gp

- 10. The commanding officer will from time to time exercise control of the battalion from a C and C Helicopter. C and C Helicopter grouping is:

CO (Admin Air net during fly in of Bn)  
 BC  
 IO (operates Bn Comd net)

Command Post Grouping

- 11. The CP divides into two groups for movement:

- a. Group 1.

Ops Offr  
 Bn Comd Op (with radio)  
 TF Rear link Op (with radio)  
 Ops Sgt (if not avail int NCO)  
 BC Sgt  
 BC Party Op (with radio)

- b. Group 2.

Asst Ops Offr  
 Bn Comd Net Op (spare radio)  
 TF Rear link Op (spare radio)  
 Remainder of BC party (2)  
 Mor NCO (with radio)

Navigation Party

- 12. IO  
 Int Dutymen (2)  
 Radio Op

FUP Marking Party

- 13. Day  
 Navigation party  
 Four guides from each rifle coy

- 14. Night. As for day plus an additional five guides from each rifle coy to guide from Assembly Area to FUP.

- 15. Reserved.
- 16. Reserved.
- 17. Reserved.
- 18. Reserved.
- 19. Reserved.
- 20. Reserved.



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SECTION 8 - ORDERS GROUP PROCEDURES

Assembly for Orders

21. Warning order issued by Ops Offr indicating time and location for orders.
22. O gp assembles 15 minutes prior to time stated.

Reception

23. IO receives O gp and arranges marking of maps, issue of traces and seating.
24. Any messages required to be sent by code to their respective sub units to be passed into sig centre for despatch by duty operators.
25. IO reports to Ops Offr five minutes before O gp commences with progress report.

Delivery of Verbal Orders

26. Ops Offr hands O gp over to Commanding Officer
27. Presentation will normally be as follows:
  - a. Intelligence Officer issues Situation paragraph.
  - b. Commanding Officer gives Mission and Execution paragraph.
  - c. Second in command issues Administration.
  - d. Signals Officer issues Command and Signals.
28. Whenever possible a detailed written order will be issued prior to the presentation of verbal orders. Delivery of verbal orders will be aimed at emphasising the essential portions of the written order.
29. Reserved.

/Section 9.

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SECTION 9 - CONTROL, SECURITY AND PROTECTION

Patrolling

30. 7 RAR Patrol Policy.

a. General. There will always be ptls in 7 RAR AOs. Minimum requirements are:

- (1) Battalion in Base: Two fighting ptls.
- (2) Battalion NOT in Base: Two recce ptls.

Explanatory Notes.

(a) Ptls are to be in position during all hrs of darkness.

(b) The need for ptls to be in position by day will depend upon the nature of the terrain, the economy involved in leaving a ptl out for more than one ni and the CO's assessment of the need to ensure the security of his AO.

b. Patrol Strengths. The fol MINIMUM requirements, in relation to ptl strs, are to be adhered to:

(1) Within Unit AO.

(a) Fighting Patrols. Not less than one NCO and 15 men.

(b) Recce Patrols. Not less than one NCO and three men.

(2) Within task force AO. Not less than platoon strength.

c. Fire Support

(1) All ptls are to op within 105 mm gun range. If no 105mm gun coverage is avail, ptls are to remain within 81mm mor range.

(2) Suitable DFs for use by ptls are to be planned in all ptl AOs.

(3) Ptl comds must be familiar with the DFs in their ptl zone/s.

d. Responsibility for Unit Patrol AOs. 7 RAR is responsible for patrolling its own AO, regardless of whether the unit is in base or is deployed outside the base area.

e. Responsibility for 1 ATF Patrol AO. Generally there will be one bn remaining in base whenever the Task Force is conducting a major op. The responsibility for ptl the 1 ATF ptl AO will be delegated to this bn. HQ 1 ATF will indicate the ptl zones to be ptl and the pri for each zone.



f. Standing Patrols and Listening Posts.

(1) Standing ptls are not to be deployed on the approaches to the 1 ATF base inside line ALFA, without ref to 7 RAR CP.

(2) Listening posts can be deployed in close proximity to the base.

g. Co-ordination - Unit Patrol AO and Clearing Patrols.

(1) Unit ptls will normally op for the bulk of the ptl period beyond 1,000 metres from the perimeter fence.

(2) Clearing ptls are not to op in excess of 300 metres from the perimeter.

h. Patrol Task Tables. One copy of 7 RAR Ptl Task Table is to be submitted to GSO2 (Ops) or GSO 3 (Ops) HQ Task Force. Task Force ptl programme will be consolidated and distributed at least three days in adv of the first ptl timing. This programme will list all Task Force ptls incl listening posts for a particular period. No other ptls will be permitted (except sub-unit clearing ptls) without clearance from HQ Task Force.

31. Clearing Patrols. Sub units when sending out clearing ptls are to observe fol points:

a. All ptls will go out from the RIGHT flank of the sub unit, travel ANTICLOCKWISE and return through the LEFT flank of the sub-unit.

b. Ptls are not to depart before first lt. The evening ptl must go out in sufficient time to be in by last lt.

c. Clearing ptls will not be shown on the 7 RAR task table.

32. Patrol Equipment.

a. Torches, air panels and smoke grenades are to be carried.

b. All ptls are to have radio comms and be conversant with the coy, bn and task force comd net frequencies and the bn admin /air net frequency.

33. Artillery Support. If the ptl does not have an FO or MFC the ptl comd must be proficient in the use of tgt grid procedures.

34. Locstat of Patrols.

a. The need for accurate and up to date LOCSTATS is most important. Sub-units must pass LOCSTATS of all ptls at quarter to the hr. LOCSTATS for ambush ptls to be sent in KAC numeral code.

b. LOCSTATS of the pls of a coy ptl are required.

c. The ni loc of all ptls are to be submitted to 7 RAR CP by 1800 hrs.



Patrol Boundary

35. Whenever possible, a physical feature is to be given as a patrol boundary, such as a creek line or distinct change in vegetation.

Poaching Procedure

36. The unit will normally allot each coy an AO in which to carry out the coy task. On occasions, it may be necessary to poach into another unit/sub unit AO. Procedure is:

- a. A request is made to 7 RAR CP using the nickname "MOUSETRAP" when requiring entrance into another unit/sub unit AO or mov within 500 metres of the AO boundary.
- b. The obj should be given to which the poaching is req.
- c. No sub unit is to cross any boundary until approval is given from the Bn CP.

37. If approval is given, the poaching sub-unit must keep host sub-unit constantly informed of loc and activity.

Close proximity of Sub-Units

37A. The fol procedures will apply when sub-units are moving towards each other to marry up:

- a. OC coy will advise the Pl Comds concerned by radio of proposed mov. This conversation will be offr to offr.
- b. Pl Comd of the pl to move will then immediately warn all members of his pl and will not move until this wng has been passed on to all personnel.
- c. The stationary pl will ensure that double sentries are posted and all pers are advised of the dir of approach of the friendly pl.
- d. Pl Comds concerned are to "talk" each other in by radio.
- e. The approaching pl is to stop 200 metres from the RV and pass by radio the final locstat and dir of mov of the pl.
- f. The stationary Pl Comd is to again warn all troops of final mov and notify the approaching Pl Comd that the final wng has been given.

38. Debriefings.

- a. All ptls are to be debriefed by the controlling sub-unit or by IO 7 RAR if directed.
- b. Ptl reports will only be submitted for those ptls having a contact; however, topographical info in the form of a track going map is required from all ptls. In this case, the ptl comd is to bring the ptl report with him to the IO within 12 hrs of the ptl returning to base.



Definitions

39. Tactical Area of Responsibility (TAOR). This is an area approved by ARVN Division Tactical Area (DTA) comd within which a Free World Military Armed Forces (FVMAF) comd has assumed primary tactical responsibility for an indefinite period of time and may conduct ops on a continuing basis.
40. Area of Operations (AO). An area in which a comd has obtained approval from ARVN, DTA or US TAOR comd to conduct ops for a period up to 60 days, unless renewed. These areas and the responsibilities of the military units within them are co-ord with responsible military and civilian officials in the course of op planning.
41. TAOR and AO Aspects for Task Force.
- a. Task Force may be granted a TAOR. The area is promulgated to the Task Force units by means of a GS Instr. Within the GS Instr HQ Task Force is to allocate permanent AO to Task Force units and units of PHUOC TUY SECTOR.
  - b. Sub-units are not to fire into other than their own AO without approval from 7 RAR CP.
  - c. Ground clearance within a unit AO is given by the unit comd.
  - d. Sub-units, having obtained approval to enter an AO other than their own, must keep 7 RAR CP constantly info as to locs and activities. This is particularly important to prevent clashes of ground tps and unsafe calls for arty and other fire sp.
  - e. Sub-units are to ensure that all tps are aware of the meanings of the TAOR, AO, Rules of Engagement, and tp indoctrination must be continuous.
  - f. No gp is to be allowed to depart from base camps on any task whatsoever without being adequately briefed on all contingencies which could occur during their mission; for example, orders to open fire, action in the event of a break-down or accidents, etc.

Rules of Engagement

42. Outside the Base Area.
- a. As a general rule, pers are not to be engaged unless one of the fol conditions apply:
    - (1) They open fire first.
    - (2) They are seen to be carrying arms. Units op near villages, particularly HOA LONG, must be extremely careful about:
      - (a) The Revolutionary Development Cadre.  
Usually dressed in anything from greens civilian clothes to black pyjamas and armed.
      - (b) Police Field Force. Usually dressed in the cam suit and armed.
      - (c) Provincial Reconnaissance Unit  
Usually dressed in cam suits, but sometimes greens or civilian clothes and armed.

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/(3)



- (3) They are breaking curfew.
- (4) They fail to stop when challenged and are not obviously friendly.
- (5) They are obviously hostile.

b. The rules of engagement in the area of the coastal strip between PHUOC HAI, YS5153, and the AO are:

- (1) Sampans or other shipping op in the South China Sea cannot be engaged. The US and VN Navy and Coast Guard are responsible for all shipping.
- (2) Any sampan or pers on the beach cannot be engaged without ref to Sector.
- (3) Sampans are to be engaged once they have passed through the river mouth, YS583574 and ground clearance has been obtained.
- (4) Farmers and fishermen are to be found astride and on the two rivers SONG BA DAI and RACH ONG HAM as far EAST as the 55 Easting.

c. All tps must be made aware, by briefing and discussions, of the difficulties and necessity for identifying friend and foe. Most indigenous people cannot read maps (even if they had them), do not possess watches and probably have only a vague awareness, if any, of auth and unauth areas. Often the sheer problems of survival for their families will cause poorer people to take a chance and go into unauth areas to pick fruit, cut wood, fish etc. The last thing we wish to do is kill or injure such people; this is important, not only for humanitarian reasons, but also because incidents of such a nature can set back immeasurably the Task Force's efforts to gain the sp of the people.

d. Accordingly, without unduly prejudicing the safety of our own tps, every effort should be made to capture rather than to kill. All ranks must exercise caution in approaching civilians, no matter how apparently harmless. The normal principle of one elm covering and one elm investigating is to apply in every case. All ranks must be able to recognize (even in the absence of an interpreter) auth docus such as ID cards which Vietnamese are supposed to carry. It should also be noted that the fact that a person is wearing ARVN uniform is no guarantee of his bona fide.

e. Remember. If in doubt, do not shoot.

43. Inside the Base Area. Although no foot mov is permitted outside unit base areas after 1900 hrs at ni, there is NO guarantee that the pers is en. Therefore care must be taken before opening fire.

#### Challenging Procedure

44. Passwords are not issued and are not to be used within 1 ATF. The fol procedure is to be obs in 1 ATF Base:



Sentry from a Fire Position

Person Challenged

- |   |  |
|---|--|
| (1) "Halt. Hands up"  | Stands still and raises hands.                         |
| (2) "Who are you?" If he cannot recognize the per(s) concerned. | Person identifies himself and the number in the party. |

Sentries

45. a. Sentries are to be sighted in pairs by day and by night, and are to be posted by the section commander or section 2IC.
- b. At least one sentry post per pl is to be manned at all times.
- c. Sentries are to be relieved on a staggered time basis.

Steel Helmets/Flak Jackets/Gas Masks

46. Steel helmets will be worn by all tps occupied in def of a fire sp base.
47. Mor Pl is to wear steel helmets and flak jackets on all occasions on ops unless otherwise ordered.
48. Aslt Pnr Pl will wear steel helmets and flak jackets when involved in mine clearing ops.
49. Gas masks are to be held on a pool basis at NUI DAT and issued for specific tasks and ops.

LOCSTATS

50. a. LOCSTATS are to be submitted on the quarter to the hr for sub-units which are moving.
- b. LOCSTATS are required down to pl level, incl sub-unit LPs.
- c. LOCSTATS for ptls are required even though the str of the ptl is less than pl str.
- d. Ni LOCSTATS will be submitted by 1800 hrs daily. This is most important as ni fire planning cannot be completed until all LOCSTATS are obtained.
- e. Ni LOCSTATS and LOCSTATS which are current for more than six hrs will be submitted in KAC code. Others will be submitted in Point of Origin Code.
- f. Final ni LOCSTAT is to be sent in Numerical Code and prefixed by "final".
- g. Where any doubt exists as<sup>to</sup> the exact grid ref, the LOCSTAT will be prefixed by the word "ROUGH SPOT".
- h. Any unit/sub unit within 1000 metres of a contact is to send this LOCSTAT immediately to the Bn CP.



Stand To

51. a. Minimum stand to requirements are two periods daily:
- (1) 15 mins before, until 15 mins after last lt.
  - (2) 30 mins before, until 15 mins after first lt.
- b. Comds may increase but not decrease the period of stand to. When concentrated in a bn area, 7 RAR CP will order stand down. Coy Comds are to advise the CP when clearing ptls have returned.

Weapon Safety52. General

- a. Wpn safety is of the utmost importance. Accidental discharges reflect a poor standard of discipline and weapon handling. All ofrs and NCOs are to continually check wpn safety.
- b. Wpns which are not on unit charge are not to be carried.
- c. Wpns are never to be handled carelessly or pointed at anyone except as a deliberate act against a known or suspected en.
- d. Except in an op emergency when in contact with the en, wpns are never to be handed to another person unless the wpn is first cleared and proved.

53. States of Weapon Readiness

Serial	State	Meaning	When Applicable
1	EMPTY	a. No magazine, belts or rounds on the weapon but readily available. b. Breech empty. c. Working parts forward. d. Safety device ON.	a. When ordered. b. In aircraft unless otherwise ordered. c. O groups except for protection party.
2	LOADED	a. Breech empty. b. Working parts forward. c. Safety device ON. d. Magazine or belt with rounds on the weapon.	At all times unless otherwise ordered.
3	ACTION	a. Round in chamber. b. Sights up. c. Safety device ON. d. Finger outside trigger guard - <u>not</u> on trigger.	a. On entering enemy controlled area on foot. b. Vehicle sentries when travelling outside base areas. c. When ordered.
4	INSTANT	a. Round in chamber b. Sights up. c. Safety device OFF. d. Fingers outside trigger guard - <u>not</u> on trigger.	a. When action is imminent. b. Leading scout on patrol. c. When ordered.



54. Conditions of Weapons

Serial	State	SLR	M16	M60	F1	M79	9mm PISTOL
1	EMPTY	a. No magazine on weapon. b. Breech empty. c. Working parts forward. d. Safety device ON.	a. No magazine on weapon. b. Breech empty. c. Working parts forward. d. Change lever to SEMI.	a. Breech empty b. Working parts forward. c. Safety catch S. d. No rds on weapon.	a. No magazine on weapon. b. Breech empty. c. Working parts forward. d. Safety catch ON.	a. Breech empty. b. Safety catch S.	a. Breech empty. b. No magazine on weapon.
2.	LOADED	a. Breech empty. b. Working parts forward. c. Safety device ON. d. Magazine with rounds on weapon.	a. Breech empty. b. Working parts forward. c. Change lever to SEMI. d. Magazine with rounds on weapon.	a. Breech empty. b. Working parts forward. c. Safety catch S. d. Ammunition belt on gun.	a. Breech empty. b. Working parts forward. c. Safety catch ON. d. Magazine with rounds on weapon.	No equivalent condition.	a. Slide forward. b. Breech empty. c. Magazine with rounds on weapons. d. Hammer forward.
3.	ACTION	a. Round in chamber b. Sights up c. Safety device ON. d. Finger outside trigger guard.	a. Round in chamber. b. Change lever SAFE. c. Finger outside trigger guard.	a. Gun cocked. b. Safety catch ON. c. Finger outside trigger guard.	a. Gun cocked. b. Safety catch ON. c. Finger outside trigger guard.	a. Round in chamber, b. Rear sight raised. c. Safety catch S.	a. Round in chamber. b. Safety catch ON. c. Hammer cocked. Note: Pistol not to be carried unless contact made.
4.	INSTANT	a. Round in chamber b. Sights up. c. Safety device R. d. Finger outside trigger guard.	a. Round in chamber. b. Change lever to AUTO or SEMI. c. Finger outside trigger guard.	a. Gun cocked. b. Safety catch F. c. Finger outside trigger guard.	a. Gun cocked. b. Safety catch F. c. Finger outside trigger guard.	a. Round in chamber. b. Rear sight raised. c. Safety catch F.	a. Round in chamber. b. Safety catch OFF. c. Hammer cocked. d. Finger outside trigger guard. Note: Piston not to be carried unless contact made.

NOTE: a. The M79 is to be carried in the unloaded condition unless a contact is made.  
b. Pistols are not to be carried at the LOADED or INSTANT state unless a contact is made.



55. Grenades.

a. M26 HE,

- (1) Pins to be splayed at all times, levers taped to the grenade.
- (2) To be carried in pouches and not hung on webbing or eqpt.
- (3) To be stored in waterproof containers when left in wpn pits.

b. Smoke,

The use of white and red smoke is restricted as fol:

- (1) White used to indicate tgts for airstrike.
- (2) Red used to indicate an insecure LZ.

56. Carriage of Weapons,

a. Within the Base Area,

- (1) When moving from point to point, all pers are to carry wpns.
- (2) When stationary, wpns are to be readily aval.
- (3) Wpn to be in "SAFE" condition.

b. Outside of Base Area,

- (1) State of readiness is to be ordered by the comd on the spot.
- (2) Normally wpns will be carried at a no greater state of readiness than "LOADED" condition, except for the forward scout, whose wpn may be in the "INSTANT" condition.
- (3) Comds are to ensure that pers joining their tac gp are aware of 7 RAR weapon safety orders.

57. Clearing of Wpns,

Wpns are to be cleared and checked by the pl/ptl comd immediately on return to the base area.

58. RESERVED.

59. RESERVED

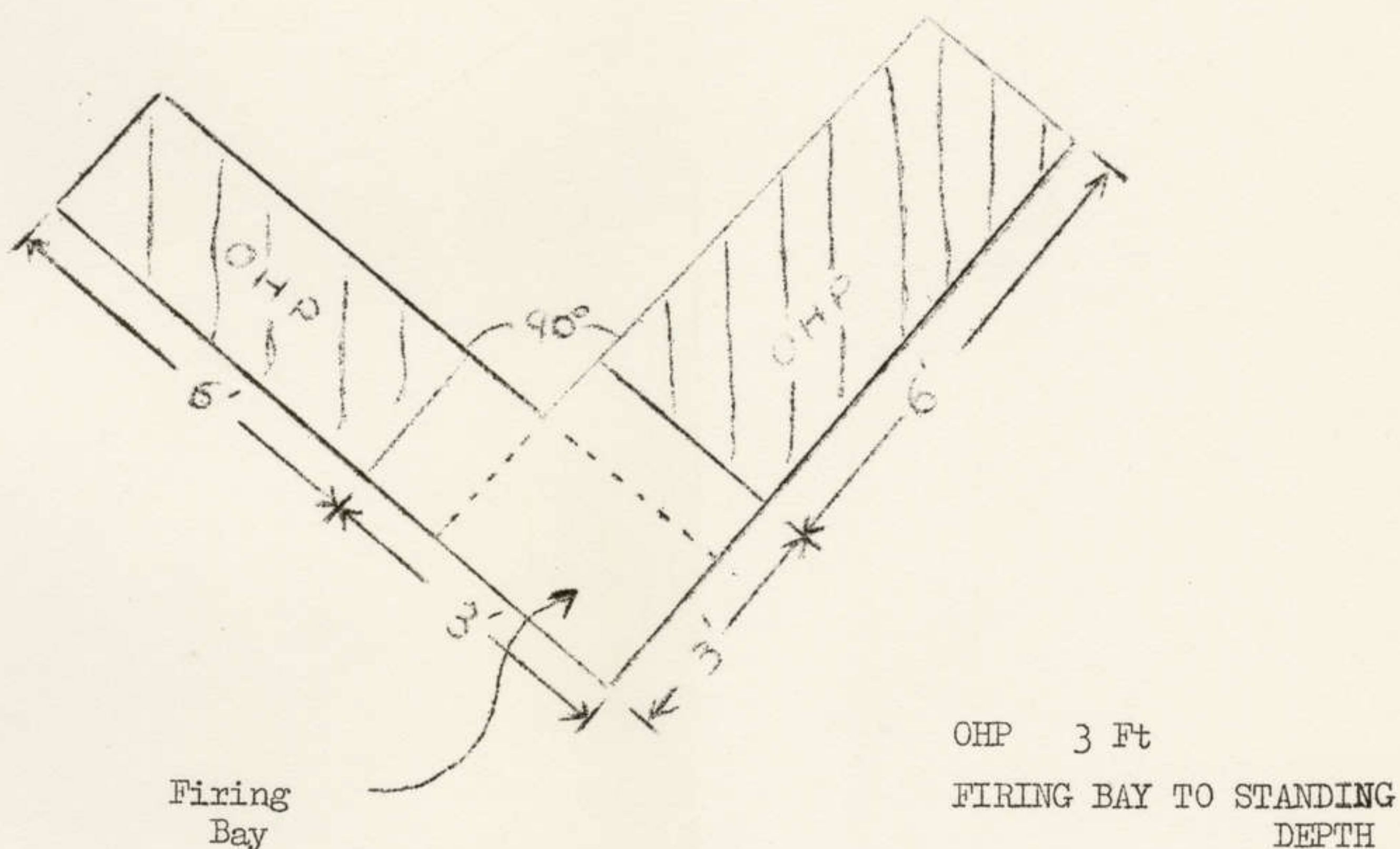
60. RESERVED



Field Defences

61. Digging. Within 7 RAR the policy is:
- Entrenching tools are to be carried by all ranks on all ops as part of combat eqpt.
  - All sub units are to "dig in" in the fd when halted for periods in excess of 30 mins. The minimum requirement is a shell scrape 6' x 2'.
  - For overnight stops in bases, fire trenches are to be developed to standing depth and, depending on the threat, with 2'6" of overhead protection.
  - When occupying any FSPB or any def posn, all tps are to complete full fighting pits with overhead protection of 3 Ft before midnight on Day 1 of occupation.
  - The standard pit in 7 RAR is to be:

ENEMY

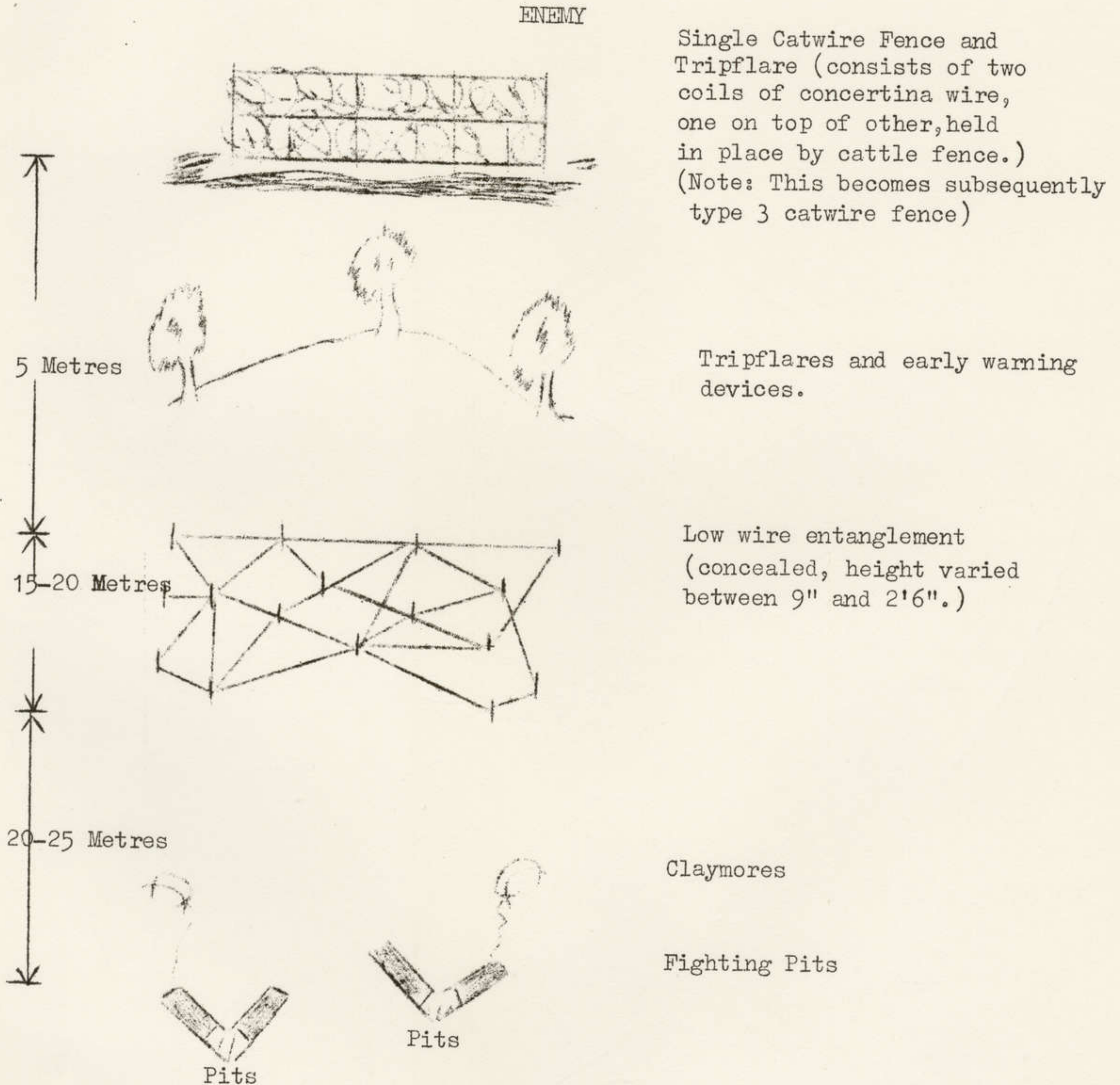


- NOTE:
- All works, incl sandbagging, to be flush with ground and cam.
  - Ammunition/grenade bays dug in side of pit.
  - Arcs of fire and tasks marked by staked at the pit.
  - All eqpt together and within the pit.



62. Wiring

- a. 7 RAR policy is to employ wire at every available opportunity.
- b. Wire will always be laid by all sub-units in all def posns and FSPB posns before midnight on DAY 1 of occupation. The min requirement being the laying of low wire entanglement.
- c. The wire def to be laid are as follows:



Single Catwire Fence and Tripflare (consists of two coils of concertina wire, one on top of other, held in place by cattle fence.)  
 (Note: This becomes subsequently type 3 catwire fence)

Tripflares and early warning devices.

Low wire entanglement (concealed, height varied between 9" and 2'6".)

Claymores  
 Fighting Pits

- NOTE:
- (1) In open country these distances may be increased.
  - (2) When insufficient concertinas are available, the Single Catwire Fence will be replaced by a Double Apron Fence.
  - (3) Work commences on obs nearest to en and comes back onto own posn.
  - (4) All wire obs must be covered by fire. Low wire should be within grenade range.



Movement Outside Unit Harbour and Defensive Positions

63. The principal reasons for mov outside a unit perimeter are as fols:

- a. Friendly ptls moving out or in.
- b. Sentries being posted.
- c. Mov of people to set up claymores or booby traps.
- d. Mov of tps for the construction of wire obs or the collection of overhead cover.
- e. Mov of water parties or re-supply collection parties.
- f. Mov to LZ or winch point.

64. Any other mov outside the perimeter is not necessary.

65. To prevent op accidents, the fol measures are to be adopted when in pl or coy harbour, defensive positions or in a FSPB:

- a. The pl etc comd is to site the latrine or latrine area inside the perimeter at all times.
- b. Any pers or gp required to leave the perimeter for any reason will notify their immediate superior, who will by normal channels, info the pl, coy or FSPB comd, depending on the size of the posn. The gp will then wait until they have been info by the offr in comd that the whole posn has been info of their intention.
- c. Mov of ptls outside the perimeter is the responsibility of the offr in comd. In the case of a pl posn, the pl comd; in the case of a coy posn, the coy comd. It is the responsibility of the comd, whether Pl, Coy or FSPB, to ensure that everyone in the posn is notified through the normal chain of comd.
- d. The fol info is to be passed about ptls either leaving or approaching the posn:
  - (1) Time of mov out or ETA.
  - (2) Direction of mov out or probably direction of mov in.
  - (3) Identity of tps moving out or in.
- e. The setting up of claymores is to be co-ord by the offr in charge, ie, the pl comd, coy or FSPB comd, depending on the size of the posn. All members are to be warned of mov of the setting up parties by fol procedures outlined in para c.



RESTRICTED

57.

Test Firing and Range Practices

66. Test firing is to take place between 1000 - 1100 hrs and 1400-1500 hrs daily when required. 7 RAR CP is to be notified 30 mins before test firing commences. Test firing should occur on open ranges when possible.

67. Before permission is given for range practices to commence, the range user is to join the base local def net and request permission from the Bn CP. This is to enable ptls to be clear of any danger areas prior to range practices commencing.

Security of Operations and Plans

68. To safeguard the security of operations and Plans the fol points are to be observed:

- a. Knowledge of op planning is to be kept to an absolute min, the principle "NEED TO KNOW" being strictly enforced.
- b. Op O and Plans issued by 7 RAR CP are NOT to be taken fwd of sub-unit comd posts.
- c. Classified maps, charts, traces, etc are to be displayed only within RESTRICTED Areas.
- d. Evacuated posns are to be checked to ensure that NO significant material remains.
- e. Classified docus and plans are to be destroyed should capture be imminent.

Sabotage and Subversive Activity

69. Any act or suspected act of sabotage or subversive activity is to be reported to HQ 7 RAR immediately.

Identity Discs

70.
  - a. Identity Discs are to be worn at all times and any loss is to be reported to sub unit HQ.
  - b. An Identity Disc is not to be considered an official pass.

Local Civilians

71. Local civilians are to be treated in accordance with the "Geneva Conventions Relative to the Protection of Civilian Persons in Time of War" (1949).

72. If in the way, local inhabitants are to be treated as refugees.

73. Civilians are to be kept away from sub-units in the fd.

74. Civilians are NOT to be employed or have access to any military area unless auth by HQ 7 RAR.

RESTRICTED

/Refugees



RESTRICTED

58.

Refugees

75. Refugees will be considered to contain hostile elms unless determined otherwise.
76. The sub-unit first meeting refugees is to:
- a. Move them to an area clear of the route and guard them using whatever min force is necessary.
  - b. Advise CP 7 RAR immediately of loc, numbers and condition.
  - c. Segregate obvious ringleaders. Search all for arms, ammo and docus of military value.
  - d. Provide min essential admin facilities, particularly for the sick and young. Prior approval of CP 7 RAR is to be obtained before sub-unit stores are used for this purpose.

Restrictions on Press Dissemination

77. The fol matters are NOT to be the subject for public press dissemination:
- a. Pending military movements and advances. (These may be released after the fact and the clearance from the Task Force Commander obtained.)
  - b. Op plans.
  - c. Names of known cas, until NOK info.
  - d. Numbers of cas, prisoners, or pers missing in action restricted to "LIGHT, MEDIUM, HEAVY".
  - e. Matters that are of prime military interest to any participating country, unless cleared by the Task Force Commander.
  - f. The introduction or removal of major items or types of military wpns, equip or special forces.
  - g. The evac of non-combatants from any area within the scope of ops until released by the Task Force Commander.
  - h. Names of units participating until officially released.
  - i. Pictures of identifiable dead or cas.
  - j. Pictures of classified wpns.
  - k. Any info on tactical ruses, cover, deceptions and successful escapes and evasions until officially released.
  - l. Any op by special forces, until released by the Task Force Commander.
  - m. Any intelligence ops, until released by the Task Force Commander.

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/Restriction on



RESTRICTED

59.

Restrictions on Troops Making Statements

78. Public statements or publication of any military info by members of 7 RAR are specifically prohibited.

Unit Security

79. 7 RAR Security Offr is Bn 2IC.

80. All sub units are to nominate a security offr.

81. Responsibilities and duties will be promulgated in 7 RAR Security Standing Orders.

Minefields and Booby Traps

82. All minefield laying is to be co-ord through the Fd Sqn by HQ 1 ATF. Minefields and booby traps are not to be laid without the approval of CO 7 RAR.

Physical Protection Against Accident or Malfunction of Mine Mechanism

83. All members working in or in the vicinity of a minefield are to wear flak jackets and steel helmets.

84. The number of men working at a particular task will be the min necessary to perform that task.

85. Booby Traps. Wherever possible, all booby traps are to be pulled before neutralization by some qualified member. Pulling is to be from a distance of at least 50 metres while lying prone in a shielded posn. When not possible to pull because of damage which may occur to the proximity of the charge to an installation, only one pers, experienced in dealing with the type of charge concerned is to be within the blast area of the mine being neutralized.

86. RESERVED

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/Section 10



SECTION 10 - SUPPORT WEAPONS AND SUPPORTING ARMS

Mor Pl

87. The mortar pl is to provide a MFC to each rifle coy. The MFC is to be trained to control artillery fire as well as mortar fire.

Anti Tank Pl

88. With 7 RAR the anti tank pl is known as the recce pl.

89. The Recce pl will normally be used for the protection of Bn HQ in which role it will be required to patrol and ambush within the Bn HQ/ FSPB AO. In addition the platoon will provide tracker teams as required.

90. In the anti tank role the platoon is organized to man 4 x 106 mm RCLs.

Armour

91. Inf-Tk Co-operation

a. The usual grouping when working with tanks is an inf coy /tk gp. Coy Comds are to ensure that suitable "marrying up" occurs and in particular that satisfactory comms are estb and fmns understood.

b. The easiest method of tgt indication is to give the tk direction indication relative to the tk's gun barrel.

c. No inf close to tks are to be fwd of the tk mid turret when the tk is firing its main armament.

d. In close country, it is best for the inf to clear fwd of the tks and have the tks move fwd in bounds through cleared ground. A navigation team is required to assist the tks fwd and this may be provided by the Coy 2IC or the CSM equipped with a radio.

92. APCs

a. All inf passengers are to travel inside APCs. Only comds are to expose themselves.

b. Inf comds are to ensure adequate comms before any move commences.

c. Normal loading for the M113 APC is 9 fully kitted soldiers.

Arty

93. See Sect 11.

Air

94. See Sect 12 and 13.

95. Reserved.



SECTION 11 - ARTILLERY

General

96. Fire sp to the bn incl all fire aval within the TF whether arty, Naval, tks, mor or ac. The bn will normally be guaranteed the fire of its affiliated Fd Bty (105 mm), but may employ any fire sp within range if given clearance.

97. The DS BC has the auth to fire Regt MSNS and any FO is auth to fire his own bty. If an FO requires additional wt of fire it can be arranged by both the DS BC and FSCC (Arty Tac).

Direct Support Battery Liaison

98. The DS BC advises the CO on all fire sp matters. He also provides to the Bn all communication, liaison and advise as required.

99. Currently the DS Bty provides an FO and party to each Rifle Coy of the Bn.

Composition of Parties

100.

BC Party

a. Composition:

(1)	BC	Maj
(2)	OP CP Fd	Sgt
(3)	Sig	Bdr
(4)	Sig	Gnr
(5)	Sig/Dvr	L/Bdr
(6)	Btmn	Gnr

b. Employment. This party lives permanently with Bn HQ and provides the staff for the FCC.

101.

FO Party

a. Composition:

(1)	FO	Capt/Lt
(2)	OP CP Fd	Bdr
(3)	Sig	Gnr
(4)	Sig	Gnr
(5)	Sig/Btmn	Gnr

b. Employment:

(1) This party normally provides a split, allowing the FO and 2 x Sigs to remain with the Coy Comd and the OP CP Fd and remaining sig to be sent forward to the point pl

(2) A further split of fire sp control is available to the Coy Comd by positioning the coy MFC with another pl.



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62.

Fire Control Centre (FCC)

102. The DS BC is responsible for establishing and operating the bn FCC.

103. The FCC will be conjointly manned by the BC's staff and OC Mor Pl staff and will plan and co-ordinate all Bn fire sp based on the CO's policy.

FCC Manning

104. Both the DS BC and OC Mor Pl must provide staff for a continuous 24 hr watch.

105. In the FCC, the fol must be maint:

- a. 1/50,000 Tac Map (if available) showing all current AO boundaries and restd fire zones / areas.
- b. 1/25,000 showing all friendly locs within and near the AO comd areas.
- c. An overlay record of all permanent DF or fireplans.
- d. Task Tables relating to all current DF or fireplans.
- e. Records of all current H & I tasks.

106 - 148. Reserved.

Clearance To Fire

149. No arty or mor round will be fired unless both air and ground clearance has been given. Any exception to this must be given subsequent justification.

150. Air clearance will normally be given by Fire Support Co-Ordination Centre (FSCC) at Task Force HQ automatically after all warnings have been given. In the case of mor firing the DS BC must obtain air clearance from FSCC.

151. The bn DS hel (POSSUM) will normally receive artillery warnings from the AWCC on a fixed frequency. When the POSSUM is operating within the Bn AO the DS BC is responsible for issuing artillery warnings to the POSSUM pilot using the Bn Comd Net.

152. Ground clearance within the Bn AO to 500 metres from the boundary will be cleared by the FCC after checks with Bn CP staff. The clearance will be given on Arty or Mor areas to the gun areas on mor base plates. Clearances do not concern the observer.

153. Ground clearances given within the Bn CP FCC complex will all be logged.

154. Ground clearances for fire sp within 1000 metres at an allied AO boundary can only be given from TF HQ through Arty Tac. It will be requested by either DS BC or Gun Area CPs.

RESTRICTED

/Safety Distances



Safety Distances

155. Except in an emergency or on a previously recorded tgt, NO opening round of a fire mission will fall closer to friendly locs than:

- a. 155mm - 1500 m
- b. 105mm - 1000 m
- c. 81mm - 1000 m

156. These distances take up any errors or map inaccuracies, navigation errors and map spotting by ground troops.

157. Ranges and splinter distances for equipment likely to be used are:

- a. 175 mm SP - 32,700 m - 800 mm
- b. 8 in SP - 16,800 m - 700 mm
- c. 155 mm SP - 14,600 m - 400 mm  
155mm 14,600 m
- d. 105 mm - 11,000 m - 250 m
- e. 81 mm - 4,450 m - 200 m

158. Each coy should make daylight provision for the adjustment of a minimum of one arty DF, and one Mor DF (if in range).

159. Although the FO can offer technical advice on adjustment it is the Coy Comd's sole right to accept or refuse any danger to his own tps. Once the Coy Comd has accepted the right he is then responsible.

Codes

160. The only codes used for any arty or mor tasks will be KAC Numeral Code. In the case of H & I Tasks, Arty Pluto Codes will be used.

Requests for Fire Sp

161. All requests for fire sp will be sent on one of the following means, in order of priority

- a. Arty net.
- b. Mor Net
- c. Bn/Coy Comd Net.

Defensive Fire Tasks

162. Requests will be submitted through FO's on the Arty Net by Coy Comds ASP after occupation of a location. This must be done in daylight if any form of adjustment is required.



163. Requests will be given arty tgt numbers accredited to the FO's attached to each coy, eg.

FO with A Coy will be  
c/s 11 .cn Arty means

All A Coys tgts will number ZP 1101, ZP 1102 etc.

164. Mor tgts will be notated in the remarks column as Mor tasks.

165. The FPF (Final Protective Fire) will also be referred to in the remarks column.

166. Auth to call for DF and FPF tasks and the weight of fire automatically allocated are:

a. Arty

Task	Authority to call	Response	
		Immediate	Subsequent
FPF	Coy Comd through FO	3 mins intense followed by 2 mins normal	Repeated once if required by coy comd. Thereafter by bn comd in co-ord with BC.
DF	Bn Comd through BC	10 rounds fire for effect	On auth of CO of DS Arty Unit

b. Mors

Task	Authority to call	Response	
		Immediate	Subsequent
FPF	Coy Comd	3 minutes at rapid rate	Repeated once if required by Coy Comd; thereafter on auth of CO.
DF	Coy Comd	3 minutes at normal rate	On auth of CO.

Harrassing and Interdiction Fire (H and I)

167. H and I programmes are normally planned daily at TF level. On ops outside the base the CO may bid for tasks through DS BC.

Fire Direction Procedure

168. This procedure must be adhered to when tgts are being engaged by other than FO's or MFC's.

169. All fire direction orders will be passed on the coy comd net to the FO who will interpret the orders for onward passage on arty means. It MUST be known that fire orders on a comd net should NOT be interrupted.



170. It must be appreciated that most adjustment is done by sound and visual observation rarely occurs.

171. The basic elms of a Fire Msn **are:**

- a. Request for size of fire used i.e. Fire MSN Bty.
- b. Six Figure Grid Reference.
- c. Direction - Obs to Tgt
- d. Quick description.

172. If the tgt to be engaged is considered close then it becomes a requirement for the observer to pass to the FO the following info:

- a. Distance (observer or closest own tps to tgt).
- b. Angle between the line of fire and the line of own tps.

Command and Control Helicopter (C and C ship)

173. A specially equiped hel for use by the CO, BC, IO and sigs when the Bn is involved in airmobile ops including an LZ preparation.

174. It may also be used, at any time, by the CO and BC for any impromptu fire sp task during an airmobile op.

175-180 Reserved.



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65.

SECTION 12 - AIR SUPPORT

General

181. The following types of air sp are aval to 7 RAR through Task Force:
- a. Close air support.
  - b. Transport air support.
  - c. Air recce.
  - d. Aeromedical Evac (DUSTOFF)
182. The agencies providing this support are:
- a. RAAF.
  - b. AUST Army Avn.
  - c. US Army Avn.
  - d. USAF.

Close Air Sp

183. General. Close air sp will NOT normally be used for tasks within the scope of aval arty and mor. Sp is aval either on a pre planned or immediate basis. Types of sp are:
- a. Air strike, using all normal types of air delivered ord.
  - b. Air cover for protection of convoys, airmobile ops and tp mov.
  - c. Illumination at ni, with 7.62 mm min gun fire if req.
  - d. Combat Sky Spot for delivery of air ord during darkness or inclement weather, or to provide harassment and interdiction for areas beyond the range of friendly artillery.
184. Requests for Pre planned Air Support. Requests in accordance with Annex A are to be fwd to 7 RAR CP not later than 0730 hours on the day before the strike is required. This req is to be fwd to Task Force by 0800 hrs. Acceptance or rejection will be advised by 1800 hours on the day preceding the strike. Request to be sent by secure means.
185. Requests for Immediate Air Support.
- a. Requests in accordance with Annex A. Reqs must normally meet one of the fol requirements:
    - (1) Tps in contact with the en.
    - (2) LZ preparation or constr.
    - (3) LZ cover.
    - (4) Pre-strike on tgts to be attacked by ground forces within four hours following the air strike.
    - (5) En in the open.

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/c. Requests for



b. Requests for immediate air support may be sent in clear unless the strike is requested for a specific time that is over one hour from the time of the request.

c. In the case of an independant unit op, the Bn may call for immediate airstrikes within the Bn AO.

Transport Air Sp

186. General. All requests for helicopters/fixed wing aircraft sp are to be submitted to Bn HQ in format shown at Annex B. As a principle requests should be forwarded to Bn HQ by 1200 hrs the day prior to that on which op is required. Submission of requests as soon as requirement is known is essential.

187. Pilot Mission Brief. The proforma at Annex C is to be used by sub units for all routine or emergency resupply by air. The form is to be filled out in duplicate with one copy being given to the hel pilot and one copy held at Admin Coy / Fwd ech.

188. Reserved.

Air Recce

189. Requests submitted for visual/photo recce in format at Annex D. Requests may be initiated at any time. As far as possible, recce requests should be pre planned.

Aeromedical Evacuation

190. a. The codeword DUSTOFF is used to refer to aeromedical evacuation.

b. When requesting aeromedical evac, the unit or sub-unit on the ground is responsible for ensuring that the en situation will permit a reasonably successful evac. Action to ensure the safest possible aeromedical evac is to incl, but not necessarily be limited to:

(1) Mov of the cas to a loc where a reasonably safe approach and departure can be accomplished into a secure landing site large enough to accommodate the hel used. Urgent cases will be hoisted out when no pad is aval.

(2) Estb radio contact with the evac hel and provision of info on security of the area.

(3) Marking the friendly limits if armed hel escort is required.

c. DUSTOFF ac will NOT be moved fwd to the loc of the cas until requesting unit advise that the site is secure.

d. Hoist ops should be req only if a landing site cannot be found. The cas to be evac should be ready at the pick up point before the hel arrives. Unit pers must be trained in hoist ops and will effect the evac.

191. Categories. The fol categories of precedence are used for evac:

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/a. Urgent



- a. Urgent. An emergency case which must be evac immediately to save life or limb or to prevent serious complication which could endanger life or limb if delayed. Psychiatric cases are not considered in this category.
- b. Priority. For patients requiring prompt medical care not avail locally. Such patients must be evac within 12 hrs.
- c. Routine. Patients who require evac within 24 hrs.

192. Request Procedures

- a. Format for DUSTOFF request at Annex E.
- b. Requests are to be passed to 7 RAR CP on bn comd net.
- c. If all details are not known a warning order is to be passed to 7 RAR CP eg.

"1A THIS IS 1 STAND BY DUSTOFF DETAILS WHEN AVAILABLE."

193. Evacuating Procedures.

- a. The fol example indicates the type of msg which will be passed by day when the DUSTOFF hel arrives:
  - (1) Hel. "21 This is DUSTOFF, throw smoke, over."
  - (2) Ground Tps. "DUSTOFF This is 21, smoke thrown, over."
  - (3) Hel. "This is DUSTOFF, I see (colour of smoke) over."
  - (4) Ground Tps. "This is 21, Affirmative, out."
- b. Friendly tps must show themselves on the LP before DUSTOFF will land. At ni lts will be required and DUSTOFF will not land until he has confirmed the loc of the LP.
- c. Cas are to be prepared with Shell/Field dressings before being placed in the DUSTOFF hel.
- d. The cas loading party is to record the Regt particulars of the cas, and the time of departure and destination of the hel if known. This info is to be passed to the unit's rear ech as quickly as possible.
- e. DUSTOFF helms must NOT be kept waiting in the evac area. Units must have the cas ready for extraction at the time they specify in their req and before DUSTOFF arrives.
- f. Sub-units are to advise 7 RAR CP when DUSTOFF is complete.

194. General Evacuation Information.

- a. Under the fol conditions it is mandatory that air cover be provided to US DUSTOFF ac.
  - (1) Winching out of cas by day - LFT air cover req.
  - (2) Any DUSTOFF by ni - LFT or SPOOKY cover req.



b. To avoid delays, in the above circumstances, to the commencement of DUSTOFF while air cover is being arranged, max early wng should be passed to 7 RAR CP even though other details are not aval.

c. Locations to which oas are normally evacuated are:

- (1) Australians. To VAMPIRE Pad VUNG TAU.
- (2) Americans. To 36 Evac Hospital VUNG TAU.
- (3) Vietnamese. To ROK Hospital VUNG TAU.
- (4) Civilians. When approved, as advised by 7 RAR CP.
- (5) Headwounds. To 24 Evac Hospital LONG BINH.

(When op outside of PHUOC TUY Province, the evac hospitals will be laid down in the op O issued by HQ 1 ATF.)

195. Preparation of Dead.

a. Ground sheets etc, covering dead, must be firmly lashed to the stretcher. Ground sheets have been blown in the rotor blades as stretcher parties approach the ac; they have also blown away in flt. This is a serious hazard to ac safety.

b. In multiple extractions, the dead will always be left until last. If possible, they should be extracted separately to the wounded. DUSTOFF ac will not carry the dead. RAAF ac are to be tasked.



SECTION 13 - HELICOPTER OPERATIONSDefinitions

196. The following terms are used in hel ops:
- a. Slick: passenger carrying hel.  
(UHID 6 passengers UHIH 7 passengers.)
  - b. Element: the number of helicopters taking off and landing at one time.
  - c. Lt Fire Team(LFT): two armed helicopters, armed with machine guns and rockets, operating as a single unit.
  - d. Hy Fire Team(HFT): Three armed helicopters operating as a single element.
  - e. C & C Ship: a command and control helicopter, an airborne command post.
  - f. H Hour: the time at which the first element of ac touch down on the LZ.
  - g. Gun Ship: Armed Iroquois, usually a "C" model or HUEY-COBRA.
  - h. Lift: a helicopter trip from PZ to LZ.
  - i. LZ: Landing Zone.
  - j. PZ: Pickup Zone.
  - k. Chalk: a specific number of tps to be carried in one aircraft.
  - l. Ready Position: the point on the PZ where troops are positioned ready emplanement.

Callwords

197. Current callwords are:
- a. POSSUM: Army recce flt ac.
  - b. ALBATROSS: RAAF utility helicopters.

Planning Data

198. Chinook: min 5000 lbs )  
max 8000 lbs ) of stores  
or  
33 fully kitted soldiers.
199. Sky crane: min 8000 lbs and max 18000 lbs with the proviso that stores over 16000 lbs require special pre planning.
200. Iroquois:
- a. UHID model : 6 troops or 1200 lbs in freight.
  - b. UHIH : 7 troops or 2000 lbs in freight.



c. External loads for planning is 800 lbs. This may increase to 1200 lbs over short distances, if prior liaison is undertaken to ensure that fuel level is kept low.

d. Hoist lift. Where hoists are fitted, the length of cable varies from 80 ft to 200 ft, depending on the model of the helicopter. Loads are limited to two men or 400 lbs of freight when weight is known accurately. When the weight is estimated, the load is reduced to 300 lbs. Hoists are only to be used in emergencies and currently for casevac/medevac only.

General Planning for Air Mobile Operations

201. LZ Reconnaissance. A joint reconnaissance of the LZ and PZ should be made by the air mobile operation commander and the assault helicopter representative. Final selection of the suitability of the LZ(s) or PZ(s) rests with the ground comd acting on the advice of the assault helicopter representative. Alternative LZs should be selected should the primary LZ be impeded by en ground fire.

202. Conference. An air mov conference is normally held before CO's verbal orders or written orders for an op. The Ops Officer at verbal orders issues the air planning table and finalises all air mov details. An example of a Liaison Check sheet used during the planning stage - shown at Annex F.

203. Miscellaneous Points.

- a. Fly in/fly out normally con on the 'n admin air net.
- b. Magazines are to be off all wpns during hel moves.
- c. The first senior offr to land at an LZ must check on the CO's map plan and recce and make immediate suggestions for changes to CO as required.
- d. The first senior Bn HQ offr to land at LZ (either CO or Ops Offr) is to arrange immediate co-ord on the ground.
- e. A planning checklist is attached as Annex G to this chapter.

Use of Smoke

- 204.
- a. White smoke is used by FAC and Recce Flt to indicate en. posn and is not to be used for any other purpose.
  - b. Red smoke is often used by US Army Avn. units to indicate en or insecure LZ and should be avoided unless prior liaison between ground and air has been made.
  - c. To assist pilots in identifying PZs when more than one PZ is used for a battalion extraction sub units are to use the fol coloured smoke to identify sub units PZs:

A Coy - Yellow

B Coy - Blue



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72.

C Coy - Green

D Coy - Violet

Bn HQ/Sp Coy - Same as for FSPB defence coy.

(Note smoke code is only used when multiple PZs are used)

205. Identification of LZs in the field is best accomplished with smoke. The procedure to be fol is:

- a. On making contact with the ground unit, the ac call "Standby with smoke".
- b. Approaching the LZ loc, the ac calls "Throw smoke", and the op acknowledges "Smoke thrown".
- c. On sighting smoke, the ac calls "I see .....(colour)" and the ground op either confirms or denies the colour. Identification must be made by the ac only.

LZ Dimensions

206. For all but emergency missions, the min dimensions of the LZs for the various types of hel sp are as fols:

Hel	Diameter of area cleared to ground level		Further clearing around LZ free of obstruction over 2 ft high	
	Day	Night	Day	Night
SIoux	15 m	60 m	5 m	40 m
IROQUOIS	20 m	60 m	5 m	40 m
CHINOOK	50 m	50 m	15 m	15 m
SKYCRANE	60 m	60 m	20 m	20 m

207. There should be obs free approach and exit paths into the prevailing wind. The max obs angle, measured from the outer edge of the landing area, should be no greater than 30 degrees.

208. Winching is to be carried out only to enable emergency casevac to take place. If no LZs are aval, sub units are to locate winch sites with the fol characteristics:

- a. Lowest tree height in the area to reduce the winching time.
- b. A hole through the canopy clear of obs at least 10 ft in diameter.

Marking of LZs and PZs by Night

209. Markers for ni landing should give an indication of the wind direction and loc of the centre of the LZ or PZ. Strobe light or torches provide the best form of lighting. They should be secured to prevent their being blown over by rotor wash. Lighting patterns suitable for marking LPs are as fols:

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/a. Five lts



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73.

a. Five lts laid out on the ground or hand held at ten metre intervals in the form of a "T", 10 metres to the right of the centre of the LP. The horizontal bar of the "T" is placed upwind.

b. Two vehicles are placed 40 metres apart and 40 metres downwind of the centre of the LZ or PZ with their headlight beams intersecting in the centre of the area. The hel approaches into the wind, passing between the two vehs and lands into the pool of lt.

Wearing of Headdress near Helicopters

210. No headdress is to be worn when near approaching or departing hels, unless steel helmets are worn.

Empty Jerri-cans

211. Empty plastic jerri-cans are to be tied into bundles of five with strong twine to prevent empty jerri-cans flying out of the ac into the rotor blades.

Loose Objects

212. No loose obj such as lt timber or galvanised iron are to be loc within 40 metres of a hel pad. This applies to lightweight shelter "hutchies" as well. Aerials and line are to be posn clear of any hel flt path.

Reporting Ground Fire

213. All incidents of en ground fire directed at ac are to be reported to Bn CP as soon as possible. Detail of ground fire reports are contained in Annex G.

Sub Unit Identification

214. The fol panel markings are to be displayed as required by each sub unit:

- a. A Coy - one yellow
- b. B Coy - one red
- c. C Coy - red L
- d. D Coy - red and yellow (side by side)
- e. Bn HQ - yellow L
- f. A Ech - red triangle

Requirement for LFT/SPOOKY Air Cover - US DUSTOFF

215. Under the fol conditions by US regulation it is mandatory that air cover be provided to US DUSTOFF ac:

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/a. Winching



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74.

- a. Winching out of cas by day - LFT air cover required.
- b. Army DUSTOFF by ni - LFT or SPOOKY cover required.

216. To avoid delays to the commencement of DUSTOFF while air cover is being arranged, max early warning should be passed to CP 7 RAR even though other details are not aval. This early advice is to be passed to Task Force CP.

Employment of Helicopter Gun Ships

217. Attached at Annex H are details on the employment of helicopter gun ships.

218. Reserved

219. Reserved

220. Reserved

RESTRICTED

/ Section 14



RESTRICTED

75.

SECTION 14 - INTELLIGENCE AND PW

General

221. Every member of 7 RAR must be aware of his responsibility to report by the quickest means possible, any info of intelligence value.

222. Sub units are to report the fol to 7 RAR CP:

- a. Initial contact with the en; to be fol as soon as possible by a CONTACT REPORT. (Annex I)
- b. En attack against friendly forces, including shelling and mortaring (Annex J - Shelrep/Mortrep).
- c. Loss of contact with en.
- d. Any ident of en unit in contact, including means of estb such ident.
- e. Capture of any PW or other detainees including the result of any initial questioning and the proposed means and time of evac. (Annex K - PW Capture Report).
- f. Capture of en eqpt, particularly en wpns and ammo, med supplies or sigs eqpt and the proposed means and time of evac.
- g. Discovery of any en camps, def posn or other instl, including the proposed degree of destruction; to be fol by an INSTALLATION REPORT (Annex L).
- h. The apprehension of any friendly civilian or military pers who have been released **or** escaped from en custody.
- i. En emplaced mines and booby traps. (Mines/Booby Trap Report - Annex M).

Classification of PW and Detainees

223. Categories. The responsibility for determining status of pers captured by Australian Forces rests with Australia. Pers captured are cl as belonging to one of the fol categories:

- a. PW.
- b. Detainees.
- c. Returnees.
- d. Civil defendants.

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/224. Definitions



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224. Definitions. Cl is defined as fol:

a. PW.

(1) Pers who are captured while actually engaging in combat or a belligerent act other than an act of terrorism, sabotage, or spying against a friendly government or friendly force.

(2) Any member of the en Armed Forces whether captured in combat or not, except a terrorist, saboteur or spy.

(3) Pers detained as suspects, who later are determined to fall into categories (1) and (2) above.

b. Detainees. Pers who, when detained, were not openly engaged in combat and whose status may be either that of an innocent civilian, returnee, PW, or civil defendant.

c. Returnees. Pers who voluntarily return to government control after having actively supported the en in some form of political or military activities.

d. Civil Defendants. Pers who are suspected of being spies, saboteurs, terrorists or criminals, and who do not qual as PW as defined in sub-para 223a, above.

Handling of PW

225. General.<sup>n</sup> The handling of PW and other detainees within 7 RAR is to be/accordance with the provisions of the Geneva Convention 1949. On capture, all PW are to be given humane treatment. No physical or mental torture, nor any other form of coercion may be inflicted. PW may not be threatened, insulted or exposed to any unpleasant or disadvantageous treatment of any kind. Wounded and sick PW are to be collected and cared for.

226. Conditions. The principle governing the treatment of PW is that their conditions should be no worse than those provided for our own tps. This incls:

a. Transportation.

b. Medical.

c. Accommodation.

d. Hygiene.

e. Rations.

227. Personal Equipment and Possessions. All arms, dangerous articles, military eqpt and military docus are to be taken from PW on capture. PW are permitted to retain:

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/a. All other



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- a. All other articles of pers use.
- b. Metal helmets and similar items used for pers protection.
- c. Clothing and articles used for feeding.
- d. Identity documents.
- e. Badges of rank, decorations, and any items having a pers or sentimental value.
- f. Money, unless it is removed on the order of an officer, in which case, an official receipt is given.

228. Separation. Known PW are to be kept separate from suspects. Females are to be segregated from males.

229. Responsibilities. The capturing sub-unit is to notify 7 RAR CP of the apprehension of any suspects. Captive tags are to accompany each prisoner. If tags are not avail, all the details are to be incl in a rough note accompanying the captives. As much detail as possible should be included on the captive tag.

Handling of Captured Documents

230. The finding of en docus is to be notified to 7 RAR CP as soon as possible, together with the proposed means and time of evac. If an interpreter capability exists, a general gist of the nature of the docus should be passed with the initial report. A completed Captured Document Tag is to be fwd with the docus.

Handling of Captured Money

231. All captured money is to be handed to 7 RAR CP for disposal to Task Force HQ and is to be accompanied by a capture card, giving all details relevant to the capture.

232. In the situation where the money is taken from a PW or detainee, a receipt must be given to him and the name of the PW or detainee incl in the details of capture.

233. The Task Force HQ will dispose of the money in accordance with current theatre policy.

Handling of Captured Equipment

234. The capture of any en eqpt is to be notified as soon as possible to IO 7 RAR. All such eqpt is to be evac at the earliest possible opportunity consistent with security, together with a Captured Material Tag. Where evac is not possible due to the mission, the size of the eqpt or its dangerous state in the case of ammo, the item is to be photographed or sketched and all relevant circumstances of the find fwd to IO 7 RAR as soon as possible.

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/Signals Equipments



Signals Equipment

235. Special care is to be taken with the evac of sigs eqpt. The settings of dials is of particular importance and the freq that any eqpt is set on should be noted on the Captured Equipment Tag. Items such as aerials, teles, batteries, tele wire and apparently civilian radios, may all have intelligence value and are to be evac. The length, bearing and configuration of aerials should be noted before they are pulled down for evac.

Medical Stores and Equipment

236. All en med stores and eqpt are to be evac. The destruction of med supplies is expressly forbidden except in case of op emergency, where their recapture by the en is imminent.

Weapons and Ammunition

237. All en wpns are to be evac to Task Force HQ for ident and recording and disposal in accordance with current policy.

238. En ammo is only to be evac when its safety is certain. When any element of doubt exists, the items should be destroyed. However, all relevant details such as colour, lot numbers, etc, that can be obtained should be, together with photographs or sketches. En ammo is required for Tech Int exploitation and should be evac when safety permits. Ammo should not be packed loose with other eqpt or docus during mov and the carrying agent (eg. Hel crews or dvrs) should be info they are carrying ammo.

239. RESERVED.

240. RESERVED.



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SECTION 15 - ROAD MOVEMENT

Definitions

241. The fol colour code is used to describe rd status:
- a. White. Rd condition and cl unknown.
  - b. Green. Con by own forces. Min security forces are required to maint this status. Isolated incidents may nevertheless occur.
  - c. Amber. Only marginal con by either own or en forces exists. The rd is used by own tps, but freq incidents do occur.
  - d. Red. Con by the en or freq interdiction occurs. The rd requires a major military op to clear it and considerable engr effort to maint it due to en interdiction.

Precautions

242. Within 7 RAR sub-unit, precautions to ensure security during road mov are directly related to the security status (as outlined above) of the intended route.

Movement of Personnel/Minor Stores

243. The fol precautions are to be taken:
- a. Road WHITE. As for Rd RED.
  - b. Road GREEN. The min number of pers permissible in veh travelling on rds of this cl is two. A min of two wpns (excluding pistols) is required. Vehs may travel singly.
  - c. Road AMBER. A min of two vehs, with a total of not less than six pers. All are to be armed with wpns other than pistols. If possible, a GPMG or Automatic rifle L2A1 should be carried.
  - d. Road RED. Vehs are NOT to travel on Red routes without detailed instr and approval from formation HQ.
244. Movement of Stores. Special precautions are to be taken whenever attractive stores (ie. ammo, mines, certain engr stores, etc) are to be moved. These are as follows:
- a. Road GREEN. Two landrover escorts with a min of six armed pers are to escort the stores vehs. The use of landrover "gunships" is recommended. Approval of HQ 7 RAR is necessary for these convoys.

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/b. Road AMBER



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- b. Road AMBER. 7 RAR stores vehs are NOT to travel on rds classified as AMBER without approval from HQ 7 RAR. Dependant upon the situation existing at the time, the min escort requirement will be as for para 244a.
- c. Road RED. As for para 243d.
- d. Road WHITE. As for para 243d.

Road Status

245. Since the status of various routes will change with the tactical situation in the province, the current posns will be promulgated in 7 RAR Routine Orders as required.

General Precautions

246. Preparedness.

- a. Alertness. OCs/Convoy/Vehs comds are to ensure that all pers travelling in the veh or convoy are fully briefed on counter MT ambush drills and that when tps being carried, vehs are prepared accordingly.
- b. Dress. All ranks, when travelling outside the base area, are to be properly dressed. Long trousers, shirts, boots and hats are to be worn. Hats may be removed at the discretion of the veh comd.
- c. Weapon. All tps are to be armed whenever travelling outside the 7 RAR/Formation base area. Tps escorting load or tp carrying vehs are to be armed with MGs, SLRs, or M16; pistols are not acceptable, nor are pistols acceptable as "wpns" whenever only two pers are travelling in a veh.
- d. Communications. Radio Comms are to be provided on all but GREEN rds, unless otherwise varied by 7 RAR CP.
- e. Protection at Halts. During any halt of more than five mins, tps are to debus and take up def posns.
- f. Canopies, Tailboards and Doors.
  - (1) TCVs are to have canopies removed and tailboards down when carrying tps.
  - (2) Outside the formation base, Landrovers are to have the doors, canopies and tailboards removed.

Convoys

247. a. Convoy comds will always be nominated.

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/b. Convoy



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b. Convoy briefings will always take place prior to a rd move. Briefing will be in the general form as shown at Annex N.

Promulgation

248. This information is to be promulgated to all dvrs, veh comds, convoy comds and all pers likely to travel regularly by veh.

249. RESERVED.

250. RESERVED.

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/ SECTION 16.



SECTION 16 - CORDON AND SEARCH

General

251. This section of SOPS lay down the main rules to be fol inside a village once a cordon has been estb.

Security

252. Wherever possible, a cover plan is to be employed. However, any cover plan requires the approval of the Comd 1 ATF, who will also indicate the time before which no info is to be given to Vietnamese. No contact with Vietnamese auth is to be made without the approval of GSO2 (Ops) 1 ATF.

253. Security of the cordon is the responsibility of the comd of the cordoning unit.

254. Info on the village local def works is to be obtained through GSO2 (Ops) 1 ATF.

Command and Control

255. All cordon and search ops will be comd and con by the unit comd designated by Comd 1 ATF.

256. The National Police, ARVN, MID, Special Branch Police and other Vietnamese involved in the op will be acting in sp of the designated comd of the op.

Liaison Officers

257. LOs with radios are to be stat at:

- a. Sub Sector HQs.
- b. RF or PF posts as decided by the comd of the operation, or as directed by HQ 1 ATF.

Attachments

258. Det 1 Div Int Unit is to ensure that the fol are aval at the time and place specified in the Op O:

- a. National Police incl policemen.
- b. All aval interpreters.
- c. Screening pers as required.
- d. Hoi Chanh pers, if aval.



1 Aust CA Unit

259. 1 Aust CA Unit is to ensure that the fol info is aval to the Cp HQ:

- a. The loc of RD Cadres, units strs and types of wpns in the cordon and search area.
- b. The names of the village and hamlet chiefs and the loc of their respective offices.
- c. Possible sites for collection and screening of the population.
- d. Population figures for the area to be cordoned and searched.

260. On the day of the cordon and search op, 1 Aust CA Unit is to provide a civil affairs liaison team. This team is to be under the con of the op HQ. The duties of the team are to incl:

- a. Advice to the op HQ on all matters of civil affairs nature.
- b. Effecting co-ord between MEDCAP teams and arranging evac if necessary.
- c. Arranging for the village/hamlet Chiefs to be aval at the op HQ.
- d. Seeking the asst of the local RD Cadres if required by the op HQ.
- e. If food and clothing are to be distributed in the screening area, 1 Aust CA Unit is to arrange this through the village/hamlet Chiefs.
- f. Providing tentage and other facilities deemed necessary for the comfort of the villagers in both the assy and dispersal areas of the screening

MEDCAP/DENTCAP

261. 1 Aust CA Unit is to provide the MEDCAP/DENTCAP pers.

Screening Area

262. If screening is to take place at the village/hamlet, the unit responsible for the cordon is responsible for the construction, op and security of the screening area.

263. Annex O gives a suggested layout for a screening area for approx 100 pers.



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264. Annex P gives a suggested stores list for a similar screening area.

Collection of the Populace

265. Mov of the populace to the screening area should be undertaken in the fol manner:

a. Voice ac warns population that their village has been condoned and that everyone is to move to the screening centre and take with them sufficient food for one meal.

b. A sweep will be conducted through the village to ensure that all pers have moved to the screening centre.

266. Unless otherwise directed, all men, women and children other than those bed-ridden, are to be moved to the screening area. Houses containing bed-ridden people are to be noted by the sweeping force and are to be checked by a screening team in company with a competent medical person.

267. If only eligible males and females are to be screened, the fol age gps are given as a guide:

a. Males. 12-45 years.

b. Females. 15-45 years. Children should be permitted to accompany their mothers.

Detailed Search of Hamlet.

268. The detailed search of the houses and hamlet area is to be conducted by Australian tps accompanied by Vietnamese Police. Unless otherwise ordered, the detailed search is to take place immediately after the populace has been collected.

269. Engrs are to move with the searching party. On immediate standby at the HQ of the unit cond the op is to be an extra engr party, with explosives and tunnel eqpt.

Responsibility for Screening

270. 2IC 7 RAR is to move fwd to the village being searched as soon as search commences. He is to site LZ and Screening Area. Aslt Pnr Pl is to construct the Screening Area and, if necessary, the LZ.

271. Screening stores listed in para 263 are to be held permanently by Aslt Pnr Pl Stmn at A Ech. They are to be moved fwd by arrangements with CP 7 RAR to LZ in village as soon as possible after search has commenced.

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/272. OC 1 Div



272. OC 1 Div Int Unit, in conjunction with OC 10 MID, is responsible for the allocation of SB Police and members of 10 MID to the screening centre. He is also responsible for providing National Police for the search teams and posting sentries within the screening centre.

273. The actual screening of the civilians is the responsibility of OC 10 MID.

#### Responsibility for Detainees

274. Pers detained by the cordoning force are the responsibility of the HQ of the cordoning force until released to sector auth. This release is to be made only with the approval of HQ 1 ATF

#### Sector Responsibilities

275. Sectors are responsible for the fol:

- a. Providing security for the suspects once they have been released by HQ 1 ATF.
- b. Providing adequate tpt for mov of suspects from screening area to Sector.

#### Conduct of the Screening

276. The screening will normally be carried out in four stages:

- a. Stage 1. Check of ID cards to quickly produce suspects. Important pers, aged people and women with babies will be checked and cleared first.
- b. Stage 2. The suspect is questioned on his/her background. Details and results checked by records section and the black list. Suspects can be identified by Hoi Chanh or informants. Scars and wounds are suspicious signs.
- c. Stage 3 and 4. These are follow-up stages of screening.

#### Logistics

277. The cordoning unit is to provide rats and water for all att GVN pers incl village/hamlet officials.

278. 1 Aust CA Unit is to provide water, and food if considered necessary, in the assy and dispersal areas of the screening centre.

#### Return of Populace to Their Housing

279. If the screening is conducted at the village or hamlet, cleared pers may be released on order of the comd of the cordoning force. This order will be given through the District/Hamlet chief. If the screening takes place beyond walking distance from the village, 1 ATF is responsible for arranging tpt back to the village for cleared pers.

280. RESERVED.

END OF PART 3  
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SECTION 17 - WEAPONS AND AMMUNITIONWeapons

281. Weapons are to be cleaned and inspected by Pl comds at least once per day. A staggered timing system is to be adopted for the cleaning of weapons for obvious reasons.

282. The following rules apply to the test firing of weapons:

a. Weapons are not to be test fired without the prior approval of 7 RAR CP.

b. Automatic weapons are to be test fired:

(1) Before being taken out from NUI DAT on patrol or operations.

(2) Twice weekly when in NUI DAT base.

c. Other weapons are to be test fired at least once every two weeks.

Ammunition

283. Scaling. Minimum to be carried is:

a. Small Arms.

(1) First Line

Wpn or Eqpt	On the Man	Within Sect
(a) M16	400 (incl tracer)	-
(b) SLR	150 ( " " )	-
(c) GPMG M60	100	700
(d) GREN M26	2	-
(e) GREN 40mm HE	-	18
(f) GREN 83 Coloured Smoke	-	6
(g) CLAYMORE M18A1	-	2
(h) FLARES Trip	-	3
(i) M72	-	2



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(2) Reserve

(a) Coy reserve is one first line all natures.

(b) Bn reserve is one first line all natures.

(3) Total Holdings. Within battalion area a total of three first lines is held made up of sub paragraphs (1) and (2) above.

b. Crew Weapons.

(1) Mortars.

(a) First Line.

Type	Veh Deployment	Helicopter Deployment
i HE (per mor)	45	90
ii Smoke(" ")	6	6
iii Illum(" ")	3	6

(b) Reserve

i HE two first lines

ii Smoke two first lines

iii Illum 60 rounds

(2) 106 RCL

(a) First Line

Type	Qty
i 106mm HEAT	4
ii 106mm Splintex	10

(b) Reserve. One first line

(3) 90mm RCL

(a) First Line

Type	Qty
i 90 mm HEAT	2
ii 90mm A pers	4

(b) Reserve. One first line

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/284. Storage



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284. Storage and Use.

- a. Pers ammo is to be cleaned daily and insp by pl comds after morning stand down.
- b. Boxes with lids are to be dug into the walls of fire trenches for storage and protection from the weather.
- c. Ammo in dumps is to be stacked off the ground and is to be given some form of overhead protection against shell fire and weather.
- d. Res ammo is to be inspected at least once weekly, and more freq if boxes have been opened.
- e. White and red smoke grenades are used to identify hostile tgts for arty and air strikes and insecure LZ's respectively and must not be used for any other purpose.
- f. Ammo is to be stored in boxes in the fire trench. This sup is to be used until it is exhausted or it becomes nec for the soldier to vacate the fire trench.
- g. Ammo on the man is to remain untouched until the soldier moves out of his fire trench or all res ammo is expended.

285. RESERVED.

286. RESERVED.

287. RESERVED.

288. RESERVED.

289. RESERVED.

290. RESERVED.



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89.

SECTION 18 - OPERATIONAL REPORTS AND  
RETURNS

291. Details of operational returns and reports required by  
battalion headquarters and formation headquarters are shown at annex  
Q.

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90.

ANNEX A TO  
CHAPTER 2

TACTICAL AIR SUPPORT REQUEST

- A. PYTHON (Codename).
- B. Grid ref of the tgt.
- C. Tgt description. (incl Long axis).
- D. Desired time on tgt (TOT) .....,  
    Not before .....hrs.  
    Not after .....hrs.
- E. Loc of own tps in relation to tgt.
- F. Special insts and method for marking friendly  
    locs.

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ANNEX A TO  
CHAPTER 2

TACTICAL AIR SUPPORT REQUEST

- A. PYTHON (Codename).
- B. Grid ref of the tgt.
- C. Tgt description. (incl Long axis).
- D. Desired time on tgt (TOT) .....,  
    Not before .....hrs.  
    Not after .....hrs.
- E. Loc of own tps in relation to tgt.
- F. Special insts and method for marking friendly  
    locs.

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ANNEX B TO  
CHAPTER 2

AIR TASK REQUEST

A.	UNIT SERIAL NO	
B.	UNIT REQUESTING	
C.	LOAD	
D.	NO AND TYPE AIRCRAFT AVAILABLE	(Filled in by TASK FORCE AIR OPERATIONS CENTRE)
E.	PICK UP POINT	} Grid
		} Reference
F.	DESTINATION	} or Nickname
G.	DATE/TIME REQUIRED	
H.	DATE/TIME RELEASED	
I.	ROUTE	
J.	COMMUNICATION	} Call Sign & Frequency
		PZ LZ
K.	REMARKS	
L.	PRIORITY/URGENCY	
<u>FOR USE BY TASK FORCE AIR OPERATIONS CENTRE</u>		
ARMY ACCEPT/REJECT		
RAAF ACCEPT/REJECT		
UNIT INFORMED ACCEPT/REJECT		
UNIT INFORMED TIME AIRCRAFT AVAILABLE		
TRANSLAND SENT		

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PILOT MISSION BRIEF

Date \_\_\_\_\_

- A. Deliver to (Unit or Sub Unit) \_\_\_\_\_
- B. Location \_\_\_\_\_
- C. LZ Code name \_\_\_\_\_
- D. LZ Marking \_\_\_\_\_
- E. Callsign \_\_\_\_\_
- F. Frequency (of C/S receiving delivery) \_\_\_\_\_
- G. Description of Load \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- H. Weight (lbs) \_\_\_\_\_
- I. Special Instrs \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- J. Aircraft Callsign \_\_\_\_\_  
 \_\_\_\_\_
- K. Departure Time \_\_\_\_\_

NOTE: To be completed in duplicate one copy passed to hel pilot,  
remaining copy held in Helipad Register.

BACKLOAD DETAILS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



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93.

ANNEX D TO  
CHAPTER 2

REQUEST FOR VISUAL/AIR RECCE

AIR RECCE REQUEST. (Always at start of message)

- A. SERIAL NUMBER
- B. TYPE OF RECONNAISSANCE. State electronic infra red, visual, photographic.
- C. MAP SERIES AND SHEET NUMBER
- D. DESCRIPTION OF TARGET AND GRID REFERENCE. For vertical photographs, give description and grid reference of corners of area, and for obliques, also give ends of foreground line.
- E. OBJECT OF REQUEST AND RESULTS DESIRED. Give in detail.
- F. PHOTO SCALE OR LIMITS ACCEPTABLE. This is filled in on advice of a photographic interpreter. If no photographic interpreter is available, minimum and maximum scales acceptable should be quoted.
- G. NUMBER OF PRINTS, PLOTS OR REPORTS REQUIRED. This should never exceed the number required. If a photo interpretation report will suffice, prints should not be ordered.
- H. DELIVERY ADDRESS, DATE, TIME
- I. LATEST ACCEPTABLE TIME AND DATE
- J. SPECIAL INSTRUCTIONS. Any information that will aid planning or successful accomplishment of the mission.

NOTE: For photo reprints insert opposite L the mission number and date of original photo, followed by the word REPRINT.

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LIAISON CHECK SHEET  
AIRMOBILE OPERATIONS

- 1. Unit \_\_\_\_\_ 2. Op \_\_\_\_\_ 3. LO \_\_\_\_\_
- 4. Date of visit \_\_\_\_\_ 5. Date of lift \_\_\_\_\_ 6. Time of lift \_\_\_\_\_
- 7. Significant Topo \_\_\_\_\_ 8. Enemy \_\_\_\_\_
- 9. Fire sp: a. Arty \_\_\_\_\_  
\_\_\_\_\_
- 10. Ac req: b. Air \_\_\_\_\_  
c. (i) No \_\_\_\_\_ (ii) No tps per slick \_\_\_\_\_ (iii) No Lifts \_\_\_\_\_  
b. (i) C&C \_\_\_\_\_ (ii) P/up time \_\_\_\_\_ (iii) No pass \_\_\_\_\_  
(iv) Loc \_\_\_\_\_  
c. LFT \_\_\_\_\_

11. PZ/LZ Details (insert as colm heading as req)

a. Location/Name			
b. Capacity			
c. Landing Fmn			
d. Landing Direction			
e. Marshallars			
f. Code Letter			
g. Smoke (Yes/No)			
h. Call Sign			
i. Frequency			
j. No of troops			
k. Start time			
l. Est t/round			
m. Est time compl			
n. Secure			
o. Remarks			

- 12. Smoke to indicate enemy (colour) \_\_\_\_\_
- 13. Downed ac proc: a. Empty \_\_\_\_\_  
b. Tps on board \_\_\_\_\_
- 14. Refuelling \_\_\_\_\_
- 15. DUSTOFF \_\_\_\_\_
- 16. a. Flight leader's call sign \_\_\_\_\_ b. C&C call sign \_\_\_\_\_
- 17. Other frequencies \_\_\_\_\_  
\_\_\_\_\_
- 18. Weather delays: a. Decision by \_\_\_\_\_ b. Latest time of 1st lift \_\_\_\_\_
- 19. General \_\_\_\_\_

Distribution:  
Unit - 1  
Air Unit - 1  
1 ATF(GSO 2) AIR)-1



GROUND FIRE REPORTS

GROUND FIRE REPORT (Always at the start of the msg)

- A. Date/Time
- B. Origin of en fire
- C. Type of ac
- D. Number of rounds fired and type of fire (incl cal if known)
- E. Direction of flt ac (cardinal pts of compass).
- F. Altitude (in flt) (estimate sufficient when reported by ground tps).
- G. Airspeed (when report sent by air unit).
- H. Damage to ac (incl in confirming sig only).

NOTES: (a) Initial report to be sent in clear radio as fols:

(1) Ac: Over 1 ATF Tactical Air Net to GSO2 (Air).

(2) Ground Units: Over comd net to 1 ATF. Comd Post.

(b) All ser are to be completed. If detail is not known, insert UNKNOWN against the relevant ser. Ground units omit ser G and H.



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APPENDIX 1 TO  
ANNEX G TO  
CHAPTER 2

EXAMPLE TEXTS OF GROUND FIRE REPORTS

ORIGINATED BY ARICREW/AIR UNIT

GROUND FIRE REPORT

- A. 241400H
- B. YS440650
- C. ALBATROSS 01
- D. 3 Rounds small arms CMM 7.62
- E. South to North
- F. 1500
- G. 70 KNOTS.

ORIGINATED BY GROUND UNIT

GROUND FIRE REPORT

- A. 160914H
- B. YS357801
- C. CHINOOK
- D. Two bursts Automatic Weapon cal UNKNOWN
- E. North East to South **West**
- F. 1000 to 2000

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EMPLOYMENT OF HELICOPTER GUNSHIPS

Control

1. When hel gunships are employed in close sp of ground tps they should be placed under con of the unit nearest the tgt that is able to:
  - a. Identify the loc of ALL friendly elms in the area.
  - b. Identify the tgt.
  - c. Provide the necessary comms to ac and ground tps.
2. The position of ground tps should be marked in the most positive manner possible consistent with security. The best method is smoke, marker panels in a posn that can be readily seen from the air, or, at ni, a small fire. Directions, relative to such a pt, are then passed to the gunships.

Target Engagement

3. To ensure max safety of ground tps, tgts should be attacked by the gunships approaching on the flanks of the friendly force and engaging the tgt from in front of the fwd elms.

eg.

Friendly  
Posn

Direction  
of attack

Firing Point

Target

4. The 2.75 in rocket warhead is automatically armed when the rocket has travelled 200 metres. To utilize this wpn, therefore, the distance between firing pt and tgt with the method described above must be a min of this 200 metres. To allow sustained and adjusted fire, the friendly posn to tgt distance should be extended to at least 300 metres.
5. To engage a tgt closer than 200 metres, the gunship must either begin firing from behind the fwd friendly elms or change the direction of att so that it approaches from a flank. Both these methods increase the risk to ground tps from malfunctioning rockets and must be borne in mind by the ground comd.
6. This risk does not extend to 40mm grenades or 7.62mm mini-guns.



Close Targets

7. Tgts closer than 50 metres to ground tps should not be engaged except in extreme emergency. In such cases, the fol should be borne in mind:

a. The ac will be required to fly extremely close to the tgt to ensure accuracy. It is therefore, much more vulnerable to hostile fire.

b. Tps in the open will be required to protect themselves from fragments and debris.

8. When gunships are employed in close proximity to ground tps, their fire should be adjusted by increments towards the ground tps posn. The min acceptable safety distance can then be determined **for** the existing situation.



CONTACT/INCIDENT REPORT

1. The contact/incident report is to be sent by radio as soon as possible after an action.
2. It should be sent in clear in the fol format:
  - A. **CONTACT** or **INCIDENT**.
  - B. Date, Time of action.
  - C. Grid ref of action.
  - D. En str.
  - E. Type of En. (Local, Mobile or Main Force).
  - F. En cas and wpns recovered.
  - G. Direction of En movement.

- NOTES:
1. Inapplicable serials should be omitted.
  2. Paragraph C in clear.
  3. Appendix 1 shows the format to be used by sub units in completing the written "After Action Report" which is to be completed on return to base.
  4. Appendix 2 shows the format to be used by 7 RAR when compiling the unit "After Action Report".



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APPENDIX 1 TO  
ANNEX I TO  
CHAPTER 2

CONTACT/INCIDENT \*AFTER ACTION REPORT  
\*(Delete as applicable)

Part 1 (to be completed by Section/Ptl Comd)

1. Op
2. Report by: No                      Rank                      Name
3. Sect                      Pl                      Coy                      Bn
4. Str of Sect/Pl \*in contact (No of men)
5. Date of action:                      Time                      Hrs.                      Duration:
6. Loc:
7. Sect/Pl \*Task:
8. Describe in own words what happened (incl diagrams).
9. Description of terrain (to incl range of visibility).
10. Distance to en when first sighted.
11. Which soldier first saw en.
12. What was soldier doing.
13. What caused en to be noticed.
14. En str and type (Main \* Regional \* Local \*).      Dress.
15. Who fired first.      Range.
16. What sect wps fired.
17. What was en's immediate reaction.
18. What was sect's immediate reaction.
19. En cas.
20. Caused by (wps)
21. Friendly cas.

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- 22. Caused by (wpn).
- 23. Approx ammo expenditure.
- 24. Docus/Wpns captured.
- 25. Lessons learnt.
- 26. Other pts.

Part 2 - Pl Comd's Comments

- 27. Related sect reports.
- 28. Describe Pl actions.
- 29. Estimate of all ammo fired during contact (incl Arty, Mor and Air).

Part 3 - Coy Comd's Comments

- 30. Comments.

.....Ptl Comd

.....Pl Comd

.....Coy Comd

\* Delete as necessary



COMBAT OPERATIONS AFTER ACTION REPORT

The format shown below will be used as a guide for all Combat Ops After Action Reports.

- TO. Comd TF ((or CG II FORCE VIETNAM(as applicable).))
1. NAME AND TYPE OF OPERATION.
  2. DATES OF OPERATION: (Incl Date-Time Group).
  3. LOCATION: (TAOR, AO (state centre of mass) or other name or co-ords as applicable).
  4. CONTROL OR COMMAND HEADQUARTERS.
  5. REPORTING OFFICER: ((When appropriate, list by name the principal US Advisor of LOs present with the con HQs and with the aslt elms. Advisors will indicate **the** extent of their advisory effort in both planning and execution phases and indicate the extent of acceptance of advice offered during each phase. For 1 ATF ops list the names of the unit comds engaged in the ops.))
  6. TASK ORGANIZATION: (Indicate con HQs and units att or det. If single unit, state that unit only. For TF, show org for combat).
  7. SUPPORTING FORCES: (List all supporting forces, both planned and actually used, and indicate their extent and eff. Sp forces incl arty, naval forces, armour, ((USAF/VNAF air and USMC/USA aviation.)) If air was req, state air req net utilized, whether pre planned or immediate req, reaction time and eff. State for all: Size or quantity of force (s), how and when employed, results or eff, and timeliness.)
  8. INTELLIGENCE: (Present brief estimate of VC str, loc, disposition and situation anticipated in obj area prior to op. Incl currency and, within cl limits, source of intelligence. Make a brief statement of VC str and situation actually found as the op was conducted. Name VC units identified and any other significant int gained. Incl overlays, if appropriate, and describe the terrain in terms of cover and concealment, obs, critical features, obs and avenues of approach ((COCOA)) and weather in the area of ops. Incl CA/Psy War evaluation of the population and attitudes where appropriate. Incl Reporting Offrs evaluation of accuracy and adequacy of the int aval and used as well as assessment of op security.)



9. MISSION: (State mission as directed by higher auth. If the mission was self-initiated, state deduced mission).
10. CONCEPT OF OPERATION: (Incl who, what, when, where and how for org, att and sp units incl fire sp. Incl sketches or overlays when appropriate).
11. EXECUTION: (Present, in chronological order, a narrative statement of events. Start with receipt or issue of order and end with termination of the op. Indicate time lapse between date op was conceived and its implementation. Highlight significant actions and list losses, both friendly and en, as they occurred. Indicate the duration of action (contacts) and state comm capacity during contact. State range in metres at which the initial contact occurred and the average range of engagement. Incl unusual tactics and techniques, civil affairs, Psy War activities, deception and important decisions (incl use of sp forces, commitment of resources, etc) made by the commander to influence the action.)
12. RESULTS: (Summarize pers (KIA, WIA, MIA, killed by air (KBA), captured, suspects arrested), eqpt and material losses, both friendly and en. Indicate whether all areas where air strikes were conducted were searched by ground forces. On friendly losses, indicate number of pers lost separately by ((ARVN, CIDG, RF/PF, FWMAF, and)) other participating units.)
13. ADMINISTRATIVE MATTERS: (Note adequacy of admin plans, commenting on procedures or actions which hindered or aided the op. Incl, as appropriate, the fol:
- a. Supply: Incl methods and techniques of resupply. Comment on combat loads, ammo and wpns carried by aslt tps, procedures or actions which hindered or aided the ops.
  - b. Maint.
  - c. Treatment, evac and hospitalization of cas.
  - d. Tpt.
  - e. Comms.)



14. SPECIAL EQUIPMENT AND TECHNIQUES: (Comment of eff of special equip or techniques used, such as scout dogs, pers carriers, air-ground marking systems, grenade launchers, swimmer sp boats, etc).
15. LESSONS LEARNT.
16. COMMANDER ANALYSIS: (Incl an analysis of **timeliness**, eff **and** adequacy of lessons learned which are not common to most ops. Comments on CA/Psy War activities and planning, or lack thereof, is to be incl. The report should incl coverage of plans or actions taken with non-combatants, in numbers affected, con, evac, med treated, relocated, etc.

(Appropriate Signature)

Annexes (as applicable)

Internal Distribution



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ANNEX J TO  
CHAPTER 2

SHELREP/MORTREP

- A. From
- B. Loc of obs.
- C. Bearing (Grid or Mag) to primary.
- D. Time from                    hrs.
- E. Time to                    hrs.
- F. Area shelled.
- G. Number/nature of guns/mors.
- H. Nature of fire.
- I. Number/type of shells/bombs.
- J. Time from flash to bang                    Secs

NOTES:

1. It is not essential to send all sers and the submission of a MORTREP should not be delayed if all sers cannot be completed. However, sers B, C and D must always be sent, and within a matter of minutes or otherwise CB is seldom effective.
2. B & F to be encoded.
3. A detailed mortar report to be submitted if appropriate is at appendix 1.

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APPENDIX 1 TO  
ANNEX J TO  
CHAPTER 2

REPORT ON ENEMY MORTAR ATTACK  
(SUB UNIT)

(Three copies)

1. Co-ords of area attacked.
2. Date and time of attack.
3. Duration of attack.
4. Calibre/s of en mors.
5. Number of rounds received (by type).
6. Loc of en mors. (co-ords).
7. Results of on the ground inspection of en mor posn.
8.
  - a. Reaction forces used.
  - b. Arty fired in sp (number of rounds by type).
  - c. Other.
9. Detection means employed to loc en posns (incl reactions to detect mor locs).
  - a. Obs towers.
  - b. Aerial obs.
  - c. Counter mor radars.
  - d. Others.
10. Pers cas.
11. Damage to installations eqpt and stores.

NOTE: This report is to be CONFIDENTIAL (when completed).

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CAPTIVE CARD

(TO BE USED WITH ALL SUSPECTS APPREHENDED)

CAPTIVE CARD

NAME (IF KNOWN).....

GR OF CAPTURE .....

DATE/TIME OF CAPTURE .....

.....

CAPTURING UNIT.....

RANK AND NAME OF PERSON  
COMPLETING FORM

RANK.....

NAME.....

OTHER DETAILS .....

.....

.....

FRONT

TICK APPROPRIATE  
SQUARE  
WHEN CAPTURED THE CAPTIVE  
WAS

<input type="checkbox"/>	RUNNING AWAY
<input type="checkbox"/>	SHOOTING
<input type="checkbox"/>	HIDING
<input type="checkbox"/>	WALKING
<input type="checkbox"/>	LYING WOUNDED
<input type="checkbox"/>	SUBMISSIVE
<input type="checkbox"/>	RESISTING CAPTURE
<input type="checkbox"/>	CARRYING A WEAPON
<input type="checkbox"/>	CARRYING DOCUMENTS
<input type="checkbox"/>	CLEAN AND TIDY
<input type="checkbox"/>	DRESSED IN UNIFORM
<input type="checkbox"/>	ALONE
<input type="checkbox"/>	PART OF A GROUP .....
<input type="checkbox"/>	NUMBER
<input type="checkbox"/>	IN A CAMP

OTHER DETAILS:

REVERSE



CAPTURED DOCUMENT / MATERIAL CARD

DOCUMENT CARD  
MATERIAL

GR OF CAPTURE.....

DATE/TIME OF CAPTURE  
.....

CAPTURING UNIT: .....

RANK AND NAME OF PERSON  
COMPLETING FORM:

RANK: .....

NAME: .....

FRONT

TICK APPROPRIATE  
SQUARE WHEN CAPTURED DOCUMENTS/  
MATERIAL WERE:

<input type="checkbox"/>	ON A BODY
<input type="checkbox"/>	ON A CAPTIVE
<input type="checkbox"/>	IN A DISUSED CAMP
<input type="checkbox"/>	IN A RECENTLY USED CAMP
<input type="checkbox"/>	HIDDEN
<input type="checkbox"/>	WELL LOOKED AFTER
<input type="checkbox"/>	WET
<input type="checkbox"/>	DRY

OTHER DETAILS:

REVERSE



ENEMY INSTALLATION REPORT

1. Report by No ..... Rank ..... Name .....
2. Report on installation (type) , ..... at .....  
at ..... hours on .....
3. Area covered by installation (in square yards) .....
4. Defensive layout (answer fol questions and any more detail that can be given).
  - a. Were there any wpn pits and tunnels:
    - (1) Wpn pits only .....
    - (2) Tunnels and wpn pits .....
    - (3) Tunnels only .....
  - b. Depth underground of tunnels .....
  - c. Were the tunnels and wpn pits interconnecting?  
If so, to what extent.
  - d. Types of construction used:
    - (1) Tunnels.
    - (2) Wpn pits.
  - e. Number of wpn pits and tunnels.
  - f. Est unit or sub-unit required to occupy them.
  - g. Direction wpn pits were facing.
  - h. Were the pits:
    - (1) Individual.
    - (2) Two man,
    - (3) Three man,
    - (4) Crew served wpn, if so, what type of wpn do you est and what direction was it facing?



- i. How old were:
  - (1) Wpn pits
  - (2) Tunnels
  - (3) Any other installation?
- j. Was the def layout near a river, track, road, ford or town?
- k. Were there any early wng posts or devices?
- l. Extent and type of booby traps, if any.
- m. Destruction Action taken (if any).

NOTE: These are to be submitted by the senior comds who have obs any type of enemy installation, eg., pits, tunnels, camps, caches or ambush posns.

Signed  
Appointment

Rank



MINE/BOOBY TRAP INCIDENT REPORT

- A. Unit.
- B. Date/Time
- C. Co-ords
- D. Type System (See NOTE 1)
- E. Type explosive (See NOTE 2)
- F. Configuration (See NOTE 3)
- G. Relation to surface (See NOTE 4)
- H. Loc of trip or firing wires (if any) (See NOTE 5)
- I. Wire length (ft) (if applicable)
- J. Results (See NOTE 6).

NOTES:

- 1. Type System. To be classified as one of the fol:
  - a. Command Detonated. (Any system where the switch or detonating device is loc 30 ft or less from, but independant of the explosive.)
  - b. Remote Command Detonated. (As above, but greater than 30 ft from the explosive.)
  - c. Pressure.
  - d. Time.
- 2. Type Explosive. Claymore, grenade, HE, shell, etc.
- 3. Configuration. This is to be cl as:
  - a. Blocked **shape**
  - b. Cylindrical, or
  - c. Not applicable



4. Relationship to Surface. This is to be expressed as:

- a. Minus "X" inches (below surface).
- b. 0 inches (surface).
- c. Plus "X" inches (above surface).

5. Location of Trip Firing Wires. To be expressed as for NOTE 4.

6. Results. Results should incl material losses and should be reported as lt, moderate or heavy damage or destroyed. Pers cas are to be reported as KIA or WIA.



Mine/Booby Trap

Mine

Booby Trap

--	--	--	--	--	--	--	--	--	--

UNIT (BDE/DIV)

--	--

DAY

--	--	--	--

TIME

--	--

MO

--	--	--	--	--	--	--	--	--	--

LOCATION

HOW DETECTED

TYPE EXPLOSIVE

\*\*ORIGIN OF MANUFACTURE

- 1. Detonation
- 2. Visual
- 3. Civ Informant
- 4. Dtr PRS-4
- 5. Dtr PRS-3 or 153
- 6. Probe
- 7. Other\*

- 1. Mine
- 2. Claymore
- 3. Genade
- 4. Arty Mor Rd
- 5. Bomb
- 6. TNT
- 7. Other\*

- 1. US
- 2. USSR
- 3. CHICOM
- 4. VC Local
- Other\*

\*(Explain in remarks)

\*If possible, report in remarks; type fuse, type ammo (HE, WP, etc), calibre and lot number of US.

SIZE OF CHARGE

TYPE FIRING DEVICE

LAST FRIENDLY PASSAGE

- 1. 0-10 lbs
- 2. 11-20 lbs
- 3. 21-40 lbs
- 4. Over 40 lbs

- 1. Pressure
- 2. Pressure release
- 3. Pull
- 4. Pull Release
- 5. Cmd Electric
- 6. Cmd Pull
- 7. Press/Electric
- 8. Tripwire
- 9. Other
- 10. Unknown

- 1. 0-1/2 hrs
- 2. 1/2-3 hrs
- 3. 3-6 hrs
- 4. 6-12 hrs
- 5. 12-24 hrs
- 6. 1-2 days
- 7. Over 2 days

TYPE VEHICLE

EXTENT OF DAMAGE

TOTAL CASUALTIES

- 1. 1/4 T
- 2. 3/4 T
- 3. 2 1/2 T
- 4. 5 T
- 5. APC
- 6. Tk
- 7. Other\*
- 8. N/A

- 1. Light (Op)
- 2. Moderate (org maint)
- 3. Heavy (sp maint)
- 4. Destroyed

KIA

WIA

CASUALTY DATA

TYPE

MAJOR INJURY LOCATION

BODY ARMOR

- 1. KIA
- 2. WIA

- 1. Head/Neck
- 2. Upper Torso
- 3. Abdomen/Groin
- 4. Feet/legs
- 5. Hands/Arms

- 1. Yes
- 2. No

Man 1

Man 2

Man 3

Man 4

Man 5

Man 6





REMARKS:

---

Sketch of device, wires, etc, and their relationship to ground level

---

Sketch indicating loc of device in relation to pers, terrain manmade features. If a rd incident, indicate width, surface material and condition of road.

---

Sketch of VC Wng Indicators in Area.

---

Has this area been mined freq?  YES  NO  DON'T KNOW

---

Was this a likely area for mining?  YES  NO: IF YES, WHY?

---

---

Submitted by (name, Grade/Rank, Org. Title)



INSTRUCTION FOR COMPLETING  
MINE/BOOBY TRAP REPORTFRONT SIDE

1. BLPCK # 1 & #2 - Place an "X" in the appropriate box to identify type incident or device that report involves.
2. UNIT - Sub-unit and unit designation. Example: O B C O Y 7 R A R  
When submitting to II FFV, 1 ATF will complete as follows:  
  
O O O O O 1 A T F
3. DAY-TIME-MO - Indicate month numerically.
4. LOCATION.- Enter co-ords to the nearest 100 metres. Incl 100,000 metre grid designation, eg. YS285643.
5. HOW DETECTED - Indicate in the box provided, the numerical code, indicating how the mine or booby trap was detected. If by civilian informant, indicate the details in remarks.
6. TYPE EXPLOSIVE - Indicate in the box provided, the number code for the type explosive device that is employed. If the device has not been detonated and is readily visible, report in remarks the type fuze, type ammo (HE, WP, etc), calibre and lot number if of US origin. CAUTION: DO NOT ATTEMPT TO DISARM OR DISMANTLE THE DEVICE MERELY TO OBTAIN THE INFO FOR THIS REPORT. IF ELEMENTS OF INFO CAN NOT BE OBTAINED VISUALLY, AND THE SITUATION DOES NOT PERMIT DISARMING OR DISMANTLING BY TRAINED PERS, HANDLE THE DEVICE IN ACCORDANCE WITH UNIT SOP.
7. ORIGIN OF MANUFACTURE - Indicate in the box provided, the code number for the country in which the explosive device was manufactured. If "other" is used, ensure that it is explained in the remarks on the reverse side. Some reporting forms may not have a number code for UNKNOWN, if UNKNOWN, leave block blank.
8. SIZE OF CHARGE - Indicate in the block provided, the number code that reasonably approximates size charge in the device. If any definite info is avail, incl it in the remarks sect on the reverse side.
9. TYPE FIRING DEVICE - Indicate in the block provided, the number code for the firing device that was utilized. The Pressure/Electric mechanism consists of an electrical blasting cap being detonated when applied pressure causes the circuit to be completed. If "other" is used, ensure it is explained in the remarks sect on the reverse side.



10. LAST FRIENDLY PASSAGE - Indicate in the block provided, the number code giving the approx time span in which the rd or path was last traversed by friendly pers. If the exact time is known, indicate it in the remarks sect.
11. CIVILIANS IN AREA - Indicate in the block provided, the number code indicating the attitude of Vietnamese civilians in the area.
12. TYPE VEHICLE - Indicate in the block provided, the number code of the type vehicle that detonated the device. If "other" is used, ensure it is explained in the remarks sect on the reverse side.
13. EXTENT OF DAMAGE - Indicate in the block provided, the number code which reflects the extent of damage (ie. Lt - Minor damage but op, Moderate - repairable by organizational maint, Heavy - must be evac to Sp Maint, or Destroyed - obviously not repairable).
14. TOTAL CASUALTIES - Indicate in the appropriate blocks provided, the number of pers killed and/or wounded by the device.
15. CASUALTY DATA - Indicate in the blocks provided, the number code for each item of info relative to each cas.
- a. TYPE - Killed or wounded.
  - b. MAJOR INJURY LOCATION - Head or neck, upper torso etc.
  - c. BODY ARMOR - yes or no.

REVERSE SIDE

16. SKETCH OF DEVICE - Make a detailed sketch of the device showing how the device was emplaced. Of particular importance are concealment of trip wires, cam, loc and concealment of electric or pull wires, aiming or placing of device with respect to surface of the ground, condition of soil (wet, sandy, firm surface, etc) and any unusual features of the device.
17. SKETCH INDICATING LOCATION OF DEVICE in relation to pers, terrain, and manmade features. In sketching, indicate distances in metres where you can, and if there are dwellings nearby, indicate these by a direction arrow and a distance, (eg. "House, 60 Metres").
18. SKETCH OF VC WARNING INDICATORS - Sketch or describe any warning indicators in the area.
19. If the area has been mined freq, or is likely area for mining, check the appropriate block provided that answers the questions.



10. LAST FRIENDLY PASSAGE - Indicate in the block provided, the number code giving the approx time span in which the rd or path was last traversed by friendly pers. If the exact time is known, indicate it in the remarks sect.
11. CIVILIANS IN AREA - Indicate in the block provided, the number code indicating the attitude of Vietnamese civilians in the area.
12. TYPE VEHICLE - Indicate in the block provided, the number code of the type vehicle that detonated the device. If "other" is used, ensure it is explained in the remarks sect on the reverse side.
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REVERSE SIDE

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17. SKETCH INDICATING LOCATION OF DEVICE in relation to pers, terrain, and manmade features. In sketching, indicate distances in metres where you can, and if there are dwellings nearby, indicate these by a direction arrow and a distance, (eg. "House, 60 Metres").
18. SKETCH OF VC WARNING INDICATORS - Sketch or describe any warning indicators in the area.
19. If the area has been mined freq, or is likely area for mining, check the appropriate block provided that answers the questions.



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APPENDIX 2 TO  
ANNEX M TO  
CHAPTER 2

20. SUBMITTED BY - Give your name, rank, title and unit designation (eg. OC B Coy, 7 RAR, 1 ATF.).

21. PREPARE THIS REPORT CAREFULLY, THE INFO YOU SUBMIT MAY BE INSTRUMENTAL IN PREVENTING INJURY, LOSS OF LIFE OR LOSS OF MATERIAL IN THE FUTURE.))

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7RAR ROAD CONVOY  
BRIEF

1. No ..... Rank ..... Name .....  
is appointed as convoy commander.

2. Precautions. You are to enforce the provisions of paragraph 246  
of chapter 2 of 7RAR SOPs and in addition:

a.

b.

c.

3. Breakdown Procedures

a. Breakdown reported to .....

b. Protection of broken down veh .....  
.....

4. Action in the event of Contact

Where possible vehicles in the killing area are to drive through  
the area. Vehicles trapped in the killing area, are, where possible to  
pull up to the side of the road away from VC positions. Drivers are  
to dismount and take up fire positions off the road but within 10  
metres of it. Vehicles which have not entered the area of the contact  
are to pull to a stop on the RIGHT hand side of the road leaving  
sufficient room for vehicles to move past. Drivers are to take up  
fire positions within 10 metres of the road facing away from the road,  
co-drivers are to move with the drivers - but face the road. Drivers  
are not to open fire unless they positively identify an enemy.

5. Convoy Details. Control measures are:

a. Destination .....

b. Assembly point  
for 7RAR vehs .....

c. Convoy start point .....

d. 7RAR assembly time .....

e. Convoy assembly  
time at start point.....

f. Convoy start time .....

g. Who is to authorise  
convoy to move .....

/(1)



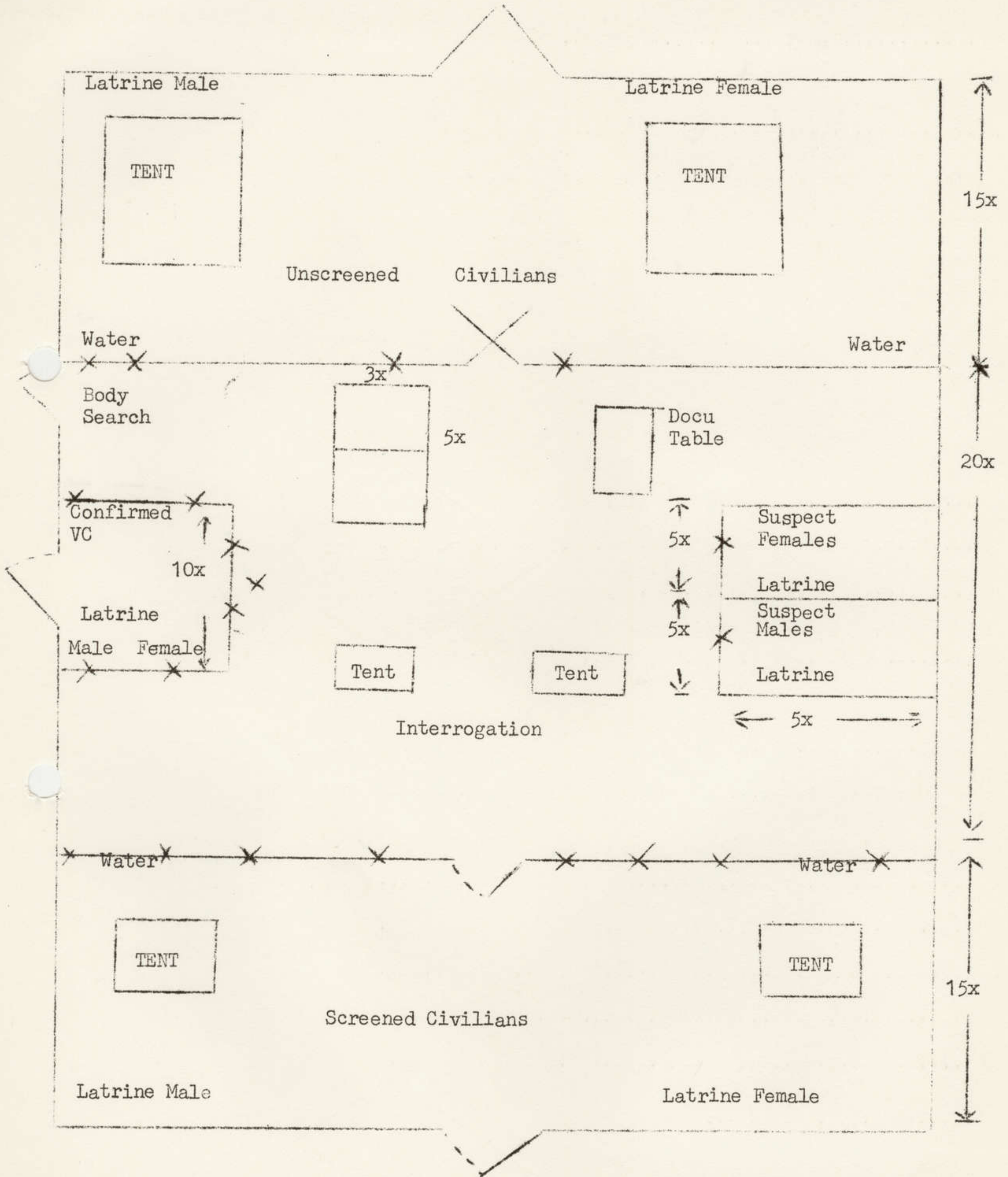
- (1) Frequency .....
- (2) Code word .....
- h. Route to be followed .....
- i. RV with
  - (1) Other elements .....
  - (2) Escort .....
- j. Convoy speed:-
 

In Nui Dat	-	15 mph
In towns and villages-		15 mph
On unsealed roads	-	20 mph
On sealed roads	-	25 mph
- k. Vehicle spacing:- 100 metres between vehicles. Vehicles to remain at 100 metres at stops and halts. Maintain convoy distances in towns.
- l. Who is to provide shot guns
  - (1) ..... ..
  - (2) ..... ..
  - (3) ..... ..
- m. 7RAR convoy frequency and C/S .....
- n. Frequency changes
  - (1) ..... ..
  - (2) ..... ..
- o. Additional information
  - (1) .....
  - (2) .....
  - (3) .....
  - (4) .....
  - (5) .....

.....  
 Maj  
 OC Admin Coy



SEARCH CAGE





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123.

ANNEX P TO  
CHAPTER 2

CORDON AND SEARCH STORES

6 Rolls Barbed Wire	1 Roll Tie Wire
100 x 6 ft Star Pickets	500 yds White Tape
20 x 2 ft Star Pickets	Qty Signs
100 yds x 6 ft Hessian	3 Dollys
6 x 11' x 11' Tents	50 Sandbags (Rubbish etc)
4 Tables	1 Loudhailer
16 Chairs	10 x 10 Man Rat acks
	12 Water Jerricans

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ANNEX Q TO

CHAPTER 2

SCHEDULE OF G REPORTS/RETURNS

Serial	Report>Returns	Method	When Rendered	Format	Rendered By	Action by CP 7RAR	Remarks
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
1.	SITREP	Verbal	Only when called for	Appendix 1 to Annex Q to Chap 2	Rifle Coys and indep pls/ptls under Bn con	When called for collate SITREPS and fwd Bn SITREP to TF CP	
2.	LOCSTAT	Verbal	a. Fol changes in loc. b. 15 mins before each hr if on move. c. Not later than 1800 hrs to show or cfm ni locs.		a. As for serial 1.	a. Submit changes in LOCSTATS on the hr every hr to TF CP. b. Submit all ni LOCSTATS to TF CP by 1900 hrs daily.	a. All ri LOCSTATS cr permanent posns to be submitted in Numeral Code all others in Point of Origin. b. If pls/ptls are further away than 100 metres from Coy HQ, their LOCSTATS to be submitted.
3.	Ptl Report	Written	Only after ptl contact and within 12 hrs of return to base.	Appendix 2 to Annex Q to Chap 2	Ptl Comd	Disseminate as nec.	Copies not required by 1 ATF

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(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
4.	Contact/ Incident Report.	Verbal	ASP after action	Annex I Chap 2	Contacting sub- unit	a. Info other callsigns. b. Pass to TF	a. Verbal notifi- cation must be given immediately eg. "contact my C/S 12 details ASP". b. Details must follow ASP.
5.	Contact/ Incident After Action Report	Written	Within 48 hrs of conclusion of Op	Appx 1 to Annex I Chapter 2	Sub Unit	Submit to TF within 5 days of conclusion of op.	Contacts down to and incl sect level.
6.	Combat Ops After Action Report	Written	Within 4 days of termination of Bn Op	Appx 2 to Annex I Chapter 2	HQ 7RAR	Submit to TF within 14 days (5 copies)	Contacts down to sect level.
7.	SHELREP/ MORTREP	Verbal	Immediate	Annex J Chapter 2	All callsigns	Consolidate and pass on to Arty TAC HQ by FCC.	To be sent on Arty, Mor and Comd Nets, in order of pri.
3.	Report on En Mor Attacks	Written	Within 12 hrs of mor attack	Appx 1 to Annex J Chapter 2	HQ 7RAR	Consolidate MORTREP and submit to TF within 24 hrs of mor attack.	3 copies required



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ANNEX Q TO  
CHAPTER 2

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
9.	Enemy Mine/ Booby Trap incident	Written	Within 24 hrs of VC initiated mine or booby trap incident	Annex M Chapter 2	Sub unit involved	Submit to TF (2 copies)	
10.	Minefield Reports	Verbal	Immediate	-	Sub unit loc minefield either en or own previously undiscovered.	Advice TF	Give co-ordinates area and type of mine if known.
11.	Enemy install- ation reports	Written	ASP after loc of installation	Annex L Chapter 2	Sub units	Submit to TF (3 copies) within 5 days	
12.	CASEVAC/ MEDEVAC	Verbal	As required	Annex E Chapter 2	Any call- signs	Process and fwd to TF info call- sign of details when aval.	
13.	Terrain info	Verbal	Continuous	-	All call- signs	Consolidate as nec & record for future use.	Info on Tracks, LPs, LZs, water. IO to log.
14.	CRASHAIRREP	Verbal	Immediate	Appx 3 to Annex Q Chapter 2	As for serial 7	Submit to TF ASP	

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ANNEX Q TO  
CHAPTER 2

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
15.	PW Capture Report	Verbal	On capture	Annex K Chapter 2	Capturing Sub unit.	a. Advise TF b. Arrange mov to TF and escort if nec.	Captive tags to accompany prisoners. If no tag info on rough note. Tags held by Int Sect.
16.	Captured Document/ Material Report	Verbal	When captured	Appx 2 Annex K Chapter 2	As for Serial 7.	Advise TF ASP and arrange evacuation	Captured material etc. to be placed in sandbags and captured Document/ Material Card att. Int Sect holds cards.
17.	Tactical Air Sp Requests	Verbal or Written	a. Not later than 0730 hrs day before strike for preplanned. b. Immediate as required	Annex A Chapter 2	Sub units	Check safety aspects then submit to TF. Advise sub-unit of accept/refuse as nec.	a. If by radio to be encoded for pre-planned. b. Submit on Arty/ Mor net. c. May be sent in clear if strikes are within 1 hr.
18.	Air Task Request	Verbal or Written	Normally by 0730 hrs on the day prior to the requirement.	Annex B Chapter 2	Sub units	Pass to TF	a. Used for tpt air sp. b. Requests for tac mcve of pers to 7RA CP all other request to AQ cell or Admin Air Net.

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ANNEX Q TO  
CHAPTER 2

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
19.	Request for Visual/Air Recce	Verbal or Written	As required	Annex D Chapter 2	Sub Units	Passed to TF if recommended by CP.	
20.	Ground Fire Reports	Verbal	On occurrence	Annex G Chapter 2	Any callsign	Pass to TF.	
21.	DF requests	Verbal	As required	-	Any callsign	CP/FCC access tgts ad advise accept/refuse	Request passed on fol net in order of pri: a. Arty. b. Mor. c. Comd.

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SITREPS

1. Format as fols:

- a. ALFA (.) EN (.)
- b. BRAVO (.) OWN SIT (.)
- c. CHARLIE (.) ADMIN (.)
- d. DELTA (.) GEN (.)

2. Examples:

SITREP 6 (.) PERIOD 110645H TO 110745H (.)

ALFA (.) one en sighted area 71 up decimal 1 left  
decimal 6 (.) follow up in progress 9.0

BRAVO (.) locstat (.) 78 LEFT 1 decimal 5 UP 3 decimal  
7 (.)

CHARLIE (.) NTR (.) DELTA (.) NTR



PATROL REPORT

Reference:

- A. Size and Composition of Patrol.
- B. Task.
- C. Date/Time Out.
- D. Date/Time In.
- E. Route.
- F. Terrain.
- G. Enemy.
- H. Map Corrections.
- I. Miscellaneous Information.
- J. Results of Encounter with Enemy.
- K. Condition of Patrol.
- L. Conclusions and Recommendations.
- M. Additional Remarks by Interrogator.

Ptl Comd

Distribution



AC REPORTS

CRASHAIRREP

1. Reports of crashed ac, either en or own, will be sent to CP 7 RAR as follows:
  - a. Type and nationality of ac.
  - b. GR of crash/forced landing.
  - c. Sqn letters and ac no. if visible.
  - d. Extent of damage if known. Did ac land with undercarriage up?
  - e. Any info regarding the crew.
  - f. Whether tactical sit permits salvage, with or without escort.
  - g. Can crew be asst by the obs of the crash?

Headings not known are omitted. All info is sent except callsign.

HOSTAIRREP

2. En attacks not fwd as a bombrep can be sent as a HOSTAIRREP as fols:
  - a. Time from ..... to .....
  - b. Loc of place of attack
  - c. GR of obs
  - d. No and type of ac
  - e. Dir of approach
  - f. Dir of withdrawal
  - g. Type of attack (eg. rkt, bombs, strafing).
  - h. Damage inflicted, and if any en ac brought down GR of crash (sent by code).



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CHAPTER 3 - MISCELLANEOUS

SECTION 1 - UNIT ACTION ON ENEMY

ATTACK ON TF BASE

1. In the event of TF Base being subjected to an att either by mor/rkt fire or direct aslt, the fol action will occur within 7 RAR:
  - a. On Coys being 'Stood To', all members will man their wpn pits or report to their prescribed place of duty.
  - b. All Coys will switch on radios and listen out on the 7 RAR Comd Net.
  - c. All generators will be turned off.
  - d. Relevant details such as:
    - (1) En mov, str and direction.
    - (2) Sub units under aslt.
    - (3) MORTREPS/SHELLREPS will be passed by quickest means to 7 RAR CP.
  - e. Coys will remain 'Standing To' until 'Stood Down' by the 7 RAR CP.
2. On being alerted by the TF warning siren or by order of TF by tele or radio, the CP duty offr will:
  - a. Stand 7 RAR to by:
    - (1) Tele or
    - (2) Siren when installed.
  - b. Alert CO and Ops Offr.
  - c. Pers man TF Comd Net.
  - d. Pass any relevant info to TF by radio or tele.
  - e. Confirm loc of any ptls outside 7 RAR area and notify 1 ATF of any variations on locs.
3. Protective Shelters
  - a. To cater for pers who may be attending the Unit Cinema, Coy canteens or Offrs' and Sgts' messes, if the base area is subject to mor or rkt att, pits or shelters must be constructed adjacent to these instl.

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/b. In the



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- b. In the event of shelter material not being available, pits will be constructed in the immediate vicinity of all installations mentioned in paragraph 3a. Companies will be responsible for construction around their own canteens.
4. When a Unit 'Stand To' warning system is installed (siren) companies will be informed of practice warnings.
5. All members of 7 RAR are to have the following items immediately available in the event of 'Standing To'.
- a. Weapon
  - b. Ammunition.
  - c. A spare shell dressing.
  - d. One meal card.
  - e. Filled water bottles.
  - f. Steel helmet
  - g. Torch (Non-Commissioned Officers and Officers).
6. RESERVED
7. RESERVED
8. RESERVED
9. RESERVED
10. RESERVED

/SECTION 2

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SECTION 2 - 7 RAR READY REACTION FORCE

Composition

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11. In accordance with 7 RAR standby roster, the Ready Reaction Force is to consist of:

- a. One rifle coy.
- b. An FO party.
- c. One sect of mors with 90 HE, five Smoke and 115 Illuminating per mor.
- d. An MFC.
- e. A Combat Engrs team (with mine detectors.)
- f. A tp of Tks.
- g. A tp of APCs.
- h. Two mor APCs.
- ((i. An Interpreter.))
- j. One H13 hel from 161 (Indep) Recce Flt.
- k. Two RAAF UH1B helicopters (when allotted.)

Possible Tasks

12. The coy gp Ready Reaction Force may be used as a reaction force in sp of allied ops, eg, relief or block force. It may be used to check reports on tax collection pts or in response to reports of other en activity. In general, the standby force will not be deployed outside the range of TF 105mm arty.

Notice to Move

13. The coy gp is to be on 30 min notice to move at all times. The mor ammo is to be loaded into each mor track and held for the standby force.

14. The UH1B helms are to be aval for immediate tasking from 0800 to 1830 hrs daily.

Sequence on Deployment

15. The fol sequence is to be fol:

- a. Wng Order issued by 7 RAR.
- b. Coy Comd, Tk and APC. Tp Comds and FO report to TF for orders.
- c. All elms of the gp move to the coy assy area. One APC moving via the Fd Sqn to pick up the combat engr team.
- d. Coy orders.
- e. Coy gp deploys.
- f. On despatch of the standby coy gp, a further coy is immediately to be brought to 30 mins notice to move, together with sufficient members of Bn HQ to act as the Comd elm.



16. The first coy gp should be org to move by hel if so ordered. Load tables are to be worked out by Stand By coy comd.

Equipment

17. Standard eqpt is to incl:
- a. Torches with fresh batteries (for use at ni for DUSTOFF.)
  - b. Air panels.
  - c. Smoke grenades.
  - d. Maps of the complete TF TAOR

Command and Signals

18. The Ready Reaction Force will be under op con of HQ 1 ATF.
19. The rifle coy comd is to comd the Force.
20. Frequencies, Callsigns and NIS.
- a. Current SOI.
  - b. The coy gp is to use the allotted callsign on the 1 ATF Comd net.
21. Points of Origin, Q Hour. As issued.

Administration and Logistics

22. Three days rats are to be carried.

Rehearsals

23. At the commencement of tour of duty of five days or more, the coy comd is to arrange a rehearsal. He is to notify the 1 ATF CP when this is to start and when it has been completed. Where a coy is nominated for standby force for a period of four days less, rehearsals will be conducted only on the specific order of 1 ATF.

- 24.25. RESERVED.



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SECTION 3 - CHEMICAL AGENT CS1

Chemical Agent CS1

26. It may be likely in future ops, for 7 RAR to be deployed into areas where this agent has been laid. Since the agent may remain active for up to three or four months, depending on local conditions, it is important that tps know how to identify the symptoms of exposure to the gas, and the best methods to treat such exposure.

Symptoms

27. The main symptoms of exposure are:
- a. Extreme burning of the eyes accompanied by a prodigious flow of tears.
  - b. Coughing.
  - c. Difficulty in breathing and a gen sense of tightness in the chest.
  - d. A stinging sensation on moist or sweaty skin.
  - e. Involuntary closing of the eyes.
  - f. Running nose.
  - g. Dizziness or swimming of the head.
28. Heavy concs will also cause vomiting and a gen sense of nausea.
29. There are no permanent eff on the body caused by the agent, but severe contamination of the skin may result in blistering. The effs of exposure are not accumulative.

Treatment for Exposure.

30. The fol pts apply to treatment of pers exposed to the agent in the fd:
- a. Move out of the contaminated area.
  - b. The patient/s should be moved into an open place, preferably face into the wind or be otherwise fanned with towels, etc.
  - c. If more than one pers is affected (this will probably be the case), keep them well apart from one another. They should not rub their eyes.
  - d. Washing the affected areas of skin with copious amounts of cold water should remove most of the agent present on the skin. Warm water will activate the agent and aggravate existing discomfort.

31. 32. RESERVED

/INSTRUCTION

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SECTION 1 - RESUPPLY NO FORWARD ECHELONGeneral

1. The resupply system is simple and depends upon flexibility and prior planning. The OC Admin Coy attends all planning conferences to keep in the "G" picture. Prior to any operation the Bn 2IC and OC Admin Coy prepare the Admin Plan which is incorporated into the written orders.
2. The system of resupply basically remains the same for all operations. Supply systems require revision when a forward echelon is employed.

Duties

3. OC Admin Coy. Operates from an Admin CP. He is responsible for:
  - a. Comd of Admin Coy elements in the base.
  - b. Daily maintenance of the battalion.
  - c. Control of movement forward from the base area.
  - d. Understudy the 2IC and be prepared to command the base area when the 2IC is absent.
4. 2IC Admin Coy. His duties are:
  - a. When operations are being conducted from Base at Nui Dat, the 2IC Admin Coy is responsible for the organisation and functioning of the Admin CP.
  - b. Normally the Admin Coy 2IC will be on duty as CP Duty Officer between 0700-1300 hrs daily.
  - c. He may be required, in the absence of OC Admin Coy, to attend the TF Maintenance Conference at 1400 hrs daily and, in addition, be available in the Admin CP between 1900-1930 hrs daily to speak direct with the AQ Cell on matters of resupply for the following day.

Admin CP

5. The function of the Admin Coy CP is:
  - a. To process sub-unit resupply demands when HQ 7 RAR is not deployed.
  - b. To con base def/routine activities as well as co-ord all unit re-supply demands when 7 RAR is deployed outside the bn base.
6. The Admin CP requires the fol comms:
  - a. Sub-station on Bn Admin/Air Net. (Becomes con when HQ 7RAR not deployed.) Details of net at Annex A.
  - b. Sub-station on Bn Comd Net.
  - c. Sub-station on Task Force Comd Net.



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- d. Admin Coy swbd incl a direct line to the TF swbd.
  - e. A control station for base defence net when Bn deployed. See Annex A.
7. The Admin CP has the fol full time dutymen:
- (1) Swbd op.
  - (2) Radio op.
  - (3) Duty offr.
8. The duty offr roster is as fols:
- a. 0700 to 1300 hrs - 2IC Admin Coy.
  - b. 1300 to 0700 hrs - WO2 Caterer, Tpt Sgt, Armourer Sgt, PRI Sgt, CSM and CQMS Admin Coy. OC Admin Coy must always be readily avail 'on call' during ops.
9. The Duty Offr is to:
- a. Process all MAINTDEMS/OPDEMS.
  - b. Log all incoming and outgoing radio and tele traffic in the Admin Log.
  - c. Task all hels. Instrs at Annex B.
  - d. Handle CASEVACS/MEDEVACS, as shown in Annex C.
  - e. Deal with routine def, ptl and resupply for the base area.
  - f. Be in possession of the fol info:
    - (1) Ammunition state in the Bn Magazine.
    - (2) Explosives and mortar ammunition states.
    - (3) Weights of all types of ammunition and Bn stores. A typical weights list is attached as Annex D.
    - (4) Strength state of each sub unit in the field. This is continually changing.
    - (5) 7 RAR Commodity Code. Annex E.

Maintdems

10. MAINTDEMS must be raised in accordance with the proforma and instr at Annex F and Appendices 1, 2 and 3. Appendices 4 and 5 show detail required by 1 ATF from the Admin CP.

Opdems

11. OPDEMS will only be raised when, for op reasons, a sudden and unforeseen requirement exists for an immediate re-supply. OPDEMS must be raised in accordance with the proforma and instr at Annex F. OPDEMS must not be abused. Usually a pri MAINTDEM, which incl a time restriction, would suffice. OPDEMS, by their very nature, automatically receive special and immediate attention.

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/Pre Operation



Pre Operation MAINTDEMS

12. Prior to the commencement of an operation sub units are required to submit a MAINTDEM to the Admin Comd Post for any stores they require delivered on the day of insertion. This is especially applicable to Bn HQ.

The AQ Cell

13. The AQ cell moves with Bn HQ when 7 RAR is deployed on ops. It is commanded by the A/QM and incl the fol:

- a. Pipe Major.
- b. Two 'Q' clerks/storemen.
- c. Two radio ops.

14. Radio Nets.

When deployed, the cell ops on the fol nets:

- a. As con sta on the Admin/Air Net.
- b. Sub sta on the Bn Comd Net.

15. Line.

A direct line, from the AQ cell to the CP is to be laid.

16. Tasks.

Its tasks may include:

- a. Receiving, registering and recording all MAINTDEMS/OPDEMS from sub units.
- b. Passing such demands to the Admin CP after clearance from the CP.
- c. Be aware of sub unit holdings of ammunition, rations and water.
- d. Controlling and planning the evacuation of empty resupply containers, delivery equipment and captured enemy equipment.
- e. Maintaining strength states of sub units forward of the echelon area.
- f. Control of the battalion headquarters LP (NOTE: work parties as required are provided by Sp Coy. The CSM Sp Coy is responsible for resupply in all aspects for the FSPB).
- g. Processing NOTICAS.

/h.



h. Regular reports to keep the Admin CP informed of the administrative and tactical situation. Sp Coy is responsible for holding stores for Bn HQs NOT the AQ cell.

### Organisation and Functioning of the Unit Helipad

17. Location

This helipad is loc in the Bn Base close to Admin Coy.

18. Control of Helipad.

The helipad is controlled by the Tech Sgt assisted by one soldier from Admin Coy. The CQMS of Admin Coy is to relieve the Tech Sgt when necessary.

19. Work parties on the helipad are provided as follows:

- a. Loading/marshalling party - one man per rifle coy on daily basis.
- b. Sub unit parties provided by sub unit CQMS's as required.

20. Communications

- a. Radio. Set on the Admin/Air Net.
- b. Line.
  - (1) Direct line to Admin CP.
  - (2) Pri line to main TF swbd.

21. Procedures

- a. Before the hel departs, the OC helipad hands the Pilot Mission Brief to the pilot and notes the callsign of the hel.
- b. The helipad OC informs the Admin CP that the hel has departed. The Admin CP advises the AO Cell who then advises the appropriate Sub Unit.

22. Pilot Mission Brief

- a. A Pilot Mission Brief is to be used for all routine or emergency re-supply.
- b. The Pilot Mission Brief is completed in duplicate by the Pad Master approximately 30 minutes before fly out. One copy is passed to the pilot the other being filed in the unit helipad register. The padmaster is responsible for obtaining the latest information from the Admin CP.

### Function of the Rifle Coy 2IC

23. On most Operations the Coy 2IC is in the field with his coy.

24. The administrative duties of the coy 2IC include:-

- a. Organisation and control of coy LZs in the field.
- b. Collation and submission of the Coy Opdem/Maintdems.
- c. Organisation and control of casevacs and medevacs.

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/Function of the CQMS



Function of the CQMS

25. Each CQMS is responsible for collecting two copies from the Admin Comd Post of each Opdem/Maintdem submitted by his sub unit. The CQMS is responsible for collecting the items as detailed on the Opdem/Maintdem, delivering these items to the helipad 30 minutes prior to take off time, and supervising his load aboard the helicopter. Once the CQMS has delivered the load to the pad he reports to the Admin Comd Post and notifies the Duty Officer of any deficiencies in the items requested.

Daily Briefing

26. The OC Admin Coy is to hold a daily briefing at 0900 hrs. This briefing is to be attended by:

- a. QM.
- b. CSM.
- c. All CQMSs - in their absence the senior member present.
- d. A/Adjt.
- e. Admin Coy Padmaster.
- f. Tpt Sgt.
- g. Int NCO (gives int brief).
- h. Base Mor Sect Comd.
- i. Sgt from Signals Pl.

27. Briefing will normally include:

- a. Base defence routine (CQMSs command the base element of their sub units.)
- b. The operational picture of both Task Force and Bn.
- c. Future resupply requirements.

Sub Unit Responsibilities

28.
  - a. Keep the system simple.
  - b. Give max early wng of requirements, incl backloading.
  - c. Don't overload the admin system by unnecessary 'Comfort' items.
  - d. Faultless LZ procedures.
  - e. Back load all Aerial Delivery Eqpt (ADE) quickly.



Water Resupply

29. Water resupply during the monsoon season is generally by natural resources and sub units are capable of operating independently of hel resupply.

30. Each man carries four water bottles. Resupply is effected by either of the following means:-

a. One for one water bottles basis. Each CQMS holds a pool of 448 water bottles and prior to Operations these are filled and bagged 8 per sandbag (two man resupply.) All empty water bottles are backloaded by sub units on the resupplying hel.

b. Water jerrycan basis. The standard resupply is 20 cans per sub unit daily. When using jerrycan resupply, normally only to sub units in static roles, sufficient string is attached to every fifth can so that empty jerrycans may be tied in bundles of five. The reason for this is to prevent loose cans being blown up and damaging hel rotors. Only jerrycans with properly sealed tops are to be used otherwise water spillage occurs.

31. The one for one water bottles system has the following advantages over the jerrycan system of resupply:-

a. NO loss of time in filling water bottles from a jerrycan.

b. NO loss of water because of spillage during the bottle filling process.

c. NO backload problems. A separate hel is required to be tasked to backload empty jerrycans.

d. Freefall delivery is possible by water bottle but NOT jerrycans. If freefalling a percentage loss must be accepted (at times up to 40%.)

32. Maximum use is made of local water resources but all water used must be sterilised.

Ration Resupply

33. Each man normally departs base on Operations with 3 days pack ration and one emergency ration. Subsequent resupply is on a 3 day cycle. Each resupply is normally delivered to the sub unit the day prior to the date of commencement of the consumption of these rations. Consequently the maximum rations carried on the man is 4 days.

34. It is desirable that sub units should be resupplied on the same day and generally in the same time frame. The reasons for this are: -

a. Best utilisation of hel's.

b. Allows the Bn Comd greater flexibility in the deployment of his troops at short notice.

35. Sub units are allocated 50% Australian pack and 50% American pack rations over any operational period. Where possible a relief to the diet is made by the provision of hot box meals. This is normally provided only when the coy is in a static role. Helicopters need to be tasked for backloading.



36. On the occasions when a sub unit is deployed in the role of Fire Support Base protection it may be feasible to establish a field kitchen and feed fresh. This is especially applicable to operations of duration longer than 2 weeks. In this case sub units may be rotated through the Fire Support Base. Fresh rations are delivered either by road convoy or hel.

#### Ammunition Resupply

37. During Operations an RP is left in base to control the Bn Magazine. When the stocks of any particular type of ammunition falls below the minimum holding level a Maintdem is submitted on the Task Force AP. The stock of that particular ammunition is brought to its maximum holding level.

38. On receipt of the normal Maint/Opdem, the CQMS will draw ammo from the Bn Ammo Dump. Reserve ammo held in coy ammo bays is not to be used for routine forward resupply. It is essential that all ammunition be turned over regularly to prevent deterioration.

39. Mortar ammunition is controlled by the mortar storeman. Resupply may be drawn from unit stocks or from Task Force resources. In the latter case a Maintdem/Opdem is submitted to Task Force for the quantity required (See Annex F for an example of the proforma used.)

40. All explosives and associated stores are controlled by the Aslt Pnr Pl storeman. Once the stocks fall below a safe level a maintdem is submitted on the Task Force AP.

#### Clothing and Equipment Resupply

41. Sub units maintdems for clothing and equipment are met from unit stocks. The unit receives monthly bulk break of clothing and equipment from Ordnance sources. The quantities provided in the bulk break are based on the units requirements which in turn are based on the average usage rate over a period of months.

42. Clean clothing is provided to sub units using the laundry bag system. The system is as follows:-

a. Prior to each operation each section deposits with the CQMS two clearly marked kitbags. Each kitbag contains one clothing change for each member of that particular section.

b. When a sub unit requires a laundry change, (always on a major resupply day) one complete set of laundry bags for that sub unit is despatched.

c. Each sections dirty laundry is backloaded in their kitbag. The CQMS submits this clothing for laundering.

#### Defence Stores

43. Sub units request defence stores on the normal Maintdem/Opdem system. If these are NOT available from unit stocks then they may be obtained in the following manner:-

a. After obtaining Task Force "G" release direct from Engrs Sp Tp. This is done in the case where the unit undertakes arranging delivery to the sub unit.

b. Maintdem/Opdem submitted to Task Force (DCRE). This is done in the case where the unit requires Task Force to arrange delivery to the sub unit.



Assault Pioneer Equipments

44. All assault pioneer equipments are held readily available under control of the Pioneer Storeman. The storeman is responsible for regular testing, stocks of spare parts and arranging fuel. All items are tested prior to being forwarded to any sub unit.

Labelling of Items

45. All items sent forward by helicopter should be labelled and clearly marked with the sub unit details and callsign. Similarly all items back loaded by a sub unit should be labelled. This ensures identification and makes losses unlikely to occur, particularly when aircraft carry split loads.

Mail

46. Each sub unit requires two robust, clearly marked mail bags. One carried fwd by the unit for back loading of mail and one held by the CQMS for the fwd delivery of mail.

Time of Re-Supply

47. Because of ops and weather factors sub units should normally take their re-supply between 0700-0900 hrs. Sub unit commanders may vary these timings to meet particular operational requirements.

Care of Weapons and Equipment

48. Because of op and climatic conditions, all sub unit comds must maintain a rigid system of regular and detailed inspection of all wpns and radio eqpt.

Strength States

49. Accurate strength states are vital for sub unit re-supply. The following procedures are to be adopted:

a. Detailed strength states in accordance with Annex G for exercises and Annex H for operations are to be submitted in triplicate, to Bn HQ as follows:

(1) 24 hours prior to leaving op base.

(2) One Hour prior to leaving op base.

b. One copy of the detailed strength state is to be passed to the AQ cell and Admin CP.

50. Daily strength returns as at 1800 hrs will be given by 1900 hrs in clear and will be a figure plus or minus from the FIRST days one hour prior to operation figures for total battle or exercise strength. A detailed strength return will be submitted by radio only when called for, operations code is to be used and the message sent as:

AW....., AX....., AY....., AZ, BW.....etc.



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51. On receipt of strength states the AQ cell is to verify totals against casevac/medevac and atts/dets and pass them to the Admin CP.

52. Maintenance Scaling

See Annex 1.

53. Administrative Returns

See Annex J.

Alcoholic Stimulants

54. Because of base defence commitments and support of the battalion in the field, any soldier who renders himself unfit for duty because of over indulgence will be severely punished and could result in loss of privileges for all.

55- Reserved.

/SECTION 2

RESTRICTED



SECTION 2 - OPERATIONAL RESUPPLY INVOLVING ESTABLISHMENT OF A FORWARD ECHELON

General

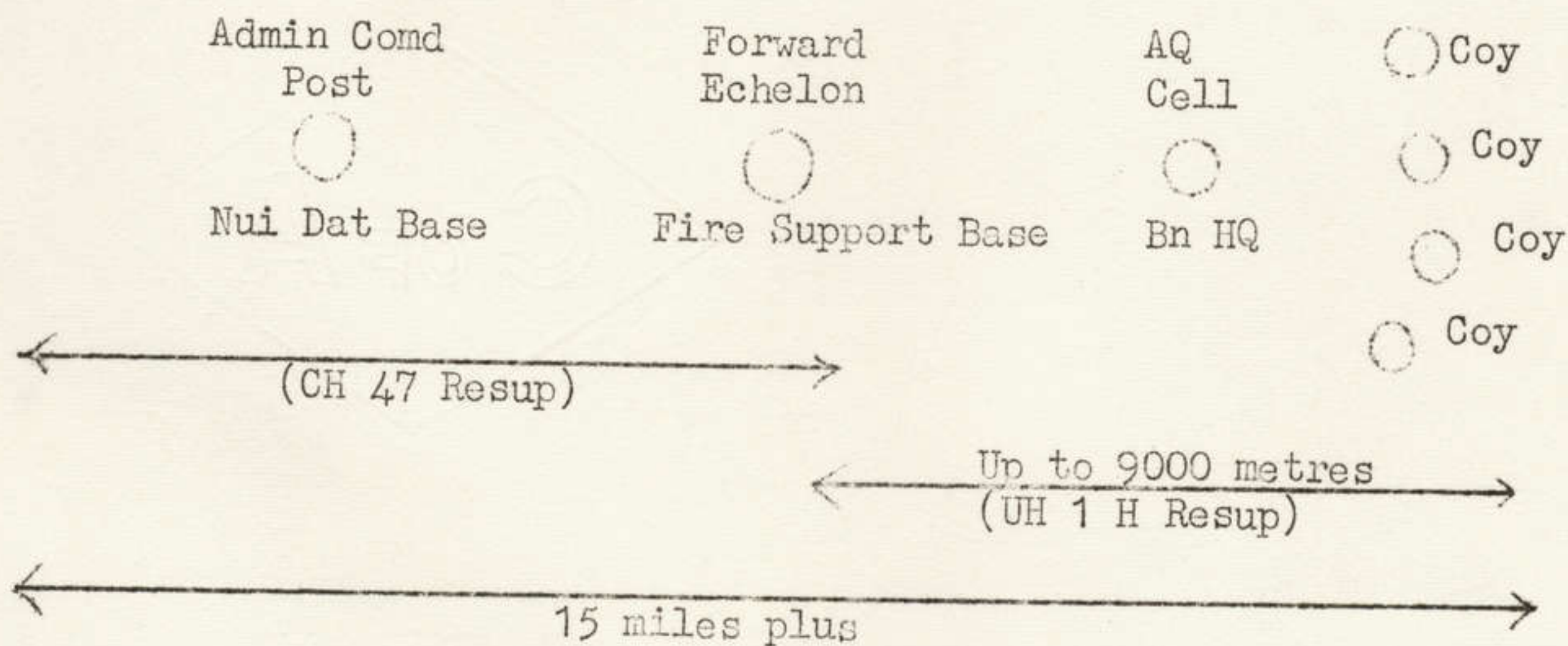
56. Operations requiring the establishment of a forward echelon for unit resupply fall into two main categories as follows:-

- a. Operations conducted in Phuoc Tuy province at a greater distance than 15 miles from Nui Dat Base.
- b. Operations conducted outside Phuoc Tuy province.

Operations in Phuoc Tuy Province at a Distance Greater than 15 Miles from Nui Dat Base

57. Operations which extend beyond a radius of 15 miles from Nui Dat Base prove uneconomical in the use of RAAF UH helicopters as the resupply means from Nui Dat Base to the Operational area. On these occasions a Forward Echelon is established in the Fire Support Base and a combined CH 47/UH 1H helicopter resupply system is used.

The system is diagrammatically explained below:-



58. The system operates as follows:-

- a. Consider that D Day is the day on which all sub units are to receive a major resupply.
- b. On D - 2 the Admin Comd Post bids for CH 47 assistance to lift the Forward Echelon personnel, bulk water (either jerrycans or filled water bottles), pack rations and any other items into the Fire Support Base.
- c. On D - 1 the lift of the Forward Echelon, bulk water and bulk rations occur. These should be positioned in the Fire Support Base NOT later than 1300 hours. The Admin Comd Post bids for UH 1H support for resupply lift on D Day.

/d.



RESTRICTED

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d. During the afternoon of D - 1 the Forward Echelon breaks the bulk water and rations into sub unit lots based on ration strength figures passed to the Echelon comd by the AQ Cell.

e. Also on D - 1 the AQ Cell passes all sub unit maintdems to the Admin Comd Post. All items requested on these maintdems, excluding water and rations, are obtained by respective sub unit CQMSs. These items are packed and carefully labelled.

f. Normally by early evening D - 1 the resupply plan is finalised and all details have been passed. The Admin Comd Post ensures that both the Forward Echelon and the AQ Cell are completely aware of loads, timings etc.

g. On the morning of D Day the CH 47 helms that have been tasked to collect the Maintdem stores, prepared by the sub unit CQMSs, from the Unit helipad and take these forward to the Fire Support base. They are off loaded and broken into sub unit lots in accordance with the attached labels. The UH 1H helicopters commence ferrying sub unit stores from the Fire Support Base to the Coy LZs.

h. At the completion of the resupply the UH 1H helicopters return to NUI DAT Base, backloading the Forward Echelon and any items from sub units requiring backloading.

59. The Forward Echelon team consists of the following personnel:-

- a. 2IC Admin Coy.
- b. Radio Operator.
- c. NCO from Admin Coy.
- d. Coy storeman from Rifle and Sp Coys.

60. On certain Operations the Forward Echelon may be required to live forward in the Fire Support Base. This constitutes NO problems except that the work load is NOT really sufficient to employ the members fully. Other items besides water and rations may be sent forward by CH 47 if the load is an economical one for a CH 47. Generally two CH 47 loads is sufficient to resupply a Bn with 3 days pack rations and 2 days water.

61. Reserved.

62. Reserved.

63. Reserved.

64. Reserved.

65. Reserved.

/SECTION

RESTRICTED



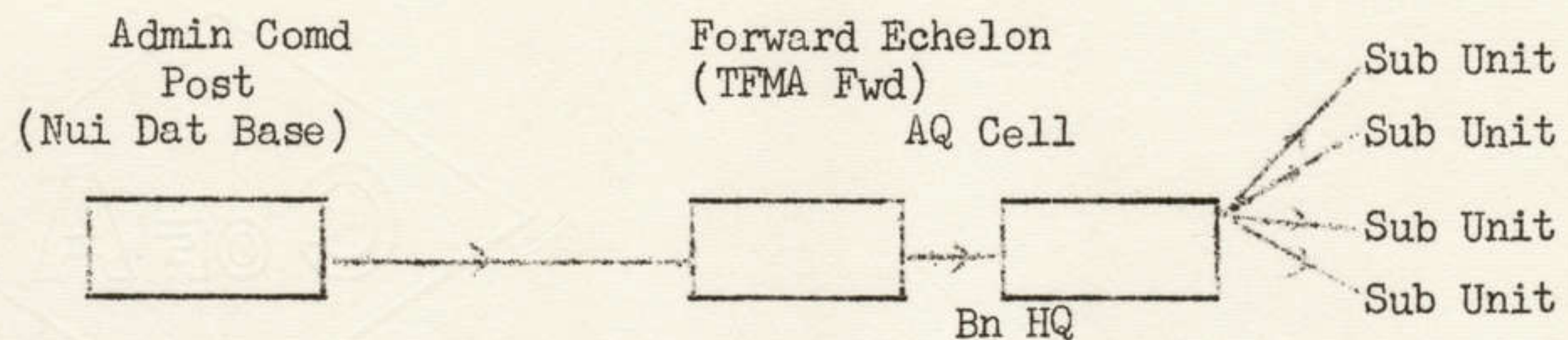
SECTION 3 - OPERATIONS CONDUCTED OUTSIDE PHUOC TUY PROVINCE

General

66. 1ATF may be required at times to conduct Operations outside Phuoc Tuy province. On these occasions the Unit is required to establish a Forward Echelon in the Forward TFMA.

Resupply System

67. The resupply system in this case is shown below:-



a. The Admin Comd Post normally can communicate with the Unit Forward Echelon by the Task Force radio Telephone link. Traffic is kept to the absolute minimum.

b. The Forward Echelon assumes the role of forward Admin Comd Post and carries out all resupply duties normally effected on Operations by the Admin Comd Post. The systems of resupply that operates is the basic system as already explained.

Manning Forward Echelon

68. To perform the duties in the Forward Echelon the following personnel are needed:-

- a. Admin Coy 2IC. (Echelon Comd).
- b. CSM Admin Coy. (Control of the Forward Admin Comd Post).
- c. NCOs who can be spared from the base area to assist on duty offr roster.
- d. A Rifle Coy CQMS as Helipad controller. The CQMS is provided on a rotational basis.
- e. Two Radio operators.
- f. NCO and one soldier from Admin Coy. Water duties and helipad loading team.
- g. Coy storeman of Rifle and Sp Coys.
- h. An RP. Ammunition and explosives control.
- i. NCO and 2 OR drivers.

/i.

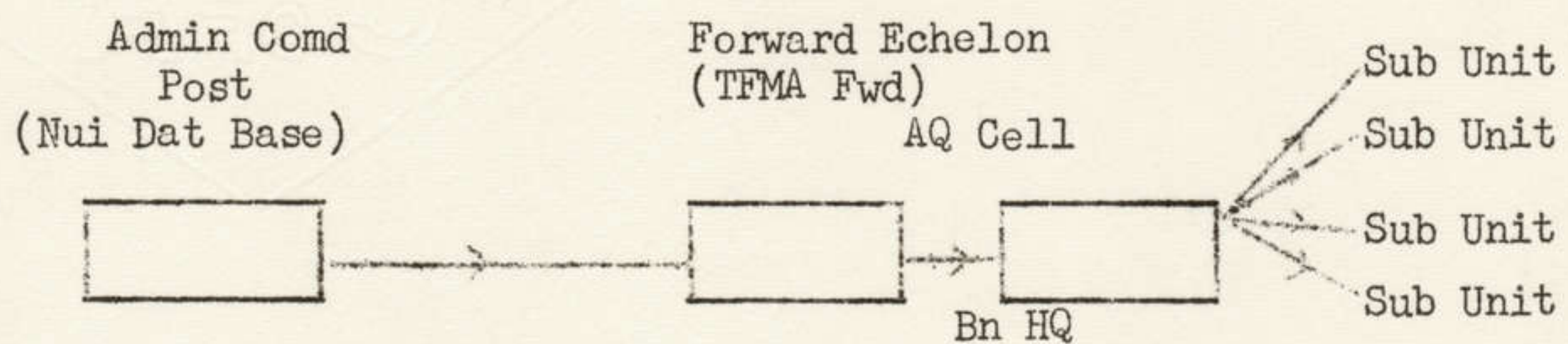


SECTION 3 - OPERATIONS CONDUCTED OUTSIDE PHUOC TUY PROVINCEGeneral

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- d. A Rifle Coy CQMS as Helipad controller. The CQMS is provided on a rotational basis.
- e. Two Radio operators.
- f. NCO and one soldier from Admin Coy. Water duties and helipad loading team.
- g. Coy storeman of Rifle and Sp Coys.
- h. An RP. Ammunition and explosives control.
- i. NCO and 2 OR drivers.

/i.



j. Pioneer storeman.

k. Mortar storeman.

Vehicles

69. The vehicles provided from unit resources for use by the Forward Echelon are:-

a.  $2 \times \frac{1}{4}$  ton Landrovers and trailers.

b.  $1 \times 2\frac{1}{2}$  ton TCV.

Deployment

70. The forward TFMA is deployed by road. The Unit Forward Echelon moves with the road convoy from Nui Dat Base to the location of the forward TFMA. Unit stores that are being taken with the Forward Echelon and exceed the load capability of the Forward Echelon Vehicles are tasked on RAASC vehicles. The bids for these additional vehicles are made to the S & T Officer 1ATF as soon as the requirement is known. Similarly maintdems for defence stores etc are to be submitted to the S & T Officer.

Maintenance Scalings

71. The Unit is responsible for providing at least a 7 day maintenance scaling from its own resources. Consequently these items provide the bulk of stores carried with the Forward Echelon. Shown at Annex I is a list of items required by the Unit to cover the maintenance scaling. Annex D lists the weights of some commonly used items.

Forward TFMA

72. The forward TFMA provides the following services to the Unit Forward Echelon:-

a. Rations. 1ATF requirements are normally drawn from nearby American depots.

b. Water Point. Established and operable within 1 to 2 days of forward TFMA being established.

c. Ammunition point (all types). Operable within 1 to 2 days of the forward TFMA being established.

d. POL point. Operable within 1 to 2 days.

e. Defence stores. Available within 1 to 2 days.

f. Vehicle repair. A Workshop detachment generally available for vehicle repair with a period of 5 to 7 days.

g. Ordnance items. An ordnance field park detachment established with 5 to 7 days.

/Helicopter



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Helicopter Support

73. Helicopter bids are directed to the GSO2 (AIR) located with TF HQ in the TFMA area, by the Forward Echelon Comd Post which has a direct telephone link to Air Operations. All previously explained systems eg, Maintdems/Opdems apply. The only variations that occur are as follows:-

a. Noticas. Details are passed by the forward echelon CP direct to the A/Adjt at Nui Dat Base via the radio telephone link.

b. Request for Stores from Unit Resources. Maintdems/Opdems are passed by the forward echelon CP by radio telephone to the Admin CP.

74. Stores can be sent from Nui Dat to the Forward Echelon in the following manner:-

a. If the stores are a part hel load (either UH or CH 47) by bidding on the Rear TFMA for hel space. The Rear TFMA tasks the hel to move the stores. The stores are delivered by Unit to the Rear TFMA for onward movement. All stores must be carefully labelled and marked with a Unit priority for movement.

b. If the stores are a complete hel load (UH or CH 47) the Admin Comd Post may bid direct to the GSO 2 (AIR) rear for stores movement.

75. Reinforcements are booked forward from Nui Dat through the GSO 2 (AIR) by Admin Comd Post.

76. Reserved.

77. Reserved.

78. Reserved.

79. Reserved.

80. Reserved.

/SECTION

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SECTION 4 - HEALTH AND HYGIENE

Prevention of Disease

81. The fol health drills against the major preventable diseases are to be obs by all soldiers of 7RAR.

Malaria. Precaution Against Infection

82. Attention is directed to MBI 142-10. In addition, the fol drills apply:-

a. Clothing. Between 1830 hrs and 0630 hrs, shirts are to be worn with sleeves rolled down and buttoned at the wrist. Long trousers are to be worn. Sleeves will be worn down at all times in the "bush".

g. Mosquito Nets. Trailing edges are to be tucked in under the mattress. Nets are to be kept in good repair and taken on ops. Nets will be rolled down at 1830 hrs daily except where op requirements preclude.

c. Mosquito Repellant. Repellant is to be applied to exposed areas of skin. As the repellant is eff for only three hrs, it must be re-applied accordingly. Repellant is to be used by all ranks who are exposed to possible infection between dusk and dawn.

d. Suppressive Drugs. The drugs used by the Australian Army are PALUDRINE and when ordered DAPSONE. One tablet is to be taken orally, by each soldier in 7RAR twice a day.

e. Supervision of Paludrine Parades

(1) Within 7RAR, each paludrine parade is to be personally supervised by an Offr/NCO. One parade is to be held during the early morning hrs, the other during the late afternoon.

(2) A record of all ranks who have been issued with Paludrine on each parade is to be entered in a "Paludrine Roll Book".

(3) If a soldier is absent from a paludrine parade, the Supervising Offr is to make separate arrangements for the man to take paludrine under his supervision.

(4) When op requirements, or absences on R and R, R and C or for any other reason, are likely to preclude offr supervision, an offr is to ensure that each man involved carries an ample supply of paludrine. All ranks are to be info of the correct dose.

/Prevention



Prevention of Scrub Typhus

83. A clear fluid called DBP (Dibutyl Phthalate) is used to prevent scrub typhus. Any of the mites carrying scrub typhus which come in contact with DBP are immobilized and killed. The fluid is applied to clothing to make it "mite proof". Personal precautions against scrub typhus are:-

a. Use of Anti-Mite Fluid. Fluid must be applied to clothing in the correct manner. It will remain effective for up to two weeks and will withstand two washings in cold water. Fluid must be applied more freq when clothing is exposed to wetting by rain or river crossing. Method of applying:

(1) The fluid is to be rubbed into both sides of the cloth by hand, paying particular attention to the cuffs, waist band, seams, fly, crutch and armpits.

(2) Boots are to be treated only on the inside.

(3) One Fluid ounce ( $\frac{1}{2}$  bottle) is to be used for one set of clothes, consisting of shirt trousers and socks. Extra fluid is to be issued for boots and underclothes.

(4) Mite proofing is to be done on a parade which is properly supervised by an officer/NCO. A record of all ranks who have proofed their clothing on each parade is to be entered in a suitable roll book. If a soldier is absent from a mite-proofing parade, the supervising offr is to make separate arrangements for the man to mite-proof his clothing under his supervision. To obtain max protection, mite-proofing parades are to be held no more than two days prior to moving out on ops. Anti-mite fluid is to be carried on ops for the re-treatment of clothing when necessary.

b. Bedding Down. Whenever the tactical situation permits, the surrounding undergrowth is to be removed and the top six inches of humus bearing soil scraped from the site before shelters are erected.

Leptospirosis - Precaution Against Infection

84. General. Leptospirosis is caused by an organism found in the urine of animals infected with the disease. Main reservoirs of infection are rats, cattle, buffaloes and pigs. The organism enters man's body through minor abrasions of the skin and through the mucous membranes of the mouth and throat. The organisms thrive in a wet environment and are most numerous in streams carrying run-off rain water.

85. Precautionary Measures Against Leptospirosis

a. Swimming in fresh water streams is prohibited.

/b.



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b. All water for ablutionary and drinking purposes is to originate from RAE operated water pts in 1ATF Base Area or RAE op water pts eastb in the fd for a particular op. If, due to op reasons, it is not possible to resupply tps with water from a water pt, tps are to sterilize their own water, using the tablets from the "Individual Sterilizing Kit".

86. Additional Aspects. The Regimental Medical Officer and, in sub-units, the senior med asst, are to maintain surveillance over the adequacy of sterilization of water obtained from water pts in the fd by spot checks chlorine residuals in water tpt to and stored within their units. On ops and ptls outside 7RAR base area, all minor cuts and abrasions are to be treated promptly and where possible, covered with waterproof adhesive bandage. All ranks of 7RAR are to carry a tube of SAVLON for pers and immediate application to all minor cuts, etc.

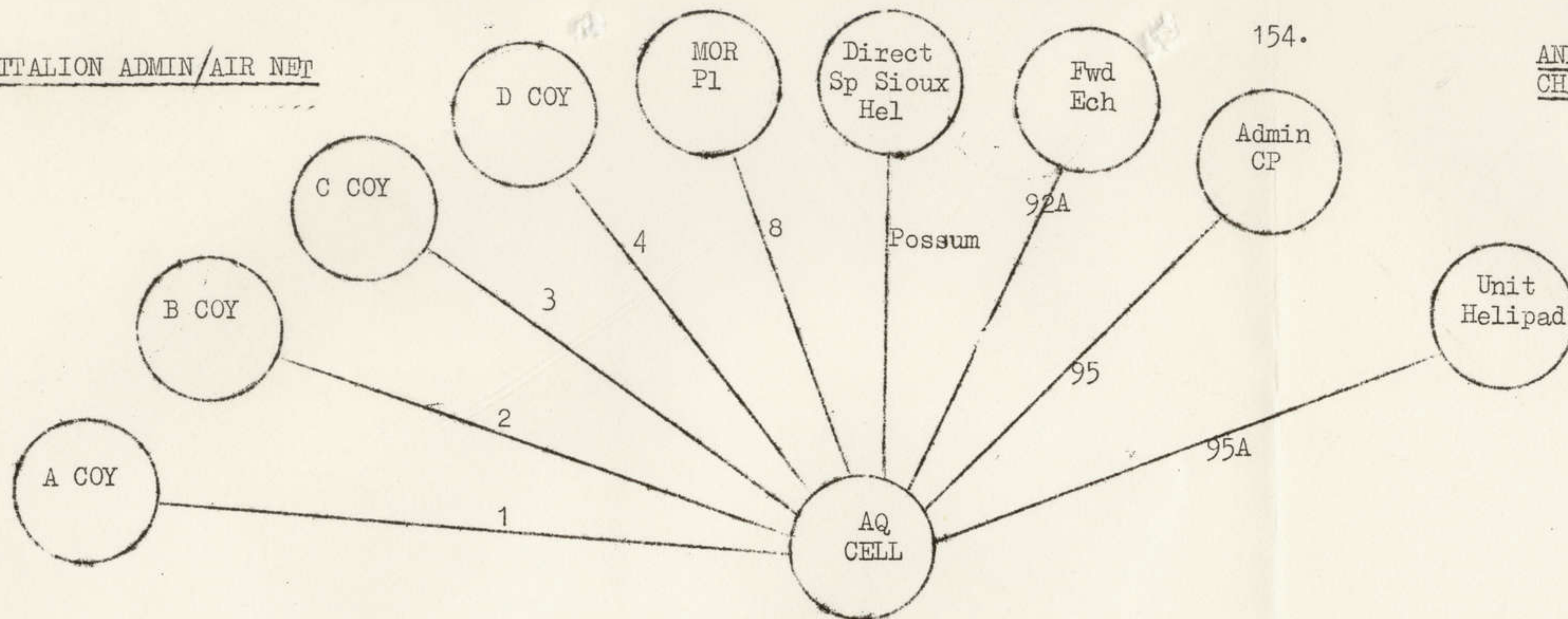
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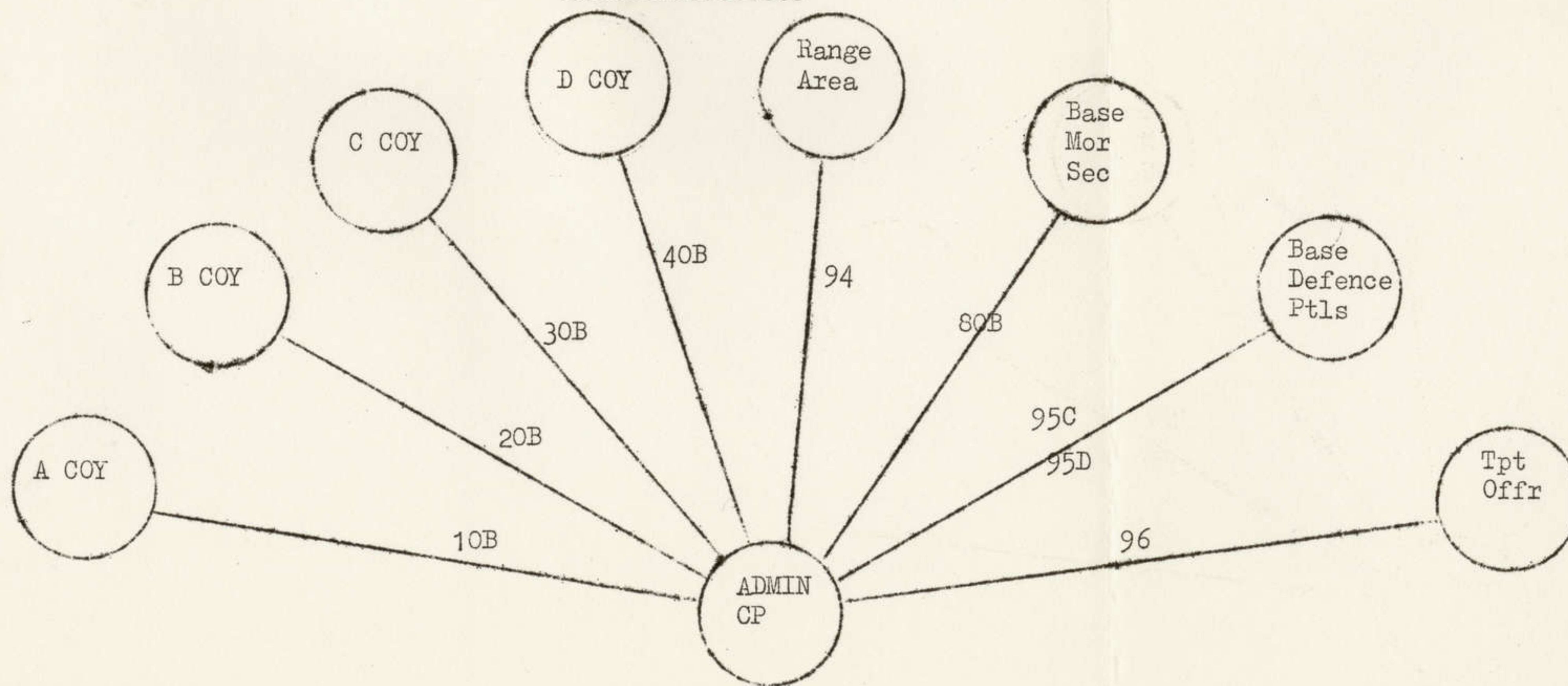


BATTALION ADMIN/AIR NET

ANNEX A TO  
CHAPTER 4



BASE DEFENCE NET





HELICOPTER TASKING

(To be read in conjunction with chapter 2 Sections 12 and 13)

General

1. Bids for helicopters are submitted to the GSO 2 (AIR) at TF maint conference at 1400 hours on the day prior to the requirement. This is NOT always possible for a Bn to comply with and consequently some short notice bids may be accepted. These should be kept to a minimum. Most short notice bids refer to the requirement for Opdem items. The request format is shown at Appendix 1.

2. The number of sorties required to complete any resupply is based on the following planning loads:-

a.	OH 13 (Sioux) hel	-	300 lbs.
b.	UH 1B (Huey) hel	-	960 lbs.
c.	UH ID (Huey) hel	-	1200 lbs.
d.	UH IH (Huey) hel	-	2000 lbs.
e.	CH 47 (Chinook) hel	-	8000 lbs.
f.	CH 54	-	15000-18000 lbs.

3. The planning loads as shown above are the basic loads on which all movement of stores is based. The actual load that any individual hel can lift depends on such factors as fuel state, climatic conditions, size of LZ and PZ and bulk of stores to be lifted.

4. Once the number of sorties required to complete a resupply is determined then a pilot brief is made out for each sortie. The layout of a pilot brief is attached as Appendix 2.

Aircraft Information

5. Points that are worthwhile noting are:-

a. OH-13 Hel.

(1) A direct support OH 13 is allocated to a Bn daily during Bn operations.

(2) The hel is used almost exclusively for "G" requirements but is sometimes used on administrative tasks such as medevacs and urgent resupply.

(3) The priorities of tasks are determined by the Bn Comd Post. When the OH13 is made available for administrative task the pilot briefing is given by the AQ cell.

/b.



b. UH-1D and UH-1F Hel

(1) Loads can be carried in either the following manners:

a. Internal loads. These can either be landed or free dropped from (20 - 40 ft). Winching is restricted to casevac.

b. External loads. Used only to a limited extent and generally for lifting 106 mm RCLs, dannert wire or WP ammo.

(2) When dealing with helms always use the "ON" position and NOT the "SQUELSH" position with the AN/PRC 25 radio set.

c. CH 47 Hel

(1) The same communication problem with "SQUELSH" exists as with the UH model hel.

(2) Stores can be loaded internally but this is a slow process and does NOT allow the maximum utilisation of the hel. Most stores are moved as external slung loads. AD assistance in preparing slung loads for movement by CH 47 is required.

(3) Because of load capacity the CH 47 is seldom used as a means of stores delivery to an individual sub unit. Also the LZ requirements for a CH 47 (a minimum of 60 metres square in conditions of NO wind with good exit and approach angles) are restricting factors.

6. Whenever a split load (ie a load with items for two different sub units) is tasked always ensure that either there is a distinct differentiation in type of items or that a special marking is used so recognition of the load/LZ is simplified. If there is weight/space available on the hel moving a splitload then it is advisable to send the CQMS/Coy storeman with the load thus ensuring items reach their correct LZ. The pilot brief should also clearly explain the details on the split load.

7. Close liaison and cooperation with the RAAF ensures a smoothly functioning system. Always let the tasking authority know of possible requirements even though details are NOT firm at the time. If in doubt, "Bid and Cancel", rather than make late requests for hel support. It is far easier for everyone concerned to cancel a request than to arrange one at short notice.

/ANNEX B



RESTRICTED

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APPENDIX 1 TO  
ANNEX B TO  
CHAPTER 4

AIR TASK REQUEST

A.	UNIT SERIAL NO	
B.	UNIT REQUESTING	
C.	LOAD	
D.	NO AND TYPE AIRCRAFT AVAIL- ABLE	(Filled in by TASK FORCE AIR OPERATIONS CENTRE)
E.	PICK UP POINT	
F.	DESTINATION	
G.	DATE/TIME REQUIRED	
H.	DATE/TIME RELEASED	
I.	ROUTE	
J.	COMMUNICATIONS	<u>PZ</u> <u>LZ</u>
K.	REMARKS	
L.	PRIORITY/URGENCY	

FOR USE BY TASK FORCE AIR OPERATIONS CENTRE

ARMY ACCEPT/REJECT	
RAAF ACCEPT/REJECT	
UNIT INFORMED ACCEPT/REJECT	
UNIT INFORMED TIME AIRCRAFT AVAILABLE	
TRANSLAND SENT	

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158.

APPENDIX 2 TO  
ANNEX B TO  
CHAPTER 4

7RAR PILOT MISSION BRIEF

- A. DELIVER TO (Unit or sub unit) \_\_\_\_\_
- B. LOCATION \_\_\_\_\_
- C. LZ CODE NAME (if given) \_\_\_\_\_
- D. LZ MARKING \_\_\_\_\_
- E. CALL SIGN \_\_\_\_\_
- F. FREQ (of C/S receiving del-  
ivery) \_\_\_\_\_
- G. DESCRIPTION OF LOAD \_\_\_\_\_
- H. WEIGHT LBS \_\_\_\_\_
- I. SPECIAL INSTR \_\_\_\_\_
  
- J. AC CALLSIGN \_\_\_\_\_
- K. DEPARTURE DATE/TIME \_\_\_\_\_

NOTE:

To be completed in duplicate, one copy passed to  
hel pilot, remaining copy held in Helipad Register.

BACK LOAD DETAILS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

/ANNEX C

RESTRICTED



CASEVAC/MEDEVAC - NOTICAS

General

1. All requests for DUSTOFF are passed over the Bn comd net and TF comd net. Admin CP is only responsible for arranging routine medevac.

Routine Medevac

2. Request for evacuation will be initiated by the sub unit and sent to AQ cell on the Bn Admin/Air net. Format to be used is as shown at Annex E to Chapter 2 except that para "A" is to read "MEDEVAC".
3. The AQ cell will arrange for the member to be evac to the base area using either the direct support Sioux helicopter or as an opportunity backload on a resup hel.
4. In the event that rear movement cannot be arranged by AQ cell all the details will be passed to Admin CP for the tasking of a helicopter.

Reporting of Casevacs/Medevacs

5. All casevacs/medevacs are to be advised by sub units to the AQ cell after the individual has been evacuated from the sub unit a noticas form is raised. In the event of battle casualties as defined in Admin Instr 1/69 a noticas must be raised even if the injury is minor and the soldier remains on duty. The AQ cell relays this information to the Admin CP. The report takes the following form:

NOTICAS/NOTICAS FATAL

ALFA	First letter of surname and last three letters of regimental number.
BRAVO	Nature of cas (Battle Casualty or Non Battle Casualty details type eg, Gun Shot Wound to head or shrap chest during ptl. If wound slight and soldier remains on duty, indicate.) Abbreviations are <u>NOT</u> to be used.
CHARLIE	Loc where cas occurred and date/time.
DELTA	Where soldier is loc at present (if known.)
ECHO*	Not required for NOTICAS FATAL. If minor illness, soldier may request NOK not be advised.
FOXTROT*	If minor battle casualty, soldier may express wish (eg, "soldier says to advise NOK wound is not serious".)

\*To be incl only when applicable.



6. The Admin CP notifies the following:-

a. Bn HQ (Asst Adjt/Chief Clerk for NOTICAS/NOTICAS FATAL action.)

b. RAP.

c. Members parent sub unit in base.

7. Should the injured/killed pers be att from another unit, it is the responsibility of the Admin CP duty officer to notify the duty officer in the CP of his parent unit immediately.



WEIGHTS OF COMMONLY USED ITEMS

1. The weights of items which are commonly used are attached as appendices as follows:-

- a. Appendix 1 - Weights of standard packs of ammunition.
- b. Appendix 2 - First line allocation of ammunition.
- c. Appendix 3 - Ammunition carried on each APC as a reserve for infantry working with the APC.
- d. Appendix 4 - Weights of explosives and Assault Pioneer equipment.
- e. Appendix 5 - Weights of defence stores.
- f. Appendix 6 - Weights of miscellaneous items.
- g. Appendix 7 - Timber calculations.
- h. Appendix 8 - Vehicle Specifications.

/APPENDIX 1



RESTRICTED

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APPENDIX 1 TO  
ANNEX D TO  
CHAPTER 4

WEIGHTS OF STANDARD AMMUNITION PACKS

TYPE (a)	RDS/BOX (b)	BOX WT LBS (c)	BOXES/ PALLET (d)	LOADING TABLES		REMARKS (j)		
				5 TON GS (e)	UHIH (f)		CH47 (g)	CH54 (h)
A066 5.56 mm Ball	1120/1640	50/60	20	160 bxs 180000 rounds 8000lbs	40 bxs 44800 rounds 2000lbs	160 bxs 180000 rounds 8000lbs	320 boxes 360000 rounds 16000lbs	
A127 7.62 mm 4 to 1 Link	800	74	20	120 bxs 96000 rounds 8880lbs	26 bxs 20800 rounds 1920lbs	1000 bxs 80000 rounds 7400lbs	200 bxs 160000 rounds 14800lbs	
A131 7.62 mm 4 to 1 Link			AS FOR A127					
A130 7.62 mm 5 round clip	840	68.5	45	125 bxs 10600 rounds 8750lbs	28 bxs 23520 rounds 1960lbs	110 bxs 92400 rounds 7700lbs	220 bxs 184800 rounds 15400lbs	
A165 7.62 mm 4 to 1 Link	1800	152	12	72 bxs 129600 rounds 10944lbs	12 bxs 21600 rounds 1824lbs	54 bxs 97200 rounds 8100lbs	106 boxes 190800 rounds 15900lbs	Mini-gun ammo

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163.

APPENDIX 1 TO  
ANNEX D TO  
CHAPTER 4

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(j)
C445 105mm 2 w/out fuze	2	116	15		AS FOR C444			Fuzes weigh 2lbs a piece. So 1 rd C445 with fuze= 60lbs packed and 50 lbs unpacked.
C449 105mm Illum	2	120	15		AS FOR C444			
C454 105mm WP	2	121	15		AS FOR C444 Does not include fuzes.			
C513 105mm A Pers Tracer "Flashette"	2	116	15		AS FOR C444			
C222 81 mm HE	3	53.5	-	600 rds 10800lbs	100 rds 1800lbs	420 rds 7560lbs	840 rds 15120lbs	155mm HE 8 Rds/Box = 800 lbs  Fuzes 16/box 56 lbs  Prop 50/Pallet = 2000 lbs.
C226 81 mm Illum	3	57	15	180 bxs 540 rds 10200lbs	34 bxs 102 rds 1938lbs	140 bxs 420 rds 7980lbs	280 bxs 840 rds 15960lbs	
'230 81 mm WP	1	30	28	308 bxs 308 rds 934016lbs	64 bxs 64 rds 1920lbs	260 bxs 260 rds 7800lbs	520 bxs 520 rds 15600lbs	

RESTRICTED



RESTRICTED

164.

APPENDIX 1 TO  
ANNEX D TO  
CHAPTER 4

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(j)
C249 81mm Smk WP	4	54	40	190 bxs 760 rds 10260lbs	36 bxs 144 rds 1924lbs	150 bxs 600 rds 8100lbs	300 bxs 1200rds 16200lbs	Generally preferred to C230
C 106mm A Pers Tracer	2	118	15					Issued in limited Qtys only
D541 Charge Prop 155mm	2	28		96 rounds 9600lbs		80 rds 7200lbs (8000)	160 rds 14400lbs	Provided to US Army units op in sp of 1ATF - Reqd to be submitted by US Unit
D544 155mm Proj HE	8	797						
C890 Gren Hand Fragmentation	25	51	32	160 bxs 6000 Gren 8160lbs	38 bxs 950 Gren 1938lbs			
C926 Gen Hand CS	16	62						
C940 Gren Hand Smk Green	16	34	45					Issued in limit d Qtys only.
C945 Yellow	16	34	45					
G955 Red	16	34	45					
G955 Violet	16	34	45					
H555 Rkt 60mm HE	15	121	4	16 bxs 240 rounds 1936lbs				Issued in limited Qtys only.

RESTRICTED



(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(j)
A212 30 Cal Ball	800	67	30	150 bxs 120000 rounds 10944lbs	28 bxs 22400 rounds 1916lbs	120 bxs 96999 rounds 8040lbs	240 bxs 192000 rounds 16080lbs	
A57 50 Cal 4 to 1 Link	212	80	18	126 bxs 26712 rounds 10080lbs	24 bxs 5088 rounds 1920lbs	100 bxs 21200 rounds 8000lbs	200 bxs 42400 rounds 16000lbs	
A574 50 Cal Tracer	220	73		130 bxs 28600 rounds 9460lbs	26 bxs 5720 rounds 1900lbs	110 bxs 24200 rounds 8030lbs	220 bxs 48400 rounds 16060lbs	
B568 40mm HE Ball	72	53	36	180 bxs 13160 rounds 9540lbs	36 bxs 3632 rounds 1908lbs	150 bxs 10000 rounds 7950lbs	300 bxs 21600 rounds 15900lbs	
C256 81 mm HE	3	50	40	200 bxs 600 rounds 10000lbs	38 bxs 114 rounds 1900lbs	160 bxs 480 rounds 80000lbs (8500lbs)	320 bxs 960 rounds 16000lbs	
C444 105mm with fuze	2	120	15	90 bxs 180 rounds 10800lbs	38 rounds 1900lbs	160 rounds 80000lbs	320 rounds 16000lbs	Ammo box weighs 20lbs Airlift in A22 Bag Only at 50 lbs per rd



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APPENDIX 1 TO  
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(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(j)
K143 Mine Claymore	6	51	36		38 bxs 228 mines 1938lbs			Issued in limited Qtys only.
L312 Sig Illum Ground W/S	36	67	27		28 bxs 1008 Sigs 1876lbs			Issued in limited Qtys only.
M023 Charge Demo	30	50	60		38 bxs 1140 charges 1900lbs			
M024 Charge Demo	20	52	60		38 bxs 760 charges 1976lbs			
M420 Charge Demo	3	66	12		28 bxs 84 charges 1848lbs			
M421 Charge Demo Shaped 40 lbs	1	65			30 charges 1950lbs	120 charges 7800lbs		
M591 Mil Dynamite	50	62						

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APPENDIX 1 TO  
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(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
20 Pds HE	1	78	25	125 rds 9810lbs	24 rds 1872lbs	100 rds 7800lbs	200 rds 15600lbs	Issued in small Qtys only.
Cannister	1	98	25	100 rds 9248lbs	20 rds 1960lbs	82 rds 8034lbs	164 rds 16068lbs	
APC-BC	1	88	25	100 rds 9232lbs	22 rds 19361lbs	88 rds 7740lbs	164 rds 15480lbs	
Smk	1	81	25	125 rds 10175lbs	24 rds 1944lbs	98 rds 7938lbs	196 rds 15876lbs	
50 Cal observing	200	73	27					
9mm Ball	1995	75	33					

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FIRST LINE AMMUNITION

Rifle Company

1. The total requirements for coy first line is based on the following scaling:-

a. Wpn first lines:-

- (1) GPMG M60 - 800 rounds per wpn.
- (2) SLR - 150 rounds per wpn (incls 14 tracer.)
- (3) M16 - 400 rounds per wpn (incls 30 tracer.)

b. Grens, flares and mines:-

- (1) Gren M26 2 per man.
- (2) Gren 40mm HE 18 per sect.
- (3) Gren 83 Coloured smoke 6 per sect.
- (4) Claymores M18A1 2 per sect.
- (5) Flares Trip 3 per sect.
- (6) M72 2 per sect.

2. For the purposes of calculations the following assumptions are made:-

- a. Average rifle coy str is 100.
- b. Company carries 11 GPMG M60.
- c. Standard packs are not broken and when necessary the company carries the additional items.

3. Calculations are:-

/Serial



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CHAPTER 4

Serial	Item	Pack Type	No of Packs Issued	Qty of Item Used	Weight (lbs)	Surplus to First Line
1.	7.62 mm ball link Belt	Boxes	11	8800 rds	814	Nil
2.	7.62 mm ball	Boxes	9	7560	614.5	Nil
3.	7.62 mm Tracer	Boxes	1	920	66	164 rds
4.	5.56 mm ball	Boxes	11	12320	550	70 rds
5.	5.56 mm Tracer	Boxes	1	1120	50	70 rds
6.	M26 Gren	Boxes	8	200	408	Nil
7.	Gren 40 mm HE M79	Boxes	3	26	159	36
8.	Gren No 83 Coloured Smoke	Boxes	4	64	136	4
9.	Claymores M18A1	Wooden Box	4	24	204	4
10.	Flares Trip	Wooden Box	1	32	55	2
11.	Gren 66 mm Heat (M72)	Box	2	30	242	10

/APPENDIX 2

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CHAPTER 4

Mortars

4. Calculations based on a platoon of six mortars are:-

Serial	Item	Pack Type	No of Packs Issued	Qty of Item Issued	Weight (lbs)
1.	81 mm HE	Metal box	180	540	4500
		or Fibre con- tainer	540	540	or 3105
2.	81 mm Smoke	Fibre Con- tainer	36	36	414
		or Metal box	9	36	or 486
3.	81 mm Illum	Metal Tube	36	36	450
		or Metal Box	12	36	684

106 RCL

5. Calculations per weapon are:-

Serial	Item	Pack Type	No of Pack	Qty of Item Issued	Weight
1.	106 mm <del>HEAT</del>	Wooden Box	2	4	236
2.	106 mm Splintex	Wooden Box	5	10	540

/90 mm

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APPENDIX 2 TO  
ANNEX D TO  
CHAPTER 4

90 mm RCL

6. Calculations per weapon are:-

Serial	Item	Pack Type	No of Packs Issued	Qty of Item Issued	Weight (lbs)
1.	90 mm HEAT	Wooden Box	1	2	37
2.	90 mm CANNISTER	Wooden Box	2	4	120

/APPENDIX 3

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APPENDIX 3 TO  
ANNEX D TO  
CHAPTER 4

AMMO HOLDING APC'S

1. Each APC when working with the Infantry carries the following ammunition reserves on each vehicle:-

- |    |             |   |              |
|----|-------------|---|--------------|
| a. | 7.62mm BDR  | - | 840 rounds.  |
| b. | 5.56mm CTN  | - | 600 rounds.  |
| c. | 7.62mm LB   | - | 1000 rounds. |
| d. | M79 Gren HE | - | 24 grenades. |

/APPENDIX 4

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WEIGHTS OF EXPLOSIVES AND ASLT PNR EQUIPTS

1. The weights of various types of explosives and associated stores are shown below:

SERIAL	ITEM	PACK TYPE	WT	REMARKS
1.	TNT/CE 1 $\frac{1}{4}$	14 Wooden A1	28	12 x 8 x 8
2.	C3 50 lbs 40 Units	Wooden Box M319	27	13 x 9 x 8
3.	Safety Fuse 20 ft No 11	Roll-Wooden Box 7,200 ft	162	22 x 22 x 17
4.	Det Cord 1000 ft	Roll-Wooden Box 3,000	67	22 x 14 x 11
5.	Elec Dets No 33 No 27	Tin 240 768	34 31	19 x 8 x 7 19 x 8 x 7
6.	Non Elec Dets	Tin	1	

2. The weights of aslt pnr eqpts are detailed below:-

a.	Zodiac Complete (less motor)	112 lbs
b.	Mine Detector Complete	30 lbs
c.	Chainsaw Complete with Fuel (boxed)	87 lbs
d.	Chainsaw Complete with Fuel (unboxed)	53 lbs
e.	Cobra Digger Complete with Fuel (boxed)	114 lbs
f.	Cobra Digger Complete with Fuel (unboxed)	86 lbs



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APPENDIX 5 TO  
ANNEX D TO  
CHAPTER 4

WEIGHTS OF DEFENCE STORES

ITEM (a)	UNIT (b)	WT (c)	ISSUED IN (d)	WT (e)	TRUCK 5 TON (f)	UHIH (g)	CH47 (h)	CH54 (j)	REMARKS (k)
PICKETS 2' (AUST)	PICKET	3	BUNDLE 20	60	180 BUND 3600 PICK 10800lbs	16 BUND 320 PICK 960lbs	130 BUND 2600 PICK 7800lbs	260 BUND 5200PICK 15600lbs	720 PER PALLET
PICKETS 6' (AUST)	PICKET	9	BUNDLE 10	90	110 Bund 1100 Pick 9900lbs	10 Bund 100 Pick 900lbs	89 Bund 890 Pick 8010lbs	178 Bund 1780Pick 162020lbs	280 or 250 per Pallet
PICKETS 8' (AUST)	PICKET	11	BUNDLE 10	110	90 Bund 900 Pick 9900lbs	8 Bund 80 Pick 880lbs	70 Bund 700 pick 7700lbs	140 Bund 1400Pick 15400lbs	200 per Pallet
PICKETS 32" (US)	PICKET	4	BUNDLE 111	444	22 Bund 2442 Pick 9760lbs	2 Bund 222 Pick 888lbs	18 Bund 1999 Pick 7990lbs	36 Bund 3998 Pick 15980lbs	
PICKETS 8' (US)	PICKET	13½	BUNDLE 111	1500	6 Bund 666 Pick 9000lbs	1 Bund 111 Pick 1500lbs	5 Bund 555 Pick 7500lbs	10 Bund 1100 Pick 15000lbs	
PICKETS 6' (US)	PICKET	9½	BUNDLE 111	1000	10 Bund 1100 Pick 10000lbs	2 Bund 222 Pick 20000lbs	8 Bund 888 Pick 8000lbs	16 Bund 1760 Pick 16000lbs	
SANDBAGS (AUST)			BUNDLE 540 1000		18 Bund 18000 9700lbs	3 Bund 3000 1620lbs	15 Bund 1500 8100lbs	30 Bund 30000 16200lbs	

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(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(j)	(k)
SANDBAGS (US)			BOX OF 2800	960	10 BOXES 28000 9600 lbs	1 BOX 2800 960 lbs	8 BOXES 24400 7680 lbs	16 BOXES 48800 15360 lbs	
SANDBAGS (US) (POLY)			BOX OF 6000	900					
CONCERTINA WIRE (AUST)	COIL	56	BUNDLE 10	560	18 Bund 180 Coils 10080 lbs	1 Bund 10 Coils 560 lbs	14 Bund 140 Coils 7840 lbs	28 Bund 280 Coils 15680 lbs	
CONCERTINA WIRE (US)	COIL	68	BUNDLE 28	1800	5 Bund 140 Coils 9000 lbs		4 Bund 112 Coils 7200 lbs	8 Bund 224 Coils 14400 lbs	
BARBED WIRE ROLLS (AUST)	ROLL	28	PALLET 50	1700	5 Pallets 250 Rolls 8500 lbs		4 Pallets 200 Rolls 6800 lbs	9 Pallets 450 Rolls 15300 lbs	
BARBED WIRE ROLLS (US)	ROLL	56	PALLET 18	1000	10 Pallets 180 Rolls 10000 lbs		8 Pallets 144 Rolls 8000 lbs	16 Pallets 288 Rolls 16000 lbs	



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APPENDIX 6 TO  
ANNEX D TO  
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WEIGHTS MISCELLANEOUS ITEMS

1. Rations

ITEM	U of I	WT of U of I	UNITS/PALLET	WT of PALLET	LOADING DETAILS			
					Truck 5 Ton	UHIH	CH47	CH54
RAT AUST 1 MAN	10 RAT	32	640 Rat	2,100	2560 RAT 8400lbs	640 RAT 2100lbs	2500 RAT 8000lbs	5000 RAT 16000lbs
MEALS "C" TYPE 3 MEALS = 1 RAT	12 Meals	25	768 Meals(256)	1,650	4608 meals (1536) 9900lbs	960 meals 2000lbs	3840 meals 8250lbs	7680 meals 16500lbs
HEXAMINE	480 Tabs (60 packets)	36	30720 Tabs	2350	122880tabs		92160 tabs	184320 tabs
TRIOXANE	1200bars	60	28800bars	1500	201600bars 10500lbs		144600 bars 7500lbs	289260 bars 15000lbs
SUP PACKS	Pack	46	30	1700	180 packs 10200lbs	40packs 1840lbs	120 packs 6800lbs	250 packs 7500lbs

RATIONS



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2. Fuels

ITEM	EMPTY	FULL	LOAD DETAILS			
			Truck 5 Ton Cargo	UH1H	CH47	CH54
MOGAS 44 Gal Drum (US GAL) -16 Gauge	50	391	25	5	20 drums	40 drums
MOGAS IN 44 Gal Drum - 18 gauge	70	441	24	4	19 drums 836 gals	38 drums 1672 gals
DIESO 44 Gal Drum (55 US GALS)	70	494	20	4	16 drums 704 gals	32 drums 1408 gals
MOGAS 250 Gal Bladder GALS (US)	215	1915	4-5	1	4	8
MOGAS 500 Gal Bladder GALS (US)	250	3650	2		2	4
DIESO 250 Gal Bladder GALS (US)	215	2140	4-5	1	4	8
DIESO 500 Gal Bladder GLAS (US)	250	4100	2		2	4
WATER JERRYCANS 5 Gal AUST	3.5	53.5	180	36	150	300
WATER 250 Gal Bladder GALS (US)	215	2215	4		3-4	7-8
WATER 500 Gal Bladder GALS (US)	250	4250	2		2	3-4

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3. General Items

<u>Item</u>	<u>Weight</u>
Soft drinks box 24 cans	25 lbs
Ration supplement (sundries pack)	48 lbs
Milk sterilised (48 cans) box	33 lbs
Cans water plastic empty	4½ lbs
Cans water plastic 5 gal filled	55 lbs
Sandbags with 8 full water bottles	18 lbs
Radio AN/PRC 25 (less bty)	12½ lbs
Radio Bty AN/PRC 25	2½ lbs
Box of 12 btys AN/PRC 25	46½ lbs
Laundry (change per man)	3 lbs
Jerrican petrol (filled)	60 lbs
Hot box (empty)	18 lbs
Urns tea 5 gals (filled)	75 lbs
Urns tea 5 glas (empty)	25 lbs
Urns tea 8 gals (filled)	120 lbs
Urns tea 8 gals (empty)	40 lbs
Starlightscope (with leather case)	7 lbs
Starlightscope (with metal box)	16¼ lbs
Rice plished 1 cu ft (36 cu ft to the short ton)	55 lbs
Rice unpolished 1 cu ft (57 cu ft to the short ton)	35 kbs
<u>106mm RCL:</u>	
a. Rifle	251 lbs
b. Mount M79	196 lbs
c. Rifle 50 cal M8	23 lbs
d. Filled Magazine	7 lbs
	<u>/e.</u>



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APPENDIX 6 TO  
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e.	Sight, Mount, Box, Instrument light	13 lbs
f.	Total Wt approx	500 lbs

M67 90mm

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e.	Sight, Mount, Box, Instrument light	13 lbs
f.	Total Wt approx	500 lbs

M67 90mm

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TIMBER CALCULATIONS

Timber is issued from the US Supply system in board feet.

To convert to lineal feet:

$$\frac{\text{board feet} \times 12}{\text{thickness} \times \text{width in ins}} = \text{lineal feet.}$$

By rearrangement of the equation:

$$\text{Board feet} = \frac{\text{lineal feet} \times \text{size in inches}}{12}$$

To calculate weight of timber:

Softwood - 1 board foot =  $2\frac{1}{2}$  lbs (approx)

Hardwood - 1 board foot = 4-5 lbs (approx)

Weight per board foot varies with the greenness of the timber. Green timber is heavier per board foot.

An example:

A commonly used defence store:

Timber 6" x 6" x 18' - hardwood.

(1) Convert to board feet:

$$\frac{6" \times 6" \times 18'}{12} = 54 \text{ board feet.}$$

(2) Convert to lbs:

$$54 \times 4 = 216 \text{ lbs.}$$



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ANNEX D TO  
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VEHICLE SPECIFICATIONS

VEHICLE TYPE ( )	LENGTH (b)	WIDTH (c)	HEIGHT (d)	WEIGHT UNLOADEN (e)	WEIGHT LOADED (f)	REMARKS (g)
TRUCK Utility $\frac{3}{4}$ ton	183	64	61	3556	5556	
TRUCK Utility $\frac{1}{4}$ ton	147	67	72	2794	3354	
TRUCK $2\frac{1}{2}$ ton GS Cargo	252	96	113	11424	16424	
TRUCK $2\frac{1}{2}$ ton GS Dump	256	85	102	10450	15450	
TRUCK 5 ton GS Cargo	272	96	113	14106	24106	
TRUCK 5 ton GS DUMP	257	96	103	15448	25448	
TRAILER S and P	516	96	105	32553	70553	
TRAILER 1 Ton GS Cargo	138	84	60	1736	3736	
TRAILER $\frac{1}{2}$ ton GS Cargo	128	57	61	784	1784	
GEN 5KVA TLR MOUNTED	132	68	82	2540	2540	
AUTO REPAIR SHOP TLR MOUNTED $\frac{3}{4}$ TON	181	64	81	3556	5169	
TRACTOR WHEELED IND SIZE 7	240	86	102	17360		
TRAILER TILT BED 15 ton	318	100	51	11875		
TRACTOR wheeled ind size	288	114	97	34160		
CRANE TRACTOR non-revolving 10000 lbs	348	96	113	23632		
WRECKER 5 ton GS M543	348	97	132	33325		

/CRANE

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(a)	(b)	(c)	(d)	(e)	(f)	(g)
TRACTOR TD 15B	169	108	120	29350		
ARMOURED PERS	190	106	88	20120		
CARRIER M113						
TANK CENTURION	336	132	115	106400		
DOZER D4	192	96	106	14070		
TRACTOR CASED SIZE 0	132	60	59	6960		
PALLET TRUCKS						
MASSEY-FERGUSON	126	72	85	4368		
MICHIGAN SIZE 7	224	86	84	15750		
PETTIBONE	194	86	125	18000		

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COMMODITY CODES

AAA	BOMBS 81MM MORTAR HE CONTACT FUZE	ABZ	ROCKET 66MM HEAT (M. 72)
AAB	BOMBS 81MM MORTAR HE DELAY FUZE	ACA	
AAC	BOMBS 81MM MORTAR WP SMOKE	ACB	COMM HE
AAD	BOMBS 81MM MORTAR ILLUMINATING	ACC	90MM HEAT
AAE		ACD	90MM CANNISTER
AAF	C. .50 CAL LINKED	ACE	
AAG	CARTRIDGES .50 CAL TRACER SPOTTER RIFLE	ACF	106MM HEAT
AAH		ACG	106MM HEAT
AAJ	CARTRIDGES 7.62 BALL	ACH	106MM MUZZLE ACTIONING
AAK	CARTRIDGES 7.62 LINKED (MIXED)	ACJ	103MM DOWN RANGE FUNCTIONING
AAL	CARTRIDGES 7.62 TRACER	ACK	
AAM	CARTRIDGES 9MM BALL	ACL	SWITCHES PULL NO 4
AAN	CARTRIDGES 5.56 BALL	ACM	SWITCHES PRESSURE TYPE NO 5
AAP	CARTRIDGES 5.56 TRACER	ACN	SWITCHES PRESSURE RELEASE NO 6
AAQ		ACP	
AAR		ACQ	BANGALORE TORPEDO M1A1
AAS	FLARES HAND HELD PARA ILLUM- WHITE	ACR	CHARGE DEMOLITION BEEHIVE (15 LBS)
AAT	FLARES HAND HELD PARA ILLUM- GREEN	ACS	CHARGE DEMOLITION BEEHIVE (40 LBS)
AAW	FLARES HAND HELD PARA ILLUM- RED	ACT	
AAX	TRIPFLARE (COMPLETE)	ACW	CLIPS JUNCTION DETONATING CORD
AAZ	TRIPWIRE ONLY (NO. OF REELS REQUIRED)	ACX	DEMOLITION KIT
ABA	FUZE PROXIMITY M532 (81MM MORTAR)	ACY	
ABB		ACZ	DETONATORS ELECTRIC (NO 33)
ABC	GRENADE M26 HE	ADA	DETONATORS NON ELECTRIC (NO 27)
ABD	GRENADE M34 WP SMOKE	ADB	
ABE	GRENADE M79 HE	ADC	EXPLOSIVE C4 (LBS)
ABF	GRENADE M79 CANNISTER	ADD	EXPLOSIVE PE 3 (8OZ CARTRIDGES)
ABG	GRENADE M79 WP SMOKE	ADE	TNT (LBS)
ABH		ADF	TNT (AUST 1 1/4 LB SLABS)
ABJ	GRENADE NO 83 - BLUE	ADG	FUZE INSTANTANEOUS (FEET)
ABK	GRENADE NO 83 - VIOLET	ADH	FUZE SAFETY (FFET)
ABL	GRENADE NO 83 - GREEN	ADJ	IGNITERS SAFETY FUZE PERCUSSION
ABM	GRENADE NO 83 - YELLOW	ADK	MATCHES FUZE (BOSES)
ABN	GRENADE NO 83 - RED	ADL	PRIMERS CE 1 1/4 OZ
ABP		ADM	
ABQ	MAGAZINE 7.62 BALL (FILLED)		
ABR	MAGAZINE 5.56 BALL (FILLED)		
ABS			
ABT	MINE ANTI-PERS M18 (CLAYMORE)		
ABW	WIRE LEAD FOR CLAYMORE (NO REQUIRED)		
ABX	FIRING DEVICE (CLAYMORE)		
ABY			

CLOTHING

CAA	SHIRT MAN MIL GREEN	SIZE	14
CAB	" " " "	"	14 1/2
CAC	" " " "	"	15
CAD	" " " "	"	15 1/2
CAE	" " " "	"	16
CAF	" " " "	"	16 1/2
CAG	" " " "	"	17
CAH	" " " "	"	18
CAJ	UNDERSHIRT COTTON	SIZE	34
CAK	" "	"	36
CAL	" "	"	38
CAM	" "	"	40
CAN	" "	"	42
CAP	DRAWERS COTTON	SIZE	32
CAQ	" "	"	34



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ANNEX E TO  
CHAPTER 4

CBR	TROUSER	MAN	MIL	GREEN	SIZE	16	DAF	PICK	5LBS (COMPLETE)
CBS	"	"	"	"	"	17	DAG	HANDLE	PICK 5LBS
CBT	"	"	"	"	"	18	DAH	SHOVEL	SHORT T HANDLE
CBW	"	"	"	"	"	19	DAJ	HANDEL	SHOVEL SHORT T HANDLE
CBX	"	"	"	"	"	20	DAK	SHOVEL	GS
CCA	BOOTS	MAN	GP			5/5	DAL	HANDLE	SHOVEL GS
CCB	"	"	"			5/6	DAM		
CCC	"	"	"			6/5	DAN	WIRE	CUTTERS
CCD	"	"	"			6/6	DAP	WIRING	GLOVES
							DAQ		
CCE	BOOTS	MAN	GP		SIZE	7/5	DAR	PICKET	DOLLY (STATE IF AUST OR US REQD)
CCF	"	"	"		"	7/6	DAS	HAMMER	SLEDGE 4LBS
CCG	"	"	"		"	8/5	DAT	HAMMER	HANDLE SLEDGE 4LBS
CCH	"	"	"		"	8/6	DAW	PLIERS	GS
CCJ	"	"	"		"	9/5	DAX		
CCK	"	"	"		"	9/6	DBA	SANDBAGS	
CCL	"	"	"		"	10/5	DEB	PICKETS	- 2 FT
CCM	"	"	"		"	10/6	DBC	"	- 8 FT
CCN	"	"	"		"	11/5	DBD	CORRUGATED	IRON (SHEETS)
CCP	"	"	"		"	11/6	DBE	CONCERTINA	BARBED WIRE (COILS)
CCQ	"	"	"		"	12/5	DBF	SINGLE	STRAND BARBED WIRE (COILS)
CCR	"	"	"		"	12/6	DBG		
CCS	LACES	-	BOOTS	MAN	GP	PAIRS	DBH		
CCT	SOCKS	WORSTED	-	SMALL			DBJ	MINE	DETECTOR SET (COMPLETE)
CCW	"	"	-	MEDIUM			DBK	CARPENTER	KIT (COMPLETE)
CCX	"	"	-	LARGE			DBL		
CDA	HATS	UTILITY	GREEN		SIZE	6	DBM	CHAIN	SAW (COMPLETE WITH BOX)
CDB	"	"	"		"	6 1/2	DBN	CHAIN	SAW BLADE
CDC	"	"	"		"	6 5/8	DBP		
CDD	"	"	"		"	6 7/8	DBQ	FUEL	FOR CHAIN SAW & DRILL BREAKER (GALS)
CDE	"	"	"		"	7	DBR		
CDF	"	"	"		"	7 1/8	DBS	DRILL	BREAKER SET (COMPLETE WITH BOX)
CDG							DBT		
CDH	TOWEL	HAND	GREEN				DEW		
CDJ	SWEAT	RAG	(NO	REQUIRED)					
CDK									
CDL	SMOCK	TROPICAL	LIGHTWEIGHT	-					
				SMALL			EAA	BLANKET	BED INNER
CDM	SMOCK	TROPICAL	LIGHTWEIGHT	-			EAB	"	" OUTER
				MEDIUM			EAC		
CDN	SMOCK	TROPICAL	LIGHTWEIGHT	-			EAD	BELT	PISTOL
				LARGE (OS)			EAE	CORD	NYLON (YARDS)
CDP							EAF	COVERS	MATTRESS
CDQ	HELMET	STEEL	(COMPLETE)				EAG	COVER	CANTEEN
CDR	FLAK	JACKET					EAH	CANTEEN	WATER PLASTIC
CDS							EAJ	CUP	CANTEEN STEEL
CDT							EAK	CARRIER	SCABBARD BAYONET (S61)
CDW							EAL	CARRIER	ENTRENCHING TOOL
							EAM	CASE	IAD (COMPASS POUCH)
							EAN		
							EAP	FIELD	PACK PATT 37
DAA	AXE	2 1/2	LBS	(FILE	ATTACHED)		EAQ	FIELD	PACK COMBAT M1956
DAB	"	HANDLE	4 1/2	LBS			EAR	STRAP	SUPPORT FIELD PACK PATT 37
DAC							EAS	SUSPENSER	FIELD PACK PATT 37 - LEFT
DAD	PICK	LIGHTWEIGHT	(COMPLETE)				EAT	SUSPENSER	FIELD PACK PATT 37 - RIGHT
DAE	HANDLE	PICK	LIGHTWEIGHT				EAW	SUSPENSER	FIELD PACK COMBAT M1956 (YOKE)

EQUIPMENT

DEFENCE/PIONEER STORES

/EAX

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CHAPTER 4

EAX

(FOLLOWING 4 ITEMS NZ ONLY)

EBA FIELD PACK PATT 44  
EBB SUSPENDER FIELD PACK PATT 44-LEFT  
EBC SUSPENDER FIELD PACK PATT 44-RIGHT  
EBD POUCHES BASIC LARGE PATT 44

EBE KFS SET  
EBF KNIFE POCKET CLASP  
EBG  
EBH MATTRESS SECTION PNEUMATIC  
EBJ REPAIR TAPE-MATTRESS SECTION  
PNEUMATIC

EBK MACHETTE 13" BLADE

EBL

EBM NET MOSQUITO

EBN

EBP PAN SET MESSING

EBQ POUCHES SA UNIVERSAL M1956

EBR POUCHES BASIC LARGE PATT 37

EBS ROPE ASSEMBLY - 9FT TOGGLE ROPE

EBT

ECA SHELTER INDIVIDUAL

ECB SHEATH MACHETTE

ECC STONE SHARPENING MACHETTE

ECD

ECE TOOLS ENTRENCHING

ECF

ECG

TOILET EQUIPMENT

ECJ BAG NYLON TOILET ACCESSORY

ECK BLADE RAZOR

ECL BRUSH SHAVING

ECM COMB

ECP MIRROR

ECQ SAFETY RAZOR

ECR TOOTHBRUSH

ECS WALLET WATERPROOF

ECT

ECW

ECX

INTELLIGENCE/STATIONERY STORES

IAA BIROS - BLUE/BLACK

IAB " - RED

IAC

IAD FIELD MESSAGE BOOK - AAB 64  
(SNR NCO & ABO)

IAE NOTE BOOKS - AAB 65

IAF WIRELESS LOG BOOKS

IAG LOG SHEETS - BHQ ONLY

IAH

IAJ MESSAGE PAD - SMALL

IAK MESSAGE PAD - LARGE

IAL PENCIL - LEAD

IAM " (PROPELLING) CHINAGRAPH-RED

IAN " " " -BLUE

IAP " " " -BLACK

IAQ " " " -GREEN

IAR " " " -YELLOW

IAS SUB UNIT ROLL BOOK

IAT ENVELOPES - SMALL )

IAW " - MEDIUM ) OFFICIAL USE

IAX " -LARGE )

IAY

MEDICAL

MAA ALCOHOL ISOPRYL

MAB ANEURINE HYDROCHLORIDE

MAC AQUAFLAVINE

MAD

MAE

MAF BAND AIDS

MAG BANDAGE - ADHESIVE ELASTIC

MAH " - CREPE

MAJ " - FLANNEL

MAK " - GAUZE (2")

MAL " - GAUZE (3")

MAM " - TRIANGULAR

MAN " - PLASTER OF PARIS (6")

MAP BENADRYNE EXPECTORANT

MAQ BLADES SCAPEL (INDICATE SIZE)

MAR

MAS

MAT CALAMINE LOTION

MAW CAPSULES - ESKORNADE

MAX " - LIBRIUM

MAY CARDS - FIELD MEDICAL

MAZ CASTROLLANUS PAINT

MBA CEPACOL LOZENGES

MBB COTTON WOOL PAUL (COMPRESSED)

MBC COTTON WOOL TIPPED STICKS

MBD CREAM - ANMISAN

MBE " - CALADRYL

MBF " - CETALEX

MBG " - NYSTANN

MBH " - SAVLA

MBJ

MBK

MBL

MBM DRESSING - COMBINED SQUARES

MBN " - FIRST AID

MBP " - SHELL

MBQ " - STERNE NON ADHERING

MBR

MBS

MBT EAR DROPS - CHLOROMYCETIN

/MBW

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RATIONS/EXPENSE ITEMS

RAA	SUPPLEMENTARY PACKS (TO SCALE)	SAC	AERIAL AN/PRC 25 SET - SPECIAL ADJUST.
RAB	COMBAT RATIONS TYPE C--NO OF RATS REQ	SAD	ANTENNA 292 (COMPLETE)
RAC	COMBAT RATIONS TYPE AUST OF RATS REQ	SAE	
NB: 1 MAN CONSUMES 1 RATION IN 1 DAY		SAF	BOBBIN (COMPLETE)
RAD	HEXAMINE TABLETS (TO SCALE)	SAG	BOBBIN (LESS CORD)
RAE	HEXAMINE STOVES	SAH	
RAF	DOG FOOD (TINS)	SAJ	GOOSENECK FOR 3FT AERIAL
RAG		SAK	TRUNJION FOR 10FT AERIAL
RAH	JERRYCANS WATER (FILLED)	SAL	
RAJ	CANTEENS WATER (FILLED)	SAM	CABLE ELECTRIC D10 (1/2 MILE DISPENSER)
RAL	HOT BOX MEAL FOR.....(STRENGTH OR C/S NO)	SAN	CABLE ELECTRIC D10 (LENGTH REQUIRED)
RAM	FRESH FRUIT FOR.....	SAP	BATTERY 12V WET CELL (BHQ ONLY)
RAN	BREAD ROLLS WITH FILLINGS FOR.....	SAQ	BATTERY AN/PRC 25 SET
RAP	" " PLAIN FOR.....	SAR	BATTERY 1.5 V
RAQ	MILK FOR.....	SAS	BATTERY PENLIGHT
RAR		SAT	BATTERY STARLIGHT SCOPE
RAS	AEROSOL SPRAY	SAW	BATTERY MIDLANDER
RAT	FOOT POWDER (TINS)	SAX	BATTERY AN/PRC 64 SET
RAW	INSECT REPELLENT (BOTTLES)	SAY	BATTERY MINE DETECTOR
RAX	ANTI MITE REPELLENT (BOTTLES)	SBA	RADIO AN/PRC 25 SET (COMPLETE WITH CES)
RBA	SLAKED LIME (LBS)	SBB	RADIO AN/PRC 25 (LESS CES)
RBB	CHLORIDE OF LIME (LBS)	SBC	RADIO - MIDLANDER
RBC		SBD	RADIO ANGRA 39 (CONTROL GROUP)
RBD	WATER STERILISING TABLETS	SBE	RADIO " " -REMOTE ONLY
RBE	TOILET SOAP (CAKES)	SBF	RADIO " " -LOCAL ONLY
RBF	TOILET PAPER (ROLLS)	SBG	RADIO AN/PRC 64 SET (COMPLETE)
RBG	STEEL WOOL (PACKETS)	SBH	
RBH		SBJ	
RBJ	FLANELETTE (ROLLS)	SBK	ANDSET AN/PRC 25 SET
RBK	WEAPON OIL - GENERAL PURPOSE (CANS)	SBL	INSULATION TAPE (ROLLS)
RBL	" " -S.A. (TUBES/BOTTLES)	SBM	INTER COM BOX (CONTROL)
RBM	" " -OMD 110 (81MM MORTAR)	SBN	INTER COM BOX (SUB STATION)
RBN		SBP	
REP	RANGE FUEL (GLAS)	SBQ	RETRANSMISSION CABLE KIT
RBQ	DIESELENE (GALS)	SBR	TELEPHONE SET K
RBR	TWINE (FOR LASHING J/CANS) NO OF ROLLS	SBS	HANDSET TELEPHONE SET K
RBS		SBT	SWITCHBOARD 22 M/PT
RBT		SBW	
RBW		SBX	
		SBY	

WEAPONS & ASSOC STORES - INCL  
CONTROLLED ITEMS

SIGNAL STORES

SAA	AERIAL AN/PRC 25 SET - 3FT WHIP
SAB	AERIAL AN/PRC 25 SET - 10FT RCD

WAA	RIFLE EQUIPMENT 7.62 SLR (COMPLETE CES)
WAB	RIFLE EQUIPMENT 7.62 SLR (LESS CES)
WAC	MAGAZINE SLR
WAD	CLEANING ROLL SLR (COMPLETE)
WAE	SECTION CLEANING ROLL (COMPLETE)
WAF	BRUSH CLEANING BORE SLR
WAG	TOOLS COMBINATION SLR
WAH	PULL THROUGH SLR

/WAJ



WAJ  
WAK  
WAL MACHINE GUN M60 (COMPLETE)  
WAM " " " (LESS CES)  
WAN SPARE BARREL M80  
WAP CLEANING ROD M60  
WAQ BRUSH CLEANING BORE M60  
WAR " " RECEIVING M60  
WAS TOOLS COMBINATION M60  
WAT TRIPOD M60 (LESS TRAVERSING SCREW)  
WAW  
WAX  
WBA RIFLE EQUIPMENT 5.56MM AR16  
(COMPLETE)  
WBB " " 5.56MM AR16  
(LESS CES)  
WBC MAGAZINE AR16  
WBD CLEANING ROD AR16  
WBF BRUSH CLEANING CHAMBER AR16  
WBG  
WBH  
WBJ LAUNCHER GRENADE M79 (COMPLETE)  
WBK LAUNCHER GRENADE M79 LESS CES  
WBL BRUSH CLEANING ASSEMBLING M79  
WBM  
WBN STARLIGHT SCOPE (COMPLETE)  
WBP FLAME THROWER PORTABLE (COMPLETE)  
WBQ FLAME THROWER FUEL (GLAS)  
WBR  
WBS WATCH WRIST GP (COMPLETE)  
WBT WATCH WRIST GP NYLON BAND  
WBW  
WBX  
WCA PROTRACTOR (MILS)  
WCB COMPASS (MILS)  
WCC  
WCD TORCH HAND ELECTRIC  
WCE  
WCF MAP CASE  
WCG MAP CASE PLASTIC - LARGE  
WCH " " " - SMALL  
WCJ  
WCK MARKER BALLOON  
WCL PANEL MARKER SET  
WCM  
WCN NEOPRENE WASHERS (FOR 81MM MORTAR)  
WCP  
WCQ  
WCR  
WCS  
WCT

/OPDEM/MAINTDEM



WAJ  
WAK  
WAL MACHINE GUN M60 (COMPLETE)  
WAM " " " (LESS CES)  
WAN SPARE BARREL M80  
WAP CLEANING ROD M60  
WAQ BRUSH CLEANING BORE M60  
WAR " " RECEIVING M60  
WAS TOOLS COMBINATION M60  
WAT TRIPOD M60 (LESS TRAVERSING SCREW)  
WAW  
WAX  
WBA RIFLE EQUIPMENT 5.56MM AR16  
(COMPLETE)  
WBB " " 5.56MM AR16  
(LESS CES)  
WBC MAGAZINE AR16  
WBD CLEANING ROD AR16  
WBF BRUSH CLEANING CHAMBER AR16  
WBG  
WBH  
WBJ LAUNCHER GRENADE M79 (COMPLETE)  
WBK LAUNCHER GRENADE M79 LESS CES  
WBL BRUSH CLEANING ASSEMBLING M79  
WBM  
WBN STARLIGHT SCOPE (COMPLETE)  
WBP FLAME THROWER PORTABLE (COMPLETE)  
WBQ FLAME THROWER FUEL (GLAS)  
WBR  
WBS WATCH WRIST GP (COMPLETE)  
WBT WATCH WRIST GP NYLON BAND  
WBW  
WBX  
WCA PROTRACTOR (MILS)  
WCB COMPASS (MILS)  
WCC  
WCD TORCH HAND ELECTRIC  
WCE  
WCF MAP CASE  
WCG MAP CASE PLASTIC - LARGE  
WCH " " " - SMALL  
WCJ  
WCK MARKER BALLOON  
WCL PANEL MARKER SET  
WCM  
WCN NEOPRENE WASHERS (FOR 81MM MORTAR)  
WCP  
WCQ  
WCR  
WCS  
WCT

/OPDEM/MAINTDEM



MAINTDEMS/OPDEMS

1. Maintdems/Opdems are submitted by sub units to the AQ Cell in accordance with the proforma attached as Appendix 1.
2. Detailed MAINTDEMS are required by 1100 hrs on the day prior to delivery. If this information is not available the following basic detail is to be given:
  - a. Approximate weight (advise if hot box required.)
  - b. If any passengers to come forward.
  - c. Approx times.
  - d. Any backload details.
3. The Admin CP duty officer translates the demand from the form shown at Appendix 1 to the Op/Maintdem proforma shown at Appendix 2. Four copies of the Appendix proforma are made out and are distributed as follows:
  - a. Copies 1 and 4 to the CQMS of the sub unit involved. One of these copies is to be incl with the items when they are sent to the sub unit, and this copy should show the comments of the CQMS as to deficiencies, etc.
  - b. Copy 2 to the Op/Maintdem file as a watch copy. This copy gives the weight of stores to be loaded onto the hel and hence the number of sorties required for the particular re-supply.
  - c. Copy 3 to the QM for compilation of the total ord stores issued to sub units during the period of each op and a check on the issue of con stores.Each Op/Maintdem demand is registered in the Op/Maint demand Register - see Appendix 3.
4. Details required by TF are shown in Appendices 4 and 5.



OPDEM/MAINDEM

ALPHA . OPDEM OR MAINTDEM NO  
BRAVO . SUB UNIT  
CHARLIE . TYPE AND QTY OF STORES REQUIRED  
DELTA . REQUESTED DELIVERY DATE/TIME  
ECHO . LATEST DELIVERY DATE/TIME  
FOXTROT . METHOD OF DELIVERY DESIRED  
GOLF . LZ/DZ AND GRID REF (SEE NOTE 1)  
HOTEL . FREQ  
INDIA . CALLSIGN  
JULIET . ADDITIONAL INFO (SEE NOTE 2)

NOTES:

1. GRID REF MUST BE ENCODED
2. TO INCL ANY SPEC INSTRS SUCH AS BACKLOAD OF EQPT AND WEATHER IF NEC.

EXAMPLE

ZERO/ALPHA THIS IS ONE (.)  
MAINTDEM (.) ALPHA (.) 5/11 (.)  
BRAVO (.) C/512 (.) CHARLIE (.)  
EAD 2 EAP 2 DBA 800 (.) DELTA  
(.) Q+8 (.) ECHO (.) Q+10 (.)  
GOLF (.) LYABFAZW (.) HOTEL (.)  
ZIP FASTENER (.) INDIA (.)  
JULIET (.) BACKLOAD SBA 2

HINTS FOR MAINTDEMS

1. DETAILED MAINTDEMS WHERE POSSIBLE, ARE TO BE SUBMITTED BY 1100 HRS ON THE DAY PRIOR TO DELIVERY. IF THIS INFO IS NOT AVAILABLE, BASIC DETAILS LISTED IN PARA 2 ARE TO BE GIVEN.
2. BASIC DETAILS FOR MAINTDEM AIR TASKING IS AS FOLLOWS:
  - a. APPROXIMATE WEIGHT OF MAINTDEM (ADVISE IF HOT BOX MEAL IS REQUIRED.)
  - b. ARE ANY PASSENGERS TO COME FORWARD.
  - c. APPROXIMATE TIMING SUITABLE FOR MAINTDEM DELIVERY.
  - d. ANY BACKLOAD DETAILS.
3. IT IS PREFERENCE TO HAVE HOT BOX MEALS DELIVERED LATE PM OF A DAY, AND COLLECTION OF EMPTY CONTAINERS MADE EARLY THE FOLLOWING DAY.
4. WEIGHT CAPACITY FOR 1 ALBATROSS SORTIE IS 1,5000 LBS. ONE FULLY EQUIPPED SOLDIER WEIGHTS 250 LBS. (WORKING FIGURE.)
5. IF AN ALBATROSS SORTIE COMMITMENT IS UNCERTAIN IT IS PREFERABLE TO BID FOR THE SORTIE BY 1100 HRS AND CANCEL LATER IF REQUIRED.



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APPENDIX 1 TO  
ANNEX F TO  
CHAPTER 4

OPDEM/ MAINTDEM

ALPHA	:	OPDEM OR MAINTDEM NO
BRAVO	:	SUB UNIT
CHARLIE	:	TYPE AND QTY OF STORES REQUIRED
DELTA	:	REQUESTED DELIVER DATE/TIME (SEE NOTE 1)
ECHO	:	LATEST DELIVERY DATE/TIME
FOXTROT	:	METHOD OF DELIVERY DESIRED
GOLF	:	LZ/DZ AND GRID REF (SEE NOTE 1)
HOTEL	:	FREQ
INDIA	:	CALLSIGN
JULIET	:	ADDITIONAL INFO (SEE NOTE 2)

NOTES:

1. GRID REF AND TIMES BEYOND TWO HOURS MUST BE ENCODED.
2. TO INCL ANY SPEC INSTRS SUCH AS BACKLOAD OF EQPT AND WEATHER IF NEC.

EXAMPLE

ZERO/ALPHA THIS IS ONE (.) MAINTDEM (.) ALPHA (.) 5/11 (.)  
BRAVO (.) C/S 12 (.) CHARLIE (.) EAD 2 EAP 2 DBA 800 (.)  
DELTA (.) ADEBC (.) ECHO (.) XYMNC (.) GOLF (.) YABFAZW (.)  
HOTEL (.) ZIP FASTENER (.) INDIA (.) C/S 12 (.) JULIET  
(.) BACKLOAD SBA 2

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APPENDIX 3 TO  
ANNEX F TO  
CHAPTER 4

OPERATION

7RAR DEMAND REGISTER

DEMAND NO	PRIORITY	7 RAR SUB UNIT DEMAND NOS							ATT UNIT DEMAND NOS					ACTION	DATE TIME COMPLETE		
		A	B	C	D	BHQ	MOR	PNR									

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APPENDIX 4  
TO ANNEX F TO  
CHAPTER 4

OPDEM FORMAT

MESSAGE FORM

PRIORITY (1) 211600Z Mar TABULATE  
FROM: 7RAR RESTRICTED  
TO: 1ATF  
INFO:  
OP GUMBOOT. (2) OPDEM. (3) ALFA. 7RAR. (4)  
BRAVO. 1005-66-100-2001 RIFLE EQUIPMENT  
L1A1 QTY TWO. (5)  
CHARLIE. 221600H MAR 67. (6)  
DELTA. LZ LIMA YS386591. (7)  
ECHO. 43.50 (8)  
FOXTROT. VICTOR CHARLIE 10A (9)  
GOLF. GREEN SMK TO IDENTIFY LZ (10)  
SMITH Capt EVERGREEN 99

NOTES:

- (1) All OPDEMS are Priority messages.
- (2) Message to commence with Operation code name.
- (3) The second word of the message is to be OPDEM.
- (4) The demanding unit.
- (5) Catalogue numbers and full description should be given. If this is not available sufficient information to enable prompt identification to be included. Quantities must be indicated in words.
- (6) The latest date time acceptable to the unit.
- (7) The point to which stores are to be delivered.
- (8) If delivery is to be by air, unit frequency.
- (9) If delivery is to be by air, unit callsign.
- (10) Any additional information to assist in identification of delivery point.

/APPENDIX 5

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APPENDIX 5  
TO ANNEX F TO  
CHAPTER 4

MAINTDEM FORMAT

MESSAGE FORM

ROUTINE (1) 211600Z Mar TABULATE  
FROM: 7RAR RESTRICTED  
TO: 1ATF Q456

INFO:

OPERATION SOFTSHOE (3). MAINTDEM 4/67. (4)

ALFA. 7RAR (5)  
BRAVO. ONE. AMMO. (6)  
TWO. POL.  
THREE. RATIONS  
FOUR. MISC.  
CHARLIE. 230900H MAR 67. (7)  
DELTA. 231630H MAR 67 (8)  
ECHO. HELI LANDED (9)  
FOXTROT LZ LIMA YS386591. (10)  
GOLF. 43.50 (11)  
HOTEL. SIERRA GOLF 25. (12)  
INDIA. BACK LOAD 200 EMPTY JERRICANS. (13)

BROWN Capt EVERGREEN 99

NOTES:

- (1) Should be Routine, but may be Priority.
- (2) Precedence-Info should be the same as action addressee if Priority.
- (3) If on operations, Operations, Operation code name.
- (4) MAINTDEM and unit serial number.
- (5) Unit to receive delivery.
- (6) In the order listed, and must show commodity, quantity, and pack required. Miscellaneous to include water, expense.
- (7) Date time delivery required.
- (8) Latest date time delivery acceptable.
- (9) Method of delivery desired.
- (10) Delivery Point. LZ, DZ identification.
- (11) If delivery by air, unit frequency.
- (12) If delivery by air, unit callsign.
- (13) Any additional information; to include backloads.

/APPENDIX 6

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7 RAR STRENGTH STATE (EXERCISE ONLY)

AS AT 1800 HRS ,.....

24 HRS PRIOR TO EX .....

ONE HR PRIOR TO EX .....(Date Time as applicable)

SERIAL	OFFRS (W)	WOs SGTs (X)	ORs (Y)	TOTAL (Z)
1. (A) POSTED STR				
2. (b) ATT INF PERS (COYS)				
3. (c) TOTAL STRENGTH				
<u>PERS IN BASE (REAR DETAILS)</u>				
4. (a) HOSPITAL				
(b) ESSENTIAL DUTIES(COOKS CLERKS ETC)				
(c) DETENTION/AWOL				
(d) MED RESTRICTIONS(LIGHT DUTY)				
(e) LEAVE				
(f) PERS IN TRANSIT(MAX 48 HRS)				
(g) SCHOOLS/COURSES				
(h) ATT PERS IN BASE				
(j) DETACHED				
5. (d) TOTAL NON-EXERCISE(ADD SERIAL 4)				
6. (e) EXERCISE STR(SUBTRACT 4 FROM 3)				
7. (f) <u>ATT ON OPS</u>				
(a) ARMD				
(b) CAV				
(c) ARTY				
(d) ENGR				
(e) RA SIGS				
(f) MISCELLANEOUS ATTS				
8. (g) TOTAL ATTACHED				
9. (h) TOTAL EXERCISE STR(ADD 8 to 6)				

NOTE: MEMBERS LISTED IN SERIAL 4 ARE TO BE SHOWN BY NUMBER, RANK NAME ON REAR OF PARADE STATE.

\* \* \* \* \*



1. Any pers NOT marked present in the Coy Roll Book is to be mentioned below on each mornings parade state until he returns.

Reason for Absence	Reg No.	Rank	Name	Commenced	Where	Return
AWOL						
Det outside 7 RAR						
Hospital						
Detention						
Course						
Leave						
Det to Coy						
Det from Coy						
Miscellaneous						
TOTAL NO. OF PERSONNEL REST/SICK IN SUB-UNIT LINES						



7RAR STRENGTH STATEAs at 1800 hrs \_\_\_\_\_  
24 hrs prior to Operation \_\_\_\_\_

One hour prior to Operation \_\_\_\_\_

Serial		OFFRS (w)	WO/SGTS (x)	OR's (y)	TOTAL (z)
1.	(A) Posted Str				
2.	(B) Att Inf Pers				
3.	(C) TOTAL STRENGTH				
4.	Hospital				
5.	R and R				
6.	R and C				
7.	Saigon Guard				
8.	Dets(LO, MAT, Detn etc				
9.	(D) TOTAL NON-EFFECTIVES(Add 4-8)				
10.	(E) TOTAL ACTIVE STR(Subtract 9 from 3)				
11.	<u>Pers in Base</u> Essential Duties(Cooks Clerks etc)				
12.	Med Restrictions(Lt Duties)				
13.	MEDEVAC/CASEVACS				
14.	Pers in Transit(Max 48 hrs)				
15.	Base Def(1NCO+9 fit men)				
16.	Att pers in Base				
17.	(F) TOTAL BASE LOC(Add 11-15)				
18.	(G) BATTLE STR(Subtract 16 from 10)				
19.	<u>Att on Ops</u> Armd				
20.	Cav				
21.	Arty				
22.	Engr				
23.	RA Sigs				
24.	Interpr				
25.	Miscellaneous Atts				
26.	(H) TOTAL ATTACHED				
27.	(J) TOTAL BATTLE STR(Add 25 to 17)				

NOTES: 1. Do NOT include any member in two different categories, ie,  
a. Essential duty member may be on light duties-he is to remain as essential duties.  
b. Base defence member may also be in transit-he is to be shown as base defence.



1. Any pers NOT marked present in the Coy Roll Book is to be mentioned below on each mornings parade state until he returns.

Reason for Absence	Reg No.	Rank	Name	Commenced	Where	Return
AWOL						
Det outside 7 RAR						
Hospital						
Detention						
Course						
Leave						
Det to Coy						
Det from Coy						
Miscellaneous						
TOTAL NO. OF PERSONNEL REST/SICK IN SUB-UNIT LINES						



MAINTENANCE SCALING

1. a. Ammunition.
  - (1) Small arms ammunition. Complete unit reserve first line.
  - (2) Mortar ammunition. Complete unit reserve first line.
- b. Explosives.
  - (1) Approximately 500 lbs explosives with a scaling of associated stores.
- c. Radio Equipment.
  - (1) Radio and telephone battery-reserve for 7 days based on number of sets deployed and estimated rate of usage.
  - (2) Small quantity of spare pool radio sets telephones. 5 spare radio sets normally is sufficient.
  - (3) Quantity of following:-
    - (a) Handsets.
    - (b) Aerials 10 ft.
    - (c) Battle antennae.
    - (d) Dipole aerials.
    - (e) Coaxial cable.
- d. Defence Stores.

A reserve of 5000 sandbags are to be carried. Scaling of the following items should also be taken:-

  - (1) Picks - 30
  - (2) Shovel - 30
  - (3) Wiring Gloves.
  - (4) Pickets driver.
  - (5) Wire cutters.
- e. Water

A 2 day jerrycan reserve (200 cans) of filled jerrycans. The coys pool of water bottles (taken forward empty.)

/f.



f. Medical Stores.

A reserve of medical stores, as detailed by the RMO, is required. Some essential items are:-

- (1) Shell dressings.
- (2) Paludrine.
- (3) Tablets coedine.
- (4) Tablets penicillin.
- (5) Compressed gauze pack.
- (6) Bandages.

g. Laundry Bags.

Coys are to send forward two complete clothing changes in section laundry bags.

h. Clothing and Eqpt.

Small quantities of clothing and equipment are required as a unit reserve. Only a quantity of regular sizes are to be carried. The main equipment items are:-

- (1) Shelters individual.
- (2) Mosquito nets.
- (3) Bedding.
- (4) Mattresses pneumatic and mattress sections.
- (5) Packs.
- (6) Basic pouches.
- (7) Web belts.
- (8) Pack straps.
- (9) Tools entrenching.
- (10) Boots GP.

i. Pioneer Equipments.

All serviceable pioneer equipments should be carried. These equipments include:-

- (1) Chainsaws.
- (2) Cobra diggers.
- (3) Flame throwers.
- (4) A spare parts scaling is required as well and a reserve of fuel properly mixed.



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ANNEX J TO  
CHAPTER 4

ADMINISTRATIVE RETURNS

Serial	Report or Return	Form	Time to be Submitted	By whom to be Submitted	HQ 1 ATF		Remarks
					Action	Final Disposal	
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
1.	Weekly Strength Return		1000 hrs each Wednesday	All 1 ATF units	Consolidate		Strength state as at 2359 hrs each Tuesday. One copy required.
2.	Weekly Parade State	1 ATF A Instr	1000 hrs each Sunday	All 1 ATF units	Consolidate		Parade state as at 0630 hrs each Sunday. One copy required.
3.	Weekly RAP/CAP Return	1 ATF A Instr 9/67	1000 hrs each Monday	All units with RAP/CAP	Consolidate		One copy required.
4.	Monthly Strength Return	AFV Admin Instr 36/67	3rd of month for preceding month	All 1 ATF units	Consolidate	AFV (for financial advisor)	Two copies required.
5.	Monthly Average 1 ATF Strength		1st of each preceding month	HQ 1 ATF		8 Fd Amb	Two copies required to be compiled from Weekly Parade States.

/6.

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ANNEX J TO  
CHAPTER 4

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
6.	Quarterly Forecast Replacement Demand	AFV Admin Instr	25 Mar, 25 Jun, 25 Sep, 25 Dec	All 1 ATF units submit to AFV copy to 1 ATF.			<p>a. Forecast replacements for period 4,5 and 6 months ahead, eg, replacements for Jul, Aug and Sep to reach AFV by 25 Mar</p> <p>b. Includes all pers included in units nominated for unit relief during Force changeover.</p>
7.	Quarterly Officer Manning Detail	1 ATF A Instr 5/67	9 Jan, 9 Apr 9 Jul, 9 Oct.	All 1 ATF units	Consolidate		
8.	Immediate Rft Demand	AFV Admin Instr 2/67	As required	Units as required submit to AFV, copy to a ATF.			Five copies required AFV (4), 1 ATF (1)
9.	Pers for RTA	AFV Admin Instr 6/67 and 12/68	As required	Units submit to AFV, copy to 1 ATF			Five copies required AFV (4), 1 ATF (1)

/10.

RESTRICTED

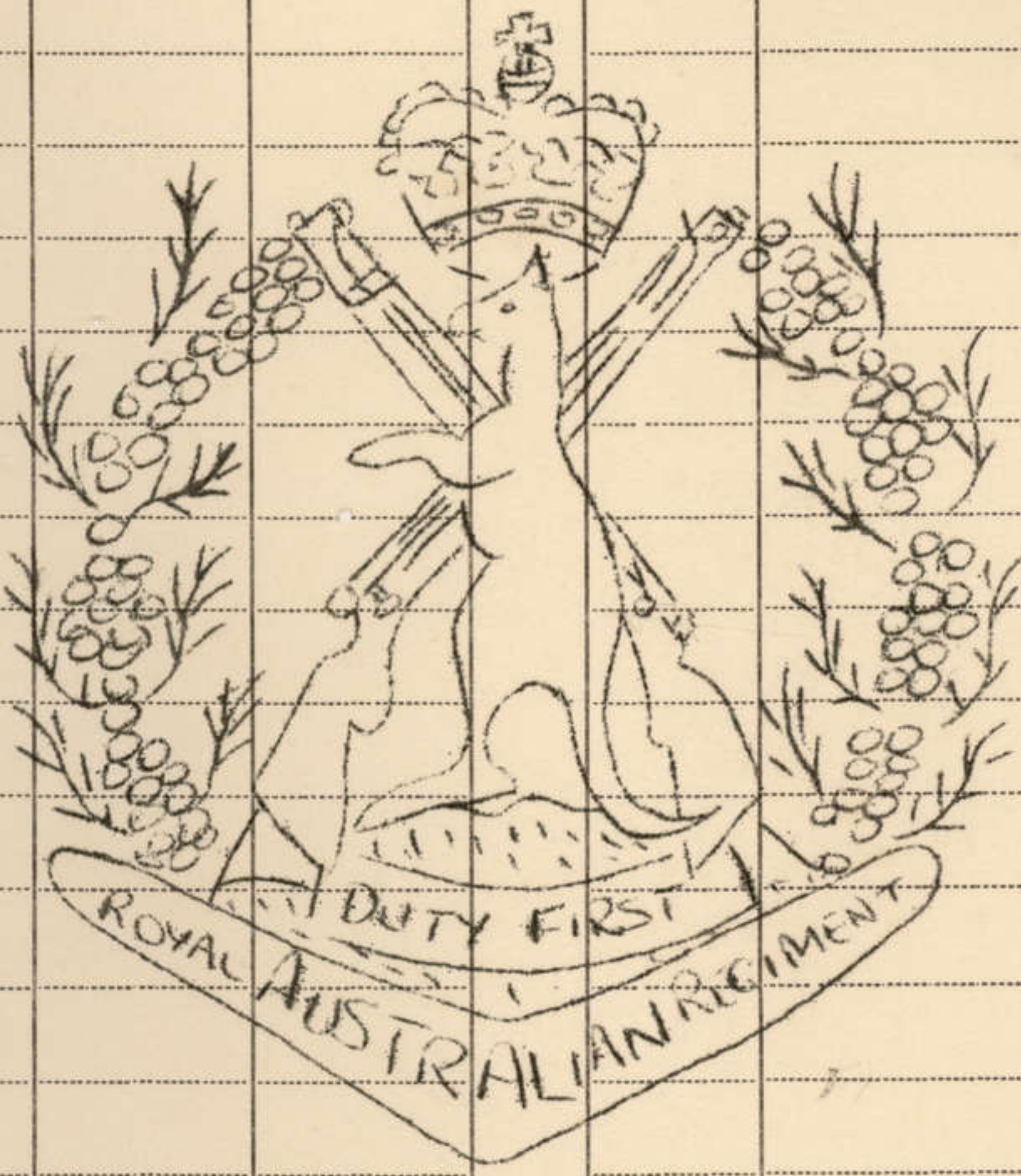


(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
10.	PW/Detainee Detail		By 1st of month for preceding month	1 ATF Pro Det			Three copies, 1 each to HQ 1 ATF, AFV and Det 1 Div Int Unit.
11.	Half yearly Audit Report		15 Jan, 15 Jul	All 1 ATF units	Forward to AFV		Two copies required.
12.	Annual Officers' Confidential Reports	MBI 166-9	Lts 3 Nov Capts 3 Aug Majs 3 May Lt Cols 3 Mar QM/CMFFTD 3 Jan	All 1 ATF units	To comd 1 ATF	To AFV	
13.	Worldwide Ammo and Wpn Density Return.	II FFV Form	By 1200 hrs of each month (which ends at 1800 hrs on 24th of month)	All 1 ATF units	Consolidate	To II FFV	One copy of each required.



SUBJECT: .....

7RAR

REFERRED TO	DATE	CLEARING OFFICERS INITIALS	S/O No.	REFERRED TO	DATE	CLEARING OFFICERS INITIALS
						
<p>SOPS</p>						
						ARCHIVAL CATEGORY

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