



Volunteer Role Description: **Volunteer Support**

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| Brief Description | Assists the coordination of the volunteer requirements of the Cycle Challenge. Duties include: <ul style="list-style-type: none">• Assist the Volunteer Coordinator on the day• Welcome and register volunteers on arrival and provide them with up to date information• Direct volunteers to their team/operational area• Register volunteers by phone – ie marshals who are out on route• Assist in distributing food and drink to the volunteers• Assist with packing up the volunteer area |
| Reports to | Volunteer Coordinator |
| Location & Times | Broadwater Parklands, Marine Parade, Southport, Gold Coast Sunday 14 October, 5.00am – 1.00pm |
| Positions Available | 2 |
| Experience/ Skills Required | <ul style="list-style-type: none">• Attend compulsory training sessions to ensure you are familiar with event policies and procedures• Ability to work within a team environment• Ability to think clearly, act responsibly under all conditions and respond quickly to changing situations• Excellent communication and customer service skills |
| General Information | <ul style="list-style-type: none">• You will be required to attend one briefing session prior to the event• You will be serving customers – happy faces and positive attitude needed• Enclosed toe footwear is essential• Volunteers should come prepared for all weather elements (i.e. dress in layers, bring waterproof clothing, hat and sunscreen)• Positions may require you to be on your feet for long periods at a time - comfortable footwear is essential• All volunteers are required to sign in and out during any period of work• Not all customers might be happy, so please be patient and remain courteous• Any serious problems or concerns should be referred to your team leader |
| Sun Exposure | Low |
| Physical Activity | Medium |
| Benefits / Supplies | <ul style="list-style-type: none">• Event hat and vest• Certificate of Appreciation (upon request)• Sunscreen• Insurance cover• Opportunity to work on Queensland's biggest bike ride• Valuable experience in mass participation events• Snacks, if volunteering over 4 hours |
| How to Apply | Register online at www.b2gc.bq.org.au/volunteer We look forward to hearing from you! |