



# Balaclava HOTEL

## Functions Pack

## **Welcome to the Balaclava Hotel!**

**At the Balaclava Hotel, we believe in providing the very best in customer service, and pride ourselves on having amazing tasting food.**

**All of our functions are planned by our Functions Coordinator, Bec Banville, and are overseen by our fantastic and friendly team.**

**We have two function rooms, The Helmet Room and The Club Room.**

**Our function rooms can cater for a variety of uses. These include corporate functions and meetings, training sessions and demonstrations. As well as being a great area for a private dinner for a few people right up to a celebration for 60, with your very own bar tender!**

**As for food, our amazing Chefs, lead by Shane Watson and Hoa Pham, will always have you coming back for more. They can cater from basic platters (serving six to ten people) to an amazing buffet banquet. If that's not your style you can always choose from our three great alternative drop menus, or even just have your guests order off of our bistro menu.**

**Our team are committed to creating a function that you will enjoy, and to helping in any way they can.**

**There are so many ways to utilise our spaces and have a fantastic function that will be remembered by all!**

### The Club Room

The Helmet Room is the smaller of the two private spaces for hire at the Balaclava Hotel. The room is filled with natural light from the large windows. The Helmet Room can accommodate a small private luncheon or dinner, meeting or seminar. This room best accommodates corporate functions. This function room must have full drinks service by staff, to adhere to liquor licensing, as there is only an external door.

#### CAPACITY

Seated → 30 persons

Theatre → 25 persons

Board room → 16 persons

U-Shape → 16 persons

ROOM HIRE: \$180.00

### The Helmet Room

This Club room is the second and larger of the two private spaces for hire at the Balaclava Hotel. This room is filled with natural light from the large expansive windows. The Club Room is also ideal for luncheons or dinners, meetings or cocktail parties. Both large and small groups can enjoy the amenities of this popular and private space.

The Club room also has a working bar. This means that you can have a barman and make your event something special that everyone will remember.

#### CAPACITY

Seated → 60 persons

Theatre → 35 persons

Board room → 20 persons

U-Shape → 18 to 22 persons

Standing → 80 persons

ROOM HIRE: \$200.00

BARMAN: \$35.00 Per Hour (Min. 3 Hours)

Rooms can only be hired from 9am to midnight.

Both rooms are ideal for business meetings or seminars, birthdays, anniversaries, farewells, Christmas parties, sporting club break-ups, general cocktail parties or sit down dinners.

Audio and visual equipment can be supplied upon request and will be priced upon application.

Both rooms can be decorated. Either the hiring party can do this, or we can organise it to be decorated for you, with costs on request.

All Prices are GST inclusive

## Platters

**Small Platters**      \$60.00 per platter

Based at serving 6 - 8 people

**Large Platters**      \$90.00 per

Based at serving 8 - 12

### Tropical Fruit Platter

Watermelon, Rockmelon, Honeydew Melon, Pineapple, Strawberries, Orange, Kiwifruit, Grapes and Mandarin.

Fruit subject to availability and are seasonal.

### Cheese Platter

Brie, Cheddar and Blue Vein, served with Grapes, Water Crackers, Dried Fruit and Nuts

### Sandwich Platter

A selection of gourmet filled sandwiches with fillings like: Roast Beef, Grilled Chicken, BLT, Avocado, Cheese, Salads, Sauces and Chutneys.

### Hot Selection Platter

Pies, Pasties and Sausage Rolls

Chicken Wings, Chilli Calamari, Chips

Spring Rolls, Wedges with Sour Cream and Sweet Chilli Sauce

### Deluxe Hot Selection Platter

Small \$75.00 per platter / Large \$125.00 per platter

Barramundi Goujons

Beef Satay Skewers

BBQ Buffalo Chicken Wings

Crumbed Chicken Tenderloins

Salt and Pepper Calamari

Rocket and Fetta Filo Pockets

Thai Chicken Skewers

Mini Quiche

All prices are GST Inclusive

## Alternate Drop Menus

### Bronze      \$19.95 per head

- Starters and your choice of two mains
- Starters can be exchanged for desserts for \$3 per head
- Desserts can be added for \$5 per head

#### Starters

- Bruschetta
- Garlic Bread
- Calamari

#### Mains

- XXXX Beer Battered Barramundi and Chips

Crispy battered barramundi served with garden salad, chips, lemon wedges and tartare

- Roast of the Day

Served with mashed potato and vegetables

- Chicken Schnitzel

Served with chips and garden salad

- Graziers 300g Rump

Tender grain fed rump cooked medium on the char-grill accompanied with caesar salad, chips

- Pasta of the Day

Selections available on the day

All dishes subject to season and availability

All prices are GST inclusive

**Silver**                    **\$31.00 per head**

➤ Your choice of two Mains and two desserts from the following

➤ Starters can be added for \$3 per head

**Mains**

- **Chicken Parmigiana**

Served with garden salad and chips

- **Indian Curry**

Authentic Indian flavours, served with fragrant jasmine rice

- **XXXX Beer Battered Barramundi and Chips**

Served with garden salad, chips, lemon wedges and tartare sauce

- **Grilled Catch of the Day**

Fresh grilled fish served on a chorizo sausage, caramelised onion and bocconcini salad, and finished with bush tomato chutney

- **Slow Roasted Lamb Shanks**

Served with root vegetables in a thick tomato and red wine sauce on top of creamy mashed potato

- **Graziers 300g Rump**

Tender grain fed rump cooked medium on the char-grill accompanied with caesar salad, chips and creamy Dianne sauce

- **Salt and Pepper Calamari**

Served on a bed of rocket with char-grilled lime, aioli and chips

## Desserts

- **Mango Macadamia Cheesecake**

With strawberry coulis and whipped cream

- **Individual Pavlova with Fresh Fruit**

Served with fresh whipped cream

- **Chocolate Mud Cake**

With rich chocolate sauce and whipped cream

- **Apple Crumble**

Served with fresh whipped cream

All dishes subject to season and availability

All prices are GST inclusive

## Gold \$49.95 per head

➤ Three course meal

➤ Starters, plus your choice of two mains and two desserts

### Starters

- Bruschetta
- Garlic Bread
- Calamari

### Mains

- BBQ Infused Pork Belly

Served with lemon rice and Asian greens

- Crispy Skin Salmon

Served with cauliflower puree, rocket fennel and lime salad

- Moroccan Lamb Koftas

Braised with eggplant, chickpeas and tomato, on lemon and herb couscous, finished with labne

- Oven Baked Chicken Supreme

Filled with char-grilled vegetables and goats cheese, served with garlic mash, confit tomato and rocket

### Desserts

- Mango Macadamia Cheesecake

Served with strawberry coulis and whipped cream

- Individual Pavlova with Fresh Fruit

Served with fresh whipped cream

- Chocolate Mud Cake

Served with rich chocolate sauce and whipped cream

- Apple Crumble

Served with fresh whipped cream

All dishes subject to season and availability

All prices are GST inclusive

Vegetarian Meals available:

- Pesto and Parmesan Arrancini

Golden risotto balls lightly crumbed and fried, served with rocket, parmesan and tomato salsa

- Spaghetti with Char-grilled Vegetables

Tossed with red wine tomato and herbs, finished with crumbled fetta

- Thai Vegetable Curry

Seasonal Vegetables flavoured with lemon grass, kaffir lime and mild chilli, with steamed coconut rice

- Pesto Pine-nut pasta

With sautéed mushrooms and broccolini, topped with parmesan

## Buffet Menu

- \$38 per head
- You're Choice of three hot and two Desserts from the following

### Mains

- Indian Style Curry
- Beef Lasagne
- Roast Beef
- Roast Pork
- Roast Lamb
- Beef Stroganoff
- Fettuccini Firecracker
- Thai Chicken Prawn Curry
- Seafood Mornay

- Seafood selection- Add fresh prawns or oysters to your buffet

Add prawns	\$8.00 per person
Add oysters	\$10.00 per person
Add both	\$16.00 per person

Buffet includes sides of: Potato bake, roast vegetables, medley of vegetables, fresh garden salad, potato salad, bread rolls, dressings, sauces and rice with wet dishes

### Desserts

- Tropical Fruit Platter

Watermelon, Rockmelon, Honeydew Melon, Pineapple, Strawberries, Orange, Kiwifruit, Grapes and Mandarin.

Fruit subject to availability, and are seasonal.

- **Cake Selection**

**Carrot cake, chocolate mud cake, banana cake.**

- **Cheese Platter**

**Brie, Cheddar and Blue Vein, served with Grapes, Water Crackers, Dried Fruit and Nuts**

- **Fresh Fruit Pavlova**

**Layered pavlova with fresh whipped cream, fruit and passionfruit coulis**

- **Tea and coffee**

**Served with chocolates and mints**

**All prices are GST Inclusive**

## Conference Facilities

The Balaclava Hotel can offer a variety of conference and working menu options. We invite you to enjoy something from our main menu, alternate drop option, or simple platters in one of our private rooms.

Standard Room Hire is set at \$200.00 per day, this includes the use of the venue's;

- White Board
- Projector Screen
- Lectern
- Flip Chart Stand
- Continuous Tea Coffee Station in your room

Additional equipment required can be hired on your behalf POA

▪ Projector	\$15.00 per half day
	\$20.00 per full day
▪ Flip Chart Pad	\$ 30.00 per pad (40 Sheets)

### **Morning and Afternoon Tea and Refreshments**

Jugs of Orange Juice and Jugs of Soft Drink	\$9.00 each
Assorted Biscuits	\$2.50 per person
Assorted Scones, Muffins or Cakes	\$5.00 per person
Fresh Fruit	\$6.00 per person
Sandwiches with Assorted Fillings	\$8.00 per person

All prices are GST Inclusive

## The Balaclava Hotel Function Rooms

### **Terms and Conditions**

**Responsible Service of Alcohol:** all guests will be asked to consume alcohol in a responsible manner, any patron who fails to comply with these legal requirements will be asked to leave the premises immediately.

**Responsibility:** Organiser's are financially responsible for any damages/breakages sustained to the Balaclava Hotel by the organiser, organiser's guests, invitees or other persons attending the function. The Balaclava Hotel will not accept any responsibility for the damage or loss of merchandise left prior to or after the function.

**Audio Visual Hire Equipment:** Function Guests are financially responsible for any damage/breakage of equipment owned by the Balaclava Hotel or sub-hired by the Balaclava Hotel on behalf of the organisers.

**Displays and Signage:** Organisers are required to advise the Balaclava Hotel of any displays, signage and/or decorations to be utilised at the function.

**Payment:** All accounts are to be settled prior to, or on the day of the function unless by prior arrangement. Personal cheques will not be accepted. \*

**Pricing: Pricing and Conditions** are subject to change at any time at the discretion of Management.

**Cancellation:** In case of cancellation, The Balaclava Hotel will refund the deposit up to 15 days prior to the function. Within 15 days of the function we will retain the deposit as compensation for lost business.

**Music:** Management reserves the right to control volume levels of all music types in any function to preserve the rights of other hotel guests.

**Bands and DJ's:** Bands and DJ's are generally not permitted in our function rooms.\*\*

**Smoking: In Accordance with Queensland Government regulations, all Private Function rooms are non-smoking. Smoking is permitted in Designated Outside Smoking Area's (DOSA's).**

**\*Cheques will only be accepted where there is 10 working days between receipt of cheque and day of function, to ensure cheques validity.**

**\*\* Dj's and Duos maybe permitted to play in function rooms at manager's discretion only**

**For all enquiries for function rooms please use the form/link on our web site**

# Balaclava Hotel Function Room Booking Form

Booking Name:

Function Area:

Function Date:

Approx no. of Guests:

Start Time:

Room Hire Charge:

Finish Time:

Date Deposit Paid:

Contact Name:

Tel. home:

Tel. mobile:

Fax:

Address:

Email:

## Deposit Method

Diners Club  American Express  Visa  MasterCard  Bankcard  Cash

Card Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Name on Card: \_\_\_\_\_ Expiry Date: \_\_\_\_ / \_\_\_\_

I agree with and acknowledge The Terms & Conditions of The Balaclava Hotel

Name (please print):

Signature:

For Company / Organization:

Date:

If you require a Tax Invoice please circle Y / N

\*Please provide Postal address where different to above Address -

