



Vehicle Transfer Application Form

22 January 2018

Name of owner / responsible party:
 Address: Post Code:
 Phone numbers: H () W () Mobile:
 Fax: () Email address:

VEHICLE DESCRIPTION

Private or Company Vehicle: No. of seats available during event (inc driver):
 Vehicle Make: Model & Year: Registration No. (inc state):
 Body type (eg, sedan, wagon, ute (tray or style side)): Colour:
 Fuel type: Manual/Auto: Licence Type Required:
 Towbar: **Yes / No** Trailer available during event? **Yes / No** If yes then size:
 Are there any customisations that might impact on use e.g. a bike rack that can not be removed?

*** Please email a photo to bqinfo@bq.org.au to assist with vehicle assessment.**

VEHICLE INSURANCE DETAILS

Insurance company: Policy number:
 Policy expiry date: Basic policy excess: Comprehensive cover: **Yes / No**
 Name of policy holder: Minimum Driver Age:
 Copies of the vehicle registration, comprehensive insurance and any other relevant documents must be supplied with this application.

SUPPORTING INFORMATION

Outline any other restrictions as to who can operate, or where the vehicle is used:

 What is the latest date by which you need a response to this application?
 Allow time to make alternative arrangements should the application not be approved.



Acknowledgement and Authorisation

I,, hereby wish to have Bicycle Queensland transfer my vehicle from Cape Tribulation to Cairns during Cycle Queensland 2018 from Saturday 1 to Sunday 9 September 2018. I agree that in exchange the vehicle is available to Bicycle Queensland for use during the event. I understand the risks involved and the conditions as stated in this document and I hereby release, exempt and indemnify Bicycle Queensland, sponsors, and all other persons involved in Cycle Queensland 2018 from any and all responsibility for any injury, accident or damage, caused to or by this vehicle whilst being used during Cycle Queensland 2018.

I understand that other persons will drive my vehicle and authorise Bicycle Queensland to allocate appropriately licensed drivers to the vehicle. I have accurately & honestly answered all the questions above and have included with this application copies of the vehicle registration, comprehensive insurance and any other relevant documents.

I have read the conditions noted on page two of this application and agree to those conditions.

Signed: Date:

CONDITIONS

1. You will complete the 'Vehicle Transfer Application Form' in full and provide copies of all requested documentation (e.g., registration, insurance).
2. The vehicle cannot be brought on Cycle Queensland 2018 unless it is approved in writing by the Event Director.
3. The vehicle will be fully fuelled at the handover point and it will be returned at the end of the event fully fuelled. Bicycle Queensland will fill the fuel tank at the end and certainly no more than 5km before hand over. If for some reason this has not been done then you will be reimbursed for the cost of filling the tank.
4. Bicycle Queensland will note the fuel type of the vehicle on a tag on the vehicle key ring.
5. You will ensure that the vehicle is roadworthy to state government required standards.
6. Rear mounted accessories such as bike racks will be removed before handover and securely packed in the vehicle with limited impact on storage space.
7. You will not have access to your vehicle, or be able to drive it, during Cycle Queensland 2018 unless by special arrangement with the Event Director.
8. Your vehicle will be parked at a location as convenient and secured as can be reasonably arranged when not in use, however vehicles might not be able to be parked on campsites at all locations.
9. Bicycle Queensland will ensure drivers of the vehicle are fully licensed to the level required to operate the vehicle.
10. CHECKING IN THE VEHICLE:
The vehicle will need to be checked in at Cycle Queensland Headquarters at the Cape Tribulation start site on Saturday 1 September 2018 by 3pm, or by alternative arrangement as agreed to by the Event Director. A vehicle condition report will be completed at this time.
11. RECLAIMING THE VEHICLE:
The vehicle will be available for collection at the end of the event at Cairns on Sunday 9 September 2018 at 12noon. You need to state your name, show your ride ticket and produce identification before we will hand over the keys. A review of the vehicle condition report will be completed at this time.



Office Use Only

ASSESSMENT and APPROVAL

Check insurance expiry and restrictions:
Comprehensive cover is required.
Age limit needs to be 25 (at most) or over.
Excess increases for lower age groups needs to be considered.

Check limitations of vehicle:
Hard covers on utes are not preferred.
Special conditions need to be considered.

<i>Vehicle Transfer Approved</i>
Name: Signed: Date:

Owner/responsible party informed of approval on (date):

RECLAIM

Vehicle Reclaimed
Name: Signed: Date: