Booking Parent/Teacher Interviews

Parent/Teacher interviews take place on

17 and 18 August 2016.

Booking an interview can only be done online via PAM

ONE APPOINTMENT BOOKING PER SUBJECT

August 2016
Step 1:

Log into PAM using the log on distributed with your daughter’s Semester 1 Report.

Step 2:

Parent Teacher Interviews link will appear in the top right.

Step 3:

Select the student for which interviews are to be made.
**Step 4:**

Click on the class and the available times will appear on the right hand side.

<table>
<thead>
<tr>
<th>Class</th>
<th>Available Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learning Support</td>
<td>2:30pm, 17th August 2016</td>
</tr>
<tr>
<td>Principal (only if required)</td>
<td>2:35pm, 17th August 2016</td>
</tr>
<tr>
<td>Year 8 English</td>
<td>2:40pm, 17th August 2016</td>
</tr>
<tr>
<td>Year 8 Food and Technology</td>
<td>2:45pm, 17th August 2016</td>
</tr>
<tr>
<td>Year 8 French</td>
<td>2:50pm, 17th August 2016</td>
</tr>
<tr>
<td>Year 8 Geography</td>
<td>2:55pm, 17th August 2016</td>
</tr>
<tr>
<td>Year 8 Health and Physical Education</td>
<td>3:00pm, 17th August 2016</td>
</tr>
</tbody>
</table>
Step 5:
Select the time and click on book interview

Step 6:
Booked interviews for ALL children will be listed below in chronological order.
Print:

Print your interview times by clicking on the print icon.

Booked Times

Ruth Paterson
Year 8 English
Room: [redacted]
17th August 2016 2:35pm - 2:40pm (5 minutes)

Edit:

Bookings can be edited by clicking on the blue edit button.

Booked Times

Ruth Paterson
Year 8 English
Kendell Hall
17th August 2016 2:35pm - 2:40pm (5 minutes)

Select new time and Confirm

Cancel:

Bookings can be cancelled by clicking on the red cross and confirming.

PLEASE REMEMBER TO PRINT YOUR APPOINTMENTS