
Series: AWM95
Australian Army commanders' diaries
[Vietnam]

Signals units

Item number: 6/3/37

Item: 110 Signal Squadron

Narrative

Annexes

[8-31 Jul 1970]

COVERING LETTER

Reference No. R707-4-10

To: OIC, Military History Section, AHQ.

1. I enclose Commanders Diary (AF C 2118) (Adapted) as indicated at Part 2.

2. Please return receipt below.

(Signature) Maj

Appointment Officer Commanding
(OC Unit or senior staff officer)**SECRET**ORIGINAL
~~DUPLICATE~~Strike out where
not applicable**COMMANDERS DIARY**

OF

Unit or Formation 110 Sig SqnFrom 8 Jul 70To 31 Jul 70**INDEX**

Narrative (AF C 2118)

ANNEXES

- * A ~~Duty Officer's Log~~ Monthly Report
- * B Messages connected with log
- C Operation orders and instructions issued
- D Operation orders and instructions received
- * E Sitreps issued
- F Orders of battle and location reports issued
- G Intelligence reports and summaries issued; appreciations made
- H Administrative orders and instructions issued
- I Administrative orders and instructions received
- J Administrative reports and bulletins; ammunition returns; field strength returns
- * K Standing orders issued
- L Commander's policy and demi-official letters
- M Action reports (if required)
- N Other papers, eg, maps and diagrams, air photos, reports from sub units
- O Periodical summaries of operations
- Z Top Secret Supplementary Diary

Enclosure Numbers

1 to
 to
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 1 to
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 to

* Only to be included during operations.

† Cross out whichever is not applicable.

 † ~~Not~~
 † ~~Returned~~
 † ~~Despatched to~~

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PART 3

COMMANDERS DIARIES INSTRUCTIONS

AIM

1. The aim of a Commanders Diary is to provide data on which to base future improvements in Army training, equipment, organization and administration, and to furnish historians with a record of the activities of units and formations in operational and non-operational periods in peace and in war.

GENERAL

2. Entries are to be made daily on AF C 2118 (Adapted) each entry being initialled by the officer detailed to keep it.
3. Commanders Diaries will conform with the rules for drafting orders given in "Staff Duties (Australia)" Chapter 2, Section 12.

RESPONSIBILITY

During Non-operational Periods

4. A Commanders Diary is to be compiled by commanders of all formations.

During Operational Periods (1)

5. A Commanders Diary is to be compiled in duplicate by:
 - a. Commanders of all formations.
 - b. Each branch of the staff at formation headquarters commanded by a brigadier or above.
 - c. Heads of services not below the rank of lieutenant colonel.
 - d. Personal staffs and officers holding special appointments.
 - e. Unit commanders.
 - f. Commanders of a detachment of a unit when so ordered.

COMPILATION

6. Both original and duplicate copies are to consist of:
 - a. Cover (AF C 2119) (Adapted).
 - b. Index as printed on cover.
 - c. Narrative (AF C 2118) (Adapted).
 - d. Annexes as shown in the Index.
7. All details of the unit or formation (if a detachment is concerned, the name of the parent unit), period covered and enclosure numbers of the annexes are to be shown on the cover. If there has been a change of command since the last report, the date of assumption by the new commanding officer is to be included.
8. The annexes are to be assembled in the groups shown on the cover. If there are no enclosures for an annex NIL will be entered on the cover. If additional annexes are convenient for a particular headquarters, starting at B.

for operations form Annex "Z", "TOP SECRET" the document. It is to be prepared and disposed of as

TENTS

es as well as map references), establishment, equipment and orders given. the day's fighting, including company movements. nmander with regard to equipment, tactics, organization

tential importance.

o officers, men and equipment.

pment captured.

employed in the time not accounted for. The type of

and to save work as much information as possible is to uments issued and received, routine returns, etc. All and the time of receipt or despatch is to be given.

he annexes, but need not give a precis of any of them.

(continued on back cover)

DISPOSAL

13. **Original Commander's Diary.** This is to be forwarded monthly, unless otherwise ordered, by the seventh day of the succeeding month direct to AHQ.

14. **Duplicate Commander's Diary.** This must be clearly marked as a duplicate. It is to be sent separately from the original to AHQ one month after the original has been despatched but not before the former has been acknowledged.

15. When overseas, both copies of diaries are to be sent through the Army Records organization in the overseas theatre but at different times.

16. **TOP SECRET Supplementary Diaries.**

a. The documents referred to in Paragraph 9 together with a list of them made out on AF C 2118 (Adapted) must be placed in separate cover (AF C 2119) (Adapted). All details must be filled in and the cover clearly marked in red: "ANNEX Z — OFFICER ONLY". It may be convenient to group the papers by appendices.

b. Supplementary diaries must be forwarded under the normal rules for TOP SECRET correspondence, to AHQ. The inner envelope must be plainly marked:

TOP SECRET

ANNEX Z to

Commanders Diary of..... (Formation or Unit)

From..... to..... (Dates)

c. The duplicate supplementary diaries must be despatched as shown in Paragraph 14 as soon as receipt of the original has been acknowledged.

COMMANDERS DIARY NARRATIVE

MONTH AND YEAR JUL 70

Special Use S E Asia 1:100,000
REFERENCE MAP Sheet 6430 Series L607

UNIT/FORMATION 110 Sig Sqn

COMMANDING OFFICER Maj D.R. OVERSTEAD

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
VUNG TAU	7 Jul	Ni 7/8 Jul	RED Alert at the Air Base. We went to GREY, then YELLOW Alert.	
	8 Jul	0800	Maj M.R. RAMSAY handed over to me on parade. He left soon after by Caribou for SAIGON on RTA 9 Jul 70.	
	8 Jul		A busy day. There are many facets of squadron life - traffic, technical maintenance and installations, Q, Admin, morale, discipline, defence, CA, Civil Labour, hygiene, plus NUI DAT and SAIGON Dets.	
	8 Jul		I am NOT happy with our physical security arrangements. We have two picquets patrolling our floodlit perimeter wire at any one time during the night. This has required a picquet of six nightly. Using this system any one location on the perimeter wire is visited ONCE EACH 25-30 mins, and any number of persons could infiltrate our area, and/or dispose of the piquet. I have increased the picquet to nine, and in addition to the roving picquet of two, a third man stands in the high tower, observes what he can of the area, and watches for the picquet to re-emerge from shadow to shadow. He is connected to the picquet hut by a field telephone system. I am still not happy with security, but this is the only practical solution for the time being until we move	

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COMMANDERS DIARY NARRATIVE

MONTH AND YEAR.....

REFERENCE MAP.....

UNIT/FORMATION.....

COMMANDING OFFICER.....

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
			the MRS and transmitters down here & have more manpower.	
	8 Jul		I addressed the Officers in our Quiet Room.	
	9 Jul		OC 104 Sig Sqn rang. Could we provide an AN/MRC - 69 link to 2/25 US Bde if they came into the 1ATF TAOR without their own comms? I replied that we would seize on the opportunity to further exercise Deployment Troop who are keen to be on ops.	
	9 Jul		I brief another three march-ins. VD, alcohol, relations with locals, drugs, black-marketting, remaining fit. I prepared a standard breifing of some thirteen points to put to each new arrival.	
	9 Jul		Rain, rain, rain. Hardly a day goes by without a sudden tropical downpour. We have great trouble keeping our sand-dune hill position to ourselves. It wants to join RAEME in the valley below. We also have trouble with the road up the hill wanting to wash away.	
	9 Jul		The Military Secretary (Brig Whitelaw) visited, and two of our Officers were told of their new postings. One is very happy, the other is most unhappy - QM of a CMF unit.	

COMMANDERS DIARY NARRATIVE

MONTH AND YEAR

REFERENCE MAP

UNIT/FORMATION

COMMANDING OFFICER

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
			and he has served in/as a CMF Unit/QM before and dislikes CMF and Q. I will represent this case to CSO AFV.	
	10 Jul		CSO visited with GE and Engr Rep AFV to discuss MRS and TX building. We discussed electrical reticulation in new MRS layout at length and changed the basic plan THREE times.	
	10 Jul		Commanders Conference 1 ALSG.	
	11 Jul		I had ALL Officers and senior NCO's in for my weekly conference 1030-1130 to outline my philosophies. I want to start a Unit NEWSHEET (each pay day) to keep everyone in the picture on arrivals, departures, promotions, courses, sport, films and other interesting events/facts. I am going to make use of senior NCO's and have them assist with transport, CA, publicity & internal checking.	
	12 Jul		My words fell on fertile ears yesterday. I have several VOLUNTEERS for the jobs I mentioned yesterday.	

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COMMANDERS DIARY NARRATIVE

MONTH AND YEAR.....

REFERENCE MAP.....

UNIT/FORMATION.....

COMMANDING OFFICER.....

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
	13 Jul		I inspected the Detention Barracks as "visiting Officer for the week". It is very well run. I investigated one complaint of ASSAULT, but this was a fantasy of a futile imagination.	
	13 Jul		Unit Commanders discussed CUSTOMS with Mr CALLAGHER of HM Customs NSW. All agree \$50 for presents to Australia is unreasonable, particularly when a number of soldiers send a Cassette recorder home for VOICE LETTERS at a cost of \$35 - \$45. This leaves only \$5-15 for presents.	
	13 Jul		A terrible blow for me and probably the unit. Comd 1 ALSG may have to release me to Comd 1 ATF as his DAQMG. I am fighting this tooth and nail. CSO AFV and DAAG AFV are also on side. D Sigs will be furious.	
	14 Jul		My first parade and inspection of area Vung Tau. This took 0730-1100 hrs according to a strict timetable. By the time I carry out all my visits, conferences, & inspections, and talk to staff & visitors. I am going to have little time for anything else.	

This form is to be enclosed with the annexes in AF - C 2119 (Adapted).

COMMANDERS DIARY NARRATIVE

AF - C 2118 (Adapted)
Revised Jun, 1965

MONTH AND YEAR

REFERENCE MAP

UNIT/FORMATION

COMMANDING OFFICER

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
	14 Jul		Officers Mess Meeting 1930 - 2100 hrs.	
	15 Jul		A big day. Up at 5.30 A.M. to fly to SAIGON to inspect Saigon Det parade at 0800 hrs, then their area, talk to the staff, and look at the Terres Des Hommes orphanage. Unfortunately I had to hear two long charges, one of which resulted in the award of seven days detention. I am worried that the other ranks in SAIGON have no adequate supervision after hours, and am convinced that a regimental enviroment would be better than a "Club" enviroment as they have at the moment.	
	16 Jul		CSO visited to finalise new MRS installation & talk to HQ 1 ALSG on commencement of private telephone calls to Australia as part of Amenities offered to Austforce.	
	17 Jul		I visited the ARVN Signal School with CSO AFV. We had a formal breifing and quick tour of typical class-rooms. They have a staff of roughly 500, and hold 3000 students at a time. This is only slightly less than the whole of RA Sigs. I was quite impressed with their teaching methods, and the enthusiasm of the students (they appear dedicated), but I believe the welfare and care of families is a big problem, and they would appreciate any assistance with drugs for their dispensary. Their greatest need	

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COMMANDERS DIARY NARRATIVE

MONTH AND YEAR.....

REFERENCE MAP.....

UNIT/FORMATION.....

COMMANDING OFFICER.....

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
			is for a DELIVERY TABLE. I will make a few enquiries.	
	17 Jul		My first briefing of a 1 ALSG Logistics Course. I found it very important to use simple English. Non RA Sigs personnel are NOT conversant with Sigs TERMS.	
	18 Jul		Squadron Conference. Within reason, I am trying to make this a briefing and "open forum" session for the mutual exchange of information and ideas and to encourage rule by teamwork.	
	19 Jul	0830	Aust Rules Football verses 5 Coy RAASC - we lost, but the value was there - we had plenty of cheering spectators.	
	19 Jul	1100	I looked at the Vagabond Boys CA Project (restoration of banana plantation). Certainly we cannot do a lot, but we are not making the best use of our resources. I intend allocating CA responsibilities by troops and foster troop loyalties to particular organizations.	
	20 Jul		Grenade Practice cancelled. OC Tech Tp claimed the Grenade Range did not satisfy safety standards. HQ 1 ALSG agreed and the Comd has cancelled all use of the range	

1 B P Coy-275/65-55m

This form is to be enclosed with the annexes in AF-C 2119 (Adapted).

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COMMANDERS DIARY NARRATIVE

AF - C 2118 (Adapted)
Revised Jun, 1965

MONTH AND YEAR.....

REFERENCE MAP.....

UNIT/FORMATION.....

COMMANDING OFFICER.....

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
			until it is made safe. One wonders how it escaped notice until now.	
	21 Jul		Squadron Parade, visit by five CME Officers, and our first volley ball match officers verses sergeants. (This went very well and brought us closer together).	
	22 Jul		To Saigon all day.	
	23 Jul		A very succesful Officers/Sgts function at the Grand Hotel P.M.	
	24 Jul	1030	I visited 369 Bn US Signal Corps, met Lt Col Ingram (CO) and Maj Gordon (XO) both relative new-comers, looked at our unattended Siemen's Relay Station, and presented them with a good quality dartboard.	
	24 Jul	1200	Lunch on HMAS Jeparit. The Skipper remembers 110 Sig Sqn because we produced a chart of the harbour for him at one time.	
	25 Jul		Squadron Conference. I have re-organised CA. I have allocated a CA task for each troop and expect to achieve far more this way than to have men's loyalties divided between	

1 B P Coy—275/65—55m

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COMMANDERS DIARY NARRATIVE

UNIT/FORMATION.....

MONTH AND YEAR.....

REFERENCE MAP.....

COMMANDING OFFICER.....

Place and grid reference	Date	Time	Event or information	Annex letter and enclosure number
			various tasks. I hope all members of a troop will buck in and help the organisation they are responsible for, get to know their charges, and foster a spirit of self-help as well.	
	26 Jul		I called on a Boy Scout Group, had photographs taken, and arranged for them to exchange ideas, stamps, photos, badges etc with a similar group in Australia.	
	27 Jul		I attended a Logistics Course 0800-1200 and inspected HQ 1 ALSG, 1 Aust Hosp, 102 Fd Wksps & 55 EW & P Sqn. This training is invaluable. Volley Ball our Officers V 5 Coy RAASC Officers.	
	28 Jul		Squadron Parade A.M. Logistics Course 1315-1700 hrs.	
	29 Jul		To Saigon all day. I looked at the remaining orphanages we assist under CA.	
	29 Jul		I attended a GOURMET Dinner 1PM and during this breifed COMAFV on current situation with generators, wiring, transmitters etc.	

COMMANDERS DIARY NARRATIVE

MONTH AND YEAR.....

REFERENCE MAP

UNIT/FORMATION.....

COMMANDING OFFICER.....

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1 B P Coy—275/65—55m

Commander's Diary
L'NCH I
ANNEX A.

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110 Sig Sqn
Vung Tau

8 Aug 70

SO (Sigs) 2 AFV (8)

110 SIG SQN MONTHLY REPORT ^{JUL} ~~AUG~~ 70

Reference: A. Maps Special Use SE Asia 1:100,000 Series L607 Sheet 6430.

GENERAL

1. Command. Command of the squadron passed from Maj M.R. RAMSAY to Maj D.R. OVERSTEAD at a handing over parade at 0740 hrs 8 Jul 70.
2. General Activities. Squadron business continued as normal during the month, but included:
 - a. A tighten-up in area security.
 - b. A reorganisation of squadron Civil Affairs activities.
 - c. A "blitz" on area tidiness.
 - d. Continuing planning for the move of the MRS from Saigon to Vung Tau.
 - e. Numerous repainting projects.
 - f. The initial issue of "CERTO WHAT" the Unit Newsletter to be published each pay-day.

TAPE RELAY TRAFFIC

Saigon

3. Traffic Figures. See Annex A. In comparison with last months traffic, these figures show:
 - a. MRS. A 1.7% increase overall.
 - b. To 2 Sqn⁺RAAF. A 10% decrease.
 - c. From 2 Sqn RAAF. A 12% decrease.
 - d. To US Long Binh. A 5.7% decrease.
 - e. To MRS Vung Tau. A 5.2% increase.
 - f. From MRS Vung Tau. A 5.6% decrease.
 - g. To AFV Sigcen. An 8% decrease.

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Vung Tau

4. Traffic Figures. See Annex B. In comparison with last months traffic, these figures show:

- | | |
|-------------------------------|-------------------|
| a. <u>To MRS Saigon.</u> | A 5.6% decrease. |
| b. <u>From MRS Saigon.</u> | A 5.2% increase. |
| c. <u>To 1 ALSG Sigcen.</u> | A 33.6% increase. |
| d. <u>From 1 ALSG Sigcen.</u> | A 13% decrease. |

Analysis of Traffic.

5. Rerun Summary. See Annex C.

6. Long Term Trends. See Annex E.

7. The traffic rerun percentage incoming from Melbourne decreased to below 10% on both channels. This is pleasing and indicates that a closer watch is being kept on the circuit, and closer liason exists between DSO and SCO. Overall, the outgoing figures remain constant.

8. No trends can be observed in in-theatre traffic, however the rerun percentage on Long Binh incoming rose by 3.5% to 10.7%, and this is being watched.

9. The large increase in traffic MRS Vung Tau to 1 ALSG Sigcen only brings traffic up to its Dec 69 - Mar 70 level.

OTHER COMMUNICATIONS

1 ALSG Switchboard (EMU)

10. There was a further drop in the number of daily calls on local lines, but a small increase in the number of trunk calls.

11. Faults kept occurring at regular intervals, keeping both technicians and line personnel fully occupied.

12. The unit is worried that the Emu may die before it is put out to pasture. AHQ approval has been given to obtain a replacement shelter-mounted switchboard, and it is hoped that this will arrive before the Emu expires.

13. HQ 1 ALSG with assistance from 110 Sig Sqn, has determined that the 1 ALSG telephone services could be pruned somewhat to allow a 200 - line board to do the job. It is planned for the new two-shelter installation to abut the MRS standing on an external cement plinth.

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Signal Dispatch Service

14. SDS figures for 1 ALSG for the month are:

a.	Dispatches out	5098	
b.	Dispatches in	693	
		<u>5791</u>	Total

15. SDS demands about 60.75 vehicle miles per day in the Vung Tau area.

Air Dispatch Service

16. The new ADS bags are in service, and the system is working well.

17. 140 ADS bags and 46 safe-hand bags were handled.

HF Radio

18. The following activities were carried out:

- a. 2 Sqn RAAF Phan Rang. The HF back-up circuit was activated once per week on a test basis only. There was no occasion to pass traffic.
- b. HMAS Jeparit. Schedules commenced two days prior to berthing. Little traffic was passed, and no communications were necessary at all on her departure for Australia.
- c. AV Clive Steele. Schedules commenced 18 Jul and continued throughout the month.
- d. Radio Australia. Monitoring has continued, and results have been generally good.
- e. 1 ALSG Defence Net. This net is monitored nightly. In an effort to improve user unit Radiotelephone Precedure, 110 Sig Sqn is distributing a hand-out listing all transmissions necessary to open and close the net.
- f. Theatre Guard Net. Permanent listening - watch was maintained on the theatre emergency frequency.

Security Monitoring

19. 110 Sig Sqn continues to lend some three OKR to 104 Sig Sqn to bolster their Comcec capability.

20. In an effort to give wider scope to Vung Tau OKR in HF House, "sampling" of 1 ALSG nets is being attempted as a secondary role to operating normal radio schedules. This will:

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- a. Keep a check on 1 ALSG nets.
- b. Further train 110 Sig Sqn OKR.
- c. Help the operators fill in the more tedious hours between schedules.

21. Security Monitoring of 1 ATF Nets. The present ad hoc arrangement whereby 110 Sig Sqn lends 104 Sig Sqn three OKR for Comsec duties monitoring 1 ATF nets is untidy, inefficient, and not in keeping with the importance of this work. It is strongly recommended that 104 Sig Sqn be given quality support in this field. There are many solutions to the problem, however the minimum requirement is for four OKR and one NCO OKR of 110 Sig Sqn to be replaced gradually with equivalent tradesmen, but who have been trained in security monitoring duties at 1 Sig Regt or 2 Sig Regt.

ENGINEERING

22. Telegraph Circuit Availability Summary. See Annex D.

23. Saigon-Melbourne Circuit. Availability on Melbourne Alpha remained steady, and increased from 80% to 86% on the Bravo. This was mainly due to improved propagation conditions. Although the month commenced poorly, it was almost ideal for the latter portion.

24. In-theatre Circuits. Availability on in-theatre circuits remained constant except for a decrease from 98.7% to 94.4% on the Long Binh circuit caused by equipments and other faults.

25. Radio Relay

- a. The Siemen's Equipments continue to function very efficiently.
- b. AN/TRC-24 Communications from Nui Dat to The Horseshoe have been efficient, however outages on this link have been caused by field generator faults. Currently Deployment Troop have nine generators in workshops. This is being watched.

26. HF Radio. Several problems have arisen with frequency standards in AN/GRC-106, and the lack of these standards as spares. The crisis is now over, and the unit holds adequate spares.

27. Line. Fifty-five line faults were reported and rectified. Half of these were faults in the Emu exchange. All SCO's have now been trained in basic maintenance and repair of the old and cranky Emu. In addition to normal duties, the line section connected Jeparit and Clive Steele to the Vung Tau switchboard, and replaced a pole on cable route 7.

28. Antennae. The major task completed during the month was the moving of dipole antennae at HF House in readiness for the building of two new barrack huts. Some minor problems arose in the shifting of a sixty-foot concrete pole, however the VINNEL Power Company assisted in its removal to a new location.

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29. HF Receivers. The R5232 receiver held in HF House as a back-up to the main receivers in the System Control area, is short of parts. Indents have been hastened. Some thought is being given to shifting this equipment back to System Control once the new MRS installation is underway and more space is available.

30. Transmitter Station Vung Tau.

a. The generators have been installed, and are about to be handed over to the squadron.

b. One vertical log periodic antenna is erected, but riggers are waiting for poles to complete the feeder route.

c. Airconditioning is nearing completion. 55 EWPS have installed a new type with inlet ducts at ceiling level, and exhaust ducts at waist level. They have humidification Coils, and should be very efficient.

d. Installation of the transmitter building is well in hand at this stage, and the transmitter should be ready for initial testing by 1 Sep 70.

31. Vung Tau MRS.

a. 17 Const Sqn hope to start rehabilitation of the MRS Building on 11 Aug. This fits in well with unit plans to have the MRS completely modified and back in business at the AFV Major Relay Station by no later than 30 Nov.

b. Detailed drawings of the new MRS are being prepared for SO (Sigs)2 AFV for inclusion in his Signal Instruction.

32. 1 ALSG Sigcen. The new Sigcen has been functioning well, and no major outages have been reported since it's opening.

33. Deployment Troop. This troop continues to provide communications Nui Dat - The Horseshoe, and to give radio repair support to SAS.

34. Australian Embassy Saigon.

a. The Siemen's equipment has been tested successfully, but channelling equipment is still providing problems. Circuit breakers are being rewired as they were under-rated when supplied.

b. The Saigon Det provided further assistance with the repair of Embassy Creed Machines..

TRAINING

35. Range Practises. Normal range practises were conducted during the month.

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36. Grenade Practise. A grenade practise was cancelled when the grenade range was closed for repairs and modifications in the interests of safety. It is proposed to hold the practise when the range reopens.
37. Weekly Runs. Normal weekly runs of one and a half miles in boots for all ranks under forty years of age, continued under troop arrangements.
38. US Signal Corps Courses. One member completed 15/70 Cable Splicers Course 16 Jun - 10 Jul, and one member commenced 01/70 System Control Course 13 Jul - 7 Aug at 1st Sig Bde Long Binh.
39. Patrols. The squadron successfully completed two standing patrols on nights 8/9 and 24/25 Jul.
40. Perimeter Wire. Restoration of the perimeter wire is a continuous task. During the month a new run of perimeter wire about three hundred yards in length had to be installed to replace a section knocked down by engineers in leveling new areas for barrack huts.
41. Alerts. A Grey, then Yellow Alert was declared on the night of 7 Jul after an incident at the airbase involving small arms fire.
42. Security. In an effort to tighten security:
- a. The picquet has been increased by three to allow for the High Watch Tower (with spot-light) to be manned throughout the night.
 - b. A works order has been raised to complete perimeter flood lighting.
 - c. Strong points are being restored.
 - d. Arrangements are in hand to instal a siren and klaxon horn to sound various alarms and cut down reaction time.

CIVIL AFFAIRS

Reorganisation of CA Vung Tau

43. By and large CA has always been attempted on a unit basis with the QM and a few willing workers assisting several organisations with food, medical supplies and voluntary help at week-ends. Whilst highly laudable, this system was wasteful in time and effort and was relatively inefficient.
44. CA responsibilities have been reorganised on a troop basis as follows:

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- a. Admin and Deployment Tps. Vagabond Boys Home.
- b. Tech Tp. An Phong Orphanage.
- c. Op Tp.
 - (1) General assistance to two hamlets.
 - (2) ARVN Signal School.

45. Assistance to the Tuon Sinh (Buddhist) Orphanage has been discontinued because of the commercial nature of the enterprise, and suspected graft.

46. Already the basic advantages of continuity and channelling of effort are proving the new system more efficient, as troop commanders establish personal contact with their charges, conceive ideas and carry them through. The QM is now a supervisor rather than a worker, and he is more gainfully employed assembling, haggling for, "acquiring" such things as blankets, pillows, mattresses, mugs, water containers, wood, old tentage, nails, tools, drugs, food, medical equipment and funds, bullied from him by troop Commanders for their particular responsibilities.

Support to ARVN Signal School

47. OC 110 Sig Sqn has visited the school and has established a working relationship with the Commandant, Executive Officer and the US Senior Advisor. As a result of this visit, the squadron has been able to assist by:

- a. Helping provide a Delivery Table for their families Dispensary.
- b. Providing cable for use in training aids.

Other Support

48. Other CA tasks during the month were:

- a. Commodity distribution to orphanages in Saigon.
- b. Assistance with the move of the Phu My Orphanage Saigon to a new address.
- c. Continued restoration of the banana plantation at the Vagabond Boys Home.
- d. Repair of a TV set and refrigerator of the An Phong Orphanage.
- e. English instruction by two corporals and four signalmen.
- f. Supply of timber and oil for Le Lai Hamlet.
- g. Contact with a Boy Scout Group Vung Tau and the passing of information for them to exchange ideas with a group in Australia.

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PERSONNEL ADMINISTRATION

Manning

49. Variations from establishment are shown on Annex F.
50. Establishment IV/73/2 (TW) including Amendment No 1 of 31 Mar 70 has been received. Points to note are:
- a. Establishment strength is now 251.
 - b. Cpl Lineman Fd and Sig Lineman Fd have been upgraded to Lineman PL. In view of this, SO (Sigs) 2 AFV has been requested to have the Sgt Lineman Fd changed to Sgt Rigger so that he may:
 - (1) Control Riggers and Lineman PL.
 - (2) Conduct advanced PL and Rigging training.
 - (3) Act as Trade Tesing Officer for PL and Rigger.

51. Ten personnel marched into the unit, and thirteen marched out during the month.

Visitors

52. Visitors were:

2 Jul	Brig	R.H.F.	HOLLOWAY, OBE	Comd NZ Field Force/1 Inf Bde.
2-6 Jul	Lt	K.C.G.	FORBES	122 Sig Sqn (CMF).
6 Jul	Maj	G.R.	LOVEGROVE	DAAG HQ AFV.
6 Jul	Maj	W.D.	MOSTYN.	DAAG HQ AFV (Designate).
9 Jul	Brig	F.T.	WHITELAW	Mil Sec, AHQ.
10 Jul	Maj	R.E.	COWLEY	SO (Sigs) 2 AFV.
16/17 Jul	"	"	"	" " " " .

53. Three 1 ALSG Logistics Courses, each of 7-8 officers, and a group of visiting CMF Officers were briefed on the unit's role and conducted over the squadron area.

54. 369 Sig Bn. The Officers of 369 Sig Bn from VC Hill were challenged to a game of volley ball by squadron officers. This was most successful, and naturally the host officers were gracious enough to let the visitors win. The game was followed by an equally successful dinner in the 1 ALSG Officers Mess during which RA Sigs and US Sigs drank toasts to each other.

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Sport and Morale

55. Officers' and Sergeants' Dinner. Twenty officers and sergeants attended a six course Chinese dinner at the Grand Hotel Vung Tau on 23 Jul, and repaired to the Sergeants' Mess afterwards. This was voted to be a good night, and it was decided to hold similar nights every six to eight weeks.

56. Sport

a. Volley Ball

- (1) Saigon Det won the recent HQ AFV competition (again).
- (2) Various games, competitions and challenges were played at Vung Tau.

b. Other Sport. The Squadron played in Aust Rules and Rugby Union fixtures during the month with mixed success, but plenty of fun and exercise. The Rugby Union season has started.

57. Publicity. July saw the initial issue of the unit Newsletter "CERTO WHAT". This is to be published each pay-day and contain a resume of:

- a. Sport - results and coming fixtures.
- b. Arrivals, departures, promotions etc.
- c. Details of films and concert parties.
- d. Troop/detachment news.
- e. Hot gossip.

Q ADMINISTRATION

58. Boards of Survey and Write-offs. The value of boards was \$1444.50. There were no write-offs.

59. Transport. A repaint project has started, and the first Land-rover off the paint-line has drawn favourable comment.

60. New Works

- a. The MRS renovation is to commence 10 Aug.
- b. New Troop HQ Offices/Tape Library building is to be erected commencing 10 Aug.
- c. Tenders have been let for two new barrack huts.

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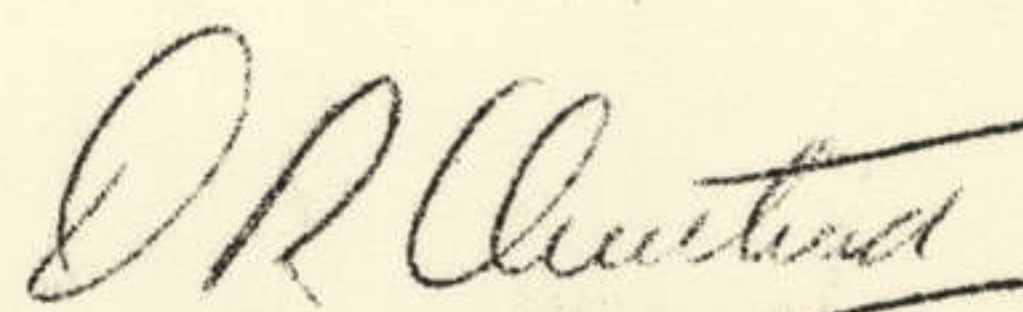
d. There are delays with the sealing of squadron roads, however the road from HQ 1 ALSG to the squadron has been sealed and this is a decided improvement and may reduce wash-aways.

e. Additional works requested are:

- (1) Additional covered space for accomodation and rigging stores.
- (2) Additional covered area for the OR's Canteen.
- (3) Repair of the Watch Tower.
- (4) Construction of a fence to block off the Q Transit yard from the main road.

CONCLUSION

61. Much is happening in the squadron to keep all ranks busy, and the coming months will prove both interesting and full with major changes in the communications system, and changes in key personnel in the squadron.



(D.R. OVERSTEAD)

Maj

OC

- Annexes:
- A. Major Relay Station Saigon - Summary of Traffic Jul 70.
 - B. Minor Relay Station Vung Tau - Summary of Traffic Jul 70.
 - C. Traffic Re Run Summary Jul 70.
 - D. Telegraph Circuit Availability Jul 70.
 - E. Long Term Trends.
 - F. Manning.

Copy to:

1 ALSG
104 Sig Sqn

Internal

OC (2)
Ops Offr (3)
QM
Vung Tau Op Tp Comd
Vung Tau Tech Tp Comd
Deployment Tp Comd
Nui Dat Tp Comd
Saigon Det Comd
Commanders Diary (3)
File
Float
Spare (3)

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MAJOR RELAY STATION SAIGON
SUMMARY OF TRAFFIC JUL 70

ANNEX A TO
110 SIG SQN R723/1/6
DATED AUG 70

Ser No	Circuit		FLASH	IMMEDIATE	PRIORITY	ROUTINE	TOTAL	ZFX
1.	Melb A	In Out	- -	2419 1993	2803 2437	5317 5222	10539 9652	116 496
2.	Melb B	In Out	1 -	1262 1306	1313 806	2749 1668	5325 3780	58 250
3.	Sigcen A	In Out	- -	863 957	2622 2359	2761 4242	6246 7558	17 16
4.	Sigcen B	Out	3	558	1600	3038	5199	25
5.	Phan Rang	In Out	- -	69 123	1182 1328	375 939	1626 2390	41 50
6.	Nui Dat A	In Out	- 31	371 326	2781 1667	1606 2131	4758 4155	95 82
7.	Nui Dat B	Out	20	302	1598	1913	3833	78
8.	Long Binh	In Out	240 22	2298 1965	463 164	269 105	3270 2256	114 39
9.	Vung Tau	In Out	12 191	671 879	2641 3077	3441 4881	6765 9028	87 81
10.	Services	In Out	21 8	954 1042	1681 1516	1285 305	3941 2871	- -
11.	TOTAL		549	18358	32038	42247	93192	1595
12.	Multi Routes (Processed)						6977	

ANNEX B TO
110 SIG SQN R723/1/6
DATED 8 AUG 70

MINOR RELAY STATION VUNG TAU
SUMMARY OF TRAFFIC - JUL 70

Ser No	Circuit		FLASH	IMMEDIATE	PRIORITY	ROUTINE	TOTAL (LESS ZFX)	ZFX
1.	Saigon	In Out	197 19	861 782	3033 2682	4798 3527	8968 7010	79
2.	1 ALSG	In Out	- -	301 322	1302 1858	3033 4196	4653 6376	17
3.	1 OSU	In Out	12 194	380 612	1160 1387	439 952	2018 3145	27
4.	1 ATF	In Out	1 6	108 139	1430 1626	287 249	1856 2020	30
5.	TCTAL		429	3505	14478	17481	35893	153
6.	Multi Routes (Processed)						891	

(Percentages calculated on all services)

TRAFFIC RERUN SUMMARY - JULY 70

Annex C to
110 Sig Sqn R723/1/6
Dated 8 Aug 70

SAIGON MAJOR RELAY STATION

Ser No	Channel	As % of IN traffic		As % of OUT traffic		Remarks
		This month	Last month	This month	Last month	
1.	MELB A	9.0	12.3	13.6	10.9	
2.	MELB B	9.2	16.5	12.8	13.9	
3.	HQ AFV A	2.5	2.6	1.4	2.4	
4.	HQ AFV B	-	-	2.4	3.2	
5.	1 ATF A	4.1	4.1	4.1	4.3	
6.	1 ATF B	-	-	3.9	3.6	
7.	VUNG TAU	5.1	5.5	4.4	5.1	
8.	PFAN RANG	4.1	5.3	4.1	2.9	
9.	LCNG BINH	10.7	7.2	2.3	1.5	
10.	STATION AVERAGE	5.4	8.3	5.8	5.9	

VUNG TAU MINOR RELAY STATION

11.	SAIGON	4.0	5.4	6.4	5.7	
12.	HQ 1 ALSG	3.3	3.3	2.0	2.8	
13.	1 OSU VUNG TAU	4.4	2.9	2.4	6.0	
14.	1 ATF	2.1	1.5	1.7	3.9	
15.	STATION AVERAGE	3.7	4.1	3.7	4.8	

ANNEX D TO
110 SIG SQN
R 723/1/6
DATED 8 AUG 70

TELEGRAPH CIRCUIT AVAILABILITY SUMMARY - JULY 70

SAIGON

Ser No	Channel	Availability	Percentage of OLC Faults & Alignments	Other Eqpt Faults	Bearer	Propagation
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1.	MELB A	88.8	1.2	2.9		7.1
2.	MELB B	86.0	1.2	2.8		10.0
3.	HQ AFV A	99.1	0.8	0.1		
4.	HQ AFV B	98.6	1.4			
5.	1 ATF A	98.5	0.8	0.5	0.2	
6.	1 ATF B	99.2	0.7	0.1		
7.	VUNG TAU	98.0	1.2	0.8		
8.	PHAN RANG	98.2	1.3	0.5		
9.	LONG BINH	94.4	1.0	3.7	0.9	
<u>VUNG TAU</u>						
10.	SAIGON	98.0	1.2	0.8		
11.	RAAF VUNG TAU	97.9	2.1			
12.	1 ATF	98.6	1.3	0.1		
13.	HQ 1 ALSG	97.7	1.2	1.1		

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ANNEX E TO
110 SIG SQN
R 723/1/6
DATED 4 AUG 70

LONG TERM TRENDS

- Notes: 1. Numbers are rounded to three significant figures.
2. There is no direct relationship between traffic and Australia - Vietnam availability.

MONTH	AUSTRALIA-VIETNAM AVAILABILITY		MRS		COMCEN	
	A%	B%	SAIGON	VUNG TAU	HQ AFV	1 ALSG
Aug 68			83,000	17,700	31,000	9,900
Sep			78,000	15,700	30,000	9,800
Oct			76,000	15,800	29,000	9,800
Nov			73,000	16,800	30,000	9,000
Dec 68			72,000	27,000	15,500	9,000
Jan 69						
Feb			82,800	34,600	18,000	11,100
Mar			92,400	38,300	19,200	11,200
Apr		73.0	87,700	34,000	19,200	10,700
May	97.0	62.5	90,500	35,700	19,400	10,200
Jun			83,500	29,900	18,500	9,200
Jul			98,000	35,900	21,600	11,500
Aug	79.0	56.5	103,300	36,500	22,800	11,600
Sep	86.0	78.7	104,900	35,600	22,000	11,000
Oct	91.5	86.7	99,000	35,600	21,400	11,000
Nov	90.4	84.7	86,600	30,700	19,100	9,800
Dec 69	91.8	89.0	86,800	30,600	19,100	7,700
Jan 70	93.1	89.4	84,800	30,600	18,400	9,700
Feb	88.7	89.7	84,900	29,800	19,700	10,200
Mar	80.8	80.0	93,600	32,600	20,200	10,600
Apr	88.9	83.1	93,600	35,300	19,800	11,100
May	92.5	87.1	93,700	35,200	19,300	10,000
Jun	88.8	80.0	91,600	33,800	18,100	8,900
Jul 70	88.8	86.0	93,200	35,900	19,000	10,900

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ANNEX F TO
110 SIG SQN R723/1/6
DATED 2 AUG 70

MANNING

ESTABLISHMENT VARIATIONS

Note: Civilian establishment is not included.

1. Net Manpower Position

Establishment 251 Posted Strength 248 Net -3

2. Trade Position. Surpluses are shown against deficiencies where some of the surplus skills balance some of the deficient skills.

<u>Trade Deficient</u>	<u>Rank</u>	<u>No</u>	<u>Trade Surplus</u>	<u>Rank</u>	<u>No</u>
Spvr Tech Tels	WO2	1	Tech Elec	SSgt	1
Spvr Tech Tels	SSgt	1	-		
Tech Tg	Sgt	1	-		
Tech Elec	Sig	1	Tech Tg	Sig	1
OK	Cpl	3	OKC	Cpl	3
OKC	Sig	9	OK	Sig	8
OKR	Sig	1	-		
Op Swbd	Sig	1	Rigger Sigs	Cpl	1
DR	Sig	1	Mil Skills Gp 1	Sig	1
-			Clerk Admin	Sig	1
-			Mech Elec	Spr	1
Stmn Tech	Cpl	1	-		
LnM PL	Cpl	2	LnM Fd	Cpl	1
-			LnM Fd	Sig	1
LnM PL	Sig	5	LnM Fd	Sig	5
		<u>27</u>			<u>24</u>

3. Supervisory Position. This shows the net deficiency of supervisory effort. Numbers are not related to net strength.

<u>Rank Deficient</u>	<u>Trade</u>	<u>No</u>	<u>Filled By</u>
WO2	Spvr Tech Tels	1	SSgt Tech Elec
SSgt	Spvr Tech Tels	1	-
Sgt	Tech Tg	1	-
Cpl	Tech Sigs	1	Sig Tech Sigs
Cpl	LnM PL	1	Sig LnM Fd
WO2	Spvr Comcen	1	SSgt Spvr Comcen
Cpl	OKC	1	Sig OKC
SSgt	Clerk Admin	1	Sgt Clerk Admin
Sgt	Stmn Tech	2	Cpl Stmn Tech 2
Cpl	Stmn Tech	1	-
Cpl	Mech Elec	2	Spr Mech Elec 2

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PROMOTIONS

4.	a.	To Cpl	Dvr	1
	b.	To Lcpl	Tech Elec	2
			Tech Tg	1
			OK	2

REDUCTIONS

5. Lcpl to Sig OKR 1

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Encl 1

Annex H

R343/5/1

110 Sig Sqn
VUNG TAU

Jul 70

See Distribution list

PROMOTION COURSES
SUBJECT A FOR CPL AND SGT
JOINING INSTRUCTION

General

1. Courses in subject A for promotion to Cpl and Sgt are to be conducted at HQ 110 Sig Sqn VUNG TAU from 10 to 16 Aug and from 24 to 30 Aug 70.

Syllabus

2. The course syllabus is shown at Annex A.

Candidates

3. Members selected to attend are shown at Annex B.

Course Staff

4. The following personnel are to be employed during the course in instructional and administrative roles:

a. Course Officer -	Lt HEATH
b. Chief Instructor -	WO2 BARKER
c. Admin WO -	WO1 PARKER
d. Instructors -	Lt HEATH
	Lt ROBERTS
	Sgt TURLEY
	Sgt MANDERSON
	Sgt PRIEST
	Sgt DARE (24 to 30 Aug only)

Dress and Equipment

5. During the course, dress for daylight hours is to be:

Shorts, mil green (members from SAIGON and NUI DAT are to wear trousers mil green)

Shirts, mil green
Socks, Khaki
Boots, GP
Hats, Utility
Belts pistol and pouches compass

6. Between the hours 1900 and 0600, trousers mil green are to be worn instead of shorts.

7. All candidates are to be in possession of one rifle L1A1 complete as per CES for the duration of the course. Members from SAIGON and NUI DAT are to bring the following additional items:

- a. Eating Utensils.
- b. Water bottles and mugs.
- c. Mosquito nets.
- d. Swimming apparel.
- e. Civilian clothes.

8. A high standard of dress and bearing will be expected from the members on the course and this will contribute to the final assessment of each candidate.

Assistance by Unit Draftsman

9. The draftsman is to be in attendance at the Sqn Operations room from 1900-1930 hrs 12-16 Aug and 26-30 Aug 70 to make available stationary to any student who wishes to construct training aids.

Action on Alert

10. St Kilda Pad. If an alert is notified whilst the course is at the helipad, one of the following two actions is to be carried out, depending on the alert status:

- a. Return by quickest available means to unit area.
- b. Take cover in the vicinity of the 2AOD stores bunkers.

Unit Lines. Individuals are to react as follows:

- a. Members who normally live in Sqn HQ are to move to alert stations.
- b. Members from SAIGON and NUI DAT are to remain in the vicinity of the recreation hut from where they will be allocated to tasks.

Administration

11. Course Admin WO. WO1 Parker is to act as course Admin WO for both courses and will be responsible for the following:

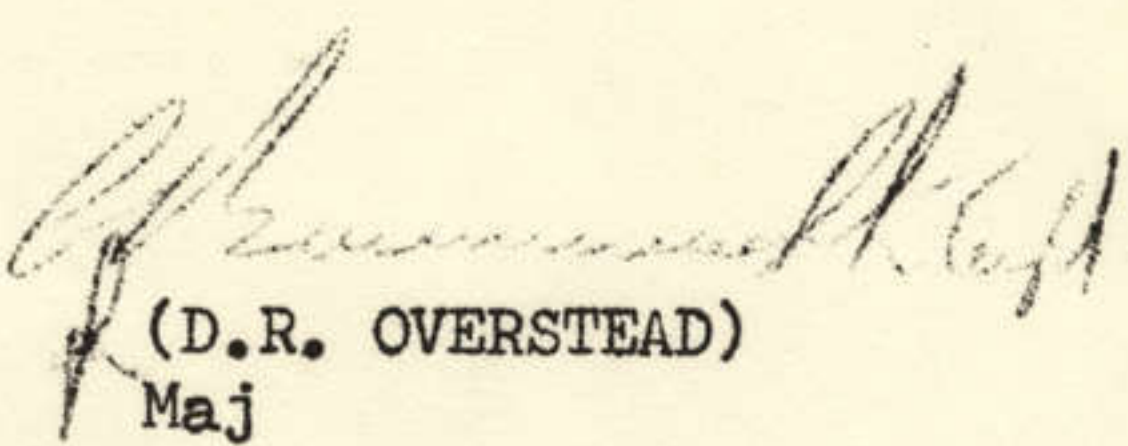
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- a. Members accommodation.
 - b. Movement details.
 - c. Coordination of transport.
 - d. Meals, morning tea etc.
 - e. All Q aspects, incl accommodation stores, training stores.
 - f. Daily inspection of course living quarters.
 - g. Maintenance of course vehicles.
12. Candidates Reporting In. All course candidates are to report to the course Admin WO or Unit Admin Duty Officer, with documents if applicable, by 0600 hrs Sun 9 Aug and Sun 23 Aug 70 depending on which course they have been nominated for.
13. Departure. The courses will conclude at approximately 1000 hrs on 17 Aug and 31 Aug respectively. The remainder of those days being rest periods. Movement to SAIGON and return to normal work will occur the following day.
14. Movements. The movement of personnel from SAIGON and NUI DAT to attend the course is the responsibility of the appropriate detachments. Return movements are to be organised by the course Admin WO in conjunction with the chief clerk.
15. Documentation. Personnel from Saigon and Nui Dat are to bring the following documents and hand them in on reporting:
- a. Mob 3's
 - b. Pay books
 - c. AB83's
 - d. F-Med 4 & 5
16. Accommodation. Course candidates from YUNG TAU are to remain in their usual quarters. Those from SAIGON and NUI DAT are to be allotted bed spaces in the rear portion of the recreation hut. In the case of the latter personnel, valuables are not to be left unattended and may be deposited with the Course Admin WO for safe keeping. Bed spaces are to be in inspection order by 0730 hrs daily.
17. Transport. The Unit Transport Officer is to provide one Land Rover for use by the course officers and Admin WO in movement between unit lines and St Kilda Pad. Admin WO is responsible for first parade servicing and refuelling of the vehicle for the duration of the course.

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18. Laundry. Details of laundry service may be obtained from the course Admin WO.

19. Leave. Local leave will not be granted to personnel attending the courses from 10-16 Aug and 24-30 Aug 70 respectively.


(D.R. OVERSTEAD)

Maj
OC

Annexes: A. Syllabus
B. Nominal Roll of Candidates

Distribution: OC
Ops Offr (2)
Admin Offr
QM
Course Staff (8)
Chief Clerk
SAIGON Det
NUI DAT Det
Candidates (50)
File, Float, Spares (6)
War Diary (3)

For Information: CSO AFV
HQ 1 ALSG

SYLLABUS - SUBJECT A - CPL - SGT
10 to 16 Aug - 24 to 30 Aug 70

DAY 1

<u>SER</u>	<u>PERIOD</u>	<u>TYPE</u>	<u>SUBJECT</u>	<u>REFERENCE</u>	<u>INSTR</u>	<u>LOCATION</u>
1	0730-0745		Opening Address		OC	LR
2	0750-0825	L	Principles of good instruction	Successful Inst	Lt ROBERTS	LR
3	0830-0905	L	Method of instruction	DM Sect 3	Lt ROBERTS	LR
4	0910-0945	Demo	Words of command and mutual drill	DM Sect 6-7	CI	PG
5	0945-1000		Morning Tea			
6	1000-1035	Demo	Turns and Inclines at the Halt	DM Sect 22	Sgt TURLEY	TA
7	1040-1115	Demo	Present from the Shoulder and Shoulder from the Present	DM Sect 59-60	SSM	TA
8	1120-1155	Demo	Safety Stripping and Assembly L1A1	Pam 3B Lesson 1	Lt HEATH	Theatre Area
9	1200-1255		Lunch			
10	1300-1335	L	Fronts, Flanks, Blank Files and Guides	DM Sect 31	SSM	St Kilda Pad
11	1340-1415	D	Turns and Inclines at the Halt	DM Sect 22	SI	St Kilda Pad
12	1420-1455	DW	Shoulder from the Order and Order from the Shoulder	DM Sect 57-58	SI	St Kilda Pad
13	1500-1535	D	Salute at the Halt	DM Sect 21	SI	St Kilda Pad
14	1540-1615	D	Paces Forward and Rear/Open and Close Order March	DM Sect 18/19	SI	St Kilda Pad
15	1615-1655	DW	Ground Arms and Take Up Arms	DM Sect 61-62	SI	St Kilda Pad

SYLLABUS - SUBJECT A - CPL - SGT

10 to 16 Aug - 24 to 30 Aug 70

DAY 2

<u>SER</u>	<u>PERIOD</u>	<u>TYPE</u>	<u>SUBJECT</u>	<u>REFERENCE</u>	<u>INSTR</u>	<u>LOCATION</u>
1	0730-0745		Course Parade		SSM	St Kilda P
2	0750-0830	D	Marching and Halting in Slow Time	DM Sect 26	SI	" "
3	0830-0905	D	Turns and Diagonal March slow Time and Quick Time	DM Sect 32/33	SI	" "
4	0910-0945	DW	Present from Shoulder/Shoulder from Present	DM Sect 59/60	SI	" "
5	0945-1000		Morning Tea			
6	1000-1035	DW	Port from the Order/Order from the Port	DM Sect 65/66	SI	" "
7	1040-1115	DW	Port from the Shoulder/Shoulder from the Port	DM Sect 67/68	SI	" "
8	1120-1155	DW	Fix and Unfix Bayonets	DM Sect 63/64	SI	" "
9	1200-1255		Lunch			
10	1300-1335	D	Change direction by Forming at the Halt, Slow and Quick Time	DM Sect 42	SI	" "
11	1340-1415	D	Form Squad from the Halt, Slow Time, On the March	DM Sect 43/44	SI	" "
12	1420-1455	DW	Reverse From Present, Rest on Arms, Reverse from Reverse	DM Sect 88/90	SI	" "
13	1500-1535	DW	Trail from Shoulder/Shoulder from Trail	DM Sect 77/78	SI	" "
14	1540-1615	D	Salute at the Halt and on the March	DM Sect 21/34	SI	" "
15	1615-1655	DW	For Inspection Port Arms Examine Arms Ease Springs	DM Sect 69/70/71	SI	" "
16	1830-1905	L	Man Management and Leadership		OC	LR
17	1910-1945		Course Discussion		All	LR

SYLLABUS - SUBJECT A - CPL - SGT

10 to 16 Aug - 24 to 30 Aug 70

DAY 3

<u>SER</u>	<u>PERIOD</u>	<u>TYPE</u>	<u>SUBJECT</u>	<u>REFERENCE</u>	<u>INSTR</u>	<u>LOCATION</u>
1	0730-0745	.	Course Parade			
2	0150-0825	D	Mark Time, Forward and Halt, Slow Time, Change Step Quick Slow Time	DM Sect 35/36	SI	St Kilda Id
3	0830-0905	DW	Reverse from Present/Change from Reverse	DM Sect 88/89	SI	" " "
4	0910-0945	DW	Trail from Shoulder/Change at Trail	DM Sect 77/79	SI	" " "
5	0945-1000		Morning Tea			
6	1000-1035	DW	Shoulder from Order/Change at Shoulder	DM Sect 57/80	SI	" " "
7	1040-1115	D	Marching in Line in Slow Time/Taking Open and Close Order	DM Sect 40/41	SI	" " "
8	1120-1155	D	Dressing, Numbering, Proving	DM Sect 15/17	SI	" " "
9	1200-1255		Lunch			
10	1300-1335	D	Salute at the Halt/Salute on the March	DM Sect 21/34	SI	" " "
11	1340-1415	W	F1 Firing and IA's	Pam 4A Lesson 3	SI	TA
12	1420-1455	W	F1 Characteristics, Safety, Stripping Assembly and Cleaning	Pam 4A Lesson 1	SI	TA
13	1500-1535	W	F1 Magazine Filling, Load, Ready, Unload, Make Safe	Pam 4A Lesson 2	SI	TA
14	1540-1615	W	L1A1 Safety Stripping Assembly Cleaning	Pam 3B Lesson 1/2	SI	TA
15	1615-1655	W	L1A1 Magazine Filling Loading Unload	Pam 3B Lesson 3	SI	TA

DAY 4

SYLLABUS - SUBJECT A - CPL - SGT
10 to 16 Aug - 24 to 30 Aug 70
SUBJECT

<u>SER</u>	<u>PERIOD</u>	<u>TYPE</u>		<u>REFERENCE</u>	<u>INSTR</u>	<u>LOCATION</u>
1	0730-0745		Course Parade			
2	0750-0825	D	Salute at the Halt and on the March	DM Sect 21/34	SI	St Kilda Pad
3	0830-0905	D	Mark Time, Forward, Halt, Slow and Quick Time, Change Step Slow and Quick Time	DM Sect 36/37	SI	" " "
4	0910-0945	D	Change Direction by Forming at the Halt, Slow and Quick Time	DM Sect 42	SI	" " "
5	0945-1000	D	Morning Tea			
6	1000-1035	D	Platoon Drill			
7	1040-1115	DW	Ground Arms/Take up Arms		CI	" " "
8	1120-1155	DW	Trail from the Shoulder/Shoulder from the Trail	DM Sect 61/62	SI	" " "
9	1200-1255		Lunch	DM Sect 77/78	SI	" " "
10	1300-1335	W	L1A1 Sight Setting, Aiming, Holding, and Firing	Pam 3B Lesson 5/4	SI	TA
11	1340-1415	W	L1A1 How the Rifle Works, IA and other Stoppages	Pam 3B Lesson 6	SI	TA
12	1420-1455	W	L1A1 Firing from other Positions and Close Quarters	Pam 3B Lesson 7	SI	TA
13	1500-1535	L	M26 High Explosive Grenade	Pam 7	Lt ROBERTS	TA
14	1540-1615	L	Mines and Explosives		VL	LR
15	1615-1655	L	L1A1 Theory of the Group and Zeroing	Pam 3B Lesson 9	SI	LR

SYLLABUS - SUBJECT A - CPL - SGT
10 to 16 Aug - 24 to 30 Aug 70

DAY 5

<u>SER</u>	<u>PERIOD</u>	<u>TYPE</u>	<u>SUBJECT</u>	<u>REFERENCE</u>	<u>INSTR</u>	<u>LOCATION</u>
1	0730-0745		Course Parade			
2	0750-0825	D	Marching and Halting in Slow Time/Taking Open and Close Order	DM Sect 26/41	SI	St Kilda Rad
3	0830-0905	D	Fronts, Flanks and Guides	DM Sect 31	SI	" " "
4	0910-0945	DW	Ground Arms/Take Up Arms	DM Sect 61/62	SI	" " "
5	0945-1000		Morning Tea			
6	1000-1035	D	Form: Squad from Halt in Slow Time and on the March	DM Sect 43/44	SI	" " "
7	1040-1115	DW	For Inspection Port Arms, Examine Arms, Ease Springs	DM Sect 69/70/71	SI	" " "
8	1120-1155	D	Side Pace, Paces Forward and Rear, Open and Close Order March	DM Sect 29/18/19	SI	" " "
9	1200-1255		Lunch			
10	1300-1335	DW	Salute at the Halt, at the Shoulder in Quick Time	DM Sect 72	SI	" " "
11	1340-1415	F	Recognition of Targets	Pam 2 Lesson 5	SI	TA
12	1420-1455	F	Indication of Targets	Pam 2 Practise 1	SI	TA
13	1500-1535	W	Firing from Cover	Pam 3B Lesson 8	SI	TA
14	1540-1615	W	L1A1 Characteristics, Safety, Stripping, Assembly and Cleaning	Pam 3B Lesson 1	SI	TA
15	1615-1655	W	L1A1 Magazine Filling, Load, Ready, Unload Make Safe	Pam 3B Lesson 2	SI	TA

SYLLABUS - SUBJECT A - CPL - SGT

10 to 16 Aug - 24 to 30 Aug 70

DAY 5

<u>SER</u>	<u>PERIOD</u>	<u>TYPE</u>	<u>SUBJECT</u>	<u>REFERENCE</u>	<u>INSTR</u>	<u>LOCATION</u>
1	0730-0745		Course Parade			
2	0750-0825	D	Marching and Halting in Slow Time/Taking Open and Close Order	DM Sect 26/41	SI	St Kilda Road
3	0830-0905	D	Fronts, Flanks and Guides	DM Sect 31	SI	" " "
4	0910-0945	DW	Ground Arms/Take Up Arms	DM Sect 61/62	SI	" " "
5	0945-1000		Morning Tea			
6	1000-1035	D	Form Squad from Halt in Slow Time and on the March	DM Sect 43/44	SI	" " "
7	1040-1115	DW	For Inspection Port Arms, Examine Arms, Ease Springs	DM Sect 69/70/71	SI	" " "
8	1120-1155	D	Side Pace, Paces Forward and Rear, Open and Close Order March	DM Sect 29/18/19	SI	" " "
9	1200-1255		Lunch			
10	1300-1335	DW	Salute at the Halt, at the Shoulder in Quick Time	DM Sect 72	SI	" " "
11	1340-1415	F	Recognition of Targets	Pam 2 Lesson 5	SI	TA
12	1420-1455	F	Indication of Targets	Pam 2 Practise 1	SI	TA
13	1500-1535	W	Firing from Cover	Pam 3B Lesson 8	SI	TA
14	1540-1615	W	L1A1 Characteristics, Safety, Stripping, Assembly and Cleaning	Pam 3B Lesson 1	SI	TA
15	1615-1655	W	L1A1 Magazine Filling, Load, Ready, Unload Make Safe	Pam 3B Lesson 2	SI	TA

SYLLABUS - SUBJECT A - CPL - SGT
 10 to 16 Aug - 24 to 30 Aug 70

<u>DAY 6</u>	<u>SER</u>	<u>PERIOD</u>	<u>TYPE</u>	<u>SUBJECT</u>	<u>REFERENCE</u>	<u>INSTR</u>	<u>LOCATION</u>
	1	0730-0745		Course Parade			
	2	0750-0825	DW	Reverse from Present/Change from Reverse	DM Sect 88.89	SI	St Kilda Pad
	3	0830-0905	DW	Firing Volleys	DM Sect 96	SI	" " "
	4	0910-0945	DW	Single Sentry Complements at his Post	DM Sect 138	SI	" " "
	5	0945-1000		Morning Tea			
	6	1000-1035	DW	Single Sentry Patrolling Complements on his Post	DM Sect 140	SI	" " "
	7	1040-1115	D	Turns and Diagonal March in Quick Time	DM Sect 33	SI	" " "
	8	1120-1155	D	Salute on the March, Change Step in slow and Quick Time	DM Sect 34/36	SI	" " "
	9	1200-1255		Lunch			
	10	1300-1335	W	F1 Magazine Filling, Load, Ready, Unload, Make Safe	Pam 4A Lesson 2	SI	" " "
	11	1340-1415	W	F1 Firing and IA's	Pam 4A Lesson 3	SI	" " "
	12	1420-1455		Assessment of Students			" " "
	13	1500-1535		" " " "			" " "
	14	1540-1615		" " " "			" " "
	15	1615-1655		" " " "			" " "

SYLLABUS - SUBJECT A - CPL - SGT

10 to 16 Aug - 24 to 30 Aug 70

DAY 7

<u>SER</u>	<u>PERIOD</u>	<u>TYPE</u>	<u>SUBJECT</u>	<u>REFERENCE</u>	<u>INSTR</u>	<u>LOCATION</u>
1	0730-0745		Course Parade			
2	0750-0945	E	Oral Examination		ALL	Unit Area
3	0945-1000		Morning Tea			
4	1000-1155	E	Oral Examination		ALL	" "
5	1200-1255		Lunch			
6	1300-1655	E	Assessment of Students		ALL	" "

LEGEND

L	Lecture
LR	Lecture Room
Demo	Demonstration
DW	Drill with Arms
D	Drill
W	Weapon Lesson
SI	Student Instructor
CI	Course Instructor
TA	Training Area
F	Field Craft

SUBJECT A FOR CPL & SGT
NOMINAL ROLE OF CANDIDATES

10-16 Aug 70 FOR CPL

Lcpl	R.G. DWYER	Sig	G. PERRY
"	S.C. ROCHESTER	"	J.G. BUXTON
Sig	L.F. HEALEY	Lcpl	G.R. HODGSON
"	G.D. LAWRENCE	Sig	D.J. BARCLAY
"	C.A. ROBERTS	Cpl	G.J. CLARE
"	R.D. WOLLASTON	Sig	R.P. MUNDAY
Lcpl	B.G. LOGAN	Cpl	R.N. McKENZIE
Sig	N.A. STEVENSON	Sig	G.E. FARNSWORTH
"	B.E. GOWER		

FOR SGT

Sgt I. WARD
Cpl A.L. BOXHALL
Cpl R.D. JAMES
Cpl C. AKED
Cpl R.G. HICKMAN
Sgt F.P. WINTER
Cpl B.J. BILLING

24-30 Aug 70 FOR CPL

Lcpl	B.G. WEBSTER	Sig	J.C. MORTIMER
Cpl	D.H. WHERRETT	Cpl	A.J. WILLIAMS
Lcpl	L.A. HALL	Sig	C.S. SMITH
Sig	L.J. KENNEDY	"	A.B. PEARCE
Lcpl	T.O. McCAULEY	"	R.C. SMITH
Sig	P.G. BOWE	"	J.R. GROVES
"	M.E. CALLAGHAN	Cpl	P. HIGGINS
"	J.D. DYKES	Sig	J.L. EARL
"	M.J. KNIGHT	Lcpl	H.J. MURCOTT

...../2

ANNEX B to
110 Sig Sqn
R343/5/1 of
Jul 70

24-30 Aug 70 FOR SGT

Cpl H.J. McCLINTOCK
" D.R. PRICE
" A.R. WILLIAMS
" P.L. BLACKWELL
" C.G. STUART
" B.A. ROBERTSON

Encl 1

Annex J

RESTRICTED

ANNEX D TO
AFV (ARMY COMPONENT)
ADMIN INSTR No 3
ADMP No 3 DATED 22JUN68

AUSTRALIAN MILITARY FORCES

Unit... 110 Sig Sqn

WEEKLY STRENGTH RETURN (SPECIAL) REVISED JUN 68 as at 0800hrs ~~WED~~ Wed. 15. Jul. 70.

To reach HQ AFV (Records Det) by 1200hrs Thu of each week.

STRENGTH

	LSTB	POSTED STR
Offrs	9	9
WO's	10	8
OR's	232	230
Total	251	247

ARA/NS BREAK UP

	ARA	NS
Offrs	9	
OR's	157	81
Total	166	81

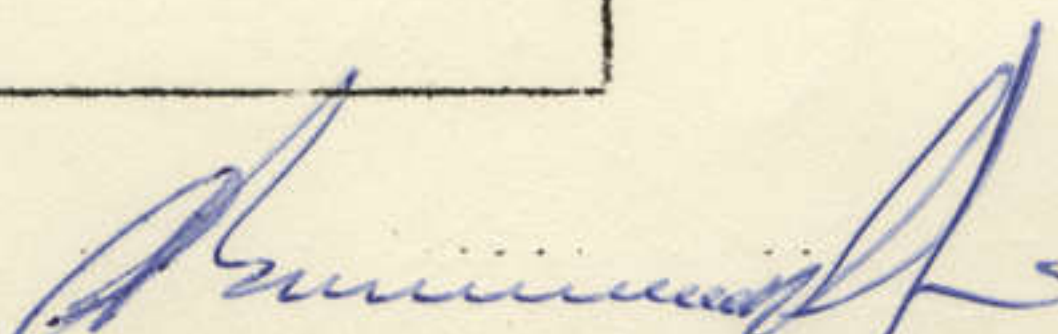
LOCATION OF POSTED STRENGTH

With unit & physically located				Not physically with unit					
	Saigon	1 ATF	ALSG	Leave	Hosp	AWOL	Detn	Aust	Total
Offrs	2	-	7						9
WO's	1	1	5	1					8
OR'S	80	23	113	11	2		1		230
Total	83	24	125	12	2		1		247

AHQ ATTACHMENTS

No	Rank	Name

Movement Details attached.



(Signature) (Rank)

Administrative Officer
110th Signal Squadron

(Appointment)

RESTRICTED

MARCH OUTS

2788329	SIG	H.R.	HAYES	P/O NO
17031	MAJ	M.R.	RAMSAY	1143/70
54556	SGT	H.C.	WRIGHT	MS 21320 of 11 May 70
218294	CPL	D.J.	FRAZER	2195/70
				2197/70

MARCH INS

6709549	SPR	D.H.	POLDEN	AFV REC 1546 Jul 70
2792158	SPR	A.W.	ELLIOTT	AFV REC 1546 Jul 70
3796015	SPR	I.N.	ROBERTSON	AFV REC 1546 Jul 70

NO	NAME	POSTED
2	OFFICER	
18	WO's	
8	OR's	
	Total	28

NO	NAME	POSTED
2	OFFICER	
10	WO's	
25	OR's	
	Total	37

LOCATION OF POSTED PERSONNEL

With unit & physically fit	With unit & physically fit	With unit & physically fit	With unit & physically fit	With unit & physically fit	With unit & physically fit	With unit & physically fit	With unit & physically fit	With unit & physically fit	With unit & physically fit
2	1	1	1	1	1	1	1	1	1
8	1	1	1	1	1	1	1	1	1
25	1	1	1	1	1	1	1	1	1
34	1	1	1	1	1	1	1	1	1

ATTACHMENT

NO	NAME	POSTED

(Signature)
 (Rank)
 Adjutant General
 110th Signal Squadron
 (Appointment)

REGISTERED

RESTRICTED

Encl 2

Annex J

ANNEX D TO
AFV (ARMY COMPONENT)
ADMIN INSTR No 3
ADMT No 3 DATED 22JUN68

AUSTRALIAN MILITARY FORCES

Unit..... 110 Sig Sqn

WEEKLY STRENGTH RETURN (SPECIAL) REVISED JUN 68 as at 0800hrs ~~Thu~~ **WED 22 Jul 70**

To reach HQ AFV (Records Det) by 1200hrs Thu of each week.

STRENGTH

	LSTB	POSTED STR
Offrs	9	9
WO's	10	8
OR's	232	231
Total	251	248

ARA/NS BREAK UP

	ARA	NS
Offrs	9	
OR's	158	81
Total	167	81


LOCATION OF POSTED STRENGTH

With unit & physically located				Not physically with unit					
	Saigon	1 ATF	1 ALSG	Leave	Hosp	AWOL	Detn	Aust	Total
Offrs	2	-	7						9
WO's	2	1	4	1					8
OR'S	76	22	122	10					231
Total	80	23	133	11					248

AHQ ATTACHMENTS

No	Rank	Name

Movement Details attached.

 **Capt.**
(Signature) (Rank)
(C. BOUGHTON)

ADMIN OFFR
(Appointment)

RESTRICTED

Encl 3

Annex J

RESTRICTED

ANNEX D TO

AFV (ARMY COMPONENT)

ADMIN INSTR No 3

ADMT No 3 DATED 22JUN68

AUSTRALIAN MILITARY FORCES

Unit..... 110 Sig Sqn

WEEKLY STRENGTH RETURN (SPECIAL) REVISED JUN 68 as at 0800hrs ~~Wed~~... 29 JUL 70...
Wed

To reach HQ AFV (Records Det) by 1200hrs Thu of each week.

STRENGTH

	LSTB	POSTED STR
Offrs	9	9
WO's	10	8
OR's	232	232
Total	251	249

ARA/NS BREAK UP

	ARA	NS
Offrs	9	
OR's	159	81
Total	168	81


LOCATION OF POSTED STRENGTH

With unit & physically located				Not physically with unit					
	Saigon	1 ATF	1 ALSG	Leave	Hosp	AWOL	Detn	Aust	Total
Offrs	2	-	6	1					9
WO's	2	1	5						8
OR'S	80	24	123	5					232
Total	84	25	134	6					249

AHQ ATTACHMENTS

No	Rank	Name

Movement Details attached.


..... Capt
(Signature) (Rank)
(C. BOUGHTON)

ADMIN OFFR.....
(Appointment)

RES' RICTED

M/O 39889 SIG McCABE A.R.

REC 1645 of 140400Z JUL 70

M/I 312793 SIG OLIVER M.D.

PO No 2209/70

AUSTRALIAN MILITARY SERVICE

Unit 110 Sig Bn

WEEKLY STRENGTH RETURN (SPECIAL) RETURNED JUL 68 at 0800hrs on Wed

To reach HQ AFV (Reserve Det) by 1200hrs on each week.

AREA'S BREAK UP

NS	ARA	
	9	Offrs
81	139	OR's
81	158	Total

STRENGTH

POSTED STN	LAST	
9	9	Offrs
8	10	WO's
332	332	OR's
349	351	Total

LOCATION OF POSTED STRENGTH

With unit & physically located				Not physically with unit			
Saloon	1 A 2	1 A 3	ALSO	leave	Hosp	AWOL	Detm
2	-	-	6	1			
2	1		2				
30	24		123	2			
34	25		134	6			
Total							

AND ATTACHMENTS

No	Rank	Name

Cost (Signature) (Rank)

(C. BOURCHON)

ADMIN OFFR (Appointment)

RECEIVED

RESTRICTED

Encl 4

Annex J

ANNEX A TO
SECTION 2 TO
CHAPTER 2

RATIONED NOT QUARTERED UNITS
OUT OF SAIGON AREA

HQ AFV (For Financial Adviser)

UNIT: 110 SIG SQN

Strength report for the month of: JUL 70

1. Unit Average Strength (See Note 1)

Offrs: 7.96 ORs (include WOs): 127.45

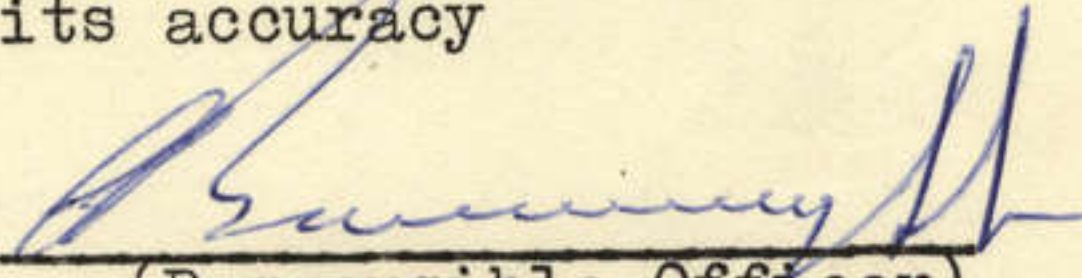
2. In country R and C Average Strength: See note 2)

Offrs: _____ ORs (include WOs): _____

3. Australian Combat Rations (See note 3)

Total number consumed: _____

I certify that I have
checked this return and
its accuracy


(Responsible Officer)

Notes for Complilation of Return

- Note 1:
- a. With the exception of the return rendered by HQ 26 Coy RAASC only Aust personnel are to be included.
 - b. HQ 26 Coy RAASC is to show separately members of the concessionaire's staff as well as Aust personnel.
 - c. The method of calculating average strength of the unit is to count the P,D,H,S (and R when the member is in unit lines for the period of rest) markings in Company Roll Books. Daily Parade State figures are not to be used.
 - d. Add: Aust Philanthropic Representative.
Aust overnight Attachment/Transients.
Aust day leave/Duty Saigon.
 - e. Exclude: Anyone who is not Aust(HQ 26 Coy RAASC excepted).
Out of Country R and R.
In Country R and C.
Hospitalized Butterworth or RTA
AWOL personnel.
Overnight Detachments.

.....f..

RESTRICTED

- 2 -

f. AFV Amenities and Welfare Unit, 1 Aust Fd Hosp, 8 Fd Amb, AFV Provost (in respect of the AFV Detention Barracks) are to show Aust staff only.

Note 2: For use by AFV Amenities and Welfare Unit only; to show monthly strength of members present for rest and convalescence.

Note 3: The total number of Australian Combat Rations consumed; eg. 20 personnel consumed Australian Combat Ration over a period of 3 days. Return should read: - 60.

RESTRICTED

RESTRICTEDANNEX B TO
SECTION 2 TO
CHAPTER 2QUARTERED NOT RATIONED UNITS IN SAIGON AREA

HQ AFV(For Financial Adviser)

UNIT: DET 110 SIG SQN SAIGON

Strength Report For the Month of..... JULY 1970

1. Unit Average Strength(See Note 1)
 Officers.....1.97..... WOs.....2.65..... ORs(Less WOs).....75.58.....
2. Hospitalized(See Note 2)
 Total Bed Days:
 Officers...NIL..... WOs.....NIL..... ORs(Less WOs).....NIL.....
3. Australian Combat Rations(See Note 3)
 Total Number Consumed.....NIL.....

I certify that I have checked this return and
its accuracy

..... 2LT
(Responsible Officer)

DET ADMIN OFFR

Notes For Compilation of Return

- Note 1. a. Only Aust Personnel are to be included.
- b. The method of calculating average strength of the unit is to count the P,D,H,S (and when the member is in the equivalent of unit lines for the period of rest) markings in Company Roll Books. Daily Parade State figures are NOT to be used.
- c. Add: Aust Philanthropic Representatives accommodated in a BOQ/BEQ.
 Aust overnight Attachments/Transients accommodated in a BOQ/BEQ
 Day leave=Duty out of SAIGON
- d. Exclude: Anyone who is not Aust, Out of country R and R, Hospitalized Butterworth or RTA, AWOL personnel, overnight Detachments.
- e. AATTV: Show strengths by HQ AATTV, AATTV on special duty and other AATTV.

Note 2 Show only bed days per Offr, WO, OR(Less WOs) of members hospitalized in US hospitals.

eg. 2 OR in hospital for 5 days
 1 OR in hospital for 7 days
 1 Offr in hospital for 8 days

Return should read: Offrs 8 bed days - OR 17 bed days

Note 3 The total number of Australian Combat Rations consumed on a daily basis, eg 20 personnel consumed Australian Combat Rations over a period of 3 days - Return should read: 60

RESTRICTED