



# 2019 Book Groups Enrolment Form – VICTORIA

Centre for Adult Education (CAE)

Level 2, 253 Flinders Lane

Melbourne VIC 3000

T: 03 9652 0611 (option 3)

E: [bookgroups@cae.edu.au](mailto:bookgroups@cae.edu.au)

Group Name: \_\_\_\_\_

Group Code: ZZ 

--	--	--	--	--	--	--	--	--	--

 1 9

Is this your first CAE course? Yes ☐ No ☐ If no, please supply your CAE number: 

--	--	--	--	--	--	--	--	--	--

Surname:	Given Name:
Home Phone:	Mobile:
Email:	Date of Birth:
Address:	
State:	Postcode:

Do you wish to join/re-join our complementary eBook service? NO EXTRA COST ☐ Yes ☐ No

## Fee Schedule 2019 (Victoria)

Please tick the number of meetings your group is having and tick the appropriate fee.

If you are a new member or group starting partway through the year, please contact our office for the applicable pro-rata fee.

Group Meetings	Full Fee	Seniors/Student Fee	Concession Fee	Secretary Fee
<input type="checkbox"/> 11	<input type="checkbox"/> \$151	<input type="checkbox"/> \$137	<input type="checkbox"/> \$101	<input type="checkbox"/> \$87
<input type="checkbox"/> 9	<input type="checkbox"/> \$140	<input type="checkbox"/> \$127	<input type="checkbox"/> \$94	<input type="checkbox"/> \$81
<input type="checkbox"/> 6	<input type="checkbox"/> \$111	<input type="checkbox"/> \$102	<input type="checkbox"/> \$75	<input type="checkbox"/> \$65
Other/ Pro-Rata Meetings		Pro-Rata Fee	<input type="checkbox"/> \$ _____	Staff Approved _____

## Seniors, Students and Concession Fees

If you are claiming a reduced fee, please attach a photocopy of your card.

**Seniors Fee** – Must have a valid Seniors Card or Commonwealth Seniors Health Card (Senior Business Card not included).

**Student Fee** – Same as the Seniors Fee. Must have a valid Student Card.

**Concession Fee** – Must have a valid Pensioner Concession Card, Health Care Card or Veterans Affairs Gold Card.

☐ Senior/Student      ☐ Pensioner      ☐ Health Care      ☐ Veterans Affairs Gold

## Payment Details

Cash and EFTPOS payments can only be made by paying in person at the CAE reception counter on Level 2, 253 Flinders Lane, Melbourne 3000.

<input type="checkbox"/> Cheque <input type="checkbox"/> Money Order	Credit/Debit Card: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard
<b>Total Amount \$</b>	Card Number:    _____ / _____ / _____ / _____      Expiry Date:    ____ / ____
	Cardholder's Name: _____
	Cardholder's Signature: _____      CVC:    _____
Receipt Options (please tick one):	<input type="checkbox"/> Mail my receipt by post <input type="checkbox"/> Send my receipt by email
e-Newsletter: Please tick the box if you DO NOT want to receive the CAE Book Groups Newsletter by email <input type="checkbox"/>	
CAE Marketing: Please tick the box if you DO NOT want to receive any marketing communication from us <input type="checkbox"/>	

## Terms and Conditions

Refunds, less a **\$30 administrative fee**, will only be made if requested **at least 4 working days** prior to the group's first discussion date. Otherwise, no refunds or credit notes will be issued.

Office Use Only					
Service Hub	Date received		Date processed		Service Hub Initials