

Book Groups Selection Card



Only one book selection form is required to be submitted per group by the nominated group secretary.

Please ensure you have accurately entered the book number as re-deliveries due to inaccurate entries will incur a surcharge fee.

When completed, please email this form to **bookgroups@cae.edu.au**. Alternatively, Book Group selections can be completed on Book Groups Online.



www.cae.edu.au/bookgroups

Number of Members: _____												
Meeting Week:	1 st	2 nd	3 rd 4 th 5 th									
Meeting Day: _____												
Meeting Time: _____ AM / PM												
Age Range: _____												
Membership:	Female	Male	Mixed									
Refer New Members?:	Yes	No										
<table border="0"> <tr> <td>Office Use Only</td> <td>VIC / INT</td> <td>Date received:</td> </tr> <tr> <td>Local / Non Local / Remote</td> <td>Meetings: 6</td> <td>9 11</td> </tr> <tr> <td>Processed</td> <td></td> <td></td> </tr> </table>				Office Use Only	VIC / INT	Date received:	Local / Non Local / Remote	Meetings: 6	9 11	Processed		
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Processed												

Do not write in Office Use section

GROUP SECRETARY DETAILS* <small>*Please note that an email address is required for the secretary</small> Name: _____ Phone: () _____ Mobile: _____ Email: _____ Address: _____ Delivery Address: <i>(if different from Secretary's address)</i> _____ _____ Special Delivery Instructions: _____ _____ _____
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Group Name				Group Code																																																			
Book Selections Please choose to receive your books in either: <input type="checkbox"/> priority order from 1-30 or <input type="checkbox"/> no particular order				If you're having... 11 meetings – provide 30 selections 9 meetings – provide 22 selections 6 meetings – provide 15 selections																																																			
				Meeting Dates <table border="1"> <thead> <tr> <th colspan="2">Handout Date</th> <th colspan="2">Discussion Date</th> </tr> </thead> <tbody> <tr><td>Feb</td><td></td><td>Mar</td><td></td></tr> <tr><td>Mar</td><td></td><td>Apr</td><td></td></tr> <tr><td>Apr</td><td></td><td>May</td><td></td></tr> <tr><td>May</td><td></td><td>Jun</td><td></td></tr> <tr><td>Jun</td><td></td><td>Jul</td><td></td></tr> <tr><td>Jul</td><td></td><td>Aug</td><td></td></tr> <tr><td>Aug</td><td></td><td>Sep</td><td></td></tr> <tr><td>Sep</td><td></td><td>Oct</td><td></td></tr> <tr><td>Oct</td><td></td><td>Nov</td><td></td></tr> <tr><td>Nov</td><td></td><td>Dec</td><td></td></tr> <tr><td>Dec</td><td></td><td>Feb</td><td></td></tr> </tbody> </table>				Handout Date		Discussion Date		Feb		Mar		Mar		Apr		Apr		May		May		Jun		Jun		Jul		Jul		Aug		Aug		Sep		Sep		Oct		Oct		Nov		Nov		Dec		Dec		Feb	
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8	B	18	B	28	B	Aug																																																	
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