



Signatory Name: Bundaberg Brewed Drinks Pty Ltd

The question numbers in this report refer to the numbers in the report template. Not all questions are displayed in this report.

Status: Complete

The content in this APC Annual Report is hereby endorsed by the Chief Executive Officer, or equivalent officer of the organisation.

Yes

5. Industry sector (please select 1 only):

- Brand Owner / Wholesaler / Retailer
- Packaging Manufacturer
- Waste Management
- Other - Commercial Organisation
- Community Group
- Industry Association
- Government
- Raw Material Supplier
- Other:

6. Industry type (please select 1 only):

- Food & Beverage
- Pharmaceutical / Personal Care / Medical
- Hardware
- Homewares
- Communications / Electronics
- Clothing / Footwear / Fashion
- Chemicals / Agriculture
- Fuel
- Large Retailer
- Tobacco
- Shipping Company
- Airline
- Other:

7. Please indicate your organisation's reporting period:

- Financial Year: 1 July 2015 – 30 June 2016
- Calendar Year: 1 January 2016 – 31 December 2016

Goal 1: Design

KPI 1: % of signatories with documented policies and procedures for evaluating and procuring packaging using the SPGs or equivalent.

9. Does your company have documented policies and procedures for evaluating and procuring packaging using the SPGs or equivalent?

Yes No

Provide details of policies and procedures

- New product development (NPD) Process - P:\Form Master\Individual Forms\FM792 NPD process
- Product Change Form - P:\Form Master\Forms\Individual forms\FM028 product process change form
- Procurement Policy - P:\Policies\PI013 Purchasing & Expenditure Policy
- Quality Manual - P:\Quality\Quality Manual March 2016 Rev11

10. Of the types of packaging **existing at the beginning of the reporting period**, what percentage had been reviewed using the Sustainable Packaging Guidelines (SPG) by the end of the reporting period?

%

11. Have any new types of packaging been introduced during the reporting period?

Yes No

12. If yes, of the **new types of packaging introduced during the reporting period**, what percentage have been reviewed using the Sustainable Packaging Guidelines (SPG) by the end of the reporting

%

13. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 1

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	<p>SPG broken down into a series of checks and or procedures to implement when new or changes to existing packaging is implemented.</p> <ul style="list-style-type: none"> • PPCF – 100% reviewed and implemented by June 2017 • NPD – 100% review (June 2017) implemented Dec 2017. 	<p>Product Process Change Form (PPCF) process has been successfully applied to all changes to existing packaging as well as to all new products.</p> <p>Further refinement of this process is in progress to cater to the management of other operational changes.</p>
2.	<ul style="list-style-type: none"> • New APC steering committee established with key stakeholders from core departments by Dec 2016. • Training of member by 30/06/17 	<p>Changes in BBD Corporate & Operational Management structure during 2016 has delayed the introduction of the new APC Steering Committee. This is now planned for completion by Jun 2017 with subsequent training activities to follow.</p>
3.	<ul style="list-style-type: none"> • New contracts to be negotiated and updated with a commitment to SPG's. • Existing contracts to be updated to incorporate commitment to SPG's. 	<ul style="list-style-type: none"> • No new supplier contracts issued during the reporting period • Development of quarterly reviews with key suppliers (with existing contracts) have commenced. Eg Glass container & label suppliers.
4.	<p>Identify packaging for ingredients and create schedule to review with 25% review of ingredient packaging to be complete by July 2017.</p>	<p>A review of packaging of cleaning & sanitation chemicals has been completed with supplier with returnable containers being collected by the supplier. Reviews with other non-packaging suppliers is planned, but has not started.</p>
5.	<p>Robust procedure / protocol implemented by July 2017 & continually audited to enhance over time.</p>	<p>Work is continuing</p>

14. Describe any constraints or opportunities that affected performance under this KPI

Significant changes in the BBD Corporate & Operational Management structure occurred during 2016. During this same period BBD has experienced the challenges associated with significant growth in domestic & export sales & relevant business demands that have delayed the introduction of several initiatives. Stabilisation of these organisational changes will realise the next phase of our improvement plans.

Goal 2: Recycling

KPI 3: % signatories applying on-site recovery systems for used packaging.

15. Do you have on-site recovery systems for recycling used packaging?

- Yes at all facilities/ sites
- Yes at some, but not all facilities/ sites
- No

16. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 3

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Review existing recycling and waste systems to identify total waste volumes, total recycling volumes and packaging reused onsite, with the aim of identifying areas for improvement.	<ul style="list-style-type: none"> • Waste segregation processes (for Cardboard, Plastic, Sugar Bags & Metal) reviewed & shared with the teams in 2016. • Measures developed for recycling rate (as a % proportion of total waste) showing improvements in recycling rates; <ul style="list-style-type: none"> ◦ FY14/15 = 21% ◦ FY15/16 = 22% ◦ FY16/17 (July-Dec) = 26%
2.	Review recyclable and or reusable items / packaging currently sent to landfill	Waste contractors were approached for auditing our waste streams, but none were able to undertake this activity. Further options are being investigated.

17. Describe any constraints or opportunities that affected performance under this KPI

Continued growth in production demand required change from 24/5 to 24/7 production rosters in both summers of this reporting period. This increase in production volume also generated more frequent small production batches with associated wastage for start-ups & run-outs.

Opportunities for further improvement in segregation of recyclables is limited due to lack of available space, but alternatives are being considered.

KPI 4: Signatories implement formal policy of buying products made from recycled packaging.

18. Does your company have a formal policy of buying products made from recycled packaging?

- Yes No

Provide details of policies and procedures (including names of policies/ procedures)

Purchasing Policy - P:\Policies\Individual Policies\PL013 Purchasing & Expenditure Policy

19. Is this policy actively used?

- Yes No

20. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 4

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Identify packaging earmarked for reuse (i.e. IBC, drums, pails, chemical, juices) by June 2017.	In coordination with key suppliers & internal stakeholders, a number of containers have been identified for re-use including; <ul style="list-style-type: none">• 200L steel ingredient drums for other raw material storage applications• 200L & 20L chemical drums returned to chemical supplier for re-use

21. Describe any constraints or opportunities that affected performance under this KPI

We were unable to make any significant progress with purchasing recycled content products for our offices, factory, cleaning etc.
Further work is planned in the next reporting period.

Goal 3: Product Stewardship

KPI 6: % signatories with formal processes to work collaboratively on packaging design and / or recycling.

22. Does your company have formal processes in place for collaborating with other companies or organisations on improved packaging designs and/or recycling which aims to reduce or eliminate waste?

- Yes No

Provide details of policies and procedures (including names of policies/ procedures)

- New product development (NPD) Process - P:\Form Master\FORMS\Individual forms\FM792 NPD Process
- Purchasing policy - P:\Policies\Individual Policies\PL013 Purchasing & Expenditure Policy

23. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 6

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	<ul style="list-style-type: none"> • 1 primary packaging reviewed with supplier against SPG's per year. • Efficient capital equipment reviewed (or mods to existing) around packaging enhancements, efficiency, energy savings and or waste reduction. 	<ul style="list-style-type: none"> • Glass bottle supplier has been reviewed against SPG's & the requirement is included in annual supplier review process • 2 major capital projects; <ul style="list-style-type: none"> ◦ A new inventory process of scannable material items & finished goods was introduced in March 2016 to provide improved cost & inventory management. Improved visibility & accuracy of material variances & wastes has also been delivered through this change. ◦ New robotic palletiser was approved for installation in November 2016. Commissioning will be completed in March 2017. Reduction in damages to finished goods during palletising are planned.
2.	Approved Supplier program implemented by July 2017 Incorporating SPG requirements & formal review.	Glass bottle supplier completed - other suppliers are in progress
3.	Explore Toll packers are signatories and that policies and practices align with SPG's.	APC signatory question has been to Australian Toll Packer contract template for setting up of new Toll Packers.

24. Describe any constraints or opportunities that affected performance under this KPI

KPI 7: % signatories showing other Product Stewardship outcomes.

25. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 7

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Develop new baseline metrics & measurement systems.	Utilities & waste tracking tools have been developed & used for reporting performance. Further refinement of these measures is underway to compensate for production "seasonality".

2.	Reduction in damaged, aged & or redundant packaging materials.	Changes in planning, supply & inventory protocols have delivered \$17k savings in material write-offs from previous FY. This saving has been achieved in spite of >10% increase in production for the same periods.
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26. Since the beginning of the reporting period, has your company had any other outcomes related to product stewardship?

- Yes No

If yes, please give examples of other product stewardship outcomes

27. Describe any constraints or opportunities that affected performance under this KPI

KPI 8: Reductions in packaging items in the litter stream.

28. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 8

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Develop an informative strategy to rollout by June 2017	Waste segregation & recycling information has been included in the range of items attached to employees' fortnightly payslips to improve recycling &/or waste reduction in the home & workplace.

29. Describe any constraints or opportunities that affected performance under this KPI

Your Experiences

This section lets you share with us any achievements, good news stories and areas of difficulties in making progress against your plan and the Covenant goals and KPIs.

30. Key achievements or good news stories

2 major capital projects have been undertaken during the reporting period;

- A new inventory process of scannable material items & finished goods was introduced in March 2016 to provide improved cost & inventory management. Improved visibility & accuracy of material variances & wastes has also been delivered through this change.
- New robotic palletiser was approved for installation in November 2016. Commissioning will be completed in March 2017. Reduction in damages to finished goods during palletising are planned.

31. Areas of difficulties in making progress against your plan, Covenant goals or KPIs

Continued growth in production demand required change from 24/5 to 24/7 production rosters in both summers of this reporting period.
This increase in production volume also generated more frequent small production batches with associated wastage for start-ups & run-outs.

Opportunities for further improvement in segregation of recyclables is limited due to lack of available space, but alternatives are being considered.