2021 ICT Infrastructure Design Award

Nomination Form

These Awards seek to recognise professionalism in the Design of an ICT infrastructure project.

The scope of this award covers the Design of cabling, cabling support infrastructure, pathways and spaces on an ICT Project, and must be for a project that has been designed between January 1st 2020 through to July 31st 2021.

It is open to BICSI members either as an individual or a company that have been a key contributor to a project in either construction, management or design. Bicsi encourages joint applications that include input and support from all project stakeholders.

The BICSI South Pacific 2021 Awards Dinner is scheduled to be held on Tuesday 21st September at the BICSI South Pacific Australian Conference at the Hyatt Regency Hotel in Sydney. However, given uncertainty of COVID-19 restrictions in Australia, the conference is subject to rescheduling to a later, safer date. If that were to occur, the Awards event will be held virtually on 21st September to ensure the finalists and winners of each category are recognised and celebrated. BICSI South Pacific is constantly monitoring government communiques and liaising with the venue to keep up to date with any restrictions that may impact the BICSI 2021 South Pacific conference and/or Awards Dinner.

Should this Nomination be selected as one of the three finalists for a category, it is desirable that the applicant or nominated party be present at the BICSI South Pacific Awards Dinner Night on 21st September at the Hyatt Regency Hotel in Sydney. Travel to and from the event is not covered by BICSI, however the three finalists for each category will be entitled to a free Awards Dinner ticket.

The purpose on this guide sheet is to aid in the response to the questions relevant to this category only – if entering in multiple categories, please use the guide sheet for each category separately.

This form contains guidance on the following sections of the webform:
- Project Description
- Commercial Factors
- Technology and Innovation
- Quality
- Management
- Training

All other sections should be filled out as per the requirements on the webform.

Project Description
Provide up to a 100-word description per bullet point for each of the below for the project.
- Describe the brief received from the client (e.g. Specific instructions);
- Technical challenges or unique circumstances that were faced on this project;
- Details on the major employee contributions throughout the project.

Commercial Factors
Provide an overview on how the company executed superior commercial and design skills to ensure the project is to be both successful and profitable.

Examples could include:
- How project goals were defined and scheduled;
- Utilisation of new software, Standards or methods not previously used before;
- Project progress monitoring;
- Efficient problem resolution.

Technology and Innovation

Provide details of new products, technologies, methods, applications or devices used on this project which demonstrate why this project is different to others.

Examples could include:
- In-house design aspects that set the project apart from client or engineer supplied design;
- The development of new products, applications or processes
- Emerging technologies or innovative alternatives which saved time, money or created a more aesthetically appealing or better result using alternative methods for installation;
- The advantages of the new system.

Quality

Provide details of the quality procedures used by the company and how this has enhanced the result. Examples could include:
- Co-ordination of project
- Plans and system of procedures to accomplish the task (e.g. system of documentation for verification and site inspections)

Management

Provide details on the company's best practice, working to schedule, co-ordination with other services and associated off-site activities.

Examples could include:
- Team meetings;
- Reporting mechanisms;
- Time management and scheduling;
- Critical activities identification and target dates;
- Management tools (e.g. software);

Training

Provide details on the company's commitment to training staff at all levels of the company, or involvement in industry training, which exceed normal expectation of employers.

Examples could include:
- Company personnel up-skilling/cross-skilling (e.g. in-house and product specific)
- Any specific training undertaken to meet the requirements of the project

The close date for submissions is midnight AEST 31 July 2021

To complete your submission:

Please provide material to support your application. As a minimum, all applications should include:
- At least 15 HD photos, videos, media articles or documents covering site establishment, project progress and project completion. There is no limit to the amount of material you can provide, therefore **you are encouraged to supply as much as possible to showcase your project** during the presentation;
- Documents used to manage the project (i.e. design, specification, supporting or process documentation)
- Client letter of reference or testimonials.

Other things you might like to include (but are not essential) could be:
- Staff, supplier, contractor or third-party testimonials;
- Company Profile;
- Any media coverage;
- Video of project.

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Installation Awards Check list:

Check	Item
	Completed Applicant's details
	Completed Project details
	Completed all questions
	Attached 15 (min) photos/videos/documents of project
	Attached client testimonial(s)
	Attached final specification
	Attached additional materials such video or URL's
	Authorisation completed

Authorisation:

By completing the online application, we authorise the publication of this project by BICSI South Pacific should we be successful in being shortlisted as one of the finalists for the BICSI 2021 Infrastructure Installation Awards.

It is desirable that some form of communication be included within the submission (letter or email) that states that the client provides consent for this Project to be in the public domain after the Awards Dinner.