

Series: AWM95
Australian Army commanders' diaries

Royal Australian Infantry

Item number: 7/7/43

**Item: 7 Battalion Royal Australian
Regiment**

Annexes

1-31 May 1970

29 May 70

H1

Distribution: List C

7 RAR ADMIN INSTRUCTION 18/70
IN COUNTRY REST AND CONVALESCENCE LEAVE

- References:
- A. AFV SOP Pt 2, Chap 2, Sect 3
 - B. AFV SOP Pt 2, Chap 2, Sect 4
 - C. AFV A Instr No 10 Dated 26 Jul 69
 - D. Standing Orders for Nui Dat Base

General

1. This instruction replaces 7 RAR Admin Instr 18/70 dated 6 Apr 70, which is to be destroyed on receipt of this instruction.
2. In all planning, coys are to include rear details, and attachments from Supporting Arms.

Beach Annex

3. The Beach Annex is designed to accommodate a Coy group comprising, seven Offrs, 12 WO/Sgts and 128 ORs, this includes duty personnel; any excess to this are to be accommodated at the R and C Centres in Vung Tau.

Transport and Timings

4. 2IC Admin Coy is responsible for all transport arrangements, normally transport is required for all personnel, however liaison with other units attending will be necessary to minimise on over bidding.
5. The Coy group is to arrive at the Beach Annex/R and C Centre between 1500 and 1600 hrs on Day One, this is to allow time for administration and briefing prior to proceeding on leave. Coys must leave the Beach Annex/R and C Centre between 0900 and 1000 hrs Day Three.

Dress and Equipment

6. Soldiers are to wear field dress when travelling, Reference D refers. Water bottles, personal wpns and 40 rds per man to be carried.
7. Soldiers should take with them, civilian clothes and swimming costumes.
8. Dress for dining rooms are; shirt, trousers, and footwear.
9. Uniform is NOT to be worn in Vung Tau and ID cards are to be carried at all times.

Duties

10. Duties required at the Beach Annex include, one offr, one Sgt, One OR. The OR will be the driver of the Coy group at the Beach Annex.

11. Duty personnel are to leave the unit lines on the morning convoy and report to the Adjt of the Badcoe Club for briefing and takeover of buildings.

Movement Table

12. The Movement Table is attached as Annex A, and will be re-issued prior to any period of R and C.

Administration

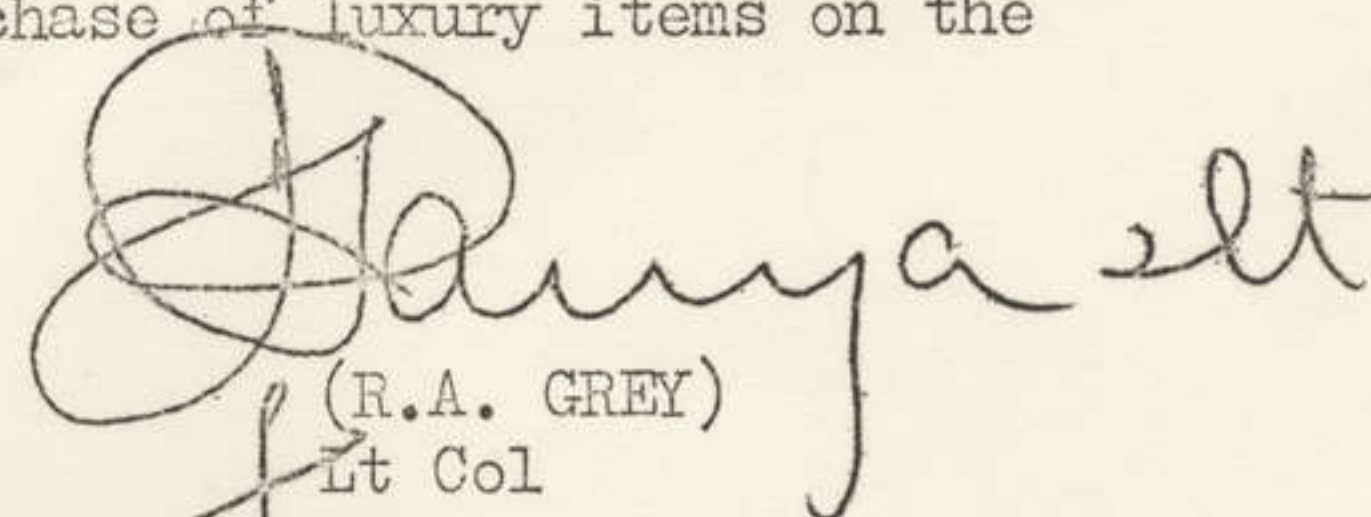
13. Pay requirements for Coys proceeding on R and C are to reach the UPR NO Later than one week prior to the coy's departure.

14. Each Coy gp can change up to \$2000 MPC to piastres. This change is to be effected the day prior to R and C. The money is to be deposited in Coy lots with the UPR, who is to change it at Det AFV Cash Office, and return it to the coy.

15. Coys are responsible for compiling/collecting AAF Mob 3's for their coys, and attachments. These are to be handed to the Movements Clerk at BnHQ by 1630 hrs the day prior to departure. Coy duty personnel are to pick them up and take them to the Adjt, Peter Badcoe Club on the morning of R and C.

Luxury PX Items

16. When R and C is Taken during an operation, it can be anticipated that the Bn Canteen will be open for purchase of luxury items on the night prior to R and C.


(R.A. GREY)
Lt Col
CO

Annex: A. Movement Table.

CO

AUSTRALIAN MILITARY FORCES

NI

ROUTINE ORDERS PART 1

BY

LT COL R.A. GREY
COMMANDING OFFICER

7th BATTALION
ROYAL AUSTRALIAN REGIMENT

Serial SVN 10

1 May 70

Numbers: 148 - 150

- 148. BN HQ DUTY CLERK ROSTER
- 149. DUTY PROJECTIONIST
- 150 HOSPITAL VISITING OFFICER

AMENDMENTS

- 1. PROMOTION MANUAL AMENDMENTS
- 2. AMENDMENT 2F TO AFV SOPs

CANCELLATION

- 1. 7 RAR ROUTINE ORDER PART 1 147/70(SVN)
- . AFV (ARMY COMPONENT) ROUTINE ORDERS 113, 128, 133/69

NOTICES

- 1. Anzac Day Message.
- 2. Ideas Competition.

148. BN HQ DUTY CLERK ROSTER

1. The following are to mount duty at 0800 hrs on dates shown:

3 May 70	Pte	K.W.	Asbury
4 May 70	Pte	G.	Parsons
5 May 70	Cpl	R.F.	Symon
6 May 70	Pte	G.J.	Nunn
7 May 70	Pte	K.G.	Moles
8 May 70	Cpl	G.	Waterman
9 May 70	Pte	S.P.	Barrett

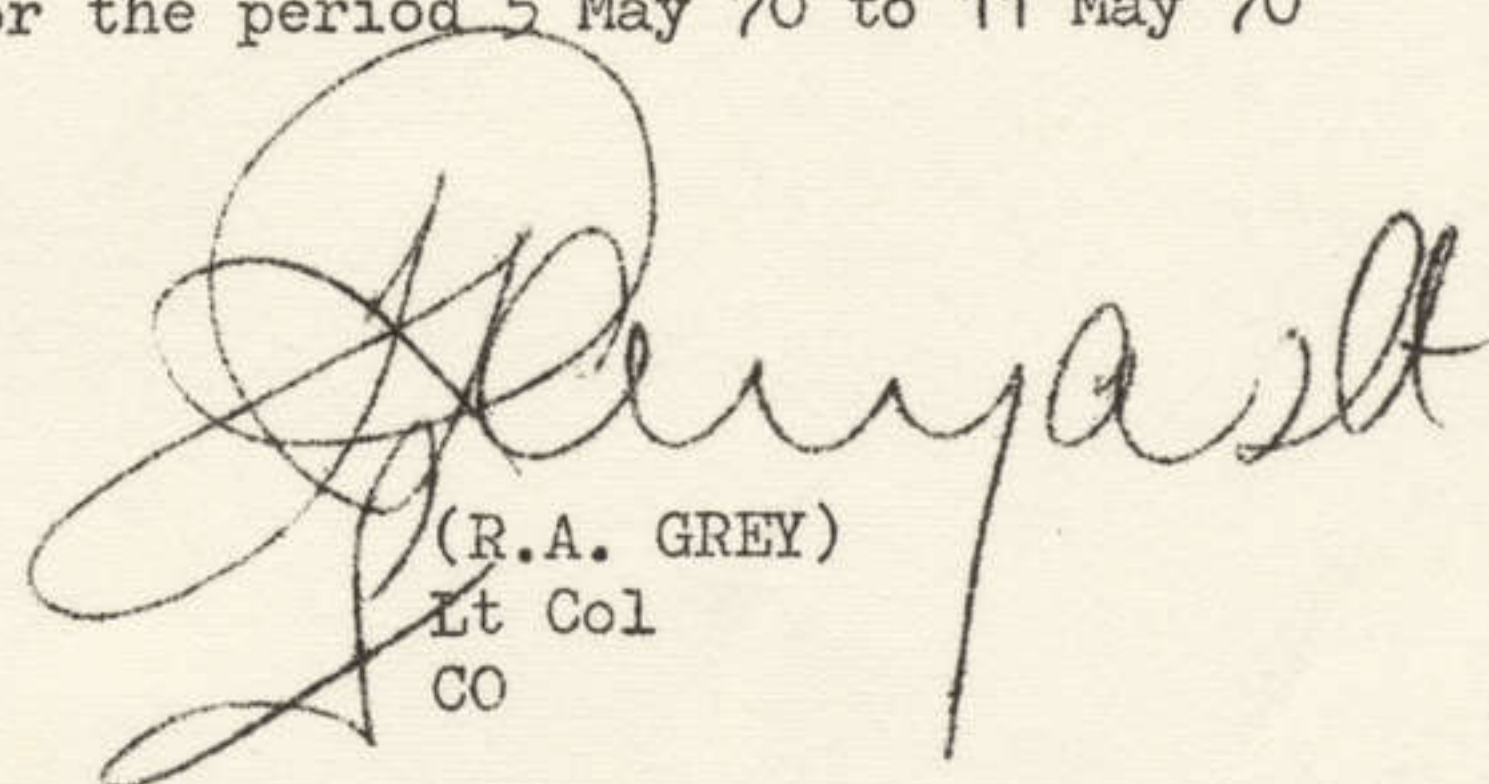
149. DUTY PROJECTIONIST

1. The following are to mount duty on dates shown:

4 May 70	Cpl	D.A.	Duckworth
5 May 70	Pte	I.	Collins
6 May 70	Pte	G.D.	Tyers
7 May 70	Pte	R.D.	Ernst
8 May 70	Cpl	D.A.	Duckworth
9 May 70	Pte	I.	Collins

150. HOSPITAL VISITING OFFICER

1. Hospital visiting officer for the period 5 May 70 to 11 May 70 will be Sgt M.K. Halls.



(R.A. GREY)
Lt Col
CO

AMENDMENTS

1. PROMOTION MANUAL AMENDMENTS

1. The following amendments to Promotion Manual 1968 are advised:
- Part 1, Chapter 3, Annex B, Appendix 1 paragraph 7. Amend reference for Voice Procedure to read "Signal Training (All Arms) Pam 7" in lieu of TIB 12.
 - Part 2, Chapter 8, Annex K, Appendix 1 paragraph 4. Amend reference for Voice Procedure to read "Signal Training (All Arms) Pam 7" in lieu of TIB 12.
 - Part 1, Chapter 3, Annex F paragraph 11 Military History. Delete existing paragraph 11 and insert new paragraph 11 as follows: In making his comparisons the candidate may be required, in his total paper, to draw on at least two of the campaigns listed in those prescribed for the study of Military History. He may, if he wishes, make his illustrations from more than two".
2. Formal amendment to Promotion Manual will be produced in due course.

2.

2. AMENDMENT 2F TO AFV SOPs

1. The following amendment number 2F to AFV (Army Component) SOPs are advised and are effective from date of promulgation of this routine order:

a. Remove page 225 of Part 2, Chapter 2, Section 12 and insert new page 225 attached to this routine order.

b. Insert new Annex B to Section 12 to Chapter 2 of Part 2.

2. A formal amendment to AFV (Army Component) SOPs including amendment 2F above will be issued in due course.

SECTION 12 - APPLICATION OF MILITARY LAW IN AFVGeneral

2188. By virtue of the definitions contained in section 4 of the Defence Act 1903 - 1966, all members of the AMF serving in AFV are on both War Service and Active Service.

2189. By virtue of section 55 of the Defence Act, all members of the AMF serving in AFV are subject to the Army Act, save so far as the Army Act is inconsistent with the Defence Act and subject to such modifications and adaptations as are prescribed by the Defence Act and the regulations made thereunder.

2190. The Army Act referred to in the preceding paragraph, as defined by section 4 of Defence Act, is the Army Act 1881 of Great Britain contained in Army Law Manual Volume 1, Part 6.

2191. In summary, all members of the AMF serving in AFV are subject to:

- a. The Defence Act.
- b. Regulations made under the Defence Act.
- c. The Army Act and Rules of Procedure made under the Army Act not inconsistent with, and as modified and adapted by, the Defence Act and the regulations made thereunder.

Courts Martial Administration

2192. Annex A details AFV arrangements for the conduct of Courts Martial.

Committal of Servicemen Under Sentence to AFV Detention Barracks

2193. Annex B prescribes the administrative procedures for committal of servicemen to the AFV Detention Barracks.

2194 - 2203. Reserved.

- Annexes:
- A. Arrangements for Courts Martial.
 - B. Committal of Servicemen Under Sentence to AFV Detention Barracks.

COMMITTAL OF SERVICEMEN UNDER SENTENCE
TO AFV DETENTION BARRACKS

Reference: MBI 129-4.

General

1. The minimum period of detention for which servicemen under sentence are to be committed to AFV Detention Barracks is 168 hours.
2. Servicemen awarded detention for lesser periods than 168 hours are to serve their sentence in military installations vide AMR & O 631 (1) (b), and (d) and (2).
3. These instructions are applicable to units of the RAN, RAAF and NZ V Force committing servicemen to the AFV Detention Barracks. Dress and documentation is to conform as closely as possible to the requirement for Australian Army members.

Medical Restrictions

4. Responsibilities relating to medical restrictions on members awarded detention are:
 - a. Units are not to commit servicemen to AFV Detention Barracks while they are medically unfit to serve their sentences. They are to be conducted, under unit escort, to an appropriate medical installation for treatment. The provision of a guard for members admitted to hospitals is at the discretion of the unit, unless competent authority at the medical installation states that they are to be guarded, in which case units are to comply.
 - b. Servicemen found to be medically unfit to serve their sentences after committal to the AFV Detention Barracks are subject to the same conditions as detailed in paragraph 4a except that the OC AFV Detention Barracks is responsible for the provision of escorts and guards.
 - c. The sentences of servicemen admitted to medical installations continue while they are located there. They are to be committed or re-committed to AFV Detention Barracks as soon as they have been certified medically fit to undergo the remainder of their sentence.
 - d. Servicemen suffering from infectious or contagious diseases whilst serving a sentence in the AFV Detention Barracks, which do not warrant their evacuation to a medical installation, are to be segregated from other servicemen not suffering from the same disease.

Unit Administration

5. Units committing servicemen to the AFV Detention Barracks are to ensure that:
- a. They are in possession of the clothing and equipment listed in Appendix 1.
 - b. The documentation listed in Appendix 2 accompanies them on admission. The Medical Certificate of Fitness is to be drawn up in the form shown in Appendix 3.

Times of Committal and Release

6. Servicemen are accepted for committal between 1000 hrs and 1600 hrs each day. Releases are normally effected at 1400 hrs daily.
7. Units are to notify the CSM Detention Barracks, by telephone, of intended committals at least four hours before the estimated time of arrival. Should units have a particular reason to commit servicemen on a Sunday, prior arrangements are to be made with the OC AFV Pro Unit.

Maximum Period to be served in AFV Detention Barracks

10. The maximum period to be spent in detention in South Vietnam is three months. Where sentences exceed three months members are to be returned to Australia for committal to 1 MCE.
11. A sentence of more than 28 days, but less than three months, is to be served at 1 MCE if residual service of member's tour is less than the period of sentence. A sentence of 28 days or less detention is to be served in South Vietnam irrespective of residual service.
12. Servicemen may be committed to AFV Detention Barracks for custody while awaiting Court Martial. The provisions of paragraphs 4 to 7 apply.

Amendment 2F
23 Apr 70

12B1-1

APPENDIX 1 TO
ANNEX B TO
SECTION 12 TO
CHAPTER 2

CLOTHING AND EQUIPMENT TO BE IN
SERVICEMENS POSSESSION ON ADMISSION TO
AFV DETENTION BARRACKS

<u>Serial</u>	<u>Item</u>	<u>Quantity</u>
1	Hats khaki fur felt	1
2	Pugarees	1
3	Straps, chin	1
4	Badges hat regt	1
5	Boots GP	2 prs
6	Bags kit universal	1
7	Shirts green	3
8	Trousers green	3
9	Shorts green	3
10	Belt, waist web	1
11	Drawers	3 prs
12	Singlets	3
13	Handkerchief	6
14	Housewife (complete)	1
15	Sweater khaki	1
16	Pyjamas cotton	2 prs
17	Socks khaki	3 prs

12B1-2

Amendment 2F
23 Apr 70

<u>Serial</u>	<u>Item</u>	<u>Quantity</u>
18	Towels bath	3
19	Cloths polishing	2
20	Brushes hair	1
21	Brushes shoes blackening	1
22	Polish shoe black	1 tin
23	"I-Gleam" cleaner	1 tin
24	Brushes clothes	1
25	Brushes Nail	1
26	Brushes polish	1
27	Brushes shaving	1
28	Toothbrush	1
29	Combs hair	1
30	Razors safety	1
31	Personal weapon	1

Amendment 2F
23 Apr 70

12P2-1

APPENDIX 2 TO
ANNEX B TO
SECTION 12 TO
CHAPTER 2

DOCUMENTATION TO ACCOMPANY
SERVICEMEN ON ADMISSION
TO AFV DETENTION BARRACKS

<u>Serial</u>	<u>Item</u>
1	Warrant of Commitment. See notes 1 and 2.
2	Medical Certificate of Fitness to Undergo Detention.
3	Kit inventory.
4	Descriptive Report of Soldier Wanted (AAFA52)
5	AMF Nominal Roll of Draft (AAF Mob 3-2). See note 3.
6.	Regimental Record of Service (AAB 83) (Including conduct sheet(AAF B122)).
7	Medical envelope (F MED 4) and Attendance Treatment Card (F MED 5)
8	Soldiers Paybook (F-WF5).
<u>Note:</u>	<ol style="list-style-type: none">1. The Warrant of Commitment is to be drawn up:<ol style="list-style-type: none">a. As given by form H in Appendix III to AMR and O's for sentences of detention awarded by Courts Martial, orb. As given by form K in Appendix III to AMR and O's for sentences of detention awarded by CO's.2. When preparing warrants, sentences of seven days or less are to be expressed in hours, ie., 168 hours.3. The AAF Mob 3-2s are to list the documents and explain any deficiencies.

MEDICAL CERTIFICATE ON COMMITTAL
TO AFV DETENTION BARRACKS

I have examined No Rank
Name Unit

There is (no) evidence of infectious diseases.

There is (no) evidence of scabies, pediculoses.

His medical classification is

Restrictive nature of disability (if any)

I consider he is fit/unfit to undergo imprisonment/detention with (without)
hard labour

The reason that he is unfit is
.....

Date

Signature of Medical Officer
Unit

CANCELLATIONS

1. 7 RAR Routine Order 147/70 (SVN) is cancelled.
2. AFV (Army Component) Routine Orders 113, 128, 133/69 are cancelled.

NOTICES

1. Anzac Day Message

1. The following ANZAC Day greeting has been received from the 1st and 2/7th Battalion Association:

To Commanding Officer, 7 RAR, South Vietnam. Please convey ANZAC Day greetings your command. First and Second Seventh Battalions Sydney.

2. Ideas Competition

A prize of \$US100 will be awarded by Brigadier F.P. Serong for the most useful response by any AFV member to this question:

"How can Science or Technology help the Military component to do better in combatting possible future emergencies?"

For example:

What improvements can be made to current military equipment by applying technology at present used in civil equipment?

What requirement (tactical or support), not yet met by any process or equipment at present in operation or design, constitutes a real operational need? As a possibly facetious example, how could we see through trees or standing crops?

Any ideas are acceptable, however wild.

Don't confine ideas to infantry hardware. The field is universal. Sea, land, air, logistic, medical, administrative, psywar

The only area to avoid is that of obvious functional improvement, eg., if a weapon now fires at 2400 fps, don't say we need one to fire at 2500 fps unless there is a definite tactical reason for that degree of improvement.

Don't worry if you yourself can't think how to do it. We only want the idea, the need. The scientists and engineers will work out how to do it.

Don't spend any great effort on the presentation of the idea. Half a page of writing should cover it, Handwritten, pencil, on the back of a cardboard carton anything.

But, it is required no later than 15 Jun 70, earlier if possible.

Suggestions should be forwarded through unit channels to HQ AFV (for FORS). Normal security rules will apply and ideas may require classification - if in doubt consult your Unit Security Officer.

Brigadier Serong will receive all replies and will be the sole judge of merit.

CP

N2

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART 1

BY

LT COL R.A. GREY
COMMANDING OFFICER

7th BATTALION
ROYAL AUSTRALIAN REGIMENT

Serial SVN 11

8 May 70

Numbers: 151 - 155

- 151. BN HQ DUTY CLERK ROSTER
- 152. DUTY PROJECTIONIST
- 153. HOSPITAL VISITING OFFICER
- 154. CURFEW STATJS FOR PHUOC TUY PROVINCE
- 155. SECURITY BREACHES - LAUNDRIES
- 156. OUT OF BOUNDS - BN HQ

151. BN HQ DUTY CLERK ROSTER

1. The following are to mount duty at 0800 hrs on dates shown:

10 May 70	L Cpl	A.D.	Comley
11 May 70	Cpl	G.	Waterman
12 May 70	Pte	K.W.	Asbury
13 May 70	Cpl	S.A.	Jeffries
14 May 70	Pte	G.	Parsons
15 May 70	Pte	G.J.	Nunn
16 May 70	Pte	K.G.	Moles
17 May 70	Pte	R.A.	Cook

152. DUTY PROJECTIONIST

1. The following are to mount duty on dates shown:

10 May 70	Pte	G.D.	Tyers
11 May 70	Pte	R.D.	Ernst
12 May 70	Cpl	D.A.	Duckworth
13 May 70	Pte	I.	Collins
14 May 70	Pte	G.D.	Tyers
15 May 70	Pte	R.D.	Ernst
16 May 70	Cpl	D.A.	Duckworth

153. HOSPITAL VISITING OFFICER

1. Hospital Visiting Officer for period 12 May 70 to 18 May 70 is Sgt M.K. Halls.

154. CURFEW STATUS FOR PHUOC TUY PROVINCE AS AT 8 APR 70

BARIA	2300 - 0600
LONG DIEN	2200 - 0600 2000 - 0600
LONG LE	2200 - 0600 2000 - 0600
DAT DO	2100 - 0600 2000 - 0600
DUC THANH	2100 - 0600 2000 - 0600
XUYEN MOC	2000 - 0600 1900 - 0700

NOTE: Line 1: Curfew within the District Town.
Line 2: Curfew outside of the District Town.

155. SECURITY BREACHES - LAUNDRIESGeneral

1. In the past week the following articles have been received back from the SAIGON laundry by Det 1 Div Int Unit:

- a. Part of 6 RAR SOI for Feb 70.
- b. Two copies of KAC code.
- c. Inf/tk co-op memorandum showing a radio net diagram and a list of tank capabilities. This included the frequency ranges of the communications.
- d. Driving licences.
- e. Vehicle keys.
- f. Identity tags.
- g. Personal letters.

2. These articles only represent a portion of the number that finds itself in various local laundries. Some laundries do not co-operate in the return of such articles. Others return some or all to the units direct. A true picture of what security has been prejudiced therefore cannot be ascertained.

Intelligence Information

3. 1 ATF Battle Int Sect obtains information from captured en docus, of value far in excess of the effort that would be required to gather the same information from other sources. The same applies to the VC.

"POISON-PEN" Letters

4. The value to the en of such docus as SOI and KAC code is obvious. The value to the en of captured personal letters however may not be quite so obvious. Soldiers should be advised therefore that ample evidence has been recorded from US sources of the enemies use of personal addresses to write "poison-pen" letters, to families at home.

5. The importance of keeping docus secure warrants your continued attention. Giving docus to the en through a laundry offers him excellent information. Prejudice of security of information can kill.

Precautions

6. Sub units are to institute measures between their 'Q' stores and the laundries where all laundry is checked before despatch to the laundry. This is particularly important for side pockets from greens that have been sent out from the field.

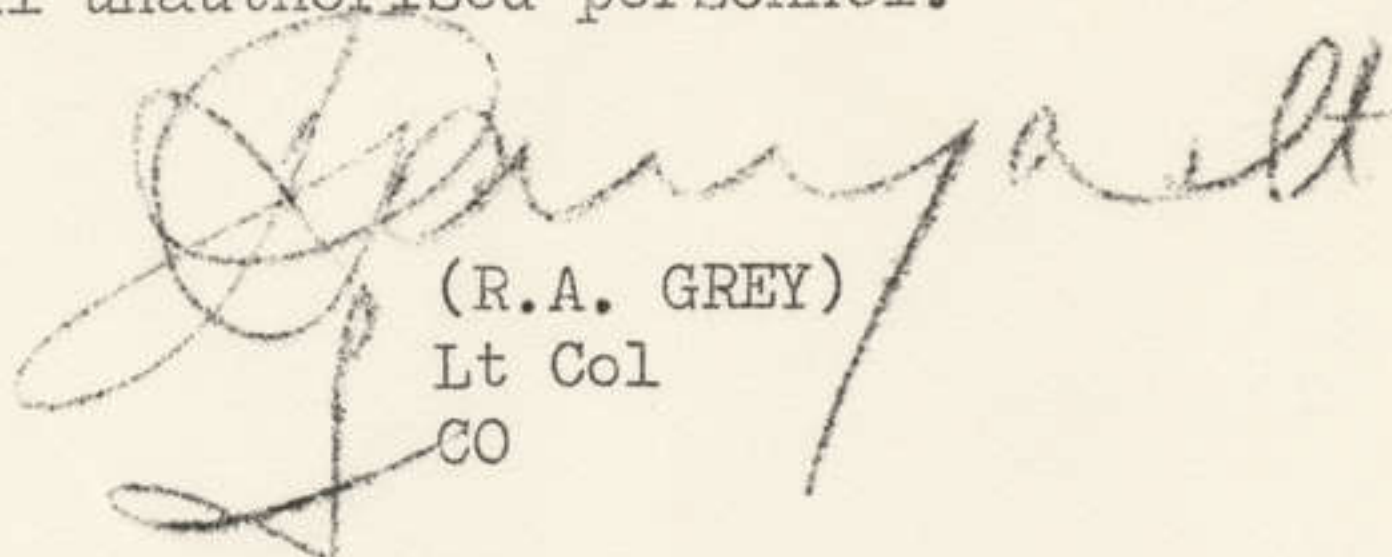
3.

Disciplinary Action

7. Counter Intelligence personnel from Det 1 Div Int Unit will be making constant and thorough checks on the laundry of all units at their respective laundries. Disciplinary action will be taken for all future breaches of this type of security.

156. OUT OF BOUNDS - BN HQ

1. Bn HQ is out of bounds to all unauthorised personnel.


(R.A. GREY)
Lt Col
CO

CO

AUSTRALIAN MILITARY FORCES

N2

ROUTINE ORDERS PART 1

BY

LT COL R.A. GREY
COMMANDING OFFICER

7th BATTALION
ROYAL AUSTRALIAN REGIMENT

Serial SVN 12

8 May 70

Numbers: 157 - 172

- 157. DAILY ROUTINE
- 158. DRESS AND DISCIPLINE
- 159. RAP
- 160. OFFICERS MESS
- 161. SERGEANTS MESS
- 162. SOFT DRINKS
- 163. ALCOHOLIC BEVERAGES
- 164. RUBBISH
- 165. WATER
- 166. TRANSPORT
- 167. MAIL
- 168. PARADE STATES
- 169. KITCHENS
- 170. Q STORE
- 171. MOVIES
- 172. INT BRIEFING

ANNEX

- 1. ANNEX A TO SERIAL 168 7 RAR ROUTINE ORDERS PART 1 SERIAL SVN 12

NOTICE

- 1. ROUTINE ORDERS HORSESHOE FEATURE

157. DAILY ROUTINE

1. Daily routine is as follows:

- 0615 hours - Reveille.
- 0700 hours - First water resupply.
- 0700-0715 - Breakfast (all ranks).
- 0800 hours - First rubbish.
- 0830 hours - First Horseshoe Express to Nui Dat departs.
- 0830-0930 - Water point available for filling of jerry cans.
- 1145-1200 - Sale of soft drinks (Bn HQ and attached elements).
- 1215-1230 - Lunch (OR's).
- 1230-1245 - Lunch (officers and sergeants).
- 1330 hours - Second water resupply.
- 1400 hours - Second Horseshoe Express to Nui Dat departs.
- 1600-1630 - Soft drink sales.
- 1600-1700 - Water point available for filling of jerry cans.
- 1730-1745 - Dinner (OR's).
- 1800-1815 - Dinner (officers and sergeants).
- 1900 hours - All showers cease - shirts on.
- 2200 hours - Lights Out.

158. DRESS AND DISCIPLINE

1.
 - a. Inspection of lines area is to be conducted daily and is the responsibility of the company, attached arms or Element Comd.
 - b. All members are to carry their weapons and are to wear correct headdress when absent from their immediate area.
 - c. Weapons are to be in the "loaded" state.
 - d. Shirts may be removed between 0615 and 1900 hrs.
 - e. All personnel are to keep away from restricted areas.
 - f. All visitors and queries are to be directed to the orderly room (AQ Cell).

159. RAP

1. The RAP is located to the south of the transport yard.
2. Timings:
 - 0900 - 1000 hrs
 - 1500 - 1600 hrs

160. OFFICERS MESS

1. 2Lt Chamarette is responsible for the operation of the officers mess.
2. Bar steward is L Cpl Baxter. Batmen for the Ops Offr, BC, RSO, and RMO are to act as stewards and assist L Cpl Baxter in maintenance and cleanliness of the mess on a daily roster basis.
3. Roster for May is as follows:
 - Ops Offr batman - 9, 13, 17, 21, 25, 29 May.
 - BC batman - 10, 14, 18, 22, 26, 30 May.
 - RSO batman - 11, 15, 19, 23, 27, 31 May.
 - RMO batman - 12, 16, 20, 24, 28 May.

161. SERGEANTS MESS

1. Pte Ellis and Pte Caldwell are to work as directed by the RSM in the Sergeants Mess.

162. SOFT DRINKS

1. Soft drinks will be available to Bn HQ group from 1200 to 1215 hrs and from 1600 to 1630 hrs.

2. Sales and accounts are to be maintained by Pte Ellis and Pte Caldwell.

3. Quantities of soft drinks initially available will be limited because of lack of refrigeration.

4. Companies and 106 Bty are to obtain and operate soft drink sales under their own arrangements.

163. ALCOHOLIC BEVERAGES

1. Beer will be made available on Sundays and Wednesdays to Bn HQ group and attached elements from 1200 to 1215 hrs.

2. The following is to be observed:

- a. There will be a limit of two cans of beer per man.
- b. All cans are to be opened at the time of purchase and are to be consumed in the ORs canteen.
- c. Any drinking in lines or departure from the above conditions will incur normal penalties and beer sales will be stopped.

164. RUBBISH

1. To facilitate the removal of rubbish from the area there will be two daily runs - at 0800 and 1400 hrs.

2. Sector and group commanders are to appoint personnel to ensure that rubbish points are clean at all times.

165. WATER

1. a. Company water resups will be at 0700 and 1300 hrs daily.

b. Water points serviced by the truck are to be positioned in easily accessible places.

c. Personnel using the 2000 gal. tank to fill jerry cans are to do so between 0830 and 0930 hrs and 1600 and 1700 hrs.

166. TRANSPORT

1. The transport NCO is to be notified of all transport requirements by 1600 hrs on the previous day.

2. Convoys to Nui Dat depart at 0830 hrs and 1400 hrs daily. Personnel wishing to use this transport are to be cleared for movement by the AQ Cell.

3.

3. Convoys depart from Nui Dat at 1100 hrs and 1600 hrs.

167. MAIL

1. Mail bags are located outside the orderly room and are cleared at 0700, 1200 and 1700 hrs.
2. Individuals are not to approach the orderly room to inquire about mail. Groups will be informed when mail is ready for collection.
3. CO's batman, Ops Offr's batman, Int Rep and RP Rep are to report daily to collect first light Possum mail.

168. PARADE STATES

1. Parade States are required daily before 0700 hrs by the AQ Cell. Proforma as attached as Annex A is to be used.

169. KITCHENS

1. Eastern kitchen is controlled by Sgt Claydon and caters for D Coy, 106 Bty, and Mor Pl.
2. Western kitchen is controlled by Sgt Saxby and caters for A Coy, Sp Coy, Bn HQ groups and attachments of Sigs, Engrs, Div Loc Bty and supporting arms.
3. Any prior warning of arrivals and departures should be given as early as possible to the AQ cell and sergeant cooks.

170. Q STORE

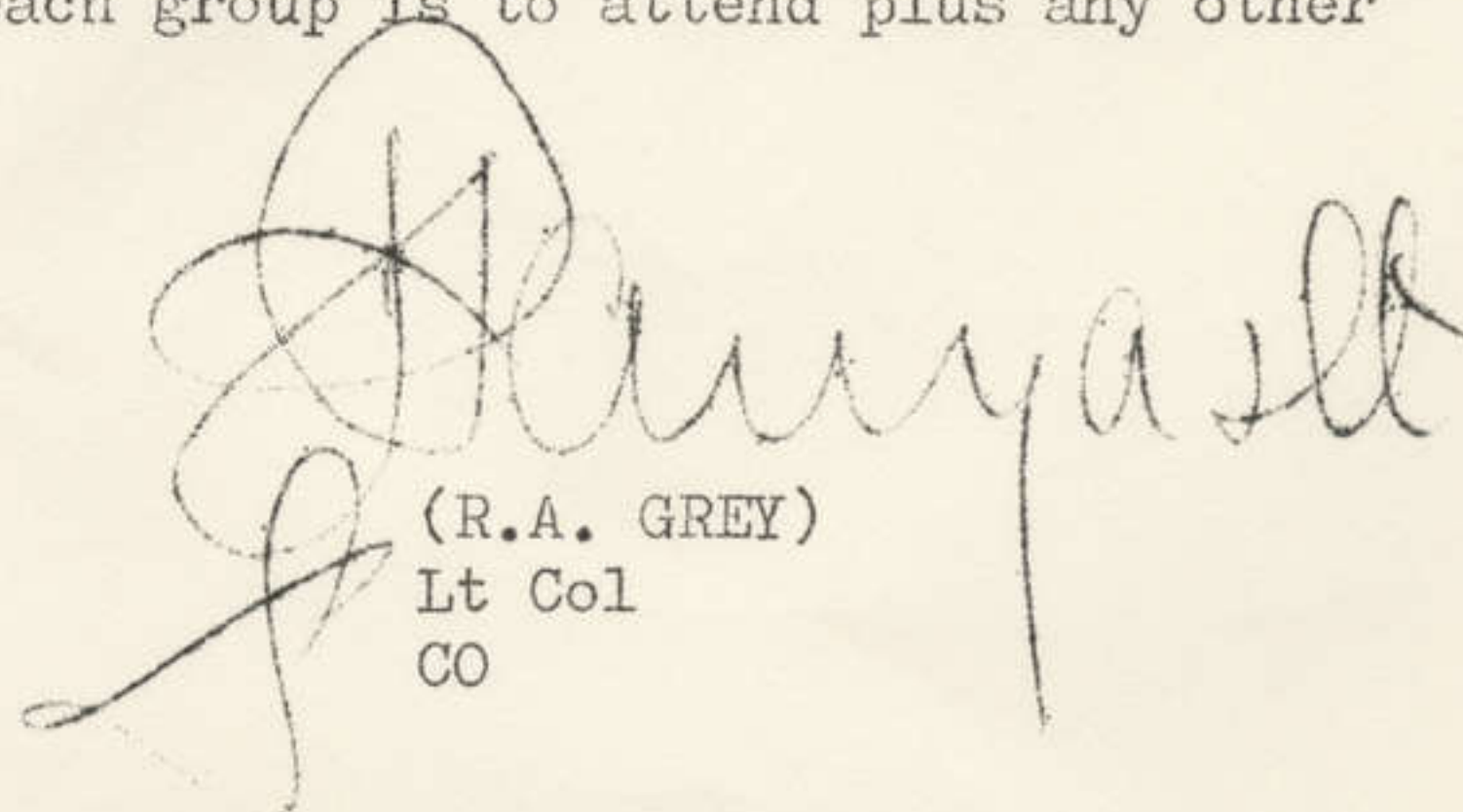
1. Companies are to comply with the normal maintdem system of re-supply for all items while at the Horseshoe.
2. The RCMS is primarily responsible for maintenance and control of stores indigenous to the Horseshoe.

171. MOVIES

1. There will be no movies at the Horseshoe till further notice.

172. INT BRIEFING

1. An information board is located opposite the transport yard.
2. A daily int briefing is to be given by the IO at 1000 hrs at that location. A representative from each group is to attend plus any other NCOs.


(R.A. GREY)
Lt Col
CO

NOTICE

1. Routine Orders Horseshoe Feature

1. 7 RAR Routine Orders SVN Ser 12, 157 - 172/70 are applicable to the Horseshoe feature only.

..... Coy 7 RAR

HORSESHOE DAILY PARADE STATE

	OFFRS (1)	WOs & SGTs (2)	ORs (3)	TOTAL (4)
A. POSTED STRENGTH				
B. DEDUCT				
1. Hosp				
2. R and R				
3. Nui Dat base				
4. Dets/detn				
C. TOTAL NON EFFECTIVE				
D. TOTAL ACTIVE STR				
E. PERM ATTS				
1. FO party				
2. B Scout/Intrs				
3. Mor Sect				
4. Aslt Pnr				
5. Dvr				
6. Mini Splinter				
7.				
8.				
9.				
F. IN LOC ON RAT STR				
1. Armd				
2. Cav				
3. 104 Sig Sqn				
4. 110 Sig Sqn				
5. 131 Div Loc				
6. 1 Fd Sqn				
7. 17 Const Sqn				
8. 106 Fd Bty				
9. US Searchlight				
10. Interpreters				
11.				
12.				
G. TOTAL RATION STR				
H. FRESH				
I. PACK				
J. EST 3 DAYS				
K. RATION NUI DAT BASE				

CO

N4

R875-1-4

7th Battalion
Royal Australian Regiment
Ap An Phu

12 May 70

Distribution: See below

CMF VISITORS - OFFICER GROUP 10/70
14 MAY 70 - 26 MAY 70

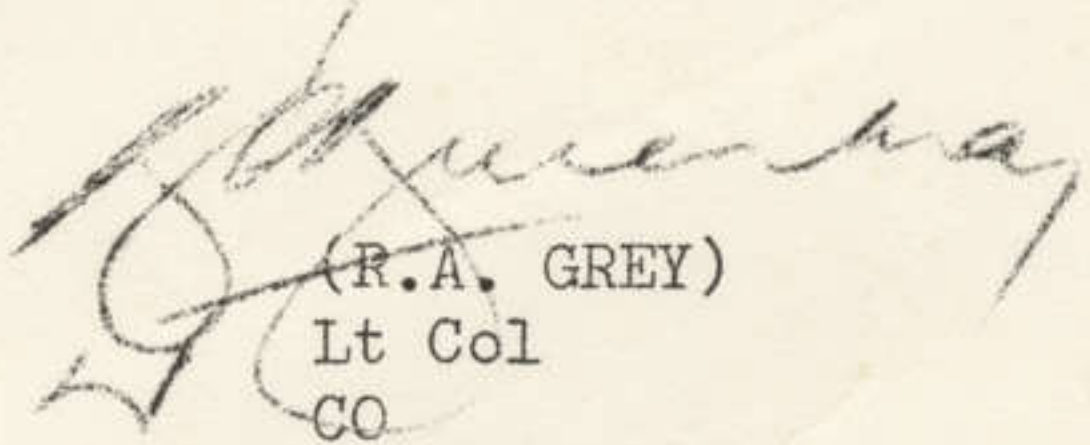
1. The undermentioned CMF officer will arrive at NUI DAT at approximately 1600 hrs 14 May 70.

Capt K.L. Cavanagh, RA Inf, HQ 4 TF S Comd.

2. A brief is to be prepared by the A Adj. Reception and accommodation is to be arranged by OC Admin Coy.

3. Admin Coy is to include this officer on its roll book.

4. An outline timetable of events is attached as Annex A. This is subject to change as dictated by operations and any particular wishes of the visiting officer.


(R.A. GREY)
Lt Col
CO

Distribution:

HQ 1 ATF

Internal:

List B
Admin CP
Capt Cavanagh
Movements Bn HQ
Postal NCO
Float
File

ANNEX A TO
 7 RAR R875-1-4
 DATED MAY 70

OUTLINE PROGRAMME

Date/Time (a)	Activity (b)	Remarks (c)
14 1600 May 70	Arrive Luscombe Airfield. 1 ATF tpt delivers to HQ 1 ATF. Interview with D Comd. Move to 7 RAR Accommodation Admin Coy 7 RAR	
14 May 70	Tour 1 ATF and 7 RAR area Preparation for move to HORSESHOE	
16 - 21 May 70	Move to HORSESHOE and visit 7 RAR sub units in the field.	
22 - 25 May 70	Visits where possible to: MATS Team 1 Fd Sqn (mines room) 1 SAS Sqn 104 Sig Sqn 1 ARU B Sqn 1 Armd Regt Sector HQ - Baria RF Post HOA LONG Civil Affairs Unit/projects Spare - 1/2 day to prepare for movement to 1 ALSG	OC Admin Coy to coordinate visits. 7 RAR LO at HOA LONG
26 May 70	Depart Luscombe Field 0945 hrs (Wallaby 2) for 1 ALSG.	

CO

returned

AUSTRALIAN MILITARY FORCES

N5

ROUTINE ORDERS PART 1

BY

LT COL R.A. GREY
COMMANDING OFFICER

7TH BATTALION
ROYAL AUSTRALIAN REGIMENT

Serial SVN 13

15 May 70

Numbers: 173 - 179

- 173. BN HQ DUTY CLERK ROSTER
- 174. DUTY PROJECTIONIST
- 175. HOSPITAL VISITING OFFICER
- 176. PETS
- 177. DESTRUCTION OF ANIMALS IN 7 RAR
- 178. CAPTURED WEAPONS
- 179. VIETNAMESE CAMPAIGN MEDAL

173. BN HQ DUTY CLERK ROSTER

1. The following are to mount duty at 0800 hrs on dates shown:

18 May 70	Pte	K.W.	Asbury (Pte B.W. Cox under instruction).
19 May 70	Pte	S.P.	Barrett
20 May 70	Pte	B.W.	Cox
21 May 70	Pte	G.	Parsons
22 May 70	Pte	G.J.	Nunn
23 May 70	Pte	K.G.	Moles
24 May 70	Pte	R.A.	Cook

174. DUTY PROJECTIONIST

1. The following are to mount duty on dates shown:

17 May 70	Pte	I.	Collins
18 May 70	Cpl	D.A.	Duckworth
19 May 70	Pte	R.D.	Ernst
20 May 70	Pte	G.B.	Mainke
21 May 70	Pte	I.	Collins
22 May 70	Cpl	D.A.	Duckworth
23 May 70	Pte	R.D.	Ernst
24 May 70	Pte	G.B.	Mainke

175. HOSPITAL VISITING OFFICER

1. Hospital Visiting Officer for period 19 May 70 to 25 May 70 is Sgt M.K. Halls.

176. PETS

1. Due to the risk of infection and for hygiene reasons, no pets are to be kept in 1 ATF base area.
2. Pets are capable of carrying such diseases as plague, malaria, rabies, enteric diseases etc.
3. Disciplinary action will be taken against any Soldier found keeping pets.
4. 7 RAR Routine Order serial 4, No 97/70 (Aust) is cancelled.

177. DESTRUCTION OF ANIMALS IN 7 RAR

1. Due to the obvious health hazards caused by stray animals within the battalion area, all efforts are to be made to catch these animals, in particular the cats, and have them destroyed by the RMO. Soldiers should avoid being bitten or scratched by these animals when caught, to minimise the risk of rabies.

178. CAPTURED WEAPONS

1. The importation into Australia of personal souvenir weapons is prohibited (1 ATF sig Q0741 of 080615Z May 70 refers).
2. 7 RAR Routine Orders serial 4, No 112/70 (Aust) is cancelled.

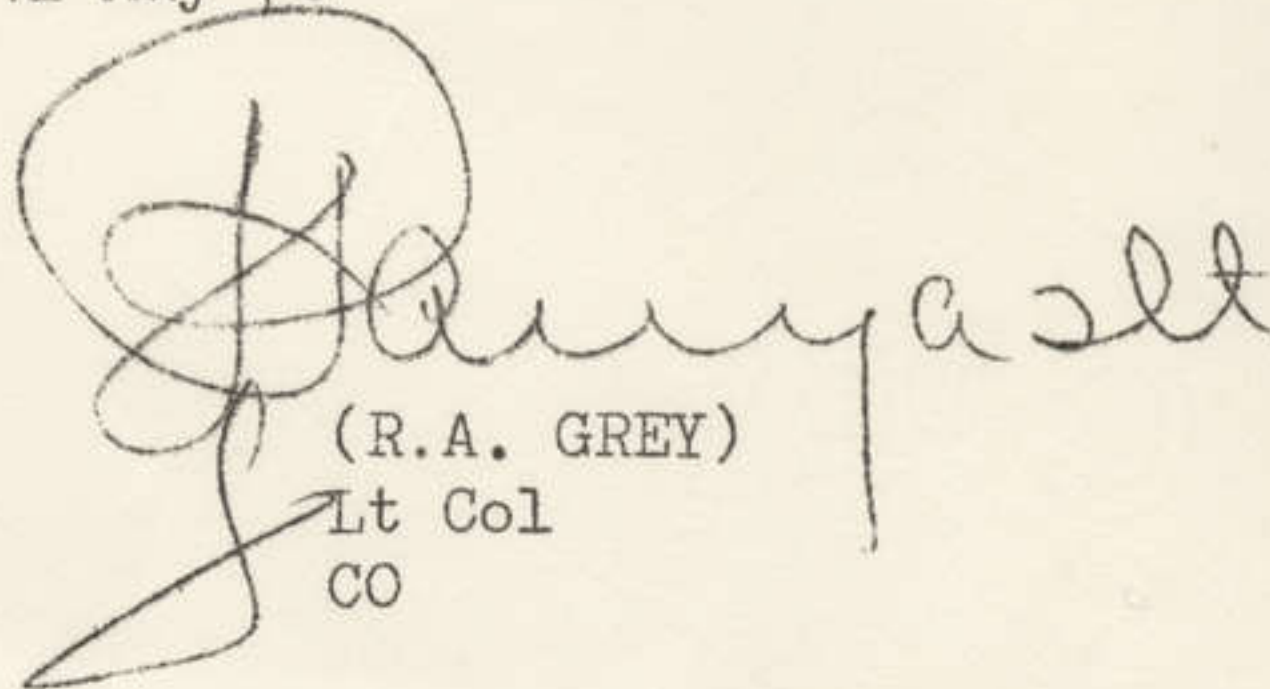
2.

~~180~~
179

VIETNAMESE CAMPAIGN MEDAL

1. The following have qualified for the Vietnamese Campaign Medal subject to verification by CARO:

255067	Pte R.J. Pratt	12 May 70
219288	Pte P.W. Wilton	3 Mar 70
44270	Pte L.G. Millett	7 Apr 70
312906	Pte M.J. Hughes	7 Apr 70
423493	Pte T.D. Potter	12 May 70


(R.A. GREY)
Lt Col
CO

10
R506-1-3

N5A

7th Battalion
Royal Australian Regiment
Ap An Phu

23 May 70

All officers

THE SOLDIER IN HOT CLIMATES

Reference: A. Training Information Letter 2/70 dated March 1970.

1. Attached is a condensed extract of the reference, which places particular emphasis on the effects of hot climatic conditions on the soldier.
2. This paper is to be read and its contents digested so that you become conscious of the symptoms, which, due to climate, may cause a deterioration in the performance of soldiers under your command.

P. A. Grey
(P.A. GREY)

Lt Col
CO

THE SOLDIER IN HOT CLIMATES

Introduction

1. The purpose of these notes is to show how deterioration in performance may be caused and that casualties due to the effects of the climate are largely avoidable.

Body Temperature and its Control

2. The human body derives its energy from food. The conversion of food into muscular energy is a chemical process which is accompanied by production of heat; the greater the bodily activity the greater the amount of energy required and the greater the amount of heat produced. Heat is lost from the body by:

- a. Radiation from the body surface.
- b. Conduction to clothing, bedding and any other object with which there is bodily contact.
- c. Convection currents of air passing over the body.
- d. Expiration of warm air containing water vapour.
- e. Evaporation of sweat from the skin.

Under ordinary temperate conditions 70 per cent of the heat loss is by a., b and c. but the closer the surrounding air temperature approaches to that of the body the smaller will be the heat loss through these means and as the air temperature rises above the body temperature there will instead be a heat gain to the body by these means. In addition to gain from the surrounding hot air, there can also be a large heat gain by radiation from the sun, hot ground, walls, engines and any other nearby hot surfaces.

3. When the surrounding temperature is close to or above body temperature the only way heat can be lost from the body is by evaporation of sweat as the amount of warm air expired is limited and does not cause much heat loss. When water evaporates it changes from liquid to vapour - this change requires heat. Sweat is almost entirely water; when it evaporates, heat is required and this heat is obtained from the skin. The skin is therefore cooled by the evaporation of sweat and this in turn cools the blood flowing through and under the skin. The cooled blood circulates through the body and so keeps the body temperature, which would otherwise rise steadily, under control.

4. Active sweating begins when the other means of heat loss from the body are inadequate to keep pace with the heat gain from physical activity and a hot environment. Strenuous activity brings on active sweating in temperate or even cold conditions. Sweat is a very dilute watery solution of common salt (sodium chloride). It is produced by sweat glands in the deeper layers of the skin.

5. When active sweating is occurring the humidity of the surrounding air becomes of major importance as the greater the humidity the less readily the sweat evaporates. In hot dry climates complete evaporation readily occurs with very effective cooling of the skin. In hot humid conditions however, the rate of evaporation is slower, some of the sweat not being evaporated but soaking the clothing or even dripping off the body. This appears wasteful of sweat but is not really so for the following reasons. When sweat evaporates, the salt does not evaporate as easily as plain water and the more concentrated the solution the less readily does evaporation occur. The salt remaining behind on the skin would, if allowed to accumulate, gradually lead to a high concentration of salt in the sweat; however, as more and more sweat is poured out, the accumulated salt is washed away, which maintains the sweat on the skin at a low salt concentration and so assists rapid evaporation.

6. Evaporation is quicker and more complete when there is air movement. With air movement therefore, to get the same amount of cooling, less sweat needs to be produced than when the air is still. However, when the air temperatures are above the body temperature, air movement is not necessarily beneficial. When wind speeds are above a light breeze (3 to 4 mph) the great amount of hot air passing over the body outweighs the advantage gained by the more efficient evaporation of sweat. The very hot dry winds which are sometimes experienced in desert country therefore do not assist cooling but increase the heat stress.

7. There are in the brain, nerve centres which control the blood vessels in the skin causing them to dilate or contract thus regulating the amount of blood flowing through the skin; the flow increases with dilation of the blood vessels and decreases with contraction of the vessels.

The Effects on the Body of Physical Activity in the Heat

8. When a man works in the heat there is first an increase in the blood flow through the skin. This is indicated by flushing of the skin and an increase in the skin temperature which can be felt by touch. At the same time more blood is required by the working muscles and so the heart beats with increasing force and speed to meet the extra demands for blood of both skin and muscles. There is also a rise in deep body temperature. This rise in temperature brings into play the mechanisms described in paragraph 7. In a matter of minutes sweating begins and as the sweat evaporates the skin temperature falls and the deep body temperature ceases to rise providing heat balance is maintained.

9. If work ceases and the man rests he rapidly returns to his normal resting state - the heart beats at the ordinary rate, the deep body temperature drops, sweating diminishes, the skin loses its flushed appearance and becomes less hot.

10. If, however, work continues one of two things will happen. The first is that the man reaches a state of heat balance. Neither his pulse nor his temperature rise above a certain level and if he drinks freely he can replace much of the water lost in the sweat - this permits sweating to continue at the level required to produce adequate cooling and to maintain the heat balance.

11. The second alternative occurs if the bodily heat produced by the work and the environmental heat together exceed the body's capacity to maintain balance. Physical condition will begin to be affected, the rate of work will slow down, and the quality of work will deteriorate, mental perception will become blurred and awareness of time and surroundings may become dulled. If work continues there will be a collapse from acute heat-stroke or heat exhaustion in the way described in paragraphs 21 and 22. The rapidity with which collapse will occur will depend upon how strenuous is the work, how great is the heat load, on physical fitness and acclimatisation to heat and also on water intake.

Water and Salt Requirements

12. Almost 70 per cent of the body weight is made up of water. The total water content of a man weighing 154 pounds (70 kg) is about 10 gallons (45.5 litres). It must not be thought however, that this quantity of water is available for sweating; the greater part of bodily water cannot be withdrawn from the tissues. When water is lost from the body without replacement certain effects are produced which may be divided into three grades of water deficiency:

- a. Early. A deficit of approximately 2 per cent of body weight, equivalent in a 154 pound (70 kg) man to $\frac{1}{3}$ gallon (1.5 litres). Associated usually with thirst as the only definite indication of lack of water but often without any symptoms in those accustomed to work in the heat.
- b. Moderately Severe. A deficit of approximately 6 per cent of body weight equivalent in a 154 pound (70 kg) man to $\frac{9}{10}$ gallon (4.2 litres). Associated with intense thirst, dryness of the mouth, rapid pulse, increased temperature of about 3.5°F (2°C). Impairment of mental and physical capacity. A soldier in this grade would be completely ineffective.
- c. Very Severe. A deficit of more than 7 per cent of body weight, equivalent in a 154 pound (70 kg) man to more than $1 \frac{1}{10}$ gallons (5 litres). Associated with the symptoms detailed in sub-paragraph b. to a very marked degree. Failure of the circulation, coma and death occur when lack of water amounts to 15 per cent of body weight or 20 per cent of body water.

13. Even under cool conditions there is a continual loss of water from the body. There is always a certain amount of perspiration known as 'insensible' perspiration; water is lost as vapour in the breath and on an average some $2\frac{1}{2}$ pints ($1\frac{1}{2}$ litres) of water are passed daily as urine. Under ordinary temperate conditions this water is replaced by that in our daily food and drink. So called 'solid' food contains a high proportion of water; tea, coffee and other beverages are drunk and there is little need as a rule to drink additional water to maintain the body in correct water balance. Under hot conditions however, the amount of water lost from the body increases enormously due to the high sweating rate. At a temperature of 90°F (32.3°C) even at rest the sweat loss is about a $\frac{1}{4}$ pint ($\frac{1}{6}$ litre) per hour - 6 pints ($3\frac{1}{2}$ litres) in the 24 hours; with moderate activity it increases to nearly $\frac{3}{4}$ pint ($\frac{1}{2}$ litre) per hour and with heavy work $1\frac{1}{4}$ pints ($\frac{3}{4}$ litre) per hour. With higher temperatures the sweat loss is proportionately greater and under severe conditions there may be losses of nearly 4 gallons (18 litres) in the 24 hours. All the water lost must be replaced - otherwise there will be physical and mental inefficiency and perhaps heat illness. The normal intake contained in the food with the usual amount of beverages is quite inadequate and extra water must be drunk.

14. When a man is sweating heavily he develops a sensation of thirst as the body begins to lack water but thirst has been found to be a poor guide to the body's need for water and in fact there may be a water deficiency in the body even when the sensation of thirst has been quenched. The result is that men working in the heat usually finish the day with a water deficiency which is gradually made up as they drink with their evening meal and during the evening. If the best performance is to be maintained in the heat, water should be taken from hour to hour or even oftener as it is lost. It is quite impossible to train men to go without water and any attempt to do so only inflicts injury. A prevalent fallacy, fortunately now not widely held, that men can be 'hardened' by forcing them to limit their water intake when marching or working must be strenuously opposed. "Water discipline" does not mean restriction of water intake but making the best use of water supplies. If these are unlimited, as they may well be in some areas, soldiers should be encouraged to drink often. If supplies are restricted they are best utilised by consumption whilst working rather than being kept until the soldier is at rest. If soldiers are marching with full water-bottles and feel the need to drink they should do so - it is better to have the water inside them where it will do some good rather than getting warm and unpalatable in the bottles. True "water discipline" means:

- a. When water is scarce, drinking when ordered so that the best value can be obtained from the limited amount available.
- b. At all times drinking only sterilised water.
- c. Enduring thirst without complaint when supplies are restricted.

15. As thirst is a poor guide to water requirements some other indication is needed as to whether water intake is adequate to meet the needs of the body. A good guide is provided in the urine output. The soldier cannot of course measure his urine output; he can however, notice whether it is more or less than normal and whether it is normal in colour or darker than usual. If a man is not passing urine three or four times in the 24 hours in normal quantities then he is not drinking enough water.

16. Sweat is a weak watery solution of common salt together with very small quantities of other chemicals. At one time it was thought that there might be significant quantities of vitamins in the sweat, which would indicate that the intake of vitamins should be increased in hot climates, but this belief has been proved to be unfounded. The concentration of salt in the sweat varies in different individuals and in the same individual from time to time. The concentration of salt in the sweat falls with acclimatisation. Salt is also present in the body fluids and is a necessary constituent of the body. The concentration in the sweat is always less than the concentration in the body. It is important that the concentration in the body be maintained at a constant level. This means that salt lost in the sweat must be replaced.

17. The ordinary Australian diet contains 12 to 15 grams of salt per day; this includes salt added to the food in cooking. The service ration packs contain about 15 grams per ration per day. This is adequate for all but the most exceptional conditions and will provide enough salt for an average man losing sweat at a rate of 15 to 20 pints in the 24 hours. However, certain individuals have above average salt concentration in the sweat and others do not eat a full ration every day so under conditions of heavy sweating it is wise to add some extra salt to the diet. As the individual cannot measure his sweat output he can base the necessity for extra salt much more easily on his water intake which is reflection of the sweat output. A rough working rule is that extra salt should be taken when the water intake exceeds 12 to 15 pints daily.

18. The best way to take extra salt is to increase the intake with food either added in cooking or on the plate. Another method is to add salt to drinking water but the concentration must be kept low - not more than 0.1 per cent which is equivalent to two teaspoonsful to a gallon of water or one and a half of the standard issue tablets to a quart water bottle. This amount will give no perceptible or a barely perceptible salt taste to the water. Some natural waters contain salt and the addition of salt may be unnecessary. There is a particular warning concerning the taking of extra salt. Salt tablets must not be taken as tablets. They must be crushed and dissolved in the appropriate quantity of water. If taken as tablets they can cause irritation of the stomach with nausea and vomiting. If they are very old stock they may not be absorbed at all but be passed unchanged in the motions. Extra salt should never be taken unless there is a liberal water intake.

Heat Illness

19. Illness due to heat can occur amongst healthy people unless precautions are taken to prevent it.

20. The ill effects of heat are due to excessive loss of water or of water and salt from the body and of failure of the heat regulating mechanisms. The principal heat illnesses are:

- a. Heat-stroke - once referred to as "sunstroke".
- b. Heat exhaustion - there are acute and chronic types.
- c. Prickly heat.
- d. Heat cramps.

21. Heat-stroke is not common even in hot climates but when it does occur it is a serious threat to life. Heat-stroke usually occurs during or immediately after hard physical work in high temperatures - exposure to the sun is not an essential factor; the condition occurs in stokeholds of ships and underground in deep hot mines as commonly as it does in those working in the sun. Those particularly liable are the very fat, the alcoholic, the unfit, those suffering from some illness (particularly one in which there is vomiting and diarrhoea or fever). As its name implies it has a sudden onset. The man is apparently well when without warning he suddenly collapses. The majority of patients who survive cannot recall any detail of the period immediately preceding the collapse so it is impossible to say whether there are any warning symptoms such as headache or dizziness. Just before collapse some victims of heat-stroke have been observed by their companions to be restless, making purposeless movements or been abnormally aggressive or been mentally confused. There is usually unconsciousness with perhaps convulsions, a burning, hot, dry skin and absence of sweating; the body temperature is usually at least 105°F (40.6°C) or higher and may be as high as 113°F (45.0°C) when taken rectally. Immediate first aid is necessary if life is to be saved. If there is sudden collapse with unconsciousness or semi-consciousness and a burning, hot, dry skin in a man who has been working hard in the heat, in the absence of a medical officer, heat-stroke must be assumed to be the cause. The casualty should be moved to the coolest, shady surroundings available and his clothing stripped off; he should then be sluiced with cold water, vigorous fanning being carried out at the same time. This is the only possible first aid that can be carried out in the field. Movement to the nearest medical aid should be as rapid as possible, first aid being continued as long as the temperature remains above 102°F (38.9°C) or as long as the skin remains appreciably hot to the touch. If the man regains consciousness he should be given small quantities of cold water to drink at frequent intervals.

22. Acute heat exhaustion is probably the commonest form of acute heat illness particularly amongst the unfit and unacclimatised; it occurs in men working hard in the heat. The condition is fairly easily recognised. The man looks unwell, his face may have a drawn, haggard expression; he is sweating freely; the skin is warm and wet and dark pink in colour except for the face which may have a purplish tinge with a pale ring around the mouth. He feels sick and tired with headache and tingling of the hands and feet; he is often mentally confused; if the temperature is taken it may be 102°F (38.9°C) or a little more. If at this stage he is moved to the shade, his clothes removed and he is cooled by fanning, given water, especially cold water, to drink he rapidly recovers. If on the other hand he attempts to struggle on working in the heat he may progress to the state of heat-stroke.

23. There are two types of chronic heat exhaustion. In the first type the signs are similar to those of acute heat exhaustion but are not so marked; those affected can carry on working at a slow pace and in an inefficient manner for days. There may be headache, dizziness, dimness of vision, nausea with some vomiting, vague abdominal pains, irritability and inability to concentrate. The condition is due to gradual loss of water and salt from the body and the treatment is rest with replacement of water and salt; the salt should be given in water in the concentration recommended - 0.1 per cent (see paragraph 18) but in these cases a somewhat stronger concentration if tolerated will lead to speedier recovery. The salt concentration must never be strong enough to cause nausea or vomiting.

24. The second type of chronic heat exhaustion is caused by interference with sweating by extensive prickly heat. On physical exertion there is excessive exhaustion with headache, giddiness, shortness of breath, palpitation, and sometimes fainting. There is absence of sweating on the covered parts of the body on which there is extensive prickly heat and there is excessive sweating of the forehead and face; the palms and soles sweat normally. If the man persists in hard work in the heat, heat-stroke may develop. The treatment is that of the underlying cause - prickly heat.

25. Prickly heat is a disorder of the skin which is primarily caused by blockage of the pores of the sweat glands. It is common in all hot climates particularly in hot, humid climates. It is characterised by a red rash accompanied by itching; it is largely confined to the clothed areas and is usually worse where pressure occurs - around the waist and on the shoulders and back. It may be complicated by skin infections and through interference with sweating may predispose to heat exhaustion or heat-stroke. Excessive bathing, showering and use of soap contribute to the onset of prickly heat and will aggravate if it is present. Severe prickly heat requires treatment under medical supervision.

26. Heat Cramps (also called stoker's, miner's, fireman's, cane-cutter's cramps) are caused by salt deficiency. They occur when there is profuse sweating and large quantities of water (without any salt) are drunk; as a result there is a decreased concentration of salt in the body, and painful cramps which may be severe and disabling occur in those muscles which are being most actively used. The treatment is to administer salt dissolved in water; the salt concentration must not be so strong as to cause nausea or vomiting; relief is rapid.

CD

N6

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART 1

BY

LT COL R.A. GREY
COMMANDING OFFICER

7th BATTALION
ROYAL AUSTRALIAN REGIMENT

Serial SVN 14

23 May 70

Numbers: 180 - 183

- 180. BN HQ DUTY CLERK ROSTER
- 181. DUTY PROJECTIONIST
- 182. HOSPITAL VISITING OFFICER
- 183. BREACHES OF CUSTOMS REGULATIONS

AMENDMENTS

- 1. AMENDMENT TO 7 RAR ROUTINE ORDER SVN 154/70
- 2. AMENDMENT 2G TO AFV (ARMY COMPONENT) SOPs

NOTICES

- 1. Message from Police Communications Victoria.
- 2. Message from The Right Honorable, Mr William McMahon MP, Minister for External Affairs.
- 3. Vietnamese National Holidays 1970.

180. BN HQ DUTY CLERK ROSTER

1. The following are to mount duty at 0800 hrs on dates shown:

25 May 70	Pte	S.P.	Barrett
26 May 70	Pte	B.W.	Cox
27 May 70	L Cpl	G.	Parsons
28 May 70	L Cpl	G.J.	Nunn
29 May 70	Pte	K.G.	Moles
30 May 70	Pte	R.A.	Cook
31 May 70	Pte	K.W.	Asbury

181. DUTY PROJECTIONIST

1. The following are to mount duty on dates shown:

25 May 70	Pte	I.	Collins
26 May 70	Cpl	D.A.	Duckworth
27 May 70	Pte	R.D.	Ernst
28 May 70	Pte	F.	Dawson
29 May 70	Pte	I.	Collins
30 May 70	Cpl	D.A.	Duckworth
31 May 70	Pte	F.	Dawson

182. HOSPITAL VISITING OFFICER

1. Hospital Visiting Officer for period 26 May to 1 Jun 70 is Sgt M.K. Halls.

183. BREACHES OF CUSTOMS REGULATIONS

Reference: A. HQ AFV File 352-5-10.

1. When despatching parcels members are to ensure that a customs declaration sticker and a certificate of inspection sticker are duly completed and signed, and affixed to each parcel.

2. In completing customs declarations members are not to:

- a. Falsely use any name or sign any name as declarer other than their own.
- b. Falsely declare the goods being despatched.
- c. Falsely declare the value of the goods being despatched.
- d. Falsely declare the total value of goods despatched by mail or taken to Australia during the current year.

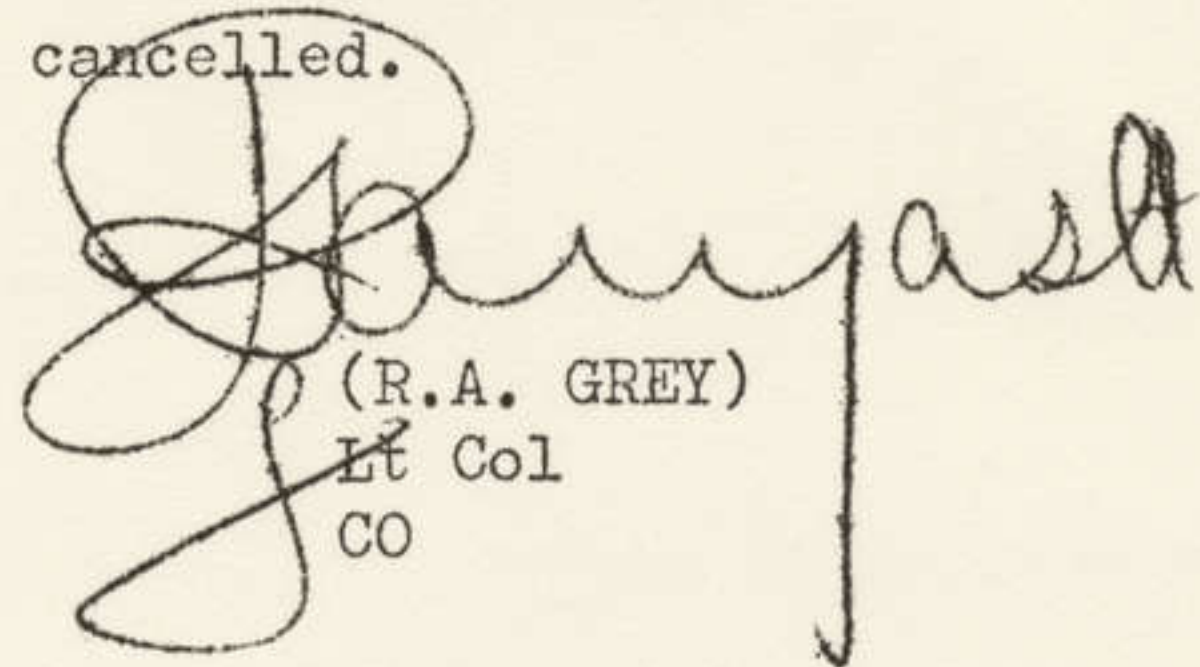
3. Prior to sealing parcel for despatch members are to present them to an officer for inspection.

4. That officer is to:

- a. Inspect the contents of each parcel and ensure that it contains none of the items specified in the certificate of inspection.
- b. Supervise the sealing of each parcel ready for despatch.
- c. Complete and sign with his own name and signature each certificate of inspection.
- d. Ensure that a certificate is affixed or attached in some secure way to each parcel.

2.

5. Members are not to falsely use or sign the name of any officer either real or fictitious on a certificate of inspection affixed to their parcels.
6. Where the member despatching parcels is himself an officer, he is not to complete and sign the certificate of inspection in respect of his own parcels but is to present them prior to their being sealed to another officer who is to carry out the steps listed in paragraph 4.
7. 7 RAR Routine Order SVN 66/70 is cancelled.


(R.A. GREY)
Lt Col
CO

AMENDMENTS

1. AMENDMENT TO 7 RAR ROUTINE ORDER SVN 154/70
 1. Amend curfew status for Dat Do to read:

Line 1 2100 - 0600.
Line 2 1900 - 0600.
2. AMENDMENT 2G TO AFV (ARMY COMPONENT) SOPs
 1. The following amendment number 2G to AFV (Army Component) SOP is advised and is effective from date of promulgation of this order:
 - a. Remove Annex A to Section 12 Chapter 2 pages 12A-1 to 12A-4.
 - b. Insert new Annex A to Section 12 to Chapter 2.
 2. A formal emendment to AFV (Army Component) SOPs including amendment 2G above will be issued in due course.

NOTICES

1. Message from Police Communications Victoria.
 1. The following message was received by the Assistant Adjutant:

"From - D.24 (Police Communications Victoria) Social Club.
Russell Street,
Melbourne,
3000.

To - Assistant Adj. 7 Battalion
Royal Australian Regiment
A.F.P.O. 1.
G.P.O. Sydney.
2890

D

Dear Sir,

One of our sergeants (Sgt Tom Daly) whose son is serving with the signal section in Saigon, has received a letter in form of tape recording from his son telling him of how your troops up there appreciate getting reasonably recent newspapers. Our social club has decided to forward whenever possible as many current newspapers, including Sporting Globe, to you for distribution to your battalion as you see fit. Hoping that this small thought from home will brighten life a little for all of you.

.....(signed).....
 Kevin J. Hanlon 1/Const 13296
 Hon. Sec. D.24 Soc. Club."

2. Message from the Right Honorable, Mr William McMahon, MP, Minister for External Affairs

1. The following is an extract from a letter received by Maj Gen C.A.E. FRASER, CBE.

"The visit to the Task Force was a most inspiring experience and I would like you to convey to your officers and men my sincere congratulations on the manner in which they are carrying out their difficult tasks. This applies equally to the troops in Phuoc Tuy Province and to the members of the Army Training Team in other parts of Viet-Nam.

Yours sincerely,

(William McMahon)"

3. Vietnamese National Holidays 1970

1. Vietnamese National Holidays for 1970 are:

19 May Birth, Enlightenment and Death of Buddha (Phat-Dan Holiday).
 15 Aug Assumption (Mong Trieu).
 16 Aug Wandering Souls Day (Trung-Nguyen Holiday).
 15 Sep Trung Thu - Mid Autumn Festival - Student Festival.
 20 Sep Tran Hung Dao Day.
 22 Sep Le Loi Day.
 28 Sep Birth of Confucius (Khong Tu).
 1 Nov Vietnam National Day (Le Quoc Khanh).
 2 Nov Veteran's Day (Chien Si Tran Vong).
 25 Dec Christmas Day (Le Giang Sinh).

ARRANGEMENTS FOR COURTS MARTIAL

General

1. District or General Courts Martial for members of AFV will be conducted at the Court Martial Centre, Vung Tau.
2. COMAFV and Comd 1 ATF hold delegations under the DA to convene courts martial. The administrative instructions which follow are to be observed when any trial or series of trials is conducted in pursuance of an order signed by either officer as Convening Authority.
3. Responsibilities of units, Convening Authorities and HQ 1 ALSG for administrative and other arrangements for courts martial are detailed in the following paragraphs.

Unit Responsibilities

4. General. The unit of accused is responsible for:
 - a. Submission of "Military Custody Reports" (AMR 224 refers).
 - b. Provision of an officer to take the summary of evidence.
 - c. Preparation of the "Application for Court Martial" and supporting documents (see para 9).
 - d. Provision of escorts for the accused. The appropriate legal officer will advise the number of escorts in a particular case. They are to be of a rank and as many in number as is required by AMR&O 523 and are, subject to the proper orders of the president on the advice of the Judge Advocate (JA), to exercise such degree of custody and restraint over the accused as the circumstances may require, and the Convening Authority directs. However, in the case of an accused member who has been held in custody awaiting trial by virtue of a warrant executed under the DA or AA, the escort is to be provided by AFV Pro Unit unless the Convening Authority directs otherwise.
 - e. Movement of accused, escort and witnesses to 1 ALSG.
5. Record of Service. Immediately a member is remanded for the taking of a summary of evidence which may lead to trial by court martial, his unit is to request HQ AFV Records detachment to obtain from CARO an extract of the accused's Record of Service.
6. Referral to Superior Headquarters. As a CO on active service has wide powers of punishment under the Army Act, he is not to remand a member for court martial without prior reference to the next superior headquarters, unless the accused has elected trial by court martial. Where an election has been made, the member is to be given the opportunity of withdrawing his claim on the following day (AMR & O 401(3) refers and see appendix 1).
7. Summary of Evidence. An officer appointed to take a summary of evidence is to contact the appropriate legal officer before commencing the summary and again on completion of the evidence against the accused but before the accused is invited to give evidence or call witnesses.

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A specimen form of summary is at Appendix IV to Part 2 of the Army Law Manual (ALM).

8. Application for Court Martial. The form "Application for Court Martial" is at Appendix II to Part 2 of the ALM. When preparing this form units are not to type in the instructions which appear in the specimen or type in unnecessary detail only to cross it out again.

9. Other Documentation. The documents to be forwarded by units to the Convening Authority with an Application for Court Martial are as follows:

a. Charge Sheet: A single copy is required. (See para 13b).

b. Summary of Evidence. Six legible, signed copies are required. These should be roneoed copies.

c. Documentary Evidence. If any, six copies are required to be attached to the summary of evidence.

d. List of Exhibits. If any, four copies are required.

e. List of Witnesses for Prosecution and Defence. Three copies are required; containing:

(1) location of witnesses;

(2) dates on which they are to RTA; and if NSM.

(3) dates on which their ARAS(NS) service ends.

f. Case Diary of a Court Martial (AAF A90). Five copies completed as far as possible by the accused's CO are required.

g. Statement as to Character and Particulars of Service of Accused (AAF AL4). Three copies signed by the CO are required.

h. Request of Accused for his Defence. Two copies are required (see Appendix 2).

i. Certificate of Time Spent in Arrest. This is to be signed by accused's CO. (See Appendix 3).

(Note: On the day of the commencement of the trial a further certificate, in triplicate, is to be provided to the prosecuting officer, signed by the accused's CO, to show the total time spent in arrest up to that day. The prosecuting officer is to retain one copy, provide one to the defending officer and the original to the court if required).

j. A note of the date on which the accused is due to RTA and, if a NSM, the date on which his ARAS(NS) service ends.

10. Accommodation. The unit is responsible to inform HQ 1 ALSG by signal as early as possible, and not less than 36 hours before the commencement of the trial, of the accommodation requirements of:

a. the accused and his escort(s);

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- b. witnesses; and
- c. any other personnel who are to attend the trial, except officers who are to be members of the court, officers under instruction, or prosecuting or defending officers, as this is the responsibility of the formation headquarters of the Convening Authority.

Convening Authority Responsibilities

- 11. Applications for Courts Martial, together with advice from the appropriate DADLS, are to be submitted to the appropriate Convening Authority, who will decide whether or not a Court is to be convened.
- 12. If the decision is affirmative, the Formation Headquarters of the Convening Authority is to advise the unit, and:
 - a. Call for nominations for president, members, waiting members and members under instruction, as required by the Convening Authority.
 - b. Appoint prosecuting and defending officers, in accordance with the direction of the Convening Authority. In a GCM, legally qualified officers normally will perform these duties. Unless the Convening Authority directs otherwise in any particular case, DCMs will be prosecuted and defended by regimental officers. Prosecuting and defending officers are to be relieved of all other duties for such periods of time as will enable the adequate preparation of their cases.
 - c. Notify HQ 1 ALSG:
 - (1) that a court martial is proposed;
 - (2) the detail of officers on the court including JA waiting member and members under instruction; and
 - (3) the estimated duration of the court.
 - d. Inform all concerned of the place, date and time of the trial and advise of any departures from standard administrative procedures.
- 13. The DADLS on the headquarters of the Convening Authority is to:
 - a. prepare the convening order;
 - b. scrutinize the charge sheet and, if necessary, redraw it;
 - c. produce the required number of copies; (8) for a DCM, (12) for a GCM;
 - d. submit four copies of both the convening order and the charge sheet to the Convening Authority for his signature.
- 14. After the foregoing arrangements have been completed, the Convening Authority is to deliver:

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- a. To the President:
- (1) A copy of the convening order, signed by the Convening Authority.
 - (2) A copy of the charge sheet, signed by the Convening Authority.
- b. To the Judge Advocate:
- (1) A copy of the convening order, signed by the Convening Authority.
 - (2) A copy of the charge sheet, signed by the Convening Authority.
 - (3) A copy of the summary of evidence.
- c. To the Prosecuting Officer:
- (1) A copy of the convening order, signed by the Convening Authority.
 - (2) A copy of the charge sheet, signed by the Convening Authority.
 - (3) A copy of the summary of evidence.
 - (4) A list of documentary and other exhibits (if any).
 - (5) A list of witnesses for the prosecution, showing their location.
 - (6) Two copies of the AAF A44.
 - (7) Two copies of the extract of service of the accused.
- d. To the Defending Officer:
- (1) A copy of the convening order, signed by the Convening Authority.
 - (2) A copy of the charge sheet, signed by the Convening Authority.
 - (3) A copy of the summary of evidence.
 - (4) A list of exhibits, if any.
 - (5) A list of witnesses for the prosecution and defence, showing their locations.
 - (6) One copy of the extract of service of the accused.

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Post Trial Procedures

15. Reporting. At the conclusion of the trial, the president of the court, in the case of courts convened by COMAFV, and HQ 1 ATF in other cases, is to inform HQ AFV of the results of the court by signal. HQ AFV will signal the information to AHQ, APAC and in the case of courts convened by COMAFV, the accused's unit.

16. Confirming of Finding and Sentence. Where commercial court recording services are employed for courts martial, and the JA is provided from Australia or where appeals are lodged, confirmation or otherwise of the finding and award may be most expeditiously handled by the Adjutant: - General. If Comd 1 ATF desires this to be done, he is to request HQ AFV and arrangements will be made. Other cases will be handled as follows:

a. Convened by Comd 1 ATF. Comd 1 ATF is to consider the results of the court martial and confirm or otherwise. After promulgation, HQ 1 ATF is to forward five copies of the completed AAF A90, the proceedings, and one copy of transcript of evidence etc, to HQ AFV. HQ AFV will action as detailed in sub paragraph (b) below.

b. Convened by COMAFV. After review by COMAFV of the results of courts martial convened by Comd 1 ATF and the proceedings received in accordance with sub-paragraph (a) above, or after COMAFV has considered and confirmed or otherwise and promulgated the results of courts which he has convened, HQ AFV will complete the AAFs A90 and distribute as follows:

(1) Two copies attached to the proceeding of the trial to:

Major General B.M. HOGAN, ED
Judge Advocate General,
Selbourne Chambers,
174 Phillips Street,
SYDNEY NSW.

(2) One copy each to CARO, APAC and file.

17. Where the accused at the trial pleaded guilty, the summary of evidence is to be attached to the proceedings. Where the plea was "not guilty" the summary of evidence is to be enclosed with, but not attached to, the proceedings.

18. Promulgation. Promulgation referred to in sub-paragraphs 16(a) and (b) above involves the following:

a. In cases where the Confirming Authority has withheld confirmation of both finding and sentence, staff is to notify the accused's unit and direct that the accused be informed. The unit and thence the accused are also to be informed of decision of the confirming authority as to retrial or otherwise.

b. In all other cases, the staff of the confirming authority, after confirmation, is to forward the court martial proceedings and all copies of the Case Diary (Form AAF A90) to the accused's unit at that time and is to direct that an officer be nominated to promulgate to the accused the confirmation of the finding and sentence and any variation

made thereto by the confirming authority. The officer so nominated is also to advise the accused of his rights under AMR 341 and the Courts Martial Appeals Act 1955.

e. The officer so nominated is to endorse in the place provided in the proceedings that he has carried out the above and is to complete the relevant paragraph in each of the Case Diaries.

d. When the above action has been carried out, the unit is to return with all due speed, the proceedings and the Case Diaries to the Headquarters of the Confirming Authority.

1 ALSG Responsibilities

19. Accommodation. 1 ALSG is to arrange accommodation in accordance with the following:

a. Members of the court and the JA are to be accommodated at the Grand Hotel. Members of the court may be accommodated together but the JA is to occupy a separate room, equipped with a writing table and reading lamp.

b. Witnesses and other personnel may arrange privately to be accommodated with units at 1 ALSG, but, if this is proposed HQ 1 ALSG is to be informed.

c. Prosecuting and defending officers are to occupy separate rooms, and are to be the sole occupants. In no event are they to occupy the same room as members of the court.

d. Defence and prosecution witnesses should be separated.

e. If the accused is a Corporal or Private soldier and is not under close arrest, he is to be accommodated with his escorts. If such accused is under close arrest, the provisions of sub-paragraph 30a(2) are to apply.

f. If the accused is an officer, warrant officer or sergeant, accommodation arrangements will be subject to any restrictions imposed by the Convening Authority, Comd 1 ALSG, president of the court, or OC HQ Coy 1 ALSG as appropriate.

20. Court Orderly. HQ 1 ALSG is to provide a court orderly, from within 1 ALSG. He is to be an experienced NCO, aware of his responsibilities and the duties of an orderly.

21. Transport During the Hearing. Transport is to be provided by HQ 1 ALSG. The Judge Advocate should travel separately to and from the court room. The prosecuting officer should not travel with the accused.

22. Court Room. HQ 1 ALSG is responsible for the setting up, maintenance and daily cleaning of the court martial room.

23. The 25 metre range adjacent to the Court Martial room is not to be used during a trial. It is the responsibility of the court orderly to ascertain the times of sitting of the court from the president and inform HQ 1 ALSG.

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24. Security. The security of the court-room and its contents are the responsibility of:

- a. the court orderly during the hearing; and
- b. AFV Pro Unit between hearings.

25. Morning and Afternoon Tea. Morning and afternoon tea is to be provided by AFV Pro Unit. Delivery is to be co-ordinated by the court orderly. The accused is to be provided with morning and afternoon tea in the same way as any other member involved in the court.

26. Duties. Duty statements for the court orderly and escorts are to be prepared and held by HQ 1 ALSG.

General Administration

27. Movement. Parent units are to arrange the movement of personnel on court martial duty to Vung Tau and are to advise HQ 1 ALSG of the means of movement and arrival time of such personnel. Units are to ensure that timings stipulated by the Convening Authority are observed and that any delays or any changes in ETA of personnel are notified to HQ 1 ALSG immediately.

28. Reporting. All personnel on court martial duty, irrespective of rank or of the accommodation arrangements which have been made, are to report to HQ Coy 1 ALSG on their arrival at 1 ALSG.

29. Documentation. All personnel marching into 1 ALSG on court martial duty are to do so with properly completed forms AAF Mob 3. If the accused on arrival is under any form of arrest, the nature of the arrest, eg open or close arrest, is to be endorsed upon his AAF Mob 3.

30. Restrictions on Activities of Accused. An accused, whatever his rank, is to observe certain restrictions upon his activities and behaviour, and is not to leave 1 ALSG area without the consent of the president of the court.

a. Officers and Warrant Officers. The conduct of an officer or warrant officer awaiting and during his trial is to be as proscribed by the Convening Authority, or otherwise as directed by the president on the advice of the JA.

b. Sergeants. Restrictions on sergeants are to be imposed by OC HQ Coy 1 ALSG.

c. Corporals and Private Soldiers

(1) Under Open Arrest. Restrictions are to be according to the requirements of OC HQ Coy 1 ALSG.

(2) Under Close Arrest. An accused under close arrest is to be committed as a "Soldier Under Arrest" to AFV Pro Unit, Vung Tau by OC HQ Coy 1 ALSG (using form "S"). Subsequent release (Form "U") and committal will be authorized by the president of the court.

(3) The accused's movements are to be arranged by the court orderly.

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31. Mess/Canteen Facilities. The accused is not to consume alcoholic liquer whilst awaiting trial in the 1 ALSG Area or when under the jurisdiction of the court.

32. If it is ascertained that a witness is under the influence of alcohol, he should be dealt with in accordance with the AA and AMR, and HQ 1 ALSG informed. HQ 1 ALSG will immediately inform the court orderly, who will inform the president.

33. Leave. Leave is not to be granted to any member, whether a member of the court or a witness, after the convening of the court upon which he is to serve or before which he is to give evidence until the court has concluded.

34. Dress. The order of dress for courts martial is:

a. During the hearing. Greens, medal ribbons, boots GP, belts pistol, and cap, beret, or hat khaki fur felt as appropriate to corps and/or rank.

b. Evening - 1 ALSG Officers Mess:

(1) Mon to Fri (incl) - Polyesters.

(2) Sat and Sun - Civilian clothes.

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APPENDIX 1 TO
ANNEX A TO
SECTION 12 TO
CHAPTER 2

WITHDRAWAL OF CLAIM TO BE
TRIED BY COURT MARTIAL

(Reference Paragraph 6)

WITHDRAWAL OF CLAIM TO BE
TRIED BY COURT MARTIAL

Reference: 4. AMR & O 401 (3)

1. I, (Army No, Rank, Initials, Surname) hereby withdraw my claim to be tried by Court Martial, made on (date).
2. No threat or promise or inducement was made or held out to me by any person to withdraw my claim.
3. I am aware that since I have withdrawn my claim to be tried by Court Martial, any sentence prescribed by the Australian Military Regulations and the Army Act may be imposed by my commanding officer/officer commanding.

Date:

.....
(Signature)

Witness
(Not CO/OC)

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APPENDIX 2 TO
ANNEX A TO
SECTION 12 TO
CHAPTER 2

DECLARATION BY ACCUSED

(Reference Paragraph 9h)

DECLARATION BY ACCUSED

1. I,
(Number) (Rank) (Name)

being now charged with an offence triable by Court Martial and having been informed
by....., an officer, of my rights hereby
(Number) (Rank) (Name)

declare:

* a. I will be represented by Counsel of my own choice at my own expense at the trial.

* b. I desire the services of a defending officer. I wish to have the services of

..... or if he is not
(Number) (Rank) (Name)

available, the following officers in order of choice:

.....
.....
.....

If none of the above officers is available, I will accept the officer allotted to me.

* c. I desire the services of a Defending Officer but do not desire any particular officer and will accept the officer allotted to me.

d. I do not wish to be presented by Counsel or Defending Officer.

Date.....

.....
(signature of accused)

.....
(Signature of Officer informing accused)

* Strike out if not applicable.

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APPENDIX 3
ANNEX A TO
SECTION 12 TO
CHAPTER 2

CERTIFICATE OF TIME SPENT IN ARREST

(Reference Paragraph 91)

CERTIFICATE OF TIME SPENT IN ARREST

(Number, Rank, Name and posting of Accused)

I certify that the abovenamed, at the date of my signing this certificate, has been _____ days in open arrest and _____ days in close arrest awaiting trial and performed full military duties (other than duties performed in consequence of the charge or of being in close arrest) for _____ days.

Dated this _____ day of _____ 19____

.....
(Commanding Officer/Officer Commanding)

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AUSTRALIAN MILITARY FORCES

N6

ROUTINE ORDERS PART 1BYLT COL R.A. GREY
COMMANDING OFFICER7th BATTALION
ROYAL AUSTRALIAN REGIMENT

Serial SVN 15

30 May 70

Numbers: 184 - 193

-
- 184. BN HQ DUTY CLERK ROSTER
 - 185. DUTY PROJECTIONIST
 - 186. HOSPITAL VISITING OFFICER
 - 187. RESULTS OF 2/70 SUBJECT B FOR CPL COURSE
 - 188. OCS INTAKE - JAN 71
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AMENDMENTS

- 1. PROMOTION MANUAL AMENDMENTS AFFECTING OTHER RANKS

NOTICES

- 1. LETTER OF THANKS
- 2. FOUND

184. BN HQ DUTY CLERK ROSTER

1. The following are to mount duty at 0800 hrs on dates shown:

1 Jun 70	Pte	B.W. Cox
2 Jun 70	L Cpl	G. Parsons
3 Jun 70	Pte	R.A. Cook
4 Jun 70	Pte	K.G. Moles
5 Jun 70	L Cpl	G.J. Nunn
6 Jun 70	Pte	K.W. Asbury
7 Jun 70	L Cpl	S.P. Barrett

185. DUTY PROJECTIONIST

1. The following are to mount duty on dates shown:

1 Jun 70	Pte	I. Collins
2 Jun 70	Cpl	D.A. Duckworth
3 Jun 70	Pte	F. Dawson
4 Jun 70	Pte	I. Collins
5 Jun 70	Cpl	D.A. Duckworth
6 Jun 70	Pte	F. Dawson
7 Jun 70	Pte	I. Collins

186. HOSPITAL VISITING OFFICER

1. The hospital visiting officer for period 2 Jun 70 to 8 Jun 70 is Sgt M.K. Halls.

187. RESULTS OF 2/70 SUBJECT B FOR CORPORAL COURSE

1. The following qualified as shown at 7 RAR 2/70 Subject B for corporal course 6 - 16 May 70:

2792137	Pte	B.J. Lingham	P
2784962	Pte	D.W. Field	P
415485	Bdr	P.H. Harding (106 Fd Bty)	P
2790914	L Cpl	G.H. Rousell	P
313772	L Cpl	I.J. Robinson	P
3796000	L Cpl	N.J. Abernethy	P
218777	Pte	J.S. Bolt	F
216531	Pte	V.J. Kennedy	P
218753	Pte	C.A. Morrow	P
3796075	Pte	M.A. Cameron	P
44961	Pte	G.J. Shepley	P
218660	L Cpl	K.J. Eaton	P
312868	L Cpl	K.A. Pattle	P
312521	Pte	K.J. Cuthbertson	P
7152	L Cpl	L. Collins	P
1735172	Pte	D.N. Hooker	P
312746	L Cpl	M. Callanan	F
218383	Pte	A. Stajkowski	P
1202552	Pte	R.E. Brias	P
219124	Pte	B. Almond	P
313108	L Cpl	C.A. Lee	P
3795701	Pte	J.N. Turner	P
4720660	Pte	H. Vermeeren	F
130419	Pte	K.M. Weightman	P
1735579	Pte	J.P. Laffey	P
1735127	Pte	E.R. Brady	P
4720430	L Cpl	M.R. Strong	P
44766	Pte	K.M. Page	Not assessed
1200724	Pte	J.F. Truan	Not assessed

188. OCS INTAKE - JAN 71

References: A. ARO 147/69.
B. MBI 166-2.

General

1. Candidates for the Officer Cadet School, Portsea, may apply for entry at any time prior to the closing date for each entry.

Eligibility

2. The requirements for eligibility for entry for members of the PMF are:

- a. Age. Must have reached the age of 19 and be under the age of 23 as of 30 Jun 71.
- b. Marital Status. An applicant should preferably, but not essentially, be unmarried.
- c. Education Standard.
 - (1) The selection board may accept applications from members of the army who have reached one of the following educational standards with passes in English and four other subjects (the selection board may, at its discretion, accept some craft subjects depending upon their academic content), provided they possess some exceptional compensating qualifications or experience.
 - (a) Queensland. Junior Public Certificate.
 - (b) New South Wales and Australian Capital Territory
 - (i) School Certificate at any level, or
 - (ii) Intermediate Certificate (up to and including 1963), or
 - (c) Victoria.
 - (i) Intermediate Certificate (up to and including 1963), or
 - (ii) School Intermediate Examination, or
 - (iii) Intermediate Technical Certificate.
 - (d) South Australia.
 - (i) Intermediate Certificate, or
 - (ii) Intermediate Technical Certificate, or
 - (iii) Area School Intermediate Certificate.
 - (e) Western Australia.
 - (i) Junior Certificate, or
 - (ii) Three year High School certificate.

3.

(f) Tasmania.

(i) Secondary Schools Certificate, or

(ii) Area or Modern Schools Certificate.

(g) Commonwealth.

(i) Army First Class Certificate of Education, or

(ii) Army First Class Certificate (Technical).

(2) Qualification in a similar range of subjects at an examination or examinations other than those above may be accepted providing they are assessed by the selection board as being equivalent to or higher than the above qualifications.

NOTES: 1. Candidates are advised that it is necessary to obtain a pass in English and three other subjects at the Services General Certificate of Education (SGCE) (or its equivalent) before becoming eligible for promotion from the rank of second lieutenant to that of lieutenant.

2. Candidates who are in doubt as to the acceptability of a craft subject should consult OC AFV Education Section through unit headquarters.

d. Medical Standard. The minimum standard for entry to OCS is:

PULHEEMS

2222422

33

CP2 (OCS candidates may be CP4 if for appointment to RAAMC or AACC).

or PULHEEMS

22223622

33

CP3

e. Intellectual Standard. This will be evaluated during pre-selection testing. See paragraph 5.

Applications

3. Applications for attendance will close at HQ AFV on 1 Sep 70.

Documentation

4. Documentation as required by Reference B is as follows:

a. (1) AAF A140 (Apr 69 print).

b. (2) AAF A140 (Part 2) if applicable (approval of next of kin).

b. Four photographs, (full face), (4¼" x 3¼") vide MBI 212-6.

c. AAF D20. All applicants are to be given medical boards as soon as possible, and results are to be forwarded to ADMS, HQ AFV.

Command Pre-Selection Board

5. During mid September 1970, eligible applicants will be required to undergo psychological testing and face an AFV pre-selection board.

189. DRESS IN AUSTRALIA

1. Summer dress in E Comd and for movement inter-state in Australia, includes wearing of ties and shirt sleeves rolled down.
2. All members of 7 RAR returning to Australia by air, for any reason, are to wear summer dress as detailed in paragraph one above, at the time of deplaning and during subsequent movement in Australia whilst in uniform.

190. WEARING OF METAL SHOULDER TITLES.

Reference: A. Dress Manual.

1. The only metal title authorised for war in theatre is the metal shoulder insignia "Australia". The metal branch of service title is for wear in Australia only and is NOT to be worn in South Vietnam. Under no circumstances are both insignia to be worn together either in Australia or overseas.

191. RECORDING OF ADDITIONAL NEXT OF KIN

Reference: A. MBI 38-1.

1. Instances have occurred where soldiers have requested that additional next of kin be recorded by CARO.
2. An officer or soldier should only nominate an additional next of kin in the following circumstances:
 - a. Where his next of kin is domiciled in an Iron Curtain country.
 - b. Where his next of kin is of tender years.

192. WELFARE

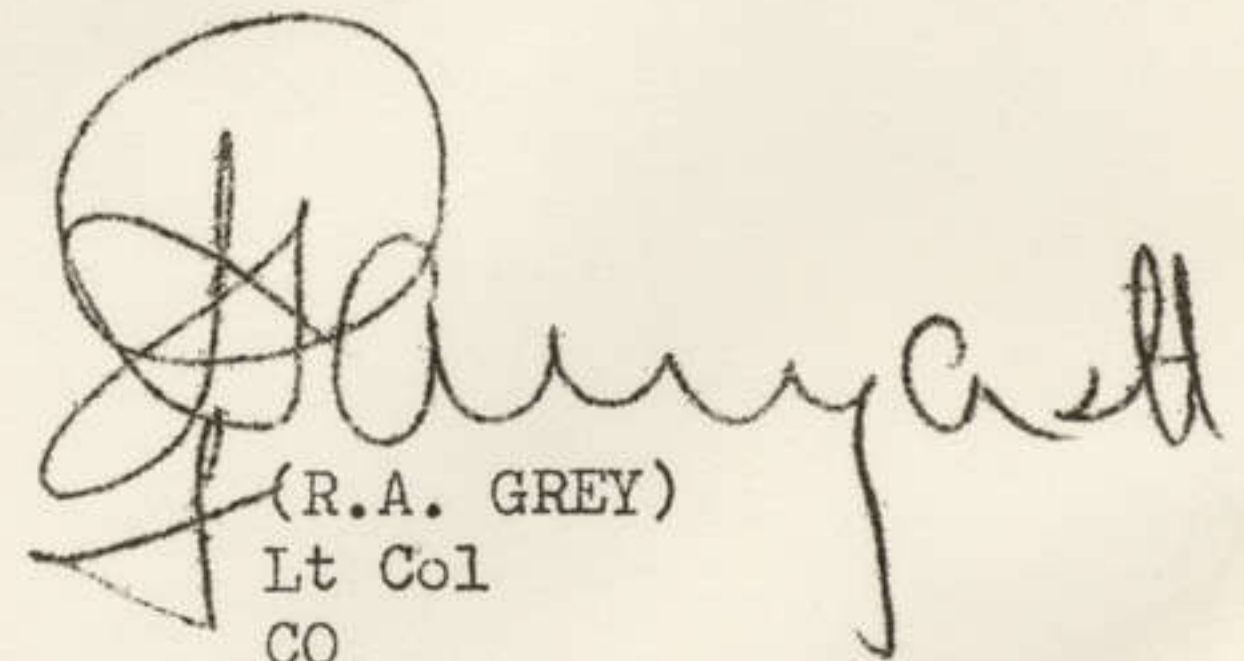
Reference: A. AFV SOPs Part 2, Chapter 2, Section 5.

1. The welfare system can provide timely assistance to soldiers and their dependants with domestic or other problems. The system is not meant to process matters which can be resolved by mail between soldiers and their families; nor is it a ready solution for forwarding personal messages to Australia. Too many trivial requests occupy the welfare staffs who are then unable to deal effectively with genuine cases when they arise.

193. DISCIPLINE - R AND C

1. The following are NOT to proceed on R and C during the next allocation of R and C for 7 RAR:

3411887	Cpl	G.	Turra	A Coy
219152	Pte	J.A.	Maxwell	C Coy
3173786	Pte	A.M.	Gray	D Coy
55994	Pte	S.G.	Harris	Admin Coy


 (R.A. GREY)
 Lt Col
 CO

AMENDMENT

1. PROMOTION MANUAL AMENDMENTS AFFECTING OTHER RANKS

1. Promotion Manual Part 3, Section 5, affecting other ranks of the ARA and ARAS, is to be amended by deleting all detail and substituting the following:

"1. Except for members of RAANC and WRAAC, there is no time limit on the retention of qualifications for promotion. Subjects may be attempted in any sequence, within the appropriate ranks, and once a qualification is gained it remains indefinitely valid.

2. In the case of RAANC and WRAAC, a member must pass in all subjects simultaneously at a qualifying course."

2. Promotion Manual Part 4, Section 2, paragraph 5, line 2, affecting other ranks of the CMF is amended as follows:

Insert a full stop after "achieved" and delete the remainder of the sentence.

3. This new policy given in paragraphs 1 and 2 above is to be implemented with effect from 15 Apr 70. This means that any qualification for promotion gained on or after 15 Apr 1967 remains valid.

NOTICES

1. LETTER OF THANKS

1. Subtended below is a letter to Comd 1 ATF from Commanding General II F FORCE V.

"As I leave Vietnam I wish to express to the officers and men of the 1st Australian Task Force my sincere thanks and admiration for the great job you have done while I have commanded II Field Force Vietnam.

It has been a signal honour and pleasure to have had the Australians and New Zealanders as a part of the II Field Force Team. As usual you have performed with distinction and contributed significantly to the Free World effort in assisting the Vietnamese people to seek their own way of life. To each officer, NCO and soldier I say with all sincerity thank you for a job well done.

The officers and men of II Field Force join me in saluting you and wishing you continued success in the months to come.

Sincerely,

JULIAN J. EWELL
Lieutenant General, USA
Commanding

2. FOUND

A camera lens was found on the road outside Hoa Long. The owner can claim same from GSO2 (Psy Ops) 1 ATF after identification.

CONFIDENTIAL

01

CONTACTS / INCIDENT SUMMARY

(a)	(b)	(c)	(d)	(e)
63.	04 1600 H	580 702	43	En installation. Three 'T' shaped pits, 5 x 1 man pits and one 'U' shaped pit. Sited for all round defence. Pits had 6" to 18" OHP. System was estimated to be one month old and last used ten days ago.
64.	05 2353 H	586 709	43	Contact. 2 - 3 VC moved around pl posn. Approached from west. Fired two AK 47. Fire returned with M79 and artillery. Negative results.
65.	06 1555 H	644 714	T3	Installation consisting of three weapon pits 4' deep with 2' OHP. Approx six months old and used in last 2 - 3 days.
66.	07 0145 H	646 720	T3	Contact with 1 - 2 VC. VC were moving from north to south. Negative results.
67.	07 0320 H	646 720	T3	Contact with 1 - 2 VC. En moved into posn from east fired 3 - 4 rds and withdrew. No results.
68.	10 2000 H	494 527	61	Contact 3 - 4 local force approaching from west. One VC KIA (BC), qty docs captured indicating that the VC KIA was in fact a courier.
69.	11 2030 H	507 585	13	Sighted five en. En went to ground when flare sent up. No further contact.
70.	11 2040 H	492 562	TA 2	Contact with 13 en. En engaged at a distance of 400 metres. En moved around the track ambush posn, going to ground every time illumination was fired, moving from west to east. Subsequently (morning 12 Mar 70) one VC WIA surrendered to DAT DO District HQ.
71.	12 0545 H	472 592	43	Engaged one Vietnamese on lambretta breaking curfew. Negative results.
72.	12 0640 H	524 614	12	Vietnamese apprehended. Attempted to throw away rice he was carrying when challenged. Handed over to District officials for checking.
73.	12 1120 H	559 684	22 A	Contact with en force estimated to be ten strong. En were breaking trail and moving from south to north. After contact enemy broke into two groups, one group moving north and the other south west. Results of contact were two VC KIA (BC), three VC WIA (BT), one AK 47 CIA and six packs.

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(a)	(b)	(c)	(d)	(e)
74.	12 1317 H	542 563	31	Located a staging camp 200 x 200 metres containing 11 bunkers. Last used about four weeks ago.
75.	12 1434 H	476 567	62	Mine accident. M16 mine exploded wounding three Aust. Mine appeared to detonate close to ground level. Around the area were four mine warning signs. Makers were skull and cross bones on one half with the words "NGUY HIEM - MIN E3" on the other half.
76.	12 1618 H	475 565 481 553	62 T3 9	Two bunker systems. Old but recently camouflaged. About 30 bunkers in the two systems. Bunkers with 2' - 3' OHP. M16 mine detonated at GR 475 565.
77.	13 1757 H	LANG PHUOC HAI	3	One VC dead and one AK 47 located by villagers in area of C/S 61 contact (10 2000 H) (See serial 68.).
78.	13 2015 H	472 525	3	Lights moving on feature. Engaged with tanks. Lights extinguished.
79.	13 2055 H	497 567	1	Eight en sighted approaching from west and were heading towards Phuoc Loi. Area illuminated and en engaged with small arms. En appeared to move into outskirts of village. Fire fight continued. One en broke out of village to south west. Results One VC KIA (BC).
80.	14 1845 H	546 704	23	Located an old area which had been destroyed. Area occupied by 3 - 4 VC in last few days. In area found 27 lb of C4 and 30 yds of det cord.
81.	15 0830 H	576 686	2	Body of one VC located in shallow grave. Died from GSW to chest and back. Body not more than two weeks old. Credited to C/S 21 as result of contact on 3 May 70.
82.	15 1320 H	545 707	23	Body of one VC found buried approximately two days ago. Died from wounds to stomach and thigh. Credited to C/S 22.
83.	15 1400 H	501 511	T2	Found two M16 fuzes beside a white marker buoy. Three women had previously been sighted in the area.

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(a)	(b)	(c)	(d)	(e)
84.	16 1210 H	478 484	32	Conducted a search of the area after spotter aircraft reported naval gun fire had killed three en and wounded a fourth. A detailed search both by ground and VR failed to locate any bodies.
85.	16 1805 H	506 563	1	Four shots heard on bearing of 4600 mils and a distance of 1500 - 200 metres. Initially one shot was fired then three shots 15 secs later.
86.	17 1445 H	507 580	T3	Located seven M16 mines in a small cache during landing clearing operations. No fuzes or detonators were found.
87.	17 1545 H	532 651	Possum 25	Two old bunkers and two resting areas.
88.	17 1555 H	532 651	Possum 25	One VC fired a burst from AK 47 at Possum. Several rounds went through the bubble. No injuries to pilot or passenger.
89.	17 1600 H	532 653	62	Resting area and transit camp for 20 - 30 men. Long axis 200 m north to south, short axis 100 m east to west. 14 Lean to s, 11 'U' shaped pits. Pits with 12" OHP. Very recently used. 200 lb rice, six pumpkins some cooked rice still hot in pans. One RPG round.
90	18 0754 H	525 544	T2	Hit mine estimated to be 20 lb charge. No injuries to personnel.
91.	18 1040 H	535 585	Possum 28	Ten civilian woodcutters sighted appeared innocent.
92.	18 2028 H	508 532	61	Ten VC seen at a distance of 800 metres heading east.
93.	18 2120 H	507 541	31A	Seven VC seen at 350 metres travelling north east.
94.	18 2340 H	507 541	31A	Contact with eight VC. Three VC KIA(BC), one M1 Carbine, two M16, three Packs CIA. En initially broke towards village then withdrew south. Two heavy drag marks located.
95.	19 1150 H	558 678	2	One VC body about one week old. Body had been covered with leaves. Near the body was found a M1 carbine. Credited to C/S 22 contact on 12 May 70.

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CONFIDENTIALCONTACTS / INCIDENT SUMMARY

(a)	(b)	(c)	(d)	(e)
96.	19 1305 H	562 675	22	Located 600 lbs of rice in 11 sealed drums. Believed to be cached in last 24 hours. Drums were in two old bunkers. Rice destroyed by dumping in SONG RAI.
97.	20 0944 H	5052	VN	Located a body with an SKS. Body ten days old. Credited to C/S 61 contact 10 May 70.
98.	20 1140 H	493 526	3	3 - 4 week old body located no weapon. Credited to C/S 33 ambush in that area three weeks previous.
99.	21 0815 H	Area of FSPB DISCOVERY	9	Group of civilians sighted, carrying digging implements and clothing. Gp consisted of four women and three boys.
100.	21 0906 H	549 675	23	Located six weapon pits, three grass huts, broke stone dam and dry well.
101.	21 1056 H	479 487	3	Found a body washed up on the beach. Thought to be 14 - 21 days old. Body covered by ponchos.
102.	21 1337 H	519 661	11	Attacked an en bunker system with tanks and APC in sp. En gp returned fire with RPGs, RPDs and AK 47s. Force withdrew to evacuate casualties. A Coy then reassaulted posn and secured it by 1600 hrs. En cas were five KIA(BC) and three PW. In addition a large quantity of documents, equipment and food was captured. En were from C2/D445.
103	22 0608 H	517 661	13A	Contact with one en across a clearing. DF fired, no results. En moving west to east.
104.	22 1027 H	519 639	TA 82	APCs fired upon at distance of 200 metres. Area searched, 100 lbs rice recovered.
105.	22 1450 H	572 664	21	Contact one VC KIA (BC). Approached from south. Apparently med ord from D445.
106.	22 1659 H	574 671	2	Contact with two VC. Results one VC WIA (Hy BT). En withdrew to south to 578 669 where split one went north and one going south.
107.	22 1920 H	519 661	1	Installation Report/links with serial 102. Area covered 100 x 100 metres. Bunkers: 2' x 3' x 5' - total 12. 8' x 8' x 5' - three. 7' x 3' x 2' - ten (empty holes close together).

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(a)	(b)	(c)	(d)	(e)
107. (cont)	22 1920 H	519 661	1	Position at least one year old but recently improved. OHP on bunkers 18" to 24" thick. Two M26 instantaneous grenades rigged as booby traps in bunkers.
108.	22 2037 H	HORSESHOE Gun pit 'C'	4	Light seen at 505 625. Mortars engaged area, light went out.
109.	23 0825 H	507 655	61	Located a resting place for 12 people. some blood stained bandages and used medical supplies in the area.
110.	23 1335 H	547 677	23	Bunker system 50 x 50 metres. 11 pits facing north and south. Seven pits had OHP, four were without. Timber had been cut for the remaining four. Constructed in last two weeks and last used 1 - 2 weeks ago.
111.	23 1928 H	489 641	13	En installation 100 x 100 metres. Nine fighting pits, four foxholes, five bunkers with two feet OHP. All mutually supporting. Approximately one week since used.
112.	24 1005 H	DAT DO COMPOUND	9E	Hoi Chanh surrendered to Dat Do District. Identified as a member of D445 med sect. Stated he could lead troops to a cache at 550 678 containing ammunition. To be flown into B Coy 25 May 70.
113.	24 0555 H	473 598	43A	Apprehended female outside of village before curfew had lifted. Woman handed over to national police.
114.	25 1115 H	556 670	22	Hoi Chanh guided platoon to cache of DH10 mine and one claymore. Cache dug into side of anthill.
115.	25 1300 H	590 695	21	Located three separate tracks used within last 2 - 3 days. Tracks went south to north on estimated 10 - 15 pers had used each track.

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(a)	(b)	(c)	(d)	(e)
116.	26 1052 H	518 680	13A	Found an old grave with an old claymore nearby.
117.	26 1131 H	507 635	T3	Checked four suspicious civilians in area. All were in possession of correct documents.
118.	26 1512 H	537 561	31	Located four 4 gallon drums each with 30 - 40 lbs rice in drum.
119.	26 1615	537 560	31	Located an M16 mine lying on surface of ground.
120.	26 1757 H	514 702	13	En camp for coy size group. Within the system were:- 15 bunkers 4 x 4 ft. 2 'U' shaped pits 6 x 2 x 2 ft. 4 fighting pits 2 x 2 ft crawl trenches. System was quite old and in bad state of repair.
121.	26 1918 H	539 561	31	En camp. Triangular layout with four fighting pits with 1' OHP. 20 metres from good drinking water last used four weeks ago.
122	26 1918 H	539 559	31	En camp. Five pits in an area 60 x 100 metres, with 18" OHP. Last used three weeks ago. In the area were the remains of a rice cache.
123	26 2327 H	BRIGID	3	VC approached NDP from east. En strength thought to be six men. Two of whom were right on wire. En engaged with M60 fire. An immediate sweep with tanks, APC and infantry failed to locate any en. Sign was found leading to sand dunes.
124.	27 0712 H	533 573	31A 1 KIA 2 PW	Two guerillas from HOI MY village cadre captured. Third guerilla was killed when he attempted to escape. Three packs located plus two weapons.
125.	27 1115	526 693	11	En camp. Five fighting bunkers with 3' OHP. One pit 3 x 4 x 2 ft all in very good condition and 18 months old. Last used three weeks ago by pl size force.
126.	27 1140 H	530 567	31A	Located one bunker one month old and possibly used in last week.

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(a)	(b)	(c)	(d)	(e)
127.	27 1235 H	534 558	1	Located seven pits in an area 30 x 100 metres. All had 18" OHP and had been occupied in last four weeks. Airstrike had been made on the objective.
128.	28 1035 H	539 559	31	Found 12 x 4 gallon drums of rice. Each drum held approx 50 lbs.
129	28 1429 H	525 559	31	Located a staging camp circular in layout with OHP. Occupied in last 48 hours. One M16 line less det cap and arm prongs.
130.	28 1620 H	525 559	31	Sighted one en carrying AK 47 about 150 metres from position. Nil results.
131	29 0948 H	518 553	31	En staging camp. 30 x 50 metres containing two bunkers 12' x 12' x 4'6" having north south approaches. Two ft OHP. Last used one week previously. Estimated built about four weeks ago. Mine marker signs in area, no mines located. Signs consisted of skull and cross bones on wood.
132.	29 1210 H	517 550	31	Found small tunnel in a bamboo clump leading to 4' hide. Hide empty and estimated to be three months old. Hide destroyed.
133.	30 2155 H	HORSESHOE	T3A	Light seen to north east. Area illuminated by tank white light and general area engaged with machine gun fire. Nil results.
134.	31 1204 H	547 575	32 2 KIA 1 WIA (HBT)	Contact with four local force. Two VC KIA (BC) one WIA (Hy BT) quantity of med sups and weapon CIA.
135.	01 1300 H	546 563	30C T2	Staging camp with 18 bunkers. Occupied three to four days. Qty of clothing, some food and miscellaneous items found.
136.	01 1730 H	525 550	TA22	Mine incident. Pressure mine cylindrical shape buried 6" below ground. No damage sustained.
137.	03 0625 H	486 609	TA21	Road block across road. Block consisted of trees felled across road. No booby traps. A second road block was a further 50 metres on into the town.
138.	03 1055 H	494 510	3	Located an M16 Mine, intact with fuze, laying on surface of ground. Destroyed in situation.

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